

# **C.O.O.R. Intermediate School District Board of Education Meeting**

Wednesday, February 8, 2023 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call
  
2. Opening Ceremonies
  - Pledge of Allegiance
  - Mission Statement
  - C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*
3. Adopt the Agenda
  
4. Presentation: CEC Goal Progress  
Joseph Moore, Interim Principal
5. Department Updates
  - Career & Technical Education Department
  - Early Childhood Department
  - Instructional Services Department
  - Special Education Department
  - R.O.O.C., Inc.
  - K12 ETA (Educational Technology Association)

2



# Educational Technology Association

Technology for Learning

---

## February 2023 ETA Report

Any Questions Please contact Josh Hayes, [jhayes@k12eta.org](mailto:jhayes@k12eta.org)

### Tickets (ETA Wide):

- Current Open: 269
- Created this month: 1800

### Trainings Provided:

- Illuminate
- Kai's Clan Robots
- PowerSchool Report Cards
- PowerSchool User Group
- Virtual Field Trip
- Cyber Security Training

### Updates:

- We are looking to make some network upgrades in most districts with this ERate cycle
- There was an issue with a switch causing a major outage. A huge thanks to Mike Stilson, Trent Miller, [Patrick Wroble](#), and [Jeff Kamaloski](#) for the long hours they put in to get the systems moved twice and during times\hours when users would experience the least about of outage time
- Our data team is testing a connection with Clever to sync PowerSchool to programs like NWEA to automatically roster students. This will help save the teams lots of hours before testing windows. So far this has been working great and we are looking to start adding more districts.
- The new Network Attached Storage at COOR is now completely setup with all participating districts backing up their Google data daily.
- We are continuing to attend cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA

Proudly Serving the districts within the COOR ISD, Manistee ISD, West Shore ESD, and Wexford-Missaukee ISD

- All backups have been verified. This month backups were tested on Baldwin, Crawford Ausable, COOR ISD, Mesick, MISD, WMISD, WSESD
- We have two districts with Manistee ISD moved to the new camera system. We are hoping to finish the rest this month.
- We are continuing to fake phish our staff about once per month and are looking to expand our phishing to even more districts.



**BOARD OF EDUCATION**

Dr. James Mangutz, D.D.S.  
President

Nancy Persing,  
Vice President

Ian Faulkner,  
Treasurer

Lyn Sperry,  
Secretary

Kara Mularz,  
Trustee

Jim Gendernalik,  
Trustee

Brie Molaison,  
Trustee

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers,  
Director of  
Special Education

Natalie Davis,  
Director of Career &  
Technical Education

Katie Fuelling,  
Director of  
Instructional  
Services

Katie Keith,  
Supervisor of Early  
Childhood

Somer Quinlan,  
Executive Director  
of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent  
From: Katie Fuelling  
Date: January 2023  
Subject: Instructional Services Update

**31n Team**

**Behavioral Health Coordinator:** Kristin Lubs-Eagle

The 31n Team continues to support school staff in implementation of behavioral health services in the schools. This month we have continued our efforts to coordinate partnerships and care with community resources. Some highlights include the following:

- We provided a lunch and learn event at the Community Health Center in Grayling. Dr. Sloane, D.O. and our team met with over 20 staff to share our project goals, discuss our need for coordination of care with our local primary care providers, and ultimately enhance community efforts for support of students with complex needs.

- In January, the 31n Team completed two Whole Child Assessments and eight follow-up sessions with Dr. Sloane. Helping students and families build resiliency through supports from within the community as well as through the caring adults within our schools is one of the major functions of our project.

- The monthly training series Building Resiliency in Students with Trauma has reached 32 participants with representatives from Mio, Houghton Lake, Crawford Ausable, West Branch, Charlton Heston, C.O.O.R. ISD, and other community agency employees.

The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children’s Trauma Assessment Center and the WMU Resiliency Center for Families & Children ([www.wmich.edu/traumacenter](http://www.wmich.edu/traumacenter)).

Continued on next page

### **Early Literacy Coaches:** Michelle Ewald and Grace Brown

- Grace is participating in LETRS training which supports the important question of HOW to teach the skills that are required for proficient reading and writing. Michelle will be taking part in the next cohort beginning in June.
- We continued our work on enhancing phonics instruction with teachers from Roscommon Elementary School this month, helping them to take a closer look at their data and determine next steps. Coaches are also working with the district to make an informed decision on a new ELA curriculum to be implemented beginning with the 2023-2024 school year.
- The podcast "Sold a Story" has been a popular topic of discussion amongst educators, and Grace and Michelle will be leading a series of discussions as part of the monthly C.O.O.R. Coaches' Collaborative.

### **Ascent New Teacher Academy**

#### **Facilitator:** Brent Cryderman

- After returning from the sun and sand in the southern peninsula, Brent is excited to get back in the classrooms observing the participants in Cohorts 1&2.
- Brent has also been invited to the February 15 Bobcat New Teacher Academy at Houghton Lake Community Schools.

# R.O.O.C. Inc.

11018 North Cut Road, P.O. Box 827, Roscommon, MI 48653

[www.rooc.org](http://www.rooc.org)

## MEMORANDUM

To: Shawn Petri  
From: Somer Quinlan  
Re: ROOC Update  
Date: February 2, 2023

ROOC has prepared and submitted increased rate proposals for all current contracts (one of those proposals was already approved and rates have been increased).

Our clients enjoyed an afternoon of bowling at Fred's Bowling Alley (thank you to Fred's for opening early for our group) this month and we will be joining the ATC students for a movie day at the Rialto Theater in the coming weeks.

A new MSU Nutrition Session has begun after a break due to some staffing changes with MSU Extension. We look forward to working with them again and partnering with our programs and services.

After a successful completion of the CARF Accreditation survey, our Site Visits and Audit process from the Office of Recipient Rights and Northern Lakes Community Mental Health, our leadership team is now focusing on expanding and improving our programming options as well as our data collection process.

We are all pushing through the end of winter and looking forward to planning some spring activities!





**BOARD OF EDUCATION**

Dr. James Mangutz,  
President

Nancy Persing,  
Vice President

Lyn Sperry,  
Secretary

Ian Faulkner,  
Treasurer

Jim Gendernalik,  
Trustee

Brie Molaison,  
Trustee

Kara Mularz,  
Trustee

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers,  
Director of  
Special Education

Natalie Davis,  
Director of Career &  
Technical Education

Katie Fuelling,  
Director of  
Instructional  
Services

Katie Keith,  
Supervisor of Early  
Childhood

Somer Quinlan,  
Executive Director  
of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: February 3, 2023

Subject: Special Education Department Update

**Director's Update**

Field Audit

On January 20th, a field audit was conducted for the CEC. I am happy to report that there were no findings. I would like to thank Kristen Kalthoff, the CEC Administrative Assistant, and Julie Bell for working diligently to ensure all our school records are accurate and meet compliance requirements.

State Reports

State reports on Student Performance Indicators on timely IEP's, Child Find, and disproportionate representation were released last month. State audits for transition and IEP monitoring will be taking place in February and March.

Michigan Transition Services Association

The Michigan Transition Services Association conference takes place in February in Lansing. This is the first time back in person for this conference since COVID. It is usually very informative and a great networking conference. We are happy to be sending two individuals who will bring back information to share with colleagues at the ISD and in local districts.

Superintendent Meetings

I have been able to schedule meetings with most of the district superintendents for the month of February. I am traveling to them and will be discussing ways in which the COOR Special Education Department can better meet their needs.

Communication Plan

Moving forward, I have developed a communication plan that I believe will ensure that all staff and districts have regular access to the C.O.O.R. Special Education department without adding additional meetings to busy calendars.

### Communication Plan, continued

Shawn has weekly meetings with the superintendents. My plan is to make myself available during those times whenever they may have special education questions or concerns. In addition, I will be able to use that time to share any special education information that may be pertinent to them.

Katie Fuelling and Natalie Davis run monthly Elementary and Secondary Principal Meetings. Brenda Vaughan-Ide and I will rotate each month, alternately attending these meetings. This will give us an opportunity to share information on a monthly basis with building principals.

Brenda and I will continue meeting monthly with District Special Education Coordinators.

In order to ensure that important information is getting all the way down to building level special education staff, Brenda and I will be sending out a monthly newsletter to the Special Education Coordinators. They will then forward this information on to their staff.

Beginning in February, I will be hosting monthly Zoom meetings with C.O.O.R. Ancillary Staff to ensure needs are being met at the local level.

I am meeting every Thursday with Kurt Loll to continue work on the Special Education budget.

### Grant Updates

This week I submitted a grant for the [Future Proud Michigan Educator Staff](#) (Grow Your Own) grant. If awarded, it will pay the entire tuition costs for two of our CEC paraprofessional staff who are working

toward their teaching degrees. I will find out if we received this grant in April.

### Benchmarking Data

Section 98b of Public Act 144 of 2022 requires schools to establish, by no later than September 15, 2022, academic goals expected to be achieved for the 2022-23 academic year for each school. In addition, schools must present to their school board on goal progression no later than the first board meeting in February 2023 and no later than the last day of school.

I am pleased to announce that we are on target for student growth in regards to our midyear math goal of 75% of our students demonstrating growth. As far as reading, 63% of our students are showing growth at the midyear point. Please [click here](#) to see the progress report.

## **PAC**

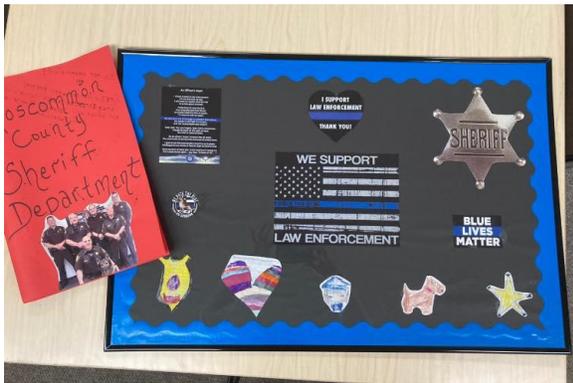
The newly formed Parent Advisory Committee has held its first two meetings. We currently have representation from almost all districts. The parents are so responsive and engaged! They are interested in learning more, planning workshops for other parents, and creating flyers and other resources to assist in informing parents of resources and available training. They will be meeting monthly via zoom. Our next meeting is scheduled for February 23rd.

Continued- next page

# COOR Educational Center

## Law Enforcement Appreciation Day

January 9th was Law Enforcement Appreciation Day and the students in Miss Shannon's class recognized our hard working local police officers by presenting them with a poster of appreciation and treats!



## Intermediate MoCI Classroom

Ms. Angie's Intermediate MoCI students worked together to repaint a bookshelf. Every student was able to contribute to the project, which took 3 days. They had several books donated and they needed a new spot for them. The students were very proud of their hard work.

Deputy Walters & Sheriff Stern were also able to pay a visit to the students to talk about the important work police do to keep people safe.







**BOARD OF EDUCATION**

Dr. James Mangutz,  
President

Nancy Persing,  
Vice President

Lyn Sperry,  
Secretary

Ian Faulkner,  
Treasurer

Jim Gendernalik,  
Trustee

Brie Molaison,  
Trustee

Kara Mularz,  
Trustee

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers,  
Director of  
Special Education

Natalie Davis,  
Director of Career &  
Technical Education

Katie Fuelling,  
Director of  
Instructional  
Services

Katie Keith,  
Supervisor of Early  
Childhood

Somer Quinlan,  
Executive Director  
of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: February 1, 2023

Subject: CTE Update

**CTE Construction Project:**

The walls are up and trusses are going up this week! They have to reinforce the current woodshop/autos space this week, as well as re-route the ventilation exhaust pipe so that it goes outside rather than the new shop space. We are utilizing our new color palette for the color scheme of the addition, with blue as an accent color. Most of the new floors will be polished concrete, but we did choose a neutral tile for the small bathroom area, and neutral tones for the kitchenette area within the office. Target date for final completion is 8/15/2023, or possibly earlier. The newly painted hallways look really great and we also have new room signage, so it gives our older space a refreshed look before our student visits.

**Grants:**

I'll be applying for additional funds through the 61i grant so that we are able to cover 100% of our staff costs to obtain full teaching certification and implement some retention bonuses upon completion.

**Outreach/Marketing:**

We had a great turnout for our Open House this week and some folks were asking what they could do to support our millage. The fact that they were asking me what they could do to support our programming was very exciting! Scheduling presentations are underway along with student visits. We are continuing with our Facebook posts, and our Marketing students are working on a new logo for CTE. It is also CTE Recognition month, so our marketing students are creating staff long-sleeved t-shirts with our new name on them.

We hope to have a sign created for the entrance prior to August 2023 when we open with the newly constructed addition. I'll be

working with Cathy Erickson to determine placement and what should be included, and then write local grants to help cover the costs.

I will be in West Branch on Monday facilitating PD with staff on Xello and working with CTE folks. I'll be in Mio for their staff meeting Tuesday afternoon facilitating PD with Xello.

Alex is updating our CTE website so that it more accurately reflects what is happening in our programs and includes our new program information.

**Other:**

I'm continuing to work with Cathy Erickson on the changes necessary for the OCR Audit. The compliance plan was submitted and approved by the state in December with a March 30th due date. As we experience staff changes, we also have to ensure the Non-Discrimination policy and procedure for concerns is up to date and clearly communicated on a regular basis for both COOR and Roscommon.





**BOARD OF EDUCATION**

Dr. James Mangutz,  
President

Nancy Persing,  
Vice President

Lyn Sperry,  
Secretary

Ian Faulkner,  
Treasurer

Jim Gendernalik,  
Trustee

Brie Molaison,  
Trustee

Kara Mularz,  
Trustee

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers,  
Director of  
Special Education

Natalie Davis,  
Director of Career &  
Technical Education

Katie Fuelling,  
Director of  
Instructional  
Services

Katie Keith,  
Supervisor of Early  
Childhood

Somer Quinlan,  
Executive Director  
of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Early Childhood Supervisor

Date: February 2, 2023

Subject: Early Childhood Update

**Early Childhood**

We would like to welcome Sharon McMillan to the team as our shared administrative assistant! We are glad to have her!!

**Grant totals for the year ABOVE our "normal" allocations for Early Childhood = \$237,950.75**

**Great Start to Quality**

The rollout of the new system in which we do our work with childcare providers happened February 1, 2023 and we are eager to begin working with providers to get familiar with the new indicators (Quality measures). We wanted to share some data from our first quarter. From October 2022 through December 2022, our team of 5 full time individuals coached and or supported 41 licensed home providers and 15 centers. The participation rate for licensed childcare providers within our NE Region is at 63%. Our region is generally the leader for participation around the state. We facilitated 23 training opportunities within the MiRegistry platform with a combined total of 159 individuals in attendance. For our Lending Library checkouts to providers, we had a total of 654 items checked out. These items range from things like book/puppet bags, manipulative kits, curriculum, screening, and assessment tools, STEAM items, etc. We are currently promoting the virtual Early Childhood conference in February.

**Great Start Collaborative**

The GSC received notification that we have been granted \$7500 in Trusted Advisors monies. This grant will continue to support our Talking is Teaching Campaign and specifically go to our Newborn

Literacy Bags that are distributed to newborn families at Munson Grayling, Mid Michigan Hospital in West Branch and Ascension in Tawas.

The first orders for diapers and supplies have been made and delivered. Our partners have been distributing over \$15,000 worth throughout 3 of our counties for a week now. Overall, the response to this support for families and our communities has been positive and the system we have created has been fairly seamless.



### **Great Start Readiness Program**

Enrollment season is now in full swing!! We are optimistic that there will be many incoming 4 year olds for preschool!! We were able to fill all our slots for this year!!

Governor Whitmer announced in the state address that there will be preschool for all by the end of her term. We are excited to hear more information about what this looks like. There has been no further conversation from the state since the announcement was made.

6. Public Participation

-The public may submit comments by 3:00

PM: <https://forms.gle/LoHQRUpns9MKTvef6>

-The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR

-The public may raise his/her hand during this session of the meeting.

-Individuals may speak for a maximum of 5 minutes.

-Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, January 11, 2023

16



1. Call to order & Roll Call  
School Board Appreciation Month

Students from CEC and ATC made gifts for the Board for Board Appreciation Month. Adult Transition Center students also made cake balls for the Board.

Superintendent Petri called the Organizational C.O.O.R. Intermediate School District Board of Education meeting to order at 6:00 PM. Present: Ian Faulkner, Jim Gendernalik, Brie Molaison, Kara Mularz, Nancy Persing, Lyn Sperry, Dr. Jim Mangutz. Absent: None. Present: 7, Absent: 0.

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement (read by Superintendent Petri)

*C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

3. Organization of the Board

3.A. Election of Board President for 2023

Nomination(s):

Appoint Dr. Mangutz to retain his position as President. This motion, made by Kara Mularz and seconded by Ian Faulkner, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

3.B. Election of Board Vice President for 2023

Nomination(s):

Appoint Nancy Persing to continue serving as Vice President. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

3.C. Election of Board Secretary for 2023

Nomination(s):

Appoint Lyn Sperry to continue serving as Board Secretary. This motion, made by Nancy Persing and seconded by Brie Molaison, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

3.D. Election of Treasurer for 2023

Nomination(s):

Appoint Ian Faulkner to continue serving as Treasurer. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

### 3.E. Committee Member Selection

- Finance Committee (Reporting, Budgets, Grants, etc.)
- Buildings and Grounds Committee (including Equipment)
- Legislative/Strategic Planning Committee (Quarterly Goal Review)
- Policy Committee (new Administrative Guidelines)
- Personnel Committee (Wages, Contract Negotiation, etc.)
- Evaluation of the Superintendent- Committee of the Whole
- CTE Steering Committee

Approve list of committees as discussed with the switch of Mangutz onto Building & Grounds and Sperry onto Legislative committee This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried 7-0.

### 4. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Nancy Persing and seconded by Kara Mularz, Carried 7-0.

### 5. Presentation: Alternative Educational Academy of Ogemaw County

Tina Williams, Director of Alternative Educational Academy of Ogemaw County, presented on student achievement. She discussed what type of students need to utilize alternative education and how they strive to get students back to the regular school setting, help them earn enough credits to graduate, or prepare for the GED test. NWEA testing is now being utilized, so there will be more data to review and utilize for teacher accountability.

The AEAOC staff members help identify students' barriers to education and help students reduce those barriers and give them supports to help them be successful. There are five teachers and a counselor on staff. There is now an Assistant Director for the alt-ed programs at Ogemaw and Iosco who works with Ms. Williams.

They added food services, offering breakfast and lunch to students. Their online education system allows students to complete classwork remotely, but there has been an increase of in-person attendance. They held their first prom last year with Iosco Alternative Education in Tawas. The Iosco culinary program cooked dinner. Ms. Williams reported that it was very heartwarming to see the students prepare and enjoy the special occasion, and the event went smoothly. They plan to hold another prom this year.

Twenty-one students completed the program last year. A total of 67% of students earned at least some credit toward their diploma while attending the program. The students are held accountable for their educational goals while avoiding truancy issues. There was a drop in students earning credit during the COVID pandemic, so it is good to see an increase again. Transfers back to the local district is considered a success. It is always the plan for middle-school-aged students to return to their local districts. AEAOC staff stay in communication with local district administrators.

Graduation will be in early June at the West Branch AEAOC school building. COOR ISD Board members are welcome to attend.

Financial Audit by Nathan Miller, CPA -- Stephenson & Company, P.C.: Mr. Miller presented the 2021-22 financial audit for AEAOC. The general fund increased over \$400,000. Some funds came from grants available after the COVID pandemic. Rent costs reduced due to the purchase of the new building. The AEAOC started utilizing EduStaff for substitutes. They are getting bids on a basketball court and will look into building upgrades. Contracted wages is the largest expense category.

The Board may contact Mr. Miller at [nathanm@sopc.com](mailto:nathanm@sopc.com) if they think of any questions.

#### 6. Department Updates

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

The board asked for an update on the CTE building project. CTE Director Natalie Davis reported that there is good progress with mostly just one more brick wall left to complete to enclose the new construction area.

Ms. Davis also reported that students from one district will start visiting the programs on Jan 23rd and they will get a chance to participate in hands-on activities. Students from three other local districts will be visiting on the following week. The open house will be on Tues, January 31st from 5:30 to 7:30 pm and Board members and the general public are invited to attend.

Mr. G asked that the directors contact Fairview's new administrators to give an offer of assistance as they get started. Katie Fuelling and Natalie Davis reported that they have been in contact and will continue to offer support. Ms. Davis has been discussing how to adjust student schedules to make CTE opportunities work better for Fairview students. Shawn has been working with the Mio and Fairview superintendents as well and supported the idea of offering our services so the ISD resources aren't overlooked.

#### 7. Public Participation – None.

- The public may submit comments by 3:00 PM: <https://forms.gle/LoHQRUpns9MKTvef6>
- The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR
- The public may raise his/her hand during this session of the meeting.

#### 8. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve the consent agenda as presented. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Approve the consent agenda with modification. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes  
Yes: 7, No: 0

Mr. Gendernalik suggested holding some meetings remotely at local school districts again in 2023 to help them understand the services that the ISD provides. Secretary Sperry suggested avoiding the winter months. Superintendent Petri will ask the local district superintendents at their next meeting. They will also be discussing a joint board meeting in Houghton Lake in April. Superintendent Petri is planning a presentation by the directors of each department and a trivia contest.

8.A. Approve minutes of previous meeting on January 4, 2023.

8.B. Approval of Bills for December 2022 totaling \$1,023,412.69

8.C. Approve Revenue & Expenditure Reports for December 2022 (CTE, Gen Fund, ROOC, Special Ed, and Summary reports)

8.D. Establish Board Per Diem for 2023

That a per diem allowance of \$30.00 shall be granted to board members for attendance at board meetings, committee meetings, and those activities identified by board policy, or authorized duty, if the duty is authorized in advance by resolution of the board. The board president or designee will be allowed compensation equal to one regular meeting for meeting once per month with the superintendent to prepare an agenda for the regular meeting. (see Policy 2306)

8.E. Approve an increase in mileage rate from \$0.625 to \$0.655 cents per mile to match the IRS rate as of Jan 1, 2023

8.F. Call Regular Meetings - Meeting dates to be posted for 2023:

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

June 28, 2023 Special Meeting- Budgets

July 12, 2023

Aug 9, 2023

Sept 13, 2023

Oct 11, 2023

Nov 8, 2023

Dec 13, 2023

Jan 10, 2024

Potential remote locations to be decided

8.G. Appoint Designee for Posting of Public Notices

To appoint the Superintendent's Secretary as designee responsible for implementing the public notice requirements of the Open Meetings Act.

8.H. Designate Recording Secretary

Appoint Rebecca Socia as Recording Secretary for the COOR Board of Education to be reimbursed for mileage at the current Board-approved rate, and per diem of \$65.00 per meeting.

8.I. Authorize Natalie Davis as signatory for the following agreements:

- Carl D. Perkins Application with the Michigan Department of Education-Office of Career & Technical Education (MDE-OCTE)
- All Fiscal Reports with OCTE in the Career and Technical Education Information System (CTEIS)

8.J. Designate J.P. Morgan Chase as the depository for the C.O.O.R. Intermediate School District for the following accounts; authorizing the administration to select the institution that is in the best interest of the school district; authorizing the Superintendent or his Designee(s) to make transfers between business checking account(s) and/or high yield savings account(s); authorizing transfers to be made by telephone, fax and/or other electronic means:

Business Checking Accounts: General Fund, COOR Payroll, and ROOC Payroll.

High Yield Savings Accounts: General Fund and ROOC Investment Fund.

8.K. Signing of Checks

That COOR and R.O.O.C., Inc. payroll business checking accounts require only one signature; Shawn Petri, Board President, or Treasurer are hereby authorized to sign all checks. The General Fund business checking account requires only one signature.

8.L. Extend Retainer Agreement

To extend the retainer agreement at a cost of \$2,500 and authorize the use of Thrun Law Firm, P.C. This is the same price as 2022.

8.M. Approve Attendance at Conferences

That approval shall be given for any member of the Board of Education to attend the Governor's Education Summit, NSBA's Advocacy Institute, Northern Michigan School Legislative Association, as well as any conferences, trainings or meetings offered by the Michigan Association of School Boards, held in Michigan, for this year. Approval includes associated expenses for travel, lodging, food and conference fees. Specific dollar amounts for costs of registration, lodging, travel, and meals must be also subsequently be approved by the board's designee, the Superintendent.

8.N. Verify Current Newspapers of Record for C.O.O.R. ISD shall be:

- Crawford County Avalanche
- Oscoda County Herald
- Ogemaw County Herald
- Houghton Lake Resorter

8.O. Approve Professional Dues / Memberships

To approve payment of dues to the attached list of professional organizations for the year.

8.P. Approve closing the C.O.O.R. ISD central office to the public, allowing staff to attend the following four events: All-staff Professional development Day on August 21, COOR Educational Center Graduation, Career Tech commencement, and the week between Christmas and New Year.

8.Q. Authorize the following individuals to fill district Title IX roles:

Coordinator: Alexis Ferguson, Human Resources

Investigators: Melisa Akers, Director of Special Education

Decision Maker: Shawn Petri, Superintendent

Appeals: Katie Keith, Early Childhood Supervisor

9. Action Items

9.A. Ratify a new contract with Joe Moore as COOR Educational Center Interim Principal from January 3, 2023 to June 15, 2023.

Approve a new contract with Joe Moore as COOR Educational Center Interim Principal through June 30, 2023. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

The ISD is posting the principal position to show others that we are committed to finding the best candidate for the position. Joe has his Administrator's certificate and is working toward getting his Supervisor's Certificate.

9.B. Ratify a new contract with Melisa Akers, Director of Special Education, from January 1, 2023 through June 30, 2023.

Ratify a new contract with Melisa Akers, Director of Special Education through 2024.

This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes,

Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9.C. Approve a contract with Heather Sharpe, Whole Child Specialist in Mio AuSable Schools and Fairview Area Schools effective January 16, 2023 to August 31, 2023

Approve a contract with Heather Sharpe, Whole Child Wellness Specialist. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

This position is designated to work with students three days per week at Mio AuSable Schools and two days per week at Fairview Area Schools. Here start date is actually Wed, Jan 18<sup>th</sup>. This is a 31n general mental health support position, part of the statewide whole child initiative. Superintendent Petri is in the process of building a budget to show how we are utilizing approximately \$1million in 31n funds.

Heather is renewing her limited license in social work. She is working on a Master's degree. The ISD is assisting local districts and is also interviewing for a similar position at the Crawford AuSable School District.

9.D. Ratify the hiring of Angelia Stern, MOCI teacher at the CEC on the COOR Educational Association salary scale at BA step 5 as of Aug 22, 2022.

Ratify the hiring of Angela Stern, MOCI teacher at the CEC with the COOR Educational Association. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Joe Moore and Melisa Akers reported that Ms. Stern is doing a great job in the classroom.

9.E. Approve an increase to substitute direct care workers and CEC substitute paraprofessional wages from the current \$10.12 to \$10.35 per hour effective January 1, 2023. The minimum wage increased to \$10.10. In the past, COOR maintained substitute paraprofessional wages at 25 cents more than minimum wage. Minimum wage may increase to \$12.00 per hour in February, but the legislation has not been finalized. If so, rate restructuring and budget would need to be done. President Mangutz stated that he wants to make sure staff members are paid appropriately to do their important work.

Approve an increase to sub direct care workers and CEC substitute paraprofessional wages from the current \$10.12 to \$10.35 per hour effective January 1, 2023. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9.F. Approve an amendment to the 2022-23 ROOC, Inc. budget

Approve an amendment to the 2022-23 ROOC, Inc. budget. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Kurt Loll, Finance Director, and Somer Quinlan, Executive Director, cleaned up the budgeting accounts in the financial software. They added a few new revenue lines to track changes more clearly. The director and the administrative assistant are now able to pull reports of current financials for their account whenever needed.

Kurt Loll reported that the budget is not reflecting the potential increase in minimum wage, so this may need to be amended again in March. Hopefully, state funding will increase to cover increases in minimum wage, but that is not guaranteed. Somer Quinlan is discussing these ramifications with Community Mental Health and other vendors.

- 9.G. Approve an amendment to the 2022-23 Career & Technical Education budget.  
Approve an amendment to the 2022-23 Career & Technical Education budget. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried 7-0.  
Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Finance Director Kurt Loll presented the budget amendments. He worked with CTE Director Natalie Davis and they reformatted the budget cover sheet to divide each grant code for clarity. The proposed budget had a loss of \$10,000 but the amendment shows a balanced budget. Perkins funds are federal funds that can be used for some salaries and certifications. 61a funds must be used for program improvement in specific restricted areas. The 61b fund category is more generic so can be used for more salaries and other costs. It includes Direct (college) Credit and Early Middle College new programming. 61c is the equipment grant, but up to half of it can be used for construction expenses. 61i is for teacher education so they can earn their teaching certification and possibly earn a retention bonus. Extra funds in 61i can be rolled over to next year. There are four teachers attending college classes currently with Kirtland Community College and Ferris State University. MiSTEM and other revenue is listed under the generic CTE subsection.

Superintendent Petri stated that this breakdown by grant code will help with making future purchase decisions and seeing remaining funds by category at a glance.

Director Natalie Davis reported that there are four new EMC students enrolled through Ferris State University this year.

9.H. Update Policy 3118 with new Title IX Coordinator

Update Policy 3118 with new Title IX Coordinator. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried 7-0.

Jill Radosta, the previous Title IX Coordinator, has retired, so an update to this policy was needed. It has now moved to the Human Resources Department.

- 9.I. Approve registration and expenses for the Superintendent or any interested Board Members to participate in the 2022 MASB Winter Institute taking place virtually from Friday, Feb 24th to Sunday, Feb 26th. These are live online webinars.  
The cost is \$99 for each session, except CBA 101 and Board President Workshops, which are \$198 each.

Fri 9:00- 12:00, 1:00- 4:00

Sat 9:00- 12:00, 1:00- 4:00, 6:00- 9:00

Sun 9:00- 12:00, 1:00- 4:00

Approve expenses for winter institute. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9.J. Approve registration fees & overnight expenses for Superintendent Petri to attend the following Michigan Negotiator's Association events:

-2023 Labor Relations Academy in Lansing on Feb 1-3, 2023

-2023 Spring Conference in Lansing on March 9, 2023

Approve registration fees & overnight expenses for Superintendent Petri to attend two Michigan Negotiator's Association events. This motion, made by Kara Mularz and seconded by Ian Faulkner, Carried 7-0.

9.K. Approve registration & overnight expenses for Superintendent Petri to attend the MASA Midwinter Conference in Kalamazoo on January 18-20, 2023. Registration is \$450.

Approve registration & overnight expenses for Superintendent Petri to attend the MASA Midwinter Conference. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9.L. Approve district's Title IX positions:

Coordinator: Alexis Ferguson, Human Resources.

Investigators: Melisa Akers, Director of Special Education

Decision Maker: Shawn Petri, Superintendent

Appeals: Katie Keith, Early Childhood Supervisor

Approve Title IX positions. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried 7-0.

9.M. Approve a new name for the Career Tech Center:

COOR Advanced Technical Innovation Center

An Open House has been scheduled for Tuesday, January 31st at 5:30 PM. (see attached flyer)

Approve a new name for the CTE center: COOR Advanced Technical Innovation Center. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried 7-0.

The Marketing class came up with a few name options and all CTE students and staff voted on the winner. They felt it represented what we offer. It is an advanced opportunity for college credit. The marketing students are working on logo options and will take input during the open house January 31st. Superintendent Petri clarified that this acronym/nickname will be CATIC.

10. Information Items

- COOR Advanced Technical Innovation Center Open House/ Pre-registration event on Tuesday, January 31st 5:30-7:30 PM

- New Hire: Sharon McMillan, Administrative Assistant for Early Childhood, Instructional Services, and the Northeast Michigan STEM Center.

-Alternative Educational Center of Ogemaw County December 12, 2022 meeting minutes and January budget revision

11. Superintendent's Report – None.

12. Communications - None.

13. Public Participation- continued

14. Approve the Superintendent's Performance Evaluation as follows:

"The Board reviewed the legal requirements associated with the Superintendent Performance Evaluation Instrument and gives the Superintendent the following rating:

Regarding Section A: Governance & Board Relations - score: 3.83

Regarding Section B: Stakeholder Relations - score: 3.78

Regarding Section C: Employee Relations - score: 3.64

Regarding Section D: Operations & Finance - score: 3.75

Regarding Section E: Educational Leadership - score: 3.54

Professional Practice Rating - score: 3.69 (50%)

Student Growth - score: 4 (40%)

Progress toward District-Wide Goals - score: 3.5 (10%)

Summative Evaluation Score - score: 3.79

Evaluation Rating: 95% - Highly Effective "

Approve the Superintendent's Performance Evaluation as Highly Effective. This motion, made by Kara Mularz and seconded by Ian Faulkner, Carried 7-0.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Board members agreed that they had good discussions. Directors may give in-person updates at future board meetings in addition to the printed ones.

15. Approve contract renewal for Superintendent Shawn Petri with updates, from July 1, 2022 to June 30, 2025

Approve contract renewal for Superintendent Shawn Petri with updates, from July 1, 2022 to June 30, 2025. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried 7-0. Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

This contract includes wage increases retroactive as of July to take same salary increases that other administrators received in the past. In the future, the superintendent will take the same increase as the administrative group.

16. Adjournment

Adjourn the meeting. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried 7-0. Time: 8:04 PM

Respectfully submitted,  
Rebecca Socia, Recording Secretary



Reviewed by:  
Lyn Sperry, Board Secretary

B. Approval of Bills for January  
2023 totaling \$1,501,851.27

27

# A/P Check Register

Printed: 02/02/2023 1:33:10PM

COOR ISD

Check Date: 1/1/2023 to 1/31/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	01/06/2023	100759	118.39	0.00	118.39
141729	THOMAS MCDONALD	93	01/06/2023	100760	483.69	0.00	483.69
20310	UNITED WAY OF ROSCOMMON COUNTY	93	01/06/2023	100761	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	01/06/2023	100762	95.99	0.00	95.99
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	01/06/2023	100763	522.46	0.00	522.46
141968	NORTH COUNTRY LOG COATINGS	372	01/05/2023	100764	3,000.00	0.00	3,000.00
4100	CONSUMERS ENERGY PAYMENT CENTER	373	01/05/2023	100765	3,589.38	0.00	3,589.38
141963	BAY MASONRY	374	01/06/2023	100766	93,391.20	0.00	93,391.20
141962	GRAND TRAVERSE CONSTRUCTION LLC	374	01/06/2023	100767	12,906.00	0.00	12,906.00
141969	HARDWOOD HILLS CONSTRUCTION INC	374	01/06/2023	100768	4,358.88	0.00	4,358.88
141911	INTEGRITY CONSTRUCTION SERVICES	374	01/06/2023	100769	21,635.02	0.00	21,635.02
141970	JE JOHNSON CONTRACTING INC	374	01/06/2023	100770	900.00	0.00	900.00
141971	NIGHTHAWK ELECTRIC INC	374	01/06/2023	100771	6,300.00	0.00	6,300.00
141947	SHULL TRANSPORT INC	374	01/06/2023	100772	9,900.00	0.00	9,900.00
20970	WASTE MANAGEMENT OF MI	375	01/06/2023	100773	124.83	0.00	124.83
225	AFLAC	99	01/09/2023	100774	924.02	0.00	924.02
141200	AMAZON CAPITAL SERVICES INC	376	01/10/2023	100775	85.13	0.00	85.13
141731	AMBER AKIN	376	01/10/2023	100776	501.88	0.00	501.88
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	376	01/10/2023	100777	1,176.82	0.00	1,176.82
18560	ANNMARIE SPEAR	376	01/10/2023	100778	212.70	0.00	212.70
141145	AUSABLE MEDIA GROUP LLC	376	01/10/2023	100779	213.00	0.00	213.00
2554	BECKY BUNN	376	01/10/2023	100780	56.25	0.00	56.25
4472	BRENT CRYDERMAN	376	01/10/2023	100781	61.25	0.00	61.25
141931	CHRISTINA PUDVAN	376	01/10/2023	100782	234.38	0.00	234.38
19631	CHRISTINA TAPPAN	376	01/10/2023	100783	198.38	0.00	198.38
4100	CONSUMERS ENERGY PAYMENT CENTER	376	01/10/2023	100784	100.96	0.00	100.96
4400	CRAF CENTER	376	01/10/2023	100785	2,100.00	0.00	2,100.00
4470	CRWFD CNTY TRANSP AUTH	376	01/10/2023	100786	1,020.00	0.00	1,020.00
141894	CULLIGAN WATER CONDITIONING	376	01/10/2023	100787	87.00	0.00	87.00
141732	DM BURR GROUP	376	01/10/2023	100788	7,699.70	0.00	7,699.70
141308	E.M.S. EDUCATION	376	01/10/2023	100789	763.37	0.00	763.37
141703	ELENA ROTHNEY	376	01/10/2023	100790	41.25	0.00	41.25
6115	FAIRVIEW EAGLE'S NEST PRESCHOOL	376	01/10/2023	100791	1,000.00	0.00	1,000.00
6781	FRONTIER	376	01/10/2023	100792	523.25	0.00	523.25
141697	FUN FIRST THERAPY	376	01/10/2023	100793	34,211.89	0.00	34,211.89
141783	GRACE BROWN	376	01/10/2023	100794	130.00	0.00	130.00
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	376	01/10/2023	100795	69,944.71	0.00	69,944.71
141883	HANNAH VANCURA	376	01/10/2023	100796	160.00	0.00	160.00
8520	HOEKSTRA TRANSPORTATION INC	376	01/10/2023	100797	2,197.50	0.00	2,197.50
141942	HOPEALIGHT LLC	376	01/10/2023	100798	150.00	0.00	150.00
9385	IOSCO RESA	376	01/10/2023	100799	83,492.18	0.00	83,492.18
141886	IST INTEGRATED SYSTEMS TECHNOLOGIES	376	01/10/2023	100800	8,895.00	0.00	8,895.00
141667	KAREN WALTON EBNIT	376	01/10/2023	100801	2,340.00	0.00	2,340.00
141488	KATIE FUELLING	376	01/10/2023	100802	5,969.91	0.00	5,969.91
10030	KATIE KEITH	376	01/10/2023	100803	97.00	0.00	97.00
10020	KEENAN THERAPEUTICS PC	376	01/10/2023	100804	3,016.96	0.00	3,016.96

# A/P Check Register

Printed: 02/02/2023 1:33:10PM  
 COOR ISD  
 Check Date: 1/1/2023 to 1/31/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141214	KRISTIN LUBS-EAGLE	376	01/10/2023	100805	289.38	0.00	289.38
141972	LILLIE MEADWOS	376	01/10/2023	100806	63.75	0.00	63.75
141656	MARK A SLOANE DO PC	376	01/10/2023	100807	3,750.00	0.00	3,750.00
8441	MARY JO MAYES	376	01/10/2023	100808	245.00	0.00	245.00
141775	MICHELLE EWALD	376	01/10/2023	100809	267.50	0.00	267.50
14051	N2Y	376	01/10/2023	100810	233.54	0.00	233.54
21278	NICOLE GRACE	376	01/10/2023	100811	665.50	0.00	665.50
15860	PURCHASE POWER	376	01/10/2023	100812	52.97	0.00	52.97
16250	QUILL CORP	376	01/10/2023	100813	334.47	0.00	334.47
141124	REBEKAH SEELow	376	01/10/2023	100814	262.19	0.00	262.19
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	376	01/10/2023	100815	68,426.40	0.00	68,426.40
17030	ROSCOMMON COUNTY TRANSPORTATION AU	376	01/10/2023	100816	24.00	0.00	24.00
17240	S & J EXCAVATING	376	01/10/2023	100817	2,500.00	0.00	2,500.00
141966	SAVVAS LEARNING COMPANY LLC	376	01/10/2023	100818	96.28	0.00	96.28
15685	SHAWN PETRI	376	01/10/2023	100819	75.43	0.00	75.43
18555	SPARTAN STORES LLC	376	01/10/2023	100820	71.59	0.00	71.59
18831	STATE OF MICHIGAN	376	01/10/2023	100821	21,037.00	0.00	21,037.00
20152	TAMMY TYLER	376	01/10/2023	100822	285.63	0.00	285.63
7180	TERESA GERTISER	376	01/10/2023	100823	20.00	0.00	20.00
19800	THRUN LAW FIRM P.C.	376	01/10/2023	100824	205.00	0.00	205.00
141852	TODD L SEIDELL ARCHITECT LLC	376	01/10/2023	100825	3,000.00	0.00	3,000.00
141944	TRACEY STEIN	376	01/10/2023	100826	138.75	0.00	138.75
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	376	01/10/2023	100827	56,932.24	0.00	56,932.24
141200	AMAZON CAPITAL SERVICES INC	377	01/11/2023	100828	616.06	0.00	616.06
141937	ANGIE STERN	377	01/11/2023	100829	3,072.00	0.00	3,072.00
141974	BLOOMING CONSULTANTS LLC	377	01/11/2023	100830	65.00	0.00	65.00
141974	BLOOMING CONSULTANTS LLC	377	01/11/2023	100831	65.00	0.00	65.00
141974	BLOOMING CONSULTANTS LLC	377	01/11/2023	100832	65.00	0.00	65.00
141974	BLOOMING CONSULTANTS LLC	377	01/11/2023	100833	0.00	0.00	0.00
<b>Void by KLM on 2/1/2023</b>							
2779	CALHOUN ISD	377	01/11/2023	100834	100.00	0.00	100.00
4440	CRAWFORD AUSABLE SD	377	01/11/2023	100835	29.40	0.00	29.40
11056	DESIREE LIPSKI	377	01/11/2023	100836	333.75	0.00	333.75
141933	GERRISH FIRE EMS DEPT	377	01/11/2023	100837	396.00	0.00	396.00
141941	HELEN SHASTAL	377	01/11/2023	100838	260.00	0.00	260.00
8791	HOUGHTON LAKE COMMUNITY SCHOOL	377	01/11/2023	100839	16,201.42	0.00	16,201.42
8800	HOUGHTON LK UNITED METHODIST CHURCH PRESCHOOL	377	01/11/2023	100840	1,230.00	0.00	1,230.00
9160	IMPACT OFFICE PRODUCTS	377	01/11/2023	100841	311.94	0.00	311.94
9429	JACKLIN STEEL SUPPLY CO	377	01/11/2023	100842	1,528.00	0.00	1,528.00
141667	KAREN WALTON EBNIT	377	01/11/2023	100843	1,495.00	0.00	1,495.00
10690	LAKESHORE LEARNING MTL	377	01/11/2023	100844	425.70	0.00	425.70
141927	LAURALEA TAYLOR	377	01/11/2023	100845	44.38	0.00	44.38
141945	MARILYNN ELLENBERGER	377	01/11/2023	100846	15.00	0.00	15.00
11598	MELISSA MAEDER	377	01/11/2023	100847	161.25	0.00	161.25
15585	PELION BENEFITS, INC.	377	01/11/2023	100848	250.00	0.00	250.00
141263	PRESENCE LEARNING, INC.	377	01/11/2023	100849	1,893.00	0.00	1,893.00
141649	STAPLES	377	01/11/2023	100850	372.72	0.00	372.72
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	01/20/2023	100851	118.39	0.00	118.39
141729	THOMAS MCDONALD	93	01/20/2023	100852	483.69	0.00	483.69
19978	TSA CONSULTING GROUP INC	93	01/20/2023	100853	1,920.00	0.00	1,920.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	01/20/2023	100854	2.00	0.00	2.00

# A/P Check Register

Printed: 02/02/2023 1:33:10PM

COOR ISD

Check Date: 1/1/2023 to 1/31/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
2045	BLUE CROSS BLUE SHIELD OF MI	99	01/20/2023	100855	1,588.12	0.00	1,588.12
141726	BLUE CROSS BLUE SHIELD OF MI	99	01/20/2023	100856	1,587.36	0.00	1,587.36
141726	BLUE CROSS BLUE SHIELD OF MI	99	01/20/2023	100857	1,487.68	0.00	1,487.68
141726	BLUE CROSS BLUE SHIELD OF MI	378	01/24/2023	100858	1,328.25	0.00	1,328.25
141726	BLUE CROSS BLUE SHIELD OF MI	378	01/24/2023	100859	1,292.45	0.00	1,292.45
2045	BLUE CROSS BLUE SHIELD OF MI	378	01/24/2023	100860	72,141.22	0.00	72,141.22
2045	BLUE CROSS BLUE SHIELD OF MI	378	01/24/2023	100861	8,196.14	0.00	8,196.14
13830	BRIE MOLLAISON	378	01/24/2023	100862	97.99	0.00	97.99
8392	CHARLTON HESTON ACADEMY	378	01/24/2023	100863	37,756.28	0.00	37,756.28
4085	COMFORT INN & SUITES	378	01/24/2023	100864	178.50	0.00	178.50
5045	DELTA NETWORK SERVICES	378	01/24/2023	100865	396.96	0.00	396.96
5385	DTE ENERGY	378	01/24/2023	100866	3,862.69	0.00	3,862.69
6195	IAN FAULKNER	378	01/24/2023	100867	30.00	0.00	30.00
9025	JIM GENDERNALIK	378	01/24/2023	100868	62.75	0.00	62.75
11215	LOVELLS TWP	378	01/24/2023	100869	510.20	0.00	510.20
141719	LYN SPERRY	378	01/24/2023	100870	180.52	0.00	180.52
141288	MELANIE GREEN	378	01/24/2023	100871	443.75	0.00	443.75
12985	MICHIGAN NEGOTIATORS ASSOCIATION	378	01/24/2023	100872	225.00	0.00	225.00
15652	NANCY PERSING	378	01/24/2023	100873	109.78	0.00	109.78
141949	OPEN UP RESOURCES	378	01/24/2023	100874	2,030.00	0.00	2,030.00
16105	PRO-TECH CABLING SYSTEMS, INC	378	01/24/2023	100875	1,486.00	0.00	1,486.00
19081	ROBERT J GORDON DOFAA-INS PLLC	378	01/24/2023	100876	42.00	0.00	42.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	378	01/24/2023	100877	24,988.52	0.00	24,988.52
141740	SCENARIO LEARNING LLC	378	01/24/2023	100878	2,577.96	0.00	2,577.96
141164	SCHOOL SPECIALTY MARKETPLACE	378	01/24/2023	100879	30.11	0.00	30.11
141696	SCOTT MENTEL	378	01/24/2023	100880	188.56	0.00	188.56
15685	SHAWN PETRI	378	01/24/2023	100881	308.99	0.00	308.99
18443	SOMERSET INN	378	01/24/2023	100882	431.34	0.00	431.34
141934	THE LINCOLN ELECTRIC COMPANY	378	01/24/2023	100883	372.67	0.00	372.67
19800	THRUN LAW FIRM P.C.	378	01/24/2023	100884	2,500.00	0.00	2,500.00
20571	VERIZON WIRELESS	378	01/24/2023	100885	1,163.46	0.00	1,163.46
141582	VISION CONSULTING LLC	378	01/24/2023	100886	700.00	0.00	700.00
21770	XEROX CORP	378	01/24/2023	100887	15.00	0.00	15.00
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	01/27/2023	100888	463.52	0.00	463.52
225	AFLAC	99	01/27/2023	100889	1,257.32	0.00	1,257.32
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	01/27/2023	100890	575.26	0.00	575.26
141968	NORTH COUNTRY LOG COATINGS	379	01/30/2023	100891	4,000.00	0.00	4,000.00
141200	AMAZON CAPITAL SERVICES INC	379	01/31/2023	100892	1,159.89	0.00	1,159.89
141937	ANGIE STERN	379	01/31/2023	100893	91.67	0.00	91.67
11240	BEN LOWE	379	01/31/2023	100894	155.88	0.00	155.88
20535	BRENDA VAUGHAN-IDE	379	01/31/2023	100895	420.76	0.00	420.76
4400	CRAF CENTER	379	01/31/2023	100896	2,100.00	0.00	2,100.00
4900	DEAN TRANSPORTATION	379	01/31/2023	100897	72,802.39	0.00	72,802.39
8420	EAST HIGGINS LAKE TRUE VALUE	379	01/31/2023	100898	1,677.58	0.00	1,677.58
141568	FICK & SONS, INC.	379	01/31/2023	100899	2,400.00	0.00	2,400.00
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	379	01/31/2023	100900	316.14	0.00	316.14
141903	FUHRS GRAYLING CAR CARE CORPORATION	379	01/31/2023	100901	298.07	0.00	298.07
141697	FUN FIRST THERAPY	379	01/31/2023	100902	9,972.52	0.00	9,972.52
141738	GILL-ROY'S HARDWARE	379	01/31/2023	100903	191.12	0.00	191.12
8700	HOME DEPOT CREDIT SERVICES	379	01/31/2023	100904	20.97	0.00	20.97
141459	Inacomp	379	01/31/2023	100905	495.00	0.00	495.00
9385	IOSCO RESA	379	01/31/2023	100906	103,640.27	0.00	103,640.27

# A/P Check Register

Printed: 02/02/2023 1:33:10PM

COOR ISD

Check Date: 1/1/2023 to 1/31/2023

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
71225	JOSEPH MOORE	379	01/31/2023	100907	280.94	0.00	280.94
141203	JULIE BELL	379	01/31/2023	100908	41.98	0.00	41.98
141667	KAREN WALTON EBNIT	379	01/31/2023	100909	3,120.00	0.00	3,120.00
10020	KEENAN THERAPEUTICS PC	379	01/31/2023	100910	6,369.82	0.00	6,369.82
141492	KERRI SMITZ	379	01/31/2023	100911	116.56	0.00	116.56
5155	LI'L WILLIES	379	01/31/2023	100912	115.00	0.00	115.00
12280	MAASE	379	01/31/2023	100913	155.00	0.00	155.00
13073	MPAAA	379	01/31/2023	100914	395.00	0.00	395.00
13160	MSBO	379	01/31/2023	100915	150.00	0.00	150.00
14631	NMCAA	379	01/31/2023	100916	2,764.39	0.00	2,764.39
141955	PARALLEL LEARNING BEHAVIORAL HEALTH PC	379	01/31/2023	100917	11,407.60	0.00	11,407.60
15730	PETTY CASH ROOC	379	01/31/2023	100918	77.44	0.00	77.44
16100	PRO-ED	379	01/31/2023	100919	1,100.00	0.00	1,100.00
141711	PURITY CYLINDER GASES INC	379	01/31/2023	100920	644.69	0.00	644.69
16250	QUILL CORP	379	01/31/2023	100921	394.16	0.00	394.16
141875	RADIO NORTH LLC	379	01/31/2023	100922	1,500.00	0.00	1,500.00
18430	REBECCA SOCIA	379	01/31/2023	100923	13.10	0.00	13.10
19081	ROBERT J GORDON DOFAA-INS PLLC	379	01/31/2023	100924	30.00	0.00	30.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	379	01/31/2023	100925	197,749.85	0.00	197,749.85
17030	ROSCOMMON COUNTY TRANSPORTATION AU	379	01/31/2023	100926	1,608.00	0.00	1,608.00
15685	SHAWN PETRI	379	01/31/2023	100927	48.75	0.00	48.75
141582	VISION CONSULTING LLC	379	01/31/2023	100928	1,631.00	0.00	1,631.00
20900	WALMART BUSINESS CARD	379	01/31/2023	100929	73.00	0.00	73.00
21110	WEINLANDER-FITZHUGH-	379	01/31/2023	100930	2,825.00	0.00	2,825.00
21235	WEXFORD-MISSAUKEE ISD	379	01/31/2023	100931	44,000.00	0.00	44,000.00
2651	XELLO INC	379	01/31/2023	100932	159.60	0.00	159.60
21770	XEROX CORP	379	01/31/2023	100933	1,440.90	0.00	1,440.90
141105	HEALTH EQUITY	94	01/06/2023	201705150	0.00	2,308.93	2,308.93
20245	US TREASURY	94	01/06/2023	201705151	0.00	34,897.61	34,897.61
141103	ORS	94	01/13/2023	201705152	0.00	63,411.38	63,411.38
20245	US TREASURY	94	01/13/2023	201705153	0.00	15.30	15.30
141105	HEALTH EQUITY	94	01/20/2023	201705154	0.00	2,268.93	2,268.93
141106	MICHIGAN DEPT OF TREASURY	94	01/20/2023	201705155	0.00	12,271.86	12,271.86
20245	US TREASURY	94	01/20/2023	201705156	0.00	36,735.65	36,735.65
20245	US TREASURY	96	01/27/2023	201705157	0.00	146.44	146.44
141103	ORS	94	01/27/2023	201705158	0.00	67,108.92	67,108.92
141785	ORS UAAL	94	01/27/2023	201705159	0.00	58,762.21	58,762.21
<b>Report Totals</b>					<b>\$1,223,924.04</b>	<b>\$277,927.23</b>	<b>\$1,501,851.27</b>

C. Approve Revenue & Expenditure  
Reports for January 2023

32

COOR Intermediate School District				
Career Tech				
Statement of Revenue & Expenditures				
January 31, 2023				
Revenues	Current Budget	Month to Date 1/31/2023	Encumbered Amount	Year to Date 12/31/2022
Local Sources	20,000	-	-	10,000
State Sources	1,594,802	132,050	-	534,985
Federal Sources	168,199	-	-	16,394
Incoming Transfers	377,276	-	-	109
<b>Total Revenues</b>	<b>2,160,277</b>	<b>132,050</b>	<b>-</b>	<b>561,488</b>
PERKINS	168,199	21,427	9,478	280,127
61a	372,624	11,880	20,115	31,995
61b	376,389	9,876	20,996	196,168
61c	689,921	-	-	34,096
61i	100,000	-	-	16,865
CTE	453,144	36,476	15,077	206,262
<b>Total Expenditures</b>	<b>2,160,277</b>	<b>79,659</b>	<b>65,666</b>	<b>215,325</b>
<b>Current Change in Fund Balance</b>		<b>52,391</b>		<b>346,163</b>

2/3/2023  
10:08 AM

COOR Intermediate School District				
General Fund				
Statement of Revenue & Expenditures				
January 31, 2023				
Revenues	Current Budget	Month to Date 1/31/2023	Encumbered Amount	Year to Date 1/31/2023
Local Sources	1,023,800	158,268	-	388,297
State Sources	4,013,090	415,518	-	1,701,829
Federal Sources	628,122	-	-	265,722
Incoming Transfers	444,436	-	-	52,636
<b>Total Revenues</b>	<b>6,109,448</b>	<b>573,787</b>	<b>-</b>	<b>2,408,484</b>
Added Needs	31,257	-	-	5,461
School Administrative	1,039,312	57,106	32,561	494,049
Support Services - Instruction	766,978	73,423	34,217	515,507
General Administration	613,232	71,638	27,046	563,971
Business	8,948	72	-	8,090
Operations & Maintenance	70,480	5,731	8,984	56,374
Central	335,756	54,770	4,781	244,201
31N Services	372,579	24,981	12,382	399,195
Outgoing Transfers	2,709,863	192,386	-	1,158,839
<b>Total Expenditures</b>	<b>5,948,405</b>	<b>480,106</b>	<b>119,972</b>	<b>3,445,688</b>
<b>Current Change in Fund Balance</b>		<b>93,681</b>		<b>(1,037,204)</b>

2/3/2023  
12:07 PM

COOR Intermediate School District				
ROOC Inc				
Statement of Revenue & Expenditures				
January 31, 2023				
Revenues	Current Budget	Month to Date 1/31/2023	Encumbered Amount	Year to Date 1/31/2023
Northern Lakes	800,000	77,781	-	408,725
DHHS	98,000	154	-	154
Production	30,000	-	-	6,310
State Aid	40,157	-	-	-
Private	-	-	-	-
Donations	10,000	-	-	6,867
Interest	400	-	-	119
Snack Shack	-	-	-	-
Miscellaneous	17,750	-	-	34,873
Transfer from ROOC Unemployment	-	-	-	-
<b>Total Revenues</b>	<b>996,307</b>	<b>77,935</b>	<b>-</b>	<b>457,048</b>
General Administration	253,346	15,440	6,864	149,228
Operations & Maintenance	62,642	6,044	1,785	40,621
Activity Services	359,512	24,746	9,111	222,191
Support Employment Service	75,476	3,358	1,871	69,481
Production	18,772	22	-	21,941
Spencers	26,983	1,560	1,416	13,278
Respite	41,563	2,631	695	9,821
Transportation	94,900	2,931	-	70,648
Communications/Technology	3,700	-	3,355	3,355
Public Relations	27,477	-	-	-
Business	1,589	-	-	718
<b>Total Expenditures</b>	<b>965,960</b>	<b>56,733</b>	<b>25,098</b>	<b>601,282</b>
<b>Current Change in Fund Balance</b>		<b>21,202</b>		<b>(144,234)</b>

2/3/2023  
11:22 AM

COOR Intermediate School District				
Special Education				
Statement of Revenue & Expenditures				
January 31, 2023				
Revenues	Current Budget	Month to Date 1/31/2023	Encumbered Amount	Year to Date 1/31/2023
Local Sources	3,245,513	447,615	-	1,282,560
State Sources	1,995,741	184,938	-	748,409
Federal Sources	2,935,955	3,072	-	243,120
Incoming Transfers	691,612	-	-	45,778
<b>Total Revenues</b>	<b>8,868,821</b>	<b>635,625</b>	<b>-</b>	<b>2,319,868</b>
Instruction - Added Needs	2,308,866	160,843	72,433	1,183,566
Support Services - Pupil	2,074,477	176,274	41,420	1,007,158
Support Services - Instructional Staff	498,877	33,366	14,800	268,758
Support Services - General Administration	144,610	4,780	1,124	41,545
Support Services - School Administration	251,503	16,360	8,182	151,369
Support Services - Business	23,285	255	-	26,728
Operations & Maintenance	195,342	16,128	20,570	158,167
Pupil Transportation Services	834,445	83,248	2,080	376,962
Support Services - Central	162,400	13,065	4,864	92,595
Support Services - Other	1,589	-	-	1,408
Outgoing Transfers	2,422,205	116,006	-	171,629
<b>Total Expenditures</b>	<b>8,917,599</b>	<b>620,326</b>	<b>165,473</b>	<b>3,479,886</b>
<b>Current Change in Fund Balance</b>		<b>15,299</b>		<b>(1,160,018)</b>

2/3/2023  
12:23 PM

D. Renew the annual license with Vector Solutions to keep digital Safety Data Sheets for COOR ISD and our local school districts at a cost of \$2,577.96

37



Scenario Learning, LLC  
 4890 W. Kennedy Blvd.  
 Suite 300  
 Tampa, FL 33609  
 866-546-1212 x1084  
 invoicing@vectorsolutions.com

# Invoice

#INV66021  
 Doc Date: 1/20/2023

Invoice Date: 2/19/2023

Due Date: 3/21/2023

**Bill To**

COOR ISD  
 11051 North Cut Road PO Box 827  
 Roscommon MI 48653  
 United States

Contract	Customer ID	Salesperson ID	Payment Terms
	0014100001TfzrQAAR	Daniel Krull	Net 30
Billing Frequency	Billing Start Date	Billing End Date	PO #
Annually	2/19/2023	2/18/2024	

Qty	Item	Rate	Amount
27	SLSSSDS - Vector SDS and Chemical Management, K12 Edition Formerly SafeSchools SDS Annual Subscription per year	95.48	\$2,577.96

<b>Subtotal</b>	\$2,577.96
<b>Tax (0%)</b>	\$0.00
<b>Total</b>	\$2,577.96
<b>Balance Due:</b>	\$2,577.96

For U.S. customers, Vector is required to collect and remit sales tax in various jurisdictions. Exempt customers should send completed certificates to certs@vectorsolutions.com

For a Copy of our W-9: <https://www.vectorsolutions.com/w9/SLw9-19.pdf>

Upon expiration of the initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.



Scenario Learning, LLC  
4890 W. Kennedy Blvd.  
Suite 300  
Tampa, FL 33609  
866-546-1212 x1084  
invoicing@vectorsolutions.com

# Invoice

#INV66021

Doc Date: 1/20/2023

Invoice Date: 2/19/2023

Due Date: 3/21/2023

## Remittance Information:

### Remit Checks To:

Scenario Learning, LLC  
PO Box 736512  
Dallas, TX 75373-6512

### Courier Deposits (FedEx, UPS, etc.):

\*\* Deposits received by courier may not post same day \*\*

JPMorgan Chase (TX1-0029)  
Attn: SCENARIO LEARNING, LLC 736512  
14800 Frye Road, 2nd Floor  
Ft. Worth, TX 76155

### Electronic Transfers Only:

JPMorgan Chase  
**Wire Instructions:**  
Routing # 021000021  
Account # 789086326  
SWIFT code CHASUS33  
City and State New York, New York

### ACH Instructions:

Routing # 072000326  
Account # 789086326

If you would like to make a secure online payment via credit card or ACH please use the below link:

[Pay Online Here](#)

**8. Action Items**

A. Approve amendment to 2022-23  
Special Education Budget

40

SPECIAL EDUCATION  
Fiscal Year Ending June 30, 2023

Proposed Amended
---------------------

LOCAL REVENUE	3,245,285
STATE REVENUE	2,322,859
FEDERAL REVENUE	3,074,388
LEA	754,578
OTHER	141,612
Total Revenue	\$ 9,538,722

EXPENSES By FUNCTION

	122	2,010,268	Special Education
	212	192,292	Guidance Services
	213	528,730	Health Services
	214	232,664	Psychological Services
	215	771,641	Speech Pathology and Audiology
	216	158,396	Social Worker
	217	44,410	Visual Aid
	218	131,697	Teacher Consultatant Special Education
	221	2,782	Improvement of Instruction
	226	517,181	Supervision of Instructional Staff
232,231,252		156,972	Executive Fiscal
	241	221,403	Office of the Principal
	259	27,497	Other Business
	261	297,932	Operations Building Services
	271	873,446	Transportation
	281	147,645	Planning Research
	284	26,677	Technology
	299	1,078	Other Support Services
	361	245	Welfare Activities
	371	11,000	Non Public Schools Prop Share
	391	2,400	Other Community Services
	411	2,231,887	Payments to LEAs
	441	45,475	Payments to Governmental Agencies
	456	476,076	Buidling Improvements
Total Expenses		\$ 9,109,794	

Total Revenues	9,538,722
Total Expenses	9,109,794
Revenue over Expenses	428,929

Audit Fund Balance July 1	161,261	2/8/2023
Fund Balance June 30	590,190	2:22 PM

**SPECIAL EDUCATION**  
**Fiscal Year Ending June 30, 2023**  
**Preliminary June 2022**

<b>Revenues &amp; Expenditures</b>	<b>Audited FY 20/21</b>	<b>Final FY 21/22</b>	<b>Preliminary FY 22/23</b>
<b>Revenues</b>			
Local Sources	3,208,078	3,185,763	3,245,513
State Sources	2,075,409	1,985,791	1,995,741
Federal Sources	2,216,095	2,683,782	2,935,955
<b>Total Revenues</b>	<b>7,499,582</b>	<b>7,855,336</b>	<b>8,177,209</b>
Other Financing Sources	642,886	666,612	691,612
<b>Total Revenues &amp; Other Financing Sources</b>	<b>8,142,468</b>	<b>8,521,948</b>	<b>8,868,821</b>
<b>Expenditures</b>			
Instruction - Added Needs	1,695,746	1,696,447	2,308,866
Support Services - Pupil	1,635,033	1,973,368	2,074,477
Support Services - Instructional Staff	491,310	424,529	498,877
Support Services - General Administration	124,643	144,610	144,610
Support Services - School Administration	182,522	231,620	251,503
Support Services - Business	20,813	23,286	23,285
Operations & Maintenance	159,347	198,786	195,342
Pupil Transportation Services	595,768	846,875	834,445
Support Services - Central	214,204	154,171	162,400
Support Services - Other	5,460	1,589	1,589
Outgoing Transfers	2,559,948	2,502,132	2,422,205
<b>Total Expenditures</b>	<b>7,684,794</b>	<b>8,197,413</b>	<b>8,917,599</b>
<b>Excess (Deficiency) of Revenue over Expenditures</b>	<b>457,674</b>	<b>324,535</b>	<b>(48,778)</b>
<b>Fund Balance July 1</b>	<b>(725,854)</b>	<b>(268,180)</b>	<b>56,355</b>
<b>Fund Balance June 30</b>	<b>(268,180)</b>	<b>56,355</b>	<b>7,577</b>

B. Approve estimated startup fees of \$12,500 to fund Talent Together for 2023.

C. Approve an agreement with NMECSA for the use of facilities for the weekly Mio Playgroup through July 1, 2023. We are working with SET SEG to make sure it covers COOR staff at this location.

43

## **AGREEMENT FOR USE OF FACILITIES**

**This Agreement for Use of Facilities** (“Agreement”) is made effective this 1<sup>st</sup> day of October, 2022, by and between **Northeast Michigan Community Service Agency** (“NEMCSA”) and the **Crawford Ogemaw, Oscoda, Roscommon Intermediate School District Early On** (“C.O.O.R ISD”). NEMCSA and Cheboygan shall be collectively referred to in this Agreement as the “Parties.”

**WHEREAS**, NEMCSA owns/lease certain real property, inclusive of a building located at 429 Pearl St, Mio, Michigan 48661 and 630 Progress St, West Branch, Michigan, 48661

**WHEREAS**, C.O.O.R ISD seeks use of the Facilities owned/leased by NEMCSA for its coaching staff to use its gym and ancillary areas of the Facilities for its athletic and related activities;

**WHEREAS**, NEMCSA wishes to permit C.O.O.R ISD the limited right to use said Facilities for the purposes and duration set forth herein;

**WHEREAS**, NEMCSA reserves the right to restrict to the use of its Facilities to activities which are consistent with its purposes and C.O.O.R ISD’s educational efforts, and to persons who agree to abide by the terms of this Agreement;

**THEREFORE**, in consideration of good and valuable consideration of one dollar (\$1.00), the receipt and sufficiency of which is hereby acknowledged, the Parties by their signatures below, expressly agree to the terms of this Agreement as expressed herein.

### **TERMS OF USE**

**1. Term of Use.** This Agreement is for use from the commencement of the 2022-2023 school year through July 1, 2023, coinciding with the end of the 2022-2023 school year and for any period for which the Parties otherwise agree consistent with the terms herein.

**2. Type of Use.** This Agreement grants C.O.O.R ISD the limited use for educational and athletic related activities within the gym and ancillary areas of the Facilities.

NEMCSA’s need to use the facilities will supersede that of all others acknowledges this by signing this agreement.

NEMCSA and Cheboygan will partner in establishment of use schedule prior to facility use by C.O.O.R ISD.

**3. Facilities.** The Facilities, as used herein, means the following rooms and spaces within the real property more fully described above:

**Building:** 429 Pearl St, Mio, Michigan 48647; 630 Progress St, West Branch, Michigan 48661

**Rooms or Spaces Included:**

Designated socialization room.

**4. Preparation of Facilities.** NEMCSA shall provide no set up of any room or building as related to the use of Facilities referenced in Paragraph 3 of this Agreement, but shall otherwise maintain the Facilities in good and working order to the extent required by law.

**5. Clean-Up Obligation.** After use of the Facilities consistent with this Agreement, C.O.O.R ISD shall leave the Facilities in the same condition as upon arrival—orderly and clean. Trash must be collected, bagged and placed in outside dumpster. C.O.O.R ISD is further responsible for cleanup of trash in the parking lot or surrounding grounds of the Facilities left by its guests. Clean up will also include sweeping or cleaning of the gym floor, or cleaning bathrooms (when utilized), as needed.

Such obligations must be completed within an hour after the end of the use of said Facilities or NEMCSA shall be entitled to charge a reasonable hourly rate for any additional custodial services required due to C.O.O.R ISD's failure to comply with this Paragraph 5.

**6. Staff on Site.** NEMCSA will not provide any staff, employee or personnel to monitor the use of the Facilities unless otherwise requested, in writing, and for which cost C.O.O.R ISD shall be responsible. Yearly (or more frequently, as needed) a list of approved C.O.O.R ISD Early On staff will be provided to the point of contact at NEMCSA.

**7. Evidence of Insurance.** C.O.O.R ISD is required to obtain or present proof of insurance covering its event and guests and the use of the Facilities. C.O.O.R ISD must obtain a certificate of insurance which clearly indicates coverage by it at NEMCSA's Facilities for all dates to be used for \$1,000,000 single/aggregate and which names NEMCSA as an "additional insured". This insurance certificate must be presented to NEMCSA not later than ten (10) business days prior to the first day of the use of said Facilities and such coverage must be satisfactory to NEMCSA. Failure to do so will result in cancellation of this Agreement.

**8. Right of Entry and Termination.** NEMCSA maintains the right of entry at any time during C.O.O.R ISD's use of the Facilities. NEMCSA further maintains the right to terminate the use of the Facilities at any time during a scheduled use if it deems it advisable due to any infraction of the terms of use herein.

**9. Indemnification and Hold Harmless.** C.O.O.R ISD, on behalf of its organization and its officers, members, invitees and guests agrees to indemnify and hold NEMCSA, its employees, agents, members and governing board harmless from any loss or liability which may result from claims of injury to persons or property from any cause arising out of or during the use and occupancy of the facilities rented. Further, C.O.O.R ISD, on behalf of its organization and its officers, members, invitees and guests recognizes and agrees that NEMCSA its employees,

agents, members and governing board, volunteers and insurers of any and all of them (collectively referred to as "Releasees"), shall not be liable nor responsible for any damage or loss to person or property arising out of or in any manner related to the use of the Facilities, property, furnishings or equipment by **C.O.O.R ISD** or its invitees, or in the presence of it, on NEMCSA premises. **C.O.O.R ISD** agrees on behalf of its organization and its officers, members, invitees and guests, to defend, indemnify and hold harmless Releasees from any and all demands, claims, causes of action, and suits of any nature for any damage or loss to persons or property, of whatever cause, and even if due to the sole or concurrent negligence or strict liability of any or all of the Releasees, including payment of all costs and attorneys' fees incurred by Releasees, arising out of or in any manner related to use of the Facilities, equipment, furnishings or property by **C.O.O.R ISD** or its organization, officers, members, invitees and guests; and further agrees to promptly indemnify and reimburse NEMCSA on a replacement cost basis for any loss or damage to the Facilities, property, furnishings or equipment in any manner caused by **C.O.O.R ISD** or its organization and its officers, members, invitees and guests and to indemnify and reimburse Releasees for any and all costs and attorneys' fees incurred by any of the Releasees related in any manner to enforcement of the terms of this Agreement.

**10. Use Restrictions.** **C.O.O.R ISD** and its guests agree to the following restrictions while using the Facilities:

- No smoking, alcoholic beverages, or use of any illegal substances on NEMCSA grounds;
- No profanity;
- No provocative clothing or clothing with offensive pictures, words or sayings;
- No criminal activities or violations of local ordinances including noise ordinance;
- No dangerous activities including use of open flames;
- No defacing of the physical property;
- No firearms, explosives, fireworks or similar items;
- No uses inconsistent with local, state or federal law.
- No food.
- No beverages or liquids on the socialization room floor.
- No wet shoes, street shoes or cleats.
- No duplicating access key.
- No propping door open.
- Any consumable materials needed will be the responsibility of **C.O.O.R ISD** to provide.
- Use designated socialization building entrance only.
- Absolutely no entry prior to 3:00pm.
- Cheboygan and guests must conclude and exit by 3:00pm
- Use designated parking lot leading up to building.

**11. No Assignment.** Use of the Facilities are particular to **C.O.O.R ISD** and its organization and invitees. The Terms of Use are not assignable nor transferrable to any other individual or organization. Upon commencement of this Agreement and for any term renewed hereafter, **C.O.O.R ISD** shall provide the name, address and contact information for any and all employees it reasonably expects to use said Facilities consistent with this Agreement, which shall be a continuing obligation to be updated throughout the term of the same. Failure to comply with this

provision may result in cancellation of this Agreement.

**12. Renewal Option.** At the conclusion of the 2022-2023 program year, the Parties shall have the option to renew this Agreement for the subsequent school year and each year thereafter provided that C.O.O.R ISD provides notice, in writing, within thirty (30) days after the expiration of the then existing term and NEMCSA approves the same, in writing, at its sole and exclusive discretion, with or without cause.

**13. Fire and Safety Regulations.** For the safety of the Parties and their invitees, all fire regulations must be observed. These regulations include but are not limited to the following: Do not exceed the maximum capacity for any of the Facilities. Do not block or otherwise impede any hallway, entryway, door or emergency exit. Do not cover any emergency exit signs.

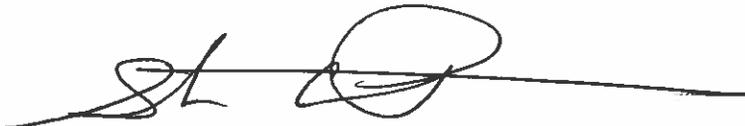
**14. Alternative Dispute Resolution.** In the event there is a dispute between the Parties regarding this Agreement, the Parties agree to submit this dispute to a mutually agreed upon alternative dispute resolution method for potential resolution prior to any litigation.

**15. Entire Agreement.** This Agreement represents the entire agreement between the Parties with respect to the use of the Facilities for the term specified and shall be construed under the laws of the State of Michigan. No representation, warranties, promises, guarantees, oral, express or implied agreement have been made by NEMSCA with respect to the use of the Facilities for the term herein and except as expressly stated herein.

The Parties, by signing below, agree to the Terms of Use as detailed in this Agreement.

Date: \_\_\_\_\_

\_\_\_\_\_  
NEMCSA Representative  
By: Lisa L. Bolen, Executive Director/CEO



Signature of Individual with authority to legally bind C.O.O.R ISD

Printed Name: Shawn Petri

Title: Superintendent

Date: 1/30/23

D. Approve registration and overnight expenses for Superintendent Petri to attend the MAISA Spring Meetings in Grand Rapids March 2-3 and the Michigan Negotiator's Association Spring Conference in Lansing March 9-10, 2023

E. Ratify a contract with Stacy Shafto, Whole Child Specialist from January 30, 2023 to and including August 14, 2023 for a period of 90 days for the 2022-2023 fiscal year.

F. Ratify a contract with the Roscommon Area Recreational Authority for the lease of one more room to be used as office space from January 1, 2023 through June 30, 2023

48

LEASE AGREEMENT

This agreement dated the **16th day of November 2022** by and between Roscommon Area Recreation Authority hereafter referred to as "RARA" a Michigan non-profit corporation of 606 Lake Street, Roscommon, Michigan 48653 and COOR Intermediate School District 11051 N Cut Road, PO Box 827, Roscommon, MI 48653 hereinafter referred to as COOR ISD.

Whereas RARA agrees to lease room 1 as office space to COOR ISD.

This agreement, or any extension thereof, may be canceled by COOR ISD provided the lessor is notified in writing at least thirty (30) days prior to the effective date of cancellation. This agreement, or any extension thereof, may be canceled by RARA provided the lessee is notified in writing at least thirty (30) days prior to the effective date of cancellation. Terms of this lease agreement are:

COOR ISD agrees to pay a monthly sum of **\$300.00** beginning January 1, 2023 through June 30, 2024. Rent is due the first of each month.

COOR ISD will provide:

- Insurance for furniture and equipment and liability as renters' insurance.
- Appliances necessary for teaching.
- Internet and Phone services

The lessee shall hold the Roscommon Area Recreation Authority, CRAF Center Management or their agents harmless from any and all claims, costs, losses, suits, damages and/or judgements which may in any manner be imposed on and/or incurred by the Roscommon Area Recreation Authority, CRAF Center management and their agents or employees for bodily injury, loss of life, and/or damage to property resulting from, arising out of, or in any way connected with the lessees' use of facility.

RARA will provide:

- Janitorial service for the hallway and restrooms.
- Utilities including electricity, heat and water.
- A secure key system for the area.

The term of this lease will be in effect from **January 1, 2023 through June 30, 2024**. Subject to appropriate use of building and grounds during normal business hours of 8:00 a.m. to 6:00 p.m., and proof of satisfactory insurance coverage provided to RARA.

Dated this 16th day of November 2022  
COOR ISD

By \_\_\_\_\_ Title \_\_\_\_\_

Roscommon Area Recreation Authority (C.R.A.F. Center)

By \_\_\_\_\_ Title: CRAF Center Manager  
Jory Klumpp

9. Information Items  
- January Social Media Report Card

50



# C.O.O.R. INTERMEDIATE SCHOOL DISTRICT

# January 2023

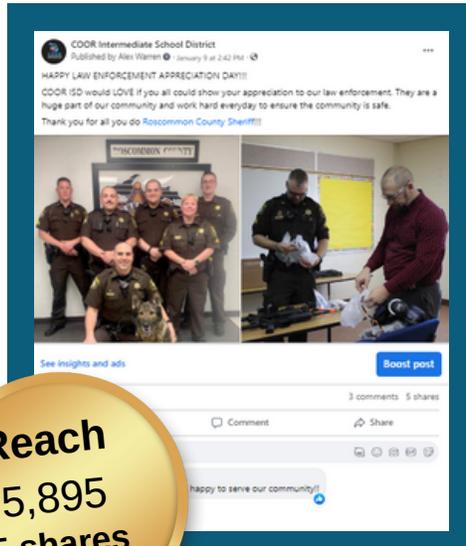
# Social Media Report Card

## Facebook statistics

Audience: 934  
(up 110)

Reach: 11,254  
(up 132%)

Page visits  
1,306 (up 83.8%)



**Reach**  
5,895  
5 shares

January 9  
Law Enforcement  
Appreciation Day



**Reach**  
2,637  
21 shares

January 21  
Career Tech Open  
House Announcement



**Reach**  
1,458  
4 shares



**Reach**  
1,189  
3 shares

January 25  
Ralph Sperry  
Awards for  
2021 & 2022



**Reach**  
1,189  
3 shares

January 31  
CEC/ATC Stars of  
the Week

10. Superintendent's Report

-Talent Together

-WinterFest Feb 18th (CardBoard Classic)

-New Hires: Tracy Stephens, Dean Transportation Coordinator and Sharon McMillan, Administrative Assistant for Instructional Services, Early Childhood, and MiSTEM

-April 20th COOR-wide Board meeting at HL

-Phishing (Cyber Security)

11. Communications

-Letter from Kenneth J Stahl, MASB

Region 2 candidate

MASB Board of Directors voting is open until March 1st.

-Other Board of Directors Candidates:

Nicolette Brown, Northwest Education Services and Doug Parkes, Manistee ISD

- US Marine Corps Reserve Commanders'

Award for Toys for Tots 2022

participation

52

February 1, 2023

Dear Fellow Board of Education Members:

Please allow me to introduce myself. My name is Kenneth Stahl and I am the current Vice-President of the McBain Rural Agricultural School Board of Education. I am also a candidate for the MSAB Board of Directors from Region 2. I am writing to ask for your support for that position.

Let me tell you a little bit more about myself. I have been happily married to my wife, Gail, for 52 years. We have four grown children, 3 great in-laws and 10 spectacular grandchildren. They have all attended, or are attending public schools in Michigan. I hold a Bachelor's Degree in Accountancy from Ferris State University and my entire work career has been in the Accounting/Finance field.

I have been involved in community service for many years. I have done civil service on a City Charter Commission and City Council. In addition, I have served on several boards of faith-based groups in and around Missaukee County. I also recently joined the Board of Directors for Wexford Community Credit Union.

I am a huge fan of public education...in many ways it is the bedrock of our society. In spite of the many challenges and threats that face public education today, public education will continue to provide leaders that will keep our society strong. The driving force behind the success of public education is the men and women who tirelessly devote their time, resources and energy on the local Boards of Education. These folks are true heroes. I previously served for 16 years on the McBain Board of Education – 14 of those as President. In 2020, I rejoined the McBain Board and was elected as Vice-President. In these times, I have found MASB to be a very valuable resource both to administrators and board members. I have utilized many of their educational opportunities; I have personally sought direction and information from their staff; and our district has successfully used their Superintendent search services. These were all good experiences and I feel MASB has been there when we needed them.

It is in that spirit that I desire to join the Board of Directors of MASB. I believe that my experience and my love for public education will service it's membership well. It would be my goal to be a strong voice for schools in Region 2 which encompasses much of Northern Michigan. I humbly ask for your support in the upcoming election. Your school should already have received the ballot for this election and your Board will cast their vote at your February meeting.

Thank You!

Respectfully,

Kenneth J Stahl

United States Marine Corps Reserve

**TOYS FOR TOTS**

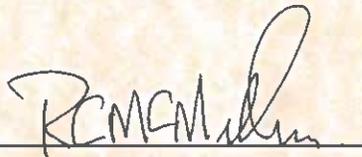
☆☆☆☆ **Commander's Award** ☆☆☆☆

*The U.S. Marine Corps Reserve  
is proud to recognize  
Coor Intermediate School district*

*for outstanding support of the  
2022*

*Marine Toys for Tots Program*

*Your generous contributions have enabled the Marine Corps  
to bring the joy of Christmas and send a message of hope  
to America's less fortunate children.*



Rex C. McMillian  
LtGen, USMC  
Commander  
Marine Forces Reserve



*Bruce E. Bentley*

Coordinator  
U.S. Marine Corps Reserve  
Toys for Tots Program

12. **Public Participation- continued**

13. **Adjournment**