

SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD

**Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705**

Tuesday, January 27, 2026

5:30 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available in the lobby. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

1. CALL TO ORDER

Ms. Vicki Cox Golder, President

2. EXECUTIVE SESSION*

4

- 1. Motion to Recess Open Meeting and Hold an Executive Session for
 - A. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision Pursuant to A.R.S. § 15-843(A), Regarding Student # 30058146
 - B. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding Student #30050733
 - C. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding Student #30083883

3. RECONVENE PUBLIC MEETING

4. PLEDGE OF ALLEGIANCE

5. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING

Tuesday, February 3, 2026 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center, SE Entrance and Parking

6. PUBLIC COMMENT¹ (30 Minutes Maximum)

7. CONSENT AGENDA³

- A. Approval of Appointment of Non-Administrative Personnel 5
- B. Approval of Personnel Changes 8
- C. Approval of Leave(s) of Absence 10
- D. Approval of Separation(s) and Termination(s) 12
- E. Approval of Stipend for Coaching Volunteers 15
- F. Approval of Minutes of Previous Meeting(s) 17
- G. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,370,761.03 24
- H. Acceptance of Gifts 25
- I. Approval of Parent Support Organization(s) - 2025-2026 27
- J. Approval of Disposal of Surplus Property via PublicSurplus.com 29
- K. Approval of Lease Agreement for Copper Creek Elementary School with the Arizona State School for the Deaf and the Blind 30
- L. Approval of Out of State Travel 43

8. EXECUTIVE SESSION

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- 1. Motion to Recess Open Meeting and Hold an Executive Session for:
 - A. Discussion Pertaining to the Employment of the Superintendent, and in Accordance with His Terms of Employment. May Include an Annual Evaluation of His Performance, Pursuant to A.R.S. § 38-431.03(A)(1)

9. RECONVENE PUBLIC MEETING

10. PUBLIC COMMENT¹ (30 Minutes Maximum)

11. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

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12. ADJOURNMENT

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at www.amphi.com, and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Superintendent's office: (520) 696-5205.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

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**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Executive Session**

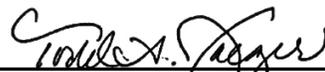
- 1. Motion to Recess Open Meeting and Hold an Executive Session for:**
 - A. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision Pursuant to A.R.S. § 15-843(A), Regarding Student # 30058146**
 - B. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding Student #30050733**
 - C. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding Student #30083883**

RECOMMENDATION:

The Administration recommends the Board convene an executive session for the purpose of discussing the matters identified above as permitted by A.R.S. § 15-843(A) and A.R.S. § 15-843(F)(2).

INITIATED BY:

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Appointment of Non-Administrative Personnel**

BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of January 20, 2026.

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RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:



John Hastings, Director of Human Resources

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent

1/27/2026

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Hatcher	Whitley	Bus Driver Trainee	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Hines	Jeff	Transportation Attendant	CL	Transportation	1	5+ years	Replacement	Ms. Frye-George	
Montijo	Jacob	Special Education Teaching Assisi	CL	Rillito Center	3	0 years	Replacement	Mr. Wolf	
Rosado	Jorge	Security Officer	CL	Amphi High School	6	5 years	Replacement	Mr. Malis	
Uzonyi	Angela	Bus Driver Trainee	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	

*

2024-2025 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	ADCL	Addendum Classified
New	New hire filling a newly created position	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	ADDM	Addendum Only
Replacement	New hire filling a vacated position	CT-AD	Certified Administrative
Rescind	Declined position after appointment	CT	Certified
		CL-AD	Classified Administrative
		CL	Classified
		PR	Professional
		ASW	Student Worker

01/27/2026

SUBSTITUTES

GOVERNING BOARD MEETING
APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Boteo Flores	Gabriela		CT		01/14/2026	
Casey	Sheree		CT		01/06/2026	
Cox	Mary		CT		01/15/2026	
Hanshaw	Karen		CT		01/05/2026	
Haubrich	Margaret		CT		01/15/2026	
Jesseman	Matthew		CT		01/06/2026	
Martin	Jonathan		CT		01/15/2026	
Racine	Randy		CT		01/15/2026	
Vela	Melissa		CT		01/15/2026	
Bengis	Phillis		CL		01/06/2026	
Rozenberg	Lea		CL		01/14/2026	
Zespy	Erin		CL		01/06/2026	

AD Administrative
PR Professional
CT Certified
CL Classified



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Personnel Changes**

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of January 20, 2026.

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RECOMMENDATION:

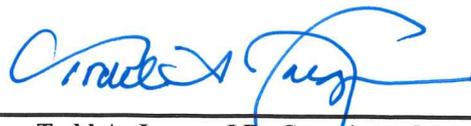
It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:



John Hastings, Director of Human Resources

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent

1/27/2026

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Genis	Erika	Math Coordinator	CT-PR	Wetmore Center	Correction			FTE +0.2
Plattor	Edward	Alternative Small Vehicle Driver	CL-RET	Transportation	Transfer	7	<\$4.48>	
Anderson	Jeffrey	Shipping/Receiving Clerk	CL	Warehouse	Increase FTE			0.4 FTE
Burrola	Priscilla	Special Education Teaching Assistant	CL	Walker Elementary	Promotion	3	+\$0.61	
Castle	Jordan	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			\$25.00 per hour
Houser	Jennifer	Coach - Wrestling Assistant MS	ADCT	Coronado K-8 School	Addendum			\$1,511.48
Kevershan	Kimberly	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			\$25.00 per hour
Le	Thanhliem	Coach - Wrestling Head MS	ADCT	Amphi Middle School	Addendum			\$1,835.37
Lidbetter	Erin	ADDN - Section 504	ADCT	La Cima Middle School	Correction			Amount \$1,050.00
Morales	Maggie	Coach - Softball Assistant HS	ADCT	CDO High School	Addendum			\$2,591.11
Nicley	Camille	ADDN - Curriculum Development	ADCT	CDO High School	Addendum			\$25.00 per hour
Parham	John	ADDN - FAFSA Peer Coach Advisor	ADCT	Amphi High School	Addendum			\$828.00
Parriott	Lisa	ADDN - FAFSA Peer Coach Advisor	ADCT	CDO High School	Addendum			\$828.00
Tarquin	Kathy	ADDN - Homebound	ADCT	Rillito Center	Addendum			\$30.00 per hour
Vigil	Janice	Coach - Basketball Head MS	ADCT	Wilson K-8 School	Addendum			\$1,835.37

*	2024-2025 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Leave(s) of Absence**

BACKGROUND:

Leave(s) of absence will be presented herein and are current as of January 20, 2026.

10

RECOMMENDATION:

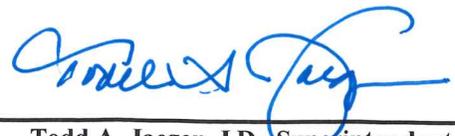
It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:



John Hastings, Director of Human Resources

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent

1/27/2026

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Arviso	Victoria	Imagine Preschool Director	CT	Walker Elementary	01/05/2026	End
Bradbury	Nicole	Teacher - English	CT	Amphi High School	01/02/2026	End
Daglio	Brett	Teacher - Academic Intervention	CT	Keeling Elementary	11/12/2025	Start
Falcon	Leah	Teacher - Mathematics	CT	Cross Middle School	12/31/2025	End
Farnall	Deborah	Teacher - Grade 3	CT	Mesa Verde Elementary	01/04/2026	End
Guymon	Chad	Teacher - Automotive Technologies	CT	Amphi High School	12/15/2025	Start
Okonya	Elizabeth	Teacher - Rillito Classroom	CT	Rillito Center	01/05/2026	Extension
Okonya	Elizabeth	Teacher - Rillito Classroom	CT	Rillito Center	01/08/2026	Extension
Okonya	Elizabeth	Teacher - Rillito Classroom	CT	Rillito Center	01/12/2026	End
Roth	Rachel	Teacher - Grade 3	CT	Coronado K-8 School	03/02/2026	Start
Aldaraca	Erika	Special Education Teaching Assist	CL	La Cima Middle School	01/16/2026	Start
Burg	Anthony	Campus Monitor	CL	Painted Sky Elementary	01/06/2026	Start
Hayes	Karen	Campus Monitor	CL	Walker Elementary	01/12/2026	Start
Hizny	April	Data & Assessment Coordinator	CL	Wetmore Center	01/05/2026	Extension
Hughes Borquez	Amber	Special Education Teaching Assist	CL	Amphi High School	01/06/2026	Start
Outram	Erin	Bus Driver	CL	Transportation	02/02/2026	Extension
Pereira	Ricardo	Behavioral Intervention Monitor	CL	La Cima Middle School	01/05/2026	Start
Plata	Anna	Cook	CL	Keeling Elementary	01/06/2026	Extension

* 2024-2025 School Year
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Separation(s) and Termination(s)**

BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of January 26, 2026.

12

RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:



John Hastings, Director of Human Resources

Date: January 26, 2026



Todd A. Jaeger, J.D., Superintendent

1/27/2026

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Dale	Jessica	Counselor	CT-PR	CDO High School	05/21/2026	Resignation	
Kane	Kaitlynn	Teacher - Grade 2	CT	Harelson Elementary	05/21/2026	Resignation	
Kiefer	Laura	Teacher - ELL/SEI	CT	La Cima Middle School	05/21/2026	Resignation	
Levine	Jennifer	Librarian	CT	La Cima Middle School	05/22/2026	Resignation	
Ohlmaier	Hillary	Teacher - Special Education	CT	Copper Creek Elementary	05/21/2026	Retirement	
Tuo	Alexis	Teacher - Literacy Intervention	CT	Walker Elementary	05/21/2026	Resignation	
Wallach	Ted	Teacher - Band	CT	Holaway Elementary	05/21/2026	Resignation	
Wallach	Ted	Teacher - Music	CT	Holaway Elementary	05/21/2026	Resignation	
Wallach	Ted	Teacher - P. E.	CT	Holaway Elementary	05/21/2026	Resignation	
Wright	Treva	Teacher - Grade 1	CT	Walker Elementary	05/21/2026	Resignation	
West	Helen	Transportation Attendant	CL-RET	Transportation	12/15/2025	Resignation	
Cross	Cynthia	Food Service Attendant - Le	CL	Copper Creek Elementary	05/20/2026	Retirement	
Fowler	Tracey	School Administrative Assist	CL	Ironwood Ridge High	06/30/2026	Retirement	Returning ESI
Garcia	Diana	School Administrative Assist	CL	Rio Vista Elementary	01/16/2026	Resignation	
Gillett	Alisa	Classroom Aide/Caregiver	CL	Wilson K-8 School	12/18/2025	Resignation	
Lopez	Caitlyn	Classroom Aide/Caregiver	CL	Cross Middle School	01/06/2026	Resignation	
Moody	Jeff	Food Service Courier	CL	Food Service Admin	05/20/2026	Retirement	
Truman	Marianne	Food Service Attendant	CL	Copper Creek Elementary	05/20/2026	Resignation	
Valenzuela-Giffney	Patricia	School Administrative Assist	CL	Prince Elementary	06/30/2026	Resignation	

*	2024-2025 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional

01/27/2026

Substitutes

GOVERNING BOARD MEETING
SEPARATIONS

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Germany	Reuben		CT		01/12/2026	
Hinestroza	Gladys		CT		01/12/2026	



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Stipend for Coaching Volunteers**

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of January 20, 2026.

15

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:

John Hastings, Director of Human Resources

Date: January 20, 2026

Todd A. Jaeger, J.D., Superintendent

1/27/2026

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Baez	Rodolfo	Coach - Softball Assistant HS	Ironwood Ridge High	Stipend	\$2,591.11
Garcia	Sabrina	Coach - Softball Assistant HS	CDO High School	Stipend	\$2,591.11
Kochanski	Michael	Coach - Baseball Assistant HS	CDO High School	Stipend	\$2,591.11
Pereira	Ricardo	Coach - Basketball Assistant MS	La Cima Middle School	Stipend	\$1,511.48
Rhonehouse	Kevin	Coach - Track Assistant HS	Ironwood Ridge High	Stipend	\$2,591.11
Salter	Amber	Coach - Baseball Assistant MS	Wilson K-8 School	Stipend	\$1,511.48
Williams	Susan	Coach - 3rd Q. Interscholastic Sup	Cross Middle School	Stipend	\$500.00
Woolmington	John	Coach - Basketball Head MS	Coronado K-8 School	Stipend	\$1,835.37

* 2024-2025 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: January 27, 2026

TITLE: Approval of Minutes of Previous Meeting(s)

BACKGROUND:

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board:

January 13, 2026

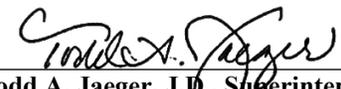
RECOMMENDATION:

The Administration recommends that the minutes of the previous meeting(s) be approved.

INITIATED BY:


Jen Anderson
Executive Assistant to the Superintendent & Governing Board

Date: January 20, 2026


Todd A. Jaeger, J.D., Superintendent

**Minutes of the Organizational Governing Board Meeting
Amphitheater Public Schools
Tuesday, January 13, 2026**

An Organizational public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, January 13, 2026, beginning at 6:00 p.m. at Canyon del Oro High School, 25 W Calle Concordia, Tucson, AZ 85704 in the Fine Arts Auditorium.

Governing Board Members Present

Ms. Susan Zibrat, President
Ms. Deanna M. Day, M.Ed., Vice President
Ms. Vicki Cox Golder, Member
Dr. Michael Gemma, Member
Mr. Matthew A. Kopec, Member

Superintendent's Cabinet Members

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Mr. Scott Little, Chief Financial Officer
Mr. Richard La Nasa, Executive Director of Operational Support
Mr. John Hastings, Director of Human Resources
Ms. Elizabeth Jacome, Director of Curriculum & Assessment
Ms. Kristin McGraw, Director of Student Services
Ms. Julie Valenzuela, Director of 21st Century Education
Ms. Michelle Valenzuela, Director of Communications

1. CALL TO ORDER

President Zibrat called the meeting to order at 6:00pm.

2. PLEDGE OF ALLEGIANCE

Superintendent Jaeger asked Dr. Oranté Jenkins to introduce the Ironwood Ridge students leading the Pledge this evening. Dr. Jenkins introduced students from the art program, Paige, Emmaline, Taya, and Makenna. He shared each students' academic interests, extracurricular activities, and plans after graduation. The students led the Pledge of Allegiance.

Dr. Gemma presented each of the students with a certificate of recognition and thanked them for coming this evening. Each of the students thanked their parents and teachers for their support and expressed their gratitude to be able to represent their school.

A picture was taken with the Governing Board, Superintendent Jaeger, Dr. Jenkins, and the Ironwood Ridge students to mark the occasion.

3. RECOGNITION OF STUDENT ART

Superintendent Jaeger acknowledged the two Ironwood Ridge art teachers, Mr. John Bennet and Ms. Jill Menaugh. Mr. Bennet spoke about the arts an avenue of expression and unmatched accessibility. He noted that seeing the world through the artist's lens broadens creative thinking, critical, thinking, and caring which are all attributes of Amphitheater's Promise of a Graduate. Mr. Bennet thanked the Governing Board for their continued support of the arts and the opportunity for the Nighthawks to showcase their talent which is currently displayed at the Wetmore District offices.

Dr. Gemma presented Mr. Bennet and Ms. Menaugh with certificates of recognition. A picture was taken with the Governing Board, Superintendent Jaeger, Mr. Bennet, and Ms. Menaugh to mark the occasion.

4. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING

President Zibrat stated the next Special Governing Board meeting will be Tuesday, January 27, 2026 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center.

5. PUBLIC COMMENT

There was no public comment.

6. CONSENT AGENDA

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Zibrat asked if any items needed to be removed for further discussion or comment. There were none.

Ms. Cox Golder moved for Consent Agenda Items 6. A– O. be approved as presented. Mr. Kopec seconded the motion. Vote in favor – 5. President Zibrat, Vice President Day, Ms. Cox Golder, Dr. Gemma, and Mr. Kopec. Opposed – 0. Consent Agenda Items 6. A.-O. passed.

A. Approval of Appointment of Non-Administrative Personnel

The Governing Board approved Appointment of Non-Administrative Personnel as submitted in Exhibit 1.

B. Approval of Personnel Changes

The Governing Board approved Personnel Changes as submitted in Exhibit 2.

C. Approval of Leave(s) of Absence

The Governing Board approved Leave(s) of Absence as submitted in Exhibit 3.

D. Approval of Separation(s) and Termination(s)

The Governing Board approved Separation(s) and Termination(s) as submitted in Exhibit 4.

E. Approval of Stipend for Coaching Volunteers

The Governing Board approved Stipend for Coaching Volunteers as submitted in Exhibit 5.

F. Approval of Minutes of Previous Meeting(s)

The Governing Board approved minutes from the December 9, 2025 as submitted in Exhibit 6.

G. Approval of Revision to the 2025-2026 Governing Board Meeting Schedule

The Governing Board approved the Revision to the 2025-2026 Governing Board Meeting Schedule as submitted in Exhibit 7.

H. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,373,855.66

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 8.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1156	\$467,581.74	1157	\$125,859.70	1158	\$12,189.16
1159	\$62,580.13	1161	\$25,124.59	1162	\$24,804.78
1163	\$67,040.47	1164	\$33,945.59	1165	\$102,816.73
1166	\$9,813.75	1167	\$38,849.51	1168	\$153,842.41
1169	\$4,786.39	1170	\$7,392.38	1172	\$7,075.22
1173	\$148,491.62	1174	\$20,611.02	1175	\$512,097.26
1176	\$4,325.92	1177	\$84,305.53	1178	\$116,140.90
1179	\$42,620.65	1180	\$151,455.11	1181	\$100,119.20

I. Acceptance of Gifts

The Governing Board approved the Acceptance of Gifts as submitted in Exhibit 9.

J. Approval of Parent Support Organization(s) - 2025-2026

The Governing Board approved CDO Choir Boosters as submitted in Exhibit 10.

K. Approval of Disposal of Surplus Property via PublicSurplus.com

The Governing Board approved the Disposal of Surplus Property via PublicSurplus.com.

L. Approval of Lease Agreement with T-Mobile West, LLC

The Governing Board approved the Lease Agreement with T-Mobile West, LLC as submitted in Exhibit 11.

M. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants

The Governing Board has approved Arizona Department of Administration School Facilities Division Building Renewal Grants as submitted in Exhibit 12.

N. Physical Education Credit for High School Graduation and Request for an Individual Exemption

The Governing Board approved Physical Education Credit for High School Graduation and Request for an Individual Exemption as submitted in Exhibit 13.

O. Approval of Out of State Travel

The Governing Board approved Out of State Travel as submitted in Exhibit 14.

7. ACTION**A. Superintendent's Recommendation for School Closures and Consolidation**

President Zibrat asked Superintendent Jaeger to present the item. Superintendent Jaeger shared that he was bringing forth a recommendation that is one of the hardest in the District's 132 year history: to close four of its schools. He spoke about a history of meeting the needs of the Tucson community and the necessity of making an adjustment to ensure the District's longevity in continuing to serve.

Superintendent Jaeger summarized the challenges the District has faced for some time and have been studied in great detail over the last year including the declining birth rate, expansion of Empowerment Scholarships (private school vouchers) and competition from private and charter schools which have all contributed to an enrollment decline. He noted that the District is currently maintaining infrastructure for 19,000 students while currently serving under 11,000 and continuing to do so will deprive active classrooms the resources they need. Superintendent Jaeger stated that consolidation allows the District to build and strengthen existing programs that are hampered by low enrollment and ensures against the loss of vital programs like all-day free Kindergarten, Fine Arts and PE, extracurriculars, and expanded course offerings.

Superintendent Jaeger reiterated his recommendation to close Copper Creek Elementary, Donaldson Elementary, Holaway Elementary, and Nash Elementary effective June 2026. He noted this was not a reflection of the quality of these schools, but a response to the shifting landscape of the community. He once again shared the welcoming schools the affected students would attend next school year and explained that these sites are eager to welcome new students and staff. Superintendent Jaeger went on to speak about the expectation that most all impacted staff will be offered positions within the District. He also spoke to Legacy Preservation for closing schools, steps to welcome students to their new campuses, and the productive repurposing of the closed sites by exploring community partnerships.

Superintendent Jaeger spoke to each Board member individually about their own experiences and investments made through their involvement with the District via the Governing Board, but additionally as students, parents, teachers, and administrators of the Amphitheater community. He respectfully asked for their support in approving the recommendation.

President Zibrat explained the Board would now hear from the public about this issue before voting and read the protocol for Public Comment.

Sharon Lovemore is a parent who spoke about the Copper Creek students who receive Special Education Services. She expressed her concern about separating the cross-categorical students from the rest of their general education peers at a new school site. Ms. Lovemore stated that this is a restrictive move that raises equity and disability rights concerns. She went on to praise Copper Creek's current program and asked the Governing Board to postpone their decision to close Copper Creek. Ms. Lovemore asked the Governing Board to consider relocating Painted Sky students to Copper Creek instead.

Jennifer Skinner is a parent and asked the Board to reject the recommendation to close Copper Creek Elementary. She spoke about the school as the heart of the Copper Creek neighborhood that has meant so much to generations of families. Ms. Skinner spoke about the disruption the closure will cause families and that its closure doesn't solve the root issue. She offered praise for the staff and community of Copper Creek Elementary and criticized the District's lack of transparency in exploring the lease of the building to outside vendors.

Caitlin Provencio is a parent who criticized the Board for not listening to the voices of families in the District regarding closures. She shared that this issue has lead her to look outside of Amphitheater to school her children. Ms. Provencio acknowledged that things can't remain as they are, but the ramifications of these decisions will be felt for years to come.

Lorella Ritzell is a parent and District employee. She asked for more collaboration, critical thining, and problem solving to address the current issues. Ms. Ritzell stated there were inconsistencies in information presented to the public and that many people felt like their concerns and comments about the process were being ignored. She expressed concern for her employment and about the fairness in which employees affected by closures will be placed. Lastly, Ms. Ritzell pointed out that Copper Creek is being considered for an A+ Distinction and a decision to close it should not be made until those results are announced in February.

Amanda Griffin is a parent and expressed her disappointment that it seems like the Board has already made its decision. She went on to speak about her child's positive experiences at Holaway and how difficult it is for her special needs child to not be moving on with their general education peers. Ms. Griffin went on to say that schools are not just for academics, but are places where students feel safe and build connections with others. She offered criticism of asking the most vulnerable students to pay the emotional price for a system decision.

President Zibrat stated now was the time for the Board to discuss the recommendations.

Mr. Kopec asked about the fate of Amphi Academy Online (AAO) which is currently housed at Donaldson Elementary. Superintendent Jaeger explained that AAO will continue to run without an interruption in service, however it will be decentralized with staff being housed at other sites across the District.

Mr. Kopec asked about how special education students' needs, specifically those at Copper Creek, are being met and IDEA requirements. Superintendent Jaeger explained that Federal law prefers students to be educated at the closest facility to their home which in the case of Copper Creek students would be Painted Sky. He also clarified that the term of "least restrictive environment" quoted in the law, refers to program/placement and not the actual physical building. He presented the specific federal code language pertaining to the same. Lastly, he noted that many of the staff members will be moving with the Special Education students to their new site.

Mr. Kopec asked about employee impact and the placement process for displaced staff. Superintendent Jaeger stated that Human Resources have already met with affected employees and explained that seniority is used to place classified employees, but the law states that other factors like experience and professional skills must be used to place certified staff. Superintendent Jaeger noted that natural attrition through retirements and resignations also offers openings for displaced staff across the District.

Mr. Kopec asked about the repurposing of closing sites and how the District will maintain security there. Superintendent Jaeger noted that school sites cannot be sold to private parties without voter approval, however the District can engage in sale or leasing agreements with other governmental entities in easier ways. He

acknowledged that there have been recent reports about the Arizona School for the Deaf and Blind expressing interest in one of the Amphitheater sites and that it hadn't been mentioned publicly yet, because it is a fairly new development. Superintendent Jaeger explained that any lease agreement would need to be approved by the Governing Board in the future, but in reality, the Board first needs to vote to close schools before they can be leased or sold. He went on to discuss security measures for vacant schools such as patrols and cameras.

Dr. Gemma shared that he has read all of the comments and letters submitted to him and understands the emotions and concerns. He noted that he has offered his own suggestions and questions which have all been met with a sound rationale behind the current recommendations. Dr. Gemma praised the District personnel for the work they have done to offer a solution that affects the smallest group of students while continuing to offer excellent educational programs and resources. He noted that children are resilient and praised the willingness of teachers and staff to welcome them at their new schools. Dr. Gemma thanked everyone who participated in the process and encouraged everyone to move forward in a positive way.

Seeing no further discussion, President Zibrat stated she would now entertain a motion regarding the Superintendent's recommendations.

Vice President Day motioned for the Governing Board to approve the recommendation to close Copper Creek Elementary, Donaldson Elementary, Holaway Elementary, and Nash Elementary at the end of the 2025-2026 school year.

Vice President Day noted that it is difficult for her to make this motion as she has been a part of the District for the past 69 years as a student, teacher, and Governing Board member. She spoke about the only other school closure of Wetmore Elementary many years ago and the growth of the District after that time.

Ms. Cox Golder seconded the motion.

Ms. Cox Golder stated it was with a heavy heart that she seconded the motion. She spoke about finding the sites to build Copper Creek, Painted Sky, Wilson K-8, and Ironwood Ridge years ago and that now with one of those sites closing, others will be welcoming those students and teachers. Ms. Cox Golder was also encouraged by the prospect of new tenants for the vacated buildings.

President Zibrat asked if there was any further discussion by the Governing Board. There was none. She stated due to the significance of this item and for historical interest of clarity, she was asking for a roll call vote.

Roll Call Vote in favor: President Zibrat-Yes, Vice President Day-Yes, Ms. Cox Golder-Yes, Dr. Gemma-Yes, Mr Kopec-Yes. Opposed-0. Motion passes 5-0.

8. ORGANIZATIONAL MEETING

A Nomination and Election of Governing Board President and Vice President

Arizona law, A.R.S. §15-521, requires that the Governing Board hold an organizational meeting annually between January 1 and January 15. The same section of Title 15 requires that the Board elect a president from among its members. The President of the Board presides over all meetings of the Board, in accordance with Arizona law and District Policies.

A.R.S. §15-521(D) provides that the Board must prescribe rules for its own governance. Governing Board Policy 1-103, one of the Governing Board rules of governance, does require the election of a clerk, which the Board has traditionally designated as "Vice-President". The Vice-President presides over all meetings of the Board at which the President is not present.

The nomination of officers, under Roberts Rules of Order, may be done by open nomination. The President initiates this method by simply calling for nominations from the floor. Alternatively, any member could offer a motion that nominations be made from the floor. After passage of such a motion, or upon initiation by the President, the current President takes all nominations for the office of president first. Board members may, alternatively, move the nomination of a candidate, requiring a second and a passing vote for the nominee to be placed on the slate of candidates. This of course, adds an additional step to the election process and is not recommended for small bodies like the Board.

Nominees may decline their nomination prior to any vote. When it appears no further nominations are forthcoming, the President may close the floor to further nominations, or it may be closed upon a passing motion to do the same.

Under Roberts Rules, there are technically several ways of conducting the election of officers following the nomination process; those that are practicable and applicable to the election of Governing Board officers are described below. Secret balloting, for example, is permitted by Roberts Rules, but not by the Arizona Open Meeting Law. Once again, any one of the alternative methods below may be used – either upon selection of method by the current President or by motion (the latter of which controls in the event of conflict). If a voting method is selected, the chair should explain how the matter will proceed prior to the vote being taken.

Acclamation. If there is only one nominee for an office, the chair of the meeting can simply declare the individual is elected, rather than taking a vote.

Voice or Other Voting. Absent election by acclamation, a vote of the Board on nominees is required by voice, roll call, show of hands or rising (where Board members stand). Roberts provides that, unless a method of voting is selected upon motion, the chair will decide the method based upon the nature of the election, closeness of the expected vote, and the size of the group.

The current President announces the result of a vote formally, for the record. Until that announcement, Roberts permits any Board member to change their vote. In the event of a tie between nominees, the chair may call for a new vote to determine the tie.

President Zibrat nominated Ms. Cox Golder for President; Vice President Day seconded the motion and all concurred. There were no other nominations and through acclamation, Ms. Cox Golder was declared President.

President Cox Golder asked for nominations for Vice President. Vice President Day nominated Mr. Kopec for the Office of Vice President; Dr. Gemma seconded the motion and all concurred. There were no other nominations and through acclamation, President Cox Golder declared Mr. Kopec as Vice President.

The Certificate of Election of Governing Board President and Vice President was signed by all Board members to be forwarded to the Pima County School Superintendent's office.

9. PUBLIC COMMENT

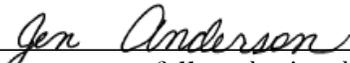
There was no further public comment.

10. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were none.

11. ADJOURNMENT

Ms. Day moved to adjourn. Vice President Kopec seconded the motion. There was no discussion. Voice vote in favor-5. President Cox Golder, Vice President Kopec, Ms. Day, Dr. Gemma, and Ms. Zibrat. Opposed-0. The meeting adjourned at 7:06pm.



Minutes respectfully submitted for Governing Board Approval
Jen Anderson, Executive Assistant to the Superintendent & Governing Board

January 15, 2026
Date

Vicki Cox Golder, Governing Board President

January 27, 2026
Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Vouchers Totaling and Not Exceeding \$3,370,761.03(Final Total)**

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: January 26, 2026

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Acceptance of Gifts**

BACKGROUND:

Donations detailed on the attached listing have been received by the District.

RECOMMENDATION:

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: January 14, 2026

Todd A. Jaeger, J.D., Superintendent

Gifts and Donations	Donor	Site
Ck in the amount \$600.00	SABINO CANYON VOL NATURALISTS	PRINCE ELEMENTARY
Ck in the amount \$400.00	SABINO CANYON VOL NATURALISTS	RIO VISTA ELEMENTARY
Ck in the amount \$267.02	AMERICAN ONLINE GIVING FNDTN	OTHER
Ck in the amount \$825.00	AMPHITHEATER FOUNDATION	AMPHITHEATER HIGH SCHOOL
Ck in the amount \$300.00	TUCSON CHILDREN'S MUSEUM	PRINCE ELEMENTARY
Ck in the amount \$26.20	BOX TOPS	HARELSON ELEMENTARY
Ck in the amount \$809.60	AMERICAN ONLINE GIVING FNDTN	CANYON DEL ORO HIGH SCHOOL
Ck in the amount \$1,000.00	PIMA FEDERAL CREDIT UNION	INNOVATION ACADEMY
Ck in the amount \$224.19	IRHS POM LINE BOOSTER	IRONWOOD RIDGE HIGH SCHOOL
Ck in the amount \$96.58	KROGER	AMPHITHEATER MIDDLE SCHOOL
Ck in the amount \$100.00	MERRILL LYNCH	CROSS MS
Ck in the amount \$780.00	A CLUB	AMPHITHEATER HIGH SCHOOL
Ck in the amount \$200.00	JANET MCMILLAN RIVES	LA CIMA MIDDLE SCHOOL
Ck in the amount \$200.00	JOSEPH & SANDRA THOMPSON	HOLAWAY ELEMENTARY
Ck in the amount \$1,000.00	CALPORTLAND COMPANY	KEELING ELEMENTARY
Trumpet & Metronome	DANNETTE DEISTER-SCHULTZ	MESA VERDE ELEMENTARY
Ck in the amount \$3,246.79	VICTORY FUNDRAISING	CANYON DEL ORO HIGH SCHOOL
Ck in the amount \$78.82	KROGER	NASH ELEMENTARY
Ck in the amount \$33.90	BOX TOPS	HOLAWAY ELEMENTARY



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Parent Support Organization(s) – 2025-2026**

BACKGROUND:

Approval of the following Parent Support Organization(s) pursuant to District Procedure 4-102.A:

IRHS Softball Booster

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve these changes to the list of approved parent support organizations.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: January 20, 2026

Todd A. Jaeger
Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025-2026
Name of Organization IRHS Softball Booster School Ironwood Ridge High Sch
Related Student Organization or Club _____ Taxpayer I.D. 47-4250602

OFFICERS:

Name: Donna Bores Name: Nicole Hoskinson
Office Held: President Office Held: Treasurer
Address: _____ Address: _____
E-mail: _____ E-mail: _____
Phone(s): _____ Phone(s): _____
Date taking office: 08-01-25 Date taking office: 08-01-25
Name: _____ Name: _____
Office Held: _____ Office Held: _____
Address: _____ Address: _____
Phone(s): _____ Phone(s): _____
Date taking office: _____ Date taking office: _____

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (first year only)
2) I.R.S. Determination Letter (first year only)
3) Annual budget, goals and objectives
4) Current operating by-laws
5) Last fiscal year AZ Corporation Commission Annual Report
6) Last fiscal year I.R.S. Form 990 Annual Report ✓
7) Most recent treasurers financial report ✓
8) Most recent bank statement 08-01-25

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives
2) Current operating by-laws
3) Most recent treasurers financial report
4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No
Member meetings held how often? Monthly Executive meetings held how often? Quarterly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Donna Bores 8/1/25 N. Hoskinson 08-01-2025
Signature Date Signature Date

Signature Date 1/13/26 Date

Site Administrator's Approval: _____
Signature Date

For district use: Finance Department recommendation: approval
Governing Board Agenda date: 1/27/26



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: January 27, 2026

TITLE: Approval of Disposal of Surplus Property via PublicSurplus.com

BACKGROUND:

With Governing Board approval, the Administration will sell via an Internet-Based Online-Sale the following surplus property:

<u>Description</u>	<u>Quantity</u>
CATV Amplifiers	4
Lathe 4 Speed Brake	1

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com.

INITIATED BY:

A handwritten signature in cursive script that reads "Scott Little".

Scott Little, Chief Financial Officer

Date: January 13, 2026

A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Lease Agreement for Copper Creek Elementary School with the Arizona State School for the Deaf and the Blind**

BACKGROUND:

On November 17, 2025, the Superintendent submitted a recommendation plan for school consolidations for the 2026 -2027 School Year. The recommendation included the consolidation of four elementary schools, Copper Creek, Donaldson, Holaway and Nash, which would combine student enrollments with adjacent elementary schools. At the January 13, 2026, Governing Board Meeting the Board voted to approve the consolidation recommendation for the 2026 – 2027 School Year.

Following the Superintendent’s November 17, 2025 school consolidation recommendation plan announcement, the Administration for the Arizona State School for the Deaf and the Blind (“ASDB”) contacted District Administration, expressing interest in entering into a lease agreement for one of the school campuses proposed for closure, requesting information on each campus, including building square footage, room counts, building maps and to set up site tours of the buildings.

District Administration provided these documents to ASDB for each of the four closing schools, Copper Creek, Donaldson, Holway and Nash. District staff scheduled site tours with ASDB staff. After touring Copper Creek Elementary School, ASDB notified the District of their preference to negotiate a lease for Copper Creek Elementary School.

The District Administration and ASDB Administration worked together to prepare a lease agreement, with terms as follows:

- One year lease term with four annual renewal terms totaling five years.
- Annual rental fee with a 3% annual increase in rental fee.
- ASDB to pay all utility fees and provide custodial services.
- District to maintain/repair all buildings and grounds.
- Lease term starts July 1, 2026.

This agenda item is presented to permit the District to enter into an agreement to lease the Copper Creek Elementary School to the Arizona State School for the Deaf and the Blind. The lease is advantageous to the District financially with receipt of monthly lease payments and elimination of site utility expenditures for the term of lease.

District Legal Counsel has reviewed the agreement and has determined that it is within the power and authority of the Amphitheater Governing Board to enter into the agreement.

RECOMMENDATION:

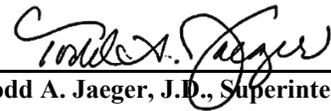
It is the recommendation of the Administration that the Governing Board approve the Lease Agreement with the Arizona State School for the Deaf and the Blind and authorize the Administration to execute the Lease Agreement.

INITIATED BY:



Richard C. La Nasa, Executive Manager, Operational Support

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent

SCHOOL BUILDING LEASE

THIS SCHOOL BUILDING LEASE ("Lease") made as of this ___ day of _____, 2026, by and between Amphitheater Unified School District No. 10 (hereinafter "Landlord"), a political subdivision of the State of Arizona, whose address is 701 W. Wetmore Road, Tucson, Arizona 85705, and the Arizona State School for the Deaf and the Blind (hereinafter "Tenant"), a public body corporate, whose address is 1200 W. Speedway Blvd, Tucson, Arizona 85745.

WITNESSETH, that for and in consideration of the Rent hereinafter reserved and of the mutual covenants and agreements hereinafter set forth, Landlord and Tenant do hereby mutually agree as follows:

1. PREMISES AND USE.

- (a) Landlord does hereby lease and demise to Tenant for use only by Tenant, and Tenant does hereby lease and take from Landlord, to have and to hold for the term and upon the covenants and conditions hereinafter set forth, the building identified as "Copper Creek Elementary School" located at 11620 N. Copper Spring Trail, Oro Valley, Arizona 85737 (the "Building"), together with certain portions of the real property on which the Building sits, as described and shown on Exhibit A (the "Premises"). The Premises consists of approximately 106,002 square feet of building space.
- (b) At the commencement of the Term, as defined herein, Landlord shall turnover the Premises and Building, including all mechanical, plumbing, and electrical systems in good working order, and the Building shall be free of all furniture and other tangible personal property to allow Tenant to furnish the Building as necessary for its operations.
- (c) Tenant shall use the Premises and Building for education and general office purposes related thereto (the "Use"). Tenant may use the Premises and Building for other purposes related to the Use, so long as such other use is permitted by the zoning designation for the Building, and so long as such other use does not materially interfere with the educational functions of Landlord.
- (d) Landlord represents and warrants that the Premises and Building allow for the Use.

2. **TERM.** The term hereof shall be for a period of 12 months (the "Term") (or until such Term shall sooner cease and expire as hereinafter provided) commencing on July 1, 2026, (the "Commencement Date") and expiring at 11:59 p.m. on June 30, 2027. Tenant may extend the Term for four (4) consecutive one (1) year periods (each, a "Renewal Term") on the same terms and conditions as contained in this Lease, except as expressly provided herein. To exercise a renewal option, Tenant shall provide Landlord with written notice at least ninety (90) days prior to the expiration of the Term or current Renewal Term, as applicable. Tenant may only exercise one (1) renewal option at a time.

3. **SECURITY DEPOSIT.** Upon execution of Lease, Tenant shall deposit with Landlord the sum of None (\$0.00) (the "Security Deposit") which Landlord shall reimburse to Tenant no

later than two weeks following end of term so long as Tenant vacates Premises in clean and sound condition at end of Term.

- 4. RENT AND RENT ADJUSTMENTS.** "Rent" means the "Base Rent" as hereinafter described, together with all other financial obligations of Tenant under this Lease which are herein described as "Additional Rent". Tenant shall pay, without notice, deduction, setoff or abatement, a total Base Rent of One Million Two Hundred Seventy-two Thousand Twenty-Four and 0/100 dollars (\$1,272,024.00), in lawful money of the United States, in equal consecutive monthly installments of One Hundred Six Thousand Two and 00/100 dollars (\$106,002.00) each, in advance on the first day of each month during the Term hereof provided. Payment received later than the 10th day following the first day of each month shall be subject to a 10% late fee penalty. If the Term hereof commences (or terminates) on any day other than the first (or last) day of a month, Base Rent for the first (or last) month shall be adjusted on a per diem basis. For each renewal term, if any, following the expiration of the initial Term, the Base Rent and monthly installments shall increase by three percent (3%) and shall be equal to the following:

<u>Renewal Term(s)</u>	<u>Annual Base Rent</u>	<u>Monthly Installment</u>
1	\$1,310,184.72	\$109,182.06
2	\$1,349,490.26	\$112,457.52
3	\$1,389,974.97	\$115,831.25
4	\$1,431,674.22	\$119,306.18

- 5. LANDLORD WORK.** Prior to or by October 1, 2026, the Landlord will install adult size toilets and sinks in one men's and women's bathrooms on the first floor of Building CN. During the Term and any Renewal Term, Landlord shall maintain and repair the exterior portions of the Building and grounds as well as all mechanical, plumbing, and electrical systems at its own cost except that any damage to the exterior of the Building and grounds or the mechanical, plumbing, and electrical systems caused by acts of Tenant, Tenant's guests, invitees, licensees, agents, employees, or contractors ("Tenant's Users"). Further, during the Term and any Renewal Terms, Landlord shall maintain evening security patrol of the Premises and ensure the Premises and Building complies with all federal, state, and local laws and regulations, including but not limited to, the Americans with Disabilities Act and the National Register of Historic Places, unless the Premises or Building fail to comply with any such laws due to the acts of Tenant's Users, in which case Tenant shall bring the Premises and/or Building back in to compliance with such laws at its sole expense.
- 6. REFUSAL RIGHTS.** During the Term and any Renewal Terms, Tenant may exercise a right of first refusal to lease any available space or building existing on the Premises contiguous to the Premises (the "ROFR Space") if Landlord receives a bona-fide third-party offer to lease the ROFR Space, which offer otherwise would be acceptable to Landlord (a "Qualifying Offer"). If Landlord receives a Qualifying Offer, Landlord shall notify Tenant in writing within seven (7) business days (the "ROFR Notice"). Tenant may, within fifteen (15) business days of receiving the ROFR Notice and in its sole-discretion, notify Landlord in

writing of its election to exercise its right of first refusal to lease the ROFR Space on materially identical terms to the Qualifying Offer, except that the term of such new lease shall be adjusted to permit expiration co-terminus with this Lease. If Tenant fails to notify Landlord as provided herein, Tenant shall be deemed to have declined to exercise its right of first refusal and Landlord may proceed to lease the ROFR Space as provided in the Qualifying Offer.

7. **UTILITIES.** Tenant shall be responsible for obtaining and paying for electrical, gas, water, sewer, communications, telephone, data, trash removal and custodial services for the Premises. Tenant shall also be responsible for any solar electrical utility costs that are levied upon Landlord resulting from Tenant's Use of the Premises. Landlord shall invoice Tenant for said solar electrical utility costs monthly. Tenant shall reimburse Landlord within thirty (30) days of receipt of the solar electrical utility invoice. Landlord shall make documentation of such costs, including the original invoices addressed to Landlord, available for inspection by Tenant upon request.
8. **INSURANCE.** Landlord and Tenant acknowledge that Tenant is self-insured pursuant to A.R.S. §§ 41-621 and 41-622.

(a) **LIABILITY INSURANCE.** Tenant, at its expense, shall keep in force during the term of this Lease liability insurance insuring Landlord and Tenant against liability arising out of the use or occupancy of the Premises. Such insurance shall provide for a limit of liability of not less than ONE MILLION DOLLARS (\$1,000,000.00) for injury to or death of one (1) person in any one (1) accident or occurrence and not less than ONE MILLION DOLLARS (\$1,000,000.00) for property damage. The limits of insurance coverage shall not be deemed to limit the liability of Tenant under this Lease. The certificate of insurance shall list Landlord as an additional insured.

(b) **PROPERTY INSURANCE.** Landlord shall maintain and keep in force during the term of this Lease, insurance covering loss or damage to the Property from all perils included within the classification of fire, extended coverage, vandalism, malicious mischief and special extended perils ("all risk"). This insurance, however, shall not necessarily extend to any fixtures, equipment or personal property of Tenant located on the Property or within the leased Premises.

(c) **INSURANCE POLICIES.** Landlord acknowledges that Tenant and the State of Arizona are self-insured pursuant to A.R.S. §§ 41-621 and 41-622 and subject to the exclusions therein. Tenant shall deliver to Landlord certificates evidencing the existence and limits of the insurance required under *Paragraph 8(a)*. Tenant shall not do or permit anything to be done which would invalidate the insurance.

9. **ADDITIONS TO PROPERTY.** Tenant, at its own expense, may add the name of its school to the existing marquee sign that exists on the Premises. Prior to such addition, Tenant shall submit its design and layout to the Landlord for approval, which shall not be unreasonably withheld or delayed.

10. RESTORATION. Tenant shall not be obligated to restore the Premises to its prior condition upon the termination of the Lease and shall not be obligated to remove any cabling or wiring installed by Tenant during the Term or Renewal Term on or following the termination of the Lease.

11. ASSIGNMENT. Tenant may not sublet or assign all or any part of the Premises or Building at any time.

12. HOLD HARMLESS. Tenant shall defend, indemnify and hold harmless Landlord against and from any and all claims arising from Tenant's use of the Premises and/or Building or from the conduct of its business or from any activity, work, or other things done, permitted or suffered by the Tenant in the Premises; and shall further indemnify and hold harmless Landlord against and from any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease, or arising from any act or negligence of the Tenant, or any officer, agent, employee, guest, or invitee of Tenant; and from all costs, attorney's fees, and liabilities incurred in or about the defense of any such claim or any action or proceeding brought thereon and in case any action or proceeding be brought against Landlord by reason of such claim, Tenant shall defend the same at Tenant's expense..

Tenant shall give prompt notice to Landlord in case of casualty or accidents in or upon the Premises. Neither party shall have a right of recovery from the other for Acts of God.

13. REMEDIES IN DEFAULT. In the event of any such default or breach by Tenant, Landlord may at any time thereafter, in its sole discretion, with or without notice or demand, and without limiting Landlord in the exercise of a right or remedy which Landlord may have by reason of such default or breach:

(a) Terminate Tenant's right of possession of the Premises by any lawful means, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the Premises to Landlord. In such event, Landlord shall be entitled to recover from Tenant all damages reasonably incurred by Landlord by reason of Tenant's default including, but not limited to, the cost of recovering possession of the Premises; expenses of re-letting, including commissions, free rent, and any necessary renovation and alteration of the Premises; reasonable attorney's fees; and that portion of any leasing commission paid by Landlord and applicable to the unexpired term of this Lease. Unpaid installments of rent or other sums shall bear interest from the date due at the maximum legal rate; or

(b) Maintain Tenant's right of possession, in which case this Lease shall continue in effect whether or not Tenant shall have abandoned the Premises. In such event, Landlord shall be entitled to enforce all of Landlord's rights and remedies under this Lease, including the right to recover the rent and any other charges and Adjustments as may become due hereunder; or

(c) Terminate Tenant's right of possession of the Premises without terminating the Lease, in which case Tenant shall immediately surrender possession of the Premises to Landlord and Landlord shall be entitled to recover as set forth in 13(b) above.

(d) In addition to the rights and remedies listed above, Landlord may pursue any other remedy now or hereafter available to Landlord under the laws or judicial decisions of the State of Arizona.

14. PARKING. The Parking Areas shall be available for the non-exclusive use of Tenant during the full term of this Lease or any Renewal Term(s), subject to the following conditions:

(a) Tenant shall keep said Parking Areas in a neat, clean and orderly condition and shall repair any damage to the facilities thereof caused by Tenant or Tenant's Users.

(b) Tenant, for the use and benefit of Tenant, its agents, employees, licensees and sub-tenants, shall have the non-exclusive right to use said Parking Areas during the entire term of this Lease, or any extension thereof, for ingress and egress, and automobile parking.

15. HOLDOVER. Should Tenant hold possession after expiration of the lease term or any renewal thereof, Tenant shall become a Tenant on a month-to-month basis upon the same terms and conditions of this lease. Either Landlord or Tenant shall have the right to terminate any holdover tenancy with thirty (30) days written notice to the Tenant or Landlord's last known address without incurring any penalty or damages

16. NONDISTURBANCE. Subject to the terms of this Lease, so long as Tenant is not in material breach of the terms of this lease, it shall have a right to the quiet possession of the Premises without disturbance from the Landlord or any person claiming rights through Landlord, for the term of the Lease. Any sale of the Premises by Landlord or other transfer of ownership, whether voluntary or by operation of law, shall not by itself operate to terminate this Lease or Tenant's right of possession.

17. NON-AVAILABILITY OF FUNDS. Every payment obligation of Tenant under this Lease is conditioned upon the availability of funds appropriated and allocated for the payment of such obligation. If funds are not appropriated, allocated and available or if the appropriation is changed by the legislature resulting in funds no longer being available for the continuance of this Lease, this Lease may be terminated by Tenant or any other agency of the State of Arizona at the end of the period for which funds are available; in such case, Tenant will be without further obligation under this Lease and will remove its personnel and property from the Premises by the end of the period for which funds are available. Tenant will advise Landlord at any time it appears that there may be insufficient funds to fully pay its Lease payments. No liability shall accrue to Tenant or any other agency of the State of Arizona in the event this provision is exercised, and neither Tenant nor any other agency of the State of Arizona shall be obligated or liable

for any future payments or for any damages as a result of termination under this paragraph.

- 18. ANTI-DISCRIMINATION.** Landlord and Tenant shall comply with Executive Order 2023-01, which mandates that all persons, regardless of race, color, religion, sex, age, or national origin shall have equal access to employment opportunities, and all other applicable state and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. Landlord and Tenant shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. Landlord and Tenant shall comply with Executive Order 2023-09 prohibiting race-based hair discrimination.
- 19. CONFLICT OF INTEREST.** The requirements of A.R.S. § 38-511 apply to this Lease. Tenant may cancel this Lease, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this Lease on behalf of Tenant is, at any time while this Lease or any extension is in effect, an employee, agent or consultant of Landlord with respect to the subject matter of this Lease.
- 20. ARBITRATION.** The parties agree to use arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statute. In the event such a dispute is arbitrated, the parties hereby agree that the prevailing party is entitled to recover its attorneys' fees and costs. Attorney's fees shall be based on the prevailing hourly rate for attorneys in Phoenix, Arizona.
- 21. SEVERABILITY.** The provisions of this Lease are severable to the extent that any provision or application held to be invalid shall not affect any other provision or application of the Lease, which shall remain in effect without the invalid provision or application.
- 22. AUTHORITY.** The individual executing this Lease on behalf of any party hereto represents and warrants that he or she has full right, power, and authority to enter into this Lease and to bind such party to all terms and obligations set forth herein.
- 23. CHOICE OF LAW.** This Lease shall be governed and interpreted by the laws of the State of Arizona, except where otherwise provided.

LANDLORD
Amphitheater Unified School District No. 10

TENANT
Arizona State School for the Deaf and the Blind

By: _____

By: _____

Its: _____

Its: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Date: _____

Date: _____

In accordance with A.R.S. § 11-952, this Lease has been reviewed by the undersigned who have determined that this contract is in appropriate form and with the powers and authority granted to each respective public body.

Signature

Date

Printed Name and Title

In accordance with A.R.S. § 11-952, this Lease has been reviewed by the undersigned who have determined that this contract is in appropriate form and with the powers and authority granted to each respective public body.

Signature

Date

Printed Name and Title

Exhibit A
Description of Premises

The Premises referred to herein below is situated in Pima County, Arizona, and is described as follows:

Parcel No. 224-04-5860

Block A of COPPER CREEK II, Lots 1 through 235, Blocks "A" through "F" and Common Areas "A" through "F" according to the plat thereof recorded in Book 40 of Maps, page 50, records of the County Recorder for Pima County, Arizona; and as amended by Declaration of Scrivener's Error recorded March 9, 1987 in Docket Book 7987 at page 1311.

Parcel No. 224-03-169J

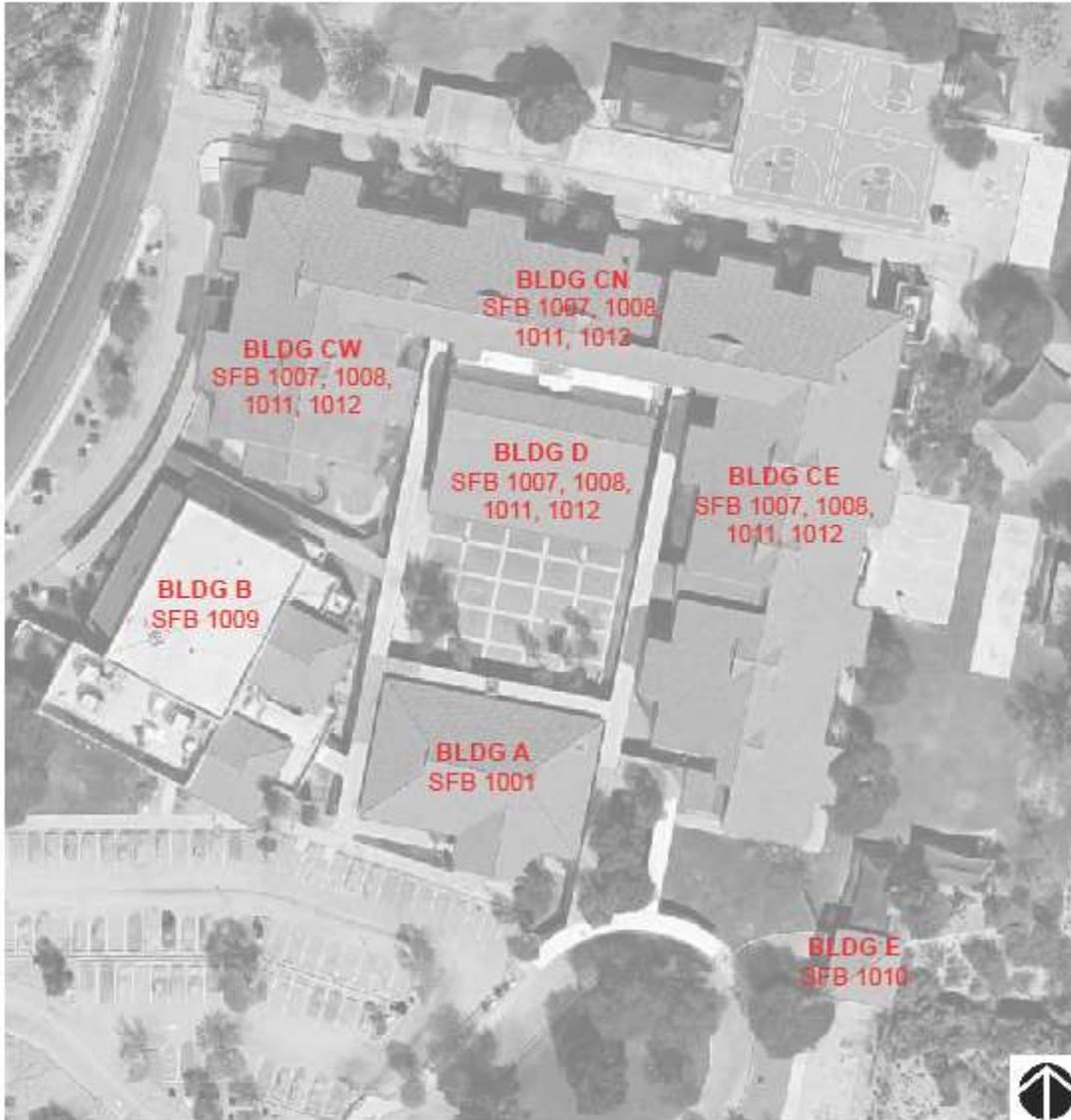
A parcel of land located in the Southeast quarter, of Section 2, Township 12 South, Range 13 East, of the Gila and Salt River Base and Meridian, Pima County, Arizona, described as follows:

Commencing at a found half inch iron pin at the Northwest corner of said Southeast quarter as shown on the plat of Copper Creek II, as recorded in Book 40 of Maps and Plats at Page 50, records of Pima County; thence N89°45'00"E, along the midsection line as defined by said plat, a distance of 100.00 ft. to the POINT OF BEGINNING; thence N89°45'00"E, along the midsection line, a distance of 330.00 ft.; thence S00°15'00"E, 155.00 ft.; thence S89°45'00"W, 330.00 ft.; thence N00°15'00"W, 155.00 ft. to the POINT OF BEGINNING.



COPPER CREEK ELEMENTARY SCHOOL - COP

11620 N COPPER SPRINGS TRAIL, ORO VALLEY, AZ 85737



School: Copper Creek Elementary School				CDS: 100210118					
Building No	Building Desc.	Building Use	Year Built	Grades Served	Gross Area	Gross Excluded	Net Area	Int. Cond.	SPB Fund
1001	Administration	Administration	1978	E	5,800	0	5,800	Y	N
1007	Classroom, Library - Original - First Floor	Classrooms, Library	1987	E	30,385	0	30,385	Y	N
1008	Classroom, Library - Addition #1 - First Floor	Classrooms	1994	E	18,380	0	18,380	Y	N
1009	MFR	MFR	1987	E	13,838	0	13,838	Y	N
1010	Storage Room	Storage	1987	E	676	0	676	N	N
1011	Classroom, Library - Original - Second Floor	Classrooms	1987	E	25,445	0	25,445	Y	N
1012	Classroom, Library - Addition #1 - Second Floor	Classrooms	1994	E	13,700	0	13,700	Y	N
Totals:					108,002	0	108,002		



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Todd Jaeger, Tassi Call, Matt Munger, Elizabeth Jacome, Julie Valenzuela, Jason Weaver, Heidi Radtke, and Rose Hooton request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$16,781 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Andrew Szczepaniak, Shay Humphreys, Lina Bartels, and Kristin Taylor request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$9,900 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Stephanie Hayes and Debbie Emans request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$5,621 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Mandi Cordell and Cori Friezen request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$4,230 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Ann McNew and Becky Mooney request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$4,690 and will be paid using Title I funds. No school days will be missed, and no substitutes required.

Nick Balkow requests permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$2,795 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Joyce Daigle requests permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$2,795 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Timothy Ripp, Lindsay Inglett, Marisa McConnell, Katrina Perez, Megan Frederiksen, and Jennifer Martinez request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$13,497.55 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Lorena Cote, Jessica Jarrett, Devin Busby, Shari Lossou-Lossavi, Ashley Anders, Kristen Alvarez, Michelle Roberts, Melanie Derksen, and Elizabeth Lowe request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$18,675 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Samantha Doyle, Gabariella Gonzalez, Taylor Brummels, and Summer Doe request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$11,500 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Mamie Spillane, Katie Wray, Carmen Gallegos, Amber Bourg, Amber Wolf, and Melissa Walker request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$12,385 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Leighann Reynolds, Yennifer Maytorena, Lourdes Oros, Caroline Rondeau, Michelle Baller, Kim Esposito, Jane Peterson, Sheila Kelly, and Raquel Llamas request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$21,555 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Darin Mapes and Melissa Lassers request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$5,806 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Alison Knight, Judy Ruiz, Brittany Sapyta, Jena Krim, Gustavo Armendariz, and Jennifer Queiruga request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$14,310 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Cyra Sadowl, Kate Guymon, Erin Lidbetter David Humphreys, Gene Martinez, and Sarah Bibbey request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$14,490 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Kevin Beuthin and Albert Malis request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$5,530 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Javier Suazo, Liliana Rascon Valdez, Mateo Arredondo, Lisa Padilla, Kimberly Dickinson, Jennifer Hunter, Carolyn Marietta, Sally Conboy, Michele Freitas, Stanley Richardwon, Judith Becker-Rohrer, Wendi Ousley, Angel Willis, Stileda Ross, and Hayley Gotlieb request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$41,475 and will be paid using Title I funds. No school days will be missed, and no substitutes required.

Kathy Sheffield and Asami Whitney request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$2,730 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Angela Wichers, Paul Avila, Christopher Mercillott, Gemma Garcia, Brianna Miller, and Sara Nicholas request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$14,391 and will be paid using Title I funds. No school days will be missed, and no substitutes required.

Vanessa Hill requests permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$2,940 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Jennifer Letts, Julie Ramsey, Rosa Armstrong, Katie Bruce, Camille Nau, and Nicole Nissenbaum request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$16,045 and will be paid using Title I and Title II funds. No school days will be missed, and no substitutes required.

Orante Jenkins, Rowdy Frederiksen, Christian Greenleaf, Alissa McGowan, Emily Carroll, Ruth Turcios, Kaitlyn Rini, and Makayla Ayers request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$21,915 and will be paid using Maintenance and Operations, and Title II funds. No school days will be missed, and no substitutes required.

Tara Bulleigh, Jennifer Flagg, Jordan Castle, Brent Spencer, Kyle Sutton, Camille Nicely, Rob Lantz, and Erica Fox request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$15,540 and will be paid using Title II and Maintenance and Operations funds. No school days will be missed, and no substitutes required.

Christopher Gutierrez and Ethnee Taylor request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$5,448 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Stephanie Hillig and Maria Brandauer request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$6,330 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Brooke Wood and Christina Garcia Seminario request permission to attend AVID Summer Institute 2026 on June 29-July 1, 2026 in San Diego, California. Approximate cost of travel is \$5,280 and will be paid using Title II funds. No school days will be missed, and no substitutes required.

Tassi Call requests permission to attend Childcare Supply Network National Showcase on February 19-21, 2026 in Washington, D.C. The National Association of Counties is paying for the travel expenses. Two school days will be missed, and no substitute required.

Michelle Valenzuela requests permission to attend National School Public Relations Association National Seminar on July 17-23, 2026 in New Orleans, Louisiana. Approximate cost of travel is \$2,942 and will be paid using Maintenance and Operations funds. No school days will be missed, and no substitute required.

Jean Gowen requests permission to attend C-CAP National Teacher Conference on July 14-26, 2026 in Denver, Colorado. Approximate cost of travel is \$1,737 and will be paid using CTE funds. No school days will be missed, and no substitute required.

Todd Jaeger requests permission to attend National School Public Relations Association National Seminar on July 17-23, 2026 in New Orleans, Louisiana. Approximate cost of travel is \$2,942 and will be paid using Title II funds. No school days will be missed.

STUDENTS

Amphitheater School District has a strong tradition of participation in contests of academic challenges, including the National History Bee, Odyssey of the Mind, Academic Decathlon, Future problem Solving and Career and Technical Student organization's (CTSO) national competitions for FCCLA, SkillsUSA, and HOSA. As we have done for the last several years, prior approval is granted without names. Specific information will not be known until the actual events that occur March through June. Approval now allows our schools to begin fundraising.

**BUDGET CODE
KEY**

140.26.100.2320.6360.501.0000	Title II	Executive Administration, Employee Training, Superintendent
140.26.100.2320.6582.501.0000	Title II	Executive Administration, Employee Travel, Superintendent
140.26.100.2579.6360.510.0000	Title II	Training Non-Instructional, Employee Training, Office of Learning and Instruction
140.26.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction
100.26.100.2210.6360.106.0000	Title I	Improvement of Instruction, Employee Training, Donaldson
100.26.100.2579.6360.106.0000	Title I	Training Non-Instructional, Employee Training, Donaldson
140.26.100.2210.6360.106.0000	Title II	Improvement of Instruction, Employee Training, Donaldson
140.26.100.2579.6360.106.0000	Title II	Training Non-Instructional, Employee Training, Donaldson
100.26.100.2210.6582.106.0000	Title I	Improvement of Instruction, Employee Travel, Donaldson
100.26.100.2579.6582.106.0000	Title I	Training Non-Instructional, Employee Travel, Donaldson
140.26.100.2210.6582.106.0000	Title II	Improvement of Instruction, Employee Travel, Donaldson
140.26.100.2579.6582.106.0000	Title II	Training Non-Instructional, Employee Travel, Donaldson
140.26.100.2210.6360.107.0000	Title II	Improvement of Instruction, Employee Training, Harelson
140.26.100.2579.6360.107.0000	Title II	Training Non-Instructional, Employee Training, Harelson
140.26.100.2210.6582.107.0000	Title II	Improvement of Instruction, Employee Travel, Harelson
140.26.100.2579.6582.107.0000	Title II	Training Non-Instructional, Employee Travel, Harelson
140.26.100.2210.6360.119.0000	Title II	Improvement of Instruction, Employee Training, Innovation
140.26.100.2210.6582.119.0000	Title II	Improvement of Instruction, Employee Travel, Innovation
100.26.100.2210.6360.109.0000	Title I	Improvement of Instruction, Employee Training, Keeling
100.26.100.2210.6582.109.0000	Title I	Improvement of Instruction, Employee Travel, Keeling
140.26.100.2579.6360.109.0000	Title II	Training Non-Instructional, Employee Training, Keeling
140.26.100.2579.6582.109.0000	Title II	Training Non-Instructional, Employee Travel, Keeling
140.26.100.2210.6360.109.0000	Title II	Improvement of Instruction, Employee Training, Keeling
140.26.100.2210.6582.109.0000	Title II	Improvement of Instruction, Employee Travel, Keeling
140.26.100.2210.6360.116.0000	Title II	Improvement of Instruction, Employee Training, Mesa Verde

140.26.100.2579.6360.116.0000	Title II	Training Non-Instructional, Employee Training, Mesa Verde
100.26.100.2210.6360.116.0000	Title I	Improvement of Instruction, Employee Training, Mesa Verde
140.26.100.2210.6582.116.0000	Title II	Improvement of Instruction, Employee Travel, Mesa Verde
140.26.100.2579.6582.116.0000	Title II	Training Non-Instructional, Employee Travel, Mesa Verde
100.26.100.2210.6582.116.0000	Title I	Improvement of Instruction, Employee Travel, Mesa Verde
100.26.100.2210.6360.110.0000	Title I	Improvement of Instruction, Employee Training, Nash
100.26.100.2579.6360.110.0000	Title I	Training Non-Instructional, Employee Training, Nash
140.26.100.2210.6360.110.0000	Title II	Improvement of Instruction, Employee Training, Nash
140.26.100.2579.6360.110.0000	Title II	Training Non-Instructional, Employee Training, Nash
100.26.100.2210.6582.110.0000	Title I	Improvement of Instruction, Employee Travel, Nash
100.26.100.2579.6582.110.0000	Title I	Training Non-Instructional, Employee Travel, Nash
140.26.100.2210.6582.110.0000	Title II	Improvement of Instruction, Employee Travel, Nash
140.26.100.2579.6582.110.0000	Title II	Training Non-Instructional, Employee Travel, Nash
140.26.100.2210.6360.111.0000	Title II	Improvement of Instruction, Employee Training, Prince
140.26.100.2579.6360.111.0000	Title II	Training Non-Instructional, Employee Training, Prince
100.26.100.2210.6360.111.0000	Title I	Improvement of Instruction, Employee Training, Prince
140.26.100.2210.6582.111.0000	Title II	Improvement of Instruction, Employee Travel, Prince
140.26.100.2579.6582.111.0000	Title II	Training Non-Instructional, Employee Travel, Prince
100.26.100.2210.6582.111.0000	Title I	Improvement of Instruction, Employee Travel, Prince
140.26.100.2210.6360.117.0000	Title II	Improvement of Instruction, Employee Training, Rio Vista
140.26.100.2579.6360.117.0000	Title II	Training Non-Instructional, Employee Training, Rio Vista
100.26.100.2210.6360.117.0000	Title I	Improvement of Instruction, Employee Training, Rio Vista
140.26.100.2210.6582.117.0000	Title II	Improvement of Instruction, Employee Travel, Rio Vista
140.26.100.2579.6582.117.0000	Title II	Training Non-Instructional, Employee Travel, Rio Vista
100.26.100.2210.6582.117.0000	Title I	Improvement of Instruction, Employee Travel, Rio Vista
140.26.100.2210.6360 112.0000	Title II	Improvement of Instruction, Employee Training, Walker
140.26.100.2579.6360.112.0000	Title II	Training Non-Instructional, Employee Training, Walker
100.26.100.2210.6360 112.0000	Title I	Improvement of Instruction, Employee Training, Walker
140.26.100.2210.6582 112.0000	Title II	Improvement of Instruction, Employee Travel, Walker
140.26.100.2579.6582 112.0000	Title II	Training Non-Instructional, Employee Travel, Walker
100.26.100.2210.6582.112.0000	Title I	Improvement of Instruction, Employee Travel Walker
140.26.100.2210.6360.168.0000	Title II	Improvement of Instruction, Employee Training, Wilson
140.26.100.2579.6360.168.0000	Title II	Training Non-Instructional, Employee Training, Wilson

140.26.100.2210.6582.168.0000	Title II	Improvement of Instruction, Employee Travel, Wilson
140.26.100.2579.6582.168.0000	Title II	Training Non-Instructional, Employee Travel, Wilson
140.26.100.2210.6360 108.0000	Title II	Improvement of Instruction, Employee Training, Holaway
140.26.100.2579.6360.108.0000	Title II	Training Non-Instructional, Employee Training, Holaway
100.26.100.2210.6360 108.0000	Title I	Improvement of Instruction, Employee Training, Holaway
140.26.100.2210.6582 108.0000	Title II	Improvement of Instruction, Employee Travel, Holaway
140.26.100.2579.6582 108.0000	Title II	Training Non-Instructional, Employee Travel, Holaway
100.26.100.2210.6582.108.0000	Title I	Improvement of Instruction, Employee Travel, Holaway
100.26.100.2210.6360 165.0000	Title I	Improvement of Instruction, Employee Training, La Cima
100.26.100.2579.6360.165.0000	Title I	Training Non-Instructional, Employee Training, La Cima
140.26.100.2210.6360 165.0000	Title II	Improvement of Instruction, Employee Training, La Cima
140.26.100.2579.6360 165.0000	Title II	Training Non-Instructional, Employee Training, La Cima
100.26.100.2210.6582.165.0000	Title I	Improvement of Instruction, Employee Travel, La Cima
100.26.100.2579.6582.165.0000	Title I	Training Non-Instructional, Employee Travel, La Cima
140.26.100.2210.6582 165.0000	Title II	Improvement of Instruction, Employee Travel, La Cima
140.26.100.2579.6582 165.0000	Title II	Training Non-Instructional, Employee Travel, La Cima
140.26.100.2210.6360 281.0000	Title II	Improvement of Instruction, Employee Training, Amphitheater High School
140.26.100.2579.6360.281.0000	Title II	Training Non-Instructional, Employee Training, Amphitheater High School
140.26.100.2210.6582 281.0000	Title II	Improvement of Instruction, Employee Travel, Amphitheater High School
140.26.100.2579.6582 281.0000	Title II	Training Non-Instructional, Employee Travel, Amphitheater High School
100.26.100.2579.6360.281.0000	Title I	Training Non-Instructional, Employee Training, Amphitheater High School
100.26.100.2210.6360.281.0000	Title I	Improvement of Instruction, Employee Training, Amphitheater High School
100.26.100.2579.6582.281.0000	Title I	Training Non-Instructional, Employee Travel, Amphitheater High School
100.26.100.2210.6582 281.0000	Title I	Improvement of Instruction, Employee Travel, Amphitheater High School
140.26.100.2210.6360.166.0000	Title II	Improvement of Instruction, Employee Training, Amphitheater Middle School
140.26.100.2579.6360.166.0000	Title II	Training Non-Instructional, Employee Training, Amphitheater Middle School
140.26.100.2210.6582.166.0000	Title II	Improvement of Instruction, Employee Travel, Amphitheater Middle School
140.26.100.2579.6582.166.0000	Title II	Training Non-Instructional, Employee Travel, Amphitheater Middle School

100.26.100.2210.6360.166.0000	Title I	Improvement of Instruction, Employee Training, Amphitheater Middle School
100.26.100.2579.6360.166.0000	Title I	Training Non-Instructional, Employee Training, Amphitheater Middle School
100.26.100.2210.6582.166.0000	Title I	Improvement of Instruction, Employee Travel, Amphitheater Middle School
100.26.100.2579.6582.166.0000	Title I	Training Non-Instructional, Employee Travel, Amphitheater Middle School
100.26.100.2210.6360.115.0000	Title I	Improvement of Instruction, Employee Training, Coronado
100.26.100.2579.6360.115.0000	Title I	Training Non-Instructional, Employee Training, Coronado
140.26.100.2210.6360.115.0000	Title II	Improvement of Instruction, Employee Training, Coronado
140.26.100.2579.6360.115.0000	Title II	Training Non-Instructional, Employee Training, Coronado
100.26.100.2210.6582.115.0000	Title I	Improvement of Instruction, Employee Travel, Coronado
100.26.100.2579.6582.115.0000	Title I	Training Non-Instructional, Employee Travel, Coronado
140.26.100.2210.6582.115.0000	Title II	Improvement of Instruction, Employee Travel, Coronado
140.26.100.2579.6582.115.0000	Title II	Training Non-Instructional, Employee Travel, Coronado
001.00.100.2210.6360.280.0000	M & O	Improvement of Instruction, Employee Training, Ironwood Ridge
001.00.100.2579.6360.280.0000	M & O	Training Non-Instructional, Employee Training, Ironwood Ridge
140.26.100.2210.6360.280.0000	Title II	Improvement of Instruction, Employee Training, Ironwood Ridge
140.26.100.2579.6360.280.0000	Title II	Training Non-Instructional, Employee Training, Ironwood Ridge
001.00.100.2210.6582.280.0000	M & O	Improvement of Instruction, Employee Travel, Ironwood Ridge
001.00.100.2579.6582.280.0000	M & O	Training Non-Instructional, Employee Travel, Ironwood Ridge
140.26.100.2210.6582.280.0000	Title II	Improvement of Instruction, Employee Travel, Ironwood Ridge
140.26.100.2579.6582.280.0000	Title II	Training Non-Instructional, Employee Travel, Ironwood Ridge
001.00.100.2210.6360.282.0000	M & O	Improvement of Instruction, Employee Training, Canyon del Oro
001.00.100.2579.6360.282.0000	M & O	Training Non-Instructional, Employee Training, Canyon del Oro
140.26.100.2210.6360.282.0000	Title II	Improvement of Instruction, Employee Training, Canyon del Oro
140.26.100.2579.6360.282.0000	Title II	Training Non-Instructional, Employee Training, Canyon del Oro
001.00.26.100.2210.6582.282.0000	M & O	Improvement of Instruction, Employee Travel, Canyon del Oro
001.00.26.100.2579.6582.282.0000	M & O	Training Non-Instructional, Employee Travel, Canyon del Oro
140.26.100.2210.6582.282.0000	Title II	Improvement of Instruction, Employee Travel, Canyon del Oro

140.26.100.2579.6582.282.0000	Title II	Training Non-Instructional, Employee Travel, Canyon del Oro
140.26.100.2210.6360.167.0000	Title II	Improvement of Instruction, Employee Training, Cross
140.26.100.2579.6360 167.0000	Title II	Training Non-Instructional, Employee Training, Cross
140.26.100.2210.6582.167.0000	Title II	Improvement of Instruction, Employee Travel, Cross
140.26.100.2579.6582.167.0000	Title II	Training Non-Instructional, Employee Travel, Cross
140.26.100.2210.6360.118.0000	Title II	Improvement of Instruction, Employee Training, Copper Creek
140.26.100.2579.6360 118.0000	Title II	Training Non-Instructional, Employee Training, Copper Creek
140.26.100.2210.6582.118.0000	Title II	Improvement of Instruction, Employee Travel, Copper Creek
140.26.100.2579.6582.118.0000	Title II	Training Non-Instructional, Employee Travel, Copper Creek
140.26.100.2210.6360.114.0000	Title II	Improvement of Instruction, Employee Training, Painted Sky
140.26.100.2579.6360 114.0000	Title II	Training Non-Instructional, Employee Training, Painted Sky
140.26.100.2210.6582.114.0000	Title II	Improvement of Instruction, Employee Travel, Painted Sky
140.26.100.2579.6582.114.0000	Title II	Training Non-Instructional, Employee Travel, Painted Sky
001.00.100.2579.6360.503.0000	M & O	Training-Non-Instructional, Employee Training, Communications
001.00.100.2579.6582.503.0000	M & O	Training-Non-Instructional, Employee Travel, Communications
260.26.320.2210.6360.280.0000	CTE	Improvement of Instruction, Employee Training, Ironwood Ridge
260.26.320.2210.6582.280.0000	CTE	Improvement of Instruction, Employee Travel, Ironwood Ridge

RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY: _____



Matthew Munger
Associate Superintendent for Secondary Education

Date: January 26, 2026



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd Jaeger Tassi Call SCHOOL: School / Site
Matt Munger Elizabeth Jacome Julie Valenzuela Department (opt.): Office of Learning & Instruction
Jason Weaver Heidi Radtke Rose Hooton DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, California

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 7,693</u>		<u>140.26.100.2579.6360.510.0000</u>
Transportation	<u>\$ 4,160</u>	Mode <u>air</u>	<u>140.26.100.2579.6582.510.0000</u>
Meals	<u>\$ 2,128</u>		<u>140.26.100.2579.6582.510.0000</u>
Lodging	<u>\$ 2,800</u>		<u>140.26.100.2579.6582.510.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$16,781</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Participate in AVID Summer Institute professional development.

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation and learn valuable best practice strategies to ensure rigorous implementation toward AVID district-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher 1/20/26
 Signature Date

Principal/Supervisor _____ Date _____
Tassi Call 1/20/26
 Associate Superintendent/Superintendent _____ Date _____

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Andrew Szczepaniak Shay Humphreys SCHOOL: Donaldson
Lina Bartels Kristin Taylor Department (opt.): _____

DATE(S): 6.28.26-7.1.26

ACTIVITY/EVENT: AVID Summer Institute LOCATION: San Diego, California

ABSENCE: # Days Sub Required: Yes No # of School Days Missed

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$4,396.00</u>		<u>100.26.100.2210.6360.106.0000</u> <u>100.26.100.2579.6360.106.0000</u> <u>140.26.100.2210.6360.106.0000</u> <u>140.26.100.2579.6360.106.0000</u>
Transportation	<u>\$2,640.00</u>	Mode <u>Air</u>	<u>100.26.100.2210.6582.106.0000</u> <u>100.26.100.2579.6582.106.0000</u> <u>140.26.100.2210.6582.106.0000</u> <u>140.26.100.2579.6582.106.0000</u>
Rental Car	_____		_____
Meals	<u>\$1,064.00</u>		<u>100.26.100.2210.6582.106.0000</u> <u>100.26.100.2579.6582.106.0000</u> <u>140.26.100.2210.6582.106.0000</u> <u>140.26.100.2579.6582.106.0000</u>
Lodging	<u>\$1,800.00</u>		<u>100.26.100.2210.6582.106.0000</u> <u>100.26.100.2579.6582.106.0000</u> <u>140.26.100.2210.6582.106.0000</u> <u>140.26.100.2579.6582.106.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$9,900.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: AVID Summer Institute

Outcomes and academic benefits to students and staff: _____

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Melissa Miller 1.22.26
Signature Date
Paula Stewart 1.22.26
Principal/Supervisor Date
Jessie Call 1/23/26
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Stephanie Hayes
Debbie Emans

SCHOOL: Harelson Elementary
DATE(S): June 28, 2026-July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)
APPROXIMATE COST BUDGET CODE/DESCRIPTION
(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$2198.00</u>		<u>140.26.100.2210/2579.6360.107.0000</u>
Transportation	<u>\$1091.00</u>	Mode <u>Air</u>	<u>140.26.100.2210/2579.6852.107.0000</u>
Rental Car	<u>0</u>		<u>0</u>
Meals	<u>\$532.00</u>		<u>140.26.100.2210/2579.6852.107.0000</u>
Lodging	<u>\$1800.00</u>		<u>140.26.100.2210/2579.6852.107.0000</u>
Substitutes	<u>0</u>		<u>0</u>
TOTAL	<u>\$5621.02</u>		

The District will (or) will not receive reimbursement from outside sources.
* PO must be submitted and approved *prior* to travel to qualify for reimbursement.
Purpose of travel: To participate in AVID Summer Institute professional learning.

Outcomes and academic benefits to students and staff: AVID educators will be provided with necessary strategies and tools to transform classrooms, empower students, and drive their success while helping students reach their highest potential in college and career readiness.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input checked="" type="checkbox"/> Scholarship	<input type="checkbox"/> Caring	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking
<input checked="" type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____ 1/15/26
Signature Date

S. Hayes _____ 1/15/26
Principal/Supervisor Date

[Signature] _____ 1/15/26
Associate Superintendent/Supervisor 53 Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Mandi Cordell
Cori Friezen

SCHOOL: Innovation Academy
Department (opt.): _____
DATE(S): 6/29/26 - 7/1/26

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, CA

ABSENCE: # Days _____ Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2,198.00</u>		<u>140.26.100.2210.6360.119.0000</u>
Transportation	<u>\$900.00</u>	Mode <u>Flight</u>	<u>140.26.100.2210.6582.119.0000</u>
Rental Car	_____		_____
Meals	<u>\$532.00</u>		<u>140.26.100.2210.6582.119.0000</u>
Lodging	<u>\$600.00</u>		<u>140.26.100.2210.6582.119.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$4,230.00</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: AVID Summer Institute 2026

Outcomes and academic benefits to students and staff: Knowledge to support district initiative

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

	<u>12/24/25</u>
Signature	Date
	<u>12/24/25</u>
Principal/Supervisor	Date
	<u>1/16/26</u>
Associate Superintendent/Superintendent	Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Ann McNew & Becky Mooney

SCHOOL: Keeling

Department (opt.):

DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute - PD

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No

of School Days Missed: na

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		<small>(Note: Tax credit contributions are District funds and require a budget code.)</small>	
Registration	<u>\$2198 (\$1099pp)</u>		<u>100.26.100.2210.6360.109.0000</u>
Transportation	<u>\$1020 (\$450pp+60pp)</u> Mode: <u>Air & Taxi</u>		<u>100.26.100.2210.6582.109.0000</u>
Parking	<u>\$40 (\$20pp)</u> Airport		<u>100.26.100.2210.6582.109.0000</u>
Meals	<u>\$532 (\$266pp)</u>		<u>100.26.100.2210.6582.109.0000</u>
Lodging	<u>\$900</u>		<u>100.26.100.2210.6582.109.0000</u>
TOTAL	<u>\$4,690.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Participation in AVID Summer Institute for Professional Development.

Outcomes and academic benefits to students and staff: **Strengthen understanding of AVID implementation on school site and learn best practice strategies to ensure effective implementation of AVID.**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] 1/6/26
Signature Date

[Signature] 1/6/26
Principal/Supervisor Date

[Signature] 1/6/26
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Joyce Daigle

SCHOOL: **Keeling**

Department (opt.):

DATE(S): **June 28-July 1, 2026**

ACTIVITY/EVENT: **AVID Summer Institute - PD**

LOCATION: **San Diego, CA**

ABSENCE: # Days 4 Sub Required: Yes No

of School Days Missed: **na**

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	\$1099pp	<u>140.26.100.2579.6360.109.0000</u>
Transportation	\$450pp+60pp	Mode: Air & Taxi <u>140.26.100.2579.6582.109.0000</u>
Parking	\$20pp	Airport <u>140.26.100.2579.6582.109.0000</u>
Meals	\$266pp	<u>140.26.100.2579.6582.109.0000</u>
Lodging	\$900 per room	<u>140.26.100.2579.6582.109.0000</u>
TOTAL	\$2795	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Participation in AVID Summer Institute for Professional Development.

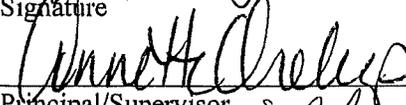
Outcomes and academic benefits to students and staff: **Strengthen understanding of AVID implementation on school site and learn best practice strategies to ensure effective implementation of AVID.**

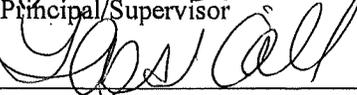
Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  **1/6/26**
Signature Date

 **1/6/26**
Principal/Supervisor Date

 **1/6/26**
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Nick Balkow

SCHOOL: **Keeling**

Department (opt.):

DATE(S): **June 28-July 1, 2026**

ACTIVITY/EVENT: **AVID Summer Institute - PD**

LOCATION: **San Diego, CA**

ABSENCE: # Days 4 Sub Required: Yes No

of School Days Missed: **na**

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	\$1099pp		<u>140.26.100.2210.6360.109.0000</u>
Transportation	\$450pp+60pp	Mode: Air & Taxi	<u>140.26.100.2210.6582.109.0000</u>
Parking	\$20pp	Airport	<u>140.26.100.2210.6582.109.0000</u>
Meals	\$266pp		<u>140.26.100.2210.6582.109.0000</u>
Lodging	\$900 per room		<u>140.26.100.2210.6582.109.0000</u>
TOTAL	<u>\$2795</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

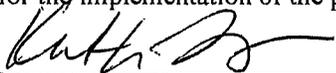
Purpose of travel: Participation in AVID Summer Institute for Professional Development.

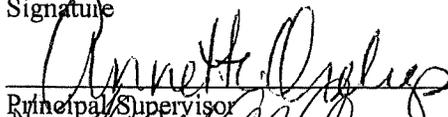
Outcomes and academic benefits to students and staff: **Strengthen understanding of AVID implementation on school site and learn best practice strategies to ensure effective implementation of AVID.**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  **1/6/26**
Signature Date

 **1/6/26**
Principal/Supervisor Date

 **1/6/26**
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Timothy Ripp Lindsay Inglett SCHOOL: Mesa Verde Elementary
Marisa McConnell Katrina Perez Department (opt.): _____
Megan Frederiksen Jennifer Martinez DATE(S): June 28, 2026 – July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2198.00</u>		<u>140.26.100.2210/2579.6360.116.0000</u>
	<u>\$4396.00</u>		<u>100.26.100.2210.6360.116.0000</u>
Transportation	<u>\$1091.02</u>	Mode <u>Air</u>	<u>140.26.100.2210/2579.6582.116.0000</u>
	<u>\$1516.53</u>		<u>100.26.100.2210.6582.116.0000</u>
Rental Car	<u>0</u>		<u>0</u>
Meals	<u>\$532.00</u>		<u>140.26.100.2210/2579.6582.116.0000</u>
	<u>\$1064.00</u>		<u>100.26.100.2210.6582.116.0000</u>
Lodging	<u>\$1800.00</u>		<u>140.26.100.2210/2579.6582.116.0000</u>
	<u>\$900.00</u>		<u>100.26.100.2210.6582.116.0000</u>
Substitutes	<u>0</u>		<u>0</u>
TOTAL	<u>\$13,497.55</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: to participate in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: AVID educators will be provided necessary strategies and tools to transform classrooms, empower students and drive their success while helping students reach their highest potential in college and career readiness.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Kristin Magdziarz 1/15/26
Signature Date

[Signature] 1/15/26
Principal/Supervisor Date

[Signature] 1/15/26
Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Lorena Cote, Jessica Jarrett, Devin Busby Shari Lossou-Lossavi SCHOOL: Nash
Ashley Anders, Kristen Alvarez Michelle Roberts Department (opt.): _____
Melanie Derksen, Elizabeth Lowe _____ DATE(S): June 29th, - July 1st, 2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$7693/\$2198</u>		<u>100.26.100.2210/2579.6360.110.0000</u> <u>140.26.100.2210/2579.6360.110.0000</u>
Transportation	<u>\$3150/\$900</u>	Mode <u>air/car</u>	<u>100.26.100.2210/2579.6582.110.0000</u> <u>140.26.100.2210/2579.6582.110.0000</u>
Meals	<u>\$1582/\$452</u>		<u>100.26.100.2210/2579.6582.110.0000</u> <u>140.26.100.2210/2579.6582.110.0000</u>
Lodging	<u>\$2100/\$600</u>		<u>100.26.100.2210/2579.6582.110.0000</u> <u>140.26.100.2210/2579.6582.110.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$18,675.00</u>		

Purpose of travel: Participation in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation towards AVID school-wide programs.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Susan Campbell 1-6-26
 Signature Date
[Signature] 1-6-26
 Principal/Supervisor Date
[Signature] 1/6/26
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Samantha Doyle Gabriella Gonzalez SCHOOL: Prince Elementary School
Taylor Brummels Summer Doe Department (opt.): _____
 DATE(S): 6/28-7/1/2026

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2198.00</u> <u>\$2198.00</u>	<u>140.26.100.2210/2579.6360.111.0000</u> <u>100.26.100.2210.6360.111.0000</u>
Transportation	<u>\$1040.00</u> <u>\$1040.00</u>	Mode <u>Air</u> <u>140.26.100.2210/2579.6582.111.0000</u> <u>100.26.100.2210.6582.111.0000</u>
Meals	<u>\$532.00</u> <u>\$532.00</u>	<u>140.26.100.2210/2579.6360.111.0000</u> <u>100.26.100.2210.6360.111.0000</u>
Lodging	<u>\$1980.00</u> <u>\$1980.00</u>	<u>140.26.100.2210/2579.6360.111.0000</u> <u>100.26.100.2210.6360.111.0000</u>
TOTAL	<u>\$11,500.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To attend AVID Summer Institute

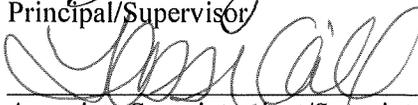
Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation and learn valuable best practice strategies to ensure rigorous implementation toward AVID district-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature	Date
	<u>1/16/26</u>
Principal/Supervisor	Date
	<u>1/16/26</u>
Associate Superintendent/Supervisor	Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Mamie Spillane Katie Wray SCHOOL: Rio Vista Elementary
Carmen Gallegos Amber Bourg
Amber Wolf Melissa Walker DATE(S): June 28, 2026 to July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, California

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES) APPROXIMATE COST
 BUDGET CODE/DESCRIPTION (Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$1099x1=\$1099.00</u>	<u>140.26.100.2210.6360.117.0000</u>
	<u>\$1099x1=\$1099.00</u>	<u>140.26.100.2579.6360.117.0000</u>
	<u>\$1099x4=\$4396.00</u>	<u>100.26.100.2210.6360.117.0000</u>
Transportation	<u>\$450x1=\$450+20=\$470.00</u> Mode <u>Air</u>	<u>140.26.100.2210.6582.117.0000</u>
	<u>\$450x1=\$450+20=\$470.00</u>	<u>140.26.100.2579.6360.117.0000</u>
	<u>\$450x4=\$1800+140=\$1455.00</u>	<u>100.26.100.2210.6582.117.0000</u>
Meals	<u>\$266x1=\$266.00</u>	<u>140.26.100.2210.6360.117.0000</u>
	<u>\$266x1=\$266.00</u>	<u>140.26.100.2579.6360.117.0000</u>
	<u>\$266x4=\$1064.00</u>	<u>100.26.100.2210.6582.117.0000</u>
Lodging	<u>\$300x1=\$300.00</u>	<u>140.26.100.2210.6360.117.0000</u>
	<u>\$300x1=\$300.00</u>	<u>140.26.100.2579.6360.117.0000</u>
	<u>\$300X4=\$1200.00</u>	<u>100.26.100.2210.6582.117.0000</u>
TOTAL	<u>\$12,385.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

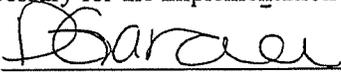
Purpose of travel: 2026 AVID Summer

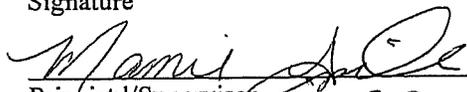
Outcomes and academic benefits to students and staff: **Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school wide.**

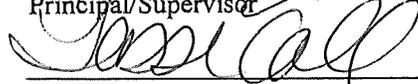
Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  12/22/2026
 Signature Date

 1/13/26
 Principal/Supervisor Date

 1/14/26
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Leighann Reynolds Yeniffer Maytorena SCHOOL: Walker ES
Lourdes Oros Caroline Rondeau DATE(S): 06/28/26 – 7/1/26
Michelle Baller Kim Esposito
Jane Peterson Sheila Kelly
Raquel Llamas

ACTIVITY/EVENT: 2026 AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days: 4 Sub Required: Yes No # Of School Days Missed: 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1,099 x 1 = \$1,099</u>		<u>140.26.100.2579.6360.112.0000</u>
	<u>\$1,099 x 1 = \$1,099</u>		<u>140.26.100.2210.6360.112.0000</u>
	<u>\$1,099 x 7 = \$7,693</u>		<u>100.26.100.2210.6360.112.0000</u>
Transportation	<u>\$450 x 1 = \$450</u>	<u>Mode: Air</u>	<u>140.26.100.2579.6582.112.0000</u>
	<u>\$450 x 1 = \$450</u>	<u>Mode: Air</u>	<u>140.26.100.2210.6582.112.0000</u>
	<u>\$450 x 7 = \$3,150</u>	<u>Mode: Air</u>	<u>100.26.100.2210.6582.112.0000</u>
	<u>\$120 x 1 = \$60</u>	<u>Mode: Uber</u>	<u>140.26.100.2579.6582.112.0000</u>
	<u>\$120 x 1 = \$60</u>	<u>Mode: Uber</u>	<u>140.26.100.2210.6582.112.0000</u>
	<u>\$120 x 7 = \$840</u>	<u>Mode: Uber</u>	<u>100.26.100.2210.6582.112.0000</u>
	<u>\$20 x 1 = \$20</u>	<u>Airport Parking</u>	<u>140.26.100.2579.6582.112.0000</u>
	<u>\$20 x 1 = \$20</u>	<u>Airport Parking</u>	<u>140.26.100.2210.6582.112.0000</u>
	<u>\$20 x 7 = \$140</u>	<u>Airport Parking</u>	<u>100.26.100.2210.6582.112.0000</u>
Meals	<u>\$266 x 1 = \$266</u>		<u>140.26.100.2579.6582.112.0000</u>
	<u>\$266 x 1 = \$266</u>		<u>140.26.100.2210.6582.112.0000</u>
	<u>\$266 x 7 = \$1,862</u>		<u>100.26.100.2210.6582.112.0000</u>
Lodging	<u>\$900 x 1 = \$900</u>		<u>140.26.100.2579.6582.112.0000</u>
	<u>\$900 x 4 = \$3,600</u>		<u>100.26.100.2210.6582.112.0000</u>
Total	<u>\$21,555</u>		

The district will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

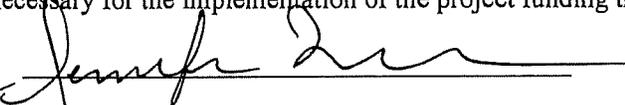
Purpose of travel: 2026 AVID Summer Conference

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school-wide.

Identify which characteristics of the Promise of a Graduate are specifically related to this request.

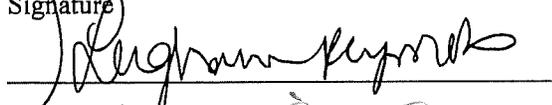
- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  11/15/26

Signature

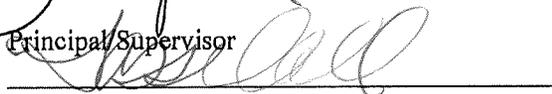
Date



11/15/26

Principal/Supervisor

Date



11/16/24

Associate Superintendent/Superintendent

Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Darin Mapes Melissa Lassers SCHOOL: Wilson K-8

Department (opt.): _____

DATE(S): June 28 – July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute Conference

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2,198.00</u>	<u>140.26.100.2210/2579.168.0000</u>
Transportation	<u>\$1,720</u>	Mode <u>Airplane/Uber</u> <u>140.26.100.2210.6582.168.0000</u>
Rental Car	_____	_____
Meals	<u>\$448.00</u>	<u>140.26.100.2210.6582.168.0000</u>
Lodging	<u>\$1,440.00</u>	<u>140.26.100.2210.6582.168.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$5,806.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

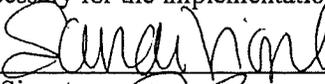
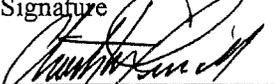
Purpose of travel: Attend AVID Summer Institute Conference

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on campus and learn best practice strategies to ensure rigorous implementation towards AVID school wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  12-16-25
 Signature Date
 12/16/25
 Principal/Supervisor Date
 12/16/25
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR
A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Allison Knight Judy Ruiz SCHOOL: Holaway
 Brittany Sapyta Jena Krim DATE(S): June 29th- July 1st, 2026
 Gustavo Armendariz Jennifer Queiruga

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration \$ 1,099 x 1 = \$ 1,099	<u>140.26.100.2579.6360.108.0000</u>
\$ 1,099 x 1 = \$ 1,099	<u>140.26.100.2210.6360.108.0000</u>
\$ 1,099 x 4 = \$ 4,396	<u>100.26.100.2210.6360.108.0000</u>
Transportation \$ 450 x 1 = \$ 450	Mode: Air <u>140.26.100.2579.6582.108.0000</u>
\$ 450 x 1 = \$ 450	Mode: Air <u>140.26.100.2210.6582.108.0000</u>
\$ 450 x 4 = \$ 1,800	Mode: Air <u>100.26.100.2210.6582.108.0000</u>
\$ 120 x 1 = \$ 60	Mode: Uber <u>140.26.100.2579.6582.108.0000</u>
\$ 120 x 1 = \$ 60	Mode: Uber <u>140.26.100.2210.6582.108.0000</u>
\$ 120 x 4 = \$ 480	Mode: Uber <u>100.26.100.2210.6582.108.0000</u>
\$ 20 x 1 = \$ 20	Airport Parking <u>140.26.100.2579.6582.108.0000</u>
\$ 20 x 1 = \$ 20	Airport Parking <u>140.26.100.2210.6582.108.0000</u>
\$ 20 x 4 = \$ 80	Airport Parking <u>100.26.100.2210.6582.108.0000</u>
Meals \$ 266 x 1 = \$ 266	<u>140.26.100.2579.6582.108.0000</u>
\$ 266 x 1 = \$ 266	<u>140.26.100.2210.6582.108.0000</u>
\$ 266 x 4 = \$ 1,064	<u>100.26.100.2210.6582.108.0000</u>
Lodging \$ 900 x 3 = \$ 2,700	<u>100.26.100.2210.6582.108.0000</u>
 TOTAL <u>\$ 14,310</u>	

The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: 2026 AVID Summer Conference

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

[Signature]
Signature
[Signature]
Principal/Supervisor
[Signature]
Associate Superintendent/Superintendent

1/16/20
Date
1/16/20
Date
1/20/20
Date

rev. 6/1/2022

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Cyra Sadowl, Kate Guymon, Erin Lidbetter SCHOOL: La Cima Middle School
David Humphreys, Gene Martinez, Sarah Bibbey Department (opt.): _____
 DATE(S): June 28 – July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$4,3996/\$2,198</u>		<u>100.26.100.2210/2579.6360.165.0000</u> <u>140.26.100.2210/2579.6360.165.0000</u>
Transportation	<u>\$1,800/\$900</u>	Mode <u>air/car</u>	<u>100.26.100.2210/2579.6582.165.0000</u> <u>140.26.100.2210/2579.6582.165.0000</u>
Rental Car	_____		_____
Meals	<u>\$1,064/\$532</u>		<u>100.26.100.2210/2579.6582.165.0000</u> <u>140.26.100.2210/2579.6582.165.0000</u>
Lodging	<u>\$1,800/\$1,800</u>		<u>100.26.100.2210/2579.6582.165.0000</u> <u>140.26.100.2210/2579.6582.165.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$14,490.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Participation in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of Avid implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation towards AVID school-wide program To Improve Student Behavior

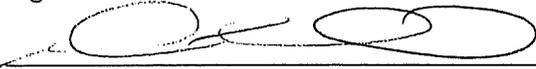
Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|--|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature



Date

1/20/26

Principal/Supervisor



Date

1/20/26

Associate Superintendent/Superintendent

Date

rev. 6/1/2022

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A.
SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Kevin Beuthin, A.J. Malis SCHOOL: AHS Department (opt.): _____

DATE(S): 06/28/26-07/01/26

ACTIVITY/EVENT: **AVID SUMMER INSTITUTE**

LOCATION: **Grand Hyatt San Diego, 1 Market Pl., San Diego, CA 92101**

ABSENCE: Days 4 Sub Required: No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2,198</u>	<u>140.26.100.2210.6360.281.0000</u> <u>140.26.100.2579.6360.281.0000</u>
Transportation	<u>\$1,000</u> Mode <u>Airline</u>	<u>140.26.100.2210.6582.281.0000</u> <u>140.26.100.2579.6582.281.0000</u>
Meals	<u>\$532.00</u>	<u>140.26.100.2210.6582.281.0000</u> <u>140.26.100.2579.6582.281.0000</u>
Lodging	<u>\$1,800.00</u>	<u>140.26.100.2210.6582.281.0000</u> <u>140.26.100.2579.6582.281.0000</u>
TOTAL	<u>\$5,530.00</u>	

The District will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

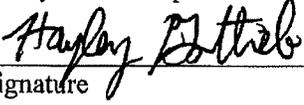
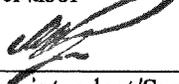
Purpose of travel: AVID Summer Institute

Outcomes and academic benefits to students and staff: Teacher participants will receive instruction related to implementation of AVID strategies that benefit AVID school-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | | | | |
|---|-----------------|---|-------------------|---|-------------------|
| X | Caring | X | Citizenship | X | Collaboration |
| X | Communication | X | Creative Thinking | X | Critical Thinking |
| X | Problem-Solving | X | Scholarship | | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  1/16/26
 Signature Date
 1/16/26
 Principal/Supervisor Date
 1/20/26
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A.

SANCTIONED EVENT TRAVEL

EMPLOYEE(S): Javier Suazo Liliana Rascon Valdez Mateo Arredondo Lisa Padilla SCHOOL: AHS

Kimberly Dickinson Jennifer Hunter Carolyn Marietta Department (opt.): _____

Sally Conboy Michele Freitas Stanley Richardson Judith Becker-Rohrer

Wendi Ousley Angel Willis Stileda Rose Hayley Gotlieb

DATE(S): 06/28/26-07/01/26

ACTIVITY/EVENT: AVID SUMMER INSTITUTE

LOCATION: Grand Hyatt San Diego, 1 Market Pl., San Diego, CA 92101

ABSENCE: # Days 4 Sub Required: No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$16,485.00</u>		<u>100.26.100.2210.6360.281.0000</u> <u>100.26.100.2579.6360.281.0000</u>
Transportation	<u>\$7,500.00</u>	Mode <u>Airline</u>	<u>100.26.100.2210.6582.281.0000</u> <u>100.26.100.2579.6582.281.0000</u>
Meals	<u>\$3,990.00</u>		<u>100.26.100.2210.6582.281.0000</u> <u>100.26.100.2579.6582.281.0000</u>
Lodging	<u>\$13,500.00</u>		<u>100.26.100.2210.6582.281.0000</u> <u>100.26.100.2579.6582.281.0000</u>
TOTAL	<u>\$41,475.00</u>		

The District will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: AVID Summer Institute

Outcomes and academic benefits to students and staff: Teacher participants will receive instruction related to implementation of AVID strategies that benefit AVID school-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | | | | |
|---|-----------------|---|-------------------|---|-------------------|
| X | Caring | X | Citizenship | X | Collaboration |
| X | Communication | X | Creative Thinking | X | Critical Thinking |
| X | Problem-Solving | X | Scholarship | | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Hayley Gotlieb 1/16/26
 Signature Date
M. Saffa 1/16/26
 Principal/Supervisor Date
[Signature] 70 1/20/26
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Katherina Sheffield , Asami Whitney _____ SCHOOL: AMS
 _____ Department (opt.): _____
 _____ DATE(S): June 28th-July 1st,2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, Ca

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2,198.00</u>		<u>140.26.100.2210/2579.6360.166.0000</u>
Transportation	<u>\$940.00</u>	Mode <u>air</u>	<u>140.26.100.2210/2579.6582.166.0000</u>
Rental Car	_____		_____
Meals	<u>\$532.00</u>		<u>140.26.100.2210/2579.6582.166.0000</u>
Lodging	<u>\$600.00</u>		<u>140.26.100.2210/2579.6582.166.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$2,730.00</u>		

The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.
 Purpose of travel: Participation in AVID Summer Institute Professional Development.

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID Implementation on their Campus and learn valuable best practice strategies to ensure rigorous implementation Forwards AVID schools-wide program.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input checked="" type="checkbox"/> Caring	<input type="checkbox"/> Citizenship	<input type="checkbox"/> Collaboration
<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking	<input checked="" type="checkbox"/> Critical Thinking
<input checked="" type="checkbox"/> Problem-Solving	<input type="checkbox"/> Scholarship	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Ana Vega 1/23/26
 Signature _____ Date _____
Angela Wichers 1/23/26
 Principal/Supervisor _____ Date _____
 _____ 71 1/23/26
 Associate Superintendent/Superintendent _____ Date _____

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Angela Wichers, Pail Avila, Christopher Mercillott, Gemma Garcia,

Brianna Miller, Sarah Nicholas,

SCHOOL: AMS

Department (opt.): _____

DATE(S): June 29-July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego, Ca

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$4,396/\$1,099</u>		<u>100.26.100.2210/2579.6360.166.0000</u>
Transportation	<u>\$2,300/\$1,540</u>	Mode <u>air</u>	<u>100.26.100.2210/2579.6582.166.0000</u>
Rental Car	_____		_____
Meals	<u>\$1,640/\$1,800</u>		<u>100.26.100.2210/2579.6582.166.0000</u>
Lodging	<u>\$1,800/\$1,800</u>		<u>100.26.100.2210/2579.6582.166.0000</u>
Substitutes	_____		_____
TOTAL	<u>\$14,391</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

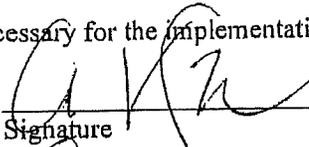
Purpose of travel: Participation in AVID Summer Institute Professional Development.

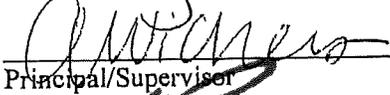
Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation towards AVID schools-wide program.

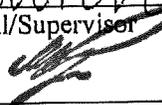
Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  7/15/26
Signature Date

 7/15/26
Principal/Supervisor Date

 72 7/20/26
Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Vanessa Hill _____

SCHOOL:
 Department (opt.): Curriculum and Assessment
 DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID 2026 Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1099</u>		<u>140.26.100.2579.6361.510.0000</u>
Transportation	<u>\$ 525</u>	Mode <u>air</u>	<u>140.26.100.2579.6582.510.0000</u>
Meals	<u>\$ 266</u>		<u>140.26.100.2579.6582.510.0000</u>
Lodging	<u>\$1050</u>		<u>140.26.100.2579.6582.510.0000</u>
TOTAL	<u>\$2940</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus, and learn valuable best practices strategies to ensure rigorous implementation toward AVID school side.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Hayley Thatcher 1/23/26
 Signature Date

 Principal/Supervisor Date
Shasi Call
 Associate Superintendent/Supervisor Date 1/23/26

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Jennifer Letts Julie Ramsey SCHOOL: Coronado K-8
Rosa Armstrong Katie Bruce Department (opt.): _____
Camille Nau Nicole Nissenbaum DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$3,297/\$1,099</u> <u>\$1,099/\$1,099</u>	<u>100.26.100.2210/2579.6360.115.0000</u> <u>140.26.100.2210/2579.6360.115.0000</u>
Transportation	<u>\$1,677.90/\$559.30</u> Mode <u>air</u> <u>\$559.30/\$559.30</u>	<u>100.26.100.2210/2579.6582.115.0000</u> <u>140.26.100.2210/2579.6582.115.0000</u>
Meals	<u>\$798/\$266</u> <u>\$266/\$266</u>	<u>100.26.100.2210/2579.6582.115.0000</u> <u>140.26.100.2210/2579.6582.115.0000</u>
Lodging	<u>\$1,800/\$900</u> <u>\$900/\$900</u>	<u>100.26.100.2210/2579.6582.115.0000</u> <u>140.26.100.2210/2579.6582.115.0000</u>
TOTAL	<u>\$16,045.80</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on our campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  1/21/26
 Signature Date

APPROVED BY:  1/21/26
 Principal/Supervisor Date

 1/21/26
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Orante Jenkins Rowdy Frederiksen SCHOOL: IRHS
Christian Greenleaf, Alissa McGowan, Emily Carroll Department (opt.): _____
Ruth Turcios, Kaitlyn Rini, Makayla Ayers DATE(S): 6/28 thru 7/1/2026

ACTIVITY/EVENT: AVID Summer Institute 2026

LOCATION: San Diego, CA

ABSENCE: # Days 0 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	\$1,099.00	140.26.100.2579.6360.280.0000
	\$1,099.00	140.26.100.2210.6360.280.0000
	\$1,099.00	001.00.100.2579.6360.280.0000
	<u>\$6,594.00</u>	001.00.100.2210.6360.280.0000
	\$9,891.00	
Transportation	\$470.00	Mode <u>Air</u> 140.26.100.2579.6582.280.0000
	\$470.00	140.26.100.2210.6582.280.0000
	\$470.00	001.00.100.2579.6582.280.0000
	<u>\$2,820.00</u>	001.00.100.2210.6582.280.0000
	\$4,230.00	
Rental Car	<u>N/A</u>	
Meals	\$266.00	140.26.100.2579.6582.280.0000
	\$266.00	140.26.100.2210.6582.280.0000
	\$266.00	001.00.100.2579.6582.280.0000
	<u>\$1,596.00</u>	001.00.100.2210.6582.280.0000
	\$2,394.00	
Lodging	\$900.00	140.26.100.2579.6582.280.0000
	\$450.00	140.26.100.2210.6582.280.0000
	\$3,150.00	001.00.100.2579.6582.280.0000
	<u>\$900.00</u>	001.00.100.2210.6582.280.0000
	\$5,400.00	
Substitutes	_____	_____
TOTAL	<u>\$21,915.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Professional Development

Outcomes and academic benefits to students and staff: AVID helps teachers shift from delivering content facilitating learning, resulting in an inquiry-based, student-centric classroom.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---------------------------------|--|---------------------|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | X Collaboration |
| X Communication | <input type="checkbox"/> Creative Thinking | X Critical Thinking |
| X Problem-Solving | X Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Tracy Faulk 1/21/20
Signature Date

[Signature] 1-21-20
Principal/Supervisor Date

[Signature] 1/21/20
Associate Superintendent/Superintendent Date

rev. 6/1/2022

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Tara Bulleigh Jennifer Flagg SCHOOL: Canyon del Oro High School
Jordan Castle Brent Spencer Kyle Sutton Camille Nicely Department (opt.): _____
Rob Lantz Erica Fox DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID 2025 Summer Institute

LOCATION: San Diego, California

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		<small>(Note: Tax credit contributions are District funds and require a budget code.)</small>
Registration	<u>\$1099 x 2= \$2198.00</u>	<u>140.26.100.2210/2579.6360.282.0000</u>
	<u>\$1099 x 6 = \$6594.00</u>	<u>001.00.100.2210/2579.6360.282.0000</u>
Transportation	<u>\$ 525 x 2= \$1050.00</u> Mode <u>Airfare/car</u>	<u>140.26.100.2210/2579.6582.282.0000</u>
	<u>\$ 525 x 6 = \$3150.00</u>	<u>001.00.100.2210/2579.6582.282.0000</u>
Meals	<u>\$ 266.00 x 2 = \$ 532.00</u>	<u>140.26.100.2210/2579.6582.282.0000</u>
	<u>\$ 266.00 x 6 = \$ 1596.00</u>	<u>001.00.100.2210/2579.6582.282.0000</u>
Lodging	<u>\$ 350 x 3nights x 2 rooms = \$2100.00</u>	<u>140.26.100.2210/2579.6582.282.0000</u>
	<u>\$ 350 x 3nights x 4 rooms = \$ 4200.00</u>	<u>001.00.100.2210/2579.6582.282.0000</u>
Substitutes	<u>\$0.00</u>	_____
TOTAL	<u>\$15,540.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute professional development.

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation and learn valuable best practice strategies to ensure rigorous implementation toward AVID district-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project ~~and~~ funding the travel.

Submitted by: Justin 1/26/26
Signature Date
Tara Bullis 1/21/26
Principal/Supervisor Date
[Signature] 1/21/26
Associate Superintendent/Superintendent Date

rev. 6/1/2022

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Christopher Gutierrez _____
Ethnee Taylor _____

SCHOOL: Cross Middle School
 Department (opt.): _____
 DATE(S): June 28-July 1, 2026

ACTIVITY/EVENT: AVID 2026 Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$2100</u>		<u>140.26.100.2210/2579.6361.510.0000</u>
Transportation	<u>\$ 960</u>	Mode <u>air</u>	<u>140.26.100.2210/2579.6582.510.0000</u>
Meals	<u>\$ 488</u>		<u>140.26.100.2210/2579.6582.510.0000</u>
Lodging	<u>\$1900</u>		<u>140.26.100.2210/2579.6582.510.0000</u>
TOTAL	<u>\$5448</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute Professional Development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus, and learn valuable best practices strategies to ensure rigorous implementation toward AVID school side.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____ 1-16-26
 Signature Date
 _____ 1-16-26
 Principal/Supervisor Date
 _____ 1/21/26
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Stephanie Hillig Maria Brandauer SCHOOL: Copper Creek Elementary

Department (opt.): _____

DATE(S): 6/28/26 - 7/1/26

ACTIVITY/EVENT: 2026 AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1,099.00</u>		<u>140.26.100.2210.6360.118.0000</u>
	<u>\$1,099.00</u>		<u>140.26.100.2579.6360.118.0000</u>
Transportation	<u>\$750.00</u>	Mode <u>Airplane/Uber/Parking</u>	<u>140.26.100.2210.6582.118.0000</u>
	<u>\$750.00</u>	Mode <u>Airplane/Uber/Parking</u>	<u>140.26.100.2579.6582.118.0000</u>
Rental Car	<u>0</u>		_____
Meals	<u>\$266.00</u>		<u>140.26.100.2210.6582.118.0000</u>
	<u>\$266.00</u>		<u>140.26.100.2579.6582.118.0000</u>
Lodging	<u>\$1,050.00</u>		<u>140.26.100.2210.6582.118.0000</u>
	<u>\$1,050.00</u>		<u>140.26.100.2579.6582.118.0000</u>
Substitutes	<u>0</u>		_____
TOTAL	<u>\$6,330.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute professional development.

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation and learn valuable best practice strategies to ensure rigorous implementation toward AVID district-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] 1/22/26
Signature Date

[Signature] 1/22/26
Principal/Supervisor Date

[Signature] 1/22/26
Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Brooke Wood Christina Garcia Seminario SCHOOL: Painted Sky Elementary

Department (opt.): _____

DATE(S): 6/28/26 - 7/1/26

ACTIVITY/EVENT: 2026 AVID Summer Institute

LOCATION: San Diego, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2,198.00</u>	<u>140.26.100.2210.6360.114.0000</u>
Transportation	<u>\$1,500.00</u>	Mode <u>Airplane/Uber/Parking</u> <u>140.26.100.2210.6582.114.0000</u>
Rental Car	<u>0</u>	_____
Meals	<u>\$532.00</u>	<u>140.26.100.2210.6582.114.0000</u>
Lodging	<u>\$1,050.00</u>	<u>140.26.100.2210.6582.114.0000</u>
Substitutes	<u>0</u>	_____
TOTAL	<u>\$5,280.00</u>	

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To participate in AVID Summer Institute professional development.

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation and learn valuable best practice strategies to ensure rigorous implementation toward AVID district-wide.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] 1/22/26
Signature Date

[Signature] 1/22/26
Principal/Supervisor Date

[Signature] 1/22/26
Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Tassi Call _____

SCHOOL: School / Site
 Department (opt.): Office of Learning and Instruction
 DATE(S): February 19-21, 2026

ACTIVITY/EVENT: Childcare Supply Network National Showcase

LOCATION: Washington, D.C.

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	_____		<u>paid by NACo</u>
Transportation	_____	Mode _____	<u>paid by NACo</u>
Meals	_____		<u>paid by NACo</u>
Lodging	_____		<u>paid by NACo</u>
Substitutes	_____		_____
TOTAL	_____		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To attend Childcare Supply Network National Showcase

Outcomes and academic benefits to students and staff: Learn more about the economic and social transformation of improving local childcare supply, accessibility and affordability. Collaborate with other leaders regarding resources and outline strategies to effectively and sustainably build childcare.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher _____ 1/22/26
 Signature Date

M. Marshall _____ 1/22/26
 Principal/Supervisor Date

Todd A. Jagger _____ _____
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Michelle Valenzuela _____

SCHOOL: District Office
 Department (opt.): Communications Department
 DATE(S): 07/17/26-07/23/26

ACTIVITY/EVENT: National School Public Relations Association National Seminar

LOCATION: New Orleans, LA

ABSENCE: # Days 6 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$845.00</u>		<u>001.00.100.2579.6360.503.0000</u>
Transportation	<u>\$1000.00</u>	Mode <u>Air</u>	<u>001.00.100.2579.6582.503.0000</u>
Rental Car	_____		
Meals	<u>\$350.00</u>		<u>001.00.100.2579.6582.503.0000</u>
Lodging	<u>\$1250.00</u>		<u>001.00.100.2579.6582.503.0000</u>
TOTAL	<u>\$2942.00</u>		

The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.

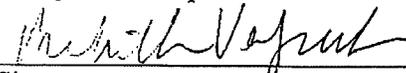
Purpose of travel: Attend the National School Public Relations Association 2026 National Seminar

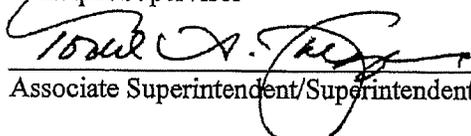
Outcomes and academic benefits to students and staff: Networking with other public relation professionals as well as opportunities to learn about current communication strategies needed to advocate for our schools.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  11/21/26
 Signature Date

 Principal/Supervisor Date
 01.21.26
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Jean Gowen _____

SCHOOL: IRHS

Department (opt.): CTE

DATE(S): 7/14/26-7/16/26

ACTIVITY/EVENT: C-CAP National Teacher Conference

LOCATION: Fritz Knoebel School of Hospitality Management, 2101 S. University Blvd. Denver, CO 8028-8921

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$900.00</u>	<u>260.26.320.2210.6360.280.0000</u>
Transportation	<u>\$800.00</u> Mode _____	<u>260.26.320.2210.6582.280.0000</u>
Rental Car	<u>N/A</u>	_____
Meals	<u>\$37.00</u>	<u>260.26.320.2210.6582.280.0000</u>
Lodging	<u>included in registration</u>	_____
Substitutes	<u>N/A</u>	_____
TOTAL	<u>\$1,737.00</u>	

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To network with culinary arts educators nationwide.

Outcomes and academic benefits to students and staff: Learn new skills and ideas to be able to inspire the next generation of food and hospitality leaders.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Jean Gowen _____ 1/23/26 _____
 Signature Date
 _____ 1/23/26 _____
 Principal/Supervisor Date
CE Director 84
 _____ 1/23/26 _____
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd Jaeger _____

SCHOOL: District Office
 Department (opt.): Superintendent's Office
 DATE(S): 07/17/26-07/23/26

ACTIVITY/EVENT: National School Public Relations Association National Seminar

LOCATION: New Orleans, LA

ABSENCE: # Days 6 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$845.00</u>		<u>140.26.100.2320.6360.501.0000</u>
Transportation	<u>\$1000.00</u>	Mode <u>Air</u>	<u>140.26.100.2320.6582.501.0000</u>
Rental Car	_____		
Meals	<u>\$297.00</u>		<u>140.26.100.2320.6582.501.0000</u>
Lodging	<u>\$1200.00</u>		<u>140.26.100.2320.6582.501.0000</u>
TOTAL	<u>\$2942.00</u>		

The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the National School Public Relations Association 2026 National Seminar

Outcomes and academic benefits to students and staff: Presenting Pre-Session Module and Networking with other public relation professionals as well as opportunities to learn about current communication strategies needed to advocate for our schools.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____
 Signature Date

Principal/Supervisor _____ Date
Todd A. Jaeger
 Associate Superintendent/Supervisor _____ 01.12.26
 Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 27, 2026**

TITLE: **Executive Session**

- 8. Motion to Recess Open Meeting and Hold an Executive Session for:**
 - A. Discussion Pertaining to the Employment of the Superintendent, and in Accordance with His Terms of Employment May Include an Annual Evaluation of His Performance, Pursuant to A.R.S. § 38-431.03(A)(1).**

BACKGROUND:

The Board may wish to convene an executive session to discuss the items listed above pursuant to A.R.S. § 38-431.03(A)(1).

RECOMMENDATION:

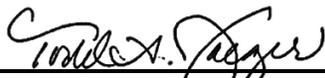
The administration recommends the Board take action to convene an Executive Session.

INITIATED BY:



Jen Anderson
Executive Assistant to the Superintendent & Governing Board

Date: January 20, 2026



Todd A. Jaeger, J.D., Superintendent