



Regular Meeting of
the Welch Board of
Education
Monday, September 11,
2023
5:30 PM

Delbert Lovelace High School
Multipurpose/Board Room
707 South Curtis
Welch, Oklahoma 74369

Agenda

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

1. Call to Order and Declaration of a Quorum
2. Pledge of Allegiance
3. Public Participation
4. Principals' Reports
5. Superintendent's Report
6. Consent Agenda Items recommended for approval by a single vote. Items may be voted on separately at the request of any board member.
 - 6.A. Minutes of the August 7, 2023, Regular Board Meeting and September 11, 2023, Special Board Meeting
 - 6.B. Treasurer's Report, Activity Fund Report, and status of all funds and investments
 - 6.C. FY23 Warrants
 1. General Fund
 2. Building Fund
 - 6.D. FY24 Purchase Orders
 3. General Fund - 183-217
 4. Building Fund - 35-41
 - 6.E. FY24 Change Order
General Fund #2024-11-186 - Wyandotte Public Schools
From \$420.00 to \$609.81
Additional Facility/Speaker Expenses for PD Training Day
 - 6.F. FY24 Warrants
 5. General Fund
 6. Building Fund
 7. Bond Fund
 - 6.G. School Rental Requests as listed, any others at hand
 - 6.H. Out-of-State Trip Requests:
 8. Elementary to Joplin MO September 15, 2023
 9. BITE to Joplin Mo November 9, 2023
 10. FFA to Coffeyville KS Stockyards Cattle Grading, September 22, 2023
 - 6.I. Fundraising Activities Requests as listed, any others at hand

11. Junior Class - Crush Pops, Jan-Feb; Christmas Candygrams Nov-Dec; Smoked Rib Sale Jan; 50/50 Raffle, Football and Basketball Homecomings; Powder Puff Game & Concessions, October 3; Sell Walking Tacos, Sept-Nov Home Football Games
12. HS Cheer, Harvest Days - Cake Walk October 21
13. Sophomore Class, Homecoming Shirts - September 12-18
7. Action Agenda - Individual items for discussion, consideration, and possible vote. The Board may choose to take action on any item listed including motion to approve, motion to not approve, make a specific motion, take no action, table an item, or concur no action required. Members may second a motion, cast a vote, or abstain.
 - 7.A. Presentation from Jan Schilling, Patten & Odom, CPAs, PLLC Auditing firm, on the FY24 Estimate of Needs
 - 7.B. Discussion, consideration, and action on the FY24 Estimate of Needs as prepared for Welch Public Schools
 - 7.C. Discussion, consideration, and action on the FY24 Appropriations for Welch Public Schools
 - 7.D. Discussion, consideration, and action on Open Transfer Student Capacity for 2nd Quarter
 - 7.E. Discussion, consideration, and action on SY23-24 Athletic Event Admission Prices
 - 7.F. Discussion, consideration, and action on SY23-24 Welch District Site Committee Members
 - 7.G. Discussion, consideration, and action on a Lease Agreement for FY24 with Pitney Bowes for postage stamp equipment
8. Proposed Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), (Supp.2002), to discuss the following items:
 14. Certified Staff Extra Duty Contracts and Assignments
 15. Athletic Extra Duty Contracts and Assignments
 16. Execution of Certified Employment Contracts
 17. Execution of Support Employment Contracts
 18. Employment of Student A and Student B on a Work Study program through DRS
9. Action to Convene in Executive Session
10. Return to Open Session, President's Acknowledgement, Executive Session Minutes Compliance Announcement (Members Participating, Items Discussed, No Action Taken)
11. Discussion, consideration, and action regarding the employment, contracts, duties, and assignments for FY24 for the following:
 19. Certified Staff Extra Duty Contracts and Assignments
 20. Athletic Extra Duty Contracts and Assignments
 21. Execution of Certified Employment Contracts
 22. Execution of Support Employment Contracts
 23. Employment of Student A and Student B on a Work Study Program through DRS
12. New Business
13. Vote to Adjourn

Posted the 8th day of September, 2023, at 4:30 PM at the front door of the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma and WPS website, www.welchwildcats.net.

Signature: _____
Title: Secretary to the Superintendent / Board of Education Minutes Clerk

The Welch Board of Education of Independent School District I017 of Craig County, State of Oklahoma, met in regular session on Monday, August 7, 2023, in the Multipurpose/Board Room in the Delbert Lovelace High School, 707 South Curtis Street, Welch, Oklahoma.

I, the undersigned Clerk of the Board of Education of Welch Public Schools, District I017 of Craig County, Oklahoma, do hereby certify that at least 24 hours prior to the meeting excluding Saturday, Sunday, and holidays, notices of date, time, place, and agenda of the meeting were posted in prominent public view at the location of the meeting.

Rowdy Layton, Clerk of the Board of Education

President Shane Burgess called the meeting to order at 5:30 PM. Members present were President Shane Burgess, Vice President Jesse Highsmith, Clerk Rowdy Layton, and Member Shannon Walker. Deputy Clerk Brian Mooney was absent. Administrators present were Superintendent of Schools Jeremy Ramsey, Middle and High School Principal Stacy Ezell, and Elementary Principal Kimberley Hall.

A Quorum was established.

President Burgess led the Pledge of Allegiance.

There were no visitors present to request Public Participation.

Mrs. Hall reported that two of the portables have now been removed and the playground dirt has been spread. 9 new students and 23 pre-k students have been enrolled. High needs paras, Mrs. Hall, and Mrs. Ezell did CPI training last week, and high needs application has been submitted.

Mrs. Ezell reported the custodians had done a great job on the floors and Madonna worked on packets to make Wildcat Welcome go smoothly. NHS students will be assisting with collecting information and class dues at that time and professional development will be occurring this week.

Mrs. Hall informed the board of the Summer Adventure program sponsored by the Cresap Family Foundation. Seven schools were sponsored by the Foundation and the schools met to share ideas and processes. She shared information on the students' field trips. Half of the students participating showed growth in their math and reading skills.

Superintendent Ramsey reported on the FY24 State Aid allocation, FY23 carryovers on all funds, accreditation for all sites with no deficiencies for FY24, all buildings are ready for the first day of school, and the football concessions renovation being almost complete. A power/light pole broke off at the ground on the west side of the campus. It has been replaced and the old portable buildings and awnings have been removed. The Board's education leadership conference is coming up, rooms are still reserved, and pre-conference attendance has been canceled. A Lucky 7 professional development program is new for staff for an all-day PD Day with multiple schools in the area. The library project is finally complete with the installation of the library check-in desk, there is a welcome the new AG teacher evening upcoming, and the first day of school is August 17th.

Motion to approve Consent Agenda Item 6A, minutes of the June 26, 2023, regular board meeting; Item 6B, Treasurer's report, Activity Fund report, and status of all funds and investments; Item 6C FY23 General Fund warrants and Building Fund warrants; Item 6D General Fund purchase orders and Building Fund purchase orders; Item 6E, General Fund warrants and Building Fund warrants; and Item 6H, Welch FFA out-of-state trip to National FFA Convention in November. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed. Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

There were no School Rental or Fundraising requests to be voted on in the Consent Agenda.

Motion to approve the Oklahoma Department of Career and Technology Education Contract for Secondary Career and Technology Education Programs for School Year 2023-2024. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve Board Policies enactments and/or revisions: CN-R1 - School Transportation; DEC-R1 - Sick Leave - Certified Personnel; DECA - Family Medical Leave; DEC-R7 - 2023 Maternity Leave; FFACC - Diabetics Medical Management Plan; FFACCA - Hypoglycemic Emergency Procedures; FFACCA-E - Waiver of Liability for Hypoglycemic Emergency Procedures; FFACDA - Administration of Opiate Antagonists; FO-R5 - Restraints and Seclusions; FOB - Corporal Punishment; FOD - Suspension of Students; FOD-R - Suspension of Students; GBA - Open Records Act; GI - Advertising on School Property; GKF - Disciplinary Action for Misuse of School Bathrooms; and DEFA-R1 - Leave Sharing Program. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve High School Credit for Science and Math courses from Northeast Technology Center for SY23-24. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Following discussion of changes made in the handbooks, motion to approve the 2023-2024 Student Handbooks. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve an Agreement for Educational Services with Welch Skills Center for FY24. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the SY23-24 Safe Return and Continuity of Services Plan and the ARP/ESSER III Budget Expenses. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea

Yea: 4, Nay: 0, Absent: 1

Motion to approve purchase from CDW Chrome boxes, monitors, keyboards, and mouse devices for classrooms. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the annual Bond Lease-Purchase payment of UMB in the amount of \$165,000.00. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve payment of Grand Gateway Economic Development Association's annual membership fee for FY24. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve an MOU and Authorization to Pay FY24 Allocation to Wyandotte Public Schools for Alternative Education Coop. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve Dawni Orlor, as Adjunct Teacher, teaching the subject of Chemistry for two class periods. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the revision of the 2023-2024 Support Custodian/Maintenance/Groundskeeper Wage Schedule. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve the updating of the Welch Wellness Policy. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve 1080 hours and 169-day School Year calendar for SDE Accreditation. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to convene in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1), (Supp.2002), to discuss the following items, so that the board can return to Open Session and possible board action to approve: Discussion, consideration and action to convene in Executive Session pursuant to OKLA. STAT. Title 25 § 307 (B)(1) & (7), (Supp.2002), to discuss the following items: Employment of a Custodian/Maintenance/Groundskeeper on a

Support Contract for SY23-24; Employment Reassignment, Mandy Lester, to Custodian/Maintenance/Groundskeeper for SY23-24; SY23-24 Certified Extra Duty Pay Assignments; SY23-24 Employment of Substitutes: Chloe Barham, Jesse Burns, Sherri Eslick-Eller, Jamie Horn, Charles Miller, Shirley Vail, Janey Sutton, and Carolyn Best; Employment Contract for Jeremy Ramsey, Superintendent of Schools. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The Board convened in Executive Session at 6:45 PM.

The Board reconvened in Open Session at 7:15 PM. President Shane Burgess reported that he, Vice President Jesse Highsmith, Clerk Rowdy Layton, and Member Shannon Walker, along with Superintendent Jeremy Ramsey, met in Executive Session to discuss employment and contract items. No other items were discussed, and no vote was taken while in the Executive Session.

Motion to employ Michael Buchanan as Custodial/Maintenance/Groundskeeper for SY23-24. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve reassignment of Mandy Lester, to Custodian/Maintenance/Groundskeeper for SY23-24. This motion, made by Jesse Highsmith and seconded by Rowdy Layton, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to approve revised SY23-24 Certified Extra Duty Pay Assignments as revised. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to employ SY23-24 Substitutes Chloe Barham, Jesse Burns, Sherri Eslick-Eller, Jamie Horn, Charles Miller, Shirley Vail, Janey Sutton, and Carolyn Best. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

Motion to revise the employment contract for Jeremy Ramsey, Superintendent of Schools, by increasing the base salary by \$5,000.00. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

There was no New Business for the Board to consider.

Motion to adjourn. This motion, made by Jesse Highsmith and seconded by Shannon Walker, passed.

Shane Burgess: Yea, Jesse Highsmith: Yea, Rowdy Layton: Yea, Brian Mooney: Absent, Shannon Walker: Yea
Yea: 4, Nay: 0, Absent: 1

The meeting was adjourned at 7:17 PM.

Shane Burgess, President

Shannon Walker, Member

Jesse Highsmith, Vice President

Brian Mooney, Deputy Clerk

Rowdy Layton, Clerk

An official record of these minutes is on file in the Office of the Superintendent, 707 South Curtis Street, Welch, Oklahoma 74369.

Mona Stines, Board Minutes Clerk

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