

AGENDA

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS
Standing Committees/Regular Meeting**

Date: Thursday, August 18, 2022
Time: 8:30 AM
Place: Texas Southern University - Library Learning Center, 5th Floor
3100 Cleburne St.
Houston, TX 77004

Chair: Albert H. Myres
Vice Chair: Marc C. Carter
Second Vice Chair: Pamela A. Medina
Secretary: James M. Benham

I. Call to Order

II. Roll Call

III. Prayer

IV. Open Forum

V. Conflict of Interest

VI. Board Business

A. Approve Minutes for past meetings of the Board of Regents 5
Action Requested: Approval

B. Chairman's Comments

VII. President's Report

Action Requested: Information

-Academic Affairs

-University Updates

VIII. Administration and Finance

Presenters: Regent Dr. Mary Evans Sias, Dr. Lesia L. Crumpton-Young, President & Ms. Anita L. Lockridge, Interim Vice President for Finance/Chief Financial Officer

A. Request Approval Regarding Fiscal Year 2023 Operating Budget 16
Action Requested: Approval

B. Endowment Performance (May 31, 2022 & June 30, 2022) 17
Action Requested: Information

IX. Academic Affairs, Research and Student Life

Presenters: Regent Pamela A. Medina, Dr. Lesia L. Crumpton-Young, President & Dr. Lillian B. Poats, Acting Provost/Vice President for Academic Affairs

A. No Agenda Items

X. Development and Legislative Affairs

Presenters: Regent James M. Benham, Dr. Lesia L. Crumpton-Young, President & Ms. Melinda Spaulding, Vice President for University Advancement

A. Request Approval to Negotiate and Execute Contracts For Marketing, Branding, and Advertising 18
Action Requested: Approval

XI. Personnel and Litigation

Presenters: Regent Caroline Baker Hurley, Dr. Lesia L. Crumpton-Young & Mr. Hao P. Le, General Counsel

A. Confirmation Regarding Appointment Of Vice President Of Business & Administration/CFO 19
Action Requested: Approval

XII. Physical Facilities

Presenters: Regent Marc C. Carter, Dr. Lesia L. Crumpton-Young, President & Mr. Hao P. Le, Acting Vice President for Administration & General Counsel

A. No Agenda Items

XIII. Audit

Presenters: Regent Marilyn A. Rose, Dr. Lesia L. Crumpton-Young, President, & Ms. Darlene Brown, Acting Chief Audit Executive

A. FY2023 Annual Internal Audit Plan 26
Action Requested: Approval

XIV. Athletics

Presenters: Regent Ron J. Price, Dr. Lesia L. Crumpton-Young, President & Dr. Kevin L. Granger, Vice President of Intercollegiate Athletics

A. No Agenda Items

XV. Bylaws and Policies

Presenters: Regent Marc C. Carter, Dr. Lesia L. Crumpton-Young, President & Mr. Hao P. Le, General Counsel

A. No Agenda Items

XVI. Consent Docket

A. Request Approval For ERP Managed Services <u>Action Requested:</u> Approval	36
B. Request Approval For Banner Transition Support Resources <u>Action Requested:</u> Approval	37
C. Request Approval To Obtain Slate Services <u>Action Requested:</u> Approval	38
D. Request Approval to Renew Banner Software and Maintenance Agreement <u>Action Requested:</u> Approval	39
E. Request Approval For Additional Student Housing (The Proper) <u>Action Requested:</u> Approval	40
F. Request Approval/Ratification For Additional Student Housing (Cullen Oaks) <u>Action Requested:</u> Approval	41
G. Request Approval/Ratification For Additional Student Housing (The Icon) <u>Action Requested:</u> Approval	42
H. Request Approval/Ratification For Additional Student Housing (Campus Vue) <u>Action Requested:</u> Approval	43
I. Request Approval to Renew Managed Cloud Services <u>Action Requested:</u> Approval	44
J. Request Approval/Ratification For Additional Student Housing (The Mansion at Rosewood) <u>Action Requested:</u> Approval	45
K. Request Approval To Obtain Barbri Services <u>Action Requested:</u> Approval	46
L. Approval for Rank, Tenure, and Promotion <u>Action Requested:</u> Approval	47
M. Request Approval of Endowed and Non-Endowed Investment Policies <u>Action Requested:</u> Approval	48
N. Request Approval Regarding Annual Update to Debt Policy <u>Action Requested:</u> Approval	49
O. Request Approval Regarding Renewal Of Natural Gas Purchase <u>Action Requested:</u> Approval	50

XVII. Executive Session

- A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s).
- B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property.

C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations.

D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointment, Evaluation or Dismissal of Personnel.

XVIII. Reconvene in Open Session to Consider Action on Executive Session Items as Necessary

XIX. Adjourn

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Board Business

ITEM: Approve Minutes for past meetings of the Board of Regents

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

- Standing Committee/Regular Meetings on June 10, 2022
- Virtual Special Called Meeting on July 6, 2022

SUPPORTING DOCUMENTATION: Draft Minutes

FISCAL NOTE: No Fiscal Impact

ACTION REQUESTED: Approval



BOARD CHAIR Albert H. Myres

DATE 8/11/22

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
STANDING COMMITTEES/REGULAR MEETING**

Friday, June 10, 2022

8:30 A.M.

Present

Mr. Marc C. Carter, Vice Chair
Ms. Pamela A. Medina, 2nd Vice Chair
Mr. James M. Benham, Secretary
Ms. Caroline B. Hurley
Ms. Stephanie D. Nellons-Paige
Mr. Ron J. Price
Ms. Marilyn A. Rose
Dr. Mary Evans Sias
Ms. Keonne M. McClain, Student Regent

Absent

Mr. Albert H. Myres, Chairman

I. Call to Order

The Standing Committees/Regular Board Meeting of the Texas Southern University Board of Regents was called to order and presided over by Regent Carter, Vice Chair, at 8:33 A.M.

II. Roll Call

Attendance and a quorum were confirmed by roll call. The meeting was held on the campus of Texas Southern University, Houston, Texas, in the Library Learning Center, 5th Floor.

III. Prayer

Regent Carter announced that Reverend Gerald Shanks would deliver the prayer.

IV. Open Forum

Regent Carter reminded the speakers addressing the Board of the open forum rules that are governed by the Board's Bylaws.

The following individuals participated in Open Forum in this order:

- Ms. Alexis Ferguson, Vice President, SGA
- Dr. Edieth Wu, Faculty Senate

V. Conflict of Interest Statement

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
STANDING COMMITTEE/REGULAR MEETING
Friday, June 10, 2022 8:30 A.M.**

Regent Carter reminded the board members of the Conflict of Interest statement and to acknowledge any conflict by completing the form and submitting it to the Board Relations office.

VI. Board Business

- A. Approve Minutes for past meetings of the Board of Regents

Action: Regent Carter motioned for approval, seconded by Regent Benham.
Motion passed.

- B. Engagement of Legal Services for the Board of Regents

Action: Regent Carter motioned for approval, seconded by Regent Hurley.
Motion passed.

- C. Oath of Office administered to Ms. Keonne M. McClain

Student Regent Keonne McClain received the oath of office from Judge Caroline Baker Hurley. Comments, family introductions and photos followed.

- D. Board of Regents Committee Assignments

Action: Regent Carter motioned for approval, seconded by Regent Benham.
Motion passed.

- E. Chairman's Comments

No Comments

VII. President's Report

President Young gave a brief update on the successful year that TSU has had and the unprecedented success at an accelerated pace. She explained that TSU has earned an elite Carnegie R2 status among the Historically Black Colleges and Universities (HBCU). President Young stated that she is very excited about research and innovation as we work towards the R1 status by means of proposal submissions.

She reiterated that our focus is grounded on the three critical initiatives principles of (1) Innovation (creativity in action); (2) Transformation (significant impact); and, (3) Disruption (disturbing the status quo). Specifically, the following two disciplines' activities were emphasized:

- Academic Affairs
- Student Engagement & School Spirit

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
STANDING COMMITTEE/REGULAR MEETING
Friday, June 10, 2022 8:30 A.M.**

- National Reputation & Branding
- Corporate & Community Partnerships
- University Engagement
- Athletic Highlights

Lastly, the President asked that two brief updates be reported on by VP of Research, Dr. Penn Marshall; and, from the Enrollment and Student Success division Dr. Brian Armstrong.

President Young concluded her report by expressing her pride in the University's collective team's hard work, which exhibits the university's TSU Proud motto.

VIII. Administration and Finance

- A. Request Approval to Renew Student Health Insurance Plans
Action: Regent Sias motioned for approval, seconded by Regent Medina.
Motion passed.
- B. Request Approval to Obtain EAB Adult Learner Recruitment Solution
Action: Regent Sias motioned for approval, seconded by Regent Carter.
Motion passed.
- C. Request Approval to Engage in Interlocal Participation Agreements
Action: Regent Sias motioned for approval, seconded by Regent Price.
Motion passed.

IX. Athletics

- A. Request Approval Regarding Turf Surface Replacement At Alexander Durley Stadium
Action: Regent Carter motioned for approval, seconded by Regent Benham.
Motion passed.

X. Consent Agenda

- A. Student Accounts Receivable Write-Off
- B. Request Approval to Renew Subscriptions and Databases With EBSCO Information
- C. Request Approval To Renew ProQuest Subscription

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
STANDING COMMITTEE/REGULAR MEETING
Friday, June 10, 2022 8:30 A.M.**

D. Request Approval to Renew Affiliation Agreement with the Houston Academy of Medicine-Texas Medical Center Library

E. Request Approval to Purchase Automated External Defibrillators Service

Action: Regent Price moved for approval of Consent Agenda, seconded by Regent Benham. Motion passed.

F. Request Approval to Contract Amendment with BKD, LLP for Annual Financial Report Audit Services

G. Request Approval to Negotiate and Execute Contracts Related to Capital Expenditure Plan, HEERF, Title III, and Health & Safety

Action: Regent Medina moved for approval of Consent Agenda, seconded by Regent Price. Motion passed.

H. Fiscal Year 2023 Holiday Calendar

I. Request Approval To Submit Requests And Notification For Alternative Capital Construction Assistance Projects

Action: Regent Benham moved for approval of Consent Agenda, seconded by Regent Price. Motion passed.

XI. Executive Session

A. Texas Government Code - Section 551.071 - Consultation with University Attorney(s).

B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property.

C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations.

D. Texas Government Code - Section 551.074 - Personnel Matters, including Appointment, Evaluation, or Dismissal of Personnel.

The Board adjourned at 10:10 A.M. for executive session.

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
STANDING COMMITTEE/REGULAR MEETING
Friday, June 10, 2022 8:30 A.M.**

XII. Reconvene in Open Session to Consider Action on Executive Session Items as Necessary

The Board reconvened in open session with a roll call to reconfirm a quorum at 3:08 P.M. A quorum was present.

XIII. Adjourn

The standing committees and regular meeting adjourned at 3:09 P.M.

Others Present:

President Lesia Crumpton-Young	Dakota Doman	Kevin Granger
Hao Le	Anita Lockridge	DeAnna Nwankwo
Lillian Poats	Michelle Penn-Marshall	Faith Ruiz
Melinda Spaulding	DeNeia Thomas	

SIGNATURE OF APPROVAL

I CERTIFY that the foregoing minutes constitute a true, correct and complete record of the regular board meeting of the Board of Regents of Texas Southern University, held in Houston, Texas on June 10, 2022.

Faith Ruiz
Executive Director
Office of Board Relations

Date Approved by the Board

James M. Benham
Secretary
Board of Regents

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
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Mr. James M. Benham, Secretary
Ms. Caroline B. Hurley
Ms. Stephanie D. Nellons-Paige
Mr. Ron J. Price
Ms. Marilyn A. Rose
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Motion passed.

X. Consent Agenda

- A. Student Accounts Receivable Write-Off
– Caveat: TSU Accounts receivables policies to be reviewed and updated where necessary by October 13, 2022.
- B. Request Approval to Renew Subscriptions and Databases With EBSCO Information Services - Caveat: Only 1-year renewal period. By June 2023, library staff will identify all duplicate purchases in other data bases. Special attention will be given to identifying vendors without automatic annual fee increases. A vendor will be

**MINUTES OF THE
TEXAS SOUTHERN UNIVERSITY BOARD OF REGENTS
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recommended for approval at June 2023 BOR Meeting.

- C. Request Approval To Renew ProQuest Subscription
– Caveat: Only 1-year renewal period. By February 2023, administrative staff will be ready to present a possible vendor from a new competitive bidding process.

- D. Request Approval to Renew Affiliation Agreement with the Houston Academy of Medicine-Texas Medical Center Library

- E. Request Approval to Purchase Automated External Defibrillators Service

Action: Regent Price moved for approval of Consent Agenda, seconded by Regent Benham. Motion passed.

- F. Request Approval to Contract Amendment with BKD, LLP for Annual Financial Report Audit Services

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DeAnna Nwankwo	Lillian Poats	Michelle Penn-Marshall
Faith Ruiz	Melinda Spaulding	DeNeia Thomas

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Faith Ruiz, Executive Director
Office of Board Relations

Date Approved by the Board

James M. Benham, Secretary
Board of Regents

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval Regarding Fiscal Year 2023 Operating Budget

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested for the Fiscal Year 2023 Operating Budget for the period September 1, 2022 through August 31, 2023.

SUPPORTING DOCUMENTATION: FY2023 Operating Budget (Under Separate Cover)
(BOA0001270)

FISCAL IMPACT: N/A

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Endowment Performance (May 31, 2022 & June 30, 2022)

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

The current endowment performance report is presented as information based on the requirements set forth in the Texas Southern University Endowment Investment Policy.

SUPPORTING DOCUMENTATION: Atlanta Consulting Group TSU Endowment Reports – May 31, 2022 & June 30, 2022 (Under Separate Cover)
(BOA0001271)

FISCAL IMPACT: No Fiscal Impact

ACTION REQUESTED: Information

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Development and Legislative Affairs

ITEM: Request Approval to Negotiate and Execute Contracts For Branding and Marketing Campaign

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request approval to negotiate and execute contracts for marketing, branding, and advertising. This will enable the University to increase its presence, increase student enrollment, and partnership funding.

SUPPORTING DOCUMENTATION: None

FISCAL IMPACT: Cost Not To Exceed \$450,000

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law. All necessary approvals from the President, Acting Chief Financial Officer, Vice President, and/or Acting Provost/Senior Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 15, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Personnel and Litigation

ITEM: Confirmation Regarding Appointment Of Vice President Of Business & Administration/CFO

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request confirmation of Ms. Gayathri D. (Devi) Bala to serve as the University's Vice President of Business & Administration/CFO. Ms. Bala holds a Bachelor of Commerce (Accounting), Master of Commerce (Accounting), and Graduate CWA (Cost and Management Accounting). Additionally, Ms. Bala is a Certified Government Financial Manager as well as has a post Baccalaureate Certificate in Accountancy. Finally, Ms. Bala is a Certified Public Accountant.

Ms. Bala has extensive experience in higher education as Associate Vice Chancellor Finance and Accounting (Houston Community College System); Assistant Vice President, Business Services; Chief Financial Officer, Houston Public Media and its Foundation; etc. (University of Houston); and Associate Dean, College Business Services (Maricopa Community College District).

SUPPORTING

DOCUMENTATION: Curriculum Vitae

FISCAL IMPACT: Base Salary of \$250,000 and perquisites

ACTION REQUESTED: Administration recommends confirmation of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

Gayathri D. (Devi) Bala, CPA

Education

CPA, Certified Public Accountant, 2000. **CPA**, Licensed in the State of Texas

CGFM, Certified Government Financial Manager Post Baccalaureate Certificate in Accountancy, Arizona State University

Graduate CWA, Cost and Management Accounting, Institute of Cost & Works Accountants of India, India

Master of Commerce (Accounting), Utkal University, India. *(U.S. Equivalence evaluation from Educational Credential Evaluators, Inc.: 'Equivalent of a Master's degree in Business Administration*

Bachelor of Commerce (Accounting), University of Calcutta, India.

Experience

Houston Community College System, Houston, TX - July 2021 – Present

Associate Vice Chancellor Finance and Accounting (July 2021 – Present)

Lead a team of 50 full time employees including 3 Executive Directors and 5 direct reports

- Responsible for financial operations, tax compliance, records and reporting for the Houston Community College System
- Provide final signoff on financial statements
- Oversee treasury and debt management functions. Serve as Primary Investment Officer.
- Develop and provide recommendations for the operating, restricted, auxiliary and capital budgets to the Board of Trustees
- Develop long-range financial plans based on thorough analysis of data; integrate long-range financial plans with the Facilities Master Plan, Strategic Plan, Board of Trustees-approved policies, alternate budget assumptions, and the financial health and assessment ratio tests
- Responsible for student accounting operations, including invoicing and collection of student and other receivables,

development and maintenance of online payment portals, and refunding processes for students

- Provide support to Executive Director of HCC Foundation in overall finance operations and other issues of the Foundation
- Represent Finance & Accounting on various district-wide committees. Develop and present to various internal and external groups including the Chancellor and the Board of Trustees. Work contacts include all employee levels including executive management, college presidents, administrators, faculty and staff, Board of Trustees, outside agencies and regulators.
- Financial oversight of over Operational budget of over \$370 Million, annual restricted budget of over \$130 Million and annual auxiliary budget and capital budgets of over \$20 Million

Major Accomplishments:

- Claimed over \$100,000 in unclaimed property from the State of Texas on behalf of Houston Community College System (HCC), first time ever for HCC.
- Established transparency in the Grants Accounting and monitoring process by creating streamlined reports
- Created fiscal compliance checklist for monitoring the performance of large institutional contracts
- Worked extensively on clarifying the student payment plan process by bench marking with peer institutions and re-defining the process
- As the primary investment officer for the Community College System, I have established written internal control procedures. This includes completing the annual PFIA (Public Funds Investment Act) training in accordance with Texas Higher Education Coordinating Board to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions. I have successfully executed large investment trades capitalizing on the recent US Treasury yield, while maintaining focus on liquidity, safety and public trust
- Optimization of HEERF funds (Higher Education Emergency Relief Fund) per guidelines.

University of Houston, Houston, TX Sept 2014 – June 2021

Assistant Vice President, Business Services (2015 – 2021)
Executive Director, Business Services – (2014 – 2015)

Divisions of Administration & Finance, Student Affairs & Enrollment Services and College of Medicine.

Dual reporting to the Vice Chancellor/Vice President for Student Affairs & Enrollment Services and Senior Associate Vice Chancellor/Vice President for Administration & Finance.

Chief Financial Officer, Houston Public Media (HPM) and Houston Public Media Foundation (a division of the University of

Houston System) (2016 – 2021)

Division Administrator, College of Medicine (2018- 2021)

Team of 76 full time employees including 4 Executive Directors and 9 direct reports.

- Responsible for strategic financial planning, financial accounting and reporting, human resources and payroll operations for the divisions of Administration & Finance and Student Affairs & Enrollment Services and College of Medicine. Departments include Human Resources, University IT, Facilities Planning and Construction, Campus Safety, University Police, Treasury, Budget office, General Accounting, Equal Opportunity Services, Auxiliary Services including dining, office of real estate and 27 departments within Student Affairs and Enrollment Services.
- Collaborating and advising operational division leaders about their budget strategies including capital budgeting, fiscal operations including optimizing earnings and receivables management, administrative activities, audits & compliance and system-wide initiatives.
- Financial oversight of over 40 departments, 2,000 cost centers with Operational budget and funds management of over \$450 Million, annual capital budget of over \$150 Million and 1,965 full time staff and faculty.
- Signature authority for procurement contracts, employee/faculty hiring and termination.
- Chief Financial Officer, Houston Public Media, a Division of the University of Houston System. Financial oversight of \$24 Million in revenue and expenditure budget.

Major Accomplishments:

- Accomplished business process improvements through effective communication, collaboration, problem solving and governance.
- Established procedures for Procurement Card, Travel Card related expenses, grants and contracts management and employee payroll processes for compliance with University policies.
- Strengthened internal controls by identifying key risk areas and implementing standardized, documented processes such as monthly cost center verifications, accounting and recording of accounts receivable, accounts payable, contracts and cash handling.
- Established service standards, key performance indicators and dashboards to track Business Services performance.
- Created Service Level Agreements to manage and meet internal stakeholders, expectations by defining the roles and responsibilities of the Business Services team and the divisions we serve.
- Identified key areas with audit deficiencies for corrective action, devised a task-based approach to reduce errors and achieved clean audit with zero findings.
- Improved customer focus by advising internal stakeholders on key budget/funding decisions, providing them with real-time, periodic reports to help understand their financial position.
- Rolled-out an integrated process for customer feedback
- Streamlined fixed assets inventory, tagging and capital projects closeout process.
- Implemented New Accounting Standards GASB 75 for Houston Public Media. Responsible for fostering financial stability and fiscal health.
- Fiscal oversight over College of Medicine including budgets monitoring, cost control, funding, payroll transactions processing, employee travel, Contracts, Procurement/Travel Card processing and faculty/staff hiring.
- Manage financial reporting to UH System, Federal, State Agencies, Corporation for Public Broadcasting foundation and other external entities.

Maricopa Community College District- Oct 2001 – Dec 2006
Rio Salado College (*a Maricopa Community College*), Tempe, AZ:
Dec 2006 – Sept 2014.

Associate Dean, College Business Services (2008 – 2014)

Manager College Fiscal Services (July '08-August '08)

Senior Budget Analyst (2006- 2008)
Budget Analyst – II District Budget Office (2003 - 2006)
Accountant – (Capital Assets – District Office) (2001- 2003)

Team of 19 full time employees

Budget:

- Budget planning, development, preparation and management of the college-wide budget including Operational, Capital, Auxiliary Legal and Grant fund budget.

Business Services:

- Plan, direct and approve all expenditures of funds against budget, including General Fund, Capital Fund, Auxiliary Fund and Grant Funds.

Bursar Services:

- Oversight of Bursar operations for the College. Relating to student fees, fines, loan payments, and issues scholarship, financial aid and Veteran's Administration checks, deferments and refunds. Administer the third-party billing process.

Treasury, Debt Management and Investments:

- Financial reporting for cash, investments and bonds. Timely debt service payments and risk assessment

Capital/Plant:

- Direct College's fixed assets inventory, accounting and reporting for Restricted and Plant/Capital fund activity. Represent the college at the annual district wide inventory task force committee.

Human Resources - Payroll:

- Plan, coordinate, administer, manage and monitor the adjunct faculty payroll processes, including Special Services Contracts and part time employee hires.

Off-Sites Business Services Support:

- Plan, assess and review new site acquisitions, allocation of capital funds, including review and cash flow assessment for multi-funded projects.
- Manage tenant accounts at newly acquired sites. Serve as the principal college contact for the tenants.

Immanuel Campus of Care, Peoria, AZ Feb 2001- Oct 2001
Financial Analyst – Revenue forecasting for a large comprehensive care facility.

Zolondek, Strassels, Greene & Freed, P.C. CPA, Phoenix, AZ July 1999 – Dec 1999
Accounting Intern

Leadership and Mentorship

Houston Community College System committees:

Chancellor's T100 Committee
Strategic Enrollment Management Committee
Strategic Operations Committee
Accreditation Committee

University of Houston Mentor and coach to a diverse group of early career staff and students. Have helped set their goals and work toward achieving them by providing constructive feedback on their performance and achievements.

University of Houston Advisory Committees. Serve on various committees including Human Resources, Housing, Diversity and Inclusion, Food Services, Cougar Card and Parking committees

Professional Memberships, Public Media Business Officers Association, NACUBO and TAASCUBO

Member, CPA Certification Advisory Committee, Arizona State Board of Accountancy

Past Regional Vice President, South Western Region, Association of Government Accountants

Regional Vice President Elect, Association of Government Accountants

President and Board Member, Phoenix Chapter, Association of Government Accountants

Maricopa Community College Talent Management- Leadership Advancement Program

MOSAIC, Recognizing Bias
Women's Leadership Group

Team Lead, Criterion Committee, Higher Learning Commission.

Software

Software/Business Applications:

Proficient in Microsoft Office, PeopleSoft Financial System, HRMS- Human Resources Management System, Student Information System, Hyperion Budget Module and Data Warehouse.

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Audit

ITEM: FY2023 Annual Internal Audit Plan

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

The Office of Internal Audit requests approval for its FY2023 Annual Internal Audit Plan. The Annual Internal Audit Plan will enable the University to comply with the Texas Internal Auditing Act, Texas Government Code Chapter § 2102 as amended by House Bill 2485 during the 78th Legislature and House Bill 16 during the 83rd Legislature. Texas Southern University's internal audit function will execute this annual audit plan in accordance with The Texas Internal Auditing Act, The Institute of Internal Auditors' (IIA) International Standards for the Professional Practice of Internal Auditing, the IIA's Code of Ethics, and Generally Accepted Government Auditing Standards (GAGAS).

SUPPORTING

DOCUMENTATION: FY2023 Internal Audit Plan

FISCAL IMPACT: N/A

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law. All necessary approvals from the President, Acting Chief Financial Officer, Vice President, and/or Acting Provost/Senior Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 11, 2022

DATE



**TEXAS SOUTHERN UNIVERSITY
DEPARTMENT OF INTERNAL AUDIT &
ASSURANCE SERVICES**

**FY2023 ANNUAL INTERNAL AUDIT PLAN
DRAFT**

August 19, 2022

The Honorable Greg Abbott, Governor
Members of the Legislative Budget Board
Members of the Sunset Advisory Commission
Internal Audit Coordinator, State Auditor's Office

Dear Ladies and Gentlemen:

Attached is the FY 2023 Annual Internal Audit Plan for the Texas Southern University (TSU/University) approved by TSU's Board of Regents on August 18, 2022. The Annual Internal Audit Plan will enable the University to comply with the Texas Internal Auditing Act, Texas Government Code Chapter 2102 as amended by House Bill 2485 during the 78th Legislature and House Bill 16 during the 83rd Legislature. Texas Southern University's internal audit function will execute this annual audit plan in accordance with The Texas Internal Auditing Act, The Institute of Internal Auditors' (IIA) International Standards for the Professional Practice of Internal Auditing, the IIA's Code of Ethics, and Generally Accepted Government Auditing Standards (GAGAS).

Please contact Darlene Brown at 713.968.1617 or Regent Marilyn Rose at XXX.XXX.XXX if you should have any questions about this audit plan.

Sincerely,

Darlene Brown, CIA, CFE, CSM
Partner

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1.0 Compliance with Texas Government Code, Section 2102.015: Posting the Audit Plan and Annual Report on the Internet

Texas Government Code, Section 2102.015, requires state agencies and institutions of higher education to post agency internal audit plans and internal audit annual reports to the agency's website within 30 days of approval. Texas Government Code, Section 2102.015, also requires agencies to update the posting on the website to include a detailed summary of any weaknesses, deficiencies, wrongdoings, or other concerns raised by the audit plan or annual report and include a summary of the actions taken by the agency to address the issues raised.

In accordance with requirements of Texas Government Code, Section 2102.015, internal audit will provide this Annual Internal Audit Plan, the Annual Internal Audit Report, and any other required internal audit information to the TSU's web master who will ensure the information is posted to the Texas Southern University's website.

2.0 Purpose

The purpose of this document is to communicate the annual risk-based audit plan as approved by the Texas Southern University's Board of Regents, the methodology used to develop the annual audit plan, the timing and resource requirements necessary to complete the audit plan, and the communication of audit results and any significant interim changes to the annual audit plan.

Traditionally, the annual audit plan is developed based on a prioritization of the audit universe, input from the executive leadership, TSU Board of Regents Audit Committee and guidance provided by the State Auditor's Office (SAO). The audit plan is based upon a comprehensive risk assessment framework where we identify the organizational sources for potential engagements and auditable activities; assess organizational risk factors; evaluate the proposed engagements; and prioritize the audits based on the risk rating.

3.0 Risk Assessment

Risk is defined as the possibility of an event occurring that will have an impact on the achievement of objectives. Risk is measured in terms of impact and likelihood. An organization's risk exposure is determined through the identification of risks and evaluating the impact on operations and likelihood of occurrence.

Risk assessments identify an organization's exposure to business disruptions and barriers to achieving the organization's strategic goals. They serve as a tool to focus limited resources to perform evaluations of controls that are in place to limit the exposure.

The types of risk exposure relevant to the TSU are:

- *Compliance Exposure:* Compliance exposure exists whenever an event or activity could cause the University to fail to comply with regulations mandated by state or federal authorities.
- *Information Exposure:* An information exposure exists whenever there is information of a sensitive or confidential nature, which could be altered, destroyed, misused, or compromised.

- *Operating Model Exposure*: An operating model exposure exists whenever University processes, systems, and resources are not adequate or are not working together in an effective or efficient manner.
- *Financial Exposure*: Financial exposure exists whenever an audit area is susceptible to errors or defalcations that affect the general ledger and financial statements or the integrity and safekeeping of TSU assets, regardless of the financial statement impact.
- *Enrollment Supply Exposure* –This exposure exists due to declining student populations and occurs when there are gaps between estimates and actual student enrollment which then impacts:
 - Sustaining financial health
 - Sustaining operations
 - Forecasting faculty needs and utilization
 - Determining infrastructure needs
 - Determining administrative support and operations needs
- *Environmental Exposure*: An environmental exposure exists whenever internal or external factors pose a threat to the stability and efficiency of an audit area. Examples of factors that affect environmental exposure are:
 - Recent changes in key personnel
 - Changing economic conditions
 - Time elapsed since last audit
 - Pressures on management to meet objectives
 - Past audit findings and quality of internal control
- *Physical Security*: A physical security exposure exists whenever security, processes, or people fail to protect students, faculty, staff, visitors, and property from violence, injury, property damage, or property vandalism.
- *Human Resource Exposure*: A human resource exposure exists whenever an area is managing human resources in a way, which is contrary to University policy and/or labor regulations.
- *Reputational Exposure*: A reputational exposures exists whenever an event or activity could jeopardize the reputation of the University and stakeholder trust.

The Texas Internal Auditing Act requires each state agency and institution of higher education to conduct an annual formal risk assessment to evaluate the probability of occurrence and likely effect of financial, managerial, and compliance risks, and information technology usage risks. This written risk assessment is required to be submitted to the state auditor in the form and time prescribed by the state auditor. The state auditor has not prescribed the form and time as of this document preparation and therefore, we include the risk assessment results in this document.

The Institute of Internal Auditors (IIA) Standard 2010.A1 require the chief audit executive to establish a risk-based audit plan to determine the internal audit priorities.

TSU's internal audit function is currently in transition with an acting chief audit executive and a comprehensive risk assessment for fiscal year 2023 has not been completed. This fiscal year 2023 Annual Internal Audit Plan is based upon internal audit's prioritization of fiscal year 2022 audits not completed and review of the University's risk universe. Internal Audit anticipates that a comprehensive risk assessment will be completed by the end of calendar year 2022. Once this is completed, we will update the fiscal year 2023 Annual Internal Audit Plan accordingly.

4.0 FY 2023 Annual Internal Audit Plan

Internal audit will conduct 16 audits, perform a risk assessment, conduct prior audit finding follow-up activities, prepare the FY 2024 Annual Internal Audit Plan and prepare the FY 2022 Internal Audit Annual Report in accordance with the Texas Internal Auditing Act. Hours dedicated to the audit plan are estimated to require **8,094 hours**. This audit plan intentionally provides flexibility to schedule unplanned audits when the need arises and conduct investigations as they are reported. The planned audits, timing and estimated hours are summarized in the chart below.

Fiscal Year 2023 Annual Internal Audit Plan

Audit Activity and Scope/Focus	Risk Ranking	Priority	Estimated Hours	Estimated Timing
Internal Audits				
Contract Administration - Continuation from FY2022 <ul style="list-style-type: none"> • Compliance with applicable SB20 requirements • Procurement process (RFP/RFQ) adherence • Conflict of interest verification • Vendor and contractor setup process including background screening • Contract execution controls • Change management controls ft • Contract Risk Assessment and Monitoring • Adherence to HUB purchasing requirements 	High	High	300	September - October 2022
Human Resources Vital Records / Documents and Processes <ul style="list-style-type: none"> • Data Privacy • Data Identification • Data Classification / Labeling • Professional Certifications 	High	High	400	September - October 2022
Disbursements <ul style="list-style-type: none"> • Compliance with MAPPS. • Authorization. • Supporting documentation. • Invoice accuracy and PO alignment. • Recording accuracy. • Grant expenditure eligibility determination process. 	High	Medium	450	October - December 2022
Endowment Funds <ul style="list-style-type: none"> • Expenditure Compliance • Investment Compliance • Financial Reporting Accuracy & Completeness 	High	High	400	October - November 2022

Audit Activity and Scope/Focus	Risk Ranking	Priority	Estimated Hours	Estimated Timing
Dual Employment Employees (SAO) <ul style="list-style-type: none"> • Identification of Dual Employees • Tracking of Dual Employees • Ensuring compliance of Conflict of Interest requirements of Dual Employees 	High	High	300	November - December 2022
Payroll <ul style="list-style-type: none"> • Accuracy • Overtime • Withholding Reporting 	High	High	400	December 2022 - January 2023
Monthly Reviews <ul style="list-style-type: none"> • Network Access Controls - Employees and Contractors 	High	High	96	On-going
Monthly Reviews <ul style="list-style-type: none"> • Enrollment Reporting • Cost of Attendance • Financial Aid Award • Return to Title IV 	High	High	480	On-going
Quarterly Reviews <ul style="list-style-type: none"> • Cash Management (Financial Aid Drawdowns) • Allowable Costs 	High	High	288	On-going
Enrollment Services <ul style="list-style-type: none"> • Admissions • Recruitment • Registrar’s Office 	High	High	600	January - March 2023
Intercollegiate Athletics <ul style="list-style-type: none"> • NCAA Compliance 	High	High	400	February - March 2023
Facilities Services <ul style="list-style-type: none"> • Construction Contracts • Maintenance Operations & Contracts 	High	High	600	February - April 2023
College of Pharmacy and Health Sciences <ul style="list-style-type: none"> • Policy Compliance 	High	High	400	March - May 2023
Grants Office <ul style="list-style-type: none"> • Grants Oversight and Administrative Operations • Grants Compliance 	High	High	600	April - June 2023
Statutory or Contract Required Audits				
Drug Free Schools and Communities Act Compliance <ul style="list-style-type: none"> • Required Written Notifications • Program Effectiveness • Sanction Enforcement Consistency 			350	November - December 2022

Audit Activity and Scope/Focus	Risk Ranking	Priority	Estimated Hours	Estimated Timing
Public Funds Investment Act Compliance <ul style="list-style-type: none"> • Investment Policy • Reporting Accuracy • Investment Compliance • Training Compliance • Reporting Compliance 			160	July - Aug-23
Administration				
Quality Assurance Improvement Program <ul style="list-style-type: none"> • Design Templates and Revamp Audit Processes. • Self-Assessment and Reporting. • Quarterly Reporting. 	N/A	High	400	On-going Self - Assessment October - November 2022
Enterprise Risk Management Program <ul style="list-style-type: none"> • Completion and roll-out of the ERM Program 	N/A	High	600	On-going
Communications <ul style="list-style-type: none"> • Audit Committee Meetings • Leadership Meetings • Board of Regents Meetings 	N/A	N/A	200	On-going
Audit Follow-Up				
Internal Audit Follow-Up <ul style="list-style-type: none"> • Follow-up on prior audit findings. 	Medium	Medium	400	On-going during FY2023
Texas Internal Audit Act Compliance				
Risk Assessment and FY2023 Annual Internal Audit Plan Development	Compliance	N/A	120	Oct-22
Annual Internal Audit Report	Compliance	N/A	30	Oct-22
Risk Assessment and FY2024 Annual Internal Audit Plan Development	Compliance	N/A	120	Jun-23
Total Hours			8,094	
Total Staff Hours Available			9,848	
Hours Available for Unplanned Audits, Management Requests, and Investigations			1,754	

Additionally, we recommend to co-source the following audits related to information technology.

Proposed Co-Source Audits	Risk Ranking	Priority	Estimated Hours	Estimated Timing
Internal Audits				
Information Technology Security Assessment including Compliance with Texas Administrative Code 202.	High	High	450	October - December 2022
Information Technology Business Impact Assessment / Continuity of Operations	High	High	300	October - December 2022

5.0 Significant Interim Changes

Internal Audit anticipates that a comprehensive risk assessment will be completed by the end of calendar year 2022. Once this is completed, we will update the fiscal year 2023 Annual Internal Audit Plan accordingly and submit the approved plan to the State Auditor's Office.

Interim changes to the annual audit plan may occur from time to time due to changes in management direction, objectives, business risks, timing of initiatives, and staff availability. In accordance with the Institute of Internal Auditors (IIA) Performance Standard 2020, the Chief Audit Executive will communicate any significant changes of the audit plan to TSU's Board of Regents Audit Committee for review and approval. Notification of significant changes to the internal audit plan approved by the Board of Regents will be submitted to the State Auditor's Office.

This annual audit plan was presented to the Board of Regents and approved on August 18, 2022.

DRAFT

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval For ERP Managed Services

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request Approval to obtain enterprise resource planning services to assist the University in its transition from Ellucian managed services.

This purchase is through the E&I Cooperative Contract. This qualifies as a cooperative agreement and is exempt from additional bidding according to the Texas Government Code, Chapter 2156,181.

Columbia Advisory Group is not a HUB, and a 1295 Form is submitted.

The term of the contract is from September 1, 2022 to March 31, 2023.

SUPPORTING DOCUMENTATION: Columbia Advisory Group Statement of Work (Under Separate Cover)
(BOA0001275, LMC0003349)

FISCAL IMPACT: Cost Not to Exceed: \$288,000
University FOAP: 1000-31205-7275-10

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval For Banner Transition Support Resources

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request approval for Banner analyst consulting support, covering Banner ERP Finance along with Financial Aid and Student modules. This resource will assist with the University transitioning from managed services through Ellucian.

This purchase will be made through the State of Texas Department of Information Resources (DIR) cooperative contracts program. DIR contracts are executed from solicitations that have been competitively bid and awarded by the State. DIR is responsible for all cooperative contracts programs that enable State entities to efficiently pool their purchasing to lower costs. This purchase qualifies as a "Master Agreement" and is exempt from competitive sourcing as provided for in Chapter 2156.181 of the Texas Government Code.

GlobalSource is not a HUB, and a 1295 Form is submitted.

The term of the contract is from September 1, 2022 to February 28, 2023.

SUPPORTING DOCUMENTATION: GlobalSource, Inc. Statement of Work (Under Separate Cover)
(BOA0001276, LMC0003367)

FISCAL IMPACT: Cost Not To Exceed: \$625,000
University FOAP: 1000-31205-XXXX-10

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval To Obtain Slate Services

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested to obtain comprehensive suite of Slate services to support Admissions / Enrollment Management through Technolutions. Slate is a comprehensive platform for admissions and enrollment management, student success, and alumni/advancement.

Ed Advancement Foundation awarded this grant to the University, which will cover the costs for the first two years of the Slate services.

Technolutions is not a HUB, and a 1295 Form is submitted.

The term of the agreement is from July 1, 2022 to June 30, 2027.

SUPPORTING DOCUMENTATION: Technolutions Agreement (Under Separate Cover)
(BOA0001277, LMC0003262)

FISCAL IMPACT: Cost Not To Exceed: \$225,000

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



August 8, 2022

GENERAL COUNSEL

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval to Renew Banner Software and Maintenance Agreement

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested to renew the Banner Software and Maintenance Agreement with Ellucian via the Texas Connection Consortium. Texas A&M University Corpus-Christi is the fiscal agent for the Texas Connection Consortium. Banner is the University's main enterprise system platform. This renewal includes the use and technical support of all associated Banner modules. Additionally, this renewal includes updates, patches, and modifications.

This purchase will be made through Texas A&M University-Corpus Christ as an Interagency Cooperative Contract. As a member of the Texas Connection Consortium, the University has access to existing contracts previously awarded by the Consortium. This purchase qualifies as a "Co-Op Contract" and is exempt from competitive sourcing as provided in Chapter 771 of the Texas Government Code. Ellucian is not a HUB, and 1295 Form is submitted.

This renewal period is from September 1, 2022 to August 31, 2023.

SUPPORTING DOCUMENTATION: Texas Connection Consortium Quote and Interagency Contract (Under Separate Cover)
(BOA0001278, LMC0003347)

FISCAL IMPACT: Cost Not To Exceed: \$495,000
University FOAP: 1000-31200-7262-50, 1104-31200-7262-50

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



August 8, 2022

GENERAL COUNSEL

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval For Additional Student Housing (The Proper)

DATE PREVIOUSLY SUBMITTED:

SUMMARY:

The University, through Residential Life and Housing, obtained 318 beds at The Proper. The University currently has a surplus in student housing applications. These additional rooms at The Proper will allow students the option to stay near campus. Shuttle service is provided to transport students to and from the campus and The Proper.

The term of the Master Lease Agreement will be for the 2022-2023 academic year.

SUPPORTING DOCUMENTATION: Master Lease Agreement - DLP Houston Ventures, LLP (Under Separate Cover)
(BOA0001280, LMC0003267)

FISCAL IMPACT: Cost Not To Exceed: \$2,231,000
University FOAP: 1601-41814-2936-60

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval/Ratification For Additional Student Housing (Cullen Oaks)

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

The University, through Residential Life and Housing, obtained an additional 354 beds at Cullen Oaks. The University currently has a surplus in student housing applications. These additional rooms at Cullen Oaks will allow students the option to stay near campus. Shuttle service is provided to transport students to and from the campus and Cullen Oaks.

The term of the Master Lease Agreement will be for the 2022-2023 academic year.

SUPPORTING DOCUMENTATION: Second Amendment to Master Lease - American Campus Communities
(Under Separate Cover)
(BOA0001281, LMC0003136)

FISCAL IMPACT: Cost Not To Exceed: \$2,263,948
University FOAP: 1601-41814-2935-60

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval/Ratification For Additional Student Housing (The Icon)

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

The University, through Residential Life and Housing, obtained 44 beds at The Icon. The University currently has a surplus in student housing applications. These additional rooms at The Icon will allow students the option to stay near campus. Shuttle service is provided to transport students to and from the campus and The Icon.

The term of the Master Lease Agreement will be for the 2022-2023 academic year.

SUPPORTING DOCUMENTATION: Master Lease Agreement - Elgin Ventures, LLC (Under Separate Cover)
(BOA0001282, LMC0003157)

FISCAL IMPACT: Cost Not To Exceed: \$192,000
University FOAP: 1601-41814-2937-60

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

2022-08-08

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval/Ratification For Additional Student Housing (Campus Vue)

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

The University, through Residential Life and Housing, obtained 164 beds at Campus Vue. The University currently has a surplus in student housing applications. These additional rooms at Campus Vue will allow students the option to stay near campus. Shuttle service is provided to transport students to and from the campus and Campus Vue.

The term of the Master Lease Agreement will be for the 2022-2023 academic year.

SUPPORTING DOCUMENTATION: Master Lease Agreement - AC Vue Manager, LLC (Under Separate Cover)
(BOA0001283, LMC0003156)

FISCAL IMPACT: Cost Not To Exceed: \$1,641,200
University FOAP: 1601-41814-2933-60

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.

2022-08-08

GENERAL COUNSEL

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval to Renew Managed Cloud Services

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request approval to renew with Ellucian to provide the University with Managed Cloud Services. Ellucian provides the University with a cloud-based Enterprise Resource Planning (ERP) solution called Banner, that is supported by remote managed service resources. These resources provide hosting services, security, optimization, maintenance, and configuration management of the ERP solution.

Ellucian is not a HUB vendor and a Form 1295 is required.

The term of the renewal is from September 1, 2022 to August 31, 2023.

SUPPORTING DOCUMENTATION: Ellucian Renewal Quote (Under Separate Cover)
(BOA0001284, LMC0003357)

FISCAL IMPACT: Cost Not To Exceed: \$597,776
University FOAP: 1000-31205-7275-10

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval/Ratification For Additional Student Housing (The Mansion at Rosewood)

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

The University, through Residential Life and Housing, obtained 24 beds at The Mansion at Rosewood. The University currently has a surplus in student housing applications. These additional rooms at The Mansion at Rosewood will allow students the option to stay near campus. Shuttle service is provided to transport students to and from the campus and The Mansion at Rosewood.

The term of the Master Lease Agreement will be for the 2022-2023 academic year.

SUPPORTING DOCUMENTATION: Master Lease Agreement - BSC Properties (Under Separate Cover)
(BOA0001269, LMC0003188)

FISCAL IMPACT: Cost Not To Exceed: \$192,000
University FOAP: 1601-41814-2922-60

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval To Obtain Barbri Services

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request approval to obtain Barbri comprehensive services in support of law students in the Thurgood Marshall School of Law.

This requested purchase is through a sole source procurement, as the comprehensive products are completely unique in the market. There are no other comparable products offered by any other provider.

Barbri is not a HUB, and Form 1295 is submitted.

The term of the contract is from June 1, 2022 to May 31, 2025.

SUPPORTING DOCUMENTATION: Statement of Work & Sole Source Justification (Under Separate Cover)
(BOA0001268, LMC0003210)

FISCAL IMPACT: Cost Not To Exceed: \$1,185,000
University FOAP: 3330-22600-7299-50

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic Affairs, Research and Student Life

ITEM: Approval for Rank, Tenure, and Promotion

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Request for the Board of Regents to approve and authorize the change in rank, and/or award of tenure by the College of Transdisciplinary Studies. This action is based on the recommendation of the Acting Provost and with a final administrative decision by the President of Texas Southern University.

SUPPORTING DOCUMENTATION: Rank, Tenure, and Promotion Candidate & CV (Under Separate Cover)

FISCAL IMPACT: None

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval of Endowed and Non-Endowed Investment Policies

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested for the endowed and non-endowed investment policies. The endowed policy relates to the management of the TSU endowment. The non-endowed policy is related to the TSU funds governed by the Public Funds Investment Act. Changes to the endowed and non-endowed investment policies are recommended by the University's investment consultant based on current best practices and current and future market conditions.

SUPPORTING DOCUMENTATION: TSU Endowment Investment Policy and TSU Investment Policy (Under Separate Cover)
(BOA0001272)

FISCAL IMPACT: No Fiscal Impact

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval Regarding Annual Update to Debt Policy

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Seeking approval of an annual update to the policy to govern the use of debt to finance capital projects for Texas Southern University. The policy was initially implemented based on the recommendation of the Bond Review Board during the underwriting process for the Tuition Revenue Bond, Series 2016.

SUPPORTING DOCUMENTATION: Debt Policy (Under Separate Cover)
(BOA0001273)

FISCAL IMPACT: No Fiscal Impact

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



GENERAL COUNSEL

August 8, 2022

DATE

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Administration and Finance

ITEM: Request Approval Regarding Renewal Of Natural Gas Purchase

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested to renew the agreement with the General Land Office (GLO) to provide volume(s) of natural gas supply to the University. The cost of the natural gas supply is based on the Index Gas Price and measured by the British Thermal Units. CenterPoint Energy is the only supplier of natural gas within the Houston area. The GLO negotiates with CenterPoint based on the combined volume from all Texas entities. The resulting discount is made available to the GLO, but would not be available directly from CenterPoint.

This contract will allow the University to purchase natural gas, pursuant to the authority granted by and in compliance with the provisions of the Interagency Cooperation Act, see 771.001 of the Texas Government Code without having to solicit bids for natural gas.

The term of the contract is from September 1, 2022 to August 31, 2023.

SUPPORTING DOCUMENTATION: Annual Usage & Expenditure (Under Separate Cover)
(BOA0001287)

FISCAL IMPACT: Cost Not To Exceed: \$1,000,000

ACTION REQUESTED: Administration recommends approval of this item

Certification: This proposal and its implementation will not be in violation of any applicable federal, state, or local law or regulation. All approvals/signatures from the President, Interim Chief Financial Officer, and Vice President, and, to the extent applicable, Acting Provost/Senior Vice President or Executive Vice President have been received through the Legal Management System, including the fiscal note shown above detailing the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



August 8, 2022

GENERAL COUNSEL

DATE