

Regular Monthly Meeting

Monday, February 26, 2024 6:00 PM

Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford,
Minnesota 55971

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Public Comments - Limited to 5 minutes per person

6. CONSENT AGENDA (roll call vote)

6.A. January 22, 2024 Organizational & Regular
Monthly Meeting Minutes

6.B. Donations in the amount of \$19,390.17

6.C. January hand payables, wires & payroll
liabilities in the amount of \$2,555,202.03

6.D. January payroll in the amount of \$299,266.04

6.E. February board bills in the amount of
\$260,369.87

6.F. FUND SUMMARY REPORTS

6.G. PERSONNEL:

6.G.1. Resignations:

Patricia Ebner - Paraprofessional as of February
12th

Laura VanGundy - JH Volleyball Coach

Jon Lesser - Assistant Track Coach

6.G.2. Hires:

Amy Mattson - Paraprofessional

Monte Tudahl - Full-time Custodian

Andrew Hoiness - Junior High Golf Coach

Angelica Olson - MS/HS Paraprofessional Sub
(March 18 - May 31)

7. OLD BUSINESS

7.A. Second reading and adoption of the following policies:

104 - School District Mission and Vision
Statements

201 - Legal Status of the School Board

202 - School Board Officers

204 - School Board Meeting Minutes

205 - Open Closed Meetings

8. NEW BUSINESS

8.A. First reading of the following policies:

203 - Operation of the School Board - Governing

Rules

- 203.1 - School Board Procedures; Rules of Order
- 203.2 - Order of the Regular School Board Meeting
- 203.5 - School Board Meeting Agenda
- 203.6 - Consent Agendas

8.B. Approve the RPHS PSEO Policy.

8.C. Approve the Senior Class Trip to Galveston, TX from March 22 - March 28, 2024.

8.D. Authorize Superintendent Bernard to advertise for proposals for Bus Transportation and Garbage removal beginning with the 2024-2025 school year.

8.E. Authorize Superintendent Bernard to advertise for bids for milk, bread and gasoline for the 2024-2025 school year.

9. **ADMIN REPORTS:**

9.A. Superintendent Report

9.B. Elementary Report

9.C. Middle School / High School Report

9.D. Activities / Community Education Report

10. **BOARD COMMUNICATIONS**

10.A. Hiawatha Valley Education District Report

11. **INFORMATION:**

**Regular Monthly Meeting - Monday, March 18, 2024,
6:00 p.m. in the Forum Room.**

**ESP Negotiations meeting 2/28/24 3:30 PM in the
conference room.**

Custodian Union negotiations 3/12/24 12-1 pm

12. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The organizational and regular meeting of the Rushford-Peterson School District #239 was called to order by Chris Grindland (2023 Chairperson) at 6:00 p.m. on Monday, January 22, 2024 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Jeff Michel, Ken Sawle, Carl Schollmeier, Nancy Snyder and Amy Woxland

Members absent: None

Administration Present: Superintendent Ben Bernard

District Personnel: Laura Hahn

Motion by Sawle, seconded by Michel to adopt the agenda as presented. Motion carried unanimously.

2024 Organizational Meeting Business

Chris Grindland called for nominations for Chairperson.

Sawle and Snyder nominated Chris Grindland for Chairperson. Chris Grindland called for nominations three times. No other nominations were made. Chris Grindland is Chairperson for the 2024 calendar year.

Sawle and Snyder nominated Amy Woxland for Vice-Chairperson. Chairperson Grindland called for nominations three times. No other nominations were made. Amy Woxland is Vice-Chairperson for the 2024 calendar year.

Snyder and Woxland nominated Ken Sawle for Treasurer. Chairperson Grindland called for nominations three times. No other nominations were made. Ken Sawle is Treasurer for the 2024 calendar year.

Woxland nominated Matt Helgemoe for Clerk. Chairperson Grindland called for nominations three times. No other nominations were made. Matt Helgemoe is Clerk for the 2024 calendar year.

Motion by Woxland, seconded by Helgemoe to set the meeting dates and times as follows; the third Monday of each month with the exception of the January and February meetings that will be held on the fourth Monday of the month due to Martin Luther King Jr. Day in January and President's Day in February. Meetings will begin at 6:00PM in the Forum Room. Motion carried unanimously.

Motion by Michel, seconded by Schollmeier to set the following board member salaries for 2024: Chairperson (\$1,500 per year) Vice-Chairperson (\$1,250 per year), Clerk: (\$1,250 per year) Treasurer: (\$1,250 per year) Directors (\$1,200 per year); Out-of-District meeting pay: Half-day meetings: \$35, Full-day meetings: \$75. Motion carried with Sawle opposing.

Motion by Woxland, seconded by Michel to designate the Fillmore County Journal, as the official Newspaper. Motion carried unanimously.

Motion by Sawle, seconded by Snyder to name the following as Official Depository Banks: General Fund at Rushford State Bank; Deposit accounts and Investment accounts at Merchants Bank, Minnesota School District Liquid Asset Fund Plus & Robert W. Baird & Co., Inc. Motion carried unanimously.

Motion by Woxland, seconded by Schollmeier, to designate Ratwik, Roszak and Maloney as Legal Counsel. Motion carried unanimously.

Motion by Sawle, seconded by Michel to authorize Business Manager Toni Oian, Accounting Clerk Laura Hahn and

Superintendent Bernard to invest cash reserves and make electronic transfers. Motion carried unanimously.

Motion by Woxland, seconded by Helgemoe to designate the accounting and clerical duties of Board Clerk and Board Treasurer to District Office Staff (Toni Oian, Business Manager, Laura Hahn, Payroll & Accounting Clerk and Jodi Peters, Administrative Assistant.) Motion carried unanimously.

Motion by Snyder, seconded by Woxland to approve the 2024 Committee Assignments and Designated Representatives as follows:

Budget & Finance: Chris Grindland, Ken Sawle & Toni Oian
Community Education Advisory: Matt Helgemoe & Nancy Snyder
Facilities: Jeff Michel, Ken Sawle & Carl Schollmeier
Hiawatha Valley Ed District Representative: Amy Woxland
Insurance: Chris Grindland & Jeff Michel
Legislative: Carl Schollmeier, Nancy Snyder & Amy Woxland
Meet & Confer: Chris Grindland & Ken Sawle
MSHSL Representative: Matt Helgemoe
Negotiations: Chris Grindland, Ken Sawle & Carl Schollmeier
Policies: Matt Helgemoe & Nancy Snyder
Q Comp: Amy Woxland
R-P Foundation: Nancy Snyder
Safety: Matt Helgemoe & Jeff Michel
Staff Development: Amy Woxland
Technology: Amy Woxland
Transportation: Chris Grindland, Ken Sawle & Carl Schollmeier
Wellness: Nancy Snyder
World's Best Workforce: Carl Schollmeier
Motion carried unanimously.

There were no public comments.

Motion by Woxland, seconded by Schollmeier to approve the following consent agenda items: December 18, 2023 Regular Monthly Meeting Minutes; Donations in the amount of \$6,429; December hand payables, wires & payroll liabilities in the amount of \$349,071.79, December payroll in the amount of \$343,859.96, January board bills in the amount of \$158,218.13, Fund Summary Reports; Personnel: Resignations: Caitlin Myhre(Speece)-Paraprofessional as of March 8th; Hires: Rosanna Johnson - Foodservice Assistant, With a roll call vote of 7:0, motion carried unanimously.

Motion by Snyder seconded by Michel to approve the second reading and adopt the following policies: 101 - Legal Status of the School District, 101.1 - Name of the School District and 103 - Complaints - Students, Employees, Parents and Other Persons. Motion carried unanimously.

Motion by Sawle seconded by Michel to approve the first reading of the following policies: 104 - School District Mission and Vision Statements, 201 - Legal Status of the School Board, 202 - School Board Officers, 204 - School Board Meeting Minutes and 205 - Open Closed Meetings. Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.

INFORMATION: Regular Monthly Meeting – Monday, February 26, 2024, 6:00 p.m. in the Forum Room

Motion by Michel, seconded by Helgemoe, to adjourn the regular meeting at 6:29 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

DONATIONS - February 2024

1/19/2024	RP Booster Club	\$17,071.00	Final payment for Wireless Mics
2/13/2024	RP Booster Club	\$2,319.17	Golf Bags for Golf Team
Total		\$19,390.17	

We thank the above donors for their generous donations and support of our school district and activities!

Rushford-Peterson Public School

JAN 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount
									Print	Recon	Void Date	
001	P24071	49095		Wire	1	1903	KWIK TRIP		No	Yes	No 01/05/2024	1,795.00
001	P24071	49104		Wire	1	2024	ARBITER SPORTS		No	Yes	No 01/15/2024	8,000.00
001	P24071	49109		Wire	1	2262	WEX HEALTH, INC.		No	Yes	No 01/25/2024	24.75
001	p2407p	49114		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No 01/17/2024	7,030.06
001	p2407p	49115		Wire	1	2289	AVIBEN		No	Yes	No 01/17/2024	7,879.16
001	p2407p	49116		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No 01/17/2024	6,633.03
001	p2407p	49117		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No 01/17/2024	45,505.55
001	p2407p	49118		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No 01/17/2024	28,150.61
001	p2407q	49187		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No 01/31/2024	6,792.08
001	p2407q	49188		Wire	1	2110	GUARDIAN		No	No	No 01/31/2024	8,499.71
001	p2407q	49189		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No 01/31/2024	1,348.26
001	p2407q	49190		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No 01/31/2024	60,727.42
001	p2407q	49191		Wire	1	2289	AVIBEN		No	No	No 01/31/2024	7,879.16
001	p2407q	49192		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No 01/31/2024	6,323.51
001	p2407q	49193		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No 01/31/2024	44,336.88
001	p2407q	49194		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No 01/31/2024	27,398.74
001	P24071	49217		Wire	1	2046	TRANSAX		No	Yes	No 01/05/2024	10.00
001	P24071	49218		Wire	1	2151	TUITION EXPRESS		No	Yes	No 01/05/2024	392.54
001	P24071	49219		Wire	1	2249	NELNET PAYMENT SERVICES		No	Yes	No 01/05/2024	97.57
001	P24071	49220		Wire	1	2267	CARDCONNECT		No	Yes	No 01/05/2024	15.00
001	P24071	49221		Wire	1	1903	KWIK TRIP		No	Yes	No 01/15/2024	3,168.00
001	P24071	49079	45689	Check	1	32315	MATH WIZARDS		Yes	Yes	No 01/04/2024	140.00
001	P24071	49088	45690	Check	1	2338	ARION, MICAH		Yes	Yes	No 01/05/2024	141.00
001	P24071	49085	45691	Check	1	2171	COLLEGE BOARD		Yes	Yes	No 01/05/2024	64.80
001	P24071	49081	45692	Check	1	1939	DAUM, LISA	Ind/Sole Proprietor	Yes	No	No 01/05/2024	171.00
001	P24071	49083	45693	Check	1	2139	MUENZHUBER, KAYLEE JEAN	Ind/Sole Proprietor	Yes	Yes	No 01/05/2024	141.00
001	P24071	49084	45694	Check	1	2141	POLK, ROBIN		Yes	Yes	No 01/05/2024	191.00
001	P24071	49086	45695	Check	1	2242	PROVO, KELSEY		Yes	Yes	No 01/05/2024	231.00
001	P24071	49091	45696	Check	1	2341	PRUKA, DIANA		Yes	Yes	No 01/05/2024	63.50
001	P24071	49087	45697	Check	1	2337	QUALLE, JACKIE		Yes	Yes	No 01/05/2024	154.50
001	P24071	49089	45698	Check	1	2339	RINGEISEN, SYDNEY		Yes	Yes	No 01/05/2024	121.00
001	P24071	49080	45699	Check	1	1165	ROOT RIVER FLORAL		Yes	Yes	No 01/05/2024	175.00
001	P24071	49082	45700	Check	1	2041	STEVENS, ROBERT	Ind/Sole Proprietor	Yes	Yes	No 01/05/2024	425.00
001	P24071	49090	45701	Check	1	2340	THOMPSON, EMMA		Yes	No	No 01/05/2024	134.50
001	P24071	49092	45702	Check	1	58479	THORSON GRAPHICS, LLC		Yes	Yes	No 01/05/2024	1,420.03
001	P24071	49093	45703	Check	1	2257	OUTBACK RANCH		Yes	Yes	No 01/05/2024	500.00
001	P24071	49101	45704	Check	1	2136	HART COUNTRY MEATS		Yes	Yes	No 01/12/2024	3,637.69
001	P24071	49102	45705	Check	1	31673	LEROY-OSTRANDER PUBLIC SCHOOL		Yes	Yes	No 01/12/2024	175.00
001	P24071	49103	45706	Check	1	31686	LEWISTON-ALTURA BOOSTER CLUB		Yes	No	No 01/12/2024	175.00

Rushford-Peterson Public School

JAN 2024 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void	Amount
												Date	
001	P24071	49098	45707	Check	1	1497	SOUTH DAKOTA STATE UNIVERSITY		Yes	Yes	No	01/12/2024	1,000.00
001	P24071	49099	45708	Check	1	1503	UNIVERSITY OF MINNESOTA - DULUTH		Yes	Yes	No	01/12/2024	1,000.00
001	P24071	49100	45709	Check	1	1737	UNIVERSITY OF WISCONSIN-EAU CLA		Yes	Yes	No	01/12/2024	2,270.00
001	p2407p	49106	45710	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	Yes	No	01/15/2024	57.33
001	p2407p	49108	45711	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	01/15/2024	196.16
001	p2407p	49107	45712	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	Yes	No	01/15/2024	2,486.49
001	P24071	49111	45713	Check	1	18150	FILLMORE CENTRAL DIST #2198		Yes	Yes	No	01/16/2024	175.00
001	P24071	49112	45714	Check	1	44162	PEM SCHOOLS		Yes	Yes	No	01/16/2024	175.00
001	P24071	49110	45715	Check	1	1108	ST. CHARLES PUBLIC SCHOOLS		Yes	Yes	No	01/16/2024	175.00
001	P24071	49113	45716	Check	1	2343	DAHL HONDA		Yes	Yes	No	01/17/2024	41,302.00
001	P24071	49119	45717	Check	1	46082	POSTMASTER		Yes	Yes	No	01/19/2024	41.60
001	P24071	49183	45781	Check	1	2344	READY TRAVEL AND LOGISTICS		Yes	Yes	No	01/23/2024	19,745.00
001	P24071	49184	45782	Check	1	2236	GENERAL SPRINKLER CORPORATION		Yes	No	No	01/26/2024	480.00
001	P24071	49185	45783	Check	1	22401	HART, ROBERT		Yes	No	No	01/26/2024	270.00
001	p2407q	49195	45784	Check	1	02370	AFLAC		Yes	No	No	01/30/2024	217.68
001	p2407q	49196	45785	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	01/30/2024	12,415.92
001	p2407q	49197	45786	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	01/30/2024	59.69
001	p2407q	49198	45787	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	01/30/2024	16.00
001	p2407q	49200	45788	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	01/30/2024	196.16
001	p2407q	49199	45789	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	01/30/2024	2,486.49
001	p2407q	49201	45790	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	01/30/2024	2,732.46
001	P24071	49202	45791	Check	1	62950	WINONA COUNTY AUDITOR/TREASURI		Yes	No	No	01/31/2024	2,891.00
001	P24071	49203	45792	Check	1	2344	READY TRAVEL AND LOGISTICS		Yes	No	No	01/31/2024	19,745.00
												Bank Total:	\$390,202.03
003	P24071	49186		Wire	1	1463	BOND TRUST SERVICES CORPORATIC		No	Yes	No	01/26/2024	2,165,000.00
												Bank Total:	\$2,165,000.00
												Report Total:	\$2,555,202.03

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEBRUARY 2024 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P24083	49241		Check	1	03137	ARNOLD'S SUPPLY		No	No	No	02/26/2024	92.00
001	P24083	49242		Check	1	04615	BERNARD BUS SERVICE		No	No	No	02/26/2024	40,514.26
001	P24083	49243		Check	1	04698	QUALI-TEE SCREEN PRINTING		No	No	No	02/26/2024	1,442.00
001	P24083	49244		Check	1	1084	ATKINSON CONSTRUCTION LLC		No	No	No	02/26/2024	425.00
001	P24083	49245		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	02/26/2024	65.81
001	P24083	49246		Check	1	13177	CONTINENTAL CLAY COMPANY		No	No	No	02/26/2024	300.50
001	P24083	49247		Check	1	13281	CUSTOM COMMUNICATIONS INC		No	No	No	02/26/2024	114.66
001	P24083	49248		Check	1	1391	ACENTEK		No	No	No	02/26/2024	4,338.03
001	P24083	49249		Check	1	1408	HERITAGE		No	No	No	02/26/2024	768.00
001	P24083	49250		Check	1	14282	DALCO		No	No	No	02/26/2024	3,108.53
001	P24083	49251		Check	1	1450	BSN SPORTS, LLC		No	No	No	02/26/2024	1,041.90
001	P24083	49252		Check	1	14855	MN DEPARTMENT OF PUBLIC SAFETY		No	No	No	02/26/2024	2,380.00
001	P24083	49253		Check	1	1581	QUADIENT		No	No	No	02/26/2024	1,053.18
001	P24083	49254		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	No	02/26/2024	969.10
001	P24083	49255		Check	1	1589	RITEWAY BUSINESS FORMS & DIGITAL		No	No	No	02/26/2024	579.93
001	P24083	49256		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	02/26/2024	737.36
001	P24083	49257		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	02/26/2024	4,919.14
001	P24083	49258		Check	1	1796	FARMERS WIN COOP		No	No	No	02/26/2024	5.00
001	P24083	49259		Check	1	18506	FITNESS FINDERS		No	No	No	02/26/2024	13.20
001	P24083	49260		Check	1	18696	FOLLETT SCHOOL SOLUTIONS, INC.		No	No	No	02/26/2024	292.35
001	P24083	49261		Check	1	1927	TURNED WRITE HANDCRAFTED ART		No	No	No	02/26/2024	287.39
001	P24083	49262		Check	1	1960	CLUB'S CHOICE FUNDRAISING		No	No	No	02/26/2024	1,403.00
001	P24083	49263		Check	1	2039	SOUTHERN MINNESOTA INSPECTION (		No	No	No	02/26/2024	2,380.60
001	P24083	49264		Check	1	2136	HART COUNTRY MEATS		No	No	No	02/26/2024	1,512.88
001	P24083	49265		Check	1	2189	MRI SOFTWARE LLC		No	No	No	02/26/2024	65.00
001	P24083	49266		Check	1	2211	LOFFLER		No	No	No	02/26/2024	1,897.32
001	P24083	49267		Check	1	2220	CANON FINANCIAL SERVICES, INC.		No	No	No	02/26/2024	2,394.02
001	P24083	49268		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No	02/26/2024	1,300.00
001	P24083	49269		Check	1	22380	HARRIS REFRIGERATION		No	No	No	02/26/2024	940.09
001	P24083	49270		Check	1	2321	FIRE SAFETY U.S.A		No	No	No	02/26/2024	37.00
001	P24083	49271		Check	1	23400	HIAWATHA VALLEY		No	No	No	02/26/2024	48,581.60
001	P24083	49272		Check	1	2347	WL HALL CO INTERIOR SERVICE		No	No	No	02/26/2024	1,340.00
001	P24083	49273		Check	1	2348	TEACHLOGIC, LLC		No	No	No	02/26/2024	200.00
001	P24083	49274		Check	1	2349	VELOCITYEHS		No	No	No	02/26/2024	1,378.00
001	P24083	49275		Check	1	24501	HOBART SALES AND SERVICE		No	No	No	02/26/2024	411.50
001	P24083	49276		Check	1	25138	IEA INC		No	No	No	02/26/2024	1,041.90
001	P24083	49277		Check	1	29741	KENDELL DOORS & HARDWARE INC		No	No	No	02/26/2024	1,339.00
001	P24083	49278		Check	1	29759	KEMPS		No	No	No	02/26/2024	5,414.07
001	P24083	49279		Check	1	37800	MINNESOTA SCHOOL BOARD ASSN.		No	No	No	02/26/2024	420.00

Rushford-Peterson Public School Payment Reg by Bank and Check

FEBRUARY 2024 BOARD BILLS

2/23/2024

15:51:40

											Pay/Void		
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
001	P24083	49280		Check	1	38025	MINNESOTA STATE COLLEGE SOUTHE		No	No	No	02/26/2024	77,610.00
001	P24083	49281		Check	1	46784	RATWIK, ROSZAK & MALONEY P.A.		No	No	No	02/26/2024	159.00
001	P24083	49282		Check	1	46804	PERFORMANCE FOODSERVICE LA CRO		No	No	No	02/26/2024	25,114.00
001	P24083	49283		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	02/26/2024	68.22
001	P24083	49284		Check	1	47295	ROSS HIMLIE PHOTOGRAPHY		No	No	No	02/26/2024	96.00
001	P24083	49285		Check	1	48020	RUSHFORD, CITY OF		No	No	No	02/26/2024	9,522.18
001	P24083	49286		Check	1	48604	RUSHFORD HARDWARE		No	No	No	02/26/2024	852.68
001	P24083	49287		Check	1	52157	SELCO		No	No	No	02/26/2024	672.01
001	P24083	49288		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	02/26/2024	57.00
001	P24083	49289		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	02/26/2024	329.00
001	P24083	49290		Check	1	56040	PAM'S CORNER		No	No	No	02/26/2024	1,996.81
001	P24083	49291		Check	1	57800	CREAMERY PIZZA & ICE CREAM		No	No	No	02/26/2024	95.03
001	P24083	49292		Check	1	58450	TIME FOR KIDS		No	No	No	02/26/2024	217.80
001	P24083	49293		Check	1	61614	WASTE MANAGEMENT		No	No	No	02/26/2024	1,189.55
001	P24083	49294		Check	1	62900	WINONA CONTROLS		No	No	No	02/26/2024	1,519.79
001	P24083	49295		Check	1	62929	WINONA HEALTH SERVICES		No	No	No	02/26/2024	110.00
001	P24083	49296		Check	1	63025	WHV INC		No	No	No	02/26/2024	5,257.48
Bank Total:												\$260,369.87	
Report Total:												\$260,369.87	

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(8,610,316.00)	(714,633.12)	(3,726,008.09)	43%	0.00	43%	(4,884,307.91)
203	Elementary Education	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
211	Secondary	(11,700.00)	(306.00)	(645.69)	6%	0.00	6%	(11,054.31)
212	Art	(200.00)	0.00	(60.00)	30%	0.00	30%	(140.00)
292	Boys/Girls Athletics	(700.00)	0.00	(7,480.00)	1069%	0.00	1069%	6,780.00
294	Boys Athletics	(21,130.00)	(4,219.00)	(19,342.00)	92%	0.00	92%	(1,788.00)
296	Girls Athletics	(21,700.00)	(2,125.00)	(18,397.50)	85%	0.00	85%	(3,302.50)
298	Extra-Curricular Activities	(8,600.00)	(140.00)	(385.02)	4%	0.00	4%	(8,214.98)
301	Agriculture	(500.00)	0.00	(4,093.75)	819%	0.00	819%	3,593.75
331	Personal Family Life Science	(700.00)	0.00	(540.00)	77%	0.00	77%	(160.00)
620	Library Ed Media	0.00	(15.99)	(40.99)	0%	0.00	0%	40.99
630	Instruction Related Technology	(3,000.00)	0.00	(3,900.00)	130%	0.00	130%	900.00
850	Facilities	(54,511.00)	0.00	0.00	0%	0.00	0%	(54,511.00)
865	LTFM Districtwide Revenue	(26,674.00)	0.00	0.00	0%	0.00	0%	(26,674.00)
01	General Fund	(8,774,731.00)	(721,439.11)	(3,780,893.04)	43%	0.00	43%	(4,993,837.96)
02	Food Service Fund							
000		(423,900.00)	(60,976.51)	(292,454.61)	69%	0.00	69%	(131,445.39)
770	Food Service	0.00	(2,785.57)	(24,580.52)	0%	0.00	0%	24,580.52
02	Food Service Fund	(423,900.00)	(63,762.08)	(317,035.13)	75%	0.00	75%	(106,864.87)
04	Community Service							
505	Community Education	(54,221.00)	329.73	(31,611.97)	58%	0.00	58%	(22,609.03)
510	Adults With Disabili	(2,000.00)	0.00	(15,700.00)	785%	0.00	785%	13,700.00
570	School Age Care	(131,067.00)	(11,101.42)	(56,675.50)	43%	0.00	43%	(74,391.50)
580	ECFE	(36,214.00)	(601.35)	(12,877.34)	36%	0.00	36%	(23,336.66)
582	School Readiness	(128,529.00)	(681.87)	(54,834.64)	43%	0.00	43%	(73,694.36)
583	Preschool Screening	(1,377.00)	(879.31)	(1,117.00)	81%	0.00	81%	(260.00)
585	Youth Development	(23,785.00)	0.00	555.00	(2%)	0.00	(2%)	(24,340.00)
590	Other Community Ed Programs	(157.00)	(5.12)	(271.28)	173%	0.00	173%	114.28
04	Community Service	(377,350.00)	(12,939.34)	(172,532.73)	46%	0.00	46%	(204,817.27)
07	Debt Redemption							

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

REVENUES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
07	Debt Redemption							
000		(2,622,901.00)	(9,105.39)	(2,086,596.90)	80%	0.00	80%	(536,304.10)
07	Debt Redemption	(2,622,901.00)	(9,105.39)	(2,086,596.90)	80%	0.00	80%	(536,304.10)
18	Custodial							
298	Extra-Curricular Activities	0.00	(2,860.00)	(2,860.00)	0%	0.00	0%	2,860.00
18	Custodial	0.00	(2,860.00)	(2,860.00)	0%	0.00	0%	2,860.00
21	Activity Fund							
000		(120,000.00)	(344.93)	(8,750.47)	7%	0.00	7%	(111,249.53)
258	Music	0.00	0.00	(1,275.25)	0%	0.00	0%	1,275.25
291	Extra Curricular	0.00	0.00	(1,332.50)	0%	0.00	0%	1,332.50
292	Boys/Girls Athletics	0.00	(21,639.15)	(40,881.32)	0%	0.00	0%	40,881.32
294	Boys Athletics	0.00	(2,266.55)	(14,934.30)	0%	0.00	0%	14,934.30
296	Girls Athletics	0.00	(2,266.55)	(6,944.97)	0%	0.00	0%	6,944.97
298	Extra-Curricular Activities	0.00	(11,136.57)	(37,239.42)	0%	262.98	0%	36,976.44
21	Activity Fund	(120,000.00)	(37,653.75)	(111,358.23)	93%	262.98	93%	(8,904.75)
50	Fundraising							
298	Extra-Curricular Activities	(100,000.00)	(15,435.00)	(73,949.53)	74%	0.00	74%	(26,050.47)
50	Fundraising	(100,000.00)	(15,435.00)	(73,949.53)	74%	0.00	74%	(26,050.47)
Report Totals:		(12,418,882.00)	(863,194.67)	(6,545,225.56)	53%	262.98	53%	(5,873,919.42)

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	23,120.00	578.42	18,531.69	80%	750.00	83%	3,838.31
020	Office of Supt	185,072.00	15,438.24	104,651.48	57%	0.00	57%	80,420.52
050	School Administration	428,752.00	34,275.29	226,935.73	53%	13,358.47	56%	188,457.80
105	General Admin Support - elect.	700.00	0.00	0.00	0%	0.00	0%	700.00
107	Other Administrative Support	19,579.00	1,435.35	11,683.40	60%	0.00	60%	7,895.60
108	Administrative Technology Serv	13,675.00	1,584.95	8,252.86	60%	0.00	60%	5,422.14
110	Business Services	248,586.00	26,338.10	159,421.46	64%	5,339.17	66%	83,825.37
201	Kindergarten	189,936.00	15,769.87	80,306.69	42%	0.00	42%	109,629.31
203	Elementary Education	1,105,073.00	81,646.32	534,631.30	48%	2,199.92	49%	568,241.78
206	Title II - Student Supp & Acad	19,177.00	1,513.23	7,541.90	39%	0.00	39%	11,635.10
211	Secondary - General	503,586.00	35,723.33	182,744.70	36%	7,678.87	38%	313,162.43
212	Art	114,829.00	7,764.64	47,153.16	41%	2,594.68	43%	65,081.16
216	Title I	84,346.00	11,266.81	41,460.38	49%	0.00	49%	42,885.62
218	Gifted & Talented	4,600.00	1,720.00	3,828.79	83%	0.00	83%	771.21
220	English Language Art	253,753.00	20,141.98	103,089.92	41%	11.98	41%	150,651.10
230	Foreign Language	96,801.00	8,734.20	41,173.02	43%	0.00	43%	55,627.98
240	Physical Ed & Health	202,767.00	16,374.42	85,012.38	42%	0.00	42%	117,754.62
256	Mathematics	265,221.00	21,961.27	111,250.99	42%	1,937.70	43%	152,032.31
258	Music	217,148.00	15,478.30	92,414.69	43%	0.00	43%	124,733.31
260	Science	230,540.00	18,931.55	98,194.79	43%	411.05	43%	131,934.16
270	Social Studies	232,446.00	19,312.81	94,240.36	41%	0.00	41%	138,205.64
272	Remedial Mathematics	32,371.00	2,716.40	13,608.50	42%	0.00	42%	18,762.50
274	Study Skills Improvement	25,640.00	2,674.70	13,358.98	52%	0.00	52%	12,281.02
275	Kindergarten Indiv Instruction	72,076.00	6,070.38	30,343.32	42%	0.00	42%	41,732.68
276	Elementary Indiv Instruction	41,092.00	1,897.46	16,041.79	39%	0.00	39%	25,050.21
291	Cocurricular Activity	13,269.00	0.00	1,276.76	10%	0.00	10%	11,992.24
292	Boys/Girls Athletics	63,333.00	45.45	15,091.35	24%	820.55	25%	47,421.10
294	Boys Athletics	108,216.00	2,880.26	47,187.38	44%	1,818.86	45%	59,209.76
296	Girls Athletics	88,799.00	2,308.59	31,503.95	35%	255.00	36%	57,040.05

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
298	Extra-Curricular Activities	55,746.00	10,743.81	52,316.92	94%	3,590.41	100%	(161.33)
301	Agriculture	161,345.00	12,228.74	66,652.79	41%	1,507.52	42%	93,184.69
331	Personal Fam Liv Sci	65,828.00	5,945.81	32,092.66	49%	172.66	49%	33,562.68
341	Business Education	54,437.00	4,316.64	24,474.89	45%	0.00	45%	29,962.11
361	Trade & Industrial	0.00	181.46	1,559.34	0%	0.00	0%	(1,559.34)
380	Vocational Transito	19,515.00	1,391.84	7,585.28	39%	0.00	39%	11,929.72
400	General Special Education	29,100.00	0.00	1,240.00	4%	0.00	4%	27,860.00
401	Speech/Lang Impaired	27,063.00	4,966.79	26,693.08	99%	0.00	99%	369.92
402	Mental Impair Mild	2,252.00	6,182.44	21,744.51	966%	0.00	966%	(19,492.51)
404	Adapted Phy Ed	18,387.00	1,501.72	7,642.64	42%	0.00	42%	10,744.36
405	Deaf-Hard of Hearing	2,200.00	0.00	0.00	0%	0.00	0%	2,200.00
407	Specific Learn Disability	435,960.00	49,936.57	259,965.84	60%	278.93	60%	175,715.23
408	Emotional/Behavioral Disorder	177,099.00	94.13	135.02	0%	0.00	0%	176,963.98
410	Other Health Impaired	61,418.00	6,533.59	32,962.16	54%	0.00	54%	28,455.84
411	Autism	0.00	1,080.00	1,080.00	0%	0.00	0%	(1,080.00)
412	Early Child Sp Ed	142,356.00	19.99	758.02	1%	0.00	1%	141,597.98
416	Severely Multiply Impaired	27,928.00	341.31	1,713.73	6%	0.00	6%	26,214.27
420	Special Education	207,690.00	2,029.41	28,636.43	14%	0.00	14%	179,053.57
422	Students without disabilities	228,619.00	18,171.53	94,385.27	41%	0.00	41%	134,233.73
505	Community Education	0.00	0.00	1,584.00	0%	0.00	0%	(1,584.00)
620	Library Ed Media	60,072.00	5,994.38	23,245.08	39%	6,231.84	49%	30,595.08
630	Instructional-Related Technolo	133,183.00	9,344.69	85,915.61	65%	1,247.21	65%	46,020.18
640	Staff Development	80,452.00	2,165.00	41,720.73	52%	595.00	53%	38,136.27
710	Secondary Counseling/Guidance	104,584.00	8,518.10	43,608.15	42%	1,140.00	43%	59,835.85
715	School Security	12,024.00	0.00	0.00	0%	0.00	0%	12,024.00
720	Health Services	26,176.00	2,757.80	11,531.10	44%	0.00	44%	14,644.90
740	Social Worker Salary	37,584.00	3,997.40	22,960.73	61%	0.00	61%	14,623.27
760	Pupil Transportation	757,865.00	93,749.11	330,447.27	44%	0.00	44%	427,417.73
770	Food Service	0.00	0.00	5,872.00	0%	0.00	0%	(5,872.00)

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
Description		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
810	Operation/Maintenance	697,372.00	50,565.77	434,476.74	62%	15,213.59	64%	247,681.67
850	Facilities	107,500.00	0.00	33,811.20	31%	0.00	31%	73,688.80
860	Health & Safety	0.00	0.00	310.69	0%	0.00	0%	(310.69)
865	LTFM Excl'd Costs -Pro 866,867	77,085.00	11,106.12	49,107.92	64%	9,361.26	76%	18,615.82
940	School Insurance	67,000.00	497.00	72,141.31	108%	0.00	108%	(5,141.31)
01	General Fund	8,762,343.00	688,943.47	4,039,302.83	46%	76,514.67	47%	4,646,525.50
02	Food Service Fund							
770	Food Service	458,413.00	44,136.98	237,818.02	52%	2,136.42	52%	218,458.56
02	Food Service Fund	458,413.00	44,136.98	237,818.02	52%	2,136.42	52%	218,458.56
04	Community Service							
505	Community Education	49,992.00	2,136.46	31,596.55	63%	72.82	63%	18,322.63
570	School Age Care	168,362.00	9,679.25	77,164.04	46%	508.80	46%	90,689.16
580	ECFE	40,378.00	4,712.38	22,564.53	56%	69.78	56%	17,743.69
582	School Readiness	189,132.00	16,360.51	80,809.86	43%	0.00	43%	108,322.14
583	Preschool Screening	4,888.00	0.00	881.78	18%	0.00	18%	4,006.22
585	Youth Development	5,676.00	0.00	1,990.00	35%	0.00	35%	3,686.00
590	Other Community Ed Programs	300.00	0.00	0.00	0%	160.00	53%	140.00
04	Community Service	458,728.00	32,888.60	215,006.76	47%	811.40	47%	242,909.84
07	Debt Redemption							
910	Retire Long-Term Obl	0.00	2,165,000.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
07	Debt Redemption	0.00	2,165,000.00	2,605,475.00	0%	0.00	0%	(2,605,475.00)
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	0.00	0%	113.85	0%	(113.85)
18	Custodial	0.00	0.00	0.00	0%	113.85	0%	(113.85)
21	Activity Fund							
050	School Administration	0.00	1,049.40	5,518.71	0%	(144.76)	0%	(5,373.95)
203	Elementary Education	0.00	0.00	355.62	0%	16.99	0%	(372.61)
211	Secondary - General	0.00	0.00	2,593.40	0%	0.00	0%	(2,593.40)
291	Cocurricular Activity	88,541.00	0.00	125.50	0%	592.00	1%	87,823.50
292	Boys/Girls Athletics	0.00	0.00	6,824.00	0%	2,530.37	0%	(9,354.37)

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2024

EXPENSES

Sequence: Fd, Pro

		24ADP					% YTD	Remaining
		Annual Budget	Period 202407	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
21	Activity Fund							
294	Boys Athletics	0.00	2,566.00	23,220.05	0%	314.72	0%	(23,534.77)
296	Girls Athletics	0.00	2,126.00	7,302.51	0%	193.00	0%	(7,495.51)
298	Extra-Curricular Activities	7,459.00	5,416.17	37,873.14	508%	1,280.59	525%	(31,694.73)
850	Facilities	0.00	0.00	9,035.80	0%	0.00	0%	(9,035.80)
960	Other - Scholarships	4,000.00	4,270.00	6,270.00	157%	0.00	157%	(2,270.00)
21	Activity Fund	100,000.00	15,427.57	99,118.73	99%	4,782.91	104%	(3,901.64)
50	Fundraising							
298	Extra-Curricular Activities	90,000.00	51,556.64	71,804.48	80%	839.33	81%	17,356.19
50	Fundraising	90,000.00	51,556.64	71,804.48	80%	839.33	81%	17,356.19
Report Totals:		9,869,484.00	2,997,953.26	7,268,525.82	74%	85,198.58	75%	2,515,759.60

RUSHFORD-PETERSON HIGH SCHOOL PSEO POLICY

Name: _____ Grade: _____ Student Cell Phone: _____

1. Per Minnesota Department of Education, to assist the district in planning, students must notify their high school by **May 30** if they want to participate in PSEO for the following school year.
2. PSEO courses must be pre-approved by the school counselor in order for the course to replace a graduation requirement. PSEO course registration must be discussed to ensure students are meeting RPHS graduation requirements.
3. **The participating student is responsible for meeting all requirements of the PSEO course.** Students **must** contact the PSEO teacher with questions or concerns. Be sure to understand completely the expectations for completing coursework. Students may be dropped from the PSEO course or issued a failing grade if they are not meeting course expectations. Parents are encouraged to check in with their students to ensure progress is being made in PSEO courses.
4. If a student drops a PSEO course outside the college drop/add window that results in a “W” on their transcript, a grade of “F” will be assigned for the withdrawn class on the high school transcript. The grade will affect the student’s GPA and will be counted towards athletic eligibility/ineligibility.
5. All PSEO students are required to maintain full-time credit status. R-P High School awards 1 high school credit per 4 college credits.
6. It is the student’s responsibility to contact the designated college regarding registration, orientation, assessments, credit transfer information, and the appropriateness of course selections.
7. Students should contact their high school counselor as soon as their PSEO registration is complete so that their RPHS schedule can be adjusted.
8. All PSEO grades earned will be averaged into the student’s high school GPA and will be counted towards athletic eligibility/ineligibility.
9. If a student needs placement testing they are responsible for scheduling that with the college. Students will also be responsible for attending orientation and registration and picking up required books and returning them on time to the college.
10. Transportation, class attendance, and meeting all PSEO requirements are the responsibility of the participating student. Parents accept the responsibility of students who drive to college.
11. It is the student’s responsibility to make sure they have the necessary access and equipment before beginning their PSEO coursework.
12. Students enrolled in PSEO are responsible for maintaining contact with the high school, especially regarding all senior and graduation-related events. They must continue to check their RPHS email throughout the year.
13. No diploma will be awarded until college transcripts are evaluated for graduation requirements.

Student _____

Date _____

Parent/Guardian _____

Date _____

Reviewed by Principal _____ Date _____

Things to consider before taking PSEO Classes

Although PSEO has advantages and may provide additional opportunities, there are important considerations for potential PSEO candidates:

- PSEO credits are officially transcribed college courses. Grades, including low grades, non-passing grades, and withdrawals, earned in PSEO courses will remain a part of the student's post-high school record for the remainder of their academic career. These grades will likely factor in admissions decisions by future higher education schools.
- Students who are not fully prepared for these courses may struggle with the expectations of college-level coursework.
- Most college courses heavily weigh student grades on exams, papers, and projects. Students who are accustomed to supporting their grades with small assignments and quizzes will need to adjust to heavier summative weighting.
- Earning credit through PSEO may or may not reduce the number of credits that a student is required to complete for a bachelor's degree in the future. Loading up on PSEO credits in the core areas (English, math, social studies and history, and science) to meet high school requirements may exceed college requirements in those areas. Students considering PSEO are encouraged to consider taking courses that will potentially satisfy liberal arts requirements at their eventual school of choice. (We encourage students to meet with Mrs. Helgemoe to help map out their PSEO classes and requirement areas)
- Most PSEO credits will *probably* be recognized by future higher education schools, but there are few guarantees. Some universities may require you to take their introductory-level courses in a major field of study.
- Students who require additional assistance from faculty may find help from a professor to be less convenient than having a responsive high school teacher. Most college professors do post office hours, but these may conflict with a student's availability.

Minnesota Transfer Curriculum Plan

Goal 1: Written and Oral Communications (9 cr)

- ☐ College Writing I (Required) (3 cr)
- + *Concurrent Enrollment English 12 A&B = ENGL1215 College Writing I*

Goal 2: Critical Thinking (0-3 cr)

Goal 3: Natural Science (6-8 cr - 2 courses with 2 different subject areas, one course with traditional lab)

- + *Concurrent Enrollment Chemistry A&B = CHEM 1110 Survey of Chemistry (4 cr)*
- + *Concurrent Enrollment Intro to Forensic Science A&B = CHEM 1225 Introduction to Forensic Science (3 cr)*

Goal 4: Mathematical/Logical Reasoning (3 cr)

- + *Concurrent Enrollment College Algebra = MATH 1220 College Algebra (3 cr)*
OR
- + *Concurrent Enrollment Statistics– MATH1230 Intro to Statistics (3 cr)*
OR
- + *Concurrent Enrollment Pre-Calculus = MATH1225 Pre-Calculus (3 cr)*

Goal 5: History and the Social Behavioral Sciences (9 cr - 3 courses with 2 different subject areas)

- + *Concurrent Enrollment Sociology A&B= SOCS1110 Introduction to Sociology*
- + *Concurrent Enrollment Human Development = KSP 235 Human Development - Minnesota State University, Mankato - currently waiting on official approval from MSU*

Goal 6: The Humanities (9 cr - three courses with 2 different subject areas)

- + *Concurrent Enrollment Hispanic Cultures = SPAN1230 Intro to Hispanic Cultures (3 cr)*
- + *Concurrent Enrollment Multicultural Literature = ENGL1265 Multicultural Lit (3 cr)*
- + *Concurrent Enrollment AP English Lit & Comp A&B= ENGL1165 Intro to Literature*

Goal 7: Human Diversity (3 cr)

- + *Concurrent Enrollment Sociology A&B= SOCS1110 Introduction to Sociology (3 cr)*
OR
- + *Concurrent Enrollment Multicultural Literature = ENGL1265 Multicultural Lit (3 cr)*
OR
- + *Concurrent Enrollment AP English Lit & Comp A&B= ENGL1165 Intro to Literature*

Goal 8: Global Perspective (3 cr)

- + *Concurrent Enrollment Hispanic Cultures = SPAN1230 Intro to Hispanic Cultures (3 cr)*

Goal 9: Ethical and Civic Responsibility (3 cr)

- + *Concurrent Enrollment Intro to Forensic Science A&B = CHEM 1225 Introduction to Forensic Science (3 cr)*

Goal 10: People and the Environment (3 cr)

Other Helpful Resources:

Minnesota Transfer Curriculum:

https://www.southeastmn.edu/liberal_arts/index.aspx?id=110

Minnesota State Transfer Pathways:

https://www.southeastmn.edu/academic_programs/programextra.aspx?id=11392

Transferology:

<https://www.transferology.com/index.htm>

Rushford-Peterson 2024 Senior Class Trip Galveston, TX

Friday, March 22, 2024–Day 1

Bring suitcases, blankets, pillows, food, everything to wrestling room by 8:00 A.M.
Depart Rushford-Peterson High School-Eat before, Load 3:45 P.M., Leave 4:25 P.M.
Evening supper stop--meal on your own.

Saturday, March 23, 2024–Day 2

Breakfast stop--meal on your own
10:30 A.M. Arrival at Six Flags Arlington,
6:00 P.M. Depart Six Flags Arlington for Galveston
P.M. Supper stop on the road. This is also on your own.
11:00 P.M. Arrive at Galveston, Texas

Sunday, March 24, 2024–Day 3

Breakfast at 8:00 A.M.
Depart for Segway Tour at 9:00 A.M.
Arrive 9:30 A.M.--Segway Experience
½ group at 10:00 and other at 11:00/ Both groups 30-minute training before tour
Noon lunch is on your own.
1:00 P.M. Pleasure Pier Experience Midway--Rides, Food, Fun
Depart for Hotel at 8:00 P.M.
Supper at a local restaurant. Paid already.

Monday, March 25, 2024–Day 4

Breakfast by 8:00 A.M.
Relax at Nearby Beach
Fishing Day?
Lunch is on your own.
Supper is at a local restaurant—Paid already

Tuesday, March 26, 2024–Day 5

Breakfast by 8:00 A.M.
Depart 9:30 A.M. for Harbor Tour and Dolphin Cruise --1 hour
Lunch is on own after Harbor Tour at Pier Restaurants.

Wednesday, March 27, 2024–Day 6

Depart Galveston and travel to Topgolf.
Breakfast at 8:00 A.M./ Load Bus/ Room Check/ Depart 9:00 A.M.
10:15 A.M. arrive 11:00-1:00--Topgolf.
1:00 P.M. Depart for Rushford, MN
1:30 P.M. Lunch after golf on own.
24-hour ride with meal stops
Supper is on your own in the Houston, TX area.

Thursday, March 28, 2024 Day 7

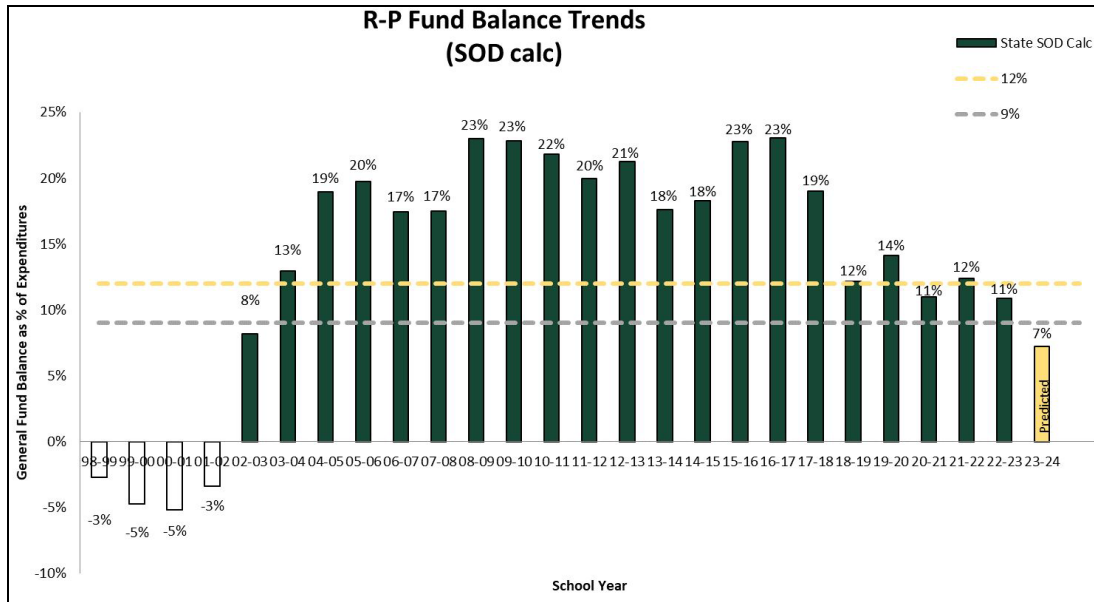
Breakfast on your own on the way home.
Arrive Rushford-Peterson High School approximately 12:00 P.M.

Costs include

1. Six Flags in Arlington, TX
2. Segway Tour
3. Pleasure Pier
4. Two suppers at Galveston restaurants
5. Harbor Tour/Dolphin Cruise
6. TopGolf
7. Four nights in hotel
8. Transportation

You will need money for

1. Nine Meals—total—down, there, and back.
2. Souvenirs—for you and your family :-)
3. Money for fishing—equipment/license—\$50?



District Wellness

We participated in the Southeast Service Coop January Steps Challenge. Thirty six staff members took part in the challenge and took a combined 9,463,424 steps in January. That is an average of 8,479 steps per participant, per day.

The District Wellness Committee met in February to start planning the spring wellness activities, including a wellness month in May. We also discussed the creation of trails in the wooded area to the rear of the school. We have a community member that is willing to mow trails to get us started in this process. This map is an approximate location of the trails.



2024-25 Calendar

The Meet and Confer Committee met last week. The RPEA did not have [issues](#) to discuss and the only agenda item brought forward was the district yearly calendar. It is the district's

responsibility to set the calendar, but we look for input from various sources. We will review options for the calendar and take into account the suggestions from the Meet and Confer Committee to create a calendar that we will ask the board to approve at the March meeting.

Hiring for the 2024 School Year

We plan on posting positions that we know we will need to hire during the second half of March, offer the positions to the successful candidates at the beginning of April, and make a recommendation to the board to hire the successful candidates at the April meeting.

Please contact me with questions.

Ben Bernard

Elementary School Board Report
February 26, 2024
Educate the *difference makers* of tomorrow.

Angela Shepard-

Winona Symphony Orchestra- February 20th - 4th & 5th grade attended

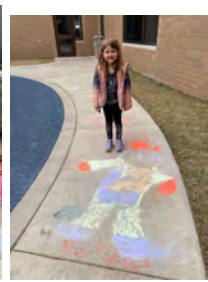
READ Act - Meredith Johnson, Kendra Vix and I are meeting to discuss our plans moving forward. Our first task is to decide which skills program our teachers will need to complete. The choices are LETRS, CAREIALL or OL & LA. The teachers will need to be informed by July 1, 2024 of the choice and CAREIALL or OL & LA will need to be completed by July 1, 2025. LETRS has a two year window to complete.

Parent/Teacher Conferences - Attendance was very high for our elementary families.

Mini-Band Concert - March 1st grades K-2 & 3-5 Thank you Mr. George

MCA Tests- prep work is being completed before testing starts in April.

Early Childhood- Emily Johnson- February was a busy month! We learned about taking care of our teeth, Valentine's Day fun, being kind, saw the baby chicks in the Ag room and have been enjoying the nice weather!



Early Childhood- Alison Kjos

We have also been learning all about dental health, celebrating kindness & Valentine's Day, and enjoying the awesome weather! The preschoolers loved getting to see the baby chicks!

Kindergarten- Krissy Kelly, Lacey Drinkall, Carissa George

February has been filled with fun in kindergarten! We celebrated our 100th day of school and Valentine's Day, as well as learned about the importance of taking care of our teeth and being kind. We continue to work on reading and spelling CVC words, and have started our addition unit in math!



1st- Becky Lind, Jessica Burt

Our first graders really enjoyed the 100th day activities, our Valentines Exchange, and learning and practicing ways to be kind for Kindness Month! They have been learning about wants vs. needs and dental health. In math, our focus has been on two-digit addition and subtraction. In language arts, we are reading new stories each week, learning about open and closed syllables, and adjectives in grammar! We are loving the warmer weather!

**2nd- Shannon Kopperud, Clay Olstad**

We had a fun Valentine's party and are celebrating kindness month. Math we are working on money and time. In Science we are working on Forces and Motion. Social Studies we are working on Conservation. We are working on reading fluency and comprehension as well.

3rd- Hannah Pape, Jade Olstad/Cheryl Harvey

We ended our Map unit in third grade with students creating their own maps focusing on their compass rose, map scales, and map keys. They were very creative and enjoyed the project. We are moving onto the Solar System for science. Students are excited to start a book study together; Mrs. Pape's class is reading Stone Fox and Mrs. Olstad's class is reading Because of Winn-Dixie.

4th- Jon Theuer, Meredith Johnson

In 4th grade we are working hard at hard work! We have been working on fractions and decimals, and just wrapped up our decimal unit. Students did very well working with decimals. In reading each class has completed a novel, Mr. Theuer's class read Matilda and Mrs. Johnson's class read One Crazy Summer. Both great books! In science Mrs. Johnson's class is learning about water and weather, while Mr. Theuer's class is learning more deeply about the US government branches. We celebrated Valentine's day with a little party and on Tuesday, Feb. 20th our students got to enjoy the Winona Symphony Orchestra! It was a great concert. We've also been enjoying the great weather!

**5th- Chris Drinkall, Emily Charlebois/Chris Hanson**

5th grade enjoyed celebrating the 100th day of school and Valentine's day with candy and extra recess. We enjoyed the Winona Symphony Orchestra and learning about the string instruments. We are studying energy in Science and different fractions in Math. ELA is discussing pronouns and SS is talking about America's fight for Independence. Some of the 5th graders finished up their Math Wizards season and were very successful.

K-5 Math Intervention- Dave Lind

K-4 Reading Intervention - Margaret Marklowitz

Continue working on building reading skills. Writing in journals, practicing phonic blends, comprehension and basic reading fluency. Extended Day has one more month. Have had a good turn out and the students are making gains.

K-4 Reading/Math Title- Mary Wolter/Molly Weiser

PE- K,1,2,4- Teresa Brown Kindergarten and 1st grade have been working on jumping rope and the health benefits from jumping rope. We practiced many different jumps with the jump rope on the ground, long jump rope turned by the teacher and self turning jump rope moves. Dance is another activity we have been doing. We are performing a lot of different dances such as What IF, the chicken dance, the Mexican Hat dance, Monkey in the Middle, the Jump dance and many more. Second grade is working on dance. The benchmark they are working on is; to travel in different directions differentiating between movement in personal space and general space (up, down, forward, backward, right, left).



Fourth grade has been working on jumping rope. They have been introduced to many different jumps at various levels and partner jumps as well. They have a check off sheet that they complete by choosing the jumps they want to get checked off.



PE- 3,5- Nikki Schultz

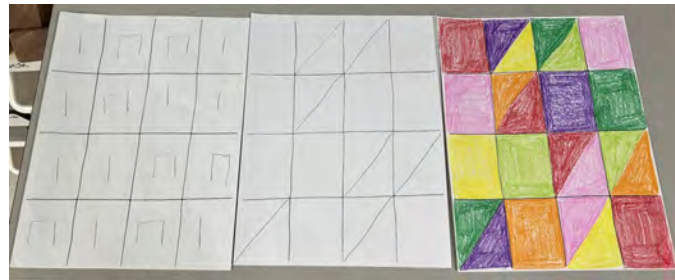
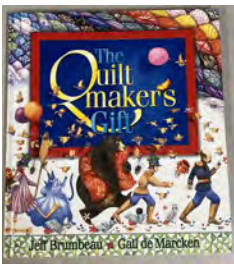
Third and fifth graders have completed their jump rope check-off sheet. Students were introduced to all the jumps, and then they got to choose which jumps to perform to reach the correct number of points. Third grade was 70 points; fifth grade was 80 points. They all had an opportunity to perform partner jumps and use the long jump ropes. We recently started our “move to music/ dance” unit. Students can use scarves, basketballs, drumsticks, and exercise balls with buckets to move to music. Students will perform their final draft next week.





Music K,1,2,4- Elizabeth Landherr

With February being Kindness Month, Kindergarten-2nd Grade listened to the story *The Quiltmaker's Gift*. To remember the lessons from the story the students created rhythm patterns that created different shapes on a quilt depending on the notes and rhythms used. Once they colored the quilts I used Chrome Music Lab- Song Maker to turn their rhythms and colors into songs.



4th grade just wrapped up a big composition project. This project combined all of the things they have been learning and reviewing this school year. They created their own 4 measure rhythm composition. We used electronic xylophones on the chromebooks to decide which notes we wanted to use to turn the rhythms into melodies. The students then took those notes and rhythms and had to write them on the music staff. The final step was to use Chrome Music Lab- Song Maker to play their song for the class.



Music 3,5- Ben Mahlke

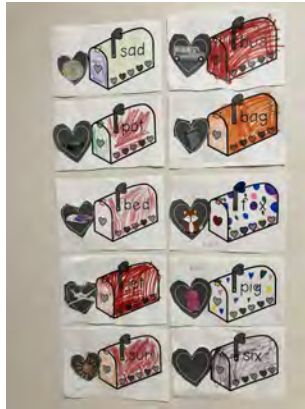
Third grade is currently working on strengthening their note identification skills and they finished learning about significant historical composers.

Fifth grade is working on a Google Slides project where they are selecting modern music artists and providing facts, videos, and pictures in their presentations. They are also adding different Slides effects and animations to make the presentation more interesting.

Special Education- Aspen Blom, Amber Meisch, Tracy Agrimson

Elementary Special Education is working on increasing students' reading, writing, math and social/emotional/behavioral skills, per their individualized goals.

The first and second grade reading group is currently working on Fry's first 50 sight words as well as writing consonant-vowel-consonant (CVC) words. The students have an individualized spelling list so that they can experience success. We read a story together from our curriculum each day and fluency has been increasing, which is exciting! Students loved incorporating some art into our reading class on Valentine's Day.



ART CLASS- Samantha Cunningham and Student teacher Mrs. Bird

The final class of Kindergarten is moving through their art curriculum and the third grade continues to rotate every other day. Kindergarten students start a color and shape study based on artist Paul Klee while third graders are discussing Native American Totem poles and animal symbolisms while making geometric animals with contrasting colors in the style of historic

totems.



Social Worker- Kelly Smith

February is celebrated as Kindness Month at R-P Elementary. Our MS/HS Student Ambassadors enjoyed reading to the elementary students and our Kindness Tree was filled with hearts representing acts of kindness!



Middle/High School Board Report

February 26, 2024

Mr. Timm

Educate the *difference makers* of tomorrow.

Student Achievement

We complete our registration meetings and had students sign up for 2024-25 classes over the last few weeks. We now turn our attention to taking the information from students and creating the master schedule for the 2024-25 school year.

Our Math Wizards (5th and 6th Grade Students) have been busy competing over the last month. Below are team members as well as a few individual highlights!

6th Grade Team:

- Maycie Anderson
- Anya Badendorst
- Claire Jewison
- Amelia Oian
- Andy Sanchez Flores

5th Grade Team

- Claire Gorder
- Gabe Heiden
- Brodey Iverson
- Natalie Jacobson
- Eli Rislov
- Liam Rosenberg

Tuesday, January 30 @ Dover-Eyota

- Liam Rosenberg (5th Grade) - 6th in Fact Drill Round and 5th overall
- Gabe Heiden (5th Grade) - 7th in Fact Drill Round and 10th overall
- 5th Grade Team - 4th Place overall

Thursday, February 8th @ St Charles

- Gabe Heiden (5th Grade) - 1st Fact Drill Round
- Liam Rosenberg (5th Grade) - 15th Overall
- Claire Jewison (6th Grade) - 6th Overall
- 5th Grade Team - 3rd Place overall

Congratulations to Matthew Sprague for his participation in the All State Orchestra earlier this month. Matthew had to audition and was selected for this prestigious honor.

Community Engagement	On February 21 in conjunction with the Rushford Peterson Valley Chamber of Commerce Annual Meeting, Mr. Hinke's Intro to Business class had Kathryn and Becca Leys from the U of M Extension Office come and speak in regards to business opportunities in our area as well as online business ideas/opportunities. Mrs. Helgemoe and I meet with Stephanie Eggert from the Rushford Peterson Valley Chamber of Commerce to help set up our annual Career Exploration Day later this school year. Our juniors spend the day touring and learning about many Rushford and Peterson businesses and careers in our area. Will share more information as we approach the event.
School Culture	Senior Class Trip Update: We currently have 25 students signed up for the trip to Galveston, Texas. The change in the trip helped decrease the cost from the Florida trip by \$500-\$600 dollars. The trip came in at a final cost of \$1706/student prior to fundraising and donations. So far we received very generous donations from Fastenal and the Peterson Legion which has helped decrease the cost of the trip for our seniors. In addition to some new fundraising opportunities we utilized this year which have been going well too. I have attached the most up-to-date itinerary of our trip. Our annual "Blizzard Bowl" week for Middle School students also was held earlier this month. A week filled with dress up days, staff vs. student's basketball, and blizzards culminated with the very upbeat dance. Thank you to Mrs. Bergan and the Middle School Student Council for putting on a fantastic fun filled week for our kids. The MS staff played the 8th grade class in basketball as part of the week. I am proud to report the MS Staff won without any injuries to staff members!
Miscellaneous	March 7 – End of Trimester 2 March 18 – Large Group Music Contest at Fillmore Central March 22 – March 28 – Senior Class Trip to Texas March 26 – ACT test for Juniors

Rushford-Peterson 2024 Senior Class Trip Galveston, TX

Friday, March 22, 2024–Day 1

Bring suitcases, blankets, pillows, food, everything to wrestling room by 8:00 A.M.
Depart Rushford-Peterson High School-Eat before, Load 3:45 P.M., Leave 4:25 P.M.
Evening supper stop--meal on your own.

Saturday, March 23, 2024–Day 2

Breakfast stop--meal on your own
10:30 A.M. Arrival at Six Flags Arlington,
6:00 P.M. Depart Six Flags Arlington for Galveston
P.M. Supper stop on the road. This is also on your own.
11:00 P.M. Arrive at Galveston, Texas

Sunday, March 24, 2024–Day 3

Breakfast at 8:00 A.M.
Depart for Segway Tour at 9:00 A.M.
Arrive 9:30 A.M.--Segway Experience
½ group at 10:00 and other at 11:00/ Both groups 30-minute training before tour
Noon lunch is on your own.
1:00 P.M. Pleasure Pier Experience Midway--Rides, Food, Fun
Depart for Hotel at 8:00 P.M.
Supper at a local restaurant. Paid already.

Monday, March 25, 2024–Day 4

Breakfast by 8:00 A.M.
Relax at Nearby Beach
Fishing Day?
Lunch is on your own.
Supper is at a local restaurant—Paid already

Tuesday, March 26, 2024–Day 5

Breakfast by 8:00 A.M.
Depart 9:30 A.M. for Harbor Tour and Dolphin Cruise --1 hour
Lunch is on own after Harbor Tour at Pier Restaurants.

Wednesday, March 27, 2024–Day 6

Depart Galveston and travel to Topgolf.
Breakfast at 8:00 A.M./ Load Bus/ Room Check/ Depart 9:00 A.M.
10:15 A.M. arrive 11:00-1:00--Topgolf.
1:00 P.M. Depart for Rushford, MN
1:30 P.M. Lunch after golf on own.
24-hour ride with meal stops
Supper is on your own in the Houston, TX area.

Thursday, March 28, 2024 Day 7

Breakfast on your own on the way home.
Arrive Rushford-Peterson High School approximately 12:00 P.M.

Costs include

1. Six Flags in Arlington, TX
2. Segway Tour
3. Pleasure Pier
4. Two suppers at Galveston restaurants
5. Harbor Tour/Dolphin Cruise
6. TopGolf
7. Four nights in hotel
8. Transportation

You will need money for

1. Nine Meals—total—down, there, and back.
2. Souvenirs—for you and your family :-)
3. Money for fishing—equipment/license—\$50?



John Loney

Trojan Activities/Community Ed.

February Report

Community Education-

- **Adult Basketball/Volleyball-**
 - We have been averaging 12-15 people per night on Saturdays
 - Time: 7-9pm (High School Gym)
 - Supervisors: Kerry & Susan Connaughty
- **Youth Basketball**
 - Many of our youth teams have played at halftimes of our Girls and Boys Varsity and JV home games.

Trojan Activities:

- **LA/RP Wrestling-** The team was seeded #4 and lost a heartbreaker to #5 seeded Goodhue last week.
 - Congratulations to Lauren Honken who went undefeated last weekend @ girls section wrestling. Lauren moves onto the state girls wrestling tourney next week.
 - Individual wrestling for the boys is on 3/23 & 3/24 at Mayo Civic Center.
- **Girls Basketball-** Varsity finished the regular season with a 19-7 regular season record. They got the #3 seed in section 1A and hosted the #14 seed Schaeffer Academy on 3/22/24 and won 62-19. They now play Grand Meadow next Wednesday @ 7:30pm at the Mayo Civic Auditorium. The girls and coaches have had a great season!!
- **Boys Basketball-** Varsity is 19-7 on the season and are @ Fillmore Central for their regular season finale on 2/23/24. Seeding is on 2/24/24 and we will host a home playoff game next Thursday 12/29/24 opponent TBA @ 7pm.

Spring Activities:

- Softball and Track starts on March 11th
- Baseball can start on March 11th (5 days of strictly arm conditioning and overall physical conditioning).
- Golf and Baseball starts on March 18th

Anyone interested in working at home events in the following areas please contact me:

- Baseball or Softball, jr. high officials
- Track meet workers

Just a reminder of the RP Twitter Account: @RPTrojansJLoney if you want to keep track of RP activities..

GO TROJANS!

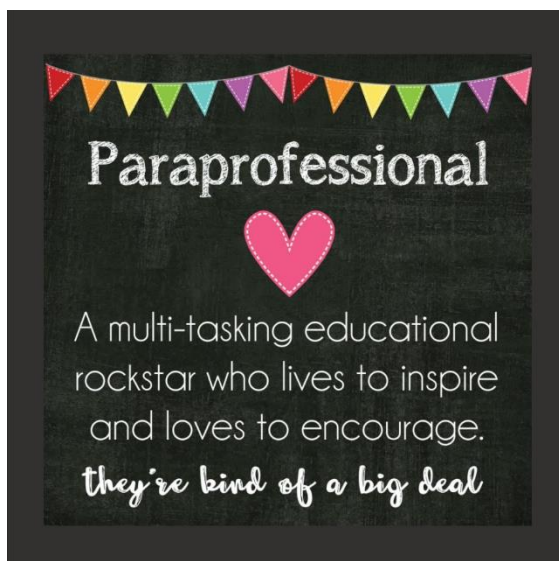
Sincerely,

John Loney,
RP Activities/Community Ed. Program Director

**HVED Strategic Plan Approved and Moving Forward**Available at <https://www.hved6013.org/page/4045>**Vision:** Embracing Partnerships and Possibilities to Improve Lives**Mission:** Fostering Student Growth Through Collaborative Education**Core Values:** Collaboration • Service • Healthy Dialogue • Support • Growth

- We embrace collaboration as the path to fostering student growth.
- We provide meaningful value through service to others.
- We believe healthy dialogue builds trusting relationships.
- We believe students succeed through personalized support and individual growth.

What's Next? COMMITMENT TO ENSURE IMPLEMENT	
Clarity	Ensuring everyone knows/understands the plan.
Synergy	Identifying goal champions and ensuring teams are working together to achieve our goals.
Action	Developing tactics for prioritized strategies: Annual/quarterly actions that will push us toward achieving our goals.
Accountability	Verifying each person's role in pursuing and achieving our goals and measuring success.
Enablement	Assuring we have the systems, processes, and resources needed to effectively attain our goals.

**Minnesota Paraprofessionals' Recognition Week of January 21.****ALC** – Shiyalyn Thicke**PAES Labs** – Tammy Heaney and Bridget Skelton**SAIL** – Cindy Schmidt, Brittany Stein, Katelyn Glende, Rayne Carrels, Krysta Moore**SPECTRUM** – Ron Heins, Sarah Verwiebe, Morgan Shuda, Judi Heaney, Austin Heaney, Miranda Wolfe, Danica Bauer, Heather Laskaskie, Kira Martine**Pre-Meet and Confer Meetings Successfully Scheduled with****HVEA and ESP Units** to collaborate, communicate, and create solutions to any appropriate issues brought forward. The meetings for 2023-2024 have been very productive and the best evidence I can provide comes from the January 2024 meeting in particular with exceptional engagement by Rachel Brown, HVEA Representative, and Cheri Duffenbach and Deb Marcotte, HVED Representatives.**Setting Up Robots for Serving Students Across the Miles**

Melissa Rose, HR Administrative Assistant, takes service to a whole new level as she works virtually with Julie Cunningham-Henise, HVED's virtual PHD and Assistive Technology Consultant, to get the robots ready for the New Year. Re-calibrated and re-charged robots are ready for dispatch to districts who need services provided by Julie and other HVED professionals operating in a virtual capacity.



Special Education Advisory Council (SEAC)



Save the dates and times below for the HVED SEAC meetings held via zoom. Zoom links are available on the **HVED website** www.hved6013.org under **Upcoming Events/News**. Our goal is to have parents of special education students from every member district and a representative from the charter schools who is willing to commit to this important parent connection and communication tool for special education programming and support.

To sign up, email your contact information (name, cell phone, email address, and district name to SEAC@HVED.org). Learn more at <https://www.hved6013.org/page/2574>

Winter 2024: Monday, January 29, 2024, 6:30 PM

Spring 2024: Monday, April 29, 2024, 6:30 PM

Summer 2024: Monday, July 29, 2024, 6:30 PM



ATTENTION: all parents of special education students throughout HVED!

You are invited to join HVED's Special Education Advisory Council.

Quarterly virtual meetings by zoom from 6:30 – 7:30 PM on the following dates:

Monday, Jan. 29, 2024

Monday, April 29, 2024

Monday, July 29, 2024

Visit our SEAC section on the HVED website at www.hved6013.org under the "Parents" tab.

Our goal is to have at least one parent representative from every school!
Let it be YOU!

PARENTS with CHILDREN in SPECIAL EDUCATION

Are you interested in being involved?

The Special Education Advisory Council (SEAC) acts as a liaison between Hiawatha Valley Education District (HVED) and its member school districts and charter schools it serves.

SEAC's purpose is to:

- Build collaborative relationships
- Identify needed resources
- Encourage parental engagement
- Recommend priorities for services



If interested, please email SEAC@hved.org

Visit the PARENT tab on the HVED website for meeting information
www.hved6013.org



*Exceptional
Teams
Empowering
Exceptional
Students*

SEAC

partners with
Hiawatha Valley
Education District
(HVED)

District Office
1410 Bundy Blvd
Winona, MN 55987
(507) 452-1200

HVED Program Student Enrollment and Staff Assignments as of January 19, 2024

Area Learning Center (ALC) – Winona, MN					
Teachers	Paraprofessionals	Students and Districts (30)		Supporting Staff	Itinerant Staff
Patrick Marcotte General Education		D-E = 5	R-P = 4		Clover Schmitt, Program Director
Amber Anderson SpEd and Pathways Teacher	Shiy Thicke (1.0)	La C-H = 7	St. C = 3		Kris Lynch, CTSS Mental Health Professional
Jacob Klink (PT) Safety Specialist		L-A = 4	W-K = 1		Tarah Sandven, Admin Asst
		WAPS = 2	PEM = 4		
Spring Grove		3 (1 MC)			
Caledonia		18			
Early Intervention (B-3)					
Teacher	Student Enrollment by Teacher Serving/In-Process		Districts	Supporting Staff	Itinerant Staff (estimated)
Jody S. (1.0 FTE) (PEM, St. Charles, WK, DE, Chatfield)	22/1		Cal 4/1		Speech Language Pathologist
Deb. B. (hourly up to 20 hrs) RP, SG	9/0		Chat 6/0	.1 Administrative Assistant	.1 Deaf and Hard of Hearing
Paula – (.9 FTE) Evaluations	0/7		D-E 2/0	.5 SLP Assistant	.1 Blind and Visually Impaired
Amber C. (.5 FTE) (La-C & Cal)	11/0		La C-H 7/1		.1 ASD Support – ADOS Testing
Mikki T. (hourly) PEM, DE, Chat	6/0		Lane 0/0		.3 Occupational Therapist
Jody R. -Lanesboro (hourly)	0/0		M-C 0/1		.1 Audiologist
Rachel H. (Hourly) DE	1/0		PEM 12/3		.2 Physical Therapist
Karli (Not Started)			R-P 5/2		.02 Physical/Health Disabilities
			SG 4/0		.3 Director of Special Education
			St C 2/0		
			W-K 7/0		
PAES Lab – Caledonia					
Teacher	Para	Students and Districts		Supporting Staff	Itinerant Staff
Crystal Schroeder	Tammy Heaney	SG = 2	Cal = 2		Clover Schmitt, Director
		MC=1			
PAES Lab – Kellogg					
Teacher	Para	Students and Districts		Supporting Staff	Itinerant Staff

Crystal Schroeder	Bridget Skelton	PEM = 2	W-K = 2		Clover Schmitt, Director
		D-E = 1	SAIL = 1		
SAIL – Kellogg					
Teacher (8 students max/teacher, with 1 para)	Para	Students and Districts		Supporting Staff	Itinerant Staff
Sam Jewson K-5	Brittany Stein	D-E = 1	R-P = 3	Jen Ihrke Program Director	Kris Lynch, CTSS Mental Health Professional
Michelle Houston 6-8	Ally Hadler	WAPS = 5	PEM = 2	Breyan Richardson Admin Assistant	Megan Laskaskie, CTSS Mental Health Professional
Wendy Haake 9-12	Rayne Carrels	W-K = 1	Cal = 2	Danni Bruns Behavior Specialist	Emily Dohrn Occupational Therapist
	Cindy Schmidt	St. C = 1		Amy Juranek Recreational Therapist	Eden Klingensmith-Laplander – School Psychologist
				Jacob Westphal – Mental Health Skills Worker	Sam Clark Program Coordinator
SPECTRUM – Hokah					
Teacher (6 student max/teacher, with 1 para)	Para	Students and Districts		Supporting Staff	Itinerant Staff
Andrea Murphy	Danielle Holloman	CAL = 5	Houston = 1	Kiley Meyer Behavior Specialist	Sam Clark Program Coordinator
Maia Van Oudenhoven	Austin Heaney (Part-time)	La C-H = 5	R-P = 1	Autumn Beach Administrative Assistant	Megan Laskaskie, CTSS Mental Health Professional
Jesie Melde	Ron Heins	D-E = 1	SG = 1	Deanne Baumgartner Recreational Therapist	Kristin King-Aasum Autism Consultant
Kristin Rodgers	Tiffany Loomis (part-time)	L-A = 2		Corey Conner, Registered Behavior Technician	Julie Mize, Speech Language Pathologist
	Jadi Heaney			Val Howe, Custodian	Heather Twite, SLP-Assistant
	Sarah Verweibe				Christine Koxlien, Speech Language Pathologist
	Danica Bauer				Devon Boots Thompson Occupational Therapist
	Morgan Shuda (Part-time)				Jen Ihrke Program Director
	Kira Martine				
	Miranda Wolfe				



Hiawatha Valley Education District

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HVED on ONE CENTRAL SITE

FACTS and FIGURES

WHY is it important for HVED to secure a central site?

- HVED has been searching for appropriate facilities throughout its 30+ year existence; and especially in the last ten years. HVED initiated a facilities study with Kraus-Anderson in 2018 which resulted in three options: 1. Build/Renovate one central site 2. Build/renovate two separate sites 3. Do nothing.

HVED SITES currently:

- HVED owns two (2) sites:
 - District Office, 1410 Bundy Blvd., Winona, MN
 - SAIL Behavior Program Site and PAES Lab-Kellogg, 51 Red School Lane, Kellogg, MN (built 1962)
- HVED leases three (3) sites: at a lease cost of \$57,441.09 per year (2022-2023).
 - River Valley Academy ALC Program Site, within Minnesota State College SE, 1250 Homer Road, Winona, MN. **Total of \$361,647.12 estimated costs for the space over 15 years.**
 - SPECTRUM Autism Program Site, Hokah City Center, 200 Main Street, Hokah, MN (built 1958) **Total of \$544,246.41 estimated costs for the space over 15 years.**
 - PAES Lab, within Caledonia Area MS/HS, 825 North Warrior Lane, Caledonia, MN
- Operational Costs?

Operational costs are multiplied by the various sites for various costs: garbage, cleaning, etc.

HVED is a PEOPLE BUSINESS resulting in current STAFFING realities:
- 75.8% of our FY23 adopted budget is dedicated to employee wages and benefits
- Because of the separate sites, the struggles in educational staffing are compounded within HVED:
 - staff isolation, disconnectedness, communications
 - double staffing, short staffing, emergency or crisis staffing

HVED Is Moving Forward to a Brighter Future!

- Meet the challenges through HVED's vision of *Exceptional Teams Empowering Exceptional Students*
- Unify our membership
- Solidify our collaborative efforts
- Capitalize on our collective membership
- Provide the necessary and productive programming for our highest needs and most at-risk students

HOW does HVED secure one central site?

- Complete a new Joint Powers Agreement (JPA)
- Secure member district funding of a new central site
- Make project plans and complete construction of a new central site
- HVED's collective capacity is sufficient to accomplish this task!
- HVED's exceptional ability to create and sustain excellent programming for **all** students is reinforced!
- HVED's staff and students depend on us to move forward now!

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LOCATION: Whole of Winona Mall, 1213 Gilmore, Ave., Winona, MN 55987

PURCHASE COST: \$4.2M **TENTATIVE CONSTRUCTION COST:** ~\$9M **TOTAL COST:** \$15M

Note: The decision was made on August 15 by Superintendents present to cap spending at \$15M.

ACTION TIMELINE:

- 1.4.2024 Ron Pagel, HVED Board Chair, and Deb Marcotte met with Project Managers, Chad Pike and Gary Benson, of Kraus-Anderson regarding updates and requirements for the Winona Mall project due process deadline of January 31, 2024.
- 1.11.2024 Met with Project Oversight Committee Members and legal counsel regarding the Winona Mall Project and timelines.
- 1.11.2024 Signed proposal #11831 with IEQ to complete additional testing for asbestos and lead-based paint with testing to begin on Monday, January 15.
- 1.11.2024 Contacted *The Winona Post* to learn specifics (price and publication schedule) regarding the printing of the required legal document received from the MDE Review and Comment process.
- 1.11.2024 Reached out to the Winona Mall owner to secure his signature on a Second Amendment to the Purchase Agreement extending the “Due Diligence” deadline from January 31 to March 1, 2024.
- 1.16.2024 Received confirmation from Carlos Espinosa, Senior City Planner for the City of Winona, that our governmental obligations for the City have been met to date and once the project is underway, the required improvements will need to be made prior to taking occupancy.
- 1.22.2024 Submitted page 3 of the MDE Approval Letter to *The Winona Post* and scheduled the printing for January 31, 2024 of the MDE Review and Comment requirement to print the approval document “prior to the sale of bonds or soliciting any bids for the construction, expansion, or remodeling of an educational facility.” (MDE Approval letter dated 12.18.2023)
- 1.24.2024 Owner of the Winona Mall signed the Second Amendment to the Purchase Agreement extending the “due diligence” deadline to March 1.
- 1.24.2024 Received the IEA Report on asbestos and lead-based paint with an estimated abatement cost of \$172,000 for the total project if completed at one time—project to be scheduled for August.
- 1.24.2024 Good news! Enrollment is growing at the River Valley Academy ALC housed at the Minnesota State College Southeast Campus in Winona. We are able to add a couple of office spaces to our lease through June 30, 2024. The ALC may be relocated for the 2024-2025 school year.
- 1.24.2024 Space is also tight at the SPECTRUM program in the leased space available in the Hokah City Center. Requests for additional space within the City Center have been denied. We are considering options like portable classrooms to accommodate educational programming needs.
- 1.24.2024 Received Ehlers Timeline for Financing Winona Mall Purchase & Renovation (see page 4)
- 1.24.2024 Our real estate attorneys are working toward an updated approval letter from the Minnesota Attorney General addressing the increased amount of leased space to be in place within the Winona Mall on the closing date which is set for April 1, 2024.

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PROJECT TIMELINE:

Initiated	TASK	Completed
2.23.2023	1. Survey Property to establish the legal description (field work only)	3.21.2023
10.12.2023	2. Purchase Agreement (PA) Revised Final presented to owner on 10.12.2023. Signed by owner on 10.23.2023 and approved by HVED on 10.25.2023.	10.23.2023 10.25.2023
2.28.2023	3. Joint Powers Agreement (JPA) for Purchase of Property process presented to HVED as a DRAFT on 5.24.2023. Expected by July 10.	8.17.2023
ASAP –	4. All Member District School Boards will be requested to adopt an additional JPA for the Winona Mall. Approved by all 12 member districts!	9.25.2023
2.23.2023	5. Securing Zoning Authority, City of Winona, minus parcel sold in July 2023 (confirmed in writing)	8.8.2023
2.28.2023	6. Request HVED Board of Directors hire an architect for concept drawings	3.22.2023
	7. HVED Board of Directors approved the Purchase Agreement of the Winona Mall.	10.25.2023
11.2.2023	8. Project Oversight Committee (POC) organized and initial meeting held	11.2.2023
11.2.2023	9. Project Oversight Committee meeting with real estate attorney in preparation to meet December 31, 2023 governmental approval deadline within the Purchase Agreement. The PA due diligence period ends on January 31, 2024.	11.10.2023
11.6.2023	10. Submitted Minnesota Department of Education (MDE) Review & Comment (K-A) allow 60 days for response	11.13.2023
11.14.2023	11. Submitted Site Plan Application to the City of Winona – Planning Commission to meet their agenda deadline for review on December 11, 2023.	11.20.2023
12.19.2023 1.16.2024	12. Received letter from City of Winona with Approval of Site Plan with contingencies to be completed prior to occupancy. Confirmation on January 16.	
11.27.2023 1.11.2024	13. IEA initiated site testing for asbestos and lead paint. Follow-up initiated on January 11 and samples taken January 15. Report/estimate provided 1.24.2024	
TBD	14. Issuance of Certificates of Participation (CoP) to Finance Project	
TBD	15. Construction begins	
2024-2025	16. Moving into new facility moved back to a tentative date of July 1, 2025.	

TAX IMPACT Important factors for taxpayers:

- Estimated tax impact calculations have been provided for a 15-year \$15M. These calculations can be found on HVED's website under About Us > Board of Directors > Board Minutes, Policies & Supporting Documents > Board Documents > Supporting Documents > 2023 > June or directly at:
<https://www.hved6013.org/page/2687/categories/22181>
- HVED will own this building at the conclusion of the process.

If you have any questions or comments about this project, you are welcome to contact:

Debbra C. Marcotte, Ed. D., HVED Executive Director, 1410 Bundy Blvd, Winona, MN 55987

Cell: 507-429-1721 Email: dmarcotte@hved.org

HVED website: www.hved6013.org

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Hiawatha Valley Education District Timeline for Financing Winona Mall Purchase & Renovation



	Complete by	Event or Action
X	September 2023	Ehlers sends General Certificate to District to obtain information needed for the Preliminary Official Statement (POS), e.g. enrollment and budget information
X	November 13, 2023	Submission of Review and Comment
X	Special December Board Meeting	School Board School Board authorizes issuance of Request for Proposal (RFP) for Underwriter
X	December 18, 2023	MDE Sends Positive Review and Comment
X	December 31, 2023	Due Diligence phase of the Purchase Agreement
☐	January 31, 2024	Finalizing contingencies to the Purchase Agreement
☐	January 31, 2024	Determination on surplus property
☐	February 1, 2024	Distribute RFP
☐	February 8, 2024	Ehlers Finalizes Preliminary Official Statement (POS)
☐	February 2024	Certificate rating conference call with rating agency, District, and Ehlers (if needed)
☐	February 2024	Rating agency to issue rating (if needed); upon review of draft by Ehlers & District, agency to publish rating report
☐	February 21, 2024	School Board Ehlers Presents Presale Report to HVED Board
☐	Week of March 4th	Proposals from RFP due
☐	March 20, 2024	SPECIAL MEETING: Certificate Sale / School Board Meeting Ehlers presents Sale Day Report summarizing Sale of Certificates Approve Resolution Ratifying Award of Sale of the Certificates
☐	Week of March 25th	Kennedy & Graven completes closing documents and lease agreement
☐	Week of March 25th	Ehlers sends closing memo to District (includes sources and uses of funds, principal & interest payment schedule, and debt levies schedule)
☐	April 1, 2024	Certificate Closing Date and Real Estate Closing Dates: Ehlers facilitates Certificate closing, underwriter provides Certificate proceeds to Trustee, Trustee delivers real estate acquisition funds to title, and remaining proceeds are invested Close real estate acquisition
☐	Spring 2024	Preplanning
☐	Summer/Fall 2024	Design Completion Bidding in coordination with Publication Requirement (Publish at least 48 days but no more than 60 days prior to solicitation of bids) Public meeting to discuss Review & Comment
☐	December 2024	Permit Process
☐	January 2025 - July 2025	Construction
☐	July 2025	Occupancy



HVED Financing Timeline3

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