

C.O.O.R. ISD Board of Education Meeting

Wednesday, June 25, 2025 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

Time:

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement: The mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.

3. Adopt the Agenda

4. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

5. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting on June 11, 2025

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COOR ISD Board of Education Regular Meeting
Wednesday, June 11, 2025 at 6:00 PM
Location: 11051 N. Cut Rd, Roscommon, MI 48653



1. Call to order at 6:01 PM

Roll Call - Present: Anthony Bair, Dr. Jim Mangutz, Nancy Persing, and Jim Gendernalik.
Absent: Alyssa Faulkner, Ian Faulkner, and Kara Mularz. Superintendent Shawn Petri, Jane Petri, and Rebecca Socia were also present.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement: *The mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.*

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried. Yes: 4, No: 0, Absent: 3

4. Public Budget Hearing on Proposed Budget for 2025-26

4.A. Present the 2025-26 General Fund Budget

Including tax revenue at the following rates:

0.2899 General Operating Mills

0.7253 Special Education Mills

4.B. Public Participation for Budget Hearing- None

4.C. Action Item: Set tax rate for 2025:

To collect summer property taxes levied upon properties located within the boundaries of Crawford AuSable School District and Mio AuSable School District and to collect winter property taxes levied upon properties located within the boundaries of all other COOR ISD school districts. (The L4029 form shows both summer and winter. There are two forms to fit all nine county names.)

Approve the 2025 L-4029 forms showing the following local taxes at the following rates:

0.2446 Allocated

0.0453 Voted in 2020

0.2899 Total general operating mills

0.6122 voted in 1968

0.1131 voted in 2020

0.7253 Total special education mills

To collect summer property taxes levied upon properties located within the boundaries of Crawford AuSable School District and Mio AuSable School District and to collect winter property taxes levied upon properties located within the boundaries of all other COOR ISD school districts. This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried. Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

4.D. Action item: *Accept Proposed 2025-26 General Fund Budget as presented.* This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried. Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

5. Department Updates (reviewed in advance of the meeting)

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

6. Group photo for the yearbook – postponed to a future meeting

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

7.A. Approve minutes of previous meeting on May 28, 2025

7.B. Approval of Bills for May 2025 totaling \$2,231,653.15

7.C. Approve Revenue & Expenditure Reports for May 2025

7.D. Renew contracts with Vision Consulting, LLC (Rebecca Wright) and NW Michigan Orientation and Mobility Services, LLC (Jennifer Fritton) for the 2025-26 school year.

7.E. Renew a two-year lease for Early On and Special Education staff offices from Roscommon Area Public Schools (July 1, 2025-June 30, 2027)

7.F. Approve renewals of ROOC, Inc. personnel contracts:

- Stacey Barnes
- Lori Bowler
- Christina Maske
- Melinda Nagy

7.G. Approve an administrator salary scale and contracts for the 2025-26 school year as presented:

- Melisa Akers
- Michael Evans
- Katie Harris
- Katie Keith
- Kurt Loll
- Somer Quinlan
- Jared Socia

7.H. Approve contract renewals for non-union Special Education staff:

- Michele Cochrane
- Thalma Hibbard
- Kerri Smitz

7.I. Approve contracts for Instructional Services Personnel:

- Crystal Davis
- Michelle Culton- Ekstrom
- Michelle Ewald
- Christina Pudvan
- Stacy Shafto
- Heather Sharpe

7.J. Approve contracts for COOR Advanced Technical Innovation Center personnel:

- Stephanie Bates
- Charles Bissell
- Richard Burns
- Angela Griffis
- Benjamin Lowe
- Mary Jo Rondo
- Joshua Meyer
- Michelle Patterson
- Sarah Kay Rondo
- Kayla Sturgeon
- Alexandria Warren

7.K. Renew contract with Rebekah Seelow, Early Childhood Specialist

7.L. Renew contract with Kimberly Murphy for Food Service Director duties

7.M. Renew contracts with School Psychological Services PLLC (Jim Huisken) for the 2025-26 school year

7.N. Approve amended 2025-26 calendar for ROOC

8. Action Items

8.A. Accept Preliminary 2025-26 Budgets as presented

- Special Education
- Career & Technical Education

Accept Preliminary 2025-26 Budgets as presented. This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

8.B. *Approve the Superintendent's Performance Evaluation for 2025 as follows:*

"The Board reviewed the legal requirements associated with the Superintendent's Performance Evaluation Instrument and gives the Superintendent a rating of Effective."

This motion, made by Jim Gendernalik and seconded by Nancy Persing, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

8.C. *Approve a contract with Shawn Petri, Superintendent, June 11, 2025 to June 30, 2028*

This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

8.D. *Ratify new hires:*

- *Melissa Keesler, part-time Facilities and Grounds Support*
- *Quinten Goschke, part-time Welding Paraprofessional (CATIC)*

This motion, made by Anthony Bair and seconded by Jim Gendernalik, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

8.E. *Approve Grayling Rotary's use of the lawn at the admin office for a water stop / pit stop as part of the "Black Bear Grand Fondo" bike race on Saturday, July 12th. (Pending Proof of Insurance paperwork to be submitted after July 1st)*

This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried.

Alyssa Faulkner: Absent, Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

9. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

None

10. Information Items

- May Social Media Report- Reach of 33,610!
- Lyle Spalding Award recipient, Tanya Wolcott of Crawford AuSable School District
- MASB Summer Institute in Lansing: Friday, Aug 15th - Saturday, Aug 16th
- MASB online classes at your own pace - link provided
- COOR Graduation photos - June 6th (see link)
- CEC construction project progress photos- link provided
- Alternative Educational Academy of Ogemaw County
 - 2024-25 Evaluation
 - June 9, 2025 Agenda
 - 25/26 Meeting Schedule
 - 24/25 Final Budget
 - 24/25 Final Food Service Budget
 - 25/26 Proposed Budget
 - 25/26 Proposed Food Service Budget

11. Superintendent's Report

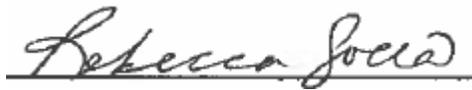
- July 9th Regular meeting – moved to July 16th.
- Set date for Building & Grounds Committee walkthrough: Friday, July 11th. Other board members may schedule a visitation after this date.

12. Communications- None.

13. Adjournment

Adjourn the meeting. This motion, made by Jim Gendernalik and seconded by Nancy Persing, Carried. Yes: 4, No: 0, Absent: 3

Respectfully submitted,



Rebecca Socia, Recording Secretary

Nancy Persing, Acting Board Secretary

B. Renew agreement with Critical Response Group in the amount of \$1,120 for Annual Implementation and Maintenance of digital maps for our school locations shared with local law enforcement and emergency services.

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Understanding the Annual Implementation and Maintenance Services

The initial delivery and successful implementation of your Collaborative Response Graphics® (CRGs) with area first responders ensure that your products are accurate and accessible in the event of an incident. Our annual services consist of two main components: updating any structural or label changes that take place in and around your buildings, and the re implementation of your CRGs with area first responders and 911 answering points to address system and personnel changes. Even if no changes take place, it is vital that your maps are verified as accurate and that we offer training each year so emergency responders remain proficient in the use of CRGs.



✓ Annual Site Visits, Updates, and Enhancements

We conduct an in-person or virtual map review every year to ensure your CRGs remain accurate. We will update and redistribute maps following any site changes, whether those are moving room labels, relocating an AED, or conducting major structural renovations. Maps may also be periodically enhanced based on updated templates or standards.



✓ Implementation with your 911 Communication Center

One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders. Your maps are made accessible to your Emergency Communication Center so that when an emergency call is received from a mapped site, a 911 dispatcher will now be able to quickly reference location information using the CRG. We work with 911 answering points to support and maintain integrations that allow for geolocation of callers and other internal technology systems.



✓ Implementation with Law Enforcement and Fire Service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we offer various file types to support integrations that make the CRGs of your building accessible on first responder systems. We also offer annual CRG training free of cost to these agencies. In accordance with best practices regarding first responder training, annual refreshers ensure the first responder communities remain proficient in the access and use of CRG's.

✓ Compatibility with Third Party Vendors

If you have a video management system, a panic alert system, or any other technology platform that allows you to access map layers, we will work with you and that third party to offer mapping data that is viewable on that platform. We can also produce CRGs in formats that are usable for IT data management or other site-internal purposes. We offer our data to support integrations with your internal systems, such as video management systems and emergency alert applications. We can also provide CRGs in formats that are usable for IT data management, or other internal purposes.



CRITICAL RESPONSE GROUP
America's Common Operating Picture™

QUOTE

Critical Response Group

200 American Metro Boulevard
Suite 113

Hamilton, New Jersey 08619
United States

732-779-4393
www.crgplans.com

BILL TO
COOR ISD

Shawn Petri

Superintendent

11051 N Cut Rd, Roscommon, MI 48653
petris@coorisd.net

Estimate Number: CISC619252

Estimate Date: 06/19/2025

Expires On: 07/31/2025

Grand Total: \$1,120.00

Services	Duration	Amount
Annual Implementation and Maintenance Subscription The Annual Implementation and Maintenance plan ensures that Collaborative Response Graphics® for your 2 sites remain accurate depictions of the facilities/grounds, distributed to first responders, and available in various formats to support integration into applicable public safety systems, including your Emergency Communication Center through systems which allow emergency calls to be geolocated on the CRGs for your building. Included in this plan is an annual on-site walk-through or virtual map review to ensure the accuracy of our products. Implementation and Maintenance Term: July 2025 - June 2026	1 Year	\$1,120.00

Total: \$1,120.00

Grand Total (USD): \$1,120.00



Accepted and Agreed By:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

The information and pricing contained in this proposal are strictly confidential. Signature above acknowledges that the parties stipulate to the Terms and Conditions set forth here: <http://www.crgplans.com/terms-and-conditions> and that Critical Response Group, Inc. is to begin work.

C. Approve a MOU with Charlevoix-
Emmet ISD to provide Science
Consultant support through June 30,
2028 with a cost for the 2025-26
school year of \$10,550.27

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MEMORANDUM OF UNDERSTANDING

Purpose

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Charlevoix-Emmet Intermediate School District and C.O.O.R. Intermediate School District to provide Science Consultant support for the years identified under the Duration section below.

Services to be Provided

The NMLC Shared Consultant(s) will provide regional services to all local districts in the participating NMLC ISD’s for a total of days outlined in Exhibit A. A priority will be placed on services to address areas of need identified at an NMLC region level, and then cascading down to meet the needs identified by multiple ISD’s, the needs of an individual ISD, and then finally to individual districts.

Duration

This MOU is in effect for the 2025-26 through 2027-28 school years, beginning in 2025-26.

Fee Structure

The employer denoted by signature below will invoice the partnering ISD/RESA/ESD for the total amount for each school year (see below) in February.

Shared Science Consultant			
School Year	Cost Per Student	<u>Student Count from</u> 2024-25	Total to be Invoiced
2025-26	\$1.50	7039.51	\$10,559.27
2026-27	\$1.75	7039.51	\$12,319.14
2027-28	\$2.00	7039.51	\$14,079.02

We, the undersigned, agree to the provisions identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the consortium as outlined.

	C.O.O.R. ISD	Charlevoix-Emmet ISD
Superintendent’s Name:	Shawn Petri	Scott Koziol
Superintendent’s Signature:		<i>Scott Koziol</i>
Date Signed:		06/18/25 12:56 PM PDT

Certificate Of Completion

Envelope Id: 89D3312A-AE14-4627-BC23-85297DBB140D

Status: Delivered

Subject: Complete with Docusign: COOR_SharedScience.pdf

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Michael Haynes

AutoNav: Enabled

08568 MERCER BLVD

Envelopeld Stamping: Enabled

CHARLEVOIX, MI 49720

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haynesm@charemisd.org

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Scott Koziol

Scott Koziol

Sent: 6/18/2025 3:54:13 PM

koziols@charemisd.org

Viewed: 6/18/2025 3:56:12 PM

Superintendent

Signed: 6/18/2025 3:56:18 PM

Charlevoix-Emmet ISD

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 174.240.148.232

Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Shawn Petri

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petris@coorisd.net

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Superintendent

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 6/19/2025 1:37:32 PM

ID: ef0f8a21-8a4d-434b-8f5c-5d451f938183

In Person Signer Events

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Agent Delivery Events

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

Status

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LISA M. KROSNICKI

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krosnickil@charemisd.org

Chief Financial Officer

Charlevoix-Emmet ISD

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 2/5/2025 11:19:42 AM

ID: 8eaa8ea4-da67-47cc-a286-c007fbb3b30e

Witness Events

Signature

Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/18/2025 3:54:15 PM
Certified Delivered	Security Checked	6/19/2025 1:37:32 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CHARLEVOIX-EMMET ISD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by phone call: 231-547-9947

To contact us by email send messages to: hewitts@charemisd.org

To contact us by paper mail, please send correspondence to:

CHARLEVOIX-EMMET ISD

08568 MERCER BLVD

CHARLEVOIX, MI 49720

To advise CHARLEVOIX-EMMET ISD of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at hewitts@charemisd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CHARLEVOIX-EMMET ISD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to hewitts@charemisd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CHARLEVOIX-EMMET ISD

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to hewitts@charemisd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CHARLEVOIX-EMMET ISD as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CHARLEVOIX-EMMET ISD during the course of your relationship with CHARLEVOIX-EMMET ISD.

D. Approve amended contract with Jared Socia,
Director of Operations

6. Action Items

A. Accept 2024-25 Budget Amendments

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as presented

-General Fund

-Career & Technical Education

-Capital Projects

-Special Education

-ROOC, Inc.

-Food Services

GENERAL FUND
Fiscal Year Ending June 30, 2025
6/25/2025
FINAL Budget

Revenue	Amount
LOCAL REVENUE	1,417,288
STATE REVENUE	6,413,879
FEDERAL REVENUE	1,073,965
LEA	300,071
OTHER (Internal Transfers)	-
TOTAL REVENUE	\$ 9,205,202

FUNCTION	AMOUNT	EXPENSE
125	3,891	Compensatory Education
211	3,391	Truancy
212	30,000	Guidance Services
213-31n	310,680	Behaviorial Services 31N
216-31n	702,992	Social Workers 31N
221-31n	172,194	Improvement of Instruction
221 EARLY CHILD	300,221	Improvement of Instruction-Early Child
221 REAP	33,063	Improvement of Instruction-REAP Grant
221 LIT	249,249	Improvement of Instruction-Early Literacy Coach
226	281,044	Director of Instructional Services
229	-	Instructional Services-Educator on Loan
231	31,515	Board Activities
232	528,303	Executive -Office of the Superintendent
252	304,229	Fiscal Offices
259	3,674	Other Business Services
261	79,896	Operations Building Services
266	1,207	Security Services
283	1,209	Staff Personnel PROFESSIONAL DEVELOPMENT
284	249,356	Non Instructional Technology Services
285	93,763	Pupil Accounting
299	3,412	Other Support Services
311 331	341,979	Community Activities
351	616,119	Custody and Care of Children
411	3,128,243	Payments to LEAs GSRP
445	401,786	TRAILS GRANT SEC 31 P
456	-	Building Improvements
6XX	530,000	Internal Transfers
	\$ 8,401,414	TOTAL EXPENSES

Total Revenues	9,205,202
Total Expenses	8,401,414
Revenue over Expenses	803,788

GENERAL FUND
Fiscal Year Ending June 30, 2025
6/25/2025

	Audited 23-24	Original 24-25	Amended 24-25	FINAL 24-25
LOCAL REVENUE	1,300,699	1,052,060	1,315,564	1,417,288
STATE REVENUE	5,885,291	6,372,568	6,889,320	6,413,879
FEDERAL REVENUE	644,836	1,178,856	1,043,464	1,073,965
LEA	412,211	361,761	305,535	300,071
OTHER (Internal Transfers)	-	-	-	-
TOTAL REVENUE	\$ 8,243,037	\$ 8,965,245	\$ 9,553,883	\$ 9,205,202

FUNCTION CODE	Audited 23-24	Original 24-25	Amended 24-25	FINAL 24-25	EXPENSES
125	3,806	3,641	3,641	3,891	Compensatory Education
211		5,000	5,000	3,391	Truancy
212		-	30,000	30,000	Guidance Services
213-31n		227,882	324,013	310,680	Behaviorial Services 31N
216-31n	902,539	898,519	744,198	702,992	Social Workers 31N
221-31n		197,699	155,346	172,194	Improvement of Instruction
221 EARLY CHILD	1,064,725	358,919	316,612	300,221	Improvement of Instruction-Early Child
221 REAP		37,750	71,005	33,063	Improvement of Instruction-REAP Grant
221 LIT		250,000	247,587	249,249	Improvement of Instruction-Early Lit Cch
226		440,870	277,254	281,044	Director of Instructional Services
229		-	-	-	Instructional Services-Educator on Loan
231		99,306	33,061	31,515	Board Activities
232	548,360	496,277	531,033	528,303	Executive -Office of the Superintendent
252	334,284	279,184	294,974	304,229	Fiscal Offices
259		3,931	4,870	3,674	Other Business Services
261	77,896	89,516	81,703	79,896	Operations Building Services
266		2,000	1,207	1,207	Security Services
283		5,000	1,209	1,209	Staff Personnel Professional Development
284	399,784	311,210	283,844	249,356	Non Intstructional Technology Services
285		94,060	92,667	93,763	Pupil Accounting
299		2,500	3,422	3,412	Other Support Services
311 331	820	248,446	340,065	341,979	Community Activities
351	845,087	530,041	580,436	616,119	Custody and Care of Children
411	3,046,057	2,993,102	3,043,196	3,128,243	Payments to LEAs GSRP
445		625,000	401,786	401,786	TRAILS GRANT SEC 31 P
456	8,545	15,000	15,000	-	Building Improvements
6XX	292,500	530,000	530,000	530,000	Internal Transfers
TOTAL EXPENSES	\$ 7,524,403	\$ 8,744,854	\$ 8,413,131	\$ 8,401,414	

718,634	220,391	1,140,752	803,788	NET CHANGE Fund Balance
1,964,324	2,682,958	2,682,958	2,682,958	FUND BALANCE Beginning of Year
2,682,958	2,903,349	3,823,710	3,486,746	FUND BALANCE End of Year

CAREER AND TECHNICAL EDUCATION FUND
 Fiscal Year Ending June 30, 2025
 6/25/2025
 FINAL Budget

REVENUE		
PERKINS		154,477
61a		281,428
61b		447,792
61c		147,662
61i		91,484
CTE		<u>859,140</u>
	Total Revenue	<u><u>1,981,983</u></u>
EXPENSES		
PERKINS		154,477
61a		281,428
61b		447,792
61c		147,662
61i		91,484
CTE		<u>887,721</u>
	Total Expense	<u><u>2,010,565</u></u>
	Net Change in Assets Year End	(28,582)

CAREER AND TECHNICAL EDUCATION FUND
 Fiscal Year Ending June 30, 2025
 6/25/2025
 FINAL Budget

Revenue	Audited 23-24	Original 24-25	Amended 24-25	Year End 24-25
Local Sources	12,111	10,000	3,297	4,034
State Sources	2,289,667	1,455,824	1,147,351	1,066,231
Federal Sources	203,665	154,477	154,477	154,477
LEA Payments	388,000	550,000	499,400	477,242
Transfers In	40,000	280,000	280,000	280,000
Total Revenues	2,933,443	2,450,301	2,084,525	1,981,983
Expenditures				
Instruction				
Added Needs	1,132,055	1,103,630	788,552	736,405
Support Services				
Pupil	65,623	61,695	61,695	62,275
Instructional Staff	22,690	14,724	51,585	52,962
General Administration	208,498	300,084	286,016	303,045
Business Services	33,126	48,099	40,912	42,947
Oper and Maintenance	457,704	98,387	102,130	101,976
Transportation	120,498	155,250	125,250	130,577
Information Services	54,827	16,010	14,873	19,124
Support Other	-	-	3,000	4,242
Payments to Other Public Schools	979,183	626,548	435,465	435,465
Facilities, Acquisition, Construction, Improvement	-		114,535	121,546
Total Expenses	3,074,204	2,424,427	2,024,012	2,010,565
Net Change in Fund Balance	(140,761)	25,874	60,513	(28,582)
Fund Balance Beginning of Year	264,992	124,231	124,231	124,231
Fund Balance End of Year	124,231	150,105	184,744	95,649

**Capital Projects Fund
Year End Budget
Fiscal Year 2024-2025**

Incoming Transfers	Final 23-24	Audited 23-24	Preliminary 24-25
General Fund	250,000	250,000	250,000
Special Education Fund	-		-
Career Tech Fund	1,001,783	1,001,783	-
Total Transfers	1,251,783	1,251,783	250,000

Expenses	Final 23-24	Audited 23-24	Preliminary 24-25
CTE FURNITURE	42,435	42,435	-
School Bus	-		-
Site Improvement	-		-
Building Improvements	9,028		25,000
CTE Construction	1,001,783	1,010,811	-
Total Expenses	1,053,247	1,053,246	25,000

TOTALS	Final 23-24	Audited 23-24	Preliminary 24-25
EXCESS REVENUE	198,537	198,537	225,000
FUND BALANCE, JULY 1	323,536	323,536	522,073
FUND BALANCE, JUNE 30	522,073	522,073	747,073
Committed	522,073	522,073	747,073

Final 24-25	
	250,000
	-
	-
	250,000

Final 24-25	
	-
	-
	-
	-
	-
	-

Final 24-25	
	250,000
	522,073
	772,073
	772,073

23-Jun

SPECIAL EDUCATION
Fiscal Year Ending June 30, 2025
6/25/2025
Year Ending Budget

REVENUE	AMOUNT
LOCAL REVENUE	3,824,271
STATE REVENUE	3,770,586
FEDERAL REVENUE	2,795,777
LEA	1,025,263
OTHER	845,198
TOTAL REVENUES	12,261,095

FUNCTION CODES	AMOUNT	EXPENSES by FUNCTION
122	2,455,325	Special Education
212	356,810	Early On
213	749,845	Health Services
214	333,021	Psychological Services
215	1,192,778	Speech Pathology and Audiology
216	301,082	Social Worker
217	20,902	Visual Aid
218	4,160	Teacher Consultatant Special Education
221	9,088	Improvement of Instruction
226	518,192	Supervision of Instructional Staff
232,231,252	156,584	Executive Fiscal
241	217,796	Office of the Principal
249	837	Graduation
259	10,857	Other Business
261	283,182	Operations Building Services
271	1,013,414	Transportation
281	163,033	Planning Research
284	18,243	Technology
299	1,762	Staff Appreciation
371	32,864	Non Public Schools Prop Share
411	2,249,248	Payments to LEAs
441	45,708	Payments to Governmental Agencies
456	1,126,734	Buidling Improvements
511	42,300	Debt Services
	11,261,464	TOTAL EXPENSES

Total Revenues	12,261,095
Total Expenses	11,261,464
Revenue over Expenses	999,631
Fund Balance July 1, 2024	3,429,460
Fund Balance June 30, 2025	4,429,091

SPECIAL ED
Fiscal Year Ending June 30, 2025
6/25/2025

AUDITED 23-24	ORIGINAL 24-25	AMENDED 24-25	FINAL 24-25	
3,733,720	3,828,604	3,715,583	3,824,271	LOCAL REVENUE
3,870,129	3,252,273	3,528,286	3,770,586	STATE REVENUE
3,489,618	3,060,437	2,768,354	2,795,777	FEDERAL REVENUE
755,153	722,284	912,672	1,025,263	LEA
2,500	-	-	845,198	OTHER
11,851,120	10,863,598	10,924,895	12,261,095	TOTAL REVENUES

AUDITED 23-24	ORIGINAL 24-25	AMENDED 24-25	FINAL 24-25	
2,234,628	2,504,629	2,522,247	2,455,325	Special Education
	323,543	127,233	356,810	Early On
	789,017	769,447	749,845	Health Services
	324,700	317,985	333,021	Psychological Services
4,839,352	1,032,942	1,200,297	1,192,778	Speech Pathology and Audiology
	335,086	292,416	301,082	Social Worker
	15,000	25,000	20,902	Visual Aid
	-	6,212	4,160	Teacher Consultatant Special Education
	9,907	4,025	9,088	Improvement of Instruction
	530,981	622,349	518,192	Supervision of Instructional Staff
423,090	146,570	155,646	156,584	Executive Fiscal
	210,088	206,240	217,796	Office of the Principal
	1,000	1,000	837	Graduation
	13,058	10,069	10,857	Other Business
	293,746	292,184	283,182	Operations Building Services
	1,162,719	1,028,744	1,013,414	Transportation
40,293	160,803	160,640	163,033	Planning Research
	14,933	18,522	18,243	Technology
	500	1,695	1,762	Staff Appreciation
	30,000	30,000	32,864	Non Public Schools Prop Share
2,422,734	2,667,060	2,249,247	2,249,248	Payments to LEAs
	48,600	45,627	45,708	Payments to Governmental Agencies
	52,500	340,000	1,126,734	Buidling Improvements
			42,300	Debt Services
9,960,097	10,667,381	10,426,826	11,261,464	TOTAL EXPENSES

1,891,023	196,217	498,069	999,631	REVENUES OVER EXPENSES
1,538,437	3,429,460	3,429,460	3,429,460	FUND BALANCE Beginning of Year
3,429,460	3,625,677	3,927,529	4,429,091	FUND BALANCE End of Year

R.O.O.C., Inc.
Fiscal Year Ending June 30, 2025
Year End Budget June 30, 2025

REVENUE	Audited 23-24	Original 24-25	Amended 24-25	Year End 24-25
INTEREST	-	200	200	125
PRODUCTION	86,741	40,200	25,700	25,251
DONATIONS	-	10,600	10,600	13,308
GRANTS	-	-	-	-
SERVICES	958,169	983,500	1,014,181	1,037,825
STATE	87,424	70,923	70,923	98,864
Total Revenue	\$ 1,132,334	\$ 1,105,423	\$ 1,121,604	\$ 1,175,374

EXPENSES	Audited 23-24	Original 24-25	Amended 24-25	Year End 24-25	Function Code
Program Administration	330,355	196,189	182,747	185,701	232
Financial Services	-	18,886	19,597	19,731	252
Insurance	-	2,972	2,972	2,972	259
Operations Building Services	47,902	97,761	94,202	89,686	261
Transportation	58,805	56,557	54,057	58,060	271
Technology	-	1,000	1,000	320	284
Consumers	74,234	72,625	70,063	58,001	289
Staff Retention	-	500	500	0	290
Summer Work Program	-	51,131	45,849	37,281	321
Direct Care Workers and Supervision	435,310	519,539	484,999	498,699	391
Total Expenses	\$ 946,606	\$ 1,017,161	955,986	950,452	

	Audited 23-24	Original 24-25	Amended 24-25	Year End 24-25
Total Revenues	\$ 1,132,334	\$ 1,105,423	\$ 1,121,604	\$ 1,175,374
Total Expenses	\$ 946,606	\$ 1,017,161	\$ 955,986	\$ 950,452
CHANGE IN NET ASSETS	\$ 185,728	\$ 88,262	\$ 165,618	\$ 224,922

NET ASSETS JULY 1	\$ 481,126	\$ 666,854	666,854	666,854
** NET ASSETS JUNE 30	\$ 666,854	\$ 755,116	\$ 832,472	\$ 891,776

** Audited July 1, 2024

FOOD SERVICES
FISCAL YEAR ENDING JUNE 30, 2025
FINAL BUDGET 2024-2025
6/23/2025

REVENUES	Audited 23-24	Preliminary 24/25	Final 24/25
Local Sources	543	-	429
State Sources	4,701	500	2,709
Federal Sources	70,435	71,000	57,486
TOTAL REVENUES	75,679	71,500	60,624
Incoming Transfers & Other Transactions	-		
TOTAL REVENUES, INCOMING TRANSFERS, OTHER TRANSACTIONS	75,679	71,500	60,624

EXPENDITURES	Audited 23-24	Preliminary 24/25	Final 24/25
FOOD SERVICE DIRECTOR	68,681	3,800	3,800
GROUP LIFE		0	-
GROUP VISION		0	-
RETIREMENT		1,140	1,126
RETIREMENT - UAAL		642	-
FICA		291	278
FS - CONFERENCES		500	-
OTHER (PAL CREDIT)		0	-
BREAKFAST		20,000	21,555
BREAKFAST - SUPPLY CHAIN FUNDS		3,000	-
LUNCH		27,500	27,785
LUNCH - SUPPLY CHAIN FUNDS		4,000	-
STAFF LUNCH		500	435
SUPPLIES-NON FOOD ITEMS		1,750	1,749
USDA COMMODITIES		3,000	-
SUPPLIES-FOOD ITMES		750	662
FOOD SERVICE NEW EQUIPMENT		0	1,364
Dues/Fees		780	780
TOTAL EXPENDITURES	68,681	67,653	59,534
REVENUES OVER EXPENDITURES	6,998	3,847	1,090

FUND BALANCE JULY 1	10,202	17,200	17,200
TOTAL FUND BALANCE JUNE 30	17,200	21,047	18,290

B. Accept 2025-26 Preliminary
Budgets as presented:
- Capital Projects
- Food Services

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**Capital Projects Fund
Year End Budget
Fiscal Year 2025-2026
6/25/2025**

Incoming Transfers	23-24 Audited	24-25 Prelim	24-25 Final	25-26 Preliminary
General Fund	250,000	250,000	250,000	250,000
Special Education Fund		-	-	-
Career Tech Fund	1,001,783	-	-	-
Total Transfers	1,251,783	250,000	250,000	250,000

Expenses	23-24 Audited	24-25 Prelim	24-25 Final	25-26 Preliminary
CTE FURNITURE	42,435	-	-	-
School Bus		-	-	-
Site Improvement		-	-	-
Building Improvements		25,000	-	-
CTE Construction	1,010,811	-	-	-
Total Expenses	1,053,246	25,000	-	-

TOTALS	23-24 Audited	24-25 Prelim	24-25 Final	25-26 Preliminary
EXCESS REVENUE	198,537	225,000	250,000	250,000
FUND BALANCE, JULY 1	323,536	522,073	522,073	772,073
FUND BALANCE, JUNE 30	522,073	747,073	772,073	1,022,073
Committed	522,073	747,073	772,073	1,022,073

23-Jun

FOOD SERVICES
FISCAL YEAR ENDING JUNE 30, 2026
PRELIMINARY BUDGET 2025-2026
6/23/2025

REVENUES	Audited 23-24	Preliminary 24-25	Final 24-25	Preliminary 25-26
Local Sources	543	-	429	500
State Sources	4,701	500	2,709	3,000
Federal Sources	70,435	71,000	57,486	60,000
TOTAL REVENUES	75,679	71,500	60,624	63,500
Incoming Transfers & Other Transactions	-			
TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	75,679	71,500	60,624	63,500

EXPENDITURES	Audited 23-24	Preliminary 24-25	Final 24-25	Preliminary 25-26
FOOD SERVICE DIRECTOR	68,681	3,800	3,800	3,914
RETIREMENT		1,140	1,126	1,174
RETIREMENT - UAAL		642	-	587
FICA		291	278	299
FS - CONFERENCES		500	-	500
OTHER (PAL CREDIT)		0	-	-
BREAKFAST		20,000	21,555	23,711
BREAKFAST - SUPPLY CHAIN FUNDS		3,000	-	-
LUNCH		27,500	27,785	30,563
LUNCH - SUPPLY CHAIN FUNDS		4,000	-	-
STAFF LUNCH		500	435	500
SUPPLIES-NON FOOD ITEMS		1,750	1,749	1,924
USDA COMMODITIES		3,000	-	-
SUPPLIES-FOOD ITMES		750	662	728
FOOD SERVICE NEW EQUIPMENT		0	1,364	2,500
Dues/Fees		780	780	780
TOTAL EXPENDITURES	68,681	67,653	59,534	67,181

REVENUES OVER EXPENDITURES	6,998	3,847	1,090	(3,681)
FUND BALANCE JULY 1	10,202	17,200	17,200	18,290
TOTAL FUND BALANCE JUNE 30	17,200	21,047	18,290	14,609

C. Approve a contract with Zach Rausch of Zach Consulting for a regional professional learning virtual event on October 31, 2025 on *The Anxious Generation* in the amount of \$6,000.

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Zach Rausch Speaking

45 School Street, Unit 3
Somerville, Mass 02143
(860) 930-9565

Invoice #01

Submitted on 06/10/2025

Invoice for

Zachary Rausch

Payable to

Bank of America
Zach Consulting
Checking account
Account #: 385027403444
Routing: 011900254

Bank of America Corporate Center
100 North Tryon Street
Charlotte, NC 28255

Project

1 Hour Viritual Presentation on The Anxious Generation.
Speaking at COOR Intermediate School District (9-10am)

Description	Qty	Unit price	Total price
Speaking fee	1	\$6,000.00	\$6,000.00

Notes:

Subtotal \$6,000.00

Adjustments

\$6,000.00

D. Approve contract with Madison Gordon, PLLC (former contracts were with Robert Gordon) for June 30, 2025 through June 30, 2027 for physician authorizations for Medicaid services.

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**Agreement between
Madison Gordon, PLLC**

and

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT

from June 30, 2025 through June 30, 2027

This agreement is made by and between COOR Intermediate School District (COOR ISD), 11051 N. Cut Rd., P. O. Box 827, Roscommon, MI 48653, and Madison Gordon, PLLC (Contractor), 1097 Ann Arbor Rd W, Plymouth, MI 48170.

Whereas, Madison Winkler PA-C, hereby agrees to perform the following services **for** the COOR ISD under **the** terms and conditions provided. She is considered **an independent contractor and** no liabilities **or benefits**, such **as** worker's compensation, pension, insurance **or any other** employee right, shall arise **or accrue as a result of** the performance of this agreement.

The Contractor will review, if provided, **a** written description of COOR's internal process for the identification, evaluation, and assessment **of** students which verify the need for **speech** therapy, **personal care services**, occupational therapy, or orientation and mobility services. At any **time, the** Contractor may request additional documentation from COOR's Medicaid Reimbursement Program. COOR will provide the Contractor with periodic **lists of students** who **are Medicaid-**eligible Special Education students who have been evaluated **by** qualified special education staff. COOR assures that the **student lists are only** for students who METS and IEPs **have** been conducted and for whom such METs and IEPs document the need for speech and language, personal care, occupational therapy, **or** orientation and mobility services to address their disability.

Contractor **will** sign referrals / authorizations / prescriptions, with individual signatures, **as** submitted acknowledging **that the students have been referred** for speech and language, personal care, occupational therapy, or orientation and mobility services in accordance with the ISDs internal referral process.

Contractor's services do **not** include **an** individual student's **medical** examination **or** records review. COOR and the student's local **district assures** that appropriate identification **and** eligibility requirements following the Administrative Rules for Special Education, established by the Michigan Department of Education, have been met.

COOR will provide a summary list with **each** student's name with any "batch" or documents forwarded for signature.

Payment to Contractor:

After signing prescriptions, Contractor will **submit an** invoice to COOR in an amount **equal** to Three Dollars (\$3.00) for each **student's** physician **authorization executed and** returned to COOR. All returned **scripts** from Contractor must **be submitted to** COOR **before** payment is made.



Madison Winkler PA-C

Member of Madison Gordon, PLLC

Date 6/11/25

Director of Special Education

Date

C.O.O.R. Intermediate School District

E. Approve Board Goals for 2025-26
(Discussion to determine board goals)

7. Information Items

-MASB Summer Institute Aug 15-17, 2025

8. Superintendent's Report

Discussion on Goals for 25-26

State Budget

Float Safe Grant

Policy Updates- committee meeting date?

9. Communications

- CEC/ATC Parent & Family End-of-Year Newsletter
(linked)

10. Adjournment

Time: