

Agenda of Regular School Board Meeting

The Board of Trustees

Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, December 10, 2012, beginning at 5:00 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:00 p.m.**
- B. **Executive Session as authorized by Idaho Code 67-2345 (b) 5:00 p.m.**
 - 1. Student 2012-C
 - 2. Student 2012-Q
 - 3. Student 2012-P
- C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- D. **Approve Agenda**
- E. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) - Special Meeting Minutes for 11/02/2012, 11/29/2012 and the Regular Meeting of 11/12/12 3
 - 2. Regular and Special Bills 15
- F. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - 3. Public Comment (Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).
 - 4. Staff Reports
 - a. Tom Taggart- Financial 31
 - b. Brad Murray-
 - c. Trustee Tim Skubitz- ISBA Convention Re-cap 34
- G. **Action Agenda**
 - 1. Approve/deny the hiring of new personnel as presented 37
 - 2. Approve/deny notice of staff resignation as presented
 - 3. Approve/deny bus specifications and set bid opening date, time, and location for January 9, 2013, 2:00 p.m., at Lakeland Joint School District 272, 15506 N Washington Street, Rathdrum, ID 40
 - 4. Approve/deny Agreement for Cooperation in a Clinical Experience Program with the University of Idaho for the 2012-2015 Academic Years 68
 - 5. Approve/deny to re-admit Student 2012-C
 - 6. Approve/deny to declare Student 2012-Q a habitual truant

7. Approve/deny to expel Student 2012-P	
8. Approve/deny the following policies	
a. Policy #3505- Concussion Guidelines	72
b. Policy #4210- Community Use of Facilities	76
c. Policy #5340- Evaluation of Certificated Personnel	78
9. Approve/deny Assignment Code for Photography Teacher	82
10. Approve/deny the formation of the Lakeland High School Swim Team and allow them to represent Lakeland High School in the non-IHSAA sanctioned sport. No additional expense or funding will be provided by Lakeland Joint School District and/or Lakeland High School for the Swim Team without Board approval	
H. <u>Discussion Agenda</u>	
1. Correspondence	
a. Discipline Reports	
b. Other	83
I. <u>Executive Session per Idaho Code 67-2345 (1) (b)</u>	
1. Personnel 2012-8-13	

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
SPECIAL BOARD MEETING, NOVEMBER 02, 2012**



**1:00 p.m. Special Meeting
EXECUTIVE SESSION ONLY**

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
LAKELAND JOINT SCHOOL DISTRICT ADMINISTRATIVE OFFICES
15506 N Washington Street
Rathdrum, ID 83858

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells

A. Call to Order 1:00 p.m.

Chairman Brown called the meeting to order at 1:00 p.m.

B. Welcome Visitors / Pledge of Allegiance 1:00 p.m.

Chairman Brown gave welcome and led in the pledge.

C. Approve Agenda

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the agenda as presented. Motion carried unanimously.

D. Executive Session per Idaho Codes 67-2345 (1) (b) and 33-513 (5) (d)

At 1:01 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Sections 67-2345 (b) and 33-513 (5) (d), Idaho Codes, in order to conduct a personnel hearing for Personnel 2012-8-13.

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
SPECIAL BOARD MEETING, NOVEMBER 02, 2012**

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead	X		
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

The Board adjourned from Executive Session at 5:05 p.m.

E. Action Items Following Executive Session

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to set a Special Board Meeting for November 29, 2012 at 6:00 p.m. Hearing all ayes motion carried unanimously.

Meeting adjourned at 5:10 p.m.

Attest:

Larry Brown, Chairman

Respectfully Submitted:

Brian Wallace, Vice Chairman

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012**



**4:45 p.m. Executive Session
6:00 p.m. Regular Meeting**

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
Lakeland Joint School District Administration Office
15506 N Washington Street
Rathdrum, ID 83858

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1) (Absent)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells
Assistant Superintendent Brad Murray
Director of Business Tom Taggart
Clerk Brook Cunningham

A. Call to Order 4:45 p.m.

Chairman Brown called the meeting to order at 4:45 p.m.

B. Executive Session As Authorized By Idaho Code 67-2345(B) 4:45 PM

At 4:45 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Section 67-2345 (b), Idaho Code, in order to conduct student hearings.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012**

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

1. Student 2012-O

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham. Also in attendance was Assistant Principal Dave Serwat from Lakeland Junior High.

Student 2012-O along with parent and sibling entered Executive Session at 4:46 p.m.

Student 2012-O along with parent and sibling exited Executive Session at 5:06 p.m.

Mr. Serwat exited Executive Session at 5:09 p.m.

2. Student 2012-N

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham.

At 5:11 p.m. Principal Kurt Hoffman and Assistant Principal Brandi Johnson of Timberlake High School entered Executive Session.

Student 2012-N along with step-father and sibling entered Executive Session at 5:11 p.m.

Student 2012-N along with step father, and sibling exited Executive Session at 5:30 p.m.

Mr. Hoffman and Mrs. Johnson exited Executive Session at 5:37 p.m.

3. Student 2012-F

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham.

Betty Kiefer Principal Lisa Sexton entered Executive Session at 5:39 p.m. along with Student 2012-F and mother.

Student 2012-F along with mother exited Executive Session at 5:49 p.m.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012***

Lisa Sexton exited Executive Session at 5:54 p.m.

The Board adjourned Executive Session at 5:54 p.m.

C. Welcome Visitors/Pledge of Allegiance 6:00 p.m.

At 6:00 p.m. Chairman Brown gave welcome to those who were present and led in the pledge.

D. Approve Agenda

1. Approve/deny amending the agenda to add Item I entitled Executive Session as authorized by Idaho Code 67-2345 (b) to discuss a personnel matter. In addition, add Item J entitled Action Items following Executive Session

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve the agenda with the aforementioned amendments. Vote being had, motion carried unanimously.

E. Consent Agenda

1. Minutes of Previous Meeting(s) - Regular Meeting of 10/08/2012
2. Regular and Special Bills

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the consent agenda as presented. Motion carried unanimously.

F. Report and Presentation Agenda

1. LEA

No representatives from the LEA presented.

2. Visitor Presentations

There were no visitor presentations.

3. Public Comment

(Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).

No one from the public requested to speak.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012***

4. Staff Reports

a. Swimming Club Presentation- Conrad Underdahl Principal Lakeland High School

Brianna Barber a freshman at Lakeland High School spoke on behalf of the swim club. The swim club along with parents filled the room. Barber informed that the club was requesting to be recognized as an official team.

Clarification was requested on what exactly the group was asking for.

Tifani Young made a comment the group would like to be recognized as an actual team that would be awarded a letter.

Chairman Brown thanked the group for attending and informed them that the Board would add an action item to the December meeting and vote then.

b. Tom Taggart- Financial

Tom spoke briefly regarding the vote on the propositions, in which districts don't have specific answers to certain issues yet; for example are contracts and agreements under the repealed law still legal until new ones are issued? More information and answers will be collected over the next few weeks.

c. Brad Murray- Power Announcement

Assistant Superintendent Brad Murray spoke on the notification system called Power Announcement which embeds right into Powerschool. Texts, emails, and voicemails can be sent to parents just by working through Powerschool. Automated report cards are also available for an additional \$1000 per year but that option is free for the first year. The overall cost is about \$1.25 per student annually. Parents can also update their own information.

G. **Action Agenda**

1. Approve/deny the hiring of new personnel as presented

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve the hiring of new personnel as presented. A list of recommended personnel has been included in the Board's packet. Motion carried unanimously.

2. Approve/deny notice of staff resignation as presented

Motion was made by TRUSTEE SKUBITZ and TRUSTEE WALLACE to table this item to Executive Session. Motion carried unanimously.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012***

3. Approve/deny early release for the secondary schools on March 28, 2013 at 1:00 p.m. for Senior Project Presentations

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve the early release for the secondary schools on March 28, 2013 at 1:00 p.m. for Senior Project Presentations. The Board reminded that this is a project required for all diplomas. Motion carried with all ayes.

4. Approve/deny Auditors Report FY 2011/2012- Hayden & Ross, P.A.

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the Auditors Report for FY 2011/2012 presented by Hayden & Ross, P.A. A copy of this report is available in the District Clerk's office as well as electronically. Hearing all ayes, motion carried unanimously.

5. Approve/deny Winter Athletic Schedules

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve the Winter Athletic Schedules as presented. Motion carried with all ayes.

6. Approve/deny resolution authorizing participation in the National Purchasing Cooperative

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the resolution authorizing participation in the National Purchasing Cooperative. Motion carried unanimously.

7. Approve/deny agreement with Drexel University

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER, to approve the agreement as presented. A copy of the agreement has been included in the Board's packet. Motion carried unanimously.

8. Approve/deny a call for bids for a District Wide VoIP phone system with an opening bid date of January 23, 2013 at 2:00 p.m.

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve a call for bids for a District Wide VoIP phone system with an opening bid date of January 23, 2013 at 2:00 p.m. Motion carried unanimously.

9. Approve/deny to declare Student 2012-O a Habitual Truant

Motion was made by TRUSTEE SHAFFER to declare Student 2012-O a Habitual Truant in addition this student will be reported the prosecuting attorney with recommendation for juvenile diversion. TRUSTEE SKUBITZ seconded the motion. Hearing all ayes motion carried unanimously.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012***

10. Approve/deny to expel Student 2012-N

Motion was made by TRUSTEE SHAFFER and second by TRUSTEE SKUBITZ to expel Student 2012-N for the remainder of 2012/2013 school year with the ability to re-enter no sooner than first semester of the 2013/2014 school year. Motion carried with the majority ayes and one nay vote from Trustee Wallace.

11. Approve/deny to declare Student 2012-F a Habitual Truant

Motion was made by TRUSTEE WALLACE not to declare the student a habitual truant but monitor the student's attendance. If there are non-avoidable absences then the student is to be immediately declared a habitual truant and reported to the prosecutor. TRUSTEE SHAFFER seconded the motion. Hearing all ayes motion carried unanimously.

H. **Discussion Agenda**

1. Draft Policies

a. Draft Policy #2310- Wellness

Tom Taggart discussed the Wellness Policy. He reported that a committee meeting had been held the prior week before. The policy should contain building goals in regards to nutrition and physical activity.

b. Draft Policy #3505- Concussion Guidelines

Dr. Ranells made a brief comment about this policy and informed that unless the Board had any additions that it would be on the next agenda for Board approval.

c. Draft Policy #4210- Community Use of Facilities

Tom Taggart informed that he took language from our current policy and combined some of Charlie Dodson's recommendations into the policy.

d. Draft Policy #5340- Evaluation of Certificated Personnel

Brad spoke on policy including the parent input piece. He also spoke on the various dates within the policy and the summary document.

2. ISBA Annual Convention- November 14-16 in Boise

Brief discussion took place on who was attending.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012***

3. Propositions 1, 2, & 3

Dr. Ranells informed that the district will be disbursing pay for performance money to our staff. She also commented, "The center of everything should be learning and then how can technology help us do this piece well?"

4. Correspondence

a. Discipline Reports

The reports submitted have been included in the Board packet.

b. Other

1) Recognition signs at Timberlake and Lakeland High Schools

Dr. Ranells asked if everyone had seen the signs. She also informed that there had been one patron compliment so far.

Also included was a letter authored by Mike Menti who complimented staff members on their efforts to remove snow from the football field for the game against Fruitland.

2) Garwood donation

A letter authored by Garwood Principal BJ DeAustin thanking Western Tree Transplanting for the large Oak tree donation has also been included in the Board packet.

I. **Executive Session as authorized by Idaho 67-2345 (b) in order to discuss a personnel matter**

At 7:21 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SKUBITZ and seconded by TRUSTEE WALLACE the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Section 67-2345 (b), Idaho Code, in order to discuss a personnel matter.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 12, 2012**

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

Administration also in attendance included Superintendent Dr. Mary Ann Ranells, Assistant Superintendent Brad Murray, Director of Business and Operations Tom Taggart, and Clerk Brook Cunningham.

The Board adjourned from Executive Session at 7:36 p.m.

J. Action Items Following Executive Session

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the resignation presented contingent upon finding a suitable replacement and an appropriate repayment plan for advanced wages. Motion carried unanimously.

Meeting adjourned at 7:38 p.m.

Attest:

Respectfully Submitted:

Larry Brown, Chairman

Brook Cunningham, Clerk

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
SPECIAL BOARD MEETING, NOVEMBER 29, 2012**



**6:00 p.m. Special Meeting
EXECUTIVE SESSION ONLY**

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
LAKELAND JOINT SCHOOL DISTRICT ADMINISTRATIVE OFFICES
15506 N Washington Street
Rathdrum, ID 83858

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells

A. Call to Order 6:00 p.m.

Chairman Brown called the meeting to order at 6:05 p.m.

B. Welcome Visitors / Pledge of Allegiance 6:00 p.m.

Chairman Brown gave welcome and led in the pledge.

C. Approve Agenda

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE OLMSTEAD to approve the agenda as presented. Motion carried unanimously.

D. Executive Session per Idaho Codes 67-2345 (1) (b) and 33-513 (5) (d)

At 6:06 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Sections 67-2345 (b) in order to deliberate on a personnel matter.

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
SPECIAL BOARD MEETING, NOVEMBER 29, 2012**

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead	X		
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

The Board adjourned from Executive Session at 10:15 p.m.

E. Action Items Following Executive Session

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE to approve the resolution dated 11/29/2012 regarding Personnel 2012-8-13.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead	X		
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

Meeting adjourned at 10:18 p.m.

Attest:

Respectfully Submitted:

Larry Brown, Chairman

Brian Wallace, Vice Chairman

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
December 10, 2012

Gross Salaries		2,302,120.39	
Gross Benefits		557,471.20	
AT&T	October 2012 Long Distance Charges	339.21	78945
Best Western Plus Vista Inn	Lodging (Cronnelly,Derrick/ISHAA Football Schedule Mtg)	154.00	78946
Ferguson Enterprises	Maint Supplies	446.26	78947
Follett Library Resources	Library Books	421.71	78948
Panhandle Health District	FS/License Renewals, 2nd Inspections	2,475.00	78949
Phonak	SPED Equipment	1,574.39	78950
PlumbMaster	Maint Supplies	371.34	78951
Riddle, Susan	Petty Cash Replenishment	114.88	78952
Rice, Dee Ann	Expense Claim Reimbursement	82.58	78953
J&R Electronics	Tran Equipment	56,851.74	78954
Idaho Department of Education	November 30, 2012 Fingerprinting (2nd check)	40.00	79040
Contractors Northwest	KTEC Project - Application	45,440.71	79041
Riddle, Susan	Petty Cash Replenishment	105.75	79042
Happenly, Cindy	Petty Cash Replenishment	49.69	79043
American Express	Instructional,Tech,Library,Office Supplies/Shipping Fees	24,244.72	79044
American Express	Instructional,Tech Supplies/Equipment/Flights	14,440.71	79045
Costco	Title I Parent Involvement Supplies	353.24	79046
Lowe's	Maint Supplies	1,925.35	79047
Visa	Instructional, Maint Supplies	1,360.54	79048
A-L Compressed Gases	Instructional Materials	473.92	78955
Alsco	Coverall Service	192.87	78956
Amos, Kelly	Expense Claim Reimbursement	25.00	78957
AmSan	Maint Supplies	454.44	78958
Baker, Richard	Field Trip Meals 10/16 - 11/15/2012	5.00	78959
Bornitz, Debra	Field Trip Meals 10/16 - 11/15/2012	15.00	78960
Boys Town Research Hospital	Services (SPED)	85.00	78961
Brown, Larry	Expense Claim Reimbursement	78.80	78962
Bureau of Education & Research	Reg/Maximizing Your Language Therapy(Spragg,Peterson,Reigel)	675.00	78963
Bus Parts Warehouse	Tran Supplies	987.25	78964
Carey, Sarah	Field Trip Meals 10/16 - 11/15/2012	5.00	78965
Cd'A Metals	Instructional Materials	372.12	78966
Cenex Cooperative Supply	#2 Dyed Diesel Winter	8,990.80	78967
Christensen & Domain, P.C.	Legal Expenses 10/11-30/2012	135.00	78968
Clark, Ruth	Expense Claim Reimbursement	65.00	78969
Country Lock & Key	Maint Supplies	81.45	78970
Craig-Johnson, Becky	Field Trip Meals 10/16 - 11/15/2012	5.00	78971
De Lage Landen	Lease Payment November 2012 (KTEC)	145.64	78972
Demco	Library Supplies	113.72	78973
Dodson, Charles M., Attorney	Legal Expenses 10/31 -11/15/2012	3,306.50	78974
eInstruction	Instructional Materials	1,100.00	78975

Ferguson Enterprises	Maint Supplies	8.86	78976
Follett Library Resources	Library Books, Classroom Novel Sets	1,654.80	78977
Funds for Learning	E-Rate Manager	599.00	78978
Galley, Stephine	Lunch Credit Reimbursement	5.60	78979
Graybar	Tech Supplies	497.89	78980
H&H Express	Freight (Tran)	10.00	78981
Hansen, Charles	Expense Claim Reimbursement	4.96	78982
Harlow's Bus Sales	Warranty Credit, Tran Supplies	1,195.64	78983
Harmon, Robert	Field Trip Meals 10/16 - 11/15/2012	20.00	78984
Hobart	Services (FS)	316.15	78985
Hoffman, Kurt	Expense Claim Reimbursement	22.12	78986
Husky International Trucks	Tran Supplies	729.56	78987
Idaho Department of Education	November 30, 2012 Fingerprinting	160.00	78988
Idaho Digital Learning Academy	Student Fees (LHS)	450.00	
Idaho State Tax Commission	Rotary Sales Tax	9.18	
Insight Distributing	Maint Supplies	417.00	78989
ISB	Medicaid Administration Fee	32.63	78990
ISB	Medicaid Administration Fee	48.96	
Johnston, Debbie	Lunch Credit Reimbursement	19.15	78991
Jones, David	September - October 2012 Mileage	75.20	
Kannegaard, Judith	October 2012 Mileage	72.60	
Keating, John	Expense Claim Reimbursement	39.45	78992
Kootenai County Solid Waste	October 2012 Dumpster Rental, Garbage Fee	2,233.41	78993
Kootenai County Treasurer	Property Tax	25.16	78994
Kootenai County Treasurer	Property Tax	133.32	78996
Kootenai Electric	AE/GE Electricity 10/15 - 11/15/2012	4,213.83	78995
Kootenai Health Cash Team	SPED Supplies/October 2012 OT, PT & Mileage	5,513.95	78997
KTEC	Kootenai/Bonner Co Property Taxes Collected Oct 12	3,907.01	78998
Lakeland High School	Furniture Purchase Reimbursement	2,000.00	78999
Lawler, Stacie	November 2012 Mileage	6.75	
Lemieux, Matthew	Field Trip Meals 10/16 - 11/15/2012	5.00	79000
Les Schwab Tires	Services (Maint), Tran Supplies	1,427.60	79001
Livingston, Edward	Expense Claim Reimbursement	30.00	
Maple, Amanda	October 2012 Mileage	89.80	
Marcella, Cynthia	Field Trip Meals 10/16 - 11/15/2012	5.00	79002
Mitchell, Kristie	Mileage 10/15 - 11/14/2012	96.95	
Murray, Brad	Expense Claim Reimbursement	74.68	79003
Napa Auto Parts	Tran/Maint Supplies	967.06	79004
Nelson, Jodi	Expense Claim Reimbursement	22.90	79005
Norco	Instructional Materials	120.70	79006
Northrup, Finessa	Lunch Credit Reimbursement	23.85	79007
O'Reilly Auto Parts	Tran Supplies	155.90	79008
Oxarc	Maint Supplies	90.19	79009
Pacific NW Paper & Packaging	Maint Supplies	528.36	79010
Perma-Bound	Library Books	135.81	79011
Peterson, Carrie	October 2012 In-Lieu of Transportation	76.00	
Platt	Maint Supplies	454.86	79012

PlumbMaster	Maint Supplies	69.84	79013
Post Falls Glass	Services (Tran)	400.00	79014
Progressive Printing	Office Supplies	308.00	79015
Ranells, Mary Ann	Expense Claim Reimbursement	84.00	79016
Rathdrum Area Chamber of Commerce	2013 Membership	35.00	
Reed, Scott	Field Trip Meals 10/16 - 11/15/2012	20.00	79017
Rice, Dee Ann	Field Trip Meals 10/16 - 11/15/2012	15.00	79018
Rising Books	Instructional Materials	82.50	79019
Rodda Paint	Maint Supplies	187.28	79020
Royal Business Systems	Copier Use 11/1 - 12/1/2012	4,153.98	
Rucker, Paula	Field Trip Meals 10/16 - 11/15/2012	10.00	79021
Shilo Inn Boise Riverside	Lodging (Brown, Skubitz/ISBA Convention)	308.00	79022
Sines, Margaret	Field Trip Meals 10/16 - 11/15/2012	45.00	79023
SL Start	Services (SPED)	4,777.50	79024
Spragg, Denise	Expense Claim Reimbursement	380.00	79025
Stein Bros	Instructional/Tran Supplies	324.25	79026
Stiegemeier, Darryl	Expense Claim Reimbursement	135.00	79027
Tacoma Company	Instructional Materials	32.40	79028
Texas Association of School Boards	Boardbook Subscription/Maintenance 11/1/12-8/31/13	1,666.67	79029
Thackston, Barry	Field Trip Meals 10/16 - 11/15/2012	5.00	79030
TLI Sewer	December 2012 Sewer (TLE)	585.00	79031
Torgy's	Services (Tran)	117.00	79032
Underdahl, Conrad	Expense Claim Reimbursement	76.60	79033
University of Idaho Extension	Registration (FLL Tournament)	120.00	79034
VoWac	Instructional Materials	138.88	79035
Walmart	BASE/Title I Parent Involvement Supplies	185.97	79036
Wesala, Nicol	Expense Claim Reimbursement	29.00	79037
Woolley, Trina	Field Trip Meals 10/16 - 11/15/2012	15.00	79038
Zepeda, Annette	Expense Claim Reimbursement	19.00	79039

Avista 2012-13

Bill Date	6/25/2012		7/25/2012		8/24/2012		9/25/2012		10/24/2012		11/26/2012	
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	130.65		111.86		107.73		115.52		125.23		229.12	
MVAS (491)	258.79	456.96	133.80	289.55	107.89	231.33	136.12	389.81	290.35	437.00	781.52	509.67
MAINT (003)	18.17	243.95	5.16	225.70	4.29	174.38	4.29	205.62	7.64	241.49	66.90	297.51
TRAN (002)	65.01	356.03	18.17	220.46	4.29	192.52	13.84	328.36	46.94	316.96	197.00	861.28
JBE (101)	168.05	2,278.29	101.87	1,152.37	87.05	811.88	97.70	1,732.58	163.79	2,067.77	626.15	3,297.84
LJHS (201)	194.28	2,638.54	106.49	1,828.68	88.45	1,434.14	92.14	2,488.41	153.67	2,893.50	744.05	3,510.76
DO (001)	28.58	409.41	5.16	401.72	4.29	412.86	6.03	469.65	31.90	401.09	96.17	424.90
LJHS FBF (201)		17.27		17.27		17.27		17.27		45.48		42.99
LHS (301)	1,076.11	5,145.62	156.48	3,246.51	100.94	2,533.01	368.54	5,145.14	1,341.45	5,453.00	3,029.36	5,780.56
LHS FBF (301)		68.32		64.44		153.70		211.93		339.63		200.18
SLE (102)		2,021.87		988.17		877.36		1,492.49		1,805.27		2,539.84
AE (103)	33.45		6.83		4.25		5.97		53.17		237.72	
GARG HTR (002)		11.85		11.55		11.85		21.64		11.44		437.31
THS (401)	878.61	7,617.04	292.91	4,483.74	112.05	3,935.39	150.01	6,997.47	631.62	7,618.36	1,326.15	7,782.51
TLE (106)	313.50	2,099.22	93.07	1,370.25	86.19	953.45	143.94	1,860.06	305.21	2,059.43	778.11	2,781.81
TLE LITE (106)		21.72		20.76		22.30		23.83		25.56		27.60
FOOD SERV	329.24	1,202.98	125.47	856.85	121.31	811.88	211.34	1,241.23	345.68	1,261.43	584.78	1,354.94
THS GNRT (401)	78.02		9.49		5.16		6.90		65.27		209.20	
TJHS (202)	763.78	3,129.19	256.57	1,785.96	118.99	1,889.93	178.71	2,563.11	601.85	2,869.09	1,713.38	3,598.68
BKE (104)	175.00	1,368.12	125.47	740.40	120.38	625.50	125.94	1,101.63	154.11	1,288.90	457.18	1,763.85
SUB TOTAL	\$4,511.24	\$29,086.38	\$1,548.80	\$17,704.38	\$1,073.26	\$15,088.75	\$1,656.99	\$26,290.23	\$4,317.88	\$29,135.40	\$11,076.79	\$35,212.23
TOTAL	\$33,597.62		\$19,253.18		\$16,162.01		\$27,947.22		\$33,453.28		\$46,289.02	
CHECK DATE	7/13/2012		8/15/2012		9/14/2012		10/12/2012		11/15/2012		12/14/2012	

GAS 100 661000 333 ??? 000 FOOD SERV 290 710000 333
 ELECTRIC 100 661000 332 ??? 000 FOOD SERV 290 710000 332 000 000

Avista 2012-13

Bill Date	GAS		ELECTRIC		GAS		ELECTRIC		GAS		ELECTRIC		GAS		ELECTRIC	
GE (105)	0.00				0.00				0.00				0.00			
MVAS (491)																
MAINT (003)																
TRAN (002)																
JBE (101)																
LJHS (201)																
DO (001)																
LJHS FBF (201)																
LHS (301)	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	
LHS FBF (301)																
SLE (102)																
AE (103)	0.00		0.00		0.00		0.00		0.00		0.00		0.00		0.00	
GARG HTR (002)																
THS (401)	0.00															
TLE (106)	0.00															
TLE LITE (106)																
FOOD SERV	0.00															
THS (401)	0.00															
TJHS																
BKE (104)																
SUB TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
CHECK DATE																
GAS 100 6																
ELECTRIC 100 6																

KOOTENAI ELECTRIC COOPERATIVE

FY 2011-12

	6/8/11 -	7/8/11-	8/8/11-	9/10/11-	10/11/11-	11/12/11-	12/13/11-	1/14/12-	2/15/12-	3/15/12-	4/15/12-	5/15/12-
	7/8/2011	8/8/2011	9/10/2011	10/11/2011	11/12/2011	12/13/2011	1/14/2012	2/15/2012	3/15/2012	4/15/2012	5/15/2012	6/15/2012
103 AE	785.63	637.89	959.82	1,616.21	2,704.07	3,406.30	3,246.38	3,566.24	3,086.08	2,625.80	2,085.55	1,591.43
Meter 5968959	33.83	40.89	39.72	49.13	51.66	81.94	85.05	81.46	75.58	71.17	60.96	57.29
Meter 4113124	739.44	584.64	907.74	1,554.72	2,640.05	3,312.00	3,148.97	3,472.42	2,998.14	2,542.27	2,012.23	1,521.78
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	785.58	509.16	885.42	1,359.08	2,007.23	2,601.54	2,682.92	2,959.65	2,576.88	2,299.62	1,559.27	1,288.86
PAID	1,571.21	1,147.05	1,845.24	2,975.29	4,711.30	6,007.84	5,929.30	6,525.89	5,662.96	4,925.42	3,644.82	2,880.29
ck date	7/29/2011	8/31/2011	9/30/2011	10/31/2011	11/30/2011	12/31/2011	1/31/2012	2/29/2012	3/30/2012	4/30/2012	5/31/2012	6/29/2012

FY 2012-13

	6/15/12-	7/15/12-	8/15/12-	9/15/12-	10/15/12-							
	7/15/2012	8/15/2012	9/15/2012	10/15/2012	11/15/2012							
103 AE	812.22	796.61	1,159.43	1,727.01	2,625.19							
Mtr 5968959	50.03	46.35	45.45	44.72	59.33							
Mtr 4113124	749.83	737.90	1,101.62	1,669.93	2,553.50							
Sec Light	12.36	12.36	12.36	12.36	12.36							
105 GE	600.93	558.98	973.62	1,156.01	1,588.64							
PAID	1,413.15	1,355.59	2,133.05	2,883.02	4,213.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ck date	7/31/2012	8/31/2012	9/28/2012	10/31/2012	11/30/2012							

FY 2013-14

103 AE												
Mtr 5968959												
Mtr 4113124												
Sec Light												
105 GE												
PAID	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ck date												

100 661000 332 ??? 000

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010		C-0011			CHECK	INVOICE	
DATE	READING		READING		TOTAL	DATE	NUMBER
JULY 2012	2069	\$35.00	1723	\$35.00	\$70.00	8/9/2012	JULY 12
AUG 2012	2089	\$35.00	1751	\$35.00	\$70.00	8/9/2012	AUG 12
SEPT 2012	2089	\$35.00	1751	\$35.00	\$70.00	9/14/2012	SEPT 12
OCT 2012	2131	\$35.00	1807	\$47.10	\$82.10	10/12/2012	OCT 12
NOV 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	11/15/2012	NOV 12
DEC 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	12/14/2012	DEC 12
JAN 2013							
FEB 2013							
MAR 2013							
APR 2013							
MAY 2013							
JUNE 2013							
		\$210.00		\$222.10	\$432.10		
JULY 2013							
AUG 2013							
SEPT 2013							
OCT 2013							
NOV 2013							
DEC 2013							
JAN 2014							
FEB 2014							
MAR 2014							
APR 2014							
MAY 2014							
JUNE 2014							

Bar Circle "S" Water 100 661000 331 105 000 Garwood

	Irrigation					CHECK	INVOICE
Date	Reading		Reading		TOTAL	DATE	NUMBER
July 2012	51646900	\$324.45	2264300	\$27.43	\$351.88	7/13/2012	JUNE 12 WATER
Aug 2012	52530400	\$1,551.67	2268700	\$27.43	\$1,579.10	8/15/2012	JULY 12 WATER
Sept 2012	53325900	\$1,398.55	2272000	\$27.43	\$1,425.98	9/14/2012	AUG 12 WATER
Oct 2012	53951000	\$1,102.05	2297700	\$59.10	\$1,161.15	10/12/2012	SEPT 12 WATER
Nov 2012	54139100	\$341.67	2325500	\$62.75	\$404.42	11/15/2012	OCT 12 WATER
Dec 2012	53951000	27.43	2297700*	27.43	\$54.86	12/14/2012	NOV 12 WATER
Jan 2013					\$0.00		
Feb 2013					\$0.00		
March 2013					\$0.00		
April 2013					\$0.00		
May 2013					\$0.00		
June 2013					\$0.00		
					\$4,977.39		
July 2013							
Aug 2013							
Sept 2013							
Oct 2013							
Nov 2013							
Dec 2013							
Jan 2014							
Feb 2014							
March 2014							
April 2014							
May 2014							
June 2014							
do not pay shaded areas			*bill shows wrong reading - they'll check with their programmer to correct				

North Kootenai Water District (Twin Lakes Elementary School)

100 661000 331 106 000							
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2011	8005	9171	116600	263.57	40.00	303.57	7/29/2011
Aug 2011	119171	122999	382800	875.83	40.00	915.83	8/31/2011
Sept 2011	122999	135722	1272300	2,921.68	40.00	2,961.68	9/30/2011
Oct 2011	135722	142131	640900	1,469.46	40.00	1,509.46	10/31/2011
Nov 2011	142131	142297	16600	44.16	40.00	84.16	11/30/2011
Dec 2011	142297	142462	16500	44.00	40.00	84.00	12/30/2011
Jan 2012	142462	142680	21800	52.01	40.00	92.01	1/31/2012
Feb 2012	142680	142843	16300	43.70	40.00	83.70	2/29/2012
Mar 2012	142843	142966	12300	38.15	40.00	78.15	3/30/2012
April 2012	142966	143085	11900	37.62	40.00	77.62	4/30/2012
May 2012	143085	143843	75800	169.73	40.00	209.73	5/31/2012
June 2012	143843	147690	384700	880.20	40.00	920.20	6/29/2012
						7,320.11	
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2012	147690	150593	290300	664.83	40.00	704.83	7/31/2012
Aug 2012	150593	158202	760900	1,747.21	40.00	1,787.21	8/31/2012
Sept 2012	158202	164979	677700	1,555.85	40.00	1,595.85	9/28/2012
Oct 2012	164979	169112	413300	947.73	40.00	987.73	10/31/2012
Nov 2012	169112	170372	126000	286.94	40.00	326.94	12/14/2012
Dec 2012							
Jan 2013							
Feb 2013							
Mar 2013							
Apr 2013							
May 2013							
June 2013							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1	24.50	40.65	24.50	40.65	24.50	40.65	24.50	40.65	24.50	40.65		
TRAN (002)	7.1660.1	28.50	54.20	31.10	94.85	28.50	67.75	31.10	94.85	28.50	40.65		
Food Serv	7.1610.1	46.50	40.65	46.50	40.65	50.40	108.40	56.90	176.15	46.50	40.65		
JBE (101)	7.1620.1	62.75	237.13	71.20	325.20	77.70	392.95	75.10	365.85	46.50	40.65		
JBE Annex(101)	7.1630.1	46.50	40.65	46.50	40.65	61.45	223.58	70.55	318.43	46.50	40.65		
BKE (104)	7.1580.1	64.50	40.65	64.50	40.65	69.05	115.18	69.05	115.18	64.50	40.65		
BKE Irrig (104)	4.1585.1	306.90		1,018.00		767.10		408.30					
LJHS (201)	7.1670.1	87.25	304.88	112.60	569.10	111.30	555.55	107.40	514.90	64.50	40.65		
LJHS Field (013)	4.1650.1	96.30		253.60		821.70		(496.50)					
LHS (301)	7.1570.1	87.25	304.88	87.90	311.65	95.05	386.18	96.35	399.73	64.50	40.65		
LHS Irrig (007)	4.0616.1	79.00		79.00		79.00		79.00					
LHS Field (008)	4.1600.1	235.40		438.20		348.50		267.25					
FBF RR	7.0002.1		40.65		40.65		40.65		40.65		40.65		
MVAS (491)	7.1590.1	no bill (\$22		114.13	1,842.80	129.05	1,680.20	145.95	1,598.90	46.50	40.65		
Soccer Fld (005)	4.0000.1	68.35		103.45		87.85		70.95					
		\$1,233.70	\$1,104.34	\$2,491.18	\$3,346.85	\$2,751.15	\$3,611.09	\$1,005.90	\$3,665.29	\$432.50	\$406.50	\$0.00	\$0.00
			\$2,338.04		\$5,838.03		\$6,362.24		\$4,671.19		\$839.00		\$0.00
invoice #		JULY 12 WATER/SEWER		AUG 12 WATER/SEWER		SEPT 12 WATER/SEWER		OCT 12 WATER/SEWER		NOV 12 WATER/SEWER			
check date			8/15/2012		9/14/2012	24	10/12/2012		11/15/2012		12/14/2012		

		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00

invoice #														
check date														
Note Food Serv Water Account #290 710000 331 00														
Note Food Serv Sewer Account #290 710000 335 00(inv # is June ?? water/sewer														

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara														
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	
SLE (102)	9.01	182.25		268.50		421.00		459.75		16.00		149.75		
SLE (102)	10.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	
THS Main (401)	581.01	69.75	238.33	39.75	91.00	59.75	160.33	84.75	290.33	31.00	26.00	117.25	507.00	
THS Irrigation (009)	606.01	16.00		16.00		16.00		16.00		16.00		16.00		
THS Irrigation (009)	615.01	16.00		16.00		22.25		16.00		16.00		16.00		
THS Conc (401)	616.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	
TJHS (202)	685.01	21.00	69.33	16.00	30.33	16.00	30.33	24.75	82.33	16.00	26.00	44.75	203.66	
TJHS Irrigation (010)	715.01	314.75		584.75		1,402.25		832.25		16.00		16.00		
		\$651.75	\$359.66	\$973.00	\$173.33	\$1,969.25	\$242.66	\$1,465.50	\$424.66	\$143.00	\$104.00	\$391.75	\$762.66	
			\$1,011.41		\$1,146.33		2,211.91		1,890.16		247.00		1,154.41	
Invoice Number		JUNE 12 WATER/SEWER		JULY 12 WATER/SEWER		AUG 12 WATER/SEWER		SEPT 12 WATER/SEWER		OCT 12 WATER/SEWER		NOV 12 WATER/SEWER		
Check Date		7/13/2012		8/15/2012		9/14/2012		10/12/2012		11/15/2012		12/14/2012		
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	
SLE (102)	9.01													
SLE (102)	10.01													
THS Main (401)	581.01													
THS Irrigation (009)	606.01													
THS Irrigation (009)	615.01													
THS Conc (401)	616.01													
TJHS (202)	685.01													
TJHS Irrigation (010)	715.01													
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Invoice Number														
Check Date														
inv # is June ?? water/sewer						27								

TLI SEWER, LLC

TLE SEWER CHARGES 100 661000 335 095 000				
	AMOUNT	CK DATE	INV #	
JULY 11	549.25	7/1/2011	TLE JULY 11 SEWER	
AUG 11	549.25	7/29/2011	TLE AUG 11 SEWER	
SEP 11	549.25	9/7/2011	TLE SEPT 11 SEWER	
OCT 11	549.25	9/30/2011	TLE OCT 11 SEWER	
NOV 11	549.25	10/31/2011	TLE NOV 11 SEWER	
DEC 11	549.25	11/30/2011	TLE DEC 11 SEWER	
JAN 12	585.00	12/30/2011	TLE JAN 12 SEWER	
FEB 12	585.00	2/7/2012	TLE FEB 12 SEWER	
MAR 12	585.00	2/29/2012	TLE MAR 12 SEWER	
APR 12	585.00	3/30/2012	TLE APR 12 SEWER	
MAY 12	585.00	4/30/2012	TLE MAY 12 SEWER	
JUNE 12	585.00	5/31/2012	TLE JUNE 12 SEWER	
	6805.50			
	AMOUNT	CK DATE	INV #	
JULY 12	585.00	6/29/2012	TLE JULY 12 SEWER	
AUG 12	585.00	7/31/2012	TLE AUG 12 SEWER	
SEP 12	585.00	8/31/2012	TLE SEPT 12 SEWER	
OCT 12	585.00	9/28/2012	TLE OCT 12 SEWER	
NOV 12	585.00	10/31/2012	TLE NOV 12 SEWER	
DEC 12	585.00	11/30/2012	TLE DEC 12 SEWER	
JAN 13				
FEB 13				
MAR 13				
APR 13				
MAY 13				
JUNE 13				
	3510.00			

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees			
Regular School Board Meeting			
December 10, 2012			
Additional Bills			
Postmaster - Rathdrum	Postage Stamps	450.00	79049
Cenex Cooperative Supply	Unleaded Gas, #2 Dyed Diesel Winter, 15W-40	17,496.11	79050
Coeur d'Alene Garbage Service	Dumpster Dumping 11/1-30/2012	52.00	79051
De Lage Landen	Copier Lease 11/15 - 12/14/2012	821.70	79052
Frontier	Basic Service, Trunk Charges 10/26 - 11/25/2012	2,740.74	79053
H&H Express	Shipping Fee	11.60	79054
Platt	Maint Supplies	808.31	79055
Time Warner	Internet Access 12/8/2012 - 1/7/2013	4,257.60	79056
Verizon Wireless	Cell Phone Usage 10/23 - 11/22/2012	1,728.71	79057
Ross, Julia	Student Tuition Reimbursement	120.00	79058
Alert Solutions	Power School Alert Service	5,500.00	
Alsco	Coverall Service	64.29	
Athol, City of	November 2012 Water/Sewer	70.00	
Avista	November 2012 Electricity/Natural Gas	46,289.02	
Bar Circle "S" Water	November 2012 Water (GE)	27.43	
Bear Paw Quilting and Bernina	Equipment (MVAS)	1,238.00	
Boggs, Leslie	November 2012 Mileage	111.50	
Burt's Music and Sound	Services (LJHS)	67.00	
Caxton Printers	Textbooks	766.14	
Chatterton, Heather	November 2012 Mileage	14.70	
Coeur d'Alene Tractor	Maint Supplies	147.04	
Conmat	Maint Supplies	164.69	
Dashco	Maint Supplies	11.57	
Follett Library Resources	Library Books	103.23	
Foster, Trudy	November 2012 Mileage	71.00	
Frisch, Machalla	November 2012 Mileage	110.80	
Gerstenberger, Judy	November 2012 Mileage	66.40	
Grainger	Maint Supplies	92.48	
Graybar	Maint Supplies	148.95	
Hansen, Debbie	November 2012 Mileage	167.70	
Harlow's Bus Sales	Tran Supplies	2,767.95	
Harvest, Zachary	November 2012 Mileage	110.00	
Hayden Ross, PLLC	Services (Annual Audit FY12)	12,000.00	
Helbling Employee Benefits	COBRA Specific Rights Letters	40.00	
Husky International	Tran Supplies	61.27	
Idaho State Tax Commission	November 2012 Ala Carte/Adult Meals	1,069.18	
Isbell, Lee	November 2012 Mileage	199.80	
Kannegaard, Judith	November 2012 Mileage	21.40	
Kenworth Sales Spokane	Tran Supplies 29	473.45	

Les Schwab Tires	Services (Maint)	90.00	
Maple, Amanda	November 2012 Mileage	131.80	
Midway Parts	Maint Supplies	2,159.35	
Miller's Food City	Instructional Materials	432.76	
Morales, Pam	November 2012 In-Lieu of Transportation	35.50	
Murray, Brad	November 2012 Mileage	85.20	
Napa Auto Parts	Tran/Maint Supplies	809.60	
North Coast Electric Company	Maint Supplies	161.28	
North Kootenai Water District	TLE Fire/Water 10/15 - 11/15/2012	326.94	
Office Depot	Office Supplies	110.09	
Office Max	Office Supplies	22.60	
Oxarc	Maint Supplies	55.51	
Perma-Bound	Library Books	246.21	
Peterson, Carrie	November 2012 In-Lieu of Transportation	61.00	
Platt	Maint Supplies	135.66	
Rathdrum, City of	November 2012 Water/Sewer	839.00	
Royal Business Systems	Copier Staples	180.00	
Smith, Tyler & Wendy	November 2012 In-Lieu of Transportation	46.00	
Spirit Lake, City of	November 2012 Water/Sewer	1,154.41	
Spragg, Denise	November 2012 Mileage	49.50	
Spurway, Laura	November 2012 Mileage	27.25	
Stein Bros	Instructional Materials	74.92	
Tesh	Services (SPED)	1,540.00	
Toothaker, Johnathan	November 2012 Mileage	26.60	
Underdahl, Conrad	November 2012 Mileage	62.00	
Walker, Steven	November 2012 In-Lieu of Transportation	38.80	
		80,876.97	
	original 1214JM	5,144.42	
		86,021.39	

LAKELAND JOINT SCHOOL DISTRICT #272

FY 12

FY13 - GENERAL FUND BUDGET SUMMARY INFORMATION

GF BUDGET SUMMARY INFORMATION

July, 2012 - November, 2012

REVENUE

REVENUE

REVENUE	BUDGET	RECEIPTS TO DATE	% Received	BALANCE	% Remaining	BUDGET	YTD ACTIVITY	% Received	BALANCE	% Remaining
M&O Levy	-	-		-			-		-	
Supplemental Levy	4,950,000.00	91,132.31	1.8%	4,858,867.69	98.2%	3,250,000.00	87,606.05	2.7%	3,162,393.95	97.30%
Emergency Levy	-	633.33		(633.33)			808.96		(808.96)	
Tort Levy	115,000.00	3,400.74	3.0%	111,599.26	97.0%	118,614.00	3,545.99	3.0%	115,068.01	97.01%
Investments	50,000.00	11,637.72	23.3%	38,362.28	76.7%	76,904.00	16,201.64	21.1%	60,702.36	78.93%
Community Ed.	500.00	256.00		244.00			-		-	
Other Revenue	95,000.00	32,805.84	34.5%	62,194.16	65.5%	87,500.00	17,602.66	20.1%	69,897.34	79.88%
Base State Support	14,941,774.00	14,460,602.00	96.8%	481,172.00	3.2%	15,611,135.00	14,522,015.00	93.0%	1,089,120.00	6.98%
Transportation	1,075,000.00		0.0%	1,075,000.00	100.0%	1,025,000.00	-	0.0%	1,025,000.00	100.00%
Tuition Equiv	50,000.00	-	0.0%	50,000.00	100.0%	52,500.00	-	0.0%	52,500.00	100.00%
State Paid Benefits	1,953,725.00	-	0.0%	1,953,725.00	100.0%	2,043,138.00	-	0.0%	2,043,138.00	100.00%
Other State Support: PFP	-	884,042.26		(884,042.26)					-	
Property Tax Replace.	5,000.00	859.25	17.2%	4,140.75	82.8%	9,621.00	859.25	8.9%	8,761.75	91.07%
Other State Revenue	156,300.00	-	0.0%	156,300.00	100.0%	248,814.00	-	0.0%	248,814.00	100.00%
Other Fed Rev-E-Rate	95,000.00	-	0.0%	95,000.00	100.0%	157,500.00	3.00	0.0%	157,497.00	100.00%
Unrestricted Grants	145,000.00	(651.81)	-0.4%	145,651.81	100.4%	170,000.00	500.79	0.3%	169,499.21	99.71%
Other Indirect Restricted	80,000.00	44,293.91	55.4%	35,706.09	44.6%	320,000.00				
Transfers	45,000.00	-	0.0%	45,000.00	100.0%	88,106.00	-	0.0%	88,106.00	100.00%
TOTALS	23,757,299.00	15,529,011.55	65.4%	8,228,287.45	34.6%	23,258,832.00	14,649,143.34	63.0%	8,289,688.66	35.64%

LAKELAND JOINT SCHOOL DISTRICT #272

FY12 GENERAL FUND BUDGET SUMMARY INFORMATION

FY13 GENERAL FUND BUDGET SUMMARY INFORMATION

EXPENSES

July, 2012 - November, 2012

EXPENDITURES	July, 2012 - November, 2012					EXPENSES				
	BUDGET	FYTD ACTIVITY	% Expended	BALANCE	% Remaining	BUDGET	YTD ACTIVITY	%	BALANCE	%
Elementary	5,743,052.00	1,979,087.93	34.5%	3,763,964.07	65.5%	6,019,782.00	1,521,958.97	25.3%	4,497,823.03	74.7%
Secondary	6,019,005.00	2,055,406.80	34.1%	3,963,598.20	65.9%	5,926,027.00	1,537,281.92	25.9%	4,388,745.08	74.1%
Alternative	492,539.00	148,982.27	30.2%	343,556.73	69.8%	454,828.00	126,579.32	27.8%	328,248.68	72.2%
Except. Child	1,276,707.00	319,883.60	25.1%	956,823.40	74.9%	1,067,253.00	364,365.49	34.1%	702,887.51	65.9%
Gifted/Talented	97,798.00	22,208.65	22.7%	75,589.35	77.3%	119,090.00	31,852.45	26.7%	87,237.55	73.3%
Ex Curr	538,477.00	168,822.89	31.4%	369,654.11	68.6%	512,117.00	144,240.87	28.2%	367,876.13	71.8%
Summer School	77,521.00	58,620.03	75.6%	18,900.97	24.4%	69,432.00	68,865.29	99.2%	566.71	0.8%
Adult Ed	500.00	2.50	0.5%	497.50	99.5%	500.00	2.15	0.4%	497.85	99.6%
Guidance/Health	919,093.00	234,594.86	25.5%	684,498.14	74.5%	892,394.00	233,549.22	26.2%	658,844.78	73.8%
Ancillary	332,963.00	155,737.88	46.8%	177,225.12	53.2%	503,581.00	106,195.68	21.1%	397,385.32	78.9%
Personnel Support	-	-	#DIV/0!	-	#DIV/0!	-	555.00	#DIV/0!	(555.00)	#DIV/0!
Ed Media	479,775.00	144,373.91	30.1%	335,401.09	69.9%	424,774.00	131,365.74	30.9%	293,408.26	69.1%
Instruct. Related Technology	274,213.00	114,742.05	41.8%	159,470.95	58.2%	245,687.00	63,578.27	25.9%	182,108.73	74.1%
Board	86,000.00	59,167.60	68.8%	26,832.40	31.2%	97,416.00	43,661.01	44.8%	53,754.99	55.2%
District Admin	420,472.00	250,549.76	59.6%	169,922.24	40.4%	420,950.00	172,965.87	41.1%	247,984.13	58.9%
School Admin	1,989,666.00	747,015.82	37.5%	1,242,650.18	62.5%	1,965,004.00	673,962.13	34.3%	1,291,041.87	65.7%
Business Operations	279,337.00	107,728.45	38.6%	171,608.55	61.4%	248,960.00	103,298.18	41.5%	145,661.82	58.5%
Admin Tech Services	221,556.00	66,626.79	30.1%	154,929.21	69.9%	186,987.00	60,344.84	32.3%	126,642.16	67.7%
Bldg Custodial	1,662,072.00	586,359.59	35.3%	1,075,712.41	64.7%	1,753,650.00	613,373.79	35.0%	1,140,276.21	65.0%
General Maint Non-Student Occ	83,162.00	45,962.63	55.3%	37,199.37	44.7%	73,802.00	36,187.40	49.0%	37,614.60	51.0%
General Maint Student Occ	707,798.00	328,556.08	46.4%	379,241.92	53.6%	662,549.00	341,364.75	51.5%	321,184.25	48.5%
Pupil Trans.	1,634,918.00	597,806.65	36.6%	1,037,111.35	63.4%	1,585,617.00	554,843.98	35.0%	1,030,773.02	65.0%
Dist. Trans.	34,175.00	17,031.81	49.8%	17,143.19	50.2%	42,078.00	12,760.47	30.3%	29,317.53	69.7%
Capital Assets	-		#DIV/0!	-	#DIV/0!	-		#DIV/0!	-	#DIV/0!
Transfers	245,000.00	140,000.00	57.1%	105,000.00	42.9%	-		#DIV/0!	-	#DIV/0!
Reserve	141,500.00		0.0%	141,500.00	100.0%	86,354.00		0.0%	86,354.00	100.0%
TOTAL	23,757,299.00	8,349,268.55	35.1%	15,408,030.45	64.9%	23,358,832.00	6,943,152.79	29.7%	16,415,679.21	70.3%

TOM TAGGART
Director of Business and Operations
Lakeland Joint School District

FINANCIAL REPORT

November 2012

Until Nov. 6th it appeared the school year was off to a very smooth start financially. For the first time in years we had started the year on solid financial footing. We had planed our budget with a three percent reduction in students because we knew the charter school would be taking our students. We budgeted at the “floored” amount of 97%. Our actual enrollment numbers are down just over 3% so our state monies looked to be right on track. Now things are not so clear.

There is a great deal of work being done by various offices and individuals trying to figure out the impact of the repeal. As the session moves forward we will see attempts to reallocate this year’s now frozen monies back into this year’s budget. We will also see attempts to either keep those monies in the Public Schools Stabilization fund, or even to shift education dollars to other state budgets. Everything that happens regarding this year’s funding will have an impact what is done for the 13-14 budget.

In looking at the November spreadsheets it’s important to realize that the “Pay for Performance” revenue and expense were not budgeted and, therefore, alter the year to date percentages. It appears we are spending a higher percent of our budget in a couple of categories as compared to last year. In fact we are tracking well when we take out the unplanned amounts.

As always we face challenges in meeting our special educations needs. It is most likely we will end up over budget.

We are continuing to move ahead with building a facility and equipment five year plan. We will have some preliminary information at the January meeting.

Registration (Hotel)

Workshop: Social Media and it's place in Public Schools

- **PowerPoint available**

Today'sMeet.com

- **Today'sMeet** helps you embrace the backchannel and connect with your audience in realtime.
- The backchannel is everything going on in the room that isn't coming from the presenter.
- The backchannel is where people ask each other questions, pass notes, get distracted, and give you **the most immediate feedback you'll ever get.**
- Instead of ignoring the backchannel, Today'sMeet helps you leverage its power.
- Tapping into the backchannel lets you tailor and direct your presentation to the audience in front of you, and unifying the backchannel means the audience can share insights, questions and answers like never before.

FaceBook

- School district approval
- Locked down to distribute info (gatekeeper)
- Example; Athletic Director has open forum, games, practices, comments

Edmodo

- More secure than FaceBook
- Education environment only
- School room focused

Yammer

Twitter

Pinterest

- Idaho LEADS Pinterest page

Workshop: Superintendent Evaluations

- Vision; goal setting
 - Job Description (check if in policy). Adopt timeline in policy
- Structure; clear plan, timeline
 - Leadership Standards
 - Record a "2" or "NA" if Basic/Learning
 - Recommends using median (toss the highest/lowest and average the middle scores)

- Recommends using average for standards (average all 5 scores)
- Accountability; measurement of progress to goals
 - Progress Towards Goals
 - Periodic updates; Sept., Nov., Feb. with final summary in May
 - Goals should fit on a 3"X5" index card
 - Link to identified standards
- Advocacy; Discuss/communicate results
 - Significant achievements and Next Level of Work
 - Keep a running list of achievements accomplished
 - Identify areas of excellence
 - Identify areas of growth or needed improvement (should be incorporated into next years goals)
 - Gather evidence not opinions
 - Summary and Reporting
 - Best Bet from Gooding School Dist.: Levels of accomplishments and achievements posted online with data backing
- 360 degree evaluations as option

Workshop: Data Dashboards and Schoolnet

- PowerPoint available
- Define success
 - Then gather pertinent information
 - Teacher to student ratio
 - STAR rating
 - ISAT
 - IRI
 - SAT/ACT
 - Graduation rate
 - Attendance
 - Staff retention/turnover
 - Communication vehicles
 - LAW
 - Fiscal report card E
 - EOC/Benchmark assessments

Business Session

- Quite a bit of lobbying for resolution signing prior to the business session
- More than normal amount of resolutions brought to the floor
- Very exciting (and time consuming)

Workshop: The new ISAT

Workshop: Ethics for Board Members

Workshop: Common Core State Standards

Negotiations

- Positional based =2 sides
- Interest based = collaborative
 - Know your finances
 - Know your issues
- Bad faith/Good faith
 - Must stay away from “we will never do...”, during or before negotiations. Also, no “back door” allowed
 - Do we have a negotiations agreement?



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N. Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431

Web: lakeland272.org

12/10/2012

To: The Lakeland Board of Trustees
From: Brad Murray
Subject: Recommendation for New Hires

Substitute Teachers

Jenell Nielsen
Jennifer Charney



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431 Fax: 208.687.1884 Web: lakeland272.org

MEMORANDUM

TO: Board of Trustees

FROM: Heidi Herndon
Human Resource Specialist

DATE: December 6, 2012

RE: Non-Certificated New Hires

The following individuals are recommended for hire:

Regular Employees

Cheney, Torrie, Night Custodian, MTV
Collins-Anderson, Theresa, Educational Interpreter, JBE
Keith, Natalie, Library Aide, LHS
Longmire, Rana, Educational Interpreter, JBE
McGrath, Lynn, Paraprofessional, THS
Starr, Alice, Night Custodian, LJHS
Watson, Alyana, Paraprofessional, GE

Relief Employees

Marks, Lisa, Relief Custodian
Walters, Shelley, Relief Bus Driver
Wesala, Nicol, Relief Bus Driver
Zepeda, Annette, Relief Bus Driver

NEXT SHEETS WOULD BE THE SPECIFICATIONS

Bus Chassis Specifications

Three new 2012, 2013 Model year Standard Type C, Buses
Must meet or exceed all current Federal, State of Idaho, and Idaho State Board of Education standards
CHASSIS – All chassis must be made in the USA
Wheel Base: 276 71 Passenger School Buses

Y/N

1. Engine

- _____ a. 220 HP minimum with in line 6 cylinder diesel engine
- _____ b. Water in fuel separator
- _____ c. Racor Fuel Filter w/heating element
- _____ d. 1,000 watt engine block heater
- _____ e. Starting grid to assist starting and warm-up
- _____ f. Fast Idle: Computer Controlled
- _____ g. Noise control package
- _____ h. Alternator – 185 - amp minimum
- _____ i. Batteries - Two heavy-duty - 1900 cold cranking amps
- _____ j. Webasto heater – 17,000 BTU with timer
- _____ k. Computer settings to individual district specifications (Engine, fast idle and road speed)
Computer settings must be set before time of delivery

2. Power Steering

- _____ a. Standard power steering for particular vehicle
- _____ b. The steering column shall be equipped with tilt and telescoping (if available) feature(s)

3. Transmission

- _____ a. Allison 2500 Series Overdrive Automatic
- _____ b. Remote Filter and Increased Cooling
- _____ c. Dash mounted shifter
- _____ d. Factory Filled with “Transynd” ATF

4. Axles

- _____ a. Front Axle: 10,000 LB with oil bath hubs, unitized oil bath seals and pre filled with 50w synthetic lube
- _____ b. Rear Axle: 21,000 LB Specify rear ratio and max governed speed (approx. 70 mph) with overdrive transmission

5. Suspension

- _____ a. Front Springs: 10,000 LB minimum
- _____ b. Rear Springs: 19,000 LB minimum
- _____ c. Shocks: Heavy Duty, front and rear

6. Brakes

- _____ a. Brakes: Power Assisted Hydraulic
- _____ b. Disc - front and rear
- _____ c. Parking Brakes – Parking brake system shall be designed and constructed to meet the following requirements:
 - 1. Parking brake shall hold vehicle stationary or to limit of traction of braked wheels on 20 percent grade under any condition of legal loading when on surface free from snow, ice and loose material.
 - 2. When applied, parking brake shall remain in applied position with capability set forth above, despite exhaustion of source of energy used for application or despite leakage of any kind

(Cont.)

7. Wheels and Tires

- _____ a. 10 Hole Budd Stud piloted
- _____ b. Front Tires - 11R22.5, 16 ply highway tread
- _____ c. Rear Tires - 11R22.5, 16 ply traction

8. Fuel Tank

- _____ a. Sixty (60) gallon capacity minimum. R/H

9. Instrument Panel - All gauges shall be within easy view of driver.

- _____ a. Illuminated gauges
- _____ b. Fuel
- _____ c. Oil
- _____ d. Tachometer
- _____ e. Water Temperature
- _____ f. Volt Meter
- _____ g. Transmission Temperature
- _____ h. Low oil pressure/high coolant warning light and audible alarm.

10. Bumpers

- _____ a. The front bumper shall be of pressed steel channel or equivalent material at least 3/16" thick and not less than 8" wide (high). It shall extend beyond forward-most part of the body, grille, hood, and fenders and shall extend to outer edges of the fenders at the bumper's top line. Except for breakaway bumper ends, it shall be of sufficient strength to permit pushing a vehicle of equal gross vehicle weight without permanent distortion to the bumper, chassis or body.

The bumper shall be designed or reinforced so that it will not deform when the bus is lifted by a chain that is passed under the bumper (or through the bumper if holes are provided for this purpose) and attached to the towing device(s). For the purpose of meeting this specification, the bus shall be empty and positioned on a level, hard surface and the towing device(s) shall share the load equally.

- _____ b. The rear bumper shall be of pressed steel channel at least 3/16 inch in thickness and 9½ inches wide (high). It shall be wrapped around the back corners of the bus and it is to extend forward a minimum of 12 inches, measured from the rear most point of the body at the floor line. It shall be flush mounted to body sides or protected with an end panel
- _____ c. Tow Hooks front and rear - mounted directly to chassis

11. Tilt Hood

- _____ a. No more than 15 pounds pull

12. Exhaust

- _____ a. Aluminized steel w/rear exit
- _____ b. Exhaust Brake w/driver control

13. Undercoating

- _____ a. Passenger body, floor, skirts and wheel housing

14. Radiator

- _____ a. Extra Heavy duty, tubular type with coolant level warning system and coolant recovery system. Largest available cooling system
- _____ b. Surge tank easily accessed from ground

15. Tire chains

- _____ a. On spot Automatic drop chains

16. Warranty and Service (See Warranty under Special Instructions)

- _____ a. Specify length of time/miles of warranty
- _____ b. Specify agent providing service
- _____ c. **Include Parts and Shop Manual, Line Setting Sheet, Service Manual, Wiring Diagram Manual and Diagnostic Software at time of delivery**

Bus Body Specifications

Standard Type C, 71 Passenger School Buses

Must meet or exceed all current Federal, State of Idaho, and Idaho State Board of Education standards

BODY – All bodies must be made in the USA

Size - Seventy-two (71) passenger body Type "C"

1. Seating

- _____ a. 39" seat width plan, wall mounted seated for 71 pass.
- _____ b. Standard headroom
- _____ c. 25 1/2" or more knee spacing
- _____ d. 52 oz., Green Upholstery-no welt edges

2. Driver's Compartment

- _____ a. Drivers seat - high back, Bucket type, Suspension seat with damper
- _____ b. 8-way adjustable
- _____ c. Shoulder harness/lap seat belt adjustable for driver height
- _____ d. Modesty Panel
- _____ f. One seat cover with pockets, mounted on front barrier behind driver seat, facing forward
- _____ g. Power Port
- _____ h. Belt Cutter - seat belt cutting device secured in a location that is easily accessible to the driver while properly belted. The belt cutter shall be durable and designed having a full width handgrip and a protected, replaceable or non-corrodible blade to eliminate the possibility of the operator or others from being cut during use

3. Interior Color

- _____ a. Sides and roof - Green
- _____ b. Floor – Black

4. Panels

- _____ a. Inside lower panels aluminized, non-scratch steel

5. Floor

- _____ a. Five-eighths (5/8") marine plywood over steel with heavy-duty grade floor covering, ribbed in center aisles and steps, smooth under seats. Metal molding around floor boards covering aisle seams. Access to the fuel sending unit shall be provided through a flush-mounted, screw-down plate that is secured and sealed.

6. Insulation

- _____ a. Fiberglass insulation in roof, sides and ends
- _____ b. Noise abatement package driver compartment (decibel level not to exceed 83)

7. Undercoating

- _____ a. Passenger body, floor, skirts and wheel housing.

8. Guard Rails

- _____ a. Four (4) outside applied, with one around back
- _____ b. Painted Black

9. Windshield/Wipers

- _____ a. Heavy Duty electric
- _____ b. Two speed, Intermittent/delay switch
- _____ c. Must park out of driver's vision
- _____ e. Wet arm style or nozzle in arm style

10. Entrance

- _____ a. Full-length handrail
- _____ b. Electric, Automatic
- _____ c. Equipped with "Vandal Lock" system.

11. Doors

a. Entrance Door – The entrance door shall be located at the front of the bus and on the driver's right when properly seated in the driver's seat. The entrance door shall have a minimum horizontal opening of 24 inches and a minimum vertical opening of 68 inches. It shall be air or electrically operated and be of split, folding or jackknife type, under control of driver and so designed as to prevent accidental opening. If one section of a split-type door opens inward and the other opens outward, the front section shall open outward. An emergency release, switch or device to release the service door must be placed within easy reach of the driver and clearly labeled for identification and operation. When activated, it releases the entrance door mechanism so that it may be pushed open when the driver's door control device is in the closed position. Vertical closing edges on split-type or folding-type entrance doors shall be equipped with flexible material to protect injury to fingers.

Lower, as well as upper, door panels shall be of approved safety glass. The bottom of each lower glass panel shall not be more than ten inches from the top surface of the bottom step. The top of each upper glass panel shall not be more than three inches from the top of the door.

Service door shall be made of steel or aluminum. It shall be securely hinged with piano type hinges, two point steel pins, bronze bushing and/or bearing hinges or pivots. It shall be fastened to the adjoining member and shall be provided with suitable weather stripping top and bottom to prevent leaks. ***An exterior handle mounted on the outside of the entrance door is required to assist driver in opening the door from the outside.*** A suitable safety pad shall be installed on interior of door header.

b Emergency Door – An emergency door shall be located in the center of the rear of the body. It shall have a minimum horizontal clearance of 24 inches and a minimum vertical clearance of 48 inches. Door shall be hinged on the right side (when facing bus from rear) with an approved type of hinge meeting FMVSS 217 requirements. It shall open outward and shall be designed to open from both inside and outside of bus. Door shall be equipped with a metal or approved strap doorstop, which shall limit its opening to 120 degrees. Rear emergency door must be equipped with a hold open device, which complies with FMVSS 217. The words "EMERGENCY DOOR" or "EMERGENCY EXIT", in letters at least 2" tall, shall be placed at the top of or directly above the emergency door or in the metal panel above the top glass, both inside and outside the bus. The upper portion of the emergency door shall be equipped with approved safety glazing, the exposed area of which shall be at least 400 square inches. The lower portion of the rear emergency door shall be equipped with a minimum of 350 square inches of approved safety glazing.

The emergency door shall be equipped with interior padding at the top edge of the door opening. Padding shall be at least three inches wide and one inch thick, and shall extend the full width of the door opening.

Operation instructions shall be located at or near the emergency exit release handle, both inside and outside of the bus. Outside shall consist of a black arrow pointing in direction of handle travel.

c Emergency Exit Alarm – The rear emergency door shall include an alarm system that includes an audible warning device (buzzer) at the emergency door exit and also in the driver's compartment. The buzzer shall be activated to warn the driver when the emergency door is not properly fastened

d. Emergency Windows And Hatches – Buses shall be equipped with 2 emergency exit windows per side and 2 roof hatches as required by FMVSS217. All exits are to be evenly spaced through the passenger compartment of the bus to provide optimal passenger egress. Windows shall not be blocked by passenger seat backs. The words "EMERGENCY EXIT" is to be lettered on interior and exterior of bus at top of windows. Instructions to operate emergency exit windows shall be located on the inside of the bus. Emergency exit windows shall include an alarm system that includes an audible warning device (buzzer) in the driver's compartment. The buzzer shall be activated to warn the driver when an emergency exit is not properly fastened. All emergency exits shall comply with all requirements of FMVSS 217 for emergency Emergency exit windows shall include an alarm system that includes an audible warning device (buzzer) in the driver's compartment. The buzzer shall be activated to warn the driver when an emergency exit is not properly fastened

12. Mirrors

- _____ a. Interior Mirror – There shall be securely installed on the windshield header an adjustable rear view mirror so located as to give the driver a clear view of the entire interior of the bus and the road behind. The mirror shall be distortion free laminated glass, a minimum of 6 inches by 30 inches in size. Plastic washers shall be installed between mirror and mirror bracket to allow for mirror adjustment and minimize potential mirror damage during adjustment.
Exterior Mirror System – All buses purchased shall be equipped with a mirror system complying with 49 CFR part 471, FMVSS 111 as adopted by the National Highway Traffic Safety Administration.
- _____ b. Rear View Mirror System – Mirrors are to be installed for unobstructed viewing on all chassis. There shall be installed on each side distortion free glass mirrors. Mirrors shall be mounted on both the left and right side of the bus. Mirrors shall be of remote adjustment design so as to give the driver a clear view of the rear wheels of the bus and be mounted in accordance with FMVSS 111. The rear vision mirror system shall be capable of providing a view along the right and left sides of the vehicle which will provide the driver a view of the rear tires at ground level, and a minimum distance of 200 feet to the rear of the vehicle. Mirror system shall be heated, with remote controls and breakaway arms.
- _____ c. Crossover Mirror System – Bus shall be equipped with a crossover mirror system that meets or exceeds 49 CFR part 471, FMVSS 111 as adopted by the National Highway Traffic Safety Administration

13. Heater/Defrosters - Total output – 285,000BTU min

- _____ a. Right front with entrance defroster/heater
- _____ b. Left front, One mid-way, one rear
- _____ c. Shut-off valves at engine for all heaters
- _____ d. Two speed motors with recirculating pump or booster pump
- _____ e. Two defroster fans, 6" minimum, mounted at top of windshield to defrost right and left windshield and service door

14. Grill Cover

- _____ a. Removable "winter front" grill cover

15. Wiring

- _____ a. Color-coded and continuously numbered.
- _____ b. Side panel (control panel) master on/off controlled by Ign. Switch

16. Lights - *Note: All Lighting Systems Shall Meet or Exceed All Applicable Fmvss Requirements*

- _____ a. Eight Light Warning Systems LED (light emitting diode) – Each school bus shall be equipped with four LED-flashing stoplights. The lens shall be polycarbonate and designed to give illumination throughout 180 degrees. They shall also be clearly visible for a minimum of 500 feet. Lens shall be at least seven inches in diameter and the light assembly shall be of LED design.
Note: If a shape is other than round, an illuminated area shall be a minimum of 38 square inches. The circuit shall be wired so that one front, one rear, and stop arm light shall flash alternately with the other front, rear and stop arm light. The flasher shall be electronic (Weldon 7000 or equivalent) or an Electric Systems Controller (ELC) shall be used
In addition to four red lamps described in the above section, four 7 inch amber LED- lamps with polycarbonate lens shall be installed as follows: one amber lamp shall be located near each red signal lamp at same level, but closer to vertical centerline of bus. A system of red and amber signal lamps shall be wired so that amber lamps are energized manually, and red lamps, and stop arm are automatically energized (with amber lamps being automatically de-energized) when bus service door is opened. An amber pilot light and a red pilot light shall be installed adjacent to the driver controls or within the instrument cluster for the flashing signal lamp to indicate to the driver which lamp system is activated.

Air and electrically operated doors shall be equipped with an over-ride switch that will allow the red lamps to be energized without opening the door, when the alternately flashing signal lamp system is in its operational mode.

The area around the lenses of alternately flashing signal lamps extending outward from the edge of the lamps approximately three inches to the sides and top and minimum one inch to the bottom,

shall be black in color on the body or roof area against which the signal lamp is seen (from a distance of 500 feet along axis of the vehicle).

Visors or hoods over the lights shall be provided and shall be black in color, with a minimum depth of four inches. Visor or hood exclusions are permitted secondary to technological advances consistent with the 500 feet visibility requirement when tested in extreme direct sunlight conditions.

All flashers for alternately flashing red and amber signal lamps shall be enclosed in the body in a readily accessible location.

- _____ **b** Flashing Stop Arm – Each school bus shall be equipped with an air or electric operated LED (light emitting diode) flashing stop signal. This signal shall be equipped with (2) flashing LED lights, at least 4 inches in diameter, red in color, and double faced or the letters spelling STOP in flashing red LED lights. The blade for the stop arm shall be metal in construction, octagonal in shape, shall be at least 18 inches in diameter, and shall be covered with Reflectorized Diamond Grade (ASTM TYPE 4) sheeting or equivalent. The word “STOP” shall be placed on both sides of the blade in letters 6 inches high.
- _____ **c.** Directional Turn Signals LED (light emitting diode) – Each school bus shall be equipped with amber front and rear surface mounted, directional turn signals that are at least seven inches in diameter or, if a shape other than round, a minimum of 38 square inches of illuminated area and shall meet SAE specifications. All directional turn signals shall be wired to hazard warning switch. Rear directional signal lamps are to be LED (light emitting diode type) and placed as wide apart as practical.
In addition to the rear directional turn signals, side directional lights shall be installed on the body to work in conjunction with the directional turn signals. One turn signal lamp on the left side shall be mounted rearward of the stop signal arm and one turn signal lamp on the right side shall be mounted rearward of the service door. Both front side-mounted turn signal lamps shall be mounted forward of the bus center-line.
- _____ **d.** Stop/Tail Lights LED (light emitting diode) – All buses shall be equipped with four (4) combination stop/tail lights. Two combination lamps with a minimum diameter of seven inches, or if a shape other than round, a minimum 38 square inches of illuminated area shall be mounted on the rear of the bus just inside the turn signal lamps. Two combination lamps with a minimum diameter of four inches, or if a shape other than round, a minimum of 12 square inches of illuminated area, shall be placed on the rear of the body between the beltline and the floor line. The stop lamps, both 7 inch and 4 inch shall be activated by the service brakes and the tail lamps by the headlight switch. The rear license plate lamp may be combined with one lower tail lamp.
- _____ **e.** Back-Up Lights LED (light emitting diode) – Each school bus shall be equipped with two (2) white LED (light emitting diode), recessed, 4 inch or if a shape other than round a minimum of 13 square inches of illuminated area back-up lights meeting FMVSS No. 108. Backup lights shall be wired to the switch on transmission and be activated in reverse gear only. If backup lamps are placed on the same horizontal line as the brake lamps and turn signal lamps, they shall be to the inside
- _____ **f.** Strobe Light – A white flashing strobe light shall be installed on the roof of the bus, at a location not to exceed 1/3 the body length forward from the rear roof edge. The light shall have a clear lens emitting light 360 degrees around its vertical axis and may not extend above the roof more than the maximum legal height. A manual switch and a pilot light shall be included to indicate when the light is in operation.
- _____ **g.** Dome Lights – Interior lights shall consist of one light in the driver area, six midship lights (three down each side) and one or two light(s) in the rear of the passenger compartment with the rear light(s) being rheostat controlled. Driver, midship and rear passenger lights are to be controlled by separate switches
- _____ **h.** Step-well Light – Step-well light shall be provided which adequately illuminate the step-well. The step-well light shall be illuminated by a service door-operated switch, to illuminate only when headlights or clearance lights are on and the service door is open.
- _____ **i.** Body Instrument Panel Lights – Body instrument panel lights shall be controlled by an independent rheostat switch or integrated into the headlight switch.
- _____ **j.** Circuit breakers (fuses unacceptable)

17. PA/ Radio System ,Communication

- _____ a. AM/FM radio with PA system
- _____ b. Four speakers with driver's compartment controls
- _____ c. No speaker in Driver's compartment
- _____ d. External speakers for PA system

18. Communication system

- _____ a. Nitro 400 series Digital Video System Day/Night complete 2 camera system w/ 120 GB drive
- _____ b. Two-way digital radio compatible to system already in place

19. Tool Box

- _____ a. External, easy access tool/chain storage compartment, locking

20. Luggage Compartments

- _____ a. Left side with vandal lock, maximum size available
- _____ b. Right side with vandal lock, maximum size available

21. Trash Container

- _____ a. All classified fire resistant, polyethylene or equivalent
- _____ b. No greater than 14 quart capacity
- _____ c. Secured to prevent movement
- _____ d. Easy removal and replacement
- _____ e. Installed in accessible location in driver's compartment, not obstructing passenger use or service door

22. Paint/Lettering

- _____ a. Four black 6" numbers on the four corners, 2 above belt line and 2 on cowl for the Bus numbers. The Numbers are "34" "35"
- _____ b. "UNLAWFUL TO PASS WHEN RED LIGHTS FLASH" on rear Emergency door - not less than 3" black letters
- _____ c. "School Bus" front and rear to be on reflective material such as 3M Corporation "Scotchlite Diamond Grade Conspicuity Sheeting Series 980", meeting all National and Idaho State Standards
- _____ d. Two-inch reflective tape, such as the 3M product described above, to be placed on the rear of the bus along both outside perimeters, across the bottom just above the bumper, and across the top just above the windows and below the "School Bus" sign.
- _____ e. Bus lettering-**"Lakeland Joint School District #272 Rathdrum, Idaho"**

23. Mud Flaps

- _____ a. Front and rear

24. Backup Warning Alarm

_____ a An automatic audible alarm shall be installed behind the rear axle and shall comply with the Society of Automotive Engineering Standard (SAE 994b) providing a minimum of 112 dBA. The alarm shall be activated when the transmission is placed in reverse gear only.

_____ **License Holder**

_____ **First Aid Kit**

_____ **Body Fluid Clean-Up Kit**

_____ **Fire Extinguisher** – The bus shall be equipped with at least one rechargeable UL-approved pressurized, dry chemical fire extinguisher complete with hose. The extinguisher shall be mounted and secured in a bracket, located in the driver's compartment and readily accessible to the driver and passengers. A pressure gauge shall be mounted on the extinguisher and be easily read without moving the extinguisher from its mounted position. It shall have a total rating of 2A10BC or greater. Fire extinguisher shall be mounted in such a way as to prevent the entanglement of clothing, backpack straps, drawstrings, etc.

_____ **Warning Devices** – Each school bus shall contain at least three reflective triangle road- warning devices

No Student left behind-post trip Monitor

**SUMMARY OF BID
LAKELAND SCHOOL DISTRICT #272**

Bidder: _____

By: _____

Title: _____

Date: _____

<u>Description</u>	<u>Unit Price</u>
(3) 71 Passenger Standard Buses	\$ _____
TOTAL BID PRICE	\$ _____
DELIVERY COST	\$ _____
TOTAL	\$ _____

SUMMARY OF BID EXCEPTION FORM

ITEM _____

ITEM _____

ITEM _____

ITEM _____

ITEM _____

ITEM _____

OPTIONS

May or May Not Be Ordered

OPTIONS

- | | |
|---|-----------------|
| 1. Automatic Tire Chains | \$ _____ |
| 2. Exhaust Brakes | \$ _____ |
| 3. Gatekeeper Digital Camera Nitro System | \$ _____ |
| 4. Webasto Scholastic Series school bus heaters | \$ _____ |
| TOTAL OPTIONS | \$ _____ |

NEXT SHEETS WOULD BE THE SPECIFICATIONS

Bus Chassis Specifications

One new 2012, 2013 Model year Special Needs Type C, Bus
Must meet or exceed all current Federal, State of Idaho, and Idaho State Board of Education standards
CHASSIS – All chassis must be made in the USA
Wheel Base:276 48 Passenger School Bus

Y/N

1. Engine

- _____ a. 220 HP minimum with in line 6 cylinder diesel engine
- _____ b. Water in fuel separator
- _____ c. Racor Fuel Filter w/heating element
- _____ d. 1,000 watt engine block heater
- _____ e. Starting grid to assist starting and warm-up
- _____ f. Fast Idle: Computer Controlled
- _____ g. Noise control package
- _____ h. Alternator – 185 - amp minimum
- _____ i. Batteries - Two heavy-duty - 1900 cold cranking amps
- _____ j. Webasto heater – 17,000 BTU with timer
- _____ k. Computer settings to individual district specifications (Engine, fast idle and road speed)
Computer settings must be set before time of delivery

2. Power Steering

- _____ a. Standard power steering for particular vehicle
- _____ b. The steering column shall be equipped with tilt and telescoping (if available) feature(s)

3. Transmission

- _____ a. Allison 2500 Series Overdrive Automatic
- _____ b. Remote Filter and Increased Cooling
- _____ c. Dash mounted shifter
- _____ d. Factory Filled with “Transynd” ATF

4. Axles

- _____ a. Front Axle: 10,000 LB with oil bath hubs, unitized oil bath seals and pre filled with 50w synthetic lube
- _____ b. Rear Axle: 19,000 LB Specify rear ratio and max governed speed (approx. 70 mph) with overdrive transmission

5. Suspension

- _____ a. Front Springs: 10,000 LB minimum
- _____ b. Rear Springs: 19,000 LB minimum
- _____ c. Shocks: Heavy Duty, front and rear

6. Brakes

- _____ a. Brakes: Power Assisted Hydraulic
- _____ b. Disc - front and rear
- _____ c. **Parking Brakes** – Parking brake system shall be designed and constructed to meet the following requirements:
 - 1. Parking brake shall hold vehicle stationary or to limit of traction of braked wheels on 20 percent grade under any condition of legal loading when on surface free from snow, ice and loose material.
 - 2. When applied, parking brake shall remain in applied position with capability set forth above, despite exhaustion of source of energy used for application or despite leakage of any kind

(Cont.)

7. Wheels and Tires

- _____ a. 10 Hole Budd Stud piloted
- _____ b. Front Tires – 295/75 R22.5 16 ply highway tread
- _____ c. Rear Tires – 295/75 R22.5, 16 ply traction

8. Fuel Tank

- _____ a. Sixty (60) gallon capacity minimum. R/H

9. Instrument Panel - All gauges shall be within easy view of driver.

- _____ a. Illuminated gauges
- _____ b. Fuel
- _____ c. Oil
- _____ d. Tachometer
- _____ e. Water Temperature
- _____ f. Volt Meter
- _____ g. Transmission Temperature
- _____ h. Low oil pressure/high coolant warning light and audible alarm.

10. Bumpers

- _____ a. The front bumper shall be of pressed steel channel or equivalent material at least 3/16” thick and not less than 8” wide (high). It shall extend beyond forward-most part of the body, grille, hood, and fenders and shall extend to outer edges of the fenders at the bumper’s top line. Except for breakaway bumper ends, it shall be of sufficient strength to permit pushing a vehicle of equal gross vehicle weight without permanent distortion to the bumper, chassis or body.

The bumper shall be designed or reinforced so that it will not deform when the bus is lifted by a chain that is passed under the bumper (or through the bumper if holes are provided for this purpose) and attached to the towing device(s). For the purpose of meeting this specification, the bus shall be empty and positioned on a level, hard surface and the towing device(s) shall share the load equally.

- _____ b. The rear bumper shall be of pressed steel channel at least 3/16 inch in thickness and 9½ inches wide (high). It shall be wrapped around the back corners of the bus and it is to extend forward a minimum of 12 inches, measured from the rear most point of the body at the floor line. It shall be flush mounted to body sides or protected with an end panel
- _____ c. Tow Hooks front and rear - mounted directly to chassis

11. Tilt Hood

- _____ a. No more than 15 pounds pull

12. Exhaust

- _____ a. Aluminized steel w/rear exit
- _____ b. Exhaust Brake w/driver control

13. Undercoating

- _____ a. Passenger body, floor, skirts and wheel housing

14. Radiator

- _____ a. Extra Heavy duty, tubular type with coolant level warning system and coolant recovery system. Largest available cooling system
- _____ b. Surge tank easily accessed from ground.

15. Tire chains

- _____ a. On spot Automatic drop chains

16. Warranty and Service (See Warranty under Special Instructions)

- _____ a. Specify length of time/miles of warranty
- _____ b. Specify agent providing service
- _____ c. **Include Parts and Shop Manual, Line Setting Sheet, and Service Manual and Wiring Diagram Manual at time of delivery**

Bus Body Specifications

Specs for Special Needs School Buses

Must meet or exceed all current Federal, State of Idaho, and Idaho State Board of Education standards

BODY – All bodies must be made in the USA

Size – Forty-eight (48) passenger body Type "C"

1. Seating

- _____ a. 39" seat width plan, wall mounted with color coded full length
Seat belts. Wheelchair lift mounted in rear of bus
- _____ b. Standard headroom
- _____ c. 25 1/2" or more knee spacing
- _____ d. 52 oz., fire block foam cushions – no welt edges
- _____ e. Upholstery – Green
- _____ f. Four (4)(two on each side) seats with built -in pull down car seats, cannot be at emergency exit windows
- _____ g. All passenger seats to have 2 (two) color coded full length seat belts

2. Driver Seat

- _____ a. Drivers seat - high back, Bucket type, Suspension seat with damper
- _____ b. 8-way adjustable
- _____ c. Shoulder harness/lap seat belt adjustable for driver height
- _____ d. Modesty Panel
- _____ f. One seat cover with pockets, mounted on front barrier behind driver seat, facing forward
- _____ g. Power Port
- _____ h. Belt Cutter - seat belt cutting device secured in a location that is easily accessible to the driver while properly belted. The belt cutter shall be durable and designed having a full width handgrip and a protected, replaceable or non-corrodible blade to eliminate the possibility of the operator or others from being cut during use.

3. Interior Color

- _____ a. Sides and roof - Green
- _____ b. Floor – Black

4. Panels

- _____ a. Inside lower panels aluminized, non-scratch steel

5. Floor

- _____ a. Five-eighths (5/8") marine plywood over steel with heavy-duty grade floor covering, ribbed in center aisles and steps, smooth under seats. Metal molding around floor boards covering aisle seams. Access to the fuel sending unit shall be provided through a flush-mounted, screw-down plate that is secured and sealed.

6. Insulation

- _____ a. Fiberglass insulation in roof, sides and ends
- _____ b. Noise abatement package driver compartment (decibel level not to exceed 83)

7. Undercoating

- _____ a. Passenger body, floor, skirts and wheel housing.

8. Guard Rails

- _____ a. Four (4) outside applied, with one around back
- _____ b. Painted Black

9. Windshield/Wipers

- _____ a. Heavy Duty electric
- _____ b. Two speed, Intermittent/delay switch
- _____ c. Must park out of driver's vision
- _____ e. Wet arm style or nozzle in arm style

10. Entrance

- _____ a. Full-length handrail
- _____ b. Electric, Automatic
- _____ c. Equipped with "Vandal Lock" system.

11. Doors

- _____ a. Entrance Door – The entrance door shall be located at the front of the bus and on the driver's right when properly seated in the driver's seat. The entrance door shall have a minimum horizontal opening of 24 inches and a minimum vertical opening of 68 inches. It shall be air or electrically operated and be of split, folding or jackknife type, under control of driver and so designed as to prevent accidental opening. If one section of a split-type door opens inward and the other opens outward, the front section shall open outward. An emergency release, switch or device to release the service door must be placed within easy reach of the driver and clearly labeled for identification and operation. When activated, it releases the entrance door mechanism so that it may be pushed open when the driver's door control device is in the closed position. Vertical closing edges on split-type or folding-type entrance doors shall be equipped with flexible material to protect injury to fingers.

Lower, as well as upper, door panels shall be of approved safety glass. The bottom of each lower glass panel shall not be more than ten inches from the top surface of the bottom step. The top of each upper glass panel shall not be more than three inches from the top of the door.

Service door shall be made of steel or aluminum. It shall be securely hinged with piano type hinges, two point steel pins, bronze bushing and/or bearing hinges or pivots. It shall be fastened to the adjoining member and shall be provided with suitable weather stripping top and bottom to prevent leaks. ***An exterior handle mounted on the outside of the entrance door is required to assist driver in opening the door from the outside.*** A suitable safety pad shall be installed on interior of door header.

- _____ b. Emergency Door – An emergency door shall be located in the center of the rear of the body. It shall have a minimum horizontal clearance of 24 inches and a minimum vertical clearance of 48 inches. Door shall be hinged on the right side (when facing bus from rear) with an approved type of hinge meeting FMVSS 217 requirements. It shall open outward and shall be designed to open from both inside and outside of bus. Door shall be equipped with a metal or approved strap doorstop, which shall limit its opening to 120 degrees. Rear emergency door must be equipped with a hold open device, which complies with FMVSS 217. The words "EMERGENCY DOOR" or "EMERGENCY EXIT", in letters at least 2" tall, shall be placed at the top of or directly above the emergency door or in the metal panel above the top glass, both inside and outside the bus. The upper portion of the emergency door shall be equipped with approved safety glazing, the exposed area of which shall be at least 400 square inches. The lower portion of the rear emergency door shall be equipped with a minimum of 350 square inches of approved safety glazing.

The emergency door shall be equipped with interior padding at the top edge of the door opening. Padding shall be at least three inches wide and one inch thick, and shall extend the full width of the door opening.

Operation instructions shall be located at or near the emergency exit release handle, both inside and outside of the bus. Outside shall consist of a black arrow pointing in direction of handle travel.

- _____ c. Emergency Exit Alarm – The rear emergency door shall include an alarm system that includes an audible warning device (buzzer) at the emergency door exit and also in the driver's compartment. The buzzer shall be activated to warn the driver when the emergency door is not properly fastened

- _____ d. Emergency Windows And Hatches – Buses shall be equipped with 2 emergency exit windows per side and 2 roof hatches as required by FMVSS217. All exits are to be evenly spaced through the passenger compartment of the bus to provide optimal passenger egress. Windows shall not be blocked by passenger seat backs. The words "EMERGENCY EXIT" is to be lettered on interior and exterior of bus at top of windows. Instructions to operate emergency exit windows shall be located on the inside of the bus. Emergency exit windows shall include an alarm system that includes an audible warning device (buzzer) in the driver's compartment. The buzzer shall be activated to warn the driver when an emergency exit is not properly fastened. All emergency exits shall comply with all requirements of FMVSS 217 for emergency Emergency exit windows shall include an alarm system that includes an audible warning device (buzzer) in the driver's

compartment. The buzzer shall be activated to warn the driver when an emergency exit is not properly fastened

12. Mirrors

- _____ a. Interior Mirror – There shall be securely installed on the windshield header an adjustable rear view mirror so located as to give the driver a clear view of the entire interior of the bus and the road behind. The mirror shall be distortion free laminated glass, a minimum of 6 inches by 30 inches in size. Plastic washers shall be installed between mirror and mirror bracket to allow for mirror adjustment and minimize potential mirror damage during adjustment.
Exterior Mirror System – All buses purchased shall be equipped with a mirror system complying with 49 CFR part 471, FMVSS 111 as adopted by the National Highway Traffic Safety Administration.
- _____ b. Rear View Mirror System – Mirrors are to be installed for unobstructed viewing on all chassis. There shall be installed on each side distortion free glass mirrors. Mirrors shall be mounted on both the left and right side of the bus. Mirrors shall be of remote adjustment design so as to give the driver a clear view of the rear wheels of the bus and be mounted in accordance with FMVSS 111. The rear vision mirror system shall be capable of providing a view along the right and left sides of the vehicle which will provide the driver a view of the rear tires at ground level, and a minimum distance of 200 feet to the rear of the vehicle. Mirror system shall be heated, with remote controls and breakaway arms.
- _____ c. Crossover Mirror System – Bus shall be equipped with a crossover mirror system that meets or exceeds 49 CFR part 471, FMVSS 111 as adopted by the National Highway Traffic Safety Administration

14. Heater/Defrosters - Total output – 285,000BTU min

- _____ a. Right front with entrance defroster/heater
- _____ b. Left front, One mid-way, one rear
- _____ c. Shut-off valves at engine for all heaters
- _____ d. Two speed fan motors with booster pump
- _____ e. Two defroster fans, 6" minimum, mounted at top of windshield to defrost right and left windshield and service door

15. Grill Cover

- _____ a. Removable "winter front" grill cover

16. Wheel Chair Lift

- _____ a. Braun L 211 Ultra-IV (or equivalent) with manual override

17. Wheel Chair Positions

- _____ a. Three positions at rear of bus **With SURE-LOK series A Auto-locking retractor wheel chair tie downs with S hooks Item# AL728S-4C**
- _____ b. Wheel Chair lift – **Right side, as far to rear as possible**

18. Wiring

- _____ a. Color-coded and continuously numbered.
- _____ b. Side panel (control panel) master on/off controlled by Ign. Switch

19. Lights

- _____ a Eight Light Warning Systems LED (light emitting diode) – Each school bus shall be equipped with four LED-flashing stoplights. The lens shall be polycarbonate and designed to give illumination throughout 180 degrees. They shall also be clearly visible for a minimum of 500 feet. Lens shall be at least seven inches in diameter and the light assembly shall be of LED design.
Note: If a shape is other than round, an illuminated area shall be a minimum of 38 square inches. The circuit shall be wired so that one front, one rear, and stop arm light shall flash alternately with the other front, rear and stop arm light. The flasher shall be electronic (Weldon 7000 or equivalent) or an Electric Systems Controller (ELC) shall be used
In addition to four red lamps described in the above section, four 7 inch amber LED- lamps with polycarbonate lens shall be installed as follows: one amber lamp shall be located near each red signal lamp at same level, but closer to vertical centerline of bus. A system of red and amber

signal lamps shall be wired so that amber lamps are energized manually, and red lamps, and stop arm are automatically energized (with amber lamps being automatically de-energized) when bus service door is opened. An amber pilot light and a red pilot light shall be installed adjacent to the driver controls or within the instrument cluster for the flashing signal lamp to indicate to the driver which lamp system is activated.

Air and electrically operated doors shall be equipped with an over-ride switch that will allow the red lamps to be energized without opening the door, when the alternately flashing signal lamp system is in its operational mode.

The area around the lenses of alternately flashing signal lamps extending outward from the edge of the lamps approximately three inches to the sides and top and minimum one inch to the bottom, shall be black in color on the body or roof area against which the signal lamp is seen (from a distance of 500 feet along axis of the vehicle).

Visors or hoods over the lights shall be provided and shall be black in color, with a minimum depth of four inches. Visor or hood exclusions are permitted secondary to technological advances consistent with the 500 feet visibility requirement when tested in extreme direct sunlight conditions.

All flashers for alternately flashing red and amber signal lamps shall be enclosed in the body in a readily accessible location.

- _____ **b** Flashing Stop Arm – Each school bus shall be equipped with an air or electric operated LED (light emitting diode) flashing stop signal. This signal shall be equipped with (2) flashing LED lights, at least 4 inches in diameter, red in color, and double faced or the letters spelling STOP in flashing red LED lights. The blade for the stop arm shall be metal in construction, octagonal in shape, shall be at least 18 inches in diameter, and shall be covered with Reflectorized Diamond Grade (ASTM TYPE 4) sheeting or equivalent. The word “STOP” shall be placed on both sides of the blade in letters 6 inches high.
- _____ **c.** Directional Turn Signals LED (light emitting diode) – Each school bus shall be equipped with amber front and rear surface mounted, directional turn signals that are at least seven inches in diameter or, if a shape other than round, a minimum of 38 square inches of illuminated area and shall meet SAE specifications. All directional turn signals shall be wired to hazard warning switch. Rear directional signal lamps are to be LED (light emitting diode type) and placed as wide apart as practical.
In addition to the rear directional turn signals, side directional lights shall be installed on the body to work in conjunction with the directional turn signals. One turn signal lamp on the left side shall be mounted rearward of the stop signal arm and one turn signal lamp on the right side shall be mounted rearward of the service door. Both front side-mounted turn signal lamps shall be mounted forward of the bus center-line.
- _____ **d.** Stop/Tail Lights LED (light emitting diode) – All buses shall be equipped with four (4) combination stop/tail lights. Two combination lamps with a minimum diameter of seven inches, or if a shape other than round, a minimum 38 square inches of illuminated area shall be mounted on the rear of the bus just inside the turn signal lamps. Two combination lamps with a minimum diameter of four inches, or if a shape other than round, a minimum of 12 square inches of illuminated area, shall be placed on the rear of the body between the beltline and the floor line. The stop lamps, both 7 inch and 4 inch shall be activated by the service brakes and the tail lamps by the headlight switch. The rear license plate lamp may be combined with one lower tail lamp.
- _____ **e.** Back-Up Lights LED (light emitting diode) – Each school bus shall be equipped with two (2) white LED (light emitting diode), recessed, 4 inch or if a shape other than round a minimum of 13 square inches of illuminated area back-up lights meeting FMVSS No. 108. Backup lights shall be wired to the switch on transmission and be activated in reverse gear only. If backup lamps are placed on the same horizontal line as the brake lamps and turn signal lamps, they shall be to the inside
- _____ **f.** Strobe Light – A white flashing strobe light shall be installed on the roof of the bus, at a location not to exceed 1/3 the body length forward from the rear roof edge. The light shall have a clear lens emitting light 360 degrees around its vertical axis and may not extend above the roof more than the maximum legal height. A manual switch and a pilot light shall be included to indicate when the light is in operation.
- _____ **g.** Dome Lights – Interior lights shall consist of one light in the driver area, six midship lights (three down each side) and one or two light(s) in the rear of the passenger compartment with the

rear light(s) being rheostat controlled. Driver, midship and rear passenger lights are to be controlled by separate switches

- _____ h. Step-well Light – Step-well light shall be provided which adequately illuminate the step-well. The step-well light shall be illuminated by a service door-operated switch, to illuminate only when headlights or clearance lights are on and the service door is open.
- _____ i. Body Instrument Panel Lights – Body instrument panel lights shall be controlled by an independent rheostat switch or integrated into the headlight switch.
- _____ j. Circuit breakers (fuses unacceptable)

Note: All Lighting Systems Shall Meet or Exceed All Applicable Fmvss Requirements

20. PA/ Radio System ,Communication

- _____ a. AM/FM radio with PA system
- _____ b. Four speakers with driver's compartment controls
- _____ c. No speaker in Driver's compartment
- _____ d. External speakers for PA system
- _____ e. Two-way radios compatible to system in place,

21. Nitro 400 series Digital Video System

- _____ a. Box must be compatible with existing system .(Sony Video 8 XR CCD-TR 517

22. Tool Box

- _____ a. External, easy access tool/chain storage compartment, locking

23. Luggage Compartments

- _____ a. 98" luggage compartment on left side w/ lock
- _____ b. 56" luggage compartment on right side w/ lock

24. Trash Container

- _____ a. All classified fire resistant, polyethylene or equivalent
- _____ b. No greater than 14 quart capacity
- _____ c. Secured to prevent movement
- _____ d. Easy removal and replacement
- _____ e. Installed in accessible location in driver's compartment, not obstructing passenger use or service door

25. Paint/Lettering

- _____ a. Four black 6" numbers on the four corners, 2 above belt line and 2 on cowl for the Bus numbers. The Numbers are "25"
- _____ b. "UNLAWFUL TO PASS WHEN RED LIGHTS FLASH" on rear Emergency door - not less than 3" black letters
- _____ c. "School Bus" front and rear to be on reflective material such as 3M Corporation "Scotchlite Diamond Grade Conspicuity Sheeting Series 980", meeting all National and Idaho State Standards
- _____ d. Two-inch reflective tape, such as the 3M product described above, to be placed on the rear of the bus along both outside perimeters, across the bottom just above the bumper, and across the top just above the windows and below the "School Bus" sign.
- _____ e. Bus lettering-"**Lakeland Joint School District #272 Rathdrum, Idaho**"

26. Mud Flaps

- _____ a. Front and rear

27. Backup Warning Alarm

_____ An automatic audible alarm shall be installed behind the rear axle and shall comply with the Society of Automotive Engineering Standard (SAE 994b) providing a minimum of 112 dBA. The alarm shall be activated when the transmission is placed in reverse gear only

_____ **License Holder**

_____ **First Aid Kit**

_____ **Body Fluid Clean-Up Kit**

_____ **Fire Extinguisher** – The bus shall be equipped with at least one rechargeable UL-approved pressurized, dry chemical fire extinguisher complete with hose. The extinguisher shall be mounted and secured in a bracket, located in the driver’s compartment and readily accessible to the driver and passengers. A pressure gauge shall be mounted on the extinguisher and be easily read without moving the extinguisher from its mounted position. It shall have a total rating of 2A10BC or greater. Fire extinguisher shall be mounted in such a way as to prevent the entanglement of clothing, backpack straps, drawstrings, etc.

_____ **Warning Devices** – Each school bus shall contain at least three reflective triangle road- warning devices

28. No Student left behind-post trip Monitor

**SUMMARY OF BID
LAKELAND SCHOOL DISTRICT #272**

Bidder: _____

By: _____

Title: _____

Date: _____

<u>Description</u>	<u>Unit Price</u>
48 Passenger Special Needs Bus	\$ _____
TOTAL BID PRICE	\$ _____
DELIVERY COST	\$ _____
TOTAL \$ _____	

SUMMARY OF BID EXCEPTION FORM

ITEM _____

ITEM _____

ITEM _____

ITEM _____

ITEM _____

ITEM _____

OPTIONS

May or May Not Be Ordered

OPTIONS

- | | |
|---|-----------------|
| 1. Automatic Tire Chains | \$ _____ |
| 2. Exhaust Brakes | \$ _____ |
| 3. Gatekeeper Digital Camera Nitro System | \$ _____ |
| 4. Webasto Scholastic Series school bus heaters | \$ _____ |
| TOTAL OPTIONS | \$ _____ |

Mail to:

Brad Carpenter w/ Western Mt. Bus Sales

467-3047 or (800) 736-9627

2111 E. Sherman Ave

466-6917f

Nampa, ID 83686

bradc@westernmountain.com

Website www.westernmountain.com

Jeremy Hageness w/ Harlow's Bus Sales

(406)293-8845 or (800) 576-7318

30772 US Highway 2

(406) 293-9047f

Libby, MT 59923

Website. jeremy.hageness@harlowsbussales.com www.harlowsbussales.com

Bryson Sales & Service of Washington, Inc. www.brysonsales.com

12620 HWY 99 S – PO BOX 4009

EVERETT, WA 98204-0001

(877) 882-7976, FAX (425) 458-9562

Greg and Brandon w/ Bryson Sales & Service

(801) 295-1875

PO Box 789

Centerville, UT 84014

Website... www.brysonsales.com

Jack Hellbusch w/ Harlow's Bus Sales

634-1089 634-1247f

14030 Hwy 55

McCall, ID 83638

Website - www.goharlows.com

Cliff Scoresby w/ Rush Truck Center – International

529-3140 or (888) 877-5444 529-1511f

4060 Arco Dr

Idaho Falls, ID 83402

scoresbyc@rushenterprises.com

Website..... www.rushgogreen.com

Trent Swallow w/Rush Truck Center -

International.....342-7711

770 W. Amity..... 345-4618f

Boise, ID 83705.....swallowt@rushenterprises.co

Idaho Bus Sales

48 South 100 West

Jerome, ID 83338

Tisco Trucks and Equipment
PO Box 659
2310 N & S Hwy
Lewiston, ID 83801

Bryant Motors, Inc.
1300 Bronson Way North,
Renton, WA 98057
(425) 255-3478, FAX (425) 226-4192

December 11, 2012

To: Interested Vendors
Re: Request for Proposal

You are invited to submit a proposal to Lakeland Joint School District 272 to provide school buses.

Instructions to bidders:

Sealed bids will be received by the Lakeland Joint School District 272, 15506 N. Washington Street, P.O. Box 39 Rathdrum, Idaho 83858-0039 until 2:00 P.M., January 9, 2013. Any bids received after this time and date will be returned to the sender. The bids will be publicly opened immediately after the due date and time at the District Office.

Bids must be received in a sealed envelope. Please mark “ **SEALED BID-LAKELAND JOINT SCHOOL DISTRICT 272- SCHOOL BUSES**” on the bottom of the envelope.

All bids or proposals must be made on the forms supplied, completed as requested, and must be signed by the bidder.

No bid may be withdrawn after the time of opening. Any bidder may withdraw his bid, either personally or by written request, at any time prior to the time set for bid opening. The agency anticipates ordering a minimum of two standard buses. Bidders should specify price per bus.

Any brand names or model numbers used are provided for the purpose of establishing the standard of quality, design, etc. of the article being bid. Equal or better items may be bid. All bids must be accompanied by a full description and literature (with specifications) so that the buyer may determine if the item can be considered an equal and/or meet the bid qualifications. Any change from the bid specification must be noted and explained. The Agency shall govern as to what Product is equal to that named or to the specifications, but the burden of proof and costs of any tests shall be the responsibility of the Vendor.

In the event of any claim by any unsuccessful bidder concerning, or relating to, the issue of “equal or better” or “or equal”, the unsuccessful bidder agrees, at his own cost and expense to defend such claim or claims and to hold the individual districts free and harmless from any loss or damage arising out of this transaction.

Lakeland Joint School District 272, reserves the right to accept or reject any, and/or all bids, or portions thereof, and waive any formality which is deemed to be in the best interest of the school districts. Bid awards will be to the lowest responsible bidder. Suitability to purpose, design, quality, past service, or any other factor deemed to be in the best interest of the districts may also be considered. In all instances, the decision rendered by the Agency shall be final and not subject to contest by others.

The successful bidder(s) shall be furnished a purchase order and delivery instructions on, or before **January 15th, 2013.**

All equipment and supplies furnished shall meet all applicable regulations of the prevailing codes and applicable safety regulations of the United States, State of Idaho, and Kootenai County.

The Vendor shall assume the defense of and shall pay, indemnify, and save harmless, the districts, its agents and employees, from all suits, actions, claims, damages, losses and costs of every kind and description to which they or their agents or employees may be subjected by reason of injury, including death, to persons, or damage to property resulting from or growing out of any act of commission or omission by the Vendor, its agents or employees, or its subcontractors. Said defense will be applicable in connection with any activity, including any removal, relocation, construction, installation or maintenance work, service or operation being undertaken or performed by or for the Vendor whether on or off the site or any portion thereof, whether such suits, actions, claims, damages, or its agents and employees, or by other persons, corporations or legal entities to whom the district or its agents and employees, may be liable.

DELIVERY: Time is of the essence. Lakeland Joint School District 272 will accept delivery anytime before **June 15, 2013.** Failure to meet this delivery date will be deemed sufficient reason for

forfeiting any required performance bond. It will be the responsibility of the dealer to insure the Idaho New Bus Inspection is completed (33-1506, Idaho Code) and to deliver the complete unit to the district purchasing the bus. Contractor will be required to assume complete responsibility of the delivery of buses to the district and shall save the State and district harmless against fire, public liability and property damage.

The delivery cost to Rathdrum, Idaho must be indicated with the district reserving the option to accept.

PERFORMANCE/BID BOND: Included with each bid must be a bond in an amount of not less than five percent (5%) of the purchase amount conditioned upon the faithful delivery of the vehicles according to the timeline and specifications established by the school district. Said bond shall be solely for the protection of the Lakeland Joint School District. Such bond shall be a bond which complies with the terms and conditions of Section 54-1926, Idaho Code, that is, a bond executed by a surety company or companies duly authorized to do business in the State of Idaho, or in the alternative, the contractor may deposit any type of government obligation defined in Subsection h of Section 54-1901, Idaho Code, in lieu of furnishing a surety company performance bond, or in the alternative, the contractor may deposit an irrevocable letter of credit from a federally chartered or state regulated bank in the State of Idaho, such letter of credit to be payable upon demand by the School District and in an amount not less than five percent (5%) of the contract amount. The performance bond shall be released, upon successful performance of the contract (delivery and acceptance of the vehicles). Such bonds, government obligations, or irrevocable letters of credit shall be made payable to Lakeland School District 272, upon demand.

WARRANTY/SERVICE: Specify length of time/miles of the warranty, and agent providing service. Delivery must include parts and shop manual, line set sheet, service manual, and wiring diagram manuals.

PAYMENT: Payment in full will be made within 45 days of acceptance of the equipment.

THE FOLLOWING DOCUMENTS MUST BE SIGNED AND/OR INCLUDED IN THE BID PACKAGE.

- _____ Specifications for the buses
- _____ Signed understanding of bid conditions and specifications
- _____ Completed bid sheets

Having read carefully the bidding conditions and the specifications, the undersigned submits the following bid. Any special conditions the District needs to know in regards to your bid must be listed here:

Direct any questions to Tom Taggart — (208-687-0431)

The undersigned acknowledges that the Lakeland Joint School District reserves the right to reject any and all bids and or waive any irregularities or informalities in the bidding process.

Name of Company _____

By: _____ Date _____

SPECIAL INSTRUCTIONS

CONSTRUCTION – It is the intent of these specifications to describe a Type – C school bus that shall be basically of all steel construction or of some other material which has at least equivalent strength of all steel construction as certified by the bidder. All parts not specifically mentioned, which are necessary in order to provide a complete bus shall be furnished by the successful bidder and shall conform in strength, quality of material and workmanship to which is usually provided by the engineering practice indicated in these specifications. The completed school bus shall meet all Federal Motor Vehicle Safety Standards (FMVSS) and requirements of the State of Idaho (latest revision of *Standards for Idaho School Buses and Operations - SISBO*). Dealer modification may be required and must be of OEM quality where OEM equipment will not meet specifications.

All parts not specifically mentioned, but necessary to provide a complete school bus, shall be furnished by the contractor and shall conform in strength, quality of materials and workmanship to those provided by engineering practices indicated in these specifications.

SERVICE OUTLETS – Bidders must indicate the extent of their ability to render prompt service by furnishing a list of branch offices and authorized service agencies. These offices/agencies must maintain a complete stock of repair parts that may be secured by ordering by number and at such discount as may be quoted from time to time by the manufacturer of the school bus purchased under these specifications. It is the responsibility of the bidder to complete all recalls at their branch agencies or by their personnel on site at district facilities, and in a prompt and timely manner.

DOCUMENTS AND PUBLICATIONS – Bidders are required to furnish with their bids basic specifications, chassis/body layout drawings and a sample warranty. A list of all Special Equipment (including parts numbers, color code, etc.) used on the chassis/body must be furnished. Successful bidders shall furnish the following items for each chassis/body that is purchased:

1. Idaho Application for Certificate of Title.
2. Operator's manual.
3. Warranty certificate.
4. One (1) Parts and Service/Repair Manual for body/chassis in hard-copy form, on CD-ROM, or a downloadable PDF file containing the required information. All vehicle information furnished must pertain to the specific model being purchased. If furnished, these files and CD's must contain an index with page numbers. Note: Must be able to load CD-ROM on computer hard drive.
5. Manufacturer's Statement of Origin.
6. One build sheet (line-setting ticket) including all parts information relating to the chassis/body, to include all engine information (S/N) and transmission information (S/N). NOTE: Service policies, line setting tickets, parts and service/repair manuals and warranty cards shall be available during the Idaho New Bus Inspection.

WARRANTY – Bidder shall warrant for five (5) years/unlimited miles the entire power train (engine, transmission, differential, driveshaft and its bearings, engine electronic controls), water pump, alternator, starter, turbocharger, and all interior and exterior paint. Bidder shall warrant all other chassis items for the manufacturer's standard warranty period. Bidder shall warrant the body and all related items, for the manufacturer's standard warranty period or two (2) years, whichever is greater. All warranty periods are to commence on date the respective vehicle is placed in service by the District. All parts and labor shall be the responsibility of the bidder. Correction of latent defects, undiscovered during the initial acceptance inspection by the State but appearing before the applicable warranty period has elapsed, will be the full responsibility of the bidder, at no cost to the State of Idaho or school district. Upon award, bidder will provide the district with original copies of warranties offered in accordance with the above requirements on all chassis and body items, except for those items covered above by the 5-year warranty. By execution of bid, bidder agrees to the 5-year warranty requirement in its entirety as specified above.

COMPONENTS – Bidders shall guarantee that chassis offered are current models, that assembly parts are in production for use in new chassis/body and that their manufacture and sale through dealer source will not be discontinued within ten years.

INSPECTION – State inspection and acceptance will be at a location prearranged with the Department of Education, Pupil Transportation Section. School Buses that do not comply with the grade of workmanship or type of materials in conformity with specifications will not be accepted.

WEATHER PROTECTION – All dash instruments, horn button, ignition switch, etc., of the chassis shall be adequately protected against weather while chassis are in storage

SERVICE – The complete bus shall be inspected and completely serviced by the dealer before being placed in-service by the District. This service shall include:

1. Complete lubrication of chassis.
2. Filling of steering, engine, cooling system, transmission, and rear axle to proper fluid capacities.
3. Adjustment of engine and all other mechanical features to assure perfect operation.
4. Inspect, adjust, correct, and replace any parts not in proper operating condition or not in compliance with specifications.
5. Fill fuel tank with diesel fuel to at least ¼ capacity.
6. Check bus for proper turning radius and wheel alignment.

Exceptions taken to these service requirements may be considered just cause to reject the bid from consideration.

**2012-2013 School Year
Lakeland Joint School District 272 School Bus Purchase**

GENERAL CONDITIONS

General: For this specific purchase of school buses, Lakeland Joint School District #272 is acting as the purchasing agent. Point of contact for the bid is Tom Taggart. Two buses will be specified in the format of a “Standard” bus.

Bid Completion: Bids must be completed insofar as possible on the enclosed bid documents and signed by bidder’s authorized representative. The sealed envelopes of all bids must be marked **SEALED BID- LAKELAND JOINT SCHOOL DISTRICT 272- SCHOOL BUSES**. All portions of the bid must be filled out. Partial bid documents will not be accepted.

Bid Quotations: All prices quoted shall be for new merchandise. Prices quoted shall include all handling, preparation and transportation costs (FOB Factory). Buses will be bid as a complete unit, bodies and chassises.

Bid Changes or Withdrawal: All changes and/or erasures must be made before the designated date and time of bid opening and initialed by bidder’s authorized representative. Bids may not be withdrawn after the bid opening time or prior to the award of the contract(s).

Delivery: Time is of the essence. Lakeland Joint School District 272 will accept delivery anytime **before June 15, 2013**. All merchandise is subject to inspection and acceptance by the authorized representative of the Transportation Department. Bid prices will reflect FOB factory. A separate line is provided for cost of delivery to the purchasing side.

Acceptance/Rejection: The District reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids and to waive informalities. Contracts for purchases will be put into effect by means of purchase order. **Bid documents will not be accepted via FAX.**

Evaluation of Bids: The bid will be awarded to the lowest responsible bidder. The lowest responsible bid will be based on an evaluation of equipment, price, delivery schedule and ability to meet technical specifications. Bid prices considered will be based on the price for the “standard” bus. A Yes or No must be written in for each specified line item – no blank lines. Any no response must be explained on the exception Form. Any deviation must be noted and explained on the exception form. Failure to follow these directions is cause for rejection of a bid. Any discrepancies found at time of delivery will have to be corrected before payment is made. At the discretion of the District, other industrial and/or design specialists may be used in the evaluation process. Bid awards will be made based on all buses. All buses must be new. Body and chassis should be the year specified in bid. No used buses will be accepted.

Warranty Purchase date will be date of delivery.

Documentation/Samples: Bidder shall provide complete descriptive brochures/pamphlets on offered products.

State Inspections: Buses must be state inspected prior to delivery. Dealer will be responsible for all inspection costs.

Exceptions/Variations: All exceptions or variations to the bid specifications must be clearly noted in writing on the Exception Form. Failure to do so is cause for rejection of a bid.

Any questions pertaining to these bid specifications may be directed to Tom Taggart 687-0431.

October 10, 2012

Mr. Larry Brown
Lakeland School District #272
PO Box 39
Rathdrum, ID 83858

Dear Mr. Brown:

A district/university agreement needs to be on file when student teachers/interns are placed in a school district. I am seeking your assistance in completing this process. An agreement is attached with this letter. Please take the necessary board action including appropriate signature and return TWO copies for action at the next meeting of the University of Idaho, Board of Regents. These copies can be returned physically or electronically. Upon their approval, I will return a copy of the contract for your records.

The contract should be returned to Julie Wasson, College of Education, University of Idaho, 1031 N. Academic Way, Coeur d'Alene, ID 83814 (jwasson@uidaho.edu).

Individual placements are cleared with your district by an area University of Idaho representative. In your area, contacts are made by:

Boise Region and Southern Idaho – Michelle Weitz (208) 364-4047
Coeur d'Alene Region – Warren Bakes (208) 667-2588
Moscow Region and other placements – Sally Greene (208) 885-0349

The University of Idaho has been authorized by the Professional Educator Standards Board to place candidates in Washington districts for field experiences. General inquiries about the teaching internship should be directed to Sally Greene (208) 885-0349.

The College of Education is deeply thankful to you for your interest in and continuing support for our teaching internship program.

Sincerely,



Corinne Mantle-Bromley '86, M.Ed. '90 Ph.D.
Dean

UNIVERSITY OF IDAHO CONTRACT
Agreement for Cooperation in a Clinical Experience Program
2012-2015 Academic Years

This contract made and entered into by and between the Board of Regents, governing body of the **University of Idaho** and the **Lakeland Joint School District #272**, hereinafter called the **District**.

WITNESSETH: That the University of Idaho and the District, hereby agree jointly:

1. To cooperate in the development of a clinical experience program in the District, subject to the provisions given below;
2. To select mentor teachers for the placement of student interns on the basis of criteria mutually agreed upon by the official representatives of the District, and the official representative of the University of Idaho;
3. To assign student interns on the basis of criteria mutually agreed upon by the official representatives of the District, and official representative of the University of Idaho;
4. That the District reserves the right to determine the number of student interns selected for placement in the District during any term;
5. That the District will make available to student interns the activities in which any teacher might be expected to participate as a teacher in a school and community, namely: classroom teaching, extra-class activities, pupil guidance and counseling, administrative relationships, intra-school faculty activities, community relationships, and professional self-growth activities;
6. That mentor teachers will perform such services for the student intern programs as are mutually deemed necessary by the official representative of the District and the official representative of the University of Idaho;
7. That the University of Idaho will provide the mentor teachers who host student interns with an honorarium on the basis of a cash amount; such honoraria shall be paid to the mentor teachers at the conclusion of the semester during which the student intern is assigned, typically at a rate of \$125 for a half semester placement or \$250.00 for a full semester placement;

8. That the University of Idaho will assign a college faculty member or other approved professional to serve as supervisor of student interns in the district; such person will be responsible for coordinating services of the University including the orienting and advising of cooperating teachers regarding the clinical experience program, and the supervision of student interns on a regularly scheduled basis;
9. Student interns of vocational education areas will have supervision by a specialist from their respective division of the University of Idaho. This supervisor will be responsible for coordinating placement, conducting supervision, and providing advisory services to school district personnel;
10. That students follow the school calendar of the District during the period of time assigned to internships;
11. That students completing the internship may serve as a substitute teacher for their mentor teacher for three days during the second half of the full-time semester internship or during the semester-long internship with the concurrence of the mentor teacher, building principal and university supervisor provided they meet the District requirements for substitute teaching; the district may provide compensation at the substitute rate of pay at their discretion.
12. That evaluation of the student teacher and intern performance for purposes of the college grade and the institutional record shall be made by the University of Idaho supervisor in consultation with the mentor teacher; further, that the mentor teacher provide the University of Idaho with an evaluation of the performance of the student intern;
13. That University of Idaho student interns are expected to comply with all rules and regulations of the school district while serving in the district; including providing background checks cleared by the State Department of Justice and Federal Bureau of Investigation, when required; that student teachers in Washington are required to complete a background check with the State of Washington;
14. That the District provide liability insurance coverage for the student intern comparable to that accorded certified teachers of the district;
15. That the Clinical Experience Program each year shall be evaluated under the direction of the official representative of the District and the Director of Clinical Experiences, University of Idaho;
16. That the District agree that they do not discriminate on the basis of race, color, religion, sex, age, national origin, or handicap.

IN WITNESS WHEREOF: The parties have caused this agreement to be executed as required by their respective governing boards.

**Lakeland Joint School District #272
Rathdrum, ID**

Date _____ BY _____
Signature

Please type or print:

Name

Title
Superintendent or President, Board of Education
or designated representative

University of Idaho, Moscow, Idaho

Date _____ BY _____
Signature, For the Board of Regents of the University of Idaho

Name Title
Christopher Johnson Director, Contracts and Purchasing Services

The University of Idaho does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, or status as a Vietnam-era veteran, as each of these bases is defined by law, in employment of, in admission to, or the operation of its educational programs and activities, as proscribed by titles VI and VII of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, Executive Order 11246 as amended, the Rehabilitation Acts of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, the Age of Discrimination Acts of 1974 and 1975, and other federal and state laws and regulations. Inquiries concerning the application of these laws and regulations to the University may be directed to the University's Affirmative Action Office or to the director, Office for Civil Rights, U.S. Department of Health, Education, and Welfare, Washington, D.C. 20201.

Concussion Guidelines

Many students within Lakeland Joint School District, No. 272 participate in extra-curricular activities of a nature whereby physical injury may result. Though the District takes care to ensure all extra-curricular activities are as safe as practicable, it is not possible to remove all danger from such activities, and the District acknowledges that concussions may result. The purpose of this policy is to address situations in which student concussions have occurred or are suspected to have occurred.

This policy only applies to organized athletic league or sport in which any District student participates as an athlete or youth athlete. For the purposes of this policy, athlete or youth athlete means an individual who is eighteen (18) years of age or younger and who is a participant in any middle school, junior high school, or high school athletic league or sport. A school athletic league or sport shall not include participation in a physical education class.

Pre-Season Education

The Administration and coaches will work to ensure that athletes, youth athletes, parents, volunteers, and assistant coaches are educated about concussions.(Coaches are required by Idaho Code to complete concussion education every two years) Prior to being allowed to engage or participate in any school athletic league or sport:

1. Each student desiring to participate in such school athletic league or sport, and the student's parents or guardians, shall be provided notice of and/or copies of any concussion guidelines or information available from the State Department of Education and the Idaho High School Activities Association, and also this policy.
2. Each student desiring to participate in such school athletic league or sport, and the student's parents or guardians, shall acknowledge that they have been provided the guidelines or information available from the State Department of Education and the Idaho High School Activities Association, as well as this this policy, and have had the opportunity to review and have reviewed such information. Further, each student and the student's parents or guardians shall sign an applicable waiver for participating in such school athletic league or sport.
3. The signed waiver and acknowledgment of review of the appropriate information shall be returned to the District.
4. The athlete will be required to receive a preseason baseline concussion test prior to participating in any extra-curricular activities or being allowed to participate in a school athletic league or sport. The athlete will be required, at the athlete's cost, to obtain a preseason baseline concussion test one time prior to participating in such school athletic

leagues or sports, provided, however, in the event there is a suspected concussion as provided for hereinafter, the athlete may be required to obtain another baseline concussion test during the athlete's participation in school athletic leagues or sports. The District must be provided with written confirmation that the test was completed by a qualified and trained health care professional, although the results of the testing shall not be provided to the District unless such test results are authorized to be provided by the athlete, or the athlete's parents in the event the athlete has not yet attained the age of 18.

Athletes will not be allowed to participate in school athletic leagues or sports until the above requirements are met.

Protocol on Suspected Concussion

If, during any school athletic league or sport practice, game, or competition, an athlete exhibits signs or symptoms of a concussion, makes any complaint indicative of a possible concussion, or a coach, assistant coach, volunteer coach, or other school District employee has reason to believe a concussion has occurred, such student shall be removed from play or participation in the practice, game, or competition. According to the Centers for Disease Control and Prevention, and for the purposes of this policy, signs observed by coaching staff which could be indicative of a concussion include if the athlete:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (*even briefly*)
- Shows mood, behavior, or personality changes
- Can't recall events *prior* to hit or fall
- Can't recall events *after* hit or fall

According to the Centers for Disease Control and Prevention, and for the purposes of this policy, symptoms reported by the athlete which could be indicative of a concussion include:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Does not "feel right" or is "feeling down"

Coaches should not try to judge the severity of the injury themselves. Health care professionals have a number of methods that they can use to assess the severity of concussions. Coaches should record the following information, if possible, to help health care professionals in assessing the athlete after the injury:

- Cause of the injury and force of the hit or blow to the head or body
- Any loss of consciousness (passed out/knocked out) and if so, for how long
- Any memory loss immediately following the injury
- Any seizures immediately following the injury
- Number of previous concussions (if any)

Athletes may not be returned to play or participate in any student athletic league or sport (except on an administrative basis, such as team manager), until and unless the athlete has been evaluated and is authorized to return to play or participate by a qualified health care professional who is trained in the evaluation and management of concussions, including a physician or physician's assistant licensed under Chapter 18, Title 54, Idaho Code, an advanced practice nurse licensed under Idaho Code 54-1409, or a licensed health care professional trained in the evaluation and management of concussions who is supervised by a directing physician who is licensed under Chapter 18, Title 54, Idaho Code. Such authorization must be in writing and must be provided to the District prior to the student being returned to play. If the authorization is signed by a licensed health care professional trained in the evaluation and management of concussions, such authorization must also be countersigned by the directing physician.

Legal Reference: I.C. § 33-1625 Youth athletes – concussion and head injury guidelines
Title 54, Chapter 18 Idaho Code
HIPPA

Other Reference: <http://www.idhsaa.org/concussions/default.asp>
<http://www.cdc.gov/concussion/sports/index.html>
<http://www.cdc.gov/concussion/sports/recognize.html>

Policy History:

Adopted on:

Revised on:

School District No. _____

STUDENTS

3505F1

ACKNOWLEDGMENT OF RECEIPT OF CONCUSSION GUIDELINES

Parent's/Guardian's Signature

I, (print name) _____, acknowledge that I am the parent or guardian of the student (below), that I have received from the District information related student athlete concussions, including information from the State Department of Education, the Idaho High School Activities Association, and District Policy 3505, and have had the opportunity to review and have reviewed such information. I understand that participation in school athletics leagues or sports is dangerous, and hereby agree to waive all liability against _____ School District, No. _____, its employees, agents, and trustees, related to any injury or damages that my student may experience or incur as a result of participation in such school athletics leagues or sports.

Signature Date

Student's Signature

I, (print name) _____, acknowledge that I am a student of _____ School District, No. _____, or otherwise am allowed to participate in school athletics leagues or sports, that I have received from the District information related student athlete concussions, including information from the State Department of Education, the Idaho High School Activities Association, and District Policy 3505, and have had the opportunity to review and have reviewed such information. I understand that participation in school athletics leagues or sports is dangerous, and accept the risk of the potential consequences of such dangers.

Signature Date

NOTE: Both signature lines must be filled in and this form must be provided to the District prior to the student athlete participating in any school athletic leagues or sports.

Policy History:
Adopted on:
Revised on:

Community Use of School Facilities

The School District's buildings and facilities are assets of the citizens of the school district, and it is the desire of the Board of Trustees to make them available to responsible individuals and organizations as authorized by the policies of the District and in keeping with the Federal and State constitutions. Use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by the District's conduct rules at all times.

Schools, gymnasiums, play fields and other special purpose rooms are to be used primarily for school purposes. They may be used without charge for meetings of students, clubs, alumni associations, parent teacher associations affiliated directly with the schools, and for entertainment for the benefit of the schools given by the students. Such activities shall have precedence over public use, and may be held by arrangements with the principal of the building. The principal shall assume responsibility for the meeting and either be present in person or be represented by a responsible employee. The Superintendent shall be kept informed.

The use of school facilities by the public may be permitted for meetings of an educational, patriotic, philanthropic, civic, musical, recreational or other worthwhile purpose (as determined by the Board of Trustees) intended to promote the public welfare and not conflicting with the school and/or district programs. No political meetings will be permitted without approval of the Board of Trustees.

Authorization for use of school facilities shall not be considered an endorsement of or approval of the activity, person, group or organization nor the purposes they represent.

School facilities may not be used for private gain, nor by any group, which in the opinion of the Board of Trustees, advocates the overthrow or change of our government by force.

Churches or religious organizations may be granted occasional use of school facilities if other community facilities are not available. No application will be considered for religious worship services nor for any prolonged or extended use of facilities by a sectarian or religious group for religious purposes which tend to lead the public to the conclusion such religious groups, sects, or denominations are promoted by the District.

The Board of Trustees shall have the care and keeping of all school buildings. They shall have authority to open any or all school properties belonging to the district for purposes that keep with the general philosophy of the District. The Board of Trustees may, at any time it thinks best, refuse to allow usage of any school facility or property. The Board of Trustees recognizes that the school buildings and other school properties are not open forums.

Student and school-related organizations shall be granted the use of school facilities at no cost. Other organizations granted the use of the facility shall pay fees and costs, except those entities which are otherwise exempt by contractual relationship, by statute, or by joint powers agreements between governmental units/agencies executed as authorized by the statutes of the State of Idaho.

The Superintendent shall develop procedures to manage community use of school facilities. Use of school facilities requires the Superintendent's approval and is subject to the procedures. Requests for use of the school facilities must be submitted in advance of the event to the Superintendent's office.

Legal Reference: I.C. § 33-601 Real and personal property – Acquisition, use or disposal of same.
I.C. § 33-602 Use of school property or buildings for senior citizen centers
Lamb's Chapel v. Center Moriches Union Free School Dist., 113 S.Ct. 2141

Policy History:

Adopted on: August 13, 2007

Revised on: **December 10, 2012**

Prior Policy: VII(A) Use of Buildings and Grounds by Community Organizations

Evaluation of Certificated Personnel

The District has a firm commitment to performance evaluation of District personnel, whatever their category and level, through the medium of a formalized system. The primary purpose of such evaluation is to assist personnel in professional development and in achieving District goals. The procedures outlined in this document apply to certificated personnel.

The District's evaluation process is based, in part, on the work of Charlotte Danielson as presented in Enhancing Professional Practice: A Framework for Teaching, 2nd Edition, 2007. Ms. Danielson's research provides the elements of effective instruction that most often lead to improved student achievement. Lakeland Jt. School District evaluation criteria also utilizes concepts from Teacher Expectations and Student Achievement (TESA), the work of Robert Marzano and other research-based teaching and learning methodologies.

Each certificated staff member shall receive at least one (1) written evaluation to be completed by no later than March 1 for each annual contract year of employment.

Objectives and Criteria

The formal performance evaluation system is designed to:

- Maintain or improve each employee's job satisfaction and morale by letting him/her know that the supervisor is interested in his/her job progress and personal development.
- Serve as a systematic guide for supervisors in planning each employee's further training.
- Assure considered opinion of an employee's performance and focus maximum attention on achievement of assigned duties.
- Assist in determining and recording special talents, skills, and capabilities that might otherwise not be noticed or recognized.
- Assist in planning personnel moves and placements that will best utilize each employee's capabilities.
- Provide an opportunity for each employee to discuss job problems and interests with his/her supervisor.
- Assemble substantiating data for use as a guide, although not necessarily the sole governing factor, for such purposes as wage adjustments, promotions, disciplinary action, reassignment and termination.

Responsibility

The **Superintendent** has the overall responsibility for the administration of the Performance Evaluation Program and will ensure the fairness and efficiency of its execution, including:

- The distribution of proper forms in a timely manner.
- Ensuring completed forms are returned for file by a specified date.
- Reviewing forms for completeness.
- Identify discrepancies.
- Ensuring proper safeguard and filing of completed forms.

The **Immediate Supervisor** (Evaluator) is the employee's "evaluator" and has the responsibility for:

- Continuously observing and evaluating an employee's job performance.
- Holding periodic conferences with each employee to discuss job performance.
- Completing Performance Evaluation Forms as required.

Procedures

Professional Growth Plan – No later than the fourth week of the school year all certificated staff members will review the evaluation model and procedures and submit a written annual professional growth plan to their supervisor.

Observations: Periodic classroom observations will be included in the evaluation process. A formal observation of at least 45 minutes duration is required once in each of the first two quarters of the school year for teachers in their first, second or third year in the district. For all other certificated staff there are two options:

1. Prior to March 1, a formal observation of 45 minutes is required; or
2. A series of five (5) informal observations commencing during the first semester and concluding by March 1 will be conducted.

A teacher-principal conference is to be held following each formal observation, and the observation instrument is to be dated and signed by the teacher and the principal. Additional formal observations may be conducted as needed.

Frequent informal classroom observations are encouraged. A conference between the teacher and the principal may be held after an informal observation when deemed necessary or appropriate.

Summative Evaluation: An Evaluation Form will be completed for each certificated employee. A copy will be given to the employee. The original will be retained by the immediate supervisor for placement in the personnel file. This form should be reviewed annually and revised as necessary to indicate any significant changes in duties and/or responsibilities. The form is designed to increase planning and relate performance to assigned responsibilities through joint understanding between the immediate supervisor (evaluator) and the employee as to the job description and major performance objectives.

The evaluation form will include a section for input received from parents or guardians and will be considered as a factor in the teacher performance evaluation. Parental or guardian input forms will be made available on the school district website.

A written formal evaluation by the principal is required during the first semester for teachers who have less than three years of service in the Lakeland Jt. School District and shall be submitted to the Superintendent before January 1 of each year. A written formal evaluation for all other contract teacher is to be prepared by the principal and submitted to the Superintendent of Schools on or before March 1 of each year. All evaluation forms are to be dated and signed by the principal and the teacher during the conference held to review the evaluation.

A final teacher performance evaluation summary must be submitted to the Superintendent of School on or before June 1 of each year of which, fifty percent (50%) of the evaluation summary must be based on objective measures of growth in student achievement as determined by the Board of Trustees. The evaluation summary will also include an overall teacher proficiency rating.

When any matter of a nature that could cause dismissal or non-renewal of a contract for a teacher is brought to the attention of the teacher, the principal shall assist the teacher toward correcting the situation.

Each coach contracted for an interscholastic sport shall be evaluated following the end of the entire season. A written formal evaluation on a separate form provided by the district is to be prepared by the principal or athletic director and shall be forwarded to the Superintendent after a conference is held with the coach to review the evaluation.

Conferences: Informal conferences between immediate supervisors and employees may be scheduled periodically. During these sessions, an open dialogue should occur which allows for the exchange of ideas focused on performance. The employee should be informed of his or her levels of performance based on the district evaluation form. In the case of basic or below basic ratings, the employee should be informed of the steps necessary to improve performance to the desired level. Conference sessions should include, but not be limited to, the following: Planning and Preparation, Classroom Environment, Instruction and Professional Responsibilities.

Summative Evaluation Conference: A conference will occur in conjunction with the summative evaluation. During the scheduled conference with the employee, the Immediate Supervisor will:

- Review professional growth plan
- Discuss the evaluation with the employee
- Commend the employee for a job well done if applicable and discuss specific corrective action if warranted
- Set mutual goals to reach before the next performance evaluation
- Have employee sign the evaluation form indicating that he/she has been given a copy
- Following the meeting, the supervisor will forward the original copy of the evaluation form to the Superintendent for review

Rebuttal

- The employee has seven (7) days to make written response to the summative evaluation.



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N. Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431

Web: lakeland272.org

12/4/2012

I SPOKE WITH ANNETTE SCHWAB WITH THE SDE TODAY AT 2:30 P.M. REGARDING ASSIGNMENT CODE IN ISEE FOR PHIL ZIMMERMAN AT TIMBERLAKE HIGH SCHOOL. HIS ASSIGNMENT CODE HAS BEEN REJECTED ON OUR MOST RECENT UPLOADS. THE ASSIGNMENT CODE IS 05167 FOR HIS ELECTIVE PHOTOGRAPHY COURSE. ANNETTE INDICATED THAT IN ORDER TO NO LONGER HAVE THIS RESULT IN A DEFICIENCY FROM THE SDE ON OUR ISEE UPLOAD, WE WOULD NEED LOCAL BOARD APPROVAL (TO ALLOW PHIL TO CONTINUE TO TEACH A COURSE HE HAS FOR THE PAST 15-20 YEARS).

Bradley



STATE DEPARTMENT OF EDUCATION

P.O. BOX 83720
BOISE, IDAHO 83720-0027

TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION

December 4, 2012

Mary Ann Ranells, Superintendent
Lakeland S.D. #272
P.O. Box 39
Rathdrum, ID 83858

Dear Mary Ann Ranells,

Under section 201 of the Healthy, Hunger-Free Kids Act of 2010, an additional reimbursement of 6 cents per lunch is available for school food authorities certified to be in compliance with the new school meal patterns. The interim rule establishes the requirements related to certification and this new performance-based reimbursement.

We congratulate those involved with this 6 cents certification process. All certification materials and forms were received by our office and were approved for the 6 cents reimbursement. Beginning October 2012, your Child Nutrition Program will receive an additional 6 cents per lunch meal served.

In addition, your facility/district may be selected for the validation process that occurs in conjunction with the 6 cents certification. For SY 2012-2013, state agencies must conduct on-site validation reviews of 25 percent of certified SFAs. The purpose of the validation review is to affirm that a certified SFA has been and continues to meet the updated meal patterns from the beginning of the certification and to ensure that the meal service at the time of the validation review is consistent with the certification documentation submitted by the SFA.

If you have any questions or concerns regarding this 6 cents certification process, please contact the Idaho Child Nutrition Programs at 208-332-6820 or email tgoodsell@sde.idaho.gov.

Thank you for all that you do for Idaho's children.

Yours sincerely,

Ms. Colleen Fillmore, PhD, RD, LD, SNS
Director, Child Nutrition Programs
Idaho Department of Education
P.O. Box 83720
Boise, ID 83720-0027
(208) 332-6820
crfillmore@sde.idaho.gov

cc: Kevin Doyle

Becky Reich
317.679.3728
Think Through Math



For Immediate Release

Fourth Annual Idaho Math Cup Turns Out to Be Major Success

Mrs Watkins, Enrichment Class at Twin Lakes Elementary is named Idaho State Math Cup Champion

Pittsburgh, PA (December 5, 2012) – Idaho SUCCESS provides state-funded access to interactive math and reading programs for Idaho public school students in grades 3-Algebra 1. For the month of November, 280 schools competed in a contest to encourage kids to “do” math and have fun while learning the basic fundamentals of math, creating a stronger foundation for all of the students along their individual pathway’s to Algebra 1. More than 30,000 Idaho students in more than 1600 classrooms had the opportunity to participate at school, during afterschool programs, and at home during the contest period.

Classrooms across Idaho battled to be crowned Idaho Math Cup Champions and snag the coveted trophy. The state champion class will receive an awards ceremony where each student will receive special recognition, champion banner, certificates and t-shirts. Think Through Math will also be recognizing, 2 runner up classes and 3 additional awards, Guru’s of Giving, Holiday Hero’s and Weekend Warrior with a special class party prize package.

After calculating all of the problems solved and adding up the scores, Deanna Watkins class from Twin Lakes Elementary in Rathdrum, Idaho was the champion with the highest average points per enrolled student. Mrs. Watkins class performance throughout the month long math cup contest won her class the honor of being selected as the top classroom in the state. This came as a result of her class completing 1644 math lessons, consisting of more than 30,000 problems and spending more than 230 hours completing math problems. Her class gets an awards assembly at 10:30 on December 21, 2012, where Superintendent Tom Luna and Marisa Alan from Think Through Math will present their award.). The kids will get t-shirts, certificates, a championship banner, sub sandwich party and the Idaho Math Cup trophy!

For her classes outstanding work they will also be recognized as Holiday Hero’s, Guru of Giving, and Evening/Weekend Warriors

Quote from the winning teacher

“3rd Time’s a Charm! My math class was 6th place in 2010, 4th place in 2011 and now finally "IDAHO STATE MATH CUP CHAMPS!" These kids have worked really hard especially at nights and on weekends. I am really proud of their efforts and persistence. This is a great bunch of kids and I am really happy for them. Being called a "STATE CHAMP" in any area is quite an accomplishment and happens very rarely for most people. These kids are only 10 and 11 and have reached a goal some never attain in a lifetime. I am very proud to be their teacher.”

Deanna Watkins
5th Grade Teacher
Twin Lakes Elementary

- The first runner up for the Idaho Math Cup was Sherry Martin's class at Webster Elementary in Lewiston.
- The second runner up for the Idaho Math Cup was Bill Lavin's class at Pepper Ridge Elementary in Meridian
- The Holiday Hero's (extraordinary work from Nov 21st- Nov 25th) winners were Amy Peterson's Math Group at Owyhee Harbor Elementary in Boise; Linda Ehrsam, 3rd grade ALP Ramsey Elementary, Coeur d'Alene; Karla Morton, 5th grade Cecil D Andrus Elementary, Boise.
- The Guru's of Giving (donated the most points) winners were Deanna Watkins, Enrichment class, Twin Lakes, Rathdrum; William Lavin Pepper Ridge Elementary, Meridian; Jill Diamond, Moscow Junior High, Moscow; Sue Peck Liberty Elementary, Boise.
- The Evening/Weekend Warrior (worked the most outside of school hours) winners were Deanna Watkins, Enrichment, Twin Lakes Elementary, Rathdrum; Sherry Martin, Webster Elementary, Lewiston; William Lavin, Pepper Ridge Elementary, Meridian; Amy Peterson, Math Group, Owyhee Harbor Elementary, Boise; and Angela Troy, Highlands Elementary, Boise.

About Think Through Math

At Think Through Math, we believe that success in mathematics transforms the way students perform in school and beyond. We have a particular interest in motivating students in unprecedented ways. We have a vision of effective education: a powerful blend of web-based, adaptive instruction and LIVE, state-certified teachers. We champion innovation, teacher effectiveness, college and career readiness, school improvement, data-informed instruction, and cutting edge applications for virtual learning. For more information, visit www.thinkthroughmath.com

Brook Cunningham

From: Mary Ann Ranells
Sent: Monday, December 10, 2012 9:06 AM
To: Brook Cunningham
Subject: FW: Christmas Bus
Attachments: pic 2.JPG; pic 3.JPG; pic 8.JPG

Here's another good piece of correspondence to include in the Board packet.

From: Darrell Rickard [mailto:drickard@lakeland272.org]
Sent: Monday, December 10, 2012 7:20 AM
To: Mary Ann Ranells; Troy Johnson; Tom Taggart; Brad Murray
Subject: Christmas Bus

Since The City of Rathdrum didn't have there Lighted Parade this year, the Bus Drivers of Lakeland School District Transportation decided to take matters into their own hands. We dressed up our bus as a Red Nose Reindeer, set Santa and his sleigh on top and cruised the city of Rathdrum. This all volunteer group of Santa's helpers walked several miles next to the bus meeting and greeting as many as we could reach out to and was able to collect close to 400 pounds of food for our food bank.





