



**AGENDA
PUBLIC NOTICE**

Regular Meeting of the Finance Sub Committee
Wednesday, January 22, 2025
11:00 AM
First 5 Riverside County
585 Technology Ct
Riverside, California 92507

This notice shall confirm the Regular Meeting of the Finance Sub Committee of the Riverside County Children and Families Commission.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Executive Assistant IV, at (951) 955-0200 during regular business hours of the Riverside County Children and Families Commission (Monday-Friday 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Executive Assistant IV at any time before or during the meeting indicating the item you wish to address.

Note: Please place all cellular phones on vibrate or off mode during the meeting.

- A. Call to Order – Malinda Margiotta, Advisory Chair**
 - A.1. Pledge of Allegiance
 - A.2. Roll Call – Lynn Stephens, Executive Assistant IV or Martina Guevara, Commission Coordinator
- B. Public Comments (for items not listed on the agenda) – Malinda Margiotta, Chair**
- C. Commission and Advisory Committee Business – Malinda Margiotta, Chair**
 - C.1. Oath of Office for Advisory Committee Member Angel Anton - Breanna Smith, Clerk of the Board Executive Assistant; Kristine Bell-Valdez, Supervising Deputy County Counsel
 - C.2. Director Updates – Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Michael Knight, Deputy Director
 - C.3. Public Information Updates - Sean Pravica, Senior Public Information Specialist

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- and Michelle Rodriguez, Public Information Specialist
- C.3.a. 25th Anniversary Events Review and Input Opportunities
 - C.4. Advisory Committee Comments - Malinda Margiotta, Chair
 - C.5. First 5 Riverside County Advisory Committee Annual Chair and Vice Chair Process/Elections - Kristine Bell-Valdez, Supervising Deputy Counsel
 - D. **Consent Items – Chair** (a copy of all action items and attachments can be viewed at www.rccfc.org and at the Commission Business Office)
 - D.1. Approve First 5 Riverside County Advisory Committee Draft Meeting Minutes - October 23, 2024 Session



**MINUTES
FIRST 5 RIVERSIDE COUNTY
Advisory Committee Regular Meeting
Wednesday, October 23, 2024
11:00 AM**

Advisory Committee Present: Malinda Margiotta, Jiles Smith, Antonia Eli Mast, Takashi Wada, Agam Patel, and Saovaros Diehl-Hope

Advisory Committee Absent: Kari Middleton-Hendrix

Advisory Committee Vacancy: Districts I, II, V

Administrative Staff Present: Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Lynn Stephens, Executive Assistant IV; Sean Pravica, Senior Public Information Specialist; Michelle Rodriguez, Public Information Specialist; Martina Guevara Commission Coordinator; Carol Abella, Regional Manager; Larissa Wills, Regional Manager; Victor Lopez, Business Process Analyst II

Legal Counsel: Kristine Bell-Valdez, Supervising Deputy County Counsel

A. Call to Order – Malinda Margiotta, Advisory Committee Chair

1. Pledge of Allegiance - Advisory Member Patel
2. Roll Call - Lynn Stephens, Executive Assistant IV

B. Public Comments (for items not listed on the agenda) – Malinda Margiotta, Chair
None.

C. Commission and Advisory Committee Business – Malinda Margiotta, Chair

1. Oath of Office for Advisory Committee Member Saovaros Diehl-Hope - Breanna Smith, Clerk of the Board Executive Assistant; Kristine Bell-Valdez, Supervising Deputy County Counsel

Ms. Smith administered the Oath of Office to Advisory Member Diehl-Hope.

2. Director Updates - Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Michael Knight, Deputy Director

Ms. Graham presented department updates. She congratulated Ms. Suarez on her graduation from CSAC Credentialed California County Senior Executive Journey, Ms. Widby on her Executive Leader Learning Journey, Ms. Campos, Ms. Delany, Mr. Van Eenennaam, Mr. Lopez, and Ms. Wang on their Supervising Leadership Journey, and Ms. Klopka on her Professional Assistants Academy Graduations.

Ms. Graham was appointed to the Local Planning Council by the Board of Supervisors and nominated as Co-Chair.

Ms. Graham provided a summary and timeline for the wage enhancement project, which was just completed, and highlighted over 3,000 early educators who received 1 – 4 payments of ARPA money for wage enhancement; Ms. Graham commended the F5 team who worked on this project.

On September 5th, Ms. Wills participated as a panelist with First 5 San Bernardino and Inland Empire Health Plan (IEHP) staff at the Inland Empire Vibrant Health Forum.

Ms. Graham provided a summary of the Reach Out and Read program, including a brief description of its objectives. She highlighted the 53 Inland Empire sites located in Riverside County and 83,947 well-child visits completed.

3. Public Information Updates - Sean Pravica, Senior Public Information Specialist, and Michelle Rodriguez, Public Information Specialist

Mr. Pravica and Ms. Rodriguez highlighted the First 5 events, including Heat Advisory PSA Billboards displayed in each Supervisorial District, the Pumpkins in the Park event at Mead Valley Family Resource Center, and drowning prevention swim lesson success stories. They also presented a video in which parents were interviewed while their child was taking the swim lessons.

4. Advisory Committee Comments - Malinda Margiotta, Chair

Ms. Graham replied to Advisory Member Smith's question about the location of swim lessons. Lessons are held at licensed instructors' pools or pools donated for use. Mr. Smith offered to explore the use of his private pool for swim lessons as an option.

Advisory member Mast commended the reading program for well visits that provide books. Chair Margiotta emphasized that books are her favorite thing to give to children.

Advisory Member Hope provided background on her profession and highlighted five of her parents who signed up for Childcare. Advisory Member Hope has 16 doctors in her family, and she is sharing the reading program with them.

D. Consent – Malinda Margiotta, Chair

1. Approve First 5 Riverside County Advisory Committee Draft Meeting Minutes - May 8, 2024 Meeting

*Advisory Member Wada moved to approve consent item as presented. Advisory Member Smith second the motion. Absent: Middleton-Hendrix. Abstain: Diehl-Hope. **Motion Carried.***

E. Presentations/Information – Malinda, Margiotta, Chair

1. HealthySteps Presentation - Sarah Nolan, Program Manager, Rady Children's Hospital

Ms. Nolan provided an overview of the HealthySteps program. Ms. Nolan replied to Advisory Member Smith's question, noting that the HealthySteps program doesn't cost the client anything and may serve clients outside Riverside County. Ms. Nolan replied to Chair Margiotta's question, noting that Rady locations funded by First 5 are in Murietta, Temecula, and Hemet, and there are an additional 4-5 sites funded by First 5 investments with Riverside University Healthy Systems (RUHS). Advisory Member Wada noted that IEHP is partnering with First 5 to expand to additional sites within Riverside County. Ms. Graham added additional success stories on a warm handoff from a HealthySteps

Specialist to Jurupa Valley Family Resource Center staff, stating that through the handoff to partner agencies, they were able to provide support to the family in need.

2. Champion for Children Nomination Process Overview - Sean Pravica, Senior Public Information Specialist

Mr. Pravica provided an overview of the Champions for Children nominated since 2020 and the nomination process for 2025.

3. **Information Only** - First 5 Riverside County Advisory Committee 2025 Meeting Schedule - **Receive and File**

F. Future Agenda Items:

1. First 5 Riverside County Updates

G. Adjournment: Adjournment to the next Regular Meeting of the Advisory Committee of First 5 Riverside County Children and Families Commission to be held on January 22, 2025, beginning at 11:50 a.m. at:
Riverside County Children and Families Commission Office
585 Technology Court - Conference Room A
Riverside, CA 92507

Meeting Minutes Recorded by Lynn M. Stephens, Executive Assistant IV.

E. Presentation/Information Item – Chair

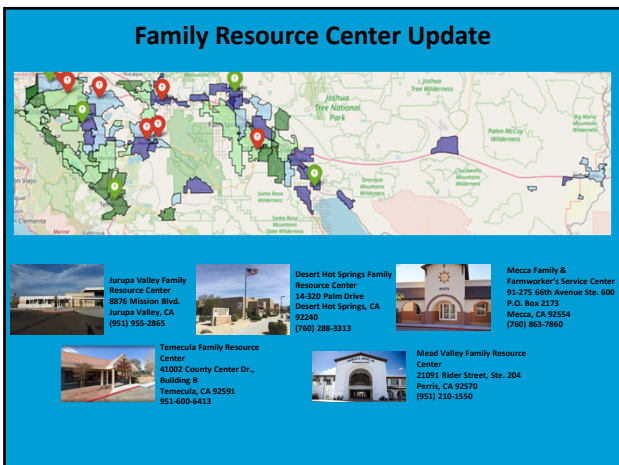
E.1. Family Resource Center Presentation - Michael Knight, Deputy Director



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County Service Integration: Jurupa Valley

Reason for Action

Current Service Delivery System

- 42 County Departments
- 7,511 Nonprofit Agencies, up to 30% provide health & human services
- Over 1 Million Residents Served by 6 Human Services Departments:
 - 126 Programs Offered
 - 1,224 Client-Contracted Services
 - 91 Case Management Systems & Client Databases

Long-term Goal: Improve Placement on CA Healthy Places Index (HPI) by 30%

Riverside County Population: 2,411,439

What: Integrated Delivery System; Who: Riverside County Residents; Why: Transform Service Delivery

Single Hub "System"

- Online Self-Service
- Call Centers
- Regional Offices

Holistic Assessment

Joint Triage

Navigators

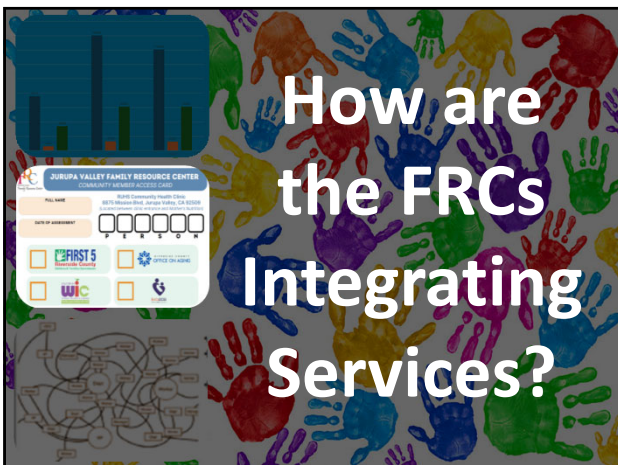
Goals:

- improve services experience for Riverside County residents who have complex needs
- Strengthen prevention and early intervention services

Policy & Practice Change Areas:

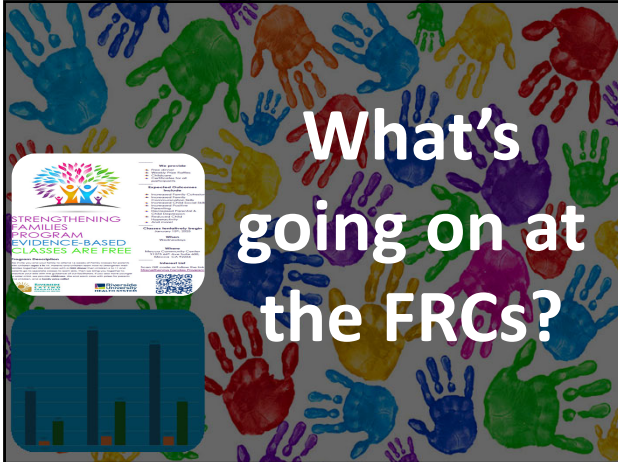
- County-wide support from the Office of Service Integration
- Contracted services: legal, facilitation, process improvement, Technology Infrastructure
- Resident engagement (Research)
- Workforce development & training
- Communication strategies & change management tools

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E.2.Champion for Children 2025 Nomination Updates - Sean Pravica, Senior Public Information Specialist and Michelle Rodriguez, Public Information Specialist



CHAMPION FOR CHILDREN AWARD 2025 Nomination Process

VISION

First 5 Riverside County's Champion for Children Award was created to honor and bring awareness to people and organizations whose leadership and advocacy embody the vision of First 5 Riverside County, where all children in Riverside County are healthy and thrive in supportive, nurturing, and loving environments and enter school ready to learn and embrace lifelong learning.

Champion for Children Award recipient(s) will be presented a plaque and certificate by the Riverside County Children and Families Commission and will be recognized on the First 5 Riverside County website and social media.

GUIDELINES

- A person can only receive the award once within a ten-year period.
 - More than one person within the same organization may be eligible for the award.
- Submission window will be open one time per year.
 - Applications will be accepted through **February 19, 2025**. Applications must be received prior to the deadline. Any applications received after the deadline can be resubmitted in the next application window.
 - Nominees will be contacted to provide references and fill out questionnaire within two (2) weeks.
 - Applications will be reviewed within 30 days after the deadline to submit applications.
 - A recommendation will be made to the Commission at its next regular meeting.
 - Award recipient will be notified within two (2) weeks and presented with the award at the next scheduled Commission meeting.

RECIPIENT CRITERION

- Person or persons, organization/service provider, or campaign.
- Supports and/or advocates for young children and families in Riverside County.
- Has created dynamic change or longevity within Riverside County.
- Achievements are in alignment with First 5 Riverside County strategic goals ([click here to read the F5RC Strategic Plan](#)):
 1. Quality Early Learning
 2. Comprehensive Health and Development
 3. Resilient Families
- Riverside County resident (has lived and/or worked in the county for a minimum of two years).
- Positive role model.

Nomination Form (to be completed by person making nomination):

- Nominee's name (and contact information).
 - Job title and/or volunteer capacity for which you feel the nominee should be honored.
 - I nominate this person as a Champion for Children because...
 - Describe the nominee's commitment to children and families in Riverside County. Please share specific examples of how this involvement has changed the life of a child, children, or families. Specify the nominee's efforts toward Quality Early Learning, Comprehensive Health and Development and/or Resilient Families ([pages 19-40 of Strategic Plan, as linked in Criterion section](#)).
- Name and contact information of person submitting nomination.
 - How long have you known the nominee?
 - Please indicate if you would be willing to participate in a video or phone interview on behalf of your nominee.

Additional questions about nominee:

1. Number of years impacting children's lives.
2. List organizations and years of involvement.
3. List key awards/accomplishments.
4. What key contributions has the nominee made to the community of children and families in Riverside County? Please be specific and include projects, events, donations, volunteer work, leadership, advocacy, and any other services made.
5. What are the results or influences of your nominee's work? Please include quantitative information (e.g. how many volunteer hours, how many organizations your nominee has volunteered with, how many individuals benefited from your nominee's efforts, etc.); and qualitative results (e.g. press releases, news stories, awards, and/or other recognition). **Please limit your response to 250 words.** Supporting documentation/evidence may be attached.
6. Please list the names and email addresses of three individuals we can contact to complete a reference questionnaire (see questions below).
7. Please submit form by **February 19, 2025** to Sean Pravica, First 5 Riverside County Senior Public Information Specialist, First5@rivco.org.

Questions for additional references:

1. Name and affiliation.
2. How long have you known this person and in what capacity?
3. Briefly describe the projects or events that you have worked on with this applicant with regard to children and families.
4. Briefly describe how this person has positively impacted the lives of children and families in Riverside County (limit to 125 words).
5. You may contact me for more information (yes or no).
6. Please submit form by **February 19, 2025** to First 5 Riverside Advisory Committee Chair via First 5 Commission Coordinator.

MAIL OR EMAIL COMPLETED FORM TO FIRST 5 RIVERSIDE COUNTY

**585 Technology Court
Riverside, CA 92507**

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First5@rivco.org



CHAMPION FOR CHILDREN AWARD 2025 Nomination Form

Name and title of person submitting nomination:

Work address:

Home address:

Phone:

Cell phone:

Email:

VISION

First 5 Riverside County's Champion for Children Award was created to honor and bring awareness to people and organizations whose leadership and advocacy embody the vision of First 5 Riverside County, where all children in Riverside County are healthy and thrive in supportive, nurturing, and loving environments and enter school ready to learn and embrace lifelong learning.

Champion for Children Award recipient(s) will be presented a plaque and certificate by the Riverside County Children and Families Commission and will be recognized on the First 5 Riverside County website and social media.

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 - More than one person within the same organization may be eligible for the award.
- Submission window will be open one time per year.
 - Applications will be accepted through **February 19, 2025**. Applications must be received prior to the deadline. Any applications received after the deadline can be resubmitted in the next application window.
 - Nominators will be contacted to provide references and fill out questionnaire within two (2) weeks.
 - Applications will be reviewed within 30 days after the deadline to submit applications.
 - A recommendation will be made to the Commission at its next regular meeting.
 - Award recipient will be notified within two (2) weeks and presented with the award at the next scheduled Commission meeting.

RECIPIENT CRITERION

- Person or persons, organization/service provider, or campaign.
- Supports and/or advocates for young children and families in Riverside County.
- Has created dynamic change or longevity within Riverside County.
- Achievements are in alignment with First 5 Riverside strategic goals ([click here to read the F5RC Strategic Plan](#)):
 1. Quality Early Learning
 2. Comprehensive Health and Development
 3. Resilient Families
- Riverside County resident (has lived and/or worked in the county for a minimum of two years).
- Positive role model.

I nominate this person as a Champion for Children because...

[Please use additional paper if needed]

Describe your nominee's commitment to children and families in Riverside County. Please include specific examples of how this involvement has changed the life of a child, children, or families. Specify the nominee's efforts toward Quality Early Learning, Comprehensive Health and Development and/or Resilient Families. **Please limit your response to 250 words.** Supporting documentation and/or evidence may be attached.

➤ Please list three words that best describe your nominee:

- 1.
- 2.
- 3.

NOMINEE PROFILE (to be completed by person who is making the nomination)

Name:

Job/Volunteer:

Title:

Website:

List of organizations and
years of involvement:

List key awards/accomplishments [Please use additional paper if needed]:

What key contributions has the nominee provided to the community of children and families in Riverside County that address the goals in First 5 Riverside County's Strategic Plan? Please be specific and include projects, events, donations, volunteer work, leadership, advocacy, and any other service your nominee provides to the community. **Please limit your response to 250 words.** Supporting documentation and/or evidence may be attached.

What are the results or influences of your nominee’s activities as related to serving children ages 0-5? Please include quantitative information (e.g., how many hours spent volunteering, how many organizations the nominee has volunteered with (current/previous), how many individuals benefited from the nominee’s efforts, etc.); and qualitative results (e.g., press releases, news stories, awards, and/or other recognitions). **Please limit your response to 250 words.** Supporting documentation and/or evidence may be attached.

Please list the names and email addresses of three individuals we can contact to complete a reference questionnaire for your nominee:

- 1.
- 2.
- 3.

Please submit form by **February 19, 2025** to Sean Pravica, First 5 Riverside County Senior Public Information Specialist, First5@rivco.org.

MAIL OR EMAIL COMPLETED FORM TO FIRST 5 RIVERSIDE COUNTY

**585 Technology Court
Riverside, CA 92507**

First5@rivco.org



CHAMPION FOR CHILDREN SELECTION PROCESS
100 POINT RUBRIC AND SCORESHEET
NAME OF NOMINEE

Component 1: Current professional roles via employment and/or volunteer experience (10 points)

Level 1	Level 2	Level 3
4 points	7 points	10 points
--Supervisor in a field serving families with children ages 0-5.	-- Teacher in early childhood serving children ages 0-5.	-- Volunteer in a capacity and/or field that serves families with children ages 0-5.

Component 1: SCORE

Component 2: Volunteer work at Community Events (10 points)

Level 1	Level 2	Level 3
4 points	7 points	10 points
--Provides little or no evidence of volunteering at community events focusing on families with children ages 0-5.	--Provides evidence of volunteering at community events focusing on families with children ages 0-5 but does not include either the events or years the events took place.	--Includes clear and detailed list of volunteer activities related to families with children ages 0-5 and the year(s) the events took place.

Component 2: SCORE

Component 3: Length of employment working with families of children ages 0-5 that exemplifies one or more of First 5 Riverside County's goal areas: (20 points)

Level 1	Level 2	Level 3
5 points	10 points	20 points
--1 to 5 years' experience working with families of children ages 0-5 that exemplifies one or more of First 5 Riverside County's goal areas.	--6 to 10 years' experience working with families of children ages 0-5 that exemplifies one or more of First 5 Riverside County's goal areas	-- 11 or more years of experience working with families of children ages 0-5 in a position that exemplifies one or more of First 5 Riverside County's goal areas.

Component 3: SCORE

Component 4: Key awards and accomplishments (20 points)

Level 1	Level 2	Level 3
5 points	10 points	20 points
--Provides little or no evidence of goals or aspirations serving children ages 0-5.	--Provides evidence of goals or aspirations serving children ages 0-5.	--Includes clear and detailed list of goals or aspirations serving children ages 0-5.

Component 4: SCORE

Component 5: Results or influences of nominee’s activities (20 points)

Level 1	Level 2	Level 3
5 points	10 points	20 points
<p>--Unclear or inconclusive evidence of nominee’s results or influences.</p> <p>--Provides little or no evidence of establishing, supporting and developing the subject.</p> <p>--Provides little or no evidence of logical sequencing.</p> <p>--Answer contains misspellings, grammatical errors and punctuation inconsistencies.</p>	<p>--Identifies evidence of nominee’s activities or influences clearly.</p> <p>--Provides general support of establishing, supporting and developing the subject.</p> <p>--Includes logical sequencing.</p> <p>--Answer contains few misspellings, grammatical errors and punctuation inconsistencies.</p>	<p>--Clear evidence of nominee’s activities or influences.</p> <p>--Provides clear evidence of establishing, supporting and developing the subject.</p> <p>--Provides substantial evidence of logical sequencing.</p> <p>--Answer contains little or no misspellings, grammatical errors or punctuation inconsistencies.</p>

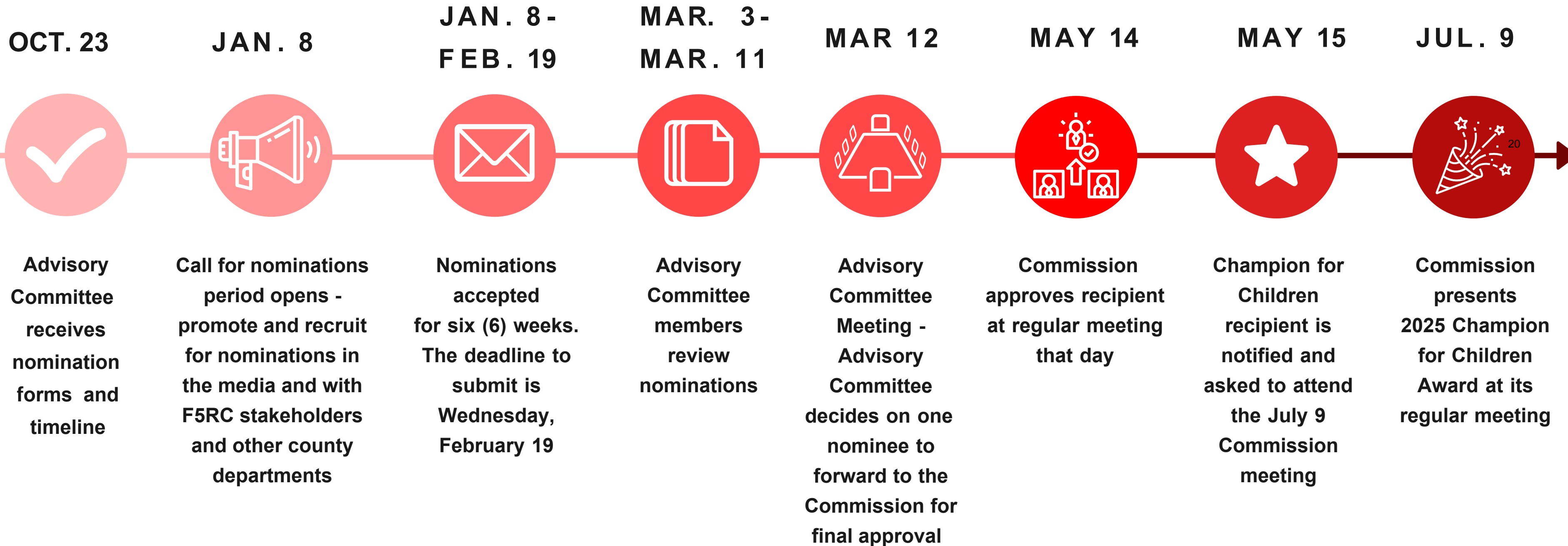
Component 5: SCORE

Component 6: Level of skills and understanding in working/volunteering in a field serving children ages 0-5 that exemplifies one or more goal areas of First 5 Riverside County (20 points)

Level 1	Level 2	Level 3
4 points	10 points	20 points
<p>--Provides few positive observations about the nominee’s skill level or ability to perform well in fields serving children ages 0-5.</p> <p>--Provides few positive observations about the nominee’s understanding of the children ages 0-5.</p> <p>--Fails to present an unbiased assessment of the nominee’s potential as it relates to this award.</p>	<p>--Provides positive observations about the nominee’s skill level or ability to perform well in field serving children ages 0-5 but does not identify specific examples of accomplishments.</p> <p>--Provides some positive observations about the nominee’s understanding of children ages 0-5, but specific examples of accomplishments are not directly related to the goal areas of First 5 Riverside County.</p> <p>--Presents an unbiased assessment of nominee’s ability and potential but lacks enthusiasm as it relates to this award.</p>	<p>--Clearly indicates positive and enthusiastic observations regarding the nominee’s skill level or ability to perform well in a field serving children ages 0-5.</p> <p>--Clearly indicates positive and enthusiastic observations regarding the nominee’s skill level and understanding of children ages 0-5 and provides examples related to those observations.</p> <p>--Presents an unbiased and convincing assessment of the nominee’s ability and potential as it relates to this award.</p>

Component 6: SCORE

2025 CHAMPION FOR CHILDREN TIMELINE



F. **Future Agenda Items:**

F.1. First 5 Riverside County Updates

- G. **Adjournment:** Adjournment to the next Regular Meeting of the Riverside County Children and Families Commission to be held on March 12, 2025 beginning at 11:00 a.m. at: First 5 Riverside County Children and Families Commission Office 585 Technology Court - Conference Room A Riverside, CA 92507

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

**Riverside County Children and Families Commission
585 Technology Court
Riverside, CA 92507**

If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.