

**Notice of Regular Monthly Meeting
Board of Trustees
Dew Independent School District
Tuesday, September 17, 2019**

A Regular Monthly Meeting of the Board of Trustees will be held on Tuesday, September 17, 2019, beginning at 6:00 PM, in the Dew ISD Board Room, 606 CR 481, Teague, Texas 75860.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to order and Pledge of Allegiance
2. Establish a quorum
3. Public comments
4. Recognition of visitors
5. Superintendent's report
 - 5.a. General School Information
 - 5.b. Enrollment and Attendance 3
 - 5.c. TASB/TASA Convention September 20-22
6. REVIEW, DISCUSSION AND POSSIBLE ACTION
 - 6.a. Consent agenda
 - 6.a.I. Approve Board Minutes from regular Board meeting August 2019 4
 - 6.a.II. Monthly financial report 6
 - 6.a.III. Approval of bills 25
 - 6.a.IV. August Investment report 29
 - 6.b. Discuss capital projects fund balance. 31
 - 6.c. Discuss and possibly approve a resolution which will authorizes Dew ISD and it's representatives to participate in and access the TexPool investment account. 32
 - 6.d. Discuss and possibly approve ordinance to establish an active and continuing records management program 34
 - 6.e. Discuss and possibly approve Walsh Gallegos law firm retainer program 36
 - 6.f. Discuss and possibly submit nominations for the Freestone Central Appraisal District Board of Directors. 38
 - 6.g. Discuss and possibly approve employee request to be gone more than three consecutive days. DEC (Local) 39
7. CLOSED SESSION, if needed.
 - 7.a. Called for the purposes permitted by the Texas Open Meetings Act. Texas Government Code, Section 51.074, Personnel Matters (Appointment, Employment, Resignations, Evaluations, Reassignments, Duties, Security Concerns ,Discipline, Dismissal or Complaint): and/or property.
 - 7.b. Personnel
8. RECONVENE IN OPEN SESSION
9. BOARD DISCUSSION
 - 9.a. Matters of interest to Dew ISD
10. FUTURE BOARD ITEMS
 - 10.a. October Board meeting date
11. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

This notice was posted in compliance with the Texas Open Meetings Act on

For the Board of Trustees

GRADE	2018-2019 ENROLLMENT	2019-2020 ENROLLMENT	ATTENDANCE	TRANSFERS
PK	13	21	96.63	12
K	17	22	97.48	15
1	14	20	98.38	14
2	15	19	96.24	11
3	20	16	97.08	11
4	17	19	96.17	13
5	16	16	96.87	12
6	20	15	99.39	7
7	12	22	98.76	10
8	9	11	98.76	5
	153	181	97.63	110
			TEAGUE	53
			BUFFALO	32
			FAIRFIELD	20
			OTHER	5
				110

Board members: Kim Massey, Laurie Lane, Carl Clark, and David Fowler, absent were Chuck Lopez, Eric Simpson and Lisa Webb.

Faculty/Staff: Darrell Evans and Nolan Glass

Pledge of Allegiance

No visitors and no Public comments

Public hearing for 2019-2020 Dew ISD Budget and tax rate went over the handouts to review.'

Came out of hearing at 6:20 PM

Mr. Clark made a motion to approve the budget for Dew ISD for 2019-2020 \$2.1 million and was second by Mrs. Massey, the motion passed unanimously.

Mrs. Massey made a motion to approve the tax rate of \$1.06835/100,00 and was second by Mrs. Lane, the motion passed unanimously.

Superintendent's report:

A. Auditor came by today and is done with audit was suppose to be here 3 days everything looks good. School has started off with a bang and all doing well. Volleyball is going well and won first game with Oakwood A and B. Cross Country did real well at Malakoff yesterday. Mr. Clark suggested moving money over to TexPool their interest rates has increased will have a resolution to move. Big T donated a \$1000.00 toward special education.

B. Enrollment and attendance is 179 students and attendance 98.39%

C. TASB/TASA Convention September 20-22 in Dallas

Mrs. Massey made a motion to approve the consent agenda and was seconded by Mrs. Lane, the motion passed unanimously.

Discuss and review the 2019 Dew ISD Accountability Rating, no action taken.

Mrs. Lane made a motion to approve the resignation of Mr. Clark and was second by Mrs. Massey, the motion passed unanimously with Mr. Clark abstaining from vote.

Discussed procedure for filling vacancy of Dew ISD School Board member will be up for November 2020.

Mr. Clark made a motion to approve the employment of an additional aide as a necessitated growth of special programs students at Dew ISD and was second by Mrs. Lane, the motion passed unanimously.

Discuss preliminary FIRST rating. Superior Report was reviewed and will have a public hearing later. No action taken.

No need for closed session at this time.

The date for the next meeting in September 17, 2019 at 6:00 PM

Mrs. Lane made a motion to adjourn and second by Mrs. Massey, the motion passed unanimously. The meeting adjourned at 7:10 PM

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - REVENUE CONTROL ACCOUNTS					
5700 - REV FROM LOCAL & INTERM SOURCE					
5710 - LOCAL REAL-PERS PROPERTY TAXES	1,770,866.00	-2,087.24	-1,886,384.23	-115,518.23	106.52%
5730 - TUITION & FEES FROM PATRONS	11,000.00	-523.00	-16,844.00	-5,844.00	153.13%
5740 - TRANS FROM WITHIN STATE	89,000.00	-3,016.25	-44,832.25	44,167.75	50.37%
5750 - ENTERPRISING ACTIVITIES	1,000.00	13.00	-1,419.00	-419.00	141.90%
5760 - OTHER REV FM LOCAL SOURCE	650.00	-121.09	-751.73	-101.73	115.65%
Total REV FROM LOCAL & INTERM SOURCE	1,872,516.00	-5,734.58	-1,950,231.21	-77,715.21	104.15%
5800 - STATE PROGRAM REVENUES					
5810 - PER CAPITA-FOUNDATION REV	132,462.00	-32,250.00	-282,939.00	-150,477.00	213.60%
5830 - STATE REV FM SOT GOVT AGE:OTHR	83,184.00	-11,129.47	-88,372.16	-5,188.16	106.24%
Total STATE PROGRAM REVENUES	215,646.00	-43,379.47	-371,311.16	-155,665.16	172.19%
5900 - FEDERAL PROGRAM REVENUES					
5930 - VOC EDUCATION-NON FOUNDATION	.00	.00	-29,194.19	-29,194.19	.00%
Total FEDERAL PROGRAM REVENUES	.00	.00	-29,194.19	-29,194.19	.00%
7000 - OTHER RESOURCES					
7900 - OBJECT GROUP DESCRIPTION					
7910 - OBJECT GROUP DESCRIPTION	.00	.00	-110,000.00	-110,000.00	.00%
Total OBJECT GROUP DESCRIPTION	.00	.00	-110,000.00	-110,000.00	.00%
Total Revenue Local-State-Federal	2,088,162.00	-49,114.05	-2,460,736.56	-372,574.56	117.84%

Fund 199 / 9 GENERAL FUND

As of August

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-884,395.00	.00	915,119.07	110,174.76	30,724.07	103.47%
6200 - PURCHASE & CONTRACTED SVS	-22,500.00	.00	23,394.71	5,462.88	894.71	103.98%
6300 - SUPPLIES AND MATERIALS	-20,300.00	.00	17,459.15	6,070.80	-2,840.85	86.01%
6400 - OTHER OPERATING COSTS	-7,800.00	.00	8,328.18	874.87	528.18	106.77%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-750.00	.00	38.45	.00	-711.55	5.13%
Total Function11 INSTRUCTION	-935,745.00	.00	964,339.56	122,583.31	28,594.56	103.06%
12 - LIBRARY/MEDIA SERVICES						
6100 - PAYROLL COSTS	-44,005.00	.00	44,672.14	5,643.32	667.14	101.52%
6200 - PURCHASE & CONTRACTED SVS	-2,000.00	.00	1,719.00	.00	-281.00	85.95%
6300 - SUPPLIES AND MATERIALS	-2,150.00	.00	1,575.10	.00	-574.90	73.26%
6400 - OTHER OPERATING COSTS	-300.00	.00	.00	.00	-300.00	-.00%
Total Function12 LIBRARY/MEDIA SERVICES	-48,455.00	.00	47,966.24	5,643.32	-488.76	98.99%
13 - STAFF/CURRICULUM DEVELOPMENT						
6200 - PURCHASE & CONTRACTED SVS	-1,000.00	.00	1,580.00	755.00	580.00	158.00%
6400 - OTHER OPERATING COSTS	-500.00	.00	444.05	.00	-55.95	88.81%
Total Function13 STAFF/CURRICULUM	-1,500.00	.00	2,024.05	755.00	524.05	134.94%
31 - GUIDANCE/COUNSELING SERVICES						
6100 - PAYROLL COSTS	-61,768.00	.00	61,712.86	7,314.72	-55.14	99.91%
6300 - SUPPLIES AND MATERIALS	-1,300.00	.00	606.04	334.03	-693.96	46.62%
Total Function31 GUIDANCE/COUNSELING	-63,068.00	.00	62,318.90	7,648.75	-749.10	98.81%
33 - HEALTH SERVICES						
6300 - SUPPLIES AND MATERIALS	-500.00	.00	234.96	.00	-265.04	46.99%
Total Function33 HEALTH SERVICES	-500.00	.00	234.96	.00	-265.04	46.99%
34 - PUPIL TRANSPORTATION - REGULAR						
6100 - PAYROLL COSTS	-34,818.00	.00	34,040.50	1,750.06	-777.50	97.77%
6200 - PURCHASE & CONTRACTED SVS	-7,650.00	.00	3,039.22	477.08	-4,610.78	39.73%
6300 - SUPPLIES AND MATERIALS	-12,500.00	.00	11,864.35	1,235.00	-635.65	94.91%
6400 - OTHER OPERATING COSTS	-2,500.00	.00	2,547.50	75.00	47.50	101.90%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-57,900.00	.00	57,900.00	.00	.00	100.00%
Total Function34 PUPIL TRANSPORTATION -	-115,368.00	.00	109,391.57	3,537.14	-5,976.43	94.82%
36 - CO-CURRICULAR ACTIVITIES						
6100 - PAYROLL COSTS	-23,442.00	.00	23,986.07	1,809.17	544.07	102.32%
6200 - PURCHASE & CONTRACTED SVS	-2,500.00	.00	2,070.00	230.00	-430.00	82.80%
6300 - SUPPLIES AND MATERIALS	-2,750.00	.00	2,468.92	.00	-281.08	89.78%
6400 - OTHER OPERATING COSTS	-7,420.00	.00	7,583.79	200.00	163.79	102.21%
Total Function36 CO-CURRICULAR ACTIVITIES	-36,112.00	.00	36,108.78	2,239.17	-3.22	99.99%
41 - GENERAL ADMINISTRATION						
6100 - PAYROLL COSTS	-206,381.00	.00	213,827.68	20,582.64	7,446.68	103.61%
6200 - PURCHASE & CONTRACTED SVS	-83,600.00	.00	71,607.46	1,587.12	-11,992.54	85.65%
6300 - SUPPLIES AND MATERIALS	-2,000.00	.00	3,761.18	41.89	1,761.18	188.06%
6400 - OTHER OPERATING COSTS	-29,750.00	.00	27,989.19	476.44	-1,760.81	94.08%
Total Function41 GENERAL ADMINISTRATION	-321,731.00	.00	317,185.51	22,688.09	-4,545.49	98.59%
51 - PLANT MAINTENANCE & OPERATION						
6100 - PAYROLL COSTS	-148,060.00	.00	162,537.07	18,510.38	14,477.07	109.78%
6200 - PURCHASE & CONTRACTED SVS	-169,300.00	.00	144,716.36	12,187.75	-24,583.64	85.48%
6300 - SUPPLIES AND MATERIALS	-10,500.00	.00	11,187.88	10.77	687.88	106.55%
6400 - OTHER OPERATING COSTS	-18,000.00	.00	18,222.18	.00	222.18	101.23%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-41,265.00	.00	41,265.00	41,265.00	.00	100.00%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
51 - PLANT MAINTENANCE & OPERATION						
Total Function51 PLANT MAINTENANCE &	-387,125.00	.00	377,928.49	71,973.90	-9,196.51	97.62%
52 - SECURITY & MONITORING SERVICES						
6100 - PAYROLL COSTS	-1,800.00	.00	1,800.00	150.00	.00	100.00%
6200 - PURCHASE & CONTRACTED SVS	-500.00	.00	510.00	.00	10.00	102.00%
6400 - OTHER OPERATING COSTS	-2,000.00	.00	23.60	.00	-1,976.40	1.18%
Total Function52 SECURITY & MONITORING	-4,300.00	.00	2,333.60	150.00	-1,966.40	54.27%
53 - DATA PROCESSING SERVICES						
6200 - PURCHASE & CONTRACTED SVS	-40,000.00	.00	36,431.00	.00	-3,569.00	91.08%
Total Function53 DATA PROCESSING	-40,000.00	.00	36,431.00	.00	-3,569.00	91.08%
91 - RECAPTURE PAYMENTS						
6200 - PURCHASE & CONTRACTED SVS	-375,339.00	.00	375,250.00	53,564.00	-89.00	99.98%
Total Function91 RECAPTURE PAYMENTS	-375,339.00	.00	375,250.00	53,564.00	-89.00	99.98%
93 - PMTS TO FISCAL AGENTS/SSA						
6400 - OTHER OPERATING COSTS	-34,250.00	.00	28,501.00	.00	-5,749.00	83.21%
Total Function93 PMTS TO FISCAL	-34,250.00	.00	28,501.00	.00	-5,749.00	83.21%
99 - TAX APPRAISAL						
6200 - PURCHASE & CONTRACTED SVS	-58,000.00	.00	53,801.20	.00	-4,198.80	92.76%
Total Function99 TAX APPRAISAL	-58,000.00	.00	53,801.20	.00	-4,198.80	92.76%
8000 - OTHER USES ACCOUNTS						
00 - FLOW THROUGH OUT						
8900 - OBJECT GROUP DESCRIPTION	-50,000.00	.00	.00	.00	-50,000.00	-.00%
Total Function00 FLOW THROUGH OUT	-50,000.00	.00	.00	.00	-50,000.00	-.00%
Total Expenditures	-2,471,493.00	.00	2,413,814.86	290,782.68	-57,678.14	97.67%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 211 / 9 TITLE 1

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REVENUE DIST BY TEA	29,832.00	-15,763.09	-29,487.21	344.79	98.84%
Total FEDERAL PROGRAM REVENUES	29,832.00	-15,763.09	-29,487.21	344.79	98.84%
Total Revenue Local-State-Federal	29,832.00	-15,763.09	-29,487.21	344.79	98.84%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-40,090.00	.00	27,795.33	3,199.62	-12,294.67	69.33%
6200 - PURCHASE & CONTRACTED SVS	-1,586.00	.00	1,586.00	.00	.00	100.00%
6300 - SUPPLIES AND MATERIALS	-100.00	.00	105.88	.00	5.88	105.88%
Total Function11 INSTRUCTION	-41,776.00	.00	29,487.21	3,199.62	-12,288.79	70.58%
Total Expenditures	-41,776.00	.00	29,487.21	3,199.62	-12,288.79	70.58%

Board Report
 Comparison of Revenue to Budget
 Dew ISD
 As of August

Fund 240 / 9 FOOD SERVICE

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - REVENUE CONTROL ACCOUNTS					
5700 - REV FROM LOCAL & INTERM SOURCE					
5740 - TRANS FROM WITHIN STATE	.00	.00	-88.70	-88.70	.00%
5750 - ENTERPRISING ACTIVITIES	18,250.00	-1,794.10	-17,933.16	316.84	98.26%
Total REV FROM LOCAL & INTERM SOURCE	18,250.00	-1,794.10	-18,021.86	228.14	98.75%
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROGRAM REVENUES - TEA	.00	.00	-381.73	-381.73	.00%
5830 - STATE REV FM SOT GOVT AGE:OTHR	3,624.00	-250.23	-2,695.38	928.62	74.38%
Total STATE PROGRAM REVENUES	3,624.00	-250.23	-3,077.11	546.89	84.91%
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REVENUE DIST BY TEA	41,500.00	.00	-47,483.95	-5,983.95	114.42%
Total FEDERAL PROGRAM REVENUES	41,500.00	.00	-47,483.95	-5,983.95	114.42%
7000 - OTHER RESOURCES					
7900 - OBJECT GROUP DESCRIPTION					
7910 - OBJECT GROUP DESCRIPTION	50,000.00	.00	.00	50,000.00	.00%
Total OBJECT GROUP DESCRIPTION	50,000.00	.00	.00	50,000.00	.00%
Total Revenue Local-State-Federal	113,374.00	-2,044.33	-68,582.92	44,791.08	60.49%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	-53,464.00	.00	54,754.47	7,777.70	1,290.47	102.41%
6200 - PURCHASE & CONTRACTED SVS	-4,000.00	.00	2,089.93	375.08	-1,910.07	52.25%
6300 - SUPPLIES AND MATERIALS	-53,500.00	.00	47,296.01	340.13	-6,203.99	88.40%
Total Function35 FOOD SERVICES	-110,964.00	.00	104,140.41	8,492.91	-6,823.59	93.85%
Total Expenditures	-110,964.00	.00	104,140.41	8,492.91	-6,823.59	93.85%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 255 / 9 TITLE 2 PART A

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REVENUE DIST BY TEA	6,220.00	-2,686.37	-5,248.37	971.63	84.38%
Total FEDERAL PROGRAM REVENUES	6,220.00	-2,686.37	-5,248.37	971.63	84.38%
Total Revenue Local-State-Federal	6,220.00	-2,686.37	-5,248.37	971.63	84.38%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-2,112.00	.00	2,729.04	42.67	617.04	129.22%
6200 - PURCHASE & CONTRACTED SVS	-2,500.00	.00	2,562.00	.00	62.00	102.48%
6300 - SUPPLIES AND MATERIALS	-1,608.00	.00	.00	.00	-1,608.00	-.00%
Total Function11 INSTRUCTION	-6,220.00	.00	5,291.04	42.67	-928.96	85.06%
Total Expenditures	-6,220.00	.00	5,291.04	42.67	-928.96	85.06%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 270 / 9 REAP GRANT

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5900 - FEDERAL PROGRAM REVENUES					
5930 - VOC EDUCATION-NON FOUNDATION	32,019.68	-11,393.38	-22,918.20	9,101.48	71.58%
Total FEDERAL PROGRAM REVENUES	32,019.68	-11,393.38	-22,918.20	9,101.48	71.58%
Total Revenue Local-State-Federal	32,019.68	-11,393.38	-22,918.20	9,101.48	71.58%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6200 - PURCHASE & CONTRACTED SVS	-4,809.00	.00	9,059.00	800.00	4,250.00	188.38%
6300 - SUPPLIES AND MATERIALS	-27,210.68	.00	12,343.60	4,517.66	-14,867.08	45.36%
Total Function11 INSTRUCTION	-32,019.68	.00	21,402.60	5,317.66	-10,617.08	66.84%
12 - LIBRARY/MEDIA SERVICES						
6300 - SUPPLIES AND MATERIALS	.00	.00	.00	.00	.00	.00%
Total Function12 LIBRARY/MEDIA SERVICES	.00	.00	.00	.00	.00	.00%
13 - STAFF/CURRICULUM DEVELOPMENT						
6200 - PURCHASE & CONTRACTED SVS	.00	.00	.00	.00	.00	.00%
6400 - OTHER OPERATING COSTS	.00	.00	.00	.00	.00	.00%
Total Function13 STAFF/CURRICULUM	.00	.00	.00	.00	.00	.00%
Total Expenditures	-32,019.68	.00	21,402.60	5,317.66	-10,617.08	66.84%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 289 / 9 TITLE IV

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REVENUE DIST BY TEA	10,000.00	-5,580.74	-11,126.12	-1,126.12	111.26%
Total FEDERAL PROGRAM REVENUES	10,000.00	-5,580.74	-11,126.12	-1,126.12	111.26%
Total Revenue Local-State-Federal	10,000.00	-5,580.74	-11,126.12	-1,126.12	111.26%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-8,750.00	.00	9,776.12	1,146.69	1,026.12	111.73%
6200 - PURCHASE & CONTRACTED SVS	-1,250.00	.00	1,350.00	.00	100.00	108.00%
Total Function11 INSTRUCTION	-10,000.00	.00	11,126.12	1,146.69	1,126.12	111.26%
Total Expenditures	-10,000.00	.00	11,126.12	1,146.69	1,126.12	111.26%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 410 / 9 INSTRUCTIONAL MATERIALS FUND

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROGRAM REVENUES - TEA	45,411.34	.00	-1,569.75	43,841.59	3.46%
Total STATE PROGRAM REVENUES	45,411.34	.00	-1,569.75	43,841.59	3.46%
Total Revenue Local-State-Federal	45,411.34	.00	-1,569.75	43,841.59	3.46%

Fund 410 / 9 INSTRUCTIONAL MATERIALS FUND

As of August

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6300 - SUPPLIES AND MATERIALS	-44,411.34	.00	47,620.25	.00	3,208.91	107.23%
6400 - OTHER OPERATING COSTS	-1,000.00	.00	295.00	.00	-705.00	29.50%
Total Function11 INSTRUCTION	-45,411.34	.00	47,915.25	.00	2,503.91	105.51%
Total Expenditures	-45,411.34	.00	47,915.25	.00	2,503.91	105.51%

Comparison of Revenue to Budget

Dew ISD

As of August

Fund 429 / 9 SPECIAL REVENUE FUND

	<u>Estimated Revenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
5000 - REVENUE CONTROL ACCOUNTS					
5800 - STATE PROGRAM REVENUES					
5820 - STATE PROGRAM REVENUES - TEA	.00	.00	-350.00	-350.00	.00%
5830 - STATE REV FM SOT GOVT AGE:OTHR	.00	26.17	.00	.00	.00%
Total STATE PROGRAM REVENUES	.00	26.17	-350.00	-350.00	.00%
Total Revenue Local-State-Federal	.00	26.17	-350.00	-350.00	.00%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURE/EXPENSE CONT ACCT						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	.00	.00	350.00	-30.98	350.00	.00%
Total Function11 INSTRUCTION	.00	.00	350.00	-30.98	350.00	.00%
Total Expenditures	.00	.00	350.00	-30.98	350.00	.00%

Board Report
Comparison of Revenue to Budget
Dew ISD
As of August

Fund 599 / 9 DEBT SERVICE FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - REVENUE CONTROL ACCOUNTS					
5700 - REV FROM LOCAL & INTERM SOURCE					
5710 - LOCAL REAL-PERS PROPERTY TAXES	.00	-5.72	-11,219.59	-11,219.59	.00%
Total REV FROM LOCAL & INTERM SOURCE	.00	-5.72	-11,219.59	-11,219.59	.00%
Total Revenue Local-State-Federal	.00	-5.72	-11,219.59	-11,219.59	.00%

Board Report
Comparison of Expenditures and Encumbrances to Budget
Dew ISD
As of August

Fund 599 / 9 DEBT SERVICE FUND

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
8000 - OTHER USES ACCOUNTS						
00 - FLOW THROUGH OUT						
8900 - OBJECT GROUP DESCRIPTION	.00	.00	50,000.00	.00	50,000.00	.00%
Total Function00 FLOW THROUGH OUT	.00	.00	50,000.00	.00	50,000.00	.00%
Total Expenditures	.00	.00	50,000.00	.00	50,000.00	.00%

For the Month of August

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
001219	08-29-2019	CASH	009436		461-00-2190.08-000-900000	CHANGE FOR CONCESSION STA	100.00	N
005731	08-09-2019	FBS ADMINISTRATORS,	DEDCH		163-00-2153.00-011-900000	AUG DED LIFE INSURANCE	15.75	N
			DEDCH		163-00-2153.00-012-900000	AUG DED HEALTH INSURANCE	688.08	N
			DEDCH		163-00-2153.00-013-900000	AUG DED LIFE INSURANCE	23.13	N
			DEDCH		163-00-2153.00-014-900000	AUG DED LIFE INSURANCE	488.10	N
			DEDCH		163-00-2153.00-015-900000	AUG DED LIFE INSURANCE	149.87	N
			DEDCH		163-00-2153.00-016-900000	AUG DED HEALTH INSURANCE	157.85	N
			DEDCH		163-00-2153.00-018-900000	AUG DED LIFE INSURANCE	7.20	N
			DEDCH		163-00-2153.00-019-900000	AUG DED LIFE INSURANCE	70.88	N
			DEDCH		163-00-2153.00-023-900000	AUG DED HEALTH INSURANCE	25.00	N
			DEDCH		163-00-2153.00-024-900000	AUG DED HEALTH INSURANCE	165.20	N
			DEDCH		163-00-2153.00-111-900000	AUG DED HEALTH INSURANCE	31.20	N
			DEDCH		163-00-2153.00-112-900000	AUG DED HEALTH INSURANCE	50.00	N
			DEDCH		163-00-2153.00-119-900000	AUG DED LIFE INSURANCE	7.65	N
			DEDCH		163-00-2153.00-120-900000	AUG DED LIFE INSURANCE	4.98	N
			DEDCH		163-00-2159.00-008-900000	AUG DED MISCELLANEOUS DED	26.90	N
			DEDCH		163-00-2159.00-025-900000	AUG DED MISCELLANEOUS DED	15.95	N
			DEDCH		163-00-2159.00-098-900000	AUG DED MISCELLANEOUS DED	48.70	N
			DEDCH		163-00-2159.00-116-900000	AUG DED MISCELLANEOUS DED	650.00	N
			DEDCH		163-00-2159.00-118-900000	AUG DED MISCELLANEOUS DED	45.00	N
			DEDCH		163-00-2159.00-121-900000	AUG DED INCOME REPLACEMEN	64.84	N
					Totals for Check 005731		2,736.28	
005732	08-09-2019	THE OMNI GROUP	DEDCH		163-00-2159.00-032-900000	AUG DED MISCELLANEOUS DED	150.00	N
			DEDCH		163-00-2159.00-033-900000	AUG DED ROTH ANNUITY	208.00	N
					Totals for Check 005732		358.00	
017126	08-08-2019	ACE HOME CENTER	001344	117853	199-51-6249.01-101-999000	asst.bulbs and datteries	85.70	N
			001352	117994	199-51-6249.01-101-999000	supplies	23.77	N
			001347	117898	199-51-6319.01-101-999000	mini pegs	10.77	N
					Totals for Check 017126		120.24	
017127	08-08-2019	AT&T MOBILITY	009399	287022835431x	199-51-6259.01-101-999000	Marcus cell-6/21-7/20	136.64	N
017128	08-08-2019	BAYLESS AUTO SUPPLY	001345	598912	199-34-6249.00-101-999000	asst. filters for busse	180.40	N
017129	08-08-2019	BOB STONE A/C & HEATI	001351	3886	199-51-6249.02-101-999000	a/c not working	265.00	N
017130	08-08-2019	CARD SERVICE CENTER	009405	00749	199-11-6399.02-101-911000	Adobe Acropro	14.99	N
			009404	0749	199-11-6499.00-101-911000	Waco Tribune	10.58	N
			009405	00749	199-11-6499.00-101-911000	Waco Tribune	10.58	N
			009404	0749	199-11-6499.01-101-911000	Staff	211.31	N
			009404	0749	199-31-6399.00-101-999000	Counselor supplies	199.00	N
			009405	00749	199-41-6411.00-701-999000	Superintendent meal	34.45	N
			009405	00749	199-41-6499.00-701-999000	Board Meal	127.13	N
			009404	0749	199-41-6499.00-750-999000	Intersest	17.46	N
			009404	0749	270-11-6399.00-101-924000	Algood conference	513.62	N
			009405	00749	270-11-6399.00-101-924000	Tex Educator Exam-Gaskins	118.87	N
			009405	00749	270-11-6399.00-101-924000	Tex Educator Exam-Gaskins	118.87	N

For the Month of August

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
017149	08-15-2019	MEXIA PUMP AND MOTO	001355	59224	199-51-6249.00-101-999000	repair xmark mower	3,090.90	N
017150	08-15-2019	RCI Technologies	009408	39913	199-41-6219.00-701-999000	Records Retention Service	1,566.00	N
017151	08-15-2019	SHEREE WOOD	009412	20190808	199-11-6411.00-101-911000	Mileage reimburse	162.40	N
017152	08-15-2019	Johnson Controls Fire Prot	001264	41289057	199-51-6639.00-101-999000	telephones and clocks	30,948.75	N
017153	08-15-2019	TASB	009411	567303	199-41-6219.00-701-999000	Local Policy Update/printing	21.12	N
017154	08-15-2019	TEXAS DEPARTMENT O	009413	App# 14547	240-35-6342.00-101-999000	Annual inspection fees	300.00	N
017155	08-15-2019	Vantiv Integrated Payment	009415	July 2019	240-35-6299.00-101-999000	EZ School pay Fees July 2019	64.90	N
017156	08-21-2019	ACE HOME CENTER	001356	118227	199-51-6249.01-101-999000	supplies	39.40	N
017157	08-21-2019	Amazon Payments	001326	796494944948	199-11-6399.00-101-911000	Vinyl for Locker Room	75.97	N
			001332	436478985657	199-31-6399.00-101-999000	Counselor office	135.03	N
Totals for Check 017157							211.00	
017158	08-21-2019	ATMOS ENERGY	009422	3033762507	199-51-6259.03-101-999000	Gas 07/12-08/12	116.06	N
			009422	3033762258	199-51-6259.03-101-999000	Gas 07/12-08/12	49.51	N
Totals for Check 017158							165.57	
017159	08-21-2019	Data Projections, Inc.	009418	INV382615	270-11-6399.00-101-924000	Freight-PO 001321	94.30	N
017160	08-21-2019	Ferguson Enterprises Inc.	001358	7227549	199-51-6249.01-101-999000	faucets for cafeteria	134.84	N
017161	08-21-2019	LOWES	001357	Trans#7234605	199-51-6249.01-101-999000	supplies	64.54	N
017162	08-21-2019	MALAKOFF ISD	009419	20190821	199-36-6499.02-101-911000	Cross Country Meet-2 teams	200.00	N
017163	08-21-2019	Johnson Controls Fire Prot	001264	41299149	199-51-6639.00-101-999000	telephones and clocks	10,316.25	N
017164	08-21-2019	UNIFIRST HOLDINGS IN	009420	8440867565	199-51-6249.02-101-999000	Matts	90.65	N
017165	08-21-2019	WB COMPUTER SERVIC	009421	193434	199-11-6249.00-101-911000	Maintenance/Configuration-Netw	760.00	N
017166	08-21-2019	XEROX CORPORATION	009423	097791183/81	199-11-6269.00-101-911000	Copier lease Library	107.10	N
017167	08-23-2019	CASH	009427	20190823	199-00-5752.00-000-900000	Gate Money Volley,Basket	200.00	N
017168	08-28-2019	ACE HOME CENTER	001365	118537	199-51-6249.00-101-999000	supplies	24.56	N
017169	08-28-2019	C's BBQ	009425	000001	199-41-6499.00-701-999000	School Board meal	135.00	N
017170	08-28-2019	CJ ENTERPRISES, INC	009435	18546	199-51-6249.02-101-999000	Service Aerobic System	395.00	N
017171	08-28-2019	COLORADO BOXED BEE	009429	9072296	240-35-6342.00-101-999000	Freight-commodity	20.08	N
017172	08-28-2019	DARRELL EVANS	009430	20190826	199-41-6411.00-701-999000	Reimburse Mileage	81.20	N
017173	08-28-2019	Data Projections, Inc.	001354	382941/382997	199-11-6399.00-101-923000	65" screen/cart/shipping	2,789.30	N
017174	08-28-2019	DAY BOYS SHOP	001362	103961	199-34-6249.00-101-999000	bus inspections	80.00	N
017175	08-28-2019	EDLIO	009428	19215	199-11-6219.00-101-911000	Website content Management	3,750.00	N
017176	08-28-2019	Ferguson Enterprises Inc.	001363	7286675	199-51-6249.01-101-999000	replace water valve	73.83	N
			001364	7286681	199-51-6249.01-101-999000	supplies	414.54	N
Totals for Check 017176							488.37	

For the Month of August

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
017177	08-28-2019	FLOWERS BAKING CO O	009424	2074977363	240-35-6341.00-101-999000	Bread	20.05	N
017178	08-28-2019	Freestone County Tax Ass	009426	20190828	199-34-6249.00-101-999000	Registration busesX2	44.00	N
017179	08-28-2019	Liberty Source, LP	001361	201-4052433	270-11-6399.00-101-924000	TPRI Benchmark	682.00	N
017180	08-28-2019	Metal Mart #71	001360	027101008677	199-51-6249.00-101-999000	skylight	56.25	N
017181	08-28-2019	Moore Plumbing LLC	009434	13995	240-35-6249.00-101-999000	Repair Kitchen Sink	310.18	N
017182	08-28-2019	ROBBIE AGAN	009431	20190826	199-36-6219.00-999-991000	Volleyball vs Oakwood	115.00	N
017183	08-28-2019	Johnson Controls Fire Prot	001359	86093211	199-51-6249.00-101-999000	check alarm panel	252.84	N
017184	08-28-2019	TAMARA PROCTOR	009432	20190826	199-36-6219.00-999-991000	Volleyball vs Oakwood	115.00	N
017185	08-28-2019	UNIFIRST HOLDINGS IN	009433	844068457	199-51-6249.02-101-999000	Matts	90.65	N
990809	08-14-2019	INTERNAL REVENUE SE	009407		163-00-2151.00-000-900000	WITHHOLDING 08.09.19 PR	6,365.79	N
			009407		163-00-2152.01-000-900000	WITHHOLDING 08.09.19 PR	1,847.48	N
			009407		163-00-2152.02-000-900000	WITHHOLDING 08.09.19 PR	1,847.48	N
Totals for Check 990809							10,060.75	
990809	08-14-2019	TEACHER RETIREMENT	009406		163-00-2153.00-020-900000	TRS ACTIVECARE BILLED AMT	4,978.00	N
			009406		163-00-2153.00-028-900000	TRS ACTIVECARE BILLED AMT	7,531.00	N
			009406		163-00-2153.00-114-900000	TRS ACTIVECARE BILLED AMT	534.04	N
			009406		163-00-2155.00-000-900000	TEXNET - AUGUST	7,866.17	N
			009406		163-00-2155.00-000-900000	TEXNET - AUGUST	641.23	N
			009406		163-00-2155.01-000-900000	TEXNET - AUGUST	78.48	N
			009406		163-00-2155.02-000-900000	TEXNET - AUGUST	765.26	N
			009406		163-00-2155.03-000-900000	TEXNET - AUGUST	14.43	N
			009406		163-00-2155.04-000-900000	TEXNET - AUGUST	739.88	N
			009406		163-00-2155.08-000-900000	TEXNET - AUGUST	1,363.55	N
Totals for Check 990809							24,512.04	
990815	08-15-2019	TEXAS EDUCATION AGE	009437		199-91-6224.00-999-999000	RECAPTURE PAYMENT	53,564.00	N

Total Checks

171,927.57

End of Report

Quarterly Investment Report Dew Independent School District

		<u>Certificates of Deposit</u>	
<u>Account Name</u>	<u>Account Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>
<u>Bank Deposits</u>			
General Fund	Public Funds NOW Checking		
I & S Fund	Public Funds Checking		
Student Activity Fund	Public Funds Checking		
Building Fund	Public Funds Checking		
Investment Funds	Public Funds Preferred Investment		
<u>Pools</u>			
TexPool	Investment Pool		
<u>Certificates of Deposit</u>			
Citizens CD ~43	Certificate of Deposit	12/20/18	

Dates of undercollateralized deposits:
None

This report is presented in accordance with the Texas Public Funds Investment Act.

I (we) hereby certify that, to the best of my (our) knowledge on the date this report was created, Dew Independent School District complies with the provisions of the Public Funds Investment Act and with the stated policies and strategies of the District.

Investment Officer

Investment Officer

Quarter Ending: 08/31/2019

<u>Pools</u>	<u>Avg Wtd Maturity</u>	<u>Current Yield</u>	<u>Book Balance</u>		<u>Interest Earnings</u>	
			<u>Beginning</u>	<u>Ending</u>	<u>This Period</u>	<u>Year-to-Date</u>
	0.75%		\$ 1,820,702.74	\$ 1,274,028.90	\$ 2,901.65	\$ 11,609.07
	0.00%		\$ 49,944.66	\$ 52,881.47	\$ -	\$ -
	0.00%		\$ 13,892.63	\$ 11,511.61	\$ -	\$ -
	0.00%		\$ -	\$ -	\$ -	\$ -
	0.00%		\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
	2.60%		\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
			\$ 1,934,540.03	\$ 1,388,421.98	\$ 2,901.65	\$ 11,609.07

ISD was in compliance with
New ISD.

ficer

**Capital Projects Fund Balance
Dew ISD - FYE 8/31/19**

20-10

KWK

8/30/2019

	Balances Reported in Annual Financial Reports										
	^a										
	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Revenues	4,346	3,255	996	3,438	428			-			342
Expenditures	(1,148,264)	(2,455,588)	(313,509)	(626,637)	(706,412)	(62,318)	(175,631)	(290,630)	(366,135)	(10,513)	(13,987)
Other Sources (Uses)											
In - Debt Issued	-	600,000	600,000		600,000		600,000		300,000		
In - Capital Leases				343,167							
In - General Fund Trsfrs	1,054,906	2,338,463									
Out - General Fund Trsfr			(106,529)			(1)					
Net change	(89,012)	486,130	180,958	(280,032)	(105,984)	(62,319)	424,369	(290,630)	(66,135)	(10,513)	(13,645)
Beginning Fund Balance	102,903	13,891	500,021	680,979	400,947	294,963	232,644	657,013	366,383	300,248	289,735
Ending Fund Balance	13,891	500,021	680,979	400,947	294,963	232,644	657,013	366,383	300,248	289,735	276,090

^a - no debt was reported as of 8/31/08.

Resources provided by the General Fund

AFRs in earlier years did not disclose the purpose for the capital lease issue, and other debt disclosures were minimal. It is possible some of the fund balance at 8/31/10 included funds provided by the General Fund, but there is no documentation to support that. The presumption is that without documentation to prove otherwise, the balance of funds in Capital Projects is from bonds issued for the purpose of facility renovations.



Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

* Required Fields

1. Resolution

WHEREAS,

Dew Independent School District

Participant Name*

7 7 4 9 9

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Darrell Evans

Name

Superintendent

Title

903-389-2828/903-389-5104/darrell.evans@dewisd.org

Phone/Fax/Email

Signature

2. Nolan Glass

Name

Business Manager

Title

903-389-2828/903-389-5104/nolan.glass@dewisd.org

Phone/Fax/Email

Signature

1. Resolution (continued)

3. _____
 Name

 Title

 Phone/Fax/Email

 Signature

4. _____
 Name

 Title

 Phone/Fax/Email

 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Nolan Glass
 Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

 Name

 Title

 Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the ____ day _____, 20 ____.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Dew Independent School District
 Name of Participant*

SIGNED

 Signature*
David Fowler
 Printed Name*
Board President
 Title*

ATTEST

 Signature*
Kim Massey
 Printed Name*
Board Secretary
 Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services
 1001 Texas Avenue, Suite 1400
 Houston, TX 77002

ORIGINAL SIGNATURE AND DOCUMENT REQUIRED

TEX-REP

2 OF 2

TexPool Participant Services
 1001 Texas Avenue, Suite 1400 • Houston, TX 77002
 Phone: 1-866-TEXPOOL (839-7665) • Fax: 1-866-839-3291 • www.texpool.com

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 G45340-17 (12/33)

Texas State Library and Archives Commission

MODEL ORDER OR ORDINANCE

WHEREAS, Title 6, Subtitle C, Local Government Code (Local Government Records Act), provides that each local government must establish an active and continuing records management program; and

WHEREAS, the Dew Independent School District desires to adopt a plan for that purpose and to prescribe policies and procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping; **NOW THEREFORE**:

SECTION 1. DEFINITION OF RECORDS OF THE DEW INDEPENDENT SCHOOL DISTRICT. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the Dew Independent School District or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the Dew Independent School District and shall be created, maintained, and disposed of in accordance with the provisions of this ordinance or procedures authorized by it and in no other manner.

SECTION 2. RECORDS DECLARED PUBLIC PROPERTY. All records as defined in Sec. 1 of this plan are hereby declared to be the property of the Dew Independent School District. No official or employee of the Dew Independent School District has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

SECTION 3. POLICY. It is hereby declared to be the policy of the Dew Independent School District to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of this office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

SECTION 4. RECORDS MANAGEMENT OFFICER. The **Business Manager** will serve as records management officer for the Dew Independent School District as provided by law and will ensure that the maintenance, destruction, electronic storage, or other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act.

SECTION 5. RECORDS CONTROL SCHEDULES. Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the records management officer for use in Dew Independent School District, as provided by law. Any destruction of records of the Dew Independent School District will be in accordance with these schedules and the Local Government Records Act.

BENEFITS OF THE RETAINER PROGRAM

1. **FREE TELEPHONE CONSULTATION:** The law firm provides telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director or any designee pertaining to questions arising out of the general operation of the District. Last year, our member clients received an average of 10 free hours of telephone consultation. That is a \$2,800 value in telephone calls alone!

As a retainer client, the District has exclusive access to the statewide toll-free telephone numbers for calls to the law firm. Before making decisions with legal consequences, use our exclusive toll-free number to reach any Walsh Gallegos attorney:

- Austin (800) 252-3405
- San Antonio (800) 232-9169
- Irving (800) 231-4207
- Houston (888) 565-6864
- Rio Grande Valley (866) 770-6864
- Amarillo (800) 622-6864
- Albuquerque (800) 771-6864

2. **REDUCED RATES FOR ADDITIONAL LEGAL WORK:** The District receives reduced hourly rates for additional works that goes beyond the initial general telephone consultations, such as analyzing documents, writing opinion letters, attending school board meetings, or follow up phone consultations. Though the hourly rates are reduced for retainer clients, any actual expenses (copy costs or mileage, for example) incurred by the law firm in providing such additional work are charged.

3. **FREE SUBSCRIPTIONS TO FIRM PUBLICATIONS:** Membership in the Walsh Gallegos Retainer Program also entitles the District to receive free subscriptions to both of the firm's newsletters:

- (1) the informative bi-monthly newsletter "*Time Out with Walsh Gallegos*" that provides timely reminders and practical suggestions about general education law issues arising throughout the school year, and
- (2) the monthly publication "*This Just In*" which addresses legal issues specific to the special needs of students with disabilities

4. **E-MAIL UPDATES:** As another benefit of the Retainer Program, Walsh Gallegos sends periodic e-mail updates to you (and to any other District personnel or trustees you designate) to help keep the District abreast of the latest developments in school law. These updates, averaging

more than one per month, address a broad range of timely topics and are designed to keep you informed and better prepared in your work for the District. Examples of the topics of our updates include:

- Information about Chapter 313 of the Texas Tax Code
- New TEA rules regarding appealing ejections from school property
- A Fifth Circuit Decision emphasizing the importance of training staff
- IRS penalties for ACA reporting violations
- Information about the Digital Millennium Copyright Act and how to limit your District's liability
- What the repeal of TEC 29.007 means for Shared Services Arrangements

Don't let your District personnel miss our next update!

5. **REDUCED RATES ON ALL WALSH GALLEGOS INSERVICES:** Our Retainer Program members also receive reduced rates on all inservices presented at the District. Our up-to-date training programs are presented by attorneys with firsthand experience and knowledge about the current legal issues confronting Texas school districts. Our retainer clients also receive priority scheduling for inservice training.
6. **REDUCED RATES ON ALL WALSH GALLEGOS PRODUCTS:** To assist clients in their day-to-day operations, we have developed several practical products to save you time and head off potential problems during the school year. These products are easy to navigate, written in plain language, and are full of useful suggestions. As a member of the Retainer Program, clients receive reduced rates on these helpful tools, including:
 - Interactive Student Code of Conduct
 - Discipline Guide for DAEP & Expulsion
 - Administrator's Anti-Bullying Toolkit
7. **ONE FREE AUDIO CONFERENCE:** Our retainer clients are also eligible for one free audio conference of the District's choice, to be selected from our published audio conference schedule. Our audio conferences provide excellent training for school administrators without having to leave the district.



**Freestone Central
Appraisal District**
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Fairfield TX 75840

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August 26, 2019

Mr. Darrell Evans
Superintendent
Dew I.S.D.
606 CR 481
Teague, TX 75860

Dear Mr. Evans:

Terms of office for all five appointed members of the Board of Directors of the Freestone Central Appraisal District will expire on January 1, 2020.

For this reason, I am requesting your prompt attention in nominating (by resolution) persons to fill all five positions for 2020-2021.

In considering nominees, please remember that to be eligible to serve on the Board of Directors:

- a person must have resided in the appraisal district (Freestone County) for at least two years immediately preceding the date of taking office;
- employees of taxing units may not serve, however, an elected official or member of the governing body may serve;
- a person may not be appointed to serve if they are related within the second degree of consanguinity or affinity to an appraiser who appraises property for use in the appraisal district, a tax representative who is compensated for his services before the Appraisal Review Board, or an appraisal district employee;
- a person is ineligible to serve if they have any delinquent taxes.
- persons who have acted as a tax consultant in the county; or, worked appraising property for tax purposes in the county may not serve until after three years from the last time the person acted in that capacity.

The current members are:

- Teresa Duke
- Craig Dunlap
- Sid Fryer
- Brownie Utley
- Lovie Whyte
- Lisa Foree, Freestone County Tax Assessor/Collector. *(Lisa has a statutory position on the Board as an ex officio member and does not require re-appointment; however, she has requested that she not be appointed as a voting member).*

To Whom it May Concern:

My name is Teresa Hernandez and I have been employed as a custodian at Dew ISD for 7 years. I am writing to request a week vacation from October 7th - 11th - so that I may attend a cruise that was gifted to me by my daughter. My daughter booked the trip in order to celebrate my granddaughter's birthday on 10/6 and my other daughter's birthday on 10/3. Additionally, when my daughter gifted me this trip she did not think there would be an issue with me getting the time off since she knows I have several vacation days accumulated. I really do try to limit my time off requests to emergencies, but I hope that you will consider granting my request.

I apologize in advance for any inconvenience my absence would cause. Thank you for your time and consideration.

Best Regards,

Teresa Hernandez