

**Agenda**  
**Special Board Meeting**  
Wednesday, September 5, 2018 @ 5:00 PM  
Browning Public Schools

<b>1. CALL TO ORDER</b>	
<b>2. APPROVAL OF AGENDA</b>	
<b>3. PUBLIC COMMENT:</b>	<b>2</b>
<b>4. <u>ITEMS OF ACTION</u></b>	
A. Hiring (Pending Successful Background Check/Drug Test):	
1. <u>Elementary</u>	
a. Monica Rattler, Personal Care Attendant, KW Vina	3
b. Carole Harwood, Teacher Assistant & SpEd Teacher Assistant-Big Sky Colony	5
c. Willie Sharp, Elementary Teacher-Big Sky Colony 2018-2019 (\$62,845.00)	7
d. Elizabeth Coleman, Football Coach-BMS 2018-2019 (\$860.00)	9
e. Steven Gallineaux, Football Coach-BMS 2018-2019 (\$860.00)	11
2. <u>District Wide</u>	
a. Rachel Guerrero Perez, Radio Operator - Transportation	13
B. <u>Approvals</u>	
1. <u>District Wide</u>	
a. Substitute Eligibility List 2018-2019	15
<b>5. <u>ITEMS OF INFORMATION</u></b>	
A. <u>Resignations</u>	
1. Timothy Blackweasel, Substitute Effective 8-17-2018	17
2. Julia Thomas, Assistant Cook, KW Vina Effective 8-30-2018	19
3. Angie Pepion, Special Education Teacher Assistant-BES Effective 8-31-2018	21
B. <u>Board Policy Review</u>	
1. Review 1000 Series Board Policy	
2. Review 3000 Series Student Policy	
<b>6. ADJOURNMENT</b>	

Ground Rules

- We are courteous in our discussion.
- We honor people's differences.
- We monitor our body language.
- We take "timeouts" when necessary.
- While in this session, we all have an equal part.
- We strive for consensus and once the decision is made, we support it.
- We practice discretion in our communication here and in the community.

Chairperson's statement for any persons that may request to make "public comment" during the public comment section of the board agenda:

This meeting is subject to the provisions of the Montana Open Meeting Law under Section 2-3-103 and Browning School Policy #1441 for Public Participation at Board Meetings. We will proceed as follows:

- *Each person will have 5 minutes to comment on a matter of public interest.*
- *Private personnel matters, individual student matters and pending legal issues are not matters of public interest. Any person who raises any issue concerning an employee or an individual student matter or grievance or who wishes to discuss pending legal cases or issues will be ruled out of order and that person's public comment period will be ended.*
- *There will be no action on any matter raised at this time. If the board decides that further discussion or action is needed, the matter will be placed on the agenda for a future meeting in order that the public may be notified of the discussion and may participate before any action is taken.*

Browning Public Schools  
**Board Agenda Request**  
 Meeting To Be Held: September 5, 2018



- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignations                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)     High School/District Wide

**Date:**        September 4, 2018

**To:**            Corrina Guardipee-Hall  
 Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject: Hiring: PCA – KW Vina**

**Description:** Jill Mattingly, Director of Special Services, is recommending the following for hire for the 2018-2019 school year:

- ✚ Monica Rattler, Personal Care Attendant, KW/Vina Elementary School, (L1/SP), \$12.94/hr.

**Financial Impact:** 2018-2021 Classified Labor Agreement

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**  Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Personal Care Attendant</b>		Applicant Recommended <b>Monica Rattler</b>	
Department/Location KW/Vina Elementary		Supervisor Jill Mattingly/Tonia Tatsey	
Type of Position Classified	Starting Date 09/07/2018	Term 2018-2019 school year	

**Recruiting**      Date Posted: 8/6/2018      Closing Date: Open Until Filled

Comments: No interviews per policy #5120, Selection Process, Exceptions:

Exceptions: The competitive selection process may be unnecessary in the following circumstances:  
 A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).  
**B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**  
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Rattler, Monica	08/28/18	Yes	NA

Interview Committee			
Name	Title	Name	Title
NA			

**Recommendation:** Monica has been a sub in our school district for several years. She has done a good job as a sub. She has expressed an interest in working with special education students. I feel that she will be an asset to the special education department and has demonstrated that she has the skills necessary to work with high needs students.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	NA	NA	NA
TB documentation	On file	yes	Ok

Salary: \$12.94/hr.      Placement: L1/SP      Contract Days: \_\_\_\_\_

Prepared by: Sherie Blue      Date 09/04/2018      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: September 5, 2018



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   September 4, 2018

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**         Director of Human Resources

**Subject:** Hiring: Teacher Assistant and SpEd TA/Big Sky Colony

**Description:** : Natasha Siliezar, Big Sky Colony Principal, is recommending the following for hire for the 2018-2019 school year:

- ✚ Carole Harwood, Teacher Assistant & SPED Teacher Assistant (.50/.50 FTE), Big Sky School, (L2/SP & L3/SP), \$15.36/hr.

**Financial Impact:** 2018-2021 Classified Labor Agreement

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant &amp; SPED Teacher Assistant (.50/.50 FTE)</b>		Applicant Recommended <b>Carole Harwood</b>	
Department/Location <b>Big Sky Colony</b>		Supervisor <b>Natasha Sileizar</b>	
Type of Position <b>Classified</b>	Starting Date <b>06/4/2018</b>	Term <b>2018-2019 school year</b>	

<b>Recruiting</b>	Date Posted: <b>2/7/2018</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

<b>Applicants</b>				
No.	Name <small>(Alphabetical by Last Name)</small>	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Harwood, Carol	08/29/18	Yes	NA
	Hite, Tara	08/6/18		
	Ladd, Cheryl	3/26/18		

<b>Interview Committee</b>			
Name	Title	Name	Title
Natasha Sileizar	Big Sky Principal		
Jason Andreas	Napi Counselor		
Virgil Bullshoe	SPED Teacher		

**Recommendation:** Carole Harwood meets the qualifications for this position. She has experience working with students in a colony setting. She wants to see her students do well in school. Carole is willing to work with students in a group setting.

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	NA	NA	NA
TB documentation	On file	yes	Ok

Salary: <b>\$15.36/hr.</b>	Placement: <b>L2/SP &amp; L3/SP</b>	Contract Days: <b>189</b>
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Prepared by:     Sherie Blue     Date 09/04/2018 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Browning Public Schools  
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- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignations                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)     High School/District Wide

**Date:**        September 4, 2018

**To:**            Corrina Guardipee-Hall  
 Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject: Hiring: Elementary Teacher/Big Sky Colony 2018-2019**

**Description:** Natasha Siliezar, Big Sky Colony Principal, is recommending the following for hire for the 2018-2019 school year:

✚ Willie Sharp, Elementary Teacher, Big Sky School, (Exp: MA+10/10), \$62,845.00  
 (Please note: The superintendent recommends that Mr. Sharp be given ten-years credit due to the position at the Colonies being a hard-to-fill position).

**Financial Impact:** Salary to be pro-rated for a late start per 2018-2021 Master Contract

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Elementary Teacher</b>		Applicant Recommended <b>Willie Sharp</b>	
Department/Location <b>Big Sky Colony</b>		Supervisor <b>Natasha Sileizar</b>	
Type of Position <b>Certified</b>	Starting Date <b>06/4/2018</b>	Term <b>2018-2019 school year</b>	

<b>Recruiting</b>	Date Posted: <b>2/7/2018</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Sharp, Willie			

<b>Interview Committee</b>			
Name	Title	Name	Title
Natasha Sileizar	Big Sky Principal		
Jason Andreas	Napi Counselor		
Virgil Bullshoe	SPED Teacher		

**Recommendation:** Willie Sharp meets minimum qualifications for this position. He is interested in helping students, staff, and parents attain success. He wants to work with students to achieve individual goals and wants to work with the whole class to reach common goals.

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
State & Federal Criminal background check	Pending	No	
Tribal Background check	Pending	No	
TB documentation	Pending	No	

Salary: <b>\$62,845.00</b>	Placement: <b>MA+10/10</b>	Contract Days: <b>TBD</b>
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Prepared by:     Sherie Blue     Date 09/04/2018 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Browning Public Schools  
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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

---

**Date:**   September 4, 2018

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject: Hiring: Football Coach/BMS 2018-2019 Sport Season**

**Description:** Tony Wagner, Director of Student Activities, is recommending the following for hire for the 2018-2019 sports season:

✚ Elizabeth Coleman, Football Coach, Middle School, (Exp: 0), \$860.00

**Financial Impact:** Extra-Curricular Salary Schedule

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Football Coach</b>		Applicant Recommended <b>Elizabeth Coleman</b>	
Department/Location <b>Middle School</b>		Supervisor <b>Ansel Traynor/Tony Wagner</b>	
Type of Position <b>Extra-Curricular</b>	Starting Date <b>TBD</b>	Term <b>2018-2019 Sport Season</b>	

**Recruiting**      Date Posted: 8/2/2018      Closing Date: Open Until Filled

Comments: No interviews per policy #5120, Selection Process, Exceptions:

Exceptions: The competitive selection process may be unnecessary in the following circumstances:  
 A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).  
**B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**  
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Gallineaux, Steven	08/27/2018	Yes	NA
2	Kipp, Scott	8/9/2018	Yes	NA
3	Old Chief, David	8/21/2018	Yes	NA

<b>Interview Committee</b>			
Name	Title	Name	Title
NA			

**Recommendation:** Mrs. Coleman has a very good working relationship with the students at BMS. She is respected by both 7th and 8th grade students and can help with any behavioral issues that may arise on the team.

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	NA	NA	NA
TB documentation	On file	yes	Ok

Salary: \$860.00      Placement: Exp: 0      Contract Days: 8/20/18-10/13/18

Prepared by:     Sherie Blue          Date 09/04/2018      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_

Browning Public Schools  
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**Recognition:**    Students                       Staff                       Parents  
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**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

---

**Date:**   September 4, 2018

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Emorie Davis Bird  
**Title:**   Director of Human Resources

**Subject: Hiring: Football Coach/BMS 2018-2019 Sport Season**

**Description:** Tony Wagner, Director of Student Activities, is recommending the following for hire for the 2018-2019 sports season:

🚩 Steven Gallineaux, Football Coach, Middle School, (Exp: 0), \$860.00

**Financial Impact:** Extra-Curricular Salary Schedule

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Football Coach</b>		Applicant Recommended <b>Steven Gallineaux</b>	
Department/Location <b>Middle School</b>		Supervisor <b>Ansel Traynor/Tony Wagner</b>	
Type of Position <b>Extra-Curricular</b>	Starting Date <b>TBD</b>	Term <b>2018-2019 Sport Season</b>	

**Recruiting**      Date Posted: 8/2/2018      Closing Date: Open Until Filled

Comments: No interviews per policy #5120, Selection Process, Exceptions:

Exceptions: The competitive selection process may be unnecessary in the following circumstances:  
 A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).  
**B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**  
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Gallineaux, Steven	08/27/2018	Yes	NA
	Kipp, Scott	8/9/2018	Yes	NA
	Old Chief, David	8/21/2018	Yes	NA

<b>Interview Committee</b>			
Name	Title	Name	Title
NA			

**Recommendation:** Steven has coached football in the past and has a good working relationship with the students at BMS. He is very dedicated to the program at BMS and wants to help implement the plays from high school down at the middle school level.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	NA	NA	NA
TB documentation	On file	yes	Ok

Salary: \$860.00      Placement: Exp: 0      Contract Days: 8/20/18-10/13/18

Prepared by: Sherie Blue      Date 09/04/2018      Approved by: \_\_\_\_\_      Date: \_\_\_\_\_

Browning Public Schools  
**Board Agenda Request**  
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- Recognition:**    Students                       Staff                       Parents
- Information:**    Building Report                       Old Business                       Superintendent's Report
- Action:**    Resignations                       Hiring                       Contract Service Agreements
- Travel Out-of-State                       Travel In State                       Approvals
- Termination                       Legal Matters                       Other:
- This action request pertains to  Elementary (only)                       High School/District Wide

**Date:**      September 4, 2018

**To:**            Corrina Guardipee-Hall  
                     Superintendent of Schools

**From:**       Emorie Davis Bird  
**Title:**       Director of Human Resources

**Subject: Hiring: Radio Operator/Transportation**

**Description:** Wayne Hall, Director of Transportation, is recommending the following for hire for the 2018-2019 school year:

- ✚ Rachel Guerrero Perez, Radio Operator, Transportation, (L2/SP), \$14.54/hr.

**Financial Impact:** 2018-2021 Classified Labor Agreement

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



Browning Public Schools  
**Board Agenda Request**  
 Meeting To Be Held: September 5, 2018



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**     Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to  Elementary (only)               High School/District Wide

**Date:**            September 4, 2018

**To:**                Corrina Guardipee Hall  
 Superintendent of School

**From:**            Emorie Davis Bird  
 Human Resources Director

**Subject: Substitute Eligibility Roster 2018-2019**

**Description:** The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, we will sponsor one teacher workshop per year (August) and utilize a taping of the sub workshop to generate more classroom subs. Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, TB test, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Personnel Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** 2018-2019 Substitute/Temporary List  
 New to list:

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Calf Robe	Wilbur	338-5727	Teacher or Teacher Assistant at KW Vina, BES, and Napi
2	Dusty Bull	Arlene	338-5472	Teacher or Teacher Assistant at KW Vina, BES, Napi, WBHA, and Clerical
3	Gallagher Horn	Myndi	845-4526	Teacher or Teacher Assistant at Child Care, KW Vina, BES, Napi, BMS, BHS, WBHA, Clerical, and Extra-Curricular
4	Guardipee	Tara	338-3870	Teacher or Teacher Assistant at BES, BHS, WBHA, Clerical, and Extra-Curricular
5	Loring	Angel	564-7582	Teacher or Teacher Assistant at Child Care, KW Vina, BES, Napi, Clerical, and Extra-Curricular
6	Racine	Brandi	450-1110	Teacher or Teacher Assistant at KW Vina, BES, Napi, BMS, BHS, and Clerical
7	Salois	Lacey	450-6292	Teacher or Teacher Assistant at Child Care, KW Vina, BES, Napi, BMS, BHS, WBHA, and Extra-Curricular
8	Tall Whiteman	Kevin	229-5203	Secucity Patrol Officer, Custodian, Warehouse Supply Clerk, and Extra-Curricular
9	Walker-Connelly	Madeline	407-4389	Teacher or Teacher Assistant at Child Care, KW Vina, BES, Napi, BMS, BHS, WBHA, and Clerical
10	Whitcomb	Terine	470-1265	Teacher or Teacher Assistant at KW Vina, BES, Napi, BMS, and Clerical

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**Information:**    Building Report             Old Business             Superintendent's Report

**Action:**         Resignations                       Hiring                       Contract Service Agreements

Travel Out-of-State             Travel In State             Approvals

Termination                       Legal Matters             Other:

                     This action request pertains to  Elementary (only)     High School/District Wide

**Date:**        September 4, 2018

**To:**            Corrina Guardipee-Hall  
 Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject:**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Timothy Blackweasel, Substitute, Effective: 08/17/2018

**Financial Impact:** na

**Attachment(s):** Resignation Letter

**Superintendent Action:**  Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:

August 17, 2018

Received

AUG 24 2018

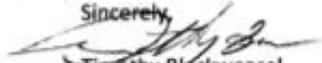
To whom this concerns,

Browning Schools-HR Dept.

I'm writing this letter in regards to my resignation of the Public School District #9 I would like to thank the Public School Administration for the opportunity to having to work at the Browning Schools also I like to thank the staff had a pleasure of working with them and my co-workers. In the future I look forward to working at the Schools again.

If you have any questions please feel free to give me a call at (406)338-5394

Sincerely,



Timothy Blackweasel

CS Hall  
8/25/18

Browning Public Schools  
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**Recognition:**     Students                       Staff                       Parents  
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**Action:**         Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        September 4, 2018

**To:**            Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**        Emorie Davis Bird  
**Title:**        Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Julia Thomas, Assistant Cook, KW/Vina Elementary, Effective: 08/30/2018

**Financial Impact:** na

**Attachment(s):** Resignation Letter

**Superintendent Action:**  Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to:

I Julia Lynn Thomas am resigning from Browning public schools on August, 30, 2018. The reason I am resigning is I will be flying to San Marcos Texas in a week to attend Gary Job corps. Thanks!

Julia Thomas.

Received

AUG 31 2018

Browning Schools-HR Dept.

CS Hall  
8/31/18

Browning Public Schools  
**Board Agenda Request**  
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---

**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   September 4, 2018

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   Emorie Davis Bird  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

 Angie Pepion, Special Education Teacher Assistant, Browning Elementary, Effective: 08/31/2018

**Financial Impact:** na

**Attachment(s):** Resignation Letter

**Superintendent Action:**    Approved    Denied    Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to:

Received

AUG 31 2018

Browning Schools-HR Dept.

August 31, 2018

To whom it may concern,

I Angie Rose Pepion regret to inform you that I am resigning from my position as the Speech assistant for the Browning Public Schools as of August 31, 2018.

During the time I have worked in the position I have gained a lot of knowledge working with students and had a wonderful staff which supported me with my endeavors I will miss everybody dearly.

I am however excited to start my new job and ready to learn more, thank you for the years of employment.

Sincerely,

Angie.R. Pepion

*Crs Hall*  
*8/31/18*