



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on June 19, 2025 at 5:30 PM, in the Boardroom on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas. Such meeting is a special meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below, or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

- I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER
- II. PUBLIC HEARING TO DISCUSS 2025-2026 BUDGET AND PROPOSED TAX RATE
 - A. Possible Action Regarding 2025-2026 Budget Adoption 3
Presenter: Dan Villarreal, Chief Financial Officer
- III. NEW BUSINESS FOR POSSIBLE BOARD ACTION
 - A. Instruction and Campus Administration
 - 1. Possible Action Regarding School District Teaching Permit 5
Presenter: Rudy Jimenez, Chief of Schools and Leadership
 - B. Business Services
 - 1. Possible Action Regarding Final Budget Amendment 6
Presenter: Dan Villarreal, Chief Financial Officer
 - 2. Possible Action Regarding Fund Balance Commitments 11
Presenter: Dan Villarreal, Chief Financial Officer
 - C. Consent
 - 1. Business Services
 - a. Bid Items 13
- IV. EXECUTIVE SESSION
 - A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074
 - 1. Routine Personnel including but not limited to Administrative Appointments
 - a. Principal of Oak Grove Elementary School
 - b. Principal of Woodstone Elementary School
 - c. Assistant Principals of MacArthur High School
 - d. Assistant Principal of Bush Middle School
 - e. Assistant Principal of Lopez Middle School
 - f. Assistant Principal of Serna Elementary School
 - B. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072
 - 1. Discussion Regarding Lease Agreement with Morgan's

V. RECONVENE INTO OPEN SESSION

VI. MATTERS FROM EXECUTIVE SESSION

A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074

1. Possible Action Regarding Routine Personnel including but not limited to Administrative Appointments 16

Presenter: Rudy Jimenez, Chief of Schools and Leadership

- a. Principal of Oak Grove Elementary School
- b. Principal of Woodstone Elementary School
- c. Assistant Principals of MacArthur High School
- d. Assistant Principal of Bush Middle School
- e. Assistant Principal of Lopez Middle School
- f. Assistant Principal of Serna Elementary School

B. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072

1. Possible Action Regarding Lease Agreement with Morgan's

VII. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 16th of June, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter: Dan Villarreal
Susan Lackorn, Executive Director
Finance & Accounting

Subject: 2025-2026 Budget Adoption Related Page(s): Attachment

ACTION ITEM

BACKGROUND INFORMATION

Sections 44.002 through 44.006 of the Texas Education Code establish the legal basis for budget development in school districts. The following six items summarize the legal requirements from the code:

- The superintendent is the budget officer for the district and prepares or causes the budget to be prepared.
- The district budget must be prepared by June 19th and adopted by June 30th.
- The president of the board of trustees must call a public meeting of the board of trustees, giving ten-day public notice in a newspaper, for the adoption of the district budget. Any taxpayer in the district may be present and participate in the meeting.
- No funds may be expended in any manner other than as provided for in the adopted budget. The board does have the authority to amend the budget or to adopt a supplementary emergency budget to cover unforeseen expenditures.
- The budget must be prepared in accordance with generally accepted accounting principles and state guidelines.
- The budget must be legally adopted before the adoption of the tax rate.

ADMINISTRATIVE CONSIDERATION

Notice of public hearing was published as required on June 7, 2025. The adoption of the tax rate will take place in September.

BUDGETARY CONSIDERATION

The 2025–2026 budgeted revenues and expenditures, in total and by function, for the General Fund, Debt Service Fund, and School Nutrition Services Fund are attached for consideration.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board of Trustees adopt the 2025–2026 Budgets for the General Fund, Debt Service Fund, and School Nutrition Services Fund.

BOARD ACTION REQUIRED

Approval/Disapproval

NORTH EAST INDEPENDENT SCHOOL DISTRICT

2025-2026 Adopted Budget

June 19, 2025

	General Fund	School Nutrition Services Fund	Debt Service Fund	Total - All Budgeted Funds <i>(information only)</i>
Estimated Revenues & Other Sources				
Local	\$ 374,539,902	\$ 10,831,253	\$ 153,836,015	\$ 539,207,170
State	201,274,178	932,931	15,000,000	217,207,109
Federal	8,187,902	28,406,663	1,861,754	38,456,319
Total Estimated Revenue	\$ 584,001,982	\$ 40,170,847	\$ 170,697,769	\$ 794,870,598
Other Sources	175,000	-	242,300,000	242,475,000
Total Estimated Revenue & Other Sources	\$ 584,176,982	\$ 40,170,847	\$ 412,997,769	\$ 1,037,345,598
Appropriations & Other Uses				
Function:				
11 Instruction	\$ 387,998,484	\$ -	\$ -	\$ 387,998,484
12 Instructional Resources & Media Services	8,847,853	-	-	8,847,853
13 Curriculum & Instructional Staff Development	17,713,936	-	-	17,713,936
21 Instructional Leadership	9,274,193	-	-	9,274,193
23 School Leadership	36,703,406	-	-	36,703,406
31 Guidance, Counseling & Evaluation Services	20,610,482	-	-	20,610,482
32 Social Work Services	2,398,898	-	-	2,398,898
33 Health Services	9,147,795	-	-	9,147,795
34 Student Transportation	17,719,624	-	-	17,719,624
35 Food Services	75,890	38,918,456	-	38,994,346
36 Extracurricular Activities	12,443,188	-	-	12,443,188
41 General Administration	15,077,074	-	-	15,077,074
51 Facility Maintenance And Operations	68,520,254	1,205,690	-	69,725,944
52 Security And Monitoring Services	7,488,427	1,000	-	7,489,427
53 Data Processing Services	4,844,317	-	-	4,844,317
61 Community Services	465,888	-	-	465,888
71 Debt Service	300,000	-	165,128,725	165,428,725
81 Facilities Acquisition & Construction	-	-	-	-
93 Payments To Fiscal Agent/ Member Districts Of Shared Service Arrangements	765,000	-	-	765,000
95 Payments To Juvenile Justice Alternative Education Programs	359,736	-	-	359,736
99 Other Intergovernmental Charges	2,808,415	-	-	2,808,415
Total Appropriations	\$ 623,562,860	\$ 40,125,146	\$ 165,128,725	\$ 828,816,731
Other Uses	2,425,000	-	240,000,000	242,425,000
Total Appropriations & Other Uses	\$ 625,987,860	\$ 40,125,146	\$ 405,128,725	\$ 1,071,241,731
Projected Beginning Fund Balance as of July 1, 2025	\$ 168,801,000	\$ 117,215	\$ 204,440,000	\$ 373,358,215
Net Revenue/Sources Over (Appropriations)/(Uses)	(41,810,878)	45,701	7,869,044	(33,896,133)
Budgeted Ending Fund Balance as of June 30, 2026	\$ 126,990,122	\$ 162,916	\$ 212,309,044	\$ 339,462,082

Per Texas Local Government Code 140.0045 - The General Fund budget includes \$16,450 expenditures for notices required by law to be published in a newspaper and \$9,550 for directly or indirectly or attempting to influence the outcome of legislation or administrative action. The projected amount of expenditures in 2024-2025 are \$14,099 and \$8,773 respectively.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter:

Rudy Jimenez
Chyla Whitton,
Executive Director,
Human Resources

Subject: School District Teaching Permit

Related Page(s):

ACTION ITEM

BACKGROUND INFORMATION

The District currently has an assistant athletic trainer vacancy for the 2025-2026 school year. In addition to being a licensed athletic trainer, the candidate would need to teach one or more sports medicine courses. In reviewing the pool of candidates who are licensed athletic trainers, they do not hold valid teacher credentials. Although a candidate could pursue alternative certification in Health or Physical Education, this could take up to two years to obtain and would not meet the campuses' immediate needs. In addition, a candidate in an alternative certification program would be required to teach five periods of Health or Physical Education for one full school year before they can become fully certified.

ADMINISTRATIVE CONSIDERATION

The Texas Education Agency guidance states a teacher of the Texas State Athletic Trainers Association (TSATA) Sports Medicine I, II and III courses must hold a valid Texas secondary certificate.

However, a school district board of trustees has the ability to issue a school district teaching permit (SDTP) for an individual who is not certified to teach a noncore academic career and technical education (CTE) course. The type of SDTP for sports medicine courses would be for "Courses Other than Noncore Academic CTE Courses." An SDTP is specific to an individual and valid only in the district that originated the request.

Absent this process, the District will be limited or unable to find qualified athletic trainers. If this recommendation is approved, the District would evaluate the ongoing needs of the District to determine if certification is required in future years.

BUDGETARY CONSIDERATION

Not Applicable

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the requested school district teaching permit for the assistant athletic trainer candidate who does not hold a valid secondary certification but will be assigned to teach only Sports Medicine I, II, or III.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter: Dan Villarreal
Susan Lackorn, Executive Director
Finance & Accounting

Subject: Final Budget Amendment

Related Page(s): Attachment

ACTION ITEM

BACKGROUND INFORMATION

The 2024-2025 fiscal year budget was adopted on June 17, 2024. Expected revenue and expenditures are subject to change on a regular basis. This represents the final budget amendment for the 2024-2025 fiscal year.

ADMINISTRATIVE CONSIDERATION

By law, amendments to the budget for the General Fund, Debt Service Fund and School Nutrition Services Fund must be approved by the Board of Trustees.

BUDGETARY CONSIDERATION

The attached reports show the final budgeted revenue, appropriations and fund balance for the General Fund, Debt Service Fund and the School Nutrition Services Fund.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve Final Budget Amendment.

BOARD ACTION REQUIRED

Approval/Disapproval

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

2024-2025 Final Amended Budget

June 19, 2025

General Fund, School Nutrition Services Fund & Debt Service Fund

Estimated Revenues & Other Sources	General	School Nutrition	Debt Service	Total - All
	Fund	Services Fund	Fund	Budgeted Funds <i>(information only)</i>
Local	\$ 372,730,811	\$ 8,220,100	\$ 153,836,015	\$ 534,786,926
State	181,474,562	987,845	15,000,000	197,462,407
Federal	5,687,902	27,497,925	1,861,754	35,047,581
Total Estimated Revenue	\$ 559,893,275	\$ 36,705,870	\$ 170,697,769	\$ 767,296,914
Other Sources	175,000	13,571,761	2,300,000	16,046,761
Total Estimated Revenue & Other Sources	\$ 560,068,275	\$ 50,277,631	\$ 172,997,769	\$ 783,343,675

Appropriations & Other Uses

Function:				
11 Instruction	\$ 366,282,650	\$ -	\$ -	\$ 366,282,650
12 Instructional Resources & Media Services	8,947,107	-	-	8,947,107
13 Curriculum & Instructional Staff Development	16,961,648	-	-	16,961,648
21 Instructional Leadership	8,457,949	-	-	8,457,949
23 School Leadership	38,783,512	-	-	38,783,512
31 Guidance, Counseling & Evaluation Services	21,377,582	-	-	21,377,582
32 Social Work Services	2,445,802	-	-	2,445,802
33 Health Services	9,059,446	-	-	9,059,446
34 Student (Pupil) Transportation	17,502,736	-	-	17,502,736
35 Food Services	123,205	50,819,687	-	50,942,892
36 Extracurricular Activities	12,754,778	-	-	12,754,778
41 General Administration	14,185,004	-	-	14,185,004
51 Facility Maintenance And Operations	69,284,150	1,739,166	-	71,023,316
52 Security And Monitoring Services	8,100,028	1,000	-	8,101,028
53 Data Processing Services	4,791,764	-	-	4,791,764
61 Community Services	544,095	-	-	544,095
71 Debt Service	400,000	-	111,889,781	112,289,781
81 Facilities Acquisition & Construction	628,668	-	-	628,668
93 Payments To Fiscal Agent/ Member Districts Of Shared Service Arrangements	765,000	-	-	765,000
95 Payments To Juvenile Justice Alternative Education Programs	220,236	-	-	220,236
99 Other Intergovernmental Charges	2,913,415	-	-	2,913,415
Total Appropriations	\$ 604,528,775	\$ 52,559,853	\$ 111,889,781	\$ 768,978,409
Other Uses	2,660,606	-	-	2,660,606
Total Appropriations & Other Uses	\$ 607,189,381	\$ 52,559,853	\$ 111,889,781	\$ 771,639,015
Beginning Fund Balance as of July 1, 2024	\$ 196,610,907	\$ 2,399,437	\$ 142,335,683	\$ 341,346,027
Net Revenue/Sources Over (Appropriations)/(Uses)	(47,121,106)	(2,282,222)	61,107,988	11,704,660
Budgeted Ending Fund Balance as of June 30, 2025	\$ 149,489,801	\$ 117,215	\$ 203,443,671	\$ 353,050,687

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

2024-2025 Final Amended Budget

June 19, 2025

General Fund

	Budget As Adopted July 1, 2024	Budget As of Amendment #1	Final Administrative Adjustments	Budget Amendment Final Changes	Budget As of Final Amendment
Estimated Revenues & Other Sources					
Local	\$ 375,246,580	\$ 375,246,580	\$ -	\$ (2,515,769)	\$ 372,730,811
State	164,292,685	164,292,685	-	17,181,877	181,474,562
Federal	10,179,609	10,179,609	-	(4,491,707)	5,687,902
Total Estimated Revenue	<u>\$ 549,718,874</u>	<u>\$ 549,718,874</u>	<u>\$ -</u>	<u>\$ 10,174,401</u>	<u>\$ 559,893,275</u>
Other Sources	75,000	75,000	-	100,000	175,000
Total Estimated Revenue & Other Sources	<u>\$ 549,793,874</u>	<u>\$ 549,793,874</u>	<u>\$ -</u>	<u>\$ 10,274,401</u>	<u>\$ 560,068,275</u>
Appropriations & Other Uses					
Function:					
11 Instruction	\$ 372,755,069	\$ 372,922,802	\$ (2,640,152)	(4,000,000)	\$ 366,282,650
12 Instructional Resources & Media Services	8,779,409	8,821,406	(214,299)	340,000	8,947,107
13 Curriculum & Instructional Staff Development	18,696,455	19,119,656	116,992	(2,275,000)	16,961,648
21 Instructional Leadership	8,087,403	8,043,787	169,162	245,000	8,457,949
23 School Leadership	38,479,087	38,549,652	198,860	35,000	38,783,512
31 Guidance, Counseling & Evaluation Services	21,477,142	21,464,372	463,210	(550,000)	21,377,582
32 Social Work Services	2,361,948	2,448,260	5,542	(8,000)	2,445,802
33 Health Services	9,366,250	9,367,560	16,886	(325,000)	9,059,446
34 Student (Pupil) Transportation	17,437,274	17,532,557	970,179	(1,000,000)	17,502,736
35 Food Services	76,520	7,105	16,100	100,000	123,205
36 Extracurricular Activities	12,753,316	12,413,714	181,064	160,000	12,754,778
41 General Administration	15,259,402	15,322,897	302,107	(1,440,000)	14,185,004
51 Facility Maintenance And Operations	68,033,652	69,553,818	255,332	(525,000)	69,284,150
52 Security And Monitoring Services	7,233,239	8,246,345	158,683	(305,000)	8,100,028
53 Data Processing Services	4,746,435	4,746,435	329	45,000	4,791,764
61 Community Services	476,801	494,497	(402)	50,000	544,095
71 Debt Service	-	-	-	400,000	400,000
81 Facilities Acquisition & Construction	-	278,668	-	350,000	628,668
93 Payments To Fiscal Agent/ Member Districts Of Shared Service Arrangements	765,000	765,000	-	-	765,000
95 Payments To Juvenile Justice Alternative Education Programs	359,736	310,236	-	(90,000)	220,236
99 Other Intergovernmental Charges	2,808,415	2,808,415	-	105,000	2,913,415
Total Appropriations	<u>\$ 609,952,553</u>	<u>\$ 613,217,181</u>	<u>\$ (406)</u>	<u>\$ (8,688,000)</u>	<u>\$ 604,528,775</u>
Other Uses	2,425,000	2,660,200	406		2,660,606
Total Appropriations & Other Uses	<u>\$ 612,377,553</u>	<u>\$ 615,877,381</u>	<u>\$ (0)</u>	<u>\$ (8,688,000)</u>	<u>\$ 607,189,381</u>
Beginning Fund Balance as of July 1, 2024	\$ 196,610,907	\$ 196,610,907			\$ 196,610,907
Net Revenue/Sources Over (Appropriations)/(Uses)	<u>(62,583,679)</u>	<u>(66,083,507)</u>	<u>0</u>	<u>18,962,401</u>	<u>(47,121,106)</u>
Budgeted Ending Fund Balance as of June 30, 2025	<u>\$ 134,027,228</u>	<u>\$ 130,527,400</u>			<u>\$ 149,489,801</u>

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

2024-2025 Final Amended Budget

June 19, 2025

School Nutrition Services

	Budget As Adopted July 1, 2024	Budget As of Amendment #2	Final Administrative Adjustments	Budget Amendment Final Changes	Budget As of Final Amendment
Estimated Revenues & Other Sources					
Local	\$ 9,634,107	\$ 8,515,225	\$ -	\$ (295,125)	\$ 8,220,100
State	1,303,827	990,251	-	(2,406)	\$ 987,845
Federal	26,656,781	27,522,865	-	(24,940)	\$ 27,497,925
Total Estimated Revenue	\$ 37,594,715	\$ 37,028,341	\$ -	\$ (322,471)	\$ 36,705,870
Other Sources	-	13,571,761	-	-	13,571,761
Total Estimated Revenue & Other Sources	\$ 37,594,715	\$ 50,600,102	\$ -	\$ (322,471)	\$ 50,277,631
Appropriations & Other Uses					
Function:					
35 Food Services	46,667,430	\$ 51,003,975	\$ -	\$ (184,288)	\$ 50,819,687
51 Facility Maintenance And Operations	1,116,288	1,739,166	-	-	\$ 1,739,166
52 Security And Monitoring Services	1,000	1,000	-	-	\$ 1,000
Total Appropriations	\$ 47,784,718	\$ 52,744,141	\$ -	\$ (184,288)	\$ 52,559,853
Other Uses	-	-	-	-	-
Total Appropriations & Other Uses	\$ 47,784,718	\$ 52,744,141	\$ -	\$ (184,288)	\$ 52,559,853
Beginning Fund Balance as of July 1, 2024	\$ 13,585,578 *	\$ 2,399,437	\$ -	\$ -	\$ 2,399,437
Net Revenue/Sources Over (Appropriations)/(Uses)	(10,190,003)	(2,144,039)	-	(138,183)	(2,282,222)
Budgeted Ending Fund Balance as of June 30, 2025	\$ 3,395,575	\$ 255,398			\$ 117,215

NORTH EAST INDEPENDENT SCHOOL DISTRICT

Budget Amendment Board Report

2024-2025 Final Amended Budget

June 19, 2025

Debt Service

	Budget As Adopted July 1, 2024	Final Administrative Adjustments	Budget Amendment Final Changes	Budget As of Final Amendment
Estimated Revenues & Other Sources				
Local	\$ 158,371,410	\$ -	\$ (4,535,395)	\$ 153,836,015
State	13,000,000	-	2,000,000	\$ 15,000,000
Federal	1,882,930	-	(21,176)	\$ 1,861,754
Total Estimated Revenue	<u>\$ 173,254,340</u>	<u>\$ -</u>	<u>\$ (2,556,571)</u>	<u>\$ 170,697,769</u>
Other Sources	2,300,000	-	-	2,300,000
Total Estimated Revenue & Other Sources	<u><u>\$ 175,554,340</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (2,556,571)</u></u>	<u><u>\$ 172,997,769</u></u>
Appropriations & Other Uses				
Function:				
71 Debt Service	111,946,952	\$ -	\$ (57,171)	\$ 111,889,781
Total Appropriations	<u>\$ 111,946,952</u>	<u>\$ -</u>	<u>\$ (57,171)</u>	<u>\$ 111,889,781</u>
Other Uses	-	-	-	-
Total Appropriations & Other Uses	<u><u>\$ 111,946,952</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (57,171)</u></u>	<u><u>\$ 111,889,781</u></u>
Beginning Fund Balance as of July 1, 2024	\$ 142,335,683	\$ -	\$ -	\$ 142,335,683
Net Revenue/Sources Over (Appropriations)/(Uses)	63,607,388	-	(2,499,400)	61,107,988
Budgeted Ending Fund Balance as of June 30, 2025	<u><u>\$ 205,943,071</u></u>			<u><u>\$ 203,443,671</u></u>



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter: Dan Villarreal
Susan Lackorn, Executive Director
Finance & Accounting

Subject: Fund Balance Commitments Related Page(s): Attachment

ACTION ITEM

BACKGROUND INFORMATION

Governmental Accounting Standards Board (GASB) Statement No. 54 was enacted to enhance the usefulness of fund balance information and to clarify existing governmental fund type definitions. The requirements improve financial reporting by providing fund balance categories and classifications that are more easily understood and more consistently applied by governments. It establishes fund balance classifications based on the constraints imposed upon a government's use of the resources reported in its governmental funds.

ADMINISTRATIVE CONSIDERATION

Under the rules of GASB 54, fund balances in special revenue funds that are not already restricted by a third party (i.e., the grantor) should be committed for a specific purpose. Further, fund balances in capital projects funds not already restricted by bond covenant should be committed for capital projects. The Board of Trustees has the sole authority to commit fund balances.

Committed fund balances are considered released from commitment as expenditures are incurred for the purpose of the commitment.

BUDGETARY CONSIDERATION

There is no budgetary consideration.

ADMINISTRATIVE RECOMMENDATION

It is recommended the Board of Trustees approve the resolution committing certain fund balances as of June 30, 2025.

BOARD ACTION REQUIRED

Approval/Disapproval

RESOLUTION

**North East Independent School District
Board of Trustees**

June 19, 2025

WHEREAS, Governmental Accounting Standards Board (GASB) Statement No. 54 is intended to enhance the usefulness of fund balance information by providing clearer fund balance classifications which can be consistently applied;

WHEREAS, in compliance with GASB Statement No. 54 and North East ISD policy CFA(Local) the Board of Trustees has the sole authority to commit fund balance for a specific purpose;

NOW, THEREFORE, BE IT RESOLVED that the District commits portions of its June 30, 2025, special revenue funds fund balances as follows:

- Campus Activity Funds – funds generated at the campuses and accounted for in the campus activity special revenue funds, other than those funds restricted for specific grants, are committed to the respective campus.

BE IT FURTHER RESOLVED that the District commits portions of its June 30, 2025, fund balance in the Facilities Modification capital projects fund for facility modification projects.

PASSED, APPROVED, AND ADOPTED BY THE NORTH EAST INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES ON THIS 19TH DAY OF JUNE 2025.

This Resolution acted upon and approved by a majority of the board at a duly called and posted meeting of the North East Independent School District Board of Trustees on June 19, 2025, and executed below by the President and Secretary of the Board on the date of the meeting:

APPROVED:



President, Board of Trustees

APPROVED:



Secretary, Board of Trustees



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter: Dan Villarreal
Valerie Rueda, Executive Director
Procurement & eCommerce

Subject: Bid Items

Related Page(s): Attachments

CONSENT ITEM

BACKGROUND INFORMATION

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, “The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.”

ADMINISTRATIVE CONSIDERATION

The following School Nutrition Services contracts are submitted for consideration: (see attachments)

23-25 Food Products Direct from Manufacturer Commercial Pricing

BUDGETARY CONSIDERATION

Special Funds	\$7,144,111.40
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ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends the bid items be approved as submitted.

BOARD ACTION REQUIRED

Approval/Disapproval

Food Products Direct From Manufacturer Commercial Pricing - RFP# 23-25

On Wednesday, March 25, 2025, at 10:00 a.m. RFP #23-25 was received on the purchase of food products directly from manufacturers for district cafeterias. The proposal for food products for the 2025-2026 school year consists of **159** items ranging from entrées and grains to fruits and vegetables for a total bid amount of **\$7,144,111.40**. It is recommended that the bid be awarded to the following companies for the various items for the total amounts shown. The recommendation for purchase is based on the lowest bid meeting the specifications and conditions of each item as established by the district.

Bid requests were sent to all known companies and advertised in the Hart Beat Newspaper.

Vendor	No. of Items Awarded	Total
Albies Food Products, LLC	1	\$131,241.60
Aspire Bakeries	2	\$90,016.92
Bake Crafters Food Company	8	\$311,100.40
Barilla America, Inc.	5	\$95,212.14
Buena Vista Foods	9	\$147,748.80
Butterball LLC	1	\$144,580.80
CH Guenther	6	\$379,067.40
Chef's Corner Foods	1	\$76,000.00
Cloverdale Foods Co	1	\$112,896.00
Conagra Brands, Inc.	2	\$49,836.96
Danone US, LLC	4	\$827,054.52
Foster Farms	1	\$41,608.00
General Mills	8	\$354,841.74
Gold Creek Foods	2	\$589,000.32
Gregory Packaging	4	\$336,956.16
Harvest Hill Beverage Company	4	\$68,492.25
Heart of Texas Biscuits	1	\$17,493.00
Hormel Food Sales LLC	2	\$101,202.48
Integrated Food Service	2	\$85,807.20
International Food Solutions, Inc.	3	\$93,668.00
J&J Snack Foods Corp.	3	\$80,978.00
Karlsburger Foods, Inc.	2	\$27,644.40
Kellanova	8	\$286,768.99
Ken's Foods, Inc.	5	\$59,688.04
Kikkoman	4	\$180,751.86
Kraft Heinz	9	\$116,023.14
LeSaffre Yeast Corp	2	\$26,478.00
M.C.I. Foods, Inc.	1	\$37,728.00
McCain Foods USA Inc.	1	\$39,600.48
PepsiCo	15	\$442,150.24

Vendor	No. of Items Awarded	Total
PepsiCo - Frito Lay	12	\$443,065.44
Post Consumer Brands	4	\$114,426.00
Red Gold LLC	2	\$35,308.80
Rich Products	2	\$80,454.40
S.A. Piazza & Assoc. Inc.	1	\$36,777.60
Schwan's Food Service, Inc.	2	\$47,732.00
Smithfield Packaged Meats Sales Corp	2	\$73,535.00
Super Bakery, Inc.	1	\$17,975.00
Talking Rain	3	\$127,125.00
Tasty Brands	3	\$114,073.60
Tropical Paradise AKA Cool Tropics	4	\$98,528.00
Tyson	5	\$551,634.72
WK Kellogg's	1	\$51,840.00
Grand Total	159	\$7,144,111.40



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: June 19, 2025

Presenter: Rudy Jimenez
Chyla Whitton, Executive
Director for Human
Resources

Subject: Employment of Personnel
New Hires

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

ADMINISTRATIVE CONSIDERATION

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

BUDGETARY CONSIDERATION

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

BOARD ACTION REQUIRED

Approval/Disapproval