



North East Independent School District

8961 Tesoro Drive, San Antonio, Texas 78217

NOTICE OF MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that a meeting of the Board of Trustees of the North East Independent School District will be held on May 8, 2023. The Board will convene in Open Session at 5:30 PM, then move into Executive Session and resume the public portion of the meeting no earlier than 6:15 PM. The Board will meet on the first floor of the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas 78217. Such meeting is a regular meeting.

The open session portion of the meeting is livestreamed, and members of the public may view the meeting by going to the North East Independent School District's YouTube channel. Click the link below or type it into your browser.

<https://www.youtube.com/c/NEISDtv>

Items will not necessarily be discussed or considered in the order they are printed. Anyone wishing exhibit information in accordance with Local Board Policy GBA, must contact the Public Information Officer.

MISSION STATEMENT

We challenge and encourage each student to achieve and demonstrate academic excellence, technical skills, and responsible citizenship.

I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER

II. EXECUTIVE SESSION

- A. Personnel, including but not limited to Administrative Appointments pursuant to Government Code Section 551.074
 - 1. Routine Personnel including but not limited to Administrative Appointments
 - a. Director of Network Technology
 - b. Director of New Talent and Evaluations
 - 2. Discussion Regarding Proposed Recommendation for Nonrenewal of Probationary Contract Employee(s)
- B. Discussion Regarding Intruder Detection Security Audit pursuant to Government Code Section 551.076
- C. Discussion Regarding Security Device Purchase pursuant to Government Code Section 551.076
- D. Purchase, Exchange, Lease, or Value of Real Property pursuant to Government Code Section 551.072
- E. Consultation with Board's Attorney pursuant to Government Code Section 551.071
 - 1. Pending and/or Possible Litigation

III. RECONVENE INTO OPEN SESSION

IV. WELCOME FROM THE BOARD PRESIDENT

V. INVOCATION AND PLEDGE OF ALLEGIANCE

- A. Tex Hill Middle School

Presenter: Michele Ramirez-Castaneda

VI. RECOGNITIONS	
A. President's Remarks on Acknowledgement of Special Calendar Events	
B. Student Volunteer of the Year	
C. 2023 Texas Music Educators Association All State Musicians	
D. H-E-B Excellence in Education Award Winners	
VII. MATTERS FROM THE FLOOR	
VIII. MATTERS FROM EXECUTIVE SESSION	
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Presenter: Rudy Jimenez, Chief of Schools and Leadership	
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Presenter: Anthony Jarrett, Chief Instructional Officer	
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Presenter: Shannon Grona, President, Board of Trustees	
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Presenter: School Health Advisory Council (SHAC) Members	
B. Business Services	
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Presenter: Dan Villarreal, Chief Financial Officer	
C. Consent	
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2. Operations	

a. Upgrade/Modernization of the Richard A. Middleton Education Center (RAMEC) Passenger Elevators Bid Delivery Method Approval

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- 3. Minutes from April 2023
- 4. End of Consent

XIII. REPORTS

- A. Interim Financial and Management Reports
- B. Awarded Bid Report
- C. 3rd Quarter Investment Report
- D. Open Records Request Report

XIV. DISCUSSION AND POSSIBLE ACTION REGARDING BOARD MEMBERS' REQUEST(S) FOR ITEM(S) TO BE PLACED ON A FUTURE AGENDA AND/OR REQUEST(S) FOR REPORT(S) FROM THE ADMINISTRATION

XV. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in an Executive or Closed Session, the Board will convene in such Executive or Closed Session in accordance with the Open Meetings Act, Texas Government Code, Section 551.071, 551.072, and 551.074.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 5th day of May, no later than 5:30 PM, this notice was posted on a bulletin board located at a place readily accessible and convenient to the public at the Richard A. Middleton Education Center, 8961 Tesoro Drive, San Antonio, Texas.

The North East Independent School District does not discriminate on the basis of race, color, religion, gender, national origin, age or disability



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Rudy Jimenez
Chyla Whitton, Executive
Director for Human
Resources

Subject: Employment of Personnel
New Hires

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

Policy DC (LOCAL) states: "The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel in the following categories: central office administrator from the director level and above and campus administrator, including principals and assistant principals." Final authority for employment of contractual personnel in these categories shall be retained by the Board.

ADMINISTRATIVE CONSIDERATION

Campus personnel are recommended for employment by campus principals in accordance with TEC § 11.202(b). All other personnel are recommended by appropriate supervisors. In both cases, the candidate deemed "best qualified" has been selected.

BUDGETARY CONSIDERATION

New hires associated with replacement of personnel have been budgeted prior to the hiring process. New hires associated with recently established positions are covered by a contingency fund established by the Board for this purpose. Should the cost of such positions exceed the funds so budgeted, then a separate budget amendment is brought before the Board prior to additional positions being filled.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees of the North East Independent School District approve the hiring of new personnel as presented.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Rudy Jimenez
Chyla Whitton,
Executive Director,
Human Resources

Subject: Proposed Recommendation for
Nonrenewal of Probationary
Contract Employee(s)

Related Page(s): None

ACTION ITEM

BACKGROUND INFORMATION

In accordance with the Texas Education Code § 21.103(a) and Board Policy DFAB (LEGAL), a probationary contract employee may be not renewed at the end of the contract period if the Board determines that such termination will serve the best interests of the District.

ADMINISTRATIVE CONSIDERATION

The Board shall give the employee(s) notice of its decision to not renew the employment not later than the 10th day before the last day of instruction required under the Texas Education Code. The Board's decision to not renew probationary employee(s) at the end of a contract period is final and may not be appealed.

BUDGETARY CONSIDERATION

None

ADMINISTRATIVE RECOMMENDATION

In the best interests of the District, it is recommended that the Board of Trustees of the North East Independent School District approve the nonrenewal of the identified probationary contract employee(s).

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Anthony Jarrett
Chief Instructional Officer

Subject: 2022-2023 Mental Health Update
Presentation

Related Page(s): Presentation

PRESENTATION

BACKGROUND INFORMATION

The NEISD Board of Trustees requested a presentation by the Guidance Services and Student Well-Being programs under Learning Support Services to review all of the supports that are provided, specifically for suicide prevention, by our district. The presentation will highlight the programs and additional resources we provide to prevent suicide across our district.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Shannon Grona
President, Board of
Trustees

Subject: State Board Rule on Board
Member Continuing Education
Announcement of Credit

Related Page(s):None

REPORT

BACKGROUND INFORMATION

Texas Education Code section 11.159, Subsection (b) of section 11.159 requires that a trustee complete any training required by the State Board of Education and that the minutes of the last regular meeting of the Board of Trustees held before an election of trustees must reflect whether each trustee has met or is deficient in meeting the training required for the trustee as of the first anniversary of the date of the trustee's election or appointment.

If the minutes reflect that a trustee is deficient, the district shall post the minutes on the district's Internet website within 10 business days of the meeting and maintain the posting until the trustee meets the requirements.

The announcement shall state that completing the annual required continuing education is a basic obligation and expectation of any sitting board member under the State Board of Education rule. The president shall cause the minutes of the local board to reflect the information that Board Members, Shannon Grona, Terri Williams, Sandy Hughey, David Beyer, Steve Hilliard, Marsha Landry, and Diane Sciba Villarreal have met or exceeded the required continuing education hours to the extent applicable for each Board Member. (19TAC§61.1(j))



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Rudy Jimenez
Chyla Whitton,
Executive Director,
Human Resources

Subject: Approval of Employment
Contracts

Related Page(s):

ACTION ITEM

BACKGROUND INFORMATION

In accordance with Texas Education Code § 21.002, the employment practices of the District allow for Probationary Contracts (Policy DCA), Educator Term Contracts (Policy DCB), Continuing Contracts (Policy DCC) and Other Types of Contracts (Policy DCE).

ADMINISTRATIVE CONSIDERATION

Formal approval by the Board of Trustees is required.

BUDGETARY CONSIDERATION

Salaries and benefits associated with these employment contracts are budgeted on an annual basis and comprise approximately 85.9 percent of the District budget.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed recommendations for renewal of employment contracts.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: April 24, 2023

Presenter: Tony Kaman, SHAC Chair

Subject: School Health Advisory Council (SHAC) Review and Recommendation of Middle School and High School Human Sexuality and Abstinence Education and Abuse/Violence Prevention Curriculum and Instructional Materials

Related Page(s): Distributed to NEISD Board

ACTION ITEM

BACKGROUND INFORMATION

In January 2022, the NEISD Board of Trustees adopted a resolution requesting the NEISD School Health Advisory Council (SHAC) convene for the purpose of reviewing and making recommendations regarding the district’s instruction in Human Sexuality and Abstinence Education (HSAE) and the prevention of child abuse, family violence, dating violence, and sex trafficking (collectively referred to as abuse/violence prevention). In late fall of 2022, all revisions to Board policies pertaining to SHAC and SHAC bylaws were finalized and approved by the Board of Trustees, and all SHAC member appointments were approved based on these revised policies, thus allowing the SHAC to begin their work. The Classroom Health and Sex Ed (CHaSE) standing committee led SHAC’s review and recommendation process which included: reviewing all laws pertaining to HSAE and abuse/violence prevention instruction, reviewing the current health Texas Essential Knowledge and Skills (TEKS) associated with HSAE and abuse/violence prevention, reviewing potential instructional materials, meeting with publishers, holding two public meetings; providing parents and other community members the opportunity to review all materials and provide feedback; considering the input from teachers and District employees; and gathering support of the full SHAC before making a recommendation to the Board of Trustees.

ADMINISTRATIVE CONSIDERATION

A detailed evaluation process was used to complete the review and recommendation of the District’s HSAE and abuse/violence prevention curriculum for middle school and high school, which was guided by Board policies EHAA (Legal), EHAA (Local), and EF (Local). SHAC meetings and standing committee work sessions were conducted under the requirements as set forth in BDF (Legal), BDF (Local), EHAA (Legal), and the NEISD SHAC bylaws.

ADMINISTRATIVE RECOMMENDATION

The Administrative Staff brings forth to the Board of Trustees the recommendation to adopt the HSAE and abuse/violence prevention supplemental instructional materials for middle school and high school students as presented by the 2023 SHAC, and certify that all middle school and high school students who have opted in will be provided with instruction that complies with Texas law and covers 100% of the health TEKS related to HSAE and abuse/violence prevention.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Dan Villarreal
Susan Lackorn, Executive Director
Finance and Accounting
Shanna Toborg, Treasurer

Subject: Consideration and approval of an order authorizing the issuance of "North East Independent School District Variable Rate Unlimited Tax Refunding Bonds, Taxable Series 2023"

Related Page(s): Draft Bond Order

ACTION ITEM

BACKGROUND INFORMATION

Consideration and approval of an order authorizing the issuance by the North East Independent School District of its Variable Rate Unlimited Tax Refunding Bonds, Series 2023; levying a continuing direct annual ad valorem tax for the payment of the Bonds; delegating the authority to certain members of the Board of Trustees and District Staff to approve and execute certain documents relating to the sale of the Bonds; and providing an effective date; and other matters in connection therewith.

ADMINISTRATIVE CONSIDERATION

The order delegates to certain District officials and employees the ability to sell the Bonds and approve various documents and closing certificates with respect to the Bonds. Hilltop Securities Inc., as the District's financial advisor, and Norton Rose Fulbright US LLP, as the District's bond counsel, will coordinate the administrative aspects for the issuance of the Bonds including the pricing, sale, and closing of the Bonds.

BUDGETARY CONSIDERATION

If the bonds are sold at a premium, the fees will be paid from the issuance of Bonds. If the bonds are sold at par, the fees will be paid by the Debt Service Fund.

ADMINISTRATIVE RECOMMENDATION

It is recommended that the Board of Trustees adopt an order authorizing the "North East Independent School District Variable Rate Unlimited Tax Refunding Bonds, Series 2023" pursuant to a delegated sale as presented.

BOARD ACTION REQUIRED

Approval/Disapproval



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Dan Villarreal
Valerie Rueda,
Executive Director, Procurement
& eCommerce

Subject: \$50,000 Purchases

Related Page(s): Attachment

CONSENT ITEM

BACKGROUND INFORMATION

Texas Education Code §44.031 requires all school district contracts, except contracts for the purchase of produce or vehicle fuel, valued at \$50,000 or more in the aggregate for each 12-month period shall be made by one of the methods listed in the Code providing the best value for the district. Board Policy CH (LOCAL) states, "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services costing \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

ADMINISTRATIVE CONSIDERATION

The purpose of this consent item is to ask for Board authorization to expend funds for previously approved budgeted expenditures for 2022-2023, which meet or exceed \$50,000 from the attached listed vendors. The attachment reflects categories of purchases, vendor names, descriptions of goods or services and estimated 2022-2023 expenditures. These purchases comply with applicable bid laws. The attachment includes estimated aggregate expenditures exceeding \$50,000 during the school year. By approving this consent item, each approved budgeted item will not have to be presented again, saving considerable time and resources.

BUDGETARY CONSIDERATION

The estimated expenditure amounts are budgeted in various District accounts which were approved at the Board of Trustees meeting on June 23, 2022. Funds being expended include general funds, bond funds, grant funds, special revenue funds, internal service funds and enterprise funds.

ADMINISTRATIVE RECOMMENDATION

The Superintendent recommends the Department of Procurement & eCommerce be authorized to expend funds listed in the attachment for fiscal year 2022-2023.

BOARD ACTION REQUIRED

Approval/Disapproval

ATTACHMENT
BUDGETED PURCHASES OF GOODS OR SERVICES COSTING \$50,000 OR MORE
NEISD BOARD MEETING MAY 8, 2023

Category	Vendor(s) Name	Description of Goods/Services	Estimated Expenditures 2022-2023	Bid Compliance	Notes
Athletics	Daktronics	Heroes Stadium Video Board Replacement	\$698,689	Buyboard	Purchase over \$50,000 requires Board approval.
Curriculum & Instruction	College Board	Advanced Academic Honors Teacher Training	\$79,250	24-23	Purchase over \$50,000 requires Board approval.
Guidance Services	UT OnRamps	College Dual Enrollment Courses & Professional Development	\$410,500	Government Entity	August Board approved \$250,000. Additional \$160,500 needed due to increase in course enrollments.
Police Department	Code Blue Police Supply	36 Survival Armor Level III Wraith Ballistic Shields & 36 Integrated Light Systems	\$238,000	57-20	Purchase over \$50,000 requires Board approval.
School Nutrition Services	Blackmon Mooring	Ceiling Vent Cleaning	\$64,800	57-20	Purchase over \$50,000 requires Board approval.
Technology Services	Upper Edge Technologies, Inc.	Parts to repair Chromebooks	\$100,000	TIPS	Purchase over \$50,000 requires Board approval.
Transportation	Southern Tire Mart	Summer bus tire replacement program	\$103,692	Buyboard	Purchase over \$50,000 requires Board approval.



NORTH EAST INDEPENDENT SCHOOL DISTRICT

Date: May 8, 2023

Presenter: Anthony J. Mitchell
Ish Flores, Interim
Executive Director, CM&E

Subject: Upgrade / Modernization of the Richard A Middleton
Education Center (RAMEC) Passenger Elevators -
Bid Delivery Method Approval

CONSENT ITEM

BACKGROUND INFORMATION

The Richard A Middleton Education Center is a six-story structure with two elevators constructed in the 1980's and purchased by the North East Independent School District in March 1992. In 2014, both elevators were modernized to meet NFPA 2011 codes. The maintenance of these elevators is performed on a monthly basis with yearly inspections, and they are approximately forty (40) years old. The average life expectancy for an elevator is between 25 to 30 years based on several factors, which include: 1) wear and tear due to daily usage; 2) not exceeding maximum load restrictions; and 3) maintaining proper maintenance schedules. The number of work orders regarding issues with the elevators has been increasing and there have been over 40 work orders received during the past five years. The consulting firm of DeMunbrun Scarnato and Associates (DSA) is employed as the professional consulting team for this project. This project will provide for the upgrade and modernization of both elevators to improve safety, reliability, and efficiency.

ADMINISTRATIVE CONSIDERATION

This project is included within the District's M&O Capital Improvement Program.

BUDGETARY CONSIDERATION

This program budget for this project equals \$975,000.00 with \$43,200.00 designated for design fees (DSA), \$25,000.00 in program contingency funds, and \$906,800.00 in project construction costs.

RECOMMENDATION

It is recommended that the Board of Trustees approve the release of bid documents for the Upgrade/Modernization of the Richard A Middleton Education Center Passenger Elevators Project using the Request for Competitive Sealed Proposal Bid Delivery Method and authorize the Construction Management and Engineering Department's solicitation of contractor bids for this project.

BOARD ACTION REQUIRED

Approval/Disapproval