

**Special Meeting of the C.O.O.R. Board of Education -  
Board Retreat, Goal Setting, and Superintendent  
Evaluation**

Wednesday, January 4, 2023 5:30 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

**1. Call to Order**

**2. Roll Call**

**3. Opening Ceremonies**

A. Pledge of Allegiance

B. Mission Statement

*C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

**4. Adopt Agenda**

**5. Public Participation**

**6. Consent Agenda**

A. Approval of December 14, 2022  
Meeting Minutes

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C.O.O.R. Intermediate School District  
Board of Education Meeting  
Wednesday, December 14, 2022 6:00 PM EST

1. Call to order & Roll Call – President Mangutz called the meeting to order at 6:03.

Present: Ian Faulkner, Jim Gendernalik, Brie Molaison, Lyn Sperry, Jim Mangutz DDS. Absent: Kara Mularz, Nancy Persing. Present: 5, Absent: 2.

## 2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

*C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

## 3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Lyn Sperry and seconded by Brie Molaison, Carried. Yes: 5, No: 0, Absent: 2

## 4. Resolution: Retirement of Jill Radosta

"BE IT RESOLVED" . . . the COOR Intermediate School District Board of Education expresses sincere appreciation to Jill Radosta for her valued and dedicated services to the C.O.O.R. Intermediate School District for the period of July 2019 to December 2022, and offers her best wishes in her retirement.

This motion, made by Ian Faulkner and seconded by Lyn Sperry, Carried (5-0, 2 absent). Superintendent Petri stated that Jill Radosta did a great job in her position at the ISD, making tough decisions to eliminate the department's deficit. She spoke of her good experiences and colleagues at the ISD.

## 5. Presentation of two Awards of Appreciation

Roger Larange is currently out of the state, but the board signed a certificate of appreciation. Roger was the Dean Transportation director since 2015 and is moving to a new position. He made strong bonds with many students and was very involved and willing to drive bus when there were no other drivers available.

Jim Gendernalik was recognized with a Certificate of Appreciation for assisting Fairview Area Schools as Interim Superintendent from July 2022 through January 2023. He stepped up with short notice after being retired from Mio AuSable Schools for four years and did a great job.

## 6. Department Updates

- Career & Technical Education Department

- Early Childhood Department

- Instructional Services Department

- Special Education Department

- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

There were questions about the CTE construction project. Director Natalie Davis said the team is doing very well and construction is proceeding as planned. Most of the site prep is done and they plan to tent the rafters in January. Superintendent Petri is also happy with the construction manager. The board stated that they want the job done correctly, even if it pushes back the date to open the facility.

#### 7. Public Participation – None.

- The public may submit comments by 3:00 PM: <https://forms.gle/LoHQRUpns9MKTvef6>
- The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR
- The public may raise his/her hand during this session of the meeting.
- Individuals may speak for a maximum of 5 minutes.
- Groups may speak for a maximum of 15 minutes.

#### 8. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried (5-0, 2 absent).

Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

Finance Director Kurt Loll met with the auditor last week. He is changing several processes and budget codes to align with the FID report. He is uploading the budgets to the Specialized Data Systems database as well. There will be adjustments in how things are reported from proposed budgets to amended budgets, which will be presented in January and February. He will meet again with the auditor in February. The board stated their appreciation for how ISD staff assist local district finance departments from time to time.

#### 8.A. Approve minutes of previous meeting; Nov 9, 2022

8.B. Approval of Bills for November 2022 totaling \$1,872,174.55. An account summary is now included on this agenda.

#### 8.C. Approve Revenue & Expenditure Reports for November 2022

8.D. Approve a request from the Higgins Lake - Roscommon Chamber of Commerce to use the COOR property for Winter Fest activities on February 18, 2023 (They are supplying their own event insurance.)

#### 9. Action Items

9.A. Approve the hiring of Melisa Akers as Director of Special Education, effective January 1, 2023 through June 30, 2024

Approve the hiring of Melisa Akers as Director of Special Education. This motion, made by Lyn Sperry and seconded by Brie Molaison, Carried (5-0, 2 absent).

Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

Superintendent Petri stated that she is only a few classes away from receiving her directorship. He feels that she will do a great job. Teacher Joe Moore will fill the CEC Principal position short-term.

9.B. Ratify contract with ECIC (Early Childhood Investment Corporation) for the Northeast Resource Center from Oct 1, 2022 to Sept 30, 2023

Approve a contract with ECIC effective Oct 1, 2022 to Sept 30, 2023. This motion, made by Ian Faulkner and seconded by Lyn Sperry, Carried (5-0, 2 absent).

Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

9.C. Ratify Service Agreement with Mid-Michigan Community Action Agency to make COOR ISD a subrecipient of the Diaper Assistance Grant for Ogemaw, Oscoda, and Iosco Counties in the amount of \$91,758.33

Ratify Service Agreement with Mid-Michigan Community Action Agency to make COOR ISD a subrecipient of the Diaper Assistance Grant for Ogemaw, Oscoda, and Iosco Counties possibly up to \$125,000. This motion, made by Brie Molaison and seconded by Lyn Sperry, Carried (5-0, 2 absent).

Chris Tappan and Tammy Tyler of the Great Start Collaborative will organize the distribution of diapers, wipes, and pull-ups throughout these three counties. It may go up to \$125,000. It is a very big undertaking even just to store the diapers, let alone distribute them. The grant reimburses our expenses after diapers and wipes are paid. No other organizations requested grant funds in this area.

9.D. Ratify contract with Fun First Therapy/ Michelle Lynn Therapy to provide Speech Language Therapy services during a maternity leave at Houghton Lake Community Schools from Dec 1, 2022 to March 31, 2023

Ratify contract with Fun First Therapy/ Michelle Lynn Therapy to provide Speech Language Therapy services. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried (5-0, 2 absent). Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

Jill Radosta stated that they provide top-notch speech therapists for our students. Part of it is virtual and part is in-person.

9.E. Ratify the expenses for Brie Molaison to take CBA 103, Basic School Finance, and CBA 107, Labor Relations, through MASB online on December 10th for a total of \$198

Approve registration fees for Brie Molaison to take CBA 103 and CBA107. This motion, made by Lyn Sperry and seconded by Ian Faulkner, Carried (5-0, 2 absent).

Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

9.F. Approve a Parent Advisory Committee comprised of delegates from local school districts, including the following individuals who will act as PAC representatives:

Danielle Csapo - Houghton Lake Community Schools  
Caitlin Morre - Crawford-AuSable School District  
Lenore Hofmeyer - Roscommon Area Public Schools  
Shawn West - West Branch-Rose City Schools  
Michelle Moshier - C.O.O.R. Education Center

The Parent Advisory Committee serves as a liaison between the school district and community members who need assistance navigating the Special Education process. Fairview, Mio AuSable, and Charlton Heston Academy will also present their district PAC representatives.

Approve a Parent Advisory Committee comprised of delegates from local school districts. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried (5-0, 2 absent).

Michigan administrative rules for special education require a Parent Advisory Committee to be active at each ISD. Each district representative is a parent who has a student with a special education student who acts as a liaison between other parents and the ISD. It is not an advocacy group to fight against districts. Brenda Vaughan-Ide has been very helpful in this process.

Local district special education coordinators have been assisting in finding representatives for the PAC.

9.G. Approve a contract with Rebecca Seelow, Instructional Technology Specialist, for 10 days beginning December 15th and retroactively from July 1, 2022 to June 30, 2023.

Approve a contract with Rebecca Seelow, Instructional Technology Specialist, for 10 days. This motion, made by Lyn Sperry and seconded by Ian Faulkner, Carried (5-0, 2 absent). Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

Rebekah has a Master's degree in Instructional Technology. She has been working with CEC staff already this year. She spends most of her time as an Early Childhood Specialist, monitoring GSRP classes.

9.H. Approve the 2023-24 calendar for the COOR Educational Center as presented

Approve the 2023-24 calendar for the COOR Educational Center. This motion, made by Brie Molaison and seconded by Lyn Sperry, Carried (5-0, 2 absent).

Joe Moore and Melisa Akers have met and worked on two more school year calendars

9.I. Approve the estimate from Roy Simmons & Sons Well Drilling to drill a new 240-foot well for the COOR Educational Center and ROOC, Inc.

Approve the estimate from Roy Simmons & Sons Well Drilling to drill a new 240-foot well for the COOR Educational Center and ROOC, Inc. This motion, made by Brie Molaison and seconded by Ian Faulkner, Carried (5-0, 2 absent). Kara Mularz: Absent, Nancy Persing: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Lyn Sperry: Yes

Superintendent Petri discussed reasons that the current well may not last much longer. The Superintendent and Jill Radosta was looking into using ARP money for a new well and heating and cooling system. We have spoken to several well drillers for quotes. Ideally, the drilling could be done in June and pay half in June, and half in the new school year. It was the original well from the 1980's. We are working with the health department. The current well could potentially be used as an irrigation well. Infrastructure upgrades can be costly.

#### 10. Information Items

Alternative Educational Academy of Ogemaw County

- 21-22 Financial Audit to review before Jan 11, 2023 board meeting
- November 7, 2022 Board Meeting Minutes
- December 12, 2022 AEAOC Board Meeting Agenda

Recommendation to add the location/ address to the AEAOC agenda and minutes.

#### 11. Superintendent's Report

- Talent Together: Superintendent Petri presented a new organization that is working toward a speedier way to fill classrooms. Backed by ISDs across the state, they are applying for grant money to help adults become teachers, a talent pipeline working with universities, using an apprenticeship model similar to Tennessee. Superintendent Petri will bring more information in 2023.

- New Legislators: The majority will be Democrats in the House and the Senate, so there may be more educational initiatives and increased union support on the horizon.

- Sperry Award Update: Trustee Sperry has been speaking with ROOC, Inc. Director Somer Quinlan on details. The award will be presented Jan 11th at the Artesia Youth Park.

- Organizational Meeting/Supt Evaluation: This is scheduled for January 4th at 5:30 PM in the COOR Board room.

-Pre-Labor-Day Waiver: This was just approved today for our local districts for three years. The public hearing was held today at 5:30.

#### 12. Communications

- Pre-Labor Day Waiver

#### 13. Public Participation- continued

#### 14. Adjournment

Adjourn the meeting. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried. (5-0, 2 absent.) Time: 7:22 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebecca Socia".

Rebecca Socia,  
Recording Secretary

Reviewed by:

Board Secretary

**7. Discussion topics**

A. District Goal Setting for 2023

B. Discuss committee members for  
2023

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## **2022 Board Committees**

As of Jan 13, 2022

### **Finance Committee**

1. Ian Faulkner
2. Kara Mularz
3. Nancy Persing

Admin Reps: Carrie Macko, Jill Radosta

### **Policy Committee**

Administrative Guidelines / Procedures—new process.

1. Nancy Persing
2. Dr. Mangutz
3. Lyn Sperry

Admin Rep: Katie Fuelling

### **Buildings and Grounds/ Equipment Committee**

1. Ian Faulkner
2. Jim Gendernalik
3. Lyn Sperry

Admin Rep: Jared Socia

### **Legislative/Strategic Planning Committee** (quarterly meetings)

1. Kara Mularz
2. Dr. Mangutz
3. Brie Molaison

Admin Reps: Katie Fuelling, Katie Keith

### **Personnel Committee** – Wages, contracts, etc. Supt is the lead negotiator.

1. Brie Molaison
2. Jim Gendernalik
3. (Dr. Mangutz, alternate)

Admin Rep: Katie Keith, Jill Radosta

### **Evaluation of the Superintendent**

Committee of the Whole

### **CTE Steering Committee** –

Nancy Persing, Dr. Mangutz, Jim Gendernalik, and others from local districts

Administrator: Natalie Davis

## 2023 Board Committees

### **Finance Committee** (was Faulkner, Mularz, Persing)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Admin Reps: Kurt Loll, Melisa Akers? (was Carrie Macko, Jill Radosta)

### **Policy Committee**

Administrative Guidelines / Procedures (was Persing, Mangutz, Sperry)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Admin Rep: Katie Fuelling

### **Buildings and Grounds/ Equipment Committee**

(was Faulkner, Gendernalik, Sperry)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Admin Rep: Jared Socia

### **Legislative/Strategic Planning Committee** (quarterly meetings)

(was Mularz, Mangutz, Molaison)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Admin Reps: Katie Fuelling, Katie Keith

### **Personnel Committee** – Wages, contracts, etc. Supt is the lead negotiator.

(was Molaison, Gendernalik, Mangutz as alternate)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Admin Rep: Katie Keith, \_\_\_\_\_ (was Jill Radosta)

### **Evaluation of the Superintendent**

Committee of the Whole

### **CTE Steering Committee** –

(Nancy Persing, Dr. Mangutz, Jim Gendernalik, others from local districts)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Administrator: Natalie Davis

C. Review documentation for Superintendent Evaluation

D. Discuss officer roles for 2023

2022 roles:

President- Dr. Mangutz

Vice President- Nancy Persing

Treasurer- Ian Faulkner

Secretary - Lyn Sperry

8. **Superintendent Evaluation Review & Discussion**

9. **Superintendent Contract discussion**

10. **Adjournment**