

# Jackson County School District

## Regular Meeting

Monday, May 8, 2023 - 5:00 PM  
Our District Office Board Room  
4700 Colonel Vickrey  
VANCLEAVE, MS 39565

### *Jackson County School District Strategic Plan Goals*

1. Decreased Safety Incidents
2. Increased Student Achievement
3. Sound Financial Management
4. Improved Facilities and Infrastructure
5. Positive Educational Experience
6. Effective Leadership

Final on 5/5/2023 at 1:03p.m.

## AGENDA

1. Call to Order
2. Invocation
3. Pledge
4. **Approve Consent Agenda Items**
5. **Approve Agenda**
6. **Minutes**
- A. **Approve April 20, 2023 Meeting Minutes** 5
7. **Superintendent of Education**
  - A. Acknowledgements and Announcements 14
    1. East Central Attendance Center
    2. St. Martin Attendance Center 26
    3. Vancleave Attendance Center 32
  - B. f.y.i. Superintendent Update
  - C. Public Comments
  - D. **Financial Management**
    1. **Discuss Outdoor Property Wind Policy Proposal** 36
    2. **Approve Insurers' Final Settlement of \$305,425.59 Related to Hurricane Zeta Damage** 37
    3. **Approve Immediate Commitment of \$5,000,000 from District Maintenance Fund (1120) for the Specific Purpose of Insurance Reserves to Cover Any Future Losses Not Covered by Insurance, MEMA, or FEMA**
    4. **Approve Purchase of One (1) Used Ford F350 Pickup Truck for Heavy Towing** 41
    5. **Approve Flood Insurance Policy Renewal Proposals for Modular Buildings** 54
    6. **Approve Request to Transfer \$1,200,000 from District Maintenance Fund (1120) to Construction Fund (3027) Per Approved FY23 Budget**
    7. **Approve Asset Surplus** 112
    8. **Approve Prepaid Claim Docket** 117
    9. **Approve Open Claim Docket** 121
    10. **Approve Advertisement for FY24 Notice of Public Hearing and Proposed Ad Valorem Tax Effort (MS 27-39-207)** 137
    11. *f.y.i. - FY24 Budget Update* 138
  - E. **Human Resources and Risk Management**
    1. **Approve Policy GFBM Custodian Job Description** 199

2.	<b>Approve Athletic Director Job Description</b>	<b>201</b>
3.	<b>Approve Supplement Scale Athletic Director</b>	<b>203</b>
4.	Present Changes to Policy GGBH	206
5.	Present JCSD Policy and Job Description Manual	209
6.	Present Diagnostic Technician Position	382
7.	Present Job Description: Strength and Conditioning Coach	385
8.	<b>Approve May Personnel Changes</b>	<b>387</b>
9.	<b>Approve 2023-2024 Non-Certified Annual Recommendations</b>	<b>399</b>
F.	<b>Curriculum and Instruction</b>	
1.	<b>Curriculum</b>	
A.	<b>Approve Long Beach School District Agreement Between School Districts For Payment or Non-Payment of Maintenance Funds for Transfer Students</b>	<b>450</b>
B.	<b>Approve Student Transfer Agreements for Surrounding Schools</b>	<b>452</b>
C.	Present Policy IHF Graduation Requirements	480
D.	Present Policy IHAEA Exam Exemptions	488
E.	Present 2023-2024 Student Handbook	
F.	<b>Approve Jackson County/USM 2023-2024 Teacher Candidate Contract</b>	<b>491</b>
G.	<b>Approve Renaissance 2023-2024 myON purchase for K-5</b>	<b>492</b>
H.	<b>Approve 2023-2024 Purchase of Renaissance Accelerated Reader for Grades K-5</b>	<b>503</b>
I.	<b>Approve Curriculum Associates Standard Contract Addendum for Purchase of Ready Reading Material for Grades K-8</b>	<b>515</b>
J.	<b>Approve Curriculum Associates Standard Contract Addendum for Professional Development</b>	<b>530</b>
K.	<b>Approve Instructure Standard Contract Addendum for purchase of Mastery Connect</b>	
2.	<b>Special Education</b>	
A.	<b>Approve Agreement with MGCCC</b>	<b>543</b>
3.	<b>Student Services/Federal Programs</b>	
A.	<b>Approve ELLevation Subscription Agreement</b>	<b>549</b>
B.	<i>f.y.i.</i> School Improvement Reports for TSI and ATSI Schools: ECM, SMU, SMM, SMH, VMS	555
C.	<b>Approve Bailey Education Group Contract for EL Coaching Services</b>	<b>572</b>
D.	<b>Approve Brookes Publishing Co.Seminar Agreements for Jen Alexander's Trauma Sensitive Professional Development for ECU and SME</b>	<b>586</b>
4.	<b>Career and Technology</b>	
A.	<b>Approve Perkins Inventory Discards for April 2023</b>	<b>592</b>
G.	<b>Operations and Support</b>	
1.	<b>Operations</b>	
A.	<i>f.y.i.</i> Construction Update	594
B.	<b>Approve Amended Contract for Vancleave Lower Elementary Rubber Coating on Outdoor Classroom Facility- Price Change after Performance &amp; Payment Bonds Added</b>	<b>597</b>
C.	Present CTE Expansion Proposal	638
2.	<b>Information Technology</b>	
A.	<b>Approve Policy IFBC District Cellular Devices</b>	<b>650</b>



3.	<b>Food Services</b>	
A.	<b>Award ECHS Interior &amp; Exterior Walk In Refrigeration bid to Associated Food Equipment &amp; Supplies for \$124,000. Federally funded with CNP.</b>	<b>653</b>
B.	f.y.i. April 2023 Average Daily Lunch and Breakfast Participation	654
C.	f.y.i. April 2023 Free and Reduced Percentages	655
H.	<b>16th Section Leases</b>	
1.	f.y.i. Past Due Leases	
2.	<b>Approve Oak Tree Removal at Lum Cumbest Park Due to Public Safety Concerns</b>	<b>656</b>
3.	<b>Approve MFC Application and Request for Reimbursable Cost of Treatment for Invasive Grass Species on 16th Section Land</b>	<b>657</b>
4.	<b>Award Hunting and Fishing Lease State Lease No. 19065 16-6S-6W to Eric Edwards</b>	<b>659</b>
5.	<b>Approve Re-Advertisement of State Lease Nos. 8161 &amp; 8162 16-6S-6W</b>	
6.	<b>Approve Appraisal Service Agreement with Myers and Company for 16th Section Land Appraisals</b>	<b>675</b>
I.	<b>Contracts and Agreements</b>	
1.	<b>Approve Facilities Usage Form-AEDC Dance Recital</b>	<b>677</b>
2.	<b>Approve Sylvia Darline Jones Resolution</b>	<b>679</b>
3.	<b>Approve Janet Stephens Resolution</b>	<b>680</b>
4.	<b>Approve ECLE Library Book Discards</b>	<b>681</b>
5.	<b>Approve VLES Robin Renault Resolution</b>	<b>687</b>
6.	<b>Approve VLES Resolution for Vikki Distefano</b>	<b>688</b>
7.	<b>Approve SMHS Houghton Mifflin Harcourt Proposal</b>	<b>689</b>
8.	<b>Approve Rita Buckley Resolution</b>	<b>693</b>
9.	<b>Approve Resolution for Monique Farrington</b>	<b>694</b>
10.	<b>Approve Resolution for Lisa Suarez</b>	<b>695</b>
11.	<b>Approve Resolution for Dina Holland</b>	<b>697</b>
12.	<b>Approve IXL Learning For St. Martin Middle School.</b>	<b>698</b>
13.	<b>Approve Renaissance Learning, Inc For St. Martin Middle School.</b>	<b>705</b>
14.	<b>Approve ECMS 8th Grade Social DJ Contract</b>	<b>712</b>
15.	<b>Approve Amy Talley Resolution</b>	<b>716</b>
J.	<b>Fundraisers and Donations</b>	
1.	<b>ECHS PTO Fundraiser Authorization Form-23/24 Spirit Shirt Sales</b>	<b>717</b>
2.	<b>Approve SMHS Fundraiser For HOSA Competitions.</b>	<b>718</b>
3.	<b>Donations</b>	
A.	<b>Approve ECHS Baseball Fundraiser Authorization-Your Cause Donation</b>	<b>720</b>
B.	<b>Approve ECHS PLTW Fundraiser Authorization Grant-Tammy Sampson</b>	
K.	<b>Travel Request</b>	
1.	<b>Approve Travel Request for IT Director to Attend METLA Board Meeting</b>	
2.	<b>Approve Travel Requests for 2023 NAEHCY Conference</b>	
3.	<b>Approve Travel Request for ITC to Attend METLA Board Meeting</b>	
4.	<b>Approve Revised Hotel Vendor for HOSA International Conf. Travel Request</b>	
5.	<b>Approve Child Nutrition Travel Request to Attend MSNA Leadership Seminar</b>	
6.	<b>Approve JCTC to Attend RCU Training</b>	

- 7. **Approve JCTC to Attend RCU Methods of Information Technology**
- L. **Approve Consent Agenda**
- M. **Executive Session**
  - 1. Student Discipline
  
  - 2. Legal/Personnel Matters

**JACKSON COUNTY BOARD OF EDUCATION MINUTES**

***Regular Session***

***Monday, April 20, 2023***

A Regular Session of the Board of Trustees of Jackson County School District was held Thursday, April 20, 2023, beginning at 5:00 PM at the District Office Board Room located at 4700 Colonel Vickrey Road, Vancleave, Mississippi.

Members Present:

<b>J. Keith Lee</b>	<b>Chairman</b>
<b>Amy Dobson</b>	<b>Vice Chairwomen</b>
<b>Jory Howell</b>	<b>Secretary</b>
<b>Glenn Dickerson</b>	<b>District 1</b>
<b>Dr. John Strycker</b>	<b>Superintendent</b>
<b>Jack Pickett, Esq.</b>	<b>Board Attorney</b>

**Amy A. Peterson District 5 was absent.**

Those present were: See attached sign in sheet.

Board Chairman Lee called the meeting to order at 5:10 p.m.

Board Member Howell gave the invocation. Board Member Dobson led the pledge.

**CONSENT AGENDA:** Motion by Board Member Dobson, Second by Board Member Howell to approve the consent agenda as presented, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Item	7	D-1	Award Bid to Wolfe, McDuff, & Oppie, P.A. for Professional Audit Services for a Three-Year Term Covering FY23-FY25 Audits
Item	7	D-2	Award Purchase and Installation of Intercom Systems to Winning Bidder Of Reverse Auction-Business Communications, Inc. (BCI) at a Total Cost Of \$1,136,977.53
Item	7	D-3	Approve Application for Voluntary Student Accident Insurance for 2023-2024 with Guarantee Trust Life Insurance Company and Authorize First Agency to Bind Coverage
Item	7	D-4	Approve Open Claim Docket
Item	7	D-5	Approve Prepaid Claim Docket
Item	7	D-6	Approve Asset Surplus
Item	7	D-9	Approve Open Claim Docket
Item	7	E-5	Approve April Personnel Changes
Item	7	F-2A	Approve Contract for Visually Impaired and Orientation and Mobility

Contractor

- Item 7 F-4A Approve CTE local Plan Update for Fiscal Year 2024
- Item 7 G-1B Approve Contract for Vancleave Lower Elementary Rubber Coating on Outdoor Classroom Facility-ESSER Funded
- Item 7 G-1C Approve Request to Advertise and Accept Sealed Bids for Waste Management Services for FY24-FY26
- Item 7 G-1E Approve SMNE and SMEE Roof Repair Bid Recommendations
- Item 7 G-1H Approve Request to Advertise St. Martin Football Restroom Renovations
- Item 7 G-1I Approve Sole Source Letter for Matching Grant Approved October 2022
- Item 7 G-3C Approve Meal Prices for the 2023-2024 School Year
- Item 7 G-3D Approve Resolution for Maria Nelson Retirement
- Item 7 G-3E Approve Resolution for School Lunch Hero Day 2023
- Item 7 I-1 Approve Down Payment for Barn Construction at ECHS
- Item 7 I-2 Approve Melissa Yates Resolution
- Item 7 I-3 Approve Shirley Guy Resolution
- Item 7 I-4 Approve Sunset Photography Contract
- Item 7 I-5 Approve Robert Scott's Resolution
- Item 7 I-6 Approve Elizabeth Eriksen's Resolution
- Item 7 I-7 Approve SMNE Motivational Speaker
- Item 7 I-8 Approve Scribbles Service Agreement Renewal
- Item 7 I-9 Approve Student Releases/Transfers
- Item 7 I-10 Approve ECMS Kids First Contract-ELA Student Tutorials
- Item 7 I-11 Approve Vancleave Schools Floor Restoration Request with Fred's Janitorial, LLC
- Item 7 I-12 Approve ECAC Picture Proposal-Jim Owen Studio
- Item 7 I-13 Approve ECAC Floor Restoration- Fred's Janitorial, LLC
- Item 7 J-1 Approve SMHS Fundraiser for Science Department
- Item 7 J-2 Approve SMUE Fundraiser for Robotics/Gifted
- Item 7 J-3 Approve SMUE Fundraiser for Robotics
- Item 7 J-4 Approve ECMS Band Popcorn Fundraiser
- Item 7 J-5 Approve ECMS Fundraiser Authorization Form-PLTW Chevron Grant
- Item 7 J-6 Approve Fundraiser for Educators Rising for National Competition
- Item 7 J-7 Approve SMHS HOSA Fundraiser
- Item 7 K-1 Approve Travel Request for JCTC to Attend Educators Rising National Conference
- Item 7 K-2 Approve Updated Travel Requests for 2023 ASCA Conference
- Item 7 K-3 Approve Travel Request for JCTC to Attend HOSA International Leadership Conference
- Item 7 K-4 Approve Changes to Travel for SMHS Teacher to Attend ISTE Conference
- Item 7 K-5 Approve Changes to Travel for ITC to Attend ISTE Conference
- Item 7 K-6 Approve Changes to Travel for VMS Teacher to Attend ISTE Conference
- Item 7 K-7 Approve Changes to Travel for VHS Teacher to Attend ISTE Conference
- Item 7 K-8 Approve Changes to Travel for ECMS Teacher to Attend ISTE Conference
- Item 7 K-9 Approve Changes to Travel for SMMS Teacher to Attend ISTE

- |        |      |  |
|--------|------|--|
|        |      | Conference   |
| Item 7 | K-10 | Approve Changes to Travel for ECHS Teacher to Attend ISTE Conference               |
| Item 7 | K-11 | Approve Travel Request for VLE to Attend MDE Recognition Ceremony                  |
| Item 7 | K-12 | Approve Travel Request for SMHS to Attend HOSA Conference                          |
| Item 7 | K-13 | Approve Travel Request for Board Member to Attend MSBA Training                    |
| Item 7 | K-14 | Approve Travel Request for Child Nutrition to Attend MSNA Leadership Seminar       |
| Item 7 | K-15 | Approve Travel Request for VHS to Attend Making Connections Conference             |
| Item 7 | K16  | Approve Emergency Travel Request for Curriculum to Attend LRP's National Institute |
| Item 7 | 17-A | Approve SMHS Travel Request for Senior Trip  |
| Item 7 | 17-B | Approve Travel Request for ECHS to Attend Robotics World Championship              |

**APPROVE AGENDA**, Motion was made by Board Member Dickerson and Seconded by Board Member Dobson, to approve agenda with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Motion Was Made to Add Item 7.E.6. Rescind 2023-2024 Certified Annual Recommendations (from March 2023 Agenda)**, Motion was made by Board Member Howell, and Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Motion Was Made to Add Item 7.E.7. Approve 2023-2024 Certified Annual Recommendations (from March 2023 Agenda)**, Motion was made by Board Member Howell, and Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Motion Was Made to Change Title on Item 7.E.5. Approve Personnel Changes and Summer Workers on Consent Agenda,** Motion was made by Board Member Dobson, and Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**BOARD MEETING MINUTES OF March 13, 2023,** Motion by Board Member Howell, Second by Board Member Dobson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Acknowledgements/Announcements –

f.y.i - Superintendent Update

f.y.i.-Planning Zoning Department Public Hearing

Public Comments

Discuss December Monthly Financial Reports {MS 37-9-18}

Discuss January Monthly Financial Reports {MS 37-9-18}

**Approve Recommendation of Base Proposal with No Options,** Motion by Board Member Dickerson, Seconded by Board Member Dobson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Present Policy GFBD Athletic Director Job Description

Present GGBB Athletic Director Supplement Scale

Present Policy Committee Recommendations

Present Policy GFBM Custodian Job Description

**Rescind 2023-2024 Certified Annual Recommendations (from March Board Meeting),**  
Motion by Board Member Dickerson, Seconded by Board Member Howell, with the following  
vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Approve 2023-2024 Certified Annual Recommendations (from March Board Meeting),**  
Motion by Board Member Dickerson, Seconded by Board Member Howell, with the following  
vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

f.y.i. School Improvement Reports for TSI and STSI Schools: ECM, SMU, SMM, SMH, VMS

f.y.i. Construction Update

**Approve St. Martin Football Stadium Restroom Bid Recommendation,** Motion by Board  
Member Dobson, Seconded by Board Member Howell, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Approve SMUE and SMEE HVAC Bid Recommendations- ESSER Funded,** Motion by  
Board Member Dobson, Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Approve Vancleave Attendance Center HVAC Bid Recommendations-ESSER Funded,** Motion by Board Member Howell, Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Present Changes to Policy IFBC District Cellular Devices

f.y.i. March 2023 Free and Reduced Percentages

f.y.i. March 2023 Average Daily Breakfast and Lunch Participation

**16<sup>th</sup> SECTION:**

f.y.i – 16<sup>th</sup> Section Past Due Leases

**Approve Mississippi Forestry Timber Sale Contract Extension Request,** Motion by Board Member Howell, Seconded by Board Member Dobson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Open bids for Hunting and Fishing Leases- State Lease Nos. 8161, 8162, and 19065

**Approve Appraisal Lease Amendment for Melissa Mallette,** Motion by Board Member Dobson, Seconded by Board Member Dickerson, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**Approve Consent Agenda,** Motion by Board Member Dickerson, Seconded by Board Member Howell, to approve consent agenda, with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye



Award bid to Wolfe, McDuff, & Oppie, P.A. for Professional Audit Services for a Three-Year Term Covering FY23-FY25 Audits  
Award Purchase and Installation of Intercom Systems to Winning Bidder of Reverse Auction – Business Communications, Inc. (BCI) at a Total Cost of \$1,136,977.53  
Approve Application for Voluntary Student Accident Insurance for 2023-2024 with Guarantee Trust Life Insurance Company and Authorize First Agency to Bind Coverage  
Approve Open Claim Docket  
Approve Prepaid Claim Docket  
Approve Asset Surplus  
Approve April Personnel Changes  
Approve Contract for Visually Impaired and Orientation and Mobility Contractor  
Approve CTE Local Plan Update for Fiscal year 2024  
Approve Contract for Vancleave Lower Elementary Rubber Coating on Outdoor Classroom Facility- ESSER Funded  
Approve Request to Advertise and Accept Sealed Bids for Waste management Services for FY24-FY26  
Approve SMNE and SMEE Roof Repair Bid Recommendations  
Approve Meal Prices for the 2023-2024 School Year  
Approve Resolution for Maria Nelson Retirement  
Approve Resolution for School Lunch Hero Day 2023  
Approve Down Payment for Barn Construction at ECHS  
Approve Melissa Yates Resolution  
Approve Shirley Guy Resolution  
Approve SMHS Sunset Photography Contract  
Approve Robert Scott's Resolution  
Approve Elizabeth Eriksen's Resolution  
Approve SMNE Motivational Speaker  
Approve Scribbles Service Agreement Renewal  
Approve Student Releases/Transfers  
Approve ECMS Kids First Contract- ELA Student Tutorials  
Approve Vancleave Schools Floor Restoration Request with Fred's Janitorial, LLC  
Approve ECAC Picture Proposal- Jim Owen Studio  
Approve ECAC Floor Restoration- Fred's Janitorial, LLC  
Approve SMHS Fundraiser for Science Department  
Approve SMUE Fundraiser for Robotics/Gifted  
Approve SMUE Fundraiser for Robotics  
Approve ECMS Band Popcorn Fundraiser  
Approve ECMS Fundraiser Authorization Form-PLTW Chevron Grant  
Approve Fundraiser for Educators Rising for National Competition  
Approve SMHS HOSA Fundraiser  
Approve Travel Request for JCTC to Attend Educators Rising National Conference  
Approve Updated Travel Requests for 2023 ASCA Conference  
Approve Travel Request for JCTC to Attend HOSA International Leadership Conference  
Approve Changes to Travel for SMHS Teacher to Attend ISTE Conference  
Approve Changes to Travel for ITC to Attend ISTE Conference  
Approve Changes to Travel for VMS Teacher to Attend ISTE Conference

Approve Changes to Travel for VHS Teacher to Attend ISTE Conference  
 Approve Changes to Travel for ECMS Teacher to Attend ISTE Conference  
 Approve Changes to Travel for SMMS Teacher to Attend ISTE Conference  
 Approve Changes to Travel for ECHS Teacher to Attend ISTE Conference  
 Approve Travel Request for VLE to Attend MDE Recognition Ceremony  
 Approve Travel Request for SMHS to Attend HOSA Conference  
 Approve Travel Request for Board Member to Attend MSBA Training  
 Approve Travel Request Child Nutrition to Attend MSNA Leadership Seminar  
 Approve Travel Request for VHS to Attend Making Connections Conference  
 Approve Emergency Travel Request for Curriculum to Attend LRP's National Institute  
 Approve SMHS Travel Request for Senior Trip  
 Approve Travel Request for ECHS to Attend Robotics World Championship

**CLOSED SESSION:** Motion by Board Member Dickerson, Second by Board Member Dobson to enter into closed session at 7:00p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**EXECUTIVE SESSION:** Motion by Board Member Dickerson, Second by Board Member Howell to come out of closed session and go into Executive Session at 7:24 p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Student Discipline

**STUDENT DISCIPLINE CASE 17:22-23:** Motion by Board Member Dickerson, Seconded by Board Member Dobson to approve recommendation of administration, with the following vote taken.

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

**STUDENT DISCIPLINE CASE 18:22-23:** Motion by Board Member Howell, Seconded by Board Member Dickerson to approve recommendation of administration, with the following vote taken.

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Legal/Personnel Matters

**EXECUTIVE SESSION:** Motion by Board Member Dickerson, Second by Board Member Dobson, to come out of Executive Session at 9:04 p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

There being no further business to come before the Board at this time, a motion was made by Board Member Howell, Seconded by Board Member Dickerson to adjourn at 9:05 p.m. with the following vote taken:

Board Member Lee	Aye
Board Member Dobson	Aye
Board Member Howell	Aye
Board Member Dickerson	Aye
Board Member Peterson	Absent

Meeting adjourned 9:05 p.m.

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J. Keith Lee, Chairman

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Attested by Jory Howell, Board Secretary

## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Blaire Parker	ECHS	Student	DECA District Competition 1 <sup>st</sup> Place Accounting
	Mary Claire Holmes	VHS	Student	DECA District Competition 1 <sup>st</sup> Place Apparel and Accessories
	Molly Grimes	VHS	Student	DECA District Competition 1 <sup>st</sup> Place Human Resources
	Jameson Brown & Nathan Koehn	VHS	Student	DECA District Competition 1 <sup>st</sup> Place Financial Services
	Sarah Donnelly	VHS	Student	DECA District Competition 1 <sup>st</sup> Place Personal Finance
	Ashley Stone	VHS	Student	DECA District Competition 1 <sup>st</sup> Place Principles of Finance
	Jake Small	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Automotive Marketing
	Tanner Cain	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Business Finance
	Karlee Conway & Elle Graham	SMHS	Student	DECA District Competition 2 <sup>nd</sup> Place Business Law
	Jillian Page	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Business Services
	Sember Dunnaway & McKanize Fielder	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Buying and Merchandising
	Kate Kell & Vivian Delaughter	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Entrepreneurship
	Jamie Lynn Sherman	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Hotel and Lodging
	Jacob Bell	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Human Resources
Ann Do & Danielle Ratliff	SMHS	Student	DECA District Competition 2 <sup>nd</sup> Place Hospitality	

**\*\* Any student who is submitted to be acknowledged MUST have parent permission FIRST! Before you submit their name, you must check the Consent and Waiver form for permission<sup>14</sup> for his/her name or picture to be published. \*\***

## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Sasha Jones	SMHS	Student	DECA District Competition 2 <sup>nd</sup> Place Marketing Communications
	Lainey Margherio & Audrey Robinson	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Marketing Management
	Mia Santiago- Hernandez	SMHS	Student	DECA District Competition 2 <sup>nd</sup> Place Personal Finance
	Savannah Jackson	SMHS	Student	DECA District Competition 2 <sup>nd</sup> Place Principles of Hospitality
	Rachel Prince	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Quick Serve Restaurant
	Taryn Martin	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Restaurant and Food
	Ethan Wicks	ECHS	Student	DECA District Competition 2 <sup>nd</sup> Place Retail Merchandising
	Cheyenne Hampton	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Sports and Entertainment
	Christian Phillips & Martin Shaw	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Sports and Entertainment
	Briana Adams & Warren Haden	VHS	Student	DECA District Competition 2 <sup>nd</sup> Place Travel and Tourism
	Brianna Payton	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Apparel and Accessories
	Melody Ragno	SMHS	Student	DECA District Competition 3 <sup>rd</sup> Place Entrepreneurship
	Harlie Lott & Bernadette Schroeder	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Financial Services
	Austin Suarez	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Hotel and Lodging

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
Ashten Ely	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Marketing Communications
Destiny Day	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Principals of Business Management
David (Junior) Harris	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Principles of Marketing
Mackenzie Clancy	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Restaurant and Food
Ava Buckley	ECHS	Student	DECA District Competition 3 <sup>rd</sup> Place Retail Merchandising
Emily Butler	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Sports and Entertainment
Bree Brown & Jada Guirola	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Travel and Tourism
Tanner Willis	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Automotive Marketing
Annaliese Broadus	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Business Services
Jaidyn Byrd	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Food Marketing
Brooklyn Creasy	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Principles of Finance
Robbin Wells	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Quick Serve Restaurant
Talon Swetman	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Food Marketing
Hunter Parker & Robert Tinson	VHS	Student	DECA District Competition 3 <sup>rd</sup> Place Sports and Entertainment

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Jake Small, Tanner Cain & Blair Parker	VHS/EC	Students	DECA State Competition 1 <sup>st</sup> Place Buying and Merchandising
	Sarah Donnelly	VHS	Student	DECA State Competition 1 <sup>st</sup> Place Personal Financial Literacy
	Melody Ragno	SMHS	Student	DECA State Competition 1 <sup>st</sup> Place Entrepreneurship
	Karlee Conway, Elle Graham & Savannah Jackson	SMHS	Student	DECA State Competition 1 <sup>st</sup> Place Hospitality and Tourism
	Molly Grimes, Ashten Ely & Kate Kell	VHS	Student	DECA State Competition 2 <sup>nd</sup> Place Franchise Business
	Mary Claire Holmes	VHS	Student	DECA State Competition 2 <sup>nd</sup> Place Apparel and Accessories
	Cheyenne Hampton & Brianna Payton	VHS	Student	DECA State Competition 2 <sup>nd</sup> Place International Business
	Rachel Prince	VHS	Student	DECA State Competition 2 <sup>nd</sup> Place Quick Serve Restaurant
	Taryn Martin	VHS	Student	DECA State Competition 2 <sup>nd</sup> Place Restaurant and Food
	Mary Claire Holmes, Melody Ragno & Sasha Jones	VHS/SM	Student	DECA State Competition 2 <sup>nd</sup> Place Sports and Entertainment
	Jaime Lynn Sherman	VHS	Student	DECA State Competition 3 <sup>rd</sup> Place Hotel and Lodging
	Jameson Brown & Nathan Koehn	VHS	Student	DECA State Competition 4 <sup>th</sup> Place Financial Services
	Ashley Stone	VHS	Student	DECA State Competition 4 <sup>th</sup> Place Principles of Finance
Savannah Jackson	SMHS	Student	DECA State Competition 4 <sup>th</sup> Place Principles of Hospitality and Tourism	

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
	Tanner Cain	VHS	Student	DECA State Competition 5 <sup>th</sup> Place Business Finance
	Karlee Conway & Elle Graham	SMHS	Student	DECA State Competition 5 <sup>th</sup> Place Business Law and Ethics
	Ava Buckley	ECHS	Student	DECA State Competition 5 <sup>th</sup> Retail Merchandising
	Briana Payton	VHS	Student	DECA State Competition 6 <sup>th</sup> Place Apparel and Accessories
	Jillian Page	VHS	Student	DECA State Competition 6 <sup>th</sup> Place Business Services

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Hope Waltman	VHS	Student	EdRising MS State Conference 1 <sup>st</sup> Place Job Interview
	Susie Williams	VHS	Student	EdRising MS State Conference 3 <sup>rd</sup> Place Public Speaking (Teacher Shortage)
	Kamryn Stevenson	VHS	Student	EdRising MS State Conference 3 <sup>rd</sup> Place Creative Lecture (Ted Talk)
	Kierston Keen	VHS	Student	Ed Rising MS State Conference 4 <sup>th</sup> Place Lesson Planning & Delivery – CTE
	Leslie Wilkinson	VHS	Student	EdRising MS State Conference 5 <sup>th</sup> Place Lesson Planning & Deliveries - Humanities

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Grant Hawes	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Anna Claire Hughey	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Mary Billings	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Josie Billings	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Maddie Krebs	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Cale Hollinghead	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
	Braelyn Everett	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Opening and Closing Ceremonies
2.	Lainey Cochran	ECHS	Student	National FFA Convention 1 <sup>st</sup> Place Overall Prepared Public Speaking

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Taylor Long	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure
	Brody Long	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure
	Gracie Parker	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure
	Olivia Greenough	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure
	Emma Lundy	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure
	Lainey Cochran	ECHS	Student	FFA Federation State Contest 1 <sup>st</sup> Place Parliamentary Procedure

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Natalie Harvey	ECHS	Student	HOSA Regionals 1 <sup>st</sup> Place Prepared Speaking
	Caty Strickland	ECHS	Student	HOSA Regionals 3 <sup>rd</sup> Place Medical Terminology
	Madelyn Carter	ECHS	Student	HOSA Regionals 3 <sup>rd</sup> Place Medical Law & Ethics
	JT Trantham	ECHS	Student	HOSA Regionals 3 <sup>rd</sup> Place Pathophysiology
	Bailen Sasser	ECHS	Student	HOSA Regionals 6 <sup>th</sup> Place Pathophysiology
	Brianna Cox	ECHS	Student	HOSA Regionals 6 <sup>th</sup> Prepared Speaking
	Olivia Greenough & Gracie Parker	ECHS	Students	HOSA Regionals 6 <sup>th</sup> Health Career Display
	Addie Grace Webb	ECHS	Student	HOSA Regionals 8 <sup>th</sup> Medical Spelling
	Colton (CJ) Peterson	VHS	Student	HOSA Regionals 1 <sup>st</sup> Place Veterinarian Science
	Addi Thomas	VHS	Student	HOSA Regionals 7 <sup>th</sup> Place Health Career Photography
	Reece Ann Helton	VHS	Student	HOSA Regionals 7 <sup>th</sup> Place Medical Spelling
	Andy Pham & Ricky Nguyen	SMHS	Student	HOSA Regionals 2 <sup>nd</sup> Place Team CPR/First Aid
	Cindy Pham	SMHS	Student	HOSA Regionals 2 <sup>nd</sup> Place Medical Terminology
	Indiana Incer	SMHS	Student	HOSA Regionals 3 <sup>rd</sup> Behavior Health
	Alexis Williams & Sam Elliot	SMHS	Students	HOSA Regionals 3 <sup>rd</sup> Forensic Science

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Savanna Austin, Gracie Flurry, Mila Sipriano, McKenna Dycus	VHS	Student	HOSA State 1 <sup>st</sup> Place Public Service Announcement
	Angie Caillouet	VHS	Student	HOSA State 1 <sup>st</sup> Place Healthy Life Style
	Aubrey Brooks	VHS	Student	HOSA State 2 <sup>nd</sup> Place Healthy Lifestyle
	Reece Ann Helton	VHS	Student	HOSA State 4 <sup>th</sup> Place Medical Spelling
	C.J. Peterson	VHS	Student	HOSA State 4 <sup>th</sup> Place Veterinary Science
	Andy Pham & Ricky Nguyen	SMHS	Student	HOSA State 1st Place Team CPR/First Aid
	Alexis Williams & Sam Elliot	SMHS	Students	HOSA State 1st Forensic Science
	Cindy Phan	SMHS	Student	HOSA State 3 <sup>rd</sup> Place Medical Terminology

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Jake Parker	VHS	Student	SkillsUSA Regionals 1 <sup>st</sup> Place Automotive
	Ethan Redditt	VHS	Student	SkillsUSA Regionals 1 <sup>st</sup> Place Job Interview
	Olen Stewart	ECHS	Student	SkillsUSA Regionals 2 <sup>nd</sup> Place Related Technical Math
	Macy Hall	SMHS	Student	SkillsUSA Regionals 2 <sup>nd</sup> Place Job Demo Open
	Micah Polichnia	SMHS	Student	SkillsUSA Regionals 2 <sup>nd</sup> Place Prepared Speech
	Michael Crow	VHS	Student	SkillsUSA Regionals 3 <sup>rd</sup> Place Electrical Wiring
	Ethan Senseney	VHS	Student	SkillsUSA Regionals 3 <sup>rd</sup> Place Welding
2.				

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Walker Lyons Laney Yarbrough Kylee Griffin	VHS	Student	SkillsUSA State 1 <sup>st</sup> Place Chapter Display
	Eli Rouse	VHS	Student	SkillsUSA State 2 <sup>nd</sup> Place Action Skills
	Jaden Bilbo	VHS	Student	SkillsUSA State 2 <sup>nd</sup> Place Marine Service Technology
	Kaden Bilbo	VHS	Student	SkillsUSA State 2 <sup>nd</sup> Plumbing
	Micah Polichnia	SMHS	Student	SkillsUSA State 2 <sup>nd</sup> Place Prepared Speech
	Jake Parker	VHS	Student	SkillsUSA State 3 <sup>rd</sup> Place Automotive Service Technology
	Michael Crow	VHS	Student	SkillsUSA State 3 <sup>rd</sup> Place Electrical
	Olen Stewart	VHS	Student	SkillsUSA State 3 <sup>rd</sup> Place Related Technical Math

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Valerie Martino, Principal

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Landyn Mendoza	SMUE	4 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>FIRST PLACE</b>
	Aubrey Cox	SMUE	4 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>THIRD PLACE</b>
	Baron Frioux	SMUE	4 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>FIRST PLACE</b>
	Hernan Negron-Santiago	SMUE	5 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>SECOND PLACE</b>
	Nadia Anderson	SMUE	5 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>SECOND PLACE</b>
	Emery Castillo	SMUE	5 <sup>th</sup> Grade Student	Celebrate the Gulf Student Art Contest Winner – <b>THIRD PLACE</b>
2.				
3.				
4.				

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## School Board Recognition

Board Meeting Date: May 8, 2023

Submitted by: \_\_\_\_\_

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Nakayla Scott Hailey Green Cindy Le Kenzie Robinson Hayden Mariakis	SMHS	students	State Finalists for Powerlifting
	Josh Lancaster	SMHS	coach	
2.	Stephen Jordan Michael Gentry Sebastian Litke Ashton Neeley TalisaAustin	SMHS	STUDENTS	MS STATE DRONE CHAMPIONS
	Dr. Richard Humphreys	SMHS	COACH	
3	Julian Jackson Paige Baronich, Hunter Coggin Mia Remillard	SMHS	STUDENTS	1 district champ, 4 qualified for state
	Richard Fosnacht	SMHS	COACH	GROWING OUR TENNIS PROGRAM, QUALIFIED FOR STATE

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## School Board Recognition

4.	HANNAH WEGNER	SMHS	TEACHER	<i>Selected as one of the feature artists to exhibit work at the prestigious 2023 Mississippi Invitational</i>

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Dustin Gavins	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Debating Technological Issues
	Stephen Jordan	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Debating Technological Issues
	Lee Lirette	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Systems of Control
	Eddie Johns	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Systems of Control
	Stephen Jordan	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Systems of Control
	Nolan Brechtel	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Technology
	Drew Parker	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Technology
	Dustin Gavins	SMHS	Student	TSA State Conference 2 <sup>nd</sup> Place Technology
	Jordan Thomas	SMHS	Student	TSA State Conference 3 <sup>rd</sup> Place CAD Engineering
	Talisa Austin	SMHS	Student	TSA State Conference 4 <sup>th</sup> Place CAD

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Lee Lirette	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Manufacturing Prototype
	Jordan Thomas	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Coding
	Nolan Brechtel	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Coding
	Nolan Brechtel	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Cyber Security
	Ashley Stewart	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Fashion Design
	Madison Ibarra	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Fashion Design
	Dustin Gavins	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Fashion Design
	Rubyann Hill	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Fashion Design
	Dustin Gavins	SMHS	Student	TSA State Conference 2nd Place Prepared Presentation
	Jordan Thomas	SMHS	Student	TSA State Conference 2nd Place Flight Endurance

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## School Board Recognition

Board Meeting Date  
Submitted by

May 8, 2023  
Dr. JJ Morgan

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Austin Bradley	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team Sergeant at Arms
	Ashley Stewart	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team Reporter
	Lee Lirette	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team Secretary
	Dustin Gavins	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team President
	Madison Ibarra	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team Treasurer
	Talisa Austin	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Chapter Team Vice President
	Drew Parker	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Drone Competition
	Nolan Brechtel	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Drone Competition
	Sebastian Litke	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Drone Competition
	Jordan Thomas	SMHS	Student	TSA State Conference 1 <sup>st</sup> Place Drone Competition

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## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Dean Lepoma/Vancleave Attendance Center

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	VHS Choir	Vancleave	Nick Lambes	All Superior on stage performance Excellent on sight reading
				At the MHSAA State Performance Assessment(names attached)
2.	Boys Powerlifting	Vancleave	Joshua Trussell	Tommy Olivier-1 <sup>st</sup> in weight class State competition
				Hunter Waltman- 3 <sup>rd</sup> in weight class- State competition
				Alex Sanders- 3 <sup>rd</sup> in weight class- State Competition
3.	Girls Powerlifting	Vancleave	Warren West Casey Gilbert	(List of athletes attached)
4.				

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# VHS Choir Recognition

Jason Emerson  
Cheyenne Hampton  
Nevaeh Jackson  
Olivia Joffrion  
Jeremiah Knight  
Sarah Koehn  
Diego Magana  
Jakob Massengill  
Emily McVicker  
Victoria Meyer  
Teressa Nelson  
AnnaGrace Pace  
Camryn Phillips  
Bailey Pippin  
Evan Poague  
Danielle Wheeler  
Kaylah Will

## VHS Girls Powerlifting

Senior Shay Hoak.....South State Champion, 3rd in the State  
Freshman Audrey Baran.....South State Runner Up, 3rd in the State  
Freshman Lorelei Swinford...South State Runner Up, 3rd in the State  
Freshman Eden Coursey...South State Runner Up  
Senior Morgan Goff....3rd place South State  
Freshman Alexa Wilson...South State Runner Up  
Junior London Glass....3rd place South State  
Junior Ashten Ely....South State Runner Up  
Junior Sarah Donnelly...3rd place South State



## School Board Recognition

Board Meeting Date May 8, 2023

Submitted by Raina Holmes

	Name (Person/Team)	School	Position (student, teacher, coach, etc.)	Reason for Acknowledgement
1.	Dallie Vice	VHS	Mock Trial	
	Mariusz Jackson			
	Annie Vickrey			
	Johnny Keen Miranda Lock Braxton Seymour Memphis Keebler Hollis Thompson Hunter Lizana Alayna Tillman Aiden Waltman			Congrats to the VHS Mock Trial team for placing 5th in the state! Dallie Vice placed fourth in the state for Most Effective Attorney, Braxton Seymour and Memphis Keebler placed 4 in the state for Most Effective Witness. Mariusz Jackson was awarded two Most Effective Attorney Awards, and Hunter Lizana received one Most Effective Witness Award.
2.				
3.				

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	A	B	C	D	Q	T	AZ	BA	BB
1	<b>AmRisc Application / Schedule of Values - General Property</b>								
2	Jackson County School District; Outdoor Property								
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
	* Bldg No						MWUA rate (per \$100)		
14		Location Name	*Street Name	*City	MWUA Limits	*Occupancy		Total MWUA Premium	
19	5	East Central High School	217 Slider Road	Hurley	\$50,000	Scoreboard	7.56	\$3,780	
24	10	East Central High School	217 Slider Road	Hurley	\$75,000	4-lights	9.94	\$7,455	
28	14	East Central High School	217 Slider Road	Hurley	\$180,000	12-lights	9.94	\$17,892	
45	31	East Central Lower Ele	5621 Hwy 614	Hurley	\$37,500	Playgrounds-2	1.53	\$574	
77	67	St. Martin East Elem.	7508 Rose Farm Road	Ocean Springs	\$56,250	Playground, Fence	1.53	\$861	
91	81	St. Martin Middle School	10800 Yellowjacket Blvd	Ocean Springs	\$218,000	Football lights (4)	9.94	\$21,669	
97	86	St. Martin Middle School	10800 Yellowjacket Blvd	Ocean Springs	\$12,000	Scoreboard	7.56	\$907	
117	108	St Martin North Elementary	11000 Yellow Jacket St	Biloxi	\$75,000	Playground,fences	1.53	\$1,148	
125	115	Vancleave High School	12424 Hwy 57	Vancleave	\$17,000	Chain link fence	1.41	\$240	
126	116	Vancleave High School	12424 Hwy 57	Vancleave	\$10,500	Wood Fence	13.1	\$1,376	
129	119	Vancleave High School	12424 Hwy 57	Vancleave	\$17,000	Chain link fence	1.41	\$240	
130	120	Vancleave High School	12424 Hwy 57	Vancleave	\$12,000	Wood Fence	13.1	\$1,572	
133	123	Vancleave High School	12424 Hwy 57	Vancleave	\$15,000	Scoreboard	7.56	\$1,134	
134	124	Vancleave High School	12424 Hwy 57	Vancleave	\$15,000	Scoreboard	7.56	\$1,134	
138	128	Vancleave High School	12424 Hwy 57	Vancleave	\$40,000	Sewage Lag Fence	1.41	\$564	
139	129	Vancleave High School	12424 Hwy 57	Vancleave	\$391,397	4 Lights	9.49	\$37,144	
144	134	Vancleave High School	12424 Hwy 57	Vancleave	\$90,000	Girls Sftball lighs-6	9.49	\$8,541	
160	152	Vancleave Lower Elementary	12602 Hwy 57	Vancleave	\$18,750	Playground	1.53	\$287	
168	161	Vancleave Upper Elementary	13901 Hwy 57	Vancleave	\$18,000	Chain Lk fence-4FT	1.41	\$254	
169	162	Vancleave Upper Elementary	13901 Hwy 57	Vancleave	\$22,500	Ch Link fence-5 Ft	1.41	\$317	
170	163	Vancleave Upper Elementary	13901 Hwy 57	Vancleave	\$48,000	Football Lights - 4	9.94	\$4,771	
172	165	Vancleave Upper Elementary	13901 Hwy 57	Vancleave	\$56,250	Playground (3)	1.53	\$861	
215								\$200 MWUA Fee	
216					<b>\$1,475,147</b>			<b>\$112,919</b>	
217									
218									
219									



4004 Belt Line Road, Suite 205

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E-mail: [richard.mattoni@sedgwick.com](mailto:richard.mattoni@sedgwick.com)

April 25, 2023

Jackson County School District  
Attn: Mr. Ryan Earley

via email: [ryan.earley@icsd.ms](mailto:ryan.earley@icsd.ms)

Insured	: Jackson County School District
Policy Number	: <b>PLEASE SEE ATTACHED SCHEDULE</b>
Policy Period	: May 1, 2020 – May 1, 2021
Date of Loss	: October 28, 2020
Location of Loss	: Multiple Locations – Jackson County MS
Type of Loss	: CAT 2074 – Hurricane Zeta
AmRisc Claim Number	: 4178494
Westchester Claim Number	: KY20K2918597
Our Reference Number	: JAC20-100690

Dear Mr. Earley,

On October 28, 2020, Hurricane Zeta impacted a large part of Mississippi and Louisiana. As the storm traveled throughout the area, it impacted three of the attendance centers associated with the Jackson County School District: East Central, St. Martin, and Vancleave. All attendance centers sustained varying forms of damages throughout which included roofing, exterior envelope, interior water damages, lighting, playground equipment, and fencing. Sedgwick are the loss adjusters retained by both Lloyds of London and Westchester Surplus Lines Insurance Company to adjust the loss on their behalf.

At this time, all repairs have been completed. We have conducted a detailed review of all documentation submitted, and have found \$1,033,128.21 to be loss related. We have calculated the 2% per building deductible to total \$385,168.86 to equal a net settlement totaling \$647,959.35. If you will recall, a previous payment had been issued in June of 2021 totaling \$342,533.75. We have presented the current net settlement totaling \$305,425.59 to insurers. The settlement is based upon the following statement of loss summary:

Campus	Undisputed Gross Loss Measure	RC Applied Deductible	Undisputed Net Loss Measure
East Central	\$564,356.30	\$214,824.29	\$349,532.02
St. Martin	\$245,840.45	\$100,812.79	\$145,027.66
Vancleave	\$219,258.95	\$65,859.27	\$153,399.68
Various Locations	\$3,672.51	\$3,672.51	\$0.00
Less Previous Payment			(\$342,533.76)
<b>Total</b>	<b>\$1,033,128.21</b>	<b>\$385,168.86</b>	<b>\$305,425.59</b>

I am pleased to inform you that the insurers have agreed to our final settlement recommendation. Following is each carrier's respective share of the settlement:

<b>Carrier</b>	<b>Market Share</b>	<b>Settlement Share</b>
Lloyds	60.00%	\$183,255.36
Westchester	40.00%	\$122,170.24
<b>Total</b>	<b>100.00%</b>	<b>\$305,425.59</b>

We have attached Proofs of Losses for the above recommended amounts. Please have the Proofs signed, notarized and returned to me. Please add additional payees in the Title and Interest section of the report as needed. Please list any changes of interest in the appropriate section of the report as well. When returned, please indicate exactly how the payees should be listed on the check, as well as exact mailing addresses.

Should you have any questions with regard to this letter, please feel free to contact me.

Sincerely,  
**Sedgwick, Inc.**

Richie Mattoni, AIC  
National General Adjuster

Copy via email:

Todd Dalton  
Senior Vice President  
BXS Insurance  
[Todd.dalton@bxsi.com](mailto:Todd.dalton@bxsi.com)

POLICY NO.

AMR-37390-06

AMOUNT OF POLICY AT TIME OF LOSS

\$60,000,000 of \$100,000,000

DATE ISSUED

May 1, 2020

DATE EXPIRES

May 1, 2021

**SWORN STATEMENT**

**IN**

**PROOF OF LOSS**

Final

CLAIM NO.

SDA - 4178494 Sedgwick – JAC20-100690

NAME OF AGENCY

BXSI

AGENCY CITY, STATE

Pascagoula, MS

To: Certain Underwriters subscribing to Lloyds of London policy AMR-37390-06

At time of loss, by the above indicated policy of insurance you insured:

**Jackson County School District**

NAME OF INSURED PROPERTY

**Multiple Locations – Jackson County, MS**

CITY, STATE

against loss by All Risk to the property described according to the terms and conditions of said and of all forms, endorsements, and assignments attached thereto.

**TIME AND ORIGIN** A Hurricane Zeta loss occurred about the hour of \_\_\_\_\_ on October 28, 2020, the cause and origin of the said

**OCCUPANCY** The building described, or containing the property described, was occupied at the time of the loss as follows, and for no other purpose whatever:  
Schools and affiliated buildings

**TITLE AND INTEREST** At the time of the loss, the interest of your insured in the property described therein was Owner. No other person or persons had any interest therein or encumbrance thereon, except: None

**CHANGES** Since the said policy was issued, there has been no assignment thereof, or change of interest, use, occupancy, possession, location or exposure of the property described, except:  
None

**TOTAL INSURANCE** The TOTAL AMOUNT OF INSURANCE, upon the property described by this policy at the time of the loss was \$60,000,000 of \$100,000,000 as more particularly specified in the apportionment attached, besides which there was no policy or other contract of insurance, written or oral, valid or invalid.

**LOSS** The **ENTIRE LOSS AND DAMAGE** is: **\$1,033,128.21**

**LOSS** The **LOSS CURRENTLY CALCULATED** is: **\$1,033,128.21**

**DEDUCTIBLE** The **CALCULATED 3% DEDUCTIBLE** applied under the above numbered policy is: **\$385,168.86**

The **PREVIOUS PAYMENTS** made total: **\$342,533.76**

**AMOUNT CLAIMED** The **AMOUNT CLAIMED** for Lloyds 60% portion of the settlement under the above numbered policy is: **\$183,255.36**

**STATEMENTS OF INSURED** The said loss did not originate by any act, design or procurement on the part of your insured, or this affiant; nothing has been done by or with the privity or consent of your insured or this affiant, to violate the conditions of the policy, or render it void; no articles are mentioned herein or in annexed schedules but such as were destroyed or damaged at the time of said loss; property saved has in any manner been concealed, and no attempt to deceive the said company, as to the extent of said loss, has in any manner been made. Any other information that may be required will be furnished and considered a part of this proof.

**The furnishing of this blank or the preparation of proofs by a representative of the above insurance company is not a waiver of any of its rights.**

**STATE OF:** \_\_\_\_\_ **BY:** \_\_\_\_\_

**COUNTY OF:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

**SUBSCRIBED AND SWORN BEFORE ME THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_

POLICY NO.

D37396291 009

AMOUNT OF POLICY AT TIME OF LOSS

\$10,000,000 of \$25,000,000

DATE ISSUED

December 15, 2019

DATE EXPIRES

December 15, 2020

**SWORN STATEMENT**

**IN**

**PROOF OF LOSS**

Final

CLAIM NO.

Chubb – KY20K2918597 VRS – DAL20-507690

NAME OF AGENCY

BXSI

AGENCY CITY, STATE

Pascagoula, MS

To: **Westchester Surplus Lines Insurance Company**

At time of loss, by the above indicated policy of insurance you insured:

**Jackson County School District**

NAME OF INSURED PROPERTY

**Multiple Locations – Jackson County, MS**

CITY, STATE

against loss by All Risk to the property described according to the terms and conditions of said and of all forms, endorsements, and assignments attached thereto.

**TIME AND ORIGIN**

A Hurricane Zeta loss occurred about the hour of \_\_\_\_\_ on October 28, 2020, the cause and origin of the said

**OCCUPANCY**

The building described, or containing the property described, was occupied at the time of the loss as follows, and for no other purpose whatever:  
Schools and affiliated buildings.

**TITLE AND INTEREST**

At the time of the loss, the interest of your insured in the property described therein was Owner. No other person or persons had any interest therein or encumbrance thereon, except: None

**CHANGES**

Since the said policy was issued, there has been no assignment thereof, or change of interest, use, occupancy, possession, location or exposure of the property described, except:  
None

**TOTAL INSURANCE**

The TOTAL AMOUNT OF INSURANCE, upon the property described by this policy at the time of the loss was \$10,000,000 of \$25,000,000 as more particularly specified in the apportionment attached, besides which there was no policy or other contract of insurance, written or oral, valid or invalid.

**LOSS**

The **ENTIRE LOSS AND DAMAGE** is: **\$1,033,128.21**

**LOSS**

The **LOSS CURRENTLY CALCULATED** is: **\$1,033,128.21**

**DEDUCTIBLE**

The **CALCULATED 3% DEDUCTIBLE** applied under the above numbered policy is: **\$385,168.86**

The **PREVIOUS PAYMENTS** made total: **\$342,533.76**

**AMOUNT CLAIMED**

The **AMOUNT CLAIMED** for Chubb's 40% share of the above numbered policy is: **\$122,170.24**

**STATEMENTS OF INSURED**

The said loss did not originate by any act, design or procurement on the part of your insured, or this affiant; nothing has been done by or with the privity or consent of your insured or this affiant, to violate the conditions of the policy, or render it void; no articles are mentioned herein or in annexed schedules but such as were destroyed or damaged at the time of said loss; property saved has in any manner been concealed, and no attempt to deceive the said company, as to the extent of said loss, has in any manner been made. Any other information that may be required will be furnished and considered a part of this proof.

**The furnishing of this blank or the preparation of proofs by a representative of the above insurance company is not a waiver of any of its rights.**

STATE OF: \_\_\_\_\_ BY: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_ TITLE: \_\_\_\_\_

SUBSCRIBED AND SWORN BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

## APPLICATION TO PURCHASE VEHICLES OTHER THAN SCHOOL BUSES

Name of School District	School Board Approval Date:	Method of Payment Cash <input type="checkbox"/> or Loan* <input type="checkbox"/>
*If a loan, under what authority or how will the district repay the loan?		
<b>VEHICLE INFORMATION</b>		
Year/Make/Model	Pupil Transportation Service Vehicle <input type="checkbox"/>	
	General Maintenance Service Vehicle <input type="checkbox"/>	
Number to be Purchased	Diesel <input type="checkbox"/>	Faculty, Staff, Administrative Travel <input type="checkbox"/>
	Gasoline <input type="checkbox"/>	Driver Education <input type="checkbox"/>
	Electric <input type="checkbox"/>	Other <input type="checkbox"/>
NEW <input type="checkbox"/> USED <input type="checkbox"/>		<b>TOTAL COST PER VEHICLE: \$</b>
<p><b>Only vehicles with identical descriptions shall be submitted on the same form. It is the sole responsibility of the local school board to comply with all general purchase laws. In addition, the Mississippi Department of Education shall not approve the purchase of vehicles other than school buses to be used for the transportation of students to and from school or related events.</b></p>		
<b>School District Completes This Section</b>		
As Superintendent of this school district, I certify that the purchase of this vehicle complies with current general purchase laws and that this vehicle shall be properly identified as required by Miss Code Ann. § 25-1-87 and shall not be used for the transportation of students to and from school or related events.		
Superintendent's Signature and Date	Superintendent's Name (print)	
<b>Mississippi Department of Education Completes This Section</b>		
Based on the information contained within this application, the local school board is authorized to order, to take delivery of, and pay for the vehicle(s) listed above.		
Pupil Transportation Administrator Signature and Date:		





Jennifer Cox <jcj824@jcsd.ms>

**Official Quote**

Wed, Apr 26, 2023 at 10:33 AM

Jennifer Cox <jcj824@jcsd.ms>  
To: Danny Boleware <narydawg23@yahoo.com>

Good Morning Danny,  
I am attaching the official quote paperwork that our business requires.  
Per their guidelines I am requesting a quote for the following;  
Please make sure your quote includes each of the items listed below.  
2020 F350 DRW 4x4 crew chas XL 179" WB Chassis Cab 6.7L Power Stroke V8 Diesel 10- Speed Automatic- Current mileage must be in range of 55,000 to 70,000.  
Color may vary, interior color may vary-  
Please note delivery options can be added but should be noted as optional-

I am attaching 3 forms that must be completed and returned to me- along with a copy of your w-9. Please call me if you have any questions or concerns.

Thank you so much.

-  
**Sincerely,**

*Jennifer Cox*

Bookkeeper/Payroll

**Jackson County School District  
Central Office - Operations & Support  
4700 Colonel Vickery Rd.  
Vanceleave, MS 39565**

**Phone:** 228-283-3000 Ext 1115

**Email:** [jcj824@jcsd.ms](mailto:jcj824@jcsd.ms)

***Withstand him; be firm in faith!***  
***WALK BY FAITH- BE A VOICE; NOT AN ECHO!***

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**Quote forms.pdf**  
583K





# JACKSON COUNTY SCHOOL DISTRICT

## Quote Request Form

The Jackson County School District is soliciting quotes for the items identified below. The award shall be offered to the vendor providing the lowest and best quote in accordance with Miss. Code Ann. § 31-7-13(b).

**Vendors shall complete the following information:**

Vendor/Company Name: Woolwine Ford Lincoln

Vendor/Company Contact Name: \_\_\_\_\_

Address: 3080 Highway 49 South, Drawer 1509

City: Collins State: MS Zip: 39428

Phone: (601) 765-4461 Extension: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Quote Number (optional): \_\_\_\_\_

Item	Quantity	Specifications	Unit Cost	Total Cost
F-350	1	XL F-350 crew cab See addtl documents		59,394.00
Est. Shipping		NOT TO EXCEED		
Total Cost				

Delivery of Product shall take place not later than: Arrangement to be made by Operations + Support

Please submit quotes by 3:00 p.m. 5/1/2023 and email to jcj824@jcsd.ms

Location of Delivery

School Name/Location: \_\_\_\_\_  
ATTN: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Additional Requirements/Instructions:

- Delivery must take place between the times of \_\_\_\_\_ and \_\_\_\_\_.
- Call \_\_\_\_\_ hour(s) prior to delivery.

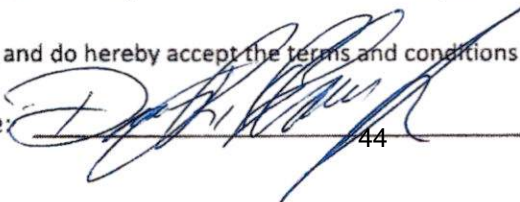
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Other: All Deliveries and/or Pick-ups will be scheduled by Operations + Support at time of sale -

Terms and Conditions:

1. This quote request form shall be used solely for the purpose of acquiring commodities and delivery of said commodities. This quote request form may not be used for the purpose of purchasing services.
2. Solicitation of a quote does not bind the Jackson County School District to purchase.
3. Quotes must include a fixed cost shipping and any applicable taxes, dues, or fees.
4. Vendor agrees not to process any order(s) prior to issuance of a purchase order. A copy of the purchase order shall be provided to the vendor providing the lowest and best bid.
5. New vendors must include with their quote the New Vendor Form and the W-9 Request for Taxpayer Identification Number and Certification forms. These forms may be found on the JCSD Website under Departments > Business Office > Forms.
6. Vendors performing on-site assembly and/or installation of commodities must also submit a copy of their Certificate of Insurance (COI) along with their quote.
7. Assemblies and installations must meet industry standards for quality and safety.
8. Jackson County School District is a Sales Tax-Exempt Entity. Our exemption status may be found on our website.
9. Vendors who wish to quote other brands must provide specifications. Substitutions are subject to approval by the buyer.
10. By submitting a quote, the vendor is affirming that commodities are available to be delivered on or before the specified date.
11. Delivery of commodities must take place on or before the date specified in the quote during normal business hours. If the vendor has any concerns about delivery days or time, it is the vendor's responsibility to contact the location where the deliver is being made.
12. Failure to deliver commodities by the specified date may, at the sole discretion of the buyer, void the purchase order rendered.
13. Commodities are subject to inspection and approval of buyer prior to submission of payment.
14. Telephone bids, online shopping carts, and website screenshots are not acceptable.
15. Invoices may be delivered electronically to: \_\_\_\_\_ The purchase order number must be printed on the invoice.

I acknowledge that I have read, and do hereby accept the terms and conditions contained in this quote:

Vendor Authorized Signature:  Date: 4-27-23





Jennifer Cox <jcj824@jcsd.ms>

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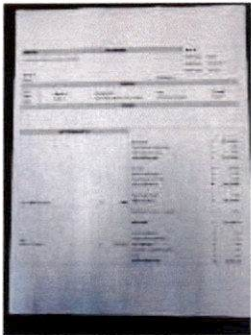
## Buyers order f-350

---

Danny Boleware <narydawg23@yahoo.com>  
To: jcj824@jcsd.ms

Mon, Apr 24, 2023 at 4:09 PM

Sent from my iPhone



**IMG\_5732.jpg**  
2248K

**Woolwine Ford Lincoln, Inc**  
 PO Drawer 1509  
 Collins, MS 39428  
 601-765-4461 • (Fax) 601-765-3282

<b>BUYER</b>	<b>CO-BUYER</b>	<b>Deal #:</b> 89522
JACKSON COUNTY SCHOOL DISTRICT		<b>Deal Type:</b> Retail
Home #:		<b>Deal Date:</b> 04/24/2023
Work #:		<b>Print Time:</b> 09:55am
Salesperson:		

VEHICLE				
<b>New</b>	<b>Stock #:</b>	<b>Description:</b>	<b>VIN:</b>	<b>Mileage:</b>
<b>Used</b>	U8011X	2020 FORD TRUCK F-350 CHASSIS	1FD8W3HT6LEC98011	68,709
<b>Demo</b>				

**TRADE**

AFTERMARKETS			
		Sale Price:	\$ 58,995.00
		Total Financed Aftermarkets:	\$ 0.00
		Total Trade Allowance:	\$ 0.00
		<b>Trade Difference:</b>	<b>\$ 58,995.00</b>
		Documentary Fee:	\$ 399.00
		State & Local Taxes:	\$ 0.00
		Total License and Fees:	\$ 0.00
		<b>Total Cash Price:</b>	<b>\$ 59,394.00</b>
		Total Trade Payoff:	\$ 0.00
		<b>Delivered Price:</b>	<b>\$ 59,394.00</b>
<b>Total Aftermarkets:</b>	<b>\$ 0.00</b>	Cash Down Payment + Deposit:	\$ 0.00
		<b>Unpaid Balance:</b>	<b>\$ 59,394.00</b>
		Service Agreement:	\$ 0.00
		Maintenance Agreement:	\$ 0.00
		GAP Insurance:	\$ 0.00
		Credit Life, Accident & Health:	\$ 0.00
		Other:	\$ 0.00
		<b>Amount Financed:</b>	<b>\$ 59,394.00</b>

Buyer Signature \_\_\_\_\_

KTP-002624 MS 9-NORMAL, NB, 102624, LB271 4262

ULN | | | | R | | I |  
 CERT | CERT | TRD | RAMP | BUMP | CAMP | BOOK | EXFL

1FD8W3HT6 LEC98011 NB BU09



Go Further  
ford.com

VEHICLE DESCRIPTION

**SUPER DUTY**

2020 F350 DRW 4X4 CREW CHAS  
 XL 179" WB CHASSIS CAB  
 6.7L POWER STROKE V8 DIESEL  
 10-SPEED AUTOMATIC

EXTERIOR  
 OXFORD WHITE  
 INTERIOR  
 MEDIUM EARTH GRAY VINYL

LE C98011

EPA DOT Fuel Economy and Environment

**FUEL ECONOMY RATINGS NOT  
 REQUIRED ON THIS VEHICLE**

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

**EXTERIOR**

- HEADLAMPS - AUTOLAMP (ON/OFF)
- HEADLAMPS - WIPER ACTIVATED
- ROOF CLEARANCE LIGHTS
- TOW HOOKS
- TRAILER SWAY CONTROL
- TRAILER TOW WIRE HARNESS
- WIPERS - INTERMITTENT

**INTERIOR**

- 60/40 REAR BENCH W/FLIP-UP /FLIP-DOWN W/ HEAD RSTRNT
- AIR COND, MANUAL FRONT
- BLACK VINYL FLOOR COVERING
- OUTSIDE TEMP DISPLAY
- PARTICULATE AIR FILTER
- STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO
- UPFITTER SWITCHES
- VINYL SUN VISORS

**FUNCTIONAL**

- 4-WHEEL ANTILOCK BRAKE SYS
- ELECT 4X4 SHIFT-ON-FLY
- FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM
- HILL START ASSIST
- JEWEL EFFECT HEADLAMPS
- MANUAL LOCKING HUBS
- MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR
- STABILIZER BAR, FRONT/REAR
- SYNC® WITH APPLINK®

**SAFETY/SECURITY**

- ADVANCETRAC® WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SOS POST-CRASH ALERT SYS™

**WARRANTY**

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE

(MSRP)

**OPTIONAL EQUIPMENT/OTHER**

- PREFERRED EQUIPMENT PKG.640A 10,250.00
- 6.7L POWER STROKE V8 DIESEL NO CHARGE
- 10-SPEED AUTOMATIC NO CHARGE
- LT245/75R17E BSW ALL-TERRAIN 165.00
- 4.10 RATIO LIMITED SLIP AXLE 360.00
- POWER EQUIPMENT GROUP 1,125.00
- TELESCPING TT MIRR-POWR/HTD NO CHARGE
- XL DECOR PACKAGE 445.00
- PLATFORM RUNNING BOARDS NO CHARGE
- 14000# GVWR PACKAGE 100.00
- ENGINE BLOCK HEATER 100.00
- SKID PLATES NO CHARGE
- 50 STATE EMISSIONS NO CHARGE
- SPARE TIRE AND WHEEL 350.00
- TRAILER BRAKE CONTROLLER 270.00
- JACK NO CHARGE
- TRANS POWER TAKE-OFF PROVISION NO CHARGE
- FORGED ALUMINUM WHEELS-17" 600.00
- 40 GAL AFT OF AXLE FUEL TANK NO CHARGE
- EXTRA HEAVY SERVICE SUSPENSION 125.00
- XL VALUE PACKAGE 395.00
- .CRUISE CONTROL

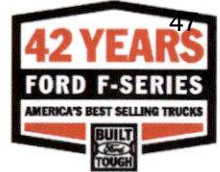
**PRICE INFORMATION**

BASE PRICE	\$42,455.00
TOTAL OPTIONS/OTHER	14,285.00
<b>TOTAL VEHICLE &amp; OPTIONS/OTHER</b>	<b>56,740.00</b>
DESTINATION & DELIVERY	1,595.00

(MSRP)

**fueleconomy.gov**

Calculate personalized estimates and compare vehicles



The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FordPass Connect™ service and FordPass™ App required for certain remote features (see App Terms for more information). Connected service and related feature functionality is subject to compatible AT&T-network availability. Evolving technology / cellular networks may affect functionality and availability, or continued provision of some features, prohibiting them from functioning. Message and data rates may apply. See your local Ford website for our privacy policy.

RAMP ONE		<b>TOTAL MSRP \$58,335.00</b>
<b>RA3E</b>		
RAMP TWO	RAIL	
	ITEM #: 23-L188 O/T 1	



Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

**SPECIAL ORDER**

LB271 N RB 2X 035 002624 02 27 20

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.



1FD8W3HT6LEC98011

**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, v vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phl lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

rates may apply. Text HELP for help



[www.ford.com/help/privacy-terms/](http://www.ford.com/help/privacy-terms/)





Jennifer Cox <jcj824@jcsd.ms>

**Official Quote**

Wed, Apr 26, 2023 at 10:35 AM

Jennifer Cox <jcj824@jcsd.ms>

To: Ben Schmidt <bschmidt@drivewoodmotor.com>

Good Morning Ben,  
 I am attaching the official quote paperwork that our business requires.  
 Per their guidelines I am requesting a quote for the following;  
 Please make sure your quote includes each of the items listed below.  
 2020 F350 DRW 4x4 crew chas XL 179" WB Chassis Cab 6.7L Power Stroke V8 Diesel 10- Speed Automatic- Current mileage must be in range of 55,000 to 70,000.  
 Color may vary, interior color may vary-  
 Please note delivery options can be added but should be noted as optional-

I am attaching 3 forms that must be completed and returned to me- along with a copy of your w-9. Please call me if you have any questions or concerns.

Thank you so much.

**Sincerely,**

*Jennifer Cox*

Bookkeeper/Payroll

**Jackson County School District**  
**Central Office - Operations & Support**  
**4700 Colonel Vickery Rd.**  
**Vanceleave, MS 39565**

**Phone: 228-283-3000 Ext 1115**

**Email: [jcj824@jcsd.ms](mailto:jcj824@jcsd.ms)**

*Withstand him; be firm in faith!*  
**WALK BY FAITH- BE A VOICE; NOT AN ECHO!**

**Quote forms.pdf**  
 583K



# JACKSON COUNTY SCHOOL DISTRICT

## Quote Request Form

The Jackson County School District is soliciting quotes for the items identified below. The award shall be offered to the vendor providing the lowest and best quote in accordance with Miss. Code Ann. § 31-7-13(b).

**Vendors shall complete the following information:**

Vendor/Company Name: Wood Motor Ford  
Vendor/Company Contact Name: Ben Schmitt / Stefan Gerle  
Address: 92 Rte 00  
City: Jane State: MO Zip: 64856  
Phone: (417) 358-4037 / (386) 882-7400 Extension: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Quote Number (optional): \_\_\_\_\_

Item	Quantity	Specifications	Unit Cost	Total Cost
2020 Ford F-350 Crew Cab	1	Flat Bed	\$59,950	\$60,455
		See addtl documents		
Est. Shipping		NOT TO EXCEED		
Total Cost				\$60,455

Delivery of Product shall take place not later than: turnover to be made by operations + support

Please submit quotes by 3:00 p.m. 5/1/2023 and email to jcj824@jcsd.ms

Location of Delivery

School Name/Location: Jackson County School District

ATTN: Jennifer OAR

Street Address: 4700 Colonel Vickary Rd

City, State Zip Code: Vanceleve MS 39505

Phone: 228-283-3000

Fax: \_\_\_\_\_

Additional Requirements/Instructions:

- Delivery must take place between the times of \_\_\_\_\_ and \_\_\_\_\_.
- Call \_\_\_\_\_ hour(s) prior to delivery.

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Other: All Deliveries and/or Pick-ups will be scheduled by Operations + Support at time of sale - Delivery not negotiated in quote

Terms and Conditions:

1. This quote request form shall be used solely for the purpose of acquiring commodities and delivery of said commodities. This quote request form may not be used for the purpose of purchasing services.
2. Solicitation of a quote does not bind the Jackson County School District to purchase.
3. Quotes must include a fixed cost shipping and any applicable taxes, dues, or fees.
4. Vendor agrees not to process any order(s) prior to issuance of a purchase order. A copy of the purchase order shall be provided to the vendor providing the lowest and best bid.
5. New vendors must include with their quote the New Vendor Form and the W-9 Request for Taxpayer Identification Number and Certification forms. These forms may be found on the JCS D Website under Departments > Business Office > Forms.
6. Vendors performing on-site assembly and/or installation of commodities must also submit a copy of their Certificate of Insurance (COI) along with their quote.
7. Assemblies and installations must meet industry standards for quality and safety.
8. Jackson County School District is a Sales Tax-Exempt Entity. Our exemption status may be found on our website.
9. Vendors who wish to quote other brands must provide specifications. Substitutions are subject to approval by the buyer.
10. By submitting a quote, the vendor is affirming that commodities are available to be delivered on or before the specified date.
11. Delivery of commodities must take place on or before the date specified in the quote during normal business hours. If the vendor has any concerns about delivery days or time, it is the vendor's responsibility to contact the location where the deliver is being made.
12. Failure to deliver commodities by the specified date may, at the sole discretion of the buyer, void the purchase order rendered.
13. Commodities are subject to inspection and approval of buyer prior to submission of payment.
14. Telephone bids, online shopping carts, and website screenshots are not acceptable.
15. Invoices may be delivered electronically to: \_\_\_\_\_ The purchase order number must be printed on the invoice.

I acknowledge that I have read, and do hereby accept the terms and conditions contained in this quote:

Vendor Authorized Signature: [Signature] Date: 4-27-2023



KTP-001573 MN 9-NORMAL, NB, 101573, LB191 2731

ULN					R				I	
CERT	CERT	CERT	TRD	RAMP	BUMP	CAMP	BOOK	EXFL		

1FD8W3HT1 LED04765 NB BU09



Go Further

ford.com

VEHICLE DESCRIPTION

# SUPER DUTY

2020 F350 DRW 4X4 CREW CHAS  
XL 179" WB CHASSIS CAB  
6.7L POWER STROKE V8 DIESEL  
10-SPEED AUTOMATIC

EXTERIOR  
OXFORD WHITE  
INTERIOR  
MEDIUM EARTH GRAY VINYL

## LE D04765

EPA DOT Fuel Economy and Environment

### FUEL ECONOMY RATINGS NOT REQUIRED ON THIS VEHICLE

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- |   |   |   |   |
|---|---|---|---|
| <p><b>EXTERIOR</b></p> <ul style="list-style-type: none"> <li>• HEADLAMPS - AUTOLAMP (ON/OFF)</li> <li>• HEADLAMPS - WIPER ACTIVATED</li> <li>• ROOF CLEARANCE LIGHTS</li> <li>• TOW HOOKS</li> <li>• TRAILER SWAY CONTROL</li> <li>• TRAILER TOW WIRE HARNESS</li> <li>• WIPERS- INTERMITTENT</li> </ul> | <p><b>INTERIOR</b></p> <ul style="list-style-type: none"> <li>• 60/40 REAR BENCH W/FLIP-UP /FLIP-DOWN W/ HEAD RSTRNT</li> <li>• AIR COND, MANUAL FRONT</li> <li>• BLACK VINYL FLOOR COVERING</li> <li>• OUTSIDE TEMP DISPLAY</li> <li>• PARTICULATE AIR FILTER</li> <li>• STEERING - TILT/TELESCOPIC WHEEL WITH AUDIO</li> <li>• UPFITTER SWITCHES</li> <li>• VINYL SUN VISORS</li> </ul> | <p><b>FUNCTIONAL</b></p> <ul style="list-style-type: none"> <li>• 4-WHEEL ANTILOCK BRAKE SYS</li> <li>• ELECT 4X4 SHIFT-ON-FLY</li> <li>• FORDPASS™ CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM</li> <li>• HILL START ASSIST</li> <li>• JEWEL EFFECT HEADLAMPS</li> <li>• MANUAL LOCKING HUBS</li> <li>• MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR</li> <li>• STABILIZER BAR, FRONT/REAR</li> <li>• SYNC® WITH APPLINK®</li> </ul> | <p><b>SAFETY/SECURITY</b></p> <ul style="list-style-type: none"> <li>• ADVANCETRAC® WITH RSC®</li> <li>• AIRBAGS - SAFETY CANOPY®</li> <li>• BELT-MINDER CHIME</li> <li>• DRIVER/PASSENGER AIR BAGS</li> <li>• SOS POST-CRASH ALERT SYS™</li> </ul> <p><b>WARRANTY</b></p> <ul style="list-style-type: none"> <li>• 3YR/36,000 BUMPER / BUMPER</li> <li>• 5YR/60,000 POWERTRAIN</li> <li>• 5YR/60,000 ROADSIDE ASSIST</li> <li>• 5YR/100,000 DIESEL ENGINE</li> </ul> |
|---|---|---|---|

INCLUDED ON THIS VEHICLE	(MSRP)	PRICE INFORMATION	(MSRP)
<b>OPTIONAL EQUIPMENT/OTHER</b>		BASE PRICE	\$42,455.00
PREFERRED EQUIPMENT PKG.640A	10,250.00	TOTAL OPTIONS/OTHER	10,520.00
6.7L POWER STROKE V8 DIESEL	NO CHARGE		
10-SPEED AUTOMATIC	NO CHARGE	TOTAL VEHICLE & OPTIONS/OTHER	52,975.00
3.73 RATIO REGULAR AXLE	NO CHARGE	DESTINATION & DELIVERY	1,595.00
14000# GVWR PACKAGE			
50 STATE EMISSIONS	NO CHARGE		
TRAILER BRAKE CONTROLLER	270.00		
TRANS POWER TAKE-OFF PROVISION	NO CHARGE		
40 GAL AFT OF AXLE FUEL TNK	NO CHARGE		

**fueleconomy.gov**

Calculate personalized estimates and compare vehicles



The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FordPass Connect™ service and FordPass™ App required for certain remote features (see App Terms for more information). Connected service and related feature functionality is subject to compatible AT&T-network availability. Evolving technology / cellular networks may affect functionality and availability, or continued provision of some features, prohibiting them from functioning. Message and data rates may apply. See your local Ford website for our privacy policy.

RAMP ONE	CA2K	CONVOY	Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit <a href="http://www.ford.com/finance">www.ford.com/finance</a> .
RAMP TWO	ITEM #: 72-A15F O/T 9Z		

**TOTAL MSRP \$54,570.00**



This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

**SPECIAL ORDER**  
LB191 N RB 2XX 015 001573 02 19 20



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, v vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phl lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

rates may apply  
Text HELP  
for help

[www.ford.com/help/privacy-terms/](http://www.ford.com/help/privacy-terms/)



Phone: 417-358-4037

Date 4/24/2023

Address: 92 Rte OO Jane MO 64856

Salesperson Ben Schmidt

Order # \_\_\_\_\_

PURCHASER

Name Jackson county school district

Address \_\_\_\_\_

City Vancleave State MS

County JACKSON Zip Code 39565

Home Phone 228-283-3000 Bus Phone \_\_\_\_\_

Cell Phone (1) 228-826-1675 Cell Phone (2) \_\_\_\_\_

Email JCJ824@JCS.D.MS

VEHICLE

NEW  DEMO  RENTAL UNIT  USED

Yr. 2020 Make Ford Stock No. JFA2753

Model SUPER DUTY F-350 I Body Type LARIAT 4WD CREW CAB

Color White Top Trim LARIAT 4WD CREW CAB

V.I.N. 1FD8W3HT1LED04765

Additional Adds:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TRADE-IN (1)		PURCHASE	
Yr	Make	Selling Price	59950.00
Model		Protection Package	
Vin #		Added Equip.	0.00
Mileage		Ext Serv Agmt	0
Stock #			
TRADE-IN (2)			
Yr	Make		
Model			
Vin #		SUB TOTAL	59950
Mileage			
Stock #		Sales Tax	0
Combined Allowance	0	Lien Fee	6.00
		Administrative Fee **	499.00
Deposit			
Cash Due	0		
Rebate	0	TOTAL CASH PRICE	60455.00
TOTAL CREDITS	0.0		( 0.0 )

Signature: \_\_\_\_\_

- TERMS AND CONDITIONS**
- The odometer of the purchased vehicle currently reads 56178 miles and is accurate to the best of Seller's knowledge.
  - This written Vehicle Purchase Contract constitutes the final expression of our agreement. Any and all representations, promises, warranties or statements by Seller's agents or employees that differ in any way from this written agreement shall be null and void. This contract is not binding upon Seller until accepted by Seller in writing.
  - In the event Purchaser breaches this contract by failure to take delivery of the purchased vehicle, it is agreed that in lieu of proving damages, the Seller's liquidated damages shall be twenty percent (20%) of the Total Cash Price. The Seller shall have the right to apply any downpayment, deposit, or trade-in value against such damages.
  - Purchaser warrants to Seller that Purchaser's trade-in vehicle does not have a "salvage", "flood", "lemon law buyback" or other type of branded title. Purchaser further warrants that the emission system on the trade-in vehicle is in proper operating condition and has not been modified in any manner. Seller reserves the right to reappraise or reduce the trade-in allowance if the trade-in value or condition has diminished between the time this contract was executed and Purchaser delivered the trade-in to Seller.
  - None of the above Terms and Conditions shall be construed to limit Seller's legal remedies against Purchaser. This contract shall be construed under Missouri Law

**NEGATIVE EQUITY TRANSFER AGREEMENT**

I/WE ACKNOWLEDGE THE BALANCE OWED ON THE TRADE-IN VEHICLE EXCEEDS ITS ACTUAL CASH VALUE. I/WE AGREE TO TRANSFER \$ 0 OF THE TRADE-IN PAYOFF TO THE BALANCE DUE ON THE PURCHASED VEHICLE.

X \_\_\_\_\_  
Purchaser(s)

**WARRANTY INFORMATION/OWNER DECLARATION**

THE ONLY WARRANTY ON THE VEHICLE IS THAT WHICH IS SUPPLIED BY THE VEHICLE MANUFACTURER UNLESS WOOD MOTOR COMPANY FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY, MADE BY SELLER ON ITS OWN BEHALF. IN ALL CASES EXCEPT SELLER'S SEPARATE WRITTEN WARRANTY, SELLER HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE PURCHASER, BY EXECUTION OF THIS CONTRACT, ACKNOWLEDGES THAT HE/SHE HAS READ THE CONTRACT AND AGREES TO ALL ITS TERMS AND CONDITIONS.

If the vehicle purchased is a "used vehicle" as defined in The Federal Trade Commission Used Motor Vehicle Trade Regulation Rule, THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

I/WE HEREBY CERTIFY THAT I/WE HAVE ACCEPTED DELIVERY OF THE VEHICLE, EITHER PHYSICALLY OR CONSTRUCTIVELY, THUS CONFIRMING MY/OUR OWNERSHIP EFFECTIVE 4/24/2023

X \_\_\_\_\_  
Purchaser(s)

TRADE-IN BALANCE OWED TO		TRADE-IN PAYOFF	0
<input type="checkbox"/> SPOT DELIVERY Purchaser agrees that a Motor Vehicle Contingent Delivery Agreement and Modification to Purchaser's Installment and/or Security Agreement is part of this Vehicle Purchase Contract.		BALANCE DUE	60455.00
Initials <u>X</u>			

**\*\* AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE AND IS NOT REQUIRED BY LAW BUT MAY BE CHARGED BY A DEALER. THIS ADMINISTRATIVE FEE MAY RESULT IN A PROFIT TO DEALER. NO PORTION OF THIS ADMINISTRATIVE FEE IS FOR THE DRAFTING, PREPARATION, OR COMPLETION OF DOCUMENTS OR THE PROVIDING OF LEGAL ADVICE. THIS IS NOT REQUIRED BY LAW.**

Purchasers: \_\_\_\_\_

Manager:



Date: 4/24/2023  
Salesperson: Ben Schmidt  
Manager: Stefan Gerlei

Customer

Company: Jackson county school district Phone: (228) 283-3000  
Address: Vancleave MS 39565 Work:  
Email: JCJ824@JCSD.MS Cell: (228) 826-1675

Vehicle

Trade In

Stock: JFA2753 New/Used: Used Payoff: \$0.00  
VIN: 1FD8W3HT1LED04765 VIN:  
Vehicle: 2020 Ford SUPER DUTY F-350 DRW Vehicle:  
Type: Type:  
Mileage: 56178 Color: Mileage: Color:

Cash Option
\$60,455.00

Selling Price: \$59,950.00  
Wood Care Package: \$0.00  
Total Purchase: \$59,950.00  
Trade Allowance: (\$0.00)  
Trade Difference: \$59,950.00

Document Fee: \$499.00  
Registration: \$6.00  
Total Price: \$60,455.00  
Trade Payoff: \$0.00  
Deposit: (\$0.00)  
Balance: \$60,455.00

Customer Approval: Management Approval:

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic verbal and written communications including but not limited to email, text messaging, SMS, phone calls and direct mail. Terms and conditions subject to credit approval. For information only. This is not an offer or contract for sale.



## June Flood Renewals

Sara Hollis <sara.hollis@cadenceinsurance.com>  
To: Ryan Earley <rej103@jcsd.ms>  
Cc: Todd Dalton <todd.dalton@cadenceinsurance.com>

Fri, Apr 28, 2023 at 4:48 PM

Good afternoon Ryan,

Please see the below Flood Renewal information for the June renewals. Have you received the renewal notices from Wright Flood? If not, I can gather the notices and forward on Monday. Please make renewal payments directly to Wright Flood.

Renewal Date	Address	Expiring Premium	Renewal Premium
6/11/2023	12424 Hwy 57, VHS Modular 2 ✓	\$ 1,363	\$ 1,361
6/11/2023	13901 Hwy 57, VUE Modular 1 ✓	\$ 1,462	\$ 959
6/11/2023	13901 Hwy 57, VUE Modular 2 ✓	\$ 1,462	\$ 959
6/11/2023	10900 Yellow Jacket #7 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #8 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #13 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #14 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #17 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #18 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #21 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #22 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #23 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #24 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #25 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #26 ✓	\$ 2,168	\$ 2,506
6/15/2023	10900 Yellow Jacket #27 ✓	\$ 2,168	\$ 2,506
6/16/2023	10910 Yellow Jacket #36 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #37 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #38 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #39 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #40 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #41 ✓	\$ 2,167	\$ 2,506
6/16/2023	10910 Yellow Jacket #42 ✓	\$ 2,167	\$ 2,506
6/16/2023	12602 Hwy 57, VLE Modular ✓	\$ 1,155	\$ 1,130
6/16/2023	12602 Hwy 57, VLE Modular 2 ✓	\$ 1,155	\$ 1,130
6/16/2023	12602 Hwy 57, VLE Modular 3 ✓	\$ 1,155	\$ 1,130
6/16/2023	4725 Bull Dog, VMS Modular 1 ✓	\$ 1,078	\$ 1,096
6/16/2023	4725 Bull Dog, VMS Modular 2 ✓	\$ 1,078	\$ 1,096
		\$ 53,261	\$ 58,981



Please let me know of any questions. Thank you!

**Sara Hollis, CIC, CISR, CSRM | | Senior Commercial Lines Account Manager**

Cadence Insurance | 633 Delmas Ave, Suite A | Pascagoula, MS 39567  
(O) 228-863-5362 | (D) 228-366-8740 | (F) 228-863-1957

[Sara.Hollis@cadenceinsurance.com](mailto:Sara.Hollis@cadenceinsurance.com) | [cadenceinsurance.com](http://cadenceinsurance.com)



#### CONFIDENTIALITY STATEMENT

This email and any documents transmitted with it may contain information that is confidential or proprietary to Cadence Insurance or is subject to legal privilege and is solely for the use of the individuals or entities to whom this email was addressed or intended. If you received this message in error, please immediately notify the sender by reply email and delete the message and any attachments from your computer or other device. Any other use, retention, dissemination, forwarding, printing or copying of this email (or any portion of it) is strictly prohibited.

Coverage cannot be bound or changed by an email to Cadence Insurance. Coverage can only be bound or changed when the insured receives written confirmation of coverage, or a change to coverage, from Cadence Insurance.



Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1613731  
 4/16/23

2000 11523 FLD RGLR

Policy Number  
 23 1151430542 07

Expiration Date  
 6/11/23 12:01 a.m. S.T.

Date of Notice  
 4/16/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCELEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

12424 HIGHWAY 57,  
 VHS MODULAR BLDG 2  
 OCEAN SPRINGS, MS 39565-8608

**CRS Discount: 10%**

NFIP Policy Number 1151430542

56

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,361.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,417.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/11/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$1,361.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$1,417.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151430542 07 00136100 RE 0141700 6

06002212311514305422310602

00006

06000



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1613776  
 4/16/23

2000 11523 FLD RGLR

Policy Number  
 23 1151430543 07

Expiration Date  
 6/11/23 12:01 a.m. S.T.

Date of Notice  
 4/16/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

13901 HIGHWAY 57,  
 VUE MODULAR BLDG 1  
 OCEAN SPRINGS, MS 39565-8306

**CRS Discount: 10%**

NFIP Policy Number 1151430543

58

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$959.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$987.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/11/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  **\$959.00**

**Option B**  **\$987.00**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151430543 07 00095900 RE 0098700 5

06002212311514305432310602

00007

06001



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





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WFL 99.023 1021  
 1613814  
 4/16/23

2000 11523 FLD RGLR

Policy Number  
 23 1151430544 07

Expiration Date  
 6/11/23 12:01 a.m. S.T.

Date of Notice  
 4/16/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

13901 HIGHWAY 57,  
 VUE MODULAR BLDG 2  
 OCEAN SPRINGS, MS 39565-8306

**CRS Discount: 10%**

NFIP Policy Number 1151430544

60

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$959.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$987.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/11/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  **\$959.00**

**Option B**  **\$987.00**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151430544 07 00095900 RE 0098700 2

06002212311514305442310602

00008

06002



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1613928  
 4/16/23

2000 11523 FLD RGLR

Policy Number  
 23 1151430545 07

Expiration Date  
 6/11/23 12:01 a.m. S.T.

Date of Notice  
 4/16/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 7  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151430545

62

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/11/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,563.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151430545 07 00250600 RE 0256300 7

06002212311514305452310602

00009

06003

Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617337  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431732 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 8  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431732

64

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431732 07 00250600 RE 0256300 9

06002212311514317322311002

00003

06467



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617504  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431733 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCELEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 13  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431733

66

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431733 07 00250600 RE 0256300 6

06002212311514317332311002

00004

06468



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617530  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431734 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 14  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%

NFIP Policy Number 1151431734

68

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
A: CURRENT COVERAGE	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
B: INCREASED COVERAGE	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  **\$2,506.00**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  **\$2,563.00**

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431734 07 00250600 RE 0256300 3

06002212311514317342311002

00005

06469



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617586  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431735 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 17  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431735

70

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431735 07 00250600 RE 0256300 0

06002212311514317352311002

00006

06470



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
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5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617602  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431736 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 18  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431736

72

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

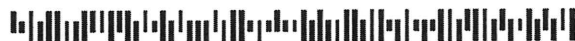
**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431736 07 00250600 RE 0256300 7

06002212311514317362311002

00007

06471



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617636  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431737 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 21  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431737

74

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

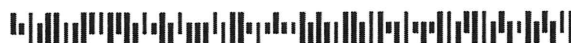
**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431737 07 00250600 RE 0256300 4

06002212311514317372311002

00008

06472



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617650  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431738 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 22  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431738

76

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,563.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431738 07 00250600 RE 0256300 1

06002212311514317382311002

00009

06473



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617655  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431739 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 23  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431739

78

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
A: CURRENT COVERAGE	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
B: INCREASED COVERAGE	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431739 07 00250600 RE 0256300 8

06002212311514317392311002

0000A

06474



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617657  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431740 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 24  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431740

80

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
A: CURRENT COVERAGE	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
B: INCREASED COVERAGE	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  **\$2,506.00**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  **\$2,563.00**

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431740 07 00250600 RE 0256300 4

06002212311514317402311002

00002

06475



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617666  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431741 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 12602 HWY 57  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 25  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215

**CRS Discount:** 10%

NFIP Policy Number 1151431741

82

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431741 07 00250600 RE 0256300 1

06002212311514317412311002

00003

06476



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617671  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431742 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 12602 HWY 57  
 PO BOX 5069  
 VANCLEAVE MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 26  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431742

84

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
A: CURRENT COVERAGE	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
B: INCREASED COVERAGE	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

And make payable to: **Wright National Flood Insurance Company**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070

**Renewal Date:** 6/15/23

**Option A**  \$2,506.00  
**Option B**  \$2,563.00



02000 11523 FLD\* RGLR 231151431742 07 00250600 RE 0256300 8

06002212311514317422311002

00004

06477

Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1617673  
 4/20/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431743 07

Expiration Date  
 6/15/23 12:01 a.m. S.T.

Date of Notice  
 4/20/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 12602 HWY 57  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10900 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 27  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$215  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431743

86

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
A: CURRENT COVERAGE	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
B: INCREASED COVERAGE	\$165,000	\$105,000	\$1,250	\$1,250	\$2,563.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/15/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$2,563.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431743 07 00250600 RE 0256300 5

06002212311514317432311002

00005

06478



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1618778  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431777 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 36  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431777

88

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431777 07 00250600 RE 0256400 9

06002212311514317772311102

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Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1618794  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431778 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 37  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431778

90

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431778 07 00250600 RE 0256400 6

06002212311514317782311102

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Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619013  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431779 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 38  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431779

92

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431779 07 00250600 RE 0256400 3

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Insured

### IMPORTANT MESSAGES

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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619070  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431780 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 39  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431780

94

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431780 07 00250600 RE 0256400 9

06002212311514317802311102

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04657

Insured



### IMPORTANT MESSAGES

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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619090  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431781 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 40  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426

**CRS Discount:** 10%

NFIP Policy Number 1151431781

96

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Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

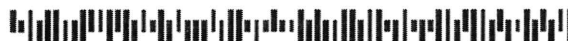
**Option A**  \$2,506.00

**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431781 07 00250600 RE 0256400 6

06002212311514317812311102

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04658



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619113  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431782 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**  
**Property Address:**  
 10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 41  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426  
**CRS Discount:** 10%  
 NFIP Policy Number 1151431782

98

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$2,506.00  
**Option B**  \$2,564.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431782 07 00250600 RE 0256400 3

06002212311514317822311102

00009

04659



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
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7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619137  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431783 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

10910 YELLOW JACKET RD,  
 ST MARTIN MODULAR BLDG 42  
 OCEAN SPRINGS, MS 39564-8076

**Statutory Discount:** Annual Increased Cap \$426

**CRS Discount:** 10%

NFIP Policy Number 1151431783

100

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$100,000	\$1,250	\$1,250	\$2,506.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$105,000	\$1,250	\$1,250	\$2,564.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

And make payable to: **Wright National Flood Insurance Company**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070

**Renewal Date:** 6/16/23

**Option A**  \$2,506.00

**Option B**  \$2,564.00



02000 11523 FLD\* RGLR 231151431783 07 00250600 RE 0256400 0

06002212311514317832311102

0000A

04660



Insured

### IMPORTANT MESSAGES

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2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619308  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431784 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

12602 HIGHWAY 57,  
 VLE MODULAR BUILDING  
 OCEAN SPRINGS, MS 39565-7426

**CRS Discount: 10%**

NFIP Policy Number 1151431784

102

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,130.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,170.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$1,130.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$1,170.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431784 07 00113000 RE 0117000 5

06002212311514317842311102

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04661



Insured

### IMPORTANT MESSAGES

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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619316  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431785 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

12602 HIGHWAY 57,  
 VLE MODULAR BLDG 2  
 OCEAN SPRINGS, MS 39565-7426

**CRS Discount: 10%**

NFIP Policy Number 1151431785

104

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,130.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,170.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

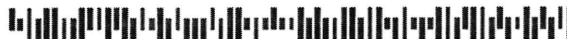
**Option A**  \$1,130.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$1,170.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431785 07 00113000 RE 0117000 2

06002212311514317852311102

0000C

04662



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619327  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431786 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

12602 HIGHWAY 57,  
 VLE MODULAR BLDG 3  
 OCEAN SPRINGS, MS 39565-7426

**CRS Discount: 10%**

NFIP Policy Number 1151431786

106

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,130.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,170.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$1,130.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  \$1,170.00

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431786 07 00113000 RE 0117000 9

06002212311514317862311102

0000D

04663



Insured



### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
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Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619334  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431787 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

4725 BULL DOG LN,  
 VMS MODULAR BLDG 1  
 OCEAN SPRINGS, MS 39565-9630

**CRS Discount: 10%**

NFIP Policy Number 1151431787

108

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

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Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,096.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,134.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  \$1,096.00

**Option B**  \$1,134.00

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431787 07 00109600 RE 0113400 1

06002212311514317872311102

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04664



Insured

### IMPORTANT MESSAGES

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2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
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4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
6. Our records show you are the building or unit owner at the address listed on the front of this notice. If you are not the owner and are a tenant, please contact your agent to update your policy.
7. Option B is the next-higher coverage combination available and increases the current premium by an inflation factor of 10% for building coverage and 5% for contents coverage. The current deductible is used. Increases in coverage will take effect immediately and do not necessitate a 30-day waiting period as long as payment is received on or before the expiration date of the policy.





Wright National Flood Insurance Company  
 A Stock Company  
 P.O. Box 33003  
 St. Petersburg, FL 33733-8003  
 Customer Service: 1-800-820-3242  
 Claims: 1-800-725-9472

WFL 99.023 1021  
 1619340  
 4/21/23

2000 11523 FLD RGLR

Policy Number  
 23 1151431788 07

Expiration Date  
 6/16/23 12:01 a.m. S.T.

Date of Notice  
 4/21/23

Agent (228)863-5362  
 CADENCE INSURANCE INC  
 PO BOX 250  
 GULFPORT MS 39502-0250

JACKSON COUNTY SCHOOL DISTRICT  
 PO BOX 5069  
 OCEAN SPRINGS MS 39565-5069

**RENEWAL NOTICE**

Your flood insurance policy is about to expire.  
 Confirm coverage selection and renew today.

**Payor: Insured**

**Property Address:**

4725 BULL DOG LN,  
 VMS MODULAR BLDG 2  
 OCEAN SPRINGS, MS 39565-9630

**CRS Discount: 10%**

NFIP Policy Number 1151431788

110

**Please make your renewal payment on or before the expiration date shown above.** Premium payments can be made via either credit card or electronic funds online through the website: <http://www.myfloodpayment.com> or, if paying by check, see the instructions on the remittance coupon below.

**If we receive your payment more than 30 days following the expiration date shown above you will be required to submit a new application for coverage, your coverage may be subject to a 30-day wait, you may become ineligible to receive some premium discounts, and it could prevent you from the ability to file a claim.**

Please see your coverage options below. If you want to increase your coverage more than option B, please contact your agent.

Coverage Options	Coverages		Deductibles		Premium
	Building	Contents	Building	Contents	
<b>A: CURRENT COVERAGE</b>	\$150,000	\$50,000	\$1,250	\$1,250	\$1,096.00
<b>B: INCREASED COVERAGE</b>	\$165,000	\$53,000	\$1,250	\$1,250	\$1,134.00

\*See reverse for important billing information

Please **RETURN BOTTOM PORTION** along with your payment to the mailing address below.



Please **WRITE POLICY NUMBER ON CHECK**

**Renewal Date:** 6/16/23

And make payable to: **Wright National Flood Insurance Company**

**Option A**  **\$1,096.00**

**Insured:** JACKSON COUNTY SCHOOL DISTRICT

**Option B**  **\$1,134.00**

**To be paid by:** Insured

PO. Box 33070  
 St. Petersburg, FL 33733-8070



02000 11523 FLD\* RGLR 231151431788 07 00109600 RE 0113400 8

06002212311514317882311102

0000F

04665



Insured

### IMPORTANT MESSAGES

1. Flood Insurance is the most important thing you can do to protect against the devastating cost of flooding. You've taken the first step by purchasing a flood insurance policy, but to maintain coverage you must renew your policy each year.
2. Using Certified Mail when sending premium payments has the advantage of limiting lapses in coverage as the certified mail date is used as the premium receipt date to ensure the earliest receipt date possible and also provides a method to track your payment from the post office to the remittance center by going to [www.usps.com/shipping/trackandconfirm.htm](http://www.usps.com/shipping/trackandconfirm.htm).
3. If you have already submitted payment, please disregard this notice. If your mortgage lender pays your policy premium from an escrow account or if the mortgagee listed isn't correct, forward this bill to the financial institution. Please also have a change endorsement sent to update the policy.
4. You are encouraged to insure your property for at least 80% of the structure's replacement cost to ensure adequate coverage in the event of a loss. Contact your insurance agent for details.
5. Carefully review the renewal offer being provided for accuracy. The renewal offer will expire 30 days from the effective date shown on this form at 12:01 a.m. Price and terms associated with this renewal offer are subject to underwriting review and may not be available after expiration of this renewal offer. Please refer to the policy for complete terms, conditions, and exclusions. Please refer to [www.ambest.com](http://www.ambest.com) for rating, financial size category and additional information on the company shown on this renewal offer.
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## 2023.05 Asset Surplus

AssetNo	Asset_Description	Manufacturer	ModelNo	SerialNo	AcquistionDate	DisposalReason	LocationName	Comment
11342	HORIZONTAL LADDER CLIMBER			NONE	7/31/2001	JUNKED OR USED FOR PARTS	EAST CENTRAL LOWER ELEMENTARY	
14031	COMPUTER, DESKTOP	DELL	OPTIPLEX 790SFF	1500MS1	5/15/2012	JUNKED OR USED FOR PARTS	EAST CENTRAL MIDDLE SCHOOL	
27573	COMPUTER, DESKTOP	DELL	OPTIPLEX 790SFF	DDG3VV1	10/9/2012	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	Can no longer be updated.
61442	TABLET	APPLE	IPAD 2 16GB	F8QP304TDFHW	10/20/2015	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer works.
64379	COPIER	Sharp	MX-M654N	65003998	2/1/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	
64380	COPIER	Sharp	MX-M654N	65002538	2/1/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer working
64381	COPIER	Sharp	MX-M654N	65003818	2/1/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer working
66174	COPIER COLOR	SHARP	MX-4071	95127162	5/14/2019	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	
200410	TABLET	DELL	LATITUDE 3180	1KLT5H2	9/11/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer able to update.
200431	TABLET	DELL	LATITUDE 3180	86H55H2	9/11/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	Can not update
200499	TABLET	DELL	LATITUDE 3180	J17T5H2	9/11/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	Can not update
200713	TABLET	LENOVO	N23	R08NREG	9/11/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer able to update.
200728	TABLET	LENOVO	N23	R08NTF3	9/11/2017	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer able to update.
201874	22" LED DUAL MONITORS W/ STAND	DELL	SE2216HV	NONE	6/30/2018	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer works
201903	LATITUDE COMPUTER	DELL	3180 BTX	3G0HVP2	6/30/2018	JUNKED OR USED FOR PARTS	ST. MARTIN EAST ELEMENTARY	No longer able to update.
22647	2005 ASTRO VAN	CHEVROLET	ASTRO	1GNDM19X05B127815	9/23/2005	JUNKED OR USED FOR PARTS	ST. MARTIN MAINTENANCE	Per Mike Heise
7003142	SMNE-SHARP MX-M7570 COLOR COPIER	SHARP	MX-M7570		8/30/2019	JUNKED OR USED FOR PARTS	ST. MARTIN NORTH ELEMENTARY	Old copiers
7003145	SMN-SHARP MX-5071 COLOR COPIER	SHARP	MX-5071		8/30/2019	JUNKED OR USED FOR PARTS	ST. MARTIN NORTH ELEMENTARY	Old copiers
16489	CHROMEBOOK	LENOVO	N42-20	LR0B8HC5	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16490	CHROMEBOOK	LENOVO	N42-20	LR0B8HJZ	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16491	CHROMEBOOK	LENOVO	N42-20	LR0B8HK5	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16492	CHROMEBOOK	LENOVO	N42-20	LR0B8HC4	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16493	CHROMEBOOK	LENOVO	N42-20	LR0B88H8	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16495	CHROMEBOOK	LENOVO	N42-20	LR0B8HJM	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16498	CHROMEBOOK	LENOVO	N42-20	LR0B8HGT	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16499	CHROMEBOOK	LENOVO	N42-20	LR0B8HTB	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16501	CHROMEBOOK	LENOVO	N42-20	LR0B8HJO	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16502	CHROMEBOOK	LENOVO	N42-20	LR0B8HM2	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
16510	CHROMEBOOK	LENOVO	N42-20	LR0B8HLG	8/14/2018	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22775	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097706	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22776	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097707	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22778	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097709	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22779	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097710	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22780	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097711	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22781	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097712	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22782	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097704	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22783	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097705	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22784	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097701	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22785	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097703	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22786	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36097702	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22787	GATEWAY E-6300 COMPUTER	GATEWAY	E-6300	36101577	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22799	GATEWAY E6500	GATEWAY	E6500	36117383	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22806	GATEWAY E6500	GATEWAY	E6500	36117392	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22815	GATEWAY E6500	GATEWAY	E6500	36117371	12/13/2005	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22865	GATEWAY E-6500 D COMPUTER	GATEWAY	E-6500 D	36143783	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22868	GATEWAY PROFILE 5.5 COMPUTER	GATEWAY	PROFILE 5.5	36267276	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22876	HP LASERJET 4250N PRINTER	HEWLETT PACKARD	4250N	CNGXD14711	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22878	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318068	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22879	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318069	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22881	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318071	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22883	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318073	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22886	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318076	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22888	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318078	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22889	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318079	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22890	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318080	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22891	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318081	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22893	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318083	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22894	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318084	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22895	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318085	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22901	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318091	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22904	GATEWAY E-6500D COMPUTER	GATEWAY	E-6500D	36318094	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	

2023.05 Asset Surplus

AssetNo	Asset_Description	Manufacturer	ModelNo	SerialNo	AcquisitionDate	DisposalReason	LocationName	Comment
22930	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36318120	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
22950	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36315479	1/13/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23110	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36490214	4/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23154	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36490195	4/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23276	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36537313	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23346	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551309	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23347	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551317	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23348	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551314	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23349	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551310	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23350	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551304	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23351	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551305	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23352	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551312	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23354	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551306	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23359	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551323	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23361	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551318	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23363	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551319	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23364	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551321	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23365	GATEWAY E6500D COMPUTER	GATEWAY	E6500D	36551315	5/8/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23378	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36586638	5/18/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23428	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36615555	6/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23429	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36615556	6/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23430	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36615552	6/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23431	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36615553	6/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23433	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36615549	6/6/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23516	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36696894	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23530	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36696969	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23811	GATEWAY M-465 NOTEBOOK	GATEWAY	M-465	36762972	9/1/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
23863	GATEWAY NOTEBOOK M465E	GATEWAY	M465E	36744570	9/1/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24321	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745995	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24322	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745988	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24323	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745992	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24324	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745993	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24325	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745987	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24326	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745985	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24329	GATEWAY E6500 COMPUTER	GATEWAY	E6500	36745989	6/30/2006	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24545	AV CART	TANDBERG	HIGHBOY		3/15/2007	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24546	AV CART	TANDBERG	HIGHBOY		3/15/2007	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24742	MONITOR 34"	ALBATRON	DM6952KF	MT60509613916	3/15/2007	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
24743	MONITOR 34"	ALBATRON	DM6952KF	MT60510614242	3/15/2007	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28753	CHROMEBOOK	LENOVO	N22	VZVZ	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28756	CHROMEBOOK	LENOVO	N22	UNJG	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28759	CHROMEBOOK	LENOVO	N22	CZW1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28762	CHROMEBOOK	LENOVO	N22	WFR1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28768	CHROMEBOOK	LENOVO	N22	W6A1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28780	CHROMEBOOK	LENOVO	N22	WGZT	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28782	CHROMEBOOK	LENOVO	N22	WGJU	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28799	CHROMEBOOK	LENOVO	N22	WH2T	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28800	CHROMEBOOK	LENOVO	N22	WGD8	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28805	CHROMEBOOK	LENOVO	N22	CZW3	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28811	CHROMEBOOK	LENOVO	N22	WB6B	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28814	CHROMEBOOK	LENOVO	N22	WHT6	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28816	CHROMEBOOK	LENOVO	N22	W6B1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28818	CHROMEBOOK	LENOVO	N22	W64D	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28825	CHROMEBOOK	LENOVO	N22	WGZ7	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28826	CHROMEBOOK	LENOVO	N22	WG51	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28830	CHROMEBOOK	LENOVO	N22	WB31	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28832	CHROMEBOOK	LENOVO	N22	WJ3D	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28833	CHROMEBOOK	LENOVO	N22	W6CU	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28834	CHROMEBOOK	LENOVO	N22	WBBA	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28838	CHROMEBOOK	LENOVO	N22	W707	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28842	CHROMEBOOK	LENOVO	N22	WJ3R	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	

## 2023.05 Asset Surplus

AssetNo	Asset_Description	Manufacturer	ModelNo	SerialNo	AcquisitionDate	DisposalReason	LocationName	Comment
28863	CHROMEBOOK	LENOVO	N22	WH59	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28868	CHROMEBOOK	LENOVO	N22	WH62	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28871	CHROMEBOOK	LENOVO	N22	WGFD	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28881	CHROMEBOOK	LENOVO	N22	WGXT	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28882	CHROMEBOOK	LENOVO	N22	WKM1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28883	CHROMEBOOK	LENOVO	N22	WKB3	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28884	CHROMEBOOK	LENOVO	N22	W7CV	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28885	CHROMEBOOK	LENOVO	N22	WDW1	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28886	CHROMEBOOK	LENOVO	N22	WG5T	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28888	CHROMEBOOK	LENOVO	N22	WMNM	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28895	CHROMEBOOK	LENOVO	N22	WJ32	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28896	CHROMEBOOK	LENOVO	N22	WC25	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28898	CHROMEBOOK	LENOVO	N22	WFLB	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28899	CHROMEBOOK	LENOVO	N22	WGGP	5/17/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28929	TABLET	LENOVO	N22 CHROMEBOOK	28929	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28946	TABLET	LENOVO	N22 CHROMEBOOK	28946	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28953	TABLET	LENOVO	N22 CHROMEBOOK	28953	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28954	TABLET	LENOVO	N22 CHROMEBOOK		11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28955	TABLET	LENOVO	N22 CHROMEBOOK	28955	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28956	TABLET	LENOVO	N22 CHROMEBOOK	28956	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28957	TABLET	LENOVO	N22 CHROMEBOOK	28957	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28958	TABLET	LENOVO	N22 CHROMEBOOK	28958	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28959	TABLET	LENOVO	N22 CHROMEBOOK	28959	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28960	TABLET	LENOVO	N22 CHROMEBOOK	28960	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28961	TABLET	LENOVO	N22 CHROMEBOOK	28961	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28962	TABLET	LENOVO	N22 CHROMEBOOK	28962	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28963	TABLET	LENOVO	N22 CHROMEBOOK	28963	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28964	TABLET	LENOVO	N22 CHROMEBOOK	28964	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28965	TABLET	LENOVO	N22 CHROMEBOOK	28965	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28966	TABLET	LENOVO	N22 CHROMEBOOK	28966	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28967	TABLET	LENOVO	N22 CHROMEBOOK	28967	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28968	TABLET	LENOVO	N22 CHROMEBOOK	28968	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28969	TABLET	LENOVO	N22 CHROMEBOOK	28969	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28970	TABLET	LENOVO	N22 CHROMEBOOK	28970	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28971	TABLET	LENOVO	N22 CHROMEBOOK	28971	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28972	TABLET	LENOVO	N22 CHROMEBOOK	28972	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28973	TABLET	LENOVO	N22 CHROMEBOOK	28973	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28974	TABLET	LENOVO	N22 CHROMEBOOK	28974	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28975	TABLET	LENOVO	N22 CHROMEBOOK	28975	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28976	TABLET	LENOVO	N22 CHROMEBOOK	28976	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28977	TABLET	LENOVO	N22 CHROMEBOOK	28977	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28978	TABLET	LENOVO	N22 CHROMEBOOK	28978	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28979	TABLET	LENOVO	N22 CHROMEBOOK	28979	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28980	TABLET	LENOVO	N22 CHROMEBOOK	28980	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28981	TABLET	LENOVO	N22 CHROMEBOOK	28981	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28982	TABLET	LENOVO	N22 CHROMEBOOK	28982	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28983	TABLET	LENOVO	N22 CHROMEBOOK	28983	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
28985	TABLET	LENOVO	N22 CHROMEBOOK	28985	11/11/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29082	TABLET	LENOVO	CHROMEBOOK N22	LR05UZ2M	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29163	TABLET	LENOVO	N22	UQ1H	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29169	TABLET	LENOVO	N22	UQZQ	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29170	TABLET	LENOVO	N22	UROG	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29171	TABLET	LENOVO	N22	UR1L	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29176	TABLET	LENOVO	N22	URDG	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29178	TABLET	LENOVO	N22	URDW*	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29181	TABLET	LENOVO	N22	UREB	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29205	TABLET	LENOVO	N22	URKR	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29207	TABLET	LENOVO	N22	URKT	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29208	TABLET	LENOVO	N22	UVUJ	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29209	TABLET	LENOVO	N22	UVU4	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29210	TABLET	LENOVO	N22	UVU7	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	



2023.05 Asset Surplus

AssetNo	Asset_Description	Manufacturer	ModelNo	SerialNo	AcquisitionDate	DisposalReason	LocationName	Comment
29214	TABLET	LENOVO	N22	UVUB	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29217	TABLET	LENOVO	N22	UVUE	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29242	TABLET	LENOVO	N22	UVVG	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29249	TABLET	LENOVO	N22	UVW2	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29253	TABLET	LENOVO	N22	UW5H	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29256	TABLET	LENOVO	N22	UX4W	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29257	TABLET	LENOVO	N22	UX4X	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29258	TABLET	LENOVO	N22	URKX	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29260	TABLET	LENOVO	N22	URKZ	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29262	TABLET	LENOVO	N22	URL2	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29263	TABLET	LENOVO	N22	URL4	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29267	TABLET	LENOVO	N22	URLW	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29270	TABLET	LENOVO	N22	UVMQ	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29273	TABLET	LENOVO	N22	UVNU	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29274	TABLET	LENOVO	N22	UVXN	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29275	TABLET	LENOVO	N22	UVTA	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29289	TABLET	LENOVO	N22	URJ9	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29290	TABLET	LENOVO	N22	URJR	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29293	TABLET	LENOVO	N22	URJU	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29342	TABLET	LENOVO	N22	UVX9	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29343	TABLET	LENOVO	N22	UVXC	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29345	TABLET	LENOVO	N22	UVXL	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29348	TABLET	LENOVO	N22	UVXU	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29352	TABLET	LENOVO	N22	UVXW	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
29356	TABLET	LENOVO	N22	UW5C	10/18/2016	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
60531	COMPUTER, DESKTOP	HOWARD	H81MKB	2047852114	6/10/2014	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
7016310	LAPTOP	GOOGLE	PIXELBOOK GO	1422105BD067KE	12/13/2021	JUNKED OR USED FOR PARTS	TECHNOLOGY DEPT	
33627	COMPUTER, DESKTOP	DELL	OPTIPLEX 780SFF	J87G01R1	10/11/2011	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
34019	PRINTER, LASER JET, COLOR	HP	CP5225DN	CNCGQ6507K	8/12/2014	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
35654	RADIO	MOTOROLA		02755E2044	9/12/2016	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
60769	COMPUTER, DESKTOP W/MONITOR	DELL	OPTIPLEX 3020 M	ZRYBW12	6/30/2014	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
7000457	DELL 22" MONITOR	DELL	E2216H	596DCX2	8/20/2019	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
7000463	DELL 22" MONITOR	DELL	E2216H	2N2DCX2	8/20/2019	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
7000468	DELL 22" MONITOR	DELL	E2216H	H96DCX2	8/20/2019	JUNKED OR USED FOR PARTS	VANCLEAVE HIGH SCHOOL	
64740	COMPUTER	DELL	OPTIPLEX	CPPXYQ2	11/7/2018	JUNKED OR USED FOR PARTS	VANCLEAVE LOWER ELEMENTARY	
64778	MONITOR			14KD4K2	11/7/2018	JUNKED OR USED FOR PARTS	VANCLEAVE LOWER ELEMENTARY	
35987	EDGER	STIHL	FS91R	509440688	6/30/2017	JUNKED OR USED FOR PARTS	VANCLEAVE MAINTENANCE	junk
3531	SANYO 25" TELEVISION	SANYO		V8490140548666	3/4/1999	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6777	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY0825	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6778	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY0827	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6781	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY0830	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6846	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1152	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6848	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1154	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6853	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1159	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6854	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1160	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6855	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1201	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6859	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1205	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6865	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1211	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6868	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1214	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6883	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY1998	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6885	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY2000	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
6886	RADIO, PORTABLE 2 WAY	MOTOROLA	MTX8250	921TJY2001	1/13/2009	JUNKED OR USED FOR PARTS	VANCLEAVE TRANSPORTATION	
33653	COMPUTER, DESKTOP	DELL	OPTIPLEX 790SFF	GM2JM51	5/15/2012	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
33828	IPAD	APPLE, INC	IPAD	DMPKLR5L1F186	6/18/2013	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35072	LAPTOP	LENOVO	THINKPAD	1520EV002FUSPOG2NWX	4/26/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35138	CHROMEBOOK	ACER	11	3.53402E+12	4/26/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35139	CHROMEBOOK	ACER	11	35340172A7600	4/26/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35140	CHROMEBOOK	ACER	11	130503C993400	4/26/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35153	CAMERA DOCUMENT	LADIBUG	DC125	D32C14825	5/17/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
35154	CAMERA DOCUMENT	LADIBUG	DC125	D32C14839	5/17/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37531	LAPTOP TOUCH SCREEN	DELL	INSPIRON	96GYKJ2	5/14/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	

AssetNo	Asset_Description	Manufacturer	ModelNo	SerialNo	AcquistionDate	DisposalReason	LocationName	Comment
37992	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37993	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37994	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37995	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37996	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37997	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37998	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
37999	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
38000	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
38001	SOUND BAR	MEIDONG	KY-2020	NONE	12/11/2018	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
60984	FM RECEIVER	PHONAK	MY LINK	1412NY7FN	1/13/2015	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
60985	FM TRANSMITTER	PHONAK	INSPIRO PREMIUM	1441NY7GR/1441NY7GT	1/13/2015	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
61033	SCANNER	XEROX	DOCUMATE 3120	4CSU620347	6/30/2015	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
64293	LAPTOP	LENOVO	THINKPAD E460	PF0LDJJU	4/11/2017	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
64413	COPIER	Sharp	MX-M654N	65003308	2/1/2017	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
64414	COPIER	Sharp	MX-M654N	65003798	2/1/2017	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
64415	COPIER	Sharp	MX-M654N	65003848	2/1/2017	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
65939	DRAWING MONITOR	HUIION	GT191	85DB7SH03854	3/11/2019	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
66170	COPIER	SHARP	MX-6570	85001408	5/14/2019	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
627930	TABLET	LENOVO	THINKPAD T460	PC0FCXEX	11/11/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
627940	TABLET	LENOVO	THINKPAD T460	PC0FCXE2	11/11/2016	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7001668	Lenovo 100e Chromebook (2nd Gen)	LENOVO	81QB0000US	P207JFA2	2/13/2020	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7001699	Lenovo 100e Chromebook (2nd Gen)	LENOVO	81QB0000US	P207JG8A	2/13/2020	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7001728	Lenovo 100e Chromebook (2nd Gen)	LENOVO	81QB0000US	P207JTMA	2/13/2020	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7001742	Lenovo 100e Chromebook (2nd Gen)	LENOVO	81QB0000US	P207JTNV	2/13/2020	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7002172	Lenovo 100e Chromebook (2nd Gen)	LENOVO	81QB0000US	SP204CNZS	3/2/2020	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	
7014585	65-INCH 4K LED SMART TV	VIZIO	V-SERIES	LINUXCXW4506042	1/29/2021	JUNKED OR USED FOR PARTS	VANCLEAVE UPPER ELEMENTARY	

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Report Date: 5/8/2023

Claim Status: PrePaid

Claim No.: ALL

AP Dates: ALL

Claim No.	Claimant Name	Claim Amount	Fund	Description
225352	ROMERO, EMILY	\$434.00	1153	SMHS Meal money Softball Play
225353	RIVER OAKS RESTAURANT-HICKORY	\$180.00	1152	ECHS Golf tournament Fees Boys
225354	PASCAGOULA - GAUTIER SCHOOLS	\$200.00	1153	SMAC Entry fee Girls Track
225355	MHSAA, INC.	\$60.00	1152	ECHS Tennis Tourn State Fee
225356	JCSD--ST MARTIN ATH. DIRECTOR	\$336.00	1153	SMAC Meals State Champ. Tennis
225357	KROC CENTER	\$205.00	1153	SMEE Activity - Wings students
225359	COLLINS, CHRIS	\$89.08	1925	MILEAGE REIMBURSEMENT
225360	COLLINS, CHRIS	\$1,222.23	1925	TRAVEL REIMBURSEMENT
225361	LORENZO HOTEL	\$796.00	1152	ECHS hotel Robotics Worlds
225362	DEARMAN, PENNY	\$2,220.00	1152	ECHS robotics meals for Worlds
225363	HOME 2 SUITES BY HILTON OXFORD	\$595.00	1152	ECHS tennis rooms for State
225364	HUNTER WILLIAMS	\$264.00	1154	VAC- TRACK REGIONAL MEET MEAL
225366	BRAGG, DONNA M	\$336.00	1154	VAC- SOFTBALL PLAYOFF MEAL
225367	GEORGE COUNTY SCHOOL DISTRICT	\$210.00	1154	VAC- TRACK REGIONAL MEET FEES
225368	DRAGONFLY ATHLETICS, LLC	\$3,000.00	1154	VAC- FUNDING DRAGONFLY- SPRING
225369	ENDT, ROB	\$888.00	1154	VAC- MEALS/ FUEL REIMBURSEMENT
225371	BILOXI HS ATHLETICS	\$100.00	1152	ECMS track meet Biloxi
225373	WILLIAMS, KIMBERLY	\$36.94	2290	Mileage Reimbursement
225374	WILLIAMS, KIMBERLY	\$171.43	2290	TRAVEL REIMBURSEMENT
225375	CHATFIELD, JASON	\$554.40	2811	FP-IV-ISTE plane ticket
225376	ALFORD, TODD	\$144.00	1154	VAC- GIRLS GOLF MEALS @ STATE
225377	THE OAKS HOLDING CO. LLC	\$575.00	1154	VAC- GIRLS ST GOLF TOURN FEE
225378	ENTERPRISE	\$864.00	1153	SMHS - X2 Car rental
225379	STALLWORTH, GWENDOLYN	\$190.53	2599	TRAVEL REIMBURSEMENT
225380	STALLWORTH, GWENDOLYN	\$399.18	2599	TRAVEL REIMBURSEMENT
225381	TRITLEY, JOHN	\$85.41	2610	MILEAGE REIMBURSEMENT
225383	HOLIDAY INN EXPRESS AND SUITES	\$714.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225384	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225385	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225386	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225387	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225388	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225389	HOLIDAY INN EXPRESS AND SUITES	\$119.00	1154	VAC- HOTEL @STATE TENNIS TOURN
225390	HATTIESBURG PUBLIC SCHOOL DIST	\$20.00	1152	ECAC Track south state

**JACKSON COUNTY SCHOOL DISTRICT**  
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**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Claim No.	Claimant Name	Claim Amount	Fund	Description
225391	GULFPORT SCHOOL DISTRICT	\$220.00	1153	SMHS Entry MHSAA Girls Track
225392	DRAGONFLY ATHLETICS, LLC	\$1,500.00	1153	SMAC Officials Pay - DragonFly
225393	CRISIS PREVENTION INSTITUTEINC	\$200.00	2599	SPED-CPI Member Fee
225394	BAILEY EDUCATION GROUP, LLC	\$2,700.00	2211	ECU-Bailey Group ELA PD
225395	AMAZON CAPITAL SERVICES	\$184.23	2211	ECLE--FLASH CARDS
225396	POSITIVE PROMOTIONS INC	\$590.20	2211	SMNE/Student Bus tags
225397	AMAZON CAPITAL SERVICES	\$688.75	2211	VLE-Plastic Pocket Folders
225398	AMAZON CAPITAL SERVICES	\$59.00	2211	ECLE- Contixo Tablet
225399	TRITLEY, JOHN	\$272.58	2599	TRAVEL REIMBURSEMENT
225400	GEORGE COUNTY SCHOOL DISTRICT	\$40.00	1152	ECHS Track meet GC
225401	THE OAKS HOLDING CO. LLC	\$500.00	1152	ECHS Girls golf State
225402	PELICAN WASTE AND DEBRIS, LLC	\$16,069.06	1120	DO-WASTE MANAGEMENT FY-23
		\$76.64	1935	DO-WASTE MANAGEMENT FY-23
		\$178.83	2711	DO-WASTE MANAGEMENT FY-23
225436	BRAGG, DONNA M	\$336.00	1154	VAC- SOFTBALL PLAYOFF MEAL
225437	SLAVIC BENEVOLENT ASSOCIATION	\$2,650.00	1154	VHS- PROM SITE RENTAL
225479	HURLEY FARM AND FEED	\$1,126.99	1152	ECAC athletic spreader, spray
225480	VARSITY SPIRIT, LLC UCA/UDA	\$484.75	1120	ECMS cheer megaphone,sign bag
225481	DRAGONFLY ATHLETICS, LLC	\$5,000.00	1152	ECAC athletic game officials
225482	LAKELAND TOURS, LLC	\$2,400.00	1153	SMACCharter Softball Playoffs
225515	SINGING RIVER ELECTRIC	\$61,252.00	1120	2022-23 ELECTRIC UTILITY
		\$865.03	1935	2022-23 ELECTRIC UTILITY
		\$2,555.90	2711	2022-23 ELECTRIC UTILITY
225556	THE NATIONAL WWII MUSEUM	\$1,554.34	1152	ECMS Beta club field trip
225559	HATTIESBURG ZOO	\$59.00	1152	ECUE outreach program
225560	HOSA - HEALTH OCCUPATION	\$180.00	1152	ECHS HOSA International conf.
225561	THE OAKS HOLDING CO. LLC	\$750.00	1152	ECHS Boys Golf State tourn.
225565	SHELL LANDING GULF COAST, LLC	\$150.00	1153	SMAC Boys Dist. Golf Entry fee
225567	ADAM POELMA	\$224.00	1153	SMHS Meals State Golf
225568	HOME 2 SUITES BY HILTON OXFORD	\$654.00	1153	SMHS Hotel Boys Golf State
225569	OXFORD SCHOOL DISTRICT	\$600.00	1153	SMACA Entry Fee-Golf Oxford
225571	BILOXI HS ATHLETICS	\$110.00	1153	SMACA Girls State Track
225572	MHSAA, INC.	\$120.00	1154	VAC- STATE TENNIS TEAM FEES
225573	EDWARDS, JUSTIN	\$336.00	1154	VAC- MEALS @ BASEBALL PLAYOFFS
225575	BRAGG, DONNA M	\$336.00	1154	VAC- MEALS @ SOFTBALL PLAYOFFS
225576	BRAGG, DONNA M	\$336.00	1154	VAC- MEALS @ SOFTBALL PLAYOFFS
225578	MHSAA, INC.	\$158.10	1154	VAC- MHSAA-Softball Sales Play

**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225579	MHSAA, INC.	\$240.90	1154	VAC- MHSAA-Softball Sales Play
225580	HUNTER WILLIAMS	\$198.00	1154	VAC- MEALS @ S ST TRACK MEET
225581	HATTIESBURG PUBLIC SCHOOL DIST	\$80.00	1154	VAC- S STATE TRACK MEET
225673	ODP BUSINESS SOLUTIONS, LLC	\$409.23	1120	SNE/ink, folders
225719	IMMS	\$1,200.00	1120	SMNE/3rd grade to IMMS
225838	HUNTER WILLIAMS	\$100.00	1154	VAC- MEALS @ STATE TRACK MEET
225839	EDWARDS, JUSTIN	\$336.00	1154	VAC- MEALS @ BASEBALL PLAYOFFS
225840	EDWARDS, JUSTIN	\$336.00	1154	VAC- MEALS @ BASEBALL PLAYOFFS
225841	SHRIJI PEARL LLC	\$248.00	1154	VAC- HOTEL @ STATE TRACK MEET
225842	BRAGG, DONNA M	\$336.00	1154	VAC- SOFTBALL PLAYOFF MEAL
225844	U S POST OFFICE	\$94.80	1120	VMS-Postage
225849	ROMERO, EMILY	\$430.47	1153	SMAC Meals Softball Playoffs
225850	HOME 2 SUITES BY HILTON OXFORD	\$357.00	1152	ECHS tennis rooms for State
225851	HOSA - HEALTH OCCUPATION	\$720.00	1153	SMHS - Registration fee
225852	AUDUBON ZOO	\$848.75	1153	SMHS - Senior Audubon Fee
225865	SINGING RIVER ELECTRIC	\$52,446.76	1120	2022-23 ELECTRIC UTILITY
225866	SINGING RIVER ELECTRIC	\$24,306.35	1120	2022-23 ELECTRIC UTILITY
225867	WEST JACKSON CO. UTIL DIST.	\$9,185.73	1120	2022-23 WATER AND SEWER
225868	CENTERPOINT ENERGY	\$4,698.56	1120	2022-23 NATURAL GAS
		\$470.32	2711	2022-23 NATURAL GAS
225869	ADAMS & REESE L.L.P.	\$588.50	1120	2022-23 LEGAL SERVICES
225870	JACKSON COUNTY UTILITY AUTH	\$92.00	1935	2022-23 WATER AND SEWER
		\$13,212.82	1120	2022-23 WATER AND SEWER
225871	A T & T 228 826-1675 001 0595	\$1,136.90	1120	2022-23 TELEPHONE SERVICES
225872	A T & T ONE NET 1001-202-8550	\$811.17	1120	2022-23 TELEPHONE SERVICES
225873	A T & T 228-M25-0095-095-0597	\$3,453.76	1120	2022-23 TELEPHONE SERVICES
	<b>Docket Total:</b>	<b>\$237,459.62</b>		

**JACKSON COUNTY SCHOOL DISTRICT**  
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**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Claim No.: ALL

AP Dates: ALL

Claim Status: PrePaid

<b>Total Expenditures By Fund</b>		
Fund	Description	Claim Amount
1120	DISTRICT MAINTENANCE	\$189,350.39
1152	EAST CENTRAL ACTIVITY	\$13,538.33
1153	ST MARTIN ACTIVITY	\$9,896.22
1154	VANCLEAVE ACTIVITY	\$12,992.00
1925	TECHNOLOGY FUND	\$1,311.31
1935	FAB LAB JACKSON COUNTY	\$1,033.67
2211	TITLE I - A	\$4,222.18
2290	TITLE I COST POOL	\$208.37
2599	IDEA B (ARP)	\$1,062.29
2610	IDEA PART B	\$85.41
2711	VOCATIONAL EDUCATION	\$3,205.05
2811	TITLE IV, PART A	\$554.40
<b>Total for Funds:</b>		<b>\$237,459.62</b>

<b>Total Expenditures By Unit</b>		
Unit	Description	Claim Amount
<b>Total for Units:</b>		

APPROVED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT

\_\_\_\_\_  
 SECRETARY

\_\_\_\_\_

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Report Date: 5/8/2023

Claim Status: Open

Claim No.: ALL

AP Dates: ALL

Claim No.	Claimant Name	Claim Amount	Fund	Description
218968	ENCORE REHABILITATION, INC	\$2,500.00	1120	DO-ATHLETIC TRAINING AUTO RENE
224689	BELUSA, LLC	\$519.36	2211	SNE/take home folders
224708	PELICAN PLAYGROUNDS	\$32,533.63	2598	FP-EIII-VHS project#42
224709	PELICAN PLAYGROUNDS	\$49,981.31	2598	FP-EIII-VMS project#41
224710	ULTIPLAY PARKS & PLAYGROUNDS	\$28,555.00	2598	FP-EIII-equipment installation
224820	PELICAN PLAYGROUNDS	\$46,501.00	2598	FP-EIII-VLE project#40
225365	AMAZON CAPITAL SERVICES	\$1,124.75	2811	FP-IV-VMS drawing tablets
225382	AMAZON CAPITAL SERVICES	\$1,930.80	2211	FP-I-Homeless Students Uniform
225403	LAWSON PRODUCTS, INC.	\$581.49	1120	VACT fleet
225404	LAWSON PRODUCTS, INC.	\$448.62	1120	VACT fleet--Tubes, Cables
225405	TURF MASTERS LAWN CARE INC	\$623.22	1153	SMACA Turf Maint Softball/Band
225406	AMAZON CAPITAL SERVICES	\$580.36	2711	JCTC - All Season Tires
225408	RENAISSANCE LEARNING, INC.	\$6,143.50	1120	ECU-Star 360 Subscription
225409	AMAZON CAPITAL SERVICES	\$754.44	1156	FabLab-PhotoBox, RingLight, Tass
225410	PLTW PROJECT LEAD THE WAY, INC	\$500.00	1935	Fablab - PLTW Training
225411	HOWARD TECHNOLOGY SOL. INC	\$1,297.00	1925	IT/SME Laptop
225412	NEWELL PAPER COMPANY	\$274.20	2711	JCTC - Copy Paper
225413	AMAZON CAPITAL SERVICES	\$141.32	1120	VUE-printer ink cartridges.
225414	AMAZON CAPITAL SERVICES	\$375.13	1120	VUE-Building toys, legos
225415	AMAZON CAPITAL SERVICES	\$778.35	1156	FabLab - Tumblers, Totes, Puzzle
225416	AMAZON CAPITAL SERVICES	\$981.09	1120	VUE Copy paper, markers, ink
225417	AMAZON CAPITAL SERVICES	\$53.28	1120	VUE AA Batteries
225418	AMAZON CAPITAL SERVICES	\$93.42	1120	SMEE - Glitter, foam brush
225419	COASTAL COMMUNICATIONS	\$500.00	1925	IT/ECM Repair Intercom
225420	VEX ROBOTICS INC	\$1,213.23	1120	ECMS spacer kit, Starter Kit
225421	MGCCC	\$9,575.00	2811	FP-IV-VHS Spring23 Dual Credit
225422	DAMAND PROMOTIONS	\$625.87	2211	FP-I-parent's dictionary
225423	AMAZON CAPITAL SERVICES	\$1,488.71	2598	FP-EIII-Counselor cart, cabinet
225424	AMAZON CAPITAL SERVICES	\$1,453.80	2598	FP-EIII-VLE Cabinet, toys
225425	AMAZON CAPITAL SERVICES	\$701.74	2811	FP-EIII&I-Storage bin, robots
		\$1,145.67	2598	FP-EIII&I-Storage bin, robots
225426	RAINBOW SPRING WATER, INC.	\$19.84	1120	SMAC--Bottle Water Delivery
225427	OL' MAGNOLIA PEST CONTROL	\$20.00	1120	BO-PEST CONTROL
225428	CHICK FIL A	\$224.61	1925	IT/Meeting-Chick fil A Lunch

**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225429	HOWARD TECHNOLOGY SOL. INC	\$2,931.00	1925	IT/Access Control for DO
225430	HOWARD TECHNOLOGY SOL. INC	\$1,556.00	1925	IT/JCTC Thinkpads (x2)
225431	TAPPER SECURITY, INC	\$32.99	1120	BO-MONTHLY ALARM SERVICE
225432	WILLIAM V. MACGILL & CO.	\$1,473.41	1120	VLE Warm/cold packs, Bandages
225433	MASSETT SUPPLY COMPANY	\$43.00	1120	VACT fleet tubing
225434	WARING OIL COMPANY	\$2,528.00	1120	EC-800GAL DIESEL
225438	MS STATE UNIVERSITY RCU	\$200.00	2711	JCTC-Methods PD Regis Fee
225439	RAINBOW SPRING WATER, INC.	\$19.84	1120	SMU - Spring Water for Meds
225440	AMAZON CAPITAL SERVICES	\$15.89	1120	SMU - Paper
225441	GUMDROP BOOKS	\$1,657.49	1120	ECLC-Library Gumdrop Books
225442	AMAZON CAPITAL SERVICES	\$85.70	1120	ECLC- Library Books
225443	AMAZON CAPITAL SERVICES	\$1,742.75	1120	ECLC- Toner, Paper, glue
225444	AMAZON CAPITAL SERVICES	\$153.01	1130	SPED EEF
225445	AMAZON CAPITAL SERVICES	\$3,239.19	1120	VMS-Copy Paper 1st Half 23-24
225446	MS COAST SUPPLY INC	\$77.02	1120	SMAC-Alderon 20' cord
225447	AMAZON CAPITAL SERVICES	\$163.23	1120	VUE-Storage bench, pipe shelf
225448	AMAZON CAPITAL SERVICES	\$9.99	1120	VUE hearing aid batteries
225449	ACT EDUCATION AND WORKFORCE	\$408.00	2711	JCTC - Workkeys
225450	ACT EDUCATION AND WORKFORCE	\$24.00	2711	JCTC - Workkeys
225451	ATCO INTERNATIONAL	\$1,282.00	1120	VACT Wipe out, free hand, jars
225452	ACT EDUCATION AND WORKFORCE	\$816.00	1120	ECM-PRE-ACT PAPER TEST SCORING
		\$432.00	1152	ECM-PRE-ACT PAPER TEST SCORING
225453	AMAZON CAPITAL SERVICES	\$504.32	1156	FabLab-Tote bags, plywood
225454	AMAZON CAPITAL SERVICES	\$203.25	1925	IT/Monitor
225455	AMAZON CAPITAL SERVICES	\$3,154.33	1925	IT/Tech Panduit cable, HDMI
225456	WARING OIL COMPANY	\$6,971.00	1120	SMM-1800GAL DIESEL/500GAL GAS
225457	WARING OIL COMPANY	\$2,990.00	1120	VC-1000GAL DIESEL
225458	WARING OIL COMPANY	\$2,970.00	1120	VC-1000GAL DIESEL
225459	AMAZON CAPITAL SERVICES	\$607.40	2211	FP-I-homeless student uniforms
225460	WARING OIL COMPANY	\$3,020.00	1120	VC-1000GAL DIESEL
225461	WARING OIL COMPANY	\$2,990.00	1120	VC-1000GAL DIESEL
225462	MGCCC	\$15,900.00	1154	VHS- DUAL CREDIT REG FEES
225463	HALLS ENGRAVING	\$36.00	1154	VHS- STUDENT AWARDS
225464	USM-CHILDREN'S CENTER FOR COMM	\$1,629.00	2610	SPED- Therapeutic Services
225465	AMAZON CAPITAL SERVICES	(\$156.74)	1156	FabLab - DogTags
225466	AMAZON CAPITAL SERVICES	\$44.60	2711	JCTC-Kleenex,BandAid,GermX
225467	AMAZON CAPITAL SERVICES	\$114.48	2711	JCTC-Clipboards,Vinyl



**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225468	AMAZON CAPITAL SERVICES	\$322.64	1156	FabLab-Sleeves,SubBlanks,Level
225469	AMAZON CAPITAL SERVICES	\$71.57	2711	JCTC-HornetSpray,FirstAid,Mirr
225470	AMAZON CAPITAL SERVICES	\$135.98	1156	FabLab-AcrylicSheets,LEDBase
225471	MASSETT SUPPLY COMPANY	\$359.40	1120	VACT #66 & #42 Motor Oil
225472	MASSETT SUPPLY COMPANY	\$135.50	1120	VACT Disposable Gloves
225473	MASSETT SUPPLY COMPANY	\$93.08	1120	VACT Radiator Hose
225474	SORG PRINTING	\$558.00	1153	SMEE Activity-Award Cert
225475	AMAZON CAPITAL SERVICES	\$550.51	1156	FabLab-Dawn,FoodColor,Bottles,
225476	BOUND TO STAY BOUND BOOKS, INC	\$75.22	1120	SMEE Library - Books
225477	AMAZON CAPITAL SERVICES	(\$959.99)	1925	IT/VHS Monitors (x2)
225478	BILOXI PAPER COMPANY	\$463.37	1120	SMAC liner, tissue, papertowel
225483	STEGALL NOTARY SERVICE LLC	\$178.00	1120	ECU-notary supplies and
225484	TOTAL EQUIPMENT MAINTENANCE CO	\$930.88	2110	CN - EQUIPMENT REPAIR - VMS
225485	EXPRESS SERVICES INC	\$8,683.61	2110	CN - CAFETERIA SUB SERVICES
225486	PRAIRIE FARMS DAIRY	\$6,569.23	2110	CN-MILK - APRIL 2023
225487	ACADEMY OF NUTRITION AND	\$264.00	2110	CN - ACADEMY OF NUTRITION &
225488	POCKET NURSE ENTERPRISES,INC.	\$2,301.07	2711	JCTC - ECG Bundle for Medical
225489	CRUMBLY PAPER CO.	\$4,853.16	2110	CN CRUMBLY PAPER 04/05/23
225490	SUNRISE FRESH PRODUCE	\$2,104.63	2110	CN - PRODUCE 04/05/23
225491	CRUMBLY PAPER CO.	\$9,891.98	2110	CN-CRUMBLY FOOD 04/05/23
225492	MERCHANTS FOODSERVICE	\$32,202.39	2110	CN-FROZEN FOOD 04/05/2023
225493	CINTAS CORPORATION	\$149.22	2110	CN - FOOD PRODUCTION SUPPLIES
225494	CINTAS CORPORATION	\$94.32	2110	CN - FOOD PRODUCTION SUPPLIES
225495	CINTAS CORPORATION	\$146.78	2110	CN - FOOD PRODUCTION SUPPLIES
225496	CINTAS CORPORATION	\$113.24	2110	CN - FOOD PRODUCTION SUPPLIES
225497	CINTAS CORPORATION	\$263.25	2110	CN - FOOD PRODUCTION SUPPLIES
225498	CINTAS CORPORATION	\$134.26	2110	CN - FOOD PRODUCTION SUPPLIES
225499	CINTAS CORPORATION	\$180.72	2110	CN - FOOD PRODUCTION SUPPLIES
225500	CINTAS CORPORATION	\$72.20	2110	CN - FOOD PRODUCTION SUPPLIES
225501	CINTAS CORPORATION	\$140.58	2110	CN - FOOD PRODUCTION SUPPLIES
225502	CINTAS CORPORATION	\$104.06	2110	CN - FOOD PRODUCTION SUPPLIES
225503	CINTAS CORPORATION	\$110.30	2110	CN - FOOD PRODUCTION SUPPLIES
225504	CINTAS CORPORATION	\$93.96	2110	CN - FOOD PRODUCTION SUPPLIES
225505	CINTAS CORPORATION	\$71.78	2110	CN - FOOD PRODUCTION SUPPLIES
225506	SUNRISE FRESH PRODUCE	\$3,398.70	2110	CN - PRODUCE 04/19/23
225510	STERICYCLE, INC.	\$237.00	1120	SMAC--Shredding Services
225511	HOWARD TECHNOLOGY SOL. INC	\$915.00	1120	ECLE-DELL Optiplex Computer

**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225512	CARTWRIGHT, MATTHEW	\$20.00	1153	SMAC Gas reimb Archery Stat
225513	SHERMAN, NANCY ANN	\$1,500.00	2610	SPED-Contractual Visual Impair
225514	AMAZON CAPITAL SERVICES	\$80.53	1154	VUE- 3D PUZZLES
225516	JCSD BUS DRIVER PAY	\$1,260.36	1154	VAC- BUS DR PAYROLL- APRIL
225517	PERMA-BOUND	\$2,625.28	1154	VLE- LIBRARY BOOK ORDER
225518	BOUND TO STAY BOUND BOOKS, INC	\$3,424.02	1154	VLE- LIBRARY BOOK ORDER
225519	GREERS FOOD TIGER	\$282.38	1154	VUE- ICE CREAM, CONES, TOPPING
225520	SHIRLEY NOBLE ALTERATIONS	\$120.00	1154	VAC- CHOIR APPAREL ALTERATIONS
225521	AMAZON CAPITAL SERVICES	\$41.70	1154	VAC- 3 GAL ZIPLOC BAGS
225522	GUITAR CENTER STORES INC	\$9,236.38	1120	VAC-Band-marimba x 2
225523	MAGNOLIA ALTERNATOR & REPAIR	\$550.00	1120	VACM- mower blades
225524	JOHNSTONE SUPPLY OF GULFPORT	\$359.78	1120	DO -VHS rm 315- expansion valv
225525	VANCLEAVE OLD PLACE	\$34.74	1120	VACM-wax ring,sand,blade
225526	SHERWIN- WILLIAMS GAUTIER	\$32.10	1120	VACM- paint,
225527	MASSETT SUPPLY COMPANY	\$18.34	1120	VACM-wipers, rearview mirror
225528	PRO-LOCK	\$20.00	1120	VAC- keys
225529	BILOXI PAPER COMPANY	\$322.43	1120	DO--Cust-Soap, gloves, liners
225530	BILOXI PAPER COMPANY	\$76.50	1120	DO -- Signature Stamps
225531	VANCLEAVE OLD PLACE	\$59.48	1120	VACM-sheetrock/lumber
225532	VANCLEAVE OLD PLACE	\$34.99	1120	VACM- repair flange
225533	SOLIANT HEALTH	\$4,440.00	1130	SPED- SLP Contract Service
225534	AMAZON CAPITAL SERVICES	\$473.84	1156	FabLab-Puzzle,Aprons,Tshirts
225535	LOWES COMPANIES, INC.	\$276.45	2711	JCTC-PaintSprayer,Acrylic
225536	SOUTHERN PEST CONTROL, INC.	\$50.00	1935	FabLab - Pest Control
225537	SOUTHERN PEST CONTROL, INC.	\$62.15	2711	JCTC - Pest Control
225538	QUILL CORP ACCT 683375	\$49.49	1120	BO-ENVELOPES WITHOUT WINDOW
225539	AMPCONTROL TECHNOLOGIES, INC	\$200.00	1120	BO-PURCHASE OF EV CHARGING SOF
225540	SUN HERALD - ADVERTISING	\$54.04	1120	AD-INTERCOM REVERSE AUCTION
225541	SUN HERALD - ADVERTISING	\$78.02	2110	CN-ECH-WALK IN REFRIGERATION
225542	SUN HERALD - ADVERTISING	\$28.67	1840	AD-HUNTING AND FISHING LEASE
		\$28.67	1844	AD-HUNTING AND FISHING LEASE
225543	SUN HERALD - ADVERTISING	\$134.12	3027	SM FOOTBALL RESTROOM RENOVATIO
225544	SUN HERALD - ADVERTISING	\$136.10	3027	SME AND SMN ROOFING & ROOF
225545	SUN HERALD - ADVERTISING	\$146.44	3027	SMU AND SME HVAC UPGRADES
225546	SUN HERALD - ADVERTISING	\$53.38	1844	AD-HUNTING AND FISHING LEASE
225547	PSYCHOLOGICAL ASSESSMENT RESOU	\$1,010.88	1120	DO Curr-8 @25 each RIAS-2 form
225548	COCA-COLA BOTTLING COMPANY	\$236.50	1120	ECLC_ Field trip Water

**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225549	DEMCO	\$207.89	1120	ECLE-Library Posters, Decals
225550	PRESENCELEARNING, INC	\$6,085.08	1130	SPED- SLP Contract
225551	RED CIRCLE SOLUTIONS	\$2,500.00	1152	ECMS poster maker
		\$1,995.00	1925	ECMS poster maker
225552	AMAZON CAPITAL SERVICES	\$10.98	1120	SMU - planner,pens,clock
225553	AMAZON CAPITAL SERVICES	\$1,260.00	1120	SMUE - Copier Paper x 30
225554	MASSETT SUPPLY COMPANY	\$66.14	1120	SMAC-Oil filter
225555	GULF HYDRAULICS & PNEUMATICS	\$255.00	1120	SMAC Shop labor machinist
225557	BECKY VICE	\$1,800.00	1152	ECHS prom catering
225558	AMAZON CAPITAL SERVICES	\$56.27	1120	SMU - planner,pens,clock
225562	AMAZON CAPITAL SERVICES	\$126.75	1120	VMS-bandages, ginger ale
225563	WARING OIL COMPANY	\$4,480.00	1120	EC-1400GAL DIESEL
225564	AMAZON CAPITAL SERVICES	\$251.14	2711	VMS-toner, glue gun, clipboard
225566	HOWARD TECHNOLOGY SOL. INC	\$783.00	1925	IT/JCTC
225570	AMAZON CAPITAL SERVICES	\$1,764.00	1120	VLE - Copy Paper
225574	THYSSENKRUPP ELEVATOR	\$235.92	1120	SMAC-SHMS Elevator Maintenance
225577	AMAZON CAPITAL SERVICES	\$55.90	2211	VLE-Cardstock
225582	HOWARD TECHNOLOGY SOL. INC	\$2,074.00	1925	IT/Rally Bar Mini
225583	BILOXI PAPER COMPANY	\$1,013.75	1120	SMAC Toilet tissue,paper towel
225584	MICRO METHODS LABORATORY INC	\$950.00	1120	SMAC-Roof inspection
225586	RAINBOW SPRING WATER, INC.	\$63.34	1120	SMMS - 5 gallon water jugs
225587	AMAZON CAPITAL SERVICES	\$607.84	1120	SMMS - Ink for poster maker
225588	AMAZON CAPITAL SERVICES	\$192.84	1153	SMMS -bubbles, wand set, games
225589	MOBILE POPCORN CO INC	\$119.85	1153	SMMS - popcorn for student rew
225590	AMAZON CAPITAL SERVICES	\$882.14	1120	SMMS -Poster, binders, bags
225591	AMAZON CAPITAL SERVICES	(\$71.37)	1120	SMMS -Poster, binders, bags
225592	AMAZON CAPITAL SERVICES	\$456.10	1153	SMMS - barrels, weed barrier,
225593	AMAZON CAPITAL SERVICES	(\$8.99)	1120	ECMS Earbuds, fidget, markers
225594	HOWARD TECHNOLOGY SOL. INC	\$44,337.75	2598	FP-EIII-Technical Service Agre
225595	BAILEY EDUCATION GROUP, LLC	\$4,200.00	2594	FP-EII-Bailey consultation
225596	PROJECT WISDOM	\$199.00	1120	ECU-Project Wisdom-character
225597	JOHN FAYARD MOVING &	\$60.96	1120	BO-MONTHLY STORAGE FEE
225598	ACE DATA STORAGE INC	\$210.00	1120	BO-ONSITE SHREDDING-10 TOTES
225599	JOHNSTONE SUPPLY OF GULFPORT	\$826.48	1120	CO-SMUE 107, Compressor
225600	JOHNSTONE SUPPLY OF GULFPORT	\$800.00	1120	CO -- Refrigerant for VANS
225601	JOHNSTONE SUPPLY OF GULFPORT	\$32.31	1120	DO - VMS RM 109- VENT PIPE
225602	JOHNSTONE SUPPLY OF GULFPORT	\$26.86	1120	CO- SMNE CAF- BELT

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Claim No.	Claimant Name	Claim Amount	Fund	Description
225603	JOHNSTONE SUPPLY OF GULFPORT	\$142.49	1120	DO-VMS RM210 Motor Cond
225604	JOHNSTONE SUPPLY OF GULFPORT	\$327.60	1120	DO-VHS rm206-Motor Cond
225605	VANCLEAVE OLD PLACE	\$180.00	1120	VACM- tar
225606	JOHNSTONE SUPPLY OF GULFPORT	\$757.60	1120	CO -- Refrigerant for VANS
225607	JOHNSTONE SUPPLY OF GULFPORT	\$660.86	1120	CO- VLE Motor Condensor
225608	GUITAR CENTER STORES INC	\$180.10	1153	SMU - Xylophones x 10
225609	ODP BUSINESS SOLUTIONS, LLC	\$312.03	1120	ECMS White marker boards
225610	AMAZON CAPITAL SERVICES	\$1,989.78	1925	IT/Tablet, toner, podium
225611	AMAZON CAPITAL SERVICES	\$449.69	1120	SMEE - Matatalab TaleBot
225612	ACT EDUCATION AND WORKFORCE	\$7,654.00	1120	ACT District Testing - T3Paper
225613	DAU, HANNAH	\$58.23	2610	Mileage Reimbursement
225614	LEPOMA, DEAN	\$665.48	1154	MILEAGE REIMBURSEMENT
225615	LEE, J KEITH	\$26.46	1120	MILEAGE REIMBURSEMENT
225616	DOBSON, AMY	\$35.10	1120	MILEAGE REIMBURSEMENT
225617	HOWELL, JORY	\$34.06	1120	MILEAGE REIMBURSEMENT
225618	DICKERSON, GLENN	\$54.76	1120	MILEAGE REIMBURSEMENT
225619	BICKNELL, SHAWNA	\$167.68	1120	MILEAGE REIMBURSEMENT
225620	LOWERY, TIFFANY	\$22.79	1120	Mileage Reimbursement
225621	KENDRA COLE	\$22.27	1935	MILEAGE REIMBURSEMENT
225622	MCKINLEY, JODIE	\$5.90	2610	Mileage Reimbursement
225623	DAVIS, RACHEL ELAINE	\$117.18	2610	Mileage Reimbursement
225624	TRITLEY, JOHN	\$229.45	2610	MILEAGE REIMBURSEMENT
225625	BERTOLINO, DODIE	\$113.58	2610	Mileage Reimbursement
225626	CROCKER, HEATHER	\$257.81	2599	Mileage Reimbursement
225627	PETERSON, CHRISTIN	\$58.95	2599	Mileage Reimbursement
225628	RICHARDSON, DAVID	\$22.73	2610	Mileage Reimbursement
225629	BAILEY, ALESHA	\$133.62	2599	Mileage Reimbursement
225630	NECAISE, JENNIFER	\$33.60	1120	MILEAGE REIMBURSEMENT
225631	JONES, SHANTA	\$81.74	1925	Mileage Reimbursement
225632	WINDHAM, JEFFREY	\$31.31	1925	MILEAGE REIMBURSEMENT
225633	JOHNSON, BRANDY	\$19.91	1925	Mileage Reimbursement
225634	KANODE, JESSE	\$298.68	1153	MILEAGE REIMBURSEMENT
225635	WILLIAMS, KIMBERLY	\$62.68	2290	Mileage Reimbursement
225636	KETNOR, ELIZABETH	\$243.27	1902	TRAVEL REIMBURSEMENT
225637	SONNIER, TANYA	\$381.22	2599	TRAVEL REIMBURSEMENT
225638	WILLIAMS, KIMBERLY	\$279.61	2290	TRAVEL REIMBURSEMENT
225639	STALLWORTH, GWENDOLYN	\$308.95	2599	TRAVEL REIMBURSEMENT

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Claim No.	Claimant Name	Claim Amount	Fund	Description
225640	DAVIS, CURTIS	\$296.13	2599	TRAVEL REIMBURSEMENT
225641	SUMNER, DANA	\$306.88	2599	TRAVEL REIMBURSEMENT
225642	SABLICH, KRISTA	\$670.52	1120	TRAVEL REIMBURSEMENT
225643	FANT, KEVIN	\$120.00	1154	VAC- MEALS @ COACHES CLINIC
225644	DELASHMIT, LAURIE	\$87.98	1120	CDL Medical Exam
225645	HOLLAND, MARK JUSTIN	\$110.00	1120	CDL Medical Exam
225646	FOSNACHT, RICHARD	\$87.98	1120	CDL Medical Exam
225647	MSBA	\$300.00	1120	JCSB MSBA-Continuing Education
225648	HOLMES, RAINA	\$227.93	1120	TRAVEL REIMBURSEMENT
225649	AMY RICHARDS	\$225.32	1152	ECHS mileage reimbursement
225650	ROMERO, EMILY	\$100.00	1120	CDL Medical Exam
225651	OLIVER, MATTHEW	\$65.00	1120	CDL Renewal
225652	MUNSON, DEBORAH	\$110.00	1120	CDL Medical Exam
225653	MICKELSON, KYLE	\$110.00	1120	CDL Medical Exam
225654	FANT, KEVIN	\$94.11	1154	TRAVEL REIMBURSEMENT
225655	TILLMAN, KIMBERLY MYERS	\$214.84	1120	TRAVEL REIMBURSEMENT
225656	ADAMS & REESE L.L.P.	\$909.50	1120	2022-23 LEGAL SERVICES
225657	JACK C.PICKETT, ATTORNEY AT LAW	\$4,068.95	1120	2022-23 LEGAL SERVICES
225658	JACK C.PICKETT, ATTORNEY AT LAW	\$500.00	1120	DO-RETAINER FY22-FY23
225659	BREEDLOVE, TERRY	\$437.00	1120	2022-23 Bus Driver Insurance
225660	DUNCAN, SANDRA	\$213.00	1120	2022-23 Bus Driver Insurance
225661	GEISSINGER, MARK S.	\$437.00	1120	2022-23 Bus Driver Insurance
225662	HOLLOWAY, DWIGHT	\$213.00	1120	2022-23 Bus Driver Insurance
225663	MCANNALLY, CYNTHIA	\$213.00	1120	2022-23 Bus Driver Insurance
225664	MIZELLE, REBECCA	\$213.00	1120	2022-23 Bus Driver Insurance
225665	PERKINS, JAMES M.	\$213.00	1120	2022-23 Bus Driver Insurance
225666	COX, JACKIE A.	\$213.00	1120	2022-23 Bus Driver Insurance
225667	AUTOMATION DESIGNS & SOLUTIONS	\$32.00	1120	HR- Pre Employment FingerPrint
225668	DEPT OF PUBLIC SAFETY FINGERPR	\$512.00	7310	HR--FINGERPRINTS
225669	AMAZON CAPITAL SERVICES	\$179.70	1120	DO Spring Post Binder
225670	BILOXI PAPER COMPANY	\$655.82	1120	SMHS - Cleaner. tissue, towels
225671	ODP BUSINESS SOLUTIONS, LLC	\$65.01	1153	SMHS - Invitations, envelopes
225672	MS COAST SUPPLY INC	\$468.75	1120	ECAC flush valves
225674	ODP BUSINESS SOLUTIONS, LLC	\$399.42	1120	VLE-Toner, Construction Paper
225675	AMAZON CAPITAL SERVICES	\$39.96	1120	ECMS-Headphones
225676	RYDIN	\$870.00	2211	SMNE/Parent Pickup cards
225677	AMAZON CAPITAL SERVICES	\$817.92	2211	SMEE - Butcher Paper, paint

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Claim No.	Claimant Name	Claim Amount	Fund	Description
225678	BAILEY EDUCATION GROUP, LLC	\$2,175.00	2211	VLES - Title I 6-day PD coach
225679	BAILEY EDUCATION GROUP, LLC	\$4,350.00	2211	VLES - Title I 6-day PD coach
225680	DETCO	\$1,395.00	1120	VACT Grease
225681	KING'S, INC.	\$3,498.54	1120	VACT Oil filters
225682	FAMILY FROZEN FOODS	\$133.86	1153	SMHS - Food for fundraisers
225683	MASSETT SUPPLY COMPANY	\$81.89	1120	SMAC-Lawnmower battery
225684	ODP BUSINESS SOLUTIONS, LLC	\$120.00	1120	SMEE- Postage Stamps
225685	OFFICE OF THE STATE AUDITOR	\$140.00	1120	BO-FY22 OSA COMPLIANCE AUDIT
225686	KENTWOOD SPRINGS	\$50.95	1120	BO-5 GALLON WATER - FY 23
225687	MSBA	\$2,500.00	1120	DO-SUPERINTENDENT SEARCH
225688	AIRGAS SOUTH	\$1,484.60	2711	JCTC - Gas for Welding
225689	AMAZON CAPITAL SERVICES	\$951.66	1156	FabLab-GlueGuns,TestTank,Beari
225690	AMAZON CAPITAL SERVICES	\$1,338.86	1120	SMEE - Paper, staples,
225691	BROWN DOG GADGETS	\$2,600.00	1156	FabLab-SolarScienceStations
225692	HALLS ENGRAVING	\$25.95	1155	JCTC - Student Plaque
225693	AMAZON CAPITAL SERVICES	\$11.99	2211	ECU-cylinders and beakers
225694	AMAZON CAPITAL SERVICES	\$149.90	2211	ECU-stem balloon cars
225695	TRAFERA, LLC	\$765.00	1925	IT/panel move/mobile stand
225696	HOWARD TECHNOLOGY SOL. INC	\$944.00	1925	IT/ECU Laptop/printer
225697	CDW GOVERNMENT, INC.	\$3,524.35	1925	IT/Rally Bar - DO
225699	TECHNOLOGY STUDENT ASSOCIATION	\$610.00	1153	SMMS - state conf registration
225700	AMAZON CAPITAL SERVICES	\$465.17	1120	SNE/kinder-Crayons, markers
225701	IMMS	\$1,300.00	1120	SNE/2nd grd field trip to IMMS
225702	SCHOLASTIC INC.	\$1,586.82	1120	SMNE/Library Books
225703	AMAZON CAPITAL SERVICES	\$599.54	1120	ECLE- Office Chairs
225704	MACHADO   PATANO, PLLC	\$22,500.00	2092	JCSD-DISTRICTWIDE EXPANSION
225705	MACHADO   PATANO, PLLC	\$7,087.50	3027	SMN & SME ROOF REPLACEMENT
225706	MACHADO   PATANO, PLLC	\$3,472.20	2598	ESSER II & III-Architect Fees
225707	MIDSOUTH AUTO & TRUCK SALES	\$13,095.00	1152	ECHS golf cart
225708	ANDYS MUSIC INC	\$133.57	1120	ECMS band mallets, sax service
225709	HURLEY HARDWARE & BUILDING SUP	\$1,188.62	1120	ECAC athletic fence, boards
225710	AMAZON CAPITAL SERVICES	\$267.78	1152	ECMS Lays, cheetos, doritos
225711	AMAZON CAPITAL SERVICES	\$189.01	1152	ECMS dance team bows, tights
225712	FAMILY FROZEN FOODS	\$244.93	1152	ECLE field trip chips
225713	H&H CHEVRON	\$355.87	1152	ECHS pizza for student reward
225714	COCA-COLA BOTTLING COMPANY	\$150.50	1152	ECLE dasani water for AR trip
225715	SPANISH TRAIL LANES	\$1,160.00	1152	ECHS senior bowling trip



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Claim No.	Claimant Name	Claim Amount	Fund	Description
225716	MS COAST SUPPLY INC	\$90.00	1120	ECAC sink wall mount
225717	JC BOARD OF SUPERVISORS	\$1,562.50	1152	ECAC Athletic security March
225718	TRUSSELL, JOSHUA	\$53.44	1154	VAC- FUEL REIMBURSEMENT
225720	BARTLETT, JEROME	\$2,610.00	1120	SNE/Test prep/Character Buildi
225721	BLAX SCREEN PRINTING	\$631.95	1155	JCTC-Construction Shirts
225722	BILOXI PAPER COMPANY	\$867.13	1120	VACM- VMS tissue, towels,liner
225723	BILOXI PAPER COMPANY	\$79.44	1120	VACM- VMS tissue, towels,liner
225724	BILOXI PAPER COMPANY	\$1,266.19	1120	VACM- VHS tissue, paper towels
225725	VANCLEAVE OLD PLACE	\$15.99	1120	VACM- mud
225726	BILOXI PAPER COMPANY	\$878.31	1120	VACM- VUE tissue, paper towels
225727	FOLLETT SCHOOL SOLUTIONS INC	\$1,482.87	1120	ECMS library books
225728	ACT EDUCATION AND WORKFORCE	\$171.00	1154	VHS- STUDENT WORKKEYS FEES
225729	AMAZON CAPITAL SERVICES	\$74.95	1154	VAC- DANCE TEAM SPEAKER
225730	HOME SCIENCE TOOLS	\$341.04	1154	VMS- MICROBIAL FUEL CELL KITS
225731	HALLS ENGRAVING	\$190.00	1154	VAC- DISTRICT GOLF TROPHIES
225732	GULF COAST BOUNCE	\$293.99	1154	VHS- WATER SLIDE RENTAL
225733	HALLS ENGRAVING	\$374.50	1154	VHS- STUDENT AWARDS/PLAQUES
225734	BILOXI PAPER COMPANY	\$1,224.65	1120	SMAC-Towels, tissue, liners
225735	806 TECHNOLOGIES, INC	\$600.00	2610	SPED District Crate 23-24 SY
225736	LRP PUBLICATIONS, INC	\$375.00	2610	SPED-Publication Subscription
225737	FAMILY FROZEN FOODS	\$292.35	1155	JCTC-Buns,Hotdogs
225738	BAY PEST CONTROL INC	\$105.00	1120	SMAC--Pest Control
225739	BILOXI PAPER COMPANY	\$689.27	1120	SMAC-tissue, towels, soap
225740	WARING OIL COMPANY	\$2,472.00	1120	VC-800GAL DIESEL
225741	EAGLE ENERGY, INC.	\$2,989.59	1120	VC-1000GAL DIESEL
225742	BEARD EQUIPMENT CO.	\$537.50	1120	SMAC Ath Mower Maintenance
225743	AMAZON CAPITAL SERVICES	\$860.58	2711	VHS - Toner,Storage bins,Paint
225744	AMAZON CAPITAL SERVICES	\$147.92	2711	VHS - Chairs
225745	MICRO METHODS LABORATORY INC	\$650.00	1120	ECAC asbestos inspection
225746	WADE TIRE & WHEEL	\$208.00	1152	ECAC trailer tires
225747	FLIGHT WORKS ALABAMA-ALABAMA A	\$580.50	1152	ECUE wings field trip
225748	HURLEY FARM AND FEED	\$652.00	1152	ECAC orthene turf spray
225749	EMERSONS SPORTING GOODS	\$442.00	1152	ECHS Track Race Day shirts
225750	EMERSONS SPORTING GOODS	\$1,204.00	1152	ECAC senior class shirt
225751	ANDYS MUSIC INC	\$41.00	1120	ECMS tuba stem
225752	BILOXI PAPER COMPANY	\$3,770.91	1120	ECAC custodial-towel, bags,mop
225753	DEMCO	\$799.77	1153	SMEE Lego bricks, panel, stool

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Claim No.	Claimant Name	Claim Amount	Fund	Description
225754	INFOSEC INSTITUTE	\$2,499.00	1925	IT/Cyber Security Training
225755	POCKET NURSE ENTERPRISES,INC.	\$3,152.36	2711	JCTC - Medical Bed
225756	PLTW PROJECT LEAD THE WAY, INC	\$1,200.00	1935	FabLab - PLTW Training
225757	DIAMEDICAL USA	\$5,850.00	2711	JCTC - Headwall Teaching System
225758	WARING OIL COMPANY	\$4,725.00	1120	EC-1500GAL DIESEL
225759	ROUSES MARKET #40	\$246.09	1154	VHS- SENIOR AWARDS DAY
225760	AMAZON CAPITAL SERVICES	\$64.42	1154	VHS- MOCK TRIAL RIBBONS, PAINT
225761	KB EDUCATION, LLC	\$160.00	1153	SMAC Dance Team Tryouts Judge
225762	CDW GOVERNMENT, INC.	\$4,855.76	1925	IT/SMN Chromebooks
225763	SHERATON PHILADELPHIA DOWNTOWN	\$5,380.96	2811	FP-IV-Hotel ISTE conference
225764	MASSETT SUPPLY COMPANY	\$245.98	1120	VACT Shop-Work Lamp (x2)
225765	SORG PRINTING	\$211.00	2211	VLE Parent Compact Forms
225766	SORG PRINTING	\$116.00	2211	VLE Parent Compact Forms
225767	SORG PRINTING	\$149.00	2211	VLE Office Referral Forms
225768	SYCAMORE THERAPY	\$3,130.00	2610	SPED-Speech Lang Contract
225769	POCKET NURSE ENTERPRISES,INC.	\$3,058.98	2711	JCTC - EKG Machine
225770	BILOXI PAPER COMPANY	\$820.11	1120	VACM-hdqc2 disinfectant,airlif
225771	BLOSSMAN GAS, INC	\$2,769.45	1120	VACM-ECAC Propane
225772	JOHNSTONE SUPPLY OF GULFPORT	\$2,890.48	1120	CO- ECUE H105
225773	VANCLEAVE OLD PLACE	\$44.99	1120	VACM- mini vac
225774	JOHNSTONE SUPPLY OF GULFPORT	\$329.56	1120	CO- VLE Motor Condensor
225775	BILOXI PAPER COMPANY	\$957.57	1120	VACM- VLE towels, tissue,glove
225776	MASSETT SUPPLY COMPANY	\$304.71	1120	VACM-battery, core charge
225777	SOUTHERN TIRE MART, LLC	\$162.26	1120	VACM- tires, mount/balance
225778	JOHNSTONE SUPPLY OF GULFPORT	\$172.11	1120	CO -- Refrig/valves for VANS
225779	JOHNSTONE SUPPLY OF GULFPORT	\$502.38	1120	DO -VHS rm315-valves, refrig
225780	AMAZON CAPITAL SERVICES	\$315.23	1152	ECHS senior class ink, paper
225781	AMAZON CAPITAL SERVICES	\$593.68	1152	ECHS backdrop, drill, lights
225782	CLUTCH & POWERTRAIN	\$1,030.30	1120	ECAC drive shaft bus 1809
225783	AMAZON CAPITAL SERVICES	\$79.02	1120	ECAC files, desk organizer
225784	SUNBELT RENTALS, INC	\$237.28	1120	ECAC sewer jetter
225785	HURLEY FARM AND FEED	\$49.95	1120	ECAC insecticide
225786	ATCHISON SIGNS AND DESIGNS,LLC	\$192.00	1152	ECHS athletic signs
225787	LOWES COMPANIES, INC.	\$592.67	1120	ECAC drill, wax rings, straps
225788	MASSETT SUPPLY COMPANY	\$97.90	1120	VACM-hose fitting/reel
225789	NEWELL PAPER COMPANY	\$182.80	1120	ECUE-copy paper (15 cases)
225790	EAST CENTRAL STUDENT ACTIVITY	\$500.00	1152	ECHS prom yearbook coverage

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**JACKSON COUNTY SCHOOL DISTRICT**  
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Claim No.	Claimant Name	Claim Amount	Fund	Description
225791	BXS INSURANCE-CADENCE INSU.	\$175.00	1120	BO-PRINCIPAL BOND-KRISTA SABL
225792	COCA-COLA BOTTLING COMPANY	\$353.50	1155	JCTC - Vending Supplies
225793	IDONA MARIE DONNELLY	\$120.00	1154	VMS- REFUND OF ROBOTICS FEES
225794	LAKELAND TOURS, LLC	\$2,400.00	1153	SMHS-Charter Softball Playoffs
225795	SYCAMORE THERAPY	\$1,495.00	2610	SPED- SLP Contract
225796	SINGING RIVER HEALTH SYSTEM	\$160.00	1152	ECAC coaches CPR class
225797	WADE TIRE & WHEEL	\$1,560.00	1120	ECAC bus tires
225798	SINGING RIVER HEALTH SYSTEM	\$10.00	1152	ECHS HOSA CPR class
225799	MS SCHOOL FOR MATHEMATICS AND	\$100.00	1152	ECMS Science bowl
225800	JOHNSTONE SUPPLY OF GULFPORT	\$500.40	1120	ECACM air conditioner filters
225801	ADVANCE AUTO PARTS HURLEY	\$74.76	1120	ECAC hoses, brakes, filters
225802	POSEY, GLENN	\$200.00	1152	ECAC Baseball assignor fee
225803	BSN SPORTS	\$2,028.26	1120	SMAC Ath MS Soccer Kits and Eq
225804	EDUPORIUM, INC	\$523.77	2811	FP-IV-ECLE STEM technology
225805	TENNIS WAREHOUSE	\$629.70	1120	SMAC Ath Tennis Balls
225806	MASSETT SUPPLY COMPANY	\$79.50	1120	VACT fleet headlights
225807	MASSETT SUPPLY COMPANY	\$182.20	1120	VACT fleet hose, clamp
225808	CRUM, ASHLYNN-PATHWAYS SPEECH	\$400.00	2610	SPED SLP Contract
225809	AMAZON CAPITAL SERVICES	\$461.62	2811	FP-IV-ECHS STEM glue, markers
225810	FRANK P. CORSO, INC	\$248.07	1154	VAC- HS M&M, Nerds, Muffins
225811	FRANK P. CORSO, INC	\$1,173.08	1154	VHS- DECA STORE SUPPLY
225812	COCA-COLA BOTTLING COMPANY	\$777.50	1154	VHS- DECA Soda, water, tea
225813	ACT EDUCATION AND WORKFORCE	\$20,496.00	2811	FP-IV-ACT test
225814	AMAZON CAPITAL SERVICES	\$1,638.93	1925	IT/Toner, table, sorter
225815	ACT EDUCATION AND WORKFORCE	\$20,984.00	2811	FP-IV-ACT test 11th grade
225816	SMITH, JENNIFER	\$495.00	1120	BO-BANK RECONCILIATION SERVICE
225817	DELL MARKETING L.P.	\$2,008.91	2811	FP-IV-ECHS STEMdesktop/monitor
225818	ROBERT J YOUNG CO. LLC	\$24,973.01	1925	IT/Copier Contract
225819	BILOXI PAPER COMPANY	\$380.88	1120	VACT Copy paper, tape, pens
225820	J & L DESPORTE, LLC	\$40,454.54	1120	SMAC-JANITORIAL CONTRACT-FY23
225821	JCSD BUS MILEAGE REIMBURSEMENT	\$333.30	1153	SMAC--Athletic Miles payment
225822	MASSETT SUPPLY COMPANY	\$362.16	1120	VACM-brakes, shoes, gasket
225823	BAILEY EDUCATION GROUP, LLC	\$1,450.00	2211	VUE--Professional Development
225824	TURF MASTERS LAWN CARE INC	\$623.22	1153	SMAC Fld Maint.Softball/Soccer
225825	JC BOARD OF SUPERVISORS	\$1,062.50	1153	SMACA Game Sec, JC Sheriff
225826	NECAISE, JENNIFER	\$122.62	1120	MILEAGE REIMBURSEMENT
225827	ROWELL, RONALD	\$26.20	1152	MILEAGE REIMBURSEMENT

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Claim No.	Claimant Name	Claim Amount	Fund	Description
225828	ROWELL, RONALD	\$24.89	1120	ECHS Asst Principal's Mileage
225829	HUGHEY, JIM	\$170.56	1152	ECHS Hughey mileage
225830	HUGHEY, JIM	\$176.85	1120	ECHS Mileage Principal Hughey
225831	RAYNOR, AMBER	\$80.70	1120	Mileage Reimbursement
225832	MELISSA BOUCHER	\$122.55	1120	Mileage Reimbursement
225833	FINN, SARAH	\$52.40	1120	Mileage Reimbursement
225834	DENT, TAMELA	\$79.45	1120	MILEAGE REIMBURSEMENT
225835	SONNIER, TANYA	\$40.48	1120	Mileage Reimbursement
225836	VARSITY SPIRIT, LLC	\$1,323.00	1152	ECHS/MS Advisor Fee cheer camp
225837	ACTION PRINTING CENTER, INC.	\$1,502.56	2211	ECU-parent communication forms
225843	J & L DESPORTE, LLC	\$40,454.54	1120	SMAC-JANITORIAL CONTRACT-FY23
225845	JC BOARD OF SUPERVISORS	\$1,050.00	1154	VAC- SEC FOR ACTIVITIES-APRIL
225846	ROUSES MARKET #40	\$219.15	1154	VHS- STUDENT RECEPTION SNACKS
225847	HALLS ENGRAVING	\$133.85	1154	VHS- MOCK TRIAL AWARDS
225848	WARING OIL COMPANY	\$7,180.00	1120	SMM-2000GAL DIESEL/400GAL GAS
225853	TOTAL EQUIPMENT MAINTENANCE CO	\$527.62	2110	CN - EQUIPMENT REPAIR - SMM
225854	TOTAL EQUIPMENT MAINTENANCE CO	\$769.95	2110	CN - EQUIPMENT REPAIR - SMH
225855	AMAZON CAPITAL SERVICES	\$41.83	2110	CN-Waste can liners
225856	GREERS FOOD TIGER	\$58.37	2110	CN-MANAGERS MEETINGS FOOD
225857	TOTAL EQUIPMENT MAINTENANCE CO	\$79.00	2110	CN - EQUIPMENT REPAIR - SMM
225858	HALL, TONYA L.	\$20.96	2110	MILEAGE REIMBURSEMENT
225859	KEY, MICKIE	\$47.16	2110	MILEAGE REIMBURSEMENT
225860	HARRISON, DANIELLE	\$27.64	2110	MILEAGE REIMBURSEMENT
225861	YENNIE, KIMBERLY	\$74.54	2110	MILEAGE REIMBURSEMENT
225862	REDMOND, CYNTHIA	\$87.77	2110	MILEAGE REIMBURSEMENT
225863	JONES, ALICIA	\$110.43	2110	MILEAGE REIMBURSEMENT
225864	LONG, KAYLA	\$10.09	2110	MILEAGE REIMBURSEMENT
225874	NACOL, MARLANA	\$62.42	2110	MILEAGE REIMBURSEMENT
225875	MOREE, AMANDA LEANNE	\$36.55	2110	MILEAGE REIMBURSEMENT
225876	OVERSTREET, AMBER	\$39.56	2110	MILEAGE REIMBURSEMENT
225877	SMITH, YOLANDA	\$13.10	2110	MILEAGE REIMBURSEMENT
225878	ODOM, LAVONDIA	\$27.90	2110	MILEAGE REIMBURSEMENT
225879	STRINGFELLOW, SHELIA KAREN	\$27.90	2110	MILEAGE REIMBURSEMENT
225880	STRINGFELLOW, SHELIA KAREN	\$66.42	2110	MILEAGE REIMBURSEMENT
225881	ELENA M. FAIRLEY	\$1,485.00	2811	FP-IV-Mental Health Counseling
225882	FOLLETT SCHOOL SOLUTIONS INC	\$5,174.61	1120	VMS- Library Books
225883	AMAZON CAPITAL SERVICES	\$392.36	1120	Monitor/batteries/tape

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Claim No.	Claimant Name	Claim Amount	Fund	Description
225884	POCKET NURSE ENTERPRISES,INC.	\$295.99	2711	JCTC - ECG Bundle for Medical
225885	SOUTHERN LIGHT, LLC	\$4,077.49	1120	2022-23 INTERNET SERVICES
225887	AMAZON CAPITAL SERVICES	\$330.44	1120	ECU-labels/tabs/file tote
225888	NEWELL PAPER COMPANY	\$685.50	1120	ECU-copy paper (15 cases)
225889	KENNY MYRICK	\$125.00	1153	SMHS - Accompanist Service
225890	RAINBOW SPRING WATER, INC.	\$48.84	1120	SMHS - Bottled water
225891	PERMA-BOUND	\$517.46	1120	SMHS - Library books
225892	AMAZON CAPITAL SERVICES	\$21.68	1120	SMHS - Books
225893	TEAM ONE COMMUNICATIONS, INC	\$1,600.00	1120	SMHS - Radios for admin
225894	BILOXI PAPER COMPANY	\$463.75	1120	SMHS - Paper towels
225895	BILOXI PAPER COMPANY	\$483.75	1120	SMHS - Towels
225896	FRASIERS NURSERY INC	\$122.54	1153	SMHS - Uhaul rental
225897	GRADUATION SOLUTIONS LLS	\$4,664.25	1153	SMHS - Stoles for graduation
225898	MS TECHNOLOGY STUDENT ASSOC.	\$570.00	1153	SMHS - Membership fees
225899	MS TECHNOLOGY STUDENT ASSOC.	\$358.00	1153	SMHS - MSTSA Membership fees
225900	NASP INC	\$150.00	1120	SMHS - Score sheets
225901	GPG MUSIC	\$3,958.39	1153	SMHS - Music and drills
225902	AMAZON CAPITAL SERVICES	\$437.79	1153	SMHS - Costumes, popcorn oil
225903	AMAZON CAPITAL SERVICES	\$118.25	1153	SMHS - Sr signing balloons
225904	CA VIDEO PRODUCTION, LLC	\$375.00	1153	SMHS - Clinician for rehearsal
225905	AMAZON CAPITAL SERVICES	\$278.79	1120	SMHS-PE putting game, golf bal
225906	AMAZON CAPITAL SERVICES	\$139.95	1153	SMHS - Lanterns for Srs
225907	ENJOY THE CITY NORTH, INC.	\$190.00	1153	SMHS - Coupon Book
225908	COMMON THREAD UNIFORM SHOPPE	\$80.95	1153	SMHS - Coats/ Monogramming
225909	AMAZON CAPITAL SERVICES	\$243.92	1153	SMHS - Tablecloths, clips
225910	AMAZON CAPITAL SERVICES	\$24.42	1153	SMHS-Tshirts Disney-Vinyl,Subl
225911	ANDYS MUSIC INC	\$22.50	1153	SMHS - Trombone parts
225912	AMAZON CAPITAL SERVICES	\$137.21	1120	SMHS - Markers binders lead
225913	AMAZON CAPITAL SERVICES	\$1,783.49	1153	SMHS - Batteries for golf cart
225914	AMAZON CAPITAL SERVICES	\$121.32	1153	SMHS - HDMicable, weld blanket
225915	KONA ICE	\$208.00	1153	SMHS - Senior Kona Ice
225916	AMAZON CAPITAL SERVICES	\$220.00	1153	SMHS - Diamond girls awards
225917	AMAZON CAPITAL SERVICES	(\$220.00)	1153	SMHS - Diamond girls awards
225918	MS ASSOCIATION FOR CAREER &	\$480.00	2711	SMHS - MSACTE dues
225919	STEWART CONSTRUCTION COMPANY	\$57,690.66	2594	FP-EII&EIII- JCTC upgrades
		\$66,460.98	2598	FP-EII&EIII- JCTC upgrades
		\$86.08	3027	FP-EII&EIII- JCTC upgrades

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

<b>Claim No.</b>	<b>Claimant Name</b>	<b>Claim Amount</b>	<b>Fund</b>	<b>Description</b>
225920	STEWART CONSTRUCTION COMPANY	\$48,332.28	2594	FP-EII-JCTC upgrades
225921	TJ S CUSTOM APPAREL	\$576.00	1154	VAC- DANCE SHIRTS
225922	AMAZON CAPITAL SERVICES	\$175.00	2711	JCTC-Document Camera
225923	SPORTABOUT	\$180.00	1153	SMAC Basketball Awards
225924	TOTAL EQUIPMENT MAINTENANCE CO	\$39.50	2110	CN - EQUIPMENT REPAIR - SMM
225925	TOTAL EQUIPMENT MAINTENANCE CO	\$458.75	2110	CN - EQUIPMENT REPAIR - VUE
225926	EXPRESS SERVICES INC	\$4,437.62	2110	CN - CAFETERIA SUB SERVICES
225927	HEARTLAND SCHOOL SOLUTIONS	\$499.00	2110	CN - MOSAIC TRAINING CONFERENC
225928	HERSHEY'S ICE CREAM	\$1,846.53	2110	CN-ICE CREAM - APRIL 2023
225929	PRAIRIE FARMS DAIRY	\$8,731.80	2110	CN-MILK - APRIL 2023
225930	COASTAL HUMITECH	\$767.00	2110	CN-HUMIDITY CONTROL
225931	BAY PEST CONTROL INC	\$350.00	2110	CN-PEST CONTROL
225932	FMCSA CLEARING HOUSE	\$375.00	1120	HR-DRUG, ALCOHOL SAFETY QUERY
	<b>Docket Total:</b>	<b>\$1,030,919.13</b>		

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

Claim No.: ALL

AP Dates: ALL

Claim Status: Open

<b>Total Expenditures By Fund</b>		
Fund	Description	Claim Amount
1120	DISTRICT MAINTENANCE	\$256,212.07
1130	SPECIAL EDUCATION	\$10,678.09
1152	EAST CENTRAL ACTIVITY	\$28,660.08
1153	ST MARTIN ACTIVITY	\$22,360.22
1154	VANCLEAVE ACTIVITY	\$30,756.94
1155	JCTC ACTIVITY	\$1,303.75
1156	FABLAB ACTIVITY	\$6,915.00
1840	16TH SECTION INTEREST	\$28.67
1844	16TH SECTION INTEREST 16-6-6	\$82.05
1902	COMDATA NETWORK	\$243.27
1925	TECHNOLOGY FUND	\$55,080.99
1935	FAB LAB JACKSON COUNTY	\$1,772.27
2092	WORKFORCE ENHANCEMENT (SB 3011)	\$22,500.00
2110	SCHOOL FOOD SERVICE	\$89,910.68
2211	TITLE I - A	\$15,542.70
2290	TITLE I COST POOL	\$342.29
2594	ESSER II	\$110,222.94
2598	ESSER III	\$275,930.05
2599	IDEA B (ARP)	\$1,743.56
2610	IDEA PART B	\$9,676.07
2711	VOCATIONAL EDUCATION	\$20,113.45
2811	TITLE IV, PART A	\$62,741.75
3027	CONTRUCTION AND IMPROVEMENTS	\$7,590.24
7310	PAYROLL CLEARING FUND	\$512.00
<b>Total for Funds:</b>		<b>\$1,030,919.13</b>

<b>Total Expenditures By Unit</b>		
Unit	Description	Claim Amount
00		\$512.00
01	DISTRICT WIDE	\$552,295.91
02	EAST CENTRAL UPPER ELEMENTARY	\$16,317.50
04	EAST CENTRAL MIDDLE SCHOOL	\$14,659.06
06	EAST CENTRAL HIGH SCHOOL	\$47,226.32

**JACKSON COUNTY SCHOOL DISTRICT**  
**Condensed By Claim**  
**THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS**  
**ARE PRESENTED FOR PAYMENT ON THIS DATE 5/8/2023**

<b>Total Expenditures By Unit</b>		
Unit	Description	Claim Amount
10	ST. MARTIN NORTH ELEMENTARY	\$26,579.92
11	ST. MARTIN HIGH SCHOOL	\$47,328.19
13	ST. MARTIN UPPER ELEMENTARY	\$7,646.33
14	ST. MARTIN EAST ELEMENTARY	\$16,545.15
16	VANCLEAVE UPPER ELEMENTARY	\$6,870.43
18	VANCLEAVE MIDDLE SCHOOL	\$17,196.83
20	VANCLEAVE HIGH SCHOOL	\$45,280.70
22	EAST CENTRAL LOWER ELEMENTARY	\$12,013.63
24	ST.MARTIN MIDDLE SCHOOL	\$13,353.96
26	VANCLEAVE LOWER ELEMENTARY	\$25,178.84
30	VANCLEAVE ATTENDANCE CENTER	\$34,418.19
50	EAST CENTRAL ATTENDANCE CENTER	\$23,606.49
70	ST. MARTIN ATTENDANCE CENTER	\$102,219.25
90	VOCATIONAL TECHNOLOGY CENTER	\$14,755.43
92	FABLAB	\$6,915.00
<b>Total for Units:</b>		<b>\$1,030,919.13</b>

APPROVED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT

\_\_\_\_\_  
 SECRETARY

\_\_\_\_\_

## NOTICE OF PROPOSED AD VALOREM TAX EFFORT

### Jackson County School District

The Jackson County School District will hold a public hearing on its proposed school district budget for fiscal year 2023-2024 on June 12, 2023 at 5:00 pm at the Board of Education Building, 4700 Colonel Vickrey Rd., Vancleave, MS. At this meeting, a proposed ad valorem tax effort will be considered.

The Jackson County School District is now operating with projected total budget revenue of \$120,790,386. Of that amount, (26.17% percent) or \$31,613,840 of such revenue is obtained through ad valorem taxes. For next fiscal year, the proposed budget has total projected revenue of \$114,887,906. Of that amount, (28.59% percent) or \$32,843,880 is proposed to be financed through a total ad valorem tax levy.

For the next fiscal year, the proposed increase in ad valorem tax effort by Jackson County School District may result in an increase in the ad valorem tax millage rate. Ad valorem taxes are paid on homes, automobile tags, business fixtures and equipment, and rental real property.

Any citizen of the Jackson County School District is invited to attend this public hearing on the proposed ad valorem tax effort, and will be allowed to speak for a reasonable amount of time and offer tangible evidence before any vote is taken. In the event, access to the building needs to be limited for health reasons, instructions will be posted on the district website on how citizens can participate in the public hearing.

Run 5.17.23, 5.24.23, and 5.31.23

Ad requirements:

- At least ¼ page
- Not less than 18 point type
- Surrounded by a ¼ inch solid black border
- Placed in a section of the paper other than the portion where legal notices and classified advertisements appear



## FY24 BUDGET TIMELINE

Updated May 3, 2023

March 13, 2023 Board Meeting

- FY24 Budget Timeline Draft

April 20, 2023 Board Meeting

- ~~FY24 Updated Combining Budget Preview~~ Moved forward to May
- ~~FY24 Updated MAEP Allocation (state)~~ Moved forward to May
- ~~FY24 Updated Ad Valorem Revenue Projections (local)~~ Moved forward to May

May 8, 2023 Board Meeting

- FY24 Updated Combining Budget Preview
- FY24 Updated MAEP Allocation (state)
- FY24 Updated Ad Valorem Revenue Projections (local)
- ~~FY24 Updated Title/IDEA Allocations (federal)~~ Moved forward to June
- Approve FY24 Budget Advertisement (see schedule below)

May 17, 2023

- Run 1<sup>st</sup> advertisement for public hearing and ad valorem tax notice

May 24, 2023

- Run 2nd advertisement for public hearing and ad valorem tax notice

May 31, 2023

- Run 3rd advertisement for public hearing and ad valorem tax notice

*Possible May/June 2023 Budget/Capital Work Session*

- *Discuss General Fund Revenue/Expenditure/Fund Balance for FY24*
- *Discuss Operating Millage Target for FY24*
- *Discuss Capital Fund Targets and Projects for FY24*

June 12, 2023 Board Meeting

- FY24 Updated Combining Budget Preview
- **FY24 Final MAEP Allocation (State)**



- FY24 Final Federal Programs/IDEA Allocations (federal)
- FY24 Final Ad Valorem Revenue Projections (local)
- Hold Public Budget Hearing

*Possible June 30 Special Meeting*

- *June 30 claims docket*
- *Approve FY24 Budget*

July 10, 2023

- Approve FY24 Budget
- Approve FY24 Resolution to Levy Ad Valorem Taxes

July 19, 2023

- Run advertisement of FY24 adopted budget

By August 15, 2023

- Provide two copies of budget and Resolution to Chancery Clerk

DRAFT

# FY2024 MAEP Allocations and Comparisons to FY2023 Allocations BASED ON HB1613

MISSISSIPPI DEPARTMENT OF EDUCATION  
April 26, 2023

Dist #	District Name	FY2024 MAEP at Full Funding (including Add-On Programs and Hold Harmless ADA Adjustment)	FY2024 MAEP Allocation (including Add-On Programs and Hold Harmless ADA Adjustment)	Amount below FY2024 Full Funding (10.31%)	FY2023 Allocation based on HB1600 (including Add-On Programs)	Increase / (Decrease) in Allocation from FY2023 to FY2024 (Including Add-On Programs)
4820	ABERDEEN	\$ 6,265,332	\$ 5,619,475	\$ (645,857)	\$ 5,461,563	\$ 157,912
200	ALCORN COUNTY	\$ 19,980,659	\$ 17,920,968	\$ (2,059,691)	\$ 17,423,282	\$ 497,686
300	AMITE COUNTY	\$ 5,971,280	\$ 5,355,735	\$ (615,545)	\$ 5,418,370	\$ (62,635)
4821	AMORY	\$ 9,216,450	\$ 8,266,379	\$ (950,071)	\$ 8,630,797	\$ (364,418)
400	ATTALA COUNTY	\$ 6,392,598	\$ 5,733,622	\$ (658,976)	\$ 5,643,432	\$ 90,190
5920	BALDWIN	\$ 4,657,269	\$ 4,177,178	\$ (480,091)	\$ 4,166,149	\$ 11,029
2320	BAY ST. LOUIS	\$ 10,380,182	\$ 9,310,149	\$ (1,070,033)	\$ 8,998,844	\$ 311,305
500	BENTON COUNTY	\$ 6,491,176	\$ 5,822,038	\$ (669,138)	\$ 5,252,649	\$ 569,389
2420	BILOXI	\$ 33,297,919	\$ 29,865,428	\$ (3,432,491)	\$ 29,253,636	\$ 611,792
5921	BOONEVILLE	\$ 8,324,107	\$ 7,466,023	\$ (858,084)	\$ 7,346,069	\$ 119,954
4320	BROOKHAVEN	\$ 15,006,797	\$ 13,459,833	\$ (1,546,964)	\$ 13,659,606	\$ (199,773)
700	CALHOUN COUNTY	\$ 13,413,291	\$ 12,030,592	\$ (1,382,699)	\$ 12,223,903	\$ (193,311)
4520	CANTON	\$ 17,698,531	\$ 15,874,091	\$ (1,824,440)	\$ 15,486,257	\$ 387,834
800	CARROLL COUNTY	\$ 4,903,974	\$ 4,398,452	\$ (505,522)	\$ 4,615,780	\$ (217,328)
911	CHICKASAW COUNTY CONSOL	\$ 14,627,983	\$ 13,120,068	\$ (1,507,915)	\$ 12,877,302	\$ 242,766
1000	CHOCTAW COUNTY	\$ 7,852,318	\$ 7,042,868	\$ (809,450)	\$ 6,945,544	\$ 97,324
1100	CLAIBORNE COUNTY	\$ 7,384,292	\$ 6,623,088	\$ (761,204)	\$ 6,431,257	\$ 191,831
1420	CLARKSDALE	\$ 13,447,605	\$ 12,061,369	\$ (1,386,236)	\$ 11,613,241	\$ 448,128
614	CLEVELAND	\$ 16,669,424	\$ 14,951,069	\$ (1,718,355)	\$ 14,704,672	\$ 246,397
2521	CLINTON	\$ 30,607,990	\$ 27,452,788	\$ (3,155,202)	\$ 27,710,753	\$ (257,965)
1400	COAHOMA COUNTY	\$ 6,390,794	\$ 5,732,004	\$ (658,790)	\$ 6,170,910	\$ (438,906)
8111	COFFEEVILLE	\$ 2,691,989	\$ 2,414,487	\$ (277,502)	\$ 2,336,671	\$ 77,816
4620	COLUMBIA	\$ 10,736,264	\$ 9,629,524	\$ (1,106,740)	\$ 9,044,947	\$ 584,577
4420	COLUMBUS	\$ 18,169,799	\$ 16,296,779	\$ (1,873,020)	\$ 16,151,073	\$ 145,706
1500	COPIAH COUNTY	\$ 13,678,802	\$ 12,268,733	\$ (1,410,069)	\$ 12,820,619	\$ (551,886)
220	CORINTH	\$ 13,927,349	\$ 12,491,659	\$ (1,435,690)	\$ 12,920,052	\$ (428,393)
1600	COVINGTON COUNTY	\$ 16,223,200	\$ 14,550,844	\$ (1,672,356)	\$ 14,578,892	\$ (28,048)
1700	DESOTO COUNTY	\$ 200,813,356	\$ 180,112,662	\$ (20,700,694)	\$ 181,119,369	\$ (1,006,707)
6811	E. TALLAHATCHIE	\$ 5,262,919	\$ 4,720,395	\$ (542,524)	\$ 4,785,661	\$ (65,266)
3111	EAST JASPER	\$ 4,831,041	\$ 4,333,037	\$ (498,004)	\$ 3,672,371	\$ 660,666
1211	ENTERPRISE	\$ 5,658,641	\$ 5,075,324	\$ (583,317)	\$ 4,969,352	\$ 105,972
6220	FOREST SEPARATE	\$ 9,391,539	\$ 8,423,419	\$ (968,120)	\$ 8,395,131	\$ 28,288
1802	FORREST AHS	\$ 3,729,893	\$ 3,345,400	\$ (384,493)	\$ 3,286,429	\$ 58,971
1800	FORREST COUNTY	\$ 12,799,963	\$ 11,480,488	\$ (1,319,475)	\$ 11,758,426	\$ (277,938)
1900	FRANKLIN COUNTY	\$ 8,255,695	\$ 7,404,663	\$ (851,032)	\$ 7,162,297	\$ 242,366
2000	GEORGE COUNTY	\$ 25,035,457	\$ 22,454,696	\$ (2,580,761)	\$ 22,230,598	\$ 224,098
2100	GREENE COUNTY	\$ 10,520,112	\$ 9,435,654	\$ (1,084,458)	\$ 9,199,826	\$ 235,828
7620	GREENVILLE	\$ 21,466,419	\$ 19,253,569	\$ (2,212,850)	\$ 18,699,214	\$ 554,355
4211	GREENWOOD-LEFLORE CONS	\$ 22,972,193	\$ 20,604,122	\$ (2,368,071)	\$ 20,329,784	\$ 274,338
2220	GRENADA	\$ 23,597,817	\$ 21,165,254	\$ (2,432,563)	\$ 22,643,366	\$ (1,478,112)
2421	GULFPORT	\$ 36,058,351	\$ 32,341,303	\$ (3,717,048)	\$ 32,914,005	\$ (572,702)
2300	HANCOCK COUNTY	\$ 24,838,000	\$ 22,277,593	\$ (2,560,407)	\$ 22,007,459	\$ 270,134
2400	HARRISON COUNTY	\$ 82,795,914	\$ 74,260,959	\$ (8,534,955)	\$ 73,342,961	\$ 917,998
1820	HATTIESBURG	\$ 20,890,835	\$ 18,737,319	\$ (2,153,516)	\$ 18,204,749	\$ 532,570
1520	HAZLEHURST	\$ 7,566,985	\$ 6,786,948	\$ (780,037)	\$ 6,715,514	\$ 71,434
2500	HINDS COUNTY	\$ 28,688,297	\$ 25,730,985	\$ (2,957,312)	\$ 25,479,863	\$ 251,122
7611	HOLLANDALE	\$ 3,657,256	\$ 3,280,251	\$ (377,005)	\$ 3,244,025	\$ 36,226
4720	HOLLY SPRINGS	\$ 6,259,883	\$ 5,614,588	\$ (645,295)	\$ 5,870,114	\$ (255,526)
2611	HOLMES CONSOL	\$ 15,354,681	\$ 13,771,855	\$ (1,582,826)	\$ 13,537,544	\$ 234,311
2700	HUMPHREYS COUNTY	\$ 8,236,272	\$ 7,387,242	\$ (849,030)	\$ 7,296,613	\$ 90,629
2900	ITAWAMBA COUNTY	\$ 22,657,320	\$ 20,321,707	\$ (2,335,613)	\$ 19,941,628	\$ 380,079
3000	JACKSON COUNTY	\$ 50,516,143	\$ 45,308,724	\$ (5,207,419)	\$ 44,651,755	\$ 656,969
2520	JACKSON PUBLIC	\$ 106,874,557	\$ 95,857,473	\$ (11,017,084)	\$ 97,624,406	\$ (1,766,933)
3300	JEFF DAVIS COUNTY	\$ 7,933,649	\$ 7,115,815	\$ (817,834)	\$ 6,801,130	\$ 314,685
3200	JEFFERSON COUNTY	\$ 6,774,139	\$ 6,075,832	\$ (698,307)	\$ 5,866,334	\$ 209,498
3400	JONES COUNTY	\$ 54,358,445	\$ 48,754,945	\$ (5,603,500)	\$ 49,078,756	\$ (323,811)
3500	KEMPER COUNTY	\$ 5,823,628	\$ 5,223,304	\$ (600,324)	\$ 5,063,006	\$ 160,298
420	KOSCIUSKO	\$ 12,891,123	\$ 11,562,251	\$ (1,328,872)	\$ 11,686,571	\$ (124,320)
3600	LAFAYETTE COUNTY	\$ 16,729,384	\$ 15,004,848	\$ (1,724,536)	\$ 14,682,761	\$ 322,087
3700	LAMAR COUNTY	\$ 59,466,669	\$ 53,336,592	\$ (6,130,077)	\$ 57,470,339	\$ (4,133,747)
3800	LAUDERDALE COUNTY	\$ 36,231,952	\$ 32,497,008	\$ (3,734,944)	\$ 32,009,830	\$ 487,178

# FY2024 MAEP Allocations and Comparisons to FY2023 Allocations BASED ON HB1613

MISSISSIPPI DEPARTMENT OF EDUCATION  
April 26, 2023

Dist #	District Name	FY2024 MAEP at Full Funding (including Add-On Programs and Hold Harmless ADA Adjustment)	FY2024 MAEP Allocation (including Add-On Programs and Hold Harmless ADA Adjustment)	Amount below FY2024 Full Funding (10.31%)	FY2023 Allocation based on HB1600 (including Add-On Programs)	Increase / (Decrease) in Allocation from FY2023 to FY2024 (Including Add-On Programs)
3420	LAUREL	\$ 14,896,107	\$ 13,360,553	\$ (1,535,554)	\$ 15,119,073	\$ (1,758,520)
3900	LAWRENCE COUNTY	\$ 10,742,040	\$ 9,634,705	\$ (1,107,335)	\$ 9,340,471	\$ 294,234
4000	LEAKE COUNTY	\$ 16,486,274	\$ 14,786,799	\$ (1,699,475)	\$ 14,271,744	\$ 515,055
4100	LEE COUNTY	\$ 38,110,402	\$ 34,181,820	\$ (3,928,582)	\$ 33,279,992	\$ 901,828
7612	LELAND	\$ 4,209,455	\$ 3,775,526	\$ (433,929)	\$ 3,691,126	\$ 84,400
4300	LINCOLN COUNTY	\$ 18,532,287	\$ 16,621,900	\$ (1,910,387)	\$ 16,291,711	\$ 330,189
2422	LONG BEACH	\$ 18,883,471	\$ 16,936,883	\$ (1,946,588)	\$ 17,060,468	\$ (123,585)
8020	LOUISVILLE	\$ 15,500,621	\$ 13,902,751	\$ (1,597,870)	\$ 13,490,290	\$ 412,461
4400	LOWNDES COUNTY	\$ 31,065,904	\$ 27,863,499	\$ (3,202,405)	\$ 27,400,597	\$ 462,902
4500	MADISON COUNTY	\$ 74,662,358	\$ 66,965,845	\$ (7,696,513)	\$ 65,947,698	\$ 1,018,147
4600	MARION COUNTY	\$ 13,056,623	\$ 11,710,691	\$ (1,345,932)	\$ 11,385,341	\$ 325,350
4700	MARSHALL COUNTY	\$ 16,221,087	\$ 14,548,948	\$ (1,672,139)	\$ 13,925,285	\$ 623,663
5720	MCCOMB	\$ 12,741,876	\$ 11,428,389	\$ (1,313,487)	\$ 11,284,482	\$ 143,907
3820	MERIDIAN	\$ 25,406,228	\$ 22,787,246	\$ (2,618,982)	\$ 23,010,848	\$ (223,602)
4800	MONROE COUNTY	\$ 13,673,294	\$ 12,263,793	\$ (1,409,501)	\$ 12,254,150	\$ 9,643
3020	MOSS POINT	\$ 11,611,379	\$ 10,414,429	\$ (1,196,950)	\$ 10,544,373	\$ (129,944)
617	N. BOLIVAR CONS	\$ 6,483,439	\$ 5,815,099	\$ (668,340)	\$ 5,777,924	\$ 37,175
7011	N. TIPPAH	\$ 8,600,026	\$ 7,713,499	\$ (886,527)	\$ 7,718,495	\$ (4,996)
130	NATCHEZ-ADAMS	\$ 17,277,212	\$ 15,496,204	\$ (1,781,008)	\$ 14,958,555	\$ 537,649
5000	NESHOBA COUNTY	\$ 22,425,207	\$ 20,113,521	\$ (2,311,686)	\$ 19,744,138	\$ 369,383
4111	NETTLETON	\$ 7,389,688	\$ 6,627,928	\$ (761,760)	\$ 6,901,220	\$ (273,292)
7320	NEW ALBANY	\$ 13,376,364	\$ 11,997,472	\$ (1,378,892)	\$ 12,210,763	\$ (213,291)
5100	NEWTON COUNTY	\$ 11,343,957	\$ 10,174,574	\$ (1,169,383)	\$ 10,087,533	\$ 87,041
5130	NEWTON MUNICIPAL	\$ 5,172,464	\$ 4,639,264	\$ (533,200)	\$ 4,758,267	\$ (119,003)
5411	NORTH PANOLA	\$ 7,140,390	\$ 6,404,328	\$ (736,062)	\$ 6,466,593	\$ (62,265)
5711	NORTH PIKE	\$ 15,275,857	\$ 13,701,157	\$ (1,574,700)	\$ 13,545,933	\$ 155,224
5200	NOXUBEE COUNTY	\$ 8,862,012	\$ 7,948,478	\$ (913,534)	\$ 7,611,610	\$ 336,868
3021	OCEAN SPRINGS	\$ 35,131,503	\$ 31,509,998	\$ (3,621,505)	\$ 32,652,796	\$ (1,142,798)
921	OKOLONA	\$ 3,819,022	\$ 3,425,341	\$ (393,681)	\$ 3,344,631	\$ 80,710
3620	OXFORD	\$ 25,332,835	\$ 22,721,419	\$ (2,611,416)	\$ 22,805,461	\$ (84,042)
3022	PASCAGOULA	\$ 38,084,718	\$ 34,158,783	\$ (3,925,935)	\$ 33,383,043	\$ 775,740
2423	PASS CHRISTIAN	\$ 11,031,891	\$ 9,894,677	\$ (1,137,214)	\$ 9,716,282	\$ 178,395
6120	PEARL	\$ 24,876,187	\$ 22,311,844	\$ (2,564,343)	\$ 21,413,125	\$ 898,719
5500	PEARL RIVER COUNTY	\$ 20,587,276	\$ 18,465,052	\$ (2,122,224)	\$ 18,704,227	\$ (239,175)
5600	PERRY COUNTY	\$ 6,222,492	\$ 5,581,051	\$ (641,441)	\$ 5,497,981	\$ 83,070
1821	PETAL	\$ 27,986,115	\$ 25,101,187	\$ (2,884,928)	\$ 24,877,657	\$ 223,530
5020	PHILADELPHIA	\$ 5,076,443	\$ 4,553,142	\$ (523,301)	\$ 4,337,170	\$ 215,972
5520	PICAYUNE	\$ 19,140,826	\$ 17,167,708	\$ (1,973,118)	\$ 16,298,497	\$ 869,211
5820	PONTOTOC CITY	\$ 15,250,116	\$ 13,678,069	\$ (1,572,047)	\$ 13,302,772	\$ 375,297
5800	PONTOTOC COUNTY	\$ 23,588,769	\$ 21,157,138	\$ (2,431,631)	\$ 20,904,769	\$ 252,369
5530	POPLARVILLE	\$ 11,687,051	\$ 10,482,300	\$ (1,204,751)	\$ 10,154,245	\$ 328,055
5900	PRENTISS COUNTY	\$ 16,047,179	\$ 14,392,968	\$ (1,654,211)	\$ 14,130,501	\$ 262,467
6000	QUITMAN COUNTY	\$ 5,645,592	\$ 5,063,620	\$ (581,972)	\$ 4,876,550	\$ 187,070
1212	QUITMAN SEP	\$ 9,767,489	\$ 8,760,615	\$ (1,006,874)	\$ 8,369,295	\$ 391,320
6100	RANKIN COUNTY	\$ 106,567,736	\$ 95,582,277	\$ (10,985,459)	\$ 94,048,208	\$ 1,534,069
5620	RIGHTON	\$ 3,839,421	\$ 3,443,637	\$ (395,784)	\$ 3,391,068	\$ 52,569
7012	S. TIPPAH	\$ 17,114,785	\$ 15,350,520	\$ (1,764,265)	\$ 15,945,273	\$ (594,753)
6200	SCOTT COUNTY	\$ 26,908,927	\$ 24,135,040	\$ (2,773,887)	\$ 23,516,599	\$ 618,441
6920	SENATOBIA	\$ 9,950,893	\$ 8,925,113	\$ (1,025,780)	\$ 8,826,781	\$ 98,332
6400	SIMPSON COUNTY	\$ 19,775,362	\$ 17,736,834	\$ (2,038,528)	\$ 17,149,063	\$ 587,771
6500	SMITH COUNTY	\$ 14,662,931	\$ 13,151,414	\$ (1,511,517)	\$ 13,389,319	\$ (237,905)
6312	SOUTH DELTA	\$ 4,251,520	\$ 3,813,255	\$ (438,265)	\$ 3,745,880	\$ 67,375
5412	SOUTH PANOLA	\$ 25,473,072	\$ 22,847,199	\$ (2,625,873)	\$ 22,396,135	\$ 451,064
5712	SOUTH PIKE	\$ 9,104,044	\$ 8,165,560	\$ (938,484)	\$ 8,151,934	\$ 13,626
5321	STARKVILLE OKTIBBEHA	\$ 27,309,410	\$ 24,494,240	\$ (2,815,170)	\$ 24,650,767	\$ (156,527)
6600	STONE COUNTY	\$ 15,542,846	\$ 13,940,623	\$ (1,602,223)	\$ 13,232,967	\$ 707,656
6711	SUNFLOWER CONS	\$ 17,476,146	\$ 15,674,631	\$ (1,801,515)	\$ 15,747,713	\$ (73,082)
6900	TATE COUNTY	\$ 12,639,819	\$ 11,336,853	\$ (1,302,966)	\$ 11,083,581	\$ 253,272
7100	TISHOMINGO	\$ 17,559,412	\$ 15,749,313	\$ (1,810,099)	\$ 16,077,407	\$ (328,094)
7200	TUNICA COUNTY	\$ 9,749,306	\$ 8,744,306	\$ (1,005,000)	\$ 8,664,842	\$ 79,464
4120	TUPELO	\$ 39,764,514	\$ 35,665,419	\$ (4,099,095)	\$ 35,179,805	\$ 485,614

# FY2024 MAEP Allocations and Comparisons to FY2023 Allocations BASED ON HB1613

MISSISSIPPI DEPARTMENT OF EDUCATION  
April 26, 2023

Dist #	District Name	FY2024 MAEP at Full Funding (including Add-On Programs and Hold Harmless ADA Adjustment)	FY2024 MAEP Allocation (including Add-On Programs and Hold Harmless ADA Adjustment)	Amount below FY2024 Full Funding (10.31%)
5131	UNION CITY	\$ 7,043,854	\$ 6,317,744	\$ (726,110)
7300	UNION COUNTY	\$ 19,282,574	\$ 17,294,844	\$ (1,987,730)
7500	VICKSBURG WARREN	\$ 40,440,115	\$ 36,271,376	\$ (4,168,739)
618	W. BOLIVAR CONS	\$ 7,407,654	\$ 6,644,042	\$ (763,612)
6812	W. TALLAHATCHIE	\$ 4,374,400	\$ 3,923,468	\$ (450,932)
7400	WALTHALL COUNTY	\$ 10,920,962	\$ 9,795,183	\$ (1,125,779)
8113	WATER VALLEY	\$ 6,803,089	\$ 6,101,798	\$ (701,291)
7700	WAYNE COUNTY	\$ 20,207,727	\$ 18,124,629	\$ (2,083,098)
7800	WEBSTER COUNTY	\$ 11,198,023	\$ 10,043,683	\$ (1,154,340)
3112	WEST JASPER	\$ 8,790,017	\$ 7,883,905	\$ (906,112)
1321	WEST POINT CONS	\$ 15,569,347	\$ 13,964,393	\$ (1,604,954)
7613	WESTERN LINE	\$ 9,348,707	\$ 8,385,003	\$ (963,704)
7900	WILKINSON COUNTY	\$ 5,559,244	\$ 4,986,174	\$ (573,070)
4911	WINONA-MONTG CONS	\$ 7,339,801	\$ 6,583,183	\$ (756,618)
8220	YAZOO CITY	\$ 13,657,311	\$ 12,249,457	\$ (1,407,854)
8200	YAZOO COUNTY	\$ 8,241,196	\$ 7,391,658	\$ (849,538)
9999	Other Programs	\$ 13,233,848	\$ 11,869,648	\$ (1,364,200)
<b>Total</b>				
		\$ 2,675,767,422	\$ 2,399,937,945	\$ (275,829,477)

FY2023 Allocation based on HB1600 (including Add-On Programs)	Increase / (Decrease) in Allocation from FY2023 to FY2024 (Including Add-On Programs)
\$ 5,986,271	\$ 331,473
\$ 17,216,159	\$ 78,685
\$ 34,724,195	\$ 1,547,181
\$ 6,648,896	\$ (4,854)
\$ 3,925,194	\$ (1,726)
\$ 9,421,614	\$ 373,569
\$ 5,998,354	\$ 103,444
\$ 17,353,589	\$ 771,040
\$ 10,287,189	\$ (243,506)
\$ 7,552,672	\$ 331,233
\$ 13,996,944	\$ (32,551)
\$ 8,168,065	\$ 216,938
\$ 5,232,876	\$ (246,702)
\$ 6,549,279	\$ 33,904
\$ 12,508,965	\$ (259,508)
\$ 6,995,746	\$ 395,912
\$ 11,419,374	\$ 450,274
<b>Total</b>	
\$ 2,382,148,131	\$ 17,789,814

Dist #	District Name	FY2024 MAEP at Full Funding (including Add-On Programs)	FY2024 MAEP Allocation (including Add-On Programs)	Amount below FY2024 Full Funding (10.31%)
2545	AMBITION PREP	\$ 2,976,857	\$ 2,669,990	\$ (306,867)
1425	CLARKSDALE COLLEG	\$ 4,190,251	\$ 3,758,302	\$ (431,949)
0125	INSTANT IMPACT GLOBAL PRE	\$ 1,047,168	\$ 939,221	\$ (107,947)
4225	LEFLORE LEGACY ACADEMY	\$ 1,995,981	\$ 1,790,227	\$ (205,754)
2525	MIDTOWN PUBLIC	\$ 2,333,137	\$ 2,092,627	\$ (240,510)
2515	REIMAGINE PREP	\$ 3,726,019	\$ 3,341,925	\$ (384,094)
2555	REVIVE PREP	\$ 2,297,656	\$ 2,060,804	\$ (236,852)
2505	SMILOW COLLEGIATE	\$ 3,563,138	\$ 3,195,835	\$ (367,303)
2535	SMILOW PREP	\$ 3,714,170	\$ 3,331,298	\$ (382,872)
4525	SRI COLLEGE PREP & STEM A	\$ 1,047,604	\$ 939,613	\$ (107,991)
<b>Total</b>				
		\$ 2,675,767,422	\$ 2,399,937,945	\$ (275,829,477)

FY2023 Allocation based on HB1600 (including Add-On Programs)	Increase / (Decrease) in Allocation from FY2023 to FY2024 (Including Add-On Programs)
\$ 2,151,984	\$ 518,006
\$ 3,152,814	\$ 605,488
	\$ 939,221
\$ 1,703,264	\$ 86,963
\$ 1,796,056	\$ 296,571
\$ 3,192,864	\$ 149,061
\$ 1,371,436	\$ 689,368
\$ 3,040,009	\$ 155,826
\$ 3,182,569	\$ 148,729
\$ 899,272	\$ 40,341
<b>Total</b>	
\$ 2,382,148,131	\$ 17,789,814

# FY 2024 LOCAL CONTRIBUTION Increase (Decrease)

AS CALCULATED FOR FY 2023 MAEP AND FY 2024 MAEP

MISSISSIPPI DEPARTMENT OF EDUCATION

April 26, 2023

Dist. No.	District Name	FY 23 MAEP Required Local Contribution Amount	FY 24 MAEP Required Local Contribution Amount	Increase (Decrease) in Local Contribution
4820	Aberdeen	\$ 1,730,519	\$1,786,567	\$ 56,048
200	Alcorn	\$ 4,266,264	\$4,293,035	\$ 26,771
2545	Ambition Prep	\$ 641,628	\$781,737	\$ 140,109
300	Amite County	\$ 1,479,616	\$1,402,058	\$ (77,558)
4821	Amory	\$ 2,210,453	\$2,249,867	\$ 39,414
400	Attala County	\$ 1,589,370	\$1,644,801	\$ 55,431
5920	Baldwyn	\$ 1,256,967	\$1,283,853	\$ 26,886
2320	Bay St. Louis	\$ 2,882,317	\$2,976,669	\$ 94,352
500	Benton County	\$ 1,263,463	\$1,290,778	\$ 27,315
2420	Biloxi	\$ 9,962,825	\$10,073,903	\$ 111,078
5921	Booneville	\$ 1,255,302	\$1,306,572	\$ 51,270
4320	Brookhaven	\$ 4,511,212	\$4,339,892	\$ (171,320)
700	Calhoun County	\$ 2,474,517	\$2,511,488	\$ 36,971
4520	Canton	\$ 4,875,656	\$5,033,794	\$ 158,138
800	Carroll County	\$ 1,374,288	\$1,317,359	\$ (56,929)
911	Chickasaw County Consolidated	\$ 1,930,478	\$1,973,264	\$ 42,786
1000	Choctaw County	\$ 2,003,574	\$2,008,507	\$ 4,933
1100	Claiborne County	\$ 1,897,435	\$1,959,285	\$ 61,850
1420	Clarksdale	\$ 1,416,293	\$1,400,831	\$ (15,462)
1425	Clarksdale Collegiate	\$ 431,707	\$481,135	\$ 49,428
614	Cleveland	\$ 4,678,410	\$4,723,178	\$ 44,768
2521	Clinton	\$ 7,139,284	\$7,756,461	\$ 617,177
1400	Coahoma County	\$ 1,834,048	\$1,661,007	\$ (173,041)
8111	Coffeeville	\$ 659,798	\$690,836	\$ 31,038
4620	Columbia	\$ 2,049,206	\$2,191,869	\$ 142,663
4420	Columbus	\$ 5,131,009	\$5,075,074	\$ (55,935)
1500	Copiah County	\$ 3,147,304	\$3,279,803	\$ 132,499
220	Corinth	\$ 2,711,612	\$2,822,527	\$ 110,915
1600	Covington County	\$ 4,277,928	\$4,343,541	\$ 65,613
1700	DeSoto County	\$ 52,485,622	\$57,505,376	\$ 5,019,754
3111	East Jasper	\$ 1,021,391	\$1,307,432	\$ 286,041
6811	East Tallahatchie	\$ 1,412,935	\$1,414,475	\$ 1,540
1211	Enterprise	\$ 1,525,419	\$1,531,633	\$ 6,214
6220	Forest City	\$ 2,716,370	\$2,881,076	\$ 164,706
1802	Forrest Ag	\$ 996,628	\$1,010,814	\$ 14,186
1800	Forrest County	\$ 3,611,816	\$3,507,508	\$ (104,308)
1900	Franklin County	\$ 1,761,944	\$1,762,047	\$ 103
2000	George County	\$ 4,574,190	\$4,727,730	\$ 153,540
2100	Greene County	\$ 143 2,785,243	\$2,810,157	\$ 24,914

# FY 2024 LOCAL CONTRIBUTION Increase (Decrease)

AS CALCULATED FOR FY 2023 MAEP AND FY 2024 MAEP

MISSISSIPPI DEPARTMENT OF EDUCATION

April 26, 2023

Dist. No.	District Name	FY 23 MAEP Required Local Contribution Amount	FY 24 MAEP Required Local Contribution Amount	Increase (Decrease) in Local Contribution
7620	Greenville	\$ 4,967,497	\$5,082,333	\$ 114,836
4211	Greenwood-Leflore Consolidated	\$ 6,063,556	\$6,117,616	\$ 54,060
2220	Grenada	\$ 5,374,151	\$6,103,577	\$ 729,426
2421	Gulfport	\$ 10,778,410	\$10,549,954	\$ (228,456)
2300	Hancock County	\$ 7,005,252	\$7,064,803	\$ 59,551
2400	Harrison County	\$ 24,561,679	\$24,526,078	\$ (35,601)
1820	Hattiesburg	\$ 5,913,278	\$6,080,012	\$ 166,734
1520	Hazlehurst City	\$ 2,246,982	\$2,264,663	\$ 17,681
2500	Hinds County	\$ 8,627,779	\$8,330,350	\$ (297,429)
7611	Hollandale	\$ 883,592	\$895,927	\$ 12,335
4720	Holly Springs	\$ 1,737,450	\$1,661,555	\$ (75,895)
2611	Holmes County Consolidated	\$ 3,239,248	\$3,355,179	\$ 115,931
2700	Humphreys County	\$ 2,013,414	\$2,188,587	\$ 175,173
125	Instant Impact		\$293,357	\$ 293,357
2900	Itawamba County	\$ 3,947,438	\$4,037,093	\$ 89,655
3000	Jackson County	\$ 15,064,927	\$15,105,436	\$ 40,509
2520	Jackson Public	\$ 26,940,678	\$26,022,321	\$ (918,357)
3200	Jefferson County	\$ 1,364,540	\$1,394,850	\$ 30,310
3300	Jefferson Davis County	\$ 2,097,932	\$2,166,843	\$ 68,911
3400	Jones County	\$ 8,993,055	\$9,437,659	\$ 444,604
3500	Kemper County	\$ 1,483,496	\$1,532,235	\$ 48,739
420	Kosciusko	\$ 2,698,132	\$2,777,539	\$ 79,407
3600	Lafayette County	\$ 4,400,591	\$4,456,516	\$ 55,925
3700	Lamar County	\$ 16,878,184	\$16,846,287	\$ (31,897)
3800	Lauderdale County	\$ 8,457,996	\$8,500,244	\$ 42,248
3420	Laurel	\$ 5,134,678	\$4,375,807	\$ (758,871)
3900	Lawrence County	\$ 2,936,427	\$2,990,321	\$ 53,894
4000	Leake County	\$ 3,671,586	\$3,289,265	\$ (382,321)
4100	Lee County	\$ 9,127,804	\$9,164,216	\$ 36,412
4225	Leflore Legacy Academy	\$ 515,146	\$533,092	\$ 17,946
7612	Leland	\$ 1,145,025	\$1,126,117	\$ (18,908)
4300	Lincoln County	\$ 2,761,244	\$2,869,064	\$ 107,820
2422	Long Beach	\$ 3,315,268	\$3,678,978	\$ 363,710
8020	Louisville	\$ 4,350,663	\$4,385,898	\$ 35,235
4400	Lowndes County	\$ 8,837,024	\$8,897,288	\$ 60,264
4500	Madison County	\$ 22,263,550	\$22,194,222	\$ (69,328)
4600	Marion County	\$ 2,343,303	\$2,463,017	\$ 119,714
4700	Marshall County	\$ 4,561,318	\$4,721,609	\$ 160,291
5720	McComb	\$ 144 3,567,953	\$3,682,671	\$ 114,718



# FY 2024 LOCAL CONTRIBUTION Increase (Decrease)

AS CALCULATED FOR FY 2023 MAEP AND FY 2024 MAEP

MISSISSIPPI DEPARTMENT OF EDUCATION

April 26, 2023

Dist. No.	District Name	FY 23 MAEP Required Local Contribution Amount	FY 24 MAEP Required Local Contribution Amount	Increase (Decrease) in Local Contribution
3820	Meridian	\$ 7,557,499	\$7,373,555	\$ (183,944)
2525	Midtown Public	\$ 513,302	\$586,303	\$ 73,001
4800	Monroe County	\$ 3,214,412	\$3,347,704	\$ 133,292
3020	Moss Point	\$ 2,585,875	\$2,628,368	\$ 42,493
130	Natchez-Adams	\$ 4,701,197	\$4,490,447	\$ (210,750)
5000	Neshoba County	\$ 2,966,630	\$3,048,631	\$ 82,001
4111	Nettleton	\$ 1,101,004	\$1,130,841	\$ 29,837
7320	New Albany	\$ 2,624,412	\$2,755,203	\$ 130,791
5100	Newton County	\$ 1,749,112	\$1,768,877	\$ 19,765
5130	Newton Municipal	\$ 1,464,007	\$1,417,771	\$ (46,236)
617	North Bolivar Consolidated	\$ 951,479	\$947,551	\$ (3,928)
5411	North Panola	\$ 1,986,484	\$2,008,579	\$ 22,095
5711	North Pike	\$ 2,017,695	\$2,120,886	\$ 103,191
7011	North Tippah	\$ 1,050,189	\$1,176,007	\$ 125,818
5200	Noxubee County	\$ 2,001,300	\$2,085,248	\$ 83,948
3021	Ocean Springs	\$ 7,650,604	\$8,514,785	\$ 864,181
921	Okolona	\$ 700,519	\$696,594	\$ (3,925)
3620	Oxford	\$ 7,713,639	\$7,588,543	\$ (125,096)
3022	Pascagoula	\$ 10,921,005	\$11,142,020	\$ 221,015
2423	Pass Christian	\$ 3,285,833	\$3,307,616	\$ 21,783
6120	Pearl	\$ 6,174,709	\$6,238,075	\$ 63,366
5500	Pearl River County	\$ 3,150,143	\$3,299,795	\$ 149,652
5600	Perry County	\$ 1,623,833	\$1,629,836	\$ 6,003
1821	Petal	\$ 5,112,213	\$5,769,450	\$ 657,237
5020	Philadelphia	\$ 1,310,037	\$1,364,864	\$ 54,827
5520	Picayune	\$ 4,661,963	\$4,742,256	\$ 80,293
5820	Pontotoc City	\$ 2,119,883	\$2,138,477	\$ 18,594
5800	Pontotoc County	\$ 2,855,182	\$2,906,142	\$ 50,960
5530	Poplarville	\$ 2,779,093	\$2,856,321	\$ 77,228
5900	Prentiss County	\$ 1,937,224	\$2,049,889	\$ 112,665
1212	Quitman	\$ 2,572,824	\$2,662,076	\$ 89,252
6000	Quitman County	\$ 1,458,593	\$1,505,097	\$ 46,504
6100	Rankin County	\$ 31,935,102	\$31,943,093	\$ 7,991
2515	Reimagine Prep	\$ 962,442	\$977,171	\$ 14,729
2555	Revive	\$ 384,977	\$586,303	\$ 201,326
5620	Richton	\$ 669,862	\$666,854	\$ (3,008)
6200	Scott County	\$ 2,933,791	\$3,098,039	\$ 164,248
6920	Senatobia	\$ 2,473,693	\$2,543,752	\$ 70,059
6400	Simpson County	\$ 145 5,263,568	\$5,361,400	\$ 97,832

# FY 2024 LOCAL CONTRIBUTION Increase (Decrease)

AS CALCULATED FOR FY 2023 MAEP AND FY 2024 MAEP

MISSISSIPPI DEPARTMENT OF EDUCATION

April 26, 2023

Dist. No.	District Name	FY 23 MAEP Required Local Contribution Amount	FY 24 MAEP Required Local Contribution Amount	Increase (Decrease) in Local Contribution
2505	Smilow Collegiate	\$ 922,340	\$936,455	\$ 14,115
2535	Smilow Prep	\$ 962,442	\$977,171	\$ 14,729
6500	Smith County	\$ 4,269,268	\$4,191,355	\$ (77,913)
6312	South Delta	\$ 995,887	\$981,158	\$ (14,729)
5412	South Panola	\$ 5,230,064	\$5,270,812	\$ 40,748
5712	South Pike	\$ 2,587,674	\$2,542,903	\$ (44,771)
7012	South Tippah	\$ 2,229,952	\$2,303,616	\$ 73,664
4525	SRI College Prep & Stem Academy	\$ 264,877	\$274,534	\$ 9,657
5321	Starkville-Oktibbeha Consolidated	\$ 8,064,173	\$7,911,786	\$ (152,387)
6600	Stone County	\$ 3,076,070	\$3,259,397	\$ 183,327
6711	Sunflower County Consolidated	\$ 5,103,972	\$4,843,902	\$ (260,070)
6900	Tate County	\$ 2,635,875	\$2,868,229	\$ 232,354
7100	Tishomingo County	\$ 4,201,933	\$4,937,335	\$ 735,402
7200	Tunica County	\$ 2,726,830	\$2,776,850	\$ 50,020
4120	Tupelo	\$ 11,534,312	\$11,506,895	\$ (27,417)
5131	Union City	\$ 598,067	\$613,029	\$ 14,962
7300	Union County	\$ 2,478,105	\$2,473,376	\$ (4,729)
7500	Vicksburg-Warren	\$ 11,308,295	\$11,692,897	\$ 384,602
7400	Walthall County	\$ 2,676,129	\$2,765,284	\$ 89,155
8113	Water Valley	\$ 1,283,349	\$1,258,959	\$ (24,390)
7700	Wayne County	\$ 4,171,832	\$4,115,575	\$ (56,257)
7800	Webster County	\$ 1,839,320	\$1,887,303	\$ 47,983
618	West Bolivar Consolidated	\$ 1,536,583	\$1,595,325	\$ 58,742
3112	West Jasper	\$ 2,268,622	\$2,344,526	\$ 75,904
1321	West Point Consolidated	\$ 4,359,270	\$4,318,392	\$ (40,878)
6812	West Tallahatchie	\$ 940,913	\$913,888	\$ (27,025)
7613	Western Line	\$ 2,670,427	\$2,694,852	\$ 24,425
7900	Wilkinson County	\$ 1,542,597	\$1,458,377	\$ (84,220)
4911	Winona-Montgomery Consolidated	\$ 1,728,997	\$1,781,025	\$ 52,028
8220	Yazoo City	\$ 1,473,471	\$1,488,015	\$ 14,544
8200	Yazoo County	\$ 2,136,275	\$2,205,971	\$ 69,696
	<b>TOTALS</b>	<b>649,197,537</b>	<b>661,944,129</b>	<b>\$ 12,746,592</b>



# FY2024 TEACHER AND TEACHER ASSISTANT PAY ALLOCATION

2023 REGULAR LEGISLATIVE SESSION

April 26, 2023

District Number	District Name	FY2024 Allocation Amount
4820	ABERDEEN	\$ 682,414.14
200	ALCORN COUNTY	\$ 1,787,412.62
2545	AMBITION PREP	\$ 118,269.48
300	AMITE COUNTY	\$ 542,503.75
4821	AMORY	\$ 829,830.47
400	ATTALA COUNTY	\$ 724,921.79
5920	BALDWYN	\$ 456,930.63
2320	BAY ST. LOUIS	\$ 999,761.12
500	BENTON COUNTY	\$ 575,744.20
2420	BILOXI	\$ 3,226,824.85
5921	BOONEVILLE	\$ 710,956.76
4320	BROOKHAVEN	\$ 1,416,898.65
700	CALHOUN COUNTY	\$ 1,347,776.47
4520	CANTON	\$ 1,698,647.97
800	CARROLL COUNTY	\$ 454,766.41
911	CHICKASAW COUNTY CONSOL	\$ 1,240,723.92
1000	CHOCTAW COUNTY	\$ 961,634.11
1100	CLAIBORNE COUNTY	\$ 609,582.31
1420	CLARKSDALE	\$ 1,126,703.84
1425	CLARKSDALE COLLEGE	\$ 113,604.70
614	CLEVELAND	\$ 1,699,925.19
2521	CLINTON	\$ 2,470,788.50
1400	COAHOMA COUNTY	\$ 643,050.39
8111	COFFEEVILLE	\$ 277,663.89
4620	COLUMBIA	\$ 816,243.04
4420	COLUMBUS	\$ 1,675,292.24
1500	COPIAH COUNTY	\$ 1,106,346.32
220	CORINTH	\$ 1,041,315.15
1600	COVINGTON COUNTY	\$ 1,580,427.38
1700	DESOTO COUNTY	\$ 16,978,282.19
6811	EAST TALLAHATCHIE	\$ 566,081.98
3111	EAST JASPER	\$ 489,891.43
1211	ENTERPRISE	\$ 571,244.96
6220	FOREST SEPARATE	\$ 798,644.85
1802	FORREST AHS	\$ 319,167.24
1800	FORREST COUNTY	\$ 1,264,178.15
1900	FRANKLIN COUNTY	\$ 732,875.52
2000	GEORGE COUNTY	\$ 2,055,456.02
2100	GREENE COUNTY	\$ 956,220.73
7620	GREENVILLE	\$ 1,936,298.59
4211	GREENWOOD-LEFLORE CONS	\$ 2,114,143.52
2220	GRENADA	\$ 1,956,298.86
2421	GULFPORT	\$ 3,099,817.25
2300	HANCOCK COUNTY	\$ 2,259,750.45
2400	HARRISON COUNTY	\$ 7,221,819.76
1820	HATTIESBURG	\$ 2,079,969.83
1520	HAZLEHURST	\$ 726,902.32
2500	HINDS COUNTY	\$ 2,780,140.03
7611	HOLLANDALE	\$ 327,941.59
4720	HOLLY SPRINGS	\$ 637,854.36
2611	HOLMES CONSOL	\$ 1,331,077.92
2700	HUMPHREYS COUNTY	\$ 608,771.26
2900	ITAWAMBA COUNTY	\$ 1,986,813.66
3000	JACKSON COUNTY	\$ 4,357,233.76
2520	JACKSON PUBLIC	\$ 11,759,441.05
3300	JEFF DAVIS COUNTY	\$ 823,222.01
3200	JEFFERSON COUNTY	\$ 568,908.77
3400	JONES COUNTY	\$ 4,166,069.41
3500	KEMPER COUNTY	\$ 742,557.09
420	KOSCIUSKO	\$ 1,279,002.82
3600	LAFAYETTE COUNTY	\$ 1,633,197.08
3700	LAMAR COUNTY	\$ 5,947,122.84
3800	LAUDERDALE COUNTY	\$ 3,226,031.14
3420	LAUREL	\$ 1,369,722.14
3900	LAWRENCE COUNTY	\$ 1,079,159.01
4000	LEAKE COUNTY	\$ 1,380,629.13
4100	LEE COUNTY	\$ 3,866,068.97
4225	LEFLORE LEGACY ACADEMY	\$ 56,793.29
7612	LELAND	\$ 437,800.07

# FY2024 TEACHER AND TEACHER ASSISTANT PAY ALLOCATION

## 2023 REGULAR LEGISLATIVE SESSION

April 22, 2023

District Number	District Name	FY2024 Allocation Amount
4300	LINCOLN COUNTY	\$ 1,383,288.63
2422	LONG BEACH	\$ 1,432,179.55
8020	LOUISVILLE	\$ 1,500,172.70
4400	LOWNDES COUNTY	\$ 2,670,741.77
4500	MADISON COUNTY	\$ 7,529,248.15
4600	MARION COUNTY	\$ 1,082,127.69
4700	MARSHALL COUNTY	\$ 1,496,618.88
5720	MCCOMB	\$ 1,251,661.01
3820	MERIDIAN	\$ 2,772,313.87
2525	MIDTOWN PUBLIC	\$ 120,124.23
4800	MONROE COUNTY	\$ 1,320,409.08
3020	MOSS POINT	\$ 1,055,633.20
617	NORTH BOLIVAR CONS	\$ 527,345.58
7011	NORTH TIPPAH	\$ 695,852.01
130	NATCHEZ-ADAMS	\$ 1,653,340.91
5000	NESHOBA COUNTY	\$ 1,433,615.21
4111	NETTLETON	\$ 647,574.06
7320	NEW ALBANY	\$ 1,141,325.40
5100	NEWTON COUNTY	\$ 924,635.03
5130	NEWTON MUNICIPAL	\$ 545,151.74
5411	NORTH PANOLA	\$ 766,625.70
5711	NORTH PIKE	\$ 1,108,270.85
5200	NOXUBEE COUNTY	\$ 607,567.39
3021	OCEAN SPRINGS	\$ 2,971,475.76
921	OKOLONA	\$ 388,343.31
3620	OXFORD	\$ 2,272,725.58
3022	PASCAGOULA	\$ 4,377,684.92
2423	PASS CHRISTIAN	\$ 1,079,808.76
6120	PEARL	\$ 2,067,694.71
5500	PEARL RIVER COUNTY	\$ 1,552,602.28
5600	PERRY COUNTY	\$ 624,258.38
1821	PETAL	\$ 2,087,050.02
5020	PHILADELPHIA	\$ 508,866.33
5520	PICAYUNE	\$ 1,537,937.17
5820	PONTOTOC CITY	\$ 1,361,549.15
5800	PONTOTOC COUNTY	\$ 1,802,644.88
5530	POPLARVILLE	\$ 903,606.72
5900	PRENTISS COUNTY	\$ 1,412,112.52
6000	QUITMAN COUNTY	\$ 594,290.37
1212	QUITMAN SEP	\$ 908,362.70
6100	RANKIN COUNTY	\$ 10,032,364.79
2515	REIMAGINE PREP	\$ 219,727.83
5620	RIGHTON	\$ 73,232.61
7012	SOUTH TIPPAH	\$ 1,459,615.58
6200	SCOTT COUNTY	\$ 1,977,643.63
6920	SENATOBIA	\$ 959,383.46
6400	SIMPSON COUNTY	\$ 1,648,007.65
2505	SMILOW COLLEGIATE	\$ 136,250.24
2535	SMILOW PREP	\$ 193,326.27
6500	SMITH COUNTY	\$ 1,338,710.92
6312	SOUTH DELTA	\$ 463,844.52
5412	SOUTH PANOLA	\$ 2,257,017.62
5712	SOUTH PIKE	\$ 840,693.02
5321	STARKVILLE OKTIBBEHA	\$ 2,818,917.63
6600	STONE COUNTY	\$ 1,232,146.56
6711	SUNFLOWER CONS	\$ 1,791,176.13
6900	TATE COUNTY	\$ 1,114,914.60
7100	TISHOMINGO	\$ 1,702,273.10
7200	TUNICA COUNTY	\$ 1,090,184.37
4120	TUPELO	\$ 3,913,684.71
5131	UNION CITY	\$ 534,444.57
7300	UNION COUNTY	\$ 1,460,062.49
7500	VICKSBURG WARREN	\$ 4,002,969.45
618	WEST BOLIVAR CONS	\$ 693,971.20
6812	WEST TALLAHATCHIE	\$ 353,378.71
7400	WALTHALL COUNTY	\$ 963,049.24
8113	WATER VALLEY	\$ 549,669.15
7700	WAYNE COUNTY	\$ 1,684,261.63
7800	WEBSTER COUNTY	\$ 1,034,552.87

# FY2024 TEACHER AND TEACHER ASSISTANT PAY ALLOCATION

2023 REGULAR LEGISLATIVE SESSION

April 22, 2023

District Number	District Name	FY2024 Allocation Amount
3112	WEST JASPER	\$ 762,010.96
1321	WEST POINT CONS	\$ 1,428,737.06
7613	WESTERN LINE	\$ 1,000,714.73
7900	WILKINSON COUNTY	\$ 635,310.73
4911	WINONA-MONTG CONS	\$ 678,335.13
8220	YAZOO CITY	\$ 1,036,587.67
8200	YAZOO COUNTY	\$ 770,391.62
Total		\$ 240,397,960.00

<b>BASE CALCULATION</b>	PROJECTED
AD-VALOREM TAXES COLLECTED THROUGH JUNE 30, 2023	\$27,896,887.73
ANTICIPATED AD VALOREM TAXES TO BE COLLECTED THROUGH SEPT 30, 2023	\$2,131,628.18
HOMESTEAD REIMBURSEMENT (2022-2023)	\$572,933.02
AD VALOREM TAX REDUCTION FUNDS (2022-2023)	\$0.00
AD VALOREM TAX ESCROW (2021-2022)	\$0.00
AD VALOREM TAX SHORTFALL NOTES (2022-2023)	\$0.00
LESS AD VALOREM TAX ESCROW (2022-2023)	\$0.00
<b>TOTAL BASE</b>	<b>\$30,601,448.94</b>
	4%
PLUS INCREASE- 4%	\$1,224,057.96
PLUS NEW PROGRAMS (LOCAL CONTRIBUTION INCREASE)	\$1,171,173.00
PLUS ESTIMATED AD VALOREM TAX ON NEW PROPERTY	\$236,241.83
<b>TOTAL AD VALOREM TAX AVAILABLE</b>	<b>\$33,232,921.73</b>
LESS AD VALOREM TAX REDUCTION	\$0.00
LESS AD VALOREM TAX ESCROW PREVIOUS YEAR	\$0.00
<b>NET AD VALOREM TAX AVAILABLE</b>	<b>\$33,232,921.73</b>
AD VALOREM TAX REQUESTED FOR OPERATIONS	
DISTRICT MAINTENANCE FUND	\$29,922,000.00
HOMESTEAD	\$562,000.00
<b>TOTAL OPERATIONS AD VALOREM TAX REQUEST</b>	<b>\$30,484,000.00</b>

AD VALOREM TAX REQUEST FOR DEBT SERVICE

3 MILL NOTE - 2019	185,519.00
3 MILL NOTE - 2012	1,190,746.50
<b>TOTAL DEBT SERVICE REQUEST</b>	<b>1,376,265.50</b>

**TOTAL REQUEST WITH HOMESTEAD** **31,860,265.50**

	REQUEST	CURRENT
THREE MILL NOTE - 2019 (4024)	0.32	0.84
THREE MILL NOTE - 2012 (4027)	2.07	2.15
DISTRICT MAINTENANCE	52.04	51.68
	54.43	54.67
OPERATION MILLAGE INCREASE/(DECREASE)	0.36	
DEBT SERVICE MILLAGE INCREASE/(DECREASE)	(0.60)	
<b>TOTAL MILLAGE INCREASE/(DECREASE)</b>	<b>(0.24)</b>	

ESTIMATED MIL VALUE **575,000**

**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

General Fund Type	1120-DISTRICT MAINTENANCE	1130-SPECIAL EDUCATION	1140-ALTERNATIVE SCHOOL	1145-AT RISK	1152-EAST CENTRAL ACTIVITY
<b>Revenues</b>					
Local Sources	37,612,063.00	0.00	0.00	0.00	812,865.72
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	52,632,121.76	51,733.64	0.00	0.00	0.00
Federal Sources	50,000.00	19,408.08	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>90,294,184.76</b>	<b>71,141.72</b>	<b>0.00</b>	<b>0.00</b>	<b>812,865.72</b>
<b>Expenditures</b>					
Instruction	41,685,407.73	6,359,704.96	434,408.92	906,343.39	696,685.09
Support Services	30,304,816.98	1,275,971.83	0.00	67,179.24	0.00
Noninstructional Services	500.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	137,089.20	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	151 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>72,127,813.91</b>	<b>7,635,676.79</b>	<b>434,408.92</b>	<b>973,522.63</b>	<b>696,685.09</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>18,166,370.85</b>	<b>(7,564,535.07)</b>	<b>(434,408.92)</b>	<b>(973,522.63)</b>	<b>116,180.63</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>	1120-DISTRICT MAINTENANCE	1130-SPECIAL EDUCATION	1140-ALTERNATIVE SCHOOL	1145-AT RISK	1152-EAST CENTRAL ACTIVITY
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	30,000.00	7,564,535.07	434,408.92	973,522.63	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	17,817,020.10	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	152 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>(17,787,020.10)</b>	<b>7,564,535.07</b>	<b>434,408.92</b>	<b>973,522.63</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>379,350.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>116,180.63</b>
Fund Balances / Retained Earnings					
July 1, 2023	14,308,095.29	0.00	0.00	0.00	17,189,745.28
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	14,308,095.29	0.00	0.00	0.00	17,189,745.28
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	14,687,446.04	0.00	0.00	0.00	17,305,925.91

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>	1153-ST MARTIN ACTIVITY	1154-VANCLEAVE ACTIVITY	1155-JCTC ACTIVITY	1156-FABLAB ACTIVITY	1840-16TH SECTION INTEREST
<b>Revenues</b>					
Local Sources	1,154,000.54	862,266.41	27,027.98	113,673.12	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	314,100.00
<b>Total Revenues</b>	<b>1,154,000.54</b>	<b>862,266.41</b>	<b>27,027.98</b>	<b>113,673.12</b>	<b>314,100.00</b>
<b>Expenditures</b>					
Instruction	951,937.94	642,728.26	25,435.89	268,697.52	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	3,600.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	93,325.93
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	153 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>951,937.94</b>	<b>642,728.26</b>	<b>29,035.89</b>	<b>268,697.52</b>	<b>93,325.93</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>202,062.60</b>	<b>219,538.15</b>	<b>(2,007.91)</b>	<b>(155,024.40)</b>	<b>220,774.07</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>					Page 4
Other Financing Sources(Uses)	1153-ST MARTIN ACTIVITY	1154-VANCLEAVE ACTIVITY	1155-JCTC ACTIVITY	1156-FABLAB ACTIVITY	1840-16TH SECTION INTEREST
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	348.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	1,000.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	154 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>348.00</b>	<b>(1,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>202,410.60</b>	<b>218,538.15</b>	<b>(2,007.91)</b>	<b>(155,024.40)</b>	<b>220,774.07</b>
Fund Balances / Retained Earnings					
July 1, 2023	35,250,394.87	18,419,393.80	140,881.73	94,116.25	2,968,499.20
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	35,250,394.87	18,419,393.80	140,881.73	94,116.25	2,968,499.20
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	35,452,805.47	18,637,931.95	138,873.82	(60,908.15)	3,189,273.27



**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>	1841-16TH SECTION INTEREST 16-4-9	1842-16TH SECTION INTEREST 16-5-9	1843-16TH SECTION INTEREST 16-6-5	1844-16TH SECTION INTEREST 16-6-6	1845-16TH SECTION INTEREST 16-6-9
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	6,700.00	0.00	0.00
<b>Total Revenues</b>	0.00	0.00	6,700.00	0.00	0.00
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	1,286.67	1,887.32	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	0.00	1,286.67	1,887.32	0.00
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	0.00	5,413.33	(1,887.32)	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>						Page 6
Other Financing Sources(Uses)	1841-16TH SECTION INTEREST 16-4-9	1842-16TH SECTION INTEREST 16-5-9	1843-16TH SECTION INTEREST 16-6-5	1844-16TH SECTION INTEREST 16-6-6	1845-16TH SECTION INTEREST 16-6-9	
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00	156 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>5,413.33</b>	<b>(1,887.32)</b>	<b>0.00</b>	
<b>Fund Balances / Retained Earnings</b>						
July 1, 2023	1,257.91	1,773.71	44,621.96	8,622.10	3,174.87	
Prior period adjustments	0.00	0.00	0.00	0.00	0.00	
July 1, 2023 as restated	1,257.91	1,773.71	44,621.96	8,622.10	3,174.87	
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00	
June 30, 2024	1,257.91	1,773.71	50,035.29	6,734.78	3,174.87	

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>	1846-16TH SECTION INTEREST 16-7-6	1847-16TH SECTION INTEREST 16-7-7	1848-16TH SECTION INTEREST 16-7-8	1849-16TH SECTION INTEREST 16-7-9	1850-16TH SECTION INTEREST 16-8-7
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	3,600.00	0.00	2.00
<b>Total Revenues</b>	0.00	0.00	3,600.00	0.00	2.00
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	6,666.95	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	0.00	6,666.95	0.00	0.00
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	0.00	(3,066.95)	0.00	2.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

General Fund Type	1846-16TH SECTION INTEREST 16-7-6	1847-16TH SECTION INTEREST 16-7-7	1848-16TH SECTION INTEREST 16-7-8	1849-16TH SECTION INTEREST 16-7-9	1850-16TH SECTION INTEREST 16-8-7
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	158 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,066.95)</b>	<b>0.00</b>	<b>2.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	87.27	7,288.50	26,713.95	7,826.19	118.41
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	87.27	7,288.50	26,713.95	7,826.19	118.41
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	87.27	7,288.50	23,647.00	7,826.19	120.41

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

General Fund Type	1900-16TH SECTION ESCROW	1901-MEDICAID SBAC FUND	1902-COMDATA NETWORK	1925-TECHNOLOGY FUND	1935-FAB LAB JACKSON COUNTY
<b>Revenues</b>					
Local Sources	0.00	0.00	30,000.00	0.00	125,000.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	135,000.00	0.00	361,600.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	135,000.00	30,000.00	361,600.00	125,000.00
<b>Expenditures</b>					
Instruction	0.00	14,412.49	0.00	651,983.78	199,715.00
Support Services	0.00	95,355.16	7,300.00	1,932,567.03	16,522.18
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	159 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	109,767.65	7,300.00	2,584,550.81	216,237.18
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	25,232.35	22,700.00	(2,222,950.81)	(91,237.18)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

General Fund Type	1900-16TH SECTION ESCROW	1901-MEDICAID SBAC FUND	1902-COMDATA NETWORK	1925-TECHNOLOGY FUND	1935-FAB LAB JACKSON COUNTY
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	2,222,950.81	175,000.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	30,000.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	160 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>(30,000.00)</b>	<b>2,222,950.81</b>	<b>175,000.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>25,232.35</b>	<b>(7,300.00)</b>	<b>0.00</b>	<b>83,762.82</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	272,220.02	16,210.27	0.00	198,459.23
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	272,220.02	16,210.27	0.00	198,459.23
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	297,452.37	8,910.27	0.00	282,222.05

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>					Page 11
	1993-PAYROLL CLEARING FUND	1994-ACCOUNTS PAYABLE CLEARING FUND	Combining Totals		
<b>Revenues</b>					
Local Sources	0.00	0.00	40,736,896.77		
Intermediate Sources	0.00	0.00	0.00		
State Sources	0.00	0.00	52,683,855.40		
Federal Sources	0.00	0.00	566,008.08		
Sixteenth Section Sources	0.00	0.00	324,402.00		
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>94,311,162.25</b>		
<b>Expenditures</b>					
Instruction	0.00	0.00	52,837,460.97		
Support Services	0.00	0.00	33,699,712.42		
Noninstructional Services	0.00	0.00	4,100.00		
Sixteenth Section	0.00	0.00	103,166.87		
Facilities Acquisition and Construction	0.00	0.00	137,089.20		
Debt Service	0.00	0.00	0.00		161
Principal	0.00	0.00	0.00		
Interest	0.00	0.00	0.00		
Other	0.00	0.00	0.00		
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>86,781,529.46</b>		
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>7,529,632.79</b>		

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>General Fund Type</b>					Page 12
Other Financing Sources(Uses)	1993-PAYROLL CLEARING FUND	1994-ACCOUNTS PAYABLE CLEARING FUND	Combining Totals		
Proceeds of General Obligation Bonds	0.00	0.00	0.00		
Proceeds of Refunding Bonds	0.00	0.00	0.00		
Proceeds of Loan(s)	0.00	0.00	0.00		
Inception of Capital Lease(s)	0.00	0.00	0.00		
Insurance Loss Recoveries	0.00	0.00	0.00		
Sale of Transportation Equipment	0.00	0.00	0.00		
Sale of Other Property	0.00	0.00	0.00		
Indirect Costs	0.00	0.00	0.00		
Other Transfers In	0.00	0.00	11,400,765.43		
Payments to Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Sources	0.00	0.00	0.00		
Indirect Costs Transfers Out	0.00	0.00	0.00		
Other Transfers Out	0.00	0.00	17,848,020.10		
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00		
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Uses	0.00	0.00	0.00		162
Premium on Debt Issuance	0.00	0.00	0.00		
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,447,254.67)</b>		
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>1,082,378.12</b>		
<b>Fund Balances / Retained Earnings</b>					
July 1, 2023	0.00	0.00	88,959,500.81		
Prior period adjustments	0.00	0.00	0.00		
July 1, 2023 as restated	0.00	0.00	88,959,500.81		
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00		
June 30, 2024	0.00	0.00	90,041,878.93		

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	<b>2020-SCHOOL RECOGNITION PROGRAM</b>	<b>2090-EXTENDED SCHOOL YEAR</b>	<b>2092-WORKFORCE ENHANCEMENT (SB 3011)</b>	<b>2110-SCHOOL FOOD SERVICE</b>	<b>2132-SUMMER FEEDING FY22</b>
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	247,954.53	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	10,000.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	4,560,804.19	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>4,808,758.72</b>	<b>0.00</b>
<b>Expenditures</b>					
Instruction	0.00	10,000.00	0.00	119.87	0.00
Support Services	0.00	0.00	0.00	760,439.76	0.00
Noninstructional Services	0.00	0.00	0.00	5,681,135.05	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	3,000,000.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	163 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	10,000.00	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>10,000.00</b>	<b>3,000,000.00</b>	<b>6,451,694.68</b>	<b>0.00</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,000,000.00)</b>	<b>(1,642,935.96)</b>	<b>0.00</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2020-SCHOOL RECOGNITION PROGRAM	2090-EXTENDED SCHOOL YEAR	2092-WORKFORCE ENHANCEMENT (SB 3011)	2110-SCHOOL FOOD SERVICE	2132-SUMMER FEEDING FY22
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>(3,000,000.00)</b>	<b>(1,642,935.96)</b>	<b>0.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	0.00	3,000,000.00	1,132,981.23	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	0.00	3,000,000.00	1,132,981.23	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	0.00	0.00	(509,954.73)	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2211-TITLE I - A	2213-TITLE I-1003(a) SCHOOL IMPROVEMENT	2290-TITLE I COST POOL	2410-EEF - BUILDINGS AND BUSES	2511-TITLE II, PART A
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	282,731.00	0.00
Federal Sources	2,198,386.00	324,067.00	0.00	0.00	402,813.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>2,198,386.00</b>	<b>324,067.00</b>	<b>0.00</b>	<b>282,731.00</b>	<b>402,813.00</b>
<b>Expenditures</b>					
Instruction	2,120,186.41	166,395.02	0.00	0.00	0.00
Support Services	109,866.30	38.40	293,833.92	623.20	512,223.54
Noninstructional Services	24,132.31	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	165 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>2,254,185.02</b>	<b>166,433.42</b>	<b>293,833.92</b>	<b>623.20</b>	<b>512,223.54</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>(55,799.02)</b>	<b>157,633.58</b>	<b>(293,833.92)</b>	<b>282,107.80</b>	<b>(109,410.54)</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>					Page 16
Other Financing Sources(Uses)	2211-TITLE I - A	2213-TITLE I-1003(a) SCHOOL IMPROVEMENT	2290-TITLE I COST POOL	2410-EEF - BUILDINGS AND BUSES	2511-TITLE II, PART A
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	219,520.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	(47,459.07)	0.00	0.00	282,731.00	(500.00)
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	166 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>47,459.07</b>	<b>0.00</b>	<b>219,520.00</b>	<b>(282,731.00)</b>	<b>500.00</b>
<b>Net Change in Fund Balances</b>	<b>(8,339.95)</b>	<b>157,633.58</b>	<b>(74,313.92)</b>	<b>(623.20)</b>	<b>(108,910.54)</b>
<b>Fund Balances / Retained Earnings</b>					
July 1, 2023	59,264.37	(172,943.91)	(73,945.15)	554,651.38	(108,910.54)
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	59,264.37	(172,943.91)	(73,945.15)	554,651.38	(108,910.54)
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	50,924.42	(15,310.33)	(148,259.07)	554,028.18	(217,821.08)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	2579-FEMA / MEMA GRANTS	2590-ESSER I	2594-ESSER II	2597-CTE ESSER	2598-ESSER III
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	495,111.57	0.00	7,582,862.75
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	0.00	495,111.57	0.00	7,582,862.75
<b>Expenditures</b>					
Instruction	0.00	0.00	495,111.57	0.00	7,582,862.75
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	167 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	0.00	495,111.57	0.00	7,582,862.75
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	0.00	0.00	0.00	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	2579-FEMA / MEMA GRANTS	2590-ESSER I	2594-ESSER II	2597-CTE ESSER	2598-ESSER III
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	168 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	48,305.77	(235,038.39)	0.00	(2,196,996.38)
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	48,305.77	(235,038.39)	0.00	(2,196,996.38)
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	48,305.77	(235,038.39)	0.00	(2,196,996.38)

**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	2599-IDEA B (ARP)	2600-IDEA B (ARP-PRESCHOOL)	2609-ARP HOMELESS II	2610-IDEA PART B	2620-IDEA PART C
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	10,712.56	0.00	0.00	1,945,005.00	67,606.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>10,712.56</b>	<b>0.00</b>	<b>0.00</b>	<b>1,945,005.00</b>	<b>67,606.00</b>
<b>Expenditures</b>					
Instruction	10,712.56	0.00	0.00	1,314,925.45	107,743.94
Support Services	0.00	0.00	0.00	1,102,937.57	0.00
Noninstructional Services	0.00	0.00	0.00	3,000.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	169 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>10,712.56</b>	<b>0.00</b>	<b>0.00</b>	<b>2,420,863.02</b>	<b>107,743.94</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(475,858.02)</b>	<b>(40,137.94)</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2599-IDEA B (ARP)	2600-IDEA B (ARP-PRESCHOOL)	2609-ARP HOMELESS II	2610-IDEA PART B	2620-IDEA PART C
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	170 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(475,858.02)</b>	<b>(40,137.94)</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	(965.80)	(87,654.00)	(713,744.92)	(40,137.94)
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	(965.80)	(87,654.00)	(713,744.92)	(40,137.94)
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	(965.80)	(87,654.00)	(1,189,602.94)	(80,275.88)



**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2630-POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)	2631-EDUCATIONAL INTERPRETER (EI - FEDERAL ONLY)	2711-VOCATIONAL EDUCATION	2721-VOCATIONAL REHABILITATION	2811-TITLE IV, PART A
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	780,019.00	0.00	0.00
Federal Sources	0.00	0.00	64,575.00	0.00	179,633.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	0.00	844,594.00	0.00	179,633.00
<b>Expenditures</b>					
Instruction	0.00	0.00	2,422,873.33	0.00	0.00
Support Services	0.00	0.00	408,871.51	0.00	233,664.66
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	171 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	0.00	2,831,744.84	0.00	233,664.66
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	0.00	(1,987,150.84)	0.00	(54,031.66)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2630-POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)	2631-EDUCATIONAL INTERPRETER (EI - FEDERAL ONLY)	2711-VOCATIONAL EDUCATION	2721-VOCATIONAL REHABILITATION	2811-TITLE IV, PART A
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	1,987,150.84	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	(3,000.00)
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	172 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>1,987,150.84</b>	<b>0.00</b>	<b>3,000.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(51,031.66)</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	0.00	(46,451.32)	12,897.22	(51,031.66)
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	0.00	(46,451.32)	12,897.22	(51,031.66)
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	0.00	(46,451.32)	12,897.22	(102,063.32)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2820-UNEMPLOYMENT COMP. REVOLVING	2830-FORESTRY ESCROW FUND	2901-BLUE CROSS BLUE SHIELD GRANT	2902-MDEQ VW DIESEL EMISSIONS	2903-MDEQ DERA GRANT
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	5,000.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	5,000.00	0.00	0.00	0.00
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	2,159,000.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	27,000.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	173 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	27,000.00	0.00	2,159,000.00	0.00
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	(22,000.00)	0.00	(2,159,000.00)	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2820-UNEMPLOYMENT COMP. REVOLVING	2830-FORESTRY ESCROW FUND	2901-BLUE CROSS BLUE SHIELD GRANT	2902-MDEQ VW DIESEL EMISSIONS	2903-MDEQ DERA GRANT
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	659,000.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	174 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	0.00	0.00	0.00	659,000.00	0.00
<b>Net Change in Fund Balances</b>	0.00	(22,000.00)	0.00	(1,500,000.00)	0.00
Fund Balances / Retained Earnings					
July 1, 2023	178,052.35	135,829.13	0.00	(2,159,000.00)	(110,000.00)
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	178,052.35	135,829.13	0.00	(2,159,000.00)	(110,000.00)
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	178,052.35	113,829.13	0.00	(3,659,000.00)	(110,000.00)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	2907-POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	2908-EDUCATIONAL INTERPRETER (STATE ONLY)	2909-VOCATIONAL REHAB	2940-ROTC	2980-SPARKLIGHT
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	39,197.53	0.00	4,000.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	39,197.53	0.00	4,000.00	0.00
<b>Expenditures</b>					
Instruction	0.00	42,609.36	0.00	154,343.06	2,282.10
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	175 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	0.00	42,609.36	0.00	154,343.06	2,282.10
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	(3,411.83)	0.00	(150,343.06)	(2,282.10)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2907-POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	2908-EDUCATIONAL INTERPRETER (STATE ONLY)	2909-VOCATIONAL REHAB	2940-ROTC	2980-SPARKLIGHT
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	3,411.83	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	176 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>3,411.83</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(150,343.06)</b>	<b>(2,282.10)</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	0.00	980.00	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	0.00	980.00	0.00	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	0.00	980.00	(150,343.06)	(2,282.10)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Special Revenue Fund Type</b>	2981-GULF COAST COMMUNITY FOUNDATION INC	2982-AMERICAN HEART ASSOCIATION	2983-SINGING RIVER ELECTRIC COOPERATIVE	2984-ALLSTAR ORTHOPEDICS, PLLC	2985-MS RESTAURANT ASSN EDUC FDN
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	0.00	0.00	0.00	0.00
<b>Expenditures</b>					
Instruction	58.54	418.90	2,371.16	1,776.48	695.73
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	177 0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	58.54	418.90	2,371.16	1,776.48	695.73
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	(58.54)	(418.90)	(2,371.16)	(1,776.48)	(695.73)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Special Revenue Fund Type	2981-GULF COAST COMMUNITY FOUNDATION INC	2982-AMERICAN HEART ASSOCIATION	2983-SINGING RIVER ELECTRIC COOPERATIVE	2984-ALLSTAR ORTHOPEDICS, PLLC	2985-MS RESTAURANT ASSN EDUC FDN
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	178 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>(58.54)</b>	<b>(418.90)</b>	<b>(2,371.16)</b>	<b>(1,776.48)</b>	<b>(695.73)</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	0.00	0.00	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	0.00	0.00	0.00	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	(58.54)	(418.90)	(2,371.16)	(1,776.48)	(695.73)

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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Special Revenue Fund Type	2986-INGALLS GRANT	2987-BLACKBAUD GIVING FD-CHEVRON YOUR CAUSE	2988-PLTW-VMS	Combining Totals	
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	247,954.53	
Intermediate Sources	0.00	0.00	0.00	0.00	
State Sources	0.00	0.00	0.00	1,072,750.00	
Federal Sources	0.00	0.00	0.00	17,874,773.60	
Sixteenth Section Sources	0.00	0.00	0.00	5,000.00	
<b>Total Revenues</b>	0.00	0.00	0.00	19,200,478.13	
<b>Expenditures</b>					
Instruction	1,231.53	0.00	12,500.00	14,449,217.76	
Support Services	0.00	0.00	0.00	5,581,498.86	
Noninstructional Services	0.00	0.00	0.00	5,708,267.36	
Sixteenth Section	0.00	0.00	0.00	27,000.00	
Facilities Acquisition and Construction	0.00	0.00	0.00	3,000,000.00	
Debt Service	0.00	0.00	0.00	0.00	179
Principal	0.00	0.00	0.00	0.00	
Interest	0.00	0.00	0.00	0.00	
Other	0.00	0.00	0.00	10,000.00	
<b>Total Expenditures</b>	1,231.53	0.00	12,500.00	28,775,983.98	
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	(1,231.53)	0.00	(12,500.00)	(9,575,505.85)	

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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<b>Special Revenue Fund Type</b>					
Other Financing Sources(Uses)	2986-INGALLS GRANT	2987-BLACKBAUD GIVING FD-CHEVRON YOUR CAUSE	2988-PLTW-VMS	Combining Totals	
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	
Sale of Other Property	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	0.00	0.00	0.00	
Other Transfers In	0.00	0.00	0.00	2,869,082.67	
Payments to Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	
Other Transfers Out	0.00	0.00	0.00	231,771.93	
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	180
Premium on Debt Issuance	0.00	0.00	0.00	0.00	
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,637,310.74</b>	
<b>Net Change in Fund Balances</b>	<b>(1,231.53)</b>	<b>0.00</b>	<b>(12,500.00)</b>	<b>(6,938,195.11)</b>	
<b>Fund Balances / Retained Earnings</b>					
July 1, 2023	0.00	0.00	0.00	(873,858.56)	
Prior period adjustments	0.00	0.00	0.00	0.00	
July 1, 2023 as restated	0.00	0.00	0.00	(873,858.56)	
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	
June 30, 2024	(1,231.53)	0.00	(12,500.00)	(7,812,053.67)	

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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<b>Capital Project Fund Type</b>				Page 31
	3027-CONTRUCTION AND IMPROVEMENTS	3028-3 MILL CONSTRUCTION 2019	Combining Totals	
<b>Revenues</b>				
Local Sources	0.00	0.00	0.00	
Intermediate Sources	0.00	0.00	0.00	
State Sources	0.00	0.00	0.00	
Federal Sources	0.00	0.00	0.00	
Sixteenth Section Sources	0.00	0.00	0.00	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expenditures</b>				
Instruction	0.00	0.00	0.00	
Support Services	333,128.50	0.00	333,128.50	
Noninstructional Services	0.00	0.00	0.00	
Sixteenth Section	0.00	0.00	0.00	
Facilities Acquisition and Construction	2,830,231.46	0.00	2,830,231.46	
Debt Service	0.00	0.00	0.00	181
Principal	0.00	0.00	0.00	
Interest	0.00	0.00	0.00	
Other	0.00	0.00	0.00	
<b>Total Expenditures</b>	<b>3,163,359.96</b>	<b>0.00</b>	<b>3,163,359.96</b>	
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>(3,163,359.96)</b>	<b>0.00</b>	<b>(3,163,359.96)</b>	

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Capital Project Fund Type</b>					Page 32
Other Financing Sources(Uses)	3027-CONTRUCTION AND IMPROVEMENTS	3028-3 MILL CONSTRUCTION 2019	Combining Totals		
Proceeds of General Obligation Bonds	0.00	0.00	0.00		
Proceeds of Refunding Bonds	0.00	0.00	0.00		
Proceeds of Loan(s)	0.00	0.00	0.00		
Inception of Capital Lease(s)	0.00	0.00	0.00		
Insurance Loss Recoveries	0.00	0.00	0.00		
Sale of Transportation Equipment	0.00	0.00	0.00		
Sale of Other Property	0.00	0.00	0.00		
Indirect Costs	0.00	0.00	0.00		
Other Transfers In	3,797,040.00	0.00	3,797,040.00		
Payments to Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Sources	0.00	0.00	0.00		
Indirect Costs Transfers Out	0.00	0.00	0.00		
Other Transfers Out	0.00	0.00	0.00		
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00		
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Uses	0.00	0.00	0.00		182
Premium on Debt Issuance	0.00	0.00	0.00		
<b>Total Other Financing Sources(Uses)</b>	<b>3,797,040.00</b>	<b>0.00</b>	<b>3,797,040.00</b>		
<b>Net Change in Fund Balances</b>	<b>633,680.04</b>	<b>0.00</b>	<b>633,680.04</b>		
Fund Balances / Retained Earnings					
July 1, 2023	3,385,193.55	0.00	3,385,193.55		
Prior period adjustments	0.00	0.00	0.00		
July 1, 2023 as restated	3,385,193.55	0.00	3,385,193.55		
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00		
June 30, 2024	4,018,873.59	0.00	4,018,873.59		

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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<b>Debt Service Fund Type</b>	4010-SHORTFALL NOTE RETIREMENT	4024-THREE MILL NOTE 2019	4026-2010 QSCB NOTE	4027-THREE MILL NOTE 2012	4092-QSCB SINKING FUND
<b>Revenues</b>					
Local Sources	0.00	185,519.00	0.00	1,190,746.50	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	0.00	185,519.00	0.00	1,190,746.50	0.00
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	310,000.00	0.00	1,165,000.00	0.00
Interest	0.00	158,250.00	0.00	25,746.50	0.00
Other	0.00	0.00	0.00	1,250.00	0.00
<b>Total Expenditures</b>	0.00	468,250.00	0.00	1,191,996.50	0.00
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	0.00	(282,731.00)	0.00	(1,250.00)	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Debt Service Fund Type</b>	4010-SHORTFALL NOTE RETIREMENT	4024-THREE MILL NOTE 2019	4026-2010 QSCB NOTE	4027-THREE MILL NOTE 2012	4092-QSCB SINKING FUND
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	282,731.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	184 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>282,731.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,250.00)</b>	<b>0.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	0.00	647,803.76	0.00	504,759.26	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	0.00	647,803.76	0.00	504,759.26	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	0.00	647,803.76	0.00	503,509.26	0.00

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Debt Service Fund Type</b>		Combining Totals			
<b>Revenues</b>					
Local Sources		1,376,265.50			
Intermediate Sources		0.00			
State Sources		0.00			
Federal Sources		0.00			
Sixteenth Section Sources		0.00			
<b>Total Revenues</b>		<b>1,376,265.50</b>			
<b>Expenditures</b>					
Instruction		0.00			
Support Services		0.00			
Noninstructional Services		0.00			
Sixteenth Section		0.00			
Facilities Acquisition and Construction		0.00			
Debt Service		0.00			
Principal		1,475,000.00			185
Interest		183,996.50			
Other		1,250.00			
<b>Total Expenditures</b>		<b>1,660,246.50</b>			
<b>Excess(Deficiency) of Revenues Over Expenditures</b>		<b>(283,981.00)</b>			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Debt Service Fund Type</b>		Combining Totals			
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds		0.00			
Proceeds of Refunding Bonds		0.00			
Proceeds of Loan(s)		0.00			
Inception of Capital Lease(s)		0.00			
Insurance Loss Recoveries		0.00			
Sale of Transportation Equipment		0.00			
Sale of Other Property		0.00			
Indirect Costs		0.00			
Other Transfers In		282,731.00			
Payments to Escrow Agent		0.00			
Miscellaneous Other Financing Sources		0.00			
Indirect Costs Transfers Out		0.00			
Other Transfers Out		0.00			
Payment to Refunded Bond Escrow Agent		0.00			
Payment to Qualified Zone Academy Debt Escrow Agent		0.00			
Miscellaneous Other Financing Uses		0.00			186
Premium on Debt Issuance		0.00			
<b>Total Other Financing Sources(Uses)</b>		282,731.00			
<b>Net Change in Fund Balances</b>		(1,250.00)			
Fund Balances / Retained Earnings					
July 1, 2023		1,152,563.02			
Prior period adjustments		0.00			
July 1, 2023 as restated		1,152,563.02			
Increase(Decrease) in reserve for inventory		0.00			
June 30, 2024		1,151,313.02			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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Enterprise Fund Type						Page 37
	Combining Totals					
<b>Revenues</b>						
Local Sources	0.00					
Intermediate Sources	0.00					
State Sources	0.00					
Federal Sources	0.00					
Sixteenth Section Sources	0.00					
<b>Total Revenues</b>	<b>0.00</b>					
<b>Expenditures</b>						
Instruction	0.00					
Support Services	0.00					
Noninstructional Services	0.00					
Sixteenth Section	0.00					
Facilities Acquisition and Construction	0.00					
Debt Service	0.00					
Principal	0.00					
Interest	0.00					
Other	0.00					
<b>Total Expenditures</b>	<b>0.00</b>					
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>					

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Enterprise Fund Type</b>		Combining Totals			
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds		0.00			
Proceeds of Refunding Bonds		0.00			
Proceeds of Loan(s)		0.00			
Inception of Capital Lease(s)		0.00			
Insurance Loss Recoveries		0.00			
Sale of Transportation Equipment		0.00			
Sale of Other Property		0.00			
Indirect Costs		0.00			
Other Transfers In		0.00			
Payments to Escrow Agent		0.00			
Miscellaneous Other Financing Sources		0.00			
Indirect Costs Transfers Out		0.00			
Other Transfers Out		0.00			
Payment to Refunded Bond Escrow Agent		0.00			
Payment to Qualified Zone Academy Debt Escrow Agent		0.00			
Miscellaneous Other Financing Uses		0.00			188
Premium on Debt Issuance		0.00			
<b>Total Other Financing Sources(Uses)</b>		<b>0.00</b>			
<b>Net Change in Fund Balances</b>		<b>0.00</b>			
Fund Balances / Retained Earnings					
July 1, 2023		0.00			
Prior period adjustments		0.00			
July 1, 2023 as restated		0.00			
Increase(Decrease) in reserve for inventory		0.00			
June 30, 2024		0.00			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Internal Service Fund Type		Combining Totals			
<b>Revenues</b>					
Local Sources		0.00			
Intermediate Sources		0.00			
State Sources		0.00			
Federal Sources		0.00			
Sixteenth Section Sources		0.00			
<b>Total Revenues</b>		<b>0.00</b>			
<b>Expenditures</b>					
Instruction		0.00			
Support Services		0.00			
Noninstructional Services		0.00			
Sixteenth Section		0.00			
Facilities Acquisition and Construction		0.00			
Debt Service		0.00			
Principal		0.00			
Interest		0.00			
Other		0.00			
<b>Total Expenditures</b>		<b>0.00</b>			
<b>Excess(Deficiency) of Revenues Over Expenditures</b>		<b>0.00</b>			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Internal Service Fund Type</b>		Combining Totals			
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds		0.00			
Proceeds of Refunding Bonds		0.00			
Proceeds of Loan(s)		0.00			
Inception of Capital Lease(s)		0.00			
Insurance Loss Recoveries		0.00			
Sale of Transportation Equipment		0.00			
Sale of Other Property		0.00			
Indirect Costs		0.00			
Other Transfers In		0.00			
Payments to Escrow Agent		0.00			
Miscellaneous Other Financing Sources		0.00			
Indirect Costs Transfers Out		0.00			
Other Transfers Out		0.00			
Payment to Refunded Bond Escrow Agent		0.00			
Payment to Qualified Zone Academy Debt Escrow Agent		0.00			
Miscellaneous Other Financing Uses		0.00			190
Premium on Debt Issuance		0.00			
<b>Total Other Financing Sources(Uses)</b>		<b>0.00</b>			
<b>Net Change in Fund Balances</b>		<b>0.00</b>			
Fund Balances / Retained Earnings					
July 1, 2023		0.00			
Prior period adjustments		0.00			
July 1, 2023 as restated		0.00			
Increase(Decrease) in reserve for inventory		0.00			
June 30, 2024		0.00			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Permanent Fund Type	7211-16-4-9 PRINCIPAL FUND	7212-16-5-9 PRINCIPAL FUND	7213-16-6-5 PRINCIPAL FUND	7214-16-6-6 PRINCIPAL FUND	7215-16-6-9 PRINCIPAL FUND
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Permanent Fund Type	7211-16-4-9 PRINCIPAL FUND	7212-16-5-9 PRINCIPAL FUND	7213-16-6-5 PRINCIPAL FUND	7214-16-6-6 PRINCIPAL FUND	7215-16-6-9 PRINCIPAL FUND
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	192 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	1,733.67	384.54	121,463.08	7,081.37	448.75
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	1,733.67	384.54	121,463.08	7,081.37	448.75
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	1,733.67	384.54	121,463.08	7,081.37	448.75

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Permanent Fund Type	7216-16-7-6 PRINCIPAL FUND	7217-16-7-7 PRINCIPAL FUND	7218-16-7-8 PRINCIPAL FUND	7219-16-7-9 PRINCIPAL FUND	7220-16-8-7 PRINCIPAL FUND
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

Permanent Fund Type	7216-16-7-6 PRINCIPAL FUND	7217-16-7-7 PRINCIPAL FUND	7218-16-7-8 PRINCIPAL FUND	7219-16-7-9 PRINCIPAL FUND	7220-16-8-7 PRINCIPAL FUND
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	194 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fund Balances / Retained Earnings					
July 1, 2023	1,507.56	284,568.79	37,699.90	2,975.98	2,010.08
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2023 as restated	1,507.56	284,568.79	37,699.90	2,975.98	2,010.08
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
June 30, 2024	1,507.56	284,568.79	37,699.90	2,975.98	2,010.08

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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Permanent Fund Type		7221-JCSD 16TH SECTION PRINCIPAL	Combining Totals			Page 45
<b>Revenues</b>						
Local Sources		0.00	0.00			
Intermediate Sources		0.00	0.00			
State Sources		0.00	0.00			
Federal Sources		0.00	0.00			
Sixteenth Section Sources		0.00	0.00			
<b>Total Revenues</b>		<b>0.00</b>	<b>0.00</b>			
<b>Expenditures</b>						
Instruction		0.00	0.00			
Support Services		0.00	0.00			
Noninstructional Services		0.00	0.00			
Sixteenth Section		0.00	0.00			
Facilities Acquisition and Construction		0.00	0.00			
Debt Service		0.00	0.00			
Principal		0.00	0.00			195
Interest		0.00	0.00			
Other		0.00	0.00			
<b>Total Expenditures</b>		<b>0.00</b>	<b>0.00</b>			
<b>Excess(Deficiency) of Revenues Over Expenditures</b>		<b>0.00</b>	<b>0.00</b>			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Permanent Fund Type</b>					
Other Financing Sources(Uses)	7221-JCSD 16TH SECTION PRINCIPAL	Combining Totals			
Proceeds of General Obligation Bonds	0.00	0.00			
Proceeds of Refunding Bonds	0.00	0.00			
Proceeds of Loan(s)	0.00	0.00			
Inception of Capital Lease(s)	0.00	0.00			
Insurance Loss Recoveries	0.00	0.00			
Sale of Transportation Equipment	0.00	0.00			
Sale of Other Property	0.00	0.00			
Indirect Costs	0.00	0.00			
Other Transfers In	0.00	0.00			
Payments to Escrow Agent	0.00	0.00			
Miscellaneous Other Financing Sources	0.00	0.00			
Indirect Costs Transfers Out	0.00	0.00			
Other Transfers Out	0.00	0.00			
Payment to Refunded Bond Escrow Agent	0.00	0.00			
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00			
Miscellaneous Other Financing Uses	0.00	0.00			196
Premium on Debt Issuance	0.00	0.00			
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>			
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>			
<b>Fund Balances / Retained Earnings</b>					
July 1, 2023	203,025.86	662,899.58			
Prior period adjustments	0.00	0.00			
July 1, 2023 as restated	203,025.86	662,899.58			
Increase(Decrease) in reserve for inventory	0.00	0.00			
June 30, 2024	203,025.86	662,899.58			

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
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Fiduciary Fund Type					Page 47
	7310-PAYROLL CLEARING FUND	7350-STUDENT AGENCY ACCT	7500-ACCOUNTS PAYABLE CLEARING	Combining Totals	
<b>Revenues</b>					
Local Sources	0.00	0.00	0.00	0.00	
Intermediate Sources	0.00	0.00	0.00	0.00	
State Sources	0.00	0.00	0.00	0.00	
Federal Sources	0.00	0.00	0.00	0.00	
Sixteenth Section Sources	0.00	0.00	0.00	0.00	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Expenditures</b>					
Instruction	0.00	0.00	0.00	0.00	
Support Services	0.00	0.00	0.00	0.00	
Noninstructional Services	0.00	0.00	0.00	0.00	
Sixteenth Section	0.00	0.00	0.00	0.00	
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	
Debt Service	0.00	0.00	0.00	0.00	
Principal	0.00	0.00	0.00	0.00	
Interest	0.00	0.00	0.00	0.00	
Other	0.00	0.00	0.00	0.00	
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Excess(Deficiency) of Revenues Over Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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**JACKSON COUNTY SCHOOL DISTRICT**  
**SDA Legal Proposed Combining Budget Report**  
**For the year ending June 30, 2024**

Original  Date Approved: 05/04/2023  
 Amended  Date Approved: \_\_\_\_\_

<b>Fiduciary Fund Type</b>	7310-PAYROLL CLEARING FUND	7350-STUDENT AGENCY ACCT	7500-ACCOUNTS PAYABLE CLEARING	Combining Totals	
Other Financing Sources(Uses)					
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	
Sale of Other Property	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	0.00	0.00	0.00	
Other Transfers In	0.00	0.00	0.00	0.00	
Payments to Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	
Other Transfers Out	0.00	0.00	0.00	0.00	
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	198
Premium on Debt Issuance	0.00	0.00	0.00	0.00	
<b>Total Other Financing Sources(Uses)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Net Change in Fund Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Fund Balances / Retained Earnings					
July 1, 2023	0.00	0.00	0.00	0.00	
Prior period adjustments	0.00	0.00	0.00	0.00	
July 1, 2023 as restated	0.00	0.00	0.00	0.00	
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	
June 30, 2024	0.00	0.00	0.00	0.00	

DRAFT

**Section: G Personnel**

**Policy Code:** GFBM

**Policy: Job Description Custodian**

**Qualifications:**

1. High School Graduate or equivalent.
2. Housekeeping/Custodial experience preferred.
3. Possess good public relations skills.
4. Such additional requirements as the Board may require.

**Physical Requirements:**

1. Possess physical strength necessary to actively perform duties with prolonged periods of standing
2. Employee must have ability to lift, carry, push, pull or move materials up to 30 lbs.
3. Vision to read printed material, standing, walking, bending, and stooping required.

**Reports to:** Building Principal and/or Assistant Principal/[Facilities Manager](#)

**Job Goal:** To maintain the school in a condition of excellence and cleanliness at all times.

**Performance Responsibilities:** Assume responsibility for effective and efficient performance to include, but not be limited to the following buildings, sidewalks, grounds, and cafeteria during dining session if emergency arises (vomit, bodily fluids etc.)

- Performs duties with the approved chemicals provided to each school, as directed by operations and support **ONLY**, - no outside chemicals shall be used in the facilities
- Performs general, routine custodial duties using necessary equipment and chemicals: to include dusting, polishing, windows, walls, woodwork, glass counters, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies.
- Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal.
- Secures all areas in order to clean (halls, rooms, offices, cafeteria etc.) with spills/debris/bodily fluids until cleanup can be completed.
- Keeps the grounds, entryways, and sidewalks free from rubbish.
- Assists in setting up assembly areas, moves chair, tables, etc.
- Maintains environmental services closet, supplies, cart, mops, and equipment in a clean and orderly manner and ensures proper care in the use and storage of equipment.
- Reports damages, needs and/or concerns to appropriate staff, which may include submitting work orders and checking supply levels.
- Knowledgeable with all safety procedures and practices safe operations with emphasis on continuous improvement of workplace safety and environmental practices.
- Assists in on-the-job training of new staff on routine procedures.

- Must remain on campus during work hours unless clocked out for lunch or otherwise approved by school administrator.
- Assists the school administrator in the process of unlocking and locking doors, turning on and off lights and securing the building at the beginning and end of each day.
- Operates school laundry equipment when applicable
- Performs other such duties and responsibilities as assigned by School Principal/and or/Assistant Principal

**Terms of Employment:** 187 Days unless determined otherwise

**Salary:** As established by school board policy GGBE

**Evaluation:** Performance in this position will be evaluated annually by the School Principal and/or Assistant Principal.

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBD - Job Description: Athletic Director

**Job Description:** Athletic Director/Head Coach of Athletics

**QUALIFICATIONS:**

1. AA in Education Administration
2. Three years varsity head coach experience
3. Such alternative to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:**

Assistant Superintendent ~~of the Attendance Center~~

**JOB GOAL:**

To implement and administer all athletic activities at the Attendance Center

**AREAS OF RESPONSIBILITY:**

1. Public Relations
2. Budgeting and Purchasing
3. Athletic Facilities
4. Athletic Equipment
5. Oversee and coordinate all athletic programs
6. Athletic strength and conditioning programs

**JOB DUTIES:**

1. Serves as an ambassador to the community; Shall establish and maintain a close working relationship with the community that encourages student engagement, fan support and school spirit
2. Ensures establishment and use of certified strength and conditioning training programs for all athletics, including position specific athletes
3. Coordinates and develops a master schedule for all sports (including Band) to optimize facility usage at the Attendance Center
4. Oversee the preparation of game fields for all games and assign duties to complete such preparation
5. Secure officials for all athletic contests and confirm one day prior to game
6. Supervise scheduling of all athletic contests; ensures all schedules are made public and clearly posted in a timely manner on appropriate Attendance Center web-sites and other media
7. Assist principals in supervising athletic contests
8. Submit to Assistant Superintendent ~~for the Attendance Center~~ requisitions for purchase of equipment and supplies
9. Arrange transportation to athletic events
10. Arrange physicals for athletes
11. Arrange for all students participating in athletics to have insurance through the school or have a parent release form

12. Send eligibility forms on all athletes to Mississippi High School Activities; Coaches of the different sports will assist the Head Coach of Athletics in completing eligibility forms as requested
13. Collect data, categorically tracks and reports annually on injuries of student athletes by sport; report to be delivered to JCSD Board of Education
14. Annually provides a detailed report on all revenue and expenditures of the Attendance Center's athletic program by sport; report to be delivered to JCSD Board of Education
15. Coordinates and develops a summer training master schedule for all applicable sports (including Band) to minimize overlap or scheduling conflicts for multi-sport athletes
16. To perform such other duties as may be assigned by the principal
17. Evaluate all athletic programs ~~and varsity head coaches~~ on an annual basis; makes recommendations and/or implements changes for improvement
18. Any other duties deemed appropriate by the Superintendent
19. Submits annual athletics Security Plan, Venue Checklist for Hosting Events (or equivalent document) and Emergency Action Plan to the Board for approval prior to submission of Security Plan to Mississippi High School Activities Association

**TERMS OF EMPLOYMENT:**

Salary and work year to be established by Board policy GGBA. Athletic Directors will work 217 days per school year.

**EVALUATIONS:**

Performance in this position will be evaluated annually, by the Assistant Superintendent Attendance Center

**Original Adopted Date:** 7/20/2015

**Approved/Revised Date:** 4/21/2022

Record Id: 315392



District: Jackson County School District

Section: G - Personnel

Policy Code: GGBB - Salary Scale Supplement Scale

Position	Sport/Activity	Level		Days	0-2 yrs	3-5 yrs	6-8 yrs	9-11 yrs	12-14 yrs	15-17 yrs	18-20 yrs	21-23 yrs	24-26 yrs	27-29 yrs	30 yrs & >
Athletic Director	Athletic Director Head Coach of Athletics	High/Middle School	See Note 1												
Strength & Conditioning	All	High School			\$8,650	\$8,800	\$8,950	\$9,100	\$9,250	\$9,400	\$9,550	\$9,700	\$9,850	\$10,000	\$10,150
Head Coach	Archery	High School		111	\$1,450	\$1,550	\$1,650	\$1,750	\$1,850	\$1,950	\$2,050	\$2,150	\$2,250	\$2,350	\$2,450
Head Coach	Archery	Middle School			\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Director	Band	High School	See Note 1	95	\$15,045	\$15,245	\$15,445	\$15,645	\$15,845	\$16,045	\$16,245	\$16,445	\$16,645	\$16,845	\$17,045
Assistant Director	Band	High School		95	\$3,300	\$3,450	\$3,600	\$3,750	\$3,900	\$4,050	\$4,200	\$4,350	\$4,500	\$4,650	\$4,800
Technical Assist.	Band	High School	See Note 2	95	\$3,080	\$3,180	\$3,280	\$3,380	\$3,480	\$3,580	\$3,680	\$3,780	\$3,880	\$3,980	\$4,080
Director	Band	Middle School		N/A	\$3,700	\$3,800	\$3,900	\$4,000	\$4,100	\$4,200	\$4,300	\$4,400	\$4,500	\$4,600	\$4,700
Assistant Director	Band	Middle School		N/A	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600
Head Coach	Baseball	High School	See Note 1	87	\$12,100	\$12,300	\$12,500	\$12,700	\$12,900	\$13,100	\$13,300	\$13,500	\$13,700	\$13,900	\$14,100
Assistant Coach (3)	Baseball	High School		87	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300	\$5,450	\$5,600
Head Coach	Baseball	Middle School		N/A	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900
Assistant Coach	Baseball	Middle School		N/A	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050	\$3,150
Head Coach	Basketball Boys	High School	See Note 1	116	\$12,450	\$12,650	\$12,850	\$13,050	\$13,250	\$13,450	\$13,650	\$13,850	\$14,050	\$14,250	\$14,450
Assistant Coach	Basketball Boys	High School		116	\$3,800	\$3,950	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300
Head Coach	Basketball Boys	High School 9th		N/A	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900	\$4,000
Head Coach	Basketball Boys	Middle School 8th		N/A	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600
Assistant Coach	Basketball Boys	Middle School 8th		N/A	\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Basketball Boys	Middle School 7th		N/A	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600
Assistant Coach	Basketball Boys	Middle School 7th		N/A	\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Basketball Girls	High School	See Note 1	116	\$12,450	\$12,650	\$12,850	\$13,050	\$13,250	\$13,450	\$13,650	\$13,850	\$14,050	\$14,250	\$14,450
Assistant Coach	Basketball Girls	High School		116	\$3,800	\$3,950	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300
Head Coach	Basketball Girls	High School 9th		N/A	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900	\$4,000
Head Coach	Basketball Girls	Middle School 8th		N/A	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600
Assistant Coach	Basketball Girls	Middle School 8th		N/A	\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Basketball Girls	Middle School 7th		N/A	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600
Assistant Coach	Basketball Girls	Middle School 7th		N/A	\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Bass Fishing	High School		N/A	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000
Head Coach	Bowling	High School		73	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000
Head Coach	Cheerleader	High School		95	\$4,800	\$4,950	\$5,100	\$5,250	\$5,400	\$5,550	\$5,700	\$5,850	\$6,000	\$6,150	\$6,300
Assistant Coach	Cheerleader	High School		95	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300
Head Coach	Cheerleader	Middle School		N/A	\$2,950	\$3,050	\$3,150	\$3,250	\$3,350	\$3,450	\$3,550	\$3,650	\$3,750	\$3,850	\$3,950
Director	Choral	High School			\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900	\$4,000
Director	Choral	Middle School		N/A	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000
Head Coach	Cross Country Boys	High School		N/A	\$2,200	\$2,350	\$2,500	\$2,650	\$2,800	\$2,950	\$3,100	\$3,250	\$3,400	\$3,550	\$3,700
Assistant Coach	Cross Country Boys	High School			\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Cross Country Girls	High School		N/A	\$2,200	\$2,350	\$2,500	\$2,650	\$2,800	\$2,950	\$3,100	\$3,250	\$3,400	\$3,550	\$3,700
Assistant Coach	Cross Country Girls	High School			\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Dance	High School		95	\$3,550	\$3,700	\$3,850	\$4,000	\$4,150	\$4,300	\$4,450	\$4,600	\$4,750	\$4,900	\$5,050
Assistant Coach	Dance	High School			\$1,000	\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000
Head Coach	Dance	Middle School		N/A	\$2,050	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050
Head Coach	eSports	High School		N/A	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900	\$4,000
Position	Sport/Activity	Level		Days	0-2 yrs	3-5 yrs	6-8 yrs	9-11 yrs	12-14 yrs	15-17 yrs	18-20 yrs	21-23 yrs	24-26 yrs	27-29 yrs	30 yrs & >
Head Coach	Fast Pitch	High School	See Note 1	87	\$12,100	\$12,300	\$12,500	\$12,700	\$12,900	\$13,100	\$13,300	\$13,500	\$13,700	\$13,900	\$14,100
Assistant Coach (3)	Fast Pitch	High School		87	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300	\$5,450	\$5,600
Head Coach	Fast Pitch	Middle School		N/A	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900
Assistant Coach	Fast Pitch	Middle School		N/A	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050	\$3,150
Head Coach	Football	High School	See Note 1	95	\$81,000	\$81,200	\$81,400	\$81,600	\$81,800	\$82,000	\$82,200	\$82,400	\$82,600	\$82,800	\$83,000
Offensive Coordinator	Football	High School	See Note 1	95	\$11,200	\$11,400	\$11,600	\$11,800	\$12,000	\$12,200	\$12,400	\$12,600	\$12,800	\$13,000	\$13,200
Defensive Coordinator	Football	High School	See Note 1	95	\$11,200	\$11,400	\$11,600	\$11,800	\$12,000	\$12,200	\$12,400	\$12,600	\$12,800	\$13,000	\$13,200
Assistant Coach (3) (4) 4A;	Football	High School		95	\$8,650	\$8,800	\$8,950	\$9,100	\$9,250	\$9,400	\$9,550	\$9,700	\$9,850	\$10,000	\$10,150
Head Coach	Football	Middle School 8th		N/A	\$5,700	\$5,800	\$5,900	\$6,000	\$6,100	\$6,200	\$6,300	\$6,400	\$6,500	\$6,600	\$6,700
Assistant Coach	Football	Middle School 8th		N/A	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800
Head Coach	Football	Middle School 7th		N/A	\$4,300	\$4,400	\$4,500	\$4,600	\$4,700	\$4,800	\$4,900	\$5,000	\$5,100	\$5,200	\$5,300
Assistant Coach	Football	Middle School 7th		N/A	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300

Head Coach	Golf Boys	High School		84	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500
Head Coach	Golf Girls	High School		84	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500
Head Coach	Power Lifting Boys	High School		109	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900
Head Coach	Power Lifting Girls	High School		109	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900
Head Coach	Soccer Boys	High School		95	\$3,950	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300	\$5,450
Assistant Coach	Soccer Boys	High School		95	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050	\$3,150	\$3,250	\$3,350	\$3,450
Head Coach	Soccer Girls	High School		95	\$3,950	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300	\$5,450
Assistant Coach	Soccer Girls	High School		95	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050	\$3,150	\$3,250	\$3,350	\$3,450
Head Coach	Soccer Boys	Middle School		N/A	\$1,950	\$2,050	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950
Head Coach	Soccer Girls	Middle School		N/A	\$1,950	\$2,050	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950
Head Coach	Swim Coach	High School		84	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500	\$3,600	\$3,700	\$3,800	\$3,900
Assistant Coach	Swim Coach	High School			\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500
Head Coach	Tennis	High School		77	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200	\$3,300	\$3,400	\$3,500
Assistant Coach	Tennis	High School			\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500
Head Coach	Track Boys	High School		81	\$2,400	\$2,550	\$2,700	\$2,850	\$3,000	\$3,150	\$3,300	\$3,450	\$3,600	\$3,750	\$3,900
Assistant Coach	Track Boys	High School			\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500
Head Coach	Track Girls	High School		81	\$2,400	\$2,550	\$2,700	\$2,850	\$3,000	\$3,150	\$3,300	\$3,450	\$3,600	\$3,750	\$3,900
Assistant Coach	Track Girls	High School			\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500
Head Coach	Track Boys	Middle School		N/A	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900
Head Coach	Track Girls	Middle School		N/A	\$1,900	\$2,000	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900
Head Coach	Volleyball	High School		88	\$3,800	\$3,950	\$4,100	\$4,250	\$4,400	\$4,550	\$4,700	\$4,850	\$5,000	\$5,150	\$5,300
Assistant Coach	Volleyball	High School		88	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100	\$3,200
Head Coach	Volleyball	Middle School		N/A	\$2,050	\$2,150	\$2,250	\$2,350	\$2,450	\$2,550	\$2,650	\$2,750	\$2,850	\$2,950	\$3,050
Assistant Coach	Volleyball	Middle School			\$1,100	\$1,200	\$1,300	\$1,400	\$1,500	\$1,600	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100
Head Coach	Wrestling	High School		N/A	\$2,100	\$2,200	\$2,300	\$2,400	\$2,500	\$2,600	\$2,700	\$2,800	\$2,900	\$3,000	\$3,100

District Supplements		
Administrative Assistants	\$700	
Curriculum Development	\$28.00 per hr	
Distance Learning Teacher	\$1000	
Fab Lab Community	\$5000	
Lead Psychologist	\$5000 plus 10 days	
Lead SLP	\$2500 plus 10 days	
LSC Chairperson	\$1000	
Mock Trial Team Sponsor (1)	\$500	
New Teacher Training	\$100 per day	
Professional Development	\$500	or 5 days of sick
Professional Development	\$335	or 3 days of sick

District Supplements		
School Test Coordinator (Elementary)	\$800	
School Test Coordinator (High School)	\$1600	
Speech & Debate Sponsor (1 per High School)	\$500	
STEM / Extra Curricula Coaches (5 per HS, 4 per MS, 3 per Elem)	\$250	
Title I Facilitator (1 per Title I School)	\$1000	
TST and Gifted Coordinator	\$6000	
Tutoring (Certified Teacher)	\$28.00 per hr	
Yearbook Elementary School	\$1000	
Yearbook High School	\$2500	
Yearbook Middle School	\$1000	
Construction Manager	\$27,500	

Note 1: Duties for select supplemental positions will be included in the employee's yearly teaching contract. Employee performance in these positions will be evaluated under the terms and conditions of the teaching contract. All other employees, who fill supplemental positions, will be considered "At Will Employees". Positions included in teaching contracts will be: (1) Athletic Director; (2) High School Head Football Coach; (3) High School Offensive Coordinator; (4) High School Defensive Coordinator; (5) High School Band Director; (6) High School Head Baseball Coach; (7) High School Head Softball Coach; (8) High School Head Boys Basketball Coach; (9) High School Head Girls Basketball Coach.   
Head Coach of Athletics

\*Beginning with new employees hired for the 2016-2017 school year and after, all other employees not listed above understand that the coaching position may be contingent upon the employee's teaching position and the teaching position may be contingent upon the employee's coaching position. In the event that an employee is non-renewed, discharged, or released from either the coaching or teaching position, s/he may also be relieved from all positions in the district. If the employee elects to submit a resignation from either his/her teaching position or the new coaching position, the employee may be released from both positions.

Note 2: The Band Director shall be responsible for selecting/hiring Band Technical Assistants to target and improve specific skill sets as determined necessary by the Band Director. Individuals who fill these supplemental positions will be considered "At Will Employees." The number of Band Technical Assistants allocated for each attendance center will be based on the number of band members from the previous year in the following manner:

Number of Band Members	Band Technical Assistants Per Season
Up to 50	2
Up to 75	3
Up to 100	4
100+	5

For this policy the term "Band Member" includes both musicians and color guard members; "Season" is defined as Fall (marching/competition) and Spring (concert/indoor).

An assistant Band Director at the middle school will be allocated for 150 or more students.

Any supplement that decreases as a result of this policy revision will be frozen at current rate as long as the current coach remains in that position.

**Athletic Director (AD) / Head Coach of Athletics salary will be in accordance to policy GGBA. The AD/Head Coach of Athletics will NOT receive the per diem playoff compensation.**

~~Athletic Director salary will be in accordance to policy GGBA.~~

The AD will NOT receive the per diem playoff compensation.

The AD will be eligible for district academic performance pay.

**NOTE:** Any current athletic director adversely effected by this change will be frozen at the higher salary.

**Head Football Coach**

Additionally, the head football coach will receive the per diem playoff performance compensation.

The head football coach of a 6A team will receive an extra \$1000 due to a longer regular season.

The head football coach will be eligible for district academic performance pay.

**NOTE:** Any current head football coach adversely effected by this change will be frozen at the higher salary.

**High School Band Director**

The high school band director will receive the per diem playoff performance compensation.

The high school band director will be eligible for the district academic performance pay.

An Assistant Band Director at the middle school will be allocated for 150 or more students.

**PER DIEM**

Coaches whose teams qualify for the playoffs will be compensated at a per diem rate of their supplement for the number of school/practice/game days they are in the playoffs. \*See Chart Below

The per diem amount will be determined by dividing the total amount of the supplement by the number of official days in the regular season (including the first day of practice is allowed) as set forth by the Mississippi High School Activities Association.

**PER DIEM SCALE**

**4A, 5A, Per Diem Football Playoffs**

Round 1 x 1 x 6 days	Round 3 x 2 x 6 days	Round 5 x 3 x 6 days
Round 2 x 1.5 x 6 days	Round 4 x 2.5 x 6 days	Round 5 x 3 x TBD

**6A, Per Diem Football Playoffs (6A only has 4 rounds in football and this makes it balance out in the end)**

Round 1 x 1.25 x 6 days	Round 3 x 3 x 6 days
Round 2 x 2 x 6 days	Round 4 x 3.75 x 6 days

All other eligible sports based on Policy GGBB will receive the playoff per diem supplement using the following scale.

**The number of days will vary per sport based on the structure of that sport's playoff.**

Round 1 x 1 x TBD days	Round 3 x 2 x TBD days	Round 5 x 3 x TBD
Round 2 x 1.5 x TBD days	Round 4 x 2.5 x TBD days	

Version approved 08/02/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBH - Salary Scale: Secretarial / Bookkeeping/Transportation Secretary

The salary scale for Secretarial staff shall be as follows:

Current Positions:	Asst. School Secretary	School Secretary	There are no AC Secretary positions	Superintendent/ Board Secretary	District Bookkeeper
New Positions:	Trans Secretary	Registrar School Bookkeeper	Attendance Center Bookkeeper	Central Office Secretary	Central Office Bookkeeper
Yrs.	Secretary				
0	\$12.00	\$13.00	\$14.00	\$15.00	\$16.00
1	\$12.25	\$13.25	\$14.25	\$15.25	\$16.25
2	\$12.50	\$13.50	\$14.50	\$15.50	\$16.50
3	\$12.75	\$13.75	\$14.75	\$15.75	\$16.75
4	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00
5	\$13.25	\$14.25	\$15.25	\$16.25	\$17.25
6	\$13.50	\$14.50	\$15.50	\$16.50	\$17.50
7	\$13.75	\$14.75	\$15.75	\$16.75	\$17.75
8	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00
9	\$14.25	\$15.25	\$16.25	\$17.25	\$18.25
10	\$14.50	\$15.50	\$16.50	\$17.50	\$18.50
11	\$14.75	\$15.75	\$16.75	\$17.75	\$18.75
12	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
13	\$15.25	\$16.25	\$17.25	\$18.25	\$19.25
14	\$15.50	\$16.50	\$17.50	\$18.50	\$19.50

15	\$15.75	\$16.75	\$17.75	\$18.75	\$19.75
16	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00
17	\$16.25	\$17.25	\$18.25	\$19.25	\$20.25
18	\$16.50	\$17.50	\$18.50	\$19.50	\$20.50
19	\$16.75	\$17.75	\$18.75	\$19.75	\$20.75
20	\$17.00	\$18.00	\$19.00	\$20.00	\$21.00
21	\$17.25	\$18.25	\$19.25	\$20.25	\$21.25
22	\$17.50	\$18.50	\$19.50	\$20.50	\$21.50
23	\$17.75	\$18.75	\$19.75	\$20.75	\$21.75
24	\$18.00	\$19.00	\$20.00	\$21.00	\$22.00
25	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25
26	\$18.50	\$19.50	\$20.50	\$21.50	\$22.50
27	\$18.75	\$19.75	\$20.75	\$21.75	\$22.75
28	\$19.00	\$20.00	\$21.00	\$22.00	\$23.00
29	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25
30	\$19.50	\$20.50	\$21.50	\$22.50	\$23.50
31	\$19.75	\$20.75	\$21.75	\$22.75	\$23.75
32	\$20.00	\$21.00	\$22.00	\$23.00	\$24.00
33	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
34	\$20.50	\$21.50	\$22.50	\$23.50	\$24.50
35	\$20.75	\$21.75	\$22.75	\$23.75	\$24.75

School Secretary employees working in the schools will be paid in twelve (12) monthly payments with

the hourly rate being based on working 8 hours per day, 180 days per year.

~~Part-time~~ Transportation Secretary employees working in Transportation will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day for ~~180~~ 207 days for ECAC, ~~183 days~~ for VAC, ~~(1) for 187 days for SMAC, and (1) 232 days~~ and for SMAC.

Registrars will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 197 days per year.

School Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 232 days per year.

Attendance Center Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 232 days per year.

Central Office Secretary employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 232 days per year.

Central Office Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 232 days per year.

The salary of all current secretarial/bookkeeping staff which is above scale will be frozen at the current salary until the salary is equal to scale.

Staff filling the positions secretary, bookkeeper, and payroll clerk may be credited with a maximum of three years work experience if the previous employment was in a job requiring skills related to these positions. Verification of this experience must be provided by the previous employer(s).

The workweek shall consist of a minimum of forty (40) hours per week. Secretarial/Bookkeeping staff at the schools shall work a minimum of forty (40) hours per week. Office hours will be set by the particular school, and a copy of these hours will be submitted to the Superintendent/Board of Education annually or as changes develop.

**Original Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 6/13/2022  
Record Id: 316213

# Jackson County School District

## Job Description and Salary Scale Manual



This Document Will Be Board Approved With Each Update



# Table of Contents



## **Job Description: Assistant Superintendent Central Office**

### **QUALIFICATIONS:**

1. A Master's Degree
2. AA License in Educational Administration
3. Two years teaching experience and five years experience as an administrator
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:** Superintendent of Schools

**JOB GOAL:** To assist the Superintendent in carrying out the duties and responsibilities of the Superintendent's office to the ultimate benefit of the district's entire educational program.

### **DUTIES AND RESPONSIBILITIES:**

1. Serves as acting Superintendent in the absence of the Superintendent.
2. Serves as chairperson of the Superintendent's staff for planning, formulating, and recommending policies and procedures for the school district.
3. Prepares agenda for regularly scheduled administrative staff meeting and chairs such meetings.
4. Assists the Superintendent.
5. Represents the school district at meetings designated by the Superintendent.
6. Visits and observes school operations and reports to the Superintendent.
7. Provides information and technical assistance to the Assistant Superintendents of Attendance Centers, Principals, and Directors when requested.
8. Disseminates information concerning appropriate new educational materials.
9. Prepares reports for the Superintendent and/or Board on a regular basis on accomplishment, problems, new developments, and needs on all phases of the administration of the district.
10. Assists the administration at all levels in evaluation of program and/or personnel when requested.
11. Remains familiar with all new accreditation requirements of the Mississippi Department of Education and the Southern Association of Colleges and Schools.
12. Advises the Superintendent on all matters related to accreditation.
13. Insures that accurate and updated documentation is maintained for all accreditation requirements.
14. Makes policy recommendations to meet requirements of the accreditation system.
15. Writes or revises policies as directed by the school board and superintendent.
16. Distributes adopted or revised policies to all district schools and keeps their policy books current.
17. Coordinates the development and dissemination of the district's strategic plan.
18. Establishes and maintains effective communications between the district and the various departments in the Mississippi Department of Education.
19. Prepares the Annual Personnel Report required by the Division of School Accreditation, Mississippi Department of Education.
20. Serves as the District Test Coordinator and trains building level personnel in the requirements of the Mississippi Assessment System.
21. Coordinates the development of the school district calendar for each year in cooperation with administrators, teachers, and other staff members.
22. Works with teachers, administrators, students, parents, and board members to annually revise the student and teacher handbooks.
23. Completes the district's annual application for Aid to Federally Impacted Institutions.
24. Coordinates curriculum and makes sure that the Mississippi Curriculum Frameworks are being implemented in the schools in the district.
25. Assists principals and teachers in accessing information relating to the skills assessed through the state testing program and in finding appropriate instructional resources to enhance instruction in those skill areas.
26. Serves as Director of Federal Programs which includes; developing the budget and project goals for Title 1, Eisenhower Professional Development Program, Safe and Drug-Free Schools Grant, Title VI, Class Size Reduction Grant, Goals 2000, Comprehensive School Reform Development Grant and other federal grants that may be available; monitoring all federal programs activities and expenditures; coordinating compliance efforts with state and federally mandated programs activities; and completing all required reports for state and federal agencies.
27. Serves as Professional Development Coordinator for the district, ensuring that all state requirements regarding professional development are met.
28. Works with school level administrators, teachers, and professional development coordinators to design and implement an effective, comprehensive program of professional development that facilitates improvement and growth among the professional staff.
29. Provides pertinent information about and coordinates, when appropriate, activities such as science fair, reading fair, summer school, extended day programs and pre-school.
30. Assumes all other duties and responsibilities assigned by the Superintendent.
31. Insures that all directors and principals complete personnel evaluations on all staff under their supervision.

### **TERMS OF EMPLOYMENT:**

To be employed twelve months per year. Salary and work year to be established by Board approval

### **EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with the provisions of the Board's policies on evaluation.

## OVERVIEW

The Jackson County School District is committed to recruiting and developing top educators and leadership at all levels. The Director of Human Resources and Risk Management would lead the Jackson County School District's efforts to achieve this goal. The ideal candidate has a solid track record of developing and implementing strategies to recruit top talent, developing educational and leadership skills, and fostering a culture of high performance. The candidate will have three years of experience in human resources and leadership development (three of which should have been in a key leadership role), risk management program administration, insurance program administration, including property insurance, workers compensation insurance, and liability insurance, along with a four-year degree in a related field. A Master's degree is preferred.

### Qualifications/Minimum Job Requirements:

1. The employee must possess a high degree of skill in personnel administration, employee relations, leadership development, organizational management, and written and oral communications.
2. A bachelor's degree from an accredited college or university with a major in Human Resources, Industrial/Organizational Psychology, Business Administration, School Administration, or a related field; and three years of professional experience including administration, development, and research related to human resource supervision procedures and employee health and welfare plans, risk management and insurance program administration.

### PRIMARY OBJECTIVES:

1. Safety of the workforce.
2. Development of the Human Resources Department.
3. Development of a highly motivated employee culture that emphasizes quality, continuous improvement, high performance.
4. Personnel ongoing development.
5. Administration of the districts risk management and insurance program including, property loss, workers compensation, and liability insurance.

### SCOPE OF RESPONSIBILITIES:

1. Develops and recommends policies and actions to create a culture of high performance; manages personnel within the Jackson County School District, including the functions of recruitment, selection, placement, orientation, evaluation of immediate staff, employee benefits, salary placement, termination, and leadership development.
2. Guides the direction of the leadership and management development program for administrators throughout the district; assists administrators with personnel matters in areas such as assessing personnel performance.
3. Develops and implements a strategy for recruiting top talent for the district, including developing innovative ways to reach high quality candidates; develops and maintains job descriptions for positions in the district
4. Directs and administers a highly effective employee information management system, including programs of permanent records for all personnel; manages the collection of all employee permanent records and maintains the personnel files for all employees in the district; establishes staff listings of district personnel and maintains all confidential district employee information
5. Develops and implements a strategy to promote employee retention.
6. Recommends and advises on matters pertaining to retirements, leaves of absence, assignments, transfers, salary administration, and employee benefits
7. Assists in the development of strategies for grievance resolution
8. Coordinate, monitor and review the procedures relating to transfers, grievances, leaves of absence, evaluations, layoffs and discipline/dismissal issues.
9. Monitor, review, and evaluate the District's employee health and welfare programs, recommend changes as appropriate. Oversee the District's Insurance needs.
10. Train, assign, and evaluate the performance of assigned personnel; develop, coordinate, and conduct in service training to District personnel on laws, regulations, and District policies and procedures related to human resources; communicate with District administrators to resolve issues and improve the human resources function.
11. Establishes and implements short and long-range department goals, objectives, policies and procedures; monitors and evaluates program effectiveness and effects organizational change; directs and administers recruitment, employment, classification and salary administration, workforce planning, benefit administration and employee relations; provides leadership and direction for employee training and staff development.
12. Plan, direct, supervise and coordinate the activities of school district's risk management and insurance programs including public liability, property, excess workers' compensation coverage, loss control and safety programs.
13. Develops, updates and implements policies, procedures and employee handbooks;
14. Represents the district in employee disciplinary actions, grievance resolutions and hearings.
15. Coordinates and supervises all open enrollment including group insurance, retirement, voluntary coverage, 403(b) and 457(b).
16. Supervises enrollment of all benefit eligible employees in District's group insurance programs;
17. Supervises, trains and evaluates assigned staff; develops and manages annual budget; monitors and oversees expenditures; serves on district planning policy making and other committees as requested by the district superintendent and school board; performs special studies, projects and administrative tasks as required.
18. Responds to unemployment claims and appeals. Reviews workers compensation claims, coordinates light duty programs, acts as liaison for the employee, physician and the insurance carrier. Represents the district at all hearings.
19. Administers the District's Alcohol and Drug Abuse Policy, within the United States Department of Transportation guidelines, executes random monthly drug/alcohol testing and confers with Medical Review Officer as needed. Refers employees to professional counseling and coordinates return to work programs.
20. Coordinates grievance hearings and responds to Open Records requests.
21. Plan, direct, supervise and coordinate the activities of school district's risk management and insurance programs including public liability, property, excess workers' compensation coverage, loss control and safety programs and procedures; evaluate insurance risks and establish required levels of insurance coverage; manage liability claims administration programs, including directing and coordinating the work of third party administrators as required; coordinate risk management program activities with other divisions and departments; coordinate the workers' compensation claims litigation process; exposure and to develop accident insurance and indemnification provisions; manage and coordinate projects and programs as assigned by the district superintendent in a variety of administrative areas; develop and implement policies and procedures relating to assigned areas of responsibility; confer with the district superintendent, department heads, employees, board as required; negotiate and administer agreements with individuals, businesses and government agencies; develop budgets and cost management recommendations relating to assigned areas of responsibility; attend meetings and provide staff assistance to the district school board as required; supervise, train and value assigned staff; perform related duties as necessary.
22. To insure compliance with all requirements of the Asbestos Hazard Emergency Response Act (AHERA).
23. Monitors and administers the workers' compensation and employee benefits programs. Works with consultants, agents, brokers, underwriters, and other insurance professionals to develop cost effective benefit programs.
24. Administers the Employee Safety Program; monitors accident reports, conducts accident investigations, facilitates department safety meetings and conducts quarterly safety audits.
25. Other duties as assigned by the Superintendent.
26. Prepare and submit all reports required by the State Department of Education. This includes submission of required statistical data in support of pupil transportation.
27. Insure that all drivers are in compliance with all State and Federal licensing standards.
28. Maintain a filing system in compliance with job requirements.
29. Implement a viable accident prevention program with strong emphasis on safety.
30. Report all accidents and maintain accurate records in a standard format.
31. Submit as required statistical data in support of pupil transportation.
32. Perform other duties as assigned by the Superintendent.
33. Building Insurance (to include houses at East Central and St. Martin)
34. Maintain inventory of all buildings and their contents.
35. Compare inventory control list to insurance carrier's list to insure that all buildings and contents have sufficient coverage in the event of loss.
36. Maintain coverage on all vehicles, other than buses, as prescribed by law in Mississippi.
37. Maintain and provide a list of drivers to the insurance carrier.
38. Process accident claims as they occur.
39. 39. Inform appropriate school personnel of process to follow in the event of an accident and/or claim made against the school district. Provide appropriate forms to be completed when an accident occurs.
40. 40. Periodically request price quotes from other insurance carriers to see if the same or more coverage can be provided at a lower cost.
41. 41. Evaluate coverage to insure that the district has at least the minimum as required by law in Mississippi.
42. 42. Meet with representative from insurance carrier and tour facilities to identify areas that are a danger to staff, students, and/or visitors. Report any findings to the Assistant Superintendent of the Attendance Center for his/her action.

43. Process any claims made against the school district.
44. Periodically request price quotes to secure equal or greater coverage at a lower cost to the school district.
45. Evaluate coverage to insure that the district has the minimum coverage as required by law in Mississippi.
46. Periodically review this policy to insure that necessary coverage is provided for required school personnel.
47. Conduct an investigation of each accident and make recommendations of any corrective action that may need to be taken. This shall include a recommendation to terminate the employee if the accident was the result of negligence on the part of the employee
48. Meet with insurance representatives to evaluate plans to be presented to the insurance committee.
49. Establish an insurance committee to evaluate plans to present to employees.
50. Conduct insurance committee meetings. Take its recommendations and present to the superintendent and/or school board.
51. Schedule dates and times for the Cafeteria 125 plan carrier to meet with all employees to complete forms to have insurance deducted from employees' pay check.
52. Establish a schedule and procedure for insurance agents to present their plans which have been approved for payroll deduction to the district employee.
53. Inform appropriate personnel of the procedures to follow should an employee be injured on the job.
54. Investigate each reported accident and complete the necessary paperwork to report the accident to the insurance company.
55. Tour school facilities, when requested, with the Safety Engineer to inspect facilities and identify any areas which could result in injury to the employee.
56. Plan safety training sessions for appropriate personnel, as identified by the Safety Engineer.
57. Investigate, as needed, any suspected abuse of worker's compensation by employee(s). If such abuse has been verified, notify the insurance company and request that it conduct an investigation into the suspected abuse
58. Other duties as assigned by the Superintendent.

**KNOWLEDGE, SKILLS AND ABILITIES DESIRED:** Knowledge of:

1. Legal aspects of school personnel services, general functions of school district human resources, policies and procedures employee health and welfare benefit plans.
2. Principles and practices of public human resources administration; management and organization; and employee health and welfare benefit plans
3. Laws and regulations related to the human resource functions; modern technology systems and procedures as they apply to human resource information systems and employee health and welfare benefit plans
4. Laws and regulations related to the human resource functions.
5. Laws and regulations related to risk management and insurance functions including property, public liability and workers compensation insurance.

Ability to:

1. Communicate effectively, both orally and in writing, with the community and all school district personnel
2. Organize, coordinate, and implement the diverse functions of a staff performing the varied human resource functions
3. Understand and implement policies, rules, regulations and procedures
4. Create innovative solutions or ideas to resolve problems
5. Define problems or concerns and recommend solutions to effect positive change
6. Plan and conduct studies, generate and analyze data, and make sound conclusions and recommendations.
7. Perform complex assignments independently
8. Analyze and resolve problems or implement change with tact and proficiency
9. Establish, communicate and maintain effective employee relationships
10. Knowledge of human resources management principles, practices and techniques;
11. Knowledge of management principles and practices;
12. Knowledge of a variety of human resources programs including employment, compensation, classification, benefits, and related areas;
13. Analyzing complex problems and identifying solutions;
14. Develop district-wide human resources program needs;
15. Develop and implementing new programs;
16. Develop skills of others how to resolve conflicts and negotiating resolutions;
17. Developing and implementing policies and procedures;
18. Knowledge of establishing and maintaining effective working relationships with other department staff, faculty, students, and the public;
19. Skill in presenting ideas and concepts orally and in writing;
20. Proficiency preferred in the use of various computer software applications (Word, Excel, Power Point, Access and other software programs).

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel and talk or hear. The employee is frequently required to walk and reach with hands and arms. The employee is occasionally required to stand; climb or balance; stoop, kneel, crouch, or crawl and taste or smell. The employee must regularly lift and or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

**SPECIAL REQUIREMENTS:**

Subject to a criminal background check prior to employment.

**ADDITIONAL REQUIREMENT:**

Possession of a valid drivers license and maintain that license. **TERMS OF EMPLOYMENT:** Twelve month. Salary to be determined by Board Approval– Administrative Salary Scale.

**EVALUATION:** Performance of this job will be evaluated by the Superintendent in accordance with the provisions of the Board's policy in evaluation of professional personnel.

**Job Description: Director of Curriculum and Central Office Administration**

**SUMMARY:** The primary purpose of the Director of Curriculum and Administration is to assist the Superintendent in carrying out the duties and responsibilities of the Superintendent’s office to the ultimate benefit of the district’s entire educational program.

**ESSENTIAL FUNCTIONS:**

- Serves as acting Superintendent in the absence of the Superintendent
- Prepares an agenda for regularly scheduled administrative staff meetings and chairs such meetings
- Represents the school district at meetings designated by the Superintendent
- Visits and observes school operations and reports to the Superintendent
- Provides information and technical assistance to the Assistant Superintendents of Attendance Centers, Principals, and Directors, when requested
- Disseminates information concerning appropriate new educational materials
- Prepares reports for the Superintendent and/or Board on a regular basis regarding accomplishments, problems, new developments, and needs occurring in the district
- Assists the administration at all levels in evaluation of program and/or personnel when requested
- Remains familiar with all new accreditation requirements of the Mississippi Department of Education
- Advises the Superintendent on all matters related to accreditation
- Ensures that accurate and updated documentation is maintained for all accreditation requirements
- Coordinates the development and dissemination of the district’s strategic plan
- Establishes and maintains effective communications between the district and departments of the Mississippi Department of Education
- Works with teachers, administrators, students, parents, and board members to annually revise student and teacher handbooks
- Coordinates the development of the school district calendar for each year in cooperation with administrators, teachers, and other staff members
- Coordinates curriculum and ensures that the curriculum mandated by the Mississippi Department of Education is being implemented by schools in the district
- Works with teachers and administrators in developing curriculum guides, pacing charts, and supplemental documents to assist teachers in implementing district curriculum
- Evaluates instructional programs, including software and internet-based programs, and makes recommendations regarding purchases/implementation to the Superintendent.
- Attends meetings, conferences, and MDE updates related to curriculum and instructional issues and trends
- Works with Technology Department personnel to develop, coordinate, and implement a formative assessment program that assists teachers in measuring student growth and performance at specified intervals
- Makes budgetary recommendations to the Superintendent in matters related to instructional needs
- Leads in training teachers who are new to district in implementation of MDE- mandated curriculum and other related initiatives
- Assumes leadership in the training program to ensure that teacher assistants meet the highly qualified provisions of the law
- Works with the director of Special Education to ensure that the instructional programs found in each school meet the learning needs of all students
- Leads in the analysis of MDE-mandated curriculum to ensure that instructional pacing is vertically and horizontally articulated
- Assists principals and teachers in accessing information relating to state-tested skills and in finding appropriate instructional resources to enhance instruction in those skill areas
- Serves as Professional Development Coordinator for the district, ensuring that all state requirements regarding professional development are met
- Works with school level administrators, teachers, and professional development coordinators to design and implement an effective, comprehensive program of professional development that facilitates improvement and growth among the professional staff
- Assumes all other duties and responsibilities assigned by the Superintendent
- Ensures that all directors and principals’ complete personnel evaluations on all staff under their supervision
- The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position

**Reporting Structure: This position reports to the Superintendent**

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to perform the essential functions of this position.

**Education and/or Experience:**

- Master’s Degree.
- AA license in Educational Administration.
- Two years teaching experience and five years administrative experience.
- Such alternatives to the above qualifications as determined by the Jackson County Board of Education.

**Supervisory Structure:**To be determined

**Special Qualifications:**Advanced computer skills are required to perform the essential functions of this position. Thorough knowledge of Jackson County Board of Education policies and procedures; applicable Federal and State laws and City Ordinances is essential. In- depth knowledge of the geography of the attendance center area to which assigned; ability to prepare clear and concise reports of activities for the school district is required. A valid Mississippi driver’s license is required.

**Language and Reasoning Skills:**Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

This is an exempt position and is a 12-month employee. Salary is based on Board Policy GGBA.

**EVALUATION:**

The Superintendent will evaluate this position annually in accordance with the Board's policies on evaluations.

# Job Description: Assistant Superintendent of Curriculum & Instruction

## QUALIFICATIONS:

A Master's Degree  
AA License in Educational Administration  
Two years teaching experience and five years' experience as an administrator  
Such alternatives to the above qualifications as the Board may find appropriate and acceptable

## REPORTS TO:

Superintendent of Schools

## SCOPE OF RESPONSIBILITY:

The Assistant Superintendent will function as an overseer of his or her assigned attendance center(s), will serve as an instructional leader of the district, and will be responsible for serving as the primary evaluator of all attendance center administrators. He or she will work collaboratively with the Director of Curriculum and Central Office Administration and his/her team to ensure that academic goals are met and best practices are implemented throughout all elementary schools. Overall, he or she will ensure the district/school educational and athletic objectives are aligned to state frameworks and to instructional practices that yield the highest standards of student achievement, instructional excellence, and community support in all areas.

## PERSONNEL REPORTING TO THIS POSITION: Directly/Indirectly:

- Building Principals Other School
- Leaders Attendance Center Staff
- Teachers
- School-Level Staff

## AREAS OF RESPONSIBILITY:

- Instructional program
- Supervision and evaluation
- Budgeting and purchasing
- Administration of activity funds
- Public Relations
- Student Welfare
- Students

## JOB GOAL:

- To assist the Superintendent in carrying out the duties and responsibilities of the Superintendent's office to the ultimate benefit of the district's entire educational program.
- To implement and administer all educational activities and all related and supporting activities of the Attendance Center
- To increase student achievement consistent with the challenging State academic standards;
- To improve the quality and effectiveness of teachers, principals, and other school leaders;
- To increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
- To provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

## DUTIES AND RESPONSIBILITIES:

### *(Attendance Center Duties/Responsibilities)*

1. Serves as acting Superintendent in the absence of him or her, only when designated by the Superintendent.
2. Serves as chairperson of the Superintendent's staff for planning, formulating, and recommending policies and procedures for the school district.
3. Aids the Superintendent, Business Manager, and the Board of Education in financial planning and budgeting.
4. Advises and assists in obtaining state and federal funds.
5. Approves all fund-raising activities and limits these activities to those that have recognized educational value.
6. Oversees the securing of quotes for items to be purchased as per the state and district purchasing regulations.
7. Consults with the Superintendent during inclement weather as to the possibility of closing school.
8. Provides the opportunity for and approves the organization and plans of all students' studies and activities.
9. Approves the recommendation of all attendance center instructional personnel and interviews when necessary.
10. Visits and observes all school operations within the assigned attendance center(s) and reports to the Superintendent.
11. Approves the attendance center overtime.
12. Establishes and maintains a close working relationship with the community through the P.T.A., P.T.O., and other appropriate methods.
13. Cooperates with other schools in the area by visiting and receiving visitors.
14. Supervises all personnel reporting to this position, both directly and indirectly, in accordance with district policy and legal guidelines and conducts annual evaluations.

### *(Instructional Duties/Responsibilities)*

1. Responsible for improving the quality and effectiveness of elementary teachers, principals and other school leaders by providing high-quality mentoring and coaching and principal leader training.
2. Coordinates the assignment of teacher units within the attendance center for academic and financial reasons.
3. Coordinates the accreditation process within the attendance center with the Director of Curriculum and Central Office Administration.
4. Assists pupils, parents, and teachers with academic, emotional, and disciplinary problems.
5. Provides district oversight of recruitment and retention initiatives.
6. Prepares the agenda and provides guidance for regularly scheduled building level administrative staff meetings and serves as the chair for such meetings.
7. Ensures that all principals and other school leaders have the instructional leadership skills to develop teacher pedagogical competencies and to help students meet all of the challenging state academic standards.
8. Represents the school district at meetings when specifically designated by the Superintendent.
9. Disseminates information concerning appropriate new educational materials.
10. Prepares reports, in conjunction with the Director of Curriculum and Central Office Administration, for the Superintendent and/or Board on a regular basis on the overall quality of data-driven instruction within the assigned attendance center(s).
11. Evaluates all principal leaders and ensures that all principals complete personnel evaluations on all staff under their supervision.
12. Remains familiar with all new accreditation requirements of the Mississippi Department of Education.
13. Advises the Superintendent on all matters related to instruction and the professional development of all personnel.
14. Makes policy recommendations as needed to improve all instruction.



15. Participates in the development of the district's strategic plan.
16. Establishes and maintains effective communications between the district and all elementary schools throughout Jackson County School district.
17. Coordinates elementary instruction and makes sure that the Mississippi Curriculum Frameworks are being implemented in the schools in the district.
18. Oversees principals and teachers in accessing information relating to the skills assessed through the state testing program and in finding appropriate instructional resources to enhance instruction in those skill areas.
19. Oversees the coordination of professional development for school principals and teachers ensuring that all state requirements regarding professional development are met.
20. Works with school level administrators, teachers, and professional development coordinators to design and implement an effective, comprehensive program of professional development that facilitates improvement and growth among the professional staff.
21. Assists in the development of budgets including staffing needs, instructional materials and resources, and provision for the activities of the district.
22. Displays a significant leadership role in fostering professional growth and the building of staff morale throughout the district.
23. Assumes all other duties and responsibilities assigned by the Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 232 days per year. Salary and work year to be established by Board policy GGA. **A portion of this salary will be federally-funded. EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with the provisions of the Board's policies on evaluation.

**Adopted Date: 05/08/2023**

## Job Description: Assistant Superintendent of Support

### QUALIFICATIONS:

- A Master's Degree
- AA License in Educational Administration
- Two years teaching experience and five years' experience as an administrator
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

### REPORTS TO:

Superintendent of Schools

### SCOPE OF RESPONSIBILITY:

The Assistant Superintendent of Support will function as an overseer of his or her assigned attendance center(s), and will be responsible for the leadership and management of the district's support operations including the evaluation of all administrators that fall under support. The Assistant Superintendent of Support will oversee the non-instructional functions of the district under support services including but not limited to: athletics, information technology, construction, maintenance, custodians, facilities, school security, transportation and child nutrition and all related activities. He or she will work collaboratively with these departments and his/her team to ensure that best practices are implemented throughout the district.

### PERSONNEL REPORTING TO THIS POSITION:

Directly/Indirectly:

- Attendance Center Staff
- Technology Director
- School Resource Officers
- Child Nutrition Director
- Athletic Directors
- Operations Director

### AREAS OF RESPONSIBILITY:

- Operations
- School Safety
- Child Nutrition
- Technology
- Athletics
- Supervision and evaluation
- Budgeting and purchasing
- Administration of activity funds
- Public Relations
- Student Welfare
- Maintenance & Construction
- Custodians
- Transportation

### JOB GOALS:

- To assist the Superintendent in carrying out the duties and responsibilities of the Superintendent's office to the ultimate benefit of the district's entire educational program.
- To implement and administer all operational/non-instructional activities and related supporting activities of the attendance centers.
- To streamline the day to day operations of athletics, information technology, construction, maintenance, custodians, facilities, school security, transportation and child nutrition.
- To ensure schools and other district facilities meet or exceed the safety guidelines as outlined by the Mississippi Department of Education.
- To provide forward-thinking vision, leadership and management of technology and data to support the mission and goals of the district.
- To organize and coordinate the district's child nutrition program, assuring cost effectiveness and compliance regarding nutrition, sanitation, safety, and purchasing.
- To provide leadership to maintain and improve all athletic programs for the benefit of all student athletes.

### DUTIES AND RESPONSIBILITIES:

1. Monitors, coordinates, supervises and provides leadership to those departments under support services including facilities, maintenance and construction, custodial, transportation, child nutrition, information technology, student safety and welfare, athletics and all related activities.
2. Approves athletic fund-raising activities and limits these activities to those that have recognized value.
3. Provides the opportunity for and approves the organization and plans of all students' athletic related activities.
4. Coordinates with the athletic directors in purchasing equipment, scheduling athletic contests, maintaining crowd control, and collecting game receipts to ensure consistency between attendance centers.
5. Ensures supervision at all athletic functions has been coordinated.
6. Works closely with athletic directors and building administration to develop and enforce an athletic/academic code of conduct which is consistent with the goals of the district.
7. Responsible for overseeing all technology (software, infrastructure, security, networks, telephones and intercoms, etc.) to ensure schools have comprehensive support for teaching and learning activities for staff and students.
8. Remains familiar with all new requirements of the Mississippi Department of Education Office of Safe and Orderly Schools.
9. Develops, coordinates and maintains procedures that will ensure a safe, clean educational environment.
10. Coordinates the development of both short-term and long-term capital improvement plans.
11. Oversees the securing of quotes for items to be purchased as per the state and district purchasing regulations.
12. Serves as acting Superintendent in the absence of him or her, only when designated by the Superintendent.
13. Serves as chairperson of the Superintendent's staff for planning, formulating, and recommending policies and procedures for the school district as related to support services.
14. Aids the Superintendent, Business Manager, and the Board of Education in financial planning and budgeting.
15. Advises and assists in obtaining state and federal funds.
16. Consults with the Superintendent during inclement weather as to the possibility of closing school.
17. Approves the recommendation of all support services personnel and interviews when necessary.
18. Visits and observes all day to day operations within support services and reports to the Superintendent.
19. Approves overtime.
20. Establishes and maintains a close working relationship with the community.
21. Cooperates with other schools in the area by visiting and receiving visitors.
22. Supervises all personnel reporting to this position, both directly and indirectly, in accordance with district policy and legal guidelines and conducts annual evaluations.
23. Ensures consistency between attendance centers on the day to day operations and work flows related to each support services department.
24. Responsible for improving the quality and effectiveness of personnel by providing high-quality mentoring and coaching.
25. Provides district oversight of recruitment and retention initiatives.
26. Prepares the agenda and provides guidance for regularly scheduled support services administrative staff meetings and serves as the chair for such meetings.
27. Represents the school district at meetings when specifically designated by the Superintendent.
28. Disseminates information to support services directors.

29. Prepares reports for the Superintendent and/or Board on a regular basis using data-based benchmarks on the overall operation of support services.
30. Evaluates support directors and ensures that all support directors' complete personnel evaluations on all staff under their supervision.
31. Advises the Superintendent on all matters related to support services and the professional development of staff.
32. Makes policy recommendations as needed to improve support services.
33. Participates in the development of the district's strategic plan.
34. Establishes and maintains effective communications between the district and all support services departments throughout Jackson County School district.
35. Works with support service director level staff to design and implement an effective, comprehensive program of professional development that facilitates improvement and growth among the staff.
36. Assists in the development of budgets including staffing needs, materials and resources, and provisions for the activities of the district.
37. Displays a significant leadership role in fostering professional growth and the building of staff morale throughout the district.
38. Assumes all other duties and responsibilities assigned by the Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 232 days per year. Salary and work year to be established by Board policy GGA.

**EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with the provisions of the Board's policies on evaluation.

**Adopted Date: 05/08/2023**

**Job Description: Personnel/Insurance Clerk**

**BASIC FUNCTION:**

Maintain adequate records and execute procedures necessary to assure correct payroll and insurance benefits to all personnel. Position has accountability for monetary, fiscal, and legal issues related to the work for which this position is responsible.

**QUALIFICATIONS FOR POSITION:**

1. Minimum of high school diploma or the equivalent
2. Experience in health insurance/school insurance preferred
3. Ability to operate office equipment to include calculator, typewriter, copier, computer, printer, fax, but not limited to these
4. Competent in exercising initiative, independent judgment and discretion in performing duties
5. Knows importance of confidentiality

**REPORTS TO:** District Services Director

**SUPERVISES:** No supervisory authority

**DUTIES AND RESPONSIBILITIES:**

1. Administer the employee benefit programs offered through payroll deduction to include medical, life, disability, dental and vision insurance, annuities, cafeteria plan, United Way, and employer management of medical and dependent care flexible spending accounts, but not limited to these. All records to be maintained within HIPPA compliance guidelines. (Health Insurance Portability Act of 1996)
2. Receive billings, make adjustments to facilitate correct payment to insurance carriers. Balance billings to payroll deduction listings and process annuities to request checks from bookkeeper by the third work day of the month. All other billings' checks requested no later than the fifth work day of each month.
3. Process new employees to enroll and adjust coverages or participation as allowed by plan, policy, and/or as requested in writing by the employee
4. Prepare and input all payroll deductions and insurance accounts for each employee electing benefits, including credit union deductions, fingerprint charges, and additional tax withholdings
5. Prepare COBRA in accordance with Federal and State Law – general notices and election notices. Maintain records in good faith compliance
6. Notify employees and seek payment for premiums due during leaves of absence
7. Responsible for employer preparation of Section 125 forms on all employees, submission to cafeteria plan administrator before the first of each year
8. Assist with justification for funding of state insurances
9. Assist auditors in annual audits. Comply with audits on demand by Department of Finance and Administration Office of Insurance and the State Health Insurance Administrator
10. Execute procedures necessary to assure proper implementation of FMLA (Family Medical Leave Act) per Department of Labor regulations and rules. Maintain adequate records
11. Assist in training of clerical staff in payroll matters
12. Perform other such duties and responsibilities as may be assigned by supervisors
13. Normal working hours 8:00 a.m. – 4:30 p.m. Occasional overtime when workload demands it. (Pre-approved by supervisor)

**TERMS OF EMPLOYMENT:** 12 months Salary Schedule

**Adopted Date:** 05/08/2023

## **Job Description: Receptionist, Central Office**

### **BASIC FUNCTION:**

Receptionist, typist. Help maintain a smoothly run and efficient Central Office.

### **QUALIFICATIONS FOR POSITION:**

1. Minimum of high school diploma or the equivalent.
2. Competence in use of office machines and computers.
3. Pleasant telephone and interpersonal skills.
4. Good clerical skills, including but not limited to typing, filing and organizing.
5. Maintain confidentiality.

**REPORTS TO:** Director of District Services.

**SUPERVISES:** Position has no supervisory authority.

### **DUTIES AND RESPONSIBILITIES:**

1. First in line to answer the telephone for incoming calls. Transfer calls or take messages.
2. Greet visitors. Follow established sign-in, sign-out procedures.
3. Receive telephone calls, letters, and walk-ins requesting employment applications/information and vacancy listings.
4. Mail out/give out employment applications. Record certified applications mailed out.
5. Upon receipt of completed applications, post information to data base.
6. Set up file folders on certified applicants. Pull folders on hired applicants per agenda and/or upon request for personnel.
7. Receive and process background check forms between applicants and the Child Abuse Central Registry.
8. Assist with assembly of new-hire paperwork, processing, and personnel duties.
9. Take new employee fingerprints. Process all paperwork and related files. Post information to web site.
10. Receive deliveries and assist with distribution. Arrange for package pick-up.
11. Maintain monthly fuel reports.
12. Receive, verify, and post monthly field trip and athletic trip cost reports.
13. Receive quarterly maintenance reports and post.
14. Maintain liability bond compliance and secure graduation bonds.
15. Make copies and distribute materials.
16. Perform other such duties and responsibilities as may be assigned by District Services Director.
17. Take mail and collect mail at 11:00 AM and 4:00 PM daily. Distribute mail to appropriate mail boxes.
18. Lock all exterior doors and set alarm at end of the work day.
19. Normal working hours 8:00 a.m. until 4:30 p.m.

**TERMS OF EMPLOYMENT:** 12 months Salary Schedule GGBH

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date: 05/08/2023**

## Job Description: Superintendent Secretary and 16th Section Land Clerk

The Secretary to the Superintendent is directly responsible to the Superintendent, performing secretarial/clerical duties which assist the Superintendent in carrying out his/her responsibilities.

### MINIMUM QUALIFICATIONS:

1. High School Diploma or it's equivalent
2. Minimum of three (3) years of work experience as a secretary
3. Ability to operate office equipment such as office computer, calculators, copiers, fax machines, etc.
4. Proficiency in computer software applications (Word, Excel, Power Point, Access and other software programs); Proficiency in Dreamweaver a plus
5. Strong interpersonal skills as well as written and oral communication skills are essential. Telephone etiquette, (must be a self-starter/self-motivator and energetic).
6. Confidentiality, maturity, and professionalism at all times is essential for this position
7. Any and all other qualifications as may be set by the Superintendent of Education

### REPORTS TO:

Superintendent of Education

### Areas of Responsibility: Duties include but not limited to the following:

1. Receives telephone calls and visits, always exercising tact and diplomacy when dealing with all individuals.
2. Established and maintains correspondence files and other files.
3. Assists in the preparation of all local, state, and federal reports.
4. Researches and furnishes information requested by Board.
5. Handles all correspondence for the Superintendent.
6. Conduct supportive activities of a secretarial nature are required to carry out job assignments.
7. Meet the public in a pleasant, respectful, and courteous manner; assisting public as required or desirable.
8. Schedules appointments for Superintendent.
9. Complete required records promptly, accurately, neatly, and competently.
10. Competent filing and retrieval of information.
11. Work with other employees in cooperative, courteous manner at all times.
12. Disseminate information to administrators, teachers, parents, and any/all other personnel when necessary.
13. Order and maintain supplies for efficient office operation.
14. Receive and process all legal student transfers from schools within and outside district; including maintaining and updating list for school and other districts for required reports.
15. Organize and coordinate student teaching experiences; including receiving applications from colleges, processing coordinating with faculty, students, and colleges.
16. Schedule, coordinate reservations, and bookkeeping for trips and/or meetings for the Superintendent.
17. Perform extensive phone duties to include school personnel, parents, etc.; usually screening calls for direction to proper location.
18. Be liaison in central office for any needs that may arise; i.e. maintenance problems, etc.
19. Collect data from all areas for board meetings.
20. Maintain /update list of schools facilities, personnel, addresses, contact numbers.
21. Communicate closely with Jackson county Board of Supervisors, Board Members, Area Press, All Administrators, MS Department of Education, MS Forestry Commission, Secretary of State's Office, Chancery and Circuit Clerk, Board Attorney, Area Superintendents, and any and all other personnel requesting assistance.
22. Coordinate personnel recommendation for school year, following statue requirements.
23. Prepare end-of-year check lists for school personnel.
24. Be available for board meetings as needed.
25. Any other duties assigned by the Superintendent.

### SIXTEENTH SECTION DUTIES:

1. Handle all inquiries concerning sixteenth section land, (current leaseholders, prospective leaseholders, school personnel, forestry commission, banks, real estate firms, MS Dept. of Education, chancery clerk, circuit clerk, Jackson County Board of Supervisors, and Secretary of State, etc.)
2. Handle seven (7) step process of leasing.
3. Handle three (3) step process for re-classification.
4. Handle four (4) step process for cancellations.
5. Handle three (3) step process for recording of leases.
6. Handle five (5) step process for eight-year appraisals.
7. Maintain and update lease ledger.
8. Invoice all leaseholders for annual rental.
9. Handle assignment of leases to banks.
10. Maintain up-to-date file on hunting and fishing leases.
11. Maintain tickler file on all leases, including billing, appraisals, etc.
12. Communicate/coordinate with MS Forestry Commission any required service.
13. Accept and record all lease payments, coordinating with the business office.
14. Communicate/coordinate with business office all required advertising of sixteenth section land for bidding purposes.
15. Audit tax report from Jackson County Court House.
16. Submit annual report on sixteenth section leases to the Secretary of State.
17. Communicate/coordinate with all leaseholders any changes and/or requests to land.
18. Perform any and all other duties required or requested concerning sixteenth section land.

**Terms of Employment:** Twelve month. Salary to be determined by Board Policy GGBH– Superintendent's Secretary.

**Adopted Date:** 05/08/2023

**Job Description: Board of Education Secretary**

The Secretary to the Board of Education is directly responsible to the Superintendent, performing secretarial/clerical duties which assist the Board of Education Members in carrying out their responsibilities.

**MINIMUM QUALIFICATIONS:**

1. High School Diploma or it's equivalent
2. Minimum of three (3) years of work experience as a secretary
3. Ability to operate office equipment such as office computer, calculators, copiers, fax machines, etc.
4. Proficiency in computer software applications (Word, Excel, Power Point, Access and other software programs); Proficiency in Dreamweaver a plus
5. Strong interpersonal skills as well as written and oral communication skills are essential. Telephone etiquette, (must be a self-starter/self-motivator and energetic).
6. Confidentiality, maturity, and professionalism at all times is essential for this position
7. Any and all other qualifications as may be set by the Superintendent of Education

**REPORTS TO:**

1. Superintendent of Education

**AREAS OF RESPONSIBILITY:**

Duties include but not limited to the following:

1. Receives telephone calls and visits, always exercising tact and diplomacy when dealing with all individuals.
2. Establishes and maintains correspondence files pertinent to Board operations.
3. Maintains and updates all Board approved policies on the JCSD website.
4. Researches and furnishes information requested the Board.
5. Handles all correspondence for the Members of the Board of Education.
6. Conducts supportive activities of a secretarial nature as required to carry out job assignments.
7. Meets the public in a pleasant, respectful, and courteous manner; assisting public as required or desirable.
8. Informs Board Members of upcoming meetings and school events.
9. Completes required records promptly, accurately, neatly, and competently.
10. Works with other employees in cooperative, courteous manner at all times.
11. Disseminates information to agencies as requested by the board members.
12. Orders and maintains supplies for efficient office operation.
13. Prepares and assembles board packet of agenda items that have been approved by the Superintendent; attach all support documentation for agenda items; create and upload the agenda onto the JCSD website.
14. Disseminates approved data from board meetings to the Human Resources department, and/or any and all affected personnel.
15. Serves as official recorder at all board meetings.
16. Prepares official minutes of board meetings, and disseminates to Board members and Board attorney.
17. Coordinates and/or prepare any and all follow-up from meetings.
18. Schedules, coordinates reservations and ensure all bookkeeping requirements are completed for travel to/from meetings for the School Board and Board Attorney.
19. Ensures that all information is collected from each department/school for inclusion of board meetings.
20. Maintains /updates list of schools facilities, personnel, addresses, contact numbers.
21. Communicates closely with Jackson County Board of Supervisors, Board Members, all Administrators, Chancery and Circuit Clerk, Board Attorney, and Area Superintendents.
22. Coordinates, maintains, up-date election dates and supporting documents for execution.
23. Coordinates, maintains and up-date Board member training.
24. Prepares MS Ethics Commission Annual Statements for ALL elected officials.
25. Any other duties as assigned by the Superintendent.

**Terms of Employment:**

Twelve month. Salary to be determined by Board Policy GGBH- Superintendent's Secretary.

**Adopted Date: 05/08/2023**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAAF - Job Description: Executive Assistant

**Job Description: Executive Assistant**

**SUMMARY:**

The primary purpose of the Executive Administrative Assistant is to assist the Superintendent by performing secretarial duties and to assist the Board of Education Members in carrying out their responsibilities.

**ESSENTIAL FUNCTIONS:**

1. Receives telephone calls and helps ensure that the calls are routed to the appropriate party if the Superintendent or Board Members is not the correct person(s) to receive the call.
2. Meets the public in a pleasant, respectful, and courteous manner; assisting public as required.
3. Establishes and maintains correspondence files pertinent to Board operations.
4. Maintains and updates all Board approved policies on the JCSD website.
5. Researches and furnishes information as requested by the Board.
6. Types all correspondences for the BOE and Superintendent.
7. Maintain the daily schedule for the Superintendent; parent/employee conferences, Assistant Superintendent Meetings, community meetings, construction meetings, etc.
8. Keeps the Board Members informed of upcoming meetings and school events.
9. Completes required records promptly, accurately, neatly, and competently.
10. Orders and maintains supplies for efficient office operation.
11. Receives, sorts, and delivers mail to the Superintendent and the Board Members.
12. Prepares and assembles board packet of agenda items that have been approved by the Superintendent; attach all support documentation for agenda items; create and upload the agenda onto the JCSD website.
13. Disseminates approved data from board meetings to the Human Resources department, and/or any and all affected personnel.
14. Serves as official recorder at all board meetings; prepares official minutes of board meetings; and disseminates to Board members and Board attorney.
15. Coordinates and/or prepare any and all follow-up from meetings.
16. Schedules, coordinates reservations and ensure all bookkeeping requirements are completed for travel to/from, out of district, meetings for the Superintendent, School Board, and Board Attorney.
17. Ensures that all information is collected from each department/school for inclusion of board meetings.
18. Maintains /updates list of school's facilities, personnel, addresses, contact numbers.
19. Communicates closely with Jackson County Board of Supervisors, Board Members, all Administrators, Chancery and Circuit Clerk, Board Attorney, Area Superintendents, Secretary of State, and Tax Assessor.
20. Coordinates, maintains, up-date election dates and supporting documents for execution.
21. Coordinates, maintains and up-date Board member training.
22. Prepares MS Ethics Commission Annual Statements for ALL elected officials.
23. Prepares the Superintendent's eNews each week and uploads the eNews onto the JCSD website.
24. Manages the 16th section lands; send out rent notices, collect rents, draft legal documents pertaining to 16th section leases, coordinate payments of rent with the business office, prepare school board agenda information for 16th section lands, prepare secretary of state forms and annual secretary of state reports, file leases at Jackson County courthouse.
25. Coordinates the forestry services on the hunting and fishing 16th section parcels.
26. Coordinates the leases that the Board of Supervisors hold with the Board of Supervisor' Attorney.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

**REPORTING STRUCTURE:**

This position reports to the Superintendent.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

1. Bachelor's degree required; with an emphasis on business or legal preferred.
2. Minimum of 1-2 years as an administrative assistant.
3. Strong interpersonal skills as well as written and oral communication skills are essential for this position.
4. Confidentiality, maturity, and professionalism at all times are essential for this position.

**Special Qualifications:**

Proficiency with Microsoft Office Suite (Word, Excel, PowerPoint, and Publisher) is required to perform the essential functions of this position. Proficiency with Dreamweaver software is desirable. A valid Mississippi driver's license is required.

**Language and Reasoning Skills:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems while adhering to an appropriate policy and procedure.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, and lift up to 15 lbs.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this is low.

**TERMS OF EMPLOYMENT:**

This position is a non-exempt position that will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually.

**Adopted Date:** 11/10/2016  
**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAB - Job Description: Director of Special Education

**Job Description: Director of Special Education**

**QUALIFICATIONS:**

1. Master's Degree
2. SDE Certification as Special Subject Supervisor
3. Two years teaching experience
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:** Superintendent

**JOB GOAL:**

1. To coordinate the Special Educational program within the school district
2. To keep abreast of educational research and advancement in curriculum methods and practices

**SUPERVISES:**

Directly:

1. District Case Manager
2. Psychometrist/Counselor
3. Special Education Nurse
4. Corrective Therapist
5. Homebound teachers
6. Teachers of Hearing Impaired
7. Teachers of Visually Impaired
8. Behavior Specialist
9. Educational Technicians
10. Secretary/Bookkeeper
11. Interpreters

Indirectly:

1. Special Education staff
2. School building principals
3. Teacher Assistant Team Chairpersons

**AREAS OF RESPONSIBILITY:**

1. Special Education program
2. Supervision and evaluation
3. Budget, purchasing, and financing
4. Public relations
5. Student welfare

**DUTIES:**

1. To direct Special Education programs
2. To conduct both in school and out of school child find efforts
3. To provide supervision for the child study and assessment process
4. To provide supervision for the Special Education staff and program to ensure that Free Appropriate Public Education requirements and IDEA requirements are met
5. To evaluate countywide employed Special Education staff as per school board policy
6. To approve expansion or deletion of Special Education teacher units
7. To procure funding for Special Education teacher units and resources for appropriate services
8. To prepare IDEA Project Application and accompanying budget
9. To maintain inventory of equipment and records of expenditures utilizing PL IDEA money
10. To approve all purchases made for Special Education
11. To approve Special Education field trips as per school board policy
12. Coordinate transition activities
13. Serve as member of MEET Team, and LSC committee
14. Serve as the district 504 coordinator
15. Provide and coordinate specialized training for staff
16. To develop management systems for Special Education utilizing a micro computer
17. To interview and recommend staff members for employment for countywide Special Education positions
18. To complete and submit all required reports on or before the date due
19. To schedule staff in-service with the assistance of building principals
20. To evaluate staff members as requested by building or attendance center principals
21. To coordinate the development of policies with the secondary and attendance center principals
22. Serve as district contact person for gifted education

**TERMS OF EMPLOYMENT:**

12 months employment; salary to be established by Board Policy GGBA.

**EVALUATION:**

Evaluation to be conducted by the Superintendent; state approved evaluation as applicable

**Adopted Date:** 10/27/2003

**Approved/Revised Date:** 5/14/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABB - Job Description: Psychologist

**QUALIFICATIONS:**

1. AAA or AAAA in clinical or school psychology
2. Experience in counseling students with emotional difficulties
3. Experience in testing/diagnosing students with emotional difficulties

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Provide counseling to special education students who require such services.
2. Serve as district assessment team member by testing students who are in the special education referral process.
3. Provide in-service to teachers as needed.
4. Act as consultant to teachers regarding the needs of students receiving counseling services.

**TERMS OF EMPLOYMENT:**

197 days per year with salary in accordance with Policy GGBC.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Special Education, in accordance with provisions of the Board's policies on evaluation. Additionally, State approved evaluation as applicable.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 9/7/1995

**Approved/Revised Date:** 8/8/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABC - Job Description: Psychometrist

**Job Description: Psychometrist**

**QUALIFICATIONS:**

1. Hold SDE certification as psychometrist for special education testing.
2. Be an approved examiner for the Jackson County Screening Team.

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Participate in district assessment meetings to determine appropriate areas to be assessed and to determine appropriate tests to be administered to each child referred for assessment.
2. Schedule and conduct appropriate testing for students who may be gifted or who may have a disability. The psychometrist may:
  - a. administer appropriate intelligence tests
  - b. administer appropriate academic achievement tests, and
  - c. complete an appropriate measure test of social maturity, such as the Vineland and mandated tests for children aged 3 - 5.
3. Oversee the assessment process to insure each child obtains an appropriate assessment of his or her abilities within state timelines.
4. Compile assessment data for submission to MEET Team.
5. Serve as a member of the District Assessment Team.
6. Participate in IEP meeting for the purpose of explaining assessment results to parents and teachers.
7. Conduct in-service for teachers in the Jackson County School District on assessment procedures.
8. Serve as a member of the LSC Committee at designated schools and on the district MEET team.
9. Other such duties as assigned by the Director of Special Education or Superintendent of Education.

**TERMS OF EMPLOYMENT:**

9 1/2 months employment, salary as established by the Board of Education

**EVALUATION:**

Performance in this position shall be evaluated regularly, by the Director of Special Education in accordance with provisions established by the Board of Education. Additionally, state approved evaluation as applicable.

**Adopted Date:** 10/27/2003

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABD - Job Description: Corrective Therapist

**Job Description: Corrective Therapist**

**QUALIFICATIONS:**

Hold a college degree in corrective therapy

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Administer therapy to those students requiring corrective therapy as determined by a physician or to those students referred by a teacher and to whom corrective therapy would be beneficial.
2. Administer therapy as prescribed by a physician.
3. Shall employ conditioning exercises to develop strength, neuromuscular coordination, and agility with resulting physical improvement.
4. Shall maintain written therapy plans annually.
5. Shall obtain parental permission before administering therapy.
6. Shall provide, when requested by the parents, a therapy plan parents can administer at home.
7. Perform such other duties as may be assigned by the Principal and/or Director of Special Education.

**TERMS OF EMPLOYMENT:**

9 months employment, salary to be approved by the Board of Education

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally by the Director of Special Education and/or the Principal of the Exceptional School.

**Adopted Date:** 9/7/1995

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABE - Job Description: Secretary to Special Education Director

**Job Description: Secretary to Special Education Director**

**QUALIFICATIONS:**

1. High school diploma or equivalent
2. Experience with computer and word processing

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Type and file all assessment team reports and other correspondence requested by the Special Education Supervisor.
2. Operate the copy machine to copy materials for the special education personnel.
3. Answer all incoming calls and transfer them to the appropriate person.
4. Make copies of all correspondence and keep a file for reference.
5. Maintain books (purchase order and invoices) for IDEA purchases.
6. Work with central office personnel relative to purchase orders, bills received and payment authorization.
7. Maintain a daily itinerary of office personnel.
8. Report office supply needs to Special Education Supervisor.
9. Keep a daily log of incoming calls for purposes of documentation.
10. Maintain a filing system of special education forms necessary in the referral to placement process.
11. Keep an inventory of all equipment purchased with IDEA funds.
12. Copy and assemble materials for inservice/workshops.
13. Copy and assemble initial and reevaluation packets.
14. Maintain accurate computer data on all students served in special education.
15. Disseminate information to all principals and special education teachers and parents when necessary.
16. Scan computerized IEPs on all students receiving SPED services.
17. Maintain and requisition needed evaluation and instructional supplies approved by the director.
18. Submit all data forms to SDE within specified timelines as given by the director.
19. Assume additional responsibilities when deemed necessary by Special Education Director.

**TERMS OF EMPLOYMENT:**

12 months employment, salary to be established by the Board

**EVALUATION:**

Performance in this position shall be evaluated regularly by the Director of Special Education on the basis of job duties.

**Adopted Date:** 9/7/1995

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABF - Job Description: Nurse (Special Education)

**Job Description: Nurse (Special Education)**

**QUALIFICATIONS:**

1. Hold credentials as a registered nurse
2. Demonstrated success in performing job duties
3. CPR Certified

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Will conduct vision and/or hearing, upon teacher request, on any student who is up for a three year re-evaluation or the student is in in-state or out-of-state transfer coming to our district.
2. Will conduct vision and hearing screening on students having academic difficulties to determine if a hearing and/or vision loss is the cause of the academic difficulties prior to instructional intervention.
3. Will conduct physicals on students in referral-to-placement process.
4. Will assist in Child Find by contacting the following agencies two times each year in person and in writing: Jackson County Health Department Jackson County Welfare Department Jackson County Headstart Mental Health Agencies (Gulfoaks, Cares, etc.) Local Daycares
5. Will contact the Jackson County Youth Court and The Haven by letter.
6. Will place news articles pertaining to Child Find in the local paper one time a year.
7. Will be responsible for inputting all child find data into MSIS monthly.
8. Will conduct professional development activities related to medical needs of students with disabilities yearly to all SPED staff.
9. Will serve as assessment team member in the evaluation of students aged 3 – 5 preschool team.
10. Will serve as a member of the MET team to review medical information and Hearing and Vision screeners. To obtain information for child find.
11. Will serve as the district SBAC Coordinator and maintain all rosters and will be responsible for holding yearly training to all staff, and new employee training.
12. Will obtain and maintain an instructors license for CPR training and conduct yearly classes to train staff and maintain staff's certification, as needed.
13. Will attend IEP's for Medical Students as needed and assist in health care plans for these students and in getting updated medical information for these students.
14. Will serve as a resource person to SPED staff members for health information and instruction for their students.
15. Will be available to go to school activities outings or field trips with SPED students as needed (for medical needs).

**TERMS OF EMPLOYMENT:**

To be employed for 187 days.

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally by the Director of Special Education.

**Adopted Date:** 4/9/1998  
**Approved/Revised Date:** 4/24/2014

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABFA - Job Description: Nurse

**QUALIFICATIONS:**

1. Holds MS credentials as a registered nurse and holds an unrestricted license, BSN preferred.
2. Certified in CPR.
3. Demonstrated success in performing job duties.

**REPORTS TO:**

School Principal and Assistant Superintendent

**DUTIES:**

1. Provides preventive health services to facilitate the student's optimal physical, mental, emotional and social growth and development.
2. Supports the education process by working to assure the health of the students.
3. Provides health assessments.
4. Obtains a health history.
5. Screens and evaluates findings of deficit in vision, hearing, scoliosis, growth, etc. For students failing the vision testing and/or hearing testing, a follow-up testing is conducted. For students failing the second vision and/or hearing, the nurse will send a letter to the parents recommending that the student be examined by an ophthalmologist and/or audiologist.
6. Conducts vision and/or hearing, upon parent or teacher request, on any student who is suspected of having visual or hearing problems or students being referred for gifted screening.
7. Conducts vision and hearing screening on students having academic difficulties to determine if a hearing and/or vision loss is the cause of the academic difficulties prior to instructional intervention.
8. Observes children for development and health patterns in making nursing assessments.
9. Develops and implements student health plans.
10. Interprets the health status of students to parents and school personnel.
11. Initiates referral to parents, school personnel or community health resources for intervention, remediation and follow through.
12. Provides ongoing health counseling with students, parents, school personnel, or health agencies.
13. Utilizes existing health resources to provide appropriate care of students.
14. Maintains, evaluates, and interprets cumulative health data to accommodate individual needs of students.
15. Plans and implements school health management protocols including action plans for students with chronic health problems.
16. Develops procedures and provides for emergency nursing management for injuries/illnesses.
17. Promotes and assists in the control of communicable diseases.
18. Serves as a resource person to the school staff members in health instruction.
19. Coordinates school and community health activities and serves as a liaison health professional between the home, school and community.
20. Provides consultation in the formation of health policies, goals and objectives for the school district.
21. Where applicable, participates in the IEP plan development.
22. Performs such other duties as may be assigned by the Principal and as mandated by the MS Department of Education.
23. Conducts professional development activities related to medical needs of students.
24. Plans and implements procedures/policies for assistance with medication administration.
25. Collaborates with physical education instructors/coaches to support healthy physical education programs.
26. Collaborates with food service employees to support healthy nutrition programs.
27. Collaborates with staff to implement activities to promote health and prevention of tobacco, alcohol and substance use/abuse.
28. Acts as a resource person in promoting health careers to students.
29. Collaborates with guidance staff/administration to promote dropout prevention.
30. Identifies health and safety concerns in the school environment, promoting a safe environment.
31. Collects and reports clinical data as appropriate for MDE, MSDH, or various grant administrators as appropriate.
32. Will coordinate vision and hearing screening for all kindergarten and fourth grades in the school district. For those students failing the vision testing and/or hearing testing, a follow-up testing is conducted. For those students failing the second vision and/or hearing, the nurse will send a letter to the parents recommending that the student be examined by an ophthalmologist and/or audiologist.
33. Will conduct vision and/or hearing, upon -teacher request, on any student who is suspected of having visual or hearing problems or students being referred for gifted screening.

**TERMS OF EMPLOYMENT:**

To be employed for 187 days.

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally by the school principal and/or the assistant superintendent.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 11/8/2010

**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABFB - Job Description: Physical Therapist

**Job Description: Physical Therapist**

**QUALIFICATIONS:**

1. Hold a BS degree or higher in Physical therapy from an accredited program.
2. Certification to practice in Mississippi by MS Board of Physical Therapy.

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Administer therapy to students identified with a disability requiring physical therapy as determined by a physician or referred by a teacher and to the MET Team for whom physical therapy would be beneficial.
2. Shall administer manual exercises, increase the student's strengths, and decrease or prevent deformity and crippling in the areas of motor development:
  - a. Gross motor development;
  - b. Sensory perception;
  - c. Functional capacity;
  - d. Respiratory and circulatory efficiency;
  - e. Environmental and equipment adaptations/modifications to increase participation in functional daily activities.
3. Shall provide a therapy plan parents can administer at home to integrate therapeutic practices noted above into the student's education program; and assist the student in integrating into and participating in normalized school, home and community environments.
4. Shall develop and maintain written therapy plans annually for individual IEPs and participate in meetings for review.
5. Shall obtain parental permission before administering therapy.
6. Shall provide direct treatment within the LRE to assist the student in achieving the goals and objectives on the IEP and provide progress monitoring for growth.
7. Shall perform evaluations for JCSD Special Education Department.
8. Shall interpret assessment findings and correctly convey information to parents and school teams.
9. Shall provide documentation for equipment assessment as it relates to the educational environment.
10. Evaluate, fit, and adjust prosthetic and orthotic devices.
11. Procure, maintain, and inventory equipment, materials, and supplies.
12. Plan for transition from school to community, preparing student to function independent from therapy service when targeted outcomes are achieved.
13. Perform such other duties as may be assigned by the Principal and/or Director of Special Education.

**TERMS OF EMPLOYMENT:**

187 days employment, salary to be approved by the Board of Education

**EVALUATION:**

Performance in this position shall be evaluated regularly by the Director of Special Education and/or the Principal at each individual school.

**Adopted Date:** 8/11/2011

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABG - Job Description: Transition Coordinator

**Job Description: Transition Coordinator**

**QUALIFICATIONS:**

1. Possess a general understanding of the purpose of transition for students with disabilities.
2. Bachelor Degree (preferably in Special Education)

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Assist teachers and/or Director of Special Education in developing overall plan for the district's transition program.
2. Survey area businesses and local resources for possible transition sites and activities.
3. Make employer contacts in an effort to secure training sites.
4. Engage in appropriate negotiations with employers to communicate information necessary for successful training.
5. Develop checklists, job materials and media necessary to implement transition programs.
6. Assist teachers in identifying student interests and transition needs.
7. Assist in providing professional development activities for teachers, and support personnel.
8. Maintain data on district transition activities and job placement.
9. Assist in coordination of transportation for students placed on job sites.
10. Act as a contact person for parents, teachers, supervisors and employers.
11. Conduct regular evaluations on program effectiveness and IEP compliance.
12. Serve as a member of the district's transition committee.
13. Monitor district compliance for the Occupational Diploma.
14. Assist director in developing parent involvement activities for transition.
15. Performs such other duties as may be assigned by the Director of Special Education.

**TERMS OF EMPLOYMENT:**

187 Work days Salary Scale: Teachers Salary Scale (District) Policy GGBC

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally (oral and written) by the Director of Special Education.

**Adopted Date:** 10/27/2003

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABH - Job Description: Teacher Aide Special Education

**QUALIFICATIONS:**

1. High school diploma or equivalent
2. A minimum of 48 college hours or successfully pass the assistant teacher examination.

**REPORTS TO:**

Building Principal

**DUTIES:**

1. Works under the guidance of certified teachers.
2. Assists in supervising students through the day's activities.
3. Is supervised in creating individualized learning materials and modifying existing curriculum for access to general education.
4. Implements motor/mobility plans given by Occupational Therapist and Physical Therapist while under the supervision of a certified teacher.
5. Assists group at lunch/recess and assists with specified accommodations.
6. Performs routine clerical duties such as: duplication of learning materials, bulletin boards, inventories, filing, etc.
7. Assist with personal care (example: toileting, feeding, etc.).
8. Supervise students for a limited amount of time during classroom hours.
9. Follows specified lesson plans assigned each day for daily activities from the certified teacher.
10. Attend professional development offered by the Special Education Department.
11. Serve as a member of the IEP team for students served.
12. Performs such other duties as may be assigned by the Principal and/or the Director of Special Education.

**TERMS OF EMPLOYMENT:**

180 days, salary as established by the Board of Education.

**EVALUATION:**

Performance in this position should be evaluated regularly by the Principal and/or Director of Special Education in accordance with provisions established by the board of Education.

**AREAS EVALUATED INCLUDE BUT ARE NOT LIMITED TO:**

1. Reinforces skills taught by speech therapist, and/or certified general/special education teacher as well as Positive Behavior Support.
2. Assist students with organizational skills, homework, and assessments.
3. Monitoring and providing assistance during seatwork activities.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 9/7/1995  
**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABHA - Job Description: Personal Care Assistant

**Job Description: Personal Care Attendant**

**QUALIFICATIONS:**

1. High School Diploma or GED
2. Ability to lift 40 pounds

**REPORTS TO:**

Building principal and/or Director of Special Education

**JOB GOAL:**

To assist in maintaining appropriate classroom and environment so that students may learn effectively.

**JOB DUTIES:**

1. Assists teacher in duties of diaper changing.
2. Assists with supervision of children as requested by the teacher.
3. Supports and assists in feeding of students (with and without feeding tubes).
4. Provides escort and assistance to children as necessary.
5. Works on individual skills and self-help skills that will be supervised by the teacher.
6. Operates and cares for equipment used in classroom used in classroom for personal care needs and instructional needs.
7. Assists with washing hands and toiletry needs.
8. Maintains confidentiality and ethical behavior as is expected of highly qualified teachers.
9. Performs other such duties and tasks regarding personal care of students as the supervisor may assign.

**TERMS OF EMPLOYMENT:**

To be employed 180 days per school year, salary established by the Board of Education.

**EVALUATION:**

Performance in this position shall be evaluated regularly by the Principal and/or Director of Special Education in accordance with provisions established by the Board of Education.

**Adopted Date:** 7/20/2015

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABHB - Job Description: Interpreter for the Hearing Impaired

**Job Description: Interpreter for Hearing Impaired**

**QUALIFICATIONS:**

- High school graduate; additional education preferred, but not required
- Certified by the Mississippi School for the Deaf and meets No Child Left Behind Act Highly Qualified Teacher Assistant Requirements
- Positive attitude in working with students
- Pleasing personality and appearance; professional demeanor
- Other requirements as determined by the Board of Education and the administration

**SUPERVISES:**

N/A

**REPORTS TO:**

Principal and Assigned Teacher

**JOB GOAL:**

To assist the teacher(s) and student(s) in maintaining appropriate classroom activities and environment in order that the student(s) may learn effectively

**TYPICAL DUTIES AND RESPONSIBILITIES:**

Such duties and responsibilities as may be assigned including, but not limited to:

1. Reinforce skills that have been previously introduced by the teacher
2. Provide individual instruction
3. Assist student(s) in specific skills development
4. Collaborate with the teacher(s)
5. Review with student(s) who have been absent and missed class work
6. Accompany student(s) to music, P.E., library, recess, lunch, field trips
7. Assist substitute teachers
8. Promote parent/community involvement in the instructional process
9. Operate audio-visual aids and/or assistive technology as required
10. Abide by confidentiality regulations
11. Clear all parent communication through the classroom teacher(s)
12. Assist in record keeping
13. Other duties as assigned by administrator
- 14.

**TERMS OF EMPLOYMENT:**

180 Days

**EVALUATION:**

Annually by the Principal and/or Supervising Teacher

**SALARY SCALE:**

QA I - \$19.79/hour  
 QA II - \$20.82/hour  
 QA III - \$21.85/hour

**Adopted Date:** 8/8/2016  
**Approved/Revised Date:** 5/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABI - Job Description: Special Education Coordinator

**QUALIFICATIONS:**

1. High school diploma or equivalent
2. Possess a general understanding of the referral process in Special Education
3. Ability to operate office equipment such as office computer, calculators, copiers, fax machines, etc.
4. Two years experience in Special Education Management
5. Proficiency in computer software applications (Word, Excel, Power Point, Access, and other software programs)

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Will gather information pertaining to data collection for MDE profile reports.
2. Will compile data within specified timelines, for child identification process (MET Team).
3. Coordinate nurse, psychometrists, and case manager to maintain a list of students as well as continued tracking of the process.
4. Disseminate information to case managers, PBS, principals, teachers and parents on all functions of the department that meet the expectations of the Special Education Department Director.
5. Maintain files on all Assessment team reports.
6. Copy and assemble materials for in-service/workshops.
7. Determine the effectiveness of Professional Development and recommend adjustment of resources and training as needed.
8. Copy and assemble initial and reevaluation packets.
9. Maintain a filing system of special education forms necessary in the referral to placement process.
10. Organize data regarding all referrals for comprehensive assessment to disseminate to appropriate facilitator.
11. Maintain accurate computer data on all students served in special education.
12. Complete required records promptly, accurately, neatly, and competently.
13. Competent filing and retrieval of information.
14. Writes and/or revises Special Education manuals, procedures, and forms.
15. Maintains the Special Education website.
16. Prepare end-of-year check lists for school personnel.
17. Collect and analyze feedback from teachers, staff, school leaders regarding MET and provide support for continuous improvements.
18. Coordinate and conduct all activities related to personnel including job descriptions, job applications, recommendations, resignation, and on-boarding new personnel.
19. Maintains spreadsheet on all school board recommendations for Special Education employees.
20. Maintains payroll for Special Education Department.
21. Monitor and maintain federal budget and expenditures for the Special Education Program.
22. Maintain fixed assets for all special education purchases.
23. Responsible for inputting/monitoring data in Marathon, MCAPS, SAMs software.
24. Creates requisitions for the issuance of purchase orders and keeps records of purchases for all district/school for all special education funding.
25. Orders appropriate testing materials.
26. Organize and assist with initiating contact with all private schools within the school district to ensure compliance with Child Find and Part B IDEA compliance.
27. Serve as Secondary MSIS contact for Special Education.
28. Serve as administrator of the Student Information System.
29. Will perform any other duties as requested by the Director of Special Education.

**LANGUAGE AND REASONING SKILLS:**

Ability to understand written and oral instructions; read, analyze, and interpret complex documents, policies, and procedures. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively under stressful conditions to ensure deadline are met is essential.

**TERMS OF EMPLOYMENT:**

232 day employment. Salary as approved by the Board of Education policy GGB.

**EVALUATION:**

Performance in this position shall be evaluated regularly, by the Director of Special Education on the basis of job duties.

**Adopted Date:** 9/7/1995  
**Approved/Revised Date:** 4/21/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABJ - Job Description: Special Education Case Manager

**Job Description: Special Education Case Manager**

**QUALIFICATIONS:**

1. Bachelor's Degree or higher in Special Education or Diagnostics
2. Minimum of five years teaching experience

**REPORTS TO:**

Director of Special Education

**JOB GOAL:**

The Case Manager is to insure the completion and adequacy of all aspects of the referral to placement process and IEP development. Train special education teachers on all aspects of Special Education Law and best practices. Support the attendance center at which they are assigned with all components of SPED.

**JOB DUTIES:**

1. Serve as a member of the district assessment team.
2. Serve as a member of the IEP committee as a district representative.
3. Assist in in-school and out-of-school child find.
4. Assist teachers in the development of Individualized Education Plans.
5. Assist in data collection for the special education MSIS program.
6. Coordinate activities and timelines relative to the referral to placement process.
7. Work with parents of children referred for special education services.
8. Assist in Transition Services.
9. Participate in programs/activities that will provide opportunities for professional growth.
10. Assist in providing staff development on compliance issues of IDEIA.
11. Evaluate Individual Education Plans for compliance.
12. Other such duties as assigned by the Director of Special Education or the Assistant Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 232 days per year. Salary in accordance with Policy GGBC.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Special Education according with provisions of the Board's policies on evaluation.

**Adopted Date:** 1/25/2007

**Approved/Revised Date:** 1/10/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABK - Job Description: Bilingual Tutors

**Job Description:** English Learner (EL) Teacher

**QUALIFICATIONS:**

- Hold at least a valid Class "A" Certificate issued by the Mississippi State Department of Education and endorsed in the field of instruction to which he/she is assigned.
  - Special Requirements Preferred:
1. A valid MS Educator's License with one of the following endorsements in either Elementary Education (Endorsements 115-117, 119, 120) or a Special Education (Endorsements 205,208,210,212,215,216,218,220, 221, 223, 224) is preferred.
  2. An ESL endorsement of 177 in conjunction with one of the above listed endorsements, is preferred.
- Ability to speak, read and write proficiently in English.
  - Sensitivity to the needs of minority students and their families.
  - Ability to relate positively to elementary or secondary students and work cooperatively in either school setting.

**REPORTS TO:**

EL Instructional Interventionist, who serves as the EL Coordinator & Director of Student Services/Federal Programs

**DUTIES AND RESPONSIBILITIES:**

- Works under the direct supervision of the EL Coordinator in the area of EL program implementation and documentation and will assist the EL coordinator or any other assigned personnel with the completion of the EL Language Service Plan (LSP).
- Constructs and implements a detailed lesson plan for EL students to develop proficiency in speaking, listening, writing, and reading in the tutorial setting to ensure academic growth and English language acquisition.
- Utilizes language teaching strategies to increase English proficiency for EL students who speak a language other than English at home.
- Prepares and maintains written documentation for each EL student outlining student progress in language acquisition to include speaking, listening, writing and reading.
- Maintains MSIS documentation on all assigned EL students and submits monthly reports to the EL Coordinator on a monthly basis.
- 
- Advocate for the needs of the EL students.
- Serves as a resource to classroom teachers to help EL students achieve academically in the classroom.
- 
- Assists with maintaining accurate EL cumulative folder files and communicate changes to the EL Coordinator and designated LEA federal programs personnel.
- Serves as the proctor for the administration of the English Learner Proficiency Test (ELPT).
- 
- Participates in ongoing professional development training, including EL staff PLCs, activities to improve teaching and communication skills.
- Assists in the evaluation of participating EL students' academic growth and increased proficiency in English.
- Helps provide effective communication between the school and the EL students' homes.
- Whenever appropriate, participates in building staff consultations regarding foreign EL students enrolled.
- Participates in school functions whenever possible.

**TERMS OF EMPLOYMENT:**

187 Work Days Salary Schedule: Teacher Salary Schedule (District) Policy GGBC.

**EVALUATION:**

Performance in this position will be evaluated annually, by the EL Instructional Interventionist, who serves as the EL Coordinator & Director of Student Services/Federal Programs in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 5/22/2000  
**Approved/Revised Date:** 11/14/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABL - Job Description: Home / Community Liaison

**Job Description: Home/Community Liaison**

**QUALIFICATIONS:**

1. Ability to speak read and write proficiently in English, Vietnamese, Hispanic, or other languages spoken by students in the migrant program.
2. Sensitivity to the needs of minority students and their families.
3. Ability to relate positively to foreign children and parents and work cooperatively with school staff.
4. Knowledge of services available to assist migrant families.
5. Mississippi driver's license and access to a car.

**DUTIES:**

1. Visit assigned schools to determine students' needs and family concerns.
2. Visit the homes of participating students to assist the solving of problems that may occur between home and school.
3. Be acquainted with the various agencies and institutions from which families may receive services.
4. Facilitate communication regarding Parent Advisory Committee meetings, parent-teacher conferences, and special school activities.
5. Participate in training activities relevant to job duties.
6. Whenever appropriate, participate in building staff consultations regarding foreign students enrolled.
7. Participate in school functions whenever possible.

**TERM OF EMPLOYMENT:**

To be employed for nine (9) months per year, salary and work load as established by the Board of Education and Migrant Grant.

**EVALUATION:**

Performance in this position shall be evaluated regularly in accordance with provisions established by the Board of Education.

**Adopted Date:** 5/22/2000

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABM - Job Description: Positive Behavior Specialist

**QUALIFICATIONS:**

1. Valid Professional License from MDE or other State Agency. (Bachelor's degree or higher)
2. Minimum of 2 years Experience in behavior management and in designing positive interventions in the educational setting.

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Provide counseling to special education students who require such services.
2. Work side-by-side with teachers to assess students' needs and to improve student behavior.
3. Provide staff development focusing on students with difficult behaviors and related topics to teachers as needed.
4. Develop functional behavior assessments.
5. Develop and implement functional behavior plans.
6. Develop and implement behavior modification plans as a member of the IEP team.
7. Provide individual counseling as specified on the individual IEP.
8. Provide home/school behavior intervention support models.
9. Consult with out-of-district facilities of which Jackson County School District has placed students for individual services.
10. Support paraprofessionals/contracted personnel assigned to students with difficult behaviors.
11. Support Principals with discipline related issues as it relates to special education students.
12. Serve as a member of the District Behavior Support Team.

**TERMS OF EMPLOYMENT:**

187 days employment, salary to be based on teachers pay scale and certification level.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Special Education, in accordance with provisions of the Board's policies on evaluation. Additionally, State approved evaluation as applicable.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 6/25/2007  
**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABMA - Job Description: Positive Behavior Intervention & Support Coordinator (PBIS)

**QUALIFICATIONS:**

- ? Valid Professional License from MDE or other State Agency. (Bachelor's degree or higher)
- ? 3 years classroom experience in the elementary or secondary classroom.
- ? A background in counseling, social work or related areas is a plus.

**REPORTS TO:**

Director of Curriculum

**DUTIES:**

- Knowledge of practices related to the school-wide Positive Behavioral Interventions and Supports Program.
- Facilitate sustainability and expansion of the PBIS Program school-wide
- Ability to work collaboratively with various groups and gain consensus related to project implementation and problem-solving.
- Strong interpersonal skills with individuals, teams, groups, parents, teachers, administrators, and support staff.
- The ability to plan and conduct training/professional development introducing and maintaining the school-wide PBIS Program..
- Provide and facilitate training at all three tiers of PBIS: Universal, Secondary, and Tertiary when needed.
- Oversee site-level data collection, management, analysis, and usage thereof for research based positive interventions.
- A strong knowledge base of best practices of classroom management .
- Excellent oral and written communication skills.
- The ability to meet and establish time-lines.
- Train and provide ongoing technical and data analysis support to staff who use school-wide data.
- Train and provide ongoing technical and data analysis support to staff with secondary/tier II data collection.
- Participate in district-wide PBIS training.
- Have a strong knowledge-base of district-wide databases to track and analyze student discipline including office discipline referrals, suspensions, team implementation, social emotional learning programs, and climate survey patterns.
- Have a strong knowledge of the MDE MTSS/RTI Assessment System.

**TERMS OF EMPLOYMENT:**

187 days employment, salary to be based on teachers pay scale and certification level.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Curriculum, in accordance with provisions of the Board's policies on evaluation. Additionally, State approved evaluation as applicable.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 2/14/2022  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABMB - Job Description: Behavior Facilitator

**QUALIFICATIONS:**

1. Associates Degree or Equivalent Credit Hours
2. Minimum of 2 years' experience in behavior management and in designing positive interventions in the educational setting.

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Provide at-risk behavior students who require such services.
2. Work with teachers and Positive Behavior Specialist to improve student behavior.
3. Provide behavior interventions for at-risk students.
4. Follow Behavior Plans for at-risk students.
5. Develop and implement behavior modification plans as determined by the IEP team.
6. Provide feedback to teachers and administrators.
7. Be restraint trained by the district.
8. Support paraprofessionals/contracted personnel assigned to students with difficult behaviors.
9. Support Principals with discipline related issues as it relates to at-risk students.
10. Serve as a member of the District Behavior Support Team.

**TERMS OF EMPLOYMENT:**

187 days employment. Salary to be established by Policy GGBD

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Special Education, in accordance with Board policies on evaluations.

**Adopted Date:** 1/10/2022  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABN - Job Description: Transition Specialist

**Job Description: Transition Specialist**

**QUALIFICATIONS:**

1. High school diploma or equivalent.
2. A minimum of 48 college hours or successfully pass the assistant teacher examination.
3. Experience with computer word processing, database, and spreadsheet applications.
4. Possess a general understanding of the purpose of transition for students with disabilities.

**REPORTS TO:**

Director of Special Education and/or designee.

**DUTIES:**

1. Works in conjunction with certified teachers.
2. Assists in supervising students through the day's activities.
3. Traditional job development activities and non-traditional job development activities such as job sharing and job carving/creation.
4. Assist in on the job training plans.
5. Implements recommendations given by Speech Therapists, Occupational Therapist and Physical Therapist while under the supervision of a certified teacher.
6. Assists group at lunch.
7. Assists in collecting data throughout the school year.
8. Assists in the duplication process of classroom materials.
9. Follows scheduled outlines by teachers.
10. Observe students during in-school work experience, during classroom activities, at home and other current school and community environments.
11. Follows specified lesson plans assigned each day for daily activities from the certified teacher.
12. Performs such other duties as may be assigned by the Casemanager and/or the Director of Special Education.

**TERMS OF EMPLOYMENT:**

187 work days Salary Scale: Library Aides (without a classroom teacher) District Policy GGBO

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally (oral and written) by the Director of Special Education or Casemanager.

**Adopted Date:** 11/15/2007

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABO - Job Description: Occupational Therapist

**Job Description: Occupational Therapist**

**QUALIFICATIONS:**

Hold a BS degree or higher in occupational therapy

**REPORTS TO:**

Director of Special Education

**DUTIES:**

1. Administer therapy to those students requiring occupational therapy as determined by a physician or to those students referred by a teacher and to whom occupational therapy would be beneficial.
2. Shall employ conditioning exercises in the areas of motor development:
  - a. Positioning, adapting the environment;
  - b. Gross motor skills;
  - c. Posture, ambulation;
  - d. Cardio respiratory functioning;
  - e. Joint mobility, muscle strengths;
  - f. Fine motor, perceptual-motor, and sensorimotor skills, sensory integration;
  - g. Environmental and equipment adaptations to increase participation in functional daily activities.
3. Shall provide a therapy plan parents can administer at home to integrate therapeutic practices noted above into the student's education program; and assist the student in integrating into and participating in normalized school, home and community environments.
4. Shall maintain written therapy plans annually for individual IEPs.
5. Shall obtain parental permission before administering therapy.
6. Shall provide direct treatment to student to assist the student in achieving the goals and objectives on the IEP.
7. Shall perform evaluations for JCSD Special Education Department.
8. Shall provide documentation for equipment assessment as it relates to the educational environment.
9. Perform such other duties as may be assigned by the Principal and/or Director of Special Education.

**TERMS OF EMPLOYMENT:**

187 days employment, salary to be approved by the Board of Education

**EVALUATION:**

Performance in this position shall be evaluated regularly by the Director of Special Education and/or the Principal at each individual school.

**Adopted Date:** 11/10/2008  
**Approved/Revised Date:** 4/16/2009

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABP - Job Description: Local Survey Committee Member (LSC)

**Job Description: Local Survey Committee Member (LSC)**

**QUALIFICATIONS:**

1. Employee of specified school of the Jackson County School District.
2. Holds a teaching license in Special Education.
3. Currently serves as a Special Educator.
4. Ability to work both independently and effectively with others.
5. Ability to work beyond school hours for parent meetings.

**REPORTS TO:**

Director of Special Education and/or designee.

**DUTIES:**

1. Meet on each case that is referred from TST
2. Serve as a liaison between the county office and other SPED teachers at the school.
3. Collect required information at the school and forward to designated County Office Facilitator/Case Manager.
4. Meet Central Office representative to discuss cases prior to meeting in LSC.
5. Have knowledge of discipline issues occurring at the school.
6. Assist in the gathering of test related issues at the individual school.
7. Follow up on the placement of initial referrals, re-evaluations and out of state evaluations.
8. Attend requested training sessions.
9. Share information with other teachers at the school.
10. Assist with IEP checks.
11. At the high school level assist with transition services for students.
12. Assist with scheduling of students.
13. Monitor all caseloads of each teacher assigned at the school site to assure current information has been reported for MSIS.
14. Assist with Alternate Assessment documentation.
15. Performs such other duties as may be assigned by the Case Manager and/or the Director of Special Education.

**TERMS OF EMPLOYMENT:**

Salary Scale: \$1,000.00 supplement

**EVALUATION:**

Performance in this position shall be evaluated regularly and informally (oral and written) by the Director of Special Education or Case Manager.

**Adopted Date:** 12/8/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABR - Job Description: Summer Curriculum Worker

**Job Description: Summer Curriculum Worker**

**QUALIFICATIONS:**

Certified teacher currently employed with the Jackson County School District

**REPORTS to:**

Director of Curriculum

**DUTIES:**

- Review and revise pertinent curriculum documents during the summer months prior to the upcoming school year
- Such documents may include, but are not limited to the following: district assessments and curriculum pacing guides
- Revisions will reflect current changes in state and federal curriculum guidelines

**SALARY:**

\$28.00 per hour for hours actually worked

**Adopted Date:** 3/16/2009  
**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABS - Job Description: Fab Lab Manager

**Job Description: Fab Lab Manager**

**SUMMARY:**

The primary purpose of the Fab Lab Manager is to oversee the overall operation of the Fab Lab and the development of programs for a variety of primary interest groups. To assist in the professional development and continuous growth of teachers to stay abreast of STEAM activities and assist in the implementation of STEAM activities into the curriculum framework in a way that contributes to a high performance among students in the district and reflects current Mississippi mandated curriculum standards.

**ESSENTIAL FUNCTIONS:**

1. Leads staff, interns, and volunteers working in the Fab Lab and manages their training on the use of the Fab Lab software, computers, and manufacturing equipment.
2. Collaborates with the Fab Lab Executive Director(s) to promote the lab in the community.
3. Serves as a champion for the Fab Lab by promoting the opportunities available through various venues in the area and maintain partnerships with external organizations.
4. Establishes protocols for safe and effective use of the lab; monitors and maintains optional safety conditions in the lab.
5. Maintains the equipment, manages supply inventory, and manages the budget.
6. Schedules and provides supervision of the lab and its staff and volunteers.
7. Operates the Fab Lab on a day-to-day basis and mentors students, teachers and community members by assisting them with their projects and ideas.
8. Assists administrators, teachers, students, and community members by providing professional development opportunities in the area of fabrication technology.
9. Responsible to secure funding through grants and summer camps to sustain the Mobile Lab and Mobile Lab Program Facilitator as well as to help offset the financial burden of the Fab Lab to Jackson County School District.
10. Provide Teacher, Department, and School Level Professional Development Opportunities for teachers to gain familiarity with STEM software, tools, and equipment.
11. Provide Teacher, Department, and School Level Professional Development Opportunities for teachers to learn and practice problem-based learning (PBL) teaching methods.
12. Collaboration and assistance to classroom teachers in implementing hands-on, problem based learning opportunities that incorporate STEM software, tools, and equipment in to the classroom curriculum and monitor such implementation.
13. Provide Teacher, Department, and School Level feedback and continued assistance to ensure implementation of STEM activities is useful to both the teachers and students involved.

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

**REPORTING STRUCTURE:**

This position reports to the Career and Technology Director.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**EDUCATION AND/OR EXPERIENCE:**

1. Minimum of a technical degree (ME, CS, or IT) and/or similar job experience; BS/MS in Engineering, Business or other STEM related field or related experience in the field with significant technical experience and three (3) years of recent professional experience providing support services in a directly related unit or discipline preferred.
2. Experience with image editing, CAD/CAM applications, and design software.
3. Experience with fabrication equipment such as a vinyl printer/cutter, laser etcher/cutter, CNC mill, CNC plasma cutter, and other related equipment.
4. Experience working in or using manufacturing/industrial and rapid prototyping technology and equipment.
5. Proficient in common desktop applications (web browsing, Microsoft Office Suite, image editing).
6. Strong interpersonal skills as well as written and oral communication skills are essential for this position.
7. Confidentiality, maturity, and professionalism at all times are essential for this position.
8. Experience in teaching and/or demonstration of science and technology, especially in a community environment.
9. Prior FABLAB or Makerspace work experience may be substitutes for any or all of the above.

**LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems while adhering to an appropriate policy and procedure.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, climb, and lift up to 70 pounds.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar shop/lab work hazards. However, there will be times when the temperature in the lab is higher than normal. The stress level for this position is moderate and the noise level for this position is moderate normally.

**TERMS OF EMPLOYMENT:**

To be employed for 200 days per year.  
 Salary to be pro-rated and established by the school board policy GGBC.  
 A portion of this salary may be funded by Federal Programs  
 Fab Lab Manager will also be eligible for the Community Outreach Supplement to be established by school board policy GGBB.  
 An additional \$6000 will be included in the salary for National Board Certification, provided the Mississippi Department of Education continues to endorse the program.  
 Employees without prior teaching experience may be credited with up to 3 years experience for work in field related to this position.

**Adopted Date:** 4/10/2017  
**Approved/Revised Date:** 12/14/2021



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABU - Job Description Mobile Fab Lab Program Facilitator

**SUMMARY:**

The primary purpose of the Mobile Fab Lab Program Facilitator is to assist the Fab Lab Manager with the day-to-day operations of the Jackson County Mobile Fab Lab.

**ESSENTIAL FUNCTIONS:**

1. Supervises and monitors Mobile Fab Lab Program Facilitator as well as Ambassadors using Fab Lab equipment.
2. Assist in transport and set up of Mobile Fab Lab and equipment.
3. Answers telephone calls and provides information and assistance to the caller.
4. Greets visitors that utilize the lab be it students or members of the general public.
5. Monitors the visitors in the lab(s).
6. Travels with the Fab Lab Manager or independently, in the mobile lab to community events.
7. Maintains a list of visitors to the labs and submits monthly records of attendance or usage to the Fab Lab Manager.
8. Assist in maintaining records and maintenance of Fab Lab Mobile unit.
9. Other duties as assigned.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

**REPORTING STRUCTURE:**

This position reports to the Fab Lab Manager.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**EDUCATION AND/OR EXPERIENCE:**

1. Must possess an Associate Degree in a STEM related field or two(2) years work related experience in a STEM field or 30+ hours towards a teaching degree or FABLAB work experience.
2. Proficient in common desktop applications (web browsing, Microsoft Office Suite, image editing).
3. Familiarity with the digital design process.
4. Strong interpersonal skills as well as written and oral communication skills are essential for this position.
5. Confidentiality, maturity, and professionalism at all times are essential for this position.
6. Any combination of the above requirements that makes a candidate suitable for the position described.

**LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems while adhering to an appropriate policy and procedure.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, climb, and lift up to 50 pounds.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar shop/lab work hazards. However, there will be times when the temperature in the lab is higher than normal. The stress level for this position is moderate and the noise level for this position is moderate normally.

**TERMS OF EMPLOYMENT:**

Annual Salary: Policy GGBC  
 The employee in this position will work 200 days  
 May include weekends, evenings, and summer  
 This is a non-exempt position

**Adopted Date:** 4/8/2019  
**Approved/Revised Date:** 9/12/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFABV - Fab Lab Instructional Specialist Job Description

### **SUMMARY:**

The primary purpose of the FABLAB STEM Instructional Specialist is to oversee the overall operation of the FABLAB and the development of STEM based professional development.

### **ESSENTIAL FUNCTIONS:**

- Leads staff, interns, and volunteers working in the FABLAB and manages their training on the use of the FABLAB software, computers, and manufacture equipment.
- Enforces protocols for safe and effective use of the lab; monitors and maintains optional safety conditions in the lab.
- Maintains the equipment, manages supply inventory, and manages the budget.
- Helps maintain schedules and provides supervision of the lab and its staff and volunteers.
- Assists in operating the FABLAB on a day-to-day basis and mentors' students, teachers and community members by assisting them with their projects ideas.
- Assists administrators, teachers, students, and community members by providing professional development opportunities in the area of fabrication technology.
- Provide Teacher, Department, and School Level Professional Development Opportunities for teachers to gain familiarity with STEM software, tools, and equipment and the opportunity to learn and practice problem-based learning (PBL) teaching methods.
- Collaboration and assistance to classroom teachers in implementing hands-on, problem-based learning opportunities that incorporate STEM software, equipment into the classroom curriculum and monitor such implementation.
- Provide Teacher, Department, and School Level feedback and continued assistance to ensure implementation of STEM activities is useful to both the teachers and the students involved.
- The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

### **REPORTING STRUCTURE:**

This position reports to the FABLAB Manager.

### **QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills, and ability required to successfully perform the essential functions of this position.

### **EDUCATION AND/OR EXPERIENCE:**

Minimum of a two (2) year STEM degree (ME, CS, IT or two-year teacher prep program), and/or similar job experience; BS/MS in Education, Business or STEAM related field, related experience in the field with significant technical experience or three (3) years of recent professional experience providing support services in a directly related unit or discipline preferred.

- Experience with image editing, CAD/CAM applications, and design software.
- Experience with fabrication equipment such as a vinyl printer/cutter, laser etcher/cutter, CNC mill, CNC plasma cutter, and other related equipment.
- Experience working in or using manufacturing/industrial and rapid prototyping technology.
- Proficient in common desktop applications (web browsing, Microsoft Office Suite, image editing).
- Strong interpersonal skills as well as written and oral communication skills are essential for this position.
- Confidentiality, maturity, and professionalism at all times are essential for this position.
- Experience in teaching and/or demonstration of science and technology, especially in a community environment.
- Prior FABLAB, Makerspace or PLTW work experience may be substituted for any/all of the above

### **LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Those who have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems adhering to an appropriate policy and procedure.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, climb, and lift up to 70 pounds.

### **WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, regulations, and avoidance of falls, trips, and similar shop/lab work hazards. However, there will be times when the temperature in the lab is higher than normal and the stress level for this position is moderate and the noise level for this position is moderate normally.

**TERMS OF EMPLOYMENT:**

To be employed for 200 days per year.

Salary to be pro-rated and established by the school board policy GGBC. A portion of this salary may be funded by Federal Programs.

An additional \$6,000 will be included in the salary for National Board Certification, provided the Mississippi Department of Education continues to endorse the program.

Employees without prior teaching experience may be credited with up to 3 years of experience for work in a field related to this position.

**Adopted Date:** 12/14/2020

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAC - Job Description: Director of School Food Service

**Job Description: Director of School Food Service**

**QUALIFICATIONS:**

1. A Bachelor's Degree from an accredited four-year college including a minimum of nine (9) hours of Food and Nutrition or Food Systems Management and six(6) hours of Educational Administration, Business Management and/or Accounting. If a Bachelor's degree is earned, then the Mississippi of Education requires the course work be earned within 24 months of taking the position.
2. Hold or successfully obtain a School Food Service Administrator (SFSA) II Certificate or a provisional Administrator II Certificate, whereby proof must be provided that the specified course requirements that have not been met in the Bachelor's Degree can be met within twenty-four (24) months.
3. Has or will gain a ServSafe certification within 30 days of the hire date through the Mississippi Department of Education. All college transcripts, application for Child Nutrition Certification, and ServSafe Certificate must be obtained within 30 days after the hire date.
4. Two years of experience in school food service is preferred.
5. Knowledge of education, business management, federal grants, and administration is preferred.

**JOB GOAL:**

To plan, organize, and direct a successful school food service program for the Jackson County School District.

**REPORTS TO:**

Superintendent

**PERSONNEL REPORTING TO THIS POSITION:**

1. Food Service Coordinator
2. Bookkeeper
3. Secretary
4. Eligibility Clerk
5. Cafeteria Managers
6. Cafeteria Workers

**DUTIES:**

The JCSD School Nutrition Director will oversee all aspects of the district's Child Nutrition Program (CPN) operation. The job functions include administrating, planning, directing, assessing, implementing, and evaluating the program in order to meet the nutritional and educational needs of children, as they related to the CNP. The school nutrition professional shall partner with others in the school district and community to solicit support for the development of a sound nutrition assistance food program while following federal, state, and local guidelines. The CNP is to provide an environment that supports healthy food habits while maintaining program integrity and customer satisfaction.

**Must have knowledge of and abilities required to:**

1. Follow federal and state regulations governing child nutrition programs, such as free and reduced-price meals for needy students, USDA donated food usage, and competitive food sales.
2. Provide principles of good nutrition and their application to school food service and the nutritional well-being of students.
3. Establish food sanitation principles and control of microbiological and physical contamination of food.
4. Direct the district-wide school food service program in conformance with federal and state laws and regulations, local and state health ordinances, and school district policies.
5. Develop and recommend changes as needed in food service program policies and procedures to district and school administrators, including application processing handling procedures for the free and reduced-price meal program for needy students.
6. Provide liaison between education and food service staff in establishing and conducting nutrition education programs.
7. Prepare and administer the food service department budget, including subsidy and other income projections and control of expenditures, and analyze food service department financial statements, taking corrective action when necessary to promote financial stability.
8. Develop specifications for and order food, related supplies, and food service equipment.
9. Plan and direct district-wide and local school Professional Development meetings, manager meetings and other programs to provide training of food service related topics.
10. Recommend acceptable prices, fees, and value of all food service related items.
11. Select, assign, transfer, handle grievances, and conduct disciplinary action and related items among food service personnel in accordance with district policies and procedures.
12. Review and provide input in wages, benefits, working conditions, costs, and other issues as pertains to food service activities to proper persons.
13. Develop public information materials and media releases as applicable to school food service programs.
14. Establish and maintain professional working relationships among food service staff, district administrators, teachers, students, community groups, vendors, and the general public.
15. Develops a marketing plan to attract students, parents, teachers, administrators, support staff and the community.
16. Delivering superior food and beverage service and maximizing customer satisfaction. Customer satisfaction will be measured by an increasing number of meals.
17. Perform related duties as assigned.

**TERMS OF EMPLOYMENT:**

To be employed twelve (12) months per year. Salary and work load to be established by Board Policy GGBA.

Performance in this position will be evaluated by the Superintendent annually in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 2/13/2004  
**Approved/Revised Date:** 5/14/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFACA - Job Description: Assistant Child Nutrition Director

**QUALIFICATIONS:**

1. Bachelor's Degree or required course work hours in Business/Business Management and Dietetics, Nutrition or Food Service Management Certified School Food Service Administrator of Mississippi.
2. Supervisory experience, preferably in a similar institutional setting.
3. Computer skills and software literacy.
4. ServSafe Certification
5. Diplomatic, congenial manner; pleasing personality.

**JOB GOAL:**

Assists the Child Nutrition Director in all aspects of the departmental and food service operations.

**REPORTS TO:** Child Nutrition Director

**PERSONNEL REPORTING TO THIS POSITION:** Cafeteria managers and food service workers

**DUTIES:**Child Nutrition Program Coordinator

1. Assists the Director in general administrative operations.
2. Coordinates and conducts all activities related to personnel including, job descriptions, job applications, interviews, employee handbooks, recommendations, resignations, manager certification, and professional development.
3. Reviews and provides input into all food, supply, and produce orders.
4. Orders and tracks all USDA commodities.
5. Records all end of month and end of year inventories.
6. Compiles monthly and end of year financial reports for both district and individual cafeterias. Processes meals per labor hour report for each cafeteria monthly.
7. Processes all returned checks for the Child Nutrition department.
8. Assists in planning, forecasting and billing of all Special Function activities.
9. Assists in filing Monthly Claim for all programs.
10. Assists in administrative reviews of programs and conducts cafeteria site visits, assists managers with problems, reports deviation from standards to Director.
11. Creates requisitions for the issuance of purchase orders.
12. Submits and approves budget amendments and requisitions in the absence of the Director.

Child Nutrition Program Software Specialist:

1. Maintains current knowledge of technological advances and industry standards/trends
2. Software: Installs, updates and troubleshoots software programs used in program operations
  - i. Assists cafeteria managers and clerical staff on general software and reporting operations
  - ii. Provides training and technical support to applicable staff on software programs
  - iii. Oversees data uploads, downloads and exchanges between software programs
3. Hardware:
  - i. Assists schools with hardware and printer problems.
  - ii. Coordinates repair/replacement and training of new devices
4. Web based:
  - i. Administers on-line meal account program
  - ii. Produces and updates electronic content on department website

Child Nutrition Program Payroll Agent:

1. Personnel records point of contact
2. Monitors daily clocked time and leave allowances
3. Processes all payroll functions for the Child Nutrition Department.
4. Verifies cafeteria substitutes time and submits their payroll to contracted services

Performs related duties as assigned and as necessary.

**TERMS OF EMPLOYMENT:**

This is a 12-month position. Salary is based on Board Policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated annually by the Director of Child Nutrition.

**Adopted Date:** 6/27/2000  
**Approved/Revised Date:** 4/21/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFACB - Job Description: Cafeteria Manager

**Job Description: Cafeteria Manager**

**QUALIFICATIONS:**

1. Ability to communicate well, both orally and written.
2. Proper certification as required by state.
3. Pass physical exam as stipulated and be able to walk, stand, and stoop for long periods of time.
4. Diplomatic, congenial manner; neat and well-groomed appearance.
5. Supervisory skill and ability.
6. High School Diploma or equivalent.
- 7.

**REPORTS TO:**

Director of Food Service

**JOB GOAL:**

Manages school cafeteria for students and faculty

**DUTIES AND RESPONSIBILITIES:**

1. Coordinates, supervises, and instructs designated cafeteria staff in the most efficient and safe operation of equipment and preparation of meals.
2. Checks food shipments, signs receipts, and sees that they are stored properly.
3. Determines portion sizes, numbers to be fed, and food substitutions, if necessary, daily.
4. Sees that food is prepared as planned, tested, and of the best quality for the students.
5. Prepares cost breakdowns, payroll information, requisitions, correspondence, and other clerical work as required.
6. Checks supplies, equipment, and cafeteria area to assure safety and protection from theft and vandalism.
7. Is alert for sanitation of facilities, safety of food, kitchen staff, and students; reports any problems and accidents in area to proper authorities.
8. Reports to Food Service Director any irregularities either with personnel or with food.
9. Keeps abreast of latest institutional food handling techniques through self or departmental education.
10. Performs related duties as assigned and as required.
- 11.

**TERMS OF EMPLOYMENT:**

All Food Service Managers will work 187 days per school year.

The manager will be paid at the rate of time and a half for the number of hours that exceed forty for any given work week and for all special function(s) that have been approved by the Food Service Supervisor.

Managers or other approved designated employees are required to check freezers and coolers during certain holidays and the summer months. If a manager is unable to perform this duty, the Food Service Supervisor will assign another food service employee to handle the task. Temperature logs are to be filled out for each piece of cooling/freezing equipment and the dry storage areas. Mileage at the rate set by the school board and an hourly rate according to the above schedule will be paid to the appropriate persons for this service.

**EVALUATION:**

Performance in this position will be evaluated annually by the Director of Food Service.

**Adopted Date:** 8/8/2005  
**Approved/Revised Date:** 5/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFACC - Job Description: School Food Service Worker

**Job Description: School Food Service Worker**

**QUALIFICATIONS:**

1. Ability to communicate well.
2. Good physical condition; i.e., able to stand, lift, and stoop for long periods.
3. Diplomatic, congenial manner; neat, well-groomed appearance.
- 4.

**REPORTS TO:**

Food Service Manager

**JOB GOAL:**

Assists in preparing and serving attractive, nutritious meals to students and staff in a clean, cheerful atmosphere.

**DUTIES AND RESPONSIBILITIES:**

1. Follow supervisor's instructions in producing, portioning and serving food.
2. Organize food in an attractive manner for presentation and fast service.
3. Serve correct portions of food to students and staff in a friendly manner.
4. Ensure that during meal service periods the supply of food offered is replenished.
5. Store all food products to assure freshness and safety.
6. Clean and sanitize kitchen and service work areas daily utilizing all sanitary guidelines.
7. Perform major cleaning of all equipment and storerooms at regularly scheduled intervals as determined by the manager.
8. Assist with physical count of inventory, receiving of inventory and record keeping of inventory.
9. Maintains storeroom in orderly manner.
10. If cashiering, records all school lunch monetary transactions and checks/verifies lunch information.
11. Removes trash to pick-up area, maintains area in sanitary manner.
12. Performs related duties as assigned and as required.
- 13.

**TERMS OF EMPLOYMENT:**

Full-time and part time workers are employed 184 days. Salaries are established by Board policy GGBF.

**EVALUATION:**

Performance for this position will be evaluated annually by the Cafeteria Manager in accordance with the Board's policies and procedures on evaluation.

**Adopted Date:** 10/21/2002  
**Approved/Revised Date:** 5/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAD - Job Description: Director of Career and Technology Education

**Job Description: Director of Career and Technology Education**

**QUALIFICATIONS:**

1. AA Certification in Education.
2. Certification in Administration and Supervision.
3. Two years teaching experience in recognized area of education.
4. Such alternatives to the above qualifications as required by the MDE

**JOB GOAL:**

Responsible for directing, coordinating, and supervising all career and technology programs in the district and for district-wide planning and coordination of all activities relating to the Career and Technology Center.

**REPORTS TO:**

Superintendent

**PERSONNEL REPORTING TO THIS POSITION:**

1. Instructors
2. Counselor
3. Bookkeeper/Secretary
4. Custodians
5. Students
6. Maintenance

**DUTIES and RESPONSIBILITIES:**

1. Assist the teachers and staff in achieving the goals of the district by supervision, classroom visitation, and conferences in accordance with board policies.
2. Assist in the planning of professional development
3. Assist pupils, parents, and teachers with academic, emotional, and disciplinary problems.
4. Complete and submit all required reports on or before the due date.
5. Interview and recommend to the Assistant Superintendent-Central Office on staff members, new and continuing, for employment.
6. Assist in the matter of student discipline on the school bus.
7. Supervise buildings and grounds for cleanliness and upkeep.
8. Supervise students during all activities of the school day.
9. Secure and assign substitute teachers.
10. Provide for informing parents of student progress in accordance with board policies.
11. Establish and maintain a close working relationship with parents and students using conferences, community resources, pupil progress reports, and other appropriate methods.
12. Help supervise clerical activities and other auxiliary services.
13. Schedule and supervise fire drills; give notice for storm warnings; see to proper evacuation of buildings.
14. Work with business, industry, professions, and work groups to insure proper identification of needs and better understanding between the schools and communications served by the Center.
15. Participate in budget deliberations involving the Career and Technology Center needs and funding.
16. Develop necessary assessment procedures as required for evaluation of student learning and teacher and program performance.
17. Coordinate Career and Technology Programs and other school-level programs in the district, including preparing and administering budgets, staff training schedules and program needs.

**TERMS OF EMPLOYMENT:**

Salary and work to be established by Board Policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 10/21/2002  
**Approved/Revised Date:** 5/14/2018



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAE - Job Description: Technology Director

**Job Description: Technology Director**

**QUALIFICATIONS:**

1. Bachelors Degree in Computer Science or Management Information Systems or equivalent training or experience.
2. Experience in implementing networks, operating systems, software and peripherals.
3. Experience in administrative data function.
4. Knowledge of application of technology in the teaching process and instructional television as well as instructional computing.
5. Ability to effectively communicate, orally and in writing.
6. Ability to function on an advanced technical level with equipment representatives and software programmer/designers to include the writing of hardware and network specifications.
7. Ability to effectively instruct personnel in the use of technology.
8. Ability to troubleshoot hardware and software malfunctions and identify appropriate maintenance requirements.
9. Strong work ethic and dedication to assigned tasks.

**COORDINATES:**

1. Procurement and installation of data management and instructional software and hardware throughout the district.
2. Data management procedures in each school and the central office.
3. Staff training in data management.
4. Staff training in instructional and research technology.
5. Intra-district data transfer and data transfer to the Mississippi Department of Education.
6. Under direction of the Assistant Superintendent, Implementation of District and State Educational Technology Initiatives.
7. Maintenance and repair efforts.

**REPORTS TO:** Superintendent

**DUTIES AND RESPONSIBILITIES:**

1. Direct the development, implementation and ongoing maintenance of a district technology plan that supports the state technology plan and provides a long range vision for technology within the school district.
2. Coordinate and supervise procurement and installation of hardware and software for administrative and data management systems throughout the district.
3. Coordinate and supervise staff training for office clerical administrative personnel.
4. Establish and monitor uniform data handling, security and reporting procedures in all offices.
5. Establish data reporting formats that facilitate data transfer procedures between and among school, the central office and the State Department of Education.
6. Coordinate procurement and supervise installation of hardware and software for instructional support.
7. Coordinate, supervise and provide instructional personnel and support personnel staff training in the utilization of technology.
8. Coordinate any public forums, seminars or other technology related events conducted within or as the responsibility of the school district.
9. Establish a system of preventive maintenance for technology equipment.
10. Establish a system for identifying and reporting equipment malfunction and obtaining repair.
11. Establish a system for providing/obtaining software technical support and enhancement.
12. Work closely with Assistant Superintendents and school principals in the implementation of local and state technology initiatives and mandates.
13. Engage in professional development activities to maintain up-to-date knowledge and skills in all areas of job responsibilities to include the obtaining of applicable certifications as new technologies evolve.
14. Establish security and anti-virus systems for all networked and stand-alone computer units.
15. Serve as contact person for inquiries on educational technology and technology planning.
16. Perform such other duties specified in the job description for the computer technician and duties assigned by appropriate authority.

**TERMS OF EMPLOYMENT:**

232 days annually with salary to be established by the Board of Trustee.

**EVALUATION:**

Performance of the Director of Technology will be Evaluated annually, by the Superintendent in accordance with the provision of board policy.

**Adopted Date:** 7/9/2001  
**Approved/Revised Date:** 5/14/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEA - Job Description: Computer Technician

**QUALIFICATION:**

1. Associates Degree in Computer Science or Management Information Systems or equivalent training or experience.
2. Ability to effectively work and communicate with administrators, supervisors, and staff.
3. Ability to effectively instruct personnel in the use of technology.
4. Experience in implementing data management systems networks, operating systems, software and peripherals.
5. Possess a background in networking application software and hardware.
6. Possess a strong background in electronics and hardware maintenance.
7. Strong work ethic and dedication to assigned tasks.

**DUTIES AND RESPONSIBILITIES:****Hardware Repair**

1. Troubleshoot computer problems to determine hardware problem.
2. Repair, perform remedial maintenance on computer equipment and related peripherals.
3. Order parts as needed for computer maintenance and repairs.
4. Fabricate cables as needed.
5. Schedule summer preventive maintenance and cleaning of computer equipment.

**Installation**

1. Install new computers, peripherals, and software.
2. Install peripheral equipment upgrades and/or feature to existing computers.
3. Co-ordinate installation of new cabling for networks.

**Software**

1. Assist with some software installation and support as needed or as time permits.

**MISCELLANEOUS:**

1. Co-ordinate technology repairs between teachers, administration, and technology co-coordinator.
2. Perform any other duties as directed or assigned.

**TERMS OF EMPLOYMENT:** Twelve (12) months

**EVALUATION:** Job performance will be evaluated annually, by the Technology Coordinator in accordance with provision of board policy.

**Adopted Date:** 7/9/2001

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEB - Job Description: School-Based Technology Assistant

**Job Description: School-Based Technology Assistant**

**QUALIFICATIONS:**

Employed by the Jackson County School District as a teacher, administrator, or teacher's assistant, etc. Assistants should have a working knowledge of computer hardware, software, and peripherals. They should have the time available to work with the district technology staff to learn other aspects of technology that will enhance their computer/technology knowledge in order to effectively assist in the school(s) assigned.

**REPORTS TO:**

Building Principal and Technology Coordinator

**JOB GOAL:**

The technology assistant is to assist the district technology department in implementing and conducting an effective technology program.

**JOB DUTIES:**

Assist school administration, teachers, and staff with computer/software related issues such as:

1. Troubleshoot computer hardware/software/printer problems
2. Contact company tech support for assistance with warranty replacements- dependant upon accessibility to phone to call tech support
3. Contact district technology staff for assistance with computer problems that can't be fixed by technology assistant, for computer/software quotes, etc.
4. Install software such as district e-mail, Compass, AR, Office, etc.
5. Unpack and setup new computers
6. Perform periodic maintenance of hardware
7. Keep IP sheet up to date h. Report to Technology Coordinator via e-mail monthly regarding assistance completed/in progress
8. Dismantle for storage and setup computer systems in classrooms and labs at the end and at the beginning of the school year
9. Perform other duties as per training or as needed

**JOB HOURS:**

\$750.00 supplement – 3 hours per week or as needed  
\$3,000.00 supplement – 8 hours per week or as needed

**Adopted Date:** 10/6/2003

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEC - Job Description: Computer Technician II

**Job Description: Computer Technician II**

**QUALIFICATIONS:**

1. High School Diploma with training or experience in computers or equivalent training or experience.
2. Ability to effectively work and communicate with administrators, supervisors, and staff.
3. Experience in implementing data management systems, operating systems, software and peripherals.
4. Strong work ethic and dedication to assigned tasks.

**DUTIES AND RESPONSIBILITIES:**

The computer technician II will assist the computer technician I in the following duties:

**Hardware Repair**

1. Troubleshooting computer problems to determine hardware problem.
2. Repair, performing remedial maintenance on computer equipment and related peripherals.
3. Ordering parts as needed for computer maintenance and repairs.
4. Fabricating cables as needed.
5. Scheduling summer preventive maintenance and cleaning of computer equipment.

**Installation**

1. Installing new technology such as computers, phones, surveillance systems and cameras, cabling, peripherals, and software.
2. Installing peripheral equipment upgrades and/or features to exiting computers.
3. Installing new cabling for networks.

**Software**

1. Assist with some software installation and support as needed or as time permits.

**MISCELLANEOUS:**

1. Coordinate technology repairs between teachers, administration, and Technology Director.
2. Perform any other duties as directed or assigned.
3. Monitor and report on technology systems that are not operational for prompt repair or replacement.
4. Salary scale shall be GGAA

**TERMS OF EMPLOYMENT:**

Twelve (12) months

**EVALUATION:**

Job performance will be evaluated annually, by the Technology Director in accordance with provision of board policy.

**Adopted Date:** 10/24/2005  
**Approved/Revised Date:** 6/11/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAED - Job Description: Technology Trainer/Facilitator

**QUALIFICATIONS:**

1. Experience in implementing data management systems networks, operating systems, software and peripherals.
2. Possess a background in networking application software and hardware.
3. Posses knowledge of audio and video systems and other peripherals and the integration of these with computer systems.
4. Possess a strong background in hardware maintenance.
5. Ability to effectively instruct personnel in the use of technology.
6. Ability to effectively work and communicate with administrators, supervisors, and staff.
7. Possess strong communication skills.
8. Strong work ethic and dedication to assigned tasks.
9. Possess the ability to lift, carry, and push/pull items with a strength factor of medium work.
10. Possess any combination of education and training which demonstrates the ability to perform the duties and responsibilities as described.

**DUTIES AND RESPONSIBILITIES:**

1. Collaborate with users and district IT personnel to test software and hardware, evaluate functionality, ease of use, security and whether the product conforms to District standards.
2. Install, configure and upgrade educational technology, including: hardware, peripherals, AV equipment related to computer usage, client software, server software, and other educational technology, as needed.
3. Maintain educational technology, including hardware and software in the training lab and in the school and offices as time permits.
4. Work proactively to keep educational technology and all other technology secure and safe.
5. Troubleshoot and solve technology problems by deduction, research, and communication with users, District IT personnel, other staff, and vendors.
6. Train staff on software, hardware, and peripherals, in individual or group tutorial environments, or provide outside contractors to provide training. Knowledge of software titles include, but are not limited to the following:
 

Microsoft Office applications, graphics, webpage, Internet, e-mail, operating systems, Tandbergh Distance Learning applications, Promethean ACTIVStudio and ACTIVPrimary software, STI Information NOW, Atomic Learning, United Streaming, Book Systems and Follett Library software, Accelerated Reader and Reading Counts Software, FastForWord, etc.
7. Attend educational technology workshops and conferences.
8. Write and/or revise user training manuals and procedures.
9. Respond to emergencies caused by hardware, software, and application program malfunctions in offices and schools as time permits.
10. Maintain training lab with routine software scans and upgrade and hardware maintenance as required.
11. Provide sign-in sheets for professional development documentation and CEU credits if applicable.
12. Provide after school and night training for staff and community awareness programs.

**MISCELLANEOUS:**

1. Perform any other duties as directed or assigned.

**TERMS OF EMPLOYMENT:** Twelve (12) months

**EVALUATION:** Job performance will be evaluated annually, by the Technology Director in accordance with provision of board policy.

**SALARY:** Salary based upon School Board Policy GGB

**Adopted Date:** 8/6/2007

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEF - Job Description: IT Infrastructure Technician I

**Job Description: IT Infrastructure Technician I**

**QUALIFICATIONS:**

1. Associates Degree from an accredited college or university
2. Ability to effectively work and communicate with administrators, supervisors, and staff
3. Ability to effectively instruct personnel in the use of technology and other related components such as phones and surveillance systems
4. Experience in implementing ethernet wired and wireless networks, operating systems, software and peripherals
5. Knowledge of networking application software and hardware
6. Critical thinking and analytical ability
7. Strong work ethic and dedication to assigned tasks

**DUTIES AND RESPONSIBILITIES:**

1. Troubleshoot problems to determine hardware problems in a wide variety of systems including phones, phone servers, surveillance systems and components as well as other technologies
2. Keep on hand inventory of essential parts as needed for maintenance and repairs
3. Fabricate components as needed such as cabling, servers, housings, etc.
4. Schedule summer preventive maintenance and projects with the technology leadership
5. Install new phones, phone servers, surveillance systems, cameras, cabling, as well as other technologies used in conjunction with these systems
6. Perform any other duties as directed or assigned

**Miscellaneous:**

1. Salary Scale shall be GGB

**TERMS OF EMPLOYMENT:**

Twelve (12) months

**EVALUATION:**

Job performance will be evaluated annually, by the Director of Information Technology in accordance with provision of board policy.

**Adopted Date:** 6/11/2018

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEG - Job Description: Instructional Technology Specialist

**SUMMARY:**

The primary purpose of the Instructional Technology Specialist is to assist the faculty in integrating appropriate and innovative technologies to support, enhance, and extend student learning in a manner that contributes to a high student academic performance in Jackson County School District

**Essential Functions:**

- Participation in Curriculum Meetings
- Offer alternatives to desired software
- Act as Liaison between technology and curriculum
- New teacher technology integration mentoring
- Content-specific training on effective technology integration practices
- Data analyses leading to technology integration-related instructional changes
- Guidance with all district-provided programs and resources
- Curriculum development and organization related to technology integration
- Collaboration and assistance with all technology and curriculum department activities
- Assistance with technical implementation and troubleshooting of academic programs and resources
- Assistance with support of all technology and curriculum initiatives as required as liaisons between the technology and curriculum departments.
- Provide a conduit for expressing classroom technology concerns and improvements to the Office of Technology
- Participate in Statewide Instructional Technology workshops and conferences
- Maintain detailed reports of trainings, transformed classrooms, and other data that show the positions activity

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

**Reporting Structure:**

This position reports to the Director of Information Technology.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

- Bachelor's Degree, Master's Preferred, Instructional Technology Degree Preferred
- Hold at least a valid class "A" MS Educator License
- Five Years Teaching Experience
- Demonstrated ability to lead teachers in the implementation of research based effective programs to successfully meet all state curriculum requirements
- Extensive knowledge, experience, and successful implementation of instructional technology in a school setting.

**Special Qualifications:**

Advanced Technology and Instructional skills are required to perform the essential functions of this position.

**Language and Reasoning Skills:**

Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

This is a 200 days per year position. Salary to be established by school board policy GGBC. This position is funded through federal grants. In the event that Federal funding for this position is no longer available, the district may choose to eliminate this position.

**EVALUATION:**

Evaluation of this position will be performed by the Information Technology Director. Criteria of success will include: surveys, formal training plans, delivered trainings, Curriculum Director input.

ESSER funded positions are temporary positions that will only be available through December 2024.

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEH - Job Description: Instructional Technology Coordinator

**ESSENTIAL FUNCTIONS:**

- Ensure instructional technology specialists have the training and supports needed to be successful
- Assign specialists to schools based on specialist's technology skills and expertise, and the needs of schools; assist specialists with scheduling, logistics, and communication in order to meet the needs of schools
- Assess needs of schools and reassign specialists as needed
- Communicate expectations for outcomes and goals of the instructional technology department to specialists
- Communicate with teachers, district staff, and school leaders to ensure the assigned specialists are meeting the expectations and outcomes of the instructional technology department
- Collect and analyze feedback from teachers, district staff, and school leaders regarding the effectiveness of assigned instructional technology specialists and the coaching, training, and instructional supports offered by the instructional technology specialists.
- Evaluate the effectiveness of specialists and provide feedback, training, and supports as needed for continuous improvement
- Collaborate with instructional technology specialists to share resources and strategies; determine the effectiveness of professional development and coaching services offered; and adjust resources and services as needed
- Share effectiveness of the instructional technology specialist department with the Associate Director of Information Technology and Director of Information Technology
- Share evaluations of the effectiveness of specialists and plans for training and supports needed for continuous improvement with the Associate Director of Information Technology and Director of Information Technology
- Analyze all data and feedback, including engagement and effectiveness data provided by survey; and feedback from schools regarding the effectiveness of the coaching, training, and instructional supports offered by the instructional technology specialists
- Share identified needs of teachers, schools, and districts with the Associate Director of Information Technology and Director of Information Technology to inform future training, supports, and professional development offerings.

**EDUCATION AND EXPERIENCE:**

- Bachelor's Degree, Master's Preferred, Instructional Technology Degree Preferred
- Hold at least a valid class "A" MS Educator License
- Five Years Teaching Experience
- Demonstrated ability to lead teachers in the implementation of research based
- effective programs to successfully meet all state curriculum requirements
- Extensive knowledge, experience, and successful implementation of instructional technology in a school setting.

**SPECIAL QUALIFICATIONS**

Advanced Technology and Instructional skills are required to perform the essential functions of this position.

**LANGUAGE AND REASONING SKILLS:**

Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

This is a 232 days per year position. Salary to be established by school board policy GGBA Level F1. This position is funded through federal grants. If Federal funding for this position is no longer available; the district may choose to eliminate this position.

**EVALUATION:**

Evaluation of this position will be performed by the Information Technology Director. Criteria of success will include surveys, formal training plans, delivered trainings, Curriculum Director input.

**Adopted Date:** 7/19/2021  
**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEI - Job Description: Information Systems Specialist

### **Essential Functions:**

- Troubleshoot problems to determine hardware and software problems in a wide variety of systems including Windows and Linux Servers
- Keep in hand inventory of essential parts as needed for maintenance and repairs
- Work with employees and vendors to create queries for data retrieval from the SIS
- Schedule summer preventative maintenance for server and projects with the technology leadership
- Integrate data between the districts Learning Management System (Canvas); diagnostic software like iReady, Ellevation, SEAs etc.; business software like Marathon, Mosaic, Scribbles, etc.; educational software like Clever, Nearpod, etc.; and Library management software (Follet) as well as any other district approved software
- Maintain best practices for data and server security
- Perform any other duties as directed or assigned.

### **REPORTING STRUCTURE:**

This position reports to the Director of Information Technology or Associate Director of Information Technology.

### **QUALIFICATION REQUIREMENTS:**

- Associate Degree from an accredited college or university with 7 years' experience in database and system administration or bachelor's degree from an accredited college or university with 5 years of experience in database and system administration
- Ability to effectively work and communicate with administrators, supervisors, and staff
- Ability to effectively instruct personnel in the use of technology and other related components
- Experience in implementing and maintaining server operating systems, software, and peripherals
- Knowledge of databases
- Experience in Active Directory, Directory Structure, Authentication Methods, Google Management, Office 365 Management, Server Monitoring
- Working knowledge of SQL programming and PowerShell scripting
- Critical thinking and analytical ability
- Strong work ethic and dedication to assigned tasks

### **TERMS OF EMPLOYMENT:**

This is a twelve-month position.

### **EVALUATION:**

Performance in this position will be evaluated by the Director of Information Technology or the Associate Director of Information Technology in accordance with board policy.

### **SALARY SCALE:**

<u>Steps</u>	<u>Pay</u>
Base	\$60,000
Step 1	\$61,550
Step 2	\$63,100
Step 3	\$64,650
Step 4	\$66,200
Step 5	\$67,750
Step 6	\$69,300
Step 7	\$70,850
Step 8	\$72,400
Step 9	\$73,950
Step 10	\$75,500

**Adopted Date:** 7/19/2021

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAEJ - Job Description: Student and Technology Support Manager

**ESSENTIAL FUNCTIONS:**

- To coordinate and oversee all technical functions related to student information for the school district
- To maintain E-Rate documentation and compliances with E-Rate regulations
- To provide support to special student populations to include homeless and foster care students in collaboration with school personnel
- To maintain assets and purchasing for the technology department

**QUALIFICATION REQUIREMENTS:**

- Minimum of 3 years of experience
- High School Diploma; specialized training in Central Access Student Information Programming
- Experience with SAM Spectra, Title I, Crate, and other Student Information Systems.
- Knowledge of E-Rate
- Knowledge of K-12 purchasing guidelines and laws

**REPORTS TO:**

Director of Technology and Director of Federal Programs/Student Services

**PERFORMANCE RESPONSIBILITIES:**

- Assist the technology directors with E-Rate
- Maintain E-Rate documentation and compliances with E-Rate regulations
- Keep Technology Directors informed of upcoming E-Rate deadlines and trainings
- Attend E-Rate training when needed
- Perform E-Rate audits to ensure compliance and report finds to technology director
- Purchasing for technology department
- Maintain technology department assets
- Assists in distribution of technology purchased for the schools
- Serves as the Homeless Liaison
- Assures that homeless students are fully integrated into the school setting and offered appropriate educational support as authorized under the McKinney-Vento Act for Homeless Education.
- Coordinates and collaborates with the state coordinator, school personnel and community organizations responsible for the provision of education and related services to homeless students.
- Acts as a liaison between schools, shelters, and the community on behalf of homeless students.
- Ensure that homeless students receive educational services for which they are eligible, and referrals to health-care services, dental services, mental health services and other appropriate services.
- Ensure that public notice of the educational rights of homeless students is distributed where such students receive services
- Ensures that the parent of a homeless student, or any unaccompanied homeless student, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing appropriate transportation.
- Maintains federal documentation of homeless students and disseminates this information to appropriate departments
- Inform parents, guardians, and caregivers of homeless children and youth of opportunities and services available in the community.
- Collect data and information on such students that will help the Federal Program/Student Services Director prepare federal grant applications and secure services for such students.
- Other duties may be assigned as needed.
- Serves as the Foster Care Point of Contact (POC) and acts as a liaison between the state and the district.
- Serves as the Secondary MSIS contact for Student Services
- Serves as an administrator of the Student Information System (SIS)
- Act as district liaison for Student Information System (SIS)
- Coordinate and schedule training for district personnel on (SIS)
- Schedules and completes Affidavits of Residency for all attendance centers; maintain district spreadsheet of Affidavit recipients
- Any other duties as assign by Student Services and/or IT Directors

**TERMS OF EMPLOYMENT:**

A portion of this salary will be federally-funded. Employment will be for 12 months/232-days

**EVALUATION:**

Performance in this position will be evaluated annually by a Director of Technology and the Director of Federal Programs/Student Services in accordance with provision of the Board's policies on evaluation.

**Salary:**

Steps	Salary
Base	\$55,000
Step 1	\$56,500
Step 2	\$58,000
Step 3	\$59,500
Step 4	\$61,000
Step 5	\$62,500
Step 6	\$64,000
Step 7	\$65,500
Step 8	\$67,000
Step 9	\$68,500
Step 10	\$70,000

**Adopted Date:** 7/19/2021  
**Approved/Revised Date:** 10/17/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAF - Job Description: Staff Accountant

**Job Description: Staff Accountant**

**BASIC FUNCTION:**

Process all aspects of payroll, maintain adequate payroll records and execute accounting procedures necessary to assure correct payroll to all personnel. Position has accountability for monetary, fiscal, and legal issues related to the work for which this position is responsible. Stress level for this job is average; however, stress levels can be higher during periods of peak activity.

**QUALIFICATIONS FOR POSITION:**

1. Bachelor Degree with major in Accounting.
2. Prefer experience as a payroll clerk for 500 or more employees.
3. Ability in computer operations to include maintenance of payroll master records and generation of related reports. Ability to operate office machines to include calculator, typewriter, copier, burster signer, but not limited to these.
4. Competent in exercising initiative, independent judgment, and discretion in performing duties.
5. Knows importance of confidentiality.
6. Must have good communication skills; be courteous and diplomatic.
7. Work cooperatively with others.

**REPORTS TO:**

Business Manager

**SUPERVISES:**

Position has no supervisory authority.

**DUTIES AND RESPONSIBILITIES:**

Assume the responsibility for effective and efficient operation of payroll functions to include, but not limited to, the following duties:

1. Calculate the salaries/pay on all employees (new-hires, modifications, etc. and annual recommendations) to be submitted for Board approval. Upon approval, enter in books, input, process contracts, file.
2. Maintain time clock database. Responsible for training timekeeping staff and Assisting in the administration of the time clock.
3. Assist new hires with all forms pertinent to payroll, (i.e., federal and state tax and retirement system.
4. Maintain files on each employee relative to all payroll/employment data. Maintain checklist in each file.
5. Keep payroll instructions current. Use checklist every payroll.
6. Generate all required reports. Maintain reports after payroll completion.
7. Receive and process garnishments. Keep records current.
8. Receive and organize all pay and dock sheets; input in timely manner.
9. Verify all input to computer before each payroll is printed.
10. Verify payroll register against monthly sheets prior to release of checks to department heads.
11. Prepare contracts and letters of employment each year. Prepare information for computer input throughout year to assure contract file is kept current. Process changes after Board meetings.
12. Process donated leave.
13. Prepare, reconcile and distribute W-2 forms each year.
14. Prepare calculation for unemployment fund from W-2 forms and submit to Assistant Business Manager.
15. Receive telephone calls and visits from employees, always exercising tact and diplomacy in payroll matters.
16. Attend retirement system seminars. Liaison with retirement system and employees. Receive visits from retirement system representative.
17. Assist auditors in annual payroll audit.
18. Complete requests for verification of employment from various state, federal and private agencies.
19. Responsible for keeping all payroll records confidential and in accordance with state and federal guidelines.
20. Reconcile all bank statements of the school district.
21. Assist in preparation of salary budgets.
22. Prepare 941 reports.
23. Make timely deposit of State and Federal Withholding.
24. Assist in training of clerical staff.
25. Occasional overtime when workload demands it. (Pre-approved by supervisor.)
26. Perform other such duties and responsibilities as may be assigned by the Business Manager.

**TERMS OF EMPLOYMENT:**

3-month probationary period

Re-evaluated annually

Salary Schedule based on A teacher's pay scale, at appropriate years of experience, divided by 187 days, divided by 7.5 to get hourly rate.

Works 232 days.

Position may be credited with a maximum of five years work experience if previous employment was in a job requiring skills related to position

**Adopted Date:** 1/8/2007

**Approved/Revised Date:** 5/10/2010

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAFA - Job Description Federal Grant Accountant

**Job Description: Federal Grant Accountant**

**BASIC FUNCTION:**

1. The Federal Grant Accountant performs the accounting and financial service functions for programs funded by federal grants.
2. These functions include: preparing financial projections and budgets, actual v. budget reporting, reviewing/monitoring of individual grants and transactions for compliance with local, state and federal fund requirements, billing and collections, journal entries, and financial grant reporting including preparation of reports for granting authorities and the district's annual report. Position may also be required to verify budget proposals for grant applications.
3. The Federal Grant Accountant provides fiscal service and support for both central office departments as well as individual school personnel.
4. The position will also answer inquiries from federal, state and local agencies concerning federal grant information and effectively communicate complex financial issues to employees, administrators, and auditors.

**QUALIFICATIONS FOR POSITION:**

1. Bachelor Degree with major in Accounting.
2. Prior experience as an accountant.
3. Proficiency in various computer applications including accounting enterprise software, database management software, and spreadsheet/word processing/email applications.
4. Competent in exercising initiative, independent judgment, and discretion in performing duties.
5. Knows importance of confidentiality.
6. Must have good communication skills; be courteous and diplomatic.
7. Works cooperatively with others.

**REPORTS TO:**

Business Manager and Federal Programs Director

**DUTIES AND RESPONSIBILITIES:**

1. Reviews and maintains general ledger accounts and budgets for each federal grant.
2. Prepares necessary journal entries to federal grant general ledger accounts.
3. Performs and documents monthly reconciliation of federal grant general ledger accounts and budgets.
4. Prepares request for reimbursement by general ledger line item from each federal grant on a monthly basis.
5. Prepares documentation of grant expenses, including purchase orders, invoices, check disbursements, and payroll expenses.
6. Reviews federal grant purchases on a daily basis to make sure expenses are in the grant plan and charged against the appropriate grant and fiscal year.
7. Reviews federal grant payroll expenses on a monthly basis to make sure expenses are in the grant plan and charged against the appropriate grant and fiscal year.
8. Updates federal grant budgets as allocations change and grants carryover to next fiscal year.
9. Maintains constant communication with other federal grant stakeholders with respect to available budget balances for each federal grant.
10. Assists with the following: External audits, records research, and special requests.
11. Assists in the preparation of financial statements and reports.
12. Maintains appropriate backup as it relates to grant reporting and requests for reimbursement.
13. Ensures accounting records are in compliance with federal EDGAR requirements.
14. Creates and manages training relating to fiscal compliance for federal grants.
15. Supports Payroll, Accounts Payable and other finance staff as it relates to federal grants.
16. Other duties as assigned.

**TERMS OF EMPLOYMENT:**

Salary Schedule based on a teacher's pay scale, at appropriate years of experience, working 232 days. Position may be credited with a maximum of five years work experience, if previous employment was in a job requiring skills related to position.

**This salary will be fully funded by Federal Grants.**

**Adopted Date:** 2/11/2019  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAFB - Job Description: Federal Programs Coordinator

**SUMMARY:**

The primary purpose of the federal programs coordinator position is to assist with the planning, developing, organizing, implementing, and evaluating of all functions related to federal programs.

**Essential Functions:**

- Monitors and maintains federal budgets and expenditures for the federal programs office Title I, II, IV, 1003 School Improvement Grant (SIG), CARES ACT (ESSER I), CRRSA ACT (ESSER II), ARP ACT (ESSER III), and any other mandated grants by the State Education Agency (SEA).
- Creates requisitions for the issuance of purchase orders and keeps record of purchases for all district/school Title I, II, IV, SIG, ESSER I, ESSER II, ESSER III, and any other federal grants expenditures mandated by the SEA.
- Verifies federal programs claims for all district wide Title/SIG/ESSER I, ESSER II, and ESSER III expenditures for accuracy and ensures submission to the business office.
- Manages and oversees the assignment of duties and audit documentation in Title1Crate and ESSER crate.
- Maintains records of federal correspondences for local, state and federal monitoring and audit requirements.
- Coordinates with administrators, secretaries, bookkeepers, and vendors concerning federal programs grants.
- Maintains and inputs information and/or data regarding federal funding activities using Title1Crate, ESSER Crate, MCAPS, MSIS, Marathon, and any other federal program computer software.
- Organizes and assists with initiating contact with all private schools within the school district to ensure compliance with ESSA regulations, requiring LEAs to provide equitable services to eligible private school students, their teacher, and families.
- Assists with the development of the 1003 School Improvement Plan (SIG), Title I, II, IV, ESSER I, ESSER II, and ESSER III funding application, and any other mandated grants by the SEA and uploads all district monthly school board reports for 1003 School Improvement (SIG) into MCAPS for grant compliance.
- Maintains fixed assets for all federal grants technology purchases, requests asset numbers from the business office, transfers federal fixed assets, and discards federal fixed assets.
- Coordinates the completion of all quarterly technology maintenance reports, and disseminates requirements to all school/departments concerning their federally funded fixed assets.
- Attends all TITLE I, II, IV, SIG, ESSER I, ESSER II, and ESSER III meetings, workshops, and conferences.
- Processes all TITLE I, II, IV, SIG, ESSER I, ESSER II, and ESSER III federal grants claims in Marathon, Title1Crate, and ESSER Crate.
- Maintains payroll for the federal programs office in Marathon and maintains all Personnel Activity Reports (PARS) for all federally funded employees throughout the district monthly.
- Processes all recommendations and resignations for federal programs and verifies funding source.
- Maintains spreadsheets on all school board recommendations for all federal funded employees.
- Writes and/or revises federal programs manual, procedures, and forms.
- Oversees/maintains the federal programs website.
- Assists any designated administrator with purchase requisitions, purchase orders, invoices, claims, and any other clerical duties required for federally funded construction projects.
- Collaborates with the Federal Programs Director and any designated administrator overseeing all federally funded construction projects.

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

**REPORTING STRUCTURE:**

This position reports to the Director of Student Services/Federal Programs

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

- High School diploma
- Two years' experience in federal grants management

**Special Qualifications:**

Advanced computer skills are required to perform the essential functions of this position. Experience with Mississippi Comprehensive Automated Performance-based System (MCAPS) and Marathon is preferred.

**Language and Reasoning Skills**

Ability to understand written or oral instructions, read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficient, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and required observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

This is a twelve month position. Salary is based on Board Policy GGB. This position is funded through federal grants. In the event that Federal funding for this position is no longer available, the district may choose to eliminate this position.

**EVALUATION:**

Performance in this position will be evaluated by the Director of Student Services/Federal Programs in accordance with the provisions of the Board's policies on evaluations.

**Adopted Date:** 7/19/2021

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAG - Job Description: District Curriculum Director

**Job Description: District Curriculum Director**

**QUALIFICATIONS:**

1. A Master's Degree
2. AA License In Administration
3. Five Years Teaching Experience
4. Demonstrated Ability to Lead Teachers and Administrators in Implementation of Research-Based and Effective Programs to successfully meet all state curriculum requirements.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:**

Superintendent

**JOB GOAL:**

To assist in the development and ongoing monitoring of a comprehensive, successful Title I program and to lead in the development of a curriculum framework that contributes to high performance among students in the district and reflects both the Mississippi Curriculum Framework competencies and National Standards.

**DUTIES AND RESPONSIBILITIES:**

1. Assume leadership in development and implementation of a Jackson County District Curriculum Framework that includes all Mississippi Framework skills and National Standards.
2. Works with teachers and administrators in developing curriculum guides, pacing charts and supplemental documents to assist teachers in implementing a district curriculum framework.
3. Works with the Assistant Superintendent-Central Office to analyze data from all sources and share that data with principals and teachers in order to maximize the effectiveness of teaching in the district.
4. Evaluates instructional programs, including software and internet-based programs, and makes recommendations regarding possible purchases/implementation to the Assistant Superintendents and Superintendent.
5. Works with staff in the elementary schools to devise ways to develop and implement research-based programs through the Title I program to enhance the school's instructional program.
6. Attends meetings, conferences and MDE updates related to curriculum and instructional issues and trends.
7. Works with the Technology Department personnel to develop, coordinate and implement an assessment/reporting/monitoring program that assists teachers in measuring student growth and performance at specified intervals during the year.
8. Leads in investigating and assessing technology-based curriculum programs, including those with assessment and reporting features.
9. Assists in the development of a comprehensive professional development program for instructional staff in order to help provide a highly qualified cadre of teachers.
10. Make recommendations to the Assistant Superintendent and Superintendent in matters related to budgetary needs for instruction in the elementary schools.
11. Lead in training teachers who are new to district in implementation of district curriculum framework and other related initiatives
12. Assume leadership in the training program for assistant teachers to insure that all assistant teachers meet the highly qualified provisions of the law.
13. Work with the Director of Special Education to insure that the instructional program in the schools meets the needs of all students.
14. Provide technical assistance and support to principals on issues related to curriculum, instruction, Title I and staff training.
15. Work with the District Test Coordinator to fully understand the Grade Level Testing Program and assist in the process of implementing the requirements of said assessment program.
16. Lead in the analysis of curriculum frameworks to insure that issues of vertical and horizontal articulation are major considerations in the development and implementation of the district curriculum.

**TERMS OF EMPLOYMENT:**

To be employed 12 months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

The following items will serve as a means of evaluating the performance of the Elementary/Federal Program Coordinator for the Jackson County School District. In addition, the evaluation process utilized for other administrative employees will be applicable.

1. Leads in the development and prepares/revises a District Curriculum Framework based on state and national standards.
2. Establishes and leads work sessions for teachers to write curriculum, evaluate test data, and study available instructional resources.
3. Works with the technology staff to devise and implement periodic benchmark assessments and helps train staff in the utilization of these programs.
4. Assists in the analysis of test data and leads school-level groups in meetings designed to review and understand such data, including analysis of benchmark assessments and state assessments.
5. Assists principals and teachers in development of school improvement plans which target state and national standards and are based on the aforementioned analysis of test data.
6. Reports results of benchmark assessments, state assessments and the level of effectiveness of the district curriculum in the schools to the superintendent (and Board of Education, when appropriate).

**Adopted Date:** 5/10/2004  
**Approved/Revised Date:** 5/14/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAGA - Job Description: Curriculum Specialist

**SUMMARY:**

The primary purpose of the Curriculum Specialist is to assist in the professional development and continuous growth of teachers to stay abreast of current pedagogy and strategies and to lead in the development of a curriculum framework that contributes to a high performance among students in the district and reflects current Mississippi mandated curriculum standards.

**Essential Functions:**

- Conducts new teacher monitoring
- Provides instructional coaching
- School-level instructional leadership and coaching
- Provides content-specific training on effective instructional practices
- Offers PLC guidance
- Special group instruction
- Data analysis leading to instructional changes
- Guidance with all district-provided programs and resources
- Curriculum development and organization
- Collaboration and assistance with all curriculum department activities
- Assistance with technical implementation and troubleshooting of academic programs and resources
- Support of the department of efforts toward professional development and growth
- Assists all curriculum department initiatives as requested by the District Curriculum Director

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

**REPORTING STRUCTURE:**

This position reports to the Director of Curriculum and Administration.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

- A Master's Degree
- Five years teaching experience
- Demonstrated ability to lead teachers in the implementation of research based and effective programs to successfully meet all state curriculum requirements.

**Special Qualifications:**

Advanced computer skills are required to perform the essential functions of this position. Knowledge of instruction and coaching in all types of learning environments; ability to prepare clear and concise reports of activities for the school district is required. A valid Mississippi driver's license is required.

**Language and Reasoning Skills:**

Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

To be employed for 232 days per year. Salary to be established by school board policy GGBC. This position is funded through federal grants. In the event that Federal funding for this position is no longer available, the district may choose to eliminate this position.

**EVALUATION:**

Performance in this position will be evaluated by the Director of Curriculum in accordance with the provisions of the Board's policies on evaluations.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 7/9/2018  
**Approved/Revised Date:** 12/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAGB - Job Description: ACT Instructional Coach

### Job Goals:

- Facilitate ACT preparation and skill enhancement to improve overall ACT score of students.
- Demonstrate the ability to elevate overall ACT scores to the national average.
- Demonstrate the ability to increase the number of students who achieve a composite ACT score of 27 or above by their senior year in high school in accordance with the goals and timetable determined by the Superintendent of Education.

### Essential Functions:

- Teach ACT course at assigned school
- Utilize district ACT preparation curriculum in daily instruction
- Use formative and summative ACT data to group students and focus remediation and enrichment efforts in daily instruction
- Organize and facilitate ACT boot camps
- Work together with other instructional coaches to design and implement summer ACT tutoring sessions
- Provide a safe, orderly learning atmosphere
- Provide learning experiences that are pedagogically sound and engaging for students
- Develop written lesson plans containing specific performance objectives based on district ACT preparation curriculum
- Supervise students inside and outside the classroom as required by school board policy
- Participate in professional and staff development activities
- Attend faculty meetings
- Keep accurate records and provide students with feedback on completed assignments
- Upgrade teaching certificate as required by state certification standards and local district policy
- Be punctual and conscientious in school attendance and participate in school related functions as assigned by the Director of Curriculum and Administration or the principal
- Clear any absence, as far in advance as possible, with the principal or his/her designee
- Assist in upholding and enforcing school rules and regulations, administrative procedures, and school board policies
- Maintain good public relations with parents and students
- Make provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms
- Be aware of the rules, regulations, policies, and procedures governing special education programs within the school district
- Participate cooperatively in the supervision-evaluation process for the purpose of improving instruction and student achievement
- Maintain adherence to the MS Educator Code of Ethics and Standards of Conduct
- Perform all other duties and responsibilities assigned by the Director of Curriculum and Administration or the principal

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

### Reporting Structure:

This position reports to the Director of Curriculum and Administration

### Qualification Requirements:

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

### Education and/or Experience:

- Hold at least a valid Class "A" Certificate issued by the Mississippi Department of Education or at least a bachelor's degree
- Five years teaching experience or equivalent ACT instructional experience
- Achieve a composite score of 30 or above on the ACT.
- Such alternatives to the above qualifications as determined by the Superintendent of Education.

### Special Qualifications:

**Advanced computer skills are required to perform the essential functions of this position. Knowledge of instruction and coaching in all types of learning environments; ability to prepare clear and concise reports of activities for the school district is required. A valid Mississippi driver's license is required.**

### Language and Reasoning Skills:

**Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.**

### Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

### Working Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

### Terms of Employment:

To be employed twelve months per year. Salary and work year to be established by Board policy GGBC

### Evaluation:



Performance in this position will be evaluated by the Director of Curriculum in accordance with the provisions of the Board's policies on evaluations.

**ESSER funded positions are temporary positions that will only be available through December 2024.**

Adopted Date: 3/16/2020  
Approved/Revised Date:

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAH - Job Description: District Bookkeeper

**Job Description: District Bookkeeper**

**BASIC FUNCTION:**

Maintain adequate payroll and accounts payable records and execute procedures necessary to assure correct and timely payments.

**QUALIFICATIONS FOR POSITION:**

1. Minimum of a high school diploma or the equivalent
2. Proficient with computer; Marathon and Excel experience a plus
3. Perform duties in an accurate, consistent, and efficient manner
4. Work cooperatively with others
5. Embrace change and seek innovation
6. Protect confidentiality and possess excellent communication skills

**REPORTS TO:**

Business Manager and Assistant Business Manager

**SUPERVISES:**

Position has no supervisory authority

**DUTIES AND RESPONSIBILITIES:**

Assume the responsibility for effective and efficient operation of bookkeeping functions to include but not limited to the following duties:

1. Maintain payroll and accounts payable records
2. Prepare and process payroll and accounts payable checks each month
3. Assist in bid/quote letting
4. Assist in federal, state, and financial audits
5. Handles mail and bank deposits
6. Answers telephone calls and assist visitors
7. Perform other such duties and responsibilities as may be assigned by Assistant Business Manager, Business Manager or Superintendent
8. Normal workday 8:00 am until 4:30 pm or 7:00 am until 3:30 pm. Occasional overtime when workload demands it. (Pre-approved by Supervisor)

**TERMS OF EMPLOYMENT:**

12 months Salary Schedule "GGBH"

**Adopted Date:** 1/31/2005  
**Approved/Revised Date:** 5/11/2015

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAI - Job Description: Secretary to Business Manager

**Job Description: Secretary to Business Manager**

**BASIC FUNCTION:**

Work with and assist the Business Manager with his diversified job responsibilities. Help maintain a smoothly run and efficient District Business Office.

**QUALIFICATIONS FOR POSITION:**

1. High school graduate or equivalent
2. Pleasant telephone and person to person personality
3. Good secretarial skills, including typing, filing and organizational skills
4. Competence in use of business machines and computers

**REPORTS TO:**

Business Manager and Assistant Business Manager

**SUPERVISES:**

Position has no supervisory authority

**DUTIES AND RESPONSIBILITIES:**

1. Second in line answer phone and screen calls to direct to appropriate person
2. Open and disperse mail
3. Responsible for purchase order distribution
4. Helps maintain working condition of copy machines by directing necessary maintenance requests to service personnel as needed
5. Assists in bid/quote letting
6. Maintain files and records
7. Type letters and memos, etc. at request of Business Manager and Asst. Business Manager
8. Sort checks when assigned by supervisor
9. Perform other such duties and responsibilities as may be assigned by Assistant Business Manager, Business Manager or Superintendent
10. Normal workday 8:00 am until 4:30. Occasional overtime when workload demands it. (Pre-approved by Supervisor)

**TERMS OF EMPLOYMENT:**

12 months Salary Schedule "GGBH"

**Adopted Date:** 1/31/2005

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAJ - Job Description: Business Office Clerk

**Job Description: Business Office Clerk**

**BASIC FUNCTION:**

File clerk, typist for all business desks. Help maintain a smoothly run and efficient District Business Office.

**QUALIFICATIONS FOR POSITION:**

1. Minimum of high school diploma or the equivalent
2. Competence in use of office machines
3. Pleasant telephone and person to person personality
4. Good clerical skills, including but not limited to typing, filing and organizing

**REPORTS TO:**

Business Manager and Assistant Business Manager

**SUPERVISES:**

Position has no supervisory authority

**DUTIES AND RESPONSIBILITIES:**

1. First in line to answer the telephone for incoming calls
2. Receive, log incoming checks. Have A/P clerk initial receipt
3. Receive, log bids. Have secretary to Business Manager initial
4. Assist with copying, typing and filing for other business office personnel
5. Assist with processing new-hires as needed
6. Pick up and disperse mail for business office. Deliver out-going mail to post office
7. Sort checks when assigned by supervisor
8. Perform other such duties and responsibilities as may be assigned by Assistant Business Manager, Business Manager or Superintendent
9. Normal working hours 8:00 a.m. until 4:30 p.m.

**TERMS OF EMPLOYMENT:**

12 months Salary Schedule "GGBH" Secretary

**Adopted Date:** 1/31/2005

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAK - Job Description: Business Manager

**Job Description: Business Manager**

**BASIC FUNCTION:**

To administer the business affairs of the District in such a way to provide the best possible educational services with the financial resources available.

**QUALIFICATIONS FOR POSITION:**

1. Bachelor's Degree in Accounting or Business Administration.
2. Certified School Business Administrator of Mississippi.
3. Extensive knowledge base of policies and procedures for Mississippi school district financial functions.

**REPORTS TO:**

Superintendent

**SUPERVISES:**

Business Office Staff

**DUTIES AND RESPONSIBILITIES:**

1. Supervises the management of the financial affairs of the schools.
2. Assumes responsibility for budget development.
3. Supervises the collection, safekeeping and distribution of funds.
4. Supervises all accounting operations.
5. Administers a budget control system for the district.
6. Assists in preparation of prospectuses for Bond sales.
7. Reviews all claims for claims docket.
8. Arranges for and supervises preparation, publication, and distribution of budgets as approved by the Superintendent and the School Board.
9. Coordinates the presentation of, justification for, and preparation of additional analysis required to understand the budget proposal for action by the board.
10. Initiates contacts with vendors relative to supply and equipment availability, invoices, purchase orders, and contracts.
11. Obtains and studies comparative prices and quotations.
12. Purchases by competitive bidding, informal quotations, and negotiation, and in compliance with Board policy, items of supply and equipment necessary for the operation of the school district.
13. Investigates quantity and quality of commodities purchased.
14. Prepares bidding documents, including notice to bidders, instruction to bidders, specifications, and form of proposal.
15. Assumes responsibility for correspondence relating to school district purchasing activities.
16. Arranges for audits of all accounts and records annually by the State Department of Audit or by an independent, certified public accountant selected by the board.
17. Cooperates with the auditors and provides information to them as requested.
18. Assist in recruiting, recommending, training, supervising and evaluation business office staff.
19. To perform such other duties as may be assigned by the Superintendent

**TERMS OF EMPLOYMENT:**

To be employed twelve months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with the provisions of the Board's policies on evaluation.

**Adopted Date:** 8/7/2006

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAL - Job Description: Assistant Business Manager

**Job Description: Assistant Business Manager**

**BASIC FUNCTION:**

Ensure that the School District derives maximum benefits from the prudent expenditure of every school dollar. To plan, organize, and maintain the accounting and payroll operations of the District and to train, supervise, and direct individuals in positions which impact the accounting and payroll functions.

**QUALIFICATIONS FOR POSITION:**

1. Bachelor's Degree in Accounting.
2. Certified School Business Administrator of Mississippi.
3. Extensive knowledge base of policies and procedures for Mississippi school district financial functions.
4. Computer skills.

**REPORTS TO:**

Business Manager

**SUPERVISES:**

Business office clerical staff

**DUTIES AND RESPONSIBILITIES:**

1. Serves as accountant for all local, federal and state funds approved by the school board.
2. Provides monthly accounting of all income and expenditures.
3. Prepares all monthly and year-end financial statements.
4. Supervises the reconciliation of all bank accounts maintained by the District.
5. Assists in preparing the school budget.
6. Assists in the projection of revenues and expenditures.
7. Monitor cash flow.
8. Provides accounting services essential to the preparation, administration, supervision and control of the budget.
9. Reports on the accounting affairs of the District and recommend changes and improvements as necessary.
10. Cooperates with the auditors and provides information to them as requested.
11. Provides financial information requested by the State Department of Education.
12. Prepares and reports W-2 information to the Social Security Administration and Mississippi Bureau of Revenue.
13. Assumes responsibility for all tax, accounting, and other financial matters which may effect the District to make sure that the District complies with all known regulations that the financial records are in line with generally accepted accounting standards for government entities.
14. Acts as payroll officer for the District. Supervise the management of payroll, assure proper accounting of pay funds, retirement issues, etc.
15. Assist in recruiting, recommending, training, supervising and evaluation of all business office clerical staff.
16. Acts for the Business Manager in his absence.
17. To perform such other duties as may be assigned by the Superintendent

**TERMS OF EMPLOYMENT:**

To be employed twelve months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated by the Superintendent annually in accordance with the provisions of the Board's policies on evaluation.

**Adopted Date:** 8/7/2006

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAM - Job Description: Payroll Agent

**SUMMARY:**

The primary purpose of the Payroll Agent is to facilitate the payment of salaries and benefits accurately and efficiently on behalf of the School District in a manner that follows all School Board policies, laws, and regulations.

**Essential Functions:**

- Acts as the Payroll Agent for the District and approves all employee and benefit payments
- Verifies all payroll activity and processing is in compliance with payroll laws, payroll regulations, and School Board policies
- Reviews each personnel board agenda item to verify all appropriate information is present
- Prepares salary and leave information prior to submission to the School Board
- Reviews each time and leave entry to verify all appropriate documentation is present
- Prepares all payroll checks and direct deposits after School Board approves personnel agenda
- Prepares and submits all payroll vendor reconciliations
- Develops and maintains appropriate records such as tax files, banking files, personnel agenda files, time and leave files, and payment files
- Acts as a liaison between employees and the district regarding payroll questions
- Coordinates with administrators, bookkeepers, and vendors concerning payroll processing
- Performs other duties as assigned by the Business Manager
- **The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

**REPORTING STRUCTURE:**

This position reports to the Business Manager.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

Associates Degree Required

Bachelor's Degree in accounting, Business, or Finance preferred.

**Special Qualifications:**

Licensed School Business Administrator preferred.

**Language and Reasoning Skills:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT:**

This is a twelve-month position. Salary is based on Board policy GGB.

**EVALUATION:**

Performance in this position will be evaluated by the Business Manager in accordance with the provisions of the Board's policies on evaluations.

**Adopted Date:** 6/15/2020

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFAN - Job Description: Purchasing Agent

**SUMMARY:**

The primary purpose of the Purchasing Agent is to facilitate the procurement and payment of goods and services of the highest quality and lowest cost on behalf of the School District in a manner that follows all School Board policies, laws, and regulations.

**Essential Functions:**

- Acts as the Purchasing Agent for the District and approves all purchases and payments
- Verifies purchases are in compliance with purchasing laws, purchasing regulations, and School Board policies
- Reviews each purchase requisition to verify all appropriate documentation is present
- Reviews each claim to verify all appropriate documentation is present
- Reviews all expenditures on the local school activity fund claims docket and validates that all expenditures are legal and in accordance with purchasing laws prior to presentation to the school board for approval
- Provides a monthly report to the Business Manager of any local activity fund expenditures that are non-compliant with purchasing laws
- Prepares all checks, electronic payments, and virtual payments after School Board approves claim docket
- Develops and maintains appropriate records such as purchase order files, claim files, and payment files
- Acts as a liaison between vendors and the District to provide payment status updates
- Coordinates with administrators, bookkeepers, and vendors concerning purchase status updates
- Manages and markets the virtual payment program
- Performs other duties as assigned by the Business Manager

The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.

**REPORTING STRUCTURE:**

This position reports to the Business Manager.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

- Associates Degree Required
- Bachelors Degree in Accounting, Business, or Finance preferred.
- Licensed School Business Administrator preferred.
- Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**Special Qualifications:****Language and Reasoning Skills:****PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**TERMS OF EMPLOYMENT: This is a twelve month position. Salary is based on Board policy GGB.**

**EVALUATION:**

Performance in this position will be evaluated by the Business Manager in accordance with the provisions of the Board's policies on evaluations.

**Adopted Date:** 6/15/2020

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFB - Job Description: Assistant Superintendent - Attendance Center

**Job Description: Assistant Superintendent in Charge of Attendance Center**

**QUALIFICATIONS:**

1. A Master's Degree
2. AA Certification in Educational Administration
3. Two years teaching experience and five years of experience as an administrator

**REPORTS TO:**

Superintendent of Schools

**PERSONNEL REPORTING TO THIS POSITION:**

Directly:

1. Building Principals
2. Attendance Center Secretary and Bookkeepers
3. Athletic Director
4. Custodian Supervisor
5. Transportation supervisor
6. Students
7. Maintenance Personnel and Custodians/Janitors

Indirectly:

1. All other personnel

**JOB GOAL:**

To implement and administer all educational activities and all related and supporting activities of the Attendance Center

**AREAS OF RESPONSIBILITY:**

1. Instructional program
2. Supervision and evaluation
3. Budgeting and purchasing
4. Administration of general fund and activity fund
5. Public Relations
6. Student Welfare
7. Building and facilities

**PERFORMANCE RESPONSIBILITIES:**

1. To coordinate through the building principals the scheduling of staff in-service and staff development meetings
2. To provide the opportunity for and approve the organization and plans of all students studies and activities
3. To approve all changes in curriculum offerings
4. To coordinate the assignment of teacher units within the attendance for academic and financial reasons
5. To coordinate the accreditation process within the attendance center with the Director of Accreditation
6. To assist pupils, parents, and teachers with academic, emotional, and disciplinary problems
7. To coordinate the work of the athletic director in purchasing equipment, scheduling athletic contests, maintaining crowd control, and collecting game receipts.
8. To approve the recommendation of all personnel and to interview where necessary
9. To evaluate principals and other staff members as necessary using the board approved evaluation instruments
10. To supervise all personnel reporting to this position in accordance with district policy and legal guidelines
11. To supervise or provide for supervision at all athletic functions
12. To coordinate the completion and submission for all required reports on or before the due date
13. To approve the monthly payroll reports
14. To establish and maintain a close working relationship with the community through the P.T.A., P.T.O., and other appropriate methods
15. To cooperate with other schools in the area by visiting and receiving visitors
16. To display a significant leadership role in fostering professional growth and the building of staff morale throughout the district
17. To attend the necessary meetings to promote various programs or to upgrade job skills
18. To approve all bus routes and requests for bus turn arounds
19. To approve the applications of all bus permits
20. To check the buildings and grounds daily for cleanliness and proper upkeep and make the necessary provisions for same
21. To recommend building needs (facilities) to the Superintendent
22. To coordinate with maintenance personnel, necessary repairs to buildings
23. To aid the Superintendent, Business Manager, and the Board of Education in financial planning and budgeting
24. To advise and assist in obtaining state and federal funds
25. To approve all fund raising activities and limit these activities to those that have recognized educational value
26. To approve all purchase requisitions from the attendance center
27. To approve all purchase orders for weekly maintenance and transportation
28. To approve all purchase requisitions and purchase orders for student activity accounts and to sign checks for payment of authorized purchases
29. To oversee the securing of quotes for items to be purchased as per the state and district purchasing regulations
30. To consult with the Superintendent during inclement weather as to the possibility of closing school
31. To perform such other duties as may be assigned by the Superintendent

**TERMS OF EMPLOYMENT:**

To be employed twelve months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Superintendent in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 3/27/1990

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBA - Job Description: High School Principal

**Job Description: High School Principal**

**QUALIFICATIONS:**

1. A Master's Degree in education or school administration (Ed. S., Ed. D. or PH.D. degree preferred)
2. AA Certification in Secondary Administration and Supervision
3. Two years teaching experience
4. Ability to communicate effectively, both orally and in writing.
5. Ability to establish and maintain effective working relationships with staff and parents.
6. Ability to provide leadership in identifying and solving problems.
7. Ability to perform all job duties in a satisfactory manner.
8. Possession of a valid driver's license and maintain that license.
9. Such alternative to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:**

Assistant Superintendent for the Attendance Center

**PERSONNEL REPORTING TO THIS POSITION:**

Directly:

1. Teachers
2. Librarians
3. Counselors
4. Band Directors
5. Coaches
6. Custodian/Maids
7. Students
8. Teacher Assistants/Aides
9. Secretaries

**JOB GOAL:**

The high school principal is responsible for leading the successful high school educational program. The person holding this position shall set an example of an exceptional professional educator and will be responsible for ensuring a trusting and openly communicative environment among all students, staff and parents. The primary duty of the person holding this position will be to administer the planning, organizing and implementing of all educational activities and all related and supporting activities of the high school.

**AREAS OF RESPONSIBILITY:**

1. Instructional program
2. Supervision and evaluation
3. Assist in budgeting and purchasing
4. Public relations
5. Student welfare
6. Building and facilities

**JOB DUTIES:**

1. Assist the teachers and staff in achieving the goals of the district by supervision, classroom visitation, and conferences in accordance with Board policies.
2. Anticipate problems and initiate solutions to problems.
3. Develop and maintain positive staff morale.
4. Demonstrate fair and equitable treatment of all teachers, staff and students.
5. Interacts with the attendance center's elementary school and middle school principals to ensure consistency in academic achievement between the school levels.
6. Provides leadership in the development and continuous evaluation of high school curriculum.
7. Develop, maintain, evaluate and enhance the extracurricular programs of the high school.
8. Coordinates and ensures the effectiveness of a tutoring program.
9. Demonstrates a commitment to both a core knowledge and college preparatory environment.
10. Assist in the planning of staff development.
11. Assist pupils, parents, and teachers with academic, emotional, and disciplinary problems.
12. Complete and submit all required reports on or before the date due.
13. Interview and recommend to the Assistant Superintendent staff members, new and continuing, for employment.
14. Assist in the matter of student discipline on the school bus.
15. See that facilities are operated effectively and efficiently and see that applicable health and safety standards are met.
16. Supervise students during class change and all activities during the school day.
17. Provide for adequate supervision of acceptable student and adult behavior at all high school sanctioned or sponsored activities.
18. Secure and assign substitute teachers.
19. Provide for informing parents of student progress in accordance with Board policies.
20. Utilize test results in analyzing program effectiveness and identifying areas needing improvement.
21. Personally interact with parent groups to promote citizen participation in the schools as well as encouraging positive school-community relations.
22. Administer a successful information program in order to foster a positive school image and keep the community aware and responsive of activities.
23. Effectively communicate and support all management team decisions and all school board policies.
24. Help supervise clerical activities and other auxiliary services, such as cafeteria, janitorial, and maintenance.
25. Schedule and supervise fire drills; give notice for storm warnings; see to proper evacuation of buildings.
26. To perform such other duties as may be assigned by the Assistant Superintendent and/or Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 12 months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center in accordance with provision of the Board's policies on evaluation.

**Adopted Date:** 5/14/2007

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBA - Job Description: Attendance Center Coordinator

**QUALIFICATIONS:**

- High school diploma or equivalent
- Possess a general understanding of the operations of an attendance center office
- Five years' experience in school district clerical work preferred
- Ability to operate office equipment such as computers, calculators, copiers, fax machines, scanner, etc.
- Proficiency in computer software applications such as Word, Excel, PowerPoint, Access, Google Drive, etc.

**REPORTS TO:**

Assistant Superintendent

**DUTIES AND RESPONSIBILITIES:**

1. Inputs requisitions, receives invoices and tracks payment on all purchase orders for the following:
  1. Athletic events, including but not limited to mileage, fees, hotel rooms, meals, etc.
  2. Dragonfly
  3. Athletic Security
  4. Activity Funds for Lower, Upper, Middle and High School, this includes PO's for field trips, field day, library, yearbooks, concessions, pictures, Hornet Club, coke sales, PLTW, BETA, FBLA, DREAM, student council, FCA, FFA, Gifted, Music, Art, Biology, Freshman/Sophomore/Junior/Senior Class Fees, Guidance, Home Ec, HOSA, Inventeam, Key Club, parking permits, student recognition, etc.
2. Maintain Dragonfly account for athletics
3. Manage matching grant payments from booster clubs
4. Oversee time, leave and payroll for home game gate keepers, school clerical staff, transportation secretary, bus driver payroll for athletics, maintenance, mechanics, transportation director
5. Coordinate with MHSAA for state passes and catastrophic insurance for athletics
6. Compile the end of the year athletic report
7. Prepare money boxes for all home athletic events
8. Verify gate money, ticket counts, and gate workers before and after each athletic event, receipt funds into Marathon and send to business office for deposit
9. Verify GoFan deposits, receipt into Marathon
10. Ensure that game officials are paid accordingly
11. Manage the refunds of prepaid fees or costs, such as book fines, prom tickets. Etc.
12. Collect funds on NSF checks
13. Reconcile bank statements on all deposits made by the Attendance Center for all money collected from the athletics and activity funds
14. Process and tracks all travel requests
15. Deposit and track Chevron Donor Choose, car tag revenue, and coke revenue funds
16. Disburse daily mail to/from each of the schools
17. Coordinate campus and cafeteria money bags
18. Acts as liaison between the Director of Operations and the schools for Maintenance work orders as needed
19. Coordinates the purchasing of supplies/materials for custodians, maintenance (as needed), transportation, and athletics; including getting quotes, forwarding PO's once approved, receiving invoice, and processing payment
20. Inputs work orders for maintenance (as needed), transportation, and athletics
21. Maintain files on Workers Compensation, General Liability, contracts, and matching grants for the entire attendance center
22. Manages dumpsters, pest control, asset disposal, propane tanks, fixed assets, and shred pickup for entire attendance center
23. Upload all necessary documents to BoardBook for school board meetings including travel requests, fundraiser forms, acknowledgement & celebrations, resolutions, yearbook contracts, school picture proposal and then return approved documents back to school principals
24. Process all employee recommendations, transfers, resignations, retirement forms prior to approval by Assistant Superintendent and forwards to HR for processing
25. Process student out of district forms prior to approval by Assistant Superintendent and then forwards to district office
26. Input vacancies in the online software and tracks them to ensure they are removed once the position is filled
27. Coordinate all summer works which includes ensuring all the proper paperwork is completed and sent to HR, coordinates a start date and handles time
28. Coordinate summer carpet cleaning and floor waxing vendors to schedule time with each building principal
29. Coordinate the use of the school van for student-based trips and works with HR to ensure teachers are approved to drive the van prior to trip
30. Coordinate with principals and transportation to ensure that transportation has a bus and driver available for a field trip in addition to all necessary forms/documents prior to leaving
31. Maintain Public Notary stamp
32. Maintain all keys for all buildings in attendance center

**LANGUAGE AND REASONING SKILLS:**

Ability to understand written and oral instructions; read, analyze, and interpret complex documents, policies, and procedures. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively under stressful conditions to ensure deadlines are met is essential.

**TERMS OF EMPLOYMENT:**

232-day employment. Salary as approve by the Board of Education policy GGB.

**EVALUATION:**

Performance in this position will be evaluated by the Assistant Superintendent at a minimum annually on the basis of job duties

**Adopted Date:** 7/11/2022

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBB - Job Description: Middle School Principal

**Job Description: Middle School Principal**

**QUALIFICATIONS:**

1. A Master's Degree
2. AA Certification in Administration and Supervision (Elementary or Secondary)
3. Two years teaching experience
4. Such alternative to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:**

Assistant Superintendent for the Attendance Center

**PERSONNEL REPORTING TO THIS POSITION:**

Directly:

1. Teachers
2. Librarians
3. Counselors
4. Band Director
5. Coaches
6. Custodians/Maids
7. Students
8. Teacher Assistants/Aides
9. Secretaries

**JOB GOAL:**

To administer the planning, organizing and implementing of all educational activities and all related and supporting activities of the school.

**AREAS OF RESPONSIBILITY:**

1. Instructional program
2. Supervision and evaluation
3. Assist in budgeting and purchasing
4. Public relations
5. Student welfare
6. Building and facilities

**JOB DUTIES:**

1. Assist the teachers and staff in achieving the goals of the district by supervision, classroom visitation, and conferences in accordance with Board policies.
2. Assist in the planning of professional development.
3. Assist pupils, parents, and teachers with academic, emotional, and disciplinary problems.
4. Complete and submit all required reports on or before the date due.
5. Interview and recommend to the Assistant Superintendent staff members, new and continuing, for employment.
6. Assist in the matter of student discipline on the school bus.
7. Supervise buildings and grounds for cleanliness and upkeep.
8. Supervise students during class change and all activities during the school day.
9. Secure and assign substitute teachers.
10. Provide for informing parents of student progress in accordance with Board policies.
11. Establish and maintain a close working relationship with parents and students using P.T.A. /P.T.O., conferences, community resources, pupil progress reports, and other appropriate methods.
12. Help supervise clerical activities and other auxiliary services, such as cafeteria, janitorial, and maintenance.
13. Schedule and supervise fire drills, give notice for storm warnings; see to proper evacuation of buildings.
14. Assist Assistant Superintendent in supervision of athletic events.
15. perform such other duties as may be assigned by the Assistant Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 12 months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 4/9/1998

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBC - Job Description: Elementary Principal

**Job Description: Elementary Principal**

**QUALIFICATIONS:**

1. A Master's Degree
2. AA certification in Elementary Administration and Supervision
3. Two years teaching experience
4. Such alternatives to the above qualifications as the board may find appropriate and acceptable

**REPORTS TO:**

Assistant Superintendent for the Attendance Center

**PERSONNEL REPORTING TO THIS POSITION:**

Directly:

1. Teachers
2. Teachers Assistants/Aides
3. Librarian
4. Secretaries
5. Custodians/Maids
6. Students
7. Counselor
8. Assistant Principal

**JOB GOAL:**

To administer the planning, organizing, and implementing of all educational activities and all related and supporting activities of an elementary school.

**AREAS OF RESPONSIBILITY:**

1. Instructional program
2. Supervision and evaluation
3. Assist in budgeting and purchasing
4. Public Relations
5. Student welfare
6. Building and facilities

**JOB DUTIES:**

1. To enforce and interpret school laws, rules and regulations.
2. To develop a sequential academic program for all students.
3. To interview and recommend to the Assistant Superintendent staff members for new and continuing employment.
4. To assign students to classrooms and to schedule all classes and activities.
5. To assist in the arranging for in-service training for the staff.
6. To assist in the preparation and administration of the school budget.
7. To advise and assist in obtaining state and federal funds and to cooperate with supervision of federal programs.
8. To complete and submit all required reports (i.e. monthly attendance report, Title I reports, school inventories, and others).
9. To assist in student discipline on the school buses.
10. To supervise buildings and grounds for cleanliness and upkeep.
11. To schedule and conduct faculty meetings.
12. To assist other administrative staff in scheduling and conducting fire and storm warning drills.
13. To work closely with P.T.A./P.T.O., in establishing appropriate and close working relationships with parents and students.
14. To enforce good student discipline.
15. To supervise school playground.
16. To administer First Aid in absence of Gray Lady.
17. To initiate the screening of pupils and make referrals when necessary.
18. To examine and evaluate new educational materials.
19. To secure and assign substitute teachers.
20. To perform such other duties as may be assigned by the Assistant Superintendent.

**TERMS OF EMPLOYMENT:**

To be employed 12 months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 9/7/1995

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCA - Job Description: Assistant Principal

**Job Description: Assistant Principal**

**QUALIFICATIONS:**

1. Master's Degree
2. AA Certification in Administration and Supervision
3. Two years teaching experience
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:**

Principal

**JOB GOAL:**

To assist with the organizing and implementing of all educational supporting activities of the school.

**DUTIES AND RESPONSIBILITIES:**

1. Discipline
2. Attendance
3. Supervision of Instruction

**JOB DUTIES:**

1. To control student movement between classes
2. To supervise students
3. To assist principal at all extra-curricular activities
4. To supervise maids and other workers to insure cleanliness of buildings and grounds for the school day
5. To prepare a list of students absent each day and call the parents of these students
6. To notify, as soon as possible, the parents/guardian of any student that leaves school without permission
7. To assist teachers with discipline problems
8. To evaluate teachers and staff
9. To perform other duties as the principal may assign

**TERMS OF EMPLOYMENT:**

To be employed 10 ½ months per year. Salary and work year to be established by Board policy GGBA.

**EVALUATION:**

Performance in the position will be evaluated annually, by the Principal in accordance with the provisions of the Board's policy on evaluation.

**Adopted Date:** 10/21/2002

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCB - Job Description: Administrative Assistant

**Job Description: Administrative Assistant**

**QUALIFICATIONS:**

1. Bachelor's Degree with Class A teaching certificate.
2. Enrolled in an approved program for AA certification in Educational Administration.
3. Two years teaching experience.
4. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

**REPORTS TO:**

Principal

**JOB GOAL:**

To assist with the organizing and implementing of all supporting activities of the school.

**AREAS OF RESPONSIBILITIES:**

1. Discipline
2. Attendance
3. Student Supervision
4. Buildings and Grounds

**JOB DUTIES:**

1. To control student movement between classes.
2. To supervise students in cafeteria.
3. To assist the principal in the supervision of all extra-curricular activities.
4. To supervise maids and other workers to insure cleanliness of buildings and grounds during the school day.
5. To prepare a list of students absent each day and call the parents of these students.
6. To notify as soon as possible parents of any students who leave school without permission.
7. To assist teachers with discipline problems.

**TERMS OF EMPLOYMENT:**

Salary, length of contract, and work year to be established by the Board.

**EVALUATION:**

Performance in the position will be evaluated annually, by the Principal in accordance with the provisions of the Board's policy on evaluation.

**Adopted Date:** 6/21/1990

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCC - Job Description: Teacher

**QUALIFICATIONS:**

To qualify for the position of teacher in grades Pre K-12, he/she shall possess the following:

1. Hold at least a valid Class "A" Certificate issued by the Mississippi State Department of Education and endorsed in the field of instruction to which he/she is assigned.
2. Have met other qualifications and requirements as established by the school district.

**JOB GOAL:**

The teacher is directly responsible to the secondary principal and the assistant superintendent of instruction. He/She is a facilitator of learning for students in Grades K-12 and is responsible for teaching skills and concepts that will enable students to function ore successfully in contemporary society at the following levels: physically, intellectually, emotionally, and psychologically.

**REPORTS TO:**

Principal

**SUPERVISES:**

Assistant Teacher, where applicable

**DUTIES AND RESPONSIBILITIES:**

The teacher shall:

1. Provide learning experiences for students commensurate with their ability and interest and which promote high expectations for all students.
2. Develop written lesson plan containing specific performance objectives.
3. Monitor student performance by becoming thoroughly familiar with the student's records and utilizing test data to improve instruction.
4. Provide a safe, orderly atmosphere conducive to learning.
5. Develop and maintain a classroom discipline plan in keeping with School Board policies and procedures.
6. Be responsible for supervision of students inside and outside the classroom as required by School board policy.
7. Assist in selecting supplies, materials, textbooks, and equipment to enhance learning.
8. Participate in professional and staff development activities.
9. Strive for excellence in all school related endeavors.
10. Cooperate with local and district staff in planning and implementing systemwide goals and objectives.
11. Attend regular and called faculty meetings.
12. Keep accurate records and provide students with feedback on completed assignments.
13. Upgrade teaching certificate as required by state certification standards and local district policy.
14. Be punctual and conscientious in school attendance and participate in school related functions as assigned by the principal.
15. Clear any absence, as far in advance as possible, with the principal or his/her designee.
16. Assist in upholding and enforcing school rules and regulations, administrative procedures, and School board policies.
17. Maintain good public relations with parents and students.
18. Assist in the continuing development of subject area curriculum objectives.
19. Make provision for being available to students and parents for education related purposes outside the instructional day when required or requested to do so under reasonable terms.
20. Be cognizant of the rules and regulations, policies, and procedures governing special education programs within the school district.
21. Be knowledgeable of the district's curriculum, Mississippi Curriculum frameworks, Mississippi assessment System, FLE skills in his/her subject area(s).
22. Participate cooperatively in the supervision-evaluation process for the purpose of improving instruction and student achievement.
23. Assist other teachers in the instructional improvement process.
24. Work collegially with other teachers in the sharing of ideas and skills.
25. Perform all other duties and responsibilities assigned by the principal in order to contribute to an effective school operation.

**TERMS OF EMPLOYMENT:**

187 Work Days Salary Schedule: Teacher Salary Schedule (District) Policy GGBC

**EVALUATION:**

Performance in this position will be evaluated annually, by the Principal in accordance with provisions of the Board's policies on evaluation.

ESSER positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 10/21/2002

**Approved/Revised Date:** 6/14/2021



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCCA - Job Description: Library Media Specialist

**Job Description: Library Media Specialist**

**QUALIFICATIONS:**

Preferred qualifications:

1. Degree in related field, or
2. State teaching license with area of endorsement in Library Media Specialist

**REPORTS TO:**

Building Principal

**JOB GOAL:**

To provide a wide range of books and multimedia resources to support teaching and learning; to prepare students for life-long learning, informed decision making, a love for reading, and the use of information technologies.

**TYPICAL DUTIES AND RESPONSIBILITIES:**

A library media specialist's job description includes:

Management

1. Develops short and long-range goals for the media center program
2. Developed and implements policies and procedures for the media center
3. Maintains the media center to be an attractive, functional orderly environment with an atmosphere conducive to learning
4. Works with the technology department to implement the technology plan for the school
5. Manages the library budget including special funds allocated to the library program

Organization and Maintenance

1. Provides a balanced, up-to-date collection of both print and non-print materials including technology to support the school's instructional program
2. Classifies, catalogues, processes, and organizes materials for circulation
3. Establishes circulation procedures for easy access to the media center collection and maintains records on the use of its resources
4. Accounts for materials through a yearly inventory and discards/weeds inappropriate, worn-out, or out-dated items
5. Assists in the selection, training, supervision and evaluation of clerks, student assistants, and adult volunteers

Instructional Consultant

1. Provides orientation and instruction for students and faculty in the use of the library media center's materials and equipment
2. Assists students and teachers in locating information and resources for research
3. Encourages reading by maintaining an awareness of students' reading interests and by providing guidance in the selection of appropriate materials
4. Works cooperatively with teachers to integrate research, information retrieval skills, and library appreciation into the curriculum
5. Promotes a positive relationship with students, faculty, administration, and community
6. Determines instructional needs within the library media program by consulting with teachers and administrators
7. Publicizes library media programs and services
8. Distributes written communications to inform teachers of new materials in the media center
9. Develops and communicates goals, objectives, and budgetary needs for the library media program to administrators

Professional Growth

1. Provides professional development in the use of information and technology for faculty and staff
2. Attends library conferences/workshops and continuing education courses to keep abreast of new library media trends
3. Participates in professional organizations and activities relating to library media and technology
4. Provides access to professional materials/information for the faculty and staff

**TERM OF EMPLOYMENT:**

187 days annually based on certified teacher pay scale

**EVALUATION:**

Performance of this job will be evaluated in accordance with the evaluation procedure of certified employees of the District.

**Adopted Date:** 3/13/2017

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCD - Job Description: Assistant Teacher (Aide)

**QUALIFICATIONS:**

1. High School Diploma
2. Make a passing grade on the Assistant Teacher Examination, an Associate's degree, 48 hours (minimum) of academic college credit at an institution of higher education, or a passing score on the ACT WorkKeys (or other examination deemed appropriate by the SDE)
3. Possess a general understanding of the District Educational Program
4. Preference in employment will be give to citizens who reside within the School District.

**REPORTS TO:**

Building Principal

**JOB GOAL:**

The Assistant Teacher is to assist the Supervising Certified Teacher in planning, implementing, and conducting an effective educational program, as well as related supporting activities of the school.

**JOB DUTIES:**

1. Contribute through their work to the development and implementation of a successful instructional program.
2. Promote a positive image of the school and district program to the public.
3. Work harmoniously with staff and students.
4. Model good reading, writing, and speaking skills for students.
5. Cooperate with the supervising certified teacher(s).
6. Attend and participate in professional development programs.
7. Work directly with students reinforcing skills taught by a certified teacher.
8. Monitor written assignments as students work. When misunderstanding of an assignment is detected, immediate re-teaching/reinforcing will be provided.
9. Work with a large group when reading to the group and/or playing vocabulary games.
10. Work with individual or small groups to reinforce basic language, reading, mathematics and social skills.
11. Assist the classroom teacher on the playground in teaching and coaching physical activities that strengthen large motor skills.
12. Attend parent-teacher conferences, as directed.
13. Serve as a resource person in curriculum, organization, and student evaluation.
14. Assist the supervising teacher with resource files, audio-visual items, student unit packets, etc.
15. Serve as proctor among students at any time (such as classroom management, recess duty, testing, etc.) under the direct and immediate supervision of a certified teacher.
16. Perform other such reasonable duties as directed by the administration and/or certified supervising teacher.

**TERMS OF EMPLOYMENT:**

To be employed for 8 hours per day, 180 days per year.

Salary established by Board Policy GGBD.

**EVALUATION:**

Performance in this position shall be evaluated regularly, by the Principal in accordance with provisions established by the Board of Education.

ESSER funded positions are temporary positions that will only be available through December 2024.

[GFBCD Assistant Teacher Job Description - FINAL.pdf](#)

**Adopted Date:** 4/9/1998

**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCE - Job Description: Career Center Technician

**QUALIFICATIONS:**

Good Computer Skills  
 Public Relations Skills  
 Managerial/Organizational Ability  
 Minimum of high school diploma

**REPORTS TO:**

High School Principal

**JOB GOAL:**

Maintain and organize career education materials for accessibility by students, counselors, teachers, and administrators

**DUTIES AND RESPONSIBILITIES:**

1. Career Center Management Order materials (consult with counselor) and organize Maintain inventory Maintain center: attractive appearance, displays, bulletin boards Review new catalogs and make recommendations for purchases Handle incoming and outgoing correspondence Keep daily records (student use of center, etc.)
2. Assistance to Students Conduct student orientation to center Provide current job data and career education materials Help locate materials and assist in use of career materials Help students in use of computers, Internet, and software to investigate careers and interests
3. Assistance to Counselors Maintain up-to-date catalog, resources, etc. May assist counselor in conducting career exploration sessions Collect and maintain pertinent student data May assist in development of career/education plans May assist in administering assessments, inventories (counselor selects and evaluates results) May assist in communication with college recruiters
4. Assistance to Teachers/Advisors Help in scheduling classes/groups to use center Supply pertinent material for use in completion of career/education plans Assist student in finding appropriate college catalogs and financial aid Exploration
5. Assistance to Parents/Community General public relations promoting benefits to students of the Career Center Answer phone with general information and take messages
6. Assistance to Business/Industry Help schedule speakers, representatives from business/industry Maintain regular contact regarding job market trends May keep bulletin board with local job openings for students (part-time work)

**TERMS OF EMPLOYMENT:**

Length of employment is 187 days per year. Salary established by policy GGBD Teacher Assistant/Aides.

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 187 days 7.5 hours per day. Staff filling the position of Career Center Technician may be credited with a maximum of three years' work experience if the previous employment was in a job requiring skills related to these positions. If the previous position was that of a teacher assistant, then the staff member will be credited with all actual teacher assistant experience. Verification of this experience must be provided by the previous employer(s).

**EVALUATION:**

Performance in this position shall be evaluated regularly, by the High School Principal on the basis of job duties.

[GFBCE Career Center Technician Job Description Final.pdf](#)

**Adopted Date:** 12/8/2003  
**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCF - Job Description: Guidance Counselor

Jackson County School District (JCS D) Professional School Counselors must spend a minimum of eighty percent (80%) of their contractual time to the delivery of services to students in the JCS D as outlined by the American School Counselor Association. Delivery of services is the direct service provided to students, parents, school staff and the community which are interaction between JCS D Professional School Counselors and JCS D students. These direct services may include the delivery of the following:

- School Counseling Core Curriculum: This curriculum is designed to help students attain the desired competencies and to provide all students in the JCS D with the knowledge, attitudes and skills appropriate for their developmental level. The School Counseling Core Curriculum is delivered throughout the overall curriculum in each school of the JCS D and may be presented by JCS D Professional School Counselors in collaboration with other JCS D professional educators and other resources. Collaborative efforts may be implemented to enhance the services provided.
- Individual Student Planning: JCS D Professional School Counselors coordinate ongoing systemic activities or individual/group sessions designed to assist students in establishing personal/social goals and developing future career plans.
- Responsive Services: Responsive services are designed to meet students' immediate needs and concerns in regard to social/personal issues. Responsive services may include counseling in individual, small-group settings, or crisis responses.
- Indirect Student Services: Indirect services are provided on behalf of students as a result of the JCS D School Counselors' interactions with others including referrals for additional assistance, consultation and collaboration with parents, teachers, other educators and community organizations.
- JCS D Professional School Counselors shall abide by the American School Counselor Association Code of Ethics, in addition to the JCS D Professional Educator Code of Conduct (Policy GAA).

**QUALIFICATIONS:**

1. Master's degree with major in school counseling
2. AA Certification as a Guidance Counselor (436 MS Endorsement)

**REPORTS TO:**

Principal and Director of Federal Programs and Student Services

**JOB GOAL:**

Assist students with personal/social emotional, academic, and college/career goals

**AREAS OF RESPONSIBILITY:**

1. Classroom, small group and individual school counseling
2. Individual student academic planning and goal setting
3. Advocacy for students at individual education planning and career program planning
4. Collaboration with families/teachers/administrators/community for student success
5. Student scholarship assistance \*High School Only\*
6. Referrals for long-term support after conducting data analysis to identify student issues, needs and challenges.
7. Engage in and provide effective parent/community outreach services

**JOB DUTIES:**

1. Provide classroom, individual, and group counseling in the areas of academic, career, and personal/social development for all students.
2. Refer children with suspected emotional problems to qualified mental health personnel for assistance
3. Assist teachers, multi-tiered system of supports teachers, and positive behavioral specialists with students who exhibit discipline problems and other misbehaviors
4. Assist all college-bound seniors with college preparation procedures to include, but not limited to, registration for ACT and completion of scholarship and grant applications
5. Assist students in career planning which incorporates life skills for career development that students need to be successful
6. Schedule students for classes that will best suit their educational needs
7. Assist in preparing and presenting drug education, bullying prevention, and mental health materials to students
8. Work collaboratively with all stakeholder groups to create a positive learning community through the implementation of a comprehensive school counseling program to improve the academic success of students, to enhance student strength and address student weaknesses, and to improve communication and collaboration among the school, home, and community in order to promote and build trust, understanding, and partnerships with all segments of the school community.
9. Perform other such duties as may be assigned by the Principal and Director of Federal Programs and Student Services.

**TERMS OF EMPLOYMENT:**

Guidance personnel shall be employed for ten (10) months (207 days), unless specified otherwise by the school board. Salary to be based on base pay for length of employment and regular teaching supplement of the district.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Principal and Director of Federal Programs and Student Services in accordance with provisions of the Board's policies on evaluations.

**Adopted Date:** 9/7/1995  
**Approved/Revised Date:** 7/11/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCFA - Job Description: Registrar

**Summary:**

The Registrar is responsible for the maintenance of student records at the campus level, the processing of enrollment, transfers, and withdrawals from the campus. Works independently in the performance of all functions necessary to maintain an efficient and organized office in a professional and confidential manner.

**Essential Functions:**

1. Enrolls, transfers, and withdraws students
2. Keeps an accurate account of all cumulative records
3. Requests records as necessary
4. Sends records when requested
5. Makes a record for new students entering from another school
6. Records pertinent data on cumulative records (test scores, grades, etc.)
7. Assists counselors with necessary record keeping and related correspondence
8. Compiles immunization forms and related data
9. Keeps certain records and class schedules of students (address, phone numbers, declaration of legal residence, copy of marriage license for married students, grades, withdrawal grades, etc.)
10. Sends transcripts of students
11. Drops students
12. Sorts mail pertinent to student records
13. Answers telephones
14. Sends messages to students and staff
15. Receives visitors in the office
16. Accurately inputs student data and info verifier initial into SAM7, as required
17. Send up monthly MSIS student data files and other reporting
18. Township & Range report
19. Maintain all required monthly MSIS reporting and documentation
20. Submits and maintains the employee out-of-district/in-district student transfers for the accurate completion of the Township & Range report
21. Performs other duties as assigned

Ability to understand written or oral instructions: read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.

**Reporting:**

This position reports to the Director of Federal Programs and Student Services.

**Education and/or Experience:**

High school diploma or equivalent and secretarial or related office experience, preferably in an educational setting.

Advanced computer skills are required to perform the essential functions of this position.

A valid Mississippi driver's license is required.

**Physical Demands**

This position is required to sit and stand for moderate periods of time and the ability to see and hear.

**Working Environment**

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. The stress level for this position is moderate and the noise level for this position is low to moderate normally.

**Terms of Employment**

To be employed for 197 days per year. Salary to be established by school board policy GGBH.

**Evaluation**

Performance in this position will be evaluated by the Director of Federal Programs and Student Services.

[Registrar Job Description - Final.pdf](#)

**Adopted Date:** 2/14/2022

**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCG - Job Description: Distance Learning Facilitator

**Job Description: Distance Learning Facilitator**

**QUALIFICATIONS:**

1. Associates Degree or a minimum of 48 hours at an institution of higher education or passing score on the ACT Workkeys
2. Possess skills in Technology
3. Experience as a Teacher's Assistant

**REPORTS TO:**

Building Principal

**JOB GOAL:**

The Distance Learning Facilitator will serve as a liaison between the host school and feeder schools in the provision of inter-district learning related activities.

**JOB DUTIES:**

1. Serve as a facilitator and monitor instruction for the distance learning classroom
2. Transport assignments, projects and other material to the distance learning teacher and feeder schools.
3. Copy and disseminate classroom materials.
4. Operate distance learning equipment at feeder schools.
5. Actively engage in the class presentation and assist students as needed.
6. Enter data into STI as directed by the teacher.
7. Assist in data collection activities and tutorial programs as directed by the teacher or administrator.
8. Assist elementary schools with distance learning activities.
9. Perform other such reasonable duties as directed by the administrator and/or distance learning instructor.

**TERMS OF EMPLOYMENT:**

To be employed for 180 days per year. Salary based on School Board Policy GGBD

**EVALUATION:**

Performance in this position shall be evaluated regularly, by the Principal in accordance with provisions established by the Board of Education.

**Adopted Date:** 8/6/2007  
**Approved/Revised Date:** 9/12/2011

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCH - Job Description: Director of Student Services/Federal Programs

**Job Description: Director of Student Services and Federal Programs**

**QUALIFICATIONS:**

1. Administration Certification (486) required
2. Master's degree or above
3. Minimum 3 years experience

**REPORTS TO:**

Superintendent

**DISTRICT TEST COORDINATOR DUTIES:**

Oversees the Jackson County School District's SATP and GLTP Statewide testing program. Duties include, but are not limited to:

1. Attends all DTC trainings
2. Conducts test training for all School Test Coordinators, administrators, special education personnel, etc. in the JCSD
3. Keeps all STC's informed regarding deadlines and events
4. Monitors test security throughout the year
5. Orders and receives all tests
6. Inventories, sorts and packages test materials for each school
7. Delivers test materials to schools
8. Receives packages and returns all test materials
9. Work with Director of Technology to ensure online testing readiness for all schools.
10. Handles any investigations resulting from possible test security violations
11. Contacts the Office of Student Assessment with any issues or questions related to testing.
12. Works with Special Education personnel regarding Allowable Accommodations
13. Receives, processes and distributes all score reports to the respective schools
14. Compiles score data into formats that allows for comparison to data from prior years
15. Serves as the District ELL Coordinator in the assessment process for English Language Learners (WIDA)
16. To perform such other duties as may be assigned by the Superintendent

**COUNSELING DUTIES:**

1. Supervises the planning, organization, implementation and evaluation of the Jackson County School District Guidance Program
2. Provides quarterly training for Campus Counselors regarding best practices, policy and procedures, and student data training

**MSIS DUTIES:**

1. Verifies monthly student data
2. Updates school and district data in MSIS
3. Updates district calendar and salary scale in MSIS
4. Verifies MSIS personnel data for schools
5. Responsible for district personnel report with verification of required elements for all campuses
6. Verify MAEP edits and accreditation edits
7. Work with campuses and MDE to resolve accreditation issues
8. Verify MSIS data for title and special education programs
9. Train campus MSIS personnel
10. Act as liaison with MDE for MSIS issues and questions

**REGISTRATION DUTIES:**

1. Supervise district-wide registration procedures
2. Coordinate and train district employees regarding registration policies and procedures
3. Act as district liaison for Student Information System (SIS)
4. Coordinate and schedule training for district personnel on SIS
5. Act as district liaison for Online Registration Vendor; create and maintain district-wide registration forms, letters, and emails
6. Train campus personnel regarding online Registration procedures
7. Handle Affidavits of Residency for all attendance centers; maintain district spreadsheet of Affidavit recipients

**FEDERAL PROGRAM DUTIES:**

1. Serves as Director of Federal Programs, which includes: developing the budgets and project goals for Title I, Title II, and Title IV
2. Monitoring all federal programs' activities and expenditures
3. Coordinating compliance efforts with state and federally mandated programs activities
4. Completing all required reports for state and federal agencies

**504 DUTIES:**

Assists with the coordination of services provided to students identified as eligible for accommodations under Section 504/ADA. Provide guidance to campus personnel regarding 504 requirements, proper documentation related to 504, and attend Campus 504 meetings when necessary

**GENERAL DUTIES:**

Assist Superintendent in submitting accurate student data to MDE and Federal Government

1. Attend monthly Administrator's Meeting to advise and disseminate information to campus and district administrators
2. Process requisitions and purchase orders for Counseling, Testing, and Registration Departments
3. Extensive oral and written communication with State Department, Parents, Service Vendors, and Schools

**TERMS OF EMPLOYMENT:**

Shall be employed for 12 months. Salary to be established by Policy GGBA

**EVALUATION:**

Performance in this position will be evaluated annually by the Superintendent, in accordance with provision of the Board's policies on evaluation

**Adopted Date:** 2/28/2008  
**Approved/Revised Date:** 9/17/2018



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCI - Job Description: Homebound Teacher

**Job Description: Homebound Teacher**

**QUALIFICATIONS:**

To qualify for the position of homebound teacher in grades K-12, he/she shall possess the following:

1. Hold at least a valid Class "A" Certificate issued by the Mississippi State Department of Education.
2. Have met other qualifications and requirements as established by the school district.

**JOB GOAL:**

The homebound teacher is a facilitator of learning for students in Grades K-12 who are unable to attend school for an extended period of time.

**REPORTS TO:**

Director of Special Education

**DUTIES and RESPONSIBILITIES:**

The homebound teacher shall:

1. Provide learning experiences which promote high expectations for all students.
2. Collaborate with the student's home school to ensure successful implementation of home instruction.
3. Monitor student performance through online classes or completed work packets.
4. Consistently assess student achievement through formal and/or informal testing.
5. Report grades to home school through the school counselor.
6. Provide an atmosphere conducive to learning.
7. Use acceptable communication skills to present information accurately and clearly.
8. Participate in professional and staff development activities.
9. Cooperate with local and district staff in planning and implementing systemwide goals and objectives.
10. Attend monthly planning meeting at the Special Education.
11. Keep accurate records and provide students with feedback on completed assignments.
12. Upgrade teaching certificate as required by state certification standards and local district policy.
13. Be punctual and conscientious in appointments with students
14. Clear any absence, as far in advance as possible, with the Director of Special Education.
15. Manage Student behavior and assist in upholding and enforcing school rules and regulations, administrative procedures, and school board policies.
16. Establish open lines of communication with students and their parents.
17. Be cognizant of the rules and regulations, policies, and procedures governing special education programs within the school district.
18. Be knowledgeable of the district's curriculum and the Mississippi College and Career Readiness Standards.
19. When student load is low in homebound, the teacher will be used for in school tutoring as requested by principals and as assigned by the Director of Special Education.
20. Perform all other duties and responsibilities assigned by the Superintendent or the Director of Special Education in order to contribute to an effective school operation.

**TERMS OF EMPLOYMENT:**

187 Work Days Salary Schedule: Teacher Salary Schedule (District) Policy GGBC

**EVALUATION:**

Performance in this position will be evaluated annually, by the Director of Special Education in accordance with provisions of the Board's policies on evaluation.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 9/17/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCJ - Job Description: TST Instructional Interventionist

**QUALIFICATIONS:**

1. Bachelor's degree with major in education
2. Minimum of three years teaching experience

**REPORTS TO:**

Principal

**JOB GOAL:**

To provide for programming and instruction of students who are at risk of not succeeding in school.

**AREAS OF RESPONSIBILITY:**

1. TST Coordinator
2. Coordinate Universal Screenings
3. Coordinate Instructional Interventions
4. MSIS as pertains to TST

**JOB DUTIES:**

1. Assist teachers in the referral process for TST
2. Assist teachers in providing quality classroom instruction for all students (Tier 1)
3. Assist teacher in selecting appropriate interventions for students at risk (Tier 2)
4. Coordinate intensive interventions specifically designed to meet the individual needs of students (Tier 3)
5. Maintain minutes of TST meetings
6. Report to the principal the status of open referrals
7. Maintain data that documents the progress monitoring and interventions of all students at Tier 3 to ensure the integrity of the interventions.
8. Plan, coordinate, and carry out Universal screenings according to the District screening schedule.
9. Monitor and update MSIS information on TST referrals.
10. Perform all other duties and responsibilities assigned by the principal in order to contribute to an effective TST operation.
11. Conduct staff trainings regarding the TST process.

**TERMS OF EMPLOYMENT:**

187 work days Salary Schedule: Teacher Salary Schedule (District) Policy GGBC

**EVALUATION:**

Performance in this position will be evaluated annually by the principal in accordance with provisions of the Board's policies on evaluation.

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCJA - Job Description of EL Instructional Interventionist

**Job Description: EL Instructional Interventionist**

**QUALIFICATIONS:**

1. Bachelor's degree with major in education
2. Minimum of three years teaching experience
3. Experience as an instructional interventionist preferred

**REPORTS TO:**

Federal Programs/Student Services Director

**JOB GOAL:**

1. To provide for programming and instruction of students who are at risk of not succeeding in school.
2. To provide for programming and instruction of student in need of acquiring English Language and academic language

**AREAS OF RESPONSIBILITY:**

1. EL Coordinator
2. Coordinate Language service plans
3. Coordinate Instructional Interventions
4. MSIS as pertains to Federal Programs

**JOB DUTIES:**

1. Support school administrators and teachers in implementing best practices in supporting English Language Learners.
2. Coordinate intensive interventions specifically designed to meet the individual needs of ELL students
3. Ensure that all ELL program protocols are followed as outlined in the district's ELL program plan.
4. Lead the JCSD ELL tutorial program, including facilitating monthly team meetings and staff development opportunities.
5. Coordinate the scheduling and implementation of English Language Learner program instruction throughout the school district
6. Support and mentor new ELL tutors within the district.
7. Facilitate the completion of all Language Service Plans throughout the district and work with ELL tutors to maintain records of all English Learners.
8. Ensure that all federal and state reporting requirements are met and assist with writing reports.
9. Coordinate testing of ELL students and assist the District Test Coordinator with all state testing of ELL students.
10. Conduct and analyze on-going formative and summative evaluation data of program effectiveness based on statewide assessments.
11. Perform all other duties and responsibilities assigned by the Federal Programs/Student Services Director in order to contribute to an effective ELL program operation.

**TERMS OF EMPLOYMENT:**

To be employed for 187 days per year. Salary to be established by school board policy GGBC. An additional \$6,000 will be included in the salary for a National Board Certification, provided the Mississippi Department of Education continues to endorse the program. This salary will be funded by Federal Programs: Title I.

**EVALUATION:**

School and District academic ratings

**Adopted Date:** 11/5/2018  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCK - Job Description: School Web Master

**Job Description: School Web Master**

**QUALIFICATIONS FOR POSITION:**

1. Employee of specified school of the Jackson County School District
2. Thoroughness and an eye for detail.
3. Ability to work both independently and effectively with others.
4. Excellent computer and software application skills and enthusiasm for web technology. Knowledge of web authoring tools such as HTML, DHTML, XML and JavaScript. Willingness to learn specified web design software, Dreamweaver, to produce the school web site.
5. Knowledge of graphic design software such as: PhotoShop Pro, Paint Shop Pro, Image Ready and/or Fireworks. Any other graphics or animation software knowledge is a plus.
6. Competent in exercising initiative, judgment, and discretion in performing duties including awareness of copyrighted and registered Materials and their usage in design and implementation.
7. Ability to communicate effectively including excellent English usage skills (i.e. grammar, spelling, punctuation and vocabulary).
8. Ability to work beyond normal school hours for school website updates and design

**BASIC FUNCTION:**

To design, produce, manage, and continually update the school website. This site is to be an effective communication tool for parents, students, employees and community residents.

**REPORTS TO:**

School Principal

**SUPERVISES:**

No supervisory authority

**DUTIES AND RESPONSIBILITIES:**

1. Design an informative, appealing and user-friendly school website.
2. Edit, maintain, and upload data to the district for the school website
3. Take editorial responsibility for the content, quality and style of the school website. Ensure content of the website is consistent with community standards and observance of ownership of copyrighted or registered materials usage.
4. Ensure the school website contains up-to-date information including dated material such as school calendars, lunch menus and sports/club information.
5. Produce digital images for use on the website, including photographs and graphics. Royalty free graphics or photos are also allowed as well as subscription based resources.
6. Present a consistent visual image on the web by promoting uniform fonts, formatting, icons, images and layout techniques.
7. Create and assure the functionality of the links, surveys and scripts running behind web sites.
8. Check readability in various browsers on various platforms.
9. Ensure teachers and staff are informed about the school website and the importance of keeping information current
10. Seek information from individual departments, clubs, organizations, etc. within the school and community to post to the website. Establish a system by which teachers, coaches and sponsors will routinely submit information for publication on the school web site.
11. Work with the district technology director/website master in coordination of school websites
12. Attend district school web master meetings as scheduled
13. Follow guidelines outlined by the district technology director/web master of web page practices that will make the school website an effective communication tool.
14. Assist in training of school personnel as it relates to the web as needed
15. Ensure the school website contains content as prescribed by school administrators.
16. Monitor website for accuracy and acceptable content.
17. Website should be maintained by the school designated web master not by student in a school web design class.
18. Ensure compliance of the Family Education Rights and Privacy Act of 1974 by checking the school's listing of consents before posting any student's name or picture on the school website

**TERMS OF EMPLOYMENT:**

12 month school website updates as required

**Salary Schedule:**

Supplement to salary  
 Technology Center \$1,000.00  
 Alternative School \$ 500.00  
 K-12 Schools 13@ \$1,600.00

**Adopted Date:** 10/13/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBCL - Job Description: Local School Title I Facilitator

**Job Description: Local School Title I Facilitator**

**BASIC FUNCTION:**

To assist the Building-Level Principal in ensuring that the local school complies with all laws and requirements of the Every Student Succeeds Act (ESSA) and Title I.

**QUALIFICATIONS FOR POSITION:**

1. A certified teacher, who is an employee of a specified school of the Jackson County School District, who will assist the Building-Level Principal in adhering to Federal Program regulations.
2. Ability to work both independently and effectively with others.
3. Competent in exercising initiative, judgment, and discretion in performing duties.
4. Ability to communicate effectively.
5. Ability to work after-school hours for Federal Program planning, organizing, training, and monitoring.

**DUTIES AND RESPONSIBILITIES:**

1. Assists the Building-Level Principal in the development of the school-wide Title I plan, which will be based on identified needs from the annual Comprehensive Needs Assessment
2. Consistently monitors the accurate implementation of all aspects of the Title I schoolwide plan
3. Assists with the implementation of all requirements of the parent involvement policies and organizes and/or facilitates all parental involvement activities
4. Collaborates with the Building-Level Principal, District Federal Programs personnel, and other school personnel to plan and implement federal programs training for teachers, aides, and other school personnel
5. Assists with federal and state Title I program evaluations and/or audits
6. Serves as a member of the Title I school planning committee and the district Title I Vision Team committee.
7. Assists the District Federal Programs office staff in monitoring school-level compliance of all Title I plan assurances and in collecting and archiving all required Title I documentation.
8. Works flexible after-school hours to facilitate staff training, to oversee parental involvement activities, and to complete other duties as assigned from the District Federal Programs department.
9. Assumes all other local school Title I duties, which are required for compliance with federal and state regulations, as assigned by the Building-Level Principal and/or District Federal Programs personnel

**REPORTS TO:**

Federal Programs Director and the Building Level Principal

**SUPERVISES:**

No supervisory authority

**TERMS OF EMPLOYMENT:**

12 month Only one local school Title I Facilitator per Title I school

**SALARY SCHEDULE:**

Supplement to salary- \$1,000.00 (Title I Funds)

**Adopted Date:** 8/15/2019

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBD - Job Description: Athletic Director

**Job Description: Athletic Director**

**QUALIFICATIONS:**

1. AA in Education Administration
2. Three years varsity head coach experience
3. Such alternative to the above qualifications as the Board may find appropriate and acceptable

**REPORTS TO:**

Assistant Superintendent of the Attendance Center

**JOB GOAL:**

To implement and administer all athletic activities at the Attendance Center

**AREAS OF RESPONSIBILITY:**

1. Public Relations
2. Budgeting and Purchasing
3. Athletic Facilities
4. Athletic Equipment
5. Oversee and coordinate all athletic programs
6. Athletic strength and conditioning programs

**JOB DUTIES:**

1. Serves as an ambassador to the community; Shall establish and maintain a close working relationship with the community that encourages student engagement, fan support and school spirit
2. Ensures establishment and use of certified strength and conditioning training programs for all athletics, including position specific athletes
3. Coordinates and develops a master schedule for all sports (including Band) to optimize facility usage at the Attendance Center
4. Oversee the preparation of game fields for all games and assign duties to complete such preparation
5. Secure officials for all athletic contests and confirm one day prior to game
6. Supervise scheduling of all athletic contests; ensures all schedules are made public and clearly posted in a timely manner on appropriate Attendance Center web-sites and other media
7. Assist principals in supervising athletic contests
8. Submit to Assistant Superintendent for the Attendance Center requisitions for purchase of equipment and supplies
9. Arrange transportation to athletic events
10. Arrange physicals for athletes
11. Arrange for all students participating in athletics to have insurance through the school or have a parent release form
12. Send eligibility forms on all athletes to Mississippi High School Activities; Coaches of the different sports will assist the Head Coach of Athletics in completing eligibility forms as requested
13. Collect data, categorically tracks and reports annually on injuries of student athletes by sport; report to be delivered to JCSD Board of Education
14. Annually provides a detailed report on all revenue and expenditures of the Attendance Center's athletic program by sport; report to be delivered to JCSD Board of Education
15. Coordinates and develops a summer training master schedule for all applicable sports (including Band) to minimize overlap or scheduling conflicts for multi-sport athletes
16. To perform such other duties as may be assigned by the principal
17. Evaluate all athletic programs and varsity head coaches on an annual basis; makes recommendations and/or implements changes for improvement
18. Any other duties deemed appropriate by the Superintendent
19. Submits annual athletics Security Plan, Venue Checklist for Hosting Events (or equivalent document) and Emergency Action Plan to the Board for approval prior to submission of Security Plan to Mississippi High School Activities Association

**TERMS OF EMPLOYMENT:**

Salary and work year to be established by Board policy GGBA. Athletic Directors will work 217 days per school year.

**EVALUATIONS:**

Performance in this position will be evaluated annually, by the Assistant Superintendent Attendance Center

**Adopted Date:** 7/20/2015  
**Approved/Revised Date:** 4/21/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDA - Job Description: 7th Grade Football Coach

**Job Description: 7th Grade Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Varsity Head Football Coach

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Football Coach

**JOB GOAL:**

This position is responsible for establishing and leading the successful 7th Grade Football program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall promote self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the 7th Grade Football Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful 7th Grade Football Program
2. Provides guidance and leadership to assistant coaches.
3. Prepares successful practice plans and game plans.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Organizes and lead after school practice sessions beginning on the first day of school for the Fall Semester continuing through the final football game of the season.
7. Organizes and lead a Spring Practice.
8. Schedules and play a minimum of 6 games per season.
9. Interacts with the High School Football Coach to ensure consistency in athletic achievement between the school levels.
10. Rides bus for away games.
11. Maintains a clean and organized locker room.
12. Works collaboratively with staff, families and community resources.
13. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Football Coach / Athletic Director. In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDA - Job Description: High School Track Coach

**Job Description: High School Track Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of track.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

Middle School Track Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school track program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the high school track program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful track program.
2. Prepares successful practice plans.
3. Establishes and maintains rapport with students and encourages student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
6. Organizes and leads after school practice sessions beginning February 1st and continuing through the end of the season.
7. Schedules and participates in a minimum of 3 meets per season and the District meet.
8. Maintains a clean and organized locker room.
9. Coordinates publicity for the track program and fosters good relationships with the press.
10. Works collaboratively with staff, families and community resources.
11. Rides bus for away meets.
12. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
13. Complies with and supports all school district regulations and policies.
14. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director / Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDA B - Job Description: High School Cross Country Coach

**Job Description: High School Cross Country Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of track.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school track program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school Cross Country Track Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful track program.
2. Prepares successful practice plans.
3. Establishes and maintains rapport with students and encourages student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
6. Organizes and leads after school practice sessions beginning in August and continuing through the end of the season.
7. Schedules and participates in a minimum of 5 meets per season.
8. Maintains a clean and organized locker room.
9. Coordinates publicity for the track program and fosters good relationships with the press.
10. Works collaboratively with staff, families and community resources.
11. Rides bus for away meets.
12. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
13. Complies with and supports all school district regulations and policies.
14. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director /Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAC - Job Description: High School Volleyball Coach

**Job Description: High School Head Volleyball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of volleyball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful High School Volleyball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school volleyball program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful volleyball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership of assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions beginning 10 days before the first game and continuing through the final game of the season.
8. Schedules and plays a minimum of 24 games per season.
9. Maintains a clean and organized locker room.
10. Maintains a clean gymnasium.
11. Coordinates publicity for the volleyball program and fosters good relationships with the press.
12. Works collaboratively with staff, families and community resources.
13. Rides bus for away games.
14. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
15. Complies with and supports all school district regulations and policies.
16. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director / Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBAD - Job Description: High School Band Director

**Job Description: High School Band Director**

**QUALIFICATIONS:**

1. A Bachelors Degree in education/in compliance with MSHAA
2. A valid Mississippi teaching certificate/in compliance with MSHAA
3. Strong communication, both oral and written, skills are required
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community
5. Thorough knowledge of musical instruments and band director practices and procedures
6. Thorough knowledge of the principles and methodology of effective teaching
7. Possess and maintain a valid driver's license
8. Any other qualifications deemed appropriate by the Board

**REPORTS TO:**

High School Principal

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Band Director/Dance Team Director/Middle School Band Director

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school Marching Band and Concert Band. This position shall set an example of an exceptional professional educator and be ever mindful that both Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall not only be responsible for development of an entertaining marching and concert band but also, the promotion of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of this position will be to instruct and manage the high school instrumental music program; promote school spirit through musical performances; and encourage student participation.

**AREAS OF RESPONSIBILITY:**

1. Public performances
2. Band practice and activities
3. Student conduct and discipline
4. Band equipment and music library maintenance
5. Student participation and morale
6. Public relations
7. Student welfare
8. Student eligibility

**JOB DUTIES:**

1. Instructs and plans the high school instrumental music program
2. Maintains and purchases instruments, music library, equipment, and facilitates repair services when needed
3. Ensures proper conduct and discipline of all student members of the band
4. Establishes and maintains rapport with students and encourages student participation
5. Motivates students to achieve maximum potential
6. Provides opportunities for and supports student involvement in the promotion of school spirit
7. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
8. Works collaboratively with staff, families, and community resources
9. Organizes and leads appropriate summer practices to prepare for school year activities and football season
10. Organizes and leads after school practice sessions beginning on the first day of school for the fall semester continuing through the final football game of the season
11. Prepares an entertaining halftime show for fall football games consisting of marching and music that are consistent with community standards
12. Coordinates publicity for band activities, notifying proper staff member of all activities scheduled by the group
13. Coordinates the Friday night football program in conjunction with the High School Principal, Athletic Director and Cheerleader Sponsor including pre- game, post-game and game-time activities
14. Ensures band participation at athletic pep rallies
15. Ensures band participation at away football games
16. Ensures band performs the following at all home football games: Star Spangled Banner, Half-time performance on the field, Band participation in bleachers during the game with a break during the third quarter. Any deviation must be approved by the Principal
17. Ensures band performs in appropriate district and high school music festivals
18. Ensures band performs a winter music concert, spring music concert, and at graduation exercises
19. Ensures band performs in a minimum of 2 parades coordinated by the band director and approved by the High School Principal
20. Ensures student band members are uniformly dressed for all public appearances
21. Interacts on a daily basis with the Middle School Band Director including team teaching to ensure consistency in instructional achievement between the school levels; Coordinates and/or participates with Middle School Band Director activities to ensure proper preparation of skills for students to transition high school band; Activities should include, but not limited to, conducting workshops, instructional time during school hours (particularly with beginning band students), tutoring, etc.
22. Rides bus for away football games
23. Maintains a clean and organized band hall
24. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association
25. Complies with and supports all school district regulations and policies
26. Performs any other duties assigned by Principal

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB

**EVALUATION:**

Performance in this position will be evaluated annually by the High School Principal/Athletic Director In the event the coach of this position is the Athletic Director, the Assistant Superintendent of the Attendance Center will conduct the evaluation

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 7/9/2018

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAE - Job Description High School Assistant Band Director

**Job Description: High School Assistant Band Director**

**QUALIFICATIONS:**

1. A Bachelors Degree in education or Para-Professional credentials / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of musical instruments and band director practices and procedures.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

High School Band Director

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Dance / Flag Director

**JOB GOAL:**

This position is responsible for assisting the Band Director in establishing and leading a successful high school Marching Band and Concert Band. This position shall set an example of an exceptional professional educator and be ever mindful that both Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for assisting the Band Director in the development of an entertaining marching and concert band but also, the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to assist the Band Director to instruct and manage the high school instrumental music program; promote school spirit through musical performances; and encourage student participation.

**AREAS OF RESPONSIBILITY:**

1. To assist with public performances
2. To assist with band practice and activities
3. To assist with student conduct and discipline
4. To assist with band equipment & music library maintenance
5. To assist with student participation and morale
6. To assist with public relations
7. To assist with student welfare
8. To assist with student eligibility

**JOB DUTIES:**

1. To assist Band Director to instruct and plan the high school instrumental music program.
2. To assist Band Director to maintain and purchase instruments, music library, equipment and facilitates repair services when needed.
3. To assist Band Director to ensure proper conduct and discipline of all student members of the band.
4. To assist Band Director to establish and maintain rapport with students and encourages student participation.
5. To assist Band Director to motivate students to achieve maximum potential.
6. To assist Band Director to provide opportunities for and support student involvement in the promotion of school spirit
7. To assist Band Director to takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
8. To assist Band Director to works collaboratively with staff, families, and community resources.
9. To assist Band Director to organize and lead appropriate summer practices to prepare for school year activities and football season.
10. To assist Band Director to organize and lead after school practice sessions beginning on the first day of school for the Fall Semester continuing through the final football game of the season.
11. To assist Band Director to prepare an entertaining halftime show for fall football games consisting of marching and music that are consistent with community standards.
12. To assist Band Director to coordinate publicity for band activities, notifying proper staff member of all activities scheduled by the group.
13. To assist Band Director to coordinates the Friday night football program in conjunction with the High School Principal, Athletic Director and Cheerleader Sponsor including pre-game, post-game and game time activities.
14. To assist Band Director to ensure band participation at athletic pep rallies.
15. To assist Band Director to ensure band participation at away football games.
16. To assist Band Director to ensure band performs the following at all home football games: Star Spangled Banner, Half-Time performance on the field, Band participation in bleachers during the game with a break during the third quarter
17. To assist Band Director to ensure band performs in appropriate district and high school music Festivals.
18. To assist Band Director to ensure band performs a winter music concert, spring music concert, and at graduation exercises.
19. To assist Band Director to ensure student band members are uniformly dressed for all public appearances.
20. To assist Band Director to interact with the Middle School Band Director to ensure consistency in instructional achievement between the school levels.
21. Rides bus for away football games.
22. To assist Band Director to maintain a clean and organized band hall.
23. To assist Band Director to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
24. To assist Band Director to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the High School Principal/Band Director.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAEA - Job Description: Band Technical Assistant

### QUALIFICATION REQUIREMENTS:

- Thorough knowledge of band fundamentals including, but not limited to, instrument pedagogy, ensemble performance, marching techniques, color guard and/or other related activities.
- Specialized skill sets related to the Band program as identified/needed by the High School Band Director
- Strong communication, both oral and written skills are required.
- Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents, and members of the community.
- Knowledge of the principles and methodology of effective teaching.
- Possess and maintain a valid driver's license.
- Any other qualifications deemed appropriate by the Board.
- Instructor must pay for and pass a background check prior to the start date.

### REPORTS STRUCTURE:

This position reports to the High School Band Director

### PERSONNEL REPORTING TO THIS POSITION:

None

### JOB GOAL:

This position is responsible for providing supplemental support to the Band Director with specialized skills needed for building and improving the High School Band program and related activities. This position shall not only be responsible for assisting the Band Director in the development of an effective band program but the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society.

The primary duties of the person holding this position will be to provide the Band Director with instruction of a specific skill set needed for a specific area of the high school music program and related activities; promote school spirit through musical, color guard or dance performances; and encourage student participation.

This position shall set an example of an exceptional professional and be ever mindful that both instructor and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

### AREAS OF RESPONSIBILITY:

- Provide specialized instruction as identified/needed by the Band Director
- Assist and run rehearsals/practices
- Assist with student conduct
- Assist with equipment management
- Assist with student participation and morale
- Assist with public relations
- Assist with student welfare
- Assist with student supervision

### JOB DUTIES:

1. To assist Band Director in the instruction and planning of the high school band program.
2. To assist Band Director to ensure proper conduct and discipline of all student members of the band.
3. To assist Band Director to establish and maintain rapport with students and encourages student participation.
4. To assist Band Director to motivate students to achieve maximum potential.
5. To assist Band Director to provide opportunities for and support student involvement in the promotion of school spirit.
6. To assist Band Director to take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
7. To assist Band Director to work collaboratively with staff, families, and community resources.
8. To assist Band Director to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
9. To assist Band Director to comply with and support all school district regulations and policies.

### TERMS OF EMPLOYMENT:

This position is considered an "at will" employee and whose services are needed only during certain times during a Band season or school year. I.E. band camp, marching band season, Indoor guard/percussion season, etc. Seasonal Supplemental salary to be established by the Band Director in accordance to Board policy GGBB.

### EVALUATION:

Performance in this position will be evaluated by the High School Band Director

**Adopted Date:** 6/15/2020  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAF - Job Description High School Cheerleader Coach

**Job Description: High School Cheerleader Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of cheerleading.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license. 8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

High School Assistant Cheerleader Coach and Middle School Cheerleader Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful cheerleading program. This position shall set an example of an exceptional professional educator and be ever mindful that both Sponsor and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful cheerleader program, that includes the promotion of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to promote school spirit, encourage student participation and manage the successful day-to-day operations of the high school cheerleader program.

**AREAS OF RESPONSIBILITY:**

1. Practice and activities
2. Student conduct and discipline
3. Game prep and management
4. Student participation and morale
5. Public relations
6. Student welfare
7. Student eligibility

**JOB DUTIES:**

1. Conducts and supervises cheerleader tryouts and training.
2. Organizes and leads successful practice sessions including a summer cheerleader camp.
3. Teaches proper cheerleader techniques.
4. Submits requisitions for ordering supplies and equipment.
5. Supervises conduct of cheerleaders at all practices and events.
6. Selects uniforms and cheers which are appropriate for an educational setting and consistent with community standards.
7. Arranges transportation to and from athletic events.
8. Works collaboratively with assistant cheerleader coach, staff, families, and community resources.
9. Administers first aid to injured cheerleaders and develops and carries out a plan of emergency notification.
10. Motivates students to achieve maximum potential.
11. Provides opportunities for and supports student involvement in the promotion of school spirit.
12. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
13. Organizes and leads after school practice sessions routinely in preparation for performances.
14. Coordinates all performances in conjunction with the High School Principal and Athletic Director.
15. Assists High School Band Director and the Athletic Director in developing the Friday night football program including pre-game, post-game and game-time activities.
16. Develops and coordinates the Homecoming Week program in conjunction with the Athletic Director and High School Principal.
17. Coordinates all athletic Pep Rallies in conjunction with the High School Band Director, Athletic Director, and Principal.
18. Ensures cheerleader participation at all home and away football games.
19. Ensures cheerleader participation at all home basketball games.
20. Ensures cheerleader team members are uniformly dressed for all public appearances.
21. Rides bus for away events.
22. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
23. Complies with and supports all school district regulations and policies.
24. Performs any other duties and activities deemed appropriate by the principal.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director / Principal. In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 5/14/2012

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAFA - Job Description: High School Assistant Cheerleader Coach

**Job Description: High School Assistant Cheerleader Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Knowledge of the fundamentals of cheerleading.
6. Knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Cheerleader Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for supporting and leading a successful cheerleading program. This position shall set an example of an exceptional professional educator and be ever mindful that both Coach and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for supporting and helping to administer a successful cheerleader program that includes the promotion of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to promote school spirit, encourage student participation and manage the successful day-to-day operations of the high school cheerleader program.

**AREAS OF RESPONSIBILITY:**

1. Practice and activities
2. Student conduct and discipline
3. Game prep and management
4. Student participation and morale
5. Public relations
6. Student welfare
7. Student eligibility

**JOB DUTIES:**

1. Supports, helps conduct, and helps supervise cheerleader tryouts and training.
2. Organizes and helps lead successful practice sessions including a summer cheerleader camp.
3. Teaches proper cheerleader techniques.
4. Submits requisitions for ordering supplies and equipment.
5. Helps supervise conduct of cheerleaders at all practices and events.
6. Helps select uniforms and cheers, which are appropriate for an educational setting and consistent with community standards.
7. Arranges transportation to and from athletic events.
8. Works collaboratively with head cheerleading coach, staff, families, and community resources.
9. Administers first aid to injured cheerleaders and developing and carrying out a plan of emergency notification.
10. Motivates students to achieve maximum potential.
11. Provides opportunities for and supports student involvement in the promotion of school spirit.
12. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
13. Helps organize and leads after school practice sessions routinely in preparation for performances.
14. Coordinates all performances in conjunction with the Head Cheerleader Coach, High School Principal, and Athletic Director.
15. Assists Head Cheerleader Coach, High School Band Director, and the Athletic Director in developing the Friday night football program including pre-game, post-game and game-time activities.
16. Helps develop and coordinate the Homecoming Week program in conjunction with the Head Cheerleader Coach, Athletic Director, and High School Principal.
17. Helps to coordinate all athletic pep rallies in conjunction with the Head Cheerleader Coach, High School Band Director, Athletic Director, and Principal.
18. Ensures cheerleader participation at all home and away football games.
19. Ensures cheerleader participation at all home basketball games.
20. Ensures cheerleader team members are uniformly dressed for all public appearances.
21. Rides bus for away events.
22. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
23. Complies with and supports all school district regulations and policies.
24. Performs any other duties and activities deemed appropriate by the principal.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Cheerleader Coach, Athletic Director, or Principal. In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 7/9/2012

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFB DAG - Job Description: High School Choral Director

**Job Description: High School Choral Director**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of choirs.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

High School Principal

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful choral program. This position shall set an example of an exceptional professional educator and be ever mindful that both Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall not only be responsible for development of entertaining choirs and ensembles but also, the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to instruct and manage the high school choral music program; promote school spirit through musical performances; and encourage student participation.

**AREAS OF RESPONSIBILITY:**

1. Public performances
2. Choral/Ensemble practice and activities
3. Student conduct and discipline
4. Choral Equipment & Music Library Maintenance
5. Student participation and morale
6. Public relations
7. Student welfare
8. Student eligibility

**JOB DUTIES:**

1. Instructs and plans the high school choral music program.
2. Maintains and purchases instruments, music library, equipment and facilitates repair services when needed.
3. Ensures proper conduct and discipline of all student members of the choir.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Provides opportunities for and supports student involvement in the promotion of school spirit.
7. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
8. Works collaboratively with staff, families, and community resources.
9. Organizes and lead after school practice sessions routinely in preparation for winter and spring concerts.
10. Coordinates publicity for choral activities, notifying proper staff members of all activities scheduled by the group.
11. Coordinates all performances in conjunction with the High School Principal and Athletic Director.
12. Ensures choir performs in appropriate district and high school music festivals.
13. Ensures the choir performs a winter music program, spring music concert, and at graduation exercises with quality music that is entertaining, and consistent with community standards.
14. Ensures student choir members are uniformly dressed for all public appearances.
15. Interacts with the Jr. High School Choral Director to ensure consistency in instructional achievement between the school levels.
16. Rides bus for away events.
17. Maintains a clean and organized choral hall.
18. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
19. Complies with and supports all school district regulations and policies;
20. Performs any other duties and activities deemed appropriate by the principal.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the High School Principal / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAH - Job Description: High School Dance Team Coach

**Job Description: High School Dance Team Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of dance.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Band Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful dance program. The person holding this position shall set an example of an exceptional professional educator and be ever mindful that both Coach and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall administer a successful dance program, that includes the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school dance program.

**AREAS OF RESPONSIBILITY:**

1. Practice and activities
2. Student conduct and discipline
3. Game prep and management
4. Student participation and morale
5. Public relations
6. Student welfare
7. Student eligibility

**JOB DUTIES:**

1. Conducts and supervises dance tryouts and training.
2. Organizes and leads successful practice sessions.
3. Responsible for teaching proper dance techniques.
4. Submits requisitions for ordering supplies and equipment.
5. Supervises conduct of dancers at all practices and events.
6. Selects uniforms and dances which are appropriate for an educational setting.
7. Arranges transportation to and from athletic events.
8. Works collaboratively with staff, families, and community resources.
9. Responsible for administering first aid to injured dancers and developing and carrying out a plan of emergency notification.
10. Motivates students to achieve maximum potential.
11. Provides opportunities for and supports student involvement in the promotion of school spirit
12. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
13. Organizes and lead after school practice sessions routinely in preparation for performances.
14. Coordinates all performances in conjunction with the High School Principal and Athletic Director.
15. Ensures dance team members are uniformly dressed for all public appearances.
16. Rides bus for away events.
17. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
18. Complies with and supports all school district regulations and policies.
19. Performs any other duties and activities deemed appropriate by the principal.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Band Director/ High School Principal / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDAI - Job Description: High School Assistant Volleyball Coach

**Job Description: High School Assistant Volleyball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of volleyball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Volleyball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist the high school volleyball coach in establishing and leading a successful high school volleyball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position will assist the head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the head coach to encourage student participation and manage the successful day-to-day operations of the high school volleyball program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with equipment management
6. Assist with student participation and morale
7. Assist with public relations
8. Assist with student welfare
9. Assist with student eligibility

**JOB DUTIES:**

1. Assists the head coach to organize and lead the successful volleyball program.
2. Assists the head coach to prepare successful practice plans and game plans.
3. Assists the head coach to establish and maintain rapport with students and encourage student participation.
4. Assists the head coach to motivate students to achieve maximum potential.
5. Assists the head coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Assists the head coach to organize and lead after school practice sessions for the fall semester and continuing through the final game of the season.
7. Assists the head coach to schedule and play a minimum of 24 games per season.
8. Assist the head coach to organize and lead an appropriate summer training program.
9. Assists the head coach to maintain a clean and organized locker room.
10. Assists the head coach to maintain a clean gymnasium.
11. Assists the head coach to coordinate publicity for the volleyball program and fosters good relationships with the press.
12. Assists the head coach to work collaboratively with staff, families and community resources.
13. Rides bus for away games.
14. Assists the head coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
15. Assists the head coach to comply with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Volleyball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 6/14/2010

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDB - Job Description: 7th Grade Assistant Football Coach

**Job Description: 7th Grade Assistant Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

7th Grade Football Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for assisting the 7th Grade Football Coach in establishing and leading the successful 7th Grade Football program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist the 7th Grade Football Coach in administering a successful and competitive program, the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the 7th Grade Football coach to encourage student participation and manage the successful day-to-day operations of the 7th Grade Football Program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with equipment management
6. Assist with student participation and morale
7. Assist with public relations
8. Assist with student welfare
9. Student eligibility

**JOB DUTIES:**

1. Assists the 7th Grade Football Coach to organize and lead the successful 7th Grade Football Program
2. Assists the 7th Grade Football Coach to prepare successful practice plans and game plans.
3. Assists the 7th Grade Football Coach to establish and maintain rapport with students and encourage student participation.
4. Assists the 7th Grade Football Coach to motivate students to achieve maximum potential.
5. Assists the 7th Grade Football Coach to organize and lead after school practice sessions beginning on the first day of school for the Fall Semester continuing through the final football game of the season.
6. Assists the 7th Grade Football Coach to organize and lead a Spring Practice
7. Assists the 7th Grade Football Coach to schedule and play a minimum of 6 games per season.
8. Assists the 7th Grade Football Coach to interact with the High School Football Coach to ensure consistency in athletic achievement between the school levels.
9. Rides bus for away games.
10. Assists the 7th Grade Football Coach to maintain a clean and organized locker room.
11. Assists the 7th Grade Football Coach to work collaboratively with staff, families and community resources.
12. Assists the 7th Grade Football Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
13. Assists the 7th Grade Football Coach in maintenance and lining game and practice fields.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Football Coach / Athletic director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDC - Job Description: 7th Grade Basketball Coach (Boys & Girls)

**Job Description: 7th Grade Basketball Coach (Boys & Girls)**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of basketball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Varsity Head Basketball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful 8th Grade Basketball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the 8th Grade Basketball Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful basketball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership of assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions for the fall semester continuing through the final basketball game of the season.
8. Schedules and plays a minimum of 12 games per season.
9. Organizes and leads an appropriate summer training program.
10. Maintains a clean and organized locker room.
11. Maintains a clean gymnasium.
12. Coordinates publicity for the basketball program and fosters good relationships with the press.
13. Interacts with the High School Basketball Coach to ensure consistency in athletic achievement between the school levels.
14. Works collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Complies with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Basketball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDD - Job Description: 8th Grade Football Coach

**Job Description: 8th Grade Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Football coach

**PERSONNEL REPORTING TO THIS POSITION:**

8th Grade Assist. Football Coach

**JOB GOAL:**

This position is responsible for establishing and leading the successful 8th Grade Football program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the 8th Grade Football Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful 8th Grade Football Program
2. Provides guidance and leadership to assistant coaches.
3. Prepares successful practice plans and game plans.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Organizes and leads after school practice sessions beginning on the first day of school for the Fall Semester continuing through the final football game of the season.
7. Organizes and leads a Spring Practice.
8. Schedules and plays a minimum of 6 games per season.
9. Interacts with the High School Football Coach to ensure consistency in athletic achievement between the school levels.
10. Rides bus for away games.
11. Maintains a clean and organized locker room.
12. Works collaboratively with staff, families and community resources.
13. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
14. To maintain and line off game and practice fields.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Football Coach / Athletic director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDE - Job Description: 8th Grade Assistant Football Coach

**Job Description: 8th Grade Assistant Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license. 8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

8th Grade Head Football Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for assisting the 8th Grade Head Football Coach in establishing and leading a successful 8th Grade Football program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist the 8th Grade Head Football Coach in administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the 8th Grade Head Football Coach to encourage student participation and manage the successful day-to-day operations of the 8th Grade Football Program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with equipment management
6. Assist with student participation and morale
7. Assist with public relations
8. Assist with student welfare
9. Student eligibility

**JOB DUTIES:**

1. Assists the 8th Grade Head Football Coach to organize and lead the successful 8th Grade Football Program
2. Assists the 8th Grade Head Football Coach to prepare successful practice plans and game plans.
3. Assists the 8th Grade Head Football Coach to establish and maintain rapport with students and encourage student participation.
4. Assists the 8th Grade Head Football Coach to motivate students to achieve maximum potential.
5. Assists the 8th Grade Head Football Coach to organize and lead after school practice sessions beginning on the first day of school for the fall Semester continuing through the final football game of the season.
6. Assists the 8th Grade Head Football Coach to organize and lead a Spring Practice
7. Assists the 8th Grade Head Football Coach to schedule and play a minimum of 6 games per season.
8. Assists the 8th Grade Head Football Coach to interact with the High School Football Coach to ensure consistency in athletic achievement between the school levels.
9. Rides bus for away games.
10. Assist the 8th Grade Head Football Coach to maintain a clean and organized locker room.
11. Assists the 8th Grade Head Football Coach to work collaboratively with staff, families and community resources.
12. Assists the 8th Grade Head Football Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
13. To assist the 8th Grade Head Football coach in maintaining and lining off game and practice fields.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Football Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDF - Job Description: 8th Grade Basketball Coach (Boys & Girls)

**Job Description: 8th Grade Basketball Coach (Boys & Girls)**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of basketball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Varsity Head Basketball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful 8th Grade Basketball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the 8th Grade Basketball Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful basketball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership of assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions for the fall semester continuing through the final basketball game of the season.
8. Schedules and plays a minimum of 12 games per season.
9. Organizes and leads an appropriate summer training program.
10. Maintains a clean and organized locker room.
11. Maintains a clean gymnasium.
12. Coordinates publicity for the basketball program and fosters good relationships with the press.
13. Interacts with the High School Basketball Coach to ensure consistency in athletic achievement between the school levels.
14. Works collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Complies with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Basketball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDDG - Job Description: 9th Grade Basketball Coach (Boys & Girls)

**Job Description: 9th Grade Head Basketball Coach (Boys & Girls)**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of basketball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Varsity

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful Basketball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the 9th Grade Basketball Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful basketball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership of assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions for the Fall Semester continuing through the final basketball game of the season.
8. Schedules and plays a minimum of 12 games per season.
9. Organizes and leads an appropriate summer training program
10. Maintains a clean and organized locker room.
11. Maintains a clean gymnasium.
12. Coordinates publicity for the basketball program and fosters good relationships with the press.
13. Interacts with the High School Basketball Coach to ensure consistency in athletic achievement between the school levels.
14. Works collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Complies with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Basketball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDH - Job Description: 9th Grade or Middle School Head Baseball Coach

**Job Description: 9th Grade or Middle School Head Basketball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Varsity Baseball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant 9th Grade or Middle Baseball Coach

**JOB GOAL:**

To administer the successful Middle School Baseball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive baseball program, that includes the promotion of self discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and assist the head coach with management of the successful day-to-day operations of the Middle School Baseball Program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare

**JOB DUTIES:**

1. Organizes and leads the successful baseball program.
2. Prepares successful practice plans and game plans.
3. Establishes and maintains rapport with students and encourage student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
6. Organizes and leads after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final baseball game of the season.
7. Schedules and plays a minimum of 16 games per season.
8. Organizes and leads an appropriate summer training program.
9. Maintains a clean and organized locker room.
10. Maintains baseball field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Drags and lines playing field for all home games.
12. Coordinates publicity for the baseball program and foster good relationships with the press.
13. Works collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. To comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Varsity Head Baseball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 7/9/2012

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDDHA - Job Description: 9th Grade or Middle School Assistant Baseball Coach

**Job Description: 9th Grade or Middle School Assistant Baseball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Baseball Coach Head 9th or Middle School Baseball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for assisting the high school baseball coach in establishing and leading a successful high school baseball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist with the head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the Head Coach to encourage student participation and assist the head coach with management of the successful day-today operations of the high school baseball program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare

**JOB DUTIES:**

1. Assists the Head Coach to organize and lead the successful baseball program.
2. Assists the Head Coach to prepare successful practice plans and game plans.
3. Assists the Head Coach to establishes and maintain rapport with students and encourage student participation.
4. Assists the Head Coach to motivate students to achieve maximum potential.
5. Assists the Head Coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Assists the Head Coach to organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final baseball game of the season.
7. Assists the Head Coach to schedule and play a minimum of 16 games per season.
8. Assists the Head Coach to organize and lead an appropriate summer training program.
9. Assists the Head Coach to maintain a clean and organized locker room.
10. Assists the Head Coach to maintain baseball field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Assists the Head Coach to drag and line playing field for all home games.
12. Assists the Head Coach to coordinate publicity for the baseball program and foster good relationships with the press.
13. Assists the Head Coach to works collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Assists the Head Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Assists the Head Coach to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Baseball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 6/11/2012

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDI - Job Description: Middle School Band Director

**Job Description: Middle School Band Director**

**QUALIFICATIONS:**

1. A Bachelors Degree in education or Para-Professional credentials / in compliance with MSHAA.
2. A valid Mississippi teaching certificate.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of musical instruments and band director practices and procedures.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

High School Band Director / Principal

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading the successful beginning, intermediate and advanced Band. This position shall set an example of an exceptional professional educator and be ever mindful that both Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall not only be responsible for development of an effective middle school band program but the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to instruct and manage the middle school instrumental music program; promote school spirit through musical performances; and encourage student participation.

**AREAS OF RESPONSIBILITY:**

1. Public performances
2. Band practice and activities
3. Student conduct and discipline
4. Band equipment & music library maintenance
5. Student participation and morale
6. Public relations
7. Student welfare
8. Student Eligibility

**JOB DUTIES:**

1. Instructs and plans the middle school instrumental music program.
2. Maintains and purchases instruments, music library, equipment and facilitates repair services when needed.
3. Ensures proper conduct and discipline of all student members of the band.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Provides opportunities for and supports student involvement in the promotion of school spirit.
7. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
8. Works collaboratively with staff, families, and community resources.
9. Organizes and leads appropriate after school practices to prepare for performances and individual student development.
10. Ensures band performs in appropriate district and/or solo and ensemble music festivals.
11. Ensures band performs a winter music program, spring music concert.
12. Ensures the band performs in the bleachers and on the field 2 home Middle School football games.
13. Accompanies the High School Band to all home and away High School football games for the purpose of assisting the High School Band Director with coordination of the Friday night High School Football program.
14. Interacts with the High School Band Director to ensure consistency instructional achievement between the school levels.
15. Rides bus for away performances.
16. Maintains a clean and organized band hall.
17. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
18. Complies with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB

**EVALUATION:**

Performance in this position will be evaluated annually by the High School Band Director / Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDA - Job Description: Assistant Middle School Band Director

## QUALIFICATIONS:

1. A Bachelor's Degree in education or Para-Professional credentials / in compliance with MSHAA.
2. A valid Mississippi teaching certificate.
3. Strong communication, both oral and written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of musical instruments and band director practices and procedures.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

## REPORTS TO:

Middle School Band Director / Principal

## PERSONNEL REPORTING TO THIS POSITION:

None

## JOB GOAL:

This position is responsible for assisting the Band Director in establishing and leading the successful beginning, intermediate and advanced Band. This position shall set an example of an exceptional professional educator and be ever mindful that both Director and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall not only be responsible for assisting the Band Director in the development of an effective middle school band program but the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to assist the Band Director to instruct and manage the middle school instrumental music program; promote school spirit through musical performances; and encourage student participation.

## AREAS OF RESPONSIBILITY:

1. Public performances
2. Band practice and activities
3. Student conduct and discipline
4. Band equipment & music library maintenance
5. Student participation and morale
6. Public relations
7. Student welfare
8. Student eligibility

## JOB DUTIES:

1. To assist Band Director in the instruction and planning of the middle school instrumental music program.
2. To assist Band Director to maintain and purchase instruments, music library, equipment and facilitates repair services when needed.
3. To assist Band Director to ensure proper conduct and discipline of all student members of the band.
4. To assist Band Director to establish and maintain rapport with students and encourages student participation.
5. To assist Band Director to motivate students to achieve maximum potential.
6. To assist Band Director to provide opportunities for and support student involvement in the promotion of school spirit.
7. To assist Band Director to take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
8. To assist Band Director to work collaboratively with staff, families, and community resources.
9. To assist Band Director to organize and lead appropriate after school practices to prepare for performances and individual student development.
10. To assist Band Director to accompany the High School Band to all home and away High School football games for the purpose of assisting the High School Band Director with coordination of the Friday night High School Football program.
11. To assist Band Director to ensure band performs a winter music program, spring music concert.
12. To assist Band Director to ensure the band performs in the bleachers and on the field 2 home Middle School football games.
13. To assist Band Director to accompany the High School Band to all home and away High School football games for the purpose of assisting the High School Band Director with coordination of the Friday night High School Football program.
14. In coordination with the Band Director interacts with the High School Band Director to ensure consistency instructional achievement between the school levels.
15. To assist Band Director in riding bus for away performances.
16. To assist Band Director to maintain a clean and organized band hall.
17. To assist Band Director to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
18. To assist Band Director to comply with and support all school district regulations and policies.

## TERMS OF EMPLOYMENT:

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB

## EVALUATION:

Performance in this position will be evaluated annually by the Middle School Director and High School Band Director / Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 8/17/2020  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFB DJ - Job Description: Middle School Cheerleader Sponsor

**Job Description: Middle School Cheerleader Sponsor**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of cheerleading.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful cheerleading program. This position shall set an example of an exceptional professional educator and be ever mindful that both Sponsor and student represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall run a successful cheerleader program, that includes the development of self-discipline, character, teamwork, leadership, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the Middle School Cheerleader Program.

**AREAS OF RESPONSIBILITY:**

1. Practice and activities
2. Student conduct and discipline
3. Game prep and management
4. Student participation and morale
5. Public relations
6. Student welfare
7. Student eligibility

**JOB DUTIES:**

1. Conducts and supervises cheerleader tryouts and training.
2. Organizes and leads successful practice sessions.
3. Responsible for teaching proper cheerleader techniques.
4. Submits requisitions for ordering supplies and equipment.
5. Supervises conduct of cheerleaders at all practices and events.
6. Selects uniforms and cheers which are appropriate for an educational setting.
7. Arranges transportation to and from athletic events.
8. Works collaboratively with staff, families, and community resources.
9. Responsible for administering first aid to injured cheerleaders and developing and carrying out a plan of emergency notification.
10. Motivates students to achieve maximum potential.
11. Provides opportunities for and supports student involvement in the promotion of school spirit.
12. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
13. Organizes and lead after school practice sessions routinely in preparation for performances.
14. Coordinates all performances in conjunction with the High School Principal and Athletic Director.
15. Ensures cheerleader team members are uniformly dressed for all public appearances.
16. Rides bus for away events.
17. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
18. Complies with and supports all school district regulations and policies.
19. Performs any other duties and activities deemed appropriate by the principal.

**TERMS OF EMPLOYMENT:**

To be employed 9 months per year. Salary and work year to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Middle School Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDK - Job Description: Middle School Track Coach

**Job Description: Middle School Track Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of track.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Varsity Head Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading the successful middle school track program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the track program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful track program.
2. Prepares successful practice plans.
3. Establishes and maintains rapport with students and encourages student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
6. Organizes and leads after school practice sessions beginning February 1st and continuing through the end of the season.
7. Schedules and participates in 3 meets per season.
8. Maintains a clean and organized locker room.
9. Coordinates publicity for the track program and fosters good relationships with the press.
10. Works collaboratively with staff, families and community resources.
11. Rides bus for away meets.
12. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
13. Complies with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 2/14/2011

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDL - Job Description: 9th Grade or Middle School Head Softball Coach

**Job Description: 9th Grade or Middle School Head Softball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Softball Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school fast pitch program. This position shall assist head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school fast pitch program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment management
7. Student participation and morale
8. Public relations
9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organize and lead the successful Fast Pitch program.
2. Prepare successful practice plans and game plans.
3. Establish and maintain rapport with students and encourage student participation.
4. Motivate students to achieve maximum potential.
5. Maintain and purchase equipment, uniforms and facilitates repair services when needed
6. Organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final game of the season.
7. Schedule and play a minimum of 16 games per season.
8. Organize and lead an appropriate summer training program.
9. Maintain a clean and organized locker room.
10. Maintain Fast Pitch field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Drag and line playing field for all home games.
12. Coordinate publicity for the Fast Pitch program and foster good relationships with the press.
13. Work collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Fast Pitch Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 10/8/2012

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDLA - Job Description: 9th Grade or Middle School Assistant Softball Coach

**Job Description: 9th Grade or Middle School Assistant Softball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Softball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist head coach in establishing and leading a successful high school fast pitch program. This position shall assist head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary.

This position shall assist head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school fast pitch program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare
10. Student eligibility

**JOB DUTIES:**

1. To assist head coach to organize and lead the successful Fast Pitch program.
2. To assist head coach to prepare successful practice plans and game plans.
3. To assist head coach to establish and maintain rapport with students and encourage student participation.
4. To assist head coach to motivate students to achieve maximum potential.
5. To assist head coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. To assist head coach to organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final game of the season.
7. To assist head coach to Schedule and play a minimum of 16 games per season.
8. To assist head coach to organize and lead an appropriate summer training program.
9. To assist head coach to maintain a clean and organized locker room.
10. To assist head coach to maintain Fast Pitch field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. To assist head coach to drag and line playing field for all home games.
12. To assist head coach to coordinate publicity for the Fast Pitch program and foster good relationships with the press.
13. To assist head coach to work collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. To assist head coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. To assist head coach to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Fast Pitch Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 10/8/2012

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDM - Job Description: High School Head Football Coach

**Job Description: High School Head Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

All Football Coaches

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school football program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the Jr. High Football Program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful high school football program.
2. Provides guidance and leadership to assistant coaches and the evaluation of all football staff.
3. Prepares successful practice plans and game plans.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Organizes and leads after school practice sessions beginning on the first day of school for the Fall Semester continuing through the final football game of the season.
7. Organizes and leads a spring practice.
8. Schedules and plays a minimum of 10 games per season.
9. Rides bus for away games.
10. Maintains a clean and organized locker room.
11. Works collaboratively with staff, families and community resources.
12. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
13. Assists Athletic Director with all home game preparations.
14. Assists Athletic Director with all practice and game field turf management.
15. Maintains and assists Athletic Director with lining playing field.
16. Maintains compliance with MHSAA.
17. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDN - Job Description: High School Assistant Head Football Coach

**Job Description: High School Assistant Football Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of football.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Football Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist the head football coach establishing and leading a successful high school football program. This position shall assist the Head Football Coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist in the head football coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the football program.

**AREAS OF RESPONSIBILITY:**

1. To assist with practice
2. To assist with student conduct and discipline
3. To assist with scheduling of contests
4. To assist with game preparations and management
5. To assist with equipment management
6. To assist with student participation and morale
7. To assist with public relations
8. To assist with student welfare
9. To assist with student eligibility

**JOB DUTIES:**

1. To assist the Head Coach to organize and lead the successful football program.
2. To assist the Head Coach to prepare successful practice plans and game plans.
3. To assist the Head Coach to establish and maintain rapport with students and encourages student participation.
4. To assist the Head Coach to motivate students to achieve maximum potential.
5. To assist the Head Coach to organize and lead after school practice sessions beginning on the first day of school for the fall semester continuing through the final football game of the season.
6. To assist the Head Coach to organize and lead a spring practice.
7. To assist the Head Coach to schedule and play a minimum of 10 games per season.
8. To assist the Head Coach to interact with the Jr. High School Football Coach to ensure consistency in athletic achievement between the school levels.
9. Rides bus for away games.
10. To assist the Head Coach to maintain a clean and organized locker room.
11. To assist the Head Coach to works collaboratively with staff, families and community resources.
12. To assist the Head Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
13. To assist the Head Coach to maintain and line off game and practice fields.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center and the Head Football Coach in accordance with provision of the Board's policies on evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDO - Job Description: High School Head Basketball Coach

**Job Description: High School Head Basketball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of basketball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

All Basketball Coaches per Gender

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school basketball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the high school basketball program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and lead the successful basketball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership to assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions for the fall semester continuing through the final basketball game of the season.
8. Schedules and plays a minimum of 24 games per season.
9. Schedules and participates in a holiday basketball tournament.
10. Organizes and leads an appropriate summer training program.
11. Maintains a clean and organized locker room.
12. Maintains a clean gymnasium.
13. Coordinates publicity for the basketball program and fosters good relationships with the press.
14. Interacts with the Jr. High School Basketball Coach to ensure consistency in athletic achievement between the school levels.
15. Works collaboratively with staff, families and community resources.
16. Rides bus for away games.
17. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
18. Complies with and supports all school district regulations and policies.
19. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDP - Job Description: High School Assistant Head Basketball Coach

**Job Description: High School Assistant Basketball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of basketball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Basketball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist the high school basketball coach with establishing and leading a successful high school basketball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist in the head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the head coach to encourage student participation and manage the successful day-to-day operations of the high school basketball program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with equipment management
6. Assist with student participation and morale
7. Assist with public relations
8. Assist with student welfare
9. Assist with student eligibility

**JOB DUTIES:**

1. Assists the Head Coach to organize and lead the successful basketball program.
2. Assists the Head Coach to prepare successful practice plans and game plans.
3. Assists the Head Coach to establish and maintain rapport with students and encourage student participation.
4. Assists the Head Coach to motivate students to achieve maximum potential.
5. Assists the Head Coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Assists the Head Coach to organize and lead after school practice sessions for the Fall Semester continuing through the final basketball game of the season.
7. Assists the Head Coach to schedule and play a minimum of 24 games per season.
8. Assists the Head Coach to schedule and participate in a holiday basketball tournament.
9. Assists the Head Coach to organize and lead an appropriate summer training program.
10. Assists the Head Coach to maintain a clean and organized locker room.
11. Assists the Head Coach to maintain a clean gymnasium.
12. Assists the Head Coach to coordinate publicity for the basketball program and fosters good relationships with the press.
13. Assists the Head Coach to interact with the Jr. High School Basketball Coach to ensure consistency in athletic achievement between the school levels.
14. Assists the Head Coach to work collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Assists the Head Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Assists the Head Coach to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Basketball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDQ - Job Description: High School Head Baseball Coach

**Job Description: Head Baseball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

All Baseball Coaches

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school baseball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the high school baseball program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment Management
7. Student participation and morale
8. Public relations
9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful baseball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership to assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final baseball game of the season.
8. Schedules and plays a minimum of 24 games per season.
9. Organizes and leads an appropriate summer training program.
10. Maintains a clean and organized locker room.
11. Maintains baseball field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
12. Drags and lines playing field for all home games.
13. Coordinates publicity for the baseball program and fosters good relationships with the press.
14. Works collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Complies with and supports all school district regulations and policies.
18. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDR - Job Description: High School Assistant Head Baseball Coach

**Job Description: High School Assistant Head Baseball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Baseball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for assisting the high school baseball coach in establishing and leading a successful high school baseball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall assist with the head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the Head Coach to encourage student participation and assist the head coach with management of the successful day-today operations of the high school baseball program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare

**JOB DUTIES:**

1. Assists the Head Coach to organize and lead the successful baseball program.
2. Assists the Head Coach to prepare successful practice plans and game plans.
3. Assists the Head Coach to establishes and maintain rapport with students and encourage student participation.
4. Assists the Head Coach to motivate students to achieve maximum potential.
5. Assists the Head Coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Assists the Head Coach to organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final baseball game of the season.
7. Assists the Head Coach to schedule and play a minimum of 24 games per season.
8. Assists the Head Coach to organize and lead an appropriate summer training program.
9. Assists the Head Coach to maintain a clean and organized locker room.
10. Assists the Head Coach to maintain baseball field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Assists the Head Coach to drag and line playing field for all home games.
12. Assists the Head Coach to coordinate publicity for the baseball program and foster good relationships with the press.
13. Assists the Head Coach to works collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Assists the Head Coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Assists the Head Coach to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Baseball Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDS - Job Description: High School Head Softball Coach

**Job Description: High School Head Softball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Softball Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school fast pitch program. This position shall assist head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school fast pitch program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment management
7. Student participation and morale
8. Public relations
9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organize and lead the successful Fast Pitch program.
2. Prepare successful practice plans and game plans.
3. Establish and maintain rapport with students and encourage student participation.
4. Motivate students to achieve maximum potential.
5. Maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final game of the season.
7. Schedule and play a minimum of 16 games per season.
8. Organize and lead an appropriate summer training program.
9. Maintain a clean and organized locker room.
10. Maintain Fast Pitch field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Drag and line playing field for all home games.
12. Coordinate publicity for the Fast Pitch program and foster good relationships with the press.
13. Work collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Fast Pitch Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 3/12/2012

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBTD - Job Description: High School Assistant Softball Coach

**Job Description: High School Assistant Softball Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Softball Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist head coach in establishing and leading a successful high school fast pitch program. This position shall assist head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary.

This position shall assist head coach in administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school fast pitch program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare
10. Student eligibility

**JOB DUTIES:**

1. To assist head coach to organize and lead the successful Fast Pitch program.
2. To assist head coach to prepare successful practice plans and game plans.
3. To assist head coach to establish and maintain rapport with students and encourage student participation.
4. To assist head coach to motivate students to achieve maximum potential.
5. To assist head coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. To assist head coach to organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final game of the season.
7. To assist head coach to Schedule and play a minimum of 16 games per season.
8. To assist head coach to organize and lead an appropriate summer training program.
9. To assist head coach to maintain a clean and organized locker room.
10. To assist head coach to maintain Fast Pitch field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. To assist head coach to drag and line playing field for all home games.
12. To assist head coach to coordinate publicity for the Fast Pitch program and foster good relationships with the press.
13. To assist head coach to work collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. To assist head coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. To assist head coach to comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Fast Pitch Coach / Athletic Director.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 3/12/2012



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBWD - Job Description: High School Golf Coach

**Job Description: High School Golf Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of golf.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading the successful high school golf program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school golf program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Equipment management
6. Student participation and morale
7. Public relations
8. Student welfare
9. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful golf program.
2. Prepares successful practice plans and game plans.
3. Establishes and maintains rapport with students and encourages student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms when needed.
6. Organizes and leads after school practice sessions beginning 20 days prior to the first game and continuing through the end of the season.
7. Schedules and plays a minimum of 6 matches per season.
8. Coordinates publicity for the golf program and fosters good relationships with the press.
9. Works collaboratively with staff, families and community resources.
10. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
11. Complies with and supports all school district regulations and policies.
12. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director /Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDX - Job Description: High School Head Soccer Coach

**Job Description: High School Head Soccer Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of soccer.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Soccer Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school soccer program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school soccer program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment management
7. Student participation and morale
8. Public relations
9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful soccer program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership to assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions beginning 20 days prior to the first regular season game and continuing through the final game of the season.
8. Schedules and plays a minimum of 20 games per season.
9. Maintains a clean and organized locker room.
10. Maintains field.
11. Lines playing field for all home games.
12. Coordinates publicity for the soccer program and fosters good relationships with the press.
13. Works collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Complies with and supports all school district regulations and policies.
17. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/ Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBDY - Job Description: High School Assistant Head Soccer Coach

**Job Description: High School Assistant Soccer Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of soccer.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Head Soccer Coach

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position will assist the head coach in establishing and leading a successful high school soccer program. This position will assist the head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position will assist the head coach in administering a successful and competitive program, that includes the promotion of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to assist the head coach to encourage student participation and manage the successful day-to-day operations of the high school soccer program.

**AREAS OF RESPONSIBILITY:**

1. Assist with practice
2. Assist with student conduct and discipline
3. Assist with scheduling of contests
4. Assist with game preparations and management
5. Assist with field upkeep and maintenance
6. Assist with equipment management
7. Assist with student participation and morale
8. Assist with public relations
9. Assist with student welfare
10. Assist with student eligibility

**JOB DUTIES:**

1. Assists the head coach to organize and lead the successful soccer program.
2. Assists the head coach to prepare successful practice plans and game plans.
3. Assists the head coach to establish and maintain rapport with students and encourage student participation.
4. Assists the head coach to motivate students to achieve maximum potential.
5. Assists the head coach to maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Assists the head coach to organize and lead after school practice sessions beginning 20 days prior to the first regular season game and continuing through the final game of the season.
7. Assists the head coach to schedule and play a minimum of 20 games per season.
8. Assists the head coach to maintain a clean and organized locker room.
9. Assists the head coach to maintain field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
10. Assists the head coach to line playing field for all home games.
11. Assists the head coach to coordinate publicity for the soccer program and fosters good relationships with the press.
12. Assists the head coach to work collaboratively with staff, families and community resources.
13. Rides bus for away games.
14. Assists the head coach to maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
15. Assists the head coach to comply with and supports all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Soccer Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBZ - Job Description: High School Tennis Coach

**Job Description: High School Tennis Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of tennis.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

None

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school tennis program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the promotion of self discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school tennis program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Court upkeep and maintenance
6. Equipment management
7. Student participation and morale
8. Public relations
9. Student welfare.
10. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful tennis program.
2. Prepares successful practice plans and game plans.
3. Establishes and maintains rapport with students and encourages student participation.
4. Motivates students to achieve maximum potential.
5. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
6. Organizes and leads after school practice sessions beginning 20 days prior to the first game and continuing through the end of the season.
7. Schedules and plays a minimum of 6 matches per season.
8. Maintain courts.
9. Coordinates publicity for the tennis program and fosters good relationships with the press.
10. Works collaboratively with staff, families and community resources.
11. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
12. Complies with and supports all school district regulations and policies.
13. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.

**Adopted Date:** 9/15/2008

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBE - Job Description: Transportation Supervisor

**Job Description: Transportation Supervisor**

**QUALIFICATIONS:**

The Transportation Supervisor shall be a licensed employee of the Jackson County School District with experience in/knowledge of transportation operations.

**REPORTS TO:**

Attendance Center Assistant Superintendent.

**JOB GOAL:**

Coordinate and supervise all aspects of the transportation operation at the Attendance center.

**DUTIES AND RESPONSIBILITIES:**

1. Supervisors shall supervise the loading and unloading procedures of all buses at each attendance center, respectively.
2. Supervisors shall be responsible for monitoring all school bus transportation of students.
3. Supervisors shall complete all reports (school bus maintenance monthly report, principal's monthly and annual bus reports, master transportation route map, etc.)
4. Supervisors should recommend for hire all bus drivers and mechanics to the Assistant Superintendent for the Attendance Center.

**TERMS OF EMPLOYMENT:**

Each Supervisor's supplement will be the amount of the salary of the bus driver at the top level of a single regular route as listed in Policy GGBG plus 20 days based on their licensed pay. These 20 days are not included on their educator licensed contract and are to be worked before and/or after school term.

Supervisors shall not be assigned to drive a regularly scheduled route.

**EVALUATION:**

Job performance will be evaluated periodically, by the Assistant Superintendent – Attendance Center in accordance with school board policies on personnel appraisal.

**Adopted Date:** 5/1/2006  
**Approved/Revised Date:** 3/16/2009

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBEA - Job Description: School Bus Drivers

**Job Description: School Bus Drivers**

**QUALIFICATIONS:**

1. Minimum 21 years of age
2. High school diploma or equivalent
3. Valid Commercial Driver's License (CDL)
4. Valid school bus driver's certificate issued by a Mississippi State Department of Education approved instructor and attend renewal certification every other year.
5. Demonstrate sufficient strength, agility, hearing and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process.
6. Comply with drug testing policy and procedures (policy GBRM)
7. Have an acceptable driving record with no convictions deemed disqualifying under the Mississippi Commercial Drivers License Law, Sections 63-1-73, MS Code as amended recommendations of the State Department of Education, Transportation Department.
8. The local school board may supplement these qualifications and responsibilities as necessary for safe and efficient student transportation.

**REPORTS TO:**

Transportation Supervisor, Attendance Center Assistant Superintendent and Director of Transportation

**JOB GOAL:**

To operate a school bus in a safe and efficient manner and to abide by all traffic laws, State Board of Education and local school district board regulations.

**SUPERVISES:**

Students

**DUTIES AND RESPONSIBILITIES:**

Job functions shall include but not be limited to the following:

1. Conduct a thorough pre-trip (using the district's Daily Bus Inspection Form) and post-trip inspection of the school bus.
2. Keep exterior mirrors clean and adjusted at all times.
3. Perform minimum of two school bus evacuation drills each school year utilizing appropriate emergency procedures.
4. Know, recognize, and obey road signs and signals by meanings, shapes, sounds, and colors.
5. Keep the interior of the bus clean.
6. Maintain routes and schedules as planned by the Attendance Center Transportation Supervisor.
7. Report any hazards along the existing route to the Director of Transportation.
8. Exercise the effective defensive driving skills of self-control, alertness, foresight and good judgment at all times while operating the school bus.
9. Maintain discipline on the school bus without jeopardizing safety while driving.
10. Remain alert at all times to hazards, including but not limited to, poor weather conditions, other vehicles, road conditions and trains at railroad crossings.
11. Complete all reports on bus discipline, bus maintenance and any other reports required by the local school board or Attendance Center Transportation Supervisor.
12. The driver shall not, at any time, permit pupils to stand in the stepwell or loading area or where the pupil would likely fall out of the bus, if the rear emergency door was opened, or where the driver's view is obscured.
13. At such time as required by law and/or the school district, the employee agrees to one mandatory drug test as part of the hiring process. In addition to the mandatory test, the employee agrees to random test(s) and post accident testing and to be tested if recommended by the driver's supervisor.

**TERMS OF EMPLOYMENT:**

Salary, length of employment, leave and absences are defined in policy GBCG.

**EVALUATION:**

Transportation Supervisor and/or Assistant Superintendent – Attendance Center.

**Adopted Date:** 10/21/2002

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBEB - Job Description: Bus Aide

**Job Description: Bus Aide**

**QUALIFICATIONS:**

1. High school diploma or equivalent.
2. Possess physical strength necessary to perform duties.
3. Such additional requirements as the Board may require.

**REPORTS TO:**

Transportation Supervisor at the Attendance Center.

**JOB GOAL:**

To assist in providing safe transportation for pupils of the school district.

**DUTIES AND RESPONSIBILITIES:**

1. Assists the bus driver in maintaining good student conduct on the bus.
2. Assists in loading and unloading passenger and special equipment.
3. Assures that students get on and off the bus in an orderly fashion.
4. Carry out such other duties and responsibilities as may be assigned.

**Terms of Employment:** 180 days

**Sick Leave:**

At the beginning of each school year, all full-time bus aides shall be credited with three (3) sick leave days. Of these days, two (2) may be used annually as personal days. Such personal leave shall not be taken on the first day of a school term, the last day of a school term, on the day previous to a holiday, or the day after a holiday.

Any unused portions of the above listed sick leave days shall be carried over to the next school year and credited to such non-certified staff, as long as the staff member is employed by the school district.

**Adopted Date:** 9/19/2005

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBEC - Job Description: Bus Trainer

#### SUMMARY

Entry Level Driver Training is a federal mandate that is designed to ensure that all entry-level drivers receive consistent, quality safety training before transporting students. This policy set the minimum requirement for an ELDT trainer.

#### DUTIES AND RESPONSIBILITIES:

- Teach theory and behind the wheel courses using State approved Curriculum Modules to all new Prospective Drivers who are seeking their CDL to drive a school bus.
- Complete and maintain all necessary paperwork as required by JCSD and the MDE Office of Pupil Transportation.
- Maintain curriculum changes and lesson plans as required by MDE and the Federal Motor Carrier Safety Administration.
- All duties and responsibilities as listed in Policy GFBEA School Bus Driver Job Description while operating a bus, whether during training or normal routes.

#### QUALIFICATIONS:

1. Minimum 21 years of age
2. High school diploma or equivalent
3. Valid Commercial Driver's License (CDL)
4. Valid school bus driver's certificate issued by a Mississippi State Department of Education approved instructor and attend renewal certification every other year
5. A current bus driver in good standing with JCSD is preferred
6. ELDT trainer will primarily drive an assigned bus route but will also perform training as needed.
7. Demonstrate sufficient strength, agility, hearing and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process
8. Comply with drug testing policy and procedures (policy GBRM)
9. Have an acceptable driving record with no convictions deemed disqualifying under the Mississippi Commercial Driver's License Law, Sections 63-1-73, MS Code as amended recommendations of the State Department of Education, Transportation Department
10. Trainer must have excellent verbal and written communication skills, and must possess strong organizational skills
11. Meet all applicable State qualification requirements for CMV instructors

Theory instructors provides knowledge instruction on the operation of a CMV and shall meet the following requirements:

- Hold a CDL of the same (or higher) class with all endorsements necessary to operate the CMV for which the training is to be provided
- Meet one of the following:
  - Have at least 2 years of experience driving a CMV requiring a CDL of the same (or higher) class and/or the same endorsement
  - Has at least 2 years of experience as a BTW CMV instructor

Behind the Wheel (BTW) instructors provide BTW training involving the actual operation of a CMV by an entry-level driver on a public road and shall meet the following requirements:

- Hold a CDL of the same (or higher) class, and with all endorsements necessary, to operate the commercial motor vehicle (CMV) for which training is to be provided
- Meet one of the following:
  - Have two years' experience driving a CMV requiring a CDL of the same (or higher class) and/or the same endorsement
  - Have a minimum of two years' experience as a BTW CMV instructor

#### REPORTS TO:

Transportation Supervisor, Attendance Center Assistant Superintendent and Director of Transportation

#### SUPERVISES:

Students

#### TERMS OF EMPLOYMENT:

While engaged in training, employees will be paid the bus driver pay for 35 years of experience. While driving their normal assigned bus route, they will be paid according to their years of experience on the bus driver pay scale. Employees in this position will work as needed throughout the calendar year, including summers.

#### EVALUATION:

Transportation Supervisor and/or Assistant Superintendent – Attendance Center.

**Adopted Date:** 7/11/2022

**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBF - Job Description: Mechanic-School Buses and Equipment

**Job Description: Mechanic School Buses and Equipment**

**QUALIFICATIONS:**

Demonstrated success in performance of the tasks listed below.

**AREAS OF RESPONSIBILITY:**

Maintenance and repair of all school-owned vehicles, tractors, and lawn mowers.

**PURCHASING PROCEDURE:**

1. All purchases must be approved by the Assistant Superintendent and Transportation Supervisor.
2. Mechanic will remain on duty at the bus garage from 7:00 a.m. to 4:00 p.m. during school year and 7:00 a.m. to 3:00 p.m. during the summer unless he is called to repair a bus on route to or from school or a school-sponsored trip.

**JOB DUTIES:**

1. To establish and recommend priorities on repairs to Assistant Superintendent.
2. To establish preventive maintenance program on all vehicles.
3. To perform needed repairs on all buses, trucks, tractors, lawn mowers, and equipment.
4. To perform inspections as required by accreditation.
5. To keep daily record of all gas used by vehicle and number.
6. To follow purchasing procedures as established by the Assistant Superintendent, Transportation Supervisor, and/or Business Manager.

**EMPLOYMENT:**

To be employed 12 months per year. Salary is to be established Board policy GGBI.

**EVALUATION:**

Performance in the position will be evaluated annually, by the transportation Supervisor and/or Assistant Superintendent – Attendance Center in accordance with the Board's policy on evaluation.

**Adopted Date:** 10/21/2002

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBG - Job Description: Maintenance I

**Job Description: Maintenance I**

**QUALIFICATIONS:**

1. High School Graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills, and carpeting/floor tile installation skills.
3. As assigned, skill in maintaining septic systems at schools.
4. As assigned, skill in maintaining heating, cooling, and ventilation systems.
5. Possession of a valid Mississippi driver's license.
6. Possess good public relations skills.

**REPORTS TO:**

Assistant Superintendent for Attendance Center or his/her designee

**GOAL:**

To maintain the physical school plant in a condition of operating excellence at all times.

**PERFORMANCE RESPONSIBILITIES:**

1. In counsel with Assistant Superintendent of Attendance Center, establish a preventative maintenance program and a system for emergency repairs.
2. Recommend priorities on repair projects, including estimates of time/cost for same.
3. Examine school facilities on a regular basis for needed repair and maintenance.
4. Establish and submit necessary records and documentation as required.
5. As assigned, maintain all septic systems in working order.
6. As assigned, maintain all heating, cooling and ventilation systems in working order.
7. Serve as lead maintenance person in performing needed maintenance or repair.

**TERMS OF EMPLOYMENT:**

Twelve (Full-Time) months employment.

**SALARY:**

As established by school board policy GGBI.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center in accordance with established provisions on such evaluations.

**Adopted Date:** 3/10/2003

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBH - Job Description: Maintenance II

**Job Description: Maintenance II**

**QUALIFICATIONS:**

1. High School graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills and carpeting/floor tile installation skills.
3. Possess a valid Mississippi driver's license.
4. Possess good public relations skills.

**REPORTS TO:**

Assistant Superintendent for Attendance Center or his/her designee.

**GOAL:**

To maintain the physical school plant in a condition of operating excellence at all times.

**PERFORMANCE RESPONSIBILITIES:**

1. Constant inspection of school facilities for needed repair and maintenance and reports same to proper person.
2. Establish and submit necessary records and documentation as required.
3. Paint and perform other items of general maintenance nature as directed.
4. Perform other such maintenance work as required and directed.

**TERMS OF EMPLOYMENT:**

Twelve (Full-Time) months employment. SALARY: As established by school board policy GGBI.

**EVALUATION:**

Performance in this position will be evaluated annually, by the Assistant Superintendent – Attendance Center in accordance with established provisions on such evaluations.

**Adopted Date:** 3/10/2003

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBHA - Job Description: HVAC Technician

**Job Description: HVAC Technician**

**POSITION SUMMARY:**

The HVAC Technician is responsible for installing, maintaining, and repairing the heating and cooling systems for all Jackson County School District buildings.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or it's equivalent
- Certification or associate's degree from an accredited HVAC program at a technical school
- EPA Universal Certification to handle refrigerants is preferred
- Three (3) years previous experience as an HVAC technician
- Valid driver's license
- Strong interpersonal skills as well as written and oral communication skills are essential

**REPORTS TO:**

Facilities Manager

**AREAS OF RESPONSIBILITY:**

- Analyze, plan, and perform preventive maintenance of HVAC systems throughout the district
- Plan shutdowns for maintenance and repair pumps including chill water, heating water and condensation pumps.
- Troubleshoot, repair and make modifications to all HVAC systems; including but not limited to air cooled, water cooled, hot water systems, chilled water systems, steam heating systems, and building automation control systems.
- Adhere to all city, state, and federal regulatory statues
- Maintain maintenance records as required by City, State, and EPA regulations
- Order and maintain parts needed to repair and maintain HVAC equipment
- Manage relationship with all major vendor accounts
- Properly maintain and safeguard district assets
- Run copper piping and PVC
- Understands and has mastered the refrigeration cycles to include: identifying components in advanced refrigeration circuits, understanding how each component works, diagnosing and correcting problems in the refrigeration circuit, using manifold gauge set, pressure/temperature chart and temperature measuring devices for routine maintenance and to troubleshoot
- Perform refrigeration recovery, evacuation and charging while understanding the installation and sizing of refrigerant piping
- Identifies components in heating system, diagnosing problems in the heating system using a gas pressure test and other devices for routine maintenance, troubleshoot and repair
- Troubleshoot advanced electrical currents.
- Use a psychometric chart to determine the results of mixing air having various properties
- 

**Language and Reasoning Skills:**

- Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential.
- Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others.
- The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential.
- Must have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems while adhering to an appropriate policy and procedure.

**PHYSICAL DEMANDS:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, climb, lift up to 50 pounds, and crawl when performing work on the HVAC systems.

**WORKING ENVIRONMENT:**

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- This position typically requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. However, while performing work outside the environment is in some extreme temperature conditions.
- The stress level for this position is moderate and the noise level for this position is low to moderate normally, but during school events the noise level is high.

**TERMS OF EMPLOYMENT:**

This position is a non-exempt position that will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually (232 days). The salary scale is GGBP

**Adopted Date:** 8/12/2019  
**Approved/Revised Date:** 1/11/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBHA-1 - Job Description: Facilities Manager

### **Facilities Manager**

#### **Position Summary:**

This position is responsible for providing a suitable environment for the students and staff in the facilities of the district.

#### **Minimum Qualifications:**

- Experience supervising maintenance personnel
- Ability to accept constructive criticism for the purposes of improvement
- Ability to manage a team
- Ability to understand and operate Siemens Building automation systems
- Ability to use power tools, hand tools, test equipment
- Knowledge of Local, State and Federal building codes, with ability to install materials to code.
- Knowledge of Automatic Building Control systems
- Ability to work independently, with minimal supervision
- Valid Driver's License
- Strong interpersonal skills as well as written and oral communications skills are essential

#### **Reports to:**

Superintendent

#### **Areas of Responsibility:**

- Monitors and suggests improvements for all facilities and their upkeep district wide.
- Manages the HVAC Technicians
- Work with the assistant superintendents to maintain suitable environments for the students and staff at all facilities in the district.
- Provide centralized reporting of daily availability of all classrooms
- Make replace or repair decisions
- Directly or indirectly receive cost estimates for new installations/complete replacements
- Monitors new construction activities through on-site inspections and periodic meetings
- Maintains records of filter replacements and preventative maintenance tasks
- Maintains digital inventory of all HVAC systems
- Maintains records of chiller/water tower treatments
- Maintains records of repairs using a workorder system
- Performs related duties as assigned

#### **Working Environment:**

Required to work at heights or in narrow spaces to service equipment; required to visually concentrate on detail; required to stand for prolonged periods; exposed to high noise levels and hazardous chemicals; periodically required to lift and carry heavy supplies or equipment; occasionally required to wear protective clothing; occasionally required to work outdoors in inclement weather. Constant safety awareness required. On call for emergencies. Requires travel between work sites. Works in all weather conditions unless otherwise notified, at heights and in enclosed spaces with limited access. Occasionally works overtime, including weekends.

#### **Terms of Employment:**

This position is a non-exempt position that will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually (232 days). The salary scale is GGBP

ESSER funded positions are temporary positions that will only be available through December 2024.

**Adopted Date:** 1/11/2021

**Approved/Revised Date:** 6/14/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBHB - Job Description: ESSER Construction Manager

**Position Summary:**

This position is responsible for inspecting ESSER construction projects, maintaining project schedules, maintaining project plans, and providing on-site management of all ESSER construction projects. In addition, this position will serve to advise the district on smaller ESSER projects that do not require the use of an architect.

**Minimum Qualifications:**

- Experience supervising maintenance personnel
- Ability to manage a team
- Ability to use power tools, hand tools, test equipment
- Knowledge of Local, State and Federal building codes, with ability to install materials to code
- Ability to read blueprints and apply to actual construction to report inconsistencies
- Knowledge of Automatic Building Control systems
- Ability to work independently, with minimal supervision
- Valid Driver's License
- Strong interpersonal skills as well as written and oral communications skills are essential

**Reports to:**

Director of Operations and Support

**Areas of Responsibility:**

- Monitors and suggests improvements for ESSER Construction projects and their upkeep district wide
- Assist administration in obtaining cost estimates for ESSER projects
- Monitors new ESSER construction activities through on-site inspections and periodic meetings
- Monitors compliance with ESSER requirements such as Davis-Bacon, EDGAR Construction Regulations, and Uniform Grant Guidance
- Assure that general contractors are meeting their requirements based on construction meetings, project plans, and federal, state, and local requirements
- Performs related duties as assigned

**Working Environment:**

Required to work at heights or in narrow spaces to service equipment; required to visually concentrate on detail; required to stand for prolonged periods; exposed to high noise levels and hazardous chemicals; periodically required to lift and carry heavy supplies or equipment; occasionally required to wear protective clothing; occasionally required to work outdoors in inclement weather. Constant safety awareness required. On call for emergencies. Requires travel between work sites. Works in all weather conditions unless otherwise notified, at heights and in enclosed spaces with limited access. Occasionally works overtime, including weekends.

**Terms of Employment:**

This position is a non-exempt position that will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually (232 days). This position is a federally funded position using funds that expire in 2024. Future employment may be dependent on these funds. The salary scale is GGBP

**Adopted Date:** 10/11/2021

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBI - Job Description: Job Coach

**Job Description: Job Coach**

**Qualifications:**

1. High school diploma or equivalent.
2. A minimum of 48 college hours or successfully pass the assistant teacher examination.
3. Experience with computer word processing, database, and spreadsheet applications.
4. Possess a general understanding of the purpose of transition for students with disabilities.

**Reports to:** Director of Special Education and/or designee.

**Duties:**

1. Works in conjunction with certified teachers for grades 9-10 job shadowing.
2. Assists in supervising students through the day's activities in order to identify individual skills and interest.
3. Customized job development activities such as job sharing and job carving/creation.
4. Assist in on the job employment plans for transition IEPs.
5. Make necessary start up arrangements for job placement.
6. Assists group at lunch and other community based activities.
7. Assists in collecting data throughout the school year for indicator 13 & 14: Post Secondary.
8. Follows scheduled outlines by teachers related to vocational assessments and job shadowing experiences.
9. Observe students during in-school hours work experience, during classroom activities, and other current school and community environments.
10. Assist in the development of a vocational portfolio.
11. Follows specified lesson plans assigned each day for daily activities from the certified teacher for teaching students "How to do the job".
12. Performs such other duties as may be assigned by the Case manager and/or the Director of Special Education.

**Terms of Employment:**

180 work days  
Salary Scale: Teacher Assistant  
District Policy GGBD  
Attend professional development related to area of need as directed by the Director of Special Education.

**Evaluation:**

Performance in this position shall be evaluated regularly and informally (oral and written) by the Director of Special Education or Case manager.

**Adopted Date:** 10/12/2009

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBJ - Job Description: School Resource Officer

**Job Description: School Resource Officer**

**SUMMARY:**

The primary purpose of the School Resource Officer (SRO) is to work closely with school district staff, students and parents, members of the community, and external agencies to create and maintain a safe and orderly environment that supports the mission of the school district.

**ESSENTIAL FUNCTIONS:**

1. Provides law enforcement and police services to the school district at the school buildings, district facilities, and areas adjacent to the school facilities.
2. Investigates allegations of criminal incidents per police department policy and procedures. Enforce all state and local laws and ordinances. Make appropriate referrals to juvenile authorities or other governmental agencies.
3. Establish and maintain close, appropriate, relationships with students for the sole purpose of preventing juvenile delinquency behavior and encouraging students to remain in school. Promote the profession of police officer and serve as a positive role model to students.
4. Collaborates with external agencies for the purpose of communicating and/or receiving information regarding activity that may negatively affect safety within the school environment.
5. Creates and maintains a close working relationship with school administrators to ensure a safe school environment. Assist school officials with their efforts to enforce Board of Education policies and procedures.
6. Develops crime prevention programs and conduct security inspections to deter criminal or delinquent activities. Monitors crime statistics and collaborate with local patrol officers and school administrators to design crime prevention strategies.
7. Patrols school facilities (campuses, roads, external buildings and adjacent areas) for the purpose of providing administrative visibility, maintaining security, and deterring crime.
8. Establish and maintain a high level of visibility within the school district community, student and parent groups by attending and participating in school functions.
9. Ensures school administrator safety by being present during school searches, which may involve weapons, controlled substances or a person that their emotional state might pose a threat to the school administrators, school personnel, or students.
10. Assists school administrators in emergency crisis planning and building security matters. Provide training courses for school personnel pertaining to handling crisis situations that might arise on campus.
11. Works closely with guidance counselors and other support personnel to assist students and provide services to students involved in situations where referrals to service agencies are necessary. Assist with conflict resolution efforts.

**The absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.**

**REPORTING STRUCTURE:**

This position reports to the Attendance Center Assistant Superintendent, in which they are assigned, and the Superintendent.

**QUALIFICATION REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills and ability required to successfully perform the essential functions of this position.

**Education and/or Experience:**

1. High School Diploma or the equivalent.
2. Minimum age of twenty-three.
3. Minimum of three (3) years law enforcement work experience prior to assignment.
4. Graduate of the Basic Law Enforcement Officer Training Program.
5. Graduate of the MDE School Resource Officer Training Program within two (2) years of appointment in accordance to Section 37-7-321 of the Mississippi Code.
6. Strong interpersonal skills as well as written and oral communication skills are essential for this position.
7. Confidentiality, maturity, and professionalism at all times are essential for this position.

**Continuing Education/Requirements:**

This position is required to have 40 hours (annually) of MDE sanctioned in-service training.

**Special Qualifications:**

General computer skills are required to perform the essential functions of this position. Thorough knowledge of approved principles, practices and procedures of police work; Jackson County Board of Education policies and procedures; applicable Federal and State laws and City Ordinances is essential. In-depth knowledge of the geography of the attendance center area to which assigned; ability to prepare clear and concise reports of activities for the school district is required. A valid Mississippi driver's license is required.

**Language and Reasoning Skills:**

Ability to understand written or oral instructions; read, analyze and interpret complex documents, instruction manuals, policies and procedures is essential. Excellent communication skills are required to effectively present information in a one-on-one and small group setting. Strong interpersonal skills are essential to maintain effective working relationships with others. The ability to work effectively and efficiently, under stressful conditions, to ensure deadlines are met is essential. Must have demonstrated, through prior work experience, the ability to identify and resolve, in a courteous and professional manner, complex issues and problems while adhering to an appropriate policy and procedure.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position is required to sit and stand for moderate periods of time and the ability to see and hear. Frequently, this position is required to walk, stoop, climb, lift, and crawl when performing security inspections and investigations.

**WORKING ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

This position typically works in a well-lit, climate controlled, and adequately ventilated office environment and requires observance of safe work practices, fire regulations, and avoidance of falls, trips, and similar office work hazards. However, while performing security inspections and investigations the work is performed in some extreme temperature conditions. The stress level for this position is high and the noise level for this position is low to moderate normally, but during school events the noise level is high.

**TERMS OF EMPLOYMENT:**

This position is a non-exempt position that will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually. Currently, the hourly rate is set at \$14.15 per hour.

Employees in this position will be allowed to accumulate compensatory time above the 60 hour limit as set forth in Policy GADB.

**Adopted Date:** 8/12/2013  
**Approved/Revised Date:**



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBK - Job Description: Director of Operations and Support

**QUALIFICATIONS:**

- Bachelors Degree in Computer Science or Management Information Systems or equivalent training or experience.
- Experience in implementing networks, operating systems, software and peripherals.
- Experience in administrative data function.
- Knowledge of application of technology in the teaching process and instructional television as well as instructional computing.
- Ability to effectively communicate, orally and in writing.
- Ability to function on an advanced technical level with equipment representatives and software programmer/designers to include the writing of hardware and network specifications.
- Ability to effectively instruct personnel in the use of technology.
- Ability to troubleshoot hardware and software malfunctions and identify appropriate maintenance requirements.
- Strong work ethic and dedication to assigned tasks.

**REPORTS TO: Superintendent****DUTIES AND RESPONSIBILITIES:**

- Oversee the Department of Technology to include but not limited to the following:
- Direct the development, implementation and ongoing maintenance of a district technology plan that supports the state technology plan and provides a long range vision for technology within the school district.
- Coordinate and supervise procurement and installation of hardware and software for administrative and data management systems throughout the district.
- Coordinate and supervise staff training for office clerical administrative personnel.
- Coordinate procurement and supervise installation of hardware and software for instructional support.
- Coordinate, supervise and provide instructional personnel and support personnel staff training in the utilization of technology.
- Coordinate any public forums, seminars or other technology related events conducted within or as the responsibility of the school district.
- Work closely with Director of Technology in the implementation of local and state technology initiatives and mandates.
- Oversee construction projects throughout the district.
- Provide accurate and timely reports on current construction and maintenance projects throughout the district.
- Provide advice to the superintendent regarding payouts as they are received.
- Provide efficient leadership regarding construction and maintenance issues as they occur in the field.
- Act as the focal point for all communications with the district architect.
- Plan Construction Meetings.

**TERMS OF EMPLOYEMENT: 232 days annually with salary in accordance with policies**

**EVALUATION: Performance of the Director of Operations and Support will be evaluated annually, by the Superintendent in accordance with the provision of board policy.**

**Adopted Date:** 7/19/2021  
**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GFBL - Job Description: Infrastructure Manager

**QUALIFICATIONS:**

- Associates degree from an accredited college or university
- Ability to effectively work and communicate with administrators, supervisors and staff
- Ability to effectively instruction personnel in the sue of technology and other related components such as phones and surveillance systems
- Experience in implementing ethernet wired and wireless networks, operation systems, software, and peripherals
- Knowles of networking application software and hardware
- Working knowledge of DNS and DHCP
- Critical thinking and analytical ability
- Strong work ethic and dedication to assigned tasks

**REPORTS TO:**

Director of Information Technology

**DUTIES AND RESPONSIBILITIES:**

- Troubleshoot problems to determine hardware problems in a wide variety of systems, including but not limited to wireless networks wide area networks, local area networks, phones, phone servers, surveillance systems, and components as well as other technologies.
- Keep on hand inventory of essential parts as needed for maintenance and repairs.
- Fabricate components as needed such cabling, servers, housings, etc.
- Schedule summer preventive maintenance and projects with the technology leadership.
- Install new wireless access points, switches, routers, phones, phone servers, surveillance systems, cameras, cabling, as well as other technologies used in conjunction with these systems.
- Design networks and maintain best practices
- Maintain the district DNS and DHCP services
- Manage all networking, surveillance, access control, phone and wireless projects.
- Perform any other duties as directed or assigned.

**TERMS OF EMPLOYMENT:**

- 12 month/232 day employment

**EVALUATION:**

Performance in this position will be evaluated annually by the Director of Information Technology or Associate Director of Technology.

**SALARY:**

Steps	Salary
Base	\$55,000
Step 1	\$56,500
Step 2	\$58,000
Step 3	\$59,500
Step 4	\$61,000
Step 5	\$62,500
Step 6	\$64,000
Step 7	\$65,500
Step 8	\$67,000
Step 9	\$68,500
Step 10	\$70,000

**Adopted Date:** 7/19/2021

**Approved/Revised Date:**

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGA - Salary Scale: Assistant Superintendent

S

Salaries for Assistant Superintendents in the Jackson County School District shall be calculated based on the following criteria:

- An Assistant Superintendent Base Salary will be established based on the Jackson County School District teacher’s salary scale (policy GGBC). The Assistant Superintendent Base shall be the thirty- five year (maximum experience) salary for an AAAA license.
- An Assistant Superintendent Supplement will be added to the Assistant Superintendent Base to determine the total salary. (Total Salary = Base + Supplement)

**SUPPLEMENT AMMOUNT**

<u>POSITION</u>	<u>SUPPLEMENT</u>
Assistant Superintendent (Central Office)	\$ 42,625
Assistant Superintendent (Attendance Center)	\$ 42,625

**Salary Incentives.**

The Board shall provide salary incentives to Assistant Superintendents as stated:

- When student state achievement test scores are officially released by the MDE, each Assistant Superintendent shall be given an additional \$500.00 for each “A” rated school within the school district.
- Incentives shall be paid in each school year after test scores have be officially released by MDE for the previous school year. Incentive pay may be spread out over a six month period, January through June, or paid in a lump sum in January or February, as determined at the discretion of the school board.
- Incentive payments will only be made in the event that the above achievement targets are met under the leadership of the Assistant Superintendent. The Assistant Superintendent must be a current employee of the school district to receive these payments.
- It is understood by all parties that incentive pay is a onetime payment and should not be viewed as a salary increase. It is further understood that each Assistant Superintendent is eligible for such incentive pay on a yearly basis, the amount of incentive pay calculated annually based on the Assistant Superintendent meeting the above stipulated achievement targets.

**Adopted Date:** 6/15/2020  
**Approved/Revised Date:** 6/15/2020

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGB - Salary Scale: Computer/IT Technician - Payroll/Purchasing Agent - Federal Programs Coordinator

**Salary Scale: Computer Technician - Federal Programs Coordinator - Payroll/Purchasing Agent**

**Yrs. Exp Technician/Coordinator Payroll/Purchasing Agent**

0	\$19.35	\$19.35
1	\$20.28	\$20.28
2	\$21.20	\$21.20
3	\$22.10	\$22.10
4	\$23.03	\$23.03
5	\$23.96	\$23.96
6	\$24.22	\$24.22
7	\$24.50	\$24.50
8	\$24.77	\$24.50
9	\$25.06	\$24.50
10	\$25.33	\$24.50
11	\$25.60	\$24.50
12	\$25.87	\$24.50
13	\$26.16	\$24.50
14	\$26.42	\$24.50
15	\$26.71	\$24.50
16	\$26.97	\$24.50
17	\$27.26	\$24.50
18	\$27.52	\$24.50
19	\$27.81	\$24.50
20	\$28.08	\$24.50
21	\$28.36	\$24.50
22	\$28.62	\$24.50
23	\$28.91	\$24.50
24	\$29.18	\$24.50
25	\$29.46	\$24.50
26	\$29.73	\$24.50
27	\$30.01	\$24.50
28	\$30.30	\$24.50
29	\$30.57	\$24.50
30	\$30.86	\$24.50
31	\$31.12	\$24.50
32	\$31.41	\$24.50
33	\$31.68	\$24.50
34	\$31.97	\$24.50
35	\$32.24	\$24.50

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually.

Salary incentives will be calculated at the end of each year to be included in the calculation for the next year’s salary upon approval by the technology director. Incentive scale listed below.

The work week shall consist of forty (40) hours per week with specific working hours to be set by the Director of the department.

Staff filling the position of Computer Technician may be credited with a maximum of three years experience if the previous employment was in a job requiring skills related to this position. Verification of this experience must be provided by the previous employer(s).

Staff filling the position of Payroll Agent or Purchasing Agent may be credited with a maximum of three years experience if the previous employment was in a job requiring same responsibilities and if previous employment was with a Mississippi School District.

The Federal Programs Coordinator position will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually (232 days) and credited with actual work experience in a job requiring skills related to this position.

Verification of this experience must be provided by the previous employer.

Policy changes in the below incentives shall be applicable to new employees and new certifications. Existing employees as of 6-12-2018 shall not be negatively impacted as a result of the below modifications for existing certifications and degrees.

<b>Computer Tech Incentives</b>	<b>Amount</b>	<b>Payroll/Purchasing Agent</b>	<b>Amount</b>
<b>Certifications</b>		<b>Degrees</b>	
A+	\$960.00	Bachelor Degree	\$3,840.00

CCNA	\$960.00
Security Plus	\$960.00
MCP	\$960.00
N+ (Network Plus)	\$960.00
MCSE	\$1,920.00
CCIE	\$1,920.00
<b>Certifications -- Not To Exceed</b>	<b>\$3,840.00</b>
<b>Degrees</b>	
Associate Degree	\$1,920.00
Bachelor Degree	\$3,840.00
<b>Degrees -- Not To Exceed (AA &amp; Bachelor Combined)</b>	<b>\$3,840.00</b>
<b>Total Degrees &amp; Certifications Not To Exceed</b>	<b>\$7,680.00</b>

<b>Licenses</b>	
School Business Administrator	\$3,840.00
<b>Federal Programs Coordinator</b>	
Masters Degree	\$3,840.00

Adopted Date: 7/24/2008  
 Approved/Revised Date: 7/19/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBA - Salary Scale: Administrative

**Salary Scale: Administrative**

The salaries for all administrative positions in the Jackson County School District shall be calculated based on the following criteria:

1. An **Administrative Base** will be established based on the Jackson County School District teacher’s salary scale (policy GGBC). The Administrative Base shall be the thirty-five year (maximum experience) salary for the degree/certificate that the administrator holds.
2. An **Administrative Supplement** will be added to the Administrative Base to determine the total salary for each administrator. (Total Salary = Base + Supplement)

SUPPLEMENT AMOUNTS				
POSITION	LEVEL	H/M/L	CODE	SUPPLEMENT
Director of Curriculum & Central Office Administration	B1	1	B11	\$32,002
		2	B12	\$30,002
		3	B13	\$28,002
Director 1: Special Education      Vocational Education Food Service              Technology	C1	1	C11	\$24,002
		2	C12	\$22,002
		3	C13	\$20,002
High School Principal	D1	1	D11	\$27,002
		2	D12	\$25,002
		3	D13	\$23,002
Middle School Principal Alternative School Principal	D2	1	D21	\$24,502
		2	D22	\$22,502
		3	D23	\$20,502
Elementary School Principal	D3	1	D31	\$22,002
		2	D32	\$20,002
		3	D33	\$18,002
Assistant Principal 1: High School Athletic Director	E1	1	E11	\$12,835
		2	E12	\$10,835
		3	E13	\$8,835
Assistant Principal 2: Middle School Elementary School	E2	1	E21	\$11,835
		2	E22	\$9,835
		3	E23	\$7,835
Supervisor 1	F1	1	F11	\$6,000
		2	F12	\$4,000
		3	F13	\$2,000
Business Manager Director of Operations and Support	G	1	G1	\$36,325
		2	G2	\$34,325
		3	G3	\$32,325
Assistant Business Manager Assistant Child Nutrition Director	H	1	H1	\$11,000
		2	H2	\$9,000
		3	H3	\$7,000
Director of Human Services and Risk Management	J	1	J1	\$28,002
		2	J2	\$26,002
		3	J3	\$24,002

All recommendations will be placed on the board meeting agenda with the supplement level noted with the recommendation. As vacancies occur, all positions will be recommended at a starting Level 3. Any lateral position moves will be at their current level.

Any administrator beginning at a Level 3 will remain at that Level for a period of 2 years. At the end of the contractual period ending June 30th of the second year, the administrator will move to Level 2, where he/she will remain for a period of two years. At the beginning of the administrator’s fifth year, (July 1), he/she will move to Level 1 status. In order for experience to be credited, the administrator must be employed for a minimum of 11/12th of the contractual year. Experience for the superintendent will be credited as of January 1st.

If the Superintendent's annual salary, when calculated by using the formula specified in this policy is not the highest salary in the district, it shall be adjusted and will automatically be \$100 higher than the highest salary paid to any other administrator.

Previous experience as a principal will be credited as experience as a principal regardless of grade level. (The same concept applies to other administrative positions – ex. assistant principal to assistant principal).

If a person transfers from a principal to a director position, they will transfer at whatever level principal position they held. This is only applicable in district.

[GGBA Salary Scale Administrative - FINAL.pdf](#)

**Adopted Date:** 5/12/2008  
**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBAA - Salary Scale: Computer Technician II

**Salary Scale: Computer Technician II**

<b><u>Yrs. Exp</u></b>	<b><u>Computer Technician II</u></b>
0	\$15.30
1	\$15.57
2	\$15.84
3	\$16.12
4	\$16.39
5	\$16.67
6	\$16.95
7	\$17.22
8	\$17.49
9	\$17.77
10	\$18.06
11	\$18.33
12	\$18.60
13	\$18.87
14	\$19.16
15	\$19.42
16	\$19.71
17	\$19.97
18	\$20.26
19	\$20.53
20	\$20.81
21	\$21.09
22	\$21.35
23	\$21.63
24	\$21.91
25	\$22.19
26	\$22.46
27	\$22.73
28	\$23.01
29	\$23.28
30	\$23.55
31	\$23.83
32	\$24.08
33	\$24.36
34	\$24.62
35	\$24.90

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually.

The work week shall consist of forty (40) hours per week with specific working hours to be set by the Director of Information Technology.

Staff filling the position of Computer Technician II may be credited with a maximum of three years experience if the previous employment was in a job requiring skills related to this position. Verification of this experience must be provided by the previous employer(s).

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 5/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBB - Salary Scale: Supplement Scale

[GGBB Supplement Scale \(002\).pdf](#)

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 11/14/2022



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBC - Salary Scale: Teacher Salary

[GGBC Teacher Salary Scale 04-21-2022.pdf](#)

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 4/21/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBD - Salary Scale: Teacher Assistants/Aides/Library Aides/ELL/ISI Monitor

The base pay for teacher assistants/aides (with classroom teacher)/library aides (without classroom teachers, behavior facilitators, and Career Center Technicians will be as follows:

	Teacher Assistant/Aides	
	Behavior Facilitator	
Yrs	Career Center Technicians	Library Aide (w/o Teacher)
0	\$13.75	\$14.56
1	\$13.99	\$14.81
2	\$14.24	\$15.06
3	\$14.49	\$15.29
4	\$14.74	\$15.53
5	\$14.97	\$15.78
6	\$15.22	\$16.02
7	\$15.47	\$16.27
8	\$15.70	\$16.52
9	\$15.95	\$16.77
10	\$16.20	\$17.01
11	\$16.45	\$17.26
12	\$16.69	\$17.50
13	\$16.94	\$17.74
14	\$17.19	\$17.99
15	\$17.43	\$18.24
16	\$17.68	\$18.49
17	\$17.91	\$18.73
18	\$18.17	\$18.97
19	\$18.40	\$19.22
20	\$18.65	\$19.46
21	\$18.90	\$19.70
22	\$19.14	\$19.95
23	\$19.39	\$20.20
24	\$19.64	\$20.44
25	\$19.89	\$20.69
26	\$20.12	\$20.94
27	\$20.37	\$21.18
28	\$20.62	\$21.43
29	\$20.86	\$21.67
30	\$21.10	\$21.93
31	\$21.36	\$22.13
32	\$21.60	\$22.42
33	\$21.85	\$22.66
34	\$22.09	\$22.91
35	\$22.34	\$23.15

Employees will be paid in twelve (12) monthly payments.

Staff filling the above positions may be credited with a maximum of three (3) years work experience if the previous employment was in a job requiring skills related to these positions.

If the previous position was that of a teacher assistant, then the staff member will be credited with all actual teacher assistant experience. Verification of this experience must be provided by the previous employer(s).

[GGBD Teacher Assistant Pay Scale Final.pdf](#)

**Adopted Date:** 7/24/2008

**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBE - Salary Scale: Custodian/Janitor/Maid

**Salary Scale: Custodian/Janitor/Maid**

The salary scale for the Custodian/Janitor/Maid positions shall be as follows:

<u>Yrs. Exp</u>	<u>Custodian/Janitor/Maid</u>
0	\$10.25
1	\$10.50
2	\$10.75
3	\$11.00
4	\$11.25
5	\$11.50
6	\$11.75
7	\$12.00
8	\$12.25
9	\$12.50
10	\$12.75
11	\$13.00
12	\$13.25
13	\$13.50
14	\$13.75
15	\$14.00
16	\$14.25
17	\$14.50
18	\$14.75
19	\$15.00
20	\$15.25
21	\$15.50
22	\$15.75
23	\$16.00
24	\$16.25
25	\$16.50
26	\$16.75
27	\$17.00
28	\$17.25
29	\$17.50
30	\$17.75
31	\$18.00
32	\$18.25
33	\$18.50
34	\$18.75
35	\$19.00

Employees in this position will be paid in twelve (12) monthly payments if they are full time employees. Part time employees will be for the hours that they work each month. A full time employee is defined as an employee that is regularly scheduled to work a forty hour week. Custodian/Janitor/Maid Jackson County School District.

During the beginning year of employment, one year of work experience will be allowed upon the completion of at least eight months of work. Less than eight month of work will be considered 0 years of experience.

Staff filling the positions of custodian/janitor/maid may be credited with a maximum of three years work experience if the previous employment was in a job requiring skills related to these positions. Verification of this experience must be provided by the previous employer(s).

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 3/14/2022

District: Jackson County School District  
Section: G - Personnel  
Policy Code: GGBF - Salary Scale: Food Service Employees

**Salary Scale: Food Service Employees**

The salary scale for Food Service employees shall be as follows:

<u>Yrs. Exp</u>	<u>Food Service</u>
0	\$10.25
1	\$10.50
2	\$10.75
3	\$11.00
4	\$11.25
5	\$11.50
6	\$11.75
7	\$12.00
8	\$12.25
9	\$12.50
10	\$12.75
11	\$13.00
12	\$13.25
13	\$13.50
14	\$13.75
15	\$14.00
16	\$14.25
17	\$14.50
18	\$14.75
19	\$15.00
20	\$15.25
21	\$15.50
22	\$15.75
23	\$16.00
24	\$16.25
25	\$16.50
26	\$16.75
27	\$17.00
28	\$17.25
29	\$17.50
30	\$17.75
31	\$18.00
32	\$18.25
33	\$18.50
34	\$18.75
35	\$19.00

Effective October 1, 1996, substitute workers will be paid the national minimum wage. They do not receive any credit for time while they work on this status.

The definition of full-time Food Service Employee is an employee who works from the time the cafeteria is officially opened by the manager until it is officially closed by the manager. Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,183 hours annually. Food Service employees are to be paid at the rate of time and a half of their hourly wages for all special functions approved by the Food Service Director.

Staff filling the position of food service worker may be credited with previous experience if the previous employment was in a job requiring skills related to this position. Verification of this experience must be provided by the previous employer(s).

Adopted Date: 7/24/2008  
Approved/Revised Date: 3/14/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBG - Salary Scale: School Bus Driver Compensation and Leave

**Salary Scale: School Bus Driver Compensation and Leave**

School bus drivers will be paid on the basis of 180 days each school year. Employees who drive for a minimum of 2.75 hours per day will be considered full time.

Any certified employee who also drives a bus as a secondary job will be paid overtime for bus driving hours if such employee works over 40 hours in their primary job. Any non-certified employee who works over 40 hours per week will be paid overtime. Said overtime to be pre-approved by Transportation Supervisor.

Years Exp.	Pay
0	\$14.99
1	\$15.14
2	\$15.29
3	\$15.44
4	\$15.60
5	\$15.74
6	\$15.88
7	\$16.04
8	\$16.18
9	\$16.33
10	\$16.48
11	\$16.61
12	\$16.78
13	\$16.92
14	\$17.08
15	\$17.22
16	\$17.35
17	\$17.52
18	\$17.65
19	\$17.81
20	\$17.95
21	\$18.10
22	\$18.25
23	\$18.39
24	\$18.55
25	\$18.69
26	\$18.84
27	\$18.98
28	\$19.13
29	\$19.26
30	\$19.40
31	\$19.55
32	\$19.68
33	\$19.82
34	\$19.96
35	\$20.10

Staff filling the position of bus driver may be credited with a maximum of three (3) years work experience from outside the district if the previous employment was in a job requiring a Commercial Driver's License (CDL), State Certification, or a School Bus Driver Card. Drivers may be credited with in-district experience for any time they held a CDL for the district. New drivers will have thirty (30) calendar days from the date of school board approval of their employment to provide verifications.

At the beginning of each school year, upon reporting to work, all full time bus drivers shall be credited with five (5) sick leave days. A sick-leave day shall refer to all routes driven in a single day. Of these days two (2) may be used annually as personal days. Such personal leave shall not be taken on the first day of a school term, the last day of a school term, on the day previous to a holiday, or the day after a holiday.

Any unused portion of the above listed sick leave days shall be carried over the next school year and credited to such non-certified staff, as long as the staff member is employed by the school district.

For the first ten (10) days of absence due to an illness or physical disability in any school year in excess of the sick leave allowance credited to the employee, there shall be deducted from the pay of such employee the amount equal to the established substitute amount necessitated because of the absence of said employee. Thereafter, an amount equal to the annual salary divided by the number of days the employee is to be on duty times the number of days absent will be deducted from his/her pay.

If requested, the Board of Education will be allowed to ask for and obtain official medical reasons to substantiate the absence. Any individual abusing this policy may have all cumulative and credited leave canceled.

Sick leave may be used for serious illness or death of members of the immediate family; father, mother, spouse, brother, sister, child, father-in-law, mother-in-law, brother-in-law, sister-in-law, foster parents or foster children or grandparents of the employee or spouse.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 8/8/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBGA - Salary Scale: School Bus Aide

School Bus Aides who are currently being paid at a rate in excess of below listed scale will be frozen at that rate of pay until such time that they exceed that rate as per scale.

All school bus aides will be paid for a minimum of two hours per day.

<u>Yrs. Exp</u>	<u>Bus Aides</u>
0	\$10.10
1	\$10.30
2	\$10.50
3	\$10.70
4	\$10.90
5	\$11.10
6	\$11.30
7	\$11.50
8	\$11.70
9	\$11.90
10	\$12.10
11	\$12.10
12	\$12.10
13	\$12.10
14	\$12.10
15	\$12.10
16	\$12.10
17	\$12.10
18	\$12.10
19	\$12.10
20	\$12.10
21	\$12.10
22	\$12.10
23	\$12.10
24	\$12.10
25	\$12.10
26	\$12.10
27	\$12.10
28	\$12.10
29	\$12.10
30	\$12.10
31	\$12.10
32	\$12.10
33	\$12.10
34	\$12.10
35	\$12.10

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 3/14/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBH - Salary Scale: Secretarial / Bookkeeping

The salary scale for Secretarial staff shall be as follows:

Current Positions:	Asst. School Secretary	School Secretary	There are no AC Secretary positions	Superintendent/ Board Secretary	District Bookkeeper
New Positions:	Trans Secretary School Secretary	Registrar School Bookkeeper	Attendance Center Bookkeeper	Central Office Secretary	Central Office Bookkeeper
Yrs.					
0	\$12.00	\$13.00	\$14.00	\$15.00	\$16.00
1	\$12.25	\$13.25	\$14.25	\$15.25	\$16.25
2	\$12.50	\$13.50	\$14.50	\$15.50	\$16.50
3	\$12.75	\$13.75	\$14.75	\$15.75	\$16.75
4	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00
5	\$13.25	\$14.25	\$15.25	\$16.25	\$17.25
6	\$13.50	\$14.50	\$15.50	\$16.50	\$17.50
7	\$13.75	\$14.75	\$15.75	\$16.75	\$17.75
8	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00
9	\$14.25	\$15.25	\$16.25	\$17.25	\$18.25
10	\$14.50	\$15.50	\$16.50	\$17.50	\$18.50
11	\$14.75	\$15.75	\$16.75	\$17.75	\$18.75
12	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
13	\$15.25	\$16.25	\$17.25	\$18.25	\$19.25
14	\$15.50	\$16.50	\$17.50	\$18.50	\$19.50
15	\$15.75	\$16.75	\$17.75	\$18.75	\$19.75
16	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00
17	\$16.25	\$17.25	\$18.25	\$19.25	\$20.25
18	\$16.50	\$17.50	\$18.50	\$19.50	\$20.50
19	\$16.75	\$17.75	\$18.75	\$19.75	\$20.75
20	\$17.00	\$18.00	\$19.00	\$20.00	\$21.00
21	\$17.25	\$18.25	\$19.25	\$20.25	\$21.25
22	\$17.50	\$18.50	\$19.50	\$20.50	\$21.50
23	\$17.75	\$18.75	\$19.75	\$20.75	\$21.75
24	\$18.00	\$19.00	\$20.00	\$21.00	\$22.00
25	\$18.25	\$19.25	\$20.25	\$21.25	\$22.25
26	\$18.50	\$19.50	\$20.50	\$21.50	\$22.50
27	\$18.75	\$19.75	\$20.75	\$21.75	\$22.75
28	\$19.00	\$20.00	\$21.00	\$22.00	\$23.00
29	\$19.25	\$20.25	\$21.25	\$22.25	\$23.25
30	\$19.50	\$20.50	\$21.50	\$22.50	\$23.50
31	\$19.75	\$20.75	\$21.75	\$22.75	\$23.75
32	\$20.00	\$21.00	\$22.00	\$23.00	\$24.00
33	\$20.25	\$21.25	\$22.25	\$23.25	\$24.25
34	\$20.50	\$21.50	\$22.50	\$23.50	<del>\$36.00</del>
35	\$20.75	\$21.75	\$22.75	\$23.75	\$24.75

School Secretary employees working in the schools will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 180 days per year.

Part-time Transportation Secretary employees working in Transportation will be paid in twelve (12) monthly payments with the hourly rate being based on working 4 hours per day for 180 days ECAC, 183 days for VAC, (1) for 187 days for SMAC, and (1) 232 days for SMAC.

Registrars will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 197 days per year.

School Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day, 232 days per year.

Attendance Center Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 ours per day, 232 days per year.

Central Office Secretary employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 ours per day, 232 days per year.

Central Office Bookkeeper employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 ours per day, 232 days per year.

The salary of all current secretarial/bookkeeping staff which is above scale will be frozen at the current salary until the salary is equal to scale.

Staff filling the positions secretary, bookkeeper, and payroll clerk may be credited with a maximum of three years work experience if the previous employment was in a job requiring skills related to these positions. Verification of this experience must be provided by the previous employer(s).

The workweek shall consist of a minimum of forty (40) hours per week. Secretarial/Bookkeeping staff at the schools shall work a minimum of forty (40) hours per week. Office hours will be set by the particular school, and a copy of these hours will be submitted to the Superintendent/Board of Education annually or as changes develop.

[GGBH Secretarial Bookkeeping Final.pdf](#)

**Adopted Date:** 7/24/2008

**Approved/Revised Date:** 6/13/2022



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBHA - Salary Scale: Executive Assistant

The salary scale for the Executive Assistant position shall be as follows:

<u>Yrs.</u>	<u>Executive Assistant</u>
0	\$19.35
1	\$20.28
2	\$21.20
3	\$22.10
4	\$23.03
5	\$23.96
6	\$24.22
7	\$24.50
8	\$24.77
9	\$25.06
10	\$25.33
11	\$25.60
12	\$25.87
13	\$26.16
14	\$26.42
15	\$26.71
16	\$26.97
17	\$27.26
18	\$27.52
19	\$27.81
20	\$28.08
21	\$28.36
22	\$25.62
23	\$28.91
24	\$29.18
25	\$29.46
26	\$29.73
27	\$30.01
28	\$30.30
29	\$30.57
30	\$30.86
31	\$31.12
32	\$31.41
33	\$31.68
34	\$31.97
35	\$32.24

Degree salary incentives will be calculated at the end of each year to be included in the calculation for the next year's salary upon approval by the Supervisor. Incentive scale listed below.

DEGREES	Amount
Master's Degree	\$3,840.00
Not to Exceed	\$3,840.00

This position will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually. Staff filling this position will be allowed to bring in three (3) years' work experience if the previous employment was in a job requiring skills related to this position. The workweek shall consist of forty (40) hours per week. Office hours will be submitted to the Superintendent/Board of Education annually or as changes develop.

[GGBHA Executive Assistant Pay Scale FINAL.pdf](#)

**Adopted Date:** 11/10/2016  
**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBI - Salary Scale: Maintenance / Mechanic

**Salary Scale: Maintenance/Mechanic**

The base salary for Maintenance/Mechanic staff shall be as follows:

	<b><u>Mech I (Head)</u></b>	<b><u>Mech II (Asst)</u></b>
<b><u>Yrs. Exp</u></b>	<b><u>Maint I (Head)</u></b>	<b><u>Maint II (Asst)</u></b>
0	\$19.35	\$17.08
1	\$19.60	\$17.33
2	\$19.85	\$17.58
3	\$20.10	\$17.83
4	\$20.35	\$18.08
5	\$20.60	\$18.33
6	\$20.85	\$18.58
7	\$21.10	\$18.83
8	\$21.35	\$19.08
9	\$21.60	\$19.33
10	\$21.85	\$19.58
11	\$22.10	\$19.83
12	\$22.35	\$20.08
13	\$22.60	\$20.33
14	\$22.85	\$20.58
15	\$23.10	\$20.83
16	\$23.35	\$21.08
17	\$23.60	\$21.33
18	\$23.85	\$21.58
19	\$24.10	\$21.83
20	\$24.35	\$22.08
21	\$24.60	\$22.33
22	\$24.85	\$22.58
23	\$25.10	\$22.83
24	\$25.35	\$23.08
25	\$25.60	\$23.33
26	\$25.85	\$23.58
27	\$26.10	\$23.83
28	\$26.35	\$24.08
29	\$26.60	\$24.33
30	\$26.85	\$24.58
31	\$27.10	\$24.83
32	\$27.35	\$25.08
33	\$27.60	\$25.33
34	\$27.85	\$25.58
35	\$28.10	\$25.83

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually.

Staff filling the positions of Maintenance I/Mechanic I, and Maintenance II/Mechanic II may be credited with a maximum of three years work experience if the previous employment was in requiring skills related to these positions. Verification of this experience must be provided by previous employer(s).

Staff shall work a minimum of forty (40) hours per week with the hours set by the particular school. A copy of these hours will be submitted to the Superintendent/Board of Education annually changes develop.

The Assistant Superintendent for the Attendance Center shall recommend the person for the category of employment with one Maintenance I and one Mechanic I at each Attendance Center.

Mechanics at an attendance center which operates 1-30 bus routes (including full regular, vocational, and special education) shall be on regular scale. Those at an attendance center operates 30-39 bus routes shall be paid for an additional year of experience above scale, and at an attendance center which operates 40+ bus routes shall be paid for an additional two years experience above scale.

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 3/15/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBJ - Salary Scale: Assistant School Nurse

**Salary Scale: School Nurse/School Nurse Assistant**

The base pay for School Nurse/School Nurse Assistant will be as follows:

<u>Yrs.</u> <u>Exp.</u>	<u>EMT, LPN,</u> <u>CNA</u>
0	\$13.92
1	\$14.19
2	\$14.46
3	\$14.73
4	\$15.00
5	\$15.28
6	\$15.54
7	\$15.81
8	\$16.08
9	\$16.36
10	\$16.63
11	\$16.89
12	\$17.17
13	\$17.44
14	\$17.72
15	\$17.97
16	\$18.25
17	\$18.53
18	\$18.80
19	\$19.07
20	\$19.33
21	\$19.61
22	\$19.88
23	\$20.15
24	\$20.43
25	\$20.69
26	\$20.96
27	\$21.23
28	\$21.50
29	\$21.76
30	\$22.03
31	\$22.30
32	\$22.57
33	\$22.84
34	\$23.10
35	\$23.37

Experience will be recognized only as actual School Nurse/School Nurse Assistant experience in this district or other school district with verification of experience from that district. Staff filling these positions may be credited with a maximum of three years work experience as a school district nurse/grey lady.

Preference for employment will be given individuals who have had experience in some area of medical assistance, such as Nurse's Aide, Advanced First Aid Training, etc.

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,260 hours annually. Employees in this position will work seven (7) hours a day.

As directed by the school principal, the employee in this position is expected to perform those duties, which are commonly known as School Nurse/School Nurse Assistant.

[GGBJ Assistant School Nurse salary scale - FINAL.pdf](#)

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBJA - Salary Scale: School Nurse

A performance based salary increase as set forth in this policy shall be provided to all nurses if the district receives an overall accountability rating of "A" or "B" as determined by the Mississippi Department of Education for the previous year.

The performance based salary increase of \$600.00 will be added to the compensation of all nurses if the district receives an overall accountability rating of "A" as determined by the MDE for the previous year. If the school district receives an overall rating of "B" as determined by the MDE for the previous year a performance based pay of \$300.00 will be added to the compensation of all nurses.

Nurses will not be eligible for a performance based salary increase until their second year of employment with the district.

License/ Degree	Years Experience	Total Salary	Returning Employees Only	
			Performance Supplement	Total Salary
Associate	0	\$42,230	\$600	\$42,830
Associate	1	\$42,300	\$600	\$42,900
Associate	2	\$42,370	\$600	\$42,970
Associate	3	\$42,825	\$600	\$43,425
Associate	4	\$43,390	\$600	\$43,990
Associate	5	\$43,955	\$600	\$44,555
Associate	6	\$44,520	\$600	\$45,120
Associate	7	\$45,085	\$600	\$45,685
Associate	8	\$45,650	\$600	\$46,250
Associate	9	\$46,215	\$600	\$46,815
Associate	10	\$46,780	\$600	\$47,380
Associate	11	\$47,345	\$600	\$47,945
Associate	12	\$47,910	\$600	\$48,510
Associate	13	\$48,475	\$600	\$49,075
Associate	14	\$49,040	\$600	\$49,640
Associate	15	\$49,605	\$600	\$50,205
Associate	16	\$50,170	\$600	\$50,770
Associate	17	\$50,735	\$600	\$51,335
Associate	18	\$51,300	\$600	\$51,900
Associate	19	\$51,865	\$600	\$52,465
Associate	20	\$52,430	\$600	\$53,030
Associate	21	\$52,995	\$600	\$53,595
Associate	22	\$53,560	\$600	\$54,160
Associate	23	\$54,125	\$600	\$54,725
Associate	24	\$54,690	\$600	\$55,290
Associate	25	\$55,255	\$600	\$55,855
Associate	26	\$55,820	\$600	\$56,420
Associate	27	\$56,385	\$600	\$56,985

License/ Degree	Years Experience	Total Salary	Returning Employees Only	
			Performance Supplement	Total Salary
BSN	0	\$44,510	\$600	\$45,110
BSN	1	\$44,585	\$600	\$45,185
BSN	2	\$44,660	\$600	\$45,260
BSN	3	\$45,395	\$600	\$45,995
BSN	4	\$46,130	\$600	\$46,730
BSN	5	\$46,865	\$600	\$47,465
BSN	6	\$47,600	\$600	\$48,200
BSN	7	\$48,335	\$600	\$48,935
BSN	8	\$49,070	\$600	\$49,670
BSN	9	\$49,805	\$600	\$50,405
BSN	10	\$50,540	\$600	\$51,140
BSN	11	\$51,275	\$600	\$51,875
BSN	12	\$52,010	\$600	\$52,610
BSN	13	\$52,745	\$600	\$53,345
BSN	14	\$53,480	\$600	\$54,080
BSN	15	\$54,215	\$600	\$54,815
BSN	16	\$54,950	\$600	\$55,550
BSN	17	\$55,685	\$600	\$56,285
BSN	18	\$56,420	\$600	\$57,020
BSN	19	\$57,155	\$600	\$57,755
BSN	20	\$57,890	\$600	\$58,490
BSN	21	\$58,625	\$600	\$59,225
BSN	22	\$59,360	\$600	\$59,960
BSN	23	\$60,095	\$600	\$60,695
BSN	24	\$60,830	\$600	\$61,430
BSN	25	\$61,565	\$600	\$62,165
BSN	26	\$62,300	\$600	\$62,900
BSN	27	\$63,035	\$600	\$63,635

License/ Degree	Years Experience	Total Salary	Returning Employees Only	
			Performance Supplement	Total Salary
Masters	0	\$45,774	\$600	\$46,374
Masters	1	\$45,854	\$600	\$46,454

Masters	2	\$45,934	\$600	\$46,534
Masters	3	\$46,741	\$600	\$47,341
Masters	4	\$47,548	\$600	\$48,148
Masters	5	\$48,355	\$600	\$48,955
Masters	6	\$49,162	\$600	\$49,762
Masters	7	\$49,969	\$600	\$50,569
Masters	8	\$50,776	\$600	\$51,376
Masters	9	\$51,583	\$600	\$52,183
Masters	10	\$52,390	\$600	\$52,990
Masters	11	\$53,197	\$600	\$53,797
Masters	12	\$54,004	\$600	\$54,604
Masters	13	\$54,811	\$600	\$55,411
Masters	14	\$55,618	\$600	\$56,218
Masters	15	\$56,425	\$600	\$57,025
Masters	16	\$57,232	\$600	\$57,832
Masters	17	\$58,039	\$600	\$58,639
Masters	18	\$58,846	\$600	\$59,446
Masters	19	\$59,653	\$600	\$60,253
Masters	20	\$60,460	\$600	\$61,060
Masters	21	\$61,267	\$600	\$61,867
Masters	22	\$62,074	\$600	\$62,674
Masters	23	\$62,881	\$600	\$63,481
Masters	24	\$63,688	\$600	\$64,288
Masters	25	\$66,555	\$600	\$67,155
Masters	26	\$67,362	\$600	\$67,962
Masters	27	\$68,169	\$600	\$68,769

License/ Degree	Years Experience	Total Salary	Returning Employees Only	
			Performance Supplement	Total Salary
Doctorate	0	\$47,138	\$600	\$47,738
Doctorate	1	\$47,223	\$600	\$47,823
Doctorate	2	\$47,308	\$600	\$47,908
Doctorate	3	\$48,981	\$600	\$49,581
Doctorate	4	\$49,860	\$600	\$50,460
Doctorate	5	\$50,739	\$600	\$51,339
Doctorate	6	\$51,618	\$600	\$52,218
Doctorate	7	\$52,497	\$600	\$53,097
Doctorate	8	\$53,376	\$600	\$53,976
Doctorate	9	\$54,255	\$600	\$54,855
Doctorate	10	\$55,134	\$600	\$55,734
Doctorate	11	\$56,013	\$600	\$56,613
Doctorate	12	\$56,892	\$600	\$57,492
Doctorate	13	\$57,771	\$600	\$58,371
Doctorate	14	\$58,650	\$600	\$59,250
Doctorate	15	\$59,529	\$600	\$60,129
Doctorate	16	\$60,408	\$600	\$61,008
Doctorate	17	\$61,287	\$600	\$61,887
Doctorate	18	\$62,166	\$600	\$62,766
Doctorate	19	\$63,045	\$600	\$63,645
Doctorate	20	\$63,924	\$600	\$64,524
Doctorate	21	\$64,803	\$600	\$65,403
Doctorate	22	\$65,682	\$600	\$66,282
Doctorate	23	\$66,561	\$600	\$67,161
Doctorate	24	\$67,440	\$600	\$68,040
Doctorate	25	\$69,585	\$600	\$70,185
Doctorate	26	\$70,464	\$600	\$71,064
Doctorate	27	\$71,343	\$600	\$71,943

Employees in this position will work 187 days 7½ hours per day or 1,402.50 hours annually. Employees in this position will receive the same salary increases that certified personnel receive. Employees filling this position will be credited with all years worked as long as the experience is similar in nature, except if position is funded with Elementary and Secondary School Emergency Relief (ESSER) Grant funds. If position is ESSER funded, experience will be capped at 10 years. Verification of this experience must be provided by the previous employer(s).

[GGBJA School Nurse Pay Scale Final.pdf](#)

Adopted Date: 3/16/2009  
 Approved/Revised Date: 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBJB - Salary Scale: Occupational/Physical Therapist

A performance based salary increase as set forth in this policy shall be provided to all occupational/physical therapists if the district receives an overall accountability rating of "A" or "B" as determined by the Mississippi Department of Education for the previous year.

The performance based salary increase of \$600.00 will be added to the compensation of all occupational/physical therapists if the district receives an overall accountability rating of "A" as determined by the MDE for the previous year. If the school district receives an overall rating of "B" as determined by the MDE for the previous year a performance based pay of \$300.00 will be added to the compensation of all occupational/physical therapists.

Occupational/Physical therapists will not be eligible for a performance based salary increase until their second year of employment with the district.

**Returning Employees Only**

License/ Degree	Years	Total Salary	Performance Supplement	Total Salary
Associate	0	\$43,500	\$600	\$44,100
Associate	1	\$44,065	\$600	\$44,665
Associate	2	\$44,630	\$600	\$45,230
Associate	3	\$45,085	\$600	\$45,685
Associate	4	\$45,650	\$600	\$46,250
Associate	5	\$46,215	\$600	\$46,815
Associate	6	\$46,780	\$600	\$47,380
Associate	7	\$47,345	\$600	\$47,945
Associate	8	\$47,910	\$600	\$48,510
Associate	9	\$48,475	\$600	\$49,075
Associate	10	\$49,040	\$600	\$49,640
Associate	11	\$49,605	\$600	\$50,205
Associate	12	\$50,170	\$600	\$50,770
Associate	13	\$50,735	\$600	\$51,335
Associate	14	\$51,300	\$600	\$51,900
Associate	15	\$51,865	\$600	\$51,465
Associate	16	\$52,430	\$600	\$53,030
Associate	17	\$52,995	\$600	\$53,595
Associate	18	\$53,560	\$600	\$54,160
Associate	19	\$54,125	\$600	\$54,725
Associate	20	\$54,690	\$600	\$55,290
Associate	21	\$55,255	\$600	\$55,855
Associate	22	\$55,820	\$600	\$56,420
Associate	23	\$56,385	\$600	\$56,985
Associate	24	\$56,950	\$600	\$57,550
Associate	25	\$59,308	\$600	\$59,908
Associate	26	\$59,873	\$600	\$60,473
Associate	27	\$60,438	\$600	\$61,038

**Returning Employees Only**

License/ Degree	Years Experience	Total Salary	Performance Supplement	Total Salary
Bachelors	0	\$48,180	\$600	\$48,780
Bachelors	1	\$48,915	\$600	\$49,515
Bachelors	2	\$49,650	\$600	\$50,250
Bachelors	3	\$50,385	\$600	\$50,985
Bachelors	4	\$51,120	\$600	\$51,720
Bachelors	5	\$51,885	\$600	\$52,485
Bachelors	6	\$52,590	\$600	\$53,190
Bachelors	7	\$53,325	\$600	\$53,925
Bachelors	8	\$54,060	\$600	\$54,660
Bachelors	9	\$54,795	\$600	\$55,395
Bachelors	10	\$55,530	\$600	\$56,130
Bachelors	11	\$56,265	\$600	\$56,865
Bachelors	12	\$57,000	\$600	\$57,600
Bachelors	13	\$57,735	\$600	\$58,335
Bachelors	14	\$58,470	\$600	\$59,070
Bachelors	15	\$59,205	\$600	\$59,805
Bachelors	16	\$59,940	\$600	\$60,540
Bachelors	17	\$60,675	\$600	\$61,275
Bachelors	18	\$61,210	\$600	\$61,810
Bachelors	19	\$62,145	\$600	\$62,745
Bachelors	20	\$62,880	\$600	\$63,480
Bachelors	21	\$63,615	\$600	\$64,215
Bachelors	22	\$64,350	\$600	\$64,950
Bachelors	23	\$65,085	\$600	\$65,685
Bachelors	24	\$65,820	\$600	\$66,420
Bachelors	25	\$68,590	\$600	\$69,190
Bachelors	26	\$69,325	\$600	\$69,925
Bachelors	27	\$70,060	\$600	\$70,660

*Returning Employees Only*

License/ Degree	Years Experience	Total Salary	Performance Supplement	Total Salary
Masters	0	\$49,310	\$600	\$49,910
Masters	1	\$50,117	\$600	\$50,717
Masters	2	\$50,924	\$600	\$51,524
Masters	3	\$51,731	\$600	\$52,331
Masters	4	\$52,538	\$600	\$53,138
Masters	5	\$53,345	\$600	\$53,945
Masters	6	\$54,152	\$600	\$54,752
Masters	7	\$54,959	\$600	\$55,559
Masters	8	\$55,766	\$600	\$56,366
Masters	9	\$56,573	\$600	\$57,173
Masters	10	\$57,380	\$600	\$57,980
Masters	11	\$58,187	\$600	\$58,787
Masters	12	\$58,994	\$600	\$59,594
Masters	13	\$59,801	\$600	\$60,401
Masters	14	\$60,608	\$600	\$61,208
Masters	15	\$61,415	\$600	\$62,015
Masters	16	\$62,222	\$600	\$62,822
Masters	17	\$63,029	\$600	\$63,629
Masters	18	\$63,836	\$600	\$64,436
Masters	19	\$64,643	\$600	\$65,243
Masters	20	\$65,450	\$600	\$66,050
Masters	21	\$66,257	\$600	\$66,857
Masters	22	\$67,064	\$600	\$67,664
Masters	23	\$67,871	\$600	\$68,471
Masters	24	\$68,678	\$600	\$69,278
Masters	25	\$71,490	\$600	\$72,090
Masters	26	\$72,297	\$600	\$72,897
Masters	27	\$73,104	\$600	\$73,704

*Returning Employees Only*

License/ Degree	Years Experience	Total Salary	Performance Supplement	Total Salary
Doctorate	0	\$50,440	\$600	\$51,040
Doctorate	1	\$51,319	\$600	\$51,919
Doctorate	2	\$52,198	\$600	\$52,798
Doctorate	3	\$53,077	\$600	\$53,677
Doctorate	4	\$53,956	\$600	\$54,556
Doctorate	5	\$54,835	\$600	\$55,435
Doctorate	6	\$55,714	\$600	\$56,314
Doctorate	7	\$56,593	\$600	\$57,193
Doctorate	8	\$57,472	\$600	\$58,072
Doctorate	9	\$58,351	\$600	\$58,951
Doctorate	10	\$59,230	\$600	\$59,830
Doctorate	11	\$60,109	\$600	\$60,709
Doctorate	12	\$60,988	\$600	\$61,588
Doctorate	13	\$61,867	\$600	\$62,467
Doctorate	14	\$62,746	\$600	\$63,346
Doctorate	15	\$63,625	\$600	\$64,225
Doctorate	16	\$64,504	\$600	\$65,104
Doctorate	17	\$65,383	\$600	\$65,983
Doctorate	18	\$66,262	\$600	\$66,862
Doctorate	19	\$67,141	\$600	\$67,741
Doctorate	20	\$68,020	\$600	\$68,620
Doctorate	21	\$68,899	\$600	\$69,499
Doctorate	22	\$69,778	\$600	\$70,378
Doctorate	23	\$70,657	\$600	\$71,257
Doctorate	24	\$71,536	\$600	\$72,136
Doctorate	25	\$74,415	\$600	\$75,015
Doctorate	26	\$75,294	\$600	\$75,894
Doctorate	27	\$76,173	\$600	\$76,773

Employees in this position will work 187 days 7½ hours per day or 1,402.50 hours annually. Employees in this position will receive the same salary increases that certified personnel receive.

Employees filling this position will be credited with all years worked as long as the experience is similar in nature. Verification of this experience must be provided by the previous employer(s).

[GGBJB - OT PT Salary Scale - FINAL.pdf](#)

Adopted Date: 3/16/2009

Approved/Revised Date: 6/13/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBK - Salary Scale: Food Service Coordinator

The salary scale for Food Service Coordinator shall be as follows:

<u>Yrs. Exp</u>	<b>Food Service Coordinator</b>
0	\$16.52
1	\$16.79
2	\$17.07
3	\$17.34
4	\$17.62
5	\$17.90
6	\$18.17
7	\$18.45
8	\$18.73
9	\$18.99
10	\$19.27
11	\$19.55
12	\$19.83
13	\$20.10
14	\$20.37
15	\$20.65
16	\$20.92
17	\$21.20
18	\$21.48
19	\$21.75
20	\$22.02
21	\$22.31
22	\$22.58
23	\$22.87
24	\$23.12
25	\$23.41
26	\$23.68
27	\$23.98
28	\$24.25
29	\$24.54
30	\$24.80
31	\$25.09
32	\$25.36
33	\$25.65
34	\$25.93
35	\$26.20

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,856 hours annually.

Staff filling these positions may be credited with a maximum of three years experience if the previous employment was in a job requiring skills related to this position. Verification of this experience must be provided by the previous employer(s).

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 7/19/2021



**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBN - Salary Scale: Cafeteria Manager

**Salary Scale: Cafeteria Manager**

The Salary scale for the Cafeteria Manager shall be as follows:

<u>Yrs. Exp</u>	<u>Cafeteria Manager</u>
0	\$14.00
1	\$14.25
2	\$14.50
3	\$14.75
4	\$15.00
5	\$15.25
6	\$15.50
7	\$15.75
8	\$16.00
9	\$16.25
10	\$16.50
11	\$16.75
12	\$17.00
13	\$17.25
14	\$17.50
15	\$17.75
16	\$18.00
17	\$18.25
18	\$18.50
19	\$18.75
20	\$19.00
21	\$19.25
22	\$19.50
23	\$19.75
24	\$20.00
25	\$20.25
26	\$20.50
27	\$20.75
28	\$21.00
29	\$21.25
30	\$21.50
31	\$21.75
32	\$22.00
33	\$22.25
34	\$22.50
35	\$22.75

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 8 hours per day for 187 days or 1496 hours annually

Staff filling this position may be credited with previous experience if the previous employment was in a job with skills related to this position.

**Adopted Date:** 9/15/2008  
**Approved/Revised Date:** 3/14/2022

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBO - Salary Scale: Transition Specialist

**Salary Scale: Transition Specialist**

The base pay for the Transition Specialist will be as follows:

<b><u>Yrs. Exp</u></b>	<b><u>Transition Specialist</u></b>
0	\$12.41
1	\$12.66
2	\$12.91
3	\$13.14
4	\$13.38
5	\$13.63
6	\$13.87
7	\$14.12
8	\$14.37
9	\$14.62
10	\$14.86
11	\$15.11
12	\$15.35
13	\$15.59
14	\$15.84
15	\$16.09
16	\$16.34
17	\$16.58
18	\$16.82
19	\$17.07
20	\$17.31
21	\$17.55
22	\$17.80
23	\$18.05
24	\$18.29
25	\$18.54
26	\$18.79
27	\$19.03
28	\$19.28
29	\$19.52
30	\$19.78
31	\$19.98
32	\$20.27
33	\$20.51
34	\$20.76
35	\$21.00

Employees will be paid in twelve (12) monthly payments with the hourly rate being based on working 1,401 ½ hours annually. Staff filling the above positions may be credited with a maximum of three years work experience if the previous employment was in a job requiring skills related to these positions. Verification of this experience must be provided by the previous employer(s)

**Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 5/10/2021

**District:** Jackson County School District  
**Section:** G - Personnel  
**Policy Code:** GGBP - Salary Schedule: District Office Maintenance

Salary Scale: District Office Maintenance

The salary scale for Facilities Manager/ HVAC Technician will be as follows:

	<u>Facilities Manager</u> <u>(Salary)</u>	<u>HVAC Technician</u> <u>(Hourly)</u>	<u>Yearly Equivalent</u>
<b>Base</b>	\$52,000.00	\$23.17	\$43,003.52
<b>Step 1</b>	\$52,766.00	\$23.51	\$43,634.56
<b>Step 2</b>	\$53,543.00	\$23.85	\$44,265.60
<b>Step 3</b>	\$54,332.00	\$24.20	\$44,915.20
<b>Step 4</b>	\$55,133.00	\$24.56	\$45,583.36
<b>Step 5</b>	\$55,946.00	\$24.92	\$46,251.52
<b>Step 6</b>	\$56,771.00	\$25.28	\$46,919.68
<b>Step 7</b>	\$57,609.00	\$25.65	\$47,606.40
<b>Step 8</b>	\$58,459.00	\$26.03	\$48,311.68
<b>Step 9</b>	\$59,322.00	\$26.41	\$49,016.96
<b>Step 10</b>	\$60,198.00	\$26.80	\$49,740.80

The District Office Maintenance Salary Schedule is meant to provide a motivational model of pay.

Upon hiring, the superintendent will assign a step based of education and experience.

Step increases do NOT represent yearly increases

Each year, based on budget and job performance zero to two steps may added to the employees pay.

**Adopted Date:** 1/11/2021  
**Approved/Revised Date:** 5/10/2021

## **Job Description: Diagnostic Technician**

### **Qualifications:**

1. High school diploma or equivalent
2. Experience with computer and word processing

### **Reports To:**

Director of Special Education

### **Duties:**

1. Will gather information pertaining to data collection for MDE profile reports.
2. Will compile data within specified timelines, for child identification process (MET Team).
3. Work with psychometrists and case managers to maintain a list of students as well as continued tracking of the process.
4. Disseminate information to principals, teachers and parents as directed by Director of Special Education and Lead Diagnostic.
5. Maintain files on all Assessment team reports.
6. Perform secretarial duties such as copying, filing, and answering incoming calls.
7. Copy and assemble initial and reevaluation packets.
8. Maintain a filing system of special education forms necessary in the referral to placement process.
9. Organize data regarding all referrals for comprehensive assessment to disseminate to appropriate facilitator.
10. Maintain accurate computer data on all students served in special education.
11. Meet the public in a pleasant, respectful, and courteous manner: assisting public as required or desirable.
12. Complete required records request promptly, accurately, and competently.
13. Competent filing and retrieval of information.
14. Work with other employees in cooperative, courteous manner at all times.
15. Maintain working condition of copy machine by directing necessary maintenance requests to service personnel as needed.
16. Normal workday 8 hours per day.
17. Will perform any other duties as requested by the Director of Special Education.

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### **TERMS OF EMPLOYMENT:**

180 days employment. Salary as approve by the Board of Education policy GGBD.

### **Evaluation:**

Performance in this position shall be evaluated regularly, by the Director of Special Education on the basis of job duties.



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**Section:** G Personnel

**Policy Code:** GGBD Salary Scale: Teacher Assistants/Aides/Library Aides/ELL/ISI Monitor

**Policy:**

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The base pay for teacher assistants/aides (with classroom teacher)/library aides (without classroom teachers, behavior fa  
Center Technicians will be as follows:

	Teacher Assistant/Aides	
	Behavior Facilitator	
Yrs	Career Center Technicians	Library Aide (w/o Teacher)
0	\$13.75	\$14.56
1	\$13.99	\$14.81
2	\$14.24	\$15.06
3	\$14.49	\$15.29
4	\$14.74	\$15.53
5	\$14.97	\$15.78
6	\$15.22	\$16.02
7	\$15.47	\$16.27
8	\$15.70	\$16.52
9	\$15.95	\$16.77
10	\$16.20	\$17.01
11	\$16.45	\$17.26
12	\$16.69	\$17.50
13	\$16.94	\$17.74
14	\$17.19	\$17.99
15	\$17.43	\$18.24
16	\$17.68	\$18.49
17	\$17.91	\$18.73
18	\$18.17	\$18.97
19	\$18.40	\$19.22
20	\$18.65	\$19.46
21	\$18.90	\$19.70
22	\$19.14	\$19.95

23	\$19.39	\$20.20
24	\$19.64	\$20.44
25	\$19.89	\$20.69
26	\$20.12	\$20.94
27	\$20.37	\$21.18
28	\$20.62	\$21.43
29	\$20.86	\$21.67
30	\$21.10	\$21.93
31	\$21.36	\$22.13
32	\$21.60	\$22.42
33	\$21.85	\$22.66
34	\$22.09	\$22.91
35	\$22.34	\$23.15

Employees will be paid in twelve (12) monthly payments.

Staff filling the above positions may be credited with a maximum of three (3) years work experience if the previous position was in a job requiring skills related to these positions. 384

If the previous position was that of a teacher assistant, then the staff member will be credited with all actual teacher experience. Verification of this experience must be provided by the previous employer(s).

**Exhibits:**

[GGBD Teacher Assistant Pay Scale Final.pdf](#)

**Regulations:**

**References:**

**Original Adopted Date:** 7/24/2008  
**Approved/Revised Date:** 6/13/2022

**Status:** Adopted  
**Record Id:** 316212

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**Policy:**

**Job Description: High School Strength and Conditioning Coach**

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of building strength, and the conditioning of student athletes.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**JOB GOAL:**

The Strength and Conditioning Coach is responsible for establishing and maintaining a strength and conditioning program for all varsity sports, with the three major goals of improving athletic performance, reducing athletic injuries, and teaching lifelong fitness and movement skills.

The Strength and Conditioning Coach devises training plans according to sound scientific principles.

The Strength and Conditioning Coach will *regularly* supervise training sessions, evaluates athletes, maintain athlete records, and train varsity coaches how to implement proper strength and conditioning techniques.

The Strength and Conditioning Coach meets regularly with varsity head coaches to determine what the athletes need to work on, and devise a plan to meet each coaches' particular goals. If working with an injured athlete engaged in rehabilitation, the Strength and Conditioning Coach will consult with the sports medicine or athletic training staff. The Strength and Conditioning Coach is responsible for maintaining the strength and conditioning facility, and for establishing policies, plans, and procedures for the safe and professional operation of the facility.

**AREAS OF RESPONSIBILITY:**

1. Design and implement strength training and conditioning programs in-season, off-season, and pre-season for all school-sanctioned varsity male and female athletic programs in a manner that reflects research-driven practices.
2. Work in cooperation with the sports medicine or athletic training staff in the rehabilitation and strengthening of injured athletes.

3. Facilitate a collaborative relationship among sport coaches, sports medicine, and the strength and conditioning coach.
4. Design and implement policies and procedures for the strength and conditioning program in accordance with the [NSCA Strength and Conditioning Professional Standards and Guidelines](#).
5. Develop systems for tracking athlete attendance and athlete progress in conjunction with the sport coaches.
6. Conduct an annual needs-analysis for each sport team in conjunction with the sport's head coach and the team's athletic trainer at the conclusion of each sport season.
7. Annually conduct and review a departmental risk management plan to present to the Athletic Director in May of each school year.
8. Complete an annual budgetary proposal for the program that includes routine maintenance, purchase of new equipment, and staffing needs to present to the Athletic Director in May of each school year.
9. Determine and reinforce expectations for athlete conduct that mirror the JCSD expectations for extra-curricular activities, as stated in the JCSD Student Code of Conduct. (Policy JCA)
10. Annually attend and participate professional development conferences or activities.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with every varsity sport. This includes creation and regularly supervising summer workouts.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.



Board Agenda Personnel Changes 5/8/23

<b>Certified Employee Recommendations (all recommendations are subject to verified background checks and drug tests)</b>					
<b>Employee</b>	<b>School/Dept.</b>	<b>Position</b>	<b>Replacing/Change</b>	<b>Hire/Eff. Date</b>	<b>Fiscal Year</b>
Lec, June	SMMS	SPED Teacher	Jalesa Rodgers	7/24/2023	2023-2024
McCoy, Brandy	VUE	Long Term Substitute	Courtney Hiers	5/1/2023	2022-2023
Oakes, Shayla	ECMS	7th Gr ELA Teacher	Recommendation	7/24/2023	2023-2024
Vicens-Velazquez, Vivecca	SMEE	Spanish Teacher & K-3	Recommendation	7/24/2023	2023-2024
Willis, Derrick	SMHS	SPED Interventionist	Recommendation & Chg funding from ESSER to SIG	7/24/2023	2023-2024
ECMS Summer School Teachers *See Attached List					
SMMS Summer School Teachers *See Attached List					
SMMS Summer Curriculum Development * See Attached List					
VMS Summer Tutoring *See Attached List					
<b>Certified Employee Resignations</b>					
<b>Employee</b>	<b>School/Dept.</b>	<b>Position</b>	<b>Resignation/Retirement</b>	<b>Separation Date</b>	<b>Fiscal Year</b>
Anderson, Shelly	ECMS	Teacher	Resignation	5/25/2023	2022-2023
Breland, Cayla	SMHS	Teacher	Resignation	5/25/2023	2022-2023
Brinkman, Christina	ECAC Athletics	HS Volleyball Coach	Resignation	5/25/2023	2022-2023
Buck, Amanda	Van. Transportation	Bus Driver	Resignation	5/24/2023	2022-2023
Davis, Stephanie	ECMS	Teacher	Resignation	5/25/2023	2022-2023
Dunn, Taft	SMMS	Teacher	Resignation	5/25/2023	2022-2023
Griffin, Yequila	SMUE	Teacher	Resignation	5/25/2023	2022-2023
McHugh, Abby	SMEE	Teacher	Resignation	5/25/2023	2022-2023
Richardson, Samantha	SMEE	Teacher	Resignation	5/25/2023	2022-2023
Scarborough, Rebecca	VUE	Teacher	Resignation	5/25/2023	2022-2023
Seay, Ashlee	VUE	Teacher	Resignation	5/25/2023	2022-2023
Seymour, Janice	SMUE	Teacher	Retirement	5/25/2023	2022-2023
Stewart, Branda	VUE	Teacher	Resignation	5/25/2023	2022-2023
Talley, Amy	SMHS	Teacher	Retirement	5/25/2023	2022-2023
Thornton, Caroline	SMHS	Teacher	Resignation	5/25/2023	2022-2023
White, Lea Anna	ECUE	Teacher	Resignation	5/25/2023	2022-2023
Wilcox, Joy	SMEE	Teacher	Retirement	5/25/2023	2022-2023
PT Tutors at SMN * See Attached List					
<b>Certified Employee Transfers (informational purposes only)</b>					
<b>Employee</b>	<b>School/Dept. (From - To)</b>	<b>Position (From - To)</b>	<b>Replacing</b>	<b>Effective Date</b>	<b>Fiscal Year</b>
Baumgartner, Cassandra	SMMS to Federal Programs	ELA Teacher to EL Teacher	Holly Jackson	7/24/2023	2023-2024
Bourgeois, Amber	SMN to SME	Teacher to SPED Teacher	Cassie Holland	7/24/2023	2023-2024
Brown, Kerri	ECMS to ECMS	7th Gr ELA Teacher to 6th Gr Soc. Studies Teacher	Stephanie Davis	7/24/2023	2023-2024



Board Agenda Personnel Changes 5/8/23

Brown, Sarah	SMN to SMN	Kindergarten Teacher to 3rd Grade Teacher	Amber Bourgeois	7/24/2023	2023-2024
Criddle, Renee	ECUE to ECUE	Art Teacher to Instructional Interventionist/5th Gr Unit changed to Instructional Interventionist	Brittany Mayfield	7/24/2023	2023-2024
Fletcher, Jessica	ECLE to ECUE	SPED Teacher to Art Teacher	Renee Criddle	7/24/2023	2023-2024
Gabrich, Kyle	SMHS to ECHS	Math Teacher to Math Teacher	Teresa Knowles	7/24/2023	2023-2024
Gasaway, Christina	SMMS to SMH	Math Teacher to Math Teacher	Christina Gasaway	7/24/2023	2023-2024
Hiers, Courtney	VUE to VUE	Math Teacher to PBIS	Amanda Puz	5/1/2023	2022-2023
Hitt, Jackie	VUE to VMS	Counselor to Counselor	Callie Wilkinson	7/10/2023	2023-2024
Holland, Cassie	SMEE to SMHS	SPED Teacher to SPED Teacher	Robert Scott	7/24/2023	2023-2024
Lee, Kimberly Darlene	SMMS to SMMS	SPED Interventionist to ELA 6th Grade Teacher	Candace Gemmill	4/17/2023	2022-2023
Mayfield, Brittany	ECUE to ECUE	5th Grade Teacher to 4th Grade Teacher	Lea Anna White	7/24/2023	2023-2024
Oakes, Shayla	ECMS to ECMS	7th Learning Strategies to 7th Gr ELA Teacher	Kerri Brown	7/24/2023	2023-2024
Poelma, Adam	SMUE to SMUE	5th Grade Teacher to Computer Teacher	Janice Seymour	7/24/2023	2023-2024
Russell, Jennifer	SMUE to VUE	Counselor to Counselor	Jackie Hitt	7/10/2023	2023-2024
Vicens-Velazquez, Vivecca	SMEE to SMEE	Performing Arts Teacher & All Grades to Spanish Teacher & K-3	N/A	7/24/2023	2023-2024
Wieniewitz, Olivia	SMUE to SMUE	SPED Teacher (Life Skills) to SPED Teacher (Inclusion)	Yequila Griffin	7/24/2023	2023-2024

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**Declare Certified Contract Null and Void in accordance with State Statute 37-9-23**

Employee	School/Dept.	Position	Reason	Separation Date	Fiscal Year

**Non-Certified Employee Recommendations (all recommendations are subject to verified background checks and drug tests)**

Employee	School/Dept.	Position	Replacing/Change	Hire/Eff. Date	Fiscal Year
Brown, Jessica	Vanceleave Transportation	FT Bus Driver	Amanda Buck	7/27/2023	2023-2024
Harris Busby, Jasmine	Vanceleave Transportation	FT Bus Driver	Lorianne Meyers	7/27/2023	2023-2024

ECAC Adult & Student Summer Workers - \*See Attached List (\*Pending Fingerprints & Drug Test for Non-JCSD Adult & Student Workers)

SMAC Adult & Student Summer Workers - \*See Attached List (\*Pending Fingerprints & Drug Test for Non-JCSD Adult & Student Workers)

SMMS Substitute Mentor Program \*See Attached List

**Non-Certified Employee Resignations**

Employee	School/Dept.	Position	Resignation/Retirement	Separation Date	Fiscal Year
Crawford, Krystal	SMM/SMH	Registrar	Resignation	5/2/2023	2022-2023
Hackney, Brenda	VLE	Custodian	Resignation	5/12/2023	2022-2023
Schroeder, Rebecca	ECLE	Teacher Assistant	Resignation	5/24/2023	2022-2023
Self, Madison	ECLE	Permanent COVID Substitute	Resignation	5/24/2023	2022-2023
Sonnier, Melanie	SMEE	Teacher Assistant	Resignation	4/21/2023	2022-2023
Waltman, Sydney	ECLE	Teacher Assistant	Resignation	5/24/2023	2022-2023

**Non-Certified Employee Transfers (informational purposes only)**



Board Agenda Personnel Changes 5/8/23

Employee	School/Dept. (From - To)	Position (From - To)	Replacing	Effective Date	Fiscal Year
Busha, Amanda	VUE to ECHS	SPED Asst. to SPED Asst. <b>*Pending Funding</b>	N/A - Unit was moved from VUE to ECHS	7/27/2023	2023-2024
Gomes, Leigh Ann	ECLE to ECUE	SPED Asst. to SPED Asst. <b>*Pending Funding</b>	N/A - Unit was moved	7/27/2023	2023-2024
Lee, Alexis	SMAC to SMMS	SPED Behavior Facilitator (SMAC) to SMMS SPED Asst. <b>*Pending Funding</b>	Loraine Myers-TA unit was moved from VUE to SMMS	7/27/2023	2023-2024
Shavers, Maggie	DO-SPED to SMHS	SPED Behavior Facilitator (SMAC) to SMHS SPED Asst. <b>*Pending Funding</b>	Mary Beth Paseur	7/27/2023	2023-2024
Vicens-Velazquez, Vivecca	SMEE to SMEE	1st Gr Teacher Asst. to Performing Arts Teacher	Tina Johnston	4/21/2023	2022-2023
Warren, John	DO-SPED to VMS	SPED Behavior Facilitator (VCAC) to VMS SPED Asst. <b>*Pending Funding</b>	Erin Daughtery	7/27/2023	2023-2024
Williams, Hunter	VHS to VMS	Permanent COVID Substitute to Teacher Asst. ISI	Pamela Goff	7/27/2023	2023-2024

**Administrator Recommendations (all recommendations are subject to verified background checks and drug tests)**

Employee	School/Dept.	Position	Replacing	Hire Date	Fiscal Year
Melton, Shannon	SMN	Principal	Lisa Suarez	7/1/2023	2023-2024

**Administrator Resignations**

Employee	School/Dept.	Position	Resignation/Retirement	Separation Date	Fiscal Year
Farrington, Jeannie M.	SMMS	Principal	Retirement	6/30/2023	2022-2023

**Administrator Transfers (informational purposes only)**

Employee	School/Dept. (From - To)	Position (From - To)	Effective Date	Replacing	Fiscal Year
Allred, Ashley	VUE to VMS	Principal to Principal	7/1/2023	Karen Glass	2023-2024
Carroll, Jenna	SMU to SMN	Assistant Principal to Assistant Principal	7/5/2023	Brigette Myers	2023-2024
Ellis, Wendell	VHS to SMMS	SPED Teacher to Principal	7/1/2023	Jeannie M. Farrington	2023-2024
Miller, Mary	SMM to SMHS	Assistant Principal to Assistant Principal	7/5/2023	Wilson Scarborough	2023-2024
Myers, Brigette	SMN to SMUE	Assistant Principal to Assistant Principal	7/5/2023	Jenna Carroll	2023-2024
Sablich, Krista	VMS to VLE	Interim Principal to Principal	7/1/2023	Kimberly Tillman	2023-2024
Scarborough, Wilson	SMHS to SMHS	Asst. Principal to Principal	7/1/2023	Regina Holland	2023-2024
Tillman, Kimberly	VLE to VUE	Principal to Principal	7/1/2023	Ashley Allred	2023-2024

**Personnel Corrections**

Employee	School	Board Date	Correction/Change
Raynor, Amber	DO Curriculum	3/13/2023	Change Funding to ESSER II & III for 2023-2024
Robbins, Holly	DO IT	4/20/2023	Change start date from 7/24/23 to 7/3/23
Wilson, Victoria	VMS	3/13/2023	Recommended with 2 years of experience, Change to 3 years of

**Substitutes (added to sub list since previous board meeting)**

Employee
St. Ledger, William
McCoy, Brandy
McIlwain, Jacquelyn

<b>Substitutes for Mentor Program</b>	
8761	King, Charie
8645	Redmond, James
7300	Rempel, Amber
5391	White, Ruth

<b>SMMS - Summer School - FY23</b>	
2360	Cruthirds, Savannah
257	Hart, Angela
271	Hebert, Tina
2169	Henson, Kristy
2672	Walker, Brittany
5501	Wilson, Justin



JACKSON COUNTY SCHOOL DISTRICT  
Employee Recommendation for Board Agenda

Vancleave Middle School Summer  
Tutoring Recommendations

Stephanie Hodges -2269

Kelly Breeland -517

Lisa Cates -871

Diane Miller -3419

Kristin Suarez -4816

Lisa Bertagnolli -335

Kimberly Somers -7893

Principal Signature: *Shirley Sankala* Date: 4/27/2023

<b>SMNE Part time tutors</b>	<b>Last Day Worked</b>	<b>Fund</b>
<b>Sarah A. Duggan # 7993</b>	<b>3/29/23</b>	<b>District</b>
<b>Mona Mccaffrey # 8783</b>	<b>4/6/23</b>	<b>TITLE I</b>
<b>Laura Parker # 8784</b>	<b>4/6/23</b>	<b>TITLE I</b>
<b>Margaret Cowley #8300</b>	<b>5/5/23</b>	<b>TITLE I; ESSER II;</b>
<b>Darlene Williams # 5473</b>	<b>5/24/23</b>	<b>ESSER II ; TITLE I</b>

<b>Summer Curriculum Development</b>	
8456	Burke, Braeden
8563	Butler, Ouida
981	Cole, Penny
8681	Cook, Judene
2360	Cruthirds, Savannah
7509	Donaldson, Michael
8429	Ducharme, Leigh
1514	Erriquezzo, Regina
2169	Henson, Kristy
2437	Hill, Stephanie
2420	Hust, Jessica
7449	Jackson, Tricia
7277	Johns, Sarah
8065	Lynn, Kaylin
3197	McClellan, Bryan
3312	Medley, Sharon
6879	Peterson, Alison
8367	Ramsey, Rochelle
4114	Remillard, Aimee
8217	Richardson, Arnita
4256	Rosetti, Lori
8726	Smith, Tiffany
8257	Spragio, Brianna
8633	Stamey, Angela
7960	Thone, Rachel
8475	Wilbert, Wanasha
5501	Wilson, Justin



<b>SMAC ADULT SUMMER WORKERS - EMPLOYEES</b>	
<b>Maria Short</b>	<b>4522</b>
<b>Leslie Guymon</b>	<b>8341</b>
<b>Angela Stubbs</b>	<b>7743</b>
<b>Rhonda McKenzie</b>	<b>7676</b>
<b>Tom Parker</b>	<b>8444</b>
<b>Mark Shields</b>	<b>8597</b>
<b>Bethany Patterson</b>	<b>6003</b>
<b>Chris Letort</b>	<b>2895</b>
<b>Timothy Windham</b>	<b>5520</b>
<b>Adam Poelma</b>	<b>3923</b>
<b>Rebecca Cross</b>	<b>1134</b>
<b>Jamie Ainsworth</b>	<b>36</b>
<b>Charlie Pavlus</b>	<b>3792</b>
<b>Jason Kennedy</b>	<b>8608</b>

<b>SMAC STUDENT WORKERS</b>
<b>Talisa Austin</b>
<b>Caneryn Moore</b>
<b>Jali Taylor Gray</b>
<b>Amar Brown</b>
<b>Ethan Waltman</b>
<b>Rubylynn Hill</b>
<b>Christian Elliot</b>
<b>Melina Carolise</b>
<b>Emma White</b>
<b>Elijah Goodman</b>
<b>Aidan Flannigan</b>
<b>Brayden Byers</b>
<b>Logan Cross</b>
<b>Justice Chapp</b>
<b>Elissa Carroll</b>
<i>* Pending Fingerprint and/or Drug Screen</i>

**2023 Student Summer Workers-Moving Crew**

Corrie Key #8642-returning

Jake Watts #8624-returning

Christopher Thomas

Jessie Key

Luke Jones

Payton Green

Dakoda Condreay

Brenden Lott

Zy McAdams

**2023 Adult Sumer Workers-Moving Crew**

Robb Reiser-paraprofessional coach #7385-returning

James Wilson-bus driver #8118-returning

Rebecca Havens #8200-returning

Kate Wright #8623-returning

**2023 Student Summer Workers-Paint Crew**

Taylor Long #8447-returning

Chelsea Rogers

Bella Doswell

Jamesha Garcia

Morgan Mears

**2022-2023 Summer School Teachers**

**Janna Tolar (5007)**

**Paulina Bexley (8149)**

**Jennifer Holland (7820)**

**Iris Simmons (4553)**

**Jennifer Johnston (8361)**

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Director: Ryan Earley 

**Department: Business Office**

1 - Purchasing Agent 3 - District Bookkeeper (1-FT/2-PT)  
1 - Payroll Agent

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Comments
DBK02	6741	Bennett, Danielle	PT District Bookkeeper	4	232	8	District	
PUR01	7129	Erying, Mary C.	Purchasing Agent	8	232	0	District	*Bachelor Degree Incentive
DBK01	2435	Inabinette, Kamani N.	District Bookkeeper	8	232	7	District	
PAY01	6720	Ketnor, Elizabeth F.	Payroll Agent	8	232	4	District	*Bachelor Degree Incentive
DBK03		VACANT (New Position)	PT District Bookkeeper	4	232		District	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Director: Dr. Tanya Sonnier



Assistant Superintendent: Dr. Todd Boucher



**Department: Curriculum**

1 - Secretary

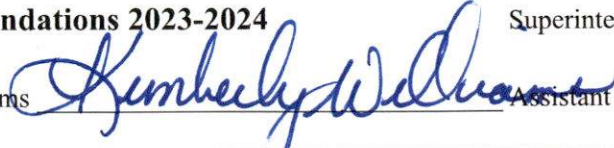
Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
OA01	3367	Miller, Marsha H.	Secretary	8	232	39	District	

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Director: Dr. Kimberly Williams



Assistant Superintendent: Dr. Todd Boucher



**Department: Federal Programs**

1 - Federal Grants Accountant

1 - Federal Programs Coordinator

Units	ID #	Name (last, first, middle)	Job Description	Hrs	s Emp	Yrs Emp	Funding	Comments
FGA01	8354	Schoon-Rocco, Kristina N.	Federal Grants Accountant	8	232	AA7		
FPC01	5804	Tillman, Leslie S.	Federal Programs Coordinator	8	232	15		



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Director: Dr. Kimberly Williams



Assistant Superintendent: Dr. Todd Boucher



**Department: Student Services**      14 - Registrars

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
Reg01	912	Charlton, Shelley R.	Registrar	8	197	9	District	ECMS
Reg02	7814	Holloway-Lee, Delicia L	Registrar	8	197	6	District	ECHS
Reg03	3092	Maples, Alicia R.	Registrar	8	197	1	District	ECUE
Reg04	2680	Watts, Jana L.	Registrar	8	197	27	District	ECLE
Reg05	8685	Crocker, Stephanie M.	Registrar	8	197	1	District	SMUE
Reg06	8150	Jimerson, Stephanie	Registrar	8	197	6	District	SMN
Reg07	8652	Morvant, Christina M.	Registrar	8	197	4	District	SMMS
Reg08	3741	Oaks, Amanda F.	Registrar	8	197	4	District	SME
Reg09	7938	Rushing, Deborah L.	Registrar	8	197	4	District	SMHS
Reg10	6097	VACANT (Krystal Crawford)	Registrar	8	197		District	SMMS & SMHS
Reg11	858	Cassidy, Patty Jo A.	Registrar	8	197	23	District	VHS
Reg12	6313	Davis, Julie P.	Registrar	8	197	11	District	VLE
Reg13	7292	Sharp, Jennifer	Registrar	8	197	1	District	VMS
Reg14	4483	Sheffield, Startlette D.	Registrar	8	197	8	District	VUE



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker \_\_\_\_\_

Director: Ashley Harris Ashley Harris \_\_\_\_\_


Assistant Superintendent: David Baggett David Baggett \_\_\_\_\_

**Department: Food Service          3 - Bookkeepers**

<b>Units</b>	<b>ID #</b>	<b>Name (last, first, middle)</b>	<b>Job Description</b>	<b>Hrs</b>	<b>Days Emp</b>	<b>Yrs Emp</b>	<b>Funding</b>	<b>Comments</b>
FSB01	2457	Jackson, Janine A.	Food Service Bookkeeper	8	232	21	Food Service	
FSB02	7919	Kelly, Kaci	Bookkeeper	8	232	5	Food Service	
FSB03	4487	Stringfellow, Sheila	Food Service Bookkeeper	8	232	26	Food Service	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Director: Karen Glass 

**Department: Human Resources**

1 - Receptionist

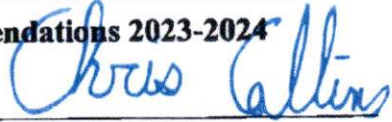
1 - Human Resources Secretary

1 - Bookkeeper-Personnel/Insurance

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
HRS01	8803	Balint, Karen W.	Human Resources Secretary	8	232	3	District	
Rec01	5440	Harper, Martha R.	Receptionist	8	232	12	District	
BK01	4769	Stewart, Amy P.	Bookkeeper-Personnel/Insurance	8	232	18	District	

**Non-Licensed Recommendations 2023-2024**

Director: Christopher Collins



Superintendent: Dr. John Strycker



Assistant Superintendent: David Baggett

**Department: Information Technology**     1 - Infrastructure Manager  
 1 - Information System Specialist     1 - Student & Technical Support Manager

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
STM01	227	Barnett, Shelly A.	Student & Technical Support Manager	8	232	16	*Step 7 - GFAEJ -75%Tech/Fed Pro 25%	
ISS01	8360	Boyda, Kyle	Information System Specialist	8	232	3	*Step 3 - GFAEI - District Funded	
IM01	3534	Myers, William H.	Infrastructure Manager	8	232	21	*Step 8 - GFBL - District Funded	

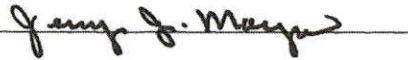


**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Director: Dr. Jerry Morgan



Assistant Superintendent: Dr. Todd Boucher



**Department: Technology Center** 1 - Bookkeeper 1 - PT Office Assistant  
2 - Mobile Fab Lab Facilitators

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
BK01	7613	Devers, Brandi K.	Bookkeeper	8	232	9	Votech	
FLF01	8698	Cole, Kendra	Mobile Fab Lab Program Facilitat	8	200	1	Fab Lab	
FLF02	8739	Lewis Jr., George T.	Mobile Fab Lab Program Facilitat	8	200	4	Fab Lab	
OA01	8224	Maples, Kristi	PT Office Assistant	4	180	5	Votech	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker

Assistant Superintendent: David Baggett

**Department: Operations**

1 - Facilities Manager  
3 - HVAC Technician

4 - Maintenance I  
20 - Maintenance II

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
FM01	2593	Jones Sr., Duane C.	Construction/Facilities Manager	8	232	Step 8		*ESSER III Supplement
HV01	4492	Sherman, Jason	HVAC Technician	8	232	Step 3		
HV02	7884	Strahan Jr. David E.	HVAC Technician	8	232	Step 4		
HV03	8518	Catlett Jr., Rodney	HVAC Technician	8	232	Step 3		
MI01	8434	Byrd, Matthew B.	Maintenance I	8	232	5	District	ECAC
MII01	7651	Barnett, Randy L.	Maintenance II	8	232	9	District	ECAC
MII02	8687	Hebert, Evan	Maintenance II	8	232	4	District	ECAC
MII03	8791	Tanner, Robert J.	Maintenance II	8	232	2	District	ECAC
MII04		VACANT (Steven Cunningham)	Maintenance II (Painter)	8	232		District	District
MII05	8647	Prassenos, Jerney A.	Maintenance II	8	232	4	District	ECAC
MII06	8173	Lilly, David L.	Maintenance II	8	232	6	District	ECAC
MII07	1169	Cunningham, Steven Q.	Maintenance II	8	232	7	District	ECAC
MI02	7476	Vallandingham, Quinton E.	Maintenance I	8	232	10	District	VCAC
MII01	7211	Bosarge, Cody D.	Maintenance II	8	232	2	District	VCAC
MII02	8382	Burnham, Cameron	Maintenance II	8	232	5	District	VCAC
MII03	8800	Carnley, Johnie D.	Maintenance II	8	232	3	District	VCAC
MII04	7152	Rhea, Michael A.	Maintenance II	8	232	11	District	VCAC
MII05	4407	Schroeder, Robert R.	Maintenance II	8	232	25	District	VCAC
MII06	8741	Strahan, Ajea	Maintenance II	8	232	2	District	VCAC
MI03	7683	Hood, John E.	Maintenance I	8	232	9	District	SMAC
MII01	7429	Ladnier, John E.	Maintenance II	8	232	10	District	SMAC
MII02	8072	Johnson, Donald R.	Maintenance II	8	232	7	District	SMAC
MII03	8147	McAllister, Jeffrey S.	Maintenance II	8	232	5	District	SMAC (+3.50 Hr Bus Driver)
MII04	8715	Riley, Travis E.	Maintenance II	8	232	4	District	SMAC
MII05	5970	Sanford, James H.	Maintenance II	8	232	16	District	SMAC
MII06	7136	Warrick, Darrell D.	Maintenance II	8	232	11	District	SMAC
MII07	5346	Wescovich, Randall L.	Maintenance II	8	232	19	District	SMAC
MI04	1709	Fuller, Christopher N.	Maintenance I	8	232	18	Votech	JCTC



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker

Assistant Superintendent: David Baggett

**Department: Support**

36 - Custodians (35 FT & 1 PT)

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
Cus01	8325	Ware, Sonya G.	Custodian	8	232	6		District Office
Cus01	8121	Bicknell, Shawna L.	Custodian	8	207	7		JCTC
Cus01	2869	Lee Jr., John W.	Custodian (Part-Time)	4	180	7		SMAC Transportation
Cus02	3103	Marshall, Gregory K.	Custodian	8	187	5		SMMS
Cus01	2363	Houston, Christina D.	Custodian	8	187	21		ECLE
Cus02	6395	McCoy, Cassoundra F.	Custodian	8	187	12		ECLE
Cus03	3703	Owens, Sarah K.	Custodian	8	187	19		ECLE
Cus04		VACANT (Johnson, Dorris A.)	Custodian	8	187		District	ECLE
Cus05	7317	Blair, Sheena N.	Custodian	8	187	6		ECUE
Cus06	8231	Davis, Erica Y.	Custodian	8	187	4		ECUE
Cus07	8798	Cowart, Amber L.	Custodian	8	187	3		ECUE
Cus08	8087	Waters, Carolyn J.	Custodian	8	187	7		ECUE
Cus09	6364	Davis, Kathy D.	Custodian	8	187	8		ECMS
Cus10	8771	Johnson, Glenda E.	Custodian	8	187	3		ECMS
Cus11	7164	McBrayer, Cecilia A.	Custodian	8	187	11		ECMS
Cus12	3790	Paul, Pamela M.	Custodian	6.5	187	26		ECMS (+4.50 hr Bus Driver)
Cus13	1368	Breland, Audrey L.	Custodian	6	187	16		ECHS (+3.75 hr Bus Driver)
Cus14	6388	Holifield, Angela M.	Custodian	8	187	14		ECHS
Cus15	8777	Page, Tammy L.	Custodian	8	187	0		ECHS
Cus16	8110	Hinton, Jenna M.	Custodian	8	187	1		ECHS
Cus01	8571	Byrd, Sabrina D.	Custodian	8	187	1	District	VCLE
Cus02	7863	Biddle, Carol Sue	Custodian	8	187	7	District	VCLE
Cus03	8580	Taylor, Jeana A.	Custodian	8	187	4	District	VCLE
Cus04		VACANT (Brenda K. Hackney)	Custodian	8	187		District	VCLE
Cus05	7461	Fitzgerald, Donna A.	Custodian	8	187	7	District	VCUE
Cus06	2005	Hand, Debra L.	Custodian	8	187	20	District	VCUE
Cus07	2584	Jones, Maria M.	Custodian	8	187	19	District	VCUE
Cus08		VACANT (Jamie Keith)	Custodian	8	187		District	VCUE
Cus09	3518	Murphy, Ernestine M.	Custodian	8	187	18	District	VMS
Cus10	3684	Overstreet, Donna L.	Custodian	8	187	5	District	VMS
Cus11	8464	Watkins, David C.	Custodian	8	187	2	District	VMS
Cus12		VACANT (Summer L. Moore)	Custodian	8	187		District	VMS
Cus13	8278	Bonilla, Maria D. J.	Custodian	8	187	6	District	VHS
Cus14	8703	Ely, Lorretta	Custodian	8	187	1	District	VHS
Cus15	8574	Walraven, Glenda M.	Custodian	8	187	4	District	VHS
Cus16	5393	White, Lisa J.	Custodian	8	187	5	District	VHS

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker \_\_\_\_\_



**Department: Superintendent's Office** 1 - Superintendent Secretary  
 1 - Executive Secretary

<b>Units</b>	<b>ID #</b>	<b>Name (last, first, middle)</b>	<b>Job Description</b>	<b>Hrs</b>	<b>Days Emp</b>	<b>Yrs Emp</b>	<b>Funding</b>	<b>Comments</b>
Sec01	412	Bond, Phyllis R.	Superintendent/Asst. Super. Secretary	8	232	5		
ES01	8498	Lowery, Tiffany A.	Executive Secretary	8	232	5		*Master's Incentive



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher




JCSD Attendance Centers  
1 - Coordinator  
4 - Bookkeepers

Unit	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Comments
ACC1	5929	Havens, Anita K.	Attendance Center Coordinator	8	232	15		ECAC
Bk01	3052	Magee, Michelle L.	Bookkeeper	8	232	21	District	SMAC
Bk02	4542	Simer, Sandy K.	Bookkeeper	8	232	18	District	SMAC
BK01	1083	Cox, Jennifer M.	Bookkeeper	8	232	10	District	VCAC (+3.75 Hr Bus Driver)
BK02	5254	Warren, Kristi L.	Bookkeeper	8	232	23	District	VCAC

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Principal: Ashley Dooley

Assistant Superintendent: Dr. Todd Boucher 

East Central Lower Elementary 7 - Kindergarten TA 9 - 1st Teacher Asst. 6 - 2nd Teacher Asst. 3 - Special Education Asst.

1 - Secretary 1 - Office Assistant

.5 - ISI Monitor 2 - Title I Asst.

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
KA01	474	Bowman, Glenda J.	Kindergarten Teacher Assistant	8	180	28		
KA02	8491	Chesney, Emily D.	Kindergarten Teacher Assistant	8	180	1	District	
KA03	7126	Hamilton, Amber T.	Kindergarten Teacher Assistant	8	180	1	District	
KA04	7711	Harper, Felicia L.	Kindergarten Teacher Assistant	8	180	5		
KA05	5264	Watkins, Chris S.	Kindergarten Teacher Assistant	8	180	20		
KA06	8635	Williams, Ashton N.	Kindergarten Teacher Assistant	8	180	3	District	
KA07		VACANT (Rebecca Schroeder)	Kindergarten Teacher Assistant	8	180			
1TA01	8123	Axsom, Tetyana	1st Grade Teacher Assistant	8	180	2	District	
1TA02	923	Chesney, Leslie K.	1st Grade Teacher Assistant	8	180	20	District	
1TA03	5809	Cumbest, Christa M.	1st Grade Teacher Assistant	8	180	4	District	
1TA04	2831	Larson, Jennifer L.	1st Grade Teacher Assistant	8	180	1	District	
1TA05	3707	Owens, Lori M.	1st Grade Teacher Assistant	8	180	22	District	
1TA06	6214	Reiser, Annette E.	1st Grade Teacher Assistant	8	180	13	District	
1TA07	6935	Seab, Amy R.	1st Grade Teacher Assistant	8	180	8	District	412
1TA08	4695	Southern, Lisa A.	1st Grade Teacher Assistant	8	180	13	District	
1TA09		VACANT (Sydney Waltman)	1st Grade Teacher Assistant	8	180		District	
TA01	2535	Johnson, Darla A.	Teacher Assistant	8	180	24		
TA02	5801	Dobson, Timothea A.	Teacher Assistant	8	180	12	District	
TA03	7920	Mazingo, Whitney L.	Teacher Assistant	8	180	4	District	
TA04	6105	Owenby, Brandi L.	Teacher Assistant	8	180	5	District	
TA05	8271	Self, Sondra N.	Teacher Assistant	8	180	3	District	
TA06	5001	Tindle, Melinda K.	Teacher Assistant	8	180	25	District	
ISI.05	3109	Marshall, Linda E.	ISI Monitor	8	180	22		*Shared with ECUE
Sec01	4681	Smith, Ashley C.	Secretary	8	232	25		
OA01	6108	Trumbaturi, Hope P.	Office Assistant	8	180	6		
SA01	968	Clouse, Alicia D.	SPED Assistant	8	180	23	IDEA Part B	
SA02	8026	Miles, Makenzie A.	SPED Assistant	8	180	0	50%/50% IDEA Part C/B	
SA03	8085	Neese, Keshia L.	SPED Teacher Assistant	8	180	4	IDEA Part B	
TIA01	8756	Atkinson, Shelby H.B.	Title I Assistant	8	180	0	School Title I	*Pending Federal Funding
TIA02	8758	Smith, Ellie M.	Title I Assistant	8	180	0	School Title I	*Pending Federal Funding





**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



**Principal: Sherie Tanner**

Assistant Superintendent: Dr. Todd Boucher



**East Central Middle School**      1 - Secretary      1 - Office Assistant  
1 - ISI Assistant      1 - SPED Assistant

<b>Units</b>	<b>ID #</b>	<b>Name (last, first, middle)</b>	<b>Job Description</b>	<b>Hrs</b>	<b>Days Emp</b>	<b>Yrs Emp</b>	<b>Funding</b>	<b>Comments</b>
Sec01	8223	Autry, Jan E.	Secretary	8	232	6		
IA01	6826	Brewer, Randa R.	ISI Assistant	8	180	6		
SA01	1397	Dueitt, Alesia R.	SPED Assistant	8	180	24	IDEA Part B	
OA01	6828	Johnson, Sara E.	Office Assistant	8	180	3		

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Principal: James Hughey

Assistant Superintendent: Dr. Todd Boucher



**East Central High School**      2 - Secretaries   1 - Teacher Assistant   1 - Distance Learning Asst. & JROTC  
 1 - ISI Assistant      3 - SPED Assistant   1 - Alternative School Asst.      1 - Career Center Tech

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
ISIA01	5298	Allen, Michelle D.	ISI Assistant	8	180	17		
Sec01	8162	Barnard, Elizabeth D.	Secretary (11/12)	8	232	5		
TA01	8359	Boothe, Devin N.	Teacher Assistant CTE	8	180	2	Votech	
SA01	558	Brockway, Randon E.	SPED Assistant	8	180	1	IDEA Part B	
SA02	8582	Brockway, Victoria M.	SPED Assistant	8	180	0	IDEA Part B	
SA03	7931	Busha, Amanda C.	SPED Assistant	8	180	4	IDEA Part B	<i>*Pending Funding</i>
ALTA01	8461	Carlisle, Kaila J.	Alternative School Assistant	8	180	2	1140 - Alternative	
CCT01	1362	Dock, Karen D.	Career Center Tech	7.5	187	26	Votech	(+3.50 hr Bus Driver)
DLA01	2982	Loris, Debbie K.	Distance Learning Asst & JROTC	8	180	10		
Sec02	8674	May, April J.	Secretary (9/10)	8	180	4		



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker

Asst. Superintendent: David Baggett

**Director: Michelle Southern**

**East Central Transportation**

ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Yrs Exp	Annual	Notes
1368	Breland, Audrey L.	Driver	3.75	180	25		\$0	ECHS Custodian
6283	Breland, George T.	Driver	3.5	180	12		\$0	
6929	Brewer, Dan W.	Driver	3.5	180	2	12	\$0	ECHS Teacher
8792	Gibson, Anthony K.	Driver	4	180	0		\$0	
7957	Clark, Thomas G.	Driver	4.5	180	5		\$0	
976	Cochran, Rita E.	Driver	3.5	180	25		\$0	
976	Cochran, Rita E.	Driver (DD Route)	3	180	25		\$0	
1342	Ditsworth, Pamela B.	Driver	4.5	180	21		\$0	
1342	Ditsworth, Pamela B.	Driver (SPED)	2	180	21		\$0	
1342	Ditsworth, Pamela B.	Bus Trainer (ELDT)	Varies	180	N/A		\$0	416
1362	Dock, Karen D.	Driver	3.5	180	3	23	\$0	ECHS Career Center Tech.
1820	Goff, William H.	Driver	4	180	20	28	\$0	ECLE Teacher
1954	Guthrie, Jerri D.	Driver (SPED)	1.5	180	26		\$0	
1954	Guthrie, Jerri D.	Driver	3.5	180	26		\$0	
1953	Guthrie, Kelbi D.	Bus Aide (SPED)	4	180	9		\$0	
8387	Hinton, Bernie L.	Driver	4	180	2		\$0	
8044	Hinton, Lisa A.	Driver	4	180	4		\$0	
8044	Hinton, Lisa A.	Bus Trainer (ELDT)	Varies	180	N/A		\$0	
6950	Holsapple, Chandra L.	Permanent Substitute Driver	4	180	12		\$0	
8230	Hudson IV, Edward F.	Permanent Substitute Driver	4	180	6		\$0	
2444	Ivey, Amber R. J.	Permanent Substitute Driver	4	180	8		\$0	
2539	Johnson, Joe C.	Driver	4	180	30		\$0	
2539	Johnson, Joe C.	Driver (VoTech Route)	2	180	30		\$0	
2539	Johnson, Joe C.	Driver (ROTC M-T)	2	180	30		\$0	
2537	Johnson, Vivian E.	Driver	3.5	180	30		\$0	<i>*PERS Retiree</i>
8052	Lambert, Loni	Driver	3.75	180	4		\$0	
8528	Lizana, Elizabeth A.	Office Assistant (turn in hourly)	8	180	4		\$0	
3053	Magee, Robert A.	Driver	3.5	180	17		\$0	ECHS Teacher
7396	McSherry, Damian R.	Driver	4	180	7		\$0	


**East Central Transportation**

3576	Nelson, Sharon S.	Driver	3.5	180	22		\$0	
3575	Nelson, Susan D.	Driver	4	180	23		\$0	
3575	Nelson, Susan D.	Driver (SPED Route)	1.5	180	23		\$0	
7368	Parker, Cody L.	Driver	3.5	180	2	7	\$0	ECLE Teacher
8611	Parker, James L.	Bus Mechanic II	8	232	4		\$0	
3790	Paul, Pamela M.	Driver (SPED Route)	4.5	180	29		\$0	ECMS Custodian
7847	Pierce, Justin L.	Bus Mechanic I	8	232	8		\$0	
4093	Reed, Naomi B.	Bus Aide (SPED)	4	180	15		\$0	
4093	Reed, Naomi B.	Bus Aide (DD SPED)	2.5	180	15		\$0	
6513	Ryals, Jeffrey L.	Driver	3.25	180	11		\$0	
8776	Frederic, Stephen A.	Driver	3.5	180	0		\$0	
8805	Cox, Ruth	Driver	3.25	180	3		\$0	
5025	Touati, Joana M.	Driver	3.5	180	9		\$0	
5025	Touati, Joana M.	Driver (SPED)	3	180	9		\$0	
6435	Trammell, Judy D.	Driver	4	180	11		\$0	
6435	Trammell, Judy D.	Bus Aide (DD SPED)	2.5	180	10		\$0	
6435	Trammell, Judy D.	Driver (DD Route)	1.5	180	11		\$0	
7450	Tanner, Katie R.	Driver (SPED)	4	180	7		\$0	
6631	Wien, Steven G.	Driver (VoTech Route)	2	180	10		\$0	
6631	Wien, Steven G.	Driver	3.5	180	10		\$0	
8158	Williams, Donna G.	Driver	4	180	3		\$0	
5765	Williams, Gina M.	Driver	3.5	180	14		\$0	
5765	Williams, Gina M.	Driver (SPED)	3	180	14		\$0	
8274	Williams Jr., Joseph L.	Driver	3.5	180	3		\$0	
8274	Williams Jr., Joseph L.	Bus Aide (SPED)	2.75	180	1		\$0	
8118	Wilson, James I.	Driver	4	180	2		\$0	
8118	Wilson, James I.	Bus Aide (SPED)	2.75	180	0		\$0	
	VACANT (Jan Bowman)	Driver	3.25	180			\$0	
	VACANT (Rhonda Whitley)	Driver	3	180			\$0	



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Assistant Superintendent: Dr. Todd Boucher 

**Principal: Jillian Vallo**

**St. Martin East Elementary**

0.5 - ISI Monitor

5 - SpEd Assistants 7 - K Assistants 7 - 2nd Assistants

1 - Office Assistant

1 - Secretary


1.5 - Title I Assistants 7 - 1st Assistants 1 - 3rd Assistant

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
KA01	8057	Bourdon, Nichole	Kindergarten Assistant	8	180	8		
KA02	6703	Edwards, Shanon H.	Kindergarten Assistant	8	180	2		
KA03	8755	Ellzey, Bailey N.	Kindergarten Assistant	8	180	0		
KA04	8279	Kollister, Mary K.	Kindergarten Assistant	8	180	2		
KA05	8092	Lowery, Stephanie D.	Kindergarten Assistant	8	180	16		
KA06	4124	Reynolds, Karen P.	Kindergarten Assistant	8	180	18		
KA07	3321	Melvin, Christine L.	Kindergarten Assistant	8	180	19		
1TA01	5962	Ewing, Linda E.	1st Grade Teacher Assistant	8	180	8	District	
1TA02		<b>VACANT</b> (Melanie Sonnier)	1st Grade Teacher Assistant	8	180		District	
1TA03	6068	Paske, Katherine A.	1st Grade Teacher Assistant	8	180	13	District	
1TA04	8648	McGuire, Alexis N.	1st Grade Teacher Assistant	8	180	1	District	
1TA05	5090	Utman, Rachael A.	1st Grade Teacher Assistant	8	180	11	District	418
1TA06	5170	Waldrop, Sheryl D	1st Grade Teacher Assistant	7.5	180	28	District	(+4 hr Bus Aide)
1TA07		<b>VACANT</b> (Vivecca Vicens-Velazquez)	1st Grade Teacher Assistant	8	180		District	
2TA01	7244	Benton, Crystal J.	2nd Grade Teacher Assistant	8	180	8		
2TA02	3011	Lucky, Wendy M.	2nd Grade Teacher Assistant	8	180	11		
2TA03	3013	Lumpkin, Teresa K.	2nd Grade Teacher Assistant	8	180	24		
2TA04	8470	Moss, Skyeisha T.	2nd Grade Teacher Assistant	8	180	1		
2TA05	8753	Parker, Sarah G.	2nd Grade Teacher Assistant	8	180	0		
2TA06	4008	Pullins, Thomasa L.	2nd Grade Teacher Assistant	8	180	38		
2TA07	7965	Rooker, Bonita G.	2nd Grade Teacher Assistant	8	180	10		
Sec01	236	Barske, Dawn R.	Secretary	8	232	21		
OA01	8482	Valentine, Anna M.	Office Assistant	8	180	5		
SA01	7918	Ates, Lori P.	SPED Assistant	8	180	4	IDEA Part B	
SA03	8682	Eleuterius, Amanda M.	SPED Assistant	8	180	1	IDEA Part B	
SA05	8545	MacFadden, Brandi	SPED Assistant (IDEA)	8	180	1	IDEA Part B	
SA04	4267	Ross, Kathy	SPED Assistant	8	180	31	IDEA Part B	
SA02	8591	Stiker, Arleen M.	SPED Assistant	8	180	7	IDEA Part B	
3TA01	8694	Wescovich, Tiffany B.	Title I 3rd Grade Assistant	8	180	1	School Title I	<b>*Pending Federal Funding</b>
TA02	8534	Collier, Rose Anna	Title I Assistant	8	180	1	School Title I	<b>*Pending Federal Funding</b>
TA03	8700	Seymour, Michael	Title I Assistant (Part-Time)	4	180	0	Title I School	<b>*Pending Federal Funding</b>
ISI01	8700	Seymour, Michael	ISI Monitor (Part-Time)	4	180	0	District	



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Assistant Superintendent: Dr. Todd Boucher 

Principal: Dr. Lisa Suarez


St. Martin North Elementary      0.5 - ISI Monitor      4 - SpEd Assistant    6 - K Assistant      6 - 2nd Assistant  
 1 - Office Assistant      1 - Secretary      1 - Lab Fac Assistar    5 - 1st Assistant      5 - Title I TA

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
1TA01	145	Bailey, Karla S.	1st Grade Teacher Assistant	7.5	180	24	District	(+2.75 Hr Bus Driver)
1TA02	8585	Fairley, Lauren O.	1st Grade Teacher Assistant	8	180	1	District	
1TA03	7578	Holland, Stefanie A.	1st Grade Teacher Assistant	8	180	5		
1TA04	8365	Lyons, Elizabeth A.	1st Grade Teacher Assistant	8	180	2	District	
1TA05	4356	Santa Cruz, Misty D.	1st Grade Teacher Assistant	8	180	21	District	
2TA01	7220	Bolton, Wanda E.	2nd Grade Teacher Assistant	8	180	20		
2TA02	8778	Bourdon, Ashton	2nd Grade Teacher Assistant	8	180	0	District	
2TA03	1125	Crocker, Caroline B.	2nd Grade Teacher Assistant	7.5	180	29		(+3.25 Hr Bus Driver)
2TA04	6060	Domingue, Shannon P.	2nd Grade Teacher Assistant	8	180	11		
2TA05	4469	Seymour, Lisa M.	2nd Grade Teacher Assistant	8	180	13	District	
2TA06	4979	Thompson, Connie A.	2nd Grade Teacher Assistant	8	180	22	District	
3TA01	8762	Buras, Hailey	3rd Grade Teacher Assistant	8	180	0	School Title I	<i>*Pending Federal Funding</i>
3TA02	7862	Carroll, Kimberly L.	3rd Grade Teacher Assistant	8	180	4	School Title I	<i>*Pending Federal Funding</i>
3TA03	7015	Fountain, Melissa R. (Busby)	3rd Grade Teacher Assistant	8	180	3	School Title I	<i>*Pending Federal Funding</i>
3TA04	7952	Frioux, Angel M.	3rd Grade Teacher Assistant	8	180	4	School Title I	<i>*Pending Federal Funding</i>
3TA05	8766	Sablich, Hannah	3rd Grade Teacher Assistant	8	180	0	School Title I	<i>*Pending Federal Funding</i>
ISI01	2534	Johnson Lee, Jeana	ISI Monitor	3.6	180	3		
KA01	1872	Gray, Patricia L.	Kindergarten Teacher Assistant	8	180	21		
KA02	7861	Lemco, Heather C.	Kindergarten Teacher Assistant	8	180	5		
KA03	8275	Lewis, Brooke M.	Kindergarten Teacher Assistant	8	180	3		
KA04	8302	Orr, MacKenzie R.	Kindergarten Teacher Assistant	8	180	3		
KA05	8780	Videkovich, Amber L.	Kindergarten Teacher Assistant	8	180	3	District	
KA06	4231	Rodriguez, Catrina J.	Kindergarten Teacher Assistant	8	180	15		
OA01	6560	Rea, Jamie	Office Assistant	8	180	3		
Sec01	5243	Ware, Tammy R.	Secretary	8	232	17		
SA01	7668	Barrere, Heather	SPED Assistant Life Skills	8	180	8	IDEA Part B	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Assistant Superintendent: Dr. Todd Boucher 

**Principal: Dr. Lisa Suarez**

**St. Martin North Elementary**  
1 - Office Assistant

0.5 - ISI Monitor  
1 - Secretary

4 - SpEd Assistant 6 - K Assistant  
1 - Lab Fac Assistar 5 - 1st Assistant

6 - 2nd Assistant  
5 - Title I TA

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
SA02	8476	Lee, Tiara	SPED Assistant	8	180	2	IDEA Part B	
SA03	7527	Weatherford, Debra M.	SPED Assistant	8	180	13	IDEA Part B	
SA04	2115	Williams, Clemencia	SPED Assistant	8	180	9	SPED Bookkeeper	



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher



**Principal: Valerie Martino**

**St. Martin Upper Elementary**                      2 - Title Assistants  
 1- Secretary    1 - Office Assistant                      2 - SpEd Assistants

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
OA01	7808	Clark, Jennifer R.	Office Assistant	8	180	8		
SA01	7982	Dibartolo, Lindsey A.	SPED Assistant	8	180	3	IDEA Part B	
SA02	2781	Lafferty, Anita R.	SPED Assistant	8	180	19	IDEA Part B	
TA01	3736	Parker, Bernadette	Title 1 Assistant	8	180	8	School Title I	<i>*Pending Federal Funding</i>
TA02	6077	Rogers, Mary H.	Title 1 Assistant	8	180	3	School Title I	<i>*Pending Federal Funding</i>
Sec01	7294	Warden, Magan K.	Secretary	8	232	7		

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher



Principal: Jeannie Farrington

St. Martin Middle School

1 - Alternative Assistant 1 - ISI Monitor 3 - SpEd Assistant  
1 - Office Assistant 1 - Secretary

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
AA01	8310	Gentry, Laura M.	Alternative Assistant	8	180	3	Alternative	
ISI01	8453	Johnny T. Eriquezzo	ISI Monitor	8	180	2		
Rec01	577	Brosh, Jan M.	Office Assistant	8	180	26		
Sec01	2026	Hardy, Phyllis A.	Secretary	8	232	40		
SA01	8292	Lee, Alexis	SPED Assistant	6.5	180	1	IDEA	
SA02	3144	Massey, Michelle R.	SPED Assistant	8	180	14	IDEA Part B	
SA03	5302	Webster, Angela B.	SPED Assistant	8	180	14	IDEA Part B	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker

Asst. Superintendent: David Baggett



**Director: Michael Heise**

**St. Martin Transportation**

ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Yrs Exp	Annual	Notes
1380	Anderson, Cynthia K.	Driver	7.5	180	10		\$0	
102	Anderson, Yennette D.	Driver	1.5	180	2	15	\$0	SMHS Teacher
145	Bailey, Karla S.	Driver	2.75	180	22		\$0	SMNE Teacher Assistant
5911	Bartos, Sarah F.	Driver	3	180	4	7	\$0	SMHS Teacher
8599	Baygents Jr., Joseph R.	Driver	5.25	180	1		\$0	
309	Bell, Regina K.	Driver	3	180	1	27	\$0	SMHS Teacher
516	Breedlove, Margie L.	Driver	5	180	29		\$0	* Frozen
515	Breedlove, Terry L.	Driver	4	180	10		\$0	PERS Retiree (07/01/2015)
8735	Brooks, Rayford J.	Driver	7.5	180	0		\$0	
8490	Burdette, Crystal R.	Bus Aide	3	180	1		\$0	
8411	Chatman, Rycki N.	Driver	2	180	3	3	\$0	SMM Teacher 424
1086	Cox, Jackie A.	Driver	2.75	180	43		\$0	PERS Retiree (09/01/1997)
1125	Crocker, Caroline B.	Driver	3.25	180	29		\$0	SMNE Teacher Assistant
7331	Curtis, Carrie A.	Driver	7.5	180	4		\$0	
1286	Delashmit, Laurie	Driver	7.5	180	19		\$0	
7794	Deloney, Barbara A.	Driver	6.5	180	5		\$0	(PERS Retiree 1/1/2015)
7060	Diehl, Caroline A.	Driver	7.5	180	9		\$0	
7509	Donaldson, Michael C.	Driver	1	180	2	6	\$0	SMM Teacher
5960	Dupuis, Donald A.	Driver	5.75	180	4		\$0	
4521	Endt, Jennifer	Driver	4	180	2	10	\$0	SMM Teacher
1514	Eriquezzo, Regina M.	Driver	4	180	8	14	\$0	SMM Teacher
6761	Fincher, Brandy C.	Driver	3	180	4	11	\$0	SMHS Teacher
6386	Fryou, Curtis E.	Driver	7.5	180	11		\$0	
8024	Goldsmith Jr., Roy	Driver	3	180	0	0	\$0	SMM Teacher
1862	Graupe, Stephanie H. B.	Driver	3.5	180	7		\$0	
8341	Guymon, Leslie	Office Assistant (turn in hourly)	8	187	4		\$0	
6438	Harrison, Elaine W.	Driver	7.5	180	10		\$0	
8569	Hayes, Darlene A.	Driver	5.5	180	4		\$0	
1015	Hebert, Melissa D.	Bus Aide	4	180	3		\$0	SMHS Office Assistant
2135	Hebert, Randall J.	Driver	4	180	24		\$0	SMHS Teacher Assistant / Coach Job


St. Martin Transportation								
8772	Helveston, Sandi L.	Bus Aide	7	180	0			\$0
2170	Henson, Joshua	Driver	4	180	6	16		\$0 SMMS Teacher
8712	Hill, Linda G.	Bus Aide	7.5	180	0			\$0
8697	Hill, Mark A.	Driver	7	180	3			\$0
7815	Hodge, Lisa L.	Bus Aide	5	180	5			\$0
2312	Holland, Mark J.	Driver	4	180	2	14		\$0 SMM Teacher
2327	Holloway, Dwight L.	Driver	5	180	26			\$0 (*PERS Retiree 6/1/2018)
8725	Howell, Dawn M.	Driver	7.5	180	0			\$0
8552	Howell, Jeffery A.	Driver	7.5	180	1			\$0
5807	Johnston, Amy A.	Driver	4	180	11			\$0 SMM Perm. Sub.
2869	Lee, Jr., John W.	Driver	4	180	11			\$0
2895	Letort, Christopher G.	Driver	4	180	2	14		\$0 SMUE Teacher
8147	McAllister, Jeffrey S.	Driver	3.5	180	3			\$0 SMAC Maintenance
3175	McAnnally, Cynthia M.	Driver	2.75	180	49			\$0 (PERS Retiree 06/01/2001)
7676	McKenzie, Rhonda K.	Driver	7.5	180	6			\$0
7676	McKenzie, Rhonda K.	Bus Trainer (ELDT)	Varies	180	N/A			\$0
8785	Mickelson, Kyle L.	Driver	7.5	180	0			\$0
3515	Murphy, Augusta M.	Bus Aide	7.5	180	1			\$0 425
7892	Murphy Jr., Cecil L.	Driver	4	180	2	8		\$0 SMM Teacher
6792	Nguyen, Benjamin B.	Mechanic I	8	232	10			\$0
8444	Parker, Thomas A.	Driver	7.5	180	1			\$0
3842	Perkins, James M.	Driver	2.75	180	44			\$0 (PERS Retiree 06/01/2006)
7000	Perry, Gerald F.	Driver	4	180	6			\$0 SMHS Teacher Assistant
7829	Romero, Emily L.	Driver	2	180	1	5		\$0 SMM Teacher
8615	Scruggs, Robert E.	Driver	4	180	1	4		\$0 DO-Curriculum Dept. PBIS (SME)
7942	Seales, Christina L.	Bus Aide	4.5	180	3			\$0
8597	Shields, Mark D.	Driver	7.5	180	1			\$0
4522	Short, Maria A.	Bus Aide	4	180	30			\$0
4522	Short, Maria A.	Office Assistant (Turn in hourly)	8	187	3			\$0
4565	Simpson, Kelly F.	Driver	3	180	4	11		\$0 SMHS Teacher
8142	Speth, Abigail D.	Driver	6.75	180	2			\$0
7743	Stubbs, Angela R.	Driver	7.5	180	5			\$0
7961	Sutton, Randal R.	Driver	7.5	180	4			\$0
7434	Tyson, Sharon K.	Driver	7.5	180	6			\$0
5170	Waldrop, Sheryl D.	Bus Aide	4	180	3			\$0 SME Teacher Assistant
8763	Walker, Jerry L.	Driver	5.5	180	0			\$0
5314	Wellman, Susan F.	Driver	7.5	180	14			\$0
8167	Wescovich, Tonya K.	Driver	7.5	180	3			\$0

St. Martin Transportation								
5501	Wilson, Justin T.	Driver	3	180	6	6	\$0	SMMS Teacher
5520	Windham Jr., Timothy P.	Driver	4	180	1	14	\$0	SMM Teacher
5601	Young, Joan E.	Driver	7.5	180	9		\$0	
	VACANT (Lasha Miller)	Driver	7.5	180			\$0	
	VACANT (Linda D. Holloway)	Driver	7.5	180			\$0	
	VACANT (Mary E. Colville)	Driver	7.5	180			\$0	
	VACANT (Cameron J. Hankins)	Bus Aide	3.5	180			\$0	
	VACANT (Rhonda Beddingfield)	Bus Aide	7.5	180			\$0	
	VACANT (Ryan L. Shields)	Driver	7.5	180			\$0	
	VACANT (Gary D. Thornhill Jr.)	Driver	7.5	180			\$0	
	VACANT (Tammy Cooper)	Driver	7.5	180			\$0	
	VACANT (Michael Donaldson)	Driver	1	180			\$0	
	VACANT (Don E. Goss)	Driver	7.5	180			\$0	
	VACANT (Benjamin Nguyen)	Mechanic II	8	232			\$0	
	VACANT (Linda Powell)	Driver	4	180			\$0	



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker 

Assistant Superintendent: Dr. Todd Boucher 

**Principal: Dr. Kimberly Tillman**

**Vancleave Lower Elementary**  
1-Office Assistant

1- ISI Monitor  
1 - Secretary

4- SpEd Assistant

6- K Assistant  
7- 1st Assistant

5- 2nd Assistant  
3- Title I TA

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
1TA01	8130	Hunter, Stephanie J.	1st Grade Teacher Assistant	8	180	3	District	
1TA02	8474	Mallette, Jaden T.	1st Grade Teacher Assistant	8	180	2	District	
1TA03	8312	Morrison, Nicole	1st Grade Teacher Assistant	8	180	1	District	
1TA04	6904	Senseney, Brandi M.	1st Grade Teacher Assistant	8	180	8	District	
1TA05	8071	Seymour, Andrea N.	1st Grade Teacher Assistant	8	180	4	District	
1TA06	2536	Wicker, Denise L.	1st Grade Teacher Assistant	7	180	27	District	(+3.75 Bus Driver)
1TA07	7484	Williams, Robin D.	1st Grade Teacher Assistant	8	180	5	District	
2TA01	6770	Brown, Katherine A.	2nd Grade TeacherAssistant	8	180	6	District	
2TA02	920	Cheremie, Kari J.	2nd Grade TeacherAssistant	8	180	5	District	
2TA03	8723	Norton, Kala Flynt	2nd Grade TeacherAssistant	8	180	0		
2TA04	8704	Owens, Haiden	2nd Grade TeacherAssistant	8	180	1		
2TA05	6866	Sipriano, Devon M.	2nd Grade TeacherAssistant	8	180	6		
KA01	294	Beckstein, Tamatha L.	Kindergarten Teacher Assistant	8	180	16		
KA02	8058	Harris-Busby, Jasmine L.	Kindergarten Teacher Assistant	8	180	6		(+3.25 Bus Driver)
KA03	8539	Hicks, Ashton C.	Kindergarten Teacher Assistant	8	180	3		
KA04	8640	Fitzgerald, Jennifer	Kindergarten Teacher Assistant	8	180	1		
KA05	881	Cauley, Jerri A.	Kindergarten Teacher Assistant	8	180	15	District	
KA06	1492	Ely, Anita G.	Kindergarten Teacher Assistant	8	180	16	District	
OA01	8260	Pietz, Cassandra	Office Clerk	8	180	6	District	
Sec01	3367	Parrish, Holly M.	Secretary	8	232	14	District	
SA01	944	Clancy, Mandaru	SPED Assistant	8	180	1	IDEA B	
SA02	1933	Groves, Ramanda G	SPED Assistant	8	180	16		
SA03	7283	Steenkamp, Karen J.	SPED Assistant	8	180	6		
SA04	5673	Zirlott, Aleatha A.	SPED Assistant	8	180	3		
ISI01	6349	Waltman, Brandi N.	Teacher Assistant ISI	8	180	11		*Shared with Vancleave Upper
TA01	8787	Shaw, Wanda	Title I Teacher Assistant	8	180	0	School Title I	<b>*Pending Federal Funding</b>
TA02	7951	Sawyer, Kayla M.	Title I Teacher Assistant	8	180	11	School Title I	<b>*Pending Federal Funding</b>
TA03	8334	Griffin, Lindsey	Title I Teacher Assistant K-3	8	180	2	Title I	<b>*Pending Federal Funding</b>

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher



**Principal: Dr. Ashley Allred**

**Vancleave Upper Elementary**      1 - Title I TA      2- SpEd Assistant  
 1-Office Assistant      1 - Secretary

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
Sec01	8541	Conn-Miller, Jessica A.	Secretary	8	232	1	District	
OA01	7270	Drzewiecki, Tracy L.	Office Assistant	8	180	8	District	
SA01	2766	Ladner, Darlene G.	SPED Assistant	8	180	32		
SA02	7111	Warden, Jessica A.	SPED Assistant	8	180	6		
TA01	5396	White, Beverly A.	Teacher Assistant	8	180	23	Title I	<i>*Pending Federal Funding</i>

**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher



**Interim Principal: Krista Sablich**

**Vancleave Middle School**      1- ISI Monitor      2 - SpEd Assistant  
 1-Office Assistant      1 - Secretary

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
ISI01	8683	Williams, Hunter	ISD Monitor	8	180	0		
OA01	5783	Rosas, Laurie L.	Office Assistant	8	180	12	District	
Sec01	5939	Reverse, Lateacha	Secretary	8	232	10	District	
SA01	8112	Stringfellow, Jennifer A.	SPED Assistant	8	180	1	IDEA B	
SA02	8654	Warren, John A.	SPED Assistant	8	180	1	IDEA	<i>*Pending Funding</i>



**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker



Assistant Superintendent: Dr. Todd Boucher



**Principal: Raina Holmes**

**Vanceleave High School**

1 - Alternative Assistant

1 - ISI Monitor

1 - SpEd Assistant

1 - Career Center Tech

1 - Distance Learning Facilitator

1 - Office Assistsant 1 - Secretary

Units	ID #	Name (last, first, middle)	Job Description	Hrs	Days Emp	Yrs Emp	Funding	Comments
OA01	8632	Bailey, Brittany	Office Assistant	8	180	1	District	
SA01	745	Byrd, Lisa K.	SPED Assistant	8	180	17		
SA02	8370	Eder, Lauren N.	SPED Assistant	8	180	1	IDEA Part B	
AA01	7915	Johnson, Brandy C.	Alternate School Assistant	8	180	4		
ISI01	6732	Kelley, Rose M.	ISI Monitor	8	180	20		
CCT01	8177	Krohn, Melissa L.	Career Center Technician	7.5	187	10		(+2.75 Hr Bus Driver)
DL01	7373	Seymour, Kimberly A.	Distance Learning Facilitator	8	180	7		
Sec01	4929	Taylor, Sarah L.	Secretary	8	232	29	District	

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**Non-Licensed Recommendations 2023-2024**

Superintendent: Dr. John Strycker

Asst. Superintendent: David Baggett

**Director: Michael Henry**

**Vancleave Transportation**

ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Yrs Exp	Annual	Notes
191	Baragar, Sheila	Driver	8	180	22		\$0	
191	Baragar, Sheila	Bus Trainer (ELDT)	Varies	232	N/A		\$0	
6299	Bell, Jeremy	Driver	2	180	1	2	\$0	VHS Teacher
7568	Belton, Kimberly S.	Driver	7.5	180	5		\$0	
8045	Boedecker, Will R.	Driver	3	180	3		\$0	
6223	Brown, Roger D.	Bus Mechanic II	8	232	17	District	\$0	
6940	Brown, Jessica	Driver	2	180	0		\$0	VHS Teacher
8313	Burdick, Sandra P.	Driver	5.5	180	6		\$0	
771	Campbell, Susan A.	Driver	8	180	18		\$0	
857	Cassidy Jr., John F.	Driver	2.75	180	4	7	\$0	VMS Teacher
8720	Chestnut, Lori J.	Driver	4	180	4		\$0	
988	Cole, Rona S.	Driver (SPED)	8	180	22		\$0	
7674	Cook, Diane L.	Driver	7.75	180	9		\$0	
1057	Corso, Dana M.	Office Assistant	8	183	6		\$0	
1083	Cox, Jennifer M.	Driver	3.75	180	10		\$0	VCAC Bookkeeper
7659	Davis, Clinton A. (Dre)	Driver	4	180	3	5	\$0	VMS Teacher
1289	DeLlacer, Kathy S.	Driver (SPED)	8	180	18		\$0	
1406	Duncan, Sandra	Driver	3.75	180	31		\$0	(PERS Retiree 06/01/2012)
1532	Ewing, Hettie D.	Driver	8	180	19		\$0	
1558	Fairley, David E.	Bus Mechanic I	8	232	42	District	\$0	
1558	Fairley, David E.	Driver	2.75	180	27		\$0	
5758	Forehand, Kimberly L.	Driver	7	180	3		\$0	
1680	Franklin, Doris M.	Bus Aide (SPED)	8	180	16		\$0	
7023	Gavin, Dana M.	Driver	7.5	180	8		\$0	
7956	Geissinger, Mark S.	Driver	2.75	180	7		\$0	(*PERS Retiree 6/1/2018)
7621	Grant, John M.	Permanent Substitute Driver	7	180	8		\$0	
6638	Griffin, Lou E.	Bus Aide (SPED)	8	180	11		\$0	
8058	Harris- Busby, Jasmine	Driver	3.25	180	0		\$0	Teacher Assistant VLE
6496	Hilliard, Jason M.	Driver	7.5	180	10		\$0	

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**Vancleave Transportation**

ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Yrs Exp	Annual	Notes
8177	Krohn, Melissa L.	Driver	2.75	180	6		\$0	VHS Career Center Coordinator
2808	Landstreet, Robert N.	Driver (SPED)	8	180	13		\$0	
8156	Lane, Robin M.	Bus Aide (SPED)	8	180	3		\$0	
2811	Lane, Shana S.	Permanent Sub Driver (AM)/I	7	180	3		\$0	
2820	Langlinais, Todd L.	Driver (SPED)	8	180	17		\$0	
6914	Maples, Sarah E.	Driver	7.25	180	9		\$0	
3281	McMillan, Regena	Driver	4.5	180	27	43	\$0	(PERS Retiree 06/01/2009)
7508	McMillan, Timothy R.	Driver	5.25	180	7		\$0	
3401	Mizelle, Rebecca G.	Driver	3.5	180	37		\$0	(PERS Retiree 06/01/2013)
3566	Neely, Willie Mae	Driver	5.75	180	24		\$0	
8100	Nickles, Kandy A.	Driver	7	180	4		\$0	
7830	Oliver, Matthew J.	Driver	2	180	2	5	\$0	VHS Teacher
3670	Orr, Angel S.	Driver	4	180	3		\$0	
7769	Owens, Samuel H.	Driver	5.75	180	3		\$0	
7467	Rhea, Kathlyne R.	Bus Aide (SPED)	8	180	1		\$0	
5939	Reverse, Lateacha R.	Driver	2.75	180	13		\$0	
4362	Sasser, Jeanne G.	Driver	5.75	180	15		\$0	
6377	Scarborough, MaryAnn	Permanent Substitute Driver	7	180	11		\$0	VUE Teacher
7467	Rhea, Kathlyne R.	Bus Aide (SPED)	8	180	1		\$0	
5939	Reverse, Lateacha R.	Driver	2.75	180	13		\$0	
4362	Sasser, Jeanne G.	Driver	5.75	180	15		\$0	
6377	Scarborough, MaryAnn	Permanent Substitute Driver	7	180	11		\$0	VUE Teacher
6358	Turner, Cheri H.	Driver	6.25	180	11		\$0	
5350	West, Warren H.	Driver	3	180	7	14	\$0	VHS Teacher
2536	Wicker, Denise L.	Driver	3.75	180	29		\$0	VLE Teacher Assistant
	VACANT (Deborah D. Munson)	Driver	7	180			\$0	
	VACANT (Lateacha Reverse)	Driver	2.75	180			\$0	
	VACANT (Terry Breedlove)	Driver	5.25	180			\$0	
	VACANT (Kimberly Belton)	Driver	0.88	180			\$0	
	VACANT (Constance M. Weil)	Bus Aide (SPED)	8	180			\$0	
	VACANT (Brian G. Raynor)	Driver	1.5	180			\$0	
	VACANT (Lester Dye)	Driver	5.5	180			\$0	

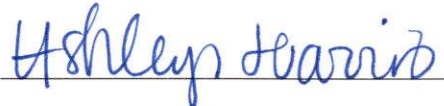


**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

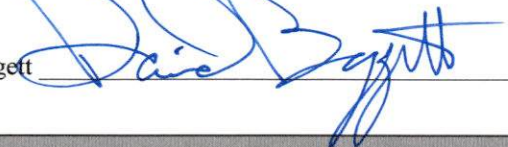
Superintendent: Dr. John Strycker



Director: Ashley Harris



Assistant Superintendent: David Baggett



**East Central Lower Elementary - Food Service**

1 - Manager

5 - Full Tim 1 - Part Time

Units	Emp ID	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	8531	Bowen, Ruby J.	Full Time Food Service	7	184	1		
FT02	8336	Fant, Nona M.	Full Time Food Service	7	184	2		
FT03	8671	Key, Amy S.	Full Time Food Service	7	184	1		
FT04	6887	Raby, Janice R.	Full Time Food Service	7	184	8		
FT05	4765	Stewart, Tamara M.	Full Time Food Service	7	184	14		
FSM01	7946	Whitehead, Shaina A.	Food Service Manager	8	187	4		
PT01	6950	Holsapple, Chandra	Part Time Food Service	4	184	0		(+4 Hr Bus Driver)

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker

Director: Ashley Harris

*Ashley Harris*

Assistant Superintendent: David Baggett

*John Strycker*  
*David Baggett*

**East Central Upper Elementary - Food Service** 1 - Manager 5 - Full Time 1 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	270	Baxter, Dorothy M.	Full Time Food Service	7	184	9		
FT02	2836	Gooden, Regina I.	Full Time Food Service	7	184	8		
FT03	2917	Lillis, Bethne L.	Full Time Food Service	7	184	29		
FT04	4179	Roach, Amanda F.	Full Time Food Service	7	184	16		
FT05	8659	Roberts, Angela R.	Full Time Food Service	7	184	1		
FSM01	1984	Hall, Tonya L.	Food Service Manager	8	187	15		
PT01		VACANT (Angela R.Roberts)	Part Time Food Service	4	184	0		

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker \_\_\_\_\_

Director: Ashley Harris \_\_\_\_\_

*Ashley Harris*

Assistant Superintendent: David Baggett \_\_\_\_\_

*[Signatures]*

**East Central Middle School - Food Service**

1 - Manager

4- Full Time

1 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	8538	Harrison, Danielle	Full Time Food Service	7	184	1		
FT02	7610	Harrison, Elizabeth R.	Full Time Food Service	7	184	9		
FT03	8743	Moran, Connie R.	Full Time Food Service	7	184	0		
FT04	8665	Moseley, Carol M.	Full Time Food Service	7	184	1		
FSM01	6110	Key, Mickie R.	Food Service Manager	8	187	11		
PT01		VACANT (Elizabeth Harrison)	Part Time Food Service	4.5	184			

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker

Director: Ashley Harris Ashley Harris

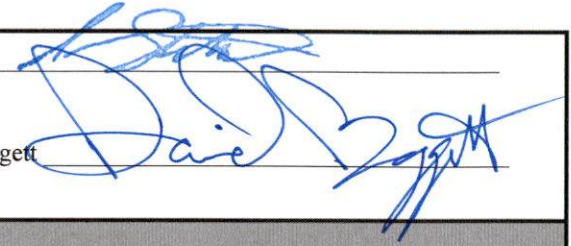
Assistant Superintendent: David Baggett

**East Central High School - Food Service** 1 - Manager 5 - Full Time 1 - Part Time

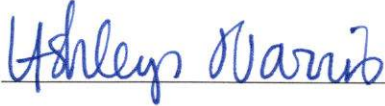
Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	86	Anderson, Ada V.	Full Time Food Service	7	184	14		
FT02	6523	Estis, Tammy E.	Full Time Food Service	7	184	7		
FT03	1863	Graves, Odessa D.	Full Time Food Service	7	184	18		
FT04	8516	Parker, Patricia L.	Full Time Food Service	7	184	1		
FT05	5277	Weatherly, Kelly	Full Time Food Service	7	184	25		
FSM01	8349	Roach, Robin M.	Food Service Manager	8	187	2		
PT01		VACANT (Brittany Peacock)	Part Time Food Service	4	184			

NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024

Superintendent: Dr. John Strycker



Director: Ashley Harris



Assistant Superintendent: David Baggett


**St. Martin East Elementary - Food Service**     1 - Manager     5 - Full Time     0 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	8449	Harris, Cheryl W.	Full Time Food Service	7	184	1		
FT02	7888	Land, Jade S.	Full Time Food Service	7	184	13		
FT03	6256	Nicely, Mary	Full Time Food Service	7	184	0		
FT04	8329	Russell, Kimberly C.	Full Time Food Service	7	184	4		
FT05		VACANT (Rose Anna Collier)	Full Time Food Service	7	184			
FSM01	8254	Nacol, Marlana M.	Food Service Manager	8	187	3		

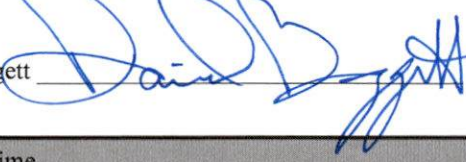
437



NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024

Superintendent: Dr. John Strycker 

Director: Ashley Harris 

Assistant Superintendent: David Baggett 

St. Martin North Elementary - Food Service 1 - Manager      6 - Full Time      0 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	8527	Long, Kayla D.	Full Time Food Service	7	184	1		
FT02	7945	Stelly, Allison J.	Full Time Food Service	7	184	5		
FT03	8607	McLemore, Shanesha M.	Full Time Food Service	7	184	1		
FT04		VACANT (Shelby R. Jones)	Full Time Food Service	7	184			
FT05		VACANT (Maria A.Nelson)	Full Time Food Service	7	184			
FT06		VACANT (Jillian Goebel)	Full Time Food Service	7	184			
FSM01		VACANT (Connie M.Collier)	Food Service Manager	8	187			

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024** Superintendent: Dr. John Strycker \_\_\_\_\_

Director: Ashley Harris Ashley Harris

Assistant Superintendent: David Baggett David Baggett

**St. Martin Upper Elementary - Food Service** 1 - Manager 5 - Full Time 1 - Part Time

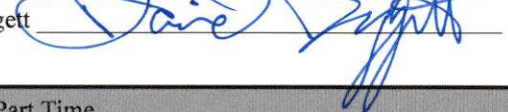
Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	8404	Brown, Sandra R.	Full Time Food Service	7	184	2		
FT02	1140	Cruse, Glenda M.	Full Time Food Service	7	184	19		
FT03	4262	Ross, Pollie C.	Full Time Food Service	7	184	16		
FT04	8542	Stauber, Leticia M.	Full Time Food Service	7	184	1		
FT05	7259	Warren, Stephenie D.	Full Time Food Service	7	184	7		
FMS01	2587	Jones, Alicia F.	Food Service Manager	8	187	24		
PT01		VACANT (Jacklyn E.Smith)	Part Time Food Service	4.5	184			

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker 

Director: Ashley Harris 

Assistant Superintendent: David Baggett 

**St. Martin Middle School - Food Service** 1 - Manager 8 - Full Time 0 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	1586	Ferguson, Linda D.	Full Time Food Service	7	184	13		
FT02	6882	Lucas, Willie Fred	Full Time Food Service	7	184	12		
FT03	4225	Jarrett, Dana	Full Time Food Service	7	184	17		
FT04	8540	Ogando Guzman De Done, Yeimy L	Full Time Food Service	7	184	1		
FT05	8152	Pate, Mary J.	Full Time Food Service	7	184	3		
FT06	8408	Rand, Donna A.	Full Time Food Service	7	184	2		
FT07	8501	Schmidt, Rosemarie	Full Time Food Service	7	184	2		
FT08		VACANT (Alberta Vance)	Full Time Food Service	7	184			
FSM01	4089	Redmond, Cynthia M.	Food Service Manager	8	187	16		



**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker \_\_\_\_\_

Director: Ashley Harris \_\_\_\_\_

Assistant Superintendent: David Baggett \_\_\_\_\_

**St. Martin High School - Food Service**

1 - Manager

7- Full Time

0 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	847	Carter, Kimberly	Full Time Food Service	7	184	15		
FT02	8747	Fairley, Peggy D.	Full Time Food Service	7	184	0		
FT03	7889	Folks, Jillian S.	Full Time Food Service	7	184	20		
FT04	8133	Hayes, Kelly M.	Full Time Food Service	7	184	3		
FT05	7873	Phillips, Glenda F.	Full Time Food Service	7	184	5		
FT06	4261	Province, Samantha A.	Full Time Food Service	7	184	5		
FT07		<b>VACANT</b> (Yaniara Mendez Pedroso)	Full Time Food Service	7	184			
FSM01	5590	Yennie, Kimberly A.	Food Service Manager	8	187	23		

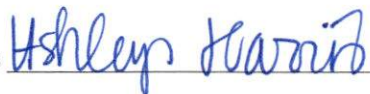
441

**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker



Director: Ashley Harris



Assistant Superintendent: David Baggett




**Vancleave Lower Elementary - Food Service**                      1 - Manager                      4 - Full Time                      1 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	6636	Schmidt, Donna L.	Full Time Food Service	7	184	2		
FT02	8775	Raposa, Emily L.	Full Time Food Service	7	184	2		
FT03	8750	King, Teresa A.	Full Time Food Service	7	184	0		
FT04		<b>VACANT</b> (Jeanna D.Lee)	Full Time Food Service	7	184			
FSM01	7705	Moree, Amanda L.	Food Service Manager	8	187	6		
PT01	8378	Marino, Pamela J.	Part Time Food Service	4	184	1		



**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker



Director: Ashley Harris



Assistant Superintendent: David Baggett



Vanleave Upper Elementary - Food Service				1 - Manager			4 - Full Time		1 - Part Time
Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes	
FT01	1493	Ely, Connie A.	Full Time Food Service	7	184	18			
FT02	8255	Moore, Brandi N.	Full Time Food Service	7	184	1			
FT03	8713	O'Brien, Amanda	Full Time Food Service	7	184	4			
FT04		VACANT (Angelina Edwards)	Full Time Food Service	7	184				
FSM01	7958	Overstreet, Amber D.	Food Service Manager	8	187	4			
PT01		VACANT (Christen Castillo)	Part Time Food Service	5	184				

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**NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024**

Superintendent: Dr. John Strycker

Director: Ashley Harris

*Ashley Harris*

Assistant Superintendent: David Baggett

*[Signatures]*

**VanCleave Middle School - Food Service**

1 - Manager

4 - Full Tim 1 - Part Time

Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01	4988	Calton, Bambi A.	Full Time Food Service	7	184	1		
FT02	7611	Pipkin, Anna M.	Full Time Food Service	7	184	5		
FT03	8752	Nall, Crystal	Full Time Food Service	7	184	0		
FT04		VACANT (Sarah Burrows)	Full Time Food Service	7	184			
FSM01	7534	Smith, Yolanda E.	Food Service Manager	8	187	5		
PT01		VACANT (New Position)	Part Time Food Service	4	184			


444

NON-LICENSED/NON-CERTIFIED RECOMMENDATIONS 2023-2024

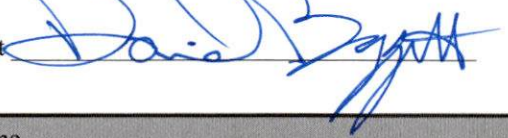
Superintendent: Dr. John Strycker



Director: Ashley Harris



Assistant Superintendent: David Baggett



**Vanceleave High School - Food Service** 1 - Manager 3 - Full Time 1 - Part Time

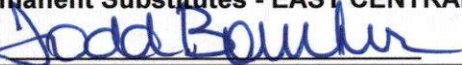
Units	ID #	Name (last, first, middle)	Job Description	Hours	Days Emp	Yrs Emp	Funding	Notes
FT01		VACANT (Bryant, Linda K)	Full Time Food Service	7	184			
FT02	8397	Penton, Susan K.	Full Time Food Service	7	184	9		
FT03	5119	Veazey, Marian K.	Full Time Food Service	7	184	13		
FSM01	3651	Odom, Lavondia G.	Food Service Manager	8	187	18		
PT01		VACANT (Emily L. Raposa)	Part Time Food Service	5				

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**Non-Licensed Recommendations 2023-2024**

**ESSER II & ESSER III Funded/Temporary Permanent Substitutes - EAST CENTRAL: ECL: 2, ECU: 2, ECM: 2, ECH: 2**

**Assistant Superintendent: Dr. Todd Boucher**




**Superintendent, Dr. John Strycker**

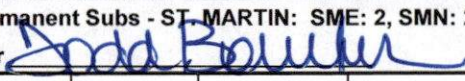
# of Subs	ID #	Name (last, first, middle)	Location	Start Date	End Date	Days Emp.	Hours	Rate per Day	NOTES
1	1432	Dykes, Karen	ECLE	7/27/2023		180	8		
2		<b>VACANT</b> (Madison Self)	ECLE				8		
1	8466	Tanner, Meghan	ECUE	7/27/2023		180	8		
2	832	Tillman, Christi G.	ECUE	7/27/2023		180	8		
1	8294	Baria, Rhonda L.	ECMS	7/27/2023		180	8		
2	1064	Stevens, Amanda	ECMS	7/27/2023		180	8		
1	6352	Cox, Kimberly D.	ECHS	7/27/2023		180	8		
2	3948	Porter, Keisha M.	ECHS	7/27/2023		180	8		



**Non-Licensed Recommendations 2023-2024**

**ESSER II & ESSER III Funded/Temporary Permanent Subs - ST. MARTIN: SME: 2, SMN: 2, SMU: 2, SMM: 2, SMH: 3**

Assistant Superintendent: Dr. Todd Boucher




Superintendent, Dr. John Strycker

# of Subs	ID #	Name (last, first, middle)	Location	Start Date	End Date	Days Emp.	Hours	Rate per Day	NOTES
1		VACANT	SME				8		
2	8802	Chapman, Emily	SME	7/27/2023		180	8		
1	8517	Broussard, Kimberly L.	SMN	7/27/2023		180	8		
2		VACANT	SMN				8		
1	298	Beecher, Pamela J.	SMU	7/27/2023		180	8		
2	5115	Vaughan, Susan L.	SMU	7/27/2023		180	8		
1	8352	Goebel, Jillian M.	SMM	7/27/2023		180	8		
2	5807	Johnston, Amy A.	SMM	7/27/2023		180	8		(+4 Hr Bus Driver)
1	8706	James, Jamera N.	SMHS	7/27/2023		180	8		
2	8789	Picard, Julie R.	SMHS	7/27/2023		180	8		
3	8536	Williams, Ashley	SMHS	7/27/2023		180	8		

**Non-Licensed Recommendations 2023-2024**

**ESSER II & ESSER III Funded/Temporary Permanent Subs - VANCLEAVE: VCL: 2, VCU: 2, VC**

**Assistant Superintendent: Dr. Todd Boucher**




**Superintendent, Dr. John Strycker**

# of Subs	ID #	Name (last, first, middle)	Location	Start Date	End Date	Days Emp.	Hours	Rate per Day	NOTES
1	8728	Armes, Jacob T.	VCLE	7/27/2023		180	8		
2	8724	Burrows, Sarah F.	VCLE	7/27/2023		180	8		
1	8319	Binkney, Jamie N.	VCUE	7/27/2023		180	8		
2	1908	Griffin, Suzanne	VCUE	7/27/2023		180	8		
1	1794	Glynn, Bridgett W.	VMS	7/27/2023		180	8		
2	3260	McKey, Emeldia	VMS	7/27/2023		180	8		
1		VACANT (Hunter Williams)	VHS			180	8		
2	7503	Grimes, April V.	VHS	7/27/2023		180	8		

Non-Licensed Recommendations 2023-2024

ESSER II & ESSER III Funded/Temporary Permanent Subs - JCTC: 1

Director: Dr. Jerry Morgan



Dr. John Strycker, Superintendent

# of Subs	ID #	Name (last, first, middle)	Location	Start Date	End Date	Days Emp.	Hours	Rate per Day	NOTES
1		VACANT (New Position)	JCTC	7/27/2023		180	8		



**Talia Lock, Ph.D.**  
**Superintendent**

19148 Commission Rd. | Long Beach, MS 39560  
228-864-1146 | LBSDK12.com

April 5, 2023

Dr. John Strycker, Superintendent  
Jackson County School District  
4700 Col Vickery Rd.  
Vanceleave, MS 39565

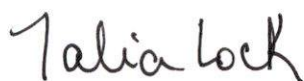
Dear Superintendent Strycker:

At a school board meeting held on March 14, 2023, the Long Beach School District Board of Trustees approved the transfer of students from one district to another in accordance with the attached agreement. Tuition for returning students in Long Beach School District for the 2023-2024 school year is \$2,000.00.

Please have your board approve the attached agreement at their next board meeting and return the signed agreement to us for our files.

Thank you for your assistance with this matter.

Sincerely,



Talia Lock, Ph.D.  
Superintendent

Per Beth Cuevas by phone on 4-24-23, the \$2,000.00 is for tuition for students grandfathered in. No new tuition students will be accepted this year. The tuition students are ones that attend Long Beach schools that do not have parents employed with the Long Beach District. Those parents employed by LBSD do not pay any tuition.

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Marsha Miller  
4-24-23  
10:30 a.m.



STATE OF MISSISSIPPI  
COUNTY OF HARRISON

AGREEMENT BETWEEN SCHOOL DISTRICTS  
FOR PAYMENT OR NON-PAYMENT  
OF MAINTENANCE FUNDS FOR  
TRANSFER STUDENTS

WHEREAS, the Mississippi Legislature passed Senate Bill No. 2649 during its 1997 Regular Session; and

WHEREAS, Senate Bill 2649 amended Section 37-151-93 of the Mississippi Code Annotated of 1972, to require an agreement for payment or non-payment of maintenance funds for transfer students; and


WHEREAS, the **Long Beach School District Board of Trustees** and the **Jackson County School District Board of Trustees** now desire to adopt an agreement to comply with this requirement.


NOW THEREFORE, it is hereby agreed as follows:

1. That this agreement shall be effective from and after passage by both Boards, shall be effective as of the first day of the 2023-2024 school year, and shall terminate June 30, 2024 but may be renewed upon the joint action of the Parties hereto.
2. That the Boards of Trustees agree that the amount of local maintenance funds to which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
3. The terms of this agreement shall be spread upon the minutes of both of the affected Board of Trustees.

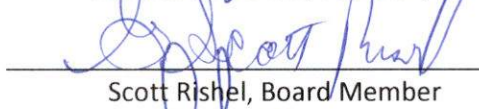
Understood and agreed this the 14 day of March, 2023.

LONG BEACH SCHOOL DISTRICT  
BOARD OF TRUSTEES

  
\_\_\_\_\_  
Timothy I. Pierce, President

  
\_\_\_\_\_  
Sandi Dulaney, Vice- President

  
\_\_\_\_\_  
Thomas Carpenter, Secretary

  
\_\_\_\_\_  
Scott Rishel, Board Member

  
\_\_\_\_\_  
Lisa Smith, Board Member

JACKSON COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the **Jackson County School Board** and the **Bay St. Louis – Waveland School District Board of Trustees** now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**BAY ST. LOUIS – WAVELAND SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the **Jackson County School Board** and the **Biloxi School District Board of Trustees** now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**BILOXI SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the George County School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**GEORGE COUNTY SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the **Jackson County School Board** and the **Gulfport School District Board of Trustees** now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).



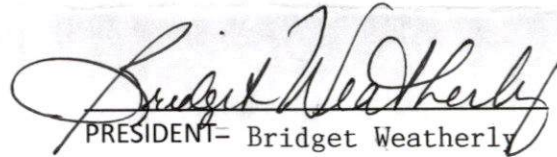
IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

UNDERSTOOD AND AGREED this the 8<sup>th</sup> day of May, 2023.


**JACKSON COUNTY SCHOOL BOARD**

**GULFPORT SCHOOL BOARD**


\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

  
PRESIDENT- Bridget Weatherly


\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

  
VICE PRESIDENT Randy Richardson

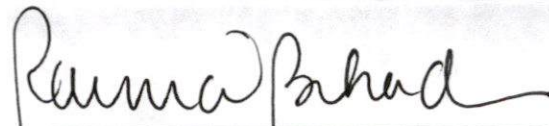
\_\_\_\_\_  
JORY HOWELL, SECRETARY

  
SECRETARY Ben Vance

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

  
BOARD MEMBER Gwen Jones

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

  
BOARD MEMBER Rainna Bahadur  
3-6-2023

STATE OF MISSISSIPPI  
COUNTY OF JACKSON

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Hancock County School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).



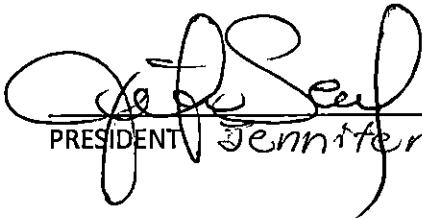
IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

UNDERSTOOD AND AGREED this the 8<sup>th</sup> day of May, 2023.

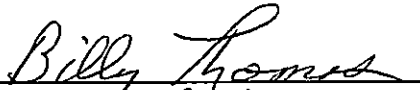
**JACKSON COUNTY SCHOOL BOARD**

**HANCOCK COUNTY SCHOOL BOARD**

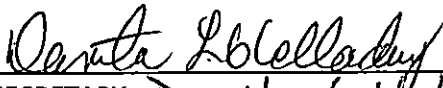
\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

  
\_\_\_\_\_  
PRESIDENT Jennifer Seal

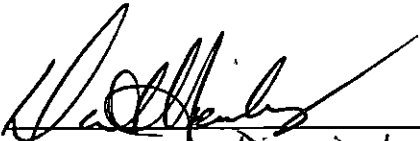
\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

  
\_\_\_\_\_  
VICE PRESIDENT Billy Thomas


\_\_\_\_\_  
JORY HOWELL, SECRETARY

  
\_\_\_\_\_  
SECRETARY Danita C. Holladay

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

  
\_\_\_\_\_  
BOARD MEMBER Daniel Henley

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

  
\_\_\_\_\_  
BOARD MEMBER Ray Ladner

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Harrison County School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**HARRISON COUNTY SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**Talia Lock, Ph.D.**  
**Superintendent**

19148 Commission Rd. | Long Beach, MS 39560  
228-864-1146 | LBSDK12.com

April 5, 2023

Dr. John Strycker, Superintendent  
Jackson County School District  
4700 Col Vickery Rd.  
Vanceleave, MS 39565

Dear Superintendent Strycker:

At a school board meeting held on March 14, 2023, the Long Beach School District Board of Trustees approved the transfer of students from one district to another in accordance with the attached agreement. Tuition for returning students in Long Beach School District for the 2023-2024 school year is \$2,000.00.

Please have your board approve the attached agreement at their next board meeting and return the signed agreement to us for our files.

Thank you for your assistance with this matter.

Sincerely,



Talia Lock, Ph.D.  
Superintendent

Per Beth Cuevas by phone on 4-24-23, the \$2,000.00 is for tuition for students grandfathered in. No new tuition students will be accepted this year. The tuition students are ones that attend Long Beach schools that do not have parents employed with the Long Beach District. Those parents employed by LBSD do not pay any tuition.

464

Marsha Miller  
4-24-23  
10:30 a.m.



STATE OF MISSISSIPPI  
COUNTY OF HARRISON

AGREEMENT BETWEEN SCHOOL DISTRICTS  
FOR PAYMENT OR NON-PAYMENT  
OF MAINTENANCE FUNDS FOR  
TRANSFER STUDENTS

WHEREAS, the Mississippi Legislature passed Senate Bill No. 2649 during its 1997 Regular Session; and

WHEREAS, Senate Bill 2649 amended Section 37-151-93 of the Mississippi Code Annotated of 1972, to require an agreement for payment or non-payment of maintenance funds for transfer students; and


WHEREAS, the **Long Beach School District Board of Trustees** and the **Jackson County School District Board of Trustees** now desire to adopt an agreement to comply with this requirement.


NOW THEREFORE, it is hereby agreed as follows:

1. That this agreement shall be effective from and after passage by both Boards, shall be effective as of the first day of the 2023-2024 school year, and shall terminate June 30, 2024 but may be renewed upon the joint action of the Parties hereto.
2. That the Boards of Trustees agree that the amount of local maintenance funds to which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
3. The terms of this agreement shall be spread upon the minutes of both of the affected Board of Trustees.

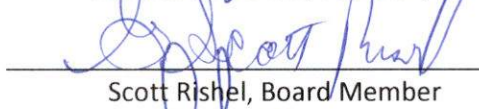
Understood and agreed this the 14 day of March, 2023.

LONG BEACH SCHOOL DISTRICT  
BOARD OF TRUSTEES

  
\_\_\_\_\_  
Timothy I. Pierce, President

  
\_\_\_\_\_  
Sandi Dulaney, Vice- President

  
\_\_\_\_\_  
Thomas Carpenter, Secretary

  
\_\_\_\_\_  
Scott Rishel, Board Member

  
\_\_\_\_\_  
Lisa Smith, Board Member

JACKSON COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the **Jackson County School Board** and the **Mobile County District Board of Trustees** now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).



IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**MOBILE COUNTY SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

STATE OF MISSISSIPPI  
COUNTY OF JACKSON



**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Moss Point School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).



IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

UNDERSTOOD AND AGREED this the 8<sup>th</sup> day of May, 2023.



**JACKSON COUNTY SCHOOL BOARD**

**MOSS POINT SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

*Joseph Anderson*  
\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

*Antonette Marie*  
\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

*[Signature]*  
\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**BOARD APPROVED**

**FEB 16 2023**

**MPSD BOARD OF TRUSTEES**

*J.B.*

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Ocean Springs School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**OCEAN SPRINGS SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION FOR  
TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Pascagoula- Gautier School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**PASCAGOULA/GAUTIER SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER



**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Pass Christian School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).



IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**PASS CHRISTIAN SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

*Margaret Jean Kelly*  
\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

*[Signature]*  
\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

*Wesley "Skip" K*  
\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

*Nicole P. Bell*  
\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

*[Signature]*  
\_\_\_\_\_  
BOARD MEMBER

**STATE OF MISSISSIPPI  
COUNTY OF JACKSON**

**AGREEMENT FOR PAYMENT OR NON-PAYMENT OF MAINTENANCE FUNDS AND TUITION  
FOR TRANSFER STUDENTS**

**WHEREAS**, the Mississippi Legislature passed Senate Bill No. 2649 during its Regular Session, 1997; and,

**WHEREAS**, Senate Bill No. 2649 amended Section 37-151-93, Mississippi Code of 1972 to require an agreement for payment or non-payment of maintenance funds and for tuition for transfer students; and,

**WHEREAS**, the Jackson County School Board and the Stone County School District Board of Trustees now desire to adopt an agreement to comply with this requirement.

**IT IS NOW, THEREFORE**, agreed as follows:

- I. That this agreement after passage by both boards shall be effective from July 1, 2023, and terminate June 30, 2024, but may be renewed upon the joint action of the parties hereto.
- II. That the Boards of Trustees agree that the amount of local maintenance funds which they deem fair and equitable in support of a transferred student shall be \$0 (Zero).
- III. That the Boards of Trustees agree that under the provisions of Section 37-15-31(2) as referenced in Section 37-151-93 which provides for the transfer of certain school district employee dependents, the amount of tuition to be charged such transfer students shall be \$0 (Zero).

IV. That the terms of this agreement shall be spread upon the minutes of both of the affected Boards of Trustees.

**UNDERSTOOD AND AGREED** this the 8<sup>th</sup> day of May, 2023.

**JACKSON COUNTY SCHOOL BOARD**

**STONE COUNTY SCHOOL BOARD**

\_\_\_\_\_  
J. KEITH LEE, CHAIRMAN

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
AMY DOBSON, VICE CHAIRWOMAN

\_\_\_\_\_  
VICE PRESIDENT

\_\_\_\_\_  
JORY HOWELL, SECRETARY

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
GLENN DICKERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

\_\_\_\_\_  
AMY A. PETERSON, BOARD MEMBER

\_\_\_\_\_  
BOARD MEMBER

**Section:** I Instructional Program

**Policy Code:** IHF Graduation Requirements

**Policy:**

## **Graduation Policy**

### ~~GRADUATES 2019-2021~~

~~All students are encouraged to graduate with a Standard or higher JCSD Diploma. Students must earn a minimum of 28 credits for graduation with a Standard Diploma, 21 credits for a Career Diploma, and 21 credits for a Basic Diploma. Students earning 32 credits will graduate with an Advanced Diploma. The Career Diploma meets all requirements set forth in MS Code 37-16-17. The Basic Diploma track requires a recommendation from teacher, counselor, principal or other appropriate individual; completed application form; approval by a committee comprised of the school principal (or designee), counselor, TST Interventionist, teacher, and special education representative (if applicable); and the parent must provide written consent. Students must meet college and career qualification scores in all core content areas on a series of end-of-course exams and/or the required benchmarks for college readiness on the ACT (19 in English Composition; 22 in mathematics; 22 in reading; 23 in science) or IHL approved college entrance exam with the approval of the Superintendent.~~

### GRADUATES 2022 AND LATER WILL FOLLOW THE MS DIPLOMA OPTIONS PROVIDED IN THE STUDENT HANDBOOK.

The District follows all state mandated requirements for graduation. Specific graduation course requirements are posted in the MS Public School Accountability Standards each year and will change as changes are required by the MS Department of Education or based on school leaders requesting improvements to the current district requirements.

All requirements as indicated by the Mississippi State Department of Education and the Commission on School Accreditation in Mississippi Public School Accountability Standards must be met by the graduate. These requirements include satisfactorily passing the assessments at the level established by the state (MS Code 37-16-7).

Special Education students' diploma and graduation requirements will be based on the criteria established by the Individual Education Plan (IEP)/Vocational transition plan reviewed on an annual basis.

1. Special Education Students receiving a diploma must participate in the Subject area Testing Program and pass at the level required by the state (MS Code 37-16-7)
2. Special Education students receiving a Certificate of Completion must participate in a course of study outlined in the IEP transition plan for gained employment.

Courses allowed for graduation credit must be subjects listed in the Approved Courses for the Secondary Schools of Mississippi. Courses that are not listed in the Approved Courses for the Secondary Schools of Mississippi require approval from the Commission on School

Accreditation before being offered.

Courses are not designated as academic/non-academic. The student may complete his/her schedule to include those courses of interest as long as the above requirements are met.

It will be the responsibility of the student to decide if he/she plans to enter college or go into the workforce upon graduation from high school. Once the student makes this decision, he/she should enroll in the courses, while in high school, to prepare for the career of his/her choice.

VALEDICTORIAN, SALUTATORIAN, AND HISTORIAN – RECOGNITION FOR ACADEMIC ACHIEVEMENT

The student(s) having attained the highest, second highest, and third highest quality point average (QPA) during his/her high school period shall be recognized as Valedictorian, Salutatorian, and Historian respectively. Only students earning a diploma with ~~28-26~~ required credits or more are eligible to serve as Valedictorian, Salutatorian, or Historian. ~~until 2022, when it will change to 26 required.~~

A Student may serve as Valedictorian, Salutatorian, or Historian if he/she has attended the respective high school for his/her entire senior year. Grades attained from any school during the high school period will be entered into the aggregate compilation of the Valedictorian, Salutatorian, and Historian recognition: however, in the event that number grades are not sent from a prior school and verification is present that efforts have been made to secure the number grades and these efforts have been unsuccessful, then the following number grades will be given for the following letter grades:

A+	98-100
A	95-97
A-	90-94
B+	87-89
B	84-86
B-	80-83
C+	77-79
C	74-76
C-	70-73
D+	67-69
D	64-66

D-	60-63
F	59 and below

The Valedictorian, Salutatorian, and Historian will be chosen based on the highest Quality Point Average through the third (3rd) nine weeks of the senior year.

The Quality Point System will be utilized to compute and determine the rank-in-class of graduating seniors. Rank-in-class is defined as the comparison of a student's academic performance with those of the members of his graduating class. Class rank computed on the basis of quality points, rather than on grade-point average, projects a more accurate profile of academic performance. It is also designed to encourage many good students to enroll in more challenging courses. Students in advanced courses earn additional quality points directly proportionate to regular courses. In this way those students in courses of average academic difficulty set the 4.0 norm. Additional quality points assigned to advanced academic courses merely serve to achieve a more accurate class ranking. Grade-point averages are unaffected by quality points and will continue to be the report of academic achievement on the high school transcript.

Students with a quality point average of 4.0 to 4.49 will graduate with honors. Students with a quality point average of 4.5 and above will graduate with special honors.

Quality Point Equivalency Scale for E-3, E-2, and E-1 courses and the number of quality points a student will receive for the grade he/she makes in each course is listed in the student handbook.

- E-3 – AP – Advance Placement and Dual Credit
- E-2 – Accelerated
- E-1 - Honors

### COLLEGIATE ACADEMY OR SIMILAR PROGRAMS

Students enrolled in the Collegiate Academy or similar programs will be ranked separately and will not follow the traditional class ranking. Students enrolled in the Collegiate Academy will not be considered for the Valedictorian, Salutatorian, or Historian. Prior approval must be obtained from a guidance counselor and the school principal to participate in Collegiate Academy or similar programs.

### DUAL CREDIT

Dual credit is awarded when students get prior approval to take a college course for high school and college credit. Prior approval must be obtained from a guidance counselor and principal. Failure to get prior approval may result in an ineligible course and no high school credit being awarded. Grades for dual credit will transfer according to the following scale:



- A = 100
- B = 89
- C = 79
- D = 69
- F = 59

## GRADING

All grades awarded to students in grades 1-12 shall be awarded in compliance with the district's promotion/retention policy.

## EARLY GRADUATION

Students and fulfill all requirements for graduation may opt to complete their high school career early. Students will be allowed to participate in the commencement exercises with their class and will receive their diploma at that time. Students will not be allowed to participate in any extra-curricular activities sponsored by the school for the remainder of the school year and will no longer be considered enrolled in the Jackson County School District. Students will be considered as a visitor when present on the high school campus.

To qualify for early graduation, a student must complete the following:

1. Schedule a meeting with the counselor and present a post-secondary plan (i.e., college, work, vocational training, and military) as a rationale for early graduation. The student's parents must attend this meeting. A tentative schedule will be created provided the courses are available. The tentative schedule must be approved by the Principal.

The school is not obligated to provide two (2) core courses (per subject) within a school year. (Fall-Spring).

An exit conference will be scheduled prior to early release. In addition, the principal and parent must approve all early graduations.

## EXTENDED SCHOOL YEAR

Extended School Year, if available, may be available to general education students if:

1. A student shall be allowed to enroll annually in one course offered for credit. The principal may approve a student to enroll in more than one course for credit, if extenuating circumstances exist.
2. A student shall be allowed to enroll in a maximum of two courses offered as enrichment, unless approved by the principal due.
3. All other requirements of the Mississippi Public School Accountability Standards shall be met in any summer school or Extended Year program held in the Jackson County

School District. In addition, approval will not be granted nor credit awarded, to any student attending a summer school or extended year program not meeting the requirements of the Commission on School Accreditation.

4. Extended year programs shall only be available to those students who fail a course with an average of 55 or better.
5. A maximum of four units in summer school may be counted toward graduation requirements.

### EXTENDED SCHOOL YEAR (ESY) FOR STUDENTS WITH DISABILITIES

Extended School Year (ESY) is available to students with disabilities based on their IEP and data demonstrating a need.

### CORRESPONDENCE COURSES:

The Jackson County School District will follow the Mississippi Public School Accountability Standard for Correspondence courses.

### PROCEDURE FOR CORRESPONDENCE COURSES:

1. The correspondence course must have been approved by the principal and administered through an approved program.
2. The evaluation criteria will have been administered by a certified member of the school district.
3. The correspondence course must be one which is contained in the curriculum of the school in which the student is enrolled.
4. The building principal will supervise and administer the tests to the student taking the correspondence course or will assign a counselor within the building to supervise and administer the tests.

### GRADUATION FOR STUDENTS WITH DISABILITIES

Students with disabilities will be issued a regular education high school diploma, certificate of life skills completion or alternate diploma option as follows:

1. By age fourteen (14) or prior to a student entering the ninth grade, an Individualized Education Program (IEP) Committee will consider the exiting options from high school. The parent(s) and, if appropriate, the student will be informed of the requirements for each option and the various alternatives in post-school activities based on each exiting option. An IEP Committee will determine and document the option appropriate for each student.
2. Students pursuing a regular education high school diploma must meet the requirements set forth by the State Board of Education and the Jackson County School District. Special education and related services will be provided to assist a student to reach this goal based on the student's IEP.

3. For students who are significantly cognitively disabled pursuing alternate diploma completion, a comprehensive curriculum of basic life skills will be utilized for instructional purposes. Transition services, including a functional vocational evaluation (if appropriate), will be provided based on each student's preferences and interests, his or her IEP and the planned outcomes for post-secondary activities specific to the student. As determined appropriate by the IEP Committee, transition services may include –
  - a. Instruction in functional academics;
  - b. Community experiences;
  - c. Adult living;
  - d. Employment skills;
  - e. Related services; and
  - f. Daily living skills
4. An IEP Committee will review the previous exiting option decision for each student at least annually. The committee, along with the parent(s) and, if appropriate, the student, may change the original or previous decision regarding the student's exiting option.
5. Students pursuing the alternate diploma option, which is not equivalent to a traditional high school diploma and is not recognized by postsecondary entities that require a traditional high school diploma. All students are required to participate in the Mississippi Assessment Program Alternate Assessment (MAAP-A) with a score TBD. Students who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the Alternate Diploma.
6. Every student who completes an approved course of study by or before age 21 will receive an alternate option diploma and will be permitted to participate in graduation activities.

### GRADING FOR STUDENT WITH DISABILITIES

All grades awarded to students in grades 1-12 shall be awarded in compliance with the district's promotion/retention policy.

Grades awarded to students who have been ruled eligible for special education services and who are also actively participating in the District's special education program(s) shall be based on the following:

1. Inclusion and resource students receiving a traditional diploma is based on the same guidelines as the district's promotion/retention policy. Accommodations/modifications provided in coordination of both special classroom teachers and general classroom teachers to obtain final grades will be provided.

### GRADUATION CEREMONIES

The following requirements concerning graduation ceremonies shall be met:

1. The scheduling of formal graduation ceremonies shall be limited to those honoring senior students who have successfully completed prescribed secondary school graduation requirements.
2. Preparation for graduation ceremonies shall be scheduled in such manner that complies with all MS Department of Education requirements.
3. The secondary schools shall not deliver a diploma, signed or unsigned, to a student who fails to meet the requirements for graduation. A student who fails to meet the graduation requirements is not permitted to participate in graduation exercises. Students who have completed satisfactorily the local district's secondary curriculum for special education may be awarded a high school certificate or diploma which states, "This student has successfully completed an Individualized Educational Program." This student may be permitted to participate in graduation exercises.
4. All State and District requirements must be met in order for a student to participate in graduation or receive a diploma. This includes foreign exchange students. (Decision of Mississippi Commission on School Accreditation, Summer 1988).

#### STUDENT MESSAGE AT GRADUATION CEREMONIES

It is the intent of the Jackson County School District to allow the graduating senior class the discretion to use a brief opening and/or closing message, not to exceed two (2) minutes at their respective school graduation exercises. If the graduating class chooses to use an opening and/or closing statement, the message shall be given by a student in the graduating senior class chosen by the senior class as a whole and the message shall be wholly prepared by the student selected. The content of the message delivered shall not be monitored or otherwise reviewed by the school administration, the board of education or any school district employee, but the content shall not be libelous, slanderous or obscene.

The printed event program at all graduation ceremonies shall include the following disclaimer:

“The opinions, remarks and viewpoints expressed by any student speaker at this ceremony do not reflect the endorsement, sponsorship, position, opinion, expression or viewpoint of the Jackson County School District.”

#### PARTICIPATION IN GRADUATION CEREMONIES/DISCIPLINE VIOLATIONS

The Jackson County Board of Education recognizes that participation in graduation ceremonies is a significant milestone in the education of our students and believes that said participation should be protected whenever possible. However, schools must have the ability to discipline students who are near the end of their academic career in the high schools in the Jackson County School District in meaningful ways in order to sustain the type of safe, secure, disciplined environment that is necessary.

In accordance with this philosophy, it shall be the policy of the Jackson County Board of Education that high school seniors will be held to high standards of discipline until the conclusion of the academic year. Since some of the typical discipline measures that are

approved for other students are not applicable for seniors who are near the end of the school year, additional measures need to be available to administrators in the high schools.

Any senior who commits a Level 5 infraction (as defined by the discipline code of the district) during the last 3 weeks of the school year shall have his/her right to participate in the graduation exercises for his/her school revoked.

This policy does not restrict the ability of the administration to address severe discipline issues that may occur during an earlier term of the school year in any way.

Reference: Accreditation Requirements of the State Board of Education

Legal References: 37-16-7 - Graduation standards established by district school boards; standard diploma 37-16-11 - Special diploma or certificate of completion for handicapped students 37-13-4.1 MS Code (1994)

**Exhibits:**

**Regulations:**

**References:**

37-16-11 - [Special diploma or certificate of completion for handicapped students; occupational diploma for students with disabilities.](#)

37-16-7 - [Establishment of graduation standards established by district school boards; standard diploma.](#)

37-23-1 - [Purpose of §§ 37-23-1 through 37-23-159; design of programs and services; accountability system.](#)

MPSAS - [Public School Accountability Standards](#)

<b>Original Adopted Date:</b>	7/18/2005	<b>Status:</b>	Adopted
<b>Approved/Revised Date:</b>	9/13/2021	<b>Record Id:</b>	304914

**Section:** I Instructional Program

**Policy Code:** IHAEA Exam Exemptions

**Policy:**

### Examinations and Exemptions

Only Term 2 and Term 4 courses can qualify for an exemption. Students on the 4 x 4 schedule may be exempt from the semester exam given prior to Christmas and the end of the school year. For a student on the 4 x 4 schedule to qualify for an exemption from an examination in a particular course, he/she must meet in that course one of the criteria listed below.

Schools will administer a comprehensive examination that includes all work completed during a particular Course. This exam will account for 20% of the Term grade.

Grades 6 – 12 for a student to qualify for an exemption in a particular course, he/she must meet one of the criteria listed below:

- ~~1. Have an average of 90–100 for the course and no more than 4 absences per semester course or no more than 2 absences per 9 week course.~~
- ~~2. Have an average of 80–89 for the course and no more than 2 absences per semester course or no more than 1 absence per 9 week course.~~
3. A student with an A average and no more than 5 absences in a class may be exempt from the semester exam for that class.
4. A student with a B average and no more than 4 absences in a class may be exempt from the semester exam for that class.
5. A student with a C average and no more than 3 absences in a class may be exempt from the semester exam for that class.
6. A student with a D average and 0 absences in class may be exempt from the semester exam for that class.
7. Those students taking yearlong courses may be exempt at each semester using the same criteria as #1 through #4 above.
8. The student can have no more than one (1) ISI discipline incident and no OSS per semester.
- ~~9. Seniors Only: Have a passing average for the course, plus at least a passing average for the last Term of that course and no absences during the last Term of that course.~~
10. Students in grades 9-11 with perfect attendance for the year (Terms 1-4), who have a passing average can be exempt from the Term 4 exam in May.
11. Students will be counted absent but will receive an excused absence from classes in which they are exempt.
12. Students who are exempt under this policy will receive grades in progress on report card.
13. Final examinations shall not be given early. A student who withdraws from school prior to taking his/her final examinations for term or semester shall be given grades in progress.
14. Any student not exempt will be required to take the fourth term exam in the course.
15. Any student who cannot provide written documentation regarding his/her absence from

a regularly scheduled nine- week term examination will receive a zero (0) for that exam.  
16. Students may be exempt by period.

**Absences:**

All absences are counted toward exemption. This includes parent notes, doctor excuses, and unexcused absences.

**Note:** Some classes will be completed in one Term, and others will be completed in two Terms.

**~~Criteria for semester exam exemptions in Middle Schools are as follows:~~**

~~A student is eligible for exemption if he or she has a 90-100 semester average with no more than four (4) absences per semester in a course or the student has maintained an 80-89 semester average with no more than two (2) absences per semester.~~

~~The student can have no more than one (1) ISI discipline incident and no OSS per semester.~~

~~All absences are counted toward exemption. This includes parent notes, doctor excuses and unexcused absences. Principal has discretion to allow exemptions under extenuating circumstances.~~

Absences: All absences are counted toward exemption with the exception of hospitalization and outpatient procedures. Emergency room visits may ~~does~~ not qualify. This includes parent notes, doctor excuses, and unexcused absences. See JCSD School Board Policies IHE

**Grades**

**Middle School**

Tests count 40%, exams count 20%, daily work counts for 30%, and homework counts for 10%. The course average will consist of the average of the two terms. See JCSD School Board Policy IHE.-

**High School**

Tests count 50%, exams count 20%, and daily work counts for 30%. The course average will consist of the average of the two terms. See JCSD School Board Policy IHE.

**Participation in the following activities is not considered an absence:**

1. School-related activities
2. ~~Two junior or 2 two~~ senior college days per year, approved by the ~~guidance-counselor~~principal
3. University honors placement exams approved by the guidance counselor
4. ~~Military entrance physical~~

Any student who qualifies to be exempt in a particular course has the option of taking the examination for that course.

See Student Handbook

**Exhibits:**

**Regulations:**

**References:**

<b>Original Adopted Date:</b>	10/27/2003	<b>Status:</b>	Adopted
<b>Approved/Revised Date:</b>	7/15/2019	<b>Record Id:</b>	272115





THE UNIVERSITY OF  
**SOUTHERN  
MISSISSIPPI**

**Teacher Candidate Contract**

This document is an agreement between the University of Southern Mississippi, (the “University”), and Jackson County School District, 4700 Colonel Vickrey Rd. Vancleave, MS 39565 (the “District”), concerning the placement of teacher candidates in educational field experiences.

The District agrees to accept students from the University upon recommendation of the Director of Educational Field Experiences, the Dean of the College of Education and Human Sciences, or the Director of the School of Education. The University has on file a current and clear background check for all students participating in educational field experiences. Upon acceptance, the District agrees to assign a qualified mentor teacher to supervise a teacher candidate. The mentor teacher qualifications are:

- a. must be a full-time employee in a cooperating District;
- b. must hold a standard teaching license;
- c. must have 3 consecutive years of positive teaching evaluations;
- d. must positively impact student learning;
- e. must be teaching in his/her field of licensure;
- f. must have successfully completed the USM Mentor Teacher Workshop; and
- g. must voluntarily accept the responsibilities of a mentor teacher as outlined in the Mentor Teacher Workshop (*i.e.*, observing, conversing, critiquing, working collaboratively, evaluating).

The University will have the option of declining an assigned mentor teacher. Appropriate documentation must accompany any such action. This decision may be made when there is sufficient reason to believe that such assignment would result in poor professional experiences for both the teacher candidate and the mentor teacher. The University offers to all persons equal access to educational, programmatic, and employment opportunities without regard to age, sex, religion, color, national origin, Vietnam-era veteran status, or disability status. These provisions are pursuant to applicable federal and state law and regulations.

The District agrees to complete the Teacher Candidacy Placement Form within a prescribed period of time in order to facilitate the timely placement of all teacher candidates. Should problems arise concerning placement or supervision of teacher candidates, representatives of both parties will attempt to reach satisfactory agreements.

This Contract will be in effect upon the signing by both parties through last day of June, 2024 unless terminated by written request from either party.

It is so agreed as of the date of the last signature below.

DISTRICT:

UNIVERSITY:

By: Dr. John Strycker

By: Dr. Gordon Cannon, Provost  
and Senior Vice President for Academic Affairs

Title: Superintendent

Date \_\_\_\_\_

Date \_\_\_\_\_

To: Dr. John Strycker, Superintendent  
From: Dr. Tanya Sonnier, Director of Curriculum and Instruction  
Date: May 2, 2023  
RE: Renaissance MyOn Contract Approval



Some of the benefits of **Renaissance MyOn**, a digital library program:

- Provide access to digital books for students (K-5)
- Meet MDE requirement for digital book access

Thank you for your consideration of this purchase.

This will be funded with District funds.

# RENAISSANCE®

April 25, 2023

Jackson County School District

RE: Sole Source letter for Renaissance products

In compliance with state procurement requirements for sole source purchases, we submit this letter as justification to waive the bid process and purchase the below products from the sole provider, Renaissance Learning, Inc.® This letter confirms that Renaissance, located at 2911 Peach Street, Wisconsin Rapids, Wisconsin, is the sole source provider of the following products and associated materials:

- Accelerated Reader®
- Accelerated Reader 360®
- Freckle™ Math
- Freckle™ ELA
- Freckle™ Science
- Freckle™ Social Studies
- myIGDIs™
- myON Reader®
- myON News®
- Schoolzilla®
- Star Early Literacy®
- Star Reading®
- Star Math®
- Star Custom®
- Star 360®

Renaissance holds all copyright, patent, trademark, and other intellectual property rights to the above products. Additionally, Renaissance does not sell our products through distributors or third-parties. We consider this letter to be the required justification to provide schools Renaissance products in compliance with state procurement regulations. If you have any questions, or need additional information, please contact me at [Debra.Schoenick@renaissance.com](mailto:Debra.Schoenick@renaissance.com) or (800) 338-4204.

Sincerely,



Debra C. Schoenick, Vice President of Proposal Solutions

# Renaissance

Quote  
# 2956948

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
www.renaissance.com

Jackson County School District - 92937  
PO Box 5069  
Vancleave, MS 39565-5069  
Contact: Brandy Johnson - (228) 826-1757  
Email: bjj1350@jcsd.ms

Reference ID: 614511

Quote Summary	
School Count: 7	
Renaissance Products & Services Total	\$62,968.50
Applied Discounts	\$(2,518.74)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
<b>Grand Total</b>	<b>USD \$60,449.76</b>

**This quote includes: myON.**

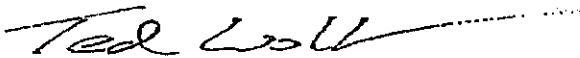
To receive applicable discounts, all orders included on this quote must be received at the same time

By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context; and,
- consents on behalf of parents/legal guardians to the collection, use, and disclosure of the personal information of children under the age of 13 with respect to use of the Renaissance Products and Services, as described in Renaissance's Children's Online Privacy Notice <https://docs.renaissance.com/R63871> **The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated**

To accept this offer and place an order, please sign and return this Quote into the Agreement between the parties. Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date) If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: [ ]

Renaissance Learning, Inc.	Jackson County School District - 92937
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/25/2023	Date:
	Invoice Date:

Email: [electronicorders@renaissance.com](mailto:electronicorders@renaissance.com)

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Charlotte Wilson at (601)914-2583, Thank You.

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
[www.renaissance.com](http://www.renaissance.com)

Quote  
# 2956948

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
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Quote  
# 2956948

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax (TPT). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
 Phone: (800) 338-4204 | Fax: (877) 280-7642  
 Federal I.D. 39-1559474  
 www.renaissance.com

Quote  
 # 2956948

Quote Details					
East Central Lower Elementary School - 1371968					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	588	\$15.75	\$(370.44)	\$8,890.56
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>East Central Lower Elementary School Total</b>				<b>\$(370.44)</b>	<b>\$8,890.56</b>

East Central Upper Elementary School - 92817					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	528	\$15.75	\$(332.64)	\$7,983.36
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>East Central Upper Elementary School Total</b>				<b>\$(332.64)</b>	<b>\$7,983.36</b>

Saint Martin East Elementary School - 92929					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	693	\$15.75	\$(436.59)	\$10,478.16
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Saint Martin East Elementary School Total</b>				<b>\$(436.59)</b>	<b>\$10,478.16</b>

Saint Martin North Elementary School - 92765					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	543	\$15.75	\$(342.09)	\$8,210.16
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
 Phone: (800) 338-4204 | Fax: (877) 280-7642  
 Federal I.D. 39-1559474  
 www.renaissance.com

Quote  
 # 2956948

<b>Saint Martin North Elementary School Total</b>	<b>\$(342.09)</b>	<b>\$8,210.16</b>
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Saint Martin Upper Elementary School - 1213634					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	628	\$15.75	\$(395.64)	\$9,495.36
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Saint Martin Upper Elementary School Total</b>				<b>\$(395.64)</b>	<b>\$9,495.36</b>

Vancleave Lower Elementary School - 707814					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	662	\$15.75	\$(417.06)	\$10,009.44
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Vancleave Lower Elementary School Total</b>				<b>\$(417.06)</b>	<b>\$10,009.44</b>

Vancleave Upper Elementary School - 92933					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
myON Student Subscription	08/01/2023 - 07/31/2024	356	\$15.75	\$(224.28)	\$5,382.72
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Vancleave Upper Elementary School Total</b>				<b>\$(224.28)</b>	<b>\$5,382.72</b>

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Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS East Central Lower Elementary, East Central Upper Elementary, St. Martin East Elementary, St. Martin North Elementary, St. Martin Upper Elementary, Vancleave Lower Elementary and Vancleave Upper Elementary schools are part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Renaissance Learning, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Renaissance Learning, Inc. (Quote #2956948) (Reference ID: 614511) as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.
2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration

and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.


11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Renaissance Learning, Inc. (Quote #2956948) (Pgs. 1-5) (Reference ID: 614511) and the Renaissance Learning, Inc. Terms of Service and License (Pgs. 1-10; Provisions 1-11 + Exhibits A-D), as well as the Renaissance Learning, Inc. U.S. Privacy Notice (at <https://www.renaissance.com/privacy/>) and any other document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and

applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

Renaissance Learning, Inc.:

  
\_\_\_\_\_  
NAME & TITLE (SIGNED)

Ted Wolf  
\_\_\_\_\_  
NAME & TITLE (PRINT)

4/27/2023  
\_\_\_\_\_  
(DATE)

Jackson County School District:

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
(DATE)

To: Dr. John Strycker, Superintendent  
From: Dr. Tanya Sonnier, Director of Curriculum and Instruction  
Date: May 2, 2023  
RE: Renaissance Accelerated Reader (AR) Contract Approval



Some of the benefits of **Renaissance AR**, a reading program:

- Builds reading comprehension
- Allows student choice of books
- Targets optimal text difficulty for students that encourages growth in skills

Thank you for your consideration of this purchase.

This will be funded with District funds.

# RENAISSANCE®

April 25, 2023

Jackson County School District

RE: Sole Source letter for Renaissance products

In compliance with state procurement requirements for sole source purchases, we submit this letter as justification to waive the bid process and purchase the below products from the sole provider, Renaissance Learning, Inc.® This letter confirms that Renaissance, located at 2911 Peach Street, Wisconsin Rapids, Wisconsin, is the sole source provider of the following products and associated materials:

- Accelerated Reader®
- Accelerated Reader 360®
- Freckle™ Math
- Freckle™ ELA
- Freckle™ Science
- Freckle™ Social Studies
- myIGDIs™
- myON Reader®
- myON News®
- Schoolzilla®
- Star Early Literacy®
- Star Reading®
- Star Math®
- Star Custom®
- Star 360®

Renaissance holds all copyright, patent, trademark, and other intellectual property rights to the above products. Additionally, Renaissance does not sell our products through distributors or third-parties. We consider this letter to be the required justification to provide schools Renaissance products in compliance with state procurement regulations. If you have any questions, or need additional information, please contact me at [Debra.Schoenick@renaissance.com](mailto:Debra.Schoenick@renaissance.com) or (800) 338-4204.

Sincerely,



Debra C. Schoenick, Vice President of Proposal Solutions

# Renaissance

Quote  
# 2956947

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
www.renaissance.com

Jackson County School District - 92937  
PO Box 5069  
Vanceleave, MS 39565-5069  
Contact: Brandy Johnson - (228) 826-1757  
Email: bjj1350@jcsd.ms

Reference ID: 614511

Quote Summary	
School Count 7	
Renaissance Products & Services Total	\$46,864.90
Applied Discounts	\$(1,859.00)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
<b>Grand Total</b>	<b>USD \$45,005.90</b>

**This quote includes: Renaissance Accelerated Reader.**

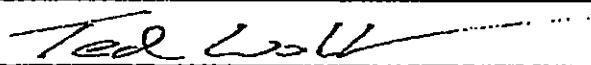
To receive applicable discounts, all orders included on this quote must be received at the same time

By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context; and,
- consents on behalf of parents/legal guardians to the collection, use, and disclosure of the personal information of children under the age of 13 with respect to use of the Renaissance Products and Services, as described in Renaissance's Children's Online Privacy Notice <https://docs.renaissance.com/R63871> **The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated**

To accept this offer and place an order, please sign and return this Quote into the Agreement between the parties. Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date) If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date

Please check here if your organization requires a purchase order prior to invoicing: [ ]

Renaissance Learning, Inc.	Jackson County School District - 92937
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 4/25/2023	Date:
	Invoice Date:

Email: [electronicorders@renaissance.com](mailto:electronicorders@renaissance.com)

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Charlotte Wilson at (601)914-2583, Thank You.

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
[www.renaissance.com](http://www.renaissance.com)

Quote  
# 2956947



# Renaissance

Quote  
# 2956947

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
www.renaissance.com

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax (TPT). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

# Renaissance

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
 Phone: (800) 338-4204 | Fax: (877) 280-7642  
 Federal I.D. 39-1559474  
 www.renaissance.com

Quote  
 # 2956947

Quote Details					
Jackson County School District - 92937					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Data Integration Services</b>					
Custom Data Integration Level 4 Maintenance	08/01/2023 - 07/31/2024	1	\$3,125.00	\$0.00	\$3,125.00
<b>Professional Services</b>					
Champions Academy Onsite		3	\$3,000.00	\$(800.00)	\$8,200.00
<b>Jackson County School District Total</b>				<b>\$(800.00)</b>	<b>\$11,325.00</b>

East Central Lower Elementary School - 1371968					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader Subscription	09/01/2023 - 07/31/2024	588	\$7.70	\$(135.24)	\$4,392.36
<b>Platform Services</b>					
Annual All Product Renaissance Platform	08/01/2023 - 07/31/2024	1	\$750.00	\$0.00	\$750.00
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>East Central Lower Elementary School Total</b>				<b>\$(135.24)</b>	<b>\$5,142.36</b>

East Central Upper Elementary School - 92817					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader Subscription	09/01/2023 - 07/31/2024	528	\$7.06	\$(147.84)	\$3,579.84
<b>Platform Services</b>					
Annual All Product Renaissance Platform	09/01/2023 - 07/31/2024	1	\$687.50	\$0.00	\$687.50
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>East Central Upper Elementary School Total</b>				<b>\$(147.84)</b>	<b>\$4,267.34</b>

Saint Martin East Elementary School - 92929					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
		508			

# Renaissance

Quote  
# 2956947

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
www.renaissance.com

Accelerated Reader Subscription	09/01/2023 - 07/31/2024	693	\$7.06	\$(194.04)	\$4,698.54
<b>Platform Services</b>					
Annual All Product Renaissance Platform	09/01/2023 - 07/31/2024	1	\$687.50	\$0.00	\$687.50
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Saint Martin East Elementary School Total</b>				<b>\$(194.04)</b>	<b>\$5,386.04</b>

Saint Martin North Elementary School - 92765					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader Subscription	09/01/2023 - 07/31/2024	543	\$7.06	\$(152.04)	\$3,681.54
<b>Platform Services</b>					
Annual All Product Renaissance Platform	09/01/2023 - 07/31/2024	1	\$687.50	\$0.00	\$687.50
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Saint Martin North Elementary School Total</b>				<b>\$(152.04)</b>	<b>\$4,369.04</b>

Saint Martin Upper Elementary School - 1213634					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader Subscription	09/01/2023 - 07/31/2024	628	\$7.06	\$(175.84)	\$4,257.84
<b>Platform Services</b>					
Annual All Product Renaissance Platform	09/01/2023 - 07/31/2024	1	\$687.50	\$0.00	\$687.50
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Saint Martin Upper Elementary School Total</b>				<b>\$(175.84)</b>	<b>\$4,945.34</b>

Vancleave Lower Elementary School - 707814					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader Subscription	07/01/2023 - 07/31/2023	662	\$0.64	\$(19.86)	\$403.82
Accelerated Reader Subscription	08/01/2023 - 07/31/2024	662	\$7.70	\$(152.26)	\$4,945.14
<b>Platform Services</b>					

# Renaissance

Quote  
# 2956947

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
www.renaissance.com

Annual All Product Renaissance Platform	07/01/2023 - 07/31/2023	1	\$62.50	\$0.00	\$62.50
Annual All Product Renaissance Platform	09/01/2023 - 07/31/2024	1	\$750.00	\$0.00	\$750.00
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Vancleave Lower Elementary School Total</b>				<b>\$(172.12)</b>	<b>\$6,161.46</b>

<b>Vancleave Upper Elementary School - 92933</b>					
<b>Products &amp; Services</b>	<b>Subscription Period</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Discount</b>	<b>Total</b>
<b>Applications</b>					
Accelerated Reader Subscription	08/01/2023 - 07/31/2024	356	\$7.70	\$(81.88)	\$2,659.32
<b>Platform Services</b>					
Annual All Product Renaissance Platform	08/01/2023 - 07/31/2024	1	\$750.00	\$0.00	\$750.00
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Vancleave Upper Elementary School Total</b>				<b>\$(81.88)</b>	<b>\$3,409.32</b>

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Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS East Central Lower Elementary, East Central Upper Elementary, St. Martin East Elementary, St. Martin North Elementary, St. Martin Upper Elementary, Vancleave Lower Elementary and Vancleave Upper Elementary schools are part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Renaissance Learning, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Renaissance Learning, Inc. (Quote #2956947) (Reference ID: 614511) as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration

and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Renaissance Learning, Inc. (Quote #2956947) (Pgs. 1-6) (Reference ID: 614511) and the Renaissance Learning, Inc. Terms of Service and License (Pgs. 1-10; Provisions 1-11 + Exhibits A-D), as well as the Renaissance Learning, Inc. U.S. Privacy Notice (at <https://www.renaissance.com/privacy/>) and any other document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and

applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

Renaissance Learning, Inc.:

*Ted Wolf*

NAME & TITLE (SIGNED)

Ted Wolf

NAME & TITLE (PRINT)

4/27/2023

(DATE)

Jackson County School District:

NAME & TITLE (SIGNED)

NAME & TITLE (PRINT)

(DATE)



# Curriculum Associates®

**Prepared For:**

Tanya Sonnier  
Jackson Co SD  
4700 Col Vickery Rd,  
Vancleave, MS 39565

4/20/2023

Dear Tanya Sonnier,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 314391.6      Valid through: 12/31/2023

Product	List Price	Net Price
Ready	\$88,670.00	\$75,369.50
	List Total:	\$88,670.00
	Savings:	\$13,300.50
	Shipping/Tax/Other:	\$6,783.21
	<b>Total:</b>	<b>\$82,152.71</b>

Thank you again for your interest in Curriculum Associates.

*Sincerely*

Andrea Shane 251-  
455-7695  
ashane@cainc.com

**Please submit this quote with your purchase order**

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.



**Elizabeth Orban**  
Associate Director, Deal Operations

# Curriculum Associates®

Quote ID: 314391.6    Date: 4/20/2023    Valid through: 12/31/2023

**Prepared For:**

Tanya Sonnier  
 Jackson Co SD  
 4700 Col Vickery Rd,  
 Vancleave, MS 39565  
 tsj729@jcsd.ms

**Your Representative:**

Andrea Shane 251-455-  
 7695  
 ashane@cainc.com

## East Central Lower ES 5621 Highway 614, Hurley, MS 39555

Total Building Enrollment: 402, Grade Range: K - 2

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 1 Student Book (2017 Copyright)	1	20106.0	190	\$15.00	\$12.75	\$2,422.50
Ready Mississippi Reading Instruction Grade 1 Teacher Support Package (2017)	1	20625.0	5	\$160.00	\$136.00	\$680.00
Ready Mississippi Reading Instruction Grade 2 Student Book (2017 Copyright)	2	20107.0	212	\$15.00	\$12.75	\$2,703.00
Ready Mississippi Reading Instruction Grade 2 Teacher Resource Book (2017 Copyright)	2	20107.9	5	\$30.00	\$25.50	\$127.50
<b>Subtotal:</b>						\$5,933.00
<b>Shipping:</b>						\$533.97
<b>Tax:</b>						\$0.00
<b>School Subtotal:</b>						\$6,466.97

## East Central MS 21725 Slider Rd, Moss Point, MS 39562

Total Building Enrollment: 554, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 6 Student Book (2017 Copyright)	6	20111.0	165	\$15.00	\$12.75	\$2,103.75
Ready Mississippi Reading Instruction Grade 6 Teacher Resource Book (2017 Copyright)	6	20111.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 7 Student Book (2017 Copyright)	7	20112.0	181	\$15.00	\$12.75	\$2,307.75
Ready Mississippi Reading Instruction Grade 7 Teacher Resource Book (2017 Copyright)	7	20112.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 8 Student Book (2017 Copyright)	8	20113.0	208	\$15.00	\$12.75	\$2,652.00
Ready Mississippi Reading Instruction Grade 8 Teacher Resource Book (2017 Copyright)	8	20113.9	7	\$30.00	\$25.50	\$178.50
<b>Subtotal:</b>						\$7,599.00
<b>Shipping:</b>						\$683.90
<b>Tax:</b>						\$0.00
<b>School Subtotal:</b>						\$8,282.90



**East Central Upper ES 5404 Hurley Wade Rd, Moss Point, MS 39562**

Total Building Enrollment: 526, Grade Range: 3 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 3 Student Book (2017 Copyright)	3	20108.0	167	\$15.00	\$12.75	\$2,129.25
Ready Mississippi Reading Instruction Grade 3 Teacher Resource Book (2017 Copyright)	3	20108.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 4 Student Book (2017 Copyright)	4	20109.0	176	\$15.00	\$12.75	\$2,244.00
Ready Mississippi Reading Instruction Grade 4 Teacher Resource Book (2017 Copyright)	4	20109.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 5 Student Book (2017 Copyright)	5	20110.0	183	\$15.00	\$12.75	\$2,333.25
Ready Mississippi Reading Instruction Grade 5 Teacher Resource Book (2017 Copyright)	5	20110.9	7	\$30.00	\$25.50	\$178.50
Subtotal:						\$7,242.00
Shipping:						\$651.76
Tax:						\$0.00
School Subtotal:						\$7,893.76

**St Martin East ES 7508 Rose Farm Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 527, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 1 Student Book (2017 Copyright)	1	20106.0	175	\$15.00	\$12.75	\$2,231.25
Ready Mississippi Reading Instruction Grade 1 Teacher Support Package (2017)	1	20625.0	5	\$160.00	\$136.00	\$680.00
Ready Mississippi Reading Instruction Grade 2 Student Book (2017 Copyright)	2	20107.0	182	\$15.00	\$12.75	\$2,320.50
Ready Mississippi Reading Instruction Grade 2 Teacher Resource Book (2017 Copyright)	2	20107.9	5	\$30.00	\$25.50	\$127.50
Ready Mississippi Reading Instruction Grade 3 Student Book (2017 Copyright)	3	20108.0	170	\$15.00	\$12.75	\$2,167.50
Ready Mississippi Reading Instruction Grade 3 Teacher Resource Book (2017 Copyright)	3	20108.9	5	\$30.00	\$25.50	\$127.50
Subtotal:						\$7,654.25
Shipping:						\$688.89
Tax:						\$0.00
School Subtotal:						\$8,343.14

**St Martin MS 10800 Yellow Jacket Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 959, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 6 Student Book (2017 Copyright)	6	20111.0	308	\$15.00	\$12.75	\$3,927.00
Ready Mississippi Reading Instruction Grade 6 Teacher Resource Book (2017 Copyright)	6	20111.9	12	\$30.00	\$25.50	\$306.00
Ready Mississippi Reading Instruction Grade 7 Student Book (2017 Copyright)	7	20112.0	326	\$15.00	\$12.75	\$4,156.50
Ready Mississippi Reading Instruction Grade 7 Teacher Resource Book (2017 Copyright)	7	20112.9	12	\$30.00	\$25.50	\$306.00
Ready Mississippi Reading Instruction Grade 8 Student Book (2017 Copyright)	8	20113.0	325	\$15.00	\$12.75	\$4,143.75
Ready Mississippi Reading Instruction Grade 8 Teacher Resource Book (2017 Copyright)	8	20113.9	12	\$30.00	\$25.50	\$306.00
Subtotal:						\$13,145.25
Shipping:						\$1,183.07
Tax:						\$0.00
School Subtotal:						\$14,328.32

**St Martin North ES 16308 Lemoyne Blvd, Biloxi, MS 39532**

Total Building Enrollment: 440, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 1 Student Book (2017 Copyright)	1	20106.0	145	\$15.00	\$12.75	\$1,848.75
Ready Mississippi Reading Instruction Grade 1 Teacher Support Package (2017)	1	20625.0	4	\$160.00	\$136.00	\$544.00
Ready Mississippi Reading Instruction Grade 2 Student Book (2017 Copyright)	2	20107.0	145	\$15.00	\$12.75	\$1,848.75
Ready Mississippi Reading Instruction Grade 2 Teacher Resource Book (2017 Copyright)	2	20107.9	4	\$30.00	\$25.50	\$102.00
Ready Mississippi Reading Instruction Grade 3 Student Book (2017 Copyright)	3	20108.0	150	\$15.00	\$12.75	\$1,912.50
Ready Mississippi Reading Instruction Grade 3 Teacher Resource Book (2017 Copyright)	3	20108.9	4	\$30.00	\$25.50	\$102.00
Subtotal:						\$6,358.00
Shipping:						\$572.22
Tax:						\$0.00
School Subtotal:						\$6,930.22



**St Martin Upper ES 11000 Yellow Jacket Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 585, Grade Range: 4 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 4 Student Book (2017 Copyright)	4	20109.0	260	\$15.00	\$12.75	\$3,315.00
Ready Mississippi Reading Instruction Grade 4 Teacher Resource Book (2017 Copyright)	4	20109.9	11	\$30.00	\$25.50	\$280.50
Ready Mississippi Reading Instruction Grade 5 Student Book (2017 Copyright)	5	20110.0	325	\$15.00	\$12.75	\$4,143.75
Ready Mississippi Reading Instruction Grade 5 Teacher Resource Book (2017 Copyright)	5	20110.9	11	\$30.00	\$25.50	\$280.50
Subtotal:						\$8,019.75
Shipping:						\$721.77
Tax:						\$0.00
School Subtotal:						\$8,741.52

**Vanceleave Lower ES 12602 Highway 57, Vanceleave, MS 39565**

Total Building Enrollment: 497, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 1 Student Book (2017 Copyright)	1	20106.0	165	\$15.00	\$12.75	\$2,103.75
Ready Mississippi Reading Instruction Grade 1 Teacher Support Package (2017)	1	20625.0	6	\$160.00	\$136.00	\$816.00
Ready Mississippi Reading Instruction Grade 2 Student Book (2017 Copyright)	2	20107.0	168	\$15.00	\$12.75	\$2,142.00
Ready Mississippi Reading Instruction Grade 2 Teacher Resource Book (2017 Copyright)	2	20107.9	6	\$30.00	\$25.50	\$153.00
Ready Mississippi Reading Instruction Grade 3 Student Book (2017 Copyright)	3	20108.0	164	\$15.00	\$12.75	\$2,091.00
Ready Mississippi Reading Instruction Grade 3 Teacher Resource Book (2017 Copyright)	3	20108.9	6	\$30.00	\$25.50	\$153.00
Subtotal:						\$7,458.75
Shipping:						\$671.29
Tax:						\$0.00
School Subtotal:						\$8,130.04

**Vanceleave MS 4725 Bull Dog Ln, Vanceleave, MS 39565**

Total Building Enrollment: 540, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 6 Student Book (2017 Copyright)	6	20111.0	181	\$15.00	\$12.75	\$2,307.75
Ready Mississippi Reading Instruction Grade 6 Teacher Resource Book (2017 Copyright)	6	20111.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 7 Student Book (2017 Copyright)	7	20112.0	176	\$15.00	\$12.75	\$2,244.00
Ready Mississippi Reading Instruction Grade 7 Teacher Resource Book (2017 Copyright)	7	20112.9	7	\$30.00	\$25.50	\$178.50
Ready Mississippi Reading Instruction Grade 8 Student Book (2017 Copyright)	8	20113.0	183	\$15.00	\$12.75	\$2,333.25
Ready Mississippi Reading Instruction Grade 8 Teacher Resource Book (2017 Copyright)	8	20113.9	7	\$30.00	\$25.50	\$178.50
Subtotal:						\$7,420.50
Shipping:						\$667.83
Tax:						\$0.00
School Subtotal:						\$8,088.33

**Vanceleave Upper ES 13901 Highway 57, Vanceleave, MS 39565**

Total Building Enrollment: 340, Grade Range: 4 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 4 Student Book (2017 Copyright)	4	20109.0	165	\$15.00	\$12.75	\$2,103.75
Ready Mississippi Reading Instruction Grade 4 Teacher Resource Book (2017 Copyright)	4	20109.9	4	\$30.00	\$25.50	\$102.00
Ready Mississippi Reading Instruction Grade 5 Student Book (2017 Copyright)	5	20110.0	175	\$15.00	\$12.75	\$2,231.25
Ready Mississippi Reading Instruction Grade 5 Teacher Resource Book (2017 Copyright)	5	20110.9	4	\$30.00	\$25.50	\$102.00
Subtotal:						\$4,539.00
Shipping:						\$408.51
Tax:						\$0.00
School Subtotal:						\$4,947.51

**Total**

List Total:	\$88,670.00
Savings:	\$13,300.50
Merchandise Total:	\$75,369.50
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$6,783.21
<b>Total:</b>	<b>\$82,152.71</b>

**Special Notes**

15% Blended Learning Discount applied to Ready products.  
All i-Ready Classroom purchases require professional development.

F.O.B.: N. Billerica, MA 01862  
Shipping: Shipping based on MDSE total  
Terms: Net 30 days, pending credit approval  
Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y10



# Curriculum Associates®

Quote ID: 314391.6    Date: 4/20/2023    Valid through: 12/31/2023

Prepared For:  
 Tanya Sonnier  
 Jackson Co SD  
 4700 Col Vickery Rd,  
 Vancleave, MS 39565  
 tsj729@jcsd.ms

Your Representative:  
 Andrea Shane 251-455-  
 7695  
 ashane@cainc.com

Ready

Product Name	Item #	Qty	List Price	Net Price	Total
Ready Mississippi Reading Instruction Grade 1 Student Book (2017 Copyright)	20106.0	675	\$15.00	\$12.75	\$8,606.25
Ready Mississippi Reading Instruction Grade 1 Teacher Support Package (2017)	20625.0	20	\$160.00	\$136.00	\$2,720.00
Ready Mississippi Reading Instruction Grade 2 Student Book (2017 Copyright)	20107.0	707	\$15.00	\$12.75	\$9,014.25
Ready Mississippi Reading Instruction Grade 2 Teacher Resource Book (2017 Copyright)	20107.9	20	\$30.00	\$25.50	\$510.00
Ready Mississippi Reading Instruction Grade 3 Student Book (2017 Copyright)	20108.0	651	\$15.00	\$12.75	\$8,300.25
Ready Mississippi Reading Instruction Grade 3 Teacher Resource Book (2017 Copyright)	20108.9	22	\$30.00	\$25.50	\$561.00
Ready Mississippi Reading Instruction Grade 4 Student Book (2017 Copyright)	20109.0	601	\$15.00	\$12.75	\$7,662.75
Ready Mississippi Reading Instruction Grade 4 Teacher Resource Book (2017 Copyright)	20109.9	22	\$30.00	\$25.50	\$561.00
Ready Mississippi Reading Instruction Grade 5 Student Book (2017 Copyright)	20110.0	683	\$15.00	\$12.75	\$8,708.25
Ready Mississippi Reading Instruction Grade 5 Teacher Resource Book (2017 Copyright)	20110.9	22	\$30.00	\$25.50	\$561.00
Ready Mississippi Reading Instruction Grade 6 Student Book (2017 Copyright)	20111.0	654	\$15.00	\$12.75	\$8,338.50
Ready Mississippi Reading Instruction Grade 6 Teacher Resource Book (2017 Copyright)	20111.9	26	\$30.00	\$25.50	\$663.00
Ready Mississippi Reading Instruction Grade 7 Student Book (2017 Copyright)	20112.0	683	\$15.00	\$12.75	\$8,708.25
Ready Mississippi Reading Instruction Grade 7 Teacher Resource Book (2017 Copyright)	20112.9	26	\$30.00	\$25.50	\$663.00
Ready Mississippi Reading Instruction Grade 8 Student Book (2017 Copyright)	20113.0	716	\$15.00	\$12.75	\$9,129.00
Ready Mississippi Reading Instruction Grade 8 Teacher Resource Book (2017 Copyright)	20113.9	26	\$30.00	\$25.50	\$663.00
Ready Subtotal:					\$75,369.50

Total	
List Total:	\$88,670.00
Savings:	\$13,300.50
Merchandise Total:	\$75,369.50
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$6,783.21
<b>Total:</b>	<b>\$82,152.71</b>



## Special Notes

15% Blended Learning Discount applied to Ready products.  
All i-Ready Classroom purchases require professional development.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y10

# Curriculum Associates®

## Placing an Order

**Email:** [Orders@cainc.com](mailto:Orders@cainc.com)  
**Fax:** 1-800-366-1158  
**Mail:**  
ATTN: CUSTOMER SERVICE DEPT.  
Curriculum Associates LLC  
153 Rangeway Rd  
North Billerica, MA 01862-2013

Please visit [CurriculumAssociates.com](http://CurriculumAssociates.com) for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions. Please attach quote to all signed purchase orders. If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to [exempt@cainc.com](mailto:exempt@cainc.com).

## Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount	Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75	\$5,000.00 to \$99,999.99	9% of order
\$75.00 to \$999.99	12% of order	\$100,000 and more	7% of order
\$1,000 to \$4,999.99	10% of order		

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- Interior Location Delivery \$50/shipment location
- White Glove Delivery Service \$350/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$100/shipment location
- Freight Storage \$150/day/shipment location
- Freight Carrier Redelivery \$100/shipment location

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

## Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing [AR@cainc.com](mailto:AR@cainc.com).

Please send any payment notifications to [payments@cainc.com](mailto:payments@cainc.com). Credit card payments are only accepted for purchases under \$50,000.

## Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at [invoices@cainc.com](mailto:invoices@cainc.com) or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

## Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at [i-ready.com/support](http://i-ready.com/support). Customer's professional-development sessions will expire two years following the date of your purchase order and are subject to the Professional Development Terms of Service, which can be found at [i-ready.com/support](http://i-ready.com/support).

## Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 4) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. i-Ready®, Toolbox®, and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS the Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Curriculum Associates, LLC does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to Curriculum Associates Quote ID: 314391.6 (Dated 4/20/2023) regarding Ready and the agreement between the parties as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

**EXHIBIT "A"**

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the agreement between the parties regarding Curriculum Associates Quote ID: 314391.6 (Dated 4/20/2023) (pgs. 1-10);

Curriculum Associates i-Ready Terms and Conditions of Use, i-Ready Classroom and Teacher Toolbox Digital Products Terms and Conditions of Use (Pgs. 1-4; last updated 2/22/23), as well as any attachments thereto including but not limited to the current Curriculum Associates i-Ready Platform Data Handling and Privacy Statement and any other attendant documents are hereby amended and modified where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

Curriculum Associates, LLC:

Jackson County School District:

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(DATE)



# Curriculum Associates®

Prepared For:  
Tanya Sonnier  
Jackson Co SD  
4700 Col Vickery Rd,  
Vanceleave, MS 39565

4/20/2023

Dear Tanya Sonnier,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2023-2024	Quote ID: 314391.5	Valid through: 12/31/2023
Product	List Price	Net Price
Professional Development	\$46,000.00	\$40,000.00
	List Total:	\$46,000.00
	Savings:	\$6,000.00
	Shipping/Tax/Other:	\$0.00
	Total:	\$40,000.00

Thank you again for your interest in Curriculum Associates.

Sincerely

Andrea Shane 251-  
455-7695  
ashane@cainc.com

Please submit this quote with your purchase order

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.



Elizabeth Orban  
Associate Director, Deal Operations



# Curriculum Associates®

Quote ID: 314391.5    Date: 4/20/2023    Valid through: 12/31/2023

Prepared For:  
Tanya Sonnier  
Jackson Co SD  
4700 Col Vickery Rd,  
Vanceleave, MS 39565  
tsj729@jcsd.ms

Your Representative:  
Andrea Shane 251-455-  
7695  
ashane@cainc.com

## East Central Lower ES 5621 Highway 614, Hurley, MS 39555

Total Building Enrollment: 402, Grade Range: K - 2

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
					Subtotal:	\$4,000.00
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$4,000.00

## East Central MS 21725 Slider Rd, Moss Point, MS 39562

Total Building Enrollment: 554, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
					Subtotal:	\$4,000.00
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$4,000.00

**East Central Upper ES 5404 Hurley Wade Rd, Moss Point, MS 39562**

Total Building Enrollment: 526, Grade Range: 3 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**St Martin East ES 7508 Rose Farm Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 527, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**St Martin MS 10800 Yellow Jacket Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 959, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**St Martin North ES 16308 Lemoyne Blvd, Biloxi, MS 39532**

Total Building Enrollment: 440, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00



**St Martin Upper ES 11000 Yellow Jacket Rd, Ocean Springs, MS 39564**

Total Building Enrollment: 585, Grade Range: 4 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**Vanceleave Lower ES 12602 Highway 57, Vanceleave, MS 39565**

Total Building Enrollment: 497, Grade Range: PK - 3

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**Vanceleave MS 4725 Bull Dog Ln, Vanceleave, MS 39565**

Total Building Enrollment: 540, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

**Vanceleave Upper ES 13901 Highway 57, Vanceleave, MS 39565**

Total Building Enrollment: 340, Grade Range: 4 - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	Multiple	24420.0	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal:						\$4,000.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,000.00

Jackson Co SD 4700 Col Vickery Rd, Vancleave, MS 39565

Total Building Enrollment: 5893, Grade Range: K - 12

Product Name	Grade	Item #	Qty	List Price	Net Price	Total	
Professional Development Ready and i-Ready Math Core Add on Leadership Session	Multiple	19998.0	1	\$0.00	\$0.00	\$0.00	
						Subtotal:	\$0.00
						Shipping:	\$0.00
						Tax:	\$0.00
						School Subtotal:	\$0.00

### Total

List Total:	\$46,000.00
Savings:	\$6,000.00
Merchandise Total:	\$40,000.00
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
<b>Total:</b>	<b>\$40,000.00</b>

### Special Notes

15% Blended Learning Discount applied to Ready products.

All i-Ready Classroom purchases require professional development.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y11



# Curriculum Associates®

Quote ID: 314391.5    Date: 4/20/2023    Valid through: 12/31/2023

Prepared For:  
 Tanya Sonnier  
 Jackson Co SD  
 4700 Col Vickery Rd,  
 Vancleave, MS 39565  
 tsj729@jcsd.ms

Your Representative:  
 Andrea Shane 251-455-  
 7695  
 ashane@cainc.com

## Professional Development

Product Name	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	28024.0	10	\$600.00	\$0.00	\$0.00
Professional Development i-Ready Classroom and i-Ready Mathematics Core Advanced User Package - Two Advanced User Sessions	24420.0	10	\$4,000.00	\$4,000.00	\$40,000.00
Professional Development Ready and i-Ready Math Core Add on Leadership Session	19998.0	1	\$0.00	\$0.00	\$0.00
Professional Development Subtotal:					\$40,000.00

## Total

List Total:	\$46,000.00
Savings:	\$6,000.00
Merchandise Total:	\$40,000.00
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
<b>Total:</b>	<b>\$40,000.00</b>

## Special Notes

15% Blended Learning Discount applied to Ready products.  
 All i-Ready Classroom purchases require professional development.

F.O.B.: N. Billerica, MA 01862  
 Shipping: Shipping based on MDSE total  
 Terms: Net 30 days, pending credit approval  
 Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y11

# Curriculum Associates®

## Information on Professional Development Sessions and COVID-19

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. While it is our preference to deliver PD sessions in person, circumstances related to COVID-19 may require us to provide sessions virtually instead. Curriculum Associates' policy is to only provide PD sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot reach a session site by car, if adequate safety measures cannot be put in place, or if Curriculum Associates determines that it would otherwise put its employees at risk to provide an in-person session.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice. Our PD Operations team will work with school or district personnel to hold sessions in a manner that protects the safety of educators and your school community as well as Curriculum Associates employees.

We are pleased to be able to serve you in these challenging times and look forward to providing productive learning sessions to your staff. Any questions regarding scheduling in-person or virtual training sessions should be directed to [pdoperations@cainc.com](mailto:pdoperations@cainc.com).



# Curriculum Associates®

## Placing an Order

**Email:** [Orders@cainc.com](mailto:Orders@cainc.com)  
**Fax:** 1-800-366-1158  
**Mail:**  
 ATTN: CUSTOMER SERVICE DEPT.  
 Curriculum Associates LLC  
 153 Rangeway Rd  
 North Billerica, MA 01862-2013

Please visit [CurriculumAssociates.com](http://CurriculumAssociates.com) for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions. Please attach quote to all signed purchase orders. If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to [exempt@cainc.com](mailto:exempt@cainc.com).

## Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount	Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75	\$5,000.00 to \$99,999.99	9% of order
\$75.00 to \$999.99	12% of order	\$100,000 and more	7% of order
\$1,000 to \$4,999.99	10% of order		

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- Interior Location Delivery \$50/shipment location
- White Glove Delivery Service \$350/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$100/shipment location
- Freight Storage \$150/day/shipment location
- Freight Carrier Redelivery \$100/shipment location

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

## Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing [AR@cainc.com](mailto:AR@cainc.com).

Please send any payment notifications to [payments@cainc.com](mailto:payments@cainc.com). Credit card payments are only accepted for purchases under \$50,000.

## Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at [invoices@cainc.com](mailto:invoices@cainc.com) or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

## Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at [i-ready.com/support](http://i-ready.com/support). Customer's professional-development sessions will expire two years following the date of your purchase order and are subject to the Professional Development Terms of Service, which can be found at [i-ready.com/support](http://i-ready.com/support).

## Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 4) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. i-Ready®, Toolbox®, and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS the Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Curriculum Associates, LLC does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to Curriculum Associates Quote ID: 314391.5 (Dated 4/20/2023) regarding Professional Development and the agreement between the parties as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

**EXHIBIT “A”**



2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the agreement between the parties regarding Curriculum Associates Quote ID: 314391.5 (Dated 4/20/2023) (pgs. 1-8);

Curriculum Associates i-Ready Terms and Conditions of Use, i-Ready Classroom and Teacher Toolbox Digital Products Terms and Conditions of Use (Pgs. 1-4; last updated 2/22/23), as well as any attachments thereto including but not limited to the current Curriculum Associates i-Ready Platform Data Handling and Privacy Statement and any other attendant documents are hereby amended and modified where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

Curriculum Associates, LLC:

Jackson County School District:

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(DATE)

**AFFILIATION AGREEMENT  
BETWEEN  
MISSISSIPPI GULF COAST COMMUNITY COLLEGE  
School of Nursing and Health Professions  
and  
Jackson County School District  
4700 Colonel Vickery Road  
Vanceleave, MS 39565**

**Purpose:**

The purpose of the Agreement is to provide facilities and educational experiences for students enrolled in the programs listed below. The responsibilities of both the **Mississippi Gulf Coast Community College, School of Nursing and Health Professions** hereinafter referred to as the **College**, and, **Jackson County School District** herein after referred to as the **Agency** and the students are set forth.

**Programs:   Nursing, Prelicensure ADN and PN Programs  
                  Health Professions Programs  
                  Continuing Education Healthcare Programs  
                  Certified Nursing Assistant  
                  Phlebotomy  
                  Pharmacy Technician**

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It is agreed by the aforesaid parties to be of mutual interest and advantage for selected students of the College to be provided quality clinical education experiences at the Agency. Whereas, both parties are very much interested in and concerned with the education of these students, the parties agree to the below listed terms:

**MUTUAL RESPONSIBILITIES**

1. The Agency and the College will assure that they are Equal Opportunity Employers and do not discriminate against any employee, student, or application for employment, or registration in a course of study or in their services on the basis of color, sex, national origin, or religion.
2. The Agency and College will designate official representatives to ensure coordinated planning, implementation and evaluation of student educational experiences and utilize appropriate channels of communication.
3. The Agency and the College will share evaluation data regarding the student experiences. The College will consider written suggestions from the Agency's representative regarding curriculum improvement and matriculation of students.
4. The Agency and the College will have annual evaluation meetings to share evaluations of Agency, Staff, Program, Faculty and Students, to assist in coordinating plans for the next year, and identify changes deemed advisable within the terms of the Agreement.
5. The Agency and the College agree that the Agreement may be revised and modified by written amendments mutually agreed upon and signed by both parties.

## **RESPONSIBILITIES OF THE COLLEGE**

1. The College will assume full responsibility for planning, implementation, and evaluation of the educational program, including administration, programming, curriculum content, faculty appointments and clinical skills, faculty/student ratios, and student assignments, as well as the requirements for matriculation, promotion and graduation.
2. The College will provide supervision, orientation and instruction of students. The College representative will coordinate individual student assignments, share clinical objectives and define student expectations with the Agency representative.
3. The College will assume full responsibility for seeing that the students and faculty comply with the rules and regulations of the Agency and respect the confidential nature of all information, which may come to them with regard to patients/clients and Agency records.
4. The College will agree to limit the number of students in a given area according to the Agency guidelines.
5. The College will withdraw any student or faculty from the affiliate site when the person is unacceptable to the Agency for reasonable cause or does not comply with agency protocols for background and/or drug screening.
6. The College will ensure that all nursing/health occupation faculty and students are covered by liability insurance and that faculty is appropriately license and/or credentials to practice. A Certificate of Insurance will be furnished to the Agency, if requested, with a minimum \$1,000,000 per occurrence and \$5,000,000 aggregate professional limit.
7. The College will send to the Agency students known to be in good health for clinical experiences/rotations and maintain a confidential health history on file. Students' health history may be made available for Agency review upon written request.
8. The College will educate the student in the transmission of infectious diseases and current OSHA guidelines for occupational exposure to blood-borne pathogens and guidelines for preventing the transmission of communicable diseases.

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## **RESPONSIBILITIES OF THE AGENCY**

1. The Agency will agree to accept students selected by the College for the period of clinical education and to provide facilities and resources for clinical instruction of the assigned student under the supervision of faculty and/or designated Agency representative.
2. The Agency will provide orientation and information for college faculty and students to familiarize them with the Agency operations that are pertinent to the educational experiences.

**TERMS OF AGREEMENT**

The terms of the Agreement will be effective for **four** years when executed by both parties. This Agreement may be terminated by either party provided there is a six-month written notice to:

Mississippi Gulf Coast Community College  
Attn: Administrator in Charge  
19330 Hwy 67  
Biloxi, MS 39532  
Office: 228-267-8643  
Fax: 228-267-8652

or may be terminated without notice in the event of non-compliance by either party.

**Jackson County School District**  
(Print Name) Dr. John Strycker

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\_\_\_\_\_  
**Administrator Signature**

5-2-2023

\_\_\_\_\_  
**Date**

**Mississippi Gulf Coast Community College**  
Dr. Jonathan Woodward

\_\_\_\_\_  
**College Administrator Signature**

\_\_\_\_\_  
**Date**

**Contract Expires: 2027**



Angela Ramsay <arj1357@jcsd.ms>

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## Affiliation Agreement with MGCCC

2 messages

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**Angela Ramsay** <arj1357@jcsd.ms>  
To: Jack Pickett <jcp@jackpickettatty.com>

Tue, May 2, 2023 at 8:14 AM

Good Morning,  
I have attached an agreement from MGCCC. If you would take a look at it and let me know if I can move forward with placing it on the upcoming board agenda I would appreciate it.  
Thanks,

546

**Angela B Ramsay**  
Special Education Coordinator  
Jackson County School District  
228-826-0158



**Jackson County School District-MGCCC Affiliation Agreement 2023 for sign.docx**  
27K

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**jcp jackpickettatty.com** <jcp@jackpickettatty.com>  
To: Angela Ramsay <arj1357@jcsd.ms>

Tue, May 2, 2023 at 9:35 AM

Angela: This is good to go. Thanks jack

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**From:** Angela Ramsay <arj1357@jcsd.ms>  
**Sent:** Tuesday, May 2, 2023 8:14 AM  
**To:** jcp [jackpickettatty.com](mailto:jcp@jackpickettatty.com) <jcp@jackpickettatty.com>  
**Subject:** Affiliation Agreement with MGCCC

[Quoted text hidden]



**Cc:** Courtney Broome <[courtney.broome@mgccc.edu](mailto:courtney.broome@mgccc.edu)>

**Subject:** Affiliation Agreement with MGCCC

Gwendolyn:

Please allow me to introduce myself. I am the clinical coordinator for Mississippi Gulf Coast Community College (MGCCC) School of Nursing and Health Professions and I am responsible for establishing and maintaining clinical agreements for our Health Sciences programs, which includes nursing and (allied) health profession students.

Our clinical coordinator for the Occupational Therapy Assistant (OTA) program would like to establish and affiliation agreement for our students. However, our Nursing program also would like to utilize your schools for clinical as it relates to pediatrics. I have attached a word red-line version that can be used if you should need to request any modification to the agreement. If the agreement meets to your satisfaction, I can send a pdf version for electronic signature. 547

Prior to clinical experiences, we verify that our students have submitted (to the Mississippi Department of Public Safety and run through the Mississippi Criminal Information and Federal Bureau of Investigation databases) a background check and are not in violation of MS Code 43-11-13; submit a negative 12-panel urine drug screen at the beginning of each semester and are up to date on current CDC recommended immunizations for health care workers. The immunizations are verified through a 3<sup>rd</sup> party vendor, StudentVerify/ImmuniTrax/Medicat and they provide a list of compliance status for the following:

- TB Skin Test – Mantoux PPD or QFT/TBS within Last 12 months
  - Or CXR if positive PPD
- Adult DPT
  - Td booster every 10 years
- Varicella
  - Positive titer Or 2 Vaccine doses
- Hepatitis B
  - Positive Titer HBsAb Or Completed Series
- MMR
  - Positive Titers for Rubeola, Mumps and Rubella Or 2 Vaccine doses
- Flu Vaccination status, annually during flu season: Oct 01 to March 31
- COVID Vaccination status

If you have questions, please feel free to contact me.

*Respectfully,*

***Marty Lynn, BSN MSN RN***

School of Nursing and Health Professions

Clinical Lab Coordinator/Training Center Coordinator

The Bryant Center at Tradition

19330 Hwy 67

Biloxi, MS 39532

**Office:** 228-267-8621/Room 224-B

**Fax:** 228-267-8700

**Email:** [martha.lynn@mgccc.edu](mailto:martha.lynn@mgccc.edu)

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**Jackson County School District-MGCCC Affiliation Agreement 2023 for**

**sign.docx**

27K

# Curriculum Associates, LLC Price Quote - Q-23633

Version: 1

Quote Date: 4/24/2023

Quote Expiration Date: 8/31/2023

This price quote from Curriculum Associates, LLC having an address at 153 Rangeway Road, North Billerica, MA 01862 ("Company") has been prepared for the Customer Name identified as "Customer" below. Customer's use of Ellevation subscriptions shall be subject to the Ellevation Terms and Conditions of Use, which can be found at <https://ellevationeducation.com/platform-legal-notice>.

Company: Curriculum Associates, LLC  
Representative: Lauren Myers  
Email: [lauren.myers@ellevationeducation.com](mailto:lauren.myers@ellevationeducation.com)  
Phone: 617-307-5755  
Address: 153 Rangeway Road,  
North Billerica, MA 01862  
Start Date: 8/1/2023

Customer: Jackson County School District, MS  
Contact Name: Anastasia Harris  
Email: [ahj419@jcsd.k12.ms.us](mailto:ahj419@jcsd.k12.ms.us)  
Phone:  
Address: Po Box 5069,  
Vanceleave, MS 39565-5069  
End Date: 7/31/2024

## Subscription Fees

Product	Quantity	Unit Price	Total Fees
Ellevation Platform (Start Date: 08/01/2023)	200	Minimum	\$6,500.00
Subscription Total:			\$6,500.00

## Services Fees

Services Total:	\$0.00
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## Total Investment - Q-23633

Grand Total:	\$6,500.00
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Invoicing Schedule: Up Front, In Full

Payment Term: Net 30

Contract Term: 12

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank - San Francisco, CA
- ABA Routing: 121000248
- Tax ID: 26-3954988

To the extent your purchase is subject to sales tax, tax will be applied at final invoicing. If tax exempt, please submit valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to [exempt@cainc.com](mailto:exempt@cainc.com).

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

**JACKSON COUNTY SCHOOL DISTRICT**  
**STANDARD CONTRACT ADDENDUM**

WHEREAS the Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Curriculum Associates, LLC does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to Curriculum Associates, LLC, Price Quote ID: Q-23633 (Dated 04/24/2023) (start date 08/01/2023, end date 07/31/2024) and the agreement between the parties as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

**EXHIBIT "A"**

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.



6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the agreement between the parties regarding Curriculum Associates, LLC, Price Quote ID: Q-23633 (Dated 04/24/2023);

including the Curriculum Associates, LLC, Ellevation Platform Terms and Conditions of Use, (pgs. 1-4) (effective 02/01/2023); any other Terms and Conditions of Use of Curriculum Associates, LLC, Privacy Statements as well as any attachments thereto and any other attendant documents made a part of the agreement between the parties are hereby amended and modified where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

Curriculum Associates, LLC:

Jackson County School District:



\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (SIGNED)

Jordan Meranus, President Ellevation

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
NAME & TITLE (PRINT)

April 27, 2023

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(DATE)



# Monthly School Board Update 2022 – 2023



<b>Date of School Board Meeting:</b> May 8, 2023										
<b>District Name:</b> Jackson County School District										
<b>School Name:</b> St. Martin Upper Elementary					<b>School Identification:</b> <input type="checkbox"/> CSI <input type="checkbox"/> TSI <input checked="" type="checkbox"/> <b>ATSI</b> <input type="checkbox"/> SAR					
<b>Current Accountability</b>		<b>Points Earned:</b>			<b>Letter Grade:</b>		<b>Graduation Rate:</b>			
<b>Name of Benchmark Assessment:</b> iReady Diagnostic (1 <sup>st</sup> : Fall, 2 <sup>nd</sup> : Winter, 3 <sup>rd</sup> : Spring)										
<b>Overall School Goal</b>					<b>1<sup>st</sup> Benchmark Assessment Results (Fall)</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading SPED SMU</b>	<b>Math SPED SMU</b>	<b>Science/ Biology</b>	<b>US History</b>	
<b>% Proficient</b>	Increase ≥5%	Increase ≥5%	Increase ≥5%	N/A	<b>% Proficient (≥ grade level)</b>	7% 40%	5% 35%		N/A	
<b>% Growth of all</b>	≥65%	≥65%	Participation Rate 100%		<b>% of Students (1 Grade Level Below)</b>	20% 37%	30% 46%	Participation Rate SPED: 95% SMU: 94%		
<b>% Growth of bottom 25%</b>	Increase ≥5%	Increase ≥5%			<b>% of Students (≥2 Grade Levels Below)</b>	69% 23%	61% 19%			
<b>2<sup>nd</sup> Benchmark Assessment Results (Winter)</b>					<b>3<sup>rd</sup> Benchmark Assessment Results (Spring)</b>					
<b>Total Points/Grade</b>	<b>Reading SPED SMU</b>	<b>Math SPED SMU</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading SPED SMU</b>	<b>Math SPED SMU</b>	<b>Science/ Biology</b>	<b>US History</b>	
<b>% Proficient (≥ grade level)</b>	8% 50%	12% 53%		N/A	<b>% Proficient (≥ grade level)</b>	15% 57%	23% 63%		N/A	
<b>% of Students (1 Grade Level Below)</b>	36% 36%	42% 38%	Participation Rate SPED: 99% SMU: 94%		<b>% of Students (1 Grade Level Below)</b>	37% 27%	40% 25%	Participation Rate SPED: 99% SMU: 98%		
<b>% of Students (≥2 Grade Levels Below)</b>	55% 14%	46% 9%			<b>% of Students (≥2 Grade Levels Below)</b>	48% 14%	37% 10%			

# Monthly School Board Update 2022 – 2023



	Jan (Dec) 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
<b>Total School Enrollment</b>	632	629	628	629	628	
<b>Student ADA</b>	94%	93.6%	94%	94%	95%	
<b>% of students with 2 or more absences for the month (<i>chronic absences</i>)</b>	15%	31%	25%	31%	15%	
<b>Teacher attendance rate</b>	96.48%	94.66%	94.97%	93.77%	95.71%	
<b># of discipline referrals</b>	7	16	13	20	26	
	Describe how the school is addressing areas of challenge presented by the data noted within this document (CSI, TSI, ATSI, SAR).		Describe what the district is doing to support the school's principal and/or SLT.			
<b>1<sup>st</sup> Benchmark Assessment</b>	SMUE has established an RTI time in every student's schedule where face-to-face remediation will take place daily.		Principals attend monthly meetings to discuss any concerns that they may have. 356			
<b>2<sup>nd</sup> Benchmark Assessment</b>	Students have continued to attend RTI time with face-to-face remediation with an additional emphasis on objective deficiencies as well as one on one instruction for students that need more support.		Principals attend monthly meetings to discuss any concerns that they may have. The district has provided consultants for guidance with curriculum and planning.			
<b>3<sup>rd</sup> Benchmark Assessment</b>	Students have continued to attend RTI time with face-to-face remediation with an additional emphasis on objective deficiencies as well as one on one instruction for students that need more		Principals attend monthly meetings to discuss any concerns that they may have. The district has provided consultants for guidance with curriculum and planning.			

# Monthly School Board Update 2022 – 2023



	support. Consultants also came in and worked with our teachers on addressing deficiencies.		
<b>Allocation of Resources: School Improvement Funding 1003</b>			
<b>FY23 Total Allocation: \$ 58,959.00 as of May 1, 2023</b>			
	<b>Benchmark 1 (September)</b>	<b>Benchmark 2 (December)</b>	<b>Benchmark 3 (May)</b>
<b>FY23 Remaining Balance</b>	Funds not allocated at this point	Funds not allocated at this point	\$ 58,959.00
<b>FY22 Total Allocation: \$ 59,755.00</b>			
	<b>Benchmark 1 (September)</b>	<b>Benchmark 2 (December)</b>	<b>Benchmark 3 (March)</b>
<b>FY22 Remaining Balance</b>	\$ 16,428.53	\$ 16,428.53	\$16,428.53
<b>FY21 Total Allocation: \$ 54,503.00</b>			
	<b>Benchmark 1 (September)</b>	<b>Benchmark 2 (December)</b>	<b>Benchmark 3 (March)</b>
<b>FY21 Remaining Balance</b>	\$ 0	\$ 0	\$ 0

# Monthly School Board Update 2022 – 2023



Date of School Board Meeting: May 8, 2023										
District Name: Jackson County										
School Name: Vancleave Middle School      School Identification: <input type="checkbox"/> CSI <input type="checkbox"/> TSI    X <input checked="" type="checkbox"/> ATSI <input type="checkbox"/> SAR										
Current Accountability    A		Points Earned: 411			Letter Grade: A		Graduation Rate: N/A			
Name of Benchmark Assessment: Mastery View Predicted Assessment										
<b>Overall School Goal</b>					<b>1<sup>st</sup> Benchmark Assessment Results (October 2022)</b>					
Total Points/Grade	Reading	Math	Science/ Biology	US History	Total Points/Grade	Reading	Math	Science/ Biology	US History	
% Proficient	60%	65%	75%	N/A	% Proficient	51.6%	56.6%	74%	N/A	
	20% Sped on MAAP	25% Sped on MAAP	40% Sped on MAAP							
% Growth of all	60%	50%	Participation Rate 100%		% Growth of all	NA	NA	Participation Rate <sup>558</sup>		
% Growth of bottom 25%	60%	55%			% Growth of bottom 25%					
<b>2<sup>nd</sup> Benchmark Assessment Results (January, 2023)</b>					<b>3<sup>rd</sup> Benchmark Assessment Results</b>					
Total Points/Grade	Reading	Math	Science	US History	Total Points/Grade	Reading	Math	Science/ Biology	US History	
% Proficient	53.6%	67.6%	73%	N/A	% Proficient	54%	64%	78%	N/A	
% Growth of all	45.6%	45.6%	Participation Rate 100%		% Growth of all	50%	39.3%	Participation Rate		
%Growth Sped	43.6%	36%			%Growth Sped	54.6%	29%	100%		
% Growth of bottom 25%	47.3%	38.6%			% Growth of bottom 25%	54%	33.3%			

# Monthly School Board Update 2022 – 2023



	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
<b>Total School Enrollment (December 2022)</b>	533	539	536	538	540	
<b>Student ADA</b>	89.52%	93.97%	92.98%	93.63%	94.28%	
<b>% of students with 2 or more absences for the month (<i>chronic absences</i>)</b>	5.62%	3.76%	12.68%	13.38%	10.74%	
<b>Teacher attendance rate</b>	94%	94.8%	94.65%	95.51%	95.3%	
<b># of discipline referrals</b>	34	69	54	45	33	
	Describe how the school is addressing areas of challenge presented by the data noted within this document (CSI, TSI, ATSI, SAR).		Describe what the district is doing to support the school's principal and/or SLT.			
			559			
<b>1<sup>st</sup> Benchmark Assessment</b>	VMS is analyzing the data above and prescribing individualized paths of learning to address academic needs.		SPED Department has provided a certified interventionist position at VMS to provide intensive support to struggling students.			
<b>2<sup>nd</sup> Benchmark Assessment</b>	VMS is using the data from the assessments to drive instruction to prepare for the upcoming MAAP Assessments this Spring		VMS is utilizing the interventionist, learning strategies classes, after school tutoring, and other supports for struggling students.			
<b>3<sup>rd</sup> Benchmark Assessment</b>	VMS is using the data from the benchmarks to prepare for MAAP Assessments and to begin planning for the upcoming school year.		VMS is utilizing the interventionist, learning strategies classes, after school tutoring, and other supports for struggling students.			

# Monthly School Board Update 2022 – 2023



<b>Allocation of Resources: School Improvement Funding 1003</b>			
<b>FY23 Total Allocation: \$56,003.00</b>			
	<b>Benchmark 1 N/A</b>	<b>Benchmark 2 Pending Plan Approval: \$56,003.00</b>	<b>Benchmark 3</b>
<b>FY23 Remaining Balance</b>	\$	\$	\$
<b>FY22 Total Allocation: \$ 61,538.58</b>			
	<b>Benchmark 1 Remaining Balance: \$ 38.40</b>	<b>Benchmark 2 Remaining Balance: \$38.40</b>	<b>Benchmark 3 560</b>
<b>FY22 Remaining Balance</b>		\$	\$
<b>FY21 Total Allocation: \$ 52,270.00</b>			
	<b>Benchmark 1 Remaining Balance: \$0</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY21 Remaining Balance</b>		\$	\$

# Monthly School Board Update 2022 – 2023



<b>Date of School Board Meeting:</b> May 8, 2023										
<b>District Name:</b> Jackson County School District										
<b>School Name:</b> St. Martin Middle School					<b>School Identification:</b> <input type="checkbox"/> CSI <input type="checkbox"/> TSI <input checked="" type="checkbox"/> ATSI <input type="checkbox"/> SAR					
<b>Current Accountability</b>		<b>Points Earned: 374</b>			<b>Letter Grade: C</b>		<b>Graduation Rate:</b>			
<b>Name of Benchmark Assessment:</b> Mastery View Predicted Assessment										
<b>Overall School Goal</b>					<b>1<sup>st</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	52%	57%	80%*		% Proficient	40.6%	52%	63%		
% Growth of all	67.4%	71.3%	Participation Rate		% Growth of all			Participation Rate <sup>561</sup>		
% Growth of bottom 25%	62%*	51%			% Growth of bottom 25%					
<b>2<sup>nd</sup> Benchmark Assessment Results</b>					<b>3<sup>rd</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	42%	47%	71		% Proficient	44% IDEA 14%	47% IDEA 16%	66% IDEA 24%		
% Growth of all	All 50% IDEA 57%	All 30% IDEA 30%	Participation Rate		% Growth of all	All 46% IDEA 54%	All 26% IDEA 30%	Participation Rate		
% Growth of bottom 25%	57%	25%			% Growth of bottom 25%	58%	31%			

# Monthly School Board Update 2022 – 2023



	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
<b>Total School Enrollment</b>	989	976	968	966	968	
<b>Student ADA</b>	89%	92.7%	93%	94%	93%	
<b>% of students with 2 or more absences for the month (<i>chronic absences</i>)</b>	13%	32%	27%	32%	19%	
<b>Teacher attendance rate</b>	97.3%	95%	97%	96%	97%	
<b># of discipline referrals</b>	97	112	133	158	62	
	Describe how the school is addressing areas of challenge presented by the data noted within this document (CSI, TSI, ATSI, SAR).		Describe what the district is doing to support the school's principal and/or SLT.			
<b>1<sup>st</sup> Benchmark Assessment</b>			562			
<b>2<sup>nd</sup> Benchmark Assessment</b>	*RTI time built into the daily schedule *More focused, intentional intervention		* Increase in personnel * Extra support and resources for intervention			
<b>3<sup>rd</sup> Benchmark Assessment</b>	Individual data chats with students. Need based individualized interventions. All subjects reviewing in areas of need.		Flexibility			



# Monthly School Board Update 2022 – 2023



Allocation of Resources: School Improvement Funding 1003			
<b>FY23 Total Allocation:</b> \$		<b>\$69,468.00</b>	
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY23 Remaining Balance</b>	\$	\$ 69,468.00	\$69,468.00
<b>FY22 Total Allocation:</b>		<b>\$71,564.00</b>	
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY22 Remaining Balance</b>	\$ 54,470.83	\$ 54,470.83	\$ 54,470.83
<b>FY21 Total Allocation:</b>		<b>\$ 66,027.00</b>	
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY21 Remaining Balance</b>	\$ 0	\$ 0	\$ 0

# Monthly School Board Update 2022 – 2023



<b>Date of School Board Meeting:</b> May 8, 2023										
<b>District Name:</b> Jackson County										
<b>School Name:</b> East Central Middle					<b>School Identification:</b> <input type="checkbox"/> CSI <input checked="" type="checkbox"/> TSI <input type="checkbox"/> ATSI <input type="checkbox"/> SAR					
<b>Current Accountability</b>		<b>Points Earned:</b> 470			<b>Letter Grade:</b> A		<b>Graduation Rate:</b> N/A			
<b>Name of Benchmark Assessment:</b> Mastery View Predicted Assessment										
<b>Overall School Goal</b>					<b>1<sup>st</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	58%	70%	75%	N/A	% Proficient	43.3%	52.3%	69%	N/A	
% Growth of all	76%	80%	Participation Rate 100%		% Growth of all	N/A	N/A	Participation Rate <sup>564</sup> 100%		
% Growth of bottom 25%	65%	58%			% Growth of bottom 25%	N/A	N/A			
<b>2<sup>nd</sup> Benchmark Assessment Results</b>					<b>3<sup>rd</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	47.33%	55%	70%	N/A	% Proficient	47%	57%	70%	N/A	
% Growth of all	47.66%	38%	Participation Rate 99%		% Growth of all	53.66%	37.33%	Participation Rate 100%		
% Growth of IDEA	41.33%	35.33%			% Growth of IDEA	53.66%	40%			
% Growth of bottom 25%	39.66%	31%			% Growth of bottom 25%	52.33%	41.66%			

# Monthly School Board Update 2022 – 2023



	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
<b>Total School Enrollment</b>	603	603	603	605	606	
<b>Student ADA</b>	92.59%	93.36%	93.19%	93.94%	97.85%	
<b>% of students with 2 or more absences for the month (<i>chronic absences</i>)</b>	45.7%	35%	27%	31%	16%	
<b>Teacher attendance rate</b>	93.39%	96.99%	95.19%	96%	98.46%	
<b># of discipline referrals</b>	36	72	71	91	55	
	Describe how the school is addressing areas of challenge presented by the data noted within this document (CSI, TSI, ATSI, SAR).		Describe what the district is doing to support the school's principal and/or SLT.			
<b>1<sup>st</sup> Benchmark Assessment</b>	ECMS analyzes data and prescribes individualized intervention and remediation to address academic needs of each student. This is accomplished through tutorial and through RTI time which has been built into each student's schedule.		District SPED department has provided ECMS with a full-time certified interventionist. This person provides interventions and remediation to our special education students.			
<b>2<sup>nd</sup> Benchmark Assessment</b>	After analyzing the current benchmark data, interventions were adjusted for students who continue to need remediation. RTI groups were revised and additional students were added to after school tutoring where they can receive small group and one on one instruction with a certified teacher.		District SPED department has provided ECMS with a full-time certified interventionist. This person provides interventions and remediation to our special education students. The district also holds meetings with special education staff to ensure that best practices are in place throughout the district.			

# Monthly School Board Update 2022 – 2023



<b>3<sup>rd</sup> Benchmark Assessment</b>	After reviewing and analyzing the latest benchmark data, students on the bubble have been identified and a plan has been established to address greatest areas of concern as we move toward state testing. Student groups have been adjusted for RTI, and individual data chats have taken place with all students.	District SPED department has provided ECMS with a full-time certified interventionist. This person provides interventions and remediation to our special education students. The district also holds meetings with special education staff to ensure that best practices are in place throughout the district.
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**Allocation of Resources: School Improvement Funding 1003**

<b>FY23 Total Allocation: \$58,302.00</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY23 Remaining Balance</b>	<b>\$58,302.00</b>	<b>\$58,302.00</b>	<b>\$58,302.00</b> <span style="float: right;">566</span>
<b>FY22 Total Allocation: \$ 59,125.00</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY22 Remaining Balance</b>	<b>\$59,125.00</b>	<b>\$59,125.00</b>	<b>\$59,125.00</b>
<b>FY21 Total Allocation: \$54,200.00</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY21 Remaining Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Monthly School Board Update 2022 – 2023



# Monthly School Board Update 2022 – 2023



<b>Date of School Board Meeting:</b> May 8, 2023										
<b>District Name:</b> Jackson County										
<b>School Name:</b> St. Martin High School					<b>School Identification:</b> <input type="checkbox"/> CSI <input checked="" type="checkbox"/> TSI <input type="checkbox"/> ATSI <input type="checkbox"/> SAR					
<b>Current Accountability</b>		<b>Points Earned: 789</b>			<b>Letter Grade: A</b>		<b>Graduation Rate: 90.29</b>			
<b>Name of Benchmark Assessment: Mastery Connect</b>										
<b>Overall School Goal</b>					<b>1<sup>st</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	55%	86%	82%	83%	% Proficient	48%	50%	42%	70%	
% Growth of all	65%	90%	Participation Rate 95%		% Growth of all	na	na	Participation Rate <sup>568</sup> 97%		
% Growth of bottom 25%	56%	90%			% Growth of bottom 25%	na	na			
<b>2<sup>nd</sup> Benchmark Assessment Results</b>					<b>3<sup>rd</sup> Benchmark Assessment Results</b>					
<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	<b>Total Points/Grade</b>	<b>Reading</b>	<b>Math</b>	<b>Science/ Biology</b>	<b>US History</b>	
% Proficient	67%	60%	50%	67%	% Proficient	57.30	90.63	87.68	81.8	
% Growth of all	na	na	Participation Rate 95%		% Growth of all	77.91	94	Participation Rate		
% Growth of bottom 25%	na	na			% Growth of bottom 25%	na	na			

# Monthly School Board Update 2022 – 2023



	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
<b>Total School Enrollment</b>	1290	1210	1206	1192		
<b>Student ADA</b>	83.31	93.01	91.93	91.91		
<b>% of students with 2 or more absences for the month (<i>chronic absences</i>)</b>	38	26	29.4	23.00		
<b>Teacher attendance rate</b>	96.05	97.32	92.57	94.68		
<b># of discipline referrals</b>	43	91	77	71		
	<b>Describe how the school is addressing areas of challenge presented by the data noted within this document (CSI, TSI, ATSI, SAR).</b>		<b>Describe what the district is doing to support the school's principal and/or SLT.</b>			
<b>1<sup>st</sup> Benchmark Assessment</b>	SMHS hired a sped interventionist to work with students in the classroom setting as well as individually. In addition, 2 additional interventionist have been utilized to work with students to bridge gap and build upon strengths. Teachers are tracking data to individualize instruction. SPED inclusion teachers are co-teaching to further strengthen skills.		The district has made funds available to hire a sped interventionist. Mastery Connect was purchased to administer benchmarks that track student progress identifying weaknesses and strengths. Curriculum specialists have been hired to support teachers regarding curriculum and instruction.			
<b>2<sup>nd</sup> Benchmark Assessment</b>	SMHS hired a sped interventionist to work with students in the classroom setting as well as individually. In addition, 2 additional interventionist have been utilized to work with students to bridge gap and build upon strengths. Teachers are tracking data to individualize instruction. SPED inclusion teachers are co-teaching to further strengthen skills.		The curriculum specialist from the district office has been conducting data chats with the state tested teachers. Each are collaborating as to how to move forward to grow the students.			

# Monthly School Board Update 2022 – 2023



	Pull-out tutoring has begun for those bubble students.		
<b>3<sup>rd</sup> Benchmark Assessment</b>	SMHS hired a sped interventionist to work with students in the classroom setting as well as individually. In addition, 2 additional interventionist have been utilized to work with students to bridge gap and build upon strengths. Teachers are tracking data to individualize instruction. SPED inclusion teachers are co-teaching to further strengthen skills. In addition to the pull-out tutoring, early bird tutoring was implemented for all students.		After the state test results from semester 1 are in, the district will participate in data analysis with SMHS to identify strengths and weaknesses of the curriculum. Support will continue in the form of Mastery Connect, SPED interventionists, funds for before school and after school tutoring.
570			
<b>Allocation of Resources: School Improvement Funding 1003</b>			
<b>FY23 Total Allocation: \$ 77, 550.00</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY23 Remaining Balance</b>	\$	\$	\$
<b>FY22 Total Allocation: \$ 77, 738.00</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY22 Remaining Balance</b>	\$18,693.93	\$18,693.93	\$18,693.93
<b>FY21 Total Allocation: \$</b>			
	<b>Benchmark 1</b>	<b>Benchmark 2</b>	<b>Benchmark 3</b>
<b>FY21 Remaining Balance</b>	\$0	\$0	\$0



# Monthly School Board Update 2022 – 2023



**Jackson County School District**  
**School Year 2023-2024**  
**Request for Proposal for**  
**April 19, 2023**



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## OVERVIEW

For over a decade, Bailey's team of premiere instructional coaches, leadership coaches, and project managers serve schools and districts and ensure that the services provided are researched-based and effective. They customize areas of focus to support school and district goals. *All services can be offered in-person or virtually.* Bailey's coaches customize support through group trainings and individualized, job-embedded coaching and modeling. BEG coaches will work with designated teachers, administrators, EL specialists and paraprofessionals to strengthen EL instruction, both in the regular classroom and through EL services. There will be a focus on evidence-based EL strategies. Teachers and administrators also will learn more about the EL Proficiency Test and how to equip students for the test. District leadership will participate in a data walk and receive guidance on how to most effectively structure and support EL services at the district level and within schools. Support for EL students in the Multi-Tiered System of Supports or in special education also will be addressed, along with the unique needs of newcomer secondary English Learners.

## SCOPE OF SERVICES

Bailey's EL coach will work with designated general education teachers, EL teachers, paraprofessionals, principals and assistant principals, interventionists, counselors, EL coordinators, and others who serve EL students and families to build capacity and produce positive results with a focus on the Educator Professional Growth Standards. Focus areas will include, but are not limited to:

- Instructional Management/Data Management, including LAS Links data
- Instructional Strategies and Resources (for both EL and general classroom teachers/paraprofessionals)
- Program Development
- Parent and Family Engagement
- Creating Equity
- Cultural Proficiency
- Student Engagement

Bailey's EL coach will:

- Provide prescriptive services that focus on strengthening curriculum, teaching, assessment, and student learning. (This will include working with teachers to consistently create standards-based curriculum and instructional plans that include evidence-based EL strategies. To support sustainability, administrators will learn how to better evaluate lesson plans for effective EL strategies.)
- Provide services to assist in the sustainability of instructional practices
- Administrators will be provided with reports of consultants' actions, observations and recommendations, and reports will be delivered in an electronic and cumulative format.

**Service Delivery:** Bailey's coaches will support special and general education teachers by serving/working as a resource provider, assessment and data coach, and curriculum and instructional specialist. Service delivery includes onsite (job-embedded) and virtual training, coaching, modeling, co-teaching, consultation, and technical assistance.

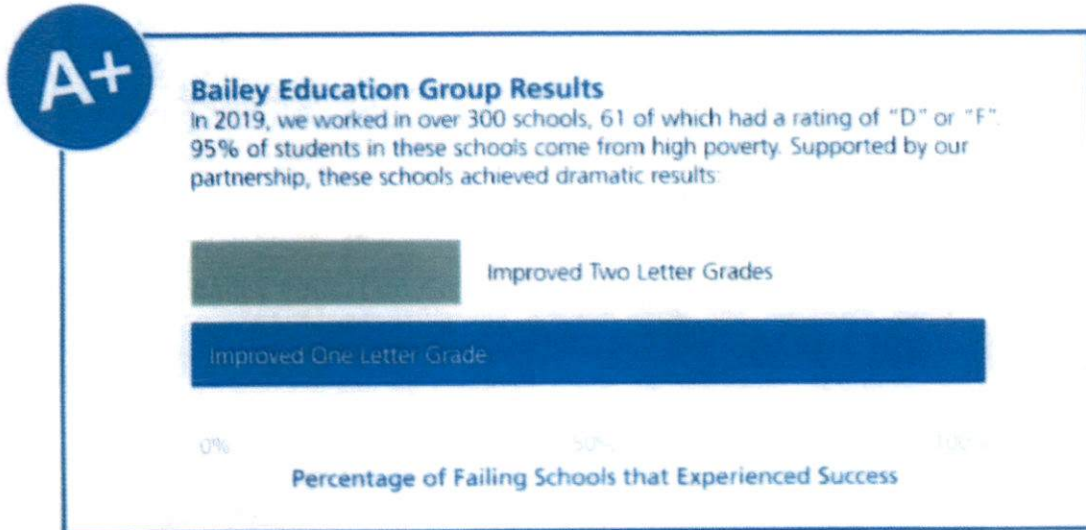


## PROGRAM MANAGEMENT AND COMMUNICATION

All Bailey work is managed and evaluated by a Bailey Project Manager, with extensive support from the Bailey Leadership Team. Student and teacher performance data will be analyzed and evaluated to identify strengths as well as areas of concern. The Bailey team will work tirelessly to ensure that all services are provided with evidence-based fidelity. Services, including professional development, in-classroom coaching and modeling, co-teaching, student tutorials, data coaching and technical assistance are all provided with a focus on achieving district and school level transformation goals. Coaches will debrief with the principal or designees and submit a detailed work report for each day of services. Qualitative and quantitative program evaluation will be continuous throughout the project. Qualitative data will be gathered and shared weekly through e-mailed summary reports sent to appropriate leadership. Quantitative data will be gathered and organized from universal screening, progress monitoring, and benchmark assessments as they are available. The project manager will regularly review student and teacher data to evaluate effectiveness and meet regularly with leadership to discuss overall strengths, concerns, recommendations, and next steps.

## RESULTS

Bailey Education Group has a proven track record in professional development programs for school districts and individual school sites that is quantifiable. The table below details the work accomplished by BEG in over 300 schools in 2019. This data is further disaggregated below broken down by district, school, and grade levels.





Due to COVID 19, state test data results were unavailable for the 2019-2020 school year. For the 2020-2021 school year, our work is disaggregated below based on the number of districts, schools, and teachers we served in 2020-2021 in Alabama, Mississippi, and Louisiana.

## 2020-2021 School Year



Current School District Partner for Teacher Effectiveness		
Mississippi	Alabama	Louisiana
Aberdeen Public School District	Huntsville Public School District	Baker City Schools
Achievement School District	Lowndes County Public School District	Calcasieu Parish
Alcorn County School District	Marengo County School District	Caldwell Parish
Amory School District	Tarrant City Public School District	Cameron Parish
Biloxi Public School District	Patrician Academy	East Baton Rouge Parish
Brookhaven School District		Evangeline Parish
Calhoun County School District		Madison Parish
Canton Public School District		Northwestern State University
Central Hinds Academy		Tensas Parish
Chickasaw County School District		Plaquemines Parish
Choctaw County School District		St. Landry Parish
Clarksdale Public School District		St. Mary Parish
Cleveland Public School District		Terrebonne Parish
Clinton Public School District		Washington Parish
Columbia School District		West Carroll Parish
Columbus Municipal School District		
Copiah County School District		
Covington County School District		
Desoto County School District		
Franklin County School District		
George County School District		
Greenville Public School District		
Grenada Public Schools		

Gulfport Public Schoos		
Hancock County School District		
Harrison County School District		
Hattiesburg Public School District		
Hinds County School District		
Hinds Central Academy		
Hollandale School District		
Holly Springs School District		
Holmes County School District		
Houston School District		
Itawamba School District		
Jackson County School District		
Jackson Public Schools		
Jefferson County School District		
Jefferson Davis County School District		
Jones County School District		
Kemper County School District		
Kosciusko School District		
Lamar County Schools		
Lauderdale School District		
Laurel School District		
Lawrence County School District		
Leake County School District		
Lee County School District		
Leland Christian Academy		
Leland School District		
Long Beach School District		
Lowndes County School District		
Madison County School District		
Marion County School District		
Marshall County School District		
McComb School District		
Meridian Public School District		
Natchez Adams School District		
New Albany School District		
Newton Municipal School District		
North Panola School District		
North Pike School District		
North Tippah School District		
Ocean Springs School District		
Our Lady Academy		
Pascagoula School District		
Pass Christian School District		
Pearl Public School District		
Philadelphia Public School District		
Pontotoc City School District		
Pontotoc County School District		



Quitman School District		
Rankin County School District		
Scott County School District		
Senatobia School District		
Simpson County School District		
South Panola School District		
South Pike School District		
South Tippah School District		
St. Stanislaus College		
Starkville-Oktibbeha Consolidated School District		
Stone County School District		
Sunflower County Consolidated School District		
Tishomingo County		
Tunica County School District		
Tupelo Public School District		
Union County Public Schools		
Union Public School District		
Walthall County School District		
Water Valley School District		
Wayne County School District		
Webster County School District		
West Jasper School District		
West Point School District		
Western Line School District		
Wilkinson County School District		
Winona Montgomery Consolidated School District		

District Results		
District	2018	2019
Covington	D	C
Forrest	C	B
Hancock	B	A
Jackson	B	A
Jackson Public	F	D
Jefferson Davis	D	C
Lee	C	B
Lincoln	C	B
Meridian	F	D
New Albany	B	A
South Delta	F	D
Stone	B	A
Sunflower	F	C



Wayne	D	C
Western Line	C	B

**Traditional 1000 Point Schools**

District	School	2018	2019
Copiah	Crystal Springs High	F	D
East Tallahatchie	Charleston High	F	D
Houston	Houston High	D	C
Jackson Public	Callaway High	F	D
Jefferson Davis	JDC High	D	C
Leland	Leland High	D	C
Moss Point	Moss Point High	C	B
Water Valley	Water Valley High	D	C
Wayne	Wayne High	D	C

**Non-Traditional 1000 Point Schools**

Covington	Mount Olive Attendance	F	C
Forrest	North Forrest High	C	B
Itawamba	Mantachie Attendance	C	B
Lincoln	Bogue Chitto	D	C
Lincoln	Enterprise	D	C
Lincoln	Loyd Star	D	C
Monroe	Hatley High	C	B
Smith	Raleigh High	D	C
Smith	Taylorsville Attendance	D	C
Walthall	Salem Attendance	D	B
Walthall	Tylertown High	F	D
Webster	Eupora High	C	B
Western Line	O'Bannon High	F	D
Western Line	Riverside High	D	C

**700 Point Schools**

District	Elementary School	2018	2019
Covington	Collins Elementary	C	A
Hattiesburg	Grace Christian Elementary	C	B
Hattiesburg	Hawkins Elementary	C	B
Hattiesburg	Thames Elementary	D	B
Hinds	Raymond Elementary	B	A
Hinds	Utica Elementary/Middle	C	B
Houston	Houston Upper Elementary	B	A
Jackson	East Central Lower Elementary	C	A



Jackson	East Central Upper Elementary	B	A
Jackson Public	Timberlawn Elementary	D	C
Jefferson Davis	J E Johnson Elementary	F	C
Meridian	Parkview Elementary	F	C
Meridian	TJ Harris Elementary	F	D
New Albany	New Albany Elementary	B	A
North Bolivar	I T Montgomery Elementary	D	C
North Panola	Crenshaw Elementary	D	C
Pontotoc	Pontotoc Upper Elementary	B	A
Stone	Stone Elementary	B	A
Sunflower	Lockard Elementary	F	B
Wayne	Clara Elementary	C	B
<b>Junior High/Middle</b>			
Brookhaven	Alexander J. H.	D	B
Canton	Nichols Middle	F	D
Covington	Carver Middle	F	D
Hancock	Hancock Middle	C	A
Hattiesburg	N R Burger Middle	D	B
Hinds	Utica Elem/Middle	C	B
Jackson Public	Blackburn Middle	F	D
Jackson Public	Chastain Middle	F	D
Kosciusko	Kosciusko J.H.	C	B
Lauderdale	Northeast Lauderdale Middle	C	B
Meridian	George Washington Carver Middle	F	D
Meridian	Northwest Middle	F	D
New Albany	New Albany Middle	C	B
Natchez-Adams	Morgantown Middle	F	D
Natchez-Adams	Robert Lewis Middle	D	C
North Panola	North Panola Middle	D	C
Pontotoc	South Pontotoc Middle	D	C
<b>Attendance (K-8)</b>			
Forrest	Rawls Springs Attendance	D	B
Forrest	South Forrest Attendance	B	A
Itawamba	Dorsey Attendance	C	B
Itawamba	Itawamba Attendance	C	A

## QUALIFICATIONS

The mission of Bailey Education Group is to improve the lives of all children. This mission is accomplished through data driven analysis, training, coaching, modeling, and continual monitoring and adjusting to ensure success. Bailey recognizes and embraces the tenets of cultural proficiency, and our coaches are representative of the state's ethnic and cultural diversity. Because of their own professional and personal experiences, Bailey

coaches are consistently successful working in diverse settings and advancing the core tenets of cultural proficiency.

Bailey Education Group, LLC, located at 201 Park Court, Ridgeland, MS 39157, was founded in October 2007 by Gary Bailey, AIA. Gary's business experience in school improvement is without peer in Mississippi, having founded and operated other successful education companies. Today with over 20 years' experience in the industry, he serves as president and owner.

Pat Ross serves as Chief Executive Officer and Interim Alabama State Director. Pat has served as a public educator in Mississippi for more than 20 years. His education experience includes teacher, coach, assistant principal, principal, Superintendent, Deputy State Superintendent, and Education Policy Advisor to Governor Phil Bryant. Pat currently oversees all operations for Bailey Education Group and is specifically focused on providing leadership development academies, retreats, and one-on-one coaching sessions with school leaders in Mississippi.

Hank Bounds, PhD, serves as Vice President of Strategy and Business Development. Hank brings a wealth of district, state, and national experience to Bailey Education Group having served as a principal, local superintendent, State Superintendent of Education, Commissioner of the Mississippi Institutions of Higher Education, and President of the University of Nebraska. In 2019 Dr. Bounds retired from Nebraska and returned to our area to continue to serve children.

Andy Parker, PhD, serves as Vice President of Operations and Support and Interim Louisiana State Director. Andy Parker is an energetic, motivational leader and speaker who has been teaching students and leading schools and districts for the past 30 years. His background in high school English and his passion for supporting those in leadership roles propelled him to write his book, *Building Brilliant Schools: What GREAT Leaders Do Differently*, which was published in 2021. The book quickly became an international bestseller. His companion workbook, *50 Tools to Build Brilliant Schools* is now available.

Tanisha Washington serves as Vice President of Educational Services and Interim Mississippi State Director. Tanisha is a former elementary and middle school English Language Arts teacher with over 20 years of experience in various areas of education. She has served in the capacity of Academic Curriculum Coach, Curriculum Coordinator, Interventionist, School Test Coordinator, LSC Chairperson, among other titles outside the scope of regular classroom educator.



## PROFESSIONAL SERVICES AND SUPPORT

Bailey Education Group, LLC, is an educational support company whose mission is to partner with all schools to improve the lives of all children. We achieve our mission and produce positive results with our customized professional development and on-site consultation, and a service delivery engineered to build capacity and ensure evidence of change.

In preparing this proposal, our team has communicated with school leadership; reviewed the historical demographic and student data of each school; and determined what our current processes support, as well as those that will require new customization. It is through this analysis that we have established a solid understanding of the proposed scope of work.



Bailey's coaches will support district goals and expectations by serving/working as classroom supporters, resource providers, assessment and data coaches, and curriculum and instructional specialists.

## EVIDENCED BASED

Long recognized as Mississippi's Premier Education Service Provider, Bailey Education Group is pleased to provide this rationale **Evidence Based** for our professional development and coaching services by demonstrating a statistically significant effect on student outcomes, as well as a strong alignment to what works best in professional development.

Under ESSA, Mississippi schools have been given the flexibility to choose school improvement interventions that: 1) provide a compelling and sufficient evidence-base for their impact on student outcomes; 2) meet the needs of the school, based on a thoughtful and thorough needs assessment; and 3) define a method for follow-up to track and monitor successful implementation.

A statically significant effect means that the change was not due to chance. Effect sizes expressed in standard deviations are used to measure the effect, with Cohen's d (1988) being the most widely used. When using

Cohen's  $d$  for considering effects,  $d = .2$  is small,  $d = .5$  is medium, and  $d = .8$  is considered large. Although ESSA has not set minimal standards for this measure, the What Works Clearinghouse (WWC) recognizes .25 and higher as statistically significant.

Bailey's work is validated by the work of Timperley, Wilson, Barrar, and Fung (2007) who found 72 studies that assessed the effects of professional development on student outcomes. Based on their meta-analysis of these studies, the overall effect on student outcomes was  $d = .66$ , validating that professional development has a medium to large effect on student outcomes and is significantly higher than the minimal standards of the WWC's ( $d = .25$ ). Timperley and his colleagues used effect sizes to identify what works best in professional development as well. Bailey Education's model has a high correlation to the six themes identified in their work.

**Theme 1: Learning opportunities occurred over an extended period.** Bailey's service model is continuous and includes data driven analysis, training, coaching, modeling, and monitoring and adjustments. Bailey's service delivery is aligned to the seven key focus areas established by Learning Forward in their Professional Learning Standards: Learning Communities, Leadership, Resources, Data, Learning Designs, Implementation and Outcomes.

**Theme 2: Involvement of experts was more related to success than in-school initiatives.** Bailey's trainers and coaches are experts in their field of work and must have a record of improving student outcomes with professional learning. Baily trainers and coaches are supported by a Leadership Team and Project Managers who engage them in continuous learning to ensure they are updated and prepared to deliver what works best in professional development.

**Theme 3: Teacher engagement during the learning process.** Bailey's model is job embedded and engages teaching staff throughout the process; data driven analysis, training, coaching, modeling, and monitoring and adjustments.

**Theme 4: Effects of student outcomes were a function of professional learning.** Bailey trainers and coaches rely heavily on identified teacher needs and the impact of professional development on student outcomes. Available data sources are continually used to monitor the effectiveness of professional development based on student outcomes.

**Theme 5: Professional learning communities and teachers communicating with teachers.** Bailey's work is anchored to the seven key focus areas recognized in Learning Forward's Professional Learning Standards, one of which is Professional Learning Communities (PLC). Bailey's service model serves as a guide for the establishment and engagement in PLC's. Bailey's fee waived resources made available through Drop Box enhance and encourage teachers to communicate with other teachers using the customized resources and tool kits.

**Theme 6: School leadership supports professional learning.** Leadership is one of the seven key focus areas recognized by Learning Forward and as such is critical to professional learning through professional development. Bailey coaches work closely with school leadership to: 1) develop a plan customized to school and teacher needs; 2) engage school leadership in the learning process with teachers; and 3) follow-up to monitor and track the effectiveness of implementation and its impact on student outcomes.

## COST

Bailey Education Group will provide services at a daily rate of \$1,400.00 per day per coach. This rate is all inclusive of costs. Materials and instructional deliverables provided to the district during the duration of the project will be provided via electronic copies to the district.

**Total Number of Days for Project** **10 days**

**Total Cost of Project** **\$14,000.00**

Includes all Expenses and Travel Costs

**Proposal Submitted By:**

Bailey Education Group, LLC



April 19, 2023

Gary Bailey

Date

**Proposal Accepted By:**

\_\_\_\_\_

\_\_\_\_\_

**Jackson County School District**

**Date**

**Purchase Order information, please include PO or specify when returning this signed page to [info@baileyarch.com](mailto:info@baileyarch.com) how the PO will need to be broken out for invoicing and contact invoices will need to be sent to monthly.**

**Printed Name** \_\_\_\_\_

**Email for Invoices** \_\_\_\_\_





<b>SEMINAR AGREEMENT – Face-To-Face Training</b>	
<b>DATE OF SUBMISSION</b>	May 2, 2023
<b>RETURN AGREEMENT BY</b>	May 10, 2023
<b>ORGANIZATION NAME and MAILING ADDRESS</b>	East Central Upper Elementary School 5404 Hurley-Wade Road Moss Point, MS 39562  Phone # 228-283-3220 Fax # 228-283-3246
<b>CONTACT #1</b>	Donna Knight, Phone: 228-283-3248, Cell: 228-219-2130; Email: dkj678@jcsd.ms
<b>CONTACT #2</b>	
<b>SPEAKER NAME</b>	Jen Alexander
<b>SPEAKER EMAIL</b>	<a href="mailto:msjen@msjenalexander.com">msjen@msjenalexander.com</a>
<b>SPEAKER PHONE</b>	319-239-4231
<b>AGENT</b>	Paul H. Brookes Publishing Co., Inc. d/b/a Brookes Publishing, P. O. Box 10624, Baltimore, MD 21285-0624
<b>FED ID NUMBER</b>	52-1135006
<b>SEMINAR TYPE</b>	<b>The Four Essentials for Trauma-Sensitive Educators, In-Person</b>  The session, titled <b>The Four Essentials for Trauma-Sensitive Educators</b> , includes practical strategies for a trauma-sensitive start to your school year, including things to keep in mind as educators set up their classrooms plus trauma-sensitive dos and don'ts.
<b>LOCATION OF SEMINAR</b>	<b>SEMINAR WILL BE HELD AT:</b> East Central Upper Elementary School 5404 Hurley-Wade Road Moss Point, MS 39562
<b>SEMINAR DAYS/DATES</b>	<b>July 26, 2023</b>
<b>SEMINAR LENGTH/ TIMES</b>	<b>8:00 am – 11:00 am Central Time Zone</b> <b>two (2) 10-minute breaks</b>
<b>AUDIENCE</b>	Certified School Staff serving students 8– 10 years old
<b>MIN/MAX PARTICIPANTS</b>	56 attendees max
<b>INCLUSIVE SEMINAR FEE (seminar and travel)</b>	<b>\$5,250.00</b>
<b>TRAINING MATERIALS</b>	See attached sheet, "Ms. Jen's Needs for PD.pdf", for details.
<b>PRODUCT REQUIREMENT</b>	Each participant must have a copy of <b>Building Trauma-Sensitive Schools, Stock# 52452</b>
<b>DISCOUNT CODE</b>	BOL1-20%
<b>SALESPERSON</b>	Jeannine Mayhew
<b>SALES CONTACT INFO</b>	<a href="mailto:jmayhew@brookespublishing.com">jmayhew@brookespublishing.com</a>

**TERMS AND CONDITIONS**




1. **Agreement due.** If this Agreement is not signed by all parties within **seven (7) days** of the date of submission, it will automatically be null and void.
2. **Payment. The Organization shall remit payment to the Agent no later than 30 days from the date of the Seminar fee invoice.** Payment of the Seminar fee shall be by check drawn on a United States bank, payable to **Brookes Publishing Co., and mailed to Brookes On Location, Brookes Publishing Co., P.O. Box 10624, Baltimore, Maryland 21285-0624.** The invoice shall accompany this Agreement and be returned with the payment. Deductions of any kind of the fees and payments mentioned throughout this Agreement, including but not limited to the Seminar fee, are not permitted. (The Speaker shall receive compensation from the Agent as per separate agreement between the Speaker and the Agent.)
3. **Copyright and Protected Information.** The Speaker and/or the Agent shall retain copyright to the Seminar and all materials presented in association with the Seminar. Materials shall include but are not limited to books, forms, handouts, photographs, slides, videos, DVDs, CD-ROMs, and any other items supplied by the Agent and/or the Speaker. The Speaker and/or the Agent shall retain ownership of all data presented by the Speaker or included in the Seminar materials. Neither the Speaker nor the Agent shall use or disclose information provided by the Organization during the scope of the Seminar, except as needed during the presentation of the Seminar. The Organization shall not film, videotape, transcribe, photograph, or otherwise record the Seminar.
4. **Conflicts of Interest and Equal Opportunity Employment.** To the best knowledge of the Speaker, the Organization, and the Agent, this Agreement does not represent a conflict of interest for any parties involved. To the best knowledge of the Speaker, the Organization, and the Agent, all parties to this Agreement are equal opportunity employers.
5. **Rescheduling.** Under the circumstances outlined below in Paragraphs 5.1 and 5.2, the Seminar shall be rescheduled for a date convenient to both the Speaker and the Organization. Once a new Seminar date has been agreed upon, the Organization agrees to compensate the Speaker for any additional fees incurred due to the rescheduling of the Seminar (for example, airline ticket change fees or increased hotel rates). If no replacement date can be determined within 12 months following the originally scheduled date, this Agreement will cease to be effective and the Seminar shall be cancelled.
  - 5.1 The Speaker may reschedule the Seminar due to the following conditions only:
    - a. Speaker illness;
    - b. Death or illness in the Speaker's immediate family;
  - 5.2 The Organization may reschedule the Seminar due to the following conditions only:
    - a. Lack of enrollment or cancellation of participants such that fewer than **eight (8)** would be present at the Seminar
6. **Guarantee.** The Speaker shall prepare and present the Seminar in a professional manner. If such criteria is not met, the Organization may submit to the Agent a written complaint and request for a refund of the Seminar fee; the refund request must be declared in writing within 30 days of the Seminar.
7. **Force Majeure.** In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation,

to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

8. **Governing Law.** This Agreement and the rights and obligations of the parties hereto shall be governed by and construed in accordance with the laws of the State of Maryland, U.S.A.
9. **Order of Precedence.** Except as specifically provided elsewhere in this Agreement, conflicting, vague and / or ambiguous provisions of this Agreement shall prevail in the following order of precedence (1) the provisions in the body of this Agreement, (2) the exhibits of the Agreement, if any; (3) all other documents cited in this Agreement or incorporate by reference.
10. **Modification.** Any change to this Agreement requires a written amendment with the same authoritative signatures as the original.
11. **Signatures.** The Speaker and the Organization have duly executed this Agreement, and the Agent has by its signature acknowledged its rights and responsibilities as conveyed in this Agreement, the day and year first written above:

\_\_\_\_\_  
Dr. John Strycker, Superintendent  
East Central Upper Elementary School

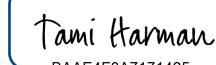
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Date

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5/3/2023

\_\_\_\_\_  
Ms. Jen Alexander  
[msjen@msjenalexander.com](mailto:msjen@msjenalexander.com)

\_\_\_\_\_  
Date

DocuSigned by:  
  
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5/3/2023

\_\_\_\_\_  
Tami Harman, Professional Development Coordinator  
Brookes On Location/Paul H. Brookes Publishing Co., Inc.

\_\_\_\_\_  
Date



<b>SEMINAR AGREEMENT – Face-To-Face Training</b>	
<b>DATE OF SUBMISSION</b>	May 2, 2023
<b>RETURN AGREEMENT BY</b>	May 10, 2023
<b>ORGANIZATION NAME and MAILING ADDRESS</b>	St. Martin East Elementary School 7508 Rose Farm Road Ocean Springs, MS 39564 Phone #228-283-3570 Fax # 228-875-3155
<b>CONTACT #1</b>	Jillian Vallo, Phone: 228-283-3570; cell: 228-860-4815; Email: jvj2046@jcsd.ms
<b>SPEAKER NAME</b>	Jen Alexander
<b>SPEAKER EMAIL</b>	<a href="mailto:msjen@msjenalexander.com">msjen@msjenalexander.com</a>
<b>SPEAKER PHONE</b>	319-239-4231
<b>AGENT</b>	Paul H. Brookes Publishing Co., Inc. d/b/a Brookes Publishing, P. O. Box 10624, Baltimore, MD 21285-0624
<b>FED ID NUMBER</b>	52-1135006
<b>SEMINAR TYPE</b>	<b>The Four Essentials for Trauma-Sensitive Educators, In-Person</b> The session, titled <b>The Four Essentials for Trauma-Sensitive Educators</b> , includes practical strategies for a trauma-sensitive start to your school year, including things to keep in mind as educators set up their classrooms plus trauma-sensitive dos and don'ts.
<b>LOCATION OF SEMINAR</b>	<b>SEMINAR WILL BE HELD AT:</b> St. Martin East Elementary 7508 Rose Farm Road Ocean Springs, MS 39564
<b>SEMINAR DAYS/DATES</b>	<b>July 25, 2023</b>
<b>SEMINAR LENGTH/ TIMES</b>	<b>8:00 am – 11:00 am Central Time Zone</b> <b>two (2) ten (10) minute breaks</b>
<b>AUDIENCE</b>	Certified School Staff serving students 5–7 years old
<b>MIN/MAX PARTICIPANTS</b>	36 attendees max
<b>INCLUSIVE SEMINAR FEE (seminar and travel)</b>	<b>\$5,250.00</b>
<b>TRAINING MATERIALS</b>	See attached sheet, "Ms. Jen's Needs for PD.pdf", for details.
<b>PRODUCT REQUIREMENT</b>	Each participant must have a copy of <b>Building Trauma-Sensitive Schools, Stock# 52452</b>
<b>PRODUCT DISCOUNT</b>	BOL1-20%
<b>SALESPERSON</b>	Jeannine Mayhew
<b>SALES CONTACT INFO</b>	<a href="mailto:jmayhew@brookespublishing.com">jmayhew@brookespublishing.com</a>

### TERMS AND CONDITIONS

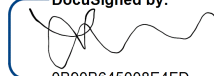
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7. **Force Majeure.** In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation,

to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

- 8. **Governing Law.** This Agreement and the rights and obligations of the parties hereto shall be governed by and construed in accordance with the laws of the State of Maryland, U.S.A.
- 9. **Order of Precedence.** Except as specifically provided elsewhere in this Agreement, conflicting, vague and / or ambiguous provisions of this Agreement shall prevail in the following order of precedence (1) the provisions in the body of this Agreement, (2) the exhibits of the Agreement, if any; (3) all other documents cited in this Agreement or incorporate by reference.
- 10. **Modification.** Any change to this Agreement requires a written amendment with the same authoritative signatures as the original.
- 11. **Signatures.** The Speaker and the Organization have duly executed this Agreement, and the Agent has by its signature acknowledged its rights and responsibilities as conveyed in this Agreement, the day and year first written above:

\_\_\_\_\_  
Dr. John Strycker, Superintendent  
East Central Upper Elementary School


\_\_\_\_\_  
Date

DocuSigned by:  
  
0B90B645008E4FD

5/3/2023

Ms. Jen Alexander  
[msjen@msjenalexander.com](mailto:msjen@msjenalexander.com)

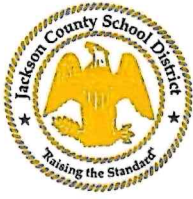
\_\_\_\_\_  
Date

DocuSigned by:  
  
BAAE4F8A7171425...

5/3/2023

Tami Harman, Professional Development Coordinator  
Brookes On Location/Paul H. Brookes Publishing Co., Inc.

\_\_\_\_\_  
Date



## Jackson County Technology Center

Phone: (228)283-3950

12425 Highway 57  
Vandevire, MS 39565

*Dr. J.J. Morgan*  
*Director*

*Becky Wages*  
*Counselor*

May 3, 2023

To: Dr. John Strycker  
Superintendent

From: Dr. Jerry J. Morgan  
CTE Director

592

Perkins equipment deletions are approved by the Mississippi Department of Education. All inventory is stored in the Lotus Notes inventory system and is managed by the CTE Director. MDE would like the local board to approve the disposal or salvage of deletions from the CTE inventory. Attached is a list of April 2023 JCTC Perkins inventory equipment disposals for the May 2023 Board Agenda.

*Jerry J. Morgan*





# Jackson County School District

## Office of Operations and Support

### Buildings and Grounds

#### Project Name **ECUE Demolitions**

District New Construction

Board Date *June 2022*

- Project on Hold pending authorization to proceed

#### Project Name **SMAC Baseball Drainage**

District New Construction

Board Date *May 2023*

- Irrigation was buried too shallow in certain areas. M|P has been contacted and is working with the contractor to correct the issue.

#### Project Name **ECUE Window Replacement**

ESSER II

Board Date *January 2023*

- Designs have been approved and the project is with Machado | Patano

Board Date *March 2023*

- Project has been approved and is in the process of being scheduled by M|P

#### Project Name **SMUE HVAC Rejuvenation**

ESSER III

Board Date *May 2023*

- Board approved project - pending PreCon meeting

#### Project Name **SMMS HVAC Rejuvenation**

ESSER II

Board Date *May 2023*

- Project will proceed as soon as school ends.

#### Project Name **ECHS/ECMS Replace carpet with Tile**

ESSER II

Board Date *May 2023*

- Contractor to begin when school year ends.



**Project Name ECAC Canopies**

District New Construction

Board Date *May 2023*

- Contractor has started installing material at ECUE

**Project Name VUE Demolition of A Building**

District New Construction

Board Date *June 2022*

- Project on hold pending authorization to continue

**Project Name SMAC Baseball Restrooms**

District New Construction

Board Date *March 2023*

- Project is on hold.

**Project Name SMAC Dugout Drainage Mitigation**

District New Construction

Board Date *May 2023*

- Project on HOLD

**Project Name ECAC Bleachers**

District New Construction

Board Date *May 2023*

- As soon as baseball is complete for the season, press boxes will be installed.

**Project Name SMHS Football Restroom Renovation**

District New Construction

Board Date *May 2023*

- PreCon meeting 5/4/2023.

**Project Name SMEE & SMNE Roofing Projects**

District New Construction

Board Date *May 2023*

- Projects been awarded. Currently scheduling PreCon meeting.

**Project Name SMUE & SMEE HVAC Replacement**

ESSER III

Board Date *May 2023*

- Project awarded. Currently scheduling PreCon Meeting.

Project Name

**Vancleave HVAC Renovation**

ESSER III

Board Date *May 2023*

- Contract awarded. Currently scheduling PreCon Meeting.



**NO FAULT SAFETY SURFACE PROPOSAL**

NO FAULT LLC  
 6750 Exchequer Dr. ♦ Baton Rouge, LA 70809  
 Toll Free: (866) 637-7678 ♦ Fax: 225-442-0007  
 766 S Gifford Ave ♦ San Bernardino, CA 92408  
 Toll Free: (909) 381-1014 ♦ Fax: (909) 383-2847  
 www.nofault.com



Project Name: Vancleave Lower Elem Proposal Date: 3/16/23  
 Site Address: 4742 Bulldog Lane Expiration Date: 5/15/23  
 City: Vancleave State: MS Zipcode: 39565 Rep: \_\_\_\_\_  
 Customer: Vancleave Lower Elem Phone / Fax: Phone Number  
 Attention: Todd Boucher Email: todd.boucher@jcsd.ms

**1. SCOPE OF WORK AND CONTRACT PRICE**

PROJECT:	SITE LOCATION & SHIPPING ADDRESS:
NAME: Vancleave Lower Elem CONTACT: Todd Boucher	SITE: Vancleave Lower Elem SHIPPING: 4742 Bulldog Lane Vancleave MS 39565 SITE CONTACT: 0 PHONE: 0

SCOPE OF WORK: Install a total of **2,993** square feet of No Fault Safety Surface on **1** areas, as follows:

Cap Thickness on All Areas:								
Area Desc/Notes	Square Feet	Depth	CFH	Edge Detail	Colors / Graphics	Subbase	Binder Type:	
1	2593	1.75	4' CFH	0	50% Standard Color / 50% Black	Concrete	AROMATIC	
1	400	3.00	7' CFH	0	50% Standard Color / 50% Black	Concrete	AROMATIC	
<b>TOTAL SF:</b>	<b>2993</b>	<b>Price/SF</b>	<b>\$14.33</b>			<b>SUBTOTAL</b>	\$42,875.00	
							<b>Sales Tax/Usage Tax</b>	\$0.00
							<b>Freight</b>	\$2,500.00
<i>Customer is responsible for security of surfacing after installation is complete.</i>							<b>Grand Total</b>	<b>\$45,375.00</b>

NOTES: 0  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Qualifications & Notes:	No	Prevailing/Union Wages with Cert. Payroll	No	Certified Payroll (no Prev Wages)	County:
<input type="checkbox"/> No Specifications Provided	<input type="checkbox"/> 1	# of Mats	<input type="checkbox"/> No	Graphics Required	<input type="checkbox"/> No Restricted Site Access
<input type="checkbox"/> No Plans/Photos Provided	<input type="checkbox"/> N/A	Distance Between Mats	<input type="checkbox"/> No	Indoor / Courtyard	<input checked="" type="checkbox"/> 1 # of Mobilizations ***
<input type="checkbox"/> No Bond Copies Provided	<input type="checkbox"/> 1	# of Jobsites	<input type="checkbox"/> No	Rooftop / Basement	<input type="checkbox"/> No Badging
<input type="checkbox"/> Unknown Warranty Term (Years)	<input type="checkbox"/> N/A	Distance Between Sites	<input type="checkbox"/> 1	Floor #	<input type="checkbox"/> No Safety Courses

ACCEPTANCE: The undersigned, stated as "customer" (above), agrees and accepts the terms and conditions of this proposal and the installation agreement terms listed below. Upon acceptance of this agreement please fax to 225-442-0007 or email to Summer DeRogers. No Fault will then contact you to coordinate payment terms and an installation date.

\*\*\*Extraordinary costs such as material increases, remobilizations, storage fees, etc. are not included. No Fault will make every attempt to maintain the original cost; however, due to unprecedented changes in the marketplace, we will reevaluate costs at time of installation prior to shipment of materials and crew mobilization. All changes/change orders will be priced at the current market price.

Todd Boucher  
 \_\_\_\_\_  
 Installation Date

4.20.23  
 \_\_\_\_\_  
 Signature Date

\_\_\_\_\_ Review Date:

Submitted by NO FAULT LLC: Summer DeRogers

\*\*\*Pricing is subject to review if installed after date listed above.

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.



By signing the above proposal, acceptance of the No Fault Safety Surface Installation Agreement ("NFIA") terms and conditions, is legally made and entered into on the date subscribed to below, by NO FAULT LLC ("NF" or "No Fault") and Vancleave Lower Elem ("Contractor/Owner," collectively herein referred to as "Customer"), who and which ("Work" hereby agree that, in connection with the No Fault Safety Surface ("NFSS") installation located at Vancleave Lower Elem or "Project"), they do hereby agree and confirm as follows:

Surface shall be installed per the applicable drawings and the Standard NFSS specifications. Customer agrees to provide NF with all plans and additional specifications at least fifteen (15) days prior to installation. This contract is contingent upon acceptance of NF standard submittals and does not include arranging or paying for the Field Test Requirements of ASTM F3313-19.

**NOTE: ALL COLORS WILL FADE.** While a normal amount of color fading can be expected on all colors, especially in outdoor use, accelerated color changes can occur on "special" colors, including but not limited to eggshell, purple, gray, green and blue. In addition, all colors may "Amber." Ambering is a temporary discoloration of the surface that may occur immediately after installation. It is caused by a chemical reaction that is created when the polyurethane binder comes in contact with the UV rays. The Ambering is only on the top "skin" of the Color Layer and has no effect on the quality or integrity of your surface. It is most evident in warmer climate projects, but will fade with normal use. This process can take weeks or even months.

**NOTE: NFSS surface temperature will vary with the ambient temperature.** Child care guidelines suggest that children should refrain from heat exposure. Consumer Product Safety Commission "CPSC" Guidelines suggest that a playground should be in a shaded location and that the Customer is responsible for providing warnings that equipment and surfacing exposed to intense sun can burn. NF assumes no liability regarding such exposure to surface temperature, as this should be monitored prior to use of surfacing. NF also assumes no liability for the expansion and contraction of the surfacing during freeze/thaw events.

**CONTRACT PRICE:** \_\_\_\_\_ #NAME? \_\_\_\_\_ DOLLARS ( \$ 45,375.00 )

The price is valid for forty-five (45) days from the date this Agreement is signed by Customer. If a deposit is required for the above mentioned project, payment must be received two weeks prior to mobilization date of materials and No Fault Crew and/or No Fault Certified (subcontracted) installers arrival at the job site. Customer accepts that NF reserves the right to utilize No Fault Crews or No Fault Certified (subcontracted) installers.

\*Customer/Owner authorizes and consents to the assignment of this Agreement to any affiliate entities or future entities created by way of merger or acquisition.\*

**Payment Terms:** To Be Determined Upon Credit Review **Prevailing Wage / Certified Payroll:** ARE NOT included in this Contract Price.

**2. PAYMENT TERMS.**

Customer agrees to pay for the surface installation in accordance with approved credit terms. If a deposit is required for the above mentioned project, payment must be received two weeks prior to the date of materials delivery and NF Crew and/or No Fault Certified (sub-contracted) installers being mobilized to the jobsite. All past due payments, per the above stated terms, are subject to contractual interest at the rate of 1.5% per month. If legal action or collection services are necessary for collection of any or all of the Contract Price, then the Customer is responsible for reimbursement to NF for all costs incurred in such collection efforts, including, but not limited to, reasonable attorney's fees, court cost and collection fees, in accordance with Louisiana Law.

**3. SCHEDULE**

Temperatures MUST be at least 50 degrees Fahrenheit and rising for the installation and curing of the NFSS. NF requires written verification that the project is ready to receive the entire NFSS installation. Notice to proceed shall be given to NF at least fourteen (14) days in advance and any scheduled changes shall be given at least ten (10) days in advance. Because of the nature of the NFSS and a preference to avoid seams, the NFSS installation shall be done in one continuous phase, without interruptions. Therefore, NF requires the availability to work before and after normal working hours, including Saturdays, Sundays, and holidays. Completion time shall be the number of days agreed to by the parties, weather permitting, plus an additional 48 to 72 hours for curing. The cure period may take longer if environment is dry and/or cold. The NFSS should not be used until it has fully cured.

**4. ACCESS & EQUIPMENT.**

Customer shall provide and arrange for full time, direct, and continuous access to the No Fault Safety Surface installation site, including hoisting or sufficient elevator service, if necessary. NF shall use heavy equipment (a fully loaded, one ton flatbed), which will require suitable access roads to the installation site entrance. NF requires a storage and staging area approximately 20' by 20' (minimum), which shall be located at the installation site and be accessible at all times. Customer must also provide, at no additional charge to NF, an on-site dump area or dumpster for waste and debris associated with the installation.

**5. DELAYS & REMOBILIZATIONS.**

Once the NF crew and/or No Fault Certified (sub-contracted) installers have arrived on site, any delays shall result in delay charges and/or remobilization charges being levied as part of this Agreement. Any changes in schedule by Customer or their representatives that may necessitate storage of materials and will result in storage charges to be paid by Customer.

**6. LIQUIDATION DAMAGES & PENALTIES.**

If applicable to the Prime Contract between Contractor/Customer and Owner, NF acknowledges that Customer may suffer damages, should NF cause a delay. NF agrees that if NF is the sole cause of delay, then NF shall pay to Customer one half of one percent (.005%) of the total Contract Price per day, as liquidated damages. The liquidated damages provided herein shall be in lieu of all liability for extra costs, losses, expenses, claims, penalties, and other damages incurred by Customer, which are due to delay in NF's performance or in achieving completion of the Work within the timeframe agreed by the parties herein. In no event shall the total liquidated damages exceed the amount owed by Contractor to Owner or \$1,500, whichever is the lesser of the two.

**7. INDEMNIFICATION.**

To the fullest extent permitted by law, NF shall indemnify and hold harmless the Customer, Customer's representatives, agents and employees from all claims, losses, damage and expenses, including attorney's fees, arising out of or resulting from the performance of the work, provided that such claim, loss, damage or expense is caused by any negligent act or omission of the NF, anyone directly employed by NF or anyone whose acts or omissions NF may be liable for and attributes to bodily injury, sickness, disease, death or to injury to or destruction of tangible property, including any resulting loss of use. Notwithstanding anything contained herein to the contrary, NF's liability for any indemnification herein where NF is found to be only partially at fault, same shall be limited to the percentage of fault so determined by a court of competent jurisdiction, final mediation settlement or final arbitration award that apportions fault or damages. Further, Customer agrees to hold harmless, defend and indemnify NF from any claim, suit or cause of action for personal injury, death or property damage where any allegation of negligence, fault or strict liability is made against NF or Customer by anyone who is allegedly injured after the NFSS is installed.

**8. TERMINATION OR CANCELLATION FOR CONVENIENCE.**

If this Agreement is terminated or cancelled by the Customer for convenience, Customer shall immediately notify NF of cancellation in writing at 6750 Exchequer Dr. Baton Rouge, LA 70809, or via email to the Director of Operations. All cancellations are subject to, 1) Cancellation Fee; 2) a Restocking Fee; and 3) reimbursement to NF for all costs incurred to the date of cancellation/termination. Furthermore, all cancellations within two (2) weeks of the scheduled installation date will result in forfeiture of the total deposit amount, in addition to the Cancellation Fee, Restocking Fee, and applicable costs reimbursement.

**9. PERMITS & LICENSES.**

Other than those permitting NF to work in the referenced State, Customer shall be responsible for obtaining all necessary construction and/or governmental permits and licenses required for the installation of the NFSS, along with any applicable state or local taxes. If for any reason NF is required to obtain these permits and/or licenses, they shall be obtained and paid for by Customer. Further, Customer will notify NF of any safety training and obtain any special badging required for NF installers. Requests for background checks should be requested at the time of quotation.

**10. VARIATIONS AND CHANGES ORDERS.**

The Contract Price is subject to change should there be variations in the square footage, depth, colors and/or graphics of the project. Upon notification that one or more of these factors has changed, NF will issue Customer a written Change Order for Customer's acceptance and signature. If a dispute arises and cannot be resolved NF reserves the right to suspend work until an agreement can be reached. Suspension of work by NF does not constitute a default of this Agreement. NF will, however, continue work on the original scope of work, if possible, until all disputes are resolved. The suspension of Work under this provision shall not trigger the Liquidated Damages or any Penalties provided for in Provision 6 herein.

**11. UNKNOWN/UNEXPECTED CONDITIONS AND FORCE MAJEURE.**

Customer agrees that if NF encounters unknown or unexpected conditions that could not have been reasonably anticipated by NF in preparing its proposal or the Contract Price, such that the scope of NF's work is expanded beyond that which is contained in the Contract Price, the Customer agrees to an equitable adjustment to the contract price to compensate NF for its additional labor, materials, overhead and profit margin. The unknown or unexpected condition shall include, but not be limited to: 1) abnormal and unexpected surface conditions; 2) physical or site conditions that were not visible to NF; 3) physical or site conditions that were not disclosed by Customer and were not included in the plans and specifications; or 4) other factors beyond the control of the parties. If the Customer and NF cannot agree upon an equitable adjustment of the Contract Price, then Section 20 below, Dispute Resolution, will govern this dispute.

*MM*



NF shall not be liable to the Customer for any delay, loss of efficiency, interruption, disruption, loss of productivity or the like (herein "delay") as a result of or arising from: (1) fire, weather, flood, wind, lightning, storm, earthquake, rain, acts of God or other catastrophic event; (2) any act, neglect or fault of the Contractor, Owner, Architect, Engineer, or any of their representative, agents, employees, independent contractors or Subcontractors; (3) any delay in transportation or availability of any materials involved in the Project; (4) any labor disputes, strikes, riots, or other labor issues; (5) any act of terrorism or threats of terrorism; or (6) any other causes beyond the NF's or Customer's control.

and/or No Fault Certified (sub-contracted) Installers. Base shall be installed per NF applicable Base Requirements and shall be clean and free of debris. Although NF shall advise Customer if it sees a deficiency in work-by-others obvious by visual inspection, NF accepts no responsibility for work-by-others. It is Customer's responsibility to ensure the accuracy of work done by others, and Customer agrees to release NF from any and all responsibility, including, but not limited to, the repair of any defects that are the result of said work done by others. NF does not accept responsibility for site work, grading or stone work (of any kind), including slope, completed by others. It is the responsibility of the Customer to approve the stone base, grading and slope prior to the start of NF's scope of work. Customer accepts and acknowledges that improper base work can have a direct negative impact on the integrity, final grade and slope of the surface and relieves NF of any liability or responsibility related to such issues.

**12. INSURANCE & LIMITATIONS OF DAMAGES.**

NF maintains the following insurance coverages:  
 1. Workers' Compensation & Employer's Liability (\$1,000,000);  
 2. General Liability & General Aggregate (\$1,000,000); and  
 3. General Umbrella Coverage (\$5,000,000).  
 Upon request, NF shall furnish a Certificate of Insurance to Customer. If additional insurance is required, either by type/duration and/or amount, then NF shall be entitled to an increase in the Contract Price to reflect the increased premium charged for all additional coverages. Customer agrees to maintain Workers' Compensation & Employers Liability Insurance to protect the employees & agents of Customer for any claim, suit, or cause of action brought by the employees or agents of Customer for personal injury, death or property damage relating to the Scope of Work herein and this Contract Agreement. After the installation is complete and the surface is ready for use, Customer agrees to furnish & maintain liability insurance coverage of not less than \$1,000,000 for any claim, suit or cause of action for personal injury, death or property damage that may name NF as an additional insured.

**18. COLD JOINTS.**

No Fault Surface may have "cold joints," if one or more of the following conditions apply:  
 a) size greater than 2,000 sq. feet;  
 b) installation interrupted by unfavorable weather, e.g. precipitation or  
 c) installation which involves an "adjacent pour" due to color changes;  
 d) installation interruption by factors beyond NF's control; and  
 e) excessive and/or finely detailed graphics.

**13. WARRANTY PROVISIONS.**

This Agreement includes the Standard No Fault Safety Surface product warranty (a sample can be provided upon request). The actual signed warranty and maintenance guidelines will be executed following final payment to NF. Please note that all payments must be received per the agreed terms herein. Failure to make payment per the terms and conditions of this Agreement, will automatically void the warranty. NF expressly represents and warrants that it holds special knowledge, training and experience in such work, and that NF shall provide everything required or necessary to complete the Work contemplated by this Agreement to industry standards.

**19. MAINTENANCE OBLIGATIONS.**

Customer acknowledges its responsibility for routine inspection and maintenance of the NFSS once the installation is complete and in accordance with the most current NFSS Maintenance Guidelines, which have been provided by NF to Customer. Customer is responsible for the surface once NF's crew and/or No Fault Certified (sub-contracted) Installers depart from the location. Customer acknowledges that improper maintenance may void the warranty.

**14. SECURITY.**

Customer shall provide and arrange for security against pedestrian traffic, vandalism, and damage from other trades. NF is responsible for security only while the NF crew and/or No Fault Certified (sub-contracted) installers are on the job site during the No Fault Surface installation procedure. Customer is responsible for security and protection of materials and completed work during crew/installer's off hours and during the curing period, upon completion of the installation (min. of 48-72 hours). Any damage to the surface during the curing period will be repaired at the Customer's expense.

**20. DISPUTE RESOLUTION.**

NF and Customer agree that each will, in good faith, attempt to resolve any disputes that arise during or after the performance of this Agreement. If any dispute arises that cannot be amicably resolved by mutual agreement of the Parties, then both NF and Customer agree that the dispute may be resolved by mediation or binding arbitration, in accordance with the Rules of the American Arbitration Association and at a forum convenient to both Parties, or as set by the American Arbitration Association. The election to mediate or arbitrate is waived if Contract Price is under \$2,000.00. This Agreement shall be interpreted under the laws of the State of Louisiana and any enforcement action may be brought in the State of Louisiana.

**15. BONDS.**

Performance, materials, maintenance and payment bonds are not included in this contract price.

**21. ENTIRE AGREEMENT.**

This Agreement, any Change Orders, the NFSS Maintenance Guidelines, and if applicable, the Customer's Release and Responsibility Form, constitute the full and complete agreement between the parties herein. No other representations, understandings, or agreements have been made, or relied upon, other than those set forth herein. The rights and obligations contained herein may be modified, in writing, by the agreement of both parties, and are for the benefit of and are enforceable by the parties, their heirs, personal representatives, successors and assigns. THIS AGREEMENT AND ALL ASSOCIATED CHANGE ORDERS SUPERSEDE ALL OTHER CONTRACTS, AGREEMENTS AND/OR DOCUMENTS ASSOCIATED WITH THIS PROJECT.

**16. SURFACE LAYOUT/DESIGN.**

Customer shall provide and arrange for the all layouts. NF gives no opinion or advice concerning fall height requirements or minimum use zones. NF is not the designer of this Project and Customer is not relying on NF for design services or design expertise. NF provides no drawings of any kind. In those instances where fall height requirements or minimum use zones may be an issue, NF will act only on the Customer's direction. In every instance pertaining to layout and design, Customer assumes full responsibility for and agrees to hold harmless, defend, and indemnify NF from all claims, suits, or causes of action. NF submits that this and all projects will be installed per applicable industry standards.

**22. JOB COMPLETION AND SATISFACTION.**



Upon completion, Customer or Customer's appointed representative, must be available at the jobsite to inspect the surface installation and confirm that it has been installed to their satisfaction. A form will be provided by the NF installation crew foreman and/or No Fault Certified (sub-contracted) installers, or Customer's appointed Representative immediately following completion to be signed.

**17. BASE REQUIREMENTS.**

Unless otherwise specified, in writing, between the parties, Customer shall provide and arrange all base work and drainage, including layout, grade, slope, and planarity. Customer agrees to complete all base work and equipment installation prior to scheduled arrival of the NF crews

**23. SEVERABILITY.**

If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated.

NO FAULT LLC  BY: _____ PRINTED NAME: <u>Summer DeRogers</u> Michele Munson TITLE: <u>ACCOUNT MANAGER</u> General Manager DATE: <u>3.20.23</u>	Vandaeve Lower Elem  BY: _____ PRINTED NAME: <del>Todd Deucher</del> John Straycker TITLE: <u>Superintendent</u> DATE: <u>4/20/23</u>
--	--





# NO FAULT LLC

Unique Entity ID <b>PWG6DEZWHX75</b>	CAGE / NCAGE <b>9HHT1</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Feb 29, 2024</b>	
Physical Address <b>11515 Vanstory DR STE 100 Huntersville, North Carolina 28078-6300 United States</b>	Mailing Address <b>6750 Exchequer Drive Baton Rouge, Louisiana 70809 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>North Carolina 12</b>	State / Country of Incorporation <b>Delaware / United States</b>	URL <b>(blank)</b>

### Registration Dates

Activation Date <b>Mar 30, 2023</b>	Submission Date <b>Mar 1, 2023</b>	Initial Registration Date <b>Mar 1, 2023</b>
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### Entity Dates

Entity Start Date <b>Nov 1, 2018</b>	Fiscal Year End Close Date <b>Dec 31</b>
---	---

### Immediate Owner

CAGE <b>7ER77</b>	Legal Business Name <b>PLAYPOWER HOLDINGS, INC</b>
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### Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

### Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

### Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

### Exclusion Summary

Active Exclusions Records?

No

### SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

### Entity Types

#### Business Types

Entity Structure <b>Other</b>	Entity Type <b>Business or Organization</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>For Profit Organization</b>	<b>600</b>	

**Socio-Economic Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Financial Information**

Accepts Credit Card Payments  
Yes

Debt Subject To Offset  
No

EFT Indicator  
0000

CAGE Code  
9HHT1

**Points of Contact**

**Electronic Business**

X  
JESSICA YOUNG, CONTROLLER

6750 Exchequer Drive  
Baton Rouge, Louisiana 70809  
United States

**Government Business**

X  
JESSICA YOUNG, CONTROLLER

6750 Exchequer Drive  
Baton Rouge, Louisiana 70809  
United States

**Service Classifications**

**NAICS Codes**

Primary NAICS Codes NAICS Title  
Yes 339920 Sporting And Athletic Goods Manufacturing

**Product and Service Codes**

PSC PSC Name  
7220 Floor Coverings

**Disaster Response**

This entity does not appear in the disaster response registry.



Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS the Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, No Fault LLC, does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the No Fault Surface Proposal (dated 3/16/2023) for Vancleave Lower Elementary School of the Jackson County School District and the Agreement between the Jackson County School District and No Fault LLC, as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.
2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.
3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.
4. Indemnity: To the extent prohibited by applicable law, the Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring



it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi unless otherwise provided by applicable law. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi unless otherwise provided by law.

6. No waiver of Warranties: To the maximum extent required under Mississippi law, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: To the maximum extent required under Mississippi law, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for a claim of material breach shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: To the maximum extent required under Mississippi Law, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: As between No Fault LLC and the Jackson County School District, even if not specifically provided for herein, the terms, conditions and provisions of the No Fault Surface Proposal (dated 3/16/2023) (pgs. 1-3, Provisions 1-23, inclusive), as well as any other documents that may be a part of the Agreement, are hereby amended and modified, where

necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

No Fault LLC:

Michele Munson  
NAME & TITLE (SIGNED)

Michele Munson General Manager  
NAME & TITLE (PRINT)

3.20.23  
(DATE)

Jackson County School District:

  
NAME & TITLE (SIGNED)

John Strycker, Superintendent  
NAME & TITLE (PRINT)

4/20/23  
(DATE)

# No Fault Safety Surface & SAF DEK for Playgrounds

## Product Specification

By No Fault Sport Group, LLC  
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### POURED-IN-PLACE RUBBER EPDM SURFACING FOR PLAYGROUNDS

#### PART 1 – GENERAL

##### 1.01 WORK INCLUDED

This work includes furnishing and installing the No Fault Safety Surface. The surfacing Manufacturer/installer shall be responsible for all labor, materials, tools, and equipment to perform all work and services for the installation of the surface.

##### 1.02 DESCRIPTION OF SYSTEM & GENERAL CONDITIONS

No Fault Safety Surface shall be poured-in-place and trowelled to provide for a resilient, seamless rubber surface installed over the specified rigid base. No Fault Safety Surface is comprised of an SBR base mat and EPDM colored cap, with both layers being mixed with a non-flammable, non-shrinking, one part moisture cured polyurethane adhesive as recommended by the Manufacturer and capable of bonding to concrete, asphalt or compacted stone. No Fault Safety Surface shall be stable and slip resistant to comply with, meet or exceed all requirements set forth in the Americans with Disabilities Act (ADA) and the American Standard Testing Methods (ASTM and Consumer Products Safety Commission (CPSC) for manufactured Safety Surfaces as detailed below.

##### 1.03 QUALITY ASSURANCE

###### A. Applicable Standards

1. Impact Attenuation - ASTM F 1292: Surfacing within playground equipment use zones shall meet or exceed the performance requirements of CPSC, ASTM F 1292 and/or CSA Z614-98 that a surface yield both a peak deceleration of no more than 200 g's and a Head Injury Criteria (HIC) value of no more than 1,000 for a head-first fall from the highest accessible portion of play equipment being installed as shown on drawings.
2. Coefficient of Friction - ASTM D2047
3. Surface Frictional Properties & Skid Resistance -- ASTM E303
4. Permeability -- ASTM D2047
5. Flammability of Finished Floor Cover - ASTM D2859
6. Accessibility of Surface Systems -- ASTM F1951
7. Tear Strength -- ASTM D624 Standard Test Method for Tear Strength of Conventional Vulcanized Rubber and Thermoplastic
8. Tensile Strength -- ASTM D412 Standard Test Methods for Vulcanized Rubber Elastomers and Thermoplastic Elastomers: Tensile Strength must be equal to or greater than 80 Psi.
9. Solar Reflective Index (SRI) -- ASTM C-1959 and E-903
10. IPEMA Certification Required

###### B. Installer Qualifications

1. All materials under this section shall be installed by the Manufacturer or its Certified Installers. The playground surfacing installation shall not be performed by anyone other than the product Manufacturer or its Certified Installers.
2. The installation crew will include at least one member that has completed the OSHA 10 Hour Training course and received certification

###### C. Contractor Pre-Qualifications

1. All bidders must have a current Louisiana Contractor's License at or before the time of bid opening date.
2. A list of twenty five (25) surfacing projects completed with a similar product. List shall include names of project representatives and respective telephone numbers. At least five (5) of these projects must be at least five (5) years old. This list shall also contain projects which require the same level of difficulty, size of project, type of project, e.g. color transitions and special graphics.
3. All bidders must also submit Material Safety Data sheets (MSDS) and Product Data Sheets on all materials.
4. Insurance Requirements - All bidders must carry minimum insurance of:
  - a) \$1,000,000 General Liability Per Occurrence
  - b) \$2,000,000 General Aggregate

# No Fault Safety Surface & SAF DEK for Playgrounds

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- c) \$2,000,000 Products Completed Operations
- d) \$5,000,000 Excess Liability
- e) \$1,000,000 Workers Comp. & Employers Liability
- f) \$1,000,000 Automobile Liability (any Auto)

### 1.04 SUBMITTALS

- A. One original hard copy of the submittal package will be supplied with additional copies on individual CD's. Upon request only hard copies shall be supplied.
- B. Manufacturer's descriptive data and installation instructions.
- C. Manufacturer's details showing depths of wear surface and sub-base materials, anchoring systems and edge details.
- D. A list of all materials and components to be installed, including Manufacturer's name, storage requirements, and precautions, and shall state chemical composition and test results to which material has been subjected in compliance with these specifications.
- E. Test results to substantiate that the product meets or exceeds all ASTM & ADA requirements for each standard listed in Section 1.03 Quality Assurance. Test must be performed and certified by an independent laboratory.
- F. Copy of IPEMA Certification.
- G. Documentation of Contractor Pre-Qualification as stated in Section 1.03 Quality Assurance.
- H. Documentation of Insurance Requirements as stated in Section 1.03 Quality Assurance.
- I. Statement signed by the Manufacturer of the synthetic safety surfacing attesting that all materials under this section shall be installed by the Manufacturer or its Certified Installers.
- J. A listing of at least twenty five (25) installations where products similar to those proposed for use have been installed and have been in successful service for a minimum period of three (3) years. This list shall include Owner or purchaser, address of installation, date of installation, contact person, and phone number.
- K. Upon request, a sample specimen of safety surface proposed for this project.
- L. Upon request, a list of all organizations and affiliations of the company offering the product(s).

### 1.05 DELIVERY, STORAGE and HANDLING:

Materials and equipment shall be delivered and/or stored in accordance with the Manufacturer's recommendations.

### 1.06 PROJECT SITE CONDITIONS:

- A. Synthetic safety surfacing shall be installed on a dry subsurface, with no prospect of rain within the initial drying period, at temperatures recommended by the Manufacturer.
- B. Installation in weather condition of extreme heat, temperatures less than 40 degrees (F), and/or high humidity may impact cure time, and/or the structural integrity of the final product. Immediate surroundings of the site shall be reasonably free of dust conditions and poor particulate air quality will impact the final surface look.
- C. The Manufacturer's installation manager shall reserve the right to control the project schedule installation based on such factor without penalty to No Fault Sport Group, LLC.
- D. Safety surfacing shall be installed after the playground equipment is installed unless otherwise noted.
- E. Surface installation shall be coordinated by the project manager or designated individual of playground equipment and sub-base installation, with No Fault Sport Group's local production manager and in accordance with No Fault's sub-base requirements.

### 1.07 WARRANTY:

Surfacing shall maintain required impact attenuation characteristics for a period of three (3) years and guaranteed against defects in workmanship and material for a period of no less than five (5) years or as specified and agreed upon per contract.



# No Fault Safety Surface & SAF DEK for Playgrounds

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### PART 2 – PRODUCTS

Product shall be **No Fault Safety Surface** as manufactured and sold by No Fault Sport Group, LLC. No Fault Safety Surface shall consist of synthetic poured-in-place safety surfacing meeting the requirements of this specification and comprised of SBR, EPDM and polyurethane binder. It shall be manufactured and installed by No Fault Sport Group, LLC (866-637-7678 [www.nofault.com](http://www.nofault.com)) and its certified installation crews.

**NOTE** – Other products will be allowed only if prior approved as per Section 2.02 Product Substitutions & Approved Equals

#### 2.01 MATERIALS

##### A. Polyurethane Binder

1. Polyurethane Binder for safety surfacing shall be specifically designed for use with rubber granule material for outdoor installations.
2. No toluene diphenyl isocyanate (TDI) shall be used.
3. No filler materials shall be used in urethane such as plasticizers and the catalyzing agent shall contain no heavy metals.
4. Weight of polyurethane shall be no less than 8.5 lbs/gal (1.02 Kg/1) and no more than 9.5 lbs/gal (1.14 Kg/1)
5. **COLOR TINTED BINDER WILL NOT BE ALLOWED.**
6. Aromatic or Aliphatic Polyurethane Binder may be used.

##### B. SBR (Impact Layer)

1. Only 100% shredded styrene butadiene rubber may be used
2. Strands of SBR may vary from 0.5 mm – 2.0 mm in thickness by 3.0 mm – 20 mm in length.

##### C. EPDM (Wear Surface)

1. EPDM particles shall meet requirements of ASTM D 412 and CSA Z614-98 for tensile strength and elongation; and ASTM D 2240 (Shore A) hardness of 55-65, not less than 26 percent rubber hydrocarbons.
2. EPDM shall be peroxide cured with an EPDM content of 26% and shall include a processing aid to prevent hardness with 26% poly content to maintain dynamic testing characteristics, weatherization and UV stability.
3. Size of rubber particles shall be not less than 1.0 mm, or greater than 3.0 mm across with a minimum EPDM content of 25% by weight and certified letter from Manufacturer stating this content. All rubber shall remain consistent in gradation and size.
4. **STRAND, SHAVED, CHIPPED OR SHREDDED RUBBER IS NOT ACCEPTABLE IN THE Poured CAP.**

#### 2.02 PRODUCT SUBSTITUTIONS & APPROVED EQUALS

- A. All product substitutions must be submitted for preapproval at least fourteen (14) days prior to bid opening date. A complete submittal package, as outlined in Section 1.03 Submittals, must be provided before a substitute product will be considered for preapproval. If the product submitted for preapproval cannot meet all requirements of the submittal package, it will not be considered.
- B. Once all products submitted for substitution have been reviewed, a list of the approved substitutes will be circulated and made available to bidders.

### PART 3 – EXECUTION

#### 3.01 SUB-BASE REQUIREMENTS

- A. Owner or Owner's representative shall provide sub-surface in accordance with Manufacturer's recommendation for the project location and application.
- B. The base shall be concrete, asphalt, or compacted stone installed in accordance with Manufacturer's written specifications.
- C. The base shall have the specific minimum slope (2%) and shall vary no more than 1/8" when measured in any direction with a 10' foot straight edge. Verify that sub-surfacing drainage, if required, has been installed to provide positive drainage.
- D. Tolerance of concrete or bituminous subsurface shall be within 1/8 inch (3.0 mm) in 10 feet (3050 mm). Tolerance of aggregate subsurface shall be within 3/8 inch (10mm) in 10 ft (3050 mm).
- E. Verify that aggregate subsurface has been fully compacted to 90- 95 percent or greater.

# No Fault Safety Surface & SAF DEK for Playgrounds

## Product Specification

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- F. Asphalt base shall be allowed to cure a minimum of fourteen (14) days and new concrete shall be allowed to cure a minimum of seven (7) days prior to commencement of surfacing.
- G. All sub-bases shall be approved by Owner or Owner's Representative prior to installation of the safety surface.
- H. Alternate sub-base material must have prior approval from Manufacturer.

### 3.02 PREPARATION

- A. Scheduling – No Fault Safety Surface shall be installed after other sub-contractors are complete; the area is free from pedestrian traffic, and under the conditions as outlined in Section 1.06 Project Site Conditions.
- B. Cleaning - The entire subsurface shall be clean, dry and free from any foreign and loose material.

### 3.03 INSTALLATION

#### A. SBR Cushion Layer

1. Polyurethane binder and SBR will be mixed on site in a rotating tumbler to ensure components are thoroughly mixed and are in accordance with manufactures recommendations.
2. Binder shall be not less than 14 percent (14%), nor more than 22 percent (22%), of the total weight of rubber, and shall provide 100 percent (100%) coating of the particles.
3. The SBR and binder mixture will then be poured-in-place by means of screeding, and hand-trowelled to maintain a seamless application.
4. Installation method shall use a measured screed rod 1/16" thicker than the required depth.
5. Whenever practical, SBR cushion layer shall be installed in one continuous pour on the same day. When a second pour is required, fully coat the edge of the previous work with polyurethane binder to ensure 100 percent bond with new work. Apply adhesive in small quantities so that new SBR mixture can be placed before the adhesive dries.
6. Total depth of the safety surface system throughout the playground equipment use zone shall be as required to meet the applicable critical fall height requirements or as specified by Owner or Architect. Therefore, thickness of the SBR cushion layer will be total depth less 3/8" or 1/2" (minimum required thickness of the EPDM wear course layer).
7. Edges - Surface edges shall be flush with edge of adjacent area or tapered to provide safe transition. When connecting to a concrete curb or border the hardened edge shall be primed with adhesive.
8. The SBR cushion layer surface shall be porous.

#### B. EPDM Wear Course Layer

1. Polyurethane binder and EPDM will be mixed on site in a rotating tumbler to ensure components are thoroughly mixed and are in accordance with manufactures recommendations.
2. The polyurethane binder shall be not less than 20 percent (20%) of total weight of rubber used in the wear surface, and shall provide 100 percent (100%) coating of the particles.
3. The EPDM and polyurethane binder mixture will then be poured-in-place by means of screeding, and hand-trowelled to maintain a seamless application.
4. Installation method shall use a measured screed rod 1/16" thicker than the required depth.
5. The cap will have a minimum weight of 2.2 pounds per square foot for 3/8" and 2.9 pounds per square foot for 1/2".
6. Thickness of wear surface shall be a minimum 3/8" or 1/2".
7. The wear layer shall be porous.
8. If graphic designs and color transitions are used, they shall be full wear course depth. Color(s) to be determined by architect.
9. Edges - Surface edges shall be flush with edge of adjacent area or tapered to provide safe transition.
10. Large Areas - All areas in excess of 2,000 sq. ft. or that require adjacent color pours will have a cold joint or seam due to the nature of the installation process. Although seldom visible, large areas or adjacent colors require the No Fault Safety Surface material to be installed on separate days.
11. Color: The wear course shall be a blend of 50% Black and 50% Standard Color (Terra Cotta Red, Tan, Blue or Green) chosen by the architect or Owner during the submittal process, unless otherwise stated on plans.

# No Fault Safety Surface & SAF DEK for Playgrounds

## Product Specification

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### 3.04 PROTECTION

- A. The synthetic safety surface shall be allowed to fully cure in accordance with Manufacturer's instructions. The surface shall be protected by the Owner from all traffic during the curing period of 48 to 72 hours after surface installation is complete, or as instructed by the Manufacturer.
- B. Surface installation crew shall be responsible for the protection of No Fault Safety Surface during the installation process. Owner or General Contractor shall be responsible for the protection of the surface during the crew's off hours and during the curing period upon completion of the installation.

### 3.05 CLEAN UP

- A. Manufacturer's installers shall not leave adhesive on adjacent surface or play equipment. Spills of excess adhesive shall be promptly cleaned.
- B. Manufacturer's installers shall properly dispose of all material and packing waste before leaving the job site.
- C. Owner or contractor shall be responsible for supplying a dumpster at job site for all waste associated with installation of the safety surface.

**FOR INDIVIDUAL PROJECT SPECIFICATIONS OR OTHER INFORMATION INCLUDING FALL HEIGHT REQUIREMENTS PLEASE CONTACT  
NO FAULT SPORT GROUP, LLC  
866-637-7678 (toll free)  
[WWW.NOFAULT.COM](http://WWW.NOFAULT.COM)**





Jennifer Cox <jcj824@jcsd.ms>

**Re: No Fault LLC**

**Kamani Inabinette** <kij2220@jcsd.ms>  
To: Jennifer Cox <jcj824@jcsd.ms>

Wed, Mar 22, 2023 at 9:21 AM

Good morning Ms. Jennifer,  
Yes, we have a current COI for them.  
Thanks,  
Kamani

On Tue, Mar 21, 2023 at 4:00 PM Jennifer Cox <jcj824@jcsd.ms> wrote:  
Good Afternoon Ms.Kamani,  
Can you check to see if you have NO Fault LLC in the system with a current COI please and thank you.

--  
**Sincerely,**

*Jennifer Cox*  
Bookkeeper/Payroll

**Jackson County School District  
Central Office Maintenance/HVAC  
4700 Colonel Vickery Rd.  
Vanceleave, MS 39565**

**Phone:** 228-283-3000 Ext 1115  
**Email:** [jcj824@jcsd.ms](mailto:jcj824@jcsd.ms)

***Withstand him; be firm in faith!***  
***WALK BY FAITH- BE A VOICE; NOT AN ECHO!***



Quote  
# EST-1504

**Pelican Playgrounds LLC**  
155 Robert St #242  
Slidell, Louisiana 70458

Bill To  
**Vancleave & East Attendance Centers**  
12424 MS-57  
Vancleave, Mississippi 39565

Date : 03.16.23  
Quote Expires : 05.16.23  
Sales Rep : Lauren Knight  
Sales Rep Email : lknight@pelicanplaygrounds.com  
Sales Rep Phone : 844.504.7529 (Ext 1)

Ship To  
4742 Bulldog Lane  
Vancleave, Mississippi 39565

#	Item & Description	Qty	Rate	Amount
1	Poured in Place Rubber for Vancleave Lower Elementary 2993 total square feet of Poured in Place Rubber (2593sf of 1.75 inches in depth for a 4' fall height and 400sf of 3.00 inches in depth for a 7' fall height), delivered & installed to meet fall heights of equipment. 50% Standard Color / 50% Black Mix with Concrete base.	1	45,680.00	45,680.00
			Subtotal	45,680.00
			Freight Shipping	2,725.00
			<b>Total</b>	<b>\$48,405.00</b>

*Alex Wilcox*

Thank you for the opportunity to assist with your recreation project.

**Terms & Conditions**

If we can help in any way, please reach out to your Sales Rep noted at the top of this document.

Accepted By: \_\_\_\_\_  
Signature, Title, & Date



**NO FAULT SAFETY SURFACE PROPOSAL**

NO FAULT LLC

6750 Exchequer Dr. ♦ Baton Rouge, LA 70809  
 Toll Free: (866) 637-7678 ♦ Fax: 225-442-0007  
 766 S Gifford Ave ♦ San Bernardino, CA 92408  
 Toll Free: (909) 381-1014 ♦ Fax: (909) 383-2847  
 www.nofault.com



Project Name: Vancleave Lower Elem Proposal Date: 4/25/23  
 Site Address: 4742 Bulldog Lane Expiration Date: 6/24/23  
 City: Vancleave State: MS Zipcode: 39565 Rep: \_\_\_\_\_  
 Customer: Vancleave Lower Elem Phone / Fax: Phone Number  
 Attention: Todd Boucher Email: todd.boucher@jcsd.ms

**1. SCOPE OF WORK AND CONTRACT PRICE.**

PROJECT:	SITE LOCATION & SHIPPING ADDRESS:
NAME: Vancleave Lower Elem CONTACT: Todd Boucher	SITE: Vancleave Lower Elem SHIPPING: 4742 Bulldog Lane Vancleave MS 39565 SITE CONTACT: 0 PHONE: 0

SCOPE OF WORK: Install a total of **2,993** square feet of No Fault Safety Surface on **1** areas, as follows:

Area Desc/Notes	Square Feet	Depth	CFH	Edge Detail	Colors / Graphics	Subbase	Binder Type:
1	2593	1.75	4' CFH	0	50% Standard Color / 50% Black	Concrete	AROMATIC
1	400	3.00	7' CFH	0	50% Standard Color / 50% Black	Concrete	AROMATIC
<b>TOTAL SF:</b>	<b>2993</b>	<b>Price/SF</b>	<b>\$14.33</b>			<b>SUBTOTAL</b>	\$42,875.00
Sitework:						<b>Payment &amp; Performance Bond</b>	\$907.50
						<b>Sales Tax/Usage Tax</b>	\$0.00
						<b>Freight</b>	\$2,500.00
<b>Customer is responsible for security of surfacing after installation is complete.</b>						<b>Grand Total:</b>	<b>\$46,282.50</b>

NOTES: 0  
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Qualifications & Notes:	No	Prevailing/Union Wages with Cert. Payroll	No	Certified Payroll (no Prev Wages)	County:	
<input type="checkbox"/> Specifications Provided	<input type="checkbox"/> 1	# of Mats	<input type="checkbox"/> No	Graphics Required	<input type="checkbox"/> No	Restricted Site Access
<input type="checkbox"/> Plans/Photos Provided	<input type="checkbox"/> N/A	Distance Between Mats	<input type="checkbox"/> No	Indoor / Courtyard	<input type="checkbox"/> 1	# of Mobilizations ***
<input type="checkbox"/> Bond Copies Provided	<input type="checkbox"/> 1	# of Jobsites	<input type="checkbox"/> No	Rooftop / Basement	<input type="checkbox"/> No	Badging
<input type="checkbox"/> Unknown	<input type="checkbox"/> N/A	Distance Between Sites	<input type="checkbox"/> 1	Floor #	<input type="checkbox"/> No	Safety Courses

ACCEPTANCE: The undersigned, stated as "customer" (above), agrees and accepts the terms and conditions of this proposal and the installation agreement terms listed below. Upon acceptance of this agreement please fax to 225-442-0007 or email to Summer DeRogers. No Fault will then contact you to coordinate payment terms and an installation date.

\*\*\*Extraordinary costs such as material increases, remobilizations, storage fees, etc. are not included. No Fault will make every attempt to maintain the original cost; however, due to unprecedented changes in the marketplace, we will reevaluate costs of time of installation prior to shipment of materials and crew mobilization. All changes/change orders will be priced at the current market price.

Todd Boucher  
 \_\_\_\_\_  
 Installation Date

John Simpson  
 \_\_\_\_\_  
 Installation Deadline

5/1/2023  
 Signature Date  
 \_\_\_\_\_  
 Review Date:



By signing the above proposal, acceptance of the No Fault Safety Surface Installation Agreement ("NFIA") terms and conditions, is legally made and entered into on the date subscribed to below, by NO FAULT LLC ("NF" or "No Fault") and Vancleave Lower Elem ("Contractor/Owner," collectively herein referred to as "Customer"), who and which ("Work" hereby agree that, in connection with the No Fault Safety Surface ("NFSS") installation located at Vancleave Lower Elem or "Project"), they do hereby agree and confirm as follows:

Surface shall be installed per the applicable drawings and the Standard NFSS specifications. Customer agrees to provide NF with all plans and additional specifications at least fifteen (15) days prior to installation. This contract is contingent upon acceptance of NF standard submittals and does not include arranging or paying for the Field Test Requirements of ASTM F3133-19.

**NOTE: ALL COLORS WILL FADE.** While a normal amount of color fading can be expected on all colors, especially in outdoor use, accelerated color changes can occur on "special" colors, including but not limited to eggshell, purple, gray, green and blue. In addition, all colors may "Amber." Ambering is a temporary discoloration of the surface that may occur immediately after installation. It is caused by a chemical reaction that is created when the polyurethane binder comes in contact with the UV rays. The Ambering is only on the top "skin" of the Color Layer and has no effect on the quality or integrity of your surface. It is most evident in warmer climate projects, but will fade with normal use. This process can take weeks or even months.

**NOTE: NFSS surface temperature will vary with the ambient temperature.** Child care guidelines suggest that children should refrain from heat exposure. Consumer Product Safety Commission "CPSC" Guidelines suggest that a playground should be in a shaded location and that the Customer is responsible for providing warnings that equipment and surfacing exposed to intense sun can burn. NF assumes no liability regarding such exposure to surface temperature, as this should be monitored prior to use of surfacing. NF also assumes no liability for the expansion and contraction of the surfacing during freeze/thaw events.

**CONTRACT PRICE:** \_\_\_\_\_ **#NAME?** \_\_\_\_\_ **DOLLARS ( \$ 48,282.50 )**

The price is valid for forty-five (45) days from the date this Agreement is signed by Customer. If a deposit is required for the above mentioned project, payment must be received two weeks prior to mobilization date of materials and No Fault Crew and/or No Fault Certified (subcontracted) Installers arrival at the job site. Customer accepts that NF reserves the right to utilize No Fault Crews or No Fault Certified (subcontracted) Installers.

"Customer/Owner authorizes and consents to the assignment of this Agreement to any affiliate entities or future entities created by way of merger or acquisition."

**Payment Terms:** To Be Determined Upon Credit Review **Prevailing Wage / Certified Payroll:** ARE NOT included in this Contract Price.

**2. PAYMENT TERMS.**

Customer agrees to pay for the surface installation in accordance with approved credit terms. If a deposit is required for the above mentioned project, payment must be received two weeks prior to the date of materials delivery and NF Crew and/or No Fault Certified (sub-contracted) Installers being mobilized to the jobsite. All past due payments, per the above stated terms, are subject to contractual interest at the rate of 1.5% per month. If legal action or collection services are necessary for collection of any or all of the Contract Price, then the Customer is responsible for reimbursement to NF for all costs incurred in such collection efforts, including, but not limited to, reasonable attorney's fees, court cost and collection fees, in accordance with Louisiana Law.

**3. SCHEDULE**

Temperatures MUST be at least 50 degrees Fahrenheit and rising for the installation and curing of the NFSS. NF requires written verification that the project is ready to receive the entire NFSS installation. Notice to proceed shall be given to NF at least fourteen (14) days in advance and any scheduled changes shall be given at least ten (10) days in advance. Because of the nature of the NFSS and a preference to avoid seams, the NFSS installation shall be done in one continuous phase, without interruptions. Therefore, NF requires the availability to work before and after normal working hours, including Saturdays, Sundays, and holidays. Completion time shall be the number of days agreed to by the parties, weather permitting, plus an additional 48 to 72 hours for curing. The cure period may take longer if environment is dry and/or cold. The NFSS should not be used until it has fully cured.

**4. ACCESS & EQUIPMENT.**

Customer shall provide and arrange for full time, direct, and continuous access to the No Fault Safety Surface installation site, including hoisting or sufficient elevator service, if necessary. NF shall use heavy equipment (a fully loaded, one ton flatbed), which will require suitable access roads to the installation site entrance. NF requires a storage and staging area approximately 20' by 20' (minimum), which shall be located at the installation site and be accessible at all times. Customer must also provide, at no additional charge to NF, an on-site dump area or dumpster for waste and debris associated with the installation.

**5. DELAYS & REMOBILIZATIONS.**

Once the NF crew and/or No Fault Certified (sub-contracted) Installers have arrived on site, any delays shall result in delay charges and/or remobilization charges being levied as part of this Agreement. Any changes in schedule by Customer or their representatives that may necessitate storage of materials and will result in storage charges to be paid by Customer.

**6. LIQUIDATION DAMAGES & PENALTIES.**

If applicable to the Prime Contract between Contractor/Customer and Owner, NF acknowledges that Customer may suffer damages, should NF cause a delay. NF agrees that if NF is the sole cause of delay, then NF shall pay to Customer one half of one percent (.005%) of the total Contract Price per day, as liquidated damages. The liquidated damages provided herein shall be in lieu of all liability for extra costs, losses, expenses, claims, penalties, and other damages incurred by Customer, which are due to delay in NF's performance or in achieving completion of the Work within the timeframe agreed by the parties herein. In no event shall the total liquidated damages exceed the amount owed by Contractor to Owner or \$1,500, whichever is the lesser of the two.

**7. INDEMNIFICATION.**

To the fullest extent permitted by law, NF shall indemnify and hold harmless the Customer, Customer's representatives, agents and employees from all claims, losses, damage and expenses, including attorney's fees, arising out of or resulting from the performance of the work, provided that such claim, loss, damage or expense is caused by any negligent act or omission of the NF, anyone directly employed by NF or anyone whose acts or omissions NF may be liable for and attributes to bodily injury, sickness, disease, death or to injury to or destruction of tangible property, including any resulting loss of use. Notwithstanding anything contained herein to the contrary, NF's liability for any indemnification herein where NF is found to be only partially at fault, shall be limited to the percentage of fault so determined by a court of competent jurisdiction, final mediation settlement or final arbitration award that apportions fault or damages. Further, Customer agrees to hold harmless, defend and indemnify NF from any claim, suit or cause of action for personal injury, death or property damage where any allegation of negligence, fault or strict liability is made against NF or Customer by anyone who is allegedly injured after the NFSS is installed.

**8. TERMINATION OR CANCELLATION FOR CONVENIENCE.**

If this Agreement is terminated or cancelled by the Customer for convenience, Customer shall immediately notify NF of cancellation in writing at 6750 Exchange Dr. Baton Rouge, LA 70809, or via email to the Director of Operations. All cancellations are subject to, 1) Cancellation Fee; 2) a Restocking Fee; and 3) reimbursement to NF for all costs incurred to the date of cancellation/termination. Furthermore, all cancellations within two (2) weeks of the scheduled installation date will result in forfeiture of the total deposit amount, in addition to the Cancellation Fee, Restocking Fee, and applicable costs reimbursement.

**9. PERMITS & LICENSES.**

Other than those permitting NF to work in the referenced State, Customer shall be responsible for obtaining all necessary construction and/or governmental permits and licenses required for the installation of the NFSS, along with any applicable state or local taxes. If for any reason NF is required to obtain these permits and/or licenses, they shall be obtained and paid for by Customer. Further, Customer will notify NF of any safety training and obtain any special badging required for NF installers. Requests for background checks should be requested at the time of quotation.

**10. VARIATIONS AND CHANGES ORDERS.**

The Contract Price is subject to change should there be variations in the square footage, depth, colors and/or graphics of the project. Upon notification that one or more of these factors has changed, NF will issue Customer a written Change Order for Customer's acceptance and signature. If a dispute arises and cannot be resolved NF reserves the right to suspend work until an agreement can be reached. Suspension of work by NF does not constitute a default of this Agreement. NF will, however, continue work on the original scope of work, if possible, until all disputes are resolved. The suspension of Work under this provision shall not trigger the Liquidated Damages or any Penalties provided for in Provision 6 herein.

**11. UNKNOWN/UNEXPECTED CONDITIONS AND FORCE MAJEURE.**

Customer agrees that if NF encounters unknown or unexpected conditions that could not have been reasonably anticipated by NF in preparing its proposal or the Contract Price, such that the scope of NF's work is expanded beyond that which is contained in the Contract Price, the Customer agrees to an equitable adjustment to the contract price to compensate NF for its additional labor, materials, overhead and profit margin. The unknown or unexpected condition shall include, but not be limited to: 1) abnormal and unexpected surface conditions; 2) physical or site conditions that were not visible to NF; 3) physical or site conditions that were not disclosed by Customer and were not included in the plans and specifications; or 4) other factors beyond the control of the parties. If the Customer and NF cannot agree upon an equitable adjustment of the Contract Price, then Section 20 below, Dispute Resolution, will govern this dispute.



NF shall not be liable to the Customer for any delay, loss of efficiency, interruption, disruption, loss of productivity or the like (herein "delay") as a result of or arising from: (1) fire, weather, flood, wind, lightning, storm, earthquake, rain, acts of God or other catastrophic event; (2) any act, neglect or fault of the Contractor, Owner, Architect, Engineer, or any of their representative, agents, employees, independent contractors or Subcontractors; (3) any delay in transportation or availability of any materials involved in the Project; (4) any labor disputes, strikes, riots, or other labor issues; (5) any act of terrorism or threats of terrorism; or (6) any other causes beyond the NF's or Customer's control.

and/or No Fault Certified (sub-contracted) installers. Base shall be installed per NF applicable Base Requirements and shall be clean and free of debris. Although NF shall advise Customer if it sees a deficiency in work-by-others obvious by visual inspection, NF accepts no responsibility for work-by-others. It is Customer's responsibility to ensure the accuracy of work done by others, and Customer agrees to release NF from any and all responsibility, including, but not limited to, the repair of any defects that are the result of said work done by others. NF does not accept responsibility for site work, grading or stone work (of any kind), including slope, completed by others. It is the responsibility of the Customer to approve the stone base, grading and slope prior to the start of NF's scope of work. Customer accepts and acknowledges that improper base work can have a direct negative impact on the integrity, final grade and slope of the surface and relieves NF of any liability or responsibility related to such issues.

12. INSURANCE & LIMITATIONS OF DAMAGES.

NF maintains the following insurance coverages:  
1. Workers' Compensation & Employer's Liability (\$1,000,000);  
2. General Liability & General Aggregate (\$1,000,000); and  
3. General Umbrella Coverage (\$5,000,000).  
Upon request, NF shall furnish a Certificate of Insurance to Customer. If additional insurance is required, either by type/duration and/or amount, then NF shall be entitled to an increase in the Contract Price to reflect the increased premium charged for all additional coverages. Customer agrees to maintain Workers' Compensation & Employers Liability insurance to protect the employees & agents of Customer for any claim, suit, or cause of action brought by the employees or agents of Customer for personal injury, death or property damage relating to the Scope of Work herein and this Contract Agreement. After the installation is complete and the surface is ready for use, Customer agrees to furnish & maintain liability insurance coverage of not less than \$1,000,000 for any claim, suit or cause of action for personal injury, death or property damage that may name NF as an additional insured.

13. WARRANTY PROVISIONS.

This Agreement includes the Standard No Fault Safety Surface product warranty (a sample can be provided upon request). The actual signed warranty and maintenance guidelines will be executed following final payment to NF. Please note that all payments must be received per the agreed terms herein. Failure to make payment per the terms and conditions of this Agreement, will automatically void the warranty. NF expressly represents and warrants that it holds special knowledge, training and experience in such work, and that NF shall provide everything required or necessary to complete the Work contemplated by this Agreement to industry standards.

14. SECURITY.

Customer shall provide and arrange for security against pedestrian traffic, vandalism, and damage from other trades. NF is responsible for security only while the NF crew and/or No Fault Certified (sub-contracted) installers are on the job site during the No Fault Surface installation procedure. Customer is responsible for security and protection of materials and completed work during crew's/installer's off hours and during the curing period, upon completion of the installation (min. of 48-72 hours). Any damage to the surface during the curing period will be repaired at the Customer's expense.

15. BONDS.

Performance, materials, maintenance and payment bonds are not included in this contract price.

16. SURFACE LAYOUT/DESIGN.

Customer shall provide and arrange for the all layouts. NF gives no opinion or advice concerning fall height requirements or minimum use zones. NF is not the designer of this Project and Customer is not relying on NF for design services or design expertise. NF provides no drawings of any kind. In those instances where fall height requirements or minimum use zones may be an issue, NF will act only on the Customer's direction. In every instance pertaining to layout and design, Customer assumes full responsibility for and agrees to hold harmless, defend, and indemnify NF from all claims, suits, or causes of action. NF submits that this and all projects will be installed per applicable industry standards.

17. BASE REQUIREMENTS.

Unless otherwise specified, in writing, between the parties, Customer shall provide and arrange all base work and drainage, including layout, grade, slope, and planarity. Customer agrees to complete all base work and equipment installation prior to scheduled arrival of the NF crews

18. COLD JOINTS.

No Fault Surface may have "cold joints," if one or more of the following conditions apply:

- a) size greater than 2,000 sq. feet;
- b) installation interrupted by unfavorable weather, e.g. precipitation or
- c) installation which involves an "adjacent pour" due to color changes;
- d) installation interruption by factors beyond NF's control; and
- e) excessive and/or finely detailed graphics.

19. MAINTENANCE OBLIGATIONS.

Customer acknowledges its responsibility for routine inspection and maintenance of the NFSS once the installation is complete and in accordance with the most current NFSS Maintenance Guidelines, which have been provided by NF to Customer. Customer is responsible for the surface once NF's crew and/or No Fault Certified (sub-contracted) installers depart from the location. Customer acknowledges that improper maintenance may void the warranty.

20. DISPUTE RESOLUTION.

NF and Customer agree that each will, in good faith, attempt to resolve any disputes that arise during or after the performance of this Agreement. If any dispute arises that cannot be amicably resolved by mutual agreement of the Parties, then both NF and Customer agree that the dispute may be resolved by mediation or binding arbitration, in accordance with the Rules of the American Arbitration Association and at a forum convenient to both Parties, or as set by the American Arbitration Association. The election to mediate or arbitrate is waived if Contract Price is under \$2,000.00. This Agreement shall be interpreted under the laws of the State of Louisiana and any enforcement action may be brought in the State of Louisiana.

21. ENTIRE AGREEMENT.

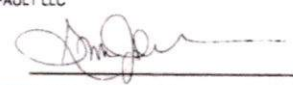
This Agreement, any Change Orders, the NFSS Maintenance Guidelines, and if applicable, the Customer's Release and Responsibility Form, constitute the full and complete agreement between the parties herein. No other representations, understandings, or agreements have been made, or relied upon, other than those set forth herein. The rights and obligations contained herein may be modified, in writing, by the agreement of both parties, and are for the benefit of and are enforceable by the parties, their heirs, personal representatives, successors and assigns. THIS AGREEMENT AND ALL ASSOCIATED CHANGE ORDERS SUPERSEDE ALL OTHER CONTRACTS, AGREEMENTS AND/OR DOCUMENTS ASSOCIATED WITH THIS PROJECT.

22. JOB COMPLETION AND SATISFACTION.

Upon completion, Customer or Customer's appointed representative, must be available at the jobsite to inspect the surface installation and confirm that it has been installed to their satisfaction. A form will be provided by the NF installation crew foreman and/or No Fault Certified (sub-contracted) installers, or Customer's appointed Representative immediately following completion to be signed.

23. SEVERABILITY.

If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated.

NO FAULT LLC  
BY:   
PRINTED NAME: Summer DeRogers  
TITLE: ACCOUNT MANAGER  
DATE: 4/25/23


Vancleave Lower Elem  
BY:   
PRINTED NAME: Todd Boucher  
TITLE: Superintendent  
DATE: 5/1/23

Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS the Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, No Fault LLC, does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the No Fault Surface Proposal (dated 3/16/2023) for Vancleave Lower Elementary School of the Jackson County School District and the Agreement between the Jackson County School District and No Fault LLC, as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.
2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.
3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.
4. Indemnity: To the extent prohibited by applicable law, the Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring

it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi unless otherwise provided by applicable law. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi unless otherwise provided by law.

6. No waiver of Warranties: To the maximum extent required under Mississippi law, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: To the maximum extent required under Mississippi law, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for a claim of material breach shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: To the maximum extent required under Mississippi Law, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: As between No Fault LLC and the Jackson County School District, even if not specifically provided for herein, the terms, conditions and provisions of the No Fault Surface Proposal (dated 3/16/2023) (pgs. 1-3, Provisions 1-23, inclusive), as well as any other documents that may be a part of the Agreement, are hereby amended and modified, where



necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

No Fault LLC:

Michele Munson

NAME & TITLE (SIGNED)

Michele Munson General Manager

NAME & TITLE (PRINT)

3.20.23

(DATE)

Jackson County School District:

[Signature]

NAME & TITLE (SIGNED)

John Stricker, Superintendent

NAME & TITLE (PRINT)

4/20/23

(DATE)

# AIA Document A312™ – 2010

Bond No. 107812993

## Performance Bond

### CONTRACTOR:

*(Name, legal status and address)*  
NO FAULT, LLC  
6750 Exchequer Drive  
Baton Rouge, LA 70809

### SURETY:

*(Name, legal status and principal place of business)*  
TRAVELERS CASUALTY AND SURETY  
COMPANY OF AMERICA  
One Tower Square  
Hartford, CT 06183

### OWNER:

*(Name, legal status and address)*  
JACKSON COUNTY SCHOOL DISTRICT  
4700 Colonel Vickery Rd.  
Vanceleave, MS 39565

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

### CONSTRUCTION CONTRACT

Date: May 1, 2023

Amount: Forty Six Thousand Two Hundred Eighty Two and 50/100 Dollars (\$ 46,282.50)

### Description:

*(Name and location)*

Furnish and install pour in place rubber surfacing at Vanceleave Lower Elementary, Vanceleave, MS

### BOND

Date: May 3, 2023

*(Not earlier than Construction Contract Date)*

Forty Six Thousand Two Hundred Eighty Two and 50/100 Dollars  
Amount: (\$ 46,282.50)

Modifications to this Bond:  None  See Section 16

### CONTRACTOR AS PRINCIPAL

Company: *(Corporate Seal)*  
NO FAULT, LLC

### SURETY

Company: *(Corporate Seal)*  
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Signature: Summer DeRogers

Name: Summer DeRogers  
and Title: Sales Manager

Signature: Barbara Rannier

Name: Barbara Rannier, Attorney-in-Fact  
and Title:

*(Any additional signatures appear on the last page of this Performance Bond.)*



*(FOR INFORMATION ONLY — Name, address and telephone)*

### AGENT or BROKER:

Aon Risk Services Central, Inc.  
4220 Duncan Avenue, Suite 401  
St. Louis, MO 63110  
(314) 721-5100

### OWNER'S REPRESENTATIVE:

*(Architect, Engineer or other party:)*

**§ 1** The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

**§ 2** If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 3.

**§ 3** If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

**§ 4** Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

**§ 5** When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

**§ 5.1** Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

**§ 5.2** Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

**§ 5.3** Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

**§ 5.4** Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner, or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

**§ 6** If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

#### § 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

*(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)*

**CONTRACTOR AS PRINCIPAL**

**SURETY**

Company: \_\_\_\_\_ (Corporate Seal)

Company: \_\_\_\_\_ (Corporate Seal)

Signature: \_\_\_\_\_ N/A \_\_\_\_\_  
Name and Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Signature: \_\_\_\_\_ N/A \_\_\_\_\_  
Name and Title: \_\_\_\_\_, Attorney-in-Fact  
Address: \_\_\_\_\_

 **AIA** Document A312™ – 2010

Bond No. 107812993

**Payment Bond**

**CONTRACTOR:**

*(Name, legal status and address)*  
NO FAULT, LLC  
6750 Exchequer Drive  
Baton Rouge, LA 70809

**SURETY:**

*(Name, legal status and principal place of business)*  
TRAVELERS CASUALTY AND SURETY  
COMPANY OF AMERICA  
One Tower Square  
Hartford, CT 06183

**OWNER:**

*(Name, legal status and address)*  
JACKSON COUNTY SCHOOL DISTRICT  
4700 Colonel Vickery Rd.  
Vanceleave, MS 39565

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312–2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form.

This is not a single combined Performance and Payment Bond.

**CONSTRUCTION CONTRACT**

Date: May 1, 2023

Amount: Forty Six Thousand Two Hundred Eighty Two and 50/100 Dollars (\$ 46,282.50)

**Description:**

*(Name and location)*  
Furnish and install pour in place rubber surfacing at Vanceleave Lower Elementary, Vanceleave, MS

**BOND**

Date: May 3, 2023

*(Not earlier than Construction Contract Date)*

Amount: Forty Six Thousand Two Hundred Eighty Two and 50/100 Dollars (\$ 46,282.50)

Modifications to this Bond:  None  See Section 18

**CONTRACTOR AS PRINCIPAL**

Company: *(Corporate Seal)*  
NO FAULT, LLC

**SURETY**

Company: *(Corporate Seal)*  
TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Signature: Summer DeRogers

Name  
and Title: Summer DeRogers  
Sales Manager

Signature: Barbara Pannier

Name  
and Title: Barbara Pannier, Attorney-in-Fact

*(Any additional signatures appear on the last page of this Payment Bond.)*

*(FOR INFORMATION ONLY — Name, address and telephone)*

**AGENT or BROKER:**

Aon Risk Services Central, Inc.  
4220 Duncan Avenue, Suite 401  
St. Louis, MO 63110  
(314) 721-5100

**OWNER'S REPRESENTATIVE:**

*(Architect, Engineer or other party:)*





**§ 1** The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

**§ 2** If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

**§ 3** If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

**§ 4** When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

**§ 5** The Surety's obligations to a Claimant under this Bond shall arise after the following:

**§ 5.1** Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

**§ 5.2** Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

**§ 6** If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

**§ 7** When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

**§ 7.1** Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

**§ 7.2** Pay or arrange for payment of any undisputed amounts.

**§ 7.3** The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

**§ 8** The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

**§ 9** Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

**§ 10** The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

**§ 11** The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

**§ 12** No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

**§ 13** Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

**§ 14** When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

**§ 15** Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

**§ 16 Definitions**

**§ 16.1 Claim.** A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

**§ 16.2 Claimant.** An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

**§ 16.3 Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.



§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

*(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)*

**CONTRACTOR AS PRINCIPAL**

**SURETY**

Company:

*(Corporate Seal)*

Company:

*(Corporate Seal)*

Signature: \_\_\_\_\_

N/A

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

N/A

Name and Title: \_\_\_\_\_, Attorney-in-Fact

Address: \_\_\_\_\_



**Travelers Casualty and Surety Company of America**  
**Travelers Casualty and Surety Company**  
**St. Paul Fire and Marine Insurance Company**

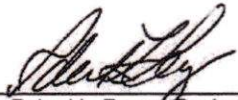
**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Barbara Pannier** of **ST LOUIS**, **Missouri**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut  
 City of Hartford ss.

By:   
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 3<sup>rd</sup> day of May, 2023.



  
 Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**





# NO FAULT LLC

Unique Entity ID <b>PWG6DEZWHX75</b>	CAGE / NCAGE <b>9HHT1</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Feb 29, 2024</b>	
Physical Address <b>11515 Vanstory DR STE 100 Huntersville, North Carolina 28078-6300 United States</b>	Mailing Address <b>6750 Exchequer Drive Baton Rouge, Louisiana 70809 United States</b>	

Doing Business as <b>(blank)</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>North Carolina 12</b>	State / Country of Incorporation <b>Delaware / United States</b>	URL <b>(blank)</b>

**Registration Dates**

Activation Date <b>Mar 30, 2023</b>	Submission Date <b>Mar 1, 2023</b>	Initial Registration Date <b>Mar 1, 2023</b>
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**Entity Dates**

Entity Start Date <b>Nov 1, 2018</b>	Fiscal Year End Close Date <b>Dec 31</b>
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**Immediate Owner**

CAGE <b>7ER77</b>	Legal Business Name <b>PLAYPOWER HOLDINGS, INC</b>
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**Highest Level Owner**

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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**Executive Compensation**

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

**Proceedings Questions**

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

**Active Exclusions Records?**

No

**I authorize my entity's non-sensitive information to be displayed in SAM public search results:**

Yes

**Business Types**

Entity Structure <b>Other</b>	Entity Type <b>Business or Organization</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>For Profit Organization</b>	<b>629</b>	

**Socio-Economic Types**

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Financial Information**

Accepts Credit Card Payments Yes	Debt Subject To Offset No
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EFT Indicator 0000	CAGE Code 9HHT1
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**Points of Contact**

**Electronic Business**

Y JESSICA YOUNG, CONTROLLER	6750 Exchequer Drive Baton Rouge, Louisiana 70809 United States
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**Government Business**

Y JESSICA YOUNG, CONTROLLER	6750 Exchequer Drive Baton Rouge, Louisiana 70809 United States
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**Service Classifications**

**NAICS Codes**

Primary Yes	NAICS Codes 339920	NAICS Title Sporting And Athletic Goods Manufacturing
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**Product and Service Codes**

PSC 7220	PSC Name Floor Coverings
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**Disaster Response**

This entity does not appear in the disaster response registry.

# No Fault Safety Surface & SAF DEK for Playgrounds

## Product Specification

All information contained within subject to change without notice

By No Fault Sport Group, LLC

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### POURED-IN-PLACE RUBBER EPDM SURFACING FOR PLAYGROUNDS

#### PART 1 – GENERAL

##### 1.01 WORK INCLUDED

This work includes furnishing and installing the No Fault Safety Surface. The surfacing Manufacturer/installer shall be responsible for all labor, materials, tools, and equipment to perform all work and services for the installation of the surface.

##### 1.02 DESCRIPTION OF SYSTEM & GENERAL CONDITIONS

No Fault Safety Surface shall be poured-in-place and trowelled to provide for a resilient, seamless rubber surface installed over the specified rigid base. No Fault Safety Surface is comprised of an SBR base mat and EPDM colored cap, with both layers being mixed with a non-flammable, non-shrinking, one part moisture cured polyurethane adhesive as recommended by the Manufacturer and capable of bonding to concrete, asphalt or compacted stone. No Fault Safety Surface shall be stable and slip resistant to comply with, meet or exceed all requirements set forth in the Americans with Disabilities Act (ADA) and the American Standard Testing Methods (ASTM and Consumer Products Safety Commission (CPSC) for manufactured Safety Surfaces as detailed below.

##### 1.03 QUALITY ASSURANCE

###### A. Applicable Standards

1. Impact Attenuation - ASTM F 1292: Surfacing within playground equipment use zones shall meet or exceed the performance requirements of CPSC, ASTM F 1292 and/or CSA Z614-98 that a surface yield both a peak deceleration of no more than 200 g's and a Head Injury Criteria (HIC) value of no more than 1,000 for a head-first fall from the highest accessible portion of play equipment being installed as shown on drawings.
2. Coefficient of Friction - ASTM D2047
3. Surface Frictional Properties & Skid Resistance – ASTM E303
4. Permeability – ASTM D2047
5. Flammability of Finished Floor Cover - ASTM D2859
6. Accessibility of Surface Systems – ASTM F1951
7. Tear Strength – ASTM D624 Standard Test Method for Tear Strength of Conventional Vulcanized Rubber and Thermoplastic
8. Tensile Strength – ASTM D412 Standard Test Methods for Vulcanized Rubber Elastomers and Thermoplastic Elastomers: Tensile Strength must be equal to or greater than 80 Psi.
9. Solar Reflective Index (SRI) – ASTM C-1959 and E-903
10. IPEMA Certification Required

###### B. Installer Qualifications

1. All materials under this section shall be installed by the Manufacturer or its Certified Installers. The playground surfacing installation shall not be performed by anyone other than the product Manufacturer or its Certified Installers.
2. The installation crew will include at least one member that has completed the OSHA 10 Hour Training course and received certification

###### C. Contractor Pre-Qualifications

1. All bidders must have a current Louisiana Contractor's License at or before the time of bid opening date.
2. A list of twenty five (25) surfacing projects completed with a similar product. List shall include names of project representatives and respective telephone numbers. At least five (5) of these projects must be at least five (5) years old. This list shall also contain projects which require the same level of difficulty, size of project, type of project, e.g. color transitions and special graphics.
3. All bidders must also submit Material Safety Data sheets (MSDS) and Product Data Sheets on all materials.
4. Insurance Requirements - All bidders must carry minimum insurance of:
  - a) \$1,000,000 General Liability Per Occurrence
  - b) \$2,000,000 General Aggregate

# No Fault Safety Surface & SAF DEK for Playgrounds

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- c) \$2,000,000 Products Completed Operations
- d) \$5,000,000 Excess Liability
- e) \$1,000,000 Workers Comp. & Employers Liability
- f) \$1,000,000 Automobile Liability (any Auto)

### 1.04 SUBMITTALS

- A. One original hard copy of the submittal package will be supplied with additional copies on individual CD's. Upon request only hard copies shall be supplied.
- B. Manufacturer's descriptive data and installation instructions.
- C. Manufacturer's details showing depths of wear surface and sub-base materials, anchoring systems and edge details.
- D. A list of all materials and components to be installed, including Manufacturer's name, storage requirements, and precautions, and shall state chemical composition and test results to which material has been subjected in compliance with these specifications.
- E. Test results to substantiate that the product meets or exceeds all ASTM & ADA requirements for each standard listed in Section 1.03 Quality Assurance. Test must be performed and certified by an independent laboratory.
- F. Copy of IPEMA Certification.
- G. Documentation of Contractor Pre-Qualification as stated in Section 1.03 Quality Assurance.
- H. Documentation of Insurance Requirements as stated in Section 1.03 Quality Assurance.
- I. Statement signed by the Manufacturer of the synthetic safety surfacing attesting that all materials under this section shall be installed by the Manufacturer or its Certified Installers.
- J. A listing of at least twenty five (25) installations where products similar to those proposed for use have been installed and have been in successful service for a minimum period of three (3) years. This list shall include Owner or purchaser, address of installation, date of installation, contact person, and phone number.
- K. Upon request, a sample specimen of safety surface proposed for this project.
- L. Upon request, a list of all organizations and affiliations of the company offering the product(s).

### 1.05 DELIVERY, STORAGE and HANDLING:

Materials and equipment shall be delivered and/or stored in accordance with the Manufacturer's recommendations.

### 1.06 PROJECT SITE CONDITIONS:

- A. Synthetic safety surfacing shall be installed on a dry subsurface, with no prospect of rain within the initial drying period, at temperatures recommended by the Manufacturer.
- B. Installation in weather condition of extreme heat, temperatures less than 40 degrees (F), and/or high humidity may impact cure time, and/or the structural integrity of the final product. Immediate surroundings of the site shall be reasonably free of dust conditions and poor particulate air quality will impact the final surface look.
- C. The Manufacturer's installation manager shall reserve the right to control the project schedule installation based on such factor without penalty to No Fault Sport Group, LLC.
- D. Safety surfacing shall be installed after the playground equipment is installed unless otherwise noted.
- E. Surface installation shall be coordinated by the project manager or designated individual of playground equipment and sub-base installation, with No Fault Sport Group's local production manager and in accordance with No Fault's sub-base requirements.

### 1.07 WARRANTY:

Surfacing shall maintain required impact attenuation characteristics for a period of three (3) years and guaranteed against defects in workmanship and material for a period of no less than five (5) years or as specified and agreed upon per contract.



# No Fault Safety Surface & SAF DEK for Playgrounds

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### PART 2 – PRODUCTS

Product shall be **No Fault Safety Surface** as manufactured and sold by No Fault Sport Group, LLC. No Fault Safety Surface shall consist of synthetic poured-in-place safety surfacing meeting the requirements of this specification and comprised of SBR, EPDM and polyurethane binder. It shall be manufactured and installed by No Fault Sport Group, LLC (866-637-7678 [www.nofault.com](http://www.nofault.com)) and its certified installation crews.

**NOTE** – Other products will be allowed only if prior approved as per Section 2.02 Product Substitutions & Approved Equals

#### 2.01 MATERIALS

##### A. Polyurethane Binder

1. Polyurethane Binder for safety surfacing shall be specifically designed for use with rubber granule material for outdoor installations.
2. No toluene diphenyl isocyanate (TDI) shall be used.
3. No filler materials shall be used in urethane such as plasticizers and the catalyzing agent shall contain no heavy metals.
4. Weight of polyurethane shall be no less than 8.5 lbs/gal (1.02 Kg/1) and no more than 9.5 lbs/gal (1.14 Kg/1)
5. COLOR TINTED BINDER WILL NOT BE ALLOWED.
6. Aromatic or Aliphatic Polyurethane Binder may be used.

##### B. SBR (Impact Layer)

1. Only 100% shredded styrene butadiene rubber may be used
2. Strands of SBR may vary from 0.5 mm – 2.0 mm in thickness by 3.0 mm – 20 mm in length.

##### C. EPDM (Wear Surface)

1. EPDM particles shall meet requirements of ASTM D 412 and CSA Z614-98 for tensile strength and elongation; and ASTM D 2240 (Shore A) hardness of 55-65, not less than 26 percent rubber hydrocarbons.
2. EPDM shall be peroxide cured with an EPDM content of 26% and shall include a processing aid to prevent hardness with 26% poly content to maintain dynamic testing characteristics, weatherization and UV stability.
3. Size of rubber particles shall be not less than 1.0 mm, or greater than 3.0 mm across with a minimum EPDM content of 25% by weight and certified letter from Manufacturer stating this content. All rubber shall remain consistent in gradation and size.
4. STRAND, SHAVED, CHIPPED OR SHREDDED RUBBER IS NOT ACCEPTABLE IN THE POURED CAP.

#### 2.02 PRODUCT SUBSTITUTIONS & APPROVED EQUALS

- A. All product substitutions must be submitted for preapproval at least fourteen (14) days prior to bid opening date. A complete submittal package, as outlined in Section 1.03 Submittals, must be provided before a substitute product will be considered for preapproval. If the product submitted for preapproval cannot meet all requirements of the submittal package, it will not be considered.
- B. Once all products submitted for substitution have been reviewed, a list of the approved substitutes will be circulated and made available to bidders.

### PART 3 – EXECUTION

#### 3.01 SUB-BASE REQUIRMENTS

- A. Owner or Owner's representative shall provide sub-surface in accordance with Manufacturer's recommendation for the project location and application.
- B. The base shall be concrete, asphalt, or compacted stone installed in accordance with Manufacturer's written specifications.
- C. The base shall have the specific minimum slope (2%) and shall vary no more than 1/8" when measured in any direction with a 10' foot straight edge. Verify that sub-surfacing drainage, if required, has been installed to provide positive drainage.
- D. Tolerance of concrete or bituminous subsurface shall be within 1/8 inch (3.0 mm) in 10 feet (3050 mm). Tolerance of aggregate subsurface shall be within 3/8 inch (10mm) in 10 ft (3050 mm).
- E. Verify that aggregate subsurface has been fully compacted to 90- 95 percent or greater.

# No Fault Safety Surface & SAF DEK for Playgrounds

## Product Specification

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- F. Asphalt base shall be allowed to cure a minimum of fourteen (14) days and new concrete shall be allowed to cure a minimum of seven (7) days prior to commencement of surfacing.
- G. All sub-bases shall be approved by Owner or Owner's Representative prior to installation of the safety surface.
- H. Alternate sub-base material must have prior approval from Manufacturer.

### 3.02 PREPARATION

- A. Scheduling -- No Fault Safety Surface shall be installed after other sub-contractors are complete; the area is free from pedestrian traffic, and under the conditions as outlined in Section 1.06 Project Site Conditions.
- B. Cleaning - The entire subsurface shall be clean, dry and free from any foreign and loose material.

### 3.03 INSTALLATION

#### A. SBR Cushion Layer

1. Polyurethane binder and SBR will be mixed on site in a rotating tumbler to ensure components are thoroughly mixed and are in accordance with manufactures recommendations.
2. Binder shall be not less than 14 percent (14%), nor more than 22 percent (22%), of the total weight of rubber, and shall provide 100 percent (100%) coating of the particles.
3. The SBR and binder mixture will then be poured-in-place by means of screeding, and hand-trowelled to maintain a seamless application.
4. Installation method shall use a measured screed rod 1/16" thicker than the required depth.
5. Whenever practical, SBR cushion layer shall be installed in one continuous pour on the same day. When a second pour is required, fully coat the edge of the previous work with polyurethane binder to ensure 100 percent bond with new work. Apply adhesive in small quantities so that new SBR mixture can be placed before the adhesive dries.
6. Total depth of the safety surface system throughout the playground equipment use zone shall be as required to meet the applicable critical fall height requirements or as specified by Owner or Architect. Therefore, thickness of the SBR cushion layer will be total depth less 3/8" or 1/2" (minimum required thickness of the EPDM wear course layer).
7. Edges - Surface edges shall be flush with edge of adjacent area or tapered to provide safe transition. When connecting to a concrete curb or border the hardened edge shall be primed with adhesive.
8. The SBR cushion layer surface shall be porous.

#### B. EPDM Wear Course Layer

1. Polyurethane binder and EPDM will be mixed on site in a rotating tumbler to ensure components are thoroughly mixed and are in accordance with manufactures recommendations.
2. The polyurethane binder shall be not less than 20 percent (20%) of total weight of rubber used in the wear surface, and shall provide 100 percent (100%) coating of the particles.
3. The EPDM and polyurethane binder mixture will then be poured-in-place by means of screeding, and hand-trowelled to maintain a seamless application.
4. Installation method shall use a measured screed rod 1/16" thicker than the required depth.
5. The cap will have a minimum weight of 2.2 pounds per square foot for 3/8" and 2.9 pounds per square foot for 1/2".
6. Thickness of wear surface shall be a minimum 3/8" or 1/2".
7. The wear layer shall be porous.
8. If graphic designs and color transitions are used, they shall be full wear course depth. Color(s) to be determined by architect.
9. Edges - Surface edges shall be flush with edge of adjacent area or tapered to provide safe transition.
10. Large Areas - All areas in excess of 2,000 sq. ft. or that require adjacent color pours will have a cold joint or seam due to the nature of the installation process. Although seldom visible, large areas or adjacent colors require the No Fault Safety Surface material to be installed on separate days.
11. Color: The wear course shall be a blend of 50% Black and 50% Standard Color (Terra Cotta Red, Tan, Blue or Green) chosen by the architect or Owner during the submittal process, unless otherwise stated on plans.



# No Fault Safety Surface & SAF DEK for Playgrounds

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All information contained within subject to change without notice

### 3.04 PROTECTION

- A. The synthetic safety surface shall be allowed to fully cure in accordance with Manufacturer's instructions. The surface shall be protected by the Owner from all traffic during the curing period of 48 to 72 hours after surface installation is complete, or as instructed by the Manufacturer.
- B. Surface installation crew shall be responsible for the protection of No Fault Safety Surface during the installation process. Owner or General Contractor shall be responsible for the protection of the surface during the crew's off hours and during the curing period upon completion of the installation.

### 3.05 CLEAN UP

- A. Manufacturer's installers shall not leave adhesive on adjacent surface or play equipment. Spills of excess adhesive shall be promptly cleaned.
- B. Manufacturer's installers shall properly dispose of all material and packing waste before leaving the job site.
- C. Owner or contractor shall be responsible for supplying a dumpster at job site for all waste associated with installation of the safety surface.

**FOR INDIVIDUAL PROJECT SPECIFICATIONS OR OTHER INFORMATION INCLUDING FALL HEIGHT REQUIREMENTS PLEASE CONTACT  
NO FAULT SPORT GROUP, LLC  
866-637-7678 (toll free)  
[WWW.NOFAULT.COM](http://WWW.NOFAULT.COM)**



Jennifer Cox <jcj824@jcsd.ms>

**Re: No Fault LLC**

**Kamani Inabinette** <kij2220@jcsd.ms>  
To: Jennifer Cox <jcj824@jcsd.ms>

Wed, Mar 22, 2023 at 9:21 AM

Good morning Ms. Jennifer,  
Yes, we have a current COI for them.  
Thanks,  
Kamani

On Tue, Mar 21, 2023 at 4:00 PM Jennifer Cox <jcj824@jcsd.ms> wrote:  
Good Afternoon Ms.Kamani,  
Can you check to see if you have NO Fault LLC in the system with a current COI please and thank you.

**Sincerely,**

*Jennifer Cox*

*Bookkeeper/Payroll*

**Jackson County School District  
Central Office Maintenance/HVAC  
4700 Colonel Vickery Rd.  
Vanceleave, MS 39565**

**Phone:** 228-283-3000 Ext 1115

**Email:** [jcj824@jcsd.ms](mailto:jcj824@jcsd.ms)

***Withstand him; be firm in faith!  
WALK BY FAITH- BE A VOICE; NOT AN ECHO!***



Quote  
# EST-1504

**Pelican Playgrounds LLC**  
155 Robert St #242  
Slidell, Louisiana 70458

Bill To  
**Vancleave & East Attendance Centers**  
12424 MS-57  
Vancleave, Mississippi 39565

Date : 03.16.23  
Quote Expires : 05.16.23  
Sales Rep : Lauren Knight  
Sales Rep Email : lknight@pelicanplaygrounds.com  
Sales Rep Phone : 844.504.7529 (Ext 1)

Ship To  
4742 Bulldog Lane  
Vancleave, Mississippi 39565

#	Item & Description	Qty	Rate	Amount
1	Poured in Place Rubber for Vancleave Lower Elementary 2993 total square feet of Poured in Place Rubber (2593sf of 1.75 inches in depth for a 4' fall height and 400sf of 3.00 inches in depth for a 7' fall height), delivered & installed to meet fall heights of equipment. 50% Standard Color / 50% Black Mix with Concrete base.	1	45,680.00	45,680.00
			Subtotal	45,680.00
			Freight Shipping	2,725.00
			<b>Total</b>	<b>\$48,405.00</b>

*Alex Wilcox*

Thank you for the opportunity to assist with your recreation project.

**Terms & Conditions**

If we can help in any way, please reach out to your Sales Rep noted at the top of this document.

Accepted By: \_\_\_\_\_  
Signature, Title, & Date

## CTE Program Expansion



**Phase I:** GGCRF (Gulf Coast Restoration Fund)- SB 3011 (7.2 million dollars 15% match-Fab Lab Jackson County-Chevron. 6 million dollars granted. This would require 7 additional teacher units approved and granted by MDE for 200K per year. See attached letter from MDE.

The goal of this proposal is to expand CTE offerings in all three high school locations and the grant will help pay for building, equipment, and personnel:

**East Central:** addition of Agriculture Building (4500 sq ft)- Add Animal Science Program and put AEST class in the new building as well. Also add a new Shipbuilder Academy 2-year program in the former AEST classroom/lab.

**St. Martin:** Addition of building for Aquaculture (24,510 sq ft)-Add aquaculture program to help our natural resources and environment. Also add another classroom/lab for Law and Public Safety. An additional lab and classroom will be added for Shipbuilder Academy.

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**JCTC:** Addition of three classrooms with restrooms at the Fab Lab location (2800 sq ft). Move Information Technology, add a new PLTW Engineering program, also add Aerial systems technology class. All classes may utilize the Fab Lab to enhance classroom instruction. This will also offset costs for equipment because much of the IT, and Engineering equipment is provided in the Fab Lab.

### **Phase II:** HB 603 9 million dollars

Proposal one:

**East Central:** Amend phase one to change the Maritime to 2-year Welding Program at ECHS. One teacher unit of the phase one units would be awarded here. Also state of the art labs and classroom would be constructed.

**JCTC:** Build a new District-wide CTE Center which was part of the Jacobs Report previously done by the school district. Do not build on the Fab Lab site but add the classrooms to the JCTC.

This plan required no additional teacher units.

Proposal two:

**East Central:** Amend phase one to change the Maritime to 2-year Welding Program. Also move the current Medical Class to a new classroom in the CTE Wing. Convert Project Lead the Way-Engineering class to a two year sequence and build state of the art classroom in the wing. This will allow CTE dollars to be spent on the program. This will open up rooms in the school for other classes.

**St. Martin:** Move existing CTE classes except for Culinary Arts to the new wing with classroom additions. This would add Engineering and Medical classrooms.

**VHS:** Add a Culinary Arts program for EC/VHS. This will require new construction of a classroom/dining room and kitchen. Also build a new state of the art classroom for the medical program at VHS. The current program housed at JCTC only services Vancleave students. This would give each medical program a new facility.

**JCTC:** Make much needed facility renovations (roof, fencing, asphalt...) and equipment upgrades.

\*This plan would ask for one more additional unit-Culinary Arts VHS/ECHS and covert PLTW Engineering unit to CTE (ECHS).

\*In previous discussions with the high school principals they have requested for each high school budget not to be charged with additional Teacher Units for CTE classes held at each campus.

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Summary

ECHS CTE Classes- 5 Programs all in new CTE Wing

SMHS CTE Classes- 6 Programs-5 in new CTE Wing

VHS CTE Classes- 3 Programs- 2 new additions (1 district-wide another VHS/EC)

JCTC CTE Classes- 8 Programs-2 new at Fab Lab site (7 District-Wide Programs)

Total Programs: 22

Facility Guides are included for new programs proposals.





July 29, 2021

Gulf Coast Restoration Fund Selection Committee  
Mississippi Development Authority  
Governmental Affairs  
P.O. Box 849  
Jackson, Mississippi 39205

Dear Selection Committee:

I am honored to support Jackson County Schools' application for the Gulf Coast Restoration Fund grant opportunity.

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Jackson County Schools is dedicated to providing high-quality career and technical education (CTE) programs to students, so they have the skills needed to for college and career. Through our partnership with them, we work to ensure that high school students earn training and credentials that allow them to gain employment in business and industry in Jackson County and throughout the Mississippi Gulf Coast.

Jackson County Schools would like to utilize the funding provided through the Gulf Coast Restoration Grant to build new facilities that will increase career and technical education opportunities to students. These programs include studies in agriculture, shipbuilding, engineering, unmanned aerial systems, military training, law and public safety, and aquaculture.

If Jackson County Schools is able to build the facilities needed to implement these new programs through the grant, the Mississippi Department of Education, Office of Career and Technical Education will contribute approximately \$200,000 annually to support teacher salaries. In addition, Jackson County Schools will be able to utilize Perkins V federal funds to sustain equipment and resources needed for the program.

Again, I wholeheartedly support Jackson County Schools' application for this wonderful grant opportunity, and I look forward to their continued success with career and technical education and training and credentialing. Please contact me should you need additional information regarding the grant application for Jackson County Schools.

Sincerely,

Aimee C. Brown, Ph.D.  
State Director, Career and Technical Education



# Jackson County Technology Center

12425 Highway 57, Vancleave, MS 39565

Phone: (228)283-3950

**Dr. J.J. Morgan**

*Director*

**Becky Wages**

*Counselor*

I was asked by Senator Mike Seymour to explain the GCRF Proposal Phase II related to Teacher Units. The proposal was written for 9.35 million dollars. With the help of Representative Manley Barton this proposal was included in HB 603 for 9 million dollars. Phase one was granted for 7.2 million dollars and 6 million dollars was awarded with a 15% matching fund (Chevron-Fab Lab Grant 1.2 million). This was included in SB 3011.

641

- Phase one included a letter from MDE State CTE Director Dr. Aimee Brown which granted \$200,000 annually for 7 teacher units. (See attached Letter) This will pay 50 percent of the teachers state base salary for up to 187 days.
- The district must pay the other 50% of the state base salary, plus local JCSD supplement, 25 % benefits, in addition to \$5,364 (Health and Life benefits)
- Phase two included a change in the East Central Project to not do the Maritime program but instead reallocate the unit to have a Welding Program at ECHS (classroom, changing rooms, and indoor plus outdoor shop)
- Phase two also included a new District-wide CTE Center. This would not require any additional teacher units.

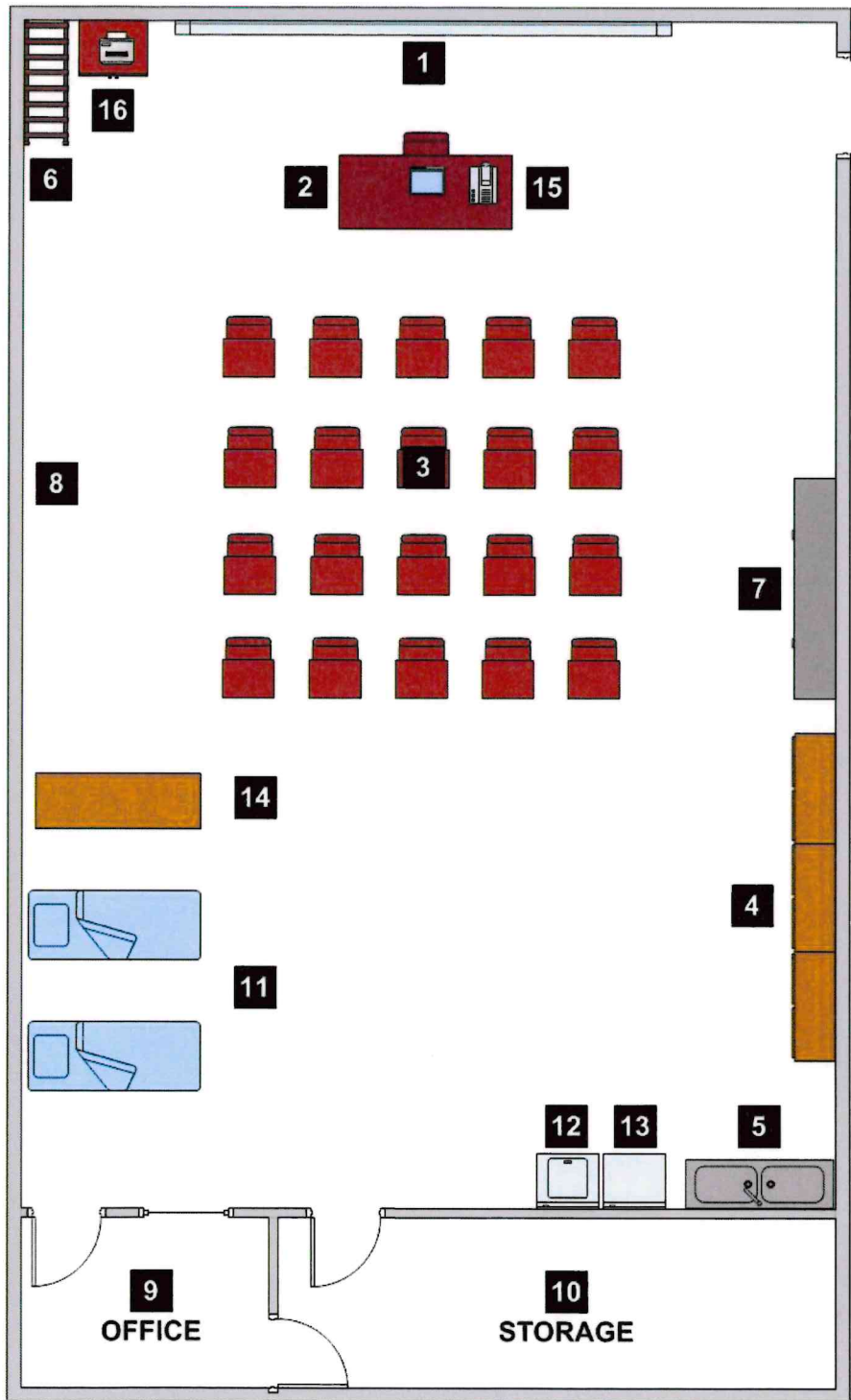
Example- One teacher unit. Teacher has 4 years experience (Total salary 187 days = \$47, 210 Benefits 25% = \$11, 802.50 in addition Health and Life \$5, 364). Vocational Reimbursement from MDE \$17, 239.00). JCSD pays

Total cost of unit = \$64, 376.50. JCSD pays \$47,137.50

Most JCSD CTE teachers are on a 195 day contract. The extra days include the 3 day summer MS ACTE conference. We are currently reimbursed for 25 teachers, one director, and one counselor.

# Suggested Classroom and Shop Layout

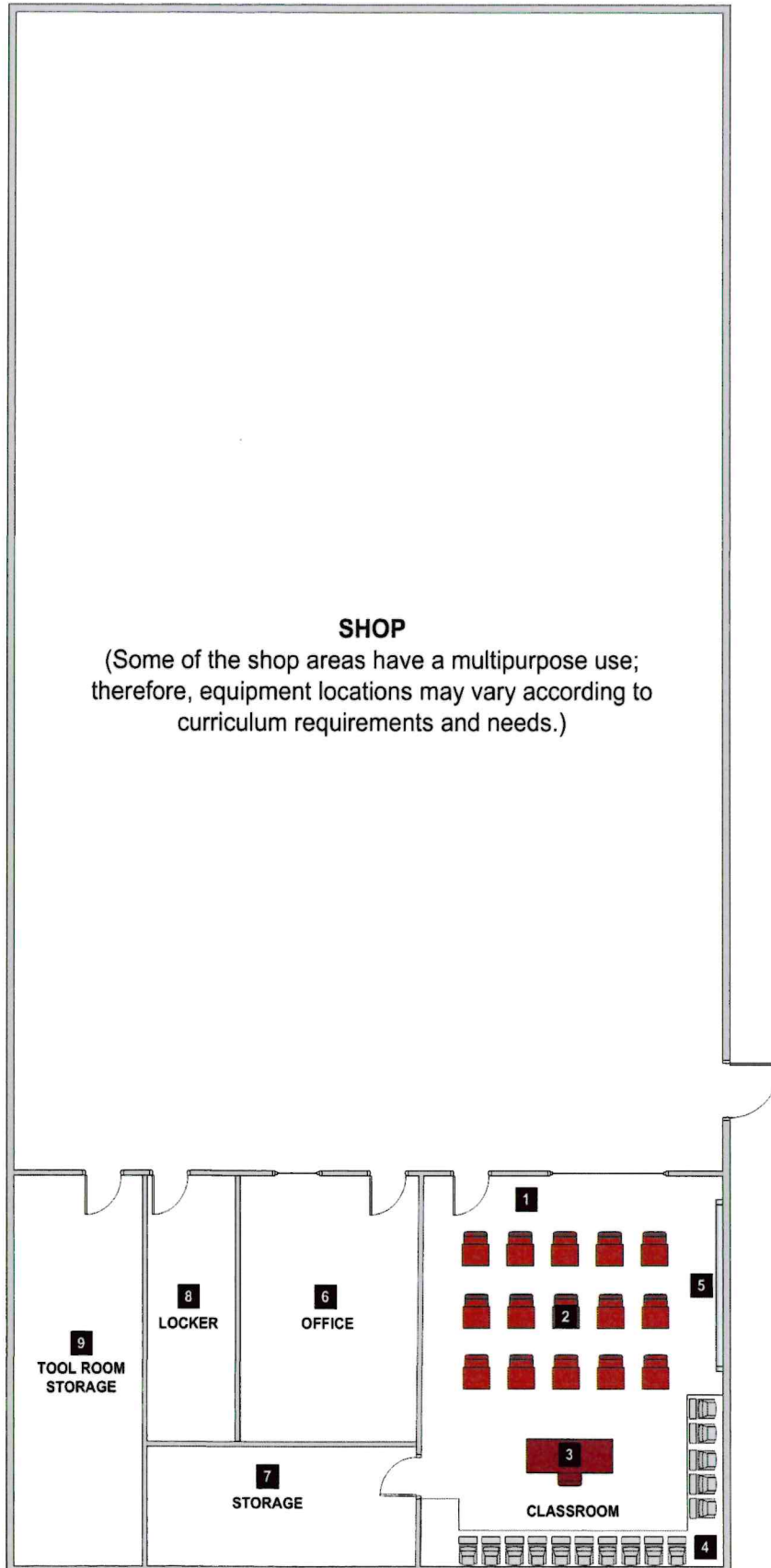
## Health Science Cluster



LEGEND	
1	White-board, not a chalkboard, 4 ft by 16 ft
2	Teacher's command center (houses projector and notebook computer)
3	Group study area with tables
4	Countertop and lockable cabinet storage; top made of Formica, preferably preformed with rounded backsplash; electrical outlets (120-V) spaced 4 ft apart on the wall above the counter
5	Sinks with hot and cold water, drainage, and one "knee sink"
6	Magazine rack to store periodicals and other teaching materials
7	Student notebook storage
8	Display area for long-term projects or models
9	Teacher office for file storage and security; teacher should be able to view the lab area from the office; also requires phone line and a secure, ventilated area to house computer networking and hub
10	Storage and preparation area (used to store chemicals, kits, etc. when not in use)
11	Hospital beds - manual and electric
12	Clothes washer
13	Clothes dryer
14	Treatment table
15	LCD projector
16	Printer



# Suggested Classroom and Shop Layout Welding

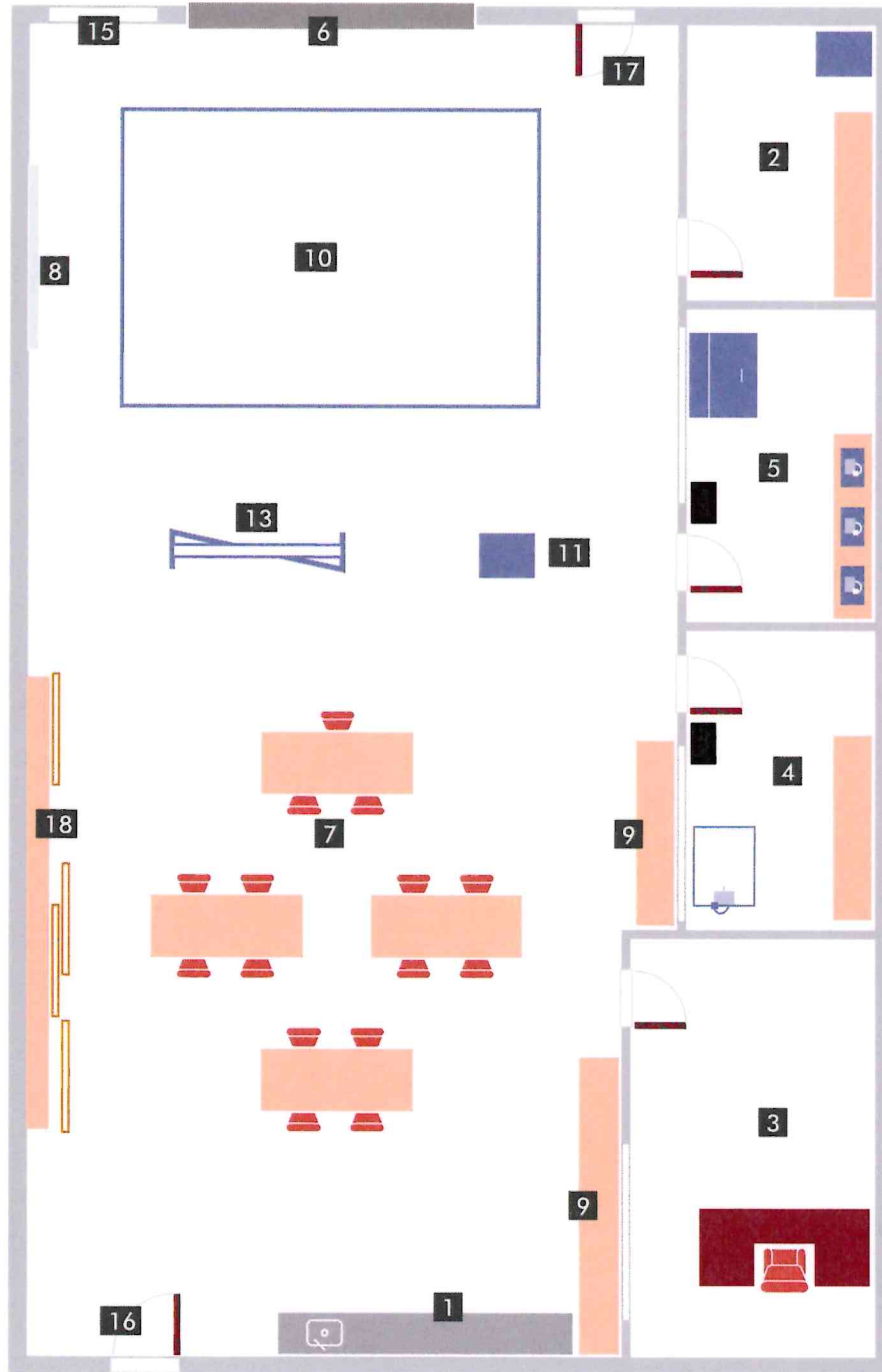


LEGEND	
1	Classroom
2	Student desks
3	Teacher's desk
4	Computer workstations
5	Interactive board
6	Teacher's office
7	Lockable storage and network room 643
8	Student locker room
9	Lockable tool storage room

# Facility Guide

# ENGINEERING

## SUGGESTED LAYOUT: OPTION A



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# Facility Guide ENGINEERING

## SUGGESTED LAYOUT: OPTION B

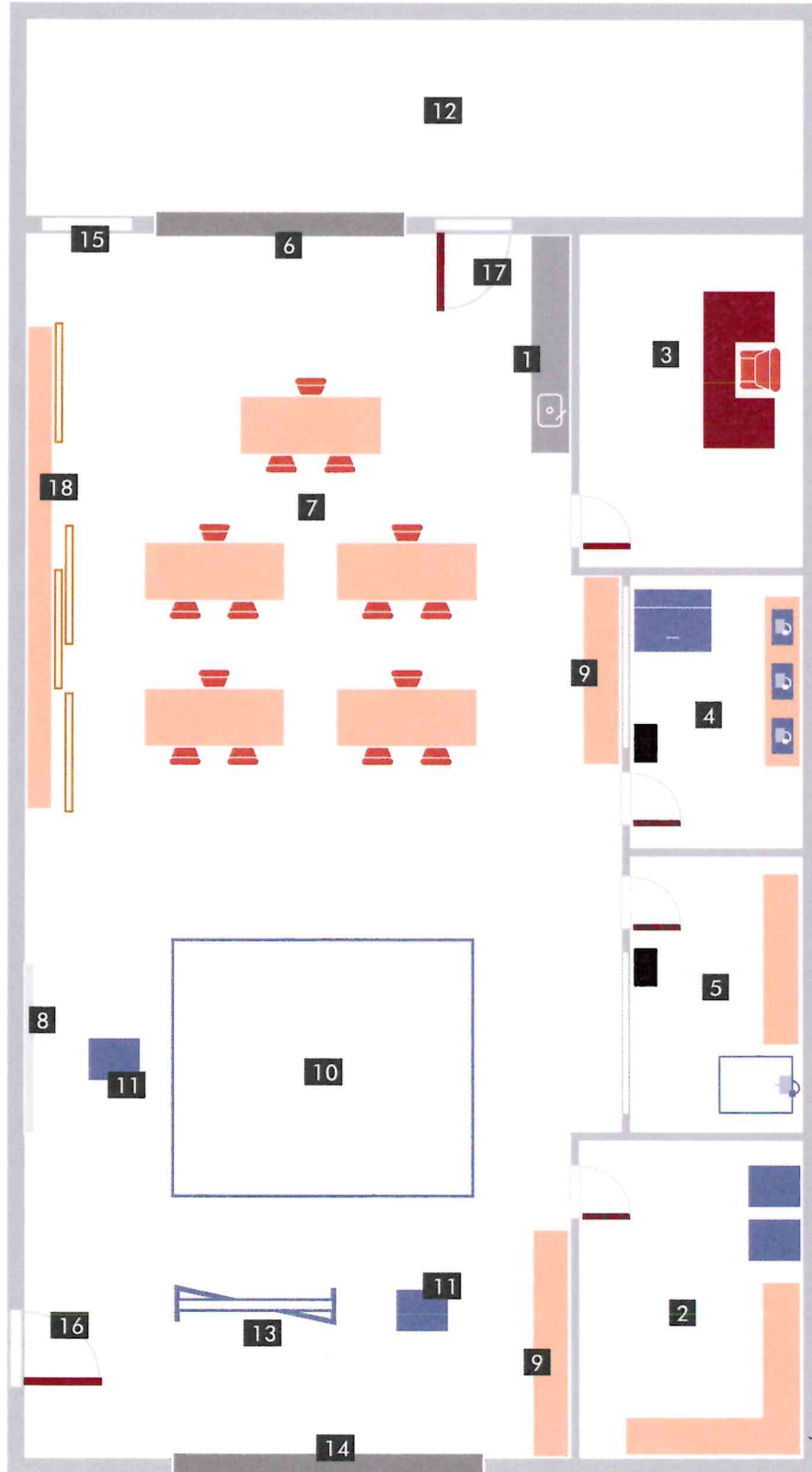


645

# Facility Guide

# ENGINEERING

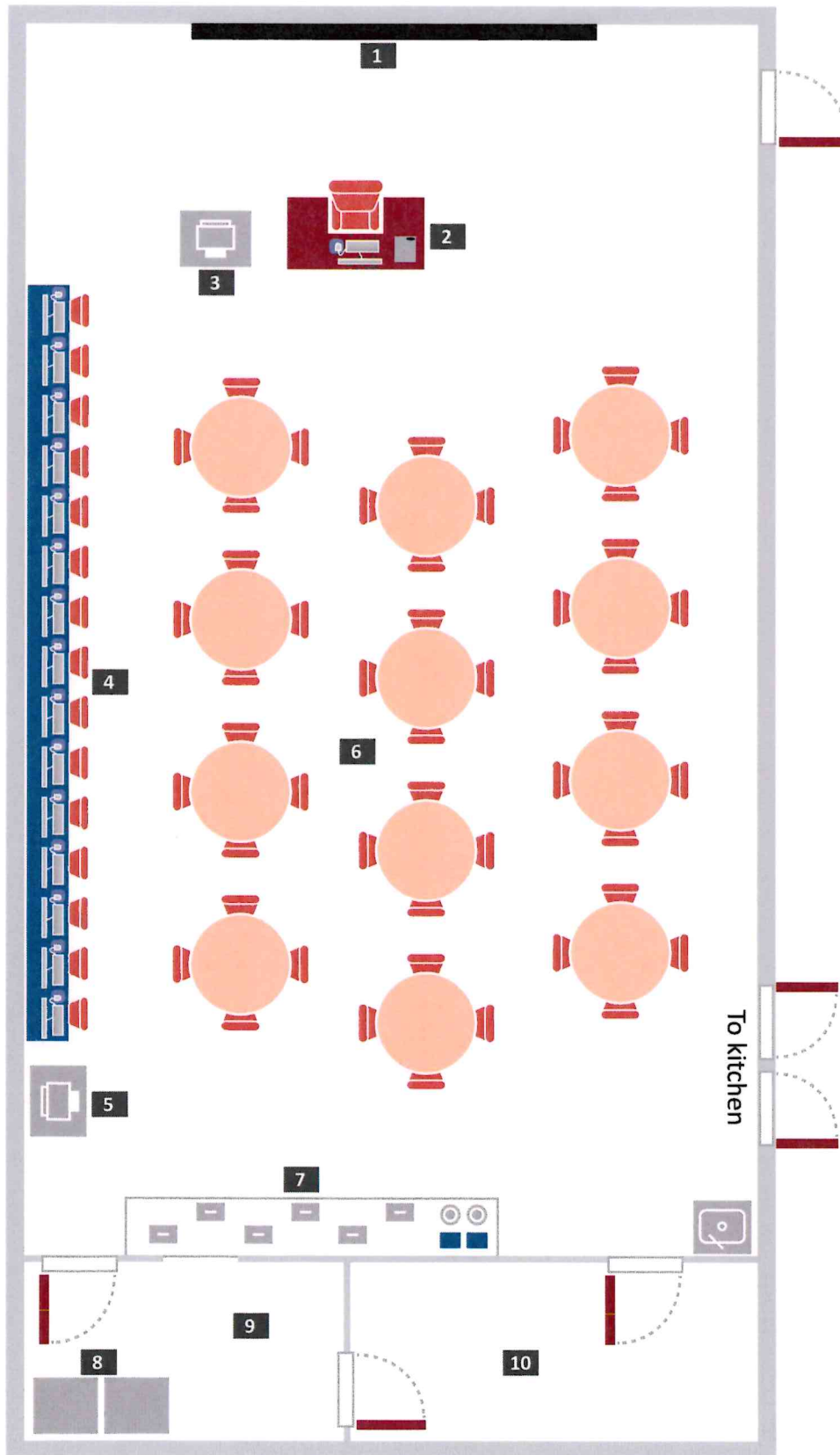
## SUGGESTED LAYOUT: OPTION C



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# Suggested Classroom/Dining Room

## Culinary Arts



LEGEND	
1	Interactive board
2	Teacher's computer and LCD projector
3	Printer/scanner
4	Student computers
5	Student printer
6	Dining tables and chairs
7	Serving line 647
8	Washer and dryer
9	Office
10	Storage

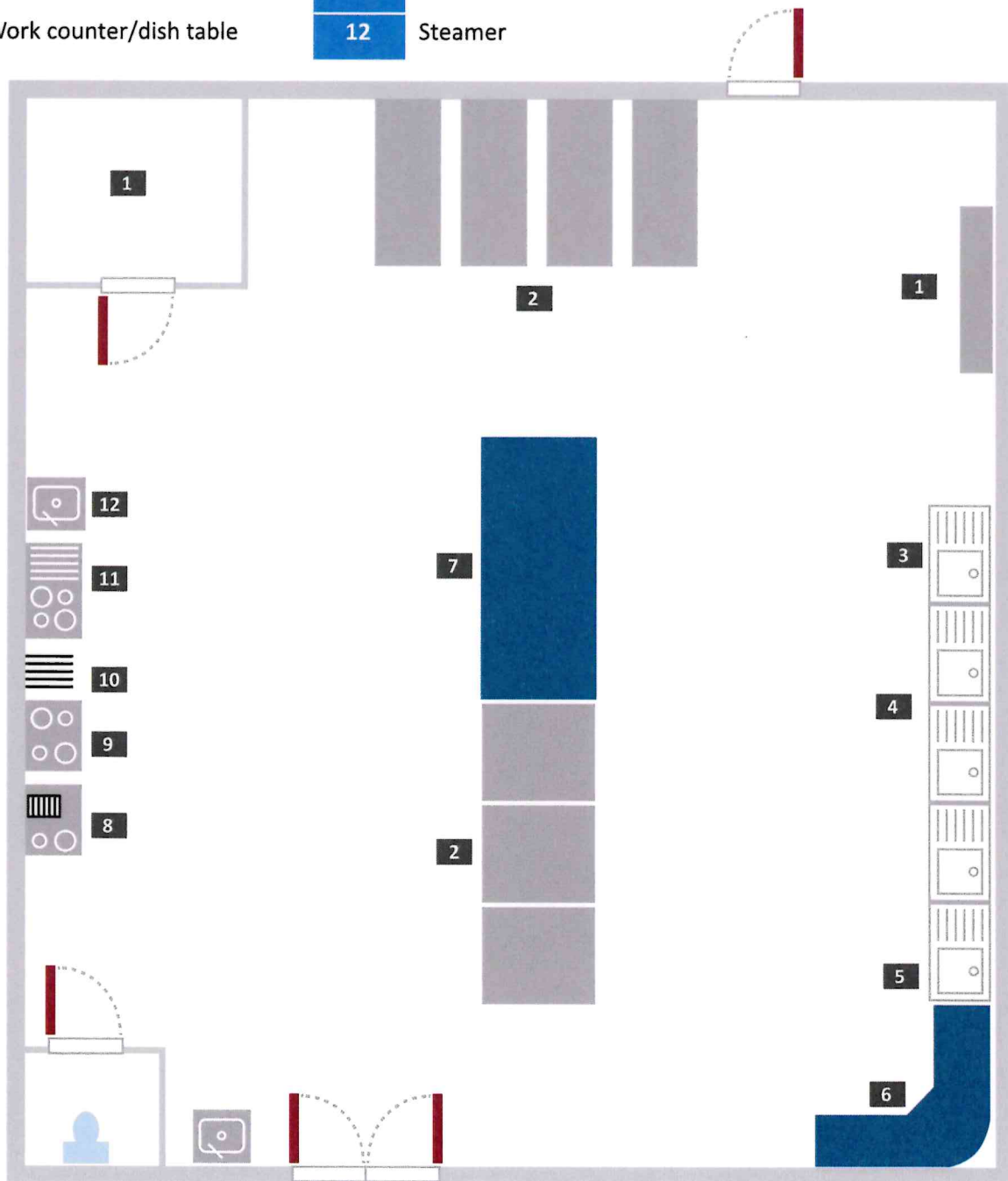


# Suggested Kitchen Lab Layout

## Culinary Arts

### LEGEND

1	Storage	7	Work counter
2	Freezer/refrigerator	8	Broiler
3	Dishwasher	9	Oven/range
4	Three-compartment sink	10	Deep fryer
5	Vegetable sink	11	Range/grill
6	Work counter/dish table	12	Steamer



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To classroom



# Jackson County Technology Center

12425 Highway 57, Vancleave, MS 39565

Phone: (228)283-3950

*Dr. J.J. Morgan*  
*Director*

*Becky Wages*  
*Counselor*

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- Phase two also included a new District-wide CTE Center. This would not require any additional teacher units.

Example - One teacher unit. Teacher has 4 years experience (Total salary 187 days = \$47,210

Benefits 25% = \$11,802.50 in addition Health and Life \$5,364). Vocational Reimbursement from MDE \$17,239.00). JCSD pays

Total cost of unit = \$64,376.50. JCSD pays \$47,136.50 (40% one year programs from MDE)  
\$66,869.01 JCSD pays \$44,846.52 (49% two year programs from MDE)

Most JCSD CTE teachers are on a 195 day contract. The extra days include the 3 day summer MS ACTE conference. We are currently reimbursed for 25 teachers, one director, and one counselor.

**Section:** I Instructional Program

**Policy Code:** IFBC District Cellular Devices

**Policy:**

**District Staff Cellular Device Policy**

The Jackson County School District recognizes that the use of cellular devices by district staff may be an appropriate communication device to provide for the efficient and effective operation of the district and to help ensure safety and security during school sponsored events and activities. To this means, the Board authorizes the purchase or lease of cellular devices for employee use, as deemed appropriate by the Superintendent.

Use of cellular devices in violation of School Board policies, administrative regulations, and/or state and federal laws will result in discipline up to and including dismissal and referral to law enforcement officials, as appropriate.

The Superintendent or his/her designee is directed to develop administrative regulations for the implementation of this policy, including a uniform and controlled system for identifying employee cellular device needs and monitoring use.

**Authorization**

Cellular devices may be assigned or made available to the following staff members by the Superintendent. These devices will be placed on an unlimited plan; however, personal use of district cellular devices should be limited.

1. Superintendent
2. Assistant Superintendents
3. Technology Director
4. Facilities Manager

Other district cellular devices may be assigned by the Superintendent, and they will be on the most cost-effective plan available from the vendor, to be determined by the Superintendent. Such staff will include the following:

- Principals
- Athletic Director
- Transportation Supervisor
- District Test Coordinator
- Mechanics
- Assistant Principals
- Directors
- Homebound Teachers
- Maintenance Staff



- HVAC Staff
- Nurses
- School Psychologist
- Behavioral Assessment Staff
- Technology Staff

## USAGE

- Employees must adhere to the Acceptable Use Policy when using cellular devices.
- Cellular devices are provided to carry out district business when other means of communication are not readily available. Cellular devices should not be used when an alternative is readily available unless it is necessary for safety or in emergency circumstances.
- Personal use of district cellular devices should be limited. Whenever possible, such calls should be made or received by alternative means.
- Cellular devices are not to be loaned to others.
- Employees issued a cellular device are responsible for its safekeeping at all times. Defective, lost or stolen cellular devices are to be reported immediately to the Superintendent or Superintendent's designee, who will then notify the service provider.
- Cellular devices issued to employees are to be returned to the Superintendent or his designee at the conclusion of employment, or otherwise specified.

Employees must adhere to all local, state, and federal laws related to using a cellular device while driving. Cellular devices are not to be used while driving either a district owned vehicle, or a personal vehicle used for district business unless a hands free device is used.

## MONITORING

The Superintendent's designee will review the district's bill each month for any unusual charges. Any unusual charges identified will be reviewed further by the appropriate Assistant Superintendent. Employees will be notified if any unusual usage is noted, and a written explanation will be submitted by the employee to the Assistant Superintendent. Indications of abuse in the use of a district cellular device will result in the loss of the use of the device by the employee. Any charges resulting in the abuse will be paid by the employee within 30 days of notification. If the employee fails to pay the charges within the allotted time, the district cellular device will be collected from them, and their personal use of the device suspended.

For the purposes of determining reimbursement and/or abuse the following guidelines will be used:

- If the data used by an employee exceeds the district's plan, then the employee shall be financially responsible for any charges incurred.
- Any charges for long distance calls not approved as district business, or approved in advance, will be the financial responsibility of the employee.

- Any charges incurred for roaming without prior approval, or when traveling on personal business, shall be the financial responsibility of the employee.

If the employee fails to pay the charges, use of the district cellular device will be revoked.

<b>Title:</b>	RA23.24 East Central High School Interior Walk In Cooler/Freezer and Exterior Walk In Freezer
<b>Agency:</b>	Mississippi > Jackson County School District
<b>Start date:</b>	28-Apr-2023 09:00:00 AM
<b>End date:</b>	28-Apr-2023 10:55:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
80422	afesco2	124000.0000	28-Apr-2023 10:45:31 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80421	MobileFixture	124400.0000	28-Apr-2023 10:44:45 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80419	afesco2	124500.0000	28-Apr-2023 10:35:08 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80418	MobileFixture	124995.0000	28-Apr-2023 10:34:52 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80417	afesco2	125000.0000	28-Apr-2023 10:25:24 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80416	MobileFixture	125998.0000	28-Apr-2023 10:24:48 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80414	afesco2	126000.0000	28-Apr-2023 10:19:57 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80413	MobileFixture	126390.0000	28-Apr-2023 10:16:09 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80412	afesco2	126400.0000	28-Apr-2023 10:13:38 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80411	MobileFixture	126590.0000	28-Apr-2023 10:13:10 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80409	afesco2	126600.0000	28-Apr-2023 10:11:24 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80408	MobileFixture	126995.0000	28-Apr-2023 10:10:43 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80407	afesco2	127000.0000	28-Apr-2023 10:09:35 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80406	MobileFixture	127498.0000	28-Apr-2023 10:07:12 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80405	afesco2	127500.0000	28-Apr-2023 10:06:39 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80404	MobileFixture	127990.0000	28-Apr-2023 10:06:14 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80402	afesco2	128000.0000	28-Apr-2023 10:05:26 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80401	MobileFixture	128450.0000	28-Apr-2023 10:05:09 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80400	afesco2	128500.0000	28-Apr-2023 10:04:16 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80399	MobileFixture	129990.0000	28-Apr-2023 10:04:01 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80398	afesco2	130000.0000	28-Apr-2023 10:02:40 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80397	MobileFixture	131990.0000	28-Apr-2023 10:02:20 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80396	afesco2	132000.0000	28-Apr-2023 10:01:49 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80395	MobileFixture	135800.0000	28-Apr-2023 10:01:32 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80394	afesco2	136000.0000	28-Apr-2023 09:59:48 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80393	MobileFixture	138500.0000	28-Apr-2023 09:57:35 AM	Josh	Sessions	Mobile Fixture and Equipment	josh.sessions@mobilefixture.com	2513420455
80392	afesco2	140000.0000	28-Apr-2023 09:56:23 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80391	HNRsupply	148000.0000	28-Apr-2023 09:55:40 AM	Courtney	Yarbrough	Hotel and Restaurant Supply	wbounds@hnrsupply.com	6013522004
80390	afesco2	157000.0000	28-Apr-2023 09:54:30 AM	Lauren	Broussard	Associated Food Equipment	lbroussard@afesco.com	2288960043
80389	HNRsupply	158000.0000	28-Apr-2023 09:53:35 AM	Courtney	Yarbrough	Hotel and Restaurant Supply	wbounds@hnrsupply.com	6013522004

**Jackson County School District**  
**Child Nutrition Department**  
**Average Daily Participation**  
**April 2023**

School Name	Average Daily Attendance			Total Breakfast ADP	Total Breakfast ADP %	Breakfast Free ADP	Breakfast Free Percent	Breakfast Reduced ADP	Breakfast Reduced Percent	Breakfast Paid ADP	Breakfast Paid Percent	Lunch ADP	Lunch ADP%	Lunch Free ADP	Lunch Free Percent	Lunch Reduced ADP	Lunch Reduced Percent	Lunch Paid ADP	Lunch Paid Percent
	ADA	# Virtual Learners	Actual ADA																
ECL	557		557	283	50.8%	92	16.5%	55	9.9%	90	16.16%	358	64.3%	164	29.4%	74	13.3%	120	21.5%
ECU	499		499	186	37.3%	93	18.6%	34	6.8%	59	11.8%	346	69.3%	151	30.3%	62	12.4%	133	26.7%
ECM	573		573	109	19.0%	43	7.5%	34	5.9%	32	5.6%	372	64.9%	149	26.0%	74	12.9%	149	26.0%
ECH	672	2	670	146	21.8%	67	10.0%	26	3.9%	53	7.9%	351	52.4%	135	20.1%	56	8.4%	160	23.9%
<b>ECAC</b>	<b>2301</b>	<b>2</b>	<b>2299</b>	<b>724</b>	<b>31.5%</b>	<b>295</b>	<b>13.2%</b>	<b>149</b>	<b>6.6%</b>	<b>234</b>	<b>10.4%</b>	<b>1427</b>	<b>62.1%</b>	<b>599</b>	<b>26.5%</b>	<b>266</b>	<b>11.7%</b>	<b>562</b>	<b>24.5%</b>
SMH	1129	12	1117	235	21.0%	150	13.4%	43	3.8%	42	3.76%	563	50.4%	304	27.2%	101	9.0%	158	14.1%
SMM	912	1	911	214	23.5%	129	14.2%	50	5.5%	35	3.8%	567	62.2%	305	33.5%	111	12.2%	151	16.6%
SMU	597		597	181	30.3%	121	20.3%	27	4.5%	33	5.5%	440	73.7%	254	42.5%	65	10.9%	121	20.3%
SMN	507		507	249	49.1%	148	29.2%	43	8.5%	58	11.4%	357	70.4%	214	42.2%	57	11.2%	86	65.4%
SME	660		660	238	36.1%	151	22.9%	29	4.4%	58	8.79%	417	63.2%	229	34.7%	54	55.0%	134	20.3%
<b>SMAC</b>	<b>3805</b>	<b>13</b>	<b>3792</b>	<b>1117</b>	<b>29.5%</b>	<b>699</b>	<b>20.0%</b>	<b>192</b>	<b>5.3%</b>	<b>226</b>	<b>6.7%</b>	<b>2344</b>	<b>61.8%</b>	<b>1306</b>	<b>36.0%</b>	<b>388</b>	<b>19.7%</b>	<b>650</b>	<b>17.7%</b>
VL	630		630	246	39.0%	127	20.2%	46	7.3%	73	11.6%	426	67.6%	191	30.3%	79	12.5%	156	24.8%
VU	337		337	112	33.2%	55	16.3%	27	8.0%	30	8.9%	256	76.0%	122	36.2%	49	14.5%	85	25.2%
VM	515		515	189	36.7%	101	19.6%	42	8.2%	46	8.9%	373	72.4%	161	31.3%	76	85.0%	136	26.4%
VH	693	3	690	67	9.7%	44	6.4%	11	1.6%	12	1.7%	276	40.0%	121	17.5%	52	7.5%	103	14.9%
<b>VCAC</b>	<b>2175</b>	<b>3</b>	<b>2172</b>	<b>614</b>	<b>28.3%</b>	<b>327</b>	<b>15.6%</b>	<b>126</b>	<b>6.3%</b>	<b>161</b>	<b>7.8%</b>	<b>1331</b>	<b>61.3%</b>	<b>595</b>	<b>28.8%</b>	<b>256</b>	<b>29.9%</b>	<b>480</b>	<b>22.8%</b>
<b>TOTAL</b>	<b>8281</b>	<b>18</b>	<b>8263</b>	<b>2455</b>	<b>29.7%</b>							<b>5102</b>	<b>61.7%</b>						

Highest Breakfast Participation:			Highest Lunch Participation:		
Attendance Center:	ECAC	31.50%	Attendance Center:	ECAC	62.10%
Lower Elementary:	ECL	50.80%	Lower Elementary:	SMN	70.40%
Upper Elementary:	ECU	37.30%	Upper Elementary:	VCU	76.00%
Middle School:	VMS	36.70%	Middle School:	VMS	72.40%
High School:	ECH	21.80%	High School:	ECH	52.40%

**Jackson County School District  
Child Nutrition Department  
Free and Reduced Percentages  
April 2023**

School Name	School Enrollment	Paid		Free		Reduced		Free + Reduced	
		Total	%	Total	%	Total	%	Total	%
ECL	588	265	45.07%	221	37.59%	102	17.35%	323	54.94%
ECU	528	245	46.40%	198	37.50%	85	16.10%	283	53.60%
ECM	605	296	48.93%	208	34.38%	101	16.69%	309	51.07%
ECH	714	398	55.74%	212	29.69%	104	14.57%	316	44.26%
<b>ECAC</b>	<b>2435</b>	<b>1204</b>	<b>49.03%</b>	<b>839</b>	<b>34.79%</b>	<b>392</b>	<b>16.18%</b>	<b>1231</b>	<b>50.97%</b>
SMH	1192	489	41.02%	519	43.54%	184	15.44%	703	58.98%
SMM	968	367	37.91%	447	46.18%	154	15.91%	601	62.09%
SMU	628	241	38.38%	305	48.57%	82	13.06%	387	61.63%
SMN	543	177	32.60%	284	52.30%	82	15.10%	366	67.40%
SME	693	301	43.43%	311	44.88%	81	11.69%	392	56.57%
<b>SMAC</b>	<b>4024</b>	<b>1575</b>	<b>38.67%</b>	<b>1866</b>	<b>47.09%</b>	<b>583</b>	<b>14.24%</b>	<b>2449</b>	<b>61.33%</b>
VL	663	313	47.21%	245	36.95%	105	15.84%	350	52.79%
VU	356	144	40.45%	150	42.13%	62	17.42%	212	59.55%
VM	540	244	45.19%	198	36.67%	98	18.15%	296	54.82%
VH	729	388	53.22%	230	31.55%	111	15.23%	341	46.78%
<b>VCAC</b>	<b>2288</b>	<b>1089</b>	<b>46.52%</b>	<b>823</b>	<b>36.83%</b>	<b>376</b>	<b>16.66%</b>	<b>1199</b>	<b>53.49%</b>
<b>District Total</b>	<b>8747</b>	<b>3868</b>	<b>44.22%</b>	<b>3528</b>	<b>40.33%</b>	<b>1351</b>	<b>15.45%</b>	<b>4879</b>	<b>55.78%</b>



# MISSISSIPPI FORESTRY COMMISSION

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14601 County Farm Road • Gulfport, MS 39503  
Phone: (601) 528-0544 • Email: [smorgan@mfc.ms.gov](mailto:smorgan@mfc.ms.gov)

April 18, 2023

To: Larry Hill - Recreation Superintendent  
Jackson County Board of Supervisors  
5400 Ball Park Road  
Vanceleave, MS. 39565

RE: 16-5S-5W – Damaged oak tree at Lum Cumbest Park

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At the request of the Jackson County Recreation Department, an inspection was conducted of an oak tree that was damaged on Friday April 14. Upon inspection, it was noticed that a large vertical crack down the main stem of the tree was present. A large portion of the damaged tree hangs over a segment of a children's playground.

Due to public safety concerns, the Mississippi Forestry Commission recommends the removal of the damaged oak, as soon as possible. The Mississippi Forestry Commission also recommends closing the portion of the playground that the tree is threatening, until the tree can be removed.

Please feel free to call me with any questions.

Thank you,

Samuel A. Morgan  
Area Forester  
Mississippi Forestry Commission  
(601)-528-0544  
[smorgan@mfc.ms.gov](mailto:smorgan@mfc.ms.gov)

**Mississippi Forestry Commission  
Authorization for Services Form**

**AFS #** \_\_\_\_\_

(Customer Information)

\_\_\_\_\_  
Cust / Board Number

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Jackson County School District  
Agency / Business / Board Name

\_\_\_\_\_  
4700 Colonel Vickrey Road  
Address

\_\_\_\_\_  
Vanceleave  
City

\_\_\_\_\_  
Jackson  
County

\_\_\_\_\_  
MS  
State

\_\_\_\_\_  
39565  
ZIP Code (Plus-Four)

\_\_\_\_\_  
(228)-826-1767  
Contact Phone #

\_\_\_\_\_  
Alt. Contact Phone #

(Print) Jackson County School District \_\_\_\_\_ herein referred to as "applicant" and the Mississippi Forestry Commission hereinafter referred to as "MFC" hereby enter into this agreement for the forestry services as described in the sections below. The MFC agrees to perform the services listed below. Applicant agrees to the services by signing in the "customer signature" space provided following the section statements at the end of this agreement.

**Section I.** The MFC agrees to provide the services below at this designated location:

Location: Jackson County, MS. FORTY: \_\_\_\_\_ SEC: 16 TWN: \_\_\_\_\_ RNG: \_\_\_\_\_

<b>Type of Service</b>	<b>Est. Cost</b>
_____ Invasive Control - Cogon grass	_____ \$50.00/Hour
_____ All Sections - As Needed	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL ESTIMATED COST</b>	_____ \$2,200.00

**Section II.** The applicant agrees: (1) to assume responsibility for boundary lines, and (2) pay the MFC invoice for all services covered under this agreement upon job completion, and (3) he/she has the right to enter into this agreement for the described property, and (4) he/she has been informed for vendor/consultant services available in their area concerning the above request.

**Section III.** It is mutually agreed: Because of the danger from forest fires, the date and time of the service will be at the discretion of the MFC. Either party may cancel this agreement by notifying the other party, preferably in writing.

**Section IV.** If the work above is on public lands, it will be necessary for the board of education to approve an estimated amount of \$ \_\_\_\_\_ from the forestry escrow fund.

**Section V.** All payments shall be rendered by a cashier, certified or personal check, or money order.

**Section VI.** The timetable to perform the above services expires on \_\_\_\_\_, but may be extended on mutual consent.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
MFC Authorized Signature

\_\_\_\_\_  
Date





# Mississippi Forestry Commission

## Cogonrass Treatment Cost-Share Program Application

Public Land % 40 Sec 16 Twn \_\_\_\_\_ Rng \_\_\_\_\_ County # 4630 Board # 40 FY 23-24

### Landowner Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ SSN / Tax ID# 64-6000513

### Jackson County School District

Agency / Business Name / LLC / LP / Trust / Etc.

Address 4700 Colonel Vickrey Road City Vancleave State MS Zip 39565

Email Address \_\_\_\_\_ Telephone # (228)-826-1767 Fax # \_\_\_\_\_ Escrow Bal \_\_\_\_\_

### [Redacted Section]

Cogonrass Treatment  Acres TBD

### [Redacted Section]

No federal funds or other cost-share assistance will be used on the same acreage described above. I will comply with all Federal and State labor laws. I agree that I will bear all costs prior to reimbursement. I certify that I am the legal owner of the property upon which the services are requested. I understand that if approved, I will be paid up to \$350 per acre, at the current cost-share rate or the actual cost, whichever is less.

Landowner Signature \_\_\_\_\_

Date: \_\_\_\_\_

Region Office Approval \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by:

Tiffany Lowery

Jackson County School District

4700 Colonel Vickrey Road

Vancleave, Mississippi 39565

(228 ) 283 -3000

Return to:

Same

STATE OF MISSISSIPPI

COUNTY OF Jackson

HUNTING AND FISHING LEASE  
16<sup>TH</sup> SECTION PUBLIC SCHOOL TRUST LAND

THIS 16TH SECTION PUBLIC SCHOOL TRUST LANDS HUNTING AND FISHING LEASE AGREEMENT, (hereinafter "Lease Agreement"), is made and entered into this the 8th day of May, 2023 by and between the LESSOR,

Jackson County School District

PO Box 5069

Vancleave, MS 39565

(228 ) 283 -3000

and LESSEE,

Eric Edwards

3404 Ryland Rd

Moss Point, MS 39562

(228 ) 990 -2485

INDEXING INSTRUCTIONS:

Section 16-6S-6W

WITNESSETH:

That, for the term and in consideration of the rentals hereinafter set forth, and the covenants, conditions, and obligations to be observed and performed by LESSEE, and by the authority and under the direction of the LESSOR, as recorded in Minute Book \_\_\_\_\_, Page \_\_\_\_\_, LESSOR does hereby lease and rent unto LESSEE the following described land ( hereinafter the "Leased Premises") to-wit:

Section 16 Township 6S Range 6W

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED BY REFERENCE AS IF COPIED FULLY HEREIN.

**1. Term.** Subject to the other provisions herein contained, the term of this Lease Agreement shall be for Five Years (5) years, beginning the 1st day of July, 2023, and ending on the 30th day of June, 2028 (called the "primary term"). For purposes of this Lease Agreement the Anniversary Date shall be July 1 of each year.

Provided that this lease has not been terminated prior to the expiration date hereof and that LESSEE is in compliance with all terms and provisions of this lease, LESSEE may extend this lease upon the terms and in the manner provided in MISS. CODE ANN. 1972 §29-3-41 or such other statute as then may be applicable.

**2. Annual Rent.** LESSEE covenants and agrees to pay as rent to LESSOR the sum of Two Thousand Six Hundred Seventy-Eight Dollars

(\$2,678.00) per annum, on or before the Anniversary Date of this lease each year; provided, however, that the payment of rent for the first year of this lease shall be due at the time of approval by the LESSOR. The obligation of LESSEE to pay rent under this Lease Agreement is unconditional, and the rent shall not be subject to set off for any reason or cause. LESSOR and LESSEE agree that in the event of termination or cancellation, any rental payment made during the term of this Lease Agreement is not refundable, and LESSEE waives any right or claim it may have to refund of rent paid. In the event LESSEE is delinquent in the payment of rent, LESSEE shall pay a late charge equal to fifteen percent (15%) of the amount of rent past due for more than 30 days and thereafter shall pay interest on any rent past due at an annual rate (the "Default Rate") equal to the maximum rate then allowed by law or, if there is no maximum rate, then a rate equal to five percent per annum above the discount rate, excluding any surcharge thereon, on ninety-day commercial paper in effect at the Federal Reserve Bank in the Federal Reserve district in which LESSOR is located, calculated according to the actuarial method.

**3. Taxes.** LESSEE covenants and agrees to pay any and all general and special taxes and assessments, including drainage taxes, if ever any there be, applicable to the Leased Premises and LESSEE'S interest therein; further, LESSEE covenants and agrees to pay any and all survey costs and recording fees in connection with this Lease Agreement or any other fees so determined by law. All payments for general and special taxes and assessments, including drainage taxes shall be made directly to the governmental authority responsible for

collecting such taxes and assessments. During the final year of the lease term, LESSOR or the governmental authority responsible for collecting taxes and assessments may require payment of any such taxes or assessments in advance or require that other security be given to insure that taxes will be paid when due. In the event it becomes necessary for the County Tax Collector or any other authority responsible for collecting general and special taxes or assessments to retain the services of attorneys to collect any taxes or assessments due from LESSEE under this lease, then LESSEE agrees to pay all costs and expenses of such actions or collections, including a reasonable attorneys' fee for the County Tax Collector or such other authority responsible for collecting said taxes or assessments.

**4. Forest Lands Purpose.** The Leased Premises covered by this lease is classified as FORESTLAND as provided by law. LESSEE recognizes, understands and acknowledges that LESSOR holds the Leased Premises for the purpose of planting, growing, protecting, maintaining, conserving, and harvesting therefrom trees, timber, pulpwood, and other forest products. Therefore, LESSEE'S exercise of any of its rights under this agreement shall in no way impede or hinder LESSOR in the full development, use, protection and enjoyment of said land as above described, and if it becomes necessary, expedient or advisable for LESSOR to prohibit, curtail, or suspend all hunting and or fishing on the Leased Premises, LESSOR shall have the right to do so upon written notice thereof to LESSEE, or LESSOR may cancel this lease as provided hereinafter. LESSEE further agrees that all rights, titles, and privileges hereunder granted are, and shall be all times expressly subject to LESSOR'S basic and primary right to prevent any fires, waste, nuisance, or unnecessary injury to said property or to the commercial values thereof.

**5. Default.** Any one of the following events shall constitute ground for immediate DEFAULT of this lease, at LESSOR'S option:

- i. Failure to pay rent, or any taxes or assessments within 60 days after the due date thereof;
- ii. Use of the Leased Premises for commercial hunting operation;
- iii. Any breach by LESSEE of any covenant, duty or obligation of this Lease Agreement.

In the event of LESSEE'S breach of any covenant or obligation contained in this lease, excepting the obligation to pay rent, taxes or assessments, LESSEE shall be entitled to notice in writing of the breach and shall have thirty (30) days from the date of the notice to cure or correct such breach. Upon the failure of LESSEE to correct or cure such breach, LESSOR shall have the option to declare this lease in immediate default. No notice to LESSEE is required prior to declaring this lease in default for the failure to pay any rent, tax, or assessment hereunder. LESSOR'S failure to assert any grounds for default shall not be deemed a waiver of the right to do so at any later time.

**6. Remedies.** Upon declaring this lease in default, LESSOR shall have the following rights and may exercise anyone or more of the following remedies in addition to such other rights, remedies, penalties and liens as may be allowed by other provision of this lease, by law or in equity: (a) LESSOR may declare this lease terminated and may then enter upon and take possession of the Leased Premises; LESSOR shall not be obligated to re-let the premises, but any amount received pursuant to any subsequent lease shall be the exclusive property of LESSOR; (b) LESSOR may declare all rent for the remaining term of the lease to be

immediately due and payable and LESSEE shall be liable therefor with interest until paid at the highest rate allowed by law; upon failure to pay the same promptly, LESSOR may declare this lease terminated and may collect the accelerated amount of rentals due without credit to LESSEE for any sums received on re-letting; (c) LESSOR may permit this lease to remain in force and may collect rents in intervals or as the same accrue; (d) LESSOR may require specific performance of LESSEE'S obligations with respect to condition of the premises or may hold LESSEE liable for the cost of performing such obligations.

**7. Breach of Lease Agreement.** If LESSEE breaches any of the provisions of this Lease Agreement and fails to cure the same after thirty (30) days written notice from LESSOR (as to a breach for which notice is applicable), then LESSEE, in addition to any other damages for which it may be responsible, shall pay LESSOR its reasonable costs and expenses in enforcing the Lease Agreement, including but not limited to fees charged by attorneys, expert witnesses, surveyors and appraisers.

**8. Assignment.** This lease SHALL NOT BE ASSIGNED OR SUBLEASED. Assignment or sublease of this Lease Agreement or any rights hereunder shall automatically terminate this lease without any further notice or action by LESSOR.

**9. Notices.** All notices specified by this instrument shall be in writing and sent by registered or certified mail, postage prepaid to the following addresses or hand-delivered in person, delivered by facsimile or otherwise to the following persons. By written notice, either party may change the persons or addresses to whom notice shall be given.

16th Section Manager

PO Box 5069

\_\_\_\_\_  
Vanceleave, Mississippi 39565

\_\_\_\_\_  
(228 ) 283 -3000

To LESSEE:

3404 Ryland Road

\_\_\_\_\_  
Moss Point, MS 39562

\_\_\_\_\_  
(228 ) 990 -2485

**10. Indemnification.** LESSEE shall protect, indemnify, defend save, and hold harmless LESSOR, the State of Mississippi, and the Secretary of State, their officers, board members, employees and agents, from and against all claims, demands, liabilities, suits, injuries, and any and all losses or damages and cost of every kind and nature whatsoever ("loss"), including but not limited to all court costs and attorneys fees and all personal injury or death and/or damage to any person or entity including, but not limited to, LESSOR and its property or other loss arising out of any alleged noncompliance with laws or caused by LESSEE'S exercise of its rights under this Lease Agreement and/or resulting from the actions or omission of LESSEE in connection with its presence on or any use of the Leased Premises by LESSEE, its officers, agents, subcontractors, employees or invitees. Provided, however, it is understood that the indemnity provided by LESSEE as described in this paragraph shall not extend to intentional or negligent acts of LESSOR, its officers, or agents. In the event the intentional or negligent acts of LESSOR, its officers or agents, are not the direct and sole proximate cause for one hundred

percent (100%) of the loss of claim, LESSEE shall be responsible to fulfill its obligations under this paragraph for the percentage of liability not attributable to LESSOR, its officers or agents.

**11. Condemnation.** If the whole of the Leased Premises, or such portion thereof as will make the Leased Premises unsuitable for LESSEE'S permitted activities, should be condemned for any public use or conveyed under threat of condemnation, then this lease shall terminate on the date possession is acquired by the condemning authority, and rent shall be apportioned as of that date. All compensation awarded or paid upon such total or partial taking of the Leased Premises shall belong to LESSOR without participation by LESSEE except to the extent the award fairly represents the value of improvements which are the property of LESSEE. It is provided, however, that nothing herein shall preclude LESSEE from prosecuting any claim directly against the condemning authority for damages or any other amounts to which a tenant may be entitled provided that no such claim shall diminish or otherwise adversely affect the amount of LESSOR'S award.

**12. General Duties of LESSEE.** LESSEE expressly covenants and agrees:

- (a) To use every precaution to protect the aforesaid timber, trees, and forest products from fire or other damage, and to that end, LESSEE will assist and exercise every effort in putting out any fire that may occur on said lands. In the event that any fire shall be willfully or negligently started or allowed to escape on said lands by LESSEE, LESSOR shall have the right immediately to cancel this lease without notice, and any unearned rentals heretofore paid shall be forfeited to LESSOR. In addition, LESSOR shall be entitled to recover from LESSEE any damages which LESSOR sustains as the result of such fire;
- (b) Not to damage any tree or tree seedlings in any way, nor cut or pierce any tree of any kind, dead or alive, and not to attach any stand or blind or other paraphernalia to any tree of any kind except with the prior written permission of the County Forester or authorized timber manager; and further, to assume responsibility, and to pay for any trees, timber, or other forest products that may be cut, used, damaged and/or removed from said lands by LESSEE;
- (c) To comply, and to require compliance by all persons to whom hunting and/or fishing privileges as aforesaid shall be extended hereunder, with all laws, rules and regulations now existing or hereinafter enacted by any county, state, or federal authority with respect to uses and activities permitted hereunder. Any violation of any such laws, rules or regulations shall constitute a material breach of this lease and shall give LESSOR the right and privilege of canceling this lease, with or without notice, and in such an event any unearned rentals paid hereunder shall be forfeited to LESSOR as liquidated damages for breach of this agreement. Bag limits and fishing limits and the length of hunting and fishing seasons shall strictly conform to the effective local, state or federal game laws and regulations;
- (d) To exercise all reasonable precautions in and about the enjoyment of LESSEE'S rights hereunder with respect to LESSEE'S safety and the safety of others using said privileges under LESSEE'S authority;
- (e) Not to construct or install upon said lands any plantings, food plots, roads, bridges, fences, camps, buildings, lodges, shelters, docks, dog pens, piers, landings or other structures, permanent or temporary, without having first obtained in writing the consent of LESSOR thereto;

- (f) Not to hinder, impede or deny access to representatives, agents or employees of the LESSOR, the Mississippi Forestry Commission, the Mississippi Department of Wildlife Fisheries and Parks or the Secretary of State while carrying out their official responsibilities; instead, LESSEE covenants and agrees to cooperate with these representatives in carrying out their official responsibilities; LESSEE further agrees to furnish his name, address and telephone number to the County Forester or forest manager and to keep said information current with said individual;
- (g) Not to conduct or permit the conduct of any unlawful or immoral activities upon the Lease Premises;
- (h) To exercise due diligence in the protection of the topsoil and other property of LESSOR on the Leased Premises. And not to bring or leave litter, trash, rubbish or any toxic or hazardous substance upon the Leased Premises. And not to commit, cause to be committed or permit any act of waste upon the Leased Premises. Waste shall include, but shall not be limited to acts, or the failure to act, that result in the loss of topsoil, or the contamination of soil, or surface or ground water;
- (i) To be responsible to LESSOR for any and all damages to the Leased Premises caused by the activities of LESSEE;
- (j) Not to use, or permit the use of the Leased Premises for any activity deemed extra-hazardous;
- (k) Not to use vehicles on any road or any part of the Leased Premises while the soil is wet to the extent that ruts and erosion will result on the road or land from such use;
- (l) To maintain the Leased Premises in a neat and orderly manner and refrain from creating or causing any unsafe or unsightly conditions, attractive nuisances or other nuisances;
- (m) To strictly comply with all federal, state and local laws and regulations pertaining to the environment including, but not limited to, laws and regulations relating to air, water, soil and toxic or hazardous substances;
- (n) Not to make any alteration upon the Leased Premises without the express prior written consent of LESSOR;
- (o) Not to alter or obstruct any drain or drainage way on the Leased Premises;
- (p) To surrender and deliver full, quiet and peaceful possession of the Leased Premises to LESSOR upon expiration or termination of this lease.

**13. Warranties.** This lease is made and accepted (1) without any representation or warranties of any kind on the part of LESSOR as to title or suitability to the purpose for which the same is granted; and (2) expressly subject to any and all existing easements, reservations, rights-of-way, contracts, leases or other encumbrances or servitudes now of record or on the ground affecting the lands herein described, or to any such agreements that may hereafter be granted from time to time to others by LESSOR.

**14. Lease Premises.** LESSEE assumes responsibility for the condition of the premises and LESSOR shall not be liable or responsible for any damages or injuries caused by any vices or defects therein to LESSEE or to any occupant or to anyone in or on said premises who derives his right to be thereon from LESSEE.

**15. Reservations.** LESSOR reserves title to all oil or gas, coal, lignite or other minerals in, on, or under the Leased Premises, together with the right to enter and remove the same, but not in a manner which interferes with LESSEE'S operations on the Leased Premises.

**16. Rights-of-Way.** LESSOR reserves the right to grant or sell rights-of-way across said lands for roads, highways, railroads, fiber optic cables or any public utility line, provided that any such roads, highways, railroads, fiber optic cables or public utility lines be constructed in a manner so as not to interfere with LESSEE'S operations.

**17. Recording.** LESSOR will deliver this Lease Agreement to the Chancery Clerk of Jackson County for recording, and LESSEE has herewith delivered to LESSOR a check in the sum of thirty-seven dollars (\$ 37.00 ) payable to such Chancery Clerk as recording fees.

**18. Immunity.** No provision of this Lease Agreement, whether requiring LESSEE to maintain insurance or to indemnify LESSOR or otherwise, shall be construed as a waiver by LESSOR of any provision of law related to governmental immunity.

**19. Interpretation.** The parties to this Lease Agreement acknowledge that they have freely entered into this Lease Agreement and any ambiguities shall not be construed against a single party.

**20. Definition of LESSEE.** It is further stipulated and agreed that wherever the word "LESSEE" is used herein, it is intended, and shall be deemed, to include and shall be binding upon LESSEE'S members, agents, servants, employees, contractees, invitees, licensees, and guests.

**21. Governing Law.** This Lease Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Mississippi. Jurisdiction and venue for any actions arising from this Lease Agreement and any amendments hereto shall rest exclusively in the Chancery Court of Jackson County Mississippi.

**22. Secretary of State.** By virtue of the signature below, the Secretary of State of the State of Mississippi has approved this Lease Agreement in accordance with the Secretary's authority for general supervision of 16<sup>th</sup> Section Public School Trust Land. Approval of this Lease Agreement by the Secretary of State indicates that the LESSOR has exercised the care and skill of an ordinary prudent person to protect the beneficiaries of the 16th Section Public School Trust Land.

**23. Supervisory Right.** Secretary of State, as supervisory trustee, shall have the right to institute any action to enforce the terms of this Lease Agreement in the event LESSOR fails to do so in a timely manner. In the event the Secretary institutes legal action to enforce the terms of this Lease Agreement he shall have all rights as are conferred to LESSOR.

**24. Additional Provisions.** This Lease Agreement contains an Exhibit "B." Any additional or special provisions to this Lease Agreement are set forth in Exhibit "B" and incorporated by



reference as if copied fully herein. If there are no additional or special provisions then Exhibit "B" shall state "NONE."

**25. Entire Agreement.** This Lease Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Lease Agreement shall not be binding upon either party except to the extent incorporated in this agreement. This Lease Agreement contains Exhibits "A" and "B." If Exhibits "A" and "B" are not attached to this Lease Agreement, then this Lease Agreement shall be null and void.

IN WITNESS WHEREOF, this Lease Agreement is executed by LESSOR and pursuant to order entered upon its minutes, is executed by LESSEE this the 8th day of May, 2023.

Signed, Sealed and Delivered in the Presence of:

Jackson County School District  
LESSOR

BY: \_\_\_\_\_  
Printed Name: John Strycker  
Superintendent of Schools

BY: \_\_\_\_\_  
Printed Name: J. Keith Lee  
School Board President

\_\_\_\_\_  
Printed Name: Eric Edwards  
LESSEE

\_\_\_\_\_  
APPROVED  
SECRETARY OF STATE  
Michael Watson  
Secretary of State

ACKNOWLEDGMENTS

School District

STATE OF MISSISSIPPI

COUNTY OF Jackson

Personally appeared before me, the undersigned authority in and for said county and state, on this 8th day of May, 2023, within my jurisdiction, the within named Dr. John Strycker, Superintendent of Schools and J. Keith Lee, school board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

Printed Name: \_\_\_\_\_  
(Notary Public)

My Commission Expires: \_\_\_\_\_

(Affix official seal, if applicable)

ACKNOWLEDGEMENTS

Lessee - Personal

STATE OF MISSISSIPPI  
COUNTY OF \_\_\_\_\_

Personally appeared before me, the undersigned authority in and for said county and state, on this the \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_, within my jurisdiction, the within named \_\_\_\_\_, who acknowledged that he / she executed the above and foregoing instrument.

Printed Name: \_\_\_\_\_  
(Notary Public)

My Commission Expires: \_\_\_\_\_ (Affix official seal, if applicable)

Lessee - Corporate

STATE OF MISSISSIPPI  
COUNTY OF \_\_\_\_\_

Personally appeared before me the undersigned authority in and for said county and state, on this the \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_, within my jurisdiction, the within named \_\_\_\_\_, who acknowledged to me that he / she is the \_\_\_\_\_ of \_\_\_\_\_, and that in said representative capacity he / she executed the above and foregoing instrument, after first having been duly authorized so to do.

Printed Name: \_\_\_\_\_  
(Notary Public)

My Commission Expires: \_\_\_\_\_ (Affix official seal, if applicable)

**EXHIBIT "A": DESCRIPTION OF PROPERTY**

103 Acres of Forest Land, located at Section 16, Township 6S, Range 6W.

**EXHIBIT "B": ADDITIONAL PROVISIONS**

This lease was approved by the Jackson County Board of Supervisors on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President Board of Supervisors

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

**PERSONALLY APPEARED** before me, the undersigned authority in and for the said county and state, on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, within my jurisdiction, the within named \_\_\_\_\_ who acknowledged that he is president of the Jackson County Board of Supervisors and that in said representative capacity he executed the above and foregoing instrument, after first having been authorized so to do.

<<Seal>>

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



Beaufort Gazette  
 Belleville News-Democrat  
 Bellingham Herald  
 Bradenton Herald  
 Centre Daily Times  
 Charlotte Observer  
 Columbus Ledger-Enquirer  
 Fresno Bee

The Herald - Rock Hill  
 Herald Sun - Durham  
 Idaho Statesman  
 Island Packet  
 Kansas City Star  
 Lexington Herald-Leader  
 Merced Sun-Star  
 Miami Herald

el Nuevo Herald - Miami  
 Modesto Bee  
 Raleigh News & Observer  
 The Olympian  
 Sacramento Bee  
 Fort Worth Star-Telegram  
 The State - Columbia  
 Sun Herald - Bixby

Sun News - Myrtle Beach  
 The News Tribune Tacoma  
 The Telegraph - Macon  
 San Luis Obispo Tribune  
 Tri-City Herald  
 Wichita Eagle

## AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
15445	392475	Print Legal Ad-IPL01127040 - IPL0112704	2342203	\$53.38	1	29 L

**Attention:**

JACKSON CO SCHOOL DISTRICT  
 PO BOX 5069  
 VANCELEAVE, MS 39565

**NOTICE OF INVITATION FOR BIDS  
 HUNTING & FISHING LEASE  
 JACKSON COUNTY SCHOOL DISTRICT**

Sealed bids will be received by the Jackson County School District, 4701 Colonel Vickery Rd., Vancleave, Mississippi, 39565 up to and no later than 12:00 PM. (CST) on April 6, 2023 for a hunting and fishing lease on the following land in Jackson County Mississippi:

Property #1 - Section 16-6S-6W containing 103.00 acres with a minimum bid requirement of \$5.25 per acre. All bids shall be submitted on a School District Bid Form. For bid forms and additional information, you may contact Tiffany Lowery, 16 th Sectional Land Manager, at (228) 283-3000. The Jackson County School Board reserves the right to reject any or all bids.

Publication Dates:  
 March 7, 2023  
 March 14, 2023  
 IPL0112704  
 Mar 7, 14 2023

**STATE OF MISSISSIPPI  
 COUNTY OF HARRISON**

Before me, the undersigned Notary of Dallas County, Texas personally appeared Stefani Beard, who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a daily newspaper published in the city of Gulfport, in Harrison County, Mississippi and the publication of the notice, a copy of which is hereto attached, has been made in said paper in the issue(s) of:

2 insertion(s) published on:  
 03/07/23, 03/14/23

Affidavit further states on oath that said newspaper has been established and published continuously in said county for a period of more than twelve months next prior to the first publication of said notice.

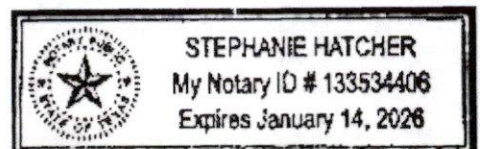
*Stefani Beard*

Sworn to and subscribed before me this 14th day of March in the year of 2023

*Stephanie Hatcher*

Notary Public

\* The Sun Herald has been deemed eligible for publishing legal notices in Jackson County to meet the requirements of Miss. Code 1972 Section 13-3-31 and 13-3-32.



Extra charge for lost or duplicate affidavits.  
 Legal document please do not destroy!





Beaufort Gazette  
 Belleville News-Democrat  
 Bellingham Herald  
 Bradenton Herald  
 Centre Daily Times  
 Charlotte Observer  
 Columbus Ledger-Enquirer  
 Fresno Bee

The Herald - Rock Hill  
 Herald Sun - Durham  
 Idaho Statesman  
 Island Packet  
 Kansas City Star  
 Lexington Herald-Leader  
 Merced Sun-Star  
 Miami Herald

el Nuevo Herald - Miami  
 Modesto Bee  
 Raleigh News & Observer  
 The Olympian  
 Sacramento Bee  
 Fort Worth Star-Telegram  
 The State - Columbia  
 Sun Herald - Biloxi

Sun News - Myrtle Beach  
 The News Tribune Tacoma  
 The Telegraph - Macon  
 San Luis Obispo Tribune  
 Tri-City Herald  
 Wichita Eagle

## AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
15445	398057	Print Legal Ad-IPL01146970 - IPL0114697	2342368	\$57.34	1	33 L

**Attention:** Mary Eyring  
 JACKSON CO SCHOOL DISTRICT  
 PO BOX 5069  
 VANCELEAVE, MS 39565

**NOTICE OF INVITATION FOR  
 BIDS  
 HUNTING & FISHING LEASE  
 JACKSON COUNTY  
 SCHOOL DISTRICT**

Sealed bids will be received by the Jackson County School District, 4701 Colonel Vickery Rd., Vanceleave, Mississippi, 39565 up to and no later than 12:00 PM. (CST) on April 6, 2023 for a hunting and fishing lease on the following land in Jackson County Mississippi:

Property #1 - Section 16-5S-6W containing 639.32 acres with a minimum bid requirement of \$7.50 per acre.

Property #2 - Section 16-6S-6W containing 145.60 acres with a minimum bid requirement of \$11.00 per acre.

All bids shall be submitted on a School District Bid Form. For bid forms and additional information, you may contact Tiffany Lowery, 16th Sectional Land Manager, at (228) 283-3000 or [www.jcsd.ms](http://www.jcsd.ms).

The Jackson County School Board reserves the right to reject any or all bids.

Publication Dates:  
 March 20, 2023  
 March 27, 2023  
 IPL0114697  
 Mar 20,27 2023

### STATE OF MISSISSIPPI COUNTY OF HARRISON

Before me, the undersigned Notary of Dallas County, Texas personally appeared Stefani Beard, who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a daily newspaper published in the city of Gulfport, in Harrison County, Mississippi and the publication of the notice, a copy of which is hereto attached, has been made in said paper in the issue(s) of:

2 insertion(s) published on:  
 03/20/23, 03/27/23

Affidavit further states on oath that said newspaper has been established and published continuously in said county for a period of more than twelve months next prior to the first publication of said notice.

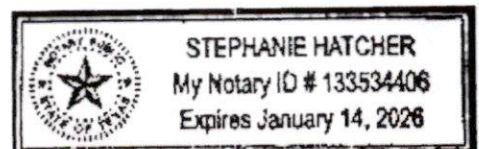
*Stefani Beard*

Sworn to and subscribed before me this 27th day of March in the year of 2023

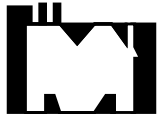
*Stephanie Hatcher*

Notary Public

\* The Sun Herald has been deemed eligible for publishing legal notices in Jackson County to meet the requirements of Miss. Code 1972 Section 13-3-31 and 13-3-32.



Extra charge for lost or duplicate affidavits.  
 Legal document please do not destroy!



**MYERS**

& COMPANY, INC.

P.O. Box 459

Ocean Springs, MS 39566-0459

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PHONE: (228) - 872-2857

FAX: (228) - 872-4324

Email: [manager@myersandcompany.net](mailto:manager@myersandcompany.net)

## ***APPRAISAL ORDER CONTRACT***

This agreement is to confirm appraisal services to be provided by Myers and Company, Inc. for Jackson County School District.

Client: Jackson County School District

Permission to inspect subject property and appraise:

Client hires Appraiser and grants permission for Appraiser to inspect any/subject property described for the purpose of performing appraisal services as described below:

**Appraiser Scope of Work:**

My proposal is to prepare an appraisal report for each subject property according to the following conditions:

- 1) An Evaluation (Summary) format report (commonly utilized for client use and not for a financial institution);
- 2) The appraiser will develop an opinion of market value of the property (***land only***) based on current market data via recent land sales deemed comparable by the appraiser for the subject property;
- 3) The Client will provide the appraiser copies of a A) survey; B) legal description and C) Tax Parcel Numbers (descriptions) outlining the physical size (acres/SF) of the subject property.
- 4) Any building or site improvements (as requested by client) to be included for a specific appraisal report would be subject to additional fees as noted below.

**Rate Schedule, Estimate, Payment and Cancellation:**

Appraisal services are performed on a per property basis as follows:

My fee to complete an individual appraisal assignment based on the scope outlined above will be **\$1,000 per property**. Any extraordinary circumstances for a particular property would be submitted separately for Client Approval before Appraiser proceeding.

Actual final amount due to Appraiser will be the actual amount billed at the above rate (includes travel), plus any costs and expenses incurred by the Appraiser not covered in the per property rate but subject to request/approval by Client (i.e. meetings, conferences outside of scope of appraisal work noted above). Client agrees to pay to Appraiser the full amount due upon submission of Appraiser's invoice to Client within 30 days of submission of appraisers invoice to client.

This work order contract cannot be canceled by Client unless written, dated, and signed notice is provided to Appraiser. All payment for any work performed (including partial reports) by the Appraiser prior to receipt of such notice will be due in full at the above rates at the time of cancellation.

Appraiser is not asked by the Client to evaluate any subleases in place between the current tenant (occupant) of the property and another third party.

Appraiser is not asked by the Client to perform a title search of the property and Appraiser gives no statement as to the rightful ownership of the property other than what is noted by Client. Any and all research performed by the Appraiser is for the sole purpose of obtaining information relating to the appraisal of the subject property.

All documents furnished to the appraiser from this client will be considered confidential information pursuant to the disclosure requirements in the confidentiality section of the ethics provision and Statement on Appraisal Standards (USPAP) Number 5.

A PDF copy of the appraisal report will be emailed once the report is completed.

**Enforcement**

Client and Appraiser agree that this Agreement shall be construed under and in accordance with the laws of the State of Mississippi. If any action, legal or otherwise, is required to enforce the terms of this contract, or payment required under the contact, Client hereby agrees to pay Appraiser any and all attorney's fees, court costs, and fees for time spent by Appraiser incurred in enforcing the terms of the contract, or payment under the Contract.

Appraiser and employees of the Appraisal Firm shall not be liable for any property damage that might arise from performing the appraisal services, and Client agrees to hold Appraiser and employees harmless from and against any and all loss, cost, claim, expense, or liability resulting from any property damage.

*Payments can be mailed to PO Box 459, Ocean Springs, MS 39566-0459.*

Respectfully submitted,

I, the Client, accept and agree with terms of this engagement letter.



John Myers  
[jdmyers@myersandcompany.net](mailto:jdmyers@myersandcompany.net)

X \_\_\_\_\_  
CLIENT REPRESENTATIVE Date

9. The person or group requesting the permit shall provide sufficient bond for any damage sustained to the facility, except normal wear and tear.
10. Persons/Organizations who use their own equipment or property shall remove said equipment immediately following the activity and no later than noon the following day. The school will not be responsible for any equipment left at the building or grounds.
11. The Board of Education or its representative(s) shall at all times have free access to all parts of the school facilities. The Board reserves the right to revoke any permit should such action be necessary or desirable in the best interest of the school system and/or the public.
12. The Jackson County School District, its employees, or the Board of Education, singly or collectively, hereby is held harmless and disclaims any and all liability of any kind relative to this agreement.
13. The Jackson County School District, its employees, or the Board of Education, singly or collectively, makes absolutely no warrant as to the condition or fitness of the facilities relative to this agreement.
14. A duplicate of the application filed with the Superintendent, when approved, will be returned to the applicant as a permit.
15. All functions involving meal preparation and service shall require arrangements through the Food Service Office. For accounting purposes, requisitions for all food, supplies, and labor are to be put on separate requisition forms, designating the function for which these items are to be used. Food and supplies other than those requisitioned through the Central Office will not be permitted on school premises. Direct labor payments from any organization shall not be accepted as proper payroll procedures. Payroll procedures set by the Board of Education must be followed. The Central Office shall make the final determination of charges.
16. The Superintendent and Assistant Superintendent for the Attendance Center may at their joint discretion, waive all rules in this section, except #3, #7, #11, #12, #13, and #15.

**JACKSON COUNTY SCHOOL DISTRICT  
APPLICATION FOR PERMIT TO  
USE SCHOOL FACILITIES**

1. Date of Application: March 15, 2023
2. Date Usage Requested: June 1, 2023 and June 2, 2023
3. Name of Applicant: Alex Moiren
4. Address of Applicant: 25300 Stateline Rd, Lucedale, MS 39452
5. Facility Requested (School, Bldg.): East Central High School Stage and Sitting Area
6. Time Building to be opened: Estimated time to be closed:
7. Give Purpose and Details of Activity: Dance Recital for AEDC
8. Person in charge at program: Alex Moiren and Stephenie Hinton
9. Will security be provided? If required
10. Facility Usage Fee is \$150.00/day, (money/check paid with application). Facility cleaning and repair fee is \$100.00/day, (money/check paid with application). Total \$250.00 per day.
11. Person responsible for cleaning/repair charges when applicable.  
Name: Alex Moiren - Studio Owner  
Phone: 1-251-599-4881  
Address: 25300 Stateline Rd, Lucedale, MS 39452
12. Applicant agrees to pick up keys from:  
On: 06/01 by: (AM) (PM) and return keys to  
On: 06/05 by: (AM) (PM)

The undersigned applicant hereby certifies that he/she, acting for and on behalf of himself/herself (or the organization), has read and understands the rules and regulations pertaining to the use of the school facilities and agrees to conform to the same.

AEDC Dance to Inspire-located in Hurley  
Organization

  
Signature Alex Moiren

March 15, 2023  
Date

Owner  
Title

Application Approved ( ) Fees: \$ \_\_\_\_\_

Application Approved ( )

Application Denied ( ) Bond: \$ \_\_\_\_\_

Application Denied ( )

  
Principal

4/19/2023  
Date

  
Assistant Superintendent, Attendance Center

4/19/2023  
Date

\_\_\_\_\_  
Superintendent, Jackson County School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
APPROVED (Jackson County School Board of Education)

**Exhibits:**

**Regulations:**

**References:**

**Original Adopted Date:** 5/22/2000  
**Approved/Revised Date:** 3/14/2011

**Status:** Adopted  
**Record Id:** 271896

[District Home](#)

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*JACKSON COUNTY SCHOOL DISTRICT*

*RESOLUTION*

*WHEREAS, Sylvia Darline Jones, Title I Assistant teacher, at East Central Upper Elementary School, is retiring following 23 years of dedicated service to the profession of education, and;*

*WHEREAS, Mrs. Jones has dedicated all 23 years of service to the students of East Central Upper*

*WHEREAS, she used her knowledge and skills to educate the students of East Central and support them in all of their interests and pursuits of their goals and;*

*WHEREAS, she has helped students grow socially, emotionally and academically, and;*

*WHEREAS, she has performed her responsibilities with the utmost professionalism, dedication, and compassion, and;*

*WHEREAS, her loyalty to administration and staff, dedication to her assigned responsibilities and her commitment to students will be sorely missed.*

*NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Education joins the Administration and Staff of East Central Upper Elementary School in expressing our sincere appreciation and commendation for these years of dedicated service, and;*

*BE IT FURTHER RESOLVED, that the Jackson County Board of Education join her many friends and co-workers in expressing our genuine appreciation for her outstanding service and extend our best wishes for a most happy and productive time of retirement.*

*DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION, this the eighth day of May, two thousand and twenty- three, A.D.*

\_\_\_\_\_  
J. Keith Lee, Chairman

\_\_\_\_\_  
Amy M. Dobson, Vice-Chairman

\_\_\_\_\_  
Jory Howell, Secretary

\_\_\_\_\_  
Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Amy Peterson, Board Member

\_\_\_\_\_  
Dr. John Strycker, Superintendent

*JACKSON COUNTY SCHOOL DISTRICT*

*RESOLUTION*

*WHEREAS, Janet Stephens, teacher, at East Central Upper Elementary School, is retiring following 30 years of dedicated service to the profession of education, and;*

*WHEREAS, Mrs. Stephens has dedicated 20 years of service to the students of East Central Upper*

*WHEREAS, she used her knowledge and skills to educate the students of East Central and support them in all of their interests and pursuits of their goals and;*

*WHEREAS, she has helped students grow socially, emotionally and academically, and;*

*WHEREAS, she has performed her responsibilities with the utmost professionalism, dedication, and compassion, and;*

*WHEREAS, her loyalty to administration and staff, dedication to her assigned responsibilities and her commitment to students will be sorely missed.*

*NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Education joins the Administration and Staff of East Central Upper Elementary School in expressing our sincere appreciation and commendation for these years of dedicated service, and;*

*BE IT FURTHER RESOLVED, that the Jackson County Board of Education join her many friends and co-workers in expressing our genuine appreciation for her outstanding service and extend our best wishes for a most happy and productive time of retirement.*

*DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION, this the eighth day of May, two thousand and twenty- three, A.D.*

\_\_\_\_\_  
J. Keith Lee, Chairman

\_\_\_\_\_  
Amy M. Dobson, Vice-Chairman

\_\_\_\_\_  
Jory Howell, Secretary

\_\_\_\_\_  
Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Amy Peterson, Board Member

\_\_\_\_\_  
Dr. John Strycker, Superintendent

**East Central Lower Elementary School**  
**5621 Hwy. 614**  
**Moss Point, MS 39562**  
**(228) 283-3300**

April 25, 2023

Jackson County School Board  
P.O. Box 5069  
Vanceleave, MS 39565

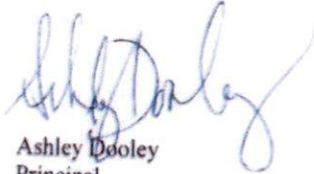
Dear Board Members:

We are requesting your permission to discard the materials and resources set forth in the attached report- generated by Destiny on April 25, 2023. These items are being discarded and/or weeded because they are either damaged or out-of-date. Thank you for your consideration.

Sincerely,



Renee Jordan  
Librarian/Media Specialist



Ashley Dooley  
Principal





Deleted Date	Title	Author	Standard Number	Published	Call Number	Barcode	Price	Currency C	Acquisition Date	Removed I	Status
4/25/2023	The adventures of Tom Sawyer	Hall, Margaret, 1947-	ISBN: 978-1-59889-045-7	2007	741.5 HALL	00000014301	17.38	USD	1/6/2009	rjordan	Was Available -- Weeded
4/25/2023	African dancing	Thomas, Mark.	ISBN: 0-516-23066-2 (pbk.)\0516231413 (lib. bdg.)	2001	793.3 THOM	00000005566	13.61	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	ALEXANDER.	VIORST, JUDITH	ISBN: 1-890275-49-2	1998	MEDIA BAG	00000005776	39.80	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	American curl cats	Kallen, Stuart A., 1955-	ISBN: 978-1-56239-578-0 (lib. bdg.)	1998	636.8 KAL	130000012075	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	American Indian foods	Miller, Jay, 1947-	ISBN: 0-516-20135-2 (lib. bdg.)\051626091X (pbk.)	1996	641.59 MIL	00000001205	16.47	USD	8/30/1997	rjordan	Was Available -- Weeded
4/25/2023	Animal hospital	Walker-Hodge, Judith.	ISBN: 0-7894-3996-4 (pbk.)\0789439972 (trade)	1999	636.089 WALK	000000013526	8.47	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	ANIMAL NOSES.					000000012471			2/8/2008	rjordan	Was Available -- Weeded
4/25/2023	Animals In the zoo	Fowler, Allan.	ISBN: 0-516-27087-7 (pbk.)\0516212184 (lib. ed.)	2000	636.088 FOWL	000000013453	19.27	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Apples	Cooper, Jason, 1942-	ISBN: 0-86625-622-9	1997	641.3 COO	00000000356	10.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	THE ART OF READING.	MARCUS, LEONARD S.	ISBN: 0-525-47484-6	2005	741.6 MARCUS	000000013591	19.99	USD	10/1/2007	rjordan	Was Available -- Weeded
4/25/2023	Art rocks! : creativity.		ISBN: 978-1-50942991-2	2017	371.337 ART	17000002232	119.99	USD	9/13/2017	rjordan	Was Available -- Weeded
4/25/2023	Backyard bug battle : a Buzz Beaker Brainstorm	Nicke, Scott.	ISBN: 978-1-59889-054-9	2007	741.5 NICK	000000013494	15.39	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Balinese cats	Kallen, Stuart A., 1955-	ISBN: 1-56239-579-3	1998	636.8 KAL	130000012076	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Ballet dancing	Thomas, Mark.	ISBN: 0-516-23067-0 (pbk.)\0516231421 (lib. bdg.)	2001	792.8 THOM	00000005567	13.61	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Basketball	McClellan, Ray.	ISBN: 978-1-60014-279-6	2010	796.323 MCCL	090000003049	20.00	USD	8/4/2010	rjordan	Was Available -- Weeded
4/25/2023	Basketball in action	Crossingham, John.	ISBN: 0-7787-0162-X (trade)\0778701743 (pbk.)	2000	796.323 CROS	000000004757	8.71	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Bats at the library	Lies, Brian.	ISBN: 978-0-618-99923-1 (trade)	2008	MEDIA BAG	090000007003			8/6/2010	rjordan	Was Available -- Weeded
4/25/2023	Batter up! : you can play softball!	Fauchald, Nick.	ISBN: 1-40481152-4 (hard cover)	2006	796.357 FAU	120000002004	19.49	USD	3/5/2013	rjordan	Was Available -- Weeded
4/25/2023	Beagles	Kallen, Stuart A., 1955-	ISBN: 1-56239-572-6	1998	636.753 KAL	000000008313	39.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Beans to chocolate	Snyder, Inez.	ISBN: 0-516-24269-5 (Library Binding)	2003	641.3 SNYD	000000011773	16.62	USD	8/31/2006	rjordan	Was Available -- Weeded
4/25/2023	Beef	Cooper, Jason, 1942-	ISBN: 0-86625-617-2	1997	641.3 COO	00000000357	10.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	BEEP BEEP, VROOM VROOM!	MURPHY, STUART		2004	MEDIA BAG	000000008313	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Benny and Penny in just pretend	Hayes, Geoffrey.	ISBN: 0-9799238-0-8 (trade)	2008	741.5 HAYE	130000001052	11.15	USD	10/4/2013	rjordan	Was Available -- Weeded
4/25/2023	Benny and Penny in the big no-no!	Hayes, Geoffrey.	ISBN: 0-9799238-9-1 (trade)	2009	741.5 HAYE	160000001061	16.24	USD	4/8/2016	rjordan	Was Available -- Weeded
4/25/2023	Benny and Penny in the toy breaker	Hayes, Geoffrey.	ISBN: 1-935179-07-1 (trade)	2010	741.5 HAYE	130000001054	15.77	USD	10/4/2013	rjordan	Was Available -- Weeded
4/25/2023	Berries to jelly	Snyder, Inez.	ISBN: 0-516-25526-6 (pbk.)\0516251961 (lib. ed.)	2005	641.8 SNYD	000000011774	16.62	USD	8/31/2006	rjordan	Was Available -- Weeded
4/25/2023	BEST BUG PARADE.	MURPHY, STUART	ISBN: 1-890275-51-4	1998	MEDIA BAG	000000005777	39.80	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Bicycle stunt riding : check it out!	Eck, Kristin.	ISBN: 0-8239-5697-0	2001	796.6 ECK	000000005519	15.36	USD	3/17/2003	rjordan	Was Available -- Weeded
4/25/2023	THE BIG HUNGRY BEAR.	WOOD, AUDREY		2004	MEDIA BAG	000000007588	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Birds	Frost, Helen, 1949-	ISBN: 0-7368-0654-7	2001	636.6 FRO	000000013038	11.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	BMX racing	David, Jack, 1968-	ISBN: 1-60014-122-6 (lib. ed.)	2008	796.6 DAVI	000000014286	15.42	USD	1/6/2009	rjordan	Was Available -- Weeded
4/25/2023	Brave Norman : a true story	Clements, Andrew, 1949-	ISBN: 0-689-83438-1 (pbk.)\0689829140 (trade)	2002	636.752 CLEM	000000011128	8.47	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Bread	Turner, Dorothy.	ISBN: 0-87614-359-1 (lib. bdg.)	1989	664.7 TURNER 1989	00000001253	9.95	USD	11/1/1995	rjordan	Was Available -- Weeded
4/25/2023	Bread and cereal	Benduhn, Tea.	ISBN: 0-8368-8250-4 (lib. ed.)	2008	641.8 BEND	000000014591	10.21	USD	9/8/2009	rjordan	Was Available -- Weeded
4/25/2023	Bulldogs	Gagne, Tammy.	ISBN: 978-1-42961952-3 (lib. bdg.)	2009	636.72 GAGN	090000009029	23.99	USD	5/11/2010	rjordan	Was Available -- Weeded
4/25/2023	Calves	Doudna, Kelly, 1963-	ISBN: 1-57765-186-3	1999	636.2 DOU	000000013045	15.55	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Camping	Klein, Adam G., 1976-	ISBN: 978-1-59928-957-1 (lib. bdg.)	2008	796.54 KLE	1100000012184	17.95	USD	7/8/2011	rjordan	Was Available -- Weeded
4/25/2023	The car that stopped	Sloan, Peter.	ISBN: 0-7608-4175-6	2000	688.7 SLO	000000013047	9.06	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Cars, trucks, and motorcycles you can draw	Brecke, Nicole.	ISBN: 0-7613-4162-5 (lib. ed.)	2010	743 BREC	100000001013	23.73	USD	1/11/2011	rjordan	Was Available -- Weeded
4/25/2023	Catalina Magdalena Hoopensteiner Wallendiner Hogar	Arnold, Tedd.	ISBN: 0-590-10994-4 (hardcover : alk. paper)	2004	782.421 ARNO	000000013404	12.59	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Cats	Wilsdon, Christina.	ISBN: 978-0-8368-9105-8 (lib. bdg.)	2009	636.8 WILS	090000003033	28.00	USD	5/11/2010	rjordan	Was Available -- Weeded
4/25/2023	Cats and kittens	Ganerl, Anita.		2008	636.8 GAN	000000014005	16.10	USD	4/1/2008	rjordan	Was Available -- Weeded
4/25/2023	Chairs, chairs, chairs!	Cappetta, Cynthia.	ISBN: 0-516-21542-6	1999	645 CAP	000000013052	9.66	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	*Charlie needs a cloak*	De Paola, Tomie.	ISBN: 0-671-66467-0 (pbk.)\0671664662 (trade)	1973	646.4 DE P	000000011679	9.67	USD	8/31/2006	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading	Karapetkova, Holly.	ISBN: 978-1-60694-322-9	2010	791.6 KAR	100000008021	15.95	USD	2/28/2011	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading	Wells, Donald.	ISBN: 978-1-60596-895-7	2011	791.6 WEL	100000008022	18.99	USD	2/28/2011	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading for fun!	Gruber, Beth.	ISBN: 0-7565-0584-4	2004	791.6 GRU	100000008019	19.99	USD	2/28/2011	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading in action	Crossingham, John, 1974-	ISBN: 0-7787-0333-9 (lib. bdg.)	2003	791.6 CROS	100000001022	12.58	USD	1/11/2011	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading skills	Maurer, Tracy.	ISBN: 1-59515-500-7	2006	791.6 MAU	100000008004	21.95	USD	2/23/2011	rjordan	Was Available -- Weeded
4/25/2023	Cheerleading skills : how to cheer like a champ	Cecchetti, Diane.	ISBN: 0-7660-3208-6 (lib. ed.)	2009	791.6 CECC	100000001021	22.80	USD	1/11/2011	rjordan	Was Available -- Weeded
4/25/2023	Chicago Bears	Frisch, Aaron, 1975-	ISBN: 1-58341-381-2	2006	796.332 FRIS	000000013455	16.81	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Chicago Bulls	Frisch, Aaron, 1975-	ISBN: 978-1-58341-505-4	2008	796.323 FRIS	000000014294	17.52	USD	1/6/2009	rjordan	Was Available -- Weeded
4/25/2023	Chickens	Saunders-Smith, Gall.	ISBN: 1-56065-483-X	1997	636.5 SAU	000000013054	11.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Chickens on the farm	Schuh, Mari C.	ISBN: 0-7368-0991-0 (trade)	2002	636.5 SCHU	000000005563	14.38	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Chihuahuas	Temple, Bob.	ISBN: 1-57765-419-6	2000	636.76 TEM	130000012687	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Colles	Kallen, Stuart A., 1955-	ISBN: 1-56239-573-4	1998	636.737 KAL	130000012094	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Color zoo	Ehlert, Lois.	ISBN: 0-397-32259-3	1989	701 EHL	100000013009	19.54	USD	5/23/2014	rjordan	Was Available -- Weeded
4/25/2023	Competitive cheerleading	Maurer, Tracy.	ISBN: 1-59515-501-5	2006	791.6 MAU	100000008005	21.95	USD	2/23/2011	rjordan	Was Available -- Weeded
4/25/2023	D is for discover! : school review & prep.		ISBN: 978-1-50943106-9	2017	371.337 DIS	180000002047	119.99	USD	11/1/2017	rjordan	Was Available -- Weeded
4/25/2023	Dachshunds	Kallen, Stuart A., 1955-	ISBN: 1-56239-574-2	1998	636.753 KAL	130000012095	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Dairy products	Cooper, Jason, 1942-	ISBN: 0-86625-619-9	1997	641.3 COO	00000000359	10.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	A day in the life of a builder	Hayward, Linda, 1943-	ISBN: 0-7894-7363-1 (pbk.)\078947364X (trade)	2001	690 HAYW	000000013760	8.62	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	The day mom finally snapped	Temple, Bob.	ISBN: 1-59889-038-7	2006	741.5 TEMP	000000013518	15.39	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Devon rex cats	Kallen, Stuart A., 1955-	ISBN: 978-1-56239-580-3 (lib. bdg.)	1998	636.8 KAL	130000012077	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	DINOSAURS.	PRINGLE, LAURENCE		2003	MEDIA BAG	000000008011	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded

4/25/2023	Draw 50 sharks, whales, and other sea creatures	Ames, Lee J.	ISBN: 0-385-24627-7	1989	743 AMES	00000006705	10.43	USD	11/1/2002	rjordan	Was Available -- Weeded
4/25/2023	EDWARD THE EMU.	KNOWLES, SHEENA		2003	MEDIA BAG	00000008008	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	Exotic shorthair cats	Kallen, Stuart A., 1955-	ISBN: 1-56239-581-5	1998	636.8 KAL	130000012078	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	AN EXTRAORDINARY EGG.	LEONNI, LEO		2004	MEDIA BAG	000000007591	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	First day at gymnastics	Ganerl, Anita, 1961-	ISBN: 0-7894-8512-5	2002	796.44 GANE	000000011217	8.67	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Fish	Frost, Helen, 1949-	ISBN: 978-0-7368-8785-4 (pbk.)	2001	639.34 FRO	000000013083	12.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Foals	Doudna, Kelly, 1963-	ISBN: 1-57765-183-9	1999	636.1 Dou	00000010558	14.35	USD	4/21/2006	rjordan	Was Available -- Weeded
4/25/2023	Food : a very first picture book	Tuxworth, Nicola.	ISBN: 0-8368-2430-X	1999	641.3 TUX	000000013085	22.08	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Football	McClellan, Ray.	ISBN: 978-1-60014-194-2	2005	796.332 MCCL	000000003050	20.00	USD	8/4/2010	rjordan	Was Available -- Weeded
4/25/2023	The fox went out on a chilly night : an old song	Illustrated by Peter Spler.	ISBN: 0-440-40829-6 (pbk.)\0385010656 (trade)	1961	782.421 FOX	000000006149	9.01	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	FREDERICK.	LIONNI, LEO		2003	MEDIA BAG	000000005768	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	Frog went a-courtin'	Langstaff, John M.	ISBN: 0-15-633900-5 (pbk.)	1983	782.42 LANG	000000004949	9.10	USD	3/1/2002	rjordan	Was Available -- Weeded
4/25/2023	From apples to applesauce	Thoennes Keller, Kristin.	ISBN: 978-0-7368-2633-4	2005	641.6 THO	110000015012	18.49	USD	3/20/2012	rjordan	Was Available -- Weeded
4/25/2023	From apples to applesauce	Thoennes Keller, Kristin.	ISBN: 978-0-7368-2633-4	2005	641.6 THO	110000015013	18.49	USD	3/20/2012	rjordan	Was Available -- Weeded
4/25/2023	From apples to applesauce	Thoennes Keller, Kristin.	ISBN: 978-0-7368-2633-4	2005	641.6 THO	110000015014	18.49	USD	3/20/2012	rjordan	Was Available -- Weeded
4/25/2023	Fun and games : a spot-it challenge	Marks, Jennifer, 1979-	ISBN: 978-1-42962220-2 (hardcover)	2009	793.73 MARK	100000008000		USD	11/17/2010	rjordan	Was Available -- Weeded
4/25/2023	Geese	Cooper, Jason, 1942-	ISBN: 1-55916-089-6	1995	636.5 Coo	000000001242	9.95	USD	8/30/1996	rjordan	Was Available -- Weeded
4/25/2023	Give the dog a bone	Kellogg, Steven.	ISBN: 1-58717-002-7 (lib. bdg.)	2000	782.42 Kel	000000004497	15.23	USD	1/30/2001	rjordan	Was Available -- Weeded
4/25/2023	Goats	Cooper, Jason, 1942-	ISBN: 1-55916-093-4	1995	636.3 Coo	000000001182	9.95	USD	8/30/1996	rjordan	Was Available -- Weeded
4/25/2023	God bless America	Berlin, Irving, 1888-	ISBN: 0-06-009789-2 (lib. bdg.)\0060097884 (trade)	2002	782.421 BERL	000000006726	15.35	USD	11/1/2002	rjordan	Was Available -- Weeded
4/25/2023	Grains	Alexander, Carol, 1955-	ISBN: 0-516-24649-6 (pbk.)\0516236466 (lib. ed.)	2005	641.3 ALEXANDER	000000009146	18.37	USD	1/1/2006	rjordan	Was Available -- Weeded
4/25/2023	Grains to bread	Snyder, Inez.	ISBN: 0-516-25527-4 (pbk.)\051625197X (lib. ed.)	2005	641.8 SNYDER	000000009125	16.62	USD	11/1/2005	rjordan	Was Available -- Weeded
4/25/2023	The grapes of math : mind stretching math riddles	Tang, Greg.	ISBN: 0-439-21033-X	2001	793.7 TANG	000000008438	16.36	USD	1/3/2005	rjordan	Was Available -- Weeded
4/25/2023	THE GREATEST GYMNAST OF ALL.	MURPHY, STUART J.		2004	MEDIA BAG	000000008310	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	GREEN BAY PACKERS SUPERBOWL CHAMPIONS.	FRISCH, AARON		2006	796.3 FRISCH	000000013646		USD	2/9/2008	rjordan	Was Available -- Weeded
4/25/2023	GREGORY, THE TERRIBLE EATER.	SHARMAT, MITCHELL		2003	MEDIA BAG	000000005773	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	THE GROUCHY LADYBUG.	CARLE, ERIC		2003	MEDIA BAG	000000005770	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	GROWING VEGETABLE SOUP.	EHLERT, LOIS		2003	MEDIA BAG	000000005764	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	HEAR YOUR HEART.	SHOWERS, PAUL		2004	MEDIA BAG	000000007585	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Hiking	Klein, Adam G., 1976-	ISBN: 978-1-59928-959-5 (lib. bdg.)	2008	796.51 KLE	110000012186	17.95	USD	7/8/2011	rjordan	Was Available -- Weeded
4/25/2023	Horses	Klingel, Cynthia Fitterer.	ISBN: 1-56766-821-6 (alk. paper)	2001	636.1 KLI	000000010372	13.95	USD	3/3/2006	rjordan	Was Available -- Weeded
4/25/2023	Horses	Rustad, Martha E. H. (Marth)	ISBN: 978-0-7368-9147-9	2002	636.1 RUS	000000013115	11.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Horses on the farm	Schuh, Mari C.	ISBN: 0-7368-1189-3 (trade)	2002	636.1 SCHUH	000000007394	12.06	USD	1/6/2004	rjordan	Was Available -- Weeded
4/25/2023	HOW A SEED GROWS.	JORDAN, HELENE		2004	MEDIA BAG	000000007587	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	The Hulk in Big green men	Raicht, Mike	ISBN: 978-1-59961-042-9 (lib. bdg.)	2006	741.5 RAI	160000008247	16.95	USD	5/27/2016	rjordan	Was Available -- Weeded
4/25/2023	The Hulk in cowboys and robots	Raicht, Mike	ISBN: 978-1-59961-044-3 (lib. bdg.)	2006	741.5 RAI	160000008248	16.95	USD	5/27/2016	rjordan	Was Available -- Weeded
4/25/2023	The Hulk in The abomination!	Raicht, Mike	ISBN: 978-1-59961-546-2 (lib. bdg.)	2006	741.5 RAI	160000008249	16.95	USD	5/27/2016	rjordan	Was Available -- Weeded
4/25/2023	The hulks take Manhattan	Benjamin, Paul, 1970-	ISBN: 978-1-59961-546-2 (lib. bdg.)	2009	741.5 BEN	160000008250	16.95	USD	5/27/2016	rjordan	Was Available -- Weeded
4/25/2023	Hush songs : African American lullabies	THOMAS, JOYCE CAROL	ISBN: 0-7868-2488-3 (lib. bdg.)\0786805625 (trade)	2000	781.5 THOMAS	000000010777	15.99	USD	4/19/2006	rjordan	Was Available -- Weeded
4/25/2023	I can play soccer	Eckart, Edana.	ISBN: 0-516-24031-5 (pbk.)\0516239694 (lib. bdg.)	2002	796.334 Eck	000000007102	14.54	USD	12/5/2003	rjordan	Was Available -- Weeded
4/25/2023	I can play soccer	Eckart, Edana.	ISBN: 0-516-24031-5 (pbk.)\0516239694 (lib. bdg.)	2002	796.334 ECKA	000000006766	14.31	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	I can ride a bike	Eckart, Edana.	ISBN: 0-516-24032-3 (pbk.)\0516239678 (lib. bdg.)	2002	796.6A Eck	000000007103	14.54	USD	12/5/2003	rjordan	Was Available -- Weeded
4/25/2023	I like bagels	Pickering, Robin.	ISBN: 0-516-23006-9 (pbk.)\0516230816 (lib. bdg.)	2000	641.8 PICKERING	000000007354	13.84	USD	1/6/2004	rjordan	Was Available -- Weeded
4/25/2023	I like cereal	Julius, Jennifer.	ISBN: 0-516-23055-7 (pbk.)\0516231308 (lib. bdg.)	2001	641.6 JULIUS	000000007217	13.84	USD	1/6/2004	rjordan	Was Available -- Weeded
4/25/2023	I like chocolate	Pickering, Robin.	ISBN: 0-516-23008-5 (pbk.)\0516230832 (trade)	2000	641.3 PICKERING	000000007355	13.84	USD	1/6/2004	rjordan	Was Available -- Weeded
4/25/2023	I LOVE GUINEA PIGS.	KING-SMITH, DICK		2004	MEDIA BAG	000000007584	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	ISPY.	WICK, WALTER		1992	793.72 WICK	000000005449	13.95	USD	11/4/2002	rjordan	Was Available -- Weeded
4/25/2023	I spy : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-45087-5 (trade)	1992	793.73 MARZ	000000013803	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-45087-5 (trade)	1992	793.73 MARZ	140000013106	16.74	USD	3/18/2015	rjordan	Was Available -- Weeded
4/25/2023	I spy Christmas : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-45846-9 (trade)	1992	793.73 MARZ	000000013801	14.86	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy Christmas : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-45846-9 (trade)	1992	793.73 MARZ	140000013105	16.74	USD	3/18/2015	rjordan	Was Available -- Weeded
4/25/2023	I spy extreme challenger! : a book of picture riddles	Marzollo, Jean.	ISBN: 0-439-19900-X (trade)	2000	793.73 MARZ	140000013109	16.74	USD	3/18/2015	rjordan	Was Available -- Weeded
4/25/2023	I spy fantasy : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46295-4 (trade)	1994	793.73 MARZ	000000013804	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy fun house : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46293-8 (trade)	1993	793.73 MARZ	000000013805	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy fun house : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46293-8 (trade)	1993	793.73 MARZ	130000005055	9.99	USD	12/13/2013	rjordan	Was Available -- Weeded
4/25/2023	I spy fun house : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46293-8 (trade)	1993	793.73 MARZ	140000013107	16.74	USD	3/18/2015	rjordan	Was Available -- Weeded
4/25/2023	I spy gold challenger : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-04296-3 (trade)	1998	793.73 MARZ	000000013807	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy gold challenger : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-04296-3 (trade)	1998	793.73 MARZ	140000013108	16.74	USD	3/18/2015	rjordan	Was Available -- Weeded
4/25/2023	I spy lightning in the sky	Marzollo, Jean.	ISBN: 0-439-68052-2 (pbk.)	2005	793.73 MARZ	000000013810	8.82	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy mystery : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46294-6 (trade)	1993	793.73 MARZ	000000013806	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy mystery : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-46294-6 (trade)	1993	793.73 MARZ	130000005056	9.99	USD	12/13/2013	rjordan	Was Available -- Weeded
4/25/2023	I spy spooky days : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-48135-5 (trade)	1995	793.73 MARZ	000000013800	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy spooky night : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-48137-1 (trade)	1996	793.73 MARZ	000000014336	15.44	USD	1/6/2009	rjordan	Was Available -- Weeded
4/25/2023	I spy super challenger! : a book of picture riddles	Marzollo, Jean.	ISBN: 0-590-34128-6 (trade)	1997	793.735 MARZ	000000013808	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy treasure hunt : a book of picture riddles	Marzollo, Jean.	ISBN: 0-439-04244-5 (trade)	1999	793.73 MARZ	000000013802	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded
4/25/2023	I spy ultimate challenger! : a book of picture riddles	Marzollo, Jean.	ISBN: 0-439-45401-8 (pbk.)	2003	793.73 MARZ	000000013811	14.84	USD	3/28/2008	rjordan	Was Available -- Weeded

4/25/2023 I want to be a cowboy.	4/25/2023 I want to be a cowbo.	1999	696.2 IWA	000000002949	7.79 USD	11/2/2000	Jordan	Was Available -- Weeded
4/25/2023 I want to be a vet	4/25/2023 I want to be a vet	2000	696.089 IIE	1108000015022	9.59 USD	3/20/2012	Jordan	Was Available -- Weeded
4/25/2023 I WISH WERE A BUTTERFLY.	4/25/2023 I WISH WERE A BUTTERFLY.	2004	MEDIA BAG	000000007581	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 Ice cream : the full scoop	4/25/2023 Ice cream : the full scoop	2006	641.8 GIBB	1100000007073	18.62 USD	7/8/2011	Jordan	Was Available -- Weeded
4/25/2023 In-line skating : check it out	4/25/2023 In-line skating : check it out	2001	796.21 Eck	000000007101	16.47 USD	12/5/2003	Jordan	Was Available -- Weeded
4/25/2023 IN THE TALL, TALL GRASS.	4/25/2023 IN THE TALL, TALL GRASS.	2003	MEDIA BAG	000000005769	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 INCH BY INCH.	4/25/2023 INCH BY INCH.	2009	MEDIA BAG	000000005779	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 Is he man or monster or-- is he both?	4/25/2023 Is he man or monster or-- is he both?	2004	741.5 BEN	160000008251	16.95 USD	5/7/2016	Jordan	Was Available -- Weeded
4/25/2023 IS YOUR MAMA A LLAMA?	4/25/2023 IS YOUR MAMA A LLAMA?	2009	MEDIA BAG	000000007590	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 It's great to skate! : an easy guide to in-line skating	4/25/2023 It's great to skate! : an easy guide to in-line skating	2000	796.21 WITT	000000007514	8.34 USD	1/6/2004	Jordan	Was Available -- Weeded
4/25/2023 Jack Russell terriers	4/25/2023 Jack Russell terriers	2000	696.755 TEM	1300000012092	17.95 USD	8/19/2014	Jordan	Was Available -- Weeded
4/25/2023 JAMBERRY.	4/25/2023 JAMBERRY.	2004	MEDIA BAG	000000007597	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 John Denver's Grandma's Feather bed	4/25/2023 John Denver's Grandma's Feather bed	2007	782.42/083	120000005003	9.99 USD	8/15/2012	Jordan	Was Available -- Weeded
4/25/2023 John Denver's Sunshine on my shoulders	4/25/2023 John Denver's Sunshine on my shoulders	2005	782.42	120000005001	9.99 USD	5/6/2013	Jordan	Was Available -- Weeded
4/25/2023 John Denver's Take me home, country roads	4/25/2023 John Denver's Take me home, country roads	2006	782.42.164/02168	120000005002	9.99 USD	8/15/2012	Jordan	Was Available -- Weeded
4/25/2023 JUST A LITTLE BIT.	4/25/2023 JUST A LITTLE BIT.	2005	MEDIA BAG	000000005782	39.80 USD	10/20/2003	Jordan	Was Available -- Weeded
4/25/2023 JUST ENOUGH CARROTS.	4/25/2023 JUST ENOUGH CARROTS.	1998	MEDIA BAG	000000005784	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 K is for kick : a soccer alphabet	4/25/2023 K is for kick : a soccer alphabet	2003	796.334 HERZOG	000000013599	16.95 USD	10/11/2007	Jordan	Was Available -- Weeded
4/25/2023 Kittens	4/25/2023 Kittens	2009	696.8 Dou	000000010584	14.35 USD	4/21/2006	Jordan	Was Available -- Weeded
4/25/2023 The labrador retriever	4/25/2023 The labrador retriever	1996	696.7 WILCOX	000000007501	15.56 USD	1/6/2004	Jordan	Was Available -- Weeded
4/25/2023 LEO THE LATE BLOOMER.	4/25/2023 LEO THE LATE BLOOMER.	2004	MEDIA BAG	000000003912	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 Let's go on a picnic	4/25/2023 Let's go on a picnic	2009	642 Fol	000000007123	19.84 USD	12/5/2003	Jordan	Was Available -- Weeded
4/25/2023 Let's talk soccer	4/25/2023 Let's talk soccer	2001	696.334 FALK	090000003023	20.00 USD	5/11/2010	Jordan	Was Available -- Weeded
4/25/2023 Life cycle of a silkworm	4/25/2023 Life cycle of a silkworm	2001	698 FRIDELL	000000005168	21.36 USD	9/1/2001	Jordan	Was Available -- Weeded
4/25/2023 Lily's garden	4/25/2023 Lily's garden	2002	641.3 RAY	000000006853	16.03 USD	7/23/2008	Jordan	Was Available -- Weeded
4/25/2023 LITTLE POLAR BEAR.	4/25/2023 LITTLE POLAR BEAR.	2003	MEDIA BAG	000000005787	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 Little white duck	4/25/2023 Little white duck	2000	MEDIA BAG	000000005765	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 Making music	4/25/2023 Making music	2002	784 RAU	000000007543	17.41 USD	1/27/2004	Jordan	Was Available -- Weeded
4/25/2023 Making pancakes	4/25/2023 Making pancakes	2000	641.8 SLO	130000002077	11.12 USD	10/8/2013	Jordan	Was Available -- Weeded
4/25/2023 The man who walked between the towers	4/25/2023 The man who walked between the towers	2003	696.7 DOED	000000002077	11.12 USD	10/8/2013	Jordan	Was Available -- Weeded
4/25/2023 Math in the bath : (and other fun places, too!)	4/25/2023 Math in the bath : (and other fun places, too!)	2000	796.7 NELS	000000010495	17.95 USD	4/19/2006	Jordan	Was Available -- Weeded
4/25/2023 Math in the bath : (and other fun places, too!)	4/25/2023 Math in the bath : (and other fun places, too!)	1995	649 Aih	0000000038101	13.49 USD	4/19/2004	Jordan	Was Available -- Weeded
4/25/2023 Miami Dolphins	4/25/2023 Miami Dolphins	1995	649 ATHERLAY	000000007027	13.49 USD	12/5/2003	Jordan	Was Available -- Weeded
4/25/2023 Mind builder! : brain breaks.	4/25/2023 Mind builder! : brain breaks.	2006	796.33 LEB	000000010384	16.95 USD	3/6/2006	Jordan	Was Available -- Weeded
4/25/2023 The MIXED UP CHAMELEON.	4/25/2023 The MIXED UP CHAMELEON.	2017	371.337 MIN	190000002041	119.99 USD	4/26/2019	Jordan	Was Available -- Weeded
4/25/2023 Monster trucks	4/25/2023 Monster trucks	2007	MEDIA BAG	000000005771	39.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 Monster trucks	4/25/2023 Monster trucks	2007	796.7 DOED	100000001026	17.15 USD	1/11/2011	Jordan	Was Available -- Weeded
4/25/2023 Monster trucks	4/25/2023 Monster trucks	2003	796.7 NELS	000000006857	19.98 USD	7/23/2008	Jordan	Was Available -- Weeded
4/25/2023 Monster trucks	4/25/2023 Monster trucks	2003	796.7 NELSON	000000006946	20.31 USD	8/1/2005	Jordan	Was Available -- Weeded
4/25/2023 Mouse count.	4/25/2023 Mouse count.	2005	796.7 TE	1100000012112	17.95 USD	7/8/2011	Jordan	Was Available -- Weeded
4/25/2023 My baseball book	4/25/2023 My baseball book	1998	MEDIA BAG	000000005781	39.80 USD	7/23/2008	Jordan	Was Available -- Weeded
4/25/2023 My cat	4/25/2023 My cat	2000	696.8 Fel	000000005029	9.91 USD	9/1/2001	Jordan	Was Available -- Weeded
4/25/2023 My dad works on a farm	4/25/2023 My dad works on a farm	2001	696.2 HUGHES	000000007199	9.52 USD	4/21/2006	Jordan	Was Available -- Weeded
4/25/2023 MY FIVE SENSES.	4/25/2023 MY FIVE SENSES.	2003	MEDIA BAG	000000006009	39.80 USD	1/6/2004	Jordan	Was Available -- Weeded
4/25/2023 My horses	4/25/2023 My horses	2000	696.1 Mil	000000010597	9.52 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 My milk shake	4/25/2023 My milk shake	2000	641.3 SLO	130000002086	11.12 USD	10/8/2013	Jordan	Was Available -- Weeded
4/25/2023 My soccer book	4/25/2023 My soccer book	2000	796.334 GIBB	160000001050	12.06 USD	4/8/2016	Jordan	Was Available -- Weeded
4/25/2023 MY VISIT TO THE AQUARIUM.	4/25/2023 MY VISIT TO THE AQUARIUM.	2004	MEDIA BAG	000000007586	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 NBA by the numbers	4/25/2023 NBA by the numbers	1997	796.323 BROO	000000004720	11.67 USD	7/23/2008	Jordan	Was Available -- Weeded
4/25/2023 NIGHT GLIDERS.	4/25/2023 NIGHT GLIDERS.	2004	MEDIA BAG	000000007583	39.95 USD	10/8/2004	Jordan	Was Available -- Weeded
4/25/2023 Nubs : the true story of a mutt, a Marine & a miracle	4/25/2023 Nubs : the true story of a mutt, a Marine & a miracle	2009	636.7 DEN	110000009049	15.29 USD	8/1/2011	Jordan	Was Available -- Weeded
4/25/2023 Oriental shorthair cats	4/25/2023 Oriental shorthair cats	1998	636.8 KAL	130000001709	17.95 USD	8/19/2014	Jordan	Was Available -- Weeded
4/25/2023 Out of this world!	4/25/2023 Out of this world!	2002	MEDIA BAG	090000007002	99.99 USD	4/26/2010	Jordan	Was Available -- Weeded
4/25/2023 A PAIR OF SOCKS.	4/25/2023 A PAIR OF SOCKS.	2018	MEDIA BAG	000000005775	39.80 USD	10/20/2003	Jordan	Was Available -- Weeded
4/25/2023 Peos Bill, colossal cowboy	4/25/2023 Peos Bill, colossal cowboy	2010	741.5 TULJ	1300000025029	16.10 USD	2/25/2014	Jordan	Was Available -- Weeded
4/25/2023 Pigs and piglets	4/25/2023 Pigs and piglets	2008	636.4 GAN	000000014029	16.10 USD	4/1/2008	Jordan	Was Available -- Weeded
4/25/2023 Pigs on the farm.	4/25/2023 Pigs on the farm.	2002	636.4 SCHU	000000014736	14.38 USD	9/8/2009	Jordan	Was Available -- Weeded
4/25/2023 Pink and curly-tailed	4/25/2023 Pink and curly-tailed	2000	636.4 BUTT	000000004727	19.82 USD	7/23/2008	Jordan	Was Available -- Weeded
4/25/2023 A PINKY IS A BABY MOUSE.	4/25/2023 A PINKY IS A BABY MOUSE.	2003	MEDIA BAG	000000008100	99.80 USD	10/10/2003	Jordan	Was Available -- Weeded
4/25/2023 The Pittsburgh Steelers	4/25/2023 The Pittsburgh Steelers	2010	796.332 MACR	090000003022	21.25 USD	5/11/2010	Jordan	Was Available -- Weeded
4/25/2023 Playing safely	4/25/2023 Playing safely	2006	796 NELSON	000000009165	20.54 USD	1/1/2006	Jordan	Was Available -- Weeded
4/25/2023 Pokemon adventures. Volume 4	4/25/2023 Pokemon adventures. Volume 4	2009	741.5 KUSJ	1000000008011	17.95 USD	2/23/2011	Jordan	Was Available -- Weeded
4/25/2023 The popcorn book	4/25/2023 The popcorn book	1978	641.6 DEP	000000014288	17.52 USD	1/6/2009	Jordan	Was Available -- Weeded
4/25/2023 POSSUM MAGIC.	4/25/2023 POSSUM MAGIC.	2003	KIT	000000005766	33.80 USD	10/10/2003	Jordan	Was Available -- Weeded

4/25/2023	Prehistoric playground I : dinosaurs.		ISBN: 978-1-987158-42-7	2018	371.337 PRE	190000002048	109.99	USD	4/26/2019	rjordan	Was Available -- Weeded
4/25/2023	The princess and the frog	Walt Disney Pictures ; produ		2010	DVD R-DVD-209	120000006019	19.99	USD	8/17/2012	rjordan	Was Available -- Weeded
4/25/2023	Pugs	Temple, Bob.	ISBN: 1-57765-422-6	2000	636.76 TEM	130000012090	17.95	USD	8/13/2014	rjordan	Was Available -- Weeded
4/25/2023	Rabbits	Cooper, Jason, 1942-	ISBN: 1-55916-090-X	1995	636 Coo	000000001177			8/30/1996	rjordan	Was Available -- Weeded
4/25/2023	Rabbits	Frost, Helen, 1949-	ISBN: 978-0-7368-0559-6	2001	636.9 FRO	000000013171	11.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	RABBIT'S PAJAMA PARTY.	MURPHY, STUART J.		2004	MEDIA BAG	000000007600	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Radioactive	Benjamin, Paul, 1970-	ISBN: 978-1-59961-549-3 (lib. bdg.)	2009	741.5 BEN	160000008253	16.95	USD	5/27/2016	rjordan	Was Available -- Weeded
4/25/2023	Record breakers	Scher, Jon.	ISBN: 0-7894-9842-1 (pbk.)\078949843X (trade)	2003	796.357 SCHE	000000011226	8.27	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Rottweilers	Gagne, Tammy.	ISBN: 978-1-42963367-3 (lib. bdg.)	2010	636.73 GAGN	090000003030	23.99	USD	5/11/2010	rjordan	Was Available -- Weeded
4/25/2023	Russian blue cats	Kallen, Stuart A., 1955-	ISBN: 978-1-56239-583-4 (lib. bdg.)	1996	636.8 KAL	130000012080	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	Safety on the playground	Raatma, Lucia.	ISBN: 0-7368-0062-X (lib. bdg.)	1999	795.06 Raa	000000010433	15.95	USD	3/9/2006	rjordan	Was Available -- Weeded
4/25/2023	Safety on your bicycle	Raatma, Lucia.	ISBN: 0-7368-0193-6	1999	796.6028 Raa	000000010451	15.95	USD	3/9/2006	rjordan	Was Available -- Weeded
4/25/2023	SCARECROW.	RYLANT, CYNTHIA		2004	MEDIA BAG	000000007595	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo in Hot springs, cold sweat	Cunningham, Scott.	ISBN: 978-1-59961-695-7 (lib. bdg.)	2010	741.5 CUN	100000009008	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo in Ready-to-werewolf	Busch, Robbie.	ISBN: 978-1-59961-696-4 (lib. bdg.)	2010	741.5 BUS	100000009009	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo In Screechy keen!	Griep, Terrance.	ISBN: 978-1-59961-697-1 (lib. bdg.)	2010	741.5 GRI	100000009010	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo In Terror is afoot!	Cunningham, Scott.	ISBN: 978-1-59961-698-8 (lib. bdg.)	2010	741.5 CUN	100000009011	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo In The agony of de feelt	Busch, Robbie.	ISBN: 978-1-59961-690-2 (lib. bdg.)	2010	741.5 BUS	100000009012	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scooby-Doo In Trick or treat!	Fisch, Sholly.	ISBN: 978-1-59961-699-5 (lib. bdg.)	2010	741.5 FIS	100000009013	15.95	USD	1/27/2011	rjordan	Was Available -- Weeded
4/25/2023	Scottish terriers	Temple, Bob.	ISBN: 1-57765-421-8	2000	636.755 TEM	130000012089	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	SEA SHAPES.	MacDonald, Suse		2003	MEDIA BAG	000000005778	39.80	USD	10/20/2003	rjordan	Was Available -- Weeded
4/25/2023	SEA TURTLES.	GIBBONS, GAIL		2004	MEDIA BAG	000000007594	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	SEVEN BLIND MICE.	YOUNG, ED		2004	MEDIA BAG	000000008314	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Shih tzus	Temple, Bob.	ISBN: 978-1-57765-423-0 (lib. bdg.)	2000	636.76 TEM	130000012091	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	SHOES FROM GRANDPA.	FOX, MEM		2003	MEDIA BAG	000000008007	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	Siberian huskies	Temple, Bob.	ISBN: 1-57765-420-X	2000	636.73 TEM	130000012088	17.95	USD	8/19/2014	rjordan	Was Available -- Weeded
4/25/2023	SKY TREE.	LOCKER, THOMAS		2004	MEDIA BAG	000000007596	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	Snakes	Rustad, Martha E. H. (Marth	ISBN: 0-7368-0977-5	2002	639.3 Rus	000000010620	11.95	USD	4/21/2006	rjordan	Was Available -- Weeded
4/25/2023	Soccer by the numbers	Dolphin, Colleen, 1979-	ISBN: 978-1-60453-771-0 (lib. bdg.)	2010	796.334	120000009006	9.99	USD	8/15/2012	rjordan	Was Available -- Weeded
4/25/2023	Softball for fun!	Lockman, Darcy, 1972-	ISBN: 978-0-7565-1682-6	2006	796.357 LOC	120000002030	19.99	USD	3/5/2013	rjordan	Was Available -- Weeded
4/25/2023	SORTING.	PLUCKROSE, HENRY		2004	MEDIA BAG	000000008311	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	THE SPHYNX : THE HAIRLESS CAT.	QUASHA, JENNIFER		2000	636.8 QUA	000000000175	18.75	USD	8/30/2000	rjordan	Was Available -- Weeded
4/25/2023	SPLASH.	JONAS, ANN	ISBN: 1-890275-52-2	1998	MEDIA BAG	000000005780	33.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	The Star-Spangled Banner	Yanuck, Debbie L.	ISBN: 0-7368-2293-3 (hc.)	2004	782.42 YANUCK	000000007697	14.86	USD	10/23/2003	rjordan	Was Available -- Weeded
4/25/2023	The story of the Incredible Hulk	Telitelbaum, Michael.	ISBN: 978-0-7894-9544-0 (hc.)	2003	741.5 TEIT	000000011553	8.67	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Sunny days	Burke, Jennifer S.	ISBN: 0-516-23046-8	2000	796 Bur	000000010630	9.52	USD	4/21/2006	rjordan	Was Available -- Weeded
4/25/2023	Super Bowl!	Polzer, Tim.	ISBN: 0-7894-9865-0 (pbk.)\0789498642 (trade)	2003	796.332 POLZ	000000011462	8.27	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Surprise puppy!	Walker-Hodge, Judith, 1963-	ISBN: 0-7894-3624-8	1998	636.7 Wal	000000008781	8.55	USD	8/1/2005	rjordan	Was Available -- Weeded
4/25/2023	SWIMMY.	LONNI, LEO		2004	MEDIA BAG	000000007582	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	T-ball trouble	Melster, Carl.	ISBN: 978-1-43421300-6 (lib.)	2009	741.5 MEIS	130000001093	18.12	USD	10/4/2013	rjordan	Was Available -- Weeded
4/25/2023	Taking care of my hair	Vogel, Elizabeth.	ISBN: 0-8239-5685-7 (lib. bdg. : alk. paper)	2001	646.7 VOGEL	000000007684	14.72	USD	10/23/2003	rjordan	Was Available -- Weeded
4/25/2023	Tara and Tires, fearless friends : a true story	Clements, Andrew, 1949-	ISBN: 0-689-83441-1 (pbk.)\0689829175 (lib. ed.)	2002	636.7 CLEM	000000011131	8.47	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	The teddy bears' picnic	Kennedy, Jimmy.	ISBN: 0-8050-1008-4 (trade)\0805053492 (pbk.)	1997	782.42 KENN	000000000430	8.47	USD	9/13/1999	rjordan	Was Available -- Weeded
4/25/2023	That's my planet! : science.		ISBN: 978-1-50943017-8	2017	371.337 THA	170000002234	129.99	USD	9/13/2017	rjordan	Was Available -- Weeded
4/25/2023	There was an old lady who swallowed the sea	illustrated by Pam Adams.	ISBN: 978-1-84643-084-8 (oversize pbk.)	2006	MEDIA BAG	090000007001			8/6/2010	rjordan	Was Available -- Weeded
4/25/2023	TOP CAT.	EHLERT, LOIS		2004	MEDIA BAG	000000007599	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	A trip to the zoo	Wallace, Karen.	ISBN: 0-7894-9219-9 (pbk.)\0789493071 (trade)	2003	636.088 WALL	000000011584	8.67	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	TUESDAY.	WIESNER, DAVID	ISBN: 1-890275-59-X	1998	MEDIA BAG	000000005772	39.80	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Turkeys	Cooper, Jason, 1942-	ISBN: 1-55916-092-6	1995	636.5 Coo	000000001185	9.95	USD	8/30/1996	rjordan	Was Available -- Weeded
4/25/2023	Turtles	Rustad, Martha E. H. (Marth	ISBN: 0-7368-0978-3	2002	639.3 RUS	000000013188	11.95	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	The Twelve days of Christmas	illustrated by Jan Brett.	ISBN: 0-698-11569-4	1997	782.28 TWE	000000013997	10.98	USD	4/23/2008	rjordan	Was Available -- Weeded
4/25/2023	TWO GREEDY BEARS.	GINSBURG, MIRRA		2004	MEDIA BAG	000000007598	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	The vet	Levin, Amy, 1949-	ISBN: 0-7565-0528-3 (lib. bdg.)	2004	636.089 LEV	110000015084	10.99	USD	3/20/2012	rjordan	Was Available -- Weeded
4/25/2023	Video games	Pratchett, Rhianna.	ISBN: 978-0-7787-3839-8 (pbk. : alk. paper)	2009	794.8 PRAT	000000000564			8/17/2011	rjordan	Was Available -- Weeded
4/25/2023	Watch me paint a picture	Otten, Jack.	ISBN: 0-516-23592-3	2002	751 Ott	000000010647	9.52	USD	4/21/2006	rjordan	Was Available -- Weeded
4/25/2023	WEATHER WORDS AND WHAT THEY MEAN.	GIBBONS, GAIL		2004	MEDIA BAG	000000007589	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	WELCOME TO THE GREEN HOUSE.	REGAN, LAURA		2004	MEDIA BAG	000000007593	39.35	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	WHAT LIVES IN A SHELL?	ZOEHFELD, KATHLEEN		2004	MEDIA BAG	000000007592	39.95	USD	10/8/2004	rjordan	Was Available -- Weeded
4/25/2023	WHAT PETS TEACH US.	DONNER, ANDREA	ISBN: 1-59543-181-0	2004	636 DONNER	0000000068510	9.95	USD	9/11/2005	rjordan	Was Available -- Weeded
4/25/2023	WHAT PUPPIES TEACH US.	DROMGOOLE, GLENN		2003	636.7 DROMGOOLE	000000007551	10.95	USD	4/20/2004	rjordan	Was Available -- Weeded
4/25/2023	WHEN I WAS LITTLE --KIT.	CURTIS, JAMIE LEE		2003	MEDIA BAG	000000005783	39.99	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	Where do chicks come from?	Skilansky, Amy E.	ISBN: 978-0-06-028892-1 (trade bdg.)	2005	636.5 SKLANSKY	000000009123	9.17	USD	11/1/2005	rjordan	Was Available -- Weeded
4/25/2023	Where once there was a wood	Fleming, Denise, 1950-	ISBN: 0-8050-3761-6	1996	639.9 FLEM	000000011208	10.65	USD	7/23/2008	rjordan	Was Available -- Weeded
4/25/2023	Why did the chicken cross the road?	Marla Frazee ... [et al.].	ISBN: 0-8037-3094-2 (lib. ed.)	2006	741.5 WHY	000000014755	17.79	USD	9/8/2009	rjordan	Was Available -- Weeded
4/25/2023	WHY MOSQUITOES BUZZ IN PEOPLES EARS.	AARDEMA, VERNA		2003	MEDIA BAG	000000005774	39.80	USD	10/10/2003	rjordan	Was Available -- Weeded
4/25/2023	The world of baseball	Buckley, James, 1963-	ISBN: 0-7894-9845-6 (pbk.)\0789498448 (trade)	2003	796.357 BUCK	000000011095	8.27	USD	7/23/2008	rjordan	Was Available -- Weeded

4/25/2023 World Series  
4/25/2023 Yorkshire terriers

Buckley, James, 1963-  
Kallen, Stuart A., 1955-

ISBN: 0-7566-0255-6 (lib. ed.)\0756602564 (trade)  
ISBN: 1-56239-577-7

2004  
1998

796.357 BUCKLEY  
636.76 KAL

00000008868  
130000012098

15.68	USD
17.95	USD

8/1/2005 rjordan  
8/19/2014 rjordan

Was Available -- Weeded  
Was Available -- Weeded

# Jackson County School District

## Resolution

WHEREAS, Robin Renault, Vancleave Lower Elementary School Teacher Assistant, is retiring, following three years of dedicated service to the students of Vancleave Lower Elementary, and a total of twenty-three years teaching and guiding students, and;

WHEREAS, she has the admiration of the Students, the Faculty and the Administration of Vancleave Schools, and;

WHEREAS, her hard work, fair treatment of all students, loyalty to Administration and Staff, dedication to her assigned responsibilities and her commitment to the students of Vancleave will be sorely missed.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Education joins the Administrators and Staff of Vancleave Schools in commending her excellent work and commitment to the teaching profession, and we now recognize Robin Renault as being outstanding in dedicated public service.

BE IT FURTHER RESOLVED, by the Jackson County Board of Education, that we join her many friends and co-workers in expressing our genuine appreciation for her outstanding service, recognizing her spirit of cooperation and diligence in all her endeavors, and extending our best wishes for her retirement and the years to come.

DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION, this the Eighth day of May, Two Thousand and Twenty-three, A.D.

## JACKSON COUNTY BOARD OF EDUCATION

\_\_\_\_\_  
Mr. J. Keith Lee, Chairman

\_\_\_\_\_  
Mrs. Amy M. Dobson, Vice-Chairman

\_\_\_\_\_  
Mr. Jory Howell, Secretary

\_\_\_\_\_  
Mr. Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Mrs. Amy Peterson, Board Member

\_\_\_\_\_  
Dr. John Strycker, Superintendent

# Jackson County School District

## Resolution

WHEREAS, Vikki Distefano, Vancleave Lower Elementary School Teacher, is retiring, following twenty-two years of dedicated service to the students of Vancleave Lower Elementary, and a total of twenty-five years teaching and guiding students, and:

WHEREAS, she has the admiration of the Students, the Faculty and the Administration of Vancleave Schools, and;

WHEREAS, her hard work, fair treatment of all students, loyalty to Administration and Staff, dedication to her assigned responsibilities and her commitment to the students of Vancleave will be sorely missed.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Education joins the Administrators and Staff of Vancleave Schools in commending her excellent work and commitment to the teaching profession, and we now recognize Vikki Distefano as being outstanding in dedicated public service.

BE IT FURTHER RESOLVED, by the Jackson County Board of Education, that we join her many friends and co-workers in expressing our genuine appreciation for her outstanding service, recognizing her spirit of cooperation and diligence in all her endeavors, and extending our best wishes for her retirement and the years to come.

DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION, this the Eighth day of May, Two Thousand and Twenty-three, A.D.

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Mr. Jory Howell, Secretary

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Mr. Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Mrs. Amy Peterson, Board Member

\_\_\_\_\_  
Dr. John Strycker, Superintendent



# Houghton Mifflin Harcourt

**Proposal #008682287**

Prepared For

## **St Martin High School**

11300 Yellow Jacket Rd  
Ocean Springs MS 39564

Attention:

**Cindy McAllister**  
cmj584@jcsd.ms

For the Purchase of:

## **HMH Economics; 5-Year Duration**

Prepared By

Lori Paschal Patton  
lori.patton@hmhco.com

**Please submit this proposal with your purchase order.**

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hmhco.com/common/terms-conditions>

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Cindy McAllister  
cmj584@jcsd.ms  
689

Send **Orders** to:  
orders@hmhco.com  
FAX: 800-269-5232

**HMH Confidential and Proprietary**



# Proposal for St Martin High School

ISBN	Title	Price	Quantity	Value of All Materials
<b><u>Economics</u></b>				
<b>Classroom Package</b>				
<b>SRP/TRP</b>				
1672058	9781328704252 2018 Economics Hybrid Student Resource Package 5 Year Print/5 Year Digital Package Includes: Student Edition Online Student Access (5-Year) Student Edition eTextbook ePub (5-Year) Reading Study Guide Print Subscription (5-Year)	\$99.75	70	\$6,982.50
1672050	9781328704177 2018 Economics Premium/Hybrid Teacher Resource Package with 5 Year Digital Package Includes: Reading Study Guide Teacher Edition Online Teacher Digital Management Center (5-Year) Reading Study Guide Answer Key	\$308.00	2	\$616.00
<b>Total for Classroom Package</b>				

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**Total for Economics**


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**\$7,598.50**

<b>Total Savings:</b>	<b>\$0.00</b>
<b>Subtotal Purchase Amount:</b>	<b>\$7,598.50</b>
<b>Shipping &amp; Handling:</b>	<b>\$1,215.76</b>
<b>Total Cost of Proposal (PO Amount):</b>	<b>\$8,814.26</b>

**\*\*Please add proper sales tax to your order\*\***

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Cindy McAllister  
cmj584@icsd.ms  
690

Send **Orders** to:  
orders@hnhco.com  
FAX: 800-269-5232

**HMH Confidential and Proprietary**

**Total Cost of Proposal (PO Amount): \$8,814.26**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - Point of Contact for Print materials
  - Point of Contact for Digital materials
  - Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.
 

<b>Ship to:</b> St Martin High School 11300 Yellow Jacket Rd Ocean Springs, MS 39564-6400	<b>Sold to:</b> Jackson County School District 4701 Col Vickery Rd Vancleave, MS 39565
--	---
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 4/26/2023

Proposal Expiration Date: 7/31/2023



**Houghton Mifflin Harcourt**

Send **Check Payments** to:  
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 14046 Collections Center Drive  
 Chicago, IL 60693

Attention:  
 Cindy McAllister  
 cmj584@jcsd.ms

Send **Orders** to:  
 orders@hnhco.com  
 FAX: 800-269-5232

**HMH Confidential and Proprietary**

008682287 Sold:0000146274 Ship:0000193146

Page 3 of 4

Please submit this form with your purchase order

# Proposal for St Martin High School

Please indicate your acknowledgement of this cost proposal by signing below.

\_\_\_\_\_  
School/District Representative

*Lori Paschal Patton*

\_\_\_\_\_  
HMH Sales Representative

\_\_\_\_\_  
Date

April 28, 2023

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager's Approval

\_\_\_\_\_  
Date

Send **Check Payments** to:  
Houghton Mifflin Harcourt Publishing Company  
14046 Collections Center Drive  
Chicago, IL 60693

Attention:  
Cindy McAllister  
cmj584@jcsd.ms

Send **Orders** to:  
orders@hmhco.com  
FAX: 800-269-5232

**HMH Confidential and Proprietary**

# Jackson County School District Resolution

**WHEREAS**, Rita Buckley, Band Director at East Central Middle School, is retiring following thirty seven years of dedicated service to the profession of education as a certified teacher and band director, and;

**WHEREAS**, Mrs. Buckley has dedicated seven of those years to the students of East Central Middle School, taught all levels of music from Pre-K to College, including band, general music, choir, and religion in Tennessee, Alabama, Virginia, Maryland, and Mississippi, and;

**WHEREAS**, she has provided quality instruction through the use of effective teaching strategies, and helped students to develop socially and emotionally, and take pride in who they are and what they can accomplish, evidenced by the substantial increase in the number of band members in the program, increase in the number of students making honor band, and the superior ratings every year at East Central Middle School Band, and;

**WHEREAS**, her positive outlook, loyalty to administration and staff, dedication to her assigned responsibilities, generosity, kindness, and commitment to the students of East Central Middle School will be sorely missed;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Education joins the Administration and Staff of East Central Middle School in expressing our appreciation for these years of dedicated service, and;

**BE IT FURTHER RESOLVED**, that we join her many friends and co-workers in expressing our genuine appreciation for her service and extend our best wishes for a most happy and productive time of retirement.

**DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION**, this eighth day of May, two thousand and twenty-three, A. D.

\_\_\_\_\_  
J. Keith Lee, Chairman

\_\_\_\_\_  
Amy Dobson, Vice-Chairwoman

\_\_\_\_\_  
Jory Howell, Secretary

\_\_\_\_\_  
Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Amy Peterson, Board Member

693  
\_\_\_\_\_  
Dr. John Strycker, Superintendent

# Jackson County School District Resolution

**WHEREAS**, Monique Farrington, Principal at St. Martin Middle School, is retiring, following 25 years of dedicated service to the profession of education and;

**WHEREAS**, she devoted her entire career in education to the students and teachers of the Jackson County School District, earning recognition as a Master Teacher of Economics in 2005, as a three-time recipient of Administrator of the year for East Central Attendance Center, and Administrator of the year for Jackson County School District, and;

**WHEREAS**, she has touched the lives of countless students, teachers, and parents as a dedicated classroom teacher, FBLA sponsor, debate team sponsor, school librarian, athletic director, assistant principal and a principal, and;

**WHEREAS**, she used her knowledge and skills to challenge students and teachers to reach their highest levels of ability and to never give up, and;

**WHEREAS**, she has spent countless hours of her own time preparing to meet the diverse needs of students at St. Martin and East Central, teaching them to try and care, to always let their light shine, to follow the pathway to success, to take pride in who they are, and to always be the best that they can be, and;

**WHEREAS**, her ability to quickly take command of any group of students using a bullhorn and a boombox will never be forgotten, and;

**WHEREAS**, she has been a dedicated leader, an encourager, mentor, and a friend to her colleagues, and;

**WHEREAS**, she has performed her responsibilities with the utmost professionalism, dedication, and compassion, and;

**WHEREAS**, her positive attitude, loyalty to administration, and dedication to the staff and students of the Jackson County School District will be sorely missed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Jackson County Board of Education, that we join her many friends, family and co-workers in expressing our genuine appreciation for her service and extend our best wishes for a most happy and productive time of retirement.

**DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION**, this eighth day of May, two thousand and twenty-three, A. D.

\_\_\_\_\_  
J. Keith Lee, Chairman

\_\_\_\_\_  
Glenn A. Dickerson, Board Member

\_\_\_\_\_  
Amy Dobson, Vice-Chairman

\_\_\_\_\_  
Jory Howell, Secretary

\_\_\_\_\_  
Amy Peterson, Board Member

694 \_\_\_\_\_  
Dr. John Strycker, Superintendent

# *JACKSON COUNTY SCHOOL DISTRICT*

## *RESOLUTION*

**WHEREAS, Dr. Lisa Suarez, Principal at St. Martin North Elementary School, is retiring following thirty-two years of dedicated service to the education of children, and;**

**WHEREAS, she has used her knowledge and skills to challenge students to reach their highest levels of abilities and has loved each child as though he or she were her own;**

**WHEREAS, her words and spirit have touched the lives of students and teachers alike, and;**

**WHEREAS, she has encouraged students to exhibit good citizenship and develop a sense of right and wrong, and;**

**WHEREAS, she has helped her students to develop academically and to take pride in who they are and what they can accomplish, and;**

**WHEREAS, she has performed her responsibilities with the utmost professionalism, dedication, and compassion, and;**

**WHEREAS, her dignity, integrity, sincerity, positivity, and spirit of cooperation will be sorely missed.**

**NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Education joins with the District Administration, School Administration, the staff, and students in offering our sincere appreciation and commendation for these years of dedicated service, and;**

**BE IT FURTHER RESOLVED, that we join her family and many friends in wishing her a most happy and productive time of retirement from her chosen profession in education.**

**DONE BY ORDER OF THE JACKSON COUNTY BOARD OF EDUCATION on this date \_\_\_\_\_ in the year Two Thousand Twenty-Three, A.D.**

## *JACKSON COUNTY BOARD OF EDUCATION*

\_\_\_\_\_  
J. Keith Lee, Chairman

\_\_\_\_\_  
Glenn A. Dickerson, Member

\_\_\_\_\_  
Amy M. Dobson, Vice Chairwoman

\_\_\_\_\_  
Amy A. Peterson, Member

\_\_\_\_\_  
Jory Howell, Secretary

\_\_\_\_\_  
Dr. John Strycker, Superintendent



# Jackson County School District Resolution

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*Whereas*, Mrs. Regina Lynn Holland, lifelong resident of the Mississippi Gulf Coast, teacher, coach, assistant principal and principal for the Jackson County Schools, is retiring following forty years of dedicated service; Her journey began as an English teacher at St. Martin Jr. High for seventeen years, and the next twenty-three years as an English teacher, assistant principal and principal at St. Martin High School, and;

*Whereas* Mrs. "Dina" Holland, as her car tag "YellowJacket 1" exemplifies, bleeds blue & gold; Her spirited years as the St. Martin Jr. High & High School cheerleading coach for countless Friday night lights; A proud yellowjacket supporter as a teacher, parent and administrator, who can be seen on the sideline of every football game and behind the diamond cheering on her favorite yellowjackets; and;

*Whereas* Mrs. Holland impacted education as she taught English, mythology, creative writing, oral communications for twenty-six years; She made a difference in the classroom and in her community as St. Martin High school principal for the last fourteen years; During her tenure, she creatively approached student engagement and teacher buy-in with incentive programs and rewards, celebrating all types of accomplishments; and;

*Whereas* Mrs. Holland worked at bridging the gap between parents and teachers, from home visits to weekly callouts; She was willing to roll up her sleeves and encourage the SMHS campus to help grass roots efforts of those devastated by natural disasters; For her own community, she hosted a campus "Food Pantry" and "Comfort Closet", she hosted Relay of Life, and rallied the community together with various stakeholder partnerships; She did whatever it takes to make St. Martin a great place to grow and achieve; and;

*Whereas* Mrs. Holland has had a strong desire to make every student, teacher and stakeholder proud of the work product and environment at St. Martin High School; She praised and celebrated the success of the college & career readiness students with ACT acknowledgements such as reward T-shirts, ACT photo wall of fame and the 30+ ACT banner program; Most notably through her tenure, she has been recognized with several honors, like St. Martin Attendance Center Administrator of the Year six different years and Jackson County School District Administrator of the Year for five years; Through all of her accolades over the years, she is most proud of the team effort of the teachers and students as they earned the Mississippi Department of Education 2022-2023 school "A" rating; and;

*Now, Therefore, Be it Resolved*, that the Jackson County Board of Education joins the St. Martin High School Administration & Staff, St. Martin Attendance Center Staff and Jackson County District Staff along with many extended family members, friends, students in expressing appreciation for her service;

*Be It Further Resolved*, by the Jackson County Board of Education, joined by Dina's husband, Mark Holland % 1980, Children & grandchildren, Justin Holland % 2003, Cassie Holland % 2005, Jake Holland % 2013, Bailee Letort % 2029, Sophie Holland % 2031, Jax Holland % 2034 and all of us at Jackson County School District, a most relaxing retirement; We hope for her days are filled with many Notre Dame games, fishing & boating and traveling; Her last words to her community are "next to God and my family, St. Martin has brought the most joy to my life" our last words to her are "Once a yellowjacket, always a yellowjacket".

*Done By the Order of the Jackson County Board of Education, on this date \_\_\_\_\_ the year of Two Thousand Twenty-Three*

**Jackson County Board of Education**

\_\_\_\_\_  
J. Keith Lee, *Chairman*

\_\_\_\_\_  
Amy M. Dobson, *Vice Chairwoman*

\_\_\_\_\_  
Jory Howell, *Secretary*

\_\_\_\_\_  
Glenn A. Dickerson, *Member*

\_\_\_\_\_  
Amy A. Peterson, *Member*

\_\_\_\_\_  
Dr. John Strycker, *Superintendent*





IXL Learning  
 777 Mariners Island Blvd., Suite 600  
 San Mateo, CA 94404

# RENEWAL QUOTE

QUOTE # 3352767-2023-001-2  
 DATE: MARCH 27, 2023

**TO:**  
 Brittany Walker  
 St Martin Middle School  
 10800 Yellow Jacket Boulevard  
 Ocean Springs, MS 39564-9246

**COMMENTS OR SPECIAL INSTRUCTIONS**

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties. 698

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Molly Henderson	A21-3352767	March 27, 2023 – March 27, 2024	April 27, 2023

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 6-8: 300 students) Subject: Math  <i>K-8 math licenses include complimentary access to IXL's universal screener</i>  <i>Unlimited instructor accounts included</i>	\$3,450.00	\$3,450.00
SUBTOTAL			\$3,450.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$3,450.00

**Ordering instructions**

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <http://www.ixl.com/po-upload> and enter quote # 3352767-2023-001-2. For international accounts, we can accept wire transfers for an additional fee.



**SALES CONTRACT**

CONTRACT #138763

March 27, 2023

IXL Learning  
777 Mariners Island Blvd., Suite 600  
San Mateo, CA 94404

**CUSTOMER**

Brittany Walker  
St Martin Middle School  
10800 Yellow Jacket Boulevard  
Ocean Springs, MS 39564-9246

**RENEWAL INFO**

Salesperson	Account #	Quote #	Renewal period
Molly Henderson	A21-3352767	3352767-2023-001-2	Mar 27, 2023 - Mar 27, 2024

699

**PAYMENT PLAN**

Amount	Invoice date
\$3,450	April 27, 2023
<b>TOTAL</b>	<b>\$3,450</b>

*Price valid until April 27, 2023*

**ACCEPTANCE OF SALES CONTRACT**

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

**AUTHORIZED SIGNATURE**

**DATE**

\_\_\_\_\_

**EXHIBIT "A"**

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS St. Martin Middle School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

700

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, IXL Learning, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the IXL Renewal Quote #3352767-2023-001-2 (dated 03/27/2023), Sales Contract, Contract #138763 (dated 03/27/2023); Terms and Conditions of Sale; Terms of Service (effective 01/27/2021) and the Agreement between the parties as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. Further, terms and

provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

701



6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

702

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of IXL Renewal Quote #3352767-2023-001-2; Sales Contract #138763; Terms and Conditions of Sale (Provisions 1-11, inclusive);

703

Terms of Service of IXL Learning, Inc. (Sections 1-25 inclusive); IXL Service Privacy Policy (provisions 1-14; effective date 07/01/2020; and IXL Service Children's Privacy Policy (provisions 1-8; effective date 07/01/2020) as well as any attendant document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

704

IXL Learning, Inc.:

Jackson County School District:

*Paul Mishkin*  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (SIGNED)

Paul Mishkin, Chief Executive Officer  
NAME & TITLE (PRINT)

\_\_\_\_\_  
NAME & TITLE (PRINT)

4/4/2023  
(DATE)

\_\_\_\_\_  
(DATE)

# RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
 Phone: (800) 338-4204 | Fax: (877) 280-7642  
 Federal I.D. 39-1559474  
 www.renaissance.com

Quote  
 # 2946781

**Saint Martin Middle School - 739285**  
 10900 Yellow Jacket Rd  
 Ocean Springs, MS 39564-8076  
 Contact: Monique Farrington - (228) 818-4833  
 Email: jfj1701@jcsd.ms

Reference ID: 650785

## Quote Summary

School Count: 1

Renaissance Products & Services Total	
Shipping and Processing	\$3,278.00
Sales Tax	\$0.00
<b>Grand Total</b>	<b>\$0.00<sup>705</sup></b>
	<b>USD \$3,278.00</b>


**This quote includes: Renaissance Star 360.**

By signing below, Customer:

- acknowledges that the Person signing this Quote is authorized to do so;
- agrees that this Quote, any other quotes issued to Customer during the Subscription Period and Customer and its Authorized Users access to and use of the Products and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf> which are incorporated herein by reference;
- acknowledges receipt of the Notice of Renaissance's Practices Relating to Children's Online Privacy <https://docs.renaissance.com/R63870> directed to you as the school official responsible for authorizing the use of the Renaissance Products and Services in the educational context; and,
- consents on behalf of parents/legal guardians to the collection, use, and disclosure of the personal information of children under the age of 13 with respect to use of the Renaissance Products and Services, as described in Renaissance's Children's Online Privacy Notice <https://docs.renaissance.com/R63871>. The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

To accept this offer and place an order, please sign and return this Quote.  
 Renaissance will issue an invoice for this Quote on the earlier of (a) the date You specify below or (b) the day before Your Subscription Period starts (Invoice Date). If You require a purchase order, You agree to provide one to Renaissance at least 15 days before the Invoice Date. You also agree to pay the invoice within 30 days of the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: [ ]

Renaissance Learning, Inc.	Saint Martin Middle School - 739285
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 3/29/2023	Date:
	Invoice Date:

Email: [electronicorders@renaissance.com](mailto:electronicorders@renaissance.com)

If your billing address is different from the address at the top of this Quote, please add that billing address below.  
 Bill To:

If changes are necessary, or additional information is required, please contact your account executive Charlotte Wilson at (601)914-2583, Thank You.



# RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
[www.renaissance.com](http://www.renaissance.com)

Quote  
# 2946781

# RENAISSANCE®

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Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
[www.renaissance.com](http://www.renaissance.com)

Quote  
# 2946781

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ("TPT"). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. 707

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

# RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
 Phone: (800) 338-4204 | Fax: (877) 280-7642  
 Federal I.D. 39-1559474  
 www.renaissance.com

Quote  
 # 2946781

Quote Details					
Saint Martin Middle School - 739285					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Star 360 Subscription	08/01/2023 - 07/31/2024	200	\$14.89	\$0.00	\$2,978.00
<b>Professional Services</b>					
60-minute Remote Session		1	\$300.00	\$0.00	\$300.00
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	<del>\$0.00</del>
<b>Saint Martin Middle School Total</b>				<b>\$0.00</b>	<b>\$3,278.00</b>

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Exhibit "A"

**JACKSON COUNTY SCHOOL DISTRICT  
STANDARD CONTRACT ADDENDUM**

WHEREAS St. Martin Middle School is part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Renaissance Learning, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Renaissance Learning, Inc. (Quote #294681) (Reference ID: 650785); (1 year subscription period 08/01/23 – 07/31/24) as follows:

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1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.
2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.
3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.
4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.
6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.
7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.
8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.
9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

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10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Renaissance Learning, Inc. (Quote #2946781) (Pgs. 1-4) (Reference ID: 650785) and the Renaissance Learning, Inc. Terms of Service and License (Pgs. 1-10; Provisions 1-11 + Exhibits A-D), as well as the Renaissance Learning, Inc. U.S. Privacy Notice (at <https://www.renaissance.com/privacy/>) and any other document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Supreme Court.

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Renaissance Learning, Inc.:

Jackson County School District:



\_\_\_\_\_  
NAME & TITLE (SIGNED)  
Ted Wolf, VP, Global Controller

\_\_\_\_\_  
NAME & TITLE (SIGNED)

\_\_\_\_\_  
NAME & TITLE (PRINT)  
April 20, 2023

\_\_\_\_\_  
NAME & TITLE (PRINT)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(DATE)

**JACKSON COUNTY SCHOOL DISTRICT  
CONTRACT ADDENDUM**

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law. Accordingly, the Jackson County School District and Sound Magic Open Air Productions, LLC agree and covenant that each provision and/or paragraph of the Event Contract for providing musical entertainment and all accompanying documents and forms related to the engagement of Sound Magic Open Air Productions, LLC as a disc jockey for the Jackson County School District East Central Middle School dance social beginning at 6:00 p.m. on Friday, May 12, 2023 and ending at 8:00 p.m. on Friday, May 12, 2023 in Hurley, Mississippi, are hereby modified and amended to conform to and comply with Mississippi Law applicable to political subdivisions of the State as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Courts of the Mississippi Supreme Court.

Jackson County School District

Sound Magic Open Air Productions,  
LLC

Signature: \_\_\_\_\_

Signature: 

Name (printed): \_\_\_\_\_

Name (printed): MICHAEL WHITE

Title: \_\_\_\_\_

Title: OWNER

Date: \_\_\_\_\_

Date: 02 MAY 2023

# Sound Magic Open Air Productions, LLC Event Contract

Made APRIL (month) 28 (day), 2023, between EAST CENTRAL MIDDLE SCHOOL (your name), hereinafter referred to as the Purchaser(s), and Sound Magic Open Air Productions, LLC, hereinafter referred to as SMOAP.

WITNESSETH NOW THEREFORE

A \$100.00 security deposit is required when booking your event. This deposit is deducted from your total event cost and will show in your invoice statement. In consideration of the payment by the Purchaser(s) of \$ 375.00 (total agreed price of event) as well as the various promises and the agreements set forth below, the Parties agree and intend to be legally bound as follows:

1. SMOAP shall provide up to 3 (hours of DJ/Antique Car service) for the Purchaser(s) at the following location(s):

N/A Please circle if  INDOORS  OUTDOORS  
Name of Wedding Rehearsal Venue:

Street Address City State Zip Code

Phone number Event Date Start Time Finish Time Expected # of Guest

N/A Please circle if  INDOORS  OUTDOORS  
Name of Wedding Rehearsal Dinner Venue:

Street Address City State Zip Code

Phone number Event Date Start Time Finish Time Expected # of Guest

N/A Please circle if  INDOORS  OUTDOORS  
Name of Wedding Ceremony Venue:

Street Address City State Zip Code

Phone number Event Date Start Time Finish Time Expected # of Guest

N/A Please circle if  INDOORS  OUTDOORS  
Name of Wedding Reception Venue:

Street Address City State Zip Code

Phone number Event Date Start Time Finish Time Expected # of Guest

EAST CENTRAL MIDDLE SCHOOL GYMNASIUM Please circle if  INDOORS  OUTDOORS  
Name of Other Event Venue:

SLIDER ROAD MOSS POINT MS 39562  
Street Address City State Zip Code

12 MAY 2023 1800 2000  
Phone number Event Date Start Time Finish Time Expected # of Guest

3. SMOAP Service, referenced in Paragraph 1 shall consist primarily of providing musical entertainment by means of a downloaded MP3 music format, providing a sound system and mixing for a live band, chauffeuring services in an antique car, and/or providing an antique car for a photo shoot.



4. SMOAP shall, at all times, have unmitigated control of its services.

5. In the event that additional hours of services are requested after the finish time this agreement is executed, and SMOAP accepts said request, additional services will be charged at the rate of \$100.00 per hour, payable the day of the event. The parties understand and agree that it may not always be possible to provide additional performance time; SMOAP is under no obligation to accept an offer to purchase additional hours of services.

#### ADDITIONAL TERMS AND CONDITIONS

The agreement of SMOAP to perform is subject to proven detention by accidents, transportation issues, riots, strikes, epidemics, any random acts of God, or any other legitimate conditions beyond their control. If such circumstances arise, all reasonable efforts will be made by SMOAP to make it to the event or find replacement entertainment at the agreed upon fees. Should SMOAP be unable to procure a replacement, Purchaser shall receive a full refund.

Purchaser(s) agree that SMOAP's liability shall not be liable in any amount of damage, which exceeds the performance fee(s) recited above. Further, the Purchaser(s) agree that SMOAP shall not be liable for indirect or consequential damages arising from any breach of contract.

It is understood that if SMOAP subcontracts services for your event and any liability issues or breach of this contract occurs, the subcontractor is the responsible party. SMOAP is not responsible for the subcontracted services provided, equipment, or performance of services. Any and all issues, court costs, attorney fees and legal damages are the responsibility of the subcontractor, not SMOAP.

The Purchaser(s) and SMOAP agree that this contract is not subject to cancellation unless both parties have agreed to such cancellation in writing. In the event of cancellation by the Purchaser(s) within 30 days of the set event date, SMOAP shall retain the \$100 security deposit as liquidated damages.

It is further agreed that the Purchaser shall be liable for any and all injury or damage to SMOAP, or property of SMOAP, while on the premises of said engagement, if damage is caused by Purchaser or guest, members of his organization, engagement invitees, employees, or any other party in attendance, whether invited or not.

It is understood that if this is a "Rain or Shine" event; SMOAP's compensation is in no way affected by inclement weather. For outdoor performances, Purchaser shall provide overhead shelter for setup area. SMOAP reserves the right, in good faith, to stop or cancel the performance should the weather pose a potential danger to him, the equipment, or audience. Every effort will be made to continue the performance. However, everyone's safety is paramount in all decisions. SMOAP's compensation will not be affected by such cancellation.

In the event of circumstances deemed to present a threat or implied threat of injury or harm SMOAP staff or any equipment in SMOAP possession, SMOAP reserves the right to cease performance. If the Purchaser is able to resolve the threatening situation in a reasonable amount of time (maximum of 15 minutes), SMOAP shall resume performance in accordance with the original terms of this agreement. Purchaser shall be responsible for payment in full, regardless of whether the situation is resolved or whether SMOAP resumes performance. In order to prevent equipment damage or liability arising from accidental injury to any individual attending this performance, SMOAP reserves the right to deny any guest access to the sound system, music recordings, or other equipment.

Purchaser shall provide SMOAP with safe and appropriate working conditions. This includes a 10-foot by 10-foot area for setup, space for setting up speakers and lighting stands. SMOAP requires a minimum of one 15-20 amp circuit outlet from a reliable power source within 25 feet (along the wall) of the set-up area. This circuit must be free of all other connected loads. Any delay in the performance or damage to SMOAP's equipment due to improper power is the responsibility of the purchaser. Two circuits are preferred, where possible. Additional outlets on separate circuits for lighting (if contracted for) are required. Purchaser shall provide crowd control if warranted; and furnishing directions to place of engagement. Purchaser is responsible for paying any charges imposed by the venue. These charges may include, but are not limited to, parking and use of electric power.

A written event/music planner or music request list must be received from the Purchaser and forwarded to SMOAP not less than 1 month prior to the date of the engagement for it to be included in SMOAP programming outline. SMOAP will attempt to play Purchaser's and Purchaser's guests' music requests, conditioned upon availability.

In the event of non-payment, SMOAP retains the right to attempt collection through the courts. Purchaser agrees to be held responsible for all court costs, legal fees, and collection costs incurred by SMOAP. Purchaser shall be charged \$30 for each returned check.

Purchasers agree to make all necessary arrangements to provide SMOAP with access to the event venue not less than 2 hours before the engagement and 1 hour after the engagement for setup and takedown. SMOAP also requests ramp or elevator access between the parking/service entrance and the setup area. If Purchaser or venue requires SMOAP to complete setup more than 3 hours before the start time, or to postpone takedown more than 1 hour after the end time indicated, the additional time will be charged at the rate of \$50.00 per half-hour.

smoap@icloud.com

  
Open Air Productions, LLC  
Professional Audio Engineer & Wedding DJ  
facebook.com/smoapllic

facebook.com/smoapllic

SPECIAL PROVISIONS AND SERVICES REQUESTED

DIS SERVICES THROUGHOUT EVENT  
SETUP TO INCLUDE 6' TABLE W/ BLACK CLOTH, QSC SPEAKERS AND  
SUBS AT DIS TABLE, MACKIE SPEAKERS PLACED AROUND GYM,  
LED LIGHTING PACKAGE, AND TWO WIRELESS MICROPHONES FOR  
DIS OR EVENT STAFF AS NEEDED.

By executing this contract as Purchaser, the person executing said contract, either individually, or as an agent or representative, represents and warrants that he or she is eighteen (18) years of age or more, and further, if executing said contract as agent or representative, that he or she has the authority to enter into this agreement and should he or she not have such authority, he or she personally accepts and assumes full responsibility and liability under the terms of this contract.

This document, together with any attachments initialed by the parties, shall constitute the entire agreement of the parties. If any part of this contract is illegal or unenforceable, the remaining provisions of this contract will remain valid and enforceable as to both parties. Again, this document contains the entire agreement between the parties and no statement, promises, or inducements made by any party hereto, or agent or representative or either party hereto, which are not contained in this written contract, shall be valid or binding. This contract shall not be enlarged, modified, or altered except in writing by both parties and endorsed hereon.

Purchaser(s) agree to indemnify, defend, assume liability for and hold SMOAP's harmless from any claims, damages, losses and expenses by or to any person, regardless of the basis, which pertains directly or indirectly to SMOAP performance. In the event that a civil action arises in an effort to enforce any provision of this agreement, the losing party shall pay the attorney's fee and court costs of the prevailing party.

Purchaser(s) may not transfer or assign this contract to another party without the prior written consent of SMOAP. The parties acknowledge that they have read the above agreement in its entirety, understand all of its terms and conditions, have had an opportunity to review the same with legal counsel, and agree to abide by the terms of this agreement of his/her own free will and consent.

Date \_\_\_\_\_ Purchaser Signature \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

28 APR 2023 \_\_\_\_\_  
Date SMOAP Signature

Please return this complete contract to:

Sound Magic Open Air Productions, LLC  
smoap@icloud.com

# Jackson County School District Resolution

---

*Whereas*, Mrs. Amy Downs Talley, a lifelong resident of the Mississippi Gulf Coast and a teacher at St. Martin High School for the Jackson County Schools, is retiring following twenty-nine years of dedicated service; Her journey began at D'Iberville High School teaching Math for twenty-one years, then trading the black and gold for blue and gold crossing over from the dark side teaching and coaching at St. Martin High School the last eight years; and;

*Whereas* Coach Talley has the admiration of the students, faculty & administration, along with the community of D'Iberville & St. Martin for her decades of dedicated teaching; In addition to setting the foundation for all things high school math, Algebra I, Algebra II, Geometry, Advanced Math Plus, Trigonometry, Pre-Calculus and she reached the advanced math students with Calculus; Her biggest contribution to education was her years dedicated as an Advanced Placement teacher, teaching AP Calculus; Her energy for preparing students to troubleshoot and solve problems step-by-step using critical thinking skills was admired and appreciated by both colleagues and students alike; Her devotion to her students was honored as she was selected as the prestigious "Star Teacher" by the Star Student in 2020; Because of her selfless leadership, she was selected as the St. Martin High Teacher of the Year in 2022; and;

*Whereas* Coach Talley has demonstrated genuine school spirit on and off campus; She never missed an opportunity to show her support the entire student population, she was regularly seen at every benefit, fundraiser, sporting event, concert, competition, any after school activity for our students; As the Student Council Advisor, encouraged leadership by mentoring students; During her tenure, she has lead the STUCO to state recognition and honors; She was named Student Council Advisor of the Year for the state Mississippi; When she wasn't teaching or advising, you could find her being the assistant coach for the bowling team and varsity head coach for cheerleading; She proudly celebrated as her cheerleaders signed on to D2 & D1 collegiate cheerleading teams; She is a five time MHSAA State Cheer Championship ring holder, marking a first in St. Martin Cheerleading history; Her involvement and dedication to the students will be sorely missed and;

*Now, Therefore, Be it Resolved*, that the Jackson County Board of Education joins the St. Martin High School Administration & Staff along with many extended family members, friends, students in expressing genuine appreciation for her outstanding service;

*Be It Further Resolved*, by the Jackson County Board of Education, that we join Amy's husband since 1998, Coach Brad Talley, and their two children who are both St. Martin High graduates, daughter Allison (% 2018) and son Brandin (% 2022) in honor of this legendary teacher and coach; All of us at Jackson County School District hope her days to come are filled with adventures as she enjoys spending time with family, reading, traveling, and working cheer camps & competitions across the U.S for Varsity; Recognizing her commitment to education, we extend our best wishes for a most happy & productive retirement.

*Done By the Order of the Jackson County Board of Education, on this date \_\_\_\_\_ the year of Two Thousand Twenty-Three*

## Jackson County Board of Education

\_\_\_\_\_  
J. Keith Lee, *Chairman*

\_\_\_\_\_  
Amy M. Dobson, *Vice Chairwoman*

\_\_\_\_\_  
Jory Howell, *Secretary*

\_\_\_\_\_  
Glenn A. Dickerson, *Member*

\_\_\_\_\_  
Amy A. Peterson, *Member*

\_\_\_\_\_  
Dr. John Strycker, *Superintendent*

**JACKSON COUNTY SCHOOL DISTRICT  
Fundraiser Authorization Form**

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

(Print) School Name: ECHS

Is the requesting club or activity a  school student activity program/club or an  outside organization?

Will the resulting money be collected by  school employees or  members of an outside organization?

(Print) Name of Activity/Sport/Outside Organization: PTO

(Print) Full Name of Sponsor/Coach/Outside Officer: Chris Watkins

Dates of fundraising activity (Beginning and Ending): 23-24 school year

Location of fundraising:  In school only    In Community Only    In School and Community  
 Online (GoFundMe, Donors Chose, etc.)

Describe the fundraiser: Spirit Shirts/Hoodies

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

# of students involved: 9<sup>th</sup>-12<sup>th</sup> grades   Anticipated revenue: \$20,000.00

Anticipated use of revenue: Student awards/teacher, school, admin needs & rewards

Were students informed in writing that the fundraiser is voluntary?    Yes    No

Chris Watkins   4/19/23  
Signature of Sponsor/Coach/Outside Organization Officer   Date

**Approved by:**  
[Signature]   4/19/2023  
Signature of Principal   Date

[Signature]   4/19/2023  
Signature of Asst. Superintendent   Date

\_\_\_\_\_  
Signature of Superintendent   Date

\_\_\_\_\_  
Signature of Board Chairman   Date



**JACKSON COUNTY SCHOOL DISTRICT  
Fundraiser Authorization Form**

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

(Print) School Name: St. Martin High School

Is the requesting club or activity a  school student activity program/club or an  outside organization?

Will the resulting money be collected by  school employees or  members of an outside organization?

(Print) Name of Activity/Sport/Outside Organization: \_\_\_\_\_

(Print) Full Name of Sponsor/Coach/Outside Officer: Latisha Collier

Dates of fundraising activity (Beginning and Ending): 4/21/2023

Location of fundraising:  In school only  In Community Only  In School and Community

Online (GoFundMe, Donors Chose, etc.)

Describe the fundraiser: Chicken Salad Chick Spirit Night-DONATION OF THEIR SALES.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

# of students involved 5 Anticipated revenue 300.00

Anticipated use of revenue HOSA Competitions

Were students informed in writing that the fundraiser is voluntary?  Yes  No

Signature of Sponsor/Coach/Outside Organization Officer \_\_\_\_\_ Date 4/17/23

**Approved by:** [Signature] \_\_\_\_\_ Date 4-18-23

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

[Signature] \_\_\_\_\_ Date 4/27/2023

Signature of Asst. Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Signature of Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Signature of Board Chairman \_\_\_\_\_ Date \_\_\_\_\_



**Complete after Fundraiser:**

Actual use of revenue: \_\_\_\_\_

Total revenue generated: \_\_\_\_\_

Bank and name of account where revenue was deposited into: \_\_\_\_\_

Revised October 2018

JACKSON COUNTY SCHOOL DISTRICT  
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

(Print) School Name: ECHS Baseball

Is the requesting club or activity a  school student activity program/club or an  outside organization?

Will the resulting money be collected by  school employees or  members of an outside organization?

(Print) Name of Activity/Sport/Outside Organization: Chevron Your Cause

(Print) Full Name of Sponsor/Coach/Outside Officer: Bo Long

Dates of fundraising activity (Beginning and Ending): April

Location of fundraising:  In school only  In Community Only  In School and Community  
 Online (GoFundMe, Donors Chose, etc.)

Describe the fundraiser: Chevron Your Cause Donation from baseball player parent

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

# of students involved 0 Anticipated revenue \$1000.00

Anticipated use of revenue Baseball supplies

Were students informed in writing that the fundraiser is voluntary?  Yes  No

Bo Long  
Signature of Sponsor/Coach/Outside Organization Officer

4-27-23  
Date

**Approved by:**

[Signature]  
Signature of Principal

4/28/2023  
Date

[Signature]  
Signature of Asst. Superintendent

4/28/23  
Date

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Board Chairman

\_\_\_\_\_  
Date