

## AGENDA

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### TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS Standing Committees/Regular Meeting

Date: Thursday, June 15, 2023  
Time: 8:30 AM  
Place: Texas Southern University - Library Learning Center, 5th Floor  
3100 Cleburne Street  
Houston, TX 77004

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Chair: Albert H. Myres  
Vice Chair: Vacant  
Second Vice Chair: Pamela A. Medina  
Secretary: James M. Benham

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#### I. Call to Order

#### II. Roll Call

#### III. Prayer

#### IV. Open Forum

#### V. Board Business

##### A. Chairman's Comments

Action Requested: Information

##### B. Approve Minutes for past meetings of the Board of Regents

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Action Requested: Approval

##### C. Presentation of a Proclamation honoring Student Regent Keonne M. McClain

21

Action Requested: Information

##### D. Oath of Office Administered to the Newly Appointed Board of Regents

22

Members

Action Requested: Information

#### VI. Academic Affairs, Research and Student Life

Presenters: Regent Richard A. Johnson & Dr. Needha Boutte-Queen, Acting Provost/Vice President for Academic Affairs

##### A. Promotion to Full Professor for Dr. Luis A. Perez-Feliciano

24

Action Requested: Approval

**VII. Administration and Finance**

Presenters: Regent Dr. Mary Evans Sias & Ms. Devi Bala, Vice President for Business/Chief Financial Officer

- A. Request Approval to Purchase Five (5) SUVs for the Department of Public Safety 25  
Action Requested: Approval
- B. Request Approval to Negotiate and Execute CCAP Projects 26  
Action Requested: Approval
- C. Request Approval Regarding Fiscal Year 2024 Operating Budget 27  
Action Requested: Approval
- D. Presentation of the FY22 Annual Financial Report by FORVIS (BKD) 28  
Action Requested: Information
- E. Center for Research Innovation and Instructional Excellence (C-RI2SE) 29  
Action Requested: Information

**VIII. Physical Facilities**

Presenters: Regent Brandon L. Simmons & Ms. Devi Bala, Vice President of Business/Chief Financial Officer

- A. Request to Negotiate and Execute contracts for Housing Make-Ready Services 30  
Action Requested: Approval
- B. Request Approval to Negotiate and Execute Contracts for Facilities and Maintenance Projects 31  
Action Requested: Approval
- C. Learning Library Building Repairs 32  
Action Requested: Approval
- D. Request to Negotiate and Execute a Contract for the Installation of New Vehicle Security Gates 33  
Action Requested: Approval
- E. Request to Negotiate and Execute a Contract to Upgrade the University's Exterior Lighting System 34  
Action Requested: Approval
- F. Ground Lease Agreement with Houston Independent School District 35  
Action Requested: Information

**IX. Athletics**

Presenters: Regent Stephanie D. Nellons-Paige & Dr. Kevin L. Granger, Vice President of Intercollegiate Athletics

- A. No Agenda Items

**X. Development and Legislative Affairs**

Presenters: Regent James M. Benham & Ms. Melinda Spaulding, Vice President for University Advancement

A. No Agenda Items

**XI. Personnel and Litigation**

Presenters: Regent Caroline Baker Hurley & Mr. Charles T. Nhan, Acting General Counsel

A. Candidates for Tenure FY 2023 36  
Action Requested: Approval

**XII. Audit**

Presenters: Regent Marilyn A. Rose & Ms. Darlene Brown, Acting Chief Audit Executive

A. Approval for the Revised Internal Audit Charter 37  
Action Requested: Approval

**XIII. Bylaws and Policies**

Presenters: Regent Pamela A. Medina & Mr. Charlie T. Nhan, Acting General Counsel

A. Request Approval to Update the Statement of Endowment Fund Investment Policy 51  
Action Requested: Approval

**XIV. Consent Docket**

A. Request to Negotiate and Execute Contracts for Student Health Insurance Plans 52  
Action Requested: Approval

B. Request to Negotiate and Execute a Contract to procure a Half Cab Driving Simulator and Bicycle Simulator 53  
Action Requested: Approval

C. Request approval to Execute Contract with Ricoh USA Inc. for the University Copier Fleet 54  
Action Requested: Approval

**XV. Executive Session**

A. Texas Government Code - Section 551.071 - Consultation with University Attorneys concerning any matter listed on this notice/agenda, pending litigations, and proposed settlement agreements.

B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property.

C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations.

D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointments, Evaluations or Dismissal of Personnel, Naming of the Interim President, and Related Matters as well as the Formation of the Board Oversight Committee.

**XVI. Reconvene in Open Session to Consider Actions on Executive Session Items as Necessary**

**XVII. Adjourn**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Board Business

**ITEM:** Approve Minutes for past meetings of the Board of Regents

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

- Standing Committee/Regular Meetings on April 20, 2023
- Virtual Special Called Meeting on April 28, 2023
- Special Called Meeting on May 26, 2023
- Virtual Special Called Meeting on June 5, 2023

**SUPPORTING**

**DOCUMENTATION:** Draft Minutes

**FISCAL NOTE:** No Fiscal Impact

**ACTION REQUESTED:** Approval

**BOARD CHAIR**

  
Albert H. Myres

**DATE**

6/6/23



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
REGULAR / STANDING COMMITTEES MEETING  
Thursday, April 20, 2023**

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**I. Call to Order**

The Board of Regents of Texas Southern University held a regular meeting on Thursday, April 20, 2023. Mr. Albert Myres, Chairman of the Board, called the meeting to order at 8:35 AM. The meeting convened at the Texas Southern University, Library Learning Center, 3100 Cleburne Street, Houston, Texas 77004.

**II. Roll Call**

The following Board Members were in attendance and constituted a quorum:

Mr. Albert H. Myres, Chairman  
Ms. Pamela A. Medina, 2<sup>nd</sup> Vice Chair  
Mr. James M. Benham, Secretary  
Ms. Caroline Baker Hurley  
Dr. Richard A. Johnson III  
Ms. Marilyn A. Rose  
Dr. Mary Evans Sias  
Mr. Brandon L. Simmons

The following Board Members were absent:

Ms. Stephanie D. Nellons-Paige  
Ms. Keonne M. McClain, Student Regent, Nonvoting

**Other Attendees:** President Lesia Crumpton-Young, Brian Armstrong, Devi Bala, Darlene Brown, Needha Boutté-Queen, Raijanel Crockem, Kevin Granger, Latonya Joseph, Hao Le, Faith Ruiz, LaRence Snowden, DeNeia Thomas, Belle Wheelan

**III. Prayer**

Chairman Myres announced that Dr. Ruth Allen Ollison would deliver the prayer. Afterwards, Chairman Myres acknowledged and thanked Dr. Belle Wheelan, with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) accrediting body, for attending the meeting.

**IV. Open Forum**

Chairman Myres reminded the speakers of the Open Forum rules that are governed by the Board's Bylaws and reiterated the significance of being respectful.

The following individuals participated in the Open Forum in this order:

- Mr. Dexter Maryland, President SGA
- Dr. Edieth Wu, Faculty Senate Chair
- Mr. LaRence Snowden, Chair of Staff Council
- Ms. Georgia Provost
- Dr. Yvette Barker
- Ms. Cassie Wiggins



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
REGULAR / STANDING COMMITTEES MEETING  
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- Dr. Rasoul Saneifard

**V. Conflict of Interest Statement**

Chairman Myres reminded the board members to acknowledge any conflict by completing the form and submitting it to the Board Relations office.

**VI. Board Business**

- **Item A: Chairman's Comments**

- Item B: Approval for past meetings of the Board of Regents

*[Motion to approve the previous meeting minutes by Regent Benham; 2nd by Regent Sias; Motion passed]*

- Item C: Approval of Texas Southern University's Vision and Mission

Dr. Crockem presented current student success outcomes to include graduation and persistence rates as well as enrollment trends. Additionally, Dr. Crockem provided the R2 definition and a comparison of HBCU R2 data.

Regent Sias inquired about what specific programs do we have to give transfer students to retain them. Also, how aggressive are our recruitment efforts? Dr. Brian Armstrong responded by mentioning a few initiatives to include the new increased scholarship program and the hiring of recruiters who will be stationed at many campuses across the greater Houston area.

- ***Item C Action Item:*** *Regent Sias mentioned to Dr. Crockem that she would like to see a report of what our scholarship students do in terms of the number of hours they complete.*

In discussing transfer students, Regent Benham inquired with Dr. Thomas about the Dean of Student Transfer position that was recently removed and wanted to know the strategy around that change as it relates to the strategy with student success of transfer students. VP Thomas responded with stating the continued focus is on all student retention and matriculation. We will focus on peer mentoring and having a designated entity to work with those students who transfer.

- ***Item C Action Item:*** *Regents Benham and Sias asked to see Dr. Crockem at least once every semester.*

Regent Benham presented the Vision document for approval.

The document included the University's core values, vision, niche, mission, 4-year goals, 1-year vision, and a pending issues list.

- ***Item C Action Item:*** *Regent Benham would like to add the Bar Passage Rates for the law school students as a 4-year goal and a one-year goal to the Vision document. Additionally, Regent Sias mentioned that we need to incorporate a housing solution as a goal to the document as well.*



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*Chairman Myres tabled the approval of this item until after Executive Session*

*[Motion to approve as amended Texas Southern University's Vision and Mission by Regent Benham; 2nd by Regent Sias; Motion passed]*

- Item D: Chairman Myres presented a Proclamation honoring Regent Ron J. Price

Chairman Myres paid homage to Regent Ron Price by providing a few kind words about him. He also mentioned his generous role and participation in the opening of the recruitment center in Arlington, TX. This center is there due to the idea brought forth to the Board by Regent Price. Chairman Myres then proceeded to read and present the proclamation to Regent Price.

Regent Price gave his brief remarks and sentiments to the Board and all attendees.

To honor the moment, a group picture was taken with Regent Price and the current Board of Regents, President Young, and Bishop Harper.

## **VII. President's Report**

President Crumpton-Young began by giving thanks to the Board of Regents, faculty, staff, students, alumni, and community partners for the collective work to achieve unprecedented success at an accelerated pace at TSU. Our mission is to transform lives while ensuring student success.

Afterwards, President Young moved into her presentation and gave a few University updates, including:

- Highlighting Admissions and Enrollment initiatives
- Received funding from the Thurgood Marshall College Fund and we have been put into their 2nd cohort entitled National Transformation
- Highlighting Matriculation and Retention initiatives
- Continuing to look at policies and processes for:
  - Students on Academic Probation
  - Enrollment Completion Advisors
  - Financial aid packaging
- Honoring those students who are achieving academic success at the 2023 Honors Day Convocation
- TSU Career Fair Highlights
- Recognizing those who worked collectively with opening the Arlington Recruitment Center
- Recognizing academic highlights including:
  - The College of Pharmacy and Health Sciences receives a Proclamation from the City of Houston
  - Texas Southern and Colorado Community College System entered the Bridge to bachelor's program
- The School of Communications held an outstanding Communications Week on campus



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- Acknowledged the Spring 2023 transformative highlights for the College of Transdisciplinary Studies, the College of Pharmacy and Health Sciences, the Jesse H. Jones School of Business, the Graduate School, the College of Liberal Arts and Behavioral Sciences, and the College of Science, Engineering, and Technology.
- Research Accomplishments noting a 33% increase in our research efforts
- Acknowledging a few new research awards as well as a number of University Accomplishments
- Alumni highlights, corporate partnerships, TSU Day at the Capitol as well as Intercollegiate Athletics happenings
- Hosted the Inaugural Mayor's African American Male Walk
- Upcoming initiatives

**VIII. Committee Reports**

**Administration & Finance – Dr. Mary Sias**

V.P. Devi Bala began by giving a financial update on the state of the University, stating that we are very strong cash wise. However, we did realize a small deficit in our designated tuition funds, and we pivoted early, using other resources including our State running sources and appropriations. Afterwards, she presented the following items for approval:

- Item A: Request Approval/Ratification with Robert Half for Staff Augmentation to Support Office of Information Technology
- Item B: Request Approval/Ratification with GTS for Staff Augmentation to Support Office of Information Technology
- Item C: Request Approval/Ratification with Global Source for Office of Information Technology Staff Augmentation Services
- Item D: Request Approval/Ratification with Columbia Advisory Group for Enterprise Resource Planning (ERP) Managed Services

*[Motion to approve/ratify with Robert Half, GTS, and Global Source for Staff Augmentation to support Office of Information Technology and to approve/ratify with Columbia Advisory Group for Enterprise Resource Planning Managed Services by Regent Sias; 2<sup>nd</sup> by Regent Benham; Motions passed]*

*For items A through D, the combined total requested for the year is \$2.7 million.*

- Item E: Request Approval to Negotiate and Execute the Voice Over Internet Protocol Telephone System

*[Motion to approve the negotiation and execution of the Voice Over Internet Protocol Telephone System by Regent Sias; 2<sup>nd</sup> by Regent Hurley; Motion passed]*

- Item F: Request Approval to Negotiate and Execute to Procure Call Boxes for University Campus



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*[Motion to approve the negotiation and execution to Procure Call Boxes for University Campus by Regent Sias; 2<sup>nd</sup> by Regent Benham; Motion passed]*

- Item G: Request Approval to Enter into a Master Lease Agreement for Housing  
*Regent Sias requested to Table Item G to after the Executive Session*

*[Motion to approve to Enter into a Master Lease Agreement for Housing by Regent Sias; 2<sup>nd</sup> by Regent Hurley; Motion passed]*

*It should be noted that this item is approved up to a cost of \$2,765,000*

- Item H: Request Approval to Purchase Commercial General, Umbrella, Internships & Professional Liability, and Property Insurance

*[Motion to approve the purchase of Commercial General, Umbrella, Internships & Professional Liability, and Property Insurance by Regent Sias; 2<sup>nd</sup> by Regent Benham; Motion passed]*

- Item I: Request Approval for the Texas Public Finance Authority, on behalf of Texas Southern University, to Issue Revenue Bonds, Select a Method of Sale, Appoint Outside Consultants, and Take Other Action As Necessary

*[Motion to approve the Texas Public Finance Authority, on behalf of Texas Southern University, to Issue Revenue Bonds, Select a Method of Sale, Appoint Outside Consultants, and Take Other Action As Necessary by Regent Sias; 2<sup>nd</sup> by Regent Benham; Motion passed]*

V.P. Bala also provided information on the following items:

- Item J: Provide Information regarding a Memorandum of Agreement with the Houston Airport System
- Item K: Provide Information Regarding the HyFlex Audio Visual Project for H&PE Arena
- Item L: Presentation of FY22 Annual Financial Report by FORVIS (BKD)

*Regent Sias moved to update the status of this item to the June 2023 Board meeting*

**Physical Facilities – Mr. Brandon Simmons**

There were not any Agenda Items to report

**Personnel and Litigation – Ms. Caroline Hurley**

G.C. Hao Le presented the following item for approval:



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- Item A: Request Approval/Ratification to Appoint a New Provost and Senior Vice President of Academic Affairs

*Regent Hurley requested to Table Item A to after the Executive Session.*

*[Motion to approve/ratify to appoint a new Provost and Senior Vice President of Academic Affairs, Dr. Carl B. Goodman, by Regent Hurley; 2nd by Regent Sias; Motion passed]*

**Academic Affairs, Research & Student Life – Mr. Richard Johnson**

Dr. Needha Boutté-Queen presented the following items for approval:

- Item A: Candidates for Rank, Promotion, and Tenure FY 2022-2023

*[Motion to approve candidates for Rank, Promotion, and Tenure FY 2023-2023 by Regent Sias; 2nd by Regent Benham; Motion passed]*

- Item B: Request Approval to Award an Honorary Doctorate to Ms. Vanessa Wyche

*[Motion to approve to award an Honorary Doctorate to Ms. Vanessa Wyche by Regent Sias; 2nd by Regent Hurley; Motion passed]*

**Development and Legislative Affairs – Mr. James Benham**

There were not any Agenda Items to report

Regent Benham reminded everyone to contact their state representatives to get funding for us before the upcoming deadline in one month

**Audit – Ms. Marilyn Rose**

Ms. Darlene Brown provided information on the following item:

- Item A: Internal Audit Plan Status Update

*Ms. Brown noted that the FY23 Audit Plan status contract period needs updating*

**Bylaws and Policies – Ms. Pamela Medina**

G.C. Hao Le provided information on the following:

- Item A: Review of Investment Policies

**IX. Consent Docket**

Chairman Myres presented the following item for approval:

- Item A: Request Approval to Purchase Blackboard Software

*[Motion to approve the Consent Docket item by Regent Benham; 2<sup>nd</sup> by Regent Sias; Motion carried]*

**Athletics – Mrs. Stephanie Nellons-Paige**



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Chairman Myres began by making two acknowledgments:

- VP Granger was named AD of the Year by Post Magazine
- Student Regent Keonne McClain was named Teacher of the Year

VP Kevin Granger paid homage to TSU's winning athletics programs and provided information on the following items:

- Item A: Presentment of the 2022-2023 Cheer Team and Golf Team
- Item B: Presentment of the 2022-2023 Men's Basketball Team

*It should be noted that on April 7, 2023, the Cheer Team made history as the first HBCU team in the 75-year history of the National Cheerleading Association to place first in a National Championship*

*The Women's Golf Team is fresh off of back-to-back championships in golf. They won the tournament by 21 strokes. Collectively, as a team, their GPA is a 3.7*

*The Men's Basketball Team became the first number eight seed to win the SWAC Championship. This is the third time being presented to the board. As a team, they also have a 3.0 GPA*

*Each coach and athlete in attendance introduced themselves to the Board of Regents by providing their name, where they are from, and their classification*

**X. Executive Session**

The Board adjourned the Open Session at 11:40 A.M. for the Executive Session

- A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s)
- B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property
- C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations
- D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointment, Evaluation or Dismissal of Personnel

**XI. Reconvene**

The Board reconvened in Open Session with a roll call to reconfirm a quorum at 4:42 P.M. A quorum was present at 4:43 P.M.

**XII. Adjourn**

Motion to adjourn the regular and standing committees meeting by Regent Benham at 4:52 P.M.; 2<sup>nd</sup> by Regent Sias; Motion passed



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
REGULAR / STANDING COMMITTEES MEETING  
Thursday, April 20, 2023**

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**SIGNATURE OF APPROVAL**

I certify that the foregoing minutes constitute a true, correct, and complete record of the regular board meeting of the Board of Regents of Texas Southern University, held in Houston, Texas on April 20, 2023.

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Faith Ruiz  
Executive Director  
Office of Board Relations

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Date Approved by the Board

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James M. Benham  
Secretary  
Board of Regents

DRAFT



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Friday, April 28, 2023**

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**I. Call to Order**

The Board of Regents (BOR) of Texas Southern University (TSU) held a Virtual Special Called Board meeting on Friday, April 28, 2023. Mr. Albert Myres, Chairman of the Board, called the meeting to order at 8:03 AM.

Chairman Myres directed attendees to ensure that all electronic devices are muted when not presenting.

**II. Roll Call**

The following Board Members were in attendance and constituted a quorum:

Mr. Albert H. Myres, Chairman  
Ms. Caroline Baker Hurley  
Dr. Richard A. Johnson III  
Ms. Stephanie D. Nellons-Paige  
Ms. Marilyn A. Rose  
Dr. Mary Evans Sias  
Ms. Keonne M. McClain, Student Regent, *Nonvoting*

The following Board Members were absent:

Ms. Pamela A. Medina, 2nd Vice Chair  
Mr. James M. Benham, Secretary  
Mr. Brandon L. Simmons

**Other Attendees:** President Lesia Crumpton-Young, Devi Bala, Lisa McBride, Hao Le, Latonya Joseph, Faith Ruiz

**III. Conflict of Interest Statement**

Chairman Myres reminded the board members of the Conflict of Interest statement and to acknowledge any conflict by completing the form and submitting it to the Board Relations office.

**IV. Executive Session**

The Board adjourned the Open Session at 8:04 AM for the Executive Session.

- A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s)
- B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property
- C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Friday, April 28, 2023**

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D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointment, Evaluation or Dismissal of Personnel

**V. Reconvene**

The Board reconvened in Open Session with a roll call to reconfirm a quorum at 9:06 AM. A quorum was present.

**VI. Committee Reports**

**Administration & Finance (AF) – Dr. Mary Sias**

Regent Sias provided information on the following items:

- Item A: Request Approval to Renew Software Licensing  
*[Regent Sias requested to remove Item A from the approval agenda.]*
- Item B: Request Approval/Ratification Regarding Alternative Investments  
Motion to approve the alternative investment item by Regent Sias; 2nd by Regent Medina; Motion passed.

**VII. Adjourn**

Motion to adjourn the Virtual Special Called Board meeting by Regent Sias at 9:09 AM; 2nd by Regent Medina; Motion passed.

**SIGNATURE OF APPROVAL**

I certify that the foregoing minutes constitute a true, correct, and complete record of the Virtual Special Called Board meeting of the Board of Regents of Texas Southern University, held virtually on April 28, 2023.

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Faith Ruiz  
Executive Director  
Board Relations Office

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Date Approved by the Board

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James M. Benham  
Secretary  
Board of Regents



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Friday, May 26, 2023**

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**I. Call to Order**

The Board of Regents (BOR) of Texas Southern University (TSU) held a Virtual Special Called Board meeting on Friday, May 26, 2023. Mr. Albert Myres, Chairman of the Board, called the meeting to order at 8:08 AM.

Chairman Myres directed attendees to ensure that all electronic devices are muted when not presenting.

**II. Roll Call**

The following Board Members were in attendance and constituted a quorum:

Mr. Albert H. Myres, Chairman  
Mr. James M. Benham, Secretary  
Ms. Caroline Baker Hurley  
Dr. Richard A. Johnson III  
Ms. Stephanie D. Nellons-Paige  
Ms. Marilyn A. Rose  
Dr. Mary Evans Sias  
Mr. Brandon L. Simmons  
Ms. Keonne M. McClain, Student Regent, *Nonvoting*

The following Board Member was absent:

Ms. Pamela A. Medina, 2nd Vice Chair

**Other Attendees:** President Lesia Crumpton-Young, Lisa McBride, Martha Morgan, Latonya Joseph, Faith Ruiz

**III. Conflict of Interest Statement**

Chairman Myres reminded the board members of the Conflict of Interest statement and to acknowledge any conflict by completing the form and submitting it to the Board Relations office.

**IV. Executive Session**

The Board adjourned the Open Session at 8:05 AM to advance to Executive Session under:

- A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s)
- B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Friday, May 26, 2023**

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- C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations
- V. Texas Government Code - Section 551.074 - Personnel Matters, including Appointments, Evaluations or Dismissal of Personnel. President's Contract, Employment, and Related Matters.

The Board reconvened in Open Session with a roll call to reconfirm a quorum at 12:16 PM. A quorum was present.

**VI. Personnel and Litigation Committee**

Regent Hurley presiding.

Due to technical difficulty, Regent Benham on behalf of Regent Hurley read the statement. "I move that the Board approve the retirement agreement with President Crumpton-Young on the terms presented in closed session and accept her announcement of retirement."

Second by Regent Sias. Motion passed.

Chairman Myres, "Effectively immediately a board transition oversight committee, chaired by Dr. Mary Sias, will be formed. All divisional vice presidents will continue to lead their TSU areas of daily responsibility, serve collectively in the executive function role during this interim period and report to the Board by a smaller oversight committee. A formal resolution ratifying the formation of this committee will be presented at the June 15 meeting of the TSU Board of Regents. On behalf of the Board, we thank Madam President and her family for their service to this great institution. We enjoyed you and thank you."

Dr. Young made a few comments and expressed her gratitude and appreciation to the Board of Regents, students, faculty, and staff.

**VII. Adjourn**

Motion to adjourn the Virtual Special Called Board meeting by Regent Benham, second by Regent Johnson. The meeting adjourned at 12:21 PM.

**SIGNATURE OF APPROVAL**

I certify that the foregoing minutes constitute a true, correct, and complete record of the Virtual Special Called Board meeting of the Board of Regents of Texas Southern University, held virtually on May 26, 2023.



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Friday, May 26, 2023**

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Faith Ruiz  
Executive Director  
Board Relations Office

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Date Approved by the Board

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James M. Benham  
Secretary  
Board of Regents

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**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
Monday, June 5, 2023**

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**I. Call to Order**

The Board of Regents (BOR) of Texas Southern University (TSU) held a Virtual Special Called Board meeting on Monday, June 5, 2023. Mr. Albert Myres, Chairman of the Board, called the meeting to order at 2:01 PM.

Chairman Myres directed attendees to ensure that all electronic devices are muted when not presenting.

**II. Roll Call**

The following Board Members were in attendance and constituted a quorum:

Mr. Albert H. Myres, Chairman  
Ms. Pamela A. Medina, 2<sup>nd</sup> Vice Chair  
Ms. Caroline Baker Hurley  
Dr. Richard A. Johnson III  
Ms. Marilyn A. Rose  
Dr. Mary Evans Sias  
Mr. Brandon L. Simmons

The following Board Members were absent:

Mr. James M. Benham, Secretary  
Ms. Stephanie D. Nellons-Paige  
Mr. Dylan C. Getwood, Student Regent, *Nonvoting*

**Other Attendees:** Lisa McBride, Martha Morgan, Faith Ruiz

**III. Conflict of Interest Statement**

Chairman Myres reminded the board members of the Conflict of Interest statement and to acknowledge any conflict by completing the form and submitting it to the Board Relations office.

**IV. Executive Session**

The Board adjourned the Open Session at 2:03 PM to move to Executive Session under:

- A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s)
- B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property
- C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations



**MINUTES OF THE  
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS  
VIRTUAL SPECIAL CALLED BOARD MEETING  
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D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointments, Evaluations or Dismissal of Personnel, Naming of Acting President and Related Matters.

**V. Reconvene**

The Board reconvened in Open Session with a roll call to reconfirm a quorum at 4:12 PM. A quorum was present.

Chairman Myres called the Board to take action on matters discussed in closed session. He called for a vote that the Board of Regents appoint Dr. Dakota Doman as Acting Chief Executive Officer (CEO) of Texas Southern University until further action of the Board. Second by Regent Sias. Motion passed.

**VI. Adjourn**

Motion to adjourn the Virtual Special Called Board meeting by Regent Sias at 4:12 PM, second by Regent Hurley.

**SIGNATURE OF APPROVAL**

I certify that the foregoing minutes constitute a true, correct, and complete record of the Virtual Special Called Board meeting of the Board of Regents of Texas Southern University, held virtually on June 5, 2023.

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Faith Ruiz  
Executive Director  
Board Relations Office

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Date Approved by the Board

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James M. Benham  
Secretary  
Board of Regents

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Board Business

**ITEM:** Presentation of a Proclamation honoring Student Regent Keonne M. McClain

**DATE PREVIOUSLY SUBMITTED:** N/A

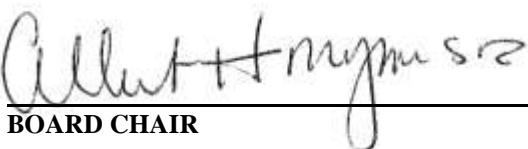
**SUMMARY:**

Presentation of a proclamation to acknowledge and recognize the Honorable Keonne M. McClain for her dedicated time and services rendered as the Student Regent member of the Board of Regents at Texas Southern University.

**SUPPORTING DOCUMENTATION:** None

**FISCAL NOTE:** No Fiscal Impact

**ACTION REQUESTED:** Information

  
\_\_\_\_\_  
**BOARD CHAIR**

Albert H. Myres

\_\_\_\_\_  
**DATE** 6/7/23

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Board Business

**ITEM:** Oath of Office administered to the Newly Appointed Board of Regents Members

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Administer of the Oath of Office to Dr. Richard A. Johnson, Mr. Brandon L. Simmons, and Student Regent Mr. Dylan C. Getwood as members of the Texas Southern University Governing Board.

**SUPPORTING  
DOCUMENTATION:** None

**FISCAL NOTE:** No Fiscal Impact

**ACTION REQUESTED:** Information

  
BOARD VICE CHAIR

22  
Albert H. Myres

6/7/23  
DATE



**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Academic Affairs, Research and Student Life

**ITEM:** Dr. Luis A. Perez- Feliciano promotion to Full Professor

**DATE PREVIOUSLY SUBMITTED:**

**SUMMARY:**

Dr. Luis Perez-Feliciano is currently an Associate Professor in the Barbara Jordan-Mickey Leland School of Public Affairs Political Science department. Dr. Perez-Feliciano earned his B.A. from Florida International University and his M.A. and Ph.D. from Fordham University.

**SUPPORTING**

**DOCUMENTATION:** Letter of Recommendation -Acting Provost Boutte-Queen (Under Separate Cover)

**FISCAL NOTE:** Dr. Luis Perez- Feliciano approval and promotion to Full Professor. The fiscal impact is \$5,000

**ACTION REQUESTED:** Administration recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Khan*

06/07/2023

**GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request Approval to Purchase Five (5) SUVs for the Department of Public Safety

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to purchase five (5) SUVs for the Department of Public Safety from Parkway Chevrolet. This purchase will be made through the Sheriffs' Association of Texas' (SAT) Cooperative Vehicle Program. The Sheriffs' Association of Texas conducts a statewide solicitation for dealer participation.

The Department of Public Safety seeks to maintain quality, reliability and efficiency within its vehicle fleet. These vehicles are equipped with advanced safety and security features, high performance engines, and police-tuned technology.

Form 1295 is enclosed.

**SUPPORTING**

**DOCUMENTATION:** Current Fleet List (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

DEPUTY GENERAL COUNSEL

06/02/2023

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

CHIEF FINANCIAL OFFICER

06/02/2023

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request Approval to Negotiate and Execute CCAP Projects

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute construction management and architect-engineering services as part of the University's Capital Construction Assistance (CCAP) projects.

**SUPPORTING**

**DOCUMENTATION:** Projects Description (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/06/2023

**ACTING GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Demi Bala*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request Approval Regarding Fiscal Year 2024 Operating Budget

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested for the Fiscal Year 2024 Operating Budget for the period September 1, 2023 to August 31, 2024.

**SUPPORTING**

**DOCUMENTATION:** FY2024 Operating Budget (Under Separate Cover)

**FISCAL NOTE:** NONE

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/06/2023

**ACTING GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dani Baker*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Presentation of the FY22 Annual Financial Report by FORVIS (BKD)

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

The University's external auditing firm, FORVIS (formerly known as BKD), will provide a brief presentation and update regarding the FY22 Annual Financial Report.

**SUPPORTING DOCUMENTATION:** None

**FISCAL IMPACT:** None

**ACTION REQUESTED:** Information

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

**DEPUTY GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dewi Balq*

06/02/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Center for Research Innovation and Instructional Excellence (C-RI<sup>2</sup>SE)

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

C-RI<sup>2</sup>SE will promote academic and research excellence by implementing three key objectives:

**Objective 1:** To establish The Center for Research Innovation and Instructional Excellence (C-RI<sup>2</sup>SE), to strengthen research infrastructure, staff, and resources to support research growth, quality of academic programs and student advancement at TSU.

**Objective 2:** To enhance faculty development in research innovation and instructional excellence at TSU, through the implementation of a professional development and mentorship program that enhances the TSU Experience and Academic Mentoring (TEAM) for early-stage and mid-career faculty excellence and improve productivity in the areas of scholarly research, grantsmanship, and instructional theory, practices, and design.

**Objective 3:** To strengthen undergraduate and graduate student development in research innovation and academic success by deploying the TSU Leadership, Education, Advancement in Research Pathways for Student Opportunities in Academic Research program (LEAP-SOAR), thereby increasing graduate students' enrollment, retention, and graduation rates.

**SUPPORTING**

**DOCUMENTATION:** Narrative (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Information

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

ACTING GENERAL COUNSEL

06/06/2023

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dewi Bala*

CHIEF FINANCIAL OFFICER

06/07/2023

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities  
**ITEM:** Request to Negotiate and Execute contracts for Housing Make-Ready Services  
**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute make-ready services for five (5) residential communities: Lanier West, University Courtyard, Tierwester Oaks, University Towers, and Transformation Village. These communities have a total of 1,850 beds, with various configurations of beds per residential suite.

The services solicited range in scope from painting, cabinetry work, countertop, flooring, lighting, plumbing, and maintenance repairs. Bedroom and living room furniture are also needed in various spaces.

**SUPPORTING DOCUMENTATION:** NONE  
(BOA0001408)  
**FISCAL NOTE:** Under Separate Cover  
**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Khan* 06/02/2023  
**DEPUTY GENERAL COUNSEL** **DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dewi Bala* 06/02/2023  
**CHIEF FINANCIAL OFFICER** **DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities

**ITEM:** Request Approval to Negotiate and Execute Contracts for Facilities and Maintenance Projects

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to engage contractors to provide facilities and maintenance services. The services include but are not limited to:

- Routine/Repetitive service requests
- Preventative maintenance to ensure that all facilities and features are kept in excellent and safe condition.
- Power generation and onsite fueling to ensure the campus is fully operational.
- Services for the general upkeep of the premises to ensure the facilities can be used uninterrupted.

**SUPPORTING DOCUMENTATION:** None

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

**DEPUTY GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/02/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities

**ITEM:** Learning Library Building Repairs

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to utilize Turner Construction Company to repair structural damage to the southeast face of the Learning Library.

Turner Construction is a publicly traded company; Form 1295 is not required.

**SUPPORTING DOCUMENTATION:** Proposal (Under Separate Cover)  
(BOA0001406)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Khan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities

**ITEM:** Request to Negotiate and Execute a Contract for the Installation of New Vehicle Security Gates

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute a contract for the installation of new vehicle security gates. These gates will not only enhance campus safety but also include state-of-the art parking guidance systems to optimize the use and efficiency of surface lot parking.

**SUPPORTING DOCUMENTATION:** NONE

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities

**ITEM:** Request to Negotiate and Execute a Contract to Upgrade the University's Exterior Lighting System

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute a contract to upgrade the university's exterior lighting system to Light Emitting Diode (LED) light fixtures. The LED's will enhance safety and security in existing dark areas of campus.

**SUPPORTING DOCUMENTATION:** NONE

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dewi Bala*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Physical Facilities

**ITEM:** Ground Lease Agreement with Houston Independent School District

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Ground Lease for Land located at 3650 Alabama St. with Houston Independent School District for Baseball and Softball Facility.

**SUPPORTING DOCUMENTATION:** Agreement (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Information

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Khan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Personnel and Litigation

**ITEM:** Candidates for Tenure FY 2023

**DATE PREVIOUSLY SUBMITTED:**

**SUMMARY:**

Request for Board of Regents to approve and authorize conferring Tenure to Dr. George K. Kieh in the Department of Political Science; to Dr. David Chi-Chung Yen in the Department of Management Information Systems; to Dr. Rashid Mosavin in the Department of Pharmacology; and to Dr. Joan R. Bullock in the Department of Law. This action is based upon the employment offer letters issued to each. The purpose of this item is to correct a clerical error made at the time of original employment.

**SUPPORTING**

**DOCUMENTATION:** Employment Offer Letters (Under Separate Cover)

**FISCAL NOTE:** Tenured Faculty Salary in Accordance with State Law and University Salary Structure

**ACTION REQUESTED:** Administration recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/07/2023

**ACTING GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Audit

**ITEM:** Revised Internal Audit Charter

**DATE PREVIOUSLY SUBMITTED:**

**SUMMARY:**

The Office of Internal Audit requests approval for the revised Internal Audit Charter, the governing document for Internal Audit's operations.

**SUPPORTING**

**DOCUMENTATION:** Internal Audit New Standards

**FISCAL NOTE:** N/A

**ACTION REQUESTED:** Administration recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Khan*

06/07/2023

**ACTING GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Davi Baker*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**



TEXAS SOUTHERN UNIVERSITY  
3100 CLEBURNE STREET | HOUSTON, TX 77004 | 713-313-7011

## INTERNAL AUDIT CHARTER

---

### Purpose

Texas Southern University's (TSU/University) internal audit function enhances the organization's success by providing the board and management with objective assurance and advice.

Internal auditing strengthens TSU's:

- Value creation, protection, and sustainability.
- Governance, risk management, and control processes.
- Decision-making and oversight.
- Reputation and credibility with its stakeholders.
- Ability to serve the public interest.

TSU's internal audit function protects and enhances the University's success by providing the board and management independent, risk-based and objective assurance, advice, and insights. This is achieved through a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, compliance, and control processes.

### Mission

Internal Audit's mission is to support the University's achievement of its objectives through a strategic approach designed to assess the effectiveness of risk management, controls, and compliance processes to accomplish:

- Effectiveness and efficiency of operations.
- Reliability of financial and operational reporting.
- Compliance with all applicable laws and regulations.
- Compliance with Board policies, and the university manual of administrative policies and procedures (MAPPs).

Internal audit will provide independent, objective assurance and consulting services designed to add value and improve TSU's operations and system of internal control on behalf of the Board of Regents, the President, and management.

### TSU's Internal Audit Function

TSU's internal audit function is outsourced to a third-party Certified Public Accounting firm. The internal audit function reports to TSU's Board of Regents. The internal audit service provider is responsible for administering the internal audit function in accordance with all applicable statutes,

regulations, standards, TSU policies, and Board of Regent's directives. This includes, but is not limited to, internal audit activities, investigations, compliance activities, and activities discussed in this document. The internal audit function is also responsible for administering TSU's hotline (EthicsPoint).

"Internal auditors" refers to recipients of or candidates for Institute of Internal Auditors (IIA) professional certifications and all IIA members, including those who are members of IIA affiliates and chapters. Internal auditors are required to conform with the standards of ethics and professionalism. If internal auditors are expected to abide by other codes of conduct, such as their organization's code of ethics, they still must adhere to the principles and standards of ethics and professionalism contained in the IIA standards. The fact that a particular behavior is not mentioned in the IIA principles and standards does not preclude it from being considered unacceptable or discreditable.

### Standards for the Professional Practice of Internal Auditing

The internal audit function will govern itself by adherence to the Texas Internal Auditing Act (Texas Government Code, Ch. 2102), Generally Accepted Government Auditing Standards (GAGAS), the mandatory elements of The Institute of Internal Auditors' International Professional Practices Framework, including the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the International Standards for the Professional Practice of Internal Auditing, and the Definition of Internal Auditing.

Financial auditing aspects shall be conducted in accordance with Generally Accepted Accounting Principles (GAAP) and any other standards adopted by applicable governing authorities (i.e. FASB, AICPA).

The acting chief audit executive will report at least annually to senior management and the Board of Regents Audit Committee regarding the internal audit function's conformance to the Code of Ethics and the Standards.

### Authority

The internal audit function is authorized to direct a comprehensive program of internal auditing throughout the University. The internal audit function operates under the direction of the University's Board of Regents. The acting chief audit executive reports functionally to the Audit Committee. To establish, maintain, and assure that the University's internal audit function has sufficient authority to fulfill its duties, the Board of Regents will:

- Approve the internal audit charter.
- Approve the risk-based internal audit plan.
- Approve the internal audit budget and resource plan.
- Receive communications from the chief audit executive on the internal audit function's performance relative to its plan and other matters.
- Approve decisions regarding the appointment and removal of the CPA's proposed/designated acting chief audit executive.
- Make appropriate inquiries of management and the acting chief audit executive to determine whether there is inappropriate scope or resource limitations.

The acting chief audit executive will have unrestricted access to, and communicate and interact directly with, the Board of Regents and the Audit Committee, including in private meetings without management present. The Board of Regents and the Audit Committee authorizes the internal audit function to:

- Have full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and safeguarding of records and information.
- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from the necessary personnel of the University, as well as other specialized services from within or outside of the University, to complete the engagement.

The internal audit function is responsible for securing audit work papers, supporting documentation and other information it handles. Audit work papers are not subject to open records requests, as per the Public Information Act, Texas Government Code, Ch. 552.116.

### Independence and Objectivity

The acting chief audit executive will ensure that the internal audit function remains free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the acting chief audit executive determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to appropriate parties.

Internal auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, internal auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties for the University or its affiliates.
- Initiating or approving transactions external to the internal audit function.
- Preparing records other than those associated with audits and the internal audit function.
- Directing the activities of any University employee not employed by the internal audit function, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist internal auditors.

Where the acting chief audit executive has or is expected to have roles and/or responsibilities that fall outside of internal auditing, safeguards will be established to limit impairments to independence or objectivity. Internal auditors will:

- Disclose any impairment of independence or objectivity, in fact or appearance, to appropriate parties.
- Exhibit professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid being unduly influenced by their own interests or by others in forming judgments.

The acting chief audit executive will confirm to the Board of Regents and Audit Committee, at least annually, the organizational independence of the internal audit function. The acting chief audit executive

will disclose to the Board of Regents and Audit Committee any interference and related implications in determining the scope of internal auditing, performing work, and/or communicating results.

### Scope of Internal Audit Activities

Standard control frameworks will be utilized in the evaluation of business process and information technology systems of internal control (i.e. the COSO/ERM model (Committee of Sponsoring Organizations), the National Institute of Standards and Technology (NIST), and Control Objectives in Information Technology (COBIT) as sponsored by the Information Systems Audit and Control Association (ISACA)).

The scope of internal audit activities encompasses, but is not limited to, objective examinations of evidence for the purpose of providing independent assessments to the Board of Regents and Audit Committee, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for the University. Internal audit assessments include evaluating whether:

- Risks relating to the achievement of the University's strategic objectives are appropriately identified and managed.
- The actions of the University's officers, directors, employees, and contractors are in compliance with the University's policies, procedures, and applicable laws, regulations, and governance standards.
- Financial, managerial, and operating information is accurate, reliable, and timely.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and regulations that could significantly impact the University.
- Information and the means used to identify, measure, analyze, classify, and report such information are reliable and have integrity.
- Resources and assets are acquired economically, used efficiently, and protected adequately.
- Accountability systems are in place to make sure organizational and program missions, goals, plans, and objectives are achieved.

The acting chief audit executive will report periodically to senior management and the Board of Regents and Audit Committee regarding:

- The internal audit function's purpose, authority, and responsibility.
- The internal audit function's plan and performance relative to its plan.
- The internal audit function's conformance with The IIA's Code of Ethics and Standards, and action plans to address any significant conformance issues.
- Significant risk exposures and control issues, including fraud risks, governance issues, and other matters requiring the attention of, or requested by, the Board of Regents and Audit Committee.
- Results of audit engagements or other activities.
- Resource requirements.
- Any response to risk by management that may be unacceptable to the University.

The acting chief audit executive also coordinates activities, where possible, and considers relying upon the work of other internal and external assurance and consulting service providers as needed.

The internal audit function may perform advisory and related client service activities, the nature and scope of which will be agreed with the client (TSU department or business unit), provided the internal

audit function does not assume management responsibility. Advisory services may be restricted in order to preserve auditor independence and impartiality, and may include (but is not limited to): training, review of policies and procedures for internal controls, process review and suggestions, information technology implementation project reviews and assistance, and committee participation.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during engagements. These opportunities will be communicated to the appropriate level of management.

## Responsibility

The acting chief audit executive has the responsibility to:

1. Manage the University's hotline reporting system, including assessing initial reports to determine if further investigation/review is warranted, conducting reviews and investigations according to established criteria, determining the appropriate department(s) that should review the complaint, following up on complaint status and resolution, and serving as system administrator.
2. Submit, at least annually, to senior management and the Board of Regents and the Audit Committee a risk-based internal audit plan for review and approval.
3. Communicate to senior management and the Board of Regents and the Audit Committee the impact of resource limitations on the internal audit plan.
4. Review and adjust the internal audit plan, as necessary, in response to changes in the University's business, risks, operations, programs, systems, and controls.
5. Communicate to senior management and the Board of Regents and the Audit Committee any significant interim changes to the internal audit plan.
6. Ensure each engagement of the internal audit plan is executed, including the establishment of objectives and scope, the assignment of appropriate and adequately supervised resources, the documentation of work programs and testing results, and the communication of engagement results with applicable conclusions and recommendations to appropriate parties.
7. Follow up on engagement findings and corrective actions, and report periodically to senior management and the Board of Regents and the Audit Committee any corrective actions not effectively implemented.
8. Ensure the principles of integrity, objectivity, confidentiality, and competency are applied and upheld.
9. Ensure the internal audit function collectively possesses or obtains the knowledge, skills, and other competencies needed to meet the requirements of the internal audit charter and the internal audit function.
10. Ensure trends and emerging issues that could impact the University are considered and communicated to senior management and the Board of Regents and the Audit Committee as appropriate.
11. Ensure emerging trends and successful practices in internal auditing are considered.
12. Establish and ensure adherence to policies and procedures designed to guide the internal audit function.
13. Determine whether organizational units are performing their functions efficiently and effectively, in compliance with management's guidelines and policies, and in a manner that is consistent with University objectives and standards.
14. Lead in the investigation of significant suspected fraudulent activities within the University and enlist the support of General Counsel and University Police as required, and notify the Audit Committee, the Board of Regents, and President of results.
15. Communicate results of internal audits and recommendations to the Audit Committee, the President, and the most senior management responsible for implementing corrective action.

- Obtain written management responses and corrective action plans within a specified time frame from issuance of the draft audit reports.
16. Issue all audit reports, management letters and related assessments to the Audit Committee Chair.
  17. Issue periodic reports to the Audit Committee, and the President summarizing results of audit activities.
  18. Issue reports to state agencies as required by the Texas Internal Auditing Act.
  19. Maintain a professional internal audit staff with sufficient knowledge, skills, experience, and certifications to meet the requirements of this charter.
  20. Ensure adherence to the University's relevant policies and procedures, unless such policies and procedures conflict with the internal audit charter. Any such conflicts will be resolved or otherwise communicated to senior management and the Board of Regents and the Audit Committee.
  21. Meet with the President and CFO on a regular basis to review audits performed, audits in-progress, and future audits.
  22. Provide assistance to the University President as a management resource tool provided that such assistance does not impair the independence of the acting chief audit executive.
  23. Ensure conformance of the internal audit function with the Standards, with the following qualifications:
    - o If the internal audit function is prohibited by law or regulation from conformance with certain parts of the Standards, the acting chief audit executive will ensure appropriate disclosures and will ensure conformance with all other parts of the Standards.
    - o If the Standards are used in conjunction with requirements issued by the Texas Internal Auditing Act, the acting chief audit executive will ensure that the internal audit standards conforms with the Standards, even if the internal audit function also conforms with the more restrictive requirements of Texas Internal Auditing Act.

The Board of Regents Audit Committee has the responsibility to:

1. Select the third-party internal audit service provider.
2. Request appointment or reassignment of the assigned acting chief audit executive.
3. Annually review and approve the financial budget and the staffing plan for the internal audit function to ensure that appropriate resources are made available.
4. Periodically review the Internal Audit Charter and ensure that auditors have unrestricted access to the records, personnel, and physical properties relevant to the audits being conducted.
5. Ensure, as required by the Texas Internal Auditing Act, that the internal auditing activity of the University is complying with the IIA's International Standards for the Professional Practice of Internal Auditing and Code of-Ethics, and Generally Accepted Government Auditing Standards.
6. Review and approve an annual audit plan, which is based on a University-wide risk assessment.
7. Meet with the acting chief audit executive on a monthly basis to review the audits performed, audits in progress, and future audits.

### Quality Assurance and Improvement Program

The internal audit function will maintain a quality assurance and improvement program that covers all aspects of the internal audit function. The program will include an evaluation of the internal audit function's conformance with the Standards, the Texas Internal Auditing Act, Generally Accepted Government Auditing Standards, and an evaluation of whether internal auditors apply The IIA's Code of Ethics. The program will also assess the efficiency and effectiveness of the internal audit function and identify opportunities for improvement.

The acting chief audit executive will communicate to senior management and the Board of Regents and Audit Committee on the internal audit function's quality assurance and improvement program, including

results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every three years by a qualified, independent assessor or assessment team from outside the University.

**APPROVAL**

This charter represents the framework for the conduct of the internal audit function at Texas Southern University. It is hereby proposed by the acting chief audit executive and approved by the Audit Committee.

Recommended:

\_\_\_\_\_  
Acting Chief Audit Executive  
Darlene Brown, CIA, CFE, CSM

March 28, 2023  
Date

Reviewed and Approved by the Audit Committee on \_\_\_\_\_, 2023

\_\_\_\_\_  
Chairman of the Audit Committee  
Regent Marilyn Rose

\_\_\_\_\_  
Date Approved

# **Texas Southern University**

## **DEPARTMENT OF INTERNAL AUDIT & ASSURANCE SERVICES**

PRESENTED BY:

**DARLENE BROWN, CIA, CFE, CSM**  
**ACTING CHIEF AUDIT EXECUTIVE**

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PRESENTED TO:

**Texas Southern University**  
**Board of Regents Audit Committee**

June 15, 2023

## Discussion

- Internal Audit Activities Completed
- Internal Audits In-Progress
- FY2023 Annual Internal Audit Plan Status
- Internal Audit Charter (Action Item)

# Internal Audit Activities

- EthicsPoint Hotline Reimplementation
- Network Access Testing

## Internal Audits In-Progress

- Single Audit Readiness Testing
- Residential Life & Housing
- Payroll
- Dual Employment Employees
- NCAA – Athletics Eligibility

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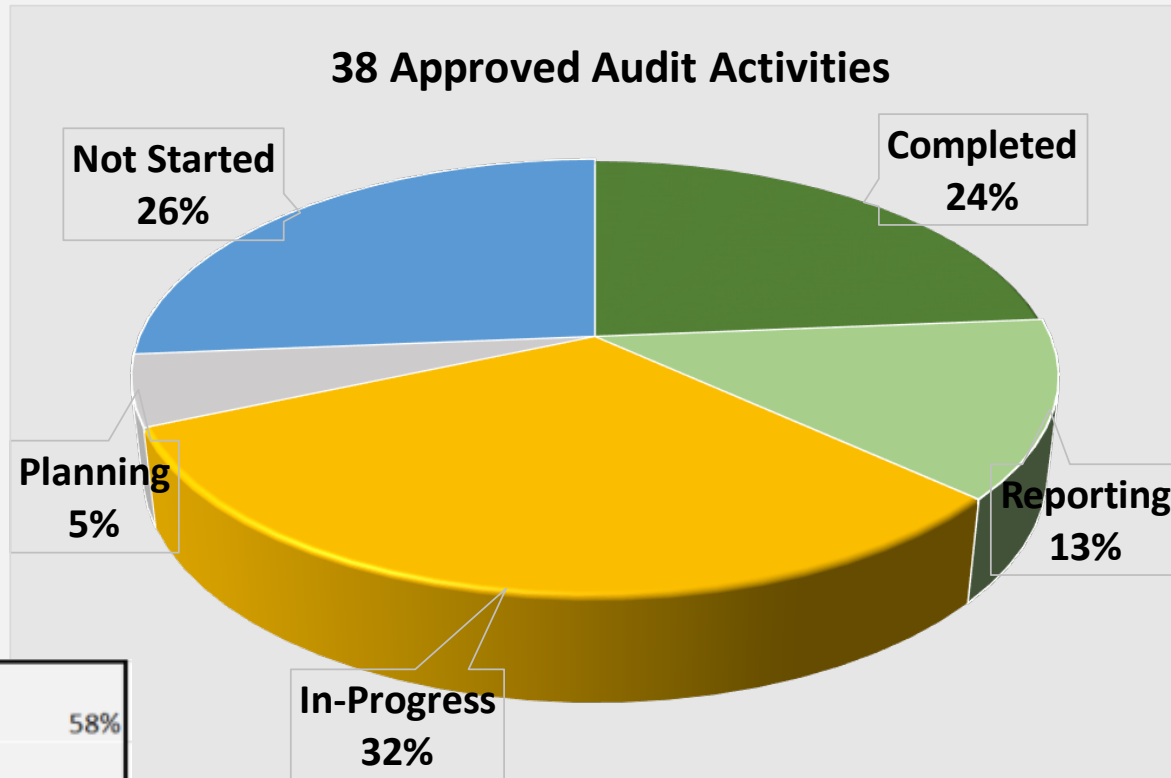
# Internal Audit Draft Reports In-Progress

- Student Health Resources
- Human Resources Vital Records
- Contract Administration
- Student Refunds
- Endowment Funds
- Public Funds Investment Act Compliance

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# FY 2023 Annual Internal Audit Plan Status

Contract Period: November 7, 2022 – November 6, 2022



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Contract Period Progress	58%
Percentage of Hours Expended	105%
Percentage of Fees Expended	61%

# Internal Audit Charter

- Internal Audit's Governance Document
- Updated to reflect revised roles and responsibilities in addition to the Institute of Internal Auditor's new standards and requirements.

## **Purpose**

Texas Southern University's (TSU/University) internal audit function enhances the organization's success by providing the board and management with objective assurance and advice.

Internal auditing strengthens TSU's:

- Value creation, protection, and sustainability.
- Governance, risk management, and control processes.
- Decision-making and oversight.
- Reputation and credibility with its stakeholders.
- Ability to serve the public interest.

TSU's internal audit function protects and enhances the University's success by providing the board and management independent, risk-based and objective assurance, advice, and insights. This is achieved through a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, compliance, and control processes.

*Action: Request approval of the revised Internal Audit Charter.*

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**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Bylaws and Policy (Ad Hoc)

**ITEM:** Request Approval to Update the Statement of Endowment Fund Investment Policy

**DATE PREVIOUSLY SUBMITTED:**

**SUMMARY:** Requesting approval to update the Texas Southern University Endowment Fund, Statement of Endowment Fund Investment Policy. This statement is made in accordance with the fiduciary requirements under the Uniform Prudent Management of Institutional Funds (UPMIFA) as codified in Texas Property Code Chapter 163. Its purpose is to establish a clear understanding between the trustees of Texas Southern University, investment manager(s), consultant(s), and service provider(s) regarding the investment policies, goals, and objectives of Texas Southern University (the University).

**SUPPORTING**

**DOCUMENTATION:** Statement of Investment Policy - Draft (Under Separate Cover)

**FISCAL NOTE:** NONE

**ACTION REQUESTED:** ADMINISTRATION RECOMMENDS APPROVAL OF THIS ITEM

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/07/2023

**ACTING GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/07/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request to Negotiate and Execute Contracts for Student Health Insurance Plans

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute contracts for the Student Health Insurance Plans to include: Intercollegiate Sports Accident, International Student Accident & Sickness, and Domestic Student Health.

Sports Accident coverage is afforded to all student athletes, student managers, student trainers, student coaches and guest recruits as governed by the NCAA.

The hard waiver enrollment International Student Accident & Sickness plan covers non-immigrant International students registered for credit courses at Texas Southern University. All international students are charged a premium for the plan unless proof of comparable coverage is furnished.

Domestic Student Health insurance is a voluntary ACA compliant option introduced in Spring 2021.

The plans afford coverage from August 1, 2023 until August 1, 2024

**SUPPORTING**

**DOCUMENTATION:** Student Health Insurance Program Report (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

**DEPUTY GENERAL COUNSEL**

**DATE**

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Devi Bala*

06/02/2023

**CHIEF FINANCIAL OFFICER**

**DATE**

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request to Negotiate and Execute a Contract to procure a Half Cab Driving Simulator and Bicycle Simulator

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to negotiate and execute a contract to procure a half-cab driving simulator and a bike simulator replicating the driving conditions in the real world. These acquisitions allow the Department of Transportation Planning and Management to conduct advanced research on the hybrid traffic-driving environment due to the implementation of Autonomous Vehicles (AV) that will coexist with conventional non-self-driving vehicles on the roadways in the future.

**SUPPORTING**

**DOCUMENTATION:** Proposal (Under Separate Cover)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dani Balz*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE

**TEXAS SOUTHERN UNIVERSITY  
BOARD OF REGENTS AGENDA**

**COMMITTEE:** Administration and Finance

**ITEM:** Request approval to Execute Contract with Ricoh USA Inc. for the University Copier Fleet

**DATE PREVIOUSLY SUBMITTED:** N/A

**SUMMARY:**

Approval is requested to contract Ricoh USA Inc. to provide copier lease and maintenance services through the State of Texas Department of Information Resources Cooperative Contracts Program. DIR contract (DIR-CPO-4435) was executed from solicitations that are competitively bid and awarded by the State. DIR leverages the State of Texas' purchasing power, leading to discounted pricing with pre-negotiated terms and conditions. Therefore, this purchase qualifies as a "Master Agreement" and is exempt from competitive sourcing as provided for in Chapter 2156.181 of the Texas Government Code.

Ricoh USA Inc. is a publicly traded company; Form 1295 is not required.

Contract Term: September 1, 2023 to August 31, 2026 (36 months)

**SUPPORTING**

**DOCUMENTATION:** Proposal (Under Separate Cover)  
(BOA0001407)

**FISCAL NOTE:** Under Separate Cover

**ACTION REQUESTED:** Administration Recommends approval of this item

**Legal Certification:** This proposal and its implementation will not be in violation of any federal, state, or local law or regulation. All necessary approvals from the President, Vice President, and/or Acting Provost/Senior Vice President have been received.

*Charlie Nhan*

06/02/2023

DEPUTY GENERAL COUNSEL

DATE

**Fiscal Certification:** This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

*Dewi Bala*

06/02/2023

CHIEF FINANCIAL OFFICER

DATE