

**WACO INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING
WISD Conference Center
115 S 5th Street
Waco, Texas 76701**

Thursday, February 27, 2025 - 6:00 PM

A Regular Meeting of the Board of Trustees of Waco Independent School District will be held February 27, 2025, beginning at 6:00 PM in the WISD Conference Center, 115 S 5th Street, Waco, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice/agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

AGENDA

1. **Call to Order**
2. **Public Comments on Agenda Items**
3. **Moment of Silence and Pledge of Allegiance**
4. **Special Recognitions**
 - 4.A. Pledge Leaders
 - 4.B. Middle School Region Band and Choir
 - 4.C. All-State Athletic Selections
 - 4.D. Community Partner Award
5. **Superintendent's Report**
 - 5.A. Attendance Boundaries Committee Meeting #4
 - 5.B. State of the District
 - 5.C. Introduction of the Assistant Superintendent of Student Services and Support
 - 5.D. Introduction of Executive Director of Special Education
 - 5.E. Introduction of the Waco High School Head Football Coach
6. **Information Items/Reports**
 - 6.A. Monthly Financial Reports for the Period Ended January 31, 2025
 - 6.B. Annual Debt Report for the Fiscal Year Ended August 31, 2024
7. **Consent Agenda: Consider and Take Appropriate Action**
 - 7.A. Certification of Unopposed Candidate and Order of Cancellation for May 3, 2025
District 5, Place 5 Trustee Election

Certificación del Candidato sin Oposición y Orden de Cancelación para el 3 de mayo de 2025 Distrito 5, Lugar 5 Elección de Síndico
 - 7.B. Amendments to the 2024-2025 Budget

- 7.C. Bid Award for Educational Software and Other School District Related Software
- 7.D. Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
- 7.E. Bid Award for Local Retailers' General Merchandise
- 7.F. Bid Award for Maintenance Supplies, Equipment, and Services
- 7.G. Bid Award for Child Nutrition Services and Other Related Kitchen Equipment
- 7.H. Bid Renewal for Internet Service Provider (E-Rate)
- 7.I. Purchases Over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- 7.J. Interlocal Agreement with the City of Waco and Waco Independent School District
- 7.K. Low Attendance Waivers
- 7.L. Summer School Compensation
- 7.M. Memorandum of Understanding (MOU) between Waco ISD and Texas State Technical College (TSTC) for Dual Credit Courses
- 7.N. Board of Trustees Meeting Minutes
 - 7.N.1. January 14, 2025 - Special Team Building
 - 7.N.2. January 23, 2025 - Regular Meeting
 - 7.N.3. February 13, 2025 - Special Meeting
- 8. **Review and Discuss Report of 2024-2025 Middle of Year Reading Data**
Presenter: Dr. Deena Cornblum
- 9. **Review and Discuss Budget Update**
Presenter: Sheryl Davis
- 10. **Announcements**
- 11. **Review and Discuss Potential Contracts on Real Property**
- 12. **Consideration of Personnel**
 - 12.A. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
 - 12.B. Hear a Complaint or Charge Against an Officer or Employee
- 13. **Adjournment**

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: February 27, 2025

Contact Person: Wendy Sledd

RE: Special Recognitions

=====

Background Information:

Pledge Leaders

Pledge leaders are Valeria Delgado and Jayden Booker Harrison of Greater Waco Advanced Health Care Academy.

Middle School Region Band & Choir

Waco ISD middle school band students advanced and competed at the region band and choir competitions which are the highest levels to which middle school students advance.

Tennyson Middle School Band

8th grade: Adele Mendez, Nery Vega, Angie Tinoco Denova, Angel Badillo-Quevedo, Lexi Marquez, Christian Aguilar, Omar Nava-Sanchez, Dalarian Moultrie, Israel Vaughn, Niar Avila Mejia, Cy Tandy, Angelina Milan, Keegan Peacock

7th grade: Khyrin Barrett, George Cooper McAllister, Giovanni Perez-Lerma, Nehemiah Bennis, Alan Lorenzo, Jedi Mays

G. W. Carver Middle School Band

8th grade: Juan Piedra

Tennyson Middle School Choir

Luz Holtoman, David Strickland, Robert Gomez, Samuel Flores, Leinah Serrato, Nichole Clark, Sally Uecker, Caroline Taube

All-State Athletic Selections

University High tennis players Osmar Cazarez and Daisy Barco were selected to the Texas High School Coaches Association Academic All-State Elite Team, and Jasmin Tapia was named to the Texas Girls Coaches Association Academic All-State Team.

Community Partner Award

Douglass Subaru is honored with the TASB Stand Up for Public Education Award as the February Waco ISD Community Partner of the Month.

Fiscal Implications:

None

Administration Recommendations:

For discussion only

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: Sheryl Davis

RE: Monthly Financial Reports for the Period Ended January 31, 2025

=====

Background Information:

Attached are the compiled December monthly financial reports for the following:

- General Fund
- Food Service Fund
- Debt Service Fund
- Internal Services Fund

These interim financial statements have been prepared utilizing data generated from the automated financial system and do not include any information related to other special revenue funds, capital projects funds, or trust and agency funds. Balances included in the report are unaudited and may change as a result of final year end closing entries and audit activities.

Fiscal Implications:

None.

Administrative Recommendations:

The monthly financial reports for the period ended January 31, 2025 are presented for information, only. No action is required.



**Waco Independent School District
Business & Financial Services**

Sheryl Davis
Chief Financial Officer

P.O. Box 27, Waco, Texas 76703
Phone: 254-755-9440

February 19, 2025

Board of Trustees
Waco Independent School District
Waco, Texas

The accompanying balance sheets, statements of revenues, expenditures and changes in fund balance, and encumbrances and expenditures by fund, function and object for the month ending January 31, 2025 have been compiled for the General Fund, Food Service Fund, Debt Service Fund, and Internal Services Fund. Final cash reconciliation procedures and financial audit activities may result in additional adjustments to the financial statements. These preliminary financial reports are prepared utilizing the following assumptions:

- Revenue: Recorded on a cash basis with adjustments to accrual basis made at August 31, 2025.
- Expenditure: Totals on the "Statement of Revenues, Expenditures and Changes in Fund Balance" include expenditures occurring during the interim period reported. Balances will be adjusted to accrual basis at August 31, 2025. Outstanding encumbrances are included on the "Encumbrances and Expenditures by Fund, Function, and Object" schedule, only.
- Beginning Fund Balance: Represents August 31, 2024 audited ending fund balance.

I have not performed an audit or review of these financial statements. Please do not hesitate to call if you have any questions or need further assistance.

A handwritten signature in black ink that reads 'Sheryl Davis'.

Sheryl Davis
Chief Finance Officer

Comparison of Fiscal Year 2024-2025 Revenues and Expenditures to Previous Fiscal Year as of January 31, 2025

Variations in revenues and expenditures as compared to the previous year are primarily due to the cyclical nature of budgetary receipts and expenditures. The larger variances are explained in this summary.

General Fund

Revenues:

5710 Local Property Taxes – Collections as of the end of January have decreased \$496,880 from last year although, as a percent of estimated revenue, collections have increased by 1.7%. Because the 2024 M&O tax rate was unchanged from 2023 and taxable values increased only 0.5%, this not inconsistent with estimates. Value adjustments as of the end of January have resulted in a decrease of \$57.0 million in value compared to \$48.0 million last year. Additionally, the current year levy has decreased \$0.6 million with another decrease of \$0.6 million in prior years' taxes due. The prior years' levy adjustments have been significantly impacted by the change in the homestead exemption and freeze.

5730 Tuition and Fees – Current year revenue reflects an increase of \$13,216 over last year.

5740 Other Local Revenue – Revenues have decreased \$296,574 from last year. This is primarily attributable to the receipt of \$500,000 in insurance recoveries, associated with hail damages, in November 2023. This loss is partially offset by an increase in earnings on investments of \$116,009 and \$74,572 in property taxes received for properties in Tax Increment Reinvestment Zone #3. These property taxes are flowed back out to the Tax Increment Fund and are recorded as an expenditure in Function 97.

5810 Per Capita and Foundation School Program Revenue – Although the financial statements reflect a decrease of \$15.5 million, Foundation School Program revenue is currently projected to be \$950,436 more than budgeted estimates (excluding the Teacher Incentive and New Instructional Facilities Allotments for which expenditures have not yet been amended into the budget). Throughout last year, the Texas Education Agency was recouping an overpayment of \$17 million from the final settle-up for the 2022-2023 school year.

5900 Federal Sources Revenue – Revenues have increased \$1.1 million over last year primarily due to the recording of indirect cost recoveries associated with the finalization of federal stimulus funds as of September 30th.

Functional Expenditures:

As mentioned above, the termination of the partnership with Transformation Waco for the management of a number of the district's campuses, resulted in a revenue loss of \$1.6 million to the District. This loss was offset by reductions in appropriations throughout the budget, particularly in functional expenditures for curriculum and staff development, instructional leadership, school leadership, social work services, and general administration. Expenditures in

the functional categories appear to be consistent with last year's spending pattern with the exceptions shown below.

11 Instruction – Expenditures have increased \$0.6 million from last year. Approximately \$0.5 million of the increase is in professional salaries where positions, such as dyslexia specialists, were previously funded through federal stimulus funds. Additionally, substitute costs have increase \$0.3 million over last year.

12 Instructional Resources and Media Services – As discussed during budget development, librarian positions, added through federal stimulus funds, were going to be picked up by the general fund effective this year. This change in funding source is responsible for the increase in expenditures of \$369,727.

13 Curriculum and Instructional Staff Development – Expenditures have decreased \$238,990 or 16.9%. As mentioned above, the termination of the agreement with Transformation Waco resulted in the elimination of a number of supplemental positions including two administrative positions performing curriculum and instructional staff development functions.

21 Instructional Leadership – The decrease of \$128,804 is again due to the elimination of two positions from the Transformation Zone operations management.

23 School Leadership – For the 2024-2025 school years the campuses, previously under contracted management, were subject to the District's staffing guidelines. Adherence to these guidelines resulted in the elimination of five administrative and three paraprofessional positions and is reflected in the decreased expenditure of \$413,669.

31 Guidance, Counseling and Evaluation Services – Expenditures have increased \$371,212 over last year. This increase is primarily due to the increase in diagnosticians and other evaluation staff in the special education department.

32 Social Work Services – Positions funded in the Transformation Zone included three social work positions which were eliminated with the end of the management contract. As a result, expenditures have decreased \$158,305.

34 Student Transportation – Expenditures have increase \$568,299. The increase is a combination of increased costs arising from bringing the service in-house as well as the receipt of three micro-buses costing \$301,472. The special education buses which we were supposed to receive in December have not yet been delivered.

41 General Administration – Two administrative positions were eliminated with the Transformation Zone management contract. Additionally, contracted services for the executive officer and program consultant, had reduced expenditures by another \$82,172.

51 Plant Maintenance and Operations – Expenditures have increased \$662,068. Most of this is due to the almost 40% increase in property insurance.

52 Security and Monitoring Services – The increase of \$485,440 is primarily due to the increase in salary and benefit expenditures which are partially offset by a decrease in contracted services. Almost all of the positions added to staff all District campuses are currently filled. At sites where the positions have not been filled, the District continues to place contracted off-duty officers from other agencies. Expenditures include \$64,915 for a police car received in September.

53 Data Processing Services – Expenditures have increased \$415,221 over last year, most of this increase, \$384,772, is in supplies and materials and is most likely due to timing differences.

61 Community Services – Upon the termination of the management partnership with Transformation Waco, the District entered into an agreement for the continuation of wrap-around services to the previously managed campuses. The increase of \$206,820 reflects those costs.

71 Debt Service – The increase of \$74,558 results from the accounting of new copier leases. This amount is offset by an increase in other financing sources as required under GASB Statement 87.

95 Juvenile Justice Program – An increase in daily rates and the District’s participation in the program has resulted in increased expenditures of \$190,934.

97 Payments to Tax Increment Fund – Increased activity in Tax Increment Reinvestment Zone #3 has resulted in an increase in values and associated pass-through tax collections of \$75,104.

Child Nutrition Fund

Revenues:

5900 Federal Sources Revenue – Federal reimbursements for meals has increased \$451,220 over last year. This is primarily due to the increased availability of federal food commodities of \$203,667. We have received \$539,033 in commodities so far this year. This value of these commodities is reflected as both increased revenues and expenditures.

Functional Expenditures:

Expenditures in the functional categories appear to be consistent with last year’s spending pattern with the exceptions shown below.

35 Food Services – Expenditures have increased \$1,643,304 over last year. \$421,138 of the increase is in contracted food service management, \$209,725 is in increased salary and benefit costs resulting from better employee retention and, as mentioned above, increases in commodities contributed \$203,667 to the expenditures. Additionally, expenditures of \$752,702 for the purchase of food service equipment items have been made, as proposed under the District’s plan to draw down the excess fund balance.

Debt Service Fund

Revenues:

5710 Local Property Taxes – Property tax collections at the end of December have increased \$1,196,469 in comparison to last year. This is primarily due to the \$0.02035 increase in the I&S tax rate to cover debt service costs for the 2024-2025 fiscal year.

5740 Other Local Revenue – The increase in other local revenues of \$8,803 results from a decrease in investment income of \$24,366 offset by an increase in tax collections and pass-through payments of \$33,169 for Tax Increment Reinvestment Zone #3.

5820 Other State Program Revenue – The increase in State program revenue is a timing difference between fiscal years. The \$2.6 million received represents additional State aid for the change in the homestead exemption (ASAHE) for facilities. Last year, \$1.2 million of the funds were received

in December and another \$1.0 million was received in July. The delay in payments last year was caused by the immediate implementation of changes in the homestead exemption and TEA’s need to develop and allocate hold harmless adjustments for the increase from \$40,000 to \$100,000.

Functional Expenditures:

97 Payments to Tax Increment Fund – As mentioned previously, the increase in revenue and expenditures is due to higher values of properties in Tax Increment Reinvestment Zone #3.

Proprietary Fund – Governmental Activities – Internal Service Fund

The District utilizes an Internal Services Fund to account for its fully-insured group health insurance plan as well as its partially self-insured workers’ compensation and unemployment coverages. Internal service funds are utilized to account for the financing of goods or services provided by one organizational unit of the school district to other organizational units. It essentially facilitates the allocation of costs to all funding sources.

Operating revenues and operating expenses have been included in a detail designed to provide relevant information. Revenues from District contributions (assessments to other funds) are distinguished from revenues from employee contributions to health insurance. Expenses detail claims payments, administrative fees, and stop-loss or excess insurance costs.

As of January 31, 2024, revenues exceeded expenditures by \$34,084, compared to a deficit of \$2,157,979 last year. This variance is primarily due to a single claim of over \$1.6 million paid in January 2024 for which the District subsequently received stop-loss reimbursement. However, for the month of January, medical claims reflect a decrease of \$1.9 million. Current year claims are net of \$919,705 in stop-loss payments received this fiscal year. Prescription drug claims continue to climb, increasing \$450,527 over last year. Prescription drug rebates generated under CVS increased \$380,522 or 107.4% over 2023-2024.

The following chart reflects net operations for the various programs accounted for in the fund:

Program	Revenues	Expenditures	Net
Group Health Insurance	\$ 6,335,861	\$ 6,445,337	\$ (109,477)
Unemployment Compensation	39,299	10,922	28,377
Workers’ Compensation	397,070	279,771	117,298
Wellness Programs	36,363	38,478	(2,115)
Total	\$ 6,808,592	\$ 6,774,509	\$ 34,084

Under the terms of the agreement with United Health Care, the District may be reimbursed up to \$50,000 for eligible wellness program costs. In December, we utilized the funding to replace audiometers throughout the District, purchased equipment for a wellness center as well as swag for health fair activities. For the 2025 plan year, the District will utilize these wellness funds for fees related to the newly initiated weight management program. In order to continue coverage of weight loss drugs and curb the escalating cost to the District’s health program, drug co-pays were increased from \$50 to \$100 and employees are required to participate in the weight management program. The program includes one-on-one support from a registered dietitian to develop a personalized nutrition plan, provider oversight to adjust or prescribe medications, as

needed, and a digital support application. Weight loss medications prescribed for diabetes are not subject to the co-pay increase.

Unemployment shows an expense of \$10,922 for the year. This amount is for the quarter ended September 30, 2024.

Workers' compensation claims expenses have increased \$72,849 and TASB's administrative fee, paid at the beginning of the year, totaled \$120,516, an increase of \$17,243 over last year. While contribution rates under TASB's coverage increased overall, with the transition to an in-house transportation system, we added coverage for transportation staff. Driver rates run about 80% of the rates for police officers and 76% of the rates for auxiliary workers but are significantly higher than the rates for professional and clerical staff. As a result, contributions have increased \$111,264.

Reserves for estimated incurred-but-not-reported (IBNR) claims for the fully self-funded health insurance plan totaled \$562,000 for medical claims and \$110,000 for prescription drugs, at August 31, 2024. Additionally, reserves for the estimated allocated loss adjustment expense (ALAE) for the partially self-funded workers' compensation plan totaled \$273,429. In total this is an increase in the estimated liability of \$609,137. The audited beginning net position at September 1, 2024 was \$1,640,250. This is an increase of \$56,419 over last year's beginning fund balance.

Waco Independent School District
BALANCE SHEET
GENERAL FUND
As of January 31, 2025

ASSETS

Cash and Temporary Investments	\$ 103,264,413
Property Taxes Receivable, Net of Allowance of \$992,196	2,161,643
Accrued Interest	473,256
Other Receivables	91,403
Inventories	413,690
Deferred Expenditures	40,282
Total Assets	\$ 106,444,687

LIABILITIES

Accounts Payable	\$ 765,205
Payroll Withholdings and Contributions Payable	1,604,760
Accrued Wages Payable	10,972,782
Due to Other Funds	2,073,133
Due to Other Governments	506,100
Unearned Revenue	19,520
Total Liabilities	\$ 15,941,501

DEFERRED INFLOWS OF RESOURCES

Unavailable Revenues - Property Taxes	\$ 2,161,643
Total Deferred Inflows of Resources	\$ 2,161,643

FUND BALANCES

Nonspendable Fund Balance	\$ 453,971
Committed Fund Balance	2,426,042
Unassigned Fund Balance	85,461,529
Total Fund Balances	\$ 88,341,543
Total Liabilities and Fund Balances	\$ 106,444,687

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended January 31, 2025

GENERAL FUND

	Adopted Budget	Amended Budget	(Memo) Monthly		(Memo) Year-to-Date		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Current 1/31/2025	Prior Year 1/31/2024	Current 1/31/2025	Prior Year 1/31/2024			
REVENUES									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 67,283,414	67,283,414	29,612,418	29,213,633	52,884,742	53,381,621	(14,398,672)	78.60%	76.88%
5720 Services to Other Districts	77,000	77,000	8,223	6,910	40,047	35,970	(36,953)	52.01%	47.33%
5730 Tuition & Fees	150,000	150,000	4,407	13,226	84,953	71,738	(65,047)	56.64%	37.96%
5740 Other Local Revenue	2,982,880	3,552,559	849,465	437,424	2,206,978	2,503,552	(1,345,581)	62.12%	68.72%
5750 Extracurricular Activities	379,400	379,400	28,205	25,220	352,138	256,306	(27,262)	92.81%	81.55%
5760 Intermediate Source (C.E.D.)	381,000	381,000	-	-	-	-	(381,000)	0.00%	0.00%
Total Local Sources	\$ 71,253,694	71,823,373	30,502,718	29,696,413	55,568,858	56,249,186	(16,254,515)	77.37%	76.02%
STATE SOURCES									
5810 Per Capita & FSP Act	\$ 72,248,367	72,248,367	253,793	178,069	35,470,919	50,959,012	(36,777,448)	49.10%	71.52%
5830 Other State Program	7,740,070	7,740,070	600,259	569,923	2,953,652	2,813,818	(4,786,418)	38.16%	37.70%
Total State Sources	\$ 79,988,437	79,988,437	854,052	747,992	38,424,571	53,772,830	(41,563,866)	48.04%	68.31%
FEDERAL SOURCES									
5900 Federal Sources Revenue	3,718,789	3,718,789	46,349	69,576	1,702,434	648,028	(2,016,355)	45.78%	11.99%
Total Revenues	\$ 154,960,920	155,530,599	31,403,119	30,513,981	95,695,863	110,670,045	(59,834,736)	61.53%	70.00%
EXPENDITURES									
11 Instruction	\$ 88,021,699	87,960,716	7,718,896	6,971,804	39,981,635	39,356,889	47,979,082	45.45%	44.37%
12 Instructional Resources & Media	1,422,823	1,477,029	143,256	44,519	648,574	278,847	828,455	43.91%	41.35%
13 Curriculum & Staff Development	3,372,422	3,302,349	223,220	249,664	1,178,381	1,417,371	2,123,968	35.68%	30.40%
21 Instructional Leadership	3,415,549	3,413,284	256,439	265,135	1,336,541	1,465,345	2,076,743	39.16%	36.54%
23 School Leadership	9,519,505	9,522,005	807,549	808,814	3,900,689	4,314,358	5,621,316	40.97%	41.09%
31 Guidance, Counseling & Evaluation	7,040,303	7,061,440	646,796	495,009	3,162,114	2,790,902	3,899,326	44.78%	43.42%
32 Social Work Services	543,622	449,373	36,293	55,509	178,143	336,448	271,230	39.64%	40.55%
33 Health Services	1,622,342	1,624,607	155,008	125,784	764,571	675,563	860,036	47.06%	43.79%
34 Student Transportation	4,927,508	6,010,880	281,278	138,718	1,922,677	1,354,378	4,088,203	31.99%	26.50%
35 Food Service	-	-	-	-	21,157	-	(21,157)	0.00%	0.00%
36 Extracurricular Activities	5,577,914	5,705,040	410,032	386,627	2,570,664	2,520,584	3,134,376	45.06%	42.78%
41 General Administration	6,349,454	6,680,234	697,689	439,563	2,732,793	2,814,964	3,947,441	40.91%	37.42%
51 Plant Maintenance & Operations	20,313,668	23,610,882	1,305,392	1,092,741	8,688,564	8,026,496	14,922,318	36.80%	40.24%
52 Security & Monitoring Services	3,692,568	4,078,785	310,269	272,753	1,940,426	1,454,986	2,138,359	47.57%	38.50%
53 Data Processing Services	3,430,585	3,715,585	196,083	149,430	2,198,174	1,782,953	1,517,411	59.16%	59.83%
61 Community Services	1,039,707	1,044,457	81,706	41,589	432,787	225,967	611,670	41.44%	45.08%
71 Debt Service	318,000	318,000	-	17,707	163,255	88,697	154,745	51.34%	29.37%
93 Shared Services Arrangements	300,000	300,000	-	-	-	-	300,000	0.00%	0.00%
95 Juvenile Justice Program	555,000	555,000	69,646	-	371,394	180,460	183,606	66.92%	30.85%
97 Payments to Tax Increment Fund	175,000	175,000	(32,800)	73	76,822	1,718	98,178	43.90%	6.87%
99 Other Intergovernmental Charges	935,000	935,000	-	-	425,266	419,614	509,734	45.48%	44.73%
Total Expenditures	\$ 162,572,669	167,939,666	13,306,749	11,555,440	72,694,626	69,506,542	95,245,040	43.29%	42.06%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (7,611,749)	(12,409,067)	18,096,370	18,958,541	23,001,237	41,163,503	35,410,304		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	-	252	-	192,041	-	192,041		
8900 Other Uses	(535,000)	(535,000)	-	-	-	-	(535,000)		
Total Other Financing Source (Uses)	\$ (535,000)	(535,000)	252	-	192,041	-	(342,959)		
Total Changes in Fund Balances	\$ (8,146,749)	(12,944,067)	18,096,622	18,958,541	23,193,278	41,163,503	36,137,345		
Fund Balances, Beginning	49,904,907	65,148,265			65,148,265	57,995,364	-		
Fund Balances, Ending	\$ 41,758,158	52,204,198			88,341,543	99,158,867	36,137,345		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
GENERAL FUND
For the Period Ended January 31, 2025

							<i>(Memo)</i>		
		Payroll	Purchased & Contracted	Supplies & Materials	Other Operating	Debt Services	Capital Outlay	Total Year-to-Date	Total Year-to-Date
		Costs	Services	6300	Costs	6500	6600	1/31/2025	1/31/2024
		<u>6100</u>	<u>6200</u>	<u>6300</u>	<u>6400</u>	<u>6500</u>	<u>6600</u>	<u>6000</u>	<u>6000</u>
11	Instruction	\$ 36,606,679	2,542,313	699,016	172,236	-	166,296	40,186,540	39,686,726
12	Instructional Resources & Media	577,550	1,299	63,505	1,142	-	6,499	649,994	279,757
13	Curriculum & Staff Development	1,064,433	34,454	32,645	76,082	-	2,985	1,210,601	1,506,181
21	Instructional Leadership	1,238,254	20,800	41,346	80,063	-	-	1,380,463	1,557,885
23	School Leadership	3,780,657	26,477	51,973	58,657	-	5,204	3,922,967	4,356,289
31	Guidance, Counseling & Evaluation	3,067,155	27,826	66,016	19,968	-	-	3,180,965	2,820,969
32	Social Work Services	175,423	-	57	3,201	-	-	178,681	338,176
33	Health Services	753,606	3,230	8,653	1,191	-	-	766,681	676,737
34	Student Transportation	1,443,750	77,027	476,682	(278,082)	-	1,038,372	2,757,749	4,231,393
35	Child Nutrition	-	-	-	-	-	21,157	21,157	-
36	Co/Extracurricular Activities	1,356,957	421,603	296,025	592,141	-	154,877	2,821,602	2,900,629
41	General Administration	1,851,253	553,964	147,365	277,125	-	5,970	2,835,677	3,073,755
51	Plant Maintenance & Operations	3,901,161	3,559,588	922,912	1,787,570	-	124,704	10,295,935	9,205,289
52	Security & Monitoring Services	1,151,643	719,103	176,117	94,469	-	141,796	2,283,127	1,820,934
53	Data Processing Services	677,282	281,764	1,683,834	19,204	-	-	2,662,084	1,973,406
61	Community Services	352,012	144,573	924	2,355	-	-	499,863	311,085
71	Debt Service	-	-	-	-	163,255	-	163,255	88,697
81	Facilities Acquisition & Construction	-	-	-	-	-	-	-	-
93	Shared Services Arrangements	-	-	-	-	-	-	-	-
95	Juvenile Justice Program	-	-	-	371,394	-	-	371,394	221,090
97	Payments to Tax Increment Fund	-	-	-	76,822	-	-	76,822	1,718
99	Other Intergovernmental Charges	-	643,621	-	-	-	-	643,621	419,614
Total Expenditures & Encumbered Funds		\$ 57,997,815	9,057,642	4,667,070	3,355,537	163,255	1,667,860	76,909,178	75,470,328

Waco Independent School District
BALANCE SHEET
CHILD NUTRITION FUND
As of January 31, 2025

ASSETS

Cash and Temporary Investments	\$ 8,327,258
Due from Other Governments	1,098,328
Accrued Interest	44,576
Due from Other Funds	-
Total Assets	<u>\$ 9,470,162</u>

LIABILITIES

Accounts Payable	\$ 1,086,663
Accrued Wages Payable	265,272
Due to Other Funds	317,322
Total Liabilities	<u>\$ 1,669,257</u>

FUND BALANCES

Restricted Fund Balance	\$ 7,800,904
Total Fund Balances	<u>\$ 7,800,904</u>
Total Liabilities and Fund Balances	<u>\$ 9,470,162</u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended January 31, 2025

CHILD NUTRITION FUND

	Adopted Budget	Amended Budget	<i>(Memo)</i>		<i>(Memo)</i>		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 1/31/2025	Prior Year 1/31/2024	Current 1/31/2025	Prior Year 1/31/2024			
REVENUES									
LOCAL SOURCES									
5740 Other Local Revenue	\$ 65,000	65,000	29,543	17,077	146,735	108,661	81,735	225.75%	434.65%
5750 Extracurricular Activities	550,000	550,000	61,648	52,766	344,942	309,690	(205,058)	62.72%	81.71%
Total Local Sources	\$ 615,000	615,000	91,192	69,842	491,677	418,352	(123,323)	79.95%	103.55%
STATE SOURCES									
5820 Other State Program (TEA)	\$ 39,000	39,000	-	-	-	-	(39,000)	0.00%	0.00%
Total State Sources	\$ 39,000	39,000	-	-	-	-	(39,000)	0.00%	0.00%
FEDERAL SOURCES									
5900 Federal Sources Revenue	\$ 10,835,400	10,835,400	1,156,184	1,021,686	5,769,846	5,318,626	(5,065,554)	53.25%	50.14%
Total Revenues	\$ 11,489,400	11,489,400	1,247,376	1,091,528	6,261,523	5,736,978	(5,227,877)	54.50%	52.10%
EXPENDITURES									
35 Food Services	\$ 12,325,453	13,888,776	1,571,101	884,328	6,165,124	4,521,820	7,723,652	44.39%	32.92%
Total Expenditures	\$ 12,325,453	13,888,776	1,571,101	884,328	6,165,124	4,521,820	7,723,652	44.39%	32.92%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (836,053)	(2,399,376)	(323,725)	207,200	96,398	1,215,158	2,495,774		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	-	-	-	-	-	-		
Total Other Financing Sources (Uses)	\$ -	-	-	-	-	-	-		
Total Changes in Fund Balances	\$ (836,053)	(2,399,376)	(323,725)	207,200	96,398	1,215,158	2,495,774		
Fund Balances, Beginning	6,776,660	7,704,506			7,704,506	5,873,953	-		
Fund Balances, Ending	\$ 5,940,607	5,305,130			7,800,904	7,089,111	2,495,774		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
CHILD NUTRITION FUND
For the Period Ended January 31, 2025

							<i>(Memo)</i>
	<u>Payroll Costs</u>	<u>Purchased & Contracted Services</u>	<u>Supplies & Materials</u>	<u>Other Operating Costs</u>	<u>Capital Outlay</u>	<u>Total Year-to-Date 1/31/2025</u>	<u>Total Year-to-Date 1/31/2024</u>
	6100	6200	6300	6400	6600	6000	6000
35 Food Services	\$ 1,724,299	3,043,309	1,129,238	58,018	1,202,559	7,157,421	4,861,803
Total Expenditures & Encumbered Funds	<u>\$ 1,724,299</u>	<u>3,043,309</u>	<u>1,129,238</u>	<u>58,018</u>	<u>1,202,559</u>	<u>7,157,421</u>	<u>4,861,803</u>

Waco Independent School District
BALANCE SHEET
DEBT SERVICE FUND
As of January 31, 2025

ASSETS	
Cash and Temporary Investments	\$ 26,275,650
Property Taxes Receivable, Net of Allowance of \$281,215.58	597,914
Due from Other Funds	-
Total Assets	<u>\$ 26,873,564</u>
 LIABILITIES	
Accounts Payable	\$ -
Due to Other Governments	78,740
Total Liabilities	<u>\$ 78,740</u>
 DEFERRED INFLOWS OF RESOURCES	
Unavailable Revenues - Property Taxes	\$ 597,914
Total Deferred Inflows of Resources	<u>\$ 597,914</u>
 FUND BALANCES	
Restricted Fund Balance	\$ 26,196,910
Total Fund Balances	<u>\$ 26,196,910</u>
Total Liabilities and Fund Balances	<u>\$ 26,873,564</u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended January 31, 2025

DEBT SERVICE FUND

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 1/31/2025	Prior Year 1/31/2024	Current 1/31/2025	Prior Year 1/31/2024			
REVENUES									
LOCAL SOURCES									
5710	\$ 23,531,688	23,531,688	10,911,912	10,001,013	19,482,337	18,285,868	(4,049,351)	82.79%	81.98%
5740	106,000	106,000	59,659	73,137	192,463	183,660	86,463	181.57%	36.37%
Total Local Sources	\$ 23,637,688	23,637,688	10,971,572	10,074,151	19,674,800	18,469,528	(3,962,888)	83.23%	80.97%
STATE SOURCES									
5820	\$ 2,358,804	2,358,804	-	-	2,593,259	1,187,138	234,455	109.94%	50.31%
Total State Sources	\$ 2,358,804	2,358,804	-	-	2,593,259	1,187,138	234,455	109.94%	50.31%
Total Revenues	\$ 25,996,492	25,996,492	10,971,572	10,074,151	22,268,059	19,656,666	(3,728,433)	85.66%	78.10%
EXPENDITURES									
71	\$ 25,950,492	25,950,492	-	-	1,650	2,150	25,948,842	0.01%	0.01%
97	46,000	46,000	(6,731)	22	33,578	409	12,422	73.00%	6.82%
Total Expenditures	\$ 25,996,492	25,996,492	(6,731)	22	35,228	2,559	25,961,264	0.14%	0.01%
Total Changes in Fund Balances	\$ -	-	10,978,303	10,074,129	22,232,831	19,654,107	22,232,831		
Fund Balances, Beginning	3,669,624	3,964,079			3,964,079	5,075,473	-		
Fund Balances, Ending	\$ 3,669,624	3,964,079			26,196,910	24,729,580	22,232,831		

Waco Independent School District
Statement of Net Position
Proprietary Fund
As of January 31, 2025

	Governmental Activities ----- Internal Service Fund
Assets	
Current assets:	
Due from other funds	\$ 2,158,754
Other receivables	81,140
Prepaid items-health insurance	574,159
Total assets	\$ 2,814,053
Liabilities	
Current liabilities:	
Accounts payable	\$ 194,290
Other current liabilities	945,429
Due to other funds	-
Total current liabilities	\$ 1,139,719
Total liabilities	\$ 1,139,719
Net position	
Unrestricted net position	\$ 1,674,334
Total net position	\$ 2,814,053

Waco Independent School District
Statement of Revenues, Expenses, and Changes in Net Position
Budget and Actual
For the Period Ended January 31, 2025

Proprietary Fund
Governmental Activities - Internal Service Fund

	Budget	<i>(Memo)</i>		<i>(Memo)</i>		Difference Budget to Current Year-to-Date	CY YTD As % of Budget	PY YTD As % of Budget
		Monthly		Year-to-Date				
		Current 1/31/2025	Prior Year 1/31/2024	Current 1/31/2025	Prior Year 1/31/2024			
Operating revenues:								
Employee contributions:								
Group health	\$ 3,791,900	310,942	\$ 327,324	1,567,518	\$ 1,497,381	(2,224,382)	41.34%	40.58%
Assessments to other funds:								
Group health	10,907,700	944,147	784,269	4,033,341	3,922,602	(6,874,359)	36.98%	40.15%
Unemployment	72,100	7,039	3,135	39,299	16,619	(32,801)	54.51%	43.18%
Workers compensation	837,900	71,929	66,124	397,070	285,806	(440,830)	47.39%	64.78%
Wellness Program	50,000	32,827	-	36,363	-	(13,637)	72.73%	0.00%
Prescription drug rebates	2,228,700	-	-	735,002	354,480	(1,493,698)	32.98%	44.09%
Insurance recovery	-	-	-	-	3,049	-	0.00%	0.00%
Total operating revenues	<u>\$ 17,888,300</u>	<u>1,366,883</u>	<u>1,180,852</u>	<u>6,808,592</u>	<u>6,079,937</u>	<u>(11,079,708)</u>	<u>38.06%</u>	<u>33.22%</u>
Operating expenses:								
Administrative fees	\$ 1,398,005	76,380	156,131	656,876	686,413	741,129	46.99%	59.68%
Claims expense:								
Medical claims	7,243,200	668,636	1,799,138	2,204,687	4,149,315	5,038,513	30.44%	46.68%
Prescription drug claims	6,635,000	545,114	435,022	2,930,832	2,480,305	3,704,168	44.17%	52.43%
Unemployment	80,000	-	-	10,922	38,925	69,078	13.65%	176.93%
Workers compensation	619,100	39,686	-	159,255	86,406	459,845	25.72%	46.04%
Stop-loss insurance	1,881,400	166,165	313,079	773,459	791,757	1,107,941	41.11%	52.31%
Wellness Program	31,595	-	-	38,478	4,795	(6,883)	121.79%	9.59%
Total operating expenses	<u>\$ 17,888,300</u>	<u>1,495,981</u>	<u>2,703,369</u>	<u>6,774,509</u>	<u>8,237,916</u>	<u>11,113,791</u>	<u>37.87%</u>	<u>49.79%</u>
Change in net position	\$ -	<u>(129,098)</u>	<u>(1,522,518)</u>	34,084	(2,157,979)	34,084		
Net position:								
Net position, beginning	<u>\$ 1,976,289</u>			<u>1,640,250</u>	<u>1,583,831</u>	<u>(336,039)</u>		
Net position, ending	<u>\$ 1,976,289</u>			<u>1,674,334</u>	<u>(574,148)</u>	<u>(301,955)</u>		

Waco Independent School District
Statement of Cash Flows
For the Period Ended January 31, 2025

Proprietary Fund

	Governmental Activities ----- Internal Service Fund
Cash flows from operating activities:	
Cash received from employee contributions	\$ 310,942
Cash received from assessments to other funds	1,023,115
Cash payments for claims	(1,091,510)
Cash payments for stop loss premiums	(166,165)
Cash payments for professional and contracted services	<u>(76,380)</u>
Net cash provided by operating activities	<u>\$ 0</u>
Net increase in cash and cash equivalents	<u>\$ 0</u>
Cash and cash equivalents at beginning of year	<u>-</u>
Cash and cash equivalents at end of year	<u><u>\$ 0</u></u>
 Reconciliation of operating income to net cash provided by operating activities:	
Operating gain (loss)	\$ (129,098)
Effects of increases and decreases in current assets and liabilities:	
Increase in receivables	684,553
Decrease in prepaid items	(61,766)
Decrease in accounts payable	<u>(493,689)</u>
Net cash provided by operating activities	<u><u>\$ (0)</u></u>

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: Sheryl Davis

RE: Annual Debt Report for the Fiscal Year Ended August 31, 2024

=====

Background Information:

The 84th Legislature passed HB 1378 to increase the transparency of local government debt. Under Local Government Code §140.008, political subdivisions, including school districts, must annually compile their debt obligation data from the preceding fiscal year and either report it to the Texas Comptroller of Public Accounts for posting or, alternatively, post the information on their own websites and establish a link with the Comptroller’s website.

The required information must be reported within 180 days of the end of the most recently completed fiscal year. The Waco ISD posted the report to the District’s website and submitted the information to the Texas State Comptroller’s Office on January 31, 2025, within the required timeline.

Attached is a copy of the compiled annual debt report for the fiscal year ended August 31, 2024.

Fiscal Implications:

None.

Administrative Recommendation(s):

Report only.

Summary of Debt Obligations as of August 31, 2024

	Total	Secured by Ad Valorem Taxes	Per Capita ²
Authorized debt obligations ¹	\$ 494,700,000	\$ 494,700,000	\$ 4,426
Principal of all outstanding debt obligations	\$ 449,280,000	\$ 449,280,000	\$ 4,020
Combined principal & interest required to pay outstanding debt obligations on time & in full	\$ 746,421,029	\$ 746,421,029	\$ 6,678

¹Secured by Ad Valorem Taxes

² Per capita is based on a total population of 111,042 as estimated by the U.S. Census Bureau's Poverty Estimates for School Districts, Small Area Income and Poverty Program (SAIPE), posted November 27, 2024.

Status of Waco ISD Bonds Authorized by General Election 1987 Through 2024

Authorizing Election	Purpose for Which the Debt Obligation was Authorized	Authorization Amount	Issued	Unissued	Total Proceeds Received	Proceeds Spent	Proceeds Unspent
5/27/1987	New construction (South Waco); physical education facilities; and HVAC & other renovations	\$ 27,000,000	\$ 27,000,000	\$ -	\$ 25,794,732	\$ 25,794,732	\$ -
11/4/1997	Two new elementary schools (Brook Avenue & Provident Heights); classroom additions (Alta Vista & Lake Waco); fine arts facility (Waco High); health careers facility (University High); & middle school physical education facilities	\$ 15,000,000	\$ 15,000,000	\$ -	\$ 14,995,516	\$ 14,995,516	\$ -
2/5/2000	New middle school (Cesar Chavez); new elementary school (West Avenue); classroom wing (Dean Highland); library expansions; middle school band facilities; elementary physical education facilities; and HVAC & lighting upgrades	\$ 39,500,000	\$ 39,500,000	\$ -	\$ 39,601,267	\$ 39,601,267	\$ -
5/10/2008	Replacement high school (University High); three replacement elementary schools (Bell's Hill, Dean Highland, J.H. Hines); secondary science labs, library, & cafeteria additions/renovations; athletic facilities & playground equipment, and miscellaneous systems repairs, replacements, & upgrades including accessibility, fire and safety, electrical, energy management, HVAC, lighting, plumbing & roofing	\$ 172,500,000	\$ 172,500,000	\$ -	\$ 182,548,840	\$ 182,548,840	\$ -
11/2/2021	Replacement high school (Waco High); two replacement middle schools (G.W. Carver and Tennyson); one replacement elementary (Kendrick); and additions and renovations to a second elementary (South Waco)	\$ 355,000,000	\$ 355,000,000	\$ -	\$ 358,082,335	\$ 289,047,286	\$ 69,035,049
		\$ 609,000,000	\$ 609,000,000	\$ -	\$ 621,022,690	\$ 551,987,641	\$ 69,035,049

Current Credit Ratings Given by Nationally Recognized Credit Rating Organization to Debt Obligations

	Assigned ⁴	Underlying
Moody's Investors Service	Aaa	Aa2
Standard & Poor's Rating Services	AAA	AA-

⁴The bonds have been given an assigned rating by virtue of the Guarantee of the Permanent School Fund of the State of Texas

Outstanding Debt by Series as of August 31, 2024

Series	Interest Rate Payable	Original Issue Amount	Maturity Date	Beginning Principal Balance	Additions	Reductions	Ending Principal Balance	Outstanding Debt Per Capita
Unlimited Tax School Building and/or Refunding Bonds secured by ad valorem taxation:								
Series 2016	2.00%-5.00%	\$ 47,120,000	2038	\$ 12,165,000	\$ -	\$ (1,690,000)	\$ 10,475,000	\$ 94
Series 2021	1.44%-5.00%	105,915,000	2038	102,305,000	-	-	102,305,000	915
Series 2021 (CAB)	0.46%-0.73%	825,000	2025	670,000	-	(445,000)	225,000	2
Series 2022	2.75%-5.00%	189,500,000	2052	188,870,000	-	(710,000)	188,160,000	1,683
Series 2022B	4.00%-5.00%	72,885,000	2052	71,200,000	-	(1,065,000)	70,135,000	627
Series 2023	4.00%-5.00%	78,455,000	2053	78,455,000	-	(475,000)	77,980,000	698
Totals-bonds payable at original par value		\$ 494,700,000		\$ 453,665,000	\$ -	\$ (4,385,000)	\$ 449,280,000	\$ 4,020

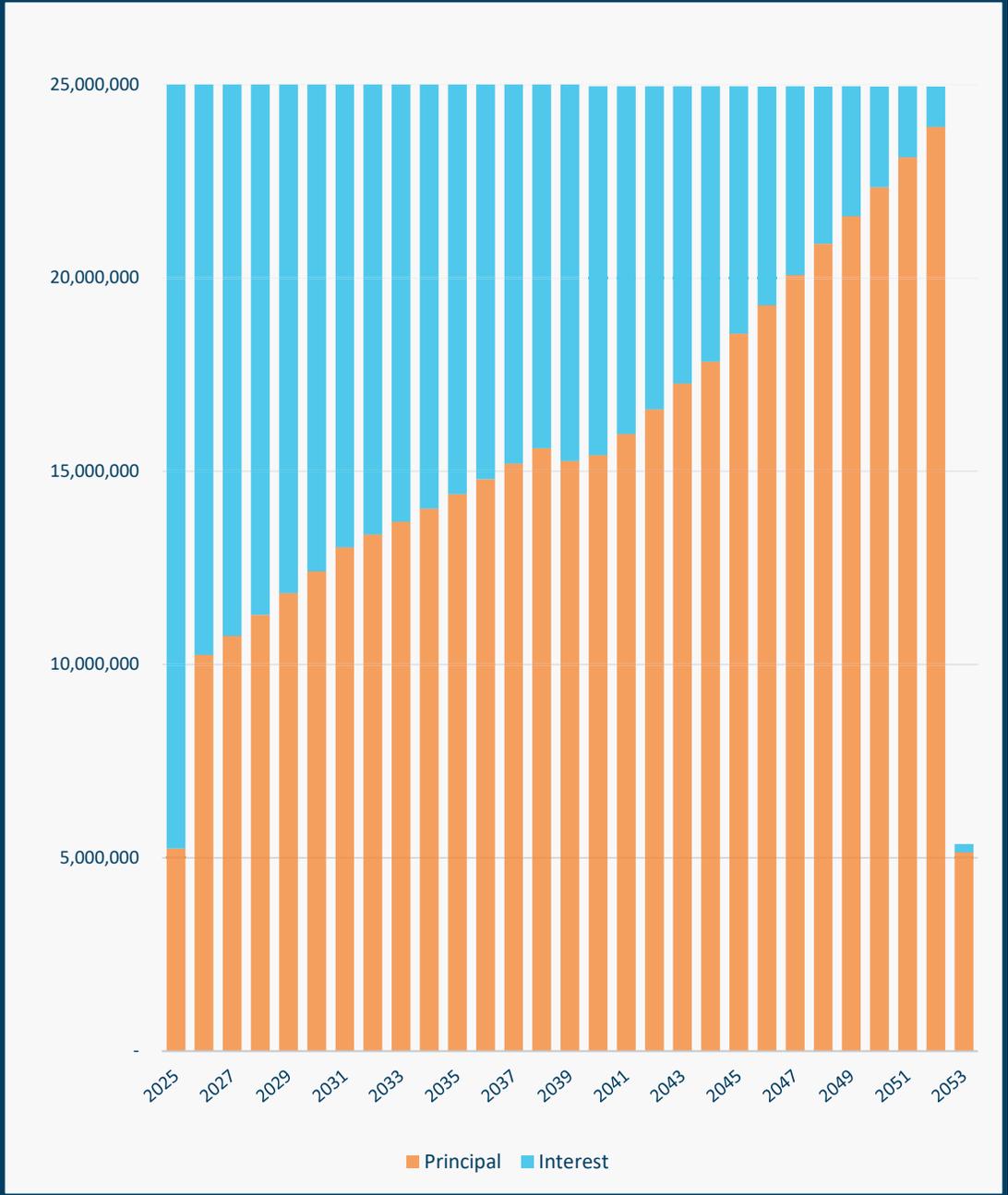
Amount Due in Fiscal Year Ending August 31, 2025

\$ 5,240,000

Combined Principal & Interest Requirements by Year as of August 31, 2024

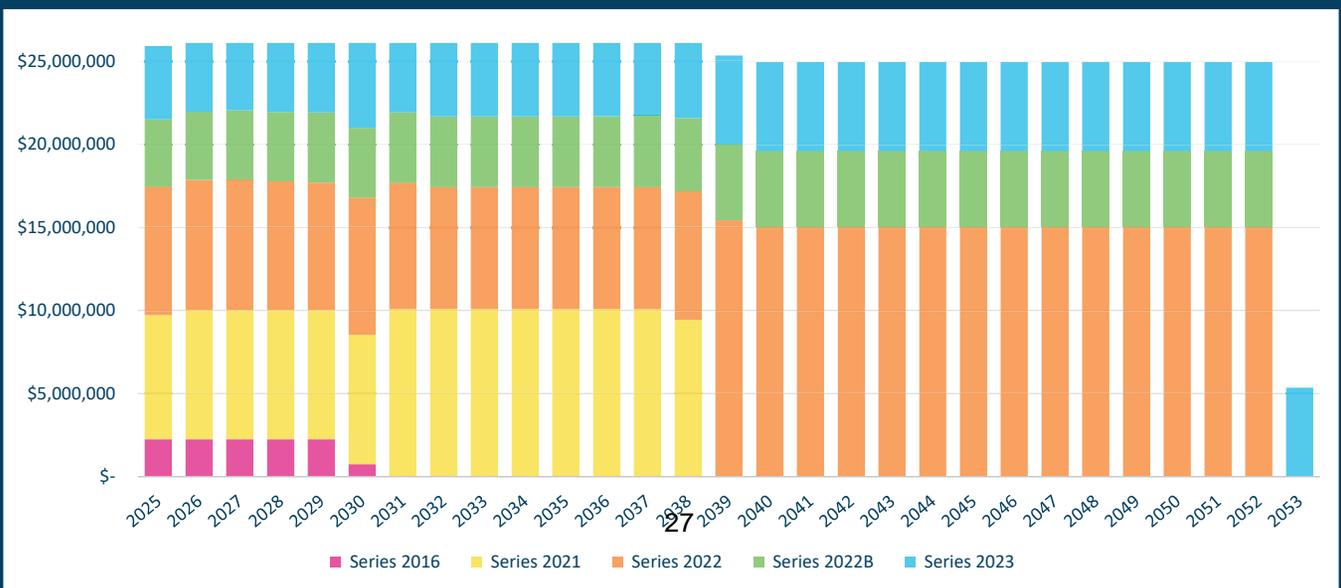
Unlimited Tax School Building & Refunding Bonds

Fiscal Year Ending August 31	Principal Value at Maturity	Interest	Total Requirements Through Maturity	Outstanding Debt Per Capita
2025	5,240,000	20,691,492	25,931,492	232
2026	10,250,000	15,855,742	26,105,742	234
2027	10,745,000	15,361,891	26,106,891	234
2028	11,285,000	14,824,642	26,109,642	234
2029	11,850,000	14,260,392	26,110,392	234
2030	12,415,000	13,689,242	26,104,242	234
2031	13,035,000	13,075,742	26,110,742	234
2032	13,370,000	12,738,251	26,108,251	234
2033	13,695,000	12,413,526	26,108,526	234
2034	14,040,000	12,068,844	26,108,844	234
2035	14,410,000	11,703,543	26,113,543	234
2036	14,795,000	11,316,147	26,111,147	234
2037	15,200,000	10,911,109	26,111,109	234
2038	15,600,000	10,510,284	26,110,284	234
2039	15,270,000	10,080,525	25,350,525	227
2040	15,425,000	9,538,575	24,963,575	223
2041	15,970,000	8,988,025	24,958,025	223
2042	16,610,000	8,349,225	24,959,225	223
2043	17,280,000	7,679,825	24,959,825	223
2044	17,840,000	7,119,781	24,959,781	223
2045	18,560,000	6,402,244	24,962,244	223
2046	19,300,000	5,655,744	24,955,744	223
2047	20,080,000	4,879,475	24,959,475	223
2048	20,885,000	4,071,831	24,956,831	223
2049	21,605,000	3,356,931	24,961,931	223
2050	22,345,000	2,611,256	24,956,256	223
2051	23,120,000	1,839,356	24,959,356	223
2052	23,915,000	1,039,938	15,038,000	135
2053	5,145,000	212,231	5,357,231	48
Total	\$ 449,280,000	\$ 271,245,809	\$ 710,608,871	\$ 6,358



**Unlimited Tax School Building & Refunding Bonds Combined Principal and Interest Requirements
as of August 31, 2024 by Series**

Fiscal Year Ending August 31	U/L Tax Refunding Bonds Series 2016	U/L Tax Refunding Bonds Series 2021	U/L Tax Refunding Bonds Series 2022	U/L Tax Refunding Bonds Series 2022B	U/L Tax Refunding Bonds Series 2023	Total
2025	\$ 2,251,500	\$ 7,476,567	\$ 7,735,463	\$ 4,041,744	\$ 4,426,219	\$ 25,931,493
2026	2,252,750	7,776,567	7,833,962	4,102,493	4,139,969	26,105,741
2027	2,253,150	7,776,066	7,859,463	4,157,744	4,060,468	26,106,891
2028	2,251,150	7,777,817	7,745,212	4,177,494	4,157,969	26,109,642
2029	2,249,400	7,776,067	7,667,963	4,233,244	4,183,719	26,110,393
2030	754,000	7,775,317	8,275,962	4,192,993	5,105,969	26,104,241
2031	-	10,084,817	7,594,963	4,246,244	4,184,718	26,110,742
2032	-	10,092,576	7,342,712	4,248,244	4,424,719	26,108,251
2033	-	10,090,701	7,341,613	4,246,244	4,429,969	26,108,527
2034	-	10,092,819	7,344,312	4,245,243	4,426,469	26,108,843
2035	-	10,088,418	7,340,663	4,254,994	4,429,468	26,113,543
2036	-	10,092,122	7,340,812	4,259,744	4,418,469	26,111,147
2037	-	10,088,034	7,339,613	4,359,494	4,323,969	26,111,110
2038	-	9,436,959	7,747,062	4,406,293	4,519,969	26,110,283
2039	-	-	15,430,863	4,557,694	5,361,968	25,350,525
2040	-	-	15,042,312	4,559,294	5,361,969	24,963,575
2041	-	-	15,041,613	4,556,694	5,359,719	24,958,026
2042	-	-	15,042,412	4,554,893	5,361,919	24,959,224
2043	-	-	15,042,213	4,558,694	5,358,918	24,959,825
2044	-	-	15,040,350	4,558,913	5,360,519	24,959,782
2045	-	-	15,041,750	4,558,975	5,361,519	24,962,244
2046	-	-	15,040,350	4,558,675	5,356,719	24,955,744
2047	-	-	15,040,550	4,557,806	5,361,118	24,959,474
2048	-	-	15,041,550	4,556,162	5,359,119	24,956,831
2049	-	-	15,042,300	4,558,913	5,360,719	24,961,932
2050	-	-	15,041,350	4,554,862	5,360,044	24,956,256
2051	-	-	15,043,400	4,559,013	5,356,943	24,959,356
2052	-	-	15,038,000	4,555,725	5,361,213	24,954,938
2053	-	-	-	-	5,357,231	5,357,231
Total	\$ 12,011,950	\$ 126,424,847	\$ 317,478,788	\$ 122,978,525	\$ 141,631,700	\$ 720,525,810



Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: Elizabeth Cox

RE: Certification of Unopposed Candidate and Order of Cancellation for May 3, 2025 District 5, Place 5 Trustee Election

Certificación del Candidato sin Oposición y Orden de Cancelación para el 3 de mayo de 2025 Distrito 5, Lugar 5 Elección de Síndico

=====

Background Information:

In January the Board set a trustee general election for District 4, Place 4, and District 5, Place 5, to be held on Saturday, May 3, 2025, and approved the district participating in a joint election conducted by the McLennan County Elections Office. The filing period started on Jan. 15 and ended at 5 p.m. on Feb. 14. Write-in candidates had the opportunity to submit a declaration of candidacy through 5 p.m. on Feb. 18.

State law allows entities without contested elections to reduce or avoid election costs by certifying unopposed candidates as elected. Two candidates have filed for District 4, Place 4, and the district will move forward with conducting the election in that contested race. However, only one candidate has filed for District 5, Place 5, and the board can take action to certify the unopposed candidate and cancel that election.

In order to take those actions, two documents require Board approval:

- The Certification of Unopposed Candidate stating that Jim Patton representing District 5 is unopposed.
- The Order of Cancellation states that the unopposed candidate is elected to office according to the Texas Election Code. This document will be posted at polling places on Saturday, May 3, 2025.

Fiscal Implications:

Potentially reduce contracted election services costs being spent from the 2024-2025 budget.

Administrative Recommendation(s):

Certify the unopposed candidate and approve the Order of Cancellation for District 5, as presented.

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS
(NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA OTRAS SUBDIVISIONES POLITICAS
(NO EL CONDADO)

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidate is unopposed for election to office for the election scheduled to be held on Saturday, May 3, 2025.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el sábado, 3 de mayo de 2025.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

District 5, Place 5 Jim Patton



Signature (Firma)

Elizabeth Cox, Chief of Staff/Filing Officer
Printed name (Nombre en letra de molde) Title (Puesto)

February 19, 2025
Date of signing (Fecha de firma)

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Waco Independent School District hereby cancels the election for Single Member District 5 scheduled to be held on Saturday, May 3, 2025 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Distrito Escolar Independiente de Waco por la presente cancela la elección que, de lo contrario, se hubiera celebrado el sábado, 3 de mayo de 2025 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (*Candidato*) Office Sought (*Cargo al que presenta candidatura*)

Jim Patton Single Member District 5

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President (*Presidente*)

Secretary (*Secretario*)

(seal) (*sello*)

Date of adoption (*Fecha de adopción*)

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: Sheryl Davis

RE: Amendments to the 2024-2025 Budget

=====

Background Information:

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached is a copy of the proposed amendment to the Official Budget identifying details of the request. The following summarizes the effect of the amendment by functional category.

Summary:

Amendment #017: Career and Technical Education (Fund 199)

This amendment will reallocate funds for curriculum and instructional staff development contracted services to instructional supplies. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$ 2,681	Curriculum & Instructional Staff Development
Use of Funds	\$ 2,681	Instruction
Fund Balance Effect	None	

Amendment #018: Special Education (Fund 199)

This amendment will reallocate funds from excess instructional stipends to guidance, counseling, and evaluation services for professional and paraprofessional salaries. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$ 19,809	Instruction
Use of Funds	\$ 19,809	Guidance, Counseling, and Evaluation Services
Fund Balance Effect	None	

Amendment #019: Advanced Academics (Fund 199)

This amendment will place budget for instructional testing fees. Funding will come from a refund received from the College Board for fiscal year 2024. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$ 383	Other Local Revenue
Use of Funds	\$ 383	Instruction
Fund Balance Effect	None	

Amendment #020: Advanced Academics (Fund 199)

This amendment will reallocate funds from excess instructional leadership supplies to community services for food items for the Prekindergarten Roundup Fun Fest. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	1,150	Instructional Leadership
Use of Funds	\$	1,150	Community Services
Fund Balance Effect		None	

Amendment #022: Maintenance and Facilities (Fund 199)

This amendment will place budget for plant maintenance and operations vehicle repairs. Funding will come from insurance recovery of the related claim. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	666	Insurance Recoveries
Use of Funds	\$	666	Plant Maintenance & Operations
Fund Balance Effect		None	

Amendment #023: Districtwide (Fund 199)

This amendment will reallocate funds from plant maintenance and operations contingency to general administration legal fees to cover rate increase and miscellaneous operating costs to cover attendance boundary work. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	146,650	Plant Maintenance & Operations
Use of Funds	\$	146,650	General Administration
Fund Balance Effect		None	

Amendment #024: Districtwide (Fund 199)

This amendment is required to place budget in various functions for the capital expenditures and proceeds from the new copier leases entered into this year. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	191,791	Other Resources – Proceeds from Capital Leases
Use of Funds	\$	191,791	Instruction, Curriculum & Instructional Staff Development, Food Service, General Administration, Plant Maintenance & Operations
Fund Balance Effect		None	

A copy of the amendments, detailing line items to be adjusted, are attached for your review.

Fiscal Implications:

The amendments have no impact on the fund balance.

Administrative Recommendation(s):

The administration recommends that the Board of Trustees approve the budget amendments, as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date February 27, 2025

Contact Person: M. Tish/J. Allen

RE: Bid Award for Educational Software and Other School District Related Software

=====

Background Information:

Request for Proposal, RFP # 24-1277, Educational Software and other School District Related Software, have been received for the purpose of creating a list of vendors which can provide software needs for the District on an as needed basis. We have received forty-four (44) responses for this initial bid and has been attached for your consideration. We received five (5) additional vendors this past month and has been attached for your consideration.

In an effort to allow for maximum participation with our Educational Software and Other School District Related Software and in light of changes made in 2019 by the Texas Education Agency’s, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Purchasing Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce’s, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the five (5) additional vendors for the Educational Software and Other School District Related Software, as presented.

RFP # 24-1277
 Educational Software and Other School District Related Software
 Vendors February 2025

Previously Responding Supplier	City	State
Beable Education, Inc.	Lakewood	NJ
BrainPOP LLC	New York	NY
Cengage Learning, Inc.	Mason	OH
Curriculum Associates, LLC	North Billerica	MA
Different Roads to Learning	New York	NY
Discovery Education, Inc.	Charlotte	NC
eCampus Systems (Figtree Technologies Inc)	McKinney	TX
Education Advanced, Inc.	Tyler	TX
Encyclopaedia Britannica Inc.	Chicago	IL
Essential Skills (Essential Skills Software Inc)	Aurora	ON
ExploreLearning, LLC	Dallas	TX
Footsteps2Brilliance, Inc.	Washington	DC
FSS Software Topco LP (Follett Software, LLC)	McHenry	IL
GraceNotes, LLC.	Houston	TX
Hatch, Inc.	Winston Salem	NC
Heinemann (Greenwood Publishing Group LLC)	Portsmouth	NH
Houghton Mifflin Harcourt Publishing	Geneva	IL
Imagine Learning LLC	Tempe	AZ
Innovative Learning Concepts Inc.	Colorado Springs	CO
Insignia Software Corporation	Edmonton	AB
IXL Learning, Inc.	San Mateo	CA
Journeyed.com, Inc.	Allen	TX
Lab Resources, Inc.	Tomball	TX
Learning 2020 dba Penda Learning (Penda Learning)	Loveland	CO
Learning A-Z, LLC	Dallas	TX
Lexia Learning Systems LLC	Concord	MA
Lone Star Learning (Lone Star Learning Sales & Marketing, Inc.)	Lubbock	TX
MobyMax (MobyMax Education, LLC)	Pittsburgh	PA
PROGRESS LEARNING LLC	Atlanta	GA
Rhythm Monster, LLC	Prairie Grove	AR
Romeo Music	Coppell	TX
Rosen Classroom Or Rosen Digital OR Jackdaw Publications (Rosen Publishing Group, Inc.)	New York	NY
Rosetta Stone LLC	San Mateo	CA
ScholasticInc.	New York	NY
SchoolsPLP	Phoenix	AZ
Sirius Education Solutions (Sirius Education Solutions LLC)	Austin	TX
Stats Medic, LLC	Grand Rapids	MI
STEMfinity, LLC	Boise	ID
Super Duper Publications (Super Duper Inc)	Greenville	SC
The Writing Academy, LLC	Kemah	TX
ThinkCERCA.com, Inc.	Chicago	IL
TOPTALENT LEARNING	Plano	TX
Vernier Science Education (Vernier Software & Technology Inc.)	Beaverton	OR
visiOn cue LLC	Scottsdale	AZ

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish

RE: Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services

=====

Background Information:

Request for Proposal, RFP # 21-1182, Educational Consulting, Professional Development, and Other Student-Based Contracted Services have been received for the purpose of creating a list of vendors which can service the District. We received six (6) responses during the past month. The recommended vendors will be added to our previously approved list of three hundred seventy-two (372) responses.

Examples of the types of services covered under this RFP are:

- Academic Educational Consultant
- Professional/Staff Development Training
- Motivational or Professional Speaker
- Program Review/Recommendation Services
- Data/Statistical Analysis
- Curriculum Design
- Evaluator Services
- Judging Services
- Technology Analysis/Consultant
- Operations Analysis/Consultant
- Grant Evaluation Services
- Presentations/Programs for staff and students (e.g. authors)
- Marching Band/Drill/Cheer Design and Choreography (includes camps)
- Theatre Coaching Services
- Instructors for outside of the school day classes (art, photography, gardening, tennis, Zumba, etc.)
- Speaker(s) for Assembly Programs
- Other services deemed appropriate for this request

In an effort to create inclusivity with our consulting, professional development, and student-based contracted services vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 – Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- **Limited Response Period.** This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.

- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the additional six (6) vendors for the Educational Consulting, Professional Development, and Other Student-Based Contracted Services bid, as presented.

Ben Elyon Assessment & Support Services, PLLC

Company Name: Ben Elyon Assessment & Support Services, PLLC
Street Address: 5118 Westerham Pl.
City, State, Zip: Houston, TX 77069
Contact Name: Floyd Harrison
Contact Phone Number: 254-733-8302
Contact Email Address: admin@benelyon.org
Category of Service Provided: Evaluator Services
Target Audience: Special Education Psychological Services and/or Special Education Child Find
Description of Services: Ben Elyon provides psychological evaluations to determine eligibility due to AU, ED, or OHI. We also conduct Functional Behavioral Assessments (FBA), which result in Behavior Intervention Plans (BIP). We provide direct and indirect psychological services to students identified with emotional/behavioral needs. A virtual autism parent support group and intellectual and learning disability evaluations are also available.
Pricing: Psychological evaluation to address AU, ED, or OHI: \$950
Direct/Indirect Psych Services: \$80/hour IEP, Review, Staffing participation (in-person/virtual): \$80/hour Comprehensive Evaluation (All portions of FIE formally addressed, except speech-language, physical, & AT): \$1700

Books Galore (Little Coleman)

Company Name: Books Galore
Street Address: 9110 Copperhead Drive
City, State, Zip: Little Elm, TX 75068
Contact Name: Little Coleman
Contact Phone Number: 469-885-1557
Contact Email Address: abcthatcouldbeme@gmail.com
Category of Service Provided: Academic Educational Consultant
Target Audience: Students
Description of Services: Motivating students
Pricing: Price of the book

Firefly Professional Service Providers LLC

Company Name: Firefly Professional Service Providers LLC
Street Address: 7014 Chevy Chase Ave
City, State, Zip: Dallas, Texas 75225
Contact Name: Caroline Stanaford
Contact Phone Number: (214) 315-2288
Contact Email Address: caroline@fireflypsp.com
Category of Service Provided: Other applicable service
Target Audience: Special Education Department - speech
Description of Services: Therapist-owned staffing agency that connects local schools with top-tier SLPs and

SLPAs; Provide in-person, hybrid and virtual services

Pricing: Monolingual SLP - \$90/hour; Bilingual SLP - \$95/hour; Monolingual SLPA - \$80/hour; Bilingual SLPA - \$85/hour

H. Russ Brown (Harold Russell Brown)

Company Name: H. Russ Brown
Street Address: 122 Crystal Reef Drive
City, State, Zip: League City, TX 77573
Contact Name: H. Russ Brown
Contact Phone Number: 630-290-5007
Contact Email Address: h.russ.brown.1@gmail.com
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)
Target Audience: Theatre program
Description of Services: Serving as UIL One-Act Play clinician
Pricing: \$250.00 flat fee

K-12 Leadership Diagnostics, LLC

Company Name: K-12 Leadership Diagnostics, LLC
Street Address: 6421 Aden Lane
City, State, Zip: Austin, TX 78739
Contact Name: Dr. Laura Stout
Contact Phone Number: 737-227-3023
Contact Email Address: laurastout08@gmail.com
Category of Service Provided: Professional/Staff Development Training
Target Audience: Campus and District Leaders, Teachers, Principal Supervisors; Cabinet Members, District Leaders
Description of Services: Consulting Services for School Improvement; Leadership Development; Instructional Leadership Development; Instructional Coaching; Coaching on-the-spot: Modeling for school administrator; Leadership diagnostics; Instructional leadership capacity building; Teaching and learning about equity; Strong School Leadership *Effective Schools Framework and implementation components *Strong Curriculum; Improving Instruction to High Quality Instruction; Effective coaching conversations; PLC data-analysis, planning; Classroom observations and feedback; Campus leaders leading PLCs; PLC implementation, with PLC guide; Teaching strategies and systems; Curriculum overviews for administrators and teacher leaders; Special education systems; Emergent bilingual professional development; Culture-building; Implementation of new and aspiring teacher academies; Grow your own leadership academies; Grow your own executive academies; Planning for AI classroom course implementation and teacher use of AI in classrooms
Pricing: Time-Based Services: Hourly \$168.75; Day \$675.00; Full Day\$1350.00; Retainer Fee: Weekly \$5,737.50 (Includes 15% Discount, save \$1012.50); Monthly\$22,950 (Includes 15% Discount, save \$4050.00); Productized Services 2 Day Instructional Leadership Coaching: \$2,700.00; Package Pricing High Quality Instructional Coaching for Campus Leaders, Implementation and follow through: \$10,000 per school elementary school; \$12,000 per middle school: \$15,000 per high school; We will start with a free virtual consultation

Kate Glasheen Coaching (Kathryn Pleasant Glasheen-Dentino)

Company Name: Kate Glasheen Coaching

Street Address: 1951 Hunter Road, Apt. 8201

City, State, Zip: San Marcos, TX 78666

Contact Name: Kate Glasheen-Dentino

Contact Phone Number: 859-496-9304

Contact Email Address: kateglasheen2@gmail.com

Category of Service Provided: Fine Arts Services (Band, Choir, Theater)

Target Audience: Casts of theatrical productions of all varieties and at all levels from school productions to professional theaters

Description of Services: Provides individual coaching, group workshops, and full production support for theater companies; Detailed dialect coaching, vocal combat sounds, vocal health and production, and character voice work may all be part of a production; Works with the hiring body to determine goals, logistics, scheduling, and payment based on the requirements of the person, event or production

Pricing: Fees are negotiable; Standard fee for private coaching is \$120/hour or \$65/half hour with 4 lesson package option of \$420/4 hours; Standard Workshop fee \$150/hour; SPT and other small budget theater coaching \$50/hour; LORT and larger budget theaters are \$120/hour; IRS Standard Mileage Rate reimbursement

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish

RE: Bid Award for Local Retailers' General Merchandise

=====

Background Information:

Request for Proposal, RFP # 24-1263, Local Retailers' General Merchandise have been received for the purpose of creating a list of vendors from the Greater Waco Area that can provide supplies, equipment, and services for the District on an as needed basis. We have received forty-eight (48) responses for this initial bid. We received four (4) additional vendors this past month and has been attached for your consideration.

In an effort to allow maximum participation for vendors currently residing in the Greater Waco Area, as well as new vendors moving into the area, the Waco Independent School District is electing to engage in Extended Period for Multiple Award Contracts as allowed under the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG), Module 5: Purchasing, exhibited below.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users. Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

Additional vendors will be added as needed. Vendors submitting a bid by the end of each month will be recommended for consideration at the next Board Meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the four (4) new vendors for the Local Retailers' General Merchandise, as presented.

RFP # 24-1263
Local Retailer's General Merchandise
Vendors for February 2025

New Responding Suppliers	City	State
Astro Events of Waco	Waco	TX
Paramount Waste Water (Paramount Porta-Potty)	Temple	TX
Swift Uniforms	Waco	TX
Waco Bounce House Rentals, LLC	Eddy	TX
Previously Awarded Suppliers	City	State
25N Coworking Waco (25N Waco, LLC)	Waco	TX
A-1 Banner & Sign Co., Inc.	Waco	TX
ACE Fence & Supply (Ace Commercial Fence, Inc.)	Robinson	Tx
AHP Media Technology	Hewitt	TX
Air Flow Filter Service, Ltd	Waco	TX
ARC Abatement 1, Inc.	Waco	TX
Award Specialties, Inc.	Waco	TX
Axiom Advertising (Bosque Forms, Inc.)	Waco	TX
Barnes & Noble	Waco	TX
Batteries Plus Waco/Temple/Harker Heights (Glacierbeach)	Waco	TX
Big Ben Dry Cleaners	Waco	TX
Bosque Fence and Supply, LLC. (Jeff Bray)	Waco	TX
Bugsdotcom Termite and Pest	Waco	TX
Centex Carpet & Interiors	Waco	TX
CTWP (Hayday, Inc.)	Waco	TX
Diesel Power Supply Co.	Waco	TX
Dream Big Balloons	China Spring	TX
Express Yourself Designs	Waco	TX
Firmin Business Forms	Waco	TX
Flow Plumbing Services, LLC	Waco	TX
Gene Ives Accoustic & Tile Co	Waco	TX
Gross-Yowell	Waco	TX
HEB Grocery Store	Waco	TX
Herff Jones/Overall Recognition (Overall Recognition LLC)	Waco	TX
Hidewilly (will Suarez)	Waco	TX
Hobby Lobby Creative Centers (Hobby Lobby Stores, Inc.)	Waco	TX
Hole in the Roof Marketing (Hole in the Roof)	Waco	TX
Jeff's Balloons	Waco	TX

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish/G. Barrera

RE: Bid Award for Maintenance Supplies, Equipment, and Services

=====

Background Information:

Request for Proposal, RFP # 22-1229, Maintenance Supplies, Equipment, and Services have been received for the purpose of creating a list of vendors which can provide supplies, equipment, and services for the Facilities and Maintenance and Custodial Departments. We have received one hundred forty-three (143) responses for this initial bid. We received six (6) additional vendors this past month and has been attached for your consideration.

In an effort to allow for maximum participation with our Maintenance and Custodial vendors and in light of changes made in 2019 by the Texas Education Agency’s, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Purchasing Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce’s, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the six (6) additional new vendors for the Maintenance Supplies, Equipment, and Services bid, as presented.

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for February 2025

Responding Supplier	City	State
AutoCzech/Soljonhof	West	TX
H & H Sign Co., Inc	Waco	TX
MJM Commercial HVAC, LLC (Motl)	Robinson	TX
Pioneer Steel and Pipe Co., Inc.	Waco	TX
Ranger Security Solutions (Ranger Elite Management, LLC)	Temple	TX
Texas Security Equipment, Inc.	Waco	TX
Previously Awarded Vendors	City	State
A&H Refrigeration Company, Inc.	Waco	TX
A-1 Banner & Sign Company, Inc.	Waco	TX
A-1 Vacuum Center, Inc.	Conroe	TX
AAA Elevator Inspections	Austin	TX
Access Lift & Service Company, Inc.	Peaster	TX
ACE Fence & Supply (Ace Commercial Fence, Inc.)	Robinson	TX
Acme Architectural Hardware	College Station	TX
AHP Media Technology	Hewitt	TX
Air Flow Filter Service, Ltd.	Waco	TX
Allen Glass Company	Hewitt	TX
ARC Abatement 1, Ltd.	Waco	TX
Arrow Magnolia International, Inc.	Dallas	TX
B F Hurley Mat Co, Inc.	LaGrange	GA
B&B Repair Shop	West	TX
Bain Paper Company	Waco	TX
Barnett Contracting, Inc.	Waco	TX
Batteries Plus Waco/Temple/Harker Heights (Glacierbeach)	Waco	TX
Belfor (Belfor USA Group, Inc.)	Waco	TX
Benchmark Signs	Weatherford	TX
Bill's Discount Tire Service (Maria G. Castanon-Vega)	Waco	TX
Bleacher Service Company (Gilbert D. Trevino)	Moody	TX
Brandt (The Brandt Companies, LLC)	Waco	TX
Brem's Fencing LLC	Valley Mills	TX
Brewer Lock and Safe	Waco	TX
BUGSDOTCOM Termite and Pest	Waco	TX
Bullseye Glass (Bullseye Glass LLC)	Waco	TX
Carquest of Hewitt (Pavelka Truck and Auto Parts, Inc)	Hewitt	TX
CCP Industries, Inc. (The Tranzonic Companies)	Richmond Heights	OH
Centex Carpet & Interiors	Waco	TX
Central Texas Mobile Storage	Waco	TX
Century HVAC Distributing	Dallas	TX
CF Supply, Inc.	Waco	TX
CheckSammy, Inc.	Plano	TX
City Tire and Battery	Waco	TX
Clarks Small Engine Repair	Lacy Lakeview	TX
Cleaning Robotics, LLC	Luling	LA
Climatec, LLC	Austin	TX
Code-3 Fire & Safety Products	Waco	TX

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for February 2025

Previously Awarded Vendors	City	State
Communication Concepts	Fort Worth	TX
Competitive Choice, Inc.	Houston	TX
Complete Supply, Inc.	Dallas	TX
Core Controls	Dallas	TX
Dealers Electrical Supply	Waco	TX
DenalICS (Denali Construction Services, LP)	Carrollton	TX
Dent Enterprises LLC	Desoto	TX
DH Pace Company, Inc.	Coppell	TX
Diesel Power Supply Company	Waco	TX
Encore Fence	Temple	TX
Environmental Concerns, Inc.	Waco	TX
Epic Solar Control, LLC	McKinney	TX
Equipment Depot	Waco	TX
Fairway Supply	Irving	TX
Fastsigns Waco (Red Bird Digital Media LLC)	Waco	TX
Filterbuy Incorporated	Talladega	AL
Firetrol Protection Systems (Heather Foster)	Austin	TX
Fissco Supply (Frigelar North America DBA Fissco Supply)	Dallas	TX
Fitzgerald Lawscaper Ltd.	Woodway	TX
Flip Lok, LLC	Houston	TX
Flow Plumbing Services, LLC	Waco	TX
Fort Worth Window Cleaning, Inc.	Haltom City	TX
Fred's Power Wash (Washer Power)	Waco	TX
Gene Ives Acoustic & Tile Company	Waco	TX
Global Industrial (Global Equipment Company, Inc.)	Buford	GA
Grones Environmental Services	Waco	TX
H. B. Blake Company	Hewitt	TX
Hardin & Associates Holdings, LLC	Carrollton	TX
HCS Inc. (MB Home Construction)	Waco	TX
Hill Country Paints (Wendy Hui Anderson)	Waco	TX
Image Maker 4U, Inc.	Hughes Springs	TX
Independent Hardware, Inc.	Philadelphia	PA
Interboro Packaging Corporation	Montgomery	NY
Intercon Environmental, Inc.	Mansfield	TX
Intermountain Lock & Security Supply	Salt Lake City	UT
J.K. Brown	Moody	TX
Jackson Sign & Lighting	Waco	TX
JGA Roofing	Waco	TX
JLM Contracting, LLC	Waco	TX
Justin Seed Company	Justin	TX
Kinco Inc., Overhead Door Co of Waco	Waco	TX
Lady Liberty Flag and Flagpole (Convict Hill Floor Covering & Design, Inc.)	Austin	TX
Landscape Supply (Waco Landscape Supply, LP)	Waco	TX
LD Tebben Co/Pax Services Group	Waco	TX
Lea Park & Play, Inc.	Richardson	TX

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for February 2025

Previously Awarded Vendors	City	State
Lennox Industries (Lennox Industries, Inc.)	Richardson	TX
Liftcrete Solutions (Green Foam Solutions, Inc.)	Waco	TX
Lonestar Chiller Systems (Lonestar Chiller Systems LLC)	Crawford	TX
Lonestar Truck Group Waco (Lonestar Freighliner Group, LLC)	Waco	TX
Loop 340 Overhead Door (Sideline Enterprises, Inc.)	Waco	TX
Ludwig Saw AND Tool Sharpening	Waco	TX
M.A.N.S Distributors, Inc.	Carrollton	TX
Marks Plumbing Parts (John W Gasparini, Inc.)	Fort Worth	TX
Morrison Supply Company (Reece USA)	Waco	TX
National Wholesale Supply Company	Woodway	TX
NEI Datacom (Nemmer Electric, Inc.)	Waco	TX
Newman Technology Solutions	Temple	TX
Otuy, Inc	Provo	UT
P&E Mechanical Contractors, LLC	Waco	TX
Patriot Supply Company	Brady	TX
Perry Office Plus (Perry Office Products)	Temple	TX
Pioneer Vacuum Services, LLC	Waco	TX
Pye Barker Fire	Waco	TX
RBO Technologies, LLC	Waco	TX
Resco (E & O investments, LLC)	Hewitt	TX
Richards Equipment Company	Waco	TX
Ryberg Plumbing LLC	Waco	TX
School Bus Safety Company	Hudson	OH
Sentinel Air Conditioning and Heating	Spring	TX
Share Corporation	Milwaukee	WI
Sherwin Williams (The Sherwin Williams Company)	Waco	TX
Shiffler Equipment Sales, Inc.	Chardon	OH
Sims Plastics of Waco	Waco	TX
Smith Supply Co. LLC	Temple	TX
Smoot-Anderson Company, Inc.	Waco	TX
Solar Supply	Waco	TX
Southern Clean Pressure Washing (Michael Jackson)	Ferris	TX
Southern Tire Mart	Dallas	TX
Southwest Maintenance, LTD	Waco	TX
Starks Janitorial Services	Mesquite	TX
Sunrise Environmental LLC (Jessica L Marquesen)	Bridgeport	TX
SWS Concrete Contractor (Scott W Schreiber)	Waco	TX
T & W Tire	Waco	TX
T&G Chemical and Supply	Waco	TX
T.E.A.M. Solutions, Inc. (Texas Energy & Automation Management Solutions, Inc.)	Waco	TX
Tanglewood ATX, LLC	Leander	TX
Texas Alternator Starter Service (McAdamsGroup, LLC)	Austin	TX
The Reynolds Company (D. Reynolds Co., LLC)	Fort Worth	TX
The Roof Co. Waco, LLC	Waco	TX
TJ's Professional Painting and Construction, LLC	Red Oak	TX

RFP # 22-1229
 Maintenance Supplies, Equipment and Services
 Vendors for February 2025

Previously Awarded Vendors	City	State
Trane	Fort Worth	TX
Truck Alignment Frame, LLC	Elm Mott	TX
Tyggr Roofing & Construction Company	Morgan	TX
UniFirst Corporation	Hewitt	TX
Unifirst First Aid & Safety	Earth City	MO
United Ag & Turf	Waco	TX
United Refrigeration, Inc.	Waco	TX
Versalift Southwest	Waco	TX
Virkim, Inc.	Hewitt	TX
Visual Techniques	Longview	TX
Waco Hydro Wash	Waco	TX
Waco Lock and Key, LLC	Waco	TX

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish/S. Smith

RE: Bid Award for Child Nutrition Services and Other Related Kitchen Equipment

=====

Background Information:

Competitive Sealed Bid (CSB) # 24-1278, has been issued and opened for the purpose of soliciting qualified vendors to provide kitchen equipment for multiple campuses throughout the District. We received twenty-two (22) responses for this bid.

Due to new Texas Department of Agriculture (TDA) requirements, all Child Nutrition purchases over \$50,000, must be bid under a formal procurement method and requires all bidding documents, evaluations and bid tabulation be forwarded to Texas Department of Agriculture (TDA) for formal approval and therefore this bid award is contingent upon TDA approval.

This bid consisted of multiple line items in which the bidders were to submit pricing for each line item and the evaluation committee evaluated each line item separately to ensure that the District receives the best value. The committee recommends the following suppliers be awarded as follows. The line item spreadsheet is attached for your review.

Ace Mart Restaurant Supply	\$ 4,116.80
Chef's Deal Restaurant	\$ 4,047.76
Chef's Depot	\$ 80,703.59
Douglas Equipment	\$ 45,519.36
Jean's Restaurant	\$ 10,071.01
Kirby Restaurant	\$ 2,580.00
USA Contract Solutions	\$ 294,240.20
W. W. Grainger	\$ 2,857.44

Fiscal Implications:

The total cost of the awarded equipment is \$ 447,661.47 and is contingent on approval from Texas Department of Agriculture (TDA).

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the awarded suppliers as listed above for the Kitchen Equipment for Multi-Campuses, as presented and upon approval by the Texas Department of Agriculture.

CNS Kitchen Equipment and other Related Equipment

1	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$1,056.20	\$1,056.20		Cambro	6SFSCW135 & 4SFSCW135 & 6TGS110 + 9TGS110	X
	Kirby Restaurant & Chemical Supply	1	EA	\$1,112.28	\$1,112.28		Cambro		
	Chefs Depot	1	EA	\$1,133.12	\$1,133.12		Cambro		
	Pueblo Hotel Supply (Grady's)	1	EA	\$1,153.20	\$1,153.20		Cambro		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$1,200.96	\$1,200.96		Cambro		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$1,217.00	\$1,217.00		Cambro		
	Kijero LLC	1	EA	\$1,241.40	\$1,241.40		Cambro		
	Ace Mart Restaurant Supply Co	1	EA	\$1,244.04	\$1,244.04		Cambro		
	Sam Tell and Son Inc	1	EA	\$1,287.36	\$1,287.36		Cambro		
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$1,515.00	\$1,515.00		Cambro		
	PASCO BROKERAGE, INC.	1	EA	\$1,520.40	\$1,520.40		Cambro		
	W.W. Grainger	1	EA	No Bid			Cambro		
2	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Ace Mart Restaurant Supply Co	1	EA	\$4,116.80	\$4,116.80		Carlisle	1062807 + 1062007 +1061207	X
	Chefs Depot	1	EA	\$4,176.00	\$4,176.00		Carlisle		
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$4,264.98	\$4,264.98		Carlisle		
	Sam Tell and Son Inc	1	EA	\$4,746.40	\$4,746.40		Carlisle		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$4,898.40	\$4,898.40		Carlisle		
	PASCO BROKERAGE, INC.	1	EA	\$5,301.48	\$5,301.48		Carlisle		
	Kijero LLC	1	EA	\$5,506.40	\$5,506.40		Carlisle		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$5,547.84	\$5,547.84		Carlisle		
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$5,881.68	\$5,881.68		Carlisle		
	Kirby Restaurant & Chemical Supply	1	EA	\$6,138.00	\$6,138.00		Carlisle		
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Carlisle		
	W.W. Grainger	1	EA	No Bid			Carlisle		

CNS Kitchen Equipment and other Related Equipment

3	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Sam Tell and Son Inc	1	EA	\$2,709.12	\$2,709.12		Metro	86PK3 + 5M + 5MB	X
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$2,890.56	\$2,890.56		Metro		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$3,176.16	\$3,176.16		Metro		
	PASCO BROKERAGE, INC.	1	EA	\$3,307.20	\$3,307.20		Metro		
	Chefs Depot	1	EA	\$3,393.20	\$3,393.20		Metro		
	Ace Mart Restaurant Supply Co	1	EA	\$3,399.00	\$3,399.00		Metro		
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$3,553.44	\$3,553.44		Metro		
	Kirby Restaurant & Chemical Supply	1	EA	\$3,666.00	\$3,666.00		Metro		
	Kijero LLC	1	EA	\$4,630.08	\$4,630.08		Metro		
	W.W. Grainger	1	EA	\$7,002.48	\$7,002.48		Metro		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$66,492.00	\$66,492.00		Metro		
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Metro		
4	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Sam Tell and Son Inc	1	EA	\$348.48	\$348.48		Tablecraft	11663CF + P260BK	X
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$417.60	\$417.60		Tablecraft		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$426.24	\$426.24		Tablecraft		
	Chefs Depot	1	EA	\$491.40	\$491.40		Tablecraft		
	Kirby Restaurant & Chemical Supply	1	EA	\$498.00	\$498.00		Tablecraft		
	Ace Mart Restaurant Supply Co	1	EA	\$514.56	\$514.56		Tablecraft		
	Kijero LLC	1	EA	\$547.52	\$547.52		Tablecraft		
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$552.96	\$552.96		Tablecraft		
	PASCO BROKERAGE, INC.	1	EA	\$606.80	\$606.80		Tablecraft		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$688.60	\$688.60		Tablecraft		
	W.W. Grainger	1	EA	No Bid			Tablecraft		
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Tablecraft		

CNS Kitchen Equipment and other Related Equipment

5	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$38,886.74	\$38,886.74		True	TM-49-S-DS-SS-HC6 & TMC-34-S-DS-SS-HC	X
	Chefs Depot	1	EA	\$39,936.68	\$39,936.68		True		
	Sam Tell and Son Inc	1	EA	\$40,058.10	\$40,058.10		True		
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$40,213.72	\$40,213.72		True		
	Pueblo Hotel Supply (Grady's)	1	EA	\$40,427.08	\$40,427.08		True		
	Ace Mart Restaurant Supply Co	1	EA	\$41,051.50	\$41,051.50	PRICE INCREASE FOR TRUE EFFECTIVE 2/14/2025 ADDITIONAL PRICING FOR INCREASE PROVIDED ON QUOTE. THE PRICE PRESENTED HERE IS FOR ORDERS PLACED PRIOR TO FEBRUARY 14TH, 2025.	True		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$42,333.72	\$42,333.72		True		
	Kirby Restaurant & Chemical Supply	1	EA	\$43,096.00	\$43,096.00		True		
	PASCO BROKERAGE, INC.	1	EA	\$43,983.00	\$43,983.00		True		
	Kijero LLC	1	EA	\$52,497.28	\$52,497.28		True		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$52,917.16	\$52,917.16		True		
	W.W. Grainger	1	EA	No Bid			True		
6	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Jean's Restaurant Supply (TARI INC)	1	EA	\$2,076.56	\$2,076.56		Rubbermaid	2632 &	X
	W.W. Grainger	1	EA	\$2,559.60	\$2,559.60		Rubbermaid		
	Chefs Depot	1	EA	\$2,735.28	\$2,735.28		Rubbermaid		
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$2,855.28	\$2,855.28		Rubbermaid		
	Sam Tell and Son Inc	1	EA	\$3,161.40	\$3,161.40		Rubbermaid		
	Ace Mart Restaurant Supply Co	1	EA	\$3,457.00	\$3,457.00		Rubbermaid		
	PASCO BROKERAGE, INC.	1	EA	\$3,513.60	\$3,513.60		Rubbermaid		
	Kijero LLC	1	EA	\$3,666.60	\$3,666.60		Rubbermaid		
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$3,826.08	\$3,826.08		Rubbermaid		
	USA CONTRACT SOLUTIONS LLC	1	EA	\$5,104.37	\$5,104.37		Rubbermaid		
	Kirby Restaurant & Chemical Supply	1	EA	\$38,548.00	\$38,548.00		Rubbermaid		
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Rubbermaid		

CNS Kitchen Equipment and other Related Equipment

7	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	USA CONTRACT SOLUTIONS LLC	1	EA	\$ 294,240.28	\$ 294,240.28		Vollrath	Various Model #'s	X
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$ 335,661.42	\$ 335,661.42		Vollrath		
	Pueblo Hotel Supply (Grady's)	1	EA	\$340,878.47	\$340,878.47		Vollrath		
	Chefs Depot	1	EA	\$349,255.55	\$349,255.55		Vollrath		
	Sam Tell and Son Inc	1	EA	\$367,800.88	\$367,800.88		Vollrath		
	PASCO BROKERAGE, INC.	1	EA	\$375,843.97	\$375,843.97		Vollrath		
	Kirby Restaurant & Chemical Supply	1	EA	\$386,743.64	\$386,743.64		Vollrath		
	Kijero LLC	1	EA	\$21,011.72	\$21,011.72	Did not bid All items	Vollrath		
	Jean's Restaurant Supply (TARI INC)	1	EA	\$16,633.63	\$16,633.63	Did not bid All items	Vollrath		
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$14,518.93	\$14,518.93	Supplier Notes	Vollrath		
	Ace Mart Restaurant Supply Co	1	EA	No Bid			Vollrath		
	W.W. Grainger	1	EA	No Bid			Vollrath		
8	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Kirby Restaurant & Chemical Supply	240	EA	\$5.13	\$1,230.00		American Metalcraft	CAR16PHC	X
	Chefs Depot	240	EA	\$16.44	\$3,945.60		American Metalcraft	CAR16PHC	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	240	EA	\$19.44	\$4,665.60		American Metalcraft	CAR16PHC	
	Jean's Restaurant Supply (TARI INC)	240	EA	\$20.38	\$4,891.20		American Metalcraft	CAR16PHC	
	Sam Tell and Son Inc	240	EA	\$21.87	\$5,248.80		American Metalcraft	CAR16PHC	
	PASCO BROKERAGE, INC.	240	EA	\$22.15	\$5,316.00		American Metalcraft	CAR16PHC	
	Kijero LLC	240	EA	\$23.21	\$5,570.40		American Metalcraft	CAR16PHC	
	Ace Mart Restaurant Supply Co	240	EA	\$23.33	\$5,599.20		American Metalcraft	CAR16PHC	
	W.W. Grainger	240	EA	No Bid			American Metalcraft	CAR16PHC	
	Douglas Equipment (Douglas Food Stores Inc)	240	EA	No Bid			American Metalcraft	CAR16PHC	
	USA CONTRACT SOLUTIONS LLC	240	EA	No Bid			American Metalcraft	CAR16PHC	
	Pueblo Hotel Supply (Grady's)	240	EA	No Bid			American Metalcraft	CAR16PHC	

CNS Kitchen Equipment and other Related Equipment

9	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes / Alternate Description	Manufacturer	Manufacturer #	Recommend
	[ALT1] Chefs Depot	4	EA	\$12,499.96	\$49,999.84	UltraSpec™ Series Refrigerator, Powered by V-Core™, Pass-thru, one-section, self-contained refrigeration, 26.2 cu. ft. capacity, (2) wide halfheight solid hinged doors, (3) silver freeze (chrome-style) shelves, stainless exterior, aluminum interior, standard depth cabinet, TOUCHPOINT™ electronic temperature control/indicator, LED lighting, expansion valve technology, Santoprene door gaskets with 2 year warranty, stainless steel breakers, 1/3 HP, UL, cUL, UL EPH Classified, MADE IN USA	Victory Refrigeration	RSA-1D-S1-EW-PT-HD-HC	X
	Jean's Restaurant Supply (TARI INC)	4	EA	\$13,411.91	\$53,647.64		Traulsen	AHT132WPUT-HHS	
	Sam Tell and Son Inc	4	EA	\$14,649.64	\$58,598.56		Traulsen	AHT132WPUT-HHS	
	Ace Mart Restaurant Supply Co	4	EA	\$15,164.27	\$60,657.08		Traulsen	AHT132WPUT-HHS	
	Kirby Restaurant & Chemical Supply	4	EA	\$15,182.57	\$60,730.28		Traulsen	AHT132WPUT-HHS	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	4	EA	\$15,260.04	\$61,040.16		Traulsen	AHT132WPUT-HHS	
	Kijero LLC	4	EA	\$21,035.15	\$84,140.60		Traulsen	AHT132WPUT-HHS	
	PASCO BROKERAGE, INC.	4	EA	\$21,505.00	\$86,020.00		Traulsen	AHT132WPUT-HHS	
	Douglas Equipment (Douglas Food Stores Inc)	4	EA	\$64,567.08	\$258,268.32		Traulsen	AHT132WPUT-HHS	
	W.W. Grainger	4	EA	No Bid			Traulsen	AHT132WPUT-HHS	
	Pueblo Hotel Supply (Grady's)	4	EA	No Bid			Traulsen	AHT132WPUT-HHS	
	Alternate approved by Committee								
10	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$6,632.62	\$6,632.62		Vulcan	VULHEG48E2081	X
	Chefs Depot	1	EA	\$6,639.69	\$6,639.69		Vulcan	VULHEG48E2081	
	Ace Mart Restaurant Supply Co	1	EA	\$6,710.32	\$6,710.32		Vulcan	VULHEG48E2081	
	Jean's Restaurant Supply (TARI INC)	1	EA	\$6,851.59	\$6,851.59		Vulcan	VULHEG48E2081	
	Sam Tell and Son Inc	1	EA	\$6,929.29	\$6,929.29		Vulcan	VULHEG48E2081	
	PASCO BROKERAGE, INC.	1	EA	\$7,380.00	\$7,380.00		Vulcan	VULHEG48E2081	
	Kirby Restaurant & Chemical Supply	1	EA	\$7,579.00	\$7,579.00		Vulcan	VULHEG48E2081	
	Kijero LLC	1	EA	\$9,417.87	\$9,417.87		Vulcan	VULHEG48E2081	
	USA CONTRACT SOLUTIONS LLC	1	EA	No Bid			Vulcan	VULHEG48E2081	

CNS Kitchen Equipment and other Related Equipment

	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	No Bid			Vulcan	VULHEG48E2081	
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Vulcan	VULHEG48E2081	
	W.W. Grainger	1	EA	No Bid			Vulcan	VULHEG48E2081	
11	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chefs Depot	2	EA	\$4,537.00	\$9,074.00		Mainitowoc	IYTO500A and D-570	X
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	2	EA	\$4,748.77	\$9,497.54		Mainitowoc	IYTO500A and D-570	
	Sam Tell and Son Inc	2	EA	\$4,800.26	\$9,600.52		Mainitowoc	IYTO500A and D-570	
	Ace Mart Restaurant Supply Co	2	EA	\$5,074.69	\$10,149.38		Mainitowoc	IYTO500A and D-570	
	Jean's Restaurant Supply (TARI INC)	2	EA	\$5,093.41	\$10,186.82		Mainitowoc	IYTO500A and D-570	
	PASCO BROKERAGE, INC.	2	EA	\$5,185.00	\$10,370.00		Mainitowoc	IYTO500A and D-570	
	Kijero LLC	2	EA	\$5,976.20	\$11,952.40		Mainitowoc	IYTO500A and D-570	
	W.W. Grainger	2	EA	\$6,862.96	\$13,725.92		Mainitowoc	IYTO500A and D-570	
	Douglas Equipment (Douglas Food Stores Inc)	2	EA	\$9,497.62	\$18,995.24		Mainitowoc	IYTO500A and D-570	
	Kirby Restaurant & Chemical Supply	2	EA	\$10,736.00	\$21,472.00		Mainitowoc	IYTO500A and D-570	
	Pueblo Hotel Supply (Grady's)	2	EA	No Bid			Mainitowoc	IYTO500A and D-570	
12	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	12	EA	\$159.95	\$1,919.40		Waring	WCU110	X
	Chefs Depot	12	EA	\$172.00	\$2,064.00		Waring	WCU110	
	Jean's Restaurant Supply (TARI INC)	12	EA	\$180.08	\$2,160.96		Waring	WCU110	
	Sam Tell and Son Inc	12	EA	\$184.68	\$2,216.16		Waring	WCU110	
	Ace Mart Restaurant Supply Co	12	EA	\$189.40	\$2,272.80		Waring	WCU110	
	Kijero LLC	12	EA	\$213.58	\$2,562.96		Waring	WCU110	
	PASCO BROKERAGE, INC.	12	EA	\$214.05	\$2,568.60		Waring	WCU110	
	Kirby Restaurant & Chemical Supply	12	EA	\$241.33	\$2,895.96		Waring	WCU110	
	Pueblo Hotel Supply (Grady's)	12	EA	No Bid			Waring	WCU110	

CNS Kitchen Equipment and other Related Equipment

	Douglas Equipment (Douglas Food Stores Inc)	12	EA	No Bid			Waring	WCU110	
	W.W. Grainger	12	EA	No Bid			Waring	WCU110	
	USA CONTRACT SOLUTIONS LLC	12	EA	No Bid			Waring	WCU110	
13	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Jean's Restaurant Supply (TARI INC)	6	EA	\$878.80	\$5,439.45		Uline	Eco-250	X
	Chefs Depot	6	EA	\$957.00	\$5,742.00		Uline	Eco-250	
	Kirby Restaurant & Chemical Supply	6	EA	\$966.17	\$5,797.02		Uline	Eco-250	
	Ace Mart Restaurant Supply Co	6	EA	\$1,014.00	\$6,283.20		Uline	Eco-250	
	Kijero LLC	6	EA	\$1,113.11	\$6,678.66		Uline	Eco-250	
	Sam Tell and Son Inc	6	EA	\$1,168.75	\$7,012.50		Uline	Eco-250	
	Pueblo Hotel Supply (Grady's)	6	EA	No Bid			Uline	Eco-250	
	PASCO BROKERAGE, INC.	6	EA	No Bid			Uline	Eco-250	
	Douglas Equipment (Douglas Food Stores Inc)	6	EA	No Bid			Uline	Eco-250	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	6	EA	No Bid			Uline	Eco-250	
	W.W. Grainger	6	EA	No Bid			Uline	Eco-250	
14	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chefs Depot	1	EA	\$21,629.75	\$21,629.75		Groen	BPM-30GC	X
	Sam Tell and Son Inc	1	EA	\$22,756.34	\$22,756.34		Groen	BPM-30GC	
	Jean's Restaurant Supply (TARI INC)	1	EA	\$23,066.11	\$23,066.11		Groen	BPM-30GC	
	Ace Mart Restaurant Supply Co	1	EA	\$23,499.96	\$23,499.96		Groen	BPM-30GC	
	PASCO BROKERAGE, INC.	1	EA	\$23,500.00	\$23,500.00		Groen	BPM-30GC	
	Douglas Equipment (Douglas Food Stores Inc)	1	EA	\$24,348.87	\$24,348.87		Groen	BPM-30GC	
	Kirby Restaurant & Chemical Supply	1	EA	\$24,824.25	\$24,824.25		Groen	BPM-30GC	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	1	EA	\$26,558.40	\$26,558.40		Groen	BPM-30GC	
	Kijero LLC	1	EA	\$32,718.46	\$32,718.46		Groen	BPM-30GC	
	USA CONTRACT SOLUTIONS LLC	1	EA	No Bid			Groen	BPM-30GC	
	W.W. Grainger	1	EA	No Bid			Groen	BPM-30GC	
	Pueblo Hotel Supply (Grady's)	1	EA	No Bid			Groen	BPM-30GC	

CNS Kitchen Equipment and other Related Equipment

15	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes / Alternate Description	Manufacturer	Manufacturer #	Recommend
	W.W. Grainger	48	EA	\$59.53	\$2,857.44		Grainger	G23-333 / 4DKT9	X
	Jean's Restaurant Supply (TARI INC)	48	EA	\$65.69	\$3,153.12		Grainger	G23-333 / 4DKT9	
	Kirby Restaurant & Chemical Supply	48	EA	\$70.00	\$3,360.00		Grainger	G23-333 / 4DKT9	
	Kijero LLC	48	EA	\$72.14	\$3,462.72		Grainger	G23-333 / 4DKT9	
	Sam Tell and Son Inc	48	EA	\$82.88	\$3,978.24		Grainger	G23-333 / 4DKT9	
	[ALT1] Chefs Depot	48	EA	\$90.86	\$4,361.28		CFS Brands	G0804	
	Pueblo Hotel Supply (Grady's)	48	EA	No Bid			Grainger	G23-333 / 4DKT9	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	48	EA	No Bid			Grainger	G23-333 / 4DKT9	
	PASCO BROKERAGE, INC.	48	EA	No Bid			Grainger	G23-333 / 4DKT9	
	Douglas Equipment (Douglas Food Stores Inc)	48	EA	No Bid			Grainger	G23-333 / 4DKT9	
	Ace Mart Restaurant Supply Co	48	EA	No Bid			Grainger	G23-333 / 4DKT9	
16	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes / Alternate Description	Manufacturer	Manufacturer #	Recommend
	[ALT1] Chefs Depot	24	EA	\$1.99	\$47.76	Window/Wall Thermometer, indoor/outdoor, -40 to 120F (-40 to50C), 1-3/4" dia. dial, weather resistant, rust proof, hanging hook,double-sided adhesive (Qty Break = 12 each)	Winco	TMT-IO1	
	Sam Tell and Son Inc	24	EA	\$2.56	\$61.44		Cooper-Atkins	212-158-8	X
	Kijero LLC	24	EA	\$17.02	\$408.48		Cooper-Atkins	212-158-8	
	Ace Mart Restaurant Supply Co	24	EA	\$33.16	\$795.84		Cooper-Atkins	212-158-8	
	Kirby Restaurant & Chemical Supply	24	EA	\$33.83	\$811.92		Cooper-Atkins	212-158-8	
	Jean's Restaurant Supply (TARI INC)	24	EA	\$34.80	\$835.20		Cooper-Atkins	212-158-8	
	PASCO BROKERAGE, INC.	24	EA	No Bid			Cooper-Atkins	212-158-8	
	Douglas Equipment (Douglas Food Stores Inc)	24	EA	No Bid			Cooper-Atkins	212-158-8	
	W.W. Grainger	24	EA	No Bid			Cooper-Atkins	212-158-8	
	USA CONTRACT SOLUTIONS LLC	24	EA	No Bid			Cooper-Atkins	212-158-8	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	24	EA	No Bid			Cooper-Atkins	212-158-8	
	Pueblo Hotel Supply (Grady's)	24	EA	No Bid			Cooper-Atkins	212-158-8	

CNS Kitchen Equipment and other Related Equipment

Low Bidder offered alternate equipment - Not Accepted by Committee									
17	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	120	EA	\$1.91	\$249.20		Taylor	5925-NSF	X
	Sam Tell and Son Inc	120	EA	\$2.14	\$256.80		Taylor	5925-NSF	
	Jean's Restaurant Supply (TARI INC)	120	EA	\$2.15	\$258.00		Taylor	5925-NSF	
	PASCO BROKERAGE, INC.	120	EA	\$2.40	\$288.00		Taylor	5925-NSF	
	Kijero LLC	120	EA	\$2.62	\$314.40		Taylor	5925-NSF	
	Chefs Depot	120	EA	\$2.67	\$320.40		Taylor	5925-NSF	
	Ace Mart Restaurant Supply Co	120	EA	\$2.83	\$339.60		Taylor	5925-NSF	
	Kirby Restaurant & Chemical Supply	120	EA	\$3.12	\$374.40		Taylor	5925-NSF	
	Pueblo Hotel Supply (Grady's)	120	EA	No Bid			Taylor	5925-NSF	
	W.W. Grainger	120	EA	No Bid			Taylor	5925-NSF	
	Douglas Equipment (Douglas Food Stores Inc)	120	EA	No Bid			Taylor	5925-NSF	
18	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes / Alternate Description	Manufacturer	Manufacturer #	Recommend
	Kirby Restaurant & Chemical Supply	12	EA	\$112.50	\$1,350.00		Certified Safety	K622-021	X
	Sam Tell and Son Inc	12	EA	\$204.78	\$2,457.36		Certified Safety	K622-021	
	[ALT1] Chefs Depot	12	EA	\$214.00	\$2,568.00	First Aid Kit, Class A, large, includes: Antiseptic BZK Towelettes, Certi-Sporyn Antibiotic Cream, Eye Wash, Certi-Rip Elastic Cohesive Bandage, CPRotector plastic bag, Certi-Strips (plastic), Certi-Strips(woven knuckle & fingertip), Certi-Gauze Pads, HSB Bloodborne Pathogen Economy, Cold Pack, Cotton Swabs, Certi-Strips plastic X-large, Certi-Non-Stick Pad, Certi-Tape, Eye Pads, Insect Sting Wipe-ups, Triangular Bandage with pins, Tourniquet, Certi-Gauze Rolls, Certi-Burn Cream, Gloves Nitrile, Hand Sanitizer, Burn Dressing, Certi-Stopper XL-TD, Trauma Pad, WoundSeal, First Aid Facts Guide, & White Metal Cabinet	Hubert Company	58680	
	Jean's Restaurant Supply (TARI INC)	12	EA	\$226.92	\$2,723.04		Certified Safety	K622-021	

CNS Kitchen Equipment and other Related Equipment

	Kijero LLC	12	EA	\$274.16	\$3,289.92		Certified Safety	K622-021	
	USA CONTRACT SOLUTIONS LLC	12	EA	No Bid			Certified Safety	K622-021	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	12	EA	No Bid			Certified Safety	K622-021	
	PASCO BROKERAGE, INC.	12	EA	No Bid			Certified Safety	K622-021	
	Douglas Equipment (Douglas Food Stores Inc)	12	EA	No Bid			Certified Safety	K622-021	
	Ace Mart Restaurant Supply Co	12	EA	No Bid			Certified Safety	K622-021	
	Pueblo Hotel Supply (Grady's)	12	EA	No Bid			Certified Safety	K622-021	
	W.W. Grainger	12	EA	No Bid			Certified Safety	K622-021	
19	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	24	EA	\$34.29	\$822.96		San Jamar	STK1008	X
	Jean's Restaurant Supply (TARI INC)	24	EA	\$38.01	\$912.24		San Jamar	STK1008	
	PASCO BROKERAGE, INC.	24	EA	\$39.95	\$958.80		San Jamar	STK1008	
	Chefs Depot	24	EA	\$39.99	\$959.76		San Jamar	STK1008	
	Kirby Restaurant & Chemical Supply	24	EA	\$40.44	\$970.56		San Jamar	STK1008	
	Kijero LLC	24	EA	\$42.26	\$1,014.24		San Jamar	STK1008	
	W.W. Grainger	24	EA	\$43.60	\$1,046.40		San Jamar	STK1008	
	Ace Mart Restaurant Supply Co	24	EA	\$47.36	\$1,136.64		San Jamar	STK1008	
	Sam Tell and Son Inc	24	EA	\$204.78	\$4,914.72		San Jamar	STK1008	
	Pueblo Hotel Supply (Grady's)	24	EA	No Bid			San Jamar	STK1008	
	Douglas Equipment (Douglas Food Stores Inc)	24	EA	No Bid			San Jamar	STK1008	
	USA CONTRACT SOLUTIONS LLC	24	EA	No Bid			San Jamar	STK1008	
20	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Jean's Restaurant Supply (TARI INC)	40	EA	\$63.50	\$2,555.00		Chicago Metallic	45605	X
	PASCO BROKERAGE, INC.	40	EA	\$72.96	\$2,918.40		Chicago Metallic	45605	
	Chefs Depot	40	EA	\$75.00	\$3,000.00		Chicago Metallic	45605	
	Sam Tell and Son Inc	40	EA	\$76.25	\$3,050.00		Chicago Metallic	45605	
	Ace Mart Restaurant Supply Co	40	EA	\$77.40	\$3,096.00		Chicago Metallic	45605	
	Kijero LLC	40	EA	\$79.76	\$3,190.40		Chicago Metallic	45605	
	Kirby Restaurant & Chemical Supply	40	EA	\$87.14	\$3,485.60		Chicago Metallic	45605	
	W.W. Grainger	40	EA	\$101.02	\$4,040.80		Chicago Metallic	45605	

CNS Kitchen Equipment and other Related Equipment

	Douglas Equipment (Douglas Food Stores Inc)	40	EA	No Bid			Chicago Metallic	45605	
	Pueblo Hotel Supply (Grady's)	40	EA	No Bid			Chicago Metallic	45605	
	USA CONTRACT SOLUTIONS LLC	40	EA	No Bid			Chicago Metallic	45605	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	40	EA	No Bid			Chicago Metallic	45605	
21	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Sam Tell and Son Inc	60	EA	\$3.11	\$186.60		Dexter-Russell	P94856	X
	Kirby Restaurant & Chemical Supply	60	EA	\$11.00	\$660.00		Dexter-Russell	P94856	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	60	EA	\$12.38	\$742.80		Dexter-Russell	P94856	
	Jean's Restaurant Supply (TARI INC)	60	EA	\$13.24	\$794.40		Dexter-Russell	P94856	
	Chefs Depot	60	EA	\$13.49	\$809.40		Dexter-Russell	P94856	
	PASCO BROKERAGE, INC.	60	EA	\$14.60	\$876.00		Dexter-Russell	P94856	
	Ace Mart Restaurant Supply Co	60	EA	\$16.26	\$975.60		Dexter-Russell	P94856	
	Kijero LLC	60	EA	\$16.38	\$982.80		Dexter-Russell	P94856	
	W.W. Grainger	60	EA	\$18.47	\$1,108.20		Dexter-Russell	P94856	
	Douglas Equipment (Douglas Food Stores Inc)	60	EA	No Bid			Dexter-Russell	P94856	
	USA CONTRACT SOLUTIONS LLC	60	EA	No Bid			Dexter-Russell	P94856	
	Pueblo Hotel Supply (Grady's)	60	EA	No Bid			Dexter-Russell	P94856	
22	Supplier	QTY	UOM	Unit Price	Extended	Supplier Notes	Manufacturer	Manufacturer #	Recommend
	Sam Tell and Son Inc	24	EA	\$9.15	\$219.60		3M	710	X
	Jean's Restaurant Supply (TARI INC)	24	EA	\$72.50	\$1,740.00		3M	710	
	Kirby Restaurant & Chemical Supply	24	EA	\$75.00	\$1,800.00		3M	710	
	Chefs Depot	24	EA	\$92.00	\$2,208.00		3M	710	
	Kijero LLC	24	EA	\$93.45	\$2,242.80		3M	710	
	W.W. Grainger	24	EA	\$105.59	\$2,534.16		3M	710	
	Pueblo Hotel Supply (Grady's)	24	EA	No Bid			3M	710	
	PASCO BROKERAGE, INC.	24	EA	No Bid			3M	710	
	Douglas Equipment (Douglas Food Stores Inc)	24	EA	No Bid			3M	710	
	Ace Mart Restaurant Supply Co	24	EA	No Bid			3M	710	
	USA CONTRACT SOLUTIONS LLC	24	EA	No Bid			3M	710	
	Chef's Deal Restaurant Equipment Company (Horizon Trades, Inc.)	24	EA	No Bid			3M	710	

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish/J. Allen

RE: Bid Renewal for Internet Service Provider (E-Rate)

=====

Background Information:

Requests for Proposals, RFP # 21-1210, Internet Service Provider (E-Rate) has been issued and awarded to Grande Communication/Astound Business Solutions for the purpose of providing internet service throughout the District. In the RFP, pricing was requested for a three-year period and a five-year period, with Bandwidths ranging from five (5) gigabytes to ten (10) gigabytes.

Previously, the District had a plan utilizing five (5) gigabytes of bandwidth. Moving forward, the District desires to increase the bandwidth to ten (10) gigabytes.

This contract ran from July 1, 2022 until June 30, 2025. If mutually agreeable, this award may be renewed for two (2) additional one (1) year periods. It is mutually agreeable with both parties to renew this contract for an addition one (1) year period. The contract renewal is attached for your review.

Fiscal Implications:

Approximately 90% of the monthly cost of \$2,610.00 will be covered under E-Rate funding, with the remaining cost being charged to the Technology Department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees award the contract renewal for internet service provider (E-Rate) to Astound Business Solutions, as presented.



This E-Rate Service Order (this "Service Order") is entered into as of the date of last signature below (the "Effective Date"), by and between GRANDE COMMUNICATIONS NETWORKS, LLC, a Delaware limited liability company, having USAC SPIN# 143024443, d/b/a Astound Business Solutions ("Provider"), and the customer specified below ("Customer"). Except as modified by this Service Order, this Service Order is made pursuant to and will be governed by Provider's "Standard Terms and Conditions for Enterprise Services" which are posted on Provider's website at <http://www.astound.com/business/enterprise-terms> (the "T&Cs"). The T&Cs are incorporated into this Service Order by this reference. All capitalized terms used but not defined in this Service Order shall have the meanings given to them in the T&Cs.

CUSTOMER NAME	CUSTOMER DBA	CUSTOMER POINT OF CONTACT	CUSTOMER BILLING ADDRESS
WACO ISD		Name: Jerry Allen Email: Office: Mobile:	
EXISTING ACCOUNT NUMBER	ASTOUND SALES REP	ASTOUND SALES SEGMENT	
44 - 94112401	Lori Meador - 773047	Enterprise	

SERVICE TERM	SERVICE ORDER REFERENCE NUMBER
12 months	OP444227

Provider shall provide to Customer the services set forth below (each, a "Service"), at the location(s) set forth below (each, a "Service Site"), in exchange for the one-time, non-recurring installation charge ("NRC"), and the monthly recurring service charges ("MRC") set forth below:

PRODUCT LINE ITEM	Z-LOC ADDRESS (PRIMARY)	Z-LOC DEMARC	A-LOC ADDRESS	A-LOC DEMARC	UNITS	MRC / UNIT	TOTAL MRC	NRC / UNIT	TOTAL NRC	
DIA 10 Gb	112 S 6th St , Waco, TX 76701, USA	Cust Prem	N/A		1	\$2,610.00	\$2,610.00	\$0.00	\$0.00	
<i>NOTE: If the Demarcation Point listed above for a Service Site is the MPOE, then Customer is responsible for providing any necessary demarc extension / additional inside wiring to reach the Customer's premises/suite.</i>							TOTALS	\$2,610.00		\$0.00

Note: The charges listed above do not include applicable taxes, fees and surcharges.

NOTES
ISD is using 1st of 2 extensions starting July 1, 2025 thru June 30, 2026. On this extension the ISD will upgrade to 10Gb DIA @ \$2610 MRC (10% discount has been applied).

Paragraph A: Participation in E-Rate Program; Customer's Contingent Right to Cancel. With respect to this Service Order, Customer is participating in the Federal Universal Service Discount program for schools and libraries ("E-Rate"), offered by the Federal Communications Commission via the Schools and Libraries Division (the "SLD"), which is administered by the Universal Service Administrative Company ("USAC"). Accordingly, this Service Order is conditional and subject to Customer receiving full E-Rate funding by

the SLD. Customer reserves the right to cancel or in any manner reduce the scope of this Service Order in the event SLD does not completely fund the request for funding submitted by Customer with respect to the Services described in this Service Order.

Paragraph B: E-Rate Billing Options. Under the E-Rate program, Customer must elect one of the following methods of invoicing, both of which require the cooperation of Provider:

- (i) SPI Method: Under the Service Provider Invoice method (the “SPI” method) of billing, Customer receives a discount on the invoices Customer receives from Provider. Customer pays in full the invoices it receives from Provider. Provider then submits FCC form 474, the Service Provider Invoice Form, to USAC in order to receive payment from USAC for the discounts Provider provided to Customer.
- (ii) BEAR Method: Under the Billed Entity Applicant Reimbursement Method (the “BEAR” method) of billing, the invoices Customer receives from Provider contain the full amount of the non-discounted rates set forth in Section 1 above. Customer pays in full the invoices it receives from Provider. Customer then submits FCC Form 472, the Billed Entity Applicant Reimbursement Form, to USAC in order to receive reimbursement from USAC for a portion of the amounts paid to Provider.

Regardless of which E-Rate billing method Customer has elected, Provider agrees to cooperate with Customer as reasonably necessary to complete and process such paperwork as may be necessary for Customer to take advantage of the E-Rate funding available for the Services.

Paragraph C: Term and Renewal.

Article 2: Term and Renewal

The “Service Term” of this Service Order shall be as set forth in this Service Order. Upon the expiration of the Service Term, there shall be no auto-renewal of the Services described in this Service Order.

Paragraph D: Termination Charge.

6.3 Termination Charge. In the event of Termination for Customer Convenience pursuant to Section 6.1 of the T&Cs, or termination for Customer Default pursuant to Section 5.2 of the T&Cs, Customer shall pay a Termination Charge to Provider. The “Termination Charge” shall equal the sum of the following: (i) all unpaid amounts for Services actually provided prior to the termination date; (ii) any portion of the NRC for the terminated Service(s) that has not yet been paid to Provider; (iii) with respect to off-net Services only, any documented cancellation or termination charges or fees imposed on Provider by any third party in connection with the early termination of the Services; (iv) one hundred percent (100%) of all remaining MRC Customer was to pay Provider for the Service during the first (1st) year of the Service Term; (v) seventy-five percent (75%) of all remaining MRC Customer was to pay Provider for the Service during the second (2nd) year of the Service Term; (vi) fifty percent (50%) of all remaining MRC Customer was to pay Provider for the Service during the third (3rd) year of the Service Term; and (vii) twenty-five percent (25%) of all remaining MRC Customer was to pay provider for the Service during the fourth (4th) and later years of the Service Term (if applicable). If incurred, the Termination Charge will be due and payable by Customer within thirty (30) days after the termination date of the Service at issue. Customer acknowledges that the calculation of the Termination Charge is a genuine estimate of Provider’s actual damages and is not a penalty.

Paragraph E: Confidential Information. Notwithstanding anything to the contrary contained in Article 7 of the T&Cs, the Parties acknowledge and agree that Customer is a governmental entity subject to certain public disclosure laws. Accordingly, Customer may be legally unable to comply with the confidentiality provisions set forth in Article 7 of

the T&Cs. So long as Customer's lack of compliance with Article 7 of the T&Cs is due to Customer's good faith belief that its disclosure of any Confidential Information belonging to Provider is required by applicable state or federal law, no such disclosure shall constitute a breach or Default under this Agreement.

Paragraph F: Dispute Resolution and Governing Law.

Article 11: Dispute Resolution

11.1 Good Faith Negotiations. Except for actions seeking a temporary restraining order or injunction, in the event any controversy, disagreement or dispute (each, a "Dispute") arises between the Parties in connection with this Agreement, the Parties shall use good faith efforts to resolve the Dispute through negotiation. In the event of a Dispute, either Party may give the other Party written notice of the Dispute (each, a "Dispute Notice"). The parties will meet and attempt to resolve the Dispute within sixty (60) days of the date on which the Dispute Notice is delivered. All discussions occurring and documents exchanged during negotiations under this Section are confidential and inadmissible for any purpose in any legal proceeding involving the Parties; provided that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the negotiation process. If the Parties do not resolve the Dispute within the sixty (60) day period, either of the Parties may pursue any remedy available to it under this Agreement, at law or in equity.

11.2 Governing Law. This Agreement and all matters arising out of this Agreement shall be governed by the laws of the State in which Customer receives the Services set forth in this Service Order. Venue for any judicial action arising in connection with this Service Order shall be in the state or federal court(s) having personal jurisdiction over Customer.

[Signatures on following page.]

The submission of this Service Order to Customer by Provider does not constitute an offer. Instead, this Service Order will become effective only when both parties have signed it. The date this Service Order is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the Effective Date of this Service Order.

Authorized Customer

Dr. Tiffany Spicer

Printed Name

Superintendent

Title

February 27, 2025

Date Signed

Authorized Provider Signature

Printed Name

Title

Date Signed

[The remainder of this page is intentionally left blank.]

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish

RE: Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service

=====

Background Information:

In April 2020, the Board approved a change in Board Policy CH (Local) that requires all purchase requests over \$50,000 to be approved by the Board of Trustees prior to being made. These purchases will be made under a pre-existing bid or purchasing cooperative. The following purchase requests have been made as of February 27, 2025:

Pre-Existing Bid:

1. HCS INC Commercial General Contractor – \$71,470.00 – Portable building relocation from Indian Spring MS to Mountainview MS to replace old barracks – Waco ISD Bid# 22-1229 Maintenance Supplies
2. Equipment Depot – \$53,350.00 – Tractor for athletic grounds maintenance - Waco ISD Bid# 22-1229 Maintenance Supplies
3. Dynamic Fitness & Strength, LLC - \$ 340,890.25 – Waco HS Athletics Weight Room Equipment – Waco ISD Bid# 22-1215 Athletic Supplies

Purchasing Cooperative:

4. Apple, Inc. – \$72,105.00 – Administrative I-Pads and Fine Arts/CTE AV equipment for Waco HS - Choice Partners Contract# 23/036SG-01 Computers, Hardware, Technology Devices, Maintenance, and Related Services
5. Dell Marketing LP – \$176,280.00 – CTE and AV Labs equipment for Waco HS - DIR Contract# DIR-TSO-3763 Dell Branded Manufacturer Hardware, Software and Related Services
6. Dell Marketing LP - \$159,000.00 – All-in-one computers for office and library for Waco HS - DIR Contract# DIR-TSO-3763 Dell Branded Manufacturer Hardware, Software and Related Services
7. Dell Marketing LP - \$52,500.00 – Monitor and Docking Solutions for the classroom teacher for Waco HS - DIR Contract# DIR-TSO-3763 Dell Branded Manufacturer Hardware, Software and Related Services
8. NEI Datacom – \$74,410.00 – Equipment retrieval from existing Waco HS prior to demolition - TIPS Contract# 24050301 Networking Equipment, Software, and Services

9. Pathway Communications, LTD – \$61,600.00 – Equipment retrieval from existing Waco HS prior to demolition - TIPS Contract# 230105 Technology Solutions, Products & Services

Fiscal Implications:

The cost of these goods and services will be charged to the appropriate departmental budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the purchase requests over \$50,000, as presented.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: M. Tish/D. Cornblum

RE: Interlocal Agreement with the City of Waco and Waco Independent School District

=====

Background Information:

The City of Waco desires to provide Waco Independent School District (Waco ISD) with student internships at the City during Waco ISD’s Career and Technology (CTE) Summer Internship Program.

Authority, for such services, is granted under sections Chapter 791 of the Texas Government Code, as amended, entitles Interlocal Cooperation Agreements between political subdivisions for the performance of governmental functions and services;

The City of Waco agrees to host up to ten (10) student interns, depending on department needs and student availability. In addition, The City of Waco will interview the students from a list of students who complete an application provided by the CTE Department. The City of Waco will coordinate the interviews between their departments (i.e. Police, Municipal Courts, Human Resources, Digital Communications Office, Automotive/Fleet, etc.) and let Waco ISD know who they have "hired" for those positions.

Selected students will then complete the Waco ISD Intern application online while on campus. Students receive their training and report date from the City of Waco to complete the 80 hours for \$800. The Student Interns will work between June – July.

This agreement is effective from May 1, 2025 through July 31, 2025 and will automatically be renewed each year for the same time periods, unless either party cancels this agreement.

Fiscal Implications:

There is no fiscal implication for the District.

Administrative Recommendation(s):

The Administration recommends approval of this Interlocal Agreement between the City of Waco and Waco ISD for the CTE Summer Internship Program, as presented.

COUNTY OF MCLENNAN §
STATE OF TEXAS § KNOW ALL PERSONS BY THESE PRESENTS
 §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE CITY OF WACO AND WACO INDEPENDENT SCHOOL DISTRICT**

THIS INTERLOCAL COOPERATION AGREEMENT is made by and between the **CITY OF WACO**, a municipality, hereinafter referred to as the “CITY” and the **WACO INDEPENDENT SCHOOL DISTRICT**, a political subdivision hereinafter referred to as "WISD”, collectively “the parties”.

WHEREAS, Chapter 791 of the Texas Government Code, as amended, entitles Interlocal Cooperation Agreements between political subdivisions for the performance of governmental functions and services; and

WHEREAS, WISD is a public school district and political subdivision with campuses located within the jurisdictional boundaries of the City of Waco; and

WHEREAS, the City is a municipality and political subdivision; and

WHEREAS, the City desires to provide WISD students with internships at the City during WISD’s Career and Technical Education (“CTE”) Summer Internship Program:

NOW THEREFORE, in consideration of the mutual covenants and agreements of the parties, it is agreed as follows:

1. This Agreement is effective from May 1, 2025 through July 31, 2025 and will automatically renew each year, for the same time period, unless either party cancels the agreement.
2. The City of Waco agrees to host up to 10 student interns, depending on department needs and student availability.
3. Each intern will work 80 hours between the dates of May 24 through July 31.
4. WISD will confirm that student applicants are residents of the City of Waco, Texas and students in the WISD.
5. All applications for an internship will be reviewed by WISD, and then forwarded to the City. The City will select applicants to interview and will select applicants for internships.
6. The student interns will not be employees of the City and will not be paid by the City. The City will not pay the interns any benefits, including the accrual of vacation, holiday, or sick leave. The interns will not participate in the City’s

health or other insurance plans.

7. The student interns will not be eligible for Worker's Compensation benefits from the City.
8. For the services listed above, the City of Waco will pay WISD \$800.00 per student intern for up to 10 student interns, not to exceed a total amount of \$8,000. WISD will be responsible for paying the interns.
9. WISD will invoice the City by July 31 of the year in which the internships were provided.
10. The validity, construction, and effect of this Interlocal Cooperation Agreement shall be governed by the laws and statutes of the State of Texas.

11. Responsibilities of Waco ISD

- a. To orient students and City to the monitoring and evaluation procedures described below.
- b. To monitor the internship placement through telephone and in-person contact with City and students throughout the work period, including visits to the worksite whenever possible.
- c. To instruct students and City in the use of evaluation instruments and to see that they are completed in a timely manner.
- d. To provide support necessitated by the off-campus nature of the program, including assistance with job-related needs.
- e. To make appropriate interventions involving students' internship placement when problems occur, including recommendations for altering or terminating the internship if necessary.
- f. To use WISD's resources and internship expertise to enable students and City to realize maximum and equal benefit from participation in the Internship Program.

12. Responsibilities of the City

- a. To provide adequate orientation, training, and supervision to students on the job, including clear communication of expectations regarding performance of the job.

- b. To assign productive work which matches student abilities, knowledge, and interests to the extent possible.
- c. To participate in the evaluation process.
- d. To inform the WISD CTE Director of any potential problems or changes involving students' internship placements in a timely manner, so that appropriate interventions can be made.
- e. To use the City's resources and expertise to create a work/learning environment in which the student can acquire marketable skills and experience and make a valuable contribution to the organization.

WACO INDEPENDENT SCHOOL DISTRICT

BY: _____
Authorized Agent

DATE: _____

CITY OF WACO, TEXAS

BY: _____
Bradley Ford, City Manager

DATE: _____

APPROVED AS TO FORM & LEGALITY:

Kim Coogan, Senior Assistant City Attorney

Waco Independent School District

Board of Trustee Meeting Agenda

Date: February 27, 2025

Contact Person: Jerry Allen

RE: Low Attendance Waivers

=====

Background Information:

Districts and/or campuses can request a waiver to excuse instructional days from Average Daily Attendance (ADA) and Foundation School Program (FSP) funding calculations that have attendance at least ten percentage points below the last school year's (2023-2024) overall average attendance 91.28% for the district or applicable campus, due to inclement weather, health, or safety-related issues.

Fiscal Implications:

If TEA grants the waiver for a low attendance day, the district will not include the day as a day of membership or instruction. The day will be considered a non-school day in our district's student attendance accounting system and will not be reported as school day in PEIMS reporting, increasing the district's ADA.

The Administration seeks to submit a waiver for the following days:

- January 21, 2025 – due to weather. The district's attendance rate was 77.66% compared to 91.28% for the overall attendance in the previous year (2023-2024).

Administrative Recommendation(s):

Approve the submittal of Low Attendance Waivers as presented.

**Waco Independent School District
Board of Trustees Meeting Agenda**

Date: February 27, 2025

Contact Person: Dr. Daniel Lopez

RE: Summer School Compensation

=====

Background Information:

Summer school plays a vital role in providing accelerated instruction, helping to close achievement gaps, mitigating summer learning loss, and offering high school students opportunities to recover credits. To ensure sufficient staffing and maintain high-quality instruction, it is essential to offer competitive compensation for summer school educators.

Below are the recommended extra duty rates for summer school teaching positions:

Professional Teachers	\$35
Professional Lead, Elementary	\$37
Professional Lead, Middle	\$40
Professional Lead, High school	\$43

Fiscal Implications:

Rates are allocated in Title I and State Compensatory budgets.

Administrative Recommendation(s):

The administration recommends approval of the extra duty rates for summer school teaching positions.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: February 27, 2025

Contact Person: Deena Cornblum

RE: Memorandum of Understanding (MOU) between Waco ISD and Texas State Technical College (TSTC) for Dual Credit Courses

=====

Background Information:

Board Policy GNC(LEGAL) provides that an agreement between a district and a community college be approved by the board or designee of both the district and the college district. The partnership agreement must address student eligibility requirements, faculty qualifications, location and student composition of classes, provision of student learning and support services, eligible courses, grading criteria, transcription of credit, and funding provisions. Waco ISD offers opportunities for students to earn college credit through Texas State Technical College (TSTC) while in high school. The Greater Waco Advanced Manufacturing Academy (GWAMA) offers these courses on the high school campus.

Attached is the Texas State Technical College Dual Enrollment Memorandum of Understanding for the 2025-2026 school year.

Fiscal Implications:

TSTC courses are offered at a rate of \$33 per credit hour. Tuition for the 2024-2025 school year has not been invoiced at this time.

Administrative Recommendation(s):

Approve the attached Memorandum of Understanding between Texas State Technical College and Waco ISD as presented.

**Texas State Technical College
Dual Credit
Memorandum of Understanding**

This Dual Credit Memorandum of Understanding (hereinafter referred to as “MOU”) is between **Texas State Technical College**, an institution of higher education and an agency of the State of Texas (which may hereinafter be referred to as the “College” or “TSTC”), the **WACO Independent School District** (which may hereinafter be referred to as the “District”), and the below listed high school(s) which is/are part of the District (which may hereinafter be referred to as the “High School Partner(s)”. TSTC, the District, and the High School Partner(s) may individually be referred to as a “Party” or collectively as “Parties” to this MOU.

High School Partner Name	High School CEEB Code	Name and Physical Address of Dual Credit Instructional Location/Site (Geographical Address where instruction occurs)	Instructional Formats (Online, TSTC Campus, Off-site Credentialed Facility)
Waco High School	447300	Greater Waco Advanced Manufacturing Academy 2401 JJ Flewellen Rd Waco, TX 76704	Offsite (GWAMA)
University High School	477320	Greater Waco Advanced Manufacturing Academy 2401 JJ Flewellen Rd Waco, TX 76704	Offsite (GWAMA)

OVERVIEW

TSTC is committed to serving the students and communities of Texas through collaborative work with ISD’s. A major initiative promoting technical education and careers is the **Texas State Technical College Dual Credit Program**, which includes the provision of the Dual Credit state program to qualified students. Dual Credit agreements will be aligned with the strategic priorities of the District and the College. TSTC will annually review Dual Credit Pathways and matriculation rates, in addition to the economic development needs of the State of Texas in order to ensure the partnerships in place are commensurate with all aforementioned strategic goals.

DUAL CREDIT MISSION

In order to prepare students for educational and career success, the purpose and mission of TSTC’s Dual Credit program is to provide a comprehensive, structured approach to completing Career and Technical Education (CTE) courses, leading to a post-secondary credential at Texas State Technical College. The ISD agrees to support TSTC’s Dual Credit students in completing coursework in their chosen Dual Credit pathway, and streamline matriculation efforts to TSTC to pursue a credential in a high-demand, high-wage field of study.

MOU PURPOSE

The purpose of this MOU is to outline the roles and responsibilities of TSTC, the District and the High School Partner(s). This MOU is an agreement that encompasses all programs and initiatives under TSTC's Dual Credit program, as required by the Texas Education Agency and the Texas Higher Education Coordinating Board.

The Parties enter into this MOU as authorized by [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84\(a\)](#), and agree as follows:

Upon execution of this MOU, TSTC agrees to:

- 1) Provide the High School Partner(s) access to Dual Credit courses that are reflective of regionally based industry needs. This includes providing pathway alignment of TEA approved Endorsements course TEKS to College course [Workforce Education Course Manual \(WECM\)](#) outcomes and/or [Academic Course Guide Manual \(ACGM\)](#) outcomes by way of suggested crosswalks for Dual Credit courses, postsecondary pathways, credentials at the institution, and industry certifications. [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c\)](#).
- 2) Support the High School Partner(s) by way of College recruitment presentations and informational meetings for all students at the High School Partner(s) locations throughout the school year.
- 3) Work with the High School Partner(s) to establish academic advising strategies for students regarding Dual Credit opportunities within a career pathway that aligns with their continued education at TSTC, post graduation.
- 4) Participate in the [FAST \(Financial Aid for Swift Transfer\)](#) program and adhere to all IHE requirements of the program.
- 5) Ensure academic policies and procedures applicable to regular College courses and students will also apply to dual credit courses.
- 6) Provide students access to all student learning and instructional support services including admissions and registration, counseling and advising, testing, instructional student support, tutoring, bookstore, and TSTC campus police.
- 7) Establish the course curriculum, instructional methods, and grading criteria, and at the conclusion of each course, submit a numerical grade for each dual credit student to the High School Partner(s). A full transcript of college coursework can be provided upon request.
- 8) **TSTC will designate one representative responsible for:**
 - a) coordinating and tracking submission of all required documents for admissions and registration from the High School Partner(s); and
 - b) submitting documents from High School Partner(s) for admission and registration to the Office of the Registrar; and
 - c) working with the High School Partner(s)' designated Dual Credit contact to schedule and conduct application and registration drives, program presentations, advising sessions, and campus tours, etc.
 - d) working with the High School Partner(s)' designated Dual Credit contact to schedule in person check-in's, meetings, phone calls, emails, etc., for enrolled students to discuss

academic planning, academic advising, and additional TSTC services and resources to help support student success.

- e) sending High School Partner(s)' updates on student progress, including progress of grades at the 6 week mark, academic concerns, when applicable, mid-term and final grades.
 - f) collaboration with the High School Partner(s) to develop and utilize an early alert system to identify students at risk of not completing college coursework and to provide effective interventions.
- 9) Post a copy of this MOU to TSTC's website at de.tstc.edu in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#) and, upon completion of this document, provide a copy for the High School Partner(s) to post to the District's website.

Upon execution of this MOU, the **High School Partner(s)** agree(s) to:

- 1) Work with the Office of Dual Credit to identify and complete the Pathway Offering Form, electronically sent after receipt of the signed MOU (Attached hereto as an example, **EXHIBIT A**).
- 2) Adhere to TSTC's Dual Credit internal deadlines as outlined below and within the **Academic Calendar** and to follow all College enrollment procedures and guidelines for Dual Credit students.

****Dates are subject to change***

Deadline to submit signed 2025-2026 MOU	March 14, 2025
Deadline for Off-Site Facilities Approval	April 4, 2025
Deadline for submission of all onsite (TSTC Campus) student applications/ documents	July 18, 2025
Deadline for new DC Instructor Credentialing (Application/Documentation Submitted to College)	July 25, 2025
Deadline for submission of all online and offsite location applications/ documents	August 8, 2025
Deadline for all student registration	August 29, 2025

- 3) Participate in the [FAST \(Financial Aid for Swift Transfer\)](#) program and adhere to all ISD requirements of the program.
- 4) Ensure that campus administrators have access to and are familiar with the obligations and responsibilities outlined in this agreement.
- 5) Cover all costs related to tuition, textbooks, supplies, and transportation as needed, or require the student to cover these expenses unless they qualify for free dual credit courses.
- 6) **The High School Partner(s) will designate ONE High School Contact responsible for:**

- a) guiding students in the selection of one Dual Credit pathway from the list of programs agreed upon between the High School Partner(s) and TSTC on the Pathway Offering Form. **Enrollment in multiple pathways is not permitted**; and
 - b) coordinating and submitting of all required documents for admission and registration to the assigned Dual Credit Representative no later than August 8, 2025; and
 - c) adhering to all established College deadlines, policies and procedures including but not limited to schedule changes including, additions, drops, and withdrawals; and
 - d) working in collaboration with the College's Dual Credit office regarding admissions, advisement, registration, grading, reporting and program improvements; and supporting student communication with instructors.
- 7) Ensure that all high school students interested in Dual Credit courses complete the college admission application and required documentation, and submit all admission materials to the College.
 - 8) Coordinate with TSTC regarding Dual Credit presentations throughout the academic year on a predetermined basis (fall and spring) to include both application and registration drives, in addition to other presentation format options.
 - 9) Collaborate with the College to arrange academic advising opportunities for students, including TSTC visits each semester.
 - 10) Inform students of the ISD and College's Code of Student Conduct and academic calendar, communicate their responsibilities as TSTC students, and ensure they are aware of attendance policies.
 - 11) Inform TSTC of any special Texas Education Agency designations, obligations, or proposed partnerships related to grant applications. A copy of the proposal and/or a detailed statement of work must be submitted to TSTC, with sufficient notice, for review by the Office of Dual Credit, the Office of the Provost, and the Office of Sponsored Programs, prior to the grant application deadline.
 - 12) Inform all parents of students in grade nine and above about the dual credit programs offered by TSTC. Additionally, parents should be notified about available funding for dual credit courses.
 - 13) Post a copy of this MOU to the District's website in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#).

Data Sharing & Privacy Agreement

The High School Partner will provide to TSTC the following student information for all students from 9th-12th grade for the purpose of Dual Credit enrollment.

- 1) Student name (Last, First, Middle Initial)
- 2) Date of birth
- 3) Mailing address (Street, City, State, Zip)
- 4) Name of school
- 5) Grade Level
- 6) High school graduation anticipated year
- 7) **TSDS identification numbers for the purpose of identifying FAST eligibility.**

- 8) College Readiness Scores (if needed): STAAR English II, STAAR Algebra 1 with Algebra II course grade, STAAR English III, STAAR Algebra II, TSIA, TSIA ABE, TSIA 2.0, and TSIA 2.0 Diagnostic
- 9) High school transcript and/or grade 8 report card
- 10) Bacterial Meningitis shot record (if students are attending a TSTC campus for instruction)

The College will electronically request the aforementioned data and it will be provided promptly as agreed by both Parties.

The following information will be provided by the College to the high school partners upon initial entry into the program:

- 1) Student TSTC One ID
- 2) Student registration status
- 3) Student course schedules/ rosters

STUDENT ELIGIBILITY

TSTC requires High School Partner(s) to follow all College enrollment procedures and guidelines for Dual Credit students. All admissions and eligibility requirements are outlined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#), and in the College's [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#).

Students must be in grade nine or above and demonstrate appropriate college readiness to be eligible for enrollment in dual credit courses. For some programs, eligibility may include successful completion of the Texas Success Initiative Assessment (TSIA) 2.0 program, prior to enrolling unless otherwise exempt or waived.

ELIGIBLE COURSES

Courses offered by TSTC are developed based on the guidelines published in the [Workforce Education Course Manual \(WECM\)](#) or the [Academic Course Guide Manual \(ACGM\)](#) adopted by the Texas Higher Education Coordinating Board (THECB) and must be in the approved course inventory of the College and approved for Dual Credit by the College's applicable instructional department and TSTC's Office of Dual Credit. **Remedial or continuing education courses will not be offered for dual credit. TSTC does not offer concurrent enrollment to high school students, except where Individual Approval is met, as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#).**

Student Responsibilities and Enrollment Procedures

Students are to abide by the Rules and Regulations set forth in TSTC Catalog and Student Handbook, which are published and available on TSTC website at www.tstc.edu for the current academic year. Academic policies can also be found in the [TSTC Statewide Operating Standards \(SOS\) website](#).

Students are responsible for notifying their high school counselor and Dual Credit Representative if they are wanting to withdraw from their course(s). Students must submit a withdrawal request through their Workday account, following TSTC's Academic Calendar, to be officially removed from their enrolled course(s). Students who drop after the first class day will still incur the Dual Credit tuition fee in accordance with [Statewide Operating Standard \(SOS\) FA 1.09 Refund of Tuition and Fees](#). Dual Credit classes will follow TSTC's Academic Calendar. Exceptions may be arranged through collaboration between the College and the High School Partner(s).

METHOD OF DELIVERY, INSTRUCTION, AND LOCATION OF CLASS

Courses may be delivered utilizing the method mutually determined by TSTC and the High School Partner(s), which may include the following:

- 1) Delivery at the High School Partner(s)' campus utilizing a high school teacher credentialed and employed and defined in [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#) as a College Dual Credit Instructor (DC Instructor); or
- 2) Delivery on a TSTC campus utilizing College Instructors whereby students are integrated into traditional course section offerings; or
- 3) Delivery online utilizing a TSTC Instructor.

Please note: The delivery of courses is subject to change based on curriculum and program updates relative to the modality of instruction.

Dual Credit classes taught in a hybrid modality, as defined by the Texas Higher Education Coordinating Board (THECB), [Texas Administrative Code, Title 19, Part 1, Chapter 2, Subchapter J, Rule §2.202](#), is "A course in which the majority (more than 50 percent but less than 85 percent), of the planned instruction occurs when the students and instructor(s) are not in the same place. Hybrid courses taught by TSTC are when part of the course is delivered online and part of the course is delivered face-to-face.

Dual Credit classes not taught on a College campus or during regular class hours may include but are not limited to:

- 1) Distance Education: Distance education courses encompass online and hybrid courses as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 2.20 Distance Education](#). Dual Credit students participating in classes delivered by distance education by TSTC are not required to be at the off-site location to receive instruction. Distance education courses that are delivered 100% online are accessible at any time or location where a student has a computer and internet access; or
- 2) Special technical programs approved to run outside the designated block time; or
- 3) Courses taught at high school, face-to-face; or
- 4) Courses taught in a hybrid modality **Subject to availability by program and location**

Please note: Some programs may be offered through non-traditional modalities such as course/credit-based Competency-Based Education (CBE). TSTC refers to CBE programs as Performance-Based Education (PBE).

Course Scheduling and Contact Hours

All courses provided in a face-to-face or hybrid format, including those conducted at a TSTC campus or in a high school facility with face-to-face instruction, shall adhere to the minimum contact hour requirements as established by the [Workforce Education Course Manual \(WECM\)](#), [Academic Course Guide Manual \(ACGM\)](#), [Guidelines for Instructional Programs in Workforce Education](#), and the Texas Higher Education Coordinating Board (THECB).

1. For courses conducted at a TSTC campus, the College will provide the High School Partner(s) with course schedules that comply with contact hour requirements.
2. The College and High School Partner(s) will collaborate to ensure that course schedules for classes held at the high school facility meet the minimum contact hour requirements.
3. Students enrolled in hybrid courses must follow the College's **Academic Calendar** and adhere to the attendance policy as outlined in the course syllabus.

Courses offered in a distance learning format are not bound by contact hour scheduling requirements. However, the College recommends that High School Partner(s) ensure enrolled students understand the rigor of distance learning courses and allocate adequate time for completion to support their success.

GRADING PROCEDURES AND ACCESS

High School Partner(s) that participate in the Dual Credit Program at TSTC will comply with procedures and guidelines established by the College as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 4.06 Grading System](#).

Grading Procedures

A student must earn a grade of 'C' or better in a WECM course to pass, unless the course is a Performance-Based Education (PBE) course, which requires a grade of 'B' or better to pass and enroll in the next course. For ACGM courses, a minimum grade of 'C' is required to pass.

Dual Credit students are issued letter grades as pursuant to TSTC's grading system. If High School Partner(s) require a numerical grade they must directly contact the instructor of record for the course(s).

Students can track their academic progress through Canvas throughout the semester. Final grades will be accessible at the end of the semester in Workday Student.

FACULTY QUALIFICATION, SELECTION, HIRING, SUPERVISION AND EVALUATION

TSTC has established an approval process for selecting and approving qualified faculty to teach Dual Credit courses at a High School Partner(s) facility. Faculty applying to teach a Dual Credit pathway must meet the credential requirements as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#), which includes the criteria used by the College to determine teaching eligibility.

- 1) Candidates must submit their resume, copies of transcripts, and/or industry certifications to the College's Director of Alignment for evaluation prior to the credentialing process of the High School Partner(s) facility. This ensures they meet the qualifications to teach the courses in the dual credit pathway.
- 2) Once the High School Partner(s) facility meets all necessary credentialing criteria, the College will initiate an employment application for the selected candidate.
- 3) Applicants are required to complete an employment application and submit all necessary hiring documents, including their résumé via Workday, along with copies of transcripts and/or industry certifications, to TSTC's Office of Faculty Credentialing at faculty.credentialing@tstc.edu.
- 4) TSTC will ensure that College faculty teaching Dual Credit courses have met acceptable national criminal background checks, which may include fingerprinting.
- 5) Each approved Dual Credit Instructor will be supervised by TSTC's respective designee and be evaluated and monitored to ensure quality of instruction and compliance with the College's policies and procedures in accordance with TSTC's [Statewide Operating Standard \(SOS\) ES 1.11 Faculty Credentials](#).

Employment with College is contingent upon the following:

- 1) TSTC complies with the Immigration Reform and Control Act; all positions are contingent upon proof of eligibility to accept employment in the United States. Documentation of eligibility must be provided within 72 hours of application
- 2) Pre-Employment Requirements - All ISD faculty must satisfactorily meet TSTC's pre-employment requirements, including background checks and chemical screenings, to be eligible for employment.
- 3) Employees are held responsible for ensuring that **official** transcripts are received by TSTC no later than his or her 30th day of employment. Failure to do so could result in termination of employment.
- 4) Submission of a completed application, along with required documentation, must be done no later than July 25, 2025.
- 5) Continued employment is contingent on the required approval, availability of funding, satisfactory performance assessment, and a continued need for the position in the College's department.
- 6) Continued employment is contingent on an executed MOU with the District and High School Partner.
- 7) All new Dual Credit Instructors are required to complete Faculty Orientation administered by the Human Resources Learning and Organizational Development Office within 30 days of their start date.
- 8) **Notification of Unmet Requirements:** If any pre-employment requirements are not met, TSTC will communicate only to ISD partners that our requirements were not fulfilled. This may include instances of an unsatisfactory drug screen, background check, or credential verification.
- 9) In the event of an investigation of a personnel matter ,including Title IX concerns, the College and the High School Partner(s) will work collaboratively and in a timely manner share any and all information necessary with TSTC's Human Resource office and the corresponding Districts'

Human Resource office.

- 10) DC instructors will complete an annual online faculty orientation and the TSTC Essentials training offered by the Human Resources Learning and Organizational Development Team via Workday. DC Instructors must comply with [HB 2504](#) and submit the required curriculum vitae (CV) and the course syllabus by the appropriate deadline each semester.
- 11) The High School Partner(s) will allow release time from high school duties for DC Instructors to complete the required 6 hours of faculty development per year as referenced in [Statewide Operating Standard \(SOS\) HR 1.18 Faculty Professional Development](#).

College DC Instructors will receive stipend pay for the semester the course is taught which will be divided and paid out monthly according to the course start and end dates. Payment may be subject to change should a DC instructor be removed from instruction for any reason (such as extended leave) during the agreed upon semester and course. **Please note: Stipends are contingent on courses taught, not individual sections.** The 2025-2026 stipend system is as follows:

Dual Credit Instructor Stipend Per Semester	\$750 1-2 courses	\$1,250 3-4 courses
--	-----------------------------	-------------------------------

High School Partner(s) and Dual Credit Instructor Expectations:

- 1) The DC Instructor will follow current College procedures to ensure students participating in the course(s) are officially listed on the roster by TSTC's Census date. Any student not on the roster by the 11th day of class (Census Day) will not be enrolled in the course.
- 2) The DC Instructor(s) will report to the designated Program Team Lead for the program with which they are associated for instructional guidance and support including course delivery expectations.
- 3) All DC Instructors will follow the College's grading system as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 4.06 Grading System](#) as well as the grading criteria and WECM course outcomes as stated in the department-approved syllabus.
- 4) DC Instructors will submit required reporting documents through the designated Learning Management System and Workday (such as: submission of midterm and final grades and certification of rosters) in accordance with all timelines and due dates.
- 5) In order to ensure instructional needs are met, the High School Partner(s) will notify TSTC's Dual Credit office of any DC Instructor personnel changes ninety (90) days prior to the first day of the semester.
- 6) In order to ensure instructional needs are met, if any staffing personnel changes occur due to extended leave, the High School Partner(s) are required to notify the Office of Dual Credit and their Program Team Lead immediately.
 - a) If a Dual Credit (DC) instructor is terminated or resigns from the Independent School District (ISD) during the school year, the ISD is responsible for notifying the College within five (5) business days.
 - b) If a DC instructor receives an official reprimand or counseling for actions occurring while teaching TSTC curriculum, the ISD is responsible for notifying the College within forty-eight (48) business hours.

- 7) The rigor of college-level course work can often require additional time outside of class in order to meet all course learning objectives and outcomes; therefore, DC Instructors should encourage students to allow a sufficient amount of time to complete out-of-class work assignments.
- 8) When issuing grades, DC Instructors are not permitted to alter the earned College letter grade scale, which may differ from the High School Partner(s)' numeric grade scale.
- 9) Dual Credit students are expected to meet the required minimum number of contact hours per semester in courses offered at the High School Partner(s)' location.

FACILITIES, TEACHING ENVIRONMENT, ENROLLMENT

FacilitiesHow

The High School Partner(s) will work with TSTC to ensure that the High School Partner(s)' facilities meet the expectations and criteria required for college classes, and are appropriate for college-level instruction that include the following:

- 1) High School Partner(s) are required to enroll a minimum of **15 College Dual Credit students** for each offsite course section offered at the High School Partner(s) request.
- 2) High School Partner(s) will ensure that DC Instructors and Dual Credit students have appropriate access to all available instructional resources and essential technology.
- 3) High School Partners will ensure that all required textbooks, materials and additional supplies will be acquired by the ISD or student prior to the first day of class
- 4) High School Partner(s) will permit access to TSTC's electronic learning resources and other required softwares when the course is taught at the High School Partner(s) facility; and
- 5) High School Partner(s) offering courses will meet the laboratory safety standards and have materials/equipment that comply with College program requirements.
- 6) High School Partner(s) will ensure the safety and security of the High School facilities where Dual Credit classes are held on High School leased or owned property.
- 7) TSTC will ensure the safety and security of the College's facilities where Dual Credit classes are held on College leased or owned property.

The number of courses in a Dual Credit pathway offered at a High School Partner(s) off-site location will be monitored and approved on an annual basis by TSTC's Curriculum Committee. All applicable off-site reporting requirements with TSTC's accreditor, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) will be met in accordance with [Statewide Operating Standard \(SOS\) GA 1.23 SACSCOC Substantive Change Compliance](#). When necessary, TSTC must seek approval from SACSCOC to offer 50% or more of instruction towards a program at an off-site location before implementation. **Timeline for SACSCOC approval can take up to one year.** Changes to an off-site location including name, physical address, relocation or closure must be reported to TSTC 60 days prior to implementation.

Please note: Failure to ensure Dual Credit Instructors and students have all the required aforementioned resources can impact TSTC's decision to execute subsequent partnership agreements with the High School Partner(s).

Composition of Class

Dual Credit courses will be composed as defined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#).

The High School Partner(s) may not enroll both dual credit and non-dual credit students in the same section, unless the creation of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- a) If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course; or
- b) If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students; or
- c) If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

Monitoring Instruction

High School Partner(s) will work with TSTC so that College personnel will have the opportunity to monitor the quality, for courses taught on an ISD Campus, and rigor of instruction in compliance with the College's course syllabus and the standards established by the state of Texas, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the High School Partner(s). TSTC's Director's of Alignment and Program Team Leads Student Learning designee for the program will conduct a faculty evaluation. The evaluation and training shall include, but not be limited to:

- 1) The College's respective Director of Alignment and the Program Team Lead for Dual Credit Instructors will conduct coordinated site visits and check-ins each semester to monitor compliance and ensure high-quality instruction.
- 2) At the end of each semester, the Director of Alignment and Program Team Lead will meet with the Dual Credit Instructor for an end-of-semester review. If needed, a Professional Development Plan will be created to address and support instructional needs.
- 3) At the end of each academic year, the Director of Alignment and Program Team Lead will complete an annual faculty evaluation for the Dual Credit Instructor. If needed, a Professional Development Plan will be created to address and support instructional needs.
- 4) A mandatory yearly instructor orientation/training session for all Dual Credit Instructors.

FINANCE AND FUNDING

FAST (Financial Aid for Swift Transfer) Program

TSTC has opted to participate in the [FAST Program](#) for the 2025-2026 Academic Year as defined in [Texas Administrative Code, Title 19, Part 1, Chapter 13, Subchapter Q, Rule § 13.500](#). Dual Credit students eligible for free Dual Credit tuition, under this program, must meet the following student eligibility requirements:

- 1) are enrolled in an eligible dual credit course at a public school district or charter school (i.e., eligible for Foundation School Program funding); and
- 2) are taking a course offered through an institutional agreement, as outlined in [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84](#), from an institution of higher education that has opted to participate in FAST; and
- 3) were qualified for free/reduced-price lunch in any of the four school years prior to the academic year in which they enroll in the dual credit course.

The College will adhere to all reporting requirements and deadlines set forth by the Texas Higher Education Coordinating Board (THECB) to identify eligible students. Student(s) identified as being eligible for free tuition under this program, will not have their tuition invoiced to the ISD.

It is the High School Partner(s) responsibility to:

- 1) ensure that proper reporting of student(s) economic status is reported to the Texas Education Agency (TEA) in order for student eligibility to be determined;
- 2) to notify the College of student eligibility in a timely manner, including submitting all registered students TSDS identification numbers **BEFORE** the 12th day of class; and
- 3) to ensure that all other fees related to dual credit courses, including, but not limited to: required textbooks, tools, uniforms, software, supplies, computer specifications, internet, and access to all necessary platforms are supplied to the student(s) at no cost to them.

Tuition and Fees

Dual Credit courses are offered at a reduced tuition waiver and fee rate of \$33.00 per credit hour. Dual Credit student eligibility and enrollment requirements must be met for the tuition waiver to apply.

Invoicing

TSTC will invoice the High School Partner(s) for all applicable tuition and fee charges under the sponsorship billing process. Invoicing will follow [Statewide Operating Standard \(SOS\) FA 1.09 Refund of Tuition and Fees](#), unless the fees are specifically designated as non-refundable. Invoicing will begin after student(s) FAST eligibility status has been identified. Students enrolled in semester credit hour courses who drop a course or withdraw from school prior to the first class day shall incur no tuition cost. Students in semester credit hour courses who officially withdraw from school or drop a course after classes begin shall receive their tuition and fees reduced according to the following schedule:

Invoicing fees are as follows:

7 week semester:

TSTC Credit Hour(s)	30% fee Up to 7th class day	75% fee Up to 9th class day	100% fee After 9th class day
1	\$9.90	\$24.75	\$33

2	\$19.80	\$49.50	\$66
3	\$29.70	\$74.25	\$99
4	\$39.60	\$99	\$132

15 week semester:

TSTC Credit Hour(s)	30% fee Up to 14th class day	75% fee Up to 19th class day	100% fee After 19th class day
1	\$9.90	\$24.75	\$33
2	\$19.80	\$49.50	\$66
3	\$29.70	\$74.25	\$99
4	\$39.60	\$99	\$132

The High School Partner(s) will designate a Business Accounting Office Contact to work with TSTC’s Student Accounting office regarding invoices. The Business Accounting Office Contact, listed below, will receive the invoices and be responsible for remitting payment to the College.

<p>Business Accounting Office Contact Name: _____</p> <p>Email Address: _____</p> <p>Phone Number: _____</p>

Books and Supplemental Materials

The High School Partner(s) are responsible for ensuring students have obtained access to the correct editions of required textbooks, tools, uniforms, software, supplies, computer specifications, internet, and access to all necessary online platforms, etc., **before the first day of the college’s class.**

Textbooks, materials, and supplies are available for purchase through the TSTC bookstore at <https://www.tstc.edu/student-life/bookstores/>. Some programs use digital textbooks from a third party platform that is built into the online Learning Management System. The District will receive a separate invoice reflecting the cost of the textbook **if students do not opt out of this option.**

Each semester, the Office of Dual Credit will share the upcoming semester’s textbook and additional materials requirements with the High School Partner(s). A list of required materials will be provided via email by the DC office before each semester and will be posted on the DC website at de.tstc.edu, located under the resources section: **Textbook and Materials Information.**

The High School Partner(s) and students should refer to the instructor's syllabus for the correct course requirements. Those eligible for free dual credit courses are not responsible for covering the costs of textbooks and other course materials. It is the ISD's responsibility to provide these resources.

STUDENT RIGHTS AND RESPONSIBILITIES

Dual Credit students must abide by the Code of Student Conduct outlined in the current College Catalog and Student Handbook. Dual Credit students will be dismissed for disruptive behavior and referred to their high school principal or designee for disciplinary action on the high school side. Dual Credit students attending classes on TSTC's campus will be treated as college students and are responsible for knowing all rules and regulations of the College. Student conduct violations will be handled through the Code of Student Conduct, [Statewide Operating Standard \(SOS\) ES 3.23 Student Rights and Responsibilities](#).

Enrolled students will be granted access to both Student Information Systems and Learning Management System platforms which includes grades, transcripts, and other College resources.

Title IX Discrimination

TSTC upholds non-discriminatory policies outlined in [Statewide Operating Standard \(SOS\) HR 2.1.14 Equal Opportunity in Employment](#) and [Statewide Operating Standard \(SOS\) ES 4.07 Admission of Students](#), ensuring equal access to its programs and activities for applicants, employees, and students, regardless of race, color, religion, gender, national origin, age, genetic information, disability, veteran status, or any other protected characteristic under applicable laws.

Furthermore, Title IX of the Education Amendments of 1972 reinforces this commitment by prohibiting sex-based discrimination in federally funded education programs. This includes protection against sexual harassment, violence, pregnancy, and parental status discrimination. TSTC extends these safeguards to all employees and students, regardless of their pregnancy or parenthood circumstances, demonstrating a commitment to a supportive educational environment.

Student Grievances/Complaints

Procedures for handling student grievances or complaints, as it relates to the college course or customer service, are applicable to all students, including those enrolled in dual credit courses. Dual Credit students with grievances or complaints shall follow the procedures as stated in TSTC's [Statewide Operating Standard \(SOS\) ES 3.24 Student Grievances and Complaints](#), as published in TSTC's [Student Catalog and Student Handbook](#).

STUDENT SUPPORT SERVICES

TSTC and the High School Partner(s) will adhere to Section 504 of the Americans with Disabilities Act Amendments Act (ADAAA). Students in Dual Credit courses will have access to the same or comparable support services that are afforded College students on the main campus. TSTC is responsible for ensuring timely and efficient access to Student Support Services. Services such as these may require a signed student and/or parent consent form to receive services.

TSTC will adhere to and comply with current College policies and procedures, and federal, state and local laws, that govern the College for individuals and/or students with disabilities that require accommodations.

The High School Partner(s) agree that in classes for which college credit is awarded, accommodations will need to meet standards under the ADA and Section 504, subpart E, and will adhere to TSTC's current policies and procedures for determining reasonable accommodations and grievances. Service coordination and costs of required accommodations will be afforded through a collaborative effort. Building and information technology access will be the responsibility of the owner/provider of that infrastructure, including access to web-based curriculum materials.

The High School Partner(s) agree that classes in which high school credit is awarded, the ADA and Section 504, subpart D, accommodations will be the responsibility of the High School Partner(s). If an accommodation fundamentally alters the course, college credit will not be awarded. Students with disabilities who require accommodations will be required to self-disclose with TSTC's Access & Learning Accommodations (ALA) Office.

All Dual Credit students have access to the **Advocacy and Resource Center**, which is designed to assist students with non academic barriers, including basic needs such as food, shelter, transportation and child care. Students are responsible for contacting the office for services as needed.

It is the responsibility of the Dual Credit students, their parents/legal guardians or sponsoring agents to provide health and accident insurance for the Dual Credit students. Further, High School Partner(s), the Dual Credit students, their parents/legal guardians or sponsoring agents will hold the College harmless and waive any claims, past, current or future, they may have for any death, personal injury, property damage or accidents involving students or visitors while on TSTC's campus or off-campus instructional site locations.

Learning and Library Resources

All Dual Credit students and DC Instructors have access to TSTC's library and learning information resources via Library Services at <https://tstc.libguides.com>. Students' TSTC OneID login may be required to access remote resources. Students have access to self-guided and scheduled tutorials and instruction in the use of libraries and other resources at <https://tstc.libcal.com/>.

TRANSCRIPTION OF CREDIT

A college grade shall be transcribed upon completion of the semester for the courses in which they are officially enrolled and will adhere to the current grading policy. The High School Partner(s) agree to evaluate the learning objectives to be achieved by students completing the College's Dual Credit college courses and to transcribe credit on the student's high school transcript accordingly.

Acceptance of credit by another institution is at the discretion of the receiving institution. Therefore, it is the student's responsibility to consult with the transfer institution to confirm that all dual credit coursework will transfer appropriately.

ARTICULATED CREDIT

The College does not offer articulated credit as an alternative to Dual Credit to the High School Partner(s).

CAMPUS ACTIVITY AND TRANSPORTATION

The College assumes no obligation or responsibility for the transportation of students to or from the College's campus or any other training facility. Students that have a free period while on the College's campus will not be monitored. The High School Partner(s) shall hold harmless the College for any death, personal injury, property damage and/or campus disruption caused by High School Partner(s) personnel or students. The College is not responsible for High School Partner(s)' students who leave the College's grounds.

CYBERSECURITY TRAINING

If District has access to a TSTC computer system or database, District represents and warrants that it will comply with the requirements of [Texas Government Code, Chapter 10, Section 2054, Subchapter A](#), relating to cybersecurity training certified by the Department of Information Resources (DIR) and required verification of completion of the training program. A [Third Party Vendor](#) form must be signed by the High School Partner(s) designee before access is granted to the College's learning management system.

Security Safeguards

To maintain the confidentiality and security of the data, the College and District shall each independently implement best practices to protect against unauthorized physical and electronic access. Additionally, both Parties will adhere to the following safeguards for processing, storing, or transmitting data covered by the Agreement on their information systems:

- 1. Secured Facilities and Restricted Access:** Ensure that all student records provided by the College and District are stored in secured facilities with access limited to authorized personnel only.
- 2. Secure Passwords:** Implement procedures and systems that require the use of secure passwords to access the data.
- 3. Mandatory Training:** Provide mandatory annual training for personnel on information security.
- 4. Data Protection:** Maintain all data in a secure manner that prevents interception, diversion, or other unauthorized access.

Systems and procedures for accessing data must ensure that any data disclosure to third parties, in compliance with applicable state laws (such as the Texas Public Information Act, audits, or other lawful reasons according to the Texas Education Agency or the Texas Higher Education Coordinating Board's regulations), adheres to FERPA and Texas laws regarding the exceptions to the disclosure of confidential student information.

Method of Access or Transfer

Individual level student survey and academic data will be transferred between designated ISD officials and designated TSTC officials in a manner that maintains the confidentiality and security of individually identifiable records and data. (Typical approaches use TReX, encryption of personally identifiable data.)

Physical Location of Data

Data will be housed in a secure physical or electronic facility accessible only to individuals authorized to use the data for the purposes outlined in this document and the Agreement. The data will be stored in a manner that ensures the prevention of unauthorized access to personally identifiable information. Secure passwords will be required for accessing electronically stored data.

Disposition of Data

The College and ISD will maintain and destroy any data covered under the Agreement in accordance with each Parties respective policies on records retention.

FERPA

The Parties agree to maintain the records for all students by all applicable federal, state and local laws. For the purposes of this MOU, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), TSTC hereby designates the High School Partner(s) as a school official with legitimate education-related interests in the educational records of the students who participate in the Dual Credit program to the extent that access to the records is required by the High School Partner(s) to carry out the functions of the program. The Parties agree to maintain the confidentiality of the students' educational records in accordance with the provisions of FERPA. The Parties shall not release educational records to any third party without written consent by the affected student.

FORCE MAJEURE

Neither Party to this MOU will be liable or responsible to the other for any loss or damage, or for any delays or failure to perform, due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, pandemics, war, riots, flood, fire, sabotage, or any other circumstances of like character ("Force Majeure Occurrence"). However, at the sole discretion of TSTC, the term may be extended in an amount necessary for TSTC to complete the purposes of this MOU, which delay(s) have been caused by the Force Majeure Occurrence, and during said extension, the High School Partner shall work diligently in accordance with this MOU to complete the purposes of this MOU.

TEXAS PUBLIC INFORMATION ACT

Notwithstanding any provisions of this MOU to the contrary, the High School Partner(s) understands that TSTC will comply with the Texas Public Information Act, Gov't Code, Chapter 552 as interpreted by judicial opinions and opinions of the attorney general of the state of Texas. TSTC will notify High School Partner(s) of receipt of a request for information related to this MOU. High School Partner(s) will cooperate with TSTC in the production of documents responsive to the request.

High School Partner(s) may request that TSTC seek an opinion from the attorney general of the state of Texas; however, TSTC will not honor High School Partner(s)'s request for an opinion if the request is

not based upon a reasonable interpretation of the Texas Public Information Act. Additionally, High School Partner(s) will notify TSTC's Office of General Counsel of any third-party requests for information that was provided by the state of Texas for use in conducting this MOU. This MOU and all data and other information generated or otherwise obtained in the performance of its responsibilities under this MOU may be subject to the Texas Public Information Act. High School Partner(s) is required to make any information created or exchanged with the state pursuant to this MOU, and not otherwise excepted, from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. High School Partner(s) agrees to maintain the confidentiality of information received from the state of Texas during the performance of this MOU, including information which discloses confidential personal information, particularly, but not limited to, Social Security numbers.

MEMORANDUM OF UNDERSTANDING (MOU)

Any change to the terms of this MOU must be presented in written form and agreed upon by both TSTC and the High School Partner(s) at least thirty (30) days before any term or provision may be changed.

COUNTERPARTS

This MOU may be executed in one or more counterparts and may be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one and the same document.

EFFECTIVE DATE AND TERM

The effective date of this MOU is active upon signature of all parties and applies to the **2025-2026 academic year**.

SIGNATURES

The persons signing this MOU represent, each to the other, that they are authorized to sign for and bind their respective institutions.

High School Partner Waco ISD

2020 N 42nd St
Waco, TX 76710

By:

Date:

Dr. Tiffany Spicer
Superintendent
Waco ISD

Texas State Technical College

TSTC Waco
3801 Campus Dr
Waco, TX 76705

By:

Date:

Beth Wooten
TSTC Campus Provost

By:

Date:

Kadie R. Svrcek
Sr. Director, Dual Credit

Attachment: **Exhibit A** is a copy of Texas State Technical College’s Dual Credit Pathway Offering Form. This exhibit serves as an example ONLY. The formal Pathway Offering Form will be sent to the High School Partner(s) after receipt of this Dual Credit Memorandum of Understanding. **Exhibit A**

WACO INDEPENDENT SCHOOL DISTRICT

Board Meeting Minutes

Special Meeting, Tuesday, January 14, 2025 - 5:30pm

South Waco Elementary

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

BOARD MEMBERS ABSENT

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 5:30 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

HOLD TEAM OF EIGHT TRAINING AS REQUIRED BY STATUTE, PROVIDED BY MOAKCASEY, LLC., TO INCLUDE INTRODUCTION TO THE STRATEGIC PLANNING PROCESS

Dr. Jodi Duron facilitated the Team of 8 Training session for the Board of Trustees and the Superintendent.

ADJOURNMENT

The meeting adjourned at 7:13 p.m.

Board President

Board Secretary

WACO INDEPENDENT SCHOOL DISTRICT

Board Meeting Minutes

Regular Meeting, Thursday, January 23, 2025 - 6:00pm

WISD Administration Offices Board Room

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

BOARD MEMBERS ABSENT

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS ON AGENDA ITEMS

None

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS

Pledge Leaders

Lesly Antonio and Jayden Carranco of Bell's Hill Elementary led the Pledge of Allegiance.

School Board Appreciation Month

Waco ISD School Board members were honored individually for their work and common goal of consistently focusing on the success of Waco ISD's students, staff and district. This year's state theme is Leadership for Tomorrow's Texas.

Community Partner Award

Prosper Waco was honored with the TASB Stand Up for Public Education Award as the January Waco ISD Community Partner of the Month. Chief Executive Office, Jessica Attas, graciously presented the Waco ISD School Board with a \$100,000 check for our teacher pipeline.

SUPERINTENDENT'S REPORT

Attendance Boundaries Committee Meeting #3

Dr. Spicer shared that the committee reviewed draft high school maps and a "bigger picture" set of draft maps that incorporated all elementary, middle and high school plans. She thanked the committee for being actively engaged and invited the community to the first Public Hearing on February 6, 2025.

Structured Campus Visits

Dr. Spicer has been conducting Structured Campus Visits, meeting with a focus group of students, staff and parents to gain insights into their experiences. She shared her plan to compile these insights, along with additional data collected throughout her entry and engagement plans, to present to the board in February.

Superintendent Student Advisory Committees

Dr. Spicer recently held her first Student Advisory Committee meetings, bringing together groups of high school and middle school students. Her goal is to connect with these students, listen to their perspectives and experiences, and gather ideas on how to enhance the school experience for future generations.

Introduction of Deputy Superintendent

Dr. Spicer proudly introduced the New Deputy Superintendent, Dr. Melissa King-Knowles, a passionate educator with 22 years of experience as a teacher, campus leader, and district administrator. Dr. King-Knowles is a published author and state conference presenter, with her recent doctoral research on leadership.

INFORMATION ITEMS/REPORTS

- Monthly Financial Reports for the Period Ended December 31, 2024

CONSENT AGENDA: CONSIDER AND TAKE APPROPRIATE ACTION

- Set Trustee General Election for District 4, Place 4 and District 5, Place 5, for Saturday, May 3, 2025 and Approve the Order of Election.

Establecer la Elección General para el Distrito 4, Lugar 4 y Distrito 5, Lugar 5 para el sábado, 3 de mayo, del 2025, y Aprobar la Orden de la Elección

- Amendments to the 2024-2025 Budget
- Bid Award for Educational Consultants, Professional Development, and Other Student-Based Contracted Services
- Bid Award for Local Retailers' General Merchandise
- Bid Award for Maintenance Supplies, Equipment, and Services
- Bid Award for Educational and Other School District Related Software
- Purchases in Excess of \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- Interlocal Agreement with the City of Waco and the Waco Independent School District
- Approval and Execution of Final Plat for Cotton Palace Park
- Approve Amendment to Legal Services Agreement
- Approve Reimbursement to Former Superintendent for Teacher Retirement System Matters
- Low Attendance Waiver
- Campus Targeted Improvement Plans
- Approve Change Order #4 to Contract with CORE Construction for Time Extension for Tennyson Middle School
- Board of Trustees Meeting Minutes
 - November 12, 2024 - Attendance Boundaries Meeting
 - December 5, 2024 - Attendance Boundaries Meeting
 - December 12, 2024 - Regular Meeting

President Korteweg entertained a motion to approve the consent agenda as presented except for items 7.E. *Bid Award for Maintenance Supplies, Equipment, and Services*, 7.G. *Purchases in Excess of \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Services*, and 7.H. *Interlocal Agreement with the City of Waco and the Waco Independent School District (which were removed)*.

Jonathan Grant made a motion to approve, seconded by Jim Patton. The motion was approved unanimously (7-0).

On *7.G Purchases in Excess of \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service*, the discussion was concerning one item, with the result being that a motion to table the item (McGraw Hill, LLC - \$63,409.37 – Language for Learning for Pre-Kindergarten and Kindergarten and Reading Mastery Signature Edition for Pre-Kindergarten through Grade 2 for J.H. Hines Elementary School – Waco ISD Bid # 21-1200 Instructional Materials) was made by Keith Guillory, seconded by Angelo Ochoa. The motion passed (6-1).

President Korteweg entertained a motion to approve item *7.G Purchases in Excess of \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service*, excluding the one item (\$63,409.37 McGraw Hill, LLC Waco ISD Bid # 21-1200). Jim Patton made a motion to approve, seconded by Jonathan Grant. The motion passed unanimously (7-0).

After discussion, Jeremy Davis made a motion to approve item *7.H. Interlocal Agreement with the City of Waco and the Waco Independent School District*, seconded by Jose Vidana. The motion passed unanimously (7-0).

Mr. Guillory indicated that he wished to recuse himself from voting on item *7.E Bid Award for Maintenance Supplies, Equipment and Services*. Jonathan Grant made a motion to approve, seconded by Jeremy Davis. The motion passed (6-0), with Mr. Guillory abstaining.

PUBLIC HEARING REGARDING THE 2023-2024 TEXAS ACADEMIC PERFORMANCE REPORT (TAPR)

President Korteweg opened the Public Hearing at 6:57p.m. Jessica Steele, Director of Accountability and Data Analysis, provided the board with an update on the 2023-2024 Texas Academic Report (TAPR). This report details student performance, staff, programs and demographics. The 2024 A-F Accountability Ratings are pending judicial rulings, the Board reviewed all other data included in the report. The public meeting closed at 7:32 p.m.

CONSIDER, DISCUSS AND TAKE APPROPRIATE ACTION REGARDING THE 2024-2025 INSTRUCTIONAL CALENDAR

Dr. Deena Cornblum, Assistant Superintendent for Curriculum and Instruction presented the instructional calendar for consideration and approval.

President Korteweg entertained a motion. Jonathan Grant made a motion to approve the 2024-2025 Instructional Calendar as presented, seconded by Jeremy Davis. The motion passed unanimously (7-0).

REVIEW AND DISCUSS THE 2023-2024 EXTERNAL AUDIT RESULTS AND TAKE APPROPRIATE ACTION REGARDING THE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED AUGUST 31, 2024.

The annual financial report for fiscal year ended August 31, 2024 was presented by the District's external auditor, John De Burro. The audit found no significant deficiencies in internal controls over financial reporting or compliance. Additionally, there were no compliance findings for any major program related to internal control over compliance.

ANNOUNCEMENTS

- Filing underway for the May 3, 2025 general election and ends on February 14, 2025
- 1/31/25 - Waco ISD Education Foundation and HEB Celebrity Cook Off

- 2/1/25 - CenTex Teen BookFest on the Brazos
- 2/8/25 - Annual Elementary and Middle School UIL competition at UHS

REVIEW AND DISCUSS POTENTIAL CONTRACTS ON REAL PROPERTY

The board convened into closed session at 8:03 p.m.

The board reconvened at 9:08 p.m.

CONSIDERATION OF PERSONNEL

- Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- Hear a Complaint or Charge Against an Officer or Employee

ADJOURNMENT

The meeting adjourned at 9:33 p.m.

Board President

Board Secretary

WACO INDEPENDENT SCHOOL DISTRICT

Board Meeting Minutes

Special Meeting, Thursday, February 13, 2025 - 6:00pm

University High School

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant

BOARD MEMBERS ABSENT

Jim Patton

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:07 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

The board convened into closed session at 6:07 p.m.

The board reconvened at 7:43 p.m.

CONSIDERATION OF PERSONNEL

- Evaluation of Superintendent

REVIEW AND DISCUSS POTENTIAL CONTRACTS ON REAL PROPERTY

ADJOURNMENT

The meeting adjourned at 7:44 p.m.

Board President

Board Secretary

Waco Independent School District

Board of Trustee Meeting Agenda

Date: February 27, 2025

Contact Person: Jessica Steele/Dr. Deena Cornblum

RE: Review and Discuss Report of 2024-2025 Middle of Year Reading Data

=====

Background Information:

This presentation highlights student progress in reading based on the iReady assessment, comparing results from the beginning-of-year to the middle-of-year for the 2024-2025 school year in grades 1-3.

Each slide represents the current grade level for this school year, aligned with the corresponding iReady results. The assessment score shown is a scale score that correlates to a specific grade band, with both the scale score and its corresponding grade band displayed on each graph.

Additionally, each slide includes the following:

- The percentage of students who improved their placement since the beginning of the year.
- The percentage of students who met their typical growth goal.
- The percentage of students who achieved their stretch growth goal.

Typical and stretch growth goals are set based on each student’s iReady results and represent end-of-year targets. The slides indicate the percentage of students who have already met these goals as of the middle-of-year assessment.

The iReady end-of-year assessment window is scheduled for May 5-16. An analysis of data from each testing window from the 2024-2025 school year will be presented at the June board meeting.

Fiscal Implications:

Not Applicable

Administrative Recommendation(s):

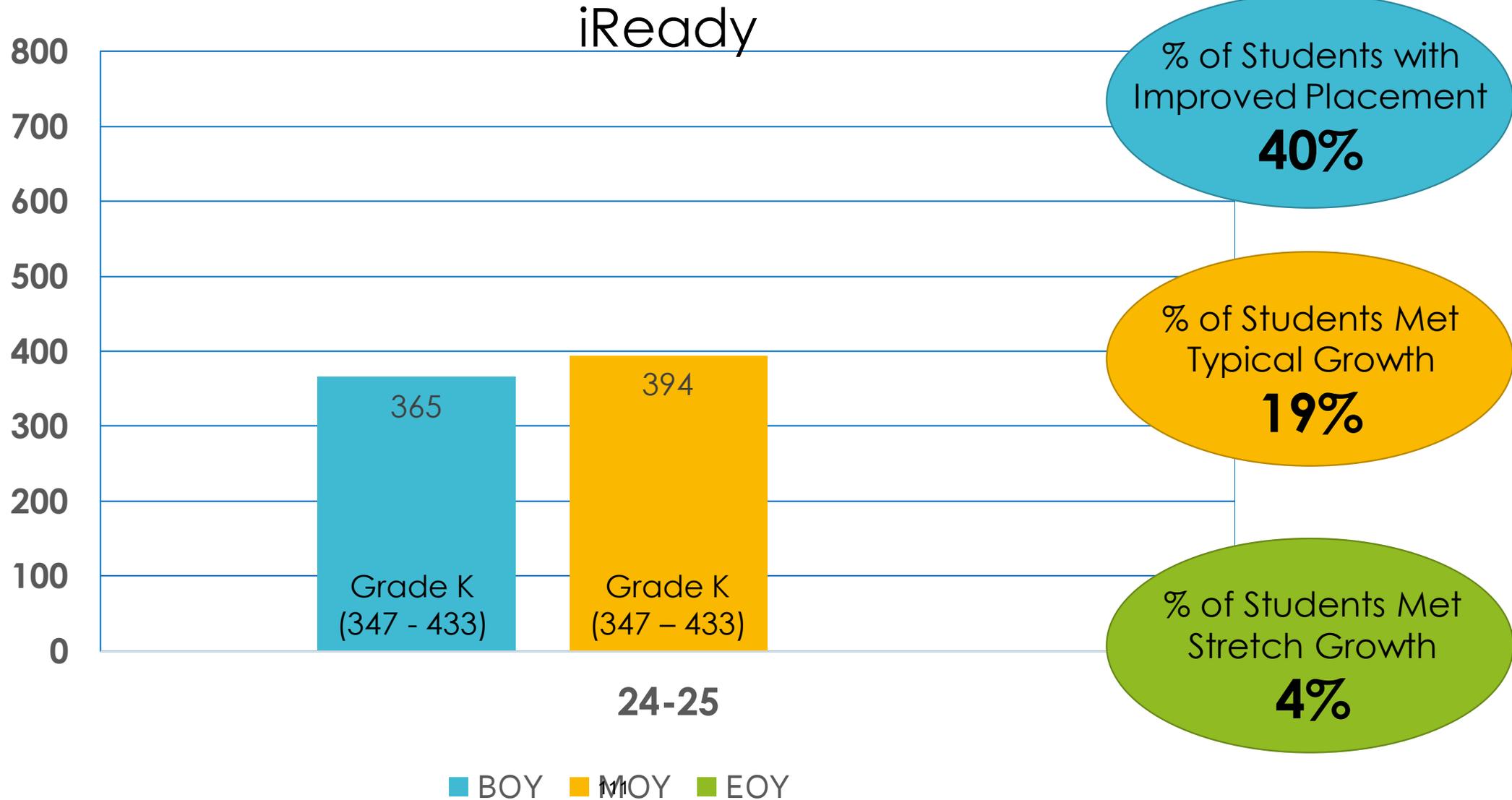
For Report Only



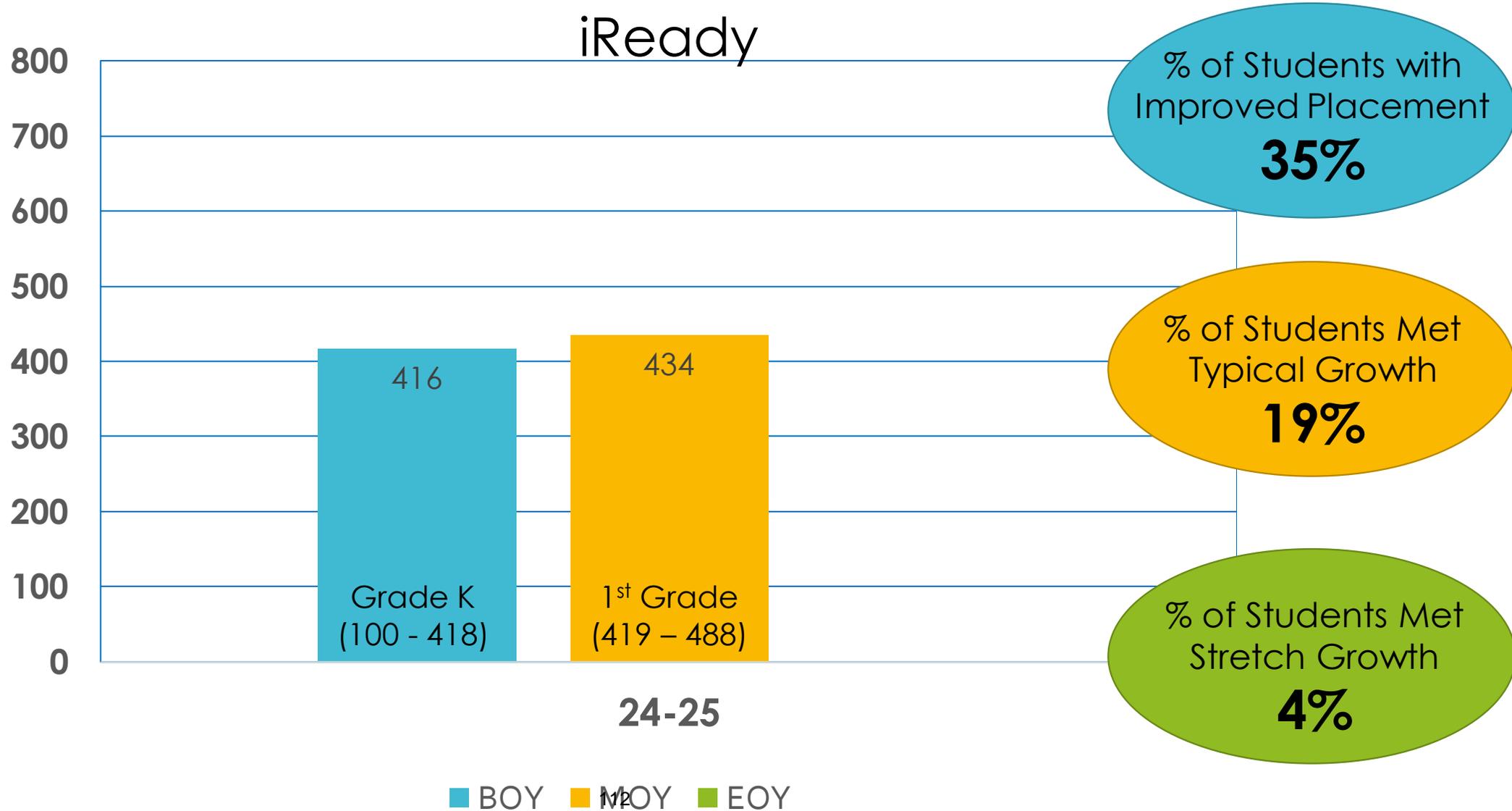
2024-2025 Middle of Year Reading Data



1ST GRADE ALTA VISTA



2ND GRADE ALTA VISTA



3RD GRADE ALTA VISTA

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

% of Students with Improved Placement
58%

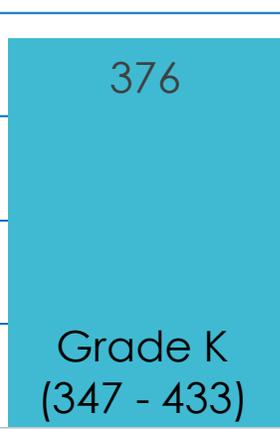
% of Students Met Typical Growth
48%

% of Students Met Stretch Growth
13%

1ST GRADE BELL'S HILL

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

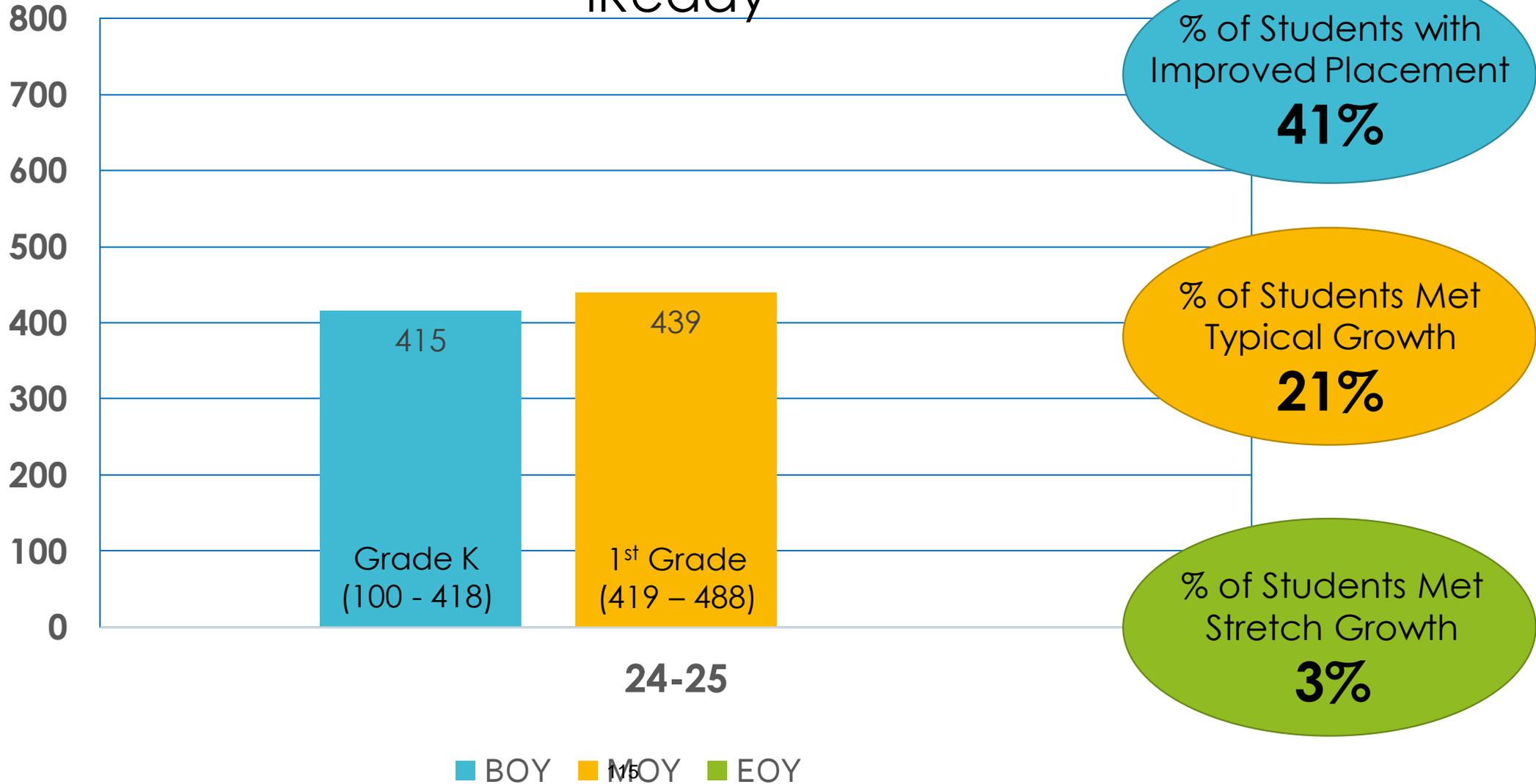
% of Students with Improved Placement
38%

% of Students Met Typical Growth
17%

% of Students Met Stretch Growth
4%

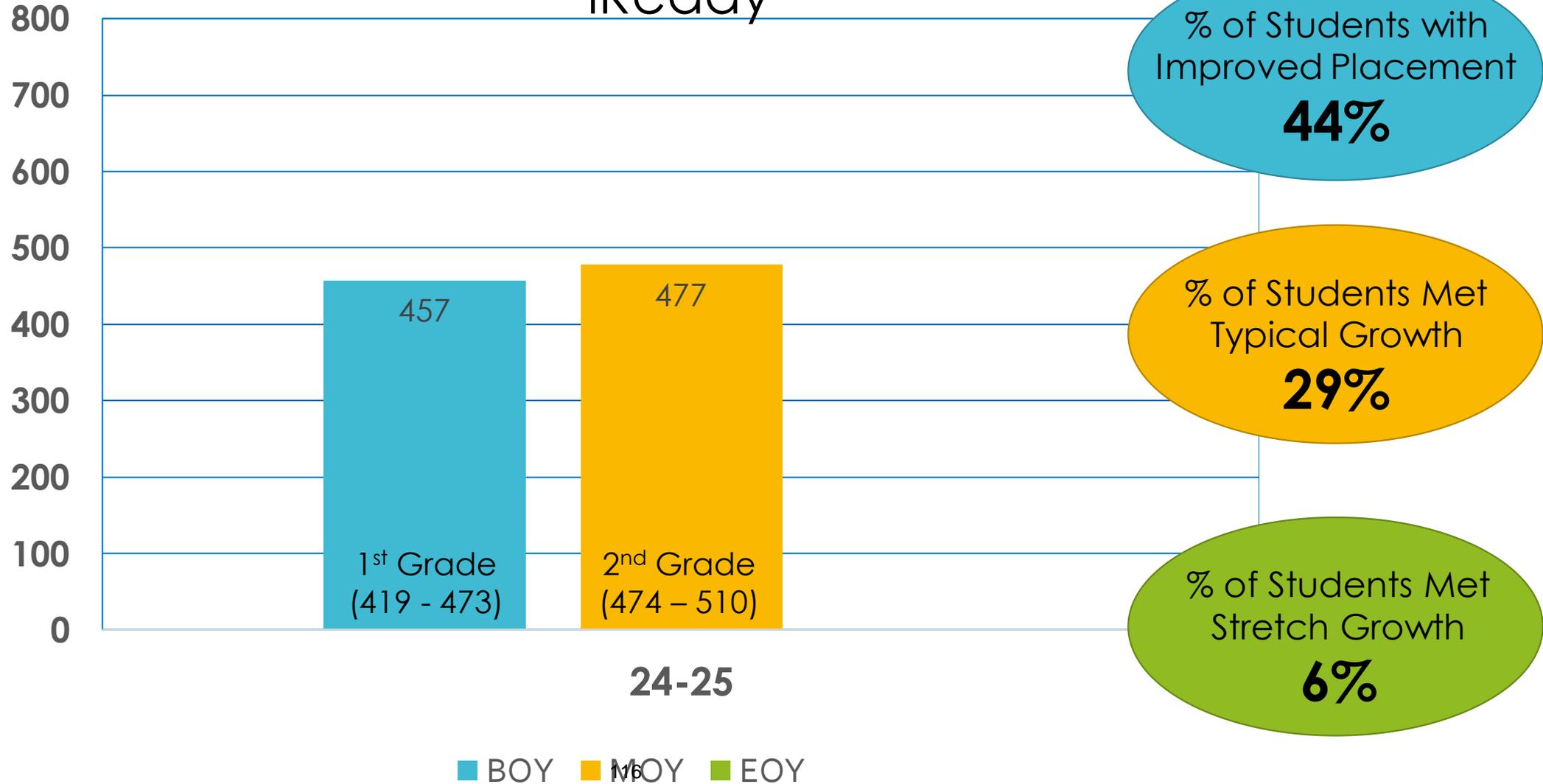
2ND GRADE BELL'S HILL

iReady



3RD GRADE BELL'S HILL

iReady



1ST GRADE BROOK AVENUE

iReady

800
700
600
500
400
300
200
100
0

365
Grade K
(347 - 433)

395
Grade K
(347 - 433)

24-25

BOY MOY EOY

% of Students with Improved Placement
42%

% of Students Met Typical Growth
23%

% of Students Met Stretch Growth
8%

2ND GRADE BROOK AVENUE

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

% of Students with Improved Placement
35%

% of Students Met Typical Growth
19%

% of Students Met Stretch Growth
0%

3RD GRADE BROOK AVENUE

iReady

800
700
600
500
400
300
200
100
0

450
1st Grade
(419 – 473)

460
1st Grade
(419 – 473)

24-25

BOY MOY EOY

% of Students with Improved Placement
42%

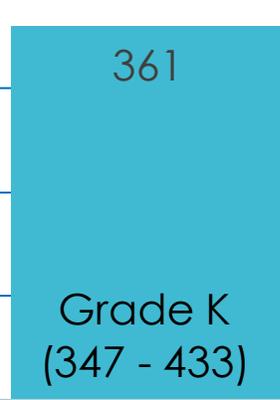
% of Students Met Typical Growth
28%

% of Students Met Stretch Growth
5%

1ST GRADE CEDAR RIDGE

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

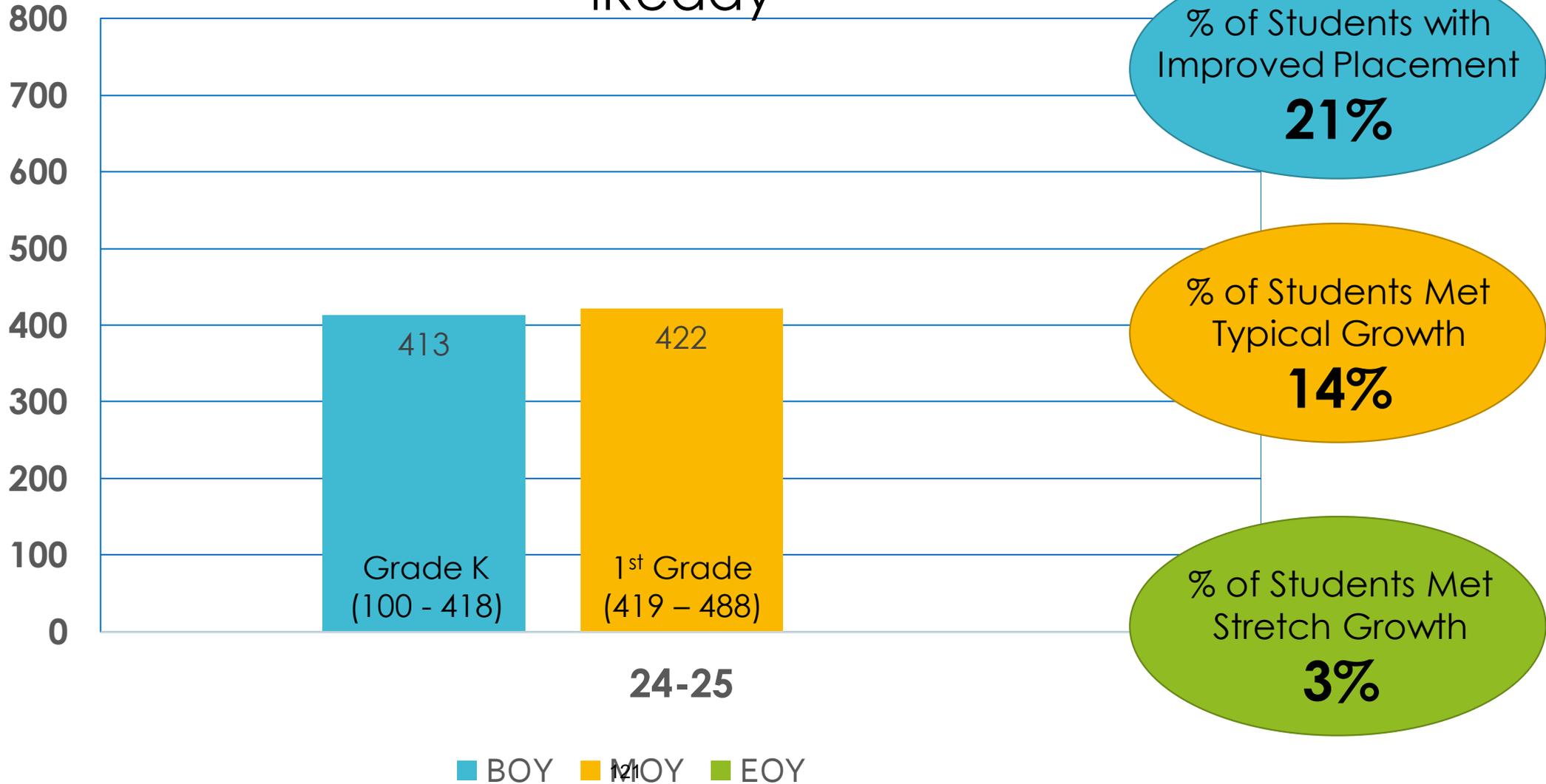
% of Students with Improved Placement
31%

% of Students Met Typical Growth
11%

% of Students Met Stretch Growth
0%

2ND GRADE CEDAR RIDGE

iReady



3RD GRADE CEDAR RIDGE

iReady

800
700
600
500
400
300
200
100
0

439
1st Grade
(419 - 473)

457
1st Grade
(419 - 473)

24-25

■ BOY ■ MOY ■ EOY

% of Students with Improved Placement
42%

% of Students Met Typical Growth
35%

% of Students Met Stretch Growth
5%

1ST GRADE CRESTVIEW

iReady

800
700
600
500
400
300
200
100
0

367
Grade K
(347 - 433)

393
Grade K
(347 - 433)

24-25

BOY MOY EOY

% of Students with Improved Placement
29%

% of Students Met Typical Growth
21%

% of Students Met Stretch Growth
3%

2ND GRADE CRESTVIEW

iReady

800
700
600
500
400
300
200
100
0

390
Grade K
(100 - 418)

411
Grade K
(100 - 418)

24-25

BOY MOY EOY

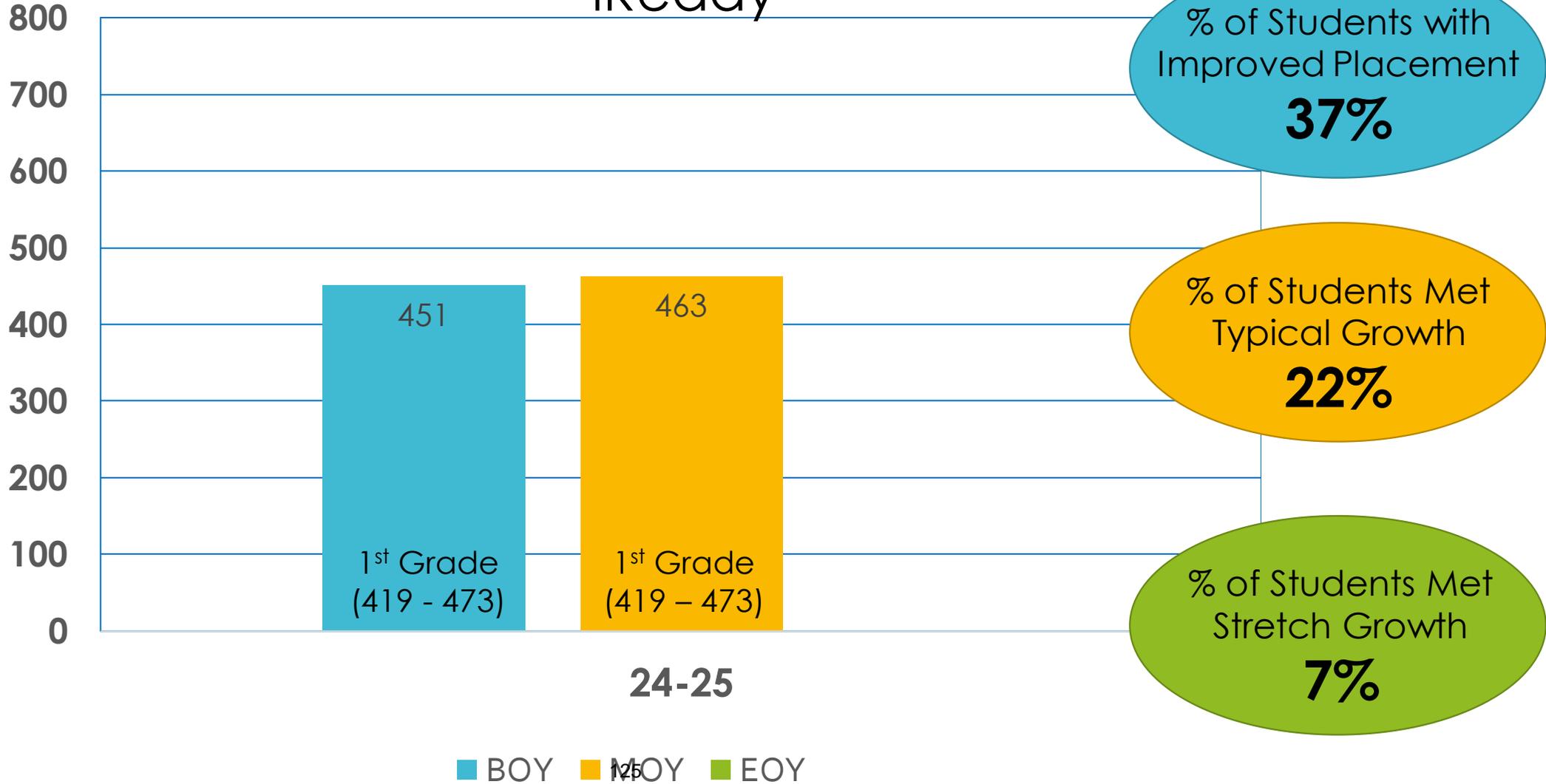
% of Students with Improved Placement
27%

% of Students Met Typical Growth
23%

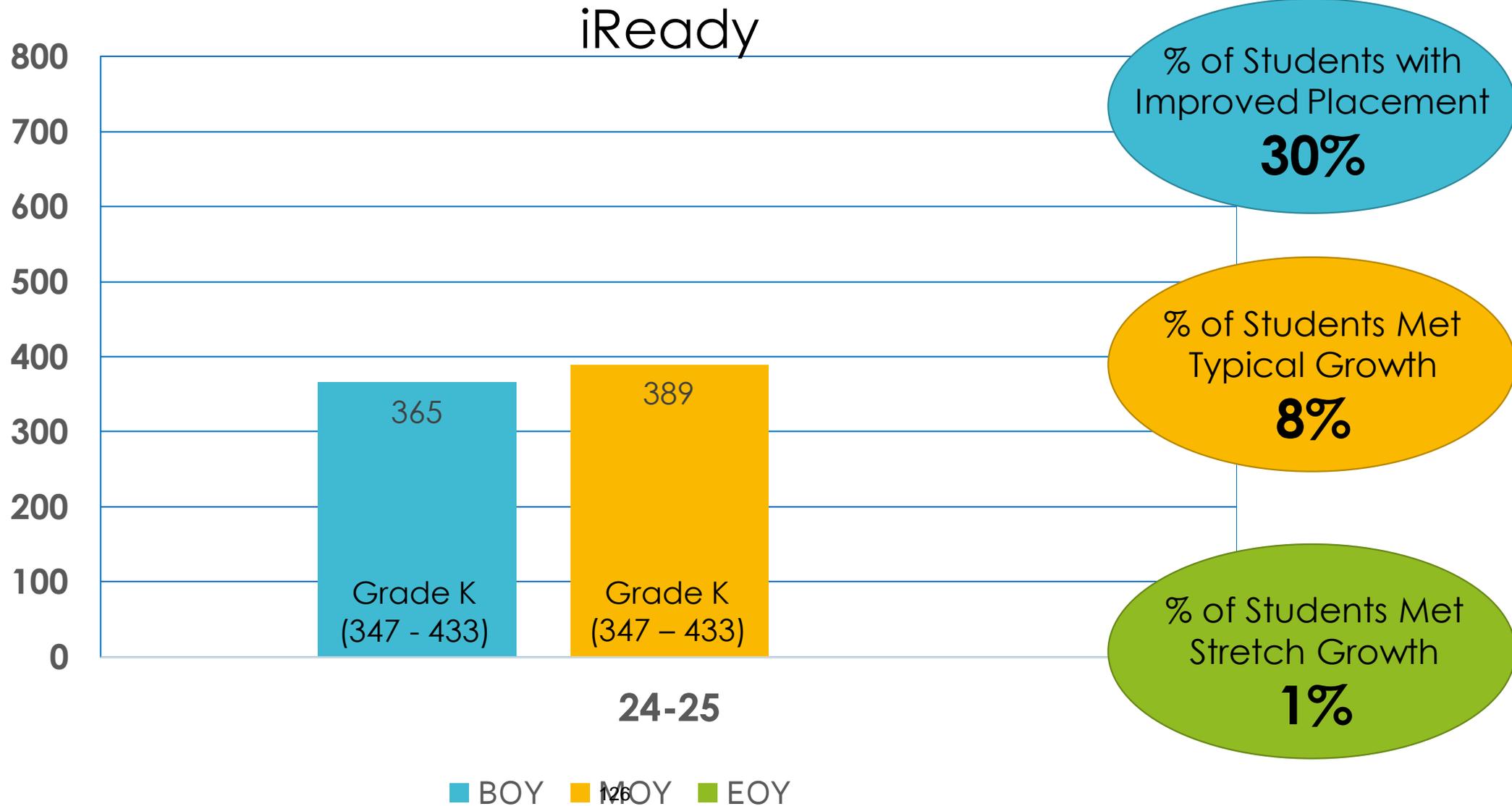
% of Students Met Stretch Growth
3%

3RD GRADE CRESTVIEW

iReady

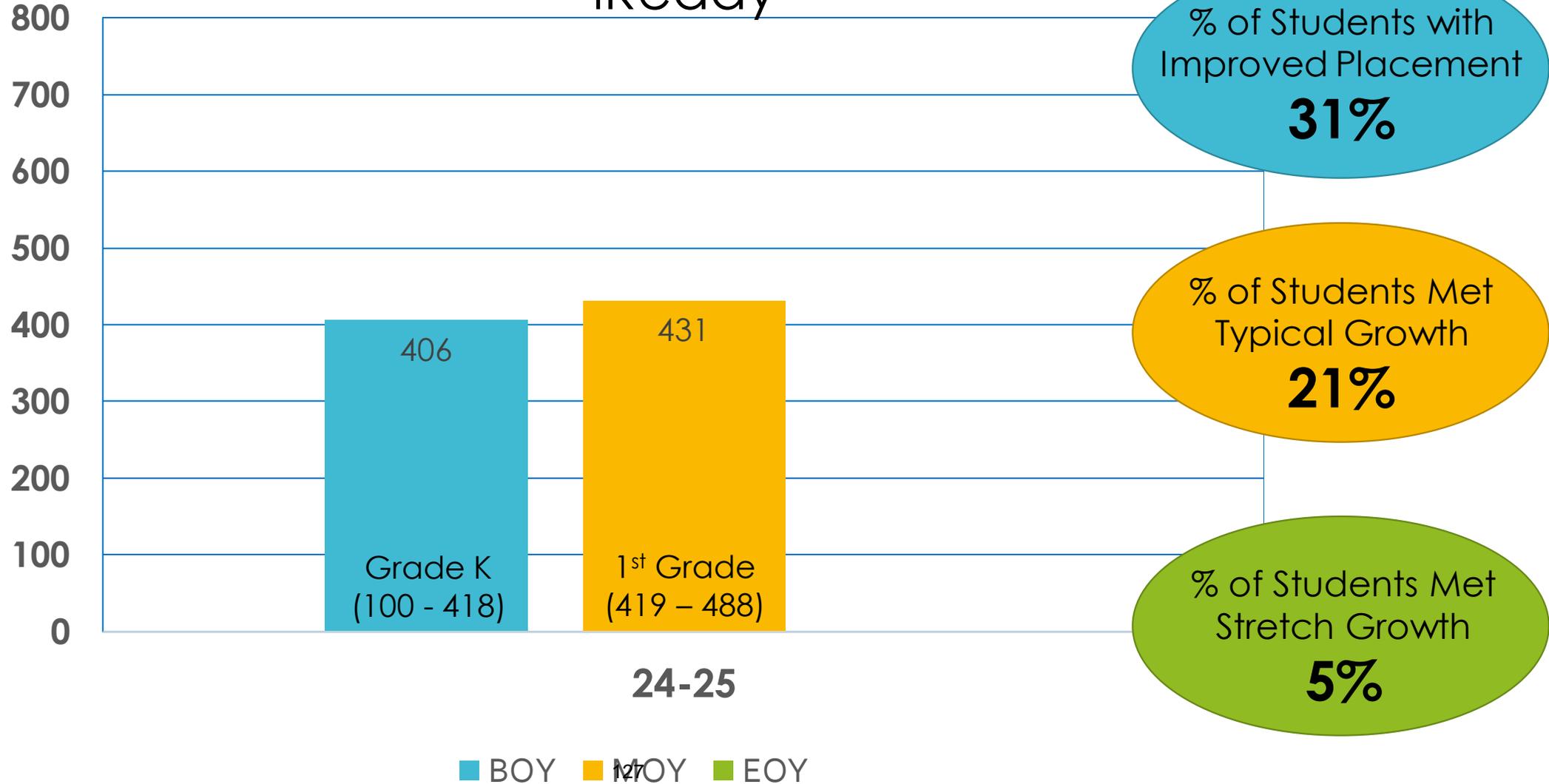


1ST GRADE DEAN HIGHLAND



2ND GRADE DEAN HIGHLAND

iReady



3RD GRADE DEAN HIGHLAND

iReady

800
700
600
500
400
300
200
100
0



24-25

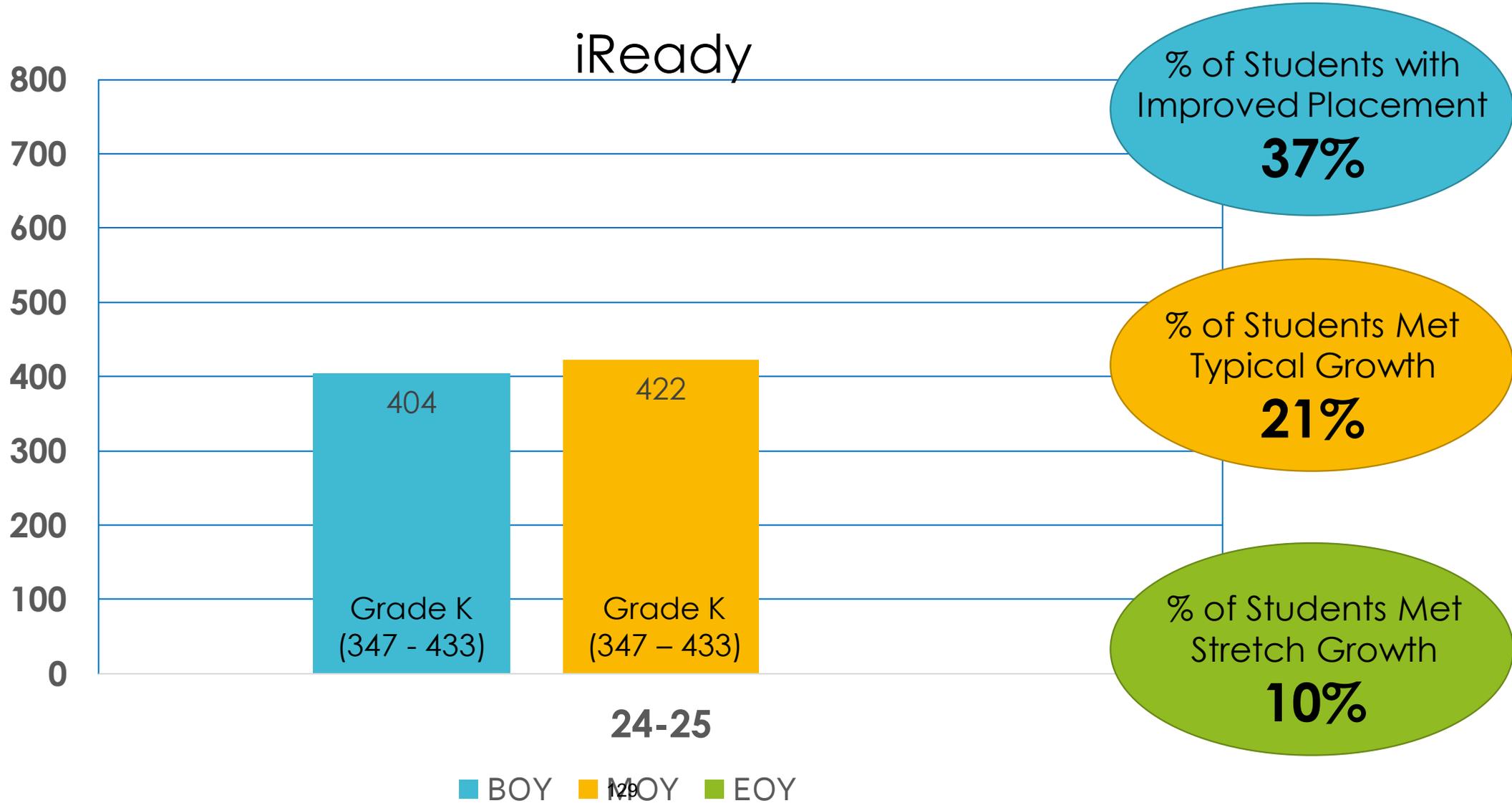
BOY MOY EOY

% of Students with Improved Placement
46%

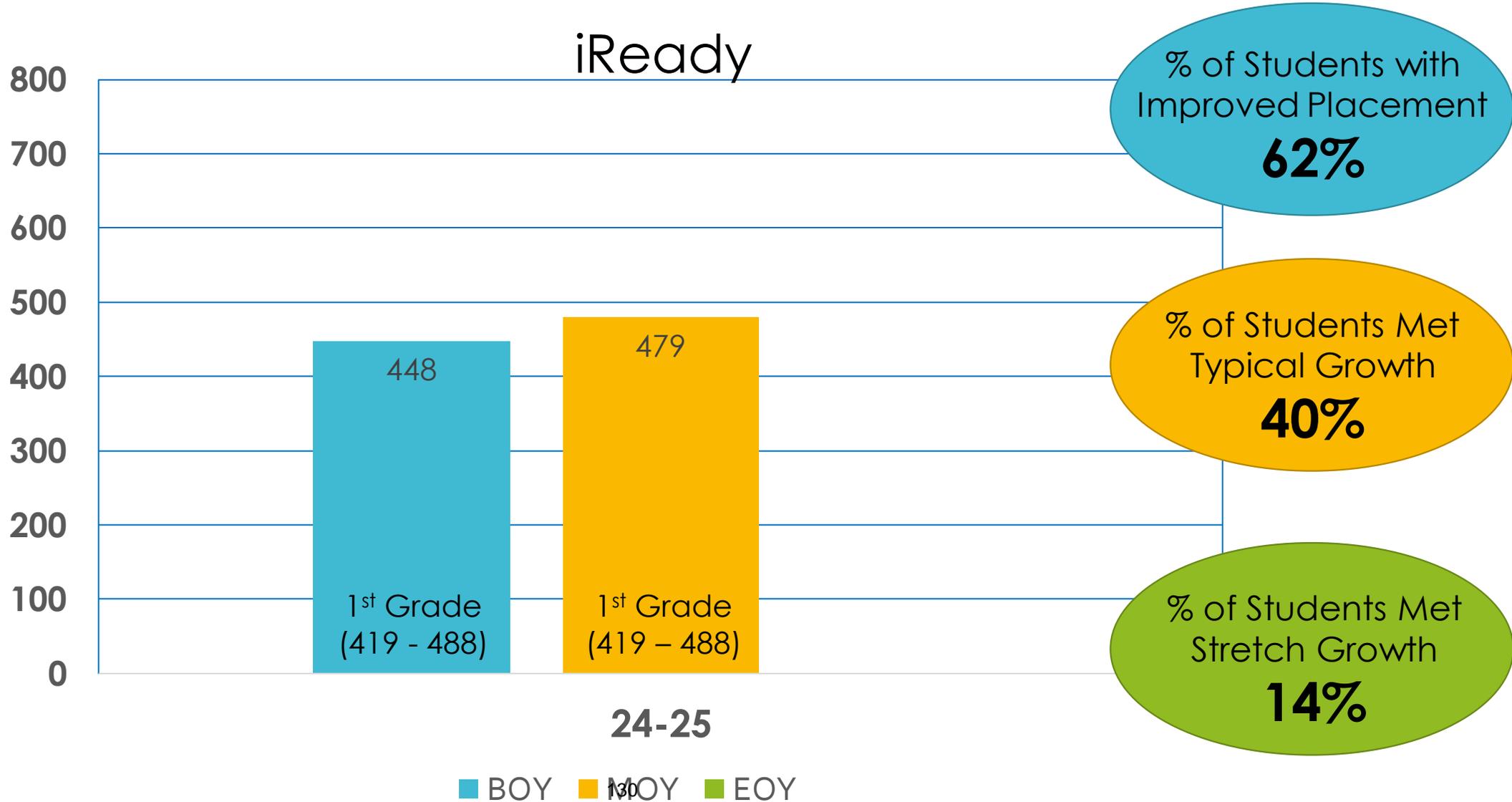
% of Students Met Typical Growth
38%

% of Students Met Stretch Growth
15%

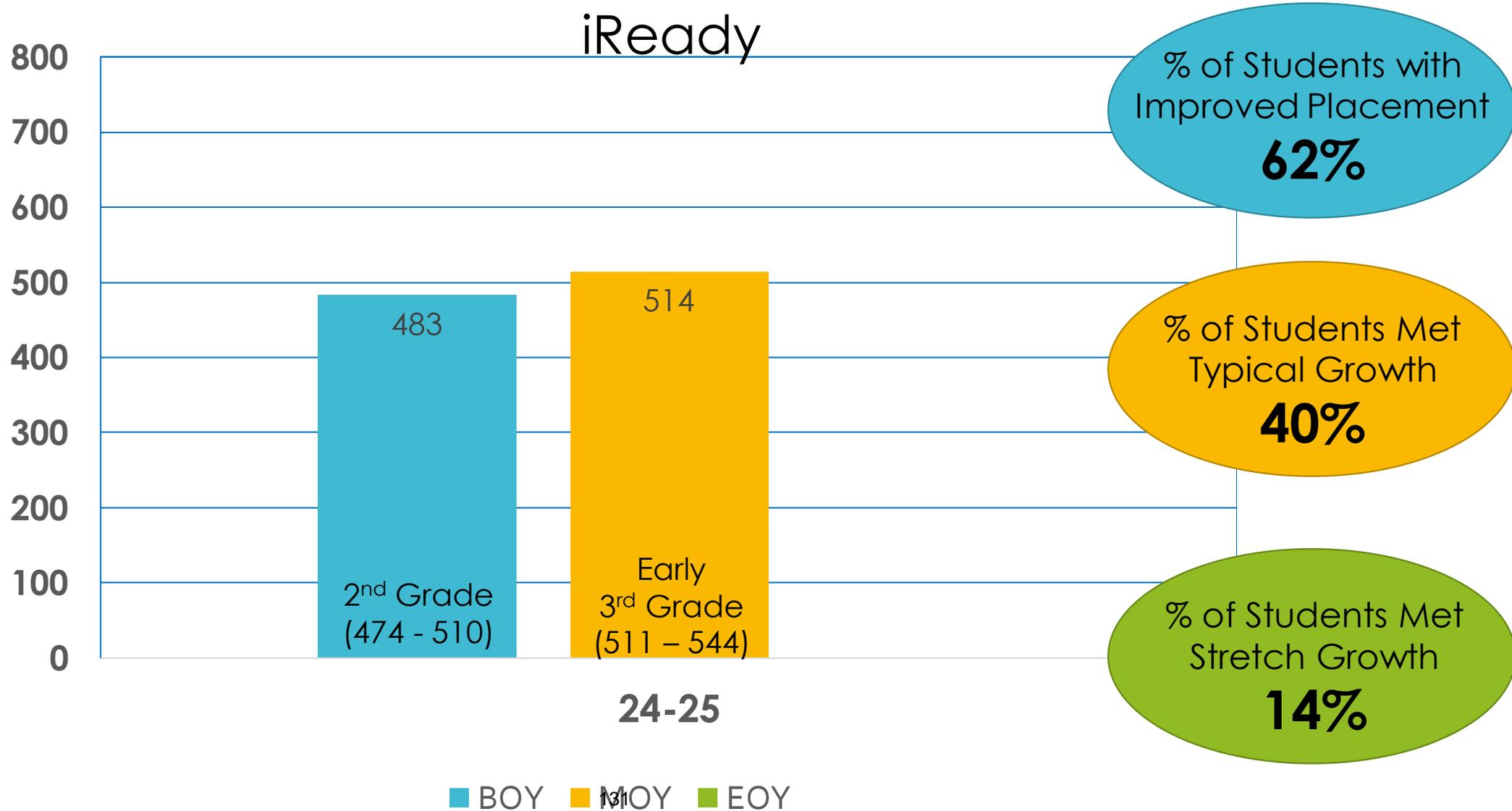
1ST GRADE HILLCREST PDS



2ND GRADE HILLCREST PDS



3RD GRADE HILLCREST PDS



1ST GRADE JH HINES

iReady

800
700
600
500
400
300
200
100
0

374
Grade K
(347 - 433)

402
Grade K
(347 - 433)

24-25

BOY MOY EOY

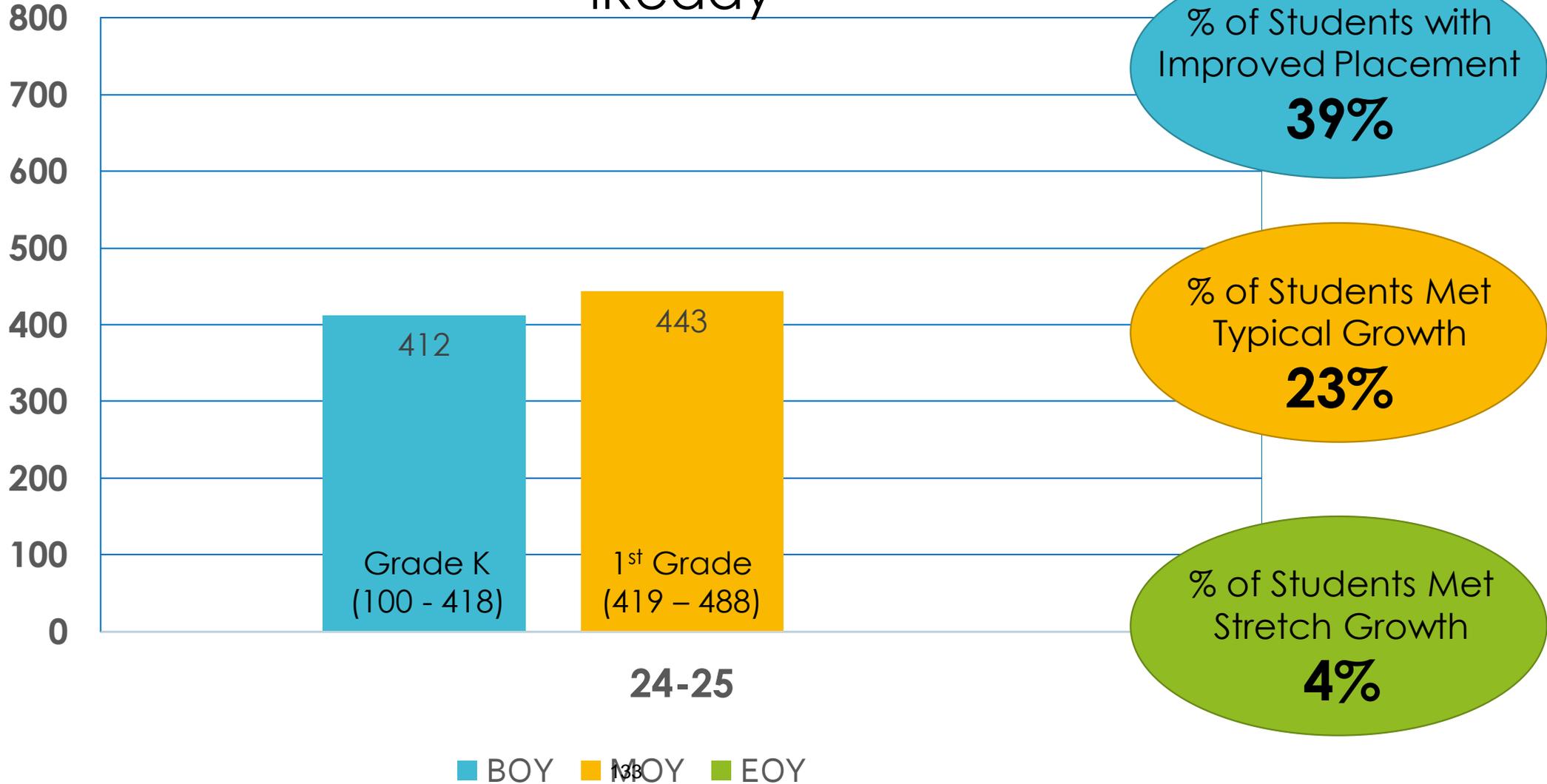
% of Students with Improved Placement
31%

% of Students Met Typical Growth
15%

% of Students Met Stretch Growth
4%

2ND GRADE JH HINES

iReady



3RD GRADE JH HINES

iReady

800
700
600
500
400
300
200
100
0

445
1st Grade
(419 – 473)

478
2nd Grade
(474 – 510)

24-25

BOY MOY EOY

% of Students with Improved Placement
49%

% of Students Met Typical Growth
40%

% of Students Met Stretch Growth
15%

1ST GRADE KENDRICK

iReady

800
700
600
500
400
300
200
100
0

359
Grade K
(347 - 433)

386
Grade K
(347 - 433)

24-25

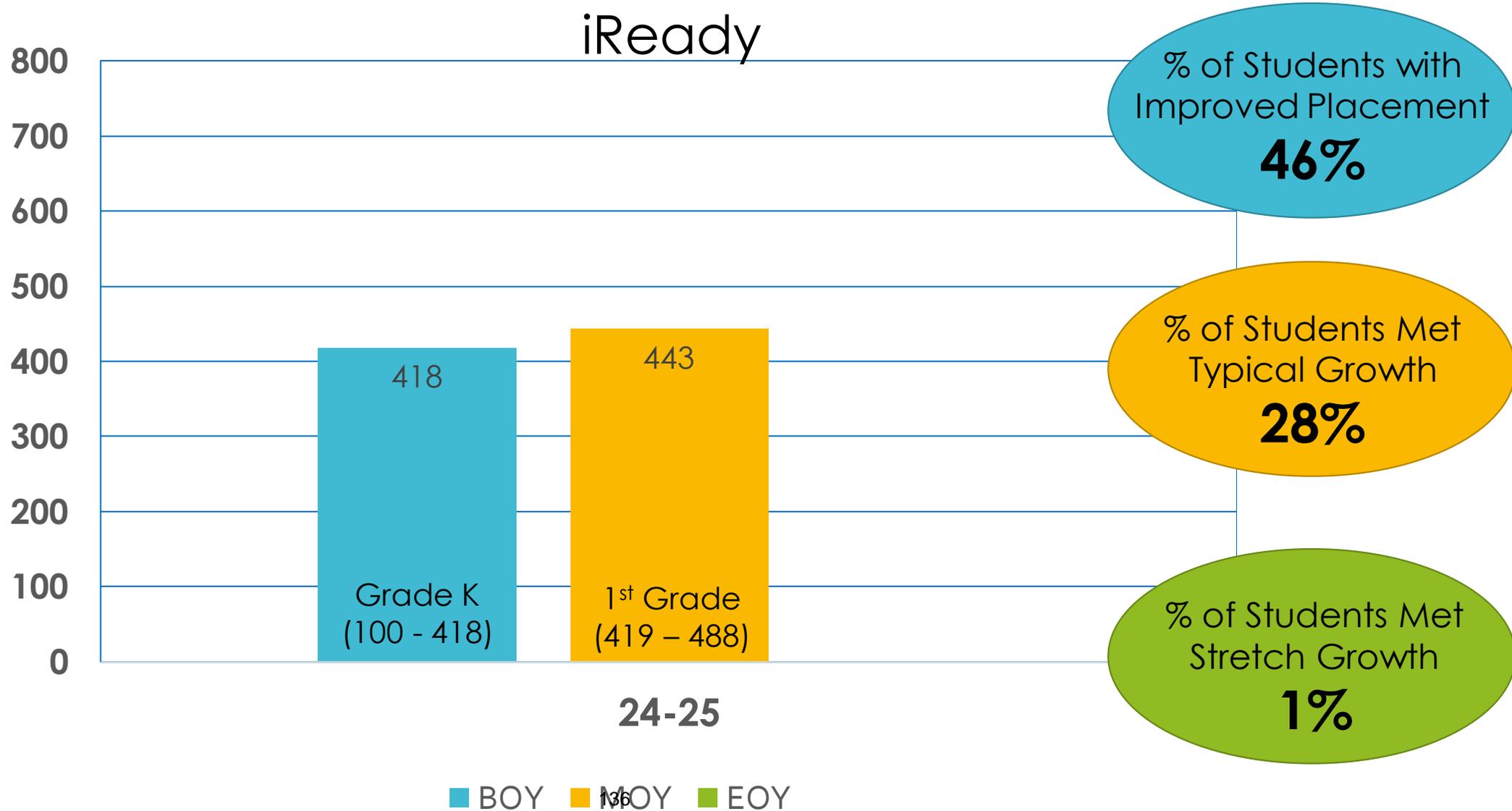
BOY MOY EOY

% of Students with Improved Placement
33%

% of Students Met Typical Growth
10%

% of Students Met Stretch Growth
2%

2ND GRADE KENDRICK



3RD GRADE KENDRICK

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY EOY

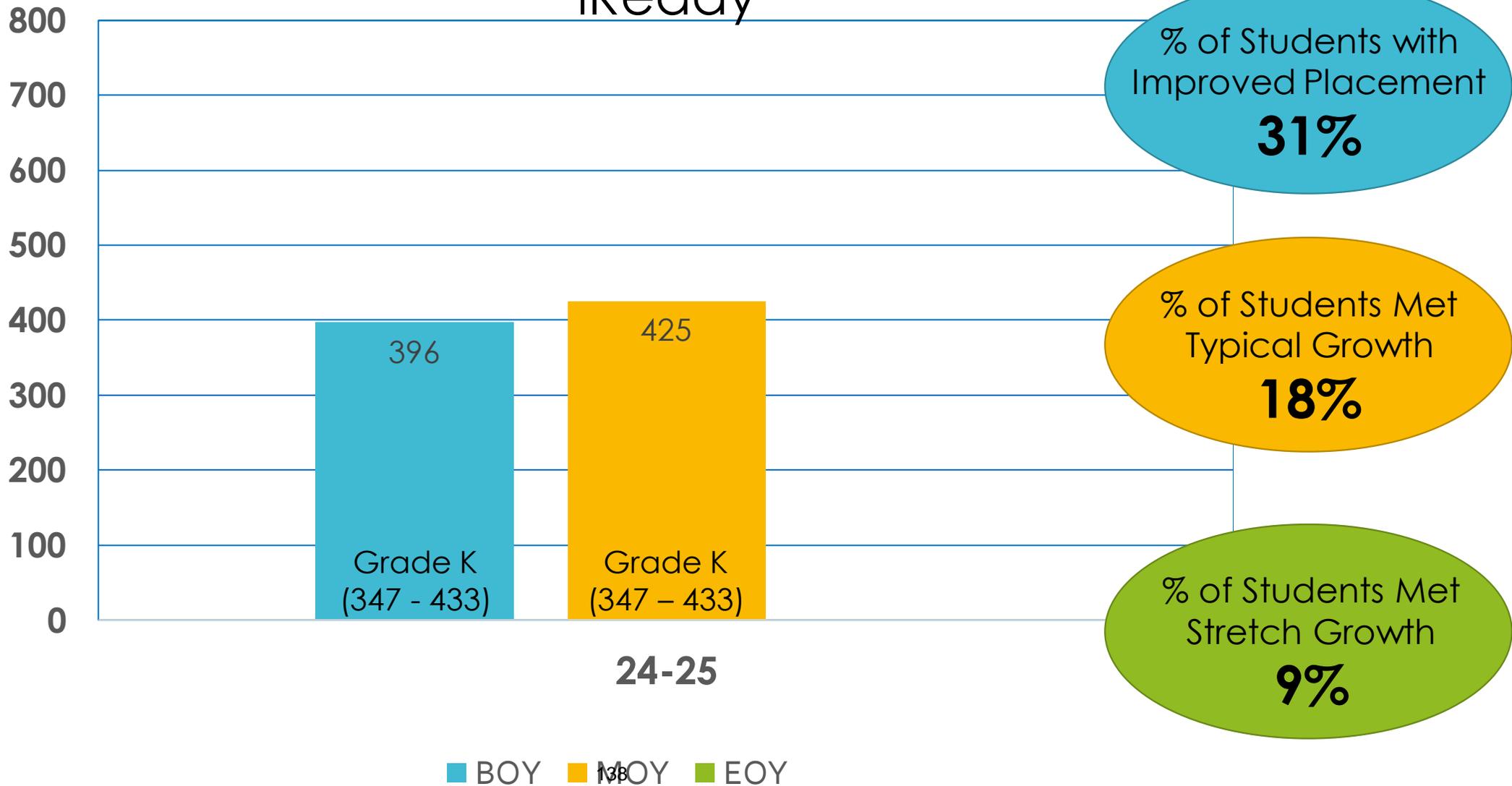
% of Students with Improved Placement
43%

% of Students Met Typical Growth
39%

% of Students Met Stretch Growth
6%

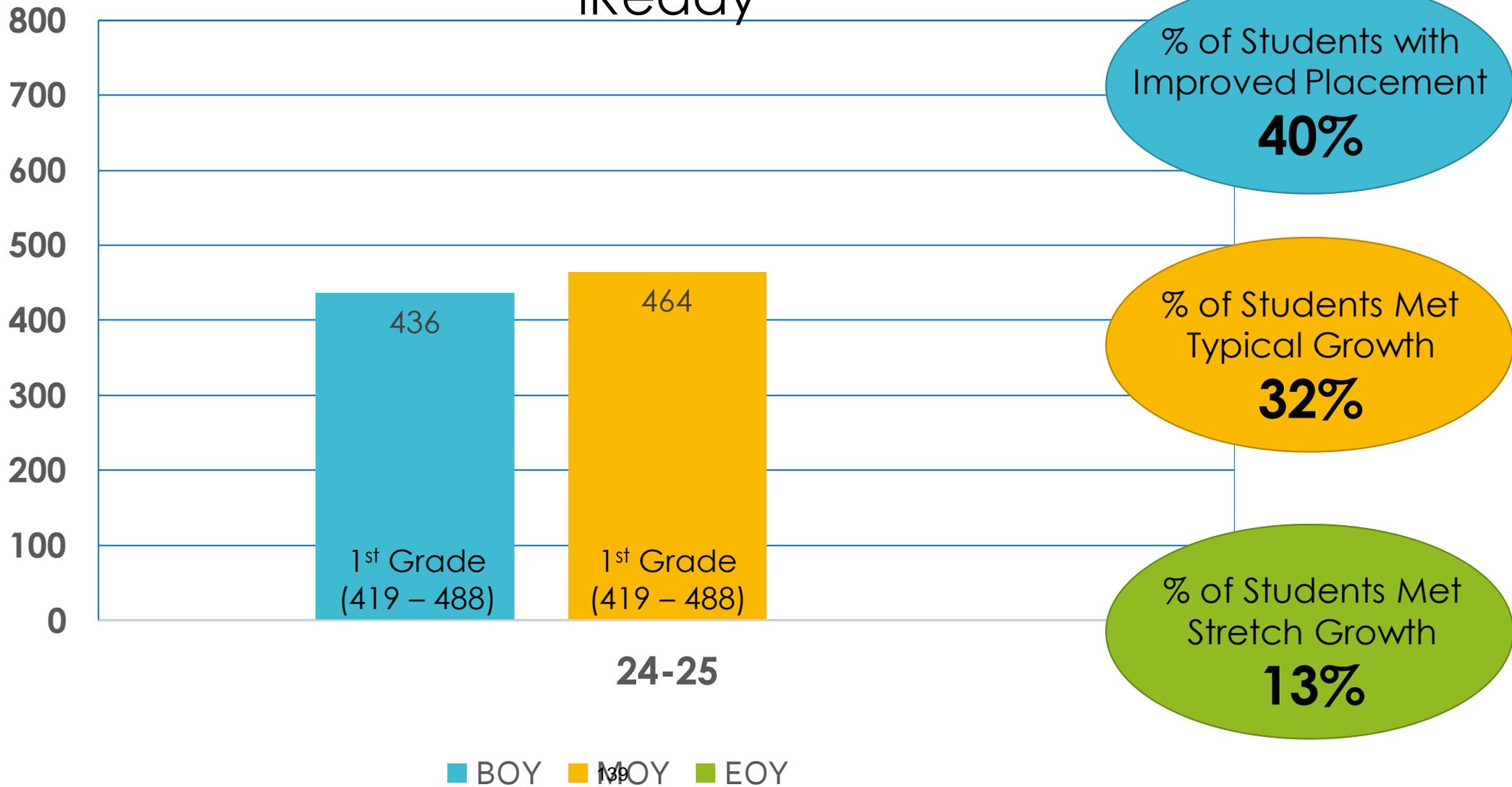
1ST GRADE LAKE AIR MONTESSORI

iReady

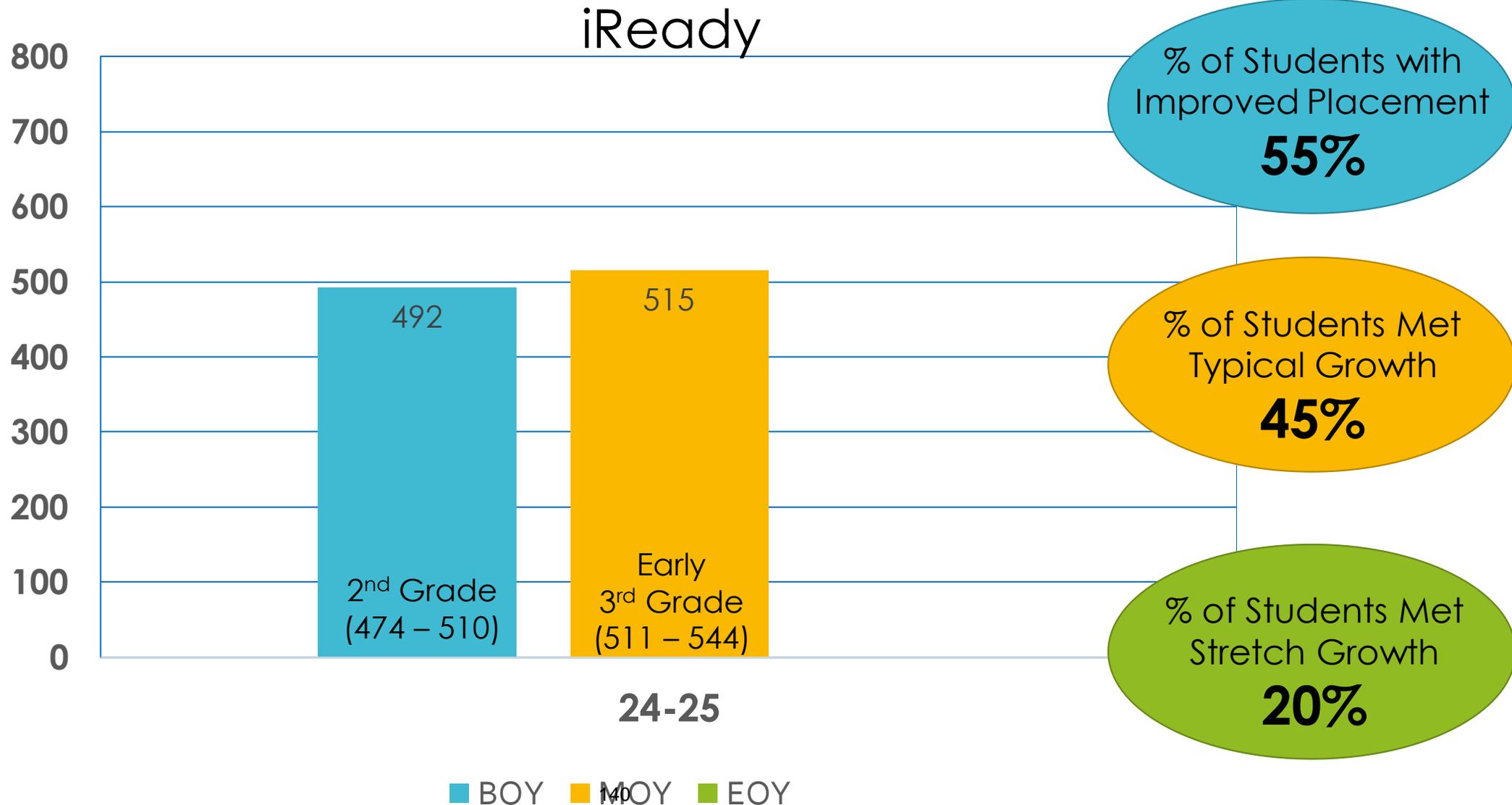


2ND GRADE LAKE AIR MONTESSORI

iReady



3RD GRADE LAKE AIR MONTESSORI



1ST GRADE MOUNTAINVIEW

iReady

800
700
600
500
400
300
200
100
0

370
Grade K
(347 - 433)

389
Grade K
(347 - 433)

24-25

BOY MOY EOY

% of Students with Improved Placement
33%

% of Students Met Typical Growth
18%

% of Students Met Stretch Growth
2%

2ND GRADE MOUNTAINVIEW

iReady

800
700
600
500
400
300
200
100
0

432
1st Grade
(419 – 488)

446
1st Grade
(419 – 488)

24-25

BOY MOY EOY

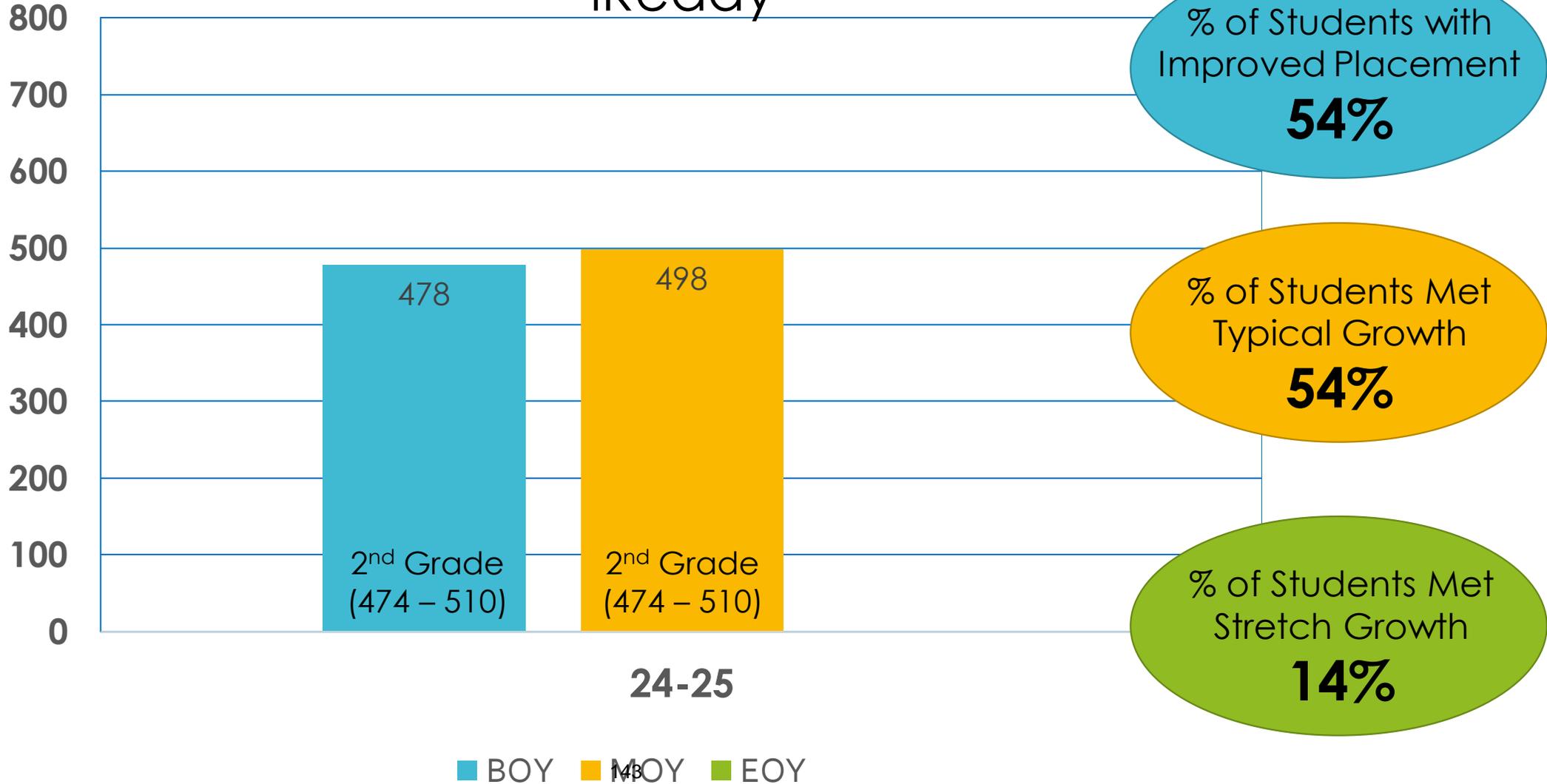
% of Students with
Improved Placement
25%

% of Students Met
Typical Growth
10%

% of Students Met
Stretch Growth
2%

3RD GRADE MOUNTAINVIEW

iReady



1ST GRADE PARKDALE

iReady

800
700
600
500
400
300
200
100
0

381
Grade K
(347 - 433)

406
Grade K
(347 - 433)

24-25

BOY MOY EOY

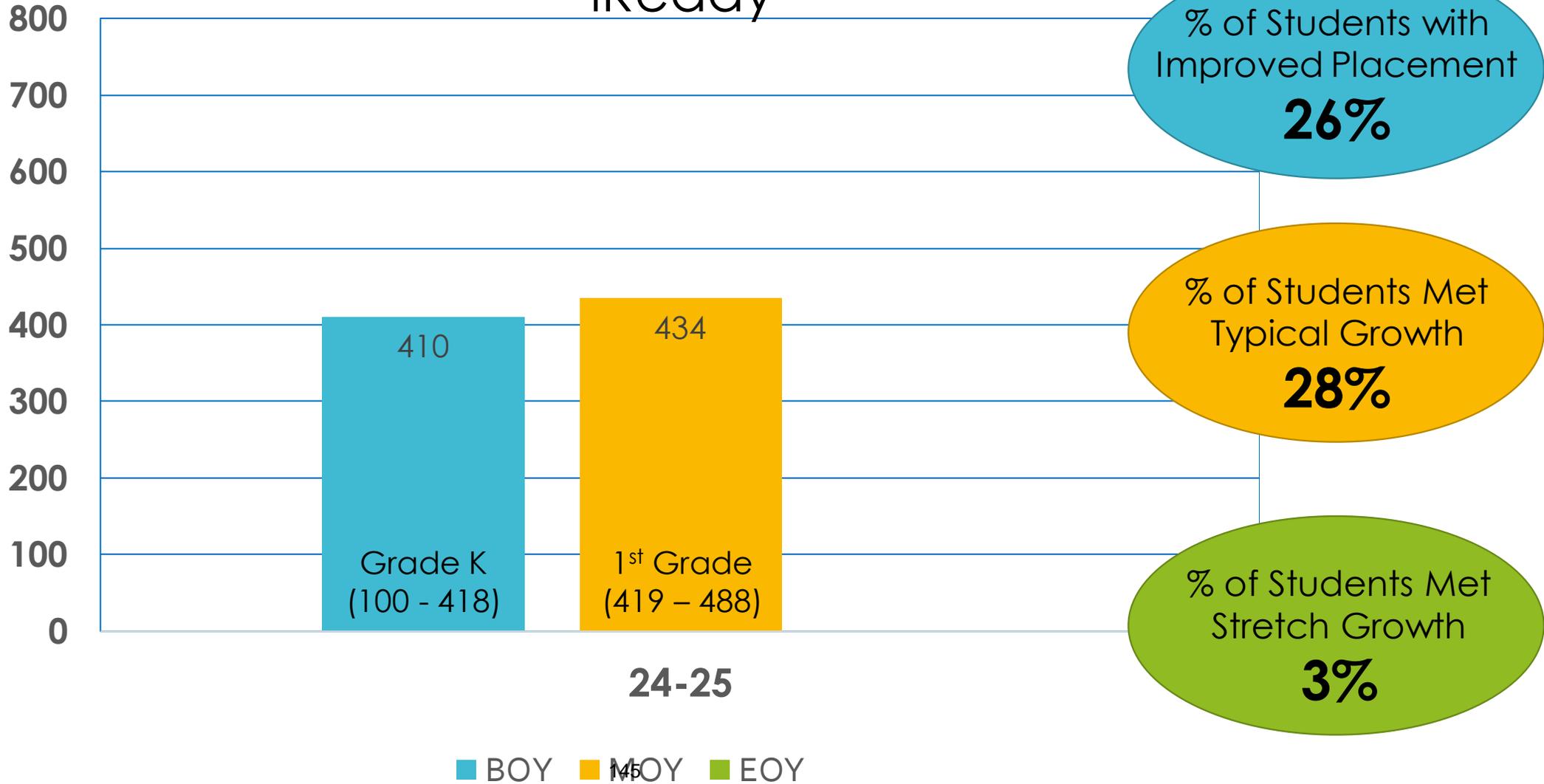
% of Students with Improved Placement
33%

% of Students Met Typical Growth
13%

% of Students Met Stretch Growth
4%

2ND GRADE PARKDALE

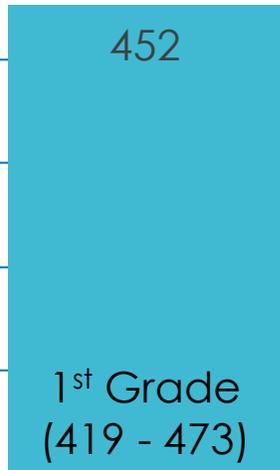
iReady



3RD GRADE PARKDALE

iReady

800
700
600
500
400
300
200
100
0



24-25

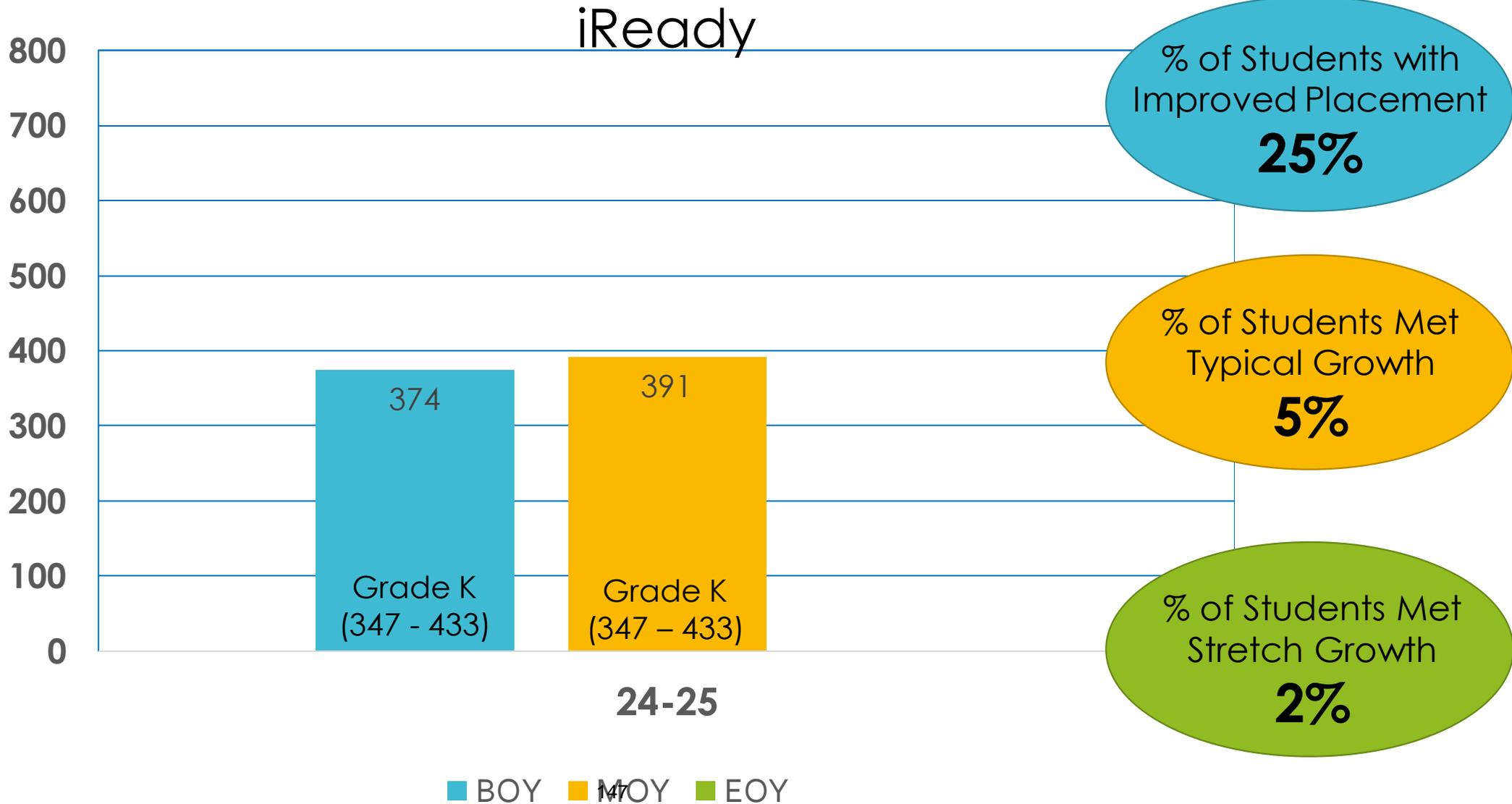
BOY MOY EOY

% of Students with Improved Placement
43%

% of Students Met Typical Growth
43%

% of Students Met Stretch Growth
11%

1ST GRADE PROVIDENT HEIGHTS



2ND GRADE PROVIDENT HEIGHTS

iReady

800
700
600
500
400
300
200
100
0

426
1st Grade
(419 – 488)

451
1st Grade
(419 – 488)

24-25

BOY MOY EOY

% of Students with Improved Placement
44%

% of Students Met Typical Growth
31%

% of Students Met Stretch Growth
7%

3RD GRADE PROVIDENT HEIGHTS

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

% of Students with Improved Placement
38%

% of Students Met Typical Growth
29%

% of Students Met Stretch Growth
10%

1ST GRADE SOUTH WACO

iReady

800
700
600
500
400
300
200
100
0

370
Grade K
(347 - 433)

389
Grade K
(347 - 433)

24-25

BOY MOY EOY

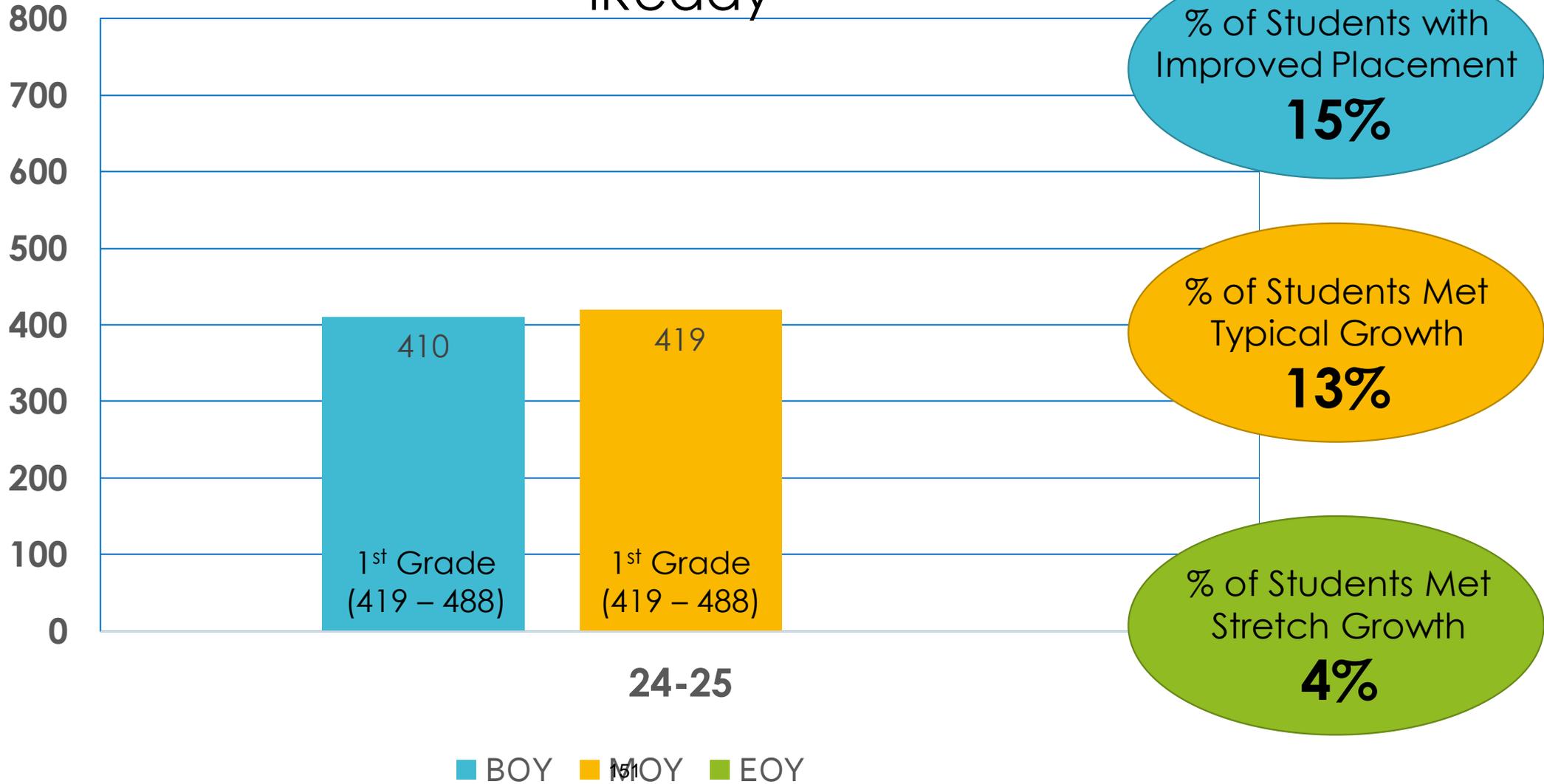
% of Students with Improved Placement
28%

% of Students Met Typical Growth
10%

% of Students Met Stretch Growth
0%

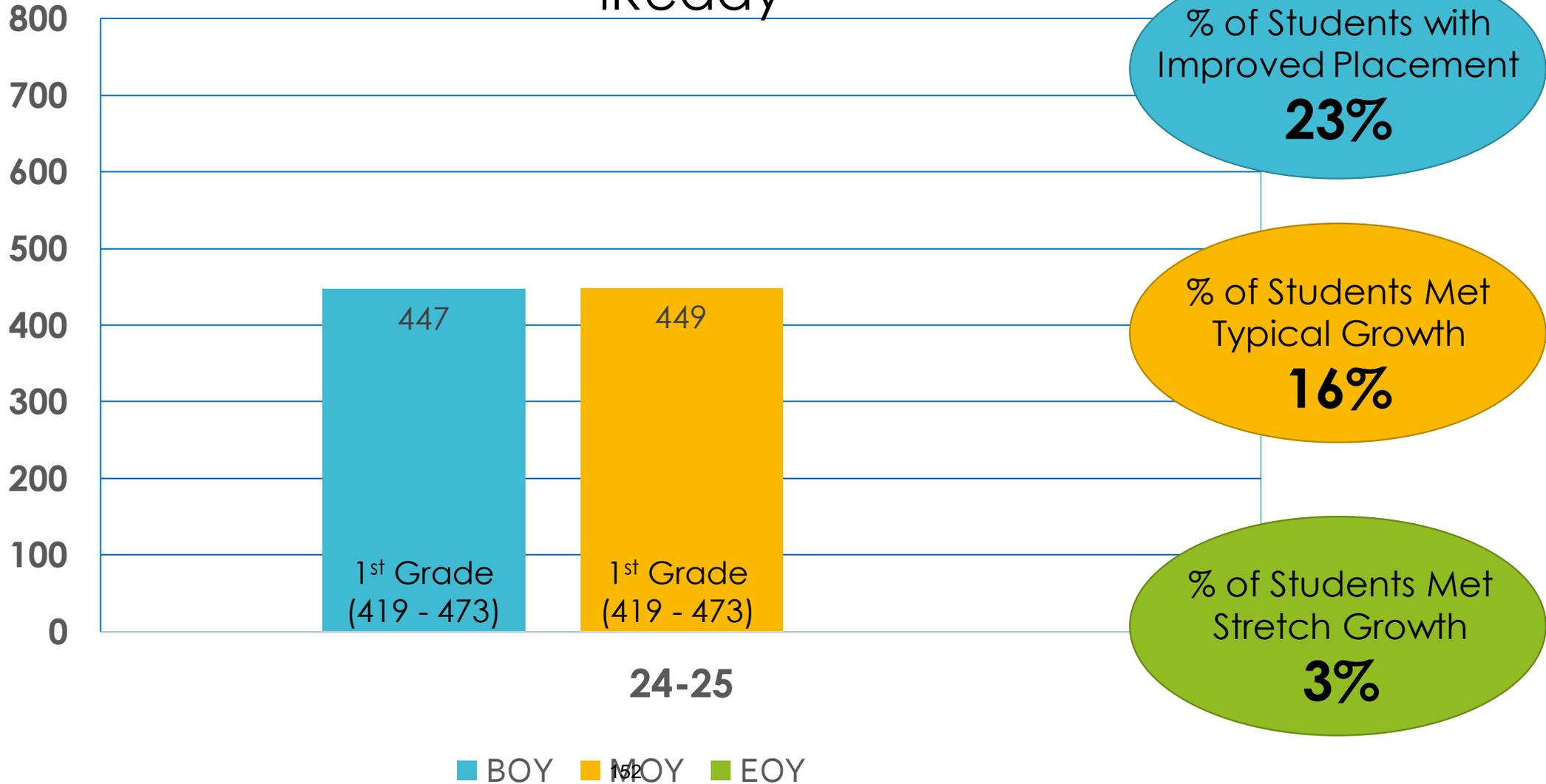
2ND GRADE SOUTH WACO

iReady



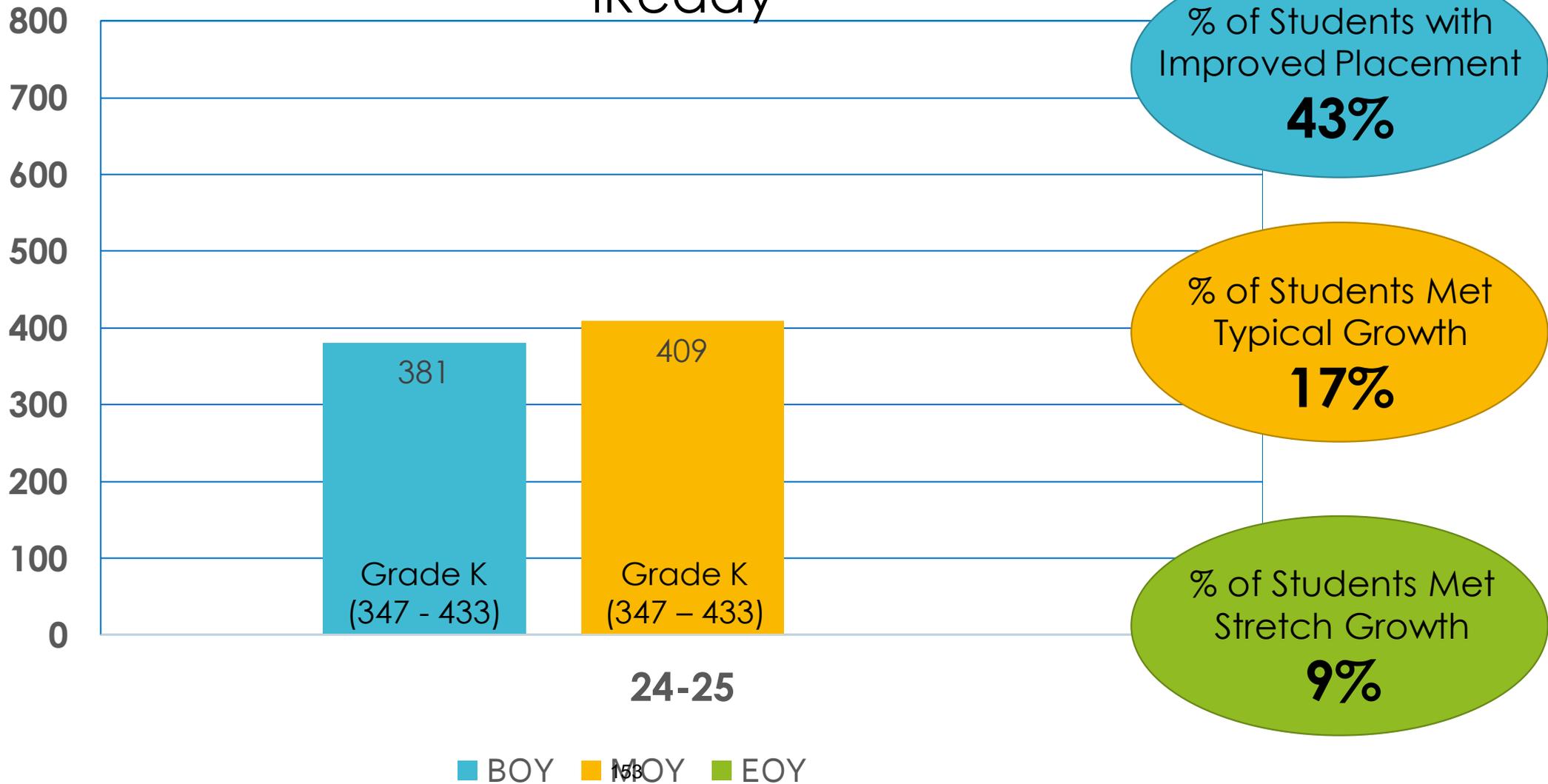
3RD GRADE SOUTH WACO

iReady



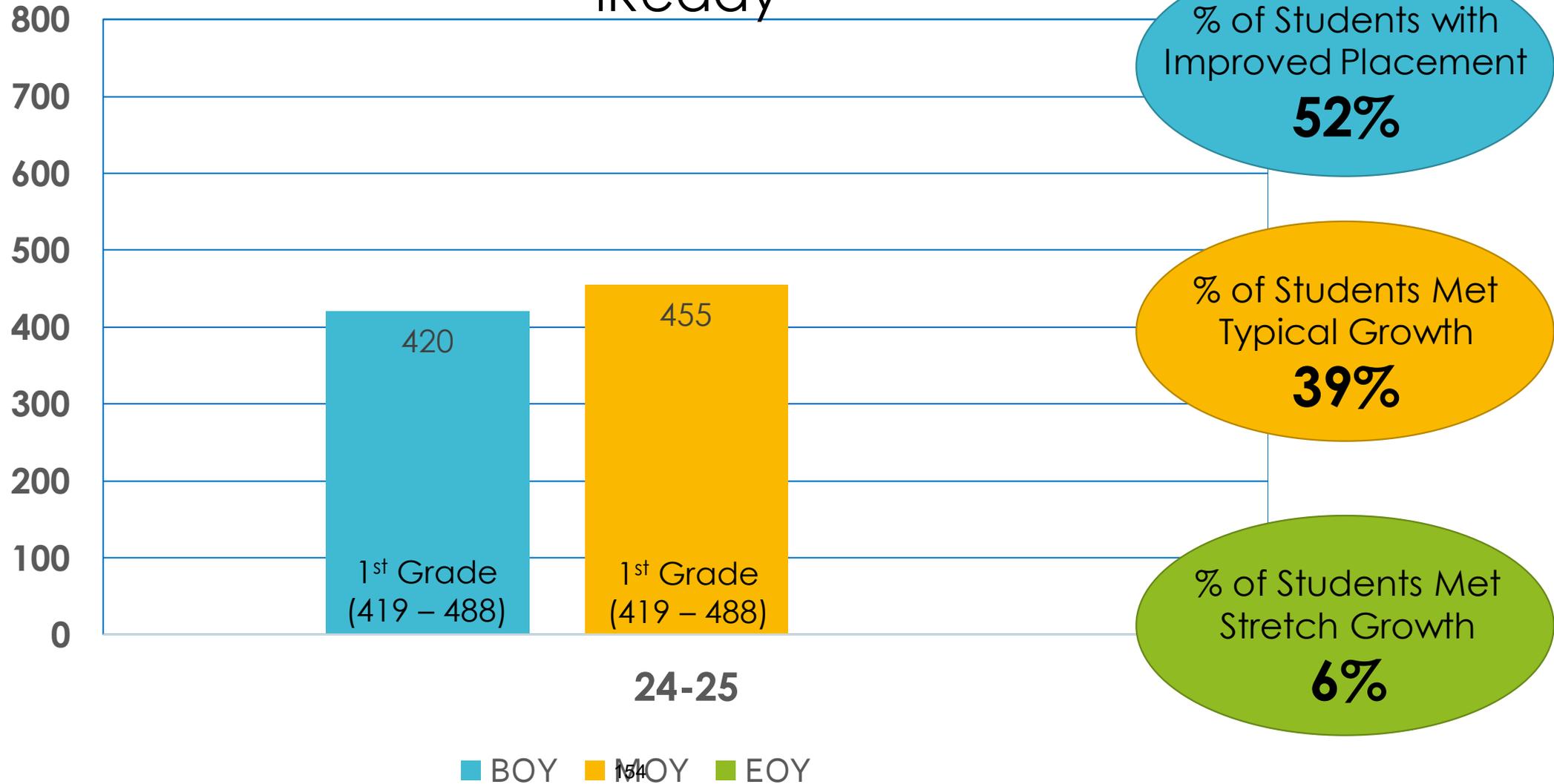
1ST GRADE WEST AVENUE

iReady



2ND GRADE WEST AVENUE

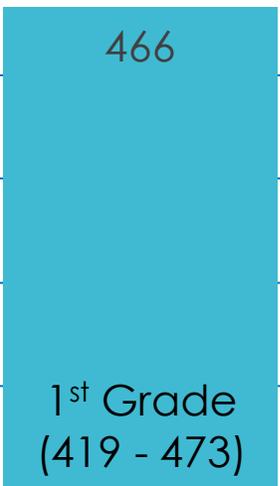
iReady



3RD GRADE WEST AVENUE

iReady

800
700
600
500
400
300
200
100
0



24-25

BOY MOY EOY

% of Students with Improved Placement
46%

% of Students Met Typical Growth
26%

% of Students Met Stretch Growth
3%

iReady Placement Table

Student Rostered Grade

	Emerging K	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
Grade K	100-361	362-395 396-423 424-479	480-536	537-560	561-800									
Grade 1	100-346	347-433	434-457 458-479 480-536	537-560	561-602	603-800								
Grade 2		100-418	419-488	489-512 513-536 537-560	561-602	603-629	630-800							
Grade 3		100-418	419-473	474-510	511-544 545-560 561-602	603-629	630-640	641-800						
Grade 4		100-418	419-473	474-495	496-556	557-578 579-602 603-629	630-640	641-653	654-800					
Grade 5		100-418	419-473	474-495	496-541	542-580	581-608 609-629 630-640	641-653	654-669	670-800				
Grade 6		100-418	419-473	474-495	496-541	542-565	566-597	598-615 616-640 641-653	654-669	670-684	685-800			
Grade 7		100-418	419-473	474-495	496-541	542-565	566-582	583-608	609-631 632-653 654-669	670-684	685-703	704-800		
Grade 8		100-418	419-473	474-495	496-541	542-565	566-582	583-593	594-619	620-641 642-669 670-684	685-703	704-723	724-800	
Grade 9		100-418	419-473	474-495	496-541	542-565	566-582	583-593	594-604	605-639	640-660 661-684 685-703	704-723	724-735	736-800
Grade 10		100-418	419-473	474-495	496-541	542-565	566-582	583-593	594-604	605-624	625-651	652-672 673-703 704-723	724-735	736-800
Grade 11		100-418	419-473	474-495	496-541	542-565	566-582	583-593	594-604	605-624	625-636	637-659	660-691 692-723 724-735	736-800
Grade 12		100-418	419-473	474-495	496-541	542-565	566-582	583-593	594-604	605-624	625-636	637-644	645-667	668-703 704-735 736-800

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: February 27, 2024

Contact Person: Sheryl Davis

RE: Review and Discuss Budget Update

=====

Background Information:

The administration will present an update on the results of operations of the General Fund for the 2023-2024 fiscal year; preliminary attendance and revenue projections as they relate to the budget for the 2024-2025 fiscal year; and a look at factors impacting the 2025-2026 budget and legislative needs.

Fiscal Implications:

None.

Administrative Recommendation(s):

The report is presented for information, only.



Budget Update

February 27, 2025

Wisdom works wonders.

Agenda

General Fund

- Review of 2023-2024
- Preliminary Attendance & Revenue Projections for 2024-2025
- Outlook for 2025-2026

Review of 2023-2024

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected to Actual
Revenues	\$ 157,599,061	160,496,600	159,994,751	161,858,883	1,864,132
Expenditures	161,660,047	169,474,126	160,691,780	154,851,972	5,839,808
Revenues Over / (Under) Expenditures	(4,060,986)	(8,977,526)	(697,029)	7,006,910	7,703,939
Other Resources	0	490,130	503,624	473,959	(29,665)
Other Uses	(565,731)	(565,731)	(343,124)	(619,947)	(276,823)
Net Change in Fund Balance	(4,626,717)	(9,053,127)	(536,529)	7,152,899	7,689,438
Beginning Fund Balance	57,995,364	57,995,364	57,995,364	57,995,364	0
Ending Fund Balance	\$ 53,368,647	48,942,237	57,458,835	65,148,271	7,689,438

Review of 2023-2024 Revenues

Local / Intermediate Revenues vs State Program Revenue:

- The variance in the local / intermediate vs state program revenue reflects the interplay of local property tax revenue with state Foundation School Program (FSP) revenue. Property value adjustments of over \$239 million reduced collections by 7.8% -- approximately \$5 million. This decrease in local revenue was offset by an increase in state program revenue.
- Average daily attendance continued to decline. However, this loss was mostly offset by increases in special populations allotments, particularly special education.
- For the last couple of years, we have been appealing errors in the reporting of properties located in the Tax Increment Reinvestment Zones. The appeal of the 2024 values resulted in an additional \$3 million in FSP revenue.
- Additionally, the District appealed the 2023 values, gaining **\$1.6 million**. However, we did not receive confirmation until the end of September so this amount was not included in projections.

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected & Actual
Revenues	\$ 157,599,061	160,496,600	159,994,751	161,858,883	1,864,132
Local / Intermediate	73,488,500	74,104,810	70,326,724	70,095,467	(231,257)
State Programs	78,705,561	80,986,790	84,762,715	86,576,697	1,813,982
Federal Programs	5,405,000	5,405,000	4,905,312	5,186,719	281,407

Wisdom works wonders.

Review of 2023-2024 Expenditures

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected & Actual
Expenditures	\$ 161,660,047	169,935,220	160,691,780	154,851,972	5,839,808
Instruction & Instructional-Related Services	93,572,298	96,351,462	91,648,827	90,868,989	779,838
Instructional & School Leadership	14,504,247	14,648,966	14,243,481	13,986,919	256,562
Student Support Services	18,475,716	20,819,560	19,484,076	15,421,638	4,062,438
Administrative Support	7,446,584	7,635,819	6,881,316	6,835,569	45,747
Support Services	24,990,233	27,236,108	25,919,986	24,898,881	1,021,105
Community Services	520,969	535,211	516,685	511,826	4,859
Debt Services	302,000	302,000	300,812	567,344	(266,532)
Intergovernmental Charges	1,848,000	1,945,000	1,696,597	1,760,806	(64,209)

Major Expenditure Variances – Projected to Actual:

Three issues created major differences between projected expenditures and final audited actual expenditures. They were:

- Impact of reclassification of unspent federal stimulus funding:

General Fund:	\$ 4,221,768
Instruction	955,757
Student Services	2,995,679
Support Services	270,331
Title I – Improving Basic Programs	1,042,843
IDEA – Special Education	430,019

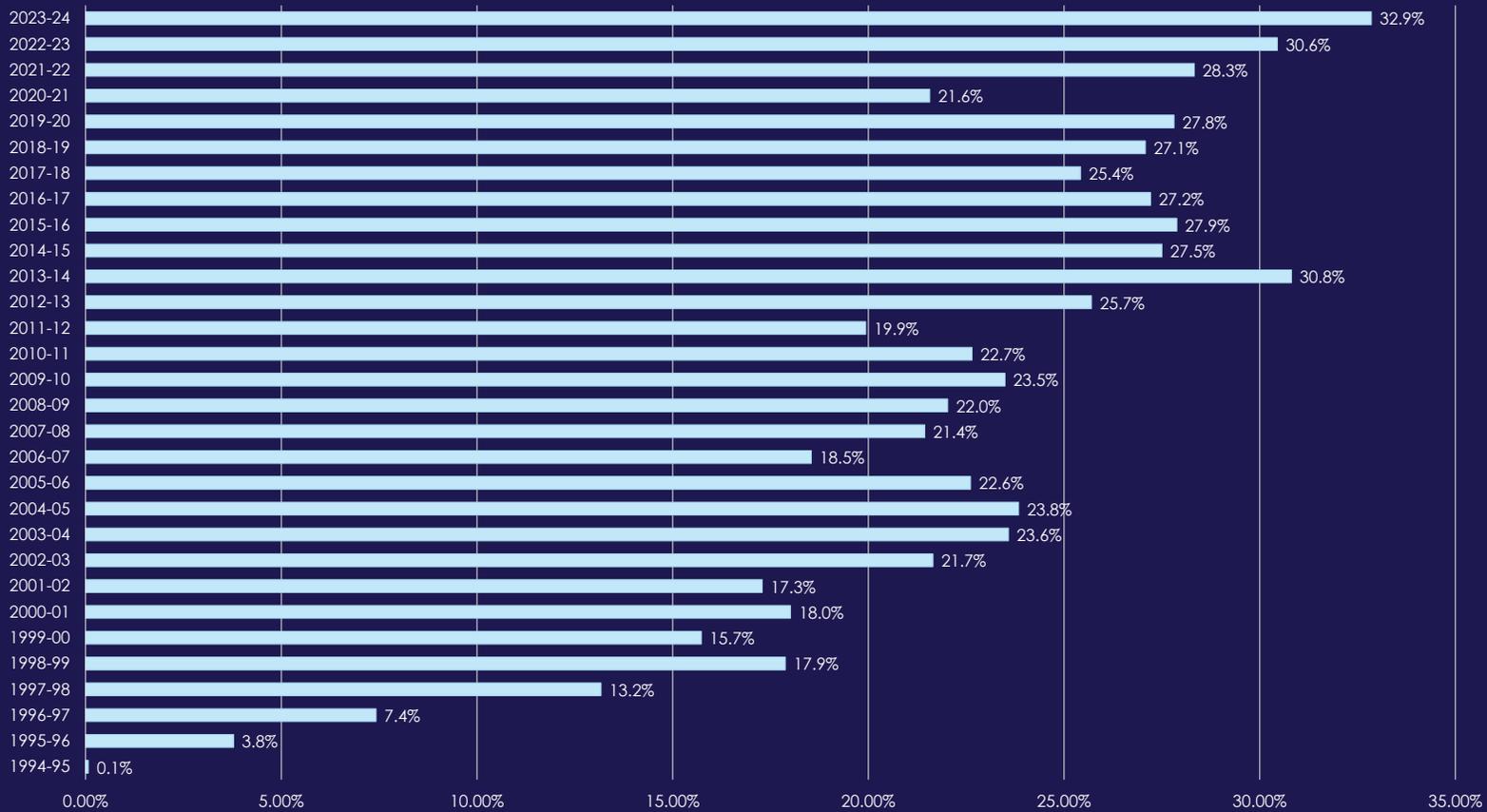
- Uncompleted projects/purchases rebudgeted in fiscal year 2024-2025:

Student Support Services – Buses	\$ 1,038,372
Support Services – Roofing Repairs	1,000,000

- Audit adjustment for subscription-based software:

Debt Services	\$ (293,722)
Other Resources	293,722

Fund Balance at August 31, 2024



Unassigned Fund Balance as a Percent of the Subsequent Year's Original Budget:

- Increased 1.3% over prior year
- Reclassification of expenditures to ESSER III resulted in a 2.6% increase, without the reclassification, the unassigned fund balance would have decreased 1.3%
- Unassigned fund balance as a percent of the current amended budget is 31.8%
- Other fund balances include:

Nonspendable Fund Balance:	
Inventories	\$ 416,225
Prepaid items	80,916
Committed Fund Balance:	
Capital Equipment	1,096,171
Purchase Orders	2,657,166

Wisdom works wonders.

Enrollment & Attendance Projected for 2024-2025

Ten Year Trend in Enrollment & Average Daily Attendance



	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Enrollment	14,946	15,081	14,823	14,756	14,899	14,428	14,086	13,824	13,517	13,366
Average Daily Attendance	13,528	13,650	13,381	13,334	11,329	12,925	11,756	11,909	11,782	11,715

Preliminary Projections for 2024-2025

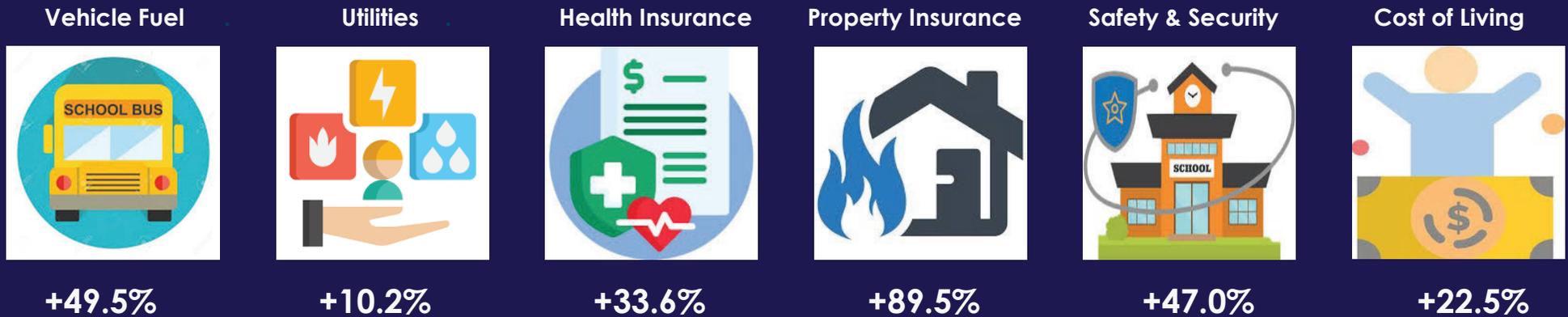
	Budget	Actual / Projected	Variance
Enrollment	13,294	13,366	+ 72
Average Daily Attendance	11,645	11,715	+ 70
Comptroller's Property Value Study (T2 Value)	8,574,528,716	8,605,427,890	+ 0.036%
Foundation School Program Revenue	\$ 72,121,653	\$ 75,891,844	\$ + 1,592,662
Maintenance & Operations Property Tax Collections	\$ 66,353,414	\$ 62,517,640	\$ (3,835,774)

As discussed in the January 2025 monthly financial report, as of the end of January local property values have been adjusted downward by \$57,044,720. This has resulted in a decrease in the current year's tax levy of \$587,985 and \$578,052 in prior years' levies for a total decrease in property taxes receivable of \$1,166,037. Additionally, collections, as a percent of the levy, are down almost 2%. At some point, we will most likely file an appeal of the 2024 values and recoup some of this loss through the Foundation School Program. However, we will not see the benefit of an appeal in this fiscal year.

Outlook for 2025-2026

Inflationary Costs in Waco ISD

% Increase in Costs for Waco ISD between Fiscal Years 2020 to 2024



*During the same period State Foundation School Program & Local Property Tax Revenues have increased just **2.3%**
88.1% of the District's General Fund Revenues come from these two sources*

Waco ISD adopted a **\$8.1 million** budget deficit for the 2024-2025 fiscal year and has since increased it by **\$5.3 million** to address critical needs

Wisdom works wonders.

Outlook for 2025-2026

School's Greatest Needs*

Basic Allotment

The Basic Allotment is the state's main unit of per-student funding and allows school districts to put more dollars toward teacher pay, student safety, academic programs, and other needs. **The Legislature has not increased the Basic Allotment in six years.**

Student Safety

The Legislature increased funding for student and campus safety in 2023, but not enough to cover the cost of new state mandates, such as the presence of officers on campus. **In FY 2024, schools' security expenses exceeded security funding by \$794 million.**

Teacher Pay

The Legislature has not approved an across-the-board pay increase for teachers since 2019. Teachers' pay has been largely stagnant while inflation has driven their living costs higher, contributing to a historic teacher shortage. **The average teacher salary in Texas is more than \$9,000 below the national average,** according to the National Education Association.

Special Education

The number of students enrolled in special education programs has increased significantly, but funding has not kept up. **State funding for special education was \$2.2 billion below schools' actual costs for these programs in 2024.**

Transportation

The state's transportation allotment does not keep up with actual costs, which causes districts to pull dollars away from other priorities to pay for transportation needs. **In 2022-23, the transportation allotment was about \$1.6 billion short of districts' actual transportation costs.**

* Legislative Priorities from the Texas School Alliance

Wisdom works wonders.

Outlook for 2025-2026

School's Greatest Needs – How Does Waco ISD Stack Up?



State funding for safety and security for 2024-2025 is projected to be \$462,149, the budget for the Waco ISD police department totals \$3.8 million



National average starting teacher salary \$44,530, Waco ISD \$53,000



State funding for Special Education for 2024-2025 is projected to be \$17.5 million, budgeted expenditures total \$18.2 million



State funding for student transportation for 2023-2024 was \$575,137, budgeted expenditures for 2024-2025 total \$6.0 million



Budget Update

February 27, 2025

Agenda

General Fund

- Review of 2023-2024
- Preliminary Attendance & Revenue Projections for 2024-2025
- Outlook for 2025-2026

Review of 2023-2024

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected to Actual
Revenues	\$ 157,599,061	160,496,600	159,994,751	161,858,883	1,864,132
Expenditures	161,660,047	169,474,126	160,691,780	154,851,972	5,839,808
Revenues Over / (Under) Expenditures	(4,060,986)	(8,977,526)	(697,029)	7,006,910	7,703,939
Other Resources	0	490,130	503,624	473,959	(29,665)
Other Uses	(565,731)	(565,731)	(343,124)	(619,947)	(276,823)
Net Change in Fund Balance	(4,626,717)	(9,053,127)	(536,529)	7,152,899	7,689,438
Beginning Fund Balance	57,995,364	57,995,364	57,995,364	57,995,364	0
Ending Fund Balance	\$ 53,368,647	48,942,237	57,458,835	65,148,271	7,689,438

Review of 2023-2024 Revenues

Local / Intermediate Revenues vs State Program Revenue:

- The variance in the local / intermediate vs state program revenue reflects the interplay of local property tax revenue with state Foundation School Program (FSP) revenue. Property value adjustments of over \$239 million reduced collections by 7.8% -- approximately \$5 million. This decrease in local revenue was offset by an increase in state program revenue.
- Average daily attendance continued to decline. However, this loss was mostly offset by increases in special populations allotments, particularly special education.
- For the last couple of years, we have been appealing errors in the reporting of properties located in the Tax Increment Reinvestment Zones. The appeal of the 2024 values resulted in an additional \$3 million in FSP revenue.
- Additionally, the District appealed the 2023 values, gaining **\$1.6 million**. However, we did not receive confirmation until the end of September so this amount was not included in projections.

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected & Actual
Revenues	\$ 157,599,061	160,496,600	159,994,751	161,858,883	1,864,132
Local / Intermediate	73,488,500	74,104,810	70,326,724	70,095,467	(231,257)
State Programs	78,705,561	80,986,790	84,762,715	86,576,697	1,813,982
Federal Programs	5,405,000	5,405,000	4,905,312	5,186,719	281,407

Review of 2023-2024 Expenditures

Amounts per August 31, 2024 Annual Financial Report

	Original Budget	Final Budget	Projected Actual	Audited Actual	Variance Projected & Actual
Expenditures	\$ 161,660,047	169,935,220	160,691,780	154,851,972	5,839,808
Instruction & Instructional-Related Services	93,572,298	96,351,462	91,648,827	90,868,989	779,838
Instructional & School Leadership	14,504,247	14,648,966	14,243,481	13,986,919	256,562
Student Support Services	18,475,716	20,819,560	19,484,076	15,421,638	4,062,438
Administrative Support	7,446,584	7,635,819	6,881,316	6,835,569	45,747
Support Services	24,990,233	27,236,108	25,919,986	24,898,881	1,021,105
Community Services	520,969	535,211	516,685	511,826	4,859
Debt Services	302,000	302,000	300,812	567,344	(266,532)
Intergovernmental Charges	1,848,000	1,945,000	1,696,597	1,760,806	(64,209)

Major Expenditure Variances – Projected to Actual:

Three issues created major differences between projected expenditures and final audited actual expenditures. They were:

- Impact of reclassification of unspent federal stimulus funding:

General Fund:	\$ 4,221,768
Instruction	955,757
Student Services	2,995,679
Support Services	270,331
Title I – Improving Basic Programs	1,042,843
IDEA – Special Education	430,019

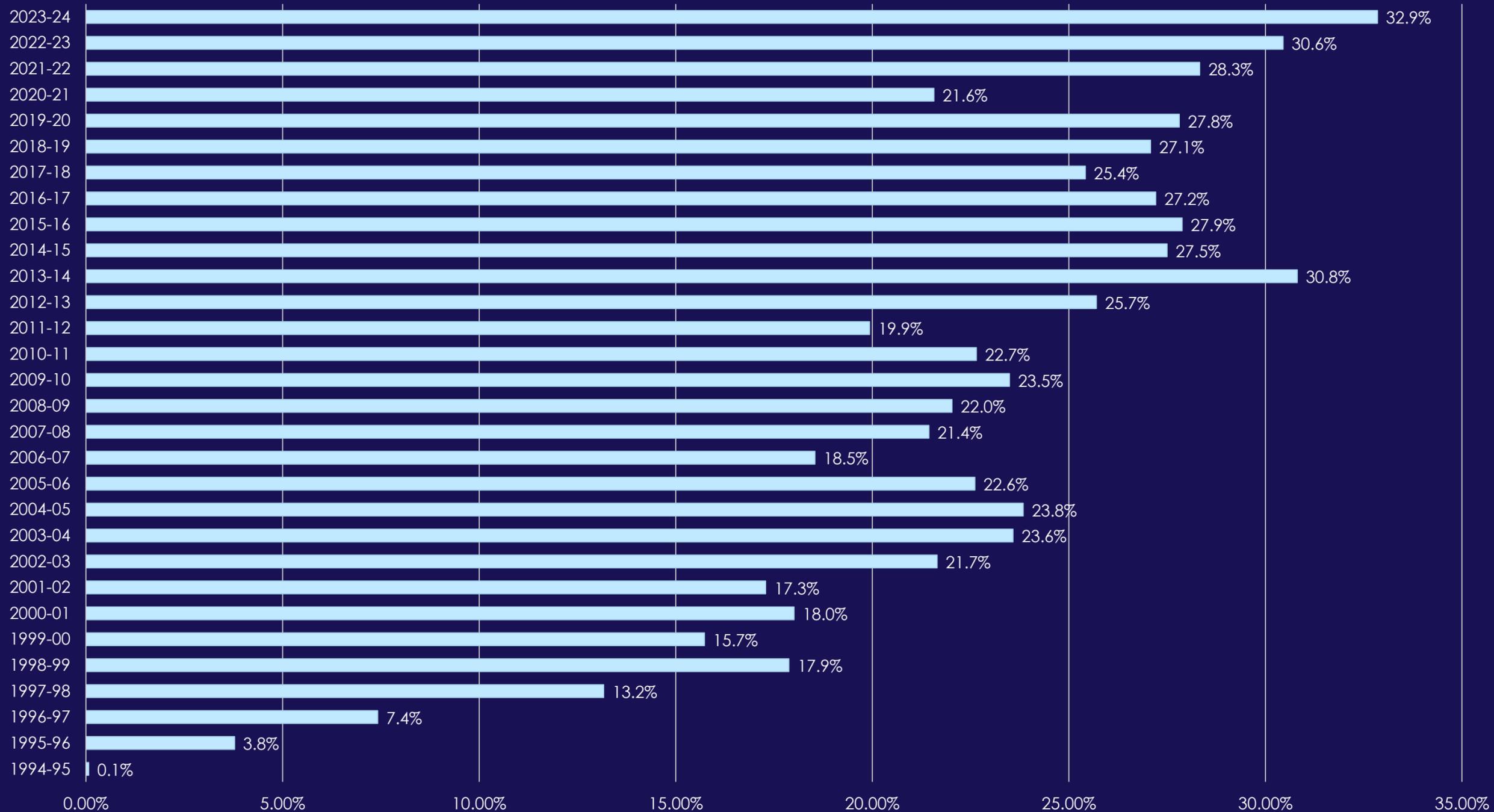
- Uncompleted projects/purchases rebudgeted in fiscal year 2024-2025:

Student Support Services – Buses	\$ 1,038,372
Support Services – Roofing Repairs	1,000,000

- Audit adjustment for subscription-based software:

Debt Services	\$ (293,722)
Other Resources	293,722

Fund Balance at August 31, 2024



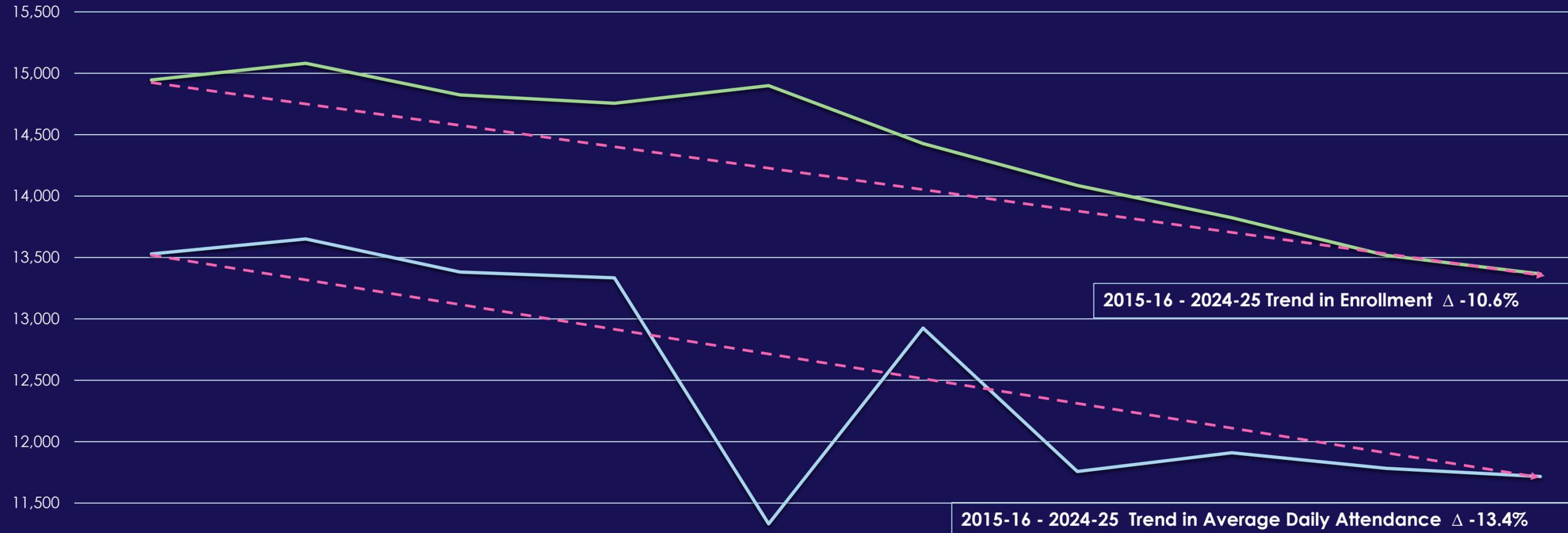
Unassigned Fund Balance as a Percent of the Subsequent Year's Original Budget:

- Increased 1.3% over prior year
- Reclassification of expenditures to ESSER III resulted in a 2.6% increase, without the reclassification, the unassigned fund balance would have decreased 1.3%
- Unassigned fund balance as a percent of the current amended budget is 31.8%
- Other fund balances include:

Nonspendable Fund Balance:	
Inventories	\$ 416,225
Prepaid items	80,916
Committed Fund Balance:	
Capital Equipment	1,096,171
Purchase Orders	2,657,166

Enrollment & Attendance Projected for 2024-2025

Ten Year Trend in Enrollment & Average Daily Attendance



	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Enrollment	14,946	15,081	14,823	14,756	14,899	14,428	14,086	13,824	13,517	13,366
Average Daily Attendance	13,528	13,650	13,381	13,334	11,329	12,925	11,756	11,909	11,782	11,715

Preliminary Projections for 2024-2025

	Budget	Actual / Projected	Variance
Enrollment	13,294	13,366	+ 72
Average Daily Attendance	11,645	11,715	+ 70
Comptroller's Property Value Study (T2 Value)	8,574,528,716	8,605,427,890	+ 0.036%
Foundation School Program Revenue	\$ 72,121,653	\$ 75,891,844	\$ + 1,592,662
Maintenance & Operations Property Tax Collections	\$ 66,353,414	\$ 62,517,640	\$ (3,835,774)

As discussed in the January 2025 monthly financial report, as of the end of January local property values have been adjusted downward by \$57,044,720. This has resulted in a decrease in the current year's tax levy of \$587,985 and \$578,052 in prior years' levies for a total decrease in property taxes receivable of \$1,166,037. Additionally, collections, as a percent of the levy, are down almost 2%. At some point, we will most likely file an appeal of the 2024 values and recoup some of this loss through the Foundation School Program. However, we will not see the benefit of an appeal in this fiscal year.

Outlook for 2025-2026

Inflationary Costs in Waco ISD

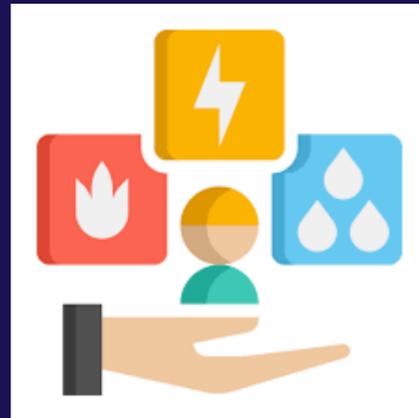
% Increase in Costs for Waco ISD between Fiscal Years 2020 to 2024

Vehicle Fuel



+49.5%

Utilities



+10.2%

Health Insurance



+33.6%

Property Insurance



+89.5%

Safety & Security



+47.0%

Cost of Living



+22.5%

*During the same period State Foundation School Program & Local Property Tax Revenues have increased just **2.3%***

88.1% of the District's General Fund Revenues come from these two sources

Waco ISD adopted a **\$8.1 million** budget deficit for the 2024-2025 fiscal year and has since increased it by **\$5.3 million** to address critical needs

Outlook for 2025-2026

School's Greatest Needs*

Basic Allotment

The Basic Allotment is the state's main unit of per-student funding and allows school districts to put more dollars toward teacher pay, student safety, academic programs, and other needs. **The Legislature has not increased the Basic Allotment in six years.**

Student Safety

The Legislature increased funding for student and campus safety in 2023, but not enough to cover the cost of new state mandates, such as the presence of officers on campus. **In FY 2024, schools' security expenses exceeded security funding by \$794 million.**

Teacher Pay

The Legislature has not approved an across-the-board pay increase for teachers since 2019. Teachers' pay has been largely stagnant while inflation has driven their living costs higher, contributing to a historic teacher shortage. **The average teacher salary in Texas is more than \$9,000 below the national average,** according to the National Education Association.

Special Education

The number of students enrolled in special education programs has increased significantly, but funding has not kept up. **State funding for special education was \$2.2 billion below schools' actual costs for these programs in 2024.**

Transportation

The state's transportation allotment does not keep up with actual costs, which causes districts to pull dollars away from other priorities to pay for transportation needs. **In 2022-23, the transportation allotment was about \$1.6 billion short of districts' actual transportation costs.**

* Legislative Priorities from the Texas School Alliance

Outlook for 2025-2026

School's Greatest Needs – How Does Waco ISD Stack Up?



State funding for safety and security for 2024-2025 is projected to be \$462,149, the budget for the Waco ISD police department totals \$3.8 million



National average starting teacher salary \$44,530, Waco ISD \$53,000



State funding for Special Education for 2024-2025 is projected to be \$17.5 million, budgeted expenditures total \$18.2 million



State funding for student transportation for 2023-2024 was \$575,137, budgeted expenditures for 2024-2025 total \$6.0 million