

C.O.O.R. Intermediate School District Board of Education Meeting

Wednesday, March 9, 2022 6:00 PM

C.O.O.R. ISD Central Office, PO Box 827, 11051 N. Cut Road, Roscommon, MI
48653

1. Call to order & Roll Call

2. Opening Ceremonies
 - Pledge of Allegiance
 - Mission Statement
 - C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*
3. Adopt the Agenda

4. Early Childhood Presentation, Katie Keith

5. Department Updates
 - Career & Technical Education Department
 - Early Childhood Department
 - Instructional Services Department
 - Special Education Department
 - R.O.O.C., Inc.

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BOARD OF EDUCATION

Dr. James Mangutz, D.D.S.
 President

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 Secretary

Kara Mularz,
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 Superintendent

Katie Fuelling,
 Director of
 Instructional Services

Natalie Davis,
 Director of Career &
 Technical Education

Jill Radosta,
 Director of
 Special Education

Somer Quinlan,
 Executive Director
 of R.O.O.C., Inc.

Jared Socia,
 Director of Operations

Katie Keith,
 Early Childhood
 Supervisor

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: March 1, 2022

Subject: CTE Update

CTE Steering Committee:

Our next meeting was postponed from February 22nd to April 19th so that we have the construction ideas to review as well as rough enrollment numbers for fall of 2022. Shawn is working with Cathy Erickson and the Thrun attorney to finalize a long-term lease agreement.

We are officially moved into the cosmetology lab, although still waiting on mirrors and the air handling unit. It looks great and our staff and students are so excited to be in there! .

Our goal is to have some sort of groundbreaking event sometime in June that we could invite legislators to attend. We definitely want to get working on the construction so that we are able to utilize the space in the fall of 2023.

Please remember that I'm open to sharing with any community groups or local boards the exciting things we are doing right now, so if you have a group you are affiliated with and you would like me to visit, please let me know! This will all help lay the groundwork for our 2024 Millage.

Grants:

a loc We are waiting to hear about the MCAN grant as it is under review right now. We did not receive the SME Prime grant, through the Society of Manufacturing Engineers. I applied for this grant on behalf of C.O.O.R. and also West Branch for specific manufacturing pathways, and it is my understanding that we did not receive it due to the limited number of manufacturing business partners in our respective communities. I continue to work with West Branch and Grayling to ensure we spend our 61C Equipment grant prior to the 6/30 deadline and follow all district policies and procedures.

Recruitment and Other:

Dean VanWormer is working on recruitment and we wrapped up presentations in West Branch, Houghton Lake, Grayling, and Fairview. Mio is scheduled for March and Roscommon in April. In addition to the presentations we were available during lunch times to recruit and speak with students. We have scheduled an evening open house and informational night for students and parents on Tuesday, March 8th from 5-7 pm at Roscommon Middle School. We should have some rough enrollment numbers before spring break.

I spent some time in Grayling and West Branch during their PD time to work with CTE staff on their curriculum review process. It is important that we ensure compliance with all of the state approved program requirements and they are happy to have us support them in this process.

There will be another regional Perkins meeting later this month at Clare-Gladwin RESA to review our planning for next year. We submitted our regional Comprehensive Local Needs Assessment to the Department of Education-OCTE.



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Post Office Box 827
Roscommon, MI 48653
989-275-5881 fax
989-275-9555 phone

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Jared Socia,
Director of Operations

Katie Keith,
Early Childhood
Supervisor

To: Shawn Petri, Superintendent

From: Katie Keith

Date: March 2022

Subject: Early Childhood Update

Great Start Collaborative:

Tammy Tyler, Great Start Parent Liaison, presented to the Roscommon Rotary. GS presented information about our Talking is Teaching Programs and Safe Journey, Newborn Literacy Bags, Social Emotional Bags, Immunization Bags and the newest Talking is Teaching Initiative "Talking PlayGrounds". Rotary has invited GS back to present a more indepth presentation with our Safe Journey Suitcases. Many questions were raised about what Great Start does for our community.

Our Regional Early Childhood Conference was held virtually on Saturday, February 26th. We had 67 attendees. Overall, we had very positive feedback from our participants. The conference committee includes AMA, COP, and COOR Iosco Great Start Collaborative and Parent Coalitions, Northeast Great Start to Quality, and Michigan State University Extension.

Great Start Readiness Program:

Programs have started the enrollment process for the 2022-23 school year! Hoping to fill all programs this upcoming year!! Round-ups are starting in March.

The Governor's proposed budget includes a per pupil increase again for GSRP students. The increase would be from \$8,700 to \$9,135 and this includes aligning with general education per pupil from here on forward if passed.

Great Start to Quality:

Staff are busy helping child care providers fill out their reporting for the grant funds they received. This is one of the first times the providers have had to account for the grant funds by showing how the funds were spent. There is a lot of confusion around these funds and what is acceptable, it is exceptionally confusing because the child care providers really need to work with a tax accountant who can help them determine the percentage funds that can be allocated to their taxes. The Spring Grant session will be open in April, to be eligible for this round of funding the providers will need to have spent their full funds and reported back to the Office of Great Start by March 20, 2022.

On Feb 26 our RC there was a Virtual Job Fair hosted by MiWorks to help child care providers identify individuals who are seeking employment. This event was held for the NW, NE and full UP. There were a total of 29 licensed child care providers who had booths, four of which were from our area. We helped by promoting the event to all child care providers in our region.

Our Resource Center is in the process of helping plan two Access fairs, these fairs will promote the different roles that are available in the early childhood field, they will be for individuals seeking to open child care, individuals looking to work for child care providers and also there will be information available for higher education. They will take place in Petoskey in April and Mackinaw City in May.



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Jared Socia,
 Director of Operations

Katie Keith,
 Early Childhood
 Supervisor

To: Shawn Petri, Superintendent
 From: Katie Fuelling
 Date: March 1, 2022
 Subject: Instructional Services Update

31n Team:

The team continued their work this past month with organizing a micro professional development series. Using feedback from our January TBRI Implementation training, we designed six 15-minute virtual sessions that dive deeper into the different elements of TBRI. We kicked off our first one this past Monday. The link to the session recording is on the [COOR ISD website under Instructional Services](#).

The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children's Trauma Assessment Center and the WMU Resiliency Center for Families & Children (www.wmich.edu/traumacenter).

Early Literacy:

The Early Literacy coaches continued their Essential Literacy practices professional learning series this past Monday. The coaches focused the learning on Essential #7 and #8. Essential #7 takes a look at intentional vocabulary building with Essential #8 promoting abundant reading opportunities and materials in the classroom. The coaches continue their work in the districts with focused coaching cycles with grade level teams and/or individual teachers.

ASCENT new teacher training:

Classrooms have been visited by Brent Cryderman in West Branch, Mio, Roscommon, Houghton Lake and Grayling. We had the first real taste of scheduling challenges: canceling in January because of a high number of absences, only to have six total attend the scheduled snow date in February. The presenters and participants both agreed to continue rather than try to reschedule an additional session. We are still



considering options to effectively deliver the content from session three to those who were not able to participate.

As today marks an eve of another season on the liturgical calendar, we are reminded that many of the students and professionals we serve are human beings with happiness and hurts unique to their experiences. Our task is to consistently be present and available in our role to support quality learning opportunities.



BOARD OF EDUCATION

To: Shawn Petri, Superintendent

Dr. James Mangutz, D.D.S.
President

From: Jill Radosta

Nancy Persing,
Vice President

Date: March, 2022

Ian Faulkner,
Treasurer

Subject: Special Education Update

Lyn Sperry,
Secretary

Save the Date!

Kara Mularz,
Trustee

You are invited to attend the CEC/ATC graduation ceremony which will be held on June 16th at 1:30. The ceremony will take place at the Roscommon Area Public School high school auditorium. Cake and punch will be served after the ceremony in the high school cafeteria. If you are unable to attend, the event will stream live on Facebook. We have a pretty big class this school year with seven students graduating.

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

ADMINISTRATION

Shawn Petri,
Superintendent

Professional Development

Katie Fuelling,
Director of
Instructional Services

On January 28th, the CEC and ATC participated in a fun learning day of professional development. Some of the staff received Non Violent Crisis Intervention (CPI) training; the ATC staff received START transition training conducted by Kerri Smitz; and Kristin Eagle, the Behavioral Health Coordinator, provided behavior training to the rest of the CEC staff. In the afternoon some of our staff received training on Unique Learning Systems (ULS) which is the tool used by CEC teachers to deliver differentiated instruction to our students. It was a very good day.

Natalie Davis,
Director of Career &
Technical Education

Jill Radosta,
Director of
Special Education

Somer Quinlan,
Executive Director
of R.O.O.C., Inc.

New Teacher Professional Development

Jared Socia,
Director of Operations

In February, Brenda Vaughan-Ide presented important special education topics including some common special education acronyms & definitions and staff responsibilities to the new teachers seminar series Ascent. The information seemed well received and the participants were actively engaged and asked good questions. The new teachers who participated included both special education and general education teachers.

Katie Keith,
Early Childhood
Supervisor

Secondary Transition Activities

February brought preparations for the annual State Performance Plan Indicator: Secondary Transition (SPP-B13) review. During March, the transition coordinator, Brenda Vaughan-Ide, in collaboration with district secondary staff will review state selected Individual Education Plans (IEPs) for a list of compliance factors. This information is reported back to the Michigan Department of Education-Office of Special Education (MDE-OSE) and used in compiling the state report to the federal level.

Early On (Part C - Birth to Three Program)

In the February 15, 2022 Catamaran release, Part C of the Individuals with Disabilities Education Act (IDEA) was the focus. Congratulations to the Early On teams across our counties for the great work they do! There were no compliance findings of compliance for: C-1-Timely Service Delivery; C-7- Timeliness of Individual Family Service Plans (IFSPs); C-8a-Early Childhood Transition Planning; and, C-8c-Early Childhood Timely Transition Conference.

The data in the strand report indicated that we are below the state target for referrals to Early On for children birth to age one. Michele Cochrane, Early On Coordinator, has begun devising a plan as to how to increase the number of referrals for this age group that includes increased public awareness for Early On in our communities.

For the Child Outcomes, which is also data the state collects, the Early On team is part of Cohort 2 for the State Systemic Improvement Plan for the focus area of improving Social-Emotional Outcomes. This was something that Michele Cochrane, the Early On Coordinator, and the Early On teams chose to do voluntarily. They have access to the eDECA (an assessment tool) and other social-emotional resources. The team is also receiving training from Mary Mackrain on the Pyramid Model as well as coaching sessions with Mary on Social-Emotional development and strategies. This is going very well so far for the team!!

Respectfully submitted by
Jill Radosta, Director of Special Education

R.O.O.C. Inc.

11018 North Cut Road, P.O. Box 827, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: March 2, 2022

Our annual Northern Lakes Community Mental Health Site Review was conducted on February 15, 2022. The site review is an on-site audit of operations at ROOC. The audit reviews policy and procedures as well as staff training and all agency documentation. We are proud to announce that the site visit results indicate ROOC to be in full compliance with no corrective action required. Congratulations to the ROOC management team and all staff!

ROOC became a member of the Grayling Regional Chamber of Commerce this month and is hoping to participate in the Business Expo at Kirtland in April. The Business Expo will provide an opportunity to continue to connect and expand program and service options for our clients.

We are hopeful that March will bring some milder weather with less snow and ice days! Again, COME ON SPRING!



6. Public Participation

-The public may submit comments by 3:00

PM: <https://forms.gle/LoHQRUpns9MKTvef6>

-The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR

-The public may raise his/her hand during this session of the meeting (in person).

-Individuals may speak for a maximum of 5 minutes.

-Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, February 9, 2022

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Meeting Minutes

A regular meeting of the Board of Education (the “Board”) was held on Wednesday, February 9, 2021. President Mangutz called the meeting to order at 6:02 P.M.

1. Call to order & Roll Call

Attendance Taken at 6:02 PM. **Present:** Ian Faulkner, Jim Gendernalik, Dr. Jim Mangutz DDS, Brie Molaison, Kara Mularz, Nancy Persing, Lyn Sperry. **Absent:** Kara Mularz (arrived at 6:04)

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Nancy Persing and seconded by Lyn Sperry, Carried (7-0).

4. Presentations:

Alternative Educational Academy of Ogemaw County

2020-21 Financial Audit and Program Updates - Nathan Miller, CPA -- Stephenson & Company, P.C.: Nathan Miller presented facts about the financial audit of the Alternative Educational Academy of Ogemaw County. Full audit reports were handed out to board members.

Student Achievement and Program Highlights - Tina Williams, Assistant Director, AEA Ogemaw County:

Tina Williams reviewed AEAOC Student Achievement and Program Highlights. It started as a one-room classroom in 2014 and 2020-21 they served 76 students grades 6-12 and had 103 exits, which included 17 graduates and 9 transfers. They want to help students move forward with their education, get them back into a traditional school, or help the student earn a diploma or GED. The academy offers a personal curriculum option, dual enrollment through KCC, Career Tech, and GED prep. There was an increase in students enrolled due to issues related to the COVID-19 pandemic. Most students are residents of Ogemaw and Gladwin counties, but students from across Michigan could enroll with the academy. These at-risk students require flexibility in their education to bring them back up to grade level or to graduate. Expelled students or students with health conditions may enroll. The academy has four attendance tiers. There is one student currently enrolled in the Welding CTE program.

The purchase of the new building in West Branch was much needed due to tight spaces in the original classroom. Just this year, they have started a school meals program through West Branch-Rose City Area Schools. They also plan to hold a student prom with Iosco Alternative Education.

COOR Educational Center

Sec. 98b Goal Progress - Melisa Akers, Principal and Jill Radosta, Director of Special Education: Ms. Akers gave an overview of the academic goals for COOR Educational Center students. The school aims to increase each student's skills throughout the school year.

5. Department Updates – The board stated that they find these reports very informative.

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- Public Relations

6. Public Participation

- The public may submit comments by 3:00 PM: <https://forms.gle/LoHQRUpns9MKTvef6>
- The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR
- The public may raise his/her hand during this session of the meeting.
- Individuals may speak for a maximum of 5 minutes.
- Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Ian Faulkner and seconded by Lyn Sperry, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

7.A. Approve minutes of previous meeting - Jan 12, 2022
regular meeting – public, closed session - restricted

7.B. Approval of Bills for January 2022 totaling \$1,227,030.11

7.C. Approve Revenue & Expenditure Reports for January 2022

7.D. Renew membership with Social Schools 4EDU through June 30, 2022. A 12-month membership costs \$795. This renewal for 4 months, March 1, 2022 - June 30, 2022, is \$264.

7.E. Renew contract with Gaggle.net for email archiving services from March 1, 2022 to Feb 28, 2023.

8. Action Items

8.A. Approve amendment of the 2021-22 General Education budget

Adopt the amended 2021-22 General Education budget. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Business Manager Carrie Macko discussed changes in the General Fund, including an increase in grant funds and decrease in worker's comp claims.

8.B. Approve amendment of the 2021-22 Special Education budget

Approve the amended 2021-22 Special Education budget. This motion, made by Lyn Sperry and seconded by Nancy Persing, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

Business Manager Carrie Macko discussed the details of the Amended Special Education Budget. She recently renamed all the expenses into the appropriate classification codes, but it made the totals look quite different from the preliminary budget. The department was able to bring this budget out of deficit. The board was impressed by the quick turnaround of the budget.

One employee is now training a therapy dog to work with students. Grant funds helped with the training costs. She will be getting insurance for being around students.

8.C. Approve a contract with Wexford-Missaukee ISD for COOR ISD to provide instructional technology support to the districts served by Education Technology Association for the 2021/22 school year with annual renewal.

Approve a contract with Wexford-Missaukee ISD for COOR ISD to provide instructional technology support to the districts served by K12 ETA. This motion, made by Nancy Persing and seconded by Kara Mularz, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

K-12 ETA needs some assistance with Instructional Technology at local districts.

Rebekah Seelow, Early Childhood Specialist, will spend some days working in other school districts in Wexford Missaukee on her days off from the COOR schedule to train teachers in instructional technology.

8.D. Approve amendment to the contract with Jennifer Fritton for Orientation & Mobility Services through June 30, 2022

Approve amendment to the contract with Jennifer Fritton for Orientation & Mobility Services. This motion, made by Lyn Sperry and seconded by Ian Faulkner, Carried(7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.E. Approve a contract with Michelle Lynn Therapy (formerly Fun First Therapy) at Charlton Heston Academy to replace the Occupational Therapy contract from Clare-Gladwin RESD that ended December 31st, 2021.

This contract will begin after the board meeting and will end June 2023 unless we end it before that. The person providing services at Charlton Heston Academy is a COTA (OT assistant much like Gretchen and Denise who are physical therapist assistants).

Approve a contract with Michelle Lynn Therapy (Fun First Therapy) at Charlton Heston Academy. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried(7-0). Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.F. Approve registration and overnight accommodation expenses for Superintendent Petri to attend the MAISA Spring Meetings, March 10 & 11, 2022 in Lansing. The reduced hotel rate is \$121 at the Crowne Plaza Lansing West Hotel. The reception registration is \$40, no other registration cost.

Approve expenses for Superintendent Petri to attend the MAISA Spring Meetings on March 10 & 11, 2022 in Lansing. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried (7-0). Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9. Information Items

- The Career Tech Open House will be Tuesday, March 8th in the evening.

- COOR ISD COVID-19 quarantine/isolation guidelines for staff and students (Jan 19, 2022) Superintendent Petri re-wrote the COVID preparedness plan and new guidance. It is posted on the website.

- New hire, Julie Bell, Administrative Assistant to the Director of Special Education. We have had some turnover with administrative assistants. Julie Bell is doing well in the Special Education department.

The Governor's budget is very education-friendly and includes a 5% increase for ISDs and retention bonuses for teachers and scholarships for teachers to get a bachelor or master's degree.

10. Superintendent's Report

-Purchasing Procedures: Superintendent Petri cleaned up the purchasing procedure. He is also working on an entrance and exit survey. There is a process in place for new hires.

11. Communications

-Thank you to COOR, one of many donors to the Festival of Trees from Children's Assessment Center, who raised over \$11,000 with the event.

12. Public Participation- continued (none)

13. Adjournment

Adjourn the meeting. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried (7-0). Time: 7:43

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebecca Socia". The signature is written in dark ink on a light-colored, slightly textured background.

Rebecca Socia,
Recording Secretary

B. Approval of Bills for February
2022 totaling \$1,121,700.53

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A/P Check Register

Printed: 03/02/2022 7:20:36AM

COOR ISD

Check Date: 2/1/2022 to 2/28/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	02/04/2022	98899	116.09	0.00	116.09
141729	THOMAS MCDONALD	93	02/04/2022	98900	483.69	0.00	483.69
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/04/2022	98901	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	02/04/2022	98902	190.02	0.00	190.02
141785	ORS UAAL	94	02/01/2022	98903	0.00	46,758.06	46,758.06
8420	EAST HIGGINS LAKE TRUE VALUE	295	02/09/2022	98904	1,301.95	0.00	1,301.95
141726	BLUE CROSS BLUE SHIELD OF MI	99	02/11/2022	98905	352.76	0.00	352.76
2045	BLUE CROSS BLUE SHIELD OF MI	99	02/11/2022	98906	383.20	0.00	383.20
141200	AMAZON CAPITAL SERVICES INC	294	02/11/2022	98907	2,002.62	0.00	2,002.62
141731	AMBER AKIN	294	02/11/2022	98909	358.02	0.00	358.02
141726	BLUE CROSS BLUE SHIELD OF MI	294	02/11/2022	98910	3,129.28	0.00	3,129.28
141726	BLUE CROSS BLUE SHIELD OF MI	294	02/11/2022	98911	2,772.02	0.00	2,772.02
2045	BLUE CROSS BLUE SHIELD OF MI	294	02/11/2022	98912	6,190.79	0.00	6,190.79
2045	BLUE CROSS BLUE SHIELD OF MI	294	02/11/2022	98913	71,387.40	0.00	71,387.40
20535	BRENDA VAUGHAN-IDE	294	02/11/2022	98914	138.28	0.00	138.28
13830	BRIE MOLLAISON	294	02/11/2022	98915	46.97	0.00	46.97
2445	BROOKES PUBLISHING CO	294	02/11/2022	98916	175.30	0.00	175.30
19631	CHRISTINA TAPPAN	294	02/11/2022	98917	121.73	0.00	121.73
141698	COMPHEALTH MEDICAL STAFFING	294	02/11/2022	98918	5,447.87	0.00	5,447.87
4100	CONSUMERS ENERGY PAYMENT CENTER	294	02/11/2022	98919	2,712.21	0.00	2,712.21
16940	COUNTY OF ROSCOMMON COUNTY TREASURER	294	02/11/2022	98920	14.18	0.00	14.18
4495	CRAWFORD AUSABLE DAY CARE	294	02/11/2022	98921	352.00	0.00	352.00
4440	CRAWFORD AUSABLE SD	294	02/11/2022	98922	37.05	0.00	37.05
4580	CRISIS PREVENTION INSTITUTE	294	02/11/2022	98923	40.99	0.00	40.99
11005	CROWNE PLAZA WEST	294	02/11/2022	98924	128.26	0.00	128.26
4470	CRWFD CNTY TRANSP AUTH	294	02/11/2022	98925	1,228.00	0.00	1,228.00
4900	DEAN TRANSPORTATION	294	02/11/2022	98926	64,725.24	0.00	64,725.24
141235	DEAN VANWORMER	294	02/11/2022	98927	120.69	0.00	120.69
11056	DESIREE LIPSKI	294	02/11/2022	98928	162.21	0.00	162.21
141308	E.M.S. EDUCATION	294	02/11/2022	98929	355.00	0.00	355.00
141703	ELENA ROTHNEY	294	02/11/2022	98930	49.31	0.00	49.31
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	294	02/11/2022	98931	7,164.38	0.00	7,164.38
141691	EMILY GUBANCSIK	294	02/11/2022	98932	92.65	0.00	92.65
6781	FRONTIER	294	02/11/2022	98933	499.96	0.00	499.96
141697	FUN FIRST THERAPY	294	02/11/2022	98934	26,744.63	0.00	26,744.63
141783	GRACE BROWN	294	02/11/2022	98935	65.10	0.00	65.10
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	294	02/11/2022	98936	63,606.26	0.00	63,606.26
8336	HEINEMANN	294	02/11/2022	98937	110.00	0.00	110.00
8520	HOEKSTRA TRANSPORTATION INC	294	02/11/2022	98938	619.21	0.00	619.21
8800	HOUGHTON LK UNITED METHODIST CHURCH PRESCHOOL	294	02/11/2022	98939	40,682.21	0.00	40,682.21
6195	IAN FAULKNER	294	02/11/2022	98940	34.68	0.00	34.68
9160	IMPACT OFFICE PRODUCTS	294	02/11/2022	98941	264.00	0.00	264.00
15344	JESSICA PARTAKA	294	02/11/2022	98942	65.00	0.00	65.00
9025	JIM GENDERNALIK	294	02/11/2022	98943	59.25	0.00	59.25
141343	KARA MULARZ	294	02/11/2022	98944	74.46	0.00	74.46
141120	KAREN L POPE	294	02/11/2022	98945	126.94	0.00	126.94
141667	KAREN WALTON EBNIT	294	02/11/2022	98946	2,585.00	0.00	2,585.00
19892	KATHRYN TOONSTRA	294	02/11/2022	98947	172.48	0.00	172.48
141488	KATIE FUELLING	294	02/11/2022	98948	803.85	0.00	803.85
10030	KATIE KEITH	294	02/11/2022	98949	115.54	0.00	115.54
10250	KIRTLAND COMMUNITY COLLEGE	294	02/11/2022	98950	28,445.91	0.00	28,445.91

A/P Check Register

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 COOR ISD
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Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141813	K-LOG	294	02/11/2022	98951	226.00	0.00	226.00
141781	KRISTEN KALTHOFF	294	02/11/2022	98952	24.57	0.00	24.57
141214	KRISTIN LUBS-EAGLE	294	02/11/2022	98953	521.03	0.00	521.03
5155	LI'L WILLIES	294	02/11/2022	98954	115.00	0.00	115.00
141719	LYN SPERRY	294	02/11/2022	98955	67.44	0.00	67.44
12440	MAPT	294	02/11/2022	98956	390.00	0.00	390.00
8099	MARIE HARRIS	294	02/11/2022	98957	40.00	0.00	40.00
141656	MARK A SLOANE DO PC	294	02/11/2022	98958	7,625.00	0.00	7,625.00
12510	MASA	294	02/11/2022	98959	40.00	0.00	40.00
12340	MASB	294	02/11/2022	98960	273.40	0.00	273.40
141288	MELANIE GREEN	294	02/11/2022	98961	484.40	0.00	484.40
3753	MICHELE COCHRANE	294	02/11/2022	98962	341.37	0.00	341.37
13651	MIO AUSABLE SCHOOL DISTRICT	294	02/11/2022	98963	4,369.63	0.00	4,369.63
13160	MSBO	294	02/11/2022	98964	425.00	0.00	425.00
14043	NAEYC - HQ	294	02/11/2022	98965	150.00	0.00	150.00
15652	NANCY PERSING	294	02/11/2022	98966	52.23	0.00	52.23
141772	NATALIE DAVIS	294	02/11/2022	98967	245.57	0.00	245.57
19070	PAMELA L STRAUB	294	02/11/2022	98968	35.28	0.00	35.28
141263	PRESENCE LEARNING, INC.	294	02/11/2022	98969	3,320.00	0.00	3,320.00
16105	PRO-TECH CABLING SYSTEMS, INC	294	02/11/2022	98970	1,902.00	0.00	1,902.00
16155	PUBLIC CONSULTING GROUP, INC	294	02/11/2022	98971	11,988.68	0.00	11,988.68
16250	QUILL CORP	294	02/11/2022	98972	140.60	0.00	140.60
141124	REBEKAH SEELow	294	02/11/2022	98973	161.63	0.00	161.63
19081	ROBERT J GORDON DOFAA-INS PLLC	294	02/11/2022	98974	18.00	0.00	18.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	294	02/11/2022	98975	12,844.23	0.00	12,844.23
7161	ROSCOMMON FOOD SERVICE	294	02/11/2022	98976	4,763.81	0.00	4,763.81
17240	S & J EXCAVATING	294	02/11/2022	98977	2,500.00	0.00	2,500.00
17690	SCHOOL HEALTH CORP	294	02/11/2022	98978	79.90	0.00	79.90
18115	SHEFFIELD AUTOMOTIVE INC	294	02/11/2022	98979	140.97	0.00	140.97
18278	SLEEP INN & SUITES ACME - TRAVERSE CITY	294	02/11/2022	98980	135.45	0.00	135.45
18555	SPARTAN STORES LLC	294	02/11/2022	98981	71.18	0.00	71.18
141814	SUPERIOR AUTOMOTIVE EQUIPMENT	294	02/11/2022	98982	286.47	0.00	286.47
1415	TAMMY BAUDOUX	294	02/11/2022	98983	307.01	0.00	307.01
20152	TAMMY TYLER	294	02/11/2022	98984	437.16	0.00	437.16
7180	TERESA GERTISER	294	02/11/2022	98985	14.04	0.00	14.04
19978	TSA CONSULTING GROUP INC	294	02/11/2022	98986	400.00	0.00	400.00
20226	US POSTAL SERVICE	294	02/11/2022	98987	62.00	0.00	62.00
141835	VICTORIA JENSEN	294	02/11/2022	98988	58.50	0.00	58.50
141582	VISION CONSULTING LLC	294	02/11/2022	98989	1,186.43	0.00	1,186.43
20970	WASTE MANAGEMENT OF MI	294	02/11/2022	98990	117.02	0.00	117.02
141833	WEST BRANCH NAPA AUTO TRUCK	294	02/11/2022	98991	526.97	0.00	526.97
21235	WEXFORD-MISSAUKEE ISD	294	02/11/2022	98992	36,666.50	0.00	36,666.50
141837	FEENY FORD OF GRAYLING INC	296	02/11/2022	98993	1,000.00	0.00	1,000.00
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	02/18/2022	98994	116.09	0.00	116.09
141729	THOMAS MCDONALD	93	02/18/2022	98995	483.69	0.00	483.69
19978	TSA CONSULTING GROUP INC	93	02/18/2022	98996	1,160.00	0.00	1,160.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/18/2022	98997	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	02/18/2022	98998	160.86	0.00	160.86
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	02/18/2022	98999	543.04	0.00	543.04
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	02/25/2022	99000	161.28	0.00	161.28
6592	4IMPRINT	297	02/25/2022	99001	1,198.12	0.00	1,198.12
141619	ALLEGRA	297	02/25/2022	99002	399.98	0.00	399.98

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141200	AMAZON CAPITAL SERVICES INC	297	02/25/2022	99003	3,904.13	0.00	3,904.13
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	297	02/25/2022	99005	1,211.44	0.00	1,211.44
10605	AUDREY MCGEE	297	02/25/2022	99006	260.00	0.00	260.00
1600	BEAVER CREEK TOWNSHIP	297	02/25/2022	99007	684.00	0.00	684.00
2554	BECKY BUNN	297	02/25/2022	99008	122.85	0.00	122.85
3020	BEECHWOOD COMMUNICATIONS	297	02/25/2022	99009	432.00	0.00	432.00
2445	BROOKES PUBLISHING CO	297	02/25/2022	99010	499.90	0.00	499.90
3640	CLARE GLADWIN INT SD	297	02/25/2022	99011	7,288.29	0.00	7,288.29
3729	CLINTON COUNTY RESA	297	02/25/2022	99012	2,225.00	0.00	2,225.00
141698	COMPHEALTH MEDICAL STAFFING	297	02/25/2022	99013	13,300.44	0.00	13,300.44
4400	CRAF CENTER	297	02/25/2022	99014	2,000.00	0.00	2,000.00
4440	CRAWFORD AUSABLE SD	297	02/25/2022	99015	35,692.04	0.00	35,692.04
4580	CRISIS PREVENTION INSTITUTE	297	02/25/2022	99016	1,147.72	0.00	1,147.72
11005	CROWNE PLAZA WEST	297	02/25/2022	99017	147.34	0.00	147.34
141732	DM BURR GROUP	297	02/25/2022	99018	709.17	0.00	709.17
5385	DTE ENERGY	297	02/25/2022	99019	5,296.11	0.00	5,296.11
141308	E.M.S. EDUCATION	297	02/25/2022	99020	525.00	0.00	525.00
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	297	02/25/2022	99021	2,450.90	0.00	2,450.90
141843	FAIRFIELD INN & SUITES LANSING AT EASTWOOD	297	02/25/2022	99022	116.63	0.00	116.63
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	297	02/25/2022	99023	769.86	0.00	769.86
6334	FIFTH GEAR POWERSPORTS	297	02/25/2022	99024	1,925.37	0.00	1,925.37
141215	FIVE STAR TECHNOLOGY SOLUTIONS	297	02/25/2022	99025	900.00	0.00	900.00
7600	GRAYLING RECREATION AUTHORITY	297	02/25/2022	99026	448.00	0.00	448.00
8700	HOME DEPOT CREDIT SERVICES	297	02/25/2022	99027	551.53	0.00	551.53
8791	HOUGHTON LAKE COMMUNITY SCHOOL	297	02/25/2022	99028	167,478.83	0.00	167,478.83
141566	IDA Institute	297	02/25/2022	99029	346.88	0.00	346.88
9385	IOSCO RESA	297	02/25/2022	99030	128,115.02	0.00	128,115.02
9950	KAPLAN EARLY LEARNING COMPANY	297	02/25/2022	99031	1,222.96	0.00	1,222.96
141120	KAREN L POPE	297	02/25/2022	99032	0.00	0.00	0.00
Void by KLM on 2/25/2022							
141667	KAREN WALTON EBNIT	297	02/25/2022	99033	1,815.00	0.00	1,815.00
10020	KEENAN THERAPEUTICS PC	297	02/25/2022	99034	11,141.48	0.00	11,141.48
141844	LANGUAGE LINE SERVICES INC	297	02/25/2022	99035	8.40	0.00	8.40
8099	MARIE HARRIS	297	02/25/2022	99036	34.05	0.00	34.05
141841	MCR MEDICAL	297	02/25/2022	99037	196.17	0.00	196.17
12039	MEDLER ELECTRIC CO	297	02/25/2022	99038	956.28	0.00	956.28
141422	MELISA AKERS	297	02/25/2022	99039	99.86	0.00	99.86
141775	MICHELLE EWALD	297	02/25/2022	99040	137.54	0.00	137.54
14631	NMCAA	297	02/25/2022	99041	8,610.52	0.00	8,610.52
141765	NORTHERN MICHIGAN EVENT BANQUET CENTER LLC	297	02/25/2022	99042	36.80	0.00	36.80
141828	PONDER DOOR	297	02/25/2022	99043	5,395.99	0.00	5,395.99
16250	QUILL CORP	297	02/25/2022	99044	29.25	0.00	29.25
19081	ROBERT J GORDON DOFAA-INS PLLC	297	02/25/2022	99045	60.00	0.00	60.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	297	02/25/2022	99046	1,800.00	0.00	1,800.00
17030	ROSCOMMON COUNTY TRANSPORTATION AU	297	02/25/2022	99047	5,560.00	0.00	5,560.00
141740	SCENARIO LEARNING LLC	297	02/25/2022	99048	2,502.90	0.00	2,502.90
141676	SCHOLASTIC BOOK CLUBS	297	02/25/2022	99049	2,742.99	0.00	2,742.99
17720	SCHOOL SPECIALTY LLC	297	02/25/2022	99050	113.98	0.00	113.98
15685	SHAWN PETRI	297	02/25/2022	99051	23.27	0.00	23.27
141307	SNAP ON INDUSTRIAL	297	02/25/2022	99052	1,187.14	0.00	1,187.14

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141649	STAPLES	297	02/25/2022	99053	174.18	0.00	174.18
18782	STATE OF MICHIGAN	297	02/25/2022	99054	833.77	0.00	833.77
7180	TERESA GERTISER	297	02/25/2022	99055	23.40	0.00	23.40
20571	VERIZON WIRELESS	297	02/25/2022	99056	1,188.62	0.00	1,188.62
141582	VISION CONSULTING LLC	297	02/25/2022	99057	1,657.50	0.00	1,657.50
20900	WALMART BUSINESS CARD	297	02/25/2022	99058	174.80	0.00	174.80
21770	XEROX CORP	297	02/25/2022	99059	1,387.21	0.00	1,387.21
141208	SOMER QUINLAN	298	02/25/2022	99060	104.71	0.00	104.71
141105	HEALTH EQUITY	94	02/04/2022	201705040	0.00	3,308.63	3,308.63
20245	US TREASURY	94	02/04/2022	201705041	0.00	34,510.23	34,510.23
141103	ORS	94	02/11/2022	201705042	0.00	60,695.27	60,695.27
141105	HEALTH EQUITY	94	02/18/2022	201705043	0.00	3,711.46	3,711.46
20245	US TREASURY	94	02/18/2022	201705044	0.00	35,043.45	35,043.45
141103	ORS	94	02/25/2022	201705045	0.00	62,689.85	62,689.85
141106	MICHIGAN DEPT OF TREASURY	94	02/28/2022	201705046	0.00	11,430.99	11,430.99
20245	US TREASURY	96	02/25/2022	201705047	0.00	149.20	149.20
Report Totals					<u>\$863,403.39</u>	<u>\$258,297.14</u>	<u>\$1,121,700.53</u>

C. Approve payment to CDW-G for renewal of Microsoft Server and Microsoft 365 licenses for the ISD from March 1, 2022 to Feb 28, 2023. This utilizes REMC pricing for 2021-2024.

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QUOTE CONFIRMATION



DEAR ELENA ROTHNEY,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MPRB108	2/7/2022	MPRB108	6632879	\$3,471.39

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft 365 A3 - subscription license - 1 user Mfg. Part#: AAD-38391-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: REMC Software and Digital Services 2021 to 2024 (REMC SOFTWARE 2021)	57	5419420	\$56.27	\$3,207.39
Microsoft Windows Server Standard Edition - license & software assurance - Mfg. Part#: 9EM-00265 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: REMC Software and Digital Services 2021 to 2024 (REMC SOFTWARE 2021)	6	4592231	\$44.00	\$264.00

PURCHASER BILLING INFO	SUBTOTAL	\$3,471.39
Billing Address: COOR INTERMEDIATE SCHOOL DISTRICT ACCTS PAYABLE PO BOX 827 ROSCOMMON, MI 48653-0827 Phone: (989) 275-9569 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$3,471.39
DELIVER TO	Please remit payments to:	
Shipping Address: COOR INTERMEDIATE SCHOOL TECHNOLOGY 11051 N CUT RD ROSCOMMON, MI 48653-9332 Shipping Method: ELECTRONIC DISTRIBUTION	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION

	Jessica Kantor		(866) 639-2811		jesskan@cdwg.com
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This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
 © 2022 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

D. Approve Revenue & Expenditure
Reports for February 2022
-General Fund, Special Education,
Career Tech, & ROOC, Inc.

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COOR Intermediate School District				
Career Tech				
Statement of Revenue & Expenditures				
February 28, 2022				
Revenues	Current Budget	Year to Date 2/28/2022	Encumbered Amount	Year to Date 2/28/2021
Local Sources	7,170	6,170	-	1,702
State Sources	1,441,149	525,356	-	285,567
Federal Sources	145,856	44,755	-	34,669
Incoming Transfers	220,705	112,000	-	54,750
Total Revenues	1,814,880	688,281	-	376,688
Basic Program	317,336	155,217	6,613	62,254
Added Needs	-	-	-	21,267
Skilled Trades Initiative	535,714	1,474	24,228	-
Support Services - Pupil	153,305	73,575	4,142	45,843
Technology	1,033	2,806	7,967	-
General Administration	313,183	222,629	30,275	96,773
Business	1,850	1,585	-	3,344
Repairs & Maintenance	30,888	28,843	-	18,719
Building Improvements	303,529	28,175	-	-
Outgoing Transfers	275,393	-	-	27,958
Total Expenditures	1,932,231	514,304	73,225	276,158
Current Change in Fund Balance		173,978		100,530

COOR Intermediate School District				
General Fund				
Statement of Revenue & Expenditures				
February 28, 2022				
Revenues	Current Budget	Year to Date 2/28/2022	Encumbered Amount	Year to Date 2/28/2021
Local Sources	1,030,694	856,749	-	737,105
State Sources	4,025,962	1,762,454	-	1,916,894
Federal Sources	652,951	272,154	-	325,428
Incoming Transfers	441,321	101,003	-	84,384
Total Revenues	6,150,928	2,992,360	-	3,063,811
Added Needs	31,257	-	-	-
School Administrative	1,055,547	643,574	24,427	659,388
Support Services - Instruction	611,866	324,359	26,378	212,252
General Administration	597,155	482,184	23,060	458,163
Business	8,948	7,070	-	9,988
Operations & Maintenance	95,117	38,501	3,070	31,895
Central	267,743	189,014	9,808	187,943
31N Services	405,558	257,376	5,697	750
Pupil Accounting	88,509	57,775	2,822	33,889
Outgoing Transfers	2,841,636	1,056,711	240,298	761,213
Total Expenditures	6,003,336	3,056,563	335,559	2,355,481
Current Change in Fund Balance		(64,204)		708,330

COOR Intermediate School District				
ROOC Inc				
Statement of Revenue & Expenditures				
February 28, 2022				
Revenues	Current Budget	Year to Date 2/28/2022	Encumbered Amount	Year to Date 2/28/2021
Northern Lakes	750,000	464,805	-	261,864
DHHS	45,000	38,360	-	33,348
Production	40,000	16,988	-	35,614
State Aid	56,404		-	19,119
Private	10,000		-	-
Donations	35,000	26,709	-	10,381
Interest	170	239	-	81
Snack Shack	-	-	-	11,000
Miscellaneous	500	2,385	-	647
Transfer from ROOC Unemployment	-	-	-	-
Total Revenues	937,074	549,486	-	372,054
General Administration	231,344	138,127	6,055	101,931
Operations & Maintenance	52,506	35,846	2,210	33,476
Activity Services	380,322	214,435	8,681	193,554
Support Employment Service	52,670	42,972	1,567	64,875
Production	47,397	25,014	874	44,310
Spencers	37,420	16,362	773	10,666
Respite	27,474	12,607	362	17,118
Transportation	53,402	28,649	716	8,791
Communications/Technology	5,822	300	-	8,640
Public Relations	998	1,996	-	-
Business	1,589	1,192	-	2,730
Total Expenditures	890,944	517,499	21,239	486,091
Current Change in Fund Balance		31,986		(114,037)

COOR Intermediate School District				
Special Education				
Statement of Revenue & Expenditures				
February 28, 2022				
Revenues	Current Budget	Year to Date 2/28/2022	Encumbered Amount	Year to Date 2/28/2021
Local Sources	3,127,772	2,517,849	-	2,122,572
State Sources	2,145,875	737,239	-	922,594
Federal Sources	2,515,080	208,747	-	292,589
Incoming Transfers	666,612	-	-	20,771
Total Revenues	8,455,339	3,463,835	-	3,358,526
Instruction - Added Needs	1,807,255	1,102,272	42,384	1,037,426
Support Services - Pupil	1,947,390	1,068,129	52,456	1,254,963
Support Services - Instructional Staff	437,814	287,311	14,538	349,815
Support Services - General Administration	152,197	40,735	917	48,898
Support Services - School Administration	254,857	149,905	7,579	-
Support Services - Business	23,286	17,847	-	24,449
Operations & Maintenance	189,005	122,856	4,848	89,045
Pupil Transportation Services	627,101	475,617	5,554	237,111
Support Services - Central	159,987	86,352	9,979	30,423
Support Services - Other	1,589	1,192	-	-
Outgoing Transfers	2,412,249	477,711	-	255,358
Total Expenditures	8,012,730	3,829,926	138,255	3,327,488
Current Change in Fund Balance		(366,092)		31,038

8. Action Items

- A. Approve Amended Policy 5407 from
Thrun Law Firm
- Instructional Program and
Curriculum Development

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Series 5000: Students, Curriculum, and Academic Matters

5400 Curriculum, Instruction, and Parent/Guardian Involvement

5407 Instructional Program and Curriculum Development

The District will provide students with at least the minimum number of instructional hours and days each school year required by law. The District may deviate from this requirement only as permitted by state law.

The Board, advised by the Superintendent, will adopt a curriculum and procure textbooks and materials to support the curriculum.

The Superintendent or designee is responsible for providing and directing District-wide planning for curriculum, instruction, assessment, and staff development in accordance with Policy 2203. Committees consisting of educational professionals, including administrators, and community members, may be established to design instructional strategies and assessments to implement the curriculum.

A. Parent/Guardian Rights

As described in Policy 5401, the District will provide a parent/guardian the opportunity to review District-approved curriculum, textbooks, and instructional materials upon request to the building principal. See Policy 5401 for appropriate procedures.

B. [Optional] Complaints about Instructional Materials -This option will not be utilized.

If a parent/guardian objects to their student's instructional materials, the following procedures will apply:

1. First Level – Objection to Teacher. The parent/guardian must submit an objection and explanation in writing to the relevant classroom teacher. The teacher will review the parent's/guardian's objection and either discontinue using the material or advise the parent/guardian of the educational and pedagogical reasons for the material.
2. Second Level - Appeal to Building Principal. If the parent/guardian disagrees with the teacher's response, the parent/guardian may submit a written appeal to the building principal stating the reasons why the parent/guardian objects to the materials. The building principal will confer with the relevant classroom teacher within 5 school days. The building principal will review the written objection and the materials in question to determine whether:
 - a. the stated objection outweighs the educational and pedagogical reasons;
 - b. the materials require the student to engage in conduct or practice that violates the student's sincerely held religious belief;

- c. the materials lack serious educational, literary, artistic, political, or scientific value for the age range of the students in question; or
- d. the materials are inappropriate or harmful for the age range of the students in question.

The building principal will provide all parties with a written response granting or denying the appeal within 10 school days after conferring with the teacher.

3. [Optional. If selected, choose Option 1 Superintendent Review or Option 2 Committee Review]

Option 1: Third Level - Superintendent Review. If the parent/guardian disagrees with the building principal's response, the parent/guardian may submit a written appeal to the Superintendent within 5 school days after receiving the building principal's response. The Superintendent will review the parent's/guardian's written objection, the building principal's written response, the parent's/guardian's written appeal, the materials being challenged, and any other information the Superintendent deems relevant. The Superintendent will issue a written decision within 30 calendar days of receiving the appeal based on the factors described in Section 2 above. The Superintendent's decision is final.

Option 2: Third Level – Committee Review. If the parent/guardian disagrees with the building principal's response, the parent/guardian may submit a written appeal to the Superintendent within 5 school days after receiving the building principal's response. The Superintendent will create a committee to review the appeal. The committee will review the parent's/guardian's written objection, the building principal's written response, the parent's/guardian's written appeal, the materials being challenged, and any other information the committee deems relevant. The committee will issue a written decision within 30 calendar days of receiving the appeal based on the factors described in Section 2 above. The committee's decision is final.

C. [Optional, but recommended] Complaints about Library Materials This option will not be utilized.

If a parent/guardian objects to materials in the school library, the parent/guardian must submit an objection and explanation in writing to the Superintendent identifying:

1. the basis for the objection;
2. any recent known use of the library materials in the school; and
3. any other relevant information.

The Superintendent will review the written objection and the materials in question in their totality to determine whether:

1. the materials lack serious educational, literary, artistic, political, or scientific value for the age range of the students in question; or
2. the materials are inappropriate or harmful for the age range of the students in question.

The Superintendent may, in his or her sole discretion, designate review to another administrator or employee. The Superintendent or designee will endeavor to provide a written response to the parent/guardian within 30 calendar days after receiving the objection. The Superintendent or designee's decision is final.

The District will not restrict access to the challenged material during the review process.

Legal Authority: MCL 380.1137, 388.1706

Date adopted: Tentative approval – March 9, 2022

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5400 Curriculum, Instruction, and Parent/Guardian Involvement

5407 Instructional Program and Curriculum Development

The District will provide students with at least the minimum number of instructional hours and days each school year required by law. The District may deviate from this requirement only as permitted by state law.

The Board, advised by the Superintendent, will adopt a curriculum and procure textbooks and materials to support the curriculum.

The Superintendent or designee is responsible for providing and directing District-wide planning for curriculum, instruction, assessment, and staff development in accordance with Policy 2203. Committees consisting of educational professionals, including administrators, and community members, may be established to design instructional strategies and assessments to implement the curriculum.

A. Parent/Guardian Rights

As described in Policy 5401, the District will provide a parent/guardian the opportunity to review District-approved curriculum, textbooks, and instructional materials upon request to the building principal. See Policy 5401 for appropriate procedures.

Legal Authority: MCL 380.1137, 388.1706

Date adopted: March 9, 2022

Date revised:

B. Approve out-of-state travel for Katie Fuelling, Director of Instructional Services, and Kristin Eagle, MTSS/Behavioral Health Coordinator, to attend (Trust-Based Relational Intervention) TBRI Practitioner Training in Biloxi, Mississippi on July 18-22, 2022. Total costs are estimated around \$9,500 to be covered by grant funds through 3ln.



C.O.O.R. Request for Approval: Conference/Workshop/Meeting

INTERMEDIATE SCHOOL DISTRICT

Attach a copy of the conference background information and registration form to this request. When checks are required for Prepay Expenses, the request must be submitted to the accounting department **two weeks prior to due date.**

Pre- Conference Information Revised 1-6-22 rs

Name: Katie Fuelling Date submitted: 3/3/22

Conference / Event Title: TBRI Practitioner Training

Location: Biloxi, Mississippi Dates: July 18-22, 2022

	Fees	Payable To	check	credit card
Registration	\$ 3,500	Karyn Purvis Institute of Child Development TCU Box 298921 Fort Worth, TX 76129	<input type="checkbox"/>	<input type="checkbox"/>
Lodging	\$ 500	TBD	<input type="checkbox"/>	<input type="checkbox"/>
Est. Meals	\$ 275	Lodging confirmation # _____		

Est. Mileage 342 round trip miles OR using COOR car/ carpooling
 \$177.20 Delta Flight purchased via Credit Card on 3/3/2022 \$600 estimated for Rental car from 7/17-7/23

Katie Fuelling / 3/3/22 \$ _____
 Employee Signature Date Total

Approval to Attend the above is: **GRANTED** or **DENIED**
 _____ / _____ Superintendent 3/9/22
 Department Head Date Date

Accounting Code: 11.21921092

Post-Conference/Additional Expenses from Conference/Workshop/Meeting:

Maximum Meal Reimbursement if NOT included in conference:
 \$10 breakfast \$15 Lunch
 \$30 Dinner, 15% tips

Registration Fee _____ (should be paid in advance)
 Lodging _____
 Meals _____ Attach detailed Receipts. See note above. ^^^
 Travel _____ miles X \$0.585 = _____
 Other _____ Attach Receipts & Describe reason

Balance Due Employee: \$ _____
 _____ / _____
 Employee Signature Date
 _____ / _____
 Department Head Date Superintendent Date



C.O.O.R. Request for Approval: Conference/Workshop/Meeting

INTERMEDIATE SCHOOL DISTRICT

Attach a copy of the conference background information and registration form to this request. When checks are required for Prepay Expenses, the request must be submitted to the accounting department **two weeks prior to due date.**

Pre- Conference Information

Revised 1-6-22 rs

Name: Kristin Eagle Date submitted: 3/04/2022

Conference / Event Title: TBRI Practitioner Training Session

Location: Hancock County, Biloxi, MS Dates: July 18-22, 2022

	Fees	Payable To	check	credit card
Registration	\$ <u>3,500</u>	<u>Karyn Purvis Institute of Child Development TCU Box 298921 Fort Worth, TX 76129</u>	<input type="checkbox"/>	<input type="checkbox"/>
Lodging	\$ <u>500</u>	<u>TBD</u>	<input type="checkbox"/>	<input type="checkbox"/>
Est. Meals	\$ <u>275</u>	Lodging confirmation # _____		

Est. Mileage _____ round trip miles OR Using COOR car/ carpooling
 \$177.20 Delta Flight purchased via Credit Card on 3/3/2022

Kristin Eagle / _____ \$ _____
 Employee Signature Date Total

Approval to Attend the above is: **GRANTED** or **DENIED**
[Signature] / 3/9/22 [Signature] / 3/9/22
 Department Head Date Superintendent Date

Accounting Code: 11.2192.1092

Post-Conference/Additional Expenses from Conference/Workshop/Meeting:

Maximum Meal Reimbursement if NOT included in conference:
 \$10 breakfast \$15 Lunch
 \$30 Dinner, 15% tips

Registration Fee _____ (should be paid in advance)
 Lodging _____
 Meals _____ Attach detailed Receipts. See note above. ^^^
 Travel _____ miles X \$0.585 = _____
 Other _____ Attach Receipts & Describe reason

 Employee Signature Date Balance Due Employee: \$ _____

 Department Head Date Superintendent Date



INVOICE: PT0722-105

Date: March 09, 2022

Bill To: CoorISD
 11051 N. Cut Road
 Roscommon, Michigan 48653
 ATTN: Kim Murphy

Description	Quantity	Unit Price	Extension
TBRI® Practitioner Training			
July 18-22,2022: MS Gulf Coast Practitioner Training			
Payment for			
• <i>Kristin Lubs-Eagle</i>	1	\$3,500.00	\$3,500.00
• <i>Katie Fuelling</i>	1	\$3,500.00	\$3,500.00
*Please make all checks payable to: Texas Christian University			
TOTAL DUE			\$7,000.00

*Please remit payment to the following address:
 Karyn Purvis Institute of Child Development
 Attn: Adriana Martin
 TCU Box 298921
 Fort Worth, TX 76129*

THANK YOU!

Fwd: July 2022 TBRI(R) Acceptance

1 message

Katie Fuelling <fuellingk@coorisd.net>
To: Kristin Morr <morrk@coorisd.net>

Mon, Mar 7, 2022 at 8:16 AM

Here you go!

Katie Fuelling
Director of Instructional Services
C.O.O.R. Intermediate School District
11051 N Cut Road
(989) 275- 6884

----- Forwarded message -----
From: **Shelander, Robin** <r.shelander@tcu.edu>
Date: Tue, Mar 1, 2022 at 5:39 PM
Subject: July 2022 TBRI® Acceptance
To: fuellingk@coorisd.net <fuellingk@coorisd.net>



MS Gulf Coast TBRI® Practitioner Training July 18-22, 2022

Katie Fuelling,

Welcome to the July 2022 TBRI® Practitioner Training in Biloxi, Mississippi. This notification contains important information — please take time to review the entire document.

Verification of Your Account

Please be sure your account is verified by returning to the registration page and logging in. If your account needs to be verified, please follow the “forgot password” process as this will verify your account. The link is <https://myols.net/kpicd/login>. When using our digital platform, please use Google Chrome, Firefox, Opera, or Safari browsers. Our system has problems with Internet Explorer.

Phase One of the Training

TBRI® Practitioner Training consists of two phases. Phase Two is the “face-to-face” portion, and takes place July 18-22 in Biloxi, Mississippi. Phase One is the self-paced “online” portion, and it takes place during the ten weeks prior to the face-to-face, on site portion. Phase One must be completed prior to your participation in Phase Two. The Phase One

9. Information Items

1. You are invited to the CTE Open House on Tuesday, March 8th at 5:00 P.M.
2. Save the date: June 16th - CEC Graduation at RHS 1:30-3:00

10. Superintendent's Report

1. Mask Mandate changes
2. Policy Guidelines
3. MSP Grant
4. Joint Board meeting May 18th at Roscommon Area Public Schools
5. Awarding COVID days

11. Communications

- 2026-27 ISD Common Calendar to review- approval in April
- Social Media Report Card

40

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



C.O.O.R. ISD
 11051 N. Cut Road, PO Box 827
 Roscommon, MI 48653
 989.275.9555

**2026-2027 DRAFT
 COOR ISD -Wide
 Common Calendar**

- September 7 Labor Day
- November 26-27 Thanksgiving Break
- December 23-Jan 1 Winter Break
- January 4 School Resumes
- March 22-29 Spring Break
- March 30 School resumes
- May 31 Memorial Day

○ Holiday/No School

Approved April 13, 2022



January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Celebrating
Career &
Technical
Education



CELEBRATE TODAY,
OWN TOMORROW!

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT

Social Media Report Card

Feb 2022

Facebook statistics

Page Likes: 787
(27 new)

Page visits: 496

Monthly Reach: 12,818



62 posts!

COOR Intermediate School District
Published by Elena Rotney • February 15 at 7:00 PM

Angie Griffis' 21-22 Medical Occupation class poses for their picture during spirit week. COOR is so grateful for Ms. Griffis and all the work she has put into these programs over the years!
Roscommon High School Mio AuSable Schools Fairview Area Schools Ogemaw Heights High School Grayling High School Houghton Lake Junior/Senior High School Chariton Heston Academy

Angie Griffis' Class, 21-22

Career Tech
C.O.O.R. ISD

4,655 People reached 645 Engagements +11.3x higher Distribution score

Ms. Griffis' Medical Occupations Class Feb 15

**Reach 4,655
18 shares**

COOR Intermediate School District
Published by Elena Rotney • February 2

COOR CTE's Cosmetology program explores a wide array of course objectives including principles of hair design, hair coloring, even braiding and braid extensions! 🌟👩💇🏻👩💇🏻
"I wanted HANDS-ON EXPERIENCE in the profession that I will be pursuing after graduation."
-Former Cosmetology student of COOR CTE
Roscommon High School Mio AuSable Schools Ogemaw Heights High School Grayling High School Fairview Area Schools Houghton Lake Junior/Senior High School Chariton Heston Academy

"I wanted HANDS-ON EXPERIENCE in the profession that I will be pursuing after graduation."
-Former COSMETOLOGY STUDENT OF COOR CTE-

Career Tech
C.O.O.R. ISD

3,583 People reached 315 Engagements +8.8x higher Distribution score

Cosmetology Class Feb 2nd

**Reach 3,583
14 shares**

**Reach 2,104
9 shares**

Ms. Bates' Medical Occupations Feb 15th

COOR Intermediate School District
Published by Elena Rotney • February 15 at 11:00 AM

Stephanie Bates' 21-22 Medical Occupation class poses for a group picture during homecoming spirit week. COOR was so lucky to have Ms. Bates join our team in the fall to expand the program!
Roscommon High School Mio AuSable Schools Fairview Area Schools Ogemaw Heights High School Houghton Lake Junior/Senior High School Grayling High School Chariton Heston Academy

Stephanie Bates' Class, 21-22

Career Tech
C.O.O.R. ISD

2,104 People reached 168 Engagements +5.2x higher Distribution score

**Reach 1,493
7 shares**

COOR Intermediate School District
Published by Rebecca Soota • February 25 at 3:08 PM

Last year's Public Safety student Erika Terry won a statewide Breaking Traditions Award. This year she is trying a different CTE program. That's one great thing about CTE-- you can do some career exploration without paying college tuition and change your mind if it isn't for you! #COORcareers

In the Public Safety/ Criminal Justice program, students will be introduced to basic public safety, social work, juvenile justice, and various career fields of study, all following MC... See more

Erika Terry, 2021 Breaking Traditions Award Winner

Breaking Traditions Awards go to students across Michigan who study in CTE fields that have a majority enrollment of the opposite gender.

Career Tech
Early Middle College

1,493 People reached 286 Engagements +3.6x higher Distribution score

Public Safety Success Story Feb 25th

Cosmetology- getting a Head Start Feb 7th

**Reach 1,483
7 shares**

COOR Intermediate School District
Published by Elena Rotney • February 7 at 7:00 AM

COOR CTE's Cosmetology program equips students for their future with over 1500 learning hours. Program graduates leave with a certificate of completion which should help them to successfully pass the Michigan State Board of Cosmetology Exam. Imagine being a state-certified professional less than a couple years out of high school! 🌟👩💇🏻👩💇🏻
"I wanted a head start on my education." -Former cosmetology student of COOR CTE
Roscommon High School Mio AuSable Schools Ogemaw Heights High School Grayling High School Fairview Area Schools Houghton Lake Junior/Senior High School Chariton Heston Academy

"I wanted a HEAD START on my education."
-Former COSMETOLOGY STUDENT OF COOR CTE-

Career Tech
C.O.O.R. ISD

1,483 People reached 57 Engagements +3.9x higher Distribution score

12. **Public Participation-** continued

13. **Adjournment**