

Board of Education Regular Meeting
Monday, June 8, 2026 7:00 PM
Humboldt Board Conference Room
810 Central Ave
Humboldt, NE 68376-9706

1. **OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL - PLEDGE OF ALLEGIANCE***
2. **WELCOME PATRONS & GUEST: PATRON COMMENT**
3. **APPROVE CONSENT AGENDA**
 - 3.1. Meeting Minutes
 - 3.2. Bills for Payment
 - 3.3. Review Treasurer's Report
4. **REPORTS**
 - 4.1. Principal Caniglia
 - 4.2. Principal Standerford
 - 4.3. SPED Director Kroll
 - 4.4. NASB Report - Neal Kanel
5. **AGENDA**
 - 5.1. Board Member's Leave of Absence if Needed
 - 5.2. Policy First Read: Also Schedule a Policy Committee Meeting (June 15 at 7:00?)
 - 5.3. Renew Auburn Baseball and Soccer Cooperative Agreement
 - 5.4. Original Building Door Replacements
 - 5.5. Approve bid for the addition of a Sink and Vent Hood in the FCS room
 - 5.6. Automatic Swing Door Operators
 - 5.7. Purchase of 2 Paragon Metal Detectors ADA GSA Package
Recommend Company Assembly (Trip Charge \$2,500 and \$400/unit)
6. **Superintendent Griffith's Report**
7. **BOARD MEMBER CONCERNS**
8. **ADJOURN**

Board of Education Regular Meeting

Monday, May 11, 2026 7:00 PM

Humboldt Board Conference Room

Attendance Taken at 7:00 PM. Quentin Bowen: Present, Kyle Hilgenfeld: Present, Mike Kanel: Present, Neal Kanel: Absent, Dave Mezger: Present, Scott Ogle: Present.

1. OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL -PLEDGE OF ALLEGIANCE*

2. WELCOME PATRONS & GUEST: PATRON COMMENT

3. APPROVE CONSENT AGENDA

Motion to approve. This motion, made by Mike Kanel and seconded by Dave Mezger, passed.
Yea: 5, Nay: 0

3.1. Meeting Minutes

3.2. Bills for Payment

3.3. Review Treasurer's Report

4. REPORTS

4.1. Principal Caniglia discussed upcoming academic events, graduation, athletics and the HS Counselors report.

4.2. Principal Standerford discussed upcoming end of year elementary events, training workshops and updating curriculum.

4.3. SPED Director Kroll

4.4. NASB Report - Neal Kanel

5. AGENDA

5.1. Board Member's Leave of Absence if Needed

Motion to approve Neal Kanel's absence. This motion, made by Scott Ogle and seconded by Mike Kanel, passed. Yea: 5, Nay: 0

5.2. Disposal of Piano INV #25000241

Motion to approve to dispose of the piano. This motion, made by Scott Ogle and seconded by Yea: 5, Nay: 0

5.3. Personnel

Alex Fulbright Science/Computer Science

Ronnie Schiffbauer PK (Para-to -Pro Program)

Motion to approve Alex Fulbright as Science and motion to approve Ronnie Schiffbauer for Prek-4. This motion, made by Mike Kanel and seconded by Scott Ogle, passed. Yea: 4, Nay: 1

5.4. Metal Detectors/paragon kit

Motion to approve the purchase if the lead-time is long, to be purchased before 2026/27 school year. This motion, made by Scott Ogle and seconded by Mike Kanel, passed. Yea: 5, Nay: 0

5.5. Football Uniforms

Motion to approve the purchase of new Football Uniforms. This motion, made by Scott Ogle and seconded by Dave Mezger, passed. Yea: 5, Nay: 0

5.6. HTRS Student & Spectator Code of Conduct

Motion to approve the HTRS Student & Spectator Code of Conduct. This motion, made by Scott Ogle and seconded by Mike Kanel, passed. Yea: 5, Nay: 0

6. Superintendent Griffith's Report

7. BOARD MEMBER CONCERNS

8. ADJOURN

Motion to adjourn at 7:41pm. This motion, made by Scott Ogle and seconded by Mike Kanel, passed. Yea: 5, Nay: 0

Respectfully submitted,

Chantel Farwell

Account Number	Detail Description	Amount
01 2630 340 000	Maintenance - Chemicals/Oil	1,300.60
Total AG PARTNERS COOPERATIVE, INC		1,300.60
01 1100 610 001	HS Teaching Supplies	(0.16)
01 3541 610 003	Sixpence PO 8883	65.94
01 3541 610 003	Sixpence PO 8882	76.96
01 2620 610 000	Maint PO 8875	54.43
01 3541 610 003	Sixpence No PO	282.51
01 3541 610 003	Sixpence No PO	228.70
01 1100 610 001	FCS PO 8892	1,046.12
01 1100 610 001	FCS PO 8887	618.73
01 1100 610 001	FCS PO 8887	426.94
01 6989 610 000	Summer STEAM PO 8891	23.99
01 6989 610 000	Summer STEAM PO 8890	712.97
01 1100 640 002	English Books PO 8893	317.10
01 1100 640 002	English Books PO 8893	3.46
Total Amazon Capital Services		3,857.69
01 1100 640 003	PO 8822	4,725.84
01 1100 640 003	PO 8823	3,462.92
01 1100 640 003	PO 8841	10,900.00
Total Amplify Education Inc.		19,088.76
01 1100 890 003	A/R Trip	936.00
Total Auburn State Theater		936.00
01 2710 610 000	Fuel Filters	209.97
01 2620 610 000	MAINT Supplies	67.96
01 2710 610 000	oil/etc	31.16
Total BOOMGARN, RENEE		309.09
01 1200 610 003	PO 8879 Curriculum	4,500.00
Total BRAINPOP LLC		4,500.00
01 2710 626 000	Fuel Reimbursement	40.00
Total Burger, Scott		40.00
01 1100 890 001	State Track Meal	295.84
01 2510 531 000	POSTAGE	346.32
01 1200 330 000	SPED STAFF DEV/TRAINING	1,209.00
01 1200 580 000	SPED TRAVEL EXPENSES	414.20
01 2620 610 000	MAINT Supplies	141.67
01 2230 650 000	TECH Supplies/Soft/Hardware	701.25
01 2510 890 000	FISCAL SERVICES MISC EXP	110.00
01 2320 890 000	SUPT Other Expense	8.00
01 2410 580 000	PO 8783 * 8784	834.82
01 2410 330 000	PO 8907	318.00
01 2620 890 000	MISC EXPENSE	43.26
01 2710 610 000	VEHICLE PARTS/SUPPLIES	267.90
01 3541 610 003	PO 8853, 8852, 8884	1,183.20
01 3541 330 003	PO 8881 & 8898	134.59
01 3541 890 000	SIXPENCE OTHER EXP	122.57
01 2710 626 000	GAS & DIESEL	58.64
01 2710 626 000	GAS & DIESEL	17.45
01 6988 610 000	PO 8797	186.68
01 2130 610 000	Nurse Supplies	139.30
01 1100 610 001	FCS-minigrant	447.00
01 6200 650 003	PO 8860	143.99
01 2141 610 002	School Psych MS Supplies	310.00
Total CARDMEMBER SERVICE		7,433.68
01 2310 890 000	Retirement cupcakes	120.00
Total Chaotic Coffee		120.00
01 1100 610 003	EL Snacks	220.96

Account Number	Detail Description	Amount
01 1100 610 001	Ag	24.16
01 1100 610 001	FCS	85.19
01 6988 610 000	STEAM	31.38
01 1100 890 001	Misc	391.69
01 1100 890 001	Misc	34.20
Total CLEANING COUSINS, LLC		787.58
01 2230 650 000	Freshmen	28,187.40
01 1100 733 001	Staff	4,686.12
01 1100 733 001	Staff	2,348.04
Total DELL INC		35,221.56
01 2620 610 000	filters	1,653.96
01 2620 350 000	labor	80.00
01 2620 610 000	part	7.99
Total DSTK PHILLIPS, INC		1,741.95
01 2620 610 000	MAINT Supplies	122.93
01 1100 440 000	Egoldfax Contract	38.99
01 1100 440 000	INV771196	4,123.04
01 2620 610 000	PO 8873	3,490.00
01 2620 610 000	PO 8872	3,653.20
Total EAKES OFFICE SOLUTIONS		11,428.16
01 2620 610 000	PO 8809/414135	144.27
01 2620 610 000	PO 8889/416540	2,162.70
01 2620 610 000	416693	46.36
Total EGAN SUPPLY CO		2,353.33
01 2620 340 000	alarm monitoring services	168.00
Total ELECTRONIC CONTRACTING CO.		168.00
01 2230 643 000	PO 8876	819.00
Total ESGI, LLC		819.00
01 2130 320 000	11487 health screenings	2,745.00
01 6408 395 003	0-2 yo SPED Dir	12.60
01 6408 395 003	3-5 yo SPED Dir	12.60
01 6408 395 003	0-2 yo Audiology	79.13
01 6408 395 003	3-5 yo Audiology	79.13
01 6408 395 003	3-5 yo Speech	571.36
01 2151 591 000	Secondary Speech	285.68
01 6408 395 003	0-2 yo EC	400.00
01 1200 591 001	EL SPED Dir	113.40
01 1200 591 001	Secondary SPED Dir	113.40
01 2151 591 000	EL Audiology	712.22
01 2151 591 000	Secondary Audiology	712.22
01 2151 591 000	EL Speech	4,856.56
Total ESU #4		10,693.30
01 2310 540 000	advertising	291.00
Total FALLS CITY JOURNAL		291.00
01 1100 610 003	PBIS PO8885	60.92
Total FALLS CITY MERCANTILE CO.		60.92
01 2620 420 000	2853	770.00
01 2620 420 000	trash-utilities	770.00
Total FALLS CITY SANITATION		1,540.00
01 2630 340 000	SF Supplies	9.05
Total FARM & CITY SUPPLY		9.05
01 1100 382 001	distance learning	429.21
Total FIBER PLATFORM, LLC		429.21
01 2620 431 000	SHOP ROOM FLAKE FLOORS	7,742.00
Total FROESCHL FLOORS		7,742.00

Account Number	Detail Description	Amount
01 1100 440 000	Copier Lease	1,287.03
01 1100 440 000	Stapler Lease	90.77
Total Hometown Leasing		1,377.80
01 1100 640 003	PO 8804 3-5	400.00
01 1100 640 001	PO 8804 6-12	1,100.00
Total HOUGHTON MIFFLIN CO		1,500.00
01 102	payroll expenses	621,460.57
Total HTRS PAYROLL ACCT		621,460.57
01 2310 540 000	10843	570.56
01 2310 540 000	10294	8.00
01 2310 540 000	10309	100.43
01 2310 540 000	11167	128.00
01 2310 540 000	11168	7.55
01 2310 540 000	11173	80.25
01 2310 540 000	11197	40.00
Total HUMBOLDT STANDARD		934.79
01 2620 431 000	EL Courtyard Glass	520.00
Total JIM HILLS		520.00
01 2230 650 000	Yearly Subscription	1,500.00
Total KLEO, INC.		1,500.00
01 2710 340 000	11 Suburban	202.24
01 2710 340 000	19 Bus	398.20
01 2710 340 000	Credit	(301.23)
Total KOCH AUTO SERVICE		299.21
01 2330 317 000	legal services	1,895.00
Total KSB School Law		1,895.00
01 2620 350 000	water soft contract	522.72
Total KURITA AMERICA INC		522.72
01 6408 340 003	0-2 yo	0.00
01 6408 340 003	3-5 yo	69.78
01 2161 340 000	SA	827.52
Total MALCOLM, MARY		897.30
01 3551 610 001	CTE Cylinder rent	146.85
Total MATHESON TRI-GAS INC		146.85
01 2620 610 000	PO 8848.gym floor finish & supplies	2,128.30
Total MID-AMERICAN RESEARCH		2,128.30
01 2710 610 000	VEHICLE PARTS/SUPPLIES	809.91
Total Midwest Bust Parts Inc.		809.91
01 6408 340 003	0-2 yo	0.00
01 6408 340 003	3-5 yo	110.59
01 2171 340 000	SA	1,705.26
Total NATIONAL THERAPEUTIC ASSOCIATES, INC		1,815.85
01 2141 610 002	APRIL2026	31.26
Total NCS PEARSON, INC		31.26
01 2410 310 000	KC 2026 Admin Workshop	125.00
Total NCSA - NEBRASKA COUNCIL OF SCHOOL ADMIN		125.00
01 2712 110 000	Transportation Service	2,275.50
Total PAWNEE CITY SCHOOLS		2,275.50
01 2310 540 000	1388	181.52
01 2310 540 000	1602	89.63
01 2310 540 000	1664	10.00
01 2310 540 000	1746	10.00
01 2310 540 000	1747	10.00

Account Number	Detail Description	Amount
01 2310 540 000	1793	82.50
Total Pawnee Republican		383.65
01 2710 610 000	A456346	106.95
Total PAWNEE TRUE VALUE		106.95
01 1200 643 000	PO 8428	1,200.00
Total Rethink Autism, Inc.		1,200.00
01 2710 626 000	GAS & DIESEL	73.66
Total Sapp Bros.		73.66
01 2620 350 000	pest control-spraying	75.00
Total SCHENDEL PEST CONTROL		75.00
01 2230 650 000	PO 8878 Annual Elem Order	1,859.28
Total SCHOLASTIC INC		1,859.28
01 2710 626 000	GAS & DIESEL	4,787.50
Total Sherman's Station LLC		4,787.50
01 2620 350 000	Dishwasher service	630.60
Total Strategic Service, LLC		630.60
01 2510 580 000	Mileage Reimbursement	239.25
Total Strong, Melinda		239.25
01 2710 610 000	Geo Tab Monthly Charges	298.90
Total T-Mobile USA INC		298.90
01 1100 640 001	PO 888 FCS	235.00
Total TEACHER SYNERGY, LLC		235.00
01 2620 350 000	elevator maintenance	595.72
Total TK ELEVATOR CORPORATION		595.72
01 2510 530 000	long distance	73.34
Total VERIZON BUSINESS		73.34
01 2161 340 000	Occ Therapy - SPED services	2,616.90
Total WILCOCK, JOY		2,616.90
Checking Account ID 1		762,286.69

HTRS ACCOUNT BALANCES - Cash on Hand**05x31x2026**

Account			May	Previous Month
ACTIVITY ACCOUNT	x488	\$	87,303.85	\$ 87,375.01
BREAKFAST/LUNCH	x462	\$	17,936.30	\$ 26,850.10
BUILDING FUND	x0640	\$	1,423,494.03	\$ 1,341,515.37
DEPRECIATION	x3541	\$	81,331.36	\$ 81,303.79
EMPLOYEE BEN FUND MM	x7455	\$	146,691.25	\$ 148,701.03
GENERAL FUND	x2567	\$	3,347,998.18	\$ 1,639,938.11
OFFICE ACCOUNT	x3638	\$	1,698.84	\$ 2,713.84
PAYROLL FUND	x2648	\$	68,059.76	\$ 1,919.61
QCPUF	x2583	\$	7,383.89	\$ 7,379.64
STUDENT FEES	x5156	\$	13,356.37	\$ 13,578.65
DAYCARE	x295	\$	31,178.57	\$ 24,433.66

INTERNAL TRANSFERS - Current FY

<u>GENERAL to LUNCH FUND</u>	\$	-
------------------------------	----	---

<u>GENERAL to Activity FUND</u>	\$	-
---------------------------------	----	---

<u>GENERAL to PAYROLL</u>	\$	-
---------------------------	----	---



**Humboldt Table Rock Steinauer Pubic Schools
Breakfast/Lunch Program**

May-26

Receipts

Lunches	4,583.26
State	22,632.64
Interest	\$1.22

Total Receipts	\$27,217.12
----------------	--------------------

Expenses

Niders	\$6.43
Falls City Mercantile	\$2,763.38
Sysco	\$2,910.58
Cash-Wa	\$5,002.25
Colton Schardt	\$35.05
US Foods	\$1,742.30
Gen. Acct	\$23,670.93

Total Expenses	\$36,130.92
----------------	--------------------

Balance	\$17,936.30
----------------	--------------------

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0097	2031	1,838.65	0.00	218.40	0.00	2,057.05
05 704 0098	2030	1,538.77	0.00	562.58	0.00	2,101.35
05 704 0099	2026	4,341.16	2,731.82	0.00	0.00	1,609.34
05 704 0100	Athletics - Miscellaneous	(10,020.28)	1,750.00	678.72	0.00	(11,091.56)
05 704 0101	Unified Bowling	344.20	0.00	0.00	0.00	344.20
05 704 0102	2029	2,097.64	0.00	0.00	0.00	2,097.64
05 704 0122	2025	(330.47)	0.00	0.00	0.00	(330.47)
05 704 0123	2021	2,174.69	0.00	0.00	0.00	2,174.69
05 704 0124	2023	1,624.08	0.00	0.00	0.00	1,624.08
05 704 0125	2024	766.55	0.00	0.00	0.00	766.55
05 704 0132	2027	8,848.56	1,309.70	(134.40)	0.00	7,404.46
05 704 0133	2028	4,185.95	0.00	0.00	0.00	4,185.95
05 704 0135	Annual	2,705.74	0.00	2,170.00	0.00	4,875.74
05 704 0136	Drill Team	1,100.19	0.00	0.00	0.00	1,100.19
05 704 0137	Track	119.63	235.37	2,948.38	0.00	2,832.64
05 704 0138	Concession	6,774.16	62.88	506.45	0.00	7,217.73
05 704 0139	FCCLA	2,274.31	59.34	698.00	0.00	2,912.97
05 704 0140	Industrial Arts	3,976.12	0.00	0.00	0.00	3,976.12
05 704 0141	One Act	1,303.62	0.00	0.00	0.00	1,303.62
05 704 0142	Student Council - H S	1,400.25	19.80	0.00	0.00	1,380.45
05 704 0143	H.S. Youth Leadership	4,032.61	95.66	(24.00)	0.00	3,912.95
05 704 0144	H.S. Cheerleading	484.36	0.00	0.00	0.00	484.36
05 704 0145	Legion Scholarship	1,421.96	0.00	300.00	0.00	1,721.96
05 704 0146	Foundation Scholarship	1,455.38	0.00	1,214.98	0.00	2,670.36
05 704 0147	Donations	5,243.40	0.00	0.00	0.00	5,243.40
05 704 0148	Activities	(2,707.15)	(348.85)	0.00	0.00	(2,358.30)
05 704 0149	Library	5,254.43	0.00	0.00	0.00	5,254.43
05 704 0150	Wrestling	(583.41)	0.00	0.00	0.00	(583.41)
05 704 0151	Grants & Scholarships	4,556.07	238.16	0.00	0.00	4,317.91
05 704 0152	Elementary	117.56	0.00	0.00	0.00	117.56
05 704 0154	Music (new)	1,156.30	3.59	0.00	0.00	1,152.71
05 704 0155	Snack Cart	774.29	126.37	403.89	0.00	1,051.81
05 704 0156	Leap Program	0.00	0.00	0.00	0.00	0.00
05 704 0157	COF	2,461.99	0.00	0.00	0.00	2,461.99
05 704 0158	Baseball	308.70	0.00	117.11	0.00	425.81
05 704 0159	Skills USA	1,060.13	305.73	0.00	0.00	754.40

Activity Fund Balance Report - Summary - Exclude Encumbrances
05/2026 - 05/2026

Humboldt Table Rock Steinauer
06/02/2026 10:12 AM

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 ACTIVITY FUND		Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
		05 704 0160	Cheerleading-Mid School	215.00	0.00	0.00	0.00	215.00
		05 704 0161	StuCo - Middle School	1,605.16	0.00	0.00	0.00	1,605.16
		05 704 0162	Mock Trial	796.25	0.00	0.00	0.00	796.25
		05 704 0163	Volleyball Club	1,755.49	0.00	0.00	0.00	1,755.49
		05 704 0164	Golf Club	774.38	190.35	0.00	0.00	584.03
		05 704 0165	Middle School-Youth Leadership	946.66	0.00	0.00	0.00	946.66
		05 704 0166	Power Lifting	2,957.30	0.00	0.00	0.00	2,957.30
		05 704 0168	Speech	780.67	417.00	0.00	0.00	363.67
		05 704 0169	MS Robotics	2,425.66	0.00	0.00	0.00	2,425.66
		05 704 0171	Boys Basketball	3,099.58	0.00	0.00	0.00	3,099.58
		05 704 0172	Girls Basketball	1,291.58	0.00	0.00	0.00	1,291.58
		05 704 0173	Sport Posters	3,778.73	0.00	(2,500.00)	0.00	1,278.73
		05 704 0174	Football Club	294.61	0.00	30.00	0.00	324.61
		05 704 0175	FFA	7,719.18	1,918.47	1,929.48	0.00	7,730.19
		05 704 0176	HS Robotics	(576.15)	0.00	0.00	0.00	(576.15)
		05 704 0180	HOSA	1,000.00	0.00	0.00	0.00	1,000.00
		05 704 0995	Interest	454.21	0.00	0.00	0.00	454.21
		05 704 0996	Service Charge	(4,118.80)	0.00	0.00	0.00	(4,118.80)
Fund Total: 05				87,299.65	9,115.39	9,119.59	0.00	87,303.85

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01	General Fund				
1100	REGULAR INSTRUCTIONAL PROGRAMS				
01 1100 111 000	Extra Duty Salary	240,000.00	21,859.66	82.27	42,548.17
01 1100 111 001	HS Teacher Salaries	720,000.00	60,364.73	84.30	113,006.40
01 1100 111 002	MS Teacher Salaries	0.00	7,001.70	0.00	(105,967.92)
01 1100 111 003	EL Teacher Salaries	850,000.00	83,837.49	89.92	85,673.31
111	SALARIES TCHR/PROF	1,810,000.00	173,063.58	92.53	135,259.96
01 1100 112 001	HS SALARIES AIDE/PARA	0.00	2,671.97	0.00	(18,211.63)
01 1100 112 002	MS AIDE/PARA	0.00	0.00	0.00	(398.67)
01 1100 112 003	EL AIDE/PARA	39,596.00	1,456.85	33.12	26,480.17
112	SALARIES AIDE/PARA	39,596.00	4,128.82	80.12	7,869.87
01 1100 113 001	HS SUB TCHR	63,158.00	1,968.75	57.82	26,642.00
01 1100 113 002	MS SUB TCHR	0.00	0.00	0.00	(2,340.00)
01 1100 113 003	EL SUB TCHR	78,827.00	6,538.90	62.31	29,710.04
113	SALARIES SUB TCHR	141,985.00	8,507.65	61.96	54,012.04
01 1100 153 000	TEACH SUB/CLASS COVERAGE	4,000.00	0.00	72.23	1,110.75
01 1100 153 001	EXTRA DUTY / STIPENDS	33,904.00	12,211.80	86.31	4,642.00
01 1100 153 002	CERT Unused Leave Payouts	0.00	0.00	0.00	(677.10)
153	EXTRA DUTY / STIPENDS	37,904.00	12,211.80	86.61	5,075.65
01 1100 211 000	D GROUP INSURANCE TCHR/PROF	38,296.00	5,066.00	111.46	(4,387.66)
01 1100 211 001	HS GROUP INSURANCE TCHR/PROF	324,211.00	18,142.30	57.50	137,790.80
01 1100 211 002	MS GROUP INSURANCE TCHR/PROF	0.00	1,382.31	0.00	(18,299.12)
01 1100 211 003	EL GROUP INSURANCE TCHR/PROF	310,171.00	27,367.52	83.73	50,453.85
211	GROUP INS TCHR/PROF	672,678.00	51,958.13	75.39	165,557.87
01 1100 212 002	MS GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 212 003	EL GROUP INSURANCE AIDE/PARA	6,514.00	169.78	62.09	2,469.30
212	GROUP INSURANCE AIDE/PARA	6,514.00	169.78	62.09	2,469.30
01 1100 213 001	CERTIFIED CLASS COVG-BCBS	3,564.00	118.55	63.81	1,289.70
01 1100 213 003	CERTIFIED CLASS COVG-BCBS	317.00	139.99	209.54	(347.25)
213	CERTIFIED CLASS COVG-BCBS	3,881.00	258.54	75.72	942.45
01 1100 221 000	D SOCIAL SECURITY TCHR/PROF	19,864.00	1,658.26	75.31	4,903.63
01 1100 221 001	HS SOCIAL SECURITY TCHR/PROF	85,906.00	4,539.61	53.16	40,239.19
01 1100 221 002	MS SOCIAL SECURITY TCHR/PROF	0.00	533.09	0.00	(8,071.64)
01 1100 221 003	EL SOCIAL SECURITY TCHR/PROF	79,457.00	6,318.87	72.52	21,837.38
221	SOCIAL SECURITY TCHR/PROF	185,227.00	13,049.83	68.20	58,908.56
01 1100 222 001	HS SOCIAL SECURITY AIDE/PARA	0.00	204.73	0.00	(1,395.68)
01 1100 222 002	MS SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	(30.58)
01 1100 222 003	EL SOCIAL SECURITY AIDE/PARA	2,974.00	111.89	33.26	1,984.99
222	SOCIAL SECURITY AIDE/PARA	2,974.00	316.62	81.21	558.73
01 1100 223 000	SOCIAL SECURITY Tchr Sub Pay	300.00	0.00	73.67	78.98
01 1100 223 001	HS SOCIAL SECURITY SUB TCHR	7,347.00	1,084.58	68.48	2,315.73
01 1100 223 002	MS SOCIAL SECURITY SUB TCHR	0.00	0.00	0.00	(230.79)
01 1100 223 003	EL SOCIAL SECURITY SUB TCHR	6,108.00	499.86	61.51	2,350.97
223	SOCIAL SECURITY SUB TCHR	13,755.00	1,584.44	67.18	4,514.89
01 1100 231 000	D RETIREMENT TCHR/PROF	21,037.00	1,754.16	69.51	6,413.91

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1100 231 001	HS RETIREMENT TCHR/PROF	81,786.00	4,855.54	59.70	32,960.34
01 1100 231 002	MS RETIREMENT TCHR/PROF	0.00	408.08	0.00	(6,905.08)
01 1100 231 003	EL RETIREMENT TCHR/PROF	58,390.00	6,762.24	105.61	(3,273.40)
231 RETIREMENT TCHR/PROF		161,213.00	13,780.02	81.89	29,195.77
01 1100 232 001	HS RETIREMENT AIDE/PARA	0.00	120.60	0.00	(1,376.21)
01 1100 232 002	MS RETIREMENT AIDE/PARA	0.00	0.00	0.00	(32.20)
01 1100 232 003	EL RETIREMENT AIDE/PARA	4,275.00	112.49	23.47	3,271.64
232 RETIREMENT AIDE/PARA		4,275.00	233.09	56.42	1,863.23
01 1100 233 000	RETIREMENT Tchr Class Covg	500.00	0.00	43.01	284.95
01 1100 233 001	HS RETIREMENT SUB TCHR	4,826.00	905.88	45.53	2,628.60
01 1100 233 002	MS RETIREMENT SUB TCHR	0.00	0.00	0.00	(189.07)
01 1100 233 003	EL RETIREMENT SUB TCHR	783.00	62.81	33.85	517.99
233 RETIREMENT SUB TCHR		6,109.00	968.69	46.92	3,242.47
01 1100 237 000	D RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1100 237 001	Increased Retirement Contribution Rate	26,433.00	0.00	0.00	26,433.00
01 1100 237 002	MSIncreased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 237 003	ELIncreased Retirement Contribution Rate	17,656.00	0.00	0.00	17,656.00
237 Inc Ret Contribution Rate		44,089.00	0.00	0.00	44,089.00
01 1100 260 000	D UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
260 UNEMPLOYMENT PMTS		0.00	0.00	0.00	0.00
01 1100 281 000	D LTD/STD TCHR/PROF	655.00	32.79	41.96	380.16
01 1100 281 001	HS LTD/STD TCHR/PROF	6,886.00	357.49	53.00	3,236.74
01 1100 281 002	MS LTD/STD TCHR/PROF	0.00	29.08	0.00	(436.70)
01 1100 281 003	EL LTD/STD TCHR/PROF	6,950.00	477.84	63.50	2,537.09
281 LTD/STD TCHR/PROF		14,491.00	897.20	60.55	5,717.29
01 1100 282 001	HS LTD/STD AIDE/PARA	0.00	11.26	0.00	(91.26)
01 1100 282 002	MS LTD/STD AIDE/PARA	0.00	0.00	0.00	(2.56)
01 1100 282 003	EL LTD/STD AIDE/PARA	215.00	7.79	36.56	136.39
282 LTD/STD AIDE/PARA		215.00	19.05	80.20	42.57
01 1100 283 001	LTD/STD SUB TCHR	123.00	0.41	107.00	(8.61)
01 1100 283 002	LTD/STD SUB TCHR	0.00	0.00	0.00	0.00
01 1100 283 003	LTD/STD SUB TCHR	24.00	2.72	52.21	11.47
283 LTD/STD SUB TCHR		147.00	3.13	98.05	2.86
01 1100 320 000	PROF EDUC SERVICES	443.00	0.00	2,684.65	(11,450.00)
320 PROF EDUC SERVICES		443.00	0.00	2,684.65	(11,450.00)
01 1100 333 000	MILEAGE PAID TO STAFF	906.00	0.00	114.88	(134.78)
333 MILEAGE TO STAFF		906.00	0.00	114.88	(134.78)
01 1100 382 001	Tuition - Distance Learning	23,693.00	429.21	29.70	16,656.10
01 1100 382 002	Tuition - Distance Learning	0.00	0.00	0.00	0.00
382 DISTANCE LEARNING		23,693.00	429.21	29.70	16,656.10
01 1100 440 000	DISTRICT RENTALS/LEASES	27,629.00	5,539.83	83.26	4,626.46
440 LEASE/RENTALS		27,629.00	5,539.83	83.26	4,626.46
01 1100 580 000	INSTRUCTIONAL TRAVEL EXPENSES	5,000.00	0.00	37.46	3,126.99
580 TRAVEL EXPENSES		5,000.00	0.00	37.46	3,126.99
01 1100 610 001	HS Teaching Supplies	55,000.00	2,647.98	47.75	28,739.33
01 1100 610 002	MS Teaching Supplies	0.00	0.00	0.00	(1,818.69)

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1100 610 003		EL Teaching Supplies	45,000.00	281.88	15.71	37,929.34
610	SUPPLIES		100,000.00	2,929.86	35.15	64,849.98
01 1100 640 001		CLSD HS Textbooks	50,000.00	1,335.00	108.97	(4,482.58)
01 1100 640 002		MS Textbooks	0.00	320.56	0.00	(570.56)
01 1100 640 003		CLSD EL Textbooks	15,000.00	19,488.76	329.05	(34,357.26)
640	BOOKS/PERIODICALS		65,000.00	21,144.32	160.63	(39,410.40)
01 1100 643 000		WEB/CLOUD BASED SOFTWARE	10,225.00	0.00	30.20	7,137.50
643	WEB/CLOUD BASED SOFTWARE		10,225.00	0.00	30.20	7,137.50
01 1100 733 001		HS Furniture And Equipment	19,664.00	7,034.16	38.57	12,080.40
01 1100 733 002		MS Furniture And Equipment	0.00	0.00	0.00	(200.00)
01 1100 733 003		EL Furniture And Equipment	1,729.00	0.00	0.00	1,729.00
733	FURNITURE/FIXTURES		21,393.00	7,034.16	36.38	13,609.40
01 1100 890 001		HS Other Expense	17,000.00	721.73	24.70	12,801.17
01 1100 890 002		MS Other Expense	0.00	0.00	0.00	(1,314.33)
01 1100 890 003		EL Other Expense	10,000.00	936.00	21.31	7,868.55
890	MISC EXPENDITURES		27,000.00	1,657.73	28.31	19,355.39
1100	REGULAR INSTRUCTIONAL PROGRAMS		3,426,342.00	319,885.48	82.56	597,689.15
1150	LIMITED ENGLISH PROF PROGRAMS					
01 1150 111 003		LEP/ESL SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF		0.00	0.00	0.00	0.00
01 1150 211 003		ELA GROUP INSURANCE TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 1150 221 003		ELA SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF		0.00	0.00	0.00	0.00
01 1150 231 003		ELA RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF		0.00	0.00	0.00	0.00
01 1150 281 003		ELA LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
1150	LIMITED ENGLISH PROF PROGRAMS		0.00	0.00	0.00	0.00
1160	POVERTY PROGRAMS					
01 1160 111 003		Teacher Salaries - Poverty	180,000.00	0.00	13.65	155,430.00
111	SALARIES TCHR/PROF		180,000.00	0.00	13.65	155,430.00
01 1160 113 003		Substitute Salaries - Poverty	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR		0.00	0.00	0.00	0.00
01 1160 211 003		Health Insurance - Poverty	46,120.00	0.00	13.88	39,719.60
211	GROUP INS TCHR/PROF		46,120.00	0.00	13.88	39,719.60
01 1160 221 003		Social Security - Poverty	14,274.00	0.00	12.73	12,457.52
221	SOCIAL SECURITY TCHR/PROF		14,274.00	0.00	12.73	12,457.52
01 1160 231 003		Retirement - Poverty	14,383.00	0.00	13.80	12,397.75
231	RETIREMENT TCHR/PROF		14,383.00	0.00	13.80	12,397.75
01 1160 237 003		Inc Ret Contribution Rate	4,523.00	0.00	0.00	4,523.00
237	Inc Ret Contribution Rate		4,523.00	0.00	0.00	4,523.00
01 1160 281 003		Long Term Disability - Poverty	1,249.00	0.00	10.89	1,113.04
281	LTD/STD TCHR/PROF		1,249.00	0.00	10.89	1,113.04
01 1160 610 003		Teaching Supplies - Poverty	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
610	SUPPLIES	0.00	0.00	0.00	0.00
01 1160 890 003	Other Expense - Poverty	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
1160	POVERTY PROGRAMS	260,549.00	0.00	13.40	225,640.91
1190	EARLY CHILDHOOD ED PROGRAMS				
01 1190 111 003	Early Childhood Salary	176,670.00	8,117.68	54.16	80,978.42
111	SALARIES TCHR/PROF	176,670.00	8,117.68	54.16	80,978.42
01 1190 112 003	EC Early Childhood Aide	1,493.00	5,839.48	2,970.03	(42,849.56)
112	SALARIES AIDE/PARA	1,493.00	5,839.48	2,970.03	(42,849.56)
01 1190 113 003	EC Substitute Salaries	233.00	0.00	0.00	233.00
113	SALARIES SUB TCHR	233.00	0.00	0.00	233.00
01 1190 211 003	EC Health Insurance	75,000.00	4,273.00	67.66	24,257.47
211	GROUP INS TCHR/PROF	75,000.00	4,273.00	67.66	24,257.47
01 1190 212 003	GROUP INSURANCE AIDE/PARA	234.00	710.51	2,151.01	(4,799.37)
212	GROUP INSURANCE AIDE/PARA	234.00	710.51	2,151.01	(4,799.37)
01 1190 221 003	EC Social Security	13,276.00	617.24	54.87	5,991.07
221	SOCIAL SECURITY TCHR/PROF	13,276.00	617.24	54.87	5,991.07
01 1190 222 003	EC SOC SEC AIDE/PARA	114.00	447.65	2,982.47	(3,286.02)
222	SOCIAL SECURITY AIDE/PARA	114.00	447.65	2,982.47	(3,286.02)
01 1190 223 003	EC SOC SEC SUB TCHR	18.00	0.00	0.00	18.00
223	SOCIAL SECURITY SUB TCHR	18.00	0.00	0.00	18.00
01 1190 231 003	EC Retirement	17,451.00	655.90	44.31	9,719.12
231	RETIREMENT TCHR/PROF	17,451.00	655.90	44.31	9,719.12
01 1190 232 003	RETIREMENT AIDE/PARA	78.00	260.15	4,322.05	(3,293.20)
232	RETIREMENT AIDE/PARA	78.00	260.15	4,322.05	(3,293.20)
01 1190 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 1190 281 003	EC LTD/STD TCHR/PROF	1,207.00	46.66	47.45	634.30
281	LTD/STD TCHR/PROF	1,207.00	46.66	47.45	634.30
01 1190 282 003	LTD/STD AIDE/PARA	6.00	20.36	2,654.00	(153.24)
282	LTD/STD AIDE/PARA	6.00	20.36	2,654.00	(153.24)
01 1190 283 003	LTD/STD SUB TCHR	0.00	0.00	0.00	0.00
283	LTD/STD SUB TCHR	0.00	0.00	0.00	0.00
01 1190 330 003	EC STAFF DEVELOPMENT/TRAINING	362.00	0.00	4.14	347.00
330	STAFF DEVELOPMENT/TRAINING	362.00	0.00	4.14	347.00
01 1190 333 003	EC Mileage	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
01 1190 610 003	EC Supplies	3,405.00	0.00	21.28	2,680.30
610	SUPPLIES	3,405.00	0.00	21.28	2,680.30
01 1190 733 003	EC Furniture & Equipment	1,231.00	0.00	0.00	1,231.00
733	FURNITURE/FIXTURES	1,231.00	0.00	0.00	1,231.00
1190	EARLY CHILDHOOD ED PROGRAMS	290,778.00	20,988.63	75.34	71,708.29
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS				
01 1200 111 001	HS SPED Teacher Salaries	240,127.00	19,224.57	69.77	72,583.62

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1200 111 002	MS SPED Teacher Salaries	0.00	0.00	0.00	(11,953.00)
01 1200 111 003	EL SPED Teacher Salaries	353,020.00	9,324.82	28.51	252,375.70
111	SALARIES TCHR/PROF	593,147.00	28,549.39	47.23	313,006.32
01 1200 112 001	HS SPED Teacher Aide	75,000.00	3,187.28	48.39	38,709.16
01 1200 112 002	MS SPED Teacher Aide	0.00	0.00	0.00	(3,849.42)
01 1200 112 003	EL SPED Teacher Aide	320,000.00	16,014.21	61.74	122,436.95
112	SALARIES AIDE/PARA	395,000.00	19,201.49	60.18	157,296.69
01 1200 113 001	HS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 002	MS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 003	EL SPED Substitute Salaries	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR	0.00	0.00	0.00	0.00
01 1200 211 001	HS SPED GROUP INS TCHR/PROF	74,571.00	5,741.67	71.97	20,905.53
01 1200 211 002	MS SPED GROUP INS TCHR/PROF	0.00	0.00	0.00	(5,499.70)
01 1200 211 003	EL SPED GROUP INS TCHR/PROF	157,554.00	3,394.02	24.31	119,253.72
211	GROUP INS TCHR/PROF	232,125.00	9,135.69	41.99	134,659.55
01 1200 212 001	HS SPED GROUP INS AIDE/PARA	0.00	0.00	0.00	(3,391.58)
01 1200 212 003	EL SPED GROUP INS AIDE/PARA	59,000.00	5,042.81	91.96	4,741.55
212	GROUP INSURANCE AIDE/PARA	59,000.00	5,042.81	97.71	1,349.97
01 1200 221 001	HS SPED SOCIAL SECURITY TCHR/PROF	15,789.00	1,448.61	79.99	3,158.95
01 1200 221 002	MS SPED SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	(886.06)
01 1200 221 003	EL SPED SOCIAL SECURITY TCHR/PROF	29,114.00	696.64	25.86	21,586.50
221	SOCIAL SECURITY TCHR/PROF	44,903.00	2,145.25	46.86	23,859.39
01 1200 222 001	SOCIAL SECURITY AIDE/PARA	6,000.00	244.19	46.39	3,216.67
01 1200 222 002	MS SPED SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	(295.11)
01 1200 222 003	EL SPED SOCIAL SECURITY AIDE/PARA	25,000.00	1,208.47	59.86	10,035.70
222	SOCIAL SECURITY AIDE/PARA	31,000.00	1,452.66	58.20	12,957.26
01 1200 223 003	EL SPED SOCIAL SECURITY SUB TCHR	0.00	0.00	0.00	0.00
223	SOCIAL SECURITY SUB TCHR	0.00	0.00	0.00	0.00
01 1200 231 001	HS SPED RETIREMENT TCHR/PROF	13,084.00	1,553.33	103.47	(453.41)
01 1200 231 002	MS SPED RETIREMENT TCHR/PROF	0.00	0.00	0.00	(965.80)
01 1200 231 003	EL SPED RETIREMENT TCHR/PROF	30,897.00	753.44	26.32	22,764.96
231	RETIREMENT TCHR/PROF	43,981.00	2,306.77	51.47	21,345.75
01 1200 232 001	RETIREMENT AIDE/PARA	5,409.00	154.62	52.31	2,579.67
01 1200 232 002	MS RETIREMENT AIDE/PARA	0.00	0.00	0.00	(311.03)
01 1200 232 003	EL SPED RETIREMENT AIDE/PARA	28,021.00	839.20	55.35	12,512.60
232	RETIREMENT AIDE/PARA	33,430.00	993.82	55.78	14,781.24
01 1200 237 001	Increased Retirement Contribution Rate	4,461.00	0.00	0.00	4,461.00
01 1200 237 002	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1200 237 003	Increased Retirement Contribution Rate	9,373.00	0.00	0.00	9,373.00
237	Inc Ret Contribution Rate	13,834.00	0.00	0.00	13,834.00
01 1200 281 001	HS SPED LTD/STD TCHR/PROF	1,023.00	92.05	82.71	176.90

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1200 281 002	MS SPED LTD/STD TCHR/PROF	0.00	0.00	0.00	(69.32)
01 1200 281 003	HS SPED LTD/STD TCHR/PROF	3,187.00	54.06	17.62	2,625.57
281 LTD/STD TCHR/PROF		4,210.00	146.11	35.08	2,733.15
01 1200 282 001	LTD/STD AIDE/PARA	226.00	5.87	62.05	85.76
01 1200 282 002	LTD/STD AIDE/PARA	0.00	0.00	0.00	(22.94)
01 1200 282 003	EL SPED LTD/STD AIDE/PARA	1,763.00	92.62	55.78	779.63
282 LTD/STD AIDE/PARA		1,989.00	98.49	57.64	842.45
01 1200 330 000	SPED STAFF DEV/TRAINING	2,566.00	1,209.00	128.42	(729.20)
330 STAFF DEVELOPMENT/TRAINING		2,566.00	1,209.00	128.42	(729.20)
01 1200 333 000	SPED Mileage to Staff	0.00	0.00	0.00	(1,094.20)
333 MILEAGE TO STAFF		0.00	0.00	0.00	(1,094.20)
01 1200 340 003	Non-ESU OTHER PROF SERVICES	0.00	0.00	0.00	0.00
340 OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
01 1200 431 000	SPED NON-TECH BLDG REPAIRS/MAINT	0.00	0.00	0.00	0.00
431 NON-TECH REPAIRS/MAINT		0.00	0.00	0.00	0.00
01 1200 580 000	SPED TRAVEL EXPENSES	4,500.00	414.20	21.76	3,520.74
580 TRAVEL EXPENSES		4,500.00	414.20	21.76	3,520.74
01 1200 591 001	HS PURCHASED SERVICES	20,000.00	226.80	38.75	12,250.60
01 1200 591 002	MS PURCHASED SERVICES	0.00	0.00	0.00	(210.74)
01 1200 591 003	EL PURCHASED SERVICES	40,000.00	0.00	7.20	37,120.00
591 PURCHASED SERVICES		60,000.00	226.80	18.07	49,159.86
01 1200 610 001	HS SPED Supplies	3,741.00	0.00	10.45	3,350.03
01 1200 610 002	MS SPED Supplies	0.00	0.00	0.00	0.00
01 1200 610 003	EL SPED Supplies	7,946.00	4,500.00	61.71	3,042.87
610 SUPPLIES		11,687.00	4,500.00	45.30	6,392.90
01 1200 640 001	HS SPED Textbooks	3,088.00	0.00	0.00	3,088.00
01 1200 640 002	MS SPED Textbooks	0.00	0.00	0.00	0.00
01 1200 640 003	EL SPED Textbooks	3,875.00	0.00	0.00	3,875.00
640 BOOKS/PERIODICALS		6,963.00	0.00	0.00	6,963.00
01 1200 643 000	SPED Web/Cloud Based Software	7,637.00	1,200.00	19.51	6,146.89
643 WEB/CLOUD BASED SOFTWARE		7,637.00	1,200.00	19.51	6,146.89
01 1200 650 000	SPED Computer Hardware	4,697.00	0.00	0.00	4,697.00
650 TECH SUPPLIES		4,697.00	0.00	0.00	4,697.00
01 1200 733 001	HS SPED Furniture And Equipment	5,500.00	0.00	0.00	5,500.00
01 1200 733 002	MS SPED Furniture And Equipment	0.00	0.00	0.00	0.00
01 1200 733 003	EL SPED Furniture And Equipment	4,500.00	0.00	0.00	4,500.00
733 FURNITURE/FIXTURES		10,000.00	0.00	0.00	10,000.00
1200 SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS		1,560,669.00	76,622.48	49.91	781,722.76
1291 SPED 3-5 YO					
01 1291 111 003	SPED PREK SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111 SALARIES TCHR/PROF		0.00	0.00	0.00	0.00
01 1291 211 003	Sped BAF - BCBS	0.00	0.00	0.00	0.00
211 GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 1291 221 003	SPED BAF - Fica	0.00	0.00	0.00	0.00
221 SOCIAL SECURITY TCHR/PROF		0.00	0.00	0.00	0.00
01 1291 231 003	SPED BAF - Retire	0.00	0.00	0.00	0.00

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 281 003	SPED BAF - LTD	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 1291 591 003	SPED 3-5 YO PURCH SERVICES	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
1291	SPED 3-5 YO	0.00	0.00	0.00	0.00
1292	SPED DIRECTOR				
01 1292 591 003	EC SPED DIR 0-2 yo	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
1292	SPED DIRECTOR	0.00	0.00	0.00	0.00
1300	SUMMER SCHOOL				
01 1300 111 001	Driver's Education Salary	4,453.00	0.00	0.00	4,453.00
111	SALARIES TCHR/PROF	4,453.00	0.00	0.00	4,453.00
01 1300 211 001	Driver's Ed Summer School	1,239.00	0.00	0.00	1,239.00
211	GROUP INS TCHR/PROF	1,239.00	0.00	0.00	1,239.00
01 1300 221 001	DrEd Social Security	341.00	0.00	0.00	341.00
221	SOCIAL SECURITY TCHR/PROF	341.00	0.00	0.00	341.00
01 1300 231 001	DrEd Retirement	440.00	0.00	0.00	440.00
231	RETIREMENT TCHR/PROF	440.00	0.00	0.00	440.00
01 1300 237 001	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 1300 281 001	DrEd LTD/STD	23.00	0.00	0.00	23.00
281	LTD/STD TCHR/PROF	23.00	0.00	0.00	23.00
01 1300 338 001	DrEd Repairs	0.00	0.00	0.00	0.00
338	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00
01 1300 580 001	DrEd GAS & OIL	0.00	0.00	0.00	0.00
580	TRAVEL EXPENSES	0.00	0.00	0.00	0.00
1300	SUMMER SCHOOL	6,496.00	0.00	0.00	6,496.00
2120	GUIDANCE SERVICES				
01 2120 111 001	HS Counselor's Salary	101,880.00	5,460.00	53.59	47,280.00
01 2120 111 002	MS Counselor's Salary	0.00	0.00	0.00	(3,112.20)
01 2120 111 003	EL Counselor's Salary	83,762.00	4,850.55	58.37	34,872.65
111	SALARIES TCHR/PROF	185,642.00	10,310.55	57.42	79,040.45
01 2120 211 001	HS Group Ins Counselor	42,105.00	2,293.57	50.33	20,914.43
01 2120 211 002	MS Group Ins Counselor	0.00	0.00	0.00	(1,323.38)
01 2120 211 003	EL Group Ins Counselor	12,160.00	2,195.54	170.42	(8,562.92)
211	GROUP INS TCHR/PROF	54,265.00	4,489.11	79.68	11,028.13
01 2120 221 001	HS Social Security	9,122.00	419.73	46.01	4,924.70
01 2120 221 002	MS Social Security	0.00	0.00	0.00	(225.40)
01 2120 221 003	EL Social Security	5,140.00	350.02	68.21	1,634.26
221	SOCIAL SECURITY TCHR/PROF	14,262.00	769.75	55.59	6,333.56
01 2120 231 001	HS Retirement COUNSELOR	9,886.00	441.17	44.63	5,474.30
01 2120 231 002	MS Retirement COUNSELOR	0.00	0.00	0.00	(251.46)
01 2120 231 003	EL Retirement COUNSELOR	5,814.00	391.92	67.29	1,901.55
231	RETIREMENT TCHR/PROF	15,700.00	833.09	54.62	7,124.39
01 2120 237 001	Increased Retirement Contribution	2,166.00	0.00	0.00	2,166.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
	Rate				
01 2120 237 003	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	2,166.00	0.00	0.00	2,166.00
01 2120 281 001	HS LTD/STD COUNSELOR	579.00	34.63	58.76	238.76
01 2120 281 002	MS LTD/STD COUNSELOR	0.00	0.00	0.00	(18.38)
01 2120 281 003	EL LTD/STD COUNSELOR	574.00	30.56	50.15	286.15
281	LTD/STD TCHR/PROF	1,153.00	65.19	56.07	506.53
01 2120 330 001	HS Counselor DEV/TRAINING	342.00	0.00	24.85	257.00
01 2120 330 002	MS Counselor DEV/TRAINING	0.00	0.00	0.00	0.00
01 2120 330 003	EL Counselor DEV/TRAINING	0.00	0.00	0.00	(544.78)
330	STAFF DEVELOPMENT/TRAINING	342.00	0.00	184.15	(287.78)
01 2120 610 001	HS Guidance Supplies	4,500.00	0.00	0.00	4,500.00
01 2120 610 002	MS Guidance Supplies	0.00	0.00	0.00	0.00
01 2120 610 003	EL Guidance Supplies	12,692.00	0.00	2.13	12,421.45
610	SUPPLIES	17,192.00	0.00	1.57	16,921.45
01 2120 890 001	HS Other Expense	247.00	0.00	561.64	(1,140.26)
01 2120 890 002	MS Other Expense	0.00	0.00	0.00	0.00
01 2120 890 003	EL Other Expense	0.00	0.00	0.00	(1,797.25)
890	MISC EXPENDITURES	247.00	0.00	1,289.28	(2,937.51)
2120	GUIDANCE SERVICES	290,969.00	16,467.69	58.79	119,895.22
2130	HEALTH SERVICES				
01 2130 116 000	SALARIES NURSE	65,000.00	4,069.53	81.71	11,887.83
116	SALARIES PROF CLASS	65,000.00	4,069.53	81.71	11,887.83
01 2130 216 000	GROUP INSURANCE NURSE	34,000.00	2,532.00	74.47	8,680.00
216	GROUP INSURANCE PROF CLASS	34,000.00	2,532.00	74.47	8,680.00
01 2130 226 000	SOCIAL SECURITY NURSE	6,231.00	302.91	63.86	2,251.99
226	SOCIAL SECURITY PROF CLASS	6,231.00	302.91	63.86	2,251.99
01 2130 236 000	RETIREMENT NURSE	7,522.00	284.70	55.98	3,311.03
236	RETIREMENT PROF CLASS	7,522.00	284.70	55.98	3,311.03
01 2130 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2130 286 000	LTD/STD NURSE	451.00	17.60	39.02	275.00
286	LTD/STD PROF CLASS	451.00	17.60	39.02	275.00
01 2130 320 000	Student Health Screenings	3,650.00	2,745.00	75.21	905.00
320	PROF EDUC SERVICES	3,650.00	2,745.00	75.21	905.00
01 2130 610 000	Nurse Supplies	25,221.00	139.30	22.42	19,566.83
610	SUPPLIES	25,221.00	139.30	22.42	19,566.83
2130	HEALTH SERVICES	142,075.00	10,091.04	67.00	46,877.68
2141	SPED SA Psych Services				
01 2141 111 000	School Psych Salaries	120,000.00	9,916.67	82.64	20,833.30
01 2141 111 001	School Psych Salaries HS	0.00	0.00	0.00	0.00
01 2141 111 002	School Psych Salaries MS	0.00	0.00	0.00	0.00
01 2141 111 003	School Psych Salaries EL	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	120,000.00	9,916.67	82.64	20,833.30
01 2141 211 000	School Psych Insurance	29,000.00	2,362.38	81.46	5,376.20
211	GROUP INS TCHR/PROF	29,000.00	2,362.38	81.46	5,376.20

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2141 221 000		School Psych Social Security	7,200.00	738.94	102.63	(189.40)
221		SOCIAL SECURITY TCHR/PROF	7,200.00	738.94	102.63	(189.40)
01 2141 231 000		School Psych Retirement	9,700.00	801.27	82.61	1,687.30
231		RETIREMENT TCHR/PROF	9,700.00	801.27	82.61	1,687.30
01 2141 237 000		Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237		Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2141 260 000		SCHOOL PSYCH UNEMPLOYMENT PMTS	600.00	0.00	0.00	600.00
260		UNEMPLOYMENT PMTS	600.00	0.00	0.00	600.00
01 2141 281 000		SCHOOL PSYCH LTD/STD TCHR/PROF	0.00	40.60	0.00	(406.00)
281		LTD/STD TCHR/PROF	0.00	40.60	0.00	(406.00)
01 2141 330 000		SPED SA Psych STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	(2,466.00)
330		STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	(2,466.00)
01 2141 580 000		School Psych TRAVEL EXPENSES	0.00	0.00	0.00	(352.88)
580		TRAVEL EXPENSES	0.00	0.00	0.00	(352.88)
01 2141 591 000		SPED SA Psych Services	12,000.00	0.00	0.00	12,000.00
591		PURCHASED SERVICES	12,000.00	0.00	0.00	12,000.00
01 2141 610 000		School Psych Supplies	2,500.00	0.00	0.00	2,500.00
01 2141 610 001		School Psych HS Supplies	3,000.00	0.00	0.00	3,000.00
01 2141 610 002		School Psych MS Supplies	0.00	341.26	0.00	(742.41)
01 2141 610 003		School Psych EL Supplies	2,500.00	0.00	(16.37)	2,909.34
610		SUPPLIES	8,000.00	341.26	4.16	7,666.93
01 2141 733 000		SPED SA Psych FURNITURE/FIXTURES	4,000.00	0.00	0.00	4,000.00
733		FURNITURE/FIXTURES	4,000.00	0.00	0.00	4,000.00
01 2141 890 000		SPED SA Psych MISC EXPENDITURES	27,300.00	0.00	0.02	27,295.82
890		MISC EXPENDITURES	27,300.00	0.00	0.02	27,295.82
2141		SPED SA Psych Services	217,800.00	14,201.12	65.08	76,045.27
2142		SPED 3-5 Pscyh Services				
01 2142 591 003		SPED 3-5 Psych Services	0.00	0.00	0.00	0.00
591		PURCHASED SERVICES	0.00	0.00	0.00	0.00
2142		SPED 3-5 Pscyh Services	0.00	0.00	0.00	0.00
2143		SPED 0-2 Psych Services				
01 2143 591 003		SPED 0-2 Psych Services	0.00	0.00	0.00	0.00
591		PURCHASED SERVICES	0.00	0.00	0.00	0.00
2143		SPED 0-2 Psych Services	0.00	0.00	0.00	0.00
2151		SPED SA Speech/Audiology				
01 2151 111 001		Speech Path HS SALARIES TCHR/PROF	59,000.00	2,437.50	30.12	41,229.14
01 2151 111 002		Speech Path MS RETIREMENT TCHR/PROF	0.00	0.00	0.00	(878.38)
01 2151 111 003		Speech Path EL SALARIES TCHR/PROF	64,041.00	4,875.00	55.75	28,338.98
111		SALARIES TCHR/PROF	123,041.00	7,312.50	44.17	68,689.74
01 2151 211 001		Speech Path HS GROUP INS TCHR/PROF	5,073.00	708.71	199.31	(5,037.98)
01 2151 211 002		Speech Path MS GROUP INS	0.00	0.00	0.00	(377.98)

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2151 211 003	TCHR/PROF Speech Path EL GROUP INS TCHR/PROF	1,345.00	1,417.43	802.68	(9,451.08)
211 GROUP INS TCHR/PROF		6,418.00	2,126.14	331.65	(14,867.04)
01 2151 221 001	Speech Path HS SOC SECTCHR/PROF	1,865.00	186.46	72.92	505.11
01 2151 221 002	Speech Path MS SOC SEC TCHR/PROF	0.00	0.00	0.00	(67.60)
01 2151 221 003	Speech Path EL SOC SEC TCHR/PROF	4,907.00	372.94	55.68	2,174.86
221 SOCIAL SECURITY TCHR/PROF		6,772.00	559.40	61.42	2,612.37
01 2151 231 001	Speech Path HS RETIREMENT TCHR/PROF	2,404.00	196.95	59.73	968.12
01 2151 231 002	Speech Path MS RETIREMENT TCHR/PROF	0.00	0.00	0.00	(70.97)
01 2151 231 003	Speech Path EL RETIREMENT TCHR/PROF	6,326.00	393.90	45.60	3,441.27
231 RETIREMENT TCHR/PROF		8,730.00	590.85	50.30	4,338.42
01 2151 237 001	HS Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
01 2151 237 002	MS Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
01 2151 237 003	EL Speech Inc Ret Contr Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 2151 281 001	Speech Path HS LTD/STD TCHR/PROF	135.00	2.46	30.81	93.41
01 2151 281 002	Speech Path MS LTD/STD TCHR/PROF	0.00	0.00	0.00	(6.49)
01 2151 281 003	Speech Path HS LTD/STD TCHR/PROF	322.00	4.92	15.36	272.54
281 LTD/STD TCHR/PROF		457.00	7.38	21.34	359.46
01 2151 591 000	SPED SA Speech/Audiology	28,100.00	6,566.68	133.46	(9,403.36)
591 PURCHASED SERVICES		28,100.00	6,566.68	133.46	(9,403.36)
01 2151 610 000	SPED Speech Path SUPPLIES	796.00	0.00	95.98	32.02
610 SUPPLIES		796.00	0.00	95.98	32.02
2151 SPED SA Speech/Audiology		174,314.00	17,162.95	70.31	51,761.61
2152 SPED 3-5 Speech/Audiology					
01 2152 340 003	SPED 3-5 Speech/Audiology Prf Serv	312.00	0.00	0.00	312.00
340 OTHER PROFESSIONAL SERVICES		312.00	0.00	0.00	312.00
01 2152 591 003	SPED 3-5 Speech/Audiology	0.00	0.00	0.00	0.00
591 PURCHASED SERVICES		0.00	0.00	0.00	0.00
2152 SPED 3-5 Speech/Audiology		312.00	0.00	0.00	312.00
2153 SPED 0-2 Speech/Audiology					
01 2153 591 003	SPED 0-2 Speech/Audiology	0.00	0.00	0.00	0.00
591 PURCHASED SERVICES		0.00	0.00	0.00	0.00
2153 SPED 0-2 Speech/Audiology		0.00	0.00	0.00	0.00
2161 SPED SA OccTherapy					
01 2161 340 000	SPED SA OccTherapy (nonESU)	55,000.00	3,444.42	92.47	4,139.49
340 OTHER PROFESSIONAL SERVICES		55,000.00	3,444.42	92.47	4,139.49
2161 SPED SA OccTherapy		55,000.00	3,444.42	92.47	4,139.49
2162 SPED 3-5 OccTherapy					
01 2162 340 003	SPED 3-5 OccTherapy (nonESU)	0.00	0.00	0.00	0.00

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2162	SPED 3-5 OccTherapy	0.00	0.00	0.00	0.00
2163	SPED 0-2 OccTherapy				
01 2163 340 003	SPED 0-2 OccTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2163	SPED 0-2 OccTherapy	0.00	0.00	0.00	0.00
2171	SPED SA PhysTherapy				
01 2171 340 000	SPED SA PhysTherapy (nonESU)	12,000.00	1,705.26	86.14	1,662.71
340	OTHER PROFESSIONAL SERVICES	12,000.00	1,705.26	86.14	1,662.71
2171	SPED SA PhysTherapy	12,000.00	1,705.26	86.14	1,662.71
2172	SPED 3-5 PhysTherapy				
01 2172 340 003	SPED 3-5 PhysTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2172	SPED 3-5 PhysTherapy	0.00	0.00	0.00	0.00
2173	SPED 0-2 PhysTherapy				
01 2173 340 003	SPED 0-2 PhysTherapy (nonESU)	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
2173	SPED 0-2 PhysTherapy	0.00	0.00	0.00	0.00
2181	SPED SA Vision Services				
01 2181 340 000	SPED SA-Vision Prof Serv	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2181 591 000	SPED SA Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2181	SPED SA Vision Services	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services				
01 2182 340 003	SPED 3-5YO Vision Serv	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2182 591 003	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services				
01 2183 340 003	SPED 0-2YO Vision Services	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 2183 591 003	SPED 0-2 Vision Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services	0.00	0.00	0.00	0.00
2211	SCHOOL IMPROVEMENT				
01 2211 111 000	School Impr - Salaries	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 2211 333 000	School Impr - Travel	0.00	0.00	0.00	0.00
333	MILEAGE TO STAFF	0.00	0.00	0.00	0.00
01 2211 610 000	School Improvement Supplies	0.00	0.00	0.00	(68.86)
610	SUPPLIES	0.00	0.00	0.00	(68.86)
2211	SCHOOL IMPROVEMENT	0.00	0.00	0.00	(68.86)
2213	SCHOOL IMPROVEMENT				

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2213 330 000	INSTRUCTIONAL STAFF DEV/TRAINING	0.00	0.00	0.00	(11,880.00)
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	(11,880.00)
2213	SCHOOL IMPROVEMENT	0.00	0.00	0.00	(11,880.00)
2220	LIBRARY/MEDIA SERVICES				
01 2220 111 000	Library/Media Tchr Salaries	64,152.00	5,460.00	85.11	9,552.00
111	SALARIES TCHR/PROF	64,152.00	5,460.00	85.11	9,552.00
01 2220 112 000	Library Aide Salary	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 113 000	L/M Substitute Salaries	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR	0.00	0.00	0.00	0.00
01 2220 211 000	L/M Group Ins	27,237.00	1,695.72	62.26	10,279.80
211	GROUP INS TCHR/PROF	27,237.00	1,695.72	62.26	10,279.80
01 2220 221 000	L/M Social Security TCHR/PROF	6,313.00	394.04	62.42	2,372.60
221	SOCIAL SECURITY TCHR/PROF	6,313.00	394.04	62.42	2,372.60
01 2220 222 000	L/M Social Security AIDE	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 231 000	L/M Retirement TCHR/PROF	8,787.00	441.17	50.21	4,375.31
231	RETIREMENT TCHR/PROF	8,787.00	441.17	50.21	4,375.31
01 2220 232 000	L/M Retirement AIDE	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2220 281 000	L/M LTD/STD TCHR/PROF	603.00	31.79	52.72	285.10
281	LTD/STD TCHR/PROF	603.00	31.79	52.72	285.10
01 2220 282 000	L/M LTD/STD AIDE	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 2220 610 000	L/M Supplies	0.00	0.00	0.00	(180.35)
610	SUPPLIES	0.00	0.00	0.00	(180.35)
01 2220 640 000	Library Books & Subscriptions	977.00	0.00	291.82	(1,874.13)
640	BOOKS/PERIODICALS	977.00	0.00	291.82	(1,874.13)
01 2220 650 000	L/M Computer Software	0.00	0.00	0.00	(333.24)
650	TECH SUPPLIES	0.00	0.00	0.00	(333.24)
01 2220 733 000	L/M Furniture And Equipment	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2220 890 000	L/M Other Expense	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
2220	LIBRARY/MEDIA SERVICES	108,069.00	8,022.72	77.35	24,477.09
2224	EDUCATIONAL TELEVISION SERVICES				
01 2224 382 000	Distant Learning / Internet	11,913.00	0.00	77.23	2,713.00
382	DISTANCE LEARNING	11,913.00	0.00	77.23	2,713.00
2224	EDUCATIONAL TELEVISION SERVICES	11,913.00	0.00	77.23	2,713.00
2230	INSTRUCTION RELATED TECH				
01 2230 111 000	Technology Coordinator	11,346.00	775.00	68.31	3,596.00
111	SALARIES TCHR/PROF	11,346.00	775.00	68.31	3,596.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2230 116 000	Technology Support Staff	76,774.00	3,091.18	54.24	35,134.46
116 SALARIES PROF CLASS		76,774.00	3,091.18	54.24	35,134.46
01 2230 211 000	Technology Group Ins TCHR/PROF	3,760.00	183.26	61.76	1,437.80
211 GROUP INS TCHR/PROF		3,760.00	183.26	61.76	1,437.80
01 2230 216 000	Technology Group Ins SUPPORT PROF CLASS	32,131.00	2,482.00	77.25	7,311.00
216 GROUP INSURANCE PROF CLASS		32,131.00	2,482.00	77.25	7,311.00
01 2230 221 000	Technology Social Security TCHR/PROF	869.00	59.42	68.36	274.98
221 SOCIAL SECURITY TCHR/PROF		869.00	59.42	68.36	274.98
01 2230 226 000	Technology Social Security PROF CLASS	5,470.00	231.76	57.37	2,331.77
226 SOCIAL SECURITY PROF CLASS		5,470.00	231.76	57.37	2,331.77
01 2230 231 000	Technology Retirement TCHR/PROF	1,121.00	62.62	55.86	494.80
231 RETIREMENT TCHR/PROF		1,121.00	62.62	55.86	494.80
01 2230 236 000	Technology Retirement PROF CLASS	7,584.00	249.77	44.36	4,219.53
236 RETIREMENT PROF CLASS		7,584.00	249.77	44.36	4,219.53
01 2230 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 2230 281 000	Technology LTD/STD TCHR/PROF	70.00	3.59	53.60	32.48
281 LTD/STD TCHR/PROF		70.00	3.59	53.60	32.48
01 2230 286 000	Technology LTD/STD PROF CLASS	335.00	21.20	63.28	123.00
286 LTD/STD PROF CLASS		335.00	21.20	63.28	123.00
01 2230 333 000	TECH Mileage	0.00	0.00	0.00	0.00
333 MILEAGE TO STAFF		0.00	0.00	0.00	0.00
01 2230 591 000	TECH PURCHASED SERVICES	24.00	0.00	36,375.00	(8,706.00)
591 PURCHASED SERVICES		24.00	0.00	36,375.00	(8,706.00)
01 2230 610 000	Tech Supplies	2,618.00	0.00	204.56	(2,737.45)
610 SUPPLIES		2,618.00	0.00	204.56	(2,737.45)
01 2230 643 000	TECH Web/Cloud Based Software	104,630.00	819.00	33.95	69,107.16
643 WEB/CLOUD BASED SOFTWARE		104,630.00	819.00	33.95	69,107.16
01 2230 650 000	TECH Supplies/Soft/Hardware	41,506.00	32,247.93	198.44	(40,858.09)
650 TECH SUPPLIES		41,506.00	32,247.93	198.44	(40,858.09)
01 2230 734 000	TECH Hardware Capital Outlay	0.00	0.00	0.00	(1,828.90)
734 TECH HARDWARE		0.00	0.00	0.00	(1,828.90)
01 2230 735 000	TECH Software Capital Outlay	0.00	0.00	0.00	0.00
735 TECH SOFTWARE		0.00	0.00	0.00	0.00
2230 INSTRUCTION RELATED TECH		288,238.00	40,226.73	75.74	69,932.54
2310 BOARD OF EDUCATION					
01 2310 330 000	BOE DEV/TRAINING	1,219.00	0.00	292.95	(2,352.00)
330 STAFF DEVELOPMENT/TRAINING		1,219.00	0.00	292.95	(2,352.00)
01 2310 340 000	Contracted Serv / Hearing Officer	0.00	0.00	0.00	0.00
340 OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
01 2310 520 000	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00
520 PROPERTY/LIABILITY INSURANCE		0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2310 540 000	ADVERTISING	14,500.00	1,609.44	109.46	(1,371.88)
540	ADVERTISING	14,500.00	1,609.44	109.46	(1,371.88)
01 2310 580 000	TRAVEL EXPENSES	111.00	0.00	933.41	(925.08)
580	TRAVEL EXPENSES	111.00	0.00	933.41	(925.08)
01 2310 610 000	BOE Supplies	0.00	0.00	0.00	(1,415.38)
610	SUPPLIES	0.00	0.00	0.00	(1,415.38)
01 2310 733 000	SUPT FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2310 810 000	BOE Dues & Fees	20,000.00	0.00	48.67	10,267.00
810	DUES & FEES	20,000.00	0.00	48.67	10,267.00
01 2310 890 000	BOE Misc Expense	4,500.00	120.00	92.06	357.22
890	MISC EXPENDITURES	4,500.00	120.00	92.06	357.22
2310	BOARD OF EDUCATION	40,330.00	1,729.44	88.69	4,559.88
2320	EXECUTIVE ADMINISTRATION				
01 2320 105 000	SUPERINTENDENT SALARY	148,000.00	12,283.33	83.00	25,166.70
105	SUPERINTENDENT SALARY	148,000.00	12,283.33	83.00	25,166.70
01 2320 155 000	SUPT ADDT'L COMP	0.00	0.00	0.00	0.00
155	SUPT ADDT'L COMP	0.00	0.00	0.00	0.00
01 2320 159 000	SUPT Cell Stipend	0.00	0.00	0.00	0.00
159	STIPENDS	0.00	0.00	0.00	0.00
01 2320 215 000	SUPT GROUP INS	23,089.00	1,788.59	77.47	5,203.10
215	GROUP INSURANCE SUPT	23,089.00	1,788.59	77.47	5,203.10
01 2320 221 000	SUPT SOCIAL SECURITY	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 2320 223 000	SOC SEC SUPT STIPEND	100.00	0.00	7.65	92.35
223	SOCIAL SECURITY SUB TCHR	100.00	0.00	7.65	92.35
01 2320 225 000	SUPT SOCIAL SECURITY	12,493.00	950.71	76.10	2,985.90
225	SOCIAL SECURITY SUPT	12,493.00	950.71	76.10	2,985.90
01 2320 233 000	RET SUPT STIPEND	129.00	0.00	6.26	120.92
233	RETIREMENT SUB TCHR	129.00	0.00	6.26	120.92
01 2320 235 000	SUPT RETIREMENT	12,150.00	992.49	81.69	2,225.10
235	RETIREMENT SUPT	12,150.00	992.49	81.69	2,225.10
01 2320 237 000	Increased Retirement Contribution Rate	3,821.00	0.00	0.00	3,821.00
237	Inc Ret Contribution Rate	3,821.00	0.00	0.00	3,821.00
01 2320 285 000	SUPT LTD/STD	638.00	40.60	63.64	232.00
285	LTD/STD SUPT	638.00	40.60	63.64	232.00
01 2320 295 000	OTHER BENEFITS (CELL PHONE/moving)	3,284.00	175.00	53.29	1,534.00
295	OTHER BENEFITS (CELL PHONE)	3,284.00	175.00	53.29	1,534.00
01 2320 310 000	SUPT DUES & FEES	615.00	0.00	109.92	(61.00)
310	OFFICIAL ADMIN SERVICES	615.00	0.00	109.92	(61.00)
01 2320 330 000	SUPT Staff Dev/Training	3,003.00	0.00	52.82	1,416.75
330	STAFF DEVELOPMENT/TRAINING	3,003.00	0.00	52.82	1,416.75
01 2320 333 000	SUPT Mileage	1,302.00	0.00	7.68	1,202.00
333	MILEAGE TO STAFF	1,302.00	0.00	7.68	1,202.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2320 560 000	SUPT Computer Hardware	0.00	0.00	0.00	0.00
560 COMPUTER HARDWARE		0.00	0.00	0.00	0.00
01 2320 580 000	SUPT TRAVEL EXPENSES	4,280.00	0.00	46.67	2,282.53
580 TRAVEL EXPENSES		4,280.00	0.00	46.67	2,282.53
01 2320 610 000	SUPT Supplies	880.00	0.00	35.40	568.50
610 SUPPLIES		880.00	0.00	35.40	568.50
01 2320 650 000	SUPT Computer Software	9,883.00	0.00	40.43	5,887.22
650 TECH SUPPLIES		9,883.00	0.00	40.43	5,887.22
01 2320 733 000	SUPT Furniture & Equipment	5,500.00	0.00	0.00	5,500.00
733 FURNITURE/FIXTURES		5,500.00	0.00	0.00	5,500.00
01 2320 890 000	SUPT Other Expense	2,000.00	8.00	13.70	1,726.00
890 MISC EXPENDITURES		2,000.00	8.00	13.70	1,726.00
2320 EXECUTIVE ADMINISTRATION		231,167.00	16,238.72	74.09	59,903.07
2330 District Legal Services					
01 2330 317 000	LEGAL SERVICES	0.00	1,895.00	0.00	(6,893.50)
317 CONTRACCTED LEGAL SERVICES		0.00	1,895.00	0.00	(6,893.50)
2330 District Legal Services		0.00	1,895.00	0.00	(6,893.50)
2410 OFFICE OF THE PRINCIPAL					
01 2410 110 000	Clerical Salaries	90,135.00	6,831.13	79.32	18,643.38
110 SALARIES NON-INSTR		90,135.00	6,831.13	79.32	18,643.38
01 2410 111 001	HS PRINCIPAL HEAD&ASST SALARIES	208,000.00	7,613.34	36.60	131,866.60
01 2410 111 002	MS PRINCIPAL HEAD&ASST SALARIES	0.00	1,903.33	0.00	(26,008.30)
01 2410 111 003	EL PRINCIPAL HEAD&ASST SALARIES	95,000.00	6,975.00	66.08	32,225.00
111 SALARIES TCHR/PROF		303,000.00	16,491.67	54.43	138,083.30
01 2410 210 000	Clerical Group Insurance	57,763.00	3,351.94	58.03	24,243.60
210 GROUP INSURANCE NON-INSTR		57,763.00	3,351.94	58.03	24,243.60
01 2410 211 001	HS PRINCIPAL OFFICE GROUP INS	35,447.00	1,871.93	53.39	16,521.42
01 2410 211 002	MS PRINCIPAL OFFICE GROUP INS	0.00	467.98	0.00	(6,870.30)
01 2410 211 003	EL PRINCIPAL OFFICE GROUP INS	34,000.00	1,649.30	55.18	15,239.43
211 GROUP INS TCHR/PROF		69,447.00	3,989.21	64.16	24,890.55
01 2410 220 000	Clerical Social Security	6,906.00	523.00	79.26	1,432.60
220 SOCIAL SECURITY NON-INSTR		6,906.00	523.00	79.26	1,432.60
01 2410 221 001	HS PRINCIPAL OFFICE SOC SEC	7,950.00	581.26	73.11	2,137.52
01 2410 221 002	MS PRINCIPAL OFFICE SOC SEC	0.00	145.31	0.00	(1,987.74)
01 2410 221 003	EL PRINCIPAL OFFICE SOC SEC	7,196.00	534.85	66.87	2,384.10
221 SOCIAL SECURITY TCHR/PROF		15,146.00	1,261.42	83.27	2,533.88
01 2410 230 000	Clerical Retirement	8,869.00	551.96	64.75	3,125.98
230 RETIREMENT NON-INSTR		8,869.00	551.96	64.75	3,125.98
01 2410 231 001	HS PRINCIPAL OFFICE RETIREMENT	11,000.00	615.16	55.92	4,848.40
01 2410 231 002	MS PRINCIPAL OFFICE RETIREMENT	0.00	153.79	0.00	(2,101.48)
01 2410 231 003	EL PRINCIPAL OFFICE RETIREMENT	10,000.00	563.58	50.72	4,927.78
231 RETIREMENT TCHR/PROF		21,000.00	1,332.53	63.45	7,674.70

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2410 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 2410 237 001	Increased Retirement Contribution Rate	2,447.00	0.00	0.00	2,447.00
01 2410 237 002	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 2410 237 003	Increased Retirement Contribution Rate	2,215.00	0.00	0.00	2,215.00
237 Inc Ret Contribution Rate		4,662.00	0.00	0.00	4,662.00
01 2410 280 000	Clerical LTD/STD	669.00	30.13	45.04	367.70
280 LTD/STD NON-INSTR		669.00	30.13	45.04	367.70
01 2410 281 001	HS PRINCIPAL OFFICE LTD/STD	629.00	31.79	51.20	306.96
01 2410 281 002	MS PRINCIPAL OFFICE LTD/STD	0.00	7.95	0.00	(114.46)
01 2410 281 003	EL PRINCIPAL OFFICE LTD/STD	568.00	32.27	53.48	264.21
281 LTD/STD TCHR/PROF		1,197.00	72.01	61.85	456.71
01 2410 310 000	PRINC OFFICE DUES/FEES	779.00	125.00	105.13	(40.00)
310 OFFICIAL ADMIN SERVICES		779.00	125.00	105.13	(40.00)
01 2410 330 000	PRINCIPAL OFFICE STAFF DEV/TRN	251.00	318.00	1,143.43	(2,619.00)
330 STAFF DEVELOPMENT/TRAINING		251.00	318.00	1,143.43	(2,619.00)
01 2410 580 000	PRINC OFFICE TRAVEL EXPENSES	1,982.00	834.82	130.57	(605.88)
580 TRAVEL EXPENSES		1,982.00	834.82	130.57	(605.88)
01 2410 610 001	HS PRINCIPAL OFFICE SUPPLIES	0.00	0.00	0.00	0.00
01 2410 610 002	MS PRINCIPAL OFFICE SUPPLIES	0.00	0.00	0.00	0.00
01 2410 610 003	EL PRINCIPAL OFFICE SUPPLIES	0.00	0.00	0.00	0.00
610 SUPPLIES		0.00	0.00	0.00	0.00
01 2410 733 000	PRIN OFFICE FURNITURE	2,000.00	0.00	0.00	2,000.00
733 FURNITURE/FIXTURES		2,000.00	0.00	0.00	2,000.00
01 2410 890 000	PRINCIPAL OFFICE MISC EXP	0.00	0.00	0.00	0.00
890 MISC EXPENDITURES		0.00	0.00	0.00	0.00
2410 OFFICE OF THE PRINCIPAL		583,806.00	35,712.82	61.49	224,849.52
2510 FISCAL SERVICES					
01 2510 112 000	Concession Mgr Salaries	4,156.00	0.00	0.00	4,156.00
112 SALARIES AIDE/PARA		4,156.00	0.00	0.00	4,156.00
01 2510 116 000	FISCAL SERVICES SALARIES	103,739.00	4,400.33	41.54	60,649.29
116 SALARIES PROF CLASS		103,739.00	4,400.33	41.54	60,649.29
01 2510 210 000	Concession Mgr Group Ins	0.00	0.00	0.00	0.00
210 GROUP INSURANCE NON-INSTR		0.00	0.00	0.00	0.00
01 2510 212 000	CONCMGR GROUP INS AIDE/PARA	0.00	0.00	0.00	0.00
212 GROUP INSURANCE AIDE/PARA		0.00	0.00	0.00	0.00
01 2510 216 000	FISCAL SERVICES GROUP INS	57,647.00	2,401.68	38.47	35,471.48
216 GROUP INSURANCE PROF CLASS		57,647.00	2,401.68	38.47	35,471.48
01 2510 220 000	Concession Mgr Soc Sec	0.00	0.00	0.00	0.00
220 SOCIAL SECURITY NON-INSTR		0.00	0.00	0.00	0.00
01 2510 222 000	SOCIAL SECURITY CONC MGR	319.00	0.00	0.00	319.00
222 SOCIAL SECURITY AIDE/PARA		319.00	0.00	0.00	319.00
01 2510 226 000	SOCIAL SECURITY PROF CLASS	7,863.00	333.28	41.54	4,596.89

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
226	SOCIAL SECURITY PROF CLASS	7,863.00	333.28	41.54	4,596.89
01 2510 232 000	Concession Mgr Retirement	411.00	0.00	0.00	411.00
232	RETIREMENT AIDE/PARA	411.00	0.00	0.00	411.00
01 2510 236 000	FISCAL SERVICES RETIREMENT	10,247.00	355.55	33.98	6,765.36
236	RETIREMENT PROF CLASS	10,247.00	355.55	33.98	6,765.36
01 2510 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2510 282 000	Concession Mgr LTD/STD	17.00	0.00	0.00	17.00
282	LTD/STD AIDE/PARA	17.00	0.00	0.00	17.00
01 2510 286 000	FISCAL SERVICES LTD/STD	724.00	19.03	25.42	539.99
286	LTD/STD PROF CLASS	724.00	19.03	25.42	539.99
01 2510 310 000	FISCAL SERV/BANK FEES	3,602.00	0.00	11.26	3,196.47
310	OFFICIAL ADMIN SERVICES	3,602.00	0.00	11.26	3,196.47
01 2510 315 000	AUDIT/BUDGET SERVICES	21,197.00	0.00	37.51	13,247.00
315	ACCOUNTING/AUDITING SERVICES	21,197.00	0.00	37.51	13,247.00
01 2510 330 000	FISCAL OFFICE ST DEV/TRN	334.00	0.00	35.93	214.00
330	STAFF DEVELOPMENT/TRAINING	334.00	0.00	35.93	214.00
01 2510 340 000	OTHER PROFESSIONAL FISCAL SERVICES	4,491.00	0.00	23.96	3,414.90
340	OTHER PROFESSIONAL SERVICES	4,491.00	0.00	23.96	3,414.90
01 2510 530 000	PHONE/INTERNET	25,022.00	73.34	32.08	16,994.93
530	PHONE/INTERNET	25,022.00	73.34	32.08	16,994.93
01 2510 531 000	POSTAGE	14,753.00	346.32	11.87	13,001.80
531	POSTAGE	14,753.00	346.32	11.87	13,001.80
01 2510 580 000	FISCAL SERV TRAVEL EXPENSES	732.00	239.25	99.58	3.05
580	TRAVEL EXPENSES	732.00	239.25	99.58	3.05
01 2510 610 000	FISCAL OFFICE SUPPLIES	3,778.00	0.00	149.43	(1,867.55)
610	SUPPLIES	3,778.00	0.00	149.43	(1,867.55)
01 2510 733 000	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2510 890 000	FISCAL SERVICES MISC EXP	0.00	110.00	0.00	(239.00)
890	MISC EXPENDITURES	0.00	110.00	0.00	(239.00)
2510	FISCAL SERVICES	259,032.00	8,278.78	37.89	160,891.61
2570	PERSONNEL SERV-ESRP				
01 2570 330 000	NON-INSTR STAFF DEV/TRAINING	10,083.00	0.00	6.19	9,458.73
330	STAFF DEVELOPMENT/TRAINING	10,083.00	0.00	6.19	9,458.73
2570	PERSONNEL SERV-ESRP	10,083.00	0.00	6.19	9,458.73
2590	WORKERS COMP INS				
01 2590 270 000	WORKERS COMP NON-INSTR	0.00	0.00	0.00	(88,794.00)
270	WORKERS COMP NON-INSTR	0.00	0.00	0.00	(88,794.00)
01 2590 271 000	WORKERS COMP TCHR/PROF	0.00	0.00	0.00	0.00
271	WORKERS COMP TCHR/PROF	0.00	0.00	0.00	0.00
2590	WORKERS COMP INS	0.00	0.00	0.00	(88,794.00)
2610	OPERATION OF BUILDINGS				
01 2610 520 000	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
520	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00
01 2610 621 000	UTILITIES NAT GAS/FUEL	172,869.00	0.00	55.01	77,767.44
621	NATURAL GAS	172,869.00	0.00	55.01	77,767.44
2610	OPERATION OF BUILDINGS	172,869.00	0.00	55.01	77,767.44
2620	MAINT OF BUILDINGS				
01 2620 110 000	MAINTENANCE STAFF SALARIES	315,629.00	15,505.58	52.38	150,309.24
110	SALARIES NON-INSTR	315,629.00	15,505.58	52.38	150,309.24
01 2620 210 000	MAINT GROUP INS	69,485.00	3,515.06	59.13	28,396.80
210	GROUP INSURANCE NON-INSTR	69,485.00	3,515.06	59.13	28,396.80
01 2620 220 000	MAINT SOCIAL SECURITY	24,120.00	1,148.92	51.14	11,785.47
220	SOCIAL SECURITY NON-INSTR	24,120.00	1,148.92	51.14	11,785.47
01 2620 230 000	MAINT RETIREMENT	31,177.00	1,248.81	40.97	18,402.75
230	RETIREMENT NON-INSTR	31,177.00	1,248.81	40.97	18,402.75
01 2620 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 2620 280 000	MAINT LTD/STD	1,056.00	60.15	67.99	337.98
280	LTD/STD NON-INSTR	1,056.00	60.15	67.99	337.98
01 2620 330 000	MAINT STAFF DEV/TRN	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	0.00
01 2620 340 000	OTHER PROFESSIONAL SERVICES	6,278.00	168.00	36.91	3,961.10
340	OTHER PROFESSIONAL SERVICES	6,278.00	168.00	36.91	3,961.10
01 2620 350 000	MAINT. REPAIRS	55,176.00	1,904.04	61.80	21,079.16
350	TECHNICAL SERVICES	55,176.00	1,904.04	61.80	21,079.16
01 2620 410 000	WATER & SEWER	23,213.00	0.00	36.26	14,795.43
410	WATER/SEWER	23,213.00	0.00	36.26	14,795.43
01 2620 420 000	TRASH SERVICE	8,703.00	1,540.00	91.58	733.00
420	TRASH SERVICE	8,703.00	1,540.00	91.58	733.00
01 2620 431 000	BLDG REPAIRS & MAINT	2,681.00	8,262.00	586.73	(13,049.20)
431	NON-TECH REPAIRS/MAINT	2,681.00	8,262.00	586.73	(13,049.20)
01 2620 490 000	Maint OTHER SUPPLIES & MATERIALS	107,451.00	0.00	0.98	106,396.22
490	OTHER SUPPLIES AND MATERIALS	107,451.00	0.00	0.98	106,396.22
01 2620 610 000	MAINT Supplies	117,466.00	13,673.77	60.58	46,306.08
610	SUPPLIES	117,466.00	13,673.77	60.58	46,306.08
01 2620 733 000	MAINT Furniture & Equipment	1,041.00	0.00	94.14	61.00
733	FURNITURE/FIXTURES	1,041.00	0.00	94.14	61.00
01 2620 890 000	MISC EXPENSE	0.00	43.26	0.00	(2,215.06)
890	MISC EXPENDITURES	0.00	43.26	0.00	(2,215.06)
2620	MAINT OF BUILDINGS	763,476.00	47,069.59	49.27	387,299.97
2630	OUTSIDE MAINTENANCE				
01 2630 340 000	OUTSIDE REPAIRS/MAINT	61,882.00	1,309.65	9.11	56,241.86
340	OTHER PROFESSIONAL SERVICES	61,882.00	1,309.65	9.11	56,241.86
2630	OUTSIDE MAINTENANCE	61,882.00	1,309.65	9.11	56,241.86
2650	VEHICLE OPER/MAINT/PURCH (NON STUDENT)				

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2650 732 000	Vehicle Aquisition (non-pupil)	0.00	0.00	0.00	0.00
732 VEHICLES		0.00	0.00	0.00	0.00
2650 VEHICLE OPER/MAINT/PURCH (NON STUDENT)		0.00	0.00	0.00	0.00
2660 SECURITY (CAMAERAS)					
01 2660 590 000	SCHOOL RESOURCE OFFICER	0.00	0.00	0.00	0.00
590 INTERAGENCY PURCH SERVICES		0.00	0.00	0.00	0.00
2660 SECURITY (CAMAERAS)		0.00	0.00	0.00	0.00
2670 SAFETY (FIRE ALARM)					
01 2670 650 000	Safety Tech Supplies	2,548.00	0.00	154.59	(1,390.88)
650 TECH SUPPLIES		2,548.00	0.00	154.59	(1,390.88)
01 2670 734 000	Safety Tech Hardware	0.00	0.00	0.00	0.00
734 TECH HARDWARE		0.00	0.00	0.00	0.00
2670 SAFETY (FIRE ALARM)		2,548.00	0.00	154.59	(1,390.88)
2710 VEHICLE OPER/MAINT/PURCH (STUDENT)					
01 2710 110 000	TRANSPORTATION Salaries	376,137.00	27,734.66	62.94	139,406.03
110 SALARIES NON-INSTR		376,137.00	27,734.66	62.94	139,406.03
01 2710 210 000	TRANSP GROUP INSURANCE	38,668.00	4,722.28	100.95	(367.02)
210 GROUP INSURANCE NON-INSTR		38,668.00	4,722.28	100.95	(367.02)
01 2710 220 000	TRANSP SOCIAL SECURITY	28,501.00	2,054.27	61.74	10,903.34
220 SOCIAL SECURITY NON-INSTR		28,501.00	2,054.27	61.74	10,903.34
01 2710 230 000	TRANSP RETIREMENT	36,711.00	2,117.90	49.53	18,527.75
230 RETIREMENT NON-INSTR		36,711.00	2,117.90	49.53	18,527.75
01 2710 237 000	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 2710 260 000	Unemployment Payments	0.00	0.00	0.00	0.00
260 UNEMPLOYMENT PMTS		0.00	0.00	0.00	0.00
01 2710 271 000	Workmen's Compensation	0.00	0.00	0.00	0.00
271 WORKERS COMP TCHR/PROF		0.00	0.00	0.00	0.00
01 2710 280 000	TRANSP LTD/STD	1,038.00	85.57	67.86	333.64
280 LTD/STD NON-INSTR		1,038.00	85.57	67.86	333.64
01 2710 330 000	TRANSP STAFF DEV/TRN	6,932.00	0.00	47.44	3,643.28
330 STAFF DEVELOPMENT/TRAINING		6,932.00	0.00	47.44	3,643.28
01 2710 340 000	VEHICLE REPAIRS/MAINT	54,233.00	299.21	34.46	35,545.39
340 OTHER PROFESSIONAL SERVICES		54,233.00	299.21	34.46	35,545.39
01 2710 610 000	VEHICLE PARTS/SUPPLIES	35,583.00	1,724.79	39.54	21,512.47
610 SUPPLIES		35,583.00	1,724.79	39.54	21,512.47
01 2710 626 000	GAS & DIESEL	66,158.00	4,977.25	64.04	23,789.14
626 GAS/DIESEL FUEL		66,158.00	4,977.25	64.04	23,789.14
01 2710 732 000	Bus Acquisition (pupil)	0.00	0.00	0.00	(10.00)
732 VEHICLES		0.00	0.00	0.00	(10.00)
01 2710 890 000	Transp. Other Expense	5,568.00	0.00	89.43	588.45
890 MISC EXPENDITURES		5,568.00	0.00	89.43	588.45
2710 VEHICLE OPER/MAINT/PURCH (STUDENT)		649,529.00	43,715.93	60.91	253,872.47
2712 VEHICLE OPER/MAINT/PURCH (SPED)					
01 2712 110 000	Sped Transportation Salaries	26,253.00	4,563.30	125.07	(6,580.51)

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
110	SALARIES NON-INSTR		26,253.00	4,563.30	125.07	(6,580.51)
01 2712 210 000		SPED TRANSP Group Ins	2,410.00	371.91	221.46	(2,927.21)
210	GROUP INSURANCE NON-INSTR		2,410.00	371.91	221.46	(2,927.21)
01 2712 220 000		SPED TRANSP Soc Sec	2,003.00	173.74	115.66	(313.61)
220	SOCIAL SECURITY NON-INSTR		2,003.00	173.74	115.66	(313.61)
01 2712 230 000		SPED TRANS Retirement	2,566.00	184.85	96.22	96.92
230	RETIREMENT NON-INSTR		2,566.00	184.85	96.22	96.92
01 2712 237 000		Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 2712 280 000		SPED TRANSP LTD/STD	113.00	6.98	81.59	20.80
280	LTD/STD NON-INSTR		113.00	6.98	81.59	20.80
01 2712 330 000		SPED TRANSP STAFF DEV/TRAINING	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	0.00
01 2712 332 000		SPED Mileage to Parents	966.00	0.00	0.00	966.00
332	MILEAGE TO PARENTS		966.00	0.00	0.00	966.00
01 2712 626 000		SPED GAS/DIESEL FUEL	2,156.00	0.00	3.62	2,078.00
626	GAS/DIESEL FUEL		2,156.00	0.00	3.62	2,078.00
01 2712 732 000		SPED VEHICLE OP/MAINT/PURCH	1,421.00	0.00	23.43	1,088.10
732	VEHICLES		1,421.00	0.00	23.43	1,088.10
2712	VEHICLE OPER/MAINT/PURCH (SPED)		37,888.00	5,300.78	114.71	(5,571.51)
2732	SPED Vehicle Rep/Maint					
01 2732 430 000		SPED Vehicle Rep/Maint	0.00	0.00	0.00	0.00
430	OUTSIDE REPAIRS/MAINT		0.00	0.00	0.00	0.00
2732	SPED Vehicle Rep/Maint		0.00	0.00	0.00	0.00
2792	SPED Transp Services					
01 2792 510 000		Sped Transportation	0.00	0.00	0.00	0.00
510	STUDENT TRANSPORTATION SERVICES		0.00	0.00	0.00	0.00
2792	SPED Transp Services		0.00	0.00	0.00	0.00
2900	OTHER SUPPORT SERVICES					
01 2900 890 000		Non-Revenue/Other Support Serv	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES		0.00	0.00	0.00	0.00
2900	OTHER SUPPORT SERVICES		0.00	0.00	0.00	0.00
3300	COMMUNITY SERV OPER					
01 3300 110 000		Daycare Salaries	50,000.00	2,868.66	61.84	19,077.80
110	SALARIES NON-INSTR		50,000.00	2,868.66	61.84	19,077.80
01 3300 111 000		Daycare Teacher Salaries	12,000.00	1,388.61	27.13	8,744.88
111	SALARIES TCHR/PROF		12,000.00	1,388.61	27.13	8,744.88
01 3300 112 000		Daycare Aide Salaries	100,000.00	12,403.82	109.28	(9,275.40)
112	SALARIES AIDE/PARA		100,000.00	12,403.82	109.28	(9,275.40)
01 3300 210 000		DAYCARE GROUP INSURANCE NON-INSTR	21,651.00	794.74	37.97	13,430.86
210	GROUP INSURANCE NON-INSTR		21,651.00	794.74	37.97	13,430.86
01 3300 211 000		Daycare GROUP INS TCHR/PROF	3,789.00	505.41	26.45	2,786.83
211	GROUP INS TCHR/PROF		3,789.00	505.41	26.45	2,786.83

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 3300 212 000	Daycare GROUP INSURANCE AIDE/PARA	30,690.00	3,640.00	135.81	(10,991.44)
212	GROUP INSURANCE AIDE/PARA	30,690.00	3,640.00	135.81	(10,991.44)
01 3300 220 000	DAYCARE SOCIAL SECURITY NON-INSTR	1,299.00	216.39	179.71	(1,035.44)
220	SOCIAL SECURITY NON-INSTR	1,299.00	216.39	179.71	(1,035.44)
01 3300 221 000	Daycare SOCIAL SECURITY TCHR/PROF	10,284.00	105.97	2.40	10,037.09
221	SOCIAL SECURITY TCHR/PROF	10,284.00	105.97	2.40	10,037.09
01 3300 222 000	Daycare SOCIAL SECURITY AIDE/PARA	3,789.00	786.95	177.72	(2,944.77)
222	SOCIAL SECURITY AIDE/PARA	3,789.00	786.95	177.72	(2,944.77)
01 3300 230 000	DAYCARE RETIREMENT NON-INSTR	13,478.00	231.78	18.54	10,979.50
230	RETIREMENT NON-INSTR	13,478.00	231.78	18.54	10,979.50
01 3300 231 000	Daycare RETIREMENT TCHR/PROF	16,238.00	112.20	1.62	15,974.99
231	RETIREMENT TCHR/PROF	16,238.00	112.20	1.62	15,974.99
01 3300 232 000	Daycare RETIREMENT AIDE/PARA	4,871.00	923.15	171.95	(3,504.61)
232	RETIREMENT AIDE/PARA	4,871.00	923.15	171.95	(3,504.61)
01 3300 237 000	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 3300 280 000	DAYCARE LTD/STD NON-INSTR	866.00	13.66	17.23	716.82
280	LTD/STD NON-INSTR	866.00	13.66	17.23	716.82
01 3300 281 000	Daycare LTD/STD Teacher	108.00	6.47	13.89	93.00
281	LTD/STD TCHR/PROF	108.00	6.47	13.89	93.00
01 3300 282 000	Daycare LTD/STD Aide/Para	325.00	71.25	208.38	(352.25)
282	LTD/STD AIDE/PARA	325.00	71.25	208.38	(352.25)
01 3300 310 000	Daycare Bank Fees	0.00	0.00	0.00	0.00
310	OFFICIAL ADMIN SERVICES	0.00	0.00	0.00	0.00
01 3300 330 000	Daycare STAFF DEVELOPMENT/TRAINING	2,165.00	0.00	16.36	1,810.75
330	STAFF DEVELOPMENT/TRAINING	2,165.00	0.00	16.36	1,810.75
01 3300 400 000	Daycare Supplies & Materials	0.00	0.00	0.00	0.00
400	SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00
01 3300 490 000	Daycare Food	12,774.00	0.00	42.90	7,294.49
490	OTHER SUPPLIES AND MATERIALS	12,774.00	0.00	42.90	7,294.49
01 3300 580 000	Daycare Travel Expenses	0.00	0.00	0.00	(609.28)
580	TRAVEL EXPENSES	0.00	0.00	0.00	(609.28)
01 3300 610 000	Daycare Supplies	2,706.00	0.00	46.60	1,445.04
610	SUPPLIES	2,706.00	0.00	46.60	1,445.04
01 3300 733 000	Daycare FURNITURE/FIXTURES	0.00	0.00	0.00	(43.82)
733	FURNITURE/FIXTURES	0.00	0.00	0.00	(43.82)
01 3300 890 000	Daycare Misc Expenditures	1,624.00	0.00	2,927.81	(45,923.69)
890	MISC EXPENDITURES	1,624.00	0.00	2,927.81	(45,923.69)
3300	COMMUNITY SERV OPER	288,657.00	24,069.06	93.86	17,711.35
3400	FOUNDATION GRANT				
01 3400 610 000	Foundation Grant Expenditures	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
3400	FOUNDATION GRANT		0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS					
01 3535 111 003		High Ability Learners	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF		0.00	0.00	0.00	0.00
01 3535 211 003		HAL Group Insurance	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 3535 221 003		HAL Social Security	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF		0.00	0.00	0.00	0.00
01 3535 231 003		HAL Retirement	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF		0.00	0.00	0.00	0.00
01 3535 237 003		Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 3535 281 003		HAL LTD/STD	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 3535 330 003		HAL STAFF DEV/TRNG	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	0.00
01 3535 610 003		HAL Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
01 3535 650 003		High Ability Software	0.00	0.00	0.00	0.00
650	TECH SUPPLIES		0.00	0.00	0.00	0.00
01 3535 733 003		HAL Furniture & Equipment	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES		0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS		0.00	0.00	0.00	0.00
3541	EARLY CHILDHOOD ENDOWMENT GRANTS					
01 3541 111 003		Sixpence Coordinator Salaries	17,022.00	2,195.82	103.20	(544.70)
111	SALARIES TCHR/PROF		17,022.00	2,195.82	103.20	(544.70)
01 3541 112 003		SIXPENCE SALARIES AIDE	58,475.00	5,460.00	90.57	5,513.00
112	SALARIES AIDE/PARA		58,475.00	5,460.00	90.57	5,513.00
01 3541 211 003		Sixpence Coord Group Insurance	5,926.00	545.39	73.63	1,562.88
211	GROUP INS TCHR/PROF		5,926.00	545.39	73.63	1,562.88
01 3541 212 003		GROUP INSURANCE - AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA		0.00	0.00	0.00	0.00
01 3541 221 003		Coord. Social Security	1,256.00	165.57	105.46	(68.56)
221	SOCIAL SECURITY TCHR/PROF		1,256.00	165.57	105.46	(68.56)
01 3541 222 003		SOCIAL SECURITY AIDE	4,491.00	419.70	90.65	419.94
222	SOCIAL SECURITY AIDE/PARA		4,491.00	419.70	90.65	419.94
01 3541 231 003		Coord. Retirement	1,681.00	177.42	84.44	261.63
231	RETIREMENT TCHR/PROF		1,681.00	177.42	84.44	261.63
01 3541 232 003		SIXPENCE RETIREMENT - AIDE	5,776.00	441.17	74.09	1,496.66
232	RETIREMENT AIDE/PARA		5,776.00	441.17	74.09	1,496.66
01 3541 237 003		Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 3541 256 003		SIXPENCE TUITION REIMB	0.00	0.00	0.00	0.00
256	PROF TUITION REIMB		0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 3541 281 003	Coordinator LTD/STD	106.00	12.39	93.51	6.88
281 LTD/STD TCHR/PROF		106.00	12.39	93.51	6.88
01 3541 282 003	LTD/STD AIDE	235.00	26.24	108.31	(19.52)
282 LTD/STD AIDE/PARA		235.00	26.24	108.31	(19.52)
01 3541 330 003	Sixpence Travel/Staff Development	643.00	134.59	46.54	343.77
330 STAFF DEVELOPMENT/TRAINING		643.00	134.59	46.54	343.77
01 3541 333 003	Sixpence Mileage to Staff	0.00	0.00	0.00	0.00
333 MILEAGE TO STAFF		0.00	0.00	0.00	0.00
01 3541 340 003	Sixpence Professional Services	0.00	0.00	0.00	0.00
340 OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
01 3541 580 003	Sixpence Travel Expenses	975.00	0.00	187.97	(857.75)
580 TRAVEL EXPENSES		975.00	0.00	187.97	(857.75)
01 3541 610 003	Sixpence Supplies/Family Inv	4,171.00	1,837.31	162.91	(2,623.79)
610 SUPPLIES		4,171.00	1,837.31	162.91	(2,623.79)
01 3541 733 003	Sixpence Furniture and Equipment	0.00	0.00	0.00	0.00
733 FURNITURE/FIXTURES		0.00	0.00	0.00	0.00
01 3541 890 000	SIXPENCE OTHER EXP	462.00	122.57	320.89	(1,020.50)
890 MISC EXPENDITURES		462.00	122.57	320.89	(1,020.50)
3541 EARLY CHILDHOOD ENDOWMENT GRANTS		101,219.00	11,538.17	95.58	4,469.94
3551 Career Education					
01 3551 111 001	SALARIES TCHR/PROF	0.00	3,412.50	0.00	(27,300.00)
111 SALARIES TCHR/PROF		0.00	3,412.50	0.00	(27,300.00)
01 3551 211 001	CAREER ED GROUP INS TCHR/PROF	0.00	1,738.44	0.00	(13,382.30)
211 GROUP INS TCHR/PROF		0.00	1,738.44	0.00	(13,382.30)
01 3551 221 001	CAREER ED SOCIAL SECURITY TCHR/PROF	0.00	259.79	0.00	(2,079.06)
221 SOCIAL SECURITY TCHR/PROF		0.00	259.79	0.00	(2,079.06)
01 3551 231 001	CAREER ED RETIREMENT TCHR/PROF	0.00	275.73	0.00	(2,205.84)
231 RETIREMENT TCHR/PROF		0.00	275.73	0.00	(2,205.84)
01 3551 237 001	Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237 Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 3551 281 001	CAREER ED LTD/STD TCHR/PROF	0.00	23.43	0.00	(185.00)
281 LTD/STD TCHR/PROF		0.00	23.43	0.00	(185.00)
01 3551 610 001	Career Education Supplies	0.00	146.85	0.00	(21,560.90)
610 SUPPLIES		0.00	146.85	0.00	(21,560.90)
3551 Career Education		0.00	5,856.74	0.00	(66,713.10)
3570 Teacher Eval Grant					
01 3570 610 000	Teacher Eval Grant	0.00	0.00	0.00	0.00
610 SUPPLIES		0.00	0.00	0.00	0.00
3570 Teacher Eval Grant		0.00	0.00	0.00	0.00
4300 OTHER PROFESSIONAL SERVICES					
01 4300 340 000	PROFESSIONAL SERVICES-ARCHIT/ENGINEER	0.00	0.00	0.00	0.00
340 OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
4300 OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
4411	IDEA PART B EARLY INTERVENING SERVICES					
01 4411 610 003		IDEA Part B-Early Interven. (Rtl)	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
4411	IDEA PART B EARLY INTERVENING SERVICES		0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE					
01 4412 591 003		IDEA Prof. Services	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES		0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE		0.00	0.00	0.00	0.00
4900	OTHER FEDERAL EXPENDITURES					
01 4900 610 003		Drug Education - Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
4900	OTHER FEDERAL EXPENDITURES		0.00	0.00	0.00	0.00
6200	FEDERAL-TITLE I PART A ESSA					
01 6200 111 002		Title I SALARIES MS TCHR/PROF	0.00	0.00	0.00	(5,296.20)
01 6200 111 003		Title I, Part A ELEM SALARIES	30,000.00	3,276.00	103.62	(1,085.11)
111	SALARIES TCHR/PROF		30,000.00	3,276.00	121.27	(6,381.31)
01 6200 112 003		Title I - Aide Salaries	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA		0.00	0.00	0.00	0.00
01 6200 113 003		Title I Substitute Salaries	0.00	0.00	0.00	0.00
113	SALARIES SUB TCHR		0.00	0.00	0.00	0.00
01 6200 211 002		Title I GROUP INS MS TCHR/PROF	0.00	0.00	0.00	(800.68)
01 6200 211 003		Title I Group Insurance	9,500.00	495.27	56.47	4,135.17
211	GROUP INS TCHR/PROF		9,500.00	495.27	64.90	3,334.49
01 6200 221 002		Title I MS SOC SEC TCHR/PROF	0.00	0.00	0.00	(399.60)
01 6200 221 003		Title I Social Security TCHR	2,800.00	247.16	83.62	458.57
221	SOCIAL SECURITY TCHR/PROF		2,800.00	247.16	97.89	58.97
01 6200 223 003		Title I SOC SEC SUB TCHR	0.00	0.00	0.00	0.00
223	SOCIAL SECURITY SUB TCHR		0.00	0.00	0.00	0.00
01 6200 231 002		Title I RET MS TCHR/PROF	0.00	0.00	0.00	(427.94)
01 6200 231 003		Title I Retirement EL	3,000.00	264.70	83.72	488.33
231	RETIREMENT TCHR/PROF		3,000.00	264.70	97.99	60.39
01 6200 237 002		MS Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6200 237 003		Increased Retirement Contribution Rate	240.00	0.00	0.00	240.00
237	Inc Ret Contribution Rate		240.00	0.00	0.00	240.00
01 6200 281 002		Title I MS LTD/STD TCHR/PROF	0.00	0.00	0.00	(30.59)
01 6200 281 003		Title I LTD/STD	220.00	18.93	83.30	36.73
281	LTD/STD TCHR/PROF		220.00	18.93	97.21	6.14
01 6200 330 003		Title I Staff Dev/Training	0.00	0.00	0.00	(30.00)
330	STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	(30.00)
01 6200 560 003		Title I Computer Hardware	0.00	0.00	0.00	0.00
560	COMPUTER HARDWARE		0.00	0.00	0.00	0.00
01 6200 580 003		Title I Travel Expenses	0.00	0.00	0.00	0.00
580	TRAVEL EXPENSES		0.00	0.00	0.00	0.00
01 6200 610 003		Title I Supplies	216.00	0.00	0.00	216.00
610	SUPPLIES		216.00	0.00	0.00	216.00
01 6200 650 003		Title I Computer Software	37.00	143.99	389.16	(106.99)

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
650	TECH SUPPLIES	37.00	143.99	389.16	(106.99)
01 6200 733 003	Title I Furniture & Equipment	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 6200 890 003	Title I Misc. Expenses	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
6200	FEDERAL-TITLE I PART A ESSA	46,013.00	4,446.05	105.66	(2,602.31)
6295	Title III, EL				
01 6295 112 001	HS Title III EL SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 112 002	MS Title III EL SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 112 003	EL Title III EL SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 212 001	HS Title III EL GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 212 002	MS Title III EL GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 212 003	EL Title III EL GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 222 001	HS Title III EL SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 222 002	MS Title III EL SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 222 003	EL Title III EL SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 232 001	HS Title III EL RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 232 002	MS Title III EL RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 232 003	EL Title III EL RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 282 001	HS Title III EL LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 282 002	MS Title III EL LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6295 282 003	EL Title III EL LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
6295	Title III, EL	0.00	0.00	0.00	0.00
6301	(CLSD) Comp Literacy State Develop				
01 6301 111 001	CLSD HS Teach Salaries	0.00	0.00	0.00	0.00
01 6301 111 003	CLSD EL Teach Salaries	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6301 211 001	CLSD HS GROUP INSURANCE TCHR/PROF	0.00	0.00	0.00	0.00
01 6301 211 003	CLSD EL GROUP INSURANCE TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6301 580 000	CLSD INSTRUCTIONAL TRAVEL EXPENSES	0.00	0.00	0.00	0.00
580	TRAVEL EXPENSES	0.00	0.00	0.00	0.00
01 6301 610 001	CLSD HS Supplies	0.00	0.00	0.00	(64.80)
01 6301 610 003	CLSD EL Supplies	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
610	SUPPLIES		0.00	0.00	0.00	(64.80)
01 6301 640 001		CLSD HS Textbooks	0.00	0.00	0.00	(1,000.00)
01 6301 640 003		CLSD BOOKS/PERIODICALS	0.00	0.00	0.00	(700.00)
640	BOOKS/PERIODICALS		0.00	0.00	0.00	(1,700.00)
6301	(CLSD) Comp Literacy State Develop		0.00	0.00	0.00	(1,764.80)
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4					
01 6406 340 000		SPED-IDEA- 3-5 other PROF SERV	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
01 6406 591 003		IDEA Preschool 3-5 Prf Serv	0.00	0.00	0.00	0.00
591	PURCHASED SERVICES		0.00	0.00	0.00	0.00
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4		0.00	0.00	0.00	0.00
6408	FEDERAL-IDEA PART B (611) BASE AGE 0-4					
01 6408 111 003		IDEA Part B Base Salary (prek BAF)	7,212.00	1,308.33	136.03	(2,598.50)
111	SALARIES TCHR/PROF		7,212.00	1,308.33	136.03	(2,598.50)
01 6408 112 003		IDEA Part B Base Aide (prek BAF)	25,213.00	5,316.73	191.61	(23,097.54)
112	SALARIES AIDE/PARA		25,213.00	5,316.73	191.61	(23,097.54)
01 6408 211 003		IDEA Part B Base Ins. (prek BAF)	1,503.00	359.39	193.37	(1,403.28)
211	GROUP INS TCHR/PROF		1,503.00	359.39	193.37	(1,403.28)
01 6408 212 003		GROUP INSURANCE AIDE/PARA	1,121.00	1,336.93	1,041.69	(10,556.36)
212	GROUP INSURANCE AIDE/PARA		1,121.00	1,336.93	1,041.69	(10,556.36)
01 6408 221 003		IDEA Part B Base Soc.Sec. (prek BA	553.00	99.54	135.20	(194.67)
221	SOCIAL SECURITY TCHR/PROF		553.00	99.54	135.20	(194.67)
01 6408 222 003		IDEA SOC SEC PARA	1,934.00	404.79	190.36	(1,747.53)
222	SOCIAL SECURITY AIDE/PARA		1,934.00	404.79	190.36	(1,747.53)
01 6408 231 003		IDEA Part B Base Ret. (prek BAF)	542.00	105.71	146.25	(250.70)
231	RETIREMENT TCHR/PROF		542.00	105.71	146.25	(250.70)
01 6408 232 003		IDEA RETIREMT PARA	2,381.00	277.79	157.57	(1,370.71)
232	RETIREMENT AIDE/PARA		2,381.00	277.79	157.57	(1,370.71)
01 6408 237 003		Increased Retirement Contribution Rate	170.00	0.00	0.00	170.00
237	Inc Ret Contribution Rate		170.00	0.00	0.00	170.00
01 6408 281 003		IDEA Part B Base LTD (prek BAF)	37.00	3.61	84.92	5.58
281	LTD/STD TCHR/PROF		37.00	3.61	84.92	5.58
01 6408 282 003		IDEA LTD/STD PARA	104.00	27.86	232.72	(138.03)
282	LTD/STD AIDE/PARA		104.00	27.86	232.72	(138.03)
01 6408 340 003		IDEA 0-4 YO Prof Services	7,466.00	180.37	140.04	(2,989.57)
340	OTHER PROFESSIONAL SERVICES		7,466.00	180.37	140.04	(2,989.57)
01 6408 395 003		FED-IDEA PART B (611) AGE 0-4 SUBCONTRACTS	0.00	1,154.82	0.00	(6,210.59)
395	SUBAWARDS/SUBCONTRACTS		0.00	1,154.82	0.00	(6,210.59)
01 6408 591 003		IDEA Part B 0-2 YO Prof Services B	5,116.00	0.00	0.00	5,116.00
591	PURCHASED SERVICES		5,116.00	0.00	0.00	5,116.00
01 6408 610 003		IDEA BAF SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
01 6408 732 003		IDEA Part B - Vehicle Aq.	0.00	0.00	0.00	0.00
732	VEHICLES		0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
6408		FEDERAL-IDEA PART B (611) BASE AGE 0-4	53,352.00	10,575.87	184.84	(45,265.90)
6410		FEDERAL-IDEA PART E/P (619				
01 6410 112 003		IDEA E/P - Salaries	0.00	0.00	0.00	0.00
112		SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6410 340 003		SPED IDEA E/P 619	0.00	0.00	0.00	0.00
340		OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 6410 560 003		Sped IDEA - Computer Hard.	0.00	0.00	0.00	0.00
560		COMPUTER HARDWARE	0.00	0.00	0.00	0.00
01 6410 591 003		IDEA E/P 3-5 YO Contracted Services	0.00	0.00	0.00	0.00
591		PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 6410 610 003		IDEA E/P Supplies	0.00	0.00	0.00	0.00
610		SUPPLIES	0.00	0.00	0.00	0.00
6410		FEDERAL-IDEA PART E/P (619	0.00	0.00	0.00	0.00
6412		IDEA Non-Public				
01 6412 111 003		IDEA Non-Public SALARIES	3,434.00	0.00	14.32	2,942.11
111		SALARIES TCHR/PROF	3,434.00	0.00	14.32	2,942.11
01 6412 211 003		GROUP INSURANCE TCHR/PROF	716.00	0.00	26.40	527.01
211		GROUP INS TCHR/PROF	716.00	0.00	26.40	527.01
01 6412 221 003		IDEA SOCIAL SECURITY TCHR/PROF	263.00	0.00	14.37	225.20
221		SOCIAL SECURITY TCHR/PROF	263.00	0.00	14.37	225.20
01 6412 231 003		IDEA RETIREMENT TCHR/PROF	339.00	0.00	11.72	299.26
231		RETIREMENT TCHR/PROF	339.00	0.00	11.72	299.26
01 6412 237 003		IDEA Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237		Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
01 6412 281 003		IDEA LTD/STD TCHR/PROF	18.00	0.00	14.44	15.40
281		LTD/STD TCHR/PROF	18.00	0.00	14.44	15.40
6412		IDEA Non-Public	4,770.00	0.00	15.95	4,008.98
6421		IDEA Part-B (611) ARP Birth-21				
01 6421 591 000		IDEA Part-B SA Speech/Audiology	0.00	0.00	0.00	0.00
591		PURCHASED SERVICES	0.00	0.00	0.00	0.00
6421		IDEA Part-B (611) ARP Birth-21	0.00	0.00	0.00	0.00
6422		IDEA Preschool (619) ARP				
01 6422 340 003		IDEA 0-4 Prof Services	0.00	0.00	0.00	0.00
340		OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
6422		IDEA Preschool (619) ARP	0.00	0.00	0.00	0.00
6969		Title IV ESSA/SSAE Grant				
01 6969 111 000		TITLE IV SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111		SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 211 000		TITLE IV GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211		GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 221 000		TITLE IV SOCIAL SEC TCHR/PROF	0.00	0.00	0.00	0.00
221		SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6969 231 000		TITLE IV RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
231	RETIREMENT TCHR/PROF		0.00	0.00	0.00	0.00
01 6969 281 000		TITLE IV LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 6969 340 000		Title IV ESSA/SSAE Grant	0.00	0.00	0.00	0.00
340	OTHER PROFESSIONAL SERVICES		0.00	0.00	0.00	0.00
01 6969 490 000		Title IV SSAE Grant Other Materials	0.00	0.00	0.00	0.00
490	OTHER SUPPLIES AND MATERIALS		0.00	0.00	0.00	0.00
01 6969 610 000		Title IV SSAE Grant Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
6969	Title IV ESSA/SSAE Grant		0.00	0.00	0.00	0.00
6988	ARP - ESSER III After School					
01 6988 111 000		ARP-ESSER III AFTERSchl Teacher Salaries	12,078.00	1,460.00	139.14	(4,727.00)
111	SALARIES TCHR/PROF		12,078.00	1,460.00	139.14	(4,727.00)
01 6988 112 000		ARP ESSER III AFTERSCH-AIDE/PARA	572.00	262.50	928.85	(4,741.00)
112	SALARIES AIDE/PARA		572.00	262.50	928.85	(4,741.00)
01 6988 211 000		ARP-ESSER III AFTERSchl GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 6988 212 000		ARP-ESSERIII AFTERSchl GROUP INS AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA		0.00	0.00	0.00	0.00
01 6988 221 000		ARP-ESSER III AFTERSchl SOC SEC TCHR/PROF	924.00	111.68	139.12	(361.48)
221	SOCIAL SECURITY TCHR/PROF		924.00	111.68	139.12	(361.48)
01 6988 222 000		ARP-ESSER III AFTERSchl SOC SEC AIDE/PARA	44.00	20.08	923.75	(362.45)
222	SOCIAL SECURITY AIDE/PARA		44.00	20.08	923.75	(362.45)
01 6988 231 000		ARP-ESSER III AFTERSchl RETIREMENT TCHR/PROF	821.00	117.98	165.39	(536.85)
231	RETIREMENT TCHR/PROF		821.00	117.98	165.39	(536.85)
01 6988 232 000		ARP-ESSER III AFTERSchl RETIREMENT AIDE/PARA	19.00	21.22	2,259.42	(410.29)
232	RETIREMENT AIDE/PARA		19.00	21.22	2,259.42	(410.29)
01 6988 237 000		ESSERS III Inc Ret Contribution Rate	258.00	0.00	0.00	258.00
237	Inc Ret Contribution Rate		258.00	0.00	0.00	258.00
01 6988 281 000		ARP-ESSER III AFTERSchl LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 6988 282 000		ARP-ESSER III AFTERSchl LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA		0.00	0.00	0.00	0.00
01 6988 330 000		ARP-ESSERIII AFTERSchl STAFF DEV/TRNG	704.00	0.00	206.38	(748.90)
330	STAFF DEVELOPMENT/TRAINING		704.00	0.00	206.38	(748.90)
01 6988 580 000		After School TRAVEL EXPENSES	0.00	0.00	0.00	(3,006.92)
580	TRAVEL EXPENSES		0.00	0.00	0.00	(3,006.92)
01 6988 610 000		ARP-ESSER III AFTERSchl	17,407.00	218.06	68.96	5,403.88

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
		SUPPLIES				
610	SUPPLIES		17,407.00	218.06	68.96	5,403.88
6988	ARP - ESSER III After School		32,827.00	2,211.52	128.13	(9,233.01)
6989	ARP-ESSER III SUMMER SCHOOL					
01 6989 111 000		ARP-ESSER III ELC summer TEACHER	3,750.00	0.00	37.93	2,327.50
111	SALARIES TCHR/PROF		3,750.00	0.00	37.93	2,327.50
01 6989 112 000		ARP-ESSER III ELC summer AIDE	297.00	0.00	88.38	34.50
112	SALARIES AIDE/PARA		297.00	0.00	88.38	34.50
01 6989 211 000		ARP-ESSER III summer GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 6989 212 000		ARP-ESSER III ELC summer GROUP INS AIDE	0.00	0.00	0.00	0.00
212	GROUP INSURANCE AIDE/PARA		0.00	0.00	0.00	0.00
01 6989 221 000		ARP-ESSER III ELC summer SOC SEC TCHR	287.00	0.00	37.91	178.19
221	SOCIAL SECURITY TCHR/PROF		287.00	0.00	37.91	178.19
01 6989 222 000		ARP ESSER III ELC summer SOC SEC AIDE	23.00	0.00	87.35	2.91
222	SOCIAL SECURITY AIDE/PARA		23.00	0.00	87.35	2.91
01 6989 231 000		ARP-ESSER III ELC summer RETIREMENT TEACHER	370.00	0.00	22.88	285.36
231	RETIREMENT TCHR/PROF		370.00	0.00	22.88	285.36
01 6989 232 000		ARP ESSER III ELC summer RETIREMNT AIDE	25.00	0.00	84.84	3.79
232	RETIREMENT AIDE/PARA		25.00	0.00	84.84	3.79
01 6989 237 000		ESSER III Summer Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 6989 281 000		ARP-ESSER III summer LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 6989 282 000		ARP-ESSER III summer LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA		0.00	0.00	0.00	0.00
01 6989 330 000		ESSER III Summer Staff Dev/Training	187.00	0.00	0.00	187.00
330	STAFF DEVELOPMENT/TRAINING		187.00	0.00	0.00	187.00
01 6989 610 000		ARP ESSER III ELC summer SUPPLIES	10,338.00	736.96	9.96	9,308.78
610	SUPPLIES		10,338.00	736.96	9.96	9,308.78
6989	ARP-ESSER III SUMMER SCHOOL		15,277.00	736.96	19.30	12,328.03
6990	Other Federal Programs - PBIS					
01 6990 610 003		PBIS Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
6990	Other Federal Programs - PBIS		0.00	0.00	0.00	0.00
6992	FEDERAL-REAP					
01 6992 610 003		REAP Grant Expend	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
6992	FEDERAL-REAP	0.00	0.00	0.00	0.00
6996	COVID / ESSER				
01 6996 111 000	ESSERS I SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 112 000	COVID CARES ACT SALARIES	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 132 000	COVID OVERTIME AIDE/PARA	0.00	0.00	0.00	0.00
132	OVERTIME AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 210 000	COVID GROUP INS NON-INSTR	0.00	0.00	0.00	0.00
210	GROUP INSURANCE NON-INSTR	0.00	0.00	0.00	0.00
01 6996 211 000	ESSERS I GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 221 000	ESSERS I SOC SEC TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 222 000	COVID SOC SEC AIDE/PARA	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 231 000	ESSERS I RET TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 232 000	COVID RETIREMT AIDE/PARA	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 281 000	ESSERS I LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
01 6996 282 000	COVID LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 6996 320 000	ESSERS I EDUC SERV SUPPORT	0.00	0.00	0.00	0.00
320	PROF EDUC SERVICES	0.00	0.00	0.00	0.00
01 6996 610 000	COVID/ESSER SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES	0.00	0.00	0.00	0.00
01 6996 643 000	COVID WEB/CLOUD BASED SOFTWARE	0.00	0.00	0.00	0.00
643	WEB/CLOUD BASED SOFTWARE	0.00	0.00	0.00	0.00
01 6996 733 000	ESSERS/CARES ACT FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
6996	COVID / ESSER	0.00	0.00	0.00	0.00
6997	ESSER II - CARES ACT				
01 6997 111 000	ESSERS II SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 211 000	ESSERS II GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 221 000	ESSERS II SOC SEC TCHR/PROF	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 231 000	ESSERS II RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 6997 237 000	ESSER II Inc Ret Contribution Rate	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 6997 281 000		ESSERS II LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 6997 330 000		ESSERS II -STAFF DEV/TRAINING	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	0.00
01 6997 610 000		ESSERS II SUPPLIES	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
01 6997 650 000		ESSERS II - TECH SUPPLIES	0.00	0.00	0.00	0.00
650	TECH SUPPLIES		0.00	0.00	0.00	0.00
01 6997 733 000		ESSERS II (Cares Act)FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
733	FURNITURE/FIXTURES		0.00	0.00	0.00	0.00
01 6997 734 000		TECH HARDWARE / CAPITAL	0.00	0.00	0.00	0.00
734	TECH HARDWARE		0.00	0.00	0.00	0.00
6997	ESSER II - CARES ACT		0.00	0.00	0.00	0.00
6998	ESSERS III Cares Act Funding					
01 6998 111 000		ARP-ESSER III TCHR	0.00	0.00	0.00	0.00
111	SALARIES TCHR/PROF		0.00	0.00	0.00	0.00
01 6998 112 000		ARP-ESSER III AIDE	0.00	0.00	0.00	0.00
112	SALARIES AIDE/PARA		0.00	0.00	0.00	0.00
01 6998 211 000		ESSERS III GROUP INS TCHR/PROF	0.00	0.00	0.00	0.00
211	GROUP INS TCHR/PROF		0.00	0.00	0.00	0.00
01 6998 221 000		ARP-ESSER III TCHRSocSec	0.00	0.00	0.00	0.00
221	SOCIAL SECURITY TCHR/PROF		0.00	0.00	0.00	0.00
01 6998 222 000		ARP-ESSER III AIDESocSec	0.00	0.00	0.00	0.00
222	SOCIAL SECURITY AIDE/PARA		0.00	0.00	0.00	0.00
01 6998 231 000		ARP-ESSER III TchrRET	0.00	0.00	0.00	0.00
231	RETIREMENT TCHR/PROF		0.00	0.00	0.00	0.00
01 6998 232 000		ARP-ESSER III AideRET	0.00	0.00	0.00	0.00
232	RETIREMENT AIDE/PARA		0.00	0.00	0.00	0.00
01 6998 237 000		ESSERS III Care Inc Ret Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 6998 281 000		ESSERS III LTD/STD TCHR/PROF	0.00	0.00	0.00	0.00
281	LTD/STD TCHR/PROF		0.00	0.00	0.00	0.00
01 6998 282 000		ESSERIII LTD/STD AIDE	0.00	0.00	0.00	0.00
282	LTD/STD AIDE/PARA		0.00	0.00	0.00	0.00
01 6998 330 000		ESSERS III (Cares) Staff Developmt	0.00	0.00	0.00	0.00
330	STAFF DEVELOPMENT/TRAINING		0.00	0.00	0.00	0.00
01 6998 490 000		ESSERS III CONSTRUCTION SERV.	0.00	0.00	0.00	0.00
490	OTHER SUPPLIES AND MATERIALS		0.00	0.00	0.00	0.00
01 6998 610 000		ARP-ESSER III Supplies	0.00	0.00	0.00	0.00
610	SUPPLIES		0.00	0.00	0.00	0.00
01 6998 733 000		ESSERS III (Cares)FURNITURE/FIXTURES	0.00	0.00	0.00	0.00

06/05/2026 11:54 AM

User ID: CMF

Account Number		Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
733	FURNITURE/FIXTURES		0.00	0.00	0.00	0.00
01 6998 734 000		ESSERS III ARP TECH HARD/CAP ASSTS	0.00	0.00	0.00	0.00
734	TECH HARDWARE		0.00	0.00	0.00	0.00
01 6998 890 000		ESSER III MISC EXP	0.00	0.00	0.00	0.00
890	MISC EXPENDITURES		0.00	0.00	0.00	0.00
6998	ESSERS III Cares Act Funding		0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)					
01 8000 912 000		TRANSFER TO HOT LUNCH	0.00	0.00	0.00	(30,000.00)
912	TRANSFER TO LUNCH FUND		0.00	0.00	0.00	(30,000.00)
01 8000 913 000		TRANSFER TO ACTIVITY ACCT	0.00	0.00	0.00	(65,000.00)
913	TRANSFER TO ACTIVITY FUND		0.00	0.00	0.00	(65,000.00)
01 8000 917 000		TRANSFER TO EE BEN FUND	0.00	0.00	0.00	0.00
917	TRANSFER TO EE BEN FUND		0.00	0.00	0.00	0.00
01 8000 919 000		TRANSFER TO BLDG	0.00	0.00	0.00	(2,679.39)
919	TRANSFER TO BLDG		0.00	0.00	0.00	(2,679.39)
8000	TRANSFERS (OUTGOING)		0.00	0.00	0.00	(97,679.39)
9000	NON-PROGRAM EXPENDITURES					
01 9000 000 000		Non-Program Expenditures	0.00	0.00	0.00	0.00
000	000		0.00	0.00	0.00	0.00
01 9000 110 000		Kitchen Payroll	0.00	10,283.78	0.00	(87,274.60)
110	SALARIES NON-INSTR		0.00	10,283.78	0.00	(87,274.60)
01 9000 210 000		KITCHEN GROUP INS	0.00	1,358.18	0.00	(19,743.48)
210	GROUP INSURANCE NON-INSTR		0.00	1,358.18	0.00	(19,743.48)
01 9000 220 000		KITCHEN SOCIAL SECURITY	0.00	717.86	0.00	(5,992.01)
220	SOCIAL SECURITY NON-INSTR		0.00	717.86	0.00	(5,992.01)
01 9000 230 000		KITCHEN RETIREMENT	0.00	397.91	0.00	(5,992.38)
230	RETIREMENT NON-INSTR		0.00	397.91	0.00	(5,992.38)
01 9000 237 000		Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
237	Inc Ret Contribution Rate		0.00	0.00	0.00	0.00
01 9000 260 000		UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
260	UNEMPLOYMENT PMTS		0.00	0.00	0.00	0.00
01 9000 280 000		KITCHEN LTD	0.00	25.36	0.00	(361.82)
280	LTD/STD NON-INSTR		0.00	25.36	0.00	(361.82)
01 9000 900 000		MISC EXP-expected carryover	0.00	0.00	0.00	0.00
900	OTHER		0.00	0.00	0.00	0.00
9000	NON-PROGRAM EXPENDITURES		0.00	12,783.09	0.00	(119,364.29)
9003	REPAYMENT OF INTERFUND LOAN FR BLDG					
01 9003 001 000		INTERFUND LOANS	0.00	0.00	0.00	0.00
001	InterFund LOANS		0.00	0.00	0.00	0.00
9003	REPAYMENT OF INTERFUND LOAN FR BLDG		0.00	0.00	0.00	0.00
01	General Fund		10,200,249.00	762,286.69	71.60	2,897,215.02

Expenditure Report by Function/Object -
Detail_KW

06/05/2026 11:54 AM

User ID: CMF

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
Grand Total:		10,200,249.00	762,286.69	71.60	2,897,215.02

Fund: 01 General Fund

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	Taxes Levied/Assessed	0.00	785,426.34	2,456,469.99	0.00	(2,456,469.99)
01 1115	Carline Tax	0.00	4,854.50	6,035.87	0.00	(6,035.87)
01 1120	Public Power Dist. Sales Tax	0.00	2.56	37,925.55	0.00	(37,925.55)
01 1125	Motor Vehicle Tax	0.00	21,374.20	243,177.14	0.00	(243,177.14)
01 1140	Penalties/Int on Taxes	0.00	33.71	42,235.81	0.00	(42,235.81)
01 1190	Other taxes levied	0.00	(262.89)	73,968.37	0.00	(73,968.37)
01 1311	Tuition Drivers Education	0.00	1,900.00	2,550.00	0.00	(2,550.00)
01 1315	Tuition from other entities(early entry)	0.00	0.00	20,761.27	0.00	(20,761.27)
01 1370	Preschool tuition	0.00	1,823.00	8,511.00	0.00	(8,511.00)
01 1800 1810	Fitness Center Dues	0.00	400.00	2,700.00	0.00	(2,700.00)
01 1800 1830	Laptop Fees	0.00	330.00	3,305.00	0.00	(3,305.00)
01 1800 1840	Industrial Arts Fees	0.00	0.00	85.06	0.00	(85.06)
01 1800 1850	Before/After School Program	0.00	345.00	34,829.91	0.00	(34,829.91)
01 1800 1870	Daycare Receipts	0.00	0.00	57,584.23	0.00	(57,584.23)
01 1800 1880	FCS	0.00	0.00	210.00	0.00	(210.00)
01 1911	Local license fees	0.00	0.00	610.33	0.00	(610.33)
01 1920	Contributions/Donations	0.00	9,659.54	9,729.54	0.00	(9,729.54)
01 1921	City-Police court fines	0.00	0.00	3,967.05	0.00	(3,967.05)
01 1960	Other Misc. Local Govt Revenue	0.00	(1,488.21)	(1,480.86)	0.00	1,480.86
01 1990	Misc local revenue (garn)	0.00	0.00	22.80	0.00	(22.80)
	Subtotal: LOCAL RECIEPTS	0.00	824,397.75	3,003,198.06	0.00	(3,003,198.06)
01 2110	County Fines & Lience Fees	0.00	4,234.87	27,802.20	0.00	(27,802.20)
01 2130	Other County Sources	0.00	0.00	0.67	0.00	(0.67)
01 2210	ESU Receipts	0.00	87.50	9,223.43	0.00	(9,223.43)
	Subtotal: COUNTY AND ESU RECEIPTS	0.00	4,322.37	37,026.30	0.00	(37,026.30)
01 3110	State Aid	0.00	48,400.00	399,464.85	0.00	(399,464.85)
01 3120	SPED School Age (SA)	0.00	167,594.00	1,044,931.00	0.00	(1,044,931.00)
01 3125	SPED Transportation (SA)	0.00	26,260.00	26,260.00	0.00	(26,260.00)
01 3130	Homestead Exemption	0.00	7,766.25	24,351.22	0.00	(24,351.22)
01 3131	Property tax credit	0.00	997,435.70	2,359,421.73	0.00	(2,359,421.73)
01 3132	Personal property tax credit	0.00	0.00	164,165.11	0.00	(164,165.11)
01 3133	Nameplate Capacity Tax (windmills)	0.00	28,143.61	84,983.97	0.00	(84,983.97)
01 3134	Personal Property Tax Credit	0.00	379,461.45	454,168.99	0.00	(454,168.99)
01 3180	Pro Rate Motor Vehicle	0.00	884.80	12,145.62	0.00	(12,145.62)
01 3400	State apportionment	0.00	0.00	102,965.77	0.00	(102,965.77)
01 3535	High ability learners	0.00	0.00	3,936.00	0.00	(3,936.00)
01 3541	Sixpence Grant Receipts	0.00	0.00	85,833.50	0.00	(85,833.50)
01 3551	Career Education	0.00	0.00	7,500.00	0.00	(7,500.00)
	Subtotal: STATE RECEIPTS	0.00	1,655,945.81	4,770,127.76	0.00	(4,770,127.76)
01 4505	Title I, Part A ESSA	0.00	0.00	1,546.00	0.00	(1,546.00)
01 4516	IDEA PreK Base (619) Age 3-5	0.00	0.00	1,352.00	0.00	(1,352.00)
01 4518	SPED - IDEA Base/Enr Pov	0.00	0.00	109,168.00	0.00	(109,168.00)
01 4521	IDEA Part B, Propt, Age 3-21	0.00	0.00	852.00	0.00	(852.00)
01 4705	Flood control	0.00	0.00	5,327.89	0.00	(5,327.89)
01 4708	Medicaid in Public Schools MIPS	0.00	12,874.61	48,098.83	0.00	(48,098.83)
01 4988	ARP ESSER III AFTER school	0.00	0.00	7,500.00	0.00	(7,500.00)
01 4998	ESSERS III ARP	0.00	0.00	7,500.00	0.00	(7,500.00)
	Subtotal: FEDERAL RECEIPTS	0.00	12,874.61	181,344.72	0.00	(181,344.72)
01 5200	Fund Transfers In (from other HTRS fund)	0.00	0.00	45,000.00	0.00	(45,000.00)
01 5690	Other Non-revenue Receipt	0.00	0.00	139.15	0.00	(139.15)
	Subtotal: NON-REVENUE RECEIPTS	0.00	0.00	45,139.15	0.00	(45,139.15)
01 9000	Non-programmed Receipts	0.00	23,670.93	106,905.31	0.00	(106,905.31)
	Subtotal: NON-PROGRAM RECEIPTS	0.00	23,670.93	106,905.31	0.00	(106,905.31)

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
	Fund Total:	0.00	2,521,211.47	8,143,741.30	0.00	(8,143,741.30)

Revenue Summary Report
Processing Month: 05/2026

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	0.00	2,521,211.47	8,143,741.30	0.00	(8,143,741.30)

**HTRS Grades 7-12
Principal's Report
Kim Caniglia
June 8, 2026**

Providing a Titan learning environment that is **Positive Respectful Intentional Determined and Engaged.**

HTRS 7-12 Enrollment

Grades	May 2025	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May 2026
7th -	18	20	21	20	20	20	20	20	20	20	20
8th -	19	18	19	20	19	19	21	21	21	20	20
9th -	31	19	19	19	19	19	19	19	19	19	20
10th -	22	31	30	30	30	29	28	28	28	27	28
11th -	19	23	22	23	22	21	19	19	19	19	19
12th -	19	21	21	21	21	21	21	21	21	21	21
Other -	2	2	2	2	2	2	2	2	2	2	2
Total:	130	134	134	135	133	131	130	130	130	128	130

- May 6, 2026, the 8th-grade students hosted a Teacher/Staff Track Day fundraiser. The event was a success, raising \$610 for the class. A special thank you goes to Mrs. M. Bowen for organizing the event and to all staff members who participated and supported the students.
- May 19, 2026, we had a retirement celebration in the commons for Sara Kappel, Lisa Wittrock, Shari Drake and Angie Schnacker - We extend our sincere gratitude to these ladies for their years of dedication, commitment, and service to our students and the district. A special thank you also goes to Mrs. Chantel Farwell for organizing this meaningful event.
- Driver's Education and Credit Recovery courses are currently underway. Mr. Dunekacke continues to do an outstanding job teaching, encouraging, and motivating students toward success as they work to complete coursework and earn credits.

Activities Report

- We sent 10 athletes to the state track meet this past May. Lillian Bowen placed 2nd in the 800, Kameon Dettmann placed 2nd in the 800, Emmett Glathar placed 4th in the discus, and the girls' 4x800 team (Lillian Bowen, Eden Duryea, Makenna Dunlap, and Grayson Sherman) placed 2nd. Jazi Frey, Ewan Guenther, Axton Wamsley, and Darius Bohling also participated in the State Track Meet.
- The baseball team finished their second season co-oping with Auburn. HTRS had 5 boys go out this season which accounted for 31% of the team. Mr. Dunekacke also coached. The boys helped set a new school record for wins, qualified for the state tournament, and finished the season ranked.

- Our coaches have been busy this summer planning camps and open gyms for our athletes. Summer weights started on May 26th. Attendance has been great so far. The coaches put in a lot of time and effort each summer.
- Golf and soccer both ended their season at districts this past May.
- This school year, there was a focus on being a good teammate. The “Teammate of the Year” award was created to recognize teammates who had the following qualifications: Positive Attitude, Leadership by Example, Team-First Mentality, Dependability, Sportsmanship, Communication, Commitment, and Selflessness.
 - 2025-2026 Teammate of the Year Winners
 - Volleyball - Lillian Bowen
 - Football - Kameon Dettmann
 - Jr. High Football - Corbin Herr
 - Jr High Volleyball - Ellisyn Herr
 - Jr High Boys’ Basketball - Tate Dunekacke and Corbin Herr
 - Boys’ Basketball - Cris Wanek-Flores
 - Girls’ Basketball - Maddie Bredemeier
 - One Act - Jonathan Koch
 - Speech Shayfer Cumro
 - Mock Trial - PJ Howe
 - Cheer - Shayfer Cumro and Makena Dunlap
 - Academic Decathlon - Liam Hilgenfeld
 - Boys’ Track - Axton Wamsley
 - Girls’ Track - Grayson Sherman
 - Jr. High Boys’ Track - Tate Dunekacke
 - Jr. High Girls’ Track - Ava Shupp
- The following students were awarded academic all-state for the spring
 - Boys’ Golf - Joshua Manning
 - Boys’ Track - Bennett Arth and Emmett Glathar
 - Girls’ Track - Makena Dunlap and Lillian Bowen
 - Music - Shayfer Cumro and Elizabeth Bstandig

HTRS grades 7-12 will focus on a learning environment that is inclusive and supports a Positive, Respectful, Intentional, Determined and Engaged (PRIDE) school culture.

Educationally yours,
Kimberly L. Caniglia



June Board Report

Elementary PreK - 6th Grade Enrollment

- PreK 3 - 16 students
- PreK 4 - 18 students
- Kindergarten - 19 students
- 1st Grade - 18 students
- 2nd Grade - 20 students
- 3rd Grade - 17 students
- 4th Grade - 23 students
- 5th Grade - 18 students
- 6th Grade - 28 students

Total - 177 students

May - End of the Year

- Elementary Awards - Was shortened so everyone could attend the Track Team Pep Rally
 - It has been a great year, and ready to prepare for next year
 - Elementary Schedule needs a few adjustments after the CKLA training
-

ELA Curriculum

Amplify (CKLA) Training

- We had training on May 26 and 27
- Teachers are excited about the new materials
- Very user-friendly

DIBELS 8th Edition - mClass Training

- Will set up for June - just need to get a date that works
-

Data Retreat

- June 2 & 3
 - Analyze the assessment data
 - Look to see where we need to go for the next 5-year cycle of school improvement
-

LETRS Training

- June 5 - in-person training @ HTRS
-

Busy Summer

- June 8 - Leader's Success Zoom (Into Lit) 9:00 AM
 - June 11 - HEROS in Kearney (Literacy Coach Training)
 - June 12 - NE Literacy Association Conference in Kearney
 - June 18 - Instructional Practice Guides (IPG) Training
 - Handbooks revised
 - Advisor completed
 - PowerSchool Rollover
 - Program Rollovers
 - District Assessment Coordinator - Verify assessment information
-

#TitanPRIDE

A handwritten signature in cursive script, reading "Kim Standerford".

Kim Standerford

PreK - 6 Principal

Special Education

The Focused Monitoring Corrective Action Plan is due to the NDE for approval by June 15th.

Fundamentals of IEP Writing will be at ESU #4 on June 11th- all special education teachers will be in attendance.

Extended School Year Services for eligible students will begin next week.

Collaboration meetings with special education staff are scheduled in June in order to plan for the 26/27 school year.

Important Dates:

OSEP PreK Exit Report: 7/1

Maintenance of Effort Eligibility Report: 7/15

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

~~The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.~~

Method of Publishing Notice of Meetings. The board will publish reasonable advanced notice of all meetings on its website. The notice will contain a statement that the current agenda is available for inspection at the Superintendent's office during normal business hours. The Superintendent or designee may but is not required to provide information about meetings in other ways, such as social media or posting notices in physical locations in the district.

Publication of Notice Method and Regular Meeting Schedule. Four times per year, in a newspaper of general circulation, the board will publish its regular meeting schedule, location of regular meetings, and the designated method of publishing meeting notices.

Humboldt-Table Rock-Steinauer Public School generally schedules regular Board of Education Meetings for the second Monday of each month. Regular meetings are typically held in the conference room located at 810 Central Ave. Humboldt NE. Official meeting notices for each regular and special meeting, including the date, time, and location, will be posted on the school district's website. Please check our website (<https://www.htrstitans.com/>) for all meeting notices as the date, time, or location may change.

~~Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting.~~

~~Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers.~~

~~Publication Procedure if the Newspaper Will Not Be Finalized for Printing Prior to the Time and Date of the Meeting.~~

~~Notice of regular and special meetings shall be (1) posting on the newspaper's website, if available, and (2) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the school district's jurisdiction is to be finalized for printing prior to the time and date of the meeting.~~

~~Newspapers of general circulation in the district include the . Such notice shall contain a statement that the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.~~

~~In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, (2) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting and the written request to the newspaper.~~

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

~~3. Weather Delays~~

~~In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.~~

4.3. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.
- c. ~~The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record~~The and meeting minutes shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

The Superintendent will make a copy of the Open Meetings Act available at all meetings.

Adopted on: July 13, 2009
Reviewed on: August 12, 2013
Reviewed on: March 13, 2016
Revised on: August 14, 2017
Revised on: February 10, 2020
Revised on: November 16, 2020
Revised on: August 12, 2024
Reviewed on: February 10, 2025
Revised on: _____

Bidding for Construction, Remodeling, Repair, or Site Improvement**I. Applicability of this policy.**

Construction and contracts undertaken with federal funds, whether those funds are derived directly from the federal government (e.g. award of a federal grant) or are derived by pass-through awards from the Nebraska Department of Education (e.g. special education funds, school lunch funds, Title I funds) are subject to the policy on Construction with Federal Funds, which is found elsewhere in this section.

This policy applies to all other purchases and contracts made by the school district for construction, remodeling, repair and other site improvements.

II. Projects with an Estimated Cost of Less than \$~~109~~136,000

- A. The school district will solicit quotes and/or estimates for all projects with an estimated cost of less than \$~~109~~136,000.
- B. Prior to solicitation of the quotes and/or estimates, the superintendent will determine whether the district will accept oral submissions.
- C. Quotes and/or estimates may be solicited by the superintendent or his/her designee without board action.
- D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.
- E. The district may use a Nebraska state-wide cooperative purchasing program in lieu of obtaining quotes or bids under this policy to the extent such a bid or quote is not otherwise independently required by law.
- F. Nothing in this subsection prohibits or requires the use of the formal bidding procedures. If the district is going to solicit formal bids for projects of less than \$~~109~~136,000 they must follow the formal procedures outlined in this policy.

III. Formal Bidding for Major Purchases and Construction

- A. Pursuant to section 73-106 of the Nebraska statutes, the board will advertise for bids when the contemplated expenditure of the project exceeds \$~~109~~136,000 for the construction, remodeling or repair of a school-owned building or for site improvement.
- B. In projects that involve professional engineering or architecture, the

board will have a registered professional engineer or architect prepare the plans, specifications, and estimates when the anticipated cost of the project exceeds \$144,000.

C. Advertising for Bids

1. The superintendent or designee will arrange to advertise for bids under this section by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.
2. Nothing in this policy shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

D. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received or opened and shall identify the hour at which the bids will close or be received or opened.
2. The invitation for bids will be sufficiently certain and specific, will include any specifications and pertinent attachments, and will define the items or services in order to allow the bidder to properly respond.
3. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.
4. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.
5. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.
6. Sealed bids will be opened in a place and at the specific time stated in the bid form. Bidders shall be notified of the opening and invited to be present.
7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid

meets the bid specifications.

- E. Any or all bids may be rejected if there is a sound documented reason
- F. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

Adopted on: July 13, 2009

Reviewed on: November 13, 2013

Reviewed on: March 13, 2017

Reviewed on: August 14, 2017

Reviewed on: August 10, 2020

Revised on: June 14, 2021

Reviewed on: October 13, 2025

Revised on: _____

Reviewed on: _____

3003.1

Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds

I. Applicability of the Policy

This policy applies only to construction and contracts undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

The District will also comply with the requirements of the public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106) when the contemplated expenditure for the complete project exceeds \$109,136,000, the Political Subdivisions Construction Alternatives Act (NEB. REV. STAT. §§ 13-2901 through 13-2914), energy financing contracts (NEB. REV. STAT. §§ 66-1062 through 66-1066), other applicable state laws, and the board's general policy on Bidding for Construction and Related Projects. In addition, all procurement and construction shall comply with the rules and requirements of 2 CFR part 200.317 through 200.326327 and 34 CFR sections 75.601 through 75.615. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

II. All projects undertaken pursuant to this policy will be subject to the following bond requirements

- A. A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons

supplying labor and material in the execution of the work provided for in the contract.

III. Construction Projects with an Anticipated Cost of Under ~~\$250~~350,000

A. Methods of Bidding/Soliciting Quotations or Estimates

The type of procedures required depends on the anticipated cost of the project.

1. Construction with an Anticipated Cost of up to ~~\$10,000~~15,000 (Micro-Purchases)

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed ~~\$10,000~~15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing.

2. Construction with an Anticipated Cost of between ~~\$10,000~~15,000 and ~~\$250~~350,000 (Simplified Acquisition Procedures)

For construction projects subject to this policy, simplified acquisitions are purchases that, in the aggregate amount, is more than ~~\$10,000~~15,000 and less than ~~\$250~~350,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts.

B. Construction Projects with an estimated cost of between ~~\$109~~136,000 and \$249,999 will be made pursuant to the District's Policy on Bid Letting and Contracts.

Pursuant to Nebraska law, construction projects which have an

anticipated aggregate cost of \$109136,000 or more are subject to state public lettings laws (NEB. REV. STAT. §§ 73-101 through 73-106). The board will follow its standard policy on bid letting and contracts for construction projects financed with federal funds which have an anticipated aggregate cost of between \$109136,000 and \$250350,000.

IV. Construction Projects with an Anticipated Cost Over \$250350,000

A. Sealed Bids: All constructions projects subject to this policy with an anticipated cost of \$250350,000 or more will be publicly solicited using the sealed bid method

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publicly advertised;
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. Sealed bids will be publicly opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.
4. The contract will be awarded to the lowest responsive and responsible bidder.
 - a) Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest.
 - b) Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of.
 - c) Any or all bids may be rejected if there is a sound documented reason.
5. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on

the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

6. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

B. Advertising for Bids.

1. The superintendent or designee will arrange to advertise for bids by publishing notice in any newspaper of general circulation within the school district at least 7 calendar days prior to the date on which bids are due.

2. Nothing shall prevent the superintendent or designee from advertising in additional media outlets or for a longer period of time.

C. Bid Documents

1. The bid documents shall identify the day upon which the bids shall be returned, received, or opened and shall identify the hour at which the bids will close or be received or opened.

2. The bid documents shall also provide that such bids shall be opened simultaneously in the presence of the bidders or their representatives.

3. Bids received after the date and time specified in the bid documents shall be returned to the bidder unopened.

4. If bids are being opened on more than one contract, the board, in its discretion, may award each contract as the bids are opened.

5. Sealed bids will be opened in a place and at the specific time stated in the bid solicitation. Bidders shall be notified of the opening and invited to be present.

6. Bids will be reviewed by the Superintendent and/or designee and submitted to the board for approval.

7. The board shall have discretion in determining which bidders are responsible and responsive and shall award the contract to the lowest, responsible, and responsive bidder whose bid meets the

bid specifications. This means that the board will select the bid that offers the best value and award a contract based upon the amount of the bid and the bidder's ability and capacity to carry on the work, its equipment and facilities, honesty, integrity, skills, business judgment, experience, equipment, facilities, financial stability, past performance, and other relevant factors.

8. The board will generally complete its review of bids and select a vendor within 30 days of bid submission.

D. The terms of any construction project undertaken pursuant to this policy will be memorialized in a written contract which has been reviewed by the district's legal counsel and approved by the board.

V. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.322327 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. This includes a "Buy American" provision that provides that as appropriate and to the extent consistent with law, the District and contractor should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of the Buy American provision must be included in all subawards including all contracts and purchase orders for work or products under this award.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible and consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in the U.S. or processed in the U.S. substantially using agricultural commodities produced in the U.S.

C. Full and Open Competition

The district's procurement transactions will be conducted in a manner

providing full and open competition consistent with 2 C.F.R §200.319.

D. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29 U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by ~~revising~~ reviewing the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

E. Settlements of Issues Arising Out of Contract

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

F. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with

federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding construction projects for a minimum of five (5) years after the sale or demolition of the building. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333334.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Construction Records for Projects Financed with Federal Funds

- a) The District must maintain records sufficient to detail the history of all construction projects financed with federal funds. These records will include, but are not necessarily limited to the following: rationale for the method of construction, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of construction records shall be in accordance with applicable law and Board policy.

VI. Conflict of Interest and Code of Conduct

- A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.
- B. Contracts covered by this policy are subject to the following additional provisions.
 - 1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
 - 2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
 - 3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, with the limited exception of unsolicited items of nominal value.

D. Enforcement

Disciplinary Actions will be applied for violations of such standards by officers, employees, board members, or agents of the District at the board's discretion.

VII. Financial Management

A. Identification.

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and

number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up

to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers

to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- (1) Are verifiable from the non-Federal entity's records;
- (2) Are not included as contributions for any other Federal award;
- (3) Are necessary and reasonable for accomplishment of project or program objectives;
- (4) Are allowable under [subpart E \(Cost Principles\) of this part](#);
- (5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- (6) Are provided for in the approved budget when required by the Federal awarding agency; and
- (7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VIII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by [section 200.326-327](#) and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus

area firms are used when possible consistent with state law.

To the maximum extent practicable, the school food program shall purchase domestic commodities or products produced in US or processed in US substantially using agricultural commodities produced in US.

C. Record Keeping

1. Record Retention

a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.

b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

Adopted on: August 12, 2024

Reviewed on: October 13, 2025

Revised on: _____

Reviewed on: _____

3004.1

Fiscal Management for Purchasing and Procurement Using Federal Funds

I. Applicability of Policy

This policy applies only to non-construction related purchases undertaken with federal funds which are subject to the federal Uniform Grant Guidance (UGG) and other applicable federal law, including but not limited to the Education Department and General Administration Regulations (EDGAR) and the United States Department of Agriculture (USDA) regulations governing school food service programs. In the event this policy conflicts or is otherwise inconsistent with mandatory provisions of the UGG, EDGAR or other applicable federal law, the mandatory provisions of the laws shall control.

All other non-construction purchases will be governed by the Board's general purchasing policy, which can be found earlier in this subsection. In the event of a conflict between state and federal law, the more stringent requirement shall apply.

This procurement policy shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. The district's goal is to fully implement all required procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the Nebraska Department of Education.

II. Procurement System

The District maintains the following purchasing procedures.

A. Responsibility for Purchasing

The authority to make purchases shall be governed by the District's purchasing policy, which can be found elsewhere in this section. Except as otherwise provided in the District's purchasing policy, the acquisition of services, equipment, and supplies shall be centralized in the administration office under the supervision of the superintendent of schools, who shall be responsible for developing and administering the purchasing program of the school district. Purchases or commitments of district funds that are not authorized by this policy will be the responsibility of the person making the commitment.

B. Methods of Purchasing

The type of purchase procedures required depends on the cost of the item(s) being purchased.

1. **Purchases up to ~~\$10,000~~15,000 (Micro-Purchases)**

Micro-purchase means an individual procurement transaction for supplies or services using simplified acquisition procedures, the annual aggregate amount of which does not exceed ~~\$10,000~~15,000. Micro-purchases may be made or awarded without soliciting competitive quotations, to the extent district staff determine that the cost of the purchase is reasonable. For purposes of this policy "reasonable" means the purchase is comparable to market prices for the geographic area.

To the extent practicable, the District distributes micro-purchases equitably among qualified suppliers. The District will follow its standard policy on purchasing, which can be found earlier in this subsection.

2. **Purchases between ~~\$10,000~~15,000 and ~~\$250,000~~350,000 (Simplified Acquisition Procedures)**

Simplified acquisitions are purchases that, in the aggregate amount, are more than ~~\$10,000~~15,000 and less than ~~\$250,000~~350,000 annually. For simplified acquisitions, price or rate quotes shall be obtained in advance from a reasonable number of qualified sources as detailed in the district's standard policies on purchasing and on bid letting and contracts, which can be found earlier in this subsection.

3. **Purchases Over ~~\$250,000~~350,000**

a) Sealed Bids (Formal Advertising)

For purchases over ~~\$250,000~~350,000, the district will generally follow the bidding process outlined in the board's policy on Bidding for Construction, Remodeling, Repair or Site Improvement. If sealed bids are not accepted for a purchase of over ~~\$250,000~~350,000, the district will retain an explanation for that decision.

b) Contract/Price Analysis

The District performs a cost or price analysis in connection with every procurement action in excess of ~~\$250,000~~350,000, including contract modifications. The district will make an independent estimate of costs prior to receiving bids or proposals.

4. **Noncompetitive Proposals (Sole Sourcing)**

a) Procurement by noncompetitive proposals is procurement through solicitation of a proposal from

only one source and may be used only when one or more of the following circumstances apply:

- 1) The procurement transaction can only be fulfilled by a single source;
 - 2) The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - 3) The federal awarding agency or pass-through entity expressly authorizes written approval of noncompetitive proposals in response to a written request from the District; or
 - 4) After solicitation of a number of sources, competition is determined inadequate.
- b) Noncompetitive proposals may only be solicited with the approval of the superintendent or the board. Sufficient and appropriate documentation that justifies the sole sourcing decision must be maintained by the superintendent or designee.
- c) A cost or price analysis will be performed for noncompetitive proposals when the price exceeds ~~\$250,000~~ \$350,000.

5. **Competitive Proposals.**

- a) The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
- 1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered;
 - 2) Proposals must be solicited from an adequate number of qualified sources; and

- 3) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- b) The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used to procure A/E professional services. The method may not be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.
- c) The District may select a proposal that offers the best value and that is based upon the proposer's responsiveness to the proposal, experience, reputation, staff qualifications, ability and capacity to carry on the work, price, honesty, integrity, skills, business judgment, financial stability, past performance, and other relevant factors. The evaluation may be conducted by the school board, a designated committee, or another designee of the school board.

C. Use of Purchase (Debit & Credit) Cards

District use of purchase cards is subject to the policy on purchase cards which can be found elsewhere in this subsection.

D. Federal Procurement System Standards

The district's procurement transactions will be conducted in a manner providing full and open competition consistent with 2 C.F.R §200.319.

The District will maintain and follow general procurement standards consistent with 2 C.F.R. §200.318.

E. Debarment and Suspension

The District awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, public policy compliance, proper classification of employees (see the Fair Labor Standards Act, 29

U.S.C. 201, chapter 8), record of past performance, and financial and technical resources when conducting a procurement transaction.

The District may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the District verifies that the vendor with whom the District intends to do business with is not excluded or disqualified. 2 C.F.R. Part 200, Appendix II(1) and 2 C.F.R. §§ 180.220 and 180.300.

The District will verify debarment or suspension by revising the excluded parties list on SAM.gov, collecting a certification through the bidding process, and/or by including a debarment and suspension provision in the bid and contract documents. The Superintendent or his/her designee shall be responsible for such verification.

F. Settlements of Issues Arising Out of Procurements

The District alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the District of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

III. Conflict of Interest and Code of Conduct

A. Board and staff member conflicts of interest are governed by the district's conflict of interest policies.

B. Purchases covered by this policy are subject to the following additional provisions.

1. Employees, officers, and agents engaged in the selection, award, and/or administration of district contracts which are prohibited from engaging in such actions if a real or apparent conflict of interest is present.
2. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

3. The board may determine at its discretion that a financial interest is not substantial enough to give rise to a conflict of interest.

C. Favors and Gifts

An employee, officer, agent, and board member of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts, except that this provision does not prohibit the receipt of unsolicited items of nominal value. For purposes of this policy, "nominal value" means a fair market value of \$25 or less.

D. Enforcement

Disciplinary Actions including, but not limited to, counseling, oral reprimand, written reprimand, suspensions without pay, or termination of employment, will be applied for violations of such standards by officers, employees, board members, or agents of the District.

IV. Property Management Systems

A. Property Classifications

1. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the District for financial statement purposes, or \$10,000.
2. Supplies means all tangible personal property other than those described in §200.33 Equipment. A computing device is a supply if the acquisition cost is less than the lesser of the capitalization level established by the District for financial statement purposes or \$10,000, regardless of the length of its useful life. 2 C.F.R. §200.94.
3. Computing Devices means machines that acquire, store, analyze, process, and publish data and other information electronically, including accessories (or "peripherals") for printing, transmitting and receiving, or storing electronic information. 2 C.F.R. §200.20.
4. Capital Assets means tangible or intangible assets used in operations having a useful life of more than one year which are capitalized in accordance with GAAP. Capital assets include:

- a) Land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; and
- b) Additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance). 2 C.F.R. §200.12.

B. Inventory Procedure

Newly purchased property shall be received and inspected by the staff member who ordered it to ensure that it matches the purchase order, invoice, or contract and that it is in acceptable condition.

Equipment, Computing Devices, and Capital Assets must be tagged with an identification number, manufacturer, model, name of individual who tagged the item, and date tagged).

C. Inventory Records

For equipment, computing devices, and capital assets purchased with federal funds, the following information is maintained in the property management system:

1. Serial number;
2. District identification number;
3. Manufacturer;
4. Model;
5. Date tagged and individual who tagged it;
6. Source of funding for the property;
7. Who holds title;
8. Acquisition date and cost of the property;
9. Percentage of federal participation in the project costs for the federal award under which the property was acquired;
10. Location, use and condition of the property; and
11. Any ultimate disposition data including the date of disposal and sale price of the property.

The inventory list shall be adjusted by the superintendent of schools or his/her designee for property that is sold, lost, stolen, cannot be repaired, or that cannot be located.

D. Physical Inventory

1. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
2. The Superintendent or his/her designee will ensure that the physical inventory is performed. The physical inventory will generally occur during the months of June or July, but may be conducted during other time periods with the approval of the superintendent.

E. Maintenance

In accordance with 2 C.F.R. 313(d)(4), the District maintains adequate maintenance procedures to ensure that property is kept in good condition.

F. Lost or Stolen Items

The District maintains a control system that ensures adequate safeguards are in place to prevent loss, damage, or theft of the property. The District will notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

G. Use of Equipment

Equipment must be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the federal award, and the District will not encumber the property for any non-federal program use without prior approval of the federal awarding agency and the pass-through entity.

H. Disposal of Equipment

When it is determined that equipment acquired under a federal award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Superintendent or his/her designee will contact the awarding agency (or pass-through for a state-administered grant) for disposition instructions.

If the item has a current fair market value of \$10,000 or less, it may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency or pass-through entity. The Superintendent or his/her designee will utilize sales procedures which ensure the highest possible return on the disposal of the equipment.

I. Equipment Retention

When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the recipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

J. Equipment and Capital Expenditures

All equipment and capital expenditures shall comply with the rules and requirements of 2 CFR 200.439.

K. Depreciation

All depreciation shall comply with the rules and requirements of 2 CFR 200.436.

L. Reporting and Recording Federal Property Interest

The district will comply with federal interest reporting and submit annual reports, if required, regarding a real property interest due to a renovation, major remodeling, construction, or real property project funded by federal grant funds.

V. Financial Management

A. Identification

The District will identify, in its accounts, all federal awards received and expended and the federal programs under which they were received. Federal program and award identification include, as applicable, the CFDA title and number, federal award identification number and year, name of the federal agency, and, if applicable, name of the pass-through entity.

B. Financial Reporting

The District will make an accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the financial reporting requirements set forth in the Education Department General Administrative Regulations (EDGAR).

C. Accounting Records

The District maintains records which adequately identify the source and application of funds provided for federally-assisted activities. These records must contain information pertaining to grant or subgrant awards, authorizations, obligations, unobligated

balances, assets, expenditures, income and interest and be supported by source documentation.

D. Internal Controls

The Superintendent or his/her designee must maintain effective control and accountability for all funds, real and personal property, and other assets through board review and approval of claims, an annual audit of the district's finances pursuant to the applicable Nebraska Department of Education and federal rules and regulations, and comparison of expenditures and outlays to budgeted amounts. The District adequately safeguards all such property and assures that it is used solely for authorized purposes. The District takes reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information.

E. Budget Control

Actual expenditures or outlays will be compared with budgeted amounts for each federal award at least annually and more often as required by law or deemed prudent by the board or administrative staff.

F. Payment Methods

The District will comply with applicable methods and procedures for payment that minimize the time elapsing between the transfer of funds and disbursement by the District, in accordance with the Cash Management Improvement Act at 31 CFR Part 205. Generally, the District receives payment from the Nebraska Department of Education on a reimbursement basis. 2 CFR § 200.305. However, if the District receives an advance in federal grant funds, the District will remit interest earned on the advanced payment quarterly to the federal agency. The District may retain interest amounts up to \$500 per year for administrative expenses. 2 CFR § 200.305(b)(9).

Consistent with state and federal requirements, the District will maintain source documentation supporting the federal expenditures (invoices, time sheets, payroll stubs, etc.) and will make such documentation available for the Nebraska Department of Education to review upon request.

G. Allowability of Costs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval.

When determining how the District will spend its grant funds, the Superintendent or his/her designee will review the proposed cost to determine whether it is an allowable use of federal grant funds before obligating and spending those funds on the proposed good or service. All costs supported by federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E. The Superintendent or his/her designee must consider these factors when making an allowability determination.

The Superintendent or his/her designee will consider Part 200's cost guidelines when federal grant funds are expended. The Superintendent or his/her designee will also consider whether all state - and District-level requirements and policies regarding expenditures have been followed.

H. Use of Program Income – Deduction, Addition, or Cost Sharing or Matching

The default method for the use of program income for the District is the deduction method. 2 C.F.R. § 200.307(e). Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the federal awarding agency or pass-through entity. 2 C.F.R. § 200.307(e)(1). The District may also request prior approval from the federal awarding agency to use the addition method. Under the addition method, program income may be added to the Federal award by the Federal agency and the non-Federal entity. The program income must then be used for the purposes and under the conditions of the Federal award. 2 C.F.R. § 200.307(e)(2). The District may also request prior approval from the federal awarding agency to use the cost sharing or matching method.

While the deduction method is the default method, the District always refers to the grant award notice prior to determining the appropriate use of program income.

I. Cost Sharing or Matching

For all Federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-Federal entity's cost sharing or matching when such contributions meet all of the following criteria:

- 1) Are verifiable from the non-Federal entity's records;
- 2) Are not included as contributions for any other Federal award;

- 3) Are necessary and reasonable for accomplishment of project or program objectives;
- 4) Are allowable under subpart E (Cost Principles) of this part;
- 5) Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- 6) Are provided for in the approved budget when required by the Federal awarding agency; and
- 7) Conform to other provisions of this part, as applicable.

J. Documentation of Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VI. Written Compensation Policies

A. Time and Effort Standards

All employees who are paid in full or in part with federal funds must keep specific documents to demonstrate the amount of time they spent on grant activities. This includes an employee whose salary is paid with state or local funds but is used to meet a required "match" in a federal program. These documents, known as time and effort records, are maintained in order to charge the costs of personnel compensation to federal grants. Charges to federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- (1) Be supported by a system of internal controls which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- (2) Be incorporated into official records;
- (3) Reasonably reflect total activity for which the employee is compensated, not exceeding 100% of compensated activities;
- (4) Encompass both federally assisted and all other activities compensated by the District on an integrated basis;
- (5) Comply with the established accounting policies and practices of the District and
- (6) Support the distribution of the employee's salary or wages among specific activities or costs objectives.

B. Time and Effort Procedures

Time and effort procedures will follow and comply with 2 CFR 200.430(i).

C. Fringe Benefits

Except as provided otherwise by federal law, the costs of fringe benefits will be allowable provided that the benefits are reasonable and required by law, a district-employee agreement, or another policy of the District.

D. Leave

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as for annual leave, family-related leave, sick leave, holidays, court leave, military leave, administrative leave, and other similar benefits, are allowable if they are provided under established written District leave policies.

E. Unexpected or Extraordinary Circumstances

In the event of a pandemic or other unexpected or extraordinary circumstance, the District may close school or individual buildings. In such case, the District may compensate federally funded or other employees during such closure to ensure the return of staff to employment after the closure as allowed by state or federal law.

F. Documentation for Personnel Expenses

Records that reflect charges to federal awards for salaries and wages will comply with the rules and requirements of 2 CFR 200.430.

VII. Other Contract Matters.

A. Required Terms

The non-Federal entity's contracts must contain the applicable provisions required by section 200.326 and described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

B. Contracting with Certain Vendors

Pursuant to the standards contained in 2 C.F.R. § 200.321, the District will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible consistent with state law.

Buy American. The District participates in the National School Lunch Program and School Breakfast Program and is required to use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals. A

“domestic commodity or product” is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). The District may deviate from this general requirement only if:

- The product is not produced or manufactured in the U.S. in sufficient and reasonably available quantities of a satisfactory quality; or
- Competitive bids reveal the costs of a U.S. product are significantly higher than the non-domestic product.

C. Record Keeping

1. Record Retention

- a) The District maintains all records that fully show (1) the amount of funds under the grant or subgrant; (2) how the subgrantee uses those funds; (3) the total cost of each project; (4) the share of the total cost of each project provided from other sources; (5) other records to facilitate an effective audit; and (6) other records to show compliance with federal program requirements. 34 C.F.R. §§ 76.730-.731 and §§ 75.730-.731. The District also maintains records of significant project experiences and results. 34 C.F.R. § 75.732. These records and accounts must be retained and made available for programmatic or financial audit.
- b) The U.S. Department of Education is authorized to recover any federal funds misspent within 5 years before the receipt of a program determination letter. 34 C.F.R. § 81.31(c). Schedule 10 (Local School Districts) and Schedule 24 (Local Agencies General Records) of the Nebraska Records Management Division as approved by the Nebraska Secretary of State/State Records Administrator requires the District to maintain records regarding federal awards for a minimum of six (6) years. Consequently, the District shall retain records for a minimum of six (6) years from the date on which the final Financial Status Report is submitted, unless otherwise notified in writing to extend the retention period by the awarding agency, cognizant agency for audit, oversight agency for audit, or cognizant agency for indirect costs. However, if any litigation, claim, or audit is started before the expiration of the record retention period, the records will be retained until all litigation, claims, or audit

findings involving the records have been resolved and final action taken. 2 C.F.R. § 200.333.

- c) Records will be destroyed in compliance with Schedule 10, Schedule 24, and State law. This includes the completion of a Records Disposition Report.

2. Maintenance of Procurement Records

- a) The District must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.
- b) Retention of procurement records shall be in accordance with applicable law and Board policy.

D. Privacy

The District has protections in place to ensure that the personal information of both students and employees is protected. These include the use of passwords that are changed on a regular basis; staff training on the requirements of the Family Educational Rights and Privacy Act (FERPA) and State confidentiality requirements; and training on identifying whether an individual requesting access to records has the right to the documentation.

E. Travel Costs

All travel expenses paid with federal grant funds shall meet the federal requirements such as:

- 1) All travel costs must be reasonable and necessary;
- 2) All travel costs must be consistent with District policy; and
- 3) All travel costs must be directly related to the grant award.

In addition, all travel expenses funded with federal grant funds must be preapproved by the Superintendent or designee. The state per diem rates for lodging shall be used to determine that maximum amount charged to a federal grant. For reimbursement of meals, the per diem rate and rules set by the State of Nebraska through the Nebraska Department of Administrative Service's Expense Reimbursement Document "ERD" Guidelines will apply. There will be no reimbursement for breakfast if the staff member's lodging provides continental breakfast at no cost. For reimbursement for mileage or fuel, the State of Nebraska mileage rate will apply. If a District-owned

vehicle is available for travel, the District-owned vehicle must be utilized unless preapproved by the Superintendent or designee. All expenditures claimed by staff must include receipts and a completed voucher.

Adopted on: August 14, 2017

Revised on: August 13, 2018

Revised on: September 16, 2019

Revised on: November 16, 2020

Revised on: August 12, 2024

Revised on: December 9, 2024

Revised on: August 4, 2025

Reviewed on: March 9, 2026

Revised on: _____

Reviewed on: _____

3048 Communicable Disease

The ~~school~~ district strives to provide a safe environment for both students and staff while safeguarding the rights of all students and employees, including those with communicable diseases. The district complies with Neb. Rev. Stat. §§ 79-217 to 79-223 and Title 173 Nebraska Administrative Code, Chapter 3.

~~**Communicable Diseases.** Communicable diseases are defined by the Nebraska Department of Health and Human Services in Title 173 Nebraska Administrative Code Chapter 1 and include HIV/AIDS, Hepatitis (A, B, and E), Measles, Mumps, and Tuberculosis.~~

~~**School Attendance and Participation in School Sponsored Activities.** A student who has been~~
Definitions. Terms used in this policy have the meanings given in 173 NAC 3-002. A "reportable communicable disease" means a disease that must be reported under 173 NAC, Chapter 1.

Signs and Symptoms; Sending Students Home. Staff will watch for signs and symptoms of contagious or infectious disease. These signs and symptoms include fever, flushed face, headache, body aches, unexplained tiredness, loss of appetite, stomach ache, nausea, vomiting, diarrhea, convulsions, sore throat, nasal congestion or discharge, unexplained skin eruption, and sore or inflamed eyes. The district will notify the parent or guardian of the student's signs or symptoms. Upon notice, the parent or guardian must immediately cooperate with the district to arrange safe transportation home or another appropriate caregiver for the student. The district will report any failure to reasonably cooperate with the district to the Department of Health and Human Services or local law enforcement as appropriate.

Notice to School Authority. When the district sends a student home for a suspected contagious or infectious disease, the principal or school nurse will notify the superintendent or designee without delay.

Reports to Public Health. The school nurse, or a person acting in the capacity of a school nurse, will report each case or suspected case of a reportable communicable disease. The report must go to the local public health department or the Nebraska DHHS Division of Public Health as provided in 173 NAC 1-007.04.

Exclusion From School. The district will exclude a student with a confirmed communicable disease for at least the minimum isolation period in Attachment 1 to 173 NAC, Chapter 3. The student must be free of acute signs and symptoms. The student must be fever-free for 24 hours without fever-reducing medication before returning to school.

School Attendance and Participation in School Sponsored Activities.

~~The district will provide educational services to a student diagnosed with a communicable disease shall be provided with educational services in accordance with state law and board policy. Generally, individuals with a communicable disease will be restricted only to the extent necessary as required by law. The district will restrict the student as needed to prevent the transmissionspread of the disease, to protect theirthe student's health and rights of privacy, and to protect the health and safety of others. The decision regarding a student's education program and placement shall be made on an individual basis in light of current medical and educational information and recommendations. These will be determined by the superintendent, the student's Section 504 or Individualized Education Program (IEP) team, or the district's Crisis Team. In addition, participation in Nebraska School AthleticParticipation in Nebraska School Activities Association (NSAA) events will beis subject to itsNSAA rules and procedures, if anythe provisions of the district activity handbook.~~

Infection and Exposure Control Procedures/Universal Precautions.

The district will monitor the information available through the Federal Centers for Disease Control, the Nebraska Department of Health and Human Services, and the Occupational Safety and Health Administration. This policy and any procedures, universal precautions, or exposure control ~~planplans~~ will be modified, if appropriate, based upon the best new medical information provided by the above sources.

~~The superintendent will take appropriate measures if there is an~~ **Outbreaks.** ~~In an outbreak or epidemic or outbreak of a communicable disease which may include, but is not limited to, the emergency exclusion or alternative placement of superintendent may exclude students, reassign students, or close one or more schools. The superintendent will coordinate with the closure of a school building or the entire school district. local health department and the Nebraska Department of Health and Human Services as needed.~~

Confidentiality. ~~The existence of an individual's~~ **district will keep information about a person's** communicable disease ~~shall be treated as confidential and will be limited to school. The district will share information only with staff on a "need-to-know" basis. If it is necessary to~~ **When the district must** inform a person ~~of another's~~ **about another person's** condition ~~(due to exposure, for instance), the person will be notified of, the confidentiality of~~ **district will inform that disclosure. In addition, any communication person of the duty to keep the information confidential. The district will communicate about a student's communicable disease shall be consistent with thatthe student's IEP or Section 504 Plan, if any.**

Staff Training. Staff will receive training regarding communicable diseases and the requirements of this policy and any adopted procedures as part of the training received under the Workplace Injury Prevention and Safety Committee policy.

~~**Reporting.** School staff who learn that an individual has a communicable disease will report it to the proper authority as required by Title 173 Nebraska Administrative Code Chapter 1~~

Reviewed on: June 11, 2018

Adopted on: July 9, 2018

Reviewed on: June 14, 2021

Reviewed on: October 13, 2025

Revised on: _____

Reviewed on: _____

3057 Title IX Policy

As required by Title IX of the Education Amendments of 1972, it is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities, or in regards to admission or employment. Any person may report sex discrimination, including sexual harassment. This report may be made by any means to the district's Title IX Coordinator, who can be contacted at Title IX Coordinator, 810 Central Ave. Humboldt NE 68376, email: brittanyrogers@htrstitans.org, phone: 402-862-2151. Any other inquiries regarding the application of this policy should be referred to the Title IX Coordinator.

Definitions. As used in this policy, the following terms are defined as follows:

- **Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.
- **Formal complaint** means a document or electronic submission filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting that the district investigate the allegation of sexual harassment. At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity.
- **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.
- **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.
- **Sexual harassment** means conduct on the basis of sex where (1) An employee of the district conditions the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct; (2) An individual experiences unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies the person equal access to the district's education program or activity; (3) An individual experiences a sexual assault, dating violence, domestic violence, or stalking as further defined below. Any report of conduct not meeting

these definitions will not require the grievance procedure described in this policy.

- **Sexual assault**, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:
 - **Sex Offenses, Forcible**—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.
 - **Rape**—(Except Statutory Rape) Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, or by a sex-related object. The carnal knowledge of a person, without the consent of the victim, This definition includes including instances in which where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity (including due to the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.
 - ~~**Sodomy**—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity~~
 - ~~**Sexual Assault With An Object**—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity~~
 - **Criminal Sexual ContactFondling**—The intentional touching of the clothed or unclothed private body parts of another person for the purpose of sexual gratification, without the consent of the victim for the purpose of sexual degradation, sexual gratification, or sexual humiliation. The forced touching by the victim of the actor's clothed or unclothed body parts, without consent of the victim for the

purpose of sexual degradation, sexual gratification, or sexual humiliation. This offense includes instances where the victim is incapable of giving consent because of age or incapacity due to temporary or permanent mental or physical impairment or intoxication for the purpose of sexual degradation, sexual gratification, or sexual humiliation.⁷ ~~including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity~~

- ~~**Unlawful Sexual intercourse**~~**Sex Offenses, Non forcible**
(Except Prostitution Offenses) ~~Unlawful, non forcible sexual intercourse.~~
 - **Incest**—Non~~f~~-~~Forcible~~ sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
 - **Statutory Rape**—Non~~f~~-~~Forcible~~ sexual intercourse with a person who is under the statutory age of consent
- **Dating violence**, as defined in 34 U.S.C. § 12291(a)(10), which means violence committed by a person—
 - who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship.
 - The type of relationship.
 - The frequency of interaction between the persons involved in the relationship.
- **Domestic violence**, as defined in 34 U.S.C. § 12291(a)(8), which includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

- **Stalking**, as defined in 34 U.S.C. § 12291(a)(30), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
 - fear for his or her safety or the safety of others; or
 - suffer substantial emotional distress.
- **Supportive measures** are non-disciplinary, non-punitive individualized services offered without fee that do not unreasonably burden the parties. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

Reporting Sexual Harassment. Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the district's Title IX Coordinator. district personnel will not retaliate against any individual based on any report of suspected sexual harassment. Any district employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

Response to Sexual Harassment

General Obligations. When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. For the purposes of this policy "education program or activity" includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district's ability to impose discipline for off-campus misconduct does not necessarily constitute "substantial control" over the respondent and the context. The district's response to an allegation of sex harassment will treat complainants and respondents equitably.

Limitations on Discipline. No respondent will have disciplinary sanctions imposed upon him/her until the conclusion of the formal grievance process described below.

Emergency Removal. Disciplinary sanctions do not include removal on an emergency basis where the respondent is an immediate threat to the health

or safety of another as a result of allegations of sexual harassment. The district also may place any employee on administrative leave during the pendency of the grievance process below.

Grievance Process for Formal Complaints of Sexual Harassment

General Obligations. All Title IX team members and individuals carrying out district obligations will comply with the regulatory requirements of objective evaluations, avoiding conflict of interest or bias, training, and protection of legally privileged information.

Presumption. It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

Grievance Procedure

Time Frames. The district will resolve grievances in a time frame that is reasonably prompt. Good cause for delay may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

Range of Possible Sanctions and Remedies. At the conclusion of the grievance process, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion and/or immediate discharge from employment.

Separation of Roles. The decision-maker cannot be the same person as the Title IX Coordinator or the investigator(s).

Notice of Allegations. Upon receipt of a formal complaint, the district will provide notice of this policy and the allegations to all parties. The notice will include sufficient details known by the district at that time to provide sufficient time to prepare a response before any initial interview. Sufficient details, if known by the district, include the identities of the parties involved in the incident, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident. The district will provide notice of additional allegations revealed during an investigation to the parties.

Dismissal of Formal Complaint. The district must dismiss a formal complaint if the conduct alleged in the formal complaint, would not constitute

sexual harassment even if proven; did not occur in the district's education program or activity; or if the conduct alleged did not occur against a person in the United States.

The district **may** dismiss the formal complaint if, at any time during the investigation or hearing, the complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein; the respondent is no longer enrolled in or employed by the district; or specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon a dismissal, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.

Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.

Investigation of Formal Complaint. When investigating a formal complaint and throughout the grievance process, the district will designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint. The district may consolidate formal complaints where the allegations of sexual harassment arise out of the same facts or circumstances.

The district will bear the burden of gathering evidence sufficient to reach a determination regarding responsibility. All parties will have an equal opportunity to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The district may not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

All parties will have the same opportunity to be accompanied by the advisor of their choice in any meeting or grievance proceeding. This policy does not relieve the advisor of choice of any other applicable legal obligations or limitations. The district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.

The district will provide written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate.

All parties will have an equal opportunity to inspect and review evidence obtained as part of the investigation if that evidence is directly related to the allegations raised in a formal complaint. The parties will have no less than 10 calendar days to review the evidence and submit a response. The investigative report will fairly summarize the relevant evidence and the investigator will send the finalized report to all parties and their advisors.

Determination Regarding Responsibility. Before the district reaches a determination regarding responsibility, each party may submit written, relevant questions of any party or witness. The decision-maker will provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition are never relevant. Questions about the complainant's prior sexual behavior are only relevant if those questions and evidence are offered (1) to prove that someone other than the respondent committed the conduct alleged by the complainant, or (2) are offered to prove consent and concern specific incidents of the complainant's prior sexual behavior with respect to the respondent. If the decision-maker decides to exclude a question because it is not relevant, he/she will explain the basis for that decision.

The decision-maker will issue a written determination regarding responsibility no sooner than ten days after the parties receive the final investigative report. The decision-maker will apply the preponderance of the evidence standard. The written determination will include:

- Identification of the allegations potentially constituting sexual harassment;
- A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
- Findings of fact supporting the determination;
- Conclusions regarding the application of the district's code of conduct to the facts;
- A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the

complainant; and

- The district's procedures and permissible bases for the complainant and respondent to appeal.

The district will provide the written determination to the parties simultaneously. If neither party timely appeals, the determination becomes final. If a party appeals, the determination will become final on the date that the district provides the parties with the written determination of the result of the appeal.

Appeals. The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.

Time for Appeal. Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools no later than 5:00 pm on the fifth calendar day after the written determination is issued. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal.

Grounds for Appeal. Appeals are limited to the following grounds:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination or dismissal was made that could affect the outcome of the matter; and
- The Title IX Coordinator, investigator(s), or decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The district will notify other parties in writing when an appeal is filed; implement appeal procedures equally for all parties; and ensure that the decision-maker for the appeal is not the same person as the decision-maker, the investigator(s), or the Title IX Coordinator.

The district will give both parties a reasonable, equal opportunity to submit a written statement that supports or challenges the outcome; issue a written

decision describing the result of the appeal and the rationale for the result; and provide the written decision simultaneously to both parties.

Informal Resolution. The district may informally resolve allegations without completing the grievance procedure with the written consent of all parties. The process may not be used when allegations involve an employee harassing a student. As part of this process, the district will provide to the parties in writing a notice stating:

- the allegations;
- the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;
- that at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and
- any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

Recordkeeping. The district will maintain the following records for a period of seven years:

- Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed, and any remedies provided;
- Any appeal and its result;
- Any informal resolution and its result; and
- All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not maintain a website, then the district will make these materials available upon request for inspection by members of the public.

The district will also create records documenting any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for

its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken. The district will maintain these records for a period of seven years.

Retaliation Prohibited. Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R. part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided that a determination regarding responsibility alone is not sufficient to conclude that any party made a materially false statement in bad faith.

Notification of Policy. The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the

Assistant Secretary for Civil Rights of the United States Department of Education, or both.

Publication of Policy. The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

Application Outside the United States. The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

Scope of Policy. Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.

Adopted on: August 10, 2020

Revised on: August 8, 2022

Revised on: August 12 2024

Revised on: August 4, 2025

Reviewed on: March 9, 2026

Revised on: _____

Reviewed on: _____

3061 ACH Originator

The District sends electronic payments through the ACH (Automated Clearing House) Network such as payroll direct deposits and/or vendor payments. Because of these payments, the District is classified as an ACH Originator. As an ACH Originator, the District complies with the National Automated Clearing House Association (NACHA) Operating Rules which govern the ACH Network. The District's bank requires compliance with the Rules as a condition of the District's ability to send ACH Payments.

Responsibilities. The District follows all terms of its Originating Depository Financial Institution/Originator Agreement with its bank. The District obtains a written authorization before sending any ACH payment. The District meets all processing deadlines set by the bank and NACHA. The District gives authorization records to the bank upon request within NACHA's required timeframes. The District keeps all sensitive banking information secure. When the District receives a Notification of Change, it updates the payment record before the next ACH transaction. When the District receives a return due to an error or unauthorized activity, it stops all related subsequent payments until instructions are received from the Bank. The District keeps its computer systems and network secure in line with its bank agreement. The District uses procedures to spot unauthorized payments. All employees with ACH duties will complete training, if required by the Bank or NACHA, and respond to audit requests. The District will implement internal controls and procedures to mitigate errors and risk of unauthorized ACH entries.

Fraud Monitoring. The District reviews ACH transactions for unusual patterns or amounts before submitting each file. If the District suspects an error or unauthorized ACH transaction, the District will: determine whether the problem is fraud, a scam, or an internal error; notify the bank right away; contact law enforcement if needed; and stop all related future ACH transactions.

Employee Training. All employees with ACH duties will complete any ACH origination training required by the District's designated bank(s).

Adopted on: _____
Revised on: _____
Reviewed on: _____

Relations with Employee Collective Bargaining Associations

The board of education recognizes the right of staff members to belong to professional employee organizations ~~for bargaining purposes pursuant to state statutes~~. The board will negotiate with employee associations organizations that have been ~~established~~ certified or recognized in accordance with public employee bargaining statutes ~~and will negotiate with local collective bargaining unit representatives at mutually agreeable times~~. The board or administration will coordinate with certified or recognized organizations for purposes of collective bargaining.

~~To facilitate an amicable relationship between the district and any local employee associations, the~~ The district will allow professional employee associations organizations to make reasonable use of district facilities for meetings outside the ~~school's district's~~ and the employees' work hours. With administrative approval, ~~associations organizations~~ may use district resources, post notices of meetings, and provide other information on bulletin boards designated for this purpose, and use district e-mail and ~~mail boxes~~ mailboxes for delivery of ~~employment-related~~ information specific to the organization. Associations Organizations must pay for all supplies used, damage caused, or the loss or theft of borrowed property.

For purposes of recruiting new members, organizations may host or attend certain meetings of certificated staff outside the district's and the employees' work hours. Attendance at any staff meetings does not include all-staff, building-level, committee, or other meetings called by the district, unless those meetings are open to other organizations or if required by law.

Unless otherwise specified in this policy or permitted law, organizations will be treated equally, and the district will not designate any day or break by reference to any specific organization.

Adopted on: July 13, 2009

Reviewed on: January 13, 2014

Reviewed on: March 13, 2016

Reviewed on: August 10, 2020

Reviewed on: March 9, 2026

Revised on: _____

Reviewed on: _____

Workplace Injury Prevention and Safety Committee

The school district is committed to providing and maintaining a safe work environment, and to taking reasonable precautions for the safety of the students, employees, visitors, and all others having business with this school district. Every employee should show concern for the safety of fellow employees, students, and members of the public. The district shall have a safety committee as required by Nebraska law. Members of the safety committee ~~shall~~may be established through the collective bargaining process.

The committee ~~shall~~will adopt and maintain a written injury prevention program. The committee ~~shall~~will participate in the development of safety education, training, and the establishment of safety rules, policies and procedures pursuant to this policy, the district's written injury prevention program, or as otherwise provided by law. Training for employees ~~shall~~will be conducted annually.

The workplace injury prevention and safety committee ~~shall~~will maintain minutes of all meetings and file them in the district office. The committee ~~shall~~will implement accident investigation, record keeping procedures, safety rules, safety and health training, and policies. The district ~~shall~~will maintain records for at least three years, or longer if directed by the Department of Labor.

The committee ~~shall~~will meet at least once every three months or more frequently in the event of an employee complaint or of a job-related injury or death. The workplace injury prevention and safety committee ~~shall~~will keep written minutes of all meetings, and provide a copy to the superintendent or designee who ~~shall~~will maintain the minutes in the district's administrative offices for a period of at least three years, unless otherwise instructed by the Department of Labor.

The workplace injury prevention and safety committee ~~shall~~will develop an injury prevention plan and present it to the board. The plan should be developed and presented in the spirit of employees working together in a cooperative, non-adversarial effort to promote safety at the work sites within the district.

The superintendent or designee ~~shall~~will assure that the safety training for employees is reviewed annually or more frequently, if needed. He or she ~~shall~~will provide the following, as set forth in the initial written Employer's Injury Prevention Plan:

1. Initial safety orientation on rules, policies, and job specific procedures for new employees or employees who are assuming new and different duties within the school district, if appropriate.
2. Job specific training for employees before they perform potential hazardous work.
3. Periodic refresher training and dissemination of information on an annual basis, or more frequently if so designated by the administrator, for employees regarding the injury prevention plan of the unit and safety rules, policies, and procedures pertaining to safety within the school district.

In the event of a death in the workplace, the workplace injury prevention and safety committee ~~shall~~will forward to the Department of Labor within 15 working days a copy of any review of the matter made by the workplace injury prevention and safety committee.

The superintendent or designee ~~shall~~will establish or cause to be established record-keeping procedures to control and maintain all accident and injury records pertaining to accidents and injuries within the district or activities under the control of the district. Such records ~~shall~~will be kept for at least three years, or longer if so advised by the Department of Labor.

The workplace injury prevention and safety committee will confer with the district's crisis team and ~~shall~~will review the district's All-Hazard School Safety Plan upon its adoption by the crisis team.

Adopted on: July 13, 2009

Reviewed on: January 13, 2014

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Reviewed on: August 10, 2020

Reviewed on: March 9, 2026

Revised on: _____

Reviewed on: _____

4056
Resignation of Certificated Staff

Certificated staff members who know they will not be returning to employment at the school district for the following school year are encouraged to submit their resignations as early as possible, to enable the board to find suitable replacements. Unless otherwise required by law or contract, the following resignation requirements apply.

Staff members who submit their resignations to the board of education by the earlier of (a) April 15th or (b) the date designated in a written request of the school board or the administrators to accept employment for the next school year pursuant to section 79-829 (provided that such acceptance date may not be earlier than March 15th of each year) will be released from the next school year's contract. Staff members who refuse to fulfill their contractual obligations will be reported to the Commissioner of Education.

Adopted on: August 12, 2013

Reviewed on: April 14, 2014

Reviewed on: March 13, 2016

Reviewed on: August 10, 2020

Revised on: August 8, 2022

Revised on: _____

Reviewed on: _____

4065
Staff Use of AI Tools

As used in this policy, artificial intelligence tools ("AI Tools") means machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude, and similar technologies. The board wants to encourage staff to use AI tools to support student learning in safe and lawful ways.

This policy works together with the district's policies on Student Use of AI Tools, Staff Internet and Computer Use, and Staff and District Social Media Use.

Tool Approval. Staff may not use an AI Tool with students or with student information unless a member of the district's administration has approved it. To use a new tool, staff must request approval from his/her supervising administrator first. Before approving a tool, the district will review the vendor's privacy and security practices, the kind of student information the tool would use, and whether a written data-sharing agreement with the vendor is required. The district will keep a list of approved AI Tools and the allowed uses for each.

I. Staff Expectations for Use of AI Tools in Education

A. Acceptable Use of AI Tools. Staff members must use their own professional oversight for any task they use AI Tools to complete and must carefully review the outputs of all AI Tools. Staff may use approved AI Tools to help with things like:

1. Drafting lesson plans, learning goals, and activities;
2. Assisting in initial review and feedback of student work;
3. Making reading passages or practice problems at different levels;
4. Drafting general messages like newsletters or announcements;
5. Finding resources or summarizing public information;
6. Drafting routine communications.

B. Protecting Student Information. Staff may upload student information into an AI Tool only when (a) the tool is district-approved, and (b) the vendor is bound by a written data-sharing agreement with terms that meet FERPA,

COPPA, PPRA, and applicable state student data privacy laws. For this purpose, student information includes student names, ID numbers, education records, IEPs, Section 504 plans, evaluations, health records, and discipline records. This rule applies whether the staff member uses a district account, a personal account, a free version, or a paid version.

C. Recording and Transcription Tools. Staff may use AI recording or transcription tools only if:

1. The transcription tool has been approved by an administrator for use in the school context; and
2. All participants to the meeting are informed that the staff member is recording or transcribing the meeting.

The resulting recording or transcript may be subject to the district's retention and confidentiality policies.

D. Unacceptable Use of AI Tools in Education. Staff may never use AI tools to:

1. Upload FERPA-protected information about students without the express, written authorization from administrators who have assured themselves that such disclosure is lawful;
2. Relying solely on an AI Tool to grade student work that counts toward a grade or transcript or otherwise evaluate student academic progress;
3. Make or share deepfakes or fake images, audio, or video of any real person.
4. Make or share sexual or intimate images of any real person—even if the image is AI-generated;
5. Use AI to harass, bully, threaten, or impersonate any student, staff member, parent, board member, or community member;
6. Use AI to watch, track, or scan faces of students or staff outside of systems the board has approved;
7. Upload materials to AI if the copyright or license does not allow it;
8. Share district AI accounts or passwords with students or others;
9. Use district AI accounts for personal or business reasons; or

10. Use AI to bypass district network security, content filters, or device controls.

If any staff member is uncertain about the application of this policy to any AI Tool use, the staff member will check with a supervising administrator before use.

Adopted on: _____

Revised on: _____

Reviewed on: _____

Optional but Recommended

5001

Compulsory Attendance and Excessive Absenteeism

"School success is 90 percent showing up; the other half is mental." Yogi Berra

Research on policies and practices that effectively encourage regular student attendance share some key components:

1. Education of parents regarding school attendance requirements.
2. Effective policies and practices to monitor attendance.
3. Clear definition of excessive absenteeism and a two-stage response to excessive absences.

The board has considered this educational research and used it to create the following policy on Compulsory Attendance and Excessive Absenteeism.

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit

a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children dis-enrolling to attend an exempt school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending exempt schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Prohibition on Discontinuing Enrollment – Abuse or Neglect Investigation

Upon notice from the Department of Health and Human Services, the District shall not facilitate the transfer or disenrollment of a student whose parent, guardian, or educational decisionmaker is subject to an active investigation by the Department for fourteen days or until further notice from the Department, whichever occurs first.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

Excused Absences – Physical or Mental Illness

Absences shall be excused by a parent, guardian, or educational decision maker, as defined in section 79-530, of the child for physical or mental illness and as documented by a credentialed health professional, provided the documentation supports such absence. In the instance of chronic illness, documentation shall be reviewed each semester.

Expectations for Regular Attendance:

1. Students are expected to attend every class, every day.
2. The only "excused" absences shall be:
 - a.) ~~absences when a licensed health care provider has confirmed in writing that, in his/her professional medical opinion and within his/her scope of practice, the student or a child whom the student is parenting is so physically or mentally ill that attendance of the student is impracticable or impossible;~~

- ba.) absences when the Nebraska State Patrol confirms in writing that weather conditions have made the roads impassable so that the student's attendance impracticable or impossible;
 - eb.) student attendance at a school-sponsored activity;
 - ec.) student has been suspended or expelled from school by the school district; and
 - ed.) absences required by law enforcement, child protective services or a court of competent jurisdiction, confirmed in writing to the school district.
- 3. All other absences, including absences for minor physical or mental illnesses, family events, routine medical appointments are simply "absences."
- 4. Upon return from every absence or partial-day absence, students must remain after school for 30 minutes to meet with teachers, work on missed assignments or simply to study. The location and supervision of the student will be determined by the building principal in consultation with the student's classroom teacher(s).
- 5. Students must not be absent from any course more than seven days in any given quarter in order to earn academic credit for that course for that quarter. Students who lose credit in any given course due to absences may appeal that loss of credit to his/her building principal.

Attendance Incentives:

Building principals will establish attendance incentives for their students. Those may include:

- Special Recognition of students who have 95% or greater attendance each quarter
- Excusal from certain classroom assignments (final exam, written report) for students with 95% or greater attendance each semester
- Special rewards (movie day, field day, extra recess) for students who have 95% or greater attendance

At the conclusion of each quarter building principals report to the board what incentives were implemented and the effectiveness of the incentive in improving student attendance and engagement.

When students are absent from school, district staff will respond as follows:

First Stage Response to Absences

1. A member of district staff will contact parent via telephone for every absence if the parent has not contacted the school in advance.
2. After a student's third absence in any given quarter, the school's attendance officer will schedule a meeting with the student's parents or guardians. That meeting will be documented on the attached form.

- a. This meeting must be attended by attendance officer, parents, social worker or principal, and the student (if appropriate)
 - b. The meeting shall be documented
 - c. The meeting shall develop a collaborative plan to assist the student in improving his/her attendance
3. Building principals must meet with teachers who have 10% of their students miss seven or more days of class in any given quarter to review strategies to increase student engagement. A consistent pattern of student absences from a teacher's classes may result in a formal remediation plan.
4. The superintendent must meet with the building principal if more than 10% of students miss seven or more days of class in any quarter to review strategies to improve the school building's climate. A consistent pattern of building-wide absenteeism may result in a formal remediation plan.

Second Stage Response to Absences

Students who accrue more than 20 absences in a school year may be referred to the county attorney for action under NEB. REV. STAT. § 43-247(3)(a) and (b).

Adopted on: July 13, 2009

Reviewed on: May 12, 20

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Revised on: April 9, 2018

Reviewed on: August 10, 2020

Revised on: June 14, 2021

Revised on: August 12, 2024

Revised on: _____

Reviewed on: _____

5003 Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;
2. is a resident of this school district;
- 2.3. ~~is~~ is or a resident of another school district attending a private, denominational, parochial, or exempt school, ~~but~~
 - a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity; ~~or~~
 - b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;
- 3.4. ~~has not graduated from high school; and~~
- 4.5. ~~has not received a graduate equivalency diploma.~~

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by two weeks prior to the year of enrollment. For second semester high school courses, the application must be filed by two. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next, and the parent or guardian must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of students is subject to limitations for grades, classes, courses, and programs based on the

limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, course-related activity, or an extracurricular activity or sport, unless the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 total credit hours per semester, when combining the exempt school credit hours and credit hours taken on a part-time basis at the school district. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities at the school district must enroll in the following number of credit hours from the school district:

1. For extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member: 5 credit hours.

- 1.2. For extracurricular sports and activities governed by a national or state organization other than an athletics or activities association, such as FFA: the minimum number of credit hours offered by the school district as required by that national or state organization.
- 2.3. For extracurricular sports and activities not regulated or governed by any such entity: 5 credit hours

All students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: July 13, 2009

Reviewed on: May 12, 2014

Reviewed on: March 13, 2016

Revised on: August 14, 2017

Reviewed on: August 10, 2020

Revised on: July 10, 2023

Revised on: August 28, 2025

Revised on: _____

Reviewed on: _____

5004 Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for ensuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. **Option Student Defined.** Option student means a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. **Resident School District Defined.** Resident school district means the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. **Option School District Defined.** Option school district means the school district that a student chooses to attend other than his or her resident school district.
- d. **Elementary School Defined.** Elementary school means grades K - 6.
- e. **Junior High School Defined.** Middle school means grades 7-8.
- f. **High School Defined.** High school means grades 9 through 12.
- g. **Individual Student Defined.** Individual Student means the individual person seeking to begin attendance as an option student in the school district and who such person's parent or legal guardian has identified in a ~~written~~ application for option enrollment submitted to the school board.
- h. **Applicants Defined.** Applicants means the Individual Student together with all siblings of the Individual Student.
- i. **Siblings Defined.** Siblings means all children residing in the same household on a permanent basis who have the same mother or father or who are stepbrother or stepsister to each other who have not received a high school diploma or its equivalent.

2. Persons Entitled to Apply for Option Enrollment of Students. Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

3. Duties, Entitlements and Rights of Option Students. Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

4. Automatic Acceptance. The option school district must automatically accept applications of Individual Students under the following circumstances:

a. The Individual Student relocates in a different school district but wants to continue attending his or her original resident school district and the Individual Student has been enrolled in his or her original resident school district for the immediately preceding two years (in which case the time deadlines are waived);

b. The Individual Student relocates in a different school district but wants to continue attending the option school district (in which case the time deadlines are waived); or

c. The Individual Student is a sibling of an option student enrolled in the option school district.

4.5. Standards for Acceptance or Rejection of All Other Option Students. For Individual Students not entitled to automatic acceptance as described in the preceding section, no application for option enrollment may be accepted if enrollment in the school district if any of the Applicants would exceed the school district's capacity as described in this section.

a. Special Education Capacity. Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that any of the applicants has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been identified as a student with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's designee who must determine if the school district

and the appropriate class, grade level, or school building has the capacity to provide all of the applicants the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

- b. Numeric Capacity.** The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, and projected number of students with which the option school district will contract based on existing contractual arrangements. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.
- c. Programmatic Capacity.** In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.
- d. Other Standards for Acceptance or Rejection of Option Enrollment Applications.** In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept any application for option student enrollment when acceptance enrollment of any of the student Applicants:

 - i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to any of the student applicants;
 - ii. Would require the procurement of new equipment, technology, or furnishings;
 - iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
 - iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;

- v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

e. **Prohibited Standards.** The school district shall not base the decision to accept or reject ~~an option student on the student's~~ the application of the Individual Student on any of the applicants' previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.

f. **Order of Acceptance.** If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, ~~class, grade level or school building~~, applicants shall be accepted ~~in the following order:~~

i. ~~students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;~~

ii. ~~thereafter, option students shall be accepted into such program, class, grade level or school building~~ in the order in which written applications were received by the school district.

g. **Maximum Capacity Report.** The school district will annually establish, publish, and report the capacity for each school building under the district's control pursuant to procedures, criteria, and deadlines established by the Nebraska Department of Education.

5.6. False or Misleading Option Applications. If, prior to the ~~student's~~ Individual Student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information about any of the Applicants, the option application will be rejected.

6.7. Academic Credits and Graduation. The school district shall accept credits toward graduation that were awarded by another school district, and shall award a diploma to an option student if the student meets the graduation requirements of the school district.

7.8. Information Regarding Schools, Programs, Policies and Procedures. The school district, its officers and employees, shall make

information about the school district and its schools, programs, policies and procedures available to all interested people.

8-9. Procedure for Students Optioning Into or Out of the School District.

- a. The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district shall be deemed submitted when the application is actually received in the school district's business office.
- b. On or before April 1st, the school district shall notify the parent or legal guardian of any ~~student~~ individual student who has submitted an application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

9-10. Late Applications and Requests for Release

- a. The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:
 - i. When the district has already entered into contracts with teaching staff for the following school year;
 - ii. When the district has already contracted for the performance of specific services for the student;
 - iii. When the release of the student would have a negative financial impact or loss of revenue for the district.
- b. The board of education will approve late applications to option into the district under the following conditions:
 - i. When the resident district has released the student, or if the student is an option student at the time of such application and applying to become an option student at a subsequent

option school district, a release approval from the option school district the student is attending at the time of such application;

ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;

- b.** The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

9-11. Students Who Do Not Need a Release from the Resident District

- a.** A student does not need to be released from his/her resident district or the option school district the student is attending at the time of application under the following circumstances:
- i. When the student has relocated to a different resident school district after February 1
 - ii. When a student's option school district merges with another district effective after February 1
- b.** The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

11. Cancellation of Option.

Students who option either into or out of the school district shall:

- a.** Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.
- b.** Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual

agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

12. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: July 13, 2009

Revised on: August 12, 2013

Reviewed on: May 12, 2014

Reviewed on: March 13, 2016

Revised on: June 13, 2016

Reviewed on: August 10, 2020

Revised on: July 10, 2023

Revised on: August 12, 2024

Revised on: _____

Reviewed on: _____

Student Discipline Policy Optional Restorative Practices Policy

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a ~~parent or guardian~~Parent to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

Any disciplinary action taken by staff must be consistent with the requirements of other applicable laws, including but not limited to the IDEA, Section 504, and Title IX.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

"Parent" means parent, guardian, or educational decisionmaker of the student. "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her ~~parent or guardian~~Parent.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student:

1. ~~Brings~~ Brings a deadly weapon as defined in section 28-109 ~~onto~~ to school grounds, ~~into~~ to a vehicle owned, leased, or contracted by a school being used for a school purpose or ~~into~~ to a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event; ~~or~~ or
2. Engages in violent behavior capable of causing physical harm to another student or school employee.

As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a ~~parent or guardian~~ Parent at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct ~~constituting grounds for expulsion as hereinafter set forth; or,~~
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. ~~Prior~~ After the principal has determined that a short-term suspension is necessary, but prior to commencement of the short-term suspension, the student and the Parent will be given oral ~~or~~ and written notice of the

charges against the student. They ~~student~~ will be advised of what ~~he or she~~ the student is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to ~~explain and present evidence of~~ the student's version of the facts.

3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's ~~parent or guardian~~ Parent, describing:

a. ~~The student's conduct, misconduct or violation of the rule or standard and;~~

b. ~~The reasons for the action taken;~~

c. ~~The actions made by the school to try to discontinue or alleviate the behavior of the student prior to considering suspension;~~

d. ~~Resources the school is able to provide or recommend to assist the student; and~~

e. ~~How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school.~~

3.4. ~~—~~An opportunity will be given to ~~the student~~, and the student's ~~parent or guardian~~ Parent, to have a conference with the Principal ordering the short-term suspension ~~before or at the time the student returns to school and shall document such effort in writing.~~ The Principal shall determine who, in addition to the ~~parent or guardian~~ Parent, is to attend the conference. If no conference has been held, a Parent may submit a written request to the suspending principal before the student returns to school.

4.5. Students who are ~~short-term~~ suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be ~~emergency~~ excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. **Definition of Firearm.** The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences - Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of

schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's ~~parent or guardian~~Parent. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not

more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.

4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes. The board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);

6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;

- d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
- e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
- f. Possession of pornography, including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically), including creation, possession, dissemination, accessing, sale, or any other use of synthetic media, such as deepfakes;
- h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/newbies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
- i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing

text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;

- j. Violations of the district's acceptable computer use policy;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy; and
- o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's ~~parents or guardian~~Parent with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. Resources the school is able to provide or recommend to assist the student;

- ~~b.d.~~ How the school plans to handle such behavior in the future, including an actionable plan aimed at maximizing strategies to keep the student in school;
- ~~c.e.~~ A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
- ~~d.f.~~ A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
- ~~e.g.~~ A statement that the principal, legal counsel for the school, the student, the student's parentParent, or the student's representative ~~or guardian~~ has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
- ~~f.h.~~ A form on which the student, the student's parent, or the student's guardianParent may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, the student's parents, guardianParent, or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student

or the student's ~~parent or guardian~~Parent may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student's ~~parent or guardian~~Parent must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.

6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's ~~parent or guardian~~Parent of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's ~~parent or guardian~~Parent, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, ~~and the student's parent, guardian, Parent,~~ or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294).

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: July 13, 2009

Reviewed on: June 9, 2014

Reviewed on: March 14, 2016

Revised on: June 11, 2018

Revised on: September 16, 2019

Revised on: August 10, 2020

Revised on: July 11, 2023

Revised on: August 12, 2024

Revised on: _____

Reviewed on: _____

5048
**Emergency Response to Life Threatening Asthma or
Systemic Allergic Reactions (Anaphylaxis)**

School employees will comply with the requirements of the NDE Rule 59 "Protocol: protocol entitled, "Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" (Protocol) to address incidents of anaphylaxis involving students at school when those students do not have existing response plans. For students with individual self-management plans, Section 504 plans, or Individualized Education Programs (IEP) addressing asthma or anaphylaxis responses, school employees will comply with those plans. The district shall procure and maintain the equipment and medication necessary to implement the ~~protocol~~Protocol.

The superintendent shall obtain the required signature(s) of one or more ~~physicians~~Prescribing Health Care Practitioners ~~licensed to practice medicine in Nebraska on the Protocol form entitled "Protocol: Emergency Response to Life Threatening Asthma or Systemic Allergic Reactions (Anaphylaxis)" ("Protocol").~~ The superintendent shall publish this policy and Protocol in each student and employee handbook.

The superintendent shall arrange to have a qualified medical ~~person~~professional train employees, and for training updates as necessary. This may be a medical doctor, qualified school nurse, or other person qualified to train staff on the medication of students.
[Refer to Policy 6048 for DHHS Guidance](#)

Adopted on: July 13, 2009

Reviewed on: June 9, 2014

Reviewed on: March 14, 2016

Reviewed: August 10, 2020

Revised on: _____

5052 School Wellness

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

2. Goals for Physical Activity

- a. The school district's curriculum shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.
- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lit.

- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

<https://www.fns.usda.gov/schoolmeals/nutrition-standards>

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
 - i. USDA National School Lunch and School Breakfast nutrition standards
 - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.

- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, and Fundraisers)

- a. Definitions. "Competitive food" means all food and beverages other than meals reimbursed under programs authorized by the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 available for sale to students on the school campus during the school day. For the purpose of competitive food standards implementation, "school day" means the period from the midnight before to 30 minutes after the end of the official school day.
- b. Applicability. Except as otherwise allowed by the Nebraska Department of Education (NDE) or applicable law, all competitive food sold during the school day must meet the USDA Smart Snacks Standards and the nutrition standards found in 7 CFR § 210.11. The competitive food restrictions do not apply to food sold during non-school day hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)
- c. Fundraiser Exemptions. A special exemption is allowed for the sale of food and/or beverages that do not meet the competitive food standards as required in this section for the purpose of conducting an infrequent school-sponsored fundraiser. The specially exempted fundraisers must not take place more than the frequency specified by NDE during such periods that schools are in session. No specially

exempted fundraiser

~~d. —foods or beverages may be sold in competition with school meals in the food service area during the meal service.~~

~~e.d.~~ Other Exemptions. The only other nutrition exemptions from the competitive food requirements are those found in 7 CFR § 210.11.

~~f.e.~~ Other Limitations. No competitive food can be sold to children anywhere on school premises beginning one half hour before breakfast and/or lunch service until one half hour after meal service unless all proceeds earned during these time periods go to the school nutrition program.

9. Triennial Assessment

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

10. Public Notice

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) found at:

<https://api.healthiergeneration.org/resource/2>

Adopted on: July 13, 2009

Reviewed on: June 9, 2014

Revised on: March 14, 2016

Revised on: August 14, 2017

Reviewed on: August 10, 2020

Revised on: July 10, 2023

Revised on: August 12, 2024

Revised on: _____

Grade Placement and Academic Credits of Transfer Students

~~Subject to a determination on grade placement based on the criteria set forth below,~~ The district will use the criteria outlined below to determine both the grade-level placement and the academic credit awarded to transfer students. The administration is the final decision-maker and decisions made pursuant to this policy may not be appealed to the board of education.

Transfer from an Accredited School District.

A student transferring from an accredited school generally will be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

Elementary Level Students

~~The appropriate level of placement for elementary level students may be determined by, but not limited to, consideration of student's building principal~~ may place a student into a grade level that is different from the accredited school from which the student is transferring after considering the following information:

Chronological

- Student's chronological age
- Previous public school or private school experience
- ~~Diagnostic test data~~
- ~~Achievement test data~~
- ~~Criterion-referenced test data~~

Secondary Level Students

~~The appropriate level of placement for secondary students may be determined by, but not limited to, consideration of the following information:~~

- ~~Chronological age~~
 - ~~Previous public school or private school experience and Academic transcript received from the accredited school of origin~~
- ~~Standardized Testing data from the accredited school of origin, including but not limited to, standardized achievement test data~~
 - ~~Criterion, criterion-referenced test data, classroom testing data, and diagnostic test data~~
 - ~~Final examination test Testing data from any tests or assessments conducted by the school district in grades 9-12 will be responsible for meeting all graduation requirement in order to be awarded a diploma from the district.~~

~~Students who transfer from All credits awarded to a student by an exempt (home) school and/or a non-accredited school may be awarded credits to institution will be counted toward high school towards applicable graduation requirements at for the transferring student.~~

Transfer From a Non-Accredited School.

~~A student or a parent/guardian of a student who is transferring into the discretion of the building principal in consultation district from a non-accredited school must provide the district with copies of all materials that have been used to provide instruction to the superintendent of schools. The student that the family would like the district to consider in determining the appropriate grade level at which to place the student and credits to be awarded to the student. The student's building principal will consider all of the factors listed above and will also then consider the student's performance on the district's internal benchmark tests. those materials and the following factors in determining the grade level placement for the student:~~

- Student's chronological age
- Previous school experience
- Materials submitted by the student or family pursuant to this policy
- Testing data from any tests or assessments conducted by the school district

The district will only award credit toward graduation from courses while the student was in a non-accredited school if the student can demonstrate mastery of the concepts required for completion of that course. Mastery will be assessed by standard and nonstandardized testing, at the discretion of the administration.

Multiple Enrollments and Re-enrollments In the Same Semester

Students from non-accredited schools who disenroll and then re-enroll in the district multiple times during the same semester will be permitted to resume the grade placement that the student was in at the time of the prior enrollment. However, students who fail to attend the total number of days per semester required of enrolled students will not be eligible to receive credit for the partial semester of enrollment.

The district will not retroactively award credit for time spent in exempt or non-accredited status.

A student's eligibility to participate in extracurricular activities upon re-entry is subject to all eligibility rules and the district's policies governing extracurricular eligibility.

Placement of International Students.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a ~~foreign~~ country other than the US.

Graduation Requirements

Regardless of the school(s) previously attended, a student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirements to be awarded a diploma from the district.

Adopted on: August 10, 2009

Reviewed on: July 14, 2014

Reviewed on: March 14, 2016

Reviewed on: August 10, 2020

Revised on: _____

Reviewed on: _____

Optional but Recommended

Student Cell Phone and Other Electronic Devices

Purpose

The purpose of this policy is to minimize the impact of cell phones and personal electronic devices on academic performance, mental health, learning environments, and effective teaching.

Goal

To foster a focused, respectful, and academically productive learning environment, HTRS has adopted a more structured approach to student cellphone use, implementing a no-phone policy from arrival to dismissal (7:30 am to 4:00 pm). **Academic Performance:** research shows that students who use cell phones in the classroom regularly correlates with lower academic performance. Completing tasks while using cell phones is also associated with lower retention of information.

- **Mental Health:** High cell phone use is linked to increased anxiety, stress, social isolation, and depression.
- **Learning Environments:** Cell phones in classrooms make it challenging for teachers to maintain a focus on student learning, including increased cheating and reduced classroom participation.
- These guidelines and procedures are being implemented to help maximize instructional time reduce the number of outside distractions for students during the school day, standardize communication, and enhance student and staff safety.

Grade Level Rules:

PRK - 6th Grade Students are not permitted to have any ECD and must turn them in to the office if they are brought.

7th - 12th Grade Students

ECD's are not permitted to be used in the classroom (unless required teacher and only during the specified use), hallways, locker rooms, restrooms or other common areas of the school during the school day.

Students may have the privilege to use their ECDs during lunch in the cafeteria only. Abuse of this privilege will result in the loss of the student's ECD during lunch.

Teachers are not permitted to allow student to use any ECD as a reward during instructional time as defined above.

Locker Rooms, ECDs are never permitted in the locker rooms, restrooms or any other area in which others may have a reasonable expectation of privacy. Student will be assigned a ECD storage locker to use during PE and sport practices and must place any ECD in storage prior to entering the locker room.

If an ECD is seen by staff during the instructional day, the staff member is required to confiscate the ECD and the device will be sent to the main office where it will remain until the end of the day.

Equity and Accessibility

The school will ensure that students who do not have compatible devices or who opt out of

bringing phones, with parent consent, are not disadvantaged in academic activities.

Accommodations will be made for students with documented medical or accessibility needs requiring alternative technology use.

Family Communication

In case of emergencies or important updates, families are encouraged to contact the front office directly as this helps us ensure the student has the appropriate supports needed for the situation 402-862-2151. Students may access their phones during lunch for brief family check-ins, as long as usage remains compliant with the policy.

Positive Reinforcement (PBIS)

As part of our Positive Behavioral Interventions and Supports (PBIS) framework, students who consistently follow the cellphone policy and demonstrate responsible technology use may be recognized through:

- PBIS points or rewards redeemable for privileges or school store items
- Positive referrals or shout outs from staff
- Opportunities to serve as tech mentors or classroom leaders

This recognition helps reinforce a culture of digital responsibility and encourages students to make thoughtful choices about technology use.

Metal Detector Screening

Students shall report to the designated entry point and form an orderly line prior to entering the building. Students are expected to follow staff directions and maintain appropriate conduct while awaiting screening.

Preparation for Screening

Before passing through the metal detector, students who do not have the Commons App on their devices, shall remove all electronic devices and other metallic items from their person and place them in the provided screening tray. Items subject to screening include, but are not limited to:

- Cellular telephones
- Smart watches
- Earbuds and headphones
- Keys
- Metal accessories
- Any other metallic objects that may activate the detector

Students are responsible for ensuring all required items are placed in the screening tray prior to entering the metal detector.

Walk-Through Screening

All students shall pass through the walk-through metal detector one at a time. Students shall proceed through the detector only when directed by authorized school personnel.

Alarm Resolution Procedures (for students without the *Commons App*)

If the metal detector activates during screening, the student shall be directed to a secondary screening area. School personnel will utilize a handheld metal detector wand to identify the source of the activation.

Staff shall determine whether the activation is caused by an authorized item, prohibited item, or electronic device. Any unauthorized electronic device or prohibited item identified during the screening process may be confiscated and secured in a cell phone locker.

Students who refuse to participate in the screening process or fail to comply with staff directives may be subject to disciplinary action and may be denied entry to the building until the screening process is completed.

The Commons-Integration

The implementation of this policy works in conjunction with *The Commons*, a mobile application installed on student devices that automatically manages app access during school hours and a metal detection system.

Policy Overview & Guidelines

During instructional time, students are expected to remain fully engaged in classroom learning.

The use of personal cellphones is permitted **only** for:

- Academic tools and resources (e.g., calculator apps, research, classroom polls)
- Medical-related functions or health-related communication (e.g., glucose monitors, family coordination)
- Essential communication needs (e.g., parent/guardian contact, emergency use)
 - **Essential use** refers to a use that is necessary for health, safety, or the functioning of society, and for which no feasible alternative currently exists.
- **The Commons** application will enforce these expectations by:
 - Automatically disabling access to social media, video streaming, games, and other entertainment platforms during school hours.
 - Allowing uninterrupted access to educational tools, health apps, and essential communication functions (calls, messages from approved contacts).
- **Phone visibility and use in classrooms** should remain limited and purposeful. Students may only use their phones when explicitly permitted by a teacher or staff member.
- **Electronic Devices without the Commons** application will need to be stored in secured individual device lockers in the main office and students will need to pass through a metal detector daily.
- **Activities and Other District Events** ECD's may be used at activities as permitted by sponsor or coach and on school transportation as permitted by the driver.

Cellphones, Air Pods, and Apple Watches should otherwise remain in will be placed in a Cell Phone Locker throughout the school day.

Implementation Expectations

- All students have the option to have *The Commons App* installed and functioning on their personal devices as a condition for bringing phones to campus or, alternatively, may be required to pass through a metal detector screening process. Students found in possession of devices without the application installed and operational will be required to place their devices in an individually secured in cell phone lockers located near the office for the duration of the school day. Students who refuse to download or utilize the application may be subject to additional restrictions regarding device possession on campus.
- Tampering with or attempting to disable *The Commons App* and devices found to be in violation of the policy (e.g., accessing restricted content during school hours) will be addressed on a case-by-case basis, and may include:
 - First offense: The device will be collected until the end of day and student needs to meet with an administrator. Student will be required to be checked through the metal detector until app is functional.
 - Second offense: Device is collected until end of the day and student will be required to be checked through the metal detector for a minimum of six weeks.
 - Third offense: Device will be collected and be required to be locked in individually secured locker cell phone locker located near the office and be checked through the metal detector for the duration of the school year.
- Students found to have a second device without the app will be required to go through the metal detector even if they have the app on their electronic devices for the duration of the school year.

Adopted on: August 10, 2009

Reviewed on: August 11, 2014

Revised on: August 4, 2025

Revised on:

Use of Artificial Intelligence by Students Student Use of AI Tools

As used in this policy, artificial intelligence tools ("AI Tools") mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Gemini, Claude Google Bard, and similar programsother chatbots.

~~The board recognizes that among other resources, when properly used, AI Tools may be useful to student learning. However, students and staff must ensure that provide valuable source information to students and teachers in relation to the district's academic curriculum and assignments.~~ Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. ~~Students may not use AI tools on any assignment, test, or project unless the staff member has given express permission for the student to do so. Staff Member permission to use an AI tool on one assignment does not carry over to other assignments. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers staff members will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.~~

2. ~~Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.~~

3.2. If a student uses any AI Tools in connection with a school assignment, the student must ~~comply with the following~~:

a. ~~Tell the teacher~~ The student must explicitly disclose to the teacher in writing that the student used an AI Tool and identify the specific AI Tool used.

b.a. Give ~~In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give~~ proper attribution to the specific AI Tool(s) used to the same extent that students are

expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.

~~e.b. Never copy and paste~~ In no instance may the output from ~~one the or more~~ AI Tool ~~s be copied and placed within~~ into the a student's work as if the student wrote such section himself or herself. ~~For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.~~

3. Students may never use AI Tools to:

- a. Cheat on any assignment, test, or quiz;
- b. Help answer questions on a test or quiz without staff member permission;
- c. Make or share deepfakes or fake images, audio, or video of any real person;
- d. Make or share sexual, nude, or intimate images of any real person—even if the image is fake or AI-made;
- e. Bully, harass, threaten, intimidate or impersonate any person;
- f. Place another student or staff member name, photo, voice, or personal information into an AI Tool without staff member authorization;
- g. Use AI Tools to bypass accommodations, content filters, or school security.

4. A student may use AI Tools as an accommodation if his/her IEP team or Section 504 committee has approved use of the tool. The student must disclose the use of AI Tools to the staff member grading the assignment.

4.5. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.

5.6. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: July 10, 2023

Revised on: _____

Reviewed on: _____

Optional but Recommended

Right to Access to School Library Materials

Definitions. As used in this policy,

- "Parent" means the parent, guardian, or educational decisionmaker of any student currently attending the school district; and
- "Educational decisionmaker" means a person designated or ordered by a court to make educational decisions on behalf of a child.

Catalog of Library Books. The superintendent or designee shall create and maintain a catalog of all books in the school district's library, categorized by school building, that shall be accessible by a Parent.

Opportunity for Notification. A Parent shall have the opportunity to be notified when the Parent's student checks out a book from the school library, which notification shall include the title of the book, the author(s) of the book, and the date the book is due to be returned to the school library. The administration may elect to allow a Parent to exercise the opportunity to receive such notifications by means of a website, application notification, or by opting into email notifications.

Nothing in this policy shall be construed to create any rights of access or rights to notification in favor of any person that does not meet the definition of Parent stated above.

Adopted on: _____

Revised on: _____

Reviewed on: _____

Anaphylaxis Response Policy Guidance Document

Effective 7/1/2026

The purpose of the Guidance Document is to assist licensed child care providers in adopting policy to address EMERGENCY RESPONSE TO LIFE-THREATENING ASTHMA OR SYSTEMIC ALLERGIC REACTIONS (ANAPHYLAXIS), as stated in Neb. Rev. Stat. § 71-1913.04 and § 71-1965

DEFINITION: Life-threatening asthma consists of an acute episode of worsening airflow obstruction. Immediate action and monitoring are necessary. A systemic allergic reaction (anaphylaxis) is a severe response resulting in cardiovascular collapse (shock) after the injection of an antigen (e.g. bee or other insect sting), ingestion of a food or medication, or exposure to other allergens, such as animal fur, chemical irritants, pollens or molds, among others. The blood pressure falls, the pulse becomes weak, AND DEATH CAN OCCUR. Immediate allergic reactions may require emergency treatment and medications. **LIFE-THREATENING ASTHMA SYMPTOMS:** Any of these symptoms may occur:

- Chest tightness.
- Wheezing.
- Severe shortness of breath.
- Retractions (chest or neck “sucked in”).
- Cyanosis (lips and nail beds exhibit a grayish or bluish color).
- Change in mental status, such as agitation, anxiety, or lethargy.
- A hunched-over position.
- Breathlessness causing speech in one-to-two-word phrases or complete inability to speak.

ANAPHYLACTIC SYMPTOMS OF BODY SYSTEM: Any of the symptoms may occur within seconds. The more immediate the reaction the more severe the reaction may become. Any of the symptoms present require several hours of monitoring.

- Skin: warmth, itching, and/or tingling of underarms/groin, flushing, hives.
- Abdominal: pain, nausea and vomiting, diarrhea.
- Oral/Respiratory: sneezing, swelling of face (lips, mouth, tongue, throat), lump or tightness in the throat, hoarseness, difficulty inhaling, shortness of breath, decrease in peak flow meter reading, wheezing reaction.
- Cardiovascular: headache, low blood pressure (shock), lightheadedness, fainting, loss of consciousness, rapid heart rate, ventricular fibrillation (no pulse).
- Mental status: apprehension, anxiety, restlessness, irritability.

EMERGENCY PROTOCOL:

1. CALL 911.
2. Summon school nurse if available. If not, summon designated trained, non-medical staff to implement an emergency protocol.
3. Check airway patency, breathing, respiratory rate, and pulse.
4. Administer medications (epinephrine auto injector and nebulized albuterol) per standing order.
5. Determine cause as quickly as possible.
6. Monitor vital signs (pulse, respiration, etc.).
7. Contact parents immediately and prescribing health care practitioner as soon as possible.
8. Any individual treated for symptoms with epinephrine at a school will be transferred to a medical facility.

STANDING ORDERS FOR RESPONSE TO LIFE-THREATENING ASTHMA OR ANAPHYLAXIS:

- Administer epinephrine auto injector junior for any child less than 60 pounds or adult epinephrine auto injector for any individual over 60 pounds into the muscle towards the front and outer side of the thigh.
- Follow with nebulized albuterol while awaiting EMS.
- If symptoms persist, repeat epinephrine auto injector followed by nebulized albuterol every fifteen minutes while awaiting EMS arrival.
- Administer CPR, if indicated.

Prescribing Health Care Practitioner

Date

When signed by a licensed prescribing health care practitioner, these orders shall serve as a prescription as defined in Neb. Rev. Stat. § 71-2475 for emergency use for epinephrine auto injectors and nebulized albuterol to be used accordingly.

**APPLICATION FOR STUDENT TRANSFER
NEBRASKA ENROLLMENT OPTION PROGRAM**
----- **SCHOOL YEAR**

APPLICATION GUIDELINES:

- Between September 1st and March 15th, applications should be submitted to the ***Option School District***.
- If the March 15th deadline is missed, **Section 2** of the application **MUST** be completed by the Resident School District to waive the deadline. Upon completion of Section 2, the application should be submitted to the Option School District.

SECTION 1: TO BE COMPLETED BY THE PARENT, LEGAL GUARDIAN, OR STUDENT (if an emancipated minor or age 19 or older) requesting a transfer to attend a school district other than the district of residence.

Student Name: (Last, First, M.I.)	
Student Birthdate: (mm/dd/yyyy)	Sex: F _____ M _____
Parent/Guardian Name: (Last, First, M.I.)	
Mailing Address:	
Residence Address: (if different)	
City:	Zip Code:
Telephone Number:	Email:
Select Type	
Expected Grade Level at Time of Enrollment: Select Grade	
Does the student require Special Education Services? (check one) Yes _____ No _____ - If Yes, does the student have an Individualized Education Program (IEP)? Yes _____ No _____ Is the student a sibling of a current Option Student? Yes _____ No _____ Has the student attended the Option District for the immediately preceding 2 years? Yes _____ No _____ Did the student relocate after February 1st? Yes _____ No _____ Does the student qualify for free or reduced-price lunches? Yes _____ No _____	
Resident District Name:	Building Currently Attending:
Option District Name:	Building Preference:
My signature below acknowledges that I am the person with legal or actual charge or control of the above-listed student. I am completing this application for Student Transfer pursuant to Sections 79-232 through 79-246 R.R.S. I understand enrollment option is available once in Elementary School, once in Middle/Junior High School, and once in High School to each student prior to graduation unless the option meets one of the exclusion criteria (see note on instructions), and I have read the related materials provided on the Department of Education's Enrollment Option Program website at: https://www.education.ne.gov/fos/enrollment-option-application-instructions-fags/	
Signature of Parent:	Date:

SECTION 2: TO BE COMPLETED BY THE RESIDENT SCHOOL DISTRICT (only if this application is submitted by the parent, legal guardian, or student after the March 15th deadline, and the student did not relocate after February 1st).

Note: If the student is currently in an option, the Option District is responsible for completing this section.

The Resident School District: ☐ Waives the March 15th deadline.	☐ Does not waive the deadline date. Reason for Denial (required):
Name and Title of Authorized Official:	
Signature:	Date:

SECTION 3: TO BE COMPLETED BY THE OPTION SCHOOL DISTRICT. Whether approved or denied, photocopies **must** be sent to the Applicant and the Resident District.

OPTION SCHOOL DISTRICT NAME:		
Date this Application Received:		
County:	County-District Number:	Phone Number:
The Option School District: ☐ Approves this application		☐ Denies this application Reason for Denial (required):
If district approves this application, date student will begin attending Option District: ____/____/____		
Name and Title of Authorized Official:		
Signature:		Date Application Accepted/Rejected

CHANGE OF STATUS

This section is to be completed by an authorized official of the Option District (or parent) when the Option Student quits the option, withdraws their application prior to attending the Option District, or if the Option Student's Resident District changes for any reason and the student continues attending the Option District (original resident). **Photocopies must be sent to the Applicant and the Resident District.**

The Status of This Student is Changed for the Following Reason(s):		
	Withdrawal of the application prior to attending the present school year.	
	Cancellation of Enrollment Option during the present school year (Both Superintendents must sign below).	
	Has completed the grades offered in the Option District.	
	Attending High School in a district which is affiliated with the resident District.	
	Discontinuation of school attendance (moved away, deceased, etc.).	
	Other (Specify):	
Date Change of Status:		
New Mailing Address:		
City:		Zip Code:
Telephone Number:		
Select Type		
Resident School District Name:		
County:	County District Number:	Telephone Number:
Name and Title of Option and Resident District Officials (or parent):		
Signature:		Date:
Signature:		Date:

INFORMATION FOR COMPLETING THE ENROLLMENT OPTION APPLICATION FORM

Photocopies should be made available to assist with communication and coordination of necessary information between applicants and schools.

When completing the application for the Enrollment Option Program, applicants and school officials should be aware of the following dates:

September 1:	Earliest date for submitting applications for the next school year
March 15:	Deadline for filing applications unless a waiver of dates is granted
April 1:	On or <u>before</u> this date, the Option District must inform the Resident District of all names of applications
April 1:	Final date for option district to respond to the application

Note:

Enrollment Option is available for a student entering kindergarten through twelfth grade. The option shall be available once during elementary, once during middle school or junior high school and once during high school for a total of three (3) times, except that an option does not count toward that limitation if it meets, or met at the time of the option, one of the following criteria: (a) the student relocates to a different resident school district; (b) the option school district merges with another school district; (c) the student will have completed either the grades offered in the school building originally attended in the option school district or the grades immediately preceding the lowest grade offered in the school building for which a new option is sought (d) the option would allow the student to continue current enrollment in a school district, (e) the option would allow the student to enroll in a school district in which the student was previously enrolled as a student, or (f) the student is an open enrollment option student. 79-237-246 R.R.S.

If the form is completed between September 1st and March 15th, it should be submitted to the school district you wish to option into. If the form is completed after March 15th, Section 2 of the form must be completed by the resident school district and then submitted to the option district, unless the student relocated after February 1st. The Resident and Option School Districts should retain this form until the student completes school or cancels the Enrollment Option.

NSAA Eligibility:

Potential applicants should consult with officials of the Nebraska School Activity Association (NSAA) to determine a student's eligibility for participation in extracurricular activities if a student is or may be participating in any activities sponsored by the NSAA.

For questions about NSAA eligibility, contact (402) 489-0386.

Definitions:

- **Option School District:** A public school district that the student chooses to attend other than his or her resident school district.
- **Option Student:** A student that has chosen to attend an Option School District, including an open enrollment option student or a student who resides in a Learning Community and began attendance as an Option Student in an Option School District in such Learning Community prior to the end of the first full school year for which the Option School District will be a member of such Learning Community, but, for school years prior to school year 2016-17, but not including a student who resides in a Learning Community and who attends pursuant to section 79-2110 another school district in such Learning Community.
- **Resident School District:** The public school district in which a student resides or attends as a resident student.

DIRECTIONS FOR COMPLETING SECTION 1:

- The parent or legal guardian should complete this section. The student may complete this section if he or she is an emancipated minor or age 19 or older.
- A separate application form is required for each applicant.
- Learning Community open enrollment students for any part of the 2016/17 school year would be automatically approved as open enrollment option students and can continue in the same school without submitting an additional application unless the student has completed the grades offered in the school or is disqualified due to an expulsion.
- Indicate in the appropriate spaces:
 - If the student needs Special Education services and has an Individualized Education Program (IEP).
 - If the student has a sibling that is a current Option Student.
 - If the student has attended the Option District for the immediately preceding two years.
 - If the student relocates after February 1st.
 - (Optional) If the applicant qualifies for free or reduced-price lunches.
- Applicant must currently reside in the Resident School District listed in Section 1 at the time of application.
- The application must be signed and delivered to the office of the Superintendent of the Option School District.

DIRECTIONS FOR COMPLETING SECTION 2:

- Section 2 is ONLY completed by the Resident District if application is submitted after the March 15th deadline.
 - If the student is currently in an option and seeking a new option, the Option District will complete Section 2.
 - If the Resident (or Option if applicable) School District does not waive the deadline date, the reason for denial must be stated.
-

DIRECTIONS FOR COMPLETING SECTION 3:

- If the Option School District approves the application, the appropriate space on the application needs marked.
 - Submission of an incomplete form is not an adequate reason to deny an application. The Option School District officials should secure a complete form prior to the March 15th deadline.
 - If the Option School District denies the application, the reason for denial must be stated in the appropriate space.
 - Whether approved or denied, photocopies of any application received by the March 15th deadline must be sent by April 1st to the Applicant and the Resident School District.
 - **NOTE:** Unless the student relocated to a different district after February 1st, had a previous Option District merge after February 1st, or became eligible for the option as a result of changes made to 79-234(1) R.R.S. by LB 410 (2013), applications submitted after the March 15th deadline must have Section 2 completed and contain the signature of the Superintendent and the date of such action. The application should also be sent to the Applicant and the Resident School District.
-

DIRECTIONS FOR COMPLETING THE CHANGE OF STATUS SECTION:

- When an Option Student moves out of the Resident School District, completes grades offered in the Option School District, becomes a resident of the affiliated high school district, or ceases to attend the Option School District for other reasons, the Option School District should complete the Change of Status section and send photocopies to the Applicant and the Resident School District.
 - When the parents or legal guardians seek to withdraw an application or cancel an approved Enrollment Option transfer, they should notify the Option District official who will then complete the Change of Status, or the parent or legal guardian may complete the Change of Status and affix their own signature. In either case, copies must be provided to the Option and Resident Districts.
-

APPEAL PROCESS:

- Per 79-239 R.R.S., the parent or legal guardian may appeal a rejection of an application by filing a written request, together with a copy of the rejection notice, to the State Board of Education within thirty (30) days after the date the notification of the rejection is received by certified mail.
 - Information on how to file an Appeal can be found at [Enrollment Option Appeal Process and Decisions – Nebraska Department of Education](#)
 - For additional information about the Appeal process: [Contested Cases – Nebraska Department of Education](#)
-

APPLICATION FOR STUDENT TRANSFER:

Additional copies of the “Application For Student Transfer – Nebraska Enrollment Option Program” form can be downloaded at: [Enrollment Option Program – Nebraska Department of Education](#)

RESOURCES FOR ASSISTANCE WITH PROGRAM OR APPLICATION:

- For questions about the option school district, contact the Option District’s district office.
- Applications to be sent to the Option District by March 15th for the upcoming school year.
- Nebraska Department of Education Enrollment Option program contacts:
 - Kelsey Larsen / (402) 450-1418 / kelsey.larsen@nebraska.gov
 - Michelle Cartwright / (402) 450-0867 / michelle.cartwright@nebraska.gov

PROPOSAL



General Contractor

533 Railroad Street - Bern, Kansas 66408
(785) 336-6118 - Fax (785) 336-3744

TO: George Griffith - Superintendent
HTRS Schools
810 Central Ave
Humboldt, NE 68376
georgegriffith@htrstitans.org

PHONE	402-862-2235	DATE	5/14/2026
JOB NAME/LOCATION HTRS - Door Replacements			
JOB NUMBER	JOB PHONE		

We hereby submit specifications and estimates for:

> Labor, materials, and equipment to provide the work specified below. Scope of work will consist of:

Remove & Replace 30 Wood Doors & Frames, with the following clarifications:

- Remove existing wood doors & frames
- Install new hollow metal door frames
 - Frames currently with upper transoms will receive upper transom & glazing (tempered glass)
- Install new prefinished plain sliced red oak flush wood doors
 - Standard doors w/ no fire rating
 - Doors include a 24"x32" 'half-lite' window/vision panel (OR could instead go with a narrow vision lite)
- Install door hardware
- Paint hollow metal door frames
- Install wood trim as needed to trim-out opening around door frames
- See attached map for door locations

Exclusions:

- Taxes (assumed to be tax exempt)
- Building permit fees
- Work to be done during regular business hours
- No flooring work

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

One hundred one thousand, five hundred twenty-eight and 00/100 dollars (\$) **101,528**).

Payment to be made as follows:

Total due upon completion. Invoice is due upon receipt, past due after 30 days. Interest will be added at a rate of 1-1/2%

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature

Note: This proposal may be
withdrawn by us if not accepted within

days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

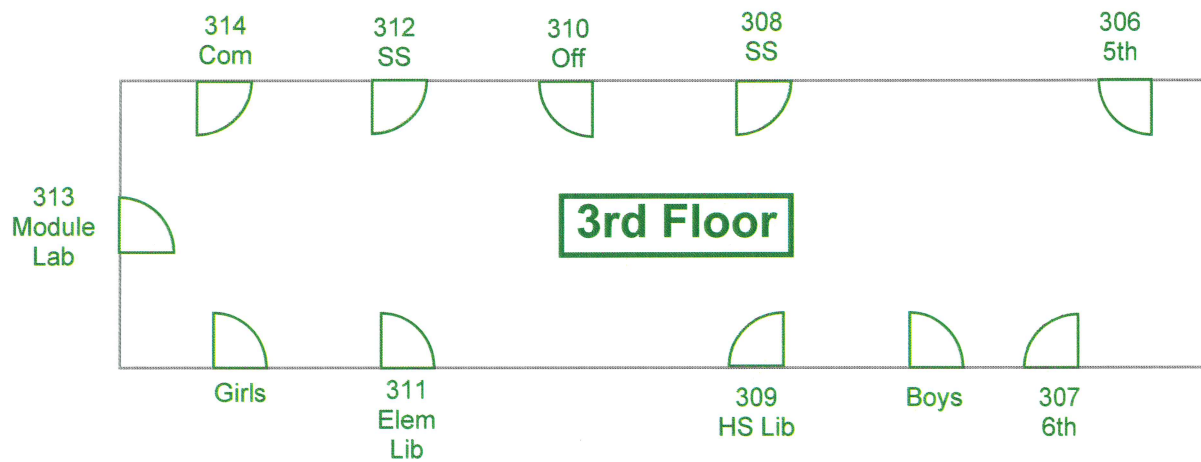
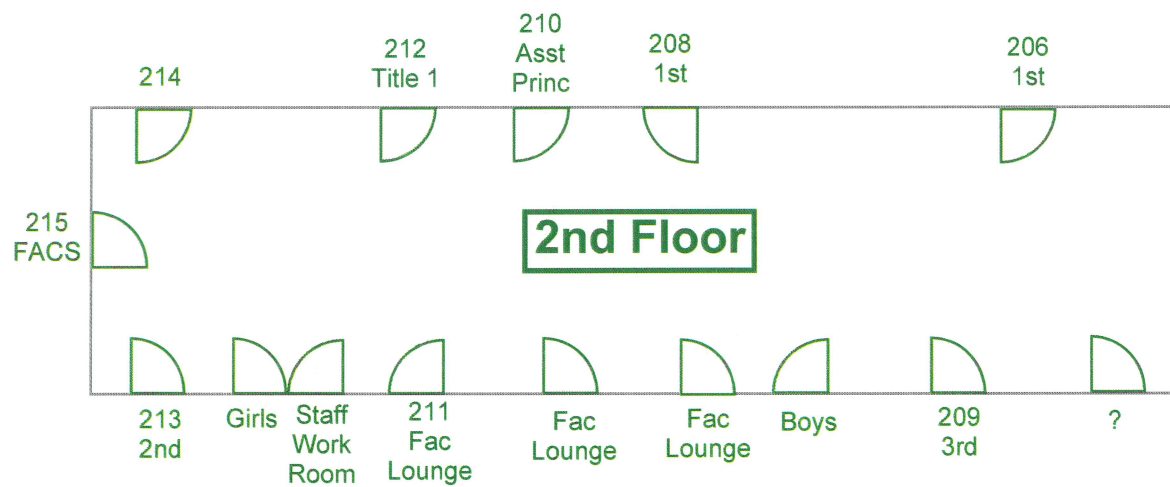
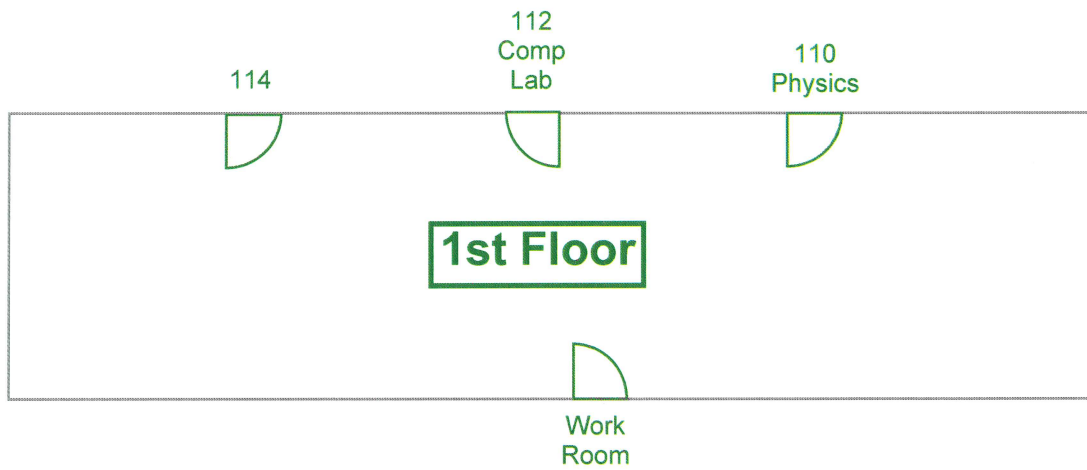
Signature

Signature

Date of Acceptance:

5/20/26

HTRS Door Replacements



PROPOSAL



General Contractor

533 Railroad Street - Bern, Kansas 66408
(785) 336-6118 - Fax (785) 336-3744

TO: George Griffith - Superintendent
HTRS Schools
810 Central Ave
Humboldt, NE 68376
georgegriffith@htrstitans.org

PHONE 402-862-2235	DATE 5/14/2026
JOB NAME/LOCATION HTRS - FACS Sink & Vent Hood	
JOB NUMBER	JOB PHONE

We hereby submit specifications and estimates for:

> Labor, materials, and equipment to provide the work specified below. Scope of work will consist of:

Addition of a Sink & Vent Hood @ the FACS Classroom, with the following clarifications:

- Remove existing HVAC unit: disconnect electrical and water lines. Remove outlet.
- Furnish & install new 2-compartment stainless steel sink and faucet
 - Elkay Model 14-2C16x20-2-18X is included (see deduct price for alternate sink)
- Connect existing water lines to new sink
- Route sink drain line to tie into the same drain line that serves the washing machine (hard-piped connection)
- Drywall will be removed & replaced at the drain line location to make connections
- Install new 800 CFM exhaust fan in the ceiling grid ducted to exterior (through Mapes panel in upper window)
 - Complete with termination hood, backdraft damper & On/Off variable speed controller
- Touch-up paint wall behind sink
 - Wall assumed to be in good condition behind existing HVAC unit (new sink location)
 - Paint material to be provided by HTRS

Exclusions:

- Taxes (assumed to be tax exempt)
- Building permit fees
- Work to be done during regular business hours
- No floor covering or wall base is included
- Water heater to remain in it's current location
- Existing water lines to the HVAC unit assumed to be sufficient for new sink

ALTERNATE PRICE: Cost to go from the 18-gauge sink included to the same sink in a lighter 16-gauge: **DEDUCT: \$ 588** (Total: \$11,747)

We Propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

Twelve thousand, three hundred thirty-five dollars and 00/100 dollars (\$) **12,335**).

Payment to be made as follows:

Total due upon completion. Invoice is due upon receipt, past due after 30 days. Interest will be added at a rate of 1-1/2%

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature

Note: This proposal may be
withdrawn by us if not accepted within

days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Date of Acceptance:

5/20/26



533 Railroad St. ■ Bern, Kansas 66408
(785) 336-6118 ■ Fax (785) 336-3744

Sheet

Date

Made By

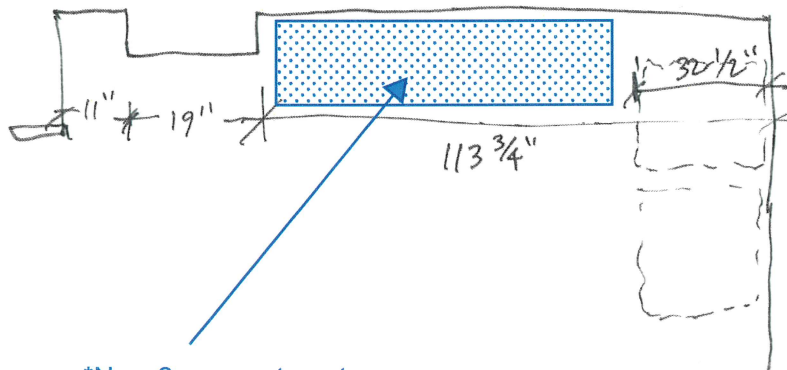
Subject

HTRS Schools

JOB NO.

PLAN

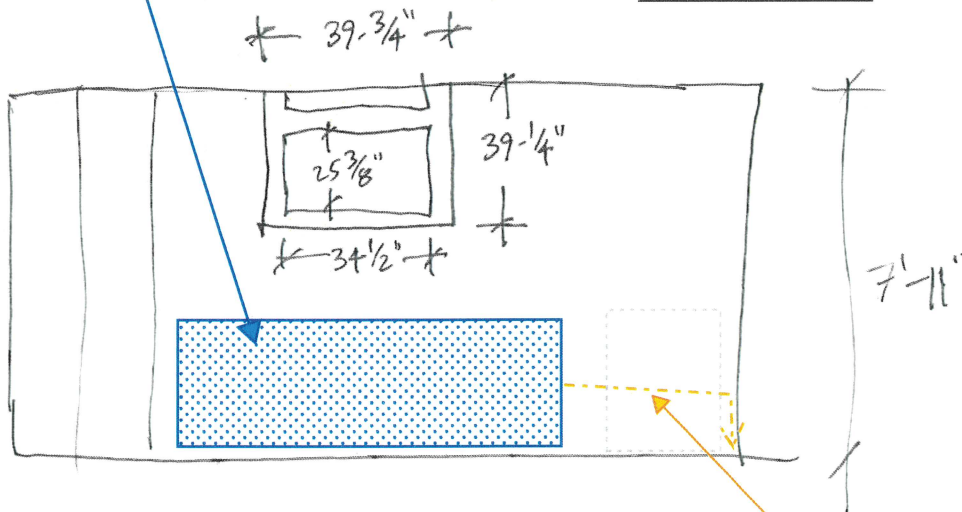
Stef Schmidt - FACS Teacher
402.855.6031



*New 2-compartment
standalone stainless steel sink

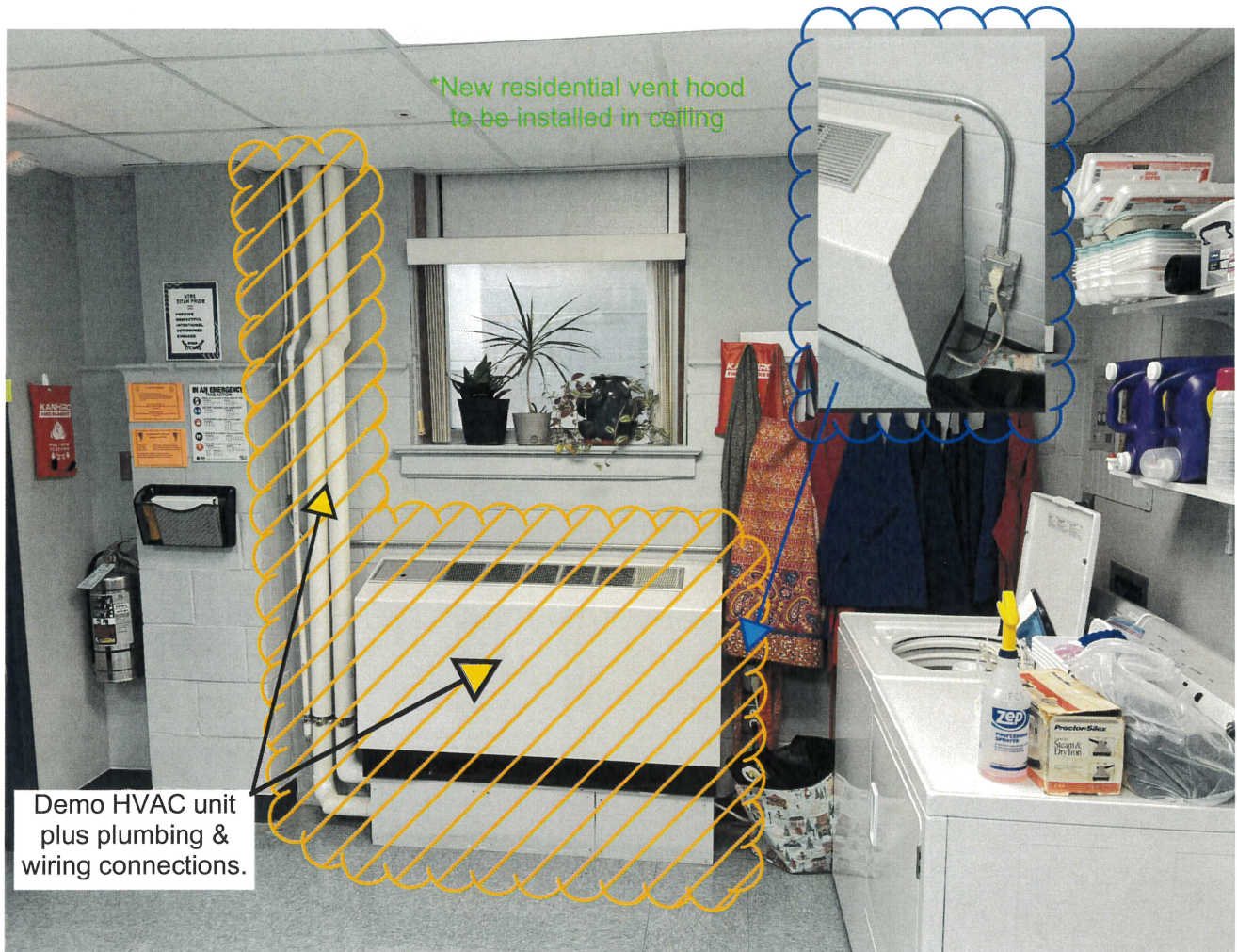
*Vent Hood To Be Installed in Ceiling

ELEVATION



*Supply water lines to sink

Route sink drain line to
same drain line as
washing machine

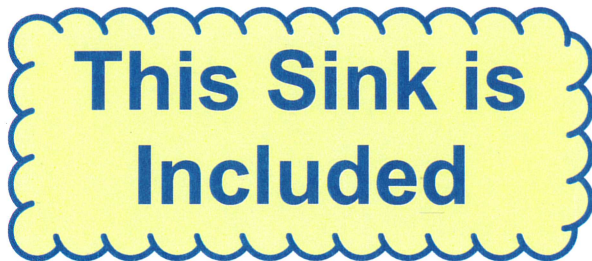


PRODUCT SPECIFICATIONS

Dependabilt™ Stainless Steel 70" x 25-13/16" x 43-3/4" 16 Ga. Two comp Sink w/18" LR Drainboards+Stainless Steel Legs. Sink is manufactured from 16 gauge 300 series Stainless Steel with a #4 Finish, Center drain placement.

Material:	300 series Stainless Steel
Finish:	#4 Finish
Gauge:	16
Weight Without Packaging:	154
Number of Bowls:	2
Sink Dimensions:	70" x 25-13/16" x 43-3/4"
Bowl 1 Dimensions:	16" x 20" x 14"
Bowl 2 Dimensions:	16" x 20" x 14"
Drainboard Location:	Left and Right
Drainboard Size:	18
Backsplash Height:	9
Leg Type:	Stainless Steel
Drain Size:	3-1/2" (89mm)
Drain Location:	Center

Special Note: Requires single splash mount faucet (not included).



Included with Product: Stainless steel legs and adjustable bullet feet.

A Century of Tradition and Quality.
For more than 100 years, Elkay has been making innovative products and providing exceptional customer care. We take pride in offering plumbing products that make life easier, inspire change and leave the world a better place.

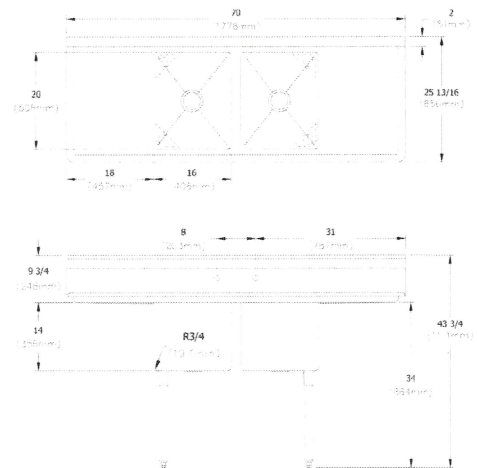
Product Compliance: ASME A112.19.3/CSA B45.4
NSF 2

Accessory: ASME A112.18.2/CSA B125.2



Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.

[Warranty \(PDF\)](#)



PART: _____ QTY: _____
PROJECT: _____
CONTACT: _____
DATE: _____
NOTES: _____
APPROVAL: _____

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

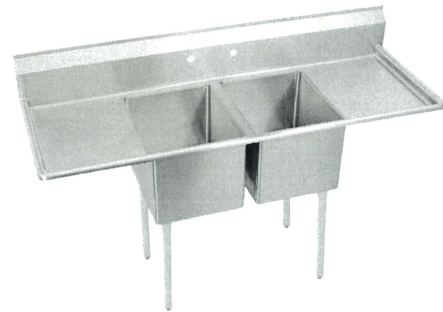
PRODUCT SPECIFICATIONS

Dependabilt™ Stainless Steel 70" x 25-13/16" x 43-3/4" 18 Ga. Two comp Sink w/18" LR Drainboards+Stainless Steel Legs. Sink is manufactured from 18 gauge 300 series Stainless Steel with a #4 Finish, Center drain placement.

Material:	300 series Stainless Steel
Finish:	#4 Finish
Gauge:	18
Weight Without Packaging:	68
Number of Bowls:	2
Sink Dimensions:	70" x 25-13/16" x 43-3/4"
Bowl 1 Dimensions:	16" x 20" x 12"
Bowl 2 Dimensions:	16" x 20" x 12"
Drainboard Location:	Left and Right
Drainboard Size:	18
Backsplash Height:	9
Leg Type:	Stainless Steel
Drain Size:	3-1/2" (89mm)
Drain Location:	Center

Special Note: Requires single splash mount faucet (not included).

Alternate Sink
(potential deduct \$)



Included with Product: Stainless steel legs and adjustable bullet feet.

A Century of Tradition and Quality.
For more than 100 years, Elkay has been making innovative products and providing exceptional customer care. We take pride in offering plumbing products that make life easier, inspire change and leave the world a better place.

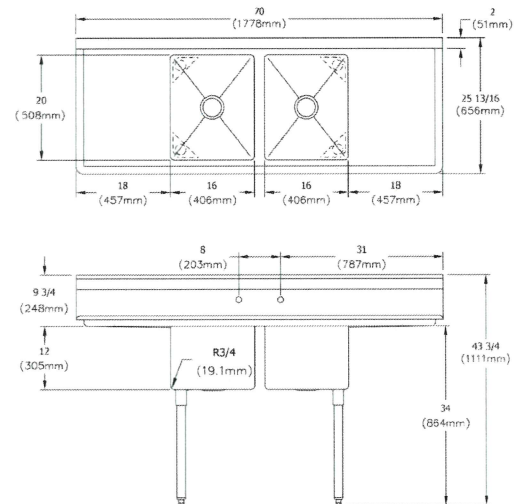
Product Compliance: ASME A112.19.3/CSA B45.4
NSF 2

Accessory: ASME A112.18.2/CSA B125.2



Sinks are listed by IAPMO® as meeting the applicable requirements of the Uniform Plumbing Code®, International Plumbing Code®, and National Plumbing Code of Canada.

[Warranty \(PDF\)](#)



PART: _____ QTY: _____
PROJECT: _____
CONTACT: _____
DATE: _____
NOTES: _____
APPROVAL: _____

In keeping with our policy of continuing product improvement, Elkay reserves the right to change product specifications without notice. Please visit elkay.com for the most current version of Elkay product specification sheets. This specification describes an Elkay product with design, quality, and functional benefits to the user. When making a comparison of other producers' offerings, be certain these features are not overlooked.

PROJECT INFORMATION

HTRS Public Schools - Automatic swing door operators' proposal
810 Central Ave
Humboldt, Nebraska 68376

PROPOSAL DATE

February 11, 2026

EXPIRATION

Valid 30 days from the Proposal Date.

PREPARED FOR

Humboldt Public Schools
810 Central Ave.
Humboldt, Nebraska 68376

DRAWINGS

Drawing Date:
Addendums:

NO DRAWINGS ACKNOWLEDGED
NO ADDENDA ACKNOWLEDGED

PROJECT OVERVIEW

HTRS Public Schools - Automatic swing door operators' proposal

SCOPE OF WORK

HTRS PUBLIC SCHOOLS - AUTOMATIC SWING DOOR OPERATORS' PROPOSAL

2 Thus - Keystone Glass to furnish and install two surface mount clear anodized Besam SW200i automatic swing door operators.

- One will be installed on the exterior righthand outswing door and the other on the interior righthand outswing door.
- Actuators will be mounted on the exterior column, door jamb of the exterior frame, door jamb of the interior door frame and one in the vestibule by the card reader for the interior door.
- Exterior automatic operator will have an on/off/hold open switch and will need to be shut off every night when they go to lockdown the exterior exit devices.
- The interior door will either need to have the electric strike moved over to the righthand outswing door to accommodate this automatic install. Or they will need to install a second HES9400 electric strike to match the existing. This work and the tie in for your security system into our control board is by others.
- Keystone has included multiple trips on this project to help coordinate with Prime, the electrician, and administration to ensure the project goes smoothly.
- Please note that all new operators come with a 2-year parts warranty and one-year workmanship warranty. All materials are in stock but would need 1-2 weeks after approval to work this into our schedule.

PROJECT QUALIFICATIONS

We **EXCLUDE** following items:

1. Price excludes premium time, shift premiums or weekend work. Price is based on standard M-F work hours.
2. All demo work
3. Any logos, signage, or other decorative elements attached to or integrated with the glass
4. Complete shop drawings and engineering
5. All electrical and low voltage wiring for automatic door operators or door hardware
6. Final construction clean
7. Design assist services
8. Furnish aluminum door hardware. Keystone to prep and apply only
9. Sales Tax

PROJECT PRICING

BASE BID:

\$8,600.00

Eight Thousand, Six Hundred Dollars

All work to be completed in a professional manner according to standard Practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate.

CONTACT INFORMATION

Jeff Whitehead |

Keystone Glass

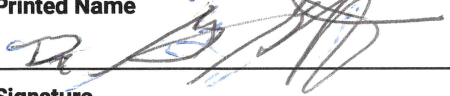
4445 South 76th Circle | Omaha, Nebraska 68127

(402) 403-7721 | jeffw@keystoneglass.com

ACCEPTED BY

Dr. George Griffith

Printed Name



Signature

Date



htrstitans.org - Paragon Kits

htrstitans.org

George Griffith
georgegriffith@htrstitans.org
4028622235

Reference: 20260506-082758497
Quote created: May 6, 2026
Quote expires: August 4, 2026

Garrett
1881 W. State Street

Garland, TX 75042
US

Prepared by: Michael Womack
"Direct Sales Representative"
michael.womack@garrett.com
+14693440344

Total **\$14,434.44**

Products & Services

ITEM AND DESCRIPTION	QUANTITY	SKU	LIST PRICE	PRICE PER UNIT	TOTAL LINE
Paragon ADA GSA Package GSA Kit Includes: 32.5 in ADA compliant Paragon 8-10 Hour removable lithium bat- tery Caster Set for mobility Quick-Q Cell Phone Elimination NFC Card Technology Transport Brace Remote Control 5 Foot Jumper Cable	2	1172031 - GSA	\$6,813.32	\$6,813.32	\$13,626.64

ITEM AND DESCRIPTION	QUANTITY	SKU	LIST PRICE	PRICE PER UNIT	TOTAL LINE
Garrett Guide with Charger – GSA Kit Handheld Security Scanner for Secondary Screening with Audible and Vibrate Alarm *Rechargeable Lithium Battery (125 operating hours / 5 hr to full recharge) *Desktop Charging Base, USB-C to USB-A Cable, wall charger *IP65 rated *7 Selectable Sensitivity	2	1173030 - GSA	\$253.90	\$253.90	\$507.80
Inside Delivery	1	INSDDL	\$300.00	\$300.00	\$300.00
SUMMARY					
One-time subtotal					\$14,434.44

Total	\$14,434.44
-------	-------------

Comments Freight is based on delivery of walk-through metal detector(s) and accessories to a (single) location. Customer must have a loading dock and the ability to unload the trailer. If a lift gate or inside delivery is required, additional charges could apply. FOB Garland. If you wish to have Garrett personnel assemble and set-up the unit, we do charge a trip charge and assembly per unit. \$2500 Trip Charge \$400 per unit.
--

Purchase terms

Contract Number: GS-07F-025DA

Minimum Order: \$50.00

Point of Production: Garland, TX 75042

Prompt Payment Terms: 2%-10 days, Net 31 days

Data Universal Number System (DUNS): 004996112

Freight price is included and based on delivery of walk-through metal detector(s) and accessories to a (single) location. Customer must have a loading dock and the ability to unload the trailer. If a lift gate or inside delivery is required, additional charges could apply.

FOB Garland.

All orders will be subject to appropriate sales tax. Sales tax is determined when the order ships and will appear on the final invoice.

To establish a Net 30 account or to have sales tax waived this form must be submitted prior to the order shipping:

[New Account Information Sheet](#)

All sales are pursuant to [Garrett Terms and Conditions](#)

International Freight Estimates are Subject to Change:

The freight estimate is based on transportation, customs duties, tariffs, taxes, and other third-party fees prevailing on the date of this document. It is not a guaranteed fixed price. We reserve the right to adjust the final invoice amount to reflect any new, increased, or changed duties, tariffs, or taxes levied by government authorities between the date of this estimate and the date of product delivery. Transportation estimates are valid for 15 days from the date of this document.



June 2026

I have attached information on the Commons App for addressing cell phone use in the building. This information shows the research I discussed in May's board report.

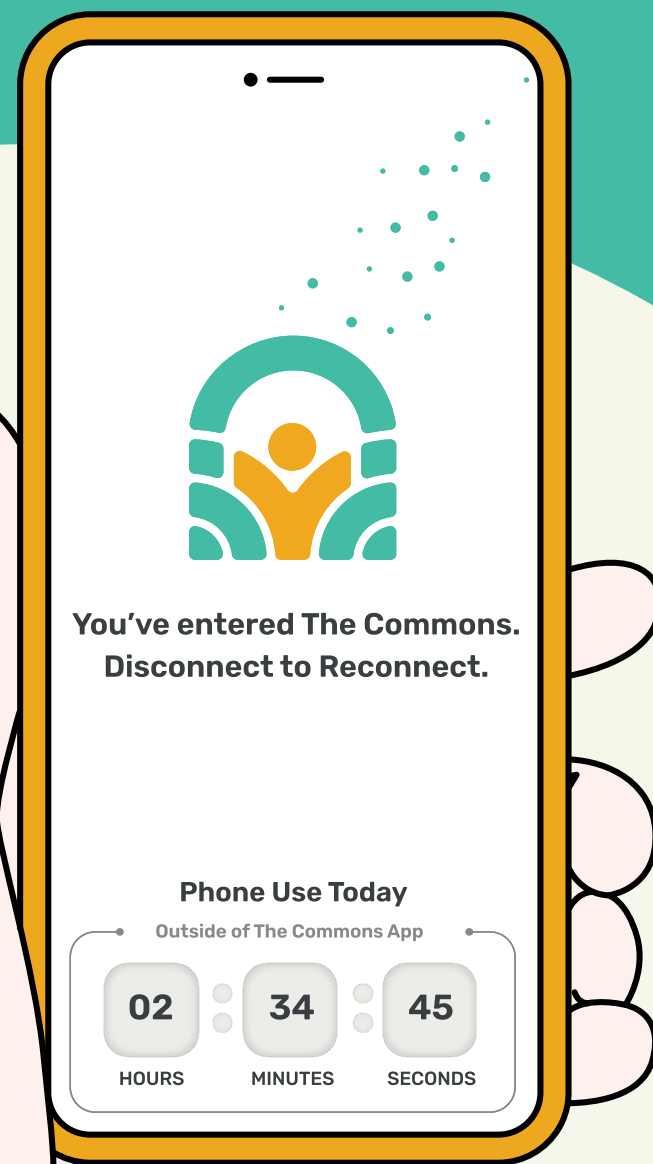
I have also included our Triennial Assessment of our Wellness plan for 2026. We have a good policy. We also understand that there needs to be better enforcement related to caffeinated beverages brought in the school and soda being brought in the cafeteria and our fundraisers. We do have an exemption on fundraisers, and we need to schedule these so there is not an overlap of fundraisers being sold for consumption in the building.

We had two Cardiac drills this year which is part of the heart safe initiative which provided the district with two AEDs. Both drills were run by nurse Jess, and we had a good response time for both drills.

I will begin working on the budget for next year as well as handbooks and the schedule for the start of the school year. We will have ESU 4 attend the afternoon of session on August 13 to help with developing our Continuous Improvement Plan goals for the next five-year cycle.

The custodial staff is working hard to get maintenance done and moving teachers from one room to another.

The summer STEAM program is running again this year, with Jaime and Amber running the program.



**REDEFINING FOCUS
IN SCHOOLS, NOT BY
REMOVING DEVICES,
BY BUILDING BETTER
HABITS.**

THE REALITY SCHOOLS ARE NAVIGATING TODAY

1

Phones are learning tools
and distractions

2

Enforcement is inconsistent
and exhausting

3

Students are still learning how
to self-regulate

The Cost of Distraction Is Real

1 MONTH OF CLASSTIME - GONE



Teens are spending an average of 1.5 hours, of a 6.5 hour school day, on cell phones, with 25% of students logging on for more than two hours.

Adolescent Smartphone Use During School Hours, JAMA Pediatrics 2025



HUNDREDS OF THOUSANDS OF DOLLARS OF LOST LEARNING TIME IN EVERY SCHOOL ACROSS AMERICA

\$14,000 of every teacher's salary is lost due to student cellphone use

(20% of their contracted time).

AIRPLANE MODE FOR SCHOOLS™



Students keep their devices

but distractions are blocked during school



School leaders get visibility

into screen time and student compliance



THE EDTECH AWARDS



TRENDSETTER FINALIST 2026



Students track their own screen time

to help build good digital habits



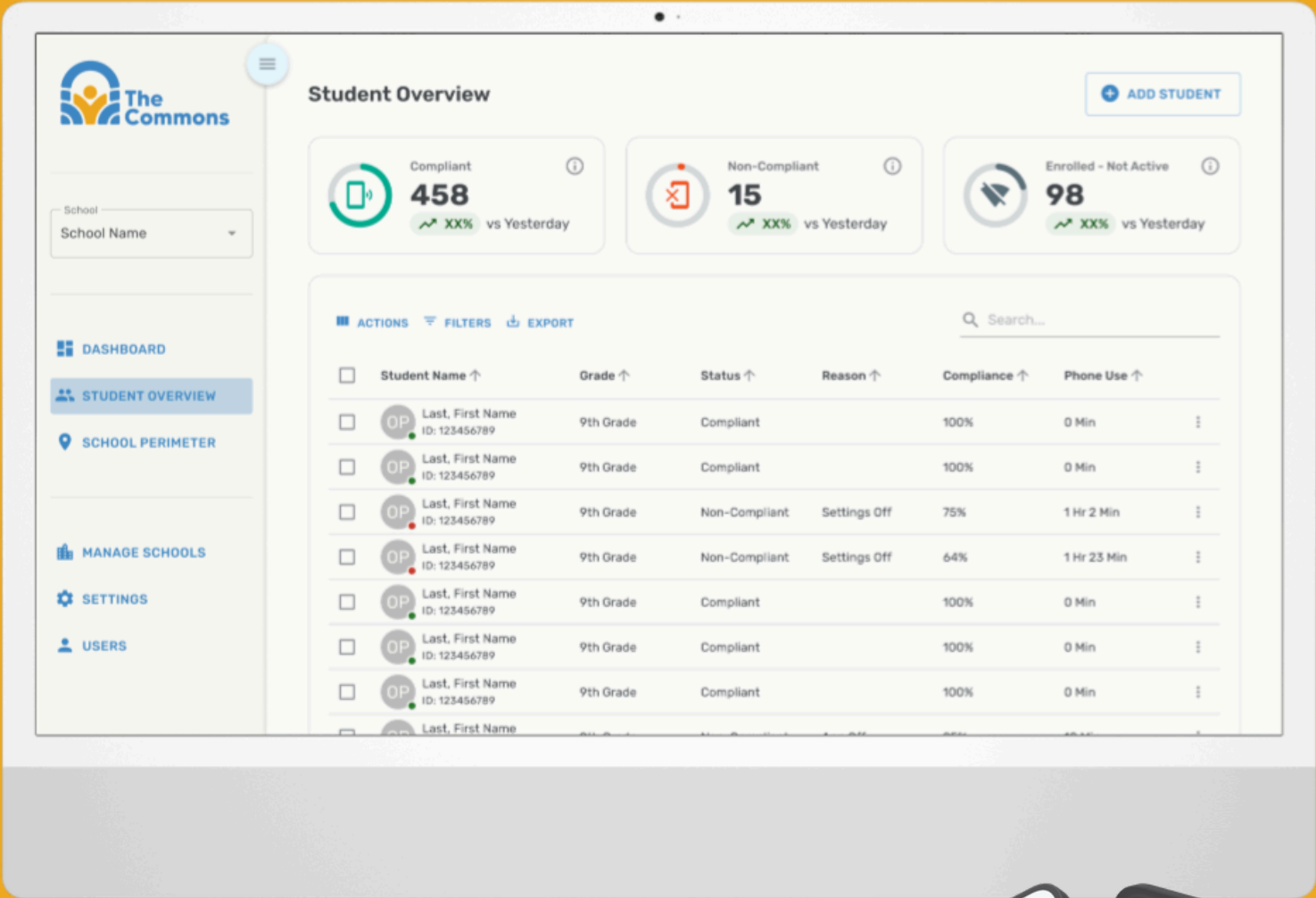
Digital citizenship curriculum

teaches healthy, balanced device usage



Professional development

equips staff with new skills and insights



What Makes a Phone Policy Work

- + **Clear Expectations** (Policy)
- + **Built-in Guardrails** (Automatic, In-the-Moment Support)
- + **Student Awareness & Reinforcement** (Practice Over Time)
- + **Visibility** (Accountability for Schools)

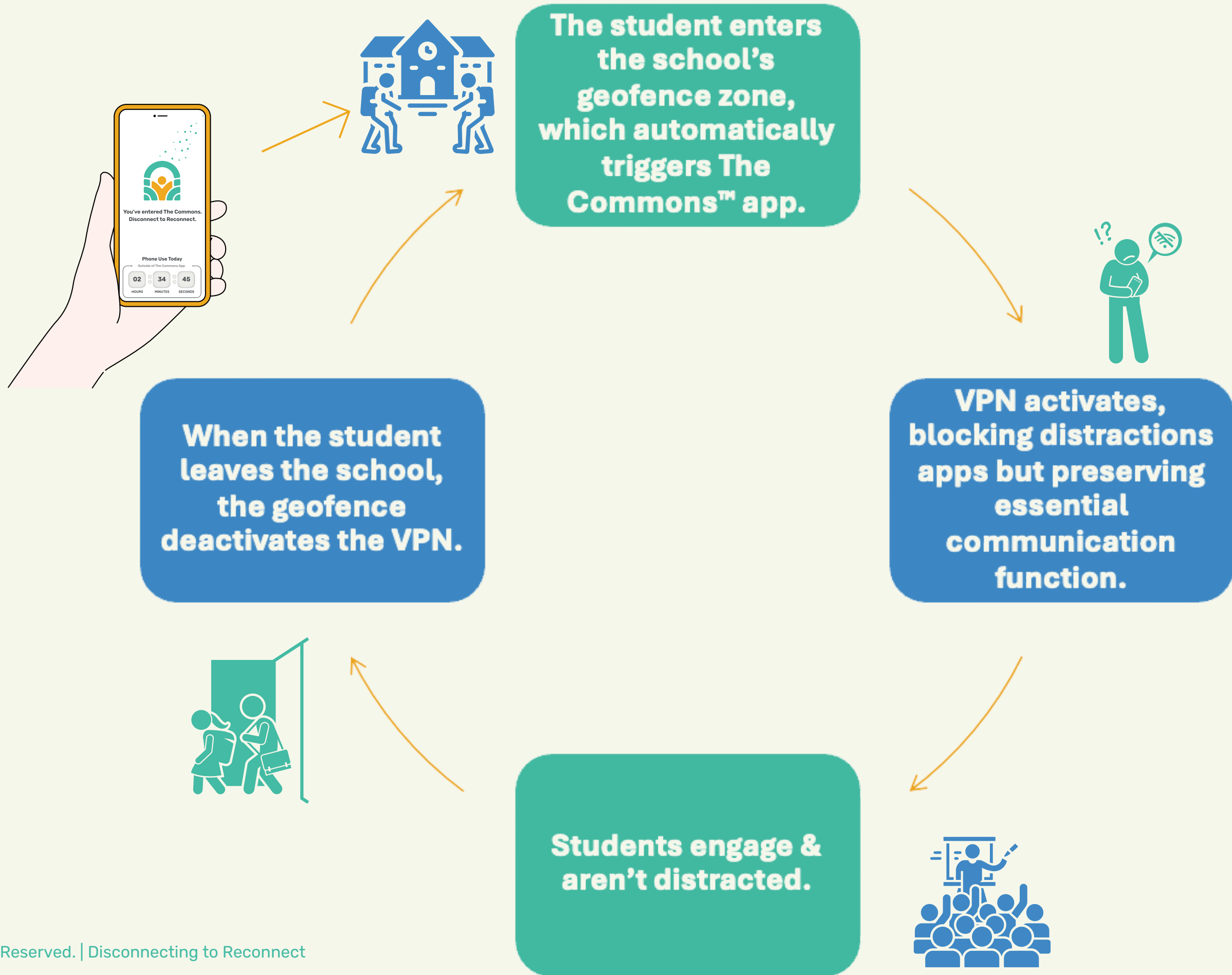


An actionable policy and program that supports true student behavior change

*The Commons was intentionally built for schools and students
Most tools address one or two of these — not all four*



A MODERN SOLUTION FOR STUDENT CELLPHONE DISTRACTIONS



SCHOOL ADMIN DASHBOARD

Admins easily sort and filter student data by key metrics, making it simple to prioritize support.

Easy student onboarding - admin know who has successfully activated their app and who hasn't.

School (Geofence) zone and school hours for operation.

Identify phone use patterns to support intervention, not just discipline.

Student compliance list saves admin time by focusing on off-task students, not chasing phones.

Timestamped Compliance History + Notes Document context all in one place.

How The Commons Helps Students Build Better Phone Habits



Turning everyday phone use into moments of awareness and choice

Activates automatically when students arrive at school	➡	No need to decide or manage settings	==	Reduces cognitive load & sustains focus
Quiets distracting apps during school hours	➡	Pauses when they feel the impulse to check their phone	==	Builds self-awareness & impulse control
Makes focus the default; bypassing it takes effort	➡	Takes intentional effort to bypass rules and focus	==	Healthy habits in a distraction-free environment
Sends gentle nudges when attention slips	➡	Gets immediate, light-touch feedback on screen time	==	Real-time cause-and-effect for decision making
Applies a school-wide, norms-based approach	➡	Creates a positive culture where focus is normal	==	Digital citizenship & self-regulation



STUDENT FEEDBACK

*"Whenever I step into a school campus... I get a notification saying, like, welcome to school, now it's time to put your phone away and concentrate on school... **it gives us some motivation**... because it's school time, and we're on campus."*

*"It really helps me to stay focused... for me, I need someone to smack me in the back of the head... It kind of **helps you do something you know you should do, but you won't do on your own.**"*

*"Last year, it was a complete disaster in our class. People airdropping random pictures to each other. But since we have a Commons app now... it changed dramatically. **Everybody is listening to the teacher.**"*

PARENTS SAY IT BEST



...thank you times a million for coming to the decision about The Commons!

How nice to not lock away their phones but temporarily disable distracting apps between school hours while leaving phone/text there.

My gut always felt that locking away the phone was not the best way and also a time crunch that took away from school.

I just read this about The Commons in Psychology Today

.....

With decisions like this, in fostering good mental health... is just another reason that we are so happy that Nate and we as his parents are part of the community.

*Thanks,
Mags*

PILLARS OF IMPACT

Mental Health & Behavior

- Behavioral referrals (bullying, fighting, disruptions).
- School nurse/counselor visits.
- Attendance and tardiness trends.

Learning Environments

- Minutes per class period spent addressing phone use.
- Increased teacher-student interactions and engagement.

Teacher Efficacy

- Do teachers feel they have control over student cellphone use?
- Awareness and confidence in enforcing school cell phone policy.
- Progress on planned units/curriculum.

School Culture

- Classroom participation rates.
- Student engagement in shared spaces (lunchroom, recess, passing periods).
- Number of books checked out from the library.
- Participation in clubs and social activities.

Program Fidelity & Sustainability

- Standardized questions about implementation process and policy maintenance.

Metric Examples:

A SIMPLE PATH TO GETTING STARTED

The Commons is the easiest and most effective solution for screens in schools.

1

LAUNCH PREPARATION (PRE-IMPLEMENTATION PHASE)

- GUIDED ONBOARDING AND ROLLOUT PLANNING
- STAFF TRAINING AND PROFESSIONAL DEVELOPMENT
- ALIGNMENT WITH EXISTING SCHOOL POLICIES AND EXPECTATIONS
- DESIGNED TO MINIMIZE ADDITIONAL STAFF BURDEN

2

90-DAY OUTCOME MEASUREMENT

- POST-LAUNCH IMPLEMENTATION PERIOD
- SCHOOLS EVALUATE REAL-WORLD IMPACT
- BI-DIRECTIONAL DATA SHARING BETWEEN THE COMMONS AND SCHOOLS

3

SCALE WITH CONFIDENCE

- REVIEW OUTCOMES TOGETHER
- CONTINUE AT FOUNDING SCHOOL PRICING
- EXPAND BY CAMPUS, OR DISTRICT

SCHOOLS LAUNCH THOUGHTFULLY, MEASURE OUTCOMES OVER A DEFINED PERIOD, AND SCALE BASED ON DEMONSTRATED RESULTS.

IMPACT TRIAL: WHAT PARTICIPATION INCLUDES

What Schools Receive

- Guided onboarding and staff preparation
- Policy alignment and rollout support
- Ongoing partnership and KPI reviews
- Outcome review following implementation
- Priority access to platform updates

Impact Implementation Period

- \$1,000 implementation fee (standard \$1,500)
- \$5 per student (standard \$7.50 annual rate)

Impact Partner Advantages

- Preferred pricing for continued participation
- Optional multi-year price protection
- Ability to expand at Impact-partner rates

Participation is intentionally limited each cycle to ensure hands-on implementation support and meaningful outcome evaluation.



THANK YOU!



The Commons

Shannon Godfrey

Shannon@the-commons.app

Julia Gustafson

Julia@the-commons.app

www.the-commons.app

IMPLEMENTING THE COMMONS

Current Cost

- Disrupted Learning Time
 - On average, phones cost 1 month of instruction per student each year (JAMA Pediatrics).
- Teacher Burden
 - Equivalent to \$10K–\$14K per teacher per year lost in wasted class time.
- Administrative Drain
 - Hours spent on phone-related discipline, investigations, and social media incidents.
- Legal fees
 - Hours and dollars spent when a social media incident goes wrong.

Schools are already paying the price – in lost time, resources, and staff morale.

Regain Morale & Engagement

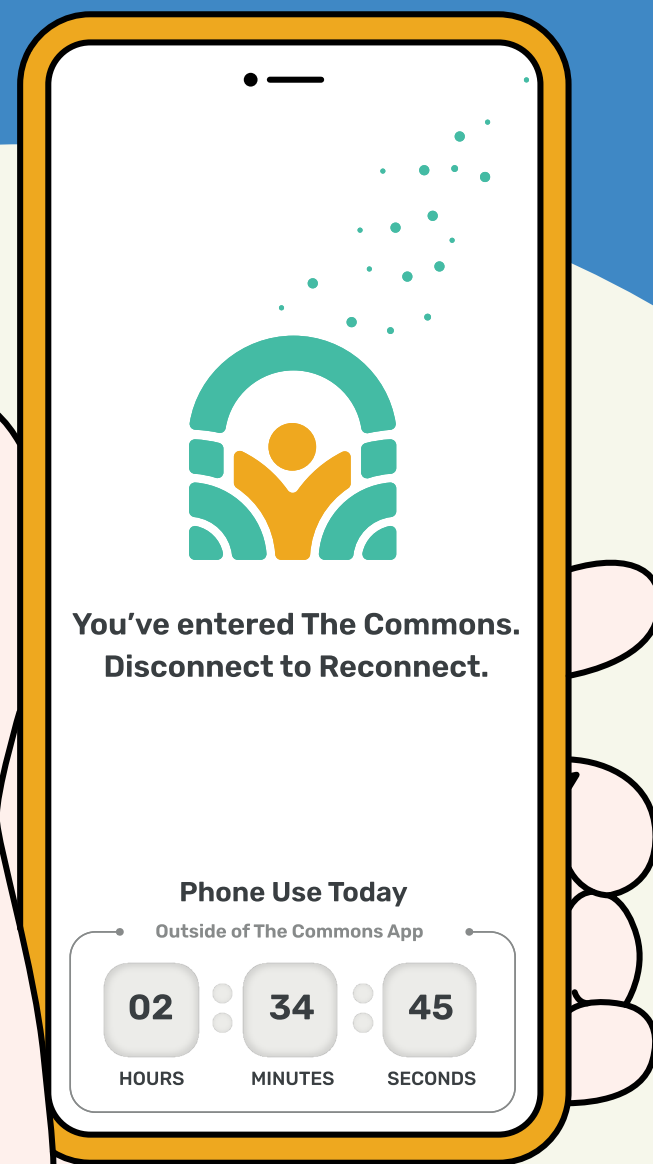
The Commons is priced less than a student planner.

For less than the cost of one student planner per year, schools eliminate one of their biggest drains on time and money.

- \$7.50/student per year
 - That's less than \$0.62/student per month
- **What Schools Gain:**
 - Teachers reclaim hours of instruction
 - Administrators reduce phone-related incidents
 - Students build focus and stronger learning skills

Year	The Commons (500 students)	Leader in Pouches (500 students)
Year 1	\$5,250	\$15,000
Year 1 Replacements	\$0	\$4,500 (30% replacements)
Year 2	\$3,750	\$4,500 (30% replacements)
Year 3	\$3,750	\$4,500 (30% replacements)
Year 4	\$3,750	\$4,500 (30% replacements)
4-Year Total	\$16,500	\$33,000+ (doesn't include shipping, & Implementation Fee)

98% TEACHERS FEEL MORE CONFIDENT
ENFORCING THEIR STUDENT CELLPHONE POLICY WITH THE COMMONS



TECHNOLOGY OVERVIEW

AIRPLANE MODE FOR SCHOOLS™



Students keep their devices

but distractions are blocked during school



School leaders get visibility

into screen time and student compliance



Students track their own screen time

to help build good digital habits



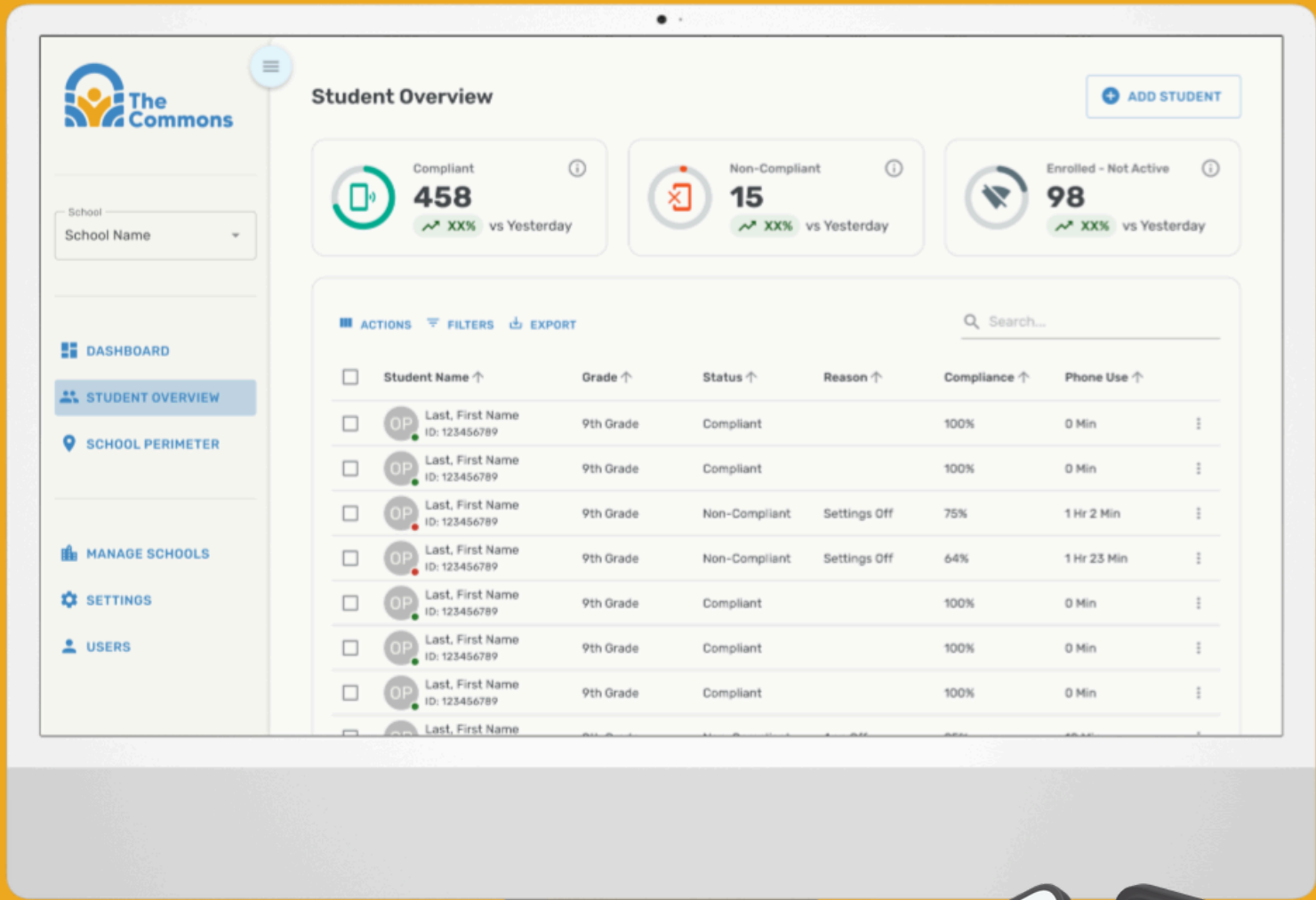
Digital citizenship curriculum

teaches healthy, balanced device usage

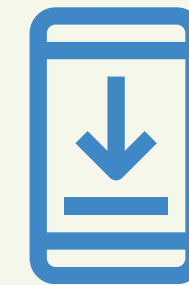


Professional development

equips staff with new skills and insights



The Commons™ Set-Up



SET THE ZONE

GEOFENCE IS SET AROUND
THE SCHOOL'S PERIMETER.
(ONE-TIME)

UPLOAD YOUR ROSTER

SCHOOL UPLOADS
STUDENT LIST TO THE
COMMONS™ SECURE
DASHBOARD.

CHOOSE WHICH APPS
STAY OPEN (ACADEMIC
TOOLS,
COMMUNICATION).

COMMUNICATE WITH FAMILIES

SEND COMMUNICATION
EXPLAINING WHY THE
COMMONS™ IS BEING
USED AND HOW IT
WORKS.

SHARE FAQ, A QUICK
OVERVIEW, AND
SETUP INSTRUCTIONS.

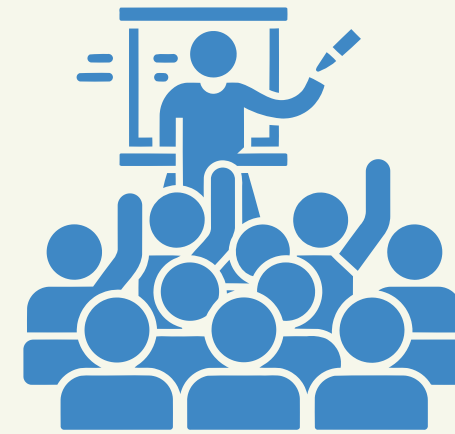
STUDENT DOWNLOADS APP

SETUP CAN HAPPEN DURING BACK-TO-SCHOOL
NIGHT, ORIENTATION, OR A QUICK CENTRALIZED
STATION DURING THE FIRST WEEK.

****FIRST WEEK OF IMPLEMENTATION IT IS COMMON
THAT STUDENTS WILL TEST YOUR POLICY AND
AUTHORITY BEFORE A NEW HABIT IS BUILT.**

STUDENTS SCAN QR CODE TO ACTIVATE THE COMMONS™ APP

Daily Process



STUDENT ENTERS THE SCHOOL'S GEOFENCE ZONE
(AUTOMATICALLY TRIGGERS THE COMMONS™ APP).

VPN ACTIVATES, BLOCKING DISTRACTIONS APPS BUT PRESERVING ESSENTIAL COMMUNICATION FUNCTION
(NO INTERNET TRAFFIC MONITORING).

STUDENTS ENGAGE & AREN'T DISTRACTED.
(THE APP DOES NOT COMMUNICATE PERSONAL DATA BACK TO THE SERVER; IT ONLY CONFIRMS THAT IT'S ACTIVE).

WHEN THE STUDENT LEAVES THE SCHOOL, THE GEOFENCE DEACTIVATES THE VPN
(NO PERSISTENT CONNECTION).

PRIVACY & SECURITY REINFORCEMENT:

- NO GPS TRACKING AT ANY TIME—INSIDE OR OUTSIDE SCHOOL ZONES.
- NO LOCATION DATA STORED OR TRANSMITTED—THE APP ONLY DETECTS WHEN A DEVICE ENTERS A PREDEFINED GEOFENCE TO ACTIVATE.
- THE SCHOOL DOES NOT SEE STUDENTS' LOCATIONS—ONLY WHETHER THE COMMONS™ IS ACTIVE OR INACTIVE.

WE KNOW YOU'RE THINKING...

"Will parents push back about installing an app on personal devices?"

- Schools already use tools like GoGuardian, firewalls, and device controls on school-issued devices.
- The Commons is less invasive – only active during school hours and doesn't monitor personal use ever.
- Proactive communication is KEY to success – don't worry, we have templates!

"How do we get students to download the app?"

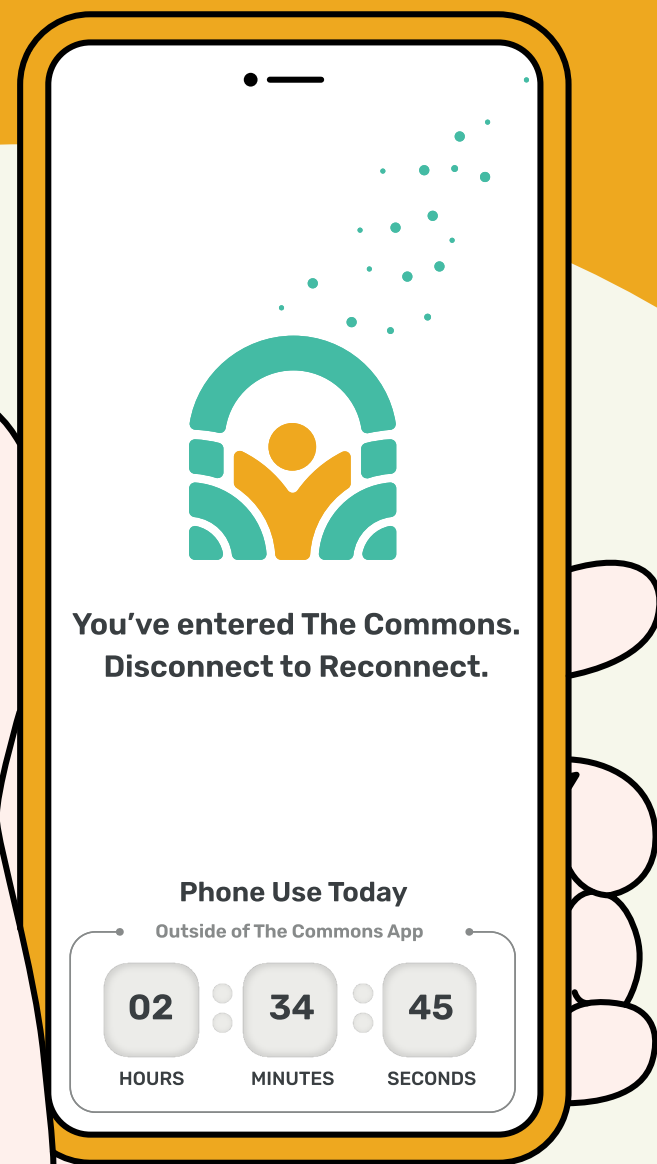
- Parent + School Support: Parents want focus, schools set clear expectations.
- Easy Setup: QR-code onboarding takes just minutes, with our team guiding you through the launch.
- Policy-Backed: To bring phones on campus, The Commons must be active.

"Will students resist?"

- Like any new policy (dress code, ID badges), consistency and clear communication build sustainable and positive habits.
- Students may test boundaries at first, but most adapt quickly when expectations are clear and universal

"Are we tracking students or their data?"

- No GPS tracking, ever.
- No location data is stored or transmitted.
- The app only confirms if it's active within the school's geofence-never where a student is or what they're doing



ONBOARDING & ROLLOUT PLANNING

ONBOARDING OVERVIEW

WEEKS 1-2: Foundation Building

Build your plan, assemble your Core Commons Team, align roles

We will also align
your policy with
The Commons



WEEKS 3-4: Launch Preparation

Train staff, prep communications, finalize tech setup

WEEKS 5-6: Student Launch

Achieve 80%+ students onboarded, paired, and compliant

WEEKS 7-12+: Building Momentum

Reach 90%+ compliance and create sustainable culture

WEEKS 1-2: Foundation Building

Build your plan, assemble your Core Commons Team, align roles

01

Kickoff meeting with CSM

Launch your implementation journey with strategic planning and goal alignment

02

Core Commons Team role assignments

Identify and assign key stakeholders to drive success across your organization

03

Team alignment session

Ensure everyone understands their responsibilities and the path forward

We will also align your policy with The Commons

WEEKS 3-4: Launch Preparation

Train staff, prep communications, finalize tech setup

01

Staff training & Student Champion recruitment

Prepare your team and identify student leaders to champion the program

02

Parent & student communications

Inform and engage your community with clear, compelling messaging

03

Tech checklist & roster upload

Complete technical setup and ensure all systems are ready

Who on your team...

Can make decisions without having to ask permission?

Oversees communication to students, staff and parents?
Is this the same person or do you have people on your team that specialize in these roles?

Who on your team is tech savvy, has rapport with students and can support onboarding?

Who on your team manages behavioral referrals and will be responsible with ongoing policy alignment?

WEEKS 5-6: Student Launch

Achieve 80%+ students onboarded, paired, and compliant

01	02	03
Launch day event	Daily compliance monitoring	Tech troubleshooting & follow-up
Assembly or classroom rollout to maximize student engagement	Track progress and identify students who need support	Resolve issues quickly to maintain momentum

WEEKS 7-12+: Building Momentum

Reach 90%+ compliance and create sustainable culture

01	02	03
Targeted Support	Incentives Program	Steady-State Monitoring
Focus on non-compliant students with personalized interventions	Execute rewards and recognition to drive engagement	Transition to sustainable, long-term compliance practices

Do you have a required class or setting where all students participate i.e. advisory, health, etc. that could support student onboarding and program introduction?

PILLARS OF IMPACT

Mental Health & Behavior

- Behavioral referrals (bullying, fighting, disruptions).
- School nurse/counselor visits.
- Attendance and tardiness trends.

Learning Environments

- Minutes per class period spent addressing phone use.
- Increased teacher-student interactions and engagement.

Teacher Efficacy

- Do teachers feel they have control over student cellphone use?
- Awareness and confidence in enforcing school cell phone policy.
- Progress on planned units/curriculum.

School Culture

- Classroom participation rates.
- Student engagement in shared spaces (lunchroom, recess, passing periods).
- Number of books checked out from the library.
- Participation in clubs and social activities.

Program Fidelity & Sustainability

- Standardized questions about implementation process and policy maintenance.

Metric Examples:

WHAT DOES IT TAKE TO ROLLOUT THE COMMONS?

Example School Overview: 800 students | 75% onboarded before day one (600) | 200 remaining × ~3 min = ~10 total staff hours | With 4 staff supporting onboarding: ~30 minutes per day each during the first week.

**PRE-LAUNCH
SUMMER ONBOARDING**

15-30 min/day

Rising to 1 hrs/day in the final push 2 weeks before school starts

**LAUNCH
FIRST 2 WEEKS OF SCHOOL**

2 hrs/day

Spread across Deans + APs + office staff supporting pairing and compliance

**STEADY STATE
ONGOING DAILY OPS**

0~30 min/day

Some days zero follow up needed. The system runs itself. Focus on positive awareness initiatives.

Humboldt – Table Rock –Steinauer Public School District #74-0070

Ten Essential Components of Local School Wellness Policy Checklist

This document outlines the ten required components of the local school wellness policy (LWP) as defined by the USDA final rule of 2016. Districts can use this checklist in conjunction with Healthier Generation's Model Wellness Policy, to revise/update their LWP and ensure that it meets federal requirements. Healthier Generation's Model Wellness Policy includes model language for the required components, as well as resources to support implementation.

Rating scale

2 = Includes all required language

1 = Include some of the required language

0 = Include none of the required language

rating	required components	notes
2	The policy identifies one or more school district and/or school official(s) who have the authority and responsibility for ensuring that each school complies with the policy.	The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy.
2	The policy includes language inviting parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and review and update of the LWP.	Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.
2	The policy includes language describing the methods for informing the public (including parents, students, and others in the community) about the LWP, and updates this information on an annual basis.	In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public

		postings.
2	The policy includes language that outlines the triennial assessment. At least once every three years, the following is measured and made available to the public: the extent to which schools comply with the LWP, the extent to which the LWP compares to model local school wellness policies, and the progress made in attaining the goals of the LWP	The school board shall assess and review this policy at least every three years to determine: a. Compliance with this policy; b. How this policy compares to NDE model wellness policies; c. Progress made in attaining the goals of this policy.
2	The policy includes nutrition standards for all foods and beverages sold on the school campus during the school day that are consistent with Federal regulations for school meals and the Smart Snacks in School nutrition standards.	1. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to: a. USDA National School Lunch and School Breakfast nutrition standards b. USDA Smart Snacks in School nutrition standards. 2. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.
2	The policy includes standards for all foods and beverages provided, but not sold, to students during the school day (e.g., in classroom parties or classroom snacks brought by parents).	The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior

2	The policy includes specific goals for nutrition education and promotion activities.	1. Goals for Nutrition Promotion and Education a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. b. The health curriculum will include information on good nutrition and healthy living habits. c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate. d. The district will collaborate with public and private entities to promote student wellness. e. Water will be made available to students throughout the school day.
2	The policy includes requirements for marketing and advertising of only those foods and beverages that meet the USDA Smart Snacks in School nutrition standards on the school campus during the school day.	Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
2	The policy includes specific goals for physical activity opportunities.	The school district's curriculum shall include instruction on physical activity and habits for healthy living. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.

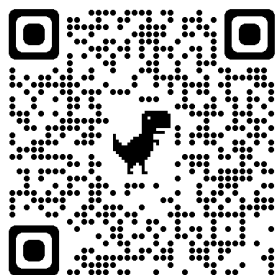
2	The policy includes specific goals for other school-based activities that promote student wellness.	The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.).
---	---	---

Step 1- Extent Local Wellness Policy Complies with USDA Requirements and Compares to a Model Policy Tracking Tool

Component	Description
Select the Tool used for model LSWP comparison, upload the assessment in your folder: If another tool was used, list it here.	• Alliance for a Healthier Generation 10-step Checklist • The WellSAT 3.0 School Assessment Tool
Areas of Strength:	1. We have water available to all students. 2. The lunchroom is attractive and well-lit 3. We have strong goals for physical activity.
Opportunities for Improvement	1. Eliminate the loss of recess as a consequence. 2. Improve enforcement of the nutrition rule related to school fundraisers by improving scheduling. 3. Improve notification to parents of the smart snack requirements.
As a result of the comparison, was the new language adopted in the LSWP?	☐ Yes ☒ No
If yes, briefly describe what was adopted (include page numbers for new language if possible),	☐ Yes

Component	Description
Have the changes been approved by the school board?	☐ No
Describe the next steps for strengthening your LSWP.	Ongoing and continued review of policy enforcement and notification practices.

[Return to triennial assessment document](#)



Discussion/Notes:

Step #2: Progress in Reaching LSWP Goals Template

Goal As defined by your LSWP	Was the Goal Met? Yes/ Partially/ No	What Was Achieved? Describe how you achieved this goal	Documentation Share documents (as links or attachments) used to measure LSWP implementation
USDA wellness policy goals outline that 3 goals must be included, 1) nutrition goal, 2) physical activity goal, and 3) other student wellness goal, additional goals are <u>optional</u>			
1. Nutrition Education Goal(s)- record goal -OR- Nutrition Promotion Goal(s)- record goal	Yes	Providing healthy choice menus	Sample Menu https://acrobat.adobe.com/id/urn:aaid:sc:us:68f3e972-14a4-4d4a-891b-3e73872b384d
2. Physical Activity Goal(s)- record goal	Yes	Providing recess and physical education for all students.	Schedules showing recess and PE time: K-6 Schedule https://acrobat.adobe.com/id/urn:aaid:sc:US:9dab7bd7-3e5f-41b7-8447-095c29507b67 7-12 Schedule https://acrobat.adobe.com/id/urn:aaid:sc:US:3df34d09-dbe4-4949-be16-20aa5f45639b
3. Other student wellness Goal(s)- record goal, <i>this is often where goals to support SEL and Mental health or staff wellness could be included</i>	Yes	Promoted staff health by using the EHA program through our health insurance.	Sample Email Blurb https://acrobat.adobe.com/id/urn:aaid:sc:US:5f433c26-ed5-4f9c-b7b4-377bbfbdee2f

Nebraska Department of Education, Office of Coordinated Student Support Services

Adapted from the Let's Eat Healthy Program resources

Goal As defined by your LSWP	Was the Goal Met? Yes/ Partially/ No	What Was Achieved? Describe how you achieved this goal	Documentation Share documents (as links or attachments) used to measure LSWP implementation
Additional Goal(s) <i>Add more rows as needed</i>			

[To return to the overview document, click this link](#), Questions, contact:
jessie.coffey@nebraska.gov

[To return to the overview document, click this link](#)

Questions, contact: jessie.coffey@nebraska.gov

Step #3- Extent of Compliance for All Schools with the LSWP

Policy Area (Write the requirements included in your LSWP in the column below)	Not Met (Number of Schools)	Partial Compliance (Number of Schools)	Full Compliance (Number of Schools)
Nutrition Education/Promotion Goal(s)	0	0	2
Physical Activity Goal(s)	0	0	2
Other Student Wellness Goal(s)			2
Non-goal related requirements of LWP- outline how you are meeting these elements in your LPW and the levels of compliance			
<u>Federal/State Meal Standards</u> are Met	0	0	2
Foods Offered but Not Sold to Students Standards	0	0	2
Food and Beverage Marketing (<u>SMART Snacks regulations</u>- ala carte and vending, food sales during the school day)	0	0	2

District LSWP Components	For the components below, indicate whether the district is in compliance.
Public Involvement- how was the public included in LWP development? (parents, community members, etc.)	☒ Yes Public Notice of Wellness Meeting https://acrobat.adobe.com/id/urn:aa:sc:US:75350072-d3a0-4513-a267-272940de8a90 ☐ No
Public Notification- how are you notifying the public about your assessment results?	☒ Yes Webpage ☐ No
Triennial Assessment- is this posted publicly? Provide the link	☒ Yes https://www.htrstitans.com/page/school-board ☐ No

[To return to the overview document, click this link](#)

Questions, contact: jessie.coffey@nebraska.gov