

Regular Monthly Meeting

Monday, March 18, 2024 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Recognition of State Wrestling Participants and Coaches

6. Public Comments - Limited to 5 minutes per person

7. CONSENT AGENDA (roll call vote)

7.A. February 26, 2024 Regular Monthly Meeting Minutes

7.B. Donation to Trapshooting Program in the amount of \$2,000 from Rush Creek Longbeards.

7.C. February hand payables, wires & payroll liabilities in the amount of \$357,461.70

7.D. February payroll in the amount of \$299,043.42

7.E. March board bills in the amount of \$235,035.35

7.F. FUND SUMMARY REPORTS

7.G. PERSONNEL:

7.G.1. Retirement:

Mary Wolter - Title I Teacher as of 5/31/24

7.G.2. Resignations:

John Loney - Activities/Community Education Director as of 6/30/24

Tracy Agrimson - Early Childhood Special Education Teacher as of 5/31/24

8. OLD BUSINESS

8.A. Second reading and adoption of the following policies:

203 - Operation of the School Board - Governing Rules

203.1 - School Board Procedures; Rules of Order

203.2 - Order of the Regular School Board Meeting

203.5 - School Board Meeting Agenda

203.6 - Consent Agendas

9. NEW BUSINESS

9.A. First reading of the following policies:

206 - Public Participation in School Board Meetings

207 - Public Hearings

208 - Development, Adoption and Implementation of

Policies

9.B. Approve the 2024-2025 school year calendar.

9.C. Approve the addition of the following advisor positions:

Go Green

Trapshooting

Second FFA Advisor

Art

9.D. Approve the addition of a Bowling Club beginning with the 2024-2025 school year.

9.E. Approve the contracts for the following district staff:

Toni Oian, Business Manager (2023-2025)

Laura Hahn, Payroll / HR Manager (2023-2025)

Jodi Peters, Administrative Assistant /

Transportation Coordinator (2023-2025)

Corey Mattson, Technology Director (2023-2025)

John Loney, Activities / Community Education Director (2023-2024)

Stephanie Evenson, School Nurse (2023-2024)

10. **ADMIN REPORTS**

10.A. Superintendent Report

10.B. Elementary Report

10.C. Middle School / High School Report

10.D. Activities & Community Education Report

11. **BOARD COMMUNICATIONS**

11.A. Hiawatha Valley Education District Report

12. **INFORMATION**

Regular monthly meeting - Monday, April 15th @ 6:00 pm in the Forum Room

ESP Negotiations 3/27 @ 3:30

Custodial Negotiations 3/28 @ 3:15

13. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 school board was called to order by Chris Grindland at 6:00 p.m. on Monday, February 26, 2024 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Jeff Michel, Ken Sawle, Carl Schollmeier, Nancy Snyder and Amy Woxland

Members absent: None

Administration Present: Superintendent Ben Bernard, Jake Timm & Angela Shepard

District Personnel: Jenny Helgemoe & Laura Hahn

Motion by Michel, seconded by Helgemoe to adopt the agenda as presented. Motion carried unanimously.

There were no public comments.

Motion by Snyder, seconded by Michel to approve the following consent agenda items: January 22, 2024 Organizational & Regular Monthly Meeting Minutes; Donations in the amount of \$19,390.17, January hand payables, wires & payroll liabilities in the amount of \$2,555,202.03; January payroll in the amount of \$299,266.04, February board bills in the amount of \$260,369.87, Fund Summary Reports; Personnel: Resignations: Patricia Ebner - Paraprofessional as of February 12th, Laura VanGundy - JH Volleyball Coach, Jon Lesser - Assistant Track Coach; Hires: Amy Mattson – Paraprofessional, Monte Tudahl - Full-time Custodian, Andrew Hoiness - Junior High Golf Coach, Angelica Olson - MS/HS Paraprofessional Sub (March 18 - May 31) . With a roll call vote of 7:0, motion carried unanimously.

Motion by Sawle, seconded by Helgemoe to approve the second reading and adopt the following policies: 104 - School District Mission and Vision Statements, 201 - Legal Status of the School Board, 202 - School Board Officers, 204 - School Board Meeting Minutes and 205 - Open Closed Meetings. Motion carried unanimously.

Motion by Michel, seconded by Snyder to approve the first reading of the following policies: 203 - Operation of the School Board - Governing Rules, 203.1 - School Board Procedures; Rules of Order, 203.2 - Order of the Regular School Board Meeting, 203.5 - School Board Meeting Agenda and 203.6 - Consent Agendas. Motion carried unanimously.

Jake Timm, MS/HS Principal and Jenny Helgemoe, School Counselor reviewed the proposed PSEO Policy.

Motion by Sawle, seconded by Helgemoe to approve the PSEO Policy. Motion carried unanimously.

Motion by Michel, seconded by Schollmeier to approve the senior class trip to Galveston, TX from March 22 – March 28, 2024. Motion carried unanimously.

Motion by Woxland, seconded by Schollmeier to authorize Superintendent Bernard to advertise for proposals for Bus Transportation and Garbage removal beginning with the 2024-2025 school year. Motion carried unanimously.

Motion by Woxland, seconded by Michel to authorize Superintendent Bernard to advertise for bids for milk, bread and gasoline for the 2024-2025 school year. Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.
Angela Shepard presented the Elementary report.
Jake Timm presented the Middle School / High School report.
The Activities/Community Education Report & Hiawatha Valley Education District Reports were reviewed.

INFORMATION: Regular Monthly Meeting – Monday, March 18, 2024, 6:00 p.m. in the Forum Room
ESP Negotiations meeting 2/28/24 3:30 PM in the conference room.
Custodian Union negotiations 3/12/24 12-1 pm

Motion by Snyder, seconded by Michel, to adjourn the regular meeting at 6:36 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEB 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P24081	49222		Wire	1	2151	TUITION EXPRESS		No	Yes	No	02/02/2024	252.69
001	P24081	49223		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	02/02/2024	84.28
001	P24081	49224		Wire	1	2046	TRANSAX		No	Yes	No	02/05/2024	10.00
001	P24081	49225		Wire	1	2267	CARDCONNECT		No	Yes	No	02/05/2024	15.00
001	p2408p	49226		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/14/2024	6,702.31
001	p2408p	49227		Wire	1	2289	AVIBEN		No	Yes	No	02/14/2024	7,879.16
001	p2408p	49228		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	02/14/2024	6,597.05
001	p2408p	49229		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	02/14/2024	44,100.01
001	p2408p	49230		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	02/14/2024	27,750.30
001	P24081	49240		Wire	1	2024	ARBITER SPORTS		No	Yes	No	02/23/2024	1,000.00
001	p2408q	49309		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/27/2024	6,763.12
001	p2408q	49310		Wire	1	2110	GUARDIAN		No	Yes	No	02/27/2024	8,479.54
001	p2408q	49311		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	02/27/2024	1,348.26
001	p2408q	49312		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	02/27/2024	62,391.16
001	p2408q	49313		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	02/27/2024	6,876.03
001	p2408q	49314		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	02/27/2024	44,441.51
001	p2408q	49315		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	02/27/2024	27,602.64
001	p2408q	49321		Wire	1	2289	AVIBEN		No	No	No	03/01/2024	7,809.16
001	P24081	49323		Wire	1	2262	WEX HEALTH, INC.		No	Yes	No	02/29/2024	30.25
001	P24081	49324		Wire	1	1903	KWIK TRIP		No	Yes	No	02/29/2024	9,319.50
001	P24081	49325		Wire	1	1903	KWIK TRIP		No	No	No	02/29/2024	4,019.00
001	P24081	49326		Wire	1	1903	KWIK TRIP		No	Yes	No	02/29/2024	19,217.50
001	P24081	49327		Wire	1	1903	KWIK TRIP		No	No	No	02/29/2024	3,643.50
001	P24081	49328		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/28/2024	293.00
001	P24081	49329		Wire	1	14832	DEPARTMENT OF EMPLOYMENT		No	Yes	No	02/28/2024	508.89
001	P24081	49330		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No	02/29/2024	10.26
001	P24081	49204	45793	Check	1	01200	ACT		Yes	Yes	No	02/02/2024	289.00
001	P24081	49206	45794	Check	1	2129	BRAD JOHNSON		Yes	Yes	No	02/02/2024	250.00
001	P24081	49205	45795	Check	1	15233	DOVER-EYOTA PUBLIC SCHOOLS		Yes	Yes	No	02/02/2024	250.00
001	P24081	49209	45796	Check	1	31000	LAKE CITY PUBLIC SCHOOLS		Yes	No	No	02/02/2024	250.00
001	P24081	49207	45797	Check	1	2257	OUTBACK RANCH		Yes	Yes	No	02/02/2024	500.00
001	P24081	49208	45798	Check	1	2257	OUTBACK RANCH		Yes	No	No	02/02/2024	750.00
001	P24081	49210	45799	Check	1	44162	PEM SCHOOLS		Yes	Yes	No	02/02/2024	220.00
001	P24081	49211	45800	Check	1	62929	WINONA HEALTH SERVICES		Yes	Yes	No	02/02/2024	110.00
001	P24081	49212	45801	Check	1	63150	WINONA SENIOR HIGH SCHOOL		Yes	Yes	No	02/02/2024	240.00
001	P24081	49213	45802	Check	1	2327	GREENWOOD, CORY		Yes	Yes	No	02/05/2024	3,000.00
001	P24081	49214	45803	Check	1	1311	SPRINGER DOME SCRIMMAGE		Yes	No	No	02/08/2024	300.00
001	P24081	49215	45804	Check	1	1300	EMPLOYEE BENEFITS CORPORATION		Yes	Yes	No	02/09/2024	275.00
001	P24081	49216	45805	Check	1	48225	RUSHFORD-PETERSON MAT CLUB		Yes	No	No	02/09/2024	300.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEB 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
												Date	
001	p2408p	49231	45806	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	Yes	No	02/14/2024	54.28
001	p2408p	49233	45807	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	02/14/2024	196.16
001	p2408p	49232	45808	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	Yes	No	02/14/2024	2,486.49
001	P24081	49234	45809	Check	1	57800	CREAMERY PIZZA & ICE CREAM		Yes	Yes	No	02/16/2024	1,363.56
001	P24081	49235	45810	Check	1	61375	WABASHA-KELLOGG HIGH SCHOOL		Yes	Yes	No	02/16/2024	40.00
001	P24081	49236	45811	Check	1	1856	AMAZON CAPITAL SERVICES		Yes	Yes	No	02/22/2024	99.04
001	P24081	49237	45812	Check	1	2238	LITTLE BIT OF GUIDANCE		Yes	Yes	No	02/22/2024	275.00
001	P24081	49238	45813	Check	1	51012	SCHOOL FIX		Yes	No	No	02/22/2024	39.34
001	P24081	49239	45814	Check	1	48600	RUSHFORD FOODS		Yes	Yes	No	02/23/2024	10,612.91
001	P24081	49297	45815	Check	1	1957	RWHS SPEECH TEAM		Yes	No	No	02/23/2024	35.00
001	P24081	49298	45816	Check	1	03188	CARD MEMBER SERVICES		Yes	No	No	02/26/2024	815.88
001	P24081	49299	45817	Check	1	46082	POSTMASTER		Yes	No	No	02/26/2024	41.60
001	p2408q	49301	45819	Check	1	02370	AFLAC		Yes	No	No	02/26/2024	217.68
001	p2408q	49302	45820	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	02/26/2024	12,415.92
001	p2408q	49303	45821	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	02/26/2024	64.25
001	p2408q	49304	45822	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	02/26/2024	16.00
001	p2408q	49306	45823	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	02/26/2024	187.87
001	p2408q	49305	45824	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	02/26/2024	2,486.49
001	p2408q	49307	45825	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	02/26/2024	2,732.46
001	P24081	49308	45882	Check	1	04698	QUALI-TEE SCREEN PRINTING		Yes	No	No	02/27/2024	69.00
001	P24081	49316	45883	Check	1	48600	RUSHFORD FOODS		Yes	No	No	02/28/2024	10,299.19
001	P24081	49317	45884	Check	1	52190	REGION ONE A MSHSL		Yes	No	No	02/28/2024	1,169.00
001	P24081	49318	45885	Check	1	16945	CARDMEMBER SERVICE		Yes	No	No	02/29/2024	6,051.46
001	P24081	49319	45886	Check	1	09401	CHATFIELD HIGH SCHOOL		Yes	No	No	02/29/2024	70.00
001	P24081	49320	45887	Check	1	52190	REGION ONE A MSHSL		Yes	No	No	02/29/2024	1,745.00

Bank Total: \$357,461.70Report Total: \$357,461.70

Rushford-Peterson Public School

Payment Reg by Bank and Check

MARCH 2024 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P24093	49353		Check	1	03188	CARD MEMBER SERVICES		No	No	No	03/18/2024	1,928.45
001	P24093	49354		Check	1	04615	BERNARD BUS SERVICE		No	No	No	03/18/2024	39,375.05
001	P24093	49355		Check	1	04698	QUALI-TEE SCREEN PRINTING		No	No	No	03/18/2024	217.00
001	P24093	49356		Check	1	06559	BLICK ART MATERIALS		No	No	No	03/18/2024	76.80
001	P24093	49357		Check	1	1144	LIND AWARDS & ENGRAVING		No	No	No	03/18/2024	175.00
001	P24093	49358		Check	1	1165	ROOT RIVER FLORAL		No	No	No	03/18/2024	1,582.00
001	P24093	49359		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	03/18/2024	65.81
001	P24093	49360		Check	1	1391	ACENTEK		No	No	No	03/18/2024	4,338.03
001	P24093	49361		Check	1	14282	DALCO		No	No	No	03/18/2024	2,810.96
001	P24093	49362		Check	1	14860	DEMCO INC		No	No	No	03/18/2024	824.90
001	P24093	49363		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	No	03/18/2024	500.24
001	P24093	49364		Check	1	1598	ALPHA FOX ENTERPRISES - FRED PET		No	No	No	03/18/2024	56.00
001	P24093	49365		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	03/18/2024	117.80
001	P24093	49366		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	03/18/2024	3,897.91
001	P24093	49367		Check	1	1723	NORSLAND LEFSE		No	No	No	03/18/2024	1,220.00
001	P24093	49368		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	03/18/2024	445.22
001	P24093	49369		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	03/18/2024	59.84
001	P24093	49370		Check	1	1860	COULEE CONNECTIONS		No	No	No	03/18/2024	4,200.00
001	P24093	49371		Check	1	2005	ARCHKEY TECHNOLOGIES		No	No	No	03/18/2024	163.00
001	P24093	49372		Check	1	20401	GOPHER SPORT		No	No	No	03/18/2024	2,649.44
001	P24093	49373		Check	1	2136	HART COUNTRY MEATS		No	No	No	03/18/2024	463.13
001	P24093	49374		Check	1	2189	MRI SOFTWARE LLC		No	No	No	03/18/2024	75.00
001	P24093	49375		Check	1	2211	LOFFLER		No	No	No	03/18/2024	1,841.06
001	P24093	49376		Check	1	2220	CANON FINANCIAL SERVICES, INC.		No	No	No	03/18/2024	1,206.32
001	P24093	49377		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No	03/18/2024	1,300.00
001	P24093	49378		Check	1	2303	DRIFTLESS TRADING POST		No	No	No	03/18/2024	400.00
001	P24093	49379		Check	1	2325	HIDDEN STREAM FARM LLC		No	No	No	03/18/2024	116.38
001	P24093	49380		Check	1	23400	HIAWATHA VALLEY		No	No	No	03/18/2024	24,290.80
001	P24093	49381		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	No	03/18/2024	8,421.60
001	P24093	49382		Check	1	2347	WL HALL CO INTERIOR SERVICE		No	No	No	03/18/2024	1,615.00
001	P24093	49383		Check	1	25138	IEA INC		No	No	No	03/18/2024	1,008.91
001	P24093	49384		Check	1	28960	JMC COMPUTER SERVICE INC		No	No	No	03/18/2024	12,163.83
001	P24093	49385		Check	1	29702	JOSTEN'S		No	No	No	03/18/2024	275.25
001	P24093	49386		Check	1	29741	KENDELL DOORS & HARDWARE INC		No	No	No	03/18/2024	1,688.00
001	P24093	49387		Check	1	29759	KEMPS		No	No	No	03/18/2024	3,929.01
001	P24093	49388		Check	1	36597	MISSISSIPPI WELDERS SUPPLY CO		No	No	No	03/18/2024	167.50
001	P24093	49389		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	03/18/2024	40.00
001	P24093	49390		Check	1	46078	PLUNKETT'S PEST CONTROL		No	No	No	03/18/2024	130.40
001	P24093	49391		Check	1	46804	PERFORMANCE FOODSERVICE LA CRI		No	No	No	03/18/2024	14,849.27

Rushford-Peterson Public School

Payment Reg by Bank and Check

MARCH 2024 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
001	P24093	49392		Check	1	48020	RUSHFORD, CITY OF		No	No	No	03/18/2024	73,945.67
001	P24093	49393		Check	1	48604	RUSHFORD HARDWARE		No	No	No	03/18/2024	961.50
001	P24093	49394		Check	1	50978	SCHOOL SPECIALTY LLC.		No	No	No	03/18/2024	231.84
001	P24093	49395		Check	1	52157	SELCO		No	No	No	03/18/2024	672.01
001	P24093	49396		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	03/18/2024	87.00
001	P24093	49397		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	03/18/2024	125.00
001	P24093	49398		Check	1	56040	PAM'S CORNER		No	No	No	03/18/2024	2,229.52
001	P24093	49399		Check	1	61278	VERIZON WIRELESS		No	No	No	03/18/2024	73.13
001	P24093	49400		Check	1	63025	WHV INC		No	No	No	03/18/2024	1,981.10
001	P24093	49401		Check	1	63062	WINONA HEALTH SERVICE	AT	No	No	No	03/18/2024	15,837.50
001	P24093	49402		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		No	No	No	03/18/2024	206.17

Bank Total: \$235,035.35

Report Total: \$235,035.35

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(8,610,316.00)	(789,830.42)	(4,515,838.51)	52%	0.00	52%	(4,094,477.49)
203	Elementary Education	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
211	Secondary	(11,700.00)	0.00	(645.69)	6%	0.00	6%	(11,054.31)
212	Art	(200.00)	0.00	(60.00)	30%	0.00	30%	(140.00)
292	Boys/Girls Athletics	(700.00)	0.00	(7,480.00)	1069%	0.00	1069%	6,780.00
294	Boys Athletics	(21,130.00)	(5,011.00)	(24,353.00)	115%	0.00	115%	3,223.00
296	Girls Athletics	(21,700.00)	201.00	(18,196.50)	84%	0.00	84%	(3,503.50)
298	Extra-Curricular Activities	(8,600.00)	(1,283.00)	(1,668.02)	19%	0.00	19%	(6,931.98)
301	Agriculture	(500.00)	0.00	(4,093.75)	819%	0.00	819%	3,593.75
331	Personal Family Life Science	(700.00)	0.00	(540.00)	77%	0.00	77%	(160.00)
620	Library Ed Media	0.00	0.00	(40.99)	0%	0.00	0%	40.99
630	Instruction Related Technology	(3,000.00)	0.00	(3,900.00)	130%	0.00	130%	900.00
850	Facilities	(54,511.00)	0.00	0.00	0%	0.00	0%	(54,511.00)
865	LTFM Districtwide Revenue	(26,674.00)	0.00	0.00	0%	0.00	0%	(26,674.00)
01	General Fund	(8,774,731.00)	(795,923.42)	(4,576,816.46)	52%	0.00	52%	(4,197,914.54)
02	Food Service Fund							
000		(423,900.00)	(60,216.57)	(352,671.18)	83%	0.00	83%	(71,228.82)
770	Food Service	0.00	0.00	(24,580.52)	0%	0.00	0%	24,580.52
02	Food Service Fund	(423,900.00)	(60,216.57)	(377,251.70)	89%	0.00	89%	(46,648.30)
04	Community Service							
505	Community Education	(54,221.00)	(108.00)	(31,719.97)	59%	0.00	59%	(22,501.03)
510	Adults With Disabili	(2,000.00)	0.00	(15,700.00)	785%	0.00	785%	13,700.00
570	School Age Care	(131,067.00)	(4,747.39)	(56,174.25)	43%	0.00	43%	(74,892.75)
580	ECFE	(36,214.00)	(9.35)	(12,886.69)	36%	0.00	36%	(23,327.31)
582	School Readiness	(128,529.00)	(10,889.20)	(71,648.84)	56%	0.00	56%	(56,880.16)
583	Preschool Screening	(1,377.00)	0.00	(1,117.00)	81%	0.00	81%	(260.00)
585	Youth Development	(23,785.00)	0.00	555.00	(2%)	0.00	(2%)	(24,340.00)
590	Other Community Ed Programs	(157.00)	0.00	(271.28)	173%	0.00	173%	114.28
04	Community Service	(377,350.00)	(15,753.94)	(188,963.03)	50%	0.00	50%	(188,386.97)
07	Debt Redemption							

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
07	Debt Redemption							
000		(2,622,901.00)	0.00	(2,086,596.90)	80%	0.00	80%	(536,304.10)
07	Debt Redemption	(2,622,901.00)	0.00	(2,086,596.90)	80%	0.00	80%	(536,304.10)
18	Custodial							
298	Extra-Curricular Activities	0.00	33.30	(2,826.70)	0%	0.00	0%	2,826.70
18	Custodial	0.00	33.30	(2,826.70)	0%	0.00	0%	2,826.70
21	Activity Fund							
000		(120,000.00)	(1,652.12)	(10,402.59)	9%	0.00	9%	(109,597.41)
258	Music	0.00	0.00	(1,275.25)	0%	0.00	0%	1,275.25
291	Extra Curricular	0.00	0.00	(1,332.50)	0%	0.00	0%	1,332.50
292	Boys/Girls Athletics	0.00	1,800.01	(39,081.31)	0%	0.00	0%	39,081.31
294	Boys Athletics	0.00	833.19	(14,101.11)	0%	0.00	0%	14,101.11
296	Girls Athletics	0.00	658.19	(6,286.78)	0%	0.00	0%	6,286.78
298	Extra-Curricular Activities	0.00	(9,737.28)	(46,976.70)	0%	121.84	0%	46,854.86
21	Activity Fund	(120,000.00)	(8,098.01)	(119,456.24)	100%	121.84	99%	(665.60)
50	Fundraising							
298	Extra-Curricular Activities	(100,000.00)	14,176.54	(59,772.99)	60%	0.00	60%	(40,227.01)
50	Fundraising	(100,000.00)	14,176.54	(59,772.99)	60%	0.00	60%	(40,227.01)
Report Totals:		(12,418,882.00)	(865,782.10)	(7,411,684.02)	60%	121.84	60%	(5,007,319.82)

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	23,120.00	572.88	19,104.57	83%	750.00	86%	3,265.43
020	Office of Supt	185,072.00	15,849.97	120,501.45	65%	0.00	65%	64,570.55
050	School Administration	428,752.00	34,728.43	261,664.16	61%	3,515.00	62%	163,572.84
105	General Admin Support - elect.	700.00	0.00	0.00	0%	0.00	0%	700.00
107	Other Administrative Support	19,579.00	1,435.34	13,118.74	67%	0.00	67%	6,460.26
108	Administrative Technology Serv	13,675.00	1,192.95	9,486.26	69%	0.00	69%	4,188.74
110	Business Services	248,586.00	8,591.79	167,972.80	68%	7,663.25	71%	72,949.95
201	Kindergarten	189,936.00	15,731.58	96,038.27	51%	0.00	51%	93,897.73
203	Elementary Education	1,105,073.00	84,742.62	619,373.92	56%	2,377.33	56%	483,321.75
206	Title II - Student Supp & Acad	19,177.00	1,513.20	9,055.10	47%	0.00	47%	10,121.90
211	Secondary - General	503,586.00	115,236.12	297,980.82	59%	7,678.87	61%	197,926.31
212	Art	114,829.00	8,130.51	55,283.67	48%	13,527.41	60%	46,017.92
216	Title I	84,346.00	15,268.29	56,728.67	67%	0.00	67%	27,617.33
218	Gifted & Talented	4,600.00	240.00	4,068.79	88%	0.00	88%	531.21
220	English Language Art	253,753.00	20,142.07	123,231.99	49%	11.98	49%	130,509.03
230	Foreign Language	96,801.00	8,013.59	49,186.61	51%	0.00	51%	47,614.39
240	Physical Ed & Health	202,767.00	16,368.61	101,380.99	50%	0.00	50%	101,386.01
256	Mathematics	265,221.00	21,804.22	133,055.21	50%	1,937.70	51%	130,228.09
258	Music	217,148.00	15,478.32	107,893.01	50%	0.00	50%	109,254.99
260	Science	230,540.00	18,764.43	116,959.22	51%	419.02	51%	113,161.76
270	Social Studies	232,446.00	19,312.76	113,553.12	49%	0.00	49%	118,892.88
272	Remedial Mathematics	32,371.00	2,716.44	16,324.94	50%	0.00	50%	16,046.06
274	Study Skills Improvement	25,640.00	2,674.71	16,033.69	63%	0.00	63%	9,606.31
275	Kindergarten Indiv Instruction	72,076.00	6,070.39	36,413.71	51%	0.00	51%	35,662.29
276	Elementary Indiv Instruction	41,092.00	1,897.46	17,939.25	44%	0.00	44%	23,152.75
291	Cocurricular Activity	13,269.00	4.89	1,281.65	10%	0.00	10%	11,987.35
292	Boys/Girls Athletics	63,333.00	942.80	16,034.15	25%	0.00	25%	47,298.85
294	Boys Athletics	108,216.00	1,341.90	48,529.28	45%	9,648.06	54%	50,038.66
296	Girls Athletics	88,799.00	1,728.00	33,231.95	37%	255.00	38%	55,312.05

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
298	Extra-Curricular Activities	55,746.00	7,670.90	59,987.82	108%	325.95	108%	(4,567.77)
301	Agriculture	161,345.00	12,731.34	79,384.13	49%	316.84	49%	81,644.03
331	Personal Fam Liv Sci	65,828.00	5,135.74	37,228.40	57%	172.66	57%	28,426.94
341	Business Education	54,437.00	4,316.64	28,791.53	53%	0.00	53%	25,645.47
361	Trade & Industrial	0.00	202.01	1,761.35	0%	0.00	0%	(1,761.35)
380	Vocational Transito	19,515.00	1,391.84	8,977.12	46%	0.00	46%	10,537.88
400	General Special Education	29,100.00	5,140.94	6,760.94	23%	0.00	23%	22,339.06
401	Speech/Lang Impaired	27,063.00	4,966.82	31,659.90	117%	0.00	117%	(4,596.90)
402	Mental Impair Mild	2,252.00	6,182.44	27,926.95	1240%	0.00	1240%	(25,674.95)
404	Adapted Phy Ed	18,387.00	2,557.10	10,199.74	55%	0.00	55%	8,187.26
405	Deaf-Hard of Hearing	2,200.00	870.58	870.58	40%	0.00	40%	1,329.42
407	Specific Learn Disability	435,960.00	46,448.61	306,414.45	70%	278.93	70%	129,266.62
408	Emotional/Behavioral Disorder	177,099.00	71.53	206.55	0%	0.00	0%	176,892.45
410	Other Health Impaired	61,418.00	6,533.60	39,495.76	64%	0.00	64%	21,922.24
411	Autism	0.00	0.00	1,080.00	0%	0.00	0%	(1,080.00)
412	Early Child Sp Ed	142,356.00	0.00	758.02	1%	0.00	1%	141,597.98
416	Severely Multiply Impaired	27,928.00	340.94	2,054.67	7%	0.00	7%	25,873.33
420	Special Education	207,690.00	42,879.54	71,515.97	34%	0.00	34%	136,174.03
422	Students without disabilities	228,619.00	18,173.37	112,558.64	49%	0.00	49%	116,060.36
505	Community Education	0.00	0.00	1,584.00	0%	0.00	0%	(1,584.00)
620	Library Ed Media	60,072.00	4,354.86	27,599.94	46%	5,648.72	55%	26,823.34
630	Instructional-Related Technolo	133,183.00	10,079.81	95,995.42	72%	1,130.99	73%	36,056.59
640	Staff Development	80,452.00	611.80	42,332.53	53%	595.00	53%	37,524.47
710	Secondary Counseling/Guidance	104,584.00	8,747.76	52,355.91	50%	1,140.00	51%	51,088.09
715	School Security	12,024.00	0.00	0.00	0%	0.00	0%	12,024.00
720	Health Services	26,176.00	2,749.83	14,280.93	55%	0.00	55%	11,895.07
740	Social Worker Salary	37,584.00	3,997.17	26,957.90	72%	0.00	72%	10,626.10
760	Pupil Transportation	757,865.00	52,601.94	383,049.21	51%	0.00	51%	374,815.79
770	Food Service	0.00	0.00	5,872.00	0%	0.00	0%	(5,872.00)

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
810	Operation/Maintenance	697,372.00	58,790.55	493,267.29	71%	17,438.59	73%	186,666.12
850	Facilities	107,500.00	885.98	34,697.18	32%	0.00	32%	72,802.82
860	Health & Safety	0.00	0.00	310.69	0%	0.00	0%	(310.69)
865	LTFM Excl'd Costs -Pro 866,867	77,085.00	7,294.16	56,402.08	73%	13,176.26	90%	7,506.66
940	School Insurance	67,000.00	0.00	72,141.31	108%	0.00	108%	(5,141.31)
01	General Fund	8,762,343.00	756,222.07	4,795,904.90	55%	88,007.56	56%	3,878,430.54
02	Food Service Fund							
770	Food Service	458,413.00	54,501.61	292,319.63	64%	1,632.10	64%	164,461.27
02	Food Service Fund	458,413.00	54,501.61	292,319.63	64%	1,632.10	64%	164,461.27
04	Community Service							
505	Community Education	49,992.00	2,136.46	33,733.01	67%	255.33	68%	16,003.66
570	School Age Care	168,362.00	11,529.59	88,693.63	53%	429.80	53%	79,238.57
580	ECFE	40,378.00	5,613.29	28,177.82	70%	18.98	70%	12,181.20
582	School Readiness	189,132.00	16,234.00	97,043.86	51%	0.00	51%	92,088.14
583	Preschool Screening	4,888.00	0.00	881.78	18%	0.00	18%	4,006.22
585	Youth Development	5,676.00	275.00	2,265.00	40%	0.00	40%	3,411.00
590	Other Community Ed Programs	300.00	220.90	220.90	74%	0.00	74%	79.10
04	Community Service	458,728.00	36,009.24	251,016.00	55%	704.11	55%	207,007.89
07	Debt Redemption							
910	Retire Long-Term Obl	0.00	0.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
07	Debt Redemption	0.00	0.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	0.00	0%	83.86	0%	(83.86)
18	Custodial	0.00	0.00	0.00	0%	83.86	0%	(83.86)
21	Activity Fund							
050	School Administration	0.00	0.00	5,518.71	0%	(369.01)	0%	(5,149.70)
203	Elementary Education	0.00	19.96	375.58	0%	16.99	0%	(392.57)
211	Secondary - General	0.00	3,000.00	5,593.40	0%	0.00	0%	(5,593.40)
291	Cocurricular Activity	88,541.00	0.00	125.50	0%	592.00	1%	87,823.50
292	Boys/Girls Athletics	0.00	0.00	6,824.00	0%	2,308.37	0%	(9,132.37)

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 29, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202408	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
21	Activity Fund							
294	Boys Athletics	0.00	0.00	23,220.05	0%	314.72	0%	(23,534.77)
296	Girls Athletics	0.00	408.66	7,711.17	0%	746.02	0%	(8,457.19)
298	Extra-Curricular Activities	7,459.00	1,355.92	39,229.06	526%	983.50	539%	(32,753.56)
850	Facilities	0.00	0.00	9,035.80	0%	0.00	0%	(9,035.80)
960	Other - Scholarships	4,000.00	0.00	6,270.00	157%	0.00	157%	(2,270.00)
21	Activity Fund	100,000.00	4,784.54	103,903.27	104%	4,592.59	108%	(8,495.86)
50	Fundraising							
298	Extra-Curricular Activities	90,000.00	2,396.62	74,201.10	82%	2,179.91	85%	13,618.99
50	Fundraising	90,000.00	2,396.62	74,201.10	82%	2,179.91	85%	13,618.99
Report Totals:		9,869,484.00	853,914.08	8,122,819.90	82%	97,200.13	83%	1,649,463.97

Draft

24-25 Calendar

	No School
	Early Dismissal
	Trimester End
	Staff Workday / No School
	New Staff Workshop
	Commencement

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



Superintendent's Report
3/18/24

Enrollment Update

Day	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total	Change from 2022-23	Gold = Increase Red = Decrease
03/15/2024	53	38	39	39	47	40	46	45	57	64	63	54	45	630	7	Current 23-24 School Year
09/05/2023	53	39	40	40	47	39	48	44	58	64	61	55	46	634	11	Start of 23-24 School Year
09/06/2022	40	41	42	46	38	43	42	57	63	58	56	44	51	621		Start of 22-23 School Year
06/01/2023	40	42	42	46	38	44	43	58	63	58	56	45	48	623		End of 22-23 School Year
Change from last month		-1					-2		-1		+2					

Negotiations

We are currently meeting with our Educational Support Personnel (ESP) and our Custodial Union. We have exchanged and discussed proposals on contract language, salaries, or both. We have meetings scheduled with both union's representatives in the month of March.

Front Stone Issues

This year I have been consistently meeting with the general contractor (Weiser Brothers) and architect (ATS&R) that worked on the construction of our building. Weiser Brothers have proposed testing some potential solutions for the front of the building stone failure. You will see this testing commencing soon. From these tests, Weiser Brothers believes they can recommend a permanent solution.

Hiring

We will be posting for the following positions starting the week of 3.18.24 and depending on the applicants, would like to have a hiring recommendation to bring back to the board for the April board meeting. These positions will be posted externally and internally at the same time.

- Early Childhood Special Education Teacher
- Title I Teacher
- K-12 Counselor
- Long-term sub - Elementary Special Education
- Activities / Community Education Director
- Head Dance Coach
- Head Football Coach
- Assistant Dance Coach
- JH Volleyball

Letter from Parent

I received an email from a Glenville-Emmons parent after they had lost to us in the basketball playoffs. How the students behave at extracurricular events is a direct representation of what goes on in the school during the day. We have very well behaved students here, a lot of credit should go to them, but a lot of credit should go to the staff and parents for setting high expectations as well.

Please contact me with questions.

Ben Bernand

Elementary School Board Report

March 18, 2024

Educate the *difference makers* of tomorrow.

Angela Shepard-

BOGO Book Fair: May 6 - May 10

Kindergarten Registration April 4 ~ 5-7PM

We are anticipating 37 students at this time.

Fire Drills - We will hold two more drills this year. One in April and the other in May.

PIE Grants- Information has been shared with staff and will be due by April 19th. Each teacher can request up to \$500 for their classroom.

ADSIS Conference - April 11th This conference will review the program and the forms that need to be completed to end the year. The forms include service hour spreadsheet, end of year summary and budget requests.

Early Childhood- Emily Johnson-

Leprechaun Traps have been made if they end up coming our way in Pre-K. We have also been focusing on the letter Rr through fun art projects like rainbows and rain clouds.



Early Childhood- Alison Kjos

In March, we have been learning about the weather and graphing “lion” and “lamb” days. We did an experiment to “grow” a rainbow and made rainbows for art! We have been learning about the letters Q & R and have had some sneaky leprechauns leaving gold and messing up our rooms!

Kindergarten- Krissy Kelly, Lacey Drinkall, Carissa George

Kindergarten has been working hard on addition and counting in math! We are practicing adding numbers up to 10 and writing addition sentences. We are busy counting to 100 by 1's, 5's, and 10's and also by 2's to 20!

In reading we are continuing with our UFLI lessons and have been working on the letters Jj, Yy, Ww and Ll. We have been rockstars reading our 3 letter cvc words as well as adding in 4 letter words to challenge us a bit more!

1st- Becky Lind, Jessica Burt

First grade has been busy measuring everything, our desks, the doors, our folders and time! We have been learning to tell time to the hour and half hour. We finished our unit on Dental Health and are excited to be starting a science unit about rocks! Can you dig it?! Our weekly journals are really adding up in our binders and we have enjoyed reading what we have written and comparing how much better we are than when we first started. Also, many of us have started to read chapter books!!! How fun is that?! We also are continuing to practice our self-calming and conflict resolution skills.

2nd- Shannon Kopperud, Clay Olstad

We are working through Time, Money, and Measurement in math class. We are working on our fluency skills and comprehension skills in language arts. In Science we just finished up forces of motion and are starting our weather unit. Social Studies we are starting our Indigenous people unit. We also send a huge Thank You to Dr. Bernard for doing a special catapult activity with the entire 2nd-grade to help us learn more about forces of motion.

3rd- Hannah Pape, Jade Olstad/Chris Hanson

Third grade has finished their unit on time, and measurement. We are moving onto perimeter and area. We just finished our two book studies; students in Mrs. Pape's class read Stone Fox and Mr. Hanson's class read Because of Winn-Dixie. Both classes enjoyed the chapter books and most liked the book over the movie. Students are finishing up the Solar System unit with a planet research project.

4th- Jon Theuer, Meredith Johnson

It's heating up in the fourth grade as we just finished up our story focused on SmokeJumpers. The kids will be designing and constructing their own parachutes and putting them to the test to see if they can get a smokejumper to the fire to save the day!! We will be designing a target and students will get an egg to use as the smokejumper. In math, we are working on geometry and focusing on different shapes. We hope to finish up our unit next week.

5th- Chris Drinkall, Emily Charlebois

The fifth-grade students have completed their reading unit on adaptation and are now eager to start a new adventure-themed unit. In social studies, we are wrapping up our study of the Revolutionary War. In science, we are diving into the captivating topic of ecosystems. In math class, we are honing our graphing and chart analysis skills. The class is also preparing for the upcoming MCAs and eagerly anticipating our annual field trip to Eagle Bluff!

K-5 Math Intervention- Dave Lind**K-4 Reading Intervention - Margaret Marklowitz**

Reading Intervention serves 26 students. We are working on fluency, accuracy, comprehension and writing skills. Progress reports will be sent home on March 22. Extended day is nearing completion for this year on March 29.

K-4 Reading/Math Title- Mary Wolter/Cheryl Harvey

Reading and Math Title is currently serving 34 Kindergarten-4th grade students. The Title program provides extra academic support to students in the areas of reading and/or math in an effort to improve academic achievement. Students receive support for current academic instruction in addition to support with previously learned concepts and foundational skills through a variety of activities.

Progress reports will be sent home to parents next week.

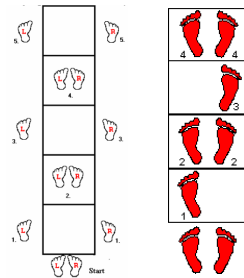
PE- K,1,2,4- Teresa Brown

Kindergarten and first grade have been climbing to new heights as we have been using the traverse climbing wall. There are benefits gained from rock climbing which positively affect the whole child. While climbing, students develop strength, coordination and balance. On a cognitive level, climbers are problem-solving, making decisions, and goal setting. From a social-emotional standpoint, climbers are taking positive risks and developing courage and

self-control. In addition, rock climbing is a nontraditional sport that often attracts students because they may not have experienced this new way to get exercise and a healthy body.

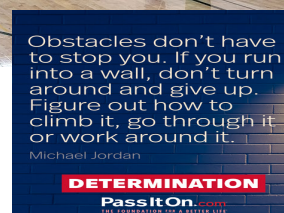
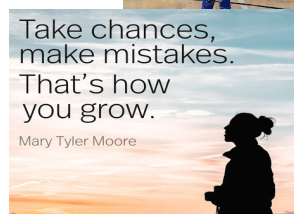


Also, thanks to the custodial and kitchen staff for allowing us to borrow their blower fans, we had a fun day catching balloons. They took turns with a partner, one time they launched the balloon and the next time they tried catching the balloon.



Second graders have been using agility ladders and working on various footwork patterns as they went through the ladder such as, bunny hop, jumping jacks, hopscotch, two feet hops forward, sideways and switching directions. They also were working on their jump rope skills with our student teacher, Ms. Heins and how jumping rope helps your heart get stronger. The students learned various single jump rope skills such as double and single side swing, criss cross, straddle cross and more. Also some partner jumps, front to front, side by side, one forward and one backward, turner and jumper and a few more.

Fourth graders have been working on cooperative games. We have some cross curricular team building activities. We talk about respecting everyone in your group, the importance of everyone knowing the goal of the activity, communicating clearly with your teammates, including everyone, the importance of participating, and that you learn from your mistakes. I choose a quote for each day and we talk about what they mean.

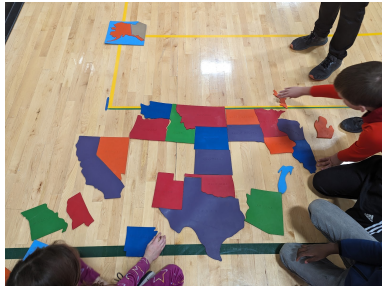


Fourth grade also finished up their movement to music. We practiced moving to music using basketballs, scarves, drum sticks, drumming on fitness balls and some dances. The students then had to come up with a routine using one of the above activities.

PE- 3,5- Nikki Schultz

3rd and 5th graders finished their dance unit. Many students had fun incorporating basketballs, scarves, drumming equipment (pail, exercise ball, drum sticks, noodles), or showing off their dancing skills.

For the last 2 weeks, we have been working on Team challenges. Teams need to work together to conquer the challenges they receive. They need to follow all instructions in order to conquer the challenge. Here are the team challenges many students were able to conquer.

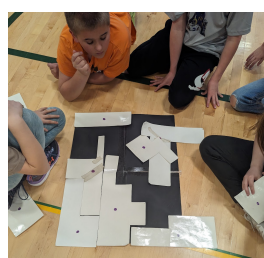


Week 1

Grid Master
Writing Robot
Race Across America
Plunger Ball
Toxic Waste

Week 2

Nuclear Waste Transfer
Roaring Rapids
Pail Stacking
Bucket Head
Construction Zone
Impossible Shot



Music K,1,2,4- Elizabeth Landherr

Elementary Music Concert is May 9th @ 7:00

Music 3,5- Ben Mahlke

3rd Grade is working on Boomwachers/xylophones and connecting what they are learning to music notation. We will be switching to rhythm notation soon. They will also be doing some folk dancing soon.

5th Grade finished their music artist projects with their Google Slides presentations. They are going to be learning complex rhythms and notation next and playing those rhythms on the xylophones. Some students have also started beginner band with Mr. George.

Elementary Music Concert is May 9th @ 7:00

Beginner Band will also perform on the May 6th MS/HS Band Concert @ 7:00

Special Education- Aspen Blom, Amber Meisch

Grades 3-5 (Mrs. Blom and Mrs. Meisch) special education are beginning to prepare for reading, math and science MCAs. This includes a review of grade level content, practicing skills, and scheduling students who have accommodations on the tests.

Grades PreK-2 Mrs. Tracy Agrimson-

Many of the students receiving special education services have goals that focus on cutting, writing, and color recognition. These skills were practiced as we made rainbow projects for my classroom door. My first and second grade reading groups are focusing on reading fluency, reading CVC words, and learning sight words. My math groups are starting to focus more on 3D shapes and adding/ subtracting 2-digit numbers. Fridays continue to be a day my students look forward to because they know it is a fun day. I have games that reinforce the reading and math concepts being taught, so we start our games right after our review time on Fridays.

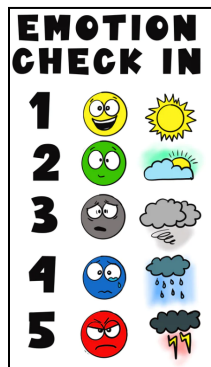
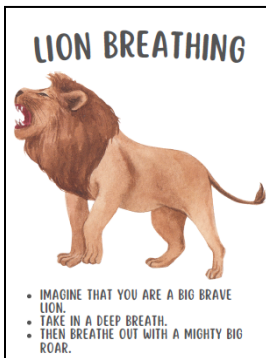


ART CLASS- Samantha Cunningham and Student teacher Mrs. Bird

Students are switching classes today. First grade and Fourth grade are beginning art. Last week Kindergarten finished up a van gogh Painting and Fourth graders finished painting their crazy clay fish and a native american totem pole lesson.

Social Worker- Kelly Smith

My Social Work-Field Experience student (Brittney Theuer) and I have been working on creating a calm space for our young students when they need a break from the classroom. This space will include "mini stations" emotion check-in, deep breaths, movement and affirmations



Middle/High School Board Report

March 18, 2024

Mr. Timm

Educate the *difference makers* of tomorrow.

Student Achievement

Middle School Honor Roll Information:

	A Honor Roll	B Honor Roll	Total
6 th Grade	15	16	31/46 (67.4%)
7 th Grade	12	24	36/43 (83.7%)
8 th Grade	22	24	46/57 (80.7%)
Total	49	64	113/146 (77.4%)

High School Honor Roll Information:

	A Honor Roll	B Honor Roll	Total
9 th Grade	16	18	34/62 (54.8%)
10 th Grade	26	18	44/62 (70.9%)
11 th Grade	12	26	38/53 (71.7%)
12 th Grade	9	18	27/41 (65.9%)
Total	63	80	143/218 (65.6%)

On March 26th interested Juniors will be taking the ACT test during the school day.

MCA Testing Season Begins in late March and runs through early May.
Below are grades that are tested:

Reading – Grades 3-8, 10

Math – Grades 3-8, 11

Science – Grades 5, 8, 10

The High School Band members are competing this evening, March 18 in the annual Large Group Contest at Fillmore Central. We wish Mr. George and all our musicians good luck! They will be competing in Small Group Contest on April 18th at R-P.

Community Engagement

On March 6, Mr. Hinke took all our seniors to the Houston County Job Fair. This job fair is put in in collaboration with Houston County and our Bluff Country Collaborative. Students were able to identify companies right in our area that need employees for full time and part time jobs immediately. It was a good chance for our students to practice interacting in a professional setting.

	We will hold our annual Dream Job Event at R-P on March 27th. Our 9-11th grade students will get the opportunity to choose 3 different career areas and listen to professionals from those areas. A big thank you to Mrs. Helgemoe and MaryAnne Smith, our career navigator, on helping secure speakers and set up this opportunity for our students. The list of speakers and their bios are also part of your board packet.
School Culture	Mrs. Smith lead a team of students and teachers in the creation of a Square One room to be used for our high school students as a wellness room throughout the day. Students are able to take a break when needed to help regulate emotions, and get them back to class. In your board packet is a one page information sheet created by Mrs. Smith about the room. We had four Senior High Knowledge Bowl teams make it to Sub-Regionals on February 26 (playoffs for this age level). The following teams competed. RP Team 1: Beau Grindland Ryan Prinson Rylin Schneider Johnny Horton Payton Smith Lucas Redalen RP Team 2: Lillian West Cambria Bauer Torryn Schneider Monica Brand RP Team 3: Brode Vickerman Cole Timm Jace Dvorak Christo Badenhorst Christian Lindmeier RP Team 4: Kais Bellock-Drinkall Alexa Smith Megan Rislov Shelby Tesch RP 3 placed 5th at the Sub-Regional and advanced to the Regional on March 4th where they placed 6th. A big thank you to advisors Matt Myszewski and Nikki Schultz for their time and dedication with these students.

Miscellaneous	March 18 – Large Group Music Contest at Fillmore Central Marc 19 – HS Band/6th Grade Choir Concert March 22 – March 28 – Senior Class Trip to Texas March 26 – ACT test for Juniors April 18 – Small Group Contest (Band and Choir) @ R-P April 21-23 – State FFA April 27 – Prom May 1 – 8th Grade Career Day at Western Technical College May 3 – Junior Career Day with Rushford Businesses May 3 – MS Science Fair May 5 – FFA Banquet May 6 – Elm/MS/HS Band Concert May 13 – MS/HS Choir Concert May 19 – Senior Awards May 26 – Graduation May 30 – Last Day of School

Dream Job Event - March 27, 2024

Description of Career Topics and Biography of Professionals

Ag - Ms. Courtney Thorman's Room

***Jorli Hauge**

Students can expect to learn about key concepts it would take to perform a sales role such as the one I am involved in. Students will also be able to expect to hear a few things on what helps to be successful in this role, such as being able to work well with others, having a drive to succeed, and being passionate about what you do. This presentation will touch on the route I took to get to this career and what other options are available within this field as well if you are interested in animal agriculture as being a career path.

My name is Jorli Hauge and I am a 2014 graduate of Rushford-Peterson High School. I attended Iowa State University and graduated with an Animal Science degree in 2018. Upon graduation I began working for Collison Embryo Services as their Herdsman for 3.5 years. In this role I oversaw the daily operations of the cow herd, management of health protocols, and daily interaction with clients. After moving back home at the end of 2021, I began working for Covetrus, an animal health distribution company, which led me to my current role with Boehringer-Ingelheim Animal Health. Boehringer is a global animal health manufacturer company. In this role I oversee accounts in Southern Minnesota and Northern Iowa predominantly working with dairy and beef producers along with vet clinics.

Architecture - ISG- Mr. Joe Hatch's Room

***Kristopher Roppe PE, CFM**

Architecture is a profession that is both an art and a science focusing on the design and building of structures. Examples include houses, office buildings, schools, and much more. If you enjoy learning sketching, planning, being creative, solving problems, and working as a team to produce projects that make a difference, this may be the career path for you! This presentation will provide an overview of the profession and how it relates to similar professions such as engineering, surveying, interior design, and construction management along with some real-life examples of projects.

Kris works at ISG, an architecture and engineering firm. His experience over the past 11 years includes design of residential and mixed-use developments, schools, and industrial facilities. Typical daily tasks consist of collaborating with others, leading design, preparing plans and specifications, and project management. He enjoys working on challenging projects and

appreciates the diversity in the work his firm does. Kris attended Minnesota State University Mankato where he graduated in 2013 with a BS in Civil Engineering.

Aviation Mechanics & Military - Marines - Mrs. Crystal Bieberdorf's room

***Samuel Lisko**

If you want to serve your country, challenge yourself, travel, and work together with others, the military can be a great opportunity for you!

Sergeant Samuel A. Lisko was born and raised in Rochester, MN. Sgt. Lisko graduated high school in 2013 from Rochester Mayo. Sgt. Lisko attended Recruit Training in San Diego, California and Marine Combat Training and School of Infantry at Camp Pendleton, California. After combat and infantry training, he reported to Pensacola, Florida for Aviation Mechanics School. He attended the Center of Naval Aviation Technical Training to become a Hydraulic and Structural Airframes Mechanic on H-1 Helicopters 9 (Hueys and Cobras). Additional training included Weapons and Tactics Instructor Exercises in Yuma, Arizona. Sgt. Lisko also had the opportunity to train on the island of Hawaii. Currently, Sgt. Lisko is the Station Commander of RSS in Eau Claire, Wisconsin.

Biomedical Equipment Technician - Mrs. Dena Mathison's Room

***Marc Kalis**

Instructor at MN State College Southeast for Biomedical Equipment Technology

Biomedical equipment technicians are responsible for inspecting, calibrating, testing, and repairing medical equipment, and do so by using a variety of tools and computer applications. Biomedical equipment technicians primarily work in hospitals or for wholesale and retail suppliers. Are you good at problem solving? Do you show great attention to detail? Do you have good eye-hand coordination?

Marc Kalis received his Electronics Diploma from Austin Technical Institute (Riverland Community College, Austin Campus) and currently holds a license in Electronics Technology for the State of Minnesota. Marc has experience in a variety of electronic areas which include but are not limited to: medical equipment repair, industrial controllers, networking, computers and mobile electronics. He is an IPC-A-610 Class "A" Instructor (solder joint inspection), a J-STD-001 class "A" Instructor (Solder Application Specialist, and a Mobile Electronics Certified Professional.

Communications/Marketing - Mr. Joel Hinke's Room

***Brenda Tesch**

Advertising is a kind of art! Brenda Tesch is the marketing and communications manager at MiEnergy Cooperative. By age 5, her mom had taught her to color inside the lines of her coloring book pages carefully. This led her to have spare crayons and coloring books for friends who did not share her high standards. When she was a senior in high school, she took a brand-new art class called graphic design. It didn't occur to her that something in art might be a good career choice, and instead, she focused on being a music major in college. She had played the piano since she was seven, so it all made sense until it didn't, and after a semester, she wasn't sure what to do. She moved back home and signed up for classes at Winona State University without knowing what she wanted her grownup job to be.

After two semesters, she took an advertising class because it fit her class schedule. Advertising is a kind of art, so she thought it might be a fun class. After three semesters of classes, she declared herself a mass communications major. Everything seemed to fall into place after she assured her parents that companies hire people to write news releases, design newsletters, take photos and create print advertisements. These days, the work has expanded to include websites, videography, social media, and other odds and ends. She has worked in the field for 25 years at non-profit and for-profit companies as small as 15 employees and as large as 800 employees. If you are curious about how a job can encompass art, graphic design, video, photography and writing, check out her session to learn about her career and job opportunities available for a person with a degree in mass communications.

Education - (1 section only) Forum Room

***Mrs. Shannon Koppurd and Mr. Clay Olstad**

Teachers Change the World, One Child at a Time.

Join us for an open discussion of all things educational, the good, the bad, and the ugly. From snotty noses, to sassy kids, teachers handle it all. Find out what makes this profession special. Brought to you by R-P Second Grade's fearless leaders, Clay Olstad and Shannon Kopperud.

My name is Clay Olstad. I was a student-athlete at Concordia Saint Paul University, earning my elementary teaching license with a math minor, masters of educational leadership, and administrative license. My very first teaching job was at Oak Ridge Elementary located in Eagan, MN. The following year, I worked at Bluffview Elementary located in Lake City, MN for 6

years. Now, I have been a 2nd-grade teacher at Rushford Peterson Elementary for the past 3 years.

My name is Shannon Kopperud. I grew up in St. Paul, and moved to Rushford after I got married. I earned my degree in elementary education with a math minor from Winona State University. This is my 16th year teaching at Rushford-Peterson Elementary. After 1 year teaching 4th grade, I moved to the Title 1, math and reading intervention position for 10 years. This is my 5th year teaching at the second grade level.

Engineering - Mr. Mike Muholland's Room

***Jordan Pelzl**

Do you enjoy learning new things? Do you have the ability to gather data and properly analyze it? Engineering can be a great career field for you!

Jordan Pelzl was a 2008 graduate from R-P Schools. He attended Winona State University for Composite Engineering. Has held several positions at Core Molding. He is currently an Engineering Manager at Core Molding. Some key things he does on a daily basis include working on process improvement and scrap reduction, quoting and launching new products, and implementing systems and equipment.

Interior Design - Mrs. Sam Cunningham's Room

***Jennifer Stangl**

Are you interested in delving into the realm of creativity and innovation? Dive into a world where aesthetics meet functionality, where colors dance with harmony, and where spaces tell stories. Expect to witness cutting-edge technologies, sustainable design solutions, and a fusion of styles that redefine the very essence of interior design. Join us for an exploration of how to make your vision take center stage.

Jennifer's design journey unfolded at the University of Wisconsin-Stout though gaining a Bachelor's degree in Interior Design in 2007. For 19 years, she's thrived in the commercial sector to sculpt the interiors of schools, hospitals, and corporate offices. Her passion thrives through using design to help people heal, learn, and work. Charting her own course by opening her own firm in 2014 allowed her to weave her unique journey before she rejoined the commercial design force to create projects such as the La Crosse Center.

The pivotal year of 2020 allowed Jennifer to embark on a transformative chapter channeling her experience into pioneering the inception of the Interior Design program at Western Technical

College. Since then, Jennifer has seamlessly transitioned to an inspired educator, imparting her knowledge to aspiring designers, as she continues to shape the next generation of interior designers.

Journalism/Broadcasting - Mr. Forrest Musselman's Room

***Charles Kelley**

Are you passionate about storytelling, informing the public, and being at the forefront of breaking news? Learn about the world of digital media in television news and social media. A glimpse into the behind-the-scenes of television news and how a newscast makes it on air.

Charles joined the KTTC News team as a weekend morning anchor/multimedia journalist in September 2023. He was born and raised in the suburbs of Milwaukee, Wisconsin and recently graduated from the University of Wisconsin-Milwaukee majoring in broadcast journalism with a certificate in digital arts & culture. Growing up, Charles was no stranger to the camera, with experience in print modeling, commercial work and has a film IMDb credit. As a journalism student, Charles has the opportunity to intern at The Morning Blend at TMJ4 in Milwaukee where he had opportunities to fill-in host for the live daily talk show. Through his journalism program, he traveled to Puerto Rico in spring of 2022. While at UWM, he was a content creator/brand ambassador for the UW-Milwaukee Instagram and TikTok page.

Law Enforcement - Mr. Dan Mlsna's Room

***Lieutenant Steve Garrett**

This session will bring you an overview of the Law Enforcement world from the inside out. Learn how Law Enforcement found me, versus me finding it!! This session will cover the difficulties and challenges of serving in Law Enforcement. If you have a desire to serve and help others and you enjoy adrenaline rushes, this may be a career for you!!

Additional Coverage Topics:

- Educational Requirements and Physical Requirements will be discussed in this session.
- Rewards and Sacrifices in a Law Enforcement career.
- Different roles / jobs within the Law Enforcement world.
- Benefits (Pay, Health, & Life Insurance and Retirement)

Lieutenant Steve Garrett has over 18 years of Law Enforcement Experience; Patrol Deputy, Investigator and Supervisor. His current role of Lieutenant includes Supervisor of Patrol and Investigation Divisions within the Houston County Sheriff's Office. Also, directly oversees Court Security, Civil Processes as well as Boat Patrol.

Nutritional Therapy Practitioner - Mrs. Erin Thompson's Room

***Caitlyn Spitzer**

During my presentation I will be sharing information about the process of schooling to become a Nutritional Therapy Practitioner. This will include how I was able to graduate and start a business within a year, along with different career and job opportunities that you can explore. I will go over different ways that you can expand your practice as well as skills and assets that I find are most important in this field. I will be sharing my own personal journey to becoming an NTP and how my own health struggles lead me to such a career that has allowed me to help myself and others feel better physically and mentally, along with some of the intake forms and questions I use during consultations with my own clients and what it truly means to be an NTP. My goal for this presentation is to answer any questions you may have and for you to leave feeling informed and excited about the career option as a Nutritional Therapy Practitioner.

My name is Caitlyn Spitzer, I am a newly graduated Nutritional Therapy Practitioner (NTP) and small business owner of *To The Root Nutrition, LLC*. In my free time, I find myself enjoying various outdoor activities such as hunting, fishing, foraging, and walking in the woods with my two dogs, Lake and Trout. Along with my love for these hobbies, I have always had a huge interest in health and learning about how the body works. I decided to become an NTP so I could gain knowledge for not only myself, but use that knowledge to create a career and help others as well. I have loved learning all of the ways I can support my body naturally through my outdoor hobbies, whether that be from the mental clarity it gives, the movement required from your body, or consuming the natural foods that I harvest. Since becoming an NTP I have learned how to help my clients by assessing their symptoms, lifestyle, and nutrition habits to create bio-individual protocols that support their body and guide them towards optimal wellness. Being able to turn my interests and hobbies into a rewarding career that has allowed me to help clients support their bodies and relieve chronic and debilitating symptoms/ailments has been more fulfilling than I could have imagined.

Physician's Assistant - Mr. Jacob Kramer's Room

***Joy Stevens**

Have you always wanted to help others, make a difference, be rewarded in your career and get paid well to do this? Are you wanting to learn more about a career that is consistently in the top 10 ranked jobs in healthcare? Do you want to learn about a career that is in high demand with endless possibilities? Come hear more about the exciting profession of being a PA (physician assistant), you will be so glad you came!

My name is Joy Stevens. I am a wife to Joel, a mom to Emma (4th grade R-P) and Christian (3rd grade R-P). I am also a PA (Physician Assistant) and I have been in this career for almost 20 years! I graduated with my Bachelor's degree in Biology from Luther College. I worked to gain patient care experience as a certified nursing assistant and a phlebotomist prior to starting PA school. I graduated from PA school at Des Moines University. I started working as a PA in an emergency room in Fort Dodge, Iowa. Joel and I then moved to Rushford, MN where I worked at the Rushford Clinic before I started my current job at Mayo Clinic in Rochester. I currently work in the Community Internal medicine department and primarily care for patients 18 and over. I love my job! My hobbies/interests outside of work include hanging out with my family, being outdoors, gardening, reading and cooking!

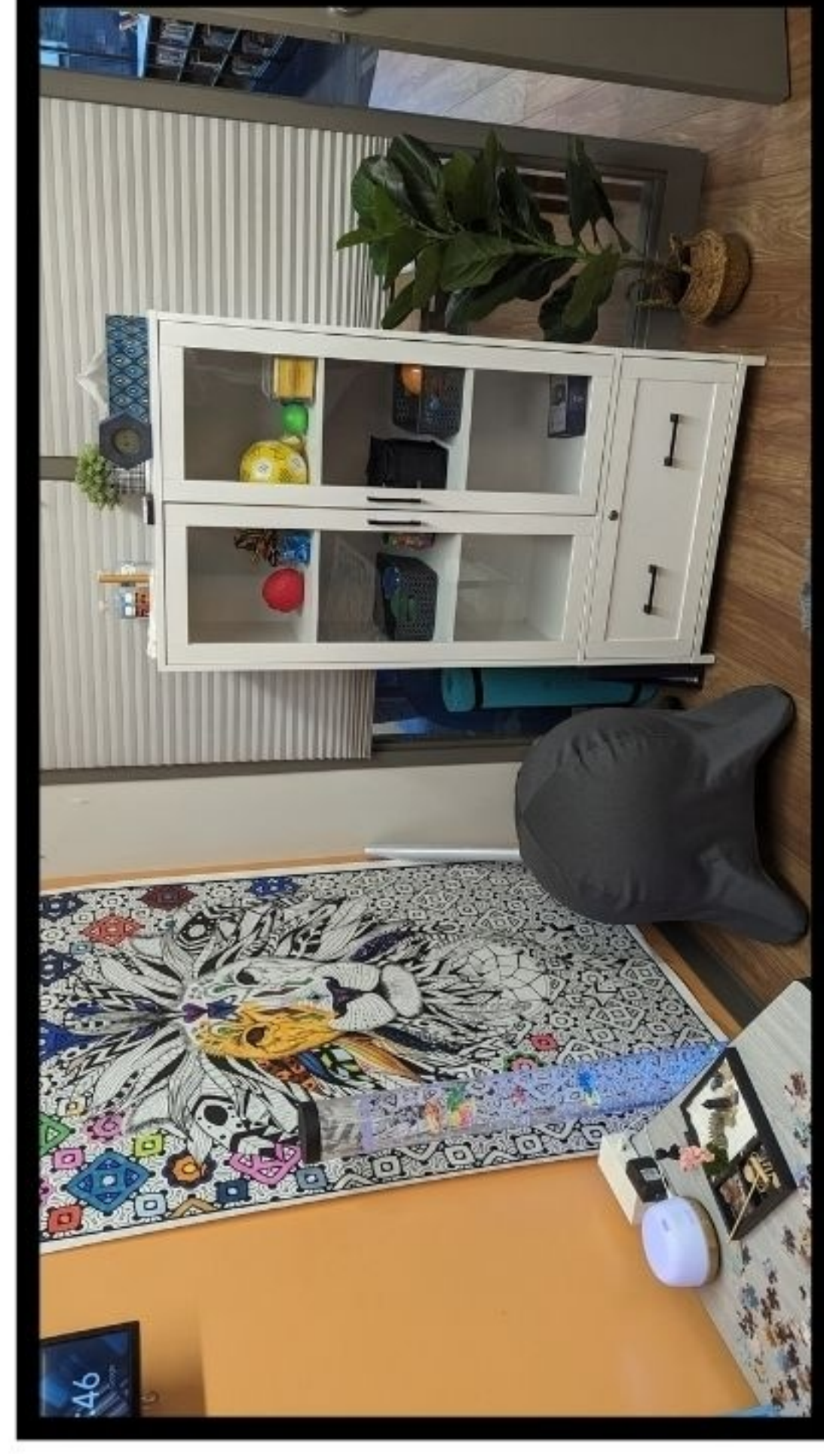
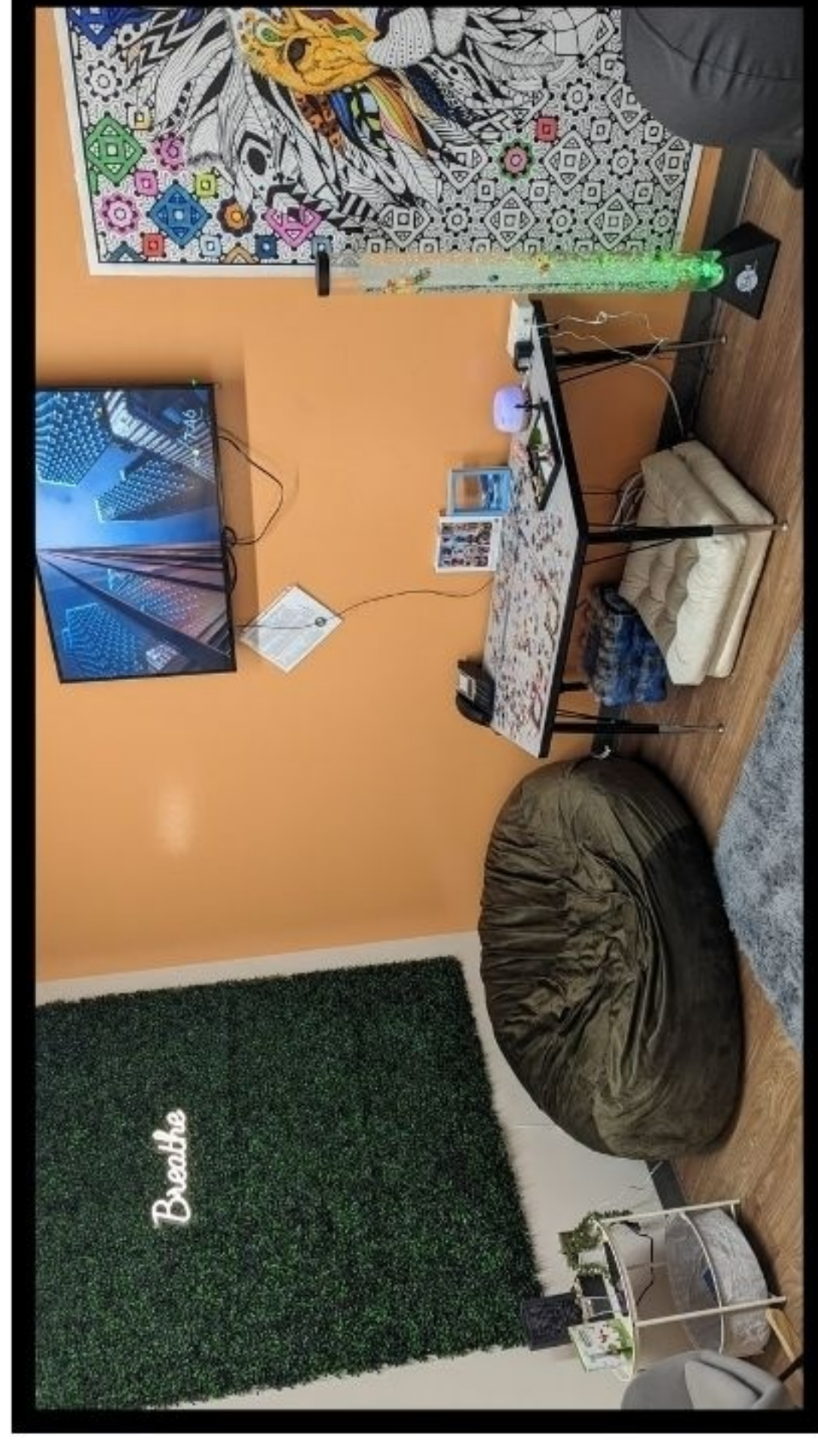
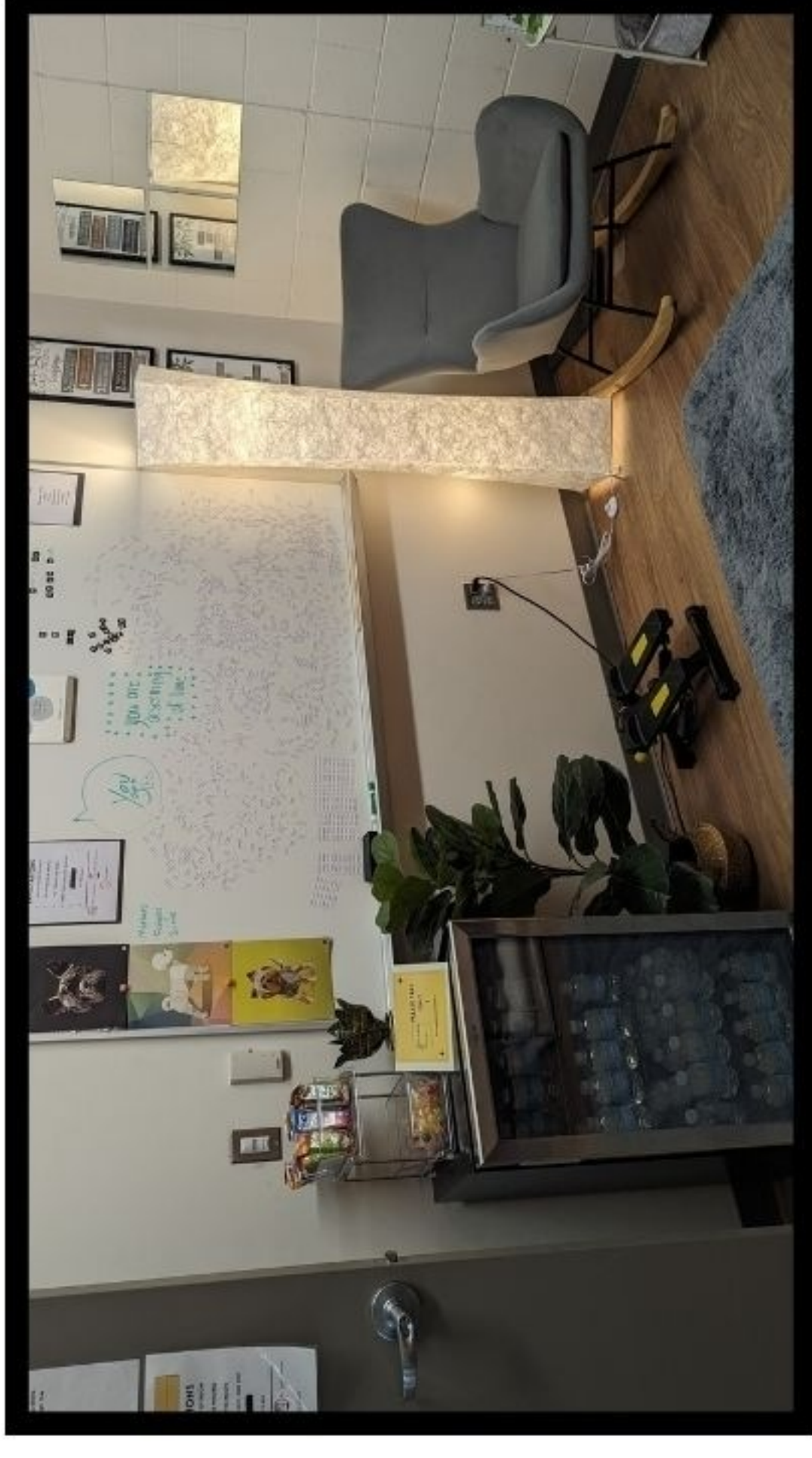
SQUARE ONE

Square One was created as a wellness room for high school students. It is equipped with:

Soft lighting
Comfy seating
Water/snacks
Puzzle
Wall coloring page
Fidgets

All to help students get back on track for their day.

Students sign in using their lunch number, set the timer for 10 minutes.





John Loney

Trojan Activities/Community Ed.

March Report

Community Education-

- **Adult Basketball/Volleyball-**

- We have been a slight uptick on people participating, it's now up to 18-20 people per night on Saturdays
- Time: 7-9pm (High School Gym)
- Supervisors: Kerry & Susan Connaughty

- **Summer Youth Activities-**

- Registration has begun for summer youth activities

Spring Activities:

-Spring Sports have begun this week, weather has been great and we have been able to be outside for all activities.

Number of Athletes Registered by MSHSL Activity:

- Boys and Girls Track 7-12: 54 (not counting the Houston track athletes).
- Softball 7-12: 31
- Baseball 7-12: 51
- Golf 7-12: 19

Thank-You's:

- Huge thank-you to all of our winter workers for this past season!! There were alot of early mornings, long evenings and late nights!!
- Total Events/games hosted by activity this winter:

Boys Basketball	Girls Basketball	Dance	Wrestling	
Varsity- 31 games	Varsity- 30 games	Varsity Meet- 1	Varsity Meet- 2	
JV- 30- games	JV- 27 games	JV Meet- 1	JV Meet- 2	
9- 9 games	9- 6 games		JV Tourney- 1	
8- 33- games	8- 34 games			
7- 33- games	7- 34 games			
Total- 136 games	Total- 131 games	Total- 2 meets	Total- 5	
				Total Meets/Games Hosted- 274

Anyone interested in working at home events in the following areas please contact me:

- Baseball or Softball, jr. high umpires
- Track meet workers

Just a reminder of the RP Twitter Account: @RPTrojansJLoney if you want to keep track of RP activities..

GO TROJANS!

Sincerely,

John Loney,
RP Activities/Community Ed. Program Director

**HVED Strategic Plan Oversight Committee**Available at <https://www.hved6013.org/page/4045>**Vision:** Embracing Partnerships and Possibilities to Improve Lives**Mission:** Fostering Student Growth Through Collaborative Education**Core Values:** Collaboration • Service • Healthy Dialogue • Support • Growth

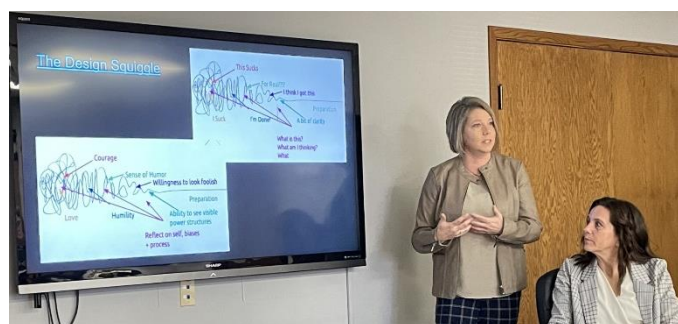
- We embrace collaboration as the path to fostering student growth.
- We provide meaningful value through service to others.
- We believe healthy dialogue builds trusting relationships.
- We believe students succeed through personalized support and individual growth.

This new Board-level committee held its organizational meeting on Tuesday, February 13, 2024. The Strategic Plan Oversight Committee will meet monthly with representatives across HVED to initiate goals and objectives to address the newly adopted (December, 2023) Strategic Plan and make quarterly reports to the HVED Board of Directors in March, July, September, and December:

- **Jenny Koverman**, L-A, Board, Committee Chair
- **Phil Rosendale**, W-K, Board
- **Tom Keefe**, Chatfield, Board
- **Craig Ihrke**, Caledonia, Superintendent
- **Mike Walton**, PEM, HS Principal
- **Dr. Cory Hanson**, L-A, Secondary Principal
- **Dr. Clover Schmitt**, HVED, Director of Special Education, ALC and PAES Labs Representative
- **Dr. Zach Selnes**, HVED, Director of Special Education, EI Representative
- **Cheri Duffenbach**, HVED, Human Resources Manager
- **Dr. Debbra Marcotte**, HVED, Executive Director
- **Tarah Sandven**, HVED, Administrative Assistant, ESP Representative
- **Dorothy Gibson**, HVED, School Psychologist, Virtual HVEA Representative
- **Wendy Haake**, HVED, SAIL Teacher
- **Megan Laskaskie**, HVED, CTSS Mental Health Professional, SAIL and SPECTRUM Representative
- **Haylee Cadena**, HVED, Behavior Specialist, Itinerant Representative
- **Michelle Houston**, HVED, SAIL Teacher
- **Terri Kersting**, HVED, Blind/Visually Impaired Teacher, Itinerant Representative
- **Angela Korson**, HVED, Special Education Coordinator

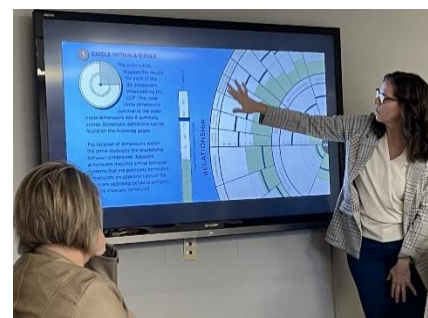
**HVED SpEd Leadership Team Continues Study of Human-Centered Leadership**

Facilitated by Rachel Udstuen, Superintendent, (standing at right) and Gina Morken, Assistant Superintendent, (standing below) of Spring Grove Public Schools, the SpEd Leadership Team continues to study the process of Human-Centered Leadership. This process provides a structure to work collaboratively to initiate and support productive change within an organization. Digging a little



deeper into this process, the SpEd Leadership Team

completed the Leadership Circle Profile to learn more about and reflect on our individual leadership traits and how those traits help us to function as individuals and as a team. We are engaging in this leadership development to enhance our skills in support of the Strategic Plan.





Special Education Advisory Council (SEAC)



Save the dates and times below for the HVED SEAC meetings held via zoom. oom links are available on the HVED website www.hved6013.org under **Upcoming Events/News**. Our goal is to have parents of special education students from every member district and a representative from the charter schools who is willing to commit to this important parent connection and communication tool for special education programming and support.

To sign up, email your contact information (name, cell phone, email address, and district name to

SEAC@HVED.org). Learn more at <https://www.hved6013.org/page/2574>

Spring 2024: Monday, April 29, 2024, 6:30 PM

Summer 2024: Monday, July 29, 2024, 6:30 PM



ATTENTION: all parents of special education students throughout HVED!

You are invited to join HVED's Special Education Advisory Council.

Quarterly virtual meetings by zoom from 6:30 – 7:30 PM on the following dates:
Monday, April 29, 2024
Monday, July 29, 2024

Visit our SEAC section on the HVED website at www.hved6013.org under the "Parents" tab.

Our goal is to have at least one parent representative from every school!
Let it be YOU!

PARENTS with CHILDREN in SPECIAL EDUCATION

Are you interested in being involved?

The Special Education Advisory Council (SEAC) acts as a liaison between Hiawatha Valley Education District (HVED) and its member school districts and charter schools it serves.

SEAC's purpose is to:

- Build collaborative relationships
- Identify needed resources
- Encourage parental engagement
- Recommend priorities for services



If interested, please email SEAC@hved.org

Visit the PARENT tab on the HVED website for meeting information
www.hved6013.org



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Students*

SEAC
partners with
Hiawatha Valley
Education District
(HVED)

District Office
1410 Bundy Blvd
Winona, MN 55987
(507) 452-1200



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HVED on ONE CENTRAL SITE FACTS and FIGURES

WHY is it important for HVED to secure a central site?

- HVED has been searching for appropriate facilities throughout its 30+ year existence; and especially in the last ten years. HVED initiated a facilities study with Kraus-Anderson in 2018 which resulted in three options: 1. Build/Renovate one central site 2. Build/renovate two separate sites 3. Do nothing.

HVED SITES currently:

- HVED owns two (2) sites:
 - District Office, 1410 Bundy Blvd., Winona, MN
 - SAIL Behavior Program Site and PAES Lab-Kellogg, 51 Red School Lane, Kellogg, MN (built 1962)
- HVED leases three (3) sites: at a lease cost of \$57,441.09 per year (2022-2023).
 - River Valley Academy ALC Program Site, within Minnesota State College SE, 1250 Homer Road, Winona, MN. **Total of \$361,647.12 estimated costs for the space over 15 years.**
 - SPECTRUM Autism Program Site, Hokah City Center, 200 Main Street, Hokah, MN (built 1958) **Total of \$544,246.41 estimated costs for the space over 15 years.**
 - PAES Lab, within Caledonia Area MS/HS, 825 North Warrior Lane, Caledonia, MN

Operational Costs?

Operational costs are multiplied by the various sites for various costs: garbage, cleaning, etc.

HVED is a PEOPLE BUSINESS resulting in current STAFFING realities:

- 75.8% of our FY23 adopted budget is dedicated to employee wages and benefits
- Because of the separate sites, the struggles in educational staffing are compounded within HVED:
 - staff isolation, disconnectedness, communications
 - double staffing, short staffing, emergency or crisis staffing

HVED Is Moving Forward to a Brighter Future!

- Meet the challenges through HVED's vision of *Exceptional Teams Empowering Exceptional Students*
- Unify our membership
- Solidify our collaborative efforts
- Capitalize on our collective membership
- Provide the necessary and productive programming for our highest needs and most at-risk students

HOW does HVED secure one central site?

- Complete a new Joint Powers Agreement (JPA)
- Secure member district funding of a new central site
- Make project plans and complete construction of a new central site
- HVED's collective capacity is sufficient to accomplish this task!
- HVED's exceptional ability to create and sustain excellent programming for all students is reinforced!
- HVED's staff and students depend on us to move forward now!

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LOCATION: Whole of Winona Mall, 1213 Gilmore, Ave., Winona, MN 55987

PURCHASE COST: \$4.2M **TENTATIVE CONSTRUCTION COST:** ~\$9M **TOTAL COST:** \$15M

Note: The decision was made on August 15 by Superintendents present to cap spending at \$15M.

ACTION TIMELINE:

Repeat	Received Ehlers Timeline for Financing Winona Mall Purchase & Renovation (see page 9)
1.31.2024	Legal Description of HVED's Winona Mall Project printed in the Winona Post.
2.8.2024	Bradley Carlton, HVED's Business Manager, submitted a letter and supporting documentation to MDE Education Finance for approval for HVED to continue the Winona Mall Project utilizing lease levy as a funding source.
2.8.2024	Joe Langel, HVED's real estate attorney with Ratwik, Roszak, & Maloney authored a letter providing a legal opinion supporting HVED's purchase of the Winona Mall with leases is appropriate (see page 4-6).
2.9.2024	Ron Pagel, HVED Board Chair, and Deb Marcotte met with Project Managers, Chad Pike and Gary Benson, of Kraus-Anderson regarding updates and requirements for the Winona Mall project.
2.14.2024	Deb Marcotte received an email from MDE Education Finance citing three concerns with the application for HVED to levy funds for the Winona Mall Project. This prompted a flurry of activity and information gathering from Bradley Carlton, Shelby McQuay of Ehlers, and Deb Marcotte.
2.15.2024	Deb Marcotte responded to the email from MDE Education Finance regarding their three concerns for the Winona Mall Project.
2.15.2024	Held a meeting regarding the HVED Winona Mall survey and easements with Attorney Joe Langel; Surveyor Brian Wordele; Ron Pagel, Peter Snyder, Matt Schultz, Ed Harris, Bradley Carlton, and Deb Marcotte.
2.16.2024	Received an email from MDE Education Finance stating their satisfaction with HVED's prompt and thorough response to their inquiry and offering their congratulations (complete with confetti) and their letter of approval (see page 7).
2.20.2024	Received quote from Brian Wodele of Johnson & Scofield, Inc. Surveying and Engineering (see page 8).
2.20.2024	Responded to Brian Wodele to proceed with survey of property for purposes of easements.
2.26.2024	Received a request from the City of Hokah to consider a lease agreement renewal for 2024-2025. We need to seriously consider the use of portable classrooms to increase the amount of space for programming in 2024-2025. I sent an email requesting consideration for options on 2.27.2024.
2.27.2024	Received a request from Ehlers to schedule a rating call for Tuesday, March 5, should the Underwriter require it. If not, the meeting will be cancelled.
2.28.2024	Update received from Shelby McQuay and Jeff Seeley of Ehlers regarding project financing.

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PROJECT TIMELINE:

Initiated	TASK	Completed
2.23.2023	1. Survey Property to establish the legal description (field work only)	3.21.2023
10.12.2023	2. Purchase Agreement (PA) Revised Final presented to owner on 10.12.2023. Signed by owner on 10.23.2023 and approved by HVED on 10.25.2023.	10.23.2023 10.25.2023
2.28.2023	3. Joint Powers Agreement (JPA) for Purchase of Property process presented to HVED as a DRAFT on 5.24.2023. Expected by July 10.	8.17.2023
ASAP –	4. All Member District School Boards will be requested to adopt an additional JPA for the Winona Mall. Approved by all 12 member districts!	9.25.2023
2.23.2023	5. Securing Zoning Authority, City of Winona, minus parcel sold in July 2023 (confirmed in writing)	8.8.2023
2.28.2023	6. Request HVED Board of Directors hire an architect for concept drawings	3.22.2023
	7. HVED Board of Directors approved the Purchase Agreement of the Winona Mall.	10.25.2023
11.2.2023	8. Project Oversight Committee (POC) organized and initial meeting held	11.2.2023
11.2.2023	9. Project Oversight Committee meeting with real estate attorney in preparation to meet December 31, 2023 governmental approval deadline within the Purchase Agreement. The PA due diligence period ends on January 31, 2024.	11.10.2023
11.6.2023	10. Submitted Minnesota Department of Education (MDE) Review & Comment (K-A) allow 60 days for response	11.13.2023
11.14.2023	11. Submitted Site Plan Application to the City of Winona – Planning Commission to meet their agenda deadline for review on December 11, 2023.	11.20.2023
12.19.2023 1.16.2024	12. Received letter from City of Winona with Approval of Site Plan with contingencies to be completed prior to occupancy. Confirmation on January 16.	
11.27.2023 1.11.2024	13. IEA initiated site testing for asbestos and lead paint. Follow-up initiated on January 11 and samples taken January 15. Report/estimate provided 1.24.2024	
TBD	14. Issuance of Certificates of Participation (CoP) to Finance Project	
TBD	15. Construction begins	
2024-2025	16. Moving into new facility moved back to a tentative date of July 1, 2025.	

TAX IMPACT Important factors for taxpayers:

- Estimated tax impact calculations have been provided for a 15-year \$15M. These calculations can be found on HVED's website under About Us > Board of Directors > Board Minutes, Policies & Supporting Documents > Board Documents > Supporting Documents > 2023 > June or directly at:
<https://www.hved6013.org/page/2687/categories/22181>
- HVED will own this building at the conclusion of the process.

If you have any questions or comments about this project, you are welcome to contact:

Debbra C. Marcotte, Ed. D., HVED Executive Director, 1410 Bundy Blvd, Winona, MN 55987

Cell: 507-429-1721

Email: dmarcotte@hved.org

HVED website: www.hved6013.org

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Joseph J. Langel
Direct Phone: (612) 225-6837
jjl@ratwiklaw.com



February 8, 2024

Debbra C. Marcotte
Executive Director
Hiawatha Valley Education District
1410 Bundy Blvd.
Winona, MN 55987

RE: Acquisition of Winona Mall Property
Our File No. 1100-0033

Dear Dr. Marcotte:

As part of the bond financing for the Winona Mall purchase, a question was raised as to whether buying a commercial property that has existing retail tenants is within HVED's authority and whether it constitutes a valid public purpose. We requested an opinion from the Attorney General based on the information available to us at that time: 90% of the building to be used by HVED while 10% would remain subject to commercial leases. The Attorney General opined that HVED can purchase property that is subject to existing leases as long as those leases do not conflict with HVED's educational uses and the terms are reasonable. *Op. Atty. Gen. 622a6; cr 161b-11 (Oct. 25, 2023)*. The Attorney General further opined that there is a legitimate public purpose to the acquisition as long as the leases are in the District's best interests. *Id.*

Since the opinion was requested, the District's intended initial use of the property was further refined in light of the District's needs, available funds, and the terms of the existing leases. Pursuant to the site plan submitted to and approved by the City, the District initially intends to utilize 70% of the internal building space. An additional 7% or so of the retail space is vacant and will remain so. The District's use will require some existing leases to be terminated. As we understand from the site plan, of the 82,600 square feet in the building, 33,000 will be renovated and used for the District's SPECTRUM Program and SAIL Program, while 26,600 square feet will be utilized for the ALC and staff offices as well as hallways. There will be HVAC and electrical improvements as well as asbestos remediation in the renovated spaces.

At least in the short term, approximately 17,000 square feet (or approximately 21% of the available square footage) will continue to be leased to the existing retail tenants and about

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Debbra C. Marcotte

February 8, 2024

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6,000 square feet will remain vacant. The tenants include two restaurants, a sports nutrition store, a portion of a thrift store, and a jiu jitsu training business. We understand that none of these existing retail uses conflict with the District's intended use of the abutting space. In fact, they may provide employment training opportunities to District students. In addition, it is in the District's best interest to have this retail space provide revenue until such time that HVED has funding to expand their programs. Eventually, the retail space may be converted into a transition program for age 18 and over students and a badly needed childcare center.

The issue is whether this change in the initial intended use impacts the Attorney General's opinions on HVED's authority and the public purpose doctrine. It does not.

The implied statutory authority to purchase real estate that is subject to existing leases still exists. With respect to this property, those existing leases that will remain after the renovation work is completed do not conflict with HVED's educational uses in the adjacent spaces. Moreover, the terms are reasonable and, for the time being, it is clearly in HVED's best interests to assume the leases. The cost in administrative time to undertake landlord responsibilities is minimal compared to the benefits derived from the revenue and potential partnership opportunities generated by these established businesses.

As for public purpose, acquisition of the mall property continues to serve as a benefit to the community and is directly related to the functions of government. As noted in the Attorney General opinion, incidental private benefit does not disqualify a transaction as being fundamentally for a valid public purpose. The Attorney General further stated that "the benefit accruing to private commercial lessees who occupy approximately ten percent of school property that is not necessary to the district does not necessarily negate the public purpose." That conclusion is supported by the statutory authority of school districts to lease out their property when not needed for educational purposes. *Minn. Stat. § 123A.51, subd. 4*. The same analysis applies given the slightly revised figures now included in the site plan.

The commercial leases now expected to remain constitute up to 21 percent of the property, at least for the time being. The percentage may decrease as HVED expands its programs. Regardless, the primary purpose of the acquisition remains public in nature – to educate children. Just because several existing businesses will remain in place and occupy less than a quarter of the available space for some period does not negate the fact that the majority of this mall property is being converted to school purposes. Significant investments will be made, both inside and outside the building, in support of that mission. The private commercial spaces are confined to the northwest corner of the building, separate from the renovated school space. The continuation of these commercial uses does not negate the overall public purpose of this acquisition.

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Debbra C. Marcotte

February 8, 2024

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HVED's intended use of the Winona Mall evolved since the Attorney General issued his opinion three months ago, but the conclusions remain the same. HVED is authorized to acquire property subject to existing commercial leases where those leases do not conflict with HVED's educational needs, the lease terms are reasonable and assuming the leases are in HVED's best interests. Further, there is clearly a public purpose in acquiring the property and converting the majority of it to educational space while a small portion of the building continues to be leased to existing tenants.

Sincerely,

/s/ Joseph J. Langel

Joseph J. Langel

c: Peter Martin, Bond Counsel

RRM: 531036

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02/16/2024

Hiawatha Valley Education District 6013
HVED District Office
1410 Bundy Blvd.
Winona, MN 55987

Dear Ms. Marcotte,

The Minnesota Department of Education has received your request for the Payable 2025 capital lease levy authority pursuant to Minnesota Statutes, section 126C.40. Based on the criteria in the statute and our review of the project, your request has been approved.

The project is for Hiawatha Valley Ed District's centralized campus. We understand this project is anticipated to cost \$15,000,000.00 with funds provided by the issuance of Certificates of Participation.

When available, please add the approved capital lease information as a new lease in the Building/Land Lease Payable 2025 section in the Levy Information System (<https://education.mn.gov/MDE/dse/datasub/LevyInfo/>). The lease amount will be included on your district's Payable 2025 Levy Limitation and Certification report by September 30, 2024.

If your district generates revenue from a sublease associated with this project during any portion of the lease term, that revenue should be applied to the actual annual gross cost of the levy to offset the taxpayer burden.

Please forward the final, signed lease agreement to Kateri Little at Kateri.Little@state.mn.us.

For questions regarding the application process and approval, please contact Kateri Little at (651) 582-8857. If you have questions regarding the levy process, please contact Jason Reil at (651) 582-8866.

Sincerely;

Daley Lehmann

Daley Lehmann
Assistant Director, School Finance
Minnesota Department of Education

CC. Cathy Erickson, Director, School Finance
Jason Reil, Levy Coordinator
Kateri Little, Education Specialist 2

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Minnesota and Wisconsin
Licensed Land Surveyor

Alan K. Scofield
Minnesota Licensed
Land Surveyor

Marcus S. Johnson
Minnesota and Wisconsin
Licensed Land Surveyor
Wabasha County Surveyor

Mitchell A. Scofield
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Land Surveyor

Brian K. Wodele
Minnesota and Wisconsin
Licensed Land Surveyor
Winona County Surveyor

Steven P. Voigt
Minnesota & Wisconsin
Professional Engineer

Scott J. Bechel
Wisconsin Licensed
Land Surveyor

2024 Hourly Rates

RATES NOT VALID FOR PREVAILING WAGE PROJECTS.

Survey Field Crew - \$175/hour

Survey Office Technician - \$155/hr

Licensed Land Surveyor- \$200/hour

Licensed Civil Engineer - \$200/hour

Engineering Technician - \$155/hr

Administrative- \$85/hour

Expert Witness Testimony: Prep/Review & Court Appearance- \$258.00/hour

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Hiawatha Valley Education District Timeline for Financing Winona Mall Purchase & Renovation



	Complete by	Event or Action
X	September 2023	Ehlers sends General Certificate to District to obtain information needed for the Preliminary Official Statement (POS), e.g. enrollment and budget information
X	November 13, 2023	Submission of Review and Comment
X	Special December Board Meeting	School Board School Board authorizes issuance of Request for Proposal (RFP) for Underwriter
X	December 18, 2023	MDE Sends Positive Review and Comment
X	December 31, 2023	Due Diligence phase of the Purchase Agreement
☐	January 31, 2024	Finalizing contingencies to the Purchase Agreement
☐	January 31, 2024	Determination on surplus property
☐	February 1, 2024	Distribute RFP
☐	February 8, 2024	Ehlers Finalizes Preliminary Official Statement (POS)
☐	February 2024	Certificate rating conference call with rating agency, District, and Ehlers (if needed)
☐	February 2024	Rating agency to issue rating (if needed); upon review of draft by Ehlers & District, agency to publish rating report
☐	February 21, 2024	School Board Ehlers Presents Presale Report to HVED Board
☐	Week of March 4th	Proposals from RFP due
☐	March 20, 2024	SPECIAL MEETING: Certificate Sale / School Board Meeting Ehlers presents Sale Day Report summarizing Sale of Certificates Approve Resolution Ratifying Award of Sale of the Certificates
☐	Week of March 25th	Kennedy & Graven completes closing documents and lease agreement
☐	Week of March 25th	Ehlers sends closing memo to District (includes sources and uses of funds, principal & interest payment schedule, and debt levies schedule)
☐	April 1, 2024	Certificate Closing Date and Real Estate Closing Dates: Ehlers facilitates Certificate closing, underwriter provides Certificate proceeds to Trustee, Trustee delivers real estate acquisition funds to title, and remaining proceeds are invested Close real estate acquisition
☐	Spring 2024	Preplanning
☐	Summer/Fall 2024	Design Completion Bidding in coordination with Publication Requirement (Publish at least 48 days but no more than 60 days prior to solicitation of bids) Public meeting to discuss Review & Comment
☐	December 2024	Permit Process
☐	January 2025 - July 2025	Construction
☐	July 2025	Occupancy



HVED Financing Timeline3

Received 1.24.2024

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