

Regular Monthly Meeting

Monday, August 19, 2024 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Public Comments - Limited to 5 minutes per person

6. CONSENT AGENDA (roll call vote)

6.A. July 15, 2024 Regular Monthly Meeting Minutes

6.B. July hand payables, wires & payroll liabilities
in the amount of \$315,476.03

6.C. July payroll in the amount of \$263,507.29

6.D. August board bills in the amount of \$237,621.99

6.E. PERSONNEL:

6.E.1. Resignations:

Kristi Agrimson - Kids Club / Preschool Wrap
Around Care Paraprofessional

Monte Tudahl - Full-time Custodian (will remain
on staff as a sub)

Rosanna Johnson - Foodservice Assistant

6.E.2. Hires:

Nikki Bunke - Cheerleading Coach

Nathan Whitacre - Assistant Football Coach

Lacey Drinkall - JH Volleyball Coach

Jacquelyn Goyette - Head Dance Coach

Megan Boyum - District Office Assistant /

Transportation Coordinator - LTS

Heather Beerman - ECFE Parent Educator

7. OLD BUSINESS

7.A. Second reading and adoption of the following
policies: (*first reading - 5/20/24*)

213 - School Board Committees

301 - School District Administration

302 - Superintendent

303 - Superintendent Selection

8. NEW BUSINESS

8.A. Set the date and time for the Truth and
Taxation meeting - Monday, December 16, 2024 at
6:00 PM in the Rushford-Peterson Schools Forum
Room.

8.B. Review and approve handbooks for the 2024-2025
school year.

8.C. Set the adult lunch price for 2024-25 to \$5.00.

8.D. Review proposals and select a provider for
garbage removal and recycling services.

9. **ADMIN REPORTS**

9.A. Superintendent Report

9.B. Elementary Report

9.C. Middle School / High School Report

9.D. Activities & Community Education Report

10. **BOARD COMMUNICATIONS**

10.A. Hiawatha Valley Education District Report

11. **Superintendent Evaluation**

12. **INFORMATION:**

**Regular Monthly Meeting: Monday, September 16 ,
2024, 6:00 p.m. in the Forum Room**

13. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 school board was called to order by Chairperson, Chris Grindland at 6:00 p.m. on Monday, July 15, 2024 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Ken Sawle, Carl Schollmeier, Nancy Snyder and Amy Woxland

Members absent: Matt Helgemoe and Jeff Michel

Administration Present: Superintendent Ben Bernard

District Personnel: Laura Hahn

Motion by Michel, seconded by Sawle to adopt the agenda as presented. Motion carried unanimously.

There were no public comments.

Motion by Schollmeier, seconded by Sawle to approve the following consent agenda items: June 17, 2024 Regular Monthly Meeting Minutes; Donations in the amount of \$4,517, June hand payables, wires & payroll liabilities in the amount of \$371,463.59, June payroll in the amount of \$404,300.82, July board bills in the amount of \$678,453.10 and Personnel: Jodi Peters - Leave of Absence, August 19 - November 1, 2024 (tentative dates). With a roll call vote of 5:0, motion carried unanimously.

Motion by Sawle, seconded by Schollmeier to approve the resolution approving the Annual 10-year updated Long-Term Facilities Maintenance Plan. With a roll call vote of 5:0, motion carried unanimously.

Motion by Woxland, seconded by Schollmeier to authorize Superintendent Bernard to secure proposals for snow removal. Motion carried unanimously.

Motion by Woxland, seconded by Snyder to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election. With a roll call vote of 5:0, motion carried unanimously.

Motion by Woxland, seconded by Snyder to approve hiring of Smith Schafer to complete the audit of the 2023-2024 school year. Motion carried unanimously.

Motion by Schollmeier, seconded by Sawle to approve the Bus Transportation contract with Bernard Bus Service for the 2024-2026 school years. Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.

The Hiawatha Valley Education District Report was reviewed.

INFORMATION:

School Board Filing Dates: July 30th – August 13th (District Office)

Regular Monthly Meeting – Monday, August 19, 2024, 6:00 p.m. in the Forum Room

Motion by Schollmeier, seconded by Sawle, to adjourn the regular meeting at 6:07 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

Rushford-Peterson Public School

Payment Reg by Bank and Check

July 2024 Hand Payables, Wires & Payroll Liabilities

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P25011	49823		Wire	1	1341	AMTRUST NORTH AMERICA		No	Yes	No	07/02/2024	9,655.00
001	p2501p	49832		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	07/12/2024	6,439.72
001	p2501p	49833		Wire	1	2289	AVIBEN		No	Yes	No	07/12/2024	8,444.16
001	p2501p	49834		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	07/12/2024	5,299.80
001	p2501p	49835		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	07/12/2024	39,387.92
001	p2501p	49836		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	07/12/2024	25,477.04
001	p2501q	49914		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	07/29/2024	5,815.37
001	p2501q	49915		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	07/29/2024	36,447.54
001	p2501q	49916		Wire	1	2110	GUARDIAN		No	Yes	No	07/31/2024	8,696.72
001	p2501q	49917		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	07/31/2024	1,348.26
001	p2501q	49918		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	07/31/2024	63,328.34
001	p2501q	49919		Wire	1	2289	AVIBEN		No	No	No	07/31/2024	8,444.16
001	p2501q	49920		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	07/31/2024	4,713.15
001	p2501q	49921		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	07/31/2024	24,052.98
001	P25011	49937		Wire	1	1361	UNITED STATES TREASURY		No	Yes	No	07/31/2024	345.35
001	P25011	49938		Wire	1	2046	TRANSAX		No	Yes	No	07/31/2024	10.00
001	P25011	49939		Wire	1	2151	TUITION EXPRESS		No	Yes	No	07/31/2024	267.44
001	P25011	49940		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	07/31/2024	1.82
001	P25011	49941		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	07/31/2024	22.22
001	P25011	49942		Wire	1	2262	WEX HEALTH, INC.		No	Yes	No	07/31/2024	24.75
001	P25011	49943		Wire	1	2267	CARDCONNECT		No	Yes	No	07/31/2024	15.00
001	P25011	49956		Wire	1	2151	TUITION EXPRESS		No	Yes	No	07/16/2024	42.00
001	P25011	49957		Wire	1	2151	TUITION EXPRESS		No	Yes	No	07/16/2024	200.00
001	P25011	49963		Wire	1	1903	KWIK TRIP		No	Yes	No	07/31/2024	4,925.00
001	P25011	49964		Wire	1	1903	KWIK TRIP		No	Yes	No	07/31/2024	3,174.50
001	P25011	49965		Wire	1	1903	KWIK TRIP		No	Yes	No	07/31/2024	4,682.50
001	P1AP24	49825	46260	Check	1	1158	FOUNDATION FOR RUSHFORD-PETER		Yes	Yes	No	07/09/2024	425.00
001	P25011	49826	46261	Check	1	1015	CASH		Yes	Yes	No	07/11/2024	500.00
001	P25011	49827	46262	Check	1	2187	WINONA COUNTY FAIR		Yes	Yes	No	07/12/2024	75.00
001	P25011	49828	46263	Check	1	1954	MINNESOTA FFA ASSOCIATION		Yes	No	No	07/12/2024	195.00
001	p2501p	49829	46264	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	Yes	No	07/12/2024	89.40
001	p2501p	49831	46265	Check	1	48175	RP EDUCATIONAL SUPPORT PERSON		Yes	No	No	07/12/2024	133.03
001	p2501p	49830	46266	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	07/12/2024	2,214.75
001	P25011	49897	46327	Check	1	1015	CASH		Yes	Yes	No	07/19/2024	500.00
001	P1AP24	49908	46328	Check	1	2406	INNOVATIVE THERAPY SOLUTIONS		Yes	Yes	No	07/19/2024	562.50
001	P1AP24	49907	46329	Check	1	1714	MINNESOTA ENERGY RESOURCES		Yes	No	No	07/19/2024	1,889.37
001	P1AP24	49909	46330	Check	1	1216	OLSTAD, JULIA		Yes	Yes	No	07/19/2024	96.00
001	P25011	49904	46331	Check	1	2405	CITY OF LEWISTON		Yes	No	No	07/19/2024	100.00
001	P25011	49905	46332	Check	1	32040	MAAE		Yes	Yes	No	07/19/2024	245.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P25011	49906	46334	Check	1	54608	ST. MARY'S UNIVERSITY		Yes	No	No	07/19/2024	200.00
001	P25011	49903	46335	Check	1	1494	WIESER BROTHERS GENERAL CONTR		Yes	No	No	07/19/2024	2,500.00
001	P25011	49911	46336	Check	1	36606	MASBO		Yes	No	No	07/22/2024	110.00
001	P1AP24	49912	46337	Check	1	2148	FEINE, JENNIFER	Ind/Sole Proprietor	Yes	No	No	07/23/2024	235.00
001	P1AP24	49913	46338	Check	1	48600	RUSHFORD FOODS		Yes	Yes	No	07/25/2024	3,503.89
001	P1AP24	49910	46339	Check	1	48600	RUSHFORD FOODS		Yes	Yes	No	07/22/2024	1,499.26
001	p2501q	49922	46340	Check	1	02370	AFLAC		Yes	No	No	07/30/2024	217.68
001	p2501q	49923	46341	Check	1	1274	MERCHANTS BANK		Yes	No	No	07/30/2024	11,395.84
001	p2501q	49924	46342	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	07/30/2024	84.08
001	p2501q	49925	46343	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	07/30/2024	16.00
001	p2501q	49927	46344	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	07/30/2024	133.03
001	p2501q	49926	46345	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	07/30/2024	2,214.75
001	p2501q	49928	46346	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	No	No	07/30/2024	1,666.64
001	P1AP24	49929	46347	Check	1	03188	CARD MEMBER SERVICES		Yes	No	No	07/31/2024	526.10
001	P1AP24	49931	46348	Check	1	23400	HIAWATHA VALLEY		Yes	No	No	07/31/2024	20,936.97
001	P1AP24	49930	46349	Check	1	2102	HM CRAGG		Yes	No	No	07/31/2024	1,536.00
001	P1AP24	49932	46350	Check	1	2401	KINNEBERG, MELISSA		Yes	No	No	07/31/2024	35.00
001	P25011	49933	46351	Check	1	36740	MN IAAA		Yes	No	No	07/31/2024	335.00
001	P1AP24	49899	99946325	Check	1	2189	MRI SOFTWARE LLC		Yes	Yes	No	07/17/2024	15.00
001	P1AP24	49898	99946326	Check	1	22401	HART, ROBERT		Yes	Yes	No	07/18/2024	30.00

Bank Total: \$315,476.03

Report Total: \$315,476.03

Rushford-Peterson Public School August 2024 Board Bills

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P25023	49976		Check	1	01055	ADA BADMITON AND TENNIS		No	No	No	08/19/2024	206.50
001	P25023	49977		Check	1	01561	AIRGAS USA, LLC.		No	No	No	08/19/2024	388.33
001	P25023	49978		Check	1	02660	AMSTERDAM PRINTING & LITHO		No	No	No	08/19/2024	442.71
001	P25023	49979		Check	1	03188	CARD MEMBER SERVICES		No	No	No	08/19/2024	829.93
001	P25023	49980		Check	1	04615	BERNARD BUS SERVICE		No	No	No	08/19/2024	29,183.25
001	P25023	49981		Check	1	04640	BIO CORPORATION		No	No	No	08/19/2024	460.93
001	P25023	49982		Check	1	04649	BIO-RAD LABORATORIES		No	No	No	08/19/2024	1,373.69
001	P25023	49983		Check	1	06559	BLICK ART MATERIALS		No	No	No	08/19/2024	66.00
001	P25023	49984		Check	1	08886	CAROLINA BIOLOGICAL SUPPLY CO		No	No	No	08/19/2024	1,756.76
001	P25023	49985		Check	1	1042	MCGRAW-HILL EDUCATION		No	No	No	08/19/2024	1,497.93
001	P25023	49986		Check	1	1144	LIND AWARDS & ENGRAVING		No	No	No	08/19/2024	282.50
001	P25023	49987		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	08/19/2024	188.62
001	P25023	49988		Check	1	13100	CONNAUGHTY SALES INC		No	No	No	08/19/2024	44.00
001	P25023	49989		Check	1	13281	CUSTOM COMMUNICATIONS INC		No	No	No	08/19/2024	3,350.66
001	P25023	49990		Check	1	1357	SHI INTERNATIONAL		No	No	No	08/19/2024	5,290.55
001	P25023	49991		Check	1	1358	UNIQUE SOFTWARE CORPORATION	C Corporation	No	No	No	08/19/2024	2,459.00
001	P25023	49992		Check	1	1391	ACENTEK		No	No	No	08/19/2024	4,937.82
001	P25023	49993		Check	1	1408	HERITAGE		No	No	No	08/19/2024	2,934.00
001	P25023	49994		Check	1	14282	DALCO		No	No	No	08/19/2024	11,493.62
001	P25023	49995		Check	1	15235	DRAMATIC PUBLISHING		No	No	No	08/19/2024	20.13
001	P25023	49996		Check	1	1581	QUADIENT		No	No	No	08/19/2024	250.00
001	P25023	49997		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	08/19/2024	162.00
001	P25023	49998		Check	1	1660	INNOVATIVE OFFICE SOLUTIONS		No	No	No	08/19/2024	179.44
001	P25023	49999		Check	1	1670	ONE DIVERSIFIED LLC		No	No	No	08/19/2024	6,752.30
001	P25023	50000		Check	1	1672	REINDERS		No	No	No	08/19/2024	1,180.76
001	P25023	50001		Check	1	1675	STEWART SIGNS		No	No	No	08/19/2024	1,618.00
001	P25023	50002		Check	1	1686	TURF MAINTENANCE		No	No	No	08/19/2024	2,156.60
001	P25023	50003		Check	1	16945	CARDMEMBER SERVICE		No	No	No	08/19/2024	2,361.10
001	P25023	50004		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	08/19/2024	1,380.92
001	P25023	50005		Check	1	1796	FARMERS WIN COOP		No	No	No	08/19/2024	4,122.48
001	P25023	50006		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	08/19/2024	834.06
001	P25023	50007		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	08/19/2024	8,901.09
001	P25023	50008		Check	1	18650	FLINN SCIENTIFIC INC		No	No	No	08/19/2024	1,350.76
001	P25023	50009		Check	1	2005	ARCHKEY TECHNOLOGIES		No	No	No	08/19/2024	3,695.00
001	P25023	50010		Check	1	2039	SOUTHERN MINNESOTA INSPECTION I		No	No	No	08/19/2024	2,446.34
001	P25023	50011		Check	1	20401	GOPHER SPORT		No	No	No	08/19/2024	3,201.99
001	P25023	50012		Check	1	2188	NOW MICRO INC.	S Corporation	No	No	No	08/19/2024	10,342.40
001	P25023	50013		Check	1	2189	MRI SOFTWARE LLC		No	No	No	08/19/2024	15.00
001	P25023	50014		Check	1	2207	THREE RIVERS CONFERENCE		No	No	No	08/19/2024	1,595.45

Rushford-Peterson Public School

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P25023	50015		Check	1	2211	LOFFLER		No	No	No	08/19/2024	157.32
001	P25023	50016		Check	1	2220	CANON FINANCIAL SERVICES, INC.		No	No	No	08/19/2024	2,443.46
001	P25023	50017		Check	1	2236	GENERAL SPRINKLER CORPORATION		No	No	No	08/19/2024	895.56
001	P25023	50018		Check	1	2270	FIFTH AVENUE AWARDS		No	No	No	08/19/2024	150.00
001	P25023	50019		Check	1	2322	TRISTATE TOURNAMENTS	LLC - Partnership	No	No	No	08/19/2024	2,758.00
001	P25023	50020		Check	1	2329	CONCORD THEATRICALS		No	No	No	08/19/2024	494.20
001	P25023	50021		Check	1	2346	SUMMIT FIRE PROTECTION		No	No	No	08/19/2024	3,815.00
001	P25023	50022		Check	1	2348	TEACHLOGIC, LLC		No	No	No	08/19/2024	1,980.00
001	P25023	50023		Check	1	2379	MASMS		No	No	No	08/19/2024	500.00
001	P25023	50024		Check	1	2398	3P LEARNING INC		No	No	No	08/19/2024	760.00
001	P25023	50025		Check	1	2403	HILLER COMMERCIAL FLOORS		No	No	No	08/19/2024	183.00
001	P25023	50026		Check	1	2409	JEFF PETERSON CONCRETE CONSTR	Ind/Sole Proprietor	No	No	No	08/19/2024	8,090.00
001	P25023	50027		Check	1	2410	B&D SEALCOATING, LLC		No	No	No	08/19/2024	36,500.00
001	P25023	50028		Check	1	2411	OLE'S EXCAVATING LLC		No	No	No	08/19/2024	820.00
001	P25023	50029		Check	1	25001	HOUGHTON MIFFLIN HARCOURT PUBL		No	No	No	08/19/2024	6,992.51
001	P25023	50030		Check	1	25138	IEA INC		No	No	No	08/19/2024	1,583.95
001	P25023	50031		Check	1	28035	LEARNING WITHOUT TEARS		No	No	No	08/19/2024	579.15
001	P25023	50032		Check	1	29702	JOSTEN'S		No	No	No	08/19/2024	2,913.65
001	P25023	50033		Check	1	31200	LAKESHORE LEARNING MATERIALS, LI		No	No	No	08/19/2024	602.70
001	P25023	50034		Check	1	32255	MESPA		No	No	No	08/19/2024	703.00
001	P25023	50035		Check	1	36755	MN HISTORICAL SOCIETY		No	No	No	08/19/2024	1,440.00
001	P25023	50036		Check	1	39800	NASCO		No	No	No	08/19/2024	65.85
001	P25023	50037		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	08/19/2024	80.00
001	P25023	50038		Check	1	45380	PIONEER MANUFACTURING COMPANY		No	No	No	08/19/2024	640.00
001	P25023	50039		Check	1	45382	PHONAK HEARING SYSTEMS		No	No	No	08/19/2024	2,695.24
001	P25023	50040		Check	1	45552	PLAYSCRIPTS INC		No	No	No	08/19/2024	62.86
001	P25023	50041		Check	1	46799	REALLY GOOD STUFF INC		No	No	No	08/19/2024	111.62
001	P25023	50042		Check	1	46873	RIDDELL / ALL AMERICAN SPORTS COF		No	No	No	08/19/2024	3,981.05
001	P25023	50043		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	08/19/2024	22.74
001	P25023	50044		Check	1	48020	RUSHFORD, CITY OF		No	No	No	08/19/2024	27,470.87
001	P25023	50045		Check	1	48604	RUSHFORD HARDWARE		No	No	No	08/19/2024	571.99
001	P25023	50046		Check	1	50978	SCHOOL SPECIALTY LLC.		No	No	No	08/19/2024	694.85
001	P25023	50047		Check	1	52157	SELCO		No	No	No	08/19/2024	375.46
001	P25023	50048		Check	1	53098	SHERWIN WILLIAMS CO		No	No	No	08/19/2024	83.28
001	P25023	50049		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	08/19/2024	1,852.02
001	P25023	50050		Check	1	56040	PAM'S CORNER		No	No	No	08/19/2024	1,573.51
001	P25023	50051		Check	1	57000	SUPREME SCHOOL SUPPLY		No	No	No	08/19/2024	258.29
001	P25023	50052		Check	1	61212	VERNIER SOFTWARE & TECHNOLOGY		No	No	No	08/19/2024	437.92
001	P25023	50053		Check	1	61614	WASTE MANAGEMENT		No	No	No	08/19/2024	1,176.47

											Pay/Void				
Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount	
001	P25023	50054		Check	1	63056		WINONA NURSERY INC		No	No	No	08/19/2024	735.65	
001	P25023	50055		Check	1	64600		ZANER BLOSER		No	No	No	08/19/2024	618.20	
											Bank Total:				\$237,621.99
											Report Total:				\$237,621.99



[CLICK HERE](#) to view the 2024-2025 Elementary Handbook

[CLICK HERE](#) to view the 2024-2025 Middle School / High School Handbook

Garbage Proposals Review

8/19/24

- **Harter's Quick Clean-up, La Crosse, WI: \$860.61 per month + fuel surcharge if applicable**

Fuel surcharge: A fuel surcharge will be imposed if the cost exceeds \$3.50 per gallon during the term of this contract. The account will be surcharged one percent (1%) per month for each fifteen cents (15¢) that the diesel price per gallon exceeds the base amount of \$3.50.

Note: With the current price of diesel, our monthly bill would be around \$865.00.

- **LRS Waste Management Services, Rochester, MN: \$1,119.03 - \$1,171.96 per month**

It is the recommendation of Nick Agrimson, Head of Buildings and Grounds, to select Harter's Quick Clean-up as the district's garbage removal and recycling services provider.

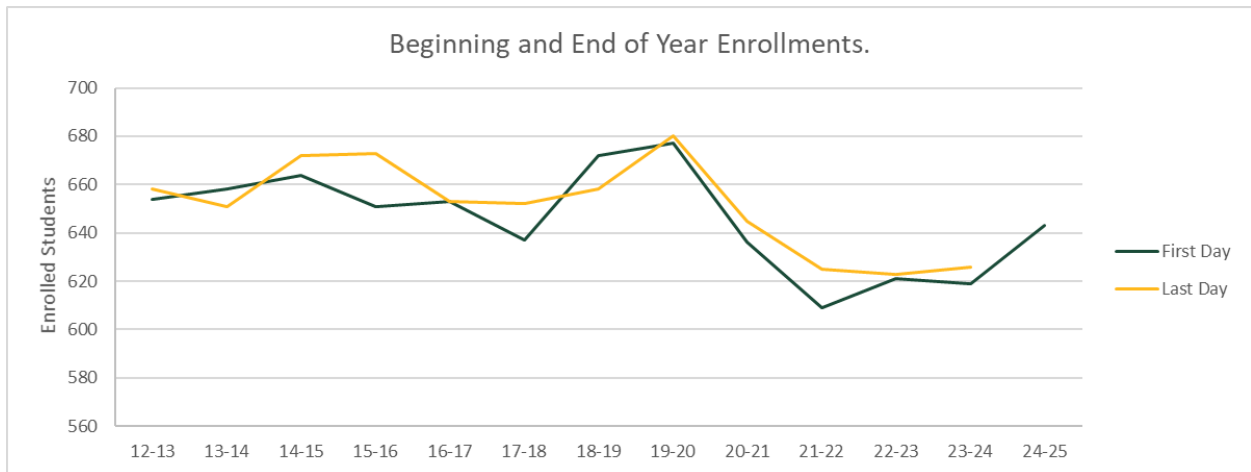


Superintendent's Report 8/19/24

Enrollment Update

	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total	Change from Previous Count	Gold = Increase Red = Decrease
08/15/2024	42	46	41	40	43	50	43	54	46	57	64	62	55	643	16	Current 24-25 School Year
06/14/2024	53	38	39	38	47	40	46	45	57	64	62	54	44	627	8	End of 23-24 School Year
09/06/2022	52	37	39	38	47	40	45	44	57	63	59	54	44	619		Start of 23-24 School Year

*8/15/24 coloring highlights changes in the grade levels, not the classes.



Facilities

- **Terrazzo**
 - This project is complete. The custodians should be very proud of the work that they have completed with this project. It is a dramatic change to the appearance of the flooring in the areas of the building where there is terrazzo.



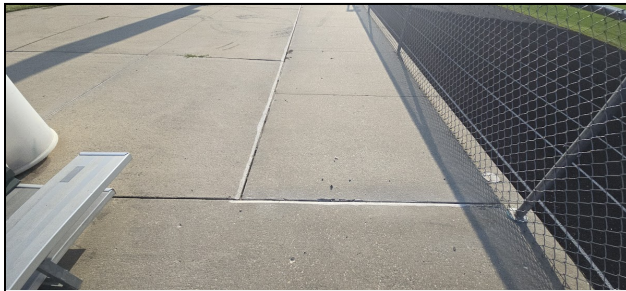
- Parking Lot Sealcoat

- This project is completed. D&D Sealcoating did a very nice job with this.



- Failing cement and trip hazards at the track / football field.

- These areas have either been ground down to remove the hazard or the cement has been replaced.



- Front Wall

- The main portion of the wall will have all of the stone removed temporarily. The wall will then be sandblasted. Two permanent solutions are being explored for next spring: Removing all of the stone from the ramps and sandblasting or replacing the stone on these ramps with a system that is similar to how the stone is applied to the rest of the building. Removing the stone this fall will allow us to see what the first option looks like.



- Climbing Wall Addition



- Ms. Brown received a donation of \$500 from the Rushford American Legion for additional climbing wall panels. Fitness center revenue was utilized to complete the purchase. The maintenance staff installed the panels this summer in the elementary gym.

Employment

- We are fully staffed with classroom teachers for the 24-25 school year. We still have a need to hire the following positions. If people are interested in any of these positions, please contact the district office.
 - Assistant Dance Coach
 - Custodian - full-time, evening shift
 - Foodservice Assistant (2.5hr)
 - Foodservice Assistant (7hr)
 - Kids Club/Preschool Wrap Around Care Paraprofessionals
 - Substitute Paraprofessional - All Levels
 - Substitute Teacher - All Levels
 - Van Drivers and Substitute Van Drivers

Please contact me with questions.

Ben Bernard

Elementary School Board Report

8-19-2024

Educate the *difference makers* of tomorrow.

Angela Shepard-

2024-2025 Class Numbers- 255 Updated 8/6/24 ~260

Kindergarten - 38	~40
1st - 48	~46
2nd - 41	~41
3rd - 40	~40
4th - 40	~43
5th - 48	~50

Popsicles at the Playground - Kindergarten Families

August 21st ~ 4:30 - 6:30

CPI Refresher Course

August 26th ~ 8:00-12:00

Open House-

August 28th 4:00 - 7:00

CAREIALL-

26 teachers registered

Asynchronous Modules - 4.5 - 5.5 hours

Asynchronous completed prior to synchronous online training

8 Synchronous trainings are 2 hours each

Fire Drills - 5 drills throughout the year

Lockdowns- 5 discussions throughout the year

Tornado Drill - 1 per year

Bus Safety- September 6th

Online Staff Trainings

-Type 3 Driver

-Employee Right-to-Know Training

-ALICE Training

Elementary Handbook

Updated with no significant changes.

Teaching Staff ~ 2024-2025

Early Childhood- Emily Johnson

Early Childhood- Alison Kjos

Kindergarten- Carissa George, Kora Miller

1st- Becky Lind, Jessica Burt, Emily Walberg

2nd- Shannon Kopperud, Clay Olstad

3rd- Jade Olstad, Krissy Kelly

4th- Jon Theuer, David Jewison

5th- Chris Drinkall, Emily Charlebois

K-2 Intervention - Margaret Marklowitz

3-5 Intervention- Meredith Johnson

Reading/Math Title- Lacey Drinkall

PE- K,1,2,4- Teresa Brown

PE- 3,5- Nikki Schultz

Music K,1,2,4- Elizabeth Landherr

Music 3,5- Ben Mahlke

Special Education- Amber Meisch, Sophia Wescott, Aspen Blom/Jenny Thompson

ART CLASS- Samantha Cunningham

Social Worker- Kelly Smith

School Counselor - Lindsey Olson



Middle/High School Board Report
August 19, 2024
Mr. Timm
*Educate the **difference makers** of tomorrow*



2024-2025 MS/HS Student Handbook:

- The entire handbook is part of your board packet for approval. A couple points of interest based on legislation
 - o PSEO Policy – pg 9
 - o Cell Phone Policy – pg 15
 - o R-P Silver Cord Project – Reduced hours from 160 to 100

Concurrent Enrollment / College Credit Update:

At R-P we will be offering the following college credit opportunity classes/programs this year:

- Concurrent Enrollment Classes (Taught by R-P Staff, student is concurrently enrolled in R-P and MN State-SE)
 - o Statistics – Mr. Hatch
 - o College Algebra – Mr. Hatch
 - o Pre Calc – Mr. Hatch
 - o English 12 – Mrs. Michel
 - o Sociology – Mr. Mlsna
 - o Chemistry – Mr. Mulholland
- Advanced Placement Courses (Taught by R-P Staff, students take a test at the end of the year to earn college credit)
 - o AP Psychology – Mr. Mlsna
- Articulate Courses (Collaboration between MN State Colleges and high schools to earn college credit in CTE courses. Currently have the below listed on their website and will work this year to get more of our CTE courses added to this regional articulation)
 - o Child Development I – Mrs. Thompson
 - o Child Development II – Mrs. Thompson
 - o Intro to Welding – Mr. Lind
- Contracted PSEO (Agreement with MN State-SE allowing our students to take on-line PSEO courses at a reduced rate. Still considered our students, MN State-SE bills R-P schools for the courses)

MS/HS Current Class Sizes (as of August 13)

6th – 41
7th – 53
8th – 45
9th – 57
10th – 64
11th – 62
12th – 55
Total – 377

Upcoming Important Dates:

August 26 – New Teacher Workshop

August 27 - 28 – Teacher Workshop

August 28 – Open House (4:00-7:00)

September 3 – First Day of School

September 16-21 – Homecoming Week

September 19 – CTE Exploration Day (9th/10th Graders)

October 10 – Fall Parent/Teacher Conference

October 15 – Academic Letterwinners Ceremony

October 16-18 – MEA Break

October 31 – November 2 – All School Play

School Board Meeting - August, 2024
Activities/Community Education Report: Joel Hinke

<u>Meetings/PD</u>	- New AD workshop in St Cloud - Great networking event with MNIAAA - MSHSL Lead Network - Chasing influence- Troy Urhdahl
<u>Community Education</u>	- Summer Community Ed was a huge success! Thank you to all the advisors that were able to lead these classes for our community! - Dr Bernard and I will be sitting down to go through the Fall CE brochure and finalize it to put out to families in the next few weeks.
<u>Fall Activities</u>	<u>Fall Activities started on August 12th</u> CC: 22 Students 7-12 Registered Coach Matt Kingsbury VB: 54 students 7-12 Registered HS coaches: Jenny Lee, Amy Drinkall, Bobbie Vickerman, MS coaches: Kendra Vix, Lacey Drinkall FB: 69 students 7-12 Registered HS coaches: Joel Hinke, Joe Hatch, Jake Timm, Nathan Whitacre, Tyler Drinkall (Volunteer) MS coaches: Jon Theuer, Dan Mlsna, Jeremy Tesch, John Johanson (Volunteer) Cheer: 6 Students 8-12 Registered Coach: Nikki Bunke

<u>New Hires (pending board approval)</u>	- Nathan Whitacre Assistant Football - Lacey Drinkall JH Volleyball - Jackie Goyette Dance - Nikki Bunke Cheer
--	--

I will be creating new Trojan Activities Socials here this week, stay on the lookout to get all of the updates!

Joel Hinke

Activities Director/ Community Education Director

**Welcome ~ Michelle Gruber, HVED's HR Administrative Assistant**

Greetings! My name is Michelle Gruber, and I am the new HR administrative assistant in the HVED district office. I look forward to meeting and working with you. I am a lifelong resident of Winona. My family includes Jason and our son Landon. We love sports of all kinds, but Jason and I really enjoy watching our son play football, hockey, and baseball for the Winhawks. I also have a dog, Lexie, who is a rescue from Texas, and a cat, Chili, who is a transplant from Delaware. I am starting my 10th year as the Winona director for Just for Kix, a youth dance program in town, where I have about 90 dancers, ages 3 years old-12th grade! You can also find me watching Friends and shopping with my sister. I am excited to be part of the team at HVED! You can reach at Michelle Gruber, 507-474-6880, mgruber@hved.org

**HVED Board of Directors Moves Meetings to New Site beginning July 24, 2024**

A meeting room in the former Winona Mall at 1213 Gilmore Avenue, Winona, MN will be the site of the HVED Board of Directors' meetings beginning on July 24, 2024. The new Board Room is located on the south side of the mall. The entrance is currently shared with the MN License Center. The public is welcome to attend in person or via zoom. Meeting information is posted online at www.hved6013.org under Upcoming Events/News.

We Welcome two new Superintendents to the HVED Superintendents' Advisory Council

Erick Enger, Interim Superintendent, Plainview-Elgin-Millville Community Schools brings a wealth of experience to the table having recently retired as Superintendent from Lake City Public Schools. Lake City is a member of Goodhue County Education District (GCED). Erick was the Superintendent at Lake City when they were still with HVED for one year prior to transitioning to GCED. Now, with PEM, Erick transitions back to HVED.



Rob Routh, Superintendent of St. Charles Public Schools is relatively new to the Superintendent role. His experience is from western Minnesota where he worked with Southwest Service Cooperative (SWSC) which offers the combined services of our Southeast Service Cooperative (SSC) and our various special education districts (GCED, HVED, ZED) and consortiums (SMEC) for their member districts. We welcome Erick and Rob to HVED!

HVED ALC Moves to the District Office for 2024-2025

The HVED District Office is being transformed into the HVED River Valley Academy (RVA) Area Learning Center (ALC) from July 1, 2024 – July 1, 2025. This transition allows HVED to drop the lease with MSCSE and fully utilize the District Office space during this transitional year until all programs are moved to our new site at 1213 Gilmore Avenue.

HVED Strategic Plan In Action 2024-2027

Available at: https://rst6-livesite.rschoolday.com/sites/hved6013.org/files/files/Private_User/cmaschka/HVED_Strategic%20Plan_Final_FullDocument_12-20-23.pdf

Vision: Embracing Partnerships and Possibilities to Improve Lives

Mission: Fostering Student Growth Through Collaborative Education

Core Values: Collaboration • Service • Healthy Dialogue • Support • Growth

- We embrace collaboration as the path to fostering student growth.
- We provide meaningful value through service to others.
- We believe healthy dialogue builds trusting relationships.
- We believe students succeed through personalized support and individual growth



The **Strategic Plan Oversight Committee** meets monthly as either a large group for decision making and communication or as a small group for research and productivity.



The SAIL Bikes Have Arrived!

Once again, thank you to Wendy Haake, SAIL Teacher and grant writer extraordinaire, who completed and received a Wabasha County SHIP grant to supply the SAIL program with bikes! Now SAIL can make this activity a regular part of their learning experience!

SAIL and SPECTRUM Wrap Up Extended School Year (ESY)

With a Lot of Learning and a Lot of Fun!

The old saying “a picture is worth a thousand words” couldn’t be truer as you look at the evidence of a successful ESY learning experience in June and July. Besides skill building, students were able to tie-dye T-shirts, make homemade pasta, give bowling a try, and spend some time swimming in a pool. Admittedly, these photos focus on the fun, so enjoy! Thank you to every individual who played a role in this successful learning experience for our SAIL and SPECTRUM students during ESY. Well done, everyone!



WE LOVE LEARNING!



**LEARNING
IS FUN!**



Special Education Advisory Council (SEAC)



Save the dates for the HVED SEAC meetings held via zoom. Zoom links are available on the HVED website

www.hved6013.org under Upcoming Events/News.

Our goal is to have parents of special education students from every member district and a representative from the charter schools who is willing to commit to this important parent connection and communication tool for special education programming and support. Learn more at <https://www.hved6013.org/page/2574>



Next meeting for Summer 2024: Monday, July 29, 2024, 6:30 PM Meeting topic: Tips for a great school year!

ATTENTION: all parents of special education students throughout HVED!

You are invited to join HVED's Special Education Advisory Council.

Quarterly virtual meetings by zoom from 6:30 – 7:30 PM on the following dates:

Monday, July 29, 2024

Meeting Topics:

Tips for a great school year!

Visit our SEAC section on the HVED website at www.hved6013.org under the "Parents" tab.

Our goal is to have at least one parent representative from every school!

Let it be YOU!

PARENTS with CHILDREN in SPECIAL EDUCATION

Are you interested in being involved?

The Special Education Advisory Council (SEAC) acts as a liaison between Hiawatha Valley Education District (HVED) and its member school districts and charter schools it serves.

SEAC's purpose is to:

- Build collaborative relationships
- Identify needed resources
- Encourage parental engagement
- Recommend priorities for services



If interested, please email SEAC@hved.org

Visit the PARENT tab on the HVED website for meeting information
www.hved6013.org



*Exceptional
Teams
Empowering
Exceptional
Students*

SEAC

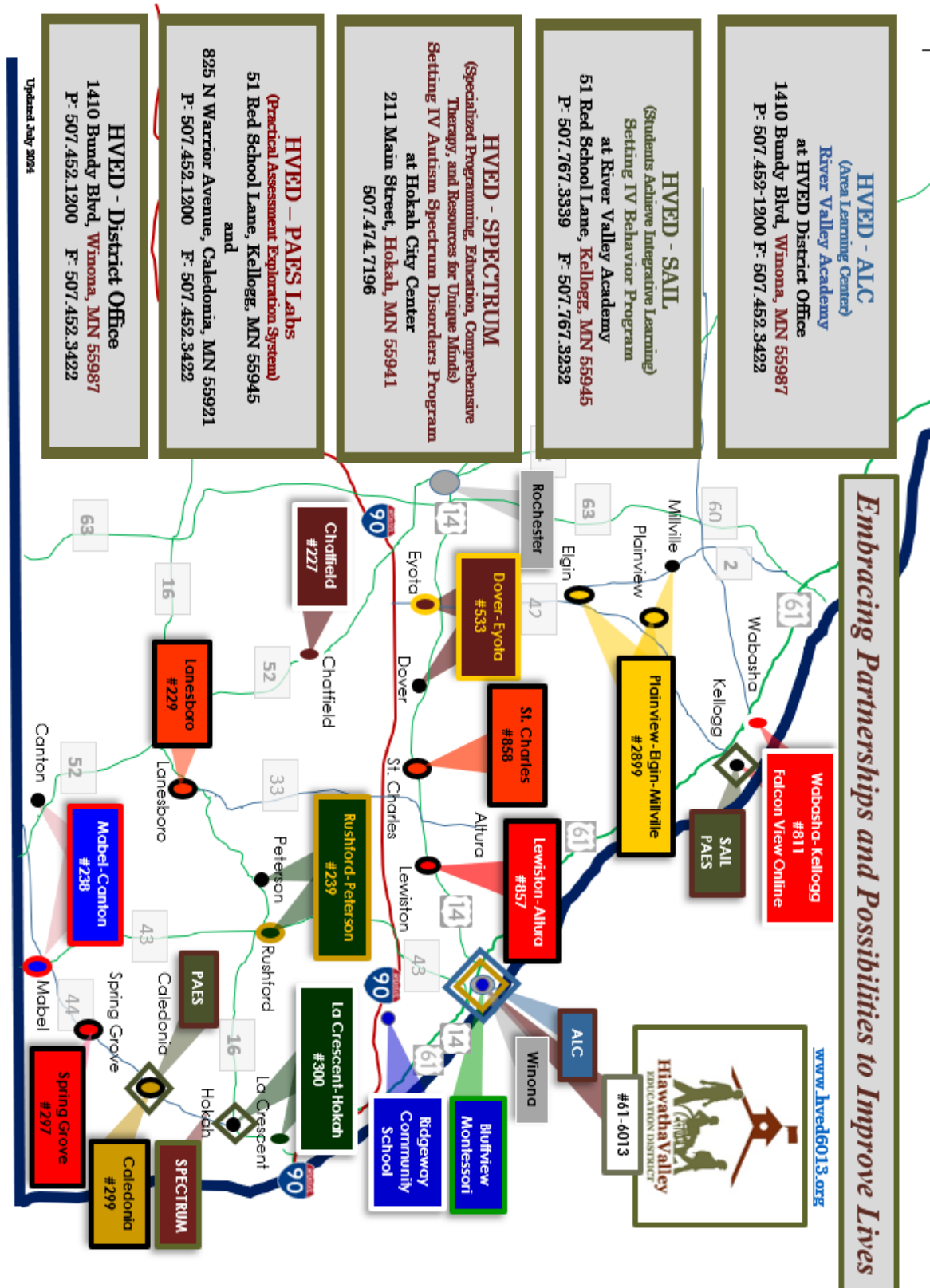
partners with
Hiawatha Valley
Education District
(HVED)

District Office
1410 Bundy Blvd
Winona, MN 55987
(507) 452-1200



HVED Program Map Updated for 2024-2025 and Available On Our HVED Website At

<https://rst6-livesite.rschoolday.com/sites/hved6013.org/files/files/Cristin%20Files/HVED%20Program%20Map%20July%202024%20-%2012%20member%20districts%203%20charters.pdf>





Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 1 of 8

HVED on ONE CENTRAL SITE **FACTS and FIGURES**

WHY is it important for HVED to secure a central site?

- HVED has been searching for appropriate facilities throughout its 30+ year existence; and especially in the last ten years. HVED initiated a facilities study with Kraus-Anderson in 2018 which resulted in three options: 1. Build/Renovate one central site 2. Build/renovate two separate sites 3. Do nothing.

HVED SITES currently:

- HVED owns two (2) sites:
 - District Office, 1410 Bundy Blvd., Winona, MN
 - SAIL Behavior Program Site and PAES Lab-Kellogg, 51 Red School Lane, Kellogg, MN (built 1962)
- HVED leases three (3) sites: at a lease cost of \$57,441.09 per year (2022-2023).
 - River Valley Academy ALC Program Site, within Minnesota State College SE, 1250 Homer Road, Winona, MN. **Total of \$361,647.12 estimated costs for the space over 15 years.**
 - SPECTRUM Autism Program Site, Hokah City Center, 200 Main Street, Hokah, MN (built 1958) **Total of \$544,246.41 estimated costs for the space over 15 years.**
 - PAES Lab, within Caledonia Area MS/HS, 825 North Warrior Lane, Caledonia, MN

Operational Costs?

Operational costs are multiplied by the various sites for various costs: garbage, cleaning, etc.

HVED is a PEOPLE BUSINESS resulting in current STAFFING realities:

- 75.8% of our FY23 adopted budget is dedicated to employee wages and benefits
- Because of the separate sites, the struggles in educational staffing are compounded within HVED:
 - staff isolation, disconnectedness, communications
 - double staffing, short staffing, emergency or crisis staffing

HVED Is Moving Forward to a Brighter Future!

- Meet the challenges through HVED's vision of *Exceptional Teams Empowering Exceptional Students*
- Unify our membership
- Solidify our collaborative efforts
- Capitalize on our collective membership
- Provide the necessary and productive programming for our highest needs and most at-risk students

HOW does HVED secure one central site?

- Complete a new Joint Powers Agreement (JPA)
- Secure member district funding of a new central site
- Make project plans and complete construction of a new central site
- HVED's collective capacity is sufficient to accomplish this task!
- HVED's exceptional ability to create and sustain excellent programming for all students is reinforced!
- HVED's staff and students depend on us to move forward now!

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 2 of 8

LOCATION: Whole of Winona Mall, 1213 Gilmore, Ave., Winona, MN 55987

PURCHASE COST: \$4.2M **TENTATIVE CONSTRUCTION COST:** ~\$9M **TOTAL COST:** \$15M

Note: The decision was made on August 15, 2023 by Superintendents present to cap spending at \$15M.

ACTION TIMELINE:

July, 2024	Gathering information from the HVED design team, Oversight Committee Members, and staff to share ideas, review documents, and make decisions.
7.1.2024	City of Winona grants a one-year temporary occupancy permit to house the HVED River Valley Academy Area Learning Center at the District Office at 1410 Bundy Blvd for one year.
7.8.2024	Met with HVED design team to review proposed plan by ISG architect and project manager.
7.8.2024	Toured the space at 1213 Gilmore Avenue to review the spaces available.
7.9.2024	Met with HVED design team to finalize suggested edits to the proposed plan by ISG.
7.9.2024	Met with ISG architect and project manager to update the proposed plan.
7.9.2024	Matt Schultz, Superintendent of Lanesboro Public Schools; Bradley Carlton, HVED Business Manager, and Deb Marcotte, HVED Executive Director met with Pastor Moore of St. Martin's Lutheran Church sponsor of Restored Blessings to review lease details.
7.10.2024	Met with HVED design team and ISG landscape architect and project manager to review outdoor educational needs for the playground spaces and equipment.
7.10.2024	Signed off on the proposed design plan with ISG.
7.11.2024	Bradley Carlton, HVED Business Manager, and Deb Marcotte, HVED Executive Director, met with John Conway, SAMA, Winona County Assessor, regarding the use of educational and retail/restaurant space at the Winona Mall.
7.15.2024	Met with HVED Design Team and ISG interior designer and project manager regarding interior construction materials, etc.
7.18.2024	Met with IEA consultants regarding asbestos management at 1213 Gilmore Avenue.
7.25.2024	Key Electric is scheduled to complete electrical service separation between HVED and Second Chance Properties at 1213 Gilmore Avenue. Project delayed. Work schedule to be determined.
7.26.2024	Scheduled Technology Meeting with ISG project manager and team.

PROJECT TIMELINE:

Initiated	TASK	Completed
2.23.2023	1. Survey Property to establish the legal description (field work only)	3.21.2023
10.12.2023	2. Purchase Agreement (PA) Revised Final presented to owner on 10.12.2023. Signed by owner on 10.23.2023 and approved by HVED on 10.25.2023.	10.23.2023 10.25.2023
2.28.2023	3. Joint Powers Agreement (JPA) for Purchase of Property process presented to HVED as a DRAFT on 5.24.2023. Expected by July 10.	8.17.2023
ASAP –	4. All Member District School Boards will be requested to adopt an additional JPA for the Winona Mall. Approved by all 12 member districts!	9.25.2023

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

July 24, 2024

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

Page 3 of 8

2.23.2023	5. Securing Zoning Authority, City of Winona, minus parcel sold in July 2023 (confirmed in writing)	8.8.2023
2.28.2023	6. Request HVED Board of Directors hire an architect for concept drawings	3.22.2023
	7. HVED Board of Directors approved the Purchase Agreement of the Winona Mall.	10.25.2023
11.2.2023	8. Project Oversight Committee (POC) organized and initial meeting held	11.2.2023
11.2.2023	9. Project Oversight Committee meeting with real estate attorney in preparation to meet December 31, 2023 governmental approval deadline within the Purchase Agreement. The PA due diligence period ends on January 31, 2024.	11.10.2023
11.6.2023	10. Submitted Minnesota Department of Education (MDE) Review & Comment (K-A) allow 60 days for response	11.13.2023
11.14.2023	11. Submitted Site Plan Application to the City of Winona – Planning Commission to meet their agenda deadline for review on December 11, 2023.	11.20.2023
12.19.2023 1.16.2024	12. Received letter from City of Winona with Approval of Site Plan with contingencies to be completed prior to occupancy. Confirmation on January 16.	3.26.2024
11.27.2023 1.11.2024	13. IEA initiated site testing for asbestos and lead paint. Follow-up initiated on January 11 and samples taken January 15. Report/estimate provided 1.24.2024	
4.10.2024	14. Issuance of Certificates of Participation (CoP) to Finance Project	4.12.2024
TBD	15. Construction begins	
2024-2025	16. Occupancy of the new facility moved back to a tentative date of October 1, 2025. The building design is expected to be finalized by ISG in September. MDH requires 14-18 weeks to review. K-A estimates an 8-month build out.	

TAX IMPACT Important factors for taxpayers:

- The Joint Powers Agreement provides the formula for each District allocation in Exhibit B of the JPA.
- Taxes were approved in FY24, will be collected in FY25, and will be available to school districts in FY26.
- Estimated tax impact calculations have been provided for a 15-year \$15M. These calculations can be found on HVED's website under About Us > Board of Directors > Board Minutes, Policies & Supporting Documents > Board Documents > Supporting Documents > 2023 > June or directly at:
<https://www.hved6013.org/page/2687/categories/22181>
- HVED will own this building at the conclusion of the process.

If you have any questions or comments about this project, you are welcome to contact:

Debra C. Marcotte, Ed. D., HVED Executive Director, 1410 Bundy Blvd, Winona, MN 55987

Cell: 507-429-1721 Email: dmarcotte@hved.org

HVED website: www.hved6013.org

UPDATED INFORMATION provided to the HVED Board of Directors on pages 4-7 constituting information provided to member districts requesting an update in July 2024.

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 4 of 8

HVED Update Prepared for School Board Meetings July 17, 2024

The HVED Board of Directors' receive monthly updates at the HVED regular meetings scheduled for the 4th Wednesday of each month. HVED Board of Director meetings are available to attend via zoom at the link provided on the HVED website main page at www.hved.6013.org under Upcoming Events/News. The information provided includes:

- **HVED on ONE Central Site (history, timeline, monthly events, documents)**
 - Provided to HVED Board of Directors in paper copy and electronically
 - Provided to the Public on HVED's website located at www.hved6013.org under Upcoming Events/News
 - Direct link: <https://www.hved6013.org/page/4053>
- **Executive Director's Highlights (monthly recognitions and activities)**
 - Provided to HVED Board of Directors in paper copy and electronically
 - Provided to the Public on HVED's website located at www.hved6013.org under About Us>Executive Director>Executive Director Highlights>select year>select month
 - Direct link: <https://www.hved6013.org/page/2899/categories/22454>
- **HVED Program Staffing and Student Enrollment (monthly update)**
 - Provided to the HVED Board of Directors and public in Board Supporting Documents on HVED's website located at www.hved6013.org under About Us>Board of Directors>Board Agendas, Minutes, Policies, and Supporting Documents>2024 Supporting Documents then choose a month
 - Direct link: <https://drive.google.com/drive/folders/1mjEEsdhgGVzKP4Exuld1uS1M3ARc6KYx>
- **Strategic Plan Oversight Committee Report**
 - Quarterly report scheduled for quarterly presentation at the March, June, September, and December (check meeting date)
 - Provided to the Public on HVED's website located at www.hved6013.org under About Us>Board of Directors>Strategic Plan
 - Direct link: <https://www.hved6013.org/page/4045>

Debbra C. Marcotte, Ed.D. Executive Director

Available via email at dmarcotte@hved.org or via cell phone at 507-429-1721

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

[Page 5 of 8](#)

Note: Information Supplied by Ehlers as a Closing Memorandum of Taxable Certificates of Participation, Series 2024A, April 16, 2024

Attachment A

Hiawatha Valley Education District

\$15,000,000 Taxable Certificates of Participation, Series 2024A

Dated: April 16, 2024

Sources & Uses

Dated 04/16/2024 | Delivered 04/16/2024

Sources Of Funds

Par Amount of Bonds	\$15,000,000.00
Original Issue Discount (OID)	(199,920.35)
Total Sources	\$14,800,079.65

Uses Of Funds

Total Underwriter's Discount (0.825%)	123,750.00
Costs of Issuance	141,525.00
Deposit to Capitalized Interest (CIF) Fund	929,729.29
Deposit to Project Construction Fund	13,605,075.36
Total Uses	\$14,800,079.65

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 6 of 8

Note: Information Supplied by Ehlers as a Closing Memorandum of Taxable Certificates of Participation, Series 2024A, April 16, 2024

Attachment B

Hiawatha Valley Education District

\$15,000,000 Taxable Certificates of Participation, Series 2024A

Dated: April 16, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	CIF	Net D/S	Net New D/S	Fiscal Total
04/16/2024	-	-	-	-	-	-	-
10/01/2024	-	-	444,653.14	(444,653.14)	-	-	-
04/01/2025	-	-	485,076.15	(485,076.15)	-	-	-
10/01/2025	-	-	485,076.15	-	485,076.15	485,076.15	-
04/01/2026	700,000.00	6.107%	485,076.15	-	1,185,076.15	1,185,076.15	1,670,152.30
10/01/2026	-	-	463,701.65	-	463,701.65	463,701.65	-
04/01/2027	745,000.00	6.107%	463,701.65	-	1,208,701.65	1,208,701.65	1,672,403.30
10/01/2027	-	-	440,953.08	-	440,953.08	440,953.08	-
04/01/2028	790,000.00	6.107%	440,953.08	-	1,230,953.08	1,230,953.08	1,671,906.16
10/01/2028	-	-	416,830.43	-	416,830.43	416,830.43	-
04/01/2029	835,000.00	6.107%	416,830.43	-	1,251,830.43	1,251,830.43	1,668,660.86
10/01/2029	-	-	391,333.70	-	391,333.70	391,333.70	-
04/01/2030	885,000.00	6.107%	391,333.70	-	1,276,333.70	1,276,333.70	1,667,667.40
10/01/2030	-	-	364,310.23	-	364,310.23	364,310.23	-
04/01/2031	940,000.00	6.288%	364,310.23	-	1,304,310.23	1,304,310.23	1,668,620.46
10/01/2031	-	-	334,756.63	-	334,756.63	334,756.63	-
04/01/2032	1,000,000.00	6.288%	334,756.63	-	1,334,756.63	1,334,756.63	1,669,513.26
10/01/2032	-	-	303,316.63	-	303,316.63	303,316.63	-
04/01/2033	1,065,000.00	6.570%	303,316.63	-	1,368,316.63	1,368,316.63	1,671,633.26
10/01/2033	-	-	268,331.38	-	268,331.38	268,331.38	-
04/01/2034	1,135,000.00	6.570%	268,331.38	-	1,403,331.38	1,403,331.38	1,671,662.76
10/01/2034	-	-	231,046.63	-	231,046.63	231,046.63	-
04/01/2035	1,210,000.00	6.570%	231,046.63	-	1,441,046.63	1,441,046.63	1,672,093.26
10/01/2035	-	-	191,298.13	-	191,298.13	191,298.13	-
04/01/2036	1,290,000.00	6.625%	191,298.13	-	1,481,298.13	1,481,298.13	1,672,596.26
10/01/2036	-	-	148,566.88	-	148,566.88	148,566.88	-
04/01/2037	1,375,000.00	6.625%	148,566.88	-	1,523,566.88	1,523,566.88	1,672,133.76
10/01/2037	-	-	103,020.00	-	103,020.00	103,020.00	-
04/01/2038	1,465,000.00	6.800%	103,020.00	-	1,568,020.00	1,568,020.00	1,671,040.00
10/01/2038	-	-	53,210.00	-	53,210.00	53,210.00	-
04/01/2039	1,565,000.00	6.800%	53,210.00	-	1,618,210.00	1,618,210.00	1,671,420.00
Total	\$15,000,000.00	-	\$9,321,232.33	(929,729.29)	\$23,391,503.04	\$23,391,503.04	-

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA ♦ CHATFIELD ♦ DOVER-EYOTA ♦ LACRESCENT-HOKAH ♦ LANESBORO ♦ LEWISTON-ALTURA ♦ MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE ♦ RUSHFORD-PETERSON ♦ ST. CHARLES ♦ SPRING GROVE ♦ WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL ♦ RIDGEWAY COMMUNITY CHARTER SCHOOL ♦ ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 7 of 8

Note: Preliminary Information Supplied by Ehlers for MDE Proposal for Review and Comment October 30, 2023

Hiawatha Valley Education District Analysis of Tax Impact, 15 Year Term														October 27, 2023	
Estimated Impact of 2024 Tax Increase on Taxes Payable 2025															
Type of Property	Estimated market value	Chatfield	Lanesboro	Mabel-Canton	Rushford- Peterson	Spring Grove	Caledonia	La Crescent- Hokah	Dover-Eyota	Wabasha- Kellogg	Lewiston- Altura	St. Charles	Plainview- Elgin-Millville		
Residential Homestead	\$75,000	\$7	\$7	\$5	\$6	\$8	\$8	\$7	\$7	\$5	\$7	\$7	\$6		
	100,000	9	10	7	8	11	10	10	10	7	10	10	8		
	125,000	14	14	11	12	16	15	15	15	10	14	14	12		
	150,000	18	18	14	16	21	19	19	19	12	18	18	16		
	175,000	22	23	17	19	26	24	24	23	15	23	22	19		
Commercial/ Industrial	200,000	26	27	20	23	31	29	28	28	18	27	26	23		
	225,000	30	31	24	26	36	33	33	32	21	31	31	27		
	250,000	34	36	27	30	41	38	37	37	24	36	35	30		
	300,000	42	44	33	37	51	47	46	46	30	44	43	38		
	400,000	59	61	48	52	71	65	64	63	42	61	60	52		
Agricultural Homestead**	\$50,000	75	79	59	66	91	84	82	81	53	78	77	67		
	100,000	111	112	89	100	144	133	132	132	88	112	112	100		
	150,000	164	167	124	140	214	205	205	204	136	167	167	150		
	200,000	215	225	169	193	290	279	279	278	189	225	225	204		
	250,000	265	275	219	243	368	356	356	355	239	275	275	254		
Agricultural Non-Homestead**	\$2,000	\$0.16	\$0.16	\$0.12	\$0.13	\$0.18	\$0.17	\$0.16	\$0.16	\$0.11	\$0.16	\$0.15	\$0.13		
	4,000	0.32	0.32	0.24	0.27	0.36	0.34	0.33	0.33	0.21	0.31	0.31	0.27		
	6,000	0.48	0.48	0.36	0.40	0.55	0.50	0.49	0.49	0.32	0.47	0.46	0.40		
	8,000	0.64	0.64	0.48	0.53	0.73	0.67	0.66	0.65	0.43	0.63	0.62	0.54		
	10,000	0.80	0.80	0.64	0.69	0.93	0.84	0.82	0.81	0.53	0.79	0.77	0.67		
Agricultural Non-Homestead**	\$2,000	\$0.30	\$0.32	\$0.24	\$0.27	\$0.36	\$0.34	\$0.33	\$0.33	\$0.21	\$0.31	\$0.31	\$0.27		
	4,000	0.60	0.63	0.48	0.53	0.73	0.67	0.66	0.65	0.43	0.63	0.62	0.54		
	6,000	0.90	0.95	0.71	0.80	1.09	1.01	0.98	0.98	0.64	0.94	0.93	0.81		
	8,000	1.21	1.26	0.95	1.06	1.46	1.34	1.31	1.30	0.85	1.26	1.24	1.08		
	10,000	1.51	1.58	1.19	1.33	1.82	1.68	1.64	1.63	1.07	1.57	1.55	1.35		
Agricultural Non-Homestead**	12,000	1.81	1.89	1.43	1.59	2.19	2.01	1.97	1.95	1.28	1.89	1.85	1.61		

* Estimated tax impact includes principal and interest payments. The amounts in the table are based on school district taxes for this project only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the homestead credit refund. Owners of homesteaded property may qualify for a refund, based on their income and total property taxes. This will change the net effect of the proposed bond issue for those property owners.

** For all agricultural property, average value per acre is the total estimated market value of all land & buildings divided by total acres. If the property includes a home, then the tax impact on the house, garage, and one acre of land will be calculated in addition to the taxes per acre, on the same basis as a residential homestead or non-homestead property. If the same property owner owns more than approximately \$1.5 million of agricultural homestead land and buildings, a portion of the property will be taxed at the higher non-homestead rate.

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

July 24, 2024

Page 8 of 8

Winona Mall updates as of Wednesday, July 17 2024:

1. HVED closed on the Winona Mall purchase on Tuesday, April 16 concluding months of work dedicated to:
 - a. passing the Joint Powers Agreement for twelve (12) member districts
 - b. negotiating the conditions of sale for the property
 - c. completing the process of approval from the Minnesota Department of Education
 - d. completing the process for site approval from the City of Winona and other authorizing agencies
 - e. completing the due diligence phase for all elements associated with environmental testing required for planned renovation of the property
 - f. completing the financing process for the sale of Certificates of Participation
2. Tenants with exit clauses in their leases are actively moving out of the Winona Mall on a regular basis from May 31 – October 31, 2024. During May 2024 HVED collected \$21,050.22 in rent payments.
3. HVED is in conversation with tenants holding leases without exit clauses to consider alternative options.
4. Two tenants, Backyard BBQ and Ocean Sushi, are expected to stay in their current locations for the long-term.
5. HVED has \$9.3M available for construction currently earning interest.
6. Due to the timing of the issuance of the Certificates of Participation, the first year's debt service payments will be made from the proceeds of the Certificates. Member districts are not responsible for the first year of payments.
7. Member districts have the option of levying their debt service responsibility or utilizing such other district funds that may be available.
For a lease levy: In December 2024 Member Districts will have the opportunity to levy their taxpayers for their share of debt service. Taxpayers would be levied in calendar year 2025 and corresponding revenues would be recognized in fiscal year 2026.
8. Construction timeline (noting unforeseen variables and delays):
 - a. Design – expected to be completed by September
 - b. State approval – expected to be completed in 16 – 18 weeks
 - c. Construction processes and requirements in the fall of 2024
 - d. Demolition – expected as soon as January 2, 2025
 - e. Construction – to be determined
 - f. Occupancy – to be determined

Embracing Partnerships and Possibilities to Improve Lives

CALEDONIA • CHATFIELD • DOVER-EYOTA • LACRESCENT-HOKAH • LANESBORO • LEWISTON-ALTURA • MABEL-CANTON
PLAINVIEW-ELGIN-MILLVILLE • RUSHFORD-PETERSON • ST. CHARLES • SPRING GROVE • WABASHA-KELLOGG
BLUFFVIEW MONTESSORI CHARTER SCHOOL • RIDGEWAY COMMUNITY CHARTER SCHOOL • ROLLINGSTONE COMMUNITY CHARTER SCHOOL

HVED Program Student Enrollment and Staff Assignments as of July 19, 2024

Area Learning Center (ALC) – Winona, MN					
Teachers	Paraprofessionals	Students and Districts (34)		Supporting Staff	Itinerant Staff
Allison Prodzinski General Education		La C-H =1	L-A=1		Clover Schmitt, Program Director
		Lanesboro=2	PEM=1		Kris Lynch, CTSS Mental Health Professional
					Tarah Sandven, Admin Asst
Early Intervention (B-3)					
Teacher	Student Enrollment by Teacher Serving/In-Process		Districts	Supporting Staff	Itinerant Staff (estimated)
Jody S. (1.0 FTE) (PEM, St. Charles, W-K, D-E, Chatfield)	18/0		Cal 4/2		Speech Language Pathologist
Deb. B. (hourly up to 20 hrs) R-P, SG	6/0		Chat 6/0	.1 Administrative Assistant	.1 Deaf and Hard of Hearing
Paula – (.9 FTE) Evaluations	0/10		D-E 2/0	.5 SLP Assistant	.1 Blind and Visually Impaired
Amber C. (.5) (La C-H & Cal)	14/0		La C-H 14/2		.1 ASD Support – ADOS Testing
Mikki T.	4/0		Lane 0/0		.3 Occupational Therapist
Jody R. -Lanesboro (hourly)	0/0		M-C 0/1		.1 Audiologist
Rachel H. (Hourly) D-E	2/0		PEM 14/1		.2 Physical Therapist
Karlie (1.0 FTE) Virtual - All	11/0		R-P 3/0		.02 Physical/Health Disabilities
			SG 2/1		.3 Director of Special Education
			St C 4/1		
			W-K 6/2		
PAES Lab – Caledonia					
Teacher	Para	Students and Districts		Supporting Staff	Itinerant Staff
PAES Lab – Kellogg					
Teacher	Para	Students and Districts		Supporting Staff	Itinerant Staff
SAIL – Kellogg					
Teacher (8 students max/teacher, with 1 para)	Para	Students and Districts		Supporting Staff	Itinerant Staff
Michelle Houston 1-4	Danielle Holloman	St. C = 1	R-P = 2	Breyan Richardson Admin Assistant	Kris Lynch, CTSS Mental Health Professional
Wendy Haake 9-12	Brittany Stein	PEM = 1	La C-H - 1	Danni Bruns Behavior Specialist	Sam Clark Program Coordinator
		W-K = 2			Jen Ihrke

					Program Director
SPECTRUM – Hokah					
Teacher (6 student max/teacher, with 1 para)	Para	Students and Districts		Supporting Staff	Itinerant Staff
Maia Van Oudenhoven (K-4)	Tammy Heaney	Cal = 6	L-A = 1	Kiley Meyer Behavior Specialist/CTSS	Sam Clark Program Coordinator
Heather Laskaskie (5-8)	Sarah Verweibe	La C-H = 4	R-P = 1	Ann De Zeeuw Administrative Assistant	Megan Laskaskie CTSS Mental Health Professional
Eden Leshar (9-12)	Ron Heins	D-E = 1	SG = 1	Corey Connor Registered Behavior Technician	Nancy Zadow Speech Language Pathologist
	Miranda Wolfe				Austin Heaney Registered Behavior Technician
	Jadi Heaney				Jen Ihrke Program Director
	Danica Bauer				
	Isaac Denstad				
	Danielle Weber				
	Val Howe				