

AGENDA**1. NOTIFICATION OF MEETING**

This meeting was properly advertised according to the Open Public Meeting Act (P.L. 1975:31) in the Hunterdon Democrat on January 15, 2020 to begin at 7:00 PM via remote.

2. ROLL CALL

April Abelman _____
Caterina Dobak _____
Bradley Patkochis _____
William R. Prouty _____
Wanda Quinones _____
Michael Small _____
Doug Walker _____

3. FLAG SALUTE**4. PRESENTATIONS****5. CORRESPONDENCE****6. BOARD PRESIDENT REPORT**

A. Board of Education Candidate Interview
Eric Joseph

7. SUPERINTENDENT'S REPORT

A. Remote Learning Plan/End of Year Activities

8. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**9. COMMITTEE REPORTS****10. PUBLIC COMMENT - (Agenda Items Only)**

The Alexandria Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. Thus, the Board shall set aside two twenty minute periods for public comment each meeting. In order to permit the fair and orderly expression of such comment, public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by announcing his/her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to 3 minutes in duration.
3. No participant may speak on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address Board members individually.

11. UNFINISHED BUSINESS

A. Lester D. Wilson/Alexandria Middle School Referendum

12. NEW BUSINESS

A. None

13. CONSENT AGENDA AMENDMENT

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Township Board of Education amend the Consent

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Agenda to include the following motion:

ROLL CALL VOTE:

Abelman ___ Dobak ___ Patkochis ___ Prouty ___ Quinones ___ Small ___ Walker ___

- A. Resolved upon the recommendation of the Superintendent the Board approve **Caitlyn Murphy** as Special Education Teacher, BA-Step 1 effective September 1, 2020, salary determined upon settlement of negotiated contract.

14. CONSENT AGENDA

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Township Board of Education approve the Consent Agenda as follows:

ROLL CALL VOTE:

Abelman ___ Dobak ___ Patkochis ___ Prouty ___ Quinones ___ Small ___ Walker ___

A. **Finance**

upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending March and April as submitted by the Superintendent, pursuant to N.J.S.A. 18A:22-8-2.

to accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending March and April, in compliance with N.J.A.C.6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

upon the recommendation of the Superintendent of Schools that the Board accept the certification of the School Business Administrator, as required by N.J.A.C.6:20-2.13(D), that no line item account has been over expended as of March 31, 2020 and April 30, 2020, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

B. **Bill List**

Resolved upon the recommendation of the Superintendent of Schools the Board approve the Bill List dated April 17, 2020 to May 18, 2020 check numbers 8675 to 8763 in the amount of \$1,036,880.09.

C. **Approve and Accept Submission of CARES Act Federal Grant**

- 1) RESOLVED, upon the recommendation of the Superintendent, the Alexandria Township Board of Education approves and accepts the submission of CARES Act Elementary and Secondary School Emergency Relief Funds Allocations and Application. Alexandria Township School has been awarded \$11,984.00 from this program.

D. **Approval of Minutes**

RESOLVED upon the recommendation of the Superintendent the Alexandria Township Board of Education approves the following meeting minutes:

April 23, 2020 Regular Meeting Minutes
April 23, 2020 Executive Meeting Minutes
April 30, 2020 Regular Meeting Minutes

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April 30, 2020 Executive Meeting Minutes
May 6, 2020 Regular Meeting Minutes
May 6, 2020 Executive Meeting Minutes
May 7, 2020 Regular Meeting Minutes
May 7, 2020 Executive Meeting Minutes

E. Personnel

1) Technology Director/Technician

- a. Resolved that upon the recommendation of the Superintendent, the Board approve Technology Director/Technician Job Description.
- b. Due to reasons of economy, reduction in the number of pupils, and change in the administrative organization of the Alexandria Township School District, the following contract with the District will be terminated at the conclusion of the 2019-2020 school year. This unfortunate action is based upon the Alexandria Township Board of Education's ("Board") authority as set forth in N.J.S.A. 18A:28-9. The employee below will be transferred into the following position:

Denise Fichner from Director of Curriculum and Technology to Director of Technology/Technician at 2020-21 contractual salary and benefits.

2) Tenured Staff

- a. Resolved upon the recommendation of the Superintendent, the Board approve 2020-2021 employment contracts for the tenured employees attached hereto.

3) Non-tenured Staff

- a. Resolved upon the recommendation of the Superintendent, the Board approve 2020-2021 employment contracts for the non-tenured employees attached hereto.

4) Confidential Employee Contracts

- a. Resolved upon the recommendation of the Superintendent, the Board approve the following Confidential Employee Contracts:
Patricia Aversa - Administrative Assistant for District Operations - \$TBD
Ellen Kluber - Treasurer of School Moneys - \$TBD
Jennifer Myers - Payroll and Benefits Specialist - \$TBD
Doreen Penge - Data Collection Specialist - \$TBD

5) Contract Renewal for School Business Administrator

- a. Resolved upon the recommendation of the Superintendent, the Board approve the following Shared Service Agreement for **Brian P. McCarthy**, School Business Administrator/Board Secretary, for the period of July 1, 2020 - June 30, 2021, at a contracted rate of \$ 71,400.00.

6) Administrative Contracts

- a. Resolved upon the recommendation of the Superintendent, the Board approve the following administrative contracts for the 2020-21 school year:
Jennifer Bills, Supervisor of Special Services/Social Worker, \$126,073
Denise Fichner, Director of Technology/Technician, \$119,072
Sandra Kacedon, Lester D. Wilson School Principal, \$124,369

7) Child Study Team

- a. Resolved that upon the recommendation of the Superintendent, the Board approve a

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contract for **Joy Dominic** in the amount of \$98,744 prorated from 12 months as Learning Disabilities Teacher Consultant (LDTTC).

- b. Resolved upon the recommendation of the Superintendent, the Board approve Child Study Team Members up to 20 days summer employment at their current daily rate, to be determined by the Supervisor of the Special Services.
- 8) Resolved that upon the recommendation of the Superintendent, the Board approve an employment contract for **Lisa Gossett**, Second Grade Teacher for the 2020-2021 school year, Step 4 - BA, salary determined upon settlement of negotiated agreement.
- 9) Resolved that upon the recommendation of the Superintendent, the Board approve \$150 per day for **Stefanie Grossmann** from May 1 to June 18, 2020, for teacher leave replacement additional duties.
- 10) Resolved that upon the recommendation of the Superintendent, the board approve 20 additional days of summer employment for 10 month secretaries, to be paid per diem, determined by the Superintendent.
- 11) Resolved upon the recommendation of the Superintendent, the board approve any staff vacation beyond 5 consecutive days will require Superintendent approval due to the pandemic.
- 12) Resolved upon the recommendation of the Superintendent, the board approve the retirement of **Joann Whiteley**, effective July 1, 2020.

F. Remote Learning Plan

- 1) Resolved that upon the recommendation of the Superintendent, the Board approve the Remote Learning Plan.

G. Summer Curriculum

H. Referee Fees

- 1) Resolved upon the recommendation of the Superintendent, the Board approve an increase in referee fees as listed below:

Volleyball - \$60
Soccer - \$60
Field Hockey - \$63
Basketball - \$60
Baseball - \$60
Softball - \$60
Lacrosse - \$63

B Game Fees - \$30

I. Girl's Lacrosse

- 1) Resolved that upon the recommendation of the Superintendent, the Board approve the addition of a Girl's Lacrosse Team, Schedule B stipend to be negotiated.

J. Regular Tuition Rate

- 1) Resolved upon the recommendation of the Superintendent, the Board approve the following regular tuition rate for the 2020-2021 school year:

Preschool - \$ 6,250
Kindergarten - \$11,000
Grades 1 - 5 - \$13,000
Grades 6 - 8 - \$14,000

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K. Pre-School Tuition Waiver

- 1) RESOLVED, upon the recommendation of the Superintendent, the Alexandria Township Board of Education approves the waiver of Pre-K tuition payments for the month of June 2020.

WHEREAS, the district is cognizant of the financial hardships the community is incurring as a result of COVID19; and

WHEREAS, the district has opted to forego the collection of tuition payments for the month of June 2020.

The district will make up the lost revenue of \$19,800 by charging Account 11-000-217-320-000-000 same.

L. Last Day of School

- 1) Resolved that upon the recommendation of the Superintendent, the Board approve June 18, 2020 as the last day of school.

M. Food Services

- 1) Resolved upon the recommendation of the Superintendent, the Board approve the following contract dated May 21, 2020, with Maschio's Food Service Inc., to provide food service for the 20-21 school year. The Management / Administrative Fee for the 20-21 school year shall be \$8,199.20 payable in 10 monthly installments of \$819.92 commencing September 1, 2020 and ending June 30, 2022.

N. DVR Maintenance Agreement - Fuel Purchase

- 1) Resolved upon the recommendation of the Superintendent, the Board approve the attached resolution for the 2020-2021 school year for time and material vehicle maintenance and automotive fuel shared services, with Delaware Valley Regional High School with the Board of Education.

O. DVR Internet Agreement

- 1) Resolved that upon the recommendation of the Superintendent, the Board of Education approves a three-year service agreement for the period beginning July 1, 2020 through June 30, 2023 between Delaware Valley Regional Consortium (Delaware Valley Regional High School Board of Education shall serve as the Lead Education Authority and Host District) and Service Electric (Service Provider), Bethlehem, PA, to provide 2Gbps (2000Mbps) Internet Bandwidth with 1Gbps (1000Mbps) point to point transfer for Alexandria Township School District, Holland Township School District, Kingwood Township School District and 100Mbps point to point transfer for Frenchtown Elementary School District and Milford Borough School District at a monthly cost of \$4,113.00.

<u>Monthly Cost per District</u>	<u>%</u>	<u>Monthly Cost</u>	<u>E-rated</u>
Alexandria	13.0	\$ 819.00	\$ 491.40
Frenchtown	0	279.00	167.40
Holland	13.0	819.00	491.40
Kingwood	13.0	819.00	491.40
Milford	0	279.00	167.40
DVRHS	61	1,098.00	658.80
Total Monthly Cost	100	\$4,113.00	\$2,467.80

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P. Horizon Healthcare Dental / Public Employer Trust

- 1) Resolved upon the recommendation of the Superintendent, the Board approves renewal of Horizon Healthcare Dental / Public Employer Trust for employee benefits for the 2020/2021 school year.

Q. R & L Data Centers, Inc.

- 1) Resolved upon the recommendation of the Superintendent, the board approve a contract with R & L Data Centers, Inc. for payroll services for the 2020-2021 school year.

R. Items to be Discarded

- 1) Resolved upon the recommendation of the Superintendent, the Board approves to discard/recycle the following items:

- 20 Brettford Sync Trays
- 15 Ricoh Aficio GX e3350N Printer
- 1 Aficio SG 3110DN
- 45 HP Omni Pro PC
- 95 iPad 2
- 4 iPad Air
- 1 HP 4050 Printer
- 1 HP 1300 Printer
- 2 HP 3600
- 1 HP Scanjet
- 11 HP Switches
- 8 Smart Projectors
- 15 Zenith TV
- 30 End of Life TVs (multiple brands)
- 15 VCR/DVD player
- 3 Overhead Projectors
- 1 HP Phototsmart D7360
- 1 HP Laserjet CP1525
- 12 Meru APs
- 1 HP 620 Laptop
- 50 Smart Response Clickers
- 12 End of Life iMacs (2009)
- 60 Android phones (used for VR devices. Too old to be updated)
- 2 Teachscape classroom video systems
- 28 Meru Access Points

- 13 Computer Lab Tables (From prior to 2001- to be replaced by mobile furniture)

S. Donation

- 1) Resolved upon the recommendation of the Superintendent, the Board accepts a \$100 donation from Duke TiP Corporation. Matching awards were sent to Student ID #2438 and the Alexandria Middle School for placing second in the 4th - 6th Grade Talent Search Writing Contest.

15. PUBLIC INPUT

The Alexandria Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters. Thus, the Board shall set aside two twenty minute periods for public comment

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each meeting. In order to permit the fair and orderly expression of such comment, public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by announcing his/her name, place of residence, and group affiliation, if appropriate.
2. Each statement made by a participant shall be limited to 3 minutes in duration.
3. No participant may speak on the same topic until all others who wish to speak on that topic have been heard.
4. All statements shall be directed to the presiding officer; no participant may address Board members individually.

16. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Alexandria now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

Motion to Enter Executive Session

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Alexandria Board enter Executive Session at _____ to discuss _____.

17. OPEN SESSION

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Alexandria Board return to Open Session at _____.

18. ADJOURN

Motion made by _____, seconded by _____, that the Board adjourn the meeting at _____.