

June 8, 2026 Board of Education Regular
Meeting
Monday, June 8, 2026 7:30 PM
Library--Superior High School, Superior, NE
PO Box 288
Superior, NE 68978

1. Routine Business
 - 1.1. Call Meeting to Order
 - 1.2. Pledge of Allegiance
 - 1.3. Roll Call
 - 1.4. Excuse Absent Board Member(s)
2. Regular Meeting Agenda
 - 2.1. Public Participation
 - 2.2. Presentations - Staff
Community Service Requirement Proposal
 - 2.3. Principals' and Activities/Athletic Director's Reports
 - 2.4. Superintendent's Report
- BCBS Quarterly Report
 - 2.5. Consent Agenda
 - 2.5.1. Approval of Previous Minutes
 - 2.5.2. Approval of Treasurer's Report
 - 2.5.3. Approval of School Activity Fund Report
 - 2.5.4. Approval of Revenue Budget Report
 - 2.5.5. Approval of Expense Budget Report
 - 2.6. Approval of Previous Months Claims

- 2.7. Increase Base Growth Percentage
- 2.8. Cooperative Agreement for Girls and Boys Wrestling
- 2.9. New Policies - 3061, 6046 and *4065
(*optional)
- 2.10. Annual Policy Updates - Required Changes
- 2.11. Revise Policy 4056 Resignation of Certificated Staff
- 2.12. Revise Policy 5001, Compulsory Attendance and Excessive Absenteeism
- 2.13. Revise policy 5003 Admission of Part Time Students
- 2.14. Annual Policy Updates - Optional Changes
- 2.15. Technology Surplus Disposal Items
- 2.16. Disposal of Property
- 2.17. Disposal of Surplus Property
- 2.18. Branding - Logo
- 3. Discussion Items
 - 3.1. Review Policies 5018, 5044, 5054 and 5057
 - 3.2. Report from Board Committees
- 4. Correspondence
 - 4.1. June Board Quicks
- 5. Items for Next Board Meeting
 - Handbooks
 - Student fee policy hearing
 - Adult meal prices
 - Local substitute certificates
 - Policy revisions
- 6. Executive Session
- 7. Reconvene to regular session

8. Adjournment



Community Service Requirement Proposal



Superior High School

Overview

To promote civic responsibility, personal growth, and community engagement, Superior High School will require all students to complete community service hours as a condition for graduation.

Requirement

- Each enrolled high school student must complete **5 hours of community service per semester**.
- Students must complete **10 hours of community service per school year**.
- Over four years (8 semesters), students will complete a total of **40 community service hours**.
- Students may not complete all 40 hours in a single school year. Hours must be distributed across each year of enrollment.
- Community service hours completed beyond the annual requirement of 10 hours will **not roll over** to future school years. This requirement is intended to encourage students to remain engaged in community service throughout their high school career.
- The community service year will run from **June 1 through May 31**.
- Summer volunteer hours may be applied toward the upcoming school year's requirement.
- This requirement applies to all students beginning with the **Graduating Class of 2030**.
- Graduation requirements for the Classes of **2027, 2028, and 2029** will be prorated based on the number of years remaining until graduation.

Definition of Community Service

Community service is defined as unpaid, voluntary work that benefits the community.

Examples include:

- Volunteering at local nonprofits, churches, or community organizations
- Assisting with school or community events
- Participating in service-based clubs or projects
- Environmental cleanup or improvement efforts

Approval Process

- Students should obtain pre-approval for service activities whenever possible.
- Certain service activities may require prior approval before hours can be counted toward graduation requirements.
- A designated staff member or counselor will oversee approvals and determine whether activities qualify as community service.

Tracking & Verification

After each volunteer activity, students must complete the designated Google Form documenting their service.

The online verification form must include:

- Date(s) of service
- Number of hours completed
- Name of the organization or event
- Name of the supervising adult (sponsor)
- Signature or verification from the supervising adult
- Contact information (phone number or email address) of the sponsor

Google Form submissions are required for all service hours to be approved and counted toward graduation requirements.

Flexibility & Exceptions

- Transfer students will have required service hours prorated based on their enrollment date.
- Alternative service opportunities may be approved for students with extenuating circumstances.
- Summer service hours may count toward the upcoming school year's requirement.

Support & Opportunities

The school will provide students with a list of approved service opportunities.

Partnerships with local organizations will help ensure all students have access to meaningful service opportunities.

Examples of approved volunteer opportunities include:

- Crest Theater
- Simic Recreation Center
- Spark Community Events
- Superior Public Schools (trash pickup after games, facility cleanup, event assistance, etc.)
- Superior Country Club course cleanup projects
- SYAA Coaching or Non-Paid Officiating
- School Event Worker
- Nuckolls County Food Pantry
- Brodstone Memorial Hospital / Nifty Thrifty
- Kingswood Court

- Community Cleanup Days

Additional opportunities may be approved by school administration.

Recognition and Scholarships

Annual Volunteer Recognition

At the conclusion of each school year, the three students who accumulate the highest number of approved volunteer hours will be recognized and receive a Community Service Award.

Community Service Scholarship

Graduating seniors who complete more than the required 40 community service hours during their high school career will be eligible to apply for the Superior High School Community Service Scholarship.

- Students must complete a minimum of **41 approved community service hours** to be eligible to apply.
- Completion of the required 40 hours for graduation alone does not automatically qualify a student for scholarship consideration.
- Two scholarships of **\$1,000 each** will be awarded annually.
- Applications will be reviewed and ranked by a committee of secondary staff members.
- Scholarship recipients will be selected based on their demonstrated commitment to community service, quality of involvement, and application materials.
- During the implementation period, eligibility requirements for the graduating Classes of **2027, 2028, and 2029** will be prorated according to their adjusted community service requirements.

Accountability

Students who do not meet the semester or yearly requirement may face:

- Ineligibility for certain activities or privileges
- Required completion of service hours during the summer
- Additional service requirements prior to graduation

Students must complete all required community service hours before graduation from Superior High School.



SUPERIOR PUBLIC SCHOOLS

HOME OF THE WILDCATS

ATHLETICS

Board Meeting 6-8-26 Agenda for Athletic & Activities:

- State Track - We had 6 athletes represent Superior at the state level.
- State Golf - Colten Butler placed 10th at the state golf tournament held in Grand Island
 - He has also now been invited to play in the Nebraska Lions Foundation All- Star Golf Tournament
- Kyler Boyles participated in the Shrine Bowl on Saturday, June 6th, in Kearney
- Colten Butler will be playing in the Cenennial Classic Boys All-Star Game on June 16th
- Coaching positions that are still needing to be filled are as follows:
 - Assistant Speech
 - Assistant Girls Basketball
 - Assistant Track
- Possible Pass Prices Increasing to help offset officiating pricing
- Switching from Striv ro Hudl for the 2026-2027 season
- Disposal of Expired Football Equipment

Shoulder Pads	Helmets
4	23

- Wrestling Coop 26-28
- Forward Facing Wildcat

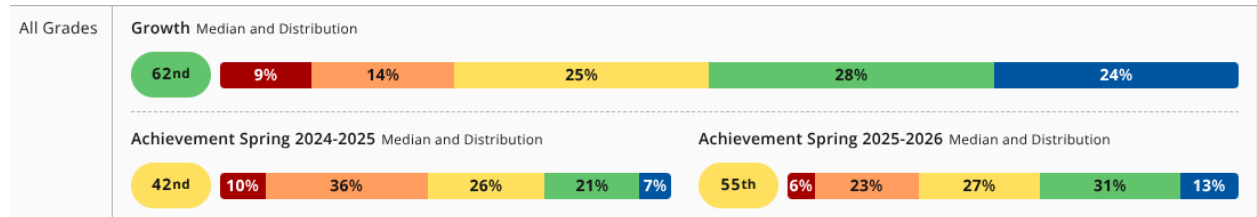
June - Jr/Sr High School Board Report

6/8/26

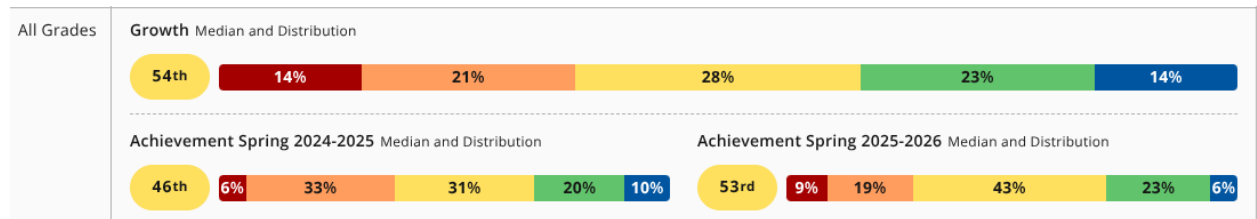
NWEA MAP Growth Reports

Middle School Results

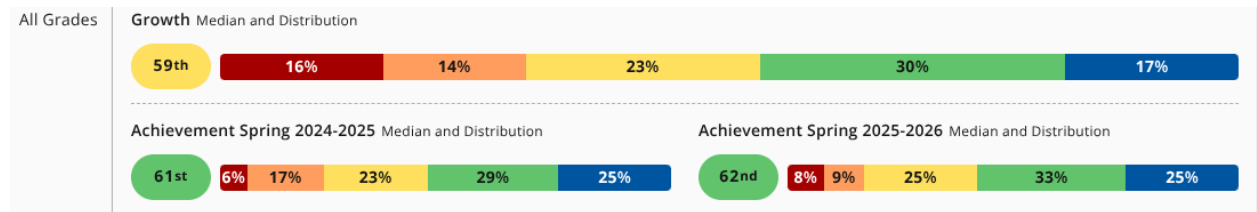
Math



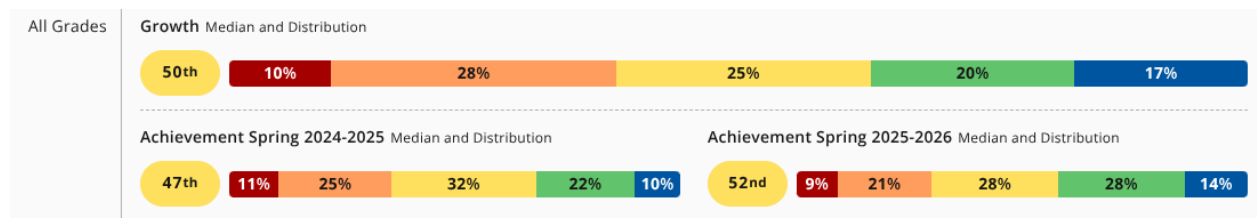
Reading



Science

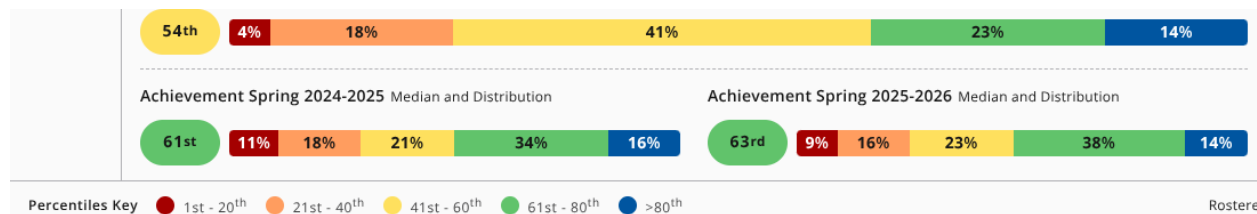


Language Usage



High School Results

Math

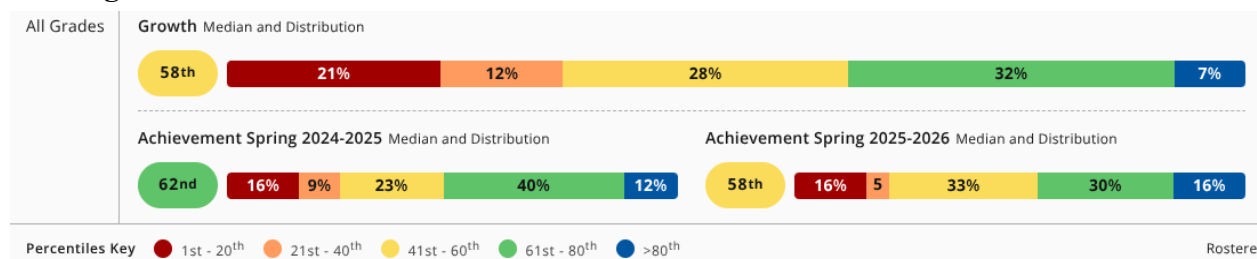


Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

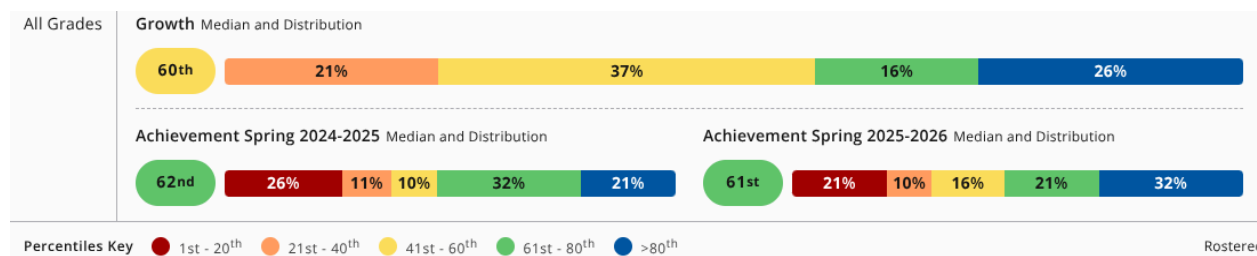
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Total Score = 2024-2025

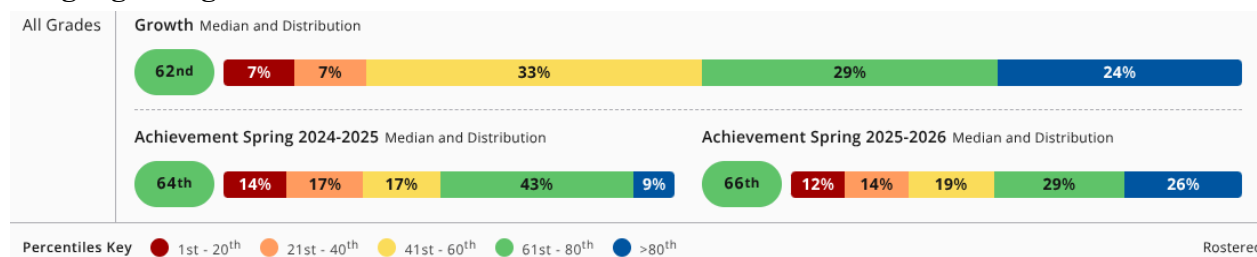
Reading



Science



Language Usage



Awards Programs

Middle school and high school students ended the school with a seniors' awards night, high school awards ceremony, and middle school awards ceremony. Students were honored for their academics, scholarships, ACT scores, MAP scores, attendance, art work, and wood making skills.

Fine Arts Night / Spring Concerts

During the senior awards ceremony, students were able to showcase their art work and wood projects throughout the school year. Along with these showcases, students performed one last time for choir and band. High school performed after the senior awards ceremony and middle school performed after

Graduation

We had 36 graduates this school year. Eight of the students graduated with high academic honors.

School Organization Summer Trips

FFA - Ireland

Academic Eligibility Policy

Proposal changes after discussions with staff, Mr. Kort, and comparing other conference handbooks:

- On the ineligible list if under a 70% in two or more classes
- Regain eligibility option after Wednesday of the ineligible week, if grades are above 70%.
 - Limited to 3 times a year per student
 - Eligibility verification form required

BCBS Quarterly Report

Policy 2016: Participation in Insurance Program by Board Members

06/1/2026 – Matt Sullivan, Luke Meyers, Matt Bargaen, and Peggy Meyer are currently purchasing the Educators Health Alliance Blue Cross Blue Shield family plan

NUCKOLLS COUNTY SCHOOL DISTRICT 65-0011
SUPERIOR PUBLIC SCHOOLS
SUPERIOR, NEBRASKA
May 11, 2026

Matt Bargaen: Present, Brad Biltoft: Present, Peggy Meyer: Present, Luke Meyers: Present, Matt Sullivan: Absent, Krista Tatro: Present. Present: 5, Absent: 1.

Posted Locations:

- The Superior Express
- Superior Public Schools
- <https://www.superiorwildcats.org/>

Posted Dates: 05/01/2026 Superior Public Schools and <https://www.superiorwildcats.org/>
05/07/2026 The Superior Express

1. Routine Business

1.1. Call Meeting to Order

Meeting was called to order at 7:30 p.m. by Peggy Meyer.

1.2. Pledge of Allegiance

1.3. Roll Call

1.4. Excuse Absent Board Member(s)

Motion to excuse absent board member Matt Sullivan carried with a motion by Brad Biltoft and a second by Luke Meyers.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2. Regular Meeting Agenda

2.1. Public Participation

2.2. Student Ambassador Report

2.3. Presentations - Staff/Students

2.4. Principals' and Activities/Athletic Director's Reports

Audrey provided the secondary report including enrollment prediction numbers, current events, professional development and education highlights. Jodi gave the elementary report including field trips, end of year assessments, and current events. Steph gave an update on activities going on and athletics gave approximate enrollment numbers. Discussed some open coaching positions and homecoming dates set for the next two years.

2.5. Superintendent's Report

John gave his superintendent's report and stated that the greenhouse turned a profit this year. Soybeans were planted in the field last week.

2.6. Consent Agenda

Motion to approve consent agenda as presented carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.6.1. Approval of Previous Minutes

2.6.2. Approval of Treasurer's Report

2.6.3. Approval of School Activity Fund Report

2.6.4. Approval of Revenue Budget Report

2.6.5. Approval of Expense Budget Report

2.7. Approval of Previous Months Claims

Motion to approve General Fund claims for May 2026 in the amount of \$756,121.15 carried with a motion by Matt Bargaen and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

Discussion about chromebooks and if they've been budgeted for which they have been. Also had discussion about the cost of the robot and how reimbursement works.

2.8. Certified Substitute Rates

Motion to set the short term certified substitute rate to \$155.00 per day carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.9. 2026-2027 Occupational Therapist Interlocal Agreement

Motion to approve 2026-2027 Occupational Therapist Interlocal Agreement with Lawrence-Nelson, Blue Hill and Sandy Creek carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.10. 2026-2027 Curriculum Director Interlocal Agreement

Motion to continue the Curriculum Director Interlocal Agreement with Thayer Central for the 2026-2027 school year carried with a motion by Brad Biltoft and a second by Matt Bargaen.
Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.11. Cooperative Agreement with Deshler for girls and boys Bowling

Motion to enter into an NSAA cooperative agreement with Deshler for High School Girls and Boys Bowling for the 2026-2027 and 2027-2028 school years. The costs of the program will be divided in proportion to the number of participants in the program. All practices, competitions, and activities involving the program will be held at Superior carried with a motion by Peggy Meyer and a second by Luke Meyers.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.12. Early Out

Motion to approve last day of school to be May 20, 2026 with dismissal at 3:38 p.m carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.13. Certified Resignation

Motion to accept the resignation of Elizabeth Johnson effective at the end of the 2025-2026 school year carried with a motion by Brad Biltoft and a second by Matt Bargaen.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.14. Certified Hire

Motion to hire Alexis VanWey as an elementary teacher for the 2026-2027 school year contingent upon completing certification carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

2.15. Disposal of Property

Motion to approve disposal of old weight equipment listed on attached inventory worksheet carried with a motion by Luke Meyers and a second by Krista Tatro.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

dumbbells have been replaced in weight room so need to dispose of these.

3. Discussion Items

3.1. Report from Board Committees

Building and grounds met - Hiatt construction will fix elementary steps but will hold off on removing the curbing/island. They will also drill holes in stage for better air flow. Vans/buses and transportation were discussed. At their next meeting, they want to do a walk-around. Tentatively, they plan to meet on May 22nd at 7:00 a.m.

3.2. Review current policies 2007-2008; 5025-5033; 5035-5043

Board reviewed policies and there are no changes.

4. Correspondence

Board Quicks

5. Items for Next Board Meeting:

Parental Involvement Policy Hearing

BCBS Quarterly Report

New Policies/Policy Changes

Cooperative Agreement for Wrestling

Disposal of surplus items

Graduation policy

6. Executive Session

Motion to move to executive session at 8:19 p.m. for discussion of personnel for the protection of public interest carried with a motion by Brad Biltoft and a second by Luke Meyers.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

7. Reconvene to regular session

Motion to reconvene to regular session at 8:59 p.m carried with a motion by Krista Tatro and a second by Brad Biltoft.

Matt Bargaen: Aye, Brad Biltoft: Aye, Peggy Meyer: Aye, Luke Meyers: Aye, Krista Tatro: Aye
Aye: 5, Nay: 0

8. Adjournment

Meeting adjourned at 9:00 p.m. by Peggy Meyer.

General Fund May 2026

Bills

Original List	\$	169,636.80
Receipts Posted to Expenditure Account: (L/N BCBS)	\$	(1,189.38)
Total	\$	168,447.42

Additions

Total Additions	\$	-
Total Bills	\$	168,447.42

Payroll & Benefits

Original Total	\$	586,484.35
Total	\$	586,484.35

Total Payroll & Benefits	\$	586,484.35
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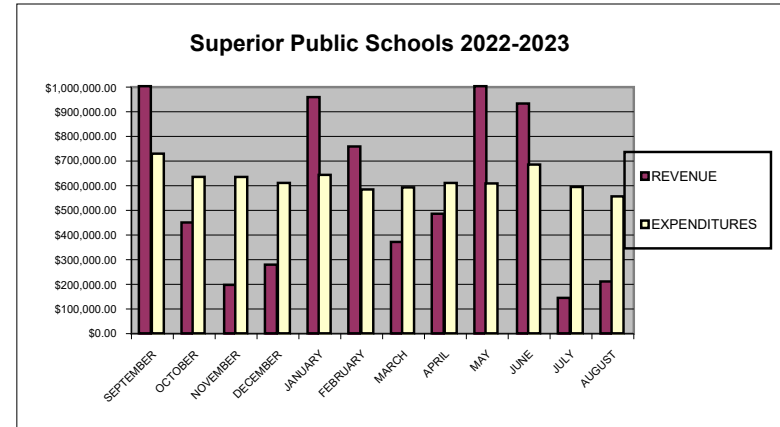
Expenditure Adjusted Grand Total	\$	754,931.77
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GENERAL FUND RECAP

Beginning Balance 04-30-2026	\$	1,901,710.57
Receipts	\$	2,271,019.65
Expenditures	\$	754,931.77
Ending Balance 05-31-2026	\$	3,417,798.45

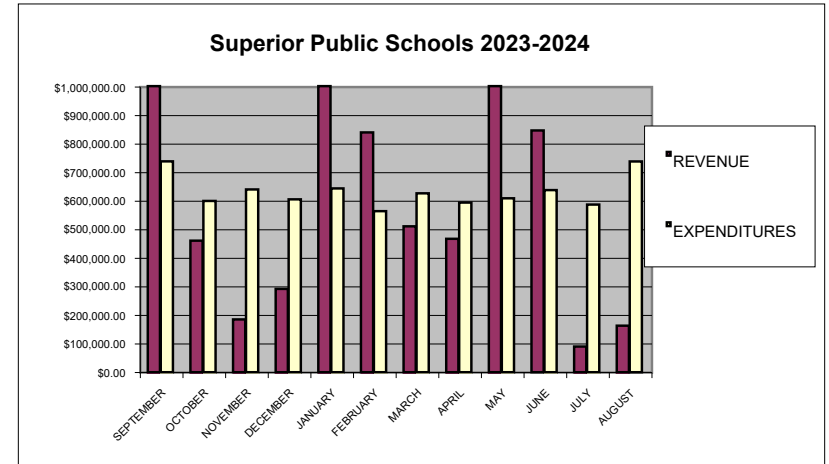
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011
GENERAL FUND
2022-2023 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,336,186.10	\$1,094,427.33	\$726,305.18	\$1,704,308.25
OCTOBER	\$1,704,308.25	\$447,124.34	\$632,040.93	\$1,519,391.66
NOVEMBER	\$1,519,391.66	\$194,010.88	\$631,837.48	\$1,081,565.06
DECEMBER	\$1,081,565.06	\$276,080.92	\$607,629.18	\$750,016.80
JANUARY	\$750,016.80	\$955,678.74	\$640,268.86	\$1,065,426.68
FEBRUARY	\$1,065,426.68	\$755,383.16	\$581,093.45	\$1,239,716.39
MARCH	\$1,239,716.39	\$368,231.17	\$589,495.84	\$1,018,451.72
APRIL	\$1,018,451.72	\$482,600.35	\$607,445.04	\$893,607.03
MAY	\$893,607.03	\$1,312,000.73	\$605,528.36	\$1,600,079.40
JUNE	\$1,600,079.40	\$929,674.57	\$682,072.52	\$1,847,681.45
JULY	\$1,847,681.45	\$141,282.94	\$591,142.56	\$1,397,821.83
AUGUST	\$1,397,821.83	\$207,856.67	\$552,971.49	\$1,052,707.01



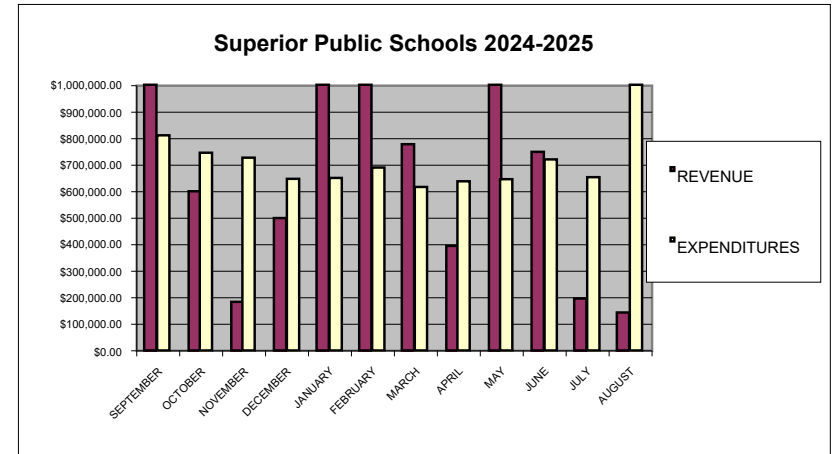
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011
GENERAL FUND
2023-2024 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,052,707.01	\$1,152,030.20	\$736,451.77	\$1,468,285.44
OCTOBER	\$1,468,285.44	\$458,660.15	\$597,803.31	\$1,329,142.28
NOVEMBER	\$1,329,142.28	\$182,762.54	\$638,077.67	\$873,827.15
DECEMBER	\$873,827.15	\$289,686.65	\$603,405.96	\$560,107.84
JANUARY	\$560,107.84	\$1,582,455.25	\$641,669.11	\$1,500,893.98
FEBRUARY	\$1,500,893.98	\$837,840.46	\$562,047.14	\$1,776,687.30
MARCH	\$1,776,687.30	\$508,895.74	\$624,497.96	\$1,661,085.08
APRIL	\$1,661,085.08	\$465,153.99	\$592,106.79	\$1,534,132.28
MAY	\$1,534,132.28	\$1,744,885.26	\$607,090.19	\$2,671,927.35
JUNE	\$2,671,927.35	\$844,693.56	\$635,802.17	\$2,880,818.74
JULY	\$2,880,818.74	\$87,765.30	\$585,095.17	\$2,383,488.87
AUGUST	\$2,383,488.87	\$160,841.68	\$736,118.65	\$1,808,211.90



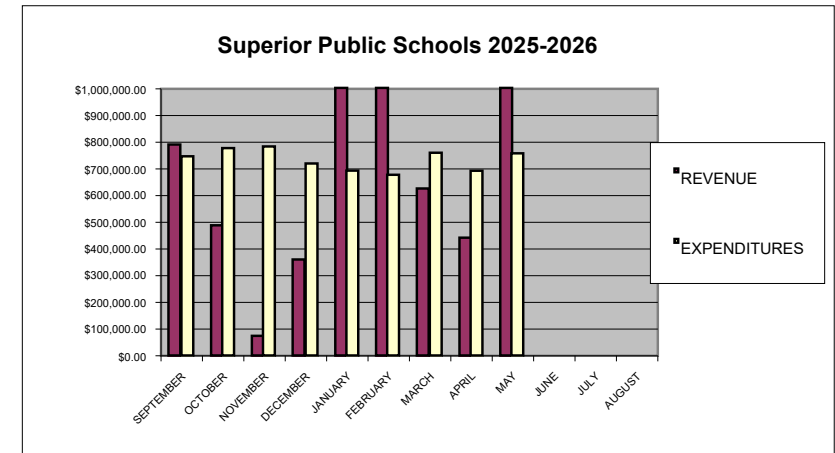
**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011
GENERAL FUND
2024-2025 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$1,808,211.89	\$1,086,603.76	\$809,340.02	\$2,085,475.63
OCTOBER	\$2,085,475.63	\$598,283.88	\$743,582.10	\$1,940,177.41
NOVEMBER	\$1,940,177.41	\$181,117.52	\$724,965.73	\$1,396,329.20
DECEMBER	\$1,396,329.20	\$497,200.50	\$645,113.27	\$1,248,416.43
JANUARY	\$1,248,416.43	\$1,378,063.44	\$648,577.86	\$1,977,902.01
FEBRUARY	\$1,977,902.01	\$1,198,414.45	\$687,691.45	\$2,488,625.01
MARCH	\$2,488,625.01	\$775,792.35	\$614,472.76	\$2,649,944.60
APRIL	\$2,649,944.60	\$392,063.78	\$635,879.11	\$2,406,129.27
MAY	\$2,406,129.27	\$2,137,976.54	\$643,809.02	\$3,900,296.79
JUNE	\$3,900,296.79	\$746,973.87	\$718,463.56	\$3,928,807.10
JULY	\$3,928,807.10	\$193,699.98	\$651,447.68	\$3,471,059.40
AUGUST	\$3,471,059.40	\$140,913.89	\$1,215,875.66	\$2,389,699.19



**SUPERIOR PUBLIC SCHOOL DISTRICT 65-0011
GENERAL FUND
2025-2026 FISCAL YEAR**

	BEG. BAL.	REVENUE	EXPENDITURES	END BALANCE
SEPTEMBER	\$2,389,699.19	\$787,896.37	\$743,792.49	\$2,433,803.07
OCTOBER	\$2,433,803.07	\$485,319.45	\$774,538.69	\$2,144,583.83
NOVEMBER	\$2,144,583.83	\$71,179.49	\$780,679.69	\$1,435,083.63
DECEMBER	\$1,435,083.63	\$357,241.74	\$716,885.40	\$1,075,439.97
JANUARY	\$1,075,439.97	\$1,245,850.29	\$690,163.89	\$1,631,126.37
FEBRUARY	\$1,631,126.37	\$1,329,862.71	\$674,545.28	\$2,286,443.80
MARCH	\$2,286,443.80	\$623,194.57	\$757,127.59	\$2,152,510.78
APRIL	\$2,152,510.78	\$438,902.77	\$689,702.98	\$1,901,710.57
MAY	\$1,901,710.57	\$2,271,019.65	\$754,931.77	\$3,417,798.45
JUNE				
JULY				
AUGUST				



Superior Public Schools

May 2026 Cash Summary Report

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
01	General Fund	\$2,389,699.19	\$7,610,467.04	(\$6,582,367.78)	\$0.00	\$3,417,798.45	\$0.00	\$0.00	\$3,417,798.45
02	Depreciation Fund	\$786,604.78	\$3,996.31	(\$402,757.64)	\$0.00	\$387,843.45	\$0.00	\$0.00	\$387,843.45
03	Employee Benefit Fund	\$3,380.07	\$4.68	\$0.00	\$0.00	\$3,384.75	\$0.00	\$0.00	\$3,384.75
05	Activity Fund	\$211,385.36	\$303,230.82	(\$278,632.10)	\$0.00	\$235,984.08	\$0.00	\$0.00	\$235,984.08
06	School Nutrition Fund	\$56,101.55	\$325,226.42	(\$325,610.33)	\$0.00	\$55,717.64	\$0.00	\$0.00	\$55,717.64
07	Bond Fund	\$688,615.97	\$523,547.68	(\$524,127.49)	\$0.00	\$688,036.16	\$0.00	\$0.00	\$688,036.16
08	Special Building Fund	\$270,325.91	\$232,993.58	(\$125,816.13)	\$0.00	\$377,503.36	\$0.00	\$0.00	\$377,503.36
09	QCPUF Fund	\$175,664.96	\$190,396.61	(\$152,253.34)	\$0.00	\$213,808.23	\$0.00	\$0.00	\$213,808.23
10	Cooperative Fund	(\$6,432.02)	\$42,249.82	(\$34,688.16)	\$0.00	\$1,129.64	\$0.00	\$0.00	\$1,129.64
Sub Total		\$4,575,345.77	\$9,232,112.96	(\$8,426,252.97)	\$0.00	\$5,381,205.76	\$0.00	\$0.00	\$5,381,205.76

SUPERIOR PUBLIC SCHOOLS

TREASURER'S REPORT

DEPRECIATION FUND**F&M Bank**

F&M Beg Balance 04/30/2026	\$180,024.95
Receipts	\$71.52 Interest
Disbursements	
LPL Transfer	\$0.00
F&M Ending Balance 05/31/2026	<u>\$180,096.47</u>

LPL Financial

LPL Financial Beg Balance 04/30/2026	\$207,063.28
Receipts	
LPL Transfer	
Change in Market Value	\$683.70
Disbursements	
Change in Market Value	
LPL Ending Balance 05/31/2026	<u>\$207,746.98</u>

Total Depreciation Ending Balance 05/31/2026**\$387,843.45****QUALIFIED CAPITAL PURPOSE FUND****Home Federal**

Home Federal Beg Balance 04/30/2026	\$56,665.25
Receipts	\$68,035.09 County proceeds \$85.32 Interest
Disbursements	
LPL Transfer	
Check #62140 BOK Financial (Int Payment)	\$ (5,497.50)
Home Federal Ending Balance 04/30/2026	<u>\$119,288.16</u>

LPL Financial

LPL Financial Beg Balance 04/30/2026	\$94,211.95
Receipts	
LPL Transfer	
Change in Market Value	\$308.12
Disbursements	
Change in Market Value	
LPL Ending Balance 05/31/2026	<u>\$94,520.07</u>

Total QCPUF Ending Balance 05/31/2026**\$213,808.23**

SUPERIOR PUBLIC SCHOOLS

TREASURER'S REPORT

BOND FUND

	Horizon Bank
Horizon Bank Beg Balance 04/30/2026	\$342,642.68
Receipts	\$153,206.43 County Proceeds \$889.19 Interest
Disbursements	
LPL Transfer	
Check #1537 BOK Financial (Interest Payment)	(32,553.75)
Ending Balance 04/30/2026	<u>\$464,184.55</u>
	LPL Financial
LPL Financial Beg Balance 04/30/2026	\$223,116.07
Receipts	
LPL Transfer	\$735.54
Disbursements	
Change in Market Value	
LPL Ending Balance 05/31/2026	<u>\$223,851.61</u>
Total Bond Ending Balance 05/31/2026	<u>\$688,036.16</u>

SPECIAL BUILDING FUND

	Home Federal
Home Federal Beg Balance 04/30/2026	\$64,612.19
Receipts	\$78,074.79 County Proceeds \$137.22 Interest
Disbursements	
LPL Transfer	
Ck #62139 Farmers & Merchants (Lease Int Payment)	(2,437.50)
Home Federal Ending Balance 04/30/2026	<u>\$140,386.70</u>
	LPL Financial
LPL Financial Beg Balance 04/30/2026	\$236,338.03
Receipts	
LPL Transfer	\$778.63
Disbursements	
Change in Market Value	
LPL Ending Balance 05/31/2026	<u>\$237,116.66</u>
Total Building Ending Balance 05/31/2026	<u>\$377,503.36</u>

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
100	Athletics					
SPS	Superior Public Schools					
037291 Cleared	05/01/2026 05/31/2026	Blue Hill Public Schools	No	042426BHS	Sharon Biltoft Golf team entry fee 042426	75.00
037294 Cleared	05/07/2026 05/31/2026	Precision Signs & Graphics, LLC	No	11628	Sharon Biltoft Spring program design 050426	125.00
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.1493	Morgan Kroeger coach's net supplies	74.02
037303 Cleared	05/11/2026 05/31/2026	Superior Country Club	No	2112	Sharon Biltoft Golf memberships 050826	1,470.00
037305 Printed	05/15/2026 05/15/2026	Adams Central High School	No	051226ACHS	Sharon Biltoft Team entry fee boys golf 051226	150.00
037306 Printed	05/15/2026 05/15/2026	Thayer Central Community Schools	No	051126TCS	Sharon Biltoft Team entry fee boys golf 051126	125.00
Total for SPS - Superior Public Schools:						2,019.02
Total for 100 - Athletics:						2,019.02
120	Girls' Basketball					
SPS	Superior Public Schools					
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	10544642	Morgan Kroeger BBall Camp (Hastings College)	250.00
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	22434	Morgan Kroeger BBall Camp (Concordia University)	284.55
037349 Printed	05/27/2026 05/27/2026	Centennial Girls Basketball	No	052126CGB	Sharon Biltoft HSGBB varsity team camp 052126	200.00
Total for SPS - Superior Public Schools:						734.55
Total for 120 - Girls' Basketball:						734.55
125	Boys' Golf					
SPS	Superior Public Schools					
037308 Cleared	05/20/2026 05/31/2026	Ashley Clark	No	051226AC	Sharon Biltoft Reimb district golf practice round 051226	232.88

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID	Activity Name	Check #	Issue Date	Vendor Name	1099?	Invoice Number	Approved by	Amount
Status	Status Date	PO Number					Description	
145	JH Girls Basketball							
SPS	Superior Public Schools							
037351	05/27/2026	Sarah Kirchhoff					Sharon Biltoft	
Printed	05/27/2026		Yes	613800843197;			Gift cards for awards 051826	70.00
				613800843214				
175	JH Wrestling							
SPS	Superior Public Schools							
037346	05/27/2026	Cassie Wagoner					Sharon Biltoft	
Printed	05/27/2026		No	02			MS wrestling t-shirts 052126	45.00
037347	05/27/2026	Joston Wassom					Sharon Biltoft	
Printed	05/27/2026		No	01			Hoodies MS wrestling 052126	340.00
							Total for SPS - Superior Public Schools:	385.00
							Total for 175 - JH Wrestling:	385.00
305	Art Club							
SPS	Superior Public Schools							
037296	05/07/2026	Scott Residence Hall					Sharon Biltoft	
Printed	05/07/2026		No	26050454			Lunches (32) 050426	416.00
037300	05/11/2026	U.S. Bank					Morgan Kroeger	
Cleared	05/31/2026		No	11628797			Zoo Admissions (30) (Omaha Henry Doorly Zoo)	285.00
							Total for SPS - Superior Public Schools:	701.00
							Total for 305 - Art Club:	701.00
320	Community Service Club							
SPS	Superior Public Schools							
037298	05/11/2026	Linpepco-Hastings					Morgan Kroeger	
Cleared	05/31/2026		No	6100145302			drinks for machine	198.90

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID	Activity Name Site Name	Vendor Name	1099?	Invoice Number	Approved by Description	Amount
Check # Status	Issue Date Status Date	PO Number				

335	FBLA					
SPS	Superior Public Schools					
037289 Cleared	05/01/2026 05/31/2026	Superior Pharmacy	No	639289	Sharon Biltoft Banquet supplies 042726	6.50
037292 Cleared	05/01/2026 05/31/2026	Tru By Hilton-Kearney	No	1776617881	Sharon Biltoft FBLA state hotel rooms 042726	1,039.60
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	6	Morgan Kroeger Lunch at SLC (Pizza Hut)	67.16
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.658	Morgan Kroeger banquet food	41.24
Total for SPS - Superior Public Schools:						1,154.50
Total for 335 - FBLA:						1,154.50

345	FFA					
SPS	Superior Public Schools					
037295 Cleared	05/07/2026 05/31/2026	Brent Thomas	No	0951725484035 5125648; 6116291800770 6707	Sharon Biltoft Plants and supplies 042626	407.46
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	212	Morgan Kroeger State FFA hotel (Drury Inn)	2,567.36
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	679484	Morgan Kroeger Golfing (Back Nine Golf)	160.88
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.1232	Morgan Kroeger banquet supplies	154.30
037307 Printed	05/15/2026 05/15/2026	Nebraska FFA Association	No	794594	Sharon Biltoft Dues for affiliation 051126	835.00
Total for SPS - Superior Public Schools:						4,125.00
Total for 345 - FFA:						4,125.00

350	Foreign Language					
SPS	Superior Public Schools					
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.1233	Morgan Kroeger cooking supplies	22.07

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
360	Speech					
SPS	Superior Public Schools					
037293 Cleared	05/07/2026 05/31/2026	Shelby-Rising City Schools	No	042926SRC	Sharon Biltoft District Speech fees 042926	509.69
365	Student Council					
SPS	Superior Public Schools					
037298 Cleared	05/11/2026 05/31/2026	Linpepco-Hastings	No	6100145301	Morgan Kroeger Water/juice for machine	45.40
037299 Cleared	05/11/2026 05/31/2026	Amazon Capital Services	No	1YN7-NPLL-DKW4	Morgan Kroeger Graduation supplies	4.09
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.1474	Morgan Kroeger supplies for stuco breakfast	68.17
037345 Printed	05/27/2026 05/27/2026	Lunch Fund	No	0017	Sharon Biltoft Staff appreciation treats 051926	89.25
					Total for SPS - Superior Public Schools:	206.91
					Total for 365 - Student Council:	206.91
370	Dance Team					
SPS	Superior Public Schools					
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	100054696	Morgan Kroeger Dance Music (Power Cheer)	76.50
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	174795	Morgan Kroeger Dance Tryout Supplies (DG)	79.90
					Total for SPS - Superior Public Schools:	156.40
					Total for 370 - Dance Team:	156.40

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID	Activity Name Site Name	Vendor Name	1099?	Invoice Number	Approved by Description	Amount
Check # Status	Issue Date Status Date	PO Number				

500 Elementary K-5

SPS Superior Public Schools

037288 Cleared	05/01/2026 05/31/2026	American Heart Association	No	050126AHA	Sharon Biltoft American Heart fundraiser 050126	347.25
037299 Cleared	05/11/2026 05/31/2026	Amazon Capital Services	No	1LWH-NFX3-DDW3	Morgan Kroeger Paint for ceiling tiles	9.99
037299 Cleared	05/11/2026 05/31/2026	Amazon Capital Services	No	111L-GG9P - X941	Morgan Kroeger Paint for ceiling tiles	64.68
Total for SPS - Superior Public Schools:						421.92
Total for 500 - Elementary K-5:						421.92

511 Secondary PBiS

SPS Superior Public Schools

037345 Printed	05/27/2026 05/27/2026	Lunch Fund	No	0018	Sharon Biltoft Popsicles 051826	68.25
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526 Class of 2026

SPS Superior Public Schools

037352 Printed	05/27/2026 05/27/2026	Jostens Inc	No	37866345	Sharon Biltoft Caps, gowns, tassels & robe 051926	1,748.25
037353 Printed	05/27/2026 05/27/2026	Brooke Bauer Photography	No	2189	Sharon Biltoft Pictures/dvd's for senior class 052126	450.00
Total for SPS - Superior Public Schools:						2,198.25
Total for 526 - Class of 2026:						2,198.25

527 Class of 2027

SPS Superior Public Schools

037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	1837	Morgan Kroeger Prom supplies minus Credit for Shein return	8.65
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Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
630	Music					
SPS	Superior Public Schools					
036727 Void	06/11/2025 05/11/2026	Amanda Womack	No	060625AW	Sharon Biltoft Instrumental/Uniform rental refund	-47.00
036734 Void	06/11/2025 05/11/2026	Tiffany Mundorf	No	060625AW	Sharon Biltoft Instrumental/Uniform rental refund	-17.00
037107 Void	01/26/2026 05/11/2026	JW Pepper & Son, Inc.	No	368173423	Sharon Biltoft District music contest music 011626	-88.84
037309 Cleared	05/22/2026 05/31/2026	ABBY KERNS	No	052126AK	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037310 Printed	05/22/2026 05/22/2026	ALEXIS SCHNEIDER	No	052126AS	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037311 Printed	05/22/2026 05/22/2026	ALICIA SILVIA	No	052126AS	Sharon Biltoft Instrument/Uniform rental refund 052226	35.00
037312 Printed	05/22/2026 05/22/2026	Amanda Schnakenberg	No	052126AS	Sharon Biltoft Instrument/Uniform rental refund 052226	25.00
037313 Printed	05/22/2026 05/22/2026	April Perrie	No	052126AP	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037314 Printed	05/22/2026 05/22/2026	Austin Karnatz	No	052126AK	Sharon Biltoft Instrument/Uniform rental refund 052226	50.00
037315 Printed	05/22/2026 05/22/2026	BRIDGET CAMPBELL	No	052126BC	Sharon Biltoft Instrument/Uniform rental refund 052226	45.00
037316 Printed	05/22/2026 05/22/2026	BROOKE BAUER	No	052126BB	Sharon Biltoft Instrument/Uniform rental refund 052226	20.00
037317 Printed	05/22/2026 05/22/2026	Carmen Hawkinson	No	052126CH	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037318 Printed	05/22/2026 05/22/2026	Cassie Wagoner	No	052126CW	Sharon Biltoft Instrument/Uniform rental refund 052226	45.00
037319 Printed	05/22/2026 05/22/2026	Chris Saylor	No	052126CS	Sharon Biltoft Instrument/Uniform rental refund 052226	60.00
037320 Printed	05/22/2026 05/22/2026	Crystal Meyer	No	052126CM	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037321 Printed	05/22/2026 05/22/2026	Haley Coffey	No	052126HC	Sharon Biltoft Instrument/Uniform rental refund 052226	20.00
037322 Cleared	05/22/2026 05/31/2026	HELEN WARREN	No	052126HW	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
630	Music					
037323 Printed	05/22/2026 05/22/2026	Jacki Siebecker	No	052126JS	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037324 Printed	05/22/2026 05/22/2026	Jennifer Eitzmann	No	052126JE	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037325 Printed	05/22/2026 05/22/2026	Jenny McCord	No	052126JM	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037326 Printed	05/22/2026 05/22/2026	John Ekstein	No	052126JE	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037327 Printed	05/22/2026 05/22/2026	Kayla Sole	No	052126KS	Sharon Biltoft Instrument/Uniform rental refund 052226	35.00
037328 Printed	05/22/2026 05/22/2026	Krista Tatro	No	052126KT	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037329 Printed	05/22/2026 05/22/2026	Kristene Boyles	No	052126KB	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037330 Printed	05/22/2026 05/22/2026	Lacey Griffiths	No	052126LG	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037331 Printed	05/22/2026 05/22/2026	Larry Wilhelms	No	052126LW	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037332 Printed	05/22/2026 05/22/2026	LESLIE BEHREND S	No	052126LB	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037333 Printed	05/22/2026 05/22/2026	Nate and Lexi Saathoff	No	052126LS	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037334 Printed	05/22/2026 05/22/2026	Lisa Streit	No	052126LS	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037335 Printed	05/22/2026 05/22/2026	Megan Pahl	No	052126MP	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037336 Cleared	05/22/2026 05/31/2026	Melissa Woerner	No	052126MW	Sharon Biltoft Instrument/Uniform rental refund 052226	50.00
037337 Printed	05/22/2026 05/22/2026	NIKKI FELMLEE	No	052126NF	Sharon Biltoft Instrument/Uniform rental refund 052226	20.00
037338 Printed	05/22/2026 05/22/2026	PENNY CARTER	No	052126PC	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
630	Music					
SPS	Superior Public Schools					
037339 Printed	05/22/2026 05/22/2026	Rachelle Sander	No	052126RS	Sharon Biltoft Instrument/Uniform rental refund 052226	60.00
037340 Printed	05/22/2026 05/22/2026	Sara Fuller	No	052126SF	Sharon Biltoft Instrument/Uniform rental refund 052226	45.00
037341 Printed	05/22/2026 05/22/2026	SARAH BLAUVELT	No	052126SB	Sharon Biltoft Instrument/Uniform rental refund 052226	15.00
037342 Printed	05/22/2026 05/22/2026	SARAH SANCHEZ	No	052126SS	Sharon Biltoft Instrument/Uniform rental refund 052226	30.00
037343 Cleared	05/22/2026 05/31/2026	SHARI CORNELIUS	No	052126SC	Sharon Biltoft Instrument/Uniform rental refund 052226	35.00
037344 Printed	05/22/2026 05/22/2026	Cade and Tiffany Moses	No	052126TF	Sharon Biltoft Instrument/Uniform rental refund 052226	25.00
Total for SPS - Superior Public Schools:						957.16
Total for 630 - Music:						957.16
640	Flashlight					
SPS	Superior Public Schools					
037297 Cleared	05/11/2026 05/31/2026	Superior Publishing Co., Inc	No	April26Flashlight s/WildcatFoods	Morgan Kroeger Flashlights & Thermal Rolls	140.00
037348 Printed	05/27/2026 05/27/2026	Melissa Schuster	No	840-56800965-2-Postage to mail flashlights 052126 732709-2	Sharon Biltoft	3.30
Total for SPS - Superior Public Schools:						143.30
Total for 640 - Flashlight:						143.30
800	Backpack Program					
SPS	Superior Public Schools					
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	10409270628	Morgan Kroeger Food	432.53
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.1245	Morgan Kroeger food vouchers	1,187.33
Total for SPS - Superior Public Schools:						1,619.86
Total for 800 - Backpack Program:						1,619.86

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
802	Cat's Closet					
SPS	Superior Public Schools					
037299 Cleared	05/11/2026 05/31/2026	Amazon Capital Services	No	1PKW-GC3Q-L4CX	Morgan Kroeger Heat press	128.09
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	123176359	Morgan Kroeger T-shirts (Jiffy Shirts)	47.93
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	1237395518	Morgan Kroeger T-shirts (Jiffy.com)	63.34
					Total for SPS - Superior Public Schools:	239.36
					Total for 802 - Cat's Closet:	239.36
845	Striv					
SPS	Superior Public Schools					
037304 Cleared	05/15/2026 05/31/2026	Apple Inc.	No	MC69373093	Sharon Biltoft 5 macbook neo & apple care-media use 051226	3,015.00
860	Teachers' Workroom					
SPS	Superior Public Schools					
037290 Cleared	05/01/2026 05/31/2026	Stacey Shroyer	No	10413023147	Sharon Biltoft Forks for lounge 042326	14.68
037345 Printed	05/27/2026 05/27/2026	Lunch Fund	No	0019	Sharon Biltoft Slushies for teachers 052126	125.00
					Total for SPS - Superior Public Schools:	139.68
					Total for 860 - Teachers' Workroom:	139.68
861	Elementary Workroom					
SPS	Superior Public Schools					
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	1010079981	Morgan Kroeger supplies	107.90
037345 Printed	05/27/2026 05/27/2026	Lunch Fund	No	0019	Sharon Biltoft Slushies for teachers 052126	125.00
					Total for SPS - Superior Public Schools:	232.90
					Total for 861 - Elementary Workroom:	232.90

Check Detail

Sorted by Activity ID, Site ID.
From 05/01/2026 to 05/31/2026.

Activity ID Site ID Check # Status	Activity Name Site Name Issue Date Status Date	Vendor Name PO Number	1099?	Invoice Number	Approved by Description	Amount
880	Wildcat Food					
SPS	Superior Public Schools					
037297 Cleared	05/11/2026 05/31/2026	Superior Publishing Co., Inc	No	April26Flashlight s/WildcatFoods	Morgan Kroeger Flashlights & Thermal Rolls	3.25
037298 Cleared	05/11/2026 05/31/2026	Linpepco-Hastings	No	6100145694/610 0146043	Morgan Kroeger concession supplies	210.30
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Apr26.265	Morgan Kroeger concession supplies	70.20
037302 Cleared	05/11/2026 05/31/2026	Ideal Market	No	Arp26.1492	Morgan Kroeger concession supplies	139.80
037350 Printed	05/27/2026 05/27/2026	Linpepco-Hastings	No	6100145694	Sharon Biltoft Supplies 052126	36.05
Total for SPS - Superior Public Schools:						459.60
Total for 880 - Wildcat Food:						459.60
890	Wellness Grant					
SPS	Superior Public Schools					
037300 Cleared	05/11/2026 05/31/2026	U.S. Bank	No	1010079981	Morgan Kroeger supplies	151.00
Grand Total :						20,170.85

Current Cash Balance

Sorted by Site ID, Reporting ID, Activity ID.

From 05/01/2026 to 05/31/2026.

Site ID	Site Name	Rep ID	Reporting ID Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Activity ID	Activity Name							
SPS	Superior Public Schools							
100	Athletics			19,466.73	7,823.17	2,019.02	-337.00	24,933.88
105	Bowling			398.86	0.00	0.00	0.00	398.86
110	Boys' Basketball			1,224.50	0.00	0.00	0.00	1,224.50
115	Cross Country			738.26	0.00	0.00	0.00	738.26
120	Girls' Basketball			5,233.70	40.00	734.55	0.00	4,539.15
125	Boys' Golf			563.34	0.00	232.88	0.00	330.46
130	Football			1,300.70	0.00	0.00	0.00	1,300.70
135	JH Football			8.50	0.00	0.00	0.00	8.50
140	JH Volleyball			0.00	0.00	0.00	0.00	0.00
145	JH Girls Basketball			654.30	0.00	70.00	0.00	584.30
146	JH Boys BB			0.00	0.00	0.00	0.00	0.00
150	Girls' Golf			3,255.75	0.00	0.00	0.00	3,255.75
170	Volleyball			3,672.05	0.00	0.00	0.00	3,672.05
175	JH Wrestling			1,491.45	0.00	385.00	0.00	1,106.45
180	Wrestling			2,245.50	0.00	0.00	866.34	3,111.84
185	Girls Wrestling			396.77	0.00	0.00	0.00	396.77
190	Track			5,720.49	306.00	0.00	0.00	6,026.49
200	Research & Development			11,269.00	450.00	0.00	0.00	11,719.00
210	Track - Pole Vault			1,458.65	0.00	0.00	0.00	1,458.65
300	Archery			661.49	0.00	0.00	0.00	661.49
305	Art Club			1,794.43	28.00	701.00	0.00	1,121.43
310	Ag Land Lab			9,707.49	1,768.10	0.00	0.00	11,475.59
320	Community Service Club			5,653.77	254.00	198.90	0.00	5,708.87
325	Drama			151.39	0.00	0.00	-90.00	61.39
335	FBLA			7,730.29	71.00	1,154.50	0.00	6,646.79
345	FFA			12,797.42	3,137.92	4,125.00	0.00	11,810.34
350	Foreign Language			4,428.41	330.00	22.07	0.00	4,736.34
355	S Club			63.63	0.00	0.00	0.00	63.63
360	Speech			1,533.60	0.00	509.69	0.00	1,023.91
365	Student Council			9,237.21	60.45	206.91	0.00	9,090.75
370	Dance Team			709.25	0.00	156.40	533.87	1,086.72
375	Leadership			380.01	0.00	0.00	0.00	380.01
500	Elementary K-5			10,482.75	490.00	421.92	0.00	10,550.83
501	Elementary PBiS			2,202.62	0.00	0.00	0.00	2,202.62
503	Kids' Club			18.76	0.00	0.00	0.00	18.76
505	Middle School			722.98	295.00	0.00	0.00	1,017.98
510	Secondary			2,016.75	57.00	0.00	0.00	2,073.75
511	Secondary PBiS			1,301.23	0.00	68.25	0.00	1,232.98
522	Class of 2022			0.00	0.00	0.00	0.00	0.00
523	Class of 2023			0.00	0.00	0.00	0.00	0.00
524	Class of 2024			0.00	0.00	0.00	0.00	0.00
525	Class of 2025			222.84	0.00	0.00	0.00	222.84
526	Class of 2026			2,717.96	0.00	2,198.25	0.00	519.71

Current Cash Balance

Sorted by Site ID, Reporting ID, Activity ID.

From 05/01/2026 to 05/31/2026.

Site ID	Site Name					
Rep ID	Reporting ID Name					
Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
527	Class of 2027	1,611.72	0.00	8.65	0.00	1,603.07
528	Class of 2028	3,782.67	975.00	0.00	0.00	4,757.67
530	Class of 2029	1,586.83	1,310.00	0.00	-60.00	2,836.83
533	CLASS OF 2033	306.04	0.00	0.00	0.00	306.04
610	Ag Ed	100.90	0.00	0.00	0.00	100.90
615	Ag Trip	0.00	0.00	0.00	0.00	0.00
620	Art Fund	2,373.52	0.00	0.00	0.00	2,373.52
630	Music	16,720.82	36.75	957.16	0.00	15,800.41
640	Flashlight	16,573.60	0.00	143.30	0.00	16,430.30
660	Industrial Arts	199.55	0.00	0.00	0.00	199.55
670	Student Purchases	0.00	0.00	0.00	0.00	0.00
690	Yearbook	2,567.30	0.00	0.00	0.00	2,567.30
800	Backpack Program	10,134.97	0.00	1,619.86	0.00	8,515.11
802	Cat's Closet	878.14	350.00	239.36	90.00	1,078.78
805	EPOCH	0.00	0.00	0.00	0.00	0.00
810	Flower Fund	582.45	0.00	0.00	0.00	582.45
820	Alumni Board	92.23	0.00	0.00	0.00	92.23
830	Library Fund	688.38	124.35	0.00	0.00	812.73
845	Striv	7,549.53	0.00	3,015.00	0.00	4,534.53
846	Technology	3,235.31	0.00	0.00	0.00	3,235.31
860	Teachers' Workroom	1,791.65	503.00	139.68	0.00	2,154.97
861	Elementary Workroom	888.77	0.00	232.90	0.00	655.87
870	Therapy Dog	0.00	0.00	0.00	0.00	0.00
880	Wildcat Food	19,060.91	1,015.47	459.60	-1,063.21	18,553.57
890	Wellness Grant	534.89	0.00	151.00	0.00	383.89
895	Grow Your Own	1,007.00	0.00	0.00	0.00	1,007.00
990	Interest	10,330.13	559.58	0.00	0.00	10,889.71
Totals:		236,230.14	19,984.79	20,170.85	-60.00	235,984.08
SPS Totals:		236,230.14	19,984.79	20,170.85	-60.00	235,984.08
Report Totals:		236,230.14	19,984.79	20,170.85	-60.00	235,984.08

Superior Public Schools

May 2026 Revenue Budget Report

Account Code	Description	May 2026 Revenue	Budget (YTD)	Actual (YTD)
01-1-01100-000-000	Local Property Taxes	(\$967,503.33)	(\$5,860,296.00)	(\$3,386,368.42)
01-1-01115-000-000	Carline Tax	(\$2,630.39)	(\$3,900.00)	(\$3,081.35)
01-1-01120-000-000	Pub Power 5% Gross	\$0.00	(\$8,900.00)	(\$8,266.79)
01-1-01125-000-000	Motor Vehicle Taxes	(\$17,069.64)	(\$172,716.00)	(\$219,425.49)
01-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$1,862.16)	(\$10,000.00)	(\$12,733.60)
01-1-01331-000-000	Tuition Otr Dist Reg Ed	\$0.00	(\$61,000.00)	(\$26,000.00)
01-1-01510-000-000	Interest	(\$5,159.75)	(\$47,000.00)	(\$37,856.68)
01-1-01911-000-000	Local License Fees	\$0.00	(\$3,100.00)	\$0.00
01-1-01920-000-000	Donations	(\$59.60)	(\$10,000.00)	(\$20,809.60)
01-1-01921-000-000	City Police Court Fines	\$0.00	(\$2,000.00)	(\$175.00)
01-1-01955-000-000	Postsecondary Receipts	\$0.00	\$0.00	(\$360.00)
01-1-01990-000-000	Other Local Receipts	(\$210.00)	(\$16,000.00)	(\$19,063.10)
01-1-02110-000-000	Co Fines & License Fees	(\$2,672.37)	(\$24,000.00)	(\$18,322.48)
01-1-02210-000-000	ESU Receipts	(\$155.00)	(\$2,500.00)	(\$3,245.35)
01-1-03110-000-000	State Aid	(\$64,601.00)	(\$646,011.00)	(\$581,409.00)
01-1-03120-000-000	Sped - School Age	(\$137,737.00)	(\$600,000.00)	(\$834,698.00)
01-1-03125-000-000	Sped Transport - SA	(\$72,135.00)	(\$33,000.00)	(\$72,135.00)
01-1-03130-000-000	Homestead Exemption	(\$11,195.15)	(\$45,000.00)	(\$206,954.29)
01-1-03131-000-000	Property Tax Credit	(\$975,802.37)	(\$500,000.00)	(\$1,291,257.46)
01-1-03180-000-000	Pro-Rate Motor Vehicle	\$0.00	(\$13,000.00)	(\$498,641.05)
01-1-03400-000-000	State Apportionment	\$0.00	(\$65,000.00)	(\$113,632.42)
01-1-03535-000-000	High Ability Learners	\$0.00	(\$5,000.00)	\$0.00
01-1-03551-000-000	State CTE	\$0.00	\$0.00	(\$7,500.00)
01-1-04105-000-000	eRate Funding	\$0.00	(\$77,600.00)	\$0.00
01-1-04310-000-000	REAP	\$0.00	(\$33,000.00)	(\$27,656.41)
01-1-04505-000-000	Title I	\$0.00	(\$98,123.00)	(\$30,129.00)
01-1-04509-000-000	Title II A	\$0.00	(\$17,022.00)	(\$17,511.00)
01-1-04516-000-000	IDEA Presc (619) Base, E/P	\$0.00	(\$4,160.00)	(\$4,142.00)
01-1-04518-000-000	IDEA Part B (611) Base, E/P	\$0.00	(\$117,001.00)	(\$85,897.00)
01-1-04521-000-000	IDEA Part B Proportionate Share	\$0.00	\$0.00	(\$4,600.00)
01-1-04531-000-000	Title IV, Part B, 21st Century	\$0.00	(\$50,000.00)	(\$21,471.00)
01-1-04708-000-000	MIPS	(\$12,226.89)	(\$20,000.00)	(\$35,726.92)
01-1-04709-000-000	MAAPS	\$0.00	(\$7,000.00)	(\$2,383.06)
01-1-04969-000-000	Title IV, Part A	\$0.00	\$0.00	(\$10,000.00)
01-1-05300-000-000	Sale Of Property	\$0.00	\$0.00	(\$8,000.00)
01-1-05301-000-000	Insurance Adjustments	\$0.00	(\$2,000.00)	(\$1,015.57)
Subtotal of Element: [FUND] 01 - General Fund		(\$2,271,019.65)	(\$8,554,329.00)	(\$7,610,467.04)
02-1-01510-000-000	Interest	(\$755.22)	(\$2,270.00)	(\$3,996.31)
02-1-05200-000-000	Gen Fund Transfer	\$0.00	(\$500,460.00)	\$0.00

Superior Public Schools

May 2026 Revenue Budget Report

Account Code	Description	May 2026 Revenue	Budget (YTD)	Actual (YTD)
Subtotal of Element: [FUND] 02 - Depreciation Fund		(\$755.22)	(\$502,730.00)	(\$3,996.31)
03-1-01510-000-000	Interest On Account	(\$0.44)	(\$10.00)	(\$4.68)
03-1-05200-000-000	General Fund Transfers	\$0.00	(\$3,000.00)	\$0.00
Subtotal of Element: [FUND] 03 - Employee Benefit Fund		(\$0.44)	(\$3,010.00)	(\$4.68)
06-1-01510-000-000	Interest On Account	(\$7.84)	(\$50.00)	(\$1,229.31)
06-1-01620-000-000	Extra Items (A La Carte)	(\$2,289.10)	(\$30,460.00)	(\$30,157.54)
06-1-01630-000-000	Special Function Sales	\$0.00	\$0.00	(\$1,052.66)
06-1-01650-000-000	Summer Food Program Sales	\$0.00	\$0.00	(\$4,715.73)
06-1-01920-000-000	Donations	\$0.00	\$0.00	(\$3.99)
06-1-01990-000-000	Other Local (Misc)	(\$93.87)	(\$1,000.00)	(\$1,564.85)
06-1-03150-000-000	State Lunch Reimb	(\$1,004.19)	(\$2,000.00)	(\$92,469.10)
06-1-04210-000-000	Federal Reimbursement	(\$28,221.06)	(\$250,000.00)	(\$119,033.24)
06-1-05200-000-000	General Fund Transfer	\$0.00	(\$136,000.00)	(\$75,000.00)
Subtotal of Element: [FUND] 06 - School Nutrition Fund		(\$31,616.06)	(\$419,510.00)	(\$325,226.42)
07-1-01100-000-000	Property Tax	(\$127,214.89)	(\$565,657.00)	(\$455,481.13)
07-1-01115-000-000	Carline Tax	(\$253.89)	(\$271.00)	(\$298.50)
07-1-01120-000-000	Pub Power 5% Gross	\$0.00	\$0.00	(\$708.89)
07-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$24.25)	(\$500.00)	(\$1,334.39)
07-1-01510-000-000	Interest	(\$1,624.73)	(\$17,544.00)	(\$12,131.61)
07-1-03130-000-000	Homestead Exemption	(\$1,241.60)	\$0.00	(\$3,724.79)
07-1-03131-000-000	Prop Tax Credit	(\$24,471.80)	\$0.00	(\$48,944.10)
07-1-03180-000-000	Pro Rate MV	\$0.00	(\$1,000.00)	(\$924.27)
Subtotal of Element: [FUND] 07 - Bond Fund		(\$154,831.16)	(\$584,972.00)	(\$523,547.68)
08-1-01100-000-000	Property Tax	(\$38,623.77)	(\$200,473.00)	(\$148,521.75)
08-1-01115-000-000	Carline Tax	\$0.00	(\$151.00)	(\$4.43)
08-1-01120-000-000	Pub Power 5% Gross	\$0.00	\$0.00	(\$311.07)
08-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$13.96)	(\$1,000.00)	(\$590.96)
08-1-01510-000-000	Interest	(\$915.85)	(\$25,000.00)	(\$3,933.87)
08-1-03130-000-000	Homestead Exempt	(\$445.37)	(\$3,000.00)	(\$1,402.47)
08-1-03131-000-000	Prop Tax Credit	(\$38,887.04)	\$0.00	(\$77,708.82)
08-1-03180-000-000	Pro Rate MV	(\$104.65)	(\$1,000.00)	(\$520.21)
08-1-09003-000-000	Interfund loan repayment from QCPUF	\$0.00	(\$10,000.00)	\$0.00
Subtotal of Element: [FUND] 08 - Special Building Fund		(\$78,990.64)	(\$240,624.00)	(\$232,993.58)
09-1-01100-000-000	Property Tax	(\$33,596.80)	(\$273,513.00)	(\$118,276.75)
09-1-01115-000-000	Carline Tax	(\$13.26)	(\$109.00)	(\$29.20)

Superior Public Schools

May 2026 Revenue Budget Report

Account Code	Description	May 2026 Revenue	Budget (YTD)	Actual (YTD)
09-1-01120-000-000	Pub Power 5% Gross	(\$78.11)	\$0.00	(\$333.21)
09-1-01140-000-000	Pen/Int on Delinquent Taxes	(\$5.49)	(\$5,000.00)	(\$339.06)
09-1-01510-000-000	Interest	(\$393.44)	(\$1,197.00)	(\$1,861.54)
09-1-01990-000-000	Other Local	\$0.00	\$0.00	(\$94.47)
09-1-03130-000-000	Homestead	(\$446.79)	\$0.00	(\$1,340.37)
09-1-03131-000-000	Prop Tax Credit	(\$33,894.64)	(\$100,000.00)	(\$67,790.24)
09-1-03180-000-000	Pro Rate MV	\$0.00	\$0.00	(\$331.77)
Subtotal of Element: [FUND] 09 - QCPUF Fund		(\$68,428.53)	(\$379,819.00)	(\$190,396.61)
10-1-05200-000-000	Transfer from General Fund	\$0.00	(\$86,369.00)	\$0.00
10-1-05690-000-000	Thayer Central Salary Share	(\$3,789.24)	(\$46,000.00)	(\$42,249.82)
Subtotal of Element: [FUND] 10 - Cooperative Fund		(\$3,789.24)	(\$132,369.00)	(\$42,249.82)
Grand Total		(\$2,609,430.94)	(\$10,817,363.00)	(\$8,928,882.14)

Superior Public Schools

May 2026 Expense Budget Report

FUND	FUNCTION	May 2026 Expenditures	Adopted Budget	Actuals (YTD)
01 - General Fund	01100 - Regular Instruction	\$310,604.48	\$3,611,820.00	\$2,375,236.17
01 - General Fund	01150 - Limited English Proficiency	\$1,678.81	\$21,100.00	\$15,109.31
01 - General Fund	01160 - Poverty Programs	\$23,466.56	\$283,500.00	\$200,127.42
01 - General Fund	01200 - Special Education - School Age	\$119,374.08	\$1,332,522.00	\$999,963.03
01 - General Fund	01291 - Special Education - Ages 3-5	\$63,866.01	\$218,250.00	\$124,665.62
01 - General Fund	01292 - Special Education - Ages 0-2	\$680.81	\$16,000.00	\$6,369.90
01 - General Fund	01300 - Summer School	\$46.76	\$25,350.00	\$1,328.16
01 - General Fund	02110 - Attendance/Social Work Services	\$0.00	\$10,500.00	\$0.00
01 - General Fund	02120 - Guidance Services	\$9,542.86	\$107,950.00	\$78,244.32
01 - General Fund	02130 - Health Services	\$1,169.08	\$13,000.00	\$8,868.78
01 - General Fund	02140 - Psychological Services	\$3,849.59	\$97,100.00	\$34,646.31
01 - General Fund	02141 - Psychological Services - School Age	\$5,676.86	\$73,000.00	\$51,554.93
01 - General Fund	02142 - Psychological Services - Ages 3-5	\$0.00	\$5,000.00	\$281.00
01 - General Fund	02143 - Psychological Services - Ages 0-2	\$0.00	\$1,000.00	\$0.00
01 - General Fund	02151 - Speech Path and Deaf Ed - School Age	\$25,100.61	\$331,500.00	\$221,008.63
01 - General Fund	02152 - Speech Path and Deaf Ed - Ages 3-5	\$5,043.71	\$62,500.00	\$45,394.43
01 - General Fund	02153 - Speech Path and Deaf Ed - Ages 0-2	\$806.79	\$12,700.00	\$7,455.09
01 - General Fund	02161 - Occupational Therapy- School Age	\$2,647.71	\$34,000.00	\$25,324.24
01 - General Fund	02162 - Occupational Therapy - Ages 3-5	\$4,390.06	\$12,500.00	\$9,306.91
01 - General Fund	02163 - Occupational Therapy-Ages 0-2	\$661.93	\$7,000.00	\$8,555.32
01 - General Fund	02171 - Physical Therapy - School Age	\$0.00	\$15,500.00	\$9,491.50
01 - General Fund	02172 - Physical Therapy-Ages 3-5	\$0.00	\$4,000.00	\$3,441.50
01 - General Fund	02173 - Physical Therapy-Ages 0-2	\$0.00	\$2,000.00	\$3,744.75
01 - General Fund	02181 - Vision Services - School Age	\$360.45	\$10,000.00	\$4,135.64
01 - General Fund	02183 - Vision Services - Ages 0-2	\$900.45		\$4,990.01
01 - General Fund	02190 - Student Activities	\$1,786.30	\$25,600.00	\$13,095.14
01 - General Fund	02210 - Improvement of Instruction	\$5,683.86	\$70,000.00	\$51,194.74
01 - General Fund	02212 - Instruction/Curriculum Development	\$0.00	\$33,000.00	\$2,052.00
01 - General Fund	02213 - Instructional Staff Training	\$150.00	\$3,500.00	\$5,689.92
01 - General Fund	02220 - Library/Media Services	\$11,514.01	\$150,800.00	\$114,779.82
01 - General Fund	02224 - Educational Television Services	\$314.72	\$5,600.00	\$2,591.58
01 - General Fund	02230 - Instruction-Related Technology	\$10,112.11	\$209,000.00	\$150,666.65
01 - General Fund	02240 - Academic Student Assessment	\$0.00	\$3,500.00	\$57.49
01 - General Fund	02290 - Other Support - Instructional Staff	\$0.00	\$500.00	\$0.00
01 - General Fund	02310 - Board of Education	\$603.24	\$35,100.00	\$22,595.89
01 - General Fund	02320 - Superintendent	\$27,145.03	\$242,550.00	\$184,753.24
01 - General Fund	02330 - District Legal Services	\$164.00	\$17,500.00	\$2,784.50
01 - General Fund	02410 - Principal	\$34,609.43	\$417,700.00	\$307,386.74
01 - General Fund	02490 - School Administration Other	\$8,156.03	\$111,700.00	\$72,778.06
01 - General Fund	02510 - Business Office	\$8,362.50	\$207,200.00	\$97,602.92

Superior Public Schools

May 2026 Expense Budget Report

FUND	FUNCTION	May 2026 Expenditures	Adopted Budget	Actuals (YTD)
01 - General Fund	02570 - Personnel Services	\$19.00	\$1,500.00	\$352.05
01 - General Fund	02580 - Administrative Technology Service	\$0.00	\$0.00	\$2,286.93
01 - General Fund	02590 - Central Services - Other	\$0.00		\$3,800.00
01 - General Fund	02610 - Custodial	\$24,860.08	\$441,350.00	\$231,373.68
01 - General Fund	02620 - Building Maintenance	\$22,006.63	\$358,850.00	\$261,855.12
01 - General Fund	02630 - Grounds Maintenance	\$11,657.49	\$252,500.00	\$113,082.90
01 - General Fund	02650 - Non-Pupil Vehicle	\$1,284.00	\$7,500.00	\$27,186.55
01 - General Fund	02660 - Security	\$0.00	\$8,000.00	\$697.98
01 - General Fund	02670 - Safety	\$876.00	\$10,000.00	\$30,634.81
01 - General Fund	02710 - Regular Transportation	\$21,076.23	\$311,000.00	\$140,016.76
01 - General Fund	02712 - School Age SPED Transportation	\$3,848.45	\$53,750.00	\$49,456.68
01 - General Fund	02713 - Preschool Transportation	\$3,289.78	\$44,500.00	\$21,043.28
01 - General Fund	02730 - Regular Vehicle Maintenance	\$0.00	\$28,500.00	\$8,606.71
01 - General Fund	02732 - School Age SPED Vehicle Maintenance	\$175.17	\$3,500.00	\$1,311.23
01 - General Fund	02733 - Preschool Vehicle Maintenance	\$0.00	\$1,000.00	\$148.80
01 - General Fund	03300 - Community Services Operations	\$0.00	\$3,000.00	\$0.00
01 - General Fund	03535 - High Ability Learners	\$0.00	\$23,150.00	\$10,648.90
01 - General Fund	03551 - Career Education	\$0.00	\$7,500.00	\$7,500.00
01 - General Fund	06200 - Title IA	\$10,032.33	\$117,250.00	\$90,111.59
01 - General Fund	06310 - Title IIA	\$0.00	\$17,100.00	\$17,022.00
01 - General Fund	06406 - IDEA Preschool (619) Base Allocation	(\$1,682.18)	\$4,160.00	\$4,160.00
01 - General Fund	06408 - IDEA Part B (611)	(\$37,033.40)	\$124,200.00	\$117,001.00
01 - General Fund	06968 - 21st Century Learning	\$6,053.35	\$45,500.00	\$44,752.98
01 - General Fund	06992 - REAP	\$0.00	\$36,265.00	\$27,656.41
01 - General Fund	08000 - Transfers (Outgoing)	\$0.00	\$236,000.00	\$113,500.00
01 - General Fund	09000 - Non-Program Expenditure	\$0.00	\$2,500.00	(\$9,110.24)
Subtotal of Account Type: Expenditure		\$754,931.77	\$9,979,617.00	\$6,582,367.78
Subtotal of Element: [FUND] 01 - General Fund		\$754,931.77	\$9,979,617.00	\$6,582,367.78
02 - Depreciation Fund	02900 - Other Support Services	\$0.00	\$967,251.00	\$402,757.64
Subtotal of Account Type: Expenditure		\$0.00	\$967,251.00	\$402,757.64
Subtotal of Element: [FUND] 02 - Depreciation Fund		\$0.00	\$967,251.00	\$402,757.64
03 - Employee Benefit Fund	02900 - Other Support Services	\$0.00	\$8,389.00	\$0.00
Subtotal of Account Type: Expenditure		\$0.00	\$8,389.00	\$0.00
Subtotal of Element: [FUND] 03 - Employee Benefit Fund		\$0.00	\$8,389.00	\$0.00
06 - School Nutrition Fund	03100 - Food Services Operations	\$37,070.67	\$454,173.00	\$325,610.33
Subtotal of Account Type: Expenditure		\$37,070.67	\$454,173.00	\$325,610.33
Subtotal of Element: [FUND] 06 - School Nutrition Fund		\$37,070.67	\$454,173.00	\$325,610.33
07 - Bond Fund	05000 - Debt Service	\$32,553.75	\$1,856,602.00	\$524,127.49

Superior Public Schools

May 2026 Expense Budget Report

FUND	FUNCTION	May 2026 Expenditures	Adopted Budget	Actuals (YTD)
Subtotal of Account Type: Expenditure		\$32,553.75	\$1,856,602.00	\$524,127.49
Subtotal of Element: [FUND] 07 - Bond Fund		\$32,553.75	\$1,856,602.00	\$524,127.49
08 - Special Building Fund	02620 - Building Maintenance	\$0.00	\$250,000.00	\$161.13
08 - Special Building Fund	04600 - Site Improvements	\$0.00	\$100,000.00	\$0.00
08 - Special Building Fund	04700 - Building Improvements	\$0.00	\$150,094.00	\$0.00
08 - Special Building Fund	05000 - Debt Service	\$2,437.50	\$125,655.00	\$125,655.00
Subtotal of Account Type: Expenditure		\$2,437.50	\$625,749.00	\$125,816.13
Subtotal of Element: [FUND] 08 - Special Building Fund		\$2,437.50	\$625,749.00	\$125,816.13
09 - QCPUF Fund	04500 - Building Acquisition and Construction	\$0.00		\$5,752.09
09 - QCPUF Fund	05000 - Debt Service	\$5,497.50	\$146,200.00	\$146,501.25
09 - QCPUF Fund	09003 - Interfund Loan	\$0.00	\$466,623.00	\$0.00
Subtotal of Account Type: Expenditure		\$5,497.50	\$612,823.00	\$152,253.34
Subtotal of Element: [FUND] 09 - QCPUF Fund		\$5,497.50	\$612,823.00	\$152,253.34
10 - Cooperative Fund	02290 - Other Support - Instructional Staff	\$3,789.24	\$115,000.00	\$34,688.16
Subtotal of Account Type: Expenditure		\$3,789.24	\$115,000.00	\$34,688.16
Subtotal of Element: [FUND] 10 - Cooperative Fund		\$3,789.24	\$115,000.00	\$34,688.16
Grand Total		\$836,280.43	\$14,619,604.00	\$8,147,620.87

Superior Public Schools

June 2026 Check Listing Report

Payee	Description	Amount
AAC Remediation LLC	Asbestos removal MS Exterior Windows	\$2,700.00
Alexander Motors, Inc	Sped Van #7 Qu. Inspection	\$37.20
Alexander Motors, Inc	Sped Van #9 Qu. Inspection	\$37.20
Alexander Motors, Inc	16 reg vehicle qu. inspection	\$595.20
Alexander Motors, Inc	Sped Palls Bus Qu Inspection	\$37.20
Alexander Motors, Inc	Sped Bus 17 Qu. Inspection	\$37.20
Amazon Capital Services	Christiancy - tech supplies	\$100.55
Amazon Capital Services	Ra Renz - supplies	\$214.18
Amazon Capital Services	Rothchild - supplies	\$486.66
Amazon Capital Services	Fuller - supplies	\$15.51
Amazon Capital Services	Crowe - supplies	\$243.55
Amazon Capital Services	Christiancy - supplies	\$65.97
Amazon Capital Services	Vogler - supplies	\$495.85
Amazon Capital Services	Arickx - supplies	\$252.14
Amazon Capital Services	C. Baker - supplies	\$217.65
Amazon Capital Services	Kuhlmann - supplies	\$319.67
Amazon Capital Services	main supplies	\$499.99
Amazon Capital Services	White - supplies	\$85.49
Amazon Capital Services	Fullerton/J Utecht - supplies	\$129.90
Amazon Capital Services	main supplies	\$660.92
Amazon Capital Services	main supplies	\$139.48
Amazon Capital Services	S Corman - supplies	\$259.99
Amazon Capital Services	Christiancy - supplies	\$296.43
Amazon Capital Services	Custodial supplies	\$14.99
Amazon Capital Services	Smith - supplies	\$331.57
Amazon Capital Services	J. Utecht - supplies	\$124.50
Amazon Capital Services	main supplies	\$104.12
Amazon Capital Services	Fuller - supplies	\$48.99
Amazon Capital Services	Pahl - supplies	\$13.98
Amazon Capital Services	C. Utecht - supplies	\$18.60
Amazon Capital Services	Blackstone -supplies	\$143.49
Amazon Capital Services	Tietjen - supplies	\$416.04
Amazon Capital Services	Krajnik - supplies	\$139.76
Amazon Capital Services	C Baker - supplies	\$136.75
Amazon Capital Services	Schneider - supplies	\$7.75
Amazon Capital Services	maint supplies	\$617.20
Amazon Capital Services	Pahl - supplies	\$46.11
Amazon Capital Services	main supplies	\$96.27
Amazon Capital Services	Gilbert - supplies	\$35.69
Amazon Capital Services	Ferebee - supplies	\$921.22
Amazon Capital Services	J. Utecht - supplies	\$66.46
Amplify Education Inc	mClass subscrip - elem	\$1,155.00
Angie Ehlers	Kids Club supplies	\$35.00
ASK Supply Company	cust supplies	\$1,412.19
Audrey Parks	cell phone stipend	\$50.00
B-Green Lawn Care	main supplies	\$59.90
Blick Art Materials	Breland - supplies	\$2,196.68
Blick Art Materials	Breland - supplies	\$114.60
Blick Art Materials	Breland - supplies	\$138.66
Bomgaars Supply	Thomas - supplies	\$104.88
Bomgaars Supply	Thomas - supplies	\$48.53
Bomgaars Supply	main supplies	\$12.89

Superior Public Schools

June 2026 Check Listing Report

Payee	Description	Amount
Bomgaars Supply	main supplies	\$35.58
Bomgaars Supply	Thomas - supplies	\$85.31
Bomgaars Supply	Thomas - supplies	\$44.90
Bomgaars Supply	main supplies	\$27.99
Bomgaars Supply	main supplies	\$174.75
Bomgaars Supply	Christiancy - supplies	\$3.99
Bomgaars Supply	main supplies	\$8.39
Brodstone Healthcare	April 2026 PT Services	\$2,111.50
Central Community College	Dual Credit Courses (36 Students)	\$4,432.00
Cody Fierstein	cell phone stipend	\$50.00
Computer Hardware	Wifi tracker	\$160.00
Computer Hardware	New staff Machines (5)	\$3,957.50
Consolidated Concrete Co	FB Field sand	\$352.31
Curriculum Associates LLC	J. Utecht - supplies	\$334.88
Demco	Fuller - library supplies	\$544.70
Diversified Safety & Compliance	Driver program fees	\$308.00
Eakes Office Solutions	cust supplies	\$38.05
Educational Service Unit #9	Instructional Training	\$1,755.00
Educational Service Unit #9	E-rate consulting services	\$1,012.80
Educational Service Unit #9	April 26 para services	\$1,162.50
Educational Service Unit #9	April 26 18+ Program	\$2,400.00
Educational Service Unit #9	April 26 BAF Vision	\$403.50
Educational Service Unit #9	April 26 Deaf Educator	\$344.00
Educational Service Unit #9	April 26 Homebase services	\$62.50
Educational Service Unit #9	April 26 SLP	\$255.75
Educational Service Unit #9	April 26 SPED services	\$4,793.60
Educational Service Unit #9	April 26 Summit Academy	\$2,170.00
Educational Service Unit #9	April 26 Vision Specialist	\$269.00
Glenwood Telecommunications	Internet	\$218.43
Head Start	25-26 Gold Assessments	\$650.00
Hometown Leasing	copier lease	\$1,777.90
Ideal Market	Senior Meal	\$19.55
Ideal Market	Roach - supplies	\$20.20
Ideal Market	Kids club supplies	\$20.42
Ideal Market	retirement cakes	\$109.98
Ideal Market	Kids club supplies	\$61.15
JMC Computer Service Inc	26-27 JMC Subscription	\$8,176.90
Jodi Fierstein	cell phone stipend	\$50.00
John Whetzal	cell phone stipend	\$50.00
Kansas City Audio-Visual, Inc	RiseVision Yrly License	\$1,399.00
Kenny's Lumber and Farm Supply Inc	Thomas - supplies	\$76.84
KSB School Law, PC LLO	May 26 Legal Fees	\$1,891.00
Lawrence Nelson Public Schools	April 26 OT Services	\$6,175.54
Logan Christiancy	cell phone stipend	\$50.00
Logan Christiancy	Blauvelt -Disc golf supplies reimb	\$22.10
Lunch Fund	Palls Mar - May snacks	\$1,167.95
Lunch Fund	March - May Elem snacks	\$293.40
NAEA	Going/Thomas - Ag Ed Dues	\$550.00
Nebraska Council of School Administra	J Whetzal - NASBO Conference	\$180.00
NETA	Spiegel/Christiancy - NETA Conference regist	\$558.00
Nippon Sanso Matheon Inc	Going - welding gas tank rental	\$338.95
One Source	New - hire background checks	\$76.00

Superior Public Schools

June 2026 Check Listing Report

Payee	Description	Amount
Paper101	Elem paper	\$469.84
Pine Cove Consulting, LLC	E-RATE Wireless Upgrade	\$87,452.00
Pine Cove Consulting, LLC	Christiancy - Tech licensing	\$1,610.00
Pine Cove Consulting, LLC	June 26 monthly managed services	\$1,906.67
Pine Cove Consulting, LLC	June 26 Backup & Restore	\$450.00
PowerSchool Group LLC	Applicant Tracking	\$1,580.86
School Furniture 4 Less	Barry - desk tables	\$1,696.94
School Health Corporation	Palls supplies	\$6.30
Stephanie Corman	cell phone stipend	\$50.00
Student Assurance Services, Inc	26 -27 Student Accident Insurance	\$707.00
Summit Academy	May 26 Summit Academy	\$18,000.00
Superior Ace Hardware	Thomas - supplies	\$89.98
Superior Ace Hardware	main supplies	\$630.09
Superior Motor Parts	main supplies	\$59.88
Superior Motor Parts	main supplies	\$6.76
Superior Outdoor Power Center	main supplies	\$238.09
Superior Outdoor Power Center	main supplies	\$15.15
Superior Publishing Co., Inc	mgt, notices, proceed, adv	\$172.08
Superior Utilities	monthly utilities	\$9,536.92
Thayer Central Community School	KSB Board Workshop	\$700.00
The Sherwin-Williams Company	main supplies - paint	\$200.90
The Sherwin-Williams Company	main supplies	\$124.92
Tower Garden	Roach - supplies	\$86.00
U.S. Bank	KG Field Trip (Superior Bowl)	\$40.25
U.S. Bank	Hulu subscipt (Hulu)	\$96.29
U.S. Bank	Mellott - postage (USPS)	\$29.71
U.S. Bank	Baker/Christiancy - meal at conference (Raising Canes)	\$28.54
U.S. Bank	Space Rental for Retirement (Country Club)	\$300.00
U.S. Bank	Christiancy/Spiegel - hotel rooms at conference (Crowne Plaza)	\$782.52
U.S. Bank	Wheel Chair Lift Motor (Mason Dynamics)	\$132.79
U.S. Bank	Gilbert - supplies (TPT)	\$10.01
U.S. Bank	1st grade field trip (Hastings Museum)	\$175.00
U.S. Bank	Parks, Fynbu, Fierstein - Mental Health Conference (MASHM Co	\$1,117.80
U.S. Bank	retirement gift (Etsy)	\$86.40
U.S. Bank	Speigel/Christiancy - meal at NETA (Jersey's Sports Bar & Grill)	\$35.00
U.S. Bank	E. Baker/Christiancy - hotel rooms at NETA (Fairfield by Marriot)	\$299.90
U.S. Bank	Spiegel - meal at conference (Crafty Dog)	\$19.20
U.S. Bank	Blevins - Spanish Final (Las Canteras)	\$151.10
U.S. Bank	3rd grade field trip (Edgerton Explorit Center)	\$264.00
Verizon Connect	monthly GPS tracker	\$536.24
Verizon Wireless	cell phone service	\$132.94
Voyager Sopris Learning	J Utecht, C Baker, Blackstone, C Utecht reading supplies	\$651.20
Woodwards Disposal	shredding services	\$27.50
Subtotal		\$198,478.33
General Fund Payroll & Benefits		\$600,468.66
Total		\$798,946.99

**RESOLUTION OF THE BOARD OF EDUCATION TO
INCREASE BASE GROWTH PERCENTAGE TO
DETERMINE ITS PROPERTY TAX REQUEST AUTHORITY**

WHEREAS, the Board of Education ("Board") for **Nuckolls County School District 65-0011**, commonly known as **Superior Public Schools** (the "School District"), is planning the School District's annual budget for the 2026–2027 school year; and

WHEREAS, the funding needed for the School District to meet its obligations to its students will require an increase in the base growth percentage used to determine the School District's property tax request authority under NEB. REV. STAT. § 79-3403; and

WHEREAS, Nebraska law authorizes the Board, upon an affirmative vote of at least seventy percent (70%) of the Board, to increase such base growth percentage by up to seven percent (7%).

BE IT THEREFORE RESOLVED that, pursuant to NEB. REV. STAT. § 79-3405(2), the Board hereby increases the base growth percentage used to determine its property tax request authority for the 2026–2027 budget in an amount of 7%.

Said Resolution was adopted by the Board of Education by a vote of ____ to ____ on the 8th day of June, 2026.

President of the Board of Education

ATTEST:

Secretary of the Board of Education

Cooperative Sponsorship

School: Superior

Submitted:

Student Enrollment	Grade 9		Grade 10		Grade 11		Grade 12	
	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
Current School Year (2025-2026)	14	17	15	15	14	12	15	21
Anticipated Next Year (2026-2027)	15	14	14	17	15	15	14	12
Anticipated Subsequent Year (2027-2028)	17	12	15	14	14	17	15	15



SUPERIOR WILDCATS

601 W. 8th St.
PO Box 288
Superior, NE 68978-0288
402-879-3257

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Agreement for Cooperative Sponsorship

This Agreement is made between/among the School Boards of:

Head School Superior	Edit Resolution and Enrollment
Cooperative Me... Deshler	Edit Resolution and Enrollment
Cooperative Me... Member Schoo	Edit Resolution and Enrollment
Cooperative Me... Member Schoo	Edit Resolution and Enrollment

The parties agree as follows:

1. **Joint Application.** The above-named governing boards shall jointly make an application to the Nebraska School Activities Association (NSAA) Board of Directors before July 1, 2025 for fall activities; October 1, 2025 for winter activities; and January 1, 2026 for spring activities for approval for cooperative sponsorship of a joint high school program.

Please check the activity or activities nondestructive which you are applying for cooperative sponsorship.

Fall	Football	Volleyball	Boys Cross-Country	Girls Cross-Country	Girls Golf	Boys Tennis	Softball	Unified Bowling
Winter	Boys Swimming	Girls Swimming	Boys Wrestling	Girls Wrestling	Boys Basketball	Girls Basketball	Boys Bowling	Girls Bowling
Spring	Debate	Baseball	Boys Track	Girls Track	Unified Track	Girls Tennis	Boys Golf	Boys Soccer
Other	Vocal Music	Instrumental Music	Journalism					

2. **Term.**This agreement shall be in effect for the following school years:

☐ 2025-2026

- ☒ 2026-2027
☒ 2027-2028
☐ 2028-2029

3. **Agreement to Cooperate.** If the joint application is approved by the NSAA Board of Directors, the above-named governing boards agree that they will cooperatively sponsor the combined program in the school years specified, provided that nothing in this provision shall be deemed to require that the governing boards offer that combined program at all in any particular year.
4. **Terms and Conditions of Cooperative Sponsorship.** Any combined program shall be cooperatively sponsored upon the following terms and conditions:

Head School:	Superior
Team Name: ⓘ	Superior High School
Mascot:	Wildcats
Primary Team Color:	☐ Red Clear
Secondary Team Color:	☐ Black Clear
Tertiary Team Color:	☐ Select a Color Clear

Contracts. Except as otherwise provided herein, contracts related to the cooperatively sponsored team with groups such as referee associations, with individuals, or with other schools or school districts, shall be made by the governing board of **Superior** after consultation with the governing board of the cooperating school district. ***In the event this co-op qualifies for reimbursement for any state championships, the check should be written to the head school.***

5. **Interdistrict Advisory Board.** An Interdistrict Advisory Board may be formed from members of the schools to work on the improvement of the various co-sponsored programs.
6. **Resolution of Disputes.** Any disputes related to this Agreement, or items in this Agreement requiring clarification, will be investigated by the school superintendents from each school, and they will present their findings and recommendations to their respective boards.
7. **Term, Dissolution.** The term of this Agreement shall be for school years **2026-2027** through **2027-2028**. The Agreement shall terminate at the end of the last school year specified, unless extended by mutual agreement. If the parties determine to extend the Agreement beyond the period specified, they agree to submit a *Cooperative Program Renewal Agreement* form to the NSAA Board of Directors prior to July 1 for fall activities; October 1 for winter

activities; and January 1 for spring activities, preceding the school year or season in which the co-op program is to be implemented. If the parties determine to dissolve the Agreement at an earlier date, they agree to submit a request in writing from both schools signed by the Superintendent and Board Chairperson prior to July 1 for fall activities; October 1 for winter activities; and January 1 for spring activities. If the early dissolution of the Agreement is not approved, the combined program must be offered cooperatively, or not at all, during the remaining terms of the Agreement.

8. **Liability Insurance.** Nothing contained in this Agreement shall relieve any party to this Agreement from liability for its negligence or that of its officers, agents, and employees. Each party shall carry a minimum liability insurance limit in the amount of \$

for any one liability occurrence and carry a

minimum aggregate liability insurance limit of \$

for any accumulation of liability occurrences

that may occur during the insured policy period. The policy shall name the officers, agents, and employees of the other party as named insured. Each party shall provide the other party with a certificate evidencing such insurance coverage.

Submitting this form will take you to your school's Resolution Form **AND** alert the **schools above** they need to review this form and complete their portion too. You will need to complete your school's Resolution Form. You **will not be able to edit this form** once you press the Submit button.

3061

ACH Originator

The District sends electronic payments through the ACH (Automated Clearing House) Network such as payroll direct deposits and/or vendor payments. Because of these payments, the District is classified as an ACH Originator. As an ACH Originator, the District complies with the National Automated Clearing House Association (NACHA) Operating Rules which govern the ACH Network. The District's bank requires compliance with the Rules as a condition of the District's ability to send ACH Payments.

Responsibilities. The District follows all terms of its Originating Depository Financial Institution/Originator Agreement with its bank. The District obtains a written authorization before sending any ACH payment. The District meets all processing deadlines set by the bank and NACHA. The District gives authorization records to the bank upon request within NACHA's required timeframes. The District keeps all sensitive banking information secure. When the District receives a Notification of Change, it updates the payment record before the next ACH transaction. When the District receives a return due to an error or unauthorized activity, it stops all related subsequent payments until instructions are received from the Bank. The District keeps its computer systems and network secure in line with its bank agreement. The District uses procedures to spot unauthorized payments. All employees with ACH duties will complete training, if required by the Bank or NACHA, and respond to audit requests. The District will implement internal controls and procedures to mitigate errors and risk of unauthorized ACH entries.

Fraud Monitoring. The District reviews ACH transactions for unusual patterns or amounts before submitting each file. If the District suspects an error or unauthorized ACH transaction, the District will: determine whether the problem is fraud, a scam, or an internal error; notify the bank right away; contact law enforcement if needed; and stop all related future ACH transactions.

Employee Training. All employees with ACH duties will complete any ACH origination training required by the District's designated bank(s).

Adopted on: _____

Revised on: _____

Reviewed on: _____

6046
Right to Access to School Library Materials

Definitions. As used in this policy,

- “Parent” means the parent, guardian, or educational decisionmaker of any student currently attending the school district; and
- “Educational decisionmaker” means a person designated or ordered by a court to make educational decisions on behalf of a child.

Catalog of Library Books. The superintendent or designee shall create and maintain a catalog of all books in the school district’s library, categorized by school building, that shall be accessible by a Parent.

Opportunity for Notification. A Parent shall have the opportunity to be notified when the Parent’s student checks out a book from the school library, which notification shall include the title of the book, the author(s) of the book, and the date the book is due to be returned to the school library. The administration may elect to allow a Parent to exercise the opportunity to receive such notifications by means of a website, application notification, or by opting into email notifications.

Nothing in this policy shall be construed to create any rights of access or rights to notification in favor of any person that does not meet the definition of Parent stated above.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4065

Staff Use of AI Tools

As used in this policy, artificial intelligence tools (“AI Tools”) means machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude, and similar technologies. The board wants to encourage staff to use AI tools to support student learning in safe and lawful ways.

This policy works together with the district’s policies on Student Use of AI Tools, Staff Internet and Computer Use, and Staff and District Social Media Use.

Tool Approval. Staff may not use an AI Tool with students or with student information unless a member of the district’s administration has approved it. To use a new tool, staff must request approval from his/her supervising administrator first. Before approving a tool, the district will review the vendor’s privacy and security practices, the kind of student information the tool would use, and whether a written data-sharing agreement with the vendor is required. The district will keep a list of approved AI Tools and the allowed uses for each.

I. Staff Expectations for Use of AI Tools in Education

A. Acceptable Use of AI Tools. Staff members must use their own professional oversight for any task they use AI Tools to complete and must carefully review the outputs of all AI Tools. Staff may use approved AI Tools to help with things like:

1. Drafting lesson plans, learning goals, and activities;
2. Assisting in initial review and feedback of student work;
3. Making reading passages or practice problems at different levels;
4. Drafting general messages like newsletters or announcements;
5. Finding resources or summarizing public information;
6. Drafting routine communications.

B. Protecting Student Information. Staff may upload student information into an AI Tool only when (a) the tool is district-approved, and (b) the vendor is bound by a written data-sharing agreement with terms that meet FERPA, COPPA, PPRA, and applicable state student data privacy laws. For this purpose, student information includes student names, ID numbers, education records, IEPs, Section 504 plans, evaluations, health records, and discipline records. This rule applies whether the staff member uses a district account, a personal account, a free version, or a paid version.

C. Recording and Transcription Tools. Staff may use AI recording or transcription tools only if:

1. The transcription tool has been approved by an administrator for use in the school context; and
2. All participants to the meeting are informed that the staff member is recording or transcribing the meeting.

The resulting recording or transcript may be subject to the district's retention and confidentiality policies.

D. Unacceptable Use of AI Tools in Education. Staff may never use AI tools to:

1. Upload FERPA-protected information about students without the express, written authorization from administrators who have assured themselves that such disclosure is lawful;
2. Relying solely on an AI Tool to grade student work that counts toward a grade or transcript or otherwise evaluate student academic progress;
3. Make or share deepfakes or fake images, audio, or video of any real person.
4. Make or share sexual or intimate images of any real person—even if the image is AI-generated;
5. Use AI to harass, bully, threaten, or impersonate any student, staff member, parent, board member, or community member;
6. Use AI to watch, track, or scan faces of students or staff outside of systems the board has approved;
7. Upload materials to AI if the copyright or license does not allow it;

8. Share district AI accounts or passwords with students or others;
9. Use district AI accounts for personal or business reasons; or
10. Use AI to bypass district network security, content filters, or device controls.

If any staff member is uncertain about the application of this policy to any AI Tool use, the staff member will check with a supervising administrator before use.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

~~The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.~~

Method of Publishing Notice of Meetings. The board will publish reasonable advanced notice of all meetings on its website. The notice will contain a statement that the current agenda is available for inspection at the Superintendent's office during normal business hours. The Superintendent or designee may but is not required to provide information about meetings in other ways, such as social media or posting notices in physical locations in the district.

Publication of Notice Method and Regular Meeting Schedule. Four times per year, in a newspaper of general circulation, the board will publish its regular meeting schedule, location of regular meetings, and the designated method of publishing meeting notices.

Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting. ~~Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting~~

~~on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers.~~

~~Newspapers of general circulation in the district include, the Superior Express or the Hastings Tribune. Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.~~

~~In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, and (2) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting and the written request to the newspaper.~~

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

~~3. Weather Delays~~

~~In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.~~

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. ~~The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and~~ **The meeting minutes** shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

The Superintendent will make a copy of the Open Meetings Act available at all meetings.

Adopted on: June 11, 2018

Revised on: December 14, 2020; July 11, 2022; June 10, 2024, December 9, 2024; July 14, 2025

Reviewed on: April 12, 2021; May 13, 2024; May 12, 2025; May 11, 2026

3003

Bidding for Construction, Remodeling, Repair, or Site Improvement

I. Applicability of this policy.

Construction and contracts undertaken with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Construction with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases and contracts made by the school district for construction, remodeling, repair and other site improvements.

- 1. Projects with an Estimated Cost of Less than \$109136,000**
2. The school district will solicit quotes and/or estimates for all projects with an estimated cost of less than \$109136,000.
 - A. Prior to solicitation of the quotes and/or estimates, the superintendent will determine whether the district will accept oral submissions.
 - B. Quotes and/or estimates may be solicited by the superintendent or his/her designee without board action.
 - C. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.
 - D. The district may use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
3. Nothing in this subsection prohibits or requires the use of the formal bidding procedures. If the district is going to solicit formal bids for projects of less than \$109136,000 they must follow the formal procedures outlined in this policy.

II. Formal Bidding for Major Purchases and Construction

4. Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project

exceeds \$~~109~~136,000 for the construction, remodeling or repair of a school-owned building or for site improvement.

5. In projects that involve professional engineering or architecture, the board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds \$144,000.

A. Advertising for Bids

1. The superintendent or designee will arrange to advertise for bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.
2. Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

B. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
2. The invitation for bids will be sufficiently certain and specific, will include any specifications and pertinent attachments, and will define the items or services in order to allow the bidder to properly respond.
3. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
4. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
5. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
6. Sealed bids will be opened in a place and at the specific time

stated in the bid form. Bidders shall be notified of the opening and invited to be present.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications.

C. Any or all bids may be rejected if there is a sound documented reason

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: June 11, 2018

Revised on: July 12, 2021; June 9, 2025

Reviewed on: May 10, 2021; August 12, 2024

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$~~109~~¹³⁶,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.326³²⁷ and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A.** A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B.** A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C.** A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a

contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under ~~\$250~~350,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to ~~\$10,000~~15,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed ~~\$10,000~~15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between ~~\$10,000~~15,000 and ~~\$250~~350,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than ~~\$10,000~~15,000 and less than ~~\$250~~350,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

- B. Construction Projects with an estimated cost of between ~~\$109~~136,000 and ~~\$23~~49,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.**

Pursuant to Nebraska law, construction projects which have an anticipated aggregate cost of ~~\$109~~136,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between ~~\$109~~136,000 and ~~\$250~~350,000.

IV. Construction Projects with an Anticipated Cost Over ~~\$250~~350,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of ~~\$250~~350,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the

amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders

are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

- D.** The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326³²⁷ and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. This includes a "Buy American" provision that provides that as appropriate and to the extent consistent with law, the District and contractor should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of the Buy American provision must be included in all subawards including all contracts and purchase orders for work or products under this award.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by ~~revising~~ reviewing the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with

federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333~~33~~334.
 - c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.
2. Maintenance of Construction Records for Projects Financed with Federal Funds
- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
 - b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Contracts covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable,

name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement

basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must

then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326~~326~~³²⁷ and described in Appendix II to Part 200—

Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise

notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: June 11, 2018

Revised on: August 13, 2018; July 10, 2019; July 12, 2021; July 11, 2022; June 12, 2023; June 10, 2024

Reviewed on: May 10, 2021

3004.1

Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to ~~\$10,000~~15,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed ~~\$10,000~~15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between ~~\$10,000~~15,000 and ~~\$250~~350,000 (Simplified Acquisition Procedures)

Simplified acquisitions are purchases that, in the aggregate amount, are more than ~~\$10,000~~15,000 and less than ~~\$250~~350,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over ~~\$250~~350,000

a) Sealed Bids (Formal Advertising)

For purchases over ~~\$250~~350,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement. If sealed bids are not accepted for a purchase of over ~~\$250~~350,000, the district will retain an explanation for that decision.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of ~~\$250~~350,000, including contract

modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The procurement transaction can only be fulfilled by a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds ~~\$250~~350,000.

5. Competitive Proposals.

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and
 - 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy; compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

- 1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
- 2.** Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
- 3.** The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

- 1.** Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.

2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$10,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or “peripherals”) for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;

2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity. The Superintendent or his/her designee will utilize sales procedures which ensure the highest possible return on the disposal of the equipment.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

L. Reporting and Recording Federal Property Interest

The district will comply with federal interest reporting and submit annual reports, if required, regarding a real property interest due to a renovation, major remodeling, construction, or real property project funded by federal grant funds.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. The District takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under subpart E (Cost Principles) of this part;
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military

leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A “domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

E. Travel Costs

All travel expenses paid with federal grant funds shall meet the federal requirements such as:

- (1) All travel costs must be reasonable and necessary;
- (2) All travel costs must be consistent with District policy; and
- (3) All travel costs must be directly related to the grant award.

In addition, all travel expenses funded with federal grant funds must be preapproved by the Superintendent or designee. The state per diem rates for lodging shall be used to determine that maximum amount charged to a federal grant. For reimbursement of meals, the per diem rate and rules set by the State of Nebraska through the Nebraska Department of Administrative Service's Expense Reimbursement Document "ERD" Guidelines will apply. There will be no reimbursement for breakfast if the staff member's lodging provides continental breakfast at no cost. For reimbursement for mileage or fuel, the State of Nebraska mileage rate will apply. If a District-owned vehicle is available for travel, the District-owned vehicle must be utilized unless preapproved by the Superintendent or designee. All expenditures claimed by staff must include receipts and a completed voucher.

Adopted on: June 11, 2018

Revised on: August 13, 2018; July 8, 2019; July 11, 2022; June 12, 2023;
June 10, 2024; December 9, 2024; June 9, 2025

Reviewed on: May 10, 2021

3048 Communicable Disease

The school district strives to provide a safe environment for both students and staff while safeguarding the rights of all students and employees, including those with communicable diseases. **The district complies with Neb. Rev. Stat. §§ 79-217 to 79-223 and Title 173 Nebraska Administrative Code, Chapter 3.**

Communicable Diseases. ~~Communicable diseases are defined by the Nebraska Department of Health and Human Services in Title 173 Nebraska Administrative Code Chapter 1 and include HIV/AIDS, Hepatitis (A, B, and E), Measles, Mumps, and Tuberculosis.~~

School Attendance and Participation in School Sponsored Activities. ~~A student who has been~~ **Definitions.** Terms used in this policy have the meanings given in 173 NAC 3-002. A "reportable communicable disease" means a disease that must be reported under 173 NAC, Chapter 1.

Signs and Symptoms; Sending Students Home. Staff will watch for signs and symptoms of contagious or infectious disease. These signs and symptoms include fever, flushed face, headache, body aches, unexplained tiredness, loss of appetite, stomach ache, nausea, vomiting, diarrhea, convulsions, sore throat, nasal congestion or discharge, unexplained skin eruption, and sore or inflamed eyes. The district will notify the parent or guardian of the student's signs or symptoms. Upon notice, the parent or guardian must immediately cooperate with the district to arrange safe transportation home or another appropriate caregiver for the student. The district will report any failure to reasonably cooperate with the district to the Department of Health and Human Services or local law enforcement as appropriate.

Notice to School Authority. When the district sends a student home for a suspected contagious or infectious disease, the principal or school nurse will notify the superintendent or designee without delay.

Reports to Public Health. The school nurse, or a person acting in the capacity of a school nurse, will report each case or suspected case of a reportable communicable disease. The report must go to the local public health department or the Nebraska DHHS Division of Public Health as provided in 173 NAC 1-007.04.

Exclusion From School. The district will exclude a student with a confirmed communicable disease for at least the minimum isolation period in Attachment 1 to 173 NAC, Chapter 3. The student must be free of acute signs and

symptoms. The student must be fever-free for 24 hours without fever-reducing medication before returning to school.

School Attendance and Participation in School Sponsored Activities.

The district will provide educational services to a student diagnosed with a communicable disease shall be provided with educational services in accordance with state law and board policy. Generally, individuals with a communicable disease will be restricted only to the extent necessary as required by law. The district will restrict the student as needed to prevent the transmission spread of the disease, to protect their the student's health and rights of privacy, and to protect the health and safety of others. The decision regarding a student's education program and placement shall be made on an individual basis in light of current medical and educational information and recommendations. These will be determined by the superintendent, the student's Section 504 or Individualized Education Program (IEP) team, or the district's Crisis Team. In addition, participation in Nebraska School Athletic Participation in Nebraska School Activities Association (NSAA) events will be is subject to its NSAA rules and procedures, if any the provisions of the district activity handbook.

Infection and Exposure Control Procedures/Universal Precautions.

The district will monitor the information available through the Federal Centers for Disease Control, the Nebraska Department of Health and Human Services, and the Occupational Safety and Health Administration. This policy and any procedures, universal precautions, or exposure control plan plans will be modified, if appropriate, based upon the best new medical information provided by the above sources.

The superintendent will take appropriate measures if there is an Outbreaks. In an outbreak or epidemic or outbreak of a communicable disease, which may include, but it's not limited to, the emergency exclusion or alternative placement of superintendent may exclude students, reassign students, or close one or more schools. The superintendent will coordinate with the closure of a school building or the entire school district local health department and the Nebraska Department of Health and Human Services as needed.

Confidentiality. The existence of an individual's district will keep information about a person's communicable disease shall be treated as confidential. and will be limited to school The district will share information only with staff on a "need-to-know" basis. If it is necessary to When the district must inform a person of another's about another person's condition (due to exposure, for instance), the person will be notified of the confidentiality of district will inform that disclosure. In addition, any communication person of the duty to keep the information confidential. The district will communicate about a student's

communicable disease shall be consistent with that ~~the~~ student's IEP or Section 504 Plan, if any.

Staff Training. Staff will receive training regarding communicable diseases and the requirements of this policy and any adopted procedures as part of the training received under the Workplace Injury Prevention and Safety Committee policy.

Reporting. ~~School staff who learn that an individual has a communicable disease will report it to the proper authority as required by Title 173 Nebraska Administrative Code Chapter 1~~

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: August 9, 2021; March 10, 2025

4017

Relations with Employee Collective Bargaining Associations

The board of education recognizes the right of staff members to belong to ~~professional employee~~ organizations for bargaining purposes pursuant to state statutes. The board will negotiate with employee associations ~~organizations~~ that have been established ~~certified or recognized~~ in accordance with public employee bargaining statutes and will negotiate with local collective bargaining unit representatives at mutually agreeable times. ~~The board or administration will coordinate with certified or recognized organizations for purposes of collective bargaining.~~

~~To facilitate an amicable relationship between the district and any local employee associations, the~~ The district will allow ~~professional employee associations~~ ~~organizations~~ to make reasonable use of district facilities for meetings outside the school's ~~district's~~ and the employees' work hours. With administrative approval, associations ~~organizations~~ may use district resources, post notices of meetings, and ~~provide~~ other information on bulletin boards designated for this purpose, and use district e-mail and mail boxes ~~mailboxes~~ for delivery of employment-related information ~~specific to the organization~~. Associations ~~Organizations~~ must pay for all supplies used, damage caused, or the loss or theft of borrowed property.

~~For purposes of recruiting new members, organizations may host or attend certain meetings of certificated staff outside the district's and the employees' work hours. Attendance at any staff meetings does not include all-staff, building-level, committee, or other meetings called by the district, unless those meetings are open to other organizations or if required by law.~~

~~Unless otherwise specified in this policy or permitted law, organizations will be treated equally, and the district will not designate any day or break by reference to any specific organization.~~

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: September 13, 2021; September 8, 2025

4019

Workplace Injury Prevention and Safety Committee

The school district is committed to providing and maintaining a safe work environment, and to taking reasonable precautions for the safety of the students, employees, visitors, and all others having business with this school district. Every employee district should show concern for the safety of fellow employees, students, and members of the public. The district shall have a safety committee as required by Nebraska law. Members of the safety committee shall **may** be established through the collective bargaining process.

The committee shall **will** adopt and maintain a written injury prevention program. The committee shall **will** participate in the development of safety education, training, and the establishment of safety rules, policies and procedures pursuant to this policy, the district's written injury prevention program, or as otherwise provided by law. Training for employees shall **will** be conducted annually.

The workplace injury prevention and safety committee shall **will** maintain minutes of all meetings and file them in the district office. The committee shall **will** implement accident investigation, record keeping procedures, safety rules, safety and health training, and policies. The district shall **will** maintain records for at least three years, or longer if directed by the Department of Labor.

The committee shall **will** meet at least once every three months or more frequently in the event of an employee complaint or of a job-related injury or death. The workplace injury prevention and safety committee shall **will** keep written minutes of all meetings, and provide a copy to the superintendent or designee who shall **will** maintain the minutes in the district's administrative offices for a period of at least three years, unless otherwise instructed by the Department of Labor.

The workplace injury prevention and safety committee shall **will** develop an injury prevention plan and present it to the board. The plan should be developed and presented in the spirit of employees working together in a cooperative, non-adversarial effort to promote safety at the work sites within the district.

The superintendent or designee shall **will** assure that the safety training for employees is reviewed annually or more frequently, if needed. He or she shall **will** provide the following, as set forth in the initial written Employer's Injury Prevention Plan:

1. Initial safety orientation on rules, policies, and job specific procedures for new employees or employees who are assuming new and different duties within the school district, if appropriate.
2. Job specific training for employees before they perform potential hazardous work.
3. Periodic refresher training and dissemination of information on an annual basis, or more frequently if so designated by the administrator, for employees regarding the injury prevention plan of the unit and safety rules, policies, and procedures pertaining to safety within the school district.

In the event of a death in the workplace, the workplace injury prevention and safety committee ~~shall~~ **will** forward to the Department of Labor within 15 working days a copy of any review of the matter made by the workplace injury prevention and safety committee.

The superintendent or designee ~~shall~~ **will** establish or cause to be established record-keeping procedures to control and maintain all accident and injury records pertaining to accidents and injuries within the district or activities under the control of the district. Such records ~~shall~~ **will** be kept for at least three years, or longer if so advised by the Department of Labor.

The workplace injury prevention and safety committee will confer with the district's crisis team and ~~shall~~ **will** review the district's All-Hazard School Safety Plan upon its adoption by the crisis team.

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: October 11, 2021; September 8, 2025

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a ~~parent or guardian~~ **Parent** to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

"Parent" means parent, guardian, or educational decisionmaker of the student. "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her ~~parent or guardian~~ **Parent**.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student:

1. Brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event;
2. Engages in violent behavior capable of causing physical harm to another student or school employee.

As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a ~~parent or guardian~~ Parent at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. ~~Prior~~ **After the principal has determined that a short-term suspension is necessary, but prior** to commencement of the short-term suspension, the student **and the Parent** will be given oral ~~or~~ **and** written notice of the charges against the student. ~~They student~~ **the student** will be advised of what ~~he or she~~ **the student** is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to ~~explain~~ **present evidence of** the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's ~~parent or guardian~~ **Parent**, describing:
 - a. ~~T~~he student's conduct, misconduct or violation of the rule or standard; ~~and~~
 - b. ~~T~~he reasons for the action taken;
 - c. **The actions made by the school to try to discontinue or alleviate the behavior of the student prior to considering suspension;**
 - d. **Resources the school is able to provide or recommend to assist the student; and**
 - e. **How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school.**
4. An opportunity will be given to the student, and the student's ~~parent or guardian~~ **Parent**, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the ~~parent or guardian~~ **Parent**, is to attend the conference. **If no conference has been held, a Parent may submit a**

written request to the suspending principal before the student returns to school.

5. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, under the following conditions: two days for every day missed.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. ***Definition of Weapon.*** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. ***Definition of Firearm.*** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the

end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's ~~parent or guardian~~ **Parent**. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-

appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);

7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or *packaging*, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation, or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the

actual substance possessed is a controlled substance by Nebraska law;

- f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
- i. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- j. Violation of the district's acceptable computer use policy;

- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or “look-a-like” weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school’s audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion or mandatory reassignment

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's ~~parents or guardian~~ **Parent** with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;

- c. Resources the school is able to provide or recommend to assist the student;
 - d. How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school;
 - e. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork;
 - f. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - g. A statement that the principal, legal counsel for the school, the student, the student's parent **Parent**, or the student's representative ~~or guardian~~ has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - h. A form on which the student, the student's parent, ~~or the student's guardian~~ **Parent** may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a)

interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student, ~~the student's parents, guardian~~ **Parent**, or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student's ~~parent or guardian~~ **Parent** may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The superintendent may also provide an additional list of hearing examiners that may include hearing examiners employed by or under contract with the school district. The student or the student's ~~parent or guardian~~ **Parent** must, within five school days, select a hearing examiner to conduct the hearing who was recommended, or provided as an alternative hearing examiner, or included on an additional list, if any, pursuant to this subdivision and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's ~~parent or guardian~~ **Parent** of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's ~~parent or guardian~~ **Parent**, except with the consent of all the parties.

8. The principal or legal counsel for the school, the student, and the student's ~~parent, guardian~~ **Parent**, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: June 11, 2018

Revised on: July 8, 2019; July 13, 2020; June 12, 2023; June 10, 2024

Reviewed on: January 10, 2022; May 11, 2026

5048
Emergency Response to Life Threatening Asthma or
Systemic Allergic Reactions (ANAPHYLAXIS)

School employees will comply with the requirements of the NDE Rule 59 "Protocol: ~~protocol~~ entitled, "Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" (Protocol) to address incidents of anaphylaxis involving students at school when those students do not have existing response plans. For students with individual self-management plans, Section 504 plans, or Individualized Education Programs (IEP) addressing asthma or anaphylaxis responses, school employees will comply with those plans. The district shall procure and maintain the equipment and medication necessary to implement the ~~protocol~~ Protocol.

The superintendent shall obtain the required signature(s) of one or more physicians ~~Prescribing Health Care Practitioners~~ licensed to practice medicine in Nebraska on the ~~Protocol~~ form entitled "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" (~~Protocol~~). The superintendent shall publish this policy and Protocol in each ~~student and~~ employee handbook.

The superintendent shall arrange to have a qualified medical person ~~professional~~ train employees, and for training updates as necessary. This may be a medical doctor, qualified school nurse, or other person qualified to train staff on the medication of students.

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: February 14, 2022

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements.

~~Staff members who submit their resignations to the board of education by April 15th will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.~~

SELECT ONE OF THE FOLLOWING PARAGRAPHS

Staff members who submit their resignations to the board of education by the earlier of (a) April 15th or (b) the date designated in a written request of the school board or the administrators to accept employment for the next school year pursuant to section 79-829 (provided that such acceptance date may not be earlier than March 15th of each year) will be released from the next school year's contract. Staff members who refuse to fulfill their contractual obligations will be reported to the **Commissioner of Education**.

OR

Staff members who submit their resignations to the board of education after _____ but before _____ **[insert whatever date your district uses]** will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Suitability determinations will be made solely by the district and will be based upon, but not limited to, experience, quality, availability of adequate candidates, effect on extracurricular programs, class offerings, and effect on students. Staff members who refuse to fulfill their contractual obligations will be reported to the **Commissioner of Education**.

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: November 8, 2021; December 8, 2025

5001 Compulsory Attendance and Excessive Absenteeism

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences – Physical or Mental Illness

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness

and as documented by a credentialed health professional, provided the documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

Excused Absences - Others

The following **additional** absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. ~~Physical or mental illness of the student (a physician's verification is required after four (4) consecutive days of absence for illness)~~
2. Severe weather
3. Medical appointments for the student
4. Death or serious illness of the student's family member
5. Attending a funeral, wedding or graduation
6. Appearance at court or for other legal matters
7. Observance of religious holidays of the student's own faith
8. College planning visits
9. Personal or family vacations

Excessive Absenteeism

When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parent or guardian. When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardians and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 10 unexcused absences or the hourly equivalent in semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the

student's attendance, unless the Attendance Officer determines that such a meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than twenty days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

Making Up Absences

See Parent/Student Handbook for the procedure.

Adopted on: June 11, 2018

Revised on: June 10, 2024; July 14, 2025

Reviewed on: December 13, 2021; July 15, 2024

5001 Compulsory Attendance and Excessive Absenteeism

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when attendance is made impossible or impracticable by severe weather conditions or by the mental or physical illness of the student or a child whom the student is parenting.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences – Physical or Mental Illness

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness

and as documented by a credentialed health professional, provided the documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian:

1. Physical or mental illness of the student (a physician's verification is required after four (4) consecutive days of absence for illness)
2. Severe weather
3. Medical appointments for the student
4. Death or serious illness of the student's family member
5. Attending a funeral, wedding or graduation
6. Appearance at court or for other legal matters
7. Observance of religious holidays of the student's own faith
8. College planning visits
9. Personal or family vacations

Excessive Absenteeism

When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer may send written notification of the student's total absences to the student's parent or guardian. When a student receives 5 unexcused absences or the hourly equivalent in any semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardians and offer to meet with the student's parents or guardians to discuss any barriers to the student's attendance. When a student receives 10 unexcused absences or the hourly equivalent in semester, the Attendance Officer will send written notification of the student's total absences to the student's parent or guardian and shall schedule a meeting with relevant stakeholders to discuss and address any barriers to the student's attendance, unless the Attendance Officer determines that such a

meeting would not be productive in facilitating the student's regular attendance.

When a student is absent more than twenty days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 23 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

Making Up Absences

See Parent/Student Handbook for the procedure.

Adopted on: June 11, 2018

Revised on: June 10, 2024; July 14, 2025

Reviewed on: December 13, 2021; July 15, 2024

5003 Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;
2. is a resident of this school district;
3. ~~is or~~ a resident of another school district attending a private, denominational, parochial, or exempt school, **but only**. ~~For residents of another school district, the student is only eligible to part-time enroll if~~
 - a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity; ~~or~~
 - b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;
4. has not graduated from high school; and
5. has not received a graduate equivalency diploma.

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by August 1 prior to the year of enrollment. For second semester high school courses, the application must be filed by December 15. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of students is subject to limitations for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, course-related activity, or an extracurricular activity or sport, unless the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational or parochial school may not participate in extracurricular sports and activities sponsored by the school district.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 **total** credit hours per semester, **when combining the exempt school credit hours and credit hours taken on a part-time basis at the school district** and ~~enrolled in the number of credit hours at this school district set out below.~~ Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. ~~Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only~~

~~participate if they enroll in at least 5 credit hours per semester on a part-time basis.~~ Any such students who desire to participate in extracurricular sports and activities at the school district must enroll in the following number of credit hours from the school district:

1. For extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member: 5 credit hours.
2. For extracurricular sports and activities governed by a national or state organization other than an athletics or activities association, such as FFA: the minimum number of credit hours offered by the school district as required by that national or state organization.
3. For extracurricular sports and activities not regulated or governed by any such entity: [INSERT NUMBER 0-5 credit hours]

All students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: June 11, 2018

Revised on: June 12, 2023; July 14, 2025

Reviewed on: December 13, 2021; February 9, 2026

5004

Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for insuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. Option Student Defined.** Option student means a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. Resident School District Defined.** Resident school district means the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. Option School District Defined.** Option school district means the school district that a student chooses to attend other than his or her resident school district.
- d. Elementary School Defined.** Elementary school means grades K-5.
- e. Middle School Defined.** Middle school means grades 6-8.
- f. High School Defined.** High school means grades 9-12.
- g. Individual Student Defined.** Individual Student means the individual person seeking to begin attendance as an option student in the school district and who such person's parent or legal guardian has identified in a written application for option enrollment submitted to the school board.
- h. Applicants Defined.** Applicants means the Individual Student together with all siblings of the Individual Student.
- i. Siblings Defined.** Siblings means all children residing in the same household on a permanent basis who have the same mother or father or who are stepbrother or stepsister to each other who have not received a high school diploma or its equivalent.

2. **Persons Entitled to Apply for Option Enrollment of Students.** Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.
3. **Duties, Entitlements and Rights of Option Students.** Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

Automatic Acceptance. The option school district must automatically accept applications of Individual Students under the following circumstances:

- a. The Individual Student relocates in a different school district but wants to continue attending his or her original resident school district and the Individual Student has been enrolled in his or her original resident school district for the immediately preceding two years (in which case the time deadlines are waived);
 - b. The Individual Student relocates in a different school district but wants to continue attending the option school district (in which case the time deadlines are waived); or
 - c. The Individual Student is a sibling of an option student enrolled in the option school district.
5. **Standards for Acceptance or Rejection of All Other Option Students.** For Individual Students not entitled to automatic acceptance as described in the preceding section, no application for option enrollment may be accepted if enrollment in the school district if any of the Applicants would exceed the school district's capacity as described in this section

- a. **Special Education Capacity.** Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that **any of the student Applicants** has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been identified as a student with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's designee who must determine if the school district and the appropriate class, grade level, or school

building has the capacity to provide **all of the applicant Applicants** the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

- b. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, and projected number of students with which the option school district will contract based on existing contractual arrangements. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.
- c. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- d. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an **any application for option student enrollment** when acceptance **enrollment of any** of the student Applicants:

 - i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to **any of the student Applicants**;
 - ii. Would require the procurement of new equipment, technology, or furnishings;
 - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
 - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;

- v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.
 - e. **Prohibited Standards.** The school district shall not base the decision to accept or reject ~~an option student on the student's~~ **the application of the Individual Student on any of the Applicants'** previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.
 - f. **Order of Acceptance.** If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, class, grade level or school building, applicants shall be accepted ~~in the following order:~~
 - i. ~~students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;~~
 - ii. ~~thereafter, option students shall be accepted into such program, class, grade level or school building in the order in which written applications were received by the school district.~~
 - g. **Maximum Capacity Report.** The school district will annually establish, publish, and report the capacity for each school building under the district's control pursuant to procedures, criteria, and deadlines established by the Nebraska Department of Education.
6. **False or Misleading Option Applications.** If, prior to the student's **Individual Student's** attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information **about any of the Applicants**, the option application will be rejected.
7. **Academic Credits and Graduation.** The school district shall accept credits toward graduation that were awarded by another school district, and shall award a diploma to an option student if the student meets the graduation requirements of the school district.
8. **Information Regarding Schools, Programs, Policies and Procedures.** The school district, its officers and employees, shall

make information about the school district and its schools, programs, policies and procedures available to all interested people.

9. Procedure for Students Optioning Into or Out of the School District.

- a.** The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district shall be deemed submitted when the application is actually received in the school district's business office.
- b.** On or before April 1st, the school district shall notify the parent or legal guardian of any ~~student~~ **Individual Student** who has submitted an application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

10. Late Applications and Requests for Release

- a.** The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:
 - i. When the district has already entered into contracts with teaching staff for the following school year;
 - ii. When the district has already contracted for the performance of specific services for the student;
 - iii. When the release of the student would have a negative financial impact or loss of revenue for the district.
- b.** The board of education will approve late applications to option into the district under the following conditions:
 - i. When the resident district has released the student, or if the student is an option student at the time of such application

and applying to become an option student at a subsequent option school district, a release approval from the option school district the student is attending at the time of such application;

- ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;

OR

- b. The board of education will deny all applications to option into the district that are received by the district after March 15 of the school year prior to the student's requested enrollment.

The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

11. Students Who Do Not Need a Release from the Resident District

- a. A student does not need to be released from his/her resident district or the option school district the student is attending at the time of application under the following circumstances:
 - i. When the student has relocated to a different resident school district after February 1
 - ii. When a student's option school district merges with another district effective after February 1
- b. The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

12. Cancellation of Option.

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the

option school district and the resident school district for approval for the following year.

- b.** Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

13. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: June 11, 2018

Revised on: June 12, 2023; June 10, 2024

Reviewed on: December 13, 2021; February 9, 2026

6009

Grade Placement and Academic Credits of Transfer Students

~~Subject to a determination on grade placement based on the criteria set forth below, a~~ The district will use the criteria outlined below to determine both the grade-level placement and the academic credit awarded to transfer students. The administration is the final decision-maker and decisions made pursuant to this policy may not be appealed to the board of education.

Transfer from an Accredited School District.

A student transferring from an accredited school generally will be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

Elementary Level Students

~~The appropriate level of placement for elementary level students may be determined by, but not limited to, consideration of~~ student's building principal may place a student into a grade level that is different from the accredited school from which the student is transferring after considering the following information:

- ~~Student's~~ Chronological age
- Previous public school or private school experience
- ~~Diagnostic test data~~
- ~~Achievement test data~~
- ~~Criterion-referenced test data~~

Secondary Level Students

~~The appropriate level of placement for secondary students may be determined by, but not limited to, consideration of the following information:~~

- * ~~Chronological age~~
- * Previous public school or private school experience and Academic transcript received from the accredited school of origin
- * Standardized Testing data from the accredited school of origin, including but not limited to, standardized achievement test data, criterion-referenced test data, classroom testing data, and diagnostic test data
- * ~~Criterion-referenced test data~~
- * Final examination test Testing data
- * ~~Diagnostic test data~~
- * From any tests or assessments conducted by the school district

~~The district will accept credits toward graduation that were awarded by an accredited school district and which, in the professional judgment of the administrative team, are sufficiently rigorous and comparable to the district's offered courses of study. A student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirement in order to be awarded a diploma from the district.~~

~~Students who transfer from~~ All credits awarded to a student by an exempt (home) school and/or a non-accredited institution will be counted towards applicable graduation requirements for the transferring student. ~~not be awarded any credits to be counted toward high school graduation requirements for any courses or credits awarded by an exempt (home) school and/or non-accredited school.~~

Transfer From a Non-Accredited School.

~~A student or a parent/guardian of a student who is transferring into the discretion of the building principal in consultation district from a non-accredited school must provide the district with copies of all materials that have been used to provide instruction to the superintendent of schools. The student that the family would like the district to consider in determining the appropriate grade level at which to place the student and credits to be awarded to the student. The student's building principal will consider all of the factors listed above and will also then consider the student's performance on the district's internal benchmark tests. those materials and the following factors in determining the grade level placement for the student:~~

- Student's chronological age
- Previous school experience
- Materials submitted by the student or family pursuant to this policy
- Testing data from any tests or assessments conducted by the school district

~~The district will only award credit toward graduation from courses while the student was in a non-accredited school if the student can demonstrate mastery of the concepts required for completion of that course. Mastery will be assessed by standard and nonstandardized testing, at the discretion of the administration.~~

However, the administration may, in its discretion and subject to regulatory requirements, grant a student credits towards meeting graduation requirements for core curriculum courses (not elective courses) completed by the student in a non-accredited or non-approved school if the student is able

to demonstrate mastery of the subject matter and completion of course requirements, other than attendance, at a level required for other students to receive credit and to demonstrate that the student has received instruction in such course(s) comparable to that which the student would have received by attending an accredited or approved school.

Multiple Enrollments and Re-enrollments In the Same Semester

Students from non-accredited schools who disenroll and then re-enroll in the district multiple times during the same semester will be permitted to resume the grade placement that the student was in at the time of the prior enrollment. However, students who fail to attend the total number of days per semester required of enrolled students will not be eligible to receive credit for the partial semester of enrollment.

The district will not retroactively award credit for time spent in exempt or non-accredited status.

A student's eligibility to participate in extracurricular activities upon re-entry is subject to all eligibility rules and the district's policies governing extracurricular eligibility.

Placement of International Students.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a foreign country, other than the US.

Graduation Requirements

Regardless of the school(s) previously attended, a student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirements to be awarded a diploma from the district.

Adopted on: June 11, 2018

Revised on: July 14, 2025

Reviewed on: March 14, 2022

Artificial Intelligence Student Use of AI Tools

As used in this policy, artificial intelligence tools ("AI Tools") mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChaptGPT, Gemini, Claude, Google Bard, and similar programs other chatbots.

~~The board recognizes that among other resources, when properly used, AI Tools may be useful to student learning. However, students and staff must ensure that provide valuable source information to students and teachers in relation to the district's academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:~~

- ~~1. Students may not use AI tools on any assignment, test, or project unless the staff member has given express permission for the student to do so. Staff Member permission to use an AI tool on one assignment does not carry over to other assignments. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers staff members will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.~~
- ~~1. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.~~
- ~~2. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:~~
 - ~~a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.~~

- b. ~~Give~~ In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the ~~specific~~ AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.
 - c. ~~Never copy and paste~~ In no instance may the output from one or more ~~the~~ AI Tools be copied and placed within ~~into the~~ a student's work as if the student wrote such section himself or herself. ~~For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.~~
- 3. ~~Students may never use AI Tools to:~~
 - a. ~~Cheat on any assignment, test, or quiz;~~
 - b. ~~Help answer questions on a test or quiz without staff member permission;~~
 - c. ~~Make or share deepfakes or fake images, audio, or video of any real person;~~
 - d. ~~Make or share sexual, nude, or intimate images of any real person—even if the image is fake or AI-made;~~
 - e. ~~Bully, harass, threaten, intimidate or impersonate any person;~~
 - f. ~~Place another student or staff member name, photo, voice, or personal information into an AI Tool without staff member authorization;~~
 - g. ~~Use AI Tools to bypass accommodations, content filters, or school security.~~
- 4. ~~A student may use AI Tools as an accommodation if his/her IEP team or Section 504 committee has approved use of the tool. The student must disclose the use of AI Tools to the staff member grading the assignment.~~
- 5. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
- 6. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may

impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: November 10, 2025

Revised on: _____

Reviewed on: _____

Items for Recycle:

- 6 old lab monitors
- Projector VGA
- 43 LG TV
- Access Points
- Old Eakes printers - 4
- Old Old Macbook & ipad
- Old Chromebooks
- 1 Axis 360 Camera
- 13 Lenovo 100e Gen 2
- 84 Lenovo 100e Gen 3
- 7 Lenovo 300e Gen 3
- 18 300e Gen 3
- 4 Computer carts

Shoulder Pads	Helmets
4	23

Athletics		Cold Tub	complete but hasn't been used in years		?
Ag Shop		Drill press			good
Maintenance		15 gallon sprayer			good
athletics		Mat pads -13	24"x48"x1"		well used
Maintenance		5 chain link panels	Makes 12' wide x 12' long x 8' high with a gate and covered top		good







5018

Parent Involvement in Education Practices

For purposes of this policy, “parent” includes a parent, guardian, or educational decisionmaker (a person designated or ordered by a court to make educational decisions on behalf of a student).

The school district recognizes the importance of parental involvement in the education of their children. To the extent practicable, the school district will make a reasonable effort to make any learning materials, including original materials, available for inspection by a parent upon request.

The school district will take the following steps to ensure that the rights of parents to participate in the education of their children are preserved.

1. Parents will be provided access to textbooks, tests, activities information; digital materials; websites or applications used for learning; training materials for teachers, administrators, and staff; procedures for the review and approval of training materials, learning materials, and activities; and other curricular materials (“curricular materials”) as follows:
 - a. A parental request to review specific curricular materials (written, visual, or audio) should be made to the principal of the building where the curricular materials are used.
 - b. The building principal will assess the request and determine the allowable volume and time frame of the review to prevent disruption to the efficient operations of the district.
 - c. The purpose of this provision is to allow reasonable access to the extent practicable. Individuals who make requests (a) for the purpose of adding staff burden; (b) at an unreasonable frequency or volume; or (c) for purposes inconsistent with the efficient operations of the district may be denied access to materials.
 - d. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided

with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

2. Parents will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
 - a. Parents are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.
 - b. Parents may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents may request that their children be excused from testing (except as provided below), classroom instruction, learning materials, activities, guest speaker events, and other school experiences ("school events") that parents find objectionable.
 - a. Parents must submit this request in writing to the building principal for consideration.
 - b. Building principals may excuse a student from any school events at the parent's written request if, in the principal's professional judgment, excusal from the activity would not result in diminution of the student's educational experience.
 - c. When the building principal determines it appropriate, alternative experiences may be provided for the student by the school.
4. Parents will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.

5. Parents will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
6. Parents will be informed of the circumstances under which they may opt-out of state and federal assessments.
 - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.
 - b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot “approve” the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.
 - c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents of eligible students with reasonable notice prior to the exam being administered. Parents wishing to opt their students out of the NAEP assessment must notify the district in writing at least five days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.
7. Parents will be notified of their right to remove their children from surveys prior to district participation in surveys.

- a. The principal must approve all surveys intended to gather information from students before they are administered to students.
- b. Students' participation in surveys is voluntary. Parents may restrict their child from participating in any survey.
- c. If the school administers (1) a survey requesting that students provide sexual information, mental health information, medical information, information on health-risk behaviors, religious information, information of political affiliation, or any other information that the school board deems to be sensitive in nature or (2) a non-anonymous survey requesting students provide information relating to drug, vape, alcohol, or tobacco use, the school district shall, at least fifteen days prior to the administration of the survey, notify parents, guardians, and educational decisionmakers of students that are to receive such survey. The notice will be made through the school's electronic notification system or by physical mail to the address on file for the student. The notice will describe the nature and types of questions included in the survey, the purposes and age-appropriateness of the survey, how information collected by the survey will be used, who will have access to such information, the steps that will be taken to protect student privacy, and whether and how any findings or results of such survey will be disclosed.
- d. Parents have the right to: (1) request that a copy of the survey be sent through the school's electronic notification system or physical mail to the address on file for the student, (2) review the survey in person at the school, and (3) exempt their child from participating in the survey.
- e. Unless required by federal or state law or regulation, school personnel administering any survey shall not disclose personally identifiable information of a child.
- f. No survey requesting sexual information of a student shall be administered to any student in kindergarten through grade six.
- g. The district will also comply with any survey requirements found in the district's policy on Protection of Pupil Rights.

8.The district will make this policy accessible by a prominently displayed link on its public website. Any amended policy will be made accessible within a reasonable time of its amendment.

Adopted on: June 11, 2018

Revised on: January 11, 2021; June 9, 2025

Reviewed on: July 8, 2019; July 13, 2020; January 10, 2022; June 13, 2022;
June 12, 2023; June 10, 2024

5044

Safe Pupil Transportation Plan

It is the goal of the school district to provide safe, comfortable and reliable transportation for bus-riding school children.

1. Emergency Procedures

a) Mechanical breakdown

In the event of a mechanical breakdown, the driver will:

- 1) Stop the vehicle in a safe location
- 2) Keep passengers in the vehicle, if it is safe to do so
- 3) Take steps to warn motorists, by activating hazard lights and placing emergency triangles
- 4) Radio or call for assistance

b) Injuries/Medical Emergencies

If a student is seriously injured or suffers from a medical emergency, the driver will stop the vehicle at the first safe opportunity. The driver will provide emergency medical assistance in accordance with the driver's first aid training. The driver will notify the school district of the emergency using the radio or other communication equipment. The district will then summon emergency medical services by immediately calling 911 and notify administrative personnel.

c) Severe Weather

1) Tornadoes.

If the driver determines that there is likelihood that a tornado will hit the vehicle, and there is not an escape route available or time to drive to a safe location, the driver will evacuate the vehicle, taking only the first aid kit. The driver will take the students to the basement of a nearby building or to the nearest depression or ditch upwind (toward the storm) of the vehicle far enough away from the vehicle so that it will not roll over on the students. The driver should instruct students to cover their heads with their arms. If the students are wearing coats or jackets, they can be used to provide additional protection for their heads and bodies. If there is no time to evacuate the students after stopping the vehicle, the driver should have the students remain in

their seats and assume a protective position with their heads below window level.

2) **Winter Weather**

If the school district or driver determines that a trip is too dangerous to drive due to winter weather conditions, the district will cancel the trip.

Parents should ensure that students are appropriately dressed for winter conditions.

d) **Weapons, Hazardous Substances and Dangerous Contraband**

If a driver discovers that a passenger may have a weapon, hazardous substance or other dangerous contraband on the vehicle, he or she should remain calm and call for assistance. The driver should not inform passengers of the presence of the weapon or other contraband.

e) **Terroristic Threat**

If a driver receives a terroristic threat that he or she deems credible, he or she will notify the school district of the threat using the radio or other communication equipment. After consulting with school officials, the driver will determine whether the threat requires evacuation of the bus. The school will promptly notify the authorities of the threat.

For purposes of this policy, a terroristic threat is a threat to commit any crime of violence or to burn or damage property with the purpose of terrorizing another or of causing the evacuation of the bus or in reckless disregard of causing such terror or inconvenience

f) **Emergency Incident Reports**

Drivers will provide written documentation of any of the emergency events specified in this policy by completing the incident form attached hereto. This documentation must be submitted to the school administration within 24 hours of the event.

2. **Drop-off**

Drivers will drop students off at a location pre-determined through communication between the school district and parents /guardians. In the event the drop-off location is uncertain or

appears to be unsafe, the driver will communicate with school staff in the building to seek additional guidance.

In no event will a driver drop a student off in a location which in the reasonable judgment of the driver appears to be unsafe. Drivers who believe the drop-off location to be unsafe shall release students directly into the custody of a parent/guardian or shall return students to their school building.

3. **Evacuation of Students With Disabilities**

The transportation supervisor, in consultation with bus drivers and members of the administrative team, shall develop a written emergency evacuation plan for each bus route. The plan shall include an assessment of each student's ability to evacuate himself or herself as well as his or her ability to assist others. Disabled students should practice their evacuation skills as required of their non-disabled peers if possible during evacuation drills. Students or other individuals who will be assisting disabled students evacuate during emergencies should practice this skill during evacuation drills. Drivers or students who will be assisting with the evacuation process should be familiar with any equipment on the bus that would aid in the actual evacuation.

4. **Student Behavior on School Vehicles**

Riding school vehicles is a privilege, not a right. Students must comply with the following rules and all school conduct rules and directives while riding in school vehicles. In addition, students must also comply with the student code of conduct while riding in school vehicles.

a) **Rules of Conduct on School Vehicles:**

- 1) Students must obey the driver promptly.
- 2) Students must wait in a safe place for the bus to arrive, clear of traffic and away from where the vehicle stops.
- 3) Students are prohibited from fighting, engaging in bullying, harassment or horseplay.
- 4) Students must enter the bus without crowding or disturbing others and go directly to their assigned seats.
- 5) Students must remain seated and keep aisles and exits clear while the vehicle is moving.

- 6) Students are prohibited from throwing or passing objects on, from, or into vehicles.
- 7) Students may not use profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the vehicles.
- 8) Students may not carry weapons, look-a-like weapons, hazardous materials, nuisance items or animals onto the vehicle.
- 9) Students may carry on conversations in ordinary tones, but may not be loud or boisterous and should avoid talking to the driver while the vehicle is in motion. Students must be absolutely quiet when the vehicle approaches a railroad crossing and any time the driver calls for quiet.
- 10) Students may not open windows without permission from the driver. Students may not dangle any item (e.g. legs, arms, backpacks) out of the windows.
- 11) Student must secure any item or items that could break or produce injury if tossed about the inside of the vehicle if the vehicle were involved in an accident
- 12) Student must respect the rights and safety of others at all times.
- 13) Students must help keep the vehicle clean, sanitary and orderly. Students must remove all personal items and trash upon exiting.
- 14) Students may not leave or board the vehicle at locations other than the assigned stops at home or school unless approved prior to departure by the superintendent or designee.
- 15) Video cameras may be placed on buses, at random, to monitor student behavior on the bus.

b) **Consequences**

Drivers must promptly report all student misconduct to the administration. These reports may be oral or written. Students who violate the Rules for Conduct will be referred to their building principal for discipline. Disciplinary consequences may include:

- 1) Note home to parents
- 2) Suspension of bus riding privileges

- 3) Exclusion from extracurricular activities
- 4) In-school suspension
- 5) Short term or long term suspension from school
- 6) Expulsion

These consequences are not progressive, and school officials have discretion to impose any listed punishment they deem appropriate, in accordance with state and federal law and board policy.

c) **Records**

Records of vehicle misconduct will be forwarded to the appropriate building principal and will be maintained in the same manner as other student discipline records. Reports of serious misconduct may be forwarded to law enforcement.

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: February 14, 2022

5054 Student Bullying

Definition of Bullying. Nebraska statute defines bullying as “an ongoing pattern of physical, verbal or electronic abuse.” The Centers for Disease Control and Prevention defines bullying as “any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.” The District’s administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions includes both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying. Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district’s anonymous platform Safe Schools Alert to make this report. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations. School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the

educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's antidiscrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Adopted on: June 11, 2018

Revised on: September 10, 2018; July 13, 2020

Reviewed on: June 17, 2019; July 13, 2020; February 14, 2022; June 12, 2023; June 10, 2024; June 9, 2025

5057

District Title I Parent and Family Engagement Policy

The school district will jointly develop with parents a School-Parent-Student Compact that outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language the parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities such as training to help parents work with their children to

improve achievement. A goal of parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.

4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

Adopted on: June 11, 2018

Revised on: _____

Reviewed on: February 14, 2022; June 12, 2023; June 10, 2024; June 9, 2025

JUNE
2026

NASB BOARD QUICKS

A MONTHLY E-UPDATE OF KEY DATES FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS

2,000,000 Nebraskans 329,000 Students 1,700 Locally Elected School Board Members 260 Member Districts/ESUs ONE NEBRASKA

JOIN US *For the*

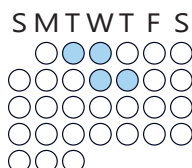
To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'.
If you do not have an email and password to log in or have forgotten it, please contact NASB at 402-423-4951 for assistance.
All Dates & Locations Tentative & Subject to Change

Events & Networking - <https://members.nasbonline.org/events>

Where Will NASBe This Month?*

Ainsworth; Ashland-Greenwood; Boise, ID; Broken Bow; Denver, CO; Hastings; Kansas City, MO; Kearney; Lewiston; Meridian; O'Neill; Ogallala; Omaha; Stapleton; Paxton; Wakefield; Wayne; and Wheeler Central

For ... Board Retreats, Engagement, Events, Golf, National Conferences, Strategic Planning, and more! *Items currently scheduled



JUNE
2026

JUNE

THIS
WEEK!

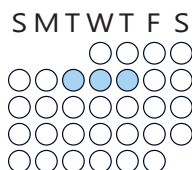
NASB Board Candidate Workshops

Tuesday, June 2 - Ainsworth, Hastings, and O'Neill
Wednesday, June 3 - Broken Bow, Ogallala, and Wayne
(Tuesday, August 4 - Alliance and Beatrice)
(Wednesday, August 5 - McCook and Omaha)



NASB Member Golf Outing - Wednesday, June 10 - Kearney Country Club

School Law Seminar - June 10-11 - Kearney



JULY
2026

JULY

ALICAP Summer Workshops

Tuesday, July 7 - Gering Civic Center
Wednesday, July 8 - Kearney Younes Conference Center South
Thursday, July 9 - Lincoln Marriott Cornhusker Hotel

ALICAP



NASB provides programs, services, and advocacy to strengthen public education for all Nebraskans. Learn more at www.NASBonline.org

JUNE
2026

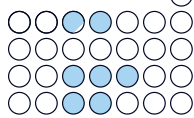
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AUGUST
2026

AUGUST

NASB Board Candidate Workshops

Tuesday, August 4 - Alliance and Beatrice
Wednesday, August 5 - McCook and Omaha



Area Membership Meetings begin Tuesday, August 18th

Tuesday, August 18 - Cody-Kilgore Wednesday, August 19 - Gering Thursday, August 20 - Kearney

Tuesday, August 25 - Nebraska City Wednesday, August 26 - South Sioux City

Tuesday, September 1 - Omaha Wednesday, September 2 - North Platte Wednesday, September 9 - York Wednesday, September 23 - Fremont

YOUR 2026 PLATINUM AFFILIATES

If your business would like to become an Affiliate Member of NASB, please visit:

<https://members.nasbonline.org/about-us/affiliate-members>

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