

Final Posting: January 10, 2022 at 3:30 pm.

ORGANIZATIONAL MEETING OF THE AMPHITHEATER GOVERNING BOARD

Leadership and Professional Development Center
701 W Wetmore Road
Tucson, AZ 85705

Tuesday, January 11, 2022

6:00 PM

(Doors open 30 minutes prior to the start of the meeting)

AMPHITHEATER PUBLIC SCHOOLS

MISSION

To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.

We Believe

- ❖ *All students can learn and achieve.*
- ❖ *Everyone has unique strengths, talents, and needs.*
- ❖ *All students and staff should be responsible for and dedicated to educational excellence.*
- ❖ *Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.*
- ❖ *The school community deserves a safe and caring environment.*
- ❖ *Our actions reflect our values and our dedication to meeting student needs fairly and equitably.*
- ❖ *Ample resources are essential to accomplish the Mission.*

We Value

achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.

AGENDA*

As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference. Due to pandemic conditions, this meeting will also be streamed live for the public online. The link for the meeting will be posted on the day of the meeting on the District's website, www.amphi.com.

The following steps will be taken to ensure the safety of staff and the public. Masks are currently required, regardless of vaccination status due to the current pandemic conditions. Anyone with a fever, cough or other symptoms of COVID-19 will not be allowed to attend in person. Attendees will be asked to maintain a recommended distance from others.

Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center.

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents, Associate to Superintendent, and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.

We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.

1. <u>CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER</u>	
Ms. Susan Zibrat, President	
2. <u>PLEDGE OF ALLEGIANCE</u>	
Prince Elementary School Students	
3. <u>RECOGNITION OF STUDENT ART</u>	
Prince Elementary School Students	
4. <u>ANNOUNCEMENT OF DATE AND TIME OF THE NEXT SPECIAL GOVERNING BOARD MEETING</u>	
Tuesday, January 25, 2022 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center, SE Entrance and Parking.	
5. <u>ORGANIZATIONAL MEETING</u>	
A. Nomination and Election of Governing Board President and Vice President	4
6. <u>INFORMATION²</u>	
A. Superintendent's Report; Update on Pandemic Conditions and Operations	6
7. <u>PUBLIC COMMENT¹</u> (45 Minutes Maximum)	
8. <u>CONSENT AGENDA³</u>	
A. Approval of Appointment of Administrative Personnel	21
B. Approval of Appointment of Non-Administrative Personnel	23
C. Approval of Personnel Changes	26
D. Approval of Leave(s) of Absence	50
E. Approval of Separation(s) and Termination(s)	53
F. Approval of Stipend for Coaching Volunteers	56
G. Approval of Minutes of Previous Meeting(s)	59
H. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,713,962.72	77
I. Acceptance of Gifts	78
J. Approval of Parent Support Organization(s) - 2021-2022	80
K. Receipt of November 2021 Report on School Auxiliary and Club Balances	83
L. Annual Approval of All Authorized Signatories on District Checking Accounts for the 2021-2022 Fiscal Year – Revised 1-11-2022	93
M. Approval of Disposal of Surplus Property via PublicSurplus.com	95
N. Approval of Out of State Travel	96
O. Approval of School Facilities Oversight Board (SFOB) Grant for Harelson Elementary School Funhouse Weatherization Construction	

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents, Associate to Superintendent, and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.

9. **PUBLIC COMMENT**¹ (45 Minutes Maximum)

10. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

11. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting in the Records Department (Room 114), Wetmore Center, 701 West Wetmore Road, Tucson, Arizona. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible.

If you need special accommodations, please call the Governing Board office: (520) 696-5158

* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

¹ Persons interested in addressing the Governing Board must complete and submit a form available from the Governing Board secretary. Procedures for addressing the Board are outlined on the form.

² Information items are for discussion only; no action will be taken.

³ Details are available in the offices of the Associate Superintendents, Associate to Superintendent, and Chief Financial Officer.

⁴ Study session items are for discussion only; no action will be taken.



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Nomination and Election of Governing Board President and Vice President**

BACKGROUND:

Arizona Revised Statute (“A.R.S.”) § 15-321 requires each school district governing board to hold an organizational meeting between January 1 and January 15 each year. Specifically, A.R.S. § 15-321(B) mandates that “the governing board shall elect from among the membership of the board a president” at that organizational meeting. The President presides over all meetings of the Amphitheater Governing Board, in accordance with Arizona law and District policies, and performs a number of other key duties on behalf of the Board.

In addition, A.R.S. § 15-321(D) requires school district governing boards to “prescribe rules for its own government.” The Governing Board of Amphitheater Public Schools has established the Amphitheater Policy Manual for this purpose. Policy BDA, entitled “Board Organizational Meeting” identifies the following specific procedures to be followed at the Board’s organizational meeting:

“The meeting shall be called to order by the President of the Board for the preceding year. If that person is not a member of the Board, a temporary president shall be elected and the meeting shall be called to order by the temporary president. The person calling the meeting to order shall preside until a successor is chosen.

The new President of the Board shall take office upon election. The Board shall then elect a Vice President. The Vice President shall take the place of the President in case of a temporary absence”.

This agenda item is provided to permit the Governing Board to satisfy the requirements of A.R.S. § 15-321 and Board Policy BDA by electing a President and Vice President from its members. The current President takes all nominations for the office of President first. Once the office of President is determined, the selected candidate should assume responsibility for chairing the remainder of the meeting and proceed with the election for Vice President.

Under Roberts Rules of Order, candidates can be identified through an “open nomination” process during which the Board President calls for nominations from the floor. Alternatively, Board members may move the nomination of a candidate, but this option requires both a second and a passing vote in order for the nominee to be placed on the slate of candidates.

Nominees may decline their nomination before voting occurs. When it appears that no further nominations are forthcoming, the President may close the floor to further nominations, or it may be closed upon a passing motion to do the same.

Once nominations are completed, Roberts Rules of Order identifies multiple options for conducting the election of officers. The most practicable options applicable to the election of Governing Board officers are described below. All votes must be public for compliance with the Arizona Open Meeting Laws. Any one of the alternative methods below may be used – determined either by the current Vice President or by motion (the latter

of which controls in the event of conflict). If a voting method is selected, the Vice President should explain how the matter will proceed prior to the vote being taken. Below is an explanation on Robert's Rules of Order for each available option for voting:

Acclamation. If there is only one nominee for an office, the chair of the meeting can simply declare the individual is elected, rather than taking a vote.

Voice or Other Voting. Absent election by acclamation, a vote of the Board on nominees is required by voice or roll call. Votes should occur in the order that candidates are nominated. Roberts provides that, unless a method of voting is selected upon motion, the chair will decide the method based upon the nature of the election, closeness of the expected vote, and the size of the group.

The chair announces the result of a vote formally, for the record. Until that announcement, Roberts permits any Board member to change their vote.

In the event of a tie between nominees, the chair may call for a new vote to determine the tie.

RECOMMENDATION:

The Administration recommends that the Board nominate and elect both a President and a Vice-President, through the manner determined by the current President or the Board by motion.

INITIATED BY:


Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: January 4, 2022


Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: January 11, 2022

TITLE: Superintendent's Report; Update on Pandemic Conditions and Operations

BACKGROUND:

The Superintendent will be providing a review of recent and future activities in the District and community. The Superintendent will also review pandemic conditions and data and their impact on school operations.

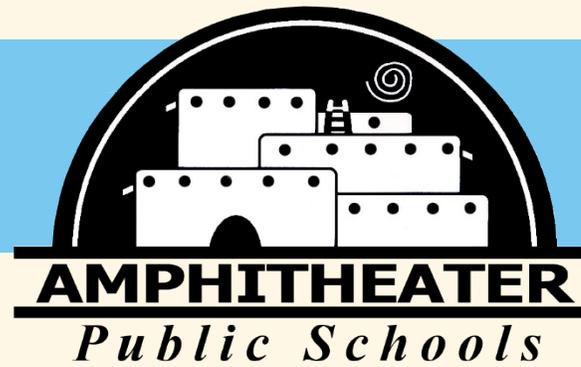
RECOMMENDATION:

This item is presented for the Board's information.

INITIATED BY:

Date: December 27, 2021

Todd A. Jaeger, J.D., Superintendent



January 11, 2022 ⁷

Superintendent's Report





Around the Schools



Nash Elementary School band and orchestra students held their very first concert before Winter Break.



Also before the break, La Cima Middle School staged a performance of 'Into The Woods,' featuring music, singing and fun characters in costumes!



Around the Schools



Amphi Middle School students spent time wrapping lap robes for patients in nursing homes with the help up of the Mighty Mentors from Pantano Christian.



Innovation Academy's Student Council helped the school's kindness elf spread joy and happiness for the holiday season by placing candy canes with kind messages all around campus for students to find.



Around the Schools

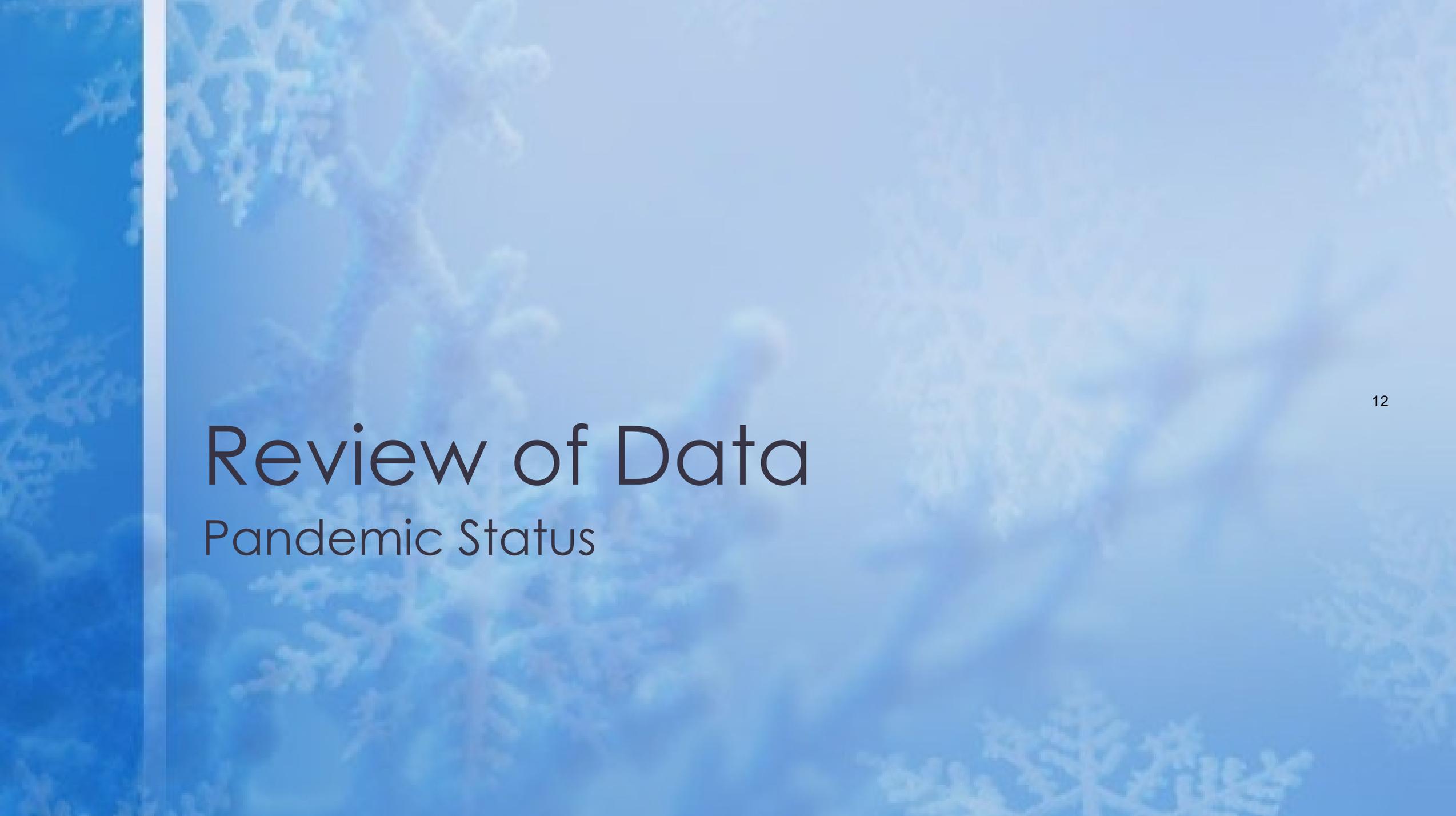


Ms. Martinez's class at Walker Elementary School performed their Grinch musical, putting them in a festive mood as they headed into the holidays.



Amphi High School Girls Varsity Basketball team played hard during their break, finishing in second place at the Casa Grande Basketball Tournament.

The Pandemic and Mitigation Efforts



Review of Data

Pandemic Status

Pima County Data – Entire Pandemic



TOTAL CASES
174,189



TOTAL DEATHS
3,206

FEMALE CASES
51.85 %

MALE CASES
47.09 %

13

<5 YEARS
2.02 %

05-19 YEARS
16.67 %

20-44 YEARS
43.71 %

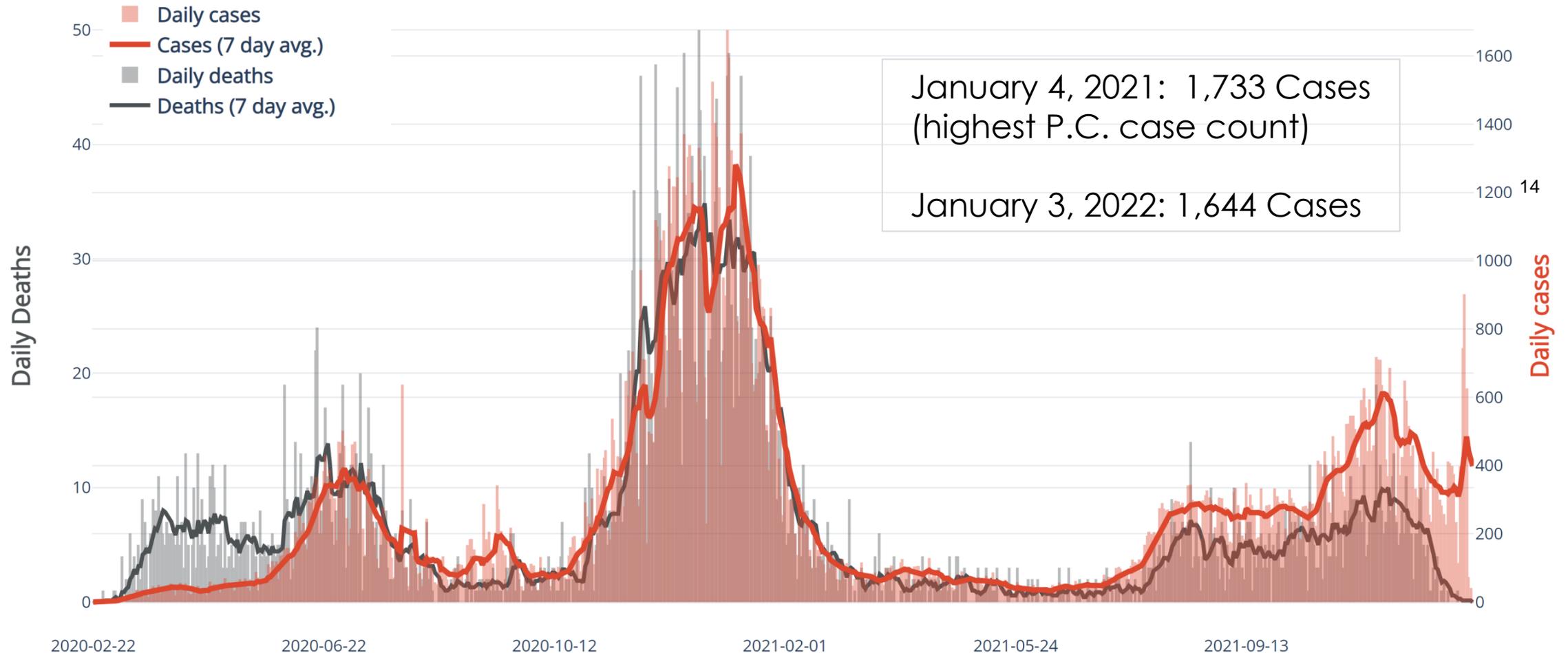
45-54 YEARS
13.23 %

55-64 YEARS
11.37 %

65+ YEARS
12.97 %

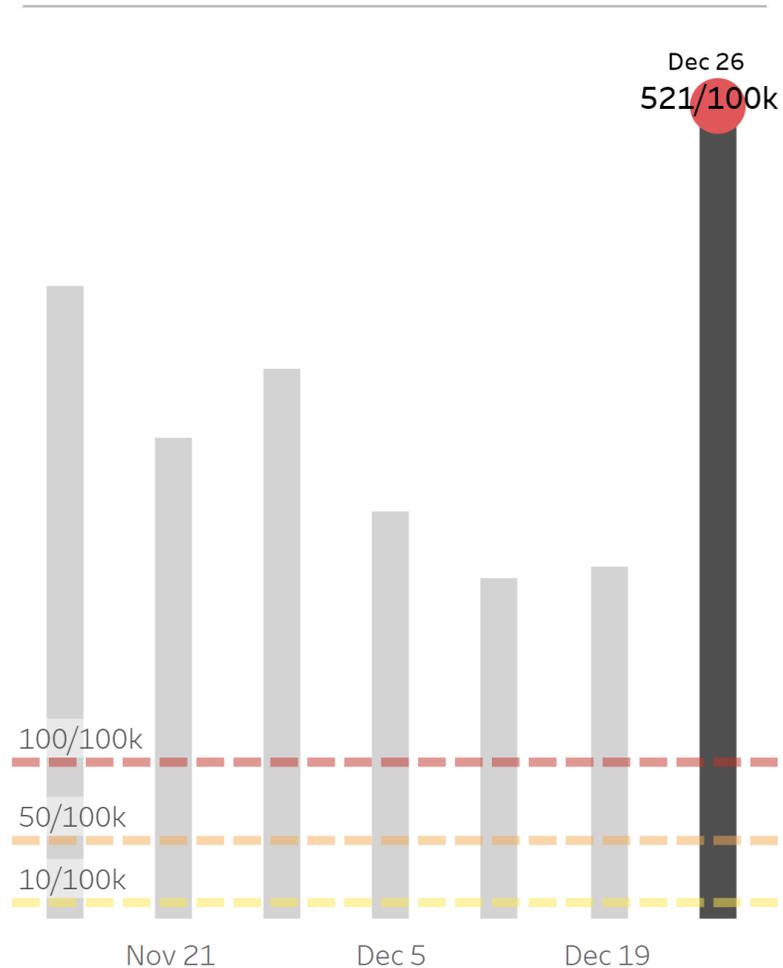
Perspective: Cases and Deaths over the Entire Pandemic Period (Pima County)

Cases and Deaths

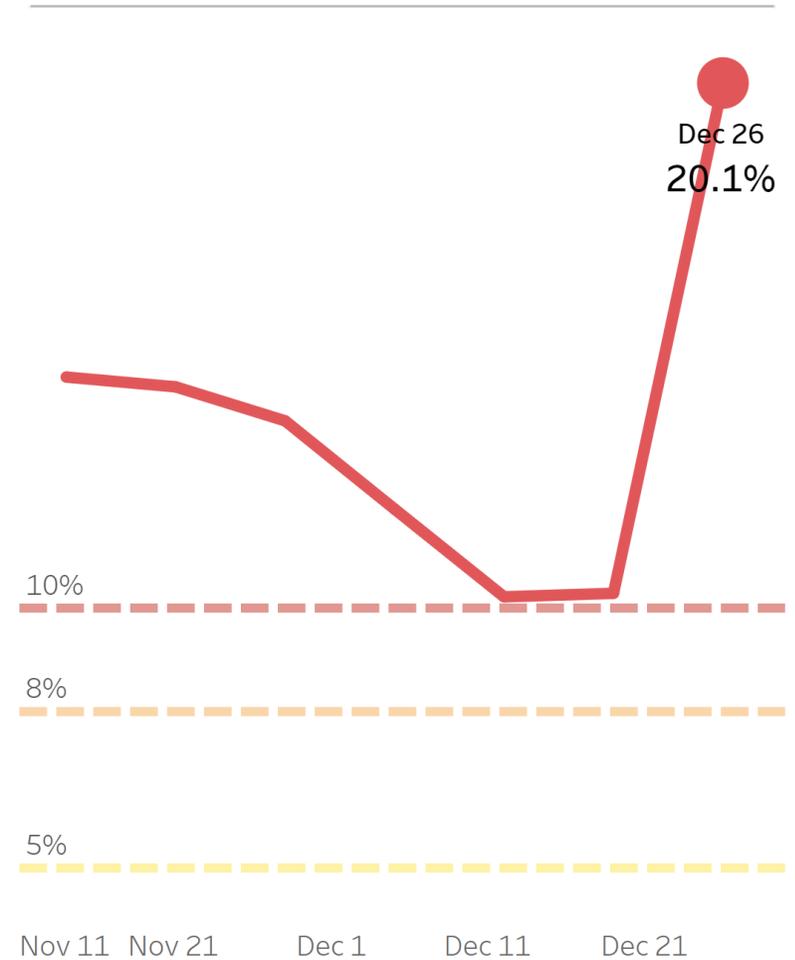


The 2 Key Indicators: Cases per 100K and Percent Positivity in Tests

Cases per 100,000 individuals: **High**



Percent positivity: **High**

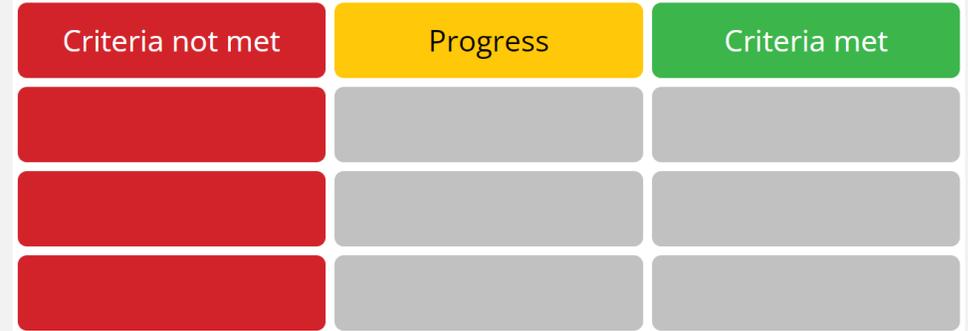


The Pima County Metric Charts

Cases over two consecutive weeks (with complete reporting of cases)

Percent Positivity

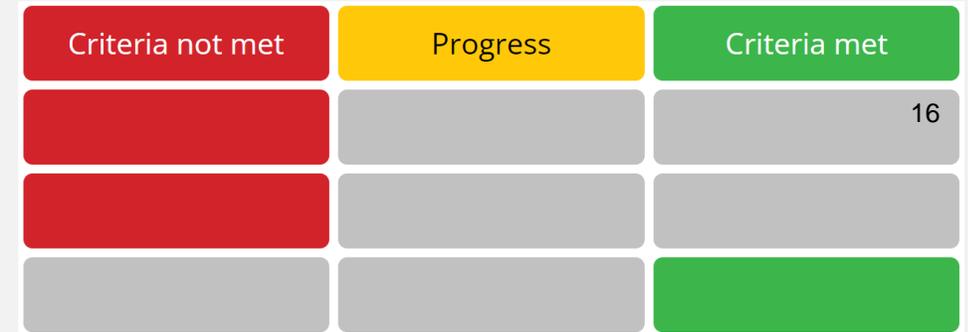
COVID-19 like illness



Lab Testing Availability and Utilization

Hospital Bed Capacity

Sufficient Personal Protective Equipment (PPE) for Emergency Responders



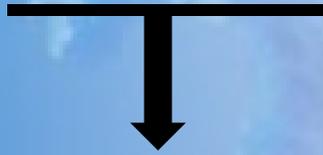
Timely case investigation

Testing of symptomatic contacts within 48 hours

Facilities/support for patients who can't be discharged home – Statewide



Amphi District Cases -- Current and Entire School Year



11

Active cases in Employees

Equates to .56% of Employees



74

Active cases in Students

**Equates to 0.61% of the
Student Population**

District/category	Cases
Amphitheater	854
Catalina Foothills	153
Continental	68
Flowing Wells	375
Marana	885 ₁₇
Sahuarita	474
Sunnyside	841
Tanque Verde	118
Tucson Unified	2,102
Vail	981
Other	1,502

Last Board Meeting:

9 Employee Cases

41 Student Cases

758 YTD Total Cases

January 7 Teleconference

- **Secretary of Education Cardona**
- **Surgeon General Murthy**
- Recognition that students need in-person schooling
- Social-emotional needs of students of great concern
- Urged schools to remain open
- Recommended multiple mitigation strategies and vaccination
- Announced availability of booster shots for 12+

OSHA Employee Vaccination Mandate

- › USCA decision allowed mandate to proceed
- › Implementation efforts had to initiate for Jan 10
- › USSC argument on Friday, January 7
- › Recent survey of District employees:
 - 2,200 surveyed; 1,500 responses thus far
 - 30% are not “fully vaccinated” per definition of CDC/PCHD

Questions?



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Appointment of Administrative Personnel**

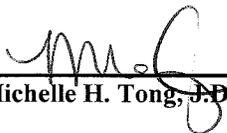
BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of January 10, 2022.

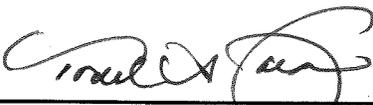
RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 10, 2022


Todd A. Jaeger, J.D., Superintendent

1/11/2022

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXP CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Araujo Lopez	Frances	Equity & Safety Compliance Offi	CT-AD	Wetmore Center	ESPD	0 years	Replacement	Ms. Tong	

22

* 2020-2021 School Year
 Addendum Former employee or new hire receiving extra-curricular position
 New New hire filling a newly created position
 Rehire Former employee returning to a position in the district
 Replacement New hire filling a vacated position
 Rescind Declined position after appointment

HSP High School Principal
 MSP Middle School Principal
 ESP Elementary School Principal
 HSA High School Assistant Principal
 MSA Assistant Middle School Principal
 ESA Elementary Assistant Principal
 SAS Support Administrator

ADCT Addendum Certified
 ADCL Addendum Classified
 ADACS Addendum Amphi Community Schools
 ADDM Addendum Only
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional
 ASW Student Worker



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Appointment of Non-Administrative Personnel**

BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of January 10, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 10, 2022

Todd A. Jaeger, J.D., Superintendent

1/11/2022

**GOVERNING BOARD MEETING
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Aguilera Ramirez	Maria	Teacher - ELL/SEI	CT	Amphi High School	CTT-BA	N/A	Replacement	Mr. Malis	\$20,709.41
Bible	Jamie	Teacher - Grade 1	CT	Prince Elementary	CTT-BA	0 years	Replacement	Ms. Sheber	
Choquette	Dru	Teacher - English	CT	Ironwood Ridge High	CTT-MA	4 years	Replacement	Mr. Malis	
Cortese	Scott	Teacher - Social Studies	CT	Wilson K-8 School	CTT-MA	10 years	Replacement	Ms. Sullivan	
Van Wert	Ryan	Teacher - Mathematics	CT	Amphi High School	CTT-BA	0 years	Replacement	Mr. Malis	
Clonts	Catherine	Food Service Attendant I	CL-RET	CDO High School			Rehire	Ms. Cribbs	\$12.15 per hour
Alameda	Jessica	Custodian I	CL	Amphi High School	2	0 years	Replacement	Mr. Malis	
Austin	Eddie	Custodian I	CL	Coronado K-8 School	D	N/A	Replacement	Ms. Jacome	
Avila	Ernesto	Custodian I	CL	CDO High School	D	N/A	Replacement	Ms. Bulleigh	
Brambila	Jesus	Groundskeeper II	CL	Facilities Support	5	5+ years	Replacement	Mr. Gill	
Bulawa	Joy	Preschool Instructional Specialist	CL	Amphi High School	5	0 years	New	Mr. Malis	24
Ford	Kayley	Special Education Teaching Assis	CL	Nash Elementary	E	N/A	Replacement	Dr. Esquibel	
Fuentes Barraza	Barbara	Custodian I	CL	Amphi High School	D	N/A	Replacement	Mr. Malis	
Gardoni	Beatrice	Transportation Attendant	CL	Transportation	1	0 years	Rehire	Ms. Frye-George	
Knowlton	Nancy	Security Officer	CL	Amphi Academy Online	2	5+ years	Replacement	Ms. Wichers	
Salazar	Isaias	Bus Driver	CL	Transportation	11	5+ years	Rehire	Ms. Frye-George	
Sanchez	Diana	Campus Monitor	CL	Nash Elementary	A	N/A	Replacement	Dr. Esquibel	
Scanlon	Heather	Bookkeeper II	CL	Wetmore Center	6	5+ years	Replacement	Mr. Little	
Sodari	Barbara	Custodian I	CL	Holaway Elementary	D	N/A	Replacement	Mr. Frederiksen	
Ving	Dolores	Shipping/Receiving Clerk	CL	Warehouse	D	N/A	Replacement	Ms. Mendoza	
Washbourne	Paul	Transportation Attendant	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Carlock	Sofia	Student Worker	ASW	CDO High School			New	Ms. Bulleigh	\$12.15 per hour
Swick	Aubrey	Student Worker	ASW	CDO High School			New	Ms. Bulleigh	\$12.15 per hour

*	2020-2021 School Year	HSP High School Principal					ADCT	Addendum Certified	
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal					ADCL	Addendum Classified	
New	New hire filling a newly created position	ESP Elementary School Principal					ADACS	Addendum Amphi Community Schools	
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal					ADDM	Addendum Only	
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal					CT-AD	Certified Administrative	
Rescind	Declined position after appointment	ESA Elementary Assistant Principal					CT	Certified	
		SAS Support Administrator					CL-AD	Classified Administrative	
							CL	Classified	
							PR	Professional	
							ASW	Student Worker	

GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Wain	Jordyn	Student Worker	ASW	CDO High School			New	Ms. Bulleigh	\$12.15 per hour
Herrera	Robert	Special Events Worker	ADCL	Amphi High School			New	Mr. Malis	\$12.15 per hour

25

*	2020-2021 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: January 11, 2022

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of January 10, 2022.

The following job description are being presented for approval:

- Classroom Aide/Caregiver
- Clerk
- Cook
- Cook – Lead
- Food Service Attendant
- Food Service Attendant – Lead
- Instructional Aide
- Language Assessment Specialist
- School COVID Contact Tracer

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 10, 2022

Todd A. Jaeger, J.D., Superintendent



CLASSROOM AIDE/CAREGIVER

QUALIFICATIONS

A. REQUIRED

- High school diploma or completion of a high school equivalency diploma
- Possession of CPR and First Aid training certificate upon recommendation for hire

B. DESIRED

- At least six (6) months of experience of working with and caring for children

SUMMARY

Assists the classroom teacher and other key instructional support personnel by maintaining a clean and organized learning environment, supervising play and preparing materials for classroom activities, and providing students with personal hygiene assistance.

Reports to: School Principal

ESSENTIAL FUNCTIONS

- Supports the philosophy and goals of the school and classroom
- Supervises students during indoor and outdoor learning activities
- Assists in preparing instructional materials for classroom activities
- Maintains an environment where students are safe, nurtured, and valued
- Participates in daily cleaning and adheres to safety checklists
- Assists in serving snacks and lunches to students as needed
- Reinforces positive behavior by refocusing the student to focus on learning and by utilizing role modeling techniques
- Maintains on-going communication and positive working relationships with parents and site staff
- Maintains a professional work environment that fosters collaboration and trust
- Reports supply needs to the classroom teacher
- Assists student with personal hygiene such as bathroom use; hand washing; usage of proper sanitary measures; assists in the cleaning of soiled students; and cleans clothing and provides fresh clothing when required
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties, as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to reach, stoop, twist, bend, pull, lift and carry up to 50 pounds
- Ability and willingness to move around campus, with or without reasonable accommodations
- Ability to communicate effectively, both orally and in writing
- Ability to perform functions from written and oral instructions
- Ability to sit for extended periods of time

FLSA: Non-Exempt
Support Staff – Level 2
December 2021



CLASSROOM AIDE/CAREGIVER

- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to read, write and comprehend
- Ability to analyze and problem solve
- Ability to concentrate for extended periods of time



CLERK

QUALIFICATIONS

A. REQUIRED

- High school diploma or GED
- Knowledge and/or experience with word/data processing, keyboarding and customer service
- Passing score on the following skills assessments: Basic Computer, Internet Basics, Using Email
- Equivalent combination of education/training/experience

B. DESIRED

- Thorough knowledge of computers and data processing software applications
- Thorough knowledge of English and business math
- Trade or vocational school or equivalent

SUMMARY

Under general supervision, performs routine and moderate clerical work utilizing knowledge and skills based upon standard practices and procedures with the ability to perform task independently. Regular attendance is necessary to perform the essential functions of this position.

Reports to: Appropriate Administrator

ESSENTIAL FUNCTIONS

- Completes forms, copies data, and compiles records and reports in accordance with established procedures
- Acts as receptionist, answers phones, responds to requests for general information, and refers inquiries to appropriate persons
- Performs routine administrative duties, including scheduling of appointments, explaining office procedures to employees and maintaining office supplies and equipment
- Sorts and distributes mail or other materials and prepares correspondence for mailing
- Operates a variety of standard office machines; may involve using a telephone switchboard
- Types and proofreads a variety of materials of moderate complexity, not requiring highly skilled typing techniques
- Researches files and records for information and assembles the data
- Handles materials of a confidential nature
- Maintains limited financial records, logs, schedules, record cards and forms, and tabulates and posts data, as requested
- Initiates work orders, schedules transportation and provides other back-up assistance as needed
- Receives and records absence/attendance reports and calls/written excuses concerning absences as needed
- Maintains attendance cards as needed



CLERK

- Contacts parents concerning unexcused absences as needed
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to meet deadlines
- Ability to multi-task in an office setting
- Ability to communicate with district personnel at all levels
- Ability to communicate clearly, both orally and in writing
- Ability to sustain extended work hours and problem situations
- Ability to understand and carry out written and verbal instructions
- Ability to work alone and as part of a team
- Ability to sit for extended periods of time
- Ability to reach, stoop, twist and bend
- Ability to concentrate for extended periods of time
- Ability to prioritize and organize
- Ability to exercise judgment in accordance with established procedures
- Ability to work in small, cramped or confined spaces
- Ability to use office equipment, such as telephones, computers, copiers and printers
- Ability to perform tasks requiring manual dexterity

Job Code 13F
Level C
Revised: 12/21

COOK

QUALIFICATIONS

A. REQUIRED

- Elementary school education or equivalent
- One year of experience in quantity cooking
- Sanitation certificate within three (3) months of hire
- Ability to operate standard cooking machinery and equipment
- Equivalent combination of education/training/experience

B. DESIRED

- Three years of experience in quantity cooking

SUMMARY

Prepares and cooks a wide variety of food from provided menus while utilizing food safety and sanitation standards. Also assists with service of food and sanitation duties. Requires regular attendance to perform essential functions of this position

Reports to: Food Service Supervisor

ESSENTIAL FUNCTIONS

- Checks daily menu and ensures that cooking times are coordinated
- Washes, cuts, cooks and prepares foods according to established recipes or supervisor's instruction while upholding all food safety and sanitation procedures
- May oversee the work of attendants and participate in washing, cutting and preparing food for cooking
- Cooks or supervises the cooking of meats and vegetables
- Assists with the clean-up of cooking utensils, grills, ovens and equipment used in food preparation
- Prepares, presents, and checks food to ensure quality meets or exceeds standards
- Takes and records temperatures of food during cooking and before service to ensure food is within proper temperature range
- Primarily in charge of properly filling out production records and ensures they are completed each day
- Assists Supervisor/Attendant III with forecasting for future meals to meet mandated nutritional requirements while minimizing leftovers and food waste
- Keeps a basic, running inventory of food stores to assist supervisor with ordering
- Ensures that leftovers are properly stored and that the kitchen is ready for the preparation of the next meal
- Assists with the training of new employees
- Follows standardized recipes issued by the Food Service Department so that quality is consistent throughout the District
- May assist with setting up serving lines
- Exhibits patience, courtesy and tact in dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to stand and walk for most of the shift

- Ability to withstand temperature extremes
- Ability to lift, carry, push and pull objects related to the preparation and serving of food, up to 50 pounds
- Ability to exercise judgment in accordance with established procedures
- Ability to meet deadlines under time constraints
- Ability to demonstrate adequate knowledge of food safety applicable to operation
- Ability to demonstrate adequate knowledge of Arizona State Nutrition Standards applicable to operation



COOK - LEAD

QUALIFICATIONS

A. REQUIRED

- High school diploma or equivalent
- Three (3) years of experience in quantity cooking
- Sanitation certificate within three (3) months of hire
- Ability to operate standard cooking machinery and equipment
- Equivalent combination of education/training/experience

B. DESIRED

- Three (3) or more years of experience in quantity cooking

SUMMARY

Prepares, seasons and cooks a wide variety of food from prepared menus. May use independent judgment in converting recipes and utilizing proper cooking techniques. Works under general supervision and oversees the work of Cooks I and II. Participates in the training of Cooks I and II.

Reports to: Food Service Supervisor

ESSENTIAL FUNCTIONS

- Checks daily menu and ensures that cooking times are coordinated. May assist in establishing new menus.
- Oversees the work of assistants and participates in washing, cutting and preparing food for cooking
- Assists with the training of new employees
- May cook or supervise the cooking of meats and vegetables
- Keeps and accurate inventory and issue of food stuffs and reorders, as necessary
- Assists with the clean-up of cooking utensils, grills, ovens and equipment used in food preparation
- Checks food for meals to see that quantity and quality is satisfactory
- Keeps a basic, running inventory of food stores to assist supervisor with ordering
- Ensures that leftovers are properly stored and that the kitchen is ready for the preparation of the next meal
- Follows standardized recipes issued by the Food Service Department so that quality is consistent throughout the District
- May assist with setting up serving lines
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties as assigned



COOK - LEAD

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to stand and walk for most of the shift
- Ability to withstand temperature extremes
- Ability to lift, carry, push and pull objects related to the preparation and serving of food, up to 50 pounds
- Ability to exercise judgment in accordance with established procedures
- Ability to meet deadlines under time constraints
- Ability to demonstrate adequate knowledge of food safety applicable to operation
- Ability to demonstrate adequate knowledge of Arizona State Nutrition Standards applicable to operation

Job Code 131
Level B
Revised: 12/21

FOOD SERVICE ATTENDANT

QUALIFICATIONS

A. REQUIRED

- Elementary school education or equivalent
- Some knowledge of food preparation, service, and sanitation procedures
- Knowledge of the use of kitchen implements and equipment
- Equivalent combination of education/training/experience

B. DESIRED

- Previous experience in food service

SUMMARY

Under general supervision, performs food service tasks and services for the essential function of the kitchen, including, food preparation, food service cleaning and sanitation and daily record keeping. Requires regular attendance to perform the essential functions of the position.

Reports to: Food Service Supervisor

ESSENTIAL FUNCTIONS

- Prepares cold and cooked foods from raw ingredients according to recipes
- Accurately weighs and measures food items for preparation and service
- Assists with cashier duties and cash handling as needed
- Performs food preparation tasks while upholding food safety standards
- Assists in production with lifting and moving heavy loads
- Sets up and operates dish washing machines
- Washes, sanitizes, and puts away large cooking and baking pots, pans, and dirty dishes and utensils.
- Clears dishes from and cleans dining tables and chairs
- Removes trash from dining room and kitchen to dumpsters
- Cleans food service equipment
- Sweeps and mops floors in kitchen and dining room; washes walls in kitchen
- Operates large kitchen equipment
- Assists with taking and recording food temperatures when the Cook, Manager, and/or Supervisor are not available
- May assist with inspections of food and supply deliveries for the purpose of verifying quantity, quality and specifications of orders and/or complying with mandated health requirements.
- Stocks food and supplies from deliveries for the purpose of maintaining adequate quantities and security of items
- Exhibits patience, courtesy and tact when dealing with others
- Provides excellent customer service
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to lift, carry, push and pull objects related to preparation and service of food, up to 50 pounds
- Ability to stoop, bend, reach, walk and stand for long periods of time
- Ability to work in inclement conditions
- Ability to perform tasks requiring manual dexterity
- Ability to see and hear within a normal range, with or without reasonable accommodations
- Ability to stand and walk most of the shift
- Ability to withstand temperature extremes
- Ability to demonstrate adequate knowledge of food safety applicable to operation
- Ability to demonstrate adequate knowledge of Arizona State Nutrition Standards applicable to operation



FOOD SERVICE ATTENDANT – LEAD

QUALIFICATIONS

A. REQUIRED

- High School diploma or GED
- Sanitation certificate upon recommendation for position
- One year of previous work experience, including management experience
- Basic knowledge of foods
- Skill in using food service preparation equipment
- Must have leadership qualities and work effectively with personnel
- Incumbent will exhibit patience, courtesy and tact in dealing with others
- Equivalent combination of education/training/experience

B. DESIRED

- Nutrition Workshops or equivalent

SUMMARY

Under general supervision, performs as lead worker of a food service operation in the preparation and service of meals. Plans and manages the on site operations at an elementary or secondary school. The position acts as lead person of Attendants and Cooks, reporting directly to a designated supervisor. Participates in food preparation and service work; assists on-the-job training of students and employees. Assures that all federal, state, district, and departmental rules and regulations are in compliance. Requires regular attendance to perform the essential functions of the position

Reports to: Food Service Supervisor

ESSENTIAL FUNCTIONS

- Manages a school site food service operation, acting as lead of Attendants I, II and Cooks I, II, and III; assigns duties and work positions; instructs new food service employees
- Responsible for the accurate accountability of daily cash reports, deposits, production records, and free and reduced meal records
- Assists supervisor in training site employees and departmental substitutes in production service operations, safety, sanitation, cash handling, program compliance and departmental procedures
- Receives food and supply deliveries and processes invoices at site level
- Assists supervisor with inventory control
- Participates in daily food production; checks prepared food for quality and temperature
- Becomes thoroughly familiar with all position duties; equipment operation, and communicates equipment problems to supervisor
- Maintains close communication with site administrator and immediate supervisor
- Coordinates and maintains the cleaning of site kitchen, storage areas, equipment and hood filters, etc.
- Promotes and supports district-wide educational advancement in 21st Century skills
- Integrates knowledge and skills that are relevant to the 21st Century



FOOD SERVICE ATTENDANT – LEAD

- Performs other related duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to lift, carry, push and pull objects related to preparation and service of food, up to 50 pounds
- Good physical health and strength
- Ability to stoop, bend, reach, walk and stand for long periods of time
- Ability to withstand temperature extremes
- Ability to perform tasks requiring full range of motion, with or without reasonable accommodations
- Ability to see and hear within a normal range, with or without reasonable accommodations
- Ability to demonstrate adequate knowledge of food safety applicable to operation
- Ability to demonstrate adequate knowledge of Arizona State Nutrition Standards applicable to operation



INSTRUCTIONAL AIDE

QUALIFICATIONS

A. REQUIRED

- High school diploma or GED **and**;
- An Associate's or higher degree **or**;
- At least two years of study at an institution of higher education **or**;
- Passing score on skills assessment (ParaPro, ACT Workkeys or Master Teacher's Para Educator Learning Network)
- Preschool positions require the following in addition to the above requirements:
 - Possession of CPR and First Aid training certificate upon recommendation for hire
 - TB Skin test dated within past six (6) months upon recommendation for hire
 - Immunization records verifying MMR, Tetanus with Pertussis, and Hepatitis B Series upon recommendation for hire
 - Level 1 Fingerprint Clearance card

B. DESIRED

- Previous experience working with school age children
- Considerable knowledge of the English language

SUMMARY

Under the direction of the principal, program coordinator, and/or teacher, assists with the teaching of students by procuring required materials and arranging the learning environment in support of the educational program. Regular attendance is necessary to perform the essential functions of this position.

Reports to: School Principal and/or Program Coordinator

ESSENTIAL FUNCTIONS

- Assists with instructing reading, writing and mathematics at applicable skill levels
- Offers suggestions and observational data during planning sessions
- Implements activities for individuals and small groups under the direction of the teacher
- Assists with student behavior plans
- Leads discussion groups, games, music and storytelling and other activities, when applicable
- Implements lesson plans, as directed by the teacher
- May provide direct or indirect supervision of children with proper toileting and hand washing; and assists in providing children with fresh clothing should soiled clothing occur
- Creates displays of students' work
- Assists staff with preparation of curriculum and related materials
- Participates in school and district professional development activities
- Attends meetings, as required
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills.



INSTRUCTIONAL AIDE

- Integrates knowledge and skills that are relevant to the 21st Century
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to read, write and comprehend
- Ability to analyze and problem solve
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop and carry up to 20 pounds
- Ability to operate digital office equipment



LANGUAGE ASSESSMENT SPECIALIST

QUALIFICATIONS

A. REQUIRED

- High school diploma or GED
- Minimum of three (3) years of related clerical or office support work experience including experience with confidential records
- Strong working knowledge of computer applications to include word processing, spreadsheets, databases, and multiple software applications
- Passing score on the following skills assessments: Basic Computer, Internet Basics, Using Email, Microsoft Word, and Microsoft Excel
- Must possess and maintain current Arizona driver's license
- Incumbent must possess strong interpersonal and analytical skills
- Incumbent will exhibit patience, courtesy and tact in dealing with others
- Equivalent combination of education/training/experience

B. DESIRED

- Prior experience with working with a Student Information System or equivalent experience

SUMMARY

Researches, registers, and monitors the appropriate assessment (Placement, Mid-Year, and/or Reassessment) for all English Learners (ELs) district-wide to determine program service needs and placement. Provides first-line support by verifying and reconciling data for the District's Student Information System (SIS) in order to deliver site specific assistance.

Reports to: EL District Coordinator

ESSENTIAL FUNCTIONS

- Oversees and implements procedures for records, maintenance, and data/hard copy storage in accordance with state and federal laws and District policies/regulations
- Researches, identifies, registers, and inputs responses for students who need the placement, mid-year, and reassessment language acquisition assessment
- Assists EL Coordinator/District Test Coordinator (DTC) with testing and compliance requirements as prescribed by state and federal law
- Monitors language assessments and classroom placement at all 21 schools to ensure compliance
- Gathers data, answers inquiries, explains department policy/procedures and supports district staff
- Stores and maintains the District's electronic and physical files in accordance with regulations, procedures, and state/federal guidance
- Works and collaborates with other District level employees, other Arizona school districts, and Arizona Department of Education (ADE) data specialists
- Participates and completes required annual trainings on the EL platform provide by ADE
- Assists in compilation of reports and records
- Assists departments and schools in the analysis of student records processing, evaluates and recommends implementation of revised system

- Confers with clerical and supervisory personnel to gather suggestions for improvements and to detect records management problems
- Distributes language assessment information to ELD teachers/clerks and supports the maintenance of current and correct data for each site, as required
- Keeps information on all new students and facilitates initial language acquisition testing procedures, as required
- Oversees smooth transition of student records to various schools, as required
- Assists DTC in presenting in-service workshops in records management procedures
- Assists various departments and school staff in the utilization of the records management procedures
- Verifies the uploading/downloading of information into computer applications utilized by the District
- May assist in the design of data storage and retrieval for both electronic and written records
- Attends training and planning sessions
- Promotes and supports district-wide educational advancement in 21st Century Skills
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to sit and stand for extended periods of time
- Ability to lift at least 10 pounds
- Ability to twist, bend, stoop, reach and pull
- Ability to enter data into computer
- Ability to determine if a request falls within the public purview
- Ability to handle multiple tasks
- Ability to prioritize and organize
- Ability to communicate effectively with district personnel of all levels
- Ability to work alone and as part of a team



SCHOOL COVID CONTACT TRACER

QUALIFICATIONS

A. REQUIRED

- Incumbent must be currently employed in clerical position assigned to a school site
- Incumbent does not currently receive a stipend funded by federal ESSER III funds for work performed for the school health office
- Strong working knowledge of computer applications to include word processing, spreadsheets, databases, and multiple software applications
- Prior experience with working with a Student Information System or equivalent experience
- Incumbent must possess strong interpersonal and analytical skills
- Equivalent combination of education/training/experience

B. DESIRED

- Two years of experience as an employee in a school office

Reports to: Pandemic Mitigation and Compliance Officer

ESSENTIAL FUNCTIONS

- Serves as primary liaison with District's Pandemic Mitigation and Compliance Officer
- Researches, gathers, and submits information about students and staff at the school site to report a positive COVID-19 test result
- Coordinates with parents and school faculty and staff to determine; and reports close contacts (as defined by the state and local public health departments) to a positive COVID case
- Provides assistance with contact tracing for cases that involve more than one school site and/or department and assists with prompt communications
- Provides information for District reporting to public health departments about reports of contagious disease or potential exposure at a school or District site
- Investigates reports of potential exposures at school
- Communicates with individuals in a manner that preserves the confidentiality and privacy of all involved
- Collaborates with sites to provide notice of potential exposure to COVID-19 adhering to established protocols to provide COVID-19 information
- Maintains data concerning vaccination status, prior positive COVID-19 test results, isolation and/or quarantine of students and employees
- Exhibits patience, courtesy, and tact in dealing with others and while performing duties
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Perform other related duties as assigned



SCHOOL COVID CONTACT TRACER

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to communicate and express oneself clearly and concisely, both orally and in writing
- Ability to effectively communicate with a wide variety of people in varying circumstances
- Ability to apply strong evaluative statistical and analytical skills for documents and data
- Ability to meet deadlines
- Ability to sustain extended work hours and problem situations
- Ability to work alone and as part of a team
- Ability to multi-task in an office setting
- Ability to appropriately handle confidential information and records
- Ability to organize work and handle high volumes of information
- Ability to research, analyze and formulate decisions quickly
- Ability to exercise judgment in accordance with established guidelines
- Ability to concentrate for extended periods of time
- Ability to operate phone, computer and digital equipment

1/11/2022

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Kirkendall	Alexis	Social Worker	CT-PR	Amphi Middle School	Increase FTE			+ .05 FTE
Petersen	Christine	Counselor	CT-PR	Harelson Elementary	Transfer	CTNT-MA0 years		
Floyd	Kyrsten	Teacher - AVID	CT	La Cima Middle School	Added Duty			\$4,572.75
Gould	Marni	Teacher - Mathematics	CT	La Cima Middle School	Added Duty			\$4,677.45
Higgins	Ashley	Teacher - Study Skills	CT	Cross Middle School	Additional Position			\$3,157.81
Johnson	Neely	Teacher - AVID	CT	La Cima Middle School	Additional Position			\$3,997.91
Michaels	Christina	Teacher - Special Education Resc	CT	La Cima Middle School	Added Duty			\$5,806.27
Schiffman	Sandra	Teacher - REACH	CT	Amphi Academy Online	Added Duty			\$8,071.51
Vandermyde	Sherri	Teacher - Grade 1	CT	Painted Sky Elementary	Promotion	CTT-BA 0 years		
Aldama	Ana	Transportation Attendant	CL	Transportation	Increase FTE		N/A	+0.1562 FTE
Bramlett	Rita	Bus Driver	CL	Transportation	Increase FTE		N/A	+ 0.0938 FTE
Colvert	Cathryn	Bus Driver	CL	Transportation	Increase FTE		N/A	+0.0313 FTE
Crawford	Bill	Crossing Guard	CL	Copper Creek Elementary	Decrease FTE		N/A	*<0.1> FTE
Escobar	Isabel	Transportation Attendant	CL	Transportation	Decrease FTE		N/A	<0.1250> FTE
Grammer	Angela	Bus Driver	CL	Transportation	Increase FTE		N/A	+0.1875 FTE
Harding	Vanessa	Bookstore Manager	CL	Amphi High School	Promotion	8	+\$0.58	
Harnick	Michael	Transportation Attendant	CL	Transportation	Increase FTE		N/A	+0.1 FTE
Harwood	Ana	Cook III	CL	Amphi Middle School	Transfer		N/A	
Houle	Barbara	Bus Driver	CL	Transportation	Increase FTE		N/A	+0.0312 FTE
Lizarraga	Dorys	Bus Driver	CL	Transportation	Increase FTE		N/A	+0.0375 FTE

45

*	2020-2021 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Mattern	Suzanne	Food Service Attendant I	CL	Holaway Elementary	Transfer		N/A	
Moore	Madelyn	Bookkeeper II	CL	Wetmore Center	Promotion	6	+\$0.64	
Pacheco	Alma	Bus Driver	CL	Transportation	Increase FTE			+ 0.0312 FTE
Pecoraro	Pilar	Educational Assistant to the Elem	CL	Coronado K-8 School	Transfer		<\$2.07>	
Pecoraro	Pilar	Clerk II	CL	Coronado K-8 School	Transfer		<\$2.37>	
Pittman	Allisa	Secretary III	CL	Transportation	Promotion	5	+\$0.84	
Pittman	Allisa	Transportation Attendant	CL	Transportation	Decrease FTE		N/A	<0.5 FTE>
Ren	Lisa	Cook III	CL	Ironwood Ridge High	Increase FTE		N/A	+1.1250 FTE
Ruiz	Rebecca	Human Resource Specialist	CL	Wetmore Center	Promotion	7	+\$0.62	
Vasquez	Paula	Food Service Attendant I	CL	Rio Vista Elementary	Increase FTE		N/A	+0.3750 FTE
Yoder	Daniel	Bus Driver	CL	Transportation	Increase FTE		N/A	+ 0.1250 FTE
Anderson	Benjamin	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$30.00 per hour
Appelt	Megan	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum			\$30.00 per hour
Ayers	Nathan	ADDN - Interscholastic Superviso	ADCT	Amphi Middle School	Addendum			\$500.00
Boe	Bradley	ADDN - Vex Robotics	ADCT	Ironwood Ridge High	Resign Addendum Only			
Bosey	Bettina	ADDN - Homebound	ADCT	Wetmore Center	Addendum			\$30.00 per hour
Brunswick	Samantha	ADDN - Certified Tutor	ADCT	Holaway Elementary	Addendum			\$30.00 per hour
Burlison	Taryn	ADDN - Certified Tutor	ADCT	Amphi High School	Addendum			\$30.00 per hour
Busby	Devon	Coach - Spiritleading Head Winter	ADCT	Ironwood Ridge High	Addendum			\$2,450.00
Celaya	Luis	ADDN - Interscholastic Superviso	ADCT	Cross Middle School	Addendum			\$500.00
Cote	Lorena	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum			\$30.00 per hour
Dadeppo	Lisa	ADDN - Odyssey of the Mind	ADCT	CDO High School	Addendum			\$1,059.51

46

*	2020-2021 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Deboucher	Cymry	ADDN - Odyssey of the Mind	ADCT	CDO High School	Rescind			
Desjarlais	Paul	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Donahue	Brian	Coach - Wrestling Head MS	ADCT	La Cima Middle School	Addendum		\$1,700.00	
Duran-Keppler	Monica	Coach - Spiritleading Head Winter	ADCT	Amphi High School	Addendum		\$2,450.00	
Faniel	Kia	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Fitzsimmons	Anne	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Gerard	Michelle	Coach - Weight Training HS	ADCT	CDO High School	Addendum		\$1,300.00	
Gipson	Lori	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Gould	Marni	ADDN - Extra Hours	ADCT	La Cima Middle School	Addendum		\$29.23 per hour	
Havard	Jaycie	ADDN - Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Huseby	Jayne	ADDN - Certified Staff Trainer	ADCT	Federal/State Programs	Addendum		\$30.00 per hour	
Huynh	Hoc	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum		\$30.00 per hour	
Keating	Traci	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	47
Langley	Shannon	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$30.96 per hour	
Langley	Shannon	ADDN - Certified Staff Trainer	ADCT	Federal/State Programs	Addendum		\$30.00 per hour	
Lee	Auvie	ADDN - Homebound	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Lopez	Lindsay	ADDN - Extra Curric. Activ. Direct	ADCT	Cross Middle School	Addendum		\$2,000.00	
Miller	Zane	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$33.89 per hour	
Nichols	Brooke	ADDN - Essential Recruit Stipend	ADCT	Amphi Middle School	Addendum		\$2,219.51	
Panneck	Jeffrey	ADDN - Interscholastic Supervisor	ADCT	La Cima Middle School	Addendum		\$500.00	
Ramstack	Katie	ADDN - Essential Recruit Stipend	ADCT	Rillito Center	Addendum		\$3,024.39	

*	2020-2021 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Robertson	Marla	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Robles	Erin	ADDN - Interscholastic Superviso	ADCT	Coronado K-8 School	Addendum		\$238.64	
Scolman	Rebecca	ADDN - Certified Staff Trainer	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Seo	John	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Shaheen	John	ADDN - Flags Coach HS	ADCT	Ironwood Ridge High	Addendum		\$1,250.00	
Shiba	Robert	Coach - Soccer Head MS	ADCT	Cross Middle School	Addendum		\$1,700.00	
Shugert	Carmen	ADDN - Vex Robotics	ADCT	Ironwood Ridge High	Addendum		\$907.32	
Todd	Cary	Coach - Soccer Head MS	ADCT	La Cima Middle School	Addendum		\$1,700.00	
Vasquez	Kassandra	ADDN - Essential Recruit Stipend	ADCT	Rillito Center	Addendum		\$2,439.02	
Wentworth	Ann	ADDN - Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 Per hour	
Almada	Marcos	ADDN - Extra Hours	ADCL	Mesa Verde Elementary	Added Duty		\$14.85 per hour	
Applebaugh	Elisabeth	ADDN - Extra Hours	ADCL	Cross Middle School	Added Duty		\$13.17 per hour	
Beanne	Nibigira	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty		\$13.17 per hour	48
Contreras Chiova	Marcela	ADDN - Extra Hours	ADCL	Innovation Academy	Added Duty		\$13.07 per hour	
Cuestas	Stephanie	ADDN - Extra Hours	ADCL	Wetmore Center	Added Duty		\$15.09 per hour	
Francisco	Diana	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$13.44 per hour	
Galindo	Griselda	ADDN - Extra Hours	ADCL	Mesa Verde Elementary	Added Duty		\$13.31 per hour	
Gentry	Gina	ADDN - Extra Hours	ADCL	Rio Vista Elementary	Added Duty		\$12.42 per hour	
Grammer	Lindsey	ADDN - Extra Hours	ADCL	Rio Vista Elementary	Added Duty		\$12.82 per hour	
Haverty	Matthew	Special Events Worker	ADCL	Amphi High School	Addendum		\$12.15 per hour	
Jimenez	Raul	ADDN - Extra Hours	ADCL	Cross Middle School	Added Duty		\$12.42 per hour	
Klun	Jeremiah	ADDN - Extra Hours	ADCL	Transportation	Added Duty		\$12.15 per hour	

*	2020-2021 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Lamadrid	Norma	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty		\$15.11 per hour	
Loy	Charles	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$15.21 per hour	
Marquez	Nicole	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$12.33 per hour	
Martinez	Angela	ADDN - Extra Hours	ADCL	Donaldson Elementary	Added Duty		\$12.15 per hour	
Moncada	Maria	ADDN - Extra Hours	ADCL	Holaway Elementary	Added Duty		\$12.15 per hour	
Neisius	Penelope	ADDN - Extra Hours	ADCL	Copper Creek Elementary	Added Duty		\$12.15 per hour	
Nichols	Brooke	ADDN - Health and Pandemic Difi	ADCL	Amphi Middle School	Addendum		\$4,512.97	
Pacheco	Isha	ADDN - Extra Hours	ADCL	Food Service Admin	Added Duty		\$12.42 per hour	
Pham	Khanh	ADDN - Extra Hours	ADCL	Wilson K-8 School	Added Duty		\$12.33 per hour	
Pittman	Allisa	ADDN - Extra Hours	ADCL	Transportation	Added Duty		\$13.26 per hour	
Rea	Veronica	Special Events Worker	ADCL	Ironwood Ridge High	Addendum		\$12.15 per hour	
Rodriguez	Ann	ADDN - Extra Hours	ADCL	Wilson K-8 School	Added Duty		\$12.15 per hour	
Thomas	Kelsey	ADDN - Extra Hours	ADCL	Nash Elementary	Added Duty		\$12.42 per hour	
Wade	Shelly	Special Events Worker	ADCL	Ironwood Ridge High	Addendum		\$12.15 per hour	
Zack	Catherine	ADDN - Extra Hours	ADCL	Holaway Elementary	Added Duty		\$16.24 per hour	

*	2020-2021 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Leave(s) of Absence**

BACKGROUND:

Leave(s) of absence will be presented herein and are current as of January 3, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the leave request(s) be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 3, 2022

Todd A. Jaeger, J.D., Superintendent

1/11/2022

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Faflik	Elize	Speech/Language Pathologist	CT-PR	Wetmore Center	02/23/2022	Start Date
Silva	Laura	Social Worker	CT-PR	Mesa Verde Elementary	12/10/2021	End Date
Dallman	Ashley	Teacher - Grade 6 (Self-Contained)	CT	Harelson Elementary	01/18/2022	Start Date
Dorroh	Meredith	Teacher - Cross Categorical Classr	CT	Holaway Elementary	01/03/2022	Start Date
Finch	Richard	Teacher - Special Education ED-P	CT	Wilson K-8 School	11/29/2021	Start Date
Gadarian	Kristen	Teacher - Cross Categorical Classr	CT	Amphi High School	12/13/2021	Start Date
Iverson	Elizabeth	Teacher - ED (SPED) Classroom	CT	Keeling Elementary	12/03/2021	End Date
Kipley	Kayla	Teacher - Special Education Resou	CT	Amphi High School	12/03/2021	End Date
Lewis	Ruth	Teacher - Preschool Director	CT	Painted Sky Elementary	03/21/2021	Start Date
Lossou-Lossavi	Shari-Ann	Teacher - Grade 4	CT	Nash Elementary	01/03/2022	Start Date
Wickens	Simon	Teacher - Mathematics	CT	Amphi High School	11/29/2021	Start Date
Arandules-Kishba	Myrna	Security Officer	CL	CDO High School	11/29/2021	Start Date
Berry Rooney	Anastasia	Special Education Teaching Assist	CL	Copper Creek Elementary	01/03/2022	Start Date
Blauser	Devonne	Bus Driver	CL	Transportation	11/16/2021	End Date
David	Gina	Special Education Teaching Assist	CL	Copper Creek Elementary	12/13/2021	Start Date
Escobar	Isabel	Transportation Attendant	CL	Transportation	11/30/2021	End Date
Gardner	Kimberly	Custodian II	CL	Wetmore Center	11/17/2021	Start Date
Gardner	Kimberly	Custodian II	CL	Wetmore Center	12/06/2021	End Date
MacMeans	Maria	Clerk II	CL	Keeling Elementary	11/03/2021	Start Date
Maldonado Granil	Rosa	Custodian I	CL	Walker Elementary	11/01/2021	Start Date
Ren	Lisa	Cook III	CL	Ironwood Ridge High	11/24/2021	End Date
Sagasta Medrano	Barbara	Special Education Teaching Assist	CL	Amphi High School	12/07/2021	End Date
Salvas	Paul	Bus Driver	CL	Transportation		Rescind

51

- * 2020-2021 School Year
- CT-AD Certified Administrative
- CT Certified
- CL-AD Classified Administrative
- CL Classified
- PR Professional

**GOVERNING BOARD MEETING
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Tapia	Arcadia	Budget Technician	CL	Wetmore Center	11/19/2021	End Date
Torres	Mariana	Bilingual Instructional Assistant	CL	Prince Elementary	11/19/2021	End Date
Torres	Mariana	Bilingual Instructional Assistant	CL	Prince Elementary	10/18/2021	Start Date
Zanes	Raelene	Food Service Attendant II	CL	Amphi High School	11/15/2021	End Date
Zanes	Raelene	Food Service Attendant II	CL	Amphi High School	10/26/2021	Start Date

* 2020-2021 School Year
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Separation(s) and Termination(s)**

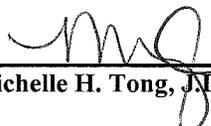
BACKGROUND:

Separation(s) and termination(s) will be presented herein. Separations are current as of January 10, 2022.

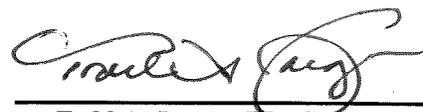
RECOMMENDATION:

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 10, 2022


Todd A. Jaeger, J.D., Superintendent

1/11/2022

**GOVERNING BOARD MEETING
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Campillo-Soto	Karla	Literacy (ELA) Coordinator	CT-PR	Wetmore Center	01/07/2022	Breach of Contract	
Snyder	Julee	Speech/Language Pathologist	CT-PR	Wetmore Center	12/17/2021	Breach of Contract	
Green	Jerel	Assistant Principal	CT-AD	Coronado K-8 School	12/17/2021	Separation Agreement	
Aries	Richelle	Teacher - Special Education	CT	CDO High School	12/17/2021	Breach of Contract	
Faulkner	Julie	Teacher - ELL/SEI	CT	Amphi High School	12/17/2021	Resignation	
Gray	Mary Elizabeth	Teacher - Special Education	CT	Wilson K-8 School	01/04/2022	Separation Agreement	
Hatch	Stephanie	Teacher - Grade 1	CT	Painted Sky Elementary	11/22/2021	Resignation	
Hering	Mandi	Teacher - Economics	CT	Ironwood Ridge High	12/17/2021	Resignation	
Larson	Michelle	Teacher - Special Education	CT	Copper Creek Elementary	01/14/2022	Resignation	
Lopez	Flor	Teacher - Grade 5	CT	Nash Elementary	05/20/2022	Retirement	
Walker	Hunter	Teacher - Cross Categorical	CT	Holaway Elementary	05/20/2022	Resignation	54
Wasilow	Andrew	Teacher - Technology	CT	Amphi Middle School	01/07/2022	Breach of Contract	
Wasilow	Andrew	Teacher - Career Exploration	CT	Amphi Middle School	01/07/2022	Breach of Contract	
Clary	Deanna	Assistant Manager of Transportation	CL-PR	Transportation	01/03/2022	Breach of Contract	
Rucker	David	Equity & Safety Compliance	CL-AD	Wetmore Center	01/14/2022	Resignation	
Brouillette	W. Ronald	Special Education Teaching	CL	Donaldson Elementary	01/14/2022	Resignation	
Burge-Dowling	Kimmie	Preschool Aide/Caregiver	CL	Innovation Academy		Rescind	
Cano	Maria	Bus Driver	CL	Transportation	10/26/2021	Abandonment	
Cochran	John Daniel	Computer Repair Technician	CL	Wetmore Center	01/07/2022	Resignation	
Collins	Celina	Administrative Assistant I	CL	Wetmore Center	01/07/2022	Dismissal	
Confrey	Jordan	Library Assistant	CL	Harelson Elementary	12/17/2021	Resignation	
DeVaughn	Casey	Special Education Teaching	CL	Wilson K-8 School	11/04/2021	Resignation	
Felix	Clara	Bilingual Clerk	CL	Nash Elementary	01/07/2022	Resignation	

*	2020-2021 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional

GOVERNING BOARD MEETING SEPARATIONS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Felix	Clara	Educational Assistant to the	CL	Nash Elementary	01/07/2022	Resignation	
Lachance	Rene	Bus Driver	CL	Transportation	01/03/2022	Retirement	
Loza	Maria	Custodian I	CL	Wetmore Center	01/07/2022	Resignation	
Lundy	Bonny	Library Media Technician I	CL	Ironwood Ridge High	03/04/2022	Retirement	
Machado	Bernadette	Special Education Teaching	CL	Cross Middle School	10/14/2021	Resignation	
Sienkiewicz	Marzena	Special Education Teaching	CL	Wilson K-8 School	12/16/2021	Resignation	
Stucky	John	Maintenance Technician II	CL	Facilities Support	12/17/2021	Resignation	
Vesterdal	Susan	Student Records Manageme	CL	Federal/State Programs	01/03/2022	Resignation	
Wall	Michael	Maintenance Technician II	CL	Facilities Support	01/07/2022	Retirement	
Whitehead	Justin	Custodian I	CL	Rillito Center	12/06/2021	Resignation	
Wilson	Melinda	Food Service Attendant I	CL	Holaway Elementary	12/16/2021	Resignation	
Zarate	Maria	Campus Monitor	CL	Harelson Elementary	12/03/2021	Resignation	

55

* 2020-2021 School Year
 Budget RIF Reduction in force due to budget
 Abandonment Employee abandoned position
 Breach of Contract Employee did not fulfill contract
 Dismissal Employee terminated by the District
 Resignation Employee resigning from the District
 Retirement Employee retiring from the District

ADCT Addendum Certified
 ADCL Addendum Classified
 ADDM Addendum Only
 CT-AD Certified Administrative
 CT Certified
 CL-AD Classified Administrative
 CL Classified
 PR Professional



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Stipend for Coaching Volunteers**

BACKGROUND:

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of January 10, 2022.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: January 10, 2022

Todd A. Jaeger, J.D., Superintendent

1/11/2022

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Ames	Willie	Coach - Wrestling Assistant HS	Amphi High School	Stipend	\$1,200.00
Aroz	Grace	Coach - Basketball Assistant HS	Amphi High School	Stipend	\$2,400.00
Cardenas	Mario	Coach - Wrestling Assistant MS	La Cima Middle School	Stipend	\$1,400.00
Catalano	Tami	Coach - Spiritleading Assistant W	Ironwood Ridge High	Stipend	\$2,250.00
Corea	Yolanda	Coach - Basketball Assistant MS	La Cima Middle School	Stipend	\$1,400.00
Cortez	Michael	Coach - Soccer Assistant - 3rd Se	Cross Middle School	Stipend	\$1,400.00
Dalton-Aragon	Jaron	Coach - Soccer Assistant MS	La Cima Middle School	Stipend	\$1,400.00
Gerson	Katherine	Coach - Basketball Assistant MS	Cross Middle School	Stipend	\$1,400.00
Gerson	Katherine	Coach - Basketball Assistant - 3rc	Cross Middle School	Stipend	\$1,400.00
Godoy	Albino	Coach - Baseball Assistant MS	Amphi Academy Online	Stipend	\$1,400.00
Hernandez	Julius	Coach - Basketball Assistant - 3rc	Amphi Middle School	Stipend	\$1,400.00
Lopez	Francisco	Coach - Wrestling Assistant HS	Ironwood Ridge High	Stipend	\$2,400.00
Lopez Jr.	Luis	Coach - Wrestling Assistant MS	Cross Middle School	Stipend	\$1,400.00
Lopez Sr.	Luis	Coach - Wrestling Head MS	Cross Middle School	Stipend	\$1,700.00
Matthews	Jonathan	Coach - Basketball Assistant - 3rc	Cross Middle School	Stipend	\$1,400.00
Palmer	Marcus	Coach - Baseball Head MS	Cross Middle School	Stipend	\$1,700.00
Pereira	Ricardo	Coach - Basketball Head MS	La Cima Middle School	Stipend	\$1,700.00
Petersen	Claire	Coach - Spiritleading Assistant W	Ironwood Ridge High	Stipend	\$2,250.00
Rankin	Brenna	Coach - Assistant Athletic Trainer	CDO High School	Stipend	\$1,850.00
Trippe	John	Coach - Soccer Head - 3rd Seaso	Amphi Middle School	Stipend	\$1,700.00

57

* 2020-2021 School Year

**GOVERNING BOARD MEETING
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Wall	Caleigh	Coach - Tennis MS	Cross Middle School	Stipend	\$1,700.00
Wall	Caleigh	Coach - Soccer Assistant - 3rd Se	Cross Middle School	Stipend	\$1,400.00

* 2020-2021 School Year



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Minutes of Previous Meeting(s)**

BACKGROUND:

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board.

December 7, 2021

RECOMMENDATION:

The Administration recommends that the minutes of the previous meeting(s) be approved.

INITIATED BY:

JA

Jen Anderson
Executive Assistant to the Superintendent & Governing Board

Date: December 27, 2021

Todd A. Jaeger, J.D., Superintendent

**Minutes of the Regular Governing Board Meeting
Amphitheater Public Schools
Tuesday, December 7, 2021**

A Regular public meeting of the Governing Board of Amphitheater Public Schools was held Tuesday, December 7, 2021, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center. This meeting was held under COVID-19 pandemic related conditions.

Governing Board Members Present

Ms. Susan Zibrat, President
Ms. Deanna M. Day, M.Ed., Vice President
Dr. Scott K. Baker, Member
Ms. Vicki Cox Golder, Member
Mr. Matthew A. Kopec, Member

Superintendent's Cabinet Members Present

Mr. Todd A. Jaeger, J.D., Superintendent
Ms. Tassi Call, Associate Superintendent for Elementary Education
Mr. Matthew Munger, Associate Superintendent for Secondary Education
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel
Mr. Scott Little, Chief Financial Officer
Ms. Kristin McGraw, Director of Student Services
Dr. Shannon McKinney, Director of Curriculum and Assessment
Mr. Richard C. La Nasa, Executive Manager of Operational Support
Ms. Michelle Valenzuela, Director of Communications
Ms. Julie Valenzuela, Director of 21st Century Education

1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER

President Zibrat called the meeting to order at 5:30 p.m. and invited members of the audience to sign the visitor's register.

2. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

A. Consideration and Determination of Appeal of Long-term Suspension/Expulsion Hearing Officer's Decision Pursuant to A.R.S. §15- 843(A), Regarding:

- a. Student # 30052712
- b. Student # 30043457

B. Consideration and Decision Upon Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. §15-843(F)(2), Regarding:

- a. Student # 30051393
- b. Student # 30066586
- c. Student # 30055330

C. Discussion and Consultation with Representatives of the Governing Board In Order to Consider its Position and Instruct Its Representatives in the Meet and Confer Process Pertaining to Policy, Compensation and Benefits for Certificated, Professional Non-Teaching, Support and Administrative Staff Pursuant to A.R.S. § 38-431.03(A)(5), and

D. Discussion or Consultation with the Attorneys of the Public Body, Pursuant to A.R.S. § 38-431.03(A)(3), Concerning Pandemic Conditions and Mitigation Measures.

President Zibrat asked for a motion to hold Executive Session. Vice President Day moved that the Board go into an Executive Session to address the matters identified in item 2 of the Board's agenda and pursuant to the legal authorities listed on the agenda under item 2. Ms. Cox Golder seconded the motion. Voice vote in favor – 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, and Mr. Kopec. Opposed–0. President Zibrat proclaimed they were in Executive Session.

3. RECONVENE PUBLIC MEETING

President Zibrat reconvened the public meeting at 6:47 p.m. She said there were student discipline hearings that needed to be completed, and apologized for the delay in reconvening the meeting.

4. PLEDGE OF ALLEGIANCE

Superintendent Jaeger announced the students leading the Pledge of Allegiance were from Painted Sky Elementary School and asked principal Bethany Papajohn to introduce the students. Ms. Papajohn shared that the students present all have parents that work in the District and they are the heart of Amphi. She introduced Harrison, Luke, Adelaide, Steven, Stella, Ben, Evie, Natalie and Kaylee. Ms. Papajohn asked the students to point-out the family members they came with. The students then led the Pledge of Allegiance.

As a special treat, the students played *Jingle Bells* on a set of antique handbells. They received a round of applause from the audience.

The Governing Board presented the students with certificates of commendation. A group picture with the students, Ms. Papajohn, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

The students gave the Governing Board members “Kindness Rocks” which students from the school painted in celebration of Kindness Day. Each rock was brightly colored and had carried an uplifting message.

5. RECOGNITION OF STUDENT ART

Ms. Papajohn introduced Painted Sky Elementary School art teacher, Jill Coulter to talk about the art on display. Ms. Coulter shared at the beginning of the school year, students learned about the basic elements of art. She said most of the curriculum this year will focus on an artist, a painting or a culture. They are currently exploring other places and time periods. She said she really enjoys teaching and working with children of all ages.

The Governing Board presented Ms. Coulter with a certificate of commendation. To mark the occasion, a group picture with Ms. Coulter, Ms. Papajohn, the Governing Board, and Superintendent Jaeger was taken.

6. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT REGULAR GOVERNING BOARD MEETING

President Zibrat announced that the next Regular Governing Board meeting would be held on Tuesday, January 11, 2022 at 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership and Professional Development Center.

7. RECOGNITIONS

A. Presentation of Distinguished Service Award

President Zibrat asked Superintendent Jaeger to present the awards.

Superintendent Jaeger explained that each month during the school year, a certificated and a classified staff member are recognized who exemplify a high level of service and dedication to the District.

He asked Amphitheater High School principal, A. J. Malis, to introduce the Distinguished Service Award recipient for certificated staff for the month of December.

Mr. Malis said it was his privilege to introduce ELD math teacher, Ms. Devahi Balachandran.

Superintendent Jaeger noted that Ms. Balachandran was nominated for this recognition by Mr. Malis. A video presentation was shown honoring Ms. Balachandran for the work she has done in the District.

On behalf of the Board, President Zibrat asked if Ms. Balachandran wished to introduce anyone or say a few words.

Ms. Balachandran thanked Mr. Malis for the nomination, she introduced her husband and thanked him for being her cheerleader.

Superintendent Jaeger asked Innovation Academy principal, Michael McConnell, to introduce the Distinguished Service Award recipient for classified staff for the month of December.

Mr. McConnell said when he was the principal at Walker Elementary School, he hired Ms. Claudia Bustamante as an ELD Aide. During her time there, she became a health aide, and was always kind and caring. When he became principal at Innovation Academy, he hoped she would apply for a transfer, which she did. In her position at Innovation Academy, she continues to be very calm and caring and never seems to get flustered.

Superintendent Jaeger read the most recent nomination for Ms. Bustamante that was submitted from Mandi Cordell.

A video presentation was shown honoring Ms. Bustamante for the work she has done in the District.

On behalf of the Board, President Zibrat asked if Ms. Bustamante wished to introduce anyone or say a few words.

Ms. Bustamante said she was truly humbled, especially to realize she has received more than one nomination. She brought her husband, other family members and thanked the Innovation Academy staff that came to support her.

Ms. Balachandran and Ms. Bustamante received a certificate of recognition from the Governing Board, a Distinguished Service Award desk monument, and a gift card donated by the Amphi Foundation. A group picture with Ms. Balachandran, Ms. Bustamante, Mr. Malis, Mr. McConnell, the Governing Board and Superintendent Jaeger was taken to mark the occasion.

Also, in their honor as Distinguished Service Award recipients, a plaque with their name is on display in the Leadership and Professional Development Center.

B. Recognition of Canyon del Oro High School Division 4A Girls Volleyball State Runners-Up

Superintendent Jaeger said the District has some great athletes and invited Canyon del Oro High School (CDO) principal, Ms. Tara Bulleigh to begin the introductions for the remarkable group of young ladies.

Ms. Bulleigh thanked the Governing Board for taking the time to recognize the players and coaches. She said they are so deserving, and the school has had the best season for Girls' Volleyball in forty years. She introduced coach Michael Owens. Mr. Owens noted the players are hard-working and are dedicated to the sport year round.

Coach Owens said some players were not able to attend this evening, and introduced the following players that were in attendance: Alina Nunez, Anissa El-Ali, Madison Navarrete, Katelyn Hawkins, Emma Guzman, Kendal Snyder. He thanked the school and the District for

their continued support and said he is proud to be a part of the CDO community. He noted that the students worked very hard every day at practice and their dedication paid off.

Vice President Day asked if any of the players wished to introduce anyone or say a few words.

Alina Nunez said this is her second year at CDO. She moved from Phoenix last year, and was not eligible to play. She stated this year was one of her best years as a player.

The families were asked to stand and be recognized.

On behalf of the Board, the students and coaches were presented with certificates of recognition. A group photograph of the students, the coaches, Ms. Bulleigh, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

C. Recognition of Canyon del Oro High School Division II Boys 2021 Swimming State Champion and Runners-Up

Superintendent Jaeger invited Ms. Bulleigh to introduce the swim coaches and swimmers.

Ms. Bulleigh said CDO has a reputation of having a competitive swim team and typically has winners. She asked coach Jen Inboden to talk about their season.

Coach Inboden said Riley Stewart, the individual state champion and a 400 Relay state runner-up was competing in Junior Nationals this week. She introduced the other 400 Relay swimmers: Aaron Lopez, Vincent Ferrara, and Scott Edmiston. She said the 400 Relay is the last and most exciting event at a swim competition. It is difficult because the swimmers have already competed, and sometimes placement in this event determines which team wins the overall competition. Coach Inboden talked about the important life lessons high school athletes learn as competitors, and that they will use the lessons they learned for the rest of their lives. She thanked the Governing Board for recognizing the swimmers.

On behalf of the Board, the students and coaches were presented with certificates of recognition. A group photograph of the students, the coaches, Ms. Bulleigh, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

The families were asked to stand and be recognized.

D. Recognition of Ironwood Ridge High School Division II Boys 2021 Cross Country Runners-Up

Superintendent Jaeger was excited to be able to recognize another group of athletes and invited Ironwood Ridge High School (IRHS) principal, Mr. Brent Spencer, to begin the introductions.

Mr. Spencer was that multiple IRHS athletic programs had a great season. He thanked the Governing Board for recognizing the students and coaches, and asked athletic director, Ms. Kristie Stevens to introduce the programs and players.

Ms. Stevens also thanked the Governing Board for recognizing the teams. She was proud of the dedicated runners and coaches and invited coaches Emily Adeyemi, Emily Bartz, Mike Smith, and Melanie Zibrat to talk about the season. They were extremely proud of the team, and recapped the state finals, saying it was incredible the team placed second. Additionally, the team is collectively the fastest team ever at IRHS. Unfortunately, due to prior commitments, the athletes were unable to attend the Board's meeting.

On behalf of the Board, the students and coaches were presented with certificates of recognition. A group photograph of the coaches, Ms. Stevens, Mr. Spencer, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

E. Recognition of Ironwood Ridge High School Division II Boys 2021 Swimming State Champion and Runners-Up

Superintendent Jaeger asked Ms. Stevens to introduce the swim team.

Ms. Stevens asked the team to come forward to be recognized. Coach Nancy Smith thanked the Governing Board for recognizing the team. She introduced Carter Dooling who won the State Individual Champion 100-yard Breast-stroke. She said Carter is a senior, is very dedicated and has improved every year. He has placed as runner-up for three years and worked very hard to be the state champion this year.

Coach Smith introduced the members of the State Runners Up Team in the 200M Relay: Carter Dooling and Edgar Betancourt (team member Isaac Baesler was at Junior Nationals and Braden Hess had a prior commitment). She was extremely proud of all the swimmers and said they did an amazing job at the competition.

Carter thanked Ms. Smith for her four years of encouragement, and said he was so happy to be swim with his friends, as they have been so supportive. He expressed his appreciation of being recognized by the Governing Board.

Edgar thanked the coaches and his teammates for their support. He said he was proud to swim with a winning team, and they plan to break more school records in the future.

On behalf of the Board, the students and coach were presented with certificates of commendation. A group photograph of the students, Ms. Smith, Ms. Stevens, Mr. Spencer, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

F. Recognition of Ironwood Ridge High School Division II Girls 2021 Golf Team State Champions

Superintendent Jaeger said the IRHS girls golf team has won the state championship for three years in a row, and asked Ms. Stevens to introduce the team.

Ms. Stevens was extremely proud of the team and invited coach Doug Kautz to introduce the team.

Coach Kautz said the group is an incredible group of athletes, and introduced the team members in attendance: Zoe Newell, Lucy Newell, Celia Schrecker, and Charlotte Schrecker. He said the four senior players have committed to a college to play golf in the fall. The team is the only team in southern Arizona to win the state championship three years in a row. He recapped the season and shared individual and team highlights.

Zoe said she was thankful that the team was allowed to play last year. She is looking forward to another great year of golf and being able to play in college and beyond.

Celia said she has enjoyed playing with the team, because they have been very close and supportive. She is a senior and is excited for the opportunity to play at college. Celia thanked the Governing Board for the recognition.

Charlotte said she was grateful to be on the team, and having an older sister to play with. All the girls have been so supportive and they have many wonderful memories.

Lucy said she is a freshman, and this year has not been without struggles. She looks forward to winning again next year.

On behalf of the Board, the students and coach were presented with certificates of commendation. A group photograph of the students, Mr. Kautz, Ms. Stevens, Mr. Spencer, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

The families were asked to stand and be recognized. The audience applauded.

Ms. Stevens said with so many winning teams, the record boards at the school are in the process of being updated this year.

G. Recognition of Ironwood Ridge High School Division II Boys 2021 Golf State Champion
Superintendent Jaeger said there was also another state golf recognition at IRHS this year, and asked Ms. Stevens to make the introductions.

Ms. Stevens said Brasen Briones transferred to IRHS this year and they are glad to have him on the team. She then invited coach Ryan Bais and Brasen to be recognized.

Coach Bais said Brasen is a sophomore and is an amazing player. He spoke about Brasen's additional recognitions this season and said he can not wait to see how Brasen plays in the future.

Brasen thanked coach Bias and some of his teammates for helping him transition to a new school; he appreciated their support.

On behalf of the Board, Brasen and Mr. Bias were presented with certificates of commendation. A group photograph with Brasen, Mr. Bias, Ms. Stevens, Mr. Spencer, the Governing Board, and Superintendent Jaeger was taken to mark the occasion.

Brasens' family was asked to stand and be recognized.

H. Recognition of Arizona Science Teachers Association Elementary School Teacher of the Year for 2021

Superintendent Jaeger said it was a huge honor to recognize the award winner. He asked Innovation Academy principal, Mr. McConnell, to present this recognition.

Mr. McConnell said the District has identified a "Portrait of a Graduate" and Ms. Rachelle Ferris exemplifies the "Portrait of Teacher". He stated each year, Ms. Ferris cultivates a class of thinkers, and she teaches them to collaborate and communicate in a kind and caring manner. He said it is a great pleasure to work with her each day.

Ms. Ferris was honored to be recognized. She said she has been teaching in the District since 2011, and was grateful for the nomination by a co-worker, and her Amphi family for their ongoing support. She appreciates the administration and co-workers at Innovation for their encouragement and allowing her to dive deep into topics to present to her students.

On behalf of the Board, Ms. Ferris was presented with a certificate of commendation. To mark the occasion, a group photograph with Ms. Ferris, Mr. McConnell, the Governing Board, and Superintendent Jaeger was taken.

President Zibrat called a seven minute recess.

8. INFORMATION²

A. Superintendent's Report; Update on Pandemic Conditions and Operations

For the Superintendent's Report PowerPoint Presentation see Exhibit 1.

President Zibrat asked Superintendent Jaeger to present his report.

Superintendent Jaeger began his report by showing some photo highlights from around the District.

At Wilson K-8 School, the REACH class created a Thanksgiving Day Ozobot Parade.

Holaway Elementary School Coyotes had tremendous Turkey Trot. The activities were held before the Thanksgiving break, and the students enjoyed music, dancing, walking and running. They all had a great time at the event.

The District celebrated two special days before the Thanksgiving break. November 19, 2021 was Substitute Employee Day, and the subs were thanked for the work they do to support students. Keeling Elementary School celebrated the day with some goodies, and other schools honored their substitutes as well.

November 24, 2021 was Kindness Day in the District. At schools and the other work sites different kindness activities and events were held. At Coronado K-8, students “sprinkled” kindness in their school and community, by writing kind notes.

Additional Kindness Day photos showed students at Rio Vista Elementary School attaching kindness memories to their fence. Nash Elementary School held a Kindness Day Door decoration contest, and students at Painted Sky Elementary School painted 400 Kindness Rocks to share with people who need a bit of encouragement.

Work has begun on the playground for the new CTE preschool at Amphi High School. He, President Zibrat, and Mr. Kopec were able to visit the project and said it should not be too long and the doors will be open to students. A photo showed the decorative privacy screens donated by Chasse Building Team.

Superintendent Jaeger expressed his appreciation to the employees of Pima Federal Credit Union for their generous donation to the Amphi Foundation to help Amphi families this holiday season.

He also thanked Rane Schmuker, the director of the Canyon del Oro High School Catalina Jazz Combo. At last week's All-Team meeting, the Combo played great music before the meeting began, he said he was very proud of them.

Another thank you was given to Ironwood Ridge High School Culinary students and Chef Jean Gowen. The students prepared a delicious breakfast for a recent principal meeting.

Amphitheater's favorite elf (Amphie) has been dropping by each of our schools to see how things are going and to play a bit of hide-and-seek. Each day leading up to Winter break, a photo will be posted, and Facebook and Instagram followers will be asked to guess where he is.

Superintendent Jaeger spoke about Pima County COVID-19 health data. The information presented was cumulative for the entire pandemic. There has been a total of 126,129 cases, and 2,486 deaths in our county. Of the cases, approximately 52% were female and approximately 47% were males. 17% of the cases have been in the 0-19 year-old age group, and the largest majority of cases have been in the 20-44 year-old age group. He showed a graph that had overlapping COVID-19 case counts and deaths. The data began in February of 2020, and showed a peak beginning in November 2020 and continuing to March 2021 when cases and deaths declined thereafter. He said fortunately even though current data has shown a spike, it is not as high as in the previous peak.

He reported for privacy reasons the county does not break the cases and deaths down to specific ages, but he was not aware of any COVID-19 related deaths under age 15.

Superintendent Jaeger reviewed the Pima County health metrics. There are now 288 cases per 100,000 individuals, which is a decline from the week before. He stated the test positivity rate seems to be leveling off and is at 14.6%. Currently, with the combined data, Pima County is still in a high transmission level.

He reported that hospital bed capacity remains in the red category, and facilities and support for patients that cannot be discharged home has now moved into the red category.

Superintendent Jaeger talked about COVID-19 cases in the District. At this time, there are nine active employee cases, and 41 active student cases, which is a decrease in the cases from the

November 9, 2021 report. Cases for the entire school year are currently 758; an increase of approximately 260 from the last report.

Superintendent Jaeger said that he and other superintendents will be meeting with the Pima County Health Department. He stated some of the benchmarks that have been used in the past, have shifted and they will be discussing the possibility of developing criteria for ending mask mitigation in the schools. He reported that he has been meeting with his parent and employee advisory groups and has collected input regarding mask requirements and other mitigation measures. At this time, the current mask and mitigation efforts will continue. Superintendent Jaeger noted that even though there have been some isolated classroom closures, the primary goal is to keep students in the classrooms and keep schools open.

He offered to answer any questions from Governing Board members.

There were none.

President Zibrat thanked him for his report.

B. Status of Construction Projects

For the Status of Construction Projects report see Exhibit 2.

President Zibrat stated the next item was the Status of Construction Projects report, she asked Superintendent Jaeger to introduce the item.

Superintendent Jaeger recommended that the Governing Board accept the Status of Construction Projects report as presented and said Mr. Lasa was available to answer any questions. The Governing Board was in agreement, and there were no questions.

C. Introduction of New Committee Members for the Amphitheater Education Association's Meet and Confer Teams

President Zibrat asked Superintendent Jaeger to introduce this item.

Superintendent Jaeger said at a prior meeting, the Meet and Confer team members were introduced, and there have been some changes. He asked Ms. Tong to explain the changes.

Ms. Tong said some Amphitheater Education Association (AEA) teams members are unable to serve on the committee and some changes needed to be made to fill those positions. Amanda Hay, teacher at Prince Elementary School was replaced by Lisa Millerd, AEA President, and teacher at Amphitheater High School. Brianna Ronnie, teacher at Painted Sky Elementary has been replaced by Robert Young, teacher at Amphitheater High School, as the professional staff team facilitator. Additionally, Vanessa Harding, bookstore manager at Amphitheater High School replaces Lisa Millerd, as facilitator for the AEA Support Staff team.

She offered to answer any questions. There were none.

President Zibrat thanked her for her report.

9. PUBLIC COMMENT¹

President Zibrat read the Call to Audience Procedures.

Noah McPhee is a student at Ironwood Ridge High School and stated he wanted to talk about the current mask mandate. He quoted an opinion from an oncologist at UC San Francisco about the negative effects of mask wearing on children. Mr. McPhee felt that the District has not proven the efficacy of mask wearing and spoke about the social learning young children in particular miss out on due to mask wearing. He went on to discuss the policy of wearing masks in the classrooms and not outside of the classrooms, District statistics regarding infection rates, and ultimately called for mask wearing to be optional.

Sienna Ritzel is a student at Ironwood Ridge High School and stated she was speaking on behalf of herself and many other students and staff who feel the same way regarding the mask mandate. Ms. Ritzel went on to explain the recommended uses and low efficacy of surgical and cloth masks regarding protection from COVID. She also spoke about the discipline students receive for non-compliance with the mask policy including lunch detention and in-school suspension. Ms. Ritzel concluded with comments about how the effects of the mandate take away from learning time and are unfair to teachers and students.

Lorella Ritzell is an Amphi parent and staff member. She began with speaking about infection rates of other area districts and summarized that most are under a 1% infection rate. Ms. Ritzell expressed disbelief at continuing a policy of mandating masks with such a small portion of the school community being infected currently. She went on to say that it is harder and harder for staff to do the work they need to do and questioned how many staff members would continue to do this work under these conditions. Ms. Ritzell urged the Superintendent to speak to diverse groups of people in order to gain multiple perspectives regarding the mask mandate.

Charles Lathrem is an Amphi parent and stated he was curious why there is still a pandemic update during the Board meetings. He wondered if our community was any better off than we were two years ago and commented that cases continue to be on the rise despite the vaccine being available. Mr. Lathrem questioned why the District was doing the same thing over and over as the current policies aren't working. He wanted to know when there will be a public discussion about the mask mandate and implored the Board to respect the students and parents they represent.

Lisa Millerd is a teacher at Amphi High School and Amphi Education Association (AEA) President. She wondered if the comments she shares at meetings make an impact on District decisions but stated she would continue to advocate for employees regardless. She went on to summarize the struggles many employees are facing addressing the needs of students and the effects of staff shortages. Ms. Millerd stated that employees have asked for increased compensation and/or flexibility as they take on extra duties. She also shared that employees have asked why resignations are occurring and what is being done to address the current openings.

Marley Marschinke is an 8th grade student at Coronado K-8 and shared that she wanted to express her views in opposition of the mask mandate. She commented that other school districts in the area have lifted their mask mandates and have not seen a large increase of cases. Ms. Marschinke stated that the District has been following the health guidelines outlined by national and local health officials even though masks have been proven mostly ineffective. She wondered why schools do not provide N-95 masks to each student if the virus is so serious. Ms. Marschinke summarized her experience as a student having to wear a mask for seven hours a day and being disciplined for non-compliance.

Mona Gibson stated that it was wonderful to see the staff and student excellence being recognized during this evening's meeting. She was also glad to see that the IGA (Intergovernmental Agreement) on the meeting agenda does not mandate COVID vaccines for students, but stated she was saddened to see the students masked at the meeting. Ms. Gibson stated that Pima County's COVID data is not specific enough and does not warrant the mask mandate currently in place in Amphi. She questioned the District's exit strategy regarding masks and asked that they be made optional.

10. **CONSENT AGENDA**³

Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.

[Amphitheater Public Schools Public View - BoardBook Premier](#)

President Zibrat asked if there were any Items that should be pulled for further discussion. There were none. Ms. Cox Golder moved for Consent Agenda Items A. – S. be approved as presented. Mr. Kopec seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0. Consent Agenda Items A. – S. passed.

A. Approval of Appointment of Non-Administrative Personnel

Non-administrative personnel appointments were approved as listed in Exhibit 3.

B. Approval of Personnel Changes

Certified and classified personnel changes were approved as listed in Exhibit 4.

C. Approval of Leave(s) of Absence

Leave(s) of absence were approved as listed in Exhibit 5.

D. Approval of Separation(s) and Termination(s)

Separations and terminations were approved as listed in Exhibit 6.

E. Approval of Stipend for Coaching Volunteers

Stipend for coaching volunteers were approved as listed in Exhibit 7.

F. Approval of Increase in Daily Rate of Pay for Substitute Teachers

The Governing Board approved Increase in Daily Rate of Pay for Substitute Teachers as presented.

G. Approval of Minutes of Previous Meeting(s)

Previous minutes for Governing Board Meetings held on October 26, 2021 and November 9, 2021 were approved as listed in Exhibits 8 and 9.

H. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,916,634.44

A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 10.

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1121	\$282,664.71	1122	\$299,046.25	1123	\$15,110.54
1124	\$62,771.53	1127	\$4,938.99	1128	\$45,305.75
1125	\$30,496.80	1126	\$27,732.13	1130	\$232,960.64
1131	\$53,317.56	1132	\$154,592.60	1133	\$117,007.50
1136	\$19,838.86	1137	\$41,616.07	1138	\$111,097.59
1139	\$9,176.49	1141	\$140,228.49	1142	\$68,878.46
1143	\$57,895.91	1144	\$22,124.43	1145	\$119,833.14

I. Acceptance of Gifts

Gifts were accepted by the Governing Board as listed in Exhibit 11.

J. Approval of Parent Support Organization(s) - 2021-2022

The Governing Board approved Coronado Wrestling Booster, Ironwood Boys Basketball Booster for the 2021-2022 school year as submitted in Exhibit 12.

K. Receipt of October 2021 Report on School Auxiliary and Club Balances

The Governing Board approved the October 2021 report on school auxiliary and club balances as listed in Exhibit 13.

L. Approval of Donation of Surplus Education Materials

The Governing Board approved Donation of Surplus Education Materials as presented.

M. Approval of Disposal of Surplus Property via PublicSurplus.com

The Governing Board approved Disposal of Surplus Property via PublicSurplus.com as presented.

N. Approval of 2022-2023 Governing Board Meeting Schedule

The Governing Board approved the 2022-2023 Governing Board Meeting Schedule as submitted in Exhibit 14.

O. Approval of Out of State Travel

The Governing Board approved request for out of state travel as listed in Exhibit 15.

P. Approval of Intergovernmental Agreement with Pima County Health Department (Continues Prior Agreement from 2016)

The Governing Board approved the Intergovernmental Agreement with Pima County Health Department (Continues Prior Agreement from 2016) as listed in Exhibit 16.

Q. Approval of Intergovernmental Agreement with the Arizona Board of Regents, University of Arizona

The Governing Board approved the Intergovernmental Agreement with the Arizona Board of Regents, University of Arizona as listed in Exhibit 17.

R. Approval of Revisions to the Following Policy Documents: Policy JFB (Open Enrollment), Policy JK (Student Discipline), Policy JKD (Student Suspension), Policy JKE (Student Expulsion), Policy JLF (Reporting Child Abuse/Child Protection), Policy KB (Parental Involvement in Education)

The Governing Board approved Revisions to the Following Policy Documents: Policy JFB (Open Enrollment), Policy JK (Student Discipline), Policy JKD (Student Suspension), Policy JKE (Student Expulsion), Policy JLF (Reporting Child Abuse/Child Protection), Policy KB (Parental Involvement in Education) as submitted in Exhibits 18-23.

S. Approval of School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Buildings A, B, C, D Weatherization Assessment

The Governing Board approved School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School Buildings A, B, C, D Weatherization Assessment as submitted in Exhibit 24.

11. STUDY⁺

A. Approval of Budget Neutral Leave Buy-Back Program for Classroom Teachers (For Pilot in Current Fiscal Year)

President Zibrat asked Superintendent Jaeger to introduce the item.

Superintendent Jaeger explained a few years ago, the Meet and Confer process recommended a program similar to the proposed item. He said with an eye to the future, it is time to consider this type of program. He asked Ms. Tong to explain in greater detail.

Ms. Tong said that when the recommendation was made by the Meet and Confer teams in April of 2020, the pandemic had just started and everyone thought the upcoming school year would be typical, which it was not. Staff were encouraged to stay home if they were sick, however, now that vaccinations have become readily available, it is now time to study the program.

She said she and Mr. Little developed the proposal, and stated the recommendation from the Meet and Confer teams: "Develop and offer a cost neutral sick-leave buy-back program to allow teachers with a minimum of six (6) years of continuous service with the Amphitheater District

and other qualifying criteria to sell back unused sick leave.” She listed the necessary minimum criteria:

- 1). Budget-neutral,
- 2). Apply to sick leave, and
- 3). Offered to teachers who have provided at least six (6) consecutive years of service to the District

She explained there is already a policy in place for staff that have seven years of service to sell back their unused sick leave. This proposal covers staff that have less than seven years.

Ms. Tong said this program is being presented at this time for the Governing Board to study and ask questions. It will be brought back for consideration in the future. She explained the criteria.

Budget Neutral

- The District can create a leave buy-back program from within the existing budget and available funds spent to cover sick leave currently
- Derive savings from avoiding the cost of a substitute assignment
- Maximum reimbursement rate can be the lowest daily rate of pay approved for substitute teacher
- Leave must be sold back by the teacher at the end of the current year for the program to remain budget-neutral

In order for a teacher to be eligible for the program they must have a class roster, and would require a substitute if they were absent. Additionally, the leave only applies to leave that would be acquired this year.

Ms. Tong talked about some other important considerations. She said the overall message is that teachers must feel comfortable to remain at home if they need to for their personal health and well-being and to keep our school campuses safe. Also, students and other staff members must still feel confident that sick people will stay home. Additionally, teachers should continue to plan ahead, and carry forward some paid leave for potential emergencies in future years.

Ms. Tong said the District is recommending that teachers carry forward a minimum of three (3) paid leave days from the current year. She stated full time teachers annually accrue paid leave hours equal to eight (8) sick leave days and five (5) personal leave, therefore, if they have not used any time, they have the potential to sell back ten days of leave that year. She recapped that at separation, teachers can be reimbursed for unused leave. The Governing Board has already approved reimbursement rates for unused sick leave at separation and the details can be found in Exhibit GCCA-E in the policy manual.

Ms. Tong reviewed the recommendation of the pilot program, reminding the Governing Board at this time, the item is for study and comment only.

1. Limited to certificated teachers assigned a class roster
2. Teacher must meet the following prerequisites:
 - a. Fulfill contract and work through final day of school that year, *and*
 - b. Satisfy one of the following:
 - i. Have more than thirteen (13) days of unused leave accrued and seek reimbursement for unused leave *in excess* of those thirteen (13) days, or
 - ii. Separate from the District at the end of the SY and not work for the District next FY
3. Leave must be accrued in current FY to qualify for reimbursement
4. 3 days do not qualify for reimbursement through program
5. Reimbursement rate = District’s substitute teacher daily rate of pay
6. Reimbursement amount can be prorated

7. New application for reimbursement must be submitted annually
8. Reimbursed leave will be deducted from leave balances
9. Payment will be issued by the end of FY
10. Accrued sick leave continues to rollover if not reimbursed that FY
11. Personal leave continues to convert to sick leave if not reimbursed that FY
12. Participants waive rights to participate in sick leave donation program
13. Following leave is exempt:
 - Bereavement leave,
 - Donated leave,
 - Leave carried forward from a prior fiscal year, and
 - Leave accumulated for supplementary assignments, summer work, or otherwise accumulated outside of the employee's teacher work contract

Ms. Tong shared some additional information about the recommendation.

Pros

- Requested by teachers
- Provides additional pay option for teachers
- Benefits students by promoting continuous and uninterrupted instruction by the same teacher

Cons

- May also send a message that attendance is necessary to teachers who are already feeling exhausted and stressed
- May cause additional stress for someone weighing cost/benefits of using paid leave
- Risks attendance when sick, when they should stay home

Ms. Tong said if this program is approved by the Governing Board at a future meeting, it can be implemented this year. It was designed as a pilot program, so it can be reviewed to make sure that it is truly budget neutral, before it becomes policy.

Ms. Tong offered to answer any questions from the Governing Board.

Dr. Baker asked if this program was only eligible for teachers with six years of service. Ms. Tong responded the program is being recommended for every teacher who meets the other criteria, and applies to their personal and sick leave.

Dr. Baker asked for clarification of the number of days allowed to be sold back, he asked if it was for all the acquired days, or just for this year. Ms. Tong answered it is only for the days acquired this fiscal year. Dr. Baker thanked her for clarifying and commented that he liked the program.

Mr. Kopec commented that he was glad the District was able to move forward and revisit a recommendation of the Meet and Confer teams and was able to put it in place.

12. STUDY/ACTION

A. Authorization to Initiate eSports Interscholastics for FY 2023

For the Authorization to Initiate eSports Interscholastics for FY 2023 PowerPoint presentation see Exhibit 25.

Superintendent Jaeger asked the Board to recall the previous presentation given by Mr. Munger and Mr. Soto offering eSports as an interscholastic activity for the 2022-2023 school

year. He stated that they have more information to share as well as a recommendation for the Governing Board to consider.

Mr. Munger thanked the Board for considering the proposal of adding eSports to the District interscholastic activity roster and outlined the information to be presented this evening. He began by sharing the plan to survey student interest if the plan is approved. The plan would include surveying current 8th through 11th grade students which would provide data about the level of interest short and long term, the degree of interest at each high school, and which games students are interested in playing. Mr. Munger stated that the data would then help determine what equipment and gaming systems would need to be purchased.

Mr. Munger shared that he and Mr. Soto had a meeting with a representative from PlayVS, which is the eSports organization endorsed through the Arizona Interscholastic Association (AIA). This consultation included information on account set-up, resources for coaches, students, and parents, competition day needs, as well as required technology. Mr. Munger said that it was hoped that the use of this information would set eSports up for its best chance of success.

Lastly, Mr. Munger outlined the plan for a committee to be formed in the Spring of 2022 to review all current and potential coaching addendums, which would include addendums for eSports coaches. He proposed the committee would be comprised of a club advisors, coaches, Fine Arts staff members, and middle school and high school administrators. The purpose of the review would be ensured equity and consistency with addendums across the board.

Mr. Munger asked if there were any questions.

Vice-President Day offered her congratulations and thanks on convening an addendum review committee as it was something she had started several years ago.

Vice President Day moved that the plan to establish eSports as an interscholastic activity beginning in the 2022-2023 school year be approved as presented. Ms. Cox Golder seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0.

B. Approval to Increase Pay Rates for Classified Employees Effective January 1, 2022 for Compliance with Arizona’s Minimum Wage Laws and to Address Wage Compression

President Zibrat asked Superintendent Jaeger to explain the item.

Superintendent Jaeger said over the years, the District has had numerous discussions concerning how to compete with other entities that set their own budget, because the Districts’ budget is set by the state legislature. The District does not have the capacity to raise additional revenue to meet additional funding needs. In recent years, there has been exponential growing disparity between the needs of the District and available funds. Also, state and local minimum wage structures have increased, with no additional funding available, which has resulted in District wage compression. There was potential support from Proposition 208 to provide additional funds, but that source is not available. The District needed to move forward and look at other avenues to address the wage compression. One unintended consequence of the pandemic is the accrual of savings from the operational funds budget carry forward. He asked Ms. Tong to present the proposal, which utilizes the operational funds.

Ms. Tong reviewed the mandatory Industrial Commission of Arizona (ICA) new minimum wage increase of \$.65 an hour to \$12.80, which will be effective January 1, 2022. She stated the Governing Board is required to approve this increase, even if they do not approve the proposal. She said in October, Mr. Little talked about the carry forward funds, and the finance, human resources and payroll departments have created a plan to address wage compression.

Ms. Tong talked about the increase in minimum wage over the last few years, and reported that the cost for the District (without addressing compression) to increase staff who are currently below \$12.80 per hour would be \$756,104.00. She said 77% of District support staff are in position classifications that are affected by the minimum wage increase, although some may be earning more due to their length of service. She shared a chart that compared minimum starting rates in FY 2017 to FY 2022. She explained that the lower level starting pay rate was intended to allow employees to grow within their pay level as their experience and length of service increased. The higher level rates of pay apply to jobs requiring more experience, certifications, or training. The rates of pay for the lower level jobs have increased substantially due to the required minimum wage increases. Conversely, the high level jobs have not increased and have resulted in wage compression. She stated that compression occurs when:

- Pay differential between classifications are too small to be considered equitable
- Lower level positions push up against higher pay levels
- New employees are compensated at the same or nearly the same rate of pay as currently employed staff

Ms. Tong reported the proposed salary levels group some original pay levels together to create a new salary level. The recommended change creates a bell curve that is more equitable. All employees would receive an increase of at least \$.65, and some would receive a \$1.15 per hour increase. The projected cost would be approximately \$674,007.00 to add the differentiations.

Ms. Tong shared some advantages and disadvantages of the proposal.

Pros

- The District will have more attractive starting wages to help with competitive recruitment
- Help with retention
- Ensure differentiation between salary and wage levels
- Bell curve addresses the pay levels most affected by compression

Cons

- Cost
- Does not necessarily address market comparability
- Must be maintained with each new increase to minimum wage
- Potential to create new compression syndrome with professional non-teaching and professional exempt staff

Ms. Tong concluded that the goal was to address the change which affects the lower pay level positions “push up” against higher pay level positions. She said the pay differential between classifications was too small or not at all and needed to be considered equitable across all positions. She reported other neighboring school districts already have a rate of pay that is greater than the required increase to \$12.80. The projected total cost to comply with new minimum wage in 2022 and to address compression is \$1,430,111.00. She said a prior recommendation from Meet and Confer was that a similar review should be done for District professional non-teaching and professional exempt staff when additional funds become available.

There were no questions.

Mr. Kopec commented that all though the proposed increase in rate of pay was being paid for from savings, and therefore, is not a secure source of funding, he felt it was important to address this issue now and help support the dedicated staff. He said that it is critical that the District

retain the many employees needed to function now and in the future. He thanked Mr. Little, Ms. Tong and their staff members for their hard work to create the proposal.

Vice President Day moved that the Increase Pay Rates for Classified Employees Effective January 1, 2022 for Compliance with Arizona’s Minimum Wage Laws and to Address Wage Compression be approved as presented. Ms. Cox Golder seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0.

C. Study and Approval of 2021-2022 District 301 Plan

For the 2021-2022 District 301 Plan see Exhibit 26.

President Zibrat asked Superintendent Jaeger to introduce the item.

Superintendent Jaeger said the District 301 Plan is given to the Governing Board periodically, and recent changes have necessitated a report at this time, because eligibility has changed. He stated Ms. Call and the 301 Oversight Committee has convened and asked her to review the changes.

Ms. Call reported the 301 Oversight Committee is comprised of four District administrators, three District teachers, and an AEA representative. The law changed and required them to create the new plan. She commended the members for their hard work, and comprehensive review of the plan. They typically meet two or three times a year, but they had to meet four times to complete it.

Ms. Call reviewed the original law-A.R.S. § 15-977. The funding is tied to Proposition 301 (sales tax increase) which was approved by the Arizona voters in 2000. A later opinion by Janet Napolitano, State Attorney General at the time, stated (in part) that all employees involved in the student education are eligible for this increased compensation under this plan. Ms. Call said in 2011, the law changed and only allowed for teachers to be included in the compensation plan. Therefore, a large group of employees became ineligible, and stopped receiving compensation. The law was revised, and on September 28, 2021, the change added student support service staff as an allowable expense. She explained that in 2011, when the prior law took effect, it was a huge blow to the culture, because some staff had been receiving compensation for ten years, only to have it taken away.

Ms. Call said it is exciting to be able to add student support service staff back to the plan, and recommended that the Governing Board approve the updated District 301 Plan for 2021-2022 as presented by the 301 Oversight Committee.

She offered to answer any questions.

There were none.

Vice President Day moved to approve the 2021-2022 District 301 Plan as presented. Ms. Cox Golder seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0.

13. ACTION

A. Approval of Letter by Board Members and Superintendent to the Arizona Independent Redistricting Commission

For the Letter by Board Members and Superintendent to the Arizona Independent Redistricting Commission see Exhibit 27.

President Zibrat asked Superintendent Jaeger to introduce the item.

Superintendent Jaeger explained that this item was brought forth by Governing Board members Mr. Kopec and Dr. Baker. They prepared a draft letter to the Independent

Redistricting Commission (IRC) to provide input. After discussion with Mr. Kopec, it was decided that it was important that he and all Governing Board members sign the letter. He asked Mr. Kopec to provide more information, as he was well versed on the topic.

Mr. Kopec said the IRC is in the process of redrawing Arizona's congressional and legislative districts. The letter recommends that the Amphi District remain as one legislative district. He stated the Amphi District is long (north to south) and may need to be divided. If it was not possible to keep the District as one, and requires a division, a suggestion was given as to where to make the divide. Currently, Amphi is divided into three legislative districts. He has served in the legislature, and felt it would benefit the District for the legislators to be better acquainted with the unique needs of the District.

There was no further discussion.

Mr. Kopec moved to approve the Letter by Board Members and Superintendent to the Arizona Independent Redistricting Commission as presented. Dr. Baker seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0.

14. PUBLIC COMMENT

There were none.

15. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were none.

16. ADJOURNMENT

President Zibrat asked for a motion to adjourn the meeting. Vice President Day made a motion to adjourn. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor- 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, and Mr. Kopec. Opposed - 0. The meeting adjourned at 9:52 p.m.


Minutes respectfully submitted for Governing Board Approval
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board
Gretchen Hahn, Secretary III, Governing Board Office

January 10, 2022
Date

Susan Zibrat, Governing Board President

January 11, 2022
Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Vouchers Totaling and Not Exceeding Approximately \$3,713,962.72
(Final Total)**

BACKGROUND:

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

INITIATED BY:

A handwritten signature in cursive script that reads "Scott Little".

Scott Little, Chief Financial Officer

Date: January 10, 2022

A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Acceptance of Gifts**

BACKGROUND:

Donations detailed on the attached listing have been received by the District.

RECOMMENDATION:

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: December 21, 2021

Todd A. Jaeger, J.D., Superintendent

Gift and Donation List		
Gifts and Donations	Exhibit	01-11-22
Ck in the amount \$500.00	Tucson Cyber Lions Foundation	La Cima Middle School
Ck in the amount \$250.00	Cascade Foundation of Southern Arizona Inc	Walker Elementary School
Ck in the amount \$800.00	Lewis & Ann Roscoe	Wilson K-8 School
Ck in the amount \$500.00	Casas Adobes Congregational Church	Keeling Elementary School
Ck in the amount \$200.00	Joseph & Sandra Thompson	Keeling Elementary School
Ck in the amount \$5,000.00	John & Kelly Stephens	Ironwood Ridge High School
Materials for Gaga-Ball	Susana Enciso Sosa	Painted Sky Elementary School
Ck in the amount \$100.00	Karen Yackell	Keeling Elementary School
Ck in the amount \$200.00	William Jaap	Keeling Elementary School



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Parent Support Organization(s) – 2021-2022**

BACKGROUND:

Approval of the following Parent Support Organization(s) pursuant to District Policy KBE-R:

Harelson PTO
CDO Spiritline Booster

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve this (these) organization(s).

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: January 4, 2022

Todd A. Jaeger

Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2021-2022

Name of Organization Harelson PTO School Harelson Elementary

Related Student Organization or Club _____ Taxpayer I.D. 86-0774736

OFFICERS:

Name: <u>Megan George</u>	Name: <u>Emilie Pechuzal</u>
Office Held: <u>President</u>	Office Held: <u>Treasurer</u>
Address: _____	Address: _____

E-mail: _____	E-mail: _____
Phone(s): _____	Phone(s): _____

Date taking office: <u>11/19/21</u>	Date taking office: <u>07/01/19</u>
-------------------------------------	-------------------------------------

Name: <u>Chrissy Herrera</u>	Name: <u>Tammy Osburn</u>
Office Held: <u>Vice President</u>	Office Held: <u>Secretary</u>
Address: _____	Address: _____

Phone(s): _____	Phone(s): _____
-----------------	-----------------

Date taking office: <u>11/19/21</u>	Date taking office: <u>11/19/21</u>
-------------------------------------	-------------------------------------

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
 - 2) I.R.S. Determination Letter (*first year only*)
 - 3) Annual budget, goals and objectives
 - 4) Current operating by-laws
 - 5) Last fiscal year AZ Corporation Commission Annual Report
 - 6) Last fiscal year I.R.S. Form 990 Annual Report
 - 7) Most recent treasurers financial report
 - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
 - 2) Current operating by-laws
 - 3) Most recent treasurers financial report
 - 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No

Member meetings held how often? 5 per year Executive meetings held how often? 1 per month

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<u>M. G.</u>	<u>11/19/21</u>	<u>[Signature]</u>	<u>11/19/21</u>
Signature	Date	Signature	Date
<u>[Signature]</u>	<u>11/19/21</u>	<u>[Signature]</u>	<u>11/19/21</u>
Signature	Date	Signature	Date

Site Administrator's Approval: [Signature] 11/19/21
Signature Date

For district use: Finance Department recommendation: approve
Governing Board Agenda date: 11/17/2022

Recd 12/07/21

**AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL**

School Year 2021-2022
 Name of Organization CDO Spiritline Booster School Canyon del Oro High Sch
 Related Student Organization or Club _____ Taxpayer I.D. 85-3866059

OFFICERS:

Name: Brittany Dundon
Office Held: President
Address: _____

E-mail: _____
Phone(s): _____
Date taking office: 10/28/20

Name: Jen Anderson
Office Held: Secretary
Address: _____

Phone(s): _____
Date taking office: 10/04/21

Name: Angelina Klein
Office Held: Treasurer
Address: _____

E-mail: _____
Phone(s): _____
Date taking office: 10/12/20

Name: Emily Erickson
Office Held: Vice President
Address: _____

Phone(s): _____
Date taking office: 10/04/21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit** Please Attach: 1) Articles of Incorporation (*first year only*)
 2) I.R.S. Determination Letter (*first year only*)
 3) Annual budget, goals and objectives
 4) Current operating by-laws
 5) Last fiscal year AZ Corporation Commission Annual Report
 6) Last fiscal year I.R.S. Form 990 Annual Report
 7) Most recent treasurers financial report
 8) Most recent bank statement

- Informal Non-Profit** Please Attach: 1) Annual budget, goals and objectives
 2) Current operating by-laws
 3) Most recent treasurers financial report
 4) Most recent bank statement

Are two signatures required on disbursements? Yes No By-laws reviewed annually? Yes No
 Member meetings held how often? 1/month Executive meetings held how often? 1/month

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

<u>Brittany A Dundon</u> Signature	<u>11-1-21</u> Date	<u>AKlein</u> Signature	<u>11-1-21</u> Date
<u>Jen Anderson</u> Signature	<u>10-1-21</u> Date	<u>Emily Erickson</u> Signature	<u>11-1-21</u> Date
Site Administrator's Approval: <u>Tara Bulley</u> Signature		<u>12/14/21</u> Date	

For district use: Finance Department recommendation: approved
 Governing Board Agenda date: 1/1

Recd 12/13/21, 12/20/21



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Receipt of November 2021 Report on School Auxiliary and Club Balances**

BACKGROUND:

Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board receive the report of School Auxiliary and Club Balances.

INITIATED BY:

A handwritten signature in cursive script that reads "Scott Little".

Scott Little, Chief Financial Officer

Date: December 21, 2021

A handwritten signature in cursive script that reads "Todd A. Jaeger".

Todd A. Jaeger, J.D., Superintendent

**Amphitheater Public Schools
Summary of Activity for All Schools
Auxiliary Account
For the Month Ending November 30, 2021**

Beginning Balance	\$ 3,199,985.67
Plus Deposits	183,321.63
Less Disbursements	<u>(202,338.23)</u>
Ending Book Balance For All Schools	<u><u>\$3,180,969.07</u></u>
Outstanding Deposits	(212,894.42)
Outstanding Checks	<u>113,210.56</u>
Ending Bank Balance For All Schools	<u><u>\$3,081,285.21</u></u>

**Amphitheater Public Schools
Summary of Activity for All Schools
Student Activity Accounts
For Month Ending November 30, 2021**

Beginning Balance	\$685,332.49
Plus Deposits	56,749.67
Less Disbursements	<u>(60,334.91)</u>
Ending Book Balance For All Schools	<u>\$681,747.25</u>
Outstanding Deposits	\$ (23,023.59)
Outstanding Checks	<u>20,596.14</u>
Ending Bank Balance For All Schools	<u>\$679,319.80</u>

Amphitheater Public School District #10

Elementary/Middle Schools

Student Activity Account

Schedule of Club Balances

For Month Ending November 30, 2021

Amphi Middle School

Student Gov't	3,235.03
AVID	354.50
Culture Exchange	1,146.07
MESA Club	148.06
NJHS	178.52
Odyssey of the Mind	752.17
Science Club	1,511.52
Sports Academy	30.00
Yearbook	2,402.16
Amphi Middle School Total	\$ 9,758.03

Copper Creek Elementary

Student Council	2,318.10
Accelerated Reader Club	845.33
Turquoise Times	32.28
Copper Creek Total	\$ 3,195.71

Coronado K-8 Schools

Elementary Student Council	4,738.12
Middle School Student Council	1,663.51
Astronomy/Space & Science	221.76
Band	3,951.05
C.H.O.I.C.E.S.	651.16
Chorus	1,319.41
Coronado FCA	42.00
Coronado Musicians Club	1,120.05
Indoor Percussion Club	755.00
Kids Helping Kids	339.13
NEHS	41.00
National Junior Honor Society	3,487.24
Odyssey of the Mind	1,577.35
Orchestra	930.57
Running Club	3,152.56
Wrestlers Club	871.70
Coronado Total	\$ 24,861.61

Cross Middle School

Student Council	7,365.11
6th Grade Club	282.15
Band Club	2,060.92
Choir Club	2,216.40
Future Problem Solvers	145.00
Guitar Club	2,088.46
Life Skills Exploratory Club	142.96
Math Counts	242.87
Musical Theater Club	1,315.32
NJHS	2,377.32
Orchestra Club	4,017.72
PE Club	3,162.13
Star Club	1,129.09
Tri-M Club	335.31
Web Club	1,098.38
Cross Middle School Total	\$ 27,979.14

Amphitheater Public School District #10

Elementary/Middle Schools
Student Activity Account
Schedule of Club Balances
For Month Ending November 30, 2021

<u>Donaldson Elementary</u>	
Student Council	1,436.40
Donaldson Total	\$ 1,436.40
<u>Harelson Elementary</u>	
Student Council	921.23
5th Grade Activities	125.36
Track	307.65
Harelson Total	\$ 1,354.24
<u>Holaway Elementary</u>	
Student Council	856.24
Holaway Total	\$ 856.24
<u>Innovation Academy</u>	
Student Council	1,192.50
Algebra Club	978.37
Entrepreneur Club	43.90
Odyssey of the Mind	4,388.47
Innovation Academy Total	\$ 6,603.24
<u>Keeling Elementary</u>	
Student Council	930.71
Keeling Total	\$ 930.71
<u>La Cima Middle School</u>	
Student Council	9,225.34
NJHS	554.40
La Cima Total	\$ 9,779.74
<u>Mesa Verde Elementary</u>	
Student Council	4,409.54
Mesa Verde Total	\$ 4,409.54
<u>Nash Elementary</u>	
Student Council	1,913.00
Nash Total	\$ 1,913.00

Amphitheater Public School District #10

**Elementary/Middle Schools
Student Activity Account
Schedule of Club Balances**

For Month Ending November 30, 2021

<u>Painted Sky Elementary</u>		
Student Council		2,628.26
Nature Shop		1,460.79
Orchestra		364.74
Band		209.45
Chorus		653.42
Milers		146.75
OM		951.79
Bagel & Books		42.80
Sign Language		113.00
Algebra		-
Yoga		169.00
NEHS		720.54
Garden Club		8.00
Sewing Club		3.05
Art Club		235.00
Sports Club		120.01
Painted Sky Total	\$	7,826.60
 <u>Prince Elementary</u>		
Student Council		441.72
Prince Total	\$	441.72
 <u>Rio Vista Elementary</u>		
Student Council		1,061.98
Rio Vista Total	\$	1,061.98
 <u>Walker</u>		
Student Council		1,904.18
Fitness Fanatics		257.90
Walker Total	\$	2,162.08
 <u>Wilson</u>		
Student Council		6,402.14
Algebra Club		473.77
Archery Club		3,054.67
Art Club		2,906.76
Elementary Art		280.00
Elementary Choir		1,008.39
GameMakers		210.00
MS Choir		2,849.92
MS Theater Club		394.64
National Junior Honor Society	(NJHS)	1,479.26
Odyssey of the Mind		566.83
Robotics Club		1,078.53
Science Club		60.00
Science Club K-2		1,392.61
STEM Club		1,865.06
Yearbook Club		3,112.53
Wilson Total	\$	27,135.11

Amphitheater Public School District #10

**Elementary/Middle Schools
Student Activity Account
Schedule of Club Balances
For Month Ending November 30, 2021**

Total K-8 Club Balances	\$	<u>131,705.09</u>
Plus: Outstanding Checks		990.86
Less: Outstanding Deposits (Inc CC's)		(1,139.95)
NSF Checks/Void/Stale/Account Adj		-
Deposit Error/Adjustments		-
Bank Balance	\$	<u>131,556.00</u>
	Sweep Account	\$ 131,556.00
		0.00

**Amphi High School
Student Activity Account
Schedule of Club Balances
For the Month November 30, 2021**

1001 Student Council	\$ 11,084.88	1470 Soccer -Girls	\$ 116.76
1035 Art Club	881.41	1480 Link Crew	1,063.13
1070 Band Club	179.46	1520 Media Club	1,223.37
1080 Baseball	1,885.45	1560 National Honor Society	133.72
1085 Golf -Boys	-	1590 Odyssey of the Mind	876.16
1110 Basketball -Girls	1,106.41	1600 Orchestra Club	1,006.17
1113 Drama Club	823.55	1630 Panther Popcorn	3,147.87
1115 Choir Club	2,289.43	1730 ASL Club	2,675.85
1120 AVID Club	389.16	1744 Auto Skills USA Amphi Chapter	1,338.97
1128 Mt. Bike Club	533.26	1745 Soccer -Boys	112.82
1145 AHS Chess Club-GOT	20.00	1770 Softball Club	1,405.51
1172 Dance Club	77.43	1780 Spanish Club	821.26
1180 Basketball -Boys	7,792.40	1785 AHS Spiritlines	2,487.32
1200 Panther Partners Club	3,330.00	1790 Cross Country Club	330.02
1227 Yearbook Club	248.08	1795 Panthers Cross Country Club	94.51
1234 FFA Club	9,586.87	1803 HOSA Club	735.28
1235 FFA - Fair Checks	15,575.47	1830 Swim Club	1,268.40
1240 Fut Comp Scientists of AHS	267.20	1835 Tennis -Girls	11.72
1245 French Club	2,459.77	1840 Tennis -Boys	5.58
1255 Photo Club	4,161.41	1850 Tech Theater Club	380.68
1265 Equality Club	564.00	1860 Trackers - Track & Field Club	13.38
1280 Greenhouse Club	62.70	1900 Volleyball -Girls	3,218.83
1290 Wrestling	422.45	1905 Beach Volleyball	3,367.70
1300 Football Club	5,702.37	1950 Bookstore Over/Short	-
1310 Inter Act Club	1,419.25		
1350 Volleyball -Boys	109.35		

Amphi High School Total Clubs **\$ 96,806.77**

Plus: Outstanding Checks	2,807.70
Less: Outstanding Deposits (Inc CC's)	(4,212.98)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
Bank Balance	\$ 95,401.49

Sweep Account \$ 95,401.49
0.00

**Canyon Del Oro High School
Student Activity Account
Schedule of Club Balances
For the Month Ending November 30, 2021**

1001 Student Council	\$ 41,142.32	1400 HOSA-Bio Science	\$ 308.58
1020 Academic Decathlon	8,068.85	1420 IB Club	259.47
1031 Black Excellence Student Union	76.77	1470 Soccer -Girls	-
1034 AM Art Club	203.00	1472 Latino Student Union	7.68
1050 Amphi All-Stars Club/Special Olympics	402.84	1480 Link Crew	4,112.22
1060 Asian American Cultural Society	18.11	1530 Model United Nations	78.84
1070 Band Club	200.00	1560 National Honor Society	1,911.34
1081 Be Kind /Ben's Bell Club	465.64	1575 United Native Nations	-
1083 Biology Club	942.56	1590 Odyssey of the Mind	6,112.16
1084 Bowling Club	347.85	1600 Orchestra Club	3,509.55
1085 Golf -Boys	13,377.35	1640 Ping Pong	-
1110 Basketball -Girls	6,792.64	1650 Psychology Club	28.00
1111 Book Club	220.00	1710 Math Club	205.72
1113 Drama Club	12,381.92	1740 Sign Language Club	3.67
1115 Choir	13,810.37	1742 Senior Spirit Squad	227.42
1118 Engineering Club	843.85	1743 Skills USA Architecture	3,288.06
1128 Mountain Bike	-	1744 Skills USA Autos	3,553.80
1140 Chemistry Club	352.64	1745 Soccer -Boys	2,327.60
1145 Chess	50.00	1755 Society	-
1150 Culinary Arts/FCCLA	3,684.80	1770 Softball Club	13,642.34
1155 Catering	11,582.27	1780 Spanish Club	852.23
1172 Dance	3,696.32	1785 Spiritline/ Cheer	6,504.97
1180 Basketball -Boys	2.66	1790 Cross Country	6,330.63
1200 Dream Team	8,577.78	1800 Sports Medicine- HOSA	859.73
1220 Girls Who Code Club	-	1830 Swim Club	-
1224 Entrepreneurship Club	454.00	1835 Tennis -Girls	2,861.00
1225 Environmentalist Club	513.40	1840 Tennis -Boys	2,420.61
1226 Early Childhood	4,530.37	1860 Track & Field Club	13,940.58
1227 Yearbook	2,292.72	1865 TRI-M Club	451.47
1230 FCA Club	7.00	1880 Unicycle	-
1245 French Club	126.76	1905 Volleyball -Beach	365.00
1250 FBLA	15.00	19401 Young Life	-
1255 Photography Club	4,772.53	1950 Bookstore Over/Short	-
1267 LGBTQ+	254.62		
1270 German Club	1,003.95		
1280 Golf -Girls	-		
1290 Wrestling	2,861.76		
1300 Football Club	15,038.97		
1345 Take-A-Hike Club	133.18		
1350 Volleyball -Boys	831.16		

CDO High School Total Clubs **\$ 234,238.63**

Plus: Outstanding Checks	11,767.94
Less: Outstanding Deposits (Inc CC's)	(16,069.66)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	(65.00)
Bank Balance	\$ 229,871.91

Sweep Account \$ 229,871.91
0.00

**Ironwood Ridge High School
Student Activity Account
Schedule of Club Balances
For the Month Ending November 30, 2021**

1001 Student Council	\$ 19,314.30	1470 Soccer -Girls	\$ 8,383.58
1035 Art Club	2,030.43	1515 Musical Club	11,623.47
1036 Van Gogh's Ear	96.85	1530 Model United Nations	602.97
1040 Photography/Skills USA	-	1540 Trash Club	-
1070 Band Club	1,324.01	1560 National Honor Society	4,015.63
1075 Cares for Kids	212.37	1590 Odyssey of the Mind	-
1080 Baseball	1,807.71	1595 Japanese	268.87
1085 Golf -Boys	50.46	1600 Orchestra Club	1,353.75
1090 National Diversity	-	1630 Journalism	8,549.70
1110 Basketball -Girls	126.40	1700 Club Green	1,047.69
1113 Drama	10,779.60	1720 Athletic Club	11.14
1115 Choir	3,628.31	1740 Sign Language	\$20.00
1140 Chemistry	329.00	1745 Soccer -Boys	453.69
1146 Political Action	304.00	1750 Robotics Club	3,195.73
1150 Culinary Arts	987.93	1770 Softball Club	230.01
1172 Pomline	4,890.51	1780 Spanish Club	46.00
1180 Basketball -Boys	4,133.42	1785 Spirit-Cheer Club	6,880.67
1203 Pop till you Drop	1,548.16	1790 Cross Country	906.13
1215 Animal Club	-	1800 Sports Medicine	961.60
1227 Yearbook	31,249.85	1830 Swim Club	8,290.04
1230 FCA-Fellowship Christian Ath	-	1835 Tennis -Girls	1,164.25
1245 French	1,325.40	1840 Tennis -Boys	3,241.36
1255 Film	1,301.93	1850 Tech Theater Club	1,209.94
1260 Gaming	114.95	1860 Track & Field Club	1,762.81
1265 Q Club	304.57	1900 Volleyball -Girls	8,652.29
1275 Golf -Girls	51.33	1905 Volleyball -Beach	6,173.62
1285 History/Travel	1,235.69	1910 So. AZ Veterans Heritage Club	2,437.91
1290 Wrestling	1,153.12	1940 Young Life	15.00
1300 Football	38,039.48	1950 Bookstore Over/Short	-
1340 Peer Support	-		
1350 Volleyball -Boys	6,895.58		
1400 HOSA-Bio Science Club	3,409.15		
1430 Key Club	854.40		

IRHS School Total Clubs	\$ 218,996.76
Plus: Outstanding Checks	5,029.64
Less: Outstanding Deposits (Inc CC's)	(1,536.00)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
Bank Balance	\$ 222,490.40

Sweep Account \$ 222,490.40
0.00



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Annual Approval of All Authorized Signatories on District Checking Accounts
for the 2021-2022 Fiscal Year – Revised 1-11-2022**

BACKGROUND:

Staffing changes require modifications to the list of authorized signatories.

The attached listing represents recommended authorized signatories on all District checking accounts for the 2021-2022 fiscal year.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve this listing of signatories for all District checking accounts for the 2021-2022 fiscal year.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: January 4, 2022

Todd A. Jaeger
Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS
DISTRICT CHECKING ACCOUNTS
2021-2022

Revised 12/21/2021

<u>OPERATING ACCOUNT</u>	Well Fargo Bank <u>ACCOUNT #</u>	<u>AUTHORIZED SIGNATURES</u>	
Operating Sweep Account	052-9786493	Scott Little	
Flexible (FSA) Transfers In & Out	052-9786485	Clifford Wadhams	
Direct Deposit In & Out	674-4101186	Janet Ellis	
Clearing In & Out	408-4002182	Casie Curtis	
District Tax Credit Clearing	700-0388392	Rebecca Hout	
Food Service In & Out	052-9787038	Scott Little	
Food Service Revolving Account	072-8892605	Clifford Wadhams	
		Teresa Cribbs	
		Ernestina Wahlmeier	
District Revolving Account	052-9786477	Scott Little	
		Clifford Wadhams	
		Casie Curtis	
		Rebecca Hout	
Amphi Schools FBO Individual EPARS Participants	2000045003743	Scott Little	
TSA Consulting Group Inc		Clifford Wadhams	
Benefits Account	453-9601887	Christopher McDaniel	
Health Savings Account			
District Auxiliary Activities	409-4801180	Scott Little	
District Student Activities	408-4101180	Clifford Wadhams	
		Rebecca Hout	
Amphi High Auxiliary Activities	072-8501321	Scott Little	
Amphi High Student Activities	072-8504242	A.J. Malis	
		Glenda Arffa	
		David Humphreys	
		Vanessa Harding	ADD
CDO High Auxiliary Activities	052-9786469	Scott Little	
CDO High Student Activities	052-9792012	Tara Bulleigh	
		Donald Enright	
		Marco Dominguez	
		Amanda Magelli	
		Geneva Carry Robinson	ADD
Ironwood Ridge High Auxiliary Activities	612-2124529	Scott Little	
Ironwood Ridge High Student Activities	052-9789935	Brent Spencer	
		Kristie Stevens	
		Terri Amonson	
		Patricia Harris	
		Marjorie Nelson	
		Joan Ferell	
		Alfa Baez	

* DELETE GENEVA CARRY ROBINSON FROM AMPHI HIGH SCHOOL ACCTS 072-8501321 and 072-8504242

* DELETE ROSE SVERDRUP FROM CDO HIGH SCHOOL ACCTS 052-9786469 and 052-9792012



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: January 11, 2022

TITLE: Approval of Disposal of Surplus Property via PublicSurplus.com

BACKGROUND:

With Governing Board approval, the Administration will sell via an Internet-Based Online-Sale the following surplus property:

<u>Description</u>	<u>Quantity</u>
Tables	5
Display case	1
Auto Lift	1
Band Shell	1
Day Care Beds	5
Pre School Play Station	1
Fog Machine	1
Apple iPads	5
Small refrigerator	1
Projector Da Lite Beseler	1
45" record turn table – Califone	1
DVD/VCR Players	6
Epson Projector	1
Typewriters	2
Technical dry mount press	1
Eartec two way radio	2
Vehicle assorted filters (air, oil, fuel)	176
Woodshop drafting tables	14
Fujitsu Scanner	1

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board approve the disposal of surplus property at a competitive Internet-Based Online-Sale via PublicSurplus.com.

INITIATED BY:

Scott Little, Chief Financial Officer

Date: January 3, 2022

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Annette Orelup, Kim McDole, Becky West, Hannah Bartz, Beth Brungardt, Brett Daglio, Joyce Daigle, Amy Klein, Kelli Penna, Adrianna Loera, Brianna Mounts, and Tianna Urrea from Keeling Elementary request permission to attend AVID Summer Institute in San Diego, California, June 27-29, 2022. Approximate cost of travel is \$26,184.00 and will be paid for by Title 1 funds.

Laurie Sheber, Kelsey Glavin, Nickolas Robles, Gabriela Gonzalez, Jerell Paredez, Morgann Bell, Alexis Yrrizarry, Amanda Hay, Carmen Gallegos, and Kelcy Bronson from Prince Elementary request permission to attend AVID Summer Institute in San Diego, California, June 27-29, 2022. Approximate cost of travel is \$23,788.00 and will be paid for by Title 1 funds.

Cliff Wadhams and Casie Curtis from the District Office request permission to attend Tyler Connect 2022 in Indianapolis, Indiana, May 14-18, 2022. Approximate cost of travel is \$5,546.00 and will be paid for by Maintenance/Operation funds.

Nicole Stern and Michael Warrick from the District Office request permission to attend Tyler Connect 2022 in Indianapolis, Indiana, May 14-18, 2022. Approximate cost of travel is \$6,160.00 and will be paid for by Title II funds.

STUDENTS

Lindsay Wong, Angela Sieminski, Megan Carr, Karli Collins, Molly DeCastro, Monika Arnold, Philip Froncek, Autumn Haworth, Aaron Haworth, Sonya Milloy, Yvonne Rodriguez, Deanie Burris, David Payne, Kim Reis, Dominick SanAngelo, Jennifer Stone, Pete Tees, Audra Brown, Brad Cheney, Andria Harris, Clint Harris, Erica Hatter, Jody Knight, Vanessa Hill, Krista McEuen, Brianna Rodriguez, Derek Schloss, and Michelle Schloss request permission to take 48 sixth grade students from Harelson Elementary to San Diego, California, February 21-23, 2022. The approximate cost of travel is \$34,000.00 and will be paid for with student and tax credit funds. Three school days will be missed and no substitutes are required.

Toru Tagawa, Grace Ratje, Aaron Dionise, and Steve Merritt request approval of their revised travel to Anaheim, California. The original travel request was approved by the Board on November 9, 2021. The only revision is the date of travel which is now March 24-27, 2022.

Andragayle Pye, John Parham, Monica Duran, Stileda Rose, Lavina McQuade, and Angel Willis request permission to take 40 Gear Up students from Amphitheater High School to Silver City, New Mexico, January 21, 2022. The approximate cost of travel is \$1625.00 and will be paid for with Gear Up funds.

BUDGET CODE KEY		
100.22.100.2210.6360.109.0000	Title 1	Improvement of Instruction, Keeling, registration
100.22.100.2210.6582.109.0000	Title 1	Improvement of Instruction, Keeling, staff travel
100.22.100.2210.6360.111.0000	Title 1	Improvement of Instruction, Prince, registration
100.22.100.2210.6582.111.0000	Title 1	Improvement of Instruction, Prince, staff travel
001.00.100.2579.6360.520.0000	M & O	Training-Non-Instructional Staff, Finance & Accounting, registration
001.00.100.2579.6582.520.0000	M & O	Training-Non-Instructional Staff, Finance & Accounting, staff travel
140.22.100.2579.6360.510.0000	Title 2	Training-Non-Instructional Staff, School Operations, registration
140.22.100.2579.6582.520.0000	Title 2	Training-Non-Instructional Staff, School Operations, staff travel
525.00.100.1001.6892.107.0000	Student activity	Classroom instruction, Harelson, student travel
526.00.100.1001.6892.107.0000	Tax Credit	Classroom instruction, Harelson, student travel
526.00.100.1001.6892.282.0000	Tax Credit	Classroom instruction, CDO, student travel
526.00.410.2710.6519.282.0000	Tax Credit	Student transportation, CDO, student transportation
526.00.100.1001.6113.282.0000	Tax Credit	Classroom instruction, CDO, substitutes
305.21.410.2710.6519.281.0000	Gear Up	Student transportation, AHS, student transportation

RECOMMENDATION:

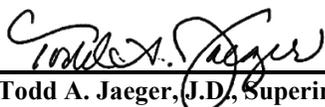
It is the recommendation of the administration that the above travel be approved.

INITIATED BY:



Matthew Munger
Associate Superintendent for Secondary Education

Date: January 3, 2022



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Annette Orelup Kim McDole, Becky West, SCHOOL: Keeling
Hannah Bartz, Beth Brungardt, Brett Daglio Department (opt.): _____
Joyce Daigle, Amy Klein, Kelli Penna
Adrianna Loera, Brianna Mounts, Tianna Urrea DATE(S): 6/27/22-6/29/22

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego CA

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

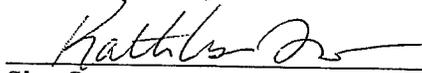
	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u> (Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$900.00x12 = \$10,800</u>	<u>100.22.100.2210.6360.109.0000</u>
Transportation	<u>\$618.00x12 = \$7,416</u> Mode <u>air</u>	<u>100.22.100.2210.6582.109.0000</u>
Rental Car	_____	_____
Meals	<u>\$214.00x12 = \$2,568</u>	<u>100.22.100.2210.6582.109.0000</u>
Lodging	<u>\$450.00x12 = \$5,400</u>	<u>100.22.100.2210.6582.109.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$2,182x12 = \$26,184.00</u>	

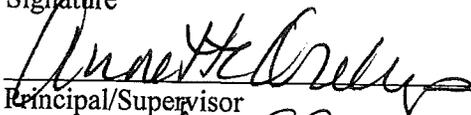
The District will (or) will not receive reimbursement from outside sources.

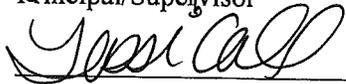
Purpose of travel: to participate in AVID Summer Institute professional development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school-wide.

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  12-6-21
 Signature Date

 12-6-21
 Principal/Supervisor Date

 98 12-6-21
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Laurie Sheber, Kelsey Glavin, Nickolas Robles, Gabriela Gonzalez, Jerrell Paredez, Morgann Bell, Alexis Yrrizarry, Amanda Hay, Carmen Gallegos, Kelcy Bronson SCHOOL: Prince

Department (opt.): _____
DATE(S): 6/27/22-6/29/22

ACTIVITY/EVENT: AVID Summer Institute

LOCATION: San Diego CA

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
	(Note: Tax credit contributions are District funds and require a budget code.)
Registration <u>\$9900.00</u>	<u>100-22-100-2210-6360-111-0000</u>
Transportation <u>\$6798.00</u> Mode <u>air</u>	<u>100-22-100-2210-6582-111-0000</u>
Rental Car _____	_____
Meals <u>\$2140.00</u>	<u>100-22-100-2210-6582-111-0000</u>
Lodging <u>\$4950.00</u>	<u>100-22-100-2210-6582-111-0000</u>
Substitutes _____	_____
TOTAL <u>\$23788.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: to participate in AVID Summer Institute professional development

Outcomes and academic benefits to students and staff: Participants will strengthen their understanding of AVID implementation on their campus and learn valuable best practice strategies to ensure rigorous implementation toward AVID school-wide.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Kalauer 12/8/2021
Signature Date

Laurie Sheber 12/8/2021
Principal/Supervisor Date

99 12/8/21

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Cliff Wadhams
Casie Curtis

SCHOOL: District Offices
Department (opt.): Finance
DATE(S): May 14-18, 2022

ACTIVITY/EVENT: Tyler Connect 2022

LOCATION: Indianapolis, IN

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>2,198.00</u>	<u>001.00.100.2579.520.6360</u>
Transportation	<u>1,336.00</u> Mode <u>Air</u>	<u>001.00.100.2579.520.6582</u>
Rental Car	_____	_____
Meals	<u>312.00</u>	<u>001.00.100.2579.520.6582</u>
Lodging	<u>1,700.00</u>	<u>001.00.100.2579.520.6582</u>
Substitutes	_____	_____
TOTAL	<u>5,546.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: _____

Outcomes and academic benefits to students and staff:
See Attached outcomes for attending conference

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] 12/13/21
Signature Date

[Signature] 1/13/22
Principal/Supervisor Date

[Signature] 1/4/2022
Associate Superintendent/Superintendent 100 Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: **Winifred Harelson Elementary**

ESTIMATED NUMBER OF STUDENTS: **48**

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Harelson 6th Grade**

STAFF ADVISOR(S)/CHAPERONES: **Lindsay Wong, Angela Sieminski, Megan Carr, Karli Collins, Molly DeCastro, Monika Arnold, Philip Froncek, Autumn Haworth, Aaron Haworth, Sonya Milloy, Yvonne Rodriguez, Deanie Burris, David Payne, Kim Reis, Dominick SanAngelo, Jennifer Stone, Pete Tees, Audra Brown, Brad Cheney, Andria Harris, Clint Harris, Erica Hatter, Jody Knight, Vanessa Hill, Krista McEuen, Brianna Rodriguez, Derek Schloss, Michelle Schloss**

ABSENCE: # Days **3** Sub Required: Yes No # of School Days Missed **3**

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **6th Grade San Diego Science Trip**

DESTINATION OF TRAVEL: **San Diego, California**

DATES OF TRAVEL: **February 21-23, 2022**

ACADEMIC BENEFITS TO STUDENTS:

The students will gain hands-on knowledge about oceanography including the following: the composition, properties, and structures of the ocean's layers and zones, the effects that bodies of water have on the climate of a region, the ways scientists explore the Earth's atmosphere and bodies of water. Students will also learn about the ocean biome and participate in the scientific classification of sea life, as well as participate in the dissection of fish. Students will participate in competitions and complete Student Field Guides throughout.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other **Chartered busses through Project Exploration**

Are expenses paid from any of the following accounts? Auxiliary Tax Credits Club Funds _____
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$34,000</u>	<u>525/526-00-100-1001-6892-107-0000</u>
Transportation	<u>included</u>	<u>525/526-00-100-1001-6519-107.0000</u>
Meals	<u>included</u>	_____
Lodging	<u>included</u>	_____
Substitutes	<u>n/a</u>	_____
TOTAL	<u>\$34,000</u> 102	_____

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? chaperones are responsible for their own fees and pay the same price as students.

COST TO EACH STUDENT \$ \$500

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? partial fee waivers will be made available through Tax Credit designations to this trip

FUNDING SOURCE(S): Parents of students and tax credits
525.00.100.1001.6892.107.0000 - Auxiliary, 526.00.100.1001.6519.107.0000 - Tax Credit and Parent/Guardian

FUNDRAISING ACTIVITIES PLANNED (If applicable):
none

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: [Signature] _____ 12/8/2021
Signature Date

APPROVED BY: [Signature] _____ 12/8/21
Principal/Supervisor Date

[Signature] _____ 12/8/21
Associate Superintendent/Superintendent Date

DUE 3 WEEKS PRIOR TO TRAVEL

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

REVISED REQUEST

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

Date Board Approved November 9, 2021

SCHOOL: CDO

NAME OF SCHOOL GROUP/CLUB/ENTITY: 40

STAFF ADVISOR: Toru Tagawa

STAFF ACCOMPANYING STUDENTS: 4

STAFF ABSENCE: # Days 4 Sub Required: Yes No

NAMES OF CHAPERONES: Grace Ratje/ Aaron Dionise/Steve Merritt

EMERGENCY CONTACT INFORMATION:

Destination: Toru Tagawa, 520-461-4537

Tucson: Toru Tagawa, 520-461-4537

ADULT TO STUDENT RATIO: 1:10

PERMISSION FORMS RCVD Not yet

FOR STUDENTS WITH DISABILITIES, CHECK OR LIST NEEDED ACCOMMODATIONS:

- Sign language interpreter Wheelchair accessible bus or van
 Specialized assistance Medical needs _____
 Other _____

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: 3.24.22-3.27.22

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Rental vehicles

Name/Telephone Number of Rental Company Mountain View Tours/ 520-292-1183

Personal vehicle(s)

Driver contact information: _____

Proof of Insurance enclosed for each vehicle: yes no

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds _____
Parent Organization

Revised Budget

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$7,500</u>	<u>526.00.100.1001.6892.282.0000</u>
Transportation	<u>\$4,200</u>	<u>526.00.410.2710.6519.282.0000</u>
Meals	<u>\$4,050</u>	<u>CDO Orchestra Booster Club</u>
Lodging	<u>\$10,000</u>	<u>526.00.100.1001.6892.282.0000</u>
Substitutes	<u>\$250</u>	<u>526.00.100.1001.6113.282.0000</u>
TOTAL	<u>\$26,000</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? CDO Orchestra Booster Club

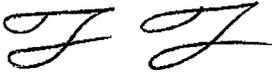
COST TO EACH STUDENT \$ 500

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? _____

FUNDING SOURCE(S): Tax Credit, CDO Orchestra Booster Club Scholarship

FUNDRAISING ACTIVITIES PLANNED (If applicable):

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  12/13/21
Signature Date

APPROVED BY: Tara Bullough 12/13/21
Principal/Supervisor Date

 12.14.2021
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Amphitheater High School

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Gear Up

STAFF ADVISOR(S)/CHAPERONES: Andragayle Pye, John Parham, Monica Duran, Stileda Rose, Lavina McQuade, Angel Willis

ABSENCE: # Days 1 Sub Required: Yes No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Juniors and seniors will tour the campus and participate in a presentation about the university. We will travel by charter bus. School breakfast and lunch will be taken with us on this trip.

DESTINATION OF TRAVEL: Western New Mexico University 1000 W. College Avenue, Silver City, NM 88061

DATES OF TRAVEL: January 21, 2022

ACADEMIC BENEFITS TO STUDENTS: Students will be informed of the scholarship and in-state tuition opportunities, courses offered, tour of the campus, financial options, sports and clubs, and general university information.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: Gray Line Arizona

Other

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits X GEAR UP Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>0.00</u>	_____
Transportation Gray Line Arizona	<u>\$1625.00</u>	<u>305.21.410.2710.6519.281.0000</u>
Meals	<u>school breakfast and lunch</u>	<u>0.00</u>

Lodging	<u>0.00</u>	<u>N/A</u>	_____
Substitutes		<u>0.00</u>	
TOTAL		\$ 1625.00	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? Yes
 IF SO, SOURCE & AMOUNTS: GEAR UP work plan 2.6A College Visits

HOW ARE CHAPERONE EXPENSES PAID? N/A

COST TO EACH STUDENT \$ 0

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? There is no charge for this trip, therefore the students will not have any financial responsibility.

FUNDING SOURCE(S): GEAR UP

FUNDRAISING ACTIVITIES PLANNED (If applicable): N/A

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Amelia Gayle Pye 1/4/22
 Signature Date

APPROVED BY: [Signature] 1/4/22
 Principal/Supervisor Date

[Signature] 1/4/2022
 Associate Superintendent/Supintendent Date



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: Approval of School Facilities Oversight Board (SFOB) Grant for Harelson Elementary School Funhouse Weatherization Construction

BACKGROUND:

On November 16, 2021, the District submitted a School Facilities Oversight Board (SFOB) Grant request for the weatherization construction on the Funhouse at Harelson Elementary School. The SFOB has approved this grant request on December 6, 2021, in the amount of \$83,600.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-CONST-01381

Grant Amount: \$83,600.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number BRG-CONST-01381 in the amount of \$83,600.00 for the weatherization construction on the Funhouse at Harelson Elementary School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: December 27, 2021

Todd A. Jaeger, J.D., Superintendent

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020

TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

eCivis Project Number:

(This number must match the eCivis Project
Number on Page 9 of 9)

eCivis Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board ("Board") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §15-2032, §15-2001, and §15-2002.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the date of the District's signature and shall continue until the Completion Report, pursuant to Paragraph 4.2, is received by the Board and the Project is closed.

2.1 ABANDONMENT OF THE PROJECT

A Project is considered to be abandoned if construction has not begun within four months of Board approval of construction funding. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines, and the School Facilities Board's policies for procurement, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Any award based on an estimate is subject to School Facilities Board staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- f. The School Facilities Board will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through Closeout of the project may result in the delay of payments until the issue is corrected.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify SFB staff if any unforeseen conditions arise during project

implementation. SFB staff will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. 15-2001.J.2., if a school district approves (If the District issues a purchase order or authorizes start the work) work referenced in a change order before the Board ('The Board' for the purposes of this Change Order is interchangeable with 'SFB Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without SFB staff approval, the SFB will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to

audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the

State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Indian tribes are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by SFB staff to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Board retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, and CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

See Page 9 for signature blocks.

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)

eCivis Project Number:
(This number must match the eCivis Project Number on Page 1 of 9)



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **January 11, 2022**

TITLE: **Approval of School Facilities Oversight Board (SFOB) Grant for Ironwood Ridge High School FA & Gym Weatherization Construction**

BACKGROUND:

On November 16, 2021, the District submitted a School Facilities Oversight Board (SFOB) Grant request for the weatherization construction on the Fine Arts & Gymnasium Buildings at Ironwood Ridge High School. The SFOB has approved this grant request on December 6, 2021, in the amount of \$284,330.00.

The Governing Board is required to approve the grant's attached terms and conditions to accept this award.

Grant Number: BRG-CONST-01382

Grant Amount: \$284,330.00

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board accepts the SFOB grant number BRG-CONST-01382 in the amount of \$284,330.00 for the weatherization construction on the Fine Arts & Gymnasium Buildings at Ironwood Ridge High School and authorize the Governing Board President to sign the attached Terms and Conditions.

INITIATED BY:

Richard C. La Nasa, Executive Manager, Operational Support

Date: December 27, 2021

Todd A. Jaeger, J.D., Superintendent

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020

**TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM
BUILDING RENEWAL GRANT FUND**

School District:

School:

eCivis Project Number:

(This number must match the eCivis Project
Number on Page 9 of 9)

eCivis Project Title:

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board (“Board”) from the Building Renewal Grant Fund (“Fund”) pursuant to Arizona Revised Statutes, (“A.R.S.”) §15-2032, §15-2001, and §15-2002.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

2. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the date of the District’s signature and shall continue until the Completion Report, pursuant to Paragraph 4.2, is received by the Board and the Project is closed.

2.1 ABANDONMENT OF THE PROJECT

A Project is considered to be abandoned if construction has not begun within four months of Board approval of construction funding. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, the USFR purchasing guidelines, and the School Facilities Board's policies for procurement, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Any award based on an estimate is subject to School Facilities Board staff approval of the procurement process and award of the bid or quote as applicable prior to distribution of funds to the district;
- f. The School Facilities Board will require a pre-award meeting with the selected contractor before any funding is made available. School district non-compliance with these Terms and Conditions and/or non-performance through Closeout of the project may result in the delay of payments until the issue is corrected.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify SFB staff if any unforeseen conditions arise during project

implementation. SFB staff will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. 15-2001.J.2., if a school district approves (If the District issues a purchase order or authorizes start the work) work referenced in a change order before the Board ('The Board' for the purposes of this Change Order is interchangeable with 'SFB Staff') approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the amount being committed in each project.

3.5 SCOPE OF WORK

Any change in the scope of work shall be implemented by a Change Order. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from SFB staff to proceed. The Change Order is not considered executed until signed by SFB staff. No work shall proceed without a fully executed Change Order. If changes in the scope of work are made without SFB staff approval, the SFB will not release any funding for the changes in the scope of work, and further may consider the Project abandoned. Any work the school district approves prior to the executed change order is the financial responsibility of the school district. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportional to the original cost sharing.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to

audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for a construction project.

5. INSURANCE REQUIREMENTS

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the

State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that Districts for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability. However, Indian tribes are exempt from the definition of employer for both Federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all the allowable costs incurred prior to the date of termination, and only cost determined appropriate by SFB staff to de-mobilize the contractor from the work site, if applicable.

The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHT TO USE, DUPLICATE AND DISCLOSE

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the Board retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential nor proprietary information, but shall include professional credit for the architect and engineers of the successful project.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401

19.1 WARRANT COMPLIANCE

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

19.2 BREACH OF WARRANTY

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.3 FAILURE TO COMPLY

Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

19.4 INSPECTION

The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

22. FLOW-DOWN REQUIREMENTS

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

23. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent, and CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

See Page 9 for signature blocks.

Governing Board President (signature)

Date

Name (printed/typed)

School District

Superintendent (signature)

Date

Name (printed/typed)

CFO/Business Manager (signature)

Date

Name (printed/typed)

eCivis Project Number:
(This number must match the eCivis Project Number on Page 1 of 9)