

Madison Board of Education, Madison District #1

Board of Education Regular Meeting
Monday, August 13, 2018 7:00 PM
Middle School/High School Conference Room
700 South Kent St.
Madison, NE 68748-0450

The sequence of items on the agenda is provided as a courtesy. The board reserves the right to consider items in any sequence deemed appropriate. Therefore, visitors are encouraged to attend the meeting from the beginning.

1. Call the Meeting to Order
 - 1.1. Roll Call
 - 1.2. Pledge of Allegiance
 - 1.3. Open Meetings Act
 - 1.4. Madison Public Schools Mission Statement
2. Consent Agenda
 - 2.1. Accept the amended agenda as the official agenda
3. Public Forum
4. Presentation from the Madison Jr. Wrestling Club on the future costs of rental of the Alice Jones Building.
5. Administrator and Other Reports
6. Board Committee Reports/Meeting dates
7. Action Items
 - 7.1. Discuss, consider, and take all necessary action to hire KSB School Law as Madison Public Schools legal representatives for the 2018-19 school year.
 - 7.2. Discuss, consider, and take all necessary action to approve Mr. Ehlers as official representative for Madison Public schools for all Federal and State required reports for the 2018-2019 school year.
8. Discuss, consider, and take all necessary action to approve the transfer of \$350,000 to the depreciation fund to help with future projects.
9. Discuss, Consider and take all necessary action to allow members of our FFA Chapter and sponsor to attend the National FFA Convention in October of 2018.
10. Discuss, consider, and take all necessary action to approve job descriptions for the Superintendent and Principals.
11. Discuss, consider, and take all necessary action to approve board policies 3003.1, 3004 & 3004.1
12. Discuss, consider, and take all necessary action on Board Policy 4056.
13. Topics for next month's Board of Education meeting
14. Adjournment

The board reserves the right to enter executive session if it deems it necessary to prevent needless injury to a staff member's reputation or for the protection of the public interest.

MADISON ACTIVITY FUND - July, 2018

Fund (account name)	Beginning Balance	Receipts	Disbursements	Ending Balance
AD Account	\$43,620.13	\$6,500.00	\$31,142.08	\$18,978.05
Art Club	\$516.24	\$0.00	\$0.00	\$516.24
Band	\$4,336.95	\$34.60	\$0.00	\$4,371.55
Boys BB	\$2,908.59	\$0.00	\$954.15	\$1,954.44
Boys BB FR	\$615.91	\$0.00	\$147.19	\$468.72
Cheerleaders	\$2,273.05	\$263.00	\$0.00	\$2,536.05
Class of 2018	\$23.52	\$0.00	\$23.52	\$0.00
Class of 2019	\$855.70	\$0.00	\$0.00	\$855.70
Class of 2020	\$677.72	\$0.00	\$0.00	\$677.72
Class of 2021	\$465.80	\$0.00	\$0.00	\$465.80
Concessions	\$11,613.35	\$1,013.75	\$0.00	\$12,627.10
Courtesy	\$3,221.78	\$0.00	\$0.00	\$3,221.78
Cross Country	-\$247.70	\$828.20	\$0.00	\$580.50
Cross Country FR	\$1,146.89	\$0.00	\$0.00	\$1,146.89
Dance Line	\$177.88	\$378.00	\$0.00	\$555.88
District Funds	\$4,784.24	\$5,072.01	\$0.00	\$9,856.25
Dragon Pride Acct	\$6,458.07	\$0.00	\$6,458.07	\$0.00
Educators Rising	\$867.28	\$0.00	\$0.00	\$867.28
Elem. Activity Acct	\$1,569.04	\$562.85	\$0.00	\$2,131.89
Elem. Fundraiser	\$562.85	\$0.00	\$562.85	\$0.00
Elem. PTO	\$1,100.82	\$0.00	\$0.00	\$1,100.82
Elem. Student Council	\$8,521.42	\$0.00	\$2,472.00	\$6,049.42
ELL Class	\$132.29	\$0.00	\$32.69	\$99.60
Emergency Assist.	\$1,533.24	\$0.00	\$0.00	\$1,533.24
Ethnic Diversity Club	\$198.37	\$0.00	\$0.00	\$198.37
FBLA	\$284.05	\$0.00	\$284.05	\$0.00
FFA	\$3,280.81	\$0.00	\$0.00	\$3,280.81
Football	\$2,965.79	\$6,500.00	\$3,894.17	\$5,571.62
Football FR	\$169.27	\$875.00	\$1,074.09	-\$29.82
Football - Youth	\$0.00	\$400.00	\$0.00	\$400.00
Girls BB	\$2,791.51	\$0.00	\$661.58	\$2,129.93
Girls BB FR	\$775.17	\$450.00	\$228.05	\$997.12
Golf	-\$417.07	\$1,900.00	\$0.00	\$1,482.93
Golf FR	\$70.75	\$0.00	\$0.00	\$70.75
History Club	\$2.88	\$0.00	\$2.88	\$0.00
Homecoming	\$93.52	\$1,000.00	\$0.00	\$1,093.52
Honor Society	\$208.43	\$1,000.00	\$0.00	\$1,208.43
HS Student Council	\$1,040.26	\$0.00	\$0.00	\$1,040.26
M-Club	\$4,335.37	\$2,500.00	\$0.00	\$6,835.37
Marketing Comm.	\$4,369.70	\$0.00	\$0.00	\$4,369.70
MS Activity Acct	\$5,567.67	\$0.00	\$0.00	\$5,567.67
MS Houses	\$1,458.66	\$700.00	\$0.00	\$2,158.66
Music Boosters	\$4,687.57	\$105.00	\$0.00	\$4,792.57
Musical	\$4,597.30	\$0.00	\$0.00	\$4,597.30
One-Act Play	\$984.21	\$500.00	\$0.00	\$1,484.21
Quiz Bowl	\$663.01	\$0.00	\$0.00	\$663.01
Resale	\$143.03	\$156.00	\$0.00	\$299.03
Scholarships	\$10,538.01	\$634.34	\$0.00	\$11,172.35
Secondary Act Acct	\$5,512.08	\$6,468.07	\$0.00	\$11,980.15
SkillsUSA	\$150.37	\$0.00	\$150.37	\$0.00
Soccer	\$10,496.11	\$0.00	\$433.25	\$10,062.86
Soccer FR	\$1,499.36	\$0.00	\$0.00	\$1,499.36
Softball	-\$1,449.61	\$3,000.00	\$157.25	\$1,393.14
Softball FR	\$2,413.66	\$0.00	\$0.00	\$2,413.66
Speech	\$503.50	\$1,000.00	\$0.00	\$1,503.50
Teachers	\$1,939.62	\$0.00	\$0.00	\$1,939.62
Track	\$870.45	\$2,000.00	\$185.25	\$2,685.20
Track FR	\$629.39	\$0.00	\$0.00	\$629.39
Uniform Replacement	\$0.00	\$0.00	\$0.00	\$0.00
Volleyball	\$1,188.66	\$1,200.00	\$502.71	\$1,885.95
Volleyball FR	\$821.95	\$0.00	\$77.70	\$744.25
Water Quality Project	\$542.85	\$0.00	\$0.00	\$542.85
Weightroom	\$454.41	\$570.00	\$0.00	\$1,024.41
Wrestling	-\$1,261.89	\$5,366.75	\$305.33	\$3,799.53
Wrestling FR	\$367.26	\$0.00	\$263.05	\$104.21
Yearbook	\$399.81	\$0.00	\$0.00	\$399.81
TOTALS	\$171,621.31	\$50,977.57	\$50,012.28	\$172,586.60
Student Act. Fee Fund	\$6,509.66	\$0.54	\$6,500.00	\$10.20
Lunch Fund	\$84,820.16	\$737.71	\$2,678.44	\$82,879.43

08/06/18

Liability Activity Fund
Account QuickReport
As of July 31, 2018

Date	Num	Name	Memo	Split	Amount	Balance
Activity Fund						171,621.31
07/10/18		Direct Deposit	Gen. Reimb.	District Funds	4,240.00	175,861.31
07/10/18	23678	Choice Foods	Acct 3336	-SPLIT-	-218.85	175,642.46
07/10/18	23679	Jordan Nelson	Reimb. Big Red meal	Girls BB FR	-138.05	175,504.41
07/10/18	23680	School Health Corporation	Inv. 3433544-00 (EZ wrap/tape)	AD	-214.13	175,290.28
07/10/18	23681	Brown & Saenger	Inv. 4015763-0	-SPLIT-	-662.55	174,627.73
07/11/18	23682	Pyramid School Products	Inv. S1366436.001	-SPLIT-	-769.62	173,858.11
07/11/18	23683	Centennial Sales	Inv. 56890 - Tape/ice bags	AD	-240.66	173,617.45
07/11/18	23684	Gopher Sport	Inv. 9464942 (coop)	-SPLIT-	-1,163.00	172,454.45
07/11/18	23685	Aluminum Athletic Equipment Co.	Inv. 134120 - Stopwatches (coop)	AD	-208.00	172,246.45
07/11/18	23686	S & S Worldwide, Inc.	Inv. 10252990 (Field paint/cold packs) Coop	AD	-911.51	171,334.94
07/11/18	23687	BSN Sports	Invoices (Acct #2187636)	-SPLIT-	-1,228.15	170,106.79
07/11/18	23688	Classic Sportswear	Inv. 61677 (Vinyl Banner for BRLD)	AD	-77.44	170,029.35
07/11/18	23689	rSchool Today	Inv. 39879 (rSchool Today Scheduler)	AD	-250.00	169,779.35
07/11/18	23690	Sterling West	Playground equip. (final payment - Inv 4863)	Elem. Student Co...	-2,472.00	167,307.35
07/23/18	23691	Platform Athletics, LLC	Web-Based Trianing subscription (Inv 00-135...	AD	-800.00	166,507.35
07/24/18	23692	Short Stop	Gas	-SPLIT-	-160.69	166,346.66
07/26/18	23693	Renner Wraps & Graphics	Inv. 3493 (Vinyl signs at complex)	AD	-2,559.04	163,787.62
07/26/18	23694	Julie Engelmann	Reimbursement field trip lunches	ELL Class	-32.69	163,754.93
07/27/18	23695	Brady & Amy's, Inc.	Gas	-SPLIT-	-252.49	163,502.44
07/27/18	23696	BSN Sports	Invoices (Acct #2187636)	Football	-2,584.44	160,918.00
07/27/18	23697	Healy Awards Inc.	Inv. 006754 (Decals)	Football	-348.03	160,569.97
07/27/18	23698	Kranos Corp. dba Schutt Recondition...	Inv. 80349 (Helmet Reconditioning)	Football	-655.45	159,914.52
07/31/18		Transfer	2017-18 Activity Fees	AD	6,500.00	166,414.52
07/31/18	1847	Deposit		-SPLIT-	6,903.89	173,318.41
07/31/18	DEBIT	Americas Best Value Inn	Character Challenge rooms	Football FR	-1,020.00	172,298.41
07/31/18		Interest on NOW Account	Interest	District Funds	288.19	172,586.60
Total Activity Fund					965.29	172,586.60
TOTAL					965.29	172,586.60

Board of Education Special Hearing
Monday, July 9, 2018 – 6:45 PM Central

Middle School/High School Conference Room
700 South Kent St.
Madison, NE 68748

Jane Daberkow: Present, Harlow Hanson: Present, Jim Knapp: Present, Deb Neidig Present, Jim Reeves: Absent, Steve Ruh: Present. Present: 5, Absent: 1

1: Call the hearing to order

1.1 Roll Call

1.1.1 Excuse absent board members

1.2 Pledge of Allegiance

1.3 Open Meetings Act

2: Review and take public feedback on policies 5018 Parent Involvement and 5045 Student Fees..

3: Close the hearing

Board of Education Regular Meeting
Monday, July 9, 2018 - 7:00 PM Central

Middle School/High School Conference Room
700 South Kent St.
Madison, NE 68748

Jane Daberkow: Present, Harlow Hanson: Present, Jim Knapp: Present, Deb Neidig Present, Jim Reeves: Present, Steve Ruh: Present. Present: 6

1: Call the meeting to order

1.1 Roll Call

1.1.1 Excuse absent board members

1.2 Pledge of Allegiance

1.3 Open Meetings Act

1.4 Madison Public Schools Mission Statement

2: Consent Agenda

Approve consent agenda as presented. Passed with a motion by Steve Ruh and second by Jim Knapp. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

A to Z Vac.N.Sew	Supplies	96.00
Albracht Disposal Service	Trash removal	572.08
Allied 100 LLC DBA AED Superstore	Supplies	38.94
Alpha Workforce Health	DOT physical	85.00
Amazon.Com Credit	Supplies	673.24
Apple Computer, Inc.	Ipad repairs	49.00
Argument-Driven Inquiry, LLC	Supplies	70.21
Assetgenie, Inc. DBA Ag Irepair	Computer repairs	614.00
BCN	Telephone services	112.11
Blick Classroom Art	Supplies	39.40
Brady & Amy's	Fuel	148.26
Brown & Saenger	Supplies	4,677.85
BSN Sports	Supplies	481.26
Cable One	Cable box rental	31.80
Carolina Scientific	Supplies	369.49
Centerpoint Energy Services, Inc.	Natural gas	1,830.98
Central Nebraska Rehab Services	SpEd services	1,555.60
City of Madison	Utilities, rental	8,962.04
Colonial Research Chemical	Supplies	1,247.40
Computer ETC	Supplies	62.64
Eakes Office Solutions	Supplies	307.81

Ecolab Pest Elimination Division	Pest control	81.85
Educational Service Unit #1	Registration	30.00
Educational Service Unit #8	Contracted services, registration, fees	2,920.92
Egan Supply Co.	Supplies	67.09
Eric Armin Inc.	Supplies	217.44
The FGR Group	Consultant	727.04
Field's Hardware	Supplies	570.02
First Choice Food Service Inc.	Catering	404.00
Fischer Tree Central, Inc.	Tree removal	2,000.00
Flinn Scientific, Inc.	Supplies	112.00
Floor Maintenance	Supplies	157.74
Frontier	Phone services	650.53
Great Plains Communications	Ethernet services	440.57
Greatmaerica Financial Services Corporation	Copier lease	833.89
Guaranteed Lawn Care	Lawn service	4,015.00
Hampton Inn – Kearney	Hotel	314.85
Paul Herz	Reimbursement	54.00
Hireright LLC, Inc.	DOT testing	31.40
HyVee Food Stores, Inc.	Supplies	117.98
Instructure, Inc.	Subscription	6,753.00
Jackson Services	Supplies	136.00
Jerry's Sinclair	Service	35.00
Krier Technologies	Supplies	3,919.00
KSB School Law	Legal fees	271.50
Madison Food Pride	Fuel	446.97
Madison Star-Mail	Advertising	1,549.41
Masters Drain Cleaning	Repairs & maintenance	69.00
Menards – Norfolk	Supplies	221.09
Midamerica Books	Books	89.79
Midtown Health Center	Health services	503.50
Mimick Motors	Repairs & maintenance	2,268.02
Moore Medical LLC	Supplies	232.10
MPS Activity Fund	Reimbursement	4,240.00
National Art & School Supplies Inc.	Supplies	288.93
Nebraska Claims Center	Unemployment claim	262.00
Nebraska Council of School Administrator	Registration	1,035.00
Nebraska ESU Coordinating Council	License	292.00
Nebraska Public Health Environmental Lab	Water testing	31.00
O'Keefe Elevator Co., Inc.	Maintenance	288.32
One Source	Background check	15.00
Otis Elevator Company	Elevator contract	688.90
Pitney Bowes	Rental	117.00
Pyramid School Products	Supplies	836.09
Quill Corporation	Supplies	13.33
Really Good Stuff	Supplies	508.05
Leticia Rodriguez	Reimbursement	10.00
The Rosetta Stone	Registration	9,450.00
S&S Worldwide	Supplies	106.08
School Datebooks	Supplies	1,131.60
School Nurse Supply, Inc.	Supplies	1,196.19
School Specialty Supplies	Supplies	407.52
Scott Electric	Supplies	5.50

Sherwin Williams Co.	Supplies	87.64
The Short Stop	Fuel	48.54
Spara Tool	Supplies	11.03
Staples Business Advantage Dept. Det.	Supplies	2,516.07
Alina Surber	Reimbursement	239.78
Teacher Direct	Supplies	225.84
Truck Center Companies, Freightliner	Repairs & maintenance	509.62
US Bank Cardmember Services	Supplies	7,085.61
Virco Mfg. Corporation	Supplies	1,752.88
Volkman Plumbing & Heating	Repairs & maintenance	1,230.80
Voyager Sopris Learning	Supplies	3,473.69
Walmart Community	Supplies	158.96
Water Engineering Inc.	Water services	425.04
Alyssa Went	Reimbursement	23.43

3: Public Forum

3.1 Presentation from our summer bi-national teacher

4: Administrator and other reports

- 4.1 Elementary Principal's Report
- 4.2 Middle School Principal's Report
- 4.3 Secondary Principal's Report
- 4.4 Athletic Director's Report
- 4.5 Superintendent's Report

5: Board Committee Reports/Meeting dates

6: Action Items

7: Discuss, consider, and take all necessary action to approve the purchase of iPad mini's for middle school students using Middle School Grant funds.

Motion to approve the purchase of iPad mini's for middle school students using Middle School Grant funds. Passed with a motion by Steve Ruh and a second by Jane Daberkow. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

8: Discuss, consider, and take all necessary action to approve the purchase of a spacevac for use with the custodial team.

Motion to approve the purchase of a spacevac. Passed with a motion by Deb Neidig and a second by Jim Reeves. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

9: Discuss, consider, and take all necessary action to sell surplus school items.

Motion to approve sale of surplus school items. Passed with a motion by Deb Neidig and second by Jim Knapp. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

10: Discuss, consider, and take all necessary action to approve the superintendent job description.

Motion to table the superintendent job description. Tabled with a motion by Steve Ruh and a second by Jim Reeves. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

11: Topics for next month's Board of Education meeting.

12: Adjournment

Motion to adjourn meeting at 9:46 PM. Passed with a motion by Deb Neidig and a second by Jane Daberkow. Jane Daberkow: Yea, Harlow Hanson: Yea, Jim Knapp: Yea, Deb Neidig: Yea, Jim Reeves: Yea, Steve Ruh: Yea. Yea: 6, Nay: 0

President

Secretary

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 01 GENERAL FUND		
ALBRACHT DISPOSAL SERVICE	0718 STMT	GARBAGE REMOVAL	945.84	
		Vendor Total:		945.84
ALPHA WORKFORCE HEALTH	8533	DOT PHYSICAL	85.00	
ALPHA WORKFORCE HEALTH	8534	DOT PHYSICAL	85.00	
		Vendor Total:		170.00
AMAZON.COM CREDIT	439595845999	SUPPLIES	20.99	
AMAZON.COM CREDIT	459457499864	SUPPLIES	99.98	
AMAZON.COM CREDIT	899875949636	SUPPLIES	13.99	
AMAZON.COM CREDIT	984966745464	SUPPLIES	965.96	
		Vendor Total:		1,100.92
APPLE COMPUTER, INC.	6745171551	SUPPLIES	20,410.00	
		Vendor Total:		20,410.00
ARGUMENT-DRIVEN INQUIRY, LLC	101-888	SUPPLIES	170.00	
		Vendor Total:		170.00
ASHFALL FOSSIL BEDS	81020170	ADMISSION	140.00	
		Vendor Total:		140.00
ASSETGENIE, INC DBA AG IREPAIR	1304744	COMPUTER REPAIRS	120.00	
ASSETGENIE, INC DBA AG IREPAIR	1306184	COMPUTER REPAIRS	230.00	
ASSETGENIE, INC DBA AG IREPAIR	1307886	COMPUTER REPAIRS	59.00	
ASSETGENIE, INC DBA AG IREPAIR	1310603	COMPUTER REPAIRS	135.00	
		Vendor Total:		544.00
BAILEY, SUSAN	0718 STMT	SPED SERVICES	1,671.98	
		Vendor Total:		1,671.98
BCN	22528765	TELEPHONE SERVICES	87.33	
BCN	22548511	TELEPHONE SERVICES	82.80	
		Vendor Total:		170.13
BIG COUNTRY AUTO	0718 STMT	INSPECTIONS	3,201.66	
		Vendor Total:		3,201.66
BILL BLANK AGENCY	0718 8X7-62-87-19	INSURANCE	139,245.00	
BILL BLANK AGENCY	0718 STMT	INSURANCE	65.00	
		Vendor Total:		139,310.00
BRADY & AMY'S	0818 STMT	FUEL	784.76	
		Vendor Total:		784.76
BROWN & SAENGER	4015756-0	SUPPLIES	6,258.01	
BROWN & SAENGER	4015761-0	SUPPLIES	2,223.73	
BROWN & SAENGER	4015799-0	SUPPLIES	132.42	
		Vendor Total:		8,614.16
CABLE ONE	0718 STMT	CABLE	31.80	
		Vendor Total:		31.80

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
CENTERPOINT ENERGY SERVICES, INC.	3289993	NATURAL GAS	658.17	
		Vendor Total:		658.17
CENTRAL NEBRASKA REHAB SERVICES	7994	SPED SERVICES	539.60	
		Vendor Total:		539.60
CITY OF MADISON	0818 50400	UTILITIES	415.30	
CITY OF MADISON	0818 50670	UTILITIES	132.63	
CITY OF MADISON	0818 50675	UTILITIES	240.00	
CITY OF MADISON	0818 70650	UTILITIES	2,019.29	
CITY OF MADISON	0818 70700	UTILITIES	4,788.68	
		Vendor Total:		7,595.90
COLONIAL RESEARCH CHEMICAL	141886	SUPPLIES	117.83	
COLONIAL RESEARCH CHEMICAL	141919	SUPPLIES	260.40	
COLONIAL RESEARCH CHEMICAL	142000	SUPPLIES	1,210.60	
		Vendor Total:		1,588.83
COMFORT RIDGE INN & SUITES,	5718	LODGING	2,387.00	
		Vendor Total:		2,387.00
CRILLY, JIM	0718 REIMBURSEMENT	REIMBURSEMENT	36.13	
		Vendor Total:		36.13
DENT SPECIALISTS	124714	REPAIRS & MAINTENANCE	22.00	
DENT SPECIALISTS	124865	REPAIRS & MAINTENANCE	137.69	
DENT SPECIALISTS	124988	SUPPLIES	30.00	
DENT SPECIALISTS	125128	SUPPLIES	150.00	
		Vendor Total:		339.69
EAKES OFFICE SOLUTIONS	7560346-0	SUPPLIES	42.78	
EAKES OFFICE SOLUTIONS	7560346-1	SUPPLIES	131.96	
EAKES OFFICE SOLUTIONS	7562390-0	SUPPLIES	6.96	
		Vendor Total:		181.70
ECOLAB PEST ELIMINATION DIVISION	5171513	PEST CONTROL	81.85	
		Vendor Total:		81.85
EDUCATIONAL RESOURCES INC	3438	SUPPLIES	86.25	
		Vendor Total:		86.25
EDUCATIONAL SERVICE UNIT #1	R108093	REGISTRATION	250.00	
EDUCATIONAL SERVICE UNIT #1	R108115	REGISTRATION	175.00	
		Vendor Total:		425.00
EDUCATIONAL SERVICE UNIT #8	INV-004452	SPED SERVICES	34,397.73	
EDUCATIONAL SERVICE UNIT #8	INV-004471	SPED SERVICES	38,127.56	
EDUCATIONAL SERVICE UNIT #8	INV-004487	SPED SERVICES	4,645.73	
EDUCATIONAL SERVICE UNIT #8	INV-004505	DISTANCE LEARNING	1,342.61	
		Vendor Total:		78,513.63
EGAN SUPPLY CO.	285715	SUPPLIES	3,460.65	
		Vendor Total:		3,460.65
FEDERAL EXPRESS CORPORATION	6-242-52533	SHIPMENTS	27.58	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	27.58
FIELDS HARDWARE	0818 STMT	SUPPLIES	365.18	
			Vendor Total:	365.18
Filsinger, Celine	0818 REIMBURSEMENT	REIMBURSEMENT	193.93	
			Vendor Total:	193.93
FIRST CHOICE FOOD SERVICE INC	2701	CATERING	400.00	
			Vendor Total:	400.00
FORD, AMANDA	2018 SUMMER SERVICES	SPEd SERVICES	2,149.71	
			Vendor Total:	2,149.71
FRONTIER	0718 STMT	PHONE SERVICES	649.76	
			Vendor Total:	649.76
GATES, RHONDA	0718 STMT	SPEd SERVICES	3,402.86	
			Vendor Total:	3,402.86
GEHRING CONSTRUCTION & READY MIX CO INC	034353	SUPPLIES	141.88	
			Vendor Total:	141.88
GREAT PLAINS COMMUNICATIONS	0718 STMT	ETHERNET SERVICES	2,233.18	
			Vendor Total:	2,233.18
GREATAMERICA FINANCIAL SERVICES CORPORATION	23080281	COPIER LEASE	931.34	
			Vendor Total:	931.34
GUARANTEED LAWN CARE	2860	LAWN CARE	2,550.00	
GUARANTEED LAWN CARE	2880	LAWN SERVICE	2,560.00	
			Vendor Total:	5,110.00
HANSON, HARLOW	0718 REIMBURSEMENT	REIMBURSEMENT	35.00	
			Vendor Total:	35.00
HIRERIGHT LLC, INC	PO785098	SUBSCRIPTION FEE	250.00	
			Vendor Total:	250.00
HOLIDAY INN EXPRESS SIOUX FALLS	7313	LODGING	106.50	
			Vendor Total:	106.50
HOLIDAY INN OF KEARNEY	30678	LODGING	1,149.50	
			Vendor Total:	1,149.50
HORN T ZOO	0718 ADMISSION	ADMISSION	105.00	
			Vendor Total:	105.00
JACKSON SERVICES	3878832	SUPPLIES	56.80	
JACKSON SERVICES	3878833	SUPPLIES	40.13	
			Vendor Total:	96.93
KNAPP, CHRISTINE	0718	REIMBURSEMENT	17.37	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
	REIMBURSEMENT			Vendor Total: 17.37
KSB SCHOOL LAW	4914	LEGAL SERVICES	1,740.00	Vendor Total: 1,740.00
MADISON FOOD PRIDE	0718 STMT	SUPPLIES	2,651.15	Vendor Total: 2,651.15
MALONE, BRITTANY	2018 SUMMER SERVICES	SPED SERVICES	525.45	Vendor Total: 525.45
MCGRAW-HILL EDUCATION BOOK COMPANY	103486230001	SUPPLIES	9,255.80	Vendor Total: 9,255.80
McGREGOR, ANDREA	0718 STMT	SPED SERVICES	251.27	Vendor Total: 251.27
MENARDS - NORFOLK	32441	SUPPLIES	30.48	
MENARDS - NORFOLK	38761A	SUPPLIES	4.74	
MENARDS - NORFOLK	45385	SUPPLIES	67.93	
MENARDS - NORFOLK	46337	SUPPLIES	86.22	
MENARDS - NORFOLK	46688	SUPPLIES	70.93	
MENARDS - NORFOLK	46907	SUPPLIES	12.94	Vendor Total: 273.24
MNJ TECHNOLOGIES DIRECT	0003602476	SUPPLIES	48.17	Vendor Total: 48.17
MOHAWK USA	4222	SUPPLIES	2,842.11	Vendor Total: 2,842.11
MPS DEPRECIATION RESERVE	0818 TRANSFER	TRANSFER	350,000.00	Vendor Total: 350,000.00
NATIONAL ART & SCHOOL SUPPLIES INC.	688727	SUPPLIES	853.87	
NATIONAL ART & SCHOOL SUPPLIES INC.	688743	SUPPLIES	1,051.61	Vendor Total: 1,905.48
NEBRASKA ASSOCIATION OF SCHOOL BOARDS	44632	MEMBERSHIP	100.00	Vendor Total: 100.00
NEBRASKA PUBLIC HEALTH ENVIRONMENTAL LABORATORY	503123	WATER TESTING	15.00	Vendor Total: 15.00
NMC EXCHANGE LLC	CUI547686	RENTAL	575.25	Vendor Total: 575.25
NORFOLK DAILY NEWS	0718 STMT	ADVERTISEMENTS	426.50	Vendor Total: 426.50
NOVEL IDEAS INC	3566	SUPPLIES	3,514.50	
NOVEL IDEAS INC	3567	SUPPLIES	933.90	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	4,448.40
OFFNER, ANDREW	0718 REIMBURSEMENT	REIMBURSEMENT	160.23	
			Vendor Total:	160.23
OMAHA CHILDREN'S MUSEUM	0718 STMT	REGISTRATION	140.00	
			Vendor Total:	140.00
PRIORITY COMMUNICATIONS & SOLUTIONS INC.	1869	PROFESSIONAL SERVICES	113.00	
			Vendor Total:	113.00
PYRAMID SCHOOL PRODUCTS	S1366397.002	SUPPLIES	17.16	
PYRAMID SCHOOL PRODUCTS	S1366620.001	SUPPLIES	1,331.65	
PYRAMID SCHOOL PRODUCTS	S1367120.003	SUPPLIES	1,270.38	
PYRAMID SCHOOL PRODUCTS	S1367120.004	SUPPLIES	58.73	
			Vendor Total:	2,677.92
QUILL CORPORATION	8460021	SUPPLIES	474.95	
			Vendor Total:	474.95
RODRIGUEZ, LETICIA	0718 REIMBURSEMENT	REIMBURSEMENT	18.45	
			Vendor Total:	18.45
SCHOLASTIC MAGAZINES	M6429300	SUPPLIES	121.00	
SCHOLASTIC MAGAZINES	M6496822	SUPPLIES	260.98	
			Vendor Total:	381.98
SCHOOL SPECIALTY SUPPLIES	308103026177	SUPPLIES	192.90	
			Vendor Total:	192.90
SHORT STOP, THE	0718 STMT	FUEL	41.51	
			Vendor Total:	41.51
SOCIAL STUDIES SCHOOL SERVICE	SI24518	SUPPLIES	44.74	
			Vendor Total:	44.74
SOCS (FES)	INV009802	WEBSITE HOST	2,000.00	
			Vendor Total:	2,000.00
SOFTWARE UNLIMITED, INC.	0718 STMT	RENEWAL	4,600.00	
			Vendor Total:	4,600.00
TAESE/USU	NEMTSS	REGISTRATION	375.00	
			Vendor Total:	375.00
THROENER, MARY	0718 REIMBURSEMENT	REIMBURSEMENT	26.88	
			Vendor Total:	26.88
TWD LOCK, SAFE & KEY	4759	SUPPLIES	60.79	
			Vendor Total:	60.79
VOLKMAN PLUMBING & HEATING	183102	REPAIRS & MAINTENANCE	793.72	
VOLKMAN PLUMBING & HEATING	183359	REPAIRS & MAINTENANCE	253.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
		Vendor Total:	1,046.72
WATER ENGINEERING INC	IN36472	WATER SERVICES	250.04
WATER ENGINEERING INC	IN36493	WATER SERVICES	175.00
		Vendor Total:	425.04
		Fund Total:	678,363.30
		Checking Account Total:	678,363.30

**MADISON PUBLIC SCHOOLS
TREASURER'S REPORT**

July 31, 2018

<u>General Fund</u>				<u>BALANCE</u>	<u>Last year's balance</u>
Balance Forward as of	<u>June 30, 2018</u>			\$3,474,407.53	
Receipts		+	\$	50,948.84	
Expenditures		-	\$	510,297.01	
Balance as of	<u>July 31, 2018</u>			\$3,015,059.36	\$2,630,411.86
 <u>Employee Benefit Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$12,536.02	
Receipts		+	\$	1.14	
Expenditures		-	\$	36.50	
Balance as of	<u>July 31, 2018</u>			\$12,500.66	\$20,275.95
 <u>Petty Cash Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$1,329.30	
Receipts		+	\$	0.11	
Expenditures		-	\$	-	
Balance as of	<u>July 31, 2018</u>			\$1,329.41	\$1,348.10
Total Assets for General Fund				\$3,028,889.43	\$2,652,035.91
<hr/>					
<u>Depreciation Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$598,299.53	
Receipts		+	\$	988.35	
Expenditures		-	\$	21,844.80	
Balance as of	<u>July 31, 2018</u>			\$577,443.08	\$1,187,915.37
 <u>Bond Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$227,707.83	
Receipts		+	\$	1,018.16	
Expenditures		-	\$	-	
Balance as of	<u>July 31, 2018</u>			\$228,725.99	\$238,094.11
 <u>Qualified Capital Purpose Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$427,486.11	
Receipts		+	\$	1,142.46	
Expenditures		-	\$	-	
Balance as of	<u>July 31, 2018</u>			\$428,628.57	\$322,977.53
 <u>Special Building Fund</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$1,892,505.68	
Receipts		+	\$	7,270.83	
Expenditures		-	\$	25,769.00	
Balance as of	<u>July 31, 2018</u>			\$1,874,007.51	\$965,910.21
<hr/>					
<u>Investment Checking</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$261,022.78	
Receipts		+	\$	438.95	
Expenditures		-	\$	-	
Balance as of	<u>July 31, 2018</u>			\$261,461.73	\$257,547.45
 <u>Certificate of Deposit-Madison County Bank</u>					
Balance Forward as of	<u>June 30, 2018</u>			\$51,120.34	
Receipts		+	\$	-	
Expenditures		-	\$	-	
Balance as of	<u>July 31, 2018</u>			\$51,120.34	\$50,752.74

Non-General Fund Monthly Transactions

September Board Meeting

Bond Fund

BOK Financial-\$10168.30

Qualified Capital Purpose Fund

Wells Fargo-\$700.00

Special Building Fund

J & J Floors-\$3496.00

DWB, INC-\$198,639.74

DWB, INC-\$246,080.34

October Board Meeting

Special Building Fund

Fakler Architects, LLC-\$1817.90

November Board Meeting

Bond fund

BOK Financial-\$186,770.00

Special Building

DWB-\$262,852.24

December Board Meeting

Depreciation fund

Pettitt Plumbing-\$1,669.80

February Board Meeting

Special Building fund

Land Survey Tech-\$7,750.00

March Board Meeting

Special Building fund

Land Survey Tech-\$250.00

Qualified Capital Purpose fund

BOK-\$847.28

Depreciation fund

Fakler Architects-\$7,917.90

April Board Meeting

Special Building fund

DWB, Inc.-\$8364.36

Fakler Architects, LLC-\$4870.00

Depreciation fund

Fakler Architects-\$393.55

May Board Meeting

Special Building fund

DWB, Inc.-\$5,649.30

Stuppy, Inc-\$12,450.00

Bond fund

BOK Financial-\$21,110.00

June Board Meeting

Special Building fund

Volkman-\$9,520.00

Laser Pro-\$8,530.00

Fakler Architects, LLC-\$9,000.00

Depreciation fund

DWB, Inc-\$34,518.60

Fakler Architects, LLC-\$152.99

July Board Meeting

Special Building fund

Stuppy, Inc-\$12,500.00

Fakler Architects, LLC-\$13,269.00

Depreciation fund

DWB, Inc-\$21844.80

August Board Meeting

Special Building fund

Brandl Electric-\$5814.33

Fakler Architects, LLC-\$58281.00

DWB, Inc.-\$56615.65

Depreciation fund

Court Floors-\$2560.00

Qualified Capital Purpose fund

Wells Fargo-\$34011.73



August 7, 2018

Final Punch List - Architectural

Mezzanine Project

1. At furred duct locations on the south wall fill dings in drywall and perform paint touch-up lower part of the wall on both furred locations.
2. Clean up the baseboard on the south wall west of the second furred duct below the mirror.
3. Paint touch-up the red mark on the cmu wall behind the air return on the south wall.
4. Paint touch-up around the condensate drain where it passes through the cmu on the south wall.
5. Clean up dirt smudges on cmu between conduits above the service disconnect on the south wall.
6. Paint touch-up top of south wall opposite of the roof drain.
7. Paint touch-up conduit and cmu between last two mirrors south wall west end.
8. Paint touch up cmu wst of west double door on south wall.
9. Clean baseboard right of double doors on west wall – also below the white board.
10. Clean mirrors.
11. Paint touch up seam on wood trim at top of wall above mirror on north wall.
12. Remove dirt left of second window on north wall – also left of third window bottom corner.
13. Paint touch up east wall low to the right of the outlet two places – also above left side of the turf third and fourth cmu from floor.
14. Paint touch up below truss brace east wall above and left of double door.
15. Cut and return baseboard at east double door on south wall.

16. Caulk gap and paint around conduit and wire at south east inside corner 12" below metal deck.
17. Paint touch-up south wall east end left of horn and pull station.
18. Paint touch up east side of east furred out duct.
19. Paint touch up switch cover on east furred out duct.
20. See MEP punch list.

PROJECT:
Madison P.S. Mezzanine Alteration

OBSERVATION DATE:
August 7, 2018

PROJECT NO:
GE #28001

PRESENT:
Chad Lechtenberger, Geary Engineering
Michael Fakler, Fakler Architects
Alan Ehlers, MPS
Doug Wagner, DWB

COPIES TO:
Architect
file

PROJECT OBSERVATION:

1. Provide PVC jacket for heat pump vertical supply and return piping up to 10 feet above floor, see General Note number 7 on sheet M-1.
2. Provide cover for wall thermostat, see Temperature Controls Note number 2 on sheet M-1.
3. Provide p-trap for heat pump unit condensate drain.
4. Verify that the outside air damper opens/closes when the unit is turned on/off.
5. Testing and balancing: Set gpm flow for water source heat pump unit as scheduled. Air balance may be omitted. Set dampers for round diffusers at 100% open. Provide deduct to owner for omission of air balance.

REPORTED BY:
CEL

Grant Update:

****This is a great report to be able to compile, as we received both Perkins grants, the ReVISION grant, Monsanto, and Education Quest College Access**

<u>Name of Grant:</u>	<u>Amount:</u>
Perkins	\$2,840.00
Perkins	\$2,649.00
Education Quest College Access	\$20,000 over four years
ReVISION	\$27,723.00
REAP	To be determined by federal government
Monsanto	\$10,000.00
PATCH grant - elementary	\$1,000.00
PATCH grant - middle school	\$1,000.00
PATCH grant - high school	\$1,000.00
21st Century Continuation Grant	\$50,000 per year for 5 years \$250,000 total

Rubber Crumble Recycling Grant through DEQ		\$2,750.00
Groundwater Foundation		\$5,000.00
ESSA (previously NCLB)		\$253,402.00
Title I Accountability		\$5,094.00
National School Lunch Program Equipment Assistance Grant		\$7,776.85
REAP		\$32,975.00
Title IV-A	Total:	\$122,000.00
	Including:	\$13,000.00
		\$11,000.00
		\$4,000.00
		\$4,000.00
		\$7,500.00
		\$5,000.00
		\$10,000.00
		\$37,500.00
		\$3,500.00
		\$12,500.00
		\$10,000.00
		\$2,000.00
		\$2,000.00
Education Quest 8th Grade Grant		\$500.00

Farm Credit - FFA \$2,000

Perkins \$2,516.97

Perkins \$450.00

New Grant Total to Date: \$47,041.97
New Continuation Grant: \$250,000 over five years

DEQ/Rubber Crur	\$2,750.00
Patch/Elem	\$600.00
Patch/Middle	\$600.00
Patch/High Schoc	\$600.00
Perkins Robot	\$2,516.97
Farm Credit	\$1,500.00
Education Quest	\$500.00
REAP	\$32,975.00
Groundwater	<u>\$5,000.00</u>
	\$47,041.97

The last five applications that we submitted....

ation Quest. I really believe this is going to do so much good for our

General overview of purpose:

Purchase computer simulations for the business and new entrepreneurship classes to teach students the reality of owning various businesses.

Status:

Received \$1,645.00

Purchase a 6 tray seed germination chamber for the new greenhouse

Received \$2,500

Institute and continue programs in the following areas:
Visiting a college campus
Attending a College Fair or Educational Planning Program
Attending a Financial Aid Presentation
Completing the Free Application for Federal Student Aid (FAFSA)
Finding and applying for scholarships
Encouraging family involvement

Received \$20,000 over four years

Hire coordinator for Career Pathways/Job Shadow program
Stipends for teachers for career exploration modules

Received \$26,723

Used to make computer payment / technology

Submitted April 10

Greenhouse supplies (tables/potting benches/work stations/
cooling system, misc. plants, etc.)

Received \$10,000

Elementary Playground equipment

Submitted February 16, 2017

Received \$600

Lifetime fundamental fitness equipment supplies:

Submitted February 16, 2017

Physio and exercise balls, exercise bands, etc.

Received \$600

Functional trainer/fitness station for expanded weight room project

Submitted February 16, 2017

Received \$600

Continuation of existing 21st Century Grant

Letter of intent and accompanying information
Letter of Intent accepted and approved November 16, 2017
Application (all 37 pages of it!!!) submitted January 10, 2018

Elementary playground expansion and finishing existing space.

Watershed project - extra funding for salaries and testing supplies

NDE Grant for Title I, Title IIA, Title ID

NDE Grant /JumpStart program

Extra large, refrigerated salad bar to be purchased for the middle/high school building for increased options and expansion of salad bar. Existing salad bar to be installed at elementary school with "walk around" ramp so elementary students can have access to fresh fruits and vegetables on a salad bar

Lease payment for student computers

Robotics expansion
Watershed project expansion
Greenhouse supply expansion
Development of drone program
Resource Officer
D.A.R.E. program
Midtown Counseling expansion
B.I.S.T. training for staff
Motivational speaker for students
Strong Fathers program
Apple professional development/training
Canvas training
Infinite Campus training

Encourage college dreams for our 8th grade students
Visit to Northeast Community College and a business
Grant would pay:
Students/sponsors/bus driver lunch

Received notice that NDE has approved s
Submitted January 31

Received notice the DEQ has a

Received notice that the grant was fully fund

Submitted December 20, 2017
Approved by NDE

Submitted - Approved by NDE

Application was submitted November 7, 2017

Notification by December
Received notification that we were not funde
had \$346,000 more requests than money ava
because we had previously received a grant.

Received notification September 18th that gr

Application submitted September 1

Notification by late October/Early November
Received notification November 3 that the re

Application submitted September 22

Notification by October 2017

Substitute teacher for sponsor
Bus driver's wages for the trip

Received notification October 6th that grant l

"Native Nebraska Garden" project

Application submitted September 29, 2017

Grant would pay:

Purchase of plants and grasses

Notication in late October / early November :

Benches

Mulch, fertilizer, hoses, tools

Received notification October 24 that \$1,500

Plaques to designate each plant as educational tool

Three STEMBoT fully assembled robots with accompanying
windows laptop computers for expansion and increased access
regarding the robotics program

Application submitted October 10th

Received notification November 3 that grant

Institute a mock "job fair" program for businesses to be
invited to the school - students would create resumes, write
thank yous, practice marketing and interview skills

Application submitted October 10th

Received notification November 3 that grant

Madison Public Schools

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

Karla Kush
MS Principal/IPM/EL
Reid Ehrisman
Athletic Director
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

Mrs. Kush – August 7, 2018

Middle School Principal, Intervention Project Manager, English Learners Coordinator

Number of Students in Middle School

Grade Level	Current as of 8/7/18	Start of Year 8/9/17	End of year 5/9/18
6 th Grade	24	39	38
7 th Grade	44	30	31
8 th Grade	34	38	35
Middle School Total	102	107	104

1. Administrators' Days in Kearney provided valuable information. Sessions included: AdvancED-Make the Connection and Support Your Journey; Rule 15 for English Learner Programs: Changes, Updates, & Resources; MTSS, Where We are and Where We are Going; Developing a Culture of GRIT and Student Resilience; It Should Be Easier Than This! Improving Classroom Management Skills in Teachers; MTSS Secondary Style. Thank you for this educational opportunity.
2. The middle school has partnered with Nucor for the Developing Youth Talent Initiative. Teachers (Jason Freudenburg and Bobbi Middleton) have attended training days at Nucor to learn how to use the equipment. It is wonderful that our students will be able to use the machines, be creative, and begin thinking about new career paths.
3. There will be an after-school program for the middle school again this year. The focus will be providing the support for students below a 70% in a class or needing a set time to work on assignments.
4. Special thanks to community businesses who donated to our middle school Houses to purchase new house shirts! Brady & Amy's, Frontier Bank, Connie's Quilts, Knights of Columbus, Madison Veterinary Clinic, Pfeifer Auto Body, Pinnacle Bank, Reigle Cattle Co., and Custom Sports.
5. Midtown Health Center will be providing counseling sessions in the school for middle school students which is made available through the MS SIG.

6. BIST (Behavior Intervention Support Team) consultant will be in the district twice a month again this year.



Madison Public Schools

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

Karla Kush
MS Principal/IPM/EL
Reid Ehrisman
Athletic Director
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

Madison Public Schools 2018-2019 Superintendent Performance Goal:

Superintendent Performance Goal: The Superintendent will provide leadership designed to improve student performance and promote academic improvement of the schools within the district.

1. The Superintendent shall organize and arrange staff of the district to help meet the academic improvement goal.
2. The Superintendent shall evaluate long-range curriculum objectives in order to challenge the academic skills of all students in the district. This process shall require the Superintendent's interaction with building administrators and the School Improvement Team to identify the special and unique demands of students at all grade levels.
3. The Superintendent shall provide leadership to establish a common language and model of instructional practice to support teacher growth and academic improvement.

Madison Public Schools

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

Karla Kush
MS Principal/IPM/EL
Reid Ehrisman
Athletic Director
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

Jim Crilly Secondary Principal Report/August 2018

Enrollment numbers, registration took place on August 1st and August 2nd. We have several new students that showed up to register. I will have better numbers the day of the Board Meeting. Special Thank You to: Corrine, Patti, Brittany, Jana, Irma, Mayte for helping with registration!

We only had 17 students that didn't register 6-12.

Administrator Days July 26th and July 27th

Sessions attended:

1. Personnel Requirements and Common School Legal Issues- Gessford & Schurre
2. Discriminatory Chants and Signs at Games- NSAA (example)
3. MTSS Secondary- Bobby Kelly

Heard 3 speakers while we were there that spoke on different things, the one thing that they all had in common was building relationships with students/staff, staff/Admin, Admin/students. This will also be a goal on mine personally as well as a building goal.

First day of school is August 14th/1:00 Dismissal, will meet with all 9-12 students to go over Rules/Reg/Handbook

Big **Red** Kickoff will be Thursday August 16th at 6:00 at the high school gym. We will be serving hot dogs, chips and water. This will be followed by the band, cheer, dance and athletic coaches and teams.

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

Madison Public Schools

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

Karla Kush
Student Services/GC
Gary Klahn
Principal/AD/IPM
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

Mr. Offner – August 13th, 2018

Elementary Principal/ Curriculum & Assessment Director

Grade Level	(As of 06/25/18)
Preschool	Pk 3 – 16 PK 4 – 34 total 50
Kindergarten	24
1 st	24
2 nd	29
3 rd	37
4 th	33
5 th	39
Total Preschool-5 th from end of last year	236 – 3 Total of K – 5- 186 – 2 from end of last year

Elementary Principal:

1. Jump start – kids and staff did great – see attached number
2. Departmentalization – 4th and 5th grade
3. Open House – Earlier Today August 13th
4. Grandparents Day September 26th at 10 am
5. Bring your father to school day August 30th at 8 A.M.
6. Elementary concert December 13th @ 7:00 P.M.

Curriculum:

1. English Language Arts – Entering our final phase – for the reading adoption
2. Science – spring 2021 current 3rd and 6th grade students will be the first assessed

Assessment:

1. Presentation on NSCAS results – Results will not be available until after September 10th
2. NAEP – we have been selected again
3. MAP assessment – Will be in the fall and winter

Miscellaneous:

1. Admin Days – Thank you for giving me the opportunity to attend. Great session
2. AQuESTT – classifications will be out in November – Major changes this year

“We are what we repeatedly do. Excellence, therefore, is not an act but a habit.” - Aristotle



**MADISON PUBLIC SCHOOLS
GENERAL FUND LEVY 2018-19**

	2017-18	2018-19	Change
Valuation	819,593,464	800,000,000	-2.39%
Total Valuation	819,593,464	800,000,000	-2.39%
General Fund Budget	8,950,000.00	8,875,000.00	
Necessary Cash Reserve	300,000.00	200,000.00	
Total Requirements	9,250,000.00	9,075,000.00	
Beginning Balance - Cash on Hand	2,000,000.00	2,075,000.00	
Projected Income Before Taxes	1,480,000.00	1,540,000.00	
Madison County Tax Request	5,770,000.00	5,460,000.00	
1% County Treasurer's Fee	59,055.00	59,055.00	
Deliquent Tax Allowance	0.00	0.00	
Total Tax Request	5,829,055.00	5,519,055.00	-5.32%
Estimated Levy	0.711213	0.689882	-0.021331
SPECIAL BUILDING FUND			
Tax Request	970,000.00	970,000.00	Split Lease Payment \$679,0 Spinklers \$300,000
1% County Treasurer's Fee	9,100.00	9,100.00	
1% County Treasurer's Fee	979,100.00	979,100.00	
Valuation	819,593,464	819,593,464	
Estimated SBF Levy	0.119462	0.119462	
Levy w/ Exclusions	0.830675	0.809344	-0.021331
Bond Fund			
Qualified Capital Purpose Fund			
Tax Request	305,050.00	305,050.00	
1% County Treasurer's Fee	3,050.50	3,434.00	
1% County Treasurer's Fee	308,484.00	308,484.00	
Valuation	819,593,464	819,593,464	
Estimated Bond Levy	0.037639	0.037639	
Levy w/ Exclusions	0.868313	0.846982	-0.021331

Madison Public Schools

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

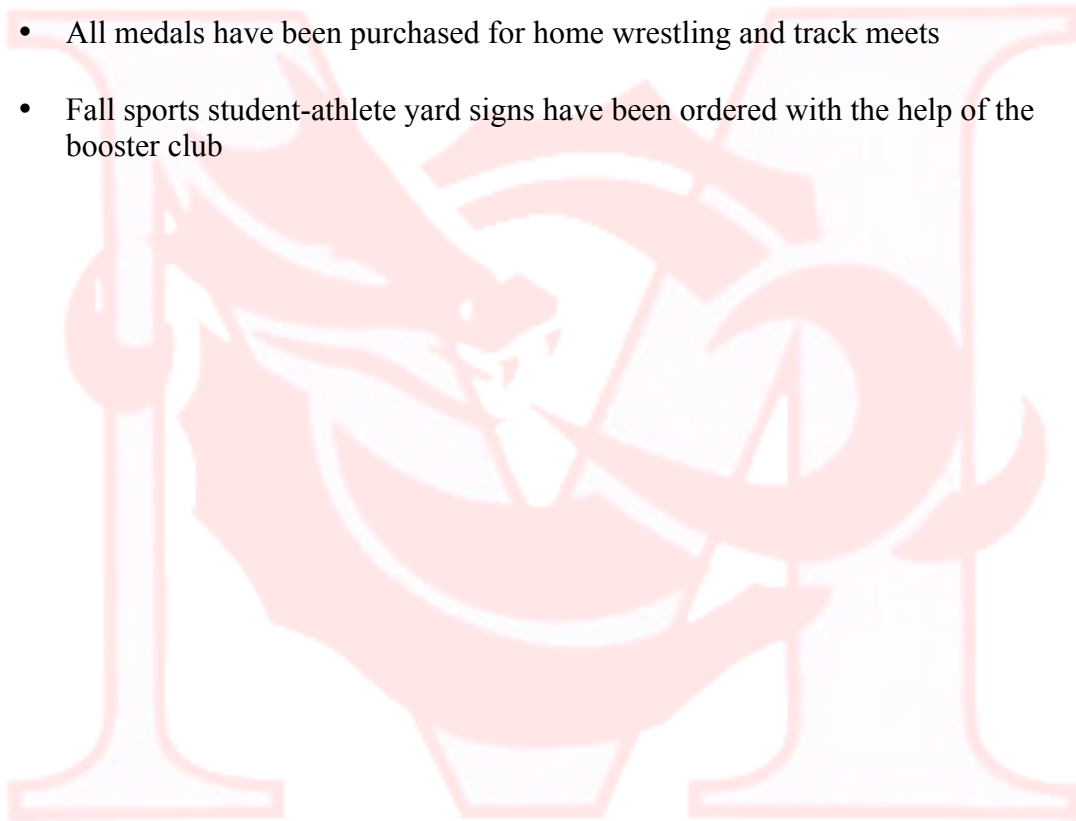
Karla Kush
MS Principal/IPM/EL
Reid Ehrisman
Athletic Director
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

August Board Report- Reid Ehrisman- Athletic Director

- Fall sports (cross country, football, softball, and volleyball) practices will begin on Monday, August 6th
- First competitions
 - Cross Country 8/30 @ Wisner-Pilger Invitational
 - Football 8/31 @ Omaha Nation
 - Softball 8/18 @ North Bend Central
 - Volleyball 8/20 Clearwater-Orchard (Jamboree)
- Tyson has donated \$2000 and the City of Madison \$1000 for the start up of a youth football team
- Moving of weight room equipment into renovated weightroom was completed
- Renner Wrap completed the installation of two signs on the football press box
- I attended Administrator Day's (Kearney). Here are the sessions I attended:
 - Principal Coaching: Even Michael Jordan had a coach
 - Discussed ESU's approach building leaders by focusing on the importance of personal, professional growth in the midst of the day to day routine
 - Assistant Principals Panel
 - This session helped to motivate, inform and develop leadership. Covered things like time management, advocacy, instructional leadership, student discipline, and professional development.
 - Discriminatory Chants/Signs at Games
 - Rex Shultz the NSAA legal counsel covered the law regarding student free speech and the limits in both school and at school activities. He also covered the proactive measures taken by state educational governing agencies.
 - Embracing the values of activities participation

- Jay Bellar, the NSAA executive director discussed the values that students derive from participation as well as legislative changes for the new school year.
- Almost all the head coaches and several assistants attended the Nebraska Coaches Association clinic in Lincoln on June 24-26
- Each fall sports coach will have to take the Head, Heart and Heat certification courses required through the NSAA
- Head coaches meeting planned for August 9th
- Myself and head coaches will attend the East Husker Conference kick-off on August 15th at Twin River
- All medals have been purchased for home wrestling and track meets
- Fall sports student-athlete yard signs have been ordered with the help of the booster club



Madison Public Schools

Alan Ehlers
Superintendent
Jim Crilly
Secondary Principal
Andrew Offner
Elem Principal/CD

700 So Kent St.
P.O. Box 450
Madison, NE 68748
District Phone (402) 454-3336 Fax (402) 454-2238
Elementary Phone (402) 454-2656 Fax (402) 454-3978

Karla Kush
MS Principal/IPM/EL
Reid Ehrisman
Athletic Director
Christine Knapp
Office Manager

The mission of Madison Public Schools is to prepare students to be competent, confident, productive, and responsible citizens.

Superintendent Report August 2018

- **Building Projects update:**

Elementary campus -

The PK storage shed will need to be moved onto the new cement. Additional rubber mulch will also be added in the playground.

Other Projects:

- Paint Light pole at football field
- Drainage on the football field
- Install swamp cooler in the Greenhouse

- *Staffing update:*

- *We are currently advertising for two para's*

- Budget development time frame for this year will be as followed:

Budget Review during the August 13th Board meeting

Receive certified valuation by August 20th

Review budget with NDE on August 24th

Email budget estimates out to the board on August 27th

Submit to the paper by August 28th

September 10th Budget consideration and adoption

- It is a requirement that the Board of Education annually receives a report on Multicultural Education curriculum used at Madison Public Schools. In grades

K-12 are teaching staff have activities included in curriculum that highlight or touch upon Multicultural Education. Staff is asked to document such activities and turn that documentation into the building principals who keep on file.

- We received a bid from Howard construction to fix the culvert drain on the Northwest corner of the football field and add 150' of tile pipe packed in gravel. The bid was \$2,700.00 and after checking with the building and grounds committee I was advised to move forward. At this point we are waiting on dry weather to start on this project. Paul has called three times and on 8/6/18 I contacted Travis Howard and he was waiting on dry weather to split down and complete the repair.
- I wanted to throw out the idea of planting the area at the stadium complex between the Shelter belt of Trees and the Highway into some type of cash crop such as Alfalfa and then selling the bales maybe to help support our FFA program. If you have other ideas I will look forward to visiting about them as well. I also thought about checking with a seed company to see if they would want to rent the area as a test plot. We might also consider the land next to the Alice Jones building once we complete the purchase.
- Superintendent Scholar Awards night is being planned for Friday March 29th from 6:00-8:00 pm in the High School gym. This is an event to recognize our staff and students. Awards will be given out in the following areas: Top 10 students in the class in grades 9-12, Most Improved students in grades 3-12, Principal and teacher of the year, Support Staff member of the year, Outstanding student of the year in grades 3-12.

I wanted to put something together with a true focus on academics and leadership. I would like to see if all members of our board could attend as well.

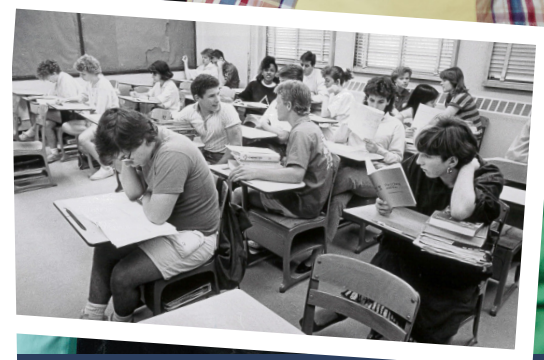
- I just wanted to share with you my thoughts on the busy school year that lies ahead:
 - NASB Regional meeting on October 3rd in Norfolk (LLC)
 - Open House for our Green House on September 24th
 - Board Strategic Planning meeting #2 on October 22nd
 - NASB State Conference in La Vista on November 12-14
 - Staff/Board Holiday social event on November 30th
 - Advanc-ED visit supper on March 17th

With this number of events my plan is to forgo the normal community coffees for this school year. The events listed above along with a focus on our building process will keep us plenty busy during the upcoming school year.

100TH ANNUAL STATE EDUCATION CONFERENCE | NOVEMBER 14-16, 2018



RECOGNIZING OUR ROOTS & REACHING BEYOND



LA VISTA CONFERENCE CENTER/EMBASSY SUITES
CO-SPONSORED BY THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS AND
THE NEBRASKA ASSOCIATION OF SCHOOL ADMINISTRATORS



REGISTRATION & RESERVATIONS

REGISTRATION FOR THE 2018 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 12, 2018.

To register, go to the NASB website - www.NASBOnline.org - log in using your username and password, and click the State Education Conference link. If you do not have a username and password or have forgotten it, please call 800-422-4572.

Registration fees for the conference are as follows:	<i>(No refunds after the registration deadline)</i>		
REGISTER SEPTEMBER 12 THROUGH NOVEMBER 2 NON-MEMBER REGISTRATION	\$225 \$540	REGISTER NOVEMBER 3 THROUGH ON SITE PRE-CONFERENCE REGISTRATION	\$275 \$70
CANCELLATION FEE (PRIOR TO 11/3)	\$ 75	BOARD MEMBER ELECT	\$95

HOTEL RESERVATIONS

TO RESERVE ACCOMMODATIONS AT THE CONFERENCE HOTELS YOU MUST FIRST REGISTER FOR THE CONFERENCE AS DESCRIBED ABOVE.

- To qualify for a room, you must complete your conference registration between September 12 and September 24, 2018. Once your conference registration is complete, you will receive an email with your NASB Registration code and a Conference Hotel Room Request Form. The code will not be activated until Monday, September 24, 2018. TWO NIGHT MINIMUM STAY RESERVATIONS WILL BE GIVEN PRIORITY AT THE ON SITE HOTELS.

COMPLETE THE CONFERENCE HOTEL ROOM REQUEST FORM

- Multiple attendees can be listed on one room request form. Form must be submitted in the original excel format, not pdf.

THE EMBASSY SUITES, LA VISTA WILL ACT AS THE HOUSING AGENT FOR ALL PROPERTIES. EVERY EFFORT WILL BE MADE TO FULFILL EACH REQUEST FORM'S HOTEL PREFERENCE TO THE BEST OF THEIR ABILITY. RESERVATIONS WILL BE MADE IN THE ORDER THAT EMAILS WITH VALID NASB REGISTRATION CODES ARE RECEIVED BY DAVID SCOTT, HOTEL COORDINATOR. ALL REQUEST FORMS SUBMITTED BETWEEN SEPTEMBER 24 AND OCTOBER 12, 2018 ARE GUARANTEED TO HAVE ROOMS ASSIGNED TO THEM AT ONE OF THE FOLLOWING:

EMBASSY SUITES, LA VISTA | \$152 per night | 12520 Westport Parkway, La Vista
COURTYARD BY MARRIOTT, LA VISTA | \$152 per night | 12560 Westport Parkway, La Vista
HAMPTON INN & SUITES, LA VISTA | \$151 per night | 12331 Southport Parkway, La Vista ***
EMBASSY SUITES, DOWNTOWN/OLD MARKET | \$152 per night | 555 South 10th Street, Omaha ***
OMAHA MARRIOTT, REGENCY | \$151 per night | 10220 Regency Circle, Omaha ***
MY PLACE | \$119 per night | 7823 South 123rd Plaza, La Vista ***
COMFORT SUITES | \$139 per night | 8121 Eastport Parkway, La Vista ***

Complimentary shuttle service to and from all hotels listed above will be available through the Travel Concierge, located at the Embassy Suites Conference Center.

A RESERVATION AT ONE OF THE ABOVE IS NOT REQUIRED TO ATTEND THE STATE EDUCATION CONFERENCE

SUBMIT THE CONFERENCE HOTEL ROOM REQUEST FORM TO RESERVE ROOMS AT THE CONFERENCE HOTELS

Email the form to david.scott@hilton.com beginning at 10:00AM Central Standard Time, 9:00AM Mountain Standard Time on Monday, September 24, 2018. You will be notified via email within 7 days of where your hotel reservation has been made.



RECOGNIZING OUR ROOTS & REACHING BEYOND

SCHEDULE AT A GLANCE / PRE-CONFERENCE SESSIONS

WEDNESDAY, NOVEMBER 14

PRE-CONFERENCE SESSIONS

1:00 TO 4:00PM

EXHIBITOR RECEPTION

4:00 TO 6:00PM

100TH BIRTHDAY PARTY

6:00 TO 7:00PM

THURSDAY, NOVEMBER 15

BOARD MEMBER/MENTOR

COLLABORATION

7:15 TO 8:00AM

OPENING KEYNOTE SPEAKER

8:15 TO 9:30AM

A - BREAKOUT SESSIONS

9:45 TO 10:45AM

B - BREAKOUT SESSIONS

11:15AM TO 12:15PM

THURSDAY LUNCHEON KEYNOTE SPEAKER

12:30 TO 2:00PM

C - BREAKOUT SESSIONS

2:15 TO 3:15PM

D - BREAKOUT SESSIONS

3:30 TO 4:30PM

FRIDAY, NOVEMBER 16

CLASSROOM SHOWCASE

8:00 TO 11:45AM

E - BREAKOUT SESSIONS

9:15 TO 10:15AM

F - BREAKOUT SESSIONS

10:30 TO 11:30AM

FRIDAY LUNCHEON KEYNOTE SPEAKER

11:45AM TO 1:15PM

PRE-CONFERENCE SESSIONS

WEDNESDAY, NOVEMBER 14 | 1:00 TO 4:00PM

A REAL LIFE DISCUSSION ABOUT SCHOOL SAFETY & SECURITY

This isn't your normal school safety presentation, and after the tragedies of the past year, it shouldn't be. We will combine the expertise and experiences of a diverse group of presenters to have a candid and practically useful discussion of the many issues related to school safety and security. It will include real life examples of serious situations, cutting edge research specifically related to Nebraska, legal overviews of what you should be considering in these situations, and a practical discussion of all of those things in the context of the Standard Response Protocols and the unique differences in resources and geography between larger and smaller schools in Nebraska. Be ready to ask questions and discuss your experiences as a board member or administrator, because the presentation is designed to provide useful guidance and ideas to all attendees. Issues related to school safety aren't going away, so let's be open and honest about the best ways to prevent but also be prepared, led by those of us who deal with different aspects of these difficult situations almost every day in the field.

PRESENTERS:

Dan Endorf - North Bend Central Public Schools; Kevin Kavan - Fremont Public Schools; Mark Lenihan - Wayne Community Schools; and Bobby Truhe - KSB Law

PARTNERING FOR A STRONGER AMERICAN WORKFORCE

You've heard of the career academies springing up throughout the larger schools. Now learn how rural schools can work together and provide career and technical education (CTE) opportunities just like their larger counterparts. The CTE model presented will address: creative logistics, innovative financing, and course programming questions. Included will be how multiple small schools can collaborate and develop a career and technical student organization, like SkillsUSA; which focuses on community service and provides over 100 different engaging student competitions. Leave with a better understanding of this innovative approach to unite rural schools, the local ESU, business partners, NDE, and post-secondary institutions. Use the presented model to engage students, explore careers, and prepare for life. If your school is within 30 miles of another and you are looking for additional opportunities for your students; this is a must-see session.

PRESENTERS:

Ted DeTurk, Joe Peitzmeier & panelists from participating schools - ESU 2; Tony Glenn & Greg Stahr - NDE; Gracie Davis - SkillsUSA State President, Papillion-La Vista South High School; Max Yarnell - SkillsUSA State Vice-President, Louisville High School

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE THURSDAY LUNCHEON

NASB DELEGATE ASSEMBLY | FRIDAY, NOVEMBER 16 | 8:00 TO 9:30AM

THE ANN MACTIER AWARD WILL BE PRESENTED AT THE FRIDAY LUNCHEON

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

KEYNOTE SPEAKERS



EMBRACE THE SHAKE

PHIL HANSEN

THURSDAY MORNING OPENING SPEAKER | 8:15 TO 9:30AM

Referred to by his fans as “the Artist for the People”, Phil Hansen is an internationally recognized multimedia artist, speaker, author and innovator -- at the forefront of bringing art to a wider audience. For the tens of millions who have seen Phil’s art on TV and online, it’s hard to imagine that his artistic journey nearly came to an end when a tremor developed in his drawing hand. In exploring new ways to create art, Phil discovered that by embracing his shake, limitations could become the passageway to creativity. His inspirational story was first shared on the TED stage to a standing ovation, and then shared around the world including on PBS, BBC and CCTV. “We need to first be limited in order to become limitless.” - Phil Hansen



THE RICHEST MAN IN TOWN

V.J. SMITH

THURSDAY LUNCHEON SPEAKER | 12:30 TO 2:00PM

V.J. Smith is a proud graduate of South Dakota State University. He is the author of the best-selling book, “The Richest Man in Town.” The book details Smith’s relationship with a little old man who ran a cash register at a local Wal-Mart. “That guy changed my life,” Smith says. V.J. is the President of Life’s Great Moments. V.J. will enspise you with his moving message!



CRUISIN’ THROUGH LIFE AT 35 MPH

BRIAN BLASKO


FRIDAY LUNCHEON SPEAKER | 11:45AM TO 1:15PM


Life is a journey...enjoy the ride! This exciting program offered by Brian Blasko invites you to discover and maximize your own personal potential. Our lives, careers and communities are like vehicles and we are the engines that help keep them running smoothly. Come learn how to gain some “fuel” for your internal gas tank. While traveling on this journey Brian will share strategies for successful leadership, teamwork and personal growth. The strategies have all been test-driven and proven road-worthy. Do not let life’s little road blocks keep you stuck on the side of the road. Come have some fun and learn how to push your pedal to the metal!


BREAKOUT SESSIONS & TRACKS

-  BOARDSMANSHIP
-  CAREER & COLLEGE READINESS
-  COMMUNICATION
-  COMMUNITY ENGAGEMENT
-  CURRICULUM
-  EARLY CHILDHOOD EDUCATION
-  FINANCE
-  LEGAL & POLICY
-  LEGISLATIVE AND ADVOCACY
-  MANAGEMENT/ADMINISTRATION
-  NEW BOARD MEMBER
-  SCHOOL CULTURE
-  SCHOOL SAFETY
-  STRATEGIC PLANNING
-  STUDENTS
-  TECHNOLOGY
-  WELLNESS

A - BREAKOUT SESSIONS THURSDAY, NOVEMBER 15 | 9:45 TO 10:45AM

 **A1 CHAMPIONS FOR EQUITY IN EDUCATION: A CONVERSATION WITH THE STATE BOARD OF EDUCATION**
Join the State Board of Education Members to hear brief updates on the statewide vision and priorities for Nebraska education. Much of this session will be devoted to question and answer opportunities with State Board members.
PRESENTERS: The Nebraska State Board of Education

 **A2 I'M A NEW BOARD MEMBER, NOW WHAT?**
Are you a newly elected board member? Have you recently been appointed to fill a vacancy on the Board? How do you properly prepare for this new role? Who do you reach out to as a resource with your questions about board service? This session will cover the roles and responsibilities of a board, address frequently asked questions, and engage participants in an interactive discussion.
PRESENTERS: Shari Becker & Kori Stanosheck - NASB



 **A3 SECURITY AND SAFETY ENHANCED THROUGH THREAT ASSESSMENT AT LINCOLN PUBLIC SCHOOLS**
Student safety is every school district's top priority. Beyond the Standard Response Protocol for a crisis Lincoln Public Schools embraces a multidisciplinary approach to threat assessment. The district has instituted an anonymous reporting mechanism and is continually enhancing proactive measures to help keep students safe. We will share information about various safety measures and facilitate a discussion to share best practice across school districts.
PRESENTERS: Lincoln Public School representatives



TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG


THURSDAY BREAKOUT SESSIONS

A4 CONFLICTS, CONTRACTS AND NEPOTISM- SCHOOL BOARDS AND THE NEBRASKA POLITICAL ACCOUNTABILITY AND DISCLOSURE ACT


 This session will explore state law applicable to school boards in the areas of conflicts of interest, interest in a contract, the hiring of family members and the use of public resources. The session will include a discussion of: 1. Conflicts of Interest- What a conflict is and how should it be addressed; 2. Interest in a contract with the school district- Special requirements when a school board member is doing business with the school district; 3. Supervising and hiring immediate family members- Special steps to be taken when an immediate family member of a school board member is an employee of the district; 4. Prohibited uses of school resources and funds; 5. Use of public resources in connection with ballot questions; 6. Participation of school officials and school employees in political campaigns.


PRESENTER: Frank Daley - Nebraska Accountability & Disclosure Commission

A5 OPEN MEETINGS LAW 101: WHAT EVERY BOARD MEMBER NEEDS TO KNOW

 Open Meetings Law 101 will review the basic provision of the Nebraska Open Meetings Law, Neb. Rev. Stat. §§84-1407 through 84-1414, including notice of meetings, agenda requirements, open and closed sessions, locations of meetings, public comments, minutes, voting and board materials, among other nuances of the statutes.

PRESENTERS: Greg Perry & Rex Schutlze - Perry Law Firm

A6 IF NOT US, THEN WHO? PROVIDING MENTAL HEALTH SERVICES IN SCHOOLS

 This session will address a program developed by Educational Service Unit #5 to provide mental health services to students in rural districts. After the first year of the program, school districts saw the positive effects of addressing mental wellness and mental health in their student population. It became clear that supporting mental health in the school district showed an improvement in student self-confidence and positive relationship development through staff and students. The presentation will focus on how the implementation of mental health services has had a direct impact on the well-being of students, families and school personnel.

PRESENTERS: Brenda McNiff & Jen McNally - ESU 5

A7 SUPERINTENDENT 360 EVALUATION

Looking for an improved Superintendent performance evaluation tool, the Raymond Central BOE piloted a 360 Evaluation Model for the 2017-18 school year. This model gathers feedback from various stakeholders including administrators, staff, students, parents and community members as well as the BOE. Four clearly defined performance goals were established and mutually agreed upon by the Superintendent and BOE in July 2017. Reviewed quarterly at BOE meetings, these goals became the critical component of the evaluation tool as well as other leadership performance standards. Partnering with NASB to create and administer the 360 Evaluation Survey, the survey was administered in November and May. Formative and summative documents provided excellent evaluation data noting areas of strength and areas needing growth. Feedback from all district stakeholders provides a realistic performance picture. We invite you to learn the specifics about this process.

PRESENTERS: Derrick Joel & Harriet Gould - Raymond Central Public Schools; Marcia Herring - NASB

A8 TEAMMATES: BUILDING STRENGTHS WITHIN STUDENTS

When TeamMates mentors focus on strengths, student mentees are more likely to look forward to spending time with them. Explore the positive correlations between a student's looking forward to seeing their mentor and the student's overall levels of hope, engagement in school, and well being.

PRESENTERS: Sue Kennedy & Annette Woodhead - TeamMates



THURSDAY BREAKOUT SESSIONS

B - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 15 | 11:15AM TO 12:15PM



B1 MAKING CENTS OUT OF SCHOOL FINANCE

School finance is an ongoing challenge. In order to be effective it is important to have an understanding of not only the finances within your district, but how the pie is cut and distributed across the state. Attend this session for an explanation of school funds, state funding, budget planning timeline, cash reserves, salary negotiations, funding sources and more. Effective communication of budget items will also be discussed.

PRESENTERS: Carl Dietz - Wilcox-Hildreth Public Schools; Matt Fisher - Northwest Public Schools



B2 STUDENT VOICES

Students from several Nebraska high schools share their perspectives on a variety of issues that are important to the leaders of tomorrow.



B3 HOT TOPICS IN SCHOOL LAW

In what has become our favorite tradition at the State Education Conference, we will cover the biggest and most pressing school law issues that administrators and board members need to consider. We'll move fast through the topics and take questions as you have them!

PRESENTERS: Bobby Truhe & Steve Williams - KSB School Law



B4 NSAA

Meet the new NSAA Executive Director at this session. Attendees will learn about hot topics the NSAA has dealt with recently and bylaw changes for the upcoming year.

PRESENTER: Jay Bellar - NSAA



B5 OPEN MEETINGS LAW 201: WHAT EVERY BOARD MEMBER NEEDS TO KNOW

Open Meetings Law 201 will review various opinions of the Nebraska Attorney General's office interpreting the provisions of the Nebraska Open Meetings Law, Neb. Rev. Stat. §§84-1407 through 84-1414, and thoughts on how boards of education can avoid the pitfalls and difficulties experienced by others.

PRESENTERS: Greg Perry & Rex Schutlze - Perry Law Firm



B6 HIGH PLAINS COMMUNITY SCHOOLS 21ST CENTURY PRECISION AGRICULTURE PROGRAM

HPC has developed a program that allows our students to put 21st century precision agriculture practices to use from seed to harvest. Taking advantage of a 12 acre growing plot and partnerships with Orthman Manufacturing, Reinke Irrigation, Plains Equipment Group - John Deere, AgSense, Central Valley Ag., GrainBridge, and multiple seed dealerships, HPC students in our agriculture program gain practical knowledge and real life experience as part of our working farm program. This session will share in detail the development of our program which culminated this year in HPC adding a one tower irrigation pivot on our school grounds. Attendees at this session will understand how HPC has developed our program with the futures goals of our students at the forefront as participants will enter the work force or college program with an advantage based on their experiences with 21st century agriculture training and learning.

PRESENTER: Cameron Hudson - High Plains Community Schools



B7 PARLIAMENTARY PROCEDURE AND CONTROLLING BOARD MEETINGS

This session will review various rules, procedures, and processes of Robert's Rules and parliamentary procedure along with your legal rights and responsibilities in controlling board meetings.

PRESENTER: Jim Gessford - Perry Law Firm

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

THURSDAY BREAKOUT SESSIONS



B8 THE BOARD'S ROLE IN ADDRESSING ADVERSE CHILDHOOD EXPERIENCES (ACEs)



There is a lot of data to support ACEs as a significant barrier to student achievement. How is your board responding to the data to ensure resources are dedicated to the development and support of a healthy cultures for staff and students? This session will identify ACEs, discuss its impact on student achievement, and address how school boards can develop systems to support students impacted by trauma.

PRESENTERS: John Spatz & Marcia Herring - NASB



B9 PRACTICAL STRATEGIES TO MEET STUDENTS' BEHAVIORAL AND MENTAL HEALTH NEEDS

School districts are focused on meeting students' behavioral and mental health needs. This session will focus on resources and strategies to address these needs and will include examples from two school districts. We will highlight strategies to enhance student services, increase expertise on behavioral and mental health issues and utilizing tax dollars efficiently.

PRESENTERS: Travis Miller - Bayard Public Schools; Jill Timmons - Fairbury Public Schools; Marilyn Grady - UNL

SUPERINTENDENT OF THE YEAR WILL BE RECOGNIZED AT THE THURSDAY LUNCHEON THURSDAY, NOVEMBER 15 | 12:30 TO 2:00PM

C - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 15 | 2:15 TO 3:15PM



C1 IT'S ONLY ONE MEETING A MONTH

Is the focus of your district consistent from the classroom to the board room? Do members of your Board effectively work with each other, with the administration, and with the staff? What should a Board be "tight" about? What role does the Board play in establishing a culture that allows students and staff to excel? These questions, and others, will be addressed by Board, administrative, and teacher representatives from the Hastings Public Schools. Over the past decade HPS has transformed itself in about every way possible. Given that transformation, five of the seven schools in the District have gained national recognition and student achievement results have been driven upward in every building. In this session, participants will learn how the Board has been able to focus the district on school achievement, build a culture of collaboration, and substantially increase student achievement while improving staff productivity and morale.

PRESENTERS: Jim Boeve, Craig Kautz, Deb Lyons, John Bonham, Brent Gollner, Brady Rhodes, Laura Schneider & Becky Sullivan - Hastings, Public Schools



C2 EFFECTIVE SCHOOL BOARD ADVOCACY: TELLING YOUR STORY & CHANGING THE NARRATIVE

There is a narrative being told about you, your motives, and your actions. The question is, who's telling it? Learn the tips in telling YOUR story before someone else has the chance to, and discover the difference between story and policy. See how you can use your voice to make an impact in your district, community and all of Nebraska with key strategies to make, and keep strong relationships with state leaders strong year round, not just when you need them.

PRESENTERS: Colby Coash & Matt Belka - NASB

RECOGNIZING OUR ROOTS & REACHING BEYOND

THURSDAY BREAKOUT SESSIONS



C3 WHAT THE TENURE LAWS ACTUALLY SAY

Every year, we are surprised by the faulty assumptions and lack of understanding relating to certificated staff members and due process. This session will discuss the legal requirements and "hidden" requirements of the certificated contract nonrenewal, termination, cancellation, and amendment processes. Administrators get frustrated that they can't share more with their board, and board members get frustrated by the lack of information. We totally understand. Much of this can be avoided. This session will explain the legal processes, step-by-step, and help you to avoid confusion and frustration in your next personnel case.

PRESENTERS: Bobby Truhe & Karen Haase - KSB School Law



C4 STRENGTH BASED SCHOOLS

Hershey Public Schools has become a "Strength Based School". In 17-18 all of our certified staff and school board completed the CliftonStrengths assessment. This assessment provides information about individual areas that we are most talented in. In 18-19 we will provide this assessment to students in grades 5-12 to allow students the knowledge of their individual strengths! Imagine the possibilities when everyone has a knowledge and understanding of their own unique talents and works to improve upon them!

PRESENTER: Jane Davis - Hershey Public Schools



C5 SERVICE ANIMALS, THERAPY ANIMALS AND COMFORT ANIMALS IN SCHOOLS: LEGAL AND PRACTICAL GUIDANCE

As service, therapy and comfort animals become more commonplace in our society, schools continue to receive requests (or demands) to allow various animals into school. These requests can vary by animal types and by the requestor: students, employees and patrons. This session will walk through the legal aspects and requirements, and offer practical suggestions on handling real-world requests.

PRESENTERS: Jim Gessford & Justin Knight - Perry Law Firm



C6 HOW TO ENGAGE YOUR COMMUNITY IN DECISION MAKING



How do you truly engage your community in important decision making? Are you asking for feedback and no one is responding? Is the only feedback you get negative? This session will walk you through how the Papillion La Vista Community Schools engages the community in an authentic way. The recent bond election passed by nearly 70% much of that success is attributed to the engagement done up front. But it doesn't matter if it is a bond issue, boundary changes, or strategic planning. Community engagement is the key to success. Participants will learn what true engagement looks like and step by step strategies used in PLCS to truly engage the community and determine what their needs are. Some of the strategies covered will include community forms, online feedback, Facebook Live and more.

PRESENTER: Annette Eyman - Papillion La Vista Community Schools



C7 STUDENT FREE SPEECH RIGHTS AND THE STATUTORY DUTY OF NEBRASKA SCHOOLS TO PLACE "SPECIAL EMPHASIS TO COMMON HONESTY, MORALITY, COURTESY, OBEDIENCE TO LAW, RESPECT FOR THE NATIONAL FLAG"

This session will discuss the law regarding student free speech and the limits both during the school day and at school activities. There will be a focus on conduct that impinges on the rights of other students under both state and federal law and federal court decisions. The duties of the Board of Education and school administrators and teachers to take proactive measures to provide a safe, secure and non-discriminatory environment for all students in school and at activities will also be addressed.

PRESENTERS: Rex Schultze & Josh Schauer - Perry Law Firm



TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

THURSDAY BREAKOUT SESSIONS



C8 GROWING OUR OWN TOGETHER: GETTING AND STAYING AHEAD OF A TEACHER SHORTAGE
Is your school board feeling the heartburn of the current teacher shortage? Three of our five teachers leave the profession within their first 5 years of teacher employment. Border states are offering higher salaries and “new teacher perks” to Nebraska new teachers in an effort to recruit them away from Nebraska. The time is now to pull together and Grow Our Own Together. In this session you will hear about current action being taken and strategies for the future that need your help! This session is for both rural and Metro school boards.

PRESENTER: Carol Packard - NDE



C9 COMING TO YOU: STRATEGIC PLANNING

Chadron Public Schools revised it's approach to strategic planning by going to places where people are already meeting rather than asking people to come to school for another meeting. The purpose is two prong: 1) Elicit stakeholder's input and 2) Share the positive messages of success in our public school. We like to use the phrase... “It's More Than You Can See From the Street” This process was comprehensive and the results were used to inform the Board of Education efforts with long range planning.

PRESENTERS: Caroline Winchester, Sandy Roes & Tom Menke - Chadron Public Schools



C10 NEBRASKA'S SCHOOL LANDS: A MAGNIFICENT ENDOWMENT

Since the birth of Nebraska's statehood, School Trust lands were intended to – and continue to – enhance educational quality in the State of Nebraska. School Trust lands are premised on the idea that every community should have quality public schools, that education benefits the student and the community, and that prudence dictates there should be sustained support for those schools and students. This session will discuss the past, present and future of the Board of Educational Lands and Funds of the State of Nebraska, and will detail the benefits currently being provided to the local school districts, and the State of Nebraska, by the School Land Trust.

PRESENTER: Kelly Sudbeck - Board of Educational Lands and Funds of the State of Nebraska

D - BREAKOUT SESSIONS

THURSDAY, NOVEMBER 15 | 3:30 TO 4:30PM



D1 HOW TMC LABS EXTEND STUDENT LEARNING

Grand Island Public Schools implemented their TMC Lab (Think, Make, Create) in the summer of 2017. The district was part of a Design Grant funded by Nebraska Department of Education Innovation Grant. Presenters will share their story and ideas to accomplish similar extended learning opportunities without specific grant funds. GIPS designed modules around each of the STEAM areas. Elementary and middle schools have the lab on a rotating basis but several schools have developed their own MakerSpace areas similar to the lab. Although designed for afterschool and summer programs teachers may use the modules to support classes during the school day. All modules are built around hands-on, project-based educational challenges. Through the activities students work through productive struggles. Students utilize critical thinking skills to accomplish their tasks and are encourage to collaborate with peers.

PRESENTER: Jennifer Worthington - Grand Island Public Schools



D2 HOT TOPICS FROM AREA MEMBERSHIP MEETINGS

Join NASB officers and staff for an update on Hot Topics identified by our membership at the 2018 Fall Area Membership Meetings. School board members from across the state selected these issues as the most important issues facing education in Nebraska.

PRESENTERS: NASB Officers & Staff

RECOGNIZING OUR ROOTS & REACHING BEYOND

THURSDAY BREAKOUT SESSIONS



D3 STUDENT DISCIPLINE FOR BOARD MEMBERS

"What do you mean you can't tell me what he did to get expelled?!" "What am I supposed to tell patrons who call me asking why that violent student is still in the classroom?" School board membership is often frustrating (understatement!). This is especially true in the case of student discipline. This session will explain the basics of student discipline and how the requirements and limitations of Nebraska's Student Discipline Act impact board membership and your role as the governing body of the school but also a conduit between the school and your community members. We will focus on practical advice for administrators and board members to work through these situations together while also respecting the applicable state and federal laws.

PRESENTERS: Steve Williams & Karen Haase - KSB School Law



D4 BDS MULTI-SCHOOL SPORTS COOP - NAVIGATING THE CHALLENGES TO SECURE THE BENEFITS FOR OUR STUDENTS.

Multi-School sports Cooperatives are becoming more common. These COOP's have tremendous potential benefits for students but also include many challenges. The BDS COOP includes the communities of Bruning, Davenport, and Shickley and is now starting its 8th year. We will present our story from its start to where we are at today focusing on the challenges of initiating and maintaining a COOP. Administrative guidelines, Coaches Handbooks, and other agreements that we have created to help us manage our COOP will be shared.

PRESENTERS: Derek Ippensen - Norfolk Public Schools; John Mick - Shickley Public Schools



D5 WHAT'S NEW FROM WASHINGTON & LINCOLN: SRO'S, PROPERTY TAXES, MARIJUANA & MORE

A number of proposed political changes, if adopted, would have an immediate and substantial effect on Nebraska public schools. From school finance overhaul to dealing with student and staff marijuana use at school to school-resource officers, and more. This session is an absolute "must" for all board members and administrators before the beginning of the 2019 legislative session.

PRESENTER: Justin Knight - Perry Law Firm



D6 COMMUNICATIONS 101 - THE KEY TO SUCCESSFUL ENGAGEMENT

Do you feel like you are talking and no one is listening? Do you continually share information only to find out that no one understands what you are trying to say? Attend this session to learn ways to ensure your communication is on target and your message is being received.

PRESENTER: Annette Eyman - Papillion La Vista Community Schools



D7 STRATEGIC PLANNING IN MILLARD PUBLIC SCHOOLS

Strategic planning is a means by which an educational community continuously plans and implements systems to serve extraordinary purpose. Millard Public Schools has benefitted from their Strategic Planning process since the 1989-1990 school year. Millard has created systematic, organizational, and climate changes based on the work of valued stakeholders. In this session, you will hear from members of Millard's Administration and Board of Education on how this process has moved the needle in Millard and continues to positively impact student achievement and community engagement. Access to Millard's process and documents will be shared.

PRESENTERS: Jim Sutfin & Kim Saum-Mills - Millard Public Schools



D8 REID'S STORY...

Mark & Joni Adler will discuss with participants the journey during which their son Reid shared with them that he had suicidal thoughts to just over one month's time when on January 7, 2016, Reid took his own life changing the lives of many forever. Reid was the victim of intimidation and cyber bullying, a situation his parents knew nothing about until after his passing. Mark & Joni will challenge everyone to stand up for each other and not allow any type of bullying or inappropriate treatment between students or adults. The final focus will be on using courage and leadership as tools in spreading Hope and Kindness to everyone we encounter, an approach Reid lived and exemplified daily!

PRESENTERS: Mark & Joni Adler - Ralston Public Schools

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

FRIDAY BREAKOUT SESSIONS

NASB DELEGATE ASSEMBLY
FRIDAY, NOVEMBER 16 | 8:00 TO 9:30AM



CLASSROOM SHOWCASE
FRIDAY, NOVEMBER 16 | 8:00 TO 11:30AM

E - BREAKOUT SESSIONS
FRIDAY, NOVEMBER 16 | 9:15 TO 10:15AM



E1 EHA PLAN FOR 2018/19

In this session we will discuss the EHA Health plan for year 2018/19. We will review rates and plan design and any changes to State or Federal regulations.

PRESENTERS: Kent Trelford-Thompson - BCBS Nebraska; Greg Long - EHA



E2 ESSA, AQUESTT, AND THE NEBRASKA EDUCATION VISION

With the approval of Nebraska's Every Student Succeeds Act (ESSA) plan in June, adoption of college and career readiness standards and assessments, and State Board of Education's Strategic Vision and Direction, Nebraska's accountability system, AQuESTT, has undergone some important changes. This presentation will discuss additional indicators, new designation and classification rules, and supports for public schools identified for support and improvement.

PRESENTERS: Lane Carr & Diane Stuehmer - NDE



E3 PAIN IN THE APP V. 4.0

For the first time in history, most teenage relationships begin with exchanging child pornography (aka "sexting") rather than kissing. Incidences of cyberbullying, sexting, and online predators continue to occur despite well-intended efforts of schools and parents (though we wish parents had more information about what their kids are doing online!). Knowledge is power, and we're here to help. This presentation will cover the newest apps, cases, and trends board members and administrators must be aware of as you guide your school through these complicated issues.

PRESENTERS: Karen Haase, Tim Malm & Coady Pruett - KSB School Law



E4 HOW TO TEACH CREATIVE PROBLEM-SOLVING

What is the most vital skill that students need to navigate the 21st Century? Creative problem-solving. While it is now essential to teach students specific STEAM skills such as coding and engineering, it is even more important that students understand how to apply these skills. This ability will allow them to solve the problems they will face and continue to innovate in their fields of choice. This session will discuss the need for teaching creative thinking providing participants with research-based talking points for communicating this need to their colleagues. Then the session will provide specific strategies for how to teach creative problem-solving to students of all ages as well as ideas for how to measure student progress in this area.

PRESENTER: Dr. Allison Poss - Girls With Ideas

RECOGNIZING OUR ROOTS & REACHING BEYOND

FRIDAY BREAKOUT SESSIONS



E5 NEGOTIATIONS: GETTING READY AND WHAT TO NEGOTIATE AND WHAT NOT TO NEGOTIATE

The state of collective bargaining with NSEA bargaining units following the 2011 Nebraska Legislature's amendment of the collective bargaining statutes will be discussed, including the "math" and importance of comparability studies in preparing for negotiations. Negotiations timeline, and issues related to EHA health insurance options and elections by schools and by staff, and other benefits including leaves; and those items that should not be negotiated, such as the right: to hire, to maintain order and efficiency, to schedule work, to control transfers and assignments, to determine what extra-curricular activities may be supported or sponsored, to determine curriculum, determine class size, to adopt educational models to be used in instruction, to adopt policies and procedures for evaluation of staff, to determine the types of specialists to be employed, and to establish the provisions of the reduction in force policy.

PRESENTERS: Rex Schultze & Kelley Baker - Perry Law Firm



E6 CONNECTING THE DOTS IN SCHOOL SAFETY

How does the district work collaboratively with the School Resource Officer to accomplish the district's purpose of preparing students to be productive responsible citizens in a safe, caring and supportive learning environment? Connecting the Dots in School Safety: Building Relationships (County Attorney, CAC, Community, Judges, Staff, Students and Parents); Ongoing Professional Development (SRP, Mandatory Reporting and Truancy); and Threat Assessment (Developing a Team, Safety Plans and Mental Health Services).

PRESENTERS: Brandy Buscher - North Platte Public Schools; Officer Jeremiah Johson - North Platte Police Department & School Resource Officer



E7 INTELLECTUAL PROPERTY IN THE CLASSROOM: COPYRIGHTS, TRADEMARKS AND PATENTS

In today's age of rapidly advancing technology and innovation in the classroom, school officials must understand intellectual property law. These every day issues range from teachers streaming movies or playing movies in the classroom, students creating apps in the computer lab, and vendors selling merchandise bearing the school logo.

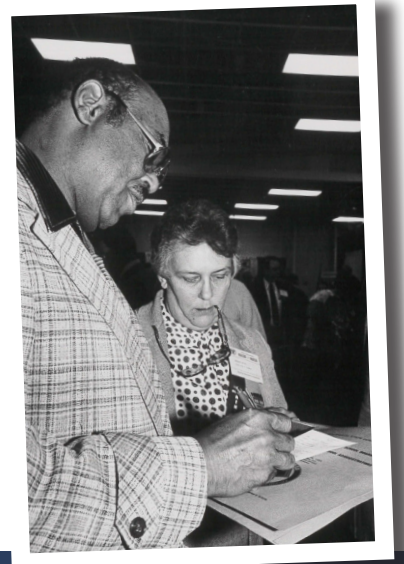
PRESENTER: Justin Knight - Perry Law Firm



E8 PREPARING TEACHERS FOR THE FUTURE, HOW CAN TEACHER EDUCATION HELP YOUR DISTRICT?

School leaders have indicated a challenge in finding and retaining effective teachers for teaching in our rapidly changing schools. Schools are becoming progressively innovative, whether it is technology, project-based learning, virtual, hybrid or individualized. Traditional teacher education programs are not providing all the skills and dispositions needed in innovative settings and for future ready teachers. We are inviting you to share your expertise as we re-imagine what innovative educator preparation looks like to meet the needs of the variety of new learning settings. The goal of this session is to have a conversation about beginning teachers and supporting teacher leadership.

PRESENTERS: Guy Trainin, Sara Skretta, Stephanie Wessels & Amanda Thomas - University of Nebraska-Lincoln



TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG

FRIDAY BREAKOUT SESSIONS

F - BREAKOUT SESSIONS

FRIDAY, NOVEMBER 16 | 10:30 TO 11:30AM



F1 PREPARED TO LEARN: THE IMPORTANCE OF HIGH-QUALITY EARLY CARE & EDUCATION

Science tells us the neural foundation that governs development of our senses, literacy and language, and the ability for higher cognitive reasoning is mostly formed by the age of 3. Children who begin their lives without the support they need for healthy development tend to start kindergarten well behind their peers and very rarely close the gap. We know high-quality early experiences improve the cognitive and social development of young children, especially those who face serious obstacles to success in school and life. Early childhood education is an investment, and we must invest wisely. This session will explore the evidence supporting high-quality early care and education and describe the steps Nebraska is taking to prepare children for success in your Kindergarten classrooms.

PRESENTERS: Benjamin Baumfalk & Elizabeth Lopez Everett - First Five Nebraska



F2 CONTINUOUS SCHOOL IMPROVEMENT THROUGH THE USE OF AQUESTT EVIDENCE-BASED ANALYSIS

Accountability for a Quality Education System, Today and Tomorrow (AQuESTT) uses evidence-based analysis (EBA), based on six key strategic areas of investment, as a platform to create a system of care designed to provide support for teaching and learning, and student success and access. Learn how this EBA guides planning for programs of support for all Nebraska schools, resources that will support strategies for improvement, and continuous school improvement. This session will explore what school boards need to be aware of and what they can do to support the needs identified in this analysis.

PRESENTER: Kori Stanoscheck - NASB



F3 LAW ENFORCEMENT, DISCIPLINE AND SPECIAL EDUCATION STUDENTS: WHAT BOARDS AND ADMINISTRATORS NEED TO KNOW



Crisis situations are already difficult enough. They become even more difficult when the student(s) involved has a disability and is eligible for services under Section 504 or the IDEA, which requires additional reporting obligations and considerations. Inevitably, board members will get calls from concerned parents, and one of the most frustrating parts is feeling like you don't have enough information! The confidentiality requirement in state and federal law related to student records and information about students makes it really tough to manage through these crises. Board members ask us these questions all the time: How are we supposed to know what to say if we can't have any of that information? Why aren't we just kicking that student out of class if she is throwing scissors at the teacher? What if everyone shows up to the board meeting and we look clueless? This presentation will cover the issues related to the intersection of law enforcement, student discipline, and special education, including suggestions for board members and administrators on how best to handle these situations and talk through these situations before they arise.

PRESENTERS: Karen Haase & Bobby Truhe - KSB School Law



F4 BUILDING STUDENT RESILIENCY THROUGH 7-12 GRIT PROGRAM



In the past year we have researched and worked to develop the skill of resiliency in our students. We believe the biggest factor in determining student success is not talent or intelligence, but the grit and resiliency to select a goal and be able to work through any obstacle accomplish what they set out to do. Our work has included a variety of activities that include individual reflections, group challenges, individual competitions, long term and short term goal setting, team competition, group readings, and student presentations.

PRESENTERS: Josh Struckman, Seth Ford, Cameron Miller & David Spencer - South Platte High School

FRIDAY BREAKOUT SESSIONS



F5 SCHOOL SECURITY & STUDENT WALKOUTS

This session will discuss various issues that have arisen surrounding school facility security, emergency readiness and response plans, school resource officers, and student protests and walkouts.

PRESENTER: Derek Aldridge & Haleigh Carlson - Perry Law Firm



F6 TEACHING & ASSESSING STUDENTS FOR 21ST CENTURY SKILLS

What does "career ready" really mean, according to the business world? Some of the most vital skills students require involve not only cognitive processes, but mindset, resilience, and outlook, along with the ability to interact responsibly. This session will give you a glimpse of what a 21st Century curriculum looks like, based on Robert Marzano's book, Teaching and Assessing 21st Century Skills when it's taught as a core subject or embedded into any class.

PRESENTERS: Shalee Lindsey, Shelli Pfeifer & Melissa Beberniss - Grand Island Public Schools



F7 NURSING CARE IN PUBLIC SCHOOLS/ IMPROVE STUDENT ACHIEVEMENT/SUCCESS BY MEETING STUDENTS BASIC NEEDS

School Nurse duties are growing in complexity and in many of the cares our students need require the certification of a Registered Nurse. Cognitive or Concussion protocol, Diabetes, Genitourinary and Respiratory or Tracheostomy cares are just a few of the many diagnoses and cares that only Registered Nurses are allowed to oversee or perform. Nebraska school nurses see approximately 10% of our student population for daily cares and the need continues to increase. Understanding the needs of our students requires nurses to gain several hours of additional training called Continuing Education Units. School nurses collaborate with the medical community to ensure students are receiving the proper care under their own medical provider, if possible, however, the school nurse may be one of the very few medical providers some students may ever see. If we continue to be proactive with school health and provide schools with a nurse, students will continue to receive the care they need and deserve.

PRESENTERS: Stuart Simpson & Jodi Miller - North Platte Public Schools; Joslyne Stauss - Waverly Public Schools

**ANN MACTIER - SCHOOL BOARD MEMBER OF THE YEAR
AWARD WILL BE PRESENTED AT THE FRIDAY LUNCHEON
FRIDAY, NOVEMBER 16 | 11:45AM TO 1:15PM**

REGISTERING FOR THE CONFERENCE

REGISTRATION FOR THE 2018 STATE EDUCATION CONFERENCE WILL OPEN WEDNESDAY, SEPTEMBER 12, 2018. To register, go to the NASB website at www.NASBOnline.org and log in using your username and password, and click the State Education Conference link. If you do not have a username and password or have forgotten it, please contact NASB at 800-422-4572.



AS YOU REGISTER, BE SURE TO MAKE PLANS TO ATTEND THE EXHIBITOR RECEPTION
FROM 4:00 TO 6:00PM ON WEDNESDAY, NOVEMBER 14
FOLLOWED BY THE 100TH BIRTHDAY PARTY FROM 6:00 TO 7:00PM



IF YOU HAVE SPECIAL DIETARY NEEDS DUE TO A MEDICAL CONDITION,
CONTACT MAKENZIE BROOKHOUSER AT 800-422-4572 TO ARRANGE ALTERNATIVE MENUS.

TO REGISTER FOR THE CONFERENCE VISIT WWW.NASBONLINE.ORG



1311 STOCKWELL STREET
LINCOLN, NE 68502
WWW.NASBONLINE.ORG

RETURN SERVICE REQUESTED

100TH ANNUAL STATE EDUCATION CONFERENCE | NOVEMBER 14-16, 2018

RECOGNIZING OUR ROOTS & REACHING BEYOND

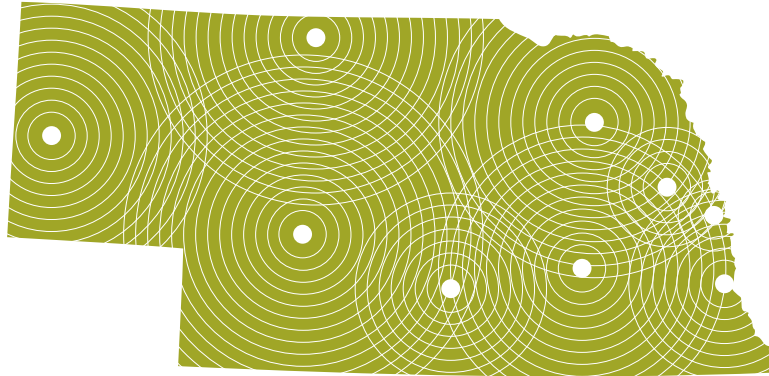


LA VISTA CONFERENCE CENTER/EMBASSY SUITES
CO-SPONSORED BY THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS AND
THE NEBRASKA ASSOCIATION OF SCHOOL ADMINISTRATORS

2018 Area Membership Meetings

Training | Recognition | Networking | Vision

Valentine | Gering | Kearney | Nebraska City | York | North Platte | Norfolk | Omaha | Fremont



VISION: ENGAGED



ONE VISION - ONE STATE



www.NASBonline.org

REGISTRATION

REGISTER NOW FOR THE MEETING NEAREST YOU

MONDAY, AUGUST 27	VALENTINE	REGISTER BY AUGUST 21
TUESDAY, AUGUST 28	GERING	REGISTER BY AUGUST 21
WEDNESDAY, AUGUST 29	KEARNEY	REGISTER BY AUGUST 21
WEDNESDAY, SEPTEMBER 12	NEBRASKA CITY	REGISTER BY SEPTEMBER 6
WEDNESDAY, SEPTEMBER 19	YORK	REGISTER BY SEPTEMBER 13
WEDNESDAY, SEPTEMBER 26	NORTH PLATTE	REGISTER BY SEPTEMBER 20
WEDNESDAY, OCTOBER 3	NORFOLK	REGISTER BY SEPTEMBER 27
WEDNESDAY, OCTOBER 10	OMAHA	REGISTER BY OCTOBER 4
WEDNESDAY, OCTOBER 17	FREMONT	REGISTER BY OCTOBER 11

TO REGISTER:

- Go to www.NASBonline.org, and log in using your username and password
- If you do not have a username and password or have forgotten it, please contact NASB at 800-422-4572 for assistance.
- \$20 cancellation fee by the registration deadline. No refunds after the deadline.

Registration fees for the meetings and dinner are as follows:

NASB MEMBER	\$72
CANCELLATION FEE	\$20

AGENDA

REGISTRATION, NETWORKING & EXHIBITORS | 4:30 PM

VISION SESSION | 5:00 TO 5:45 PM

BREAK | 5:45 TO 6:00 PM

TRAINING SESSIONS #1 | 6:00 TO 6:35 PM

BREAK | 6:35 TO 6:45 PM

TRAINING SESSIONS #2 | 6:45 TO 7:20 PM

NETWORKING DINNER & AWARDS/RECOGNITION | 7:25 PM

15 AWARDS OF ACHIEVEMENT POINTS WILL BE EARNED FOR ATTENDING



VISION & TRAINING SESSIONS

5:00 PM

VISION: ENGAGED ONE VISION - ONE STATE

From creating a vision, to continuing a vision, we've now reach the point of engaging our vision. With feedback from the past few years, see how we are now moving forward and putting items into action as we all work towards addressing Nebraska's reliance on property taxes for school funding.

6:00 PM

GALLUP: TURNING TALENTS INTO STRENGTHS

Do you ever wonder why you make certain choices? Why you are better at some things than others? There's a reason. It's your talents. NASB Director of Search Service, Shari Becker, was recently licensed as a Gallup-Certified Strengths Coach. This session will provide an overview of Gallup's terminology and philosophies. We will discuss how understanding and maximizing your individual/team strengths can contribute to a quality environment and create the best opportunity for success as a board and leadership team. *Presented by Shari Becker, Director of Leadership Search Service*

PROTECTING OUR PRECIOUS ASSETS FROM BELL TO BELL

It's no small feat, keeping students and staff safe at school. This session will share facts, tools, PR templates and data regarding active shooters, playgrounds, suicide, employee injuries, you name it. We can't cover them in bubble wrap but let's chat about what we can do and say, before, during, and after a school incident. *Presented by Megan Boldt, Director of ALICAP/Insurance*

I DON'T KNOW, WHAT I DON'T KNOW!

What do you need to know about ESSA, AQuESST, and School Improvement? This session will provide you with a brief overview of how federal legislation and the Nebraska state accreditation system impact the work and planning at the board table. *Presented by Marcia Herring, Director of Board Leadership*

6:45 PM

ROLLING DOWN THE ROAD TOWARDS DELEGATE ASSEMBLY

Delegate Assembly. NASB's official business meeting for the year. So much more than a few hours during State Conference. It is a commitment from each district to shape the gameplan for the next 364 days, specifically how you, locally elected school board members can lead and react to what will take place in the upcoming legislative session. Learn about your role the morning of, and from there on. See how you can assist and drive the conversation as we modify and create legislation, and advocate for your district, community, and all of Nebraska. Find ways to best utilize NASB's legislative team year-round to maximize efforts and learn about key timelines, processes, and ways you and your district can be heard, and make a true difference every day inside your buildings, and inside the Capitol as well. *Presented by Colby Coash, Associate Executive Director/Director of Government Relations, and Matt Belka, Director of Marketing, Communication & Advocacy*

ORGANIZING THE CHAOS: SUPERINTENDENT EVALUATION AND BOARD SELF-ASSESSMENT

The one critical action of the Board is to evaluate the superintendent. This process requires the board to utilize the board adopted evaluation tool, purposeful planning, and effective execution. This session will provide the board with tools, tips, and techniques for conducting an effective superintendent evaluation. The Association then advocates for a board self-assessment to appraise the governance team success, board-superintendent relations, and a method by which to identify areas of growth of the board's roles and responsibilities. *Presented by Marcia Herring, Director of Board Leadership*

COOL TOOLS FOR SCHOOL BOARDS IN DEVELOPING RESILIENT STUDENTS

More results are coming in from schools working to increase student resilience. It is obvious now that effective classrooms and supportive relationships are the most important components in developing resilience to adversity. We'll discuss several ways your board can prepare the way toward developing more resilient students and the benefits your students will gain. *Presented by Megan Boldt, Director of ALICAP/Insurance, and Jim Luebke, Director of Policy Service*



1311 STOCKWELL STREET
LINCOLN, NE 68502
WWW.NASBONLINE.ORG

RETURN SERVICE REQUESTED

NASBonline.org

2018 Area Membership Meetings

Training | Recognition | Networking | Vision

Valentine | Gering | Kearney | Nebraska City | York | North Platte | Norfolk | Omaha | Fremont

VISION: ENGAGED

ONE VISION - ONE STATE



2018 National FFA Schedule

(Osmond - Verdigre - Hartington-Newcastle - Madison - Nebraska)



KEEP THIS SCHEDULE WITH YOU **AT ALL TIMES** IN CASE YOU ARE SEPARATED FROM OUR GROUP!!!!

Tuesday, October 23rd

Leave from Osmond 6:00 p.m. Osmond High School Parking Lot

Wednesday, October 24th

Arrive at Hotel – Change into OD 7:30 a.m. EDT Hotel
 Leave for Convention* 8:30 a.m. Hotel
 FFA Mall/Career Fair/Breakout Sessions* 9:00 a.m. – 5:00 p.m. Indianapolis Convention Center
 Opening Session 1B* 6:45 – 8:45 p.m. Bankers Life FieldHouse
 Return to Hotel 8:45 p.m. Hotel
 Lights Out 11:00 p.m.

Thursday, October 25th

Leave for Convention* 7:15 a.m. Hotel
 FFA Mall/Career Fair/Breakout Sessions* 8:00 a.m. – 12:00 p.m. Indianapolis Convention Center
 Return to Hotel 12:00 p.m.
 Lunch near Hotel/Change Clothes 12:00 p.m. - 2:00 p.m. TBD
 Indianapolis Motor Speedway Tour 2:30 p.m. - 4:30 p.m. (\$20)Indianapolis Motor Speedway
 Kiss The Bricks Tour
 Rodeo 5:00 p.m. - 8:45 p.m. (\$29)Indiana Farmers Insurance Coliseum
 Return to Hotel 8:45 p.m. Hotel
 Chapter Dinner/Free Time 8:45 p.m. - 11:00 p.m. TBD
 Lights Out 11:00 p.m.

Friday, October 26th

Load busses with luggage 6:45 a.m. Hotel
 Leave Hotel/Depart for Louisville, KY 7:15 a.m.
 Arrive at Louisville Slugger 9:15 a.m. - 11:15 a.m. (\$14)Louisville, KY
 Lunch 11:15 a.m. - 12:30 p.m. Joe's Crab Shack
 Kentucky Derby Museum/Churchill Downs Tour 1:00 p.m. - 3:00 p.m. (\$11)Churchill Downs Race Track
 Indiana Caverns 4:00 p.m. - 6:00 p.m. (\$10) Corydon, IN
 Dinner 7:00 p.m. TBD
 Arrive at Hotel 9:30 p.m. CDT Mt. Vernon, IL
 Lights Out 11:00 p.m.

Saturday, October 27th

Load busses with luggage 6:45 a.m. Hotel
 Depart for Osmond, NE 7:00 a.m.
 Lunch
 Arrive in Osmond 6:00 p.m. Near Kansas City, MO (Oak Grove)
 Osmond High School Parking Lot

Note: Any activity with an asterisk (*) behind it requires **OFFICIAL FFA DRESS**. Be prepared with comfortable black slacks, skirt, **black shoes** etc. They can be comfortable, but must still be official (black). Flip-flops are not allowed!

Note: The tour bus loads 10 minutes before departure and leaves on time!!! **DON'T BE LATE!!!**

Contact any of the below advisers if you are separated from the group, via cell phone.

2018 National FFA Schedule

(Osmond - Verdigre - Hartington-Newcastle - Madison - Nebraska)

Mrs. Evans ~ 402-270-1899

Job Description

Position: Building Principal

The following list is intended to be a general description of the employees' job duties and responsibilities. However, it is not an exhaustive list and employees must perform all duties required of them by board policy or as directed by administrators or their supervisors. Duties for this position include, but are not limited to:

- Responsible for every phase of the assigned building's program and personnel, i.e., the educational program, certified and non-certified staff, student body, plant maintenance and community relationships, within policy regulations and procedures of the board of education;
- Meeting regular and predictable attendance requirements
- Administering a community relations program in order to ensure a cooperative atmosphere between the assigned building and the home;
- Initiating building news releases and bulletins which are distributed to the community or to specific parent or civic groups;
- Supervising the administration of a system of inventory, requisition and distribution of materials and supplies of the assigned building;
- Administering the development of and approves the submission of the annual budget of the assigned building to the superintendent of schools;
- Identifying physical plant needs of the assigned building facility(s) to the superintendent of schools;
- Assisting in the development of the annual school calendar;
- Supervising the completion and submission of reports required by the office of the superintendent, the State Department of Education and accrediting agencies;
- Attending principals' meetings, meetings of the administrative team (council) and board of education meetings;
- Attending professional meetings, seminars and conventions as specified in the contractual agreements;
- Participating in the development, articulation and coordination of curriculum and district wide policy development;
- Providing leadership in the improvement, development and evaluation of the instructional program;

- Supervising the construction of the master instructional schedule and the assignment of assigned building professional staff within the schedule;
- Recommending selection of new staff members for the assigned building;
- Providing leadership for the professional growth of the assigned building staff through in-service programs, the provision of information on scholarships and fellowships and the encouragement of advanced educational opportunities;
- Establishing an orientation program for new staff and for student teachers in the assigned building;
- Administering the system of instructional evaluation of assigned building staff as established by board policy;
- Providing for the maintenance of appropriate records on professional personnel of the assigned building;
- Arranging for substitute teachers and maintain records of teacher absences for the assigned building and reporting the same to the superintendent;
- Developing the assigned building policy handbook, inform teachers of board of education policies and administrative regulations and interpret the same to the certified and non-certified staff;
- Supervising the selection and procurement of instructional materials
- Supervising assigned building enrollment, registration and attendance procedures;
- Maintaining confidentiality and protection of assigned building student cumulative files and records;
- Supervising the assignment of academic credit;
- Managing pupil behavior in the classroom and on school premises, and applying appropriate and effective measures in cases of misbehavior;
- Using computers and other electronic technology to learn, teach and communicate;
- Moving around the classroom, hallways, and common areas of the school;
- Bending and stooping frequently to communicate with students and evaluate student work;
- Lifting occasionally to move and carry materials around the classroom and school building.

POSITION: **Elementary Principal**

DATE:

Physical Requirements: Sedentary Light **Medium** Heavy Very Heavy

	Never 0%	Occasional 1-32%	Frequent 33-66%	Constant 67%+
A. Standing				X
B. Walking				X
C. Sitting		X		
D. Bending/Stooping		X		
E. Reaching/Pushing		X		
F. Climbing		X		
G. Stooping/Kneeling/ Crouching/Crawling		X		
H. Reaching/Handling		X		
I. Speaking/Hearing				X
J. Seeing/Depth Perception/Color			X	
K. Record Maintenance (materials)			X	
L. Driving		X		
M. Lifting (30 lbs. max.) (30 lbs. or more)		X	X	
N. Carrying (30 lbs. max.) (30 lbs. or more x 25 feet)		X	X	
O. Manual Dexterity Tasks			X	

OTHER REQUIREMENTS

Proficient in the use of:

Further requirements:

WORKING CONDITIONS

- A. Inside Outside **Both**
- B. Climatic environment: Inside facilities are climate controlled.

I have carefully reviewed this job description and affirm the following (please initial):

___ To the best of my knowledge, I CAN fulfill all the requirements, responsibilities, and training aspects set out in this document.

____ To the best of my knowledge, I CANNOT fulfill all the requirements, responsibilities, and training aspects set out in this document.

Use this space for any comments:

Employee (Print)

Employee Signature

Job Description

Position: Superintendent

The following list is intended to be a general description of the employees' job duties and responsibilities. However, it is not an exhaustive list and employees must perform all duties required of them by board policy or as directed by administrators or their supervisors. Duties for this position include, but are not limited to:

- Responsible for every phase of the district's program and personnel, i.e., the educational program, certified and non-certified staff, student body, plant maintenance and community relationships, within policy regulations and procedures of the board of education;
- Meeting regular and predictable attendance requirements
- Administering a community relations program in order to ensure a cooperative atmosphere between the school district, the board and the community;
- Initiating positive publicity for the school district and members of the school community which are distributed to the community or to specific parent or civic groups;
- Supervising the administration of a system of inventory, requisition and distribution of materials and supplies of the district;
- Administering the development of and approves the submission of the annual budget;
- Identifying and managing the physical plant of the district;
- Develop the annual school calendar in consultation with the board of education;
- Supervising the completion and submission of reports required by the State Department of Education and accrediting agencies;
- Attend all board of education meetings, relevant committee meetings and all other staff meetings as appropriate;
- Attending professional meetings, seminars and conventions as specified in the contractual agreements;
- Participating in the development, articulation and coordination of curriculum and district wide policy development;
- Providing leadership in the improvement, development and evaluation of the instructional program;
- Advising the board of education on collective bargaining with the local education association and any other organized labor groups;
- Recommending selection of new staff members;

- Providing leadership for the professional growth of the certificated and non-certificated staff;
- Establishing an orientation program for new staff;
- Administering the system of evaluation for certificated and non-certificated staff;
- Providing for the maintenance of appropriate records of the district;
- Assisting the board in the development of appropriate policies to govern the operation of the district;
- Supervising the selection and procurement of instructional materials;
- Using computers and other electronic technology to learn, teach and communicate;
- Moving around the classroom, hallways, and common areas of the school;
- Bending and stooping frequently to communicate with students and evaluate student work;
- Lifting occasionally to move and carry materials around the classroom and school building.

POSITION: **Superintendent**

DATE:

Physical Requirements: Sedentary Light **Medium** Heavy Very Heavy

	Never 0%	Occasional 1-32%	Frequent 33-66%	Constant 67%+
A. Standing				X
B. Walking				X
C. Sitting		X		
D. Bending/Stooping		X		
E. Reaching/Pushing		X		
F. Climbing		X		
G. Stooping/Kneeling/ Crouching/Crawling		X		
H. Reaching/Handling		X		
I. Speaking/Hearing				X
J. Seeing/Depth Perception/Color			X	
K. Record Maintenance (materials)			X	
L. Driving		X		

- M. Lifting (30 lbs. max.) **X**
(30 lbs. or more) **X**
- N. Carrying (30 lbs. max.) **X**
(30 lbs. or more **X**
x 25 feet)
- O. Manual Dexterity Tasks **X**

OTHER REQUIREMENTS

Proficient in the use of:

Further requirements:

WORKING CONDITIONS

- A. Inside Outside **Both**
- B. Climatic environment: Inside facilities are climate controlled.

I have carefully reviewed this job description and affirm the following (please initial):

___ To the best of my knowledge, I CAN fulfill all the requirements, responsibilities, and training aspects set out in this document.

___ To the best of my knowledge, I CANNOT fulfill all the requirements, responsibilities, and training aspects set out in this document.

Use this space for any comments:

Employee (Print)

Employee Signature

3003.1
Bidding for Construction, Remodeling, Repair, or Related Projects
Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$100,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A.** A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B.** A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C.** A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided

for in the contract.

III. Construction Projects with an Anticipated Cost of Under \$250,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Construction with an Anticipated Cost of between \$10,000 and \$250,000 (Small Purchase Procedures)

For construction projects subject to this policy, small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

B. Construction Projects with an estimated cost of \$100,000 and over will be made pursuant to the District's Policy on Bid Letting and Contracts.

IV. Construction Projects with an Anticipated Cost Over \$250,000

A. Sealed Bids: All constructions projects subject to this policy

with an anticipated cost of \$250,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publically advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publically opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.
6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for

bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and

select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on:8/13/18

Revised on: _____

Reviewed on: _____

3004
General Purchasing and Procurement

I. Applicability of this policy.

Purchases made with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Purchasing and Procurement with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases made by the school district other than construction, remodeling, repair and site improvements.

II. General Purchasing Policy

- A. The school district's budget shall be the guide for all purchases. No employee of the district may make a purchase that is not provided for in the budget without board or administrative approval.
- B. The board intends to purchase competitively, whenever possible, without prejudice and to seek maximum educational value for every dollar expended.
- C. The acquisition of services, equipment and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district.
- D. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

III. Building-Specific Purchasing

- A. School buildings are operationally under the control of building principals. Principals have control and responsibility for the building and grounds, for all supplies and equipment housed at the building, for all school-related activities in the building, and for all pupils, teachers, and other employees assigned to the building.
- B. Principals, in consultation with their staff, are responsible for requisitioning, managing, distributing, and utilizing supplies within the building.
- C. The superintendent of schools or his designee is responsible for the requisitioning, managing, distributing, and utilizing of supplies for maintenance and transportation.
- D. The administration is responsible for purchasing of goods, services and supplies and for providing the necessary forms for establishing efficient procedures to facilitate the process.

IV. **Purchasing Procedures**

- A. School personnel must secure the approval of an authorized administrator before making any purchases.
- B. Employees seeking reimbursement for a purchase made with their personal funds must attach an itemized receipt or invoice to all requests for reimbursement; must sign all purchase receipts or charge slips; and must submit itemized receipts and any purchasing card or credit card receipts to the office of the superintendent no later than 10 days prior to the next regular board meeting. A non-itemized credit card receipt is not sufficient.
- C. Employees making purchases with a school district credit card or purchasing program must comply with the steps set forth in the district's Purchasing (Credit) Card Program.
- D. All purchases of goods and services made with district funds must be made on a properly executed purchase order.

- E. All purchases shall be initiated with a purchase order. Purchase orders are signed by the person responsible for that particular budget and finally by the superintendent.
- F. For purchases of more than \$10,000, authorized staff members must secure written quotes and/or estimates from a reasonable number of vendors. Staff will purchase from a responsible vendor with the lowest price unless the board approves the purchase from the more expensive vendor.

V. Relations with Vendors

- A. The board wishes to maintain good working relations with vendors who supply materials, supplies and services to the school system. The school shall not extend favoritism to any vendors. Each order shall be placed on the basis of quality, price and delivery, with past services being a factor if all other considerations are equal. The administrative team may, in its discretion, use a Nebraska a state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- B. No purchase shall be made that violates any conflict of interest policy or law.
- C. No employee shall endorse any product of any type or kind in such a manner as will identify him/her in any way as an employee of the school district.
- D. The board believes in patronizing local businesses. Consequently, when proposals are judged to be equal in terms of quality, price, and/or service, the contract or purchase will be awarded to the firm that is located within the district. However, the board will not sacrifice either quality or economy to patronize local businesses.

Adopted on: 8/13/18

Revised on: _____

Reviewed on: _____

3004.1

Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. Purchases up to \$10,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed \$10,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. Purchases between \$10,000 and \$250,000 (Small Purchase Procedures)

Small purchases are purchases that, in the aggregate amount, is more than \$10,000 and less than \$250,000 annually. For small purchases, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. Purchases Over \$250,000

a) Sealed Bids (Formal Advertising)

For purchases over \$250,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. Noncompetitive Proposals (Sole Sourcing)

- a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - 1) The item is available only from a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds \$250,000.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

- 1.** Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.

2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, or agents of the District at the board's discretion.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$5,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$5,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for

printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.

4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:
 - a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
 - b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and

11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that original or replacement equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding

agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current FMV of \$5,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.
- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the

requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: 8/13/2008

Revised on: _____

Reviewed on: _____



Karen Haase
Steve Williams
Bobby Truhe
Tim Malm
Coady Pruett
Shari Russell, Paralegal

MEMORANDUM

TO: KSB Policy Service Subscribers
FROM: KSB School Law
DATE: July 20, 2018
RE: Federal Procurement Policy Updates

Late last month, the Office of Management and Budget (OMB) released a memo that raises the thresholds for purchases made using federal funds. The 2017-18 school year was when most school districts had to begin complying with updated purchasing thresholds under the Education Department General Administrative Regulations (EDGAR). These regulations mandated that purchases made using federal funds adhere to a tiered procurement program. At that time the thresholds were:

- Micro-Purchases: Less than \$3,500
- Small Purchases: \$3,500 to \$150,000
- Large Purchases: Over \$150,000

The distinction between the tiers is significant. **Micro-Purchases** can be made using simplified acquisition procedures. This means a school does not need competitive quotes, so long as the cost is reasonable. To the extent practicable districts are required to distribute such purchases amongst

Cornhusker Plaza
301 S. 13th St., Suite 210
Lincoln, NE 68508

P: (402) 804-8000
F: (402) 804-8002
KSBSchoolLaw.com

REVISION TO POLICIES 3003.1, 3004, AND 3004.1

We have updated the pricing thresholds for the federal procurement tiers in each of the affected policies. No other changes have been made.

This revision is required.

CONCLUSION

It will take time for these regulation changes to flow out from federal agencies such as the USDA, which oversees the National School Lunch Program. Auditing tools and documentation may still reflect the lower thresholds as the 2018-2019 school year begins. If you run into an audit issue, or have any questions about procurement using federal funds please contact our office.

Cornhusker Plaza
301 S. 13th St., Suite 210
Lincoln, NE 68508

P: (402) 804-8000
F: (402) 804-8002
KSBSchoolLaw.com

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements.

Staff members who submit their resignations to the board of education by May 1 (April 14). will be released from the next school year's contract so long as the board is able to obtain the services of a suitable replacement. Staff members who refuse to fulfill their contractual obligations will be reported to the Professional Practices Committee of the Nebraska Department of Education.

Adopted on: 8/13/18

Revised on: _____

Reviewed on: _____