

Regular Monthly Meeting

Monday, December 20, 2021 5:30 PM

R-P Schools Forum Room, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Adoption of Agenda**

5. **Public Comments - Limited to 5 minutes per person**

6. **CONSENT AGENDA**

A. December 8, 2021 Special Meeting Minutes

B. November 15, 2021 Regular Monthly Meeting Minutes

C. Donations in the amount of \$750.

D. November hand payables, wires & payroll liabilities in the amount of \$364,256.81.

E. November payroll in the amount of \$310,716.48.

F. December board bills in the amount of \$170,578.08.

G. Fund Summary Reports as of 11/30/2021.

H. **PERSONNEL:**

1. Resignation of Missy Fahrendholz - Paraprofessional

2. Hires:

a. Patty McAllister - Long-term Sub - Second Grade

b. Becky Bunke - Foodservice Assistant

c. Karen Young - Foodservice Assistant

d. Helen Carney - Foodservice Assistant

e. Kary Mueller-Schansberg - Substitute Paraprofessional

f. Annika Culver - Substitute Paraprofessional / Teacher

7. **NEW BUSINESS**

A. Approve the General Obligation School Building Bond payment, payable to Bond Trust Services in the amount of \$2,107,250 [\$1,610,000 Principal | \$497,250 Interest] to be paid as a hand payable prior to the next regular board meeting in January.

B. Early Retirement Incentive Discussion.

8. **ADMIN REPORTS:**

A. Superintendent Report

B. Elementary Report

C. Middle School / High School Report

D. Community Education Highlights

E. Activities Report - will be added on or before
Monday

9. **TRUTH IN TAXATION PUBLIC HEARING (to begin
promptly at 6:15 p.m.)**

A. 2021 Payable 2022 Levy Presentation - *Toni
Oian, Business Manager.*

B. Superintendent Thompson - additional comments.

C. Public input on Truth in Taxation for 2021
payable 2022 tax levy.

D. Certify the final Levy Certification 2021
Payable 2022 in the amount of \$2,011,891.63

10. **INFORMATION:**

Organizational Meeting - Monday, January 10, 2022

11. **ADJOURNMENT**

**MINUTES
SPECIAL MEETING OF THE SCHOOL
BOARD INDEPENDENT SCHOOL
DISTRICT #239**

The special meeting of the Rushford-Peterson School District #239 was called to order by Vice-Chairperson Joyce Iverson at 5:31 p.m. on Monday, December 8, 2021 in the Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford, MN 55971.

The Pledge of Allegiance was recited.

Members Present: Matt Helgemoe, Joyce Iverson, Jeff Michel, Ken Sawle, Carl Schollmeier and Amy Woxland.

Members absent: Chris Grindland

Administration Present: Superintendent Jon Thompson

District Personnel: Toni Oian and Laura Hahn

Motion by Michel, seconded by Woxland to adopt the agenda. Motion carries unanimously.

Jason Boynton of Smith Schafer & Associates presented the 2020-2021 audit report.

Motion by Sawle, seconded by Michel to approve the school year ending June 30, 2021 audit report.
Motion carries unanimously.

Motion by Helgemoe, seconded by Sawle to approve the SADD Activity account 20-21 reason for no activity and request to remain open. Motion carries unanimously.

Motion by Woxland, seconded by Michel to adopt the Resolution Supporting Form A Application to the Minnesota State High School League Foundation. Motion carries with a roll call vote of 6:0.

INFORMATION:

Regular Monthly Board Meeting beginning at 5:30 in the Forum Room:
December 20 (Truth-in-Taxation meeting will start at 6:15)

Moved by Woxland, seconded by Schollmeier, to adjourn the special meeting at 6:06 p.m. Motion carries unanimously.

Joyce Iverson, Vice-Chairperson

Matt Helgemoe, Clerk

**MINUTES
REGULAR MEETING OF THE SCHOOL
BOARD INDEPENDENT SCHOOL
DISTRICT #239**

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 5:30 p.m. on Monday, November 15, 2021 in the Rushford-Peterson Schools Forum Room.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe Joyce Iverson, Jeff Michel, Ken Sawle, Carl Schollmeier and Amy Woxland.

Members absent: None

Administration Present: Superintendent Jon Thompson, Jake Timm and Angela Shepard

District Personnel: Laura Hahn

Motion by Michel, seconded by Iverson to adopt the agenda as presented. Motion carried unanimously.

There were no public comments.

Motion by Sawle, seconded by Helgemoe to approve the following consent agenda items: November 8, 2021 Special Meeting Minutes, October 18, 2021 Regular Monthly Meeting Minutes, Donations in the amount of \$15,100.87, October hand payables, wires & payroll liabilities in the amount of \$291,800.36, October payroll in the amount of \$272,710.50, November Board Bills in the amount of \$145,732.13; PERSONNEL: Hires: Christina Matter - Elementary & Middle School Paraprofessional, Katherine Holbrook - Middle School Paraprofessional, Jenelle O'Donnell - Assistant Volleyball Coach and John Loney - JH Girls Basketball Coach (7th grade). Motion carried unanimously.

Motion by Iverson, seconded Michel to approve the second reading and adopt the following policies: #405 – Veteran's Preference, #407 – Employee Right to Know – Exposure to Hazardous Substances, #408 – Subpoena of a School District Employee, #409 – Employee Publications, Instructional Materials, Inventions and Creations and #416 – Drug and Alcohol Testing. Motion carried unanimously.

Motion by Woxland, seconded by Sawle to approve the 2021-2022 seniority list. Motion carried unanimously.

Motion by Iverson, seconded by Woxland to set the January Organizational meeting date and time to Monday, January 10, 2022 at 5:30 p.m. in the Forum Room. Motion carried unanimously.

Motion by Michel, seconded by Schollmeier to approve the Resolution Establishing Combined Polling Places. With a roll call vote of 6:0, motion carried unanimously.

Motion by Woxland, seconded by Iverson to approve a \$36,750 fund balance transfer from the general fund to the community service fun. Motion carried unanimously.

Superintendent Thompson presented the Superintendent's report.

The Elementary Principal, MS/HS Principal and Activities Reports as well as highlights from Community Education we all reviewed.

INFORMATION:

Regular Monthly Board Meeting beginning at 5:30 in the Forum Room:
December 20 (Truth-in-Taxation meeting will begin at 6:15 p.m.)

Special Meeting to review and approve the 2020-2021 school year audit – Wednesday, December 8, 2021, 5:30 p.m. in the Forum Room.

Motion by Michel, seconded by Iverson, to adjourn the regular meeting at 6:13 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

DONATIONS - December 2021

11/12/2021	Rushford Lions	\$250.00	Class of '23
11/12/2021	Rushford Lions	\$250.00	Class of '23
12/10/2021	Rushford State Bank	\$250.00	Concession Account
	Total	\$750.00	

We thank the above donors for their generous donations and support of our school district and activities!

Rushford-Peterson Public School

Payment Reg by Bank and Check

NOV 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P22051	45840		Wire	1	1903	KWIK TRIP		No	No	No	11/05/2021	5,700.00
001	P22051	45906		Wire	1	1903	KWIK TRIP		No	No	No	11/22/2021	6,293.75
001	p2205p	45932		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	11/19/2021	6,925.72
001	p2205p	45933		Wire	1	12990	COMMISSIONER OF REVENUE		No	No	No	11/19/2021	8,485.02
001	p2205p	45934		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	11/19/2021	7,711.76
001	p2205p	45935		Wire	1	49200	RUSHFORD STATE BANK		No	No	No	11/19/2021	52,881.26
001	p2205p	45936		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	No	No	11/19/2021	28,038.68
001	p2205q	45948		Wire	1	06600	BLUE CROSS/BLUE SHIELD MINN		No	No	No	11/30/2021	24,647.00
001	p2205q	45949		Wire	1	1241	MN PEIP		No	No	No	11/30/2021	46,133.48
001	p2205q	45950		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	11/30/2021	6,845.72
001	p2205q	45951		Wire	1	12990	COMMISSIONER OF REVENUE		No	No	No	11/30/2021	7,133.02
001	p2205q	45952		Wire	1	2110	GUARDIAN		No	No	No	11/30/2021	1,071.22
001	p2205q	45953		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	11/30/2021	6,042.66
001	p2205q	45954		Wire	1	49200	RUSHFORD STATE BANK		No	No	No	11/30/2021	45,450.65
001	p2205q	45955		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	No	No	11/30/2021	26,209.50
001	P22051	45837	43220	Check	1	46888	REGION ONE A		Yes	No	No	11/01/2021	8,122.00
001	P22051	45839	43221	Check	1	2117	CALEDONIA PUBLIC SCHOOLS		Yes	No	No	11/05/2021	70.00
001	P22051	45838	43222	Check	1	1908	REGION VIII FFA		Yes	No	No	11/05/2021	55.00
001	P22051	45841	43223	Check	1	1015	CASH		Yes	No	No	11/05/2021	240.00
001	P22051	45842	43224	Check	1	2065	THE 507 DANCE COMPANY	Ind/Sole Proprietor	Yes	No	No	11/08/2021	4,877.50
001	P22051	45843	43225	Check	1	46888	REGION ONE A		Yes	No	No	11/09/2021	75.00
001	P22051	45844	43226	Check	1	04596	BENSTON, BILL		Yes	No	No	11/09/2021	75.00
001	P22051	45847	43227	Check	1	2120	ATKINSON, ELIZABETH	Ind/Sole Proprietor	Yes	No	No	11/10/2021	75.00
001	P22051	45845	43228	Check	1	04592	BAKKUM, CATHERINE	Ind/Sole Proprietor	Yes	No	No	11/10/2021	75.00
001	P22051	45846	43229	Check	1	2119	GRAHAM, JUDITH	Ind/Sole Proprietor	Yes	No	No	11/10/2021	75.00
001	P22051	45848	43230	Check	1	36520	MINER, MARY	Ind/Sole Proprietor	Yes	No	No	11/10/2021	120.00
001	P22051	45849	43231	Check	1	58443	THOMPSON, KAREN	Ind/Sole Proprietor	Yes	No	No	11/10/2021	75.00
001	P22051	45851	43232	Check	1	25172	HY-VEE #1896		Yes	No	No	11/12/2021	1,020.00
001	P22051	45902	43283	Check	1	32315	MATH WIZARDS		Yes	No	Yes	11/17/2021	0.00
001	P22051	45903	43284	Check	1	32315	MATH WIZARDS		Yes	No	No	11/17/2021	130.00
001	p2205p	45905	43285	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	11/18/2021	160.97
001	p2205p	45904	43286	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	11/18/2021	2,514.65
001	P22051	45915	43287	Check	1	1934	4 SEASONS FUND RAISING		Yes	No	No	11/22/2021	1,801.82
001	P22051	45913	43288	Check	1	1856	AMAZON CAPITAL SERVICES		Yes	No	No	11/22/2021	45.97
001	P22051	45916	43289	Check	1	2005	ARCHKEY TECHNOLOGIES		Yes	No	No	11/22/2021	415.31
001	P22051	45907	43290	Check	1	08886	CAROLINA BIOLOGICAL SUPPLY CO		Yes	No	No	11/22/2021	37.52
001	P22051	45908	43291	Check	1	13268	CURRICULUM ASSOCIATES		Yes	No	No	11/22/2021	1,502.60
001	P22051	45909	43292	Check	1	13281	CUSTOM COMMUNICATIONS INC		Yes	No	No	11/22/2021	96.39
001	P22051	45921	43293	Check	1	24501	HOBART SALES AND SERVICE		Yes	No	No	11/22/2021	3,088.52

Rushford-Peterson Public School

Payment Reg by Bank and Check

NOV 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
001	P22051	45922	43294	Check	1	29759	KEMPS		Yes	No	No	11/22/2021		902.40
001	P22051	45923	43295	Check	1	32000	M & M LAWN & LEISURE		Yes	No	No	11/22/2021		79.80
001	P22051	45914	43296	Check	1	1918	MINNESOTA FFA STATE ASSOCIATION		Yes	No	No	11/22/2021		992.00
001	P22051	45924	43297	Check	1	41300	NORDIC LANES		Yes	No	No	11/22/2021		150.00
001	P22051	45911	43298	Check	1	1586	PAN-O-GOLD BAKING CO.		Yes	No	No	11/22/2021		264.62
001	P22051	45919	43299	Check	1	2122	PEM FFA		Yes	No	No	11/22/2021		33.00
001	P22051	45912	43300	Check	1	1667	PROJECT FINE		Yes	No	No	11/22/2021		168.80
001	P22051	45910	43301	Check	1	1581	QUADIENT		Yes	No	No	11/22/2021		546.45
001	P22051	45925	43302	Check	1	46804	REINHART FOODSERVICE, LLC		Yes	No	No	11/22/2021		3,775.57
001	P22051	45926	43303	Check	1	48020	RUSHFORD, CITY OF		Yes	No	No	11/22/2021		20,128.76
001	P22051	45927	43304	Check	1	50856	SCHILLING SUPPLY COMPANY		Yes	No	No	11/22/2021		1,206.29
001	P22051	45928	43305	Check	1	52157	SELCO		Yes	No	No	11/22/2021		34.53
001	P22051	45917	43306	Check	1	2027	STAPLES BUSINESS		Yes	No	No	11/22/2021		375.70
001	P22051	45918	43307	Check	1	2031	THOMPSON FARMS		Yes	No	No	11/22/2021		1,846.89
001	P22051	45929	43308	Check	1	61658	WEST MUSIC		Yes	No	No	11/22/2021		57.70
001	P22051	45930	43309	Check	1	63755	WONDERINK PRINTING		Yes	No	No	11/22/2021		52.00
001	P22051	45920	43310	Check	1	2123	WYHE'S CHOICE FUNDRAISING		Yes	No	No	11/22/2021		3,229.00
001	P22051	45931	43311	Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		Yes	No	No	11/22/2021		261.80
001	P22051	45937	43312	Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		Yes	No	No	11/29/2021		275.00
001	P22051	45938	43313	Check	1	1701	SMITH SCHAFFER & ASSOCIATES, LTD.		Yes	No	No	11/29/2021		4,000.00
001	P22051	45939	43314	Check	1	1300	EMPLOYEE BENEFITS CORPORATION		Yes	No	No	11/29/2021		275.00
001	p2205q	45940	43315	Check	1	02370	AFLAC		Yes	No	No	11/30/2021		432.99
001	p2205q	45941	43316	Check	1	1274	MERCHANTS BANK		Yes	No	No	11/30/2021		6,825.36
001	p2205q	45942	43317	Check	1	1836	METLIFE - GROUP BENEFITS		Yes	No	No	11/30/2021		8,737.58
001	p2205q	45943	43318	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	11/30/2021		204.96
001	p2205q	45944	43319	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	11/30/2021		16.00
001	p2205q	45946	43320	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	11/30/2021		140.53
001	p2205q	45945	43321	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	11/30/2021		2,514.65
001	p2205q	45947	43322	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	No	No	11/30/2021		2,176.74
001	P22051	45956	43323	Check	1	18077	FASTENAL		Yes	No	No	11/30/2021		235.00

Bank Total: \$364,256.81Report Total: \$364,256.81

Rushford-Peterson Public School

Payment Reg by Bank and Check

DECEMBER 2021 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P22063	45973		Check	1	01200	ACT		No	No	No	12/20/2021	450.00
001	P22063	45974		Check	1	01561	AIRGAS USA, LLC.		No	No	No	12/20/2021	428.31
001	P22063	45975		Check	1	03137	ARNOLD'S SUPPLY		No	No	No	12/20/2021	114.00
001	P22063	45976		Check	1	03188	CARD MEMBER SERVICES		No	No	No	12/20/2021	220.91
001	P22063	45977		Check	1	04615	BERNARD BUS SERVICE		No	No	No	12/20/2021	46,451.22
001	P22063	45978		Check	1	04698	QUALI-TEE SCREEN PRINTING		No	No	No	12/20/2021	4,842.50
001	P22063	45979		Check	1	06559	BLICK ART MATERIALS		No	No	No	12/20/2021	47.52
001	P22063	45980		Check	1	07018	B & S RENTALS		No	No	No	12/20/2021	100.00
001	P22063	45981		Check	1	1046	MN DEPT OF LABOR AND INDUSTRY		No	No	No	12/20/2021	240.00
001	P22063	45982		Check	1	1083	LASER PRODUCT TECHNOLOGIES		No	No	No	12/20/2021	1,708.22
001	P22063	45983		Check	1	1279	REGENTS OF THE UNIVERSITY OF MIN		No	No	No	12/20/2021	150.00
001	P22063	45984		Check	1	1391	ACENTEK		No	No	No	12/20/2021	4,370.44
001	P22063	45985		Check	1	1392	ALBIN ACQUISITION CORP		No	No	No	12/20/2021	25.00
001	P22063	45986		Check	1	1408	HERITAGE		No	No	No	12/20/2021	2,022.00
001	P22063	45987		Check	1	1431	WOXLAND PLUMBING LLC		No	No	No	12/20/2021	1,295.91
001	P22063	45988		Check	1	1488	RUSHFORD-PETERSON VALLEY		No	No	No	12/20/2021	260.00
001	P22063	45989		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	No	12/20/2021	485.72
001	P22063	45990		Check	1	1596	ADVANCED BUSINESS SYSTEMS, INC.		No	No	No	12/20/2021	184.00
001	P22063	45991		Check	1	1598	ALPHA FOX ENTERPRISES - FRED PET		No	No	No	12/20/2021	192.00
001	P22063	45992		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	12/20/2021	467.73
001	P22063	45993		Check	1	16945	CARDMEMBER SERVICE		No	No	No	12/20/2021	4,426.11
001	P22063	45994		Check	1	1701	SMITH SCHAFER & ASSOCIATES, LTD.		No	No	No	12/20/2021	5,750.00
001	P22063	45995		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	12/20/2021	6,676.93
001	P22063	45996		Check	1	1723	NORSLAND LEFSE		No	No	No	12/20/2021	110.00
001	P22063	45997		Check	1	1796	FARMERS WIN COOP		No	No	No	12/20/2021	29.10
001	P22063	45998		Check	1	1802	HUDL		No	No	No	12/20/2021	550.00
001	P22063	45999		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	12/20/2021	641.82
001	P22063	46000		Check	1	18401	FILLMORE COUNTY AUDITOR TREAS		No	No	No	12/20/2021	601.28
001	P22063	46001		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	12/20/2021	1,368.27
001	P22063	46002		Check	1	1860	COULEE CONNECTIONS		No	No	No	12/20/2021	3,330.00
001	P22063	46003		Check	1	1908	REGION VIII FFA		No	No	No	12/20/2021	1,000.00
001	P22063	46004		Check	1	1950	McMASTER-CARR		No	No	No	12/20/2021	374.80
001	P22063	46005		Check	1	2010	DIRTY DOG PRODUCTIONS		No	No	No	12/20/2021	507.21
001	P22063	46006		Check	1	2063	JEWISON, DAVID	Ind/Sole Proprietor	No	No	No	12/20/2021	440.00
001	P22063	46007		Check	1	2128	BEFOUR INC		No	No	No	12/20/2021	719.00
001	P22063	46008		Check	1	2130	ROCHESTER CITY LINES		No	No	No	12/20/2021	1,650.00
001	P22063	46009		Check	1	2131	DECORAH BASKETBALL ASSOCIATION		No	No	No	12/20/2021	450.00
001	P22063	46010		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No	12/20/2021	2,300.42
001	P22063	46011		Check	1	22380	HARRIS REFRIGERATION		No	No	No	12/20/2021	280.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

DECEMBER 2021 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
001	P22063	46012		Check	1	23400	HIAWATHA VALLEY		No	No	No	12/20/2021	26,936.12
001	P22063	46013		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	No	12/20/2021	1,190.47
001	P22063	46014		Check	1	23750	HILDI INC		No	No	No	12/20/2021	695.00
001	P22063	46015		Check	1	29759	KEMPS		No	No	No	12/20/2021	2,178.20
001	P22063	46016		Check	1	31260	LASER PRODUCT TECHNOLOGIES INC		No	No	No	12/20/2021	635.64
001	P22063	46017		Check	1	37800	MINNESOTA SCHOOL BOARD ASSN.		No	No	No	12/20/2021	125.00
001	P22063	46018		Check	1	37910	MSDS ONLINE, INC.		No	No	No	12/20/2021	1,299.00
001	P22063	46019		Check	1	39800	NASCO		No	No	No	12/20/2021	41.52
001	P22063	46020		Check	1	39920	NATIONAL FFA ORGANIZATION		No	No	No	12/20/2021	573.00
001	P22063	46021		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	No	12/20/2021	112.50
001	P22063	46022		Check	1	46804	REINHART FOODSERVICE, LLC		No	No	No	12/20/2021	8,308.29
001	P22063	46023		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	12/20/2021	28.49
001	P22063	46024		Check	1	48020	RUSHFORD, CITY OF		No	No	No	12/20/2021	10,632.05
001	P22063	46025		Check	1	48600	RUSHFORD FOODS		No	No	No	12/20/2021	3,807.57
001	P22063	46026		Check	1	48604	RUSHFORD HARDWARE		No	No	No	12/20/2021	378.03
001	P22063	46027		Check	1	50978	SCHOOL SPECIALTY LLC.		No	No	No	12/20/2021	69.41
001	P22063	46028		Check	1	52157	SELCO		No	No	No	12/20/2021	606.04
001	P22063	46029		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	12/20/2021	32.00
001	P22063	46030		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	12/20/2021	885.00
001	P22063	46031		Check	1	56040	PAM'S CORNER		No	No	No	12/20/2021	2,058.32
001	P22063	46032		Check	1	61278	VERIZON WIRELESS		No	No	No	12/20/2021	208.78
001	P22063	46033		Check	1	61614	WASTE MANAGEMENT		No	No	No	12/20/2021	881.27
001	P22063	46034		Check	1	63025	WHV INC		No	No	No	12/20/2021	9,000.00
001	P22063	46035		Check	1	63062	WINONA HEALTH SERVICE	AT	No	No	No	12/20/2021	4,492.50
001	P22063	46036		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		No	No	No	12/20/2021	143.46

Bank Total: \$170,578.08

Report Total: \$170,578.08

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

EXPENSES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
Description		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	23,497.00	168.84	9,927.06	42%	210.00	43%	13,359.94
020	Office of Supt	146,572.00	12,524.07	60,762.11	41%	860.00	42%	84,949.89
050	School Administration	405,162.00	31,186.68	147,802.06	36%	0.00	36%	257,359.94
105	General Admin Support - elect.	1,000.00	1,005.18	1,490.76	149%	0.00	149%	(490.76)
107	Other Administrative Support	27,812.00	0.00	12,118.24	44%	0.00	44%	15,693.76
108	Administrative Technology Serv	16,412.00	893.74	6,670.77	41%	0.00	41%	9,741.23
110	Business Services	254,096.00	21,059.80	91,793.56	36%	2,090.04	37%	160,212.40
201	Kindergarten	181,700.00	10,945.50	33,838.28	19%	0.00	19%	147,861.72
203	Elementary Education	1,155,055.00	63,959.90	275,980.48	24%	2,082.12	24%	876,992.40
204	Title II, Part A	0.00	17,556.23	17,556.23	0%	0.00	0%	(17,556.23)
211	Secondary - General	493,295.00	28,069.23	71,065.86	14%	13,124.00	17%	409,105.14
212	Art	96,484.00	7,342.86	28,830.57	30%	641.50	31%	67,011.93
216	Title I	73,791.00	2,368.90	16,022.97	22%	0.00	22%	57,768.03
218	Gifted & Talented	16,572.00	130.00	312.50	2%	0.00	2%	16,259.50
219	Limited English Prof	0.00	0.00	383.52	0%	0.00	0%	(383.52)
220	English Language Art	295,284.00	24,183.96	73,448.76	25%	0.00	25%	221,835.24
230	Foreign Language	93,568.00	7,602.41	24,075.09	26%	0.00	26%	69,492.91
240	Physical Ed & Health	216,306.00	16,685.93	52,681.65	24%	62.96	24%	163,561.39
256	Mathematics	293,841.00	25,316.08	74,969.16	26%	0.00	26%	218,871.84
258	Music	183,014.00	21,681.92	47,907.32	26%	0.00	26%	135,106.68
260	Science	214,597.00	17,531.87	55,180.66	26%	1,107.85	26%	158,308.49
270	Social Studies	289,921.00	23,729.41	72,994.28	25%	0.00	25%	216,926.72
274	Study Skills Improvement	0.00	2,632.80	7,897.54	0%	0.00	0%	(7,897.54)
275	Kindergarten Indiv Instruction	0.00	3,721.48	10,877.40	0%	0.00	0%	(10,877.40)
276	Elementary Indiv Instruction	0.00	1,516.86	4,818.78	0%	0.00	0%	(4,818.78)
277	Seconday Indiv Instruction	0.00	(4,400.44)	0.00	0%	0.00	0%	0.00
291	Cocurricular Activity	13,224.00	1,385.14	1,385.14	10%	0.00	10%	11,838.86
292	Boys/Girls Athletics	59,561.00	1,069.79	3,996.21	7%	0.00	7%	55,564.79
294	Boys Athletics	96,834.00	22,793.85	37,219.20	38%	0.00	38%	59,614.80

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

EXPENSES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
Description		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
296	Girls Athletics	76,805.00	15,951.50	17,980.44	23%	75.00	24%	58,749.56
298	Extra-Curricular Activities	53,366.00	6,934.59	22,534.32	42%	5,211.91	52%	25,619.77
301	Agriculture	137,003.00	11,438.24	31,207.35	23%	0.00	23%	105,795.65
321	Health Science Technology Educ	12,859.00	0.00	0.00	0%	0.00	0%	12,859.00
331	Personal Fam Liv Sci	52,231.00	5,371.01	17,198.45	33%	1,843.46	36%	33,189.09
341	Business Education	25,886.00	3,731.48	8,365.97	32%	0.00	32%	17,520.03
361	Trade & Industrial	0.00	9.99	1,070.57	0%	0.00	0%	(1,070.57)
380	Vocational Transiton	23,142.00	1,436.26	4,441.94	19%	0.00	19%	18,700.06
400	General Special Education	57,100.00	3,291.82	3,291.82	6%	0.00	6%	53,808.18
401	Speech/Lang Impaired	24,947.00	1,876.26	6,103.26	24%	0.00	24%	18,843.74
402	Mental Impair Mild	129,012.00	3,827.23	21,205.95	16%	0.00	16%	107,806.05
404	Adapted Phy Ed	28,415.00	1,426.90	2,609.11	9%	0.00	9%	25,805.89
405	Deaf-Hard of Hearing	16,347.00	1,477.57	3,792.87	23%	0.00	23%	12,554.13
406	Visually Impaired	0.00	1,024.30	2,598.68	0%	0.00	0%	(2,598.68)
407	Specific Learn Disability	274,511.00	22,926.73	72,261.94	26%	500.00	27%	201,749.06
408	Emotional/Behavioral Disorder	87,456.00	8,933.46	18,042.79	21%	0.00	21%	69,413.21
410	Other Health Impaired	126,747.00	8,177.08	23,051.55	18%	0.00	18%	103,695.45
411	Autism	22,982.00	2,595.69	6,193.53	27%	0.00	27%	16,788.47
412	Early Child Sp Ed	121,984.00	8,325.25	27,393.38	22%	0.00	22%	94,590.62
416	Severely Nultply Impaired	34,860.00	2,672.76	7,910.77	23%	0.00	23%	26,949.23
420	Special Education	159,721.00	29,306.70	44,234.38	28%	0.00	28%	115,486.62
422	Students without disabilities	208,063.00	17,113.34	54,166.19	26%	300.00	26%	153,596.81
620	Library Ed Media	54,261.00	4,271.38	14,142.47	26%	4,087.28	34%	36,031.25
630	Instructional-Related Technolo	133,979.00	8,214.31	66,430.36	50%	0.00	50%	67,548.64
640	Staff Development	51,294.00	12,328.15	20,201.96	39%	0.00	39%	31,092.04
710	Secondary Counseling/Guidance	101,279.00	8,016.74	24,047.90	24%	1,515.00	25%	75,716.10
715	School Security	0.00	575.31	1,197.73	0%	599.00	0%	(1,796.73)
720	Health Services	28,701.00	3,260.75	7,855.25	27%	0.00	27%	20,845.75
740	Social Worker Salary	35,125.00	3,195.16	9,101.23	26%	0.00	26%	26,023.77

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

EXPENSES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
Description		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
760	Pupil Transportation	614,928.00	51,797.46	181,330.27	29%	6,396.00	31%	427,201.73
810	Operation/Maintenance	587,204.00	58,801.97	272,822.58	46%	188.45	46%	314,192.97
850	Facilities	24,500.00	0.00	525.81	2%	0.00	2%	23,974.19
865	LTFM Excl'd Costs -Pro 866,867	63,837.00	5,695.98	33,162.49	52%	6,143.25	62%	24,531.26
940	School Insurance	62,000.00	0.00	51,095.88	82%	0.00	82%	10,904.12
01	General Fund	8,078,143.00	676,667.36	2,319,575.35	29%	47,037.82	29%	5,711,529.83
02	Food Service Fund							
770	Food Service	384,049.00	42,035.65	126,930.55	33%	2,882.30	34%	254,236.15
02	Food Service Fund	384,049.00	42,035.65	126,930.55	33%	2,882.30	34%	254,236.15
04	Community Service							
505	Community Education	71,784.00	203.00	18,702.08	26%	0.00	26%	53,081.92
510	Adults With Disabili	3,489.00	0.00	413.58	12%	0.00	12%	3,075.42
570	School Age Care	82,492.00	10,911.23	43,358.37	53%	0.00	53%	39,133.63
580	ECFE	35,823.00	2,908.36	10,339.73	29%	0.00	29%	25,483.27
582	School Readiness	157,084.00	20,136.00	41,725.86	27%	0.00	27%	115,358.14
583	Preschool Screening	4,250.00	2,482.49	3,702.66	87%	0.00	87%	547.34
585	Youth Development	26,791.00	4,877.50	8,495.37	32%	0.00	32%	18,295.63
590	Other Community Ed Programs	200.00	0.00	0.00	0%	0.00	0%	200.00
04	Community Service	381,913.00	41,518.58	126,737.65	33%	0.00	33%	255,175.35
07	Debt Redemption							
910	Retire Long-Term Obl	2,605,000.00	0.00	497,725.00	19%	0.00	19%	2,107,275.00
07	Debt Redemption	2,605,000.00	0.00	497,725.00	19%	0.00	19%	2,107,275.00
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	48.17	0%	0.00	0%	(48.17)
18	Custodial	0.00	0.00	48.17	0%	0.00	0%	(48.17)
21	Activity Fund							
203	Elementary Education	9,000.00	0.00	0.00	0%	0.00	0%	9,000.00
258	Music	0.00	1,977.50	3,117.61	0%	2,622.50	0%	(5,740.11)
291	Cocurricular Activity	50,000.00	470.75	4,926.30	10%	7.94	10%	45,065.76
294	Boys Athletics	0.00	5,533.95	10,784.63	0%	2,469.88	0%	(13,254.51)

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

EXPENSES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
21	Activity Fund							
296	Girls Athletics	0.00	2,301.00	4,910.61	0%	2,225.35	0%	(7,135.96)
298	Extra-Curricular Activities	5,371.00	3,525.89	17,512.85	326%	3,635.53	394%	(15,777.38)
760	Pupil Transportation	0.00	0.00	609.36	0%	0.00	0%	(609.36)
21	Activity Fund	64,371.00	13,809.09	41,861.36	65%	10,961.20	82%	11,548.44
50	Fundraising							
298	Extra-Curricular Activities	60,000.00	11,086.56	17,363.81	29%	511.09	30%	42,125.10
50	Fundraising	60,000.00	11,086.56	17,363.81	29%	511.09	30%	42,125.10
Report Totals:		11,573,476.00	785,117.24	3,130,241.89	27%	61,392.41	28%	8,381,841.70

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

REVENUES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
Description		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(8,004,178.00)	(167,653.61)	(2,586,624.21)	32%	0.00	32%	(5,417,553.79)
203	Elementary Education	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
211	Secondary	(15,600.00)	(324.00)	(324.00)	2%	0.00	2%	(15,276.00)
212	Art	(100.00)	0.00	(70.00)	70%	0.00	70%	(30.00)
292	Boys/Girls Athletics	(300.00)	0.00	(2,080.00)	693%	0.00	693%	1,780.00
294	Boys Athletics	(21,000.00)	2,995.00	(11,059.00)	53%	0.00	53%	(9,941.00)
296	Girls Athletics	(12,100.00)	(1,125.00)	(11,198.00)	93%	0.00	93%	(902.00)
298	Extra-Curricular Activities	(10,800.00)	(140.00)	(8,615.94)	80%	0.00	80%	(2,184.06)
301	Agriculture	(600.00)	0.00	(125.00)	21%	0.00	21%	(475.00)
331	Personal Family Life Science	(900.00)	(200.00)	(500.00)	56%	0.00	56%	(400.00)
620	Library Ed Media	0.00	(12.49)	(12.49)	0%	0.00	0%	12.49
630	Instruction Related Technology	(1,800.00)	0.00	(1,250.00)	69%	0.00	69%	(550.00)
850	Facilities	(51,832.00)	0.00	0.00	0%	0.00	0%	(51,832.00)
865	LTFM Districtwide Revenue	17,662.00	0.00	0.00	0%	0.00	0%	17,662.00
01	General Fund	(8,106,548.00)	(166,460.10)	(2,621,858.64)	32%	0.00	32%	(5,484,689.36)
02	Food Service Fund							
000		(395,300.00)	(2,134.52)	(41,158.20)	10%	0.00	10%	(354,141.80)
02	Food Service Fund	(395,300.00)	(2,134.52)	(41,158.20)	10%	0.00	10%	(354,141.80)
04	Community Service							
505	Community Education	(55,323.00)	(1,455.00)	(23,191.31)	42%	0.00	42%	(32,131.69)
510	Adults With Disabili	(5,000.00)	0.00	(700.00)	14%	0.00	14%	(4,300.00)
570	School Age Care	(97,416.00)	(4,269.02)	(31,697.79)	33%	0.00	33%	(65,718.21)
580	ECFE	(36,122.00)	(68.00)	(8,851.69)	25%	0.00	25%	(27,270.31)
582	School Readiness	(105,893.00)	(11,229.20)	(36,548.71)	35%	0.00	35%	(69,344.29)
583	Preschool Screening	(2,300.00)	0.00	(573.75)	25%	0.00	25%	(1,726.25)
585	Youth Development	(29,548.00)	(915.00)	(5,778.00)	20%	0.00	20%	(23,770.00)
590	Other Community Ed Programs	(270.00)	(223.71)	(242.58)	90%	0.00	90%	(27.42)
04	Community Service	(331,872.00)	(18,159.93)	(107,583.83)	32%	0.00	32%	(224,288.17)
07	Debt Redemption							

Rushford-Peterson Public School
Summary Report for Board
Period Ending November 30, 2021

REVENUES

Sequence: Fd, Pro

		22ADP					% YTD	Remaining
		Annual Budget	Period 202205	Year To Date	% YTD	Encumbrances	+ Enc	Balance
Description								
07	Debt Redemption							
000		(2,577,431.00)	(285,890.90)	(1,813,580.30)	70%	0.00	70%	(763,850.70)
07	Debt Redemption	(2,577,431.00)	(285,890.90)	(1,813,580.30)	70%	0.00	70%	(763,850.70)
18	Custodial							
298	Extra-Curricular Activities	0.00	(145.00)	(145.00)	0%	0.00	0%	145.00
18	Custodial	0.00	(145.00)	(145.00)	0%	0.00	0%	145.00
21	Activity Fund							
000		(50,000.00)	(20,435.90)	(42,311.36)	85%	443.62	84%	(8,132.26)
258	Music	0.00	(100.00)	(100.00)	0%	0.00	0%	100.00
291	Extra Curricular	0.00	(1,020.34)	(1,220.34)	0%	0.00	0%	1,220.34
292	Boys/Girls Athletics	0.00	(433.67)	(433.67)	0%	0.00	0%	433.67
294	Boys Athletics	0.00	0.00	7,756.01	0%	0.00	0%	(7,756.01)
296	Girls Athletics	0.00	(6,985.19)	(7,146.97)	0%	0.00	0%	7,146.97
298	Extra-Curricular Activities	0.00	690.34	(5,527.37)	0%	0.00	0%	5,527.37
21	Activity Fund	(50,000.00)	(28,284.76)	(48,983.70)	98%	443.62	97%	(1,459.92)
50	Fundraising							
298	Extra-Curricular Activities	(60,000.00)	(55,833.47)	(71,924.70)	120%	0.00	120%	11,924.70
50	Fundraising	(60,000.00)	(55,833.47)	(71,924.70)	120%	0.00	120%	11,924.70
Report Totals:		(11,521,151.00)	(556,908.68)	(4,705,234.37)	41%	443.62	41%	(6,816,360.25)

Early Retirement Incentive -

Discussion Points -

1. Designed to save the district money
2. Cost
3. Savings
4. What are the drawbacks to offering an incentive?
 - You lose veteran, experienced teachers
 - Is it truly an incentive if offered yearly, or does it become the expectation?
5. Would we want this to be for one year or ongoing.

Cost to District - Yearly Cost of Insurance

\$910 each month X 12 months = \$10,920

1 year = \$10,920

2 years = \$21,840

3 years = \$32,760

Savings

Depending on the salary of the retiring teachers and the experience a new teacher brings, the savings **might be** as high as \$25,000 a year, or \$50,000 over the two years. (These savings would be greater if no replacement was hired)

Year-By-Year Incentive or Permanent Policy

- We've offered an incentive every year since 2008
- Only change was number of years for incentive (1 year the first 5 years, then normally 2 years there after)
- Permanent policy would eliminate the need to consider it yearly
- We would need to complete a first and second reading which would delay the process. Always best for the district if we know of retirements before budget decisions are made for the following year.

Superintendent Recommendation

Looking at our current enrollment trend and its impact on our budget, any prospect of lowering our expenses is a positive. I recommend that we complete the process as an incentive this year just as we have for the past 13 years.

The recommended incentive would remain at two years of insurance coverage.

Discussion



Superintendent's Report

December 20, 2021

"Always Our Best"



Vision: Empowering all for lifelong learning

Mission: Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

OSHA COVID-19 Emergency Temporary Standard (ETS) -

The OSHA issued COVID-19 Vaccine or Testing Emergency Standard (ETS) is still on hold pending court decisions on the matter.

We will continue to closely monitor the situation and will provide additional information as it becomes available.

Gator Purchase -

The district's Gator (utility vehicle) that we utilize for our outdoor campus and events died earlier this fall. We have purchased a replacement from Chuck Ehler. I note this only because of Mr. Ehler's former role within the district. We have utilized Mr. Ehler's Gator numerous times over the years and know that it is in great condition, was well taken care of and we did receive a good deal on the price. Used utility vehicles are not easy to find.

Video of Board Meetings -

I have had a few folks reach out to me asking about the possibility of the school providing video of School Board meetings.

We will take a few minutes at the meeting to discuss this in more detail.

Area Schools and Board Meeting Video Survey On Next Page

SURVEY RESULTS OF TEN AREA SCHOOLS

Does your district provide video of Board meetings and do you archive the meetings on your website or other location?

6 schools responded with NO

1 school responded that they periodically provide video, but nothing established

2 schools provide a zoom link but do not record

1 school has local cable company provide this service

Caledonia - NO,

Cotter - NO,

Dover-Eyota - NO, not now but did last year.,

St. Charles - NO,

Mabel-Canton - NO,

Fillmore Central - NO,

Plainview-Elgin-Millville - sporadic for public forums,

Lewiston-Altura - ZOOM link, no recording or archive,

Wabasha-Kellogg - ZOOM link because of COVID, no public interaction, plan to reevaluate this,

Chatfield - Local Cable Company completes this

Elementary School Board Report
December 20, 2021
Mrs. Shepard
Respect. Integrity. Excellence.

Elementary Classroom Updates- written by classroom teachers

Angela Shepard-

Fire Prevention Poster Contest Winners

1st Place – Callie Anderson, Aiden Woxland, Ella Timm

2nd Place – Adeline Johnson, Teagan Cords, Maycie Anderson

3rd Place – Dominick Agrimson, Claire Gorder, Ravyn Cords

Semcac Food Shelf- \$458,81 & 67 Pounds of food.

This money and food items were collected at the Elementary Music Program and by the Diversity Club

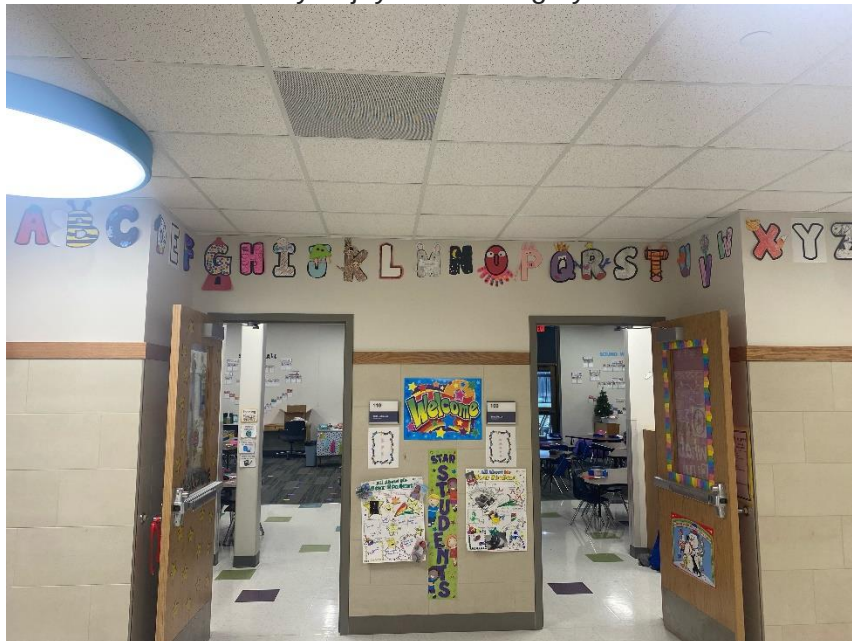
Early Childhood- Emily Johnson, Alison Kjos

Preschool is having fun in small groups with holiday themed math and literacy activities! Lots of fun hands on activities for the month of December! They are enjoying playing in the snow with the nice weather, too!

Also preschool teachers are planning to have a preschool sign up during parent teacher conferences in February for all 3-5 year olds for the 2022-2023 school year.

Kindergarten- Krissy Kelly, Lacey Drinkall

Kindergarten just finished up our ABC letter exchange! We received decorated letters of the alphabet from all schools across the US! We hung them up in our hallway for everyone to see! We were assigned the letter Zz and made it into a zebra! We sent it out to all of the different schools! The kids really enjoyed receiving by the letters and reading all about their schools!



1st- Becky Lind, Jessica Burt

Oh boy! There is nothing quite like being around First Graders in the fall/winter. We have been super busy since even before Thanksgiving! In November we disguised turkeys with the help of our families, then displayed them in the hallway for everyone to enjoy our creativity! We had a box of popcorn, some turkey princesses, a few super-hero turkeys and so many other fun ideas. We then journal about why we thought our disguise would save our turkey! We continue to practice our writing skills.

We are doing a lot of reading and working on our sight word recognition, how to blend words we do not know and break words apart to help us decode. We check our fluency once a week and set goals to get a higher number than the week before!

Our math journey had us learning about Fact Families and the relationship between addition and subtraction. Meanwhile, we keep honing our addition and subtraction skills to become faster at recognizing facts. We are working on counting on by 10's from anywhere on the number line. It can be challenging, however, when we understand it...Wow!

In Social Studies we have learned about Native Americans, map skills and are currently exploring how other countries/peoples celebrate the Christmas Season. This is an awesome way for us to practice our map skills!

Mrs. Burt's and Mrs. Lind's First Grade Classes wish you all a Merry Christmas and an awesome New Year!

2nd- Shannon Kopperud, Carissa George, Clay Olstad

Second grade has a busy month of December planned. In math we have moved on to 2-digit subtraction with regrouping, which is getting easier every day. We're all making good progress in reading, and our theme for this unit is, "What does it mean to be creative?" This week we're talking and reading about how creative thinking helps us solve problems. Science is all about matter, a brand new concept for us. We can't wait to learn more about it! And in social studies we are learning about geography. We are excited to be participating in a postcard exchange again this year. So far we have received almost 20 postcards from schools in different states. We LOVE getting mail! Check out our map in the second grade hallway sometime.

3rd- Hannah Pape, Jade Olstad

Our third graders have been working hard this past month. We have started learning about division, different types of nouns, and the parts of a map. Our students have started their second book club chapter books and have finished learning all their lowercase cursive letters. We are looking forward to some fun activities before Christmas break and each student will be receiving their very own dictionary on the 21st!

4th- Jon Theuer, Meredith Johnson

The 4th graders are trudging on! We are ALMOST done with Multiplication and Division (thank goodness!). We are moving on to open sentences, factors, multiples, primes, and composite numbers, and eventually DUN DUN DUNNNNN fractions. In Reading we have finished out Comprehension Boot Camp, and are moving on to People and Accomplishments learning about text structure, text evidence, comparing and contrasting texts. In science Mrs. Johnson's class is

wrapping up making our maps in social studies, and Mr. Theuer's class is constructing circuits with the circuit kits.

5th- Dave Lind, Emily Charlebois

Reading about inventors and artist along with a creative writing project. Also covering plants and events leading up to the revolutionary war.

K-5 Intervention- Margaret Marklowitz, Mary Wolter, Chris Drinkall

K-2 Intervention- Margaret Marklowitz

K- working on letter names and sound; decoding and blending for reading. Numbers 1-20 - will move on to 1-30 after Christmas plus basic addition.

1st - reading fluency and accuracy; vowel patterns and building reading skills. Math working on number recognition 1-30 -- need to get to 150 by year end but low group. Addition and subtraction as well.

2nd - reading fluency and accuracy along with comprehension and writing skills. Math -- regrouping for addition and subtraction.

Benchmark testing schedule is ready for January = now working on having everything ready to start on Jan.3.

No extended day for December -- had good attendance Oct- Dec. 2. Will resume on Jan

Mary Wolter- Grades 3 - 5 intervention continue to support the classroom with reading, math and writing skill building. We are preparing for Winter Benchmark Testing that begins after winter break.

Title- Tami Tinderholt

Title 1- We are working on getting reading for Winter Benchmark testing coming in January. We also made some fun handprint Christmas ornaments for the kids to take home and enjoy. As always we are working hard in math and reading.

PE- K-3 – Teresa Brown

In grades K-2 we have used the parachute working on the benchmarks 1) Identifying class rules and protocols related to self, space and equipment and 2) Share equipment and space with others. We played various games using the parachute and added a little science talking about how the air is trapped in the parachute and what that does and how it escapes. We have now moved onto balloons to improve our eye-hand coordination. We are working on the benchmark for volleying individually and with a partner, using various body parts making multiple contacts.

Third grade has been participating in our archery unit. We use compound bows when we shoot. This is an awesome experience for our students to be offered this life long activity. We do various games to work on aiming and also shooting at the block targets. The benchmark we

are working on is 3.4.1.1 Work independently for extended periods of time while exhibiting personal responsibility related to equipment and 3.4.2.1 accept and implement corrective feedback from the teacher.

PE- 4th-5th- Nikki Schultz

4th and 5th grade have been doing Archery. They will be finishing up before Christmas by shooting at balloons and trying to pop them to get the goodies that are inside. The students were super excited about this unit as they did not get to do it last year. So this was the first time for 4th grade and the second time for 5th grade having archery.

November 16 and 17 were National Cup Stacking day and this year we did not break the world record of cup stacking. Hopefully, we can do it next year.

Special Education –Aspen Hartmann, Amber Meisch

We have been working in a small group setting on utilizing strategies and skills with reading, writing, math, and social emotional to increase students' success within their general education classroom.

Middle/High School Board Report
December 20, 2021
Mr. Timm
Respect – Integrity - Excellence

GOAL 1: Personalize learning for all students in pursuit of their academic excellence.

Middle School Honor Roll Information (Trimester 1):

	A Honor Roll	B Honor Roll	Total
6th Grade	24	18	42/59 (71.2%)
7th Grade	28	15	43/59 (72.9%)
8th Grade	35	13	48/59 (81.4%)
Total	87	46	133/177 (75.1%)

High School Honor Roll Information (Trimester 1):

	A Honor Roll	B Honor Roll	Total
9th Grade	14	14	28/58 (48.3%)
10th Grade	7	22	29/46 (63%)
11th Grade	13	17	30/52 (57.7%)
12th Grade	16	15	31/43 (72.1%)
Total	50	68	118/199 (59.3%)

GOAL 2: Develop well-rounded students in the areas of character, community & academics.

Congratulations to our Middle and High School Bands on their wonderful performance they put on last week. We had a packed house! A big thank you to Mr. George for putting on such a wonderful concert for our community.

Good Luck to our Middle and High School Choir who will be putting on their performance on December 21. I am expecting another great performance by our students, and encourage you to attend.

GOAL 4: Promote and provide positive school and community culture that engages all stakeholders.

On Friday, February 18th we are working to host a Career Speaker afternoon for our 9-12th grade students. Our career Navigator, MaryAnne Smith, is working hard to secure speakers in a variety of areas for our students.

MaryAnne works closely with our CTE Team; Mr. Lind, Ms. Thorman, Mrs. Thompson, Mr. Hinke, Mrs. Torkelson and Mrs. Helgemoe. She meets with them as a group along with individually each month to continue to identify ways to connect our students with employers in the area and also to help prepare students for possible careers after high school.

Miscellaneous

December 21 – MS/HS Choir Concert
 January 12 – District Spelling Bee
 February 3 – Parent/Teacher Conferences
 February 18 – Career Speakers
 March 9 – End of Trimester 2
 March 14 – Large Group Music Contest at Fillmore Central

Project Kids & Kid's Club Highlights

December 2021

Project Kids Highlights:

- We are at 31 students on our PK roster (started the school year with 19).
- I am researching a second Grant through the DHS- Child Care Stabilization Base Grant Application. Their website states, "The American Rescue Plan Act was signed into law in March 2021, and it provided Minnesota with additional funds designed to help stabilize the child care industry as the state continues to recover from the COVID-19 pandemic. At the end of June, the Minnesota legislature created Minnesota's Child Care Stabilization Grant Program, which began in June 2021 and will last until June 2023."
- I am in the process of building ProCare with a goal of rolling out the first invoice on January 10th, 2022.

Kids' Club Highlights:

- Kids' Club attendance continues to rise- we are up to 51 students (started the school year with 41).
- We are looking forward to some of our college students helping out over their winter breaks!

Laura VanGundy
Kids' Club & Project Kids Director
lauravangundy@r-pschools.com
507-864-7785 x1013

December ECFE/EC Screening Update 2021

ECFE:

ECFE Session 2 will be complete this week and we are now on to Session 3 of classes. Session 3 classes started again on **January 6th/7th of 2022**. We have an average for 10-15 kiddos still each class. Project kids continues to come over Friday mornings and this is working out great. We have 4 **new** families that joined our program this year and almost all families from last year return. Heather Grigg is the teacher and Kristi Agrimson has been assisting on Thursday evenings with Alison Dvorak assisting with Friday mornings.

Our Little Elves Workshop was a HUGE success with **9 families/20 kids** come through-1 family from a Rochester. It was a lot of fun.

Early Childhood Screening:

Our Fall Early Childhood Screening was held on November 5th. We had 13 kiddos be screened that day. Our Spring EC Screening is set for Friday, March 25th from 8:00 AM to 3:00 PM. EC Screening is led by Heather Grigg.

Heather Grigg | ECFE Coordinator

Rushford-Peterson Schools ISD #239

p: 507-864-7786 ext. 2005

e: heathergrigg@r-pschools.com



Rushford-Peterson Schools

2021 Payable 2022

Truth In Taxation Public Meeting

6:15 PM

December 20, 2021

at the

Rushford-Peterson School District – Forum Room

1000 Pine Meadows Lane

Rushford, MN 55971



Rushford-Peterson Schools

Truth in Taxation Law

Minnesota's Truth in Taxation Law requires that cities, counties and school districts follow certain steps before adopting a tax levy for the following year. One important part of that law requires a mailed notice to each property owner in the county, which describes the tax levies proposed by the city, county and school district and what percent increase such a levy would mean in dollars.



Rushford-Peterson Schools

Truth in Taxation Public Meeting

A second part of the law pertains to a “Truth in Taxation” public meeting for each taxing jurisdiction.

You are here tonight as part of the school district’s public meeting process.



Rushford-Peterson Schools

Requirements of the Truth in Taxation Public Meeting

1. Discuss proposed property tax levy for taxes payable 2022
2. Provide and discuss information on the current budget (2021-2022).
3. Public must be given a reasonable amount of time to comment on the proposed property tax levy and budget and to ask questions.

- Minnesota Statute 275.065



Rushford-Peterson Schools

Points to Remember:

1. Revenue formulas are set by the State Legislature except for voter approved referendums.
2. Local Levy and State Aid mix are set by the State Legislature.
3. An increase in local taxes does not necessarily mean an increase in revenues for the school district.



Rushford-Peterson Schools

School District Budget

Current School Year
2021-2022

Fund Accounting Overview

2021-2022

GENERAL FUND (Fund 01)

- Revenue is based on student enrollment
- The local referendum levy is part of the General Fund
- Provides for classroom instruction, instructional supplies and equipment, and other educational activities
- Special Education, and State / Federal Mandated Programs
- Extra-curricular Activities
- Pupil Transportation
- Facilities Operation and Maintenance
- Capital Expenditures and Improvements
- Health and Safety Code Compliance

FOOD SERVICE (Fund 02)

- School Breakfast and Lunch Program

Fund Accounting Overview (*cont.*)

2021-2022

COMMUNITY SERVICE (Fund 04)

- Levy is based on adult population in the District
- Early childhood levy is based on the number of children under 5
- School Age Care Levy
- Provides for enrichment programs for any age level that are not part of the K-12 education program
- Early Childhood Family Education
- School Readiness
- Adult Basic Education

DEBT SERVICE (Fund 07)

- Based on annual debt retirement schedules for the district's outstanding bonded indebtedness. Annual levy is for the payment of principal and interest on bonds as due. The principal balance on the District's bonds is \$28,790,000.



Rushford-Peterson Schools

2021-2022 BUDGET OVERVIEW REVENUES

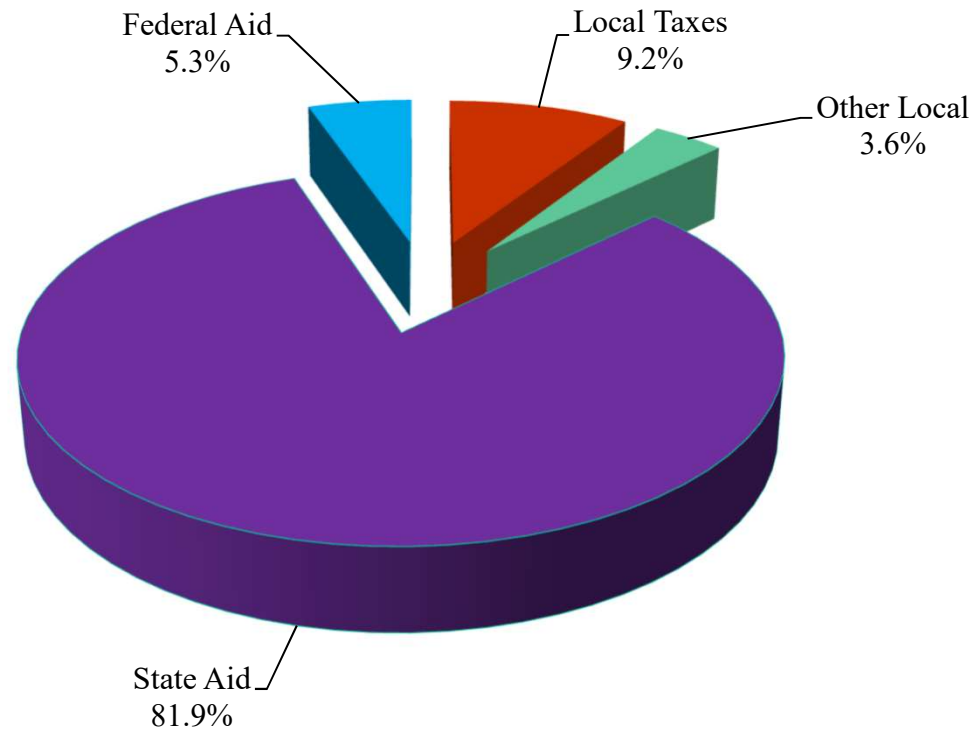
	20-21 Actual	21-22 Budget	Percent Change
General Fund	7,869,774	8,216,548	4.41%
Food Service	341,917	395,300	15.61%
Community Service	313,254	331,872	5.94%
Debt Service	2,590,340	2,577,431	-0.50%
Totals	\$ 11,115,285	\$ 11,521,151	3.65%



Rushford-Peterson Schools

General Fund Revenue Budget

Where Do Our School Revenues Come From?





Rushford-Peterson Schools

2021-2022 BUDGET OVERVIEW EXPENDITURES

	20-21 Actual	21-22 Budget	Percent Change
General Fund	8,198,457	8,078,143	-1.47%
Food Service	338,881	384,049	13.33%
Community Service	318,869	381,913	19.77%
Debt Service	2,601,775	2,605,000	0.12%
Totals	<u>\$ 11,457,982</u>	<u>\$ 11,449,105</u>	<u>-0.08%</u>



Rushford-Peterson Schools

HOW ARE GENERAL FUND DOLLARS SPENT?

Expenses incurred in the operation of the district are paid from the General Fund. The following schedule relates how the 2020-21 dollars allocated to the General Fund were spent:

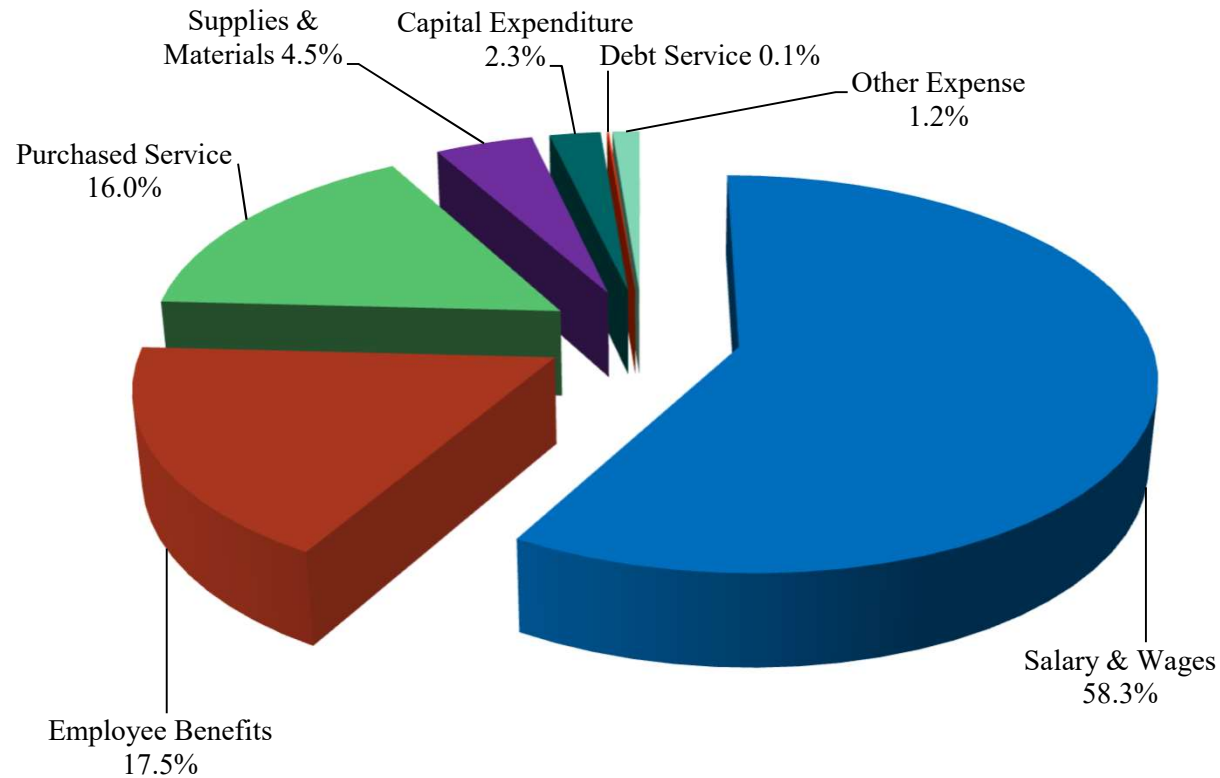
District & School Administration	7.0%	577,591
District Support Services	3.6%	295,118
Regular Instruction	49.5%	4,055,066
Vocational Instruction	2.7%	218,645
Special Education Instruction	15.4%	1,262,238
Instructional Support Services	2.7%	223,663
Pupil Support Services	9.4%	771,682
Sites-Buildings, Equipment	9.0%	737,201
Fiscal and Other	0.7%	57,253
	100.0%	<u>\$8,198,457</u>



Rushford-Peterson Schools

General Fund Expenditure Budget

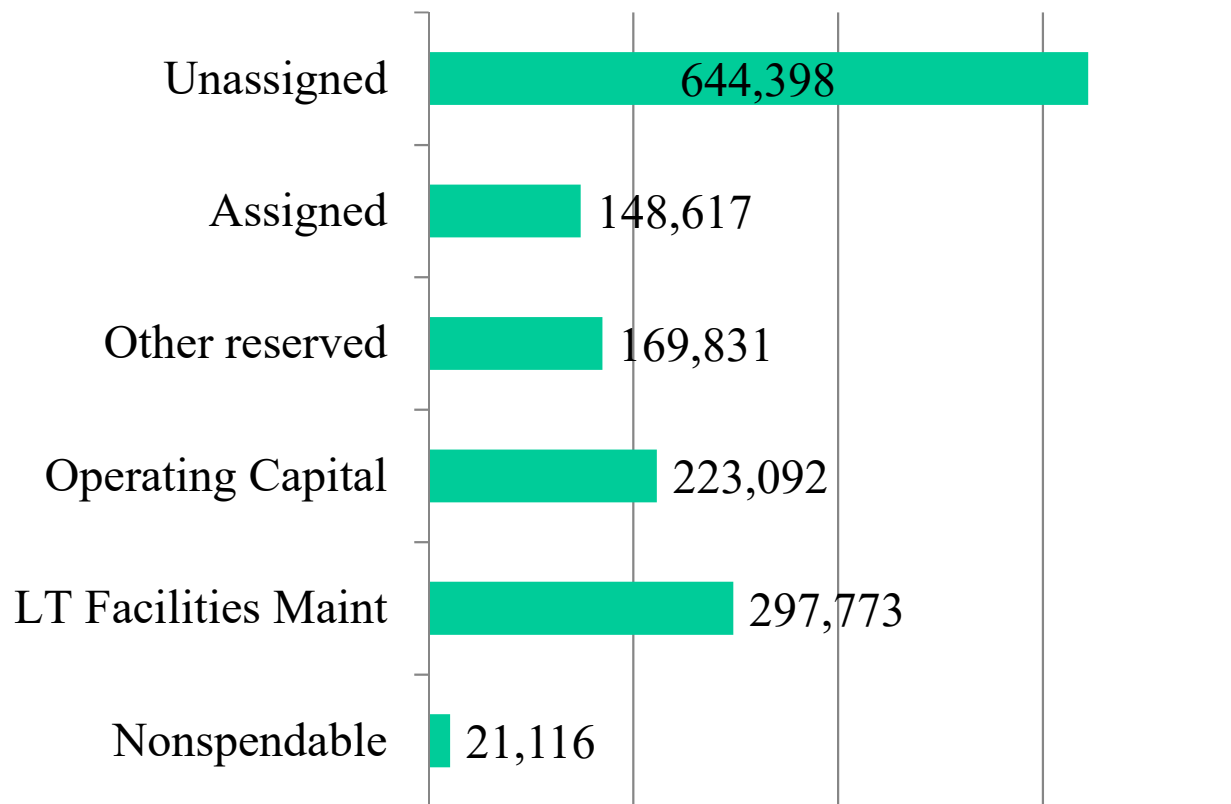
What Do Our Expenditures Pay For?





Rushford-Peterson Schools

Components of the General Fund Balance at June 30, 2021





Rushford-Peterson Schools

School District Levy

- 2021 Payable 2022
- 2022-2023 School Year
 - Fiscal Year 2023



Rushford-Peterson Schools

Authority for School Levies

A School District Tax Levy must be either:

➤ Set by State Formula

-or-

➤ Voter Approved



Rushford-Peterson Schools

Factors Impacting Tax Change

Issues Driven by Legislative Decisions:

- Change in sales ratio (impacting ANTC)
- Change in tax capacity rate structure
- Laws mandating code compliance (Health & Safety and Buildings)

Issues Determined by District Voters:

- Voter approved building bond issue
- Voter approved excess levy referendum



Rushford-Peterson Schools

Factors Impacting Tax Change (*cont.*)

Local Factors:

- Inflationary pressure on real estate market
- Abatements
- Property improvements not previously taxed
- Change in individual assessed market value
- Possible change in property classification (*e.g. homestead to rental*)



Rushford-Peterson Schools

How will your 2022 school taxes be spent?

Percent

General Fund

Provides additional funding for district instructional programs by means of the approved excess referendum. Provides funds for operating capital expenses, building/land lease, and Health & Safety costs:

43.72%

Community Education Fund

Levy for Community Education Programs:

3.63%

Debt Service

Levy for repayment of principal and interest on district debt:

52.65%

Total Levy Before Credits:

100.0%



Rushford-Peterson Schools

LEVY LIMITATION AND CERTIFICATION 2021 Payable 2022

Comparison of Certified Payable 2021 Levy with Proposed Payable 2022 Levy

GROSS LEVIES BY FUND	ACTUAL 20 PAY 21	PROPOSED 21 PAY 22	DOLLAR DIFFERENCE	PERCENT DIFFERENCE
General Fund	842,053.35	879,615.75	37,562.40	4.46%
Community Services	80,608.54	73,004.08	(7,604.46)	-9.43%
Debt Redemption	1,083,663.01	1,059,271.80	(24,391.21)	-2.25%
Total	2,006,324.90	2,011,891.63	5,566.73	0.28%



Rushford-Peterson Schools

Alt Teacher Comp	63,697.00	63,361.00	(336.00)
Career & Tech	54,986.08	76,481.68	21,495.60
Local Optional	328,968.44	323,360.38	(5,608.06)
Operat. Referendum	217,968.41	233,481.27	15,512.86
Other General Fund	142,173.24	110,270.58	(31,902.66)
Sub-Total	842,053.34	879,615.75	37,562.41
Community Service	80,608.54	73,004.08	(7,604.46)
Debt Service	1,083,663.01	1,059,271.80	(24,391.21)
Total Change			5,566.74



Rushford-Peterson Schools

What are the main variables that cause property tax increases and decreases?

- Changes in market values, classification or class rates
- Change in property tax credits (*e.g. new agriculture credit*)
- Voter approved referendums
- Increases or decreases in levy amounts caused by changes in state funding formulas



Rushford-Peterson Schools

What are the main variables that cause property tax increases and decreases? (*cont.*)

- The value of your property may increase or decrease
- The value of other properties may increase or decrease and change the share that your property is of the total tax base, whether your property's value changed or not.



Rushford-Peterson Schools

Whereas, Pursuant to Minnesota Statutes the School Board of Rushford-Peterson School District, Rushford, Minnesota, is authorized to make the following proposed tax levies for general purposes:

Maintenance (General Fund)	\$ 879,615.75
• Includes Referendum	
Community Service	73,004.08
Debt Service	1,059,271.80
Total Proposed School Tax Levy	\$2,011,891.63

Now Therefore, Be it resolved by the School Board of Rushford-Peterson School District, Rushford, Minnesota, that the levy to be levied in 2021 to be collected in 2022 is set at \$2,011,891.63. The clerk of the Rushford-Peterson School Board is authorized to certify the proposed levy to the County Auditor of Fillmore County, Minnesota.

FINANCIAL ANALYTICS - RUSHFORD-PETERSON SCHOOLS

Simplifying the Numbers....

So many labels, numbers, and balances on a financial statement.

Key Indicators -

- #1 - Unrestricted Trend - (Unassigned)
- #2 - ADM - Average Daily Attendance
- #3 - Operating Capital
- #4 - LTFM
- #5 - Community Ed Impact

Questions to ask if we overspend our yearly income

Is this a one-time issue or developing trend?

What do we project for income and expenses for the next few years?

How secure is our unrestricted fund balance?

If budget cuts are needed, how do we determine the amount?

How might we increase our revenue? Is an operating referendum needed in order to maintain programs and staffing levels?

Questions to ask if our unrestricted fund balance is getting too high

A school is not a bank and we should strive to keep a secure unrestricted fund balance

What programs and/or improvements could we add at this time?

Would these be "one time" expenses or ongoing expenses?

Operating Referendum? See PDF

Key Indicators - (Updated 12/1/2021)

UNRESTRICTED FUND BALANCE Percentage of total expenditures	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 Projected for end of year
Unrestricted	663,304	524,039	682,905	877,919	1,013,089	988,492	792,549	867,828	644,398	\$750,000
Revenue	6,806,695	6,978,795	7,473,350	7,303,136	7,410,069	7,522,652	8,077,952	8,293,422	7,869,774	\$8,216,548
Expenditures	<u>6,887,868</u>	<u>7,262,062</u>	<u>7,582,756</u>	<u>7,078,006</u>	<u>7,259,809</u>	<u>7,892,848</u>	<u>8,342,986</u>	<u>8,111,255</u>	<u>8,198,457</u>	<u>\$8,188,143</u>
Net Revenues over (under) Exp	-81,173	-283,267	-109,406	225,130	150,260	-370,196	-265,034	182,167	-328,683	\$28,405
% Of Total Expenditures	9.63%	7.22%	9.01%	12.40%	13.95%	12.52%	9.50%	10.7%	7.9%	9.15%

R-P's Strategic Plan identifies an Unrestricted Fund Balance of 9%-10% as an indicator for needed review.

COMMUNITY SERVICE FUND	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 Projected
Ending Fund Balance	<u>-18,283</u>	<u>-446</u>	<u>-13,963</u>	<u>-16,297</u>	<u>-17,768</u>	<u>-47,985</u>	<u>-84,607</u>	-109,182	<u>-78,047</u>	<u>-63,000</u>
Amount of General Fund Transfer								42,500	36,750	52,000

Operating Capital	802,057	606,282	637,073	646,983	645,999	505,643	405,529	271,412	223,092	175,580
LTFM	-	-	-	-	108,536	101,977	328,414	470,797	297,773	226,480

Enrollment Trend

2009	632.78
2010	639.36
2011	618.13
2012	651.77
2013	661.32
2014	655.99
2015	669.58
2016	668.89
2017	662.53
2018	662.31
2019	693.09
2020	689.23
Average 2021	655

QUESTIONS -

How are we trending? Do we know why this trend is happening?

What staffing needs do we anticipate?

Are adjustments in spending needed? If so, what amount?

Is a referendum an option?

Enrollment Issues Contribute Greatly To Revenue Decline

Basically, an estimate is \$10,000 per student.

Recent Enrollment Trend

Enrollment hit an eleven year high in 2019 of 693 students.

It dropped slightly in 2020 to 689. (Down 4 students)

It dropped significantly in 2021 to 648 (Down 41 students). (Approx. \$410,000 less revenue)

This Year...

We had a positive 27 students either return to school or were new to our school.

We have 8 less in kindergarten when compared to graduating seniors.

We had 37 students depart the district this year. (10 transferred to online programs, 8 homeschooled, 5 open enrolled out, 5 left to return to their home district and 9 students moved with their families)

Estimate for ADM is around 630 (Down 18 students). (\$180,000). This is the lowest enrollment total since 2011.

We do have 3 or 4 students entering the district soon.

Unassigned Fund Balance - Strategic Plan Targets

Less Than 9 %	Reviewing
9% - 9.9%	Developing
10% - 10.9%	Progressing
11% - 12%	Vision

Operating Referendum Information

An operating referendum generates additional general education revenue and can be utilized for any school related expense. (Staff, technology, supplies, utilities, etc.)

Referendums are voted on by the public. While the success rates are very good for schools, it is important to have specific needs and a plan in mind before asking.

R-P's last referendum vote in November of 2018 to renew the \$440.64 per-pupil passed with 958 "Yes" votes and 820 "No" votes. The question to add an additional \$100 per-pupil failed with 709 "Yes" votes and 1,071 "No" votes. The successful referendum remains in place for 10 years.

A referendum vote needs to be Board adopted 74 days in advance of appearing on a ballot. School referendums often appear during the general elections in November.

Referendums can be for an additional \$100, \$200 or \$300 per-pupil count.

If approved, the financial impact would be estimated at \$63,000, \$126,000, or \$189,000 depending on the amount per-pupil.

The actual dollars would be available for the 2023-24 school year.

If the Board is inclined to learn more about the possibility of an Operating Referendum we would reach out to a public finance organization for detailed guidance.

Year Taxes are Payable	2020		
	Option A	Option B	Option C
Revenue per Pupil Unit	\$100.00	\$200.00	\$300.00
Est. Net Change in Ref. Rev.	\$72,120	\$143,360	\$214,600
Est. Market Value Tax Rate	0.02670%	0.05509%	0.08348%

Type of Property	Estimated Market Value	Estimated Taxes for Referendum Levy Only*		
Residential Homesteads, Apartments, and Commercial- Industrial Property	\$50,000	\$13	\$27	\$42
	75,000	20	42	63
	100,000	27	55	83
	125,000	34	69	105
	150,000	40	82	125
	175,000	47	97	146
	200,000	53	110	167
	225,000	60	124	188
	250,000	66	137	208
	275,000	74	152	230
	300,000	80	165	250
	325,000	87	179	271
	350,000	93	192	292
	375,000	100	207	313
	400,000	106	220	334
	425,000	114	234	355
	450,000	120	247	375
	475,000	127	262	397
	500,000	133	275	417
	550,000	147	303	460