

C.O.O.R. Intermediate School District Board of Education Meeting

Wednesday, October 11, 2023 6:00 PM

Fairview Area Schools, 1879 Miller Rd, Fairview, MI 48621

1. Call to order & Roll Call

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

4. Department Updates

-Career & Technical Education Department

-Early Childhood Department

-Instructional Services Department

-Special Education Department

-R.O.O.C., Inc.

-K12 ETA (Educational Technology Association)

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BOARD OF EDUCATION

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Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: October 5, 2023

Subject: CTE Update

CTE Construction Project:

We've had some challenges, but we finally got official occupancy last week of our new shop space and our office. That being said, the exhaust system is not working correctly and we're still working the bugs out. We're also waiting on the 400 amp electrical panel required to move the Autos shop. Fingers crossed this can happen in December, but rest assured that our Autos program is running amazingly well in the makeshift woodshop space.

Grants:

I applied for the 61C grant again, which will be competitive and I worked with local districts to ensure their needs would be met as well. I applied for 1.2 million rather than \$576,000, so we'll see what happens. The same rules apply, so up to 50% is allowable for infrastructure needs, so would help offset some of our construction and network expenses. It all sounds simple except that the software platform the state was using did not work properly and our grant submission could not be saved. I was the guinea pig for the entire state to figure out what the problem was with the Office of CTE consultant and ensure our grants were received in the system.

Our teachers are continuing to work hard in their classes through the 61i grant. I'm very proud of their efforts!

Outreach/Marketing:

Our enrollment is steady at 223, with 21 Early Middle College applicants! This is a record, especially compared to our historical 5 or 6 EMC students.

We will be hosting MI ACTE (MI Association for Career and Technical Education) New Teacher's workshop here in Roscommon on October 12th. RAPS is graciously allowing us to utilize their media center as we now occupy the former PD room, and I'm excited to share that the state Director of CTE, Brian Pyles is scheduled to attend along with the entire Office of CTE team of program consultants!

We are also hosting a professional development for CTE teachers who integrate math as the math-related credit for students here at the center on Monday, October 30th. Teachers from our Perkins

region, including COOR, Iosco, and Clare-Gladwin will be attending and Judy Falk, from Char-Em ISD will be working with our teachers.

Millage:

Now that the 1.0 Millage 10-year was approved, our steering committee met on October 4th to officially launch our campaign. I am asking local districts for help in identifying people willing to help as “boots in the ground” in their respective regions to support the millage. I will continue to work with Banach to develop some training materials for them and meet with each volunteer in order to ensure they are confident with our message. It is critical that we stick with our talking points for consistency in the message, and continue to address any questions as they arise. We also asked for help in identifying service organizations or influential partners, and getting an audience with them between now and February 1st. The FAQ and Press Release should be available by tomorrow and I'll link it here for your information.

Other:

Our region is also required to submit a Comprehensive Local Needs Assessment again this year, as required every other year for federal Perkins funding. I'll be working with Iosco and Clare-Gladwin once again to meet and take on this arduous task. I've begun working on this and met with Ogemaw Heights HS to enter their details already.

CTEIS data entry has also begun, and all courses must be in by October 12th, so Alex is working on that. We also met with Ogemaw Heights to review reporting requirements and ensure we meet required deadlines.

I will be attending Catalyst23, a workshop sponsored by MASSP (MI Association of Secondary School Principals) on October 17th with some of our high school administrators. This workshop focuses on leveraging Artificial Intelligence/technology in a positive way in the educational environment. I'm also on the MASSP Board, so I attended the board meeting on October 3rd, which is always a valuable learning opportunity.



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Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Early Childhood Supervisor

Date: October 2023

Subject: Early Childhood Update

Great Start to Quality

In September, we were wrapping up FY23 and planning out our intentions for FY24. Last month, we spent a lot of time planning out our Professional Development that we will be offering to child care providers in FY24. We are excited about getting started with some Professional Development opportunities that our staff is going to be trained on in order to be prepared to present. We will have staff members trained in Ages and Stages and Ages and Stages Social Emotional screenings (which will help child care providers catch developmental delays earlier). One of our team members will be trained in Strengthening Families and the 5 Protective Factors. This training will emphasize the importance of being that support and connecting piece for the parents and the supports in the community. Tracey Stein, our Infant/Toddler Specialist is gearing up to start her new Infant/Toddler Cohort in October. She currently has 12 licensed programs who want to join this 18 month venture of meeting with her once a month for direct coaching and meeting with the whole group once a month for training and reflection. We are partnering with LARA to host a fingerprinting/background check event for current child care providers in the Gaylord area. It has been a challenge for providers to find fingerprinting events in our region, so we are glad to assist in making this happen.

Great Start & Great Start Parent Coalition

Another one of our local parks now has our Talking is Teaching signs installed. If you're in Rose City, stop by the Rose City Park and check them out! We are expanding our signs to include LEA's and child care facilities. We have two partners currently who are interested in putting their signs up and hope to see this expand throughout our counties. We were also able to leverage some dollars from the HUB Literacy Grant and we will have 3 more little libraries that we can install throughout our communities. Pictures below.



Great Start Readiness Program

Rebekah and Katie have been providing weekly professional development for GSRP staff since August on the Pyramid Model Practices and the Pre-Literacy Essentials. A new system is being created and implemented this year to support maintaining high quality in all classrooms all year. A team of early childhood experts will be completing monthly learning walks in every classroom to verify high quality practices are in place.



Educational Technology Association

Technology for Learning

October 2023 ETA Report

Any Questions Please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 338
- Created this month: 3298

Trainings Provided:

- Illuminate
- Google Shared Drive
- Google Sites
- PowerSchool Enrollment

Updates:

- On September 11th we restored Kalva Norman Dickson PowerSchool server.
- Merit and MSU are working collaboratively on the Michigan Open Optical Network (MOON-Light) which will provide affordable, reliable high-speed internet to 17,000 unserved households in 74 counties across the state. Since we have Merit equipment in our server rooms staff have had to work late nights to accommodate this project. A special thanks to Mike Stilson, Patrick Wroble, and Trent Miller for the time they have put in with Merit.
- Section 97G from the state school aid budget will provide Managed Detection and Response (MDR) licensing, consulting, resource development, and training to ISDs and schools to help with cyber security. We await more information but are thankful for any resources to help.
- On September 21st we had to restore Manistee Area Public Schools (MAPS) PowerSchool due to some editing of files by MAPS staff.
- We are continuing to attend cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.
- Our external vulnerability scanned 53 threats in 1043 locations this month. We have no open vulnerabilities at this time.

Proudly Serving the districts within the COOR ISD, Manistee ISD, West Shore ESD, and Wexford-Missaukee ISD

- All backups have been verified. This month backups were tested on Crawford Ausable, COOR ISD, Mesick, MISD, WMISD, and WSESD.
- This month our phishing test failed to send. We are working with support to get this resolved.

R.O.O.C. Inc.

11018 North Cut Road, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: October 5, 2023

Fall is in full swing and everyone has been enjoying the sunshine and watching the leaves change! Our new staff members have been training and getting to know all of our clients, activities and various schedules. We are happy to have the additional support.

Our next session with MSU Extension begins next week. MSU has a new teacher starting this session and we are looking forward to meeting her and learning more about nutrition, healthy eating and fun ways to stay active and move our bodies.

Later this month we will be visiting the Pumpkin Patch at Bart's in Houghton Lake for all to pick pumpkins and return to decorate. Our Annual Halloween Dance Party is also scheduled for the end of the month and we are all looking forward to seeing everyone's creative costumes!

Candy has been popular as we approach Halloween and our Spencer's Candy production line has been busy putting together an order for our local Roscommon Buck's Homecoming concessions. LET'S GO BUCKS!



BOARD OF EDUCATION

To: Shawn Petri, Superintendent

Dr. James Mangutz, D.D.S.
President

From: Katie Fuelling

Nancy Persing,
Vice President

Date: September 2023

Ian Faulkner,
Treasurer

Subject: Instructional Services Update

Lyn Sperry,
Secretary

Kara Mularz,
Trustee

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

Instructional Services

Director: Katie Fuelling

The Instructional Services Department was excited to kick-off the first two days of professional learning on Cognitive Coaching this past week! 36 participants, including superintendents, building administrators, and teacher leaders, learned about building rapport and initial planning conversations for a coaching session. The next two days of the 8-day series are scheduled for late November.

31n Team

Behavioral Health Coordinator: Michelle Culton-Ekstrom

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The 31n Team continues to support districts in implementing TBRI in classrooms and individual student behavior plans. The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children’s Trauma Assessment Center and the WMU Resiliency Center for Families & Children (www.wmich.edu/traumacenter). Dr. Sloane remains an integral part of providing recommendations aimed at improving the lives of children in our districts.

31n Whole Child Specialists, Michelle MacArthur , Jamie Mead , Scott Beltz, Stacey Shafto, Heather Sharpe , and Cassidy Quigley, are instrumental in school-based mental health services. 31n WC Specialists have been receiving referrals from their districts and are implementing therapeutic responses to meet the needs of students, families, and educators. They are providing valuable connections aimed at behavioral and mental wellness for the children they serve. They truly are to be commended for their dedication and talents!

Cristie Pudvan, Student Engagement Coach, provides supportive services with the 31n team. She continues to

provide TBRI training in the classrooms and with professional development for educators. Her skills and knowledge are instrumental in providing coaching aimed at building students' regulation and success in the classrooms. Her role will certainly keep her busy this year.

As the new Behavioral Health Coordinator, I am delighted to be assigned to collaborate with this amazing team!

Early Literacy

Early Literacy Coach: Michelle Ewald

- **Classroom Library Enhancement** grant - MAISA recently held an introductory webinar to review CLE grant assurances, and the next step is to identify a district and some of their K-3 teachers to partner with C.O.O.R. for this initiative. Teachers who commit to take part will fill out a pre-survey and inventory of their current classroom library (October), take part in professional reading and online modules (November-March) before purchasing titles, then complete a post-survey and share "after" photos (April/May).
- **LETRS Training** - Day 2 of "LETRS for Administrators" training is being completed throughout the month of October. LETRS training is now required for early literacy coaches that are funded by the 35(a) grant.
- **Professional Development**
 - **Differentiated Instruction** - Ongoing support has been taking place onsite with instructional staff at Charlton Heston Academy, Mio Elementary, and Roscommon Elementary, based on the work of Dr. Sharon Walpole. Additionally, there is a group of teachers from across the ISD who are about midway through an online book study using the text *How to Plan for Differentiated Instruction, K-3* (Walpole & McKenna).
 - **Professional Learning Communities (PLCs)** - Teachers at Collins Elementary (HL) are taking part in bi-weekly grade level PLCs, and C.O.O.R. is providing support through the Early Literacy Coach's attendance and collaboration with each grade level once per month.



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To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: October 4, 2023

Subject: Special Education Department Update

A Message from our Director, Melisa Akers

The new school year is off to a great start and everyone has stayed fairly healthy. In September, Brenda Vaughan-Ide and I held our first two IEP Bootcamp professional developments and they have been well-received. We also held our first Special Ed Coffee Hour. Once a month Brenda and I host a live Zoom where any staff member from the ISD or local districts can pop in and ask us questions related to Special Education. We felt like this would be a great opportunity for staff members in the local districts to get access to special education support. October looks to be a busy month with several more professional development offerings scheduled.

A Message from our Principal, Joe Moore

Fall is underway at the CEC & ATC. We are very happy that our flagpole was recently repaired. We were honored to host two local veterans Ian Faulkner (COOR ISD Board Member) and Don Croff for a flag raising ceremony. Ian and Don were able to show CEC students & ROOC clients how to properly raise, lower, and fold the flag. This was a wonderful experience for all involved. We are incredibly grateful to Ian and Don for their time and for their service to our country. CEC students and ROOC clients will be taking turns on alternating days to raise and lower the flag during the week.

We would like to thank Renee Smith from Blended Lines Salon for donating her time to giving haircuts to some of the ATC students in Ms. Angie's classroom. The students all looked very sharp with their new hairdos. Renee will be coming back soon to catch the students she missed on her first visit.

October photos: <https://bit.ly/3rM49hT>

A Message from our Early On Coordinator, Michele Cochrane

We currently have 58 students enrolled. In the first quarter of FY 2023-24 (July-Sept) we had 59 new referrals: 13 CASD, 5 HLCS, 17 RAPS, 20 WBRC, 2 MA and 2 FA..

As was stated in last month's board report, Jennifer Hart was hired to fill our open position for an Early Childhood Special Education Teacher. She will be working ½ time with Early On and ½ time with Early Childhood Special Education. She worked in a Head Start/GSRP classroom for 10 years prior to taking this position. She hit the ground running two weeks ago. Amber Larrison is supporting her while she gains the education and experience needed for this role. Welcome Jen!

The Early On data reports for June 2023 are now available at [earlyondata.org](https://www.earlyondata.org)
<https://www.earlyondata.com/?service=72&coldate=Jun2023> We continue to meet the target for birth to 3 in regards to the percent of children served. We are also currently meeting all of the compliance indicators.

We have been selected for Early On General Supervision Monitoring. As part of this process, MDE has scheduled a site visit on October 23rd. We will get more information on October 6th during an informal virtual meeting.

The Office of Great Start, including Early On, will be moving to the newly formed Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP). MiLEAP will consist of three offices. The move is expected to happen in December 2023.

- The Office of Early Childhood Education, focused on helping all kids meet their milestones and enter kindergarten ready to thrive.
- The Office of Higher Education, focused on achieving the governor's sixty by 30 goal (60 percent of all adults ages 25-64 with a postsecondary credential of some sort) and helping all Michiganders get the education that they need to Make it in Michigan.
- The Office of Education Partnerships, focused on strengthening partnerships with communities to help kids succeed.

5. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, Sept 13, 2023

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Meeting Minutes

A regular meeting of the Board of Education (the “Board”) was held at 11051 N Cut Rd, Roscommon, Michigan, on Wednesday, Sep 13, 2023. President Mangutz called the meeting to order at 6:01 P.M.

1. Call to order & Roll Call

Attendance Taken at 6:02 PM. **Present:** Ian Faulkner, Jim Gendernalik, Jim Mangutz DDS, Brie Molaison, Nancy Persing, Lyn Sperry, **Absent:** Kara Mularz. (arrived at 6:03 PM.) **Present:** Kara Mularz.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement – ready by President Mangutz: *C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried (7-0).

4. Department Updates were reviewed in advance of the meeting:

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.

Career Tech building update: Superintendent Petri reported that 200-amp electrical service has been installed. We are waiting for one more delivery and a final inspection. There is an inspection scheduled for Tuesday, Sept 19th. They are hooking up the fire suppression system now.

Superintendent Petri reported that most of our personnel openings have been filled, except for some longstanding openings like School Psychologist.

5. Public Participation: None.

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Jim Gendernalik and seconded by Brie Molaison, Carried (7-0)

6.A. Approve minutes of the previous meeting held on August 9, 2023

6.B. Approval of Bills for August 2023 totaling \$1,865,536.38

6.C. Approve Revenue & Expenditure Reports for August 2023

6.D. Renew contracts for Sept 1, 2023 to Aug 31, 2024:

- Lillie Meadows, Early Intervention On Home Visitor
- Amber Akin, Early Intervention Home Visitor
- Desiree Lipski, Quality Improvement Specialist
- Melissa Maeder, Quality Improvement Specialist and Consultant
- Kym Narayana, Quality Improvement Specialist and Consultant
- Helen Shastal, Northeast GSQ Resource Center Co-Director
- Tracey Stein, Infant Toddler Specialist
- Chris Tappan, Northeast GSQ Resource Center Co-Director
- Tammy Tyler, Great Start Parent Liaison

6.E. Approve adjustment to the 2023-24 COOR Educational Center calendar to allow the school to apply for a snow day waiver if there is a need for more than 6 snow days in the school year

6.F. Renew contracts with Great Start Readiness Programs for 2023-24: Charlton Heston, Grayling Cooperative, Houghton Lake, NEMCSA, NMCAA, Roscommon Area Public Schools, and West Branch- Rose City preschools. (Transportation costs TBD)

Program	Slots.....	Funding
Charlton Heston.....	108.....	\$461,760.48
Grayling Cooperative...	136.....	\$581,476.16
Houghton Lake.....	72.....	\$307,840.32
NEMCSA.....	48.....	\$205,226.88
NMCAA.....	10.....	\$42,755.60
RAPS.....	72.....	\$307,840.32
WBRC.....	160.....	\$684,089.60
Totals.....	606.....	\$2,590,989.36
Total with COOR 11%.....		\$2,911,224.00

6.G. Renew lease with West Branch-Rose City Schools for the Northeast Regional Resource Center

6.H. Approve another amendment to the Donated Funds Agreement (DFA) with the Department of Health and Human Resources in the amount of \$319,600

7. Action Items

7.A. *Approve a new lease for the football field to Roscommon Youth Football League of Roscommon and an amended soccer field lease to Roscommon North Youth Association of Roscommon, both through January 13, 2026.* This motion, made by Brie Molaison and seconded by Ian Faulkner, Carried (7-0).

7.B. *Approve appointment of Michael Ehinger, Whittemore-Prescott Superintendent, to the Alternative Educational Academy board of trustees.* This motion, made by Lyn Sperry and seconded by Nancy Persing, Carried (7-0).

7.C. *Approve a contract with Toni Prickett of Region Insights for Cognitive Coaching Foundation Seminar in the amount of \$31,468 plus \$48.40 per participant for a Learning Guide.* This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried (7-0).

Local Districts will pay part of the cost for their participating administrators. This is an eight-day Leadership training for administrators across the ISD: 28 people are registered and the training will include conflict resolution and other leadership skills. Meetings will be held at COOR ISD. Local districts will pay \$500 per participant in this training series. The networking opportunity will give an additional level of continuity across the ISD. A few participants from AMA ESD will also be participating.

Instructional Services Director Katie Fuelling reported that they will be training teacher leaders and administrators on instructional coaching - utilizing their skillsets to help them continue to grow & develop. The board felt it was very important to train district leaders to give each district good direction.

7.D. *Approve contract with Cindy Hunt for Student Support Network Committee training in the amount of \$61,200 from 31n funds.* This motion, made by Nancy Persing and seconded by Brie Molaison, Carried (7-0).

This training is utilizing 31n categorical funds for the instructional leadership team from each local district as well as the ISD. Each district will be sending people to make plans and start implementing behavioral health strategies. This would be a four-year commitment with reduced costs in future years. Ms. Hunt will also offer support to Katie Fuelling and Michelle Culton-Ekstrom, developing systems that are sustainable even if people leave certain key positions.

Trustee Mularz stated that she loves the consistency in training between districts, since many students/families move between our local districts.

7.E. *Approve an agreement with the Michigan Purchasing Card Consortium, Inc. and the implementation of a credit card purchasing system for COOR ISD administrators.* This motion, made by Kara Mularz and seconded by Nancy Persing, Carried (7-0).

The finance committee has also discussed this idea at length. Handing in a check at hotels for conferences has become cumbersome and confusing at the hotels. We currently have one credit card through Chase Bank. This system would include Visa cards for administrators to utilize for conference hotels, parking, and meals as well as the occasional online vendor who won't accept a purchase order & check. Account codes will be tied to each card. There is a mobile app, so the administrators can take a photo of receipts and upload them right away and it is coded properly within the app. Then reports from the app get uploaded monthly into the accounting software, which is much more efficient than the current process of making journal entries for parts of credit card bills. There will be a monthly limit per department. Finance Director Kurt Loll reported that Calhoun ISD has been using this system successfully with about 120 cards.

7.F. *Approve Administrative Guidelines for sections 4000 & 5000; District Employment Procedures & Forms, Student Curriculum and Academic Matters Procedures & Forms.* This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried (7-0).

The Policy committee reviewed each form. There were no options given for any of the documents. The ISD may use other forms in addition to these forms when applicable.

7.G. New Hire & Contract Renewal:

- Ratify a contract with Michelle Culton-Ekstrom, Behavioral Health Coordinator, for 205 days through June 30, 2024.
- Renew contract with Rebecca Seelow, Instructional Technology Specialist, for up to 10 days retroactively from July 1, 2023 through June 30, 2024.
- Approve the hiring of Jennifer Hart, Early Childhood Special Education Teacher as part of the CEA, (BA step 1 - Talent Together)

Approve a contract with Michelle Culton-Ekstrom, renew a contract with Rebekah Seelow, and hire Jennifer Hart. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried (7-0).

Superintendent Petri reported that the Special Education Director, Melisa Akers, has been working with staff to utilize the Talent Together program for new teacher training.

8. Resolution

Adopt the resolution to approve ballot language for the special election to be held either on Tuesday, February 27, 2024 or Tuesday, March 12, 2024, as designated by law requesting 1.0 mil for vocational education for 10 years. This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (7-0).

There was much discussion amongst the board members. President Mangutz stated that this was one of the goals that the board had for the Superintendent Petri when he was hired. There has been significant progress on other goals, like repairing relationships with local districts and cleaning up accounting processes. The next big task given to Mr. Petri was to reinvigorate the career tech program. Enrollment is now over 220 students. This has been a

big improvement, but it is at the maximum capacity of current funds. If the ISD can get community support and buy-in, a ten-year millage would be most efficient.

The board members were very clear that they want to be very thoughtful and respectful for those who struggle to afford basic living expenses. They also feel that having more access to skilled trades training is the key to helping many families improve their circumstances.

If this millage proposal is voted down in February, the ISD would not take it back to voters until 2026 because some local districts have bond issues on the Nov 2024 election. "Taxation saturation" is a potential issue to avoid.

The public can see the potential of a robust CTE program now that the CATIC program is up and running. It was suggested that the ISD partner with local industry and business owners to help sell the program and its benefits for local companies to retain talent as well as to local students and districts. Superintendent Petri plans to focus his presentations on county commissioners, local school boards, and local service organizations (Rotary, Kiwanis, etc).

Local districts would not have to pay a tuition for students if the millage is passed. Some of the millage money could also be redistributed to local districts with CTE programs. The ISD expects a loss of \$1,252,427 in funding if the vocational millage passes. This is due in part to not charging tuition to local districts for students enrolled in CTE programs. Also, 61c equipment grant money has not been available to CTE programs receiving millage money, and there would also be a reduction in 61i funds for higher education of CTE instructors. There is a chance that 61c funds might be redistributed to all CTE programs in the future.

Banach, Banach and Cassidy would handle marketing and public relations for this campaign. Printing & mailing fees will be extra expenses. CTE Director Natalie Davis has been speaking with Mr. Banach and drafting presentations so they will be ready to attend service organization meetings. He will survey the community on how they are responding to the campaign and then cater the marketing message to the responses he gets back from the community.

Local districts need to be in full support of this millage campaign. It would reduce costs to local districts and provide funding for the safe transportation of students by school bus. This would eliminate many barriers to student participation in the COOR CTE program. Further training makes students more employable. "Skilled trades *is* higher education," stated one board member. Both the ISD and local districts will need to inform local community members.

The board wants to be very thoughtful and respectful for those who struggle to afford any extra cost in property taxes. This program opens so many doors for students who never thought they could enter certain occupational fields. It is a real concern for some families to feed their families and pay their bills.

The board expressed a strong belief that the local communities really need more professionals trained in the skilled trades. Contractors often not available or not competent. It will affect the communities positively to have more students participate in CTE courses. The families that may have trouble paying extra taxes may benefit the most.

The current board mission statement includes “current and emerging needs,” so it is important to be looking toward the future. Passing the millage should result in a savings of \$400,000 to the local districts this year alone (currently paying \$2,000 tuition for 200 students). Student safety is also a critical part of the picture, not making 16-year olds drive long distances each morning in the snow and other weather, often in old vehicles.

Trustee Gendernalik offered support by presenting the information to the community.

“We must be willing to fight for what is good for the students - this is the heart and soul of what we do – this is the opportunity to give more kids more options in life and retain local talent. We must be the visionaries looking forward for future career needs.” Stated President Mangutz. “We believe our communities will support the vision. As the old adage goes... teach the kids to fish so they can feed themselves for a lifetime.”

9. Information Items

- Early Bird Registration for the MASB Annual Conference on November 9-12 ends Sept 22nd (\$50 off full conference fees).
- Meagan Maynard has been hired as the new Administrative Assistant/ Food Service Director
- August Social Media Report – total reach of 4,837

10. Superintendent's Report

- Website redesign -- Superintendent Petri reported that the goal for COOR's website redesign is for people to find what they need within 30 seconds. The redesigned site will be launched soon. Dr. Mangutz is glad that COOR is launching a new site design.
- Janitorial Services -- The admin team discussed costs of hiring janitorial services in-house. They would like to look for new options besides the current contracted services.
- Power outage -- There was a power outage on Friday Sept 8th. In informational report was submitted to the insurance company in case the is failure of equipment within the next few months that may be the result of the partial power outage.
- Friday before Labor Day- ISD central office
Hardly any ISDs or our local districts are open on the Friday before Labor Day. Superintendent Petri is asking the board to consider closing the office that day.
- CTE Millage Campaign -- Thank you for your support on the CTE millage. The next steps will be shared with the board regularly.

11. Communications

- Board members viewed a video from 2023 MiSTEM Summer Camps
- Friday, Sept 22nd at 10am - flag raising

The flag pole by the CEC/ROOC is not lit at night, so the flag needs to be raised and lowered each day. Somer Quinlan and Joe Moore will have a flag raising ceremony with instruction on

how to properly handle the flag. Students will learn how to do it properly, fold the flag for storage, and set it at half- staff when identified by the Governor.

12. *Adjourn the meeting.* Motion by Nancy Persing, seconded by Kara Mularz. Meeting adjourned at 7:43 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebecca Socia".

Rebecca Socia,
Recording Secretary

Lyn Sperry,
Board Secretary

B. Approval of Bills for September
2023 totaling \$1,601,538.80

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COOR ISD

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
18665	SPRINGHILL SUITES LANSING	9256	09/13/2023	101988	(231.08)	0.00	(231.08)
			Void by KLM on 9/13/2023				
18665	SPRINGHILL SUITES LANSING	9256	09/13/2023	102064	(152.64)	0.00	(152.64)
			Void by KLM on 9/13/2023				
18665	SPRINGHILL SUITES LANSING	9256	09/13/2023	102065	(231.08)	0.00	(231.08)
			Void by KLM on 9/13/2023				
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	09/01/2023	102254	35.17	0.00	35.17
20310	UNITED WAY OF ROSCOMMON COUNTY	93	09/01/2023	102255	2.00	0.00	2.00
142049	ALORA EHLERT	453	09/08/2023	102257	234.13	0.00	234.13
141200	AMAZON CAPITAL SERVICES INC	453	09/08/2023	102258	7,504.50	0.00	7,504.50
141731	AMBER AKIN	453	09/08/2023	102260	729.67	0.00	729.67
141937	ANGIE STERN	453	09/08/2023	102261	50.00	0.00	50.00
18560	ANNMARIE SPEAR	453	09/08/2023	102262	799.28	0.00	799.28
950	ASCD	453	09/08/2023	102263	32.73	0.00	32.73
980	ASCOMNORTH, INC.	453	09/08/2023	102264	180.00	0.00	180.00
1003	ATECH HEATING AND COOLING	453	09/08/2023	102265	190,295.00	0.00	190,295.00
141145	AUSABLE MEDIA GROUP LLC	453	09/08/2023	102266	213.00	0.00	213.00
11240	BEN LOWE	453	09/08/2023	102267	4,987.99	0.00	4,987.99
2445	BROOKES PUBLISHING CO	453	09/08/2023	102268	666.70	0.00	666.70
142041	CHARLES BISSELL	453	09/08/2023	102269	3,511.00	0.00	3,511.00
8392	CHARLTON HESTON ACADEMY	453	09/08/2023	102270	21,871.64	0.00	21,871.64
141931	CHRISTINA PUDVAN	453	09/08/2023	102271	267.81	0.00	267.81
4100	CONSUMERS ENERGY PAYMENT CENTER	453	09/08/2023	102272	2,904.27	0.00	2,904.27
4480	CRAWFORD COUNTY	453	09/08/2023	102273	199.29	0.00	199.29
4470	CRWFD CNTY TRANSP AUTH	453	09/08/2023	102274	2,488.00	0.00	2,488.00
141894	CULLIGAN WATER CONDITIONING	453	09/08/2023	102275	50.00	0.00	50.00
142058	DANIELLE OLESEN	453	09/08/2023	102276	68.25	0.00	68.25
5045	DELTA NETWORK SERVICES	453	09/08/2023	102277	1,944.47	0.00	1,944.47
141732	DM BURR GROUP	453	09/08/2023	102278	7,748.00	0.00	7,748.00
141308	E.M.S. EDUCATION	453	09/08/2023	102279	290.00	0.00	290.00
141209	E3 DIAGNOSTICS	453	09/08/2023	102280	620.00	0.00	620.00
8420	EAST HIGGINS LAKE TRUE VALUE	453	09/08/2023	102281	322.39	0.00	322.39
141703	ELENA ROTHNEY	453	09/08/2023	102282	30.00	0.00	30.00
142053	ELITE COATINGS LLC	453	09/08/2023	102283	40,254.30	0.00	40,254.30
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	453	09/08/2023	102284	2,694.65	0.00	2,694.65
141715	EMILY BORESON	453	09/08/2023	102285	30.00	0.00	30.00
141697	FUN FIRST THERAPY	453	09/08/2023	102286	1,462.45	0.00	1,462.45
142060	GESKUS PHOTOGRAPHY INC	453	09/08/2023	102287	55.00	0.00	55.00
141962	GRAND TRAVERSE CONSTRUCTION LLC	453	09/08/2023	102288	3,003.52	0.00	3,003.52
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	453	09/08/2023	102289	38,633.55	0.00	38,633.55
142051	GREAT LAKES CAULKING & WATERPROOFING	453	09/08/2023	102290	8,100.00	0.00	8,100.00
141969	HARDWOOD HILLS CONSTRUCTION INC	453	09/08/2023	102291	53,341.02	0.00	53,341.02
142059	HILTON CHICAGO	453	09/08/2023	102292	1,699.96	0.00	1,699.96
8520	HOEKSTRA TRANSPORTATION INC	453	09/08/2023	102293	1,569.25	0.00	1,569.25
142002	HOLLAND BUS COMPANY	453	09/08/2023	102294	1,090.42	0.00	1,090.42
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	453	09/08/2023	102295	21,865.57	0.00	21,865.57
141743	HULL BUILDING CENTER	453	09/08/2023	102296	204.25	0.00	204.25
142028	HURST MECHANICAL	453	09/08/2023	102297	84,494.70	0.00	84,494.70
9160	IMPACT OFFICE PRODUCTS	453	09/08/2023	102298	259.95	0.00	259.95

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141459	Inacomp	453	09/08/2023	102299	340.00	0.00	340.00
11870	INCOMPASS MICHIGAN	453	09/08/2023	102300	780.00	0.00	780.00
141911	INTEGRITY CONSTRUCTION SERVICES	453	09/08/2023	102301	22,732.14	0.00	22,732.14
141635	JANWAY	453	09/08/2023	102302	4,760.70	0.00	4,760.70
141970	JE JOHNSON CONTRACTING INC	453	09/08/2023	102303	14,166.90	0.00	14,166.90
15344	JESSICA PARTAKA	453	09/08/2023	102304	46.51	0.00	46.51
142047	JOANN GILLMAN	453	09/08/2023	102305	5.75	0.00	5.75
141506	JOSH MEYER	453	09/08/2023	102306	4,653.00	0.00	4,653.00
141667	KAREN WALTON EBNIT	453	09/08/2023	102307	1,235.00	0.00	1,235.00
19892	KATHRYN TOONSTRA	453	09/08/2023	102308	15.72	0.00	15.72
10030	KATIE KEITH	453	09/08/2023	102309	217.46	0.00	217.46
10020	KEENAN THERAPEUTICS PC	453	09/08/2023	102310	4,753.70	0.00	4,753.70
141813	K-LOG INC	453	09/08/2023	102311	42,621.62	0.00	42,621.62
141972	LILLIE MEADOWS	453	09/08/2023	102312	665.48	0.00	665.48
11182	LOGISOFT	453	09/08/2023	102313	1,950.56	0.00	1,950.56
11219	LOVING GUIDANCE LLC	453	09/08/2023	102314	1,299.00	0.00	1,299.00
142052	MAG INSULATION	453	09/08/2023	102315	18,351.00	0.00	18,351.00
8099	MARIE HARRIS	453	09/08/2023	102316	26.72	0.00	26.72
141961	METAL ARTS CONSTRUCTION INC	453	09/08/2023	102317	5,085.00	0.00	5,085.00
3753	MICHELE COCHRANE	453	09/08/2023	102318	149.34	0.00	149.34
141820	MICHELE MILLER	453	09/08/2023	102319	30.00	0.00	30.00
142054	MID MICHIGAN ASPHALT PAVING	453	09/08/2023	102320	21,826.80	0.00	21,826.80
142056	MOUNTAIN VALLEY LODGE & CAMPGROUND	453	09/08/2023	102321	216.60	0.00	216.60
13160	MSBO	453	09/08/2023	102322	445.00	0.00	445.00
14205	NCS PEARSON, INC.	453	09/08/2023	102323	64.00	0.00	64.00
141971	NIGHTHAWK ELECTRIC INC	453	09/08/2023	102324	29,070.00	0.00	29,070.00
141987	NORTHERN FLOOR AND TILE SERVICE INC	453	09/08/2023	102325	4,640.40	0.00	4,640.40
142050	NORTHERN MICHIGAN GLASS LLC	453	09/08/2023	102326	29,728.80	0.00	29,728.80
15100	OSCODA COUNTY TREAS	453	09/08/2023	102327	90.70	0.00	90.70
142029	PARAMOUNT PAINTING 2.0 LLC	453	09/08/2023	102328	13,950.00	0.00	13,950.00
15720	PETTY CASH COOR	453	09/08/2023	102329	34.78	0.00	34.78
142014	PORATH CONTRACTING	453	09/08/2023	102330	6,750.00	0.00	6,750.00
16020	PRECISION DATA PRODUCTS	453	09/08/2023	102331	193.98	0.00	193.98
15860	PURCHASE POWER	453	09/08/2023	102332	551.00	0.00	551.00
141711	PURITY CYLINDER GASES INC	453	09/08/2023	102333	33.81	0.00	33.81
16250	QUILL CORP	453	09/08/2023	102334	218.75	0.00	218.75
7161	ROSCOMMON FOOD SERVICE	453	09/08/2023	102335	249.88	0.00	249.88
142057	ROY SIMMONS & SON WELL DRILLING INC	453	09/08/2023	102336	22,294.30	0.00	22,294.30
142046	SARA MASTERS	453	09/08/2023	102337	30.00	0.00	30.00
141653	SARAH KAY RONDO	453	09/08/2023	102338	2,124.82	0.00	2,124.82
18020	SHANTY CREEK	453	09/08/2023	102339	155.86	0.00	155.86
141947	SHULL TRANSPORT INC	453	09/08/2023	102340	7,110.00	0.00	7,110.00
18555	SPARTAN STORES LLC	453	09/08/2023	102341	145.63	0.00	145.63
142055	ST JOHNS MOTEL	453	09/08/2023	102342	0.00	0.00	0.00
Void by KLM on 9/15/2023							
1415	TAMMY BAUDOUX	453	09/08/2023	102343	305.23	0.00	305.23
19545	TEACHING STRATEGIES LLC	453	09/08/2023	102344	4,116.93	0.00	4,116.93
141511	THALMA HIBBARD	453	09/08/2023	102345	276.41	0.00	276.41
19800	THRUN LAW FIRM P.C.	453	09/08/2023	102346	910.00	0.00	910.00
8232	TRACY HENDERSHOTT	453	09/08/2023	102347	358.14	0.00	358.14
142048	TRESA GRAUNSTADT	453	09/08/2023	102348	23.61	0.00	23.61
141582	VISION CONSULTING LLC	453	09/08/2023	102349	525.00	0.00	525.00
21110	WEINLANDER-FITZHUGH-	453	09/08/2023	102350	12,000.00	0.00	12,000.00

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20970	WM CORPORATE SERVICES INC	453	09/08/2023	102351	124.83	0.00	124.83
21770	XEROX CORP	453	09/08/2023	102352	1,187.67	0.00	1,187.67
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	09/15/2023	102353	35.17	0.00	35.17
20310	UNITED WAY OF ROSCOMMON COUNTY	93	09/15/2023	102354	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	09/15/2023	102355	168.24	0.00	168.24
142015	PENCHURA LLC	454	09/12/2023	102356	12,895.00	0.00	12,895.00
141726	BLUE CROSS BLUE SHIELD OF MI	99	09/14/2023	102357	672.89	0.00	672.89
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	09/14/2023	102358	272.65	0.00	272.65
142013	BLUE CARE NETWORK	99	09/14/2023	102359	67.22	0.00	67.22
141918	GERRISH TOWNSHIP	455	09/14/2023	102360	50.00	0.00	50.00
7161	ROSCOMMON FOOD SERVICE	455	09/14/2023	102361	816.24	0.00	816.24
141196	ROSCOMMON ZOO	455	09/14/2023	102362	132.00	0.00	132.00
12880	MESSA	99	09/14/2023	102363	3,945.75	0.00	3,945.75
141879	ALEXIS FERGUSON	456	09/22/2023	102364	187.76	0.00	187.76
141200	AMAZON CAPITAL SERVICES INC	456	09/22/2023	102365	11,166.68	0.00	11,166.68
141937	ANGIE STERN	456	09/22/2023	102367	265.72	0.00	265.72
142013	BLUE CARE NETWORK	456	09/22/2023	102368	35,803.72	0.00	35,803.72
141726	BLUE CROSS BLUE SHIELD OF MI	456	09/22/2023	102369	1,852.49	0.00	1,852.49
141726	BLUE CROSS BLUE SHIELD OF MI	456	09/22/2023	102370	737.54	0.00	737.54
2121	BOOKS BY THE BUSHEL LLC	456	09/22/2023	102371	370.50	0.00	370.50
20535	BRENDA VAUGHAN-IDE	456	09/22/2023	102372	175.54	0.00	175.54
13830	BRIE MOLAISSON	456	09/22/2023	102373	97.13	0.00	97.13
142033	CEV MULTIMEDIA LLC	456	09/22/2023	102374	2,475.00	0.00	2,475.00
142061	CHILDREN'S TRUST FUND ALLIANCE	456	09/22/2023	102375	2,250.00	0.00	2,250.00
141905	CHRIS FUHR	456	09/22/2023	102376	24.89	0.00	24.89
141931	CHRISTINA PUDVAN	456	09/22/2023	102377	112.53	0.00	112.53
19631	CHRISTINA TAPPAN	456	09/22/2023	102378	472.78	0.00	472.78
4400	CRAF CENTER	456	09/22/2023	102379	2,400.00	0.00	2,400.00
4580	CRISIS PREVENTION INSTITUTE	456	09/22/2023	102380	200.00	0.00	200.00
4900	DEAN TRANSPORTATION INC	456	09/22/2023	102381	6,172.02	0.00	6,172.02
11056	DESIREE LIPSKI	456	09/22/2023	102382	423.25	0.00	423.25
14312	DON NESTER CHEVROLET, INC.	456	09/22/2023	102383	131.38	0.00	131.38
5385	DTE ENERGY	456	09/22/2023	102384	305.30	0.00	305.30
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	456	09/22/2023	102385	910.00	0.00	910.00
142043	FAT BRAIN TOYS WORLD HEADQUARTERS	456	09/22/2023	102386	277.40	0.00	277.40
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	456	09/22/2023	102387	213.69	0.00	213.69
141697	FUN FIRST THERAPY	456	09/22/2023	102388	8,091.12	0.00	8,091.12
141738	GILL-ROY'S HARDWARE	456	09/22/2023	102389	29.18	0.00	29.18
141883	HANNAH VANCURA	456	09/22/2023	102390	11.93	0.00	11.93
141981	HEATHER SHARPE	456	09/22/2023	102391	396.80	0.00	396.80
141941	HELEN SHASTAL	456	09/22/2023	102392	656.84	0.00	656.84
8520	HOEKSTRA TRANSPORTATION INC	456	09/22/2023	102393	179.36	0.00	179.36
8700	HOME DEPOT CREDIT SERVICES	456	09/22/2023	102394	3,047.54	0.00	3,047.54
141459	Inacomp	456	09/22/2023	102395	165.00	0.00	165.00
141578	JARED SOCIA	456	09/22/2023	102396	1,701.09	0.00	1,701.09
15344	JESSICA PARTAKA	456	09/22/2023	102397	149.99	0.00	149.99
9025	JIM GENDERNALIK	456	09/22/2023	102398	131.68	0.00	131.68
141506	JOSH MEYER	456	09/22/2023	102399	256.80	0.00	256.80
141203	JULIE BELL	456	09/22/2023	102400	177.85	0.00	177.85
9950	KAPLAN EARLY LEARNING COMPANY	456	09/22/2023	102401	990.00	0.00	990.00
141343	KARA MULARZ	456	09/22/2023	102402	79.78	0.00	79.78
141488	KATIE FUELLING	456	09/22/2023	102403	446.06	0.00	446.06

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10250	KIRTLAND COMMUNITY COLLEGE	456	09/22/2023	102404	1,820.00	0.00	1,820.00
142063	KYLE SISCO	456	09/22/2023	102405	2,167.94	0.00	2,167.94
142036	KYM NARAYANA	456	09/22/2023	102406	663.25	0.00	663.25
10690	LAKESHORE LEARNING MTL	456	09/22/2023	102407	211.55	0.00	211.55
5155	LI'L WILLIES	456	09/22/2023	102408	115.00	0.00	115.00
11219	LOVING GUIDANCE LLC	456	09/22/2023	102409	6,369.00	0.00	6,369.00
141719	LYN SPERRY	456	09/22/2023	102410	141.92	0.00	141.92
141945	MARILYNN ELLENBERGER	456	09/22/2023	102411	15.00	0.00	15.00
12505	MASSP	456	09/22/2023	102412	875.00	0.00	875.00
142062	MEAGHAN MAYNARD	456	09/22/2023	102413	224.65	0.00	224.65
11598	MELISSA MAEDER	456	09/22/2023	102414	373.69	0.00	373.69
12880	MESSA	456	09/22/2023	102415	46,319.24	0.00	46,319.24
141775	MICHELLE EWALD	456	09/22/2023	102416	238.29	0.00	238.29
15652	NANCY PERSING	456	09/22/2023	102417	84.89	0.00	84.89
141772	NATALIE DAVIS	456	09/22/2023	102418	173.10	0.00	173.10
14631	NMCAA	456	09/22/2023	102419	404.12	0.00	404.12
141987	NORTHERN FLOOR AND TILE SERVICE INC	456	09/22/2023	102420	11,435.00	0.00	11,435.00
141847	NORTHWEST EDUCATION SERVICES	456	09/22/2023	102421	75.00	0.00	75.00
16250	QUILL CORP	456	09/22/2023	102422	411.02	0.00	411.02
16390	RAY'S PARTS CENTER	456	09/22/2023	102423	157.59	0.00	157.59
141124	REBEKAH SEELOW	456	09/22/2023	102424	56.86	0.00	56.86
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	456	09/22/2023	102425	9,600.00	0.00	9,600.00
17030	ROSCOMMON COUNTY TRANSPORTATION AU	456	09/22/2023	102426	3,260.00	0.00	3,260.00
7161	ROSCOMMON FOOD SERVICE	456	09/22/2023	102427	171.10	0.00	171.10
17690	SCHOOL HEALTH CORP	456	09/22/2023	102428	554.44	0.00	554.44
17811	SCOTT'S MINI STORAGE	456	09/22/2023	102429	40.00	0.00	40.00
142045	SCOTTEEZ APPAREL & MORE	456	09/22/2023	102430	911.00	0.00	911.00
141983	SHANNON CARLL	456	09/22/2023	102431	4,919.60	0.00	4,919.60
141133	SHANNON REA	456	09/22/2023	102432	107.89	0.00	107.89
141992	SHARON MCMILLAN	456	09/22/2023	102433	28.17	0.00	28.17
142044	SHOEBOX TASKS	456	09/22/2023	102434	584.00	0.00	584.00
18150	SHRED EXPERTS LLC	456	09/22/2023	102435	55.00	0.00	55.00
141307	SNAP ON INDUSTRIAL	456	09/22/2023	102436	6,679.03	0.00	6,679.03
141994	STACY SHAFTO	456	09/22/2023	102437	88.95	0.00	88.95
141649	STAPLES	456	09/22/2023	102438	290.17	0.00	290.17
141201	SUPER DUPER PUBLICATIONS	456	09/22/2023	102439	111.19	0.00	111.19
20152	TAMMY TYLER	456	09/22/2023	102440	557.93	0.00	557.93
141679	THINKING COLLABORATIVE	456	09/22/2023	102441	1,936.00	0.00	1,936.00
141852	TODD L SEIDELL ARCHITECT LLC	456	09/22/2023	102442	850.00	0.00	850.00
141944	TRACEY STEIN	456	09/22/2023	102443	662.54	0.00	662.54
141884	TRUGREEN COMMERCIAL	456	09/22/2023	102444	234.30	0.00	234.30
141976	UP NORTH SECURITY AND TECHNOLOGY	456	09/22/2023	102445	21,985.00	0.00	21,985.00
20571	VERIZON WIRELESS	456	09/22/2023	102446	1,120.47	0.00	1,120.47
141582	VISION CONSULTING LLC	456	09/22/2023	102447	1,045.52	0.00	1,045.52
141596	WENDY SCHLOSS	456	09/22/2023	102448	21.54	0.00	21.54
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	456	09/22/2023	102449	0.00	0.00	0.00
Void by KLM on 9/28/2023							
21235	WEXFORD-MISSAUKEE ISD	456	09/22/2023	102450	4,517.05	0.00	4,517.05
8520	HOEKSTRA TRANSPORTATION INC	457	09/26/2023	102451	113,226.00	0.00	113,226.00
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	09/29/2023	102452	35.17	0.00	35.17
19978	TSA CONSULTING GROUP INC	93	09/29/2023	102453	2,565.00	0.00	2,565.00

A/P Check Register

Printed: 10/02/2023 12:01:02PM

COOR ISD

Check Date: 9/1/2023 to 9/30/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
20310	UNITED WAY OF ROSCOMMON COUNTY	93	09/29/2023	102454	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	09/29/2023	102455	213.49	0.00	213.49
141319	HOLIDAY INN EXPRESS LUDINGTON	459	09/26/2023	102456	102.90	0.00	102.90
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	09/27/2023	102457	428.33	0.00	428.33
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	09/27/2023	102458	139.06	0.00	139.06
141107	ATech Automotive Technology	460	09/28/2023	102459	0.00	0.00	0.00
Void by KLM on 9/28/2023							
141709	BLANCHARD CONTRACTING INC	460	09/28/2023	102460	14,300.00	0.00	14,300.00
141961	METAL ARTS CONSTRUCTION INC	460	09/28/2023	102461	24,039.00	0.00	24,039.00
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	460	09/28/2023	102462	102,760.10	0.00	102,760.10
1003	ATECH HEATING AND COOLING	461	09/28/2023	102463	36,360.00	0.00	36,360.00
141105	HEALTH EQUITY	94	09/01/2023	201705229	0.00	2,142.58	2,142.58
20245	US TREASURY	94	09/01/2023	201705230	0.00	39,150.65	39,150.65
141103	ORS	94	09/08/2023	201705231	0.00	67,930.45	67,930.45
141105	HEALTH EQUITY	94	09/15/2023	201705232	0.00	2,195.79	2,195.79
20245	US TREASURY	94	09/15/2023	201705233	0.00	38,548.22	38,548.22
20245	US TREASURY	96	09/22/2023	201705234	0.00	285.42	285.42
141103	ORS	94	09/22/2023	201705235	0.00	70,057.81	70,057.81
141105	HEALTH EQUITY	94	09/29/2023	201705236	0.00	2,069.24	2,069.24
141106	MICHIGAN DEPT OF TREASURY	94	09/29/2023	201705237	0.00	20,189.75	20,189.75
20245	US TREASURY	94	09/29/2023	201705238	0.00	39,713.73	39,713.73
Report Totals					<u>\$1,319,255.16</u>	<u>\$282,283.64</u>	<u>\$1,601,538.80</u>

C. Approve Revenue & Expenditure
Reports for September 2023

28

**Revenue and Expenditure Report
GENERAL FUND
9/30/2023**

Revenue	September Activity	Open Encumbrance	Year to Date	Adopted Budget	
100	Revenue from Local Sources	101,678	-	170,915	1,092,778
300	Revenue from State Sources	10,000	-	10,000	4,996,310
400	Revenues from Federal Sources	38,991	-	64,996	1,183,219
500	LEAs	2,087	-	92,212	412,921
600	Fund Modifications (Transfers In)	-	-	-	-
	Total Revenue	152,755	-	338,123	7,685,228

Expense	September Activity	Open Encumbrance	Year to Date	Adopted Budget	
125	Compensatory Education	-	-	-	5,461
211	Truancy	-	-	-	5,000
213	Behavioral Services	14,910	2,942	24,844	200,757
216	Social Work Services	23,873	9	84,241	746,881
221	Improvement of Instruction	73,862	3,622	178,411	762,637
226	Supervision of Instructional Staff	23,362	402	56,192	248,451
229	Other Instructional Staff Services	17,394	421	38,926	150,215
231	Board of Education	4,496	-	27,642	149,143
232	Executive Administration	45,704	6,601	134,993	383,817
252	Fiscal Services	33,148	9,842	98,089	317,906
259	Other Business Services	83	55	1,974	3,200
261	Operations Buildings Services	6,797	410	18,583	131,170
283	Staff/Personnel Services	30	-	2,090	3,000
284	Information Management Services	7,062	2,811	174,710	234,450
285	Pupil Accounting	10,544	322	30,975	104,040
299	Other Support Services	-	-	314	2,500
331	Community Activities	21,436	1,932	55,173	128,662
351	Custody and Care of Children	65,495	5,827	150,639	170,267
411	Payments to LEAs GSRP	82,775	58,052	323,865	2,550,040
445	TRAILS GRANT SEC 31 P	-	-	-	625,000
456	Building Improvements Services	850	7,695	850	5,000
626	Fund Modifications (Transfers Out)	-	-	-	360,000
	Total Expense	431,821	100,945	1,402,510	7,287,597

Revenues over Expenses (1,064,387) 397,631

10/5/2023
9:51 AM

**Revenue and Expenditure Report
SPECIAL EDUCATION FUND
9/30/2023**

Revenue		September Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	277,396	-	531,057	3,468,500
300	Revenue from State Sources	-	-	-	2,844,495
400	Revenues from Federal Sources	364,165	-	364,165	2,996,839
500	Incoming Transfers and Other Transactions	-	-	-	758,068
600	Fund Modifications (Other Operating Transfers In)	-	-	-	70,000
Total Revenue		641,560	-	895,221	10,137,902

Expense		September Activity	Open Encumbrance	Year to Date	Adopted Budget
122	Instruction	216,281	3,378	416,701	2,251,894
212	Early On	15,341	2,909	26,172	299,991
213	Health Services	56,086	8,011	85,148	547,716
214	Psychological Services	14,878	6,259	21,028	238,475
215	Speech Pathology and Audiology Services	66,297	26,397	100,154	781,932
216	Social Work Services	23,133	493	29,684	334,197
217	Visual Aid Services	1,571	465	1,249	31,200
218	Teacher Consultant-Special Education Programs	15,547	21	21,869	134,881
221	Improvement of Instruction	(10)	115	3,527	11,732
226	Supervision and Direction of Instructional Staff	77,868	4,488	167,721	369,400
231, 232, 252	Board of Education, Fiscal, Executive	12,952	664	38,997	81,307
241	Office of the Principal	26,355	276	62,467	187,209
249	Graduation Supplies and Materials	-	-	-	600
259	Other Business Services	207	137	6,457	18,728
261	Operations Buildings Services	21,011	2,488	65,820	271,004
271	Pupil Transportation Services	132,253	27,639	201,213	1,020,986
281	Planning, Research, Development, and Evaluation	16,079	29	42,551	150,914
284	Information Management Services	36	-	108	9,433
299	Staff Appreciation	-	-	106	-
371	Non-Public School Pupils	-	-	-	30,000
411	Payments to LEAs	-	-	-	2,284,719
441	Payments to Other Govern. Entities	-	-	859	48,600
456	Building Improvements Services	310,240	22,121	377,783	422,810
Total Expense		1,006,123	105,893	1,669,612	9,527,728

Revenues over Expenses (774,391) 610,174

10/5/2023
10:57 AM

**Revenue and Expenditure Report
ROOC FUND
9/30/2023**

Revenue

	September Activity	Open Encumbrance	Year to Date	Adopted Budget
INTEREST	18	-	54	775
PRODUCTION	5,018	-	5,920	30,000
DONATIONS	-	-	-	11,500
GRANTS	-	-	82,397	75,431
SERVICES	72,560	-	278,895	866,600
STATE	-	-	-	54,135
Total Revenue	77,596	-	367,266	1,038,441

Expense

232	Program Administration	24,197	652	62,832	221,319
252	Fiscal Services	1,605	-	3,736	14,547
259	Other Business Services	-	-	2,802	2,802
261	Operations Buildings Services	5,294	1,109	24,411	68,556
271	Transportation	6,676	1,124	14,594	131,693
284	Technology	-	-	-	1,100
289	Consumers	5,710	11	14,572	58,707
290	Staff Retention	-	-	-	522
321	Summer Work Program	587	1	24,583	40,107
391	Direct Care Workers and Supervision	41,115	1,797	113,467	425,953
	Total Expense	85,184	4,695	260,998	965,306

Revenues over Expenses

106,268

73,135

10/5/2023

12:45 PM

7. Action Items

A. Approve out-of-state travel and expenses and registration for Katie Keith and Rebekah Seelow to attend The National Training Institute (NTI) Conference on Effective Practices: Addressing Challenging Behavior from Monday, April 15th through Friday April 19th, 2024 in Tampa, Florida. These expenses would be covered with grant funds. It is very competitive to register, so there is a chance they will not even be able to register and attend.

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Dear COOR ISD School Board and Mr. Petri,

The National Training Institute on Effective Practices: Addressing Challenging Behavior (NTI), brings together over 1,000 early childhood professionals at all levels to enhance their knowledge and skills on the Pyramid Model for Promoting SocialEmotional Competence in Infants and Young Children (Pyramid Model). We would like to attend this in-person event, from Monday, April 15th through Friday April 19th, 2024, to learn best practices, increase our knowledge of Pyramid Model practices and participate in a variety of opportunities that will enhance our skills to provide high-quality, inclusive services for the young children and families in our community.

By attending the conference, we will gain valuable knowledge that we will be able to implement as soon as we get back to work. We'll also be able to select sessions that best inform and support our work while making connections with and learning from the experiences of other professionals, from our profession and other professions, who are serving in programs just like ours throughout the world.

NTI provides opportunities for us to:

- Attend sessions focused on the critical knowledge and skills that we need to help the young children we serve be successful as we support our program to offer quality, inclusive services.
- Connect with other professionals serving young children with disabilities and their families, with whom we can exchange ideas, skills, resources, and practices.
- Collect strategies, insights, and resources that we can bring back and share with our team to improve our services.

To meet our professional development goals, we are seeking approval for expenses during the conference as detailed below:

- Conference registration: \$545
- Pre-conference workshop costs: \$265
- Hotel/travel expenses: \$2790
- Other related expenses: \$300
- Total estimated conference cost: \$3,900/per person

*We were awarded grant funds to cover the full expense of the conference.

The chance to connect with Pyramid Model professionals, and exposure to new ideas from leaders in the field, make our participation at NTI a valuable investment for our team. Thank you in advance for your consideration.

Sincerely,

Katie Keith & Rebekah Seelow

B. Approve the hiring of Matt
Bowerman,
Automotive/Welding/Manufacturing
Instructor at the COOR Advanced
Technical Innovation Center

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CTE Shared Automotive/Welding Instructor Job description

Qualifications:

Have a Bachelor's degree in an eligible Career and Technical Education field

OR

who can meet the 4000 hours of recent and relevant work experience requirements for Annual Vocational Authorization to teach the assigned curriculum.

Reports To:

Director of Career and Technical Education

Employment Period:

Regular School Year

Wages:

TBD based on applicant level of education/expertise.

Assignment:

C.O.O.R. Career Tech (CATIC), within Roscommon Middle School

Essential Job Functions:

- **Critical Skills/Expertise:**
 - Must maintain current certification and licensure.
 - Must pass a criminal background check.
 - Will maintain skills through professional development in the field of expertise.
 - Will maintain a cooperative, harmonious relationship with professionals and others within the school setting, which fosters recognition and respect for every individual.

- **Performance:**
 - Assist students in establishing occupational goals and developing related training objectives
 - Possess current thorough knowledge, technical skills, and industry certification in the subject area of the program.

- Adapt the instructional process and teaching style to meet the educational needs of all assigned students.
- Willingness to work with all assigned students.
- Develop, implement, and maintain an accurate student management process, which is assertive and sensitive to the basic needs of students.
- Work cooperatively with all building staff and administration.
- Infuse student-centered concepts and principles into the learning environment.
- Manage the learning environment by developing, scheduling, and delivering relevant learning activities, diagnosing student learning difficulties, providing corrective action, monitoring and reporting student progress.
- Manage student behavior by developing, implementing, and maintaining a classroom management plan.
- Assist in maintaining an active advisory committee.
- Assist students in seeking and retaining employment related to their training.
- Maintain educational laboratory and equipment in such a manner as to continuously offer an effective instructional environment.
- Work cooperatively with parents and staff of local school districts. Maintain good public relations with the community at large.
- Follow procedures and policies as set forth in the staff and student handbook.

- **CTE Auditing:**

- Will comply with OCTE Technical Review Assistance and Compliance (TRAC) requirements.

- **Student Population:**

- Must understand and implement the current policies and procedures described in the COOR Career Tech Student Handbook.

- **Health and Safety:**

- Will possess knowledge of common safety hazards and necessary safety precautions for self and others, sufficient enough to be able to establish a safe work environment and teach the principles of safety to students and co-workers.
- This position is considered “at risk” for bloodborne pathogens. An awareness of potential risk and good practice in relation to “infection control” is necessary.
- This position may be exposed to hazardous materials found in a work environment. This position must be educated in Michigan Right-to-Know law and its practices.
- “Safe Schools” training must be completed before entering the classroom.
- Will comply with the State Eye Protective Statute (self and all students).

- Will comply with work-based learning guidelines including completion and submission of all required paperwork in a timely manner.
- Will comply with all local, state, and federal reporting requirements e.g. sexual harassment, bullying, abuse, student injury reporting, etc.
- **Working Conditions:**
- Standing, stooping, bending, lifting, walking and driving are required.
- Work is varied in nature and requires accuracy, flexibility, dependability, sound judgment and attention to detail.
- **Non-Essential Job Functions:**
- Perform other duties as assigned, which for this position will include:
- Seeking other business partnerships within the COOR region for our Automotive and Welding programs.
- As a result of these partnerships, further Work-based learning opportunities will be developed and allow students to secure employment. Monitoring of WBL will also be part of this instructor role.
- Helping develop a Millwright preparation and/or manufacturing program within our COOR programs.

**MICHIGAN DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR EXCELLENCE
P.O. BOX 30008
LANSING, MICHIGAN 48909**

APPLICATION FOR CAREER AUTHORIZATION

Full Name MATTHEW S BOWERMAN
Gender Male
Date Of Birth 10/26/1960
SSN XXX-XX-9193
Ethnicity White
Address 3867 S. LOXLEY ROAD
 HOUGHTON LAKE, MI 48629 United States / US
 Territory
Primary Phone 8102477853 **Extn:**
Secondary Phone **Extn:**
Email bowermanm440@gmail.com
PIC 1202583
U.S. Armed Forces
National Guard/Reserves

Education History

College/University Attended	Degree	Year Completed
Saginaw Valley State University	Bachelors	1994

Career Authorization Application Status

Career Authorization # 721494
Type of Career Authorization Annual Career Authorization
School Year 2023 - 2024
Career Authorization Requested C.O.O.R. ISD - ROSCOMMON
By
Submitted By NATALIE DAVIS
Submitted On 10/04/2023
Fee Amount \$40.00
Payment Status Paid
Payment Tracking Number 23100407406778
Career Authorization Status Approved
Modified On 10/04/2023
Modified By SYSTEM
Remarks Payment received

Does this individual have a high school diploma or high school equivalency? Yes
 Does this individual meet the professional experience requirements in the subject matter or field for which this authorization is intended pursuant to MCL 380.1233(b) as defined by CTE: Recent and Relevant Experience Requirements? Yes
 Is there a professional license or certification for this subject matter or area of expertise? No

Endorsement	Is Approved
CTE - AUTOMOBILE TECHNICIAN (NATEF CERTIFIED)	True
CTE - MACHINE TOOL TECHNOLOGY/MACHINST	True
CTE - WELDING, BRAZING, AND SOLDERING	True
CTE - MECHANICAL DRAFTING	True

Has the individual been convicted of (or pled no contest to) a misdemeanor or felony? No

Regarding the individual's teaching, school counselor, school psychologist, and/or school administrator credential:

- Has the credential ever been suspended or revoked?
- Is there currently action pending against their credential?
- Has the individual ever surrendered or nullified their credential?

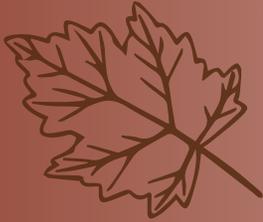
8. Information Items

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-September Social Media Report Card

-AEAOC September Minutes

-AEAOC October Agenda



C.O.O.R.
INTERMEDIATE
SCHOOL DISTRICT



August 2023 Social Media Report

Facebook Monthly Reach: 3,072 (down 36%)

Facebook Followers: 1,067

Reach
1,220

5 shares
59 reactions

Sept 10th
ATC students
working at job
sites

Reach
858

2 shares
71 reactions

Sept 11th
Patriot Day

Reach
653

7 Shares

Sept 5th
Science Materials
Giveaway

Reach
597

2 Shares

Sept 22nd
Flag Raising
Ceremony

Please comment, like & share our posts to celebrate our staff and students!

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works Service Center in West Branch, MI
Agenda-October 9, 2023

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing Unlimited Potential”

4. Additions to Agenda
5. Approval of Agenda
6. Approval of Minutes from September 11, 2023
7. Discussion Items:
 - a. Staffing
 - b. Current Enrollment
 - c. Enrollment Process
 - d. MICIP Updates
8. Personnel Action Items
 - a. Overnight Travel-Richard Bowers and Tina Williams MiData Hub Conference Nov 2-3
9. Discussion Items with Action:
 - a. 2023-2024 Calendar Change
10. Future Meeting Date – November 13, 2023
11. Community Input
12. Board comments
13. Adjournment

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works, West Branch, MI
Minutes-September 11, 2023

Location: Michigan Works Service Center
2389 S. M-76
West Branch MI, 48661

9:05 Call to Order by Tina Williams

Roll Call

Board Present: Mike Ehinger, Gail Hughey, Lisa Bolen
Staff Present: Tina Williams, Jaime Cain
Guest Present: Shawn Petri

Mission and Vision statement read aloud.

Additions to Agenda:

- a. Additional driver posting
- b. Acceptance of donation

Approval of Agenda:

Motion by Lisa Bolen; Second by Gail Hughey to approve agenda as amended
Motion passes 3-0

Approval of Minutes from August 7, 2023:

Motion by Gail Hughey; Second by Lisa Bolen; to approve the minutes.
Motion passes 3-0

Discussion Items:

- a. Staffing was discussed; Kim Mendessohn was hired as a student transporter to COOR CTE and AEA would like to hire an additional driver for an afternoon route to IRESA CTE.
- b. Current Enrollment was discussed; WB-RC (56), WP (26), Other (53)/total 135
- c. Enrollment process was discussed; Tina noted that a few students have enrolled that are on track with their cohort and could potentially complete the AEA graduation requirements prior to their cohort year.
- d. Shawn Petri reviewed the Authorizer Evaluation tool that COOR ISD will continue to use to annually evaluate the AEA.

Personnel Action Items:

- a. Motion by Mike Ehinger; Second by Lisa Bolen to approve AEAO Secretary Amy Aikens to attend the MPAAA conference September 25-27.
Motion passes 3-0

Discussion with Action Items:

- a. Motion by Gail Hughey; Second by Mike Ehinger to designate Thurn Law as the AEA 2023-2024 legal counsel.
Motion passes 3-0

- b. Motion by Lisa Bolen; Second by Gail Hughey to to approve the AEA adoption of IRESA's policies and bylaws not established within the AEA Charter Contract or 2023-2024 Student/Parent Handbook.
Motion passes 3-0
- c. Motion by Gail Hughey; Second by Mike Ehinger to approve relinquishing of federal funds for the 2023-2024 school year.
Yeas: Ehinger, Hughey, Bolen
Nays: none
Motion passes 3-0
- d. Motion by Gail Hughey; Second by Lisa Bolen to approve the posting for an afternoon student transporter.
Motion passes 3-0
- e. Motion by Mike Ehinger; Second by Lisa Bolen to approve the acceptance of a \$250.00 donation from the Ogemaw Community Thrift Store.
Motion passes 3-0

Next meeting: October 9, 2023 9:00 a.m. at Michigan Works

Community Input

None

Board Comments

Welcome new members

Adjourned at 10:04 a.m.

Minutes respectfully submitted by Tina Williams

9. Superintendent's Report

- Vocational room update
- CTE Update
- Audit presentation in November

10. Communications

- Allowable tip amounts for employees at conferences
 - Bernadine Dosch, former board member 1996 to 2018
 - Harry Groulx, former Superintendent 1981 to 1986

11. **Adjournment**