

C.O.O.R. Intermediate School District Board of Education Meeting

Wednesday, January 20, 2021 6:00 PM

C.O.O.R. ISD Central Office, PO Box 827, 11051 N. Cut Road, Roscommon, MI
48653

1. **Call to order - Superintendent**
2. **Welcome newly elected board member, Lyn Sperry
Congratulations on re-election, Ian Faulkner**
3. **Opening Ceremonies**
 - **Pledge of Allegiance**
 - **Mission Statement**

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.
4. **Roll Call**
5. **Adopt the Agenda**
6. **Organization of the Board**
 - A. **Election of President**
Nomination(s):

 - B. **Election of Vice President**
Nomination(s):

 - C. **Election of Board Secretary**
Nomination(s):

 - D. **Election of Treasurer**
Nomination(s):

 - E. **Committee Member Selection**
 - Finance Committee (Reporting, Budgets, Grants, etc.)
 - Buildings and Grounds Committee (including Equipment)
 - Legislative/Strategic Planning Committee (Quarterly Goal Review)
 - Policy Committee (new Administrative Guidelines)
 - Personnel Committee (Wages, Contract Negotiation, etc.)
 - Evaluation of the Superintendent- Committee of the Whole
7. **Department Updates**
 - Career & Technical Education Department**
 - Early Childhood Department**
 - Instructional Services Department**
 - Special Education Department**
 - R.O.O.C., Inc.**

-Public Relations

8. Public Participation - on the Extended Learning Plan or other general topics.

The public may submit comments by 5:30

PM: bit.ly/COORpublic-comment

The public may call 989-275-9575 and leave a voicemail by 5:30 PM, OR

The public may raise his/her hand from the zoom meeting.

9. Consent Agenda

A. Approve minutes of Dec 9, 2020 Regular Meeting

B. Approve minutes of Jan 5, 2021 work session

C. Approval of Bills for December 2020 totaling \$687,779.76

D. Approve Revenue & Expenditure Reports for December 2020

E. Call Regular Meetings

Meeting dates to be posted for 2021:

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021

July 14, 2021

Aug 11, 2021

Sept 8, 2021

Oct 13, 2021

Nov 10, 2021

Dec 8, 2021

Jan 12, 2022

F. Appoint Designee for Posting of Public Notices

To appoint the Superintendent's Secretary as designee responsible for implementing the public notice requirements of the Open Meetings Act.

G. Designate Recording Secretary

Appoint Rebecca Socia as Recording Secretary for the COOR Board of Education to be reimbursed for mileage at the current Board-approved rate, and per diem of \$65.00 per meeting for the period of January 13, 2021 through January 12, 2022.

H. Authorize Daniel Beltz as signatory for the following agreements:

- Carl D. Perkins Application with the Michigan Department of Education-Office of Career & Technical Education (MDE-OCTE)

- All Fiscal Reports with OCTE in the Career and Technical Education Information System (CTEIS)

I. Designate Bank Depositories To designate *J.P. MORGAN CHASE* as the depository for the C.O.O.R. Intermediate School District for the following accounts; authorizing the administration to select the institution that is in the best interest of the school district; authorizing the Superintendent or his Designee(s) to make transfers between business checking account(s) and/or high yield savings account(s); authorizing transfers to be made by telephone, fax and/or other electronic means:

J. Business Checking Accounts

K.

- General Fund
- COOR Payroll
- ROOC Payroll

L. High Yield Savings Accounts

- General Fund
- Special Education Investment
- ROOC Investment

M. Signing of Checks

That COOR and R.O.O.C., Inc. payroll business checking accounts require only one signature; Shawn Petri, Board President, or Treasurer are hereby authorized to sign all checks. Somer Quinlan is authorized to sign R.O.O.C., Inc. client payroll checks. The General Fund business checking account requires only one signature.

N. Extend Retainer Agreement

To extend the retainer agreement at a cost of \$2,400 and authorize the use of Thrun Law Firm, P.C. There is no increase from 2020.

O. Approve Attendance at Conferences

P. That approval shall be given for any member of the Board of Education to attend the Governor's Education Summit, NSBA's Advocacy Institute, Northern Michigan School Legislative Association, as well as any conferences, trainings or meetings offered by the Michigan Association of School Boards, held in Michigan, for 2021. Approval includes associated expenses for travel, lodging, food and conference fees. Specific dollar amounts for costs of registration, lodging, travel, and meals must be also subsequently be approved by the board's designee, the Superintendent.

Q. Verify Current Newspapers of Record for C.O.O.R. ISD shall be:

- Crawford County Avalanche
- Oscoda County Herald
- Ogemaw County Herald
- Houghton Lake Resorter

R. Approve Professional Dues / Memberships
 To approve payment of dues to the attached list of professional organizations for the 2021 calendar year.

S. Approve closing the C.O.O.R. ISD central office to the public, allowing staff to attend the following three events: COOR Eduational Center graduation, Career Tech commencement, and the CEC holiday party in December.

10. Action Items

A. Establish Board Per Diem for 2021
 That a per diem allowance of \$30.00 shall be granted to board members for attendance at board meetings, committee meetings, and those activities identified by board policy, or authorized duty, if the duty is authorized in advance by resolution of the board. The board president or designee will be allowed compensation equal to one regular meeting for meeting once per month with the superintendent to prepare an agenda for the regular meeting. (see Policy 2306)

B. Re-confirm the Extended Continuation of Learning Plan for COOR ISD with attendance data for December.

5



Extended COVID-19 Learning Plan Reconfirmation Meeting

Required 30 Days After Initial Plan Approval and Every Month Thereafter

Agenda:

- Reconfirm how instruction is going to be delivered during the 20/21 school year
- Public comments from parents and/or guardians on the Extended Learning Plan
- Review weekly 2-way interaction rates

Reconfirmation Meeting for December 2020

Reconfirm instructional delivery method: Instruction will be delivered remotely through January 8th, 2021.
Reconfirm how instruction will be delivered for each grade level:
Pre-Kindergarten: There are no recommended changes or modifications to the C.O.O.R. ISD Extended COVID-19 Learning Plan for PreK at this time
Elementary (Grades K - 5): For the month of December all instruction will be delivered remotely
Middle School (Grades 6 - 8): For the month of December all instruction will be delivered remotely
High School (Grades 9 - 12): For the month of December all instruction will be delivered remotely
Reconfirm whether or not the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations:
Document Public Comments:

Review Weekly 2-Way Interaction Rates *Weeks run Wed - Tues consistent with Pupil Accounting guidance.

December	All Students
Week 1: Dec 2 - Dec 8	89.85% (62/69)
Week 2: Dec 9 - Dec 15	91.3% (63/69)
Week 3: Dec 16 - Dec 22	91.3% (63/69) - Dec 21st & Dec 22nd (Holiday break).
Week 4: Dec 23 to 29	Holiday break

C. Amend the 2020-21 General Fund Budget

D. Amend the 2020-21 R.O.O.C., Inc. Budget

E. Approve extension of paid leave through the Families First Coronavirus Response Act for confirmed cases of COVID-19 through March 31, 2021

F. Ratify the hiring of Timothy Decker, Facilities and Grounds Support Staff

G. Approve the hiring of Amber Kuhn, Early On Home Visitor through September 30, 2021 at \$18.00 per hour for up to 1131 hours.

H. Approve Soccer Facility Lease to the Roscommon North Youth Soccer Association of Roscommon through January 13, 2026.

I. Approve agreement with MAISA to change Annmarie Spear's duties as Educator on Loan to serve teachers across the state through at least June 2022

11. Information Items

-2021 IRS mileage rate is now \$0.56/mile

- Annual Conflict of Interest forms will need to be completed by Jan 22nd.

12. Superintendent's Report

- NEW Guidelines for Safely Operating Schools as of Jan 8th

-Back to School - Governor- March 1

- ORS 3% payment

13. Communications

School Board Recognition Cards of Appreciation

14. Public Participation- continued

15. Adjournment

16. Roll Call