

REGULAR MEETING

Agenda

Monday, July 28, 2025 6:00 PM

Andy Gardner, Superintendent

Greater Albany Public School Board meetings are audio recorded to ensure accuracy of meeting minutes.

Mission:

Building bridges to lifelong learning and brighter futures.

Values and Beliefs:

Build lifelong learners

Respect individuals and community

Instruct at the highest level, preparing students for life

Design systems that represent all voices

Grow social, emotional, and physical well being

Engage multiple perspectives

Strengthen relationships

A. CALL TO ORDER (6:00 p.m.)

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

D. BOARD BUSINESS

1. New Board Members (Oath of Office) - Ryan Mattingly

3

2. Chair/Vice Chair Election - Ryan Mattingly

4

3. Board Meeting Calendar (Review-Discuss) - Board Chair

5

4. OSBA Training - Board Chair

6

5. Board Goals - Board Chair

10

6. Board Working Agreements - Board Chair

E. DISTRICT LEADERSHIP TEAM UPDATES

1. Superintendent Report - Andy Gardner

a. Cell Phone Policy

F. BOARD REPORTS

1. Board Member Reports

G. CONSENT AGENDA

1. Memorandum of Understanding - GA-ACE - Classified Additional Workload

H. NEW BUSINESS

1. Organizational Resolutions - Jane Nofziger

2. School Bus Purchasing Plan - Jane Nofziger

I. COMMENTS FROM THE PUBLIC

1. In-Person or Virtual Public Comment

In-person or virtual public comment will be available at the first meeting of the month unless there is a requirement for public comment prior to action on an agenda item on a different meeting date. - Pete Morse

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2. Written Public Comments

Written public comments will be read independently by the Board prior to the meeting but will not be

summarized or read during the meeting. Board members may discuss a written public comment in the board meeting. The comments will be available in the updated board packet. - Pete Morse

J. EXECUTIVE SESSION (Board will go into closed session)

ORS 192.660 (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

- Board Chair

K. BOARD BUSINESS (Board will return to public session)

- Board Chair

1. Action as a result of Executive Session - Board Chair

L. FUTURE AGENDA ITEMS

M. ADJOURN

DATES OF INTEREST TO THE SCHOOL BOARD

August 1 - Preplanning Meeting @ District Office, 9:00 am*

August 18 - Regular Board Meeting @ District Office, 6:00 pm

*Executive Session and Pre-Planning meetings are not open to the public.

Meetings are open to the public either in person or virtually on the district's [YouTube Channel](#).

ORS 192.640(1) The governing body of a public body shall provide for and give public notice, reasonably calculated to give actual notice to interested persons including news media which have requested notice, of the time and place for holding regular meetings. The notice shall also include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the Greater Albany Public School District, Chris Green (541) 967-4511.

Closed Captioning information is available at <https://albany.k12.or.us/about/closed-captioning>

Greater Albany School District 8J

Code: BBBB
Adopted: 6/28/21

Board Member Oath of Office

Any elected or appointed Board member must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Greater Albany School District. During my term, I will faithfully and impartially discharge the responsibilities of the Office of School Board Member to the best of my ability.

END OF POLICY

Legal Reference(s):

[ORS 332.005](#)



Board Member Roles Chair and Vice Chair

	Chair	Vice Chair
Prepare for Board Meetings	• Read entire board packet • Call/email for clarification from superintendent • Review agenda day of meeting • Attend pre-planning meetings • Sign contracts, certificates and documents	• Read entire board packet • Call/email for clarification from superintendent • Review agenda day of meeting • Attend pre-planning meetings • Be available in the absence of the Board Chair
Facilitate Board Meetings	• Facilitate discussion within time frame • Maintain civility during disagreements • Utilize Roberts Rules of Order • Manage patrons • Run executive sessions within legal boundaries	• Maintain civility during disagreements • Utilize Roberts Rules of Order
Relationship with Superintendent	• Act as a resource and provide guidance on issues • Partner in goal setting, action plans and evaluation • Be available for frequent communication • Help plan and produce work sessions and board retreats • Be knowledgeable about district initiatives • Advise unhappy parents and patrons of district procedures • Manage board member conflict	• Be knowledgeable about district initiatives • Advise unhappy parents and patrons of district procedures
Community Contact	• Interact with other groups/agencies • Represent the voice of the Board with media and legal representation • Be available for public speaking engagements as requested • Foster the collaborative relationship with associations	• Interact with other groups/agencies • Be available for public speaking engagements as requested
Other cyclical duties as needed	• Facilitate superintendent search • Bond measure research and campaign • Community visioning process	• Assist superintendent search • Bond measure research and campaign • Community visioning process

Reviewed: June 2025

2025-26 - Board Meetings and Events

Greater Albany Public Schools

Board adopted: April 7, 2025

JULY						
S	M	T	W	T	F	S
		1	2	3	H	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Board Calendar Key	
	Regular Board Meeting
	Regular Board Meeting (w/ Listening Session)
	Pre-Planning Meeting
	Events (All Star, Graduations)

Listening Session Schedule	
September 15 - TBD	
December 15 - TBD	
March 16 - TBD	
June 15 - TBD	

All shaded days are staff non-workdays.
Potential Inclement Weather Make Up: President's Day and the week after school is out

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	NC	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	H	2	3	4	5	6
7	8	9	X	11	12	13
14	15	16	X	18	19	20
21	22	23	X	25	26	27
28	29	30				
*9/5 first day of school						

OCTOBER						
S	M	T	W	T	F	S
			X	2	3	4
5	6	7	X	9	10	11
12	13	14	X	16	17	18
19	20	21	X	23	SD/G	25
26	27	28	X	*C	NS	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	X	6	7	8
9	10	H	X	13	14	15
16	17	18	X	20	21	22
23	24	25	NC	H	NC	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	X	4	5	6
7	8	9	X	11	12	13
14	15	16	X	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
*Winter Break 12/23-1/6						

JANUARY						
S	M	T	W	T	F	S
				H	2	3
4	SD/G	6	X	8	9	10
11	12	13	X	15	16	17
18	NC	20	X	22	23	24
25	26	27	X	G	W	

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	X	5	6	7
8	9	10	X	12	13	14
15	*NC	17	X	19	20	21
22	23	24	X	26	27	

MARCH						
S	M	T	W	T	F	S
1	2	3	X	5	6	7
8	9	10	X	12	13	14
15	16	17	X	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			X	2	3	4
5	6	7	X	9	SD/G	11
12	13	14	X	*EC	ENS	19
19	20	21	X	23	24	25
26	27	28	X	30		
*Conferences for Elementary/Timber Ridge						

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	X	7	8	9
10	11	12	X	14	15	16
17	18	19	X	21	22	23
24	H	26	X	28	29	30

JUNE						
S	M	T	W	T	F	S
	1	2	X	4	5	6
7	8	9	10	11	G	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Graduations: 6-2=SAHS/6-4=WAHS/6-5=AOS						

School Calendar Key	
W	= Workday for Teachers
SD	= Staff Development
G	= Grading Day
C	= Conferences
NC	= Non-Contract
H	= Holiday
*EC	= Elementary Conferences
X	= Early Release
NS / ENS	= No School / Elementary-Timber No School/Work

we're
here
for you

Model the Way for **STUDENT SUCCESS** *through* **PROFESSIONAL DEVELOPMENT**

AN INVESTMENT FOR STUDENTS: Research* indicates that sharing professional development as a team increases opportunities to focus on student achievement



POLISH *your* LEADERSHIP SKILLS: STAYING UP TO DATE WITH RESEARCH AND BEST PRACTICES HELPS KEEP PACE WITH CHANGING EXPECTATIONS FOR EDUCATION

WE OFFER BOARD MEMBERS a wide range of training sessions designed to support board governance. The OSBA Board Development team provides virtual and onsite training, ensuring flexibility based on your board's needs and facilitator recommendations.

OUR TRAINING SESSIONS ARE:



ALIGNED to
board practices
that positively
impact students



TAILORED
to fit your
board's needs



FOR
EXPERIENCED
and **NEW**
board members



INTERACTIVE!

CORE TRAINING SESSIONS (2-3 hours)

1. Board Roles and Responsibilities

- Covers the 12 standards for effective boardsmanship, grounded in Dr. Tom Alsbury's "Balanced Governance" research
- Is interactive, enabling boards to explore best practices and understand their crucial role in improving student achievement
- Is suitable for boards with or without new members

2. Board Self-Evaluation

- Includes an anonymous online survey that consists of 12 standards for effective boardsmanship based on the ongoing research of Dr. Tom Alsbury on "Balanced Governance"
- Includes a facilitated board self-evaluation survey analysis/discussion
- Allows board members to reflect on their performance and set professional development goals/commitments

3. Board Operating Agreements and Communication Protocols

- Establish clear operating and communication expectations for individual board members, the whole board, the superintendent and administrative team

4. Superintendent Evaluation

(service hours vary based on needs)

- Covers the accountability role of boards
- Helps streamline evaluation process and timelines
- Includes a facilitated evaluation process utilizing the OSBA/COSA five-part superintendent evaluation workbook

“OSBA’s Board Chair Café is a valuable resource to me as a board chair as it brings district leaders from across the state together to ask questions, have in-depth conversations about board work and hear legislative updates.”

SUZANNE MESSER
Medford School board member

ADDITIONAL TRAINING SESSIONS

1. **Targeted Feedback Survey** (charged hourly)

- Is an optional component of the five-part superintendent evaluation workbook
- Includes an administered online tailored survey to a targeted group of internal and external stakeholders
- Provides a summary of the survey results

2. **Board Direction in Strategic Planning** (service hours based on need)

- Is a collaborative process with the board, superintendent and community
- Will assist the board in reviewing or establishing strategic priorities
- Establishes a strategic priority monitoring plan

3. **Equity and Inclusivity Training Series** (three modules, up to nine hours)

- Aims to give school board members the tools to support success for each student
- Covers the basics of equity and equality
- Utilizes data to develop plans to support all students

4. **Board Retreats** (half or full-day)

- Are customizable
- Establish retreat agendas and goals
- Will provide onboarding tools and resources

5. **Other training session topics:**

Board Development consultants will collaborate with your board to develop training sessions to meet your team’s specific needs, such as governance, effective meetings, conflict management, board leadership, community engagement and more.

*“Research shows that when boards and their superintendents share professional development times as a team, “[c]larity of roles and the reduction of conflict increase the time that can be spent on student achievement” (Shelton, 2015)

2024-25 Board Goals

Board Goals reflects Superintendent Goals reviewed on 8/26/24. Adopted by the Board on 9/23/24.

Goal #1 - Instructional Framework

- Build a broad base of knowledge in teachers and administrators about the Center for Educational Leadership's 5D+ Rubric that results in common knowledge and common practice in the five "high-leverage" categories.
 - Through the Collaborative Steering Committee (comprised of teachers and administrators), evaluate and adjust the CEL Learning Process.
 - Through All Administrative Meetings, work with admin to:
 - Build and protect time for principals to observe using the rubric. (Become fluent in seeing the 5 practices)
 - Build skills to allow Administrators to create feedback (questions) that lead to teacher and administrator reflection.

Goal #2- Facility Planning Process

- In partnership with the community and facility specialists, develop an overall Process Timeline to determine Greater Albany School District's facility maintenance needs along with any possible new construction of schools or district-related sites.
 - 2007 Construction Bond (Timber Ridge) will retire in 2027, 2028 will see a reduced tax rate. Graph shared with Budget Committee. May or November 2027 elections are possible dates.
 - Tasks to prepare:
 - Recruit Committee for Planning
 - Evaluate current maintenance needs in existing buildings
 - Project population of community, students

Goal #3 - Behavior Supports

- By June 2025, improve staff outcomes on Classified and Certified District Surveys to reflect higher levels of learning and provision of support.
 - Prioritize direct support and training of school staff.
 - Presence in schools to thoroughly understand gaps or challenges with students presenting with highest needs.
 - Routine check-ins will shift to intensive response to challenges
 - District will review current processes and job responsibilities to ensure flexible responsiveness is present.
 - District will establish a committee to periodically review responses to behavior including prevention of staff injuries.

Strategic Plan Priorities

- Priority #1 - Equitable outcomes and systems for all students
 - Objective 1: GAPS develops and delivers district wide systems to attract, recruit, grow, and retain a diverse and inclusive workforce reflective of our evolving student population.
 - Objective 2: GAPS will create and deliver a consistent ongoing professional development plan for each employee centered on equity, diversity, and inclusion (EDI) that is relevant and has multiple points of entry.
 - Objective 3: GAPS uses data to identify disparities in academic outcomes and implements research based education models and systems designed to reduce those disparities for each student.
- Priority #2 - Social, Emotional, and mental health supports
 - Objective 1: GAPS will implement an evidence based, pre K-12 social-emotional learning system to ensure each student gains necessary skills and feels safe, welcome, and valued.
 - Objective 2: GAPS staffing plan will prioritize and equitably allocate personnel who directly support students' social, emotional, and mental health.
 - Objective 3: GAPS will support the comprehensive health needs of students and families by establishing and strengthening robust systems and partnerships with local, regional, and state organizations.
- Priority #3 - Rigorous and engaging academics
 - Objective 1: GAPS will deliver a guaranteed and viable curriculum that provides each student with the authentic opportunity to meet Oregon grade level and content standards.
 - Objective 2: Instructional staff will deliver relevant learning that centers students' strengths to develop transferable skills to navigate current and future challenges.
 - Objective 3: GAPS will facilitate robust opportunities for self discovery that affirm and support students' strengths, identity, interests, and passions through multiple pathways.