

Agenda of Special Meeting/Budget Workshop

The Board of Trustees Jarrell ISD

A Special Meeting/Budget Workshop of the Board of Trustees of Jarrell ISD will be held May 1, 2024, beginning at 6:00 PM in the Jarrell ISD Annex Cafeteria, 508 N. 5th Street, Jarrell, TX 76537.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. Call to Order, Establishment of Quorum
2. Pledge to American and Texas Flags
3. Public Comments
4. Action Items
 - A. Consideration and possible approval of 1916 Building Bell Monument Schematic Design 3
 - B. Consideration and possible approval of 2023 Bond and E-rate funded Jarrell Elementary School Wi-Fi upgrades 11
 - C. Consideration and possible approval of 2023 Bond Paw Prints Site Selection 19
 - D. Consideration and possible approval of 2023 Bond Paw Prints and Administration Annex architectural agreement 24
5. Budget Workshop
6. Adjourn to Closed Session: The Board may recess into Closed Session for purposes permitted by the Texas Open Meetings Act, Tex. Gov't Code Sections 551.001 et seq., 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084
 - A. Discussion of Personnel, Tex. Gov't. Code 551.074
 - B. Discussion of Purchase, Exchange, Lease or Value of Real Property, Tex. Gov't. Code 551.072
 - C. Discussion of Deliberation Recording of Security Devices or Audits, Tex. Gov't. Code 551.072
7. Return to Open Session and Take Action if Needed on Closed Session Items
 - A. Possible Action on Personnel
 1. Consideration and Possible Action on Approving Additional Positions
 2. Consideration and Possible Action on Accepting Resignations
 3. Consideration and Possible Action on Employing Personnel

- B. Consideration and Possible Action on Purchase, Exchange, Lease or Value of Real Property
- 8. Adjournment



JARRELL INDEPENDENT SCHOOL DISTRICT
Memo to the Board of Trustees



Date: May 1, 2024
Reported by: Sledge Engineering
Subject: Consideration and possible approval of 1916 Bell Monument Schematic Design presented by Sledge Engineering

Background Information:

The 2021 Bond included funding for the 1916 Building. The 1916 Building is nearing completion. The 1916 Bell relocation from the JHS stadium to the 1916 Building has been previously discussed. Options for 1916 Bell display was presented as Communication Items on 12/13/23, 3/27/24, and 4/17/24.

Board approval was provided on 3/27/24 for the long-term plan for use of existing buildings at the 1916 and JMS property. This included retaining the “Tech Building” for use as “Administration Annex” since it is adjacent to the 1916 Building. All other 1980 vintage buildings currently housing DAEP, Paw Prints, After School Program, and Cafeteria will be removed to increase visibility of the 1916 Building and front of JMS as well as accommodate much need parking and driveway additions on the property.

The 1916 Bell Monument location previously presented will conflict with the future parking and driveway additions. A proposed location of the bell is included in the presentation. The location is front left of the 1916 Building.

Schematic Design (SD) was developed for the scope based on previous input from the 1916 Building Committee and Board. Schematic Design approval is required per Huckabee’s Agreement with the District. After Schematic Design is approved, the next phase is Design Development and Construction Plans where details of site layout and engineering design will be developed and refined.

Strategic Goal:

Item Addressed:

This item addresses the Schematic Design of the 2021 Bond 1916 Building – Bell Monument.

Budget Information:

The 1916 Building project is funded via the 2021 Bond. There are no direct costs associated with this approval. All pricing for this project will be competitively bid prior to construction.

Recommended Action:

Staff recommends approval of the Schematic Design. Suggested motion:

I move to approve the Schematic Design of the 1916 Bell Monument as presented.

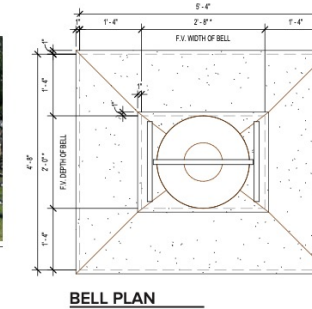
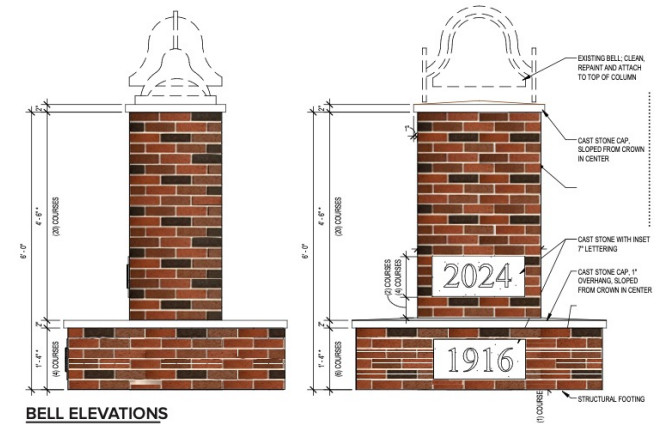
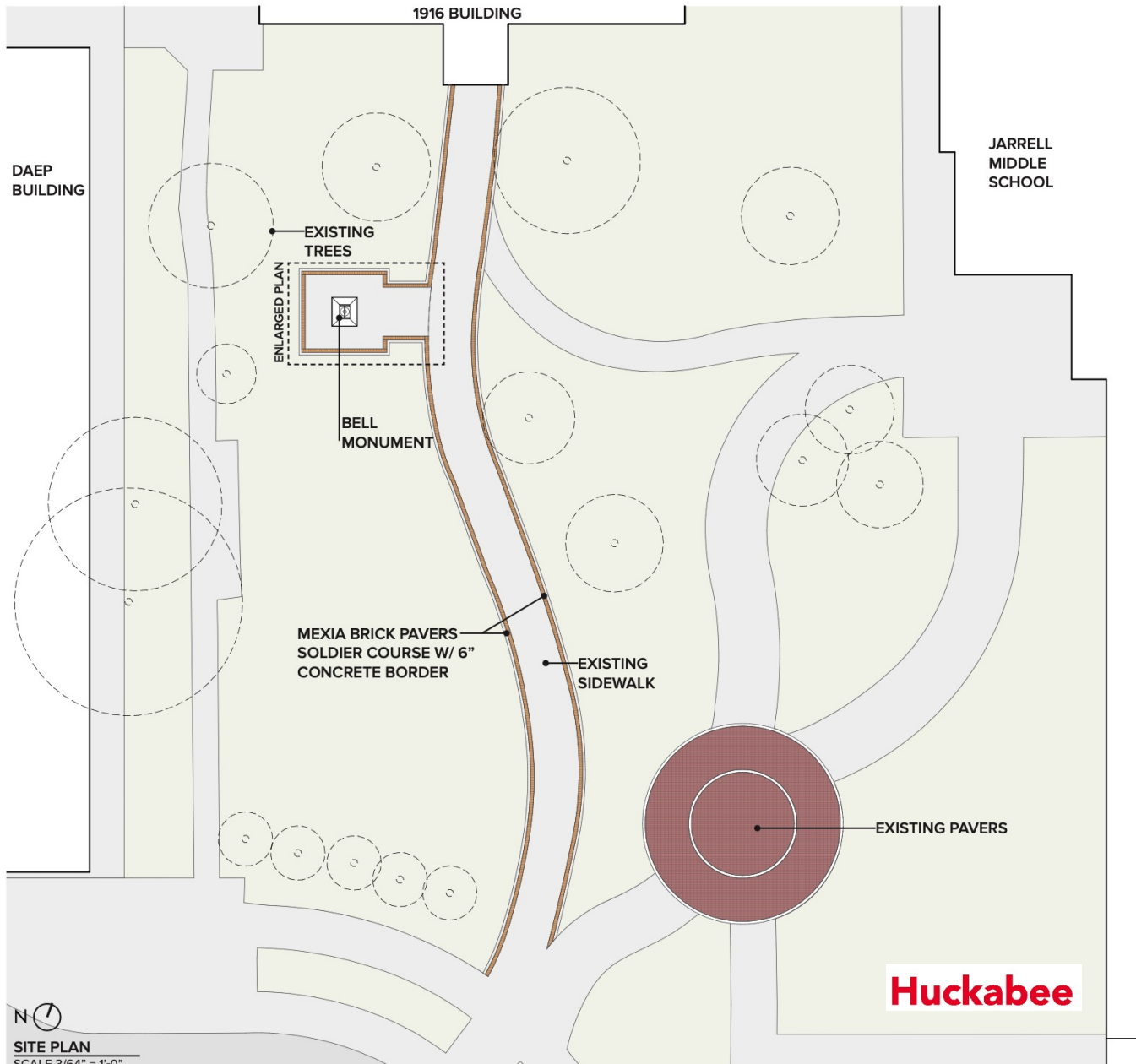
1916 Building Bell Monument Schematic Design



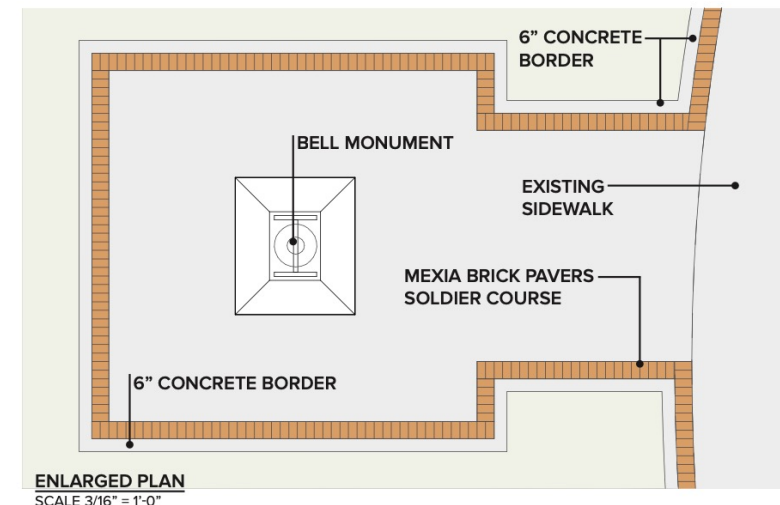
**Prepared By:
Sledge Engineering**

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1916 Bell – Version #1 Proposed Location

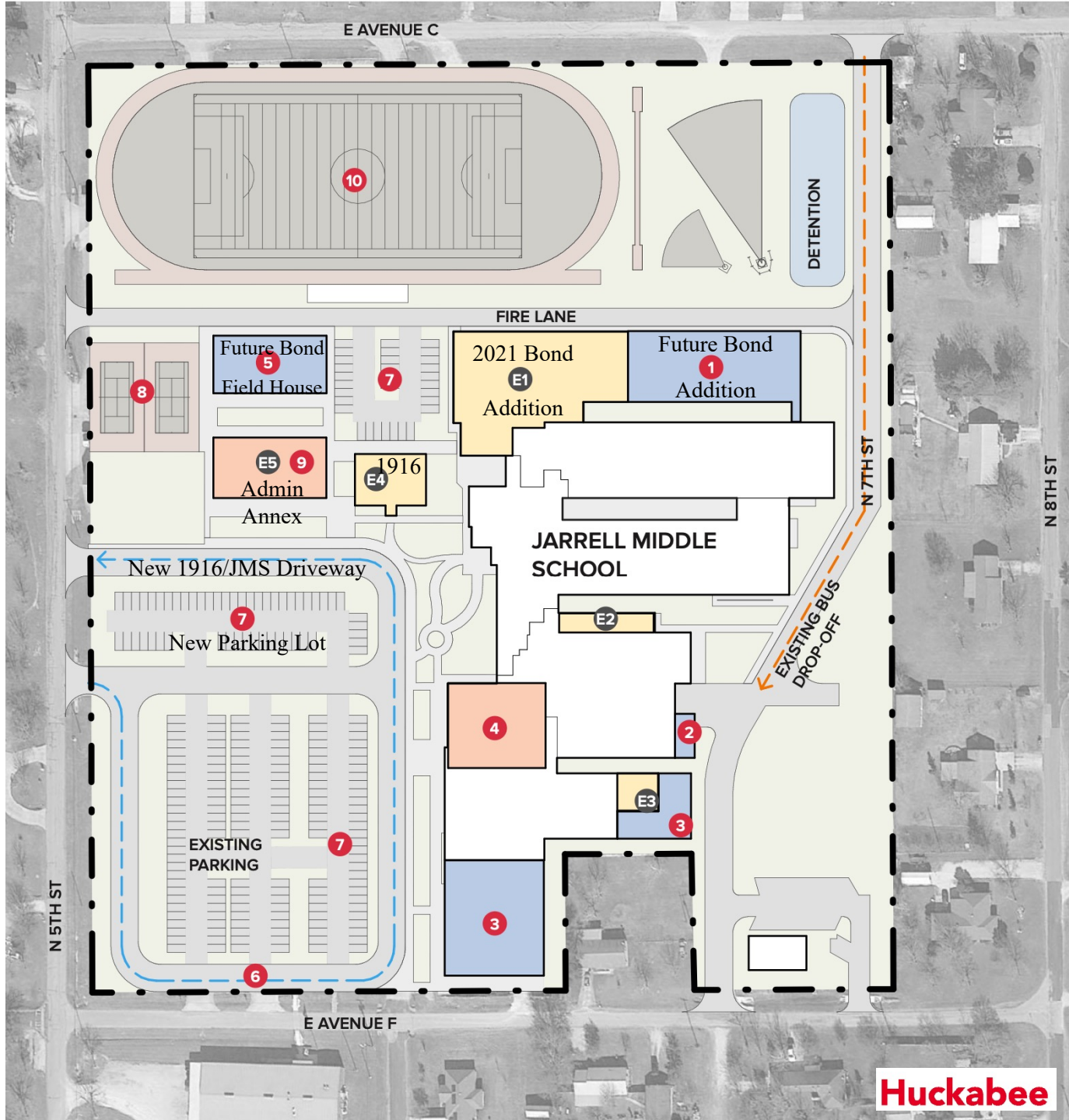


Previously Presented
3/27 & 4/17



1916/JMS Master Plan

Approved
03/27/24



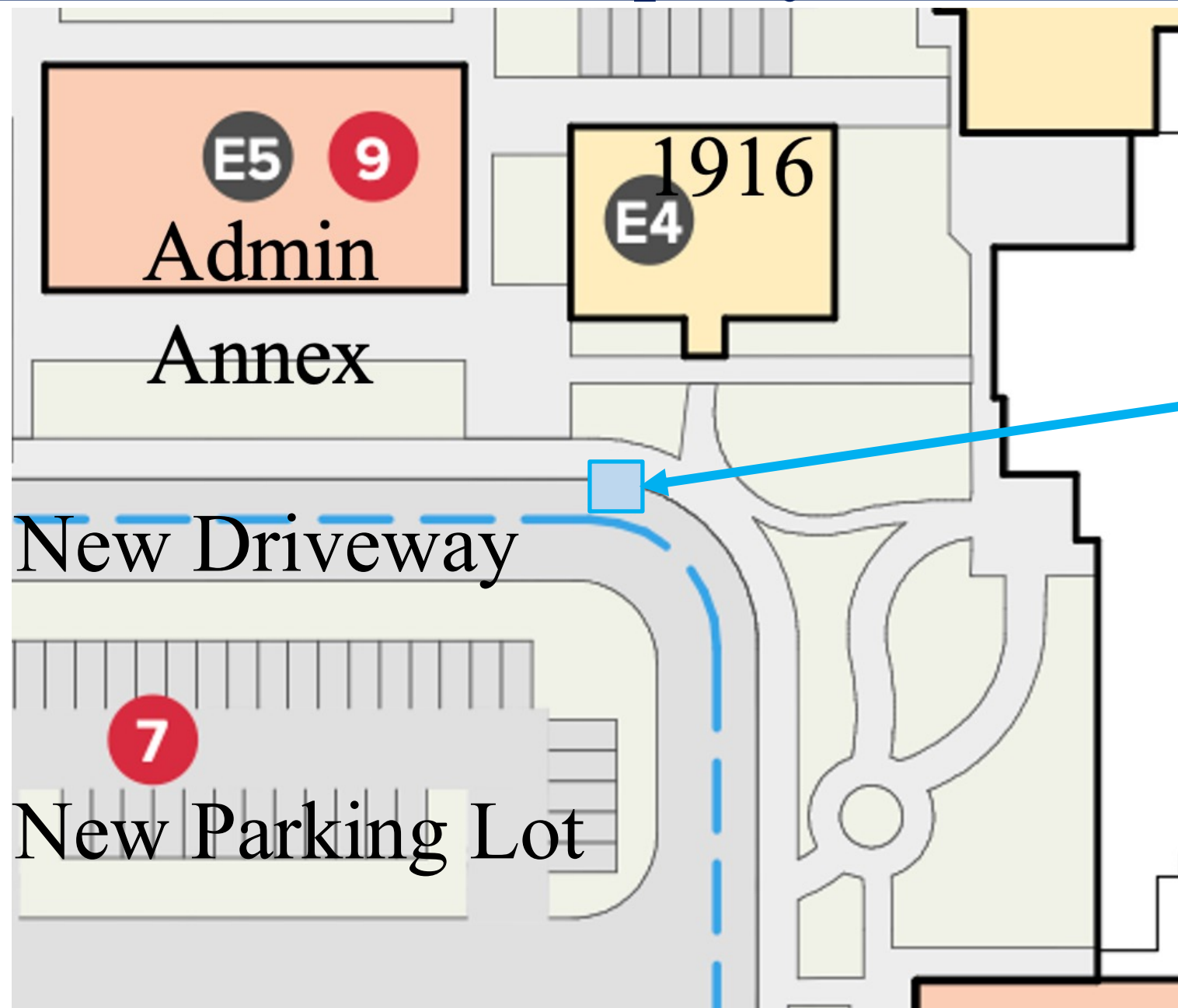
EXISTING SITE PLAN KEY	
E1	CLASSROOM ADDITION (2021)
E2	DINING EXPANSION (2021)
E3	ADDITION LOCKER ROOMS (2021)
E4	1916 BUILDING RENO (2021)
E5	TECHNOLOGY

PROPOSED SITE PLAN KEY	
1	CLASSROOM ADDITION
2	FINE ARTS EXPANSION
3	ATHLETICS EXPANSION
4	RENOVATE SPECIALIZED INSTRUCTION
5	NEW FIELD HOUSE
6	NEW PICK-UP DROP-OFF LOOP
7	ADDITIONAL PARKING
8	TENNIS COURTS
9	RENOVATE TECH BUILDING
10	NEW COMPETITION TRACK & FIELDS W/ BLEACHERS

SITE PLAN COLOR KEY	
[White Box]	EXISTING BUILDINGS
[Yellow Box]	EXISTING BUILDINGS 2021 BOND
[Blue Box]	NEW BUILDINGS / ADDITION
[Orange Box]	RENOVATION

PARKING	
EXISTING PARKING TOTAL	194
PROPOSED PARKING TOTAL	237

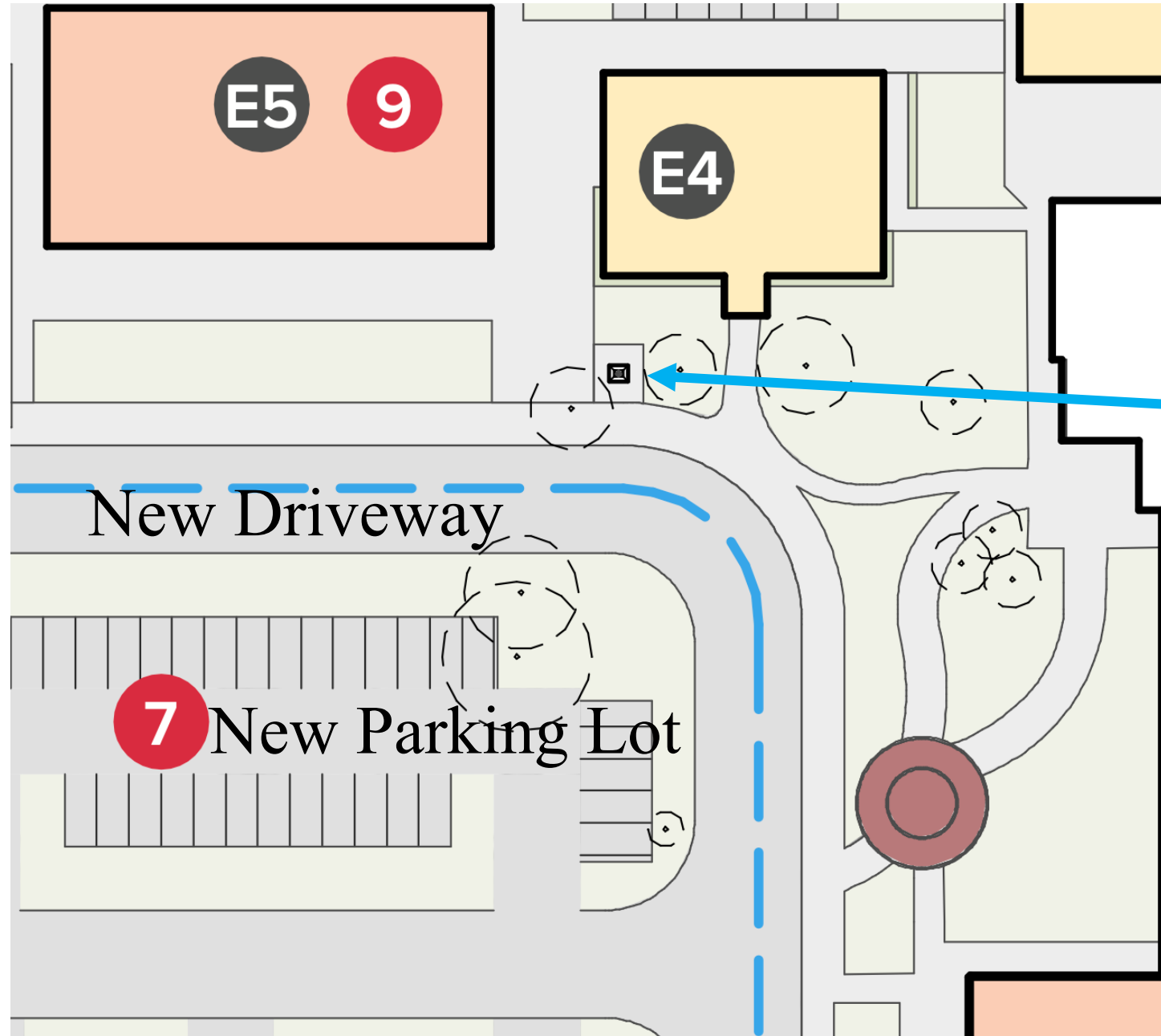
1916 Bell Location with Property Master Plan – Ver 1



**Version #1
Location of
1916 Bell**

** Conflicts
with Future
Driveway*

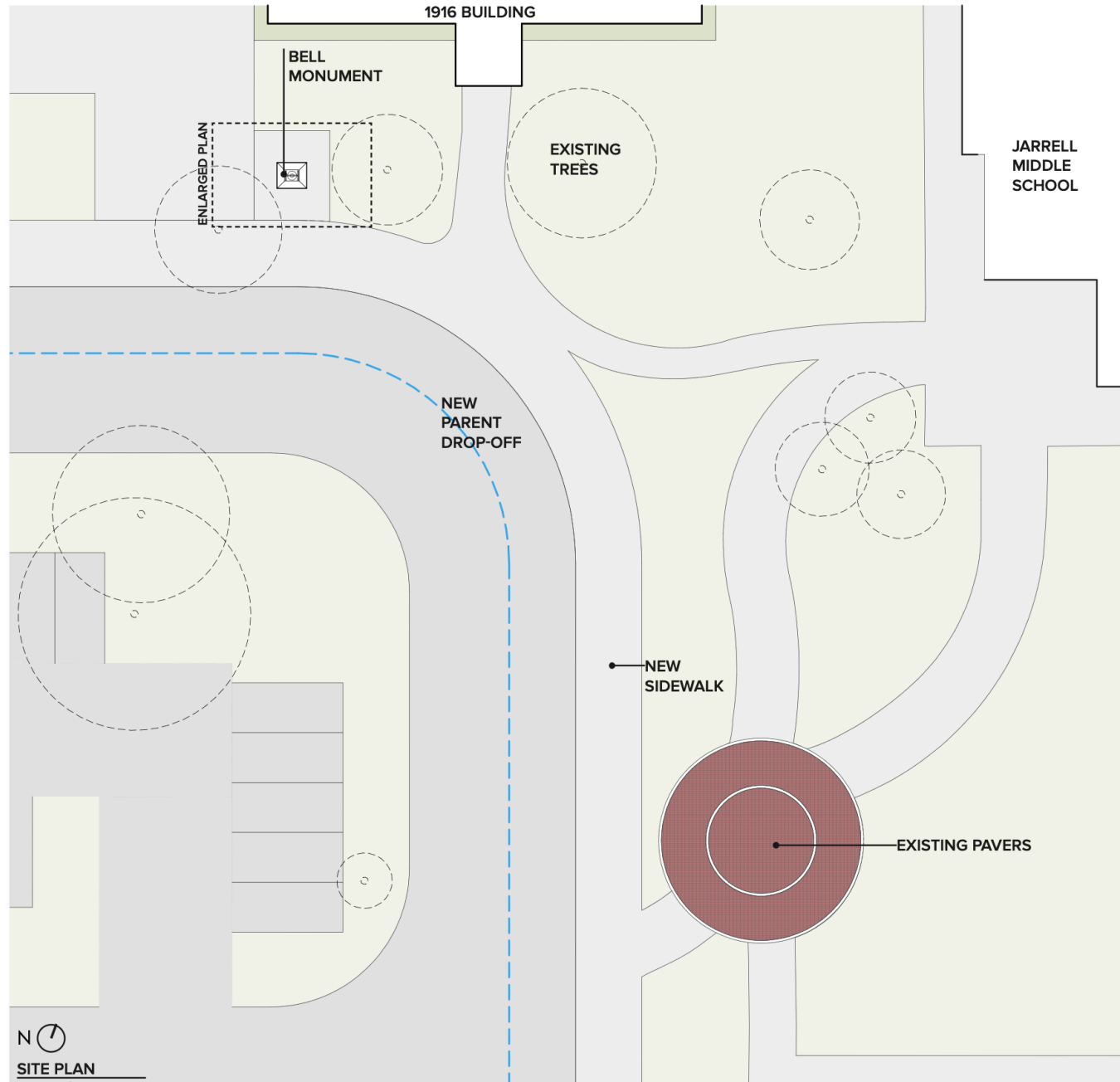
1916 Bell Location with Property Master Plan – Ver 2



Version #2
"Final"
Location of
1916 Bell

** Allows for
new
Driveway &
Parking*

Proposed 1916 Bell Monument Location



*Any
Questions?*

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**Jarrell
Independent School District**



2023 Bond and E-Rate Funding for JES Wi-Fi Upgrades

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Prepared By:
Sledge Engineering

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May 1, 2024



TEA's E-Rate Program Summary

1. Based on the Telecommunications Act of 1996, the [Federal Communications Commission \(FCC\)](#) created the E-rate program to provide schools and libraries affordable access to advanced telecommunications services.
2. The E-rate program, also known as the Universal Service Schools and Libraries Program, is administered by the Universal Service Administrative Company (USAC).¹²
3. This program provides discounts ranging from 20 to 90 percent on telecommunications services, internet access, internal connections, and basic maintenance of internal connections to eligible schools and libraries.

TEA's E-Rate Program Summary (Continued)

4. To receive E-rate discounts, schools and libraries must competitively bid on all eligible services on the USAC [E-rate Productivity Center](#) (EPC) website and, after a minimum of 28 days, select the most cost-effective proposal.
5. Schools and libraries then apply for E-rate discounts. If approved, schools and libraries receive discounts through direct discounted bills or the reimbursement process

Examples of JISD Previous E-Rate Projects

Year	Service Type <i>(Vendor)</i>	Total	E-Rate	% Reimbursed
2022	Data / Internet Access <i>(Cebridge Telecom)</i>	\$2,940	\$1,120	38%
2022	Data / Internet Access <i>(Cebridge Telecom)</i>	\$3,360	\$1,400	42%
2022	Data / Internet Access <i>(Cebridge Telecom)</i>	\$8,710	\$2,880	33%
2022	Data / Internet Access <i>(Region 13)</i>	\$47,720	\$19,600	41%
2021	Internal Connections <i>(Intech Southwest)</i>	\$219,752	\$219,752	100%

Summary JES Wi-Fi Upgrades

Scope of Work	Fee
JES Network Switches <ul style="list-style-type: none">• 16 Units - HPE Aruba 6200F 48G Class 4 PoE 4SFP+ 740W Switch (network switches)• 32 Units - HPE Aruba X371 (power units)	\$82,560
JES Access Points (Wi-Fi) <ul style="list-style-type: none">• 60 Units - HPE Aruba AP-635 (access points)• 60 Units HPE Aruba AP-MNT-B (mounts)	\$55,500
Total =	\$138,060

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Note: Funded via E-Rate \$61,048.31 and 2023 Bond technology fund \$77,011.69

**Recommend Approval of Intech Southwest Services
with "Not to Exceed" = \$150,000**



*Any
Questions?*





JARRELL INDEPENDENT SCHOOL DISTRICT
Memo to the Board of Trustees



Date: May 1, 2024
Reported by: Stephen Dorman at Sledge Engineering
Subject: Consideration and possible approval of 2023 Bond and E-rate funded Jarrell Elementary School Wi-Fi upgrades presented by Sledge Engineering

Background Information:

The 2023 Bond includes funding for various technology improvements. A technology assessment was completed by Crux Consulting to help guide and prioritize improvements to District-wide infrastructure and campus specific needs. Several network upgrades were completed at end of 2023 and early 2024.

A priority project was identified at Jarrell Elementary School. Internet coverage via Wi-Fi coverage is lacking at JES which impacts instruction and student learning. Upgrades are needed for both network switches and access points to achieve the desired intent.

The District participates in the E-rate funding program. The Texas Education Agency (TEA) summary of the program follows:

“Based on the Telecommunications Act of 1996, the [Federal Communications Commission \(FCC\)](#) created the E-rate program to provide schools and libraries affordable access to advanced telecommunications services. The E-rate program, also known as the Universal Service Schools and Libraries Program, is administered by the Universal Service Administrative Company (USAC). This program provides discounts ranging from 20 to 90 percent on telecommunications services, internet access, internal connections, and basic maintenance of internal connections to eligible schools and libraries.

To receive E-rate discounts, schools and libraries must competitively bid on all eligible services on the USAC [E-rate Productivity Center \(EPC\)](#) website and, after a minimum of 28 days, select the most cost-effective proposal. Schools and libraries then apply for E-rate discounts. If approved, schools and libraries receive discounts through direct discounted bills or the reimbursement process.”

The District worked with a consultant for the current E-rate funding cycle. VST Services assisted JISD with the application for the current E-rate funding cycle (2021 – 2025). VST Services also assisted with the preparation of the Request for Proposal (RFP) process for the JES project. The RFP was identified as “Jarrell ISD 141063 C2 2024 SW AP, E-Rate C2 Services, E-Rate Funding Year 2024, RFP 470 240019079”. RFP was issued on January 26, 2024 and bids were due February 23, 2024.

Intech Southwest Services submitted the best and most qualified bid to JISD. Intech Southwest Services has worked on previous projects for JISD including JHS Wi-Fi upgrades and DCES in 2023. The bid price was \$138,060. This will be funded via E-Rate \$61,048.31 and the balance from 2023 Bond technology fund (\$77,011.69). A not to exceed value of \$150,000 is recommended to provide some contingency since this is a retrofit within an existing campus and there is a potential for unknowns.

This item provides consideration and approval of the Wi-Fi upgrades at JES to improve internet access throughout the campus.

Strategic Goal:

Item Addressed:

This item addresses 2023 Bond technology improvements. This specific project provides much needed internet access throughout the JES campus.

Budget Information:

Costs for the JES Wi-Fi upgrade will be paid from the 2023 Bond and E-rate funding. Selection and procurement of the selected vendor was via the E-rate Request for Proposal (RFP) process.

Recommended Action:

Staff recommends approval of the technology for the JES Wi-Fi upgrades. Suggested motion:

I move to authorize a maximum not to exceed of \$150,000 for the Jarrell Elementary School Wi-Fi upgrades as funded by E-rate and 2023 Bond and authorize the Superintendent to finalize contract negotiations with Intech Southwest Services.



JARRELL INDEPENDENT SCHOOL DISTRICT
Memo to the Board of Trustees



Date: May 1, 2024
Reported by: Stephen Dorman at Sledge Engineering
Subject: Consideration and possible approval of 2023 Bond Paw Prints site selection presented by Sledge Engineering

Background Information:

Board approval was provided on 3/27/24 for the long-term plan for use of existing buildings at the 1916 and JMS property. This included retaining the “Tech Building” for use as “Administration Annex” since it is adjacent to the 1916 Building. All other 1980 vintage buildings currently housing DAEP, Paw Prints and After School Program will be removed to increase visibility of the 1916 Building and front of JMS as well as accommodate much need parking and driveway additions on the property.

The 2023 Bond includes improvements and/or remodel for Paw Prints. The previous communication items for the 1916 and JMS property referenced the need to relocate Paw Prints based on the option selection. Option 2 of the 1916/JMS property master plan was approved on 3/27/24. Reference was made to relocation of Paw Prints to the current Administration Building; however, the selection of this building for Paw Prints was not specifically included in the previous approval.

Board action is recommended to specifically designate the current Administration Building as the site for Paw Prints facility.

Strategic Goal:

Item Addressed:

This item addresses student growth and need to address future sites as part of the 2023 Bond.

Budget Information:

There is no cost associated with designation of the Paw Prints site. The 2023 Bond will fund any building remodel and site upgrades to accommodate the Paw Prints relocation.

Recommended Action:

Staff recommends approval of the current Administration Building property as the site for Paw Prints. Suggested motion:

I move to designate the current Administration Building as the site for the Paw Prints facility.

2023 Bond Paw Prints Site Selection

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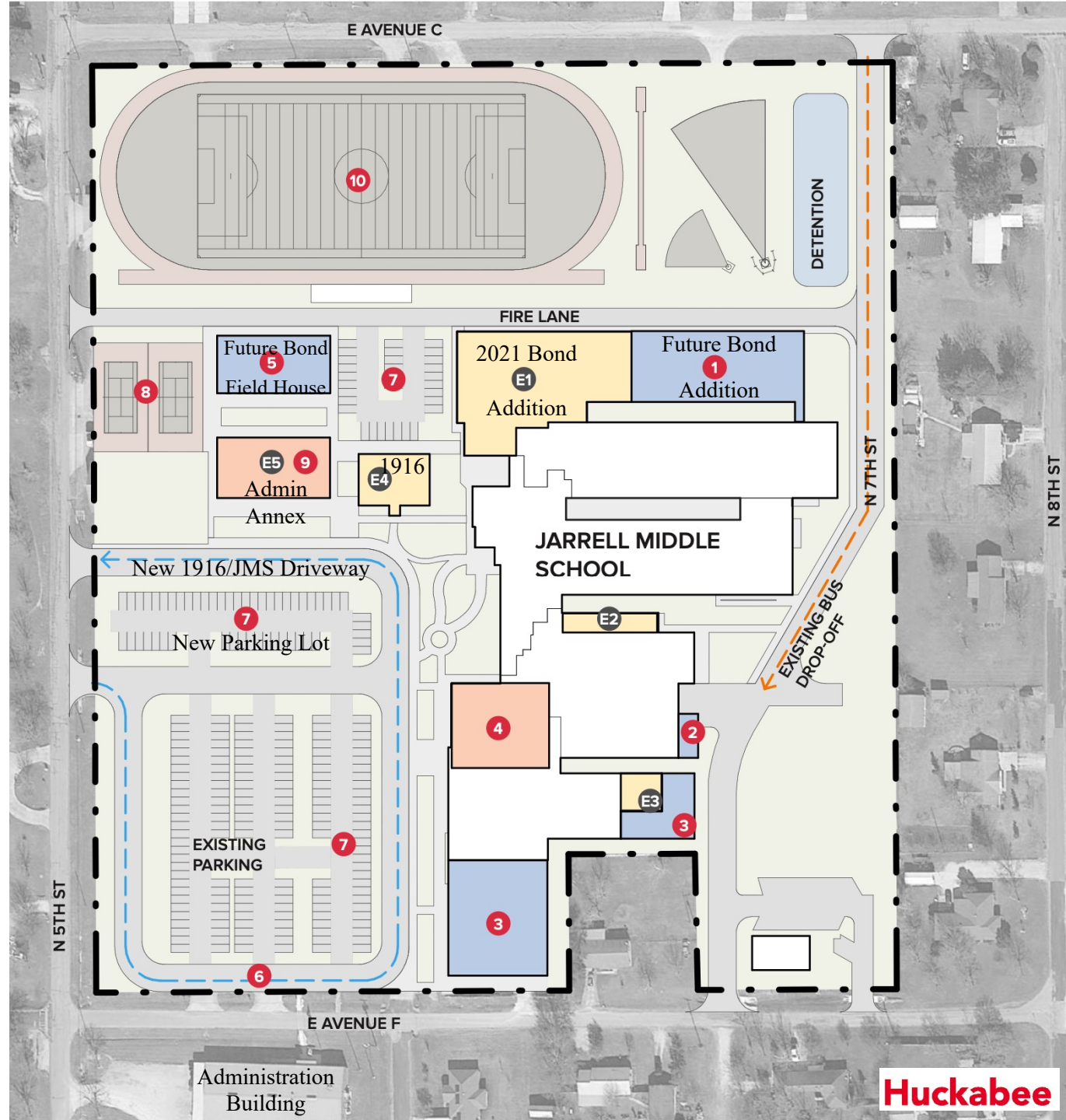
Prepared By:
Sledge Engineering

Board Meeting
May 1, 2024



1916/JMS Master Plan

Approved
03/27/24



EXISTING SITE PLAN KEY

- E1** CLASSROOM ADDITION (2021)
- E2** DINING EXPANSION (2021)
- E3** ADDITION LOCKER ROOMS (2021)
- E4** 1916 BUILDING RENO (2021)
- E5** TECHNOLOGY

2021 BOND

PROPOSED SITE PLAN KEY

- 1** CLASSROOM ADDITION
- 2** FINE ARTS EXPANSION
- 3** ATHLETICS EXPANSION
- 4** RENOVATE SPECIALIZED INSTRUCTION
- 5** NEW FIELD HOUSE 21
- 6** NEW PICK-UP DROP-OFF LOOP
- 7** ADDITIONAL PARKING
- 8** TENNIS COURTS
- 9** RENOVATE TECH BUILDING
- 10** NEW COMPETITION TRACK & FIELDS W/ BLEACHERS

SITE PLAN COLOR KEY

- EXISTING BUILDINGS
- EXISTING BUILDINGS 2021 BOND
- NEW BUILDINGS / ADDITION
- RENOVATION

PARKING

EXISTING PARKING TOTAL	194
PROPOSED PARKING TOTAL	237

Huckabee

JMS/1916 and Administration Properties

*Paw Prints
relocate to
existing
Administration
Building*



*Any
Questions?*

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**Jarrell
Independent School District**





JARRELL INDEPENDENT SCHOOL DISTRICT
Memo to the Board of Trustees



Date: May 1, 2024
Reported by: Stephen Dorman of Sledge Engineering
Subject: Consideration and possible approval of 2023 Bond Paw Prints and Administration Annex architectural agreement presented by Sledge Engineering

Background Information:

The Board authorized Dr. Hicks to formalize and execute an agreements with the Huckabee for various 2023 Bond projects including:

1. February 15, 2023 for New Middle School #2 and JHS expansion
2. May 17, 2023 for New Elementary School #4
3. August 2, 2023 for New Operations Center.

The next 2023 Bond project that will require architectural service is the Paw Prints remodel of the current Administration Building. The project will be combined with the remodel of the current Tech Building as the “Administration Annex” to improve economy of scale to achieve lower bid prices. All other 1980 vintage buildings currently housing DAEP, Paw Prints and After School Program will be removed to increase visibility of the 1916 Building and front of JMS as well as accommodate much need parking and driveway additions on the property.

Architectural services are needed to provide planning and design of public facilities including new schools and expansions/remodels to existing campuses and public facilities. Huckabee was the architect of record for the 2021 Bond and was under one contract. Architectural services for the 2023 Bond are considered on a project specific basis and not hired as a collective for all 2023 Bond projects. The consideration is to hire Huckabee to work on the Paw Prints and Administration Annex for the 2023 Bond.

An agreement will be finalized by the District’s attorney and the Superintendent. If authorized by the Board, the Superintendent will finalize and execute the contract with Huckabee to allow work to commence.

Strategic Goal:

Item Addressed:

Action item provides Architectural Services for 2023 Bond Paw Prints and Administration Annex remodel projects.

Budget Information:

Architectural design services will be paid from the 2023 Bond.

Recommended Action:

Staff recommends approval of the Agreement. Suggested motion:

I move to approve the Agreement with Huckabee for Architectural Services for the 2023 Bond Paw Prints and Administration Annex remodels and authorize the Superintendent to complete final contract negotiations.

2023 Bond

Paw Prints & Administration Annex Architect Agreement

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Prepared By:
Sledge Engineering

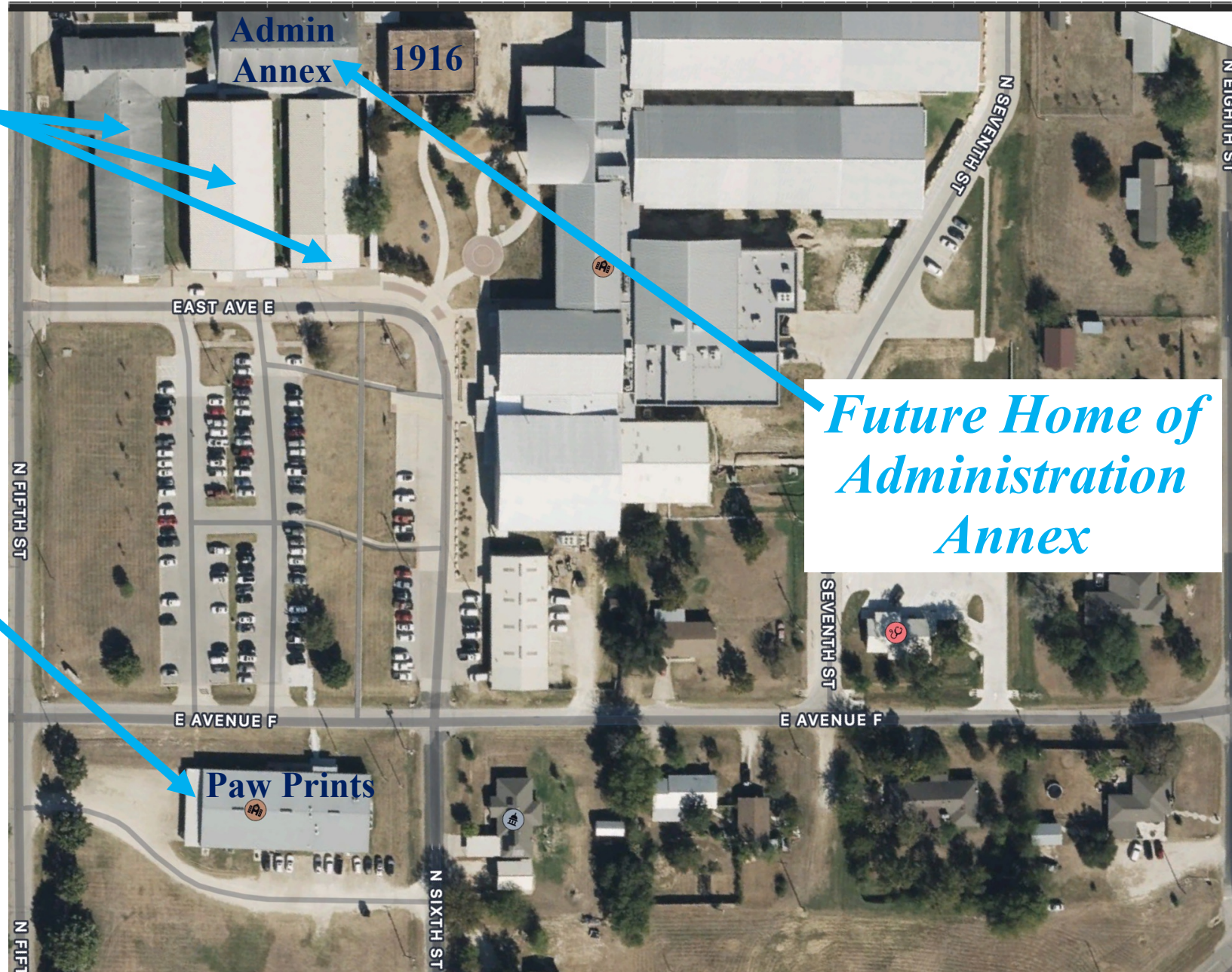
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Paw Prints & Administration Annex - Locations

Remove existing buildings for parking & driveway

Future Home of Paw Prints



Future Home of Administration Annex



Architectural Procurement

1. Professional service *hired based on qualifications only* (i.e., cannot bid architectural scope according to state law)
2. *Remodels require architect* with value > \$50k
3. Huckabee was selected as architect of record by JISD for:
 - a) Majority of 2017 Bond and 2021 Bond projects
 - b) 2023 Bond – JRMS, Ops Center, ES4, and JHS Expansion
4. Huckabee submitted fee proposal to JISD for:
 - a) *Paw Prints* (daycare design standards)
 - b) *Administration Annex* (office design standards)
 - c) Both projects assuming *remodel* of existing buildings

Architectural Procurement - Recommendation

1. Recommendation to approve agreement with Huckabee for:
 - a) *Paw Prints* (remodel of current Tech Building; includes site parking, fencing, play areas, etc.)
 - b) *Administration Annex* (remodel of current Tech Building; includes front parking lot and JMS driveway extension)
2. Authorize Dr. Hicks to finalize contract negotiations and execute agreement

*Any
Questions?*

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**Jarrell
Independent School District**

