

Board of Education Regular Meeting
Monday, April 13, 2020 7:00 PM
Music Room, Humboldt
810 Central Avenue
Humboldt, NE 68376-9706

1. OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL - PLEDGE OF ALLEGIANCE*

2. APPROVE THE AGENDA

3. WELCOME PATRONS AND GUESTS

4. PATRON COMMENT

5. CORRESPONDENCE

6. APPROVE CONSENT AGENDA

1. Regular Meeting Minutes

2. Approve bills for payment

3. Review Treasurer's report

7. REPORTS

1. Principal Othmer

2. Assistant Principal Lottman

3. NASB Report

8. DISCUSSION ITEMS

1. Kitchen Update
2. Staff Plan during COVID-19 non school days
3. Grading Plan for Students during COVID-19 non school days

9. ACTION ITEMS

1. Approve board member's leave of absence
2. Approve retirement of Peggy Williams effective end of 2019-2020 school year
3. Approve resignation of Delaney Roberts effective end of 2019-2020 school year
4. Accept resignation of Mary Moser effective end of 2019-2020 school year
5. Approve contract to hire Holly Hawley as elementary teacher for the 2020-2021 school year
6. Approve contract to hire Stephanie Scales for the 2020-2021 school year
7. Approve Student Handbook changes for 2020-2021
8. Approve Laptop Handbook changes
9. Set Lunch Prices for 2020-2021
10. Approve Interlocal Contract for Enrichment Activities Southeast Nebraska Regional

Program (ESU 18)

11. Authorize superintendent authority to issue teaching contract renewals for 2020-2021

12. Approve COVID-19 Resolution

10. SUPERINTENDENT EDMUNDSON REPORT

11. ADJOURN

Board of Education Regular Meeting

Monday, March 9, 2020 7:00 PM

Music Room, Humboldt

Attendance Taken at 7:00 PM. Mike Bredemeier: Present, Rock Herr: Present, Neal Kanel: Present, Scott Ogle: Present, Tim Schardt: Present, Sandy Stalder: Present.

1. OPEN MEETING NOTICE - CALL MEETING TO ORDER- ROLL CALL -PLEDGE OF ALLEGIANCE*

2. APPROVE THE AGENDA

Motion to approve agenda passed with a motion by Scott Ogle and a second by Sandy Stalder. Yea: 6, Nay: 0

3. WELCOME PATRONS AND GUESTS

4. PATRON COMMENT

5. CORRESPONDENCE

Thank you from Nancy Bergert.

6. APPROVE CONSENT AGENDA

Motion to approve consent agenda passed with a motion by Sandy Stalder and a second by Rock Herr. Yea: 6, Nay: 0

6.1. Regular Meeting Minutes

6.2. Approve bills for payment

6.3. Review Treasurer's report

7. PRESENTATION

7.1. Sheriff Hardesty (was not able to attend)

7.2. Eagle Scout Project

The board verbally approved the project Joseph Snethen wants to complete.

8. REPORTS

8.1. Principal Othmer

The report discussed professional development, student behavior data, and student news.

8.2. Assistant Principal Lottman

She reported on the ATSI Webinar and assessments.

8.3. NASB Report

Notes from NASB were attached with upcoming events.

8.4. Financial Reports

Superintendent Edmundson provided a Revenue Expense Flow report for the past three years.

8.5. Student/Staff Comparisons

Reports were attached concerning the Elementary Staff for next year and terminated staff versus new incoming staff.

9. DISCUSSION ITEMS

9.1. Building and Grounds - Kitchen Update

Discussion concerning possible upcoming kitchen changes.

9.2. Strategic Plan Review - Guiding Priorities III - District Climate/Culture and V - District Resources

9.3. Review Board Self Evaluation

The results of the evaluation were attached.

10. ACTION ITEMS

10.1. Approve board member's leave of absence

10.2. Accept retirement of Paulette Joy as Kindergarten teacher effective end of 2019-2020 school year

Motion to approve retirement and thanks for years of service for Paulette Joy [and Heather Leuenberger and Deserae Frey] including ACTION ITEMS 10-2, 3, 4 passed with a motion by Rock Herr and a second by Sandy Stalder. Yea: 6, Nay: 0

10.3. Accept resignation of Heather Leuenberger as an elementary teacher effective end of 2019-2020 school year (included in Motion 10.2)

10.4. Accept resignation of Deserae Frey as elementary teacher effective end of 2019-2020 school year (included in Motion 10.2)

10.5. Approve hiring Maggie Tomek as Kindergarten teacher for the 2020-2021 school year

Motion to approve passed with a motion by Scott Ogle and a second by Sandy Stalder. Yea: 6, Nay: 0

10.6. Approve hiring Benjamin Billesbach as an elementary teacher for the 2020-2021 school year

Motion to approve passed with a motion by Scott Ogle and a second by Rock Herr. Yea: 6, Nay: 0

10.7. Approve hiring Hannah Holthaus as special education teacher for 2020-21 school year

Motion to approve passed with a motion by Sandy Stalder and a second by Rock Herr. Yea: 6, Nay: 0

10.8. Approve contract with Auburn Public Schools to share a school psychologist

Motion to approve Interlocal Cooperation Act Agreement with Auburn Public Schools for school psychologist services at .4 FTE passed with a motion by Sandy Stalder and a second by Scott Ogle. Yea: 6, Nay: 0

10.9. Approve second and final reading of Policy 5065 Bed Bugs

Motion to approve Policy 5065 Bed Bugs passed with a motion by Scott Ogle and a second by Sandy Stalder. Yea: 6, Nay: 0

10.10. Approve Driver's Ed fee [no changes]

10.11. Approve Taylor Dunekacke at \$22 per hour as Driver's Ed instructor for 2020 [no changes]

10.12. Approve ESU4 Contract for 2020-2021

Motion to approve proposed ESU4 contract for 2020-21 passed with a motion by Scott Ogle and a second by Sandy Stalder. Yea: 6, Nay: 0

11. SUPERINTENDENT EDMUNDSON REPORT

The report mentioned upcoming spring break dates and Coronavirus. Those who have filed for school board include Mike Kanel, Kyle Hilgenfeld, Crystal Dunekacke, Grant Reynolds, and Leah Reyes.

12. ADJOURN

Respectfully submitted,

Kellie Workman

Invoice Listing - Summary

Unposted; Batch Description April 13, 2020 General Fund

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>Invoice Amount</u>
Batch Description: April 13, 2020 General Fund			Processing Month: 04/2020					
BINDBROT	BINDER BROTHERS	18528	rock/cust.	04/09/2020				1,092.58
BLACHILL	BLACK HILLS ENERGY	4.27.20	fuel	04/09/2020				2,176.01
BLECMARV	Blecha's General Store	3.31.20	maint.	04/09/2020				61.17
HHAUTO	BOOMGARN, RENEE	3.31.20	maint.	04/09/2020				391.35
CANON	CANON FINANCIAL SERVICES	21270036	copier lease	04/09/2020				365.00
CAPBUS	CAPITAL BUSINESS SYSTEMS, INC	969406	copies	04/09/2020				1,068.05
CARDMEMBER	CARDMEMBER SERVICE	45651177 4.22.20	charges	04/09/2020				3,387.51
NIDEGROC	CLEANING COUSINS, LLC	4.1.20	elem/cust	04/09/2020				50.31
DASSTATE	DAS STATE ACCOUNTING - CENTRAL FINANACE	1209257	tech	04/09/2020				229.32
CDCONS	Don Plager	653	overhead door at ballfield	04/09/2020				576.00
PHILPLUM	DSTK PHILLIPS, INC	24537	replace toilet	04/09/2020				421.85
PHILPLUM	DSTK PHILLIPS, INC	24547	filters	04/09/2020				526.40
PHILPLUM	DSTK PHILLIPS, INC	24557	replace toilet wax ring	04/09/2020				235.25
EDMUSHER	Edmundson, Sherri	3.10.20	mileage	04/09/2020				58.65
ENTEFINA	ENTERPRISE FINANCIAL	15687	contract	04/09/2020				372.00
ESU4	ESU #4	3.16.20	sped billing	04/09/2020				56,733.28
ESU4	ESU #4	9324	CPI training-SPED	04/09/2020				680.00
ESU6	ESU #6	13517	tec h	04/09/2020				52.50
ESU10	ESU 10	1260	NE transition	04/09/2020				340.00
FCJOUR	FALLS CITY JOURNAL	3.20.20	advert.	04/09/2020				45.09
FCSANIT	FALLS CITY SANITATION	march 20	trash	04/09/2020				456.70
FREMINDU	FREMONT INDUSTRIES, INC.	2020-70495-00	water soft salt	04/09/2020				421.78
GENEOFFI	GENERAL OFFICE CHECKING ACCT.	3464-3465	checks	04/09/2020				288.46
HARRIS	HARRIS COMPUTER SYSTEMS	mn00128557	20/21 census	04/09/2020				665.15
HOMEDEPO	HOME DEPOT PRO, THE	540118635	6812 cutodial	04/09/2020				262.65
HTRSPAYR	HTRS PAYROLL ACCT	4.15.2020	april 15, 2020 payroll	04/10/2020				459,831.05
HUMBSTAN	HUMBOLDT STANDARD	4017	advert.	04/09/2020				5.18
KSBSCHO	KSB School Law	7724	legal fees	04/09/2020				680.00
LEWIIMPL	LEWIS IMPLEMENT COMPANY	ih10791	parts	04/09/2020				21.00
MALCMARY	MALCOLM, MARY	march 2020	OT	04/09/2020				2,312.50
MEZGCONS	MEZGER CONSTRUCTION	2034	pack new rock in bus barn	04/09/2020				852.50
MARC	MID-AMERICAN RESEARCH	0693429-in	disinfectant	04/09/2020				503.42
REHABV	NATIONAL THERAPEUTIC ASSOCIATES, INC	220-5003-56110	PT	04/09/2020				2,459.05
NPPD	NPPD	31711 4.23.20	elec	04/09/2020				34.21
NPPD	NPPD	43465 4.2	elec	04/09/2020				54.88

Invoice Listing - Summary
Unposted; Batch Description April 13, 2020 General Fund

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>Invoice Amount</u>
NPPD	NPPD	43471 4.2.20	elec	04/09/2020				3,820.30
OKEEFE	OKEEFE ELEVATOR CO., INC.	508185	elev maint	04/09/2020				468.41
PAWNCORU	PAWNEE CO RURAL HEALTH	663101xx001cc	cs-driving test	04/09/2020				117.50
PAWNTRUE	PAWNEE TRUE VALUE	4.1.20	maint.	04/09/2020				217.65
PRIMCOMM	PRIME COMMUNICATIONS INC	58965	badges	04/09/2020				254.79
PRIMCOMM	PRIME COMMUNICATIONS INC	59323	cloudlink	04/09/2020				1,985.34
RIDERCLASS	RIDER CLASSROOM SPANISH	3.9.20	4th 9 weeks spanish	04/09/2020				2,000.00
SCHEPEST	SCHENDEL PEST CONTROL	3.12.20	service	04/09/2020				68.00
SCHEPEST	SCHENDEL PEST CONTROL	4.9.20	spray	04/09/2020				68.00
SPEERSTRUC	SPEERS TRUCK REPAIR, LLC	277	bus repair	04/09/2020				314.84
SPEERSTRUC	SPEERS TRUCK REPAIR, LLC	278	bus repair	04/09/2020				2,043.49
SPEERSTRUC	SPEERS TRUCK REPAIR, LLC	279	bus repair	04/09/2020				70.00
THESTAT	STATION SERVICE CENTER INC., THE	4.2.20	fuel	04/09/2020				2,078.50
TAESE	TAESE/USU	nemtss2-40	6612 MTSS summit	04/09/2020				750.00
TMS	TIME MANAGEMENT SYSTEMS	234659	covid code set up	04/09/2020				75.00
TRUCKCENTE	TRUCK CENTER COMPANIES	3.31.20	714279/943318a/714340	04/09/2020				3,141.07
USAVE	U-SAVE PHARMACY	886 3.31.20	albuterol	04/09/2020				19.59
VERIZON	VERIZON BUSINESS	4960128252003	phone	04/09/2020				173.35
JOYWILC	WILCOCK, JOY	march 2020	OT	04/09/2020				3,773.46
WINDSTRE	WINDSTREAM NEBRASKA	9335 4.15.20	phone	04/09/2020				868.32

Batch Total: 560,018.46

Report Total: 560,018.46

HTRS ACCOUNT BALANCES
3.31.2020

ACTIVITY ACCOUNT	\$450,567.60
BREAKFAST/LUNCH	\$88,673.41
BUILDING FUND	\$736,258.22
DEPRECIATION	\$251,847.74
EMPLOYEE BEN FUND CK	\$2,661.09
EMPLOYEE BEN FUND MM	\$331,635.78
FLEX PLAN	\$8,252.05
GENERAL FUND	\$1,129,554.34
OFFICE ACCOUNT	\$4,515.09
PAYROLL FUND	\$14,199.11
QCPUF	\$185,516.85
STUDENT FEES	\$10,719.68

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01	GENERAL FUND				
1100	REGULAR INSTRUCTIONAL PROGRAMS				
01 1100 111 000	Extra Duty Salary	30,000.00	9,773.24	306.74	(62,022.15)
01 1100 111 001	HS Teacher Salaries	700,000.00	78,285.49	94.55	38,154.72
01 1100 111 002	MS Teacher Salaries	55,000.00	1,628.18	18.52	44,814.41
01 1100 111 003	EL Teacher Salaries	750,000.00	60,972.89	65.16	261,328.47
01 1100 112 002	MS AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 112 003	EL AIDE/PARA	70,000.00	6,889.07	114.45	(10,115.89)
01 1100 113 001	HS SUB TCHR	30,000.00	687.50	49.69	15,093.75
01 1100 113 002	MS SUB TCHR	0.00	0.00	0.00	0.00
01 1100 113 003	EL SUB TCHR	40,000.00	3,612.50	76.11	9,557.59
01 1100 153 000	TEACH SUB/CLASS COVERAGE	0.00	0.00	0.00	(1,170.00)
01 1100 153 001	EXTRA DUTY / STIPENDS	12,000.00	0.00	59.07	4,912.00
01 1100 211 000	D GROUP INSURANCE TCHR/PROF	20,000.00	2,139.00	87.25	2,550.36
01 1100 211 001	HS GROUP INSURANCE TCHR/PROF	250,000.00	20,510.94	65.12	87,195.97
01 1100 211 002	MS GROUP INSURANCE TCHR/PROF	1,000.00	541.38	403.82	(3,038.19)
01 1100 211 003	EL GROUP INSURANCE TCHR/PROF	200,000.00	16,978.34	67.58	64,848.17
01 1100 212 003	EL GROUP INSURANCE AIDE/PARA	3,000.00	5.77	45.19	1,644.19
01 1100 213 001	CERTIFIED CLASS COVG-BCBS	0.00	0.00	0.00	0.00
01 1100 213 003	CERTIFIED CLASS COVG-BCBS	0.00	0.00	0.00	(3.47)
01 1100 221 000	D SOCIAL SECURITY TCHR/PROF	8,000.00	731.58	86.31	1,095.33
01 1100 221 001	HS SOCIAL SECURITY TCHR/PROF	70,000.00	5,873.63	70.99	20,303.67
01 1100 221 002	MS SOCIAL SECURITY TCHR/PROF	4,000.00	123.46	19.22	3,231.27
01 1100 221 003	EL SOCIAL SECURITY TCHR/PROF	55,000.00	4,502.94	65.04	19,226.03
01 1100 222 001	HS SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 222 002	MS SOCIAL SECURITY AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 222 003	EL SOCIAL SECURITY AIDE/PARA	7,000.00	522.35	85.92	985.34
01 1100 223 000	SOCIAL SECURITY Tchr Sub Pay	0.00	0.00	0.00	(89.42)
01 1100 223 001	HS SOCIAL SECURITY SUB TCHR	3,000.00	52.58	56.08	1,317.56
01 1100 223 002	MS SOCIAL SECURITY SUB TCHR	0.00	0.00	0.00	0.00
01 1100 223 003	EL SOCIAL SECURITY SUB TCHR	3,000.00	276.35	77.64	670.84
01 1100 231 000	D RETIREMENT TCHR/PROF	10,000.00	959.41	79.80	2,019.55
01 1100 231 001	HS RETIREMENT TCHR/PROF	82,000.00	7,691.82	75.49	20,096.11
01 1100 231 002	MS RETIREMENT TCHR/PROF	5,000.00	160.02	20.04	3,998.08
01 1100 231 003	EL RETIREMENT TCHR/PROF	65,000.00	5,990.43	70.69	19,051.96
01 1100 232 001	HS RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 232 002	MS RETIREMENT AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 232 003	EL RETIREMENT AIDE/PARA	8,000.00	678.73	96.90	248.37
01 1100 233 001	HS RETIREMENT SUB TCHR	0.00	0.00	0.00	0.00
01 1100 233 002	MS RETIREMENT SUB TCHR	0.00	0.00	0.00	0.00
01 1100 233 003	EL RETIREMENT SUB TCHR	1,000.00	0.00	7.21	927.92
01 1100 237 000	D RETIREMENT TCHR/PROF	0.00	0.00	0.00	0.00
01 1100 237 001	Increased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 237 002	MSIncreased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 237 003	ELIncreased Retirement Contribution Rate	0.00	0.00	0.00	0.00
01 1100 260 000	D UNEMPLOYMENT PMTS	0.00	0.00	0.00	0.00
01 1100 281 000	D LTD/STD TCHR/PROF	500.00	7.89	12.45	437.74

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1100 281 001	HS LTD/STD TCHR/PROF	7,000.00	439.10	48.90	3,577.32
01 1100 281 002	MS LTD/STD TCHR/PROF	500.00	8.28	8.56	457.21
01 1100 281 003	EL LTD/STD TCHR/PROF	6,000.00	334.59	43.48	3,391.17
01 1100 282 001	HS LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 282 002	MS LTD/STD AIDE/PARA	0.00	0.00	0.00	0.00
01 1100 282 003	EL LTD/STD AIDE/PARA	500.00	46.38	70.07	149.65
01 1100 283 001	LTD/STD SUB TCHR	0.00	0.00	0.00	0.00
01 1100 283 003	LTD/STD SUB TCHR	500.00	0.00	0.66	496.70
01 1100 333 000	MILEAGE PAID TO CERTIFIED	0.00	0.00	0.00	(1,070.55)
01 1100 382 001	Tuition - Distance Learning	6,000.00	0.00	124.58	(1,475.00)
01 1100 382 002	Tuition - Distance Learning	0.00	0.00	0.00	0.00
01 1100 440 000	DISTRICT RENTALS/LEASES	35,000.00	1,433.05	64.52	12,419.16
01 1100 580 000	INSTRUCTIONAL TRAVEL EXPENSES	0.00	314.00	0.00	(304.19)
01 1100 610 001	HS Teaching Supplies	35,000.00	23.44	25.17	26,191.45
01 1100 610 002	MS Teaching Supplies	8,000.00	0.00	32.43	5,405.82
01 1100 610 003	EL Teaching Supplies	15,000.00	(165.34)	20.28	11,958.19
01 1100 640 001	HS Textbooks	10,000.00	0.00	0.23	9,976.98
01 1100 640 002	MS Textbooks	10,000.00	0.00	1.55	9,845.43
01 1100 640 003	EL Textbooks	100,000.00	0.00	4.93	95,069.89
01 1100 643 000	WEB/CLOUD BASED SOFTWARE	25,000.00	0.00	9.04	22,740.12
01 1100 733 001	HS Furniture And Equipment	7,000.00	0.00	0.00	7,000.00
01 1100 733 002	MS Furniture And Equipment	3,000.00	0.00	0.00	3,000.00
01 1100 733 003	EL Furniture And Equipment	7,000.00	0.00	7.01	6,509.32
01 1100 890 001	HS Other Expense	55,000.00	0.00	6.58	51,382.13
01 1100 890 002	MS Other Expense	2,000.00	0.00	52.08	958.42
01 1100 890 003	EL Other Expense	5,000.00	0.00	0.00	5,000.00
1100	REGULAR INSTRUCTIONAL PROGRAMS	2,820,000.00	232,028.99	70.92	819,949.50
1160	PROVERTY PROGRAMS				
01 1160 111 003	Teacher Salaries - Poverty	0.00	0.00	0.00	0.00
01 1160 113 003	Substitute Salaries - Poverty	0.00	0.00	0.00	0.00
01 1160 211 003	Health Insurance - Poverty	0.00	0.00	0.00	0.00
01 1160 221 003	Social Security - Poverty	0.00	0.00	0.00	0.00
01 1160 231 003	Retirement - Poverty	0.00	0.00	0.00	0.00
01 1160 281 003	Long Term Disability - Poverty	0.00	0.00	0.00	0.00
01 1160 610 003	Teaching Supplies - Poverty	0.00	0.00	0.00	0.00
01 1160 890 003	Other Expense - Poverty	0.00	0.00	0.00	0.00
1160	PROVERTY PROGRAMS	0.00	0.00	0.00	0.00
1190	EARLY CHILDHOOD ED PROGRAMS				
01 1190 111 003	Early Childhood Salary	150,000.00	5,548.19	42.17	86,744.34
01 1190 112 003	EC Early Childhood Aide	29,000.00	0.00	18.90	23,518.85
01 1190 113 003	EC Substitute Salaries	3,000.00	0.00	4.17	2,875.00
01 1190 211 003	EC Health Insurance	35,000.00	1,089.01	24.82	26,313.99
01 1190 221 003	EC Social Security	12,000.00	428.09	40.56	7,132.23
01 1190 222 003	EC SOC SEC AIDE/PARA	3,000.00	0.00	14.04	2,578.83
01 1190 223 003	EC SOC SEC SUB TCHR	0.00	0.00	0.00	(9.57)
01 1190 231 003	EC Retirement	15,000.00	543.33	41.41	8,788.78
01 1190 232 003	RETIREMENT AIDE/PARA	3,000.00	0.00	18.05	2,458.59
01 1190 281 003	EC LTD/STD TCHR/PROF	1,000.00	47.75	37.54	624.60
01 1190 282 003	LTD/STD AIDE/PARA	1,000.00	0.00	2.43	975.67
01 1190 330 003	EC STAFF DEVELOPMENT/TRAINING	0.00	0.00	0.00	(137.95)
01 1190 333 003	EC Mileage	0.00	0.00	0.00	0.00
01 1190 610 003	EC Supplies	5,000.00	0.00	0.00	5,000.00

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1190 733 003	EC Furniture & Equipment	2,000.00	0.00	0.00	2,000.00
1190	EARLY CHILDHOOD ED PROGRAMS	259,000.00	7,656.37	34.80	168,863.36
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS				
01 1200 111 001	HS SPED Teacher Salaries	160,000.00	18,123.27	90.62	15,013.84
01 1200 111 002	MS SPED Teacher Salaries	9,000.00	727.00	64.62	3,184.00
01 1200 111 003	EL SPED Teacher Salaries	200,000.00	13,568.39	54.46	91,089.63
01 1200 112 001	HS SPED Teacher Aide	0.00	0.00	0.00	0.00
01 1200 112 002	MS SPED Teacher Aide	0.00	0.00	0.00	0.00
01 1200 112 003	EL SPED Teacher Aide	120,000.00	8,424.58	82.53	20,965.89
01 1200 113 001	HS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 002	MS SPED Substitute Salaries	0.00	0.00	0.00	0.00
01 1200 113 003	EL SPED Substitute Salaries	5,000.00	0.00	6.25	4,687.50
01 1200 211 001	HS SPED GROUP INS TCHR/PROF	55,000.00	5,241.09	75.27	13,601.10
01 1200 211 002	MS SPED GROUP INS TCHR/PROF	4,000.00	241.33	47.77	2,089.22
01 1200 211 003	EL SPED GROUP INS TCHR/PROF	70,000.00	4,424.75	49.09	35,636.02
01 1200 212 003	EL SPED GROUP INS AIDE/PARA	0.00	0.00	0.00	(71.79)
01 1200 221 001	HS SPED SOCIAL SECURITY TCHR/PROF	13,000.00	1,347.35	82.95	2,216.34
01 1200 221 002	MS SPED SOCIAL SECURITY TCHR/PROF	1,000.00	55.92	44.74	552.65
01 1200 221 003	EL SPED SOCIAL SECURITY TCHR/PROF	15,000.00	1,022.24	54.74	6,789.39
01 1200 222 003	EL SPED SOCIAL SECURITY AIDE/PARA	9,000.00	648.80	84.36	1,408.03
01 1200 223 003	EL SPED SOCIAL SECURITY SUB TCHR	0.00	0.00	0.00	(23.90)
01 1200 231 001	HS SPED RETIREMENT TCHR/PROF	16,000.00	1,780.40	89.04	1,754.02
01 1200 231 002	MS SPED RETIREMENT TCHR/PROF	1,000.00	71.40	57.13	428.71
01 1200 231 003	EL SPED RETIREMENT TCHR/PROF	20,000.00	1,346.71	54.06	9,188.02
01 1200 232 003	EL SPED RETIREMENT AIDE/PARA	12,000.00	785.77	76.92	2,769.80
01 1200 281 001	HS SPED LTD/STD TCHR/PROF	1,000.00	102.20	78.89	211.15
01 1200 281 002	MS SPED LTD/STD TCHR/PROF	1,000.00	4.11	3.22	967.81
01 1200 281 003	HS SPED LTD/STD TCHR/PROF	1,000.00	77.76	59.73	402.68
01 1200 282 003	EL SPED LTD/STD AIDE/PARA	1,000.00	56.39	43.10	568.96
01 1200 330 000	SPED STAFF DEV/TRAINING	3,000.00	680.00	134.10	(1,023.11)
01 1200 333 000	SPED Mileage to Staff	1,000.00	0.00	0.00	1,000.00
01 1200 580 000	SPED TRAVEL EXPENSES	0.00	0.00	0.00	(206.36)
01 1200 591 001	HS PURCHASED SERVICES	50,000.00	1,496.88	71.42	14,289.68
01 1200 591 002	MS PURCHASED SERVICES	2,000.00	0.00	1.49	1,970.29
01 1200 591 003	EL PURCHASED SERVICES	150,000.00	41,463.03	81.24	28,145.98
01 1200 610 001	HS SPED Supplies	5,000.00	0.00	4.81	4,759.48
01 1200 610 002	MS SPED Supplies	0.00	0.00	0.00	(371.97)
01 1200 610 003	EL SPED Supplies	10,000.00	0.00	13.34	8,666.20
01 1200 640 001	HS SPED Textbooks	0.00	0.00	0.00	0.00
01 1200 640 002	MS SPED Textbooks	0.00	0.00	0.00	(747.86)
01 1200 640 003	EL SPED Textbooks	0.00	0.00	0.00	0.00
01 1200 643 000	SPED Web/Cloud Based Software	3,000.00	0.00	15.00	2,550.00
01 1200 733 001	HS SPED Furniture And Equipment	0.00	0.00	0.00	0.00
01 1200 733 002	MS SPED Furniture And Equipment	0.00	0.00	0.00	0.00
01 1200 733 003	EL SPED Furniture And Equipment	0.00	0.00	0.00	0.00
1200	SPECIAL EDUCATION INSTRUCTIONAL PROGRAMS	938,000.00	101,689.37	70.95	272,461.40
1291	SPED 3-5 YO				
01 1291 211 003	Sped BAF - BCBS	0.00	0.00	0.00	0.00

Expenditure Report by Function/Object -
Detail_KW

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 1291 221 003	SPED BAF - Fica	0.00	0.00	0.00	0.00
01 1291 231 003	SPED BAF - Retire	0.00	0.00	0.00	0.00
01 1291 281 003	SPED BAF - LTD	0.00	0.00	0.00	0.00
01 1291 591 003	SPED 3-5 YO PURCH SERVICES	0.00	0.00	0.00	(208.00)
1291	SPED 3-5 YO	0.00	0.00	0.00	(208.00)
1292	SPED DIRECTOR				
01 1292 591 003	EC SPED DIR	0.00	0.00	0.00	(1,040.04)
1292	SPED DIRECTOR	0.00	0.00	0.00	(1,040.04)
1300	SUMMER SCHOOL				
01 1300 111 001	Driver's Education Salary	2,000.00	0.00	0.00	2,000.00
01 1300 221 001	DrEd Social Security	250.00	0.00	0.00	250.00
01 1300 231 001	DrEd Retirement	250.00	0.00	0.00	250.00
01 1300 281 001	DrEd LTD/STD	0.00	0.00	0.00	0.00
01 1300 338 001	DrEd Repairs	0.00	0.00	0.00	0.00
01 1300 626 001	DrEd GAS & OIL	500.00	0.00	0.00	500.00
1300	SUMMER SCHOOL	3,000.00	0.00	0.00	3,000.00
2120	GUIDANCE SERVICES				
01 2120 111 001	HS Counselor's Salary	87,000.00	7,997.66	72.23	24,158.08
01 2120 111 002	MS Counselor's Salary	0.00	0.00	0.00	0.00
01 2120 111 003	EL Counselor's Salary	30,000.00	2,786.83	74.32	7,705.36
01 2120 211 001	HS Group Ins Counselor	24,000.00	1,715.60	63.74	8,701.67
01 2120 211 002	MS Group Ins Counselor	0.00	0.00	0.00	0.00
01 2120 211 003	EL Group Ins Counselor	9,000.00	511.44	62.70	3,357.41
01 2120 221 001	HS Social Security	7,000.00	590.85	66.18	2,367.41
01 2120 221 002	MS Social Security	0.00	0.00	0.00	0.00
01 2120 221 003	EL Social Security	2,000.00	213.43	85.04	299.22
01 2120 231 001	HS Retirement COUNSELOR	9,000.00	757.64	66.11	3,050.49
01 2120 231 002	MS Retirement COUNSELOR	0.00	0.00	0.00	0.00
01 2120 231 003	EL Retirement COUNSELOR	3,000.00	246.64	65.79	1,026.30
01 2120 281 001	HS LTD/STD COUNSELOR	1,000.00	42.91	33.39	666.06
01 2120 281 002	MS LTD/STD COUNSELOR	0.00	0.00	0.00	0.00
01 2120 281 003	EL LTD/STD COUNSELOR	500.00	14.86	22.56	387.20
01 2120 610 001	HS Guidance Supplies	1,500.00	0.00	3.81	1,442.79
01 2120 610 002	MS Guidance Supplies	0.00	0.00	0.00	0.00
01 2120 610 003	EL Guidance Supplies	0.00	0.00	0.00	(367.96)
01 2120 890 001	HS Other Expense	1,500.00	0.00	0.00	1,500.00
01 2120 890 002	MS Other Expense	0.00	0.00	0.00	0.00
01 2120 890 003	EL Other Expense	0.00	0.00	0.00	0.00
2120	GUIDANCE SERVICES	175,500.00	14,877.86	69.06	54,294.03
2130	HEALTH SERVICES				
01 2130 116 000	SALARIES NURSE	35,000.00	4,042.25	91.95	2,817.12
01 2130 216 000	GROUP INSURANCE NURSE	0.00	0.00	0.00	0.00
01 2130 226 000	SOCIAL SECURITY NURSE	3,000.00	310.52	82.39	528.25
01 2130 236 000	RETIREMENT NURSE	4,000.00	399.29	79.47	821.03
01 2130 286 000	LTD/STD NURSE	500.00	16.77	25.56	372.22
01 2130 320 000	Student Health Screenings	5,000.00	0.00	0.00	5,000.00
01 2130 610 000	Nurse Supplies	7,500.00	36.33	1.84	7,361.83
2130	HEALTH SERVICES	55,000.00	4,805.16	69.27	16,900.45
2141	SPED SA Psych Services				
01 2141 591 000	SPED SA Psych Services	12,000.00	8,944.70	199.64	(11,956.24)
2141	SPED SA Psych Services	12,000.00	8,944.70	199.64	(11,956.24)
2142	SPED 3-5 Pscyh Services				

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2142 591 003	SPED 3-5 Psych Services	0.00	0.00	0.00	0.00
2142	SPED 3-5 Pscyh Services	0.00	0.00	0.00	0.00
2143	SPED 0-2 Psych Services				
01 2143 591 003	SPED 0-2 Psych Services	80,000.00	0.00	40.83	47,332.40
2143	SPED 0-2 Psych Services	80,000.00	0.00	40.83	47,332.40
2151	SPED SA Speech/Audiology				
01 2151 591 000	SPED SA Speech/Audiology	20,000.00	1,650.32	76.01	4,797.98
2151	SPED SA Speech/Audiology	20,000.00	1,650.32	76.01	4,797.98
2152	SPED 3-5 Speech/Audiology				
01 2152 340 003	SPED 3-5 Speech/Audiology Prf Serv	0.00	1,020.60	0.00	(3,572.10)
01 2152 591 003	SPED 3-5 Speech/Audiology	2,000.00	0.00	0.00	2,000.00
2152	SPED 3-5 Speech/Audiology	2,000.00	1,020.60	178.61	(1,572.10)
2153	SPED 0-2 Speech/Audiology				
01 2153 591 003	SPED 0-2 Speech/Audiology	0.00	0.00	0.00	(190.04)
2153	SPED 0-2 Speech/Audiology	0.00	0.00	0.00	(190.04)
2161	SPED SA OccTherapy				
01 2161 340 000	SPED SA OccTherapy (nonESU)	55,000.00	5,227.96	57.90	23,155.40
2161	SPED SA OccTherapy	55,000.00	5,227.96	57.90	23,155.40
2162	SPED 3-5 OccTherapy				
01 2162 340 003	SPED 3-5 OccTherapy (nonESU)	5,000.00	0.00	0.00	5,000.00
2162	SPED 3-5 OccTherapy	5,000.00	0.00	0.00	5,000.00
2163	SPED 0-2 OccTherapy				
01 2163 340 003	SPED 0-2 OccTherapy (nonESU)	1,000.00	0.00	0.00	1,000.00
2163	SPED 0-2 OccTherapy	1,000.00	0.00	0.00	1,000.00
2171	SPED SA PhysTherapy				
01 2171 340 000	SPED SA PhysTherapy (nonESU)	25,000.00	2,264.75	53.07	11,733.35
2171	SPED SA PhysTherapy	25,000.00	2,264.75	53.07	11,733.35
2172	SPED 3-5 PhysTherapy				
01 2172 340 003	SPED 3-5 PhysTherapy (nonESU)	500.00	0.00	0.00	500.00
2172	SPED 3-5 PhysTherapy	500.00	0.00	0.00	500.00
2173	SPED 0-2 PhysTherapy				
01 2173 340 003	SPED 0-2 PhysTherapy (nonESU)	3,000.00	0.00	0.00	3,000.00
2173	SPED 0-2 PhysTherapy	3,000.00	0.00	0.00	3,000.00
2181	SPED SA Vision Services				
01 2181 340 000	SPED SA-Vision Prof Serv	0.00	0.00	0.00	0.00
01 2181 591 000	SPED SA Vision Services	0.00	0.00	0.00	0.00
2181	SPED SA Vision Services	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services				
01 2182 340 003	SPED 3-5YO Vision Serv	0.00	0.00	0.00	0.00
01 2182 591 003	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
2182	SPED 3-5 Vision Services	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services				
01 2183 340 003	SPED 0-2YO Vision Services	1,000.00	0.00	0.00	1,000.00
01 2183 591 003	SPED 0-2 Vision Services	0.00	0.00	0.00	0.00
2183	SPED 0-2 Vision Services	1,000.00	0.00	0.00	1,000.00
2211	SCHOOL IMPROVEMENT				
01 2211 111 000	School Impr - Salaries	0.00	0.00	0.00	0.00
01 2211 333 000	School Impr - Travel	0.00	0.00	0.00	0.00

Expenditure Report by Function/Object -
Detail_KW

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
2211	SCHOOL IMPROVEMENT	0.00	0.00	0.00	0.00
2213	SCHOOL IMPROVEMENT				
01 2213 330 000	INSTRUCTIONAL STAFF DEV/TRAINING	15,000.00	1,030.66	22.73	11,590.66
2213	SCHOOL IMPROVEMENT	15,000.00	1,030.66	22.73	11,590.66
2220	LIBRARY/MEDIA SERVICES				
01 2220 111 000	Library/Media Tchr Salaries	56,000.00	4,846.67	69.24	17,226.64
01 2220 112 000	Library Aide Salary	20,000.00	2,238.95	80.08	3,983.24
01 2220 113 000	L/M Substitute Salaries	0.00	0.00	0.00	0.00
01 2220 211 000	L/M Group Ins	19,000.00	1,604.78	67.42	6,190.54
01 2220 221 000	L/M Social Security TCHR/PROF	4,000.00	340.76	68.15	1,274.16
01 2220 222 000	L/M Social Security AIDE	500.00	172.02	246.01	(730.06)
01 2220 231 000	L/M Retirement TCHR/PROF	6,000.00	476.04	63.48	2,191.38
01 2220 232 000	L/M Retirement AIDE	500.00	221.16	316.42	(1,082.12)
01 2220 281 000	L/M LTD/STD TCHR/PROF	1,000.00	27.51	21.70	782.96
01 2220 282 000	L/M LTD/STD AIDE	0.00	9.72	0.00	(62.53)
01 2220 610 000	L/M Supplies	500.00	0.00	0.00	500.00
01 2220 640 000	Library Books & Subscriptions	5,000.00	0.00	61.02	1,949.22
01 2220 650 000	L/M Computer Software	5,000.00	0.00	24.83	3,758.50
01 2220 733 000	L/M Furniture And Equipment	0.00	0.00	0.00	0.00
01 2220 890 000	L/M Other Expense	0.00	0.00	0.00	0.00
2220	LIBRARY/MEDIA SERVICES	117,500.00	9,937.61	69.38	35,981.93
2224	EDUCATIONAL TELEVISION SERVICES				
01 2224 630 000	Distant Learning / Internet	7,000.00	2,000.00	115.12	(1,058.34)
2224	EDUCATIONAL TELEVISION SERVICES	7,000.00	2,000.00	115.12	(1,058.34)
2230	INSTRUCTION RELATED TECH				
01 2230 111 000	Technology Coordinator	80,000.00	5,874.95	58.75	33,000.40
01 2230 116 000	Technology Support Staff	50,000.00	8,826.60	145.68	(22,839.45)
01 2230 211 000	Technology Group Ins TCHR/PROF	15,000.00	1,210.01	64.34	5,348.88
01 2230 216 000	Technology Group Ins SUPPORT PROF CLASS	18,000.00	2,953.36	129.35	(5,282.69)
01 2230 221 000	Technology Social Security TCHR/PROF	6,000.00	435.09	58.01	2,519.55
01 2230 226 000	Technology Social Security PROF CLASS	5,000.00	639.68	105.88	(293.83)
01 2230 231 000	Technology Retirement TCHR/PROF	7,000.00	577.19	65.97	2,382.14
01 2230 236 000	Technology Retirement PROF CLASS	5,000.00	840.83	139.05	(1,952.37)
01 2230 281 000	Technology LTD/STD TCHR/PROF	500.00	31.65	49.94	250.32
01 2230 286 000	Technology LTD/STD PROF CLASS	500.00	47.86	75.50	122.52
01 2230 333 000	TECH Mileage	3,000.00	0.00	0.00	3,000.00
01 2230 643 000	TECH Web/Cloud Based Software	45,000.00	1,073.46	45.88	24,352.94
01 2230 650 000	TECH Supplies/Soft/Hardware	50,000.00	863.09	25.97	37,013.21
01 2230 734 000	TECH Hardware Capital Outlay	5,000.00	0.00	0.00	5,000.00
01 2230 735 000	TECH Software Capital Outlay	8,000.00	0.00	0.00	8,000.00
2230	INSTRUCTION RELATED TECH	298,000.00	23,373.77	69.59	90,621.62
2310	BOARD OF EDUCATION				
01 2310 315 000	AUDIT/BUDGET SERVICES	7,000.00	0.00	98.43	110.00
01 2310 330 000	BOE DEV/TRAINING	1,000.00	0.00	0.00	1,000.00
01 2310 520 000	PROPERTY/LIABILITY INSURANCE	45,000.00	0.00	0.00	45,000.00
01 2310 540 000	ADVERTISING	10,000.00	50.27	46.58	5,342.22
01 2310 610 000	BOE Supplies	1,000.00	0.00	0.00	1,000.00
01 2310 810 000	BOE Dues & Fees	15,000.00	0.00	67.76	4,836.00
01 2310 890 000	BOE Misc Expense	3,000.00	0.00	0.00	3,000.00

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
2310	BOARD OF EDUCATION	82,000.00	50.27	26.48	60,288.22
2320	EXECUTIVE ADMINISTRATION				
01 2320 105 000	SUPERINTENDENT SALARY	130,000.00	10,958.33	67.44	42,333.36
01 2320 159 000	SUPT Cell Stipend	1,000.00	0.00	0.00	1,000.00
01 2320 215 000	SUPT GROUP INS	8,000.00	636.52	63.65	2,907.84
01 2320 221 000	SUPT SOCIAL SECURITY	0.00	0.00	0.00	0.00
01 2320 225 000	SUPT SOCIAL SECURITY	10,000.00	823.17	65.85	3,414.64
01 2320 235 000	SUPT RETIREMENT	13,000.00	1,070.98	65.91	4,432.16
01 2320 285 000	SUPT LTD/STD	500.00	41.00	65.60	172.00
01 2320 310 000	SUPT DUES & FEES	1,000.00	0.00	0.00	1,000.00
01 2320 330 000	SUPT Staff Dev/Training	1,500.00	0.00	80.72	289.14
01 2320 333 000	SUPT Mileage	500.00	58.65	40.15	299.25
01 2320 560 000	SUPT Computer Hardware	0.00	0.00	0.00	0.00
01 2320 580 000	SUPT TRAVEL EXPENSES	500.00	20.00	55.32	223.40
01 2320 610 000	SUPT Supplies	1,000.00	2,240.13	279.35	(1,793.51)
01 2320 650 000	SUPT Computer Software	8,000.00	819.00	39.26	4,859.00
01 2320 733 000	SUPT Furniture & Equipment	0.00	0.00	0.00	0.00
01 2320 890 000	SUPT Other Expense	0.00	0.00	0.00	(2,212.33)
2320	EXECUTIVE ADMINISTRATION	175,000.00	16,667.78	67.47	56,924.95
2330	District Legal Services				
01 2330 317 000	LEGAL SERVICES	5,000.00	680.00	137.58	(1,879.08)
2330	District Legal Services	5,000.00	680.00	137.58	(1,879.08)
2410	OFFICE OF THE PRINCIPAL				
01 2410 110 000	Clerical Salaries	60,000.00	4,254.15	63.03	22,180.02
01 2410 111 001	HS PRINCIPAL HEAD&ASST SALARIES	60,000.00	4,784.68	63.80	21,722.56
01 2410 111 002	MS PRINCIPAL HEAD&ASST SALARIES	60,000.00	4,708.51	62.78	22,331.92
01 2410 111 003	EL PRINCIPAL HEAD&ASST SALARIES	60,000.00	4,775.04	63.67	21,799.68
01 2410 210 000	Clerical Group Insurance	40,000.00	3,047.00	60.94	15,624.00
01 2410 211 001	HS PRINCIPAL OFFICE GROUP INS	15,000.00	824.13	43.95	8,406.96
01 2410 211 002	MS PRINCIPAL OFFICE GROUP INS	10,000.00	811.07	64.89	3,511.44
01 2410 211 003	EL PRINCIPAL OFFICE GROUP INS	10,000.00	822.61	65.81	3,419.12
01 2410 220 000	Clerical Social Security	5,000.00	319.14	56.85	2,157.38
01 2410 221 001	HS PRINCIPAL OFFICE SOC SEC	5,000.00	365.94	57.23	2,138.72
01 2410 221 002	MS PRINCIPAL OFFICE SOC SEC	5,000.00	360.10	56.29	2,185.55
01 2410 221 003	EL PRINCIPAL OFFICE SOC SEC	5,000.00	365.20	57.07	2,146.73
01 2410 230 000	Clerical Retirement	6,000.00	417.09	61.85	2,289.28
01 2410 231 001	HS PRINCIPAL OFFICE RETIREMENT	10,000.00	470.02	37.60	6,239.78
01 2410 231 002	MS PRINCIPAL OFFICE RETIREMENT	6,000.00	462.53	61.67	2,299.68
01 2410 231 003	EL PRINCIPAL OFFICE RETIREMENT	8,000.00	469.06	46.91	4,247.42
01 2410 280 000	Clerical LTD/STD	500.00	20.12	31.88	340.60
01 2410 281 001	HS PRINCIPAL OFFICE LTD/STD	500.00	26.40	42.08	289.62
01 2410 281 002	MS PRINCIPAL OFFICE LTD/STD	500.00	25.99	41.42	292.88
01 2410 281 003	EL PRINCIPAL OFFICE LTD/STD	500.00	26.37	42.02	289.88
01 2410 310 000	PRINC OFFICE DUES/FEES	0.00	0.00	0.00	0.00
01 2410 330 000	PRINCIPAL OFFICE STAFF DEV/TRN	3,000.00	0.00	0.00	3,000.00
01 2410 580 000	PRINC OFFICE TRAVEL EXPENSES	0.00	0.00	0.00	(1,213.35)

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2410 610 001	HS PRINCIPAL OFFICE SUPPLIES	2,000.00	0.00	3.75	1,924.99
01 2410 610 002	MS PRINCIPAL OFFICE SUPPLIES	1,000.00	0.00	13.24	867.56
01 2410 610 003	EL PRINCIPAL OFFICE SUPPLIES	1,000.00	455.56	45.56	544.44
01 2410 733 000	PRIN OFFICE FURNITURE	0.00	0.00	0.00	0.00
01 2410 890 000	PRINCIPAL OFFICE MISC EXP	1,000.00	0.00	12.56	874.45
2410	OFFICE OF THE PRINCIPAL	375,000.00	27,810.71	60.02	149,911.31
2510	FISCAL SERVICES				
01 2510 112 000	Concession Mgr Salaries	5,000.00	0.00	55.54	2,222.96
01 2510 116 000	FISCAL SERVICES SALARIES	50,000.00	3,936.26	55.49	22,253.16
01 2510 210 000	Concession Mgr Group Ins	0.00	0.00	0.00	0.00
01 2510 216 000	FISCAL SERVICES GROUP INS	20,000.00	1,742.15	69.67	6,065.42
01 2510 220 000	Concession Mgr Soc Sec	0.00	0.00	0.00	0.00
01 2510 222 000	SOCIAL SECURITY CONC MGR	500.00	0.00	42.64	286.82
01 2510 226 000	SOCIAL SECURITY PROF CLASS	4,000.00	288.53	50.54	1,978.40
01 2510 232 000	Concession Mgr Retirement	500.00	0.00	54.86	225.69
01 2510 236 000	FISCAL SERVICES RETIREMENT	5,000.00	388.82	54.82	2,259.22
01 2510 282 000	Concession Mgr LTD/STD	500.00	0.00	1.94	490.31
01 2510 286 000	FISCAL SERVICES LTD/STD	500.00	17.52	27.28	363.61
01 2510 330 000	FISCAL OFFICE ST DEV/TRN	1,500.00	0.00	0.00	1,500.00
01 2510 340 000	OTHER PROFESSIONAL FISCAL SERVICES	2,000.00	0.00	32.95	1,341.00
01 2510 530 000	PHONE/INTERNET	15,000.00	1,041.67	57.09	6,437.01
01 2510 531 000	POSTAGE	7,000.00	259.75	21.32	5,507.50
01 2510 580 000	FISCAL SERV TRAVEL EXPENSES	0.00	108.28	0.00	(176.51)
01 2510 610 000	FISCAL OFFICE SUPPLIES	2,000.00	184.53	25.25	1,494.98
01 2510 733 000	FURNITURE/FIXTURES	0.00	0.00	0.00	0.00
01 2510 890 000	FISCAL SERVICES MISC EXP	500.00	0.00	13.26	433.68
2510	FISCAL SERVICES	114,000.00	7,967.51	53.79	52,683.25
2590	WORKERS COMP INS				
01 2590 270 000	WORKERS COMP NON-INSTR	10,000.00	0.00	0.00	10,000.00
01 2590 271 000	WORKERS COMP TCHR/PROF	10,000.00	0.00	0.00	10,000.00
2590	WORKERS COMP INS	20,000.00	0.00	0.00	20,000.00
2610	OPERATION OF BUILDINGS				
01 2610 520 000	PROPERTY/LIABILITY INSURANCE	0.00	0.00	0.00	0.00
2610	OPERATION OF BUILDINGS	0.00	0.00	0.00	0.00
2620	MAINT OF BUILDINGS				
01 2620 110 000	MAINTENANCE STAFF SALARIES	170,000.00	10,269.35	54.07	78,085.98
01 2620 210 000	MAINT GROUP INS	30,000.00	2,630.56	69.96	9,010.73
01 2620 220 000	MAINT SOCIAL SECURITY	15,000.00	784.48	46.83	7,976.14
01 2620 230 000	MAINT RETIREMENT	20,000.00	1,014.38	45.39	10,922.06
01 2620 280 000	MAINT LTD/STD	1,000.00	42.49	37.21	627.94
01 2620 330 000	MAINT STAFF DEV/TRN	0.00	0.00	0.00	0.00
01 2620 410 000	WATER & SEWER	13,000.00	0.00	79.12	2,713.96
01 2620 420 000	TRASH SERVICE	6,000.00	456.70	60.89	2,346.40
01 2620 430 000	MAINT REPAIR SERVICES	80,000.00	1,180.41	22.64	61,887.81
01 2620 450 000	CONSTRUCTION SERVICES	150,000.00	0.00	(5.25)	157,880.14
01 2620 610 000	MAINT Supplies	75,000.00	4,694.20	34.42	49,187.12
01 2620 621 000	NATURAL GAS	30,000.00	2,176.01	52.49	14,253.43
01 2620 622 000	ELECTRICITY	75,000.00	3,909.39	60.53	29,600.30
01 2620 733 000	MAINT Furniture & Equipment	40,000.00	0.00	16.44	33,425.90
01 2620 890 000	MISC EXPENSE	10,000.00	0.00	31.27	6,872.75
2620	MAINT OF BUILDINGS	715,000.00	27,157.97	34.99	464,790.66
2630	OUTSIDE MAINTENANCE				

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 2630 430 000	OUTSIDE REPAIRS/MAINT	211,282.00	1,874.87	1.93	207,210.12
2630	OUTSIDE MAINTENANCE	211,282.00	1,874.87	1.93	207,210.12
2650	VEHICLE OPER/MAINT/PURCH (NON STUDENT)				
01 2650 732 000	Vehicle Aquisition (non-pupil)	0.00	97.57	0.00	(97.57)
2650	VEHICLE OPER/MAINT/PURCH (NON STUDENT)	0.00	97.57	0.00	(97.57)
2710	VEHICLE OPER/MAINT/PURCH (STUDENT)				
01 2710 110 000	TRANSPORTATION Salaries	160,000.00	11,110.27	70.21	47,658.48
01 2710 210 000	TRANSP GROUP INSURANCE	30,000.00	2,691.95	71.32	8,603.06
01 2710 220 000	TRANSP SOCIAL SECURITY	13,000.00	811.15	63.73	4,715.69
01 2710 230 000	TRANSP RETIREMENT	15,000.00	1,001.87	67.39	4,891.18
01 2710 260 000	Unemployment Payments	0.00	0.00	0.00	0.00
01 2710 271 000	Workmen's Compensation	0.00	0.00	0.00	0.00
01 2710 280 000	TRANSP LTD/STD	1,000.00	52.34	40.48	595.19
01 2710 330 000	TRANSP STAFF DEV/TRN	1,000.00	0.00	235.00	(1,350.00)
01 2710 430 000	VEHICLE REPAIRS/MAINT	60,000.00	5,462.21	26.75	43,950.69
01 2710 610 000	VEHICLE PARTS/SUPPLIES	10,000.00	519.54	66.19	3,381.43
01 2710 626 000	GAS & DIESEL	50,000.00	1,946.00	64.50	17,749.51
01 2710 732 000	Bus Acquisition (pupil)	0.00	0.00	0.00	0.00
01 2710 890 000	Transp. Other Expense	65,000.00	117.50	3.54	62,699.69
2710	VEHICLE OPER/MAINT/PURCH (STUDENT)	405,000.00	23,712.83	52.37	192,894.92
2712	VEHICLE OPER/MAINT/PURCH (SPED)				
01 2712 110 000	Sped Transportation Salaries	10,000.00	460.36	103.70	(369.90)
01 2712 210 000	SPED TRANSP Group Ins	0.00	0.00	0.00	(22.73)
01 2712 220 000	SPED TRANSP Soc Sec	1,000.00	35.44	79.56	204.44
01 2712 230 000	SPED TRANS Retirement	500.00	45.49	204.78	(523.89)
01 2712 280 000	SPED TRANSP LTD/STD	500.00	2.92	6.96	465.22
01 2712 332 000	SPED Mileage to Parents	0.00	0.00	0.00	0.00
01 2712 510 000	Sped Transportation	1,000.00	0.00	0.00	1,000.00
01 2712 626 000	SPED GAS/DIESEL FUEL	0.00	113.50	0.00	(1,411.00)
01 2712 732 000	SPED VEHICLE OP/MAINT/PURCH	0.00	0.00	0.00	0.00
2712	VEHICLE OPER/MAINT/PURCH (SPED)	13,000.00	657.71	105.06	(657.86)
2900	OTHER SUPPORT SERVICES				
01 2900 890 000	Non-Revenue/Other Support Serv	2,000.00	0.00	40.00	1,200.00
2900	OTHER SUPPORT SERVICES	2,000.00	0.00	40.00	1,200.00
3400	FOUNDATION GRANT				
01 3400 610 000	Foundation Grant Expenditures	0.00	0.00	0.00	0.00
3400	FOUNDATION GRANT	0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS				
01 3535 111 003	High Ability Learners	4,000.00	557.37	111.47	(458.96)
01 3535 211 003	HAL Group Insurance	0.00	159.75	0.00	(1,275.13)
01 3535 221 003	HAL Social Security	0.00	42.26	0.00	(338.04)
01 3535 231 003	HAL Retirement	0.00	54.75	0.00	(438.02)
01 3535 281 003	HAL LTD/STD	0.00	3.17	0.00	(25.00)
01 3535 610 003	HAL Supplies	0.00	0.00	0.00	(307.50)
01 3535 650 003	High Ability Software	0.00	0.00	0.00	0.00
01 3535 733 003	HAL Furniture & Equipment	0.00	0.00	0.00	0.00
3535	HIGH ABILITY LEARNERS	4,000.00	817.30	171.07	(2,842.65)
3540	STATE EARLY CHILDHOOD				
01 3540 111 003	Sixpence Coordinator Salaries	25,000.00	3,053.30	89.56	2,609.14
01 3540 112 003	SIXPENCE SALARIES AIDE	50,000.00	3,708.87	62.49	18,754.39
01 3540 211 003	Sixpence Coord Group Insurance	8,000.00	963.15	88.14	948.41

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 3540 212 003	GROUP INSURANCE - AIDE	0.00	0.00	0.00	0.00
01 3540 221 003	Coord. Social Security	5,000.00	219.18	32.14	3,392.89
01 3540 222 003	SOCIAL SECURITY AIDE	1,500.00	284.99	160.01	(900.14)
01 3540 231 003	Coord. Retirement	5,000.00	299.85	43.98	2,800.80
01 3540 232 003	SIXPENCE RETIREMENT - AIDE	2,000.00	366.35	154.32	(1,086.37)
01 3540 281 003	Coordinator LTD/STD	500.00	17.81	25.53	372.34
01 3540 282 003	LTD/STD AIDE	500.00	16.39	25.74	371.32
01 3540 330 003	Sixpence Travel/Staff Development	5,000.00	0.00	13.00	4,350.00
01 3540 333 003	Sixpence Mileage to Staff	0.00	0.00	0.00	0.00
01 3540 340 003	Sixpence Professional Services	5,000.00	0.00	0.00	5,000.00
01 3540 580 003	Sixpence Travel Expenses	500.00	43.99	481.68	(1,908.41)
01 3540 610 003	Sixpence Supplies/Family Inv	8,000.00	837.51	38.90	4,887.93
01 3540 733 003	Sixpence Furniture and Equipment	0.00	0.00	0.00	(599.99)
3540	STATE EARLY CHILDHOOD	116,000.00	9,811.39	66.39	38,992.31
3570	Teacher Eval Grant				
01 3570 610 000	Teacher Eval Grant	0.00	0.00	0.00	0.00
3570	Teacher Eval Grant	0.00	0.00	0.00	0.00
4210	TITLE I NCLB IMPROVING BSC PRGRMS ACCNT				
01 4210 330 003	Title I Acctblty TRAVEL/Training EXPENSE	0.00	0.00	0.00	0.00
01 4210 465 003	Title I Acctblty COMPUTER SOFTWARE	0.00	0.00	0.00	0.00
01 4210 610 003	Title I Acctblty SUPPLIES	0.00	0.00	0.00	0.00
4210	TITLE I NCLB IMPROVING BSC PRGRMS ACCNT	0.00	0.00	0.00	0.00
4300	OTHER PROFESSIONAL SERVICES				
01 4300 340 000	PROFESSIONAL SERVICES- ARCHIT/ENGINEER	0.00	0.00	0.00	0.00
4300	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
4411	IDEA PART B EARLY INTERVENING SERVICES				
01 4411 610 003	IDEA Part B-Early Interven. (Rtl)	0.00	0.00	0.00	0.00
4411	IDEA PART B EARLY INTERVENING SERVICES	0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE				
01 4412 591 003	IDEA Prof. Services	0.00	0.00	0.00	0.00
4412	IDEA PART B PROPORTIONATE SHARE	0.00	0.00	0.00	0.00
4900	OTHER FEDERAL EXPENDITURES				
01 4900 610 003	Drug Education - Supplies	0.00	1,997.00	0.00	(1,997.00)
4900	OTHER FEDERAL EXPENDITURES	0.00	1,997.00	0.00	(1,997.00)
6200	FEDERAL-TITLE I PART A ESSA				
01 6200 111 003	Title I, Part A SALARIES	145,000.00	11,680.40	65.85	49,521.26
01 6200 112 003	Title I - Aide Salaries	0.00	0.00	0.00	0.00
01 6200 113 003	Title I Substitute Salaries	2,000.00	0.00	0.00	2,000.00
01 6200 211 003	Title I Group Insurance	40,000.00	2,954.91	60.51	15,796.32
01 6200 221 003	Title I Social Security TCHR	10,000.00	867.34	70.84	2,916.08
01 6200 223 003	Title I SOC SEC SUB TCHR	500.00	0.00	0.00	500.00
01 6200 231 003	Title I Retirement	15,000.00	1,147.22	62.53	5,621.18
01 6200 281 003	Title I LTD/STD	1,000.00	66.61	53.30	467.00
01 6200 330 003	Title I Staff Dev/Training	2,500.00	0.00	6.00	2,350.00
01 6200 560 003	Title I Computer Hardware	0.00	0.00	0.00	0.00
01 6200 580 003	Title I Travel Expenses	0.00	0.00	0.00	0.00
01 6200 610 003	Title I Supplies	2,000.00	0.00	144.40	(887.97)
01 6200 650 003	Title I Computer Software	0.00	0.00	0.00	0.00
01 6200 733 003	Title I Furniture & Equipment	0.00	0.00	0.00	0.00

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
01 6200 890 003	Title I Misc. Expenses	0.00	0.00	0.00	0.00
6200	FEDERAL-TITLE I PART A ESSA	218,000.00	16,716.48	64.09	78,283.87
6404	FEDERAL-IDEA PART B (611) BASE AGE 0-4				
01 6404 111 003	IDEA Part B Base Salary (prek BAF)	12,000.00	1,017.80	67.85	3,857.60
01 6404 112 003	IDEA Part B Base Aide (prek BAF)	0.00	0.00	0.00	0.00
01 6404 211 003	IDEA Part B Base Ins. (prek BAF)	5,000.00	337.86	53.50	2,324.99
01 6404 221 003	IDEA Part B Base Soc.Sec. (prek BA)	1,000.00	78.30	62.63	373.68
01 6404 231 003	IDEA Part B Base Ret. (prek BAF)	1,500.00	99.97	53.32	700.13
01 6404 281 003	IDEA Part B Base LTD (prek BAF)	500.00	5.76	9.02	454.92
01 6404 340 003	IDEA 0-4 YO Prof Services	2,000.00	1,612.50	511.09	(8,221.89)
01 6404 591 003	IDEA Part B 0-2 YO Prof Services B	30,000.00	1,598.06	22.80	23,159.91
01 6404 732 003	IDEA Part B - Vehicle Aq.	0.00	0.00	0.00	0.00
6404	FEDERAL-IDEA PART B (611) BASE AGE 0-4	52,000.00	4,750.25	56.44	22,649.34
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4				
01 6406 591 003	IDEA Preschool Prf Serv	500.00	559.69	335.98	(1,179.89)
6406	FEDERAL-IDEA PART B (611) BASE AGE 3-4	500.00	559.69	335.98	(1,179.89)
6410	FEDERAL-IDEA PART E/P (619				
01 6410 112 003	IDEA E/P - Salaries	0.00	0.00	0.00	0.00
01 6410 340 003	SPED IDEA E/P 619	0.00	0.00	0.00	(27,024.85)
01 6410 560 003	Sped IDEA - Computer Hard.	0.00	0.00	0.00	0.00
01 6410 591 003	IDEA E/P 3-5 YO Contracted Services	10,000.00	0.00	305.71	(20,570.99)
01 6410 610 003	IDEA E/P Supplies	0.00	0.00	0.00	0.00
6410	FEDERAL-IDEA PART E/P (619	10,000.00	0.00	575.96	(47,595.84)
6412	IDEA Non-Public				
01 6412 111 003	IDEA Non-Public SALARIES	0.00	0.00	0.00	0.00
01 6412 211 003	GROUP INSURANCE TCHR/PROF	0.00	0.00	0.00	0.00
6412	IDEA Non-Public	0.00	0.00	0.00	0.00
6969	Title IV ESSA/SSAE Grant				
01 6969 340 000	Title IV ESSA/SSAE Grant	0.00	0.00	0.00	(675.00)
01 6969 490 000	Title IV SSAE Grant Other Materials	0.00	0.00	0.00	0.00
01 6969 610 000	Title IV SSAE Grant Supplies	0.00	0.00	0.00	0.00
6969	Title IV ESSA/SSAE Grant	0.00	0.00	0.00	(675.00)
6992	FEDERAL-REAP				
01 6992 610 003	REAP Grant Expend	0.00	0.00	0.00	0.00
6992	FEDERAL-REAP	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)				
01 8000 912 000	TRANSFER TO HOT LUNCH	25,000.00	0.00	0.00	25,000.00
01 8000 913 000	TRANSFER TO ACTIVITY ACCT	50,000.00	0.00	0.00	50,000.00
01 8000 917 000	TRANSFER TO EE BEN FUND	0.00	0.00	0.00	0.00
8000	TRANSFERS (OUTGOING)	75,000.00	0.00	0.00	75,000.00
9000	NON-PROGRAM EXPENDITURES				
01 9000 110 000	Kitchen Payroll	60,000.00	4,967.56	75.08	14,950.65
01 9000 210 000	KITCHEN GROUP INS	7,000.00	657.64	74.75	1,767.84
01 9000 220 000	KITCHEN SOCIAL SECURITY	5,000.00	370.22	66.64	1,668.13
01 9000 230 000	KITCHEN RETIREMENT	6,000.00	482.98	68.19	1,908.60
01 9000 280 000	KITCHEN LTD	1,000.00	24.61	19.31	806.86
01 9000 900 000	MISC EXP-expected carryover	1,800,000.00	0.00	0.00	1,800,000.00
9000	NON-PROGRAM EXPENDITURES	1,879,000.00	6,503.01	3.08	1,821,102.08
01	GENERAL FUND	9,364,282.00	564,340.46	49.38	4,740,163.46

**Expenditure Report by Function/Object -
Detail_KW**

04/17/2020 01:24 PM

Regular; Processing Month 04/2020; Fund Number 01

User ID: KAW

Account Number	Account Description	Revised Budget	Expended During Month	% of Budget	Unencumbered Balance
Grand Total:		9,364,282.00	564,340.46	49.38	4,740,163.46

Regular; Processing Month 03/2020; Fund Number 01

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1100	Taxes Levied/Assessed	5,449,661.00	75,735.86	3,030,239.51	55.60	2,419,421.49
01 1115	Carline Tax	13,000.00	0.00	841.27	6.47	12,158.73
01 1120	Public Power Dist. Sales Tax	0.00	0.00	0.00	0.00	0.00
01 1125	Motor Vehicle Tax	200,000.00	20,261.81	133,984.85	66.99	66,015.15
01 1140	Penalties/Int on Taxes	299,129.00	632.62	10,956.17	3.66	288,172.83
01 1190	Other taxes levied	0.00	0.00	61.59	0.00	(61.59)
01 1210	Tuition From Other Districts-Reg Ed	0.00	0.00	0.00	0.00	0.00
01 1312	Summer School Tuition	0.00	800.00	800.00	0.00	(800.00)
01 1315	Tuition from other entities(early entry)	3,000.00	0.00	3,249.60	108.32	(249.60)
01 1370	Preschool tuition	20,000.00	1,417.50	11,267.27	56.34	8,732.73
01 1421	Transportation Recd-Reg Ed	0.00	0.00	0.00	0.00	0.00
01 1423	Transport from other districts(SPED)	0.00	0.00	0.00	0.00	0.00
01 1510	Interest earned	0.00	0.00	0.00	0.00	0.00
01 1800 1810	Fitness Center Dues	5,000.00	650.00	2,300.00	46.00	2,700.00
01 1800 1820	Jury Duty Receipts	0.00	70.00	70.00	0.00	(70.00)
01 1800 1830	Laptop Fees	0.00	74.00	3,674.00	0.00	(3,674.00)
01 1800 1840	Industrial Arts Fees	0.00	50.00	244.00	0.00	(244.00)
01 1800 1850	Before/After School Program	0.00	0.00	0.00	0.00	0.00
01 1800 1860	For future use	0.00	0.00	0.00	0.00	0.00
01 1910	Rental Of School Facilities	0.00	0.00	0.00	0.00	0.00
01 1911	Local license fees	2,000.00	0.00	747.79	37.39	1,252.21
01 1920	Contributions/Donations	3,000.00	0.00	0.00	0.00	3,000.00
01 1921	City-Police court fines	0.00	0.00	320.81	0.00	(320.81)
01 1925	Grant Receipts	0.00	0.00	315.00	0.00	(315.00)
01 1941	Textbook sales	0.00	0.00	0.00	0.00	0.00
01 1990	Misc local revenue (garn)	0.00	5.00	201.10	0.00	(201.10)
01 2110	County Fines & Licence Fees	35,000.00	3,422.03	18,090.33	51.69	16,909.67
01 2130	Other County Sources	0.00	0.00	1.65	0.00	(1.65)
01 2210	ESU Receipts	11,000.00	250.00	7,422.61	67.48	3,577.39
01 3110	State Aid	43,385.00	4,339.00	30,373.00	70.01	13,012.00
01 3120	SPED School Age (SA)	400,000.00	64,083.00	242,168.00	60.54	157,832.00
01 3125	SPED Transportation (SA)	10,000.00	2,561.00	2,561.00	25.61	7,439.00
01 3130	Homestead Exemption	0.00	6,025.42	6,025.42	0.00	(6,025.42)
01 3131	Property tax credit	0.00	33,160.28	262,033.85	0.00	(262,033.85)
01 3132	Personal property tax credit	0.00	3,967.14	3,967.14	0.00	(3,967.14)
01 3133	Nameplate Capacity Tax (windmills)	100,000.00	1,497.52	58,173.87	58.17	41,826.13
01 3180	Pro Rate Motor Vehicle	70,000.00	0.00	3,320.38	4.74	66,679.62
01 3400	State apportionment	66,000.00	0.00	71,803.83	108.79	(5,803.83)
01 3535	High ability learners	4,000.00	0.00	4,293.00	107.33	(293.00)
01 3540	Sixpence Grant Receipts	86,000.00	44,310.00	79,427.00	92.36	6,573.00
01 3570	Teacher Eval Grant	0.00	0.00	0.00	0.00	0.00
01 3990	Other State Receipts	0.00	0.00	26.42	0.00	(26.42)
01 4105	E-Rate universal service	0.00	0.00	0.00	0.00	0.00
01 4305	Title 8 (impact aid)	0.00	0.00	0.00	0.00	0.00
01 4310	REAP Grants	10,000.00	0.00	0.00	0.00	10,000.00
01 4505	Title I, Part A ESSA	85,000.00	0.00	0.00	0.00	85,000.00
01 4506	Title I, Part A accountability	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA Part B, Base thru 4	4,000.00	0.00	61,891.00	1,547.28	(57,891.00)
01 4515	IDEA Part B, Suppl thru 4	0.00	0.00	0.00	0.00	0.00
01 4516	IDEA PreK Base (619) Age 3-5	0.00	0.00	508.00	0.00	(508.00)
01 4519	IDEA enroll poverty	30,000.00	0.00	51,854.00	172.85	(21,854.00)
01 4520	IDEA Park B, Early Interv K-12	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA Part B, Propt, Age 3-21	0.00	0.00	1,155.00	0.00	(1,155.00)
01 4525	Perkins grant	0.00	0.00	0.00	0.00	0.00
01 4530	Other federal receipts	0.00	0.00	0.00	0.00	0.00

Regular; Processing Month 03/2020; Fund Number 01

Fund: 01 GENERAL FUND						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4705	Flood control	0.00	0.00	0.00	0.00	0.00
01 4708	Medicaid in Public Schools MIPS	0.00	0.00	0.00	0.00	0.00
01 4709	Medicaid Admin Activities MAAPS	20,000.00	0.00	8,346.80	41.73	11,653.20
01 5200	Fund Transfers In (from other HTRS fund)	70,000.00	0.00	299.25	0.43	69,700.75
01 5300	Sale of Property	0.00	0.00	10,199.00	0.00	(10,199.00)
01 5301	Insurance refunds/adjustments	30,000.00	0.00	30,463.66	101.55	(463.66)
01 5500	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	22,858.25	0.00	(22,858.25)
01 5610	Cash From Dissolved Districts	0.00	0.00	0.00	0.00	0.00
01 5690	Other Non-revenue Receipt	83,325.00	108.12	1,591.31	1.91	81,733.69
01 9000	Non-programmed Receipts	2,211,782.00	8,415.88	31,119.52	1.41	2,180,662.48
	Fund Total:	9,364,282.00	271,836.18	4,209,246.25	44.95	5,155,035.75

Revenue Summary Report

Processing Month: 03/2020

Regular; Processing Month 03/2020; Fund Number 01

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	9,364,282.00	271,836.18	4,209,246.25	44.95	5,155,035.75

REPORT TO THE HTRS BOARD OF EDUCATION

SUBMITTED BY: LISA OTHMER PK-12 PRINCIPAL

APRIL 2020

Handbook Changes

Health Concerns Page 8

A statement was added that states the following:

Students that have a Collaborative Plan Addressing Barriers to Attendance will notify the school nurse before 7:55 a.m. to make a decision if the student's health issue should prevent them from coming to school.

Incomplete Work Page 10

9th hour was changed to Extended Learning Time or ELO

First Stage Response to Absences Page 16

2. After a student's 5th absence in any given quarter the school's attendance officer will schedule a conference with the student's parents or guardians. That conference will be documented in Power School. **(This is to ensure they are aware that a student can lose credit if they miss any one class more than 6 times in any given quarter)**
3. After 10 absences a meeting will be held to develop a Collaborative Plan Addressing Barriers to Attendance in order to assist the student in improving her/her attendance. **(This is just general practice upon the request of the county attorney's office, its best that is says this in the handbook)**
 - a. This meeting must be attended by the attendance officer, parents, counselor, principal and the student if appropriate.

Building Expectations Page 17-18

Updated to reflect PBIS expectations.

- The chart was removed and playground expectations were updated.
- Focus room was eliminated/Replaced with office referral

Student Council Page 21

Specifies grades 9-12

Practice/Contest Guidelines Page 24 Paragraph two.

Currently states:

No athletics contests will be play on Wednesday evening (church night) unless they are mandated by conference or district tournament officials. **I have left the statement as is and just removed "church**

night” There could potentially be an argument that we shouldn’t have games on other nights because of religious preferences.

We have also updated the Laptop Handbook. I have provided the link to that.

https://docs.google.com/document/d/1nkVvYLBprX5vbXAJUpzTi1GcrUiSLZ-JXMqWw_l3lRil/edit?ts=5e8e3e15

COVID-19

Navigating the instructional world has been a challenge. However, teachers have stepped up and are doing their best to stay connected with our students and have stretched themselves technology wise to provide enrichment and support during this difficult time. I am going to outline what we have done, along with the accountability piece so that you know what our expectations have been based on the information we have received from Commissioner Blomstedt.

The last day for HTRS students was March 16th. The administration team took March 17th to plan for what was ahead of us. ALL teachers were instructed to develop Continuity of Learning Plans and given an example of what that should look like. I have provided you with a copy of it here. Teachers are required to work 3 hours a day at a minimum but were given flexibility to come to school to work or stay at home to work. They were also allowed to divide up those 15 hours a week however it worked for them best.

- Grades K-2 put together two week packets for their students and the last one will go out the second week of May.
- Grades 3-12 are using a variety of methods to provide instruction here is bulleted list of instructional modes that are being utilized at this time.
 - Zoom
 - Google Classroom
 - Flipped Classroom
 - E-mail
 - You Tube Channels

Mrs. Lottman put together a list of paras that still wanted to work, and assigned duties that included some of the following:

- Back Pack Program
- Food Service and Delivery
- Cleaning Classrooms
- Cleaning School Vehicles

All HTRS teachers including Special Education teachers were required to develop Alternative Learning Plans that contain the following components.

K-12 Alternative Learning Plan (COVID-19 Shutdown)

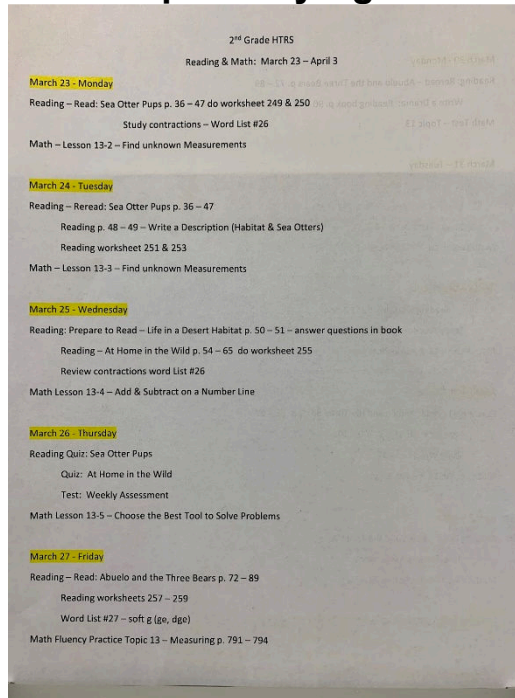
Teacher Name:
Grade Level:

Dates: 3/23 thru 05/01

Subject Area or Grade Level	Lesson Instructions	Delivery Method to Students	Materials Included in Packet	Plan to Communicate with Students
Math				
Reading				

*Technology will be made available to all students in grades 3-12.

Example Daily Agenda:



Teachers are required to log their hours and student contact on a Google Form that is checked twice a week to ensure that there is student contact. I can tell you that teachers are making a huge effort to stay connected but some are struggling right now to reach ALL of their students as some have chosen not to stay engaged, and we knew this was going to happen some cases. I have reached out to some of

those parents and students myself and have also had no luck in some cases. The teacher log asks the teachers the following questions:

- Name
- Date
- Hours Worked
- List the task(s) you completed during this time (examples: contacted students, standards work, planned lessons, ordered supplies, etc.):
- Did you contact students during this time?
- If you contacted students, what method of communication did you use?
 1. E-mail
 2. Text
 3. Phone Call
 4. Class Dojo
 5. Google Classroom
 6. Facebook
 7. Twitter
 8. Zoom
 9. Othmer
- If you contacted students, please list the names of the students contacted and whether you received a reply from them or not. (Example: James=yes, Tori=no, Sally=yes)

Teachers were also given a checklist of items to complete or work on during time. I have added that here as well.

Here is a checklist of things to be done, and instructions if applicable, for the remainder of this school year. It is up to you how to prioritize your time. However, don't avoid the standards alignment work as this is the next step for our external school improvement visit next spring.

Math Alignment

Log in to the NWEA website and go into the Profile report. The quickest way to the report is to click on the orange "check it out here" button. From there you will use the drop-down list to select the winter testing period, school, instructor (always Glenna), class, then just choose the first student. Once the report pops up select the math tab and you will find the data you need.

- Click on "print and share"
- Click "batch PDF"
- Select Math and Click Next
- Under **Instructional Areas** Choose "Group by Standard" and click next
- Then choose "all students in this class"
- Choose the "include page breaks" option
- Click the orange "create PDF report"
- Click on the "reports queue" Your report will be there when it's ready.
- To move to the next student simply click the top right arrow.

Using the Profile Report you will need to complete the standards alignment document. Open [MAPs Standards Alignment 2019-20](#) Google Sheet. Click on the tab at the bottom of the page with your Grade and Subject you are working on. Your students are listed in the first column.

Across the top of each page are the current grade-level standards by strain and number. Please put an “x” in each cell where your students are ready to learn. For example: On her Profile Report, Sally Smith has Math Standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a, etc listed as ready to learn. On the MAPs Standards Alignment 2019-20, you will need to find Sally Smith’s name and enter an “x” under each of the columns for standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a.

IF Sally Smith is not ready to learn at her grade level and has some second grade standards listed on her Profile Report, you will scroll down to the second grade standards. You will need to enter her name in the first column, then complete the above process for the second grade standards as well.

Any standards that are above grade level or more than one grade level below will not be recorded on this sheet.

Our goal is to have these sheets completed so that you can see where your students are ready to learn. We will also utilize this to review any gaps that might be present in our curriculum.

ELA Alignment

Please see the instructions for Math Alignment. Please substitute Reading for Math and you will be off and running!

Science Alignment

Science Standards will be added to the standards alignment document soon. Please stay tuned. The instructions to complete them will be the same as the Math Alignment. Please substitute Science for Math and you will be ready to go.

Prioritize Standards

Please complete the [Priority Standards 2019-2020](#) Document. You may like to reference the work you did with the ESU4 staff in November 2017. Our next step is to look at these and begin the vertical alignment process. Here are the links to the standards:

Math

https://www.education.ne.gov/wp-content/uploads/2017/07/2015_Nebraska_College_and_Career_Standards_for_Mathematics_Vertical.pdf

English

https://www.education.ne.gov/wp-content/uploads/2017/07/2014_Updated_ELA_Standards_Vertical_Version_k_12.pdf

Science

https://cdn.education.ne.gov/wpcontent/uploads/2017/10/Nebraska_Science_Standards_Final_10_23.pdf

Planbook Clean Up

Match Standards to lessons (please do not attach the whole *Into Reading* modules’ standards to every lesson)

Marzano Goal

Please review your previous from Professional Goal Form 2017-18. If you cannot find your original form, please contact Mrs. Othmer. You will need to update your Professional Goal on the HTRS [Professional Goal Form](#) 2019-20. Make sure to click on File and “Make a Copy” before you start typing on the new form.

Alicap Corona Videos

Please see the email from Mrs. Lottman sent on March 18, 2020.

Requisitions

Please start getting things ordered for the next school year. Complete PO's for next year and spend your remaining Class Wallet balances. We do not know how this COVID-19 shut down is going to affect shipping on non-essential items.

We have also been navigating the “to go” breakfast/lunch thing and I must say that our kitchen staff has done a tremendous job along with Lanette here in the office in getting everything organized. I'm sure Sherri will give you details about all of that.

I was required to send a Continuity of Learning Plan to the state department last week. It was a very brief form that basically outlined what I have shared with you in my report.

I will end my report in saying that this has been a very emotional time for all of us. Graduation has always been my personal favorite time of year as each class of seniors celebrate their accomplishments. It's such a proud moment for all of us and we have been robbed of that traditional experience. We were notified today that we won't be able to have any kind of graduation celebration until at least after August 1st. We have a few students that will no longer be here, and one leaving for the military June 28th. We don't have many options at this point but will figure out how to celebrate each one of them the best that we can.

Thank you for your continued support!



Board Report April, 2019

Kari Lottman
Assistant Pincipal

Assessment Update:

The State mandated tests including the ACT have been cancelled for this school year. We plan to assess our students with MAPs when we return this fall to help determine where they are ready to learn and what skills deficits they have in order to help with intervention placements.

After School Program Update:

The After School Program Committee met on March 11th. The program enrollment has decreased from 18-21 students at the beginning of the year to 8-10 kids each day. Most of the kids and families have really enjoyed the various activities and new experiences provided for the kids. We have had wonderful community support in bringing those activities into the school. This helps as some of the kids do not want to stay at school, but get to due to their parents need of childcare. Staffing is still a challenge, but we are hopeful that some of our new hires will be willing to help out a couple of nights a week next year.

We sent out a survey to the families who have utilized the program. We sent out approximately 20. Only 3 responded, so the results are not a valid representation of the program. The committee ended the meeting with a discussion about next school year. We did not have the numbers at the time of the meeting to know what kind of financial status the program had for the year, however, we would like to see the program continued for the 2020-2021 school year.

Safety Team COVID-19 Response:

The Safety Team merged into the Pandemic Response Team in March to begin dealing with all of the decisions regarding the COVID-19 Pandemic outbreak. Here is a summary of what the team has done to protect the health and safety of our patrons, staff, students and community.

- Had members on the Pandemic Taskforce which met on March 15, 2020
 - Mrs. Edmundson, Mrs. Othmer, Mrs. Lottman, Mrs. Rogers, Nurse Laura, 3 board members
- Participated daily in the virtual meetings with the Governor, Health Department, Commissioner of Education, ESU4, NASB, etc
- Watch the Governor's Daily Press Conference at 2:00 pm
- Determined how we can operate safely following the guidelines of the CDC
- March 16: Met with students and staff regarding the protocols for operation under the CDC recommendations
 - Had students sit every other seat in the lunchroom and had others eat in the gym or commons to maintain proper social distancing spacing
 - Posted signs to have all deliveries dropped off outside
 - Posted signs to have student pick up/drop off outside of the building at the front entrance
 - Posted signs with the screening questions to be answered before people can enter the building
 - Nurse Laura and Secretaries will screen people that come into the building with questions and temperature taken (Google Sheet to track them)
 - Taking temps of all staff that report during "shut down"
 - Reminding people to respect the social distancing recommendations

- March 17: Closed down the school for students
- Have all staff watch the ALICAP videos on COVID-19
- April 2: No students allowed into the building per Governor's Directive
- April 3: Closed all buildings, playgrounds and facilities to unauthorized personnel

NASB Monthly Update for Board Meetings - Agenda Item: APRIL 2020

“NASB Update”

As a board, some items you would usually be focused on during April include:

- Monitor progress of district goals, link goals to discussion and action items
- Strategic Plan Progress Report
- Budget: State Aid Certification
- Review ELL Program
- Teacher Non-Renewal, RIF, and Termination Notices; Due April 15
- Review Student Handbooks and relative policies
- Certificated Employee of ESU Non-Renewal, Termination, Amendment Notices; Due April 15

COVID-19 LINKS

Please bookmark and continue to visit NASB’s COVID-19 page regularly at www.NASBOnline.org , as it is continually being updated with items specific to you and your board. Items include:

- A letter from Commissioner Blomstedt to sbm’s
- Videos on Leveraging Our Strengths as a Board/Supt Leadership Team, SafeSchools, & Workers Comp
- NDE resources & A Statement on Continuity of Learning
- Mental Wellness - Tips for Families during COVID-19
- School Leaders Risk Management Association (SLRMA) checklist for boards
- NPERS – Information for Schoolplan Members & Employees
- No Kid Hungry Emergency Relief Grants Available
- Re-purposing Hourly Staff
- EHA updates and a video from Linda Kenedy on how to cope with our current situation
- YouTubes from NASB Region Director, Dr. Bob Rauner with some really good information
- NSAA Statement
- Legal Resources
- Virtual Meetings
- AND MUCH MORE!

Networking, Events & Weekly Call Info:

- <http://members.nasbonline.org/index.php/events>
- *As of now, NASB is still planning on our June events. Unfortunately, we have had to cancel our April Brain Science Workshops. Look for more information on all in the coming weeks.*
- ***NASB has begun hosting weekly networking calls amongst school board members. Check your email for Region specific times and login/call information, as well as discussion questions as we all help each other as we navigate this uncertain time.***



Advocacy/2020 Legislative Session:

The 2020 legislative session is currently adjourned until the speaker calls. We are on Day 44 of 60. Session will remain adjourned until the situation has stabilized, and the Speaker of the Legislature deems it safe to reconvene. During this pause in the legislative session, senators and their offices continue their work.

LB 1106, formerly LB 974, (the education funding reform/property tax bill) is still a priority for Sens. Linehan and Groene once the session resumes.

Stay engaged during the Session and follow along with the bills NASB is tracking at: <https://nasb.envisiams.com/legislative-bills> and through NASB's **Legislative Notes** e-updates.

Follow NASB on twitter at www.twitter.com/NASBOnline using the hashtag #liveNASB and on facebook at www.facebook.com/NASBOnline

To see a quick glimpse at the various items the NASB is involved in, check out pages 10 & 11 each month in the **Board Notes newsletter** for "This Month In ...". To access the latest newsletter, click here:

<http://members.nasbonline.org/index.php/news-resources/board-notes>

Thanks for all you do for your board, your community and the entire state by serving public education in Nebraska. Now more than ever, we are seeing the importance in school boards stepping up as leaders of their communities!

EMPLOYEE RIGHTS

PAID SICK LEAVE AND EXPANDED FAMILY AND MEDICAL LEAVE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT

The **Families First Coronavirus Response Act (FFCRA or Act)** requires certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. These provisions will apply from April 1, 2020 through December 31, 2020.

▶ PAID LEAVE ENTITLEMENTS

Generally, employers covered under the Act must provide employees:

Up to two weeks (80 hours, or a part-time employee's two-week equivalent) of paid sick leave based on the higher of their regular rate of pay, or the applicable state or Federal minimum wage, paid at:

- 100% for qualifying reasons #1-3 below, up to \$511 daily and \$5,110 total;
- ⅔ for qualifying reasons #4 and 6 below, up to \$200 daily and \$2,000 total; and
- Up to 12 weeks of paid sick leave and expanded family and medical leave paid at ⅔ for qualifying reason #5 below for up to \$200 daily and \$12,000 total.

A part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

▶ ELIGIBLE EMPLOYEES

In general, employees of private sector employers with fewer than 500 employees, and certain public sector employers, are eligible for up to two weeks of fully or partially paid sick leave for COVID-19 related reasons (see below). *Employees who have been employed for at least 30 days* prior to their leave request may be eligible for up to an additional 10 weeks of partially paid expanded family and medical leave for reason #5 below.

▶ QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to **telework**, because the employee:

- | | |
|---|---|
| <ol style="list-style-type: none">1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;2. has been advised by a health care provider to self-quarantine related to COVID-19;3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none">5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|---|---|

▶ ENFORCEMENT

The U.S. Department of Labor's Wage and Hour Division (WHD) has the authority to investigate and enforce compliance with the FFCRA. Employers may not discharge, discipline, or otherwise discriminate against any employee who lawfully takes paid sick leave or expanded family and medical leave under the FFCRA, files a complaint, or institutes a proceeding under or related to this Act. Employers in violation of the provisions of the FFCRA will be subject to penalties and enforcement by WHD.



WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

For additional information
or to file a complaint:
1-866-487-9243
TTY: 1-877-889-5627
dol.gov/agencies/whd



WHEN SCHOOL IS NOT IN SESSION BECAUSE OF COVID-19 - Effective April 1, 2020

Custodians, Secretaries, Administration, Cooks, Technology (Jason), Six Pence (Sue Ann)

- Issued 10 days of paid COVID-19 (FFCRA) leave
 - One time only, must take all at once, must use before Dec. 31, 2020
- This is in addition to any leave they currently have
- Can be used any time the employees feels in danger of contracting COVID-19 or to care for someone as a result of the COVID-19

Other employees - paras & bus drivers

- Have been offered the ability to work at normal pay up to 4 hours per day as long as work is available or May 22 (end of normal school year)
- If choose not to work, not eligible for anything this school year unless file unemployment - outside of our decision
- Can supplement the 4 hours per day with any PTO left
- If file unemployment, negates the COVID-19 leave and is a break in services for NPERS calculations
- Can file unemployment for difference in hours actually worked vs. hours normally worked
- This can become invalid and qualify differently if the Governor declares a Shelter in Place and employees are not allowed to work at all
- Issued 10 days of paid COVID-19 (FFCRA) leave
 - One time only, must take all at once, must use before Dec. 31, 2020
- This is in addition to any leave they currently have
- Can be used any time the employees feels in danger of contracting COVID-19 or to care for someone as a result of the COVID-19

All employees requesting COVID-19 leave will be required to complete the appropriate paperwork for documentation of dates requested, why, and approval of the Superintendent.

Where do we go from here????? March 23, 2020

After hearing from Commissioner Blomstedt, Governor Ricketts, NASB and NSEA, it has been made very clear to us that we will be announcing today that school will not be session until after April 30. Commissioner Blomstedt has told us to plan to NOT return to school this school year.

Logistics for staff -

Administration and 12 month employees will be in every week day to assist in everything and anything we can. When our plan for the remainder of this week is complete, we will start working on what next year will look like.

Teachers - With guidance from NASB and NSEA, it is realistic to expect certified staff to focus on a 3 hour block to be available to students. Teachers will set that 3 hour block and communicate that time with staff and students. During that 3 hours, teachers will make contact with each of their students a minimum of 2 times per week. That contact can be completed in numerous ways, which were outlined in plans they submitted last week. Mrs. Lottman compiled a Google Doc for teachers to document that information to share with administration.

Paraprofessionals - All paras have been offered the opportunity to clean classrooms 3 hours per day and the opportunity to deliver the meals to the communities. Some paras have chosen to take this opportunity. Some have chosen not to. We will continue to employ these for as long as cleaning work is available or until lunch services are discontinued, which is estimated to be no later than May 29.

Cooks - Cooks will continue to prepare breakfast and lunches, which will be delivered to outlying communities each week day. Time worked will be what is required to complete this task.

Bus Drivers - Bus drivers were also offered the opportunity to clean and deliver meals. One chose to deliver meals. None chose the option to help clean.

REPORT TO THE HTRS BOARD OF EDUCATION

SUBMITTED BY: LISA OTHMER PK-12 PRINCIPAL

APRIL 2020

Handbook Changes

Health Concerns Page 8

A statement was added that states the following:

Students that have a Collaborative Plan Addressing Barriers to Attendance will notify the school nurse before 7:55 a.m. to make a decision if the student's health issue should prevent them from coming to school.

Incomplete Work Page 10

9th hour was changed to Extended Learning Time or ELO

First Stage Response to Absences Page 16

2. After a student's 5th absence in any given quarter the school's attendance officer will schedule a conference with the student's parents or guardians. That conference will be documented in Power School. **(This is to ensure they are aware that a student can lose credit if they miss any one class more than 6 times in any given quarter)**

3. After 10 absences a meeting will be held to develop a Collaborative Plan Addressing Barriers to Attendance in order to assist the student in improving her/her attendance. **(This is just general practice upon the request of the county attorney's office, its best that is says this in the handbook)**

a. This meeting must be attended by the attendance officer, parents, counselor, principal and the student if appropriate.

Building Expectations Page 17-18

Updated to reflect PBIS expectations.

- The chart was removed and playground expectations were updated.
- Focus room was eliminated/Replaced with office referral

Student Council Page 21

Specifies grades 9-12

Practice/Contest Guidelines Page 24 Paragraph two.

Currently states:

No athletics contests will be play on Wednesday evening (church night) unless they are mandated by conference or district tournament officials. **I have left the statement as is and just removed "church**

night” There could potentially be an argument that we shouldn’t have games on other nights because of religious preferences.

We have also updated the Laptop Handbook. I have provided the link to that.

https://docs.google.com/document/d/1nkVvYLBprX5vbXAJUpzTi1GcrUiSLZ-JXMqWw_l3lRil/edit?ts=5e8e3e15

COVID-19

Navigating the instructional world has been a challenge. However, teachers have stepped up and are doing their best to stay connected with our students and have stretched themselves technology wise to provide enrichment and support during this difficult time. I am going to outline what we have done, along with the accountability piece so that you know what our expectations have been based on the information we have received from Commissioner Blomstedt.

The last day for HTRS students was March 16th. The administration team took March 17th to plan for what was ahead of us. ALL teachers were instructed to develop Continuity of Learning Plans and given an example of what that should look like. I have provided you with a copy of it here. Teachers are required to work 3 hours a day at a minimum but were given flexibility to come to school to work or stay at home to work. They were also allowed to divide up those 15 hours a week however it worked for them best.

- Grades K-2 put together two week packets for their students and the last one will go out the second week of May.
- Grades 3-12 are using a variety of methods to provide instruction here is bulleted list of instructional modes that are being utilized at this time.
 - Zoom
 - Google Classroom
 - Flipped Classroom
 - E-mail
 - You Tube Channels

Mrs. Lottman put together a list of paras that still wanted to work, and assigned duties that included some of the following:

- Back Pack Program
- Food Service and Delivery
- Cleaning Classrooms
- Cleaning School Vehicles

All HTRS teachers including Special Education teachers were required to develop Alternative Learning Plans that contain the following components.

K-12 Alternative Learning Plan (COVID-19 Shutdown)

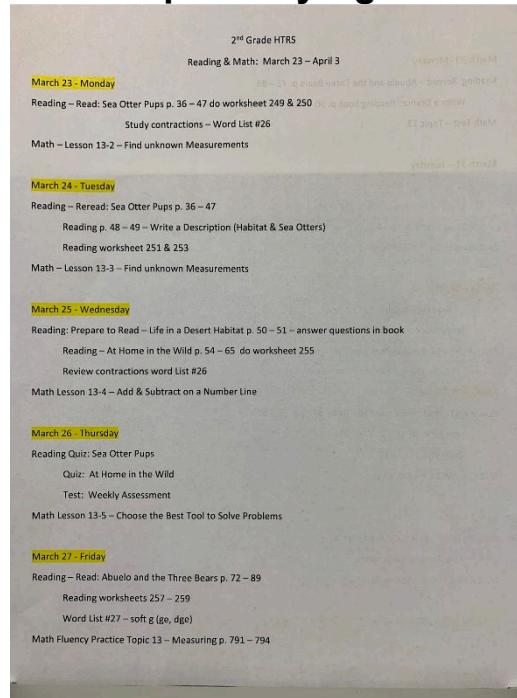
Teacher Name:
Grade Level:

Dates: 3/23 thru 05/01

Subject Area or Grade Level	Lesson Instructions	Delivery Method to Students	Materials Included in Packet	Plan to Communicate with Students
Math				
Reading				

*Technology will be made available to all students in grades 3-12.

Example Daily Agenda:



Teachers are required to log their hours and student contact on a Google Form that is checked twice a week to ensure that there is student contact. I can tell you that teachers are making a huge effort to stay connected but some are struggling right now to reach ALL of their students as some have chosen not to stay engaged, and we knew this was going to happen some cases. I have reached out to some of

those parents and students myself and have also had no luck in some cases. The teacher log asks the teachers the following questions:

- Name
- Date
- Hours Worked
- List the task(s) you completed during this time (examples: contacted students, standards work, planned lessons, ordered supplies, etc.):
- Did you contact students during this time?
- If you contacted students, what method of communication did you use?
 1. E-mail
 2. Text
 3. Phone Call
 4. Class Dojo
 5. Google Classroom
 6. Facebook
 7. Twitter
 8. Zoom
 9. Othmer
- If you contacted students, please list the names of the students contacted and whether you received a reply from them or not. (Example: James=yes, Tori=no, Sally=yes)

Teachers were also given a checklist of items to complete or work on during time. I have added that here as well.

Here is a checklist of things to be done, and instructions if applicable, for the remainder of this school year. It is up to you how to prioritize your time. However, don't avoid the standards alignment work as this is the next step for our external school improvement visit next spring.

Math Alignment

Log in to the NWEA website and go into the Profile report. The quickest way to the report is to click on the orange "check it out here" button. From there you will use the drop-down list to select the winter testing period, school, instructor (always Glenna), class, then just choose the first student. Once the report pops up select the math tab and you will find the data you need.

- Click on "print and share"
- Click "batch PDF"
- Select Math and Click Next
- Under **Instructional Areas** Choose "Group by Standard" and click next
- Then choose "all students in this class"
- Choose the "include page breaks" option
- Click the orange "create PDF report"
- Click on the "reports queue" Your report will be there when it's ready.
- To move to the next student simply click the top right arrow.

Using the Profile Report you will need to complete the standards alignment document. Open [MAPs Standards Alignment 2019-20](#) Google Sheet. Click on the tab at the bottom of the page with your Grade and Subject you are working on. Your students are listed in the first column.

Across the top of each page are the current grade-level standards by strain and number. Please put an “x” in each cell where your students are ready to learn. For example: On her Profile Report, Sally Smith has Math Standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a, etc listed as ready to learn. On the MAPs Standards Alignment 2019-20, you will need to find Sally Smith’s name and enter an “x” under each of the columns for standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a.

IF Sally Smith is not ready to learn at her grade level and has some second grade standards listed on her Profile Report, you will scroll down to the second grade standards. You will need to enter her name in the first column, then complete the above process for the second grade standards as well.

Any standards that are above grade level or more than one grade level below will not be recorded on this sheet.

Our goal is to have these sheets completed so that you can see where your students are ready to learn. We will also utilize this to review any gaps that might be present in our curriculum.

ELA Alignment

Please see the instructions for Math Alignment. Please substitute Reading for Math and you will be off and running!

Science Alignment

Science Standards will be added to the standards alignment document soon. Please stay tuned. The instructions to complete them will be the same as the Math Alignment. Please substitute Science for Math and you will be ready to go.

Prioritize Standards

Please complete the [Priority Standards 2019-2020](#) Document. You may like to reference the work you did with the ESU4 staff in November 2017. Our next step is to look at these and begin the vertical alignment process. Here are the links to the standards:

Math

https://www.education.ne.gov/wp-content/uploads/2017/07/2015_Nebraska_College_and_Career_Standards_for_Mathematics_Vertical.pdf

English

https://www.education.ne.gov/wp-content/uploads/2017/07/2014_Updated_ELA_Standards_Vertical_Version_k_12.pdf

Science

https://cdn.education.ne.gov/wpcontent/uploads/2017/10/Nebraska_Science_Standards_Final_10_23.pdf

Planbook Clean Up

Match Standards to lessons (please do not attach the whole *Into Reading* modules’ standards to every lesson)

Marzano Goal

Please review your previous from Professional Goal Form 2017-18. If you cannot find your original form, please contact Mrs. Othmer. You will need to update your Professional Goal on the HTRS [Professional Goal Form](#) 2019-20. Make sure to click on File and “Make a Copy” before you start typing on the new form.

Alicap Corona Videos

Please see the email from Mrs. Lottman sent on March 18, 2020.

Requisitions

Please start getting things ordered for the next school year. Complete PO's for next year and spend your remaining Class Wallet balances. We do not know how this COVID-19 shut down is going to affect shipping on non-essential items.

We have also been navigating the “to go” breakfast/lunch thing and I must say that our kitchen staff has done a tremendous job along with Lanette here in the office in getting everything organized. I'm sure Sherri will give you details about all of that.

I was required to send a Continuity of Learning Plan to the state department last week. It was a very brief form that basically outlined what I have shared with you in my report.

I will end my report in saying that this has been a very emotional time for all of us. Graduation has always been my personal favorite time of year as each class of seniors celebrate their accomplishments. It's such a proud moment for all of us and we have been robbed of that traditional experience. We were notified today that we won't be able to have any kind of graduation celebration until at least after August 1st. We have a few students that will no longer be here, and one leaving for the military June 28th. We don't have many options at this point but will figure out how to celebrate each one of them the best that we can.

Thank you for your continued support!

**Class of 2020 - Graduation Requirements and Promotion
Guidance Document**

Ensuring the Class of 2020 is on track to graduate is an important priority. Districts should review the status of each senior to determine the extent which students have met graduation requirements. It is important to understand the needs of students and have, to the extent possible, a plan to help each student complete these requirements during the remainder of the school year. The purpose of this document is to provide an overview of state graduation requirements and to provide a brief summary of local authority around this issue.

Graduation Requirements

Each high school student shall complete a minimum of 200 high school credit hours prior to graduation, and at least 80 percent shall be from the core curriculum prescribed by the State Board of Education ([Nebraska Revised Statute 79-729](#)). The requirements, as outlined in Rule 10: *Regulations and Procedures for the Accreditation of Schools*, include, but are not limited to the following:

- English Language Arts - 40 credit hours,
- Mathematics – 30 credit hours,
- Science – 30 credit hours, and,
- Social Studies – 30 credit hours.

Brief Summary of Local Authority and Actions

A school district may have graduation requirements that exceed the minimum requirements outlined in Rule 10, but these additional credits are at the discretion of local school boards and can be modified by the local school board.

Grading and Class Promotion

Course grades and promotion for the Class of 2020 are determined by local school board policies and not by state requirements. Districts have latitude in determining what grades to award, if any, for coursework and what coursework is required for credit.

Alternate Learning Environments, Changes in Instruction, and Graduation

It is likely in your Class of 2020, you have students who are in the following categories regarding graduation credits:

- Students who currently have attained the district graduation requirements, which include the state-required credits.
- Students who have completed the state-required graduation credits but have not completed all the district requirements. Local options may include:
 - Local school boards could decide to modify district policy to grant a high school diploma.
 - Local school boards could determine that coursework currently completed is sufficient to award credit for the district-required graduation credits.
 - As part of a Continuity of Learning Plan, districts could provide additional learning opportunities that students could complete in an alternate learning environment to meet district requirements/credits for graduation.
- Students who have not met the minimum state-required graduation credits but were on track to meet those requirements through current coursework prior to entering an alternate learning environment. Local options may include:
 - Local school boards could determine coursework currently completed is sufficient to award credit for the state-required graduation credits.
 - As part of a Continuity of Learning Plan, districts could provide additional learning opportunities students could complete in an alternate learning environment to meet state-required graduation credits.
- Students who are further behind in meeting high school graduation requirements and who would not have been able to meet the state graduation requirements with the normal coursework currently taken prior to the end of the 2019-20 school year. Local options may include:
 - As part of a Continuity of Learning Plan, districts could provide targeted educational opportunities for these students and consider summer educational opportunities to complete coursework.

Requirements Related to American Civics ([Nebraska Revised Statute 79-724](#))

The requirements within Nebraska Revised Statute 79-724 took effect on September 1, 2019, and the NDE considers 2019-2020 a transition year for implementation. Even so, opportunities may exist in an alternate learning environment to meet requirements within 79-724.

- If a district intends to administer the civics portion of the U.S. Citizenship and Immigration Service Naturalization Test, students are required to take the test twice - once prior to completing 8th grade and a second time prior to completing 12th grade. It may be possible for seniors to complete the second testing in an alternate learning environment. For example, the University of Nebraska High School is offering “Citizenship 101” for free (non-credit), and it prepares students to take the naturalization test at the completion.
- For districts that intend to have students attend/participate in a meeting of a public body OR complete a project/paper and class presentation as outlined in 79-724, those requirements may also be met in an alternate learning environment.
- For questions related to these requirements, contact Cory Epler (cory.epler@nebraska.gov).

IDEA Considerations

Graduating with a regular high school diploma or reaching the maximum age of eligibility both result in termination of a student's eligibility for Special Education (IDEA) services. Procedurally, the student's Individualized Education Program (IEP) team must meet to review the student's status and issue the appropriate coding for the student, specifically 210 or 211 as described in the [ADVISED Data Elements Manual](#), a reasonable time before the student's eligibility is terminated. These meetings may be held via the telephone or through a virtual platform (e.g. Zoom, Google, etc.) and should include the student (if possible). The school district must also provide the student with a summary of performance prior to graduation or ending services because of age. Some IEP teams may have already provided a Notice of Graduation or Notice of Ending Services Due to Age to certain students. As this is an issue of IDEA eligibility, the Nebraska Department of Education recommends that school districts make every effort to complete these steps in a timely manner. For questions related to these requirements, contact Amy Rhone (amy.rhone@nebraska.gov).

REPORT TO THE HTRS BOARD OF EDUCATION

SUBMITTED BY: LISA OTHMER PK-12 PRINCIPAL

APRIL 2020

Handbook Changes

Health Concerns Page 8

A statement was added that states the following:

Students that have a Collaborative Plan Addressing Barriers to Attendance will notify the school nurse before 7:55 a.m. to make a decision if the student's health issue should prevent them from coming to school.

Incomplete Work Page 10

9th hour was changed to Extended Learning Time or ELO

First Stage Response to Absences Page 16

2. After a student's 5th absence in any given quarter the school's attendance officer will schedule a conference with the student's parents or guardians. That conference will be documented in Power School. **(This is to ensure they are aware that a student can lose credit if they miss any one class more than 6 times in any given quarter)**

3. After 10 absences a meeting will be held to develop a Collaborative Plan Addressing Barriers to Attendance in order to assist the student in improving her/her attendance. **(This is just general practice upon the request of the county attorney's office, its best that is says this in the handbook)**

a. This meeting must be attended by the attendance officer, parents, counselor, principal and the student if appropriate.

Building Expectations Page 17-18

Updated to reflect PBIS expectations.

- The chart was removed and playground expectations were updated.
- Focus room was eliminated/Replaced with office referral

Student Council Page 21

Specifies grades 9-12

Practice/Contest Guidelines Page 24 Paragraph two.

Currently states:

No athletics contests will be play on Wednesday evening (church night) unless they are mandated by conference or district tournament officials. **I have left the statement as is and just removed "church**

night” There could potentially be an argument that we shouldn’t have games on other nights because of religious preferences.

We have also updated the Laptop Handbook. I have provided the link to that.

https://docs.google.com/document/d/1nkVvYLBprX5vbXAJUpzTi1GcrUiSLZ-JXMqWw_l3lRil/edit?ts=5e8e3e15

COVID-19

Navigating the instructional world has been a challenge. However, teachers have stepped up and are doing their best to stay connected with our students and have stretched themselves technology wise to provide enrichment and support during this difficult time. I am going to outline what we have done, along with the accountability piece so that you know what our expectations have been based on the information we have received from Commissioner Blomstedt.

The last day for HTRS students was March 16th. The administration team took March 17th to plan for what was ahead of us. ALL teachers were instructed to develop Continuity of Learning Plans and given an example of what that should look like. I have provided you with a copy of it here. Teachers are required to work 3 hours a day at a minimum but were given flexibility to come to school to work or stay at home to work. They were also allowed to divide up those 15 hours a week however it worked for them best.

- Grades K-2 put together two week packets for their students and the last one will go out the second week of May.
- Grades 3-12 are using a variety of methods to provide instruction here is bulleted list of instructional modes that are being utilized at this time.
 - Zoom
 - Google Classroom
 - Flipped Classroom
 - E-mail
 - You Tube Channels

Mrs. Lottman put together a list of paras that still wanted to work, and assigned duties that included some of the following:

- Back Pack Program
- Food Service and Delivery
- Cleaning Classrooms
- Cleaning School Vehicles

All HTRS teachers including Special Education teachers were required to develop Alternative Learning Plans that contain the following components.

K-12 Alternative Learning Plan (COVID-19 Shutdown)

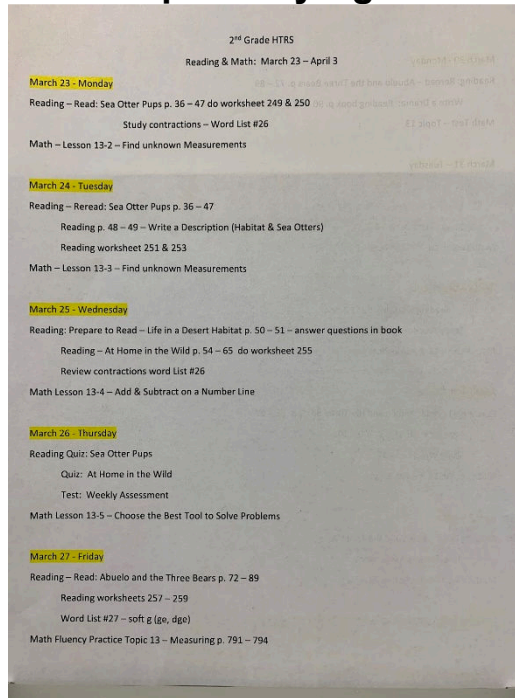
Teacher Name:
Grade Level:

Dates: 3/23 thru 05/01

Subject Area or Grade Level	Lesson Instructions	Delivery Method to Students	Materials Included in Packet	Plan to Communicate with Students
Math				
Reading				

*Technology will be made available to all students in grades 3-12.

Example Daily Agenda:



Teachers are required to log their hours and student contact on a Google Form that is checked twice a week to ensure that there is student contact. I can tell you that teachers are making a huge effort to stay connected but some are struggling right now to reach ALL of their students as some have chosen not to stay engaged, and we knew this was going to happen some cases. I have reached out to some of

those parents and students myself and have also had no luck in some cases. The teacher log asks the teachers the following questions:

- Name
- Date
- Hours Worked
- List the task(s) you completed during this time (examples: contacted students, standards work, planned lessons, ordered supplies, etc.):
- Did you contact students during this time?
- If you contacted students, what method of communication did you use?
 1. E-mail
 2. Text
 3. Phone Call
 4. Class Dojo
 5. Google Classroom
 6. Facebook
 7. Twitter
 8. Zoom
 9. Othmer
- If you contacted students, please list the names of the students contacted and whether you received a reply from them or not. (Example: James=yes, Tori=no, Sally=yes)

Teachers were also given a checklist of items to complete or work on during time. I have added that here as well.

Here is a checklist of things to be done, and instructions if applicable, for the remainder of this school year. It is up to you how to prioritize your time. However, don't avoid the standards alignment work as this is the next step for our external school improvement visit next spring.

Math Alignment

Log in to the NWEA website and go into the Profile report. The quickest way to the report is to click on the orange "check it out here" button. From there you will use the drop-down list to select the winter testing period, school, instructor (always Glenna), class, then just choose the first student. Once the report pops up select the math tab and you will find the data you need.

- Click on "print and share"
- Click "batch PDF"
- Select Math and Click Next
- Under **Instructional Areas** Choose "Group by Standard" and click next
- Then choose "all students in this class"
- Choose the "include page breaks" option
- Click the orange "create PDF report"
- Click on the "reports queue" Your report will be there when it's ready.
- To move to the next student simply click the top right arrow.

Using the Profile Report you will need to complete the standards alignment document. Open [MAPs Standards Alignment 2019-20](#) Google Sheet. Click on the tab at the bottom of the page with your Grade and Subject you are working on. Your students are listed in the first column.

Across the top of each page are the current grade-level standards by strain and number. Please put an “x” in each cell where your students are ready to learn. For example: On her Profile Report, Sally Smith has Math Standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a, etc listed as ready to learn. On the MAPs Standards Alignment 2019-20, you will need to find Sally Smith’s name and enter an “x” under each of the columns for standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a.

IF Sally Smith is not ready to learn at her grade level and has some second grade standards listed on her Profile Report, you will scroll down to the second grade standards. You will need to enter her name in the first column, then complete the above process for the second grade standards as well.

Any standards that are above grade level or more than one grade level below will not be recorded on this sheet.

Our goal is to have these sheets completed so that you can see where your students are ready to learn. We will also utilize this to review any gaps that might be present in our curriculum.

ELA Alignment

Please see the instructions for Math Alignment. Please substitute Reading for Math and you will be off and running!

Science Alignment

Science Standards will be added to the standards alignment document soon. Please stay tuned. The instructions to complete them will be the same as the Math Alignment. Please substitute Science for Math and you will be ready to go.

Prioritize Standards

Please complete the [Priority Standards 2019-2020](#) Document. You may like to reference the work you did with the ESU4 staff in November 2017. Our next step is to look at these and begin the vertical alignment process. Here are the links to the standards:

Math

https://www.education.ne.gov/wp-content/uploads/2017/07/2015_Nebraska_College_and_Career_Standards_for_Mathematics_Vertical.pdf

English

https://www.education.ne.gov/wp-content/uploads/2017/07/2014_Updated_ELA_Standards_Vertical_Version_k_12.pdf

Science

https://cdn.education.ne.gov/wpcontent/uploads/2017/10/Nebraska_Science_Standards_Final_10_23.pdf

Planbook Clean Up

Match Standards to lessons (please do not attach the whole *Into Reading* modules’ standards to every lesson)

Marzano Goal

Please review your previous from Professional Goal Form 2017-18. If you cannot find your original form, please contact Mrs. Othmer. You will need to update your Professional Goal on the HTRS [Professional Goal Form](#) 2019-20. Make sure to click on File and “Make a Copy” before you start typing on the new form.

Alicap Corona Videos

Please see the email from Mrs. Lottman sent on March 18, 2020.

Requisitions

Please start getting things ordered for the next school year. Complete PO's for next year and spend your remaining Class Wallet balances. We do not know how this COVID-19 shut down is going to affect shipping on non-essential items.

We have also been navigating the “to go” breakfast/lunch thing and I must say that our kitchen staff has done a tremendous job along with Lanette here in the office in getting everything organized. I'm sure Sherri will give you details about all of that.

I was required to send a Continuity of Learning Plan to the state department last week. It was a very brief form that basically outlined what I have shared with you in my report.

I will end my report in saying that this has been a very emotional time for all of us. Graduation has always been my personal favorite time of year as each class of seniors celebrate their accomplishments. It's such a proud moment for all of us and we have been robbed of that traditional experience. We were notified today that we won't be able to have any kind of graduation celebration until at least after August 1st. We have a few students that will no longer be here, and one leaving for the military June 28th. We don't have many options at this point but will figure out how to celebrate each one of them the best that we can.

Thank you for your continued support!

PLAN FOR GRADING (POLICY 6018)

Third quarter ended March 11, 2020.

Students last day in attendance was March 16, 2020.

Plan

- Use 3rd quarter grades as semester grades
- Exceptions
 - College courses will need to be completed for college credit. The high school credit will be issued the 3rd quarter grade.
 - A+ courses for credit recovery or deficiency need to be completed because at the time the student failed the course or was deficient, the full semester was in session.
 - Spanish I needs to be completed to be prepared for Spanish II next year because we use the Rider curriculum (an outside curriculum).

March 24, 2020

To the Members of the HTRS Board of Education:

Please accept my resignation effective at the end of the 2019-2020 school year. I am retiring from the education profession.

Sincerely,

Peggy Williams

April 2, 2020

HTRS Public Schools
810 Central Ave.
Humboldt, NE 68376

Dear HTRS Board of Education,

Please accept this letter as my official resignation effective at the end of the 2019-2020 school year. I have decided to accept a position at Freeman Public Schools for the 2020-2021 school year. It was a difficult decision, but it is the best choice for my family.

It has been an honor to work for HTRS Public Schools for the past two years. HTRS will always hold a special place in my heart and I am going to miss all of the students, the staff, the board of education, the parents, and the patrons. I will also miss the great communities that make up the district.

Thank you for allowing me the opportunity to serve in the district.

Sincerely,

A handwritten signature in black ink that reads "Delaney Roberts". The signature is written in a cursive style with a large, prominent 'D' at the beginning.

Delaney Roberts
Preschool Teacher

Mary Moser

402-852-6418

70843 623rd Ave, Pawnee City, NE marymoser313@gmail.com

April 10, 2020

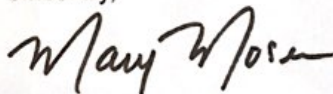
Sherri Edmundson
Superintendent
HTRS Public Schools
810 Central Ave
Humboldt, NE 68376

Dear Mrs. Edmundson,

I am writing to notify you that I will be resigning my position as Biology Teacher, Student Council sponsor, Quiz Bowl sponsor, and Yearbook advisor, as well as any other contractual responsibilities with HTRS at the end of the 2019-2020 school year.

I greatly appreciate the opportunities HTRS has provided me, as well as the guidance and support I have received from the administration, staff and Board of Education. When I accepted this position, I truly thought this is where I would spend the remainder of my teaching career. I will greatly miss the students and my colleagues, I have accepted a position with the University of Nebraska as an Extension Educator for Pawnee County. This position has been a professional goal of mine and it combines my two passions: science and 4-H. I wish you and HTRS all the success in the future and look forward to working with you and your students in this new role.

Sincerely,



Mary Moser

REPORT TO THE HTRS BOARD OF EDUCATION

SUBMITTED BY: LISA OTHMER PK-12 PRINCIPAL

APRIL 2020

Handbook Changes

Health Concerns Page 8

A statement was added that states the following:

Students that have a Collaborative Plan Addressing Barriers to Attendance will notify the school nurse before 7:55 a.m. to make a decision if the student's health issue should prevent them from coming to school.

Incomplete Work Page 10

9th hour was changed to Extended Learning Time or ELO

First Stage Response to Absences Page 16

2. After a student's 5th absence in any given quarter the school's attendance officer will schedule a conference with the student's parents or guardians. That conference will be documented in Power School. **(This is to ensure they are aware that a student can lose credit if they miss any one class more than 6 times in any given quarter)**

3. After 10 absences a meeting will be held to develop a Collaborative Plan Addressing Barriers to Attendance in order to assist the student in improving her/her attendance. **(This is just general practice upon the request of the county attorney's office, its best that is says this in the handbook)**

a. This meeting must be attended by the attendance officer, parents, counselor, principal and the student if appropriate.

Building Expectations Page 17-18

Updated to reflect PBIS expectations.

- The chart was removed and playground expectations were updated.
- Focus room was eliminated/Replaced with office referral

Student Council Page 21

Specifies grades 9-12

Practice/Contest Guidelines Page 24 Paragraph two.

Currently states:

No athletics contests will be play on Wednesday evening (church night) unless they are mandated by conference or district tournament officials. **I have left the statement as is and just removed "church**

night” There could potentially be an argument that we shouldn’t have games on other nights because of religious preferences.

We have also updated the Laptop Handbook. I have provided the link to that.

https://docs.google.com/document/d/1nkVvYLBprX5vbXAJUpzTi1GcrUiSLZ-JXMqWw_l3lRil/edit?ts=5e8e3e15

COVID-19

Navigating the instructional world has been a challenge. However, teachers have stepped up and are doing their best to stay connected with our students and have stretched themselves technology wise to provide enrichment and support during this difficult time. I am going to outline what we have done, along with the accountability piece so that you know what our expectations have been based on the information we have received from Commissioner Blomstedt.

The last day for HTRS students was March 16th. The administration team took March 17th to plan for what was ahead of us. ALL teachers were instructed to develop Continuity of Learning Plans and given an example of what that should look like. I have provided you with a copy of it here. Teachers are required to work 3 hours a day at a minimum but were given flexibility to come to school to work or stay at home to work. They were also allowed to divide up those 15 hours a week however it worked for them best.

- Grades K-2 put together two week packets for their students and the last one will go out the second week of May.
- Grades 3-12 are using a variety of methods to provide instruction here is bulleted list of instructional modes that are being utilized at this time.
 - Zoom
 - Google Classroom
 - Flipped Classroom
 - E-mail
 - You Tube Channels

Mrs. Lottman put together a list of paras that still wanted to work, and assigned duties that included some of the following:

- Back Pack Program
- Food Service and Delivery
- Cleaning Classrooms
- Cleaning School Vehicles

All HTRS teachers including Special Education teachers were required to develop Alternative Learning Plans that contain the following components.

K-12 Alternative Learning Plan (COVID-19 Shutdown)

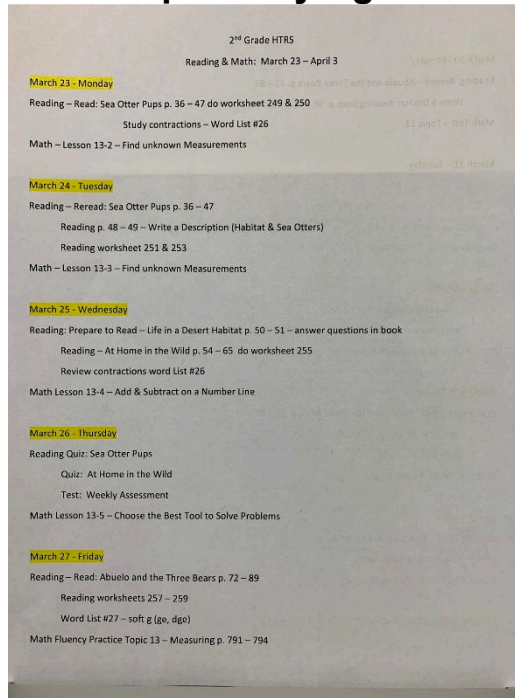
Teacher Name:
Grade Level:

Dates: 3/23 thru 05/01

Subject Area or Grade Level	Lesson Instructions	Delivery Method to Students	Materials Included in Packet	Plan to Communicate with Students
Math				
Reading				

*Technology will be made available to all students in grades 3-12.

Example Daily Agenda:



Teachers are required to log their hours and student contact on a Google Form that is checked twice a week to ensure that there is student contact. I can tell you that teachers are making a huge effort to stay connected but some are struggling right now to reach ALL of their students as some have chosen not to stay engaged, and we knew this was going to happen some cases. I have reached out to some of

those parents and students myself and have also had no luck in some cases. The teacher log asks the teachers the following questions:

- Name
- Date
- Hours Worked
- List the task(s) you completed during this time (examples: contacted students, standards work, planned lessons, ordered supplies, etc.):
- Did you contact students during this time?
- If you contacted students, what method of communication did you use?
 1. E-mail
 2. Text
 3. Phone Call
 4. Class Dojo
 5. Google Classroom
 6. Facebook
 7. Twitter
 8. Zoom
 9. Othmer
- If you contacted students, please list the names of the students contacted and whether you received a reply from them or not. (Example: James=yes, Tori=no, Sally=yes)

Teachers were also given a checklist of items to complete or work on during time. I have added that here as well.

Here is a checklist of things to be done, and instructions if applicable, for the remainder of this school year. It is up to you how to prioritize your time. However, don't avoid the standards alignment work as this is the next step for our external school improvement visit next spring.

Math Alignment

Log in to the NWEA website and go into the Profile report. The quickest way to the report is to click on the orange "check it out here" button. From there you will use the drop-down list to select the winter testing period, school, instructor (always Glenna), class, then just choose the first student. Once the report pops up select the math tab and you will find the data you need.

- Click on "print and share"
- Click "batch PDF"
- Select Math and Click Next
- Under **Instructional Areas** Choose "Group by Standard" and click next
- Then choose "all students in this class"
- Choose the "include page breaks" option
- Click the orange "create PDF report"
- Click on the "reports queue" Your report will be there when it's ready.
- To move to the next student simply click the top right arrow.

Using the Profile Report you will need to complete the standards alignment document. Open [MAPs Standards Alignment 2019-20](#) Google Sheet. Click on the tab at the bottom of the page with your Grade and Subject you are working on. Your students are listed in the first column.

Across the top of each page are the current grade-level standards by strain and number. Please put an “x” in each cell where your students are ready to learn. For example: On her Profile Report, Sally Smith has Math Standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a, etc listed as ready to learn. On the MAPs Standards Alignment 2019-20, you will need to find Sally Smith’s name and enter an “x” under each of the columns for standards 3.1.1a, 3.1.1b, 3.2.1a, 3.3.1a.

IF Sally Smith is not ready to learn at her grade level and has some second grade standards listed on her Profile Report, you will scroll down to the second grade standards. You will need to enter her name in the first column, then complete the above process for the second grade standards as well.

Any standards that are above grade level or more than one grade level below will not be recorded on this sheet.

Our goal is to have these sheets completed so that you can see where your students are ready to learn. We will also utilize this to review any gaps that might be present in our curriculum.

ELA Alignment

Please see the instructions for Math Alignment. Please substitute Reading for Math and you will be off and running!

Science Alignment

Science Standards will be added to the standards alignment document soon. Please stay tuned. The instructions to complete them will be the same as the Math Alignment. Please substitute Science for Math and you will be ready to go.

Prioritize Standards

Please complete the [Priority Standards 2019-2020](#) Document. You may like to reference the work you did with the ESU4 staff in November 2017. Our next step is to look at these and begin the vertical alignment process. Here are the links to the standards:

Math

https://www.education.ne.gov/wp-content/uploads/2017/07/2015_Nebraska_College_and_Career_Standards_for_Mathematics_Vertical.pdf

English

https://www.education.ne.gov/wp-content/uploads/2017/07/2014_Updated_ELA_Standards_Vertical_Version_k_12.pdf

Science

https://cdn.education.ne.gov/wpcontent/uploads/2017/10/Nebraska_Science_Standards_Final_10_23.pdf

Planbook Clean Up

Match Standards to lessons (please do not attach the whole *Into Reading* modules’ standards to every lesson)

Marzano Goal

Please review your previous from Professional Goal Form 2017-18. If you cannot find your original form, please contact Mrs. Othmer. You will need to update your Professional Goal on the [HTRS Professional Goal Form](#) 2019-20. Make sure to click on File and “Make a Copy” before you start typing on the new form.

Alicap Corona Videos

Please see the email from Mrs. Lottman sent on March 18, 2020.

Requisitions

Please start getting things ordered for the next school year. Complete PO's for next year and spend your remaining Class Wallet balances. We do not know how this COVID-19 shut down is going to affect shipping on non-essential items.

We have also been navigating the “to go” breakfast/lunch thing and I must say that our kitchen staff has done a tremendous job along with Lanette here in the office in getting everything organized. I'm sure Sherri will give you details about all of that.

I was required to send a Continuity of Learning Plan to the state department last week. It was a very brief form that basically outlined what I have shared with you in my report.

I will end my report in saying that this has been a very emotional time for all of us. Graduation has always been my personal favorite time of year as each class of seniors celebrate their accomplishments. It's such a proud moment for all of us and we have been robbed of that traditional experience. We were notified today that we won't be able to have any kind of graduation celebration until at least after August 1st. We have a few students that will no longer be here, and one leaving for the military June 28th. We don't have many options at this point but will figure out how to celebrate each one of them the best that we can.

Thank you for your continued support!

HTRS LAPTOP HANDBOOK



2020-2021 SCHOOL YEAR

PLEASE NOTE: Given the changing nature of technology use and applications, laptop handbook provisions are subject to change over the course of the school year. If such changes occur, students and parents will be notified via school publications.

Distribution of Laptops

A. Laptop Initiative

Laptops are distributed each fall to all 9-12 students following an operation orientation on the rules and regulations for the use of student laptops. The student and parent must sign a Laptop Usage Form before the student can check out a laptop or participate in the HTRS Laptop Initiative. Laptops will be collected at the end of each school year for maintenance, cleaning, and software installations. Students will retain their original laptop each year while enrolled at HTRS. If a student/parent does not check the laptop back in before transferring to another school or as part of the end of the year checkin, the laptop will be considered stolen. Theft is a criminal set and will be dealt with accordingly. Administration may at any time revoke the laptop privilege or change the student usage options.

~~High School Only~~ If the student/parent chooses to participate in the HTRS High School Laptop Initiative, the student/parent must pay a laptop usage fee of \$35.00, refundable until the last day of the first quarter. For students enrolling during the school year the fee will be prorated by the quarter. Example: Quarter 2 fee – \$30, Quarter 3 fee – \$20, Quarter 4 fee – \$15.

It is the student's responsibility to help maintain the hardware provided for their use by the HTRS District. Any damage that occurs while a computer is in the possession of a student is that student's responsibility. The District may charge the responsible party repair costs based on the damage incurred. Bills must be paid in full by the end of the school year when students check the laptops back in.

B. Library Check Out

Students/parents may prefer **NOT** to participate in the HTRS Take Home 1:1 Laptop Initiative. The student/parent may then choose to participate in the Checkout 1:1 Laptop Program. This program consists of checking out a 1:1 laptop to be used during the school day to complete assignments or educational projects requiring the use of a computer. The student will have a laptop assigned to them, but must ask permission from their teacher/librarian to check out the laptop. This laptop is not to go out of the building and must be checked back into the library by 3:15 or the end of the day. Students/parents will be held responsible for the care of the laptop, just as any other school used devices. Students will be required to sign the "Student Pledge for Laptop Use" on the last page of the laptop handbook to participate in this option.

HTRS students in grades K - 8 are 1:1 using the checkout program. These students are not allowed to take their laptops out of the building. Grades K - 5 students check out their laptops from the classroom teacher. Middle school students, grades 6 - 8, will check their laptops in and out from an appropriate location.

C. Care of Laptops

Students are responsible for the general care of the laptop they have been issued by the school regardless of the program they are participating in. Laptops that are broken or fail to work properly must be taken to the library. The librarian will then notify the Technology HTRS Help Desk or Tech Office. If the student needs a loaner laptop, the Tech Office will contact the librarian, and the student will be allowed to check out a loaner laptop.

General Precautions

1. No food or drink is allowed next to your laptop.
2. Cords, cables, and removable storage devices must be inserted carefully into the laptop.

Laptops and cases must remain free of any writing, drawing, stickers, or labels that are not the property of the HTRS District.

4. Laptops must never be left in a car or any unsupervised area.
5. Students are responsible for having their laptop's battery fully charged for school each day.
6. ~~High School Only: Laptops must never be left in a car or any unsupervised area.~~

Carrying Laptops

The protective cases provided with laptops have sufficient padding to protect the laptop from normal treatment and provide a suitable means for carrying the computer within the school. The guidelines below should be followed:

1. Laptops should always be within the protective case when carried.
2. Do not place textbooks in the laptop carrying case. This puts too much pressure and weight on the screen.
3. The laptop must be put in sleep mode before placing it in the carrying case.

Screen Care

The laptop screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

1. Do not lean on the top of the laptop when it is closed.
2. Do not place anything near the laptop that could put pressure on the screen.
3. Do not poke the screen.
4. Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, or disks).
5. Clean the screen with a soft, dry, antistatic, or microfiber cloth.

D. Using Your Laptop at School

Laptops are intended for use at school each day. In addition to teacher expectations for laptop use, school messages, announcements, calendars and schedules can be accessed using the laptop. Students must be responsible to bring their laptop to all classes, unless specifically advised not to do so by their teacher. Students participating in the HTRS Laptop Initiative are encouraged to take laptops home for educational use.

Laptops Left at Home

If a student leaves their laptop at home, academic consequences similar to those applicable to forgotten or incomplete work will be enforced. If there is a laptop available in the library, the student may ask permission from their teacher/librarian to check one out to use for that period. This loaner is not to go out of the building and must be checked back into the library at the end of the period or day according to the librarian check out procedures.

Laptop Undergoing Repair

Loaner laptops may be issued to students when they leave their laptops for repair in the library or the tech office. To get a loaner, the student must have a slip from the tech office or librarian so that they can check out a loaner laptop from the library. This laptop may not be a new machine. The expectations in this handbook are to be followed just as if it were the original laptop. When the original laptop is fixed, the student will be contacted and expected to turn in the loaner before they receive the fixed laptop.

When a laptop is in for repair, a student may use a loaner laptop until theirs has been returned or fixed. However, students will need to pay for their repairs or replacement within 10 days of the return of the said laptop. If in 10 days it has not been paid for or other arrangements made, the student will not have access to a laptop.

Students who have a bill for laptop repair or replacement that has not been paid by the beginning of the new school year, in August, will not be issued a laptop for the upcoming school year.

Laptop Battery Issues

Laptops must be brought to school each day in a fully charged condition. Failure to act responsibly with regard to ensuring battery charge will result in academic consequences similar to those applicable to forgotten or incomplete work. In cases where required school use of the laptop has caused batteries to become discharged during the school day, students may be able to connect their computers to a power outlet in class. Laptops should be shut down overnight.

Laptops Left in Unsupervised Areas

Laptops should not be left in unsupervised areas. Unsupervised areas include the school grounds and campus, the cafeteria, computer lab, locker rooms, library, unlocked classrooms, dressing rooms, and hallways. Additionally, laptops left in an unlocked area, hallway, or PE locker will be considered to have been left in an unsupervised area. Any computer left in these areas is in danger of being stolen. Unsupervised laptops will be taken to the Office. Disciplinary action may be taken for leaving your laptop in an unsupervised location.

E. Managing Files, Saving Files, Printing

Students are responsible for backing up their data either by using an online location in the cloud, like Dropbox, or a device such as a USB drive.

Students may use network printers installed for student use. HTRS will not modify student laptops for home printing. Work completed at home will need to be saved and printed at school. We suggest that students email the document to themselves and then open and print it at school.

F. Laptop Software

Applications Software

The software originally installed by HTRS must remain on the laptop in usable condition and be easily accessible at all times. From time to time the school may add software applications for use in a particular course. The licenses for this software require that the software be deleted from laptops at the completion of the course. Students are not allowed to add ANY software to school issued laptops or run applications from ANY foreign device (flash drive, DVD, CD, etc.). This means students are not to install software.

Virus Protection

Antivirus protection software is installed. This software will scan the hard drive and floppy drive for known viruses on boot up. The virus software will be upgraded from the network.

Filtering Software

Software programs have been installed to filter internet content while the student's laptop is used at school, at home, or anywhere off campus. That filtering software will block inappropriate websites and record websites that students visit when using school laptops.

Inspection

Computers remain the property of the HTRS District whether at school or home and may be inspected by school staff either directly or remotely at any time. The school has software that allows for remote monitoring of, access to, and control of school laptops.

Procedures for Reloading Software

If technical difficulties occur or illegal software is discovered, staff will reformat or reimage the laptop. If reimaging is necessitated due to student misuse, students/parents will be charged the cost of reimaging at the rate of \$20.00 per hour for the time required to complete the process with the student laptop not returned until the payment is made. The school does not accept responsibility for the loss of any software or student files deleted due to a reformat and reimage.

Software Upgrades

Upgrade versions of licensed software may be necessary from time to time. Students will be instructed what, if any action, will be required to complete upgrades. The school does not accept responsibility for the loss of any software or student files deleted due to a reformat and reimage. Students are responsible for their data files.

G. Acceptable Use Policy

Educational Purpose

The HTRS Acceptable Use Policy will extend to all students during their enrollment. The HTRS District is providing students in grades K - 12 with laptops in order to improve instruction, motivation, and learning. The acceptable use of student laptops is for educational purposes including research, multimedia production, communication, and homework completion. Students are not to use their personal email or other communication applications or devices without the consent of authorized school personnel. Students are expected to follow appropriate rules for use, as outlined in the HTRS high school student handbook. All policies established by the HTRS District and those stated in this document will be enforced by teachers and administrators throughout the district.

Privilege Statement

The use of computers loaned or leased to students is a privilege. Students who do not use computers appropriately as outlined in this HTRS laptop handbook, high school handbook, or as directed by district personnel are subject to loss of laptops.

Conditions and Rules for Use

1. Students must have laptops with them, or ~~locked in their school locker.~~ **in a secure location.** Laptops should never be left unattended.
2. While transporting the laptop students must use the laptop case provided by the school.
3. Students will use the computer for school related educational activities only. Students are not to use their personal email or other personal communication applications or devices without the consent of authorized school personnel. Students shall not access material that is obscene in nature or that promotes illegal activity. If a student accesses an inappropriate site he or she should immediately report the incident to a classroom teacher, administrator, or district technology personnel.
4. Students are not to write on, use stickers on, or mark their laptop or bag in any form. The bag and laptop are labeled with checkout information prior to checkout. If any damage does occur immediately report damage to staff.
5. The HTRS District will maintain a filtering program to protect students from accessing inappropriate materials. Any attempt to circumvent the district's filter will result in possible disciplinary action and loss of 1:1 initiative computer privileges.
6. Email and all other forms of electronic communication will be used in a responsible manner. Students who engage in harassment, bullying, obscene, derogatory, or vulgar communication will be subject to possible disciplinary action and loss of laptops. ~~used in the 1:1 initiative.~~

7. Students are NOT to use personal email accounts or other personal communication applications or devices at school without prior approval. Doing so will result in disciplinary action that may result in loss of laptop privileges.
8. Students are not to allow others to access their computer system by sharing account login and password information or other sharing systems.
9. Students will not attempt to gain unauthorized access to the school network system or any other computer system, or go beyond authorized access. This includes hacking, attempting to login through another account, or searching for ways to circumvent the network from home or school. This is illegal and will be subject to disciplinary action.

Internet Safety

1. Students shall not post personal contact information on the internet with their school devices. This includes name, age, gender, home address, and telephone number.
2. Students shall not share or post personal photos or photos of others.
3. Students shall not engage in chatting, instant messaging or use of social network sites such as Facebook or Twitter at any time during the school day except when such has been approved for classroom use.
4. Students should inform district personnel of any threatening, bullying, derogatory, or obscene communication immediately.

Network Safety

1. Students shall maintain a confidential password for access to the network.
2. Students shall not knowingly or purposely access folders that are not established for access by the student, including any staff files, network files, or operating system files.
3. Students shall not take actions to intentionally disrupt the operation of the network in any way.

H. Repair or Replacement of Laptop Computers

Manufacturer's Warranty

This coverage is purchased by the HTRS District for the laptops used in the 1:1 initiative. This warranty covers normal use, mechanical breakdown or faulty construction and will provide replacement parts necessary to repair the laptop. This warranty does not warrant against damage caused by misuse, abuse, or computer viruses. Please report all laptop problems to the librarian or tech office.

Damage Protecti

Damaged laptops will be sent into the laptop company (ByteSpeed) which will assess the damage and repair cost. The student/parent will be held responsible for 40% of the damage or repair and the school will pay 60% of this cost. Keyboards missing keys that require a new keyboard will be paid for by the student/parent at the replacement cost. Missing or damaged power adapters will be replaced and paid for by the student/parent at the replacement cost. If the laptop carrying case is damaged, the student/parent will be responsible for replacement cost. This will be determined by the technology staff, librarian, and administration.

High School Only:

If the laptop carrying case is damaged, the student/parent will be responsible for replacement cost. **This coverage does not provide for damage caused by fire, theft, loss, misuse, intentional or frequent damage or cosmetic damage.**

Claims for Laptop Protection Fees Coverage

Students parents are responsible for loss of the computer due to theft or fire. If a police or fire report is filed by the student/parent and a copy of the report is submitted to the principal's office the responsibility for the loss or theft will not exceed \$250. Payment will be required before a laptop lost due to theft or fire can be repaired or replaced. Fraudulent reporting of theft or accidental damage by fire will be turned over to law enforcement for prosecution. A student making a false report will also be subject to disciplinary action as outlined in the Student Handbook and District Policy.

Intentional Damage or Damage Due to Willful Neglect or Loss

Students parents are responsible for full payment of intentional damage to laptops or damage due to willful neglect or loss regardless of warranties or laptop protection coverage. Intentional damage of school property is a criminal act and students will be dealt with accordingly. Intentional or Willful Neglect are defined as but not limited to: defacing, destruction, misuse, intentional or frequent damage or cosmetic damage. Students/parents will be responsible for 100% of this damage. This could be the cost of replacing the laptop used in the 1:1 initiative which may be \$1000 or more.

I. Financial Responsibility for both 1:1 Programs (Home or Checkout)

The HTRS laptops will be checked out to the student/parent with the understanding that the property belongs to the school and is loaned out in good working order. Students are expected to care for and be responsible for the laptops just like textbooks, activity equipment, and other class/district property. The care of the laptop is the responsibility of the student regardless if they are taken home or checked out for use during the school day as outlined in the student handbook.

Students/Parents are responsible for:

1. Damage for any reason is the responsibility of the student/parent to contact the school.
2. The student/parent agrees that if there is a violation of copyright law or other illegal activities attributed to the student's use of the property, the district will be compensated, and the student will be subject to penalty under the law.

High School Only:

3. A \$35.00 laptop usage fee for the use of the laptop for 1 year and will reoccur every year the student participates.
4. If the equipment is damaged intentionally or due to neglect, the student/parent is responsible for the replacement cost of up to 100% for the laptop, software, carrying bag, and any other fees incurred by the district.
5. If the laptop is lost due to a fire, it is the responsibility of the student/parent to compensate the district.

J. Consequences for a Laptop Infraction May Include:

Please note: Students who receive a suspension from using their laptop will still be allowed to checkout an older laptop from the school to use during classes that require the use of computers. **be responsible for the completion of any classwork.** A student's grade will not be directly affected by the suspension of a laptop.

1. **First Offense:** A verbal warning will be given to the student and a written warning will be sent home to the parent requiring the parent's signature. The signed warning must be

returned to school before the student will be given their computer privileges back. If the signed warning is **not** returned, the student will not be allowed use of their computer.

2. **Second Offense:** Three-day suspension from using their laptop
3. **Third Offense:** Three-week suspension from using their laptop
4. **Fourth Offense:** Suspension from using their laptop for the remainder of the semester
5. **Fifth Offense:** Suspension from using their laptop for the remainder of the year

***The HTRS administration has the final determination in the issuance of consequences for laptop violations.**

STUDENT PLEDGE FOR LAPTOP USE

1. I will never leave the laptop unattended or loan it out to others.
2. I will keep food and beverages away from my laptop as this may cause damage.
3. I will not disassemble any part of my laptop or attempt any repairs. I will not install any software or run any software that is not provided or approved by the school.
4. I will protect my laptop by carrying it in the case provided by the school.
5. I will use my laptop in ways that are appropriate and educational.
6. I understand that my laptop and school email is subject to inspection at any time without notice and remains the property of the HTRS School District.
7. I will follow the policies outlined in the student handbook both at school and outside of school in regards to not using personal email, social networking sites, applications, or devices.
8. I understand that the HTRS District reserves the right to change the usage policy at any time
9. I will be responsible for all damage or loss caused by neglect or abuse.
10. I agree to pay for the replacement of my power cord, battery, or laptop case in the event any of these items are lost, damaged, stolen or not returned in good working condition.

Student Signature: _____ Date: _____ Grade: _____

PARENT ACKNOWLEDGEMENT

I have reviewed the school handbook and discussed it with my child and acknowledge that I am familiar with these usage guidelines and responsibilities. I have checked **all the necessary and appropriate boxes** below indicating participation choice. I understand that checking “YES” will obligate me to pay the laptop usage fee described in this handbook and that my student will be using the internet and resources found on the internet for educational usage.

- YES to High School Home Option:** I agree to pay the \$35 usage fee. My high school child may bring his/her laptop home for educational. I realize that if there are repairs that are not covered by warranty, I am responsible for 40% of those costs. I understand that if the keyboard or power adapter need replaced, I am responsible for that cost. I further agree to allow my child to use the internet.
- YES to Library Check-Out Option for students in grades 6-12:** My child **IS NOT** to bring his/her laptop home. I realize that if there are repairs that are not covered by warranty, I am responsible for 40% of those costs. I understand that if the keyboard or power adapter need replaced, I am responsible for that cost. I further agree to allow my child to use the internet.
- YES** my child is enrolled in the HTRS Elementary School in grades K-5: My child will be assigned a laptop. I realize that if there are repairs that are not covered by warranty, I am responsible for 40% of those costs. My child may use the internet for educational use.
- Yes:** I realize and agree that if my student does not abide by the acceptable use policy, necessary disciplinary actions will be taken according to the school handbook and policies.
- NO.** My child will **NOT** participate in either option. I understand that my child will use a laptop checked-out from the library a period at a time to complete academic assignments.

NO: I do not want my student to have internet access.

Parent Signature: _____ Date: _____

2019-2020 School Year Lunch

Prices: Extra Milk .35

Breakfast all grades & adults \$1.70

PreK-6 \$2.65

7-12 \$2.95

Reduced Breakfast .30

Reduced Lunch .40

Adults \$3.60

Salad Bar Only \$3.60

INTERLOCAL CONTRACT FOR ENRICHMENT ACTIVITIES
SOUTHEAST NEBRASKA REGIONAL PROGRAM

THIS AGREEMENT is made the date and year hereinafter written by and between Educational Service Unit #18, Lincoln, Nebraska, hereinafter identified as the "Consultant", and _____ County School District _____, a/k/a _____ Public Schools, hereinafter identified as the "District", pursuant to the Interlocal Cooperation Act, and other Nebraska Law.

In consideration of the terms and conditions hereinafter provided, the Consultant and the District agree as follows:

1. The Consultant agrees to provide consulting, and planning, coordination and networking of enrichment activities for children who are deaf or hard of hearing and who are residents of the District (the "enrichment program" or "program"). This contract shall apply to any student of or from the District who during its term, receives services or otherwise participates in the program. Unless earlier terminated as provided herein, the initial term of this contract is for the period of one (1) school year beginning on or about July 1, 2020 and ending on or about June 30, 2021. The program and the types and levels of services under this contract shall be as follows:

IN WITNESS HEREOF we have hereunto subscribed our names this _____ day of _____, _____.

District

Consultant

Secretary, Board of Education

ESU Administrator

School District No. City

ESU No. City

County State

County State

2. The Consultant and the District agree that either party may terminate this contract without cause on (10) days' advance notice to the other, at any time during the term of this contract. If any student continues to receive services or otherwise participate in the program in subsequent school years, this contract will be considered as renewed for such additional school year, and the District agrees to pay the Consultant's then current NDE or Consultant approved servicing rates for the program and the types and levels of services then in effect. Either Party may terminate the renewed contract without cause on ten (10) days' advance notice to the other at any time during any renewed term of this contract. The District agrees that upon termination of this contract, at any time, for any reason, Consultant may immediately terminate all services to any student of the District and that any further services to any student of the District will also be terminated. In any such event, any such student shall be the sole responsibility of the District as a resident and/or the legal responsibility of the District.
3. The District, unless otherwise agreed by the director of special education of the Consultant shall continue to maintain the regular school or other records of any student from the District. It is agreed that the District shall provide to the Consultant student records as may be needed by the Consultant under this Contract. Unless agreed in writing by the director of special education of the Consultant, the District shall, at all times, be responsible for transportation and the development and updating of any student's IEP, all IEP meetings, and for initiating and completing all other required special education notices, consents, approvals, procedures, verification requirements, multidisciplinary team requirements, evaluations and documents.
4. Any student receiving services from the Consultant is a legal resident of the District. It is the obligation of the District to give notice and to terminate this agreement when any student ceases to be a legal resident of the District, and upon receipt of such written notice by the Consultant from the District, the obligation of the District for the payment of services as provided by this agreement shall end, and the obligation of the Consultant to provide any services under this contract shall also end. The District shall indemnify and hold harmless the Consultant, its employees, agents, and assigns against all claims, actions, damages, liabilities, and expenses, including

attorney's fees, of whatsoever nature, arising out of or related to any transportation, supervision, or activity, or arising out of or related to the program or any consulting or other services, provided to any student of the District, and the District shall indemnify and hold harmless the Consultant, its employees, agents and assigns against all claims, actions, damages, liabilities, and expenses, including attorney's fees, of whatsoever nature, arising out of or related to any other claims in connection with the Consultant's performance of or under this Contract.

See Attachment, incorporated herein by this reference, as it set forth in full.

COVID-19 RESOLUTION

WHEREAS, the school district is facing closure based on the statewide outbreak of COVID-19; and

WHEREAS, the President and the Governor have declared a state of emergency, and in the event of a disaster, emergency, or civil defense emergency, each school district or educational service unit may make emergency expenditures, enter into contracts, and incur obligations for emergency management purposes and to minimize the disruption to education services regardless of existing statutory limitations and requirements pertaining to appropriation, budgeting, or the manner of entering into contracts; and

WHEREAS, the board of education wishes to minimize disruption of the school district's operations and provide any authority necessary for the superintendent or his or her designee to take any actions necessary during the closure;

NOW, THEREFORE, be it resolved that the superintendent, in consultation with the Board President, is authorized to pay all claims and take any other action authorized by law during the emergency and any resulting school closure, which the board will review and approve once the board resumes regular operations.

NOW, THEREFORE, be it further resolved that the superintendent is authorized to assign and utilize staff as necessary prior to, during, and after a closure, and to provide any leave, pay any compensation, and enter into agreements with staff for the purposes of protecting the health and safety of the school community, continuing the efficient operations of the school district, and ensuring staff return to work in the school district in the event of a closure.

Approved on April 13, 2020.

ELEMENTARY STAFF CONFIGURATIONS FOR 2020-2021

<u>Number of students</u>	<u>Grade</u>	<u>Teacher</u>	<u>Teacher</u>
	PK	Jaime Frey	Destiny Worthey
22-26	K	B.J. Freeman	Maggie Tomek
27-28	1	Brittany Gauthier	Holly Hawley
22	2	Dolly Schafer	Emily Clark
16	3	Shari Drake	
14	4	Lisa Wittrock	
26	5	Grades 5, 6, 7 & 8 are departmentalized.	
		English/Language Arts - Ben Billesbach & Mandy Bowen	
26	6	Math – Taylor Dunekacke & Matt Helms	
		Science – Donna Railsback	
23	7	Social Studies – Karmen Tomek, Taylor Dunekacke & Ben Billesbach	
17	8	*Mandy Bowen, Matt Helms & Karmen Tomek will be teaching HS courses also	

Retirements/resignations – Eileen Zentner (PK – hired Destiny Worthey), Paulette Joy (K – hired Maggie Tomek), Deserae Frey (2nd – hired Emily Clark), Heather Leunenberger (4th – hired Ben Billesbach), Karen Mezger (Counselor – moved Brittany Rogers), Brittany Rogers (Sped - hired Hannah Haulthaus), Delaney Robers (PK – moved Jaime Frey to PK, hired Holly Hawley), Mary Moser (hired Tami Robison)

Column 4-9-20

In reaction to the COVID-19 virus outbreak the Federal government threw together a \$2.2 trillion aid package, the Coronavirus Aid, Relief, and Economic Security (CARES) Act. It is another perfect example of out of control government spending personified by House Speaker Nancy Pelosi's famous Obamacare quote, "but we have to pass the bill so that you can find out what is in it, away from the fog of the controversy."

CARES (which adds 9.3% to our already unsustainable national debt) is a hodgepodge of something for everybody. The \$2.2 trillion works out to be *approximately \$6,700* per every man, woman and child in America. We all know about the \$1,200 dollars per adult and \$500 per child direct payments for families making \$150,000 and individuals making \$75,000 or less. Much, much more is being handed out; 12.5% of it is directed specifically towards state and local governments' COVID-19 response.

One section of local interest in the CARES Act that affects our state and local tax dollars is the \$30.75 billion Education Stabilization Fund (ESF). The federal dollars (I hesitate to use the term tax dollars since federal spending, by the baby boomer generation, has very little to do with taxes collected) are divided into three emergency relief funds distributed to each state based primarily on the ratio of a state's student population to the national total.

They are:

-The Governor's Emergency Education Relief Fund (GEERF) (\$2.95 billion nationally). Governor Ricketts will have \$16.4 million at his disposal to spend as he sees fit on education in Nebraska.

-The Higher Education Relief Fund (\$13.95 billion). Nebraska's 46 higher education institutions will receive \$66.2 million total. Mid-Plains Community College is estimated to receive \$842,000 in aid, UNL \$16.2 million and UNK \$4.2 million.

-The Elementary and Secondary Emergency Relief Fund (\$13.2 billion). Nebraska's public schools' share will be approximately \$60.8 million. Each school district will receive 83% of what they received this year from the federal Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA) Title 1-A grants. Based on the \$942,987 in Title 1-A funds North Platte schools received this year, they should receive \$782,679 in aid. Likewise, Maxwell will receive in thousands \$48.4, Hershey \$37.1, Sutherland \$25.4, Brady \$24.6 and Wallace \$19.4.

The ESF federal dollars distributed through the CARES Act will be sent directly to each of the recipients designated in the law. The Legislature and, except for the dollars he receives from the GEERF, the Governor have no say in the distribution of the federal dollars. But we do have control over state funding and I believe we must take into account this newly printed federal money when we look at state and local education funding. We would hope that local school districts would use the additional money to pass it on through property tax relief for those hurting most economically from the virus scare.

Considering that overall, Nebraskans have already invested in the technology needed for remote education opportunities in their schools, school budgets should have decreased expenditures due to the physical closing of school buildings. Savings should be garnered from unused substitute teachers, out-of-school-activities, utility bills, custodial cost, employee travel expenses, etc. Those unused tax dollars should be able to offset expenses in next year's budgets. Therefore, I plan to look at legislation that transfer this newfound federal money into local property tax relief.

A freedom loving society needs a strong government infrastructure. Those public servants working for us need to be supported, but the opposite is true too. This is not the time for local elected boards to be passing out pay raises, benefit increases or adding programs. This is a time for government to be seen doing its job and not heard. Unlike some on the national and state level who beat their chest and point to themselves, I have been impressed at the quiet dedication and hard work put in by local public service employees, medical professionals, senior living facility workers and public safety personnel.

Contact Sen. Mike Groene: mgroene@leg.ne.gov or 402-471-2729.

Nebraska Public Schools: COVID-19 CARES Act/Education Stabilization Fund

Board x



Mike Groene <mgroene@leg.ne.gov>

to bcc: me

Thu, Apr 9, 3:16 PM (20 hours ago)



Board presidents and superintendents,

I want to share with you what we know of the federal handout to public schools from the Federal CARES Act.

Sharing also my recent newspaper column about the issue and how I perceive how the federal tax dollars should be used to make sure those truly affected by the COVID-19 outbreak are the end recipients.

Best regards,

Senator **Mike Groene**

73-0179-000	SOUTHWEST PUBLIC SCHOOLS	\$	48,154.11
74-0056-000	FALLS CITY PUBLIC SCHOOLS	\$	169,081.79
74-0070-000	HUMBOLDT TABLE ROCK STEINAUER	\$	84,523.05
75-0100-000	ROCK COUNTY PUBLIC SCHOOLS	\$	36,256.06
76-0002-000	CRETE PUBLIC SCHOOLS	\$	466,278.23

Salary Comparisons/Savings

Retirement/Resignation			New Hires		
Eileen Zentner	66,884	Destiny Worthey	37,373		
Paulette Joy	58,160	Maggie Tomek	37,373		
Deserae Frey	46,528	Emily Clark	37,373		
Karen Mezger	58,160	Hannah Holthaus	37,373		
Heather Leunenberger	49,436	Ben Billesbach	44,848		
Delaney Roberts	40,712	Holly Hawley	43,353		
Mary Moser	58,160	Tami Robison	56,807		
Peggy Williams	66,884				
	444,924			257,127	
Teacher savings				\$	187,797
Additional potential savings					
decrease of .5 para					
Linda Rash	19,358	TBD @ \$10.50	14,018		
Potential additional savings				\$	5,340
Total potential savings in wages				\$	193,137
Taxes of 17%				\$	32,833
Savings to date				\$	225,970
School psych savings			33,500		
Total savings				\$	259,470