



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Monday, March 17, 2025 – 6:00 PM

AGENDA

Notice is hereby given that a Regular Board Meeting of the Board of Trustees of Temple College will be held on Monday, March 17, 2025, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus. The items listed in this notice may be considered in any order at the discretion of the Chair of the Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

A dinner for Board members will be held at 5:15 PM, 1st Floor, President's Conference Room, Room 903, Marc Nigliazzo Administration Building, Main Campus.

The **Order of Business** will be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Opportunity for Citizens to Address the Board
 - A. Citizens who desire to address the Board on any matter listed on the agenda may sign up to do so prior to this meeting. Public Comments will be received during this portion of the meeting. Please limit comments to three minutes. No discussion or final action will be taken by the Board.
4. Consideration of Approval of Consent Agenda
 - A. Consideration of Approval of Minutes from the Regular Meeting on February 17, 2025 3
 - B. Consideration of the Appointment of Full-Time Professional Staff 8
 - C. Consideration of the Appointment of Adjunct Faculty 9
 - D. Consideration of Approval of the Budget Summary Report-Current Fiscal Year vs Prior Fiscal Year-January 2025 11
 - E. Consideration of Approval of the Public Funds Disclosure Report-January 2025 12
5. Consideration of Approval of Disbursements for February 2025
6. Student, Faculty, and Employee Spotlights
 - Student Spotlight
Makayla Wittman, music major and BSW Fine Arts Intern
 - Outstanding Faculty Spotlight
Jesse Castillo, Polysomnography

7. President's Report	
Presentation from Corgan on Facilities Master Plan	
8. Reports	
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B. Provost Reports-Academic Affairs and Student Services	17
9. New Business	
A. Consideration of Approval of the Faculty Development Leave Grant for 2025-2026	27
B. Consideration of Approval of Level 1 Certificate, Clinical Medical Assistant, Multi-Technician	30
C. Consideration for Approving a Purchase Issued to DataDefense Partners for Network Equipment through the Equalis Cooperative	32
D. Consideration for Approving a Purchase Issued to Dell Technologies for Classroom Technologies for Temple Main through the DIR Cooperative	37
E. Consideration for Approving a Purchase Issued to Columbia Advisory Group for Security Assessments through the TIPS Cooperative	39
F. Consider Purchasing Semiconductor Training Equipment from Advanced Technologies Consultants through the Equalis Group Cooperative	42
G. Consider Purchasing Electronic Technology (Industrial Machinery Mechanic) Training Equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment	54
H. Consider Purchasing Robot-Controlled Conveyor Station Training Equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology and Integrated Robotic Program	62
10. Miscellaneous	
11. Executive Session to Consider Personnel, Legal Matters, and Real Estate	
12. Adjournment	

One or more Board Members may be attending the meeting by video conference, in compliance with the Texas Open Meetings Act.

A physical quorum of the Board will be present at the posted time and location of the meeting.



MINUTES
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
Monday, February 17, 2025 – 6:00 PM

A Regular Board Meeting of the Board of Trustees of Temple College was held on Monday, February 17, 2025, at 6:00 PM in the Louise L. Cox Board Room, Room 916, located in the Marc Nigliazzo Administration Building on the Main Campus.

MEMBERS PRESENT

Lydia Santibañez-Farrell, Chairman; Larry Wilkerson, Vice Chair; Harry Adams, Secretary; Dr. Andrejs Avots-Avotins; John Bailey; Dr. Mark Durham; Dr. Hope Koch; Dr. Jack Myers

ADMINISTRATION

Dr. Christy Ponce, President; Judy Dohnalik, Assistant to the President and Board of Trustees; Dr. Susan Guzmán-Treviño, Provost-Academic Affairs and Student Services; DeDe Griffith; Vice President of Workforce Development; Dr. Robbin Ray, Associate Vice President and Chief of Operations, East Williamson County Centers

OTHERS PRESENT

Mark Ballard; Stella Bergeron-Green; Shannon Bralley; Tracey Cooper; Eric Eckert; Julie Green; Caleb Hogue; Dr. Chris Krejci; Steve Lemmons; Monica Lefner; Dana Riegel; John Stevens; Brian Supak; Dr. John White

1. Call to Order

Chairman Santibañez-Farrell called the Board of Trustees meeting to order at 6:00 PM.

2. Invocation and Pledge of Allegiance

John Bailey offered the Invocation.
Mark Durham recited the Pledge of Allegiance.

3. Opportunity for Citizens to Address the Board

A. Chairman Santibañez-Farrell asked if there was anyone there tonight wishing to speak before the Board. There were no citizens to address the Board.

4. Consideration of Approval of Consent Agenda

Chairman Santibañez-Farrell asked if there were any items that the members wanted to

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remove from the Consent Agenda. She stated that if there were no objections, these items would be considered. After pausing for any objections, she stated that since there were no objections, these items were ready for consideration.

On a motion by Harry Adams, seconded by John Bailey, and without negative vote, the Board approved the Consent Agenda as presented.

- A. Consideration of Approval of Minutes from the Regular Meeting on January 27, 2025
- B. Consideration of the Appointment of Full-Time Professional Staff
The following individuals were recommended by the President for appointment as members of the Full-Time Professional Staff.
 - ★ **Bergeron-Green, Stella** – Full-Time - Chief of Police/Director of Emergency Management – Administrative Services Division.
 - ★ **Greiner, John** – Full-Time - Chief Information Security Officer – Information & Technology Services Division
- C. Consideration of the Appointment of Adjunct Faculty
The following individuals were recommended by the appropriate departmental and divisional supervisors, and by the Provost-Academic Affairs and Student Services for appointment as members of the Adjunct Faculty.
 - ★ **Aday, Phillip, DDS** – Adjunct Clinical Dentist– Health Professions Division
 - ★ **Williams, Stacy** – Clinical Teaching Assistant – Health Professions Division
- D. Consideration of Approval of the Public Funds Investment Disclosure Report-2nd Quarter 2025
- E. Consideration of Approval of the Budget Summary Report-Current Fiscal Year vs Prior Fiscal Year-February 2025
- F. Consideration of an Amendment to Authorized Representatives for PNC Bank
PNC Bank has requested that an updated resolution be provided to indicate the individuals that are authorized to make changes to the accounts in regards to signatory authority. The proposed individuals authorized to make signatory changes are Dr. Ponce and Dr. Figueroa.
- G. Consideration of Approval of the Texas Commission on Law Enforcement (TCOLE) Mandated Racial Profiling Report/Exemption for 2024
- H. Consideration of Approval of the 2024 Annual Security Report and Annual Fire and Safety Report
The Clery Act requires Temple College to provide timely warnings of crimes that represent a threat to the safety of students or employees and to make their campus security policies available to the public. The Act also requires Temple College to collect, report, and disseminate crime data to everyone on campus and to the Department of Education annually.
- I. Consideration of Approval of the Spring 2025 Part-Time/Overload Salaries, 16 and 1st 8-Week
The Provost-Vice President of Academic Affairs and Student Services, has reviewed the part-time/overload reports for the 16-week and 1st 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.
- J. Consideration of Approval of a Resolution Amending Authorized Representatives for TexPool
Temple College maintains an investment account with TexPool, a government investment pool. The requested amendment is to add Dr. Ponce and Dr. Figueroa as authorized representatives for Temple College. Mark Ballard is an

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existing representative and will remain listed as an authorized representative. Additionally, the amendment would add inquiry-only access for Debbie Prince, staff accountant, who handles bank reconciliations.

5. Consideration of Approval of Disbursements for January 2025

On a motion by John Bailey, seconded by Larry Wilkerson, and without negative vote, the Disbursements for January 2025 were approved as presented.

6. Student, Outstanding Employee, and Community Spotlights

Student Spotlight

Chemistry Students: Connor Stear; Avre Prieto; Josué Montoya; Valeria Manzo Barrera; Jessica DeWitt; Kaylie Cano were commended for their outstanding achievements as members of the American Chemical Society.

Outstanding Faculty Spotlights

Chemistry Faculty: Lance English; Erin Tilton; Philip Friedman; Dr. Molly White were acknowledged for their work and support of our chemistry students.

Outstanding Employee Spotlight

Administer the Oath of Office to Chief Stella Bergeron-Green
Dr. Christy Ponce, President, Temple College, officially swore in Stella Bergeron-Green with the Statement of Office as Temple College's Chief of Police. Chief Green is a 28-year veteran of law enforcement and leadership experience.

7. President's Report

- Dr. Ponce announced that Dr. Gisela Figueroa will assume duties as the Executive Vice President of Finance on March 1st.
- A brief report on Community College Day at The Capitol was presented.
- A building update was provided. The Hutto Master Plan presentation will be held on March 7; the Workforce and Visual Arts building is scheduled for completion; the Main Building is on track for a June 2025 opening; and the Health Sciences addition is on track for Summer 2026.

8. Reports

A. Faculty Council Report

Dr. Chris Krejci, Associate Professor of English, Department of English and Foreign Languages and Faculty Council President, presented an abbreviated 2024-2025 full-time faculty report. Included in the report is the TCCTA data dating back to 2005.

B. Provost-Academic Affairs and Student Services Reports

- A Caring Campus update was presented. Kudos were extended to Rosemary Laws, Administrative Assistant, Health Professions, Dr. Gene Rhea Tucker, and Dr. Jeff Troy, Professor, Biology, for their exemplary caring efforts with students.
- The Commission on Accreditation of Allied Health Education Programs (CAAHEP) awarded initial accreditation to the Polysomnographic Technology Associate Degree program at Temple College. Jesse Castillo, Department

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Chair, Polysomnography, was commended for program initial success with the first two graduates in May.

- Congratulations to Gavriela Martinez, LVN Student, on receiving a Baylor Scott and White Daisy Award.
- Shannon Bralley explained Reimaging the Onboarding Process for improving services to students.

9. New Business

A. Consideration for Approving a Purchase Issued to Waypoint Solutions for Server Support through the DIR Cooperative

The Board was asked to approve a purchase issued to Waypoint Solutions for server support through the DIR Cooperative. Temple College purchased a set of 10 servers in 2021 to replace out outdated server hardware. This purchase provides three additional years of hardware support for the servers in Temple and Hutto. This provides next-day on-site support for any physical hardware or drive failures and telephone support for any software upgrades or repairs.

The Board of Trustees was asked to approve a contract to Waypoint Solutions in the amount of \$111940.15. The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-TSO-4299. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by Harry Adams, seconded by Dr. Jack Myers, and without negative vote, the Purchase Issued to Waypoint Solutions for Server Support through the DIR Cooperative was approved as presented.

B. Consideration for Approval of a Proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract #23010402

The Board was asked to approve a proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract# 23010402. Temple College like many in the local community, suffered extreme weather conditions and losses on May 22nd last year. Shortly thereafter Purchasing worked with our insurer the Texas Association of School Boards (TASB) to assess and record the damages occurred that evening. An initial claims team arrived to survey the damages and later an engineer experienced in catastrophic weather events completed an additional survey. Purchasing and Maintenance have been working with our insurance company, contractors, and the adjustors to finalize the remaining portions of the insurance claim. The next item to review is the needed roof repairs. The Maintenance Department identified Clark Roofing as the vendor which displayed the best skill, knowledge, reputation, and price to complete the needed roof repairs. Two recent roof replacement jobs were completed by Clark Roofing at the Gymnasium and the Performing Arts Center Our Maintenance Department cited their work and communication as impeccable.

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A proposal was received from Clark Roofing for the turnkey installation of new roofing systems for the Newton Science, Health and Physical Education, Health Science Center, Academic Center, Rehearsal Hall, Police Department and Maintenance Storage Shed Buildings. Purchases made from Clark Roofing through the TIPS Cooperative satisfy the required bidding laws found within Texas Education Code 44.031. Funding for the roof repairs and light fixtures is available in Fund 63, Major Building Repair. The College has already met our \$250,000 deductible (paid during the ballfield light pole projects) and TASB will be reimbursing the College \$1,072,202.14 for this project. Based on the information provided, the Board of Trustees is now asked to approve the purchase of the roof and light fixture repairs through Clark Roofing in the amount of \$1,221,026.50 through the TIPS Cooperative Contract #23010402. The Board of Trustees is also asked to authorize the President to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

On a motion by John Bailey, seconded by Harry Adams, and without negative vote, the Approval of a Proposal from Clark Roofing through The Interlocal Purchasing System Cooperative, Contract #23010402 was approved as presented.

10. Miscellaneous

Chairman Santibañez-Farrell announced that there were no miscellaneous items for discussion.

11. Executive Session to Consider Personnel, Legal Matters, and Real Estate

An Executive Session was not held as there were no items for discussion.

12. Adjournment

There being no further business, the Meeting of the Board of Trustees was adjourned on a motion by Dr. Mark Durham, and seconded by Larry Wilkerson, at 7:28 p.m.

ITEM 4-B

Consideration of Approval of Appointment of Full-Time Professional Staff

Staff Recommendation: Approval

The following individual is being recommended by the appropriate departmental and divisional supervisors, and by the President for appointment as a member of the Full-Time Professional Staff.

★ **Hernandez, Crystal** – Associate Director – Student and Revenue Accounting- Administrative Services Division – Ms. Hernandez earned her Associate of Arts in General Studies from Temple College. She worked as a Cashier in Student Accounting for Temple College from 2018 until her promotion.

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Consideration of Approval of Appointment of Adjunct Faculty

Staff Recommendation: Approval

The following individuals are being recommended by the appropriate departmental and divisional supervisors, and by the Vice President of Academic Affairs for appointment as members of the Adjunct Faculty.

- ★ **Aday, Phillip** – Adjunct Clinical Dentist, Health Professions Division – Dr. Aday is a Veteran of the United States Army and earned his Doctorate of Dental Surgery from Baylor College of Dentistry. He served as a General Dental Officer before starting his private practice in 1994 in Oklahoma. He also has gone on several international mission trips with Body of Christ Clinic since 2022.
- ★ **Anttila-Conner, Travis** – Adjunct Professor, EMS, Health Professions Division – Mr. Anttila-Conner earned his Emergency Medical Technician certificate from Central Texas College. He worked as a Paramedic for Scott and White EMS and EMS Supervisor for Coryell Health EMS. He also served as a Combat Medic for the International Legion for the Defense of Ukraine in 2023.
- ★ **Pineda, Eddie** – Adjunct Professor, EMS, Health Professions Division – Mr. Pineda earned his Emergency Medical Technician certificate from Hill College. He has worked as an EMT Paramedic for Temple EMS, Williamson County EMS Travis County ESD, American Medical Response Paramedics Plus.
- ★ **Regan, Daniel** – Adjunct Professor, EMS, Health Professions Division – Mr. Pineda is a Veteran of the United States Air Force. He earned his Associates of Applied Science in Criminal Justice from Community College of the Air Force. He has worked as a paramedic for the Harker Heights Fire Department, Shannon AirMed, American Medical Response and Coastline EMS.
- ★ **Sodek, Kelsey** – Adjunct Professor, EMS, Health Professions Division – Ms. Sodek earned her Associate of Applied Science in Emergency Medical Services from Temple College. She has been a paramedic with American Medical Response and Scott and White EMS.
- ★ **Strmiska, Tana** – Adjunct Professor, Sonography, Health Professions Division – Ms. Strmiska earned her Bachelors of Science in Kinesiology from Angelo State University. She has worked in Sonography for various hospitals and medical centers since 2008.

★ Vega-Broadstreet, Ruby – Adjunct Professor, EMS, Health Professions Division – Ms. Vega-Broadstreet is a Veteran of The United States Army and earned her Associate of Applied Science in Emergency Medical Services from Temple College. She also worked as an Emergency Medical Technician (EMT) for Scott and White EMS.

BUDGET SUMMARY REPORT - JANUARY 2025

	CURRENT FISCAL YEAR			PRIOR FISCAL YEAR		
	Budget 1/31/25	Actual 1/31/25	% Actual to Budget	Budget 1/31/24	Actual 1/31/24	% Actual to Budget
REVENUES						
Educational & General						
State Funds						
State Appropriations	12,999,672	6,174,222	47%	10,635,185	5,160,878	49%
State Grants & Contracts	1,197,786	603,437	50%	1,107,992	300,104	27%
Federal Funds						
Federal Grants	1,910,654	328,420	17%	1,883,436	458,683	24%
Title IV Grants	8,828,000	5,409,862	61%	8,828,000	4,375,074	50%
Local Funds						
Private Grants, Gifts, & Contracts	4,300,310	2,289,191	53%	4,168,763	3,314,034	79%
Tuition	11,680,725	9,955,263	85%	13,880,800	11,300,791	81%
Fees	6,167,692	5,185,028	84%	4,851,400	4,101,315	85%
Exemptions, Waivers, & Discounts	(1,318,080)	(1,159,311)	88%	(3,081,600)	(2,070,536)	67%
Taxes	18,122,101	16,372,897	90%	16,731,212	14,666,475	88%
Other Local Funds	1,538,032	737,378	48%	1,426,832	797,453	56%
Total Educational & General	65,426,892	45,896,387	70%	60,432,020	42,404,271	70%
Transfers from OA to Other Funds						
Use Fees	(1,067,429)	(466,738)	44%	(1,201,200)	0	0%
Taxes	(5,724,347)	(4,992,944)	87%	(5,758,697)	(5,034,470)	87%
Parking, Energy Conservation, HVAC	(791,560)	0	0%	(2,738,695)	0	0%
Other	261,872	0	0%	0	0	0%
Transfer - TIF Remittance	0	0	0%	0	0	0%
Total Transfers from OA to Other Funds	(7,321,464)	(5,459,682)	75%	(9,698,592)	(5,034,470)	52%
Auxiliary Enterprises	8,000	3,786	47%	8,000	3,709	46%
TOTAL REVENUES	58,113,428	40,440,491	70%	50,741,428	37,373,510	74%
EXPENDITURES						
Educational & General						
Instruction	18,820,808	6,873,148	37%	17,131,301	6,633,580	39%
Public Service	1,228,084	431,133	35%	1,028,393	706,135	69%
Academic Support	4,120,823	1,755,814	43%	3,605,673	1,479,006	41%
Student Services	4,914,818	1,736,950	35%	4,479,191	1,731,036	39%
Institutional Support	11,900,459	4,630,623	39%	10,466,181	4,463,034	43%
Physical Plant	5,126,131	2,663,904	52%	3,864,950	1,605,767	42%
Total Educational & General	46,111,123	18,091,572	39%	40,575,689	16,618,558	41%
Student Aid	10,683,971	6,284,672	59%	10,680,069	5,007,393	47%
Auxiliary Enterprises	1,208,334	603,722	50%	1,032,371	497,656	48%
Contingency for Unexpected Expenditures	110,000	0	0%	123,299	0	0%
TOTAL EXPENDITURES	58,113,428	24,979,966	43%	52,411,428	22,123,607	42%
NET DIFFERENCE	0	15,460,525		(1,670,000)	15,249,903	

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**TEMPLE COLLEGE
BOARD OF TRUSTEES MONTHLY INVESTMENT REPORT
PUBLIC FUNDS INVESTMENT DISCLOSURE REPORT
January 2025**

	Interest Rate	Book/Market Value 12/31/2024	Receipts	Interest Earnings	Distributions	Book/Market Value 1/31/2025	Operating Funds	Restricted Funds
<u>Cash and Cash Equivalents</u>								
Alliance Bank - Money Market	1.20%	\$240,872	\$0	\$243	\$0	\$241,115	\$241,115	\$0
Alliance Bank - Money Market	5.00%	\$5,474,039	\$0	\$23,294	\$0	\$5,497,332	\$5,497,332	\$0
Alliance Bank - Money Market	5.00%	\$2,189,615	\$0	\$9,317	\$0	\$2,198,933	\$0	\$2,198,933
PNC - Money Market	1.87%	\$20,199	\$0	\$32	\$0	\$20,231	\$20,231	\$0
PNC - Operating Account	0.00%	\$1,198,066	\$6,000,020	\$0	\$4,315,703	\$2,882,383	\$117,894	\$2,764,489
PNC - Student Refund Account	0.00%	\$254,767	\$557,449	\$0	\$9,334	\$802,881	\$802,881	\$0
PNC - Federal Funds Account	0.00%	\$231,547	\$25,222	\$0	\$12,015	\$244,754	\$0	\$244,754
PNC - Payroll Account	0.00%	\$500	\$2,265,552	\$0	\$2,265,552	\$500	\$500	\$0
PNC - Plant Account	0.00%	\$865,830	\$10,976,785	\$0	\$11,745,806	\$96,810	\$96,810	\$0
Petty Cash	0.00%	\$3,271	\$0	\$0	\$0	\$3,271	\$3,271	\$0
Subtotal Cash and Cash Equivalents		\$10,478,706	\$19,825,028	\$32,886	\$18,348,409	\$11,988,211	\$6,780,035	\$5,208,176
<u>Cash in Investment Pools</u>								
TexasClass (MBIA) - Bond Reserves	4.54%	\$4,375,897	\$2,086,523	\$23,133	\$0	\$6,485,554	\$0	\$6,485,554
TexasClass (MBIA) - Building Improvement Funds	4.54%	\$9,265,437	\$0	\$35,338	\$434,856	\$8,865,919	\$8,865,919	\$0
TexasClass (MBIA) - Operating Account	4.54%	\$14,798,830	\$5,862,460	\$63,117	\$5,491,746	\$15,232,661	\$15,232,661	\$0
TexasClass (MBIA) - Board of Trustees Fund	4.54%	\$137,185	\$0	\$530	\$0	\$137,716	\$137,716	\$0
Texas Class Hutto BCMT Reserves	4.54%	\$1,021,309	\$0	\$3,949	\$0	\$1,025,258	\$1,025,258	\$0
Texpool - Building Improvement Funds	4.43%	\$1,160	\$0	\$5	\$0	\$1,164	\$1,164	\$0
Texpool - Operating Account	4.43%	\$1,171	\$0	\$5	\$0	\$1,176	\$1,176	\$0
Subtotal Cash in Investment Pools		\$29,600,990	\$7,948,984	\$126,076	\$5,926,603	\$31,749,447	\$25,263,894	\$6,485,554
<u>Cash Invested in State and Local Government Series</u>								
<u>Securities</u>								
Federal Reserve - Demand Deposit SLGS (none)	3.55%	\$65,240,950	\$0	\$172,361	\$4,950,000	\$60,463,311	\$60,463,311	\$0
Subtotal Operating Funds Invested in Securities		\$65,240,950	\$0	\$172,361	\$4,950,000	\$60,463,311	\$60,463,311	\$0
Total Cash, Cash Equivalents and Investments		\$105,320,647	\$27,774,011	\$331,323	\$29,225,012	\$104,200,969	\$92,507,240	\$11,693,729

Signed: Mark Ballard

Mark Ballard

Director of Accounting Services



Faculty Council Vision for 2024–2025:
Building Community, Supporting Each Other

Faculty Council Report to the Temple College Board of Trustees

March 17, 2025

I. News

- 18 faculty members have participated in the Faculty Book Club sponsored by Faculty Council and the CTL. The book club is centered on *Small Teaching*, by James M. Lang, and facilitated by **Dr. Reid Echols** (English). Each session is co-led by faculty volunteers from different disciplines across the college:
 - *Small Teaching, Part 1, Knowledge*— **Ray Stockstad** (English) and **Erica Perrine** (Nursing)
 - *Small Teaching, Part 2, Understanding*—**Dr. Geoffrey Lewis** (History), **Martha Hartt** (Math), **Sandra Melendez** (Engineering Technology)
 - *Small Teaching, Part 3, Inspiration*—**Dr. Michelle McCullough** (Psychology) and **Chad Cryer** (Biology)
- Lesley Keeling-Olson, a long-time faculty council member and past officer, will lead a Zoom session, sponsored by Faculty Council, to share what she has learned about planning for retirement.

II. Committee Updates

- Elections Committee (**Erica Perrine**, Chair)
 - Faculty council elections will begin this month.
- Faculty Advancement Committee (**Dr. Lisa Keil**, Chair)
 - The Faculty Advancement Committee has received and approved a handful of grants following an increase in the maximum amount an individual can request.
- Faculty Development Leave Grant (**Kerry Bekkedahl**, Chair)
 - The Faculty Development Leave Grant Committee received two strong applications for the Faculty Development Grant. As stipulated by policy, the FDLG Committee reviewed the applications and selected one recipient for the award. The chair of the committee has provided Dr. Gutzmán-Treviño with a letter of recommendation reflecting the committee's decision.
- Ways and Means Committee (**Erica Perrine**, Chair)
 - The Ways and Means Committee has prepared revisions to the Faculty Council Constitution, which will be presented and voted on at the March meeting.

III. Faculty Council Meeting Updates

- In addition to the midsemester meetings, Faculty Council is continuing to hold monthly Zoom sessions.

V. Faculty Service and Achievements

- Faculty from across the college participated in the Texas Community College Teachers Association annual convention in Houston Feb. 20-22.
- A handful of faculty from different departments have been chosen to participate in the Spring Talent Strong Pathways Institute, which will focus on teaching and learning.
- Another group of faculty have been selected to participate in a semester-long series of workshops, led by Achieving the Dream, focused on course redesign for student success by leveraging AI as a thought partner.
- Many faculty across the college are working on doctorate degrees.

FINE ARTS

- Music faculty attended the Texas Music Educators Association (TMEA) annual conference in February, where faculty worked a 3-day recruiting table, reaching 30,00 students, parents, and music teachers. Music students Jesus Garcia and Madison Bratton, as pictured below, sang in the Texas Two-Year College All State Choir at TMEA.



- Also at TMEA, **Teri Johnson**, Professor of Music, met up with past students (as pictured above), all of whom are now teaching music in the public school system. Teri also directed this year's opera, "Figaro's Marriage," a highly abridged version of Mozart's *The Marriage of Figaro*.
- **Priscilla Santana**, Chair of the Department of Music, directed the musical theatre program's production of *Catch Me if You Can* at the end of February.
- **Melissa Green**, Associate Professor of Communication and Theatre, designed over 100 costumes for *Catch Me if You Can*. Melissa is also directing *My Fair Lady* at Waco Civic Theatre, which runs May 15-31.
- **Sara Harris Baker**, Dean of Fine Arts, is directing *Ain't Misbehavin'* at Temple Civic Theatre, which runs March 13-23.
- **Derek Mudd**, Chair of the Department of Communication, Theatre, and Humanities, is finishing his two-year term on the planning committee for the Texas Educational Theatre Association's Higher Education Research and Creation Conference, which will be held in Houston this year. He is also coordinating the second biennial Temple College film festival, which will take place at the Beltonian March 20.
- **Michale Donahue**, Professor of Visual Arts, and **Deric Ence**, Department Chair of Visual Arts, are members of the Texas Association of Schools of Art. Both attended this year's annual conference.

- **Deric Ence** is also a member of the National Council on Education for the Ceramic Arts and will be attending their conference in April.
- **Jessica Just**, Assistant Professor of Visual Arts, is a member of the Society for Photographic Education. She is also a board member of the Texas Photographic Society.
- Earlier in the semester, the Visual Arts Department partnered with Feed My Sheep of Temple to host the first annual Empty Bowls Project, where students made and donated ceramic bowls, raising approximately \$2,000.

HEALTH PROFESSIONS

- Faculty in the Associate Degree of Nursing program are working hard to prepare for accreditation.
- Faculty in the Sonography program are completing a self-study through JRC DMS to maintain accreditation.
- Faculty members in Health Professions report that they are testing new strategies to motivate students to stay on their pathway.
- Faculty in Health Professions also report that they are working outside of the classroom in their respective fields to stay abreast of the latest developments and best practices.

LIBERAL ARTS

- **Kim George**, Department Chair of English and Foreign Languages, has been selected to present on “Trauma-Informed Pedagogy and the Power of Voice” at the Composition and Literary Studies Curriculum Conference, which will take place at Austin Community College March 7. Several faculty members in English will attend the conference.
- **Rebecca Sader**, Assistant Professor of English, has been conducting poetry and drama workshops in her classes to engage students. She is encouraging students to present their writing at a future open-mic night hosted by the library.
- **Natalia Fernandez**, Adjunct Professor of Spanish, is volunteering at the Temple Library to teach conversational Spanish.
- **Ray Stockstad**, Assistant Professor of English, and other faculty from across the college volunteered as evaluators for the 2025 Science Challenge, now in its 5th year.
- Nu Zeta, The Temple College chapter of Sigma Kappa Delta, the English honor society for two-year colleges, is currently recruiting students. **Sarah Honeycutt** serves as the lead sponsor. Co-sponsors include **Esther Guenat**, **Reid Echols**, **James Knabe**, and **Nick Kocurek**.
- Psi Beta, the national honor society in psychology for community colleges, will also be recruiting students this semester. Psi Beta is led by **Christine Simon** and **Jamie Arnold**.

NATURAL SCIENCE

- **Prudence York-Hammons**, Chair of the Math Department, is participating in a Macmillan research study using an AI Tutor for homework assignments.
- Faculty in Natural Sciences attended the Texas Academy of Science annual meeting at the end of February.

- **Lance English**, Assistant Professor of Chemistry, was selected for a fellowship through the American Chemistry Society. He has also been elected to the position of Academic Director (2024-2027) of the Texas Academy of Science and has assembled a steering committee to guide the development of a STEM lecture series at Temple College. **Erin Tilton, Wendy Waiwaiole, Jason Locklin, and Martha Hartt** are also involved in developing the STEM lecture series. In 2025-2026, the inaugural year, the series will host six speakers, including a microbiologist that sent microbes to the International Space Station and a biochemist with the Texas Department of State Health Services.

WORKFORCE DEVELOPMENT

- **Yvette Davis**, AEL Coordinator of Curriculum and Instruction, attended the Texas Computer Education Association (TCEA) annual convention in February, where she earned two micro credentials, one in "AI in Education" and another in "Instructional Coaching." [Click here to see a video of Yvette at the conference.](#)



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: March 2025 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: We will highlight Makayla Wittman, music major and BSW Fine Arts Intern.

OUTSTANDING FACULTY SPOTLIGHT: Jesse Castillo, Chair, Polysomnography, will be recognized for his efforts in securing preliminary programmatic accreditation.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

eLearning Operations

Texas Statewide Course Sharing Exchange

- We have resumed monthly advisory group calls; four new schools are onboarding.

Polysomnography Technology Program Audit

- Staff has assisted the department's accreditation committee with access to our D2L. We received a green light for final approval from The Commission on Accreditation of Allied Health Education Programs (CAAHEP). The CAAHEP board will meet this month, and the PSGT program will be on their agenda. Once they approve, the certification process will be finalized.

THECB Digital Learning Summit, February 11-12, 2025

- An email invitation was sent out to faculty for this virtual hybrid conference, "*Choosing Agility: Adapting to a New Era of Innovation in Digital Learning*" featuring engaging sessions on foundational and advanced practices in digital learning, innovative digital pedagogy, and emerging research. Participants will collaborate and network with practitioners from institutions of higher education across Texas.

Vendor Management

Honorlock Proctoring Solution

- Honorlock usage data as of January 31:

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Usage	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan*
Courses	40	35	47	47	25	27	12	35	50	44	41	11
Unique Exams	62	52	84	73	45	50	13	60	81	71	63	17
Students	470	372	490	466	293	320	64	470	547	376	225	63
Exams Taken	649	456	797	678	415	547	65	678	733	571	609	93

*Semester started on 1/13

Tutor.com

- Usage data for January 31:

Current Number of Semester Sessions	11
Active Students	4
Average Session Length (minutes)	26.61
Student Rating	5.00/5.00
Recommended Rate	100

Committees

Artificial Intelligence (AI) Taskforce

- Brian spoke at the December Educational Services Council meeting describing progress and asking for those who are interested in participating to notify us.

Course Quality Champions

- The phase 2 work session meeting was held on January 14 to develop SWOT analysis for goals and action items.
- The first Synergy meeting was held between the following committees to identify common goals and alignment, shared communications, and integration of program plans:
 - Course Quality Champions
 - Caring Campus
 - QEP
 - Center for Teaching & Learning

eLearning Advisory Committee

- During a recent meeting, topics discussed included D2L renewal, Technologies & Solutions Inventory, D2L/Publisher integrations and solutions, URL address switchover, and user database email migration.

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Professional Development

- eLearning attended, facilitated a few sessions as well as participated in the January 7 Spring 2025 Leopard Learns Conference
<https://sites.google.com/view/ctitemplecollege/home?authuser=0>

Community

D2L Fusion Conference

- Christa Quigley will attend the annual D2L Fusion Conference in Savannah, GA July 21 - 23, 2025 and has been nominated for a D2L 2025 Conference Award.

STUDENT SERVICES AND ENROLLMENT MANAGEMENT (SS & EM)

Enrollment Redesign

- Ms. Shannon Bralley, Associate Vice President for Student Services and Enrollment Management, reports that the Student Services and Enrollment Management (SS and EM) division is reorganizing and reinventing the student experience at Temple College.
- In spring 2025, the Division of SS and EM began a series of weekly trainings to include the SS and EM teams, Dual Credit team, and HSI/LEADS team to provide cross-departmental training. The SS and EM Enrollment Advisors gain valuable training from Admissions, Financial Aid, Advising, Student Alerts, Wraparound Services, Testing, career exploration, relational advising, and many more areas to help equip these team members with the knowledge needed to serve students holistically.
- In February 2025, Ms. Bralley worked with Mr. James Ross, Director of Enterprise Services, to set up caseload assignments across the 14 SS and EM Enrollment Advisors and five Dual Credit Enrollment Advisors. Enrollment Advisors can now access and approve registrations for students in their caseloads and will soon have dashboards through ADVISE to monitor the student's academic standing, course enrollments, and alerts submitted by their faculty. All processes are set to be in place before Spring Break with the new workflow launching with the spring 2025 second eight-week term.

SS and EM Leadership Training Workshops

- All SS and EM Leadership team members attended twelve hours of leadership workshops facilitated by Mr. James Skinner, Director of Adult Education and Literacy. Mr. Skinner led the team in discussing leadership principles, emotional intelligence, conflict management, and leading change. Over four weeks, these sessions helped new and veteran leaders develop new skills and gain confidence to progress in our division-wide goals to create an exceptional culture for our students and our employees.

Departmental Updates

Admissions and Records

- Ms. Suzanna Bachman, Registrar, and Ms. Natalie Bland, Associate Registrar, report that 19 grade changes were completed this month.
- On February 6, a follow-up demo with Parchment and Raptor AI evaluation services was held. Two additional companies were identified to schedule future demos that will improve the manual transcript course equating process in Admissions.
- In an effort to prevent fraudulent applications from entering the student information system, Admissions collaborated with IT and Colleague support to halt the auto importing of applications. Staff now review the applications for official and verifiable supporting documents or request photo IDs. The application submission email has been updated to inform students of the additional application review and requirement for official supporting documents. Applications are being marked as fraud in Recruit or moved to trigger government ID verification.
- February 17, Technicians Jessica Fettig and Christal Fiedler volunteered at the Fine Arts day to answer admissions questions and help students with their applications and application statuses.
- Ms. Bachman and Ms. Bland have been working with Mary Daniel, Financial Aid Director, to complete the Financial Value Transparency and Gainful employment report. The deadline has been extended but the state to September 2025.
- Admissions team printed 63 new Student IDs, which included IDs for Adult Education and Literacy, GED, Paramedic, Nursing students, Respiratory Care, and several continuing education program cohorts.
- Technicians, Erica Arredondo and Christal Fiedler were group guides for Temple College Preview Day on February 21.
- Admissions awarded the first Workforce credit from a skill review exam in collaboration with Dede Griffith, Vice President of Workforce Development. Processes have been identified to submit workforce credit in the future.
- Ms. Bland and Ms. Bachman attended the Southern Association of Collegiate Registrars and Admissions Officers conference in Lubbock, Texas from February 16 to February 19.
- Admissions & Records entered 4,651 course and testing equates (both
- Admissions and records processed 690 transcript requests.

Graduation

- Ms. Kaci Robinson, graduation specialist reports that there are 456 students who have applied for spring 2025 graduation this far. Graduation applications are pending from all Dual Credit programs and Health Professions.
- Spring graduation applications will close on March 14, 2025.

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- Ms. Robinson has notified the Temple College bookstore of the total number of invited students and the average number of those attending commencement.
- Staff assignments for commencement are being finalized so an initial meeting to discuss roles and responsibilities can be held.
- Flash photography has been confirmed as the photographer for commencement on May 10, 2025.
- Videography with Bands in Town was confirmed and will be added to final charges after commencement.
- Ms. Robinson is completing an inventory check to ensure all supplies are ordered for commencement day.

Enrollment Advising

- Ms. Hattrice Freeman, Director of Enrollment Advising, reports that department employees have continued to assist students with summer 2025 registration and course adds and drops. Ms. Becky Martinez, Ms. Laura Rodriguez, Ms. Magen McCauley, Ms. Julie Enriquez, and Ms. Jasmine Kimball continue to provide exceptional service to students during peak registration times. New employees Ms. Urquiza, Ms. Sneed, Ms. Hanaway, Ms. Nicholas, Ms. Jones, and Ms. Ortega are now seeing students and assisting with all registration and course adds and drops.
- From February 3rd through February 19th, Ms. Freeman reports that Advising served more than 350 students in person, in addition to email, chat, and phone requests for advising, including change of majors, graduation applications, adds/drops, Self-Service course approval, and virtual advising.
- Wide cross-departmental training takes place on Fridays, and daily training (department only) continues in preparation for caseloads in Spring 2025.

Financial Aid

- Ms. Mary Daniel, Director of Financial Aid, reports that for 2024-2025, 2291 learners at Temple College received Pell grants for a total disbursed amount of \$8,521,543.86, and 1129 learners received Direct Loans for a total disbursed amount of \$6,546,177.00.
- For the 24-25 school year 7876 learners have listed Temple College on their Free Application for Federal Student Aid (FAFSA).
- Ms. Sheila McMillan, Associate Director of Financial Aid led a FAFSA workshop for Rosebud-Lott on February 5th. Six students and ten parents attended the session.

Student Accommodations/International Advising/Foster Care Liaison

- Ms. Misty Reid, Director of Student Accommodations, reports the following events and meetings for the month of February:

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- On February 10th, Ms. Reid attended a planning meeting for the upcoming “Possibilities Job Fair” for students with disabilities, which will be held at UMHB on March 28th.
- On February 12th, Ms. Reid attended a webinar on “Disability and Higher Education and Possible Changes to Section 504”
- On February 12th, Ms. Reid attended a webinar on “AI Inclusion Empowering Access Without Compromising Integrity”
- On February 13th, Ms. Reid attended a TX Association on Higher Education and Disability (AHEAD) board meeting to plan and discuss sessions for the upcoming spring conference, which will be held from March 31st to April 2nd at the University of Texas El Paso.
- On February 14th, Ms. Reid presented training to Enrollment Advisors on disability, Title IX, student parent accommodations, and F1 visa student advising processes.
- On February 18th, Ms. Reid attended the Professional Development Committee meeting to discuss professional development proposals for the upcoming TX AHEAD conference in El Paso.
- On February 21st, Ms. Reid presented training to Enrollment Advisors on Foster Care resources, the Foster Care tuition and exemption waiver, and funds available for them to apply through the Education and Training Voucher Program.
- On February 25th, Ms. Reid attended a meeting with the Director of Vernon College to discuss Student Parent and Pregnancy services and policies for each college.
- Ms. Reid is accepting applications for international F1 visa students for Fall 2025. Temple College currently has 25 F1 visa international students attending for spring 2025.

Student Life

- Ms. Marcia Temple, Director of Student Life reports the Arnold Student Union continues to serve as a hub for student engagement, with various clubs and organizations holding regular meetings. In addition to regular meetings, several clubs have organized impactful events. These events have had positive attendance and contributed to the overall campus culture.
- Tex-Czech Awareness Day January 27th: Phi Theta Kappa organized the event which featured the celebration of the Czechoslovakian heritage event featured lively polka music, delicious kolaches, and special guests from the Czech Heritage Museum. This celebration honored the cultural contributions of Texas's vibrant Czech community and offered attendees an engaging opportunity to learn more about this rich heritage.
- Leopard Preview Day February 21st: Leopard Preview Day, is for high school juniors and seniors visiting Temple College to see the programs, opportunities, and pathways that can help with decisions about attending college.
- Texas A&M University-Central Texas-Transfer and Lunch event April 15th: TAMUCT will host this great transfer event aimed at helping students successfully transition from Temple College to their institution or explore opportunities for a fresh start. The event will bring together prospective transfer

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students, faculty, and academic advisors for a day of valuable insights and networking.

- Scouting America Camp Tahuaya Student Job February 19th: They aim to connect college students with summer jobs for those who work for the campus during the school year but don't have financial aid for the summer and are interested in working with youth.

Testing Center

- Ms. Monique Gibson, Director of Testing, reports the Temple College Testing Centers have experienced a significant increase in demand for testing services at the start of the spring 2025 semester, serving both internal and external clients/examinees. Our dedicated team remains committed to supporting students, the community, and partner institutions while actively engaging in professional development and expanding our range of services. We look forward to continued growth and progress throughout the semester.
- The Testing Centers accommodated an increase in testing sessions for students during Temple College's spring exams for 1st 8-week and 16-week classes.
- There was a notable increase in proctoring services provided to other institutions at the beginning of the semester, reflecting expanded outreach efforts.
- All walk-in and scheduled appointment requests were successfully accommodated, ensuring smooth operations and flexibility for students and external clients.
- The Testing department facilitated TCOLE (Texas Commission on Law Enforcement) and CASA (Core Academic Skills Assessment) exams on behalf of Adult Education and Literacy programs.
- There has been a significant increase in the proctoring of exams for community members requiring services from out-of-state and in-state institutions.
- As spring 2025 began program deadlines approach, the Testing Centers have experienced an increase in HESI (Health Education Systems, Inc.) and TEAS (Test of Essential Academic Skills) exams required for Allied Health program entry.
- We received updates for specific workstation computers for Pearson VUE exams
- The Testing Centers administered exams for Temple Fire Academy applicants through the Texas Commission on Fire Protection (TCFP).
- CLEP (College Level Examination Program) exams were conducted.
- Additional exams were administered for Workforce Continuing Education programs, enhancing our service offerings.
- The department administers TSIA2 remote tests for prospective Temple College students, offering flexible testing solutions for remote learners.
- Staff members actively participated in the following professional development and partnership activities:
 - NHA (National Health Career Association) CMA (Certified Medical Assistant) Testing
 - ACT National Testing Attendance of Texas Association Collegiate Testing Professional Webinar

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- The Remote/Evening Coordinator position is now open and has been posted on the Temple College employment portal for prospective candidates.

Tutoring Services

- Mr. Mike Hein, Director, reports the Math Lab and Writing Center have seen significant utilization of tutoring sessions by students from February 04, 2025 to February 21, 2025.
- Outreach/collaboration and internal marketing has included working with our Math Department, tabling at all campuses, and classroom visits on the main campus.
- We have also begun collaboration with Texas A&M Central Texas to learn from each other about approaches, techniques, and best practices for tutoring services.
- Revisions and additions to our onboarding/training processes have had initial success and are being used to create a tiered system for tutors that provides opportunities for upward mobility at least internal to the department.
- Math Lab recruitment continues for the Hutto and Taylor campuses. It has focused on social media use and outreach to the community, including the retired teachers association in the area and the Math Department.
- Writing Center recruitment continues for one more consultant for our main campus center.
- Work continues on a project to expand resources for scholarship writing, which will be posted on the Writing Center's web pages.
- Mr. Hein works on committees and work groups to ensure that the Writing Center and Math Lab align with Temple College's vision and goals.

Veterans Affairs

- On February 19th-Ms. Basilia Flores, the Veteran's Affairs Coordinator, attended a webinar for SCO office hours hosted by the Department of Veterans Affairs.
- Ms. Nichols, Enrollment Advisor, provides Ms. Flores with continued training in Hazlewood benefits.
- Ms. McCauley, Enrollment Advisor, provides Ms. Flores with continued training in Colleague and Self Service.
- Ms. McCauley and Ms. Flores continue to process amendments to the VA.

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

- Taylor and Hutto staff are working with our local high schools to hold on-site visits to assist graduating seniors seeking college admission. Enrollment and recruitment staff are teaming up to support our service area high schools with "Temple Tuesdays" and outreach to help upcoming graduates with enrollment processes during their school day at the high schools.
- EWCHEC Centers and Communities will be the focus on the next Ask Me Anything presentations for March. The presentations will highlight the current

student services available in the Centers as well as our efforts in the community and plans for future growth.

- Planning meetings with Corgan for the Hutto Center continue to progress. Program discussions with Deans, Workforce Development, and student services personnel are informing the next steps in the process. The Master Plan will be presented to the Board of Trustees at the March meeting.
- EWCHEC Student & Community Events this month:
 - March 3 – Economic Empowerment Committee, Taylor Chamber of Commerce
 - March 4 – Taylor Communities Connected Luncheon @ Taylor Center
 - March 6 – Campus Wide Produce Day – Hutto & Taylor Centers
 - March 12 – Hutto Chamber Luncheon @ Hutto Center
 - March 13 – Hutto Power Breakfast @ Hutto Center
 - March 13 – WilCo Day at the Capitol
 - March 17 – Taylor Chamber Luncheon
 - March 18 – Voter Registration Event – Hutto Center
 - March 26 – Ask me Anything presentation, EWCHEC
 - March 27 – Ask me Anything presentation, EWCHEC

NATURAL SCIENCES

- Lance English, Chemistry Department, was recently selected as one of twenty-four faculty members in the U.S. by the American Chemical Society (ACS) to help design an accreditation program for two-year college chemistry programs. In February, he traveled to Washington D.C. for their first planning panel and will return for additional sessions as the project progresses. The photo below is the group of chemists that were selected and attended the meeting in Washington D.C.
- Lance continues to be actively involved with the ACS in several capacities for Temple College. His first engagement was with the Exams Division, where he became the first faculty member in the country to collaborate with ACS on developing a customized final exam for first-semester Organic Chemistry. The following year, he was selected as one of sixteen members nationwide for the inaugural ACS Two-Year College Community of Practice (2YC CoP), where they created open-access, active learning modules for community college chemistry courses. In May, he will be traveling to Kansas City with several members to present their group work at the annual meeting of the Two-Year College Chemistry Consortium (2YC3).





MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: March 17, 2025

Re: Consideration for approving a purchase issued to DataDefense Partners for Network Equipment through the Equalis Cooperative.

Staff Recommendation: Approval

The Board is asked to approve a purchase issued to DataDefense Partners for Network Equipment through the Equalis Cooperative.



Purchase Approval

Description: Consideration for approving a purchase issued to DataDefense Partners for Network Equipment through the Equalis Cooperative

Recommendation: The Board is asked to approve a purchase issued to DataDefense Partners for Network Equipment through the Equalis Cooperative.

As part of the building process, Temple College Information Technology Services is responsible for purchasing, installing, and maintaining all network equipment in each building. As part of the expansion, the department recommends replacing some core infrastructure to add additional capacity to meet the networking needs of each new building.

As new programs are created, the requirements for network infrastructure continue to grow to accommodate advancements in artificial intelligence, Industry 4.0, cybersecurity, and computer-aided drafting, among others. This purchase aims to provide faster, redundant connections throughout our core network infrastructure and to each networking closet, limiting the effects of cable or switch failures to as few users as possible.

This purchase will also increase the security posture of Temple College while leveraging the power of Artificial Intelligence in the areas of Data-Loss Prevention to protect against accidental misuse of confidential data, and Operational Technology Security to protect against threats targeted toward internet connected mechanical devices, like lighting controls, air conditioning, and medical technology devices.

This purchase includes firewalls, data center switches, campus layer switches, and all access layer switches, wireless access points, and telephones for Temple Main, Workforce/Visual Arts, and Health Science Center projects. This equipment comes with support and will sustain the expected growth over the next five years.

DataDefense Partners was chosen due to their previous experience with the college, and through competitive pricing offered through the manufacturer.

The Board of Trustees is asked to approve a purchase issued to DataDefense Partners in the amount of \$688,963.73. The contract is offered through Equalis cooperative agreement, contract TC-COG-2127C. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.



Funds Available:

_____ Budgeted

__X__ Fund Balance 62 (Bond Projects)

__ _____ Other:

Approved:

Christina Ponce
President

Date



MEMORANDUM

PROVOST, VICE PRESIDENT OF ACADEMIC AFFAIRS AND STUDENT SERVICES

To: Dr. Christina Ponce

From: Dr. Susan Guzmán-Treviño *ST*

Date: March 17, 2025

RE: Approval of Level 1 Certificate, Clinical Medical Assistant, Multi-Technician

We are requesting the Board of Trustees approve offering the Level 1 Certificate, Clinical Medical Assistant, Multi-Technician.

This certificate will assist in creating a clear pathway for students to enter employment or pursue an associate degree in health care. The certificate will add a new dual credit option which will allow students to capture credit for high school Career and Technical Information (CTE) programs. Through this certificate, students will have an opportunity to accelerate progress toward healthcare careers by completing prerequisites for associate degree pathways and receiving early exposure to career exploration. In addition, the certificate is sequenced to align with the Texas Education Agency (TEA) CTE Secondary Program of Study "Nursing Science" to ensure the pathway is a fit for dual credit students. While this certificate is not exclusive to dual credit students, it does allow a significant cost saving opportunity for dual credit students utilizing Financial Aid for Swift Transfer (FAST) program funding. This certificate will allow students to obtain an Occupational Skills Award and multiple industry-recognized certifications, which will make them more marketable to employers and give them a competitive advantage over other candidates.

On March 5, 2025, the college Curriculum Committee voted to approve adding this new certificate. If approved by the board, students may enroll in the program for the fall 2025 semester.

Please see Page 2 of this memo for the recommended certificate plan.

We appreciate your consideration of this request.

Clinical Medical Assistant Multi-Technician Level 1 Certificate

Year 1		Credits
EDUC 1300 - Learning Frameworks		3
HPRS 1205 - Essentials of Medical Law/Ethics		2
HPRS 1102 - Wellness and Health Promotions		1
HPRS 1304 - Basic Health Professions Skills		3
MDCA 1310 - Medical Communications		3
Semester Credit Hours		12
Year 2		Credits
HPRS 2302 -Medical Terminology		3
MDCA 1309 - Anatomy & Physiology for Allied Health		3
MDCA 1417 - Procedures in a Clinical Setting		4
Semester Credit Hours		10
Year 3		Credits
MDCA 1421 - Administrative Procedures		4
MDCA 1305 - Medical Ethics and Law		3
Semester Credit Hours		7
Year 4		Credits
ECRD 1211 - Electrocardiology		2
ECRD 1471 - Local Needs EKG		4
Semester Credit Hours		6
Total Credit Hours		35



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Date: March 17, 2025

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As new programs are created, the requirements for network infrastructure continue to grow to accommodate advancements in artificial intelligence, Industry 4.0, cybersecurity, and computer-aided drafting, among others. This purchase aims to provide faster, redundant connections throughout our core network infrastructure and to each networking closet, limiting the effects of cable or switch failures to as few users as possible.

This purchase will also increase the security posture of Temple College while leveraging the power of Artificial Intelligence in the areas of Data-Loss Prevention to protect against accidental misuse of confidential data, and Operational Technology Security to protect against threats targeted toward internet connected mechanical devices, like lighting controls, air conditioning, and medical technology devices.

This purchase includes firewalls, data center switches, campus layer switches, and all access layer switches, wireless access points, and telephones for Temple Main, Workforce/Visual Arts, and Health Science Center projects. This equipment comes with support and will sustain the expected growth over the next five years.

DataDefense Partners was chosen due to their previous experience with the college, and through competitive pricing offered through the manufacturer.

The Board of Trustees is asked to approve a purchase issued to DataDefense Partners in the amount of \$719,747.16. The contract is offered through Equalis cooperative agreement, contract TC-COG-2127C. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

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Funds Available:

_____ Budgeted

___X___ Fund Balance 62 (Bond Projects)

___ ___ Other:

Approved:

Christina Ponce
President

Date

DataDefense Partners
www.datadefensepartners.com
(512) 837-8083



Created By:
Daniel Grider

Date:
3/7/2025

Client Information
<p>Caleb Hogue Temple College (254) 298-8444 caleb.hogue@templejc.edu</p>

Account Manager
<p>Daniel Grider DataDefense Partners (512) 296-7569 Daniel@datadefensepartners.com</p>

Qty1.	Description	MSRP Price	DDP Price
<u>FORTINET HARDWARE 2025 V2</u>			
3	FortiSwitch-110G-FPOE Layer 2 FortiGate switch controller compatible PoE 802.3bt switch with 2x 5G RJ45 with PoE bt, 8x 2.5G RJ45 with PoE af/at and 4x SFP+ ports. Fanless. Max 200W PoE output limit. :: FS-110G-FPOE	\$3,750.00	\$1,836.84
3	FortiSwitch-110G-FPOE 5 Year FortiCare Premium Support :: FC-10-M10GF-247-02-60	\$1,875.00	\$1,224.54
2	FortiGate-1801F Hardware plus 5 Year FortiCare Premium and FortiGuard Enterprise Protection :: FG-1801F-BDL-809-60	\$525,367.50	\$185,268.29
33	Fortinet, Inc. - FAP-431G-A	\$44,220.00	\$19,491.13
1	FortiAP-431G 5 Year FortiCare Premium Support :: FC-10-PG431-247-02-60	\$670.00	\$437.57
2	FortiSwitch-2048F Layer 2/3 FortiGate switch controller compatible switch with 48x25G(SFP28) +8x100G (QSFP28)+2x10G(SFP+). Dual AC power supplies :: FS-2048F	\$51,000.00	\$22,479.64
2	FortiSwitch-2048F 5 Year FortiCare Elite Support :: FC-10-S2F48-284-02-60	\$38,250.00	\$20,817.26
2	FortiSwitch-3032E 5 Year FortiCare Elite Support :: FC-10-S3E32-284-02-60	\$44,872.50	\$24,421.48
2	FortiSwitch-3032E Layer 2/3 FortiGate switch controller compatible switch with 32 x 100 GE QSFP28, Dual AC Power Supplies :: FS-3032E	\$59,830.00	\$26,371.71
1	FortiFone-380B 5 Year FortiCare Premium Support :: FC-10-FF38B-247-02-60	\$219.00	\$166.87
170	FortiFone-380B Mid range IP Phone with 3.5" color screen, 28 programmable keys, PoE and 10/100/1000 LAN and PC connections, upgrade/replacement for FON-380. :: FON-380B	\$37,230.00	\$22,289.10
41	FortiSwitch-148F-FPOE Layer 2 FortiGate switch controller compatible PoE+ switch with 48x 1G RJ45 with PoE+ and 4x 10G/1G SFP+/SFP ports and 1x RJ45 console port. Max 740W PoE output limit. :: FS-148F-FPOE	\$102,295.00	\$45,089.40
41	FortiSwitch-148F-FPOE 5 Year FortiCare Premium Support :: FC-10-148FF-247-02-60	\$51,147.50	\$27,836.70
2	FortiGate-1801F 5 Year Upgrade FortiCare Premium to Elite (Require FortiCare Premium) :: FC-10-F18F1-204-02-60	\$25,017.50	\$10,347.82
24	FortiSwitch-624F-FPOE 5 Year FortiCare Premium Support :: FC-10-624FF-247-02-60	\$124,080.00	\$67,529.53
6	FortiSwitch-648F-FPOE 5 Year FortiCare Premium Support :: FC-10-648FF-247-02-60	\$38,610.00	\$21,013.21
9	FON-480 plastic wall mounting kit FON-380/480 plastic wall mounting kit - 10 pack. :: FON-480-WALLMOUNT-10	\$1,935.00	\$1,158.37

Qty1.	Description	MSRP Price	DDP Price
192	25GE SFP28 transceiver module, long range 25 GE / 10 GE SFP28 transceiver module, long range 10km, LC connector, SMF, 1310nm, 0C to 70C, for systems with SFP28 slots :: FN-TRAN-SFP28-LR	\$46,080.00	\$20,062.92
2	FortiGate-1801F 5 Year FortiGuard OT Security Service (OT dashboards and compliance reports, OT application and service detection, OT vulnerability correlation, OT virtual patching, OT signatures - Application Control and IPS rules) :: FC-10-F18F1-159-02-60	\$100,070.00	\$41,391.33
8	100GE QSFP28 Passive Direct Attach Cable, 1m 100 GE QSFP28 passive direct attach cable, 1m, 0C to 70C, transceivers included, for systems with QSFP28 slots :: FN-CABLE-QSFP28-1	\$1,344.00	\$585.17
10	100GE QSFP28 Passive Direct Attach Cable, 3m 100 GE QSFP28 passive direct attach cable, 3m, 0C to 70C, transceivers included, for systems with QSFP28 slots :: FN-CABLE-QSFP28-3	\$2,400.00	\$1,044.94
8	100GE QSFP28 Passive Direct Attach Cable, 5m 100 GE QSFP28 passive direct attach cable, 5m, 0C to 70C, transceivers included, for systems with QSFP28 slots :: FN-CABLE-QSFP28-5	\$3,600.00	\$1,567.46
34	25 GE SFP28 passive direct attach Cable 25 GE SFP28 passive direct attach cable, 3m, -40C to 85C, transceivers included, for systems with SFP28 slots :: FN-CABLE-SFP28-3	\$5,059.20	\$2,202.74
42	10 GE SFP+ passive direct attach cable, 1m 10 GE SFP+ passive direct attach cable, 1m, 0C to 70C, transceivers included, for systems with SFP/SFP+ slots :: FN-CABLE-SFP+1	\$2,772.00	\$1,206.67
21	100 GE QSFP28 breakout to 4x 25 GE SFP28 passive direct attach cable 100 GE QSFP28 breakout to 4x 25 GE SFP28 passive direct attach cable, 5m, -40C to 85C, transceivers included, for systems with QSFP28/QSFP+, SFP28/SFP+ slots :: FN-CABLE-QSFP28-4SFP28-5	\$16,910.46	\$9,203.43
24	FortiSwitch-624F-FPOE Layer 2/3 FortiGate switch controller compatible PoE 802.3bt switch with 24x 5G RJ45 ports, 4x 25G SFP28 and MACSec. Max 1400W POE output limit :: FS-624F-FPOE	\$248,160.00	\$115,449.35
6	FortiSwitch-648F-FPOE Layer 2/3 FortiGate switch controller compatible PoE 802.3bt switch with 32x 2.5G RJ45 + 16x 5G RJ45 ports, 8x 25G SFP28 and MACSec. Max 1800W POE output limit :: FS-648F-FPOE	\$77,220.00	\$35,302.11

Sub-Total:	\$719,747.16
Sales Tax:	\$0.00
Total:	\$719,747.16

Transaction Notes

Fortinet MSRP \$1,653,984.66
 Equalis Contract # TC-COG-2127C
 Estimates shipping cost from disty is \$5,600.00

Please Note:

- Quote valid for 30 days, Unless otherwise stated above terms will be Net 30.
- If you choose to pay with a credit card, you will be charged any applicable processing fees associated with that purchase.
- Prices do not include labor, installation, or consulting unless expressly added as line-items above.
- Prices do not include applicable shipping charges and are subject to change without notice.5
- All items ordered are subject to manufacturer return policy which may include the refusal of a returned item, or a restocking fee
- Please contact us for any discrepancies, so that we can update the project and/or quote



MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: March 17, 2025

Re: Consideration for approving a purchase issued to Dell Technologies for Classroom Technologies for Temple Main through the DIR Cooperative.

Staff Recommendation: Approval

The Board is asked to approve a purchase issued to Dell Technologies for Classroom Technologies for Temple Main through the DIR Cooperative.



Purchase Approval

Description: Consideration for approving a purchase issued to Dell Technologies for Classroom Technologies for Temple Main through the DIR Cooperative

Recommendation: The Board is asked to approve a purchase issued to Dell Technologies for Classroom Technologies for Temple Main through the DIR Cooperative.

As part of the new building projects, the Information Technology Services Department is tasked with installing all classroom and office technologies. This purchase includes new computers, monitors, and docking stations for these projects:

- 27 Teaching Stations
- 15 Laptops for Student Success Center

Dell Technologies was selected as the vendor of choice because of the existing relationship with the College and compatibility with existing systems.

The Board of Trustees is asked to approve a contract to Dell Technologies in the amount of \$72,882.72. The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-TSO-3763. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

- ___ Budgeted
- ___X___ Fund Balance 62 (Bond Projects)
- ___ Other:

Approved:

Christina Ponce
President

Date



MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: March 17, 2025

Re: Consideration for approving a purchase issued to Columbia Advisory Group for security assessments through the TIPS Cooperative.

Staff Recommendation: Approval

The Board is asked to approve a purchase issued to Columbia Advisory Group for security assessments through the TIPS Cooperative.



Purchase Approval

Description: Consideration for approving a purchase issued to Columbia Advisory Group for security assessments through the TIPS Cooperative

Recommendation: The Board is asked to approve a purchase issued to Columbia Advisory Group for security assessments through the TIPS Cooperative.

The Temple College Information Technology Services Department is tasked with maintaining compliance with state and federal regulations on community college security programs. The college must comply with Texas Administrative Code 202, the Texas Cybersecurity Framework, NIST 800-53 Revision 5, and the Gramm-Leach-Bliley Act. Since our last control assessment in 2020, the college has significantly im all controls and is prepared to measure our progress through a fresh security assessment.

Columbia Advisory Group would perform a cybersecurity framework assessment, including policy review, security controls audit, and security plan audit, and provide recommendations for remediation to bring Temple College up to the standards required by NIST, TAC 202, and the GLBA. Columbia Advisory Group would also perform a full vulnerability assessment of the college from both internal and external perspectives and provide guidance on configuration changes to reduce the college’s risk.

Columbia Advisory Group was chosen due to their previous experience with the college, and through the recommendation of other community college Information Security Officers.

The Board of Trustees is asked to approve a contract to Columbia Advisory Group in the amount of \$44,900. The contract is offered through The Interlocal Purchasing System (TIPS) cooperative, contract 220105. This cooperative meets the College’s requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

- Budgeted
- Fund Balance
- Other:

Approved:

Christina Ponce

Date

Item 9-E



President

Item 9-F



MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and the Board of Trustees

From: DeDe Griffith

Date: March 7, 2025

Re: Consider purchasing semiconductor training equipment from Advanced Technologies Consultants through the Equalis Group Cooperative Contract # EQ-052920-01G.

Staff Recommendation: Approval

The Board is asked to consider a purchase from Advanced Technologies Consultants through the Equalis Group Cooperative Contract # EQ-052920-01G for semiconductor training equipment.



Purchase Approval

Description: Consider purchasing semiconductor training equipment from Advanced Technologies Consultants through the Equalis Group Cooperative Contract # EQ-052920-01G.

Recommendation: The Board is asked to consider a purchase from Advanced Technologies Consultants through the Equalis Group Cooperative Contract # EQ-052920-01G for semiconductor training equipment.

The Semiconductor equipment will be located at the Temple College Taylor Campus for workforce training in cutting edge program pathways that have been established with industry partners on board. The Semiconductor Integrated Manufacturing and Engineering System will support specialized semiconductor training with equipment in automated robotic chip manufacturing, a mock clean room, a simulated wafer production line, and integrated wafer packaging and logistics. Along with stackable credentials, each program includes embedded industry-based credentials, designed to align with Texas Education Agency K-12 dual credit pathways and lead into a Bachelor's of Applied Arts and Sciences as a partnership with Texas A&M Central Texas. The needed equipment and training system have been designed and curated with career semiconductor engineers.

The Temple College Taylor Campus Workforce Center's advanced manufacturing training system includes an integrated robotics credential for a highly specialized technician needed by the advanced manufacturing and semiconductor industry. Students will be armed with strong skills in additive and subtractive manufacturing including metallic 3D printing, CNC production, programmable logic-controlled systems, cyber-enabled manufacturing, packaging systems for production and maintenance and water reclamation and processing. In short, this vision means thousands of excellent jobs for Texans.

Purchases made from Advanced Technologies Consultants through the Equalis Cooperative satisfy the required bidding laws found within Texas Education Code 44.031.

This purchase of the Roots Semiconductor Line t \$1, 908, 479 is phase I of the equipment needed to fully develop the integrated system. The purchase is specifically for the semiconductor processing side of the program. The entire project is supported by the Texas Semiconductor Innovation Fund grant award totaling \$9.8M. Based on the information provided, the Board is asked to consider a purchase from Advanced Technologies Consultants through the Equalis Group Cooperative Contract # EQ-052920-01G for semiconductor training equipment.. The Board of Trustees is also asked to authorize the President to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

_____ Budgeted

Item 9-F



_____ Fund Balance

 X Other: Texas Semiconductor Innovation Fund

Approved:

Dr. Gisela Figueroa
Associate Vice President for Finance

Date



SEMICONDUCTOR LINE PROPOSAL

(Mirroring Main Campus)

Presented to:
Temple College
Taylor Campus
March 3, 2025

Jath Candy - Senior Solutions Design Specialist
Advanced Technologies Consultants
jathcandy@atctrain.com | (915) 356-4016

ABOUT OUR COMPANY



At ROOTS Education Co. (REC), we provide kits so students can build systems, outfitting students, organizations, and educational institutions with valuable Career and Technical Education (CTE) services.

Through assessments, curriculum, simulation, and our (patented) adaptable hands-on lab training technology, ROOTS fully prepares students to step confidently into further education and high-earning advanced manufacturing and technology careers.

Program blueprints show that students emerge from ROOTS learning programs with full competencies beyond those offered by major competing bodies. ROOTS develops students' capabilities in a wide array of fields, such as advanced CTE programs in automation, advanced manufacturing, and the rapidly expanding field of collaborative robotics (Cobots). Through the diversified education and credentialing ecosystem REC offers, ROOTS students learn a complimentary variety of essential life and career skills, improving student education and employability outcomes.

Why ROOTS?

- Our concept is to collaborate with schools with a blank slate, identifying components and needs so students can be heavily involved with assembly, validation, programming & operation of a robotic work cell. This allows you to teach from a system that addresses local workforce needs. We provide the tools to guide students through theory, complimented by experiential learning with hands-on engagement during/ after the theory. In our more advanced levels, the students install, wire, program, fabricate, calibrate, teach, strategize, and develop their process all while competing and creating their own manufacturing cell.
- Each level educates students and instructors about science, technology, and engineering within the world of robotics to better understand Industry 4.0, and to create Employee 4.0.
- Our system is an engineered, customized approach that freely allows build and teardown, imagination, and integration.
- Working in advanced manufacturing requires a broad understanding of the factory's processes. Strategic training utilizing hardware and software creates a diverse base of innovators and problem-solvers.
- Industry 4.0 is a rapid evolution in how modern manufacturing operates. Student 4.0 requires access to equipment which enhances the educator's ability to keep pace with the ever-changing industry.
- Backed by our 70+ years in manufacturing.
- Backed by 100+ robotic installations on multiple continents.
- Training industry workers since 2004 in robotics best practices.
- Strategic partnerships in multiple states to improve cost and timing to you.
- ROOTS stays current as industry experts in manufacturing consulting.

PRODUCT DIFFERENTIATORS

KEY INPUTS:

1. Industrial Grade Robots
2. Open sourced, so students can contribute to real world problems by becoming developers, not just followers
3. Safety Oriented
4. Designed for core integration with OEM equipment
5. Project (Lab) Based Curriculum
6. Designed to be installed by students with ROOTS oversight.
7. Simulator tools so all students can contribute at the same time
8. Independent interactive learning modules
9. Flexible to accommodate reconfiguration, repurposing and processing
10. Flexible to add and remove accessories
11. Flexible to enable creativity and imagination
12. Retained value to be sold back into Industry for new equipment
13. Onsite, Certificate based Train-the-Trainer offerings.
3. Designed for your region, for your employers
4. Minds-on, Hands-on approach
5. Designed to enable creativity, imagination and applied engineering
6. We focus on integration (most challenging part of manufacturing)
7. We create excitement, engagement, leaders and team skills - separating our programs from others
8. We range from a mix of Science and Art to create Technicians and Application Engineering prospects
9. Air tight curriculum (instructors don't require prior knowledge of robotics)
10. Expandable, can be networked and integrated with other equipment
11. Creative design allows students to make reconfigure, repurpose
12. Designed with Safety Training devices
13. Designed with Troubleshooting devices
14. Provides project based tasks so students can solve problems in a team environment
15. Introduction to engineering skills are created with application based tools
16. Industry 4.0 compatible

WHAT MAKES US DIFFERENT - "STUDENTS PUT THEIR PHONES DOWN":

1. Co-collaboration to meet specific needs
2. Private and customized training website

ABOUT OUR ADVANCED LEARNING FACTORIES

We are honored to enhance your Training Center with the Wafer Processing Learning Factory which is a continuation of the Advanced Robotic Applications, focused within the realm of Semiconductor technology.

We understand your needs very well and that is why our system is unique and truly one-of-a-kind WITH: *Project Based Learning, simulating manufacturing processes in the real world, problem solving with building 21st. century skills. Open interfaces which conform to industrial standards, Plug & produce methods, Motivating, practical project exercises, Fast conversion for various training scenarios, Flexible robot cells to industry standard, Solid and reliable machine networking. The wafer processing trainer can be upgraded and expanded as learning objectives and budget morph and grow with technology and the needs of external stakeholders drive the learning outcomes.*

A **WAFER PROCESSING LEARNING FACTORY:**

The Wafer Processing Learning Factory will be housed in a skeleton style clean-room, creating the conception of a clean-room without the cost of major construction or facility changes. Inside the clean-room, multiple robots will be manipulating semiconductor wafers from process station to process station. Each station will perform operations typical within the wafer production process and as expected, students will be able to identify if processes meet expectations at stage. The process cells allow students to create, align, adjust and maintain the process that a wafer would typically be exposed to.

Pathway to Proficiency:

The ROOTS program is designed to create an automation pathway for students. Having an Automation Strategy is critical for long-term goal achievement, and we can help with that. We create a manageable approach to keeping

up with industry by continuously evolving your ROOTS kits without replacing and starting over. Over time, you can add extra tooling, accessories, and software improvements to your kit, allowing students to create new scenarios and lab exercises. In addition, you can add additional systems to your kit for added learning complexity and enabling competitions amongst classes or groups.

The ROOTS Semiconductor Training system is designed and deployed in a modular format that allows each station to be isolated and trained on individually. This approach gives opportunities for more advanced students to experience more in-depth training experiences while more challenged students can remediate and gain extra training hours focusing on the areas that need the most attention. The LMS is structured to allow for this type of advanced manufacturing process dissection as well as dovetailing seamlessly into the training regimen for the highest level of student learning experience. Each LMS subscription renewal also includes Hours for Train The Trainer, year over year.

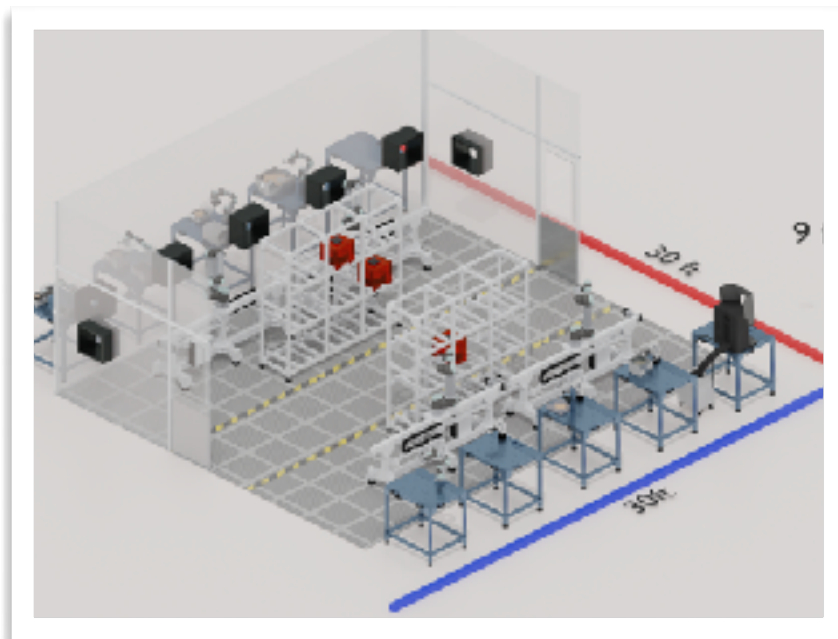


ABOUT YOUR KIT

For students and incumbent workers, benefits include advanced skills education in a leading institution, often with no out-of-pocket costs. They learn new skills that provide the perfect combination of automation and challenges to eliminate the gap between education and industry, advancing their careers in an exciting and growing profession. The ROOTS Learning Factories provide more than just robotics; industrial-grade equipment supports learning the complex principles of robots, including classification, operation, troubleshooting, processing, logic, and applications in the automation industry. Students learn critical thinking through teamwork and innovation, electro-mechanical design, and programming in an intensive hands-on learning environment that propels them into excellent Industry 4.0 careers.

1. This program will provide students with an overview of the semiconductor industry, including Helium Leak Detection and Clean Room Protocols.
2. This program will provide students the basic concepts behind processing steps. These include processes like FOUP/SMIF handling, Scrubbing, Etch, Wafer Transfer, and more...
3. This program will guide future technicians in automated processing, maintenance, programming and integration techniques with use of robotic applications and industry 4.0 devices.

Within the Wafer Processing Line Students will obtain the: A) Knowledge, Skills and Abilities to automate a Vacuum Technology Process B) Knowledge, Skills and Abilities to automate a Plasma Etching Process C) Knowledge, Skills and Abilities to automate a Wafer Transfer Process D) Knowledge, Skills and Abilities to automate a Wafer Transfer Process E) Knowledge, Skills and Abilities to understand a Scrubber/Gas Abatement process. F) Knowledge, Skills and Abilities to understand a EFEM Vacuum Tool Process. G) Knowledge, Skills and Abilities to understand a Helium Leak detection Process.



OUR PRODUCT PRICING STRUCTURE

Stations Included:

Qty

HAND TOOL TRAINING PACKAGE - A selection of foundational tools that provide critical tactual use of clamping, cutting, leveling, basic measurement, precision measurement and transferable measurement exercises. Fastener installation, proper torque setting, thread type identification and proper fastener selection are part of the training scenarios as well. 5

CLEAN ROOM PROTOCOLS PACKAGE - The gowning/de-gowning protocols; associated PPE donning and doffing, including TYVEK suits, booties, gloves, tack mats, de-ionizer bar, HEPA filter system 1

CLEAN ROOM STRUCTURE/DEVICE PACKAGE - Complete 24' x 20' clean room skeleton (roofless) with PPE gowning vestibule, Dual entry Door System, Cleanable walls, Clean room Lighting Package 1

HELIUM LEAK DETECTION PACKAGE - Industry specific, Mass Spectrometer-based leak detection Tool. Enhances Vacuum learning Module. Indispensable skill needed for modern Wafer Fabs. Supported with a full curriculum module(s) 1

INTEGRATED PLASMA ETCH PACKAGE - Includes a Plasma Etch toolbar teaching concepts of Plasma Etching, and Basics of Vacuum. Creates RF-Based reactive plasmas for precise Thin Film etching processes 1

ROBOTIC WAFER TRANSFER LEARNING PACKAGE - Contains an Atmospheric Robot, Transfer Software, Silicon Wafer Cassette Stands, fully supported Curriculum Modules for students to practice and understand how robots are utilized in a true Wafer Fab. 1

SCRUBBER /GAS ABATEMENT TRAINING PACKAGE - Allows Gas Neutralization before disposal. Non-Toxic gasses are used with this trainer, however, the process of gas abatement is a critical skill. The full Curriculum instructs the Use and Fundamentals of Scrubbing, Repair and Maintenance. 1

EQUIPMENT FRONT END MODULE (EFEM) PACKAGE - Large, Industry-Standard Transfer Module that allows students to program Wafer Transports from a standard FOUP-Style Cassette to a Vacuum Handler and onward to 4 simulated process stations. Learning Module Curriculum reinforces Vacuum Basics and Robotic Transfer Processes encompassing Low Vacuum Pumps, High Vacuum Pumps, Valve Pneumatics, Gauges, and Machine Software. 1

INSTALLATION/ENGINEERING/TRAINING - Delivery, ROOTS Installation and startup, onsite, 100 additional hours for onsite training, all costs associated with travel included 1

CURRICULUM/LMS- Air tight, Turn key Module-based Curriculum Suite. 1 year Learning Management System (LMS) subscription included 1

SHIPPING - All shipping costs to school location included. 1

Equalis Contract - #EQ-052920-01G

50

Total Project Price: \$1,908,479



EXCLUSIONS

- *Costs nor labor for facility changes*
- *Costs nor labor for demo work*
- *Costs nor labor for utilities (all utilities within 6' of equipment i.e. air drops, electrical drops, water drops, drains, exhaust)*
- *Costs nor labor for required permits*
- *Payment to vendors (unless specifically hired by Roots Education Co.)*
- *Costs nor labor for rigging/unloading from trucks*
- *Costs nor labor to secure storage of materials*
- *Costs nor labor for waste management*
- *Costs nor labor for safety equipment / PPE*
- *Equipment for potential (simple) fabrication during assembly*

TERMS AND CONDITIONS OF SALE

1. In consideration of the services to be performed by the Company, **Customer agrees to pay 50% downpayment of total, upon invoice, Net 15 days.**
2. Remaining payment due upon materials delivered or services rendered, Net 30 Days.
3. For all Labor, hardware, additional expenses, or Change Orders, terms are Net 30 Days.
4. Terms may not be changed without written consent of ROOTS Education Co., LLC.

5. THIS PROPOSAL IS VALID FOR 30 DAYS FROM DATE POSTED ON COVER PAGE.

ACCEPTANCE

Unless a contrary provision is found on the face hereof, quotations may be withdrawn without notice at any time before receipt by the Company of an acceptance in writing. In addition, purchase orders received more than 30 days after date of quotation shall be subject to acceptance by the Company.

QUOTATIONS

All quotations are limited to the items and quotations of items herein specified. The company assumes no responsibility for the furnishing of any other equipment or material. Delivery lead times are currently TBD. Once announced, all lead times are subject to production capacities and build times, and may extend past predicted delivery timeframes listed here. Delivery lead times do NOT include assembly or operation.

PRICES

Unless otherwise specified all prices are f.o.b. our office and are subject to change without notice unless a firm order is placed with the Company within thirty (30) days from the date of quotation.

TAXES

The amount of any applicable tax or other government charge upon the sale, shipment and/or use of goods covered by this quotation shall be added to the price and shall be paid by the Purchaser.

CANCELLATION

In the event of any cancellation of the order by either party, Buyer shall pay to Seller the costs and expenses (including all expenses and all commitments to its suppliers and subcontractors) incurred by Seller prior to receipt of notice of such cancellation from Buyer plus Sellers usual rate of profit for the same or similar work

PAYMENTS

The customer will be invoiced per the payment schedule noted above.

LIMITED WARRANTY

(a.) Without limiting any other provision set forth herein, any and all product warranties will be limited to those available to Customer from the OEM (original equipment manufacturer) only. OEM warranties are contingent upon proper use of the products in the applications for which they were intended and shall not apply to products that are materially modified or subjected to unusual physical or electrical stress, misuse, abuse, or unauthorized repair. Customer is solely responsible for its machine's compliance with applicable regulations for machine guarding and safe operating practices. Unless otherwise noted, regulatory compliance of the system is the responsibility of the Customer. All software products are fully warranted for content, but operationally are provided "as is" and "with all faults", and the Company makes no warranty that the operation of software products will be uninterrupted or error-free.

(b.) Without limiting any other provision in this Agreement, and subject to the above Limitation of Liability paragraph, the Company warrants that it will perform the services specified in the section entitled "Scope of Work" in a quality and workmanlike manner; provided, however, that the foregoing sentence is not intended to, and does not, (i) warrant the performance of the system or other assembled products in a manner other than as specifically set forth in the performance specifications stated in the section entitled "Scope of Work" or (ii) warrant any product other than as expressly set forth in the preceding paragraph .

SOLICITATION OF PERSONNEL OR EMPLOYEES:

Customer agrees that during the term of this Agreement and for a period of 12 months after the expiration or termination date of this Agreement, it will not, without prior written consent of the Company solicit, hire, contract with, nor engage the services of, any employee of the Company with whom Customer has worked directly in conjunction with performance of services.

DELIVERY

The Company shall not be liable for delays or non-performance caused, directly or indirectly, by invasion, insurrection, riot, war, military or usurped power or by order of any civil or military authority, or by fire, flood, strike or labor difficulty, or by any other cause, whether of the same or different nature.

Unless otherwise specified, deliveries quoted are figured from the date of receipt of complete technical data and approved drawings. Unless otherwise specified equipment will be boxed or crated at our discretion for its protection against normal handling. Provisions for preservation, water-proofing, etc., are special and extra.

GENERAL

OUR COMPANY FOCUS

ROOTS' MISSION is To be a premier technical education provider, expanding the technical boundaries and developing an agile workforce with our custom learning solutions.

Implementing this concept in your school system bridges the gaps between local industry, further education, and the competencies of your future workforce by ensuring that skills evolution is addressed.

The ROOTS Education Company meets the demand with:

1. Project-based 5E learning, simulating Industry 4.0 manufacturing processes and developing real-world problem-solving skills
2. Open interfaces which conform to industrial standards
3. Plug & produce methods
4. Motivating, practical, hands-on project exercises
5. Flexible and upgradeable robot cells configured to industry standards

The ROOTS Education Company differentiates itself with:

1. Flexibility to integrate multiple robots and instruments to create a customized manufacturing cell with HMI's & PLC's
2. Designed for future maintenance & operational training
3. Lab exercises that require project management & teamwork
4. Designed for advanced troubleshooting disciplines
5. Designed to utilize industry best practices & tools to measure and validate installation requirements
6. Designed to provide project-based learning
7. Roots can perform maintenance, inventory of components, tear it down and do it again for the next class!

"The illiterate of the 21st century will not be those who cannot read and write, but those who cannot learn, unlearn, and relearn."

ALVIN TOFFLER

Author of Future Shock

"What is in the market today does not meet the needs of industry. Tech education is not adaptable, agile, or creative, and most robotic systems sold into schools do not come with curriculum. Schools are stuck with proprietary, expensive and inflexible offerings that aren't maintainable and do not hold their value. Students are not learning the deep skills required, and many programs are not flexible to changing industry needs – nothing is filling the gap." - Sara Hand - SparkGrowth



ROOTS Education Co.
www.rootseducation.co
sales@rootseducation.co

795 Commerce Dr. Suites 10/11
Venice, FL 34275



MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and the Board of Trustees

From: DeDe Griffith

Date: March 7, 2025

Re: Consider purchasing Electronic Technology (industrial machinery mechanic) training equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment.

Staff Recommendation: Approval

The Board is asked to consider purchasing Electronic Technology (industrial machinery mechanic) training equipment in the amount of \$246,793.28 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment.



Purchase Approval

Description: Consider purchasing Electronic Technology (industrial machinery mechanic) training equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment.

Recommendation: The Board is asked to consider purchasing Electronic Technology (industrial machinery mechanic) training equipment in the amount of \$246,793.28 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment.

In partnership with Rockdale ISD, Temple College will enlarge and enhance its industrial machinery mechanics program, (Electromechanical Engineering Technology) of the Target Occupations for the Workforce Solutions Central Texas workforce board. The reason that SOC 49-9041, Industrial Machinery Mechanics occupations are so important is that Samsung Corporation is building the largest semiconductor manufacturing facility in the U.S. in Taylor, Texas, less than 30 minutes from Rockdale. In the spring of 2024, an Electronic Technology Pathway was approved by TEA for secondary CTE and we have aligned that program with our associates of applied science degree. Students in four courses in particular will use the equipment to be purchased, INMT 1305, Introduction to Industrial Mechanics; INMT 1417, Industrial Automation; CETT 1409 AC/DC Circuits and ELPT 1357 Industrial Wiring-all courses part of the certificate and the degree in Electro- Mechanical Engineering Technology. The equipment is very flexible, suitable for both introductory and more advanced courses.

This purchase of the equipment at \$246,793.28 is supported by the Texas Workforce Commission JET Grant in the amount of 235,933 and the mandatory institutional match of \$10,860.28. The purchase is specifically for the secondary CTE Electronic Technology Pathway/AAS in Electromechanically Engineering Technology degree. Submitted Form 7100 was approved by TWC to move forward with the purchase.

The Board is asked to consider purchasing Electronic Technology (industrial machinery mechanic) training equipment in the amount of \$246,793.28 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Electronic Equipment.

Funds Available:

 X Budgeted [\$10,860.28]

 Fund Balance

 X Other: TWC Jet Grant [\$235,933]

Item 9-G



Approved:

Dr. Gisela Figueroa
Vice President for Administrative Services

Date



Quote

Prices valid for 60 days
 44800 Helm St. | P.O. Box 703328
 Plymouth, MI 48170
 800-348-8447 | www.atctrain.com

Presented to: DeDe Griffith
 Temple College
 2600 South First Street
 Temple, TX 76504
dede_griffith@templeic.edu
 (254) 298-8341

2/5/25
 Jath Candy
 (915) 356-4016
jathcandy@atctrain.com

Terms	Project	Delivery	FOB Point
Net 30	Electronics Technology Program - 18 Student Lab	est. 120 Days ARO	Lab Volt

v.10/1/2024

Item#	Qty	Item	Description	SAP #	Part#	Unit Cost	Extended
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FACET Base and Boards

1 9 Electronics Technology Lab Kit



This Kit includes all needed training equipment for the FACET system. Includes:

FACET CAI Base Unit w/ Power (USB)	580867/582145	91000-5X	\$20,919.00	\$188,271.00
DC-1 Fundamentals	580877	91001-20		
AC-1 Fundamentals	580901	91003-20		
AC-2 Fundamentals	580913	91004-20		
Semiconductor Devices	580925	91005-20		
Transistor Amplifier Circuits	580937	91006-20		
Operational Amplifier Fundamentals	581009	91012-20		
Operational Amplifier Applications	581021	91013-20		
Digital Logic Fundamentals	581033	91014-20		
Digital Circuit Fundamentals 1	581045	91015-20		
Digital Circuit Fundamentals 2	581057	91016-20		
Magnetism/Electromagnetism	581108	91020-20		
FACET Breadboard Model	581221	91091-20		
Dual Trace Oscilloscope, 20MHz	585695	798-10		
FACET Compact Instrument Package	580851	1247-10		
FACET Festo Storage Solution	585728			

Soldering Stations

2 5 GMI Soldering Station



These workstations are 72" wide and have GMI Soldering Bench Soldering Kit and Accessories

DFX-BT-B8	\$7,792.00	\$38,960.00
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Festo LX Curriculum

3 1 100 Student Access for Three Years

8153748-100 \$10,860.00 \$10,860.00

TIPS Co-Op contract Classroom and Teaching Aids Goods and Services: Advanced Technologies Consultants Inc. #210902

It is recommended students work on FACET Trainers in groups of two. It is recommended the students utilize the soldering benches in groups of 2-3.

Sub-Total	\$238,091.00
Shipping	\$5,952.28
Installation	\$2,750.00
Grand Total	\$246,793.28

Note: A 3% processing fee will be included for all credit card purchases.

Warranty: All equipment of our manufacturer is warranted free from defects in materials and workmanship. This warranty shall cover only the intended use of the equipment. It shall not cover damage due to alteration, negligent use or normal wear. For a period of two years from the date of installation and/or acceptance by the customer, Festo will repair or replace any Festo equipment, which having been returned to us prepaid and upon inspection, is found to be defective through normal use. We assume no liability for damage, injury or expense claimed to have been incurred through the installation or use of our products.

We sincerely appreciate your interest in our products and value your business!

Appendix D-1:
Form 7100
Request for Purchase Review



Texas Workforce Commission

Member of the Texas Workforce Network

Request for Purchase Review

Complete and submit Form 7100 to the designated Texas Workforce Commission contract manager to request prior approval for the acquisition of real property or equipment, and for other costs requiring concurrence approval from the Texas Workforce Commission. Unless otherwise defined by the Texas Workforce Commission, real property and equipment have the meanings in the Texas Workforce Commission's Financial Manual for Grants and Contracts.

Contact Information			
Contractor Name Temple College		Preparer Name DeDe Griffith	
Address 2300 S. 1 st St		Title Vice President of Workforce	
City Temple	State TX	Zip Code 76504	Telephone Number 254-298-8341
Proposed Purchase (Attach Additional Pages If Necessary)			
Item	UAC	Quantity	Total Cost
FAULT ASSISTED CIRCUITS FOR ELECTRONICS TRAINING (FACET) SYSTEM: THE SYSTEM INCLUDES DC/AC FUNDAMENTALS PHYSICAL TRAINING BOARDS, SEMICONDUCTOR DEVICES, AMPLIFIER CIRCUITS AND FUNDAMENTALS, DIGITAL LOGIC FUNDAMENTALS, DIGITAL CIRCUIT FUNDAMENTALS, MAGNETISM BREADBOARD MODEL, DUAL TRACE OSCILLOSCOPE, FACET INSTRUMENT PACKAGE, AND STORAGE SOLUTION. THE FACET INSTRUMENT PACKAGE IS A COMPACT GENERAL-PURPOSE INSTRUMENTATION MODULE THAT CONSISTS OF A SINE/SQUARE/TRIANGLE WAVESHAPES FUNCTION GENERATOR AND AN AUTO-RANGING DIGITAL MULTIMETER. THE DESIGN PROTECTS THE INSTRUMENTS FROM INADVERTENT SHORT CIRCUITS AND OVERLOADS IN THE CONTEXT OF THE FACET TRAINING SYSTEM. THE FACET STORAGE SOLUTION IS A PORTABLE ENCLOSURE THAT CAN HOUSE THE MODULES (BOARDS) TO PREVENT DAMAGE WHEN NOT IN USE. THIS INCLUDES A LOCKING COVER AND A CARRYING HANDLE. \$188,271	\$20,919	9	\$188,271

GMI SOLDERING STATION: WORKSTATIONS TO ALLOW STUDENTS TO PRACTICE SOLDERING, INCLUDING GMI SOLDERING BENCH, SOLDERING KIT AND ACCESSORIES. SOLDERING KIT AND ACCESSORIES INCLUDE LED DISPLAY SOLDERING STATION WITH 2 HELPING HANDS, 6 EXTRA IRON TIPS, ROLL OF LEAD FREE SOLDER, SOLDER SUCKER, S/S TWEEZERS. \$38,960	\$7,792	5	\$38,960
SHIPPING	\$5,952	1	\$5,952
INSTALLATION	\$2,750	1	\$2,750
TOTAL:			\$235,933

Method of Procurement

- Small Purchase
 Competitive Negotiation
 Formal Advertising
 Noncompetitive

Allocation of Charges

	Admin	Program
WIA	%	%
CHILD CARE	%	%
ES	%	%
SNAP E&T	%	%
TANF/CHOICES	%	%
Other JET	%	100%

Property Description and Use

• Fault Assisted Circuits for Electronics Training (FACET) System: The system includes DC/AC Fundamentals Physical Training Boards, semiconductor devices, amplifier circuits and fundamentals, digital logic fundamentals, digital circuit fundamentals, magnetism breadboard model, dual trace oscilloscope, FACET instrument package, and storage solution. The FACET instrument package is a compact general-purpose instrumentation module that consists of a sine/square/triangle waveshape function generator and an auto-ranging digital multimeter. The design protects the instruments from inadvertent short circuits and overloads in the context of the FACET training system. The FACET storage solution is a portable enclosure that can house the modules (boards) to prevent damage when not in use. This includes a

locking cover and a carrying handle. \$188,271, Freight 5,952, Installation \$2,750.

- GMI Soldering Station: Workstations to allow students to practice soldering, including GMI soldering bench, soldering kit and accessories. Soldering kit and accessories include LED display soldering station with 2 helping hands, 6 extra iron tips, roll of lead free solder, solder sucker, S/S tweezers. \$38,960

Certification

1. The Contractor assures compliance with the requirements of the Texas Workforce Commission Financial Manual for Grants and Contracts, and that documentation supporting this procurement action is retained on file for verification purposes.
2. The Contractor assures that the property to be purchased:
 - Is not already available;
 - Will be used as described above; and
 - If applicable, is compatible with TWC equipment.
3. The Contractor further assures that if the property to be purchased is to be used to provide training and/or administrative activities to support and benefit the programs:
 - Such training will be for employment in jobs which have been identified as a demand occupation; and
 - The costs of equipment will be expended against the program(s) receiving the percentage of benefit.

[Handwritten Signature]

Authorized Representative/Title

Dec 1, 2024

Date

Completed forms, inquiries, or corrections to the individual information contained in this form shall be sent to designated Texas Workforce Commission contract manager. Please call your contract manager if you have questions. An individual may receive and review information that TWC collects regarding that individual by sending an e-mail to open.records@twc.state.tx.us or writing to TWC Open Records Unit, 101 East 15th Street, Room 264, Austin, Texas 78778-0001.

Item 9-H



MEMORANDUM
Office of the Vice President for Administrative Services

To: Dr. Ponce and the Board of Trustees

From: DeDe Griffith

Date: March 7, 2025

Re: Consider purchasing Robot Controlled Conveyor Station training equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology & Integrated Robotic Program.

Staff Recommendation: Approval

The Board is asked to consider purchasing Robot Controlled Conveyor Station training equipment for \$83,850.00 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology & Integrated Robotic Program.



Purchase Approval

Description: Consider purchasing Robot Controlled Conveyor Station training equipment from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology & Integrated Robotic Program.

Recommendation: The Board is asked to consider purchasing Robot Controlled Conveyor Station training equipment for \$83,850.00 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology & Integrated Robotic Program.

The Robotic Controlled Conveyor Station training equipment will provide a training platform in both the existing engineering technology program and the new integrated robotics manufacturing program under development. This equipment is being located in the Temple College Campus workforce building. This equipment will enable students to learn to program, control and provide maintenance on robotic controlled industrial conveyor systems preparing them for critical positions in Central Texas involving robotics, manufacturing, logistics and the semiconductor industries. SOC 49-9041, Industrial Machinery Mechanics occupations are a target occupation of the local workforce board.

This purchase of the equipment at \$83,850 is supported by the Texas Higher Education Coordinating Board Texas Reskilling and Upskilling Education (TRUE) Grant.

The Board is asked to consider purchasing Robot Controlled Conveyor Station training equipment for \$83,850.00 from Advanced Technologies Consultants through the TIPS Cooperative Contract #210902 for Engineering Technology & Integrated Robotic Program.

Funds Available:

Budgeted

Fund Balance

Other: THECB TRUE Grant \$83,850

Approved:

Dr. Gisela Figueroa
Associate Vice President of Finance

Date



Prices valid for 60 days
44800 Helm St. | P.O. Box 703328
Plymouth, MI 48170
800-348-8447 | www.atctrain.com

Presented to: DeDe Griffith
Temple College
2600 South First Street
Temple, TX 76504
dede.griffith@templejc.edu
(254) 298-8341

2/5/25
Jath Candy
(915) 356-4016
jathcandy@atctrain.com

Terms	Project	Delivery	FOB Point
50% Downpayment and 50% NET 30	Robot Controlled Conveyor Stations	Scheduled	ROOTS

v.1/1/2024

Item #	Qty	Description	Part#	Unit Cost	Extended
1	1	Robot Controlled Conveyor Stations	ROOTS-RCCS	\$83,850.00	\$83,850.00

Includes:

3 Total Omnia Wheel Smart Conveyors to be connected to and controlled by robotic arms. 2 conveyors are on their own workstation while the 3rd conveyor is flexible and can be integrated between any two stations. Curriculum, S&H, and Installation included.

Sub-Total	\$83,850.00
Shipping & Handling	Included
Installation	Included
Grand Total	\$83,850.00

Note: A 3% processing fee will be added for all credit card purchases.

We sincerely appreciate your interest in our products and value your business!

TIPS Co-Op contract Classroom and Teaching Aids Goods and Services: Advanced Technologies Consultants Inc. #210902