

Cordova School Board

Regular Meeting via Zoom Revised Agenda

May 22, 2020

7:00 PM

School Board Members

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Sheryl Glasen (Vice-President)

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Bret Bradford (Member)

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Mailing Address:

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Mt. Eccles Elementary	424-3236
District Office	424-3265

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Library. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at Wells Fargo, the U.S. Post Office, GCI television scanner and with KLAM local radio/website. Please check with the District Office if you should have any questions regarding meeting times/locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education, Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Alex Russin at arussin@cordovasd.org.

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website

www.cordovasd.org

Click on: Cordova School District Website

On the top of the screen there are drop down menus. Select "Policies"

Click on: Cordova School District Policy Manual

Instructions are provided. You may access a "Search" to locate necessary information

CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

May 22, 2020 Regular Meeting via Zoom Revised Agenda

7:00 PM

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

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* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

1. I move that the Board go into Executive Session to discuss a person, a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion.
2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

** The board invites public comment at this time on agenda and non-agenda items. Comment at this oral hearing is limited to three minutes per person and five minutes per group. **The public comment period is an opportunity for the board to hear the public's concerns. The board will not engage in discussions with members of the public during the comment period.** Public comment is scheduled during regular meetings only when the board takes formal action.

Cordova School District Goals

- 1) Develop Strategic Plan
- 2) Develop Comprehensive SEL Framework

Board Goals

- 1) Policy alignment
- 2) Increase Community Engagement
- 3) Strengthen Fund Balance
- 4) Clarify Board Role in Curriculum Review and Adoption

How do I access the Cordova School District School Board Policy Manual?

Please go to the Cordova School District Website: www.cordovasd.org

Click on Policies on the Menu Bar (blue)

Drop Down Menu Select Cordova School District Policy Manual

Instructions are provided. You may access a "Search" to locate necessary information.

You may use the Table of Contents to locate a particular policy.

You may print a policy by selecting the print option at the lower left portion of the policy

Cordova School District Board of Education

a. Call to Order/Pledge of Allegiance/Roll Call/Establishment of a Quorum

Time: _____

Pledge of Allegiance

Roll Call:

Barb Jewell _____

Tammy Altermott _____

Sheryl Glasen _____

Peter Hoepfner _____

Bret Bradford _____

Autum Deaton _____ (Student Council Representative)

_____ (Alternate Student Council Representative)

Establishment of a Quorum

Quorum YES _____

Quorum NO _____

Cordova School District Board of Education

b. Presentation of Certificates/Awards: None

Cordova School District Board of Education

c. Correspondence: None

Cordova School District Board of Education

d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)

None

Cordova School District Board of Education

e. Approve Meeting Agenda

Information: May 13, 2020 Regular Meeting Agenda

Motion: I move to approve the May 13, 2020 regular meeting agenda as presented.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS

Motion: FAILED

Comments:

Cordova School District Board of Education

f. Audience Comments:

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

g. Consent Agenda

- Information:
1. April 8, 2020 – Regular Meeting Minutes Draft
 2. BP/AR/E 6174.1 Education of Native-Indian Children Yearly Review (Second Read)
 3. Rich Sorenson--Stipend Program Reimbursement Request
 4. Tommy Dahill--Stipend Program Reimbursement Request
 5. 2020-2021 Potential Extra-Curricular Activities Stipends

Motion: I move to approve the Consent Agenda as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glaser ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments:

Ms. Jewell called the meeting to order at 7:04 pm via Zoom online. The Pledge of Allegiance followed.

Members Present via Zoom: Ms. Jewell, Ms. Glasen, Ms. Altermott, Mr. Bradford, and Mr. Hoepfner
Members via telephone: None
Members Absent: None
Quorum: Established

Staff Present: Superintendent Alex Russin, Principal Gayle Groff, Technology Director Jason Fastenau, Maintenance Director Josh Pearson, Budget & Finance Director Kristy Andrew, and Secretary Nora Dudley
Via Telephone: None
Staff Absent: Food Service Director Sandie Ponte and Principal Kate Williams

City Council Rep: None
Student Council Rep: None
CEA Rep: Laura Bowman (via telephone)
Visitors: None

PRESENTATIONS OR AWARDS/CERTIFICATES: None
CORRESPONDENCE: None
HEARINGS OF INVITED INDIVIDUALS OR GROUPS (Limited to 15 minutes per Individual/Group): None

APPROVAL OF REGULAR AGENDA:

Mr. Bradford moved to approve the April 8, 2020 regular meeting agenda as presented in the Board Packet. Mr. Hoepfner seconded.

Discussion: None
Motion: PASSED 5-0 (voice vote)

AUDIENCE COMMENTS REGARDING AGENDA ITEMS: None

CONSENT AGENDA:

Ms. Glasen moved to approve the Consent Agenda as presented in the Board Packet. Mr. Bradford seconded.

Discussion: None
Motion: PASSED 5-0 (voice vote)

REPORTS:

Student Council: None
City Council: None
Cordova Education Association: None

COMMITTEE REPORTS:

AASB Liaison: (Mr. Hoepfner)

- Mr. Hoepfner shared that due to COVID-19 he was not able to attend the AASB Spring Legislative Fly-In back in March and that at the Legislative level many things have been shifting and taking a bit longer due to implementing new safety and health mandates in the state.

Jr./Sr. High Site Council: (Ms. Altermott):
• No meeting (COVID-19).

Elementary Site Council: (Ms. Glasen):

- No meeting (COVID-19).

Curriculum Committee: (Ms. Jewell & Ms. Glasen):

- No meeting scheduled at this time.

Policy Committee: (Ms. Altermott & Mr. Hoepfner):

- Mr. Russin shared that there was no meeting scheduled at this time and that, due to COVID-19 mandates, the committee would figure out a way to meet [likely via Zoom] to discuss the remainder of the Chapter 5000 policies.

Safety and Facility Committee: (Mr. Bradford & Mr. Hoepfner):

- Mr. Russin shared there was a meeting scheduled for April 13, 2020 and that the committee would be discussing the annual APEI (Alaska Public Entity Insurance) premium credit program application which was due toward the end of April.

Strategic Planning Committee: (Ms. Jewell & Ms. Altermott):

- Mr. Russin shared that the strategic plan graphic was complete and that a work session could be scheduled with the Board to review.

Negotiations: (Ms. Jewell & Mr. Hoepfner):

- No negotiations

ADMINISTRATIVE REPORTS:

Activities Director- Ms. Ammerman

- Ms. Ammerman provided a verbal report and explained that, due to COVID-19, state mandates reported that all student activities were cancelled, including the Aurora Music Festival. She also included that options for the Athletic Awards night were being considered and that she was working on 2020-21 student activities, including the Fast Ferry Volleyball and Basketball Tip-Off Tournaments. Ms. Ammerman added that there would be a “Coaches Hub” where coaches could find information and resources in one location. Nothing further was added.

Mt. Eccles Elementary School-Ms. Groff, Principal

- Ms. Groff gave a verbal report and shared that Ms. Ponte and her staff have prepared and distributed over 4,000 meals for kids from -18 years of age so far during the closure of school buildings during COVID-19 health mandates. She thanked Mr. Pearson and his staff for helping the kitchen staff and for their work during the closure; Ms. Groff also added her thanks to Technology Department for their countless hours helping students and staff with their technology needs. No additional comments were made or questions asked.

Jr./Sr. High School-Ms. Williams, Principal

- Ms. Williams was not present to provide a verbal report. No comments or questions followed.

Technology Report-Mr. Fastenau

- Mr. Fastenau provided a verbal report and shared that the rollover to full time online education had had fewer issues than anticipated and that he was proud of all teachers for helping their students with immediate tech support. He also shared that the feedback from the Chromebooks survey was mixed, but the District was strongly considering the move to Chromebooks [instead of Macs] because they still met student needs, were more durable and less expensive, and they had additional features such as filtering use at home and installation of software easily and efficiently that the Macs did not have, among other things. No questions followed.

Maintenance Report-Mr. Pearson

- Mr. Pearson gave a verbal report and shared that he had been busy helping distribute meals and school/locker items to students. He stated that he was also working with the City creating a secondary alternate care site in the Jr./Sr. High School gym, band, and STEAM rooms. No questions followed.

Food Service Report-Ms. Ponte

- Ms. Ponte was not present. Mr. Russin provided a brief update on Ms. Ponte’s work. Mr. Hoepfner congratulated Ms. Ponte and her staff for distributing over 4,000 meals to students, to date. No questions followed.

Business Department Report- Ms. Andrew

- Ms. Andrew provided a verbal report. She elaborated briefly on developing financial changes at the legislature level, including the Governor’s recent vetoes to education funding. Nothing further was asked or added.

Superintendent Report-Mr. Russin

- Mr. Russin gave a verbal report. He shared that he was proud of the staff for their efforts and care in supporting our students' social and emotional needs during the transition to remote learning from home. He shared that he was meeting with the Admin Team several days a week and that principals were meeting once a week with school staff. He included that he had been working on filling the two open teaching positions: one at Mt. Eccles and the PE/Health position at the Jr./Sr. High School.

Ms. Altermott asked if there were any plans made for graduation. Mr. Russin explained that several scenarios were being discussed and planned for, as the COVID-19 situation seemed to be changing daily. He added that plans would be shared when confirmed. There was nothing further to add, and no questions were asked.

FINANCIAL REPORTS:

Ms. Andrew included the March 2020 Financials in the Board Packet. She answered general questions from the Board regarding Capital Projects funds. No further questions or comments were made.

INFORMATIONAL ITEMS:

1. Strategic Vision (Plan) Graphic Illustrations

Discussion: Mr. Russin proudly presented the completed Strategic Plan graphic. Ms. Jewell asked if considerations were being given for translations in other languages. Mr. Russin confirmed that translations of the graphic would be done in Spanish and Tagalog.

2. 2020-21 Staffing Update

Discussion: Mr. Russin shared that there were two open teaching positions at Mt. Eccles Elementary and another for Jr./Sr. High School (PE Health). Ms. Glasen asked how teachers would be arranged at the elementary school with such a high number of students in the lower grades. Mr. Russin shared that teaching assignments would be finalized later in the year after working on student numbers and schedule scenarios for Pre-K and Kindergarten grades.

NEW/UNFINISHED BUSINESS:

1. Mr. Bradford moved to approve the 2019-2020 School Calendar changed. Mr. Hoepfner seconded

Discussion: Mr. Russin explained that in the original 2019-20 calendar, there were two vacation days scheduled in April for the Aurora Music Festival, but due to COVID-19 and State mandates, all student activities were cancelled. He stated that his recommendation was to change those days to regular school days, which would change the last day of school to May 20 instead of May 22. Ms. Glasen noted that if students were able to return to school they would be missing two days of interaction with other students and staff. Mr. Russin agreed with Ms. Glasen’s comment and shared that he thought it unlikely that schools would reopen before the school year ends.

Motion: PASSED 5-0 (voice vote)

2. Mr. Bradford moved to approve the 2020-2021 School Calendar. Ms. Glasen seconded.

Discussion: Mr. Russin explained that he did not send out a survey this year, but used survey responses from previous years to produce this calendar, such as quarter-end dates before breaks, in-service days, etc. Ms. Jewell asked about only two days of Parent/Teacher conference instead of the usual three days. Mr. Russin explained that the Admin Team was considering a variety of scenarios based on parent participation at conferences.

Motion: PASSED 5-0 (voice vote)

3. Mr. Hoepfner moved to approve BP/AR/E 6174.1 Education of Native/Indian Children Yearly Review (First Read). Mr. Bradford seconded.

Discussion: Mr. Russin explained that the main changes in the policy were on the Exhibit, which included additions to be in better compliance with Federal requirements. No further comments or questions were asked.

Motion: PASSED 5-0 (voice vote)

4. Mr. Hoepfner moved to approve the Lightspeed Classroom Instructional Audio System purchase. Ms. Glasen seconded.

Discussion: Mr. Russin explained that the purchase would be made with Title I-C grant funds. No further comments were made.

Motion: PASSED 5-0 (voice vote)

5. School Board Member Committee Appointments 2020-2021

- AASB Liaison-Mr. Hoepfner
- High School Site Council-Ms. Glasen & Mr. Bradford (secondary)
- Elementary School Site Council-Ms. Altermott & Ms. Jewell (secondary)
- Safety-Facility Committee-Mr. Bradford & Mr. Hoepfner (secondary)
- District Strategic Planning Committee-Ms. Jewell & Ms. Altermott (secondary)
- Curriculum Committee-Ms. Glasen & Ms. Jewell (secondary)
- Policy Committee- Mr. Hoepfner & Ms. Altermott (secondary)
- Negotiations-Ms. Jewell & Mr. Hoepfner

Discussion: Ms. Jewell asked Mr. Russin if he could forward the roles and responsibilities for these committees to the Board members. Nothing further was added.

6. FY21 Budget Development

Discussion: Ms. Andrew addressed the Board and discussed the information provided in the Board packet. She shared that the budget is shaping up nicely and discussed major differences in the budget compared to the previous two years. She also provided documents showing the budget by functions and positions FTE by funds. Both Mr. Russin and Ms. Andrew answer general questions from the Board, no further questions followed.

CONTRACTS/MEMORANDUMS OF AGREEMENT: None

PERSONNEL: None

MISCELLANEOUS:

- Wednesday, May 13, 2020—Next Regular Board Meeting
- April 13, 2020--Safety-Facility Committee Meeting
- April 16, 2020--FY21 Budget Development Work Session
- April 29, 2020--FY21 Budget Development Work Session

PENDING AGENDA:

- New curriculum (as needed)
- Proposed Budget for New Fiscal Year
- Student Handbooks Approval
- School Board Scholarship
- Strategic Planning Work Session

AUDIENCE COMMENTS: None

BOARD COMMENTS:

- Mr. Hoepfner: Thanked Ms. Ponte and her staff for the great job and efforts in distributing meals for families in Cordova.
- Mr. Bradford: Congratulated the administration and staff for a job well done organizing and delivering distance learning platforms.
- Ms. Glasen: Echoed Mr. Hoepfner and Mr. Bradford’s comments and expressed appreciation for the work Mr. Keith Zamudio (former technology director) did with building the network and 1:1 technology program for staff and students and how that helped to make an easier transition in providing distance learning now.
- Ms. Altermott: Echoed Board members' comments.
- Ms. Jewell: Expressed that she was honored to be part of this Board and the district team.

EXECUTIVE SESSION: None

ADJOURNMENT:

Ms. Altermott moved to adjourn the meeting. Mr. Bradford seconded.

Discussion: None

Motion: PASSED 5-0 (voice vote)

Meeting Adjourned at 9:48 pm

ATTEST:

President

Clerk

Date

Date

Community and Parental Involvement

Note: Title 20 of the United States code mandates that school districts receiving Impact Aid funds have a policy ensuring all parents and community members, including IRA and traditional councils, have the opportunity to submit their views and active consultation relating to the district's education and co-curricular programs. Under the Every Student Succeeds Act, it is the law's intent to encourage the maximum participation by Alaska Natives in the planning and management of Alaska Native education programs.

Note: Under the Every Student Succeeds Act, "affected" school district are required to consult with local tribes or tribal organizations prior to submitting a plan or application for federally covered education programs. Affected districts are those that either: 1) have 50% or more of its student enrollment made up of Alaska Native students; or 2) received an Indian education formula grant under Title VI in the previous year that exceeds \$40,000. Consultation must be done "in a manner and in such time that provides the opportunity for such appropriate officials from Indian tribes or tribal organizations to meaningfully and substantively contribute to plans under covered programs." Federal programs requiring consultation between tribes and affected school districts include:

- [Title I, Part A \(Improving Basic Programs Operated by State and Local Educational Agencies\)](#)
- [Title I, Part C \(Education of Migratory Children\)](#)
- [Title I, Part D \(Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk\)](#)
- [Title II, Part A \(Supporting Effective Instruction\)](#)
- [Title III, Part A \(English Language Acquisition, Language Enhancement, and Academic Achievement Act\)](#)
- [Title IV, Part A \(Student Support and Academic Enrichment Grants\)](#)
- [Title IV, Part B \(21st Century Community Learning Centers\)](#)
- [Title V, Part B, subpart 2 \(Rural and Low-Income School Program\)](#)
- [Title VI, Part A, subpart 1 \(Indian Education Formula Grants to Local Educational Agencies\)](#)

The School Board recognizes that all parents and community members, including IRA and Traditional Councils, have a special interest in the education programs and cocurricular programs provided their children. To provide an opportunity for them to be meaningfully involved in the development, implementation, and evaluation of each school's educational and co-curricular program, all interested parties will mutually enter into Indian Policies and Procedures (IPP's), which are incorporated into and adopted as the policy of the School Board. [The policies must be drafted in accord with 20 USC 7704 and 34 CFR 222.94.](#) In addition, the following procedures will be used:

1. At a meeting of a School Board Advisory Committee called for that specific purpose, the principal will present a detailed description of that school's education program including curriculum (course description, scope and sequence) and program evaluation procedures as well as the co-curricular program provided. At least two weeks prior to that meeting public notice will be given through newspapers, public posting, and radio announcements, where appropriate, stating the agenda and purpose of the meeting. To further ensure community involvement, a written invitation will be sent to the IRA and/or Traditional Council.
2. During the planning and development of local education programs all parents and community members including IRA and Traditional Councils, will be actively consulted in the following way:
 - a. At each Advisory Committee meeting where program applications for financial assistance are reviewed all members of the public will be given an opportunity to present their views.
 - b. All members of the public will have an opportunity to present their overall views on the educational program and its operation.
 - c. All members of the public will have an opportunity to make recommendations concerning the needs of their children.

- d. All members of the public will be given the opportunity to comment on the way in which they can assist their children in realizing the benefits of the educational program.

(cf. 6020 - Parent Involvement)

Nondiscrimination

The School District certifies that all children participate in the school program on an equal basis regardless of age, sex, race, age, creed, color, national origin, or ethnic background and shall not be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity of the district consistent with Title IX of the Education amendments of 1972 and Title VI of the Civil Rights Act of 1964.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Educational Program

Note: Under the Every Student Succeeds Act, the government is dedicated to the development of curriculum materials that reflect the cultural diversity of Alaska Natives, instructional programs that make use of Native Alaskan languages, and programs and materials designed to address the needs of rural Alaska schools. This includes supporting the unique educational needs of rural school children by incorporating qualified Alaska Native elders and seniors.

The primary purpose of the educational program is to provide experiences by which individuals will learn within the context of their needs as well as the broader needs for which the district shares a responsibility. Under this assumption, the school is viewed as a link between the individual and learning resources and experiences available to meet both short- and long-range needs. To encourage the strongest and most viable linkage, the School Board recommends:

1. A program which is individualized to the maximum extent and which provides as many options as possible within educational goals statement previously made.
2. An organization plan by grade level or function which considers local expectations and efficiency of operation rather than an arbitrary pattern of organization. Individualization of program for students and optimum staff utilization demands an organizational plan based upon statement performance, skill grouping, and activity grouping rather than a rigid grouping by age, sex, or other non-educational basis.
3. A staff utilization procedure which establishes specific personnel needs based upon the programs requirements. All persons, directly or indirectly effect the school operation. Certificated, classified and resource personnel, as well as students in certain circumstances, are considered in developing procedures for staff utilization.
4. A guidance and individual program planning effort which assures the widest choice of alternatives to individual students over their period of formal education. Emphasis will be upon bringing the student in direct contact with those educational experiences and resources which best meet short- or long-range needs.

5. An assessment program which uses both subjective and objective measures in determining student performance and the effectiveness of the school program in achieving learning objectives. This program is an integral part of the guidance function and requires both the involvement and understanding of students and parents in its development.
6. A wide range of learning materials and techniques which will meet the needs of students and of those responsible for instructional or learning activities. Special consideration must be given to unique cultural and language requirements. Audio and video materials, as well as print materials, are particularly important to the concepts- of individualization and maximum learning options.
7. A program for bringing students, schools and communities together in various educational, cultural, and recreational activities. The Alaska High School Activities Association (AHSAA) is recognized as the authority for all high school interscholastic activities. The district accepts as binding all AHSAA rules and regulations for membership and competition. All activities will be made available to students on a nondiscriminatory basis.
8. Maximum use of community resources as an integral part of the curriculum. Budgetary and administrative procedures should promote this utilization with standards established at the district and community level.
9. A continuous program of curriculum development at the community and district level. In this way the program will remain dynamic from both a content and organizational standpoint. Innovative or pilot efforts should be encouraged within whatever constraints must be applied to afford protection of students from potentially harmful experimentation.
10. That in those areas which may be viewed as controversial, instructional procedures will be confined to a body of factual information with acceptance or interpretation left to the student. Religion is recognized as an important historic element but specific religion responsibility rests with the home and church. The Advisory Committee and parents should play a major role in determining how controversial issues will be handled BEFORE SPECIFIC CONTROVERSIES OR ISSUES ARISE. Areas often found as the source of controversy are sex education, alcohol, and drug education.
11. Special programs, such as Title 1, Migrant Education, and Indian Education be designed, implemented and evaluated with input from parents and teachers of involved students. Specific activities may include but are not limited to:
 - a. Notifying each child's parents and teachers in a timely manner that the child has been selected to participate in the program.
 - b. Informing parents and teachers of specific objective of the program.
 - c. Establishment of parent-teacher conferences.
 - e. Providing materials, suggestions and training to enable parents to promote education at home.
 - f. Providing timely information concerning the program's plans and evaluations.
 - g. Soliciting parents and teacher suggestions in planning and operating the program.
 - h. Facilitating volunteer or paid participation by parents in school activities.
 - i. Establishing parent advisory committees.

Legal Reference:

UNITED STATES CODE

20 USC §§ 7541-7546, Alaska Native Educational Equity, Support, and Assistance Act

20 USC § 7704 Policies and procedures relating to children residing on Indian Lands

CODE OF FEDERAL REGULATIONS

34 CFR 222.94 What provisions must be included in a local educational agency's Indian policies and procedures?

AASB Revised 3/2017

ADOPTED: 6/15/05

REVISED: 10/14/09

REVISED: 11/15/16

REVISED: 6/12/19

Note: A stated purpose of the **No Child Left Behind Act** *Every Student Succeeds Act* is to authorize the development of supplemental educational programs to benefit Alaska Natives, and to supplement existing programs and authorities in the area of education to further the purpose of the Act.

Modification of Educational Program to Allow Equal Participation in Programs by Native Students

When it becomes apparent that Native students do not have the opportunity to participate in an educational program on an equal basis with non-Native students, and the situation cannot be remedied by an administrative order, a task force comprised of teachers, students (if applicable), and parents will be created and charged with the specific duty of modifying the program to allow such equal opportunity to participation.

Parent and Tribal Involvement in Review of Impact Aid Applications

Each fall at the appropriate time, Impact Aid application cards will be distributed to the students at each school to be brought home and filled out by the parent/guardian. Upon return of the cards, they will be submitted to the Student Records office in the District Office where the formal Impact Aid application will *be* completed. Copies of the completed document will be sent to each school to be discussed at an Advisory Committee meeting, and sent home with students or mailed directly to the parents. Additionally, a copy of the completed document will be sent to the appropriate tribal officials, IRA Councils, Traditional Councils, and the Association of Village Council Presidents.

Dissemination of Program Plans for New Educational Programs

District wide education programs to be initiated by the district will be reviewed by the Curriculum **Review** Committee for approval prior to being submitted to the district School Board for action. In addition, new district wide programs will be discussed at an Advisory Committee meeting at each site called for the reason of discussing the program. Parents, community members, and appropriate tribal officials will be invited to the meeting. Information on the program will be sent home with students or mailed to parents. Appropriate tribal officials will be mailed information on the program.

When an individual site initiates a new program, it will be discussed at an Advisory School Board meeting called for the specific reason of discussing the program. Parents, community members, and appropriate tribal officials will be invited to the meeting and information on the program will be either sent home with students or mailed to parents. Appropriate tribal officials will be mailed information on the program.

Site initiated programs must be forwarded to the Curriculum Office *of the Superintendent* for review and approval by the Curriculum **Review** Committee prior to submittal to the district School Board for action.

Procedures for Assessing the Meaningfulness of Alaska Native/American Indian Input on IPP Policies

Each year the School Board will appoint a committee to assess the meaningfulness of community input on IPP policies. This committee will review the Alaska Native/American Indian input on, opportunity for input on, and the district's response to such input on the district's IPP policies. Should the committee determine that the district's policies and procedures require modification as a result of comments submitted by tribal officials and parents, its recommendations will be presented to the School Board for action at its next regularly scheduled meeting.

AASB Revised 3/2016

ADOPTED: 6/15/05

REVISED: 8/8/12

*Cordova School District
2020-2021 School Year (to be updated yearly by the Board)*

The purpose of these procedures is to ensure maximum participation in the district's programs by native village Corporations, Regional corporations and parents of Indian children residing on Indian Lands in compliance with 34 CFR Chapter II Part 222.94 (7-1-00 Edition).

The Cordova School District's goal under the Indian Policies and Procedures [IPP] is to ensure that all American Indian children of school age have equal access to all programs, services, and activities provided by the school district. To this end, the Cordova School District will consult with local tribes and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

*The Cordova School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the **FY 21** Impact Aid application.*

*The Cordova School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their **FY 21** Impact Aid application.*

It is the intent of the district to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874, amended 8/2/02), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by School Board action supersede all previous School Board action and are intended to bind the Governing Board, administration, and staff of the district.

Indian Policies and Procedures (IPP)

Note: Districts receiving federal Impact Aid are required to have “IPPs” or Indian Policies and Procedures.

POLICIES AND PROCEDURES:

The Cordova School District understands that the preferred method of communication with local tribal organizations and parents of Indian children is email.

1. POLICY

An LEA must disseminate relevant applications, evaluations, program plans and information related to the LEA's educational program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations

PROCEDURE 1.1

The following materials will be disseminated annually to Tribal officials [Native Community Leaders] and the parents of Indian students via the district website and/or print materials at appropriately noticed public meetings:

- Title VIII Application [FY21 Impact Aid]*
- Evaluation of programs assisted with Title VIII funds*
- Program plans and information related to the education programs of the district*
- Assessment data for Indian students and non-Indian students in the district*

PROCEDURE 1.2

An annual School Board meeting will be held in January for the discussion of the disseminated material as part of a regular School Board agenda. Tribal officials and Indian parents and staff will be notified at least five (5) days prior to the meeting. Notice will be posted in the District Office, school building offices, local post office, and District website. Notice will also be specifically emailed to the local Tribal Council.

2. POLICY

An LEA must provide an opportunity for tribes and parents of Indian children to provide their views on the LEA's educational programs and activities, including recommendations on the needs of their children and on how the LEA may help those children realize the benefits of the LEA's educational programs and activities. As part of this requirement, the LEA will:

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and*
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.*

PROCEDURE 2.1

Tribes and parents of Indian children may provide their views on the district's educational programs and activities, including recommendations on the needs of their children and on how the LEA may help those children

realize the benefits of programs and activities, at regularly scheduled monthly school board meetings, monthly school-based site council meetings, at bi-annual Indian Education Parent Advisory Committee meetings, and directly to the Superintendent and/or School Principal at any time throughout the school year. This may be done in writing (email, hand-written) or in-person.

PROCEDURE 2.2

The district will notify the tribal organization and parents of Indian children through email and public notice of the opportunity to submit comments and recommendations for district educational programs and activities at least five (5) days prior to meetings. The school board, at regularly scheduled monthly meetings, will afford opportunities to the public, including all parents and the tribal organization, to make comments as indicated on its standing agenda items: a. Audience Comments Regarding Agenda Items; and b. Audience Comments Regarding Non-Agenda Items.

PROCEDURE 2.3

The district will modify the method of communication (email) and the time of meetings to ensure maximum participation, as needed.

3. POLICY

An LEA must, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the educational programs and activities of the district. [34 CFR 222.94(a)(3)]. As part of this requirement, an LEA must:

- (i) Share relevant information related to Indian children's participation in the LEA's educational program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

PROCEDURE 3.1

The district will evaluate Indian children's equal access to participation in educational programs and activities through course/class enrollment, attendance records, team rosters, and after-school club/activity membership percentages in relation to school population enrollment.

PROCEDURE 3.2

At the junior and senior high school level, academic courses, including dual-college credit courses, Career and Technical Education pathway courses, and general graduation requirements, will be reviewed. After school activities, both sport-related and academic, will also be reviewed. At the elementary school level, general education course enrollment will be reviewed, along with attendance rosters for Homework Club (pending funding) and participation in age-appropriate club activities.

PROCEDURE 3.3

Tribes and parents of Indian children may provide their views, feedback, recommendation, and/or comments on Indian children's equal participation in educational programs and activities, including academic and non-academic opportunities, at regularly scheduled monthly school board meetings, monthly school-based site council meetings, at bi-annual Indian Education Parent Advisory Committee meetings, and directly to the

Superintendent and/or School Principal at any time throughout the school year. This may be done in writing (email, hand-written) or in-person.

PROCEDURE 3.4

The district will report and publicize the results of the evaluation of educational program and activity participation at the end of the school year, and no later than the beginning of the following school year, to the tribal organization and parents of Indian children, along with the community, at large, to allow for results of the evaluation to be considered and feedback provided by affected stakeholders.

4. POLICY

An LEA must, if necessary, modify the Indian Policies and Procedures based upon the results of any assessment or input described in 34 CFR 222.94(b).

PROCEDURE 4.1

Tribes and parents of Indian children may provide recommendations for changes to the IPPs at regularly scheduled monthly school board meetings, monthly school-based site council meetings, at bi-annual Indian Education Parent Advisory Committee meetings, and directly to the Superintendent and/or School Principal at any time throughout the school year. This may be done in writing (email, hand-written) or in-person.

PROCEDURE 4.2

Recommendations for changes to the IPPs will be reviewed by the Superintendent, the school board Policy Committee, and the Indian Education Parent Advisory Committee, as needed.

PROCEDURE 4.3

Recommendations for changes to the IPPs will be voted upon by the School Board, at a duly publicized meeting to the community, per recommendation of the Policy Committee.

PROCEDURE 4.4

Recommendations for changes to the IPPs require two “reads” of the School Board over a two-month period. Revisions will go into effect upon the second reading, unless a separate effect date is noted.

PROCEDURE 4.5

Revisions to the IPPs will be publicized and reflected in the approved minutes of the School Board’s meetings, which are accessible on the school district’s website. Notification to tribes and parents of Indian children will be made through social media, email, and public postings.

5. POLICY

An LEA must respond, at least annually, in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.

PROCEDURE 5.1

Within 30-days of receipt of comments received through the IPP consultation process, the Superintendent will respond in writing and disseminate comments through email (and other forms of electronic communication, as appropriate) to the tribal organization and parents of Indian children.

6. POLICY

An LEA must annually provide a copy of the IPPs to the affected tribe of tribes.

PROCEDURE 6.1

At the start of each school year, the Superintendent will email a copy of the district's IPPs to the tribal organization.

Reimbursement Request for Certificated Stipend Program

School(s) Attended: UAA

Dates Attended: Fall 2019, Spring 2020

Name of Course(s):	Semester / Quarter	Hours
<u>Honor in the Classroom</u>	<u>2</u>	
<u>Learning Disabilities Practice</u>	<u>2</u>	

Reimbursement Costs: Travel _____
 Tuition 620
 Special Fees _____
 COLA _____ *
 Total Amount Requested: \$ 620.00

* Check with district office for "dollar cost"
 # semester hours X dollar cost X 7 = COLA

Documentation Needed: Transcripts, grade report or letter from instructor verifying completion of course(s); plane/ferry ticket; copies of checks or receipts.

Stipend requests are to be presented to the chairman of the selection committee in your building by October 31st (for summer courses) OR May 15th (for school year courses). They in turn will handle the requests and submit to the district office. Requests will then go the School Board for approval.

I understand that reimbursement for all or part of the above educational plan obligates me to continue teaching in the Cordova School District for the school year 2019-2020

Signature: [Signature] Date: March 13 2020

Chairman Signature: [Signature] Member Signature: [Signature]

Date Signed by Selection Committee: May 12, 2020

Refer to the current Negotiated Agreement for a full explanation of the Stipend Program.

Addendum 2

Reimbursement Request for Certificated Stipend Program

Employee Name: Tommy Dahill

School(s) Attended	Dates	Course Title(s)	Semester Hours	Quarter Hours
UAA (ASTE)	23 Feb-11 Mar	ASTE 2-credit Class (Tammy Morris instructor)	2	
UAA (ASDN)		Combating Learned Helplessness in the Math Classroom CRN00000 25 Feb-10 April	1	
UAA (ASDN)	25 Sep-15 April	ADHD: Focusing, Learning, Teaching F19L CRN78127	3	

Reimbursement Costs:

Travel 0
 Tuition 744
 Special Fees _____
 COLA* _____
Total Requested: \$744.00

*Check with District Office for "dollar costs"
 # semester hours x dollar cost x 7 = COLA
Documentation Needed: Transcripts, grade report or letter from instructor verifying completion of course(s); plane/ferry ticket; copies of checks or receipts.

Stipend Requests are to be presented to the chairman of the selection committee in your building by **October 31st (for summer courses) OR May 15th (for school year courses)**. They will handle the requests and submit to the district office. Requests will then go to the School Board for approval.

I understand that reimbursement for all or part of the above educational plan obligates me to continue teaching in the Cordova School District for the school year 20-21

tommy dahill

13 May 2020

Employee Signature

Date

Kate Williams

Hans Werner

Rich Sorenson

Committee Chairman Signature

Committee Member Signature

Committee Member Signature

Date Approved/Signed by Selection Committee: May 15, 2020

Refer to the current Negotiated Agreement for a full explanation of the Stipend Program.

2020-2021 Potential Extra-Curricular Activities Stipends

The following activities stipends are being recommended to the Board by the Superintendent for potential funding and offering for the 2020-2021 School Year.

Level B

Boys Varsity Basketball Head Coach	\$5,364
Girls Varsity Basketball Head Coach	\$5,364
Swimming Varsity Head Coach (10 or more swimmers)	\$5,364
Volleyball Varsity Head Coach	\$5,364
Wrestling Varsity Head Coach	<u>\$5,364</u>
Total	\$26,820

Level C

Cheerleading (Basketball) Coach	\$3,161
Concessions Advisor	\$3,161
Cross Country Coach	\$3,161
Junior High Boys Basketball Coach	\$3,161
Junior High Girls Basketball Coach	\$3,161
Junior High Volleyball Coach	\$3,161
Junior High Wrestling Coach	\$3,161
JV Boys Basketball Coach	\$3,161
JV Girls Basketball Coach	\$3,161
JV Volleyball Coach	\$3,161
JV Wrestling Coach (if more than 13 participants)	\$3,161
Student Council Advisor	\$3,161
Swimming Varsity Head Coach (9 or less swimmers)	\$3,161
Yearbook Advisor	<u>\$3,161</u>
Total	\$44,254

Level D

Academic Decathlon Advisor	\$2,107
Drama Club Advisor	\$2,107
Elementary Problem Solving Advisor	\$2,107
High School Problem Solving Advisor	\$2,107
Junior Class Advisor	\$2,107
Junior High (Basketball) Cheerleading Coach	\$2,107
Junior High Problem Solving Advisor	\$2,107
Pep Band Advisor	\$2,107
Science Club Advisor	\$2,107
Senior Class Advisor	\$2,107
Tech Club Advisor	<u>\$2,107</u>
Total	\$23,177

Level E

Battle of the Books Advisor	\$1,149
Choir Accompanist	\$1,149
Concert Director	\$1,149
7 th Grade Class Advisor	\$1,149
8 th Grade Class Advisor	\$1,149
Freshman Class Advisor	\$1,149
Sophomore Class Advisor	\$1,149
National Honor Society Advisor	<u>\$1,149</u>
Total	\$9,192

*Potential Stipend Total \$103,443

*Additional consideration may be given to hire assistant coaches as determined by the Superintendent

Cordova School District Board of Education

h. Reports – Student Council, City Council, CEA, and Committees:

Student Council: _____

City Council: _____

CEA: _____

Cordova School District Board of Education

i. Committee Reports

AASB Liaison: Mr. Hoepfner

Jr./Sr. HS Site Council: Ms. Altermott

Elementary Site Council: Ms. Glasen

Curriculum Committee: Ms. Jewell & Ms. Glasen

Policy Committee: Ms. Altermott & Mr. Hoepfner

Safety/Facilities Committee: Mr. Bradford & Mr. Hoepfner

Strategic Planning Committee: Ms. Jewell & Ms. Altermott

Negotiations Committee: Ms. Jewell and Mr. Hoepfner

Cordova School District Board of Education

j. Administrative Reports – Principals, Technology, Maintenance, Food Service, Business Office, and Superintendent

1. Ammerman May 2020
2. Groff May 2020
3. Williams May 2020
4. Fastenau May 2020
5. Pearson May 2020
6. Ponte May 2020
7. Andrew May 2020
8. Russin May 2020



Kayti Ammerman
 Activities Director
 Board Report
 May, 2020



SCHEDULING AND PLANNING

Working and wrapping up the 2019-2020 activity year.

- Planning and organizing the 20-21 Athletic Schedules
- Working on a Coaches Training PowerPoint.
- Planning the Athletic Award Night Ceremony on May 8th
- Sending out Coaches Self-Evaluations starting May 11th.

COMMUNICATION

Continued from last report and all reports-

Communicating with fellow AD's, Coaches, School Staff, Students Athletes, Concerned Parents ,and Community Members is a high demand both in spoken and in written forms.

- Ongoing communication with AD's in our Region, also community members such as the Booster Club and the Chamber of Commerce, and most importantly the Cordova Jr./Sr Students.
- Supervising, evaluating and providing guidance and instruction to Athletic Coaches. Trying to provide a positive environment and relationship between AD and the Cordova Coaches.

- *Creating the Coaches HUB*
- Informing the public, via Social Media, of the outcomes of all of our Athletic events.
- Endless communication with ASAA regarding policy and PlanetHS powering Arbiter Athlete.

The HUB

<p style="text-align: center;">Activities</p> <p>2020-21 Activities Schedules Cross Country Swimming HS Volleyball JH Volleyball HS Wrestling JH Wrestling HS Basketball JH Basketball All-State Music Festival Solo & Ensemble Music Festival Robotics JH Robotics Future Problem Solvers</p> <p style="text-align: center;">Handbooks</p> <p>CHS Activities Handbook CHS Student Handbook</p>	<p style="text-align: center;">Coaches Toolbox</p> <p>https://www.coachestoolbox.net/category/leadership</p> <p>Mental Rehearsal: https://www.coachestoolbox.net/mental-toughness/mental-reh <small>general-part-of-practice?utm_content=999874e4939e0315ba772787669564&utm_campaign=200301A1Coaches&utm_source=Robly.com&utm_medium=email</small></p> <p>Coaching Mistakes We All Make: https://www.coachestoolbox.net/coaching-mistakes-we-all-make?utm_content=887850d38c7d44201ac3430f6600&utm_campaign=200301A1Coaches&utm_source=Robly.com&utm_medium=email</p> <p>Coaching for Leadership: https://onlinestore.coachingtoolbox.net/product-category/books/academy-for-sport-leadership/?utm_content=ca98f7f550c38cb7d44201ac3430f6600&utm_campaign=200301A1Coaches&utm_source=Robly.com&utm_medium=email</p> <p>Quote of the Month ***** <i>"Leadership is more about responsibility than ability."</i> Jim Tunney</p>
<p style="text-align: center;">Coaching Requirements/Education</p> <p>The Alaska Coaches Education Program is required for all high school athletic coaches who have direct supervision of students. This may include head coaches and assistant coaches at all levels, as well as non paid coaches and coaches of out-sourced programs. (See ASAA Bylaw Article 10)</p>	<p style="text-align: center;">Playing for Keeps</p> <p style="text-align: center;">Playing For Keeps Policy</p> <p>ORIENTATION VIDEOS</p> <p>Select one video to watch in order to meet eligibility requirements.</p>

<p>The Program consists of Five Components</p> <ol style="list-style-type: none"> 1. Fundamentals of Coaching: NFHS course. (does not expire) 2. Alaska State Component: Covers ASAA Bylaws and Policies. Included in the NFHS Fundamentals of Coaching AK Course or can be taken independently. (does not expire) 3. First Aid Requirement: Maintain a current certification in First Aid. The NFHSlearn First Aid Health and Safety course is valid for three years. 4. Concussion Awareness Training: The requirement to maintain current knowledge in concussion management is mandated by Alaska State Law. It is achieved only by successful completion of the current "NFHS Concussion Course". It is valid for three years. 5. Sudden Cardiac Arrest Training: It is achieved only by successful completion of the current "NFHS Sudden Cardiac Arrest" course. It is valid for three years. <p>To begin taking the Online Alaska Coaches Education courses, visit: nfhslern.com.</p> <p>Required Courses NFHS Fundamentals of Coaching \$60 Alaska/ASAA State Component \$25 (as a stand alone course) First Aid, Health and Safety for Coaches \$45 Concussion in Sports \$0 Sudden Cardiac Arrest \$0</p>	<p>Orientation Video 4 Orientation Video 3 Orientation Video 2 Orientation Video 1</p> <p>FORMS Play for Keeps Student Parent/Guardian Acknowledgement</p> <p>ASAA 2019-20 ASAA Handbook V 3.0 2019-20 ASAA Calendar of Events 2020-2022 ASAA Three Year Projected Calendar 2019-20 ASAA Forms</p> <p>PlanetHS Software that enhances pre-participation and eligibility process for school athletic/activity departments.</p> <ul style="list-style-type: none"> • Coaches need to make an account -This will help ASAA & CSD to keep track of all of their coaching credentials. • All students participating in activities will need to make an account. -Keep track of all participation forms, physicals, and eligibility criteria.
<p>Coaching Requirements for School District</p> <p>All forms will be available at the District Office.</p> <ul style="list-style-type: none"> • Application • Background Check Form 	<p>Parent/Player Information</p> <p>Parent/Player Meeting All Activities are required to have a Parent/Player meeting prior to the first day of practice.</p>

<p>Rental Vehicle Use & School Van Use</p> <p>Transportation in Private Vehicles Rental Vehicle Use & School Van Use</p>	<p>Coaching Evaluations There will be 2-3 Coaching Evaluations during your season. Each Coach will fill out a self-evaluation form at the end of the school year.</p> <p>Pre/Mid/End of Season Coach Self-Evaluation Form</p>
<p>Accident Report</p> <p>Accident Procedure</p> <p>Form Accident Report</p>	<p>Resources NFHS https://www.nfhs.org/nfhs-for-you/coaches/</p> <p>Positive Coaching Alliance https://www.positivecoach.org/coaches/</p>
<p>Conference Handbooks & Bylaws Cross Country: Handbook Swimming: Regional Information Volleyball: Borealis Handbook Wrestling: Kachemak Handbook Basketball: Interior Handbook</p>	<p>Region Website</p> <p>Region II https://asaa-regionii.com/</p> <p>Region III https://www.alaskaregion3.org/teams/?u=ALASKAREGIONIII&s=basketball</p>
<p>Cordova School District</p> <p>Board Policy Manual</p> <p>Strategic Planning</p> <p>CSD Website CHS Website</p>	<p>Athletic Awards</p> <p>Award Criteria: Awards</p>
<p>Social Media</p> <p>CHS Facebook page (@chswolverines) CHS Instagram Page (chswolverines)</p>	<p>Policy/Legal</p> <p>Board Policy Manual Alaska Statutes - Title 14 (Education, Libraries and Museums)</p>

<ul style="list-style-type: none"> I-9 W2 Direct Deposit form Pass a Drug Test Drivers License (for background check) Passport or two forms of Identity for the I-9 Mandatory Report Training http://dhss.alaska.gov/ocs/Pages/childrensjustice/reporting/training.aspx <p>Volunteer Coach Requirements</p> <ul style="list-style-type: none"> Background check form Copy of Driver's License Volunteer liability form First Aid Certification Concussion Awareness Training Concussion in Sports Sudden Cardiac Arrest Training Sudden Cardiac Arrest Mandatory Report Training http://dhss.alaska.gov/ocs/Pages/childrensjustice/reporting/training.aspx <p>CSD Volunteer Requirements</p>	<p>At the meeting please provide--</p> <ul style="list-style-type: none"> Expectations and Team Qualifications (Varsity Requirements) Practice schedule Season schedule <p>Eligibility-- Eligibility Criteria</p> <p>Attendance-- Attendance Policy</p> <p>Sportsmanship-- Sportsmanship</p> <p>Player, Manager, Captain Roles-- Player/Manager/Captain Roles</p> <p>Coach Communication-- Coach / Parent Relationship & Communication</p>
<p>Travel</p> <ul style="list-style-type: none"> Travel Request Forms need to be turned in 2 weeks prior to the event. <p>Travel Request Form</p> <ul style="list-style-type: none"> Travel Itineraries should be handed out the practice prior to travel for the player and parent <p>Travel Itinerary Template</p> <ul style="list-style-type: none"> Travel with Emergency Contact Information 	<p>Player Requirements</p> <ul style="list-style-type: none"> Physicals must be completed prior to the first day of practice. Physicals Emergency Medical Consent Information--EMC Form Sudden Cardiac Arrest Form Concussion Form Parent/Guardian Acknowledgment Form CSD Activities Handbook Acknowledgment Form Playing For Keeps- Play for Keeps Student Parent/Guardian Acknowledgment Activities Fee (Per Season)

<p>Chaperones</p> <ul style="list-style-type: none"> CSD practice is to have at least 2 Adults for travel. Background check and paperwork must be filled out <u>a week in advanced</u> <p>Chaperones for Travel/General Travel</p> <p>Student Travel-Rules of the Road Student Travel--"Rules of the Road"</p>	<ul style="list-style-type: none"> High School \$50 Middle School \$30 <ul style="list-style-type: none"> 10 Days of Practice prior to First Competition <p>Participant Requirements Music/Robotics/FPS</p> <ul style="list-style-type: none"> Parent/Guardian Acknowledgment Form Playing For Keeps- Play for Keeps Student Parent/Guardian Acknowledgment
<p>Expectations/Duties</p> <p>Duties of Coaches/Sponsors</p> <p>ASAA/NFHS Code of Ethics for Coaches</p> <p>Expectations of Coaches/Sponsors</p> <p>Coaches Travel Expectations</p>	<p>Practice Request</p> <p>Please contact the Administrative Assistant at the District Office to reserve practice times.</p> <p>Forms-Facility Use Agreements during the season</p> <ul style="list-style-type: none"> Keep practices to 2 hours or less Practices will end by 9:00pm Inform Parents, AD, & Admin. Assistant of any cancelled practices Keep in mind scheduling practice during Holiday breaks <p>PRACTICE--ASAA Guidelines</p> <p>Please refer to the Activities Calendar below prior to scheduling practices. http://cordoyacitysd.cyberschool.com/District/1289-Calendar.html</p>
<p>Van Driving Requirements</p> <p>All forms will be available at the District Office.</p> <p>YEARLY CERTIFICATIONS</p> <ul style="list-style-type: none"> Paperwork Driving Record School forms Safe School Van Safety Course Test Background Check Copy of Driver's License 	<p>Fundraising</p> <ul style="list-style-type: none"> All Fundraisers must be approved by the Superintendent and/or AD a week before the event. (Reference Board Policy 1321 (and AR) and 3452) All money must be turned into Robyne at the DO or Andrea at the HS no later than the first working day after the last day of the fundraiser. <p>Fundraising Form</p>

CONTRACTED DAYS

2019-2020 Activities Director Contracted 220 Days

- August: 20
- September: 25
- October: 25
- November: 21
- December: 17
- January: 22
- February: 23
- March: 17
- April: 22
- Total: 192 Days

IMPORTANT UPCOMING DATES

- May 8th: **Virtual Athletic Awards Night**
- May 16th: Graduation
- May. 20: Last Day of School

2020-2021 Tentative Schedules

2020-2021 JH Schedules are still being planned

2020 Cross Country Schedule

Date	Opponent	Location	<i>Reason for Cancellation</i>
July 29	First Day of Practice	CHS	
Aug. 14	<i>Glennallen</i>	Glennallen	
Aug. 15	Valdez	Valdez	
Sept. 4-5	Seward	Seward	
Sept. 11	ACS Class Challenge	ACS	
Sept. 12	Palmer XCR Invite	Palmer	
Sept. 18-19			
Sept. 25-26	Regionals		
Oct. 2-3	State	Bartlett High School	

2020 Swim Schedule

<i>Date</i>	<i>Opponent</i>	<i>Location</i>
Aug. 5th	First Day of Practice	
Aug. 21-22	Colony Relays	Colony
Sept. 11-12	Valdez	Cordova
Sept. 18	Soldotna Pentathlon	Soldotna
Sept. 25-26	Valdez Swim Invite	Valdez
Oct. 2-3		
Oct. 9-10		
Oct. 16-17	Palmer Swim Invitational	Palmer
Oct. 23-24		
Oct. 29-31	Regionals	
Nov. 5-7th	State	Bartlett High School



2020 Volleyball Schedule

Dates	Opponent	Location	Reason for Cancellations <input type="checkbox"/>
Sept. 9th	Practice Starts	CHS	
Sept. 25 & 26	Fast Ferry Tournament Bethel Varsity, Bartlett JV	CHS	Need 4 More Varsity and 3 JV
Oct. 8-10	JIVE Tournament	Juneau	
Oct. 14th	Unalaska Conference Game	Lumen Christi	
Oct. 15th-17th	Lumen Christi Tournament JV & V	Lumen Christi	
Oct. 22-24th	Ninilchik Tournament JV & V	Ninilchik	
Oct. 24th	Cook Inlet Academy Conference Game	CIA	
Oct. 30 & 31st	Lumen & CIA Conference Games	CORDOVA	
Nov. 6 & 7th			
Nov. 19-21	Regionals	Su-Valley	
Dec. 3-5th	State	Dimond High School	

2020 Wrestling Schedule

<i>Date</i>	<i>Opponent</i>	<i>Location</i>
Sept. 30th	Practice Starts	CHS
Oct 16-17	Houston Altercation	Houston
Oct. 22	Glennallen Duals	Glennallen
Oct. 23-24th	Throwdown in Snowtown	Valdez
Oct.30-3 1	King of the Mountain Duals	Seward
Nov. 6-7	ACS Tournament ACS Girls Tournament	ACS
Nov.20- 21	Lancer Smith Memorial Lancer Smith JV Rumble Lancer Smith Girls Tourney	Palmer
Dec. 4-5	Cordova Crusher Need 3 Teams	Cordova
Dec. 10-12	Kachemak Conference Regionals	Nikiski
Dec. 17-19	Wrestling State	Alaska Airlines Center

2020-21 Boys & Girls Basketball Schedule

Date	Opponent	Location
Dec. 2	Practice Starts	CHS
Dec. 17-19	<i>Lumen Christi Girls Varsity</i>	Lumen Christi
Dec. 17-19	Grace Christian Boys Varsity	Grace????
Jan. 6-11	Scammon Bay Tip-Off	Scammon Bay
Jan. 14th-16th		
Jan. 21-23	39th Tip-Off Tournament Wrangell Boys & Girls (Tentative) Wasilla JV ?? Lumen Christi Girls Team	Cordova
Feb. 8-9	Tok	Tok
Feb.11-13	Elks Tournament	Valdez
Feb. 19-20	Nenana	Nenana
Feb.22 & 23	Glennallen	Glennallen
Feb. 26-27	Su-Valley	Cordova
Mar. 5-6	Effie Kokrine	Cordova
March 11-13th	Interior Conference Regionals	Effie Kokrine
Mar. 18-20	State	Alaska Airlines Center



Kate Williams
Principal Board Report
May 13, 2020

2019-20 GOALS FOR CORDOVA JR.-SR. HIGH SCHOOL

- Focus on PEAKS and AK Science assessment data to inform instruction and improve student achievement in grades 7-10

PEAKS and AK Science Assessments have been cancelled.

DATE	ASSESSMENT
April 10	Teacher Training (DTC=Ms. Dunn)
April 14	Alaska Science Assessment
April 22	English Language Arts (PEAKS)
April 28	Math (PEAKS)
April 30	Make Up Day

- Continue offering PSAT at no cost to students in grades 8-11; Utilize College Board Suite of Assessments/ACT to measure student growth in grades 11-12.

PSAT results are available to students through the College Board online. Ms. Dunn is the point of contact for families who need help accessing or interpreting their results.

- Continue incorporating feedback to refine the A-day/B-day schedule and course offerings

We incorporated feedback from our Spring survey of students as we developed course offerings for 2020-21. Student registration for classes in PowerSchool opened on May 1st and will close on May 14th.

- Continue cultivation of Advisory to promote SEL and positive school climate

We were not able to include Advisory in our Remote Teaching & Learning.

- Continue efforts to improve communication with students, teachers, parents, and the community

I introduced the Good Morning Cordova High weekly newsletter to improve communication during our school building closure. I also developed a CHS Secondary Learning Plan Infographic to communicate everything about CHS Remote Teaching & Learning in one easy-to-understand page (based on the Kodiak Island Borough School District document that was shared with us). We chose Google Meet as our primary method of virtual meetings because it integrated well with our existing use of Google Classroom and GSuite apps. Mr. Carroll was instrumental in getting us all up to speed so that we could utilize Google Sites for Remote Teaching & Learning. We've also intensified our efforts on our Facebook page and YouTube channel. Our use of the shared Google Calendar and The Hub, along with all of the Google apps, has been essential for staff during this time when our building is closed.

Secondary Learning Plan: CHS

CHS Remote Teaching & Learning is a combination of **synchronous** and **asynchronous** activities, meaning that students access coursework online and in class meetings, and complete independent work with a variety of teacher supports.

Programs & Apps for learning & communication

GOOGLE CLASSROOM

Students use **Class Codes** to access teachers' assignments, due dates, announcements, resources, etc. in **Google Classroom**. Find all CHS Teacher Classrooms in one spot via **Google Sites** on our website: cordovasd.org/CJS

GOOGLE MEET

Google Meet allows teachers and students to interact in real time. It is used for whole class meetings, small-group meetings, and individual sessions (by appointment or drop-in during office hours).

GMAIL

Teachers utilize many communication methods: emails, phone calls, virtual meetings, and the Remind texting app. All students should regularly check their cordovasd.org Gmail.

Student Expectations

- Check for assignments for the week. Check your student gmail account daily.
- Keep track of assignments and due dates throughout the week.
- Contact teachers for help with assignments or if you have a problem with technology.

Teacher Office Hours

- Office Hours are times when teachers are available to meet with students & groups
- Class Meeting Times follow the schedule below as specified by the teacher
- Appointments: prearranged sessions scheduled via email or Meet with students or small groups

Attendance

- Based on coursework completion
- See modified online schedule for class meeting times and teacher office hours
- Students are expected to attend Google Meet Class Meetings

Grading Procedures

- Final grades (Q4 & S2) for all courses will be given on a traditional grading scale (A-F).
- Students can work to improve their semester grades, but will not be penalized by circumstances beyond their control.
- Contact teachers regarding any problems or extenuating circumstances.

Time	M	T	W	Th	F
9:00-9:30	1A	5A	1B	1A	5A
9:45-10:15	2A	6A	2B	2A	6A
10:30-11:00	3A	7A	3B	3A	7A
11:15-11:45	4A	Office Hours	4B	4A	Office Hours
12:00-12:30			Assembly (as needed)		
1:00-4:00	Individual student contact, small group instruction, and additional office hours as needed.				

www.cordovasd.org/CJS
 Technology Hotline: techhelp@cordovasd.org
 District Office: 907-429-3261

GOOD MORNING CORDOVA HIGH

ONCE A WOLVERINE, ALWAYS A WOLVERINE



Remote Teaching & Learning

WEEK OF APRIL 13-17

It looks like our first week of **CHS Remote Teaching & Learning** was a success! Thank you all for logging on and continuing to learn.

Here's what we're looking forward to this week:

- Our first Virtual Student Awards Assembly on Facebook Live!

GOOD MORNING CORDOVA HIGH

ONCE A WOLVERINE, ALWAYS A WOLVERINE

VALEDICTORIAN

WILLIAM DEATON

CLASS OF 2020

CLASS OF 2020

RIA SMYKE

SALUTATORIAN

WEEK OF APRIL 20-24

It was so much fun to host our first Virtual Awards Assembly last week! Did you miss it? You can still see it on our Facebook page! Go to [@chswolverines](https://www.facebook.com/chswolverines) and click on Videos.

We're just **four short weeks** away from graduation on **May 16th**, marking our 100th Commencement at Cordova Jr./Sr High School. The Class of 2020 and Administration are meeting regularly and plans are coming together. We hope to share details with you all soon!

Meanwhile, take a look below at all of the college acceptances that have been rolling in for the Class of 2020!

Impressive, no?



MONTHLY ATTENDANCE (%)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	AVG.
AUG	91.6%	89%	96%	95.7%	88%	93.6%	92.5%
SEPT	95%	93%	95%	92.2%	95%	91.6%	93.7%
OCT	95.8%	95%	97%	90%	87.7%	92.6%	93.4%
NOV	92.6%	93.9%	93.9%	89.3%	92.3%	89.1%	91.8%
DEC	84.5%	90.9%	94.3%	89%	90.3%	86.4%	89.2%
JAN	89.6%	86.3%	89%	88%	93%	88%	88.8%
FEB	92.2%	92.1%	94.6%	89.8%	90.1%	93.9%	92.3%
MAR	-	-	-	-	-	-	-
APR	-	-	-	-	-	-	-
MAY							
AVG.							

STUDENT ENROLLMENT (Based on first day of the month)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
AUG	23	28	25	19	19	33.25	147.25
SEPT	23	28	25	19	19	33.25	147.25
OCT	21.27	26.36	24	19.36	19	31.25	141.24
NOV	21	27	24	20	19	31.25	142.25
DEC	21	27	24	20	19	30.05	142.05
JAN	21	26	24	20	19	29.25	139.25
FEB	21	26	24	20	19	26.92	136.92
MAR	-	-	-	-	-	-	-
APR	-	-	-	-	-	-	-
MAY							
AVG.							



OFFICE REFERRALS

	Fighting/ Violence/ Vandalism	Alcohol/ Illegal Drugs/ Tobacco	Act of Defiance/ Inappropriate Behavior	Truancy/ Unexcused Absence/ Tardiness	Discriminatory Harassment/ Sexual Harassment	Harassment/ Intimidation/	Bullying/ Cyber- Bullying	Total
AUG	0	1	0	1	0	0	0	2
SEPT	0	0	22	3	0	0	0	25
OCT	0	0	4	10	0	0	1	15
NOV	3	0	10	7	0	0	0	20
DEC	3	0	2	6	0	0	0	11
JAN	0	3	5	6	0	0	0	14
FEB	0	0	9	4	0	1	1	14
MAR	2	0	3	3	0	0	0	8
APR	0	0	0	0	0	0	0	0
MAY								
TOTAL								

SCHOOL DISCIPLINE

	Fighting/ Violence/ Vandalism	Alcohol/ Illegal Drugs/ Tobacco	Act of Defiance/ Inappropriate Behavior	Truancy/ Unexcused Absence/ Tardiness	Discriminatory Harassment/ Sexual Harassment	Harassment/ Intimidation	Bullying/ Cyber- Bullying
Mar/ Apr	Warning			3			
	Detention		1				
	Parent Contact	1	2	3			
	Suspension (ISS)	1					
	Suspension (OSS)						
	Admin Conference	2	3	3			
	School Counselor Referral	2					
	Report to Police						
	Probationary Period						
	Expulsion						

SCHOOL ACTIVITIES/EVENTS

We've moved as many school activities and events as we can to virtual versions.

- Remote Teaching & Learning began on April 6th. We held virtual staff meetings via Google Meet three times a week until then, and have now moved to once a week. I am so grateful to work with such amazing people. I am incredibly proud of the work we have done to shift to Remote Teaching & Learning and to preserve as many of our activities, events, and traditions as we possibly can.
- Our Q3 Student Awards Assembly was held via Facebook Live on April 15th. I announced Wolverine Core Value Awards, Valedictorian and Salutatorian, UA Scholars, and Honor Roll/Academic Honors.
- Final Evaluation Conferences were completed by March 31st for those following the Danielson Framework. Those on TEP have been extended for a second year.
- Planning for our 100th Commencement/Class of 2020 Graduation has been intense. We met with Seniors, staff, and as an Admin Team to solicit input and brainstorm ideas. We have been inundated with requests, suggestions, and very creative ideas from the community. We coordinated with the City Council and IMT to develop a plan for a Walk-Through Ceremony the Saturday before our scheduled graduation date. This will enable students and their families to return to the building throughout the day at appointed times, walk across the stage, and receive their diploma. This will be recorded and then broadcast at our originally scheduled graduation time of May 16th at 5:30 pm. It also meets requirements for social distancing set forth in the City of Cordova's Emergency Orders and incorporates guidance from the Commissioner of Education on Graduations. Our hope is that it preserves the traditions of graduation while also adjusting as we must to the COVID-19 pandemic.

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Some staff will be taking advantage of virtual PD available through the AP/College Board this summer.

SITE COUNCIL SUMMARY

Our sixth meeting of the school was on Mar. 10th. We went over the 2019 School Climate & Connectedness Survey Results and talked about all events scheduled up through the end of the school year (most of which have now been cancelled).

IMPORTANT UPCOMING DATES

- May 4th – Junior High Music Concert via YouTube @ 7:00 pm
- May 5th – High School Music Concert via YouTube @ 7:00 pm
- May 6th – Q4 Student Awards Assembly via Facebook Live @ Noon
- May 7th – PowerSchool Registration Help Session w/Ms. Dunn @ 6:00 pm
- May 9th – Walk-Through Ceremony for the Class of 2020 filmed at CHS (all day)
- May 16th – Class of 2020 Graduation Broadcast via YouTube @ 5:30 pm
- May 20th – Last Day of School; Academic/Scholarship Awards via YouTube @ 12:00 noon

GAYLE GROFF
Principal Board Report
May 7, 2020



2019-2020 GOALS FOR MT. ECCLES ELEMENTARY SCHOOL

Our goals, chosen from the rubric of the STEPP indicators (School Continuous Improvement Components) for the domains of 1) Curriculum, 2) Assessment, 3) Instruction, 4) Supportive Learning Environment, and 5) Professional Development, are as follows:

2.4 – School staff use multiple data sources, including state assessment data, to evaluate how school programs impact student performance including specific sub groups and specific grade levels.

3.2 – School staff implement a coherent, documented plan throughout the school to ensure that all students receive core instruction and all low-performing students receive additional support to help them meet or exceed the state content standards.

4.3 – School staff communicate school-wide behavior expectations that are understood and achieved by students, and staff provide positive behavioral supports.

4.7 – School staff communicate effectively with parents about learning expectations, student progress, and reinforcing learning at home; staff implement effective strategies to increase parent engagement.

MONTHLY ATTENDANCE (%)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	AVG.
SEPT	96.1%	89.8%	95.4%	92.3%	95.5%	95.7%	96.2%	94.9%	94.3%
OCT	90.6%	92.8%	91.4%	94.2%	97.1%	90.2%	95.1%	92.3%	93.2%
NOV	88.1%	92.0%	94.4%	96.0%	94.8%	93.0%	88.9%	88.3%	92.0%
DEC	90.0%	89.8%	92.5%	96.0%	92.1%	93.9%	83.9%	91.9%	91.0%
JAN	93.0%	88.5%	85.6%	85.1%	85.6%	80.8%	86.8%	89.5%	86.9%
FEB	no data	85.3%	90.8%	90.0%	85.8%	87.8%	93.3%	84.8%	88.2%
MAR									
APR									
MAY									
AVG.				49					



STUDENT ENROLLMENT (Based on date of report)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Total Students /Total FTE
AUG	14	33	30	22	26	18	29	27	projected
SEPT	14	32	30	21	26	18	26	27	194/184.5 FTE
OCT	14	32	29	20	26	18	26	27	192/182.5 FTE
NOV	14	31	28	20	25	17	26	27	188/178.5 FTE
DEC	13	30	28	20	25	17	26	27	186/176.75 FTE
JAN	14	30	28	20	25	17	26	27	187/178.25 FTE
FEB	14	29	28	20	25	17	26	27	186/177.25 FTE
MAR	14	30	28	20	26	17	26	27	188/179.25 FTE
APR	14	30	28	20	26	17	26	27	188/179.25 FTE
MAY	14	30	28	20	26	17	26	27	188/179.25 FTE

188 students in PreK-6 classrooms. For FTE count: 174 K-6 + 6 SPED PreK (.75 each) + 3 Music/PE/Swimming/Speech only (.25 each) = 179.25 FTE. We currently have 3 elementary students enrolled in Cordova Correspondence School. There are 0 students out on extended leave as of the date of this report.

DISCIPLINARY DATA

APRIL 2020	Conflict Resolution	Warning	Counseling	Detention	Restitution	ISS	OSS
Mutual combat							
Violence/Assault							
Mutual Conflict							
Vandalism/Theft							
Substances							
Defiance/Inappropriate Behavior							
Truancy/Tardies							
Harassment							
Other							

*Contacted parents **Red indicates that the items on that line were the same event with two consequences.**

There is no disciplinary data for the month of April, as students were learning at home.

SCHOOL ACTIVITIES/EVENTS

CHARACTER AWARDS – In my March board report, I promised photos of these character awards...



January: **COLLABORATION** Front Row – Nora Haisman, Liam Thorne, Kade Christian, Althea Adajar, Kourtney Babic, Harbor Ammerman, Liana Towle, Jack Hall, Madden Merritt, Jaelynne Gasmen. Back Row – Giannaleah Gullett, Bob Bernard, Asher Jensen, Willow Tiedeman, Ryder Phillips, Violet Simpler, Ariana Jeppson-Bolin, Kayden Johannessen. Not pictured – Elijah Lee, Grace Higgins, Elizabeth Baenen, Ellie Carpenter.



February: **PERSEVERANCE AWARDS** Back Row – Chris Sandoval-Fernandez, Axel Honkola, Lilly Simpler, JR Quemado, Willow Clement, Blake Bailey, Aiden Flores, Joerell Itliong, Adelaide Botz, Natalia Aiken, Rona May Cabusora. Front Row – Merrik Lee, Lorelai Botz, Addison Graves, Brady McManus, Kaiden Faught, Keirsten Phipps, Micah Pettit-Carlson, Aarieyah Gasmen, Jerilyn Gasmen. Not pictured – Oceana Olsen.

6th GRADE STEM CHALLENGE – On the last day of school before Spring Break (which was incidentally the last day of school in the building), Ms. Williams’ 6th-grade class invited students of all ages to participate in a STEM Challenge. Some students made a helicopter with a rubber band and a propeller. Some created balloons of tissue paper and string. Others made rockets that are blown off a straw. Each project came with a challenge.



How high can you fly?



How long can you stay in the air?



How far can you go?

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

DISTANCE LEARNING – If you ask us how school is going 4th quarter during the COVID-19 mandated school closure, you’ll get a variety of responses. Some students are thriving while some have “checked out”. Some are energized, and some are in a slump. Most of us are having a mixture of up and down days. We are all challenged in this new environment. Some like that challenge, and some pine for things to go back to the good “old normal” rather than this “new normal”.

Everyone is beyond thankful for the sheer number of sunny days we’ve had since the middle of March. (Sun art compliments of Mrs. Hanson’s Second Graders.)



We’re getting used to our classes looking like this...

Reading

- This week continue reading **Charlotte’s Web** by E.B. White. Try to read at least 3 more chapters, but you may read as much as you want to. You can even finish the book if you would like to.
- Start thinking about your Charlotte’s Web response project. (You don’t have to do the chapter summaries as we decided last week. You can do them if you want to.)
- Keep reading your Biography book. The templates for the writing project are now posted. You should start working on those this week. Remember to write your “script” in first person narrator, as if you are the person.



...and like this...

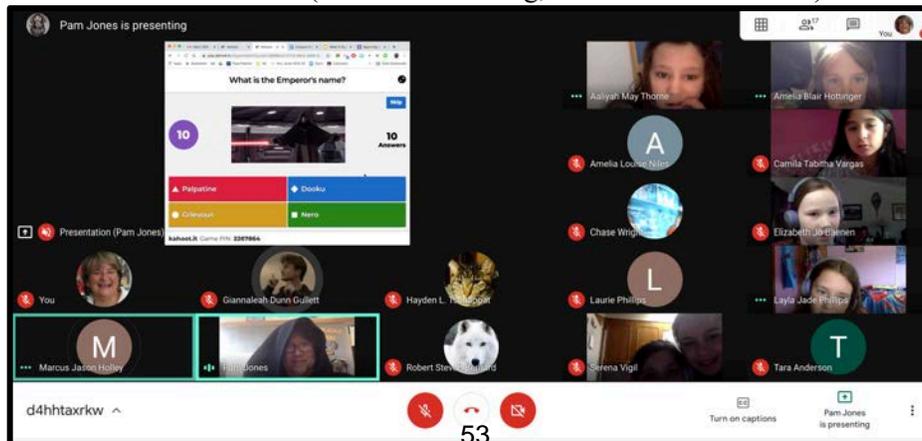
Optional Activities: ***Only do these if you want. You don’t have to do them!

Code/Build Code.org Scratch Imagineering in a Box	Travel 260 Cities Tour Creator Carmen Sandiego	Make/Art Draw & Paint Lessons AutoDraw Drawing with MrJ
Observe Explore.org Live Cams San Diego Zoo Live Cams	Play Emoji Scavenger Hunt Mystery Animal Virtual Piano	Create Powtoon or iMovie Write Your Own Rhymes SMA Movie-Photobooth
Challenge Digital Breakouts STEM Challenges Logic Puzzles	Google Google a Day GeoGuessr Quick Draw	Meditate/Exercise Mindful Minute videos Go Noodle P.E. with Joe

These are links that will take you to an activity! Check them out!



...and like this. (Thanks for sharing, Mrs. Jones’ 4th Grade!)

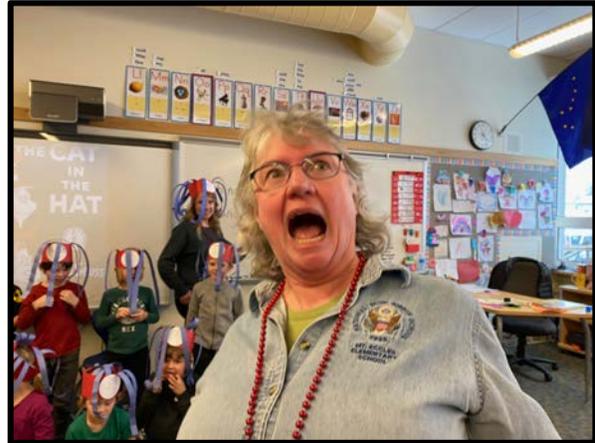


MT. ECCLES ELEMENTARY SCHOOL
(T) 907-424-3236
(F) 907-424-3117

EXCELLENCE FOR ALL

CORDOVA JR.-SR. HIGH SCHOOL
(T) 907-424-3266
(F) 907-424-5215

But most of us will be delighted to get back to THIS!! (Mrs. Hall's Kindergarten Class celebrates - together – in the same room - with each other - Dr. Seuss' birthday, with the help of Miss Janice!)



STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Staff are spending a lot of time searching for examples of distance learning activities, strategies, and philosophies, as they struggle to create a routine with students that is challenging, yet not overwhelming. We have agreed that helping students be engaged and connected is more important than covering new material during this last quarter of the year. In the event of school closures extending past this school year, we will look forward to some district-wide professional development opportunities to enhance our skills with distance learning delivery.

SITE COUNCIL SUMMARY

The Mt. Eccles Site-Based Council met on Tuesday, March 10th at 5:00 pm in Mt. Eccles Library and discussed the School System of Success rating for Mt. Eccles.

IMPORTANT UPCOMING DATES

May 19th - 6th Grade Promotion
May 20th – Last Day of School

CORRESPONDENCE

OTHER ITEMS

SANDIE PONTE
Director of Food Services Board Report
05/07/2020

2019-2020 GOALS FOR THE FOOD SERVICE DEPARTMENT

Achieved level 3 certification and am working towards getting my SNS (school nutrition specialist)

MEAL SERVICE

2019-2020	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1127	3288	655	1845	1938	4770	1999	3615	1633	3959		
ADULTS			23	46	33	136	59	154	54	163		
TOTAL			678	1891	1971	4906	2058	3769	1687	4122		
B-BREAKFAST L-LUNCH												

2019-2020	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE 2018	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1,866	3974	1,745	3,899			7981	7981				
ADULTS	43	144	39	127			0	0				
TOTAL	1,909	4,018	1,784	4020			7981	7981				
B-BREAKFAST L-LUNCH												

SPECIAL FOOD SERVICE

The non-congregate feeding is going very well! We are distributing 5 breakfasts and 5 lunches to just under 400 children every Tuesday. That is 4,000 meals out the door in 3 hours! This week (5/4/20) we served 410 children. The USDA has expanded the non-congregate feeding through June 30th at this point. This program has been such a help for so many people. Cost wise, between the higher numbers and higher reimbursement rate, it is actually helping our program.

Food cost with freight: \$12,114.94
Labor cost: \$4,875
Total: \$16,989.94
Reimbursement for all meals served: \$21,699.25



OTHER

- I would like to thank the custodians for all their help with freight and Tuesday distribution of meals.
- Lunch Lady Crew in—daaaa---HHHOOOUUSSSE! <https://youtu.be/hxj6CG3uOZM>



Jason Fastenau
Director of Technology
Board Report
May, 2020

GOALS FOR THE TECHNOLOGY DEPARTMENT

- Implementation of the new network infrastructure. This system will allow us to move many of our current local hardware-based services into a single cloud-based interface.
 - The network move has been made. Old switches are offline and new wireless access points are in place. Because the lockdown guidelines happened when we were in the middle of final configurations there are still issues to work out, but for the moment everything is functional. Final configurations will happen later.
- Develop a long-range vision for the district in how best to grow and adapt to current and emerging technologies to support quality education at a sustainable price point.
 - There are ongoing discussions by the admin team on the strategic plan that will inform the writing of the technology plan. Formal writing of the plan has not yet begun.
- Respond to the current distance education needs, and build capacity for future needs.
 - Staff has responded very well to need for distance learning. I've been very impressed with their ability to adapt to the sudden switch. The global need for distance learning has resulted in rapid changes and expansion of the available tools, which we need to keep up both on a technology and training front.
 - Although we have been able to provide a home computer for every student during this event, many of them are quite old, and our current implementation is not easy to manage remotely. For this and other reasons, we are looking at moving forward with chromebooks for student computers moving forward.
 - My recommendation is that we purchase chromebooks for grades 4-8 for next year, and expand out from there in the future. This purchase of 130 devices has been quoted at \$47,012, including shipping. Some additional funds will be needed for the GoGuardian applications discussed later. Capital for these purchases would come from our computer replacement and insurance funds.
 - We will need to redesign the insurance system, with it being considerably less expensive for families with chromebooks. Rather than purchasing separate insurance, we will self-insure the chromebooks, including purchasing spare devices for fast turn-around when devices have issues.
 - We will purchase higher end touchscreen chromebooks that are able to flip out into tablets and include a stylus.



- We will utilize the GoGuardian Teacher and Administrator application to provide an additional level of filtering and control on the devices, as well as to give teachers the ability to manage and interact with students on their devices.
- Upgrading our interactive classroom boards, as funding allows, will increase instructor ability to record and broadcast high quality distance lessons, as well as provide for improved interactivity for face to face lessons. As mentioned during the budget workshop, our current devices are very old on average. Current SmartBoards are experiencing a high number of issues, and lack reliability. After reviewing a number of devices at ASTE, we have decided to replace the current SmartBoards with [Promethean Titanium 75"](#) interactive screens as we can. In the meantime, we will keep the SmartBoards working, although many of them will likely end up working as white surfaces to project on rather than interactive surfaces due to the relatively high cost of repair.

DISTRICT TECHNOLOGY FOCUS AREA(S)

- Current focuses:
 - Address issues and needs that arise around distance learning and the current technology challenges.
 - Phone system update: The travel ban/quarantine effectively put the phone upgrade on hold. Once the 14 day quarantine is lifted we will move forward either with having the company come out to do the installation, or me doing the install with the company ready to come out and make things work if something goes wrong.
 - Cleanup of PowerSchool system: Andrea has been working on getting the PowerSchool system cleanup done, and the system prepped for next year.
- Long term focuses -
 - Develop a technology plan for the district that supports curriculum, educational goals, and the district strategic plan.
 - Finish rollover to the Meraki system and new network architecture.

BOARD POLICIES RELATED TO TECHNOLOGY

- BP 6161.4 - INTERNET
- BP 6161.5 - WEB SITES/PAGES
- BP 3515.6 SAFETY AND SECURITY RECORDING SYSTEMS - USE OF VIDEO AND AUDIO RECORDING



- BP 1114 DISTRICT-SPONSORED SOCIAL MEDIA
- BP 4170/4270 DISTRICT ISSUED PORTABLE TECHNOLOGY
- BP 5131.43 HARASSMENT, INTIMIDATION AND BULLYING (cyberbullying)

CURRENT PROJECTS/CONSIDERATIONS

- We are applying for a data caching device for the district through ERate Category 2. This will help smooth the bandwidth use curve during higher usage times, and will increase responsiveness in frequently accessed sites and media.
- Begin chromebook rollout for next year.
- Board Devices: What would the board like to replace their current iPads with?
- Plans for phone system replacement will move forward as travel restrictions allow
- Cisco Meraki network final deployment.

UPCOMING PROJECTS/CONSIDERATIONS

- Phone system migration as circumstances allow.
- Preparation of rollout for devices next year.
- Finish rollover to new Meraki system by resolving outstanding issues with the deployment. Although none of these issues are affecting access or function on a user level, we want to get everything working as designed.

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- If the RUS DLT grant is funded we will be doing several days of training next year on using Google systems for distance learning. If it is not funded, we will plan to do our own training using staff trainers and other local resources.
- Feedback on the PowerSchool trainer from this year was excellent. I'd like to look at bringing them back next year for continued training.

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JOSHUA PEARSON
Director of Maintenance Board Report
May 2020

2019-2020 GOALS FOR THE MAINTENANCE DEPARTMENT

- Our biggest goal for this year and every year is to make sure that we keep up with our preventive maintenance and our everyday custodial tasks so that our schools run smoothly all year long.
- Continued work on putting better maintenance and custodial systems into place to help the maintenance and custodial staff operate more efficiently, which in turn will help the entire district to operate more efficiently.
 - No updates at this time
- Progress forward with assessment of the High School HVAC systems and what it would take to get that system automated like Mt. Eccles.
 - UPDATE: (4/30/20)
Pinnacle Mechanical is due in town 5/17 – 5/23 and they will be in our building to put together a second quote for our HVAC system upgrade.

MONTHLY DATA

19-20	Preventative Maintenance Work Orders Completed	Corrective Maintenance Work Orders Completed	TOTAL
JUL	33	17	50
AUG	82	24	106
SEPT	83	11	94
OCT	89	15	104
NOV	75	8	83
DEC	67	2	69
JAN	99	4	103
FEB	75	2	77
MAR	86	12	98
APR	66	3	69
MAY			
JUNE			
TOTAL	755	98	853

CURRENT/UPCOMING PROJECTS/CONSIDERATIONS

- State of Alaska, Department of Education and Early Development Visit.
 - (1/15/20 – 1/16/20)
A building maintenance specialist was in our buildings conducting inspections and walkthroughs on our maintenance, custodial, and preventive maintenance procedures and plans. Everything went great and we should be on the CIP eligibility list for the state as it relates to maintenance, custodial and our buildings.

- Security Camera Installation.
 - UPDATE: (12/17/19)
Brightwatch/Verkada Have been approved for sending a crew to Cordova to install all of our security cameras at no cost to the District.
 - UPDATE: (4/30/20)
Brightwatch/Verkada trip to Cordova Postponed due to Covid-19. We have been in contact and they are still making plans to visit when they can.

Gym roof

- UPDATE: (3/6/20)
Spoke with Andrew at Tremco and they are scheduling a trip to Cordova in April to help us find and fix these gym roof leaks. They want to wait for a good timeframe where there is no ice or snow left on our roofs so a proper assessment and fix can be conducted.
- UPDATE: (4/30/20)
Postponed due to Covid-19. There have not been any leaks in our gym since January, even with the thawing of all of the ice that was on our roof and the recent rains.

Walk-in Freezer at Mt. Eccles

- UPDATE: (5/6/20)
Freezer is built. Currently working on the installation of the condensing unit and electrical connections.

Lightspeed systems

- UPDATE: (5/6/20)
These systems have arrived and installation will begin in the Mt. Eccles classrooms to replace the current systems.

Boiler Fuel Pump Replacement

- UPDATE: (5/6/20)
Another fuel pump leak. We had one in stock and it is being replaced.

Mt. Eccles Elevator

- UPDATE: (4/27/20)
Elevator is currently not operating. I have been in contact with Otis elevator and they will be in town 5/11/20 to fix elevator.

Fire Alarm/Sprinkler Systems/Extinguisher Annual Inspection

- UPDATE: (4/30/20)
This was Postponed due to Covid-19 but Taylor Fire is supposed to be back in town the week of 5/4/20 to work on other local buildings and they are planning to also finish the school district buildings.

Graduation

- UPDATE: (5/7/20)
Preparations for the upcoming 5/9/2020 walkthrough graduation ceremony. Stage, chairs, hallway, and decoration help.

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- NO UPDATES AT THIS TIME.

Kristy Andrew
Director of Budget and Finance
Board Report | May 13, 2020

2019-20 Business Office Department Goals

1. Further the alignment of the district's budget and budget document with the strategic plan.
2. Enhancements to Grant and Budget management functions, including data and report access, and increased departmental accountability.
3. Continue to seek out additional funding sources.
4. Clarify long-standing, stagnant accounts so they can be utilized as they were intended.

Current Projects/Considerations

- **Medicaid in Schools** (*Goal 3*)
 - *No updates as this time.*
- **Alio Reporting Updates** (*Goal 2*)
 - *No updates as this time.*
- **Clarify Long-Standing Accounts:** (*Goal 4*)
 - *No updates as this time.*
- **FY21 Budget** (*annual*)
 - Update: Our FY21 Proposed Budget has been submitted to the City of Cordova as per AS 14.14.060(c). The City has 30 days to respond.
- **Student Transportation**
 - Update: We have pulled the RFP due to the current pandemic and upon advice from legal counsel. We are proposing a one-year extension to our current First Student contract (see board packet) which includes a 2.5% increase over FY20. The RFP will be released this fall for a new contract to begin July 1, 2021.

Upcoming Projects/Considerations

- -

Staff Professional Development Opportunities

- COMPLETE: FY20 ALASBO Annual Winter Conference. December 2019.
- ONGOING: SHRM (Society for Human Resource Management) Essentials of Human Resources, Self-Study Training Program.

Other Business

- We will be recipients of two CARES Act grants through the State of Alaska, the Governor's Emergency Education Relief Fund (GEERF) and the Elementary and Secondary School Emergency Relief Fund (ESSERF). These require that we account for the revenue and expense in

a fund separate from all other funds, so we are requesting the board approve the creation of two funds for this purpose.

Current Contract Service Agreements (CSAs)

CONTRACT SERVICE PROVIDER	Type of Services Provided	District CSA #	Maximum Amount Authorized Under Agreement	Amount Paid To-Date
Vidya Oftedal (ACS)	Speech and Language Pathology		29,810	30,019
Kidability Physical Therapy, LLC (Kristin Bacon)	Physical Therapy		22,800	15,168
Kaye Lawson, OTR, MED	Occupational Therapy		30,000	23,120

Financial/Payroll System Considerations

Current Issues:

- **Hours Report:** First reported 2017. There is no accurate report of worked hours within Alio. We are required to report hours worked on an annual basis to state/federal agencies. Mentioned again during our usergroup in December. Met with Weidenhammer and EMA on a teleconference 1/31/2020 to further clarify what is needed. (alio-17748)
- **Leave Processing:** First reported September 2018. Employees who exhausted their accrued leaves, but who were approved for leave without pay, were still being “paid” by Alio for their unpaid leave time, leading to manual corrections on an almost monthly basis. Until this is resolved, we have had to make changes to how unpaid leave is requested by employees. EMA opened a ticket with Weidenhammer in August 2019. Update as of October 2, 2019, EMA is trying to get a meeting with all parties.
- **P-Card Account Changes:** First (officially) reported August 2019. During account changes for P-Card transactions, Alio fails to move the entire transaction, thereby separating the P-Card transaction details from the financial accounting. EMA has opened a ticket with Weidenhammer.
- **Employee Service Portal - Initial Screen Issue:** First reported April 2019. Reported again August 2019. Minor issue affecting one user (that we are aware of) where an old timecard displays upon initial login on a daily basis. Update: EMA is still researching the issue, but is unable to duplicate it.
- **P-Card Disbursement Change Issue:** First reported October 2019. Alio throws an error when attempting some p-card distribution changes. There is a way around it, so a fix isn’t urgent.

Resolved Issues

- Employee Service Portal - Supervisor Approval Reminder Issue
- Missing Historic Leave Records



Alex Russin
Superintendent Board Report
May 13, 2020

2019-2020 SUPERINTENDENT PRIORITIES/GOALS

- Establishment/Implementation of an Early Warning System (Attendance; Behavior; Course Performance)

Plans are moving forward to have the EWS in place for the start of school in August. We will be utilizing the AMOS EWS, which directly integrates with Power School. The Admin Team will be working on specific details over the summer related to the ABC's to include in our customized framework.

BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS

1. Send board committee information (roles) to Board Members.

-Task complete. Email sent on May 6, 2020.

2. Translate Strategic Plan into multiple languages.

-Task complete. Translations have been done in Spanish and Tagalog.

HUMAN RESOURCES

- Vacancies to be filled for the 2020-2021 School Year. Applicant review and interviews underway.
 - ✓ Two elementary teacher positions (one primary and one new position)
 - ✓ Two jr/sr high teacher positions (one special education and one pe/health position)
 - ✓ One Mt. Eccles secretary/admin assistant position
 - ✓ One District Office secretary/admin assistant position

COMMUNITY RELATIONS

- April Community Engagements
 - ✓ City Council Meetings/Work-sessions
 - ✓ City Incident Management Team (IMT) Stakeholder Meeting

POLICY REVIEW

- BP/AR/E 6174.1 Education of Native and Indian Children policy review/approval (Second Read).

This policy is subject to annual review and approval by the Board per federal law. Revisions are included in the board packet and have been revised to reflect federal compliance.

OTHER

- CSD FY21 Proposed Budget

Administration sent the District's proposed FY21 Budget needs to the City Manager on May 1, 2020. Alaska Statute 14.14.060 identifies by May 1 as the timeline with which to submit the District's budget for the following year to the "borough assembly...." Statute 14.14.065 indicates that the relationship between the school board of a city school district and the city council.... is governed in the same manner as in a borough.

- Federal Grants and Reports

The Admin Team is in the process of completing the following grants and reports:

- ✓ **FY21 Quality Schools Grant Application.** This grant supports supplemental support services for our English Language Learners.
- ✓ **FY21 Formula Grant EASIE.** This grant supports instructional support services, including Homework Club, Summer School, and in-school support and supplies for our Alaska Native/American Indian students.
- ✓ **FY21 SPED VI-B Grant Application.** This grant supports professional and technical services provided by our contracted Occupational Therapist, Physical Therapist, and Speech Language Therapist; supplies and instructional materials; and indirect costs which are built into the grant.
- ✓ **FY21 SPED Section 619 Grant Application.** This grant supports a portion of staff salaries/benefits and instructional support materials.
- ✓ **Federal Civil Rights Data Collection Report.** This federally required data submission report includes the following components:
 - School & District Characteristics (24 elements to report)
 - Discipline (30 elements to report)
 - Offenses (15 elements to report)
 - Harassment and Bullying (5 elements to report)
 - Restraint and Seclusion (10 elements to report)
 - Interscholastic Athletics (3 elements to report)
 - Early Childhood Education (8 elements to report)
 - Pathways to College and Career (40 elements to report)
 - School Finance (15 elements to report)
 - Teachers and other Personnel (14 elements to report)

- APEI Insurance Credit Program

This documentation, which includes agendas and minutes from four yearly safety committee meetings; semi-annual fire/safety self-inspection; school safety and security readiness checklist; employee safety program self-audit; and employee training verification, allows for the district to participate and receive fiscal credits toward insurance costs. All documents have been submitted to APEI.

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- 2020-2021 School Year

The Admin Team will be working on plans in the upcoming months regarding school opening in August. Due to the uncertainty of COVID-19 and the lack of control we have felt on many levels, having flexible plans in place that are fluid enough to address multiple scenarios as our near-future unfolds is one way in which we can have a sense of those things within our locus of control. Plans will incorporate in-school sessions and remote delivery sessions, along with the many moving pieces needed to deploy these approaches, as needed.

Cordova School District Board of Education

k. Financial Reports

1. April Financial Report 2020



FY20 Revenue and Expenditure as of 04/30/2020

Funds : General Fund, Pupil Trans and Food Service

Revenue	Year-to-Date	Revised Budget	Received %
City Direct Appropriation & In-Kind	1,568,722	2,095,000	74.88%
State of Alaska - Foundation	3,395,999	3,870,839	87.73%
State of Alaska - TRS	199,003	415,259	47.92%
State of Alaska - PERS	38,881	59,121	65.77%
Pupil Transportation Fund (205)	80,928	129,000	62.73%
Food Service Fund (255)	312,664	403,554	77.48%
Other (100-030 through 100-047, 100-052, 100-110)	223,611	217,139	102.98%
Total Revenue	\$ 5,819,807	\$ 7,189,912	80.94%

(Excluding Federal Special Revenue Programs)

Expenditures	Year-to-Date	Revised Budget	Expended %
General Fund (100)	5,007,902	6,945,846	72.10%
Pupil Transportation (205)	83,865	135,000	62.12%
Food Service Fund (255)	321,049	376,420	85.29%
Total Expenditures	\$ 5,412,816	\$ 7,457,266	72.58%

Percentage of Budget Expended: 72.6%
 Percentage of Fiscal Year Passed: 83%

Average Daily Checking Account Balance
 April 2020 : \$1,472,095

Alaska Airlines Mileage Plan as of
 April 30, 2020: 599,903 miles

Invested Balance as of
 April 30, 2020: \$816,746
Change from prior month: \$161.88

For 04/01/20 - 04/30/20

Revenue Summary Report

FJRES01A

Periods 10 - 10

Board Revenue Summary Report

Board Revenue Report

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
100 General Fund					
011 City - Direct Appropriation	1,950,000.00	348,000.00	1,451,300.00	498,700.00	74.43
012 City - In-Kind Donation	124,000.00	.00	117,422.06	6,577.94	94.70
030 Earnings on Investment	12,000.00	.00	.00	12,000.00	.00
040 Misc Local Revenues	7,000.00	30.00	4,051.95	2,948.05	57.89
041 Tuition from Students	17,500.00	-1,375.00	15,350.00	2,150.00	87.71
044 Lab/Shop/Misc Fees	.00	715.00	5,218.00	-5,218.00	.00
046 Facility Rentals	6,000.00	.00	2,310.60	3,689.40	38.51
047 eRate Revenue	139,000.00	.00	90,889.57	48,110.43	65.39
050 Foundation - Adjustments	91,620.00	1,125.00	-1,125.00	92,745.00	-1.23
051 Foundation - Program	3,779,219.00	190,820.00	3,397,124.00	382,095.00	89.89
052 Foundation - Quality Schools	12,639.00	.00	12,679.00	-40.00	100.32
056 TRS On-Behalf Revenue	415,259.00	.00	199,002.90	216,256.10	47.92
057 PERS On-Behalf Revenue	59,121.00	.00	38,881.32	20,239.68	65.77
090 Other State Revenues	.00	.00	93,111.00	-93,111.00	.00
110 PL874 IMPACT AID	44,000.00	.00	.00	44,000.00	.00
100 General Fund	6,657,358.00	539,315.00	5,426,215.40	1,231,142.60	81.51
205 Pupil Transportation					
065 Pupil Transportation	129,850.00	.00	80,928.00	48,922.00	62.32
205 Pupil Transportation	129,850.00	.00	80,928.00	48,922.00	62.32
220 DVR Summer Work Program					
090 Other State Revenues	20,000.00	.00	4,189.65	15,810.35	20.95
220 DVR Summer Work Program	20,000.00	.00	4,189.65	15,810.35	20.95
240 DOE Travel Reimbursement					
090 Other State Revenues	6,000.00	.00	2,812.19	3,187.81	46.87
240 DOE Travel Reimbursement	6,000.00	.00	2,812.19	3,187.81	46.87
249 Other Small Grants					
150 Federal Revenue through State	7,000.00	7,000.00	7,000.00	.00	100.00
249 Other Small Grants	7,000.00	7,000.00	7,000.00	.00	100.00
255 Food Service					
021 Student Meal Sales	5,500.00	.00	3,193.25	2,306.75	58.06
022 Adult Meal Sales	6,000.00	.00	2,943.00	3,057.00	49.05
024 Adult Breakfast - Summer	100.00	.00	1,332.00	-1,232.00	1332.00
025 Other Food Sales	2,000.00	.00	.00	2,000.00	.00
090 Other State Revenues	2,000.00	.00	.00	2,000.00	.00
150 Federal Revenue through State	2,054.16	.00	.00	2,054.16	.00
161 USDA LUNCH SUMMER	54,000.00	.00	34,757.25	19,242.75	64.37
163 USDA BREAKFAST SUMMER	7,000.00	.00	6,157.43	842.57	87.96
165 USDA LUNCH SCHOOL YEAR	162,000.00	.00	109,024.95	52,975.05	67.30
166 USDA BREAKFAST SCHOOL YEAR	42,000.00	.00	34,464.46	7,535.54	82.06
167 Afternoon Snacks	900.00	.00	791.58	108.42	87.95
250 Transfers from Other Funds	120,000.00	.00	120,000.00	.00	100.00
255 Food Service	403,554.16	.00	312,663.92	90,890.24	77.48

For 04/01/20 - 04/30/20

Revenue Summary Report

FJRES01A

Periods 10 - 10

Board Revenue Summary Report

Board Revenue Report

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
256 Fresh Fruit and Vegetables					
164 USDA-FFVP	14,790.00	.00	4,409.96	10,380.04	29.82
256 Fresh Fruit and Vegetables	14,790.00	.00	4,409.96	10,380.04	29.82
261 Title IA - Basic					
150 Federal Revenue through State	32,842.52	.00	.00	32,842.52	.00
261 Title IA - Basic	32,842.52	.00	.00	32,842.52	.00
263 Title IC - Migrant Ed Regular					
150 Federal Revenue through State	150,946.00	.00	.00	150,946.00	.00
263 Title IC - Migrant Ed Regular	150,946.00	.00	.00	150,946.00	.00
265 Title IC - Migrant Ed Book					
090 Other State Revenues	3,500.00	.00	3,253.36	246.64	92.95
265 Title IC - Migrant Ed Book	3,500.00	.00	3,253.36	246.64	92.95
266 Title IIA - Teacher and Principal					
150 Federal Revenue through State	12,721.53	.00	.00	12,721.53	.00
266 Title IIA - Teacher and Principal	12,721.53	.00	.00	12,721.53	.00
278 Carl Perkins					
150 Federal Revenue through State	14,592.79	.00	8,827.19	5,765.60	60.49
278 Carl Perkins	14,592.79	.00	8,827.19	5,765.60	60.49
279 Title IV - 21st Century Schools					
150 Federal Revenue through State	11,468.97	.00	.00	11,468.97	.00
279 Title IV - 21st Century Schools	11,468.97	.00	.00	11,468.97	.00
280 Title VI-B					
150 Federal Revenue through State	87,105.00	.00	.00	87,105.00	.00
280 Title VI-B	87,105.00	.00	.00	87,105.00	.00
282 619 Preschool Disabled					
150 Federal Revenue through State	8,289.11	.00	3,928.65	4,360.46	47.40
282 619 Preschool Disabled	8,289.11	.00	3,928.65	4,360.46	47.40

Cordova School District

For 04/01/20 - 04/30/20

Expenditure Summary Report

FJEXS01A

Periods 10 - 10

Board Monthly Expenditure Report

Board Expenditure Report

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
100 General Fund						
100 100 Regular	2,339,608.00	.00	177,618.73	1,879,767.50	459,840.50	80.35
140 140 Correspondence Study	.00	.00	827.51	1,321.51	-1,321.51	.00
160 160 Voc Ed	258,833.00	.00	13,179.67	137,980.93	120,852.07	53.31
200 200 SpEd Instruction	694,740.00	.00	51,149.59	460,553.81	234,186.19	66.29
220 220 SpEd Support	54,362.00	.00	1,971.57	22,490.10	31,871.90	41.37
320 320 Guidance	135,472.00	.00	12,014.75	99,161.37	36,310.63	73.20
350 350 Instructional Svcs	24,000.00	1,050.00	4,254.50	58,074.90	-35,124.90	**
352 352 Library Services	.00	.00	.00	2,541.44	-2,541.44	.00
360 360 Technology	613,896.00	.00	12,768.65	259,647.20	354,248.80	42.29
400 400 School Administration	305,572.00	.00	21,503.20	224,071.00	81,501.00	73.33
450 450 School Admin Support	209,493.00	.00	17,860.22	164,464.75	45,028.25	78.51
511 511 Board of Education	35,970.00	2,085.00	32.41	21,117.94	12,767.06	64.51
512 512 Superintendent	228,226.00	1,112.29	23,024.46	198,456.05	28,657.66	87.44
550 550 District Admin Support	353,268.00	400.00	32,311.10	319,031.46	33,836.54	90.42
551 550 Fiscal Services	.00	.00	.00	-12,023.69	12,023.69	.00
600 600 Plant Operations and Maintenance	909,677.00	.00	70,428.29	740,143.12	169,533.88	81.36
700 700 Student Activities	108,487.00	.00	7,960.91	80,399.35	28,087.65	74.11
760 760 Transportation T/F School	.00	.00	.00	351.01	-351.01	.00
790 790 Food Services	.00	.00	.00	5,040.36	-5,040.36	.00
900 900 Other Financing Uses	394,242.00	.00	9,274.61	345,312.30	48,929.70	87.59
100 General Fund	6,665,846.00	4,647.29	456,180.17	5,007,902.41	1,653,296.30	75.20
205 Pupil Transportation						
600 600 Plant Operations and Maintenance	.00	.00	.00	500.00	-500.00	.00
760 760 Transportation T/F School	129,850.00	.00	1,310.70	79,737.71	50,112.29	61.41
761 761 Transportation - Activities	.00	.00	431.09	2,824.94	-2,824.94	.00
762 762 Transportation - Other	.00	.00	.00	802.58	-802.58	.00
205 Pupil Transportation	129,850.00	.00	1,741.79	83,865.23	45,984.77	64.59
220 DVR Summer Work Program						
000 000	20,000.00	.00	.00	5,367.11	14,632.89	26.84
220 DVR Summer Work Program	20,000.00	.00	.00	5,367.11	14,632.89	26.84
240 DOE Travel Reimbursement						
350 350 Instructional Svcs	9,057.54	2,970.00	.00	2,812.19	3,275.35	63.84
550 550 District Admin Support	242.46	.00	.00	.00	242.46	.00
240 DOE Travel Reimbursement	9,300.00	2,970.00	.00	2,812.19	3,517.81	62.17
249 Other Small Grants						
000 000	7,000.00	.00	.00	7,000.00	.00	100.00
249 Other Small Grants	7,000.00	.00	.00	7,000.00	.00	100.00
255 Food Service						
790 790 Food Services	376,420.00	.00	22,851.79	321,049.11	55,370.89	85.29
255 Food Service	376,420.00	.00	22,851.79	321,049.11	55,370.89	85.29
256 Fresh Fruit and Vegetables						
790 790 Food Services	14,790.00	.00	77.64	5,375.78	9,414.22	36.35

For 04/01/20 - 04/30/20

Expenditure Summary Report

FJEXS01A

Periods 10 - 10

Board Monthly Expenditure Report

Board Expenditure Report

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
256 Fresh Fruit and Vegetables						
256 Fresh Fruit and Vegetables	14,790.00	.00	77.64	5,375.78	9,414.22	36.35
261 Title IA - Basic						
100 100 Regular	.00	.00	1,308.21	11,369.34	-11,369.34	.00
200 200 SpEd Instruction	30,429.47	.00	1,372.63	14,348.08	16,081.39	47.15
551 550 Fiscal Services	2,413.05	.00	.00	1,826.80	586.25	75.71
261 Title IA - Basic	32,842.52	.00	2,680.84	27,544.22	5,298.30	83.87
263 Title IC - Migrant Ed Regular						
100 100 Regular	16,412.47	.00	2,616.18	59,665.32	-43,252.85	**
200 200 SpEd Instruction	123,443.00	.00	7,292.20	63,534.13	59,908.87	51.47
450 450 School Admin Support	.00	.00	2,023.61	16,450.47	-16,450.47	.00
551 550 Fiscal Services	11,090.53	.00	.00	10,128.03	962.50	91.32
263 Title IC - Migrant Ed Regular	150,946.00	.00	11,931.99	149,777.95	1,168.05	99.23
265 Title IC - Migrant Ed Book						
350 350 Instructional Svcs	3,500.00	.00	.00	3,516.29	-16.29	100.47
265 Title IC - Migrant Ed Book	3,500.00	.00	.00	3,516.29	-16.29	100.47
266 Title IIA - Teacher and Principal						
350 350 Instructional Svcs	11,786.84	.00	1,000.00	7,193.77	4,593.07	61.03
551 550 Fiscal Services	934.69	.00	.00	.00	934.69	.00
266 Title IIA - Teacher and Principal	12,721.53	.00	1,000.00	7,193.77	5,527.76	56.55
278 Carl Perkins						
160 160 Voc Ed	13,897.90	.00	237.38	10,021.37	3,876.53	72.11
551 550 Fiscal Services	694.89	.00	.00	489.20	205.69	70.40
278 Carl Perkins	14,592.79	.00	237.38	10,510.57	4,082.22	72.03
279 Title IV - 21st Century Schools						
000 000	11,468.97	.00	-750.00	5,594.20	5,874.77	48.78
279 Title IV - 21st Century Schools	11,468.97	.00	-750.00	5,594.20	5,874.77	48.78
280 Title VI-B						
220 220 SpEd Support	80,705.09	978.00	10,670.00	76,939.28	2,787.81	96.55
551 550 Fiscal Services	6,399.91	.00	.00	3,765.81	2,634.10	58.84
280 Title VI-B	87,105.00	978.00	10,670.00	80,705.09	5,421.91	93.78
282 619 Preschool Disabled						
220 220 SpEd Support	7,680.08	.00	.00	3,640.00	4,040.08	47.40
551 550 Fiscal Services	609.03	.00	.00	288.65	320.38	47.40
282 619 Preschool Disabled	8,289.11	.00	.00	3,928.65	4,360.46	47.40
350 Indian Education						
100 100 Regular	.00	.00	407.65	11,497.05	-11,497.05	.00
350 Indian Education	.00	.00	407.65	11,497.05	-11,497.05	.00
355 REAP						
200 200 SpEd Instruction	.00	.00	.00	9,574.16	-9,574.16	.00
220 220 SpEd Support	.00	.00	.00	10,739.04	-10,739.04	.00
355 REAP	.00	.00	.00	20,313.20	-20,313.20	.00

Accounts Payable Details

April 2020

Check #:00005965

Vendor Name	Check Date	Check Amount	Type	Void
BEST WESTERN LAKE LUCILLE INN	04/03/20	1,921.34	C	N
20-710-000-700-949-R32 - 700.HS Boys Basketball.Post-Season Trave		1,921.34		

Check #:00005966

Vendor Name	Check Date	Check Amount	Type	Void
Diltz Destiny	04/03/20	163.00	C	N
20-710-000-700-939-F30 - 700.Close-Up.Other Travel - Fund		163.00		

Check #:00005967

Vendor Name	Check Date	Check Amount	Type	Void
First Student	04/03/20	10,253.10	C	N
20-100-600-550-000-491 - 550.000.Dues and Fees		9,284.55		
20-205-500-761-000-425 - 761.000.Student Travel		431.09		
20-710-000-700-945-R40 - 700.HS Girls Basketbal.Other Expenses -		268.73		
20-710-000-700-949-R40 - 700.HS Boys Basketball.Other Expenses -		268.73		

Check #:00005968

Vendor Name	Check Date	Check Amount	Type	Void
JOSTENS	04/03/20	1,621.80	C	N
20-100-010-320-000-450 - 320 Guidance.000.Supplies and Materials		1,621.80		

Check #:00005969

Vendor Name	Check Date	Check Amount	Type	Void
NICHOLS BACKDOOR COMPANY	04/03/20	62.56	C	N
20-100-600-550-000-491 - 550.000.Dues and Fees		.26		
20-255-600-790-000-459 - 790 Food Services.000.Food		62.30		

Check #:00005970

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	04/03/20	50.00	C	N
20-100-600-550-000-491 - 550.000.Dues and Fees		50.00		

Check #:00005971

Vendor Name	Check Date	Check Amount	Type	Void
USI Northwest	04/03/20	500.00	C	N
20-100-600-550-000-491 - 550.000.Dues and Fees		500.00		

Check #:00005972

Vendor Name	Check Date	Check Amount	Type	Void
Copper River School District	04/13/20	2,025.50	C	N
20-710-000-700-949-F40 - 700.HS Boys Basketball.Other Expenses -		2,025.50		

Accounts Payable Details

April 2020

Check #:00005973

Vendor Name	Check Date	Check Amount	Type	Void
Fritsch Mary	04/13/20	849.00	C	N
20-100-600-550-000-499 - 550.000.Holding		849.00		

Check #:00005974

Vendor Name	Check Date	Check Amount	Type	Void
Harris, Jacqueline	04/13/20	500.00	C	N
20-100-600-550-000-499 - 550.000.Holding		500.00		

Check #:00005975

Vendor Name	Check Date	Check Amount	Type	Void
ROEMHILDT BOOTSLYN	04/13/20	500.00	C	N
20-100-600-550-000-499 - 550.000.Holding		500.00		

Check #:00005976

Vendor Name	Check Date	Check Amount	Type	Void
Deaton William	04/13/20	540.00	C	N
20-280-600-220-000-410 - 220.000.Professional/Techni		540.00		

Check #:00005977

Vendor Name	Check Date	Check Amount	Type	Void
ASSOC OF ALASKA SCHOOL BOARDS	04/14/20	120.00	C	N
20-100-600-512-000-420 - 512 Superintendent.000.Staff Travel		120.00		

Check #:00005978

Vendor Name	Check Date	Check Amount	Type	Void
CORDOVA ELECTRIC CO-OP INC	04/14/20	30,024.08	C	N
20-100-010-600-000-436 - 600.000.Electricity		6,695.25		
20-100-300-600-000-436 - 600.000.Electricity		23,328.83		

Check #:00005979

Vendor Name	Check Date	Check Amount	Type	Void
GRANDVIEW INN & SUITES	04/14/20	1,425.00	C	N
20-710-000-700-945-R32 - 700.HS Girls Basketbal.Post-Season Trave		1,425.00		

Check #:00005980

Vendor Name	Check Date	Check Amount	Type	Void
Viking Marine Supply	04/14/20	40.04	C	N
20-100-600-600-000-450 - 600.000.Supplies and Materi		40.04		

Check #:00005981

Vendor Name	Check Date	Check Amount	Type	Void
ALASKA AIR CARGO	04/21/20	814.35	C	N
20-100-600-550-000-499 - 550.000.Holding		814.35		

Accounts Payable Details

April 2020

Check #:00005982

Vendor Name	Check Date	Check Amount	Type	Void
Ace Hardware	04/21/20	270.33	C	N
20-100-300-100-000-450 - 100.000.Supplies and Materials		55.96		
20-100-600-600-000-450 - 600.000.Supplies and Materi		180.89		
20-710-000-700-901-F40 - 700.Industrial Arts Fe.Other Expenses -		11.99		
20-710-000-700-927-F40 - 700.Class of 2021.Other Expenses - Fu		7.49		
20-710-000-700-928-F40 - 700.Class of 2023.Other Expenses - Fu		14.00		

Check #:00005983

Vendor Name	Check Date	Check Amount	Type	Void
CTL Corporation	04/21/20	6,975.00	C	N
20-500-300-600-000-510 - 600.000.Equipment - Depreci		6,975.00		

Check #:00005984

Vendor Name	Check Date	Check Amount	Type	Void
Craig, Alena	04/21/20	270.00	C	N
20-100-600-140-513-450 - 140.Craig, Alena.Supplies and Materi		270.00		

Check #:00005985

Vendor Name	Check Date	Check Amount	Type	Void
Gehlbach Seawan	04/21/20	392.98	C	N
20-100-600-140-513-450 - 140.Craig, Alena.Supplies and Materi		392.98		

Check #:00005986

Vendor Name	Check Date	Check Amount	Type	Void
JERMAIN DUNNAGAN & OWENS P.C.	04/21/20	180.00	C	N
20-100-600-512-000-414 - 512 Superintendent.000.Legal Services		180.00		

Check #:00005987

Vendor Name	Check Date	Check Amount	Type	Void
Johnson Penny	04/21/20	164.53	C	N
20-100-600-140-507-450 - 140.Mykah Johnson.Supplies and Materi		164.53		

Check #:00005988

Vendor Name	Check Date	Check Amount	Type	Void
KOCAN SHELLY	04/21/20	275.00	C	N
20-100-000-901-000-041 - 901.000.Tuition from Students		275.00		

Check #:00005989

Vendor Name	Check Date	Check Amount	Type	Void
NICHOLS BACKDOOR COMPANY	04/21/20	197.82	C	N
20-255-600-790-000-459 - 790 Food Services.000.Food		197.82		

Accounts Payable Details

April 2020

Check #:00005990

Vendor Name	Check Date	Check Amount	Type	Void
Powell Susan	04/21/20	550.00	C	N
20-100-000-901-000-041 - 901.000.Tuition from Students		550.00		

Check #:00005991

Vendor Name	Check Date	Check Amount	Type	Void
Reynolds Julie	04/21/20	550.00	C	N
20-100-000-901-000-041 - 901.000.Tuition from Students		550.00		

Check #:00005992

Vendor Name	Check Date	Check Amount	Type	Void
SUSITNA VALLEY HIGH	04/21/20	400.00	C	N
20-710-000-700-949-R32 - 700.HS Boys Basketball.Post-Season Trave		400.00		

Check #:00005993

Vendor Name	Check Date	Check Amount	Type	Void
TEACHERS RETIREMENT SYSTEM	04/24/20	38,227.82	M	N
20-100-000-000-000-722 - 000.000.Teachers Retirement		38,227.82		

Check #:00005994

Vendor Name	Check Date	Check Amount	Type	Void
PUBLIC EMPLOYEES RETIREMENT	04/24/20	31,752.92	M	N
20-100-000-000-000-721 - 000.000.Public Employees Retirement		31,752.92		

Check #:00005995

Vendor Name	Check Date	Check Amount	Type	Void
INTERNAL REVENUE SERVICE	04/24/20	44,175.03	M	N
20-100-000-000-000-726 - 000.000.Federal Tax Withholding		22,903.89		
20-100-000-000-000-729 - 000.000.FICA/Medicare Contributions		21,271.14		

Check #:00005996

Vendor Name	Check Date	Check Amount	Type	Void
CHILD SUPPORT SERVICES DIVISIO	04/24/20	333.66	M	N
20-100-000-000-000-739 - 000.000.CHILD SUPPORT		333.66		

Check #:00005998

Vendor Name	Check Date	Check Amount	Type	Void
AFLAC	04/24/20	166.38	C	N
20-100-000-000-000-730 - 000.000.Supplemental Insurance		166.38		

Check #:00005999

Vendor Name	Check Date	Check Amount	Type	Void
American Fidelity Assurance Co.	04/24/20	699.98	C	N
20-100-000-000-000-730 - 000.000.Supplemental Insurance		699.98		

Accounts Payable Details

April 2020

Check #:00006000

Vendor Name	Check Date	Check Amount	Type	Void
American Fidelity Assurance Co.	04/24/20	1,751.62	C	N
20-100-000-000-000-730 - 000.000.Supplemental Insurance		1,751.62		

Check #:00006001

Vendor Name	Check Date	Check Amount	Type	Void
Mutual of Omaha	04/24/20	507.60	C	N
20-100-000-000-000-727 - 000.000.Health and Life Insurance		507.60		

Check #:00006002

Vendor Name	Check Date	Check Amount	Type	Void
NEA-ALASKA	04/24/20	2,221.38	C	N
20-100-000-000-000-736 - 000.000.Union Dues		2,221.38		

Check #:00006003

Vendor Name	Check Date	Check Amount	Type	Void
Public Education Health Trust	04/24/20	90,662.70	C	N
20-100-000-000-000-727 - 000.000.Health and Life Insurance		90,662.70		

Check #:00006004

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	04/24/20	18,990.81	C	N
20-100-000-000-000-733 - 000.000.Annuities Payable		6,253.81		
20-100-000-000-000-734 - 000.000.Annuities Payable		12,737.00		

Check #:00100961

Vendor Name	Check Date	Check Amount	Type	Void
ACS	04/03/20	3,489.25	A	N
20-100-300-200-000-471 - 200 SpEd Instruction.000.Textbooks		119.25		
20-280-600-220-000-410 - 220.000.Professional/Techni		3,370.00		

Check #:00100962

Vendor Name	Check Date	Check Amount	Type	Void
Adams Bertrand	04/03/20	175.05	A	N
20-710-000-700-949-R32 - 700.HS Boys Basketball.Post-Season Trave		175.05		

Check #:00100963

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	04/03/20	1,203.77	A	N
20-255-600-790-000-459 - 790 Food Services.000.Food		815.55		
20-255-600-790-000-460 - 790 Food Services.000.Milk		310.58		
20-256-000-790-000-459 - 790 Food Services.000.Food		77.64		

Accounts Payable Details

April 2020

Check #:00100964

Vendor Name	Check Date	Check Amount	Type	Void
Lawson Kaye	04/03/20	4,960.00	A	N
20-280-600-220-000-410 - 220.000.Professional/Techni		4,960.00		

Check #:00100965

Vendor Name	Check Date	Check Amount	Type	Void
HILL CAMILLE	04/13/20	1,800.00	A	N
20-280-600-220-000-410 - 220.000.Professional/Techni		1,800.00		

Check #:00100966

Vendor Name	Check Date	Check Amount	Type	Void
NORTHSTAR NETWORKING	04/21/20	2,000.00	A	N
20-100-600-360-720-410 - 360.Technology.Professional/Techni		2,000.00		

Check #:00100967

Vendor Name	Check Date	Check Amount	Type	Void
Power School	04/21/20	4,035.94	A	N
20-100-000-000-000-710 - 000.000.Accounts Payable		4,035.94		

Check #:02020-11

Vendor Name	Check Date	Check Amount	Type	Void
Outside the Lines	04/20/20	6,500.00	E	N
20-100-600-512-000-410 - 512.000.Professional/Techni		6,500.00		

Total (Including Voids)

Bank No	Check Amount
01	297,625.33
AC	17,664.01
Sum:	315,289.34

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Cordova High School						
Location: 010						
Assigned To: Katherine Williams						
Name on Card: Catherine A Williams						
Card: 10						
04/08/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-139.58	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/08/20	RTI*ALASKAAIRHOTELS F 3867 One time Vendor	170.15	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/08/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-104.02	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/08/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-170.15	_____	cancel aurora festival	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/08/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-139.58	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/08/20	RTI*ALASKAAIRHOTELS F 3867 One time Vendor	139.58	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____

Signed: _____ Approved By: _____

Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:

- 1.
- 2.
- 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Cordova High School						
Location: 010						
Assigned To: Katherine Williams						
Name on Card: Catherine A Williams						
Card: 10						
04/10/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-139.58	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
04/13/20	RTI*ALASKAAIRHOTELS I 3867 One time Vendor	-104.02	_____	aurora canceled	20-710-000-700-937-F40 700.Music.Other Expenses - Fu	_____
Card Total:		-487.20				

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
03/24/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	512.31		fsa-3752699-lyn-3752699	20-255-600-790-000-459 790 Food Services.000.Food	
03/24/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	8,450.46		fsa3752694-lyn3752694	20-255-600-790-000-459 790 Food Services.000.Food	
03/24/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	614.00		fsa3752694-lyn3752694	20-255-600-790-000-479 790.000.Other Supplies/Mate	
03/27/20	PUBS.AWS.ORG 101839 AMERICAN WELDING SOCIETY	716.59		aws/sorenson/weld manuals	20-278-010-160-000-450 160 Voc Ed.000.Supplies and Materials	
03/31/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	5,687.72		fsa3755402-lyn3718998	20-255-600-790-000-459 790 Food Services.000.Food	
03/31/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	300.00		fsa3755402-lyn3718998	20-255-600-790-000-479 790.000.Other Supplies/Mate	

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
03/31/20	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	1,036.28	_____	char8868189-lyn???	20-255-000-000-000-800 000.000.FUND BALANCE	_____
03/31/20	ATT* SERVICE 101243 AT & T	30.85	_____	supt	20-100-600-512-720-433 512.Technology.Communications	_____
03/31/20	ATT* SERVICE 101243 AT & T	25.35	_____	bus	20-100-600-550-720-433 550.Technology.Communications	_____
03/31/20	ATT* SERVICE 101243 AT & T	32.80	_____	hs	20-100-010-400-720-433 400.Technology.Communications	_____
03/31/20	ATT* SERVICE 101243 AT & T	31.34	_____	mte	20-100-300-400-720-433 400.Technology.Communications	_____
03/31/20	ATT* SERVICE 101243 AT & T	17.73	_____	maint	20-100-600-600-720-433 600.Technology.Communications	_____

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
03/31/20	ROYAL BUSINESS SYSTEM 7013 Royal Business Systems	939.69	_____	copier maint agreement	20-100-600-600-000-490 600.000.Other Expenses	_____
03/31/20	ROYAL BUSINESS SYSTEM 7013 Royal Business Systems	939.68	_____	copier maint agreement	20-100-010-400-000-490 400.000.Other Expenses	_____
03/31/20	ROYAL BUSINESS SYSTEM 7013 Royal Business Systems	939.68	_____	copier maint agreement	20-100-300-400-000-490 400.000.Other Expenses	_____
03/31/20	ROYAL BUSINESS SYSTEM 7013 Royal Business Systems	939.68	_____	copier maint agreement	20-100-600-550-000-490 550.000.Other Expenses	_____
03/31/20	ROYAL BUSINESS SYSTEM 7013 Royal Business Systems	939.68	_____	copier maint agreement	20-100-600-512-000-490 512 Superintendent.000.Other Expenses	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	89.99	_____	bus	20-100-600-550-720-433 550.Technology.Communications	_____

Signed: _____ Approved By: _____

Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:

- 1.
- 2.
- 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	90.95	_____	mte instruct	20-100-300-350-720-433 350.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	302.34	_____	maint	20-100-600-600-720-433 600.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	6,495.00	_____	hs internet	20-100-010-360-720-433 360 Technology.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	6,495.00	_____	mte internet	20-100-300-360-720-433 360 Technology.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	272.86	_____	mt e office	20-100-300-400-720-433 400.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	300.60	_____	hs office	20-100-010-400-720-433 400.Technology.Communications	_____

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	164.97	_____	supt	20-100-600-512-720-433 512.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	100.20	_____	hs instruct	20-100-010-350-720-433 350.Technology.Communications	_____
04/01/20	CORDOVA TELEPHONE COC 8141 Ammerman Robert	-11,691.00	_____	ctc credit for erate	20-100-000-901-000-047 901.000.eRate Revenue	_____
04/02/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	947.20	_____	fsa??-lyn???	20-255-600-790-000-459 790 Food Services.000.Food	_____
04/03/20	DMV WEB 3867 One time Vendor	10.00	_____	vehicle registration	20-100-600-550-000-491 550.000.Dues and Fees	_____
04/03/20	SHORESIDE PETROLEUM I 910 SHORESIDE PETROLEUM INC.	3,818.43	_____	hs-1260.gal@3.02//3-27	20-100-010-600-000-438 600.000.Fuel	_____

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
04/03/20	SHORESIDE PETROLEUM I 910 SHORESIDE PETROLEUM INC.	3,817.52		mte-1259.7gal@3.02//3-28	20-100-300-600-000-438 600.000.Fuel	
04/03/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	-679.66		fsa-??-lyn???	20-255-600-790-000-459 790 Food Services.000.Food	
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	.00		..	20-255-600-790-000-459 790 Food Services.000.Food	
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	1,199.93		fsa3758524-lyn-3720974	20-255-600-790-000-479 790.000.Other Supplies/Mate	
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	4,900.00		fsa3758524-lyn-3720974	20-255-600-790-000-459 790 Food Services.000.Food	
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	230.00		fsa3758617-lyn-3722666	20-255-600-790-000-479 790.000.Other Supplies/Mate	

Signed: _____ Approved By: _____

Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:

- 1.
- 2.
- 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	3,100.72		fsa3758617-lyn-3722666	20-255-600-790-000-459 790 Food Services.000.Food	
04/07/20	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	1,816.74		char8869483-lyn?????	20-255-000-000-000-800 000.000.FUND BALANCE	
04/07/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	639.84		fsa3758529-lyn??	20-255-600-790-000-459 790 Food Services.000.Food	
04/14/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	700.00		fsa3761432-lyn-3726508	20-255-600-790-000-479 790.000.Other Supplies/Mate	
04/14/20	LIGHTSPEED TECHNOLOGI 100701 LIGHTSPEED TECHNOLOGIES INC.	15,344.00		mte redcat supplies/fastena	20-550-000-000-609-800 000.LightSpeed SS Upgrade.FUND BALANCE	
04/14/20	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	2,245.66		char8870738-lyn-6843452	20-255-000-000-000-800 000.000.FUND BALANCE	

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
04/14/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	4,259.79		fsa3761432-lyn-3726508	20-255-600-790-000-459 790 Food Services.000.Food	
04/16/20	SHORESIDE PETROLEUM 1 910 SHORESIDE PETROLEUM INC.	3,259.91		hs-1075.7gal@3.02//4-10	20-100-010-600-000-438 600.000.Fuel	
04/16/20	SHORESIDE PETROLEUM 1 910 SHORESIDE PETROLEUM INC.	324.00		mte-prop-90gal@3.60//4-2	20-100-300-600-000-438 600.000.Fuel	
04/18/20	SPRINGHILL SUITES BY 101499 SPRINGHILL SUITES BY MARRIOTT	448.00		ammerman-ad/extended stay	20-710-000-700-940-F30 700.General Athletic.Other Travel - Fund	
04/21/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	936.33		fsa-3763932--lyn3763932-/ser	20-710-000-700-999-F40 700.Senior Parent Dinn.Other Expenses -	
04/21/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	5,088.91		fsa-3763931-lyn-3724566	20-255-600-790-000-459 790 Food Services.000.Food	

District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 22

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 22						
04/21/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	200.00		fsa3763931-lyn-3724566	20-255-600-790-000-479 790.000.Other Supplies/Mate	
04/21/20	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	1,951.49		char????-lyn????	20-255-000-000-000-800 000.000.FUND BALANCE	
04/21/20	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	194.63		fsa-3763932-lyn-3763932	20-255-600-790-000-459 790 Food Services.000.Food	
04/22/20	PUBS.AWS.ORG 101839 AMERICAN WELDING SOCIETY	-480.00		credit for online book	20-278-010-160-000-450 160 Voc Ed.000.Supplies and Materials	
04/23/20	PUBS.AWS.ORG 101839 AMERICAN WELDING SOCIETY	595.05		aws-sorenson-manuals	20-278-010-160-000-450 160 Voc Ed.000.Supplies and Materials	
Card Total:		79,643.24				

Signed: _____ Approved By: _____
 Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
 1.
 2.
 3.

**Cordova School District
 Purchase Card Statement**

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District

Location: 600

Assigned To: Debra Adams

Name on Card: Debra Adams

Card: 17

04/02/20	MARRIOTT KEY BRIDGE 101581 KEY BRIDGE MARRIOTT	-911.65	_____	closeup cancelled	20-710-000-700-939-F40 700.Close-Up.Other Expenses - Fu	_____
04/16/20	THE EDGE 3867 One time Vendor	-627.20	_____	canceled closeup	20-710-000-700-939-F40 700.Close-Up.Other Expenses - Fu	_____
04/22/20	BROADWAYGPS 4642 BroadwayGPS, LLC	-824.00	_____	cancelled closeup	20-710-000-700-939-F40 700.Close-Up.Other Expenses - Fu	_____
Card Total:		-2,362.85				

Signed: _____ Approved By: _____

Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:

- 1.
- 2.
- 3.

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Kristy Andrew
Name on Card:
Card: 21

04/08/20	SFAX 3867 One time Vendor	159.00	_____	renewal of fax service	20-100-600-550-000-450 550.000.Supplies and Materi	_____
04/15/20	CRB*CARBONITE BACKUP 3867 One time Vendor	287.99	_____	back up service renewal	20-100-600-550-000-450 550.000.Supplies and Materi	_____
Card Total:		446.99				

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
1.
2.
3.

**Monthly Fund Balance Report
as of April 30, 2020**

Fund	Beginning Fund Balance	Revenue	Expenses	Adjusted Fund Balance
100 - General Fund	676,161	5,426,215	5,007,902	1,094,474
205 - Pupil Transportation	164,384	80,928	83,865	161,447
220 - DVR Summer Work Program	33,079	4,190	5,367	31,901
240 - DOE Travel Reimbursement	572	2,812	2,812	572
249 - Other Small Grants	525	7,000	7,000	525
255 - Food Service	23,258	312,664	321,049	14,873
256 - Fresh Fruit and Vegetables	-	4,410	5,375	(965)
261 - Title IA - Basic	-	24,863	27,544	(2,681)
263 - Title IC - Migrant Ed Regular	-	137,846	149,777	(11,931)
264 - Title IC - Migrant Ed Summer	-	-	-	-
265 - Title IC - Migrant Ed Book	-	3,253	3,516	(263)
266 - Title IIA - Teacher and Principal	-	-	7,194	(7,194)
269 - School Improvement Grant	-	-	-	-
271 - Safe Children's Act	2,453	-	-	2,453
272 - Early Literacy K-3	721	-	-	721
278 - Carl Perkins	-	8,827	10,511	(1,683)
279 - Title IV - 21st Century Schools	-	-	5,594	(5,594)
280 - Title VI-B	-	-	80,705	(80,705)
282 - IDEA Section 619	-	3,929	3,929	-
350 - Indian Education	-	-	11,497	(11,497)
355 - REAP	-	-	20,313	(20,313)
550 - Capital Projects - Other	504,313	-	26,393	477,920
700 - CHS Student Scholarships	198,312	500	-	198,812
710 - Student Accounts	781	816,601	418,015	399,367
Total	1,604,559	6,834,038	6,198,358	2,240,239

**Items in BLUE are pending amounts.*

**Capital Projects Fund Balance Report
as of April 30, 2020**

Program	Beginning Fund Balance	Revenue YTD	Expenses YTD	Adjusted Fund Balance
600 - Student Technology Refresh Cycle - 5YR	120,512	-	7,314	113,198
601 - Curriculum Review/Adoption Cycle - 5YR	67,013	-	6,975	60,038
602 - Carreer/Technical Ed Equip/Upgrades	50,000	-	-	50,000
603 - District-Wide Copier Replacement Cycle	23,813	-	9,800	14,013
604 - ME Heating System Repair/Upgrades	17,765	-	1,305	16,460
605 - HS Gym Floor Repair-Replace	-	-	-	-
606 - HS Heating System Repair-Upgrades	10,000	-	-	10,000
607 - District-Wide Maintenance Projects	20,000	-	-	20,000
608 - ME Projector/SS Wiring	5,000	-	-	5,000
609 - LightSpeed SS Upgrade	10,000	-	-	10,000
610 - Small Boiler Replacement	10,000	-	-	10,000
611 - DW Call Center Upgrade	-	-	-	-
612 - ILP Building	12,676	-	-	12,676
613 - Future Capital Projects	13,200	-	5,791	7,409
614 - Maintenance Shop Roof Ext	7,500	-	-	7,500
615 - Finance Projects	2,360	-	-	2,360
616 - SB18 Safety, Security, Energy	15,432	-	-	15,432
617 - District Vehicle Replacement Plan	50,000	-	-	50,000
618 - STE(A)M Lab Project	21,042	-	-	21,042
619 - District Capital Technology Project	15,000	-	-	15,000
620 - CHS Storage Project	20,000	-	-	20,000
621 - Window Replacement	13,000	-	5,009	7,992
Total	504,313	-	36,193	468,120

**Items in BLUE are encumbered amounts and not yet paid.*

FY20 Student Activity Accounts

as of April 30, 2020

Bionic (Peer Helpers)

991

Program Funds

Balance Forward	87.03	
	87.03	Balance

Class of 2019

925

Program Funds

Balance Forward	698.28	
Other Expenses	-500.00	
	198.28	Balance

Class of 2020

926

Program Funds

Balance Forward	1,555.29	
Revenue/Fees/Donations	3,494.60	
Other Expenses	-223.64	
	4,826.25	Balance

District Support - Other

District Support	2,124.56	
Stipends	-1,872.00	
Associated Payroll Costs	-252.56	
	0.00	Balance

Class of 2021

927

Program Funds

Balance Forward	4,310.69	
Revenue/Fees/Donations	757.25	
Other Expenses	-63.92	
	5,004.02	Balance

District Support - Other

District Support	2,275.77	
Stipends	-1,872.00	
Associated Payroll Costs	-403.77	
	0.00	Balance

Class of 2022

930

Program Funds

Balance Forward	1,507.02
Revenue/Fees/Donations	661.00
	2,168.02 Balance

District Support - Other

District Support	1,166.82
Stipends	-1,024.00
Associated Payroll Costs	-142.82
	0.00 Balance

Class of 2023

928

Program Funds

Balance Forward	3,286.46
Revenue/Fees/Donations	853.00
Other Expenses	-58.29
	4,081.17 Balance

District Support - Other

District Support	1,163.84
Stipends	-1,021.28
Associated Payroll Costs	-142.56
	0.00 Balance

Class of 2024

923

Program Funds

Balance Forward	749.18
Revenue/Fees/Donations	937.75
Other Expenses	-92.78
	1,594.15 Balance

District Support - Other

District Support	1,164.48
Stipends	-1,021.28
Associated Payroll Costs	-143.20
	0.00 Balance

Copper Nugget Yearbook

931

Program Funds

Balance Forward	-1,307.90
Revenue/Fees/Donations	1,612.00
Other Expenses	-2,169.67
	-1,865.57 Balance

District Support - Other

Other Expenses	0.00
	0.00 Balance

Cross Country

944

Program Funds

Balance Forward	14,352.36
Revenue/Fees/Donations	3,817.00
Travel Donations	6,718.00
	24,887.36 Balance

District Support - Travel

District Travel Support	13,045.37
Regular Season Travel	-8,221.37
Post-Season Travel	-4,824.00
	0.00 Balance

District Support - Other

District Support	8,657.79
Stipends	-6,840.10
Associated Payroll Costs	-1,448.69
Other Expenses	-369.00
	0.00 Balance

Drama

938

Program Funds

Balance Forward	936.22
Revenue/Fees/Donations	646.50
	1,582.72 Balance

District Support - Other

District Support	1,975.45
Stipends	-1,755.00
Associated Payroll Costs	-220.45
	0.00 Balance

Fundraising Account

900

Program Funds

Revenue/Fees/Donations	48,875.00
Travel Donations	-48,875.00
	0.00 Balance

HS Boys Basketball

949

Program Funds

Balance Forward	10,303.67
Revenue/Fees/Donations	11,730.54
Travel Donations	7,557.50
Regular Season Travel	-20,726.54
Other Expenses	-6,054.50
	2,810.67 Balance

District Support - Travel

District Travel Support	13,195.88
Regular Season Travel	-6,017.42
Post-Season Travel	-7,178.46
	0.00 Balance

District Support - Other

District Support	11,201.06
Stipends	-9,817.00
Associated Payroll Costs	-751.03
Other Expenses	-633.03
	0.00 Balance

HS Cheerleading

996

Program Funds

Balance Forward	5,611.15
Revenue/Fees/Donations	2,430.00
Regular Season Travel	-128.66
Other Expenses	-1,552.05
	6,360.44 Balance

District Support - Travel

District Travel Support	563.87
Regular Season Travel	-563.87
	0.00 Balance

District Support - Other

District Support	4,098.24
Stipends	-3,161.00
Associated Payroll Costs	-937.24
	0.00 Balance

Program Funds

Balance Forward	13,258.26	
Revenue/Fees/Donations	11,170.53	
Travel Donations	7,557.50	
Regular Season Travel	-13,802.41	
Other Expenses	-1,612.50	
	16,571.38	Balance

District Support - Travel

District Travel Support	10,669.50	
Regular Season Travel	-4,184.51	
Post-Season Travel	-5,884.49	
	600.50	Balance

District Support - Other

District Support	5,940.98	
Stipends	-4,266.00	
Associated Payroll Costs	-1,021.77	
Other Expenses	-653.21	
	0.00	Balance

HS Robotics

Program Funds

Balance Forward	1,289.88	
Revenue/Fees/Donations	914.00	
Regular Season Travel	-9,741.15	
Other Expenses	-2,015.19	
	-9,552.46	Balance

Pending year-end reconciliation in June.

District Support - Travel

District Travel Support	3,267.29	
Post-Season Travel	-1,160.29	
	2,107.00	Balance

Program Funds

Balance Forward	9,211.89
Revenue/Fees/Donations	1,684.50
Regular Season Travel	-3,169.20
Other Expenses	-726.35
	7,000.84 Balance

District Support - Travel

Regular Season Travel	1,584.60
	1,584.60 Balance

District Support - Other

District Support	3,217.04
Stipends	-2,808.00
Associated Payroll Costs	-391.47
Other Expenses	-17.57
	0.00 Balance

HS Volleyball

Program Funds

Balance Forward	19,230.20
Revenue/Fees/Donations	9,232.41
Travel Donations	6,718.00
Regular Season Travel	-9,727.71
Other Expenses	-499.00
	24,953.90 Balance

District Support - Travel

District Travel Support	14,923.37
Regular Season Travel	-9,485.00
Post-Season Travel	-5,438.37
	0.00 Balance

District Support - Other

District Support	11,872.86
Stipends	-9,065.00
Associated Payroll Costs	-892.66
Other Expenses	-1,915.20
	0.00 Balance

Program Funds

Balance Forward	3,877.09
Revenue/Fees/Donations	1,230.00
Travel Donations	3,360.00
Regular Season Travel	-6,913.31
	1,553.78 Balance

District Support - Travel

District Travel Support	8,198.70
Regular Season Travel	-6,031.88
Post-Season Travel	-2,166.82
	0.00 Balance

District Support - Other

District Support	6,609.81
Stipends	-5,364.00
Associated Payroll Costs	-410.35
Other Expenses	-835.46
	0.00 Balance

JH Boys Basketball

Program Funds

Balance Forward	9,636.22
Revenue/Fees/Donations	720.00
Travel Donations	3,149.00
Regular Season Travel	-2,272.01
Other Expenses	-650.00
	10,583.21 Balance

District Support - Travel

District Travel Support	4,446.00
Regular Season Travel	-2,538.55
	1,907.45 Balance

District Support - Other

District Support	3,785.72
Stipends	-3,385.18
Associated Payroll Costs	-303.04
Other Expenses	-97.50
	0.00 Balance

JH Cheerleading

994

Program Funds

Balance Forward	-270.17
Revenue/Fees/Donations	120.00
	-150.17 Balance

District Support - Other

District Support	2,731.70
Stipends	-2,107.00
Associated Payroll Costs	-624.70
	0.00 Balance

JH Girls Basketball

952

Program Funds

Balance Forward	6,193.09
Revenue/Fees/Donations	630.00
Travel Donations	3,149.00
Regular Season Travel	-2,272.02
Other Expenses	-550.00
	7,150.07 Balance

District Support - Travel

District Travel Support	4,446.00
Regular Season Travel	-3,417.63
	1,028.37 Balance

District Support - Other

District Support	10,135.85
Stipends	-9,325.00
Associated Payroll Costs	-713.35
Other Expenses	-97.50
	0.00 Balance

JH Robotics

982

Program Funds

Revenue/Fees/Donations	501.50
Regular Season Travel	-432.00
Other Expenses	-668.99
	-599.49 Balance

District Support - Travel

District Travel Support	2,107.00
Regular Season Travel	-2,149.00
	-42.00 Balance

District Support - Other

District Support	1,717.10
Other Expenses	-1,717.10
	0.00 Balance

JH Volleyball

968

Program Funds

Balance Forward	7,049.19
Revenue/Fees/Donations	4,661.10
Travel Donations	3,779.00
Other Expenses	-2,775.00
	12,714.29 Balance

District Support - Travel

District Travel Support	5,335.00
Regular Season Travel	-4,731.95
	603.05 Balance

District Support - Other

District Support	3,502.83
Stipends	-3,161.00
Associated Payroll Costs	-241.83
Other Expenses	-100.00
	0.00 Balance

JH Wrestling

967

Program Funds

Balance Forward	3,196.04
Revenue/Fees/Donations	160.00
Travel Donations	840.00
Regular Season Travel	-2,875.40
	1,320.64 Balance

District Support - Travel

District Travel Support	1,186.00
Regular Season Travel	-146.66
	1,039.34 Balance

District Support - Other

District Support	4,378.24
Stipends	-3,161.00
Associated Payroll Costs	-937.24
Other Expenses	-280.00
	0.00 Balance

ME Robotics

981

Program Funds

Other Expenses	-1,465.00
	-1,465.00 Balance

District Support - Travel

District Travel Support	1,149.00
	1,149.00 Balance

Music

937

Program Funds

Balance Forward	12,482.98
Revenue/Fees/Donations	49,024.50
Regular Season Travel	-51,119.17
Other Expenses	19,066.88
	29,455.19 Balance

District Support - Travel

Regular Season Travel	0.00
Post-Season Travel	-855.20
	-855.20 Balance

District Support - Other

District Support	4,798.51
Stipends	-3,848.36
Associated Payroll Costs	-472.27
Other Expenses	-477.88
	0.00 Balance

National Honor Society

946

Program Funds

Balance Forward	-1,289.04
Revenue/Fees/Donations	420.00
Other Expenses	-314.62
	-1,183.66 Balance

District Support - Other

District Support	1,149.52
Stipends	-1,021.28
Associated Payroll Costs	-128.24
	0.00 Balance

Problem Solving Team

954

Program Funds

Balance Forward	-4,376.39
Revenue/Fees/Donations	2,982.75
Regular Season Travel	-22.40
Other Expenses	-750.00
	-2,166.04 Balance

District Support - Travel

District Travel Support	0.00
Post-Season Travel	0.00
	0.00 Balance

District Support - Other

District Support	1,764.25
Stipends	-1,755.00
Associated Payroll Costs	-134.25
Other Expenses	125.00
	0.00 Balance

Science Club

941

Program Funds

Balance Forward	10,553.19
Revenue/Fees/Donations	100.00
	10,653.19 Balance

Swimming

956

Program Funds

Balance Forward	5,995.48
Revenue/Fees/Donations	12,719.61
Travel Donations	6,047.00
Regular Season Travel	0.00
Other Expenses	-1,500.00
	23,262.09 Balance

District Support - Travel

District Travel Support	24,119.73
Regular Season Travel	-14,397.16
Post-Season Travel	-9,722.57
	0.00 Balance

District Support - Other

District Support	10,536.37
Stipends	-7,471.00
Associated Payroll Costs	-910.65
Other Expenses	-2,154.72
	0.00 Balance

Tech Club

962

Program Funds

Balance Forward	549.77
Revenue/Fees/Donations	200.00
	749.77 Balance

For questions about the student accounts, please contact Kristy Andrew, Director of Budget and Finance
kandrew@cordovasd.org | 907.424.4653

FY20 District-Managed Accounts

as of April 30, 2020

AASB Leadership

935

Program Funds

Balance Forward	15.22
	15.22 Balance

District Support - Travel

District Travel Support	1,200.00
Regular Season Travel	-200.00
	1,000.00 Balance

Board Fund

974

Program Funds

Balance Forward	14,297.25
Revenue/Fees/Donations	192.59
	14,489.84 Balance

Boat Building Donations

948

Program Funds

Balance Forward	13,331.26
Other Expenses	-5,752.14
	7,579.12 Balance

Centennial Yearbook

932

Program Funds

Balance Forward	2,892.31
	2,892.31 Balance

Close-Up

939

Program Funds

Balance Forward	-5,014.29
Revenue/Fees/Donations	31,354.96
Regular Season Travel	-13,453.01
Other Expenses	-5,257.31
	7,630.35 Balance

District Support - Travel

Regular Season Travel	0.00
	0.00 Balance

Concessions

913

Program Funds

Balance Forward	-866.62	
Revenue/Fees/Donations	744.50	Pending CTC reimbursement.
Regular Season Travel	0.00	
Other Expenses	-8,450.92	
	-8,573.04	Balance

District Support - Other

District Support	3,562.44	
Stipends	-2,758.00	
Associated Payroll Costs	-804.44	
	0.00	Balance

District Technology Fees

908

Program Funds

Balance Forward	28,791.77	
Revenue/Fees/Donations	18,940.00	
Other Expenses	-9,263.00	
	38,468.77	Balance

District Support - Other

Other Expenses	0.00	
	0.00	Balance

Fitness Club

995

Program Funds

Balance Forward	200.00	
	200.00	Balance

General Athletic

940

Program Funds

Balance Forward	3,087.09	
Revenue/Fees/Donations	15,224.30	
Regular Season Travel	-15,747.80	
Other Expenses	-3,284.87	
	-721.28	Balance

District Support - Travel

Regular Season Travel	-1,358.15	
Post-Season Travel	-204.20	
	-1,562.35	Balance

District Support - Other

Other Expenses	-1,319.96	
	-1,319.96	Balance

Industrial Arts Fees

901

Program Funds

Balance Forward	10,498.69
Revenue/Fees/Donations	303.00
Other Expenses	-237.93
	10,563.76 Balance

Interest on Checking

915

Program Funds

Balance Forward	1,552.87
	1,552.87 Balance

Junior Achievement

990

Program Funds

Revenue/Fees/Donations	1,800.00
	1,800.00 Balance

ME Donation

978

Program Funds

Balance Forward	58,640.01
	58,640.01 Balance

ME Hound Pride

977

Program Funds

Balance Forward	10,470.80
Revenue/Fees/Donations	13,381.86
Other Expenses	-8,569.59
	15,283.07 Balance

District Support - Other

Other Expenses	0.00
	0.00 Balance

Mt. Eyak Student Support

903

Program Funds

Balance Forward	21,185.00
	21,185.00 Balance

NOS Bowl

961

Program Funds

Balance Forward	-22.40
Revenue/Fees/Donations	1,424.50
	1,402.10 Balance

PWSC Rent/Fees

902

Program Funds

Balance Forward	12,114.88	
Revenue/Fees/Donations	10,613.28	
	22,728.16	Balance

Senior Parent Dinner

999

Program Funds

Balance Forward	164.66	
	164.66	Balance

Tipoff Tournament

957

Program Funds

Balance Forward	10,327.89	
Revenue/Fees/Donations	11,409.72	
Regular Season Travel	-224.20	
Other Expenses	-189.85	
	21,323.56	Balance

Pending year-end reconciliation in June.

District Support - Travel

Regular Season Travel	-4,000.00	
	-4,000.00	Balance

District Support - Other

Stipends	-3,060.00	
Associated Payroll Costs	-234.09	
Other Expenses	-585.17	
	-3,879.26	Balance

Tournament Team Feed

988

Program Funds

Other Expenses	0.00	
	0.00	Balance

District Support - Other

District Support	7,928.36	
Stipends	-3,149.37	
Associated Payroll Costs	-602.49	
Other Expenses	-4,176.50	
	0.00	Balance

Wolverine Pride

976

Program Funds

Balance Forward	268.17	
	268.17	Balance

For questions about the district-managed accounts, please contact Kristy Andrew, Director of Budget and Finance
 kandrew@cordovasd.org | 907.424.4653

Cordova School District Board of Education

i. Informational Items

1. April 16, 2020 FY21 Budget Development Work Session Notes
2. April 29, 2020 FY21 Budget Development Work Session Notes

FY21 Budget Development Work Session Notes

A work session regarding the FY21 Budget Development process was held Wednesday, April 16, 2020 beginning at 6:16 pm via Zoom online.

Ms. Jewell, Ms. Altermott, Ms. Glasen, Mr. Hoepfner, Superintendent Alex Russin, Business Manager Kristy Andrew, and Secretary Nora Dudley were in attendance.

Staff present: Director of Technology Mr. Jason Fastenau, Director of Maintenance Josh Pearson, and Elementary Principal Gayle Groff.

Ms. Jewell thanked the Board for their attendance to discuss the proposal for the FY21 Budget. Ms. Jewell then turned to Mr. Russin to begin.

Mr. Russin began by stating that the documents provided in the packet were formatted similarly as the documents provided last year in order to keep some consistency.

1. Projected Student Enrollment

Mr. Russin began by referencing the first document in the Board packet which showed the projected student enrollment for FY21 and shared that numbers could change as people move in and out of Cordova. He continued by stating that the District does a roll-in and out process as senior students graduate and move out and other students move up grades. Mr. Russin continued that the proposed budget included one Pre-K class (session), where the needs of students with special needs would be met first, and the remaining spots filled through lottery selection, as was current practice, for a total enrollment of 15. He added that one scenario being considered with the number of projected Kindergarten students was to have two teachers/classrooms.

General questions from the Board included the number of instructional aides that might need to be assigned and whether additional staffing would be needed with two classrooms. Mr. Russin responded that current instructional aides would be assigned to classrooms based on need, which may or may not result in additional staffing. Mr. Russin asked Ms. Andrew to continue with the next agenda item.

2. FY21 Projected Instructional-Operational Needs

Ms. Andrew began discussing the basic need calculations and shared the different factors in which this calculation was based, including ADM (average daily membership), SPED (special education) needs, school size adjustment, other factor adjustments, and local contributions which set to be \$1.75 million.

The Board asked general comments regarding other factor adjustments and Full Value Determination (property value). Ms. Andrew answered the questions and noted that the FVD was down from 2018.

With no further comments from Board members, Ms. Andrew moved to the next document which showed the draft budget by function. She noted that Regular Instruction (100) showed an increase compared to last year's budget due to the addition of a PE/Health teacher position at CHS and one teaching position at Mt. Eccles Elementary. Ms. Andrew further explained that the increases were a reflection of salaries and benefits for the positions. She continued explaining that under the 360 Instructional-Technology function, the increases shown were due to changes in re-coding of staffing and other resources to a more appropriate line item. Ms. Andrew added that the next document showed the draft budget by object code, which provided a more detailed picture of the budget breakdown.

Board Members asked clarifying questions related to last year's budget comparison and confirmed that whether the proposed budget included an additional elementary teacher position based on high student numbers at Mt. Eccles and that of an unfilled PE/Health teacher position at CHS. The administration responded that the proposed budget did reflect these positions.

3. FY21 Budget Scenarios

Ms. Andrew began with a reference to the budget scenarios sheet included in the packet and explained that the Base Scenario was based on updated health insurance costs, all instructional and support positions, updated state foundation revenue estimates, City contributions, and all requested supplies and materials, including Priority 1-2-3 items. She noted that, in the Base Scenario, the Fund Balance would start the fiscal year at \$741,512 and end the year at \$136,319.

She explained the following regarding the additional scenarios in the document:

- Scenario 1, when removing Priority 2-3 items, the Fund Balance would end the year at \$209,236.
- Scenario 2, when removing Priority 2-3 items and moving \$90K to CARES Act funds, the Fund Balance would end the year at \$299,236.
- Scenario 3, when combining Scenarios 1-2 and with a request from the City for a special revenue contribution for a program like food service, for example, would end the year-end Fund Balance at \$359,236.

Questions and comments from the Board regarding the scenarios included a request to see details on the Priority items; follow-up calculation on the increased FICA/Medicaid contributions; and committed funds for contractual purposes.

4. FY21 School Board Budget Considerations

Mr. Russin shared that the document presented was similar to last year's Board Budget with a slight increase of about \$1,000 due to increased fees in BoardBook and AASB Policy services. No questions or comments followed.

Mr. Russin wrapped up the presentation of the budget proposal by stating that once the budget had been reviewed again by the School Board at its April 29 work session, a copy would be sent to the City Manager per the statutory timeline of May 1. He continued that at the May Regular Board Meeting, the FY21 would be on the agenda for approval, followed by a 30-day timeline for public comment, at which time the Board would adopt the budget [June Regular meeting]. Following the adoption of the budget, Mr. Russin, added, the District would have time to submit the budget DEED [Department of Education & Early Development] by July 15.

Board Members thanked the Administration for the information in the packet and the work in putting the scenarios together for the Board's review. Additional comments included direction to the Administration to continue looking at scenarios that would allow for a stronger beginning and year-end Fund Balance.

Ms. Jewell adjourned the meeting at 7:49 pm.

FY21 Budget Development Work Session Notes

A work session regarding the FY21 Budget Development process was held Wednesday, April 29, 2020 beginning at 6:02 pm via Zoom online.

Ms. Jewell, Ms. Altermott, Ms. Glasen, Mr. Hoepfner, Superintendent Alex Russin, Business Manager Kristy Andrew, and Secretary Nora Dudley were in attendance. Mr. Bradford joined the meeting at 6:17 pm.

Staff present: Director of Technology Mr. Jason Fastenau and Elementary Principal Gayle Groff.

Ms. Jewell thanked the Board for their attendance to discuss the proposal for the FY21 Budget and turned to Mr. Russin to begin.

Mr. Russin began by stating that the documents provided in the packet were the same as the documents in the April 16th budget work session, with several revisions. Documents included Student Enrollment Projections; Proposed Budget by Function and Object Codes; Proposed Budget Scenarios; Proposed Budget Comparisons; and School Board Budget Considerations.

Ms. Andrew referred the Board to the budget scenarios document and shared that the Base Scenario included the following changes from the April 16, 2020 budget work session:

- Reduction of FICA/Medicare estimate by \$52k
- Removal of all Priority 2-3 items
- Movement of additional expenses to grants
- Request for an additional \$70k from the City [pending approval of the City Council]

She added that Scenario 1 included the Base Scenario expenditures minus the PE/Health teacher position at CHS. The Administration noted that this was not a recommendation, necessarily, but rather a scenario that would reduce expenditures in one large sum.

The Board asked questions regarding possible reductions in areas of the budget rather than personnel, in particular. The Administration shared that personnel was the largest area of the budget and that areas such as supplies/materials and programmatic needs were minimal yet adequate to meet instructional needs.

Additional comments included asking the Administration to provide additional details (costs, etc.) to the food service programming, including the regular school year and summer food service programs. Further discussion included talking about the mission of the district [teaching/learning], providing meals, and student activities in relation to the purpose of the district and where to allocate fiscal resources in times of changing funding landscapes.

Mr. Russin then referred the Board to the Board Budget Considerations document. Board members discussed its budget proposal and questioned the Administration regarding Transfers, specifically transfers to AASB account to pay for student registration/travel [student conferences and legislative fly-ins]. Ms. Andrew provided an explanation for the allocation and subsequent transfers in order to maintain track of that particular expense in the budget, as it was a different type of student travel than other student activities. The Board communicated that the items should not be included in the Board's budget and should be appropriately included in a different area of the budget. The Administration concurred and ensured the Board that the item would be accounted for elsewhere.

Board Members thanked the Administration for the work in putting together the packet and for the additional information regarding Priority 2-3 items requested at the last work session.

Ms. Jewell adjourned the meeting at 7:04 pm.

Cordova School District Board of Education

m. New/Unfinished Business

1. Information: CSD Scholarship Program

Cordova School District Scholarship

Made possible through the generous historical donations of local canneries and community businesses

Attention Cordova High School Class of 2020

The Cordova School District Board of Education would like to invite students in the CHS Class of 2020 to apply for a scholarship for students interested in pursuing their studies beyond high school. The Board will award a \$1,000 scholarship this year to one student who demonstrates any of the Wolverine Core Values: PASSION, RESPECT, ACCOUNTABILITY, COMMITMENT, RESPECT. Special consideration will be given to the student who shows enthusiasm for teaching and learning and in helping others. All Cordova graduates planning to attend college, trade school, vocational training, military service, or direct to the workforce are encouraged to apply.

Applications should include:

- Cover letter including the student's name, mailing address, e-mail address, future goals, and the name of the college, trade school, vocational training, military branch, or workforce field he or she plans to pursue
- One letter of recommendation from a non-family member describing the student's demonstration of a Wolverine Core Value, work ethic, and interests

The application deadline is xxxxxxx, at xxxxxxx p.m. Applications should be e-mailed to xxxxxxx at: [xxxxxxxxx](#).

The scholarship winner will be notified by e-mail no later than xxxxxxx and announced during the [CHS Academic Awards Night] on xxxxxxxxxx.

Cordova School District Board of Education

m. New/Unfinished Business

2. FY21 Budget Approval (not adoption)

Motion: I move to approve the FY21 Budget as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

Cordova School District

Fiscal Year Beginning July 1, 2020

Basic Need Calculation

Base			ADM
High School			139.00
Elementary			180.00
Total			319.00
<i>SpEd Intensive</i>			<i>8.00</i>
School Size Adjustment	Notes		ADM
High School	75-149 Students		204.13
Elementary	150 - 250 Students		250.50
Total			454.63
Other Factor Adjustments		Factor	ADM
x District Cost Factor		1.234	561.01
x Special Needs Factor		1.200	673.22
x Vocational/Technical Factor		1.015	683.31
+ Correspondence 90%		4.500	687.36
+ Intensive Services Factor		104.000	791.36
Total Adjusted ADM			791.36
Base Student Allocation			5,930
Funding			
Base Need Total			4,692,765
- Required Local Effort			877,505
- Deductible Impact Aid	FY20 Estimate		14,452
+ Quality Schools	FY20 Estimate		12,679
Projected State Entitlement			3,813,487

Local Effort Calculation

2019 Full Value Determination	Down from 2018	\$331,134,027
Prior Year Basic Need		5,145,876
Projected Basic Need		4,692,765
Full Value x 0.00265		877,505
45% Prior Year Basic Need	Whichever value is lesser.	2,315,644
Minimum Required Local Contribution		877,505
Full Value x 0.00200		662,268
23% of Projected Basic Need + Quality Schools	Whichever value is greater.	1,082,252
Additional Allowable Local Contribution		1,082,252
Maximum Allowable Local Contribution	Minimum + Additional Allowable	1,959,757

Estimate updated 04/14/2020

Cordova School District

2020-2021 Proposed Budget

Beginning Fund Balance	741,512
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Revenue	
City Contribution	
- Direct Support - Appropriated	1,750,000
- <i>Additional Requested from City - Approval Pending*</i>	70,000
- In-Kind Support	139,000
Other Local Revenue	23,000
Tuition from Students	17,000
eRate	128,000
State Sources	4,268,292
Federal Sources - Direct	40,000
Total Revenue	6,435,292

Expenditures	
100 - Instruction	2,986,636
200 - Special Education Instruction	623,866
220 - Special Education Support Services	33,193
300 - Support Services (Students)	134,381
350 - Support Services (Instruction)	24,000
360 - Instructional-Related Technology	451,267
400 - School Administration	305,147
450 - School Administration Support Services	226,151
510 - District Administration	289,408
550 - District Administration Support Services	396,548
600 - Operations and Maintenance of Plant	945,433
700 - Student Activities	106,700
900 - Transfer to Student Activities and Food Service	363,158
Total Expenditures	6,885,888

Ending Fund Balance	
Excluded from 10% Limitation	120,000
Committed for Contractual Purposes	80,000
Unassigned Fund Balance (Available for Operations)	90,916
Ending Fund Balance	290,916

* The City of Cordova has appropriated \$1,750,000 for School District Direct Support. The FY21 Proposed Budget relies on and requests an additional \$70,000 from the City of Cordova to support the District's budgetary needs for Fiscal Year 2020-2021.

Cordova School District Board of Education

m. New/Unfinished Business

3. CARES Act Special Revenue Funds Creation

Motion: I move to approve the CARES Act Special Revenue Funds Creation as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

Background Information

The District Administration is requesting the Board's approval to establish two special revenue accounts for the receipt and expense of funds related to the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020.

This includes funding passed to the District through the State of Alaska in two forms:

- 1) Governor's Emergency Education Relief Fund (GEERF); and
- 2) Elementary and Secondary School Emergency Relief Fund (ESSERF).

Establishment of these accounts will help the District more efficiently and effectively identify both revenue and expenditures associated with operations related to COVID-19. More information can be found at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>.



MEMORANDUM

TO: Superintendents
Business Managers

FROM: Dr. Michael Johnson, Commissioner 

DATE: April 22, 2020

SUBJECT: Guidance on CARES Act Funds

CARES Act: Elementary and Secondary Emergency Relief Fund

The Coronavirus Aid, Relief and Economic Security (CARES) Act, signed into law on March 27, 2020, provides funding and flexibilities for States to respond to the COVID-19 emergency in K-12 schools. In addition to providing a variety of waivers for assessments, accountability, reporting and funding carryover, the CARES Act provides an economic stimulus to individuals, businesses, and schools.

The CARES Act provides education funding to state education agencies (SEA) and local education agencies (LEA) to support schools as they are dealing with the effects of the COVID-19 Pandemic (*Cares Act Section 18003(c)*). Funding has not yet been distributed to SEAs, but the Alaska Department of Education and Early Development (DEED) is proactively creating a streamlined process for distributing the CARES Act stimulus funding to districts.

Funding will be distributed to districts according to Alaska's Title I-A allocation formula. Please note that this funding is not Title I-A funding; however, the Title I-A funding formula is the mechanism used to determine district funding levels. Estimated allocations for districts are attached and can be found on DEED's COVID-19 [website](#). If a district does not receive Title I-A funding, it will not be eligible to receive a CARES Act allocation based on the Title I-A formula from DEED.

As soon as DEED is notified of the final allocation, calculations will be finalized. Districts will then have a reasonable amount of time to apply for CARES Act funds using DEED's [Grant Management System \(GMS\)](#). It is DEED's intention that the application process be as

streamlined as possible. While the CARES Act funding is not subject to the Title I-A Carryover Limitation, funding does expire September 30, 2021. As additional information from the U.S. Department of Education (US ED) becomes available, it will be made available to districts.

Funding for the CARES Act is very flexible. Under the law, funds may be used for any activity authorized by the Elementary and Secondary Education Act (ESEA), Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act, the Perkins Career and Technical Education (CTE) Act, or McKinney-Vento Homeless Act, in addition to other activities to help with the response to COVID-19, including preparedness and response efforts, sanitation, professional development, distance learning, and other activities. As with all federal funds, 2 CFR Part 200 applies.

Title I-A ranking and serving as well as school and Title I-A student eligibility provisions do not apply to CARES Act funding. Additionally, the restriction on carryover limits outlined in the funding waiver for Title I-A does not apply to CARES Act funds. There is a definite end date for the expenditures.

A waiver to remove the maintenance of effort will be submitted to US ED for both districts and the state.

Equitable Services

Private schools are eligible for equitable services through the district (*CARES Act Section 18005(b)*).

Districts must reach out to all private schools located within their district boundaries for Title I-A and Special Education in order to inform private schools of the CARES Act funding and determine whether the private schools wishes to participate. A previous decision by a private school to turn down Title I-A funds does not impact its eligibility to participate in CARES Act funding (*CARES Act Section 18005(a)*).

Application Process

US ED is required to provide states with an application or application process within 30 days of the CARES Act passage, and then has 30 days to approve applications. At this time, an application has not been made available to DEED.

Once funding levels have been finalized by US ED, districts will use GMS to create budgets and indicate which activities they will be funding with the CARES Act funds. The following delineates the twelve activities outlined in the Act.

1. Authorized Programs *CARES Act Section 18003(d)(1)*.
 - Elementary and Secondary Education Act (ESEA)
 - Title I-A Improving the Academic Achievement of the Disadvantaged
 - Title I-C Education of Migratory Children

- Title I-D Educational Support for Neglected, Delinquent or At-Risk Children and Youth
 - Title II-A Supporting Effective Instruction
 - Title III-A Language Instruction for English Learners and Immigrant Students
 - Title IV-A Student Support and Academic Enrichment
 - Title IV-B 21st Century Community Learning Centers
 - Individuals with Disabilities Education Act (IDEA)
 - Adult Education and Family Literacy Act (AEFLA)
 - Carl D. Perkins Career and Technical Education Act (Perkins)
 - McKinney Vento Homeless Education Assistance Act
2. Coordination of LEA preparedness and response efforts to improve coordinated responses with other agencies to prevent, prepare for, and respond to coronavirus. *CARES Act Section 18003(d)(2).*
 3. Providing principals and other school leaders with the resources necessary to address school needs. *CARES Act Section 18003(d)(3).*
 4. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth. *CARES Act Section 18003(d)(4).*
 5. Developing and implementing procedures and systems to improve LEA preparedness and response efforts. *CARES Act Section 18003(d)(5).*
 6. Training and professional development for LEA staff on sanitation and minimizing the spread of infectious diseases. *CARES Act Section 18003(d)(6).*
 7. Purchasing supplies to sanitize and clean LEA facilities. *CARES Act Section 18003(d)(7).*
 8. Planning for and coordinating during long-term closures, including how to provide meals, technology for online learning, guidance on IDEA requirements, and ensuring other educational services can continue to be provided consistent with all applicable requirements. *CARES Act Section 18003(d)(8).*
 9. Purchasing educational technology (including hardware, software, and connectivity) for students served by the LEA that aids in regular and substantive educational interactions between students and their classroom teachers, including assistance technology or adaptive equipment. *CARES Act Section 18003(d)(9).*
 10. Providing mental health services and supports. *CARES Act Section 18003(d)(10).*

11. Planning and implementing activities related to summer learning and supplemental afterschool programs and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care. *CARES Act Section 18003(d)(11)*.
12. Other activities that are necessary to maintain operations and continuity of services and continuing to employ existing staff. *CARES Act Section 18003(d)(12)*.

CARES Act: Governor's Emergency Education Relief Fund

Approximately \$3 billion of the \$30.75 billion Education Stabilization Funds in the CARES Act is allocated for the Governor's Emergency Education Relief Fund (GEERF), Section 18002. The State of Alaska is estimated to receive \$6,503,527.

These funds are allocated to governors to use at their discretion on education relief. The governor can use these funds for emergency support to local educational agencies, institutions of higher education, and other education entities. Funding can also be used to support childcare and early childhood education, for social and emotional support, and to protect education related jobs.

While these are flexible discretionary funds that governors can use to meet the needs of students, schools (including charter schools and non-public schools), postsecondary institutions, and other education-related organizations, the law provides more clarity in that SEAs may use grants awarded under the GEERF to:

- Provide emergency support to local educational agencies that have been significantly impacted by COVID-19 to continue to provide educational services to students as well as support the LEA's ongoing functionality. *CARES Act Section 18002(c)(1)*.
- Provide emergency support to institutions of higher education that provide services to students significantly affected by COVID-19. *CARES Act Section 18002(c)(2)*.
- Provide support to any education-related entities deemed essential for carrying out emergency educational services to students for activities that are authorized under the ESEA, IDEA, Carl D. Perkins Career and Technical Education Act, Adult Education and Family Literacy Act, and McKinney-Vento. *CARES Act Section 18002(c)(3)*.
- Provide support to any education-related entities deemed essential for providing childcare and early childhood education, social and emotional support, and the protection of education-related jobs. *CARES Act Section 18002(c)(3)*.

Approximately \$3.7 million from the State of Alaska's allocation will be distributed to 35 districts in order to ensure all districts receive funding equal to or greater than the allocation of

the \$30 million one-time funds through the foundation formula versus the allocation based on the Title I-A funding formula for the Elementary and Secondary Emergency Relief Funds.

Distribution of Funds

DEED will be applying for GEERF on behalf of the Governor through the *Certification and Agreement for Funding under the Education Stabilization Fund Program Governor's Emergency Education Relief Fund* (application) released by the US ED this week.

Timeline

Each Governor will have one year, from the date of the State's award, to award funds. Any funds not awarded within one year of the award must be returned to the US ED for reallocation. *CARES Act Section 18002(d)*.

Department of Education & Early Development

Prepared 4/21/2020

DRAFT - Estimated CARES Act Funding for Alaska School Districts

School District	Estimated Elementary and Secondary School Emergency Relief Funds	Estimated Governor's Emergency Education Relief Funds	Total Estimated CARES Act Funds
Alaska Gateway	\$ 172,490	\$ 4,686	\$ 177,176
Aleutian Region	-	23,096	23,096
Aleutians East Borough	32,493	79,731	112,224
Anchorage	12,069,484	-	12,069,484
Annette Island	141,380	-	141,380
Bering Strait	1,272,764	-	1,272,764
Bristol Bay Borough	16,938	20,334	37,272
Chatham	83,998	-	83,998
Chugach	44,592	37,427	82,019
Copper River	126,862	3,264	130,126
Cordova	27,308	75,145	102,453
Craig	69,134	32,129	101,263
Delta/Greely	181,823	19,201	201,024
Denali Borough	23,506	128,690	152,196
Dillingham	108,887	30,505	139,392
Fairbanks N. Star Borough	2,454,271	482,199	2,936,470
Galena	9,679	542,011	551,690
Haines Borough	50,468	19,665	70,133
Hoonah	78,813	-	78,813
Hydaburg	42,518	-	42,518
Iditarod Area	105,084	18,478	123,562
Juneau Borough	608,728	401,129	1,009,857
Kake	42,518	3,142	45,660
Kashunamiut	313,525	-	313,525
Kenai Peninsula Borough	2,295,953	-	2,295,953
Ketchikan Gateway Borough	493,965	94,633	588,598
Klawock	52,888	-	52,888
Kodiak Island Borough	288,290	297,445	585,735
Kuspuk	224,341	-	224,341
Lake & Peninsula Borough	128,244	63,603	191,847
Lower Kuskokwim	2,884,979	-	2,884,979
Lower Yukon	2,094,772	-	2,094,772
Mat-Su Borough	3,997,351	-	3,997,351
Nenana	23,506	168,238	191,744
Nome	181,823	13,891	195,714
North Slope Borough	338,759	387,281	726,040
Northwest Arctic Borough	1,089,904	-	1,089,904
Pelican	-	9,726	9,726
Petersburg	60,493	81,781	142,274
Pribilof	1,383	26,215	27,598
Saint Mary's	151,750	-	151,750
Sitka Borough	152,096	152,251	304,347
Skagway	-	36,783	36,783
Southeast Island	48,394	60,665	109,059
Southwest Region	470,805	-	470,805
Tanana	14,173	6,864	21,037
Unalaska	10,716	109,132	119,848
Valdez	43,209	133,289	176,498
Wrangell	77,776	8,963	86,739
Yakutat	22,123	8,760	30,883
Yukon Flats	185,626	-	185,626
Yukon/Koyukuk	196,687	148,504	345,191
Yupiit	544,779	-	544,779
Mt. Edgecumbe High School	415,152	-	415,152
TOTAL	\$ 34,567,200	\$ 3,728,866	\$ 38,296,056

DRAFT - Grant amounts are subject to change as additional guidance and information is received

Cordova School District Board of Education

m. New/Unfinished Business

4. English Language Learner Curriculum Adoption

Motion: I move to approve the English Language Learner Curriculum resources as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

PUBLIC COMMENT OPPORTUNITY FOR POTENTIAL CURRICULUM ADOPTION

The District Administration is notifying the public for an opportunity to review English Language Learner (ELL) program curriculum resource considerations for potential adoption by the School Board. See resources listed below:

National Geographic Learning Series

- World English Series, Second Edition (<https://eltngl.com/>). Use the search feature to search by title or keywords.

Featuring content from National Geographic and TED, the new edition of the four-level, integrated skills World English series brings amazing stories about our planet and compelling ideas from around the world to the classroom. The second edition of World English introduces students to some of the world's most fascinating people and places and builds upon an effective competency-based approach to provide 21st century learners with the English skills needed for success.

- NEW TED readings and TED Talks along with updated content and video from National Geographic will provide a springboard for learners to share ideas in English.
- NEW communication-building pages in each unit provide expanded writing opportunities and communicative activities that encourage learners to personalize the unit theme.
- Updated goals on every two-page spread highlight measurable outcomes and provide accessible navigation for teachers and learners.

- 21st Century Communication Series, (<https://eltngl.com/>). Use the search feature to search by title or keywords.

21st Century Communication is a four-level series that uses powerful ideas from TED Talks to teach learners to think critically and communicate effectively. Through authentic models of effective communication, students build fluency in the listening and speaking skills needed to achieve academic and personal success.

- TED Talks are used to develop essential 21st century skills, including critical thinking, collaboration, and visual literacy.
- Speaking, pronunciation, and presentation skills, inspired by TED speakers, prepare learners to speak confidently in any situation.
- Extended listening based on real-world situations and TED Talks provide listening and note-taking practice.
- Online Workbooks include the entire audio and video program, and automatically graded language practice activities - ideal for both hybrid and blended courses.

P.O. Box 1330
675 Second Street
Cordova, AK 99574



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(F) 907-424-3271
www.cordovasd.org

- Life Series, Second Edition, (<https://eltngl.com/>). Use the search feature to search by title or keywords.

Life is a six-level integrated-skills series with grammar and vocabulary for young adult and adult English language learners. Through National Geographic content, video, and engaging topics, learners develop their ability to think critically and communicate effectively in the global community.

- Perspectives Series, (<https://eltngl.com/>). Use the search feature to search by title or keywords.

Perspectives is a four-skills series that teaches learners to think critically and to develop the language skills they need to find their own voice in English. The carefully-guided language lessons, real-world stories, and TED Talks motivate learners to think creatively and communicate effectively.

In *Perspectives*, learners develop an open mind, a critical eye and a clear voice in English.

- Every unit explores one idea from different perspectives, giving learners opportunities for practicing language as they look at the world in new ways.
- Students learn the critical thinking skills and strategies they need to evaluate new information and develop their own opinions and ideas.
- Students respond to the unit theme and express their own ideas confidently in English.

Print materials may be viewed and commented on at the District Office (675 Second Street) during normal business hours (8:00 am-5:00 pm) between March 12, 2020-April 12, 2020.

Thank you.


Alex Russin, Superintendent

Cordova School District Board of Education

n. Contracts/Memorandum of Agreements

1. Kristin Bacon- Physical Therapy Services for the 2020-2021 School Year Draft Contract

Motion: I move to approve Kristin Bacon- Physical Therapy Services for the 2020-2021 School Year as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

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DRAFT CONTRACT SERVICE AGREEMENT

BOARD APPROVAL (Date): May 13, 2020 **PROGRAM/DEPT.:** Special Education
FUNDING SOURCE (Code): 280.500.220.000.410 **Funding Allocation:** 100%
FUNDING SOURCE (Code): _____ **Funding Allocation:** _____ %

CSA Number
FY21-001
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Kidability Physical Therapy, LLC

PRIMARY CONTACT INFORMATION

NAME: Kristin Bacon **TITLE/POSITION:** Independent Consultant
E-MAIL: kidabilitypt@gmail.com **PHONE:** _____
ADDRESS: PO Box 521504 **CITY:** Big Lake **STATE:** AK **ZIP:** 99652

DESCRIPTION OF SERVICES TO BE PROVIDED

1. As appropriate, individualized therapy with Elementary and Jr.-Sr. High School students as specified in Individualized Educational Plan (IEP)
2. Consultations with the student's parents and/or teachers, as appropriate
3. The aforementioned therapy and consultation will occur on site at the Elementary and Jr.-Sr. High School one time per month during the 2020-2021 School Year

*See page 2 for additional considerations

CONTRACT SCOPE AND CONSIDERATIONS

Rate: \$1,000/day x 18 days = \$ 18,000
Travel: -- = \$ --
Per Diem: -- = \$ --
Other: \$800/day x up to 6 days (Reports) = \$ 4,800

The MAXIMUM AMOUNT authorized by this agreement is: \$ 22,800**

Payment will be made upon receipt of approved invoice(s). Reference MOA # on all invoices. Expenses will be reimbursed based upon actual third-party documentation.
PAYMENT OF TAXES – As a condition of performance of this contract, the contractor shall pay all Federal, State, and Local taxes incurred by the contractor, sub-contractor, or other person or persons associated with the performance of this contract.

CONTRACT PERIOD COVERED: July 1, 2020 through June 30, 2021

Contractor Signature

Superintendent Signature

Date

Date



DRAFT CONTRACT SERVICE AGREEMENT

PAGE 2

BOARD APPROVAL (Date): May 13, 2020 **PROGRAM/DEPT.** Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 **Funding Allocation:** 100%

FUNDING SOURCE (Code): _____ **Funding Allocation:** _____ %

CSA Number
FY21-001
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Kidability Physical Therapy, LLC

DESCRIPTION OF SERVICES TO BE PROVIDED (continued from PAGE 1)

4. Participation is the development of applicable IEP goals and objectives as determined necessary by the student's Multi-disciplinary Team. This service may be provided through telephone consultation, as arranged.
5. Completion of necessary documentation of services for inclusion in the student's school record.
6. Flight arrangements will be made and tickets purchased by Kristin Bacon.
7. Billing for services and expenses will be submitted monthly.
8. In the event Kristin Bacon is not available to complete this contract, she will make arrangements to fulfill the remainder of this contract.
9. Current certification and liability coverage will be provided to the District.

Cordova School District agrees to provide the following:

1. Coordination and scheduling of parent and student participation as specified by Kristin Bacon.
2. Appropriate space for confidential therapy sessions.
3. Compensation for the aforementioned services at a rate of \$1000.00 per day, all inclusive (evaluations, telephone consults, meals).
4. Transportation (airfare & shuttle), lodging (when necessary), mileage reimbursement (\$0.50/mile) and related costs (parking at Anchorage airport) will be reimbursed at cost.

This Contract Service Agreement is for the 2020-2021 School Year and can be modified only with consent of both parties. Furthermore, either party may cancel this agreement with 30 days written notice.

**Should the Maximum Amount authorized by this agreement be reached and additional services be needed, the Superintendent and Service Provider shall meet to amend the contract in order to meet the needs of the District.

Contractor Signature

Date

Superintendent Signature

Date

Cordova School District Board of Education

n. Contracts/Memorandum of Agreements

2. Kaye Lawson-Occupational Therapy Services for the 2020-2021 School Year Draft Contract

Motion: I move to approve Kaye Lawson- Occupational Therapy Services for the 2020-2021 School Year as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

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DRAFT CONTRACT SERVICE AGREEMENT

BOARD APPROVAL (Date): May 13, 2020 PROGRAM/DEPT. Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 Funding Allocation: 100%
FUNDING SOURCE (Code): _____ Funding Allocation: _____ %

CSA Number
FY21-002
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Kaye Lawson, OTR, MEd

PRIMARY CONTACT INFORMATION

NAME: Kaye Lawson, OTR, MEd TITLE/POSITION: Independent Consultant
E-MAIL: kbwl@alaska.net PHONE: _____
ADDRESS: PO Box 1461 CITY: Sterling STATE: AK ZIP: 99672

DESCRIPTION OF SERVICES TO BE PROVIDED

1. Occupational Therapy with Elementary and Jr.-Sr. High School students as specified in the Individualized Educational Programs (IEP)
2. OT student evaluations, as identified by the District SPED Team
3. Informal student observation/assessment for screening purposes, as requested by the District SPED Team
4. Diagnostic assessments, comprehensive assessment reports, recommendations, and potential treatment goals
5. Monitoring of student progress, including consultations with and training of teachers and paraprofessionals, as appropriate
6. Participation in the development of applicable IEP goals and objectives as determined necessary by the student's Multi-disciplinary Team. This service may be provided through telephone consultation, as arranged

*See page 2 for additional considerations

CONTRACT SCOPE AND CONSIDERATIONS

Rate: \$800/day x 24 days = \$ 19,200
Travel: \$800/day x 12 days = \$ 9,600
Per Diem: \$40/day x 24 days = \$ 960
Other: _____ = \$ _____

The MAXIMUM AMOUNT authorized by this agreement is: \$ 30,000

Payment will be made upon receipt of approved invoice(s). Reference MOA # on all invoices. Expenses will be reimbursed based upon actual third-party documentation.
PAYMENT OF TAXES – As a condition of performance of this contract, the contractor shall pay all Federal, State, and Local taxes incurred by the contractor, sub-contractor, or other person or persons associated with the performance of this contract.

CONTRACT PERIOD COVERED: August 1, 2020 through May 31, 2021

Contractor Signature

Date

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DRAFT CONTRACT SERVICE AGREEMENT

Superintendent Signature

Date

DRAFT



DRAFT CONTRACT SERVICE AGREEMENT

PAGE 2

BOARD APPROVAL (Date): May 13, 2020 **PROGRAM/DEPT.** Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 **Funding Allocation:** 100%
FUNDING SOURCE (Code): _____ **Funding Allocation:** _____ %

CSA Number
FY21-002
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Kaye Lawson, OTR, MEd

DESCRIPTION OF SERVICES TO BE PROVIDED (continued from PAGE 1)

7. Completion of necessary documentation of services for inclusion in the student's school record. Reports must comply with CSD and State of Alaska guidelines
8. The Contractor will bill the district at the completion of each trip by invoice. Documentation of travel expenses and other expenses incurred will be provided
9. The Contractor shall not assign services to be performed under this Agreement to any other party without written permission of CSD
10. Current professional certification/licensure and liability coverage will be provided to the District

Cordova School District agrees to provide the following:

1. Coordination and scheduling of parent and student participation as specified by the SPED Team and/or Contractor
2. Appropriate space for confidential therapy sessions
3. Compensation for the aforementioned services at a rate of \$800 per day
4. Transportation (airfare & shuttle), lodging, mileage reimbursement (IRS rate), and related costs will be reimbursed at cost
5. In the event that the Contractor is in-district and becomes weathered in or out and cannot work or leave as scheduled, a fee of one-half the daily rate will be paid to the contractor for that day unless the contractor is able to be utilized

This Contract Service Agreement is for the 2020-2021 School Year and can be modified only with consent of both parties. Furthermore, this agreement may be terminated by the District with or without cause upon 10 days written notice. In case of termination without cause, the Contractor will receive the fair value of the services performed to the date of termination.

**Should the Maximum Amount authorized by this agreement be reached and additional services be needed, the Superintendent and Service Provider shall meet to amend the contract in order to meet the needs of the District.

Contractor Signature

Date

Superintendent Signature

Date

Cordova School District Board of Education

n. Contracts/Memorandum of Agreements

3. Vidya Oftedal- Speech Language Pathology Services for the 2020-2021 School Year Draft Contract

Motion: I move to approve Vidya Oftedal- Speech Language Pathology Services for the 2020-2021 School Year as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glaser ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

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Cordova, AK 99574



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DRAFT CONTRACT SERVICE AGREEMENT

BOARD APPROVAL (Date): May 13, 2020 **PROGRAM/DEPT.:** Special Education
FUNDING SOURCE (Code): 280.500.220.000.410 **Funding Allocation:** 100%
FUNDING SOURCE (Code): _____ **Funding Allocation:** _____ %

CSA Number
FY21-003
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Alaska Communicative Services

PRIMARY CONTACT INFORMATION

NAME: Vidya Oftedal, CC-SLP **TITLE/POSITION:** Independent Consultant
E-MAIL: voftedal@acs-slp.com **PHONE:** _____
ADDRESS: 415A Lingenberry Lane **CITY:** Soldotna **STATE:** AK **ZIP:** 99669

DESCRIPTION OF SERVICES TO BE PROVIDED

1. Speech-Language Therapy with Elementary and Jr.-Sr. High School students as specified in the Individualized Educational Programs (IEP), to include onsite and teletherapy sessions
2. SLP student evaluations, as identified by the District SPED Team
3. Informal student observation/assessment for screening purposes, as requested by the District SPED Team
4. Diagnostic assessments, comprehensive assessment reports, recommendations, and potential treatment goals
5. Monitoring of student progress, including consultations with and training of teachers and paraprofessionals, as appropriate
6. Participation in the development of applicable IEP goals and objectives as determined necessary by the student's Multi-disciplinary Team. This service may be provided through telephone consultation, as arranged

*See page 2 for additional considerations

CONTRACT SCOPE AND CONSIDERATIONS

Rate: \$750/day x 20 days = \$ 15,000
Rate: \$100/hour x 65 hours teletherapy = \$ 6,500
Planning/Collaboration w/Staff: \$70/hour x 10 hours = \$ 960
Report writing, IEP's, etc.: \$70/hour x 105 hours = \$ 7,350

The MAXIMUM AMOUNT authorized by this agreement is: \$ 29,810.00**

Payment will be made upon receipt of approved invoice(s). Reference MOA # on all invoices. Expenses will be reimbursed based upon actual third-party documentation.
PAYMENT OF TAXES – As a condition of performance of this contract, the contractor shall pay all Federal, State, and Local taxes incurred by the contractor, sub-contractor, or other person or persons associated with the performance of this contract.

CONTRACT PERIOD COVERED: July 1, 2020 through June 30, 2021

Contractor Signature

Date

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675 Second Street
Cordova, AK 99574



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(F) 907-424-3271
www.cordovasd.org

DRAFT CONTRACT SERVICE AGREEMENT

Superintendent Signature

Date

DRAFT



DRAFT CONTRACT SERVICE AGREEMENT

PAGE 2

BOARD APPROVAL (Date): May 13, 2020 **PROGRAM/DEPT.:** Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 **Funding Allocation:** 100%

FUNDING SOURCE (Code): _____ **Funding Allocation:** _____ %

CSA Number
FY21-003
PLEASE INCLUDE ON ALL INVOICES

CONTRACTING BUSINESS NAME: Alaska Communicative Services

DESCRIPTION OF SERVICES TO BE PROVIDED (continued from PAGE 1)

- 7. Completion of necessary documentation of services for inclusion in the student's school record. Reports must comply with CSD and State of Alaska guidelines
- 8. The Contractor will bill the district at the completion of each trip by invoice. Documentation of travel expenses and other expenses incurred will be provided
- 9. The Contractor shall not assign services to be performed under this Agreement to any other party without written permission of CSD
- 10. Current professional certification/licensure and liability coverage will be provided to the District

Cordova School District agrees to provide the following:

- 1. Coordination and scheduling of parent and student participation as specified by the SPED Team and/or Contractor
- 2. Appropriate space for confidential therapy sessions
- 3. Compensation for the aforementioned services at a rate of \$750 per day onsite; \$100 per hour for teletherapy; and \$70/ hour, as noted
- 4. Transportation (airfare & shuttle), lodging, mileage reimbursement (IRS rate), and related costs will be provided/arranged or reimbursed at cost
- 5. Assessment/evaluation materials as agreed upon with the Contractor

This Contract Service Agreement is for the 2020-2021 School Year and can be modified only with consent of both parties. Furthermore, this agreement may be terminated by the District with or without cause upon 10 days written notice. In case of termination without cause, the Contractor will receive the fair value of the services performed to the date of termination.

**Should the Maximum Amount authorized by this agreement be reached and additional services be needed, the Superintendent and Service Provider shall meet to amend the contract in order to meet the needs of the District.

Contractor Signature

Date

Superintendent Signature

Date

Cordova School District Board of Education

n. Contracts/Memorandum of Agreements

4. First Student Transportation Service Contract Extension Agreement for the 2020-2021 School Year

Motion: I move to approve the First Student Transportation Service Contract Extension Agreement for the 2020-2021 School Year as presented in the Board Packet

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

**THIRD AMENDMENT AND EXTENSION TO STUDENT TRANSPORTATION SERVICES AGREEMENT
BETWEEN CORDOVA SCHOOL DISTRICT AND FIRST STUDENT, INC.**

THIS AMENDMENT is made and entered into as of the 22nd day of April, 2020 by and between Cordova School District with principle offices at 675 second Street, Cordova, AK 99574 (“District”) and First Student, Inc. with its national headquarters at 600 Vine Street, Suite 1400, Cincinnati, OH 45202 and local business offices for purposes of this Agreement located at 1250 Sawmill Road, Cordova, AK 99686 (“Contractor” and, collectively, the “Parties”).

WHEREAS, the parties entered into that certain Student Transportation Services Agreement dated June 12, 2013 with an extension added on June 8, 2018 (hereinafter the “Agreement”); and

WHEREAS, the parties desire to further extend the term of the Agreement and amend certain portions thereof;

NOW, THEREFORE, the parties mutually agree as follows:

1. **TERM.** The term of the Agreement shall extend for one (1) additional years commencing July 1, 2020 and continuing through June 30, 2021; thereafter this agreement may be extended for two (2) additional one (1) year extension by mutual agreement of the parties.
2. **COMPENSATION** Commencing July 1, 2020, the rates of compensation payable hereunder during the ensuing Contract Years shall be set forth in Exhibit “A” and are based on current number of routes.
3. **NOTICE TO PARTIES** All notices to be given by the parties to this Agreement shall be in writing and serviced by depositing same in the United States Mail, certified mail.

Notices to District shall be addressed to:

Kristy Andrew SFO
Director of Budget and Finance
Cordova School District
PO Box 1330
675 Second Street
Cordova, AK 99574

Notices to CONTRACTOR shall be addressed to:

Kim Worster
Senior Vice President
201 NE Park Plaza Drive
Suite 246
Vancouver, WA 98684

With a copy to:

General Counsel
FirstGroup America, Inc.
600 Vine Street
Suite 1400 142
Cincinnati, OH 45202

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

Cordova School District

By: _____

Title: _____

ATTEST:

By: _____

FIRST STUDENT, INC.

By: _____

Title: _____

ATTEST:

By: _____

EXHIBIT A

Cordova School District				
Transportation Rates - District Provided Fuel			<u>Option Yr 1</u>	<u>Option Yr 2</u>
July 1, 2020 - June 30, 2023			2.5%	2.5%
	19/20	20/21	21/22	22/23
Transportation Rates				
Regular Routes	504.23	516.84	529.76	543.00
Swim Run, per day	172.11	176.41	180.82	185.34
Activity Runs, per hour	58.70	60.17	61.67	63.21

Transportation Services Estimate for the 2020-2021 School Year is approximately \$130,000. Fees based on services performed. Funding sources are transportation allocations from the State Department of Education & Early Development.

Cordova School District Board of Education

o. Personnel

1. New Staff Hire--Mark Insteness--Cordova Jr/Sr High School Special Education Teacher

Motion: I move to approve the hire of Mark Insteness as Special Education Teacher for the Cordova Jr/Sr High School for the 2020-2021 School Year as presented in the Board Packet

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

P.O. Box 1330
675 Second Street
Cordova, AK 99574



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(F) 907-424-3271
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Mark Insteness
Cordova Jr/Sr High School Special Education Teacher Candidate

Education

- University of Alaska Southeast—Master of Education in Special Education
- University of Alaska Southeast—Master of Arts in Teaching Elementary Education
- University of Alaska Southeast—Bachelor of Business Administration

Teaching Certifications

- Elementary Education—Grades K-8
- Special Education—Grades PK-12
- Business—Grades 9-12

Work Experience Highlights

- Special Education Teacher at Tongas School of Arts and Sciences (Ketchikan Gateway Borough SD) from 2014-Present
- Special Education Teacher at Blatchley Middle School (Sitka City SD) from 2013-2014
- Special Education Teacher at Alak High School (North Slope Borough SD) from 2011-2013
- Special Education Para-Educator at Thunder Mountain HS (Juneau City SD) from 2010-2013
- Computer Technician at Riverbend Elementary School (Juneau City SD) from 2008-2010

Mr. Insteness is excited at the opportunity to work with families, students, and staff in Cordova and looks forward to transitioning from Southeast Alaska.

Cordova School District Board of Education

r. Audience Comments

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

s. Board Comments

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

t. Executive Session: None

Cordova School District Board of Education

Cordova School District Board of Education

u. Adjournment

Motion: I move to adjourn the meeting.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS

Motion: FAILED

MEETING ADJOURNED AT _____

School Board (Accountability) Calendar

July	
August	Superintendent Feedback (Quarterly Check-In) Welcome Staff and Students
September	Fall Boardsmanship Academy School Board Self-Evaluation and Goal Setting Process
October	Strategic Plan Student Assessment Data Senior Luncheon
November	AASB Annual Conference and YLI District Budget to City (Min./Max. Contribution) Superintendent Feedback (Quarterly Check-In) Financial Audit
December	Winter Boardmanship Academy Curriculum Review Cycle Current Year Budget Revisions
January	AASB Legislative Fly-In and Leadership Training (Juneau) Superintendent Evaluation Tool to Board
February	Candidates for School Board Election Budget Development Process Superintendent Evaluation and Review Goals Curriculum Review Report/Update to the Board Facility Needs Drafts of Student Handbooks
March	AASB Legislative Fly-In and Spring Boardsmanship Academy (Juneau) Budget Development Process School Board Officers New School Board Members Orientation Public Comment for Proposed New Curriculum (30-day)(as needed) Employee Contracts Approval
April	Policies as Recommended by AASB School Calendar Budget Development Process Strategic Plan Senior Luncheon
May	New Curriculum (as needed) Proposed Budget for New Fiscal Year Student Handbooks Approval
June	Superintendent Feedback (Quarterly Check-In) District Crisis Response Plan(s)

EQ	End of Quarter
H	Legal Holiday
I	Inservice Day
M	PT Conf Meeting Req
NT	New Teacher Orientation
O/C	School Opens/Closes
V	Vacation Day
G	CHS Graduation

Cordova School District
School Calendar 2019-2020
Mt. Eccles Elementary/Cordova Jr/Sr High School

	Quarter Ending Dates	Days
1st	Quarter Ends 10/18/19	41
2nd	Quarter Ends 12/20/19	42
3rd	Quarter Ends 3/13/20	47
4th	Quarter Ends 5/22/20	43
Total Student Days		173

July						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Note: Parent Teacher Conference Days - School is in session minimum number of hours per day.

MAP Assessment Windows - Fall, Winter, Spring
 English Language Learner Assessments - Feb 2020
 PEAKS State Assessments - Mar-Apr 2020

Holidays
September 2, 2019 - Labor Day
October 14, 2019 - Indigenous People's Day
November 28-29, 2019 - Thanksgiving
December 25, 2019 - Christmas
January 1, 2020 - New Year's Day
May 25, 2020 - Memorial Day

Key Event Dates
Cordova Fast Ferry Volleyball Tournament - September 27-28, 2019
Cordova Host: Wrestling Regionals - December 12-14, 2019
Cordova Tip-Off Tournament - January 16-18, 2020
Cordova Host: Aurora Music Festival - April 16-18, 2020