



**AGENDA
PUBLIC NOTICE**

Regular Meeting of the Finance Sub Committee
Wednesday, September 14, 2022
11:00 AM
First 5 Riverside County
585 Technology Ct
Riverside, California 92507

This notice shall confirm the Regular Meeting of the Finance Sub Committee of the Riverside County Children and Families Commission.

Note: If special accommodations are needed to participate in this meeting, please contact Lynn Stephens, Executive Assistant IV, at (951) 955-0200 during regular business hours of the Riverside County Children and Families Commission (Monday-Friday 8:00 a.m. – 5:00 p.m.).

Note: Public Comments will be taken on agenda items at various times during the meeting. Please submit a Request to Speak form to the Executive Assistant IV at any time before or during the meeting indicating the item you wish to address.

Note: Please place all cellular phones on vibrate or off mode during the meeting.

- A. Call to Order – Jennifer Briseño, Advisory Committee Chair**
 - A.1. Pledge of Allegiance
 - A.2. Roll Call
- B. Public Comments (for items not listed on the agenda) – Jennifer Briseño, Chair**
- C. Commission and Advisory Committee Business – Jennifer Briseño, Chair**
 - C.1. Oath of Office for Alejandro Cisneros - Lisa, Wagner, Clerk to the Riverside County Board of Supervisors
 - C.2. Executive Director Updates - Tammi Graham, Executive Director

For additional information and links to enroll in services, call (800) 266-3880 or scan here:



First 5 Riverside County Funded Home Visiting Services

Jurupa USD
Home Instruction for Parents of Preschool Youngsters (HIPPY)
Jurupa Valley

89 Children Served / 105 Total Spaces

Jurupa USD
Parent Child+ Jurupa Valley

30 Children Served / 30 Total Spaces

JFK Memorial Foundation
SafeCare
Desert area

107 Children Served / 160 Total Spaces

RUHS-Public Health
Nurse Family Partnership
West Riverside area

12 Children Served / 45 Total Spaces

Dr. Yoo Medical Office
Nurse Family Partnership
East Riverside area

83 Children Served / 90 Total Spaces

Blindness Support Services, Inc.
Parents as Teachers (PAT)
Countywide

32 Children Served / 42 Total Spaces

Parentz@Work
Nurturing Parent Program
Jurupa Valley

4 Children Served / 10 Total Spaces

CalWORKS Eligible Home Visiting Services

Jurupa USD
Home Instruction for Parents of Preschool Youngsters (HIPPY)
Countywide

15 Children Served / 110 Total Spaces

Jurupa USD
Parents as Teachers (PAT)
Countywide

110 Children Served / 210 Total Spaces

JFK Memorial Foundation
Healthy Families America
Desert area

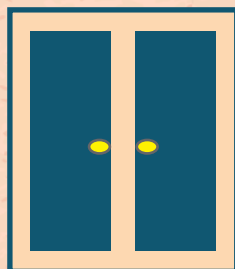
12 Children Served / 60 Total Spaces

Family Services Association (FSA)
SafeCare
Countywide

9 Children Served / 67 Total Spaces

RUHS-Public Health
Nurse Family Partnership
West Riverside area

3 Children Served / 20 Total Spaces



Dr. Yoo Medical Office
Nurse Family Partnership
East Riverside area

10 Children Served / 26 Total Spaces

Data reflects 7/1/21 - 6/30/22
- Updated 8/3/22

- C.3. Advisory Committee Comments - Jennifer Briseño, Chair
- D. **Consent – Jennifer Briseño, Chair**
 - D.1. Approve First 5 Riverside County Advisory Committee Draft Meeting Minutes -
March 9, 2022 Meeting



Riverside County Children & Families Commission
Advisory Committee Regular Meeting Minutes
Wednesday, March 9, 2022, 11:00 AM

First 5 Riverside ZOOM
585 Technology Court
Riverside, California 92507

Advisory Committee Present: Annette Webb, Jennifer Briseño, Kari Middleton-Hendrix, Erika London, Malinda Margiotta, Stephanie Garthwaite, Viola Lindsey

Legal Counsel: Ronak Patel, County Counsel

Administrative Staff Present: Tammi Graham, Executive Director; Barbara Andrade DuBransky, Deputy Director of Programs; Yvonne Suarez, Deputy Director of Administration; Lynn Stephens, Commission Coordinator; Jill Kowalski, Administrative Services Officer; Sean Pravica, Public Information Specialist; Karla Flamenco, Office Assistant III

A. Call to Order – Annette Webb, Advisory Committee Chair

1. Pledge of Allegiance – Advisory Member Briseño
2. Roll Call - Lynn Stephens, Commission Coordinator

B. Commission and Advisory Committee Business – Annette Webb, Chair

1. **22-01:** Adopt Resolution of the First 5 Riverside County Children & Families Commission Authorizing Remote Teleconference Meetings of the Legislative Bodies of First 5 Riverside County for the Period of March 9, 2022 through April 9, 2022 Pursuant to the Ralph M. Brown Act

*Advisory Member Lindsey moved to approve action item 22-01 as presented. Advisory Member Briseño seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Webb, Briseño, Margiotta, Middleton-Hendrix, London, Garthwaite, and Lindsey. **Motion Carried.***

2. Election of First 5 Riverside County Advisory Committee Chair and Vice-Chair - Ronak N. Patel, Chief Deputy County Counsel and Tammi Graham, Executive Director

Chair Webb introduced Chief Deputy County Counsel Ronak Patel and Executive Director Tammi Graham. Ms. Graham reported staff received a nomination for Jennifer Briseño for chair and a nomination for Annette Webb for the vice chair position. Both accepted their nominations. Chair Webb called for a motion to approve the nomination for Jennifer Briseño to be selected as chair of the Advisory Committee.



Advisory Member Margiotta moved to approve Chair nomination for Jennifer Briseño as presented. Advisory Member London seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Webb, Middleton-Hendrix, London, Garthwaite, Lindsey, and Margiotta. **Abstain:** Briseño. **Motion Carried.**

Newly elected Chair Briseño called for a motion to approve nomination of Annette Webb as vice chair.

Advisory Member London moved to approve Vice Chair nomination for Annette Webb as presented. Advisory Member Margiotta seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Briseño, Margiotta, Middleton-Hendrix, London, Garthwaite, and Lindsey. **Abstain:** Webb. **Motion Carried.**

3. Executive Director Updates – Tammi Graham, Executive Director

Executive Director, Tammi Graham highlighted key updates for First 5.

ARPA: Ms. Graham provided an update on the recent one-year anniversary of the American Rescue Plan Act (ARPA) passage. A request for Proposal will be released in the upcoming weeks.

Community events:

- Feb. 8 Consortium for Early Learning Services Heart for Health Virtual Conference
- Feb. 16 Meeting with Supervisor Hewitt
- Feb. 23 County Point-in-Time Homelessness Count
- Feb. 23 County Leadership Annual Meeting with Congressman Calvert
- Feb. 28 Meeting with Supervisor Spiegel regarding the First 5 Strategic Plan

Help Me Grow Inland Empire (HMGIE):

Leadership from Loma Linda Children’s Hospital will provide updates to the Commission today. Children are referred to HMGIE by medical professionals, early childhood educators, and family members/caregivers.

Welcome New F5RC Staff:

Erica Williams, Administrative Services Manager I
Rami Qaqish, Supervising Program Specialist
Aisha Mansoor, Intern

Additional Highlights:

- A revised Strategic Plan will be submitted to the Commission in May. Revisions include updated census data, content and language structure for planning framework.
- The Commission contracted with the Low Income Investment Fund (LIIF) to conduct a facilities landscape scan. Today, LIIF will present its preliminary findings to the Commission.

The Desert Hot Springs Family Resource Center is moving across the street from its current location to co-locate with the RUHS-PH Women, Infants and Children (WIC) program to better serve our community. The last day at the current location is April 15. Opening day at the new location is Monday, April 18.

4. Advisory Committee Comments – Chair Briseño

None.



C. Public Comments (for items not listed on the agenda) – Chair Briseño

None.

D. Consent – Chair Briseño

1. Approve First 5 Riverside County Advisory Committee Draft Meeting Minutes - September 29, 2021 Meeting

*Advisory Member London moved to approve the consent item as presented. Advisory Member Middleton-Hendrix seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Webb, Briseño, Margiotta, Middleton-Hendrix, London, Garthwaite, and Lindsey. **Motion Carried.***

E. Presentations/Action Items – Chair Briseño

1. **22:02:** Review and Approve Nomination for First 5 Riverside County 2022 Champion for Children Award Recipient Recommendation - Chair and Jill Kowalski, Administrative Services Officer

Ms. Kowalski provided an overview of the Champion for Children Award. This year's nominees represent champions within child care, home visiting, and family resiliency through anti-bullying campaigns. Staff received three nominations this year. While fewer nominations were received this year, we still received promotional support from staff and the Board of Supervisors. Staff will assess additional ways to spread the word next year.

There was a brief discussion among Advisory Committee members. It was the consensus of the Committee to select a nominee for Commission consideration. Staff will provide the nomination to the Commission in May.

*Advisory Member London moved to approve action item 22-02 as presented. Advisory Member Webb seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Webb, Briseño, Margiotta, Middleton-Hendrix, London, Garthwaite, and Lindsey. **Motion Carried.***

2. **22-03:** Review and Recommend for Presentation to the Commission the First 5 Riverside County Communications Plan - Sean Pravica, Public Information Specialist

Mr. Pravica summarized Advisory Committee recommended changes as implemented in the draft plan. (A copy of the presentation may be obtained at www.first5@rivco.org and can be viewed at the Commission Business Office.)

*Advisory Member Webb moved to approve action item 22-03 as presented. Advisory Member London seconded the motion. Commission Coordinator conducted roll call. **Ayes:** Webb, Briseño, Margiotta, Middleton-Hendrix, London, Garthwaite, and Lindsey. **Motion Carried.***

F. Future Agenda Items:

1. First 5 Riverside County Policy Updates
2. First 5 Riverside County Budget Updates

3. First 5 Riverside County Program Updates

G. **Adjournment:** Adjournment at 11:43 a.m. to the next Regular Meeting of the Riverside County Children and Families Commission Advisory Committee to be held on **May 11, 2022** beginning at 11:00 a.m.at:

H. Riverside County Children and Families Commission Business Office
585 Technology Court
Riverside, CA 92507

Minutes recorded by Lynn M. Stephens, Commission Coordinator.

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- E. **Presentations/Information – Jennifer Briseño, Chair**
 - E.1. First 5 Riverside County Strategic Plan Update - Tammi Graham, Executive Director and Staff
 - E.2. First 5 Riverside County Annual Budget Updates - Paul Robles, Fiscal Manager
 - E.3. First 5 Riverside County Advisory Committee and Advisory Boards Roles and Responsibilities - Tammi Graham, Executive Director and Staff
- F. **Future Agenda Items:**
 - F.1. First 5 Riverside County Annual Champion for Children Nomination Process
 - F.2. Family Resource Centers Presentation
- G. **Adjournment:** Adjournment to the next Regular Meeting of Riverside County Children and Families Commission's Advisory Committee to be held on October 26, 2022 beginning at 11:00 a.m.at:
Riverside County Children and Families Commission Office
585 Technology Court - Conference Room A
Riverside, CA 92507

Conflict of Interest: Any person, or group of persons present at this meeting, who wish (es) to speak on a matter may be required to state for the record any contributions, in excess of \$250.00 made in the past (12) twelve months, made to any Commission member, the Commission member receiving the contribution, and the matter of consideration with which they are involved.

Agenda Posting: Agendas will be posted at the Clerk of the Board of Riverside County and the Commission Business Office.

All public record documents for matters on the open session of the Agenda are available for inspection at the meeting listed in this Agenda, and at the following location beginning three (3) days prior to the meeting date:

**Riverside County Children and Families Commission
585 Technology Court
Riverside, CA 92507**

If a public record document that relates to a matter on the open session of the Agenda is distributed less than 72 hours prior to the meeting date, the public record document shall be available for inspection, at the same time it is distributed, at the address listed above. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990.