

Regular Monthly Meeting

Monday, July 18, 2022 6:00 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Adoption of Agenda

5. Public Comments - Limited to 5 minutes per person

6. CONSENT AGENDA

6.A. June 22, 2022 Regular Monthly Meeting Minutes

6.B. Donations in the amount of \$50,780.

6.C. June hand payables, wires & payroll liabilities in the amount of \$328,908.37.

6.D. June payroll in the amount of \$349,241.72.

6.E. July board bills in the amount of \$603,581.82.

6.F. PERSONNEL:

6.F.1. 2022-2024 Contract with Educational Support Personnel.

6.F.2. 2022-2023 contract for John Loney, Activities/Facilities/Community Education Program Director.

6.F.3. 2022-2023 contract for Laura VanGundy - Kids' Club & Project Kids Director.

6.F.4. 2022-2024 Van driver wages.

7. NEW BUSINESS

7.A. Approve the 2022-2027 contracts with Loffler Companies, Inc. for copiers and managed print services.

7.B. Approve the resolution approving the Annual 10-year updated Long-Term Facilities Maintenance Plan. *(roll call vote)*

7.C. Approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election. *(roll call vote)*

7.D. Approve the meal prices for the 2022-2023 school year.

7.E. Review the Gasoline, Bread and Milk bids for the 2022-2023 school year and select vendors.

7.F. Approve the Resolution to renew membership with the MSHSL for the 2022-2023 school year. *(roll call vote)*

7.G. Approve the 2022-2023 Agreement with Hiawatha Valley Education District (HVED).

8. **ADMIN REPORTS:**

8.A. Superintendent Report

8.B. Community Education Highlights

9. **Closed session to discuss school security.**

10. **INFORMATION: Regular Meetings beginning at 6:00**

p.m. in the Forum Room

August 15

September 19

October 17

11. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL
BOARD INDEPENDENT SCHOOL DISTRICT
#239

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 6:00 p.m. on Wednesday June 22, 2022 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Joyce Iverson, Jeff Michel, Ken Sawle and Carl Schollmeier

Members absent: Amy Woxland

Administration Present: Superintendent Jon Thompson and Angela Shepard

District Personnel: Laura Hahn and Toni Oian

Motion by Helgemoe, seconded by Michel to adopt the agenda with the following additions: Personnel- Resignation of Kim King – English Learner Teacher and Resignation of Tracy Meldahl – Part-time Custodian as of June 2, 2022; New Business: Approve the 2022-2023 membership with MREA (Minnesota Rural Education Association); Approve the 2022-2023 membership with MSBA (Minnesota School Board Association) ; Approve the Joint Powers Agreement with the SEMUPC (South East Minnesota United Purchasing Coop) and School Safety Discussion. Motion carried unanimously.

There were no public comments.

Motion by Schollmeier, seconded by Michel to approve the following consent agenda items: May 16, 2022 Regular Monthly Meeting Minutes, May hand payables, wires & payroll liabilities in the amount of \$325,581.51, May payroll in the amount of \$297,063.29, June Board Bills in the amount of \$164,062.73, Fund Summary Reports; PERSONNEL: Hire of Jodi Eggert - District Office Administrative Assistant & Transportation Coordinator, Hire of Daniel Larson - Part-time Custodian, Hire of the following Kid's Club Supervisors: Monica Brand, Ella Woxland McKenna Smith, Daisy Darr and Kayla Magin; Hire of the following Summer Rec Coaches: Rylan Schneider, Evan Skalet and Evan Kammerer, Hire of Jack Lawston - Student Custodial (grounds), Resignation of Meredith Johnson - Knowledge Bowl Coach, Resignation of Allison Oian - Assistant Girls Basketball and JH Softball Coach, Resignation of Jack Culhane - Assistant Boys Basketball Coach, Resignation of Kim King - English Learner Teacher & Coordinator and Resignation of Tracy Meldahl - Part-time Custodian as of June 2, 2022. Motion carried unanimously.

Toni Oian presented the 2021-2022 budget revisions.

Motion by Michel, seconded by Helgemoe to approve the 2021-2022 budget revisions. Motion carried unanimously.

Toni Oian presented the 2022-2023 budget.

Motion by Iverson, seconded by Sawle to approve the adoption of the 2022-2023 budget. Motion carried unanimously.

Motion by Schollmeier, seconded by Michel to approve the 2021-2022 Q-Comp Annual Report. Motion carried unanimously.

Motion by Iverson, seconded by Helgemoe to designate Superintendent Benjamin Bernard as the Identified Official with Authority for the MDE External User Access Recertification System. With a roll call vote of 6:0, motion carried.

Motion by Sawle, seconded by Iverson to approve the 2022-2023 Property, Liability, Cyber & Workers Compensation Insurance Proposal from Vaaler Insurance. Motion carried unanimously.

Motion by Iverson, seconded by Helgemoe to appoint Laura Hahn as Assistant Clerk to assist with the school board general election process. Motion carried unanimously.

Motion by Iverson, seconded by Sawle to the approve the Resolution Establishing Dates for Filing Affidavits of Candidacy for the 2022 School Board election. With a roll call vote of 6:0, motion carried.

Motion by Iverson, seconded by Michel to approve the 2022-2023 membership with MREA (Minnesota Rural Education Association). Motion carried unanimously.

Motion by Iverson, seconded by Sawle to approve the 2022-2023 membership with MSBA (Minnesota School Board Association). Motion carried unanimously.

Motion by Sawle, seconded by Helgemoe to approve the Joint Powers Agreement with the SEMUPC (South East Minnesota United Purchasing Coop). Motion carried unanimously.

School safety discussion. No action was taken.

Superintendent Thompson presented the Superintendent's report.

The Elementary Principal, MS/HS Principal, Activities reports and highlights from Community Education were all reviewed.

INFORMATION:

Regular Monthly Meetings beginning at 6:00 p.m. in the Forum Room –July 18, August 15, September 19

Motion by Schollmeier, seconded by Michel, to adjourn the regular meeting at 6:50 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

DONATIONS - July 2022

5/13/2022	Nathan & Chellsey Olson	\$100.00	FFA
6/10/2022	Rushford American Legion	\$500.00	5th grade Eagle Bluff Trip
6/23/2022	BK2K Grant	\$15,000.00	Concession/Restroom Building - SB fields
4/22/2022	Rushford American Legion	\$250.00	Community Ed - Summer Rec sponsorship
4/22/2022	Acentek	\$100.00	Community Ed - Summer Rec sponsorship
4/22/2022	Ferndale Golf LLC	100.00	Community Ed - Summer Rec sponsorship
4/29/2022	RP Booster Club	\$280.00	5th grade Twins Game
5/31/2022	Hoff Funeral Home	\$250.00	Community Ed - Summer Rec sponsorship
6/30/2022	Woxland Plumbing	\$100.00	Community Ed - Summer Rec sponsorship
6/30/2022	Rushford State Bank	\$1,000.00	Trapshooting Team
6/30/2022	RP Booster Club	\$3,000.00	Trapshooting Team
6/30/2022	RP Booster Club	\$100.00	State Golf T-shirts
7/8/2022	RP Booster Club	\$5,000.00	Concession Stand remodel
7/8/2022	RP Booster Club	\$3,000.00	Summer Strength / Speed Program
7/8/2022	RP Booster Club	\$18,000.00	Dugout for Softball Field #2
7/15/2022	MiEnergy	\$4,000.00	Scholarship awards - Class of 2022

Total \$50,780.00

We thank the above donors for their generous donations and support of our school district and activities!

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P22121	46675		Wire	1	1903	KWIK TRIP		No	Yes	No	06/01/2022	617.50
001	P22121	46681		Wire	1	1531	PAYLINE DATA		No	Yes	No	06/13/2022	15.00
001	P2212p	46684		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	06/17/2022	7,345.72
001	P2212p	46685		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	06/17/2022	9,063.80
001	P2212p	46686		Wire	1	36720	MINNESOTA DEPARTMENT OF REV		No	Yes	No	06/17/2022	369.20
001	P2212p	46687		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	06/17/2022	5,863.57
001	P2212p	46688		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	06/17/2022	57,469.36
001	P2212p	46689		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	06/17/2022	30,906.18
001	P22121	46762		Wire	1	1903	KWIK TRIP		No	Yes	No	06/20/2022	8,051.25
001	P22121	46763		Wire	1	1903	KWIK TRIP		No	Yes	No	06/23/2022	475.00
001	P22121	46764		Wire	1	1903	KWIK TRIP		No	Yes	No	06/23/2022	1,045.00
001	P2212q	46786		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	06/28/2022	7,345.60
001	P2212q	46787		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	06/28/2022	8,516.59
001	P2212q	46788		Wire	1	2110	GUARDIAN		No	Yes	No	06/28/2022	9,119.19
001	P2212q	46789		Wire	1	2132	COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	06/28/2022	1,471.72
001	P2212q	46790		Wire	1	2133	MN HEALTHCARE CONSORTIUM		No	No	No	06/28/2022	61,611.32
001	P2212q	46791		Wire	1	36720	MINNESOTA DEPARTMENT OF REV		No	Yes	No	06/28/2022	320.33
001	P2212q	46792		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	06/28/2022	5,090.00
001	P2212q	46793		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	06/28/2022	52,447.82
001	P2212q	46794		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	06/28/2022	30,110.37
001	P22121	46795		Wire	1	1392	ALBIN ACQUISITION CORP		No	No	No	06/30/2022	103.00
001	P22121	46798		Wire	1	1530	GATEWAY SERVICES		No	Yes	No	06/05/2022	17.35
001	P22121	46799		Wire	1	1531	PAYLINE DATA		No	Yes	No	06/05/2022	296.64
001	P22121	46800		Wire	1	2046	TRANSAX		No	Yes	No	06/05/2022	10.00
001	P22121	46801		Wire	1	52167	SELECT ACCOUNT		No	Yes	No	06/22/2022	33.00
001	P22121	46824		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	06/30/2022	78.00
001	P22121	46825		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	06/30/2022	730.72
001	P22121	46826		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	06/30/2022	25.40
001	P22121	46672	43894	Check	1	1778	WCYBB/RICK SCHABER		Yes	Yes	No	06/03/2022	300.00
001	P22121	46673	43895	Check	1	1015	CASH		Yes	Yes	No	06/09/2022	360.00
001	P2212p	46683	43896	Check	1	48175	RP EDUCATIONAL SUPPORT PERSON		Yes	Yes	No	06/17/2022	124.19
001	P2212p	46682	43897	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	06/17/2022	2,514.65
001	P22121	46691	43898	Check	1	1856	AMAZON CAPITAL SERVICES		Yes	Yes	No	06/20/2022	299.99
001	P22121	46693	43899	Check	1	2143	BG INNOVATIONS		Yes	Yes	No	06/20/2022	764.00
001	P22121	46694	43900	Check	1	32255	MESPA		Yes	Yes	No	06/20/2022	696.00
001	P22121	46692	43901	Check	1	2033	MUSIC MART		Yes	Yes	No	06/20/2022	639.99
001	P22121	46690	43902	Check	1	04698	QUALI-TEE SCREEN PRINTING		Yes	Yes	No	06/20/2022	2,611.00
001	P22121	46695	43903	Check	1	63056	WINONA NURSERY INC		Yes	Yes	No	06/20/2022	324.04
001	P22121	46760	43904	Check	1	22401	HART, ROBERT		Yes	Yes	No	06/22/2022	910.00

Rushford-Peterson Public School

JUNE 2022 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P22121	46761	43905	Check	1	47900	RUSHFORD-PETERSON BOOSTER CLI		Yes	Yes	No	06/22/2022	285.00
001	P22121	46765	43968	Check	1	2179	BAKER, ANGEL		Yes	No	No	06/24/2022	10.50
001	P22121	46766	43969	Check	1	2180	JANDT, ROBIN		Yes	No	No	06/24/2022	28.55
001	P22121	46770	43970	Check	1	2184	JOHNSON, DARRIN		Yes	No	No	06/24/2022	109.05
001	P22121	46767	43971	Check	1	2181	MENSINK, PRESTON		Yes	No	No	06/24/2022	168.15
001	P22121	46768	43972	Check	1	2182	PAPENFUSS, BRIDGET		Yes	No	No	06/24/2022	19.10
001	P22121	46771	43973	Check	1	44155	PEHLER, JAMIE OR KENDRA		Yes	No	No	06/24/2022	88.60
001	P22121	46772	43974	Check	1	50400	SAND, MARY		Yes	No	No	06/24/2022	83.70
001	P22121	46769	43975	Check	1	2183	SIEBENALER, SARAH		Yes	No	No	06/24/2022	46.70
001	P22121	46773	43976	Check	1	53398	SKALET, JODI		Yes	No	No	06/24/2022	44.20
001	P22121	46775	43977	Check	1	14150	D & D CAR WASH		Yes	No	Yes	06/28/2022	0.00
001	P22121	46776	43978	Check	1	36710	MASSP		Yes	No	No	06/28/2022	620.00
001	P22121	46777	43979	Check	1	49701	RYE, JOLENE		Yes	No	No	06/28/2022	25.00
001	P22121	46774	43980	Check	1	1357	SHI INTERNATIONAL		Yes	No	No	06/28/2022	251.56
001	P22121	46778	43981	Check	1	2185	D & D Car Wash		Yes	No	No	06/28/2022	180.00
001	P2212q	46779	43982	Check	1	02370	AFLAC		Yes	No	No	06/28/2022	217.68
001	P2212q	46780	43983	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	06/28/2022	12,605.85
001	P2212q	46781	43984	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	06/28/2022	169.01
001	P2212q	46782	43985	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	06/28/2022	16.00
001	P2212q	46784	43986	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	06/28/2022	222.00
001	P2212q	46783	43987	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	06/28/2022	2,514.65
001	P2212q	46785	43988	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	06/28/2022	2,507.58
001	P22121	46796	43989	Check	1	2148	FEINE, JENNIFER	Ind/Sole Proprietor	Yes	No	No	06/30/2022	353.00
001	P22121	46797	43990	Check	1	2186	JAEGER, ALEX		Yes	No	No	06/30/2022	250.00

Bank Total: \$328,908.37

Report Total: \$328,908.37

Rushford-Peterson Public School

Payment Reg by Bank and Check

JULY 2022 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P23013	46841		Check	1	01055	ADA BADMITON AND TENNIS		No	No	No	07/18/2022	168.00
001	P23013	46842		Check	1	02518	AMERICAN TIME		No	No	No	07/18/2022	1,875.00
001	P23013	46843		Check	1	03137	ARNOLD'S SUPPLY		No	No	No	07/18/2022	96.00
001	P23013	46844		Check	1	04615	BERNARD BUS SERVICE		No	No	No	07/18/2022	31,759.95
001	P23013	46845		Check	1	06559	BLICK ART MATERIALS		No	No	No	07/18/2022	772.77
001	P23013	46846		Check	1	08886	CAROLINA BIOLOGICAL SUPPLY CO		No	No	No	07/18/2022	630.63
001	P23013	46847		Check	1	1050	DECKER EQUIPMENT		No	No	No	07/18/2022	325.41
001	P23013	46848		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	07/18/2022	58.66
001	P23013	46849		Check	1	13268	CURRICULUM ASSOCIATES		No	No	No	07/18/2022	133.73
001	P23013	46850		Check	1	1391	ACENTEK		No	No	No	07/18/2022	4,374.28
001	P23013	46851		Check	1	1463	BOND TRUST SERVICES CORPORATIC		No	No	No	07/18/2022	473,575.00
001	P23013	46852		Check	1	15455	ERIC'S LOCK AND KEY		No	No	No	07/18/2022	675.00
001	P23013	46853		Check	1	1660	INNOVATIVE OFFICE SOLUTIONS		No	No	No	07/18/2022	284.94
001	P23013	46854		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	07/18/2022	2,043.35
001	P23013	46855		Check	1	18400	FILLMORE COUNTY PHN SERVICE		No	No	No	07/18/2022	362.50
001	P23013	46856		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	07/18/2022	6,293.91
001	P23013	46857		Check	1	1860	COULEE CONNECTIONS		No	No	No	07/18/2022	5,500.00
001	P23013	46858		Check	1	18650	FLINN SCIENTIFIC INC		No	No	No	07/18/2022	1,557.97
001	P23013	46859		Check	1	1986	QUADIENT LEASING USA, INC.		No	No	No	07/18/2022	172.50
001	P23013	46860		Check	1	2002	SAVVAS LEARNING COMPANY LLC.		No	No	No	07/18/2022	5,167.03
001	P23013	46861		Check	1	2005	ARCHKEY TECHNOLOGIES		No	No	No	07/18/2022	5,710.00
001	P23013	46862		Check	1	2027	STAPLES BUSINESS		No	No	No	07/18/2022	94.17
001	P23013	46863		Check	1	20401	GOPHER SPORT		No	No	No	07/18/2022	1,038.05
001	P23013	46864		Check	1	2062	HEALTH-e PRO		No	No	No	07/18/2022	2,412.05
001	P23013	46865		Check	1	2102	HM CRAGG		No	No	No	07/18/2022	1,467.00
001	P23013	46866		Check	1	25001	HOUGHTON MIFFLIN HARCOURT PUBL		No	No	No	07/18/2022	4,219.64
001	P23013	46867		Check	1	39800	NASCO		No	No	No	07/18/2022	125.88
001	P23013	46868		Check	1	46790	REGION V COMPUTER SERVICES		No	No	No	07/18/2022	3,400.00
001	P23013	46869		Check	1	46873	RIDDELL / ALL AMERICAN SPORTS COF		No	No	No	07/18/2022	1,223.16
001	P23013	46870		Check	1	48020	RUSHFORD, CITY OF		No	No	No	07/18/2022	22,745.17
001	P23013	46871		Check	1	51067	SCHUMACHER ELEVATOR COMPANY		No	No	No	07/18/2022	440.16
001	P23013	46872		Check	1	52157	SELCO		No	No	No	07/18/2022	498.80
001	P23013	46873		Check	1	57800	CREAMERY PIZZA & ICE CREAM		No	No	No	07/18/2022	39.46
001	P23013	46874		Check	1	63025	WHV INC		No	No	No	07/18/2022	1,542.82
001	P2AP22	46875		Check	1	03188	CARD MEMBER SERVICES		No	No	No	07/18/2022	1,957.78
001	P2AP22	46876		Check	1	07018	B & S RENTALS		No	No	No	07/18/2022	240.00
001	P2AP22	46877		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	07/18/2022	180.70
001	P2AP22	46878		Check	1	16945	CARDMEMBER SERVICE		No	No	No	07/18/2022	6,941.18
001	P2AP22	46879		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	07/18/2022	768.66

Rushford-Peterson Public School

Payment Reg by Bank and Check

JULY 2022 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P2AP22	46880		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	07/18/2022	243.07
001	P2AP22	46881		Check	1	2000	BEAVER BUILDERS' SUPPLY		No	No	No	07/18/2022	2,253.84
001	P2AP22	46882		Check	1	2033	MUSIC MART		No	No	No	07/18/2022	237.52
001	P2AP22	46883		Check	1	2039	SOUTHERN MINNESOTA INSPECTION (		No	No	No	07/18/2022	1,000.00
001	P2AP22	46884		Check	1	2160	MARCO TECHNOLOGIES, LLC NW 7128		No	No	No	07/18/2022	617.22
001	P2AP22	46885		Check	1	2189	MRI SOFTWARE LLC		No	No	No	07/18/2022	25.00
001	P2AP22	46886		Check	1	22380	HARRIS REFRIGERATION		No	No	No	07/18/2022	781.50
001	P2AP22	46887		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	No	07/18/2022	1,190.47
001	P2AP22	46888		Check	1	25138	IEA INC		No	No	No	07/18/2022	736.64
001	P2AP22	46889		Check	1	32000	M & M LAWN & LEISURE		No	No	No	07/18/2022	200.70
001	P2AP22	46890		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	07/18/2022	1,468.27
001	P2AP22	46891		Check	1	46078	PLUNKETT'S PEST CONTROL		No	No	No	07/18/2022	130.40
001	P2AP22	46892		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	07/18/2022	50.00
001	P2AP22	46893		Check	1	56040	PAM'S CORNER		No	No	No	07/18/2022	2,026.82
001	P2AP22	46894		Check	1	61278	VERIZON WIRELESS		No	No	No	07/18/2022	234.18
001	P2AP22	46895		Check	1	61614	WASTE MANAGEMENT		No	No	No	07/18/2022	1,514.88

Bank Total: \$603,581.82

Report Total: \$603,581.82

**RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 239 FY 24 LONG-TERM FACILITIES
MAINTENANCE TEN-YEAR PLAN**

BE IT RESOLVED that the School Board of Independent School District No.239, State of Minnesota, approves the attached FY 24 Long-Term Facilities Maintenance Ten-Year Plan.

School Board Member _____ moved for the resolution adoption and the motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against:

_____.

WHEREUPON the resolution was declared duly passed and adopted the 18th day of July, 2022.

SCHOOL BOARD CLERK SIGNATURE

FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection					Revised 5/04/2022										
239	<= Type in School District Number														
	RUSHFORD-PETERSON PUBLIC SCHOOLS														
Calculations for Ten Year Projection					Change only										
				Pay 22	if requiring levy adjustments	Payable 2022 LLC Certification	Current Estimate								
		LLC #		FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
1 Type your district number in cell A2 (Minneapolis = 1.2)															
2 Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b															
3 Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33															
4 Look-up data from following tabs															
5 Initial Formula Revenue															
6	Current year APU	57		694.00	699.31	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)														
6b	Total Adjusted Pupil Units = (6) + (6a)				699.31	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95	681.95
7	District average building age (uncapped)	451		6.00	6.00	7.00	8.00	9.00	10.00	11.00	12.00	13.00	14.00	15.00	
8	Formula allowance			\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)			452	0.17143	0.20000	0.22857	0.25714	0.28571	0.31429	0.34286	0.37143	0.40000	0.42857	
10	Initial revenue = (6) * (8) * (9)			453	45,555	51,828	59,232	66,636	74,040	81,444	88,848	96,253	103,657	111,061	
11	Added revenue for Eligible H&S Projects > \$100,000 / site														
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess			702											
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)			756											
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)			701											
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)			755											
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab														
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue														
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)			767											
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site			455											
19	Total additional revenue for eligible H&S projects >\$100,000 / site (12) - (13) + (14) -(15) + (17) + (18)			456											
Added revenue for Pre-K remodeling (for VPK approvals only)															
20a	Net debt service for bonds approved for Pre-K remodeling			768											
20b	Pay as you go for projects approved for Pre-K remodeling			457											
20c	Total Pre-K revenue														
20d	Total New Law Revenue (10) + (19) + (20c)			458											

FY 24 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection					Revised 5/04/2022									
239 <= Type in School District Number														
RUSHFORD-PETERSON PUBLIC SCHOOLS														
Calculations for Ten Year Projection					Pay 22	Change only if requiring levy adjustments	Payable 2022 LLC Certification	Current Estimate						
		LLC #	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Old Formula revenue														
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2024)		459	40,444	46,587	41,100	35,100	38,100	40,900	47,700	36,700	42,200	35,700	39,900
22	Old formula alt facilities debt revenue (1A) - gross before debt excess		701		-	-	-	-	-	-	-	-	-	-
23	Debt Excess allocated to line 22				-	-	-	-	-	-	-	-	-	-
24	Old formula alt facilities debt revenue (1A) - debt excess		765		-	-	-	-	-	-	-	-	-	-
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)		766		-	-	-	-	-	-	-	-	-	-
26	Old formula alt facilities pay as you go revenue (1A)		460	-	-	-	-	-	-	-	-	-	-	-
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)		463		-	-	-	-	-	-	-	-	-	-
27a	LTFM "H&S >100K per site" bonds		767		-	-	-	-	-	-	-	-	-	-
27b	LTFM "other" bonds for 1A hold harmless		769		-	-	-	-	-	-	-	-	-	-
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))		466		7,672	8,729	9,976	11,223	12,470	13,717	14,964	16,211	17,458	18,705
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)		467	48,058	54,259	49,829	45,076	49,323	53,370	61,417	51,664	58,411	53,158	58,605
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]		468	48,058	54,259	51,828	59,232	66,636	74,040	81,444	88,848	96,253	103,657	111,061
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number		469	-	-	-	-	-	-	-	-	-	-	-
32	District LTFM Revenue (30) - (31)		470	48,058	54,259	51,828	59,232	66,636	74,040	81,444	88,848	96,253	103,657	111,061
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)		471	-	-	-	-	-	-	-	-	-	-	-
34	Grand Total LTFM Revenue (32) + (33)		472	48,058	54,259	51,828	59,232	66,636	74,040	81,444	88,848	96,253	103,657	111,061
Aid and Levy Shares of Total Revenue														
35	For ANTC & APU, three year prior date			2020	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
36	Three year prior Ag Modified ANTC		33	4,753,359	4,753,359	4,950,341	5,148,354	5,354,288	5,568,460	5,791,198	6,022,846	6,263,760	6,514,311	6,774,883
37	Three year prior Adjusted PU (New Weights)		54	752.48	753.87	710.15	705.36	699.31	681.95	681.95	681.95	681.95	681.95	681.95
38	ANTC / APU = (36) / (37)		474	6,316.92	6,305.31	6,970.80	7,298.85	7,656.55	8,165.48	8,492.10	8,831.79	9,185.06	9,552.46	9,934.56
39	State average ANTC / APU with ag value adjustment		475	9,596.79	9,596.79	10,491.16	11,673.33	12,421.51	12,918.00	13,435.00	13,972.00	14,531.00	15,112.00	15,716.00
40	Equalizing Factor = 123% of (39)		476	11,804.05	11,804.05	12,904.13	14,358.20	15,278.46	15,889.14	16,525.05	17,185.56	17,873.13	18,587.76	19,330.68
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))		477	53.51%	53.42%	54.02%	50.83%	50.11%	51.39%	51.39%	51.39%	51.39%	51.39%	51.39%
42	State (aid) share of Equalized Revenue (1 - (41))		478	46.49%	46.58%	45.98%	49.17%	49.89%	48.61%	48.61%	48.61%	48.61%	48.61%	48.61%
43	Equalized Revenue (lesser of (34) or (6) * (8))		473	48,058	54,259	51,828	59,232	66,636	74,040	81,444	88,848	96,253	103,657	111,061
44	Initial LTFM State Aid (42) * (43)		479	22,340	25,276	23,831	29,122	33,243	35,991	39,591	43,189	46,788	50,386	53,984
45	Old formula Grandfathered Alternative Facilities Aid		481	-	-	-	-	-	-	-	-	-	-	-
46	Total LTFM State Aid (Greater of (44) or (45))		482	22,340	25,276	23,831	29,122	33,243	35,991	39,591	43,189	46,788	50,386	53,984
47	Total LTFM Levy (34) - (46) (including coop/intermediate)		485	25,718	28,983	27,998	30,110	33,394	38,050	41,854	45,660	49,464	53,270	57,077
48 Debt Service Portion of Revenue (non-grandfather districts)														

[illegible]

	Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-08
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2021, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
District Info.		Enter Information		District Info.		Enter Information						
District Name:		RUSHFORD-PETERSON		Date:		7/19/2022						
District Number:		0239-01		Email:		tonioian@r-pschools.com						
District Contact Name:		Toni Olan										
Contact Phone #		507-864-7785 ext. 1002										
Fiscal Year (FY) Ending June 30												
Expenditure Categories		2022 (base year)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$5,665	\$12,900	\$4,900	\$4,900	\$4,900	\$6,100	\$12,900	\$4,900	\$4,900	\$4,900	\$6,100
349	Other Hazardous Materials	\$150	\$3,900	\$1,400	\$1,400	\$1,400	\$3,900	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
352	Environmental Health and Safety Management	\$21,257	\$23,787	\$25,300	\$23,800	\$25,800	\$23,900	\$25,900	\$24,400	\$26,400	\$24,400	\$26,400
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$6,710	\$6,000	\$10,700	\$6,200	\$6,200	\$10,700	\$6,200	\$6,200	\$10,700	\$6,200	\$6,200
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$33,782	\$46,587	\$42,300	\$36,300	\$38,300	\$42,100	\$48,900	\$36,900	\$43,400	\$36,900	\$40,100
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$6,031	\$2,500	\$2,500	\$2,500	\$7,500	\$2,500	\$2,500	\$2,500	\$7,500	\$2,500	\$2,500
369	Building Hardware and Equipment	\$0	\$6,500	\$1,500	\$1,500	\$1,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
370	Electrical	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
379	Interior Surfaces	\$1,594	\$2,500	\$2,500	\$12,000	\$12,000	\$17,000	\$17,000	\$22,000	\$22,000	\$22,000	\$22,000
380	Mechanical Systems	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
381	Plumbing	\$1,794	\$1,800	\$1,800	\$1,800	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
382	Professional Services and Salary	\$4,500	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
383	Roof Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
384	Site Projects	\$21,420	\$14,000	\$12,000	\$23,000	\$15,000	\$15,000	\$17,000	\$15,000	\$93,000	\$15,000	\$15,000
Total Deferred Capital Expense and Maintenance		\$35,339	\$38,300	\$31,300	\$51,800	\$49,000	\$50,000	\$53,000	\$56,000	\$139,000	\$56,000	\$56,000
Total Annual 10-Year Plan Expenditures		\$69,121	\$84,887	\$73,600	\$88,100	\$87,300	\$92,100	\$101,900	\$92,900	\$182,400	\$92,900	\$96,100
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-XX	\$297,773	\$231,554	\$200,926	\$179,155	\$150,287	\$129,624	\$111,565	\$91,110	\$87,059	\$911	\$11,667
	LTFM Fiscal Year Revenue - Levy	-\$17,662	\$28,983	\$27,998	\$30,110	\$33,394	\$38,050	\$41,854	\$45,660	\$49,464	\$53,270	\$57,077
	LTFM Fiscal Year Revenue - AID if Applicable	\$20,564	\$25,276	\$23,831	\$29,122	\$33,243	\$35,991	\$39,591	\$43,189	\$46,788	\$50,386	\$53,984
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$69,121	\$84,887	\$73,600	\$88,100	\$87,300	\$92,100	\$101,900	\$92,900	\$182,400	\$92,900	\$96,100
Ending Fiscal Year Fund Balance 01-467-XX		\$231,554	\$200,926	\$179,155	\$150,287	\$129,624	\$111,565	\$91,110	\$87,059	\$911	\$11,667	\$26,628

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD
MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 239, State of Minnesota as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2022.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of the ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

7. The ballot shall be in substantially the following form:

**INDEPENDENT SCHOOL DISTRICT NO. 239
RUSHFORD-PETERSON
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 239, Rushford-Peterson, State of Minnesota, on Tuesday, the 8th day of November, 2022, for the purpose of electing three school board members for four year terms. The ballot shall provide as follows:

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this:



**SCHOOL BOARD MEMBER
AT LARGE
INDEPENDENT SCHOOL DISTRICT
NO. 239 (RUSHFORD-PETERSON)
FOUR YEAR TERM
VOTE FOR UP TO THREE**

- ☐ Candidate U
- ☐ Candidate V
- ☐ Candidate W
- ☐ write-in, if any
- ☐ write-in, if any
- ☐ write-in, if any
- ☐ write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

9. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

10. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law.

The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Member _____ moved the resolution.

The motion was duly seconded by Board Member _____.

WHEREUPON, a vote was taken upon the foregoing Resolution and the following Board Members voted in favor:

Absent:

Board Members voted against the same:

WHEREUPON the Resolution was declared passed and adopted.

Approved: July 18, 2022

Chris Grindland
School Board Chairperson

Rushford-Peterson Meal Prices							
	2017-18	2018-19	2019-20	2020-21	2021-22	PROPOSED	increase
Student Breakfast K-5	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ 1.55	\$ -
Student Breakfast 6-12	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.60	\$ 1.60	\$ -
Student Lunch K-5	\$ 2.20	\$ 2.30	\$ 2.35	\$ 2.35	\$ 2.35	\$ 2.45	\$ 0.10
Student Lunch 6-12	\$ 2.50	\$ 2.40	\$ 2.45	\$ 2.45	\$ 2.45	\$ 2.55	\$ 0.10
Extra Milk	\$ 0.40	\$ 0.45	\$ 0.45	\$ 0.45	\$ 0.45	\$ 0.50	\$ 0.05
Adult Breakfast	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55	\$ 2.55	\$ -
Adult Lunch	\$ 3.85	\$ 3.85	\$ 3.85	\$ 3.85	\$ 3.95	\$ 4.05	\$ 0.10

Meals prices haven't been increased since 19-20, except for Adult Lunches. We do like to take a look at other district prices, but there is not good, current data to compare to at this time because school meals were free for everyone for the past two years. The new rates proposed for student lunches will be close to the average prices that we calculated for 18-19. Our prices will NOT be "high" in comparison to area districts.

BREAD BIDS RECEIVED FOR 2022-2023

Pan - O - Gold		
	<u>2022-2023</u>	<u>2021-2022</u>
1 1/2 lb. Whole Grain Sandwich Bread	1.72	\$1.37
1 1/2 lb. 100% Whole Wheat Bread	2.14	\$1.71
4" Whole Grain Hamburger Buns - 60ct.	8.82	\$7.06
3 1/2" Whole Grain Hamburger - 60ct.	8.82	\$7.06
Whole Grain Hot Dog Bun - 30ct.	N/A	\$3.56
Whole Grain Hot Dog Bun - 12ct.	1.78	N/A
Whole Grain Steak Bun - 24ct.	N/A	\$3.66
Whole Grain Steak Bun - 48ct.	9.16	N/A
Whole Grain Dinner Roll - 12ct.	1.75	\$1.40

MILK BIDS RECEIVED FOR 2022-2023

Kemps		
	<u>2022-2023</u>	<u>2021-2022</u>
1%	0.334	0.268
Skim	0.320	0.262
Chocolate Skim	0.333	0.271
Whole Milk	0.373	0.292
5 - gallon bag - Skim	23.256	n/a
5 - gallon bag - Chocolate Skim	24.467	n/a
Milk is delivered twice a week.		
Avg. cartons per week	Avg. Milk Cost per week	
1% - 1750	\$584.50	\$469.00
Skim - 500	\$160.00	\$131.00
Chocolate Skim - 2500	\$832.50	\$677.50
Total Avg Milk Price Per Week	\$1,577.00	\$1,277.50
Estimated Increase for milk per week for 22-23 (half-pints only) \$299.50		

Ziebell's Hiawatha Foods (Prairie Farms)	
	<u>2022-2023</u>
1%	0.295
Skim	0.288
*1% Chocolate	0.329
5 - gallon bag - Skim	24.157
5 - gallon bag - 1%	23.69
5 - gallon bag - 1% Chocolate	26.02
<i>* Ziebell's does not offer chocolate skim.</i>	
Milk is delivered twice a week.	
Avg. cartons per week	
1% - 1750	\$516.25
Skim - 500	\$144.00
1% Chocolate - 2500	\$822.50
Total Avg Milk Price Per Week	\$1,482.75

	KEMPS	ZIEBELL'S
1%	\$ 0.334	\$ 0.295
Skim	\$ 0.320	\$ 0.288
Chocolate Skim	\$ 0.333	N/A
Whole Milk	\$ 0.373	N/A
5 - gallon bag - Skim	\$ 23.256	\$ 24.157
5 - gallon bag - Chocolate Skim	\$ 24.467	N/A
5 - gallon bag - 1%	N/A	\$ 23.690
5 - gallon bag - 1% Chocolate	N/A	\$ 26.020

GASOLINE BIDS RECEIVED FOR 2022-2023

<u>Pam's Corner Convenience</u>	
Current Pump Price	\$ 4.29
Pam's Discount - \$0.15 per gallon	\$ (0.15)
Subtotal	\$ 4.14
Less Federal Tax reimbursed monthly - \$0.183 per gallon	\$ (0.183)
Net Price per Gallon	\$ 3.96

Est. annual gallons	10,000
Pam's Est. annual cost	\$ 39,570.00
Kwik Trip Est. annual cost	\$ 39,070.00
	\$ 500.00

<u>Kwik Trip</u>	
Current Pump Price	\$ 4.29
Kwik Card Discount	\$ (0.20)
Less Federal Tax reimbursed monthly - \$0.183 per gallon	\$ (0.183)
Net Price per Gallon	\$ 3.91



**2022-2023 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of Rushford-Peterson School, County of Fillmore, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high schools listed below (name all high schools under your governing board):

Rushford-Peterson High School

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. Make new application for membership in the Minnesota State High School League; School Enrollment (grades 9-12):

OR;
☒ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____
(Clerk/Secretary - Local Governing Board)

Signed: _____
(Superintendent or Head of School)

Date: 7/18/22

Date: 7/18/22

District/School Office Address: 1000 Pine Meadows Lane
Rushford, MN 55971

Head of School/Superintendent's Phone: Benjamin Bernard, Ph.D.

Head of School/Superintendent's Email: benbernard@r-pschools.com

This form must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2022. Retain one copy for the school files.

2022-2023 RESOLUTION FOR MEMBERSHIP

This information on page must be entered electronically on the MSHSL Resolution for Membership 2022-2023 Form on the League website once for each high school under your governing board.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

- Designated School Board Member
- Designated School Representative

208.02 ACTIVITY REPRESENTATIVES

- Boys Sports
- Girls Sports
- Speech
- Music

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

- Board Member
- Student
- Parent
- Faculty Member

MAILING REPRESENTATIVE

By signature on the first page, I have verified that all required representatives above have been entered electronically on the MSHSL Resolution for Membership 2022-2023 Form.

AGREEMENT TO PURCHASE EDUCATION SERVICES by
Rushford-Peterson District # 239

This Agreement is entered into this 22nd day of June, 2022 by and between the School Board of Independent School District No. 239, Rushford-Peterson School District, Rushford, Minnesota, a public school corporation of the State of Minnesota, hereinafter known as "School District", and the Hiawatha Valley Education District, hereinafter known as "HVED".

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the School District and HVED agree as follows:

Section 1. Purpose: The purpose of the Agreement is to enter into a contract for services between the School District and HVED for any services not defined as Basic Services. This notice also serves as notification of the amount of revenue to be billed to the Member District for services provided to Member Districts of HVED.

Section 2. Purchase of Services:

Subsection 1. Services Available for Purchase: HVED provides direct mandated services or assists School District staff in providing mandated services to the School District's special education students. HVED provides the Total Special Education System Plan for all members. To complement members' teaching services, psychological services, occupational therapy, physical therapy, other health impaired, SpEd Coordinators, and technical assistance in these areas is available. These services are labeled "Basic Services". Members may contract for additional student or administrative services individually.

Subsection 2. Employment of Qualified Staff: HVED will employ appropriately qualified and licensed staff to provide the services purchased under this Agreement. HVED will be deemed to be the employer of the staff for all purposes, including, but not limited to hiring, evaluation, termination and placement on layoff or unrequested leave of absence. Staff will be compensated pursuant to applicable HVED collective bargaining agreements and policies. The employees will meet the job requirements and functions as agreed by a majority of member districts and described in job descriptions.

Subsection 3. Program Location: HVED will provide the space for the programs and positions and will receive reimbursement for all costs specified in the budget.

Subsection 4. Administrative Support: HVED will provide supervision, office space, payroll, in-service, and other administrative support for these positions. HVED agrees to maintain appropriate records, statistical documentation, and employment records to meet employer obligations.

Subsection 5. Administrative Services: HVED will provide administrative services including state reports, conducting interagency meetings, and providing payment for services contracted from other entities.

Subsection 6. Services Purchased: The School District will purchase Basic Services from HVED. Service time provided to this district will be approximately equivalent to the 2021-2022 School District Pupil Units (PUNs) as reported by the Minnesota Department of Education.

Section 3. Payment for Services: For the 2022-2023 school year, the School District will pay \$159,559.57. This amount will provide payment for wages and benefits for employed special education personnel, for Third Party Billing services, and overhead expense not covered by indirect cost. This amount also covers any additional services requested by the School District based on its individual need. Adjustments will be made at the end of the year to accommodate changes in salary or personnel, as well as fees to cover extended school year costs.

Services will be purchased as a total package. Payment for the services will be made in monthly installments. Fees for subsequent school years will be determined at a later date.

In addition to the above charges, HVED will receive, from the State Department, state aid adjustments to cover the excess costs of any student placed in an HVED program, e.g. Behavior, ASD, Early Childhood Special Education, and Area Learning Centers. Any adjustments due member districts determined after MDE has noted payments to HVED will be returned to each member district in a timely manner, determined by the Superintendents' Advisory Council.

Section 4. Duty to Cooperate: HVED and the School District agree to cooperate to maximize the effectiveness and ensure that satisfactory services are provided to students. Advisory Councils, including principals and superintendents from each of the member districts, will meet regularly to review the services and suggest changes and improvement to the HVED Board.

Section 5. Dispute Resolution: In the event the School District does not agree with the cost of services submitted by HVED for 2022-2023 and subsequent school years, the matter shall be reviewed at a joint meeting of the HVED and School District Administrators appointed by each School Board. If the matter is not resolved at such a joint meeting, the matter shall then be submitted to a neutral arbitrator selected by mutual consent of the School Boards. In the event the boards are unable to agree within 15 days after the request of one of the districts for an arbitrator, an arbitrator will be selected by alternately striking names from a list of seven names to be requested from the Public Employment Relations Board's arbitration list. A toss of the coin shall determine the order in which the Boards exercise their right to strike names from said list. Such arbitrator, unless agreed to by the Boards, shall not be a resident or voter of either district. The decision of the arbitrator shall be final.

Section 6. Duration and Termination of Agreement:

Subsection 1. Duration: This Agreement will be effective for an initial period from July 1, 2022 through June 30, 2023 for any service purchased that is **not defined** as a Basic Service. This Agreement may not be terminated for any reason prior to the expiration of the initial term without the approval of the HVED Board and the School District Board, as evidenced by the passage of an appropriate resolution in accordance with any and all state statutes that govern Education Districts in the state of Minnesota.

Subsection 2: If any member district or agency contracting or subcontracting for services **other than those defined as basic services** wishes to discontinue such contract or subcontract, it may do so if written notice is received at HVED by March 1 of the current fiscal year. Such contract or subcontract termination shall become effective on June 30 of that fiscal year in which written notice is received.

Section 7. Amendments: No amendments shall be made to this Agreement except in writing signed by the Chair and Executive Director of the HVED and the School District's Chair and Superintendent, and approved by the respective Boards.

THEREFORE, this Agreement was entered into on the date indicated above.

HIAWATHA VALLEY EDUCATION DISTRICT

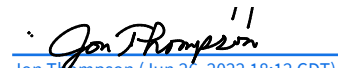

Jun 26, 2022 10:02 CDT

Chairperson


Debbra C. Marcotte (Jun 24, 2022 09:58 CDT)

Executive Director

INDEPENDENT SCHOOL DISTRICT #239


Jon Thompson (Jun 26, 2022 18:12 CDT)

Chairperson

Superintendent



Superintendent's Report

7/18/22

Roof Leaks

- [Sections of the roof](#) above the gym were repaired after holes were found.
- Winona Heating and Vent will be installing a rubber membrane cover over the rooftop unit on the main gym. This cover should give further leak protection. There is a tarp covering a section of the [ventilation unit](#) until the new cover is installed.

Professional Learning Community (PLC) Early Out Days.

- On Thursday 7/14, Ms. Halverson-Lind, Ms. Michel, Ms. Bergan, Ms. Shepard, Mr. Timm and I met to discuss the needs for additional time to implement PLC's districtwide.
- From this meeting, I have a good understanding of the work that they have already put into this initiative, and the structure that they are proposing. I believe this will be a two year process to achieve full implementation.
- There are five proposed days for additional PLC time. Four of those would be early outs.
 - **October 19**—(Wednesday before MEA) (Early Out)
 - **November 22**—(Day before Thanksgiving Break) (Early Out)
 - **February 3**—(Workshop Day) (No Early Out, no students)
 - **March 9**—(Last day of the Trimester) (Early Out)
 - **April 6**—(Day before Spring Break) (Early Out)
- Students will be released at 12:00 PM on these days and PLC's will conclude at 3:15 PM.
 - We discussed the creation of a plan to address issues that this may cause including:
 - Families that do not have care for students from 12:00 - 3:15.
 - Paraprofessional time during the 4 early outs.
- The committee felt the need to communicate these possible dates in July so families could plan. At the August board meeting, the committee will present a full report, with specific activities, expected outcomes, and timelines for the PLC implementation. At that time, we will ask for the board's approval of the plan.

Thank you.

- I want to thank everybody, in the schools and in the communities, that I and my family have met as we are transitioning to this district. I truly appreciate how welcoming people have been to me and my family. We have enjoyed the start to our time here, and we look forward to many great things to come.

Ben Bernan

2022-2023 School Calendar



Rushford-Peterson Schools
1000 Pine Meadows Ln.
PO BOX 627
Rushford, MN 55971

507-864-7785

Ben Bernard, Superintendent
Jake Timm, M.S. / H.S. Principal
Angela Shepard, Elem Principal
John Loney, Activities /
Community Ed Director

SUMMARY OF CALENDAR

Days/Hrs. in classroom:
First Trimester..... Days 59
Second Trimester..... Days 59
Third Trimester..... Days 56

TOTAL DAYS / TOTAL HOURS

174 Student Contact Days
1,119 Instructional Hours
182 Teacher Contract Days

CALENDAR LEGEND

No School
Early Dismissal
Trimester End
Staff Workday

Teachers will have 16 hours of Individual Professional Development as approved by building level principal.



"Always Our Best"

August 2022					Student Days/Hours	
M	T	W	Th	F		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				
September 2022						
			1	2		
5	6	7	8	9	4	26
12	13	14	15	16	9	58.5
19	20	21	22	23	14	91
26	27	28	29	30	19	123.5
October 2022						
3	4	5	6	7	24	156
10	11	12	13	14	29	188.5
17	18	19	20	21	32	208
24	25	26	27	28	37	240.5
31					38	247
November 2022						
	1	2	3	4	42	270
7	8	9	10	11	47	302.5
14	15	16	17	18	52	335
21	22	23	24	25	54	348
28	29	30			57	367.5
December 2022						
			1	2	59	380.5
5	6	7	8	9	63	406.5
12	13	14	15	16	68	439
19	20	21	22	23	72	462
26	27	28	29	30		
January 2023						
2	3	4	5	6	76	488
9	10	11	12	13	81	520.5
16	17	18	19	20	86	553
23	24	25	26	27	91	585.5
30	31				93	598.5
February 2023						
		1	2	3	95	608.5
6	7	8	9	10	100	641
13	14	15	16	17	105	673.5
20	21	22	23	24	109	699.5
27	28				111	712.5
March 2023						
		1	2	3	114	732
6	7	8	9	10	118	758
13	14	15	16	17	123	790.5
20	21	22	23	24	128	823
27	28	29	30	31	133	855.5
April 2023						
3	4	5	6	7	137	881.5
10	11	12	13	14	141	907.5
17	18	19	20	21	146	940
24	25	26	27	28	151	972.5
May 2023						
1	2	3	4	5	156	1005
8	9	10	11	12	161	1037.5
15	16	17	18	19	166	1070
22	23	24	25	26	171	1102.5
29	30	31			173	1115.5
June 2023						
			1	2	174	1119
5	6	7	8	9		

Aug. 29 New teacher Workshop
Aug. 30 Teacher Workshop
Aug. 31 Teacher Workshop 11 AM - 7 PM
Aug. 31 Open House 4-7 PM

Sept. 5 Labor Day
Sept. 6 First Day of School

Oct. 20 Fall Break
Oct. 21 MEA State Conference
Fall Break

Nov 3 EARLY DISMISSAL – 12:00 PM
Parent-Teacher Conferences
1-4:00 PM & 4:30-7:30 PM
Nov 23-25 NO SCHOOL – Thanksgiving Break

Dec. 2 End of 1st Trimester – 59 Days
Dec. 5 NO SCHOOL – Teacher Workshop
Dec. 22 EARLY DISMISSAL – 12:00 PM
Dec. 23 Winter vacation Begins

Jan. 1 New Year's Day
Jan. 3 School Resumes

Feb. 2 Early Dismissal – 12:00 PM
Parent-Teacher Conferences
1-4:00 PM & 4:30-7:30 PM
Feb. 3 NO SCHOOL – Teacher Workshop
Feb. 20 NO SCHOOL – Presidents' Day

March 9 End of 2nd Trimester – 59 Days
March 10 NO SCHOOL – Teacher Workshop

April 7 NO SCHOOL – Spring Break
April 10 NO SCHOOL – Spring Break

May 28 Commencement @ 1:30 PM
May 29 Memorial Day

June 1 EARLY DISMISSAL – 12:00 PM
End of 3rd Trimester – 56 Days

Additional Early Out Days Circled in Red.

July 2022 ECFE/EC Screening Update

ECFE:

ECFE Session 1 is set to start on **September 15th/16th**. We are excited for another wonderful school year. We had our June Playdate and Story in the Park. We had a wonderful time together at Brooklyn Park. *Heather Grigg is the teacher.*

***NEW* Learn & Play Class:** This class will be offered again this upcoming school year. This class is offered 1 time each session from 4-5:15 PM. The class is the same as all other ECFE classes that meet on a regular basis. We are excited for September! *Heather Grigg is the teacher.*

Our Session 1 special visitor: Starts back up in September

Session 1 special event: Starts back up in September

Early Childhood Screening:

Our Fall EC Screening is scheduled to be held on *Friday, October 28th from 8:00 AM to 3:00 PM!* We average 14-16 children each screening. *EC Screening is led by Heather Grigg.*

ECFE Summer Camps: Our first Summer Camp was **Art Camp** on *July 11-14*. We had 8 children and 2 wonderful helpers. We enjoyed Tie-Dye day, painting canvases, and making keepsake magnets and frames! It was so much fun! **Beach Camp** is up next from *August 15th-18th*. *Camps are led by Heather Grigg.*

Play Date in the Park: Our July Playdate and Story in the Park is scheduled for July 27th at R-P Preschool Park.

ECFE on the Go: We are looking to hopefully get this started this school year. We are looking to have Monday's be the day where Heather Grigg; *ECFE Coordinator and Teacher*, will go into local childcare provider's homes to have story time and an activity for them to enjoy.

Parent Educator: *We continue to look for a parent educator to come into our classroom each session.*

Heather Grigg | ECFE Coordinator

Rushford-Peterson Schools ISD #239

p: 507-864-7786 ext. 2005

e: heathergrigg@r-pschools.com

a: P.O. Box 627, 1000 Pine Meadows Lane | Rushford, MN 55971

Kid's Club Highlights

July 2022

Summer Kids' Club-

- Summer attendance is up to 60 students.
- We went on a field trip to the Winona County Fair last week.
- August looks to be a “slower” month with most of the activities winding down. We hope to use this time to go to the Spring Grove Pool, Gem Theater, and Jump Start Adventure Park.
- We are currently in the 3rd grade classrooms for the next couple of weeks as they clean and wax the floors in our rooms.
- Our last week of Kids' Club will be August 22-26th.

22-23 School year-

- I sent a survey out to upcoming families about utilizing wrap around care. So far 17 families are planning to sign up.

Laura VanGundy
Kids' Club & Project Kids Director
lauravangundy@r-pschools.com
507-864-7785 x1013