

Cordova School Board

Regular Meeting

November 14, 2018 at 7:00 PM

YouTube Stream:

<https://www.youtube.com/@cordovaschooldistrictmeetings>

School Board Members

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hkruithof@cordovasd.org

Pete Hoepfner (Vice-President)

phoepfner@cordovasd.org

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emerritt@cordovasd.org

Kate Trudeau (Member)

ktrudeau@cordovasd.org

Malani Towle (Member)

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Cordova School District Website: <https://cordovasd.org/>

Mailing Address:

Cordova School District

PO Box 1330

Cordova, Alaska 99574

Telephone Numbers:

Cordova Jr/Sr High 907-424-3266

Mt. Eccles Elementary 907-424-3236

District Office 907-424-3265

Friday, November 9, 2018

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Multipurpose Room. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at the U.S. Post Office, City of Cordova Civic Center Public bulletin, Cordova District Office, Elementary Bulletin, High School Bulletin and on the Cordova District website under School Board. Please check with the District Office if you should have any questions regarding meeting times or locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 907-424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education via email at csd_board@cordovasd.org or postal mail Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Superintendent Alex Russin at arussin@cordovasd.org.

How do I access the Cordova School District School Board Policy Manual?

1. Please go to the Cordova School District Website @ <https://cordovasd.org/>
2. From our Home page under **Menu**, click "**District Information**".
3. Click on: "**School Board**"
4. Click on: "**Policy Manual**". <https://boardpolicyonline.com/?b=cordova>
5. Instructions are provided for navigating and searching the online policy manual.

Friday, November 9, 2018

CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

Regular Meeting

November 14, 2018 at 7:00 PM

YouTube Stream: <https://www.youtube.com/@cordovaschooldistrictmeetings>

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

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* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

1. I move that the Board go into Executive Session to discuss a person, a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion.
2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

** The board invites public comment at this time on agenda and non-agenda items. Comment at this oral hearing is limited to three minutes per person and five minutes per group. **The public comment period is an opportunity for the board to hear the public's concerns. The board will not engage in discussions with members of the public during the comment period.** Public comment is scheduled during regular meetings only when the board takes formal action.

Cordova School Board Goals 2025-2026

1. Increase engagement with the public.
2. Dedication to Board training and personal improvement.
3. Advocate for the school district at the local and state level.
4. Continued focus on the Reading Goal.

**Updated by the School Board on October 8, 2025*

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Friday, November 9, 2018

Cordova School District Board of Education

a. Call to Order/Pledge of Allegiance/Roll Call/Establishment of a Quorum

Time: _____

Pledge of Allegiance

Roll Call:

Barb Jewell _____

Tammy Altermott _____

Sheryl Glasen _____

Peter Hoepfner _____

Bret Bradford _____

Zya Taylor _____ (Student Council Representative)

Establishment of a Quorum

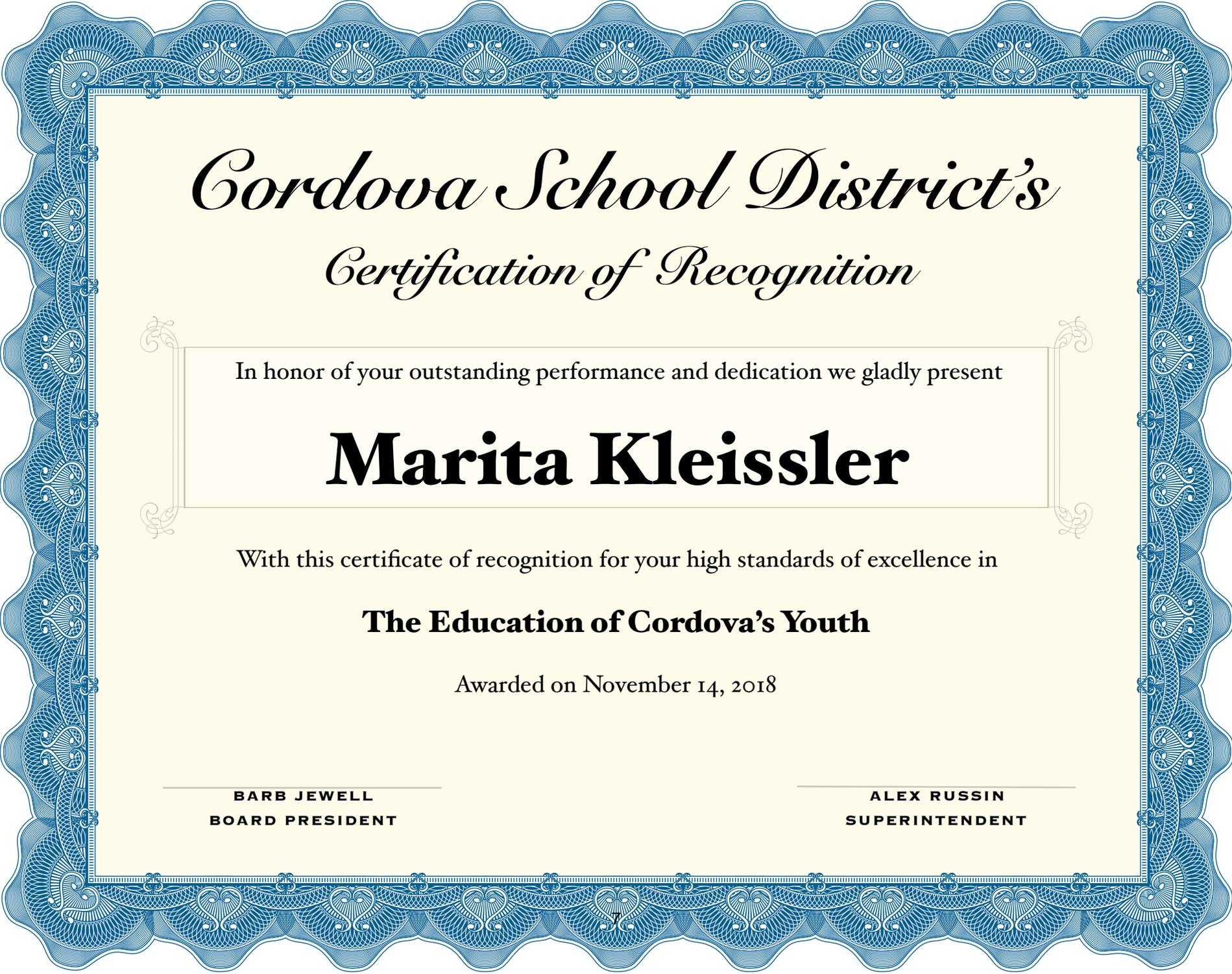
Quorum YES _____

Quorum NO _____

Cordova School District Board of Education

b. Presentation of Certificates/Awards:

1. Marita Kleissler



*Cordova School District's
Certification of Recognition*

In honor of your outstanding performance and dedication we gladly present

Marita Kleissler

With this certificate of recognition for your high standards of excellence in

The Education of Cordova's Youth

Awarded on November 14, 2018

BARB JEWELL
BOARD PRESIDENT

ALEX RUSSIN
SUPERINTENDENT

Cordova School District Board of Education

c. Correspondence:

1. Budget Letter to City

P.O. Box 1330
675 Second Street
Cordova, AK 99574



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www.cordovasd.org

November 5, 2018

City of Cordova Council
601 1st Street, PO Box 1210
Cordova, AK 99574

Dear Cordova City Council Members,

Each year, the Cordova School District is asked to provide the City with financial needs related to the education of our students. Following is information we believe the Council will find useful as it builds its 2019 Budget and considers the City's local contribution to the school district.

FY19 Cordova School District Budget

Over the past two fiscal years, the school district has engaged in a strategic planning process to identify the changing needs of our students in order to better help prepare them for the future. This process has included various stages of input from students, staff, and community members, as a whole. These groups have identified areas where the district is currently doing well in its operations and programming and should continue, as well as areas of need in order to grow greater opportunities for Cordova's students.

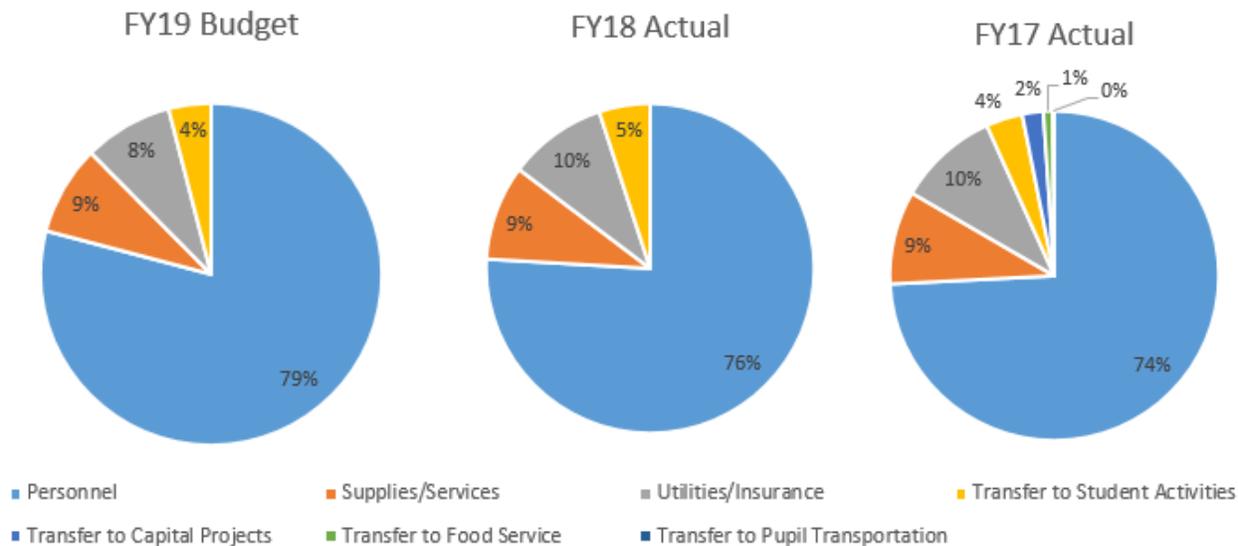
Based on stakeholder feedback and goals established by the School Board, we have begun to initiate new programs and course offerings, including STEM (Science Technology Engineering and Math) and Social Emotional Learning (SEL) competencies that build on students' capacities to integrate skills, attitudes, and behaviors to more effectively deal with daily tasks and challenges. Additionally, enhancing current programs, with a slight twist that engages our community in sharing its areas of expertise with our students (Wednesday classes), has also been an area of development. Naturally, each of these opportunities comes with a cost to our operations.

To demonstrate our commitment in addressing the needs of our students, and as encouraged by individual Council Members over time, the FY19 Cordova School District budget was adopted with the drawing down of over \$440,000 from our General Operating Fund Balance. As you can imagine, drawing down the Fund Balance by more than 60% is not a sustainable practice that supports the innovation, growth, and development of programs our students deserve.

At this time, the District is expecting a \$63,000 one-time grant from the State of Alaska to assist with our General Operating expenditures. However, this still leaves the district allocating \$370,000 from its Fund Balance during the 2018-19 Fiscal Year to sustain necessary programs for the students of Cordova. The Base Student Allocation, used to determine the amount of funding allocated to each of Alaska's school districts, has remained unchanged at \$5,930 since 2017, while costs related to personnel, health care, and contracted services continue to increase. Additional support from the City in 2019 will provide needed resources to keep our learners on track.

Attached, you will find our FY19 Adopted Budget as well as a document outlining the FY19 Basic Need Calculation which includes a section related to Local Effort (the city contribution). For the FY19 Fiscal Year, the City of Cordova may contribute up to a maximum of \$2,041,061 for its city schools.

Following is a summary over the last three fiscal years of our General Fund operations. Here you can see that human capital is our greatest asset, as we spend 79% of our total budget on staffing our schools with highly qualified teachers, para-professionals, and support personnel for our students; 9% on supplies and services; 8% on utilities and insurance; and continued support of extra-curricular programs with 4% of the budget.



Food Service Program

Over the past several years, the Food Service Program has taken financial losses which were made up for by transfers from the General Fund. These transfers also allowed us to build a small fund balance within the Food Service Fund. Beginning in FY18, the Food Service Program has been relying on its own fund balance, which we expect to be depleted by the end of the current fiscal year.

During the FY19 Fiscal Year, Cordova School District was awarded the Community Eligibility Provision from the United States Department of Agriculture. This was great news as it means that all K-12 students receive breakfast and lunch at no charge, which the District believes helps many Cordova families. In order for the district to break-even with funds from this program, we need to see an increase in student participation. In other words, we need more students to eat school breakfast and lunch so that our reimbursement from the national breakfast and lunch program is higher. Unfortunately, this is not occurring at the rate we expected at this point in the school year, and certainly not at a rate which makes sense for the District to apply for CEP status in the future.

FY20 Cordova School District Budget

As we look ahead to our next fiscal year, we believe our high school staffing will remain unchanged, but see a potential need to increase staffing at the elementary due to larger enrollment in the primary grades. With the increased number of students, we also expect an increase in state funding. Our hope is that through increased state and local funding, we will be better poised to serve Cordova students with strategically-focused programs.

Attached you will also find our FY20 Basic Need Calculation, which includes a section related to Local Effort (the city contribution). Since not all of the data is currently available for this calculation, such as 2019 Property Tax Values, we are using estimates based on the 2018 information.

P.O. Box 1330
 675 Second Street
 Cordova, AK 99574



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 www.cordovasd.org

Historic City of Cordova Direct and In-Kind Contributions

The following is an historic view of the City of Cordova’s contributions to the school district. Current allocations are well below what we have received in over six years. Up until FY18, the City contribution kept us from needing to significantly utilize our Fund Balance for operations, and also allowed us to support other programs such as Food Service, Pupil Transportation, and several capital projects to enhance the learning environment.

City Contributions	FY19 Budget	FY18 Actual	FY17 Actual	FY16 Actual	FY15 Actual	FY14 Actual	FY13 Actual	FY12 Actual
Direct	1,500,000	1,500,000	1,786,000	1,700,375	1,653,583	1,550,591	1,662,390	1,750,000
In-Kind	104,000	102,052	93,270	92,204	93,875	104,136	40,940	40,940

As the Council is likely aware, the school district’s budget cycle overlaps with that of the City’s. Therefore, when considering the school district’s request for FY19, the impact will be to the City’s January – June 2019 cash flow. Subsequently, the district’s FY20 request will impact your July – December 2019 and/or January – June 2020 cash flow.

2019 City of Cordova Budget (January – December)	
2018-19 CSD Budget (July – June)	2019-20 CSD Budget (July – June)

What We Need

For the remainder of FY19 and looking to the beginning of the FY20 School Year, the district is requesting an additional \$400,000 to support academic, activities, and food service programs. We ask that the City Council consider utilizing a portion of the Timber Receipts received, allocated by the Secure Rural Schools Act, for this purpose.

Respectfully submitted for your consideration,


 Alex Russin, Superintendent

Cordova School District

Fiscal Year Beginning July 1, 2018

Basic Need Calculation			
Base			ADM
High School			160.00
Elementary			166.00
Total			326.00
<i>SpEd Intensive</i>			9.00
School Size Adjustment	Notes		ADM
High School	150 - 250 Students		228.90
Elementary	150 - 250 Students		235.38
Total			464.28
Other Factor Adjustments		Factor	ADM
+ Hold Harmless	<i>Year 3 of 3 : 25%</i>	10.345	474.63
x District Cost Factor		1.234	585.69
x Special Needs Factor		1.200	702.82
x Vocational/Technical Factor		1.015	713.37
+ Correspondence 90%		0.000	713.37
+ Intensive Services Factor		117.000	830.37
Total Adjusted ADM			830.37
Base Student Allocation			5,930
Funding			
Base Need Total			4,924,077
- Required Local Effort			905,380
- Deductible Impact			26,509
+ Quality Schools			13,666
Projected State Entitlement			4,005,854

Local Effort Calculation			
2018 Full Value Determination			\$341,652,860
Prior Year Basic Need			4,776,022
Projected Basic Need			4,924,077
Full Value x 0.00265			905,380
45% Prior Year Basic Need	Whichever value is lesser.		2,149,210
Minimum Required Local Contribution			905,380
Full Value x 0.00200			683,306
23% of Projected Basic Need + Quality Schools	Whichever value is greater.		1,135,681
Additional Allowable Local Contribution			1,135,681
Maximum Allowable Local Contribution	Minimum + Additional Allowable		2,041,061

Estimate updated 10/29/2018

**Alaska Department of Education and Early Development - School Finance
FY2019 School Operating Fund Budget Summary**

Cordova School District
District Name

Beginning Fund Balance: July 1, 2018 (Subject to 10% Limit per AS 14.17.505(a))	<u>\$590,000</u>
(Excluded from the 10% Limit)	<u>\$160,000</u>
Total Beginning Fund Balance	<u>\$750,000</u>

Revenue

010 City/Borough Appropriations	(1) <u>\$1,604,000</u>	
030 Earnings on Investments	(2) <u>0</u>	
040 Other Local Revenues	(3) <u>3,000</u>	
041 Tuition from Students	(4) <u>15,000</u>	
042 Tuition - Other Districts	(5) <u>0</u>	
047 E-Rate Program	(6) <u>124,704</u>	
050 State Sources	(7) <u>4,452,969</u>	
100 Federal Sources - Direct	(8) <u>46,000</u>	
150 Federal Sources - Through the State	(9) <u>0</u>	
190 Federal Sources - Other Agencies	(10) <u>0</u>	
250 Transfers From Other Funds	(11) <u>0</u>	
Total Revenue		<u>\$6,245,673</u>

Expenditures

100 Instruction	(12) <u>\$2,887,401</u>	
200 Special Education Instruction	(13) <u>682,811</u>	
220 Special Education Support Services	(14) <u>50,144</u>	
300 Support Services - Students	(15) <u>124,945</u>	
350 Support Services - Instruction	(16) <u>593,107</u>	
400 School Administration	(17) <u>297,876</u>	
450 School Administration Support Services	(18) <u>187,548</u>	
510 District Administration	(19) <u>273,228</u>	
550 District Administration Support Services	(20) <u>336,549</u>	
600 Operations and Maintenance of Plant	(21) <u>891,408</u>	
700 Student Activities	(22) <u>94,988</u>	
780 Community Services	(23) <u>0</u>	
900 Other Financing Uses	(24) <u>269,242</u>	
Total Expenditures		<u>\$6,689,247</u>

Ending Fund Balance: June 30, 2019 (Subject to 10% Limit per AS 14.17.505(a))	<u>\$146,426</u> **
(Excluded from the 10% Limit)	<u>\$160,000</u>
Total Ending Fund Balance	<u>\$306,426</u>

** Must be greater than or equal to zero

Cordova School District

Fiscal Year Beginning July 1, 2019

Basic Need Calculation			
Base			ADM
High School			160.00
Elementary			190.00
Total			350.00
<i>SpEd Intensive</i>			11.00
School Size Adjustment		Notes	ADM
High School		150 - 250 Students	228.90
Elementary		150 - 250 Students	261.30
Total			490.20
Other Factor Adjustments		Factor	ADM
+ Hold Harmless	<i>No longer applicable</i>	0.000	490.20
x District Cost Factor		1.234	604.91
x Special Needs Factor		1.200	725.89
x Vocational/Technical Factor		1.015	736.78
+ Correspondence 90%		2.700	739.21
+ Intensive Services Factor		143.000	882.21
Total Adjusted ADM			882.21
Base Student Allocation			5,930
Funding			
Base Need Total			5,231,484
- Required Local Effort			905,380
- Deductible Impact	Estimate same as FY19		26,509
+ Quality Schools	Estimate same as FY19		13,666
Projected State Entitlement			4,313,261

Local Effort Calculation		
2018 Full Value Determination	*Will update in Fall 2019	\$341,652,860
Prior Year Basic Need		4,776,022
Projected Basic Need		5,231,484
Full Value x 0.00265		905,380
45% Prior Year Basic Need	Whichever value is lesser.	2,149,210
Minimum Required Local Contribution		905,380
Full Value x 0.00200		683,306
23% of Projected Basic Need + Quality Schools	Whichever value is greater.	1,206,385
Additional Allowable Local Contribution		1,206,385
Maximum Allowable Local Contribution	Minimum + Additional Allowable	2,111,765

Estimate updated 10/29/2018

Cordova School District Board of Education

d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)

1. Elevating and Celebrating Effective Teachers and Teaching - Laura Bowman, Hailey Vogel, and Gretchen Carpenter
2. CSD Mini ASTE In-Service - Keith Zamudio

Cordova School District Board of Education

e. Approve Meeting Agenda

Information: November 14, 2018 Regular Meeting Agenda

Motion: I move to approve the November 14, 2018 regular meeting agenda as presented.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS

Motion: FAILED

Comments:

Cordova School District Board of Education

f. Audience Comments:

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

g. Consent Agenda

Information:

- 1. Out-of-State Travel of Gretchen Carpenter to attend the Texas Computer Education Association Convention and Exposition in San Antonio, TX February 4-8, 2019.
- 2. Out-of-State Travel of Doug Carroll to attend the ITEAA Conference, in Kansas City, MO March 27-30, 2019.
- 3. Stipend Program Reimbursement Request for Emily Moody
- 4. Stipend Program Reimbursement Request for Laura Bowman
- 5. Stipend Reimbursement Request for Kate Williams
- 6. October 17, 2018 – Regular Meeting Draft Minutes

Motion: I move to approve the Consent Agenda as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glaser ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments:



Presentation and Workshop Overview

The 2019 TCEA Convention & Exposition sessions are tailored to fit participant learning preferences. More than 1,000 presentations, hands-on workshops, expert panels, and interactive learning environments are available to customize conference experiences.

Each presentation is aligned to one of the following strands focusing on educational technology integration, pedagogy, and education transformation.

- 1:1, District Supported Devices, BYOT (Implementation and Management)
- Leadership and CTO (Advocacy and Educational Policy, Administration, Assessment and Accountability, Funding, Technology Planning and Evaluation)
- Online and Blended Learning (Global Connections, Virtual Classrooms, Flipped Classrooms)
- Library Media (Information Literacy, Library Services, and Media Integration)
- Professional Development (Professional Development Strategies, Models, and Deployment)
- Pedagogy and Instructional Design (Technology Integration, Best Practices, Strategies, Project- and Problem-Based Learning, Makerspaces, Learning Environments)
- Special Populations (GT, ELL/Migrant/Bilingual, Special Needs)
- Technical Support (Infrastructure, Network Services, Software/Hardware, and Informational Technology)
- Technology Applications and CTE Courses (Coding, Computer Science, BIMM, STEM, STEAM, etc.)

Breakout Session Highlights

- Charge Up Your Tech Skills in Secondary Math
- Cultivate Student Leaders within the Media Center
- Internet Safety and Digital Citizenship
- Selecting Digital Resources: HISD App Toolbox
- Solution Circles: Google Heaven
- Theory of Change: It Takes a Village for K-Readiness
- Adobe Illustrator Basics for Infographics or Logos
- Beginning Scratch: Coding for Kids Is Easy!
- Behind the Scenes with the iPad Camera Apps
- Computer Science in the K-8 Classroom
- Google Forms: Administrators Time-saving Superhero
- High-tech Science: Local to Global Connection Jennifer Fee
- Makerspace Curriculum for the Classroom Teacher
- Social Studies Technology Integration
- Teach Differently by “Off Roding” with Seesaw
- Tech-empowered Design Thinking

ITEEA's 81st Annual Conference

Technology and Engineering
Bring STEM to Life!



Theme: TECHNOLOGY AND ENGINEERING BRING STEM TO LIFE

The 2019 conference theme focuses on how technology and engineering bring STEM to life for all children PreK-12 and beyond. Students who study technology and engineering through an integrative STEM education approach learn about the technological world that inventors, engineers, and other innovators have created. This conference promotes sharing best practices demonstrating how TECHNOLOGY AND ENGINEERING BRING STEM TO LIFE.

Strand 1:

Demonstrating best practice through classroom instruction PreK-12 and beyond. Sessions in this strand showcase how PreK-12 STEM education instructors develop curricula, lessons, activities, and other experiences that show how technology and engineering bring STEM to life.

Strand 2:

Identifying and discussing research that supports best practice in technology and engineering education. Sessions in this strand discuss how research and scholarship can be used to identify and inform best practices in technology and engineering education and its role in bringing STEM to life.

Strand 3:

Showcasing partnerships that support and strengthen technology and engineering education through Integrative STEM Education approaches. The broader STEM community includes those at the local, state, national, and international levels who are interested in promoting STEM in both formal (e.g., student competitions) and informal settings (e.g., afterschool STEM programs) and developing STEM education curricula, activities, and other experiences. Today there are many promoting STEM education, including nonprofit organizations, government organizations, and business and industry. Sessions in this strand provide examples of how those involved in STEM Education connect and partner with the STEM community and how they help bring STEM to life using technology and engineering.

Strand 4:

Preparing pre-service and in-service technology and engineering teachers to deliver effective I-STEM Education. Those involved in technology and engineering teacher education programs often work with other STEM professionals and organizations to strengthen how STEM education is developed and delivered. Sessions in this strand provide examples, strategies, research, and best practices that demonstrate successful collaborations with colleagues and other organizations (e.g., at the state level) in the promotion and advancement of STEM Education.

Reimbursement Request for Certificated Stipend Program

School(s) Attended: _____

Concordia University

Dates Attended: _____

Name of Course(s): _____

	Hours	Semester / Quarter
EDGR 601: Ed. Research	3	3
EDGR 499: ACTION Research	3	3
EDCI 574: Global Citizenship	3	3
EDGR 575: PBL & K-12 S. Studies	3	3
EDGR 602 C: Cont. Ed. Thr.	1	1

Reimbursement Costs:

Travel _____

Tuition 7,861 _____

Special Fees _____

COLA _____

Total Amount Requested: \$ 7,861 _____

* Check with district office for "dollar cost"

semester hours X dollar cost X 7 = COLA

Documentation Needed: Transcripts, grade report or letter from _____

instructor verifying completion of course(s); plane/ferry ticket; copies of _____

checks or receipts.

I understand that reimbursement for all or part of the above educational plan obligates me to continue teaching in the Cordova School District for the school year 2019-20.

Signature [Handwritten Signature]

Date [Handwritten Date]

Chairman Signature

[Handwritten Signature]

Member Signature

[Handwritten Signature]

Date Signed by Selection Committee: _____

11-1-18

Member Signature

[Handwritten Signature]

Refer to the current Negotiated Agreement for a full explanation of the Stipend Program.

Reimbursement Request for Certificated Stipend Program

School(s) Attended: _____

University of Alaska Sitka (online)

Dates Attended: May 14th - Aug. 6th 2018

Name of Course(s): _____

Intermediate Algebra MATH 105

	Hours	Semester / Quarter
	4	Credits

Reimbursement Costs:

Travel 0.00

Tuition 888.00

Special Fees 132.00

COLA _____ *

Total Amount Requested: \$ 940.00

* Check with district office for "dollar cost"

semester hours X dollar cost X 7 = COLA

Documentation Needed: Transcripts, grade report or letter from instructor verifying completion of course(s); plane/ferry ticket; copies of checks or receipts.

Stipend requests are to be presented to the chairman of the selection committee in your building by October 31st (for summer courses) OR May 15th (for school year courses). They in turn will handle the requests and submit to the district office. Requests will then go the School Board for approval.

I understand that reimbursement for all or part of the above educational plan obligates me to continue teaching in the Cordova School District for the school year 2018-19.

Signature _____

Signature

Date _____

10/29/2018

Chairman Signature _____

Signature

Member Signature _____

Signature

Member Signature _____

Signature

Date Signed by Selection Committee: _____

11-1-18

Refer to the current Negotiated Agreement for a full explanation of the Stipend Program.

Reimbursement Request for Certificated Stipend Program

School(s) Attended:

Alaska Pacific University / Alaska State Development Network

Dates Attended: 7/16/18 - 8/16/18 + 5/30/18 - 8/10/18

Name of Course(s):	Hours
EDUC 51500 Alaska Alive - A	3 cr/hrs
EDUC 51600 Creating Culturally Responsive Schools - A	3 cr/hrs

Reimbursement Costs:

Travel _____
 Tuition \$ 860.00

Special Fees _____
 COLA _____ *

Total Amount Requested: \$ 860.00

* Check with district office for "dollar cost"
 # semester hours X dollar cost X 7 = COLA

Documentation Needed: Transcripts, grade report or letter from instructor verifying completion of course(s); plane/ferry ticket; copies of checks or receipts.

Stipend requests are to be presented to the chairman of the selection committee in your building by October 31st (for summer courses) OR May 15th (for school year courses). They in turn will handle the requests and submit to the district office. Requests will then go the School Board for approval.

I understand that reimbursement for all or part of the above educational plan obligates me to continue teaching in the Cordova School District for the school year 2019-20.

Signature Kate Hill

Date 10-25-18

Chairman Signature Kate Hill

Member Signature Hanna W.

Member Signature Hanna W.

Date Signed by Selection Committee: 11-1-18

Refer to the current Negotiated Agreement for a full explanation of the Stipend Program.

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: August 28, 2018

Page 1 of 5

Ms. Jewell called the meeting to order at 7:00 pm in the Cordova Jr./Sr. High School Media Center. The Pledge of Allegiance followed.

Members Present: Ms. Jewell, Ms. Glasen, Mr. Hoepfner and Ms. Altermott

Members via telephone: None

Members Absent: Mr. Bradford

Quorum: Established

Staff Present: Superintendent Alex Russin, Business Manager Kristy Andrew, Principal Gayle Groff, Technology Director Keith Zamudio, and Secretary Nora Dudley

Staff Absent: Food Service Director Sandie Ponte, Principal Kate Williams and Maintenance Director Josh Pearson

City Council Rep: None

Student Council Rep: Zya Taylor

CEA Rep: Lance Westing

Visitors: Theresa Stavig

PRESENTATIONS OR AWARDS/CERTIFICATES: None

CORRESPONDENCE: A letter from the College Board AP was received regarding Ms. Debra Adams' contributions to her participation in scoring AP writing exams in 2018.

HEARINGS OF INVITED INDIVIDUALS OR GROUPS (Limited to 15 minutes per Individual/Group): Ms. Groff and Ms. Adams were part of a group that attended the Alaska School Safety and Well-being Summit. They provided an overview of the break-out sessions they participated in, which included safety and trauma informed practices for schools. The Board expressed its appreciation in having a team from the district attend.

APPROVAL OF REGULAR AGENDA

Mr. Hoepfner moved to approve the October 17, 2018 regular meeting agenda as presented in the Board Packet. Ms. Altermott seconded.

Discussion: Ms. Jewell made an amendment to the motion to move Mr. Zamudio's Administrative Report directly after Audience Comments Regarding Agenda Items, as his report included a presentation from Ms. Moody. Ms. Glasen seconded. The motion to amend the agenda passed 4-0.

The Main Motion, as amended, PASSED 4-0.

AUDIENCE COMMENTS REGARDING AGENDA ITEMS: None

CONSENT AGENDA:

Ms. Altermott moved to approve the Consent Agenda as presented in the Board Packet. Ms. Glasen seconded.

Discussion: None

Motion PASSED 4-0

REPORTS

Student Council: Zya Taylor provided a brief overview of a recent Student Council meeting. She discussed several items, including a different approach to (anti) bullying, where students would be more proactive in initiating efforts toward kindness. She shared that the Student Council felt focusing on positive statements and actions would draw more students into changing the environment at school. Ms. Taylor also presented the Board a picture with the student body on the new gym floor as a thank you gesture for the Board's work on getting a new floor.

City Council: None

Cordova Education Association: None

COMMITTEE REPORTS:

AASB Liaison: (Mr. Hoepfner): No report

Jr./Sr. High Site Council: (Ms. Altermott): No report

Elementary Site Council: (Ms. Glasen): Ms. Glasen gave an overview of the meeting which included a discussion of the discipline policy. Questions and comments regarding the intent of the policies and the need for communication and practices to be more consistent with policies were made. Additional discussion regarding the kindergarten classroom size occurred, including one option of hiring a part-time teacher to split the class for portions of the day for instructional purposes.

Curriculum Committee: (Ms. Jewell & Ms. Glasen): No update at this time.

Policy Committee: (Ms. Altermott & Mr. Hoepfner): No update at this time.

Safety and Facility Committee: (Mr. Bradford & Mr. Hoepfner): No update at this time.

Strategic Planning Committee: (Ms. Jewell & Ms. Altermott): No update at this time.

Negotiations: (Ms. Jewell & Mr. Hoepfner): No negotiations at this time.

ADMINISTRATIVE REPORTS

Mt. Eccles Elementary School-Ms. Groff, Principal

- Ms. Groff provided a written report which was included in the Board Packet. She added a brief highlight regarding the recent Culture Week and how each year the Native Village of Eyak has raised the bar with their presentations. She shared that this year NVE brought a seal to the school and showed the students how to skin it and discussed the importance of using every part of the animals harvested. Ms. Groff wanted to thank Jessica Weaver, Angela Butler, Brooke Johnson, Raven Madison and all the NVE staff for a great week.
- Ms. Groff also shared that she asked staff to discuss options for maximizing instruction for the large kindergarten group and she received good feedback from the staff. The plan is to divide the class and slowly transition the kids to another small classroom in the second floor where they can be placed. At this moment they will have a substitute teacher for 4 hours per day until the position is filled. There were questions from Board Members regarding hiring a part-time teacher. Ms. Groff responded that because of funding considerations, arranging for a part-time teacher, at this time, for the rest of the year is the best option.

Jr./Sr. High School-Ms. Williams, Principal

- Ms. Williams was absent but a written report was included in the Board Packet. Ms. Altermott commented that thanks to the administration, students are now able to take national tests such as PSAT, SAT etc., free of charge. She also added that thanks to this change the percentage of students taking these tests have increased.

Technology Report-Mr. Zamudio

- Mr. Zamudio provided a report which was included in the Board Packet. He briefly gave an overview of the upcoming staff in-service days, which would primarily be focused on technology and that break-out sessions would be facilitated internally by our staff. Mr. Zamudio offered an invitation to Board Members to participate in any of the sessions, or to stop by to see how things were going. Mr. Zamudio turned his time over to Ms. Moody, who provided an overview to the Board regarding the ICT class for 7th graders, including tasks, resources, and activities students were engaged in.

Maintenance Report-Mr. Pearson

- Mr. Pearson was absent but a written report was included in the Board Packet. Mr. Russin explained that Mr. Pearson was attending a Maintenance Conference in Anchorage. No questions from the Board were asked.

Food Service Report-Ms. Ponte

- Ms. Ponte was not present, but a written report was included in the Board Packet. Ms. Altermott gave kudos for the grants that Ms. Ponte applied for and was awarded, including one for a new dishwasher in the CHS kitchen.

Business Department Report- Ms. Andrew

- Ms. Andrew included a written report in the Board Packet. She reported that the audit company is waiting on some information from the State regarding retirement and benefits and will complete the audit as soon as that information is available to them.

Superintendent Report-Mr. Russin

- Mr. Russin included a written report in the Board Packet. He shared the school is successfully registered for the School Climate and Connectedness Survey. Timeline for implementation will be the last two weeks of January and will include Grades 6-12, in addition to a family survey component. He also briefly shared some highlights from his recent trip to the Galapagos Island as part of the American Association of School Administrators group.

FINANCIAL REPORTS

Ms. Andrew included the September 2018 Financials in the Board Packet and answered several questions from Board Members regarding the fund balance, general fund expenditures, and CHSSA accounts from the report.

INFORMATIONAL ITEMS: None

NEW/UNFINISHED BUSINESS

1. MOTION: Mr. Hoepfner moved to approve Out-of-State Travel of Doug Carroll to AP Computer Science Principles class, in LaJolla, CA in November 2018. Ms. Glasen seconded.

Discussion: None

Motion: PASSED 4-0

2. MOTION: Ms. Altermott moved to approve Out-of-State Travel of Debra Adams for the Close-up to New York and Washington, DC from March 19-30, 2019. Ms. Glasen seconded.

Discussion: None

Motion: PASSED 4-0

3. MOTION: Mr. Hoepfner moved to approve the proposed School Board Goals as discussed in the Work Session. Ms. Glasen seconded.

Discussion: None

Motion: PASSED 4-0

4. CSD School Discipline Policy

Discussion: A discussion was had regarding school discipline policy on the need for information on how the policies are working, where there are gaps in implementation, and feedback for potential policy revisions. Mr. Russin provided an option for principals to include discipline information/updates/office referrals to the Board in their monthly reports. The Board stated that this would be helpful in providing a better understanding of the implementation of policies and their role in revising policies, as needed.

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: August 28, 2018

Page 4 of 5

5. Borough Formation

Discussion: Ms. Jewell began the discussion by providing a handout regarding the Borough Formation from a City Council meeting. She added that this process was in the very early stage and that the City allocated \$25,000 to participate in a feasibility study with the private citizen group in Girdwood. A general discussion was had regarding potential impact (pros and cons) that borough formation might potentially bring to the District. Mr. Hoepfner expressed the urgency to draft a resolution similar to Chugach School District's to be shared with the City Council so that the District's voice was heard as the conversation moved forward. The remainder of the Board Members concurred and directed the Superintendent to draft a resolution for review and potential adoption at November's board meeting.

CONTRACTS/MEMORANDUMS OF AGREEMENTS: None

PERSONNEL: None

MISCELLANEOUS:

Wednesday, November 14, 2018 will be the next regular Board Meeting.

PENDING AGENDA

- Borough Resolution
- Discipline discussion from teachers
- Philosophy statements
- Policy Related Curriculum

AUDIENCE COMMENTS:

Ms. Theresa Stavig was present to follow-up on the progress of the discipline policy conversation, she commented that is a great idea of tracking incidents and disciplinary actions, but at the same time bullying issues are not as black and white. She stated that a better definition of bullying must be identified, and set specific expectations from students to better treat the problem.

Ms. Stavig also shared a comment regarding the Borough including some historic information and advise the Board to have a proactive approach to the discussion instead of a reactive one.

BOARD COMMENTS

- Ms. Glasen: Wanted to highlight Zya Taylor's report from Student Council and thanked the council and advisors for taking a "Pro Kindness" stand instead of an "Anti-Bullying". She also wanted to support the efforts from Olivia Carroll going forward to the City Council.
- Mr. Hoepfner: He thanked Ms. Groff and Ms. Adams for attending the Alaska Safe School and Well-Being Conference and their report. He also thanked Mr. Zamudio for all the work he does outside the classroom.
- Ms. Altermott: Thanked the Student Council for the student body photo sporting the new gym floors and their direction towards pro- kindness. She also shared the positive energy kids bring to the school and great discussions during student luncheons.
- Ms. Jewell: She thanked all the staff for going out of their way to provide extra attention and help to others in the schools and for taking extra classes to better understand and help out students.

EXECUTIVE SESSION: None

ADJOURNMENT:

Ms. Glasen moved to adjourn the meeting. Mr. Hoepfner seconded.

Discussion: None

Motion PASSED 4-0

Meeting Adjourned at 9:50 pm

ATTEST

President

Clerk

Date

Date

DRAFT

Cordova School District Board of Education

h. Reports – Student Council, City Council, CEA, and Committees:

Student Council: _____

City Council: _____

CEA: _____

Cordova School District Board of Education

i. Committee Reports

AASB Liaison: Mr. Hoepfner

Jr./Sr. HS Site Council: Ms. Altermott

Elementary Site Council: Ms. Glasen

Curriculum Committee: Ms. Jewell & Ms. Glasen

Board Policy Committee: Ms. Altermott & Mr. Hoepfner

Safety/Facilities Committee: Mr. Bradford & Mr. Hoepfner

District Strategic Planning Committee: Ms. Jewell & Ms. Altermott

Negotiations Committee: Ms. Jewell and Mr. Hoepfner

Cordova School District Board of Education

j. Administrative Reports – Principals, Technology, Maintenance, Food Service, Business Office, and Superintendent

1. Ammerman November 2018
2. Carpenter November 2018
3. Groff November 2018
4. Williams November 2018
5. Zamudio November 2018
6. Pearson November 2018
7. Ponte November 2018
8. Andrew November 2018
9. Russin November 2018



Kayti Ammerman
Activities Director Board Report
November, 14 2018

SCHEDULING AND PLANNING

The majority of the First Quarter has been organizing and scheduling events for the 2018-2019 school year.

- Finalizing schedules for Cross Country, Swimming, Volleyball, JH Basketball, Wrestling, HS Basketball, JH Volleyball and Track
- Helping arrange facilities for games and practices
- Organizing travel logistics for away games
- Coordinating officials and volunteers for Home events
- Arranging housing, team feeds, and team pick-ups for visiting teams
- Planning and implementing the logistics of hosting the Borealis Conference Volleyball Tournament, the Tip-Off Tournament, and the Interior Conference Basketball Tournament

COMMUNICATION

Communicating with fellow AD's, Coaches, School Staff, Students Athletes, Concerned Parents and Community Members is a high demand both in spoken and in written forms.

- Developing positive relationships with other AD's in our Region, also community members such as the Booster Club, the Chamber of Commerce, and most importantly the Cordova Jr./Sr Students
- Supervising, evaluating, and providing guidance and instruction to Athletic Coaches
- Persistent communication with Teachers regarding players traveling on school days
- Informing the public, via Social Media, of the outcomes of all of our Athletic events
- Endless communication with ASAA regarding policy and Arbiter Athlete requirements
- Weekly meeting with the High School Secretary to verify athletic eligibility
- Providing a welcoming and warm environment for the visiting schools during athletic events
- Attending all Region II Fall/Winter/and Spring meetings as well as any Scheduling Meetings

ATHLETIC REQUIREMENTS

Learning and executing the new and required School Activities Reporting System known as Arbiter Athlete. *(The hopes of implementing Arbiter Athlete will help the process of registering athletes by allowing parents to register their children for athletic activities electronically rather than using paper forms which will save them time and hassle.)*

- Making accounts for every ASAA regulated participant, along with accepting the required paper forms and sport physical that they have filled out, and submitting the participants eligibility prior to events.

Monitoring the Athletic Forms and travel requirements for each participant in each sport.

- Ensuring every student has turned in their forms before participating or traveling.

Implementing the baseline ImPACT test which is a preseason physical of the brain for athletes, tracking information such as memory, reaction time, speed, and concentration. It is a tool that can be compared with a later ImPACT test taken after a suspected concussion.

- Making sure every participant has taken the baseline ImPact Test.

IMPORTANT UPCOMING DATES

- **Nov. 15-17: Hosting the Borealis Volleyball Conference Tournament**
- Nov. 15-17th: All-State Music @ Anchorage
- Nov. 15-17th: HS Robotics @ UAA
- Nov. 15-17th: Wrestling @ Palmer
- Nov. 28th: Basketball Practice Starts
- Nov. 29-Dec 1: Volleyball State Championship @ Dimond High
- Nov. 30th-Dec 1: Wrestling @ Grace Christian
- Dec. 6-8th: Wrestling Regions @ Redington
- Dec. 13th-15th: Wrestling State Championship @ Alaska Airlines Center
- Dec. 13-15th: Girls Basketball Only @ Soldotna
- Dec. 21st: Basketball @ Redington
- Dec. 22nd: Basketball @ Houston
- Jan. 2-5th: Rally of the Regions @ Anchorage
- Jan. 10: JH Volleyball Practice Starts
- **Jan 11-12th : Basketball vs. Su-Valley @ Home**
- Jan 11-12th: JH Robotics travel to Anchorage
- **Jan 17th-19th: Cordova's 37th Annual Tip-Off Tournament**
- Jan 25-26th: Basketball @ Tok
- **Jan 25-26th: JH Volleyball vs. Valdez @ Home**
- Feb. 1-2nd: H/S State Robotics
- Feb. 8-9th : JH VBall @ Valdez
- Feb 14-16th Basketball Elks Tournament @ Valdez
- Feb. 15-16: JH Vball Tournament @ Glennallen
- **Feb. 19 & 20th: Basketball Effie Kochron @ Home**
- Fe. 22-23rd: Basketball @ Glennallen
- Feb. 27th: Track Practice Starts
- Mar. 1-2nd: Basketball @ Nenana
- Mar 1-2nd: JH Vball @ Valdez
- **Mar 7-9th: Interior Conference Basketball Tournament**
- Mar. 14-16th: State Basketball @ Alaska Airline Center
- **April 17th Athletic Awards Banquet**



Instructional Technology Coordinator - November 2018 Board Report

Fall has proven to be quite a busy time! At the beginning of the year I helped primary teachers set up their student computers, to make the experience for students more user-friendly and efficient. This included things like connecting to the network, setting homepages, making bookmarks, logging them into Chrome, and minimizing Applications in the Dock. With the upper elementary classes, I was available for support when students first logged into their Google accounts and helped to troubleshoot AirWolverine2 network issues.

Once student computers were up and running, I was able to get into classrooms and help teachers with technology instruction! Here are some examples:

- Navigating Google Drive, sharing work and finding work shared with them
- Giving online feedback using a friendly tone, with strong sentence starters
- Creating collaborative Google Slides presentations with images and text
- Logging onto Google Classroom and accessing assignments
- Using interactive math activities in Google Drawing
- Completing collaborative Google Slides activities
- Using tools in SeeSaw to create presentations and complete activities

Not only have I been able to help students with the use of new technology, I've also had the opportunity to help teachers as well. Here are some examples:

- Setting up Symbaloo pages
- Setting up Google Classroom
- Demonstrating how to make online directions in Google Docs
- Creating templates in Google Slides for collaborative activities
- Searching for and getting familiar with apps/programs to fit classroom needs based on teacher requests: Tour Creator, Storybird, Book Creator, EdPuzzle, Mindomo, and Flipgrid (to name a few)
- Creating Google Forms & Sheets for student awards
- Collaborating with teachers to plan Hour of Code activities
- Learning how to use the new Smartboards
- Teaching Mini ASTE sessions

Staff Requests
Instructional Technology Coordinator Workflow

***Yellow box means Request/Need was completed ***Pink means working on currently (will need soon)

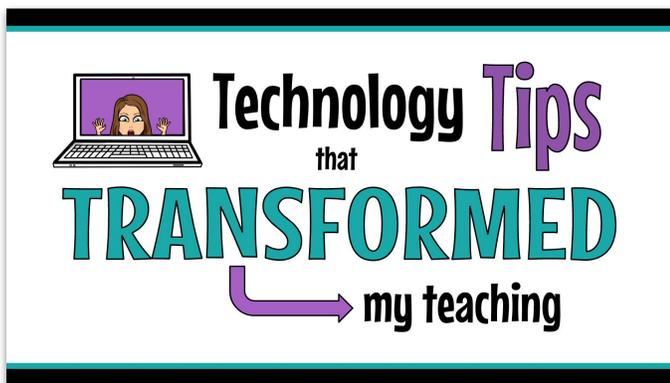
Mt. Eccles Elementary					
Teacher Name	Request/Need	Date of request & when needed	Program/Idea suggested	Action taken by me	Notes/ Thoughts/Feedback
Boatright, Wendy	Symbaloo - wants to copy my 5th webmix and so she can edit it	9/5	Symbaloo	Video of how to copy a webmix https://www.youtube.com/watch?v=4QR-EXXVJiw	My Google Doc with directions: https://docs.google.com/document/d/1L1M7m1JcnuUGU1F8qoh508mWk5i8GHQ08C5h-JR-vYvAw/edit?usp=sharing
Brock, Lovie	Seesaw - wants to record kids reading, create Portfolios to show writing Activity 1: Photo w/caption	8/7	Seesaw	- Met on 8/16 & 8/21 - showed her my SeeSaw classroom from last year - Shared PDF "2nd Grade getting started guide" - had some good lessons for the beg of school - 8/23 helped students log into SeeSaw for first time and did Activity with Camera & Caption tools	Seesaw - online August PD https://docs.google.com/document/d/1Jn1u6Z14m5Y7m3a3WMM1u8vucUjgqF2i0kLkG5L ideas for K-2 https://www.youtube.com/watch?v=2A-EMZ3y4f8acI0ncahare 2nd Grade Getting Started Seesaw Guide https://docs.google.com/file/d/1v.../d/1v.../USEcAYia8M2C8umM2H4GcmX9w/view
	SeeSaw - Open House Activities #1 Photo w/labels #2 Photo w/audio recording #3 Video	8/27	Seesaw	-9/5 Open House lesson #1 - photo with adjectives using labels -9/7 Open House lesson#2 - photo with recording goals (audio only)	Google Doc with directions https://docs.google.com/document/d/1eesaw/60b27qpcnfr21887m75u4V01Qtnaht0c8e/1v.../d/1v.../USEcAYia8M2C8umM2H4GcmX9w/view
	Symbaloo - edit/set up her page (already has one but has issues with links)	8/7	Symbaloo	Met 8/15 and helped her set up Symbaloo page - made a Bitly for the page address so kids can	Bitly address created problems with iPhism - so went back and changed webmix address (has to be "Public") and set it again as Homepage on all student

Here is a snapshot of a table I've used to keep track of instructional technology requests from the staff. Below is a link to the complete table: https://docs.google.com/document/d/1aHi8gq14iFs3H1G8D1k2CA_A46-chpVs5zw48e0sROA/edit?usp=sharing



One of the most rewarding things about this position is being able to find an app or program that is exactly what a teacher needs. I know when I was in the classroom, it was challenging to find time to do that sort of research. I'm learning about so many new ideas and programs, based on the request of teachers. And the great thing is that I can recommend those ideas and programs to other teachers. Just the other day, a teacher asked about a program that could visually map out ideas for writing. I found a Chrome App that was exactly what she was looking for called Mindomo. Then two days later, another teacher approached me with a similar request! I was able to show him the same app, and he was equally excited to use it with his students to map out their learning for the school year.

Recently I've devoted quite a bit of time creating presentations for the four sessions I taught at Mini ASTE. These sessions are listed below. Feel free to click on the images to see the presentations. Not only did I want to share my knowledge while presenting, but I wanted the staff to have access to resources, links, how-to videos and ideas. All my Google Slides presentations are found on the CSD Google Classroom site that I set up.



My sessions were well-attended and I've received positive feedback since then. I was encouraged to see some of the ideas I presented already being implemented by teachers on Monday following Mini ASTE! Third graders were doing collaborative Google Slides activities, second graders were filling in information using a Google Slides template created by their teacher, and sixth graders were working on a Google Slides presentation in Band class. The staff has been able to use my tutorials in the presentations to help develop these lessons. It was so rewarding to see the motivation and excitement of teachers and students!

I look forward to expanding my knowledge of instructional technology and spreading that knowledge to the staff, to help engage and empower our students with the skills they need for the future.





Kate Williams
Principal Board Report
November 14, 2018

2018-19 GOALS FOR CORDOVA JR.-SR. HIGH SCHOOL

- Successful implementation of A-day/B-day schedule
- Cultivation of Advisory to promote SEL and positive school climate
- New approach to Quarterly Student Awards
- College Board Suite of assessments/ACT to measure student growth and inform instruction

MONTHLY ATTENDANCE (%)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	AVG.
AUG	94%	94%	98%	98%	93%	82%	93%
SEPT	94%	93%	95%	94%	93%	92%	93.5%
OCT	94%	95%	96%	92%	93%	89%	93%
NOV							
DEC							
JAN							
FEB							
MAR							
APR							
MAY							
AVG.							

STUDENT ENROLLMENT (Based on first day of the month)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
AUG	28	24	19	21	35.25	32	159.25
SEPT	28	24	20	21	35	32	160
OCT	27	24	19.15	21	35.25	32	158.40
NOV							
DEC							
JAN							
FEB							
MAR							
APR							
MAY							
AVG.							



OFFICE REFERRALS

	Fighting/ Violence/ Vandalism	Alcohol/ Illegal Drugs/ Tobacco	Act of Defiance/ Inappropriate Behavior	Truancy/ Unexcused Absence/ Tardiness	Discriminatory Harassment/ Sexual Harassment	Harassment/ Intimidation/	Bullying/ Cyber- Bullying	Total
AUG	0	0	0	0	0	0	0	0
SEPT	0	0	3	0	0	2	0	5
OCT	2	1	4	1	0	1	0	9
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
AVG.								

SCHOOL DISCIPLINE

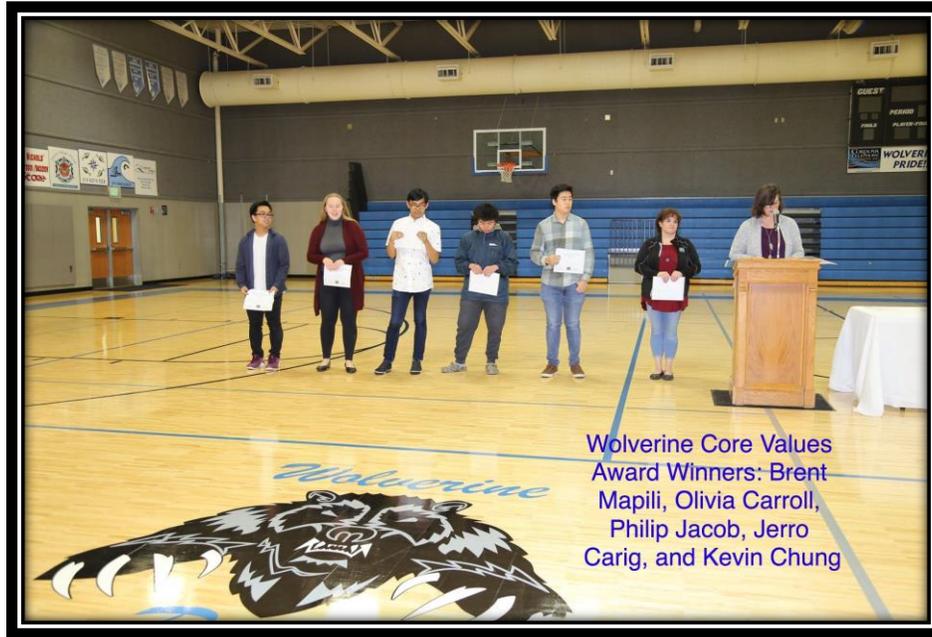
		Fighting/ Violence/ Vandalism	Alcohol/ Illegal Drugs/ Tobacco	Act of Defiance/ Inappropriate Behavior	Truancy/ Unexcused Absence/ Tardiness	Discriminatory Harassment/ Sexual Harassment	Harassment/ Intimidation	Bullying/ Cyber- Bullying
October	Warning			4	1		1	
	Detention							
	Parent Contact	2	1	1			1	
	Suspension (ISS)							
	Suspension (OSS)	2	1					
	Admin Conference	2	1					
	School Counselor Referral		1					
	Report to Police		1					
	Probationary Period		1					
	Expulsion							

SCHOOL ACTIVITIES/EVENTS

- We traveled to the North Star Theater to hear Fusi Mahlasela (Cordova Arts) on Oct. 15th. Everyone enjoyed the music and the way he incorporated pride for his country and activism.
- Three students attended the Elders Youth Conference in Anchorage with the Native Village of Eyak Oct. 15-19: Kaiden Graves, Drake Reilly, and Jimmy Reilly.
- Ms. Dunn held three events this month. A Senior Student/Parent Info Session on Oct. 16th, a Junior Student/Parent Info Session on Oct. 23rd, and a Freshman/Sophomore Student Parent Info Session on Nov. 1st during Parent-Teacher Conferences. Ms. Dunn also provided a FAFSA Workshop for Seniors and their parents on Nov. 1st, with dinner provided.
- We participated in the Great Alaska Shakeout Drill for the second year in a row on Oct. 18th.
- Weekly travel for volleyball, swimming, JH basketball and cheerleading (both boys and girls), and wrestling has kept everyone busy. The ferry schedule has meant that students are missing both Thursday and Friday for sports travel. Teachers are working closely with students to plan for these absences and coordinate make-up work.
- We hosted Junior High basketball games over two weekends, Oct 26-27 against Grace Christian and Nov. 1 – 3 against Fronteras and Redington. These games were very well attended, with concessions in full swing and cheerleaders keeping fans on their feet cheering!
- Quarter 1 ended on Oct. 19th and Report Cards were mailed out on Oct. 22nd.
- We held our first Awards Assembly of the year on Oct. 24th during Advisory. We have new student awards this year in addition to Student of the Quarter for both junior high and high school. Wolverine Core Values Awards went to Kevin Chung for Passion, Jerro Carig for Respect, Philip Jacob for Accountability, Olivia Carrol for Commitment, and Brent Mapili for Spirit; Junior High Student of the Quarter (7-8) was awarded to Jacob Hamberger and our High School Student of the Quarter (9-12) was Andrea Vargas. We also recognized Mrs. Corrao's students who were selected for All State Music: Autumn Deaton, William Deaton, Alana Esguerra, Maddy Roemhildt and Zya Taylor (alternate). We also had our NHS Fall Induction Ceremony (Mrs. Adams, Faculty Advisory). Four new students were inducted into the Aurora Chapter: Kaleb Carillo, Maya Russin, Zya Taylor, and Andrea Vargas. It was a delight to celebrate student success at this Awards Assembly!



National Honor Society
Inductees with Mrs.
Adams: Andrea Vargas,
Maya Russin, Zya
Taylor, Kaleb Carillo



- Our Teacher In-Service/Mini-ASTE was held at CHS on Oct. 25-26. Frederick Lane had timely and valuable information to share with us all and the sessions presented by teachers were full of useful tips, tricks, and resources. I attended every session offered with Frederick Lane: Cybertraps for Educators 2.0, Teacher/Student Social Media in Small School Districts, and Teaching Digital Citizenship & Cyberethics – as well as the community meeting that evening at Mt. Eccles. Gretchen Carpenter’s sessions on Technology Tips that Transformed My Teaching,

Wendy Boatright’s SMARTBoard Technologies, Doug Carroll’s Hour of Code/HS STEAM, and Web Mastering 101 with Mr. Zamudio were engaging and gave me time to try some new things. These two days of In-Service couldn’t have come at a better time!

- The ACT was given on Oct. 27th to 4 students (3 no writing, 1 with writing).
- The SAT was given on Nov. 3rd to 6 students (4 no essay, 1 with essay, and 1 subject test to a homeschool student)
- Parent-Teacher Conferences were held on Oct. 31st and Nov. 1st. Parents from 7th and 8th grades represented the majority of conferences (13 each) with 12th grade representing the least (5).

Grade	7th	8th	9th	10th	11th	12th	Totals
Parent Conferences	13	13	6	8	12	5	57
Student Enrollment	27	24	19	21	35	32	158

- The second round of Walkthrough observations were completed for all teachers by Oct. 19th and Informal Observations were completed by Nov. 5th.



Student of the Quarter Award:
Andrea Vargas (HS)
and Jacob Hamberger (JH)

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- 52nd Annual Alaska Principals’ Conference October 19-22 in Anchorage

I attended this conference for the second time this year. The Pre-conference included JC Pohl and his Teen Truth campaign for positive school climate in the morning. After lunch, Commissioner Johnson was on hand to discuss the 2017-18 System for School Success Report – a very informative session that centered around how to move forward with the implementation of ESSA. The first day of the conference included a keynote with Weston Kieschnick: “Go Forth and Be Bold: Educating for the Future.” These keynote speakers are always inspiring and have lots of resources embedded in their presentations. I especially like the way they share their experiences from their time as an administrator. I went to breakout sessions on the ECHO project with Dr. Mark Stock and others and am excited about being part of it when it starts in January 2019. Dr. Stock was so interesting in the first session that I returned for a session he led on Difficult Conversations that was especially helpful. I really enjoyed the breakout session with Brian McCann about digital

leadership at the end of the day. He is a principal at Joseph Case High School in Swansea, Massachusetts – at the high school that he graduated from – and was a 2018 NASSP Digital Principal of the Year. Twitter is the place to be for all things related to high school principal

resources, so I am contemplating diving into that. The keynote the second day was Beth Houf, who co-authored the book *Lead Like a Pirate* – she had great stories about being a successful middle school principal. An interesting breakout session I attended was with the Dimond High School Principal and Superintendent of Kotzebue School District about Managing a School Crisis from Beginning to End: Coping with the Stress. Both of these school leaders have been through some very difficult times this year and it was valuable to hear their perspectives. I also attended Mary Fulp McMahon’s session on Positive School Climate – she was full of great ideas, as usual. I went to a session on Online Collaboration Tools with a PBS Digital Educator walking us through several applications I could see using to improve communication – things like MailChimp for a newsletter and Remind for emergency communications. I have already set up a Remind group with teachers and am trying it out. The last keynote was Brian McCann (who I heard earlier in his Digital Leadership session) – he was again full of energy and ideas. Our last hours were spent hearing from our Congressional delegation, and in the Alaska Association of Secondary School Principals’ Meeting. We ended the day with an EdCamp and I enjoyed getting to talk in smaller groups with principals from around the state about things like community involvement, teacher appreciation, social emotional learning, and more.

Immediately after the Principals Conference ended, the Alaska K-12 New Principal Academy and Transition Support Induction Program began at lunch. I feel so fortunate to have been accepted into this program. There are 30 of us – principals for less than 3 years – that are part of this cohort. The goal is to address the 26% principal turnover rate that exists in the state by supporting new principals. Again, Commissioner Johnson welcomed us – along with representatives from AASSP, AAESP, DEED, UAS, ACSA, ASD, and ASDN. Bernie Sorenson from Education Northwest and a former principal from Juneau, facilitated our first session that pushed us all to reflect on why we became school leaders. Our next session was led by Lexie Domaradzki who co-authored the book *Dispositions of Leadership: The Effects on Student Learning and School Culture*. We discussed concrete ways to communicate to influence and to think and act interdependently. A welcome reception gave us time to get to know one another – one principal I met last year during our AdvancED review process and it was nice to see her again. The second day we went over resources available to us like AkPLN and the ECHO project (which I had already learned about in a breakout session). The Alaska Veteran Principal Panel was super helpful – hearing advice from other principals that have been around for a while during a Q&A session. Our next exercise involved discussing “Problems of Practice” in something called a “Critical Friends Protocol.” Two principals from each group presented a problem and the rest of us analyzed it and offered advice – we will continue doing this twice monthly as part of the ECHO project with a broader audience. The day ended with information on school health and safety and Trauma Informed/Engaged Practice – I was one of only two principals that attended the Alaska School Safety and Well-Being Conference in September, so this information was familiar to me (and the principal from Unalaska elementary school.) Again, I am super thankful to be part of this group. I attended the first webinar on Collaborative Leadership this week – which again brought in someone who wrote the book on the topic. It is an amazing opportunity to have this support network and I know that it will help me to be a better leader. We have our own group on AkPLN and will meet in person again in January as part of the RTI/MTSS Effective Instruction Conference in Anchorage.

SITE COUNCIL SUMMARY

- Our third meeting is scheduled for November 13th.



IMPORTANT UPCOMING DATES

- Nov. 7-11: Youth Leadership Institute in Anchorage – Paola Vargas is the chaperone for Serena Herschleb (9th grade) and Zya Taylor (10th grade).
- Nov. 7: ALICE presentation by Chief Hicks to 7th graders during Advisory
- Nov. 8: BodyVox dance performance during Morning Assembly Schedule at North Star Theater
- Nov. 8-11: NVE's 25th Annual Sobriety Celebration at CHS
- Nov. 8-11: (Wrestling) ACS Invitational @ ACS; JH Basketball/Cheerleading @ VDZ Tournament; (HS Volleyball) Game @ Cook Inlet
- Nov. 9: Storyteller Gene Tagaban during Friday Morning Assembly Schedule in CHS gym
- Nov. 13: CHS Site Council meetings at CHS Room 2 @ 5:00 pm
- Nov. 14: School Board meeting
- Nov. 13-20: Alaska School Counselor Association Conference (Ms. Dunn)
- Nov. 14-17: All State Music Competition at West Anchorage HS
- Nov. 14: PEP RALLY – Volleyball Regionals Kickoff!
- Nov. 15-17: (Wrestling) Palmer Duals @ Palmer
- Nov. 15-18: Cordova Hosts Volleyball Regionals
- Nov. 16-18: Robotics - Southcentral FTC Meet (Anc)
- Nov. 22-23: THANKSGIVING HOLIDAY
- Nov. 29-Dec. 1: Volleyball: State @ Dimond; (Wrestling) Grace Tourney @ Grace
- Dec. 4: K-4 Winter Concert @ Mt. Eccles
- Dec. 5: ALICE presentation by Chief Hicks to 8th graders during Advisory
- Dec. 5: Hour of Code - Mr. Carroll/Mrs. Carpenter with STEAM students and Mt. Eccles
- Dec. 11: 6-12 Winter Concert @ CHS gym
- Dec. 12: School Board meeting
- Dec. 18: CHS Site Council in Room 2 @ CHS at 5:00 pm
- Dec. 21: End of Quarter 2/Early Release @ 1:00 pm/Grades due by 4:00 pm
- Dec. 21-22: (HS Basketball) Game @ Reddington/Houston
- Dec. 24-Jan. 4: WINTER BREAK
- Dec. 28-29: (CHS) HS Basketball CDV v. Effie
- Jan. 2-5: (HS Basketball) Rally at Regions @ Anchorage
- Jan. 7: Quarter 3 Begins

CORRESPONDENCE

- None to report

OTHER

- Nothing to report



GAYLE GROFF
Principal Board Report
November 8, 2018



MONTHLY ATTENDANCE (%)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	AVG.
AUG/SEPT	90.0%	93.3%	92.6%	93.2%	88.8%	95.1%	91.0%	96.6%	92.7%
OCT	93.8%	89.8%	96.7%	93.3%	87.1%	96.9%	95.0%	93.5%	93.4%
NOV									
DEC									
JAN									
FEB									
MAR									
APR									
MAY									
AVG.									

As of today, we have 5 students out on extended leave (more than 10 days).

STUDENT ENROLLMENT (Based on date of report)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Total Students /Total FTE
AUG	27	31	21	27	17	28	26	23	projected
SEPT	26	31	19	26	17	27	24	22	192/172.5 FTE
OCT	27	30	20	26	17	27	24	22	193/172.75 FTE
NOV	27	30	20	25	17	27	24	22	192/171.75 FTE
DEC									
JAN									
FEB									
MAR									
APR									
MAY									

The table above represents the actual number of students coming to classes full time. As of the writing of this report, we also have 5 students that are participating in specials (PE, swimming, music, band, and/or speech). 5 @ .25 FTE = 1.25. The preschool FTE count for OASIS is 7 coming 5 days/wk @ .75 = 5.25 and 1 coming fewer days/week @ .25 = .25. We have 2 elementary-aged students enrolled in Cordova Correspondence School. **The items highlighted in yellow are corrections from previous reports.**

SCHOOL ACTIVITIES/EVENTS

- **Special Assemblies** – Cordova Arts has provided our students with two world-class performances in the last month. On October 25th we attended a concert by African singer/songwriter Vusi Mahlasela and on November 8th we watched a dance troop from Portland, Bodyvox, tell stories with their bodies rather than with their voices. The Native Village of Eyak is providing a half hour with Native storyteller, Gene Tagaban on November 9th as a kick-off to the annual Sobriety Celebration. Many thanks to the sponsors for giving our students such high-quality experiences right here in our little remote Alaskan town.
- **Coming up** – Mr. Carroll and his students will be coming to Mt. Eccles on December 5th to facilitate an “Hour of Code” event. Teachers will be practicing coding skills before the event.
- **Parent/Teacher Conferences** – On October 31st and November 1st, parents came to Mt. Eccles for parent/teacher conferences. 146 of our 165 K-6 students, or 88.5%, were represented by parents or guardians during these conferences.



- **6th Grade News** – Under the tutelage of teacher Krysta Williams, the 6th graders culminated their studies of the Paleolithic Era with a field trip out the road to design and build shelters from naturally occurring materials, the likes of which they may have slept in during that period in history. They also attempted to start fires with a bow drill. (see photos above) Upon their return, the students launched into their next project – they wanted to have a Halloween carnival for the entire school to attend. They had two grade levels at a time come to the Commons for 30 minutes to participate in several carnival games, a dance contest and a costume contest, face painting, and even a green screen photo booth where students could choose their background. (see photos below)

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STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- **Mini-ASTE Inservice** – On October 25th and 26th, district instructional staff had a chance to learn from each other and to earn a credit from PWSC. Presenters from the staff included Debra Adams, Wendy Boatright, Laura Bowman, Gretchen Carpenter, Doug Carroll, Sara Hottinger, Lance Westing, Krysta Williams, and Keith Zamudio. The two days were rounded out with presentations by Frederick Lane, renowned expert on cyber safety. The format and content of the

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EXCELLENCE FOR ALL

CORDOVA JR.-SR. HIGH SCHOOL
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break-out sessions were very engaging, and we have seen evidence that learning from this event is already being incorporated into instruction in the classrooms.

SITE COUNCIL SUMMARY

Site-Based Council met on October 23rd. The highlighted topics were Bear Safety at Mt. Eccles (the work that has been done so far influenced by consultations with Charlette Westing of Alaska Department of Fish and Game) and continuing conversation on the discipline policy. We looked at Mt. Eccles Handbook and board policy, choosing which policies the group felt were related. These will be distributed and discussed at November's meeting. The next Mt. Eccles Site-Based Council will meet on Tuesday, November 20th at 5:00 pm in Mt. Eccles Library.

IMPORTANT UPCOMING DATES

- PTA – Wed, 11/14, 6:30-7:30 pm, Mt. Eccles Commons
- School Board – Wed, 11/14, 7:00 pm in the CHS Media Center
- Site-Based Council – Tues, 11/20, 5:00-6:30 pm in Mt. Eccles Library
- Mt. Eccles K-4 Christmas Concert – Tues, 12/4, 7:00 pm, Simpler Gym
- Hour of Code – Wed, 12/5, Mt. Eccles Classrooms
- CHS 6th-12th Winter Concert – Tues, 12/11, 7:00 pm, CHS Gym

CORRESPONDENCE

- None to report

OTHER ITEMS

- **Class Size Issue** – Our kindergarten has been split in the mornings since the first day of the 2nd quarter, October 22nd. Meghan Hall received her Initial Proof of Program Enrollment Teacher Certification from the State of Alaska and has been subbing in this temporary part-time position while she concurrently finishes her demonstration teaching in our school.

Keith Zamudio
Director of Technology Board Report
November 14, 2018

2017-2018 GOALS FOR THE TECHNOLOGY DEPARTMENT

- Continue to investigate CSD's data link services between Mt. Eccles Elementary School and Cordova Jr./Sr. High School as allowed by E-Rate's Second Modernization Order.
- Continue to investigate CSD's bandwidth needs to accommodate our digital learning environment.
- Continue to expand the Cordova City Consortium for E-Rate subsidies.

INSTRUCTIONAL TECHNOLOGY

October Teacher In-service

On Thursday and Friday, October 25 & 26, 2018 CSD staff participated in two days of professional Development. We dubbed the training, CSD 2018 Mini ASTE.

These two days of training focused on Instructional Technology integration and Cybersafety training. Guest speaker, Frederick Lane, provided a large group presentation to our staff, *Cybertraps For Educators 2.0*, with two follow-up workshops, *Teacher/Student Social Media in Small School Districts* and *Teaching Digital Citizenship & Cyberethics*. Frederick Lane conducted a community presentation entitled, *Cybersafety for Parents and Kids*. Additionally, Frederick met with the Emergency Management Coordinators before heading to Haines, AK.

In my previous report I briefly outlined how we determined the content for our workshops. Our workshops were facilitated by CSD staff with staff input regarding their interests for professional development. Attached to this report is a copy of our master schedule and facilitators. As I mentioned, we know that many of our staff are doing creative and innovative learning activities with students.

Establishing a community of learners was an underlying theme of our CSD 2018 Mini ASTE. We engaged ourselves as a community of learners, shared information with one another, and are applying our learning to address the academic needs of our students.

Additionally, we made arrangements with PWSCC to provide professional development credit. Eighteen of our staff signed up for the course.

I would like to express my appreciation to Carmen Anderson who took it upon herself to organize breakfasts for the two days of learning. The staff appreciated the school board's contribution on Thursday, and the Coast Guard Families for Friday's repast. Gretchen Carpenter for her contributions as a facilitator and connecting with staff as we prepared the schedule. A big thank you to the staff that agreed to facilitate a workshop. They include Krysta Williams, Laura Bowman, Wendy Boatright, Lance Westing, Doug Carroll, Debra Adams, Sara Hottinger, and Gretchen Carpenter. Lastly, CSD's Administrative Team for their support and participation. The admin team was actively involved with our community of learners which I believe added credibility to the trainings. We lead by example.

Student Email Accounts

During the 2007-08 school year, CSD began using Gaggles.Net email services for students. Gaggles.Net provided safe email accounts for our students. The tools provided by Gaggles.Net allow the school district to give students tools to communicate with one another and their teachers in a managed environment.

Gaggles.Net accounts provided the following features:

- *Block SPAM*
- *Automatically monitor messages*
- *Block pornographic email*
- *Review student messages*
- *Block curse words*
- *Block email with outsiders*
- *Online file storage and file sharing from home and school.*
- *Message Boards customized for the District, Schools and Classrooms.*
- *Free end user technical support for district staff, teachers, and students.*

Students and teachers continue to increase their use of Google Suites for productivity. This year, and for the first time, I was asked to create accounts for all students K-12. It is not uncommon for the IT Department to find that most of the data a student creates is in the cloud. Students have learned that this is convenient. They can access their data from just about any device with Internet access at any time.

The Gaggles student email was a separate login and was not a convenient tool to leverage and/or access. We have taught students that a school email account is for school business. Often students need an email account for their online course work, and other learning resources and environments. As with most work environments, we encourage staff and students to keep personal business with their personal email account.

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I learned that Gaggle had develop the protocols that would allow school districts to use the Google Suites email with the Gaggle.net protections listed above. Our intent is to provide our students an effective and convenient resource for their learning. All student email messages and postings are automatically filtered for inappropriate words and images. Any messages determined to be questionable are diverted to the student’s email administrator for review. Currently, those administrators are Kate Williams and myself. These accounts are in alignment with the Children’s Online Privacy Protection Act (COPPA) and the Children’s Internet Protection Act (CIPA).

Thank you for your consideration,
Keith Zamudio – Technology Director

CURRENT PROJECTS/CONSIDERATIONS

- Continue to manage CSD’s website
- Update student photos in PowerSchool
- Configuring upgraded web filter
- Upgrade and updating CSD’s Managed Software Center
- Upgrade and updating CSD’s modular system deployment
- Deploying Mobile Device Management server

UPCOMING PROJECTS/CONSIDERATIONS

- Continue work on E-Rate application for 2017, 2018 and 2019.
- Migrating student email accounts to student Google Suites accounts.

CSD 2018 Mini ASTE Schedule

Date and Time	Session 1	Session 2	Session 3	Session 4
Thurs. 10/25 8:30 am - 10:00 am	Keynote - Fred Lane, <i>Cybertraps for Educators 2.0</i> All Staff, HS Media Center			
Thurs. 10/25 10:00 am - 10:15 am	Break	Break	Break	
Thurs. 10/25 10:15 am - 11:45 am	Technology Tips That Transformed My Teaching - Gretchen Carpenter, HS Rm 5	Book Reviews & Reading Responses - Krysta Willaims, Rm 9	Adapting Learning Activities for EL Success - Laura Bowman, Rm 8	NA
Thurs. 10/25 11:45 am - 1:00 pm	Lunch	Lunch	Lunch	
Thurs. 10/25 1:00 pm - 2:15 pm	Activities using Google Slides & Google Drawings - Gretchen Carpenter, HS Rm 5	Frederick Lane - Teacher/Student Social Media in Small School Districts, Rm 9	Google Suites 101 - Wendy Boatright, HS Rm 8	NA
Thurs. 10/25 2:15 pm - 2:30 pm	Break	Break	Break	
Thurs. 10/25 2:30 pm - 4:00 pm	BookSnaps (for any grade level) -Gretchen Carpenter, Rm 5	Google Drawings - Keith Zamudio, HS Rm 8	How Spider Web Discussion Can Turn Students Into Learning Leaders - Lance Westing, HS Rm 7	NA
Date and Time	Session 1	Session 2	Session 3	
Fri. 10/26 8:30 am - 10:00 am	Activities using Google Slides & Google Drawings - Gretchen Carpenter, HS Rm 5	Frederick Lane - Teaching Digital Citizenship & Cyberethics, HS Rm 9	Discovery Education – Facilitated by CSD Staff and Vendor, HS Rm 8	NA
Fri. 10/26 10:00 am - 10:15 am	Break	Break		
Fri. 10/26 10:15 am - 11:45 am	Google Drawings - Keith Zamudio, HS Rm 8	Hour of Code - Doug Carroll, HS STEAM Rm	SMARTboard Technologies - Wendy Boatright HS Rm 5	NA
Fri. 10/26 11:45 am - 1:00 pm	Lunch	Lunch	Lunch	
Fri. 10/26 1:00 pm - 2:15 pm	Classroom Blogs - Debra Adams, HS Rm 12	Google Classroom 101 - Sara Hottinger, HS Home Ec	Hour of Code - Doug Carroll, HS STEAM Rm	NA
Fri. 10/26 2:15 pm - 2:30 pm	Break	Break	Break	
Fri. 10/26 2:30 pm - 4:00 pm	Web Mastering 101 - Keith Zamudio, HS Rm 8	Google Suites 101 - Wendy Boatright, HS Rm 5	Google Classroom 101 - Sara Hottinger, HS Home Ec	Friday Afternoon Debrief - HS Media Center. See email for description.

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JOSHUA PEARSON
Director of Maintenance Board Report
November 14, 2018

2018-2019 GOALS FOR THE MAINTENANCE DEPARTMENT

- Continued work on putting better maintenance and custodial systems into place to help the maintenance and custodial staff operate more efficiently, which in turn will help the entire district to operate more efficiently.
- Progress forward with assessment of the High School HVAC systems and what it would take to get that system automated like Mt. Eccles.
- Organize and clean every aspect of the maintenance and custodial departments including: both boiler rooms, energy center/maintenance shop, custodial closets, garage and storage at Mt. Eccles.
 - UPDATE: (9/28/18) Boiler rooms cleaned and better organized/ongoing organization.
- Set up, put in place, and execute a proper district wide preventive maintenance plan.
 - UPDATE: (11/7/18) Working in Schooldude program to refine, implement, and update our preventive maintenance program.
- Create and define the tasks of each custodian for their daily, weekly, and monthly tasks.
 - UPDATE: (9/28/18) Completed job check-off lists for each custodial position to ensure that they know their everyday tasks, and when a substitute is needed, they also know the tasks of the position they are covering.
- Working on better communication between the staff, the custodians, and the proper channels to prioritize and complete work orders in a timelier manner.
 - UPDATE: (9/26/18) Communication is an ongoing process but everyone seems to be communicating well.
 - UPDATE: (11/7/18) Very pleased with the communication with Malvin Fajardo, City of Cordova Superintendent of Facilities. He is very responsive and has helped on numerous occasions with problems solving and any help that is asked of him.

MONTHLY DATA



18-19	Preventative Maintenance Work Orders Completed	Corrective Maintenance Work Orders Completed	TOTAL
JUL	95	11	106
AUG	169	254	423
SEPT	70	23	93
OCT	99	2	101
NOV			
DEC			
JAN			
FEB			
MAR			
APR			
MAY			
JUNE			
TOTAL	433	290	723

CURRENT PROJECTS/CONSIDERATIONS

- Interviewing and hiring of afternoon/evening shift custodian for the high school.
 - ❑ UPDATE: (9/26/18) Hired new custodian for High school.
- School is in session. Our highest priorities now are our day to day custodial needs, preventive maintenance, and corrective maintenance to keep everything running and operating properly.
 - ❑ Ongoing
- Continued work on High school HVAC system to get it operating properly.
 - ❑ UPDATE: (10/2/18) Had a technician from Pinnacle mechanical out of Anchorage look at our Boiler #1 at the high school and I am waiting for a quote on what it would take to get it back up and running again. Also, we have a boiler at Mt. Eccles with a small fuel leak on the pump and I am waiting on a quote for a new pump from the same technician due to the manufacturer not offering a rebuild kit for that particular pump.
 - ❑ UPDATE: (11/7/18) Quote received for new replacement pump.
- High School gym floor installation is almost finished!! According to the guys at Alaska Industries (Floor Company), the floor will be completed within the next ten days and we should be ready for the fast ferry volleyball tournament on September 21st.
 - ❑ UPDATE: (9/24/18) Gym floor is complete and the tournament went great! The floor looks good and students seem to be respecting the “no street shoes” rule.
- Working on getting the waste oil burner back up and operating properly.
 - ❑ UPDATE: (10/2/18) Had technician from Pinnacle Mechanical look at the waste oil burner also, and awaiting a quote for this system as well.

- UPDATE: (11/7/18) Received quote from Pinnacle Mechanical and working with the City Facilities department to see what kind of resolution we can come to in order to get this work done.
- New benches for high school cafeteria are on order and will be here within a week or so.
 - UPDATE: (9/26/18) The new benches have arrived and will be installed soon.
 - UPDATE: 11/7/18) These benches are replacements for the current ones and will be installed in an as needed manner until they are all replaced.
- Working with principals at both school buildings for an annual safety and security walk through.
 - UPDATE: (9/12/18) Ongoing
 - UPDATE: (11/6/18) Safety and security readiness walkthroughs have been completed by Josh and separate safety committee members at both school buildings.
- Working with the cities proper departments to set up a more thorough structural walk through inspection for both school buildings.
 - UPDATE: (9/12/18) Waiting on response from city to see if they have anything in place for a more thorough structural walk through.

UPCOMING PROJECTS/CONSIDERATIONS

- Finishing Gym before the first event.
 - UPDATE: (9/24/18) Floor Complete
- Waste oil burner.
 - UPDATE: (10/2/18) Waiting on Quote.
 - UPDATE: (11/7/18) Quotes received.
- High School HVAC systems, ongoing.
 - UPDATE: (10/2/18) Waiting on Quotes.
- Working on older work orders that have never been completed.
 - UPDATE: (9/28/18) Ongoing
- Volleyball Regionals - (11/15 - 11/17) Getting our school and gym prepared for regionals.

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- [MAINTENANCE EMPLOYEES WORKSHOP - OCTOBER, 17-18, 2018](#)



SANDIE PONTE
Director of Food Services Board Report
11/07 2018

2018-2019 GOALS FOR THE FOOD SERVICE DEPARTMENT

- Finish Cafeteria at Jr. High, High School, i.e.; artwork, tv's, lighting...
- Finish my level 3 certification and start prepping for Certified School Nutrition Specialist.

MEAL SERVICE

2018-2019	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1398	3142	531/614	1547/ 1805	1775	4117	1,750	4,407			0	
ADULTS	22	93	45/1	125/33	35	95	28	134				
TOTAL	1420	3245	1192	3510	1810	4212	1,778	4,541				
B-BREAKFAST L-LUNCH												

2018-2019	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE 2018	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS											1209	3153
ADULTS											54	176
TOTAL											1263	3329
B-BREAKFAST L-LUNCH												

SPECIAL FOOD SERVICE PROGRAMS

Not much new to report. Gearing up for Regionals. Our numbers are up only slightly from last year, but with the increase of enrollment, it doesn't look going CEP has increased participation at all.

TRAINING OPPORTUNITIES

UPCOMING EVENTS

OTHER

Kristy Andrew
Director of Budget and Finance
Board Report | November 14, 2018

2018-19 Business Office Department Goals

1. Further the alignment of the district's budget and budget document with the strategic plan.
2. Enhancements to Grant and Budget management functions, including data and report access, and increased departmental accountability.
3. Seek out new funding sources, with a focus on sustainability.
4. Cross-train staff on a variety of business functions, including finance-related processes.

Current Projects/Considerations

- **Medicaid in Schools (Goal 3)** : Seek information regarding the possibility of being reimbursed for medicaid-related activities.
 - *(No updates at this time)*
- **Student Transportation (Goal 3)** : Explore student transportation options for implementation in FY20 or FY21. Our contracted costs for transportation services are significantly higher this year, so we will be running a cost-comparison between contracted and internal options.
 - *(No updates at this time)*
- **Internal Account Updates (Goal 2)** : Creating/modifying our internal chart of accounts to increase the ease of data entry and reporting. Some of these changes are also due to the update of the DEED Chart of Accounts used by schools across the state.
 - *(No updates at this time)*
- **Alio Reporting Updates (Goal 2)** : Continue to create and modify reports for use by myself and administration. We will be upgrading our Alio database sometime this fiscal year which, I hope, will enhance some of our report capabilities as well.
 - We will soon be moving to a new database environment (Oracle 12C) and are currently undergoing testing prior to data migration. Migration is estimated prior to next calendar year.

Upcoming Projects/Considerations

- Develop Cross-Training objectives and timeline. *(Goal 4)*
 - Expand on the progress made during the FY18 Fiscal Year.
 - Cross-training Mrs. Dudley began this week.
- FY20 Budget Development *(Goal 1)*

Staff Professional Development Opportunities

- COMPLETE: FY19 ALASBO Leadership Conference. July 2018.
- UPCOMING: FY18 ALASBO Annual Winter Conference. December 2018.
My sectional on using Google Tools drew a lot of interest last year, so I will presenting again at

the upcoming conference. There are some responsibilities as an ALASBO Board Member that will need my attention at this conference, as well.

- ONGOING: SHRM (Society for Human Resource Management) Essentials of Human Resources, Self-Study Training Program.

Other Business

- **FY18 Audit**

I have seen the draft of our Audit and am told they will have the final to DEED by the deadline.

Current Contract Service Agreements (CSAs)

CONTRACT SERVICE PROVIDER	Type of Services Provided	District CSA #	Maximum Amount Authorized Under Agreement	Amount Invoiced To-Date
Vidya Oftedal (ACS)	Speech and Language Pathology	TBD	TBD	5,965
Kidability Physical Therapy, LLC (Kristin Bacon)	Physical Therapy	FY19-002	22,800+	3,137
Kaye Lawson, OTR, MEd	Occupational Therapy	FY19-003	30,000	4,960



Alex Russin
Superintendent Board Report
November 14, 2018

2018-2019 SUPERINTENDENT PRIORITIES/GOALS

While these goals are not an exhaustive list, throughout the year they will be focused on administratively in order to build and sustain consistent systems to improve District operations.

- Complete and Implement Strategic Planning Process

Strategic Planning Committee Meeting scheduled for Tuesday, November 27, 2018. Time TBD.

Staff engaged in a recent strategic planning activity which included the beginning of identifying core values, or pillars, with which to use as the bases of the plan. A similar activity will be done with the community in the upcoming month.

- Improve Curriculum Review Process and Logistics

The Curriculum Committee is scheduled to meet on November 19, 2018. This year's curriculum review areas include Career Explorations, Health, PE/Health, and Skills for a Healthy Living.

- Continue to improve systems and processes that directly impact student learning

No updates at this time

BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS

1. Develop a resolution regarding the proposed borough formation.

The draft resolution has been included in the Board Packet for consideration.

HUMAN RESOURCES

- No updates at this time

COMMUNITY RELATIONS

- October Community Engagements
 - ✓ District tour with US Coast Guard Read Admiral Matthew Bell
 - ✓ CSD Athletic Activities



POLICY REVIEW

The Policy Committee engaged in review of approximately half of Chapter 3000 (Business and Non-Instructional Operations) of the policy manual at its November 5, 2018 meeting. The policies listed directly below are in need of further review or legal research before considering revision recommendations to the Board.

- **AR 3100 BUDGET**
- **AR 3305 ELECTRONIC FUND TRANSACTIONS**

Administration recommends the following revisions from the Policy Committee’s 11/5/18 meeting on for approval on First Read. The reference sheet included in the Board Packet shows the policies in their entirety.

- **E 3305 ELECTRONIC FUND TRANSACTIONS** (First Read Read)
- **AR 3450 PETTY CASH** (First Read)
- **BP 3511 ENERGY CONSERVATION** (First Read)
- **AR 3511 ENERGY CONSERVATION** (First Read)

E 3305 ELECTRONIC FUNDS TRANSFER (First Read)

Sample Resolution

For the authorization of Electronic Transactions, the Board hereby recognizes that:

~~Electronic payment of public funds are required for some federally mandated transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and the Board deems that it is in the best interest of the District to make certain District financial transactions by electronic payments.~~

~~It is therefore resolved that the Board authorizes the District to utilize electronic transactions in compliance with the written procedures and internal controls developed by the Superintendent/Chief Administrative Officer, or designee.~~

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Resolution Adopted: _____

Added 1/09

Recommendation and Rationale: The Committee recommends removing this exhibit from the policy handbook as the sample resolution serves no purpose in policy implementation.

AR 3450 ~~PETTY CASH~~ MONEY IN SCHOOL BUILDINGS (First Read)

Petty Cash

The purpose of a petty cash fund is to have cash available in the office of the principal or other administrative officer for express charges, postage due and other unforeseen small expenses which cannot conveniently be charged and handled in the usual manner.

1. The amount of cash funds at any school site shall not exceed ~~\$ 25 and \$ 100~~ \$150 and \$200 at the district administrative office site.

[Items not subject to revision recommendations removed. Full policy listed in the Policy Reference Sheet included in the Board Packet.]

(cf. [3400](#) - Management of District Assets)

ADOPTED: 3/9/05

Recommendation and Rationale: The Administration recommends this revision to reflect the need for additional cash on-hand for transactions (change needed for school fees, local purchases, etc.).

BP 3511 ENERGY CONSERVATION

The School Board desires to reduce energy use in the district in order to help conserve natural resources and save money to support other district needs.

The Superintendent or designee(s) shall establish energy use reduction ~~goals~~ principles and practices, monitor energy consumption and encourage employees and students to conserve resources. The Superintendent or designee(s) shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy consumption goals.

(cf. [3510](#) Maintenance)

ADOPTED: 3/9/05

Recommendation and Rationale: The Policy Committee recommends this revision to reflect the fluctuating variables related to energy costs. Establishing principles and practices seems more meaningful language to address energy conservation).

AR 3511 ENERGY CONSERVATION

District and site plans to conserve resources shall address energy use in all operations, including:

1. Educational programs for employees and students.
2. Classroom and building management and maintenance.
3. Food services and equipment maintenance.
4. Transportation services and maintenance.
5. New construction.
6. Administrative operations.
7. Use of facilities by outside groups.
8. Reduced energy use or shutting down of facilities during vacation periods.

The plan shall establish specific energy use reduction ~~goals~~ principles and practices for each school and for other district facilities.

[Items not subject to revision recommendations removed. Full policy listed in the Policy Reference Sheet included in the Board Packet.]

Recommendation and Rationale: The Policy Committee recommends revising language to be consistent with the associated Board Policy).

OTHER

- October Count
 - ✓ Budget development numbers for this year were based on a projection of 326 students. Our October Count numbers show approximately 332 students for which we anticipate funding. Exact state revenue figures are expected to be provided to the District in January 2019.

Cordova School District Board of Education

k. Financial Reports

1. Financial Report October 2018



FY2019 Revenue and Expenditure as of 10/31/2018

Funds : General Fund, Pupil Trans and Food Service

<u>Revenue</u>	<u>Year-to-Date</u>	<u>Revised Budget</u>	<u>Received %</u>
City Direct Appropriation & In-Kind	437,332	1,604,000	27.27%
State of Alaska - Foundation	1,317,452	4,040,581	32.61%
State of Alaska - TRS	-	359,518	0.00%
State of Alaska - PERS	-	39,510	0.00%
Pupil Transportation Fund (205)	39,079	120,000	32.57%
Food Service Fund (255)	61,515	360,000	17.09%
Other (100-030 through 100-047, 100-052, 100-110)	17,343	202,064	8.58%
Total Revenue	\$ 1,872,721	\$ 6,725,673	27.84%
<i>(Excluding Federal Special Revenue Programs)</i>			

<u>Expenditures</u>	<u>Year-to-Date</u>	<u>Revised Budget</u>	<u>Expended %</u>
General Fund (100)	1,592,278	6,689,247	23.80%
Pupil Transportation (205)	15,570	120,000	12.98%
Food Service Fund (255)	135,902	360,000	37.75%
Total Expenditures	\$ 1,743,751	\$ 7,169,247	24.32%

Percentage of Budget Expended: 24.3%
 Percentage of Fiscal Year Passed: 33%

Average Daily Checking Account Balance
 October 2018 : \$1,482,575

Note: All amounts are pre-audit.

For 10/01/17 - 10/31/17

Revenue Summary Report

FJRES01A

Periods 04 - 04

Board Revenue Summary Report

Board Revenue Report

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
100 General Fund					
011 City - Direct Appropriation	1,312,000.00	218,666.00	437,332.00	874,668.00	33.33
012 City - In-Kind Donation	104,136.00	.00	.00	104,136.00	.00
040 Misc Local Revenues	18,000.00	.00	2,594.46	15,405.54	14.41
041 Tuition from Students	15,000.00	3,573.00	5,983.00	9,017.00	39.89
043 Student Activity Revenue	.00	596.12	863.12	-863.12	.00
046 Facility Rentals	.00	-5.00	185.00	-185.00	.00
047 eRate Revenue	80,000.00	.00	.00	80,000.00	.00
051 Foundation - Program	3,947,833.00	329,363.00	1,317,452.00	2,630,381.00	33.37
052 Foundation - Quality Schools	12,886.00	.00	.00	12,886.00	.00
056 TRS On-Behalf Revenue	330,000.00	.00	.00	330,000.00	.00
057 PERS On-Behalf Revenue	30,000.00	.00	.00	30,000.00	.00
110 PL874 IMPACT AID	44,000.00	.00	7,717.64	36,282.36	17.54
100 General Fund	5,893,855.00	552,193.12	1,772,127.22	4,121,727.78	30.07
205 Pupil Transportation					
065 Pupil Transportation	.00	.00	39,079.00	-39,079.00	.00
205 Pupil Transportation	.00	.00	39,079.00	-39,079.00	.00
220 DVR Summer Work Program					
090 Other State Revenues	.00	8,251.33	9,459.04	-9,459.04	.00
220 DVR Summer Work Program	.00	8,251.33	9,459.04	-9,459.04	.00
249 Other Small Grants					
090 Other State Revenues	1,500.00	.00	.00	1,500.00	.00
200 Other Revenue Sources	.00	-758.39	195.71	-195.71	.00
249 Other Small Grants	1,500.00	-758.39	195.71	1,304.29	13.05
255 Food Service					
021 Student Meal Sales	.00	5,649.80	15,316.50	-15,316.50	.00
022 Adult Meal Sales	.00	240.00	362.00	-362.00	.00
024 ADULT BREAKFAST SUMMER PAID	.00	.00	3,091.00	-3,091.00	.00
025 OTHER FOOD SALES	.00	.00	178.00	-178.00	.00
090 Other State Revenues	.00	.00	1,840.00	-1,840.00	.00
161 USDA LUNCH SUMMER	.00	9,454.02	29,851.86	-29,851.86	.00
163 USDA BREAKFAST SUMMER	.00	1,794.78	5,872.86	-5,872.86	.00
165 USDA LUNCH SCHOOL YEAR	.00	4,004.08	4,004.08	-4,004.08	.00
166 USDA BREAKFAST SCHOOL YEAR	.00	963.05	963.05	-963.05	.00
167 Afternoon Snacks	.00	36.00	36.00	-36.00	.00
255 Food Service	.00	22,141.73	61,515.35	-61,515.35	.00
256 Fresh Fruit and Vegetables					
164 USDA-FFVP	.00	364.58	364.58	-364.58	.00
256 Fresh Fruit and Vegetables	.00	364.58	364.58	-364.58	.00
265 Title IC - Migrant Ed Book					
090 Other State Revenues	4,500.00	.00	.00	4,500.00	.00
265 Title IC - Migrant Ed Book	4,500.00	.00	.00	4,500.00	.00

For 10/01/17 - 10/31/17

Expenditure Summary Report

FJEXS01A

Periods 04 - 04

Board Monthly Expenditure Report

Board Expenditure Report

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
100 General Fund						
100 100 Regular	2,463,440.80	515.00	186,614.30	614,957.29	1,847,968.51	24.98
140 100 Correspondence Study	125,725.22	.00	10,004.80	29,908.48	95,816.74	23.79
160 100 Voc Ed	183,366.66	3,745.90	12,239.50	38,067.86	141,552.90	22.80
200 200 SpEd Instruction	643,607.58	628.08	57,434.74	151,320.32	491,659.18	23.61
220 200 SpEd Support	4,750.00	.00	.00	6,050.68	-1,300.68	127.38
300 300 Students	500.00	.00	.00	.00	500.00	.00
320 300 Guidance	125,112.73	1,131.29	9,813.96	27,906.85	96,074.59	23.21
350 300 Instructional	546,343.01	.00	31,870.98	141,503.54	404,839.47	25.90
352 300 Library Services	12,500.00	.00	.00	2,000.00	10,500.00	16.00
400 400 School Administration	288,406.76	743.00	22,027.00	69,419.34	218,244.42	24.33
450 450 School Admin Support	219,933.32	.00	20,438.34	56,651.11	163,282.21	25.76
511 510 Board of Education	23,750.00	3,453.00	3,037.81	6,990.39	13,306.61	43.97
512 510 Superintendent	228,408.01	445.55	15,762.55	61,393.36	166,569.10	27.07
550 550 District Admin Support	286,433.16	396.00	10,444.48	108,081.59	177,955.57	37.87
551 550 Fiscal Services	3,350.00	.00	11,971.86	45,704.94	-42,354.94	**
600 600 Plant Operations and Maintenance	861,262.23	428.00	58,344.81	208,583.64	652,250.59	24.27
900 900 Other Financing Uses	235,000.00	.00	23,739.08	23,739.08	211,260.92	10.10
100 General Fund	6,251,889.48	11,485.82	473,744.21	1,592,278.47	4,648,125.19	25.65
205 Pupil Transportation						
600 600 Plant Operations and Maintenance	.00	.00	11,511.18	11,511.18	-11,511.18	.00
760 760 Transportation T/F School	.00	.00	1,645.12	4,059.23	-4,059.23	.00
205 Pupil Transportation	.00	.00	13,156.30	15,570.41	-15,570.41	.00
220 DVR Summer Work Program						
000 000	.00	.00	.00	26,198.82	-26,198.82	.00
220 DVR Summer Work Program	.00	.00	.00	26,198.82	-26,198.82	.00
240 DOE Travel Reimbursement						
350 300 Instructional	.00	.00	.00	2,954.00	-2,954.00	.00
240 DOE Travel Reimbursement	.00	.00	.00	2,954.00	-2,954.00	.00
242 Nutritional Alaskan Foods						
790 790 Food Services	.00	.00	-43.98	30.85	-30.85	.00
242 Nutritional Alaskan Foods	.00	.00	-43.98	30.85	-30.85	.00
245 FY15 Nutritional AK Foods in School						
790 790 Food Services	.00	.00	301.72	756.78	-756.78	.00
245 FY15 Nutritional AK Foods in School	.00	.00	301.72	756.78	-756.78	.00
246 Alaska SeaGrant						
350 300 Instructional	.00	.00	.00	179.79	-179.79	.00
246 Alaska SeaGrant	.00	.00	.00	179.79	-179.79	.00
249 Other Small Grants						
000 000	1,500.00	1,697.00	.00	.00	-197.00	113.13
249 Other Small Grants	1,500.00	1,697.00	.00	.00	-197.00	113.13
255 Food Service						
000 000	66.00	.00	.00	7,702.13	-7,702.13	.00

For 10/01/17 - 10/31/17

Expenditure Summary Report

FJEXS01A

Periods 04 - 04

Board Monthly Expenditure Report

Board Expenditure Report

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
255 Food Service						
790 790 Food Services	.00	1,144.20	35,431.08	128,199.92	-129,344.12	.00
255 Food Service	.00	1,144.20	35,431.08	135,902.05	-137,046.25	.00
256 Fresh Fruit and Vegetables						
790 790 Food Services	.00	.00	1,168.57	3,103.60	-3,103.60	.00
256 Fresh Fruit and Vegetables	.00	.00	1,168.57	3,103.60	-3,103.60	.00
261 Title IA - Basic						
100 100 Regular	.00	.00	4,258.22	12,762.82	-12,762.82	.00
551 550 Fiscal Services	.00	.00	.00	640.40	-640.40	.00
261 Title IA - Basic	.00	.00	4,258.22	13,403.22	-13,403.22	.00
263 Title IC - Migrant Ed Regular						
100 100 Regular	.00	.00	.00	3,758.83	-3,758.83	.00
450 450 School Admin Support	.00	.00	1,404.91	4,110.04	-4,110.04	.00
551 550 Fiscal Services	.00	.00	.00	486.74	-486.74	.00
263 Title IC - Migrant Ed Regular	.00	.00	1,404.91	8,355.61	-8,355.61	.00
264 Title IC - Migrant Ed Summer						
100 100 Regular	.00	.00	.00	2,371.03	-2,371.03	.00
551 550 Fiscal Services	.00	.00	.00	178.54	-178.54	.00
264 Title IC - Migrant Ed Summer	.00	.00	.00	2,549.57	-2,549.57	.00
265 Title IC - Migrant Ed Book						
350 300 Instructional	4,500.00	.00	.00	.00	4,500.00	.00
265 Title IC - Migrant Ed Book	4,500.00	.00	.00	.00	4,500.00	.00
266 Title IIA - Teacher and Principal						
350 300 Instructional	.00	7,551.00	1,012.80	1,883.80	-9,434.80	.00
551 550 Fiscal Services	.00	.00	.00	65.59	-65.59	.00
266 Title IIA - Teacher and Principal	.00	7,551.00	1,012.80	1,949.39	-9,500.39	.00
268 Title III - English Language						
100 100 Regular	16,668.50	.00	.00	.00	16,668.50	.00
551 550 Fiscal Services	1,450.16	.00	.00	.00	1,450.16	.00
268 Title III - English Language	18,118.66	.00	.00	.00	18,118.66	.00
278 Carl Perkins						
160 100 Voc Ed	.00	260.00	2,428.42	8,867.54	-9,127.54	.00
551 550 Fiscal Services	.00	.00	.00	311.47	-311.47	.00
278 Carl Perkins	.00	260.00	2,428.42	9,179.01	-9,439.01	.00
280 Title VI-B						
220 200 SpEd Support	.00	696.00	16,349.14	36,403.67	-37,099.67	.00
551 550 Fiscal Services	.00	.00	.00	1,510.11	-1,510.11	.00
280 Title VI-B	.00	696.00	16,349.14	37,913.78	-38,609.78	.00
282 619 Preschool Disabled						
200 200 SpEd Instruction	.00	.00	403.63	1,125.88	-1,125.88	.00
551 550 Fiscal Services	.00	.00	.00	54.39	-54.39	.00
282 619 Preschool Disabled	.00	.00	403.63	1,180.27	-1,180.27	.00
350 Indian Education						

Cordova School District

For 10/01/17 - 10/31/17

Expenditure Summary Report

FJEXS01A

Periods 04 - 04

Board Monthly Expenditure Report

Board Expenditure Report

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
350 Indian Education						
100 100 Regular	.00	.00	642.57	14,857.14	-14,857.14	.00
551 550 Fiscal Services	.00	.00	.00	1,068.93	-1,068.93	.00
350 Indian Education	.00	.00	642.57	15,926.07	-15,926.07	.00
355 REAP						
200 200 SpEd Instruction	.00	.00	.00	1,670.60	-1,670.60	.00
355 REAP	.00	.00	.00	1,670.60	-1,670.60	.00

Accounts Payable Details

October 2018

Check #:00004738

Vendor Name	Check Date	Check Amount	Type	Void
Fernandez Natali	10/03/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004739

Vendor Name	Check Date	Check Amount	Type	Void
Ace Hardware	10/03/18	269.17	C	N
9-100-010-100-000-450 - 100.000.Supplies and Materi		25.48		
9-100-600-600-000-450 - 600.000.Supplies and Materi		234.21		
9-710-000-700-977-R40 - 700.ME Hound Pride.Other Expenses - Re		9.48		

Check #:00004740

Vendor Name	Check Date	Check Amount	Type	Void
Anchorage Volleyball Officials Assoc	10/03/18	1,075.00	C	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		1,075.00		

Check #:00004741

Vendor Name	Check Date	Check Amount	Type	Void
HAMBERGER JEFF	10/03/18	71.98	C	N
9-710-000-700-944-F40 - 700.Cross Country*.Other Expenses - Fu		25.98		
9-710-000-700-944-R30 - 700.Cross Country*.Reg. Season Travel		35.00		
9-710-000-700-944-R32 - 700.Cross Country*.Post-Season Travel		11.00		

Check #:00004742

Vendor Name	Check Date	Check Amount	Type	Void
J.W. PEPPER AND SON INC.	10/03/18	95.00	C	N
9-100-010-100-000-450 - 100.000.Supplies and Materi		95.00		

Check #:00004743

Vendor Name	Check Date	Check Amount	Type	Void
LIAN ERIC	10/03/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004744

Vendor Name	Check Date	Check Amount	Type	Void
PETTY CASH	10/03/18	76.95	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		76.95		

Check #:00004745

Vendor Name	Check Date	Check Amount	Type	Void
PIKE S WATERFRONT LODGE	10/03/18	138.00	C	N
9-100-600-511-000-420 - 511.000.Staff Travel		138.00		

Accounts Payable Details

October 2018

Check #:00004746

Vendor Name	Check Date	Check Amount	Type	Void
PRINCE WILLIAM MOTEL	10/03/18	840.00	C	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		840.00		

Check #:00004747

Vendor Name	Check Date	Check Amount	Type	Void
RELUCTANT FISHERMAN	10/03/18	831.00	C	N
9-280-500-220-000-420 - 220.000.Staff Travel		831.00		

Check #:00004748

Vendor Name	Check Date	Check Amount	Type	Void
SWEENHEART GILDA	10/03/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004749

Vendor Name	Check Date	Check Amount	Type	Void
Sosa Mendez Oscauris	10/03/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004750

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	10/03/18	50.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		50.00		

Check #:00004751

Vendor Name	Check Date	Check Amount	Type	Void
Viking Marine Supply	10/03/18	50.98	C	N
9-100-600-600-000-442 - 600.000.Building Repair/Mai		50.98		

Check #:00004752

Vendor Name	Check Date	Check Amount	Type	Void
Warga Chatham	10/03/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004764

Vendor Name	Check Date	Check Amount	Type	Void
HOUSTON HIGH SCHOOL	10/10/18	75.00	C	V
9-710-000-700-947-R40 - 700.HS Wrestling*.Other Expenses - Re		75.00		

Check #:00004765

Vendor Name	Check Date	Check Amount	Type	Void
Richardson Heather	10/10/18	217.35	C	N
9-710-000-700-952-R30 - 700.JH Girls Basketbal.Reg. Season Trave		160.00		
9-710-000-700-952-R40 - 700.JH Girls Basketbal.Other Expenses -		57.35		

Accounts Payable Details

October 2018

Check #:00004766

Vendor Name	Check Date	Check Amount	Type	Void
Taylor Nate	10/10/18	160.00	C	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		160.00		

Check #:00004767

Vendor Name	Check Date	Check Amount	Type	Void
Tiedeman Christopher	10/10/18	222.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		10.00		
9-710-000-700-951-R30 - 700.JH Boys Basketball.Reg. Season Trave		160.00		
9-710-000-700-951-R40 - 700.JH Boys Basketball.Other Expenses -		52.00		

Check #:00004768

Vendor Name	Check Date	Check Amount	Type	Void
Warga Chatham	10/10/18	160.00	C	N
9-710-000-700-956-R30 - 700.Swimming*.Reg. Season Travel		160.00		

Check #:00004769

Vendor Name	Check Date	Check Amount	Type	Void
Anderson Carmen	10/10/18	160.00	C	N
9-710-000-700-994-R30 - 700.JH Cheerleading.Reg. Season Travel		160.00		

Check #:00004770

Vendor Name	Check Date	Check Amount	Type	Void
Balint Seth	10/15/18	58.00	C	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00004771

Vendor Name	Check Date	Check Amount	Type	Void
CHINOOK AUTO RENTALS	10/15/18	310.00	C	N
9-710-000-700-951-R30 - 700.JH Boys Basketball.Reg. Season Trave		310.00		

Check #:00004772

Vendor Name	Check Date	Check Amount	Type	Void
HOMER HIGH SCHOOL	10/15/18	80.00	C	V
9-710-000-700-947-R40 - 700.HS Wrestling*.Other Expenses - Re		80.00		

Check #:00004773

Vendor Name	Check Date	Check Amount	Type	Void
KOCH PAULA	10/15/18	200.00	C	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		200.00		

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Check #:00004774

Vendor Name	Check Date	Check Amount	Type	Void
Killion Kim	10/15/18	137.00	C	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		137.00		

Check #:00004775

Vendor Name	Check Date	Check Amount	Type	Void
PERKINS AUTO REPAIR	10/15/18	104.00	C	N
9-205-600-760-000-440 - 760.000.Other Purchased Ser		104.00		

Check #:00004776

Vendor Name	Check Date	Check Amount	Type	Void
RELUCTANT FISHERMAN	10/15/18	1,730.00	C	N
9-100-010-220-000-420 - 220.000.Staff Travel		358.00		
9-100-300-220-000-420 - 220.000.Staff Travel		686.00		
9-280-500-220-000-420 - 220.000.Staff Travel		686.00		

Check #:00004777

Vendor Name	Check Date	Check Amount	Type	Void
ROEMHILDT BOOTSLYN	10/15/18	120.00	C	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		120.00		

Check #:00004778

Vendor Name	Check Date	Check Amount	Type	Void
SCHOLASTIC CLASSROOM MAGAZINES	10/15/18	177.46	C	N
9-100-010-100-000-471 - 100.000.Textbooks		177.46		

Check #:00004779

Vendor Name	Check Date	Check Amount	Type	Void
SEAMAN S HARDWARE	10/15/18	64.95	C	N
9-100-010-100-000-450 - 100.000.Supplies and Materi		31.96		
9-100-010-450-000-450 - 450.000.Supplies and Materi		32.99		

Check #:00004780

Vendor Name	Check Date	Check Amount	Type	Void
Simplot Foods	10/15/18	137.59	C	N
9-255-500-790-965-459 - 790.Purchased.Food		137.59		

Check #:00004781

Vendor Name	Check Date	Check Amount	Type	Void
ALTERMOTT TAMMY	10/16/18	25.75	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		25.75		

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Check #:00004782

Vendor Name	Check Date	Check Amount	Type	Void
Beckett Jeremiah	10/16/18	44.75	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		44.75		

Check #:00004783

Vendor Name	Check Date	Check Amount	Type	Void
Collins Kari	10/16/18	44.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		44.50		

Check #:00004784

Vendor Name	Check Date	Check Amount	Type	Void
Felix Joel	10/16/18	7.40	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		7.40		

Check #:00004785

Vendor Name	Check Date	Check Amount	Type	Void
Fritsch Jim	10/16/18	52.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		52.50		

Check #:00004786

Vendor Name	Check Date	Check Amount	Type	Void
Frohnappel Mark	10/16/18	25.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		25.25		

Check #:00004787

Vendor Name	Check Date	Check Amount	Type	Void
GALERA ALICIA	10/16/18	27.45	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		27.45		

Check #:00004788

Vendor Name	Check Date	Check Amount	Type	Void
GASMEN MARISSA	10/16/18	32.20	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		32.20		

Check #:00004789

Vendor Name	Check Date	Check Amount	Type	Void
GONZALEZ MARY KIRTLEY	10/16/18	7.90	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		7.90		

Check #:00004790

Vendor Name	Check Date	Check Amount	Type	Void
Glasen Holly	10/16/18	58.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		58.25		

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Check #:00004791

Vendor Name	Check Date	Check Amount	Type	Void
MATTSON ROBERT	10/16/18	27.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		27.25		

Check #:00004792

Vendor Name	Check Date	Check Amount	Type	Void
MUMA FE	10/16/18	25.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		25.00		

Check #:00004793

Vendor Name	Check Date	Check Amount	Type	Void
McManus Janet	10/16/18	5.45	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		5.45		

Check #:00004794

Vendor Name	Check Date	Check Amount	Type	Void
Mills Bryan	10/16/18	26.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		26.50		

Check #:00004795

Vendor Name	Check Date	Check Amount	Type	Void
PERRY JAY	10/16/18	110.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		110.50		

Check #:00004796

Vendor Name	Check Date	Check Amount	Type	Void
Parker Sara	10/16/18	10.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		10.00		

Check #:00004797

Vendor Name	Check Date	Check Amount	Type	Void
Quemado May	10/16/18	100.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		100.00		

Check #:00004798

Vendor Name	Check Date	Check Amount	Type	Void
Reynolds Julie	10/16/18	6.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		6.00		

Check #:00004799

Vendor Name	Check Date	Check Amount	Type	Void
Ridao Alma	10/16/18	21.80	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		21.80		

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Check #:00004800

Vendor Name	Check Date	Check Amount	Type	Void
Ronkar Rebecca	10/16/18	16.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		16.50		

Check #:00004801

Vendor Name	Check Date	Check Amount	Type	Void
Ryan Sheldon	10/16/18	21.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		21.50		

Check #:00004802

Vendor Name	Check Date	Check Amount	Type	Void
SISON ALICIA	10/16/18	14.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		14.00		

Check #:00004803

Vendor Name	Check Date	Check Amount	Type	Void
SJOSTEDT JESSICA	10/16/18	37.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		37.25		

Check #:00004804

Vendor Name	Check Date	Check Amount	Type	Void
SWEENHEART GILDA	10/16/18	19.65	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		19.65		

Check #:00004805

Vendor Name	Check Date	Check Amount	Type	Void
Sison Jessie	10/16/18	222.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		222.25		

Check #:00004806

Vendor Name	Check Date	Check Amount	Type	Void
Tabilas, Edgar	10/16/18	6.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		6.25		

Check #:00004807

Vendor Name	Check Date	Check Amount	Type	Void
Anderson Fran	10/16/18	34.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		34.00		

Check #:00004808

Vendor Name	Check Date	Check Amount	Type	Void
Cabusora Robert	10/16/18	6.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		6.50		

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Check #:00004809

Vendor Name	Check Date	Check Amount	Type	Void
Chung Grace	10/16/18	5.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		5.50		

Check #:00004810

Vendor Name	Check Date	Check Amount	Type	Void
Collado Donato	10/16/18	16.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		16.50		

Check #:00004811

Vendor Name	Check Date	Check Amount	Type	Void
Dadulla Wendell	10/16/18	28.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		28.00		

Check #:00004812

Vendor Name	Check Date	Check Amount	Type	Void
DeCook Nathan	10/16/18	35.80	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		35.80		

Check #:00004813

Vendor Name	Check Date	Check Amount	Type	Void
Doll Andra	10/16/18	10.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		10.50		

Check #:00004814

Vendor Name	Check Date	Check Amount	Type	Void
Flores Catherine	10/16/18	32.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		32.00		

Check #:00004815

Vendor Name	Check Date	Check Amount	Type	Void
Ganuelas Karen	10/16/18	13.60	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		13.60		

Check #:00004816

Vendor Name	Check Date	Check Amount	Type	Void
Itliong Joremar	10/16/18	26.30	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		26.30		

Check #:00004817

Vendor Name	Check Date	Check Amount	Type	Void
Jacob Bjoim	10/16/18	5.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		5.00		

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Check #:00004818

Vendor Name	Check Date	Check Amount	Type	Void
Koker Lisa	10/16/18	25.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		25.50		

Check #:00004819

Vendor Name	Check Date	Check Amount	Type	Void
Mapili Anelyn	10/16/18	15.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		15.50		

Check #:00004820

Vendor Name	Check Date	Check Amount	Type	Void
Nothstine Nicole	10/16/18	45.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		45.00		

Check #:00004821

Vendor Name	Check Date	Check Amount	Type	Void
Osborn William	10/16/18	63.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		63.50		

Check #:00004822

Vendor Name	Check Date	Check Amount	Type	Void
Pallas Jamie	10/16/18	60.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		60.25		

Check #:00004823

Vendor Name	Check Date	Check Amount	Type	Void
Ridao Joanna	10/16/18	17.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		17.00		

Check #:00004824

Vendor Name	Check Date	Check Amount	Type	Void
Rutzer Brian	10/16/18	14.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		14.50		

Check #:00004825

Vendor Name	Check Date	Check Amount	Type	Void
Sanders Hannah	10/16/18	13.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		13.50		

Check #:00004826

Vendor Name	Check Date	Check Amount	Type	Void
Thome Gery Jr.	10/16/18	19.20	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		19.20		

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Check #:00004827

Vendor Name	Check Date	Check Amount	Type	Void
Todd Kami	10/16/18	17.50	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		17.50		

Check #:00004828

Vendor Name	Check Date	Check Amount	Type	Void
Vu Thai	10/16/18	231.25	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		231.25		

Check #:00004829

Vendor Name	Check Date	Check Amount	Type	Void
Ybanez Madel	10/16/18	12.00	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		12.00		

Check #:00004830

Vendor Name	Check Date	Check Amount	Type	Void
AML	10/23/18	244.40	C	N
9-255-600-790-000-490 - 790.000.Other Expenses		244.40		

Check #:00004831

Vendor Name	Check Date	Check Amount	Type	Void
Allison Dave	10/23/18	160.00	C	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		160.00		

Check #:00004832

Vendor Name	Check Date	Check Amount	Type	Void
Anderson Carmen	10/23/18	35.00	C	N
9-710-000-700-944-R30 - 700.Cross Country*.Reg. Season Travel		35.00		

Check #:00004833

Vendor Name	Check Date	Check Amount	Type	Void
CAMTU	10/23/18	148.86	C	N
9-255-600-790-000-459 - 790.000.Food		18.96		
9-710-000-700-913-R40 - 700.Concessions.Other Expenses - Re		129.90		

Check #:00004834

Vendor Name	Check Date	Check Amount	Type	Void
Copper River School District	10/23/18	200.00	C	N
9-710-000-700-951-R40 - 700.JH Boys Basketball.Other Expenses -		100.00		
9-710-000-700-952-R40 - 700.JH Girls Basketbal.Other Expenses -		100.00		

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Check #:00004835

Vendor Name	Check Date	Check Amount	Type	Void
Criminal Information Services, Inc.	10/23/18	216.00	C	N
9-100-600-550-000-490 - 550.000.Other Expenses		216.00		

Check #:00004836

Vendor Name	Check Date	Check Amount	Type	Void
FORMAL FASHIONS INC.	10/23/18	295.20	C	N
9-710-000-700-937-R40 - 700.Music.Other Expenses - Re		295.20		

Check #:00004837

Vendor Name	Check Date	Check Amount	Type	Void
GLASEN DAVE	10/23/18	160.00	C	N
9-710-000-700-956-R32 - 700.Swimming*.Post-Season Travel		160.00		

Check #:00004838

Vendor Name	Check Date	Check Amount	Type	Void
NET LOFT THE	10/23/18	20.75	C	N
9-100-600-512-000-450 - 512.000.Supplies and Materi		20.75		

Check #:00004839

Vendor Name	Check Date	Check Amount	Type	Void
Navarro Luzaida	10/23/18	160.00	C	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		160.00		

Check #:00004840

Vendor Name	Check Date	Check Amount	Type	Void
Porter & Allison, Inc.	10/23/18	4,000.00	C	N
9-100-600-550-000-412 - 550.000.Audit/Accounting Se		4,000.00		

Check #:00004841

Vendor Name	Check Date	Check Amount	Type	Void
Taylor Nate	10/23/18	160.00	C	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		160.00		

Check #:00004842

Vendor Name	Check Date	Check Amount	Type	Void
USI Northwest	10/23/18	2,500.00	C	N
9-100-600-550-000-440 - 550.000.Other Purchased Ser		2,500.00		

Check #:00004843

Vendor Name	Check Date	Check Amount	Type	Void
HORTON RON	10/31/18	160.00	C	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		160.00		

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Check #:00004844

Vendor Name	Check Date	Check Amount	Type	Void
Taylor Nate	10/31/18	160.00	C	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		160.00		

Check #:00004845

Vendor Name	Check Date	Check Amount	Type	Void
Lane Frederick S.	10/25/18	7,389.50	C	N
9-100-600-350-720-410 - 350.Technology.Professional/Techni		7,389.50		

Check #:00004846

Vendor Name	Check Date	Check Amount	Type	Void
TEACHERS RETIREMENT SYSTEM	10/31/18	41,945.00	M	N
9-100-000-000-000-722 - 000.000.TEACHERS RETIREMENT SYSTEM		41,945.00		

Check #:00004847

Vendor Name	Check Date	Check Amount	Type	Void
PUBLIC EMPLOYEES RETIREMENT	10/31/18	28,501.59	M	N
9-100-000-000-000-721 - 000.000.PUBLIC EMPLOYEES RETIREMENT		28,501.59		

Check #:00004848

Vendor Name	Check Date	Check Amount	Type	Void
INTERNAL REVENUE SERVICE	10/31/18	49,460.66	M	N
9-100-000-000-000-726 - 000.000.FEDERAL WITHHOLDING TAX		26,009.56		
9-100-000-000-000-729 - 000.000.FICA/MEDICARE CONTRIBUTIONS		23,451.10		

Check #:00004849

Vendor Name	Check Date	Check Amount	Type	Void
AFLAC	10/31/18	340.03	C	N
9-100-000-000-000-730 - 000.000.AFLAC CONTRIBUTION		340.03		

Check #:00004850

Vendor Name	Check Date	Check Amount	Type	Void
AMERICAN FUNDS GROUP	10/31/18	250.00	C	N
9-100-000-000-000-738 - 000.000.PRUDENTIAL LIFE INSURANCE		250.00		

Check #:00004851

Vendor Name	Check Date	Check Amount	Type	Void
American Fidelity Assurance Co.	10/31/18	1,851.34	C	N
9-100-000-000-000-730 - 000.000.AFLAC CONTRIBUTION		1,851.34		

Check #:00004852

Vendor Name	Check Date	Check Amount	Type	Void
American Fidelity Assurance Co.	10/31/18	1,555.24	C	N
9-100-000-000-000-730 - 000.000.AFLAC CONTRIBUTION		1,555.24		

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Check #:00004853

Vendor Name	Check Date	Check Amount	Type	Void
Mutual of Omaha	10/31/18	539.40	C	N
9-100-000-000-000-727 - 000.000.HEALTH & LIFE INSURANCE		539.40		

Check #:00004854

Vendor Name	Check Date	Check Amount	Type	Void
NEA-ALASKA	10/31/18	1,786.87	C	N
9-100-000-000-000-736 - 000.000.AEA/CEA/NEA DUES		1,786.87		

Check #:00004855

Vendor Name	Check Date	Check Amount	Type	Void
Public Education Health Trust	10/31/18	93,874.00	C	N
9-100-000-000-000-727 - 000.000.HEALTH & LIFE INSURANCE		93,874.00		

Check #:00004856

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	10/31/18	11,222.91	C	N
9-100-000-000-000-733 - 000.000.457 (b) CONTRIBUTION		4,872.91		
9-100-000-000-000-734 - 000.000.TAX SHELTERED ANNUITIES		6,350.00		

Check #:00100584

Vendor Name	Check Date	Check Amount	Type	Void
Bowman Laura	10/03/18	113.00	A	N
9-266-000-350-000-420 - 350.000.Staff Travel		113.00		

Check #:00100585

Vendor Name	Check Date	Check Amount	Type	Void
HORTON RON	10/03/18	58.00	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00100586

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	10/03/18	2,003.69	A	N
9-255-500-790-965-459 - 790.Purchased.Food		1,353.92		
9-255-600-790-000-459 - 790.000.Food		629.34		
9-255-600-790-000-479 - 790.000.Other Supplies/Mate		20.43		

Check #:00100587

Vendor Name	Check Date	Check Amount	Type	Void
Valley Officials Association	10/03/18	1,145.00	A	N
9-710-000-700-997-R40 - 700.HS Volleyball*. Other Expenses - Re		1,145.00		

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Check #:00100588

Vendor Name	Check Date	Check Amount	Type	Void
Williams Katherine	10/03/18	273.00	A	N
9-266-000-350-000-420 - 350.000.Staff Travel		273.00		

Check #:00100589

Vendor Name	Check Date	Check Amount	Type	Void
Greenwood, Janelle	10/10/18	120.00	A	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		120.00		

Check #:00100590

Vendor Name	Check Date	Check Amount	Type	Void
HANSON LAURA	10/10/18	160.00	A	N
9-710-000-700-956-R30 - 700.Swimming*.Reg. Season Travel		160.00		

Check #:00100591

Vendor Name	Check Date	Check Amount	Type	Void
HORTON RON	10/10/18	160.00	A	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		160.00		

Check #:00100592

Vendor Name	Check Date	Check Amount	Type	Void
Borst Jake	10/10/18	160.00	A	N
9-710-000-700-951-R30 - 700.JH Boys Basketball.Reg. Season Trave		160.00		

Check #:00100593

Vendor Name	Check Date	Check Amount	Type	Void
ACS	10/15/18	3,940.00	A	N
9-280-500-220-000-410 - 220.000.Professional/Techni		3,940.00		

Check #:00100594

Vendor Name	Check Date	Check Amount	Type	Void
CORDES MERLIN	10/15/18	177.00	A	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		177.00		

Check #:00100595

Vendor Name	Check Date	Check Amount	Type	Void
Christian Tammy	10/15/18	137.00	A	N
9-710-000-700-997-R40 - 700.HS Volleyball*.Other Expenses - Re		137.00		

Check #:00100596

Vendor Name	Check Date	Check Amount	Type	Void
Greenwood, Janelle	10/15/18	160.00	A	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		160.00		

Accounts Payable Details

October 2018

Check #:00100597

Vendor Name	Check Date	Check Amount	Type	Void
HILL CAMILLE	10/15/18	1,740.00	A	N
9-280-500-220-000-410 - 220.000.Professional/Techni		1,740.00		

Check #:00100598

Vendor Name	Check Date	Check Amount	Type	Void
HORTON RON	10/15/18	256.00	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		10.00		
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		171.00		
9-710-000-700-947-R40 - 700.HS Wrestling*.Other Expenses - Re		75.00		

Check #:00100599

Vendor Name	Check Date	Check Amount	Type	Void
KIDABILITY-PT	10/15/18	3,137.80	A	N
9-280-500-220-000-410 - 220.000.Professional/Techni		3,137.80		

Check #:00100600

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	10/15/18	1,582.56	A	N
9-255-600-790-000-459 - 790.000.Food		723.38		
9-255-600-790-000-460 - 790.000.Milk		715.32		
9-256-000-790-000-459 - 790.000.Food		143.86		

Check #:00100601

Vendor Name	Check Date	Check Amount	Type	Void
NORTHSTAR NETWORKING	10/15/18	2,000.00	A	N
9-100-010-350-720-410 - 350.Technology.Professional/Techni		0.00		
9-100-010-360-720-410 - 360.Technology.Professional/Technical		1,000.00		
9-100-300-360-720-410 - 360.Technology.Professional/Technical		1,000.00		

Check #:00100602

Vendor Name	Check Date	Check Amount	Type	Void
Roundabout Investments Inc.	10/15/18	615.00	A	N
9-710-000-700-908-F40 - 700.District Technolog.Other Expenses -		615.00		

Check #:00100603

Vendor Name	Check Date	Check Amount	Type	Void
Wagner Marcela	10/15/18	44.10	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		44.10		

Check #:00100604

Vendor Name	Check Date	Check Amount	Type	Void
Adams Bertrand	10/16/18	75.75	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		75.75		

Accounts Payable Details

October 2018

Check #:00100605

Vendor Name	Check Date	Check Amount	Type	Void
HIGGINS MARY	10/16/18	48.50	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		48.50		

Check #:00100606

Vendor Name	Check Date	Check Amount	Type	Void
Klix Jessica	10/16/18	17.10	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		17.10		

Check #:00100607

Vendor Name	Check Date	Check Amount	Type	Void
Russin Alex	10/16/18	164.25	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		164.25		

Check #:00100608

Vendor Name	Check Date	Check Amount	Type	Void
Vargas Paoola	10/16/18	13.75	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		13.75		

Check #:00100609

Vendor Name	Check Date	Check Amount	Type	Void
WILLIAMS KRYSTA	10/16/18	19.00	A	N
9-255-600-790-000-490 - 790.000.Other Expenses		19.00		

Check #:00100610

Vendor Name	Check Date	Check Amount	Type	Void
CARROLL DOUG	10/23/18	140.00	A	N
9-266-000-350-000-420 - 350.000.Staff Travel		140.00		

Check #:00100611

Vendor Name	Check Date	Check Amount	Type	Void
CARROLL LISA	10/23/18	530.00	A	N
9-100-010-100-000-440 - 100.000.Other Purchased Ser		530.00		

Check #:00100612

Vendor Name	Check Date	Check Amount	Type	Void
Corrao Chelsea	10/23/18	210.00	A	N
9-710-000-700-937-R30 - 700.Music.Reg. Season Travel		170.00		
9-710-000-700-937-R40 - 700.Music.Other Expenses - Re		40.00		

Check #:00100613

Vendor Name	Check Date	Check Amount	Type	Void
Deaton Annette	10/23/18	170.00	A	N
9-710-000-700-937-R30 - 700.Music.Reg. Season Travel		170.00		

Accounts Payable Details

October 2018

Check #:00100614

Vendor Name	Check Date	Check Amount	Type	Void
Dunn Micki	10/23/18	240.00	A	N
9-100-010-320-000-420 - 320.000.Staff Travel		240.00		

Check #:00100615

Vendor Name	Check Date	Check Amount	Type	Void
GROFF GAYLE	10/23/18	10.00	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		10.00		

Check #:00100616

Vendor Name	Check Date	Check Amount	Type	Void
Glasen, Sheryl	10/23/18	193.00	A	N
9-100-600-511-000-420 - 511.000.Staff Travel		193.00		

Check #:00100617

Vendor Name	Check Date	Check Amount	Type	Void
Gold Jillian	10/23/18	58.00	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		58.00		

Check #:00100618

Vendor Name	Check Date	Check Amount	Type	Void
Greenwood, Janelle	10/23/18	160.00	A	N
9-710-000-700-997-R30 - 700.HS Volleyball*.Reg. Season Travel		160.00		

Check #:00100619

Vendor Name	Check Date	Check Amount	Type	Void
HANSON LAURA	10/23/18	160.00	A	N
9-710-000-700-956-R32 - 700.Swimming*.Post-Season Travel		160.00		

Check #:00100620

Vendor Name	Check Date	Check Amount	Type	Void
HOEPFNER PETER	10/23/18	273.00	A	N
9-100-600-511-000-420 - 511.000.Staff Travel		273.00		

Check #:00100621

Vendor Name	Check Date	Check Amount	Type	Void
HORTON RON	10/23/18	200.00	A	N
9-710-000-700-947-R30 - 700.HS Wrestling*.Reg. Season Travel		200.00		

Check #:00100622

Vendor Name	Check Date	Check Amount	Type	Void
JEWELL BARB	10/23/18	193.00	A	N
9-100-600-511-000-420 - 511.000.Staff Travel		193.00		

Accounts Payable Details

October 2018

Check #:00100623

Vendor Name	Check Date	Check Amount	Type	Void
JEWELL BARB	10/23/18	71.96	A	N
9-100-600-511-000-450 - 511.000.Supplies and Materi		71.96		

Check #:00100624

Vendor Name	Check Date	Check Amount	Type	Void
Russin Alex	10/23/18	193.00	A	N
9-100-600-512-000-420 - 512.000.Staff Travel		193.00		

Check #:00100625

Vendor Name	Check Date	Check Amount	Type	Void
Sjostedt, Brad	10/23/18	4,596.69	A	N
9-710-000-700-945-F40 - 700.HS Girls Basketbal.Other Expenses -		4,596.69		

Check #:00100626

Vendor Name	Check Date	Check Amount	Type	Void
Wagner Marcela	10/23/18	13.90	A	N
9-100-600-550-000-491 - 550.000.Dues and Fees		13.90		

Check #:68521522

Vendor Name	Check Date	Check Amount	Type	Void
KONICA MINOLTA PREMIER FINANCE	10/19/18	338.76	E	N
9-100-010-400-000-440 - 400.000.Other Purchased Ser		338.76		

Total (Including Voids)

Bank No	Check Amount
01	257,321.19
AC	25,733.05
Sum:	283,054.24

October 2018 PCard Data not available at this time.

Will include in December 2018 Meeting Packet.

**Monthly Fund Balance Report
as of October 31, 2018**

Fund	Beginning Fund Balance	Revenues YTD	Expenses YTD	Adjusted Fund Balance
100 - General Fund	748,014	1,895,333	1,623,464	1,019,882
205 - Pupil Transportation	173,084	42,047	4,746	210,386
220 - DVR Summer Work Program	25,464	4,694	6,923	23,235
237 - Window Replacement	13,000	-	-	13,000
240 - DOE Travel Reimbursement	41	-	4,656	(4,615)
249 - Other Small Grants	328	2,809	299	2,838
255 - Food Service	83,869	69,708	117,250	36,327
256 - Fresh Fruit and Vegetables	-	1,790	1,530	260
261 - Title IA - Basic	-	-	13,707	(13,707)
263 - Title IC - Migrant Ed Regular	-	-	16,950	(16,950)
264 - Title IC - Migrant Ed Summer	-	-	1,731	(1,731)
266 - Title IIA - Teacher and Principal	-	-	776	(776)
268 - Title III-A Immigration	-	-	11,726	(11,726)
271 - Safe Children's Act	2,453	-	-	2,453
272 - Early Literacy K-3	721	-	-	721
278 - Carl Perkins	-	-	634	(634)
280 - Title VI-B	-	-	12,912	(12,912)
282 - 619 Preschool Disabled	-	-	645	(645)
350 - Indian Education	-	-	9,869	(9,869)
355 - REAP	-	-	2,441	(2,441)
372 - National Farm to School	(196)	4,000	2,000	1,804
374 - AK Public Entity Safety	730,730	-	217,777	512,953
550 - Capital Projects - Other*	198,312	-	(500)	198,812
700 - CHS Student Scholarships	949	399,623	104,962	295,611
710 - Student Accounts	174	158	-	332

* See "Capital Projects - Fund 550" Report for details.

Note: Balances are all pre-audit.

**Capital Projects - Fund 550
as of October 31, 2018**

The following is a project breakdown of Fund 550 from the Monthly Fund Balance Report

Program	Beginning Balance	Revenue YTD	Expenses YTD	Adjusted Balance
600 - Student Technology Refresh Cycle - 5YR	188,432	-	67,920	120,512
601 - Curriculum Review/Adoption Cycle - 5YR	75,000	-	7,987	67,013
602 - Career/Technical Ed Equip/Upgrades	50,000	-	-	50,000
603 - District-Wide Copier Replacement Cycle	28,436	-	-	28,436
604 - ME Heating System Repair/Upgrades	17,765	-	-	17,765
605 - HS Gym Floor Repair-Replace	135,000	-	135,000	-
606 - HS Heating System Repair-Upgrades	10,000	-	-	10,000
607 - District-Wide Maintenance Projects	20,000	-	-	20,000
608 - ME Projector/SS Wiring	5,000	-	-	5,000
609 - LightSpeed SS Upgrade	10,000	-	-	10,000
610 - Small Boiler Replacement	10,000	-	-	10,000
611 - DW Call Center Upgrade	-	-	-	-
612 - ILP Building	12,676	-	-	12,676
613 - Future Capital Projects	13,200	-	-	13,200
614 - Maintenance Shop Roof Ext	7,500	-	-	7,500
615 - Finance Projects	2,360	-	-	2,360
616 - SB18 Safety, Security, Energy	30,361	-	6,870	23,492
617 - District Vehicle Replacement Plan	50,000	-	-	50,000
618 - STE(A)M Lab Project	30,000	-	-	30,000
619 - WiFi Access Points Project	15,000	-	-	15,000
620 - CHS Storage Project	20,000	-	-	20,000
Total Capital Projects	730,730	-	217,777	512,953

Note: Balances are all pre-audit.

CHSSA Account Summary

October 2018

Program	Type	
	Fundraised	Reimbursable
901 - Industrial Arts Fees	12,171	
BAL - Balance Forward	11,476	
REV - Revenue/Donations/Fundraising	695	
902 - PWSCC Rent/Fees	8,911	
BAL - Balance Forward	8,911	
903 - Mt. Eyak Student Support	21,185	
BAL - Balance Forward	21,185	
904 - District Miscellaneous	1,289	
BAL - Balance Forward	1,289	
906 - Chemistry Fees	20	
BAL - Balance Forward	20	
907 - Art Fees	1	
BAL - Balance Forward	1	
908 - District Technology Fees	33,396	0
BAL - Balance Forward	25,267	
F40 - Other Expenses - Fundraised	(11,140)	
R40 - Other Expenses - Reimbursable		0
REV - Revenue/Donations/Fundraising	19,269	
910 - Calculator Resale \$500 Advance	(1,065)	
BAL - Balance Forward	(1,065)	
911 - Library Fines and Lab Fees	368	
BAL - Balance Forward	368	
912 - ME Cordova Level Library	(47)	
BAL - Balance Forward	(47)	
913 - Concessions	6,656	(130)
BAL - Balance Forward	1,552	
F40 - Other Expenses - Fundraised	(231)	
R40 - Other Expenses - Reimbursable		(130)
REV - Revenue/Donations/Fundraising	5,335	
915 - Interest on Checking	1,553	
BAL - Balance Forward	1,553	
923 - Class of 2024		(130)
R10 - Stipends - Reimbursable		(255)
R20 - Assoc. Payroll - Reimbursable		(12)
TRX - General Fund Support		137
924 - Class of 2018	(168)	
BAL - Balance Forward	(168)	

Program	Type	
	Fundraised	Reimbursable
925 - Class of 2019	4,182	(419)
BAL - Balance Forward	4,102	
R10 - Stipends - Reimbursable		(830)
R20 - Assoc. Payroll - Reimbursable		(8)
REV - Revenue/Donations/Fundraising	80	
TRX - General Fund Support		419
926 - Class of 2020	1,967	(119)
BAL - Balance Forward	1,967	
R10 - Stipends - Reimbursable		(234)
R20 - Assoc. Payroll - Reimbursable		(3)
TRX - General Fund Support		119
927 - Class of 2021	2,188	(133)
BAL - Balance Forward	2,188	
R10 - Stipends - Reimbursable		(255)
R20 - Assoc. Payroll - Reimbursable		(15)
TRX - General Fund Support		137
928 - Class of 2023	1,076	(65)
BAL - Balance Forward	1,076	
R10 - Stipends - Reimbursable		(128)
R20 - Assoc. Payroll - Reimbursable		(2)
TRX - General Fund Support		65
929 - Class of 2017	2,080	
BAL - Balance Forward	2,080	
930 - Class of 2022	731	(129)
BAL - Balance Forward	731	
R10 - Stipends - Reimbursable		(255)
R20 - Assoc. Payroll - Reimbursable		(4)
TRX - General Fund Support		129
931 - Copper Nugget Yearbook	978	
BAL - Balance Forward	928	
REV - Revenue/Donations/Fundraising	50	
932 - Cordova Centennial Yearbook	2,892	
BAL - Balance Forward	2,892	
935 - AASB Leadership	357	(140)
BAL - Balance Forward	357	
R30 - Reg. Season Travel - Reimbursable		(140)
936 - Northern Lights	(21)	
BAL - Balance Forward		(21)
937 - Music	6,257	(1,080)
BAL - Balance Forward	2,965	
F40 - Other Expenses - Fundraised	(525)	
R10 - Stipends - Reimbursable		(519)
R20 - Assoc. Payroll - Reimbursable		(23)
R30 - Reg. Season Travel - Reimbursable		(340)
R40 - Other Expenses - Reimbursable		(335)
REV - Revenue/Donations/Fundraising	3,818	
TRX - General Fund Support		137

Program	Type	
	Fundraised	Reimbursable
938 - Drama	979	(263)
BAL - Balance Forward	1,517	
F40 - Other Expenses - Fundraised	(538)	
R10 - Stipends - Reimbursable		(263)
R40 - Other Expenses - Reimbursable		(150)
TRX - General Fund Support		150
939 - Close-Up	(1,875)	0
BAL - Balance Forward	(1,171)	
F40 - Other Expenses - Fundraised	(704)	
R30 - Reg. Season Travel - Reimbursable		0
940 - General Athletic	13,356	0
BAL - Balance Forward	13,356	
R30 - Reg. Season Travel - Reimbursable		(489)
R40 - Other Expenses - Reimbursable		(20,675)
TRX - General Fund Support		21,164
941 - Science Club	9,819	
BAL - Balance Forward	9,719	
REV - Revenue/Donations/Fundraising	100	
942 - HS Student Council	9,159	(391)
BAL - Balance Forward	9,259	
F40 - Other Expenses - Fundraised	(100)	
R10 - Stipends - Reimbursable		(702)
R20 - Assoc. Payroll - Reimbursable		(5)
R30 - Reg. Season Travel - Reimbursable		(37)
TRX - General Fund Support		354
943 - Broadcasting	100	
BAL - Balance Forward	100	
944 - Cross Country*	13,566	(1,263)
BAL - Balance Forward	11,810	
F40 - Other Expenses - Fundraised	(326)	
R10 - Stipends - Reimbursable		(3,661)
R20 - Assoc. Payroll - Reimbursable		(52)
R30 - Reg. Season Travel - Reimbursable		(4,732)
R32 - Post-Season Travel - Reimbursable		(5,351)
R40 - Other Expenses - Reimbursable		(445)
REV - Revenue/Donations/Fundraising	2,082	
TRX - General Fund Support		12,978
945 - HS Girls Basketball	9,360	0
BAL - Balance Forward	11,702	
F40 - Other Expenses - Fundraised	(5,747)	
R40 - Other Expenses - Reimbursable		(598)
REV - Revenue/Donations/Fundraising	3,405	
TRX - General Fund Support		598
946 - National Honor Society	(1,391)	(128)
BAL - Balance Forward	(1,391)	
R10 - Stipends - Reimbursable		(255)
R40 - Other Expenses - Reimbursable		(770)
TRX - General Fund Support		898
947 - HS Wrestling*	4,439	(3,139)

Program	Type	
	Fundraised	Reimbursable
BAL - Balance Forward	4,186	
F30 - Other Travel - Fundraised	0	
R10 - Stipends - Reimbursable		(1,788)
R20 - Assoc. Payroll - Reimbursable		(137)
R30 - Reg. Season Travel - Reimbursable		(1,663)
R40 - Other Expenses - Reimbursable		(303)
REV - Revenue/Donations/Fundraising	253	
TRX - General Fund Support		752
948 - Boat Building Donations	13,552	
BAL - Balance Forward	10,552	
REV - Revenue/Donations/Fundraising	3,000	
949 - HS Boys Basketball	10,300	0
BAL - Balance Forward	10,590	
F40 - Other Expenses - Fundraised	(1,550)	
R32 - Post-Season Travel - Reimbursable		0
R40 - Other Expenses - Reimbursable		(299)
REV - Revenue/Donations/Fundraising	1,260	
TRX - General Fund Support		299
951 - JH Boys Basketball*	9,457	(1,877)
BAL - Balance Forward	8,269	
R10 - Stipends - Reimbursable		(2,107)
R20 - Assoc. Payroll - Reimbursable		(161)
R30 - Reg. Season Travel - Reimbursable		(1,493)
R40 - Other Expenses - Reimbursable		(827)
REV - Revenue/Donations/Fundraising	1,188	
TRX - General Fund Support		2,711
952 - JH Girls Basketball*	4,603	(310)
BAL - Balance Forward	4,199	
R30 - Reg. Season Travel - Reimbursable		(480)
R40 - Other Expenses - Reimbursable		(207)
REV - Revenue/Donations/Fundraising	404	
TRX - General Fund Support		377
954 - Problem Solving Team	(399)	0
BAL - Balance Forward	(474)	
R32 - Post-Season Travel - Reimbursable		0
REV - Revenue/Donations/Fundraising	75	
956 - Swimming*	5,834	(2,980)
BAL - Balance Forward	5,647	
F40 - Other Expenses - Fundraised	(263)	
R10 - Stipends - Reimbursable		(4,981)
R20 - Assoc. Payroll - Reimbursable		(158)
R30 - Reg. Season Travel - Reimbursable		(3,744)
R32 - Post-Season Travel - Reimbursable		(320)
R40 - Other Expenses - Reimbursable		(1,193)
REV - Revenue/Donations/Fundraising	450	
TRX - General Fund Support		7,416
957 - Tipoff Tournament	5,902	
BAL - Balance Forward	5,902	
959 - 7th Grade Litter Control	1,805	
BAL - Balance Forward	1,805	

Program	Type	
	Fundraised	Reimbursable
962 - Tech Club	550	
BAL - Balance Forward	(450)	
REV - Revenue/Donations/Fundraising	1,000	
963 - Library	727	
BAL - Balance Forward	727	
967 - JH Wrestling	1,083	
BAL - Balance Forward	1,083	
968 - JH Volleyball	4,856	
BAL - Balance Forward	4,856	
974 - Board Fund	7,203	
BAL - Balance Forward	7,117	
REV - Revenue/Donations/Fundraising	86	
976 - Wolverine Pride	(1,005)	
BAL - Balance Forward	(1,021)	
REV - Revenue/Donations/Fundraising	16	
977 - ME Hound Pride	7,570	(9)
BAL - Balance Forward	7,570	
R40 - Other Expenses - Reimbursable		(9)
978 - ME Donation	58,640	
BAL - Balance Forward	58,640	
981 - ME Robotics	29	
F40 - Other Expenses - Fundraised	(1,471)	
REV - Revenue/Donations/Fundraising	1,500	
982 - JH Robotics	2,976	
BAL - Balance Forward	1,600	
F40 - Other Expenses - Fundraised	(624)	
REV - Revenue/Donations/Fundraising	2,000	
983 - HS Robotics	2,789	150
BAL - Balance Forward	1,450	
F40 - Other Expenses - Fundraised	(3,001)	
R30 - Reg. Season Travel - Reimbursable		0
R40 - Other Expenses - Reimbursable		150
REV - Revenue/Donations/Fundraising	4,339	
988 - Tournament Team Feed	10	(93)
BAL - Balance Forward	10	
R10 - Stipends - Reimbursable		(87)
R20 - Assoc. Payroll - Reimbursable		(7)
991 - Bionic (Peer Helpers)	987	
BAL - Balance Forward	987	
992 - Counseling	(120)	
BAL - Balance Forward	(120)	

Program	Type	
	Fundraised	Reimbursable
994 - JH Cheerleading	398	(756)
BAL - Balance Forward	38	
R10 - Stipends - Reimbursable		(1,405)
R20 - Assoc. Payroll - Reimbursable		(107)
R30 - Reg. Season Travel - Reimbursable		(160)
REV - Revenue/Donations/Fundraising	359	
TRX - General Fund Support		916
995 - Fitness Club	200	
BAL - Balance Forward	200	
996 - HS Cheerleading	2,964	(916)
BAL - Balance Forward	2,914	
R10 - Stipends - Reimbursable		(2,107)
R20 - Assoc. Payroll - Reimbursable		(161)
R30 - Reg. Season Travel - Reimbursable		(160)
REV - Revenue/Donations/Fundraising	50	
TRX - General Fund Support		1,512
997 - HS Volleyball*	11,837	(6,913)
BAL - Balance Forward	10,742	
R10 - Stipends - Reimbursable		(5,550)
R20 - Assoc. Payroll - Reimbursable		(425)
R30 - Reg. Season Travel - Reimbursable		(3,303)
R40 - Other Expenses - Reimbursable		(5,320)
REV - Revenue/Donations/Fundraising	1,095	
TRX - General Fund Support		7,685
998 - FHA - Home Economics	926	
BAL - Balance Forward	926	
999 - Senior Parent Dinner	800	
BAL - Balance Forward	800	
Grand Total	318,942	(21,232)



Alaska Airlines Mileage Plan

as of October 31, 2018

Beginning Balance	956,349
Credits	123,434
Redemptions	-
Ending Balance	<u>1,079,783</u>

Cordova School District Board of Education

I. Informational Items:

1. October 17, 2018 Work Session Notes

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION WORK SESSION MEETING: October 17, 2018

Work Session Notes on Board Goals and Action Steps

A work session regarding Board Goals and Action steps was held Wednesday October 17, 2018 beginning at 5:39 pm in the Media Center at the Cordova Jr/Sr High School.

Ms. Jewell, Ms. Altermott, Mr. Hoepfner, Ms. Glasen, Mr. Russin, and Secretary Nora Dudley were in attendance.

Ms. Jewell began the meeting explaining the purpose of this meeting was to identify action steps to help further create a “Culture of Collective Responsibility” for safety and learning in our schools.

The Board reviewed the District Goals reaffirmed at its September 8, 2018 work session that included:

- 1) Implementation of the Strategic Plan
- 2) Implementation of a comprehensive SEL framework
- 3) Review the process for assessing the District’s Instructional Programming & measuring its effectiveness

The Board also discussed its goals identified at the September 8, 2018 work session and offered action steps with which to reach those goals. General discussion occurred in each of these areas, including challenges, perceived and real, that might impact progress toward reaching these goals.

- 1) Policy Alignment
 - Improve policy awareness and skills (developing, interpreting, implementing) with training
 - Meet more frequently as a Policy Committee
 - Look at Philosophy/Roles and Responsibility statements in policy to determine whether they are in line with the vision of the Board and the direction of the District
- 2) Increase Community Engagement
 - Invite community groups that work with students and/or are connected with school to present at School Board meetings
 - Create a 3-4 question survey that Board Members can use as a guide to engage the public
 - Attend staff meetings and in-services to learn first-hand about staff training
 - Continue to attend City Council meetings and have a Board presence to inform the Council about topics that may impact the School District
- 3) Strengthen Fund Balance
 - Hold work sessions to raise the awareness of the public on the *ins-and-outs* of school funding
 - Request a joint work session with City Council to share School District needs and to support District requests based on priorities and the strategic planning process input
- 4) Clarify Board Role in Curriculum Review and Adoption
 - Further discuss Board’s roles and responsibilities related to curriculum review and adoption
 - Identify statutory requirements related to review and adoption; seek clarification, as needed
 - Discuss with other school boards during the AASB conference in December their processes for curriculum review and adoption

Ms. Jewell closed the meeting at 6:52 pm.

Cordova School District Board of Education

m. New/Unfinished Business

1. Information: Staff Hire – Meghan Hall Temporary Kindergarten Teacher Position

Motion: I move to approve the hire of Meghan Hall as a Temporary Kindergarten Teacher for the remainder of the 2018-2019 School Year.

Motion: _____

Second: _____

Discussion:

_____ Jewell _____ Altermott _____ Glasen _____ Hoepfner _____ Bradford

Motion: PASS Motion: FAILED

Comments:

Cordova School District Board of Education

m. New/Unfinished Business

2. Information: Draft Resolution Regarding Borough Formation

Motion: I move to approve the Draft Resolution Regarding Borough Formation as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

_____ Jewell _____ Altermott _____ Glasen _____ Hoepfner _____ Bradford

Motion: PASS Motion: FAILED

Comments:

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Cordova, AK 99574



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**RESOLUTION OF THE CORDOVA SCHOOL DISTRICT
BOARD OF EDUCATION**
Resolution No. 2019: 01

**A RESOLUTION REGARDING A PROPOSAL FOR THE FORMATION OF A PRINCE WILLIAM SOUND
BOROUGH AND THE INCLUSION OF THE CORDOVA SCHOOL DISTRICT AS A VESTED
STAKEHOLDER IN ALL MEETINGS AND CONVERSATIONS ADDRESSING SUCH PROPOSAL**

WHEREAS, Cordova School District (CSD) has been a nationally accredited school district within Prince William Sound since 1934; and

WHEREAS, Cordova School District has a long-established history of high achievement, performance, and innovation within the State of Alaska; and

WHEREAS, the District currently represents more than 350 students and 60 employees; and

WHEREAS, CSD is a locally governed district with unique challenges, needs, qualities, and characteristics; and

WHEREAS, the formation of a borough in Prince William Sound would inherently impact the overall decisions, programming, and operations of the Cordova School District and its students; and

WHEREAS, Cordova School District is a city school district that relies on local City contributions, state and federal grants, and a percentage of its federal impact aid for school funding; and

WHEREAS, if the Cordova School District is incorporated into a borough structure, AS 14.17.410 (G)(2) states that there would be a local required contribution of a 2.65 mill tax levy on the full and true value of the taxable real and personal property in the district to support schools, potentially reducing current school funding; and

WHEREAS, AS 14.14.060 allows for only one school district within a borough; and

WHEREAS, the formation of one school district within a proposed borough would reduce the number of locally elected school board seats in our community; and

WHEREAS, the loss of local voices representing our students would have a less than desirable impact on the education and well-being of our learners;

NOW, THEREFORE, BE IT RESOLVED, as the governing board responsible for ensuring a quality public education for each student in our community, the Cordova School District Board of Education is resolute to ensure that our district is offered a represented voice at any and all meetings and discussions regarding borough formation in Prince William Sound that include the City of Cordova.

Approved by the Cordova School District Board of Education on XXXXXXXX

_____, Board President

Cordova School District Board of Education

m. New/Unfinished Business

3. Information: Policy Review First Read

Motion: I move to approve the Policy Committee revision recommendations as a First Read as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS Motion: FAILED

Comments:

E 3305 ELECTRONIC FUNDS TRANSFER (First Read)

Sample Resolution

For the authorization of Electronic Transactions, the Board hereby recognizes that:

Electronic payment of public funds are required for some federally mandated transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and the Board deems that it is in the best interest of the District to make certain District financial transactions by electronic payments.

It is therefore resolved that the Board authorizes the District to utilize electronic transactions in compliance with the written procedures and internal controls developed by the Superintendent/Chief Administrative Officer, or designee.

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Resolution Adopted: _____

Added 1/09

Recommendation and Rationale: The Committee recommends removing this exhibit from the policy handbook as the sample resolution serves no purpose in policy implementation.

• AR 3450 ~~PETTY CASH~~ MONEY IN SCHOOL BUILDINGS (First Read)

Petty Cash

The purpose of a petty cash fund is to have cash available in the office of the principal or other administrative officer for express charges, postage due and other unforeseen small expenses which cannot conveniently be charged and handled in the usual manner.

1. The amount of cash funds at any school site shall not exceed ~~\$ 25 and \$ 100~~ \$150 and \$200 at the district administrative office site.
2. The principal or administrative official in whose name the fund is created will be responsible for all expenditures made from it.
3. Each disbursement will be supported by a cash register tape, a sales slip or other evidence of the expenditure. Such evidence will be summarized monthly, or earlier if the fund needs replenishment.
4. The documents and the summary will be forwarded to the business office for funds to replenish the individual building petty cash.
5. The amount on deposit plus receipts of disbursement must always equal the original amount of the fund.
6. Funds will be regularly audited by the business office.
7. Funds are subject to audit by the district's auditor.
8. Money left overnight in schools shall be kept in a safe or secured place.

(cf. 3400 - *Management of District Assets*)

ADOPTED: 3/9/05

Recommendation and Rationale: The Administration recommends this revision to reflect the need for additional cash on-hand for transactions (change needed for school fees, local purchases, etc.).

- **BP 3511 ENERGY CONSERVATION**

The School Board desires to reduce energy use in the district in order to help conserve natural resources and save money to support other district needs.

The Superintendent or designee(s) shall establish energy use reduction ~~goals~~ *principles and practices*, monitor energy consumption and encourage employees and students to conserve resources. The Superintendent or designee(s) shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy consumption goals.

(cf. *3510 Maintenance*)

ADOPTED: 3/9/05

Recommendation and Rationale: The Policy Committee recommends this revision to reflect the fluctuating variables related to energy costs. Establishing principles and practices seems more meaningful language to address energy conservation).

- **AR 3511 ENERGY CONSERVATION**

District and site plans to conserve resources shall address energy use in all operations, including:

1. Educational programs for employees and students.
2. Classroom and building management and maintenance.
3. Food services and equipment maintenance.
4. Transportation services and maintenance.
5. New construction.
6. Administrative operations.
7. Use of facilities by outside groups.
8. Reduced energy use or shutting down of facilities during vacation periods.

The plan shall establish specific energy use reduction ~~goals~~ *principles and practices* for each school and for other district facilities.

To enlist the support which is essential to the success of the resources management plan, principals and supervisors shall:

1. Solicit comments related to district energy use.
2. Expect students and staff to cooperate in all conservation efforts.
3. Give recognition to those who reduce energy use.

ADOPTED: 3/9/05

Recommendation and Rationale: The Policy Committee recommends revising language to be consistent with the associated Board Policy).

Cordova School District Board of Education

m. New/Unfinished Business

4. Information: CSD Policy Concepts and Roles

BP 0000 CONCEPTS AND ROLES

The School Board recognizes that the success of our educational system relies heavily on educational planning and ongoing evaluation in order to adapt district programs and activities to the changing needs of society and the community. To guide these efforts, the Board adopts the following definitions for the development of sound and responsible educational policies:

1. **"Philosophy"** means a composite statement of the relationship between the individual and society based upon beliefs, concepts, and attitudes from which the goals and objectives of the district are derived.
2. **"Goal"** means a statement of broad direction or intent which is general and timeless and is not concerned with a particular achievement within a specified time period.
3. **"Objective"** means a specific accomplishment to be achieved which can be measured within a given time and under specifiable conditions and which, if attained, advances the system toward a corresponding goal.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0500 - Review and Evaluation)

The Board believes that in order for education to succeed there must be an ongoing partnership between educators, parents/guardians, students, and the community. The Board encourages the participation of all segments of the community in order that an educational climate is created which promotes the positive and healthy development of each child.

Legal Reference:

ALASKA STATUTES

[14.03.010](#) Establishment of school system

ALASKA ADMINISTRATIVE CODE

4 AAC 05.040 Establishment of local schools

Revised 9/97

ADOPTED: 2/9/05

Cordova School District

BP 0100 PHILOSOPHY

The mission of Cordova School District, a premier education community integrated with and enhanced by the unique realities of our surroundings, is to ensure Cordova's youth experience success and are responsible citizens, through a system characterized by: a safe learning environment; highest quality staff; a full array of academic, elective and extracurricular offerings; challenging curricula for each student; continued pursuit of excellence; and an active involvement of parents and community.

The School Board is committed to providing a program of instruction which offers each child an opportunity to develop to the maximum of his/her individual capabilities. The Board believes that all students can succeed regardless of their race, background or ability. School staff shall embody this philosophy in all district programs and activities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.03.015](#) State education policy

[14.08.111](#) Duties

ADOPTED: 2/9/05

Cordova School District

BP 1000 CONCEPTS AND ROLES

The School Board recognizes that the state and local community determine the number of educational programs available and the quality of the educational process in general. Therefore, it is imperative that members of the community work with the School Board and staff in developing sound educational policies, implementing programs and establishing an effective evaluation process for those programs.

School/community relations cannot merely be described as a process of reporting and interpreting, but rather can be characterized as a partnership in pursuit of excellence. It is a partnership in which community members, educators, and other school personnel perform their respective roles in view of the best interests of the schools and, most importantly, the students.

The administration is responsible for all public communication except for such matters as the Board may wish to deal with publicly itself.

(cf. 1100 - Communication With The Public)

Legal Reference:

ALASKA STATUTES

[14.03.120](#) Education Planning

Revised 9/98

Cordova School District

BP 2000 CONCEPTS AND ROLES

The School Board expects the administration to promote the creation of the best possible educational program and to maintain an environment conducive to learning. The Superintendent shall provide the vision and educational leadership in this effort and shall give top priority to meeting the needs of all students and actively helping teachers raise academic achievement.

The Board may employ administrative and supervisory personnel to assist in the effective management of the district. The Board expects the Superintendent to recognize, develop and use the leadership abilities of staff.

The Superintendent or designee(s) shall develop decision-making processes which are responsive to the school community and to the specific needs of individual students. He/she shall provide means by which staff, students and parents/guardians at each school may participate in decisions related to school improvement and matters which the Board identifies as appropriately managed at the school site level. The administration shall provide professional advice to the Board and to citizen advisory committees.

(cf. 0420 - School-Based Management/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 8000 - Advisory School Boards)

The Board desires to give all administrators the authority they need in order to carry out their assigned responsibilities. The Board shall clearly state what it expects of the Superintendent and shall evaluate him/her on how well those expectations have been met. In turn, the Superintendent or designee(s) shall clearly state what is expected of all other administrators and shall evaluate how well those expectations have been met.

(cf. 4300 - Management, Supervisory and Confidential Personnel)

(cf. 4315 - Evaluation/Supervision)

(cf. 4319.3 - Duties of Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.111](#) Duties (Regional School Boards)

[14.14.110](#) Cooperation with other districts

[14.14.130](#) Chief School Administrator

ADOPTED: 3/9/05

Cordova School District

BP 3000 CONCEPTS AND ROLES

The School Board recognizes that money and money management comprise the foundational support of the entire school program. To make that support as effective as possible, the Board intends to:

1. Encourage advance planning through the best possible budget procedures.
2. Explore practical sources of dollar income.
3. Guide the expenditure of funds so as to derive the greatest possible educational returns.
4. Expect sound fiscal management from the administration.
5. Advocate a level of per student funding sufficient to provide quality education.

The Board desires to support the educational program with high standards of safety in the operation and maintenance of school facilities, equipment and services.

Role of The Board

The Board:

1. Solicits public input on educational needs and utilizes that information in making budget decisions.
2. Approves and adopts the annual budget and approves budget transfers.
3. Is accountable for all district funds.
4. Adopts written policies governing the purchase of supplies and equipment.
5. Monitors all expenditures by receiving financial statements and payment information.
6. Reviews the annual audit of district accounts and business procedures.
7. Adopts an insurance program which complies with law and reflects prudent financial management.
8. Provides for long-range plans to acquire or dispose of sites and to add, maintain and staff new facilities.
9. Advocates and secures community support for additional financing when necessary.

Role of Superintendent or Designee(s)

The Superintendent or designee(s):

1. Prepares the detailed annual budget and presents it to the Board for adoption.
2. Administers the budget and keeps expenditures within approved limits.
3. Enforces requisition and purchase order policies and regulations.
4. Establishes control/inventory systems to account for district funds, supplies and equipment in accordance with law and Board policy.
5. Makes all financial reports required by law or Board policy and prepares reports for public release.
6. Analyzes the district's financial condition and presents the Board with proposals for meeting financial needs.
7. Provides for the annual audit of district accounts and business procedures.
8. Helps the Board to establish an adequate insurance program.
9. Maintains the district's non-instructional operations.

Working Relationships of the Board and Superintendent or Designee(s)

The Superintendent or designee(s) shall recommend financial plans to the Board in accordance with the district's goals and objectives, whenever district programs may be endangered by a lack of funds or when the continuation of district programs may result in an over expenditure of district funds.

The Board desires complete information from the Superintendent or designee(s) on all matters relating to the district's financial operations. The Board shall closely scrutinize all district financial operations so that it may fully discharge its legal responsibilities with regard to school finance.

(cf. 3460 - Financial Reports and Accountability)

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers (Regional School Boards)

[14.08.111](#) Duties (Regional School Boards)

[14.12.020](#) Support, Management and Control

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.14.090](#) Additional duties

ADOPTED: 2/8/06

Cordova School District

BP 4000 CONCEPTS AND ROLES (All Personnel)

The superintendent or designee(s) may establish a management team, administrative councils, task force, cabinets, or committees as needed to properly administer Board policies, improve the educational program and assist in district communication. The membership, composition, and responsibilities of these advisory groups shall be defined by the Superintendent or designee(s) and may be changed at his/her discretion. Advisory groups shall channel their advice and recommendations through the Superintendent to the Board.

The Superintendent or Designee(s)

Expenses incurred for consulting services, materials and travel may be paid from the district's general operating funds only when within budgetary allotments and approved by the Superintendent or designee(s).

1. Nominates for employment all certificated and classified personnel.

(cf. 0420 - School-Based Management/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

2. Recommends disciplinary action, including suspension and dismissal, against employees whenever there is sufficient evidence warranting any such action.

(cf. 8000 - Advisory School boards)

3. With the staff, assigns, directs and supervises the work of all employees with due regard for the individual rights involved.

4. Proposes salary schedules for staff members not covered by an employee organization agreement, and advises the Board throughout negotiations with employee organizations on all matters under negotiations.

(cf. 6181 - Charter School)

Working Relationships Between Board and Superintendent or Designee(s)

The Board desires to be guided principally by the advice of the Superintendent or designee(s) in regard to its relations with district personnel.

The Board shall refer direct approaches from employees for Board action to the Superintendent or designee(s) for his/her consideration and judgment. The Board shall act as an appeals body only after receiving the recommendation of the Superintendent or designee(s).

The School Board wishes to establish conditions that will attract and hold qualified personnel who will devote themselves to the education and welfare of the students of the district. The Board desires that teachers pursue excellence within their profession and may provide incentives to teachers of demonstrated ability and expertise which will encourage them to stay in the public school system.

The Board believes that its personnel policies must be developed in cooperation with staff in an atmosphere of mutual faith and good will. District policies and regulations shall apply only to the extent that they do not conflict with any collective federal laws and regulations.

(cf. 4144 - Grievances/Complaints)

The Superintendent or designee(s) shall conduct the district's personnel relations with fair and sound practices in accordance with Board policy.

Legal References:

ALASKA STATUTES

[14.08.101](#) Powers (regional school board)

[14.08.111](#) Duties (regional school board)

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[14.20.095](#) Right to comment and criticize not to be restricted

[23.40.070-23.40.260](#) Public Employment Relations Act (PERA)

[39.25.110](#) Exempt service

ADOPTED: 4/13/05

REVIEWED: 10/14/15

BP 5000 CONCEPTS AND ROLES

The focus of the school system is on the student. It is incumbent upon the School Board, district and school administration and teachers to provide for the physical and intellectual welfare of the students in their charge. The school district shall work closely with parents/guardians and the community in order to achieve a harmony of interests.

Students must be recognized and understood as individuals, each with his/her own unique abilities, social and economic background, ambitions and educational needs. The programs and services of the district must be designed and executed with this concept well in mind if the fullest development of each is to be achieved.

Students are expected to accept personal responsibility for making maximum use of those educational opportunities afforded by applying themselves diligently to learning both in the classroom and in other school-sponsored settings. It is also expected that as a result of the total school experience students will come to appreciate the values of self-discipline, responsibility, respect for others, their country and its governmental processes.

Discrimination with respect to color, creed, race, sex, religion, marital status, ancestry, handicap, or national origin is prohibited as regards admission, attendance, and educational programming.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination)

Role of School Board

The Board:

1. Establishes policies to provide the best attainable program of education for the district's students.
2. Authorizes the establishment of special classes, programs, or other facilities for students who are in need of special education in keeping with all legal provisions.
3. Provides for the physical and mental well-being of students.
4. Determines policies regarding student behavior and attendance within the limits of the law.
5. Determines the boundaries of school attendance within the district.

Role of Designee(s)

The Designee(s):

1. Administers all schools and classes authorized by the Board.
2. Directs the instruction, guidance and discipline of all students.
3. Assign students to alternative programs or grades as may improve their education, reduce the expense of maintaining schools, or relieve geographic or demographic conditions.
4. Enforces compliance with compulsory attendance laws.
5. Has immediate authority for the closing of schools in case of emergencies involving the health and safety of students.

Revised 9/97

ADOPTED: 5/11/05

Cordova School District

BP 6000 CONCEPTS AND ROLES

The School Board believes that the district and community must work together to ensure that educational goals and objectives are relevant to the lives and future of our students. The School Board shall adopt policies which define district philosophy and goals. The Superintendent or designee shall provide for the development of districtwide instructional objectives.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

The School Board recognizes the importance of planning, implementing and evaluating the instructional program and shall provide the resources necessary for ongoing review and improvement of the district curriculum.

(cf. 0500 - Review and Evaluation)

(cf. 6141 - Curriculum Development and Evaluation)

In order to keep abreast of educational trends and changing student needs, the School Board supports a continuing program of professional development for certificated staff, the administration, and School Board members.

(cf. 4331 - Staff Development)

(cf. 9240 - School Board Development)

Note: [United States Code, Title 20 §6321](#) mandates districts receiving federal education funds to establish and implement a districtwide salary schedule and have a written policy ensuring the equivalent provision of staff, curriculum materials and instructional supplies among schools.

The district shall provide comparable educational opportunities for all students. The Superintendent or designee shall schedule teachers and classes so that there is a minimum variation in the student-teacher ratio from school to school at the beginning of each school year. He/she shall further ensure that the amount and quality of textbooks, instructional supplies and equipment are closely comparable in every district school and at each level.

(cf. 0410 - Nondiscrimination)

(cf. 6171 - Title 1 Programs)

Instruction in the core curriculum shall not be diminished when students receive supplementary services funded by special governmental programs.

The School Board

1. Articulates the district's educational philosophy and goals through School Board policy and approves districtwide instructional objectives which reinforce the district's philosophy and goals.
2. Adopts all curriculum and graduation requirements.
3. Determines the educational programs to be offered to the district's students.
4. Approves instructional materials and resources to be used in the district's curriculum.
5. Reviews the instructional program and evaluates the education received by students using available data including results of state and district student assessments.

The Superintendent or Designee

1. Establishes procedures for the ongoing review, evaluation, and development of the district's curriculum.
2. Ensures the articulation and integration of the district curriculum between educational levels.
3. Administers the district's educational program and reports to the School Board on the accomplishment of district goals and objectives using available data including results of the state and district student assessments through testing and other types of appraisal.
4. Decides the general methods of instruction to be used.
5. Assigns instructors and schedules classes for all curricular offerings.

Legal Reference:

ALASKA STATUTES

114

14.03.060 Elementary, junior high, and secondary schools

- [14.03.090](#) *Sectarian or denominational doctrines prohibited*
- [14.08.111](#) *Duties (regional school boards)*
- [14.14.090](#) *Additional duties*
- [14.14.110](#) *Cooperation with other districts*

UNITED STATES CODE

[20 U.S.C. §6321](#) *Fiscal Requirements*

Revised 3/2016

ADOPTED: 6/15/05

REVISED: 11/15/16

Cordova School District

BP 6010 GOALS AND OBJECTIVES

Note: The following policy may be revised to reflect a local school board's goals and objectives for student achievement. However, Alaska regulation [4 AAC 06.825](#) requires school districts to set target dates for a graduation rate of 90% or better, and an attendance rate of 95% or better. Effective 2014, if a school or subgroup does not meet the four-year or five-year graduation rate, it may qualify for an alternative graduation rate. If 10 or fewer students, after approved adjustments, enrolled in the ninth grade four or five years earlier, then the target graduation rates are satisfied if all but one of those students graduate. The subgroups are identified at [4 AAC 06.830](#) as follows: 1) students with limited English proficiency; 2) students with disabilities; 3) economically disadvantaged students; 4) African-Americans; 5) Alaska Native and American Indians; 6) students of two or more races; 7) Asians or Pacific Islanders; 8) Hispanics; and 9) whites.

Student Achievement

The School Board recognizes that the key work of school boards is to establish and promote a clear vision of student achievement as the top priority of the district. Student achievement will be defined by the district and include but not be limited to, assessment results, student attendance and drop-out rates, graduation rates, and percentages of students earning certificates of completion and diplomas.

The School Board recognizes that student achievement cannot occur if students do not regularly attend school. For this reason, the School Board sets a target date of 2020 to achieve an attendance rate of 95% or better for the district's schools and its students.

Graduation represents the culmination of a student's achievement in the district. The School Board believes that all student have the potential to graduate. The Board sets a target date of 2020 to achieve a graduation rate of 90% or better for the district's schools and its students.

The superintendent will ensure development and implementation of a comprehensive, collaborative planning process that engages the school community in the district's continuous student achievement improvement program efforts to achieve the district's vision and mission.

The district's program will be consistent with the Alaska Department of Education and Early Development requirements for content standards and high school graduation.

The School Board will, in striving for continuous improvement of student achievement, annually review district and individual school data on student achievement, prioritize, allocate and realign resources as necessary.

The superintendent will develop administrative regulations as needed to implement this policy.

(cf. 0100 – Philosophy)

(cf. 0210 – Goals for Student Learning)

(cf. 0500 – Review and Evaluation)

(cf. 5000 – Concepts and Roles)

(cf. 6000 – Concepts and Roles)

(cf. 9000 – Role of School Board and Members)

Legal Reference:

ALASKA STATUTES

[14.03.075](#) College and career readiness assessment; retroactive issuance of diploma

ALASKA ADMINISTRATIVE CODE

[4 AAC 04.140](#) Content standards

[4 AAC 06.825](#) Graduation and attendance rates

Revised: 3/2015

ADOPTED: 6/15/05

REVISED: 4/13/2016

REVISED: 11/15/16

BP 7000 CONCEPTS AND ROLES

Since school construction is costly, and buildings become a permanent part of the community to be used by large numbers of people, the School Board and the district administration must take great care to ensure that the facilities fully support the intended educational and community programs, will be appropriately maintained, may be altered conveniently and inexpensively to meet future educational and community needs, provide a healthful environment, and fit harmoniously and attractively into the community.

(cf. 1330 - Use of School Facilities)

Role of the School Board

The School Board:

1. Recommends to the borough assembly, city council, or Department of Education what buildings shall be built, when and where.
2. Approves design criteria for school facilities.
3. Seeks adequate financing for school facilities.
4. Approves the selection of artists for art works in new facilities, if required or desired.
5. Awards contracts to responsible bidders in the best interests of the district.

Role of the Designee(s)

The Designee(s):

1. Directs the planning of all educational features of new buildings or alterations of old buildings.
2. Maintains overall responsibility for the preparation of the educational specifications and capital improvement plans for school facilities.
3. Acts as authorized agent of the district in all official governmental interactions related to school facilities.
4. Recommends artists for art work in new facilities.
5. Oversees the preparation of bids, award of contracts and, in collaboration with the architect, the construction.

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

Legal Reference:

ALASKA STATUTES

[14.07.020](#) Duties of the department

[14.08.101](#) Powers (regional school board)

[14.11.011](#) Grant applications

[14.14.060](#) Relationship between borough school district and borough

[14.14.065](#) Relationship between city school district and city

[35.15.010 - 35.15.120](#) Construction procedures

[35.27.020](#) Art requirements for public buildings and facilities

ALASKA ADMINISTRATIVE CODE

[4 AAC 31.010 - 4 AAC 31.090](#) School facility planning and construction

[4 AAC 31.900](#) Definitions

Revised 9/97

Revised 9/98

ADOPTED: 3/9/05

BP 8000 CONCEPTS AND ROLES

The Site Councils function under the direction of the School Board. School Board policy and actions shall prevail and be followed. The Site Council's function is advisory.

(cf. 8200 - Powers and Duties)

(cf. 9310 - Policy Manual)

The Site Councils shall seek to learn the will of the people of the community and make recommendations for improvement in plans, budgets and instruction.

Role of the Board

The School Board shall:

1. Establish School Site Councils where required by law and as deemed to be in the best interests of the district.
2. Determine the membership and method of section.

Role of the Designee(s)

The Designee(s) shall:

1. Oversee the operation of Site Councils and report to the board regarding the relationship between Site Councils and the schools.
2. Solicit and receive recommendations from the Site Councils.

Legal Reference:

ALASKA STATUTES

[14.08.115](#) *Site Councils in REAA*

[14.12.035](#) *Site Councils in borough school districts*

ALASKA ADMINISTRATIVE CODE

[4 AAC 05.010 - 4 AAC 05.090](#) *Local education*

Adopted: 3/9/05

Revised: 11/7/17

Cordova School District

BB 9000 ROLE OF BOARD AND MEMBERS (POWERS, PURPOSES, DUTIES)

Powers and Duties

The School Board's primary goal is to provide each student with an education of the highest quality in keeping with his/her capacity to learn. This goal shall be the basic factor motivating the Board's execution of its powers and duties.

(cf. 0200 - Goals for the School District)

The Board is responsible for the general control and direction of education in the district and is empowered to carry on and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. This broad authority shall be exercised in accordance with the State and Federal Constitutions, laws and regulations. The Board may execute any powers delegated by law to it or to the district which it governs, and shall discharge any duty imposed by law upon it or upon the district which it governs.

(cf. 0440 - Advisory School Boards)

(cf. 9200 - Board Members)

Governance Functions

The Board shall consider and approve or disapprove matters submitted to it by the Superintendent and the public and is committed to establishing policies to govern district activities. The Board shall prescribe bylaws for its own governance with law or with the rules prescribed by the State Board of Education.

(cf. 9300 - Governance)

Executive Functions

The Superintendent or Designee shall serve as the chief executive officer of the Board. The Board delegates to the Superintendent or Designee the authority to carry out Board decisions and to make and carry out any decisions, which it delegates. The Superintendent or Designee shall be fully responsible for the proper use of this authority. The Board retains ultimate responsibility for the performance of any powers or duties delegated.

(cf. 2210 - Administrative Leeway in Absence of Policy)

Judicial Functions

The Board believes that positive personnel and public relations rely upon the ability to hear and resolve grievances, complaints and criticisms. The Board, convened, shall serve as a body of appeal for grievances, complaints and criticisms in accordance with Board policies and negotiated employee agreements.

(cf. 1312 - Complaints Concerning the Schools)

(cf. 4144 - Grievances/Complaints)

Legal Reference:

ALASKA STATUTES

[14.08.021](#) *Authority (regional school boards)*

[14.08.041](#) *Regional school boards*

[14.08.101](#) *Powers (regional school boards)*

[14.08.111](#) *Duties (regional school boards)*

[14.14.060](#) *Relationship between borough school district and borough*

[14.14.065](#) *Relationship between city school district and city*

[14.14.130](#) *Chief school administrator*

[29.35.160](#) *Education (military reservations)*

ADOPTED: 2/9/05

Revised: 9/13/06

Cordova School District

Cordova School District Board of Education

m. New/Unfinished Business

5. Information: FY19 Budget

Cordova School District Board of Education

m. New/Unfinished Business

6. Board Goals and Strategies

Cordova School District Board of Education

m. New/Unfinished Business

7. Information: CSD School Discipline Philosophy

Cordova School District Board of Education

n. Contracts/Memorandums of Agreements- None

Cordova School District Board of Education

o. Personnel: None

Cordova School District Board of Education

p. Miscellaneous

1. Next Regular Meeting Date: Wednesday, December 12, 2018

2. Important Dates

1. December 21, 2018- End of Quarter

2. December 25, 2018- Christmas Day—Holiday—No School

Cordova School District Board of Education

p. Pending Agenda

1. Winter Boardsmanship Academy
2. Curriculum Review Cycle
3. Current Year Budget Revisions

Cordova School District Board of Education

r. Audience Comments

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

Cordova School District Board of Education

s. Board Comments

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

u. Adjournment

Motion: I move to adjourn the meeting.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS

Motion: FAILED

MEETING ADJOURNED AT _____

School Board (Accountability) Calendar

July	
August	Superintendent Feedback (Quarterly Check-In) Welcome Staff and Students
September	Fall Boardsmanship Academy School Board Self-Evaluation and Goal Setting Process
October	Strategic Plan Student Assessment Data Senior Luncheon
November	AASB Annual Conference and YLI District Budget to City (Min./Max. Contribution) Superintendent Feedback (Quarterly Check-In) Financial Audit
December	Winter Boardmanship Academy Curriculum Review Cycle Current Year Budget Revisions
January	AASB Legislative Fly-In and Leadership Training (Juneau) Superintendent Evaluation Tool to Board
February	Candidates for School Board Election Budget Development Process Superintendent Evaluation and Review Goals Curriculum Review Report/Update to the Board Facility Needs Drafts of Student Handbooks
March	AASB Legislative Fly-In and Spring Boardsmanship Academy (Juneau) Budget Development Process School Board Officers New School Board Members Orientation Public Comment for Proposed New Curriculum (30-day)(as needed) Employee Contracts Approval
April	Policies as Recommended by AASB School Calendar Budget Development Process Strategic Plan Senior Luncheon
May	New Curriculum (as needed) Proposed Budget for New Fiscal Year Student Handbooks Approval
June	Superintendent Feedback (Quarterly Check-In) District Crisis Response Plan(s)

EQ	End of Quarter
H	Legal Holiday
I	Inservice Day
M	PT Conf Meeting Req
NT	New Teacher Orientation
O/C	School Opens/Closes
V	Vacation Day
G	CHS Graduation

Cordova School District
School Calendar 2018-2019
Mt. Eccles Elementary/Cordova Jr/Sr High School

	Quarter Ending Dates	Days
1st	Quarter Ends 10/19/18	41
2nd	Quarter Ends 12/21/18	41
3rd	Quarter Ends 3/6/19	41
4th	Quarter Ends 5/24/19	50
Total Student Days		173

July						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Note: Parent Teacher Conference Days - School is in session minimum number of hours per day.

MAP Assessment Windows - Fall, Winter, Spring
 English Language Learner Assessments - Feb 2019
 PEAKS State Assessments - Mar-Apr 2019

Holidays
September 3, 2018 - Labor Day
October 8, 2018 - Indigenous People's Day
November 22-23, 2018 - Thanksgiving
December 25, 2018 - Christmas
January 1, 2019 - New Year's Day
May 27, 2019 - Memorial Day

Key Athletic Dates
Cordova Fast Ferry Volleyball Tournament - September 21-22, 2018
Cordova Host: Volleyball Regionals - November 15-17, 2018
Cordova Host: Wrestling Regionals - December 6-8, 2018
Cordova Tip-Off Tournament - January 17-19, 2019
Cordova Host: Basketball Regionals - March 7-9, 2019