

Regular Monthly Meeting

Monday, May 20, 2024 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Public Comments - Limited to 5 minutes per person

6. CONSENT AGENDA (roll call vote)

6.A. April 15, 2024 Regular Monthly Meeting Minutes

6.B. Donations in the amount of \$5,467.65

6.C. April hand payables, wires & payroll liabilities in the amount of \$346,520.43

6.D. April payroll in the amount of \$302,637.45

6.E. May board bills in the amount of \$172,495.34

6.F. FUND SUMMARY REPORTS

6.G. PERSONNEL:

6.G.1. Retirement:

Nina Torkelson - HS Special Education

6.G.2. Resignations:

Forrest Musselman - Assistant Speech Coach

Lori Haugen - Foodservice Assistant as of 5/31/24

6.G.3. Leave of Absence:

Hannah Pape - August 27, 2024 - June 5, 2025

6.G.4. Hires:

Kora Miller - Kindergarten (Beginning lane, Step 1)

Emily Walberg - 1st Grade (Master lane, Step 4)

Sophia Westcott - K-5 Special Education (Beginning lane, Step 1)

Madlyn Ripka - MS/HS Band Director (Beginning lane, Step 1)

Ethan Jacobson - MS/HS Business

Teacher (Beginning lane, Step 1)

Autumn Bearbower - Kids Club Assistant

7. OLD BUSINESS

7.A. Second reading and adoption of the following policies:

209 - Code of Ethics

210 - Conflict of Interest

211 - Criminal or Civil Action Against School District

212 - School Board Development

8. NEW BUSINESS

8.A. First reading of the following policies:

213 - School Board Committees

301 - School District Administration

302 - Superintendent

303 - Superintendent Selection

8.B. Approve the 2024-2025 Property, Liability, Cyber & Workers Compensation Insurance proposal from Vaaler Insurance.

8.C. Appoint Laura Hahn as Assistant Clerk to assist with the school board election process.

8.D. Approve the Resolution Establishing Dates for Filing Affidavits of Candidacy for the 2024 School Board election. (Roll call vote)

9. ADMIN REPORTS

9.A. Superintendent Report

9.B. Elementary Report

9.C. Middle School / High School Report

10. BOARD COMMUNICATIONS

10.A. Hiawatha Valley Education District Report

10.A.1. HVED Board Representative reassignment

11. INFORMATION:

**Regular Monthly Meeting - Monday, June 17, 2024,
6:00 p.m. in the Forum Room**

12. ADJOURNMENT

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 school board was called to order by Vice-Chairperson, Amy Woxland, at 6:00 p.m. on Monday, April 15, 2024 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Matt Helgemoe, Jeff Michel, Ken Sawle, Carl Schollmeier, Nancy Snyder and Amy Woxland

Members absent: Chris Grindland

Administration Present: Superintendent Ben Bernard, Jake Timm & Angela Shepard

District Personnel: Laura Hahn

Motion by Michel, seconded by Snyder to adopt the agenda as presented. Motion carried unanimously.

The board recognized and congratulated the State FFA and Speech participants and coaches.

There were no public comments.

Motion by Sawle, seconded by Michel to approve the following consent agenda items: March 18, 2024 Regular Monthly Meeting Minutes; Donations in the amount of \$14,550, March hand payables, wires & payroll liabilities in the amount of \$331,221.38, March payroll in the amount of \$373,238.84, April board bills in the amount of \$136,388.34, Fund Summary Reports; Personnel: Resignations: Adam George - 5-12 Band & MS Music Teacher as of May 31, 2024 & David Lind - Reading & Math Interventionist as of May 31, 2024; Hires: Joel Hinke - Activities & Community Education Director, Joel Hinke - Head Football Coach, Lindsey Olson - K-8 Counselor & District Assessment Coordinator & Jenny Thompson - Long-term Substitute - EC/K-1 Special Education Teacher, August 29 - November 30, 2024. With a roll call vote of 6:0, motion carried unanimously.

Motion by Helgemoe, seconded by Schollmeier to approve the second reading and adopt the following policies :206 - Public Participation in School Board Meetings, 207 - Public Hearings & 208 - Development, Adoption and Implementation of Policies. Motion carried unanimously.

Motion by Michel, seconded by Sawle to approve the first reading of the following policies: 209 – Code of Ethics, 210 – Conflict of Interest, 211 – Criminal or Civil Action Against School District & 212 – School Board Development. Motion carried unanimously.

Motion by Helgemoe, seconded by Michel to approve the R-P Class of 2024 Graduates. Motion carried unanimously.

Motion by Snyder, seconded by Michel to approve the Targeted / Satellite Services Agreement with Hiawatha Valley Education District, June 2024 - May 2025. Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.

Angela Shepard presented the Elementary report.

Jake Timm presented the Middle School / High School report.

The Activities/Community Education Report & Hiawatha Valley Education District Reports were reviewed.

INFORMATION: Regular Monthly Meeting – Monday, May 20, 2024, 6:00 p.m. in the Forum Room

Motion by Michel, seconded by Schollmeier, to adjourn the regular meeting at 6:20 p.m. Motion carried unanimously.

Amy Woxland, Vice-Chairperson

Matt Helgemoe, Clerk

DONATIONS - May 2024

4/8/2024	Acentek	\$100.00	Comm Ed Sponsorship
4/10/2024	The NRA Foundation	\$1,024.00	Trap Team
4/16/2024	Rushford-Peterson Booster Club	\$1,543.65	Volleyball uniforms
4/16/2024	Rushford-Peterson Booster Club	\$300.00	FFA State T-shirts
4/16/2024	Rushford-Peterson Booster Club	\$500.00	Junior Class - Prom
4/26/2024	Merchants Bank	\$250.00	Comm Ed Sponsorship
4/26/2024	Wes Fort	\$500.00	FFA
4/29/2024	Travis and Kayla Oppelt	\$250.00	Eagle Bluff donation
5/10/2024	MN Deer Hunters Assoc	\$1,000.00	Trap Team

Total \$5,467.65

We thank the above donors for their generous donations and support of our school district and activities!

Rushford-Peterson Public School

APRIL 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P24101	49462		Wire	1	2024	ARBITER SPORTS		No	Yes	No	04/05/2024	5,000.00
001	P24101	49473		Wire	1	2151	TUITION EXPRESS		No	Yes	No	04/09/2024	427.93
001	P24101	49474		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	04/09/2024	120.83
001	P24101	49475		Wire	1	2267	CARDCONNECT		No	Yes	No	04/09/2024	15.00
001	p2410p	49486		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	04/15/2024	7,064.57
001	p2410p	49487		Wire	1	2289	AVIBEN		No	Yes	No	04/15/2024	7,899.16
001	p2410p	49488		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	04/15/2024	7,020.31
001	p2410p	49489		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	04/15/2024	45,150.74
001	p2410p	49490		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	04/15/2024	28,196.71
001	P24101	49543		Wire	1	16945	CARDMEMBER SERVICE		No	Yes	No	04/25/2024	11,818.33
001	P24101	49544		Wire	1	2262	WEX HEALTH, INC.		No	Yes	No	04/25/2024	30.25
001	p2410q	49560		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	04/29/2024	6,980.42
001	p2410q	49561		Wire	1	2110	GUARDIAN		No	No	No	04/29/2024	8,928.63
001	p2410q	49562		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	04/29/2024	1,348.26
001	p2410q	49563		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	04/29/2024	63,328.34
001	p2410q	49564		Wire	1	2289	AVIBEN		No	Yes	No	04/29/2024	8,089.16
001	p2410q	49565		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	04/29/2024	6,795.50
001	p2410q	49566		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	04/29/2024	44,640.27
001	p2410q	49567		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	04/29/2024	27,971.25
001	P24101	49578		Wire	1	2046	TRANSAX		No	Yes	No	04/16/2024	10.20
001	P24101	49580		Wire	1	2249	NELNET PAYMENT SERVICES		No	No	No	05/02/2024	8.61
001	P24101	49584		Wire	1	1903	KWIK TRIP		No	Yes	No	04/09/2024	4,225.00
001	P24101	49585		Wire	1	1903	KWIK TRIP		No	Yes	No	04/24/2024	7,492.75
001	P24101	49463	45991	Check	1	1015	CASH		Yes	Yes	No	04/05/2024	400.00
001	P24101	49465	45992	Check	1	1084	ATKINSON CONSTRUCTION LLC		Yes	Yes	No	04/05/2024	100.00
001	P24101	49466	45993	Check	1	13266	COTTER SCHOOLS		Yes	Yes	No	04/05/2024	63.00
001	P24101	49467	45994	Check	1	2185	D & D CAR WASH		Yes	Yes	No	04/05/2024	90.00
001	P24101	49464	45995	Check	1	1050	DECKER EQUIPMENT		Yes	Yes	No	04/05/2024	39.34
001	P24101	49469	45996	Check	1	46082	POSTMASTER		Yes	Yes	No	04/05/2024	41.60
001	P24101	49470	45997	Check	1	52191	SECTION I-A		Yes	Yes	No	04/05/2024	165.00
001	P24101	49468	45998	Check	1	2328	VALDUS PERFORMANCE CLOTHING LL		Yes	No	No	04/05/2024	496.00
001	P24101	49471	45999	Check	1	2314	SPRAGUE, SARAH		Yes	Yes	No	04/08/2024	89.23
001	P24101	49480	46001	Check	1	2382	MC CLAY TARGET		Yes	Yes	No	04/12/2024	133.34
001	P24101	49479	46002	Check	1	1859	RECOB'S TARGET SHOP		Yes	Yes	No	04/12/2024	1,996.30
001	P24101	49481	46003	Check	1	46888	REGION ONE A		Yes	Yes	No	04/12/2024	125.00
001	P24101	49482	46004	Check	1	2381	THE OAKS GOLF CLUB		Yes	Yes	No	04/12/2024	180.00
001	p2410p	49483	46005	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	Yes	No	04/15/2024	95.90
001	p2410p	49485	46006	Check	1	48175	RP EDUCATIONAL SUPPORT PERSON		Yes	Yes	No	04/15/2024	187.87
001	p2410p	49484	46007	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	Yes	No	04/15/2024	2,486.49

Rushford-Peterson Public School

APRIL 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P24101	49541	46057	Check	1	52191	SECTION I-A		Yes	No	No	04/18/2024	140.00
001	P24101	49553	46058	Check	1	2386	BAKKUM-EKERN, ANNIKA		Yes	No	No	04/25/2024	160.00
001	P24101	49549	46059	Check	1	1860	COULEE CONNECTIONS		Yes	No	No	04/25/2024	7,560.00
001	P24101	49546	46060	Check	1	16794	EHLERS & ASSOCIATES INC		Yes	No	No	04/25/2024	3,450.00
001	P24101	49554	46061	Check	1	36570	MAGIN, KARI		Yes	No	No	04/25/2024	55.00
001	P24101	49551	46062	Check	1	2379	MASMS		Yes	No	No	04/25/2024	140.00
001	P24101	49547	46063	Check	1	1714	MINNESOTA ENERGY RESOURCES		Yes	No	No	04/25/2024	3,171.27
001	P24101	49545	46064	Check	1	1279	REGENTS OF THE UNIVERSITY OF MIN		Yes	No	No	04/25/2024	168.00
001	P24101	49556	46066	Check	1	48604	RUSHFORD HARDWARE		Yes	No	No	04/25/2024	646.02
001	P24101	49548	46067	Check	1	1753	STEWART, BEN		Yes	No	No	04/25/2024	105.00
001	P24101	49552	46068	Check	1	2383	TIMM, LISA		Yes	No	No	04/25/2024	55.00
001	P24101	49550	46069	Check	1	2322	TRISTATE TOURNAMENTS	LLC - Partnership	Yes	No	No	04/25/2024	2,335.00
001	P24101	49557	46070	Check	1	48600	RUSHFORD FOODS		Yes	Yes	No	04/25/2024	5,039.11
001	P24101	49559	46071	Check	1	2384	GEIWITZ, EMMA	Ind/Sole Proprietor	Yes	No	No	04/26/2024	437.00
001	P24101	49558	46072	Check	1	2352	MORENO, BENJAMIN	Ind/Sole Proprietor	Yes	No	No	04/26/2024	150.00
001	p2410q	49568	46073	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	04/29/2024	12,502.68
001	p2410q	49570	46075	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	04/29/2024	16.00
001	p2410q	49573	46078	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	04/29/2024	2,732.46
001	P24101	49574	46079	Check	1	1987	WIEBKE FUR COMPANY		Yes	No	No	04/29/2024	4,500.00
001	P24101	49575	46080	Check	1	1932	ANDERSON, CHRISTINE		Yes	Yes	No	04/30/2024	869.38
001	P24101	49576	46081	Check	1	24755	HOINESS, BETSY		Yes	No	No	04/30/2024	31.97
001	p2410q	49577	46082	Check	1	02370	AFLAC		Yes	No	No	04/30/2024	217.68
001	p2410q	49582	46083	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	05/02/2024	187.87
001	p2410q	49581	46084	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	05/02/2024	2,486.49
001	p2410q	49592	46090	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	05/10/2024	90.21
001	P24101	49540	999946057	Check	1	62950	WINONA COUNTY AUDITOR/TREASURI		Yes	No	No	04/16/2024	23.00

Bank Total: \$346,520.43

Report Total: \$346,520.43

Rushford-Peterson Public School

Payment Reg by Bank and Check

MAY 2024 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount
									Print	Recon	Void Date	
001	P24113	49610		Check	1	01200	ACT		No	No	No 05/20/2024	1,363.50
001	P24113	49611		Check	1	03188	CARD MEMBER SERVICES		No	No	No 05/20/2024	7,738.60
001	P24113	49612		Check	1	04615	BERNARD BUS SERVICE		No	No	No 05/20/2024	42,841.74
001	P24113	49613		Check	1	04698	QUALI-TEE SCREEN PRINTING		No	No	No 05/20/2024	2,331.00
001	P24113	49614		Check	1	07018	B & S RENTALS		No	No	No 05/20/2024	560.00
001	P24113	49615		Check	1	13220	CROWN AWARDS		No	No	No 05/20/2024	38.23
001	P24113	49616		Check	1	13281	CUSTOM COMMUNICATIONS INC		No	No	No 05/20/2024	114.66
001	P24113	49617		Check	1	1391	ACENTEK		No	No	No 05/20/2024	4,336.49
001	P24113	49618		Check	1	1408	HERITAGE		No	No	No 05/20/2024	443.00
001	P24113	49619		Check	1	14282	DALCO		No	No	No 05/20/2024	3,015.12
001	P24113	49620		Check	1	1450	BSN SPORTS, LLC		No	No	No 05/20/2024	711.13
001	P24113	49621		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	No 05/20/2024	1,165.58
001	P24113	49622		Check	1	1654	ANDERSON AUTO, LLC		No	No	No 05/20/2024	440.29
001	P24113	49623		Check	1	16975	E-RATE COMPLETE, LLC		No	No	No 05/20/2024	1,750.00
001	P24113	49624		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No 05/20/2024	1,456.04
001	P24113	49625		Check	1	1720	CHIPPEWA VALLEY SPORTING GOODS		No	No	No 05/20/2024	1,523.90
001	P24113	49626		Check	1	1796	FARMERS WIN COOP		No	No	No 05/20/2024	5,078.81
001	P24113	49627		Check	1	18100	FERNDAL GOLF COURSE		No	No	No 05/20/2024	1,450.00
001	P24113	49628		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No 05/20/2024	235.90
001	P24113	49629		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No 05/20/2024	1,521.88
001	P24113	49630		Check	1	1860	COULEE CONNECTIONS		No	No	No 05/20/2024	3,990.00
001	P24113	49631		Check	1	18696	FOLLETT SCHOOL SOLUTIONS, INC.		No	No	No 05/20/2024	559.17
001	P24113	49632		Check	1	1990	AMERICAN CANCER SOCIETY		No	No	No 05/20/2024	2,870.72
001	P24113	49633		Check	1	20528	GROW-A-FROG		No	No	No 05/20/2024	99.60
001	P24113	49634		Check	1	2188	NOW MICRO INC.	S Corporation	No	No	No 05/20/2024	6,992.40
001	P24113	49635		Check	1	2211	LOFFLER		No	No	No 05/20/2024	5,192.65
001	P24113	49636		Check	1	2220	CANON FINANCIAL SERVICES, INC.		No	No	No 05/20/2024	1,221.73
001	P24113	49637		Check	1	2221	TRIO SUPPLY COMPANY		No	No	No 05/20/2024	760.71
001	P24113	49638		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No 05/20/2024	2,612.00
001	P24113	49639		Check	1	2303	DRIFTLESS TRADING POST		No	No	No 05/20/2024	2,210.00
001	P24113	49640		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	No 05/20/2024	1,052.70
001	P24113	49641		Check	1	2379	MASMS		No	No	No 05/20/2024	125.00
001	P24113	49642		Check	1	25138	IEA INC		No	No	No 05/20/2024	1,338.56
001	P24113	49643		Check	1	27080	THE INSTRUMENTALIST AWARDS, LLC		No	No	No 05/20/2024	87.00
001	P24113	49644		Check	1	27122	INTERMEDIATE DISTRICT 287		No	No	No 05/20/2024	1,023.40
001	P24113	49645		Check	1	29741	KENDELL DOORS & HARDWARE INC		No	No	No 05/20/2024	460.78
001	P24113	49646		Check	1	29759	KEMPS		No	No	No 05/20/2024	5,543.43
001	P24113	49647		Check	1	31682	LEWISTON-ALTURA ISD #857		No	No	No 05/20/2024	125.00
001	P24113	49648		Check	1	38000	MN STATE HIGH SCHOOL LEAGUE		No	No	No 05/20/2024	20.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

MAY 2024 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P24113	49649		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	05/20/2024	125.12
001	P24113	49650		Check	1	46078	PLUNKETT'S PEST CONTROL		No	No	No	05/20/2024	130.40
001	P24113	49651		Check	1	46799	REALLY GOOD STUFF INC		No	No	No	05/20/2024	170.40
001	P24113	49652		Check	1	46804	PERFORMANCE FOODSERVICE LA CR		No	No	No	05/20/2024	23,822.29
001	P24113	49653		Check	1	46808	READY BUS LINE COMPANY INC		No	No	No	05/20/2024	10,666.75
001	P24113	49654		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	05/20/2024	75.10
001	P24113	49655		Check	1	48020	RUSHFORD, CITY OF		No	No	No	05/20/2024	10,763.35
001	P24113	49656		Check	1	48604	RUSHFORD HARDWARE		No	No	No	05/20/2024	651.61
001	P24113	49657		Check	1	52157	SELCO		No	No	No	05/20/2024	672.01
001	P24113	49658		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	05/20/2024	140.00
001	P24113	49659		Check	1	56040	PAM'S CORNER		No	No	No	05/20/2024	2,738.00
001	P24113	49660		Check	1	57800	CREAMERY PIZZA & ICE CREAM		No	No	No	05/20/2024	154.89
001	P24113	49661		Check	1	57802	EAGLE BLUFF ENV LEARN CENTER		No	No	No	05/20/2024	3,936.00
001	P24113	49662		Check	1	61278	VERIZON WIRELESS		No	No	No	05/20/2024	40.01
001	P24113	49663		Check	1	61614	WASTE MANAGEMENT		No	No	No	05/20/2024	1,211.41
001	P24113	49664		Check	1	63056	WINONA NURSERY INC		No	No	No	05/20/2024	2,730.74
001	P24113	49665		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		No	No	No	05/20/2024	66.54

Bank Total: \$172,495.34

Report Total: \$172,495.34

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	23,120.00	254.17	21,288.11	92%	0.00	92%	1,831.89
020	Office of Supt	185,072.00	15,239.82	150,897.51	82%	0.00	82%	34,174.49
050	School Administration	428,752.00	35,096.60	341,450.68	80%	3,515.00	80%	83,786.32
105	General Admin Support - elect.	700.00	0.00	0.00	0%	0.00	0%	700.00
107	Other Administrative Support	19,579.00	1,468.08	16,316.69	83%	0.00	83%	3,262.31
108	Administrative Technology Serv	13,675.00	1,411.56	12,135.02	89%	0.00	89%	1,539.98
110	Business Services	248,586.00	25,210.95	213,534.74	86%	3,775.00	87%	31,276.26
201	Kindergarten	189,936.00	15,749.08	127,483.53	67%	0.00	67%	62,452.47
203	Elementary Education	1,105,073.00	89,556.24	800,045.18	72%	2,357.81	73%	302,670.01
206	Title II - Student Supp & Acad	19,177.00	1,816.86	25,472.85	133%	0.00	133%	(6,295.85)
211	Secondary - General	503,586.00	32,938.52	376,236.62	75%	8,039.12	76%	119,310.26
212	Art	114,829.00	8,598.77	71,760.44	62%	2,624.67	65%	40,443.89
216	Title I	84,346.00	5,423.44	64,586.61	77%	(1,268.32)	75%	21,027.71
218	Gifted & Talented	4,600.00	0.00	4,692.19	102%	0.00	102%	(92.19)
220	English Language Art	253,753.00	20,002.82	151,963.50	60%	11.98	60%	101,777.52
230	Foreign Language	96,801.00	8,013.59	65,213.78	67%	0.00	67%	31,587.22
240	Physical Ed & Health	202,767.00	16,568.35	136,969.01	68%	0.00	68%	65,797.99
256	Mathematics	265,221.00	21,908.17	174,091.76	66%	1,687.70	66%	89,441.54
258	Music	217,148.00	17,465.29	141,781.13	65%	0.00	65%	75,366.87
260	Science	230,540.00	18,658.38	154,401.53	67%	419.02	67%	75,719.45
270	Social Studies	232,446.00	19,312.82	152,178.95	65%	0.00	65%	80,267.05
272	Remedial Mathematics	32,371.00	2,716.48	21,759.07	67%	0.00	67%	10,611.93
274	Study Skills Improvement	25,640.00	2,990.14	23,910.56	93%	0.00	93%	1,729.44
275	Kindergarten Indiv Instruction	72,076.00	6,070.38	48,554.47	67%	0.00	67%	23,521.53
276	Elementary Indiv Instruction	41,092.00	1,887.77	24,571.84	60%	1,268.32	63%	15,251.84
291	Cocurricular Activity	13,269.00	0.00	2,558.43	19%	0.00	19%	10,710.57
292	Boys/Girls Athletics	63,333.00	299.98	32,311.63	51%	219.00	51%	30,802.37
294	Boys Athletics	108,216.00	11,197.72	93,181.28	86%	8,679.15	94%	6,355.57
296	Girls Athletics	88,799.00	7,789.22	68,661.65	77%	0.00	77%	20,137.35

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
298	Extra-Curricular Activities	55,746.00	(17,945.76)	51,935.07	93%	(466.29)	92%	4,277.22
301	Agriculture	161,345.00	11,376.80	103,010.07	64%	953.13	64%	57,381.80
331	Personal Fam Liv Sci	65,828.00	5,039.32	48,006.11	73%	172.66	73%	17,649.23
341	Business Education	54,437.00	4,316.83	37,177.19	68%	0.00	68%	17,259.81
361	Trade & Industrial	0.00	120.31	2,305.83	0%	0.00	0%	(2,305.83)
380	Vocational Transito	19,515.00	1,292.00	11,660.96	60%	0.00	60%	7,854.04
400	General Special Education	29,100.00	2,380.47	12,001.88	41%	0.00	41%	17,098.12
401	Speech/Lang Impaired	27,063.00	4,966.79	41,593.47	154%	399.99	155%	(14,930.46)
402	Mental Impair Mild	2,252.00	6,182.44	40,291.85	1789%	0.00	1789%	(38,039.85)
404	Adapted Phy Ed	18,387.00	2,028.99	14,257.03	78%	0.00	78%	4,129.97
405	Deaf-Hard of Hearing	2,200.00	435.29	1,741.16	79%	0.00	79%	458.84
407	Specific Learn Disability	435,960.00	50,333.07	416,032.95	95%	278.93	95%	19,648.12
408	Emotional/Behavioral Disorder	177,099.00	3,772.90	5,564.54	3%	0.00	3%	171,534.46
410	Other Health Impaired	61,418.00	6,543.60	52,572.96	86%	0.00	86%	8,845.04
411	Autism	0.00	0.00	1,080.00	0%	0.00	0%	(1,080.00)
412	Early Child Sp Ed	142,356.00	0.00	758.02	1%	0.00	1%	141,597.98
416	Severely Multiply Impaired	27,928.00	341.03	2,736.58	10%	0.00	10%	25,191.42
420	Special Education	207,690.00	33,716.01	131,807.99	63%	0.00	63%	75,882.01
422	Students without disabilities	228,619.00	18,518.86	153,788.73	67%	0.00	67%	74,830.27
505	Community Education	0.00	0.00	1,584.00	0%	0.00	0%	(1,584.00)
620	Library Ed Media	60,072.00	5,408.48	37,011.96	62%	3,532.48	67%	19,527.56
630	Instructional-Related Technolo	133,183.00	8,416.99	116,082.61	87%	3,480.55	90%	13,619.84
640	Staff Development	80,452.00	821.65	43,674.18	54%	595.00	55%	36,182.82
710	Secondary Counseling/Guidance	104,584.00	8,650.08	69,458.61	66%	1,140.00	68%	33,985.39
715	School Security	12,024.00	0.00	0.00	0%	0.00	0%	12,024.00
720	Health Services	26,176.00	2,951.21	20,444.46	78%	0.00	78%	5,731.54
740	Social Worker Salary	37,584.00	3,997.18	34,952.25	93%	0.00	93%	2,631.75
760	Pupil Transportation	757,865.00	45,982.71	483,511.49	64%	9,456.14	65%	264,897.37
770	Food Service	0.00	0.00	5,872.00	0%	0.00	0%	(5,872.00)

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
810	Operation/Maintenance	697,372.00	55,735.56	604,254.48	87%	26,271.88	90%	66,845.64
850	Facilities	107,500.00	442.99	98,520.68	92%	0.00	92%	8,979.32
860	Health & Safety	0.00	0.00	310.69	0%	0.00	0%	(310.69)
865	LTFM Excl'd Costs -Pro 866,867	77,085.00	242.27	59,268.26	77%	9,740.63	90%	8,076.11
940	School Insurance	67,000.00	51.25	72,192.56	108%	(8,921.00)	94%	3,728.44
01	General Fund	8,762,343.00	653,764.52	6,293,469.38	72%	77,962.55	73%	2,390,911.07
02	Food Service Fund							
770	Food Service	458,413.00	41,414.38	375,155.74	82%	3,581.10	83%	79,676.16
02	Food Service Fund	458,413.00	41,414.38	375,155.74	82%	3,581.10	83%	79,676.16
04	Community Service							
505	Community Education	49,992.00	3,026.58	38,312.25	77%	72.82	77%	11,606.93
570	School Age Care	168,362.00	11,454.57	111,261.57	66%	271.80	66%	56,828.63
580	ECFE	40,378.00	3,724.07	37,076.79	92%	18.98	92%	3,282.23
582	School Readiness	189,132.00	17,926.67	131,665.74	70%	0.00	70%	57,466.26
583	Preschool Screening	4,888.00	0.00	881.78	18%	0.00	18%	4,006.22
585	Youth Development	5,676.00	0.00	2,265.00	40%	0.00	40%	3,411.00
590	Other Community Ed Programs	300.00	0.00	220.90	74%	0.00	74%	79.10
04	Community Service	458,728.00	36,131.89	321,684.03	70%	363.60	70%	136,680.37
07	Debt Redemption							
910	Retire Long-Term Obl	0.00	0.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
07	Debt Redemption	0.00	0.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
18	Custodial							
298	Extra-Curricular Activities	0.00	(2,008.48)	(2,008.48)	0%	0.00	0%	2,008.48
18	Custodial	0.00	(2,008.48)	(2,008.48)	0%	0.00	0%	2,008.48
21	Activity Fund							
050	School Administration	0.00	36.86	5,029.82	0%	380.99	0%	(5,410.81)
203	Elementary Education	0.00	250.00	657.57	0%	16.99	0%	(674.56)
211	Secondary - General	0.00	0.00	5,593.40	0%	2,180.00	0%	(7,773.40)
258	Music	0.00	140.00	140.00	0%	0.00	0%	(140.00)
291	Cocurricular Activity	88,541.00	2,129.64	2,255.14	3%	592.00	3%	85,693.86

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
21	Activity Fund							
292	Boys/Girls Athletics	0.00	10,776.88	17,817.88	0%	0.00	0%	(17,817.88)
294	Boys Athletics	0.00	3,648.31	27,418.36	0%	314.72	0%	(27,733.08)
296	Girls Athletics	0.00	2,911.24	10,772.41	0%	518.40	0%	(11,290.81)
298	Extra-Curricular Activities	7,459.00	3,233.83	36,723.52	492%	6,177.80	575%	(35,442.32)
760	Pupil Transportation	0.00	0.00	0.00	0%	428.97	0%	(428.97)
850	Facilities	0.00	0.00	7,436.97	0%	0.00	0%	(7,436.97)
960	Other - Scholarships	4,000.00	0.00	6,270.00	157%	0.00	157%	(2,270.00)
21	Activity Fund	100,000.00	23,126.76	120,115.07	120%	10,609.87	131%	(30,724.94)
50	Fundraising							
298	Extra-Curricular Activities	90,000.00	11,550.82	89,404.62	99%	10,355.03	111%	(9,759.65)
50	Fundraising	90,000.00	11,550.82	89,404.62	99%	10,355.03	111%	(9,759.65)
Report Totals:		9,869,484.00	763,979.89	9,803,295.36	99%	102,872.15	100%	(36,683.51)

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(8,610,316.00)	(1,084,316.52)	(6,460,032.76)	75%	0.00	75%	(2,150,283.24)
203	Elementary Education	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
204	Ttile II, Part A	0.00	(23,655.99)	(23,655.99)	0%	0.00	0%	23,655.99
211	Secondary	(11,700.00)	0.00	(1,190.69)	10%	0.00	10%	(10,509.31)
212	Art	(200.00)	0.00	(60.00)	30%	0.00	30%	(140.00)
292	Boys/Girls Athletics	(700.00)	(300.00)	(7,780.00)	1111%	0.00	1111%	7,080.00
294	Boys Athletics	(21,130.00)	(335.00)	(29,673.00)	140%	0.00	140%	8,543.00
296	Girls Athletics	(21,700.00)	(510.00)	(19,576.50)	90%	0.00	90%	(2,123.50)
298	Extra-Curricular Activities	(8,600.00)	0.00	(1,703.02)	20%	0.00	20%	(6,896.98)
301	Agriculture	(500.00)	(45.00)	(4,898.75)	980%	0.00	980%	4,398.75
331	Personal Family Life Science	(700.00)	(150.00)	(915.00)	131%	0.00	131%	215.00
620	Library Ed Media	0.00	0.00	(60.98)	0%	0.00	0%	60.98
630	Instruction Related Technology	(3,000.00)	0.00	(3,900.00)	130%	0.00	130%	900.00
850	Facilities	(54,511.00)	0.00	0.00	0%	0.00	0%	(54,511.00)
865	LTFM Districtwide Revenue	(26,674.00)	0.00	0.00	0%	0.00	0%	(26,674.00)
01	General Fund	(8,774,731.00)	(1,109,312.51)	(6,553,446.69)	75%	0.00	75%	(2,221,284.31)
02	Food Service Fund							
000		(423,900.00)	(71,164.73)	(475,111.59)	112%	0.00	112%	51,211.59
770	Food Service	0.00	0.00	(24,580.52)	0%	0.00	0%	24,580.52
02	Food Service Fund	(423,900.00)	(71,164.73)	(499,692.11)	118%	0.00	118%	75,792.11
04	Community Service							
505	Community Education	(54,221.00)	(2,370.00)	(45,794.97)	84%	0.00	84%	(8,426.03)
510	Adults With Disabili	(2,000.00)	0.00	(18,700.00)	935%	0.00	935%	16,700.00
570	School Age Care	(131,067.00)	(10,420.92)	(71,552.79)	55%	0.00	55%	(59,514.21)
580	ECFE	(36,214.00)	(72.00)	(19,170.73)	53%	0.00	53%	(17,043.27)
582	School Readiness	(128,529.00)	(3,488.45)	(97,785.47)	76%	0.00	76%	(30,743.53)
583	Preschool Screening	(1,377.00)	0.00	(1,256.50)	91%	0.00	91%	(120.50)
585	Youth Development	(23,785.00)	0.00	555.00	(2%)	0.00	(2%)	(24,340.00)

Rushford-Peterson Public School
Summary Report for Board
Period Ending April 30, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
04	Community Service							
590	Other Community Ed Programs	(157.00)	0.00	(271.28)	173%	0.00	173%	114.28
04	Community Service	(377,350.00)	(16,351.37)	(253,976.74)	67%	0.00	67%	(123,373.26)
07	Debt Redemption							
000		(2,622,901.00)	0.00	(2,086,596.90)	80%	0.00	80%	(536,304.10)
07	Debt Redemption	(2,622,901.00)	0.00	(2,086,596.90)	80%	0.00	80%	(536,304.10)
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	(2,870.70)	0%	0.00	0%	2,870.70
18	Custodial	0.00	0.00	(2,870.70)	0%	0.00	0%	2,870.70
21	Activity Fund							
000		(120,000.00)	(4,424.80)	(20,040.84)	17%	0.00	17%	(99,959.16)
258	Music	0.00	0.00	(1,275.25)	0%	0.00	0%	1,275.25
291	Extra Curricular	0.00	(800.00)	(2,132.50)	0%	0.00	0%	2,132.50
292	Boys/Girls Athletics	0.00	(684.87)	(39,766.18)	0%	0.00	0%	39,766.18
294	Boys Athletics	0.00	(456.59)	(14,557.70)	0%	0.00	0%	14,557.70
296	Girls Athletics	0.00	(3,809.96)	(10,321.74)	0%	0.00	0%	10,321.74
298	Extra-Curricular Activities	0.00	(879.99)	(49,458.62)	0%	0.00	0%	49,458.62
21	Activity Fund	(120,000.00)	(11,056.21)	(137,552.83)	115%	0.00	115%	17,552.83
50	Fundraising							
298	Extra-Curricular Activities	(100,000.00)	88.82	(103,530.28)	104%	8,282.25	95%	(4,751.97)
50	Fundraising	(100,000.00)	88.82	(103,530.28)	104%	8,282.25	95%	(4,751.97)
Report Totals:		(12,418,882.00)	(1,207,796.00)	(9,637,666.25)	78%	8,282.25	78%	(2,789,498.00)

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

BE IT RESOLVED by the School Board of Independent School District No.239, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No.239 shall begin on July 30, 2024 and shall close on August 13, 2024. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 13, 2024.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 239
RUSHFORD-PETERSON SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the filing period for filing affidavits of candidacy for the office of school board member of Independent School District No. 239 shall begin on **Tuesday, July 30, 2024, and shall close at 5:00 p.m. on Tuesday, August 13, 2024.**

The general election shall be held on Tuesday, November 5, 2024. At that election, four (4) members will be elected to the School Board for a four (4) year term.

Affidavits of Candidacy are available from the school district clerk designee, Laura Hahn, Rushford-Peterson Schools, 1000 Pine Meadows Lane, Rushford, MN 55971 or online at www.r-pschools.com. The filing fee for this office is \$2.00.

A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidates seeks election for 30 days before the general election, and must have no other affidavit on file for any other office at the same general election. Affidavits of candidacy must list the term the candidate is seeking.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 p.m. on August 13, 2024.

BY ORDER OF THE SCHOOL BOARD

/s/ Matt Helgemoe

School Board Clerk
Independent School District No. 239
Rushford-Peterson Schools

Member _____ moved the resolution.

The motion was duly seconded by Board Member _____.

WHEREUPON, a vote was taken upon the foregoing Resolution and the following Board

Members voted in favor:

Absent:

Board Members voted against the same:

WHEREUPON the Resolution was declared passed and adopted.

Approved: May 20, 2024

Matt Helgemoe
School Board Clerk



Superintendent's Report 5/20/24

Enrollment Update

Day	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total	Change from 2022-23	Gold = Increase Red = Decrease
05/17/2024	53	38	39	38	47	40	46	45	57	63	63	54	44	627	4	Current 23-24 School Year
09/05/2023	53	39	40	40	47	39	48	44	58	64	61	55	46	634	11	Start of 23-24 School Year
09/06/2022	40	41	42	46	38	43	42	57	63	58	56	44	51	621		Start of 22-23 School Year
06/01/2023	40	42	42	46	38	44	43	58	63	58	56	45	48	623		End of 22-23 School Year
Change from last month				-1						-1			-1			

Hiring

The number, and quality, of the applicants that we received for our open positions this year was very encouraging. While the teacher shortage is real, we feel very fortunate after moving through the hiring process.

Wellness Month

We are in the middle of wellness month. You can view the activity posters [here](#). I would like to thank the wellness committee members for the successful organization of this event. I believe they have improved on this event from last year and have already generated ideas on how to continually improve the activities going forward.



Facilities

Wieser Brothers performed a test of a drip edge on the front stone to determine if this would mitigate the water situation. We then met in person to review the results of this test and of some roof repairs. We will keep working towards a permanent solution for each of these issues.



Looking Towards Summer

I can't believe that we are in the last month of school. We have had a great 23-24 school year and we are looking forward to an even better 24-25 school year.

Please contact me with questions.

Ben Bernard

Elementary School Board Report
5-20-2024
Educate the *difference makers* of tomorrow.

Angela Shepard-

-Wellness Month- Many opportunities have been scheduled for our staff and students to enjoy. The most talked about at this point are the variety of “mood foods”. The climbing wall was experienced by many but not all. Hopefully the rest will have another chance some day.

-Schedules are being planned for next year.

-ADSIS- The budget and end of year report will be completed this week.

-CAREIALl - MDE READ Act forms have been completed and we will move forward with signing people up and setting the days and times to complete this task.

Early Childhood- Emily Johnson

The preschoolers enjoyed a field trip to Johnson’s Rolling Acres Farm to learn where milk comes from and to thank the farmers for supplying milk for snack break this school year!



Early Childhood- Alison Kjos

We ended the month of April with a trip to Johnson’s Rolling Acres Farm which was a lot of fun! In May we had a visit from Beth Nelson and Emerson the tortoise from the Rushford Public Library! We are getting ready to move on to another year of preschool or kindergarten.

Kindergarten- Krissy Kelly, Lacey Drinkall, Carissa George

Kindergarten has been busy learning all about life cycles! Each classroom received tadpoles and caterpillars to watch and learn all about the life cycles! We also began our ABC Countdown to summer and have enjoyed days like B-Bubble day, E- exercise day, F-fingerpaint day and G- grass garden day. We are so excited to continue with that! In math, we are learning to tell time to the hour and in phonics we are learning all about the digraphs ch, sh, th and wh!



1st- Becky Lind, Jessica Burt

The end of the school year is so much fun in First Grade. We have started celebrating our V.I.P.'s, a different First Grader is the V.I.P. for the day and gets to enjoy a lot of special perks such as being the line leader, reader of the day and bringing in a special item to share, just to name a few. Also, we are gearing up for Camp-Read-A-Lot when we get to turn our desks into tents and enjoy some special reading activities. We are also reviewing and previewing math strategies that we learned and how they will be expanded in second grade. We are also having fun learning how math is found in science and experimenting with science! We have had a lot of fun journaling this year and love looking back at the journals we started the year writing and how much better we can generate ideas and print more neatly! We also loved going up to the high school so we could create art with Mrs. Cunningham and her student teacher Ms. Bird. We have had a really busy year and think it went by super quickly but we are SOOO ready for Second Grade! We are finishing the school year by attending "Camp Read-A-Lot", which is really just making our desks into tents and working on Camp Themed ELA and Math items and of course reading in our tents. We also used QR codes to read along with camping stories.



2nd- Shannon Kopperud, Clay Olstad

Our second graders are wrapping up the year with our final units and some hands on fun. In math we're studying geometry of both 2-D and 3-D shapes. The theme of our final reading unit is traditions in our community and families. The kids enjoy sharing their own family traditions with each other. Several hands-on activities and observations make our plant unit in science a favorite each year. Our classroom gardens are doing well, and we've had fun watching what happens beneath the surface of the soil as plants germinate and grow. In social studies we are learning about the history of our country, and our community. The students are especially interested to learn about the lives of the Indigenous people in our area.

3rd- Hannah Pape/Jenny Thompson, Jade Olstad/Chris Hanson

The 3rd graders recently finished their MCA Reading and Math tests and are wrapping up the year with a couple of projects and a field trip. We have learned about Biographies and got to interview and write our own bio of a classmate that will be part of a class book for the students to keep. We have also been researching states, and each student will get a chance to present a state to the class soon. We are excited about the upcoming field trip to The Nature Place at Myric Park in LaCrosse for a presentation on Living Systems.

4th- Jon Theuer, Meredith Johnson

The 4th grade has had a busy couple of weeks. We worked hard on MCA reading and math testing. We attended farm safety and have started some end of the year projects, including marble mazes and another novel. We are excited for some other trips in May and just enjoying a fun end to the school year!

5th- Chris Drinkall, Emily Charlebois

We finished the reading, math, and science MCA tests, and the 5th graders did a great job. Our trip to Eagle Bluff was a blast, with mostly perfect weather. We're excited for the rest of May as we wrap up a fantastic school year.

**K-5 Math Intervention- Dave Lind**

The year is winding down. I am looking towards finishing the year and starting a new position at Caledonia next year.

K-4 Reading Intervention - Margaret Marklowitz

Very busy time of year for intervention. Completed the bulk of Benchmark testing and now working on make ups and reports in order to finish up the school year. Parent

Meeting in conjunction with Title One program was held on Thursday May 9, 2024. Met with parents and discussed our programming plus ways to help their child(ren) over summer months. ADSIS reports are due in the next 2 weeks so will be compiling data in order to send to state. Summer school invitations have gone out and am starting to put together our summer program starting on June 10 and running through July 18. In addition to this, continue serving current students for this school year.

K-4 Reading/Math Title- Mary Wolter/Cheryl Harvey

Title I students continue to receive support for current academic instruction in addition to support with previously learned concepts and foundational skills through a variety of activities in hopes to increase academic achievement.

We are nearing the end of spring benchmark testing.

Invitations to the Title I annual meeting were sent home a couple of weeks ago. The meeting was held on Thursday, May 9th, prior to the elementary music concert.

PE- K,1,2,4- Teresa Brown

Kindergarten and first grade have been working on their T-Ball basic skills. The benchmark we worked on was striking using a long handled implement maintaining balance. We also worked on throwing overhand, running bases and catching. We also worked on throwing a frisbee using our backhand. We threw at various targets and played frisbee horseshoes, frisbee bocce ball and frisbee golf. Another unit was our leisure recreation unit and we worked on playing fair, underhand tossing and taking turns. Activities for this unit were skittles, ladder golf, bocce ball, yard dice, corn hole toss, rollo, and pro-washers.



Second grade also worked on T-ball skills of hitting, running bases, overhand throwing and catching. The benchmark that was worked on was striking using a long handled implement while controlling direction. We also worked on throwing a frisbee using our backhand and forehand throws. We threw at various targets and played frisbee horseshoes, frisbee bocce ball and frisbee golf. We had fun with spin jammers inside. Another unit was our leisure recreation unit and we worked on playing fair, underhand tossing and taking turns. Activities for this unit were skittles, ladder golf, bocce ball, yard dice, corn hole toss, rollo, and pro-washers.



Fourth grade played the game of angle ball and sabakiball, working on switching from offense to defense quickly. Playing as a team and having good sportsmanship. Benchmarks we worked on were applying offense and defensive tactics in game practice, and throwing overhand with accuracy in practice tasks. We also learned about spikeball. The benchmark we worked on was applying offensive and defensive tactics in net practice tasks.



PE- 3,5- Nikki Schultz

3rd and 5th grade finish their Spikeball units with students playing in a round-robin tournament and creating their own team name. This week, we started Angle Ball, which is new for 3rd grade. If the weather cooperates, we will continue to be outside, otherwise, we will use our backup plan if inside. We will finish the school year with Sabaki ball and fun outside games (Big Base, Texas Kickball, softball/t-ball, Capture the Flag).



Music K,1,2,4- Elizabeth Landherr

We just had our elementary Spring Music Concert. It was very successful! All of the students worked very hard to prepare for this. We tried something new for this concert. Instead of the students sitting and performing on the bleachers, they performed on the

choral risers. The other students waiting for their turn sat on the floor off the side. The audience was able to hear the students better. The livestream could be closer to the students so it improved visually and audibly. Having the risers allowed each grade level to really have their moment in the spotlight.

Music 3,5- Ben Mahlke

Special Education- Aspen Blom, Amber Meisch, Tracy Agrimson

The special education department is continuing with the reading and math curriculum as well as incorporating project based learning to keep students engaged for the month of May. The kids are working on a vacation gone wrong survival project and will research how to make fire, build shelter, plant a garden, and identify animals and landmarks on the island.

In Early Childhood Special Education, we have been doing more of our lessons outside and incorporating nature into our learning. A few weeks ago, students went on a nature hunt during our math class and found various nature items to measure with a ruler. We then kept track of the measurements and determined which items were the shortest and longest. During writing class, students were able to complete a nature journal. They first drew a picture of something they saw outside and then wrote about it.

ART CLASS- Samantha Cunningham

The first graders finished up their 3-dimensional clay pots and painted them for mothers day. They designed them with texture to fulfill a state standard and mixed colors for design. Next they learned about modern artist *Yayoi Kusama* and created their own leaf painting using only polka dots and color to fill in in keeping with the artist they learned about.

The fourth grade finished radial symmetry designs and moved into a high contrast project showing the northern lights and one-point perspective buildings or tents. They will complete the painting of their dragon clay sculptures by the end of the year.



Social Worker- Kelly Smith

Student Ambassadors celebrated teachers with a “treat cart” on 5/20/24!



Middle/High School Board Report

May 20, 2024

Mr. Timm

Educate the *difference makers* of tomorrow.

Student Achievement

Next year's schedule is complete. We are able to offer a variety of Concurrent Enrollment and articulation courses with MN State-Southeast. We have a variety of hands-on career-orientated courses and upper-level academic courses to meet our students' needs and help prepare them for their next steps after high school.

Senior Awards will be held on Sunday, May 19th. What a great way to celebrate our senior's accomplishments one more time before graduation. A big thank you to our local community for helping support our seniors. I will give a list of scholarship and award recipients at our June Meeting.

Our 6th Grade Science Fair was held on Friday, May 3rd. Great projects by all our students. I think most of the elementary classrooms took a tour of the fair to look at the projects. It was nice to see the hard work of our students and listen to them explain their projects and what they learned.

Congratulations to our Top 3

- 1st: Claire Jewison – Color Confusion
- 2nd: Maycie Anderson – It's Corn
- 3rd: Colton Diepenbrock - Popcorn

Community Engagement

On Friday, May 3rd in partnership with local business and organized by Stephanie Eggert of the Rushford Chamber of Commerce, our Juniors attended "Career Exploration Day" at businesses around the Rushford-Peterson Area. It is a great way to connect our students with many local businesses. A agenda for the day with is attached to my report

School Culture

On Thursday, May 16th our 6th Graders attended their D.A.R.E graduation at Lanesboro Schools. They have been working closely with the Fillmore County Sheriff's office all year learning about the dangers of drugs and how to make smart/informed decisions.

A big thank you to Christine Anderson and her prom committee for planning a great night for our students. Both Grand March at school and the dance at Outback Ranch. Our students made many memories.

Prom Court:

Boys: Ryan Prinsen (King), Tyler Betthauser, Rylan Schneider, and Evan Skalet

Girls: Lauren Honken (Queen), Dana DeGeorge, Ellie Ekern, and Kaelyn Holubar

	Graduation Information May 26, 2024 1:30 PM High School Gymnasium Thank you to Board Members Grindland, Helgemoe and Sawle for volunteering to attend and give out diplomas to our graduating seniors
Miscellaneous	May 19 – Senior Awards May 26 – Graduation May 30 – 8th Grade Graduation May 30 – Last Day of School

Friday, May 3, 2024 - Career Exploration Day for the R-P Junior Class

	R-P Juniors A	R-P Juniors B
8:35-9:05	Rushford Manufacturing	Good Shepherd Lutheran Services
9:15-9:45	Good Shepherd Lutheran Services	Rushford Manufacturing
9:55-10:25	MnDOT (MN Department of Transportation) Careers	L&L Volkman Auto Body Repair
10:35-11:05	L&L Volkman Auto Body Repair	MnDOT (MN Department of Transportation) Careers
11:15-11:40	Rushford State Bank	Semcac - Community Action Agency
11:45-12:10 LUNCH @ The Creamery		
12:15-12:40	Semcac - Community Action Agency	Rushford State Bank
12:45-1:10	Rushford Ambulance & Fire	Law Enforcement Panel at Loken's Rushford Inn's Meeting Room
1:15-1:40	Law Enforcement Panel at Loken's Rushford Inn's Meeting Room	Rushford Ambulance & Fire
1:50-2:20	Norman's Electric Service - electrical contracting and electrical automation	
2:30-3:00	Rushford Foods/Brad Hoiness	

North Rushford Locations

Rushford Manufacturing, 1000 North Mill Street (Hwy 43)

Good Shepherd Lutheran Services, 800 Home Street

L&L Volkman Auto Body, 905 Enterprise Drive

MnDOT Maintenance Shop, 902 Enterprise Drive

Downtown Locations - walk between these

Rushford State Bank, 219 S. Mill Street

Semcac - Community Action Agency, 204 S. Elm Street

Law Enforcement Panel, at Loken's Rushford Inn's Meeting Room

Rushford Ambulance Service & Fire Department, 403 & 407 S. Elm Street

Afternoon Locations

Norman's Electric Service, 30595 State Hwy 43 S.

Rushford Foods, 400 South Mill Street (at conference room at State Farm Mall-back entrance)



Closing Process of the Winona Mall Included a Walk-Through on April 15, 2024



The representatives of HVED that completed the walk-through of the Winona Mall prior to closing included: L to R: Deb Marcotte, Executive Director; Tom Nett, IT; Jen Ihrke, Program Director for SAIL and SPECTRUM; Cheri Duffenbach, Human Resources

Manager, Zach Selnes, Director of Special Education; Bradley Carlton, Business Manager; and Matt Schultz, Superintendent of Lanesboro Schools and member of the Winona Mall Oversight Committee. Thank you to all for your extra efforts in completing our due diligence in the closing process.

HVED Closed on the Winona Mall on April 16, 2024

The closing for the Winona Mall at 1213 Gilmore Avenue, Winona, MN took place at 11 AM on Tuesday, April 16, 2024 at Town n' Country Title with Amy Kostner facilitating the closing with Ron Pagel, Board Chair and Christine Troendle, Board Clerk, as authorized signers for HVED. This moment was the culmination of a search that began over a decade ago that included a facility study in 2018 for a site that all member districts would support. That effort was realized when all 12-member district school boards passed the Winona Mall Joint Powers Agreement in October 2023. Then with the



assistance of several local, city, and state governmental agencies, legal and financial institutions, and the great efforts of several of HVED's Board Members, Superintendents, and Cabinet Members, the closing was accomplished. This event marks the beginning of the planning phase for all HVED programs: a PAES Lab; the River Valley Academy Area Learning Center; SAIL Behavior Program; SPECTRUM Autism Program and the District Office to come together onto one common site.



After closing, letters that had been prepared with legal counsel and edited by Bradley Carlton, Business Manager, and Mackenzie Rollinger, District Office Administrative Assistant, pictured at left, were delivered to all lease holders within the former Winona Mall.

HVED's Strategic Plan 2024-2027

Available at: https://rst6-livesite.rschoolday.com/sites/hved6013.org/files/files/Private_User/cmaschka/HVED_Strategic%20Plan_Final_FullDocument_12-20-23.pdf

Vision: Embracing Partnerships and Possibilities to Improve Lives

Mission: Fostering Student Growth Through Collaborative Education

Core Values: Collaboration • Service • Healthy Dialogue • Support • Growth

- We embrace collaboration as the path to fostering student growth.
- We provide meaningful value through service to others.
- We believe healthy dialogue builds trusting relationships.
- We believe students succeed through personalized support and individual growth.



Embracing Partnerships and Possibilities to Improve Lives



Special Education Advisory Council (SEAC)



Save the dates for the HVED SEAC meetings held via zoom. **Zoom links are available on the HVED website www.hved6013.org under Upcoming Events/News.**

Our goal is to have parents of special education students from every member district and a representative from the charter schools who is willing to commit to this important parent connection and communication tool for special education programming and support. **Learn more at <https://www.hved6013.org/page/2574>**



Next meeting for spring 2024: Monday, April 29, 2024, 6:30 PM Meeting topics: Extended School Year (ESY) criteria and Avoiding the "Summer Slide." Zoom meeting link available on the HVED website at www.hved6013.org

Meeting for Summer 2024 on Monday, July 29, 2024, 6:30 PM Request a topic by emailing SEAC@hved.org

ATTENTION: all parents of special education students throughout HVED!

You are invited to join HVED's Special Education Advisory Council.

Quarterly virtual meetings by zoom from 6:30 – 7:30 PM on the following dates:
Monday, April 29, 2024
Meeting Topics:
Extended School Year (ESY)
Avoiding the Summer Slide
Monday, July 29, 2024

Visit our SEAC section on the HVED website at www.hved6013.org under the "Parents" tab.

Our goal is to have at least one parent representative from every school!

Let it be YOU!

PARENTS with CHILDREN in SPECIAL EDUCATION

Are you interested in being involved?

The Special Education Advisory Council (SEAC) acts as a liaison between Hiawatha Valley Education District (HVED) and its member school districts and charter schools it serves.

SEAC's purpose is to:

- Build collaborative relationships
- Identify needed resources
- Encourage parental engagement
- Recommend priorities for services



If interested, please email SEAC@hved.org

Visit the PARENT tab on the HVED website for meeting information
www.hved6013.org



*Exceptional
Teams
Empowering
Exceptional
Students*

SEAC

partners with
Hiawatha Valley
Education District
(HVED)

District Office
1410 Bundy Blvd
Winona, MN 55987
(507) 452-1200



Hiawatha Valley Education District

HVED District Office, 1410 Bundy Blvd, Winona, MN 55987

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April 24, 2024

Page 1 of 14

HVED on ONE CENTRAL SITE **FACTS and FIGURES**

WHY is it important for HVED to secure a central site?

- HVED has been searching for appropriate facilities throughout its 30+ year existence; and especially in the last ten years. HVED initiated a facilities study with Kraus-Anderson in 2018 which resulted in three options: 1. Build/Renovate one central site 2. Build/renovate two separate sites 3. Do nothing.

HVED SITES currently:

- HVED owns two (2) sites:
 1. District Office, 1410 Bundy Blvd., Winona, MN
 2. SAIL Behavior Program Site and PAES Lab-Kellogg, 51 Red School Lane, Kellogg, MN (built 1962)
- HVED leases three (3) sites: at a lease cost of \$57,441.09 per year (2022-2023).
 1. River Valley Academy ALC Program Site, within Minnesota State College SE, 1250 Homer Road, Winona, MN. **Total of \$361,647.12 estimated costs for the space over 15 years.**
 2. SPECTRUM Autism Program Site, Hokah City Center, 200 Main Street, Hokah, MN (built 1958) **Total of \$544,246.41 estimated costs for the space over 15 years.**
 3. PAES Lab, within Caledonia Area MS/HS, 825 North Warrior Lane, Caledonia, MN

Operational Costs?

Operational costs are multiplied by the various sites for various costs: garbage, cleaning, etc.

HVED is a PEOPLE BUSINESS resulting in current STAFFING realities:

- 75.8% of our FY23 adopted budget is dedicated to employee wages and benefits
- Because of the separate sites, the struggles in educational staffing are compounded within HVED:
 - staff isolation, disconnectedness, communications
 - double staffing, short staffing, emergency or crisis staffing

HVED Is Moving Forward to a Brighter Future!

- Meet the challenges through HVED's vision of *Exceptional Teams Empowering Exceptional Students*
- Unify our membership
- Solidify our collaborative efforts
- Capitalize on our collective membership
- Provide the necessary and productive programming for our highest needs and most at-risk students

HOW does HVED secure one central site?

- Complete a new Joint Powers Agreement (JPA)
- Secure member district funding of a new central site
- Make project plans and complete construction of a new central site
- HVED's collective capacity is sufficient to accomplish this task!
- HVED's exceptional ability to create and sustain excellent programming for all students is reinforced!
- HVED's staff and students depend on us to move forward now!

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April 24, 2024

Page 2 of 14

LOCATION: Whole of Winona Mall, 1213 Gilmore, Ave., Winona, MN 55987

PURCHASE COST: \$4.2M **TENTATIVE CONSTRUCTION COST:** ~\$9M **TOTAL COST:** \$15M

Note: The decision was made on August 15 by Superintendents present to cap spending at \$15M.

ACTION TIMELINE:

3.28.2024	HVED Due Diligence Underwriter Finance Virtual Meeting scheduled for 10 AM
4.1.2024	Deliver Governmental Approval Letters to John Alexander, Owner, of the Winona Mall
4.2.2024	Ehlers hosts a finance meeting
4.9.2024	Pre-pricing Call with finance groups
4.10.2024	Finance results meeting
4.12.2024	Meetings with legal and finance regarding closing details
4.15.2024	Scheduled Walk-Through of the Winona Mall
4.16.2024	Closing on the Winona Mall at 11 AM at Town n' Country Title Company
4.16.2024	Letters delivered to all lease holders in the former Winona Mall
4.16.2024	Begin adjusting to owning the Winona Mall

PROJECT TIMELINE:

Initiated	TASK	Completed
2.23.2023	1. Survey Property to establish the legal description (field work only)	3.21.2023
10.12.2023	2. Purchase Agreement (PA) Revised Final presented to owner on 10.12.2023. Signed by owner on 10.23.2023 and approved by HVED on 10.25.2023.	10.23.2023 10.25.2023
2.28.2023	3. Joint Powers Agreement (JPA) for Purchase of Property process presented to HVED as a DRAFT on 5.24.2023. Expected by July 10.	8.17.2023
ASAP –	4. All Member District School Boards will be requested to adopt an additional JPA for the Winona Mall. Approved by all 12 member districts!	9.25.2023
2.23.2023	5. Securing Zoning Authority, City of Winona, minus parcel sold in July 2023 (confirmed in writing)	8.8.2023
2.28.2023	6. Request HVED Board of Directors hire an architect for concept drawings	3.22.2023
	7. HVED Board of Directors approved the Purchase Agreement of the Winona Mall.	10.25.2023
11.2.2023	8. Project Oversight Committee (POC) organized and initial meeting held	11.2.2023
11.2.2023	9. Project Oversight Committee meeting with real estate attorney in preparation to meet December 31, 2023 governmental approval deadline within the Purchase Agreement. The PA due diligence period ends on January 31, 2024.	11.10.2023
11.6.2023	10. Submitted Minnesota Department of Education (MDE) Review & Comment (K-A) allow 60 days for response	11.13.2023
11.14.2023	11. Submitted Site Plan Application to the City of Winona – Planning Commission to meet their agenda deadline for review on December 11, 2023.	11.20.2023

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April 24, 2024

Page 3 of 14

12.19.2023 1.16.2024	12. Received letter from City of Winona with Approval of Site Plan with contingencies to be completed prior to occupancy. Confirmation on January 16.	3.26.2024
11.27.2023 1.11.2024	13. IEA initiated site testing for asbestos and lead paint. Follow-up initiated on January 11 and samples taken January 15. Report/estimate provided 1.24.2024	
4.10.2024 TBD	14. Issuance of Certificates of Participation (CoP) to Finance Project	4.12.2024
2024-2025	15. Construction begins	
	16. Moving into new facility moved back to a tentative date of July 1, 2025.	

TAX IMPACT Important factors for taxpayers:

- Estimated tax impact calculations have been provided for a 15-year \$15M. These calculations can be found on HVED's website under About Us > Board of Directors > Board Minutes, Policies & Supporting Documents > Board Documents > Supporting Documents > 2023 > June or directly at:
<https://www.hved6013.org/page/2687/categories/22181>
- HVED will own this building at the conclusion of the process.

If you have any questions or comments about this project, you are welcome to contact:

Debra C. Marcotte, Ed. D., HVED Executive Director, 1410 Bundy Blvd, Winona, MN 55987

Cell: 507-429-1721 Email: dmarcotte@hved.org HVED website: www.hved6013.org

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April 24, 2024

Page 4 of 14



COMMUNITY DEVELOPMENT

207 Lafayette Street
P.O. Box 378
Winona, MN 55987-0378
FAX 507-457-8212

March 26, 2024

Deb Marcotte
Hiawatha Valley Education District
1410 Bundy Blvd.
Winona, MN 55987

Dear Ms. Marcotte:

This letter serves as final site plan approval for conversion of a retail/restaurant space to a school site at 1213 Gilmore Avenue. All of the contingencies listed on the previous letter dated December 29, 2023 (attached) have been satisfied.

Sincerely,

Carlos Espinosa
Senior Planner

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April 24, 2024

Page 5 of 14



COMMUNITY DEVELOPMENT

207 Lafayette Street
P.O. Box 378
Winona, MN 55987-0378
FAX 507-457-8212

December 29, 2023

Deb Marcotte
Hiawatha Valley Education District
1410 Bundy Blvd.
Winona, MN 55987

Dear Ms. Marcotte:

The purpose of this letter is to acknowledge that city staff has received and reviewed the site plan submittal for conversion of a retail/restaurant space to a school site at 1213 Gilmore Avenue. The site plan is approved, contingent on the following to be completed prior to building occupancy:

1. Provide an easement or agreement allowing delivery truck access from 561 Vila through your property. The property owner at 561 Vila must be a party to the agreement or easement and the agreement or easement must run with the land.
2. Provide an easement or agreement that allows access through your property to parking spaces shown on Attachment A. The property owner at 561 Vila must be a party to the agreement or easement and the agreement or easement must run with the land.
3. Confirm easement 375428 provides access to the properties at 1215 Gilmore and 1217 Gilmore. If it does not, access must be provided via easement or agreement. The property owners at 1215 Gilmore and 1217 Gilmore must be a party to the agreement or easement and the agreement or easement must run with the land.
4. Confirm easement 375428 provides access to the property at 1201 Gilmore. If it does not, access must be provided via easement or agreement. The property owner at 1201 Gilmore must be a party to the agreement or easement and the agreement or easement must run with the land.
5. Provide an easement or agreement allowing access to 1201 Gilmore and 561 Vila via the triangular piece of property shown on attachment A. The property owners at 1201 Gilmore and 561 Vila must be party to the agreement or easement and the agreement or easement must run with the land.
6. Provide final plumbing plans to the City of Winona Community Development Department once they are complete. Please note that the water meters for Quality Vac and Sew & Spectrum retail spaces (located at 561 Vila) are located on the 1213 Gilmore property (see attached). The plumbing plans need to address this. Please contact Aaron Hauser in the Water Department with questions (507-457-8270).
7. Confirmation of updated sprinkler system improvements and fire alarm coverage.

Community Development — 507/457-8250

Inspection Division — 507/457-8231

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April 24, 2024

Page 6 of 14

Also, please note the shared access routes shown on Attachment A. Establishment of these access routes is not required for building occupancy, but is recommended to avoid future issues with traffic circulation.

Additionally, please note the Winona Fire Department requires a 20' wide emergency fire truck access at the southwest corner of the site. Improvements are not required at this time provided the access remains open with development of the site.

Sincerely,

Carlos Espinosa
Senior Planner

CC: Chad Sommer, Building Official
Kyle Fisel, ISG

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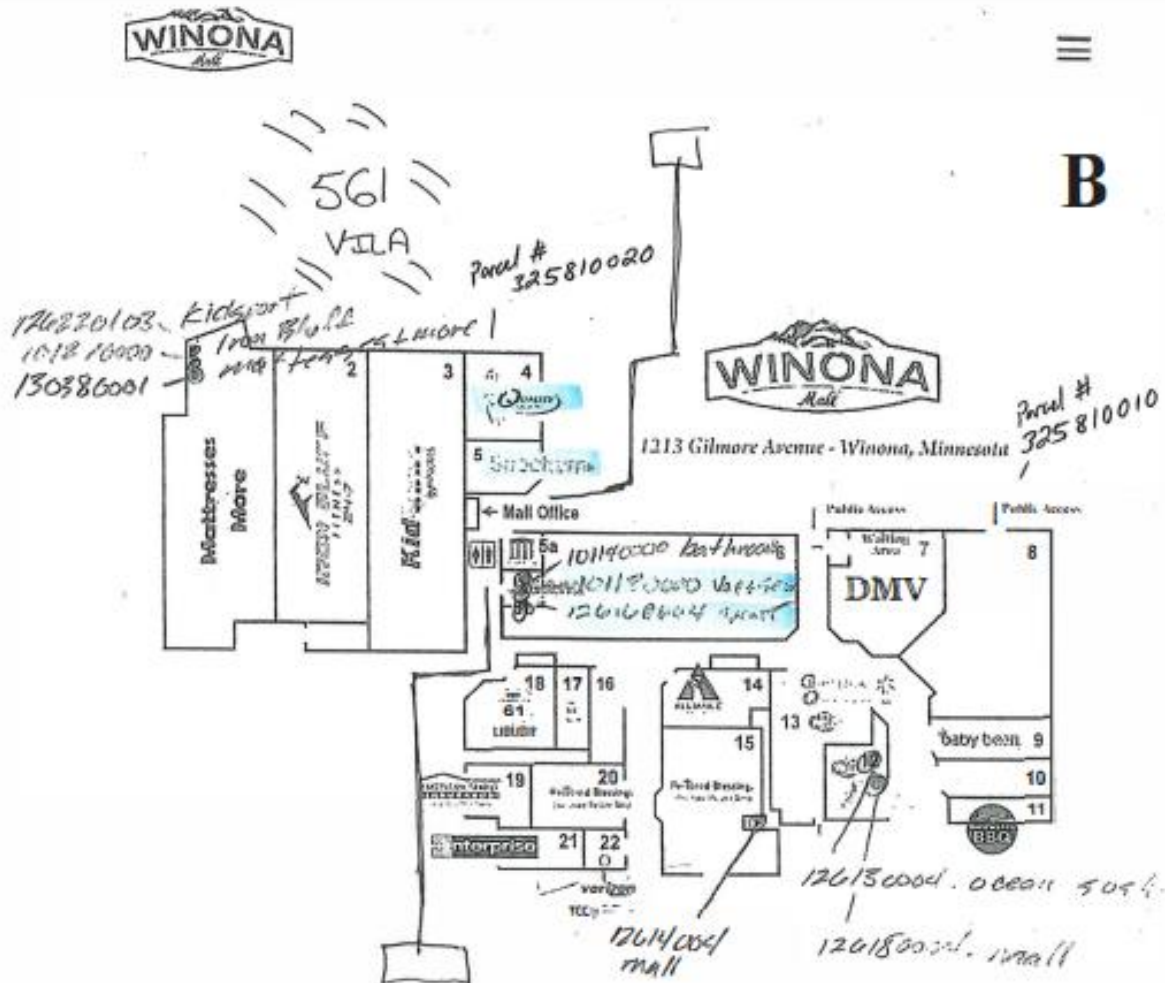
Hiawatha Valley Education District

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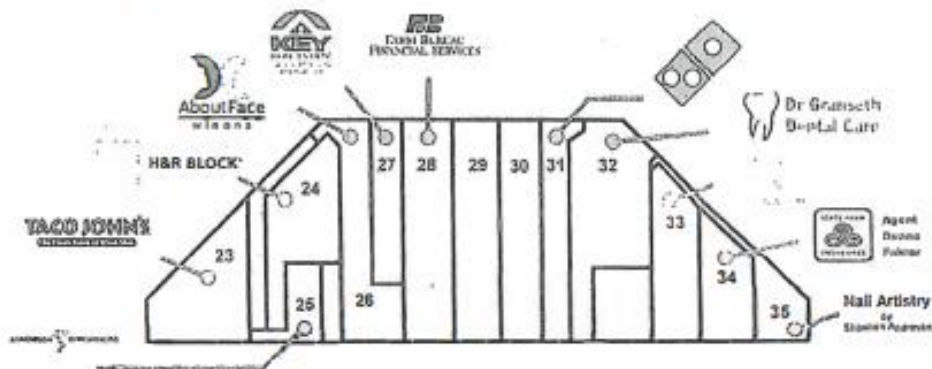
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Page 8 of 14



Winona Mall Annex Building



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April 24, 2024

Page 9 of 14

Joseph J. Langel
Direct Phone: (612) 225-6837
jjl@ratwiklaw.com



February 8, 2024

Debbra C. Marcotte
Executive Director
Hiawatha Valley Education District
1410 Bundy Blvd.
Winona, MN 55987

RE: Acquisition of Winona Mall Property
Our File No. 1100-0033

Dear Dr. Marcotte:

As part of the bond financing for the Winona Mall purchase, a question was raised as to whether buying a commercial property that has existing retail tenants is within HVED's authority and whether it constitutes a valid public purpose. We requested an opinion from the Attorney General based on the information available to us at that time: 90% of the building to be used by HVED while 10% would remain subject to commercial leases. The Attorney General opined that HVED can purchase property that is subject to existing leases as long as those leases do not conflict with HVED's educational uses and the terms are reasonable. *Op. Atty. Gen. 622a6; cr 161b-11 (Oct. 25, 2023)*. The Attorney General further opined that there is a legitimate public purpose to the acquisition as long as the leases are in the District's best interests. *Id.*

Since the opinion was requested, the District's intended initial use of the property was further refined in light of the District's needs, available funds, and the terms of the existing leases. Pursuant to the site plan submitted to and approved by the City, the District initially intends to utilize 70% of the internal building space. An additional 7% or so of the retail space is vacant and will remain so. The District's use will require some existing leases to be terminated. As we understand from the site plan, of the 82,600 square feet in the building, 33,000 will be renovated and used for the District's SPECTRUM Program and SAIL Program, while 26,600 square feet will be utilized for the ALC and staff offices as well as hallways. There will be HVAC and electrical improvements as well as asbestos remediation in the renovated spaces.

At least in the short term, approximately 17,000 square feet (or approximately 21% of the available square footage) will continue to be leased to the existing retail tenants and about

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April 24, 2024

No. 61-6013 P: 507.452.1200 F: 507.452.3422 www.hved6013.org

Page 10 of 14

Debbra C. Marcotte

February 8, 2024

Page 2

6,000 square feet will remain vacant. The tenants include two restaurants, a sports nutrition store, a portion of a thrift store, and a jiu jitsu training business. We understand that none of these existing retail uses conflict with the District's intended use of the abutting space. In fact, they may provide employment training opportunities to District students. In addition, it is in the District's best interest to have this retail space provide revenue until such time that HVED has funding to expand their programs. Eventually, the retail space may be converted into a transition program for age 18 and over students and a badly needed childcare center.

The issue is whether this change in the initial intended use impacts the Attorney General's opinions on HVED's authority and the public purpose doctrine. It does not.

The implied statutory authority to purchase real estate that is subject to existing leases still exists. With respect to this property, those existing leases that will remain after the renovation work is completed do not conflict with HVED's educational uses in the adjacent spaces. Moreover, the terms are reasonable and, for the time being, it is clearly in HVED's best interests to assume the leases. The cost in administrative time to undertake landlord responsibilities is minimal compared to the benefits derived from the revenue and potential partnership opportunities generated by these established businesses.

As for public purpose, acquisition of the mall property continues to serve as a benefit to the community and is directly related to the functions of government. As noted in the Attorney General opinion, incidental private benefit does not disqualify a transaction as being fundamentally for a valid public purpose. The Attorney General further stated that "the benefit accruing to private commercial lessees who occupy approximately ten percent of school property that is not necessary to the district does not necessarily negate the public purpose." That conclusion is supported by the statutory authority of school districts to lease out their property when not needed for educational purposes. *Minn. Stat. § 123A.51, subd. 4*. The same analysis applies given the slightly revised figures now included in the site plan.

The commercial leases now expected to remain constitute up to 21 percent of the property, at least for the time being. The percentage may decrease as HVED expands its programs. Regardless, the primary purpose of the acquisition remains public in nature – to educate children. Just because several existing businesses will remain in place and occupy less than a quarter of the available space for some period does not negate the fact that the majority of this mall property is being converted to school purposes. Significant investments will be made, both inside and outside the building, in support of that mission. The private commercial spaces are confined to the northwest corner of the building, separate from the renovated school space. The continuation of these commercial uses does not negate the overall public purpose of this acquisition.

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April 24, 2024

Page 11 of 14

Debbra C. Marcotte

February 8, 2024

Page 3

HVED's intended use of the Winona Mall evolved since the Attorney General issued his opinion three months ago, but the conclusions remain the same. HVED is authorized to acquire property subject to existing commercial leases where those leases do not conflict with HVED's educational needs, the lease terms are reasonable and assuming the leases are in HVED's best interests. Further, there is clearly a public purpose in acquiring the property and converting the majority of it to educational space while a small portion of the building continues to be leased to existing tenants.

Sincerely,

/s/ Joseph J. Langel

Joseph J. Langel

c: Peter Martin, Bond Counsel

RRM: 531036

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April 24, 2024

Page 12 of 14



02/16/2024

Hiawatha Valley Education District 6013
HVED District Office
1410 Bundy Blvd.
Winona, MN 55987

Dear Ms. Marcotte,

The Minnesota Department of Education has received your request for the Payable 2025 capital lease levy authority pursuant to Minnesota Statutes, section 126C.40. Based on the criteria in the statute and our review of the project, your request has been approved.

The project is for Hiawatha Valley Ed District's centralized campus. We understand this project is anticipated to cost \$15,000,000.00 with funds provided by the issuance of Certificates of Participation.

When available, please add the approved capital lease information as a new lease in the Building/Land Lease Payable 2025 section in the Levy Information System (<https://education.mn.gov/MDE/dse/datasub/LevyInfo/>). The lease amount will be included on your district's Payable 2025 Levy Limitation and Certification report by September 30, 2024.

If your district generates revenue from a sublease associated with this project during any portion of the lease term, that revenue should be applied to the actual annual gross cost of the levy to offset the taxpayer burden.

Please forward the final, signed lease agreement to Kateri Little at Kateri.Little@state.mn.us.

For questions regarding the application process and approval, please contact Kateri Little at (651) 582-8857. If you have questions regarding the levy process, please contact Jason Reil at (651) 582-8866.

Sincerely;

Daley Lehmann

Daley Lehmann
Assistant Director, School Finance
Minnesota Department of Education

CC. Cathy Erickson, Director, School Finance
Jason Reil, Levy Coordinator
Kateri Little, Education Specialist 2

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Page 13 of 14



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Marcus S. Johnson
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Mitchell A. Scofield
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Scott J. Bechel
Wisconsin Licensed
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2024 Hourly Rates

RATES NOT VALID FOR PREVAILING WAGE PROJECTS.

Survey Field Crew - \$175/hour

Survey Office Technician - \$155/hr

Licensed Land Surveyor- \$200/hour

Licensed Civil Engineer - \$200/hour

Engineering Technician - \$155/hr

Administrative- \$85/hour

Expert Witness Testimony: Prep/Review & Court Appearance- \$258.00/hour

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April 24, 2024

Page 14 of 14

Hiawatha Valley Education District Timeline for Financing Winona Mall Purchase & Renovation



	Complete by	Event or Action
X	September 2023	Ehlers sends General Certificate to District to obtain information needed for the Preliminary Official Statement (POS), e.g. enrollment and budget information
X	November 13, 2023	Submission of Review and Comment
X	Special December Board Meeting	School Board School Board authorizes issuance of Request for Proposal (RFP) for Underwriter
X	December 18, 2023	MDE Sends Positive Review and Comment
X	December 31, 2023	Due Diligence phase of the Purchase Agreement
☐	January 31, 2024	Finalizing contingencies to the Purchase Agreement
☐	January 31, 2024	Determination on surplus property
☐	February 1, 2024	Distribute RFP
☐	February 8, 2024	Ehlers Finalizes Preliminary Official Statement (POS)
☐	February 2024	Certificate rating conference call with rating agency, District, and Ehlers (if needed)
☐	February 2024	Rating agency to issue rating (if needed); upon review of draft by Ehlers & District, agency to publish rating report
☐	February 21, 2024	School Board Ehlers Presents Presale Report to HVED Board
☐	Week of March 4th	Proposals from RFP due
☐	March 20, 2024	SPECIAL MEETING: Certificate Sale / School Board Meeting Ehlers presents Sale Day Report summarizing Sale of Certificates Approve Resolution Ratifying Award of Sale of the Certificates
☐	Week of March 25th	Kennedy & Graven completes closing documents and lease agreement
☐	Week of March 25th	Ehlers sends closing memo to District (includes sources and uses of funds, principal & interest payment schedule, and debt levies schedule)
☐	April 1, 2024	Certificate Closing Date and Real Estate Closing Dates: Ehlers facilitates Certificate closing, underwriter provides Certificate proceeds to Trustee, Trustee delivers real estate acquisition funds to title, and remaining proceeds are invested Close real estate acquisition
☐	Spring 2024	Preplanning
☐	Summer/Fall 2024	Design Completion Bidding in coordination with Publication Requirement (Publish at least 48 days but no more than 60 days prior to solicitation of bids) Public meeting to discuss Review & Comment
☐	December 2024	Permit Process
☐	January 2025 - July 2025	Construction
☐	July 2025	Occupancy



HVED Financing Timeline3

Received 1.24.2024

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