

A G E N D A

**REGULAR MEETING
VIGO COUNTY PUBLIC LIBRARY
Monday, August 15, 2022, 5:30 PM
Vigo County Public Library
One Library Square
Terre Haute, IN 47807**

1. **Call to Order and Roll Call of Members**
2. **Public Input on Action Items**
3. **Consideration of Minutes of July 18, 2022 Regular Meeting** 2
4. **Consideration of Minutes of August 4, 2022, Budget Advisory Committee Meeting** 4
5. **Treasurer's Report**
 - A. Monthly Financial Statement 5
 - B. Claims and Payroll 6
 - C. Special Claims
 - D. Gift Fund Report 23
6. **Reports to the Library Board**
 - A. Juvenile Justice Center Book Club ~ Andy Pope, Youth Services Manager
7. **Director's Report** 24
8. **Old Business**
9. **New Business**
 - A. Election of Officers: President, Vice President, and Secretary
 - B. Election of Treasurer
 - C. Renewal of Treasurer's Official Bond 33
 - D. Presentation of 2023 Library Operating Budget & Permission to Advertise 35
 - E. Resolution on Safe Deposit Box 42
 - F. Resolutions on Depository Signatures 43
10. **Suggestions from the Staff, Board or Public for Action or Study**
11. **Next Meeting:**

Special Meeting (Public Hearing on 2023 Library Budget), Tuesday, September 6, 2022, at 5:30 p.m. at the Main Library.
Regular Meeting (Adoption of 2023 Library Budget), Monday, September 19, 2022, at 5:30 p.m. at the Main Library.
12. **Adjournment**

At the Regular Meeting of the Vigo County Public Library Board at the Vigo County Public Library, One Library Square at 5:30 p.m. on the 18th day of July 2022, the following persons were present:

Library Board Members Present: Terry W. Jones, President; Olivia K. Goulding, Vice President; Valentine K. Muyumba, Secretary; Christi A. Fenton; James M. Young; Stacy D. Killion.

Library Board Members Absent: Camille R. Wallace.

Library Staff Present: Kristi Howe; Dennis Shepard; Amy Gibson; Elizabeth Scamihorn; Brandy Bridgewater; and Lauren Elyea.

Others: none.

PUBLIC INPUT ON ACTION ITEMS

None.

CONSIDERATION OF REGULAR MEETING MINUTES

A motion to approve the minutes as written for the June 20, 2022, regular meeting, made by Goulding, seconded by Fenton, passed.

TREASURER'S REPORT

Monthly Cash Statement

Dennis Shepard presented the Cash Statement for the period ending June 2022 (copy attached to official minutes).

Claims and Payroll

Mr. Shepard presented the Month End Claims dated June 30, 2022 in the amount of \$81,302.38 (Library Operating, \$76,846.07; Gift Fund, \$3,939.81; Grants, \$516.50) Library Operating Claims dated July 18, 2022, in the amount of \$75,477.40 (Library Operating Fund, \$74,212.75, Gift Fund, \$7.32; Grants, \$1,257.33) (Copy of Cash Statement, Month End Claims, Board Claims, and Payroll Summaries attached to official minutes.)

Special Claims

No special claims.

Gift Fund Report

Mr. Shepard presented the Gift Fund report dated June 30, 2022 for \$54,027.67.

Approval of Treasurer's Report

A motion to approve the Treasurer's Report, made by Fenton, seconded by Young, passed.

REPORTS TO THE LIBRARY BOARD

No reports.

DIRECTOR'S REPORT

Ms. Howe commented on her written report.

A motion approving the Director's Report made by Muyumba, seconded by Killion, passed. (Copy of Director's Report attached to official minutes.)

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

SUGGESTIONS FROM THE BOARD, STAFF, OR PUBLIC FOR ACTION OR STUDY

There were no suggestions.

NEXT MEETING

Regular Meeting, Monday, August 15, 2022, at 5:30 p.m. at the Main Library.

ADJOURNMENT

A motion to adjourn the meeting made by Fenton, seconded by Goulding, passed. The meeting adjourned at 6:25 p.m.

Terry W. Jones, President

Olivia K. Goulding, Vice President

Valentine K. Muyumba, Secretary

Christi A. Fenton, Board Member

James M. Young, Board Member

Stacy D. Killion, Board Member

ABSENT

Camille R. Wallace, Board Member

President Jones called the Budget Advisory Committee Meeting to order at the Vigo County Public Library, One Library Square at 10:00 a.m. on the 4th day of August 2022, and the following persons were present:

BUDGET COMMITTEE MEMBERS PRESENT: Terry W. Jones, President; Christi A. Fenton, Board Member; Kristi Howe, Executive Director; Dennis Shepard, Director of Support Services; and Brandy Bridgewater, Business Office Manager.

BUDGET COMMITTEE MEMBERS ABSENT: Olivia K. Goulding.

OTHERS (PUBLIC): None.

PRESENT FIRST DRAFT OF 2023 OPERATING BUDGET

Ms. Howe and Mr. Shepard presented the first draft of the Vigo County Public Library's 2023 Operating Budget.

ADJOURNMENT

President Jones adjourned the meeting at 10:29 a.m.

Terry W. Jones, President

Vigo County Public Library

Cash Statement
 Vigo County Public Library
 July 2022

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
Cash Library Operating Fund 100-01-1010	7,021,552.44 6,507,346.25	105,642.46 4,498,005.66	563,276.01 4,441,433.02	6,563,918.89	(457,633.55) 56,572.64
Cash Gift Fund 200-00-1010	54,027.67 58,294.97	670.17 16,212.98	1,054.68 20,864.79	53,643.16	(384.51) (4,651.81)
Cash Rainy Day Fund 201-00-1010	1,748,249.16 1,748,249.16	0.00 0.00	0.00 0.00	1,748,249.16	0.00 0.00
Cash Grants 276-00-1010	(12,060.48) (13,163.42)	4,000.00 60,093.03	8,989.33 63,979.42	(17,049.81)	(4,989.33) (3,886.39)
Cash Public Library Access Car 800-00-1010	0.00 0.00	0.00 130.00	0.00 130.00	0.00	0.00 0.00
Cash-Payroll Withholdings 803-00-1010	1,077.60 1,038.88	72,372.85 583,725.52	72,372.85 583,686.80	1,077.60	0.00 38.72

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
23170	GIRLS OF EXCELLENCE	100	Check	300.00	56670	G.E.M. HONORARIUM FOR SUMMER PR
23803	KJB THEATERS	100	Check	600.00	56671	POPCORN FOR FREE WILLY MOVIE SHC
23678	KONA ICE OF TERRE HAUTE	100	Check	525.00	56672	KONA TRUCK AT SUMMER CELEBRATIC
23717	LIBRARY MARKET	100	Check	6,500.00	56673	LIBRARYCALENDAR
23764	LOGO CONNXTION	100	Check	584.00	56674	MAINTENANCE CLOTHING
23801	TEAM TECH	200	Check	23,196.08	56675	MEETING ROOM AV REDESIGN
		100				
		276				
					Total Count:	6
					Total Amount:	31,705.08
23697	ADP INC - AUTOPAY II	100	ACH	283.80	6859	PAYROLL SERVICES
23754	ADP INC - AUTOPAY II	100	ACH	760.10	6860	PAYROLL SERVICES
*23580	ADP SCREENING & SELECTION	100	ACH	180.47	6861	BACKGROUND SCREENINGS
23669	AMAZON.COM LLC	100	ACH	13.95	6862	CIRC PRINT MATERIAL
23670	AMAZON.COM LLC	100	ACH	25.20	6863	ADDITNL SUPPLY FOR AUGUST TAKE &
23671	AMAZON.COM LLC	100	ACH	38.98	6864	CIRC PRINT MATERIAL
23679	AMAZON.COM LLC	100	ACH	14.40	6865	ADDITNL SUPPLY FOR AUGUST TAKE &
23690	AMAZON.COM LLC	100	ACH	74.89	6866	DVD/VIDEO MATERIAL
23691	AMAZON.COM LLC	100	ACH	17.49	6867	DVD/VIDEO MATERIAL
23692	AMAZON.COM LLC	100	ACH	284.70	6868	BIKE LOCKS
23693	AMAZON.COM LLC	100	ACH	22.20	6869	DISINFECTANT WIPES
23694	AMAZON.COM LLC		ACH	12.99	6870	YS CIRC MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description	
		100					
23695	AMAZON.COM LLC		ACH	100.32	6871	YS CIRC MATERIAL	
		100					
23696	AMAZON.COM LLC		ACH	119.97	6872	VIDEO GAMES	
		100					
23705	AMAZON.COM LLC		ACH	54.95	6873	CIRC PRINT MATERIAL	
		100					
23706	AMAZON.COM LLC		ACH	43.18	6874	D BATTERIES	
		100					
23707	AMAZON.COM LLC		ACH	17.99	6875	YS CIRC MATERIAL	
		100					
23713	AMAZON.COM LLC		ACH	34.99	6876	VIDEO GAMES	
		100					
23714	AMAZON.COM LLC		ACH	298.00	6877	HYGROMETER TEMP STICK	
		100					
23735	AMAZON.COM LLC		ACH	28.26	6878	HANGING FILE FRAME	
		100					
23736	AMAZON.COM LLC		ACH	34.99	6879	VIDEO GAMES	
		100					
23740	AMAZON.COM LLC		ACH	43.29	6880	YS CIRC MATERIAL	
		100					
23745	AMAZON.COM LLC		ACH	84.14	6881	PROJECTOR SCREEN FOR SPC	
		200					
23746	AMAZON.COM LLC		ACH	77.91	6882	KEYBOARD TRAY	
		100					
23747	AMAZON.COM LLC		ACH	16.95	6883	CIRC PRINT MAT	
		100					
23748	AMAZON.COM LLC		ACH	13.46	6884	CIRC PRINT MAT	
		100					
23749	AMAZON.COM LLC		ACH	90.63	6885	CIRC PRINT MAT AND DVD/VIDEO MAT	
		100					
23750	AMAZON.COM LLC		ACH	24.98	6886	YS CIRC MATERIAL	
		100					
23751	AMAZON.COM LLC		ACH	89.97	6887	VIDEO GAMES	
		100					
23770	AMAZON.COM LLC		ACH	39.95	6888	EARBUDS FOR SUPPLY ROOM	
		100					
23771	AMAZON.COM LLC		ACH	13.57	6889	OREGON R-55 CHAIN	
		100					
23778	AMAZON.COM LLC		ACH	7	41.82	6890	ROLLING LUGGAGE BAGS
		200					

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*23698	BAILEY*KENDRA	100	ACH	430.35	6891	SUMMER 2022 TUITION REIMBURSEMEI
*23700	BAILEY*KENDRA	100	ACH	430.35	6892	SUMMER 2022 TUITION REIMBURSEMEI
23676	BAKER & TAYLOR INC	100	ACH	4,215.36	6893	CIRC PRINT MAT, YS MAT, REF PRINT M
23730	BAKER & TAYLOR INC	100	ACH	4,906.13	6894	CIRC PRINT MAT, YS MAT, REF PRINT M
23701	BOOK DEPOT	100	ACH	752.86	6895	BACK TO SCHOOL OUTREACH BOOKS
23718	BOOK DEPOT	100	ACH	988.53	6896	BACK TO SCHOOL OUTREACH BOOKS
*23702	CALLAHAN*DENNIS	100	ACH	19.58	6897	REIMBURSEMENT HOSPITALITY SUPPL
*23761	CLARK*CAROLYN	100	ACH	25.00	6898	RETURNED DIRECT DEPOSIT REFUND
23712	EXPRESS SERVICES INC	100	ACH	863.60	6899	PART TIME STAFFING
23777	EXPRESS SERVICES INC	100	ACH	863.60	6900	PART TIME STAFFING
23759	GRAHAM FEED COMPANY	100	ACH	447.30	6901	40# SALT PELLET SURE SOFT POLY
23708	KIRBY RISK CORPORATION	100	ACH	110.42	6902	RAB X 34-16L/277 FLOODLIGHT
*23685	MIDWEST COMMUNICATIONS, I	100	ACH	600.00	6903	SUMMER READING RADIO AD
*23686	MIDWEST COMMUNICATIONS, I	100	ACH	600.00	6904	SUMMER READING RADIO AD
23675	MIDWEST TAPE	100	ACH	827.38	6905	DVD/VIDEO MATERIAL
23732	MIDWEST TAPE	100	ACH	2,913.33	6906	DVD/VIDEO MATERIAL
*23724	ORACLE ELEVATOR COMPANY	100	ACH	924.00	6907	EMERGENCY LIGHT REPAIR
*23699	PROQUEST INFO & LEARNING I	100	ACH	8,823.31	6908	DATABASE RENEWAL ANCESTRY & HEF
23680	QUIPU GROUP LLC	100	ACH	2,000.00	6909	ANNUAL SUBSCRIPTION
23762	RICOH USA INC	100	ACH	1,458.78	6910	COPIER LEASE
23711	ROBOTLAB INC	100	ACH	2,494.00	6911	SOFTWARE LICENSES

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*23704	SWEARINGEN*ALLISON	100	<i>ACH</i>	11.68	6912	MILEAGE REIMBURSEMENT
						Total Count: 54 Total Amount: 37,704.05
*23665	CROSSROADS DOOR & HARDV	100	<i>E-pay</i>	16.00	9104	TWO GRAND MASTER KEYS
23666	WTHI TELEVISION	100	<i>E-pay</i>	370.00	9105	NEA BIG READ TV COMMERCIAL
23667	WTHI TELEVISION	100	<i>E-pay</i>	45.00	9106	NEA BIG READ TV COMMERCIAL
23668	TASB, INC.	100	<i>E-pay</i>	4,000.00	9107	BOARDBOOK SUBSCRIPTION
*23673	AMERICAN WELDING & GAS IN	100	<i>E-pay</i>	822.45	9108	20# ABC FIRE EXTINGUISHERS 12 POIN
*23674	LAKESHORE LEARNING MATEF	100	<i>E-pay</i>	29.98	9109	YS MATERIAL
*23677	APPLE HOUSE*THE	100	<i>E-pay</i>	108.00	9110	MULCH FOR FLOWER BEDS
23681	NEXSTAR BROADCASTING	100	<i>E-pay</i>	500.00	9111	SUMMER READING TV AD
23682	NEXSTAR BROADCASTING	100	<i>E-pay</i>	250.00	9112	SUMMER READING TV AD
23683	NEXSTAR BROADCASTING	100	<i>E-pay</i>	250.00	9113	SUMMER READING TV AD
23684	DLC MEDIA, INC.	100	<i>E-pay</i>	500.00	9114	SUMMER READING RADIO AD
*23687	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	24.91	9115	12 POINTS WATER SERVICE
23703	OFFICE DEPOT	100	<i>E-pay</i>	335.80	9116	OFFICE SUPPLIES
*23709	DUKE ENERGY *	100	<i>E-pay</i>	1,136.55	9117	12 POINTS ELECTRIC SERVICE
23710	LARGE INK, LLC	100	<i>E-pay</i>	97.64	9118	FOAM CORE LABELS - BYERMAN DISPL
*23719	CITY OF TERRE HAUTE SEWAG	100	<i>E-pay</i>	28.21	9119	12 POINTS SEWAGE BILLING
*23720	CITY OF TERRE HAUTE SEWAG	100	<i>E-pay</i>	1,370.70	9120	MAIN SEWAGE BILLING
*23722	MIDLAND PAPER COMPANY INC		<i>E-pay</i>	216.62	9121	LARGE FORMAT PRINTER PAPER

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
		100				
*23733	COURTESY CLEANING CENTEF		<i>E-pay</i>	14.00	9122	LAUNDERING OF MAINTENANCE RAGS
		100				
*23737	REPUBLIC SERVICES OF WEST		<i>E-pay</i>	415.15	9123	MAIN TRASH SERVICE
		100				
23755	T-MOBILE USA, INC.		<i>E-pay</i>	124.46	9127	WEST HOTSPOT DATA
		100				
23756	T-MOBILE USA, INC.		<i>E-pay</i>	1,089.44	9128	MAIN HOTSPOT DATA
		100				
*23757	INDIANA AMERICAN WATER CC		<i>E-pay</i>	462.70	9129	MAIN IRRIGATION SERVICE
		100				
23614	SAM'S CLUB DIRECT		<i>E-pay</i>	168.71	9132	PROGRAM SUPPLIES
		100				
		200				
*23617	CAPITAL ONE		<i>E-pay</i>	229.34	9133	PROGRAM SUPPLIES
		100				
23774	VERIZON - WIRELESS		<i>E-pay</i>	205.50	9134	PHONE SERVICE
		100				
*23776	INDIANA AMERICAN WATER CC		<i>E-pay</i>	1,007.22	9135	MAIN WATER SERVICE
		100				
*23779	TABCO PRINTING & PROMOTIC		<i>E-pay</i>	102.00	9136	NAME BADGES AND BUSINESS CARDS
		100				
*23454	VISA CARD SERVICES		<i>E-pay</i>	4,284.73	9137	VARIOUS SUPPLIES, TRAVEL, REGISTR.
		100				
		200				
23787	OVERDRIVE		<i>E-pay</i>	7,500.00	9138	OVERDRIVE JULY CONENT CREDIT DEF
		100				
23788	JOHNSTONE SUPPLY		<i>E-pay</i>	333.12	9139	AIR FILTERS FOR WEST
		100				
23789	CINTAS CORPORATION		<i>E-pay</i>	88.62	9140	MAIN CABINET SERVICE
		100				

Total Count: **32**
Total Amount: **26,126.85**

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check #</i> <i>ACH #</i> <i>EFT #</i>	<i>Description</i>
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<i>Grand Total Fund 100:</i>	86,756.62
<i>Grand Total Fund 200:</i>	1,047.36
<i>Grand Total Fund 201:</i>	0.00
<i>Grand Total Fund 203:</i>	0.00
<i>Grand Total Fund 276:</i>	7,732.00
<i>Grand Total Fund 300:</i>	0.00
<i>Grand Total Fund 400:</i>	0.00
<i>Grand Total Fund 800:</i>	0.00

Grand Total Count:	92
Grand Total Amount:	95,535.98

ACCOUNTS PAYABLE VOUCHER

Vigo County Public Library Terre Haute, Indiana

Payee 576 VISA CARD SERVICES CARD SERVICES PO BOX 875852 KANSAS CITY, MO 64187-5852	Purchase Order No. 221137, 221191, 221194, 221221 221154, 221133, 221126, 221158 221228, 221231, 221302, 221306 220545, 221392 Terms E-PAY Date Due 7/29/2022
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Invoice Date	Invoice Number	Description (or attach invoice(s))	Amount	
6/21/2022	2423168HW2E 01X4LL	FULL COMPASS SYSTEMS LTD- SPOTLIGHTS FOR EVENTS	2048	67
6/28/2022	2469216J32XH KPQA1	TSHIRT1- MAINTENANCE HATS AND OUTDOOR SHIRTS	417	74
6/29/2022	2469216J42XG 61LR9	MAILCHIMP- EMAIL MARKETING ANNUAL SUBSCRIPTION	90	00
6/29/2022	2469219J42X8 HHGKP	AMAZON-GAME LICENSES FOR SUPER SMASH BROS TOURNAMENT	5	00
6/29/2022	2469216J42X8 H1BFS	AMAZON-GAME LICENSES FOR SUPER SMASH BROS TOURNAMENT	44	99
6/29/2022	2469216J42X8 H21LF	AMAZON-GAME LICENSES FOR SUPER SMASH BROS TOURNAMENT	10	00
6/30/2022	2420429J5008 RBF7Y	FACEBOOK-SUMMER READING PIRATE PARTY PROMO	99	98
7/1/2022	2469216J62XV 5FGZX	GOOGLE- GOOGLE WORKSPACE	72	00
6/18/2022	2426979HS2XJ ND71R	JIMMY JOHNS- LUNCH FOR STAFF AT PIRATE PARTY EVENT	79	79
6/20/2022	2439900HVEM AX46NX	BEST BUY- BINOCULARS FOR CIRCULATING KITS	259	98

6/20/2022	2422638HWAT 3FB49X	SAM'S CLUB DIRECT- STAFF WELLNESS DRAWING GIFT CARDS	534	40
6/28/2022	2444500J4HEV ZXRRJ	DOLLAR TREE- SKETCH PADS CORRINE PROGRAMS SUMMER/FALL	120	00
7/1/2022	7444500J7HF3 X1K4T	REFUND DUE TO ORDER CANCELLATION- DOLLAR TREE- SKETCH PADS CORRINE PROGRAMS SUMMER/FALL	-120	00
7/5/2022	2431033JA04N GJG7B	INDIANAPOLIS ZOO- ANNUAL MEMBERSHIP FOR SRP PRIZE- STAFF AND PUBLIC	340	00
07/05/2022	2449216JA000 PS5Z7	INDIANA STATE MUSEUM- ADULT MUSEUM PASSES FOR STAFF AND PUBLIC SRP PRIZE	64	00
7/14/2022	7428450JN6LG 8Y7GM	PAYPAL- NINE APP LICENSES	129	90
7/16/2022	2449216JM000 NEJ06	NAMECHEAP- DOMAIN NAME ANNUAL PURCHASE	88	28
TOTAL			4284	73

I certify that the attached invoice(s) is true and correct and the materials or services itemized thereon for which charge is made were ordered and received except

Date - _____, 2022

Librarian

Voucher No.	Warrant No.	PAYEE	
Charge These Appropriations			
Account Number	Account Name	Amount	
4245	100-01	34.40	
4245	100-03	417.74	
4245	100-04	59.99	
4243	100-06	2048.67	
4442	100-07	259.98	
4310	100-09	129.90	APPROVED _____, 2022
4314	100-09	72.00	
4310	100-11	90.00	
4314	100-11	88.28	
4331	100-11	139.98	
4245	100-12	202.00	In the amount of \$
4245	200-00	202.00	

4245	200-69	79.79	
4245	200-72	500.00	
	Total	4,284.73	See Claims Docket

Library Form No. 4 (1934)

Prescribed by State Board of Accounts

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
*23848	ICONIC DIGITAL MARKETING LI	100	<i>Check</i>	6,750.00	56676	WEBSITE REDESIGN
*23873	INDIANA ARCHIVES & RECORD	100	<i>Check</i>	32.00	56677	MICROFILM/SERIALS
						Total Count: 2
						Total Amount: 6,782.00
23899	ADP INC - AUTOPAY II	100	<i>ACH</i>	770.32	6913	PAYROLL SERVICES
23813	AMAZON.COM LLC	100	<i>ACH</i>	86.46	6914	BAGS FOR KITS
23783	AMAZON.COM LLC	100	<i>ACH</i>	35.23	6915	CIRC PRINT MATERIAL
23792	AMAZON.COM LLC	100	<i>ACH</i>	35.28	6916	CIRC PRINT MATERIAL AND DVD/VIDEO
23794	AMAZON.COM LLC	100	<i>ACH</i>	9.90	6917	CIRC PRINT MATERIAL AND DVD/VIDEO
23796	AMAZON.COM LLC	100	<i>ACH</i>	52.99	6918	CIRC PRINT MAT AND DVD/VIDEO MAT
23785	AMAZON.COM LLC	100	<i>ACH</i>	306.00	6919	SUPPLIES FOR LEGO LAB
23793	AMAZON.COM LLC	100	<i>ACH</i>	32.99	6920	CIRC PRINT MATERIAL AND DVD/VIDEO
23784	AMAZON.COM LLC	100	<i>ACH</i>	67.47	6921	DEPT SUPPLIES
23811	AMAZON.COM LLC	200	<i>ACH</i>	76.54	6922	ROLLING TOTE BAGS
23821	AMAZON.COM LLC	100	<i>ACH</i>	2,038.65	6923	NUC PCS FOR CCTV LPT
23822	AMAZON.COM LLC	100	<i>ACH</i>	12.95	6924	CIRC PRINT MATERIAL
23823	AMAZON.COM LLC	100	<i>ACH</i>	407.98	6925	CIRC PRINT MATERIAL AND DVD/VIDEO
23824	AMAZON.COM LLC	100	<i>ACH</i>	95.92	6926	BOOK FOR KIT
23825	AMAZON.COM LLC	100	<i>ACH</i>	95.92	6927	BOOK FOR KIT
23826	AMAZON.COM LLC		<i>ACH</i>	15 239.96	6928	CIRC PRINT MAT AND VIDEO GAMES

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
23827	AMAZON.COM LLC	100	ACH	14.95	6929	CIRC PRINT MATERIAL
23828	AMAZON.COM LLC	100	ACH	179.97	6930	VIDEO GAMES
23829	AMAZON.COM LLC	100	ACH	30.75	6931	DVD/VIDEO MATERIAL
23830	AMAZON.COM LLC	100	ACH	51.33	6932	YS CIRC PRINT MATERIAL
23831	AMAZON.COM LLC	100	ACH	246.45	6933	KIT SUPPLIES AND VINYL FOR BASKETS
23858	AMAZON.COM LLC	100	ACH	42.13	6934	SLIM CASES & SWITCH CASES
23864	AMAZON.COM LLC	100	ACH	180.93	6935	HARD HATS AND CUT GLOVES
23865	AMAZON.COM LLC	100	ACH	81.51	6936	CIRC PRINT MATERIAL
23866	AMAZON.COM LLC	100	ACH	34.99	6937	VIDEO GAMES
23883	AMAZON.COM LLC	100	ACH	34.99	6938	VIDEO GAMES
23884	AMAZON.COM LLC	100	ACH	24.89	6939	BEAN MOSAIC PROGRAM SUPPLIES
23885	AMAZON.COM LLC	100	ACH	127.49	6940	AMCREST VIDEO DOORBELL
23886	AMAZON.COM LLC	100	ACH	14.99	6941	CIRC PRINT MATERIAL AND VIDEO GAM
23887	AMAZON.COM LLC	100	ACH	23.49	6942	CIRC PRINT MATERIAL AND VIDEO GAM
23888	AMAZON.COM LLC	100	ACH	70.55	6943	CIRC PRINT MATERIAL AND VIDEO GAM
23889	AMAZON.COM LLC	100	ACH	94.51	6944	CIRC PRINT MATERIAL AND VIDEO GAM
23890	AMAZON.COM LLC	100	ACH	79.98	6945	VIDEO GAMES
23891	AMAZON.COM LLC	100	ACH	94.97	6946	VIDEO GAMES
23897	AMAZON.COM LLC	100	ACH	84.12	6947	DVD BOXES FOR ILL AND OFFICE SUPP
23903	AMAZON.COM LLC	100	ACH	79.98	6948	VIDEO GAMES
23908	AMAZON.COM LLC	100	ACH	26.99	6949	CIRC PRINT MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
23909	AMAZON.COM LLC	100	ACH	23.94	6950	YS CIRC PRINT MATERIAL
23832	BAKER & TAYLOR INC	100	ACH	1,155.00	6951	FIRST LOOK CARTS
23833	BAKER & TAYLOR INC	100	ACH	4,255.45	6952	CIRC PRINT MATERIAL, YS MAT, REF M/
23896	BAKER & TAYLOR INC	100	ACH	4,171.41	6953	CIRC PRINT MAT, YS MAT, AUD REC BO
23786	BOOK DEPOT	100	ACH	1,021.46	6954	BACK TO SCHOOL AND FAMILY LEARNII
23791	BOOK DEPOT	100	ACH	732.91	6955	FAMILY LEARNING DAY AND BACK TO S
23907	BOOK DEPOT	100	ACH	168.70	6956	BOOKS FOR GIVEAWAYS
23918	BOOK DEPOT	200	ACH	901.26	6957	FAMILY LEARNING DAY BOOKS
23902	BRODART COMPANY	100	ACH	110.67	6958	GLOBE AND BOOK EASELS
*23894	COX ZWERNER GAMBILL & SUL	100	ACH	1,485.00	6959	LEGAL SERVICES
*23834	CULLIGAN WATER CONDITIONI	100	ACH	23.50	6960	WEST COOLER RENTAL
*23835	CULLIGAN WATER CONDITIONI	100	ACH	174.50	6961	MAIN COOLER RENTAL
23812	DEMCO, INC	100	ACH	188.62	6962	REPLACEMENT CASTERS FOR BOOK C.
23855	DEMCO, INC	100	ACH	499.77	6963	LAMINATE
23804	E-Z CLEAN INC	100	ACH	510.00	6964	VACUUM ORDER
23861	E-Z CLEAN INC	100	ACH	1,039.86	6965	CLEANING AND PAPER SUPPLIES
23869	EPROMOS	100	ACH	3,503.50	6966	BRANDED PROMOTIONAL ITEMS
23836	EXPRESS SERVICES INC	100	ACH	863.60	6967	PART TIME STAFFING
23872	GALE/CENGAGE LEARNING	100	ACH	494.79	6968	CIRC PRINT MATERIAL
23808	GALE/CENGAGE LEARNING	100	ACH	217.42	6969	CIRC PRINT MATERIAL
23905	GALE/CENGAGE LEARNING		ACH	7,612.86	6970	CHILTON DATABASE RENEWAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
		100				
23906	GALE/CENGAGE LEARNING		<i>ACH</i>	5,091.18	6971	LEGAL FORMS DATABASE RENEWAL
		100				
*23800	MIDWEST COMMUNICATIONS, I		<i>ACH</i>	600.00	6972	SUMMER READING RADIO AD
		100				
*23837	MIDWEST COMMUNICATIONS, I		<i>ACH</i>	600.00	6973	SUMMER READING RADIO AD
		100				
23809	MIDWEST TAPE		<i>ACH</i>	1,793.54	6974	DVD/VIDEO MATERIAL
		100				
23838	MIDWEST TAPE		<i>ACH</i>	5,989.65	6975	HOOPLA INVOICE FOR JULY
		100				
23871	MIDWEST TAPE		<i>ACH</i>	2,255.51	6976	DVD/VIDEO MATERIAL, AUD REC MUSIC
		100				
23915	NEW AVENUES		<i>ACH</i>	180.00	6977	CLINICAL HOURS
		100				
23916	NEW AVENUES		<i>ACH</i>	158.33	6978	ALA CARTE ADMIN FEE
		100				
23839	OCLC INC		<i>ACH</i>	6,347.67	6979	CATALOGING SUBSCRIPTION
		100				
23901	RICOH USA INC		<i>ACH</i>	2,459.96	6980	COPIER LEASE
		100				
*23893	UNIQUE MANAGEMENT SERVIC		<i>ACH</i>	681.60	6981	NOTICES
		100				
*23898	UNIQUE MANAGEMENT SERVIC		<i>ACH</i>	391.40	6982	PLACEMENTS
		100				
23870	WAGeworks, INC.		<i>ACH</i>	168.82	6983	COBRA MONTHLY FEE
		100				
23867	WEAS ENGINEERING INC		<i>ACH</i>	491.72	6984	WATER TREATMENT MANAGEMENT
		100				
					Total Count:	72
					Total Amount:	62,348.12
*23807	COURTESY CLEANING CENTEF		<i>E-pay</i>	15.96	9141	LAUNDERING OF MAINTENANCE RAGS
		100				
*23840	B & S PLUMBING & HEATING IN		<i>E-pay</i>	9,014.00	9149	WEST BRANCH A/C REPLACEMENT
		100				
23841	CENTERPOINT ENERGY		<i>E-pay</i>	19.25	9150	12 POINTS GAS SERVICE
		100				
23842	ENA		<i>E-pay</i>	18 685.05	9151	VOICE SERVICE
		100				

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*23843	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	59.08	9152	PRIVATE FIRE SERVICE
*23844	NATIONAL BUSINESS FURNITU	100	<i>E-pay</i>	1,724.60	9153	DESK AND HUTCH FOR LENDING DEPT
23845	OFFICE DEPOT	100	<i>E-pay</i>	200.90	9154	OFFICE SUPPLIES
23846	PAYPAL INC	100	<i>E-pay</i>	19.95	9155	MONTHLY PAYFLOW LINK
23847	WEX BANK	100	<i>E-pay</i>	303.96	9156	FUEL
*23689	LOWE'S COMMERCIAL SERVICI	100	<i>E-pay</i>	165.18	9157	MAINTENANCE SUPPLIES
*23857	TOWN OF WTH WATER & SEWE	100	<i>E-pay</i>	79.84	9158	WEST WATER SERVICE
23862	DLC MEDIA, INC.	100	<i>E-pay</i>	500.00	9159	SUMMER READING RADIO AD
23868	BELLE TIRE	100	<i>E-pay</i>	841.98	9160	4 TIRES AND OIL CHANGE
23874	CENTER POINT LARGE PRINT	100	<i>E-pay</i>	44.94	9161	CIRC PRINT MATERIAL
23900	CENTERPOINT ENERGY	100	<i>E-pay</i>	24.99	9169	WEST GAS SERVICE
23767	HOBBY LOBBY	100	<i>E-pay</i>	141.11	9170	PAINTING WITH NICOLE SUPPLIES
*23910	COURTESY CLEANING CENTEF	100	<i>E-pay</i>	22.40	9171	LAUNDERING OF MAIN TABLECLOTHS
*23911	COURTESY CLEANING CENTEF	100	<i>E-pay</i>	18.48	9172	LAUNDERING OF MAINTENANCE RAGS
23914	FRONTIER	100	<i>E-pay</i>	55.45	9173	WEST PHONE SERVICE

Total Count: **19**
Total Amount: **13,937.12**

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check #</i> <i>ACH #</i> <i>EFT #</i>	<i>Description</i>
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<i>Grand Total Fund 100:</i>	82,089.44
<i>Grand Total Fund 200:</i>	977.80
<i>Grand Total Fund 201:</i>	0.00
<i>Grand Total Fund 203:</i>	0.00
<i>Grand Total Fund 276:</i>	0.00
<i>Grand Total Fund 300:</i>	0.00
<i>Grand Total Fund 400:</i>	0.00
<i>Grand Total Fund 800:</i>	0.00

Grand Total Count:	93
Grand Total Amount:	83,067.24

Payroll Payable
Voucher Register

Vigo County Public Library
For Period July -2022

Date Filed	Voucher Number	NAME OF CLAIMANT	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/ WARRANT NUMBER	MEMORANDUM
7/8	Pay#14	Gross Payroll	\$ 135,829.75	\$ 135,829.75	ACH	
7/8	Pay#14	FICA	\$ 9,939.31	\$ 9,939.31	ACH	
7/8	Pay#14	PERF	\$ 17,577.06	\$ 17,577.06	ACH	
7/22	Pay#15	Gross Payroll	\$ 134,885.16	\$ 134,885.16	ACH	
7/22	Pay#15	FICA	\$ 9,867.32	\$ 9,867.32	ACH	
7/22	Pay#15	PERF	\$ 17,358.16	\$ 17,358.16	ACH	
7/22	Pay#15	Anthem	\$ 70,373.50	\$ 70,373.50	ACH	
7/22	Pay#15	Guardian	\$ 6,272.47	\$ 6,272.47	ACH	
		Gross Payroll			ACH	
		FICA	\$ -	\$ -	ACH	
		PERF	\$ -	\$ -	ACH	

Total library cost			\$ 402,102.73			
July	pays 14 & 15	Nationwide	\$ 1,381.42	\$ 1,381.42	ACH	Staff withholding
July	pays 14 & 15	Garnishments	\$ 1,041.96	\$ 1,041.96	ACH	Staff withholding
July	pays 14 & 15	AFLAC	\$ 1,029.26	\$ 1,029.26	ACH	Staff withholding
July	pays 14 & 15	United Way	\$ 464.00	\$ 464.00	ACH	Staff withholding
July	pays 14 & 15	Anthem	\$ 8,555.62	\$ 8,555.62	ACH	Staff withholding
July	pays 14 & 15	HSA adj.		\$ -	ACH	Staff withholding
July	pays 14 & 15	Guardian	\$ 872.28	\$ 872.28	ACH	Staff withholding
July	pays 14 & 15	Boston Mutual	\$ 676.94	\$ 676.94	ACH	Staff withholding
July	pays 14 & 15	Fed Tax	\$ 20,927.74	\$ 20,927.74	ACH	Staff withholding
July	pays 14 & 15	State Tax	\$ 8,414.91	\$ 8,414.91	ACH	Staff withholding
July	pays 14 & 15	Local Tax	\$ 4,968.17	\$ 4,968.17	ACH	Staff withholding
July	pays 14 & 15	FICA	\$ 19,806.57	\$ 19,806.57	ACH	Staff withholding
July	pays 14 & 15	Vol. PERF	\$ 4,233.98	\$ 4,233.98	ACH	Staff withholding
Staff Cost			\$ 72,372.85	\$ 72,372.85		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC5-11-10-1,6.

August 15, 2022

Date

Dennis L. Shepard Jr., Fiscal Officer

ALLOWANCE OF PAYROLL PAYABLE VOUCHERS

(ICS-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the voucher listing and the foregoing accounts payable register, consisting of 2 page(s), and except for the vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$ 402,102.73

Dated this 15th day of August 2022 .

Terry W. Jones, Board President

Olivia K. Goulding, Board Vice President

Valentine K. Muyumba, Board Secretary

Christi A. Fenton, Board Member

Camille R. Wallace, Board Member

Stacy D. Killion, Board Member

James M.Young, Board Member

July 31, 2022

Gift Fund Balances

2022

FUND	AMOUNT	PURPOSE	APPROVAL
00-General	\$ (57.07)	Unrestricted Use	Admin.
64-SPC	\$ 8,001.28	Support of SPC	Admin.
65-Big Read	\$ 450.00	Big Read	Admin.
66-YS	\$ 5,259.54	Support of YS	Admin.
67-WVCF Endowment	\$ 1,507.00	Support of Strategic Plan Goals	Admin.
68-Crackerbarrel	\$ -	Support of Crackerbarrel	Admin.
69-Wright Foundation	\$ 9,561.37	Unrestricted Use	Admin.
70- West Emily's Garden	\$ 78.36	Maintenance of Emily's Garden at West Branch	Admin.
71-West Branch	\$ 1,139.58	Support of West Branch	Admin.
72-Friends	\$ (128.23)	Support of Pre-Approved Programs/Initiatives	Admin.
73-WVLC	\$ -	Support of LLC Literacy Events	Admin.
74-Wiley Cupola	\$ 1,274.00	Maintenance of Cupola	Admin.
75-Wiley Memorial	\$ 19,310.17	Maintenance of Memorial	Admin.
77-WVCF Meeks	\$ 638.00	Childrens Literature	Admin.
81-Community Connections	\$ 216.95	Support of Community Connections	Admin.
83-Kiwanis Ys	\$ 371.03	Childrens Book Label Commemorating Speakers	Admin.
85-Phillips	\$ 3,305.47	Support of LLC and Archives	Admin.
87-Cox	\$ 646.48	Hearing Impaired Support	Admin.
89-Christmas in the Park	\$ 944.16	Christmas in the Park	Admin.
92-Marketing	\$ 945.05	Unrestricted Use	Admin.
93-Family Learning Day	\$ -	Family Learning Day	Admin.
94-TH Econ.Dev.	\$ 139.58	Adult Nonfiction Commemorating Speakers	Admin.
96-Fundraiser	\$ 40.44	Buy a Book	Admin.
TOTAL	\$ 53,643.16		

DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

ADULT SERVICES

INDIANA BEFORE THE DINOSAURS



On July 19, Polly Sturgeon of the Indiana Geological and Water Survey presented *Indiana Before the Dinosaurs* to 24 attendees as a part of VCPL's Oceans of Possibilities Summer Reading Program. She explained what Indiana was like in the prehistoric era when it was actually covered by an ocean. Participants learned about Indiana's distant past by studying various rocks and minerals and exploring how the land changed over the centuries.

CUSTOMER FEEDBACK

A customer asked Adult Services Librarian Carey Labella for assistance in finding information about his older-model vehicle. He informed her that he has difficulty with small print. Carey was able to use the Chilton's database to enlarge and print instructions and diagrams for him. He was very excited to find out that VCPL's research services are offered at no cost, that Carey could enlarge and print off the diagrams for free, and that he was able to get even more information than expected in less than 30 minutes. He stated that Vigo County has "an amazing library."

PROGRAMS AND EVENTS

SUMMER READING WRAP-UP

The *Oceans of Possibilities* Summer Reading Program provided ample subject matter for great programming for staff to enthusiastically provide to the public, and some outstanding Grand Prizes, including a Nintendo Switch Lite and signed Colts gear, made for some happy humans!



DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD

AUGUST 15, 2022

Including VCPL Staff participation, this year's Summer Reading Program included 2,071 participants and a total of 1,651,697 minutes read!

All the staff's work and enthusiasm these last two months enhanced our opportunities for engaged customer service and gave customers an extra chance to leave happy.

Active Readers Adding Up Selected Challenges	New Registrations Adding Up Selected Challenges	Challenge Completions Adding Up Selected Challenges
1,138	2,071	621
Completed Activities Adding Up Selected Challenges	Rewards Redeemed Adding Up Selected Challenges	Badges Earned Adding Up Selected Challenges
8,606	2,428	18,952
Reviews Submitted Adding Up Selected Challenges	Books Read Adding Up Selected Challenges	Minutes Read Adding Up Selected Challenges
69	0	1,651,697

OCEAN SCIENCE EXPLORERS



Ocean Explorers was a fun-filled program of activities focused on STEAM objectives! There were four main stations that were constructed for kids ages 3 and up: a jellyfish discovery bottle, ocean slime, pirate treasure math game, and a sensory tub for toddlers. Extra tables were set up with games and ocean-themed activity sheets, as well as a giant color sticker puzzle, which encouraged attendees to linger for the duration of the event. One little girl, pictured above, even came dressed in shark-themed clothing and shoes! Em Thomas, Meghan Howes, Najah Monroe, Susan Jakaitis, and Kateri Tuttle conducted this event. More than 60 participants enjoyed the supplementary DIY activities while waiting for a turn at the slime and jellyfish activities. Two new families, who recently moved to Terre Haute, stated that they felt incredibly welcomed at VCPL and asked about the resources that the Library provides.

SUMMER READING MOVIES IN JULY

In keeping with the summer reading theme of oceans, VCPL offered plenty of opportunities for those who are visual learners to enjoy free movies throughout the summer. Families could enjoy free movies,

DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

snacks, and drinks while enjoying time together as a family and escaping the outdoor temperatures. The film with the greatest draw was the old-fashioned Moon Lite Drive-In showing of "Free Willy," where 100 buckets of popcorn were distributed! Listed are the movies shown to entertain guests in July:

- July 14: Movie, "Pirates of the Caribbean"
- July 20: Movie, "The Little Mermaid"
- July 21: Movie, "Free Willy" at the Moon Lite Drive-In
- July 29: Summer Cinema: "Moana" for families & "Jaws" for adults

BACK-TO-SCHOOL OUTREACH EVENTS

On July 30, the "We Live!" back-to-school event held by Hamilton Center at Rose Park was a huge success! VCPL staff Najah Monroe, Kiran Nyx, Jeanette Bouchie, Le Raye Cameron, and Susan Jakaitis interacted with 659 people! VCPL provided 250 backpacks, 150 draw-string bags, and 600 books at all reading levels. While the backpacks were popular, it was the free book for every child that drew visitors to the VCPL table. Parents shared, "We LOVE the Library!" and "we were just there yesterday!"

On August 4, the Back-to-School Bash held at the Terre Haute Housing Authority's Margaret Housing Community was well-attended and families were lined up eagerly, waiting for the event to start. VCPL staff LeRaye Cameron, Carrie Sisk, and Susan Jakaitis distributed 162 free books and interacted with 154 grateful people.

Also on August 4, The League of Terre Haute supplied school-aged children a new outfit for school and they invited VCPL to offer free books to the children that attended the event at the Boys & Girls Club. Luke Gentry, Adult Services Assistant Librarian, engaged with the families and assisted children in choosing their new book.

The Indiana Women, Infants and Children (WIC) Program's Party on the Pavement event on August 4 catered to pregnant and breastfeeding women and their families. VCPL staff Najah Monroe, Megan Howes and Kiran Nyx distributed 90 books to this targeted audience, who also received information on VCPL services and other agencies' offerings.



DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

On August 6, Vivid Smiles' & Anthem's Back-to School event had a remarkable attendance of 432 and Youth Services team members Alison Weaver and Amanda Phillips gave out 200 free books.

VCPL had a table at the Farmers' Market Family Day on August 6 and hit a record of 307 interactions with families and a distribution of 224 preschool to teen books. Staff agreed that the temperature was also record-breaking hot, but it didn't deter enthusiasm for a new book! Appreciation was plentiful and it was encouraging for staff to see children's enthusiasm for choosing their own titles. The Friends of VCPL provided coupons to distribute so customers could exchange the coupon for a free book at their weekend sale, going on the same Saturday, as well as Sunday, which resulted in 35 extra attendees at the book sale, a win-win for the Friends and the customers!

SPECIAL COLLECTIONS

MAKING CONNECTIONS

While Sean Eisele was on the SPC desk, a woman came to SPC for help with an inscription on a piece of family jewelry. During the conversation, Sean showed the woman some photographs from the archives that portrayed her husband while he was with the Air Guard. Though the photographs were not initially what the woman came in for, she was extremely grateful for Sean's extra effort and stated, "You just made this little old lady's day!"

TECH TEAM

The local chapter of PEO International visited Haute Create on July 7. After a brief introduction to the space, the attendees cycled through interactive stations where they competed with each other on the OSMO kits, made their own "May the PEO Force Be With You" light up cards, colored in an



Oceans of Possibilities theme poster made on the large format printer and enjoyed taking an underwater photo using the green screen. They were assisted by Tech Team members Bonnie McNair, Ashley Wadsworth, and Chelsea Howard. After the session, Connie McLaren, PEO member, wrote a note of appreciation: *Thank you! We all enjoyed our morning session very much and I'm sure we will be spreading the word about the wonders in Haute Create.*

DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

WEST BRANCH

PAINTING WITH NICOLE

Technical Services staff member Nicole Norris led an exciting painting program for kids at the West Branch on July 25. Twenty-eight youth picked up paint brushes and followed along as Nicole guided them in painting an underwater scene of fishes swimming among the seaweed. The program was enjoyed by all in attendance, providing a creative outlet and a positive means of building confidence for the budding artists.



During the August 4 Painting with Nicole program held at Main in Youth Services, a very proud grandmother and her tiny artist approached Nicole to show her a photo of the child's art entry for Junior 4H. It was the crab painting he created during the June Painting with Nicole program. He took home the blue ribbon for his masterpiece and was incredibly happy and proud to share the accomplishment with Nicole.

MAKER HOUR: MERMAID MAGIC

On July 11, West Branch Librarian Sharon McConnell held a Maker Hour program demonstrating how to use sewing machines to create summer reading themed stuffed mermaids. 16 people (youth and adult) attended the



program, with varying skill levels in using the sewing machines. Sharon demonstrated how to cut the fabric from patterns, sew, and then stuff the mermaids. This was a great opportunity for Sharon to also tell the participants about the in-house use sewing machines that West Branch has available for use any time there is an open meeting room.

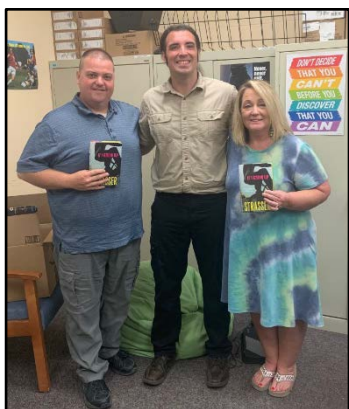
DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

YOUTH SERVICES

BUSY BUILDERS

Another new program! And boy, was it a hit. YS staff members Kateri Tuttle and Matt Shattuck collaborated to present an exciting new activity for local youth. In these sessions, participants are provided time, space, and materials to construct masterpieces of all sorts - from simple towers to intricate structures. These events take place in the social setting of the YS Program Room and encourage children to problem-solve, cooperate with others, and develop coordination and motor skills. Moreover, the YS collection of building materials is vast and well organized, providing children of all backgrounds with limitless opportunities to explore and build.

JUVENILE JUSTICE CENTER BOOK CLUB



The book club at the JJC is up and running - and running fast! For their first literary adventure, the residents of the JJC chose *If I Grow Up* by renowned YA author Todd Strasser. This title was chosen by the students for its examination of life and struggle in the inner city. YS Manager Andy Pope set very modest reading goals for the first week, in an effort to gauge interest, comprehension, and general reading ability. Upon his return the following week, he was shocked and overjoyed to find out that a majority of the residents had already completed the entire book (roughly 225 pages) - a superlative achievement for any group of student-readers. Furthermore, during discussion, Andy encountered an awesome level of engagement from the group. In fact, most of the time, the group carried on its discussion independently and had robust participation from nearly everyone. One student even remarked, "I'm not usually the kind of guy that reads books, but I couldn't put this down." The group's enthusiasm compelled Andy to read the book at double-speed so he could be prepared to discuss the work in its entirety the next week. The enthusiasm remains palpable and the students are clamoring for another work by Strasser.

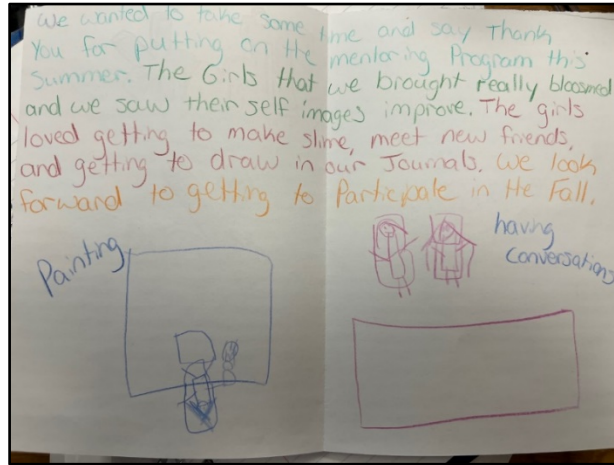
GIRLS OF EXCELLENCE MENTORSHIP PROGRAM & GENTLEMAN OF TOMORROW

Throughout the summer, YS has hosted the Girls of Excellence Mentorship program with presenter Tante Vaughn for the local community. In this workshop series, young ladies have worked to develop strong life and leadership skills, learned valuable methods for preventing bullying behaviors, and examined complex issues through group discussion. But they still managed to have fun doing so! While engaging with these lofty goals, the girls also partook in arts and crafts activities like painting, drawing, and making slime.

YS is thrilled to announce that it will also host 'Gentleman of Tomorrow' - a companion program to G.E.M. that focuses on the social/emotional needs of boys and young men in our community. This program will launch in October alongside a new round of G.E.M. sessions.

DIRECTOR'S REPORT TO THE VIGO COUNTY PUBLIC LIBRARY BOARD AUGUST 15, 2022

Below is a thank you letter from a G.E.M program participant:



PERSONNEL CHANGES

EMPLOYMENT

McCoskey, Glenn M. - Hired for the full-time non-exempt position of Maintenance Assistant-Groundskeeper in the Maintenance Department effective August 15, 2022.

TRANSFER

Acuff, Victoria R. - Transfer from the full-time non-exempt position of Lending Services Clerk to the full-time non-exempt position of Adult Services Assistant Librarian effective August 22, 2022.

RESIGNATION

Callahan, Dennis M. - Resigned from the part-time non-exempt position of Administrative Support Specialist effective July 20, 2022.

Kish, Kara S. - Resigned from the part-time non-exempt position of Tech Team Technician-Lending Services Clerk in the Tech Team and Lending Services Departments effective August 5, 2022.

Monroe, Najah R. - Resignation from the full-time non-exempt position of Program and Event Specialist in the Program and Events Department effective August 12, 2022.

Respectfully submitted,

Kristi J. Howe

8/9/22 AG

	July-22	July-21		YTD 2022	YTD 2021	
Print Circulation	21,938	21,998	-0.3%	138,787	139,812	-0.7%
A/V Circulation	6,720	7,447	-9.8%	46,673	53,308	-12.4%
Misc	399	452	-11.7%	2,428	2,323	4.5%
Electronic Devices	65	76	-14.5%	461	354	30.2%
TOTAL	29,122	29,973	-2.8%	188,349	195,797	-3.8%

	July-22	July-21		YTD 2022	YTD 2021	
Overdrive						
E-book	6,443	5,527	16.6%	38,628	35,522	8.7%
E-audiobook	3,438	2,936	17.1%	21,319	24,526	-13.1%
E-Magazines	301	258	16.7%	2,377	2,171	9.5%
E-video or music	4	3	33.3%	45	37	21.6%
TOTAL	10,186	8,724	16.8%	62,369	62,256	0.2%

	July-22	July-21		YTD 2022	YTD 2021	
Hoopla						
E-audiobook	1,518	1,536	-1.2%	11,199	9,785	14.5%
Bingepasses	14	0	null	140	0	#DIV/0!
Curiosity Stream	0	0	null	0	0	#DIV/0!
E-Books	731	855	-14.5%	4,965	5,253	-5.5%
E-Comics	151	200	-24.5%	1,795	1,242	44.5%
E-music	159	137	16.1%	1,031	904	14.0%
E-video movie	219	186	17.7%	1,375	1,381	-0.4%
E-video TV	167	170	-1.8%	1,150	4,180	-72.5%
TOTAL	2,959	3,084	-4.1%	21,655	22,745	-4.8%

	July-22	July-21		YTD 2022	YTD 2021	
Reference [fact-finding]	3,920	2,730	43.6%	22,769	19,536	16.5%

MATERIALS ADDED TO COLLECTION

Purchased Items	July-22	YTD 2022	Donated Items	July-22	YTD 2022
Book	1,372	6,493	Book	0	7
Video	463	2,128	Video	0	0
Video Game	0	154	Video Game	0	0
Music CD	2	21	Music CD	0	0
Audio Book	4	59	Audio Book	0	0
Misc	9	68	Misc	0	0
TOTAL	1,850	8,923	TOTAL	0	7

New Items Ordered	July-22	YTD 2022	New Items Received	July-22	YTD 2022
Book	975	7,266	Book	1,208	6086
Video	234	2,046	Video	335	1853
Video Game	36	341	Video Game	28	231
Music CD	0	20	Music CD	1	20
Audio Book	5	78	Audio Book	1	56
Misc	11	33	Misc	1	25
TOTAL	1,261	9,784	TOTAL	1,574	8271

Vigo County Public Library
July 2022

	July-22	July-21		YTD 2022	YTD 2021	
Computer Users	3,799	3,120	21.8%	23,929	19,785	20.9%
Subscription Databases	59,210	9,645	513.9%	110,862	84,244	31.6%
ILL provided to other Libraries	142	177	-19.8%	1,254	1,519	-17.4%
ILL received from other Libraries	137	230	-40.4%	1,003	1,784	-43.8%
Web Site Hits	24,555	15,906	54.4%	137,319	117,944	16.4%
Mobile App Visits	553	552	0.2%	4,054	3,879	4.5%
	July-22	July-21		YTD 2022	YTD 2021	
Adult materials deliveries	24	35	-31.4%	182	212	-14.2%
Youth materials deliveries	12	23	-47.8%	115	128	-10.2%
TOTAL	36	58	-37.9%	297	340	-12.6%



BOND RIDER

To be attached to and form a part of :

Bond No.: 999028999

Cross Ref Bond No.:

Type of Bond: Business Manager/Interim Treasurer for Vigo County Public Library

Dated effective: December 31, 2019

Executed by: Dennis L. Shepard, Jr., as Principal,

And by: The Ohio Casualty Insurance Company, as Surety,

In favor of: State of Indiana, State House

In consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to:

Changing: Bond Description

From: Business Manager/Interim Treasurer for Vigo County Public Library

To: Director of Support Services/Treasurer for Vigo County Public Library

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein expressly stated.

This rider is effective: August 10, 2022

Signed and Sealed on: August 10, 2022

Principal Name: Dennis L. Shepard, Jr.

By: [Signature]

Surety Name: The Ohio Casualty Insurance Company

By: Timothy A. Mikolajewski



Agency Name: ONI Risk Partners, Inc

Agency Address: 925 Wabash Ave, Ste 200, Terre Haute, IN 47807-3237



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company
POWER OF ATTORNEY

Principal: Dennis L. Shepard, Jr.
Agency Name: ONI Risk Partners, Inc
Bond Number: 999028999
Obligee: State of Indiana, State House
Bond Amount: (\$250,000.00) Two Hundred Fifty Thousand Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Timothy A. Mikolajewski in the city and state of Seattle, WA, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



The Ohio Casualty Insurance Company
By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 10th day of August, 2022.



By: Renee C. Llewellyn, Assistant Secretary

Budget Form 1 - Budget Estimate

Year: 2023 County: Vigo Unit: Vigo County Public Library

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4111	Salary of Exec. Director	\$117,360	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4112	Salary of Dept. Directors	\$280,091	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4113	Salary of Librarians	\$952,059	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4114	Salary of Support Staff	\$2,091,742	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4115	Wages of Hourly	\$149,285	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4116	Salary of Maintenance	\$286,424	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4117	Wages of Hrly Maintenance	\$38,739	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4118	Overtime	\$14,800	35 \$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4119	Sunday Pay	\$69,500	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4121	Employer's share FICA	\$301,246	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4122	Unemployment Compensation	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4123	Employer's Contribution PERF	\$532,191	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4124	Employer's Contribution-Group Insurance	\$1,181,441	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4125	Employer's Contribution-Dental Insurance	\$65,456	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4126	Employer's Contribution-Vision Insurance	\$11,967	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4127	Employer's Contribution-Life Insurance	\$28,838	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4128	Separation Payout	\$73,000	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4129	Other Benefits	\$106,000	\$0
PERSONAL SERVICES Total						\$6,300,139	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies	4213	Other Office Supplies	\$21,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4221	Cleaning and Sanitation Supplies	\$9,500	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4222	Fuel, Oil and Lubricants	\$3,600	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4223	Operating Supplies and Parts	\$38,450	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	4231	Building Materials and Supplies	\$6,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	4235	Grounds Maintenance Supplies	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4241	Materials Preparation	\$38,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4243	Audio-Visual Supplies	\$2,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4244	Computer Supplies	\$8,850	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4245	Other Library Supplies	\$177,900	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4246	Staff Development Materials	\$6,700	\$0
SUPPLIES Total						\$320,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4311	Consulting Services	\$20,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4312	Engineering & Archit. Services	\$50,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4313	Legal Services	\$15,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4314	Other Professional Services	\$523,759	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4334	Digitization	\$37,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4321	Telephone & Internet Services	\$49,580	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4322	Postage	\$4,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4323	Traveling Expenses	\$11,415	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4324	Professional Meetings	\$19,945	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4325	Freight & Shipping	\$19,850	\$0

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Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	4331	Advertising & Publication of Notices	\$32,200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	4341	Official Bonds	\$3,075	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	4342	Other Insurance	\$60,400	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4351	Gas	\$7,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4352	Electricity	\$221,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4353	Water	\$14,800	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4354	Waste Disposal Services	\$18,850	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4361	Building/structures repairs	\$1,050,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4362	Software Maintenance contracts	\$98,210	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4363	Maintenance Contracts	\$56,765	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Rentals	4372	Equipment Rental	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Rentals	4373	Lease/rental contracts	\$42,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4301	Downloadable E-Material	\$105,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4302	Databases	\$167,085	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4303	YP E-Materials	\$15,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4307	Ciculating Educational Access	\$600	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4310	Software Licensing	\$38,148	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4391	Dues	\$15,148	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4392	Taxes & Assessments	\$175	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4395	Petty Cash Funds	\$650	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4396	Bank fees	\$2,035	\$0

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Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4397	Refunds	\$60	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4398	Cash Drawer discrepancies	\$50	\$0
SERVICES AND CHARGES Total						\$2,700,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	4440	Furniture/Equip Major	\$75,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	4441	Furniture/Equip Minor	\$242,847	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4442	Circulating Equipment	\$5,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4443	Public Access Technology	\$6,259	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4461	Circulating Print Material	\$118,265	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4462	Reference Print Material	\$1,600	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4463	YS Circ. Print Material	\$68,500	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4471	Magazines	\$10,370	38 \$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4472	Newspapers	\$9,245	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4473	Reference Material Serials	\$1,062	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4481	DVD/Video Material	\$97,700	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4482	Audio Recorded Music	\$675	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4483	Microfilm	\$4,200	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4485	Audio Recorded Books	\$5,000	\$0
CAPITAL OUTLAYS Total						\$645,723	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4114	Salary-Support Staff	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4116	Salary-Maint. Staff	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4117	Hourly Maintenance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4121	FICA	\$0	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4123	PERF	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4124	Health Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4125	Dental Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4126	Vision Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4127	Life Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4213	Office Supplies	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4312	Engineering/Archit Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4314	Other Prof Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4324	Meeting/Conf Registration	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4331	Advertising/Pub Notice	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4361	Bldgs/Struct Repair contracts	\$0	39 \$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4440	Furniture/Equip Major	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4441	Furniture/Equip Minor	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4461	Circ. Print Material	\$0	\$0
PROPERTY TAX CAP Total						\$0	\$0
NO DEPARTMENT Total						\$9,965,862	\$0
TOTAL 0101 - GENERAL FUND						\$9,965,862	\$0

Budget Form 2 - Estimate of Miscellaneous Revenue

Year: 2023 County: Vigo Unit: 0229 - Vigo County Public Library

Fund: 0101 - GENERAL

Fund: 0101 - GENERAL			
Revenue Code	Revenue Name	July 1 - December 31, 2022	January 1 - December 31, 2023
R112	Financial Institution Tax distribution	\$33,017	\$66,034
R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$240,206	\$480,412
R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$15,893	\$31,786
R138	Local Income Tax (LIT) Certified Shares	\$312,015	\$1,192,934
R409	Document and Copy Fees	\$1,500	\$500
R423	Other Charges for Services, Sales, and Fees	\$1,300	\$2,600
R503	Other Fines and Forfeitures	\$3,688	\$7,376
R902	Earnings on Investments and Deposits	\$9,502	\$19,004
GENERAL Total		\$617,121	\$1,800,646

NOTICE TO TAXPAYERS

The **Notice to Taxpayers** is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **1 Library Square, Terre Haute, IN 47807**.

Notice is hereby given to taxpayers of **VIGO COUNTY PUBLIC LIBRARY, Vigo County, Indiana** that the proper officers of **Vigo County Public Library** will conduct a public hearing on the year **2023** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Vigo County Public Library** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Vigo County Public Library** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Vigo County Public Library** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 6, 2022
Public Hearing Time	5:30 PM
Public Hearing Location	Vigo County Public Library
Estimated Civil Max Levy	\$7,794,980
Property Tax Cap Credit Estimate	\$1,759,940

Adoption Meeting Date	Monday, September 19, 2022
Adoption Meeting Time	5:30 PM
Adoption Meeting Location	Vigo County Public Library

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$9,965,862	\$7,794,980	\$0	\$7,421,407	5.03%
Totals	\$9,965,862	\$7,794,980	\$0	\$7,421,407	

RESOLUTION ON SAFE DEPOSIT BOX

Vigo County Public Library

WHEREAS the Vigo County Public Library has certain securities and records that require safekeeping which cannot be provided within the present building, and

WHEREAS a safe deposit box at the First Financial Bank of Terre Haute will meet those safekeeping needs,

THEREFORE, BE IT RESOLVED that safe deposit box space be procured from the said First Financial Bank and that two members of the Board of Trustees and two members of the Library Staff be listed as authorized representatives of the Board with the stipulation that the signatures of at least two of the four persons authorized shall be required for access to the safe deposit box, at least one of whom shall be a Board Member, and

BE IT FURTHER RESOLVED that Board Members, Terry W. Jones and Dr. Christi A. Fenton and Staff Members, Brandy L. Bridgewater and Dennis L. Shepard Jr., are hereby authorized and directed to procure said safe deposit box from said First Financial Bank at regular and ordinary bank rates and to execute all necessary documents to procure the same.

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President Terry W. Jones
Secretary Christi A. Fenton

ADOPTED by the Board of Trustees of the Vigo County Public Library on the 15th day of August, 2022.

AYE

NAY

Sam M. [Signature]
Valentia B. [Signature]
Christi A. [Signature]
Terry W. Jones

VIGO COUNTY PUBLIC
LIBRARY BOARD OF
TRUSTEES

RESOLUTION ON DEPOSITORY SIGNATURES

BE IT RESOLVED, that THE HOMETOWN SAVINGS BANK of Terre Haute, Indiana, as a designated depository of this political subdivision be, and it is hereby requested, authorized and directed to honor checks, drafts, warrants, or other orders for payment of money drawn in this political subdivision's name when bearing the actual signatures of all the following officers:

PRESIDENT Terry W. Jones
Terry W. Jones
SECRETARY Christi A. Henton
Dr. Christi A. Henton
TREASURER Dennis L. Shepard Jr.
Dennis L. Shepard Jr.

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THE HOMETOWN SAVINGS BANK of Terre Haute shall be entitled to honor and to charge this political subdivision for such checks, drafts, warrants, or other orders for payment when duly authorized in accordance with the above.

DULY ADOPTED by the Board of Trustees of the Vigo County Public Library at its regularly scheduled meeting held on the 15th day of August 2022, at which meeting a quorum was present.

AYE

NAY

Sam M. U.
Valentines K. Murray
Christi A. Henton
Terry W. Jones

VIGO COUNTY PUBLIC
LIBRARY BOARD OF
TRUSTEES

RESOLUTION ON DEPOSITORY SIGNATURES

BE IT RESOLVED, that the FIRST FINANCIAL BANK of Terre Haute, Indiana, as a designated depository of this political subdivision be, and it is hereby requested, authorized and directed to honor checks, drafts, warrants, or other orders for payment of money drawn in this political subdivision's name when bearing the actual signatures or the properly impressed machine signatures (specimens thereof which are on file with said bank) of all the following officers:

PRESIDENT Terry W. Jones
Terry W. Jones

SECRETARY Christi A. Fenton
Dr. Christi A. Fenton

TREASURER Dennis L. Shepard Jr.
Dennis L. Shepard Jr.

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The FIRST FINANCIAL BANK of Terre Haute shall be entitled to honor and to charge this political subdivision for such checks, drafts, warrants, or other orders for payment when duly authorized in accordance with the above.

DULY ADOPTED by the Board of Trustees of the Vigo County Public Library at its regularly scheduled meeting held on the 15th day of August 2022, at which meeting a quorum was present.

AYE

NAY

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