

# UNITY SCHOOL DISTRICT BOARD OF EDUCATION

## Regular Meeting

Tuesday, September 14, 2021 6:00 PM

Unity School Board Room, 1908 150th St., Balsam Lake, WI 54810

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation, for items germane to the agenda, during the meeting as indicated on the agenda.

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Patricia C. Kastens, Clerk

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
2. Approval of the Agenda
3. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, September 14, 2021. Such comments will be provided to the Board of Education for consideration and review.)
4. Board of Education Member Update
5. **Information**
  - a. Submitted Committee Reports
  - b. District Administrator's Report - *Mr. Brandon Robinson* 2
    - 1) Homecoming Plans
6. **Consent Agenda**
  - a. Approval of Minutes, August 10, 2021 - Regular Board of Education Meeting 6
  - b. Approval of Minutes, August 25, 2021 - Special Board of Education Meeting 8
  - c. Approval of Elementary/Middle School/High School Activity Accounts 9
  - d. Approval of Vouchers 11
  - e. Financial Report - *Ms. Kara Holden* 14
  - f. Personnel
    - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
      - a. April Sventek, New Hire - Part-Time Educational Assistant
7. **Action Agenda**
  - a. Consideration and Approval of Attendance Waiver/Early Graduation Request - *Mr. Zachary Fugate*
  - b. Consideration and Approval of the following Board Policies and Administrative Rules: - *Mr. Brandon Robinson* 15
    - 445.5 Outside Counseling Services
  - c.
8. Adjourn

# District Administrator's Report

*September 2021*

## Unity School District

### Homecoming 2021!

Unity Homecoming will be Friday, September 24th. Friday will be an eventful day as students will participate in the Annual Unity Community Homecoming Parade at 10:30am. Balsam Lake will be hosting the parade this year. Students will return to school for lunch and will have an early release at 1:00pm.

The Homecoming football game will be played on Friday night at ROK stadium on campus. Preceding the game will be the Unity Community Picnic, which will be free for the Unity Community and will feature a grill-out. Food will be available around 5:00pm.

<b>Parade:</b>	<b>10:30am, Balsam Lake</b>
<b>Community Picnic:</b>	<b>5:00pm, Unity Playground</b>
<b>Football Game:</b>	<b>7:00pm, ROK Stadium</b>
<b>Homecoming Dance/Fire:</b>	<b>9:30pm, Unity Tennis Courts</b>

\* All Homecoming Plans are subject to change due to weather, pandemic precautions, or other factors. Every effort will be made to communicate any changes as soon as possible.

### Before and After School Program Update

In August, the Unity Board of Education approved the development of a school aged childcare program for before and after school hours. The program's approval comes after input from parents, along with months of research and planning. It was hoped that the program would start at the beginning of the school year. Unfortunately, due to a staffing shortage, the program is being placed on hold at this time.

Further information will be provided as the program is able to be rolled out. Information regarding registration, policies, rates, and hours of operation will be placed on the District website as it becomes available.

Unity is very excited to be offering this program to its families. It is hoped that the program will be phased in as staff become available. Likewise, if you are interested in applying to work in this ground-breaking program, please visit the District website at [www.unity.k12.wi.us](http://www.unity.k12.wi.us).



# District Administrator's Report

## September 2021

# Unity School District

### Voluntary COVID Testing Program at Unity

We know that last year was tough, but we're excited to be back! We are committed to taking the steps necessary to help us have a safe return to school. As one of the steps to help stop the spread of COVID-19 and keep our school open for in-person learning, we will offer a **free, voluntary COVID-19 Testing Program for students and staff at Unity School District**. Regular voluntary testing will help protect our students, staff, family members, and others who are not vaccinated against COVID-19 or are otherwise at risk for getting seriously sick from COVID-19.

Through this program, we will be able to identify COVID-19 cases quickly and early, which can help us stop an outbreak before it happens. This will help us keep students in the classroom and able to take part in the school activities they love.

We are working with the Wisconsin Department of Health Services (DHS) and are joining other school districts throughout the state that offer this program.

- **Who will be tested?** We will offer testing to everyone—all students and staff—even if they don't have symptoms of COVID-19.
  - Testing is also available for students and staff who have symptoms of COVID-19, even if vaccinated, or who have been in close contact with someone with COVID-19.
- **How is the testing done?** The COVID-19 testing is free, quick, and easy. Members of our school staff will oversee testing with an antigen and PCR test, which includes:
  - Gently swabbing the inner part of the lower nostril. This test is not painful. We do not use the longer swabs that reach higher into the nose.
- **Where and when is the testing done?** Our school's testing site will be in Room 160, across from the elementary cafeteria entrance, and will take place daily. The tests will be administered by a testing technician. Antigen test results will be available within 20 minutes. All tests will have both antigen and PCR analysis performed.
- **How can I be sure that my child's information will be protected?** Sharing of information about your child will only be done for public health purposes and in accordance with applicable law and policies protecting your privacy and the security of your child's data.
- **How will test results be communicated with me?** If your child has a specimen collected for COVID-19 testing at school:
  - You will be informed each time that a COVID test result has been performed.
  - You will be notified of the COVID-19 test result or informed of how the test result will be received (for example: by phone, text, or email). Please ensure that your contact information is updated and accurate.

To learn more or register your child, please call x3010 or email [rschmid@unity.k12.wi.us](mailto:rschmid@unity.k12.wi.us). Your completed consent form can also be emailed to [rschmid@unity.k12.wi.us](mailto:rschmid@unity.k12.wi.us).

We are extremely grateful to our committed families and staff who continue to show great flexibility and resilience as we work together to contain the spread of this virus. If you have questions regarding the COVID-19 Testing Program, please reach out to Rachael Schmid, Julie McClelland-Komorouski, or Brandon Robinson.

*\*It is important to note that your child will not be tested for COVID-19 without your permission.*

"Expect Great Things"

# District Administrator's Report

*September 2021*

## Unity School District

### Food Service Meal Program Update

Unity School District is participating in the USDA Seamless Summer Option (SSO) for the entirety of the 2021-22 school year. This means that our school is providing free meals to all students! This program provides additional support and flexibility for the district to continue serving meals to children while maintaining safety measures and managing the impacts of the COVID-19 pandemic. Even though receipt of free meals does not depend on an approved free and reduced-price meal application, we are still distributing and processing them so Unity School District families may qualify for P-EBT benefits as well as other school funding.

This year sees several exciting changes to Unity's Food Service Program. There is now a "Fan Favorite" menu line. This line features one of the top five meals daily. This year also sees the return of salads. Each weekday will have a different featured salad as an option. Finally, the A La Carte Deli is reopening to provide additional tasty options.

### SAVE THESE DATES!!

<b>THURSDAY</b>	<b>FRIDAY</b>	<b>FRIDAY</b>
SEPTEMBER 16	SEPTEMBER 17	SEPTEMBER 24
PICTURE DAY	PICTURE DAY	EARLY RELEASE
EC PRE-K (SECTION 1) KG 1ST - 4TH GRADE	PRE-K (SECTION 2) MIDDLE & HIGH SCHOOL 5TH - 12TH GRADE	HOMECOMING COMMUNITY PICNIC HOMECOMING FOOTBALL GAME

# District Administrator's Report

## September 2021

# Unity School District

## Upcoming Meetings and Events

DATE	MEETING	PLACE	TIME
Tuesday, September 14	Board of Education Meeting	Board Room	6:00 PM
Wednesday, September 15	Administrative Team Meeting	Board Room	10:00 AM
Thursday, September 16	Picture Day - PK, K, Grades 1-4	District	
Friday, September 17	Picture Day - PK, Grades 5-12	District	
Tuesday, September 21	Lakeland Conference Superintendent Meeting	ZOOM	9:00 AM
Friday, September 24	Early Release - Staff Inservice	District	1:00 PM
Friday, September 24	<b>Homecoming Parade, Picnic, Football Game</b>	District	TBD
Monday, September 27	CESA 11 Supt. Zoom Meeting	ZOOM	10:30 AM
Wednesday, October 6	Administrative Team Meeting	Board Room	10:00 AM
Wednesday, October 6	WASDA Zoom Meeting	Zoom	1:30 PM
Friday, October 8	CESA 11 Superintendent Meeting	Turtle Lake	9:00 AM
Tuesday, October 12	Board of Education Meeting	Board Room	6:00 PM

**SCHOOL DAY REMINDER:**  
**8:15AM - 3:15PM**

### Unity School District Goals

*(Approved by the Unity Board of Education, March, 2021)*

- **Nurture and promote a positive and inclusive culture of respect, leadership, and character for all.**
- **Encourage career readiness through school and community partnerships.**
- **Promote and provide flexible accelerated, personalized learning opportunities for students.**
- **Encourage healthy students, staff, and community while continuing to address mental health needs through various programs and partnerships.**

### Check Out Some Amazing Career Opportunities!

Join the team! Unity School District is seeking team members in a variety of different positions. Consider becoming an employee of an amazing school district! Career opportunities are accessible at <https://www.unity.k12.wi.us/o/unity-school-district/page/employment>.

# Minutes of Regular Meeting

August 10, 2021

## The Board of Education

### Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, August 10, 2021 beginning at 6:00 PM in the Unity School District Library.

1. **5:00 p.m.** Summer Project Campus Tour
2. **6:00 p.m.** Call to Order/Notice of Meeting/Roll Call
  - Members Present:** Debbie Ince-Peterson, James Beistle, Ryan Peterson, Sheryl Holmgren, Jeromy Cox, Pat Kastens, Victoria Studtmann
  - Admin. Team Present:** Supt. Brandon Robinson
  - Members Absent:**
3. Approval of the Agenda
  - Motion to approve the agenda by Ryan Peterson.
  - Second by Pat Kastens.
  - Motion carries by unanimous voice vote.
4. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to [brobinson@unity.k12.wi.us](mailto:brobinson@unity.k12.wi.us) by NOON on Tuesday, August 10, 2021. Such comments will be provided to the Board of Education for consideration and review.)
  - No comments were provided.
5. Board of Education Member Update
6. **Information**
  - a. Submitted Committee Reports
  - b. Introduction – Brian Johnston, Kobussen
  - c. District Administrator's Report – *Mr. Brandon Robinson*
    - 1) Fall In-Service Schedule
    - 2) Eagle Academy
7. **Consent Agenda**
  - a. Approval of Minutes, July 13, 2021
    - Motion to Approve Minutes of July 13, 2021 by James Beistle.
    - Second by Ryan Peterson.
    - Motion carries by unanimous voice vote.
  - b. Approval of Elementary/Middle School/High School Activity Accounts
    - Motion to Approve the July 2021 Activity Accounts by Pat Kastens.
    - Second by Jeromy Cox.
    - Motion carries by unanimous voice vote.
  - c. Approval of Vouchers
    - Motion to Approve the July 2021 Vouchers by Victoria Studtmann.
    - Second by Sheryl Holmgren.
    - Motion carries by unanimous voice vote. (Ryan Peterson Abstained.)
  - d. Financial Report – *Ms. Kara Holden/Mr. Brandon Robinson*
    - Nothing to report this month due to upcoming year end and annual audit.
  - e. Personnel
    - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
      - a) Catherine Magnine, Resignation – High School Special Education Teacher
      - b) Terry Otradovec, Resignation – High School Physical Education Teacher
      - c) Alissa Balzer, New Hire – Elementary Teacher
      - d) Aaron Miller, New Hire – Middle School Teacher

e) Lisa Robinson, New Hire – Early Childhood Teacher

f) Laura Schwandt, New Hire – Elementary Teacher

g) Amanda Shoquist, New Hire – Elementary Teacher

Motion by James Beistle to approve Items 7.e.1a-7.e.1g, along with the following additions:

- Kristina Koethe, New Hire – Elementary Teacher
- Tanya Odegard, New Hire – PT Educational Assistant
- Jonathan Vander Wyst – FT Night Custodian

Second by Pat Kastens.

Motion carries by unanimous voice vote.

## **8. Action Agenda**

a. Consideration and Approval of School Age Childcare Program – *Mr. Brandon Robinson*

Motion to approve the proposed School Age Childcare Program by Pat Kastens.

Second by Jeromy Cox.

Motion carries by unanimous voice vote.

b. Consideration and Approval of the Updated School Reopening Plan 2021-2022 – *Mr. Brandon Robinson*

Motion to approve the Updated School Reopening Plan 2021-2022 by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

c. Consideration to Suspend Board Policy 471: Student Activity Fees for the 2021-2022 School Year – *Mr. Brandon Robinson*

Motion to Suspend Board Policy 471: Student Activity Fees for the 2021-2022 School Year by James Beistle.

Second by Victoria Studtmann.

Motion carries by unanimous voice vote.

d. Consideration and Approval of the following Board Policies and Administrative Rules – *Mr. Brandon Robinson*

- *347 Student Records*

- *347.1 Student Directory Data*

- *347.2 Maintenance of Pupil Health Care Records*

- *347.22 Procedures for Student Name changes – Admin Rule*

- *723.3 Emergency School Closings*

- *723.6 Inclement Weather*

Motion to approve the Board Policies and Administrative Rules as presented by Pat Kastens.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

## **9. Adjourn**

Motion to adjourn by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote by 7:55 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk

# Minutes of Special Meeting

## August 25, 2021

### The Board of Education

### Unity School District

A Special Meeting of the Board of Education of Unity School District was held Wednesday, August 25, 2021 beginning at 5:00 PM in the Unity School District Board Room.

1. **5:00 p.m.** Call to Order/Notice of Meeting/Roll Call
  - Members Present:** Debbie Ince-Peterson, James Beistle, Ryan Peterson, Sheryl Holmgren, Victoria Studtmann
  - Admin. Team Present:** Supt. Brandon Robinson
  - Members Absent:** Jeromy Cox, Pat Kastens
2. Approval of the Agenda
  - Motion to approve the agenda by Ryan Peterson.
  - Second by Sheryl Holmgren.
  - Motion carries by unanimous voice vote.
3. **Consent Agenda**
  - a. Personnel
    - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
      - a) Aric Jensen, New Hire – Middle School Physical Education Teacher
      - b) Alyssa Johnson, New Hire – High School Special Education Teacher
      - c) Errin Schleusner, New Hire – Middle School English Language Arts Teacher

Motion to approve Personnel Items 3.a.1a-1c by Ryan Peterson.  
Second by Sheryl Holmgren.  
Motion carries by unanimous voice vote. (Debbie Ince-Peterson Abstained.)
4. Adjourn
  - Motion to adjourn by James Beistle.
  - Second by Ryan Peterson.
  - Motion carries by unanimous voice.

## UNITY SCHOOL DISTRICT

### ACTIVITY ACCOUNT SUMMARY AS OF August 31, 2021

HIGH SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
164400-General Account	\$2,722.39	\$22.05	\$15.00	\$2,729.44
164401-Basketball - Boys	1,661.39			1,661.39
164402-Baseball - HS	2,543.55			2,543.55
164403-FFA	6,702.42			6,702.42
164404-FBLA	2,071.10	347.04		2,418.14
164405-Skills USA	2,992.32			2,992.32
164406-Athletics	1,385.73			1,385.73
164407-Football	509.12			509.12
164408-Volleyball	736.33		466.28	270.05
164409-Basketball - Girls	641.98			641.98
164410-Softball	573.21			573.21
164411-Soccer Club	0.00			0.00
164412-Grad Party	1,980.76			1,980.76
164413-Migizi Club	616.97			616.97
164414-Music Club	12,539.96			12,539.96
164415-Natnl Honor Society	1,014.40			1,014.40
164416-Student Council	3,536.42			3,536.42
164417-Theatre Arts	1,363.90			1,363.90
164418-Library	1,846.48		582.00	1,264.48
164420-Class of 2021-2024	3,948.42			3,948.42
<b>TOTALS</b>	<b>\$49,386.85</b>	<b>\$369.09</b>	<b>\$1,063.28</b>	<b>\$48,692.66</b>
MIDDLE SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
164200-General	\$6,705.19	\$7.71		\$6,712.90
164203-Student Council	1,137.11			1,137.11
164205-Drama	747.76			747.76
164206-Sopko	340.83			340.83
164208-PE Program	623.50			623.50
164211- MS Athletics	537.52			537.52
164213-Girls Traveling Bball	6,981.58			6,981.58
164214-Wrestling	470.40			470.40
<b>TOTALS</b>	<b>\$17,543.89</b>	<b>\$7.71</b>	<b>\$0.00</b>	<b>\$17,551.60</b>
ELEMENTARY SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
General	\$8,766.52	\$4.45		\$8,770.97
Yearbook	1,379.28			1,379.28

<b>TOTALS</b>	<b>\$10,145.80</b>	<b>\$4.45</b>	<b>\$0.00</b>	<b>\$10,150.25</b>
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**AUGUST 2021 BOARD CHECK LIST**

<b>NUMBER</b>	<b>VENDOR</b>	<b>DATE</b>	<b>AMOUNT</b>
15071	AMERY FREE PRESS	8/6/2021	\$ 531.00
15072	APPLE INC	8/6/2021	\$ 1,144.90
15073	ARROW BUILDING CENTER	8/6/2021	\$ 132.00
15074	ARTHUR J. GALLAGHER, FIRST AGENCY BRANCH	8/6/2021	\$ 15,105.00
15075	ASSOCIATED TRUST COMPANY FEE ADMIN	8/6/2021	\$ 475.00
15076	AWSA	8/6/2021	\$ 2,265.00
15077	BALSAM LAKE HARDWARE	8/6/2021	\$ 457.84
15078	BALSAM LAKE WATER/SEWR COMMIS.	8/6/2021	\$ 6,563.63
15079	BARTINGALE MECHANICAL	8/6/2021	\$ 12,801.08
15080	CESA #5	8/6/2021	\$ 3,730.00
15081	CHIPPEWA VALLEY SPORTING GOODS	8/6/2021	\$ 900.00
15082	CHUBB GROUP OF INSURANCE COMPANIES	8/6/2021	\$ 106.00
15083	CLIFTON LARSON ALLEN, LLP	8/6/2021	\$ 6,247.50
15084	CLOUTIER, BRITNY	8/6/2021	\$ 39.65
15085	CONFIDENTIAL RECORDS, INC	8/6/2021	\$ 131.25
15086	CWS SECURITY WATCH	8/6/2021	\$ 1,826.38
15087	DUDE SOLUTIONS INC	8/6/2021	\$ 4,735.38
15088	DYNAMIC SIGNS DESIGN	8/6/2021	\$ 300.00
15089	E.O. JOHNSON	8/6/2021	\$ 5,027.52
15090	EDMENTUM	8/6/2021	\$ 3,596.50
15091	EQUAL RIGHTS DIVISION	8/6/2021	\$ 37.50
15092	FRONTLINE TECHNOLOGIES	8/6/2021	\$ 4,048.22
15093	GRAINGER, INC	8/6/2021	\$ 351.01
15094	HOLDTS DISPOSAL, LLC	8/6/2021	\$ 1,100.00
15095	HORIZON COMMERCIAL POOL SUPPLY	8/6/2021	\$ 1,449.18
15096	ICCPA	8/6/2021	\$ 918.40
15097	ISCORP	8/6/2021	\$ 2,400.00
15098	JEFFS SMALL ENGINE REPAIR	8/6/2021	\$ 26.73
15099	JOURNEYED	8/6/2021	\$ 3,406.00
15100	KOBUSSEN BUSES LTD	8/6/2021	\$ 5,412.87
15101	KOMPAS CARE	8/6/2021	\$ 4,236.00
15102	LAKESHORE	8/6/2021	\$ 12,182.25
15103	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS	8/6/2021	\$ 13,906.98
15104	MENARDS-SCF	8/6/2021	\$ 800.15
15105	MJ CONCRETE LLC	8/6/2021	\$ 26,920.00
15106	NASSP	8/6/2021	\$ 250.00
15107	NICK'S TRUCKING & EXCAVATING LLC	8/6/2021	\$ 15,330.00
15108	OTRADOVEC, TERRY	8/6/2021	\$ 220.00
15109	REALLY GOOD STUFF	8/6/2021	\$ 94.95
15110	RMM SOLUTIONS	8/6/2021	\$ 4,896.00
15111	ROCHESTER 100 INC	8/6/2021	\$ 680.00
15112	SCHOOL DATEBOOKS	8/6/2021	\$ 173.86

15113	SECURITY CHECK ME	8/6/2021	\$ 49.00
15114	SHOUTPOINT INC	8/6/2021	\$ 1,380.00
15115	STAPLES ADVANTAGE	8/6/2021	\$ 13,767.34
15116	SUNBURST DIGITAL INC.	8/6/2021	\$ 876.00
15117	SUPERIOR SEALERS LLC	8/6/2021	\$ 4,030.00
15118	TAHO SPORTSWEAR	8/6/2021	\$ 306.00
15119	TASB	8/6/2021	\$ 2,250.00
15120	TECHUNWRECK	8/6/2021	\$ 800.00
15121	UNITY CUSTOM SERVICES	8/6/2021	\$ 210.00
15122	US TICKET, INC	8/6/2021	\$ 384.50
15123	WASBO FOUNDATION	8/6/2021	\$ 260.00
15124	WASDA	8/6/2021	\$ 1,600.00
15125	WCASS	8/6/2021	\$ 400.00
15126	WI DEPT OF PUBLIC INSTRUCTION	8/6/2021	\$ 237.58
15127	HUEBSCH SERVICES	8/4/2021	\$ 1,249.66
15128	UNITY SCHOOL DISTRICT	8/10/2021	\$ 58,538.92
15129	EDWARD JONES	8/13/2021	\$ 10,000.00
15130	LAKELAND COMMUNICATIONS	8/13/2021	\$ 18,777.77
15131	POLK BURNETT ELECTRIC COOP.	8/13/2021	\$ 4,500.00
15132	RUBICON INTERNATIONAL	8/13/2021	\$ 3,750.00
15133	SOUTHWEST WI TECHNICAL COLLEGE	8/13/2021	\$ 1,556.60
15134	STAPLES ADVANTAGE	8/13/2021	\$ 3.42
15135	UNITY CUSTOM SERVICES	8/13/2021	\$ 420.00
15136	WILHELM, MELISSA	8/13/2021	\$ 58.28
15137	APPLE INC	8/13/2021	\$ 22,350.00
15138	POLK BURNETT ELECTRIC COOP.	8/17/2021	\$ 1,630.00
15139	T & T TRAILER	8/20/2021	\$ 8,095.00
15140	WEA TAX SHELTERED ANNUITY TRUST	8/5/2021	\$ 3,682.17
15141	WISCONSIN DEPARTMENT OF REV	8/5/2021	\$ 12,001.72
15142	ELECTRONIC FEDERAL TAX PAYMENT	8/20/2021	\$ 60,569.40
15143	WEA TAX SHELTERED ANNUITY TRUST	8/20/2021	\$ 3,682.17
15144	WISCONSIN DEPARTMENT OF REV	8/20/2021	\$ 12,179.20
15145	HORACE MANN LIFE INSURANCE COM	8/20/2021	\$ 1,150.00
15146	THRIVENT FINANCIAL FOR LUTHERANS	8/20/2021	\$ 200.00
15147	UNITY EDUCATION SCHOLARSHIP	8/20/2021	\$ 15.00
15148	UNITY FOOD SERVICE	8/20/2021	\$ 85.00
15149	STANDARD INSURANCE COMPANY (CONTINUED)	8/20/2021	\$ -
15150	STANDARD INSURANCE COMPANY	8/20/2021	\$ 3,698.91
15151	VSP INSURANCE CO. (CT)	8/20/2021	\$ 749.00
15152	ALLING, ALBERT	8/25/2021	\$ 374.85
15153	AMERICAN PAVING & SEALCOATING	8/25/2021	\$ 41,310.00
15154	APPLE INC	8/25/2021	\$ 141,744.00
15155	ASSOCIATION FOR SUPERVISION	8/25/2021	\$ 239.00
15156	ATHLETIC SURFACE CONSTRUCTION LLC	8/25/2021	\$ 59,900.00

15157	BRAUN THYSSENKRUPP ELEVATOR	8/25/2021	\$ 234.51
15158	DUMER, KATHERINE	8/25/2021	\$ 74.00
15159	E.O. JOHNSON	8/25/2021	\$ 1,643.48
15160	HOFFMAN, BRAD	8/25/2021	\$ 10.15
15161	HOUGHTON MIFFLIN	8/25/2021	\$ 150,038.37
15162	LENNARTSON, ALISON	8/25/2021	\$ 74.00
15163	MATBOSS LLC	8/25/2021	\$ 599.00
15164	REALLY GOOD STUFF	8/25/2021	\$ 789.74
15165	SCHLEUSNER, ERRIN	8/25/2021	\$ 125.00
15166	SF INSURANCE GROUP LLC	8/25/2021	\$ 5,295.00
15167	SKYWARD	8/25/2021	\$ 16,898.00
15168	VIV'S KITCHEN AND CATER	8/25/2021	\$ 67.89
15169	AMAZON/SYNCB	8/24/2021	\$ 28,546.90
15170	BMO MASTERCARD	8/13/2021	\$ 4,614.84
15171	MENARDS-SCF	8/27/2021	\$ 662.53
15172	MIKE'S COMMERCIAL KITCHEN SERV	8/27/2021	\$ 3,000.00
15173	PROMEVO HOLDINGS, INC.	8/27/2021	\$ 228.00
15174	ALLEVA, WILLIAM	8/30/2021	\$ 75.00
15175	ANDERSON, DAVID	8/30/2021	\$ 75.00
15176	MORRIS, MIKE	8/30/2021	\$ 75.00
15177	WILHELM, MARCUS	8/30/2021	\$ 75.00
15178	SCHOOL DISTRICT OF SHELL LAKE	8/31/2021	\$ 814.80
15242	CHASE CARD SERVICES	8/23/2021	\$ 2,519.12
15269	AFLAC	8/15/2021	\$ 953.66
15270	WISCONSIN RETIREMENT SYSTEM	8/31/2021	\$ 71,221.48
15271	PAYROLL ACCOUNT	8/20/2021	\$ 393,443.91
15273	HUEBSCH SERVICES	8/11/2021	\$ 453.66
	<b>TOTAL FOR AUGUST 2021 CHECKS</b>		<b>\$1,346,624.26</b>

**JULY, 2021**  
**UNITY SCHOOL DISTRICT**  
**ALL FUNDS**  
**PROOF OF CASH**

<b>BANK</b>	<b>BALANCE June 30, 2021</b>	<b>DEPOSITS/ RECEIPTS</b>	<b>WITHDRAWALS/ DISBURSEMENTS</b>	<b>BALANCE July 31, 2021</b>
<b>BALANCE PER BANK:</b>				
RCU - Acct. 6223 Checking	55,129.84	4.68	0.00	55,134.52
Bank of Baldwin - Acct 4034 General		1,631,294.30	1,631,294.30	0.00
Bank of Baldwin - Acct 3781 Sweep	0.00	1,084,327.86	636,700.23	447,627.63
RCU - Acct. 2737 CD - Scholarship	22,049.23	40.78	0.00	22,090.01
RCU - Acct. 6098 Checking		651,076.12	651,076.12	0.00
RCU - Acct. 7149 - Sweep	2,125,091.94	689,373.90	1,901,101.70	913,364.14
RCU - Acct. 0419 Debt Service	5,977.49	1.02	0.00	5,978.51
LGIP - #1 - Debt Service	47,562.53	1.84	0.00	47,564.37
LGIP - #2 - General	1,808.61	0.07	0.00	1,808.68
Matrix Bank - Acct. 4217 - OPEB	915,710.11	78.73	0.00	915,788.84
MidwestOne Bank - Acct. 9849 Scholarship	44,575.92	3.66	0.00	44,579.58
Bremer Bank - Acct 0907 Capital Improv	75,472.54	5,000.64	0.00	80,473.18
	<b>3,293,378.21</b>	<b>4,061,203.60</b>	<b>4,820,172.35</b>	<b>2,534,409.46</b>

**August, 2021**  
**UNITY SCHOOL DISTRICT**  
**ALL FUNDS**  
**PROOF OF CASH**

<b>BANK</b>	<b>BALANCE July 31, 2021</b>	<b>DEPOSITS/ RECEIPTS</b>	<b>WITHDRAWALS/ DISBURSEMENTS</b>	<b>BALANCE August 31, 2021</b>
<b>BALANCE PER BANK:</b>				
RCU - Acct. 6223 Checking	55,134.52	4.68	0.00	55,139.20
Bank of Baldwin - Acct 4034 General		954,069.75	954,069.75	0.00
Bank of Baldwin - Acct 3781 Sweep	447,627.63	5,019,056.99	1,516,902.31	3,949,782.31
RCU - Acct. 2737 CD - Scholarship	22,090.01	42.21	0.00	22,132.22
RCU - Acct. 6098 Checking		929,124.71	929,124.71	0.00
RCU - Acct. 7149 - Sweep	913,364.14	239,555.84	929,126.29	223,793.69
RCU - Acct. 0419 Debt Service	5,978.51	1.02	0.00	5,979.53
LGIP - #1 - Debt Service	47,564.37	1.89	0.00	47,566.26
LGIP - #2 - General	1,808.68	0.07	0.00	1,808.75
Matrix Bank - Acct. 4217 - OPEB	915,788.84	176.44	0.00	915,965.28
MidwestOne Bank - Acct. 9849 Scholarship	44,579.58	3.91	0.00	44,583.49
Bremer Bank - Acct 0907 Capital Improv	80,473.18	0.68	0.00	80,473.86
	<b>2,534,409.46</b>	<b>7,142,038.19</b>	<b>4,329,223.06</b>	<b>5,347,224.59</b>

**Unity School District**  
**Administrative Rule 445.5**  
**Outside Counseling Services Offered at the School District Site**  
**9/14/2021**

In some situations, it may be helpful to provide a student with access to an outside counselor at the school site. Such an arrangement may be helpful to the student when there are other limiting factors such as transportation, frequency of visits, or a specific student need.

In these circumstances, the counselor shall work as an independent contractor and not as a District employee.

For such an arrangement to occur, the following conditions are necessary:

1. Each individual arrangement requires approval of the principal.
2. There must be space available within the building for the meeting to occur. Such a determination will be made by the principal.
3. A professional counseling relationship shall exist prior to the first meeting at the school. There should have been at least one meeting off-site prior to the first on-site meeting.
4. The credentials of the counselor shall be provided to the principal.
5. The outside counselor shall supply all materials needed for the meeting.
6. Internet access may be arranged only by principal approval.
7. Parent permission shall be granted prior to coordinating an on-site meeting. Permission must be granted for the student to visit the counselor and to miss class.
8. Confidentiality shall be respected at all times. A proper release shall be signed by the parent/guardian for the school and outside counselor to share information regarding the student.
9. School staff are to refer students to the school counselor who shall make any other determination, with the student's parents/guardians, regarding a need for additional services.
10. The costs of the counseling services are not incurred by the District as it is merely providing an opportunity for a meeting.

All conditions may be waived by the principal or District Administrator in the event of a crisis or crisis response.