

# **C.O.O.R. ISD Board of Education Meeting**

Wednesday, March 20, 2024 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. **Call to order & Roll Call**

2. **Opening Ceremonies**

- **Pledge of Allegiance**

- **Mission Statement**

*C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

3. **Adopt the Agenda**

4. **Department Updates**

-**Career & Technical Education Department**

-**Early Childhood Department**

-**Instructional Services Department**

-**Special Education Department**

-**R.O.O.C., Inc.**

-**K12 ETA (Educational Technology Association)**

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# R.O.O.C. Inc.

11018 North Cut Road, Roscommon, MI 48653

[www.rooc.org](http://www.rooc.org)

## MEMORANDUM

To: Shawn Petri  
From: Somer Quinlan  
Re: ROOC Update  
Date: March 7, 2024

The weather is finally warming up and we are all looking forward to getting some much needed fresh air! We met with The Roscommon County Community Garden Committee and began our plans for the spring and summer season. They also donated a complete grow kit for ROOC to maintain at our building. We are very grateful for their continued support and collaborative efforts. Next week we will have our annual Spirit Week celebrating the colors of the rainbow and the arrival of spring.

All 96 care bags for the Roscommon Area Food Network and United Way give away were filled and delivered last week. We are happy to be working together with these wonderful community organizations providing goods to those in need.

Spring is a time of growth and new beginnings. We are thankful for all of our community support and will continue all efforts to expand and improve our programs and services for the people we serve. We have welcomed a new part time direct care worker to our team this month and a new client will be starting this week. In effort to continue to make these improvements, satisfaction surveys are sent annually to all ROOC and COOR employees, the COOR ISD Board, our clients and their guardians as well as the public via social media. If you receive the survey email, please take a brief moment to respond. All feedback is greatly appreciated!



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Superintendent

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of Special Education

**Natalie Davis**

Director of Career &

Technical Education

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Instructional Services

**Katie Keith**

Supervisor of Early Childhood

**Kurt Loll**

Finance Director

**Somer Quinlan**, Executive

Director of ROOC, Inc.

**Jared Socia**

Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: March 7, 2024

Subject: CTE Department Update

**CTE Construction Project:**

They are in the process of installing our secure entry system for the front door, but I'm not sure why it is taking so long. We are also ordering "boots" for the entry doors into the office and shop areas from the hallway. We have signage coming to be "on the building" consistent with other RAPS buildings, and also working with Cathy Erickson on a digital sign for the front entrance. We're still waiting on the sign approval to find a design agreeable to both RAPS and COOR, but when proposed it will be almost \$50k with electricity, but covered out of our "infrastructure" portion of the 61C grant. We're still working with J.E. Johnson for air compression hoses and connections for the new shop spaces. The 400 Amp electrical panel has been installed and Nighthawk is finalizing the electrical with specific equipment when needed. We should be in the automotive lab within the next 2 weeks.

**Grants:**

We were notified this week that we will receive the PRIME grant in support of manufacturing. I met with the SME (Society of Manufacturing Engineers) representatives today and they will be visiting on 3/20 to review our welding shop area. They are also going to support Kyle Sisco in WB and his machining program. They will be sending both Kyle and Josh Meyer (our welding teacher) to several training opportunities for certification over the next few months and providing at least \$500,000 in equipment, software, curriculum, and support. They have already begun research on our geographic area to determine what training would be helpful based on employment needs in our region. Decisions and plans are made on our behalf in alignment with identified needs.

Our teachers are continuing to work hard in their classes through the 61i grant, which wraps up in September of this year. Kurt and I will have to work together to ensure the funds are spent prior to the grant deadline.

**Outreach/Marketing:**

All scheduling presentations have taken place in the local districts, and our numbers are at 257 so far. This number does not include

some of West Branch students and we'll still have more Houghton Lake to come.

Dave Lindbeck, the principal from Kingsford HS in the UP visited our ATIC and both Grayling and Roscommon High Schools today after our MASSP board meeting yesterday in Lansing. He had a playoff game in Gaylord and wanted to visit some of our districts to see what they are doing for culture, etc. He met with both MJ Ewald and Sarah Allen and was very impressed.

### **Millage:**

Obviously we're disappointed the millage did not pass. I've sought feedback from our local districts through our counselor and principal groups and Shawn has received some feedback as well. We will process the data with Bill Banach at some point, but what we've received so far is the following:

- People are having a hard time with inflation on fixed or limited incomes already and can't afford to add one more expense.
- I did have some phone calls complaining about the Kirtland millage and said that impacted their vote, but only because of the added expense.
- The timing of the election when people had just received either tax bills or revised SEV notices for their taxes.
- There was a complaint about 3 mailings.
- The newspaper ads "Vote no" citing incorrect or skewed information/duplication of services
- People did not understand that we still support CHA and West Branch

At the end of the day, we'll forge ahead and continue to do what is best for kids and provide opportunities as we are able.

### **Other:**

I just returned from the MDE/OCTE Spring Update. I am helping with the CTE Showcase at the Capitol on April 25th due to a health issue with my colleague previously taking care of it. West Branch will be representing COOR with Kyle Sisco's machining program this year, along with 28 other programs from throughout the state. I also had the MASSP Board meeting this week at the Capitol.

I have also been appointed to the state added cost referent group to review CTE funding allocations and formulas. This will require a few trips to Lansing and some virtual meetings as well.

Next week some colleagues from Char-Em will be visiting our Cosmetology program as they are trying to start a new program in Harbor Springs. We will also have Public Safety and Medical Occupations students going to Ferris next week for a campus visit.

Fairview will be hosting an EMC night next Thursday, March 14th which we will be attending. Grayling will also be hosting an EMC information night at the public library on April 9th (Connie Meyer will be organizing this event and she is the mother of our welding instructor).

We will be hosting the northern Michigan group of CEPD directors here at ATIC on April 19th.



## March 2023 ETA Report

Any Questions Please contact Josh Hayes, [jhayes@k12eta.org](mailto:jhayes@k12eta.org)

### Tickets (ETA Wide):

- Current Open: 221
- Created this month: 1421

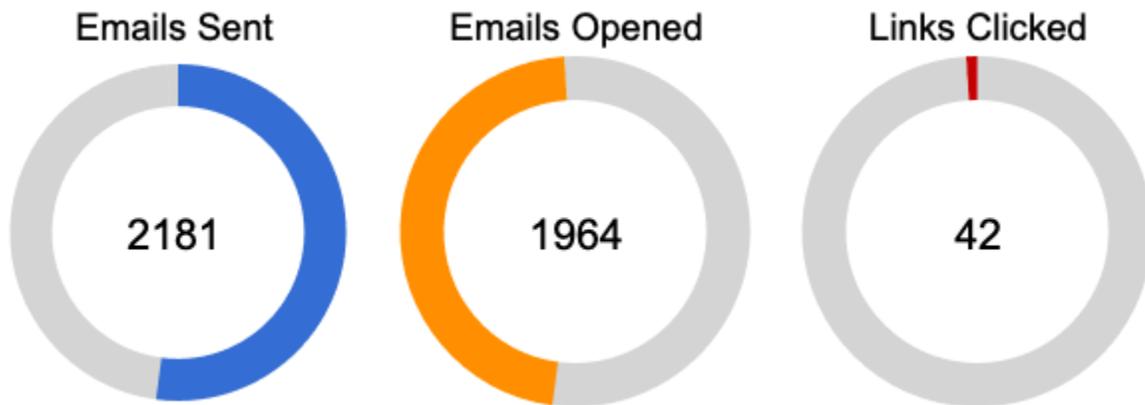
### Trainings Provided:

- School Index Report Data
- Artificial Intelligence (AI)
- Educational Technology
- Virtual Field Trips
- PowerSchool User Group

### Updates:

- With E-rate funding season underway, we're collaborating with 16 school districts to identify their technology needs and maximize their E-rate program benefits. This includes exploring equipment upgrades for these districts.
- On February 9th, we had to take down all our schools to put an emergency patch on our firewall. We did this at 9:30 pm to not cause any issues with districts.
- On February 13th, our internet service provider (ISP) experienced a hardware issue with an interface connecting to Google, impacting several districts' internet access for approximately two hours.
- Set Seg has surveyed all our districts on cyber security. Right now we are doing everything we can to meet the needs of our districts and provide as much cyber safety as possible.
- With Artificial Intelligence (AI) emerging as a top priority for schools and a frequent request for professional development, Dustin Webb has been instrumental in supporting our ETA members' needs in this area.
- A potential MDOT construction project in Manistee County may impact our fiber network. To ensure minimal disruption, we're actively collaborating with Merit and MDOT to map our fiber infrastructure and identify any necessary adjustments.

- We continue attending cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.
- Our external vulnerability scanner scanned 72 threats in 1043 locations this month. We have one open vulnerability at this time due to a vendor appliance that has no connection to our network.
- All backups have been verified. This month backups were tested on Crawford Ausable, COOR ISD, Mason County Central, Mason County Eastern, MISD, WMISD, and WSESD.
- We are continuing the “phishing campaigns” monthly. Below are the statistics from this past month for all districts participating in our phishing campaign.





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- Somer Quinlan, Executive Director of ROOC, Inc.
- Jared Socia, Director of Operations

To: Shawn Petri, Superintendent

From: Katie Fuelling

Date: February 2024

Subject: Instructional Services Update

**Instructional Services**

*Director: Katie Fuelling*

**COOR Instructional Leadership Team Communication**

*The COOR Instructional Leadership Team continued their work of setting the vision for teaching and learning in the region using Instructional Leadership Team Implementation Timeline to guide their work. Team members discussed the current communication system across stakeholders with the goal of refining a communication process with a consistent message. Next, members analyzed regional instructional system data (MSTEP, School Index, and School Grades) to start discussing possible breakout session topics for the November 1, 2024 COOR-Wide Professional Learning Event. Team members wrapped up the meeting with work time in their priority instructional practice workgroups.*

**COOR Student Support Network Communication**

*The COOR Instructional Leadership Team continued their work of setting the vision for teaching and learning in the region using Instructional Leadership Team Implementation Timeline to guide their work. Team members discussed the current communication system across stakeholders with the goal of refining a communication process with a consistent message. Next, members analyzed regional instructional system data (MSTEP, School Index, and School Grades) to start discussing possible breakout session topics for the November 1, 2024 COOR-Wide Professional Learning Event. Team members wrapped up the meeting with work time in their priority instructional practice workgroups.*

**31n Team**

*Behavioral Health Coordinator: Michelle Culton-Ekstrom*

- Over the last 30 days, Whole Child Specialists have received 13 new referrals. We have provided two Whole Child Assessments with Dr. Sloane, including several WCA follow-up appointments.

- Crystal Davis, our new Whole Child Specialist (WCS) in the Fairview School District, started seeing students, providing Social Emotional Learning (SEL) education through teaching a mindfulness class, and is ready to receive more referrals.
- Our team members are continuing to meet with students to teach coping skills, educate on Trust-Based Relational Intervention (TBRI) strategies, meeting with teachers for coaching, greeting students and creating relationships, facilitating small student groups including lunch buddies, grief/loss, and social emotional skill building lessons.
- Crisis Intervention brief sessions occur each week, sometimes several times, in each district, with our WCSs responding with care.
- 31n Team Members completed TRAILS training and are offering TRAILS Cognitive Behavioral Training groups to students weekly.
- We have two WCSs engaged in their Master's program and two additional WCSs completing their applications for their program. We have four direct service team members with Master degrees in clinical therapy.

### **Early Literacy**

*Early Literacy Coach: Michelle Ewald*

### **ISD-Wide Professional Learning**

We are wrapping up the Personalized MultiMedia Online PD series that began back in January. Participants have explored websites, blogs, vlogs (video blogs), podcasts, Edpuzzle (interactive videos), and social media sites as sources of information to enhance their professional knowledge. There are six teachers from five different C.O.O.R. ISD elementary buildings who have participated in the first round. The current plan is to make improvements to this PD based upon learner feedback, then offer this opportunity again in the future.

### **District Professional Learning**

Currently providing support/facilitation of the following:

- **Charlton Heston Academy** - to help support the process of exploring options for a new ELA curriculum, an upcoming visit to Mio for two CHA teachers and their instructional dean to observe Bookworms has been scheduled. The three CHA staff members will have the opportunity for a debrief/Q&A session with Mio teachers as well.
- **Collins Elementary (Houghton Lake)** - there has been ongoing facilitation of meetings as the Collins ELA committee is in the preliminary stages of exploring options for a new curriculum. The next meeting will focus on narrowing down from several highly rated programs to their top choices, with the goal of piloting 1-2 programs beginning in the fall.
- **Mio Elementary** - the K-5 staff is nearing a final decision for a new ELA curriculum, with the choice being made between Bookworms and CKLA. The current timeline is for full implementation beginning in Fall 2024. February's meeting was focused on a final look at CKLA and featured a Zoom presentation by Amplify (the publisher of the program). The March meeting will have a similar format, with Open Up Resources representatives presenting to the staff regarding Bookworms.

- ***Roscommon Elementary*** - preliminary discussions have begun for planning the teacher PD component of RES's annual Summer Learning Lab (summer school), which will take place in June.

**Classroom Library Enhancement (CLE) Grant**

- ***Rose City Elementary*** - ongoing support has been provided as the K-3 teachers are working on putting together book orders, which are due by March 31st. The school library will also benefit from this funding, as one of the grant assurances is for a second copy of any new classroom title to be purchased for the library. Sue Shepardson, Rose City Principal, has agreed to use building funds to purchase larger items, such as bookshelves, so that the \$10,000 of CLE grant money can be used primarily for books and smaller allowable purchases to make diverse classroom libraries more inviting and accessible to students.



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- Jared Socia, Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: March 13th, 2024

Subject: Special Education Department Update

**A Message from our Director, Melisa Akers**

This month we are requesting your approval for three programs that are managed by Red Rover. These three programs include an absence and sub management system, time tracking, and hiring. Red Rover is currently being used in some capacity in all of our districts. Red Rover is a modern and intuitive absence & sub management, time tracking, and applicant tracking system built directly from school administrator feedback, with the tools we need to engage teachers, employees and subs where they are, supported by a strong focus on client service, with a philosophy of price transparency.

Absence and Sub Management System

The absence management system is something we are required to have in order to use the EduStaff system. As you know, finding substitutes is difficult. It is even more difficult to find substitute teachers and paraprofessionals for our center based program. We are hoping that by partnering with EduStaff we will be able to start filling substitute positions at the center on a more consistent basis. This system will automate the sub process, making it easier to schedule and manage subs, as well as giving us access to a new pool of substitutes. Red Rover also has the ability to integrate with our current school information system, Skyward.

Time Tracking

COOR currently uses a paper time sheet system. This is very cumbersome considering the number of employees we have and the fact that these employees are spread across four counties. The logistics of getting these time sheets physically to our payroll administrator in a timely fashion every two weeks has its barriers.

The new time tracking system will save time and reduce human error. Employees will be able to easily manage absences and time off requests. Administration will be able to customize the system according to our district policies and union contracts and check and approve timesheets and absences anywhere, anytime, and on any device.

### Hiring

The ISD currently uses Indeed to post open job positions. This is a clunky process, at best. We are in desperate need of a more modern way to streamline our hiring processes under one management system.

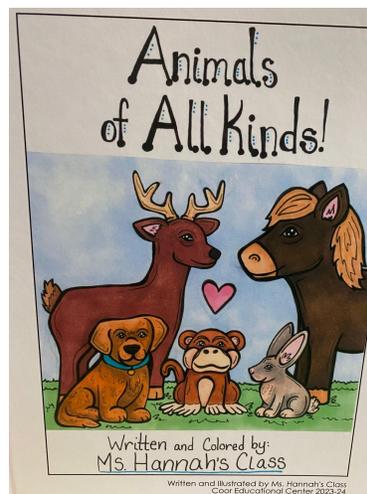
The hiring system under Red Rover will allow us to create multiple job listings and customize our hiring process. The system will store all of our applicants and job postings, making it easier for communication between hiring teams. It will also be a tool that can be used to house and improve our onboarding process for new employees.

### B-4 Monitoring (Discipline - Expulsion and Suspension)

This was conducted at Houghton Lake and Roscommon the first week of March. Results of that monitoring have already been shared with the district coordinators. The things Brenda, Nicole, and I learned from that monitoring will be shared with the rest of the district coordinators at our March meeting. This will ensure that other LEAs are aware of what to look for and what policies and procedures can be put in place to avoid being triggered for a monitoring next year.

## **A Message from Joe Moore, School Principal**

March is National Reading Month and what better way to kick it off than with our very own published authors, the students of Ms. Hannah's classroom! Through Studenttreasures Publishing, the students were able to put this book together. In *Animals of All Kinds*, each student was able to write about their favorite animal and why they chose that animal. What a wonderful way to highlight the talents and ideas of the students!! Kudos to Ms. Hannah & gang!



The Adult Transition Center received a washer and dryer through a McKinney-Vento Homeless grant. Having this machine available will help any student at the ATC that is identified as being homeless. This will ensure that they always have clean clothes available to them. We are very grateful to have this resource available for our students.



## **A Message from Michele Cochrane, Early On Coordinator**

In February, Early On began participating in the new diaper grant for Roscommon County. NMCAA was awarded the grant and included us in their diaper distribution process. The income qualifications are more stringent, and they are giving out diapers, but not wipes or diaper cream. The age has expanded beyond the age of 36 months. Five Early On children have qualified so far. NEMCSA, who has the diaper grant for our other three counties, Ogemaw, Oscoda, and Roscommon, has decided not to include other agencies.

There are 13 pediatric provider offices located within our 4 county area. We are meeting with each office to re-establish connections that were lost or changed during the COVID-19 pandemic. During the month of February, Michele has been to 6 offices to share information about Early On services.



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Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Early Childhood Supervisor

Date: March 2024

Subject: Early Childhood Update

**Great Start to Quality**

February was a month with a high concentration of Professional Development opportunities for the child care providers in our 11 county region and throughout the state. We continue to get through our Birth to Three Literacy Essentials series. This month's module was focused on Print. The Infant/Toddler Cohort participants (a group of 15 child care providers from the counties of Cheboygan, Crawford, Alpena, Presque Isle, Iosco and Otsego) attended a training that was focused on pro-social behaviors through voice. One of our Quality Improvement coaches started up a series of offerings focused on the 5 protective factors/strengthening families. This series focuses on topics such as: Parental Resilience, Social Connections, Knowledge of Child Development, Social and Emotional Competence of Children, and Concrete Support in Times of Need. This series is offered in person in Alcona County. We also hosted 2 virtual statewide trainings that are part of the Michigan Department of Education Child Care Business Administration Series- Curriculum and Program Evaluation. Our Resource Center also partnered in hosting the Building Blocks Conference with 3 of our team members facilitating trainings (Parenting with Theraplay, Baby Doll Circle Time, and Nutrition and Physical Activity). 138 Early Child Care Providers attended our training opportunities offered in the month of February.

**Great Start & Great Start Parent Coalition**

Great Start has a family that would like to sponsor a little library at Gerrish Park with the support of COOR/Iosco GSC and FC. This Little library would be stocked and maintained by the sponsor family in partnership with Great Start. The sponsor family will in partnership with Great Start do book drives to stock the Little Library. All used books and donated books are checked for content and quality. Great Start has a policy that these are "Take Only" libraries, all donations will be deposited in donation

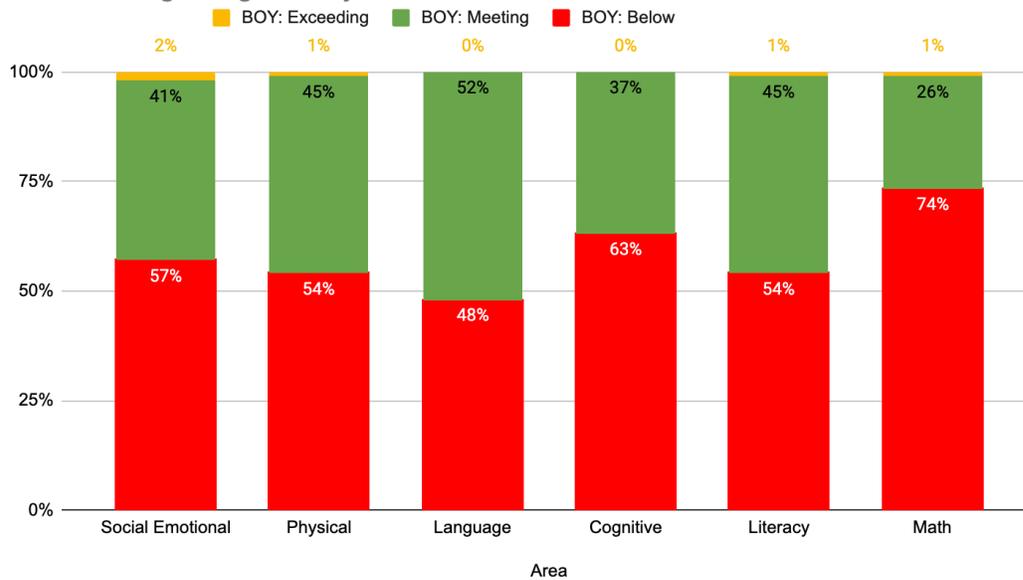
boxes, a list of donation sites will be posted on the library. Tammy is set to present to the Gerrish Township Board for approval.

Building Blocks for Kids Early Childhood Conference: Our regional early childhood conference was held virtually on February 24th. This conference is in partnership with COP Great Start, AMA Great Start, and Great Start to Quality Resource Center. Overall feedback was 97.3% of participants satisfied with the conference.

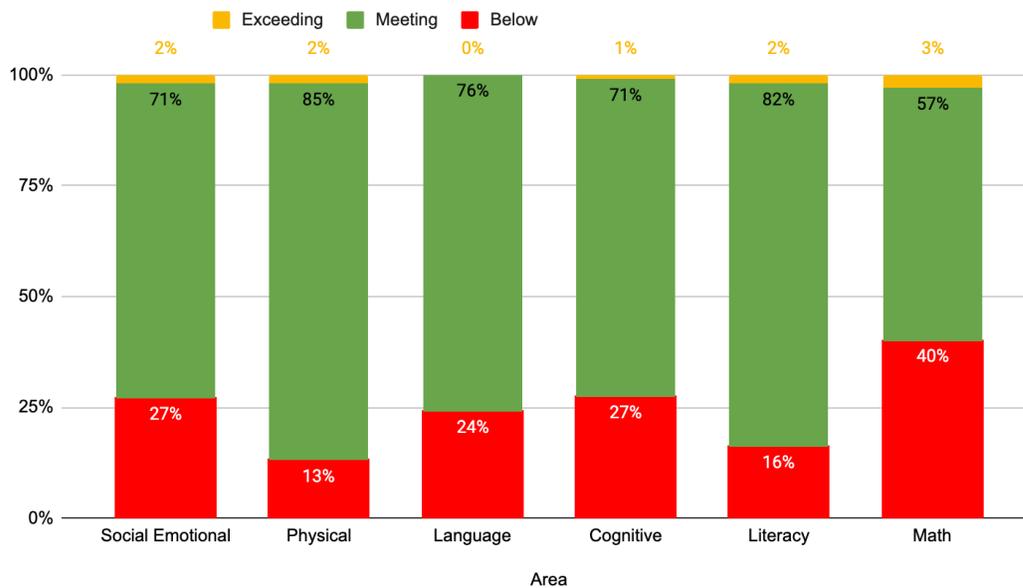
### Great Start Readiness Program

Staff completed our Winter checkpoint at the end of February. Our students have grown so much since the beginning of the year. We look forward to analyzing the end of year data

2023-24 Beginning of the year TSG data

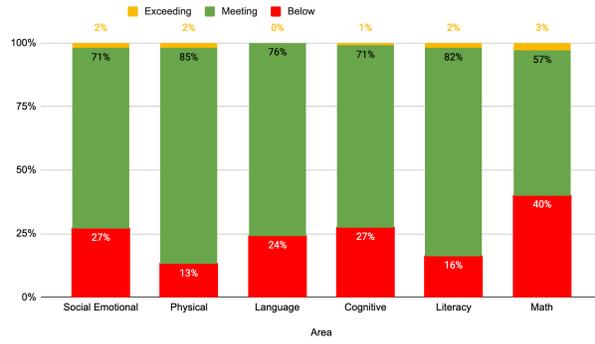


2023-24 Winter TSG data





2023-24 Winter TSG data





5. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting on February 14, 2024

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## COOR ISD Board of Education

Regular February Meeting  
Wednesday, February 14, 2024 at 6:00 PM

COOR ISD Central Office  
11051 N. Cut Road  
Roscommon, MI 48653

### Regular February Meeting Minutes

#### 1. Call to order & Roll Call

Dr. Mangutz called the meeting to order at 6:00 PM.

Present: Mangutz, Mularz, Molaison, Gendernalik, Persing, Sperry. Absent: Faulkner.

#### 2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

*C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

#### 3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Kara Mularz and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1

#### 4. Presentation: Alternative Educational Academy of Ogemaw County

- Financial Audit by Cindy Scott, CPA -- Stephenson & Company, P.C.

Ms. Scott reviewed all the details of the financial audit, which was clean with no findings.

- Student data by Tina Williams, Director

Ms. Williams discussed student performance from the 2022-23 school year. The number of student drops has decreased each of the past three years.

#### 5. Department Updates – Board members reviewed in advance of the meeting.

-Career & Technical Education Department

-Early Childhood Department

-Instructional Services Department

-Special Education Department

-R.O.O.C., Inc.

-K12 ETA (Educational Technology Association)

#### 6. Public Participation - None

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

#### 7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1

- 7.A. Approve minutes of previous meeting, January 22, 2024
- 7.B. Approval of Bills for January 2024 totaling \$1,965,726.40
- 7.C. Approve Revenue & Expenditure Reports for January 2024
- 7.D. ISD Special Education Plan Approval by MDE

8. Action Items

- 8.A. *Approve Memorandums of Understanding with local districts for Early Literacy Coaches using the "Educator on Loan" model for July 1, 2023 to June 30, 2024 in the amount of \$28,000 per district. This motion, made by Kara Mularz and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1*
- 8.B. *Ratify an agreement with Crystal Davis, Whole Child Specialist beginning January 29, 2024 to and including June 30, 2024 for a period of 190 days for the 2023-2024 fiscal year prorated to 90 days. This motion, made by Nancy Persing and seconded by Lyn Sperry, Carried. Yes: 6, No: 0, Absent: 1*
- 8.C. *Approve Policy Updates from Thrun Law Firm*  
Policies: 3118, 3301A, 3303, 3308, 3405, 3407, 3408, 4101, 4102, 4103, 4104, 4105, 4216, 4220, 4227, 4228, 4404, 4504, 5202, 5206B, 5407, 5411, 5419, and 5510. This motion, made by Kara Mularz and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1
- 8.D. *Approve an amendment to the 23-24 CTE budget as presented. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1*  
Superintendent Petri presented budget amendments.
- 8.E. *Approve an agreement for a Learning Stream Enterprise Subscription for one year of event management, registration, and attendance tracking in the amount of \$5,992. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried. Yes: 6, No: 0, Absent: 1 This will be split between the General Fund and Special Education Fund.*
- 8.F. Tabled-- Approve the proposed 2024-25 calendar for the COOR Educational Center as presented
- 8.G. Approve the Superintendent's Performance Evaluation for 2024 as follows:  
"The Board reviewed the legal requirements associated with the Superintendent's Performance Evaluation Instrument and gave the Superintendent the following rating:  
Regarding Section A: Governance & Board Relations - score: 3.83  
Regarding Section B: Stakeholder Relations - score: 3.78  
Regarding Section C: Employee Relations - score: 3.64  
Regarding Section D: Operations & Finance - score: 3.75  
Regarding Section E: Educational Leadership - score: 3.54  
Professional Practice Rating - score: 3.69 (50%)  
Student Growth - score: 4 (40%)  
Progress toward District-Wide Goals - score: 3.5 (10%)  
Summative Evaluation Score - score: 3.79  
Evaluation Rating: 95% - Highly Effective "  
*Approve the Superintendent's Performance Evaluation for 2024. This motion, made by Jim Gendernalik and seconded by Brie Molaison, Carried. Yes: 6, No: 0, Absent: 1*

8.H. *Approve a new contract with Shawn Petri from July 1, 2024, and continue through June 30, 2027, including the amendment to add bereavement days in section 5, which were accidentally deleted in the last update. Bereavement days should be in effect again as of Feb 15, 2024.* This motion, made by Jim Gendernalik and seconded by Lyn Sperry, Carried. Yes: 6, No: 0, Absent: 1

9. Information Items

- Social Media Report for January 2024
- AEAOC Agenda for Feb 12, 2024 meeting
- AEAOC Minutes from January 8, 2024
- Toys 4 Tots Certificate from 2023

10. Superintendent's Report

- CTE Millage Campaign Update – A third postcard is being mailed. The ISD has received news coverage.
- The Governor's Budget Proposal is looking good for schools with a significant increase to per-pupil funding.
- Shelter in Place Tuesday, Feb 6<sup>th</sup> Staff handled the potential threat well. Law enforcement was staged at each school as a precaution.
- CBA courses- Local district board members prefer the online CBA courses.

11. Communications

- State Approval for ISD Special Education Plan
- Toys for Tots Commander's Award

12. Adjournment

*Adjourn the meeting.* This motion, made by Kara Mularz and seconded by Nancy Persing, Carried. Yes: 6, No: 0, Absent: 1 Time: 7:27

Respectfully submitted,

Kim Murphy  
Sub Recording Secretary

Lyn Sperry  
Board Secretary

B. Approve proposed 2028-2029 Common  
Calendar for local school districts  
as presented

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## 2028-2029 Common Calendar



11051 N. Cut Road  
Roscommon, MI 48653  
989-275-9555

### Holidays/No School:

#### Labor Day

Sept 4, 2028

#### Thanksgiving

Nov 23, 2028

#### Winter Break

Dec 25, 2028 - Jan 2, 2029

#### Spring Break

Mar 26- 30, 2029

#### Memorial Day

May 28, 2029

Submitted for Board Approval:  
March 13, 2024

### July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

### March

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### May

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

C. Approve the proposed 2024-25 calendar for the COOR Educational Center as presented

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# 2024-2025 C.O.O.R. Educational Center Calendar (Updated 2/7/24)

Extended School Year

School in Session

Prof. Development

No School/Holiday

CEC Prof. Learning

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
SCI-15 Staff-0 Students-0						

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
SCI-1 Staff-9 Students-8						

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Staff-20 Students-19						

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Staff-23 Students-22						

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Staff-18 Students-18						

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Staff-15 Students-14						

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Staff-20 Students-19						

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
Staff-20 Students-20						

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Staff-14 Students-13						

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Staff-20 Students-20						

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Staff-21 Students-20						

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					25
Staff-10 Students-9						

Total SCI Days-200

Total Student Days-182

Total Staff Days-190

## School in Session

First Day of School for Students: August 22nd, 2024

Last Day of School for Students: June 12th, 2025

## No School/Holiday

August 19th - Professional Development Day. No students.

August 20th - Professional Development Day. No students.

August 21st - CEC Professional Learning Day. No students.

August 30th and September 2nd - No school for staff and students. Labor Day weekend.

September 27th - CEC Professional Learning Day. No students.

October 25th - Professional Development Day. No students

November 15th - Safety Day. No school for staff and students.

November 22nd - Professional Development Day. No students

November 28th and 29th - No school for staff and students. Thanksgiving Break.

December 20th - CEC Professional Learning Day. No students.

December 23rd to January 3rd - No school for staff and students. Christmas Break.

January 31st - CEC Professional Learning Day. No students.

February 21st - Professional Development Day. No students.

March 20th - CEC Professional Learning Day. No students.

March 21st to April 1st - Spring Break

April 18th - Good Friday. No school for staff and students.

May 23rd - CEC Professional Learning Day. No students.

May 26th - Memorial Day. No school for staff and students.

June 13th - Last day of school for staff

## Additional Days for SCI Classrooms and ESY Classroom

July 8th - August 1st

In session Monday-Thursday from 9:00 am-3:30 pm.

No school on Fridays.

## Term Dates

Term 1: August 22 - October 24

Term 2: October 25 - January 17

Term 3: January 20 - April 4

Term 4: April 7 - June 12

D. Approval of Bills for February  
2024 totaling \$1,328,429.93

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# A/P Check Register

Printed: 03/05/2024 8:09:48AM  
 COOR ISD  
 Check Date: 2/1/2024 to 2/29/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/02/2024	103294	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	02/02/2024	103295	199.63	0.00	199.63
141586	WELTMAN, WEINBER & REIS CO., LPA	93	02/02/2024	103296	176.83	0.00	176.83
142013	BLUE CARE NETWORK	99	02/08/2024	103300	67.22	0.00	67.22
141924	ALEXANDREA WARREN	492	02/09/2024	103301	137.27	0.00	137.27
142049	ALORA EHLERT	492	02/09/2024	103302	20.10	0.00	20.10
141200	AMAZON CAPITAL SERVICES INC	492	02/09/2024	103303	4,094.94	0.00	4,094.94
141731	AMBER AKIN	492	02/09/2024	103305	504.51	0.00	504.51
19598	AMBER LARRISON	492	02/09/2024	103306	613.49	0.00	613.49
17910	AMBER SERGEANT	492	02/09/2024	103307	238.84	0.00	238.84
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	492	02/09/2024	103308	1,138.07	0.00	1,138.07
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	492	02/09/2024	103309	1,387.00	0.00	1,387.00
141145	AUSABLE MEDIA GROUP LLC	492	02/09/2024	103310	213.00	0.00	213.00
142107	AXIUM SERVICES INC	492	02/09/2024	103311	10,880.42	0.00	10,880.42
141990	AYESHA WEBER	492	02/09/2024	103312	150.08	0.00	150.08
142021	BANACH, BANACH & CASSIDY	492	02/09/2024	103313	10,750.00	0.00	10,750.00
2554	BECKY BUNN	492	02/09/2024	103314	127.30	0.00	127.30
142122	BOBBETTE ROSS	492	02/09/2024	103315	321.92	0.00	321.92
21350	BOYNE MOUNTAIN RESORTS	492	02/09/2024	103316	196.38	0.00	196.38
20535	BRENDA VAUGHAN-IDE	492	02/09/2024	103317	93.60	0.00	93.60
11592	CARRIE MACKO	492	02/09/2024	103318	96.21	0.00	96.21
141931	CHRISTINA PUDVAN	492	02/09/2024	103319	304.03	0.00	304.03
19631	CHRISTINA TAPPAN	492	02/09/2024	103320	134.52	0.00	134.52
142118	CMH EDUCATIONAL CONSULTING LLC	492	02/09/2024	103321	1,000.00	0.00	1,000.00
4100	CONSUMERS ENERGY PAYMENT CENTER	492	02/09/2024	103322	3,085.08	0.00	3,085.08
4470	CRWFD CNTY TRANSP AUTH	492	02/09/2024	103323	1,248.00	0.00	1,248.00
142124	CRYSTAL DAVIS	492	02/09/2024	103324	13.40	0.00	13.40
4900	DEAN TRANSPORTATION INC	492	02/09/2024	103325	414.07	0.00	414.07
11056	DESIREE LIPSKI	492	02/09/2024	103326	640.78	0.00	640.78
142121	DOUBLE TREE BY HILTON DETROIT - DEARBORN	492	02/09/2024	103327	173.31	0.00	173.31
8420	EAST HIGGINS LAKE TRUE VALUE	492	02/09/2024	103328	222.15	0.00	222.15
141691	EMILY GUBANCSIK	492	02/09/2024	103329	38.27	0.00	38.27
6260	FEDEX	492	02/09/2024	103330	23.34	0.00	23.34
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	492	02/09/2024	103331	60.90	0.00	60.90
141408	FOSTER BLUE WATER OIL LLC	492	02/09/2024	103332	548.18	0.00	548.18
141920	FRANCES JACOBS	492	02/09/2024	103333	28.14	0.00	28.14
141697	FUN FIRST THERAPY	492	02/09/2024	103334	26,439.68	0.00	26,439.68
142113	GOOGLE VOICE INC	492	02/09/2024	103335	106.32	0.00	106.32
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	492	02/09/2024	103336	56,298.44	0.00	56,298.44
141981	HEATHER SHARPE	492	02/09/2024	103337	88.96	0.00	88.96
141941	HELEN SHASTAL	492	02/09/2024	103338	235.02	0.00	235.02
142123	HOTEL INDIGO TRAVERSE CITY	492	02/09/2024	103339	357.11	0.00	357.11
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	492	02/09/2024	103340	28,671.59	0.00	28,671.59
9160	IMPACT OFFICE PRODUCTS	492	02/09/2024	103341	155.97	0.00	155.97
142068	JENNIFER BELL	492	02/09/2024	103342	11.39	0.00	11.39
142086	JENNIFER HART	492	02/09/2024	103343	166.11	0.00	166.11
71225	JOSEPH MOORE	492	02/09/2024	103344	184.44	0.00	184.44
141203	JULIE BELL	492	02/09/2024	103345	57.00	0.00	57.00
141120	KAREN L POPE	492	02/09/2024	103346	201.08	0.00	201.08

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# A/P Check Register

Printed: 03/05/2024 8:09:48AM

COOR ISD

Check Date: 2/1/2024 to 2/29/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141667	KAREN WALTON EBNIT	492	02/09/2024	103347	5,200.00	0.00	5,200.00
141488	KATIE FUELLING	492	02/09/2024	103348	245.22	0.00	245.22
10020	KEENAN THERAPEUTICS PC	492	02/09/2024	103349	6,046.86	0.00	6,046.86
10037	KELLOGG HOTEL & CONFERENCE CENTER	492	02/09/2024	103350	321.00	0.00	321.00
141492	KERRI SMITZ	492	02/09/2024	103351	129.31	0.00	129.31
10250	KIRTLAND COMMUNITY COLLEGE	492	02/09/2024	103352	125.00	0.00	125.00
142036	KYM NARAYANA	492	02/09/2024	103353	140.55	0.00	140.55
5155	LI'L WILLIES	492	02/09/2024	103354	115.00	0.00	115.00
141972	LILLIE MEADOWS	492	02/09/2024	103355	420.76	0.00	420.76
12280	MAASE	492	02/09/2024	103356	540.00	0.00	540.00
141656	MARK A SLOANE DO PC	492	02/09/2024	103357	4,375.00	0.00	4,375.00
12510	MASA	492	02/09/2024	103358	222.50	0.00	222.50
141422	MELISA AKERS	492	02/09/2024	103359	94.41	0.00	94.41
11598	MELISSA MAEDER	492	02/09/2024	103360	158.51	0.00	158.51
142077	MICHELLE CULTON EKSTROM	492	02/09/2024	103361	347.40	0.00	347.40
141775	MICHELLE EWALD	492	02/09/2024	103362	363.66	0.00	363.66
13160	MSBO	492	02/09/2024	103363	550.00	0.00	550.00
142071	MTEK EQUIPMENT LLC	492	02/09/2024	103364	14,783.37	0.00	14,783.37
14051	N2Y	492	02/09/2024	103365	281.62	0.00	281.62
141772	NATALIE DAVIS	492	02/09/2024	103366	398.30	0.00	398.30
21278	NICOLE GRACE	492	02/09/2024	103367	218.42	0.00	218.42
141971	NIGHTHAWK ELECTRIC INC	492	02/09/2024	103368	33,074.10	0.00	33,074.10
16250	QUILL CORP	492	02/09/2024	103369	175.98	0.00	175.98
16390	RAY'S PARTS CENTER	492	02/09/2024	103370	340.21	0.00	340.21
18430	REBECCA SOCIA	492	02/09/2024	103371	52.26	0.00	52.26
141124	REBEKAH SEELow	492	02/09/2024	103372	331.50	0.00	331.50
19081	ROBERT J GORDON DOFAA-INS PLLC	492	02/09/2024	103373	87.00	0.00	87.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	492	02/09/2024	103374	12,358.88	0.00	12,358.88
7161	ROSCOMMON FOOD SERVICE	492	02/09/2024	103375	163.45	0.00	163.45
141583	SALONCENTRIC	492	02/09/2024	103376	868.76	0.00	868.76
141893	SCHOOL PSYCHOLOGICAL SERVICES PLLC	492	02/09/2024	103377	6,225.00	0.00	6,225.00
141133	SHANNON REA	492	02/09/2024	103378	258.17	0.00	258.17
141992	SHARON MCMILLAN	492	02/09/2024	103379	24.79	0.00	24.79
15685	SHAWN PETRI	492	02/09/2024	103380	329.74	0.00	329.74
141307	SNAP ON INDUSTRIAL	492	02/09/2024	103381	15,491.43	0.00	15,491.43
142084	SOLIANT	492	02/09/2024	103382	3,076.79	0.00	3,076.79
141208	SOMER QUINLAN	492	02/09/2024	103383	64.18	0.00	64.18
18555	SPARTAN STORES LLC	492	02/09/2024	103384	350.95	0.00	350.95
141649	STAPLES	492	02/09/2024	103385	92.56	0.00	92.56
1415	TAMMY BAUDOUX	492	02/09/2024	103386	495.13	0.00	495.13
20152	TAMMY TYLER	492	02/09/2024	103387	237.03	0.00	237.03
7180	TERESA GERTISER	492	02/09/2024	103388	21.44	0.00	21.44
141511	THALMA HIBBARD	492	02/09/2024	103389	245.22	0.00	245.22
19800	THRUN LAW FIRM P.C.	492	02/09/2024	103390	260.00	0.00	260.00
141944	TRACEY STEIN	492	02/09/2024	103391	469.52	0.00	469.52
141582	VISION CONSULTING LLC	492	02/09/2024	103392	678.55	0.00	678.55
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	492	02/09/2024	103393	165.00	0.00	165.00
20970	WM CORPORATE SERVICES INC	492	02/09/2024	103394	159.73	0.00	159.73
141468	WPS Publishing	492	02/09/2024	103395	49.00	0.00	49.00
21770	XEROX CORP	492	02/09/2024	103396	845.48	0.00	845.48
141726	BLUE CROSS BLUE SHIELD OF MI	99	02/12/2024	103397	618.84	0.00	618.84
2045	BLUE CROSS BLUE SHIELD OF MI	99	02/12/2024	103398	736.17	0.00	736.17
12880	MESSA	99	02/12/2024	103399	3,988.90	0.00	3,988.90

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# A/P Check Register

Printed: 03/05/2024 8:09:48AM

COOR ISD

Check Date: 2/1/2024 to 2/29/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
19978	TSA CONSULTING GROUP INC	93	02/16/2024	103400	1,710.00	0.00	1,710.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/16/2024	103401	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	02/16/2024	103402	197.72	0.00	197.72
141586	WELTMAN, WEINBER & REIS CO., LPA	93	02/16/2024	103403	164.14	0.00	164.14
225	AFLAC	99	02/23/2024	103404	1,320.94	0.00	1,320.94
234	AIRGAS USA LLC	493	02/23/2024	103405	98.42	0.00	98.42
141924	ALEXANDREA WARREN	493	02/23/2024	103406	161.39	0.00	161.39
141200	AMAZON CAPITAL SERVICES INC	493	02/23/2024	103407	897.90	0.00	897.90
142107	AXIUM SERVICES INC	493	02/23/2024	103408	10,880.42	0.00	10,880.42
142013	BLUE CARE NETWORK	493	02/23/2024	103409	27,631.82	0.00	27,631.82
141726	BLUE CROSS BLUE SHIELD OF MI	493	02/23/2024	103410	1,672.46	0.00	1,672.46
141726	BLUE CROSS BLUE SHIELD OF MI	493	02/23/2024	103411	775.36	0.00	775.36
2045	BLUE CROSS BLUE SHIELD OF MI	493	02/23/2024	103412	9,998.95	0.00	9,998.95
20535	BRENDA VAUGHAN-IDE	493	02/23/2024	103413	244.42	0.00	244.42
13830	BRIE MOLAISON	493	02/23/2024	103414	48.76	0.00	48.76
141858	CARROT TOP INDUSTRIES INC	493	02/23/2024	103415	51.08	0.00	51.08
142041	CHARLES BISSELL	493	02/23/2024	103416	242.34	0.00	242.34
3301	CHARLEVOIX EMMET ISD	493	02/23/2024	103417	7,281.00	0.00	7,281.00
3305	CHARTER TOWNSHIP OF GRAYLING	493	02/23/2024	103418	1,180.97	0.00	1,180.97
3729	CLINTON COUNTY RESA	493	02/23/2024	103419	1,770.00	0.00	1,770.00
142118	CMH EDUCATIONAL CONSULTING LLC	493	02/23/2024	103420	10,550.00	0.00	10,550.00
142128	COURTYARD DETROIT PONTIAC/AUBURN HILLS	493	02/23/2024	103421	133.52	0.00	133.52
4400	CRAF CENTER	493	02/23/2024	103422	2,400.00	0.00	2,400.00
4440	CRAWFORD AUSABLE SD	493	02/23/2024	103423	15.30	0.00	15.30
4580	CRISIS PREVENTION INSTITUTE	493	02/23/2024	103424	1,609.70	0.00	1,609.70
141894	CULLIGAN WATER CONDITIONING	493	02/23/2024	103425	36.00	0.00	36.00
4900	DEAN TRANSPORTATION INC	493	02/23/2024	103426	55,450.52	0.00	55,450.52
5385	DTE ENERGY	493	02/23/2024	103427	2,795.45	0.00	2,795.45
141691	EMILY GUBANCSIK	493	02/23/2024	103428	220.54	0.00	220.54
142095	EQUIPMENT DISTRIBUTORS INC	493	02/23/2024	103429	157,880.10	0.00	157,880.10
141408	FOSTER BLUE WATER OIL LLC	493	02/23/2024	103430	640.40	0.00	640.40
16128	FRED'S OF ROSCOMMON	493	02/23/2024	103431	130.00	0.00	130.00
6781	FRONTIER	493	02/23/2024	103432	109.39	0.00	109.39
141903	FUHRS GRAYLING CAR CARE CORPORATION	493	02/23/2024	103433	69.53	0.00	69.53
141697	FUN FIRST THERAPY	493	02/23/2024	103434	25,581.96	0.00	25,581.96
141738	GILL-ROY'S HARDWARE	493	02/23/2024	103435	89.29	0.00	89.29
8520	HOEKSTRA TRANSPORTATION INC	493	02/23/2024	103436	8,830.20	0.00	8,830.20
142002	HOLLAND BUS COMPANY	493	02/23/2024	103437	99.43	0.00	99.43
9125	IDVILLE	493	02/23/2024	103438	47.99	0.00	47.99
142086	JENNIFER HART	493	02/23/2024	103439	10.00	0.00	10.00
9025	JIM GENDERNALIK	493	02/23/2024	103440	135.04	0.00	135.04
142129	JTC TECHNOLOGIES LLC	493	02/23/2024	103441	1,997.00	0.00	1,997.00
141343	KARA MULARZ	493	02/23/2024	103442	80.92	0.00	80.92
19892	KATHRYN TOONSTRA	493	02/23/2024	103443	123.28	0.00	123.28
10030	KATIE KEITH	493	02/23/2024	103444	773.11	0.00	773.11
10020	KEENAN THERAPEUTICS PC	493	02/23/2024	103445	7,047.08	0.00	7,047.08
10037	KELLOGG HOTEL & CONFERENCE CENTER	493	02/23/2024	103446	160.50	0.00	160.50
10100	KEN'S TIRE & AUTO	493	02/23/2024	103447	642.71	0.00	642.71
141719	LYN SPERRY	493	02/23/2024	103448	51.44	0.00	51.44
12420	MAISA	493	02/23/2024	103449	175.00	0.00	175.00
12039	MEDLER ELECTRIC CO	493	02/23/2024	103450	1,179.10	0.00	1,179.10
12880	MESSA	493	02/23/2024	103451	50,327.45	0.00	50,327.45
13160	MSBO	493	02/23/2024	103452	1,615.00	0.00	1,615.00

# A/P Check Register

Printed: 03/05/2024 8:09:48AM  
 COOR ISD  
 Check Date: 2/1/2024 to 2/29/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
15652	NANCY PERSING	493	02/23/2024	103453	115.46	0.00	115.46
141772	NATALIE DAVIS	493	02/23/2024	103454	143.25	0.00	143.25
14545	NEMCSA	493	02/23/2024	103455	46,078.30	0.00	46,078.30
21278	NICOLE GRACE	493	02/23/2024	103456	375.20	0.00	375.20
141971	NIGHTHAWK ELECTRIC INC	493	02/23/2024	103457	525.00	0.00	525.00
141229	PITNEY BOWES GLOBAL FINANCIAL SVS LLC	493	02/23/2024	103458	500.46	0.00	500.46
16155	PUBLIC CONSULTING GROUP, INC	493	02/23/2024	103459	35,011.51	0.00	35,011.51
16250	QUILL CORP	493	02/23/2024	103460	43.02	0.00	43.02
16390	RAY'S PARTS CENTER	493	02/23/2024	103461	10.98	0.00	10.98
18430	REBECCA SOCIA	493	02/23/2024	103462	38.19	0.00	38.19
141124	REBEKAH SEELOW	493	02/23/2024	103463	771.70	0.00	771.70
19081	ROBERT J GORDON DOFAA-INS PLLC	493	02/23/2024	103464	99.00	0.00	99.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	493	02/23/2024	103465	37,394.66	0.00	37,394.66
7161	ROSCOMMON FOOD SERVICE	493	02/23/2024	103466	3,997.72	0.00	3,997.72
17240	S & J EXCAVATING	493	02/23/2024	103467	1,750.00	0.00	1,750.00
17670	SCHOLASTIC INC	493	02/23/2024	103468	3,373.90	0.00	3,373.90
141992	SHARON MCMILLAN	493	02/23/2024	103471	50.86	0.00	50.86
15685	SHAWN PETRI	493	02/23/2024	103472	647.05	0.00	647.05
141208	SOMER QUINLAN	493	02/23/2024	103473	15.59	0.00	15.59
141994	STACY SHAFTO	493	02/23/2024	103474	30.00	0.00	30.00
141649	STAPLES	493	02/23/2024	103475	355.60	0.00	355.60
142127	TAMPA MARRIOTT WATER STREET	493	02/23/2024	103476	4,000.10	0.00	4,000.10
20571	VERIZON WIRELESS	493	02/23/2024	103477	1,180.80	0.00	1,180.80
141596	WENDY SCHLOSS	493	02/23/2024	103478	50.05	0.00	50.05
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	493	02/23/2024	103479	54,900.40	0.00	54,900.40
21235	WEXFORD-MISSAUKEE ISD	493	02/23/2024	103480	690.00	0.00	690.00
9385	IOSCO RESA	494	02/23/2024	103481	143,374.25	0.00	143,374.25
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	02/26/2024	103482	445.02	0.00	445.02
141105	HEALTH EQUITY	94	02/02/2024	201705279	0.00	2,600.52	2,600.52
20245	US TREASURY	94	02/02/2024	201705280	0.00	42,578.32	42,578.32
141103	ORS	94	02/09/2024	201705281	0.00	79,447.67	79,447.67
141105	HEALTH EQUITY	94	02/16/2024	201705282	0.00	2,100.52	2,100.52
141106	MICHIGAN DEPT OF TREASURY	94	02/16/2024	201705283	0.00	14,493.43	14,493.43
20245	US TREASURY	94	02/16/2024	201705284	0.00	40,470.09	40,470.09
20245	US TREASURY	96	02/23/2024	201705285	0.00	467.28	467.28
141103	ORS	94	02/23/2024	201705286	0.00	78,334.04	78,334.04
141785	ORS UAAL	94	02/28/2024	201705287	0.00	64,904.21	64,904.21
<b>Report Totals</b>					<b>\$1,003,033.85</b>	<b>\$325,396.08</b>	<b>\$1,328,429.93</b>

E. Authorize the Transportation Director to obtain bids to buy a new school bus for the school year 2024-2025.

F. Approve Revenue & Expenditure Reports for February 2024

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**Revenue and Expenditure Report  
CAREER TECH FUND  
2/29/2024**

Revenue		February Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	-	-	78,051	203,665
3440	61 A	33,872	-	169,358	372,625
3550	61 B	32,188	-	184,581	377,743
3790	61 C	104,885	-	871,980	1,501,403
2530	61 I	-	-	183,795	183,795
0000	CTE	11,955	-	252,757	537,366
	Total Revenue	182,899	-	1,740,522	3,176,597

Expense		February Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	10,392	4,380	97,529	203,665
3440	61 A	2,095	17,469	132,631	349,971
3550	61 B	3,355	505	68,100	377,682
3790	61 C	222,004	143,655	671,225	1,501,403
2530	61 I	-	-	62,907	183,795
0000	CTE	52,169	18,016	394,771	664,554
	Total Expense	290,015	184,025	1,427,163	3,281,070

Revenues over Expenses

313,358

3/4/2024  
11:53 AM

**Revenue and Expenditure Report  
GENERAL FUND  
2/29/2024**

Revenue		February Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	283,532	-	949,510	1,087,836
300	Revenue from State Sources	629,011	-	5,683,793	6,638,230
400	Revenues from Federal Sources	37,673	-	331,426	1,183,219
500	LEAs	-	-	207,306	423,900
600	Fund Modifications (Transfers In)	-	-	-	-
Total Revenue		950,217	-	7,172,036	9,333,185

Expense		February Activity	Open Encumbrance	Year to Date	Adopted Budget
125	Compensatory Education	-	-	3,773	3,641
211	Truancy	-	-	-	5,000
213	Behavioral Services	38,219	6,533	150,534	288,051
216	Social Work Services	24,185	12,030	253,112	821,016
221	Improvement of Instruction	57,641	21,525	459,273	959,367
226	Supervision of Instructional Staff	19,239	8,559	162,412	252,657
229	Other Instructional Staff Services	(17)	-	68,438	68,455
231	Board of Education	11,252	101	60,301	149,157
232	Executive Administration	36,393	14,653	312,001	464,157
252	Fiscal Services	21,775	10,195	230,187	321,882
259	Other Business Services	-	-	2,047	2,200
261	Operations Buildings Services	7,771	1,850	49,140	137,264
283	Staff/Personnel Services	-	-	2,557	3,500
284	Information Management Services	2,710	-	236,136	284,450
285	Pupil Accounting	8,317	2,985	71,135	106,209
299	Other Support Services	-	-	314	2,500
311	Community Services Direction	15,093	5,428	77,859	205,146
331	Community Activities	5,567	9,935	103,558	209,376
351	Custody and Care of Children	42,032	18,646	363,906	551,001
411	Payments to LEAs GSRP	223,343	-	1,513,943	3,093,102
445	TRAILS GRANT SEC 31 P	-	-	-	625,000
456	Building Improvements Services	-	-	8,545	12,500
626	Fund Modifications (Transfers Out)	-	-	-	360,000
Total Expense		513,520	112,440	4,129,172	8,925,631

Revenues over Expenses

3,042,864

3/1/2024  
3:47 PM

**Revenue and Expenditure Report  
ROOC FUND  
2/29/2024**

Revenue

	February Activity	Open Encumbrance	Year to Date	Adopted Budget
INTEREST	-	-	136	775
PRODUCTION	4,752	-	23,709	30,000
DONATIONS	-	-	9,718	11,500
GRANTS	-	-	82,397	82,397
SERVICES	17,812	-	489,081	881,000
STATE	10,934	-	39,897	54,135
Total Revenue	33,498	-	644,937	1,059,807

Expense

232	Program Administration	15,993	6,860	150,195	229,395
252	Fiscal Services	1,078	543	9,260	14,679
259	Other Business Services	-	-	2,802	2,802
261	Operations Buildings Services	7,651	1,404	57,775	80,708
271	Transportation	1,318	-	109,126	138,878
284	Technology	-	-	300	1,100
289	Consumers	5,710	1,172	38,324	74,065
290	Staff Retention	-	-	-	522
321	Summer Work Program	390	208	26,588	40,275
391	Direct Care Workers and Supervision	33,993	13,944	278,971	466,718
	Total Expense	66,133	24,131	673,340	1,049,142

Revenues over Expenses

(28,403)

3/4/2024  
9:01 AM

**Revenue and Expenditure Report  
SPECIAL EDUCATION FUND  
2/29/2024**

Revenue	February Activity	Open Encumbrance	Year to Date	Adopted Budget
100 Revenue from Local Sources	764,595	-	2,687,323	3,473,250
300 Revenue from State Sources	610,381	-	1,874,685	3,297,242
400 Revenues from Federal Sources	85,832	-	1,856,460	3,436,272
500 Incoming Transfers and Other Transactions	-	-	378,235	759,984
600 Fund Modifications (Other Operating Transfers In)	-	-	-	70,000
Total Revenue	1,460,808	-	6,796,704	11,036,748

Expense	February Activity	Open Encumbrance	Year to Date	Adopted Budget
122 Instruction	220,188	76,868	1,406,080	2,359,475
212 Early On	12,007	4,267	105,406	406,327
213 Health Services	59,926	17,429	377,031	599,851
214 Psychological Services	17,047	4,479	169,830	240,511
215 Speech Pathology and Audiology Services	93,887	22,218	536,720	817,192
216 Social Work Services	20,164	7,209	137,472	303,249
217 Visual Aid Services	679	-	5,985	31,200
218 Teacher Consultant-Special Education Programs	11,065	3,803	72,866	138,117
221 Improvement of Instruction	545	-	5,940	16,698
226 Supervision and Direction of Instructional Staff	44,226	19,267	365,684	440,899
231, 232, 252 Board of Education, Fiscal, Executive	8,140	2,933	78,230	104,509
241 Office of the Principal	15,474	5,967	155,461	260,739
249 Graduation Supplies and Materials	-	-	-	750
259 Other Business Services	-	-	6,641	6,698
261 Operations Buildings Services	29,321	3,902	182,279	280,744
271 Pupil Transportation Services	71,160	1,811	590,650	1,058,156
281 Planning, Research, Development, and Evaluation	11,922	5,058	103,363	154,723
284 Information Management Services	142	-	7,250	9,433
299 Staff Appreciation	-	-	106	300
371 Non-Public School Pupils	-	-	5,108	30,000
411 Payments to LEAs	-	-	935,581	2,404,844
441 Payments to Other Govern. Entities	-	-	42,934	48,600
456 Building Improvements Services	-	-	399,892	426,816
Total Expense	615,892	175,211	5,690,507	10,139,831

Revenues over Expenses

1,106,197

3/1/2024  
1:23 PM

**7. Action Items**

A. Approve the hiring of Shawn Teegarden, School Psychologist, as a member of the COOR Educational Association, Step 15, MA+30 as of July 1, 2024.

B. Approve a contract with Kingscott for the vocational room renovation at the COOR Educational Center with an initial cost of \$15,000 with subsequent costs to be determined and brought back to the board for approval.

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February 9<sup>th</sup>, 2024

Mr. Shawn Petri, Superintendent  
**C.O.O.R. Intermediate School District**  
11051 N. Cut Road  
Roscommon, MI 48653

RE: **C.O.O.R. Education Center (CEC) Remodel Project – A/E Professional Services Fee Proposal**

Superintendent Petri:

We have been reviewing the current state of your CEC Remodel project considering what I learned during my January 5, 2024 site visit with the information that Jared Socia provided consisting of sketch drawings prepared by Seidell Architects. We also made inquiries with the State of Michigan Bureau of Construction Codes (BCC) and Bureau of Fire Services (BFS) regarding this project.

Based on what we have learned about this remodel project we have outlined the scope of services needed to complete the project documentation required to complete the remaining construction and ultimately finish the final phases of this project. Provided is our current understanding of the project that is serving as the basis of our professional services proposal.

### **PROJECT UNDERSTANDING**

- The location of this project is within the C.O.O.R. Education Center within an interior space that is approximately 122.ft. by 68 ft. The space has had initial work completed consisting of new mechanical units and interior duct work along with electrical work consisting of new lighting (refer to attached architectural plan).
- The remodel scope is proposed to develop new classrooms, kitchen, storage areas, restrooms, and an open multi-purpose space (refer to attached sketch drawing). This work is being funded through an ARP grant totaling \$500K.
- Remodel for the loading dock area requiring a new door/walls is also part of the project scope and this work is an additional project that is outside of the ARP grant funding.
- BCC and BFS plan review units have no record of any construction drawings for this project. The State of Michigan Inspectors for BCC and BFS have no record of inspection visits for the work that was completed.
- The mechanical and electrical construction along with any other improvements have not been reviewed or permitted by the BCC or BFS.

- Technology design provided by C.O.O.R. ISD with Kingscott coordinating design with C.O.O.R. ISD technology staff.

Our professional services proposed for CEC Remodel project is summarized as follows:

### **SCOPE OF SERVICES**

- On-site visits with the design team to field verify the current state of the remodel areas documenting the mechanical and electrical work that has been completed to date.
- Document all of the remodel work completed to date.
- Develop a current set of architectural base plans to be used to execute a full design process required to complete a full set of construction drawings.
- Work with C.O.O.R. staff going through a full design process to confirm the final scope of remodel improvements.
- Develop a full set of construction drawings and technical specifications required for BCC and BFS plan reviews.
- Develop preliminary costs estimates of probable construction costs for the remaining work required to complete the project. These cost estimates will be developed throughout the design phases at the end of Schematic Design, Design Development and Final construction drawings.
- Obtain BCC and BFS plan review approvals. We will also work with the State Agencies to submit documentation and work to gain occupancy for the portions of the remodel area where work has been completed. The second phase of the project will consist of the future classroom spaces.
- Develop bid specifications and administer a competitive bid letting for the construction work required to complete the project.
- Work with C.O.O.R. ISD to conduct a competitive bid letting.
- Review competitive bids received and conduct post bid review meetings to confirm bids submitted meet requirements of the bid specifications.
- Prepare contractor award recommendations for the ISD Board of Education approvals.
- Administer pre-construction conference.
- Provide construction administration services consisting of processing of project submittals, construction pay requests, administration of change orders, management of construction requests for information (RFI), site visits to monitor progress of construction, and punch list inspections of completed work.
- Administer warranty reviews one (1) year after project completion.



**TIMELINE**

The professional services identified within this proposal shall be executed per the following schedule contingent on C.O.O.R. ISD authorization to proceed provided in February 2024.

- Field Verifications ..... March – April, 2024
- Schematic Design (SD) ..... April – May, 2024
- Design Development (DD) ..... June - July, 2024
- Construction Drawings & Specifications (CD) ..... August – September, 2024
- BCC & BFS Plan Review and Local Agency Reviews ..... October, 2024
- Bid Letting ..... November, 2024
- BOE Contract Awards ..... December, 2024
- Pre-Construction (Submittals and Materials Procurement) ..... January – February, 2025
- Construction begins ..... March, 2025
- Estimated Construction Completion ..... July, 2025

**COMPENSATION**

Provided below is our summary of fees for the scope of services outlined in this proposal. Travel expenses/mileage are all included in the fees outlined below. Printing costs and permit fees will be billed as reimbursables with no mark up.

Note our final A/E fees for this project will be determined at the end of Design Development where the project scope will be finalized, and final project costs set. For this size project our A/E Fees will be within the range of 7.8% to 8.8% plus reimbursable costs.

Our summary of A/E Professional Services are provided below noting we have identified our initial A/E fee budgets for the initial design phases. **In order to begin the field verification and designs for this project we are requesting a “Lump Sum” budget of \$15,000.**

- Field Verification ..... \$6,000
- A/E Design (Schematic Design (SD), Design Dev. (DD)) ..... \$9,000
- Construction Drawings (CD), Permit Submittals, & Bid Documents .. TBD
- Bid Letting ..... TBD
- Pre-Construction Services ..... TBD
- Construction Administration ..... TBD
- Project Close-Out ..... TBD

At the end of DD phase we will provide our final A/E Fees to C.O.O.R. ISD for final approval/authorization.

**KALAMAZOO**  
 259 E. Michigan Ave., Suite 308  
 Kalamazoo, MI 49007  
 T: 800.632.7815

**GRAND RAPIDS**  
 801 Broadway NW, Suite 306  
 Grand Rapids, MI 49504  
 T: 800.632.7815

**CHELSEA**  
 300 N. Main Street, Suite 204  
 Chelsea, MI 48118  
 T: 800.632.7815

**ROYAL OAK**  
 818 W. Eleven Mile Road  
 Royal Oak, MI 48067  
 T: 800.632.7815



**PROPOSAL ACCEPTANCE**

To accept this proposal, please sign on the appropriate line below. Acceptance and endorsement of this proposal will serve as notice for KAI to proceed. Please do not hesitate to call with any questions regarding this proposal and the professional services identified.

***C.O.O.R. Intermediate School District***

---

Signature  
Name:  
Title:  
Date:

**When endorsing this proposal, please return one (1) copy of the complete document to KAI. Please send the signed document to:**

**Kingscott Associates Inc  
Attn: Robert L. Atkins, PE  
259 East Michigan Suite 308  
Kalamazoo, MI 49007**

Please feel free to contact me with any questions you have regarding this proposal or if additional information is required. We want to thank you for this opportunity, and we look forward to working with **C.O.O.R. ISD**.

Sincerely,  
**KINGSCOTT ASSOCIATES INC.**

A handwritten signature in black ink, appearing to read 'Robert L. Atkins', written over a white background.

Robert L. Atkins, PE  
President

Encl. – Kingscott Associates Inc. Terms & Conditions



*Kingscott Associates Inc.*

*Terms and Conditions*

*Revised 01-2024*

*The services and compensation of Kingscott Associates Inc. (hereinafter KAI) are based on the following conditions unless otherwise noted in the accompanying proposal:*

### *1. Basis of Agreement*

*1.1 This proposal is incorporated by reference, to AIA Document B312-2009, Standard Form of Agreement Between Architect and Owner.*

*1.2 The general conditions of the contract will be defined in AIA Document A201-2009, General Conditions of the Contract for Construction.*

### *2. Scope of Services*

*2.1 Services offered are limited to those services described in the proposal. No other services are offered or implied unless specifically addressed in the proposal.*

### *3. Expiration*

*3.1 The attached proposal is considered valid for a period of sixty (60) days from the date of the proposal or its last revision date, if any. Proposals older than sixty (60) days are expired, unless reissued by KAI with a reissue date.*

### *4. Payment*

*4.1 Invoices will be issued monthly and are payable within thirty (30) days of date of invoice.*

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**ROYAL OAK**  
818 W. Eleven Mile Road  
Royal Oak, MI 48067  
T: 800.632.7815



4.2 KAI will invoice professional fees monthly, on a percent complete basis, throughout the project term.

5. Hourly Charges/Additional Services

5.1 KAI personnel will be charged at the following rates:

Principal .....	\$190.00
Project Director .....	\$170.00
Project Manager.....	\$150.00
Design Architect .....	\$140.00
Project Architect.....	\$120.00
Landscape Architect .....	\$110.00
Mechanical Engineer .....	\$140.00
Interior Designer .....	\$100.00
Project Civil Engineer .....	\$130.00
Construction Administrator .....	\$140.00
Architectural Graduate .....	\$100.00
CAD Technician .....	\$80.00
Administrative .....	\$70.00

5.2 These rates are valid for a period of twelve (12) months from date of an accepted proposal. These rates are not valid for work involving claims settlement, expert witness or litigation work.

5.3 Additional services, if requested by Client, will be performed on a stipulated sum or hourly basis, as agreed to in writing by both parties prior to initiating the additional services.

6. Reimbursable Expenses

6.1 Expenses and services not directly provided by KAI will be invoiced at cost with no mark up. Reimbursable expenses include but not limited to; land surveys, geotechnical investigations (soil

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Royal Oak, MI 48067  
T: 800.632.7815

borings), asbestos surveys, technology assessment, security assessments, printing of drawings and/or specifications and expedited delivery service. These costs are not included in KAI's fee unless specifically noted as included in our proposal. These services can be provided upon request and where applicable solicit pricing for the requested services.

## 7. Additional Project Related Costs

7.1 The following costs are not included in our proposal and should be anticipated in the Owner's budgeting.

- .1 Geotechnical services and reports
- .2 Topographic and boundary surveys (site surveys)
- .3 Testing
- .4 Project related insurance, legal and safety consultant services
- .5 Permits and fees
- .6 Phase One Environmental Assessments

## 8. Project Requirements

8.1 Not Used.

## 9. Standard of Care

9.1 Services provided by KAI under this Agreement will be performed in a manner consistent with that degree of skill and care ordinarily exercised by members of the same profession currently practicing under similar circumstances and in accordance with the governing codes and regulations adopted at the time of the execution of this Agreement. No other warranty or representation, either expressed or implied, is included or intended in our proposals, contracts, plans and specifications or reports.



## 10. Risk Allocation

10.1 Client agrees that to the fullest extent permitted by law, KAI's total liability to Client for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of this Agreement from any cause or causes, shall not exceed the total amount of fees for services for this project or ten thousand and no/100 dollars (\$10,000.00), whichever is greater.

## 11. Governance

11.1 This Agreement shall be governed by the laws of the State of Michigan.

## 12. Insurance

12.1 Notwithstanding any other provisions in this Agreement, nothing shall be construed so as to void, vitiate, adversely affect or in any other way impair any insurance coverage held by either party to this Agreement.

12.2 During the term of this agreement, KAI agrees to provide evidence of insurance coverage as shown in the example Insurance Certificate attached hereto. In addition, KAI will attempt to maintain continuous professional liability coverage for the period of design and construction of this project, and for a period of three (3) years following substantial completion, if such coverage is reasonably available at commercially affordable premiums. For the purposes of this agreement, "reasonably available" and "commercially affordable" shall mean that more than half the design professionals practicing in this state in this discipline are able to obtain such coverage.

## 12.3 NA

12.4 Standard insurance carried by KAI is as follows:

General Liability (Occurrence) \$1.0 Million

General Aggregate (Project) \$2.0 Million

Automobile \$500,000

Workers Compensation Statutory

**KALAMAZOO**  
259 E. Michigan Ave., Suite 308  
Kalamazoo, MI 49007  
T: 800.632.7815

**GRAND RAPIDS**  
801 Broadway NW, Suite 306  
Grand Rapids, MI 49504  
T: 800.632.7815

**CHELSEA**  
300 N. Main Street, Suite 204  
Chelsea, MI 48118  
T: 800.632.7815

**ROYAL OAK**  
818 W. Eleven Mile Road  
Royal Oak, MI 48067  
T: 800.632.7815



*Costs for additional coverage limits, if requested, will be paid for by Client.*

### 13. Photography

13.1 Not Used.

### 14. Client Services

14.1 As part of KAI's quality assurance program, KAI will contact the Owner regarding services provided by KAI.

### 15. Miscellaneous Provisions

#### 15.1 Dispute Resolution

*.1 In an effort to resolve any conflicts that arise during the planning, design or construction of the project or following the completion of the project, Client and KAI agree that all disputes between them arising out of or relating to this agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.*

*.2 Client and KAI further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing all mediation as the primary method for dispute resolution, between the parties to those agreements.*

*.3 No mediation arising out of or relating to this agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this agreement, except by written consent containing a specific reference to this agreement signed by Client, KAI and any other person or entity sought to be joined. Consent to mediation involving an additional person or entity duly consented to by the parties to this agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.*

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### 15.2 Hazardous Materials

*.1 Client represents to KAI that to the best of Client's knowledge no hazardous or toxic substances within the meaning of any applicable statute or regulation are presently stored, or otherwise located, on the project site or adjacent thereto.*

### 15.3 Existing Conditions

*.1 Inasmuch as the remodeling and/or rehabilitation of an existing site/structure requires that certain assumptions be made regarding existing conditions, and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building, Client agrees, to fullest extent permitted by law, to indemnify and hold the design professional harmless from any claim, liability or cost (including reasonable attorney's fees and costs of defense) for injury or economic loss arising or allegedly arising out of the professional services provided under this agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the design professional.*

### 15.4 Termination

*.1 Either party may terminate the agreement for convenience after seven (7) days written notice of intent to terminate. Client shall be responsible for all costs and charges incurred up to the date of termination, including reasonable costs for KAI to close the work and organize files. KAI agrees not to charge for lost or anticipated profits on the work not completed and will provide copies of work files to Client upon receipt of final payment.*

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C. Approve contract with Strobel Education, Inc. for a presentation to local district staff on November 1, 2024 in the amount of \$17,000; and approve a contract with Alpine Education for Lori Pearson to facilitate professional development sessions in the spring of 2025 on the Vision of High-Quality Instruction in each subject area for the 2024-25 school year.

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# STROBEL EDUCATION

STROBEL EDUCATION, INC  
CONTRACT FOR CONSULTING  
SERVICES

Presented by Kim Strobel <sup>49</sup>

**CONTRACTING SCHOOL/  
BUSINESS/ORGANIZATION**

COOR Intermediate School District  
11051 Cut Rd.  
Roscommon, MI 48653

**CONTACT INFORMATION**

Katie Fuelling  
fuellingk@coorisd.net  
Cell: 989.390.3306

**Training Location(s)**

Grayling High School  
1135 N. Old 27  
Grayling, MI 49738

**DATE(S)**

Friday, November 1, 2024

**TIME(S)**

Keynote - 75 minutes in AM  
Breakouts - 60 min each in PM  
Kim to arrive around 7:45am EST

**TOPIC(S)**

The Science of Happiness  
Breakout topics TBD

**AUDIENCE**

Approx. 850 people

**PO#**

Course	Quantity	Length of Training	Total
Keynote: The Science of Happiness	1	1.25 Hours	\$ 12,000
Breakout Sessions	2	60 minutes	\$ 2,500
<b>Total</b>			<b>\$17,000</b>

**SIGNATURE:** \_\_\_\_\_

Kim Strobel, Strobel Education, Inc.

**SIGNATURE:** \_\_\_\_\_

Contracting Representative

**CANCELLATION FOR IN-PERSON EVENT**

Cancellation: With written notice, your onsite professional development day may be rescheduled for a future date within the same school year up to 60 days before the designated date. However, the contract must be paid in full by the first original selected date. In the event of any cancellation due to unforeseen circumstances such as extreme weather, the payment of one-half of the negotiated fee may be waived.

\*\*\*Due to many flight cancellations at this time, if the flight is canceled, Kim or the consultant you are working with will present virtually and adjust the pricing.



My primary goal as a speaker is to ensure that my audience receives the best possible presentation and that our time together goes smoothly, with no “glitches,” technical or otherwise. To that end, **I’m providing a list of items that I will require be provided by the contracted organization on the day of my presentation and book signing:**

- A small table placed in front of the room and easily viewable by audience members (To hold laptop)
- WiFi Access (I’ll provide my own laptop.)
- Audio for my computer (standard 3.5mm headphone jack) connected to a sound system or external speakers appropriate for the venue space.
- Microphone (for groups of 30 or larger), preferably hands-free.
- Large screen and a projector that can be connected to my laptop. I can accommodate VGA or HDMI connections and provide my own dongles.
- To assist with the book signing after the event: 2-3 people to assist in book sales immediately following the keynote (I will provide all necessary technology for payment options.)

#### **ADDITIONAL NOTES**

- Name of Event: COOR ISD Professional Learning Event

- Theme: The Art of Education, The Art of Teaching

- Audience Notes:

- 850 educators

#### **CLOSEST AIRPORT**

Traverse City

#### **HOTEL ACCOMMODATIONS**

Grayling-Days Inn  
2556 Business Loop S  
Grayling, MI 49738



Lori Pearson ♦ alpineeducation45@gmail.com

## C.O.O.R

### Subject Specific Visions of High Quality Instruction 2024 Proposal

**Overarching Goal:** C.O.O.R develops a Subject-Specific Vision of High Quality Instruction in Mathematics, Science, English Language Arts and Social Studies as part of the Instructional System.

**Outcomes:** Draft Vision statements of Subject-Specific High Quality Instruction that include Teacher actions and student actions.

<p><b>Visioning 3 hour Workshop</b></p> <ul style="list-style-type: none"> <li>● Inclusion/grounding activities</li> <li>● 21st century educational trends</li> <li>● Visioning and vision examples</li> <li>● Developing Teacher actions</li> <li>● Developing Student actions</li> <li>● Closing and Next Steps</li> </ul>
--

Instructional System Visioning Design and Development	Investment
<p><i>Customized Professional Learning Workshop Sessions- Aligned to C.O.O.R ILT work and the Instructional System Practice 1.</i></p> <p><i>Participants: Content area teachers from each of the respective disciplines representing each district within COOR.</i></p> <p><i>Alpine Consulting responsible for design, development and facilitation. The ISD becomes the owner of the materials.</i></p> <p><b>1. Scheduled 2 F2F-6 hour learning workshops (Mar 18, Apr 4)</b></p> <p><i>Fee includes consultant planning, material preparation, content development, gathering of examples, resources and travel (28-46 hours)</i></p>	<p><b>2 Full day F2F learning workshop sessions</b></p>



Lori Pearson ♦ alpineeducation45@gmail.com

<p><b>2. Scheduled Virtual Pre session and Post session Planning and Reflecting Conversations</b>  <b>Director of Instructional Services 3/11, 3/28, 4/15</b>  <b>Members of C.O.O.R ILT Date TBD</b></p> <p><b>3. If an additional day or ½ day is needed for a content area or areas to complete their draft visions and actions</b>  <b>Fee includes consultant planning, material preparation, content development, resources and travel</b>  <b>(7-23 hours)</b></p>	<p><b>30 to 45 minute Virtual Meetings</b></p> <p><b>#1 and #2 Total Fee \$6,600</b></p> <p><b>#3 \$1,000 (½ day), \$2,000 (full day)</b></p>
<p><b>Day 1 March 18 (Math) 8:30-11:30, (Science)12:30-3:30</b>  <b>Day 2 April 4 (ELA) 8:30-11:30,</b>  <b>(Social Studies) 12:30-3:30</b>  <b>Back Up date April 22 (snow day (no additional cost) or completion of work see #3 above)</b></p>	<p><b>2024 Investment (Alpine Educational Consulting Fee)</b></p> <p><b>\$6,600-\$8,600</b></p>

The Technology platform is provided by the client. Workshop space, registration, printed materials and presentation technology is provided by the client. Dates of professional learning workshops may be changed at no cost with a 2 week notice. Printing of materials is the client’s responsibility.

**Get to know your facilitator consultant: Lori Pearson**

A teacher, leader, and facilitator of systems implementation and improvement science. She has spent her career of 35 years in the public Pre- K-12 educational system teaching, leading, supporting schools, school districts, and the community.

Lori has been a Teacher, High School Principal, Central Office and ISD HR responsibilities, ISD General Education Administrator and Coordinator on the Statewide Field Team. Lori has extensive training and experiences in improvement and implementation sciences, cognitive coaching, adaptive schools, systems installation with expertise in the Talent Management system, Leadership Network, Instructional System, District and Building Networks. She has led and facilitated statewide institutes, leadership networks, created and facilitated online learning courses. Lori has worked with districts across the state coaching Superintendents, Building Leaders, District teams, and Building Teams.

Currently Lori contracts with ISD’s and School Districts in Northern Michigan on systems installation, building leadership capacity, MICIP, and secondary MTSS and is a High Impact Leadership Facilitator.

Lori earned an Ed.S in Educational Leadership from University of Michigan, A School Improvement Endorsement, Central Office Endorsement and a M.A. in Educational Leadership from Central Michigan University, and her B.S. in Education from Central Michigan University.

Born and raised in Northern Michigan, Lori has built her career around building relationships, collaborative problem-solving, and leveraging high impact strategies that have a positive impact on the school district’s she serves.

D. Approve an addendum to the Edustaff agreement to add teacher subs and paraprofessional subs at the COOR Educational Center as early as March 2024 and renewing for each school year. Also approve an agreement with Red Rover Technologies, LLC. Their absence tracking and substitute management portion is required to utilize Edustaff for substitutes. This contract also includes time tracking and hiring components. First-year costs would be \$13,104 with renewal at \$7,854.00.

## Scope of Services Addendum

This Scope of Services Addendum is referred to in the Edustaff Master Staffing Agreement as “Exhibit A” and is part of the Master Agreement. By signing this Scope of Services Addendum, the participating educational institution (Client) accepts and agrees to the terms of this Addendum, the Master Staffing Agreement, the original “Exhibit A,” and the Client Responsibilities detailed in this Scope of Services Agreement attached to the Master Agreement. The intent of this Addendum is to allow the Client to engage the staffing services of Edustaff outside of the Substitute Teacher Master Staffing Agreement. If the Edustaff Master Staffing Agreement is a Three-Party Agreement, then the Intermediate School District is not party to this Addendum.

### Specific Employee Classes

**\*This Addendum includes the addition of the following classes of employees to be included in the Scope of Services Agreement:**

<u>Position</u>	<u>Pay Type</u>	<u>Earnings</u>	<u>Contract Rate</u>	<u>Access Code?</u>	<u>Estimated Annual Payroll</u>
Substitute Teacher	RR		18.6%	No	\$19,500
Substitute Para	RR		18.6%	No	\$13,000

**Specific Support Department Services:** Custodial, food service and childcare staffing each have unique requirements associated with employment, such as driver’s license records, drug testing, TB testing, varying background checks, uniforms, and other specific material expenses associated with employment. Any of these expenses required of Edustaff by the Client shall be direct billed back to the Client at cost. All incidental expenses and Party responsibilities shall be identified and agreed upon during the implementation planning meeting.

**Additional Human Resource Services:** Outside of K-12 Classroom Substitute Services, all other classes of employees are subject to advertising costs beyond normal Edustaff advertising channels, hourly HR services of \$35 (offsite) or \$75 (onsite): Direct Cost Advertising, Candidate Interviewing, Positional Screening with Candidate Recommendations, Specific Onsite Evaluations, Onsite Positional Training and Human Resource Consulting.

**Federal & State Payroll Tax Adjustments:** If the overall cost associated with Edustaff’s payroll taxes, required benefits, and other taxes and assessments substantially increase (by more than 0.50% of payroll) during the term of the agreement, contract rate pricing will increase proportionately, with 15 (fifteen) days of written and substantiated notice to the Client.

**Affordable Care Act:** Outside of K-12 Classroom-based Substitute Services, Edustaff limits all Supplied Staff to a 29 (twenty-nine) hour work week. Client may request Supplied Staff to perform hours in excess of 29 (twenty-nine) hours per week, but this may potentially result in an assessable payment under Section 4980H of the Internal Revenue Code imposed on Edustaff or Client. If an assessable payment under Section 4980H of the Internal Revenue Code is imposed on Edustaff on behalf of Supplied Staff, Edustaff will invoice Client for the amount of the assessable payment.



**Offer of Group Health Coverage:** Edustaff offers each Supplied Staff an opportunity to enroll in a group health plan that constitutes minimum essential coverage under Section 5000A(f) of the Internal Revenue Code as of the first day of the month following the completion of a 30-day waiting period. Client will be assessed \$1 per month for each Supplied Staff that enrolls in the group health plan offered by Edustaff other than those classified as “Classroom-based Substitute Staff.” For Supplied Staff classified as “Classroom-based Substitute Staff” the additional fee is included in the Contract Rate listed above.

**District Name: COORISD**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Edustaff, LLC:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

# Agreement for C.O.O.R. Intermediate School District - Absence

**C.O.O.R. Intermediate School District**  
 11051 N CUT RD  
 ROSCOMMON, MI 48653-9332

 **Red Rover**  
**Red Rover Technologies, LLC**  
 559 W. Uwchlan Ave  
 Suite 200  
 Exton PA 19341

**Shawn Petri**  
 petris@coorisd.net  
 (989)275-9555

**Prepared by: Spencer Sunde**  
 ssunde@redroverk12.com

Reference: 20240220-175156161  
 Quote expires: April 20, 2024

PRODUCTS & SERVICES	QUANTITY	ANNUAL RATE	TOTAL
Employees Requiring a Sub	36	\$37.80	\$1,360.80
Employees Not Requiring a Sub	80	\$18.84	\$1,507.20
Employees Tracking Time	60	\$48.60	\$2,916.00
Employees Extra Duty	0	\$18.00	\$0.00
Annual Subscription - Hiring	1	\$2,070.00	\$2,070.00
<b>SUBSCRIPTION SUBTOTAL</b>			<b>\$7,854.00</b>
<b>YEAR ONE ONLY FEES</b>			<b>TOTAL</b>
Implementation - Absence	1	\$2,000.00	\$2,000.00
Implementation - Time Tracking	1	\$2,250.00	\$2,250.00

PRODUCTS & SERVICES	QUANTITY	ANNUAL RATE	TOTAL
Implementation - Hiring	1	\$1,000.00	\$1,000.00
<b>YEAR ONE ONLY SUBTOTAL</b>			<b>\$5,250.00</b>

**Total Annual Subscription: \$7,854.00**

**Total Contract Value: \$13,104.00**

## Fee Terms:

\* Please note that Red Rover will defer the subscription fee until 7/1/2024, however the one-time setup fees will be invoiced shortly after signing

**Subscription year:** July 1 to June 30

**Invoicing details:** Initial invoice will be prorated to the start of the subscription year. Renewal invoices will be based on the subscription year.

**Subscription type:** Annual subscription automatically renews each year, unless notice is given up to 30 days after the subscription start date. Renewal year employee counts are pulled from the Red Rover system within 120 days of the renewal subscription start date.

**Price lock term:** Rates are locked for the first three (3 ) subscription years, with a price increase applied that is not to exceed the US Bureau of Labor Statistics, All Item CPI Index, posted each March.

## Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

**Shawn Petri**  
petris@coorisd.net

Verify to sign

**Daniel OShaughnessey**  
dani@redroverk12.com

Verify to sign



The Provider provides the Customers access to the Services, which include absence management and substitute placement service, and the Customer desires to access the Services, and Provider desires to provide Customer access to the Services, subject to the terms and conditions of this Agreement. Therefore, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## 1. Definitions.

- A. **“Aggregated Statistics”** means data and information related to Customer’s use of the Services that is used by Provider in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.
- B. **“Authorized User”** means Customer’s employees, consultants, contractors, and agents (i) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement and (ii) for whom access to the Services has been purchased hereunder.
- C. **“Customer Data”** means, other than Aggregated Statistics, information, data, and other content, in any form or medium, that is submitted, posted, or otherwise transmitted by or on behalf of Customer or an Authorized User through the Services.
- D. **“Documentation”** means Provider’s user manuals, handbooks, and guides relating to the Services provided by Provider to Customer either electronically or in hard copy form and end user documentation relating to the Services available at [www.redroverk12.com](http://www.redroverk12.com).
- E. **“Fees”** mean the amount stated on Provider’s invoice to Customer for an annual subscription of the Services.
- F. **“Provider IP”** means the Services, the Documentation, and any and all intellectual property provided to Customer or any Authorized User in connection with the foregoing. For the avoidance of doubt, Provider IP includes Aggregated Statistics and any information, data, or other content derived from Provider’s monitoring of Customer’s access to or use of the Services, but does not include Customer Data.
- G. **“Services”** mean the software-as-a-service offering by Provider for the monitoring of school absences and substitute placement.

## 2. Access and Use.

- A. Provision of Access. Subject to and conditioned on Customer’s payment of Fees and compliance with all other terms and conditions of this Agreement, Provider hereby grants Customer a non-exclusive, non-transferable right to access and use the Services during the Term, solely for use by Authorized Users in accordance with the terms and conditions herein. Such use is limited to Customer’s internal use. Provider shall provide to Customer the necessary passwords and network links or connections to allow Customer to access the Services.
- B. Documentation License. Subject to the terms and conditions contained in this Agreement, Provider hereby grants to Customer a non-exclusive, non-sublicensable, non-transferable license to use the Documentation during the Term solely for Customer’s internal business purposes in connection with its use of the Services.
- C. Use Restrictions. Customer shall not use the Services for any purposes beyond the scope of the access granted in this Agreement. Customer shall not at any time, directly or indirectly, and shall not permit any Authorized Users to: (i) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (ii) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer, or otherwise make available the Services or Documentation; (iii) reverse engineer,

disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part; (iv) remove any proprietary notices from the Services or Documentation; or (v) use the Services or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person, or that violates any applicable law.

- D. Reservation of Rights. Provider reserves all rights not expressly granted to Customer in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Customer or any third party any intellectual property rights or other right, title, or interest in or to the Provider IP.
- E. Suspension. Notwithstanding anything to the contrary in this Agreement, Provider may temporarily suspend Customer's and any Authorized User's access to any portion or all of the Services if: (i) Provider reasonably determines that (A) there is a threat or attack on any of the Provider IP; (B) Customer's or any Authorized User's use of the Provider IP disrupts or poses a security risk to the Provider IP or to any other customer or vendor of Provider; (C) Customer, or any Authorized User, is using the Provider IP for fraudulent or illegal activities; or (D) Customer fails to make a timely payment due under the Agreement. Provider shall use commercially reasonable efforts to provide written notice of any Service Suspension to Customer and to provide updates regarding resumption of access to the Services following any Service Suspension. Provider will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.
- F. Aggregated Statistics. Notwithstanding anything to the contrary in this Agreement, Provider may monitor Customer's use of the Services and collect and compile Aggregated Statistics. As between Provider and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by Provider. Customer acknowledges that Provider may compile Aggregated Statistics based on Customer Data input into the Services. Customer agrees that Provider may (i) make Aggregated Statistics publicly available in compliance with applicable law, and (ii) use Aggregated Statistics to the extent and in the manner permitted under applicable law; provided that the Provider's use of the Aggregated Statistics does not identify Customer or Customer's Confidential Information.

**3. Customer Responsibilities.** Customer is responsible and liable for all uses of the Services and Documentation resulting from access provided by Customer, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, Customer is responsible for all acts and omissions of Authorized Users, and any act or omission by an Authorized User that would constitute a breach of this Agreement if taken by Customer will be deemed a breach of this Agreement by Customer. Customer shall use reasonable efforts to make all Authorized Users aware of this Agreement's provisions as applicable to such Authorized User's use of the Services, and shall cause Authorized Users to comply with such provisions.

**4. Support.** The access rights granted hereunder entitle Customer to remote support services. The Provider will provide onsite support or training for the fee of \$2,500 per day plus the payment of Provider's direct costs such as transportation, airfare, hotel, and meals.

**5. Payment of Fees.** Customer shall pay Provider the Fees within forty-five (45) days of the invoice date and any Fee invoices not paid by September 1<sup>st</sup> of the year issued are past due. Training fees and direct costs for onsite support or training will be invoiced separately to the Customer and will be due thirty (30) days from the invoice date. Customer shall reimburse Provider for all reasonable costs incurred by Provider in collecting any late payments, including attorneys' fees, court costs, and collection agency fees. All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer.

**6. Confidential Information.** From time to time during the Term, either Party may disclose or make available to the other Party information about its business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information that is marked, designated or otherwise identified as "confidential" (collectively, "**Confidential Information**"). Confidential

Information does not include information that, at the time of disclosure is: (a) in the public domain; (b) known to the receiving Party at the time of disclosure; (c) rightfully obtained by the receiving Party on a non-confidential basis from a third party; or (d) independently developed by the receiving Party. The receiving Party shall not disclose the disclosing Party's Confidential Information to any person or entity, except to the receiving Party's employees who have a need to know the Confidential Information for the receiving Party to exercise its rights or perform its obligations hereunder. Notwithstanding the foregoing, each Party may disclose Confidential Information to the limited extent required (i) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the Party making the disclosure pursuant to the order shall first have given written notice to the other Party and made a reasonable effort to obtain a protective order; or (ii) to establish a Party's rights under this Agreement, including to make required court filings. Each Party's obligations of non-disclosure with regard to Confidential Information are effective as of the Effective Date and will expire three (3) years from the date first disclosed to the receiving Party. Customer name may be used by Provider for marketing purposes unless written expressed notice is given.

## **7. Intellectual Property Ownership.**

- A. Provider IP. Customer acknowledges that, as between Customer and Provider, Provider owns all right, title, and interest, including all intellectual property rights, in and to the Provider IP.
- B. Customer Data. Provider acknowledges that, as between Provider and Customer, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to Provider a non-exclusive, royalty-free, worldwide license to reproduce, distribute, and otherwise use and display the Customer Data and perform all acts with respect to the Customer Data as may be necessary for Provider to provide the Services to Customer, and a non-exclusive, perpetual, irrevocable, royalty-free, worldwide license to reproduce, distribute, modify, and otherwise use and display Customer Data incorporated within the Aggregated Statistics.
- C. Privacy Policy & Data Security. Red Rover will abide by its policy, as set forth in Exhibit A (Data Security) Exhibit B (Privacy Policy) with respect to the security and privacy of its Customer's data within the Red Rover Product(s). You will also find Red Rover's respective policies at [www.redroverk12.com/privacy-policy](http://www.redroverk12.com/privacy-policy) and [www.redroverk12.com/technology-promise](http://www.redroverk12.com/technology-promise).
- D. Feedback. If Customer or any of its employees or contractors sends or transmits any communications or materials to Provider by mail, email, telephone, or otherwise, suggesting or recommending changes to the Provider IP, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like ("**Feedback**"), Provider is free to use such Feedback irrespective of any other obligation or limitation between the Parties governing such Feedback.

## **8. Limited Warranty and Warranty Disclaimer.**

- A. Provider warrants that the Services will conform in all material respects to the Documentation. Provider does not make any representations or guarantees regarding uptime or availability of the Services. The remedies set forth within this Agreement are Customer's sole remedies and Provider's sole liability under the limited warranty set forth in this Section 8(a).
- B. THE PROVIDER IP IS PROVIDED "AS IS" AND PROVIDER HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. PROVIDER MAKES NO WARRANTY OF ANY KIND THAT THE PROVIDER IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

## **9. Indemnification.**

- A. To the extent permitted by law, each Party shall indemnify, defend, and hold harmless the other Party from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("**Losses**") resulting from any third-party claim, <sup>62</sup> Suit,

action, or proceeding (“**Third-Party Claim**”) that the Services, or any use of the Services in accordance with this Agreement, infringes or misappropriates such third party’s US intellectual property rights, provided that the indemnified-Party promptly notifies indemnifying-Party in writing of the claim, cooperates with indemnifying-Party, and allows indemnifying-Party sole authority to control the defense and settlement of such claim.

- B. If such a claim is made or appears possible, indemnified-Party agrees to permit indemnifying-Party, at indemnifying-Party’s sole discretion, to (i) modify or replace the Services, or component or part thereof, to make it non-infringing, or (ii) obtain the right for indemnified-Party to continue use. If indemnifying-Party determines that neither alternative is reasonably available, indemnifying-Party may terminate this Agreement, in its entirety or with respect to the affected component or part, effective immediately on written notice to indemnified-Party.
- C. As to the Provider, this Section 9 will not apply to the Provider to the extent that the alleged infringement arises from Customer’s: (i) use of the Services in combination with data, software, hardware, equipment, or technology not provided by indemnifying-Party or authorized by Provider in writing; (ii) modifications to the Services not made by Provider; or (iii) Customer Data.
- D. Sole Remedy. THIS SECTION 9 SETS FORTH CUSTOMER’S SOLE REMEDIES AND PROVIDER’S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE SERVICES INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY. IN NO EVENT WILL PROVIDER’S LIABILITY UNDER THIS SECTION 9 EXCEED THE FEES DUE FROM CUSTOMER TO PROVIDER FOR THE SCHOOL CALENDAR YEAR DURING WHICH THE INDEMNIFIED CLAIM AROSE.

**10. Limitations of Liability.** IN NO EVENT WILL PROVIDER BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (a) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES; (b) INCREASED COSTS, DIMINUTION IN VALUE OR LOST BUSINESS, PRODUCTION, REVENUES, OR PROFITS; (c) LOSS OF GOODWILL OR REPUTATION; (d) USE, INABILITY TO USE, LOSS, INTERRUPTION, DELAY OR RECOVERY OF ANY DATA, OR BREACH OF DATA OR SYSTEM SECURITY; OR (e) COST OF REPLACEMENT GOODS OR SERVICES, IN EACH CASE REGARDLESS OF WHETHER PROVIDER WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. IN NO EVENT WILL PROVIDER’S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE FEES DUE FROM CUSTOMER TO PROVIDER FOR THE SCHOOL CALENDAR YEAR DURING WHICH THE CLAIM AROSE.

## 11. Term and Termination

- A. Term. The initial term of this Agreement begins on Effective Date and, unless terminated earlier pursuant to this Agreement’s express provisions, will continue in effect until the last day of the subscription year (the “**Initial Term**”). This Agreement will automatically renew for (5) five additional successive one (1) year terms starting on the first day of the subscription year unless the Customer provides the Provider written notice of non-renewal prior to the last day of the first month of that subscription year (each a “**Renewal Term**” and together with the Initial Term, the “**Term**”).
- B. Termination. In addition to any other express termination right set forth in this Agreement: (i) Provider may terminate this Agreement, effective on written notice to Customer, if Customer: (A) fails to pay any amount when due hereunder and such failure continues after Provider’s delivery of written notice thereof; or (B) breaches any of its obligations under Section 2(c) or Section 6; or (ii) either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party breaches this Agreement, and such breach: (A) is incapable of cure; or (B) being capable of cure, remains uncured thirty (30) days after the non-breaching Party provides the breaching Party with written notice of such breach.
- C. Effect of Expiration or Termination. Upon expiration or earlier termination of this Agreement, Customer shall immediately discontinue use of the Provider IP. No expiration or termination will affect Customer’s obligation to pay all Fees that may have become due before such expiration or termination, or entitle Customer to any refund.

D. Survival. This Section 11(d) and Sections 1, 5, 6, 7, 8(b), 9, 10, and 12 survive any termination or expiration of this Agreement. Further, the Provider shall store and retain the Customer Data and supply to Customer the Customer Data specific to absences for a period of up to two (2) years after the expiration or termination of the Agreement. The Provider shall make such Customer Data available upon receipt of a written request from the Customer and agreement to a reasonable hourly rate charge for the Provider to capture and provide the requested Customer Data. No other provisions of this Agreement survive the expiration or earlier termination of this Agreement.

## 12. Miscellaneous.

- A. Entire Agreement. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the Parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, and representations and warranties, both written and oral, with respect to such subject matter.
- B. Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a “**Notice**”) must be in writing and addressed to the Parties at the addresses set forth on the first page of this Agreement (or to such other address that may be designated by the Party giving Notice from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), facsimile or email (with confirmation of transmission), or certified or registered mail (in each case, return receipt requested, postage pre-paid). Except as otherwise provided in this Agreement, a Notice is effective only: (i) upon receipt by the receiving Party; and (ii) if the Party giving the Notice has complied with the requirements of this Section.
- C. Force Majeure. In no event shall either Party be liable to the other Party, or be deemed to have breached this Agreement, for any failure or delay in performing its obligations under this Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such Party’s reasonable control, including but not limited to acts of God, flood, fire, earthquake, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.
- D. Amendment and Modification; Waiver. No amendment to or modification of this Agreement is effective unless it is in writing and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof and (ii) no single or partial exercise of any right, remedy, power, or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
- E. Severability. If any provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement so as to effect their original intent as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
- F. Governing Law; Submission to Jurisdiction. This Agreement is governed by and construed in accordance with the internal laws of the Commonwealth of Pennsylvania without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the Commonwealth of Pennsylvania. Any legal suit, action, or proceeding arising out of or related to this Agreement or the licenses granted hereunder may be instituted in the federal courts of the United States within the Eastern District of Pennsylvania or the courts of the State of Pennsylvania in each case located in Philadelphia County, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any suit, action, or proceeding.

- G. Assignment. Customer may not assign any of its rights or delegate any of its obligations hereunder, in each case whether voluntarily, involuntarily, by operation of law or otherwise, without the prior written consent of Provider. Provider may assign this Agreement in its entirety, upon notice to Customer but without Customer's consent, in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of Provider's business or assets. Any purported assignment or delegation in violation of this Section will be null and void. This Agreement is binding upon and inures to the benefit of the Parties and their respective permitted successors and assigns.
- H. Equitable Relief. Each Party acknowledges and agrees that a breach or threatened breach by such Party of any of its obligations under Section 6 or, in the case of Customer, Section 2(c), would cause the other Party irreparable harm for which monetary damages would not be an adequate remedy and agrees that, in the event of such breach or threatened breach, the other Party will be entitled to equitable relief, including a restraining order, an injunction, specific performance and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. Such remedies are not exclusive and are in addition to all other remedies that may be available at law, in equity or otherwise.
- I. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

E. Approve payment to Region 7B to support Career Navigators through Mi Works in West Branch/Rose City and Roscommon Area Public Schools, \$15,000 each.

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# REGION 7B CONSORTIUM

402 N. 1st Street

Harrison, MI 48625

(989) 539--2173

**C.O.O.R. ISD**

Attn: Shawn Petri  
 11051 N Cut Rd  
 Roscommon, MI 48653

INVOICE NUMBER	1363
INVOICE DATE	March 12, 2024
TERMS	Net 30

[Petris@coorisd.net](mailto:Petris@coorisd.net)  
 989-275-9520



QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Roscommon Area Public Schools Career Navigator PY 23/24		15,000.00
	Ogemaw Heights High School Career Navigator PY 23/24		15,000.00
		<b>SUBTOTAL</b>	<b>30,000.00</b>

**MAKE ALL CHECKS PAYABLE TO:**  
 Region 7B Consortium  
 402 N. 1st Street  
 Harrison, MI 48625

<b>\$30,000.00</b>
PAY THIS AMOUNT

F. Approve five 5-year contracts with ACD to be the fiscal entity supplying internet to the local districts. Bid tabulations attached.

69

**E-Rate Bid Response Log -**

Funding Year: 2024

17035305 COOR ISD CONSORTIUM

Form 470 No.: 240006195

Allowable Contract Date: 01/08/2023

Bids Due 01/22/2024  
EXTENSION

Vendor Response Information***						
Form 470 Service or Function*	FRN**	Date	Contact Type	Vendor	SPIN	Comments
<b>Internet Access</b>						
Doug Roberts, Cytranet		12/12/2023	<a href="#">Link to Email Res</a>	Cytranet	143051061	Non-responsive bid - cost sheet not included
NOTE: Vendor sent email and proposal 6 same emails						<a href="#">Link to Proposal</a>
Anthony Vissman; avissman@pfnlc.net		1/22/2024	<a href="#">Email</a>	PFN	143033342	<a href="#">Link to FINAL Proposal</a>
PFN Peninsula Fiber Network; 906-232-1029						
Merit via Josh ; Scott Stepanski		1/26/2024	<a href="#">Email</a>	Merit	143004331	<a href="#">Link to Proposal</a>
sstepans@merit.edu; 231-445-0795 cell						
Frontier Andrea Menzel-Munster andrea.menzel@ftr.com		4/31/2024	<a href="#">Email</a>	Frontier	143004791	<a href="#">Link to Proposal</a>
570-208-5123						BID RECALLED
Frontier Andrea Menzel-Munster		1/31/2024	<a href="#">Email</a>	Frontier	143004791	<a href="#">Proposal</a>
andrea.menzel@ftr.com				2 attachments		<a href="#">Bid Cost Sheet</a>
One Point/ACD; Mike Jeffers mj Jeffers@onepointg.net		2/6/2024	<a href="#">Email</a>	One Point/ ACD	143012106	<a href="#">Link to Folder w 25 attachments</a>
269-282-4046 cell;				25 attachments	ACD	
One Point/ Everstream; Mike Jeffers		2/8/2024	<a href="#">Email</a>	One Point / ACD	143049465	<a href="#">Proposal</a>
SPIN 143049465 Everstream				3 attachments	Everstream	<a href="#">Bid Cost Sheet</a>
						<a href="#">Everstream Cost Sheet</a>

Notes:  
 \* Include every service listed on the Form 470. If a service is split into separate FRNs, insert additional lines.  
 \*\* Enter FRN number after Form 471 application is filed and funding request numbers are assigned.  
 \*\*\* An existing service provider can be considered a bidder based on current rates and services. If an existing vendor does not submit a new bid, enter "N/A" in the Date column, and "Existing Provider" in the Comments column.

	ACD	Merit	Cytranet	Everstream
<b>COOR</b>				
Special Construcion	\$0.00	\$1,500.00	\$1,250	\$8,871.00
MRC	\$699.95 25GB	\$2,467.50 2Gb	\$2,500 1GB	\$1,995.00 10GB
<b>CASD</b>				
Special Construcion	\$0.00	\$500.00	\$1,250	\$20,935.00
MRC	\$1,555.90 5GB	\$387.50 2GB	\$2,500 1GB	\$1,100.00 5GB
<b>Houghton Lake</b>				
Special Construcion	\$0.00	\$500.00	\$1,250	\$58,849.00
MRC	\$1,555.90 5GB	\$387.50 2GB	\$2,500 1GB	\$1,100.00 5GB
<b>Mio</b>				
Special Construcion	\$0.00	\$1,000.00	\$1,250	\$15,352.00
MRC	\$399.95 1GB	\$287.50 2Gb	\$2,500 1GB	\$800.00 1GB
<b>West Branch</b>				
Special Construcion	\$0.00	\$1,000.00	\$1,250	\$44,589.00
MRC	\$1,510.90 5GB	\$387.50 2Gb	\$2,500 1GB	\$1,100.00 5GB
Total NRC	\$0.00	\$4,500.00	\$6,250.00	\$148,596.00
Total MRC	\$5,722.60	\$3,917.50	\$12,500.00	\$6,095.00
Total	\$5,722.60	\$8,417.50	\$18,750.00	\$154,691.00
Notes			Not enough Bandwidth	Highest Cost
After Erate	\$1,144.52	\$1,683.50 \$783.50	\$3,750.00	\$30,938.20

Frontier	PFN
\$0.00	\$5,425.00
\$0.00 1GB	\$1,215.00 10Gb
\$0.00	\$5,425.00
\$315.00 1GB	\$1,215.00 10Gb
\$45,444.00	\$5,425.00
\$315.00 1GB	\$1,215.00 10Gb
\$0.00	\$5,425.00
\$315.00 1Gb	\$1,215.00 10Gb
\$0.00	\$5,425.00
\$0.00 Can not get	\$1,215.00 10Gb
\$45,444.00	\$27,125.00
\$945.00	\$6,075.00
\$46,389.00	\$33,200.00
No West Branch	
\$9,277.80	\$6,640.00

**E-Rate Bid Assessment Worksheet - Alanson**

Page \_\_\_\_\_ of \_\_\_\_\_

Funding Year 2024

Project or Service Description

**Vendor Scoring** (use additional worksheets if necessary)

Selection Criteria	Weight*	Cytranet		Everstream		Frontier		ACD		Merit		PFN	
		Raw Score**	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score
Prices/Charges	35%	90	31.5	75	26.25	80	28	95	33.25	100	35	85	29.75
Understanding of Needs	30%	70	21	80	24	80	24	100	30	90	27	100	30
Prior Experience	15%	50	7.5	75	11.25	100	15	100	15	100	15	90	13.5
Personnel Qualifications	10%	90	9	100	10	100	10	100	10	100	10	100	10
Financial Stability	10%	100	10	100	10	100	10	100	10	100	10	100	10
Other (describe)			0		0		0		0		0		0
Other (describe)			0		0		0		0		0		0
<b>Overall Ranking</b>		100%	79	81.5	87	98.25	97	93.25					

<b>Vendor Selected:</b>	ACD
<b>Approved By:</b>	Josh Hayes, Tom Rae, Eric Sawicki, DeForres
<b>Title:</b>	Technology Directors
<b>Date:</b>	03/28/24

**Bid Assessment Comments, if needed:**

**Notes:**  
 \* Percentage weights must add up to 100%. Price must be weighted the heaviest.  
 \*\* Evaluated on a scale of 1 to 5: 1=worst, 5=best.  
 \*\*\* Weight x Raw Score

G. Approve registration & expenses for any interested board members to attend the MASB Spring Institute on Friday, April 19th and Saturday, April 20th.

Among classes eligible for reimbursement are:

**CBA 106:** Community Relations\*

**CBA 109:** Data-Informed Decision making\*

**CBA 253:** Board Operating Procedures\*

**8. Information Items**

74

**-Social Media Report**

**-New Hires: Stephanie Holtcamp, ROOC Part time**

**Direct Care Worker, and**

**Peter Wadsworth, CEC Paraprofessional**

**-AEAOC Agenda March**

**-AEAOC Minutes February**

**- Repair/replacement of four doors at the CEC by**

**Ponder Door of Bay City totaling \$11,364.69**

**-Save the date: 2024 MASB Annual Leadership**

**Conference on Oct. 24 - 27th at the Lansing**

**Center in Lansing.**

# FEBRUARY 2024 SOCIAL MEDIA STATS



**C.O.O.R.**  
INTERMEDIATE  
SCHOOL DISTRICT

**MONTHLY REACH: 13,134**

17,039 LAST MONTH



**1**

**REACH: 2,464**

**February 9th - Kyle Searfoss,  
COOR ATIC Early Middle College  
Success Story**

**8 shares - 78 reactions**

**2**

**REACH: 1,993**

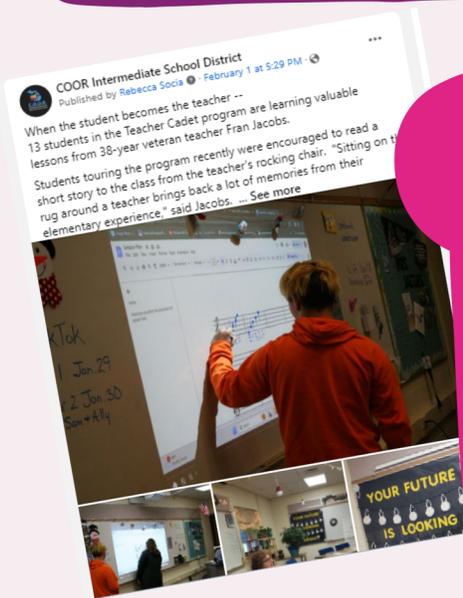
**February 11th  
CEC students & staff celebrate  
100 days of learning  
4 shares - 61 reactions**



**3**

**REACH: 1,813**

**February 1st  
Teacher Cadet classroom at the  
COOR ATIC  
2 shares - 47 reactions**



# FEBRUARY 2024 SOCIAL MEDIA STATS



**C.O.O.R.**  
INTERMEDIATE  
SCHOOL DISTRICT

**CONTINUED**

**4**

**REACH: 1,753**

February 5th  
Public Safety students  
learn Forensic Science skills  
3 shares - 89 reactions



**5**

**REACH: 1,688**

February 16th  
Joshua Esch, Early Middle  
College Success Story  
11 shares - 72 reactions



**6**

**REACH: 1,466**

February 23rd  
Kaia Ice, Early Middle College  
Success Story  
28shares - 77 reactions



**37 POSTS TOTAL ON FACEBOOK**

**Alternative Educational Academy of Ogemaw County Board Meeting**  
**9:00 a.m.-Michigan Works Service Center in West Branch, MI**  
**Agenda-March 11, 2024**

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing unlimited Potential”

4. Additions to Agenda *None*
5. Approval of Agenda *Marc<sup>1</sup>/Mike<sup>2</sup>*
6. Approval of Minutes from February 12, 2024 *4-0 Approve*
7. Discussion Items:
  - a. Staffing *Pete Nueman full time Admin at WBRC*
  - b. Current Enrollment *- 151 Total students Last yr we were at 124*
  - c. Enrollment Process *- Going well*
8. Personnel Action Items
  - a. Overnight Travel Request *Mike<sup>1</sup>/Marc<sup>2</sup> 4-0 Approved*
9. Discussion Items with Action: *None*
10. Future Meeting Date – April 8, 2024
11. Community Input
12. Board comments
13. Adjournment

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-February 12, 2024***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:02 Call to Order by Tina Williams**

**Roll Call**

Board Present: Mark Berdan, Gail Hughey, Lisa Bolen, Mike Ehinger  
Staff Present: Tina Williams

Mission and Vision statement read aloud.

*None*  
**Additions to Agenda:**

Added MiCareer Quest Sponsorship to Discussion items with Action

*Mark Ist*  
*Mike End*  
**Approval of Agenda:**

Motion by Lisa Bolen; Second by Gail Hughey to approve agenda as presented  
Motion passes 4-0

**Approval of Minutes from January 8, 2024:**

Motion by Mark Berdan; Second by Lisa Bolen to approve the minutes.  
Motion passes 4-0

**Discussion Items:**

- a. Current staffing was discussed; Tina reported that the Michigan Works Career Navigator took another position and Michigan Works will be posting for a replacement.
- b. Current Enrollment was discussed; WB-RC (57), WP (34), Other (60)/total 151
- c. Enrollment process was discussed; No concerns noted
- d. The Annual Education Report and cover letter was reviewed
- e. Tina shared a draft of a Career and College Readiness credit that is being considered for a graduation requirement at AEA Iosco. She is suggesting the same requirement for AEA Ogemaw.
- f. Tina shared the 2022-2023 Student Achievement Data
- g. Graduation was discussed; The 2024 ceremony will take place on June 6, 2024 at the K of C Hall in West Branch at 6:00 pm

**Personnel Action Items:**

- a. Motion by Lisa Bolen; Second by Mark Berdan to approve the overnight travel request for the MAEO conference on May 1-3, 2024  
Motion passes 4-0
- b. Motion by Mike Ehinger; Second by Gail Hughey to hire Taylor Ignaczak as a part-time school social worker and pay for the remaining two courses she needs to complete her certification with a 3-year commitment to the AEA of Ogemaw County.  
Motion passes 4-0

**Discussion with Action Items:**

- a. Motion by Lisa Bolen; Second by Mark Berdan to approve the 2023-2024 2<sup>nd</sup> Quarter Activity.  
Yeas: Hughey, Bolen, Ehinger, Berdan  
Nays: none  
Motion passes 4-0
- b. Motion by Gail Hughey; Second by Mike Ehinger to approve the graduation policy exemption request of student 2024.001  
Motion passes 4-0
- c. Motion by Lisa Bolen; Second by Gail Hughey to approve a \$5,000.00 sponsorship for the MiCareer Quest.  
Yeas: Ehinger, Bolen, Hughey  
Nays: none  
Abstention: Berdan  
Motion passes 3-0-1

**Next meeting:** March 11, 2024 9:00 a.m. at Michigan Works

**Community Input**

none

**Board Comments**

none

Adjourned at 10:06 a.m.

*Minutes respectfully submitted by Tina Williams*

## AEA-Ogemaw Enrollment by District

March 11, 2024

West Branch / Rose City	54
Whittemore-Prescott	35
Other	62

	<b>TOTAL</b>	<b>151</b>
Beaverton	7	
Charlton Heston Academy	11	
Christian Liberty Academy	1	
Clare High School	1	
D'iberville High School, MS	1	
Gaylord	1	
Gladwin	6	
Great Lakes Adventist Academy	3	
Great Lakes Cyber Academy	3	
Great Lakes Learning Academy	1	
Houghton Lake Adult Ed	1	
John Glenn	1	
K-12	3	
Lakeview High School	1	
Michigan International Prep	3	
Michigan Online School	4	
Michigan Virtual Academy	2	
Pinconning	1	
PrepNet Virtual Academy	1	
Standish Sterling	5	
Strehle Community -Louisiana	1	
Success Virtual Learning	1	
Vassar Alternative Ed.	2	
Whitmer High / Ohio	1	
Other Total	<b>62</b>	



# Ponder Door

Quote - 24-032  
March 8, 2024  
Quoted By Jeff Schmidt  
ponder@ponderdoor.com

**Proposal for: C.O.O.R. ISD Door 14**  
Contact: Jared (989) 205-5197

**We propose to furnish the following materials:**

- A 1 ea - HM Door, 3070, 18ga, Galv, Flush
- B 1 ea - HM Frame, 3070, 16ga, Galv, RHR
- C 3 ea - Hinges - ECBB1100
- D 1 ea - Lockset - KIL Storeroom
- E 1 ea - Closer - 116
- F 1 ea - Sweep - 199na
- G 1 ea - Threshold - 412S
- H 1 set - Weatherstrip - 891SN
- I 1 ea - Exit Device, 2000R Al Rim Panic
- J 1 ea - 9000 Series Surface Mount Elec. Strike
- K
- L
- M
- N
- O 1 ea - Install by Ponder
- P
- Q

For the sum of: \$3,691.51 including tax.

**With the following Qualifications:**

Material as specified above.  
Standard Lead Times Apply.  
Painting by Others.  
Wood Frames by Others.  
Signage by Others.

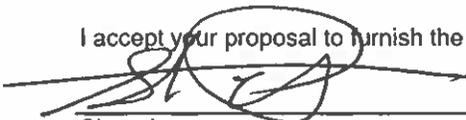
Glass and Glazing by Others.  
Bi-Fold Doors and Hardware by Others.  
Sliding/Pocket Doors and Hardware by Others.  
Aluminum Doors, Frames and Hardware by Others.  
Overhead Coiling Doors and Hardware by Others.

**Notes:**

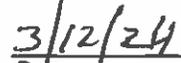
This bid is valid for 30 days and subject to revision there after.

Applicable sales taxes included: 6.00% \*Tax Total \$ 135.37  
A Michigan Sales & Use Tax Certificate of Exemption is required to deduct tax amount.

I accept your proposal to furnish the materials indicated above.

  
Signed

  
Title

P.O. Number  
  
Date

287 South River Road • Bay City, MI 48708 • ph: 989 684 9841 fax: 989 684 9850  
Commercial Doors & Frames • Architectural Hardware • Bathroom Partitions & Accessories  
Email Address: ponder@ponderdoor.com • Website Address: www.ponderdoor.com

# Ponder Door

Quote - 24-034  
March 8, 2024  
Quoted By Jeff Schmidt  
ponder@ponderdoor.com

**Proposal for: C.O.O.R. ISD Door 18**  
Contact: Jared (989) 205-5197

**We propose to furnish the following materials:**

- A 1 ea - HM Door, 3070, 18ga, Galv, Flush
- B 1 ea - HM Frame, 3070, 16ga, Galv, RHR
- C 3 ea - Hinges - ECBB1100
- D 1 ea - Lockset - KIL Storeroom
- E 1 ea - Exit Device, 2000R Al Rim Panic
- F 1 ea - 9000 Series Surface Mount Elec. Strike
- G 1 ea - Sweep - 199na
- H
- I
- J
- K
- L
- M
- N
- O 1 ea - Install by Ponder
- P
- Q

For the sum of: **\$3,500.38** including tax.

**With the following Qualifications:**

Material as specified above.  
Standard Lead Times Apply.  
Painting by Others.  
Wood Frames by Others.  
Signage by Others.

Glass and Glazing by Others.  
Bi-Fold Doors and Hardware by Others.  
Sliding/Pocket Doors and Hardware by Others.  
Aluminum Doors, Frames and Hardware by Others.  
Overhead Coiling Doors and Hardware by Others.

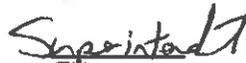
**Notes:**

This bid is valid for 30 days and subject to revision there after.

Applicable sales taxes included: 6.00% \*Tax Total \$ 124.55  
A Michigan Sales & Use Tax Certificate of Exemption is required to deduct tax amount.

I accept your proposal to furnish the materials indicated above.

  
\_\_\_\_\_  
Signed

  
\_\_\_\_\_  
Title

\_\_\_\_\_  
P.O. Number  
3/12/24  
\_\_\_\_\_  
Date

287 South River Road • Bay City, MI 48708 • ph 989.684.9841 fax 989.684.9850  
Commercial Doors & Frames • Architectural Hardware • Bathroom Partitions & Accessories  
Email Address: ponder@ponderdoor.com • Website Address: www.ponderdoor.com

# Ponder Door

Quote - 24-033  
March 8, 2024  
Quoted By Jeff Schmidt  
ponder@ponderdoor.com

**Proposal for: C.O.O.R. ISD Hallway Door**  
Contact: Jared (989) 205-5197

**We propose to furnish the following materials:**

- A 1 ea - HM Door, 3070, 18ga, Galv, Flush
- B 1 ea - HM Frame, 3070, 16ga, Galv, RHR
- C 3 ea - Hinges - ECBB1100
- D 1 ea - Lockset - Storeroom
- E 1 ea - 5000 Series Surface Mount Elec. Strike
- F
- G
- H
- I
- J
- K
- L
- M
- N
- O 1 ea - Install by Ponder
- P
- Q

For the sum of: \$3,126.10 including tax.

**With the following Qualifications:**

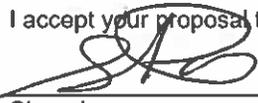
Material as specified above.	Glass and Glazing by Others.
Standard Lead Times Apply.	Bi-Fold Doors and Hardware by Others.
Painting by Others.	Sliding/Pocket Doors and Hardware by Others.
Wood Frames by Others.	Aluminum Doors, Frames and Hardware by Others.
Signage by Others.	Overhead Coiling Doors and Hardware by Others.

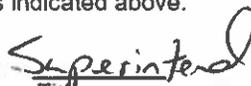
**Notes:**

This bid is valid for 30 days and subject to revision there after.

Applicable sales taxes included: 6.00% \*Tax Total \$ 103.36  
A Michigan Sales & Use Tax Certificate of Exemption is required to deduct tax amount.

I accept your proposal to furnish the materials indicated above.

  
\_\_\_\_\_  
Signed

  
\_\_\_\_\_  
Title

\_\_\_\_\_  
P.O. Number  
3/12/24  
Date

287 South River Road • Bay City, MI 48708 • ph. 989.684.9841 fax 989.684.9850  
Commercial Doors & Frames • Architectural Hardware • Bathroom Partitions & Accessories  
Email Address: ponder@ponderdoor.com • Website Address: www.ponderdoor.com

# Ponder Door

Quote - 24-039  
March 14, 2024  
Quoted By Jeff Schmidt  
ponder@ponderdoor.com

**Proposal for: C.O.O.R. ISD Door 10**  
Contact: Jared ( 989) 205-5197

**We propose to furnish the following materials:**

- A 1 ea - Lockset - KIL Storeroom
- B 1 ea - Exit Device, 2000R Al Rim Panic
- C 1 ea - 9600 Electric Strike
- D
- E
- F
- G
- H
- I
- J
- K 1 ea - Install by Ponder
- L
- M
- N
- O
- P
- Q

For the sum of: **\$1,047.03** including tax.

**With the following Qualifications:**

Material as specified above.  
Standard Lead Times Apply.  
Painting by Others.  
Wood Frames by Others.  
Signage by Others.

Glass and Glazing by Others.  
Bi-Fold Doors and Hardware by Others.  
Sliding/Pocket Doors and Hardware by Others.  
Aluminum Doors, Frames and Hardware by Others.  
Overhead Coiling Doors and Hardware by Others.

**Notes:**

This bid is valid for 30 days and subject to revision there after.

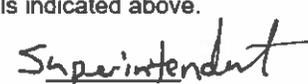
**Delivery Included**

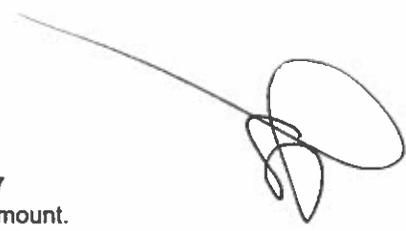
Applicable sales taxes included: **6.00%** \*Tax Total \$ **36.27**

A Michigan Sales & Use Tax Certificate of Exemption is required to deduct tax amount.

I accept your proposal to furnish the materials indicated above.

  
Signed

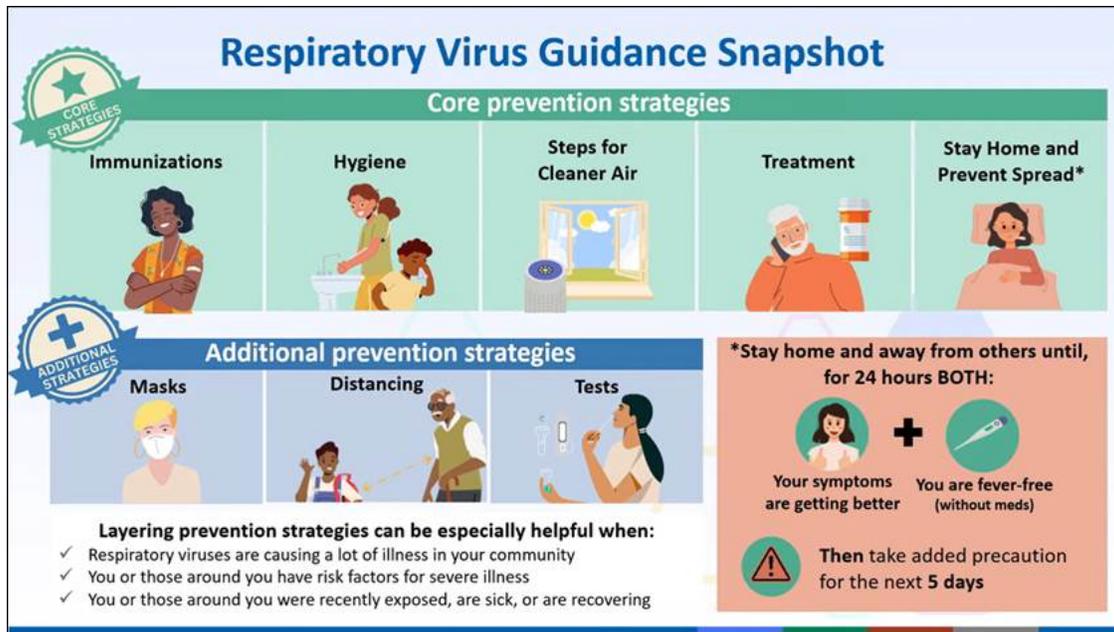
  
Title

P.O. Number  
  
3/15/24  
Date

287 South River Road • Bay City, MI 48708 • ph. 989.684.9841 fax: 989.684.9850  
Commercial Doors & Frames • Architectural Hardware • Bathroom Partitions & Accessories  
Email Address: ponder@ponderdoor.com • Website Address: www.ponderdoor.com

9. Superintendent's Report
- Election Results
  - Updated guidance on respiratory viruses
  - Sunset clause on property deed
  - Condo agreement - CATIC

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Friday, March 1, 2024, the CDC released new [Respiratory Virus Guidance](#). In this guidance, they discussed that while COVID-19 is still an important public health threat, it is no longer the emergency it once was, and its health impacts increasingly resemble those of other respiratory viral illnesses such as influenza and RSV. The CDC Respiratory Virus Guidance provides a unified, practical approach to address risks from a range of common respiratory viral illnesses, including COVID-19, influenza, and RSV, that have similar routes of transmission and symptoms and similar prevention strategies.

While officially updated **school guidance** is not yet available, the Respiratory Virus Guideline [FAQs](#), question and answer #6 states that, ***“(it) will align with the updated Respiratory Virus Guidance and other disease-specific guidance and include considerations for children with special health care needs.”***

At this time, schools can use the CDC Respiratory Virus Guidance in management of all upper respiratory virus/influenza-virus like-illness (ILI)/COVID-like illness. It is recommended that these guidelines be used in conjunction with the [Managing Communicable Diseases in Schools](#) guide from MDHHS, as well as guidance from their local health department whenever needed. Note, there is no longer guidance specific to close contacts of COVID.

Incorporating the guidance from [the CDC Respiratory Virus Guidance](#), [Managing Communicable Diseases in Schools](#), and American Academy of Pediatrics ["Managing infectious diseases in child care and schools: a quick reference guide"](#), the following general guidance could be used at your discretion for students and staff:

**Keep your student home if:**

- They have had a fever\* within the past 24 hours and are not feeling well or are not acting like they normally do **AND/OR**
- They have been vomiting (throwing up) or having diarrhea within the past 24 hours **AND/OR**
- They feel too sick to be able to take part in their classwork.

\*Usually considered a fever if your child's temperature is 100.4°F or higher

**Send your students back to school when:**

- It has been at least 24 hours since both their symptoms are getting better overall, **and** they have not had a fever (and are not using fever-reducing medication) **AND**
- They feel well enough to take part in their classwork **AND**
- *If* they have been vomiting (throwing up) or having diarrhea, they haven't had any within the past 24 hours **AND**
- *If* they saw their healthcare provider, their healthcare provider says it is ok to go back to school.

**If your child had symptoms^ of a respiratory illness, like COVID, flu, or a cold:**

- Consider testing them for things like COVID or flu if it will help make decisions to protect yourself and others.
- For five days after going back to normal activities:
  - Consider having them [wear a mask](#) and try to keep some [physical distance](#) between themselves and others to lower the risk of spreading viruses.

^Symptoms of respiratory illness could be runny or stuffy nose, sneezing, sore throat, cough, chest discomfort, wheezing, fever or feeling feverish, chills, headache, muscle or body aches, fatigue (tiredness), weakness, decrease in appetite, diarrhea, vomiting, new loss of taste or smell, or others.

**Anytime your child is sick:**

- Remind them how [to cough and sneeze](#) in a way least likely to spread germs.
- Make sure they [wash their hands](#) properly.
- [Clean](#) frequently touched surfaces, such as countertops, handrails, computers, phones, and doorknobs regularly.

**Help keep your family from getting sick:**

- Improve the [ventilation](#), or flow of fresh air, in your home.
- Keep up to date on [recommended immunizations](#).
- Try to get enough sleep, activity, and healthy foods.

10. Communications  
-Certified Election results Feb 27,  
2024

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**Michelle M. Stevenson**

**Roscommon County Clerk & Register of Deeds**  
**500 Lake Street, Roscommon, Michigan 48653**  
**Email: [stevensonm@roscommoncounty.net](mailto:stevensonm@roscommoncounty.net)**  
**Phone: (989) 275-5923 or (989) 275-5931**  
**Fax: (989) 275-8640**

March 8, 2024

C.O.O.R. Intermediate School District  
Attn: Shawn Petri, Superintendent  
11051 North Cut Road  
Roscommon, Michigan 48653

Re: February 27, 2024 Presidential Primary Election Certified Results

Dear Superintendent Petri,

Enclosed please find the certified copy of the millage proposal presented to the voters of Roscommon County during the February 27, 2024 Presidential Primary Election. The career and technical education proposal did not pass.

Please feel free to contact my office with any questions you may have.

Sincerely,

A handwritten signature in blue ink that reads "Michelle M. Stevenson".

Michelle M. Stevenson  
County Clerk & Register of Deeds

Enc.

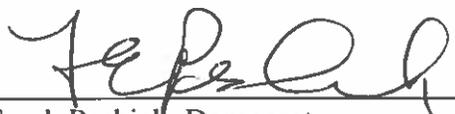
# CERTIFICATE OF DETERMINATION

We the undersigned Board of Canvassers for the County of Roscommon from an examination of the Election Returns received by said Board of Canvassers, determine that at the Presidential Primary Election held on February 27, 2024, that the Proposition listed below were passed or defeated as indicated below:

NAME OF PROPOSITION	VOTE TOTALS
<p><b>C.O.O.R. INTERMEDIATE SCHOOL DISTRICT AREA CAREER AND TECHNICAL EDUCATION PROPOSAL</b></p> <p>Shall C.O.O.R. Intermediate School District, Michigan, come under sections 681 to 690 of the Revised School Code, as amended, and establish an area career and technical education program, which is designed to encourage the operation of area career and technical education programs, if the annual property tax levied for this purpose is limited to 1 mill (\$1.00 on each \$1,000 of taxable valuation) for a period of 10 years, 2024 to 2033, inclusive; the estimate of the revenue the intermediate school district will collect if the millage is approved and levied in 2024 is approximately \$3,907,442 from local property taxes authorized herein?</p>	<p><b>YES 7,555</b></p> <p>Seven Thousand Five Hundred Fifty Five</p> <p><b>NO 9,353</b></p> <p>Nine Thousand Three Hundred Fifty Three</p> <p><b>Failed</b></p>

STATE OF MICHIGAN            )  
 COUNTY OF ROSCOMMON)

In Witness Whereof, We have hereunto set our hands and affixed the Seal of the County of Roscommon this 5th day of March, 2024.

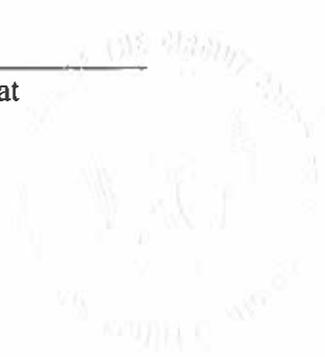
  
 \_\_\_\_\_  
 Frank Peshick, Democrat

  
 \_\_\_\_\_  
 Paul Menghini, Republican

  
 \_\_\_\_\_  
 Kathy Pardo, Republican

  
 \_\_\_\_\_  
 Steven Johnston, Democrat

  
 \_\_\_\_\_  
 Michelle M. Stevenson, Clerk of the Board of Canvassers



**11. Adjournment  
Time:**