

C.O.O.R. Intermediate School District Board of Education Meeting

Wednesday, May 10, 2023 6:00 PM

Roscommon Middle School, 299H W Sunset Drive, Roscommon, MI 48653

1. Call to order & Roll Call

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

4. Presentation: Construction Update by

Ed Hunt, Integrity Construction

Service.

2

**C.O.O.R. Intermediate School District – CTE
Building Addition at Roscommon Middle School**

Project Budget as of 4/20/23

Total cost from Bid Tab dated 10/14/22 with recommendations to owner dated
10/20/22 (attached for reference) **\$2,530,659**

Add \$100,000 for Fire Protection costs
(Actual Fire Protection costs are \$209,803 – Balance funded by contingency)
(Fire Protection – Bulletin #2 cost sheet attached for reference) **\$100,000**

Updated Total Cost **\$2,630,659**

Current Contingency Balance as of 4/20/23 (Contingency Log attached for
reference) **\$34,655**

C.O.O.R. ISD - Building Addition at Roscommon Middle School
BID TABULATION
Roscommon, Michigan 48653

Bid Date: October 14, 2022, Recommendations to Owner 10/20/22 in "BOLD"

Bid Package #1 - Sitework	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Shull Transport - Gladwin, MI	\$ 79,900.00	x	x	x	x				40%	25%	\$ 79,900.00
DCC Construction - Davison, MI	\$ 253,000.00	x	x	x	x				20%	0%	
Bid Package #2 - Asphalt Paving	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Mid Michigan Asphalt - West Branch, MI	\$ 24,252.00	x	x	x	x				15%	15%	\$ 24,252.00
payne and dolan	\$ 812,240.00	x	x	x	x				10%	5%	
pyramid paving	\$ 25,500.00	x	x	x	x				15%	10%	
Bid Package #3 - Concrete	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 174,800.00	x	x	x	x				15%	5%	
Grand Traverse Construction - Traverse City, MI	\$ 120,000.00	x	x	x	x				15%	5%	\$ 120,000.00
Schepers Concrete - Grand Rapids, MI	\$ 135,945.00	x	x	x	x				15%	10%	
Bid Package #4 - Polished Concrete Finishing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Elite Coatings - Morrice, MI	\$ 41,727.00	x	x	x	x				15%	10%	\$ 41,727.00
Great Lakes Caulking - Kingsley, MI	\$ 69,600.00	x	x	x	x				10%	10%	
											Add filling of CJ's
											\$ 3,000.00
Bid Package #5 - Masonry	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Straus Masonry - Weidman, MI	\$ 427,357.00							Irregular Bid, not submitted properly			

Architect:
 Seidell Architects
 114 North Court Ave., Suite 201
 P.O. Box 2189
 Gaylord, MI 49734

Construction Manager:
 Integrity Construction Services, LLC
 829 West Main Street, Suite C
 Gaylord, MI 49735

Bay Masonry - Traverse City, MI	\$ 425,000.00	x	x	x	x				15%	5%		\$ 425,000.00
Bid Package #6 - Steel	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Northwoods Products - Brethren, MI	\$ 27,396.00	x >	x	x	x				5%	5%		
Three Rivers Corporation - Midland, MI	\$ 12,760.00	x	x	x	x				15%	0%		\$ 12,760.00
Bid Package #7 - Rough Carpentry and Siding	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 316,900.00	x	x	x	x			va	15%	5%		
Grand Traverse Construction - Traverse City, MI	\$ 294,000.00	x	x	x	x				15%	5%		\$ 294,000.00
Bid Package #8 - General Trades	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 132,700.00	x	x	x	x				15%	5%		
Hardwood Hills Construction - Gladwin, MI	\$ 90,993.00	x	x	x	x				15%	0%		\$ 90,993.00
Siwicki Builders - Gaylord, MI	\$ 91,709.00	x	x	x	x				25%	5%		
Bid Package #9 - Roofing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Northern MI Metal Roofing - Roscommon, MI	\$ 68,000.00	x >	x	x								\$ 68,000.00
Story Roofing - Gaylord, MI	\$ 67,179.00		x	x	x							
Bid Package #10 - Thermal Insulation	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Mag Insulation - Auburn, MI	\$ 19,440.00	x	x	x	x				15%	5%		\$ 19,440.00

Bid Package #11 - Joint Sealants	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder	
Great Lakes Caulking - Kingsley, MI	\$ 9,000.00	x >	x	x	x				10%	10%		\$ 9,000.00	
Premier Caulking - Grand Rapids, MI	\$ 10,000.00							Irregular Bid, not submitted properly					
Bid Package #12 - Overhead Coiling Doors	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder	
Earls Building Supply - Gladwin, MI	\$ 65,800.00							Irregular Bid, received late				\$ 65,800.00	
Bareman & Associates - Jenison, MI	\$ 95,456.00							Irregular Bid, received late					
Budget placeholder	\$ 72,000.00							No Bids on bid day					
Bid Package #13 - Aluminum Framing, Entrances and Glazing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder	
Northern Michigan Glass - Traverse City, MI	\$ 59,970.00	x	x	x	x				15%	10%		\$ 59,970.00	
Earls Building Supply - Gladwin, MI	\$ 65,800.00	x >	x	x	x				15%	0%			
Bid Package #14 - Metal Stud Framing, Gypboard and SAT Ceilings	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder	
Metal Arts Construction - Mt. Pleasant, MI	\$ 100,800.00	x	x	x	x				15%	15%		\$ 100,800.00	
Siwicki Builders - Gaylord, MI	\$ 132,074.00	x	x	x	x				25%	5%			
Ritsema - Grandville, MI	\$ 119,500.00	x	x	x	x				15%	0%			
Bid Package #15 - Painting	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder	
Paramount Painting - Gaylord, MI	\$ 24,000.00		x	x	x				10%	10%		\$ 24,000.00	
Hock Painting - West Branch, MI	\$ 29,661.00	x	x	x	x				10%	0%			

Bid Package #16 - Floor Coverings	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Northern Floor & Tile - Traverse City, MI	\$ 8,174.00	x	x	x	x				15%	0%	\$ 8,174.00
Bid Package #17 - Plumbing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Top Notch - Mancelona, MI	\$ 119,424.00	x >	x	x	x				10%	10%	
Remer Plumbing and Heating - Saginaw, MI	\$ 106,800.00	x	x	x	x				15%	0%	
Hurst Mechanical - Traverse City, MI	\$ 109,989.00	x	x	x	x				15%	15%	
J E Johnson - Midland, MI	\$ 89,800.00	x	x	x	x				10%	10%	\$ 89,800.00
Bid Package #18 - HVAC	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Top Notch - Mancelona, MI	\$ 299,600.00	x >	x	x	x				10%	10%	
Remer - Saginaw, MI	\$ 280,000.00	x	x	x	x				15%	0%	
Cooke Sheet Metal - Kalkaska, MI	\$ 360,580.00	x	x	x	x				15%	10%	
Hurst Mechanical - Traverse City, MI	\$ 154,900.00	x	x	x	x				15%	15%	\$ 154,900.00
J. E. Johnson - Midland, MI	\$ 249,000.00	x	x	x	x				10%	10%	
								Add to Hurst - Specified Controls			\$ 34,000.00
Bid Package #19 - Electrical, Fire Alarm and Communications	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Master Electric - Gladwin, MI	\$ 536,000.00	x	x	x	x				15%	5%	
Nighthawk Electric - West Branch, MI	\$ 488,900.00	x	x	x	x			VA	10%	10%	\$ 488,900.00
								VA for Consumers to tie into their primary transformer			\$ (189,800.00)
TOTAL											\$ 2,024,616.00
Allowance for Consumers Energy Fee	50,000										\$ 50,000.00

April 10, 2023

COOR ISD

Bulletin No. 2 Pricing

Dated March 7, 2023

Porath Contractors	Sitework / Septic Tanks / Sump	\$73,500.00
Grand Traverse Construction	Concrete	\$5,850.00
Bay Masonry	Masonry	\$12,668.00
Three Rivers Corp	Bollard and Lintel	\$285.00
Grand Traverse Construction	Siding / Fascia / Soffit	\$1,250.00
Siwecki Builders Inc.	Framing / Liner Panel	\$7,759.00
N. Michigan Metal Roofing	Asphalt Shingle Roofing	\$1,800.00
Siwecki Builders Inc.	Spray Foam Insulation	\$5,558.00
Hardwood Hills Construction	Door / Frame/ Hardware	\$3,708.00
Paramount Painting	Septic Tank Sealer	\$4,500.00
J. E. Johnson	Plumbing	\$8,125.00
Nighthawk Electric	Electrical & Fire Alarm	\$18,800.00
Jimco Fire Protection	Fire Suppression / Pump	\$66,000.00
TOTAL - BULLETIN 2		\$209,803.00
Shull Transport – Sitework	Bid not received yet, indicates \$90,000+	
Afp Specialities – Fire Suppression	Bid - \$123,300.00	

C.O.O.R. Intermediate School District - Contingency Log

Last Updated:

4/10/2023

CONTINGENCY SUMMARY		
Original Contingency	\$	200,000.00
Additional Contingency to Cover Bulletin No. 2	\$	100,000.00
Allowance for Consumers Energy Fee	\$	50,000.00
Buyout Items	\$	152,817.00
Change Orders	\$	162,528.00
CURRENT CONTINGENCY:	\$	34,655.00

BUYOUT ITEMS	Actual	Difference
1 Porath Contractors - Contract for Bulletin No. 2 - Sitework / Septic Tanks / Sump	\$	73,500.00
2 Siwecki Builders - Contract for Bulletin No. 2 - Framing, Insulation and Liner Panels	\$	13,317.00
3 Jimco Fire Protection - Contract for Bulletin No. 2 - Fire Suppression / Pump	\$	66,000.00
TOTAL BUYOUT:	\$	152,817.00

ITEM	CONTRACTOR CHANGE ORDERS		
1	Three Rivers Corporation - CO #1 - Added door brick lintel and bollards; supply and install overhead door steel jamb plates	\$	4,620.00
2	Hardwood Hills Construction - CO #1 - Supply and install door 104B; supply and install alternate door hardware for door 104	\$	3,124.00
3	Hurst Mechanical - CO #1 - "Fume-A-Vent" exhaust system; re-route existing exhaust fan ducting	\$	16,603.00
4	Nighthawk Electric - CO #1 - Bulletin No. 1 electrical changes; electrical work required for alternate door 104 hardware	\$	19,120.00
5	Nighthawk Electric - CO #2 - Provide and install unused 300kva primary transformer from Nighthawk Electric's stock, pedestal, conduit, wiring and transformer base. Includes 1 year warranty.	\$	46,675.00
6	Nighthawk Electric - CO #2 - Provide and install new addressable and voice evacuation fire alarm system per current codes and cross connected to the existing fire alarm systems. Add cost above the allowance included at bid.	\$	15,400.00
7	Grand Traverse Construction - BP#3 CO #1 - Bulletin No. 2 Changes - Additional Concrete, per your quote dated April 10, 2023	\$	5,850.00
8	Bay Masonry - CO #1 - Bulletin No. 2 Changes - Added Masonry, per your quote (not dated)	\$	12,668.00
9	Three Rivers Corporation - CO #2 - Bulletin No. 2 Changes - Added Bollard and Lintel, per your quote dated 3/21/23	\$	285.00
10	Grand Traverse Construction - BP#7 CO #1 - Bulletin No. 2 Changes - Additional Siding, Fascia and Soffit, per your quote dated April 5, 2023	\$	1,250.00
11	Northern Michigan Metal Roofing - CO #1 - Bulletin No. 2 Changes - Added Asphalt Shingle Roofing, per your quote dated 3/22/23	\$	1,800.00
12	Hardwood Hills Construction - CO #2 - Bulletin No. 2 Changes - Added Door / Frame / Hardware, per your quote dated 3/27/23	\$	3,708.00

13	Paramount Painting - CO #1 - Bulletin No. 2 Changes - Added Septic Tank Sealer, per your quote dated 3/25/23	\$	4,500.00
14	J. E. Johnson - CO #1 - Bulletin No. 2 Changes - Added Plumbing, per your quote dated 3/27/23	\$	8,125.00
15	Nighthawk Electric - CO #3 - Bulletin No. 2 Changes - Added Electrical & Fire Alarm, per your quote dated 3/27/23	\$	18,800.00
TOTAL CHANGE ORDERS:		\$	162,528.00

5. Department Updates

12

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)



BOARD OF EDUCATION

Dr. James Mangutz,
President

Nancy Persing,
Vice President

Lyn Sperry,
Secretary

Ian Faulkner,
Treasurer

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

Kara Mularz,

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: May 4, 2023

Subject: CTE Update

CTE Construction Project:

Things are moving along with the project, as you will be able to see firsthand at the May 10th board meeting. The construction costs have been updated to reflect additional costs of a fire suppression system. See the attached report also linked [here](#). Total costs projected at \$2,530,659.00. Ed Hunt will share at the board meeting about current status and updates to the budget.

Grants:

Our teachers on annual CTE certifications are all enrolled in the Pro-Mo-Ted program through Ferris State University to finish up their teaching certification with Bachelor's degrees. We are beginning to reimburse staff out of this grant and it is exciting to see their excitement as they progress, despite the extra work.

Outreach/Marketing:

We officially surpassed our goal of 200 and we still have districts working on schedules, so that is very exciting for us!! I am attending local school district award ceremonies for seniors to honor at least one outstanding CTE student as well as EMC students.

Calendar:

Our COOR ATIC schedule follows the Roscommon school schedule, and it is [linked here](#) with this report for your approval.

Other:

We've crammed a couple of exciting field trips for students into May. Public Safety students will travel to Tiger Stadium and tour both the stadium and Little Caesar's Arena and hear from their security team about how they prepare for events. The medical occupations students will be visiting Munson in Grayling on May 9th.

We'll have an end of the year BBQ with students on May 19th and recognize all of our students for their achievements in our programs before our seniors leave us.



BOARD OF EDUCATION

Dr. James Mangutz,
President

Nancy Persing,
Vice President

Lyn Sperry,
Secretary

Ian Faulkner,

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Early Childhood Supervisor

Date: May 2023

Subject: Early Childhood Update

Great Start to Quality

With all of the changes endured with our new platform that launched in February, our team has had a big learning curve as well as our child care providers. Through all of this, we are proud of our work and would like to share some data that speaks to our interactions with our licensed providers from our first 2 quarters of Fiscal Year 2023:

Total Licensed Home Providers on a monthly caseload: 28 with a licensed capacity of 193 children

Total Centers on a monthly caseload: 7 with a licensed capacity of 523 children

Total number of contacts w/ all types of licenses who were helped with questions/services: Home licenses-90 with a capacity of 984 and Centers-68 with a capacity of 1730

Total number of trainings offered to Child care Providers: 61 with 428 providers attending

Searches for childcare in our Region on the Great Start to Quality Website: 1732

Total Checkouts from our Lending Library delivered to Providers: 1696

Percentage of Child Care Providers voluntarily participating in GSTQ: 136/204 (67%)

Great Start Collaborative

Currently the GSC in partnership with the Child Protection Council is planning the Neighborhood Connect in Crawford County which will be held on June 22, 2023 at Grayling High School. This event provides families with local resource connections and an opportunity to participate in the food truck. Last year 128 families attended the event and we are hoping to touch more families this year.

Great Start Readiness Program

The enrollment applying process is going well and numbers are climbing. The first group of children at 300% Federal Poverty Level and lower will be enrolled June 1. We are hopeful to add at least one classroom this year in Roscommon County.



Educational Technology Association

Technology for Learning

May 2023 ETA Report

Any Questions Please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 254
- Created this month: 1454

Trainings Provided:

- Illuminate
- PowerSchool User Group
- Virtual Field Trip
- Cyber Security Training

Updates:

- Testing has continued to run smoothly in all our supported districts.
- We have an RFP out to build new fiber at Wexford-Missaukee ISD that will connect all four buildings on campus. The current fiber is getting old and brittle, we are also not able to upgrade our current fiber links to speeds that will accommodate today's usage.
- On April 11th Mike Stilson attended the Cybersecurity Awareness & Prevention Training in Gaylord. It was attended by Regional IT leaders and Emergency Managers to talk about Cyber Security and learn about state resources available during cyber incidents.
- USIC contacted me about a fiber issue at the beginning of our fiber. There is not a tracer wire in a section of our fiber that needs to be mapped. This section was damaged years ago and when it was repaired a new wire must not have been installed. Western Tel Com, Inc will be pulling a new tracer wire for us soon.
- The ETA board Business Managers and I met and came up with a new pricing structure for our member districts. We have not raised our rates since the ETA started back in 2015 and we need an adjustment to accommodate the raising costs of employees.
- On April 13th, I was asked to present to the MSBO Technology group on cyber security. It was nice to be able to educate them on what we are doing in our region to help

Proudly Serving the districts within the COOR ISD, Manistee ISD, West Shore ESD, and Wexford-Missaukee ISD

protect our districts. I was also able to help some districts out with some communication we used to help educate our staff.

- We are continuing to attend cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.
- Our external vulnerability scanned 53 threats in 1028 locations this month. There are no vulnerabilities that need action to be taken.
- All backups have been verified. This month backups were tested on Baldwin, Crawford Ausable, COOR ISD, Houghton Lake, Mason County Eastern, Mesick, MISD, Pine River, WMISD, WSESD. We also had a live PowerSchool restore in Manistee Public Schools on April 12, 2023
- We are continuing to fake phish our staff about once per month.



BOARD OF EDUCATION

To: Shawn Petri, Superintendent

Dr. James Mangutz, D.D.S.
President

From: Katie Fuelling

Nancy Persing,
Vice President

Date: April 2023

Ian Faulkner,
Treasurer

Subject: Instructional Services Update

Lyn Sperry,
Secretary

31n Team

Kara Mularz,
Trustee

Behavioral Health Coordinator: Kristin Lubs-Eagle

Jim Gendernalik,
Trustee

The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children’s Trauma Assessment Center and the WMU Resiliency Center for Families & Children (www.wmich.edu/traumacenter).

Brie Molaison,
Trustee

Early Literacy Coaches: Michelle Ewald and Grace Brown

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

- **ELA Curriculum Adoption** - Grace (Grayling and Roscommon) and Michelle (Mio) have been working with staff at these three C.O.O.R.-area schools to support ELA curriculum exploration and/or adoption. At this time, Grayling Elementary and Roscommon Elementary have chosen to adopt Bookworms, and Mio has plans underway to pilot two programs during the 2023-24 school year before making a final decision.
- **Book Studies**
 - Sue Mier (Title I teacher, Mio) and Michelle have been participating in a book study of *Reading Above the Fray* (Lindsey) that is sponsored by MAISA. There is one remaining webinar in the series that will be completed on May 8th.
 - In order to prepare for implementation of a differentiated instruction block schoolwide next academic year, six teachers from Mio Elementary have been participating in a book study of *How to Plan Differentiated Reading Instruction K-3* (Walpole & McKenna) during four onsite, after school sessions. The concluding session will be on May 3rd. The remainder of the staff will complete the same work in an all-day session in June.
- **Roscommon County Literacy Council** - classrooms from Charlton Heston Academy, Collins Elementary (HL), and Roscommon Elementary and Middle School

contributed favorite jokes throughout March (reading month). Sharon McMillan, administrative assistant for the Instructional Services Department, supported the RCLC in compiling the jokes into a book that is in the process of being published at the KCC Printshop. The books will be distributed to all classrooms in participating schools once they are completed.



Ascent New Teacher Academy

Facilitator: Brent Cryderman

The last session for the ASCENT program is May 8, 2023. Our guest presenter is Brenda Vaughan-Ide, who will cover Special Education rules and regulations.

R.O.O.C. Inc.

11018 North Cut Road, P.O. Box 827, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: May 4, 2023

I am happy to share that ROOC was approved for a grant with Incompass Michigan on April 25, 2023. The application was submitted earlier this month and the funds should be received in May of 2023. These funds will be used for various projects to make improvements to ALL areas of programming.

On another very positive note, the septic issue was resolved much quicker than anticipated! While unable to use the building during that time, we had to make many adjustments to our daily schedules and routines quickly. The ROOC staff did a wonderful job making those adjustments and the Artesia Youth Park again offered to help however possible. As a thank you, we would like to make a donation to the Artesia Youth Park for again supporting our mission and preventing any disruption in programming for our clients.

With the arrival of warmer weather, our first Nature Walk with MSU Extension will be starting next week with a visit to the Gahagan Nature Preserve. We will also begin volunteering at the Roscommon County Community Garden in the coming weeks.

A client gained employment this month with another local area business! We are always happy to share when a client seeking employment is able to reach their goal and become employed in our community! That client continues to attend programming at ROOC and will be working part time with their employer. Congrats to another ROOC Star!

Thank you to all that completed the ROOC satisfaction survey! We appreciate your comments, suggestions and overall participation.





BOARD OF EDUCATION

Dr. James Mangutz,
President

Nancy Persing,
Vice President

Lyn Sperry,
Secretary

Ian Faulkner,
Treasurer

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

Kara Mularz,
Trustee

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: May 5, 2023

Subject: Special Education Department Update

Director's Update

Summer Work Program

Plans are being finalized for the summer work program in collaboration with Michigan Rehabilitation Services (MRS). Work sites this summer will include the Rifle River, North Higgins Lake State Park, South Higgins Lake State Park, and the village of Roscommon. Students from the local school districts as well as C.O.O.R. Adult Transition Center (ATC) students will be employed in these opportunities.

Parent Advisory Council Update

We met again in April and have plans to engage parents and families in a variety of ways in the 2023-24 school year. There is a lot of discussion around trainings and workshops for parents of students with disabilities.

Open Positions

We continue to have open positions in the Special Education department. If you know of anyone who would be interested, please have them reach out to me as soon as possible. We are currently looking for at least one speech language pathologist, two Early Childhood Special Education teachers, a teacher for our transition classroom, a school psychologist, and an additional School Social Worker.

COOR Educational Center

New Principal

I am happy to announce that Joe Moore has been offered the position of CEC Principal and he has accepted. We are currently negotiating his contract and that will be coming to you for approval at the June board meeting.

Prom

On April 28th, a prom for individuals with special needs was held at the CRAF Center in Roscommon. Many current and former COOR students were able to attend. Retired COOR ISD teacher Mary Kleinert and her husband Keith helped to organize the event. Many COOR staff were also able to help make the event a success. A great time was had by all!



Early On

Early Intervention Home Visitor, Lillie Meadows, is being offered a full-time position, funded through the 54d grant. She has been working with us part-time since November 2022. This will be extremely helpful in contacting, evaluating, and meeting the needs of the increase in referrals.

We interviewed an Early Childhood Special Education Teacher. It was a great interview, but unfortunately she declined our offer. This position remains open with ½ time funded through the 54d grant.

Thanks to collaboration with NEMCSA Early Head Start, we began our Mio playgroup on May 4th! We had fun with the Star Wars theme for the day!



6. Public Participation

-The public may submit comments by 3:00

PM: <https://forms.gle/LoHQRUpns9MKTvef6>

-The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR

-The public may raise his/her hand during this session of the meeting.

-Individuals may speak for a maximum of 5 minutes.

-Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, April 12, 2023

24



Meeting Minutes

A regular meeting of the Board of Education (the “Board”) was held Wednesday, April 12th, 2023. President Mangutz called the meeting to order at 6:00 P.M.

1. Call to order & Roll Call

Present: Ian Faulkner, Jim Gendernalik, Jim Mangutz DDS, Brie Molaison, Nancy Persing, Lyn Sperry, **Absent:** Kara Mularz. Present: 6, Absent 1.

Also, in attendance was Superintendent Shawn Petri and Elena Rothney, filling in for Becky Socia, as recording secretary. Other attendees in person included Director of Finance, Kurt Loll, and Interim CEC Principal, Joseph Moore. Attending by Zoom was Instructional Services Director, Katie Fuelling, Career Tech Director, Natalie Davis, ROOC Inc Director, Somer Quinlan, and COOR tech, Cameron Kalthoff.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (6-0).

4. Department Updates

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

There was no comment from directors on department updates.

5. Public Participation

- The public may submit comments by 3:00 PM: <https://forms.gle/LoHQRUpns9MKTvef6>
- The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR
- The public may raise his/her hand during this session of the meeting.

- Individuals may speak for a maximum of 5 minutes.
- Groups may speak for a maximum of 15 minutes.

There was no public participation and no previously submitted comments.

6. Consent Agenda

Approve all items on the Consent Agenda. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried, (6-0).

- 6.A. Approve minutes of previous meeting, March 15, 2023
- 6.B. Approval of Bills for March 2023 totaling \$2,310,973.99
- 6.C. Approve Revenue & Expenditure Reports for March 2023

7. Action Items

7.A. Approve a contract with Dr. Mark Sloane for Trauma evaluations through June 30, 2023.
Approve a contract with Dr. Mark Sloane for Trauma evaluations. This motion, made by Lyn Sperry and seconded by Nancy Persing, Carried (6-0).

This contract helps us have set amount on this line item to add into the budget.

7.B. Approve Foxbright contract to re-design the website with a three-year renewal.
Approve Foxbright contract to re-design the website with three-year renewal. This motion, made by Brie Molaison and seconded by Ian Faulkner, Carried (6-0).

This contract not only serves to replace our current hosting contract, but additionally encompasses a complete redesign of the website. There has been a large push from employees to modernize, making the COOR website more efficient and accessible for the community. The redesign will also allow CTE to achieve their desired rebrand and connect ROOC to the COOR website instead of being separate, which is the current situation. Further value is present considering we will continue to have ADA compliance monitored by Foxbright.

7.C. Approve registration and overnight expenses for President Mangutz, Secretary Sperry, and any other interested board members or Superintendent Petri to attend the MASB Spring Institute Friday, April 28th and Saturday, April 29th in Lansing.
Approve registration and overnight expenses for any interested board members or Superintendent Petri to attend the MASB Spring Institute. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried (6-0).

Superintendent Petri will not be attending as he has had several events in Lansing the past few months. President Mangutz and Secretary Sperry do plan to attend.

7.D. Ratify the Amended Budget for Diaper Assistance Grant, increasing it to \$140,000 in assistance for families needing supplies.
Ratify Amended Budget for Diaper Assistance Grant in the amount of \$140,000. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried (6-0).

There was initial confusion between COOR and the reimbursing institution for this program caused by a director leaving the company abruptly. However, these issues have since been addressed and the program should be able to continue without issue. The COOR staff working on this are now comfortable with this number.

7.E. Approve an amended agreement with MDHHS to include a Whole Child Specialist for West Branch- Rose City Schools, through September 30, 2023.

Approve an amended agreement with MDHHS for Whole Child Specialists. This motion, made by Lyn Sperry and seconded by Ian Faulkner, Carried (6-0).

The aim of the 31N group within COOR is to have a social worker in each district and this helps us on our way to this goal. We currently contract with MDHHS for employees in three of the districts and this hire will mean all public districts are now covered. The only pending position is at Charlton Heston Academy. The board notes and unanimously agrees it is so nice to have filled these positions , they are excited to see results of future efforts.

7.F. Approve expenses to replace a health department-approved septic system for ROOC, Inc.

Approve expenses to replace the septic system at ROOC, Inc. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried (6-0).

This replacement pertains only to the septic field, not the tank or lines. This contract also does not include an aerator, which will be necessary in the future for the best health quality. However, the field is currently the biggest priority so that restrooms in the building are usable again. Superintendent Petri thanked Special Education Director, Melisa Akers, CEC Principal, Joseph Moore, and Maintenance Director, Jared, Socia, for all their work in the last couple weeks to address this stressful problem so efficiently and effectively.

7.G. Authorize the Transportation Director to accept a pricing proposal and order one new school bus with delivery anticipated in the 2023-24 school year. Before voting on the item as presented, the board wished to amend language for clarity.

Approve the amended language for action item 7G to “Authorize the Transportation Director to obtain bids to buy one new school bus for the school year 2023-2024.” This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (6-0).

7.G.1. Authorize the Transportation Director to obtain bids to buy one new school bus for the school year 2023-2024.

Authorize the Transportation Director to obtain bids to buy one new school bus for the school year 2023-2024. This motion, made by Jim Gendernalik and seconded by Ian Faulkner, Carried (6-0).

7.H. Approve the solicitation for bids to seal coat and paint stripes on the ISD parking lots this summer for upkeep of the grounds.

Approve the solicitation for bids to seal coat and paint stripes on the ISD parking lots this summer. This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried (6-0).

Superintendent Petri notes that we biannually do patchwork, sealing, and painting for our parking lots. This contract is to cover the lot for CEC/ROOC and the admin building.

7.I. Approve quotes from A-Tech Heating and Cooling for the Vocational Room HVAC and CEC Air Quality Installation. These costs will be covered by American Rescue Plan Act (ARP) funds.

Approve quotes for air quality and HVAC system upgrades. This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried (6-0).

This contract is necessary to create a more habitable space in the back warehouse area of the CEC/ROOC building that is currently used as a vocational training room. Updating the heating system and adding cooling is necessary infrastructure for the space as COOR follows through on plans to create additional classrooms and/or workspaces. Additionally, this will ensure working comfort for ROOC paraprofessionals and clients that currently work in this back area. Multiple board members had concerns on the cost of energy for this space which has been considered. The space is already heated in the winter with an old, inefficient system and the value of being able to effectively utilize this already existing space trumps the negative of costs that we may incur. Superintendent Petri also notes that he would like to set a future meeting across the street so board members can see the result of all maintenance projects.

7.J. Approve the 2027-28 ISD Common Calendar as presented.

Approve the 2027-28 ISD Common Calendar as presented. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried (6-0).

President Mangutz and Board Member Faulkner were curious how this calendar is decided upon. Superintendent Petri notes that all districts have been discussing at weekly meetings and these calendars are really only meant to line up districts' holidays while instructional time is up to each superintendent. So they can set whatever days they'd like as long as they meet state requirements for instructional days, etc. Districts are allowed to add days off without issue, but must come back for approval if they want to hold school during the agreed upon spring and winter break dates.

7.K. Approve the proposed 2023-24 ROOC, Inc. program calendar as presented.

Approve the proposed 2023-24 ROOC, Inc. program calendar. This motion, made by Lyn Sperry and seconded by Ian Faulkner, Carried (6-0).

Somer Quinlan, ROOC Director, notes that this calendar is basically the same as previous years. The only changes are over spring break to allow more downtime in the building for maintenance to be completed.

8. Information Items

- Vice President Nancy Persing report on what she learned from her virtual MASB class
- March Social Media Report Card

Vice President Persing gave a quick overview of her class. Top take-aways for her included only allowing public comment in-person as well as making sure the board president is a good representation of the board on whole.

The Facebook page is still growing quite a bit and the most popular posts continue to be the ones focusing on and praising our great staff and students.

9. Communications

-Alt Ed of Ogemaw County Board: April 10, 2023 agenda and March 13, 2023 minutes attached
-The Career & Technical Education (CTE) Capitol Showcase is scheduled for Thursday, April 20th from 8:30am - 2:00 pm. We are encouraging our state representatives to attend the event. Mrs. Rondo's Cosmetology students will be representing COOR ISD at this event.

Superintendent Petri is so proud to have COOR's CTE program attending this event as it is by invitation only. A cosmetology instructor will be taking 4 students from the Houghton Lake and Crawford districts to the showcase in Lansing. This will give the students a great opportunity and access to Michigan legislators to chat about our Career Tech programs.

10. Superintendent's Report

-April 20th ISD-Wide Board Dinner
-Talent Together

The board was reminded to make sure meal registrations are in for the ISD-wide dinner. There will be multiple presentations then a trivia competition between all the boards.

Superintendent Petri gave the update on Talent together which is an apprenticeship program for education students where they can get school costs covered as well as paid time in classrooms. At this moment, the structure of the program is coming together as many colleges and 25 Michigan ISDs have signed on.

An open invite to the Admin Assistant Appreciation lunch at Northwinds Pizza on Wednesday, April 26th was extended to the board.

Additionally, the large radio tower on COOR property is now owned by the county. Multiple contracts and agreements need to be reevaluated following this change of ownership, but this will be an upcoming item to be addressed.

11. Public Participation- continued

There was no public participation and no previously submitted comments.

12. Adjournment

Adjourn the meeting at 7:45. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried (6-0).

Respectfully submitted,



Elena Rothney,
Recording Secretary

B. Approval of Bills for April 2023
totaling \$1,301,375.08

30

A/P Check Register

Printed: 05/02/2023 3:46:55PM

COOR ISD

Check Date: 4/1/2023 to 4/30/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141200	AMAZON CAPITAL SERVICES INC	401	04/06/2023	101290	524.71	0.00	524.71
141731	AMBER AKIN	401	04/06/2023	101291	806.31	0.00	806.31
141937	ANGIE STERN	401	04/06/2023	101292	53.53	0.00	53.53
141145	AUSABLE MEDIA GROUP LLC	401	04/06/2023	101293	213.00	0.00	213.00
141990	AYESHA WEBER	401	04/06/2023	101294	324.50	0.00	324.50
2554	BECKY BUNN	401	04/06/2023	101295	102.18	0.00	102.18
20535	BRENDA VAUGHAN-IDE	401	04/06/2023	101296	312.44	0.00	312.44
3301	CHARLEVOIX EMMET ISD	401	04/06/2023	101297	7,281.00	0.00	7,281.00
19631	CHRISTINA TAPPAN	401	04/06/2023	101298	310.87	0.00	310.87
4100	CONSUMERS ENERGY PAYMENT CENTER	401	04/06/2023	101299	3,031.94	0.00	3,031.94
4484	COUNTRY INN & SUITES LANSING	401	04/06/2023	101300	180.20	0.00	180.20
4580	CRISIS PREVENTION INSTITUTE	401	04/06/2023	101301	1,913.07	0.00	1,913.07
4470	CRWFD CNTY TRANSP AUTH	401	04/06/2023	101302	2,408.00	0.00	2,408.00
4900	DEAN TRANSPORTATION INC	401	04/06/2023	101303	55,260.86	0.00	55,260.86
11056	DESIREE LIPSKI	401	04/06/2023	101304	339.82	0.00	339.82
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	401	04/06/2023	101305	484.95	0.00	484.95
141691	EMILY GUBANCSIK	401	04/06/2023	101306	427.44	0.00	427.44
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	401	04/06/2023	101307	507.05	0.00	507.05
141408	FOSTER BLUE WATER OIL LLC	401	04/06/2023	101308	678.06	0.00	678.06
141697	FUN FIRST THERAPY	401	04/06/2023	101309	25,020.98	0.00	25,020.98
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	401	04/06/2023	101310	49,104.69	0.00	49,104.69
141941	HELEN SHASTAL	401	04/06/2023	101311	255.32	0.00	255.32
8520	HOEKSTRA TRANSPORTATION INC	401	04/06/2023	101312	920.10	0.00	920.10
141991	HOLIDAY INN EXPRESS SAULT STE MARIE	401	04/06/2023	101313	402.80	0.00	402.80
8791	HOUGHTON LAKE COMMUNITY SCHOOL	401	04/06/2023	101314	243.00	0.00	243.00
141911	INTEGRITY CONSTRUCTION SERVICES	401	04/06/2023	101315	12,500.00	0.00	12,500.00
141667	KAREN WALTON EBNIT	401	04/06/2023	101316	5,265.00	0.00	5,265.00
10020	KEENAN THERAPEUTICS PC	401	04/06/2023	101317	6,436.94	0.00	6,436.94
141214	KRISTIN LUBS-EAGLE	401	04/06/2023	101318	78.60	0.00	78.60
141927	LAURALEA TAYLOR	401	04/06/2023	101319	137.42	0.00	137.42
141972	LILLIE MEADOWS	401	04/06/2023	101320	212.29	0.00	212.29
141945	MARILYNN ELLENBERGER	401	04/06/2023	101321	15.00	0.00	15.00
141656	MARK A SLOANE DO PC	401	04/06/2023	101322	2,750.00	0.00	2,750.00
12340	MASB	401	04/06/2023	101323	396.00	0.00	396.00
141422	MELISA AKERS	401	04/06/2023	101324	810.73	0.00	810.73
11598	MELISSA MAEDER	401	04/06/2023	101325	278.25	0.00	278.25
3753	MICHELE COCHRANE	401	04/06/2023	101326	165.15	0.00	165.15
141922	MT PLEASANT HOSPITALITY LLC	401	04/06/2023	101327	114.45	0.00	114.45
141772	NATALIE DAVIS	401	04/06/2023	101328	133.25	0.00	133.25
141955	PARALLEL LEARNING BEHAVIORAL HEALTH PC	401	04/06/2023	101329	11,875.00	0.00	11,875.00
141711	PURITY CYLINDER GASES INC	401	04/06/2023	101330	1,092.68	0.00	1,092.68
16250	QUILL CORP	401	04/06/2023	101331	183.70	0.00	183.70
18430	REBECCA SOCIA	401	04/06/2023	101332	21.37	0.00	21.37
141124	REBEKAH SEELow	401	04/06/2023	101333	270.39	0.00	270.39
19081	ROBERT J GORDON DOFAA-INS PLLC	401	04/06/2023	101334	51.00	0.00	51.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	401	04/06/2023	101335	28,333.32	0.00	28,333.32
141893	SCHOOL PSYCHOLOGICAL SERVICES PLLC	401	04/06/2023	101336	3,075.00	0.00	3,075.00
141696	SCOTT MENTEL	401	04/06/2023	101337	140.19	0.00	140.19

30

A/P Check Register

Printed: 05/02/2023 3:46:55PM

COOR ISD

Check Date: 4/1/2023 to 4/30/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141983	SHANNON CARLL	401	04/06/2023	101338	97.50	0.00	97.50
141133	SHANNON REA	401	04/06/2023	101339	155.30	0.00	155.30
141208	SOMER QUINLAN	401	04/06/2023	101340	58.25	0.00	58.25
18555	SPARTAN STORES LLC	401	04/06/2023	101341	64.24	0.00	64.24
18665	SPRINGHILL SUITES LANSING	401	04/06/2023	101342	231.08	0.00	231.08
141649	STAPLES	401	04/06/2023	101343	73.06	0.00	73.06
20152	TAMMY TYLER	401	04/06/2023	101344	407.28	0.00	407.28
7180	TERESA GERTISER	401	04/06/2023	101345	31.20	0.00	31.20
141852	TODD L SEIDELL ARCHITECT LLC	401	04/06/2023	101346	3,000.00	0.00	3,000.00
141944	TRACEY STEIN	401	04/06/2023	101347	446.58	0.00	446.58
8232	TRACY HENDERSHOTT	401	04/06/2023	101348	100.00	0.00	100.00
141582	VISION CONSULTING LLC	401	04/06/2023	101349	1,327.09	0.00	1,327.09
20970	WASTE MANAGEMENT OF MI	401	04/06/2023	101350	124.83	0.00	124.83
141833	WEST BRANCH NAPA AUTO TRUCK	401	04/06/2023	101351	538.34	0.00	538.34
141894	CULLIGAN WATER CONDITIONING	402	04/10/2023	101352	74.00	0.00	74.00
8420	EAST HIGGINS LAKE TRUE VALUE	402	04/10/2023	101353	161.21	0.00	161.21
141834	TEXAS CHRISTIAN UNIVERSITY	402	04/10/2023	101354	1,500.00	0.00	1,500.00
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	04/14/2023	101355	153.56	0.00	153.56
20310	UNITED WAY OF ROSCOMMON COUNTY	93	04/14/2023	101356	2.00	0.00	2.00
6781	FRONTIER	403	04/12/2023	101357	511.62	0.00	511.62
141726	BLUE CROSS BLUE SHIELD OF MI	99	04/21/2023	101358	3,073.22	0.00	3,073.22
2045	BLUE CROSS BLUE SHIELD OF MI	99	04/21/2023	101359	1,939.46	0.00	1,939.46
141696	SCOTT MENTEL	404	04/17/2023	101360	579.63	0.00	579.63
141937	ANGIE STERN	405	04/18/2023	101361	71.50	0.00	71.50
141883	HANNAH VANCURA	405	04/18/2023	101362	64.63	0.00	64.63
141983	SHANNON CARLL	405	04/18/2023	101363	378.75	0.00	378.75
141630	TWO RARE DESIGN	405	04/18/2023	101364	100.00	0.00	100.00
141989	256 EMBROIDERY	406	04/21/2023	101365	125.00	0.00	125.00
141924	ALEXANDREA WARREN	406	04/21/2023	101366	65.50	0.00	65.50
141200	AMAZON CAPITAL SERVICES INC	406	04/21/2023	101367	1,444.32	0.00	1,444.32
551	AMERICAN RED CROSS TRAINING SERVICES	406	04/21/2023	101369	336.00	0.00	336.00
700	AMWAY GRAND PLAZA	406	04/21/2023	101370	344.44	0.00	344.44
18560	ANNMARIE SPEAR	406	04/21/2023	101371	847.06	0.00	847.06
810	APPLE COMPUTER INC	406	04/21/2023	101372	2,736.00	0.00	2,736.00
1003	ATECH HEATING AND COOLING	406	04/21/2023	101373	16,785.00	0.00	16,785.00
141726	BLUE CROSS BLUE SHIELD OF MI	406	04/21/2023	101374	525.51	0.00	525.51
141726	BLUE CROSS BLUE SHIELD OF MI	406	04/21/2023	101375	3,021.63	0.00	3,021.63
2045	BLUE CROSS BLUE SHIELD OF MI	406	04/21/2023	101376	79,672.77	0.00	79,672.77
2045	BLUE CROSS BLUE SHIELD OF MI	406	04/21/2023	101377	10,561.32	0.00	10,561.32
13830	BRIE MOLAISON	406	04/21/2023	101378	118.95	0.00	118.95
8392	CHARLTON HESTON ACADEMY	406	04/21/2023	101379	68,247.98	0.00	68,247.98
141905	CHRIS FUHR	406	04/21/2023	101380	45.85	0.00	45.85
141931	CHRISTINA PUDVAN	406	04/21/2023	101381	553.75	0.00	553.75
4484	COUNTRY INN & SUITES LANSING	406	04/21/2023	101382	180.20	0.00	180.20
4332	COURTYARD BY MARRIOTT	406	04/21/2023	101383	357.52	0.00	357.52
4332	COURTYARD BY MARRIOTT	406	04/21/2023	101384	357.52	0.00	357.52
4400	CRAF CENTER	406	04/21/2023	101385	2,400.00	0.00	2,400.00
4440	CRAWFORD AUSABLE SD	406	04/21/2023	101386	109,214.63	0.00	109,214.63
11005	CROWNE PLAZA LANSING WEST	406	04/21/2023	101387	143.10	0.00	143.10
4900	DEAN TRANSPORTATION INC	406	04/21/2023	101388	283.75	0.00	283.75
5385	DTE ENERGY	406	04/21/2023	101389	2,176.82	0.00	2,176.82
141703	ELENA ROTHNEY	406	04/21/2023	101390	71.79	0.00	71.79
6110	FAIRVIEW AREA SCH DIST	406	04/21/2023	101391	12,404.02	0.00	12,404.02
141408	FOSTER BLUE WATER OIL LLC	406	04/21/2023	101392	1,517.46	0.00	1,517.46
							31

A/P Check Register

Printed: 05/02/2023 3:46:55PM

COOR ISD

Check Date: 4/1/2023 to 4/30/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141697	FUN FIRST THERAPY	406	04/21/2023	101393	8,856.28	0.00	8,856.28
141783	GRACE BROWN	406	04/21/2023	101394	189.82	0.00	189.82
7536	GRAND TRAVERSE RESORT & SPA	406	04/21/2023	101395	363.85	0.00	363.85
7536	GRAND TRAVERSE RESORT & SPA	406	04/21/2023	101396	363.85	0.00	363.85
9435	HEATHER M JACKSON	406	04/21/2023	101397	1.53	0.00	1.53
141981	HEATHER SHARPE	406	04/21/2023	101398	261.22	0.00	261.22
141991	HOLIDAY INN EXPRESS SAULT STE MARIE	406	04/21/2023	101399	100.70	0.00	100.70
8588	HOLIDAY INN GRAND RAPIDS DOWNTOWN	406	04/21/2023	101400	612.47	0.00	612.47
8791	HOUGHTON LAKE COMMUNITY SCHOOL	406	04/21/2023	101401	120,707.00	0.00	120,707.00
8800	HOUGHTON LK UNITED METHODIST CHURCH PRESCHOOL	406	04/21/2023	101402	1,105.00	0.00	1,105.00
1931	ILLUMINATE EDUCATION	406	04/21/2023	101403	2,821.50	0.00	2,821.50
11870	INCOMPASS MICHIGAN	406	04/21/2023	101404	445.00	0.00	445.00
9025	JIM GENDERNALIK	406	04/21/2023	101405	149.08	0.00	149.08
141203	JULIE BELL	406	04/21/2023	101406	37.83	0.00	37.83
141667	KAREN WALTON EBNIT	406	04/21/2023	101407	3,575.00	0.00	3,575.00
141488	KATIE FUELLING	406	04/21/2023	101408	622.69	0.00	622.69
10020	KEENAN THERAPEUTICS PC	406	04/21/2023	101409	2,999.26	0.00	2,999.26
10037	KELLOGG HOTEL & CONFERENCE CENTER	406	04/21/2023	101410	197.95	0.00	197.95
141214	KRISTIN LUBS-EAGLE	406	04/21/2023	101411	317.02	0.00	317.02
5155	LI'L WILLIES	406	04/21/2023	101412	115.00	0.00	115.00
11254	LUSTRE-CAL CORPORATION	406	04/21/2023	101413	474.00	0.00	474.00
141719	LYN SPERRY	406	04/21/2023	101414	134.67	0.00	134.67
141181	MAPLE FOREST TOWNSHIP	406	04/21/2023	101415	303.00	0.00	303.00
8441	MARY JO MAYES	406	04/21/2023	101416	256.76	0.00	256.76
141830	MARY SORENSON	406	04/21/2023	101417	21.63	0.00	21.63
12340	MASB	406	04/21/2023	101418	3,396.00	0.00	3,396.00
19773	MAXIMUM SECURITY	406	04/21/2023	101419	205.00	0.00	205.00
11451	MCGRAW HILL LLC	406	04/21/2023	101420	429.57	0.00	429.57
141973	MI STATEWIDE CARPENTERS (DETROIT)	406	04/21/2023	101421	3,213.02	0.00	3,213.02
141775	MICHELLE EWALD	406	04/21/2023	101422	362.74	0.00	362.74
13651	MIO AUSABLE SCHOOL DISTRICT	406	04/21/2023	101423	89,487.15	0.00	89,487.15
15652	NANCY PERSING	406	04/21/2023	101424	130.74	0.00	130.74
14545	NEMCSA	406	04/21/2023	101425	49,497.89	0.00	49,497.89
14631	NMCAA	406	04/21/2023	101426	3,491.43	0.00	3,491.43
15078	ORKIN PEST	406	04/21/2023	101427	103.00	0.00	103.00
15585	PELION BENEFITS, INC.	406	04/21/2023	101428	250.00	0.00	250.00
141263	PRESENCE LEARNING, INC.	406	04/21/2023	101429	3,940.00	0.00	3,940.00
16380	RAVEN ANALYTICAL LAB	406	04/21/2023	101430	60.00	0.00	60.00
18430	REBECCA SOCIA	406	04/21/2023	101431	8.67	0.00	8.67
19081	ROBERT J GORDON DOFAA-INS PLLC	406	04/21/2023	101432	24.00	0.00	24.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	406	04/21/2023	101433	72,528.09	0.00	72,528.09
17030	ROSCOMMON COUNTY TRANSPORTATION AU	406	04/21/2023	101434	1,944.00	0.00	1,944.00
17240	S & J EXCAVATING	406	04/21/2023	101435	1,000.00	0.00	1,000.00
141653	SARAH KAY RONDO	406	04/21/2023	101436	27.63	0.00	27.63
17920	SERGEANT'S SEPTIC & EXCAVATING LLC	406	04/21/2023	101437	20,400.00	0.00	20,400.00
141992	SHARON MCMILLAN	406	04/21/2023	101438	8.78	0.00	8.78
141995	SHERATON DETROIT NOVI HOTEL	406	04/21/2023	101439	280.34	0.00	280.34
141994	STACY SHAFTO	406	04/21/2023	101440	98.12	0.00	98.12
18782	STATE OF MICHIGAN	406	04/21/2023	101441	858.58	0.00	858.58

32

A/P Check Register

Printed: 05/02/2023 3:46:55PM

COOR ISD

Check Date: 4/1/2023 to 4/30/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141993	STEPHENIE IRISH	406	04/21/2023	101442	14.56	0.00	14.56
141834	TEXAS CHRISTIAN UNIVERSITY	406	04/21/2023	101443	12,000.00	0.00	12,000.00
8232	TRACY HENDERSHOTT	406	04/21/2023	101444	73.79	0.00	73.79
20571	VERIZON WIRELESS	406	04/21/2023	101445	1,003.94	0.00	1,003.94
141582	VISION CONSULTING LLC	406	04/21/2023	101446	1,505.00	0.00	1,505.00
20900	WALMART BUSINESS CARD	406	04/21/2023	101447	125.50	0.00	125.50
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	406	04/21/2023	101448	55,980.62	0.00	55,980.62
21770	XEROX CORP	406	04/21/2023	101449	1,294.43	0.00	1,294.43
17811	SCOTT'S MINI STORAGE	407	04/21/2023	101450	93.00	0.00	93.00
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	04/28/2023	101451	575.26	0.00	575.26
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	04/28/2023	101452	153.56	0.00	153.56
19978	TSA CONSULTING GROUP INC	93	04/28/2023	101453	1,520.00	0.00	1,520.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	04/28/2023	101454	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	04/28/2023	101455	174.85	0.00	174.85
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	04/28/2023	101456	473.58	0.00	473.58
225	AFLAC	99	04/28/2023	101457	1,250.04	0.00	1,250.04
141103	ORS	94	04/07/2023	201705181	0.00	66,870.79	66,870.79
141105	HEALTH EQUITY	94	04/14/2023	201705182	0.00	2,524.09	2,524.09
20245	US TREASURY	94	04/14/2023	201705183	0.00	32,962.86	32,962.86
20245	US TREASURY	96	04/21/2023	201705184	0.00	260.02	260.02
141103	ORS	94	04/21/2023	201705185	0.00	59,670.00	59,670.00
141785	ORS UAAL	94	04/21/2023	201705186	0.00	58,151.10	58,151.10
141105	HEALTH EQUITY	94	04/28/2023	201705187	0.00	2,524.09	2,524.09
141106	MICHIGAN DEPT OF TREASURY	94	04/28/2023	201705188	0.00	12,222.19	12,222.19
20245	US TREASURY	94	04/28/2023	201705189	0.00	37,928.18	37,928.18
Report Totals					\$1,028,261.76	\$273,113.32	\$1,301,375.08

C. Approve Revenue & Expenditure
Reports for April 2023

35

COOR Intermediate School District				
Career Tech				
Statement of Revenue & Expenditures				
April 30, 2023				
Revenues	Current Budget	Month to Date 4/30/2023	Encumbered Amount	Year to Date 4/30/2023
Local Sources	20,000	-	-	10,000
State Sources	1,594,802	130,226		928,563
Federal Sources	168,199			16,394
Incoming Transfers	377,276	68,000		225,000
Total Revenues	2,160,277	198,226	-	1,179,957
PERKINS	168,199	14,354	11,483	332,298
61a	372,624	1,395	5,267	40,736
61b	376,389	-	11,137	249,624
61c	689,921	3,000	134,172	171,267
61i	100,000	-	-	16,865
CTE	453,144	39,327	94	322,080
Total Expenditures	2,160,277	58,076	162,153	1,132,870
Current Change in Fund Balance		140,150		47,086

5/3/2023
10:20 AM

COOR Intermediate School District				
General Fund				
Statement of Revenue & Expenditures				
April 30, 2023				
Revenues	Current Budget	Month to Date 4/30/2023	Encumbered Amount	Year to Date 4/30/2023
Local Sources	1,023,800	77,246	-	1,027,423
State Sources	4,013,090	1,067,609	-	3,878,358
Federal Sources	628,122	38,071	-	401,897
Incoming Transfers	444,436	35,347	-	154,548
Total Revenues	6,109,448	1,218,272	-	5,462,227
Added Needs	31,257			5,461
School Administrative	1,039,312	57,309	29,515	698,766
Support Services - Instruction	766,978	82,099	2,671	744,461
General Administration	613,232	70,263	2,551	765,847
Business	8,948	87	1,405	11,143
Operations & Maintenance	70,480	3,843	3,820	71,268
Central	335,756	14,823	6,621	281,954
31N Services	372,579	41,422	5,687	530,021
Outgoing Transfers	2,709,863	129,396	191,985	1,977,674
Total Expenditures	5,948,405	399,243	244,255	5,086,594
Current Change in Fund Balance		819,029		375,633

5/3/2023
10:42 AM

COOR Intermediate School District				
ROOC Inc				
Statement of Revenue & Expenditures				
April 30, 2023				
Revenues	Current Budget	Month to Date 4/30/2023	Encumbered Amount	Year to Date 4/30/2023
Northern Lakes	800,000	15,703	-	517,577
DHHS	98,000	-	-	154
Production	30,000	415	-	13,449
State Aid	40,157	-	-	-
Private	-	-	-	-
Donations	10,000	-	-	6,867
Interest	400	-	-	119
Snack Shack	-	-	-	-
Miscellaneous	17,750	-	-	34,873
Transfer from ROOC Unemployment	-	-	-	-
Total Revenues	996,307	16,118	-	573,039
General Administration	253,346	15,915	333	196,317
Operations & Maintenance	62,642	3,994	2,469	57,796
Activity Services	359,512	28,074	106	298,920
Support Employment Service	75,476	4,229	40	81,111
Production	18,772	168	-	22,623
Spencers	26,983	1,557	231	18,570
Respite	41,563	3,428	2,061	22,275
Transportation	94,900	4,392	-	79,107
Communications/Technology	3,700	19	3,555	3,574
Public Relations	27,477	-	-	-
Business	1,589	-	-	1,077
Total Expenditures	965,960	61,776	8,795	781,370
Current Change in Fund Balance		(45,658)		(208,330)

5/3/2023
11:23 AM

COOR Intermediate School District				
Special Education				
Statement of Revenue & Expenditures				
April 30, 2023				
Revenues	Current Budget	Month to Date 4/30/2023	Encumbered Amount	Year to Date 4/30/2023
Local Sources	3,245,285	289,241	-	3,180,110
State Sources	2,322,859	213,687	-	1,911,998
Federal Sources	3,074,388	45,278	-	1,147,606
LEA	754,578	74,750	-	406,313
OTHER	141,612			
Total Revenues	9,538,722	622,956	-	6,646,027
Special Education	2,010,268	160,360	2,058	1,678,986
Guidance Services	96,146	8,041	406	76,067
Health Services	527,167	41,133	6,908	401,752
Psychological Services	232,664	15,939	22	175,404
Speech Pathology	771,641	83,129	12,101	637,763
Social Worker	158,396	16,124	1,050	133,863
Visual Aid	44,410	2,832	1,407	23,529
Teacher Consultant SE	131,697	9,799	37	95,080
Improvement of Instruction	2,782	1,913	-	3,976
Supervision of Instructional Staff	517,568	23,892	8,502	361,372
Executive/Fiscal	156,972	6,447	155	54,198
Office of the Principal	221,481	19,268	2,226	200,475
Other Business	27,497	216	111	24,375
Operations/Building Services	297,532	14,515	35,978	236,806
Transportation	873,446	64,986	62,254	665,025
Planning Research	147,645	23,899	18	141,356
Technology	26,677	36	-	10,274
Other Support Services	1,078	-	-	1,077
Welfare Activities	245	-	-	245
Non-Public Prop Share	11,000	-	-	-
Other Community Activiites	2,400	-	2,423	3,113
Payments to LEAs	2,231,887	520,626	-	1,457,532
Payments to Governmental Agencies	45,506	859	-	1,718
Building Improvements	476,076	16,785	-	42,181
Total Expenditures	9,012,181	1,030,799	135,658	6,426,166
Current Change in Fund Balance		(407,843)		219,861

5/3/2023
11:03 AM

D. Renew contract with MASB for Boardbook Tier II license at the cost of \$3,000

40



Michigan Association of School Boards
 1001 Centennial Way, Suite 400
 Lansing, MI 48917
 517.327.5900
 EIN: 38-1323441

Invoice #	INV-117994
Date	3/22/2023
Amount Due	\$3,000.00
Customer #	72000

Sold To:

Remit To:

COOR ISD PO Box 827 Roscommon, MI 48653-0827
--

MASB 1001 Centennial Way Ste 400 Lansing, MI 48917-8249

Customer ID	Customer Name	Purchase Order #		Due Date	
72000	COOR ISD			4/21/2023	
Item Number	Description	Ordered		Unit Price	Ext. Price
BOARDBOOK- CONTRACT_DE F	2023 Board Book - COOR ISD	1		\$3,000.00	\$3,000.00

Comments:

2023/2024 BoardBook: 7/1/2023 - 6/30/2024

Subtotal	\$3,000.00
Tax	\$0.00
Shipping	\$0.00
Payment(s)	\$0.00
Total	\$3,000.00

E. Continue giving central office staff the option to work four 10-hour days or four 9-hour days and 4 hours on Friday and close the office to the public on Fridays from June 19th to August 18, 2023.

F. Approve 2023-24 calendar for COOR
ISD's Career Tech Program.

42

2023-2024



Roscommon Middle School(RMS) Location: Auto, Business
Cosmetology, Marketing, Medical Occupations, Public Safety,
Teacher Cadet, Welding

July '23						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August '23						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						3

September '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						19

October '23						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						22

November '23						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						20

December '23						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
						15

January '24						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						20

February '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		
						19

March '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
						15

April '24						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						21

May '24						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						24

June '24						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						4

Aug 21	COOR All Staff PD
Aug 22	Teacher PD (8am-3pm)
Aug 23	Teacher PD (8am-3pm)
Aug 28	First Day of CTE @ RMS
Sep 01	No CTE
Sep 04	No CTE- Labor Day
Oct 20	CTE Progress Reports
Oct 27	End of 1st Marking Period
Oct 30	CTE PD
Nov 15	No CTE @ RMS
Nov 23- 24	Thanksgiving Break
Dec 22-Jan 02	Winter Break
Jan 12	End of Semester
Jan 15	No CTE @ RAPS -Teacher Records Day
Feb 16	No School
Feb 19	No School
Mar 15	CTE Progress Reports
Mar 21	End of 3rd Marking Period
Mar 22- Apr 01	Spring Break
Apr 10	No CTE -Teacher PD (8am-3pm)
Apr 11	No CTE -Teacher PD (8am-3pm)
May 27	No School- Memorial Day
Jun 06	Last Day of School
Student Days/Hours Per Day	
RMS: 180/2	
www.coorisd.net/cte	
(989) 275-9580	

8. Action Items

A. Approve updated Career Tech Construction projected costs through Integrity Construction Services. Additional costs of a fire suppression system have been added for a total projected cost of \$2,530,659.00.

44

**C.O.O.R. Intermediate School District – CTE
Building Addition at Roscommon Middle School**

Project Budget as of 4/20/23

Total cost from Bid Tab dated 10/14/22 with recommendations to owner dated 10/20/22 (attached for reference) **\$2,530,659**

Add \$100,000 for Fire Protection costs
(Actual Fire Protection costs are \$209,803 – Balance funded by contingency)
(Fire Protection – Bulletin #2 cost sheet attached for reference) **\$100,000**

Updated Total Cost \$2,630,659

Current Contingency Balance as of 4/20/23 (Contingency Log attached for reference) **\$34,655**

**C.O.O.R. ISD - Building Addition at Roscommon Middle School
BID TABULATION
Roscommon, Michigan 48653**

Bid Date: October 14, 2022, Recommendations to Owner 10/20/22 in "BOLD"

Bid Package #1 - Sitework	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Shull Transport - Gladwin, MI	\$ 79,900.00	x	x	x	x				40%	25%	\$ 79,900.00
DCC Construction - Davison, MI	\$ 253,000.00	x	x	x	x				20%	0%	
Bid Package #2 - Asphalt Paving	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Mid Michigan Asphalt - West Branch, MI	\$ 24,252.00	x	x	x	x				15%	15%	\$ 24,252.00
payne and dolan	\$ 812,240.00	x	x	x	x				10%	5%	
pyramid paving	\$ 25,500.00	x	x	x	x				15%	10%	
Bid Package #3 - Concrete	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 174,800.00	x	x	x	x				15%	5%	
Grand Traverse Construction - Traverse City, MI	\$ 120,000.00	x	x	x	x				15%	5%	\$ 120,000.00
Schepers Concrete - Grand Rapids, MI	\$ 135,945.00	x	x	x	x				15%	10%	
Bid Package #4 - Polished Concrete Finishing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Elite Coatings - Morrice, MI	\$ 41,727.00	x	x	x	x				15%	10%	\$ 41,727.00
Great Lakes Caulking - Kingsley, MI	\$ 69,600.00	x	x	x	x				10%	10%	
											Add filling of CJ's
											\$ 3,000.00
Bid Package #5 - Masonry	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Straus Masonry - Weidman, MI	\$ 427,357.00							Irregular Bid, not submitted properly			

Architect:
 Seidell Architects
 114 North Court Ave., Suite 201
 P.O. Box 2189
 Gaylord, MI 49734

Construction Manager:
 Integrity Construction Services, LLC
 829 West Main Street, Suite C
 Gaylord, MI 49735

Bay Masonry - Traverse City, MI	\$ 425,000.00	x	x	x	x				15%	5%		\$ 425,000.00
Bid Package #6 - Steel	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Northwoods Products - Brethren, MI	\$ 27,396.00	x >	x	x	x				5%	5%		
Three Rivers Corporation - Midland, MI	\$ 12,760.00	x	x	x	x				15%	0%		\$ 12,760.00
Bid Package #7 - Rough Carpentry and Siding	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 316,900.00	x	x	x	x			va	15%	5%		
Grand Traverse Construction - Traverse City, MI	\$ 294,000.00	x	x	x	x				15%	5%		\$ 294,000.00
Bid Package #8 - General Trades	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Graham Construction - Saginaw, MI	\$ 132,700.00	x	x	x	x				15%	5%		
Hardwood Hills Construction - Gladwin, MI	\$ 90,993.00	x	x	x	x				15%	0%		\$ 90,993.00
Siwicki Builders - Gaylord, MI	\$ 91,709.00	x	x	x	x				25%	5%		
Bid Package #9 - Roofing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Northern MI Metal Roofing - Roscommon, MI	\$ 68,000.00	x >	x	x								\$ 68,000.00
Story Roofing - Gaylord, MI	\$ 67,179.00		x	x	x							
Bid Package #10 - Thermal Insulation	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Mag Insulation - Auburn, MI	\$ 19,440.00	x	x	x	x				15%	5%		\$ 19,440.00

Bid Package #11 - Joint Sealants	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Great Lakes Caulking - Kingsley, MI	\$ 9,000.00	x >	x	x	x				10%	10%		\$ 9,000.00
Premier Caulking - Grand Rapids, MI	\$ 10,000.00							Irregular Bid, not submitted properly				
Bid Package #12 - Overhead Coiling Doors	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Earls Building Supply - Gladwin, MI	\$ 65,800.00							Irregular Bid, received late				\$ 65,800.00
Bareman & Associates - Jenison, MI	\$ 95,456.00							Irregular Bid, received late				
Budget placeholder	\$ 72,000.00							No Bids on bid day				
Bid Package #13 - Aluminum Framing, Entrances and Glazing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Northern Michigan Glass - Traverse City, MI	\$ 59,970.00	x	x	x	x				15%	10%		\$ 59,970.00
Earls Building Supply - Gladwin, MI	\$ 65,800.00	x >	x	x	x				15%	0%		
Bid Package #14 - Metal Stud Framing, Gypboard and SAT Ceilings	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Metal Arts Construction - Mt. Pleasant, MI	\$ 100,800.00	x	x	x	x				15%	15%		\$ 100,800.00
Siwicki Builders - Gaylord, MI	\$ 132,074.00	x	x	x	x				25%	5%		
Ritsema - Grandville, MI	\$ 119,500.00	x	x	x	x				15%	0%		
Bid Package #15 - Painting	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work		Complete and Qualified Bidder
Paramount Painting - Gaylord, MI	\$ 24,000.00		x	x	x				10%	10%		\$ 24,000.00
Hock Painting - West Branch, MI	\$ 29,661.00	x	x	x	x				10%	0%		

Bid Package #16 - Floor Coverings	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Northern Floor & Tile - Traverse City, MI	\$ 8,174.00	x	x	x	x				15%	0%	\$ 8,174.00
Bid Package #17 - Plumbing	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Top Notch - Mancelona, MI	\$ 119,424.00	x >	x	x	x				10%	10%	
Remer Plumbing and Heating - Saginaw, MI	\$ 106,800.00	x	x	x	x				15%	0%	
Hurst Mechanical - Traverse City, MI	\$ 109,989.00	x	x	x	x				15%	15%	
J E Johnson - Midland, MI	\$ 89,800.00	x	x	x	x				10%	10%	\$ 89,800.00
Bid Package #18 - HVAC	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Top Notch - Mancelona, MI	\$ 299,600.00	x >	x	x	x				10%	10%	
Remer - Saginaw, MI	\$ 280,000.00	x	x	x	x				15%	0%	
Cooke Sheet Metal - Kalkaska, MI	\$ 360,580.00	x	x	x	x				15%	10%	
Hurst Mechanical - Traverse City, MI	\$ 154,900.00	x	x	x	x				15%	15%	\$ 154,900.00
J. E. Johnson - Midland, MI	\$ 249,000.00	x	x	x	x				10%	10%	
								Add to Hurst - Specified Controls			\$ 34,000.00
Bid Package #19 - Electrical, Fire Alarm and Communications	Base Bid	Bid Bond	Familial Relationship	Iran Econ. Act	Addendum #1	Addendum #2	Addendum #3	Notes	% O&P Additional Work	% O&P Deleted Work	Complete and Qualified Bidder
Master Electric - Gladwin, MI	\$ 536,000.00	x	x	x	x				15%	5%	
Nighthawk Electric - West Branch, MI	\$ 488,900.00	x	x	x	x			VA	10%	10%	\$ 488,900.00
								VA for Consumers to tie into their primary transformer			\$ (189,800.00)
TOTAL											\$ 2,024,616.00
Allowance for Consumers Energy Fee	50,000										\$ 50,000.00

April 10, 2023

COOR ISD

Bulletin No. 2 Pricing

Dated March 7, 2023

Porath Contractors	Sitework / Septic Tanks / Sump	\$73,500.00
Grand Traverse Construction	Concrete	\$5,850.00
Bay Masonry	Masonry	\$12,668.00
Three Rivers Corp	Bollard and Lintel	\$285.00
Grand Traverse Construction	Siding / Fascia / Soffit	\$1,250.00
Siwecki Builders Inc.	Framing / Liner Panel	\$7,759.00
N. Michigan Metal Roofing	Asphalt Shingle Roofing	\$1,800.00
Siwecki Builders Inc.	Spray Foam Insulation	\$5,558.00
Hardwood Hills Construction	Door / Frame/ Hardware	\$3,708.00
Paramount Painting	Septic Tank Sealer	\$4,500.00
J. E. Johnson	Plumbing	\$8,125.00
Nighthawk Electric	Electrical & Fire Alarm	\$18,800.00
Jimco Fire Protection	Fire Suppression / Pump	\$66,000.00
TOTAL - BULLETIN 2		\$209,803.00
Shull Transport – Sitework	Bid not received yet, indicates \$90,000+	
Afp Specialities – Fire Suppression	Bid - \$123,300.00	

C.O.O.R. Intermediate School District - Contingency Log

Last Updated:

4/10/2023

CONTINGENCY SUMMARY		
Original Contingency	\$	200,000.00
Additional Contingency to Cover Bulletin No. 2	\$	100,000.00
Allowance for Consumers Energy Fee	\$	50,000.00
Buyout Items	\$	152,817.00
Change Orders	\$	162,528.00
CURRENT CONTINGENCY:	\$	34,655.00

BUYOUT ITEMS	Actual	Difference
1 Porath Contractors - Contract for Bulletin No. 2 - Sitework / Septic Tanks / Sump	\$	73,500.00
2 Siwecki Builders - Contract for Bulletin No. 2 - Framing, Insulation and Liner Panels	\$	13,317.00
3 Jimco Fire Protection - Contract for Bulletin No. 2 - Fire Suppression / Pump	\$	66,000.00
TOTAL BUYOUT:	\$	152,817.00

ITEM	CONTRACTOR CHANGE ORDERS		
1	Three Rivers Corporation - CO #1 - Added door brick lintel and bollards; supply and install overhead door steel jamb plates	\$	4,620.00
2	Hardwood Hills Construction - CO #1 - Supply and install door 104B; supply and install alternate door hardware for door 104	\$	3,124.00
3	Hurst Mechanical - CO #1 - "Fume-A-Vent" exhaust system; re-route existing exhaust fan ducting	\$	16,603.00
4	Nighthawk Electric - CO #1 - Bulletin No. 1 electrical changes; electrical work required for alternate door 104 hardware	\$	19,120.00
5	Nighthawk Electric - CO #2 - Provide and install unused 300kva primary transformer from Nighthawk Electric's stock, pedestal, conduit, wiring and transformer base. Includes 1 year warranty.	\$	46,675.00
6	Nighthawk Electric - CO #2 - Provide and install new addressable and voice evacuation fire alarm system per current codes and cross connected to the existing fire alarm systems. Add cost above the allowance included at bid.	\$	15,400.00
7	Grand Traverse Construction - BP#3 CO #1 - Bulletin No. 2 Changes - Additional Concrete, per your quote dated April 10, 2023	\$	5,850.00
8	Bay Masonry - CO #1 - Bulletin No. 2 Changes - Added Masonry, per your quote (not dated)	\$	12,668.00
9	Three Rivers Corporation - CO #2 - Bulletin No. 2 Changes - Added Bollard and Lintel, per your quote dated 3/21/23	\$	285.00
10	Grand Traverse Construction - BP#7 CO #1 - Bulletin No. 2 Changes - Additional Siding, Fascia and Soffit, per your quote dated April 5, 2023	\$	1,250.00
11	Northern Michigan Metal Roofing - CO #1 - Bulletin No. 2 Changes - Added Asphalt Shingle Roofing, per your quote dated 3/22/23	\$	1,800.00
12	Hardwood Hills Construction - CO #2 - Bulletin No. 2 Changes - Added Door / Frame / Hardware, per your quote dated 3/27/23	\$	3,708.00

13	Paramount Painting - CO #1 - Bulletin No. 2 Changes - Added Septic Tank Sealer, per your quote dated 3/25/23	\$	4,500.00
14	J. E. Johnson - CO #1 - Bulletin No. 2 Changes - Added Plumbing, per your quote dated 3/27/23	\$	8,125.00
15	Nighthawk Electric - CO #3 - Bulletin No. 2 Changes - Added Electrical & Fire Alarm, per your quote dated 3/27/23	\$	18,800.00
TOTAL CHANGE ORDERS:		\$	162,528.00

B. Accept the Preliminary 23-24
General Fund Budget as presented

54

GENERAL FUND
Fiscal Year Ending June 30, 2024

Proposed

4/25/2023

LOCAL REVENUE	1,043,660
STATE REVENUE	4,993,453
FEDERAL REVENUE	569,856
LEA	378,060
OTHER (Internal Transfers)	115,000
Total Revenue	<u>7,100,029</u>

EXPENSES By FUNCTION

125	5,461	Compensatory Education
213-31n	632,530	Behaviorial Services 31N
214-31n	-	Psychological Services 31N
216-31n	356,000	Social Workers 31N
221	278,297	Improvement of Instruction
221 EARLY CHILD	291,880	Improvement of Instruction-Early Child
221 REAP	31,500	Improvement of Instruction-REAP Grant
221 LIT	255,210	Improvement of Instruction-Early Literacy Coach
229	142,124	Instructional Services-Educator on Loan
231	64,642	Board Activities
232	449,961	Executive -Office of the Superintendent
249	-	Old Early Child Function-No Longer Being Used
252	323,746	Fiscal Offices
259	7,700	Other Business Services
261	93,322	Operations Building Services
266	-	Security Services
283	3,000	Staff Personnel Services PROFESSIONAL DEVELOPMENT
284	271,250	Non Intstructional Technology Services
285	103,351	Pupil Accounting
299	2,000	Other Support Services
331	202,122	Community Activities
351	572,017	Custody and Care of Children
411	2,550,040	Payments to LEAs GSRP
445	-	TRAILS GRANT SEC 31 P
456	5,000	Buidling Improvements
6XX	320,806	Internal Transfers
Total Expenses	<u>6,961,959</u>	

Total Revenues	7,100,029
Total Expenses	<u>6,961,959</u>
Revenue over Expenses	138,070

Projected Fund Balance July 1	<u>1,868,712</u>
Projected Fund Balance June 30	<u>2,006,782</u>

C. Authorize the Superintendent or Designee to request quotes for Vended School Meals Company Contract for 2023-24 through 2026-27 school years

D. Ratify an amendment to the contract with Lillie Meadows, Early On Home Visitor, to reflect a full-time position.

E. Approve Policy updates from Thrun Law Firm with options suggested by the Policy Committee for Policies 2401, 3116, and 3120.

56

Series 2000: Bylaws

2400 Board Membership and Duties

2401 Board Member Elections

Board members are elected by the District's electors at the District's regular election, which is held on the first Tuesday after the first Monday in November of even-numbered years.

The Michigan Election Law governs the District's election procedures.

The District's elections are conducted by the District's election coordinator, as that term is defined by the Michigan Election Law.

Legal authority: MCL 168.301; 168.641, 168.642c; MCL 380.615-.617

Date adopted: November 11, 2020

Date revised: May 10, 2023

Series 3000: Operations, Finance, and Property

3100 General Operations

3116 *District Technology and Acceptable Use*

The Board will provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. Any use of District technology resources that violates federal or state law is expressly prohibited.

A. Children's Internet Protection Act

The Board complies with the Children's Internet Protection Act ("CIPA") and directs its administration to:

1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
 - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.
5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.

6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors" to include obscene depictions, child pornography, and any other material harmful to minors.
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

B. Acceptable Use Agreement

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement that must be signed before a user is provided access to the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement to be signed by each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 7 and above and their parent/guardian; and
- students in grades 6 and below and their parent/guardian.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:

- a. use of District technology resources is a privilege that may be revoked at any time;
- b. a user has no expectation of privacy when using District technology resources;
- c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
- d. District technology resources may not be used to bully, harass, or intimidate others;
- e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and
- f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.

2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
 - a. accessing other user accounts or files without authorization;
 - b. conducting personal business or activities;
 - c. accessing pornography;
 - d. communicating inappropriately with students;
 - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
 - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

C. District Personnel Use

District personnel must comply with Policies 4215 and 4216.

D. State Assessments

During the administration of state assessments (e.g., WIDA, M-STEP, etc.), unless otherwise permitted by this subsection, students and District personnel, including those individuals acting as test administrators, are prohibited from possessing, using, wearing, or otherwise accessing any electronic devices not being actively used for testing purposes when in an active testing session or while on a break when in an active testing session. Pictures, videos, or other communications regarding test content are prohibited during all testing and breaks.

For the purposes of this subsection, an "electronic device" includes any electronic device that can be used to record, transmit, or receive information not used for testing, including but not limited to computers, tablets, iPads, e-readers, smart watches (including Fitbits), smartphones and cell phones, Bluetooth headphones or smart earbuds, or smart glasses.

The Superintendent and building principals are authorized to develop additional building-level rules related to state assessments so long as those rules are not in conflict with this subsection.

1. Students

- a. Students shall leave all electronic devices outside of the testing room or shall power off all electronic devices and surrender them to the test administrator for collection prior to beginning the testing session.
- b. If an additional electronic device is medically necessary for a testing student, the device must be left with the test administrator, unless the student is required to possess the device, in which case the test must be administered to the student by a test administrator in a one-on-one setting and the student must be actively monitored at all times while testing.
- c. During the testing sessions or breaks, students may not access any additional websites or applications on a device used for testing.

2. Test Administrators

- a. Test administrators or other District personnel monitoring or troubleshooting the administration of state assessments must:
 - i. Ensure that all background applications and alternative websites are disabled on testing devices.
 - ii. Actively monitor students in the testing room and verify that students do not have access to additional electronic devices before, during, and after testing, including breaks.
 - iii. Refrain from disturbing the testing environment, including through texting, speaking, or using electronic devices for non-testing purposes (e.g., to complete other work). Test administrators must silence all electronic devices. Test administrators are prohibited from wearing or accessing a wearable electronic device (e.g., smart watch or Fitbit).
- b. Test administrators may use electronic devices to alert other personnel of issues or emergencies requiring assistance. Such other personnel may use their electronic devices for troubleshooting purposes, but should exit the testing room when engaging in those communications.

3. Penalties

The failure to comply with this subsection may result, as applicable, in employee or student disciplinary action and such consequences as deemed necessary or appropriate by the Michigan Department of Education (e.g., invalidation of an individual student's test, or misadministration of the entire testing session and invalidation of all the students' tests).

E. Public Access to Technology

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or

- computer system (a “Qualifying School Library”) will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor’s parent/guardian, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a parent or guardian do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.
 3. As used in this Policy, “terminal” means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: November 11, 2020

Date revised: May 10, 2023

Series 3000: Operations, Finance, and Property

3100 General Operations

3120 *“Intentionally Left Blank”*

Date adopted: May 10, 2023

Date revised:

Series 2000: Bylaws

2400 Board Membership and Duties

2401 Board Member Elections

[Choose Option 1 or 2:]

[Option 1 (ISD with popular election):

Board members are elected by the District's electors at the District's regular election, which is held on the first Tuesday after the first Monday in November of even-numbered years.

The Michigan Election Law governs the District's election procedures.

The District's elections are conducted by the District's election coordinator, as that term is defined by the Michigan Election Law.

Legal authority: MCL 168.301; 168.641, 168.642c; MCL 380.615-.617]

[Option 2 (ISD with biennial meeting election):

Board elections are conducted biennially, in odd-numbered years, on the first Monday in June.

Board members are elected by an electoral body of designated representatives from each constituent school district.

A. Biennial Election Meeting

1. The District's President and Secretary act as the chairperson and secretary, respectively, at the electoral body's meeting.
2. The District's election coordinator, as that term is defined by the Michigan Election Law, is responsible for providing ballots for the electoral body's use at the meeting. The ballots must list the names of all properly nominated candidates.
3. The meeting must be conducted in compliance with the Open Meetings Act. The District is responsible for posting required meeting notices and satisfying other Open Meetings Act requirements.

B. Voting and Nominations

1. Voting will be conducted using ballots provided by the District's election coordinator.
2. The President may take nominations from the floor only if no nominating petitions have been filed for an available Board office.

3. In the event of a tie vote for a Board office, at least 1 re-vote will be taken. The President will determine the number of re-votes taken to attempt to break a tie vote. If a tie vote persists following the re-vote(s), then the electoral body may decide to declare a “deadlock” with respect to that Board office. If the electoral body makes that decision, then that Board office will become vacant as of July 1.

C. Board Members

1. No more than 2 Board members may be from the same constituent school district unless there are fewer constituent schools than there are Board offices to be filled.
2. No more than 3 Board members may, while serving on the Board, also serve on the board of a constituent school district.

Legal authority: MCL 380.614]

Date adopted:

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

3116 *District Technology and Acceptable Use*

The Board will provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. Any use of District technology resources that violates federal or state law is expressly prohibited.

A. Children's Internet Protection Act

The Board complies with the Children's Internet Protection Act ("CIPA") and directs its administration to:

1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
 - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.
5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.

6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors" to include [the following is suggested language but the Board has discretion to define "inappropriate for minors": obscene depictions, child pornography, and any other material harmful to minors].
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

B. Acceptable Use Agreement

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement that must be signed before a user is provided access to the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement to be signed by each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 7 and above and their parent/guardian; and
- students in grades 6 and below and their parent/guardian.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:
 - a. use of District technology resources is a privilege that may be revoked at any time;
 - b. a user has no expectation of privacy when using District technology resources;
 - c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
 - d. District technology resources may not be used to bully, harass, or intimidate others;
 - e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and

- f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.
2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
 - a. accessing other user accounts or files without authorization;
 - b. conducting personal business or activities;
 - c. accessing pornography;
 - d. communicating inappropriately with students;
 - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
 - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

C. District Personnel Use

District personnel must comply with Policies 4215 and 4216.

D. State Assessments

During the administration of state assessments (e.g., WIDA, M-STEP, etc.), unless otherwise permitted by this subsection, students and District personnel, including those individuals acting as test administrators, are prohibited from possessing, using, wearing, or otherwise accessing any electronic devices not being actively used for testing purposes when in an active testing session or while on a break when in an active testing session. Pictures, videos, or other communications regarding test content are prohibited during all testing and breaks.

For the purposes of this subsection, an "electronic device" includes any electronic device that can be used to record, transmit, or receive information not used for testing, including but not limited to computers, tablets, iPads, e-readers, smart watches (including Fitbits), smartphones and cell phones, Bluetooth headphones or smart earbuds, or smart glasses.

The Superintendent and building principals are authorized to develop additional building-level rules related to state assessments so long as those rules are not in conflict with this subsection.

1. Students

- a. Students shall leave all electronic devices outside of the testing room [Optional: or shall power off all electronic devices and surrender them to the test administrator for collection prior to beginning the testing session].
- b. If an additional electronic device is medically necessary for a testing student, the device must be left with the test administrator, unless the student is required to possess the device, in which case the test must be administered to the student by a test administrator in a one-on-one setting and the student must be actively monitored at all times while testing.
- c. During the testing sessions or breaks, students may not access any additional websites or applications on a device used for testing.

2. Test Administrators

- a. Test administrators or other District personnel monitoring or troubleshooting the administration of state assessments must:
 - i. Ensure that all background applications and alternative websites are disabled on testing devices.
 - ii. Actively monitor students in the testing room and verify that students do not have access to additional electronic devices before, during, and after testing, including breaks.
 - iii. Refrain from disturbing the testing environment, including through texting, speaking, or using electronic devices for non-testing purposes (e.g., to complete other work). Test administrators must silence all electronic devices. [Option 1: Test administrators are prohibited from wearing or accessing a wearable electronic device (e.g., smart watch or Fitbit). Option 2: Test administrators may wear a wearable electronic device (e.g., smart watch or Fitbit), but must ensure that the device is in airplane mode during test administration.]
- b. Test administrators may use electronic devices to alert other personnel of issues or emergencies requiring assistance. Such other personnel may use their electronic devices for troubleshooting purposes, but should exit the testing room when engaging in those communications.

3. Penalties

The failure to comply with this subsection may result, as applicable, in employee or student disciplinary action and such consequences as deemed necessary or appropriate by the Michigan Department of Education (e.g.,

invalidation of an individual student's test, or misadministration of the entire testing session and invalidation of all the students' tests).

E. Public Access to Technology

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or computer system (a "Qualifying School Library") will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor's parent/guardian, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a parent or guardian do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.
3. As used in this Policy, "terminal" means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: November 11, 2020

Date revised: May 10, 2023

Series 3000: Operations, Finance, and Property

3100 General Operations

3120 *Head Start COVID-19 Mitigation* [Optional] [Note: If the Board elects not to adopt this Policy, delete the body of the policy and replace the title with “Intentionally Left Blank” after the policy number and in the Table of Contents to ensure accurate numbering of subsequent policies in the Policy Manual.]

On November 30, 2021, the U.S. Department of Health and Human Services (“DHHS”) issued an interim final rule with comment on Head Start program vaccination and mask requirements (“IFR”). On January 6, 2023, DHHS issued a final rule that rescinded the IFR mask requirement but retained the IFR vaccination requirement (“Final Rule”). The Final Rule also added a COVID-19 mitigation policy requirement.

A. Policy Duration

This Policy is effective immediately and will remain in effect for the duration of the IFR and the Final Rule. Notwithstanding anything to the contrary in this Policy, the Superintendent may suspend or revise this Policy (in whole or in part) if, following consultation with the District’s legal counsel, the Superintendent determines that legal authority requires or permits the suspension or revision. The Superintendent must report such suspension or revision to the Board at the next scheduled Board meeting for ratification.

B. Definitions

The definitions in this Section apply to this Policy.

1. “Acceptable Proof of Vaccination Status” means any of the following:
 - a. CDC COVID-19 vaccination record card (or a legible photo of the card),
 - b. Documentation of vaccination from a health care provider or electronic health record,
 - c. State immunization information system record, or
 - d. If vaccinated outside the U.S., a reasonable equivalent of a document listed in (a)-(c) immediately above.

2. “Administrator” [Choose Option 1 or 2:]

[Option 1 (District Is a Head Start Grantee): means the Superintendent or designee; except, if the District delegated responsibility for operating the Head Start program to another entity in whole or in part, “Administrator” means the chief official of that entity or designee to the extent the program is operated by that entity].

[Option 2 (District Is not a Head Start Grantee, but a Head Start Grantee Delegated Head Start Program Responsibilities to the District): means the Superintendent or designee].

3. “Fully Vaccinated.” A person is “fully vaccinated” 2 weeks after receiving:
 - a. an approved COVID-19 vaccine that requires only 1 dose (e.g., Johnson & Johnson), or
 - b. the second dose of an approved COVID-19 vaccine that requires 2 doses with at least the minimum recommended interval between doses (e.g., Pfizer or Moderna).
4. “Facility” means a structure, such as a building or modular unit, appropriate for use in operating a Head Start program and used primarily to provide Head Start services, including services to children and their families, or for administrative purposes or other activities necessary to operate a Head Start program.
5. “Head Start Program” means a program funded under the Head Start Act, 42 USC 9831, et seq., including a Head Start, Early Head Start, migrant, seasonal, and tribal program.
6. “Mask” means a face covering that (i) covers one’s mouth, nose, and chin, (ii) stays in place when a person talks and moves, (iii) does not contain vents or exhalation valves, and (iv) is consistent with the CDC’s “Your Guide to Masks” (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>).
7. “Staff” means paid adults who have responsibilities related to children and their families who are enrolled in Head Start programs.

C. Vaccination

1. Requirement

The following Head Start program participants shall be fully vaccinated for COVID-19 before participating in the Head Start program:

- a. Staff,
- b. Contractors whose activities involve contact with or providing direct services to children and families, and
- c. Volunteers in classrooms or working directly with children other than their own.

2. Exemptions

This Policy’s vaccination requirement does not apply to those:

- a. For whom a vaccine is medically contraindicated,

- b. For whom medical necessity requires a delay in vaccination, or
- c. Who are legally entitled to an accommodation with regard to the COVID-19 vaccination requirements based on an applicable federal law.

3. Exemption Requests

A person requesting an exemption under Section C(2)(a) or (b) shall complete and provide to the Administrator a signed and dated statement explaining the basis for the requested exemption, along with documentation confirming a recognized clinical contraindication to COVID-19 vaccines or medical need for delay. The documentation shall be signed and dated by a licensed practitioner, who is not the person requesting the exemption, and who is acting within the practitioner's respective scope of practice as defined by, and in accordance with, all applicable state and local laws. The documentation must contain all information specifying which of the authorized or approved COVID-19 vaccines are clinically contraindicated for the person to receive and the recognized clinical reasons for the contraindications or the recognized clinical reasons necessitating a delay in vaccination; and a statement by the authenticating practitioner recommending that the person be exempted from this Policy's vaccination requirement based on the recognized clinical contraindications or allowed to delay vaccination.

The Administrator will consider, in consultation with the District's legal counsel, an accommodation request pursuant to Section C(2)(c) under applicable federal or state law based on a person's disability or sincerely held religious belief, practice, or observance that conflicts with this Policy's vaccination requirement.

4. Proof of Vaccination Status

A person subject to this Policy's vaccination requirement shall provide acceptable proof of vaccination status to the Administrator before participating in the Head Start program.

5. Testing

A person exempt from this Policy's vaccination requirement shall undergo COVID-19 testing on at least a weekly basis. That person shall promptly provide documentation of each COVID-19 test result to the Administrator.

6. Exclusion from Facility

A person with a positive COVID-19 test result shall immediately leave the facility. The person shall not return to the facility without the prior written approval of the Administrator, which approval will not be granted until the person establishes – to the satisfaction of the Administrator – that the person is no longer infectious.

D. COVID-19 Mitigation

The Final Rule imposes a COVID-19 mitigation policy requirement on Head Start programs. The mitigation provisions in this Section were developed in consultation with the applicable Health Start program Health Services Advisory Committee to reduce COVID-19 transmission, infection, and severity. The provisions were also developed using DHHS guidance issued on January 6, 2023 (Supplementary Information on Establishing an Evidence-based COVID-19 Mitigation Policy) and objective evidence and findings from public health authorities such as the CDC, the Michigan Department of Health and Human Services (“MDHHS”), and the local health department.

1. COVID-19 Levels

The Administrator or designee will monitor COVID-19 levels in the local community using data from sources such as the CDC, MDHHS, and the local health department. Mitigation procedures identified below will apply to the District’s Head Start Programs depending on whether COVID-19 levels are low, medium, or high, as determined by the Administrator or designee.

At the time of this Policy’s revision date (identified below), the Administrator or designee has determined that COVID-19 levels in the local community are [low/medium/high]. The mitigation procedures for that category will continue to apply until the Administrator or designee announces a category change.

- a. Low: staff, contractors, volunteers, and children may choose to wear masks.
- b. Medium:
 - i. Masks are recommended for staff, contractors, volunteers, and children who are at high risk for contracting COVID-19.
 - ii. Staff, contractors, volunteers, and children are encouraged to stay at home when sick.
 - iii. The Administrator or designee will research potential ventilation improvements and report any improvement recommendations to the Board.
- c. High:
 - i. Masks are required for staff, contractors, volunteers, and children two years of age and older when there are two or more people:
 - A) On a vehicle owned, leased, or arranged by the Head Start program, and
 - B) Indoors in a setting when Head Start services are provided.

- ii. Staff, contractors, volunteers, and children are encouraged to stay at home when sick.
- iii. If COVID-19 ventilation improvements have not already been made, the Administrator or designee will implement ventilation improvements within Board-approved parameters.
- iv. This Section's mask requirement does not apply to the following:
 - A) When a person is eating or drinking, and
 - B) Children when they are napping.

The Administrator or designee will consider, in consultation with the District's legal counsel, an accommodation request under applicable federal or state law based on a person's disability or sincerely held religious belief, practice, or observance that conflicts with this Policy's mask requirement.

2. Communication

The Administrator or designee will notify applicable Head Start staff, contractors, volunteers, and children of changes in COVID-19 level categories as soon as possible. The communication will identify the rationale for the category change and will refer back to this Policy for applicable mitigation procedures. The communication will be made through email, using emails on file with the District, to staff, contractors, volunteers. Children will be notified through an appropriate medium, as determined by the Administrator or designee, such as through a PA system announcement or classroom postings.

E. Retention of Exemption Requests and Outcomes

The Administrator will retain copies of exemption requests, outcomes, and supporting documentation completed or obtained pursuant to this Policy.

F. Document Confidentiality

The District will maintain as confidential all medical information in accordance with applicable laws and policies.

G. Discipline

An employee or child who fails to comply with this Policy may be subject to discipline. A contractor or volunteer who fails to comply with this Policy may be removed from the facility.

Legal authority: 45 CFR Part 1302; MCL 380.11a

Date adopted:

Date revised:

F. Approve a donation to the Artesia Youth Park for their generosity in accommodating ROOC consumers when the septic issue made our building unavailable. The ROOC staff did a wonderful job making many adjustments to our daily schedules and routines quickly, and the Artesia Youth Park offered to help however possible. In appreciation, we would like to make a \$500 donation to the Artesia Youth Park for again supporting our mission and preventing any disruption in programming for our clients.

G. Approve Sergeant's Septic and Excavation estimate for plumbing replacement, aeration and sludge removal solution for the ROOC, Inc septic system in the amount of \$11,790.

76



Sergeants Septic and Excavating, LLC
 989-821-6640
 3265 School Rd
 Roscommon, MI 48653
 United States

Prepared For
 Coor ISD
 11018 N. Cut Rd
 Roscommon MI 48653

Estimate Date
 04/06/2023

Estimate Number
 23-049

Reference
 Plumbing replacement

Description	Rate	Qty	Line Total
Install ABG system Install 2 additional risers on tanks, A Sludgehammer S86 Aerobic bacterial generator, a floating screen, Medusa Diffuser, and a recirculating water pump in existing tanks.	\$8,500.00	1	\$8,500.00
Saw cut asphalt and replace Remove asphalt in area of existing pipe, replace pipe from building to septic, and install electrical line to building for power to septic system	\$3,290.00	1	\$3,290.00
	Subtotal		11,790.00
	Tax		0.00
	Estimate Total (USD)		\$11,790.00

Notes

Electrical in building by others, minimum system requirements would be a 110v. line.
 ABG system includes a maintenance contract that would cost \$450 annually, pumping requirements will be determined by maintenance provider, but anticipated once every 2 years and is not included.

Terms

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment conditions are: half down and balance upon completion.

Date: _____

We do accept Visa and MasterCard payments with a 4% added fee.

H. Authorize the Director of Operations to accept bids for a drop ceiling and LED lighting for the CEC vocational room

I. Approve an estimate from Ponder Door in the amount of \$3,756.46.

This would be a capital outlay project of retrofitting a door to a larger size to assist in making a storage room.

78

Ponder Door

Quote - 23-081
May 1, 2023
Quoted By Jeff Schmidt
ponder@ponderdoor.com

Proposal for: **C.O.O.R. ISD (Storage)**
Contact: Jared (989) 205-5197

We propose to furnish the following materials:

- A 1 ea - HM Door, 4070, 18ga, Galv, Flush
- B 1 ea - HM Frame, 4070, 16ga, Galv, RHR
- C 3 ea - Hinges - ECBB1100NRP
- D 1 ea - Lockset - Classroom
- E
- F 8 ea - 2"x 12" x 8' (2x4's)
- G
- H *Change opening from 40" to a 52" opening
- I Frame in with 2 x 4"s for a 52" opening
- J
- K
- L 1 ea - Install by Ponder
- M
- N
- O 1 ea - Threshold - 4" wide x 1/4" Tall x 40" Long
- P
- Q

For the sum of: \$3,756.46 including tax.

With the following Qualifications:

Material as specified above.
Standard Lead Times Apply.

Glass and Glazing by Others.
Bi-Fold Doors and Hardware by Others.
Sliding/Pocket Doors and Hardware by Others.
Aluminum Doors, Frames and Hardware by Others.
Overhead Coiling Doors and Hardware by Others.

Notes:

This bid is valid for 30 days and subject to revision there after.

Applicable sales taxes included: 6.00% * Tax Total \$ -
A Michigan Sales & Use Tax Certificate of Exemption is required to deduct tax amount.

I accept your proposal to furnish the materials indicated above.

P.O. Number

Signed

Title

Date

287 South River Road • Bay City, MI 48708 • ph. 989.684.9841 fax 989.684.9850
Commercial Doors & Frames • Architectural Hardware • Bathroom Partitions & Accessories
Email Address: ponder@ponderdoor.com • Website Address: www.ponderdoor.com

J. Ratify expenses for Sergeant's Septic & Excavating LLC to install a new culvert for a second entrance to COOR Educational Center back circle driveway in the amount of \$1,350

80



Sergeants Septic and Excavating, LLC
 989-821-6640
 3265 School Rd
 Roscommon, MI 48653
 United States

Billed To
 Coor ISD
 11018 N. Cut Rd
 Roscommon MI 48653

Date of Issue
 04/20/2023

Due Date
 05/05/2023

Invoice Number
 23-037

Amount Due (USD)
\$1,350.00

Description	Rate	Qty	Line Total
Driveway permit from RCRC Obtain permit and approval from RCRC for new driveway	\$150.00	1	\$150.00
Culvert entrance Install culvert and gravel to asphalt from Sunset Rd. finish product to be limestone. Intended use is for emergency, or maintenance drive.	\$1,200.00	1	\$1,200.00
Subtotal			1,350.00
Tax			0.00
Total			1,350.00
Amount Paid			0.00
Amount Due (USD)			\$1,350.00

Terms

We all thank you and look forward to working together again very soon! Thank you! All materials supplied by Sergeant's are considered property of Sergeant's until paid for in full. Thereafter, all work and materials are considered property of customer. Default rate past due is 4% and will be added on the 31st. day. We accept Visa and Master Card payments with a 4% convenience fee.

42.14526110

K. Approve registration and overnight expenses for Superintendent Petri to attend the MAISA Summer Conference in Traverse City June 21-22, 2023. Registration is \$300.

9. Information Items

- **April Social Media Report Card**
- **AEA Ogemaw board meeting agenda:
Monday, May 8, 2023**
- **AEA Ogemaw board meeting minutes
from April 10, 2023**

82



C.O.O.R. INTERMEDIATE SCHOOL DISTRICT

April 2023

Social Media Report Card

Facebook statistics

887 Likes
1,026 followers

Reach: 7,163
(down 13.9% from March)

\$0 cost



Reach
1,959
11 shares

April 5th Happy Paraprofessionals Day Featuring CEC support staff



Reach
1,582
14 shares

April 24th 2023 Summer Camp Opportunities



Reach
1,539
2 shares

April 20th CTE student showcase in Lansing



Reach
892
1 share

April 20th Zumba at CEC



Reach
1,318
10 shares

April 28th Summer Camps MiSTEM as well as Kirtland and 4H options

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works Service Center in West Branch, MI
Agenda-May 8, 2023

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing unlimited Potential”

4. Additions to Agenda
5. Approval of Agenda
6. Approval of Minutes from April 10, 2023
7. Discussion Items:
 - a. Staffing
 - b. Current Enrollment
 - c. Enrollment Process
 - d. MAEO Conference
 - e. Michigan Works-Career Navigator
8. Personnel Action Items:

None
9. Discussion Items with Action:
 - a. 3rd Quarter Account Activity
10. Future Meeting Date – June 12, 2023
11. Community Input
12. Board comments
13. Adjournment

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works, West Branch, MI
Minutes-April 10, 2023

Location: Michigan Works Service Center
2389 S. M-76
West Branch MI, 48661

9:04 Call to Order by Tina Williams

Roll Call

Board Present: Joe Perrera, Gail Hughey, Mark Berdan, Lisa Bolen, Trisha Ziegler
Staff Present: Tina Williams, Jeff Hutchison
Guest Present: Shawn Petri, COOR ISD

Mission and Vision Statement read aloud.

Additions to Agenda:

none

Approval of Agenda:

Motion by Lisa Bolen; Second by Gail Hughey to approve agenda as presented
Motion passes 5-0

Approval of Minutes from March 13, 2023:

Motion by Mark Berdan; Second by Trisha Ziegler; to approve the minutes.
Motion passes 3-0

Discussion Items:

- a. Staffing was discussed; AEAO will need to post two positions: Special Education (full-time) and Secondary General Education (full time).
- b. Current Enrollment was discussed; WB-RC (50), WP (23), Other (53)/total 126
- c. The enrollment process was discussed; no concerns noted at this time

Personnel Action Items:

- a. Motion by Mark Berdan; Second by Gail Hughey to approve the 2023-2024 wage increases for AEAO staff as presented.
Yeas: Berdan, Perrera, Bolen, Ziegler, Hughey
Nays: none
Motion passes 5-0
- b. Motion by Joe Perrera; Second by Mark Berdan to approve the adjustment to the current Special Education posting from part-time to full-time.
Motion passes 5-0
- c. Motion by Lisa Bolen; Second by Trisha Ziegler to approve the posting of a full-time certified secondary teacher for the 2023-2024 school year.
Motion passes 5-0

Discussion with Action Items:

none

Next meeting: May 8, 2023 9:00 a.m. at Michigan Works

Community Input

Shawn discussed the recent visits to the AEA Ogemaw campuses

Jeff shared information on the Talent Together program

Board Comments

Mark shared that AEA Ogemaw will be recognized as partner of the year at the annual Michigan Works partner training later this month and also shared the MiCareer Quest Video.

Adjourned at 9:53 a.m. *Minutes respectfully submitted by Tina Williams*

10. Superintendent's Report
 - Reminders: June 14th regular meeting & June 28th budget meeting
 - ARP & MSP grant updates
 - Legislative & State Budgets
11. Communications
 - Dr Mangutz and Lyn Sperry report on the MASB Spring Institute
12. Public Participation- continued
13. **Adjournment**