

MISSION STATEMENT

Brazosport College exists to improve quality of life by providing certificate, associate and baccalaureate degree programs, academic transfer programs, workforce development, and cultural enrichment in an efficient and cost-effective manner. The Board, faculty and staff are committed to student success and lifelong learning by responding to student needs, creating a dynamic and safe learning environment, and enriching our communities.

March 18, 2019

Board of Regents
Brazosport College

Members of the Board:

A Regular Meeting of the Brazosport College Board of Regents is scheduled for Monday, March 18, 2019, at 6:30 PM, in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

The agenda is as follows:

1. Roll Call
2. Invocation
3. Approval of Minutes
4. Communications
5. Audience to Patrons and Petitions
6. Information Items

A. Enrollment Reports

1. Community Education Courses. The Director, Community Education, reports the attached enrollment and participant numbers for the Community Education Program for the month of February 2015-2019.
2. Center for Business/Industry Training. The Director, Center for Business/Industry Training, reports the attached enrollment and participant hours for February 2015-2019.

- B. Report of Taxes Collected. The report of taxes collected for the month of February 2019 was not received in time to be included in the agenda.
- C. Report of Unfilled Positions. The Vice President, Human Resources, provides the attached report on vacant positions that are currently being advertised.
- D. Resignations and Retirements. Pursuant to Board Policy DMD (LOCAL), the President has accepted the written notice of retirement from the following contract employee:
- Mr. Harry Kershaw, Professor of Government, effective August 31, 2019.
- E. New Teachers for Community Education Program. There are no new teachers to report for the Community Education Program.
- F. Fund Development Report. The Vice President, College Advancement, provides the attached report on fund development activities of the Brazosport College Foundation for the months of February and March 2019.
- G. Governor's Summer Merit Program Budget. Attached is a communication from the Director, Business Services, reporting on a notification from the Texas Workforce Commission that Brazosport College has received approval for the Governor's Summer Merit Program in the amount of \$100,000 for Summer STEM Enrichment Camps.
- The President, under authority granted by the Board, has approved this recommendation.
- H. Guided Pathways Update. The Provost and Vice President, Academic & Student Affairs, provides the attached update on the College's Guided Pathways efforts.
- I. ACE it Update. The Provost and Vice President, Academic & Student Affairs, provides the attached update on the College's ACE it efforts.
- J. 2019 Employee Recognition Dinner. The 2019 Employee Recognition Dinner will take place on Friday, April 5, 2019, at 6:30 p.m. at the Corporate Learning Center. Regents, Roland Hendricks and Steve Solis, will be recognized for five years of service and receive service awards. Board of Regent members and their guests are invited to attend the annual event.

- K. 2019 Career Fair. Brazosport College will host its annual Career Fair on Tuesday, April 16, 2019. The event serves approximately 1,700 juniors from the Angleton, Brazosport, Columbia-Brazoria, Danbury, and Sweeny Independent School Districts. Students from Angleton Christian School, Brazosport Christian School, and Foundation Preparatory Academy will also participate. As in previous years, students will have the opportunity to participate in four educational sessions on specific career areas and general topics (impression management, resume development, communication and more). A variety of activities that are designed to provide career and educational information will be provided through this cooperative effort between Brazosport College, the ISDs, business, industry, and civic organizations. This year marks the 27th anniversary for this unique and exciting event.
- L. Gator Grab Auction/Gator Day/Strive 2 Drive Car Drawing. The annual Gator Grab Auction is scheduled for Thursday, April 18, 2019, from 11:00 a.m. – 2:00 p.m. in the Student Pavilion. The event is to raise funds for scholarships and is held in conjunction with Gator Day which is sponsored by Student Life. The drawing for the Strive 2 Drive car will be held at 1:00 p.m. as a part of these events. Board of Regent members are invited to attend the events. Lunch is provided.
- M. Distinguished Student Ceremony. Brazosport College annually recognizes up to 20 students who, through a college-wide nomination process, are selected as distinguished students. The 2018-2019 Distinguished Student Awards Ceremony will be held April 22, 2019, at 2:00 p.m. at the Clarion. College Board of Regents members are invited as guests of the College.
- N. BC Foundation Gator Classic. The Brazosport College Foundation Gator Classic, presented by Freeport LNG, will be held April 25th and April 26th, 2019. The Blue Jacket Social, co-chaired by Kim Bonnen and Courtney Birdsong, will be held Thursday, April 25th, at the Dow Academic Center from 6:00 p.m. - 8:00 p.m. Guests attending the Blue Jacket Social will include event sponsors, corporations, individual players, business and community leaders, scholarship donors and Brazosport College students. The social will provide fabulous food, drinks, activities and guest speaker, Bill Rogers, former PGA Player of the Year and current UTSA Women's Golf Coach.

The Golf Tournament, chaired by Jay Gibson, will be held Friday, April 26th, at the Wilderness Golf Course. Registration begins at 10:30 a.m. with a 12:30 p.m. shotgun start. The tournament will begin in a standard scramble format with 144 players. Along the course, players will have an opportunity to participate in a variety of skills challenge holes, enjoy delicious cuisine prepared and served by area corporations, and interact with Brazosport College students. The tournament will conclude with the Blue Jacket Awards Presentation in which the winning team is presented blue jackets and thus growing the Blue Jacket Winners Club.

- O. ADN Pinning Ceremony. The ADN Pinning Ceremony will be held on Thursday, May 9, 2019, at 6:00 p.m. at the Clarion.
- P. Commencement 2019. Commencement exercises for the 2018-2019 academic year are scheduled for Saturday, May 11, 2019, at the Dow Academic Center. The two ceremonies are scheduled to begin at 10:00 a.m. and 2:00 p.m. The College will host a lunch at Gator Hall for faculty, staff, commencement guests, and Board members in between the two ceremonies. The 2019 Commencement Speaker will be Jarrod Smith, lifelong resident of Brazoria County, attorney and owner of Alamo Title in Alvin, Angleton and Lake Jackson. In 2016, Jarrod was appointed by Governor Greg Abbott to the Board of Directors for the Brazos River Authority. He is a professional auctioneer and founding member of “Demi’s Difference,” a non-profit organization formed in honor of his daughter, Demi Smith, who passed away in 2014.
- Q. ACCT 50th Annual Leadership Congress. Registration for the 2019 ACCT 50th Annual Leadership Congress is now open. It will be held at the Hilton San Francisco Union Square Hotel, Wednesday, October 16th to Saturday, October 19th. The theme of this year's Congress is: *Past is Prologue, Building a Bridge to the Future*. Reservations are to be made through Kasie Guthrie, Executive Assistant to the President, no later than Friday, April 26, 2019, in order to ensure a lower rate for the conference and hotel. Presentation proposals are due by Friday, May 3, 2019. More information on the ACCT Leadership Conference can be found at: <https://www.congress.acct.org/>.
- R. Policy Review. At the Board Workshop on February 13-14, 2009, Regents initiated a systematic review of Board policy. It was suggested that a number of Board policies be included for review as part of each monthly agenda. Questions regarding the referenced policy may be addressed to the President prior to the meeting for clarification and/or discussion.
- The attached policies DEA (LEGAL) regarding Compensation and Benefits is presented for the Board's information on page 40 and also can be found at: [https://pol.tasb.org/Policy/Download/215?filename=DEA\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/215?filename=DEA(LEGAL).pdf).
- S. Brazosport College Calendar. The Brazosport College Calendar for March 26, 2019 through May 27, 2019 is attached.

7. Reports and Presentations

- A. Catalyst Program. The Provost and Vice President, Academic & Student Affairs, will provide an overview and update of the Catalyst Program.

B. President's Report

- College Update
- Legislative Update
- Regents' Visibility

8. Unfinished Business

A. Proposed Amended Board Policy - CKD (LOCAL) - Insurance and Annuities

Management - Health and Life Insurance. The Vice President, Human Resources, recommends adoption of amended Policy CKD (LOCAL) regarding the health and life insurance provided by the College to its eligible employees. Board policy provides that new or amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed amended policy with existing policy language appearing as regular text, deleted language appearing in red with a line through it, and new language in blue font.

This proposed policy is presented for second reading and adoption.

B. Proposed Amended Board Policy - EGB (LOCAL) - Academic Achievement - Class

Rank and Honors. The Vice President, Human Resources, recommends adoption of amended Policy EGB (LOCAL) regarding class rank and honors. Board policy provides that new or amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed amended policy with existing policy language appearing as regular text, deleted language appearing in red with a line through it, and new language in red font.

This proposed policy is presented for second reading and adoption.

C. Proposed Amended Board Policy - FEA (LOCAL) - Financing Education - Financial

Aid and Scholarships. The Vice President, Human Resources, recommends adoption of amended Policy FEA (LOCAL) regarding financial aid and scholarships. Board policy provides that new or amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed amended policy with existing policy language appearing as regular text and new language in blue font.

This proposed policy is presented for second reading and adoption.

D. Proposed Amended Board Policy - GE (LOCAL) - Advertising and Fundraising. The

Vice President, Human Resources, recommends adoption of amended Policy GE (LOCAL) regarding advertising and fundraising. Board policy provides that new or

amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed amended policy with existing policy language appearing as regular text, deleted language appearing in red with a line through it, and new language in blue font.

This proposed policy is presented for second reading and adoption.

9. New Business

- A. United Way. In order for Brazosport College to participate in the local United Way campaign, the Board of Regents must exercise its option to do so. This action provides local Boards the option of choosing not to participate in the State Employee Charitable Campaign (SECC). The Vice President, Human Resources, provides the attached memo recommending participation in the 2019 United Way Campaign of Brazoria County.

It would be appropriate for the Board to exercise its option not to participate in the SECC for the 2019 campaign, and instead, participate in the 2019 United Way Campaign of Brazoria County.

- B. AWS Communications Approval. Attached is a communication from the Information Technology department recommending Board approval of AWS Communications expenditures for fiscal year 2019 which are anticipated to be greater than \$100,000. The recommendation to improve campus wide cell phone coverage has been discussed with the Board as part of multi-year planning and was included in the FY2019 capital budget in the amount of \$1,100,000. It is requested that \$97,000 be added to the 2019 capital budget. The Vice President, Financial Services & CFO, and President join in this recommendation.

It would be appropriate for the Board to approve AWS Communications expenditures for fiscal year 2019-2020.

C. Personnel.

1. Annual Contracts. Faculty listed in the attachments are recommended for contracts for Academic Year 2019-2020 as follows:
 - a. One-Year Faculty Contracts. The President recommends the faculty listed in the attached list for one year contracts from September 1, 2019 to August 31, 2020. It would be appropriate for the Board to approve the contracts for the period identified.

b. Two-Year Faculty Contracts. The President recommends the faculty listed in the attached list for two year contracts from September 1, 2019 to August 31, 2021. It would be appropriate for the Board to approve the contracts for the period identified.

D. Financial Report. Attached is the financial report for February 2019.

It is recommended that the Board accept the financial report.

Sincerely,



Millicent M. Valek
President