

Regular Monthly Meeting

Monday, August 15, 2022 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Adoption of Agenda**

5. **Public Comments - Limited to 5 minutes per person**

6. **QComp / PLC Early Out Presentation**

7. **Foodservice Update - Kari Blum**

8. **CONSENT AGENDA**

8.A. July 18, 2022 Regular Monthly Meeting Minutes

8.B. July hand payables, wires & payroll liabilities in the amount of \$393,441.62.

8.C. July payroll in the amount of \$287,564.67

8.D. August board bills in the amount of \$103,855.39.

8.E. Approve the Temporary Shelter Agreement with Good Shepherd Lutheran Services.

8.F. Approve the Foster Care Transportation Agreement with Fillmore County.

8.G. **PERSONNEL:**

8.G.1. Hire of Matthew Myszewski - Middle School Social Studies Teacher.

9. **OLD BUSINESS**

9.A. Approve the updated 2022-2023 School Year Calendar.

9.B. Approve the 2022-2023 Safe Learning Plan.

10. **NEW BUSINESS**

10.A. Approve the date and time for the Truth and Taxation meeting - Monday, December 19, 2022 at 6:00 PM in the Rushford-Peterson Schools Forum Room.

10.B. Discuss and approve a date and time for a special meeting to canvass the results of the November School Board General Election. (possible date- Monday, November 14, 2022 at 6:00 PM in the Forum Room. Required to be held between November 11-18)

10.C. Approve the hiring of Smith Schafer to complete the audit of the 2021-2022 school year.

10.D. Review and approve handbooks for the
2022-2023 school year.

11. ADMIN REPORTS:

11.A. Superintendent Report

11.B. Elementary Report

11.C. Middle School / High School Report

11.D. Community Education Highlights

**12. INFORMATION: Regular meetings beginning at 6:00
p.m. in the Forum Room.
September 19, October 17, November 21**

13. ADJOURNMENT

Early Out PLC Agendas for 2022-2023 from 12:00-3:15

1. **October 19**–(Wednesday before MEA) Student Connection Results
2. **November 22**–(Day before Thanksgiving Break) MCA Data Review–identify areas in need of improvement–every grade level analyzes its standards
3. **February 3**–(Workshop Day) Work on alignment based on improvement areas
4. **March 9**–(Last day of the Trimester) Continue to align standards and review
5. **April 6**–(Day before Spring Break) Analyze the year and set goals for next year

General Outline:

1. Grade level meetings
2. Designated task of the day

PLC Wednesdays still meeting but each focused on a need.

Each week is a focus–high school and middle school teachers

Week 1–Students with needs

Week 2–Faculty meetings

Week 3–Students with needs

Week 4–Conscious Discipline

Each week is a focus–elementary teachers

Week 1–Students with needs

Week 2–Share reading/math from information from early outs

Week 3–Faculty meetings

Week 4–Conscious Discipline



RUSHFORD-PETERSON TROJANS

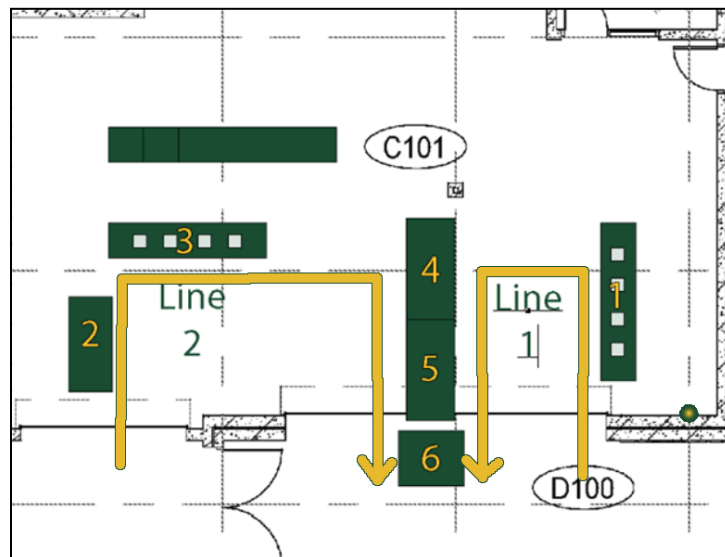


R-P School Lunch Changes

These changes apply to the Middle and High School

Goals: To allow the students to have a choice in their main entree but still create a [reimbursable meal](#) (see offer vs serve tie sheets). The students will also have the ability to purchase high quality additional entree items when they choose. This plan gives the students 5 different entree choices for lunch during most school days.

- **#1 Main Line (Line 1)**
 - [Link](#) to the menu that is also posted on the district website.
- **#2 Grab and go boxed salads or PB&J sandwich**
- **#3 à la carte (Line 2)**
 - Rotating menu items will be available to students in the MS and HS. The students will be able to choose these as their main entree or as an addition to the main entree purchased.
 - Examples: (May change depending on availability)
 - Monday: Hamburger / Cheeseburger
 - Tuesday: Chicken sandwich
 - Wednesday: Hamburger / Cheeseburger
 - Thursday: Spicy Chicken Sandwich
 - Friday: Pizza
- **#4: Salad and Fresh Fruit bar**
 - Students will be able to create their own salad or add fruits and vegetables to their meal.
- **#5: Milk Cooler**
- **#6: Cashier**



**MINUTES
REGULAR MEETING OF THE SCHOOL
BOARD INDEPENDENT SCHOOL DISTRICT
#239**

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 6:00 p.m. on Monday July 18, 2022 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Joyce Iverson, Jeff Michel, Ken Sawle, Carl Schollmeier and Amy Woxland

Members absent: None

Administration Present: Superintendent Ben Bernard

District Personnel: Laura Hahn and Toni Oian

Motion by Michel, seconded by Sawle to adopt the agenda with the following addition: Consent Agenda – Personnel – Resignation of Jordan Aug – Middle School Social Studies Teacher. Motion carried unanimously.

There were no public comments.

Motion by Iverson, seconded by Schollmeier to approve the following consent agenda items: June 22, 2022 Regular Monthly Meeting Minutes; Donations in the amount of \$50,780, June hand payables, wires & payroll liabilities in the amount of \$328,908.37, June payroll in the amount of \$349,241.72, July board bills in the amount of \$603,581.82; PERSONNEL: 2022-2024 Contract with Educational Support Personnel, 2022-2023 contract for John Loney, Activities/Facilities/Community Education Program Director, 2022-2023 contract for Laura VanGundy - Kids' Club & Project Kids Director, 2022-2024 Van driver wages and resignation of Jordan Aug – Middle School Social Studies Teacher. Motion carried unanimously.

Motion by Woxland, seconded by Michel to approve the 2022-2027 contracts with Loffler Companies, Inc. for copiers and managed print services. Motion carried unanimously.

Motion by Iverson, seconded by Sawle to approve the resolution approving the Annual 10-year updated Long-Term Facilities Maintenance Plan. With a roll call vote of 7:0, motion carried.

Motion by Iverson, seconded by Helgemoe to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election. With a roll call vote of 7:0, motion carried.

Motion by Michel, seconded by Schollmeier to approve the meal prices for the 2022-2023 school year. Prices will be as follows: Breakfast costs 1st-5th Grade: \$1.55; 6-12th Grade: \$1.60; Lunch costs: K-5th Grade: \$2.45; 6-12th Grade: \$2.55. Milk: \$.50, Adults: Breakfast - \$2.55, Lunch - \$4.95. Motion carried unanimously.

The board reviewed the bids that were submitted for gas, bread and milk for the 2022-2023 school year.

Motion by Iverson, seconded by Sawle to accept the bids and select the following vendors for the 2022-2023 school year: Gas: Pam's Corner; Bread: Pan-o-Gold; Milk: Kemps. Motion carried unanimously.

Motion by Woxland, seconded by Helgemoe to approve the Resolution to renew membership with the MSHSL for the 2022-2023 school year. With a roll call vote of 7:0, motion carried.

Motion by Woxland, seconded by Iverson to approve the 2022-2023 Agreement with Hiawatha Valley Education District (HVED). Motion carried unanimously.

Superintendent Bernard presented the Superintendent's report.

Community Education highlights were reviewed.

Motion by Schollmeier, seconded by Michel to close the regular meeting and go into a closed session to discuss school security at 6:17 p.m. Motion carried unanimously.

The board was in a closed session from 6:17 p.m. – 6:57 p.m.

Motion by Michel, seconded by Iverson to go back into the regular meeting at 6:57 p.m. Motion carried unanimously.

INFORMATION:

Regular Monthly Meetings beginning at 6:00 p.m. in the Forum Room –August 15, September 19, October 17

Motion by Michel, seconded by Woxland, to adjourn the regular meeting at 6:58 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

Rushford-Peterson Public School JULY 2022 HAND PAYABLES, WIRES & PAYROLL LIABILITIES
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P23011	46802		Wire	1	1341	AMTRUST NORTH AMERICA		No	No	No	07/06/2022	8,457.00
001	P23011	46803		Wire	1	1341	AMTRUST NORTH AMERICA		No	No	No	07/06/2022	20.00
001	P23011	46804		Wire	1	1530	GATEWAY SERVICES		No	No	No	07/06/2022	12.50
001	P23011	46805		Wire	1	1531	PAYLINE DATA		No	No	No	07/06/2022	105.73
001	P23011	46806		Wire	1	2046	TRANSAX		No	No	No	07/06/2022	10.00
001	P1AP22	46817		Check	1	06559	BLICK ART MATERIALS		No	No	No	07/08/2022	465.84
001	P1AP22	46818		Check	1	1408	HERITAGE		No	No	No	07/08/2022	827.00
001	P1AP22	46819		Check	1	2168	HARDWOOD COUNTRY SPORTSMEN'S		No	No	No	07/08/2022	891.25
001	P23011	46820		Check	1	2059	STG INC.		No	No	No	07/08/2022	430.00
001	P23011	46821		Check	1	2187	WINONA COUNTY FAIR		No	No	No	07/08/2022	72.00
001	P23011	46822		Check	1	36606	MASBO		No	No	No	07/08/2022	110.00
001	P23011	46823		Check	1	32260	MASA/MASE		No	No	No	07/08/2022	1,330.00
001	P2301p	46827		Wire	1	12990	COMMISSIONER OF REVENUE		No	No	No	07/06/2022	385.30
001	P2301p	46828		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	07/06/2022	5.60
001	P2301p	46829		Wire	1	49200	RUSHFORD STATE BANK		No	No	No	07/06/2022	2,199.92
001	P2301p	46835		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	07/18/2022	6,767.38
001	P2301p	46836		Wire	1	12990	COMMISSIONER OF REVENUE		No	No	No	07/18/2022	7,809.04
001	P2301p	46837		Wire	1	36720	MINNESOTA DEPARTMENT OF REV		No	No	No	07/18/2022	320.33
001	P2301p	46838		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	07/18/2022	5,903.90
001	P2301p	46839		Wire	1	49200	RUSHFORD STATE BANK		No	No	No	07/18/2022	48,158.24
001	P2301p	46840		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	No	No	07/18/2022	28,065.21
001	P23011	46896		Wire	1	1903	KWIK TRIP		No	No	No	07/05/2022	7,258.00
001	P23011	46897		Wire	1	1903	KWIK TRIP		No	No	No	07/18/2022	6,241.50
001	P2301q	46904		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	07/26/2022	7,658.68
001	P2301q	46905		Wire	1	12990	COMMISSIONER OF REVENUE		No	No	No	07/26/2022	6,948.69
001	P2301q	46906		Wire	1	2110	GUARDIAN		No	No	No	07/26/2022	8,971.32
001	P2301q	46907		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	07/26/2022	1,479.24
001	P2301q	46908		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	07/26/2022	62,899.32
001	P2301q	46909		Wire	1	36720	MINNESOTA DEPARTMENT OF REV		No	No	No	07/26/2022	320.33
001	P2301q	46910		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	07/26/2022	5,345.40
001	P2301q	46911		Wire	1	49200	RUSHFORD STATE BANK		No	No	No	07/26/2022	42,582.05
001	P2301q	46912		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	No	No	07/26/2022	25,163.31
001	P23011	46915		Wire	1	1361	UNITED STATES TREASURY		No	No	No	07/27/2022	82.02
001	P1AP22	46809	43991	Check	1	1327	BREEZY POINT RESORT		Yes	No	No	07/06/2022	665.00
001	P1AP22	46811	43992	Check	1	18696	FOLLETT SCHOOL SOLUTIONS, INC.		Yes	No	No	07/06/2022	379.71
001	P1AP22	46810	43993	Check	1	1408	HERITAGE		Yes	No	No	07/06/2022	680.00
001	P1AP22	46812	43994	Check	1	2073	KINGSLEY, CALLI		Yes	No	No	07/06/2022	23.15
001	P1AP22	46808	43995	Check	1	1216	OLSTAD, JULIA		Yes	No	No	07/06/2022	832.00
001	P1AP22	46807	43996	Check	1	04698	QUALI-TEE SCREEN PRINTING		Yes	No	No	07/06/2022	531.50

Rushford-Peterson Public School

JULY 2022 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P1AP22	46813	43997	Check	1	51115	SCHOLASTIC BOOK CLUB		Yes	No	No	07/06/2022	155.94
001	P23011	46814	43998	Check	1	2160	MARCO TECHNOLOGIES, LLC NW 7128		Yes	No	No	07/06/2022	1,906.92
001	P23011	46815	43999	Check	1	61098	VAALER INSURANCE INC		Yes	No	No	07/06/2022	71,494.89
001	P1AP22	46830	44000	Check	1	48600	RUSHFORD FOODS		Yes	No	No	07/12/2022	453.63
001	P1AP22	46831	44001	Check	1	48604	RUSHFORD HARDWARE		Yes	No	No	07/12/2022	129.82
001	P23011	46832	44002	Check	1	2060	BREAKDOWN SPORTS USA		Yes	No	No	07/18/2022	175.00
001	P2301p	46834	44006	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	07/18/2022	133.02
001	P2301p	46833	44007	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	07/18/2022	2,514.65
001	P2301q	46898	44063	Check	1	02370	AFLAC		Yes	No	No	07/26/2022	217.68
001	P2301q	46899	44064	Check	1	1274	MERCHANTS BANK		Yes	No	No	07/26/2022	13,247.67
001	P2301q	46900	44065	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	07/26/2022	16.00
001	P2301q	46902	44066	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	07/26/2022	108.02
001	P2301q	46901	44067	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	07/26/2022	2,514.65
001	P2301q	46903	44068	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	No	No	07/26/2022	2,507.58
001	P1AP22	46914	44069	Check	1	23400	HIAWATHA VALLEY		Yes	No	No	07/26/2022	1,559.69
001	P1AP22	46913	44070	Check	1	2191	MATRIX TRUST COMPANY		Yes	No	No	07/26/2022	5,100.00
001	P23011	46918	44071	Check	1	1015	CASH		Yes	No	No	07/29/2022	300.00
001	P23011	46919	44072	Check	1	32260	MASA/MASE		Yes	No	No	07/29/2022	499.00

Bank Total: \$393,441.62

Report Total: \$393,441.62

Rushford-Peterson Public School

Payment Reg by Bank and Check

AUGUST 2022 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P23023	46950		Check	1	02660	AMSTERDAM PRINTING & LITHO		No	No	No	08/15/2022	549.96
001	P23023	46951		Check	1	03137	ARNOLD'S SUPPLY		No	No	No	08/15/2022	216.00
001	P23023	46952		Check	1	04640	BIO CORPORATION		No	No	No	08/15/2022	1,162.75
001	P23023	46953		Check	1	04649	BIO-RAD LABORATORIES		No	No	No	08/15/2022	890.48
001	P23023	46954		Check	1	06559	BLICK ART MATERIALS		No	No	No	08/15/2022	186.36
001	P23023	46955		Check	1	06620	BROWN TIRE & BATTERY		No	No	No	08/15/2022	196.03
001	P23023	46956		Check	1	07018	B & S RENTALS		No	No	No	08/15/2022	240.00
001	P23023	46957		Check	1	08886	CAROLINA BIOLOGICAL SUPPLY CO		No	No	No	08/15/2022	288.80
001	P23023	46958		Check	1	1062	ASPEN CAPITAL		No	No	No	08/15/2022	2,850.00
001	P23023	46959		Check	1	11201	COASTAL PUBLISHING GROUP INC		No	No	No	08/15/2022	537.00
001	P23023	46960		Check	1	1278	MINNESOTA MAT REFINISHING COMPA		No	No	No	08/15/2022	170.00
001	P23023	46961		Check	1	13177	CONTINENTAL CLAY COMPANY		No	No	No	08/15/2022	300.00
001	P23023	46962		Check	1	13281	CUSTOM COMMUNICATIONS INC		No	No	No	08/15/2022	5,011.83
001	P23023	46963		Check	1	1357	SHI INTERNATIONAL		No	No	No	08/15/2022	3,515.00
001	P23023	46964		Check	1	1358	UNIQUE SOFTWARE CORPORATION	C Corporation	No	No	No	08/15/2022	2,459.00
001	P23023	46965		Check	1	1391	ACENTEK		No	No	No	08/15/2022	4,374.28
001	P23023	46966		Check	1	1408	HERITAGE		No	No	No	08/15/2022	740.00
001	P23023	46967		Check	1	1431	WOXLAND PLUMBING LLC		No	No	No	08/15/2022	436.33
001	P23023	46968		Check	1	1467	TEACHER SYNERGY INC.		No	No	No	08/15/2022	81.99
001	P23023	46969		Check	1	1469	LEARNING A-Z		No	No	No	08/15/2022	228.00
001	P23023	46970		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	08/15/2022	147.20
001	P23023	46971		Check	1	1660	INNOVATIVE OFFICE SOLUTIONS		No	No	No	08/15/2022	447.38
001	P23023	46972		Check	1	1670	ONE DIVERSIFIED LLC		No	No	No	08/15/2022	1,717.20
001	P23023	46973		Check	1	16945	CARDMEMBER SERVICE		No	No	No	08/15/2022	1,819.01
001	P23023	46974		Check	1	16975	E-RATE COMPLETE, LLC		No	No	No	08/15/2022	1,750.00
001	P23023	46975		Check	1	1735	TOLEDO PHYSICAL EDUCATION SUPPL		No	No	No	08/15/2022	428.29
001	P23023	46976		Check	1	1798	SUPERIOR CHEMICAL CORP.		No	No	No	08/15/2022	978.00
001	P23023	46977		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	08/15/2022	685.92
001	P23023	46978		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	08/15/2022	1,113.17
001	P23023	46979		Check	1	18650	FLINN SCIENTIFIC INC		No	No	No	08/15/2022	119.99
001	P23023	46980		Check	1	1884	POWER SCHOOL		No	No	No	08/15/2022	5,454.14
001	P23023	46981		Check	1	1995	PRESTON DAIRY & FARM		No	No	No	08/15/2022	685.51
001	P23023	46982		Check	1	2021	CDW GOVERNMENT		No	No	No	08/15/2022	34.46
001	P23023	46983		Check	1	2027	STAPLES BUSINESS		No	No	No	08/15/2022	87.00
001	P23023	46984		Check	1	2152	AVI SYSTEMS INC.		No	No	No	08/15/2022	2,079.92
001	P23023	46985		Check	1	2177	WIESE USA		No	No	No	08/15/2022	280.00
001	P23023	46986		Check	1	2188	NOW MICRO INC.	S Corporation	No	No	No	08/15/2022	11,114.00
001	P23023	46987		Check	1	2204	INSERT LEARNING		No	No	No	08/15/2022	99.00
001	P23023	46988		Check	1	31200	LAKESHORE		No	No	No	08/15/2022	334.34

Rushford-Peterson Public School
Payment Reg by Bank and Check

AUGUST 2022 BOARD BILLS

8/15/2022

16:46:48

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P23023	46989		Check	1	32800	MARC		No	No	No	08/15/2022	1,352.98
001	P23023	46990		Check	1	38025	MINNESOTA STATE COLLEGE SOUTHE		No	No	No	08/15/2022	6,000.00
001	P23023	46991		Check	1	39800	NASCO		No	No	No	08/15/2022	219.26
001	P23023	46992		Check	1	44402	PEARSON EDUCATION		No	No	No	08/15/2022	214.00
001	P23023	46993		Check	1	46082	POSTMASTER		No	No	No	08/15/2022	275.00
001	P23023	46994		Check	1	46784	RATWIK, ROSZAK & MALONEY P.A.		No	No	No	08/15/2022	70.50
001	P23023	46995		Check	1	46790	REGION V COMPUTER SERVICES		No	No	No	08/15/2022	954.60
001	P23023	46996		Check	1	46799	REALLY GOOD STUFF INC		No	No	No	08/15/2022	97.12
001	P23023	46997		Check	1	46800	READ NATURALLY		No	No	No	08/15/2022	690.00
001	P23023	46998		Check	1	46873	RIDDELL / ALL AMERICAN SPORTS COF		No	No	No	08/15/2022	4,298.20
001	P23023	46999		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	08/15/2022	73.52
001	P23023	47000		Check	1	48020	RUSHFORD, CITY OF		No	No	No	08/15/2022	25,510.87
001	P23023	47001		Check	1	48600	RUSHFORD FOODS		No	No	No	08/15/2022	52.88
001	P23023	47002		Check	1	48604	RUSHFORD HARDWARE		No	No	No	08/15/2022	71.51
001	P23023	47003		Check	1	50856	SCHILLING SUPPLY COMPANY		No	No	No	08/15/2022	1,659.12
001	P23023	47004		Check	1	50978	SCHOOL SPECIALTY LLC.		No	No	No	08/15/2022	581.33
001	P23023	47005		Check	1	51110	SCHOLASTIC INC		No	No	No	08/15/2022	2,423.32
001	P23023	47006		Check	1	52157	SELCO		No	No	No	08/15/2022	498.80
001	P23023	47007		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	08/15/2022	2.00
001	P23023	47008		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	08/15/2022	1,632.00
001	P23023	47009		Check	1	56040	PAM'S CORNER		No	No	No	08/15/2022	1,667.44
001	P23023	47010		Check	1	61212	VERNIER SOFTWARE & TECHNOLOGY		No	No	No	08/15/2022	79.61
001	P23023	47011		Check	1	61278	VERIZON WIRELESS		No	No	No	08/15/2022	17.70
001	P23023	47012		Check	1	63025	WHV INC		No	No	No	08/15/2022	921.37
001	P23023	47013		Check	1	64600	ZANER BLOSER		No	No	No	08/15/2022	566.80
001	P2AP22	47014		Check	1	16945	CARDMEMBER SERVICE		No	No	No	08/15/2022	117.12

Bank Total: \$103,855.39

Report Total: \$103,855.39

Good Shepherd Lutheran Services



"People Matter at Every Age"

Agreement to Provide Temporary Shelter for Residents

In the event of an emergency where Good Shepherd Lutheran Services needs to evacuate residents, Rushford - Peterson Schools agrees to provide temporary shelter. Good Shepherd Lutheran Services will provide the transportation to and from the facility. Good Shepherd will also provide the medical supplies, medications and staff to care for residents in the temporary location.

The temporary shelter will provide:

- Adequate space to accommodate Good Shepherd Residents
- Heating and Cooling dependent on season
- Accessible Restrooms
- Electricity to provide light and power for medical devices to care for residents
- A potable water source or space for water reserves
- Kitchen and refrigeration capabilities

The provider reserves the right to limit the scope of services to be provided under this Agreement in a situation based on bona fide concerns of health, welfare, licensure, and significant financial, regulatory, or legal risk.

The Requester agrees to make a good-faith effort to utilize the Provider's services only if necessary and to make a good-faith effort to transfer residents to alternative site as quickly as possible.

The person in charge at Good Shepherd will contact Ben Bernard at (Phone number) 864-7785 x. 1001 or [REDACTED] to communicate shelter needs: i.e. number of residents, supplies needed, transportation and projected duration.

Rushford - Peterson Schools enters into this agreement on August 15, 2022.

Request for cancellation of agreement must be in writing 30 days prior to actual cancellation by either party.

(Facility Representative)

(Date)

Administrator, Good Shepherd Lutheran Services

(Date)

800 Home Street • P.O. Box 747, Rushford, Minnesota 55971 • 507-864-7714 • FAX 507-864-2842 • www.goodshep-rushford.org



Good Shepherd Lutheran Home • Good Shepherd Child Care
Good Shepherd Senior Apartments • Bremmer Suites

Striving to be your provider and employer of choice - Equal Opportunity Employer & Provider



FOSTER CARE TRANSPORTATION AGREEMENT
RUSHFORD PETERSON SCHOOLS ISD #239 & FILLMORE COUNTY

THIS AGREEMENT is entered into by Rushford-Peterson Schools Independent School District #239, 1000 Pine Meadows Lane, Rushford, MN 55971 ("District") and Fillmore County Human Services, 902 Houston Street Northwest Suite 1, Preston, Minnesota, 55965 ("County").

WHEREAS, the parties desire for the District to provide certain transportation services for students in foster care placement under the terms and conditions hereinafter set forth;

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), youth placed in a foster care placement will remain enrolled in their school of origin, unless a determination is made that it is not in their best interest.

WHEREAS, pursuant to the Elementary and Secondary Act (ESEA), as amended by the Every Student Succeeds Act, the District is required to collaborate with child welfare agency to develop and implement procedures for how transportation for youth in foster care will be provided, arranged and funded, including the use of child welfare funding to cover costs for such transportation provided by the District and County agree to share the costs of the transportation. This agreement outlines the developed agreement about shared costs of transporting youth in foster care to and from school.

NOW, THEREFORE, in consideration of the mutual covenant herein, it is agreed by and between the parties hereto as follows:

TERM: The term of this Agreement shall be from July 1, 2022 through June 30, 2023.

EDUCATION PLACEMENT DECISIONS: The County is responsible for determining appropriate education placement and the presumption should be that the child will remain in the school of origin to provide school stability and educational continuity for the child, unless contrary to the child's best interests. The County will notify the District upon placement of a resident student in foster care outside of District boundaries.

If the County is considering moving a child to a new educational placement, appropriate representatives of the county will consult with appropriate District contacts prior to changing the placement as part of gathering input about the best interests of the child in relation to their school placement. The District will provide information about the appropriateness of the child's current educational placement.

SERVICES: Transportation Services will be arranged for and provided by the District for the resident students residing in foster care placement outside of District boundaries. The District will determine the most appropriate form of transportation, including but not limited to transporting with a district van or bus or contracting with a third party carrier, taking into consideration student safety, cost and practicability. The District and the County will share the transportation costs.

PAYMENT FOR SERVICES: The District and County agree to split the costs of the transportation services provided by the District, including but not limited to driver salary and benefits, mileage, and third party carriers as appropriate. The County will reimburse the District 50 percent of the daily cost of transportation.

The District will submit itemized invoices to the County on a monthly basis. The invoices will detail the date of each trip. Payment shall be made within 30 days of receipt of the invoice.

INDEMNIFICATION: Each party shall be liable for its own acts and the acts of its representatives to the extent provided by law and hereby agrees to indemnify, hold harmless, and defend each other, its officers, employees and volunteers against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the others, its officers, employees and volunteers may hereinafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Party, its agents, employees or volunteers, in the execution, performance, or failure to adequately perform its obligation pursuant to this Agreement.

TERMINATION OF CONTRACT: Either party may terminate this Agreement, with or without cause, upon a thirty (30) days written notice to the other party.

STANDARDS: The District and the County shall comply with all applicable State statutes and regulations as well as local ordinances and rules now in effect or hereafter adopted.

DATA PRACTICES: All data collected, created, received, maintained, or disseminated for any purposes by the activities of the District or County because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

Approved As To Form And Execution:

Superintendent
Rushford Peterson Schools ISD #239

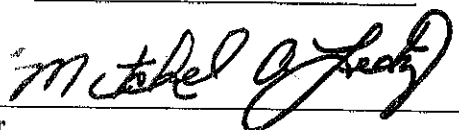
Dated: _____

Chair
Rushford Peterson Schools ISD #239

Dated: _____

Director
Fillmore County Health & Human Services

Dated: _____


Chair

Fillmore County Board of Commissioners

Dated: 7-26-22

2022-2023 School Calendar



Rushford-Peterson Schools
 1000 Pine Meadows Ln.
 PO BOX 627
 Rushford, MN 55971

507-864-7785

Ben Bernard, Superintendent
Jake Timm, M.S. / H.S. Principal
Angela Shepard, Elem Principal
John Loney, Activities Director

SUMMARY OF CALENDAR

Days/Hrs. in classroom:
First Trimester..... Days 59
Second Trimester..... Days 59
Third Trimester..... Days 56

TOTAL DAYS / TOTAL HOURS

174 Student Contact Days
1,119 Instructional Hours
182 Teacher Contract Days

CALENDAR LEGEND

No School
 Early Dismissal
 Trimester End
 Staff Workday

Teachers will have 16 hours of Individual Professional Development as approved by building level principal.



"Always Our Best"

August 2022					Student Days/Hours	
M	T	W	Th	F		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				
September 2022						
			1	2		
5	6	7	8	9	4	26
12	13	14	15	16	9	58.5
19	20	21	22	23	14	91
26	27	28	29	30	19	123.5
October 2022						
3	4	5	6	7	24	156
10	11	12	13	14	29	188.5
17	18	19	20	21	32	208
24	25	26	27	28	37	240.5
31					38	247
November 2022						
	1	2	3	4	42	270
7	8	9	10	11	47	302.5
14	15	16	17	18	52	335
21	22	23	24	25	54	348
28	29	30			57	367.5
December 2022						
			1	2	59	380.5
5	6	7	8	9	63	406.5
12	13	14	15	16	68	439
19	20	21	22	23	72	462
26	27	28	29	30		
January 2023						
2	3	4	5	6	76	488
9	10	11	12	13	81	520.5
16	17	18	19	20	86	553
23	24	25	26	27	91	585.5
30	31				93	598.5
February 2023						
		1	2	3	95	608.5
6	7	8	9	10	100	641
13	14	15	16	17	105	673.5
20	21	22	23	24	109	699.5
27	28				111	712.5
March 2023						
		1	2	3	114	732
6	7	8	9	10	118	758
13	14	15	16	17	123	790.5
20	21	22	23	24	128	823
27	28	29	30	31	133	855.5
April 2023						
3	4	5	6	7	137	881.5
10	11	12	13	14	141	907.5
17	18	19	20	21	146	940
24	25	26	27	28	151	972.5
May 2023						
1	2	3	4	5	156	1005
8	9	10	11	12	161	1037.5
15	16	17	18	19	166	1070
22	23	24	25	26	171	1102.5
29	30	31			173	1115.5
June 2023						
			1	2	174	1119
5	6	7	8	9		

Aug 29	New teacher Workshop
Aug 30	Teacher Workshop
Aug 31	Teacher Workshop 11 AM - 7 PM
Aug 31	Open House 4-7 PM
Sept 5	Labor Day
Sept 6	First Day of School
Oct 19	EARLY DISMISSAL – 12:00 PM
Oct 20	Fall Break / MEA State Conference
Oct 21	Fall Break
Nov 3	EARLY DISMISSAL – 12:00 PM Parent-Teacher Conferences 1-4:00 PM & 4:30-7:30 PM
Nov 22	EARLY DISMISSAL – 12:00 PM
Nov 23-25	NO SCHOOL – Thanksgiving Break
Dec 2	End of 1 st Trimester – 59 Days
Dec 5	NO SCHOOL – Teacher Workshop
Dec 22	EARLY DISMISSAL – 12:00 PM
Dec 23	Winter vacation Begins
Jan 1	New Year's Day
Jan 3	School Resumes
Feb 2	Early Dismissal – 12:00 PM Parent-Teacher Conferences 1-4:00 PM & 4:30-7:30 PM
Feb 3	NO SCHOOL – Teacher Workshop
Feb 20	NO SCHOOL – Presidents' Day
Mar 9	End of 2 nd Trimester – 59 Days
Mar 9	EARLY DISMISSAL – 12:00 PM
Mar 10	NO SCHOOL – Teacher Workshop
Apr 6	EARLY DISMISSAL – 12:00 PM
Apr 7	NO SCHOOL – Spring Break
Apr 10	NO SCHOOL – Spring Break
May 28	Commencement @ 1:30 PM
May 29	Memorial Day
Jun 1	EARLY DISMISSAL – 12:00 PM End of 3 rd Trimester – 56 Days



Rushford-Peterson

~~2022-2023~~~~2021-2022~~



~~Safe Learning Plan~~~~Return to School~~ Plan

This plan will be reviewed every six months until: September 30, 2023.

The R-P Safe Learning Plan has been formulated in consultation
with information from the

Minnesota Department of Health (MDH) and the Centers of Disease Control (CDC).

FACE COVERINGS/MASKS

- Masks are recommended, not required, on school grounds, inside and outside of the building to include all events and activities. Please consult the CDC web page for the most recent COVID-19 Levels in Fillmore County.
 - CDC COVID-19 Community Levels
- ~~All people are required by the CDC to wear face coverings on all public transportation, including school buses and vans.~~
- R-P Schools have masks available if students/staff request a mask while on school property.

SCREENING PROTOCOLS

- All staff and students should stay home if they aren't feeling well.
- Staff and students are encouraged to self-monitor symptoms throughout the day. Anyone who begins to experience symptoms should inform the office. **Any student with a fever will be sent home and should not return until fever-free for 24 hours regardless of what type of illness they are experiencing.**
- A sign will be placed on the main entrance of the building, stating anyone who is not feeling well should not enter the building.

SUSPECTED/CONFIRMED CASE of COVID-19 PROTOCOL

- Per MDH guidance, individuals will be asked to stay home until all three of the following are true; ~~they feel better~~ **symptoms are resolving**, it has been ~~5-10~~ days since they first felt sick or tested positive, and they have ~~been had no fever-free~~ **no fever-free** for at least 24 hours, without using ~~fever-reducing medication, no medicine that lowers fever.~~ **A negative antigen-test along with absence of symptoms would allow any staff or student to come back before 5 days.**
- Students will continue to engage with teachers via Google Classroom at the MS/HS **level** and teacher/parent communication at the elementary level.

CLOSE CONTACTS

- [Close Contact Guidance](#)
- [Isolation Guide](#)

- Quarantine Guide
- Rushford-Peterson Public Schools will not contact trace students in the school setting during the 2022-2023 school year.
 - Staff, students, and visitors to the building are encouraged to follow the Close Contact, Isolation, and Quarantine Guidance that MDH has created.
- Household close contacts will be asked to choose one of the following options: mask for 10 days, test on Day 1 and Day 5 (no mask) or stay home during quarantine period which will be determined based on last exposure to the COVID positive household member.
- In the event that more than two students in any classroom or activity test positive for COVID-19, families will be notified to watch their students more closely for symptoms.
- ~~Individuals who wear a mask during the school day or at an activity/event will not be considered a close contact ¶~~
- ~~Individuals who were within three feet of a COVID 19 positive individual for more than 15 cumulative minutes during a 24 hour period will be considered close contacts (if not wearing a mask during the close contact). ¶~~
- ~~Families of close contacts will be notified by the school. ¶~~
- ~~Individuals deemed a close contact (at school), may remain in school under the following conditions: ¶~~
 - ~~Wear a mask for 14 calendar days or wear a mask for 5 days/take a COVID 19 test and get a negative result ¶~~
 - ~~Are asymptomatic ¶~~
- ~~If an individual is deemed a close contact in their household, CDC guidance on quarantine will be followed ¶~~
- ~~R-P Schools will notify all families of students that were in the same classroom of a COVID 19 positive student, but were not deemed a close contact as well. ¶~~

CLEANING PROTOCOLS

- Routine cleaning will occur to sufficiently remove potential viruses that may be on the surfaces.
- School/programs will continue to promote personal hygiene and social distancing, to the extent possible, best practices in order to limit the spread of COVID-19

~~The Return to School Plan will be reviewed at monthly board meetings.~~

The District Covid team will utilize a 7% positivity rate (between board meetings) to make adjustments to the plan and potentially increase mitigation measures.

August 9, 2022

To the Board of Education
Independent School District #239
1000 Pine Meadows Lane
Rushford, Minnesota 55971

You have requested that we audit the governmental activities, each major fund, and the aggregate remaining fund information for Independent School District #239, Rushford, Minnesota as of June 30, 2022 and for the year then ended, and the related notes, which collectively comprise Independent School District #239, Rushford, Minnesota's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit applicable to those basic financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that certain required supplementary information (RSI), such as management's discussions and analysis (MD&A), be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's discussion and analysis
2. Schedule of Changes in the District's Net OPEB Liability and Related Ratios
3. Schedule of District and Non-Employer's Proportionate Share of Net Pension Liability-General Employees Retirement Fund
4. Schedule of District and Non Employer's Proportionate Share of Net Pension Liability-TRA
5. Schedule of District's Contributions to Pension Plans-General Employees Retirement Fund
6. Schedule of District's Contributions to Pension Plans-TRA

Supplementary information other than RSI will accompany Independent School District #239, Rushford, Minnesota's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

1. Financial data included in the management's discussion and analysis
2. Supplementary financial information
3. UFARS Compliance Table

Also, the document we submit to you will include the following other additional information that *will not* be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Introductory section and Board of Education and Administration

Auditor Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and *Government Auditing Standards* of the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of Independent School District #239, Rushford, Minnesota's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

With respect to any nonattest services we perform:

- assist in preparing the financial statements and related notes of Independent School District #239, Rushford, Minnesota's in conformity with U.S. generally accepted accounting principles based on information provided by you
- Bookkeeping adjustments
- Preparation of the Financial Statements
- Other general consultation as requested by you from time to time

Management Responsibilities (continued)

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We will not assume management responsibilities on behalf of Independent School District #239, Rushford, Minnesota. However, we will provide advice and recommendations to assist management of Independent School District #239, Rushford, Minnesota in performing its responsibilities.

Independent School District #239, Rushford, Minnesota's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the services listed above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Smith, Schafer & Associates, LTD's, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Smith, Schafer & Associates, LTD's is not involved, you agree to clearly indicate in the exempt offering document that Smith, Schafer & Associates, LTD's is not involved with the contents of such offering document.

Reporting

We will issue a written report upon completion of our audit of Independent School District #239, Rushford, Minnesota's basic financial statements. Our report will be addressed to the board of education of Independent School District #239, Rushford, Minnesota. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing of internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Jason Boynton is the engagement principal for the audit services specified in this letter. His responsibilities include supervising the engagement team's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

The fee for the audit of the District's financial statements for the year ended June 30, 2022 will not exceed \$16,600, including expenses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

At the conclusion of our audit engagement, we will communicate to the Board of Education the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Smith, Schafer & Associates, LTD and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Smith, Schafer & Associates, LTD's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Independent School District #239

Page 6

Other (continued)

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

It is our policy to keep records related to this engagement for seven years. However, Smith, Schafer & Associates, LTD does not keep any original client records, so we will return those, if any, to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon expiration of the seven year period Smith, Schafer & Associates, LTD shall be free to destroy our records related to this engagement.

To ensure that Smith, Schafer & Associates, LTD's independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement principal before entering into any substantive employment discussions with any of our personnel.

Any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and the parties will engage in the mediation process in good faith. Any mediation initiated as a result of this engagement shall be administered within Olmsted County, Minnesota, by a mutually agreed upon mediator, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to Minnesota law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The parties participating in the mediation shall bear their own costs, except that any charges assessed by the mediation organization shall be shared equally by the participating parties.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,



Jason Boynton, CPA
SMITH, SCHAFFER & ASSOCIATES, LTD
Principal

RESPONSE:

This letter correctly sets forth our understanding of Independent School District #239, Rushford, Minnesota.

By: _____ Title: _____



Report on the Firm's System of Quality Control

March 18, 2021

To the Shareholders of Smith, Schafer & Associates, Ltd.
and the Peer Review Committee of the Minnesota Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Smith, Schafer & Associates, Ltd. (the firm) in effect for the year ended May 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, and an audit of a broker-dealer.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Smith, Schafer & Associates, Ltd. in effect for the year ended May 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Smith, Schafer & Associates, Ltd. has received a peer review rating of *pass*.

KerberRose SC
KerberRose SC





[CLICK HERE](#) to view the 2022-2023 Elementary Handbook

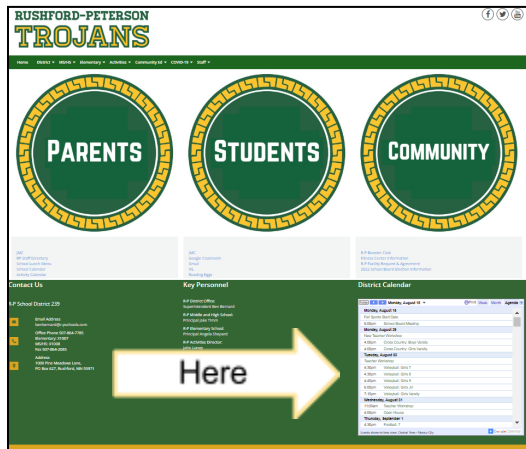
[CLICK HERE](#) to view the 2022-2023 Middle School / High School Handbook



Superintendent's Report 8/15/22

The New Online Calendar Has been posted on the Website (See Below)

- Going forward, district events will be posted on a Google calendar. This calendar has been made public and people can subscribe to it with this [link](#) or by clicking on the "+" on the bottom right of the calendar.
- This [tutorial](#) shows the steps for how to complete the subscription process.
- This is a part of the overall website redesign that will be ongoing this school year.



School Opening Times

- The school will be open to MS and HS students earlier than it was last year.
 - The front doors will open at 7:45 AM and breakfast service will begin.
 - Students will stay in the commons area until 8:00 AM.
 - The principals will communicate specific procedures for this change to the students and families.

Changes to the Food Service Program

- Ms. Blum will review this [document](#) during the 8/15/22 board meeting.
- I want to thank Ms. Blum for her work and willingness to be flexible while we were developing these changes.

Professional Learning Community (PLC) Early Out Days.

- The principals will present on this topic at the 8/15/22 board meeting.
- PLCs are something that is needed at R-P and if completed correctly, can be transformative for a school district.

Ben Bernand

Elementary School Board Report
August 15, 2022
Mrs. Shepard
Respect. Integrity. Excellence.

CPI Training - August 29th – 8:00 – 12:00
(Crisis Prevention Intervention)

Open House- August 31st – 4:00 – 7:00

Grade Level Student Count- total = 243

K- 38

1st – 39

2nd – 42

3rd – 43

4th – 38

5th – 43

Elementary Handbook Updates-

The Behavior Matrix was worked on by the K-5 Staff.

K through 5th Behavior Matrix

STUDENT DISCIPLINE POLICY

Rushford-Peterson Elementary employs progressive discipline. Progressive discipline is a system of discipline where the penalties increase upon repeat occurrences, as well as attempting to foster positive behaviors throughout the school environment. Levels may be skipped or repeated at the discretion of school administration due to the severity. The discipline policy applies to all students regardless of age. The specific form of discipline chosen in a particular case is solely within the discretion of the school district.

The definitions listed below are guidelines to assist with interpretation of the infraction. The list is not meant to be exhaustive in nature, and there may be infractions that are not specifically defined, but disciplinary action will be taken.

If administration deals with an infraction in the below matrix, guardians will be contacted. There is potential for guardian meetings as deemed appropriate. Upon the second offense of any infraction, the student will meet with a counselor to discuss and attempt to correct behavior.

Infraction	Level 1	Level 2	Level 3
Academic Dishonesty Cheating	Warning	Zero on Test/Work Teacher Contact Guardians	Zero on Test/Work Teacher Contact Guardians

		1+ lunch/Recess detention	2+ lunch/Recess Detention
Assault/Battery of Staff	Guardian meeting with Administration/Staff Police Referral 1+ Days ISS	Guardian meeting with Administration/Staff Police Referral 2+ Days ISS	Guardian Meeting with Administration/Staff Police Referral +1 Days OSS
Bullying/Harassment (Verbal/Racial/Sexual/Cyber/etc.)	Student/Teacher Conference Guardian Contact	Guardian Meeting with Administration/Staff 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff 1+ Day ISS
Cell Phone/Electronic Device/Smart watches	Confiscation (Office) Student pick up at 3:10	Confiscation (Office) Guardian Pick Up	Confiscation (Office) Guardian Pick Up
Computer/Acceptable Use Policy Violation	Loss of use 1+ days	Loss of use 5+ days 1+ Lunch/Recess Detention	Loss of use 30+ days Guardian Meeting with Administration
Disrespectful/Inappropriate/Offensive Speech or Actions	Student(s)/Teacher Conference	Student(s)/Teacher Conference Guardian Contact 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff 2+ lunch/Recess Detentions
Disruptive Behavior, Failure to Follow Classroom/School Rules	Student(s)/Teacher Conference	Student(s)/Teacher Conference Guardian Contact 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff 2+ lunch/Recess Detentions
Fighting (Participant)	Guardian Contact 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff 1+ Day ISS	Guardian Meeting with Administration/Staff 3+ Day ISS
Infraction	Level 1	Level 2	Level 3
Weapon Possession (Excluding Firearm)	Confiscation Guardian Contact Confiscation (Office) Guardian Pick Up	Confiscation Guardian Meeting with Administration/Staff 1+ Day ISS Confiscation (Office) Guardian Pick Up Police Referral	Confiscation Guardian Meeting with Administration/Staff 2+ Days ISS Confiscation (Office) Guardian Pick Up Police Referral

Bomb/Weapon Threat or Possession Terrorist Threat Threat of Violence/Arson	Level 3	Level 3	Police Referral Guardian Meeting with Administration/Staff 5+ Days OSS
Stealing	Restitution Guardian Contact 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff Restitution 2+ Lunch/Recess Detentions	Guardian Meeting with Administration/Staff Restitution Police Referral 1+ Days ISS
Tobacco including vaping devices (smoking/possession/use)	Confiscation Guardian Contact Confiscation (Office) Guardian Pick Up	Confiscation Guardian Meeting with Administration/Staff 1+ Day ISS Confiscation (Office) Guardian Pick Up Police Referral	Confiscation Guardian Meeting with Administration/Staff 2+ Days ISS Confiscation (Office) Guardian Pick Up Police Referral
Vandalism	Guardian Contact Restitution 1+ Lunch/Recess Detention	Guardian Meeting with Administration/Staff Restitution 2+ Lunch/Recess Detentions	Guardian Meeting with Administration/Staff 1+ Day ISS Restitution Police Referral

Special Services:

Students on an IEP (Individual Education Program): If a student with an IEP is removed from any class, the principal, teachers of the student, and any other professionals deemed appropriate shall review the individual education plan of the student to determine its adequacy. Should further assessment or a new individual education plan be needed, parents or guardians will be involved in drafting the plan.

OSS Administration/Guardian Re-entering meeting:

A Re-Entry meeting with guardian and administration/staff will be required for any OSS prior to the student rejoining the general education classroom.



Middle/High School Board Report
August 15, 2022
Mr. Timm
Respect - Integrity - Excellence



2022-2023 MS/HS Student Handbook

- No major changes from last school year

Concurrent Enrollment / College Credit Update:

At R-P we will be offering the following college credit opportunity classes/programs this year:

- Prototype Engineering and Auto Technician (Partnership with MN State-SE – Students attend a class on MN State-SE Campus one night per week)
- Concurrent Enrollment Classes (Taught by R-P Staff, student is concurrently enrolled in R-P and MN State-SE)
 - o Statistics – Mr. Hatch
 - o College Algebra – Mr. Hatch
 - o English 12 – Mrs. Michel
 - o College Speech – Mrs. Michel
 - o Sociology – Mr. Mlsna
 - o Forensic Science – Mr. Mulholland
 - o Spanish IV – Mrs. Bieberdorf (Concurrent Enrollment through U of M – Twin Cities)
- Advanced Placement Courses (Taught by R-P Staff, students take a test at the end of the year to earn college credit)
 - o AP Psychology – Mr. Mlsna
- CNA Certification (Partnership with Good Shepard and MN State-SE, students can earn their CNA certification, also get college credits through articulation agreement.
- Articulate Courses (Collaboration between MN State Colleges and high schools to earn college credit in CTE courses. Currently have the below listed on their website and will work this year to get more of our CTE courses added to this regional articulation)
 - o Child Development I – Mrs. Thompson
 - o Child Development II – Mrs. Thompson
 - o Health Care Core – Mrs. Thompson
 - o Intro to Welding – Mr. Lind
 - o Pathway to CNA – Mrs. Thompson
- Contracted PSEO (Agreement with MN State-SE allowing our students to take on-line PSEO courses at a reduced rate. Still considered our students, MN State-SE bills R-P schools for the courses)

MS/HS Current Class Sizes (as of August 8)

6th – 44

7th – 59

8th – 65

9th – 61

10th – 58

11th – 47

12th – 53

Total – 387

Total at start of 2021-2022 School Year – 387

Graduated equal number of seniors in '22 as 6th graders entering in fall of '23

MS/HS 2022 – 2023 Master Schedule

- The next few pages have our master schedule broken up by trimester for the upcoming school year.

RUSHFORD-PETERSON HIGH SCHOOL 2022-2023								
Trimester 1								
	Announce	Period 1	Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:35	9:40-10:45	10:50-11:10	11:10-11:40	11:40-12:45	12:50-1:55	2:00-3:05
Bieberdorf		Prep	Spanish IIA	Study Hall		Spanish III/IVA	Spanish IIA	Spanish IA
Cunningham		Intro to Art		Study Hall		Intro to Art	Art 6	
George		MS Band	Lessons/Prep			Band A	Lessons/Prep	GM 7
Hatch		Int Alg A	Prep	Study Hall		Alg IA	Adv Alg A	Adv Alg A
Hegland		SPED						
Hinke		Sr Sem A	Prep	Comm Serv		S/E Mrktng	Intro to Bus	Careers 7
Honken		Social 10A	Social 9A	Study Hall		Prep	Cont Issues	Social 9A
Kramer		Prep	Bio 10A	Study Hall		Hm Bio A	Science 7	Biology 10A
Lind		Prep	Intro 2 Welding	Ag Explore		Sm Gas Eng	Ag Electricy	STW
Mahlke		MS Choir	Elm/Lessons/Prep			Choir A	Elm/Lessons/Prep	
Mathison		Prep	Alg IA	Study Hall		Alg IIA	Alg IA	Alg IIA
Michel		English 10A	Prep	Study Hall		Read/SS	English 10A	English 12A
Mlsna		Social 12A	Sociology A	Study Hall		AP Psych A	Social 11A	Prep
Mulholland		Chemistry A	Chemistry A	Study Hall		Prep	Science 9A	Science 9A
Musselman		Prep	English 9A	Study Hall		English 9A	Cr. Writing	English 11A
Thompson		Basic Foods	House/Design	Study Hall		Focus	HCC	Prep
Thorman		Intro to Ag	Prep	Ag Explore		Plant Science	Ag 8	An Science-Meat
Torkelson		SPED						
Wade		PE 9	Stress Mgmt	Study Hall (230)		Prep	PE 8	P. Fit

RUSHFORD-PETERSON HIGH SCHOOL 2022-2023

RUSHFORD-PETERSON HIGH SCHOOL 2022-2023								
Trimester 2								
	Announce	Period 1	Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:35	9:40-10:45	10:50-11:10	11:10-11:40	11:40-12:45	12:50-1:55	2:00-3:05
Bieberdorf		Spanish IIB	Spanish IA	Study Hall		Spanish III/IVB	Spanish 8	Prep
Cunningham				Study Hall		Adv Art	CPBL	Art 7
George		MS Band	Lessons/Prep			Band	GM 6	Lesons/Prep
Hatch		Int Alg B	Col Alg	Study Hall		Prep	Alg IIB	Alg IB
Hegland		SPED						
Hinke		Sr Sem B	Int to Mrk	Comm Serv		Prep	Finance 8	Invest/Stocks
Honken		Social 10A	Social 9A	Study Hall		Prep	US Hist '68-Pres	Social 9B
Kramer		Biology 10A	Fish/Wldlfe	Study Hall		Prep	Science 7	Biology 10B
Lind		Prep	Beg Woods	Ag Explore		Ag Const	Adv Sm Gas Eng	Basic Ag Mech
Mahlke		MS Choir	Elm/Lessons/Prep			Choir A	Elm/Lessons/Prep	
Mathison		Prep	Int to Col Alg	Study Hall		Alg IB	Alg IB	Alg IIA
Michel		Prep	English 10B	Study Hall		English 12A	English 10A	College Speech
Mlsna		Social 12B	AP Psych B	Study Hall		Social 11A	Sociology B	Prep
Mulholland		Chemistry B	Prep	Study Hall		Science 9B	Science 9A	For Sci A
Musselman		English 9B	Prep	Study Hall		MA-Photo	English 9A	English 11A
Thompson		Focus	Pathway C.N.A			Prep	Child Dvlp I	Ind Fam Liv
Thorman		Int to Ag	Ag in Classroom	Ag Explore		Animal Science	Prep	Animal Science
Torkelson		SPED						
Wade		PE 9	Decisions	Study Hall (230)		Decisions	PE 8	Prep

RUSHFORD-PETERSON HIGH SCHOOL 2022-2023								
Trimester 3								
	Announce	Period 1	Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:35	9:40-10:45	10:50-11:10	11:10-11:40	11:40-12:45	12:50-1:55	2:00-3:05
Bieberdorf		Prep	Spanish IB	Study Hall		Spanish IIB	Spanish IB	Spanish 7
Cunningham				Study Hall		Draw/Paint	Art 8	CPBL
George		MS Band	Lessons/Prep			Band	Lessons/Prep	
Hatch		Prep	Adv Alg B	Study Hall		Adv Alg B	Stats	Alg IIB
Hegland		SPED						
Hinke		Sr Sem C	Sr Sem C	Comm Serv		Int to Business	Careers 6	Prep
Honken		Social 9B	Prep	Study Hall		Social 9B	Social 10B	Social 10B
Kramer		Biology 10B	Biology 10B	Study Hall		Prep	Science 7	Human Bio B
Lind		Beg Woods	Prep	Ag Explore		Adv Ag Mech	Int Woods	Proj Weld
Mahlke		MS Choir	Elm/Lessons/Prep			Choir A	Elm/Lessons/Prep	
Mathison		Geometry	Geometry	Study Hall		Geometry	Alg IIB	Prep
Michel		Prep	English 10B	Study Hall		English 10B	English 12B	English 12B
Mlsna		Social 12C	Social 12C	Study Hall		Prep	Social 11B	Social 11B
Mulholland		Chemistry B	Science 9B	Study Hall		Prep	For Sci B	Science 9B
Musselman		English 11B	English 11B	Study Hall		Prep	English 9B	English 9B
Thompson		Prep	Focus	Study Hall		Nutrition	Basic Foods	Basic Foods
Thorman		Intro to Ag	Prep	Ag Explore		An Sci-Meat	Ad An Sci-Meat	Ag 7
Torkelson		SPED						
Wade		PE 10	PE 10	Study Hall (230)		Team Sports	PE 8	Prep

RUSHFORD-PETERSON MIDDLE SCHOOL 2022-2023									
Trimester 1									
	Announce	Period 1		Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:00	9:05-9:35	9:40-10:35	10:40-11:35	11:35-12:05	12:05-1:00	1:05-2:00	2:05-3:00
Bergan		SPED							
C. Bieberdorf		HS							
D. Bieberdorf		En 7/8	SH 8	Math 8	Math 8		Math 7	Prep	Math 8
Boyum		SH 6	En 6	Science 6	Science 6		English 6	Study Skills 6	Prep
Cunningham		HS						Art 6	
Dahl		M Int 7/8	M Int 6	Math 7	Math 7		Math 6	Prep	Math 6
George		Band 7/8	Band 6	Lessons / Prep					GM 7
Hinke		HS							Careers 7
Kramer		HS						Science 7	HS
Knutson		En 7/8	SH 8	English 8	English 8		English 8	English 7	Prep
Mahlke		Choir 7/8	Choir 6	Elmentary / Lessons / Prep					
Myszewski		En 7/8	SH 7	Social 8	Social 7		Social 8	Prep	Social 8
Rye		R Int 7/8	R Int 6	English 7	English 6		English 7	Study Skills 8	Prep
Schultz		LS 6	LS 7/8	Elmentary				PE 6	PE 7
Smothers		SH 6	SH7	Social 6	Social 7		Social 7	Prep	Social 6
Tesch		Prep		Science 7	Science 8		Science 8	Science 7	Science 8
Thorman		HS						Ag 8	HS
Wade		HS						PE 8	HS

RUSHFORD-PETERSON MIDDLE SCHOOL 2022-2023									
Trimester 2									
	Announce	Period 1		Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:00	9:05-9:35	9:40-10:35	10:40-11:35	11:35-12:05	12:05-1:00	1:05-2:00	2:05-3:00
Bergan		SPED							
C. Bieberdorf		HS						Spanish 8	
D. Bieberdorf		En 7/8	SH 8	Math 8	Math 8		Math 7	Prep	Math 8
Boyum		SH 6	En 6	Science 6	Science 6		English 6	Typing 6	Prep
Cunningham		HS							Art 7
Dahl		M Int 7/8	M Int 6	Math 7	Math 7		Math 6	Prep	Math 6
George		Band 7/8	Band 6	Lessons / Prep				GM 6	
Hinke		HS						Finance 8	
Kramer		HS						Science 7	HS
Knutson		En 7/8	SH 8	English 8	English 8		English 8	English 7	Prep
Mahlke		Choir 7/8	Choir 6	Elmentary / Lessons / Prep					
Myszewski		En 7/8	SH 7	Social 8	Social 7		Social 8	Prep	Social 8
Rye		R Int 7/8	R Int 6	English 7	English 6		English 7	Prep	HIM 7
Schultz		LS 6	LS 7/8	Elmentary				PE 6	PE 7
Smothers		SH 6	SH7	Social 6	Social 7		Social 7	Prep	Social 6
Tesch		Prep		Science 7	Science 8		Science 8	Science 7	Science 8
Thorman		HS							
Wade		HS						PE 8	HS

RUSHFORD-PETERSON MIDDLE SCHOOL 2022-2023									
Trimester 3									
	Announce	Period 1		Period 2	Period 3	Lunch	Period 4	Period 5	Period 6
Teacher	8:25-8:30	8:30-9:00	9:05-9:35	9:40-10:35	10:40-11:35	11:35-12:05	12:05-1:00	1:05-2:00	2:05-3:00
Bergan		SPED							
C. Bieberdorf		HS							Spanish 7
D. Bieberdorf		En 7/8	SH 8	Math 8	Math 8		Math 7	Prep	Math 8
Boyum		SH 6	En 6	Science 6	Science 6		English 6	STEM 6	Prep
Cunningham		HS						Art 8	
Dahl		M Int 7/8	M Int 6	Math 7	Math 7		Math 6	Prep	Math 6
George		Band 7/8	Band 6	Lessons / Prep					
Hinke		HS						Careers 6	Prep
Kramer		HS						Science 7	HS
Knutson		En 7/8	SH 8	English 8	English 8		English 8	English 7	Prep
Mahlke		Choir 7/8	Choir 6	Elmentary / Lessons / Prep					
Myszewski		En 7/8	SH 7	Social 8	Social 7		Social 8	Prep	Social 8
Rye		R Int 7/8	R Int 6	English 7	English 6		English 7	Capstone 8	Prep
Schultz		LS 6	LS 7/8	Elmentary				PE 6	PE 7
Smothers		SH 6	SH7	Social 6	Social 7		Social 7	Prep	Social 6
Tesch		Prep		Science 7	Science 8		Science 8	Science 7	Science 8
Thorman		HS							Ag 7
Wade		HS						PE 8	HS

Upcoming Important Dates:

August 29 – New Teacher Workshop

August 30 - 31 – Teacher Workshop

August 31 – Open House (4:00-7:00)

September 6 – First Day of School

September 19 - 24 – Homecoming Week

October 20-21 – MEA Break

November 3 – Fall Parent/Teacher Conference

August 2022 ECFE/EC Screening Update

ECFE:

ECFE Session 1 is set to start on September 15th/16th. We are excited for another wonderful school year. We had our July Playdate and Story in the Park. We had a wonderful time together at R-P Preschool Park. Heather Grigg is the teacher.

***NEW* Learn & Play Class:** This class will be offered again this upcoming school year. This class is offered 1 time each session from 4-5:15 PM. The class is the same as all other ECFE classes that meet on a regular basis. We are excited for September! Heather Grigg is the teacher.

Our Session 1 special visitor: Starts back up in September

Session 1 special event: Starts back up in September

Early Childhood Screening:

Our Fall EC Screening is scheduled to be held on Friday, October 28th from 8:00 AM to 3:00 PM! We average 14-16 children each screening. EC Screening is led by Heather Grigg.

ECFE Summer Camps: Our first Summer Camp was Art Camp on July 11-14. We had 8 children and 2 wonderful helpers. We enjoyed Tie-Dye day, painting canvases, and making keepsake magnets and frames! It was so much fun! Beach Camp is up next from August 15th-18th. Camps are led by Heather Grigg.

Play Date in the Park: Our August Playdate and Story in the Park is scheduled for August 24th at Creekside Park.

ECFE on the Go: We are looking to hopefully get this started this school year. We are looking to have Monday's be the day where Heather Grigg; ECFE Coordinator and Teacher, will go into local childcare providers homes to have storytime and an activity for them to enjoy.

Parent Educator: We continue to look for a parent educator to come into our classroom each session.

Kids' Club Summer

- We enjoyed a trip to the Spring Grove pool on 8/9/22.
- Our last day of Summer care is August 26th.
- Attendance has been lower during the last couple weeks of July and first weeks of August

Kids' Club School Year

- Enrollment opened 8/9/22.
- We are excited to welcome back our main lead staff: Alison Dvorak, Karen Culhane, and Kristi Agrimson.
- School year staff will be in the classroom the week of August 29th to prepare for the school year.
- The name of Project Kids' has been retired and we will refer to our entire program as Kids' Club and specify by using AM/PM or Wrap around.