

PLEASE POST



SCHOOL DISTRICT OF SHOREWOOD
Shorewood, Wisconsin
June 14, 2022 AGENDA

SCHOOL BOARD MEETING
7:00 PM
Shorewood High School Library Media Center (LMC)
1701 East Capitol Drive
Shorewood, WI 53211

Community members may attend the School Board meeting in person; masks are recommended, but optional.

Parking is available in the Shorewood High School lot; please enter through the new Administration Building doors and take the west stairs up to the second floor. The building elevator will not be available.

Due to active health and safety concerns associated with the ongoing COVID-19 pandemic, attendees can use the alternative method of access that the District is providing on Zoom:

Join Zoom:

<https://us02web.zoom.us/j/81599627722>

Meeting ID: 815 9962 7722

One tap mobile

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Meeting ID: 815 9962 7722

Find your local number: <https://us02web.zoom.us/j/81599627722>

I. 7 pm CALL TO ORDER

A. Adopt the Agenda (GC2)

B. Overarching Result for Shorewood School District (R1)

Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.

C. Awards and Recognitions

II. 7:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)

Girls Who Code, Carly Fristoe

III. 7:15 pm PUBLIC COMMENTS #1 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IV. 7:30 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION

A. Facilities Projects Update Mike Huffman

3

B. SEED Foundation Grants Presentation

C. Approval of the 2022-2023 Preliminary Budget

16

D. 2022-2023 Student Representatives

E. School Board Retreat

V. 8:40 pm BOARD CONSENT AGENDA (GC2)

A. Approval of Board Meeting Minutes

30

May 24 Closed Session

May 24 Regular Board Meeting

VI. 8:45 pm PUBLIC COMMENT #2 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

VII. 9:00 pm BOARD MEMBER REPORTS

33

VIII. 9:10 pm SUPERINTENDENT'S REPORT

35

IX. 9:15 pm SUPERINTENDENT'S CONSENT AGENDA

A. Approval of District Staffing Changes: Retirements, Resignations and Leave of

39

Absence Requests

X. 9:20 pm PUBLIC COMMENT #3 (GC3)

Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

XI. 9:35 pm REVIEW OF 'TO DO' ITEMS

XII. 9:40 pm FUTURE AGENDA ITEMS

XIII. 9:45 pm RECESS AND DEBRIEF



Project Status Report for

Shorewood School

District

6/2022

3

Mike Huffman, HFD

Your Partner in
Development

Construction Progress

High School

- Work has begun in the North Gym to replace the flooring (see photos).
- Some work is ongoing at the Powerhouse to address ground water infiltration.

Intermediate School

- Phase I, II, III construction is complete, and rooms have been turned back over for use.
- Phase IV and Summer rooms have been emptied, asbestos abatement has been accomplished, and construction work is underway
- Preparations for summer blitz work has been accomplished.
- See phasing diagrams at end of report.

Project Administration

FF&E

- Furniture delivery is scheduled for select areas of SIS in July and August
- Furniture has been ordered for the staff lounge at SHS to be delivered before next school year
- Final miscellaneous furniture purchases are being procured throughout the district

Construction

- Additional work approved by the BOE in April is now being advanced through contract modifications with Miron and/or engagement with specialty contractors.
- Contracted moving service has been engaged to prepare spaces for summer work at SIS and Arts & Sciences.
- EUA has been authorized to issue design directives pertaining to NSFD changes to the fire alarm and fire protection systems at Arts & Sciences.
- Materials have been ordered for HVAC (boiler loop) modifications at HS Campus and Lake Bluff.
- Windows at Arts & Sciences are being evaluated for repair. An allowance was included in Miron's contract to accomplish these repairs to a limited number of windows as directed by the Owner group.

Budget and Bid Updates

As we close-in on the end of the project funds HFD is frequently reconciling the Master Project Budget with SSD expenses recorded in Skyward. We are in frequent communication with the SSD Business office regarding overage and surplus on each line of the budget.

In previous reports I have described change orders 1-60 that have been executed. We have now executed the following change orders:

Change Orders 61 & 70: \$66,183.76 – Upgrade fire alarm system at Arena/Pool. This is the final component of the HS Campus fire alarm upgrade that the SSD BOE approved in November 2020.

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Change Order 62: \$3,018.53 – Add security cameras and modify PA speakers at HS Admin.

Change Orders 63 & 64 – These change orders shift in-contract contingency between HS Auditorium and HS Admin.

Change Order 65: \$72,357.42 – Added work scope at SIS as approved by BOE for Owner Contingency use

Change Order 66: \$209,679.45 – Replacement of HS Admin elevator cab and mechanical components as approved by SSD BOE in April 2021.

Budget and Bid Updates continued

Change Order 67: \$33,440.97 – Replacement of windowsills on the 3rd floor of SIS. Required for replacement of windows but not included in bid documents as was shown on other floors.

Change Order 68: \$31,959.86 – Addition of fire lane for access to Atwater per NSFD.

Change Order 69: \$52,509.73 – Boiler loop modifications at HS Campus as discussed with BOE.

Change Order 71: \$2,480.78 – Final reconciliation with Miron of the contract value at Lake Bluff.

Change Order 72: \$61,038.57 – Boiler loop modifications at Lake Bluff as discussed with BOE.

Change Order 73: (\$387.37) - Final reconciliation with Miron of the contract value at Atwater.

Change Order 74- 77 - These change orders shift in-contract contingency from HS Powerhouse to Arts & Sciences, Admin, Arena/Pool.

Change Order 78: \$12,861.44 – Added work scope (fire lane gate, additional white boards) at HS Admin as approved by SSD BOE in April.

SHS North Gym Renovation



SIS Renovation



Window Replacement



Commons

SIS Renovation

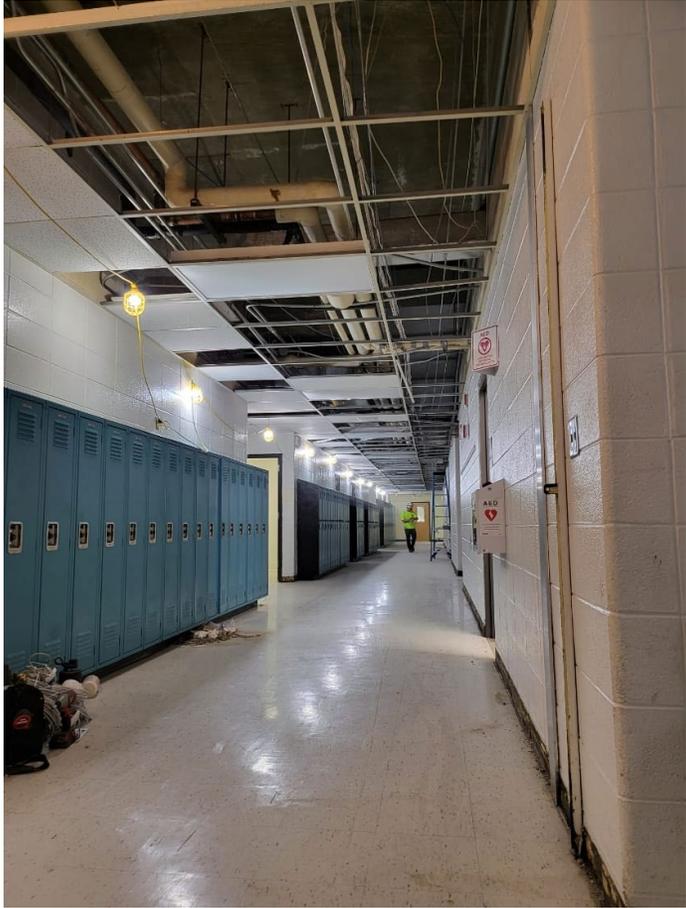


Room 234



2nd Floor Restrooms

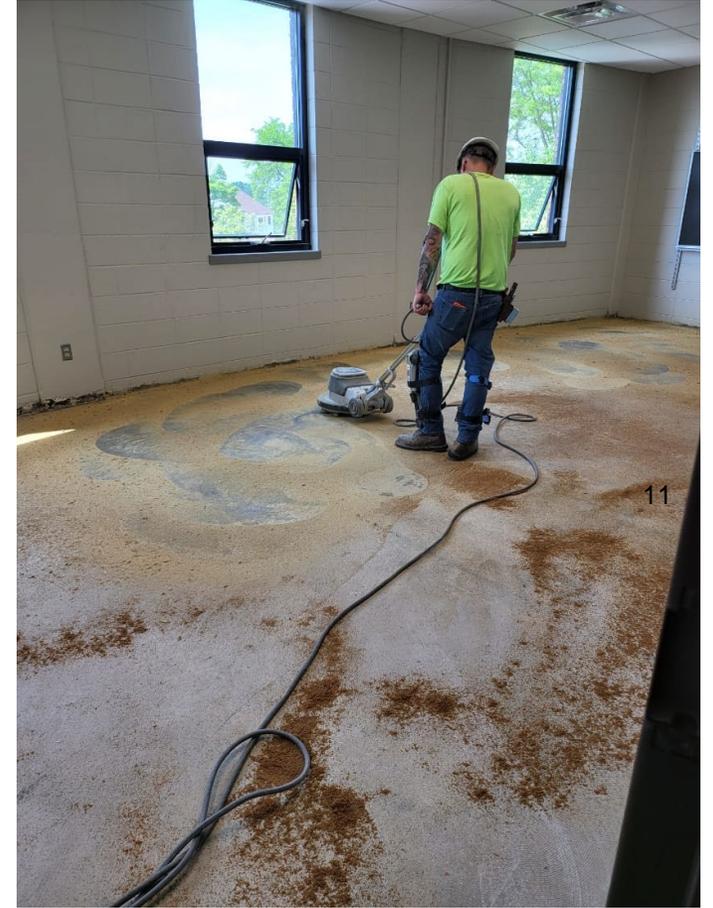
SIS Renovation



Corridor

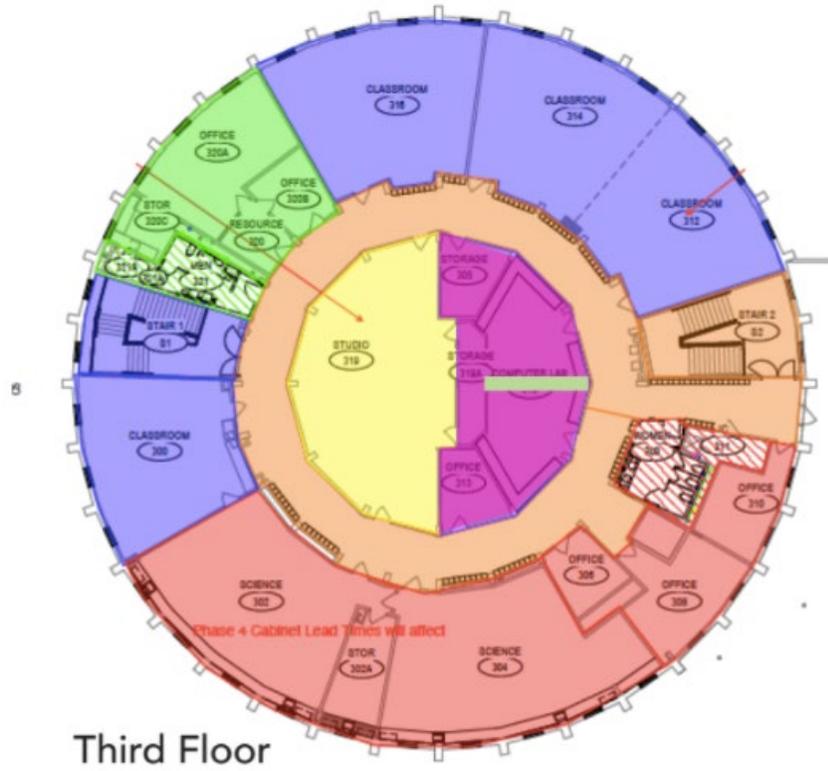


Room 232



Prepping for flooring

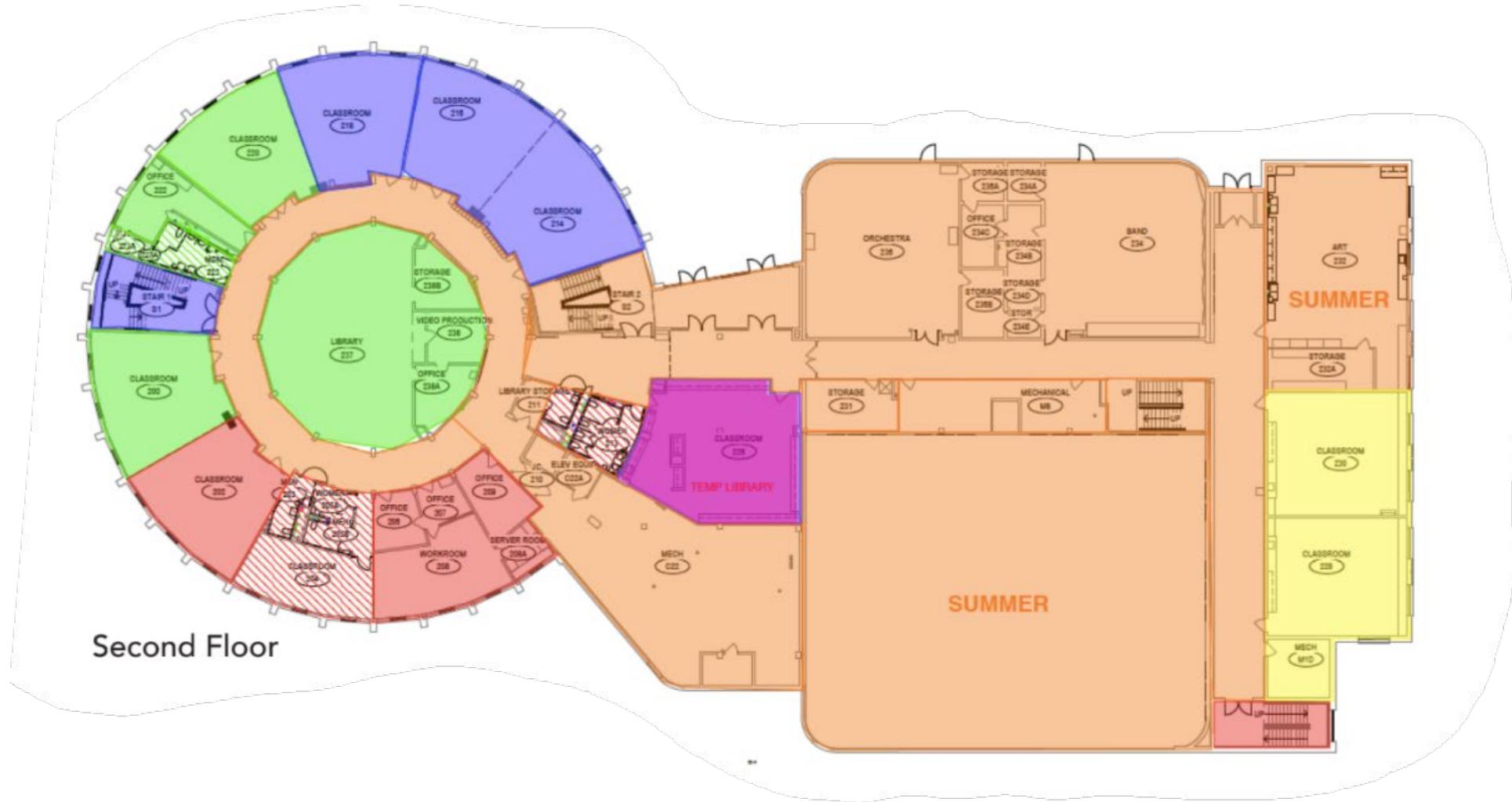
Huffman Facility Development, Inc.



Construction Phases as of 12/15/21

PHASE 1:	320, 222, 220, LMC, 200, 110, 118, Boys' restrooms, temporary partition in 318 Lab
PHASE 2:	316, 314, 312, 300, 218, 216, 214, stairway 1
PHASE 3:	302, 304, 306, 308, 310, 202, 204, 206, 208, 210, stairway 4, Girls' & 2nd floor faculty restrooms
PHASE 4:	319 Studio, 230, 228, 112, 109 Choir
SUMMER:	Corridors, 232 Art, 236, 234, Commons, Office, Lounge, Gym, stairways 2 & 3
PHASE 5:	Locker rooms, 116 Health office
PHASE 6:	318 Lab, 226, 120, 114B storage

Huffman Facility Development, Inc.



Second Floor

Huffman Facility Development, Inc.

Shorewood School District Referendum Projects
 BUDGET SUMMARY
 06/10/22

DESCRIPTION	BUDGET	FINAL PROJECTED COST	PAYMENTS TO DATE	% Complete
Pre-Development	44,588	39,588	39,588	100.00%
Professional Services <i>Design, Project Mgmt, Legal, Quality Testing</i>	4,381,730	4,664,496	4,502,566	96.53%
Owner Provided Equipment	2,440,000	1,970,000	1,098,923	55.78%
Construction	52,026,821	58,653,794	48,684,383	83.00%
Other Project Expense	505,000	750,623	656,715	87.49%
Additional Funding Sources	0	(1,081,000)	0	0.00%
Owner Contingency	5,601,862	2,500	0	0.00%
TOTAL	65,000,000	65,000,000	54,982,175	84.59%
FINAL PROJECTED COST		<u>65,000,000.00</u>		
Balance - Under / (Over)		<u><u>0.00</u></u>		



EXECUTIVE SUMMARY FOR THE SHOREWOOD SCHOOL BOARD

Topic: Preliminary Budget

Date: June 14, 2022

Prepared by: Heather Heaviland

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by board of education
- Presentation/action next meeting

Purpose: Approval of the fiscal year 2023 (FY23) preliminary budget.

Background: The preliminary budget serves the dual purpose of (a) allowing for the continued operation of the District and (b) is the basis for the Budget Hearing and Annual Meeting on August 23, 2022. The preliminary budget includes the best estimates of expected revenue and expenditures for the upcoming school year as of the date preparation. Adjustments will be made throughout the summer and early fall to develop what is known as the original budget to be approved by the Board in October.

At the 5/24/2022 board meeting, a preliminary budget was presented that included the following changes:

Major assumptions used for the preliminary budget:

1. The per pupil revenue limit increase will be \$0 as approved by the Joint Committee on Finance in 2021.
2. 1,690 resident students and 232 non-resident students for a total enrollment of 1,922 students across all grade levels.
3. \$500,000 of ESSER III funds are budgeted as revenue, to cover the following expenses:
 - a. \$117,906 for expenses related to curriculum/scope and sequence alignment and professional development;
 - b. \$104,000 for professional development;

- c. \$263,094 to support continuity of staffing, including in-house substitute teachers; and
 - d. \$15,000 for miscellaneous initiatives.
4. 4.7% increase in base wages, inclusive of all changes to the salary schedule, for all employee groups.

The proposed preliminary budget also reflects multiple cost containment measures, including the following:

1. Net decrease in spending on salaries of \$595,209 compared to the FY22 budget, reflective of:
 - a. Reduction in the number of elementary grade level sections to align with current and projected enrollment, while maintaining class sizes at or below target levels;
 - b. Re-balancing of intermediate and high school course loads to eliminate the majority of 'overloads' which require faculty to teach additional courses and better leverage of shared staffing across both schools; and,
 - c. Re-distribution of responsibilities at the administrative and support staff levels to reduce the need for both school-level support staff and administrative staff.
 - d. The total decrease in salary spending is off-set by the 4.7% increase in salary spending for retained positions.
2. Decrease of \$236,384 in spending on purchased services and materials compared to the FY22 budget, reflective of:
 - a. 8% reduction in school and department budget allocations; and,
 - b. Reduction in non-essential outsourced services, including the contracts for expeditionary learning (this program will be managed primarily in house), ICS (due to an anticipated decrease in need for services during year 3), and miscellaneous outsourced services that will be managed by existing staff.

The attached preliminary budget reflects one material change from the preliminary proposed budget:

The projected FY23 beginning balance for capital project funds (Funds 41 and 49 combined) was increased to \$10,192,028. This figure reflects a more current estimate of the projected balance based on actual current account balances, actual payments for May, and projected June expenses. By the end of FY23, we expect to have spent down the majority of our referendum funds. Supply chain and work scheduling challenges may affect this timeline and we are currently projecting that some referendum projects will still be wrapping up in FY24 (with a total value of \$1,500,000 as a placeholder estimate).

The attached narrative "2022-2023 Preliminary Budget" reflects this change along with two minor presentation changes to the tables at the top of pages 6 and 7 and the addition of a more

succinct presentation of the proposed property tax levy along with the budget adoption tables at the end of the narrative.

As detailed above, the 2022-2023 budget includes \$500,000 in ESSER III funding. In response to questions received about the relationship between the District's academic goals and proposed use of ESSER funding, the District proposes to have representatives from the academic team participate in an ESSER update in the fall when personnel are available.

Attachment(s): The detailed budget and a full set of assumptions is provided in the document titled "2022-2023 Preliminary Budget."



2022-2023 Preliminary Budget (06-14-2022)

2022-2023 Budget Highlights

I. Assumptions for the Preliminary Budget

The preliminary budget establishes the intent of the district regarding programs and services for the ensuing year and is used as the basis for receiving public comment at the Budget Hearing and for approval of an initial estimated tax levy at the Annual Meeting.

To develop the preliminary budget several estimates must be made, some of which will materially change between the time of the estimate and when the original budget is adopted in October, such as general state aid, property tax levy, impact of actual enrollment, staffing changes, and others. The following assumptions were used for the proposed preliminary budget and reflect changes compared to the 21-22 original budget:

- General state aid will decrease \$455,880 for an estimated amount of \$5,500,642.
- The property tax levy increases \$1,214,110 for a total levy of \$22,869,257, due primarily to a placeholder estimate for an increase in the Fund 39 debt service levy following refinancing of the 5-year \$25M bond anticipation note.
- Wages will increase 4.7%, inclusive of all changes to salary schedules. The total cost of these increases, after workforce reductions is \$776,397 (not

- including payroll taxes, which add an additional \$110,637).
- Realignment of workforce to reflect current enrollment and needs resulted in a net reduction of salary expense, after increases of \$595,209.
 - Medical premiums will increase 9.5%. Due to both a policy change that caps the employer contribution at the HMO rate and reduction in the number of insured individuals following workforce reductions, the net change in projected medical benefit expense is a reduction of \$260,836.
 - The total cost of the Children’s Hospital Contract will be covered by a grant from the Seed Foundation.
 - \$500,000 in ESSER funds will be leveraged for:
 - \$117,906 for expenses related to curriculum/scope and sequence alignment and professional development;
 - \$104,000 for professional development;
 - \$263,094 to support continuity of staffing, including in-house substitute teachers; and
 - \$15,000 for miscellaneous initiatives.
 - Decrease of \$236,384 in spending on purchased services and materials compared to the FY22 budget, reflective of:
 - 8% reduction in school and department budget allocations; and
 - Reduction in non-essential outsourced services, including the contracts for expeditionary learning (this program will be managed primarily in house), ICS (due to an anticipated decrease in need for services during year 3), and miscellaneous outsourced services that will be managed by existing staff.

II. General Operations, Fund Balance

The District maintains a fund balance as a safety net for unexpected events. The FY22 budget projected a year-end fund balance of \$2,679,854. While this represents only 8.8% of the projected 2022-23 expenses for funds 10 and 27, which is below the board policy of 10% and well below the auditor’s recommendation of 25-30%, the actual year-end fund balance for FY22 is expected to exceed expectations due to unexpected revenue received.

The proposed preliminary budget anticipates only a nominal \$89,649 to the fund balance. To the extent that both the FY22 and FY23 budgets outperform expectations, it is management’s recommendation that we seek to increase the fund balance to a level that is closer to auditor recommendations. Credit rating firms recommend a fund balance between 10% and 25% of the subsequent year’s expenditures. In addition, as we continue to operate in an environment of great uncertainty with respect to future revenues, maintaining a more comfortable fund balance will provide us with more capacity to maintain programming during a potential upheaval.

III. Property Tax Levy

The budget anticipates a property tax increase of \$1,204,110 (5.6%) over the total current year levy. The large increase is due to a placeholder estimate for the refinance of the \$25M bond anticipation note which will be refinanced prior to payment of the second payment that is covered by the levy certified in the fall of 2022. Prior to certification of the final levy amount, the District will be working with PMA to refine this estimate.

The equalized value amount for the Village of Shorewood is also expected to increase due to a TID closure. For the past five years, the equalized assessment value for the Village of Shorewood has ranged from 2.0-4.1%. For planning purposes, the chart below assumes a 7.5% increase.

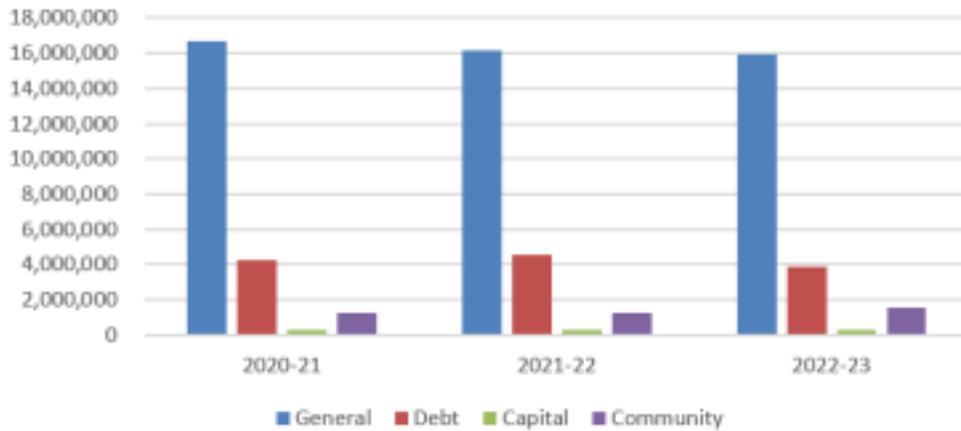
10 Year Tax Levy and Mill Rate History

Fiscal Year		Tax Levy	Increase (Decrease)	Change	Equalized Mill Rate
2013-14	Actual	18,402,018			
2014-15	Actual	19,022,886	620,868	3.4%	13.88
2015-16	Actual	19,679,974	657,088	3.5%	13.88
2016-17	Actual	20,105,480	425,506	2.2%	13.88
2017-18	Actual	20,816,294	710,814	3.5%	13.88
2018-19	Actual	21,659,543	843,249	4.1%	13.88
2019-20	Actual	22,405,811	746,268	3.4%	14.07
2020-21	Actual	22,284,348	(121,463)	-0.5%	14.13
2021-22	Actual	21,665,147	(619,201)	-2.8%	13.40
2022-23	Proposed	22,869,257	1,204,110	5.6%	13.16

The tax levy supports educational and support programs (general operations), repayment of debt, capital projects and community services. Taxes for other than general operations are restricted to the specific purpose for which they are levied. As shown in the chart below, the levy is primarily for general operations.

In the three years shown, the proportion of taxes levied for each of the four categories does not change substantially.

Property Taxes by Purpose



IV. State Aid

The State of Wisconsin shares in the costs of education based on three methods of revenue distribution. General Aid is direct property tax relief distributed to school districts in accordance with multiple formulae. Per Pupil Adjustment Aid is classified as a general-purpose aid and is used for operation and maintenance of school programs. Categorical Aid is based on performance of specific tasks or providing specific programs and is restricted to the specific purpose for which it is intended.

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State Aid by Category					
Fiscal Year	General Aid	Per Pupil Aid	Categorical Aid	Total State Aid	Increase (Decrease)
2011-12	3,633,592	0	808,602	4,442,194	
2012-13	4,870,290	82,800	818,009	5,771,099	1,328,905
2013-14	5,143,964	126,225	815,378	6,085,567	314,468
2014-15	5,039,363	256,200	919,545	6,215,108	129,541
2015-16	5,367,323	268,650	951,145	6,587,118	372,010
2016-17	5,641,758	458,250	963,561	7,063,569	476,451
2017-18	6,131,376	840,150	1,041,050	8,012,576	949,007
2018-19	5,824,659	1,226,250	1,403,679	8,454,588	442,012
2019-20	5,390,317	1,386,056	1,129,249	7,905,622	(548,966)
2020-21	6,396,264	1,348,956	1,136,122	8,881,342	975,720
2021-22	6,340,962	1,314,824	1,169,809	8,825,595	(55,747)
2022-23	5,871,416	1,271,945	1,130,303	8,273,664	(551,931)

The table above shows the amount of aid received in each of the three classifications since the 2011-12 school year. State aid has increased in every year except 2019-20 and next year, 2022-23. General aid and per pupil aid will both decrease for next year.

V. Other Budget Information

Revenue Limits

The State of Wisconsin limits the amount of revenue public schools generate through the combination of state general aid and the property tax levy. This limitation is referred to as “Revenue Limits”. The proposed budget is based on a \$0.00 per pupil increase as approved by the legislature’s Joint Committee on Finance.

Student Membership and Enrollment

Student membership refers to the number of students that the District counts for the purpose of calculating the revenue limit, which includes all full time, resident students who attend Shorewood schools as well as Shorewood residents who attend other public-school districts in Wisconsin through the open enrollment option. The District also counts part time students, such as K4 and Summer School, although they do not each count as a full-time student.

Membership used in the revenue limit formula for 2022-23 is 1,690, a decline from the prior year of 35 students. The formula uses a rolling 3-year average to smooth out the financial impact of a material change, such as experienced here. The table below reports the 3-year average.

Enrollment is the number of students that are educated in a District school and may include students from other school districts. Enrollment is important in determining the resources needed, such as space, instructional materials, and number of staff. Whereas membership determines revenue, enrollment determines costs.

School funding formulae reallocate funds from one district to another for the number of non-resident students in each school district. Therefore, for budget purposes, the District must monitor both membership and enrollment. The table below shows the 3-year rolling average membership has been declining since 2018-2019. Total enrollment has been buffered by open enrollment and increased slightly in 2021-2022 and the projected 2022-23 figures.

10 Year Membership and Enrollment History					
Year	Revenue Limit Members *	Member Change	Enroll	Enroll Change	Enroll Over (Under) Members
2013-14	1,683		1,951		268
2014-15	1,728	45	2,011	60	283
2015-16	1,771	43	2,026	15	255
2016-17	1,832	61	2,042	16	210
2017-18	1,867	35	2,020	(22)	153
2018-19	1,878	11	1,930	(90)	52
2019-20	1,868	(10)	1,942	12	74
2020-21	1,818	(50)	1,889	(53)	71
2021-22	1,774	(44)	1,915	26	141
2022-23	1,718	(56)	1,922	7	204

* Rolling 3-year average membership

Energy Efficiency Exemption

The Board of Education approved upgrades to electrical, heating, ventilating, air conditioning and lighting systems under a provision of state law that allows the repayment of the debt for these upgrades to be exempt from the revenue limit. The following report provides information on utility cost savings because of this project, through the last reporting date of June 30, 2020.

ENERGY EFFICIENCY EXEMPTION			
121.91 (4) (o) Revenue Limit Exemption for Energy Efficiencies-Evaluation of the Energy Performance Indicator			
Name of Qualified Contractor	Honeywell ESG		
Performance Contract Length (years)			15
Total Project Cost (including financing)			\$6,014,876
Total Project Payback Period			40
Years of Debt Payments			15
Remaining Useful Life of the Facility			50
Prior Year Resolution Expense Amount	Fiscal Year	2019-20	\$455,349
Prior Year Related Expense Amount or CY debt levy	Fiscal Year	2019-20	\$159,474
Utility Savings applied in Prior Year to Debt	Fiscal Year	2019-20	\$295,875
Sum of reported Utility Savings to be applied to Debt			\$ 222,467
		Savings Reported for 2019	
Specific Energy Efficiency Measure or Products	Project Cost Including Financing	Utility Cost Savings	Non-Utility Cost Savings
Annual KWh electric savings		\$ 139,311	
Annual MMBtu gas savings		\$ 70,013	
Annual CCF water savings		\$ 13,143	

Outstanding Long-term Debt

The amount of long-term debt that a school district is permitted to issue is limited to 10% of equalized value. The following tables report debts for which there is a balance outstanding and the calculation of the margin of indebtedness. Credit rating firms consider the margin as one of the factors in assigning a credit rating to the District. Shorewood outstanding debt is 3.8%, well below the allowable amount.

Outstanding Long-term Debt					
Type	Original Amount	Issue Date	Interest Rates	Date of Maturity	Balance as of 6/30/22
G. O. School Improvement Bonds	5,515,000	2/1/2013		10/15/2028	0
Taxable G. O. Refunding Bonds	5,055,000	4/1/2015		4/1/2035	3,320,000
G. O. School Improvement Bonds	40,000,000	7/1/2019		4/1/2039	33,335,000
G. O. School Improvement Bonds	3,875,000	7/6/21		10/01/2028	3,875,000
Bond Anticipation Notes	25,000,000	7/6/2021		10/1/2023	25,000,000
					65,530,000

Debt Margin 6/30/2022	
Equalized value	1,737,761,224
Allowable debt maring	10%
Allowable debt	173,776,122
Outstanding long-term debt	65,530,000
Margin of indebtness	108,246,122

VI. Budget Publication

The DPI has established standard formatting for the publication of budgets and a recommended format for approval by the Board of Education. The required publication standard will be followed when the original budget is published in the local newspaper. The recommended budget adoption format is displayed below.

Budgets are estimates based on information available at the time of development and will change as additional facts and circumstances necessitate. Interpretation of budgets without an understanding of the programs and activities operated by the District and the federal and state rules and regulations can lead to erroneous conclusions.

For more information about this budget or the school district in general please refer to our web site, <https://www.shorewood.k12.wi.us/>, for the proper contact person or office.

PROPOSED PRELIMINARY BUDGET 2022-23 *			
GENERAL FUND (FUND 10)	Audited 2020-2021	Budget 2021-2022	Budget 2022-23
Beginning Fund Balance (Account 930 000)	2,468,658	2,679,854	2,697,367
Ending Fund Balance, Unassigned (Acct. 939 000)	2,680,051	2,697,367	2,787,016
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	2,753,555	2,697,367	2,787,016
REVENUES & OTHER FINANCING SOURCES			
<i>Local Sources</i>			
210 Taxes	16,187,953	15,968,605	16,014,947
240 Payments for Services	0	0	0
260 Non-Capital Sales	810	8,316	3,940
270 School Activity Income	24,662	12,300	0
280 Interest on Investments	2,742	54,840	50,000
290 Other Revenue, Local Sources	430,091	606,713	460,299
Subtotal Local Sources	16,646,257	16,650,774	16,529,186
<i>Other School Districts Within Wisconsin</i>			
310 Transit of Aids	0	0	0
340 Payments for Services	1,126,891	1,516,964	1,731,974
380 Medical Service Reimbursements	0	0	0
390 Other Inter-district, Within Wisconsin	0	0	0
Subtotal Other School Districts within Wisconsin	1,126,891	1,516,964	1,731,974
<i>State Sources</i>			
610 State Aid -- Categorical	607,877	486,708	440,307
620 State Aid -- General	5,872,717	5,956,552	5,500,642
630 DPI Special Project Grants	93,968	14,080	0
690 Other Revenue	1,360,647	1,330,494	1,271,945
Subtotal State Sources	7,935,208	7,787,834	7,212,894
<i>Federal Sources</i>			
710 Federal Aid - Categorical	0	0	0
730 DPI Special Project Grants	249,018	855,878	648,001
750 IASA Grants	127,865	257,302	198,123
780 Other Federal Revenue Through State	33,590	33,590	0
Subtotal Federal Sources	410,473	1,146,770	846,124
<i>Other Revenues</i>			
960 Adjustments	78,035	59,240	0
970 Refund of Disbursement	115,058	35,920	0
990 Miscellaneous	1,799	2,000	0
Subtotal Other Revenues	194,892	97,160	0
TOTAL REVENUES & OTHER FINANCING SOURCES	26,400,415	27,199,502	26,320,178

EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	5,436,084	5,268,767	4,755,691
120 000 Regular Curriculum	7,487,930	7,709,756	7,139,982
130 000 Vocational Curriculum	160,221	163,849	173,731
140 000 Physical Curriculum	688,676	654,721	655,952
160 000 Co-Curricular Activities	342,057	398,526	436,066
170 000 Other Special Needs	95,194	43,968	49,592
Subtotal Instruction	14,210,162	14,239,586	13,211,014
Support Sources			
210 000 Pupil Services	1,237,030	1,115,250	1,202,325
220 000 Instructional Staff Services	995,109	1,314,190	1,297,888
230 000 General Administration	508,497	655,483	749,783
240 000 School Building Administration	1,285,116	1,310,767	1,546,051
250 000 Business Administration	3,330,510	4,073,202	3,819,471
260 000 Central Services	570,555	210,114	384,359
270 000 Insurance & Judgments	377,545	350,878	388,989
280 000 Debt Services	80,457	97,216	80,000
290 000 Other Support Services	139,300	317,786	242,334
Subtotal Support Sources	8,524,119	9,444,885	9,711,200
Non-Program Transactions			
410 000 Inter-fund Transfers	2,717,530	2,836,061	2,724,774
430 000 Instructional Service Payments	654,801	659,098	583,542
490 000 Other Non-Program Transactions	8,906	2,359	0
Subtotal Non-Program Transactions	3,381,237	3,497,518	3,308,316
TOTAL EXPENDITURES & OTHER FINANCING USES	26,115,518	27,181,989	26,230,530

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	47,018	340,580	326,580
900 000 Ending Fund Balance	313,175	326,580	337,520
REVENUES & OTHER FINANCING SOURCES	535,919	0	102,341
100 000 Instruction	132,042	14,000	601
200 000 Support Services	121,490	0	90,800
400 000 Non-Program Transactions	16,230	0	0
TOTAL EXPENDITURES & OTHER FINANCING USES	269,762	14,000	91,401

SPECIAL EDUCATION FUND (FUND 27)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	0	0	0
900 000 Ending Fund Balance	14,238	0	0
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	2,717,530	2,710,423	2,724,774
Subtotal Local Sources	1,120	0	0
<i>Intermediate Sources</i>			
510 Transit of Aids	2,855	2,900	0
Subtotal Intermediate Sources	2,855	2,900	0
<i>State Sources</i>			
610 State Aid -- Categorical	1,073,708	1,020,761	1,052,190
690 Other Revenue	17,000	17,000	0
Subtotal State Sources	1,090,708	1,037,761	1,052,190
<i>Federal Sources</i>			
710 Federal Aid - Categorical	0	0	0
730 DPI Special Project Grants	448,204	479,528	443,865
780 Other Federal Revenue Through State	6,882	145,000	25,000
Subtotal Federal Sources	455,086	624,528	468,865
Subtotal Other Revenues	135	0	0
TOTAL REVENUES & OTHER FINANCING SOURCES	4,267,434	4,375,612	4,245,829

EXPENDITURES & OTHER FINANCING USES			
150 000 Special Education Curriculum	3,250,946	3,145,890	3,165,098
Subtotal Instruction	3,250,946	3,145,890	3,165,098
<i>Support Sources</i>			
210 000 Pupil Services	485,429	471,165	454,646
220 000 Instructional Staff Services	346,531	455,557	362,150
230 000 General Administration	0	30,957	45,874
240 000 School Building Administration	0	0	0
250 000 Business Administration	17,539	50,535	0
260 000 Central Services	1,697	3,650	0
Subtotal Support Sources	851,196	1,011,864	862,669
<i>Non-Program Transactions</i>			
410 000 Inter-fund Transfers	0	952	0
430 000 Instructional Service Payments	151,054	216,906	218,061
Subtotal Non-Program Transactions	151,054	217,858	218,061
TOTAL EXPENDITURES & OTHER FINANCING USES	4,253,196	4,375,612	4,245,828

DEBT SERVICE FUND (FUNDS 38, 39)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	2,653,197	3,372,487	3,448,510
900 000 ENDING FUND BALANCES	2,722,140	3,448,510	4,192,580
TOTAL REVENUES & OTHER FINANCING SOURCES	4,571,727	7,950,833	5,029,310
281 000 Long-Term Capital Debt	3,635,499	3,564,947	4,285,240
282 000 Refinancing	0	3,966,377	0
285 000 Post Employment Benefit Debt	531,143	343,486	0
289 000 Other Long-Term General Obligation Debt	336,143	0	0
TOTAL EXPENDITURES & OTHER FINANCING USES	4,502,784	7,874,810	4,285,240
842 000 INDEBTEDNESS, END OF YEAR	10,480,000	44,275,000	44,275,000

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	35,789,409	5,631,948	10,192,028
900 000 Ending Fund Balance	5,136,089	640,960	2,472,069
TOTAL REVENUES & OTHER FINANCING SOURCES	764,737	420,100	275,200
200 000 Support Services	30,922,198	5,411,088	7,995,159
TOTAL EXPENDITURES & OTHER FINANCING USES	30,922,198	5,411,088	7,995,159

FOOD SERVICE FUND (FUND 50)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	0	155,458	198,310
900 000 ENDING FUND BALANCE	75,411	198,310	114,239
TOTAL REVENUES & OTHER FINANCING SOURCES	392,153	393,905	393,905
200 000 Support Services	316,742	351,053	477,976
TOTAL EXPENDITURES & OTHER FINANCING USES	316,742	351,053	477,976

COMMUNITY SERVICE FUND (FUND 80)	Audited 2020-2021	Budget 2021-22	Budget 2022-23
900 000 Beginning Fund Balance	481,026	297,349	533,857
900 000 ENDING FUND BALANCE	480,072	533,857	568,897
TOTAL REVENUES & OTHER FINANCING SOURCES	1,760,343	2,714,620	2,320,000
200 000 Support Services	560,174	933,316	674,439
300 000 Community Services	1,163,006	1,544,796	1,460,521
TOTAL EXPENDITURES & OTHER FINANCING USES	1,761,297	2,478,112	2,284,960

PROPOSED PROPERTY TAX LEVY			
FUND	Audited 2020-2021	Budget 2021-2022	Budget 2022-23
General Fund	16,187,953	15,968,605	16,014,947
Referendum Debt Service Fund	3,971,546	3,271,473	4,425,210
Non-Referendum Debt Service Fund	599,849	600,069	604,100
Capital Expansion Fund	275,000	275,000	275,000
Community Service Fund	1,250,000	1,550,000	1,550,000
TOTAL SCHOOL LEVY	22,284,348	21,665,147	22,869,257
PERCENTAGE INCREASE --			
TOTAL LEVY FROM PRIOR YEAR		-2.8%	5.6%
Equalized property tax rate	14.13	12.74	13.16



SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood High School Library Media Center
May 24, 2022

Board Member Participation: Paru Shah, President
Emily Berry, Vice President
Pablo Muirhead, Clerk
Ellen Eckman, Treasurer
Becky Freer, Board Member
Bobby Gronert, Student Representative

District Staff Participation: JoAnn Sternke, Interim Superintendent
Heather Heaviland, Director of Business Services
Janice Carter, Atwater Elementary School Principal
Shana Lucas, Lake Bluff Elementary Instructional Coach
Samantha Pietenpol, Lake Bluff Faculty

I. 7:04 pm CALL TO ORDER

Motion to Adopt the Agenda

MOVED by Ellen Eckman and SECONDED by Becky Freer AYE: 5 NAY: 0

Moment of Silence for Uvalde, Texas School Community

II. 7:11 pm STUDENT ACHIEVEMENT

Lake Bluff Market for Ukraine Humanitarian Aid - Samantha Pietenpol

III. 7:26 pm PUBLIC COMMENT #1 - no comments

IV. 7:27 pm BOARD BUSINESS AND BOARD ACTION

A. Approval of Aramark Food Service One-Year Agreement Extension, Molly Bortin, District Aramark Representative

MOVED by Pablo Muirhead and SECONDED by Ellen Eckman AYE: 5 NAY: 0

B. Authentic Learning Update - Janice Carter and Shana Lucas

C. Review of the 2022-2023 Preliminary Budget

V. 9:25 pm BOARD CONSENT AGENDA

Approval of May 10 Regular Meeting Minutes, May 10 Closed Session Minutes and Change to the 2022-2023 Instructional Calendar for SHS Graduation

MOVED by Emily Berry and SECONDED by Becky Freer AYE: 5 NAY: 0

VI. 9:26 pm BOARD MEMBER REPORTS

SWSA, Coherent Government Onboarding, Recreation Department Advisory Committee, CESA and SEED Foundation Board meeting

VII. 9:40 pm PUBLIC COMMENT #2

Abby Fowler 4600 North Morris Boulevard
Deb Schwinn SHS Faculty
Jessica Wolfe
Sarah McEneaney
Jerome Mohsen

VIII. 10:17 pm SUPERINTENDENT'S REPORT

IX. 10:23 pm SUPERINTENDENT'S CONSENT AGENDA

Approval of District Staffing Changes and and Monthly Financial Reports
MOVED by Ellen Eckman and SECONDED by Becky Freer AYE: 5 NAY: 0

X. 10:25 pm PUBLIC COMMENT #3 - no comments

XI. 10:27 pm REVIEW OF 'TO DO' ITEMS

Referendum Work Group, Family Communications: free breakfast and lunch program, follow up on SIS SEL programs (Project Wayfinder and Stop It Loop); Lake Bluff Principal Search Update; SHS landscaping timeline

XII. 10:28 pm FUTURE AGENDA ITEMS

Approval of 2022-2023 Preliminary Budget, SEED Foundation Gifts and Grants, School Perceptions Survey Results; Food Service RFP

XIII. 10:30 pm RECESS AND DEBRIEF



SCHOOL BOARD MEETING
CLOSED SESSION - Minutes
Tuesday, May 24, 2022
6:15 pm

Board Members Present: Paru Shah, President
Emily Berry, Vice President
Pablo Muirhead, Clerk
Ellen Eckman, Treasurer
Becky Freer, Member

District Participation: JoAnn Sternke, Superintendent
Sarah Hanneman, Attorney, von Briesen & Roper

President Paru Shah called the meeting to order at 6:15pm.

Motion by Paru Shah to go to Closed Session per posting.

Board members convened in Closed Session to confer with legal counsel with respect to potential litigation (Wis. Stat. § 19.85(1)(g)).

Motion to leave Closed Session by Paru Shah.

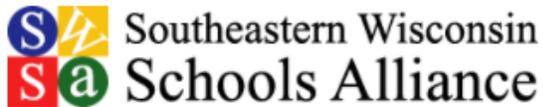
Meeting adjourned by Paru Shah without objection at 6:45 pm.

Board Member Report – Pablo Muirhead

June 14, 2022

Community Conversations

-had several conversations with community members (parents that emailed us) and have connected with several teachers to have follow-up conversations



<https://schoolsalliance.com/>

Top Issues Facing Districts

Survey results for meeting participants



N=38 Participants
N=21 School Districts
Responding; 70%
response rate

- Board Members=17
- Superintendents = 13
- Business Mgr. = 4
- Other = 4

Count	Item
19	Predictable Sustainable Spendable Funding
19	Workforce Challenges
9	Mental Health of Students and Staff
6	Student Achievement & Increased Needs
4	Political Landscape of Public Education & Lack of Vision
5	Special Education Reimbursement
4	Fiscal Cliff / Budget Constraints
3	Staff Compensation
3	A state system that ensures great educators in our schools.
2	Community Divided
3	School Safety
2	Hiring & Transitioning New Administrative Leadership
1	Equity Work
1	Methods to improve the learning environment when discipline issues arise
1	Managing parent and community expectations within State
1	Planning for growth

19

Presentation linked [HERE](#)

Board Report: Spring/Summer Retreat 2022
June 14, 2022

Our board met for several hours Friday and Monday to review our own performance, the policies governing our work, and set goals as a board for the coming year.

The board met in the library and media center at SHS on Friday Jun 10, 2022 from 1 p.m. until 4 p.m. and Monday, Jun 13, 2022 from 3 p.m. until 6 p.m. We took a break for 30 minutes on Friday for a closed meeting with counsel.

Friday we covered our annual self-assessment - summarized [here](#).

Our district counsel Sarah Hanneman conducted an open meetings and public records legal training. [Slides are here](#).

We also debriefed the Coherent Governance training that three board members attended in Madison in May.

On Monday we reviewed our [bylaws](#), which haven't been significantly edited for a few years. We created a [tracker for planning changes](#) - all will be discussed again and voted on in upcoming meetings.

We also planned revisions to our [Governance Culture policies](#), all of which will also come back to future meetings for discussion and then a vote.

Last, we reviewed our [draft Annual Workplan for the 2022-2023](#) school year. As part of our discussion, I shared my [spreadsheet organizer where I have tracked Operating Expectations and Results monitoring](#). We plan to meet with Dr. Sternke to make sure we optimize our Annual Workplan before adopting it at an upcoming meeting this summer.

We didn't get to our communications plan, which we will need to bring to an upcoming regular meeting.

Emily Berry
Board Vice President
June 14, 2022



SHOREWOOD SCHOOL BOARD

Topic: Superintendent's Report

Date: June 14, 2022

Prepared by: JoAnn Sternke

Board Action:

X Information only

Presentation/discussion

Discussion/action by board of education

Presentation/action next meeting

Purpose:

To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

Reflections on the 2021-2022 School Year

These past few weeks have been a whirlwind in our schools. We celebrated the SHS Class of 2022, we helped our 6th and 8th graders begin their transitions to SIS and SHS, we cheered at the final concerts, drama performances and athletic events of this school year, and much more.

Along with these milestone events for students and families, this time of year has also meant transitions for District staff. Last week, we offered best wishes and congratulations to colleagues who will be leaving the District for new career or education paths, for family reasons, or to pursue other opportunities. We also celebrated retiring faculty and staff members, who together have served the District for 268 years. They have made a difference in the lives of thousands of young people, as well as many others, and I want to acknowledge them here:

Lisa Bellford
Ann Boyd
Cindy Brown
Suzi Dixon
Todd Fendos
Mike Hamann

Candi Konyn
Meg Nolan
Donnie Perry
Rich Rosen
Colleen Shea
Cathy Sorenson

As we reflect on this school year, I am filled with pride in all that we have accomplished. Each and every one - teachers, instructional and other support staff members, parents, coaches, Board members, volunteers, building leaders, administrators and department staff members - played an important role in providing our students with a joyous, engaging and fun return to in-person way back in September, and has supported that commitment every day since. We have seen solid student results, the return of beloved activities, and, I think, achieved a new “normal” as we continue to manage COVID.

We have a lot to celebrate. I want to thank the Board, our staff, student families, and community members for welcoming me as your Interim Superintendent, for giving generously of your time and talent, and for your passion for our student-centered mission. I am grateful that our partnership will continue next year and I look forward to continuing our critical work.

Summer Work

Shorewood Intermediate School is now closed for extensive construction work; Mike Huffman’s Facilities Projects Update will provide more details for Board and community members. As discussed at previous meetings, the District’s summer school programming will be located at Atwater Elementary School to accommodate our referendum work at SIS.

Of course, summer is a peak time for our terrific Recreation and Community Services team, who will staff and manage dozens of youth and adult programming opportunities (actually more than 250 course and activity offerings) and community events over the next several weeks. Summer Sounds begins its six-week schedule of Wednesday performances on July 6.

Though the majority of school faculty and instructional support staff have begun their summer breaks, roughly 50 faculty, instructional specialists and other staff members will be part of summer workgroups that will be focused on implementing key academic and student support initiatives for next year, including:

- Literacy and math curriculum mapping and sequencing for grades K-8, related curriculum training and other professional development needed during 2022-2023;
- Updates to the Student of Conduct, revised student handbooks for district families and additional training for all school staff on behavioral interventions; and
- Evaluations of instructional technology and the introduction of new student support and social media software management tools.

Summer is also a time for District staff and building leaders to work together on policy development, projects and annual and long-range planning, including enhancements to information systems like Infinite Campus, and expanding our commitment to equity through training and experience working with [Wisconsin’s Equitable Multi-Level System of Supports](#) (EMLSS), ICS, Individualized Education Plan (IEP) compliance, FastBridge, WISEdash and other administrative and operational management tools that support our student-centered approach to learning.

Staffing Updates

An announcement to District staff and families about the appointment of Kate Harder to the position of Director of Special Education and Pupil Services was distributed on June 6, 2022. As our letter to staff and families indicated, Kate comes to us after nine years in a similar role in East Troy, and will bring extensive experience as a bilingual school psychologist to the position. Julie Harris has done a fantastic job (as always) preparing for Kate's arrival, and they will spend time together in the coming weeks to ensure a smooth transition for students, families and staff. As we head into this important transition, I want to thank Julie for her service to the District and our student families, and wish her and her family the very best as they move to Pulaski, Wisconsin.

I held meetings with both Lake Bluff staff and families last week to provide an update on the recruitment of our next school principal, to review the themes that emerged from our recruitment survey and how we will use this information, and to share the list of faculty, staff and parents who have been asked by the Lake Bluff building leadership team to be involved as members of our interview panels. I also shared with them, and want to share with you, that I am excited about the candidates who are pursuing this position; they have significant direct experience, other important qualifications, and they all expressed their interest in being part of Shorewood's diverse school community and our equity mission.

We received more than 180 responses to our survey about the qualities families and staff feel are critical, and we incorporated the themes that emerged and questions that have been submitted into all stages of the hiring process. Our 14-member first round interview panel includes eight representatives of the Lake Bluff school community (faculty, staff and parents) and we will make additions - including students - for the final interview schedule. School faculty and families are also welcome to attend the final interviews in person, and to submit feedback forms to me. An update on these plans was included in the final edition of the Beagle Bulletin last week, and the interview schedule and other details will be shared with Lake Bluff families through Infinite Campus.

As I shared in prior meetings and correspondence with staff, parents and community members, I welcome feedback about how we can enhance communications about this important process. I want to assure you I will use all of the information and diverse perspectives we gather through this process - interview feedback, the experience of our teachers, staff, parents and students with our candidates, references, etc. - to identify our final candidate and make a hiring recommendation to the School Board.

Late last week we learned that Director of Curriculum and Instruction Sam Coleman has been offered a position in the Lynchburg City Schools. We are just beginning to discuss transition. More on this to follow. We wish Sam well in this new endeavor.

Last Monday, we wrapped up a series of meetings with members of the Instructional Aides branch of the Shorewood Education Association (SEAA), and we have asked all of our classroom aides to provide information about their experience, skills, and preferred placements as part of

our onboarding process for our new Director of Special Education & Pupil Services and our Lake Bluff Principal, as well as our new elementary school psychologist, who will serve at Atwater and Lake Bluff following Ann Boyd's retirement. Aides have received required letters of reasonable assurance, and assignments will be made in early August. Classroom teachers are currently in the process of reviewing and signing their contracts for next year, and these are due tomorrow, June 15.

Budget and Enrollment Updates

As part of the ongoing budget development process, we reviewed and revised our April 2022 enrollment projections in grades K-6 during the last week of school to ensure that class sizes remain well within the ranges outlined in our class size guidelines *and* meet our class size goals. Though the registration process will be ongoing for many weeks, we don't project that any class sections at these grade levels will exceed the numbers we have long used as guides to maximize learning and teaching.

Finally, I want to touch on the 2022-2023 Preliminary Budget, which is on the Board agenda for approval. As we have discussed throughout the development process that began in January, we have prioritized compensation and benefits for all employee groups, and restructured staff and administrative functions and services to cut costs, in order to balance the 2022-2023 budget. I feel confident that this budget also maximizes the District's ESSER III funds, which have been directed to learning and teaching priorities, student health and wellness and other specific uses that meet the ESSER compliance requirements.

The allocation of ESSER funds, and the measures outlined above, reflect the substantial community and staff input we received over many months, and I want to thank Heather Heaviland, the Business Services Office, and our staff for all that they have done to help the District meet its financial goals for this year.

The budget balancing strategies we employed for the 2022-2023 school year are a needed first step in a multi-year effort to improve the District's financial position. Strategies that include further reorganization of administrative functions and programs, as well as the identification of alternative funding sources (including an operating referendum), continued legislative advocacy, efforts to increase enrollment, and others have been presented to Board and community members, and it's important that we continue this dialogue.

This summer will prove to be a busy one with hiring and onboarding taking key focus. We look forward to planning for a successful 2022-23 school year.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: New Hires

Date: June 14, 2022

Prepared by: JoAnn Sternke

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by board of education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: Resignation

Background:

Kate Harder will be hired as the Director of Special Education and Pupil Services. Kate will begin 7/1/22.

Joseph Oleniczak will be hired as the Math Teacher at Shorewood High School to replace Stephen Kerns, who resigned from the District.

Hannah Wittenburg will be hired as the School Psychologist at Atwater and Lake Bluff Elementary, replacing Ann Boyd, who retired this year.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Resignations

Date: June 14, 2022

Prepared by: JoAnn Sternke

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by board of education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: Resignation

Background:

Katy Musuka, Lake Bluff Reading Specialist, has resigned from her position to care for her family.

Nicole McDowell, who accepted the position of Director of Special Education and Pupil Services in March 2022, resigned the position before beginning her appointment, scheduled for July 1, 2022.



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Retirement

Date: June 14, 2022

Prepared by: JoAnn Sternke

Recommended action:

- Information only
- Presentation/discussion
- Discussion/action by committee
- Discussion/action by board of education
- Presentation/action next meeting

Recommendation(s): Approval

Purpose: Retirement

Background:

Mike Hamann, who was on a leave of absence from his 4th grade teaching position at Atwater School in the 2021-2022 school year, has elected to retire.