



**REGULAR MONTHLY MEETING OF THE RUSHFORD-PETERSON
SCHOOL BOARD
MONDAY, MARCH 15, 2021
5:30 PM**

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Public Comments - Limited to 5 minutes per person
6. **CONSENT AGENDA**
 - A. February 22, 2021 Regular Monthly Meeting Minutes. 2
 - B. Donations is the amount of \$30,454.31. 4
 - C. February hand payables, wires & payroll liabilities in the amount of \$317,764.46. 5
 - D. February payroll in the amount of \$284,746.95.
 - E. March board bills in the amount of \$101,497.15. 7
 - F. FUND SUMMARY REPORTS: 9
 - G. PERSONNEL:
 1. Resignation of Jackson King - Industrial Tech Teacher at the end of the 2020-2021 school year.
7. **OLD BUSINESS**
 - A. Approve the second reading and adopt the following policies:
 1. #101 - Legal Status of the School District 15
 2. #101.1 - Name of the School District 18
 3. #103 - Complaints - Students, Employees, Parents and Other Persons 19
 4. #104 - School District Mission and Visions Statements 21
8. **NEW BUSINESS**
 - A. First Reading of the following policies:
 1. #201 - Legal Status of the School Board 22
 2. #203 - Operation of the School Board - Governing Rules 25
 3. #203.1 - School Board Procedures; Rules of Order 26
 4. #203.2 - Order of the Regular School Board Meeting 29
 5. #203.5 - School Board Meeting Agenda 31
 6. #203.6 - Consent Agendas 33
 - B. Approve the Resolution Filling School Board Vacancy by Appointment. 35
 - C. Approve the purchase of a lawn mower. 36
 - D. Authorize Superintendent Thompson to advertise for milk, bread and gasoline quotes for the 2021-2022 school year.
 - E. Budget Cuts - first look. Handout and Discussion at meeting. 39
9. **ADMIN REPORTS:**
 - A. Superintendent Report 42
 - B. Community Education Report 46
 - C. Elementary Report 49
 - D. Middle School / High School Report 51
 - E. Activities Report 54
10. **UPCOMING MEETINGS:**

Regular Monthly Meetings beginning at 5:30 p.m. in the Forum Room.

April 19

May 17

June 21
11. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 5:30 p.m. on Monday, February 22, 2021.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Matt Helgemoe, Joyce Iverson, Ken Sawle, Kathy Wade and Amy Woxland

Members Absent: Jeff Michel

Administration Present: Superintendent Jon Thompson, Jake Timm

District Office Personnel: Laura Hahn

Motion by Wade, seconded by Helgemoe to adopt the agenda as presented. Motion carried unanimously.

There were no public comments.

Motion by Iverson, seconded by Wade to approve the following consent agenda items: January 25, 2021 Regular Monthly Meeting Minutes; January hand payables, wires and payroll liabilities in the amount of \$2,355,351.48; January payroll in the amount of \$262,463.30; February board bills in the amount of \$118,686.60; Fund Summary reports and Personnel: Early retirement of Faye Himlie at the end of the 2020-2021 school year, Early retirement of Jacob Olson at the end of the 2020-2021 school year and Hire of Dominic Jenkins – Assistant Wrestling Coach. Motion carried unanimously.

Motion by Wade, seconded by Iverson to approve the second reading and adopt the following policies with changes: #419 – Tobacco-Free Environment, #601 – School Curriculum and Instruction Goals and #607 – Organization of Grade Levels. Motion carried unanimously.

Motion by Grindland, seconded by Helgemoe to resume in-person classes for grades 7-12, 4 days a week: Monday, Tuesday, Thursday, Friday with Wednesday's being a distance learning day, beginning on March 16, 2021. With a roll call vote of 6:0, motion carries.

Motion by Iverson, seconded by Woxland to accept the resignation of Kathy Wade, School Board Member/Treasurer as of February 28, 2021. Motion carried unanimously.

Chairperson Grindland called for nominations for Treasurer three times.

Iverson nominated Ken Sawle for Treasurer, Helgemoe seconded the nomination. With a roll call vote of 6:0, Ken Sawle is Treasurer for the 2021 calendar year.

Motion by Woxland, seconded by Iverson to approve the Corporate Authorization Resolution adding the newly elected Treasurer, Ken Sawle as a signer on the Rushford State Bank account. Motion carried unanimously.

Motion by Helgemoe, seconded by Wade to approve the Senior Class trip to Florida March 28 – April 3, 2021. Motion carried unanimously.

Motion by Iverson, second by Sawle to approve the first reading of the following policies: #101 – Legal Status of the School District, #101.1 – Name of the School District, #103 – Complaints – Students, Employees, Parents and Other Persons and #104 – School District Mission and Vision Statements. Motion carried unanimously.

Superintendent Thompson presented the Superintendent's report.

UPCOMING MEETINGS:

Regular Monthly Meetings beginning at 5:30 p.m. in the Forum Room:

March 15, April 19, May 17

Moved by Wade, seconded by Helgemoe, to adjourn the regular meeting at 7:06 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

DONATIONS - MARCH 2021

2/19/2021	Double G Electric	\$550.00	Trap Team donation
2/19/2021	Darr Auction	\$100.00	Youth Rec donation
2/19/2021	L & L Volkman	\$100.00	Youth Rec donation
2/26/2021	Ross Himlie Photography	\$100.00	Youth Rec donation
	Pam's Corner	\$100.00	Youth Rec donation
	Hoff Funeral Home	\$250.00	Youth Rec donation
	Merchants Bank	\$250.00	Youth Rec donation
	Taber Orthodontics	\$250.00	Youth Rec donation
	SEMCAC (Bus Service)	\$250.00	Youth Rec donation
	RP Booster Club	\$500.00	Youth Rec donation
	City of Rushford Village	\$500.00	Youth Rec donation
	Rushford Foods	\$1,000.00	Youth Rec donation
	Rushford State Bank	\$1,000.00	Youth Rec donation
	RP Booster Club	\$3,047.00	Baseball Uniforms
	RP Booster Club	\$22,138.00	Softball dugouts
	RP Booster Club	\$119.31	Track uniform Totes
	MiEnergy	\$100.00	Youth Rec donation
	Memorial gift in memory of John Kinnenberg	\$100.00	for RP FFA

Total \$30,454.31

We thank the above donors for their generous donations and support of our school district and activities!

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEB 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
001	p2108p	44793		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	02/11/2021	6,512.38
001	p2108p	44794		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/11/2021	6,791.15
001	p2108p	44795		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	02/11/2021	6,206.07
001	p2108p	44796		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	02/11/2021	44,367.66
001	p2108p	44797		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	02/11/2021	25,001.60
001	P21081	44867		Wire	1	2030	COSTA DIRECT TRAVEL		No	Yes	No	02/09/2021	5,050.00
001	P21081	44871		Wire	1	1903	KWIK TRIP		No	Yes	No	02/22/2021	13,599.00
001	p21081	44872		Wire	1	38075	MN STATE RETIREMENT SYSTEM		No	Yes	No	02/01/2021	6,810.30
001	P21081	44873		Wire	1	52167	SELECT ACCOUNT		No	Yes	No	02/22/2021	82.00
001	p2108q	44885		Wire	1	06600	BLUE CROSS/BLUE SHIELD MINN		No	No	No	02/26/2021	21,960.00
001	p2108q	44886		Wire	1	1241	MN PEIP		No	No	No	02/26/2021	41,370.76
001	p2108q	44887		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	02/26/2021	6,512.38
001	p2108q	44888		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/26/2021	6,744.94
001	p2108q	44889		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	02/26/2021	6,350.41
001	p2108q	44890		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	No	No	02/26/2021	97.44
001	p2108q	44891		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	02/26/2021	43,950.71
001	p2108q	44892		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	No	No	02/26/2021	25,007.57
001	p2108r	44893		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	02/26/2021	106.48
001	P21081	44898		Wire	1	1531	PAYLINE DATA		No	Yes	No	02/08/2021	115.00
001	P21081	44899		Wire	1	1531	PAYLINE DATA		No	Yes	No	02/08/2021	360.47
001	P21081	44900		Wire	1	2046	TRANSAX		No	Yes	No	02/08/2021	1.60
001	P21081	44901		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	02/08/2021	932.00
001	P21081	44902		Wire	1	2024	ARBITER SPORTS		No	Yes	No	02/08/2021	3,000.00
001	P21081	44787	42371	Check	1	46872	RINGO, PAUL		Yes	Yes	No	02/03/2021	185.00
001	P21081	44786	42372	Check	1	2038	TERRELLE WILSON		Yes	Yes	No	02/03/2021	185.00
001	P21081	44788	42373	Check	1	1882	TRAFERA		Yes	Yes	No	02/03/2021	9,000.00
001	P21081	44789	42374	Check	1	1986	QUADIENT LEASING USA, INC.		Yes	Yes	No	02/03/2021	188.64
001	P21081	44790	42375	Check	1	46082	POSTMASTER		Yes	Yes	No	02/10/2021	60.40
001	p2108p	44792	42376	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	02/11/2021	187.12
001	p2108p	44791	42377	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	Yes	No	02/11/2021	2,319.62
001	P21081	44799	42378	Check	1	2040	FRANCIS HOWELL CENTRAL SENSATIK		Yes	No	No	02/11/2021	925.00
001	P21081	44798	42379	Check	1	1594	MEDFORD HIGH SCHOOL		Yes	No	No	02/11/2021	60.89
001	P21081	44800	42380	Check	1	52190	REGION ONE A MSHSL		Yes	No	No	02/11/2021	200.00
001	P21081	44801	42381	Check	1	1846	JOHN MARSHALL SPEECH TEAM		Yes	No	No	02/12/2021	7.50
001	P21081	44802	42382	Check	1	32965	MARIN, KELLY		Yes	Yes	No	02/12/2021	33.65
001	P21081	44864	42383	Check	1	2042	ALEXANDRIA KVENVOLD		Yes	No	No	02/19/2021	145.00
001	P21081	44861	42384	Check	1	1619	KELLEY KRISNEK, SUSAN		Yes	Yes	No	02/19/2021	205.00
001	P21081	44865	42385	Check	1	31260	LASER PRODUCT TECHNOLOGIES INC		Yes	No	No	02/19/2021	699.20
001	P21081	44863	42386	Check	1	2041	ROBERT STEVENS		Yes	Yes	No	02/19/2021	500.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEB 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P21081	44862	42387	Check	1	1938	TUTEWOHL, MELISSA		Yes	Yes	No	02/19/2021	231.00
001	P21081	44866	42388	Check	1	61375	WABASHA-KELLOGG HIGH SCHOOL		Yes	No	No	02/19/2021	28.00
001	P21081	44869	42389	Check	1	2043	ELIZABETH LARSON		Yes	No	No	02/22/2021	205.00
001	P21081	44870	42390	Check	1	2044	MEGAN NEU		Yes	No	No	02/22/2021	160.00
001	P21081	44868	42391	Check	1	2027	STAPLES BUSINESS		Yes	No	No	02/22/2021	70.24
001	P21081	44874	42450	Check	1	2000	BEAVER BUILDERS' SUPPLY		Yes	No	No	02/23/2021	9,738.08
001	P21081	44875	42451	Check	1	1957	RWHS SPEECH TEAM		Yes	No	No	02/26/2021	35.00
001	p2108q	44876	42452	Check	1	02370	AFLAC		Yes	No	No	02/26/2021	432.99
001	p2108q	44879	42453	Check	1	32157	MADISON NATIONAL LIFE INSURANCE		Yes	No	No	02/26/2021	1,116.47
001	p2108q	44877	42454	Check	1	1274	MERCHANTS BANK		Yes	No	No	02/26/2021	5,911.00
001	p2108q	44878	42455	Check	1	1836	METLIFE - GROUP BENEFITS		Yes	No	No	02/26/2021	9,086.87
001	p2108q	44880	42456	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	No	No	02/26/2021	218.39
001	p2108q	44881	42457	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	02/26/2021	16.00
001	p2108q	44883	42458	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	02/26/2021	187.12
001	p2108q	44882	42459	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	02/26/2021	2,319.62
001	p2108q	44884	42460	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	No	No	02/26/2021	2,176.74

Bank Total: \$317,764.46Report Total: \$317,764.46

Rushford-Peterson Public School

Payment Reg by Bank and Check

MARCH 2021 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P21093	44908		Check	1	03137	ARNOLD'S SUPPLY		No	No	No	03/15/2021	63.00
001	P21093	44909		Check	1	04615	BERNARD BUS SERVICE		No	No	No	03/15/2021	40,932.47
001	P21093	44910		Check	1	06620	BROWN TIRE & BATTERY		No	No	No	03/15/2021	100.05
001	P21093	44911		Check	1	1165	ROOT RIVER FLORAL		No	No	No	03/15/2021	1,679.00
001	P21093	44912		Check	1	1244	NEW DOMINION SCHOOL		No	No	No	03/15/2021	7,441.20
001	P21093	44913		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	No	03/15/2021	55.65
001	P21093	44914		Check	1	1391	ACENTEK		No	No	No	03/15/2021	2,578.20
001	P21093	44915		Check	1	1408	HERITAGE		No	No	No	03/15/2021	1,358.00
001	P21093	44916		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	No	03/15/2021	171.03
001	P21093	44917		Check	1	1654	ANDERSON AUTO, LLC		No	No	No	03/15/2021	569.31
001	P21093	44918		Check	1	1660	INNOVATIVE OFFICE SOLUTIONS		No	No	No	03/15/2021	54.57
001	P21093	44919		Check	1	16945	CARDMEMBER SERVICE		No	No	No	03/15/2021	2,903.43
001	P21093	44920		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	No	03/15/2021	291.33
001	P21093	44921		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	No	03/15/2021	1,511.19
001	P21093	44922		Check	1	1960	CLUB'S CHOICE FUNDRAISING		No	No	No	03/15/2021	198.90
001	P21093	44923		Check	1	2000	BEAVER BUILDERS' SUPPLY		No	No	No	03/15/2021	1,776.61
001	P21093	44924		Check	1	2005	ARCHKEY TECHNOLOGIES		No	No	No	03/15/2021	285.50
001	P21093	44925		Check	1	2047	SIDECAR, INC.		No	No	No	03/15/2021	282.60
001	P21093	44926		Check	1	22210	HAMMELL EQUIPMENT INC		No	No	No	03/15/2021	1,250.00
001	P21093	44927		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	No	03/15/2021	1,190.47
001	P21093	44928		Check	1	25138	IEA INC		No	No	No	03/15/2021	778.87
001	P21093	44929		Check	1	29702	JOSTEN'S		No	No	No	03/15/2021	1,189.83
001	P21093	44930		Check	1	29759	KEMPS		No	No	No	03/15/2021	2,355.00
001	P21093	44931		Check	1	31200	LAKESHORE		No	No	No	03/15/2021	13.29
001	P21093	44932		Check	1	31260	LASER PRODUCT TECHNOLOGIES INC		No	No	No	03/15/2021	635.64
001	P21093	44933		Check	1	46504	RAINBOW RESOURCE CENTER		No	No	No	03/15/2021	121.39
001	P21093	44934		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	03/15/2021	130.81
001	P21093	44935		Check	1	48604	RUSHFORD HARDWARE		No	No	No	03/15/2021	188.25
001	P21093	44936		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	03/15/2021	52.50
001	P21093	44937		Check	1	53098	SHERWIN WILLIAMS CO		No	No	No	03/15/2021	319.38
001	P21093	44938		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE		No	No	No	03/15/2021	220.00
001	P21093	44939		Check	1	56040	PAM'S CORNER		No	No	No	03/15/2021	1,240.64
001	P21093	44940		Check	1	57800	CREAMERY PIZZA & ICE CREAM		No	No	No	03/15/2021	39.33
001	P21093	44941		Check	1	60606	US FOODS, INC.		No	No	No	03/15/2021	9,870.99
001	P21093	44942		Check	1	61614	WASTE MANAGEMENT		No	No	No	03/15/2021	1,310.83
001	P21093	44943		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		No	No	No	03/15/2021	715.98
001	P21093	44953		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	No	03/15/2021	6,120.53
001	P21093	44954		Check	1	37800	MINNESOTA SCHOOL BOARD ASSN.		No	No	No	03/15/2021	390.00
001	P21093	44955		Check	1	46873	RIDDELL / ALL AMERICAN SPORTS COF		No	No	No	03/15/2021	2,235.06

Rushford-Peterson Public School
Payment Reg by Bank and Check**MARCH 2021 BOARD BILLS**

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void				Amount
									Print	Recon	Void	Date	
001	P21093	44956		Check	1	48020	RUSHFORD, CITY OF		No	No	No	03/15/2021	8,667.64
001	P21093	44957		Check	1	61278	VERIZON WIRELESS		No	No	No	03/15/2021	208.68
Bank Total:													\$101,497.15
Report Total:													\$101,497.15

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	24,259.00	594.63	15,526.56	64%	513.48	66%	8,218.96
020	Office of Supt	173,515.00	14,466.67	112,649.62	65%	0.00	65%	60,865.38
050	School Administration	393,928.00	30,817.24	239,301.48	61%	0.00	61%	154,626.52
105	General Admin Support - elect.	1,500.00	0.00	173.25	12%	0.00	12%	1,326.75
107	Other Administrative Support	28,571.00	1,908.69	27,915.07	98%	0.00	98%	655.93
108	Administrative Technology Serv	17,612.00	803.49	10,461.16	59%	0.00	59%	7,150.84
110	Business Services	240,559.00	17,635.64	147,582.30	61%	1,106.00	62%	91,870.70
201	Kindergarten	175,972.00	15,584.09	88,661.50	50%	(2,604.21)	49%	89,914.71
203	Elementary Education	1,117,249.00	95,018.25	575,652.03	52%	7,128.51	52%	534,468.46
204	Title II, Part A	16,927.00	3,491.17	27,166.81	160%	0.00	160%	(10,239.81)
211	Secondary - General	473,466.00	37,518.84	212,787.33	45%	6,025.46	46%	254,653.21
212	Art	92,941.00	7,523.26	47,281.70	51%	(112.52)	51%	45,771.82
216	Title I	81,351.00	6,405.87	38,184.47	47%	0.00	47%	43,166.53
218	Gifted & Talented	20,370.00	0.00	182.25	1%	0.00	1%	20,187.75
219	Limited English Prof	70,490.00	4,859.35	29,138.63	41%	0.00	41%	41,351.37
220	English Language Art	297,614.00	24,072.62	150,357.46	51%	(1,563.81)	50%	148,820.35
230	Foreign Language	91,348.00	7,739.34	46,113.99	50%	0.00	50%	45,234.01
240	Physical Ed & Health	178,146.00	17,933.99	107,867.74	61%	(1,739.39)	60%	72,017.65
256	Mathematics	281,079.00	22,876.65	134,536.08	48%	(209.08)	48%	146,752.00
258	Music	205,982.00	17,720.90	102,291.14	50%	0.00	50%	103,690.86
260	Science	206,413.00	16,635.26	103,427.49	50%	87.80	50%	102,897.71
270	Social Studies	292,556.00	23,146.23	140,537.66	48%	(1,280.00)	48%	153,298.34
291	Cocurricular Activity	13,581.00	0.00	994.12	7%	0.00	7%	12,586.88
292	Boys/Girls Athletics	75,702.00	1,000.00	3,998.63	5%	0.00	5%	71,703.37
294	Boys Athletics	106,024.00	141.63	32,294.05	30%	0.00	30%	73,729.95
296	Girls Athletics	80,892.00	1,816.00	22,078.07	27%	646.47	28%	58,167.46
298	Extra-Curricular Activities	13,315.00	8,031.76	35,635.37	268%	3,446.41	294%	(25,766.78)
301	Agriculture	81,874.00	5,768.31	38,823.61	47%	5,112.41	54%	37,937.98
331	Personal Fam Liv Sci	59,557.00	4,700.73	30,531.74	51%	2,239.58	55%	26,785.68

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
341	Business Education	24,073.00	1,890.88	11,249.49	47%	1,069.19	51%	11,754.32
361	Trade & Industrial	53,809.00	3,437.08	23,731.09	44%	5,655.75	55%	24,422.16
380	Vocational Transiton	20,979.00	1,894.56	11,281.50	54%	0.00	54%	9,697.50
400	General Special Education	37,200.00	4,323.92	29,554.58	79%	0.00	79%	7,645.42
401	Speech/Lang Impaired	6,944.00	1,666.62	9,209.72	133%	0.00	133%	(2,265.72)
402	Mental Impair Mild	151,568.00	9,254.75	56,001.34	37%	0.00	37%	95,566.66
403	Mentally Impaired	16,548.00	0.00	0.00	0%	0.00	0%	16,548.00
404	Adapted Phy Ed	10,599.00	1,123.03	7,280.05	69%	(149.48)	67%	3,468.43
405	Deaf-Hard of Hearing	2,500.00	1,461.63	8,025.72	321%	76.00	324%	(5,601.72)
407	Specific Learn Disability	194,590.00	22,232.38	140,202.18	72%	16.07	72%	54,371.75
408	Emotional/Behavioral Disorder	140,847.00	6,207.20	39,883.33	28%	0.00	28%	100,963.67
410	Other Health Impaired	92,754.00	12,536.73	72,685.13	78%	0.00	78%	20,068.87
411	Autism	50,067.00	2,436.16	15,609.76	31%	(124.77)	31%	34,582.01
412	Early Child Sp Ed	85,762.00	8,023.62	46,636.65	54%	0.00	54%	39,125.35
416	Severely Nultiplly Impaired	31,119.00	3,261.80	21,670.55	70%	(1,044.22)	66%	10,492.67
420	Special Education	192,856.00	13,681.01	115,133.56	60%	0.00	60%	77,722.44
422	Students without disabilities	222,328.00	21,135.55	110,562.74	50%	(742.32)	49%	112,507.58
620	Library Ed Media	61,397.00	6,450.12	28,367.05	46%	2,469.18	50%	30,560.77
630	Instructional-Related Technolo	115,917.00	7,608.56	92,882.76	80%	356.97	80%	22,677.27
640	Staff Development	58,242.00	0.00	5,358.50	9%	0.00	9%	52,883.50
710	Secondary Counseling/Guidance	101,061.00	8,006.42	50,774.16	50%	0.00	50%	50,286.84
720	Health Services	8,512.00	3,917.23	19,637.13	231%	0.00	231%	(11,125.13)
740	Social Worker Salary	13,842.00	2,715.47	16,186.11	117%	0.00	117%	(2,344.11)
760	Pupil Transportation	669,275.00	44,626.33	365,879.05	55%	(680.00)	55%	304,075.95
810	Operation/Maintenance	570,062.00	46,966.31	387,882.40	68%	1,606.25	68%	180,573.35
850	Facilities	0.00	9,738.08	19,639.35	0%	0.00	0%	(19,639.35)
865	LTFM Exclcd Costs -Pro 866,867	64,377.00	5,786.77	59,117.63	92%	0.00	92%	5,259.37
940	School Insurance	47,800.00	0.00	45,225.68	95%	0.00	95%	2,574.32
01	General Fund	7,957,821.00	638,592.82	4,331,818.52	54%	27,305.73	55%	3,598,696.75

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
02	Food Service Fund							
770	Food Service	360,154.00	22,492.44	161,750.87	45%	(0.00)	45%	198,403.13
02	Food Service Fund	360,154.00	22,492.44	161,750.87	45%	(0.00)	45%	198,403.13
04	Community Service							
505	Community Education	89,081.00	4,937.37	34,611.54	39%	1,466.50	41%	53,002.96
510	Adults With Disabili	6,022.00	257.38	2,126.88	35%	0.00	35%	3,895.12
570	School Age Care	94,666.00	4,296.41	45,618.58	48%	0.00	48%	49,047.42
580	ECFE	35,441.00	7,238.14	31,562.71	89%	0.00	89%	3,878.29
582	School Readiness	151,287.00	11,633.35	56,242.03	37%	(1,466.50)	36%	96,511.47
583	Preschool Screening	1,000.00	57.50	2,256.66	226%	0.00	226%	(1,256.66)
585	Youth Development	24,134.00	1,099.38	10,422.81	43%	0.00	43%	13,711.19
590	Other Community Ed Programs	500.00	0.00	0.00	0%	0.00	0%	500.00
04	Community Service	402,131.00	29,519.53	182,841.21	45%	0.00	45%	219,289.79
07	Debt Redemption							
910	Retire Long-Term Obl	2,601,800.00	0.00	2,601,775.00	100%	0.00	100%	25.00
07	Debt Redemption	2,601,800.00	0.00	2,601,775.00	100%	0.00	100%	25.00
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	760.00	0%	0.00	0%	(760.00)
18	Custodial	0.00	0.00	760.00	0%	0.00	0%	(760.00)
21	Activity Fund							
050	School Administration	0.00	825.77	1,598.12	0%	0.00	0%	(1,598.12)
203	Elementary Education	0.00	0.00	0.00	0%	30.00	0%	(30.00)
258	Music	0.00	0.00	202.95	0%	0.00	0%	(202.95)
291	Cocurricular Activity	60,000.00	0.00	1,009.37	2%	0.00	2%	58,990.63
294	Boys Athletics	0.00	0.00	4,348.60	0%	210.00	0%	(4,558.60)
296	Girls Athletics	0.00	3,035.62	8,303.62	0%	420.00	0%	(8,723.62)
298	Extra-Curricular Activities	0.00	2,842.05	9,611.40	0%	3,001.14	0%	(12,612.54)
960	Other - Scholarships	0.00	(1,000.00)	2,400.00	0%	0.00	0%	(2,400.00)
21	Activity Fund	60,000.00	5,703.44	27,474.06	46%	3,661.14	52%	28,864.80
50	Fundraising							

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
50	Fundraising							
298	Extra-Curricular Activities	65,000.00	5,050.00	26,353.32	41%	0.00	41%	38,646.68
50	Fundraising	65,000.00	5,050.00	26,353.32	41%	0.00	41%	38,646.68
Report Totals:		11,446,906.00	701,358.23	7,332,772.98	64%	30,966.87	64%	4,083,166.15

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

REVENUES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(7,810,977.00)	(569,532.49)	(4,015,434.78)	51%	0.00	51%	(3,795,542.22)
211	Secondary	(700.00)	0.00	(515.00)	74%	0.00	74%	(185.00)
212	Art	0.00	0.00	(150.00)	0%	0.00	0%	150.00
294	Boys Athletics	(27,600.00)	(730.00)	(8,989.30)	33%	0.00	33%	(18,610.70)
296	Girls Athletics	(18,100.00)	(525.00)	(5,072.00)	28%	0.00	28%	(13,028.00)
298	Extra-Curricular Activities	(1,800.00)	0.00	(290.00)	16%	0.00	16%	(1,510.00)
301	Agriculture	(400.00)	0.00	(455.00)	114%	0.00	114%	55.00
331	Personal Family Life Science	(400.00)	(75.00)	(750.00)	188%	0.00	188%	350.00
630	Instruction Related Technology	(2,000.00)	(75.00)	(1,825.00)	91%	0.00	91%	(175.00)
850	Facilities	(24,709.00)	0.00	0.00	0%	0.00	0%	(24,709.00)
865	LTFM Districtwide Revenue	64,474.00	0.00	0.00	0%	0.00	0%	64,474.00
01	General Fund	(7,822,212.00)	(570,937.49)	(4,033,481.08)	52%	0.00	52%	(3,788,730.92)
02	Food Service Fund							
000		(349,700.00)	(16,395.34)	(109,713.42)	31%	0.00	31%	(239,986.58)
02	Food Service Fund	(349,700.00)	(16,395.34)	(109,713.42)	31%	0.00	31%	(239,986.58)
04	Community Service							
505	Community Education	(52,768.00)	(4,410.00)	(66,833.86)	127%	0.00	127%	14,065.86
510	Adults With Disabili	(6,000.00)	0.00	(700.00)	12%	0.00	12%	(5,300.00)
570	School Age Care	(98,613.00)	(1,534.01)	(23,183.10)	24%	0.00	24%	(75,429.90)
580	ECFE	(36,370.00)	(80.00)	(11,645.85)	32%	0.00	32%	(24,724.15)
582	School Readiness	(114,538.00)	(8,594.80)	(53,176.39)	46%	0.00	46%	(61,361.61)
583	Preschool Screening	(1,200.00)	(1,171.74)	(2,513.44)	209%	0.00	209%	1,313.44
585	Youth Development	(29,548.00)	0.00	(3,180.00)	11%	0.00	11%	(26,368.00)
590	Other Community Ed Programs	(89.00)	0.00	(239.97)	270%	0.00	270%	150.97
04	Community Service	(339,126.00)	(15,790.55)	(161,472.61)	48%	0.00	48%	(177,653.39)
07	Debt Redemption							
000		(2,598,217.00)	0.00	(2,002,990.50)	77%	0.00	77%	(595,226.50)
07	Debt Redemption	(2,598,217.00)	0.00	(2,002,990.50)	77%	0.00	77%	(595,226.50)

Rushford-Peterson Public School
Summary Report for Board
Period Ending February 28, 2021

REVENUES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202108	Year To Date	% YTD	Encumbrances	+ Enc	Balance
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	(983.00)	0%	0.00	0%	983.00
18	Custodial	0.00	0.00	(983.00)	0%	0.00	0%	983.00
21	Activity Fund							
000		(85,000.00)	(4,783.18)	(12,576.79)	15%	0.00	15%	(72,423.21)
258	Music	0.00	0.00	(203.00)	0%	0.00	0%	203.00
291	Extra Curricular	0.00	0.00	(297.20)	0%	0.00	0%	297.20
294	Boys Athletics	0.00	0.00	(11,391.11)	0%	0.00	0%	11,391.11
296	Girls Athletics	0.00	0.00	(2,825.95)	0%	0.00	0%	2,825.95
298	Extra-Curricular Activities	0.00	0.00	(6,057.50)	0%	0.00	0%	6,057.50
21	Activity Fund	(85,000.00)	(4,783.18)	(33,351.55)	39%	0.00	39%	(51,648.45)
50	Fundraising							
298	Extra-Curricular Activities	(75,000.00)	(3,874.71)	(50,300.97)	67%	0.00	67%	(24,699.03)
50	Fundraising	(75,000.00)	(3,874.71)	(50,300.97)	67%	0.00	67%	(24,699.03)
Report Totals:		(11,269,255.00)	(611,781.27)	(6,392,293.13)	57%	0.00	57%	(4,876,961.87)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

Adopted: _____

MSBA/MASA Model Policy 101

Revised: _____

Orig. 1995

Rev. 2004

101 LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

A. Funds

- 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.
- 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References: Rushford-Peterson School District Policy 201 (Legal Status of School Board)
Rushford-Peterson School District Policy 603 (Curriculum Development)
Rushford-Peterson School District Policy 604 (Instructional Curriculum)
Rushford-Peterson School District Policy 606 (Textbooks and Instructional Materials)
Rushford-Peterson School District Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Rushford-Peterson School District Policy 705 (Investments)
Rushford-Peterson School District Policy 706 (Acceptance of Gifts)
Rushford-Peterson School District Policy 801 (Equal Access to School Facilities)
MSBA Service Manual, Chapter 3, Employee Negotiations
MSBA Service Manual, Chapter 13, School Law Bulletin “F” (Contract and Bidding Procedures)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101.1

Adopted: _____

MSBA/MASA Model Policy 101.1

Revised: _____

Orig. 1998

Rev. 1999

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 239. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The name of the school district shall be Rushford-Peterson Schools.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 239, Rushford-Peterson Schools, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

Cross References:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 103

Adopted: _____

MSBA/MASA Model Policy 103

Orig. 1995

Revised: _____

Rev. 2005

103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 103

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: Rushford-Peterson School District Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Rushford-Peterson School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Rushford-Peterson School District Policy 413 (Harassment and Violence)
Rushford-Peterson School District Policy 514 (Bullying Prohibition)
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records – Privacy – Access to Data)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 104

Adopted: _____

MSBA/MASA Model Policy 104

Revised: _____

Orig. 1997

Rev. 2004

104 SCHOOL DISTRICT MISSION AND VISION STATEMENTS

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. GENERAL STATEMENT OF POLICY

The school board believes that a mission statement should be adopted. The mission statement should be based on the beliefs and values of the community, should direct any change effort and should be the basis on which decisions are made. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. MISSION STATEMENT

Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

IV. VISION STATEMENT

Empowering all for lifelong learning.

V. REVIEW

The school board will review the school district's mission every two years, especially when members of the board change. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References: Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)
Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Cross References:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 201

Adopted: _____

MSBA/MASA Model Policy 201

Revised: _____

Orig. 1995

Rev. 2009

201 LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Generally, elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. Generally, the school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION AND MEMBERSHIP

- A. The membership of the school board consists of six elected directors, or seven if the school board has submitted the question to the electors and a majority have approved a seven-member school board. The term of office is four years.

[Note: This number may be different for combining or consolidating school boards that are in a transition period.]

- B. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- C. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board's authority includes implied powers in addition to specific powers granted by the legislature.
- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.
- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 201

1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
2. furnish school lunches for pupils and teachers on such terms as the school board determines;
3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
4. lease rooms or buildings for school purposes;
5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
6. authorize cocurricular and extracurricular activities;
7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References: Minn. Stat. § 123A.22 (Cooperative Centers)
Minn. Stat. § 123B.02 (General Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.14 (School District Officers)
Minn. Stat. § 123B.23 (Liability Insurance)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities; Insurance)
Minn. Stat. § 123B.51 (Schoolhouses and Sites; Access for Noncurricular Purposes)
Minn. Stat. § 123B.85 (Definition)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References: Rushford-Peterson School District Policy 101 (Legal Status of the School District)
Rushford-Peterson School District Policy 202 (School Board Officers)
Rushford-Peterson School District Policy 203 (Operation of the School Board -Governing Rules)
Rushford-Peterson School District Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203

Adopted: _____

MSBA/MASA Model Policy 203

Revised: _____

Orig. 1995

Rev. 2009

203 OPERATION OF THE SCHOOL BOARD – GOVERNING RULES

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of meetings of the school board.

II. GENERAL STATEMENT OF POLICY

An orderly school board meeting allows school board members to participate in discussion and decision of school district issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes; and
- C. *Robert's Rules of Order, Revised* (latest edition) where not inconsistent with A. and B., above.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 123B.09, Subds. 6, 7, and 10 (School Board Matters)
Minn. Stat. § 123B.14 (Officers)

Cross References:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.1

Adopted: _____

MSBA/MASA Model Policy 203.1

Revised: _____

Orig. 1997

Rev. 1999

203.1 SCHOOL BOARD PROCEDURES; RULES OF ORDER

I. PURPOSE

The purpose of this policy is to provide specific rules of order to conduct meetings of the school board.

II. GENERAL STATEMENT OF POLICY

To ensure that school board meetings are conducted in an orderly fashion, the school board will follow rules of order which will allow the school board:

- A. To establish guidelines by which the business of the school board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the school board and decisions of the school board can be made in an orderly and reasonable manner;
- C. To insure that members of the school board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To insure that meetings and actions of the school board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. RULES OF ORDER

- A. School board members need not rise to gain the recognition of the chair.
- B. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- C. All motions that require a second shall receive a second prior to opening the issue for discussion of the school board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion shall be recorded in the minutes.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.1

- D. The chair shall decide the order in which school board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member shall only speak to an issue after the member is recognized by the chair.
- E. The chair shall rule on all questions relating to motions and points of order brought before the school board.
- F. A ruling by the chair is subject to appeal to the full school board pursuant to Robert's Rules of Order.
- G. The school board shall have authority to recognize any member of the audience regarding a request to be heard at the school board meeting. Members of the public who wish to be heard shall follow school board procedures.
- H. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- I. The chair shall repeat a motion or the substance of a motion prior to the vote. The chair shall call for an affirmative and a negative vote on all motions.
- J. The order in which names will be called for roll call votes will be determined by the school board.

[Note: The school board may choose to include in the policy a method of calling the roll.]

- K. The chair has the same right and responsibility as each school board member to vote on all issues.
- L. The chair shall announce the result of each vote. The vote of each member, including abstentions, shall be recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- M. A majority of the voting members of the school board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the school board may take in the absence of a quorum are to fix the time at which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

[Note: In addition, school boards may have other rules or local customs they wish to incorporate to reflect their normal processes and procedures.]

Legal References: Minn. Stat. § 13D.01, Subd. 4 (Open Meeting Law)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 123B.09, Subds. 6 and 7 (School Board Powers)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.1

Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)

Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)

Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)

Minn. Stat. § 471.88 (Exceptions)

Cross References: Rushford-Peterson School District Policy 203 (Operation of the School Board – Governing Rules)
Rushford-Peterson School District Policy 204 (School Board Meeting Minutes)
Rushford-Peterson School District Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Rushford-Peterson School District Policy 207 (Public Hearings)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.2

Adopted: _____

MSBA/MASA Model Policy 203.2

Orig. 1997

Revised: _____

Rev. 2007

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Public Comments
6. Consent Agenda
7. Old Business
8. New Business
9. Admin Reports
10. Upcoming Meetings / Announcements
11. Adjournment

B. Items in this order may be considered as part of a consent agenda.

C. The school board may depart from the order of business with the consent of the majority of members present.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.2

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: Rushford-Peterson School District Policy 203 (Operation of the School Board – Governing Rules)
Rushford-Peterson School District Policy 203.5 (School Board Meeting Agenda)
Rushford-Peterson School District Policy 203.6 (Consent Agendas)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.5

Adopted: _____

MSBA/MASA Model Policy 203.5

Orig. 1997

Revised: _____

Rev. 2012

203.5 SCHOOL BOARD MEETING AGENDA

I. PURPOSE

The purpose of this policy is to provide procedures for the preparation of the school board meeting agenda to ensure that the school board can accomplish its business as efficiently and expeditiously as possible.

II. GENERAL STATEMENT OF POLICY

The policy of the school board is that school board meetings shall be conducted in a manner to allow the school board to accomplish its business while allowing reasoned debate and discussion of each matter to be acted upon.

III. PROCEDURES

- A. While all school board members may provide input, it shall be the responsibility of the school board chair and superintendent to develop, prepare, and arrange the order of items for the tentative school board meeting agenda for each school board meeting.
- B. Persons wishing to place an item on the agenda must make a request to the school board chair or superintendent in a timely manner. The person making the request is encouraged to state the person's name, address, purpose of the item, action desired, and pertinent background information. The chair and superintendent shall determine whether to place the matter on the tentative agenda.

[Note: The Commissioner of Administration has issued an opinion that a government entity is limited to acting only on those matters specifically included in the notice of a special meeting.]

- C. The tentative agenda and supporting documents shall be sent to the school board members _____ (____) days prior to the scheduled school board meeting.
- D. Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the school board meeting shall include a description of the matter.
- E. At least one copy of any printed materials, including electronic communications, relating to the agenda items of the meeting prepared or distributed by or at the direction of the school board or its employees and: (i) distributed at the meeting to all members of the governing body; (ii) distributed before the meeting to all

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.5

members; or (iii) available in the meeting room to all members shall be available in the meeting room for inspection by the public while the school board considers their subject matter. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

Legal References: Minn. Stat. § 13D.01, Subd. 6 (Open Meeting Law)
Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)
Dept. of Admin. Advisory Op. No. 10-013 (April 29, 2010)
Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)

Cross References: Rushford-Peterson School District Policy 203 (Operation of the School Board – Governing Rules)
Rushford-Peterson School District Policy 203.2 (Order of the Regular School Board Meeting)
Rushford-Peterson School District Policy 203.6 (Consent Agendas)
Rushford-Peterson School District Policy 204 (School Board Meeting Minutes)
Rushford-Peterson School District Policy 207 (Public Hearings)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.6

Adopted: _____

MSBA/MASA Model Policy 203.6

Revised: _____

Orig. 1997

Rev. 1999

203.6 CONSENT AGENDAS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 203.6

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: Rushford-Peterson School District Policy 203.2 (Order of the Regular School Board Meeting)
Rushford-Peterson School District Policy 203.5 (School Board Meeting Agenda)
Rushford-Peterson School District Policy 204 (School Board Meeting Minutes)

RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2023; and

WHEREAS, the vacancy occurred more than ninety (90) days prior to the first Tuesday after the first Monday in November in the year the vacancy occurred and prior to the fourth year of the vacant term;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.239, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, Bonnie Prinsen is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.

BY ORDER OF THE SCHOOL BOARD

/s/_____
Matt Helgemoe, School Board Clerk
Rushford-Peterson Schools
Independent School District No. 239
March 15, 2021

Current Gravely tractor 12 years old

Received two quotes from local dealers. Hammell Equipment and M&M Lawn and Leisure

Recommendation is to purchase a Gravely mower from M&M Lawn and Leisure for \$10,074

Gravely is lower in cost by \$3,826 and has a 5 year warranty as compared to a 3 year warranty.

FOR THOSE WHO DEMAND MORE.™

CASE IH
AGRICULTURE

Hammell Equipment Inc.

P.O. Box 326

415 State Hwy. 16

Rushford, MN 55971

Phone 507 864 2845 Fax 507 864 7025

www.hammellequipment.com

Feb 25-2021

Rushford Peterson Schools
1000 Pine Meadows Lane
Rushford, MN 55971

Greetings to a great 2021!

Thanks for asking us to bid on your
new year turn mower. We have decided to
bid the most heavy duty - comfortable riding
mower in the industry - known to have a long
life and little to no downtime and great resale.

Ferris - 15X3300 is 40 Horsepower.

Briggs & Stratton EFI engine

w/ oil guard - 500 HR oil change - once a season for most

Suspended Seat - for long hrs

72" Deck - Extra heavy w/ 1/4 cutting increments

Cash price - Delivered \$13900.00

Thank you -

Any questions - please call my cell 507-259-7262

Hammell Equipment
Mike Hammell

3 year warranty

M&M Lawn & Leisure - Rushford

906 Enterprise Drive

Rushford MN 55971

507-864-7781

RUSHFORD/PETERSON SCHOOLS

Buyer's Order

Date 02/26/2021

Deal No.

Salesperson Ethan Gensmer

Lienholder No Lien Holder

1000 PINE MEADOWS LANE

RUSHFORD MN 55971

H 507-864-7786 W 507-459-0931 PauC 507-450-0870 Rod Email

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2021		Temporary MU		TEMP	\$9,999.00

Options:

Dealer Unit Price	\$9,999.00
Factory Options	\$0.00
Added Accessories	\$0.00
Freight	\$0.00
Dealer Prep	\$0.00

Notes:

5 year warranty

Trade Information

Cash Price	\$9,999.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$9,999.00
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$75.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges	\$75.00
Sub Total (Net Sale + Other Charges)	\$10,074.00
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$10,074.00

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for ~~38~~ Our Business!

For Immediate Release:

Minnesota School Districts Face Shortfalls, Budget Cuts, Due to COVID-19 Pandemic

Contact:

Dan Pyan, Minnesota Association of School Business Officials (MASBO)

Mobile: (507) 269-7245

Email: dpyan0@sowashco.k12.mn.us

MARCH 1, 2021

MINNEAPOLIS — School districts across Minnesota are pleased to see the February Forecast includes a \$1.6 billion surplus. Part of this surplus is due to the pandemic-related student enrollment decline districts have experienced. The surplus news should help state policy makers appropriately fund districts. Districts are budgeting now for next year and have been planning for budget cuts, reductions in staff and student programming, and increased class sizes if the state doesn't increase education funding this legislative session, according to a new joint survey from several public education associations.

The survey, which was sent to 333 school districts statewide, was conducted by the Minnesota Association of School Business Officials (MASBO), with support from the Minnesota School Boards Association (MSBA), the Association of Metropolitan School Districts (AMSD), the Minnesota Association of School Administrators (MASA), the Minnesota Rural Education Association (MREA) and Schools for Equity in Education (SEE).

Of the 144 school districts that responded to the survey, 92 percent projected that with no formula increase, their general fund expenditures would exceed projected revenues for the 2021-22 school year — with several individual district deficits ranging into the millions.

The state's largest school district, Anoka-Hennepin Schools, is projecting a deficit of more than \$14 million, while rural districts, such as Thief River Falls and Princeton, are each projecting shortfalls of more than \$2 million. The Robbinsdale Area Schools District would experience a shortfall of \$4.4 million. And the regional school districts, such as St. Cloud, Bemidji and Mankato are projecting a shortfall of nearly \$3, \$5 and \$7 million respectively if legislation increasing the education formula is not passed by the Legislature and signed into law this year.

The majority of districts responding to the survey are budgeting now for the 2021-22 school year, and indicated they are planning for staff reductions and increases in class sizes to adjust for the shortfalls. Gov. Tim Walz's proposed budget includes a one percent formula increase next year. Under this scenario, more than 60 percent of school districts are still projecting budget cuts.

The survey demonstrates the reality school districts statewide are experiencing and how COVID has exacerbated the situation. According to the Minnesota Department of Education, 17,000 students withdrew from public schools last fall due to COVID related concerns, leaving a gaping hole in school district revenues. Collectively, education organizations that manage school districts, and other

education advocates, strongly advocate for funds to mitigate the enrollment decline and at least a two percent increase on the education formula and link it to inflation.

###

Overview of Survey Results

Response rate: **43%** (144 of 333 school districts responded)

92% of respondents reported their respective district's projected general fund expenditures will exceed projected revenues for the 2021-22 school year if there is NOT a formula increase (assumptions include: same programming, average contract cost increases, and no new unfunded mandates). Most districts will address shortfalls by spending down fund balance, staff reductions, increased class sizes and reduction in program offerings.

Supporting detail below:

YES = 92% (133 of 144 respondents)

- 19 of 133 (14%) shortfall of \$3m or greater
- 29 of 133 (21%) shortfall between \$1-3m
- 18 of 133 (14%) shortfall between \$501-999k
- 63 of 133 (47%) shortfall between \$1-500k
- 4 of 133 (3%) No Answer

Most districts addressing shortfalls by spending down fund balance, staff reductions, increased class sizes and reduction in program offerings.

- Increase class sizes = 73 of 144 responses (51%)
- Reduce program offerings = 58 of 144 responses (40%)
- Staff reductions = 98 of 144 responses (68%)
- Spend down fund balance = 100 of 144 responses (69%)
- Undetermined = 33 of 144 responses (23%)

75% of respondents plan to spend down their fund balance THIS YEAR (68% of that number reported spend down due to COVID). Most respondents anticipate spending down 25% or less.

Supporting detail below:

YES = 108 of 144 responses (75%); due to COVID = 73 of 108 (68%)

- 84 of 108 will spend 25% or less (78%) [one of 84 responded as "No" to spend down, but answered question as 25% or less]
- 12 of 108 will spend 25-50% (11%)
- 5 of 108 will spend 50% or more (5%)
- 8 of 108 did not provide answer

85% of respondents experienced a projected reduction in the number of students enrolling this fall from what was anticipated in their FY2021 adopted budget.

Supporting detail below:

YES = 123 of 144 responses (85%); 29 districts reported 5% or greater decline

85% of respondents experienced a reduction in the number of students applying or qualifying for the free and reduced lunch program compared to the same time last year.

Supporting detail below:

YES = 123 of 144 responses (85%); 76 of 123 reported 10% decline or greater

65% of respondents anticipate budget cuts with the Governor's proposed 1% formula increase in FY22.

Supporting detail below:

- 94 of 144 (65%) anticipate budget cuts
- 39 of 144 (27%) do not anticipate budget cuts
- 6 of 144 (4%) currently unsure
- 5 of 144 (3%) No answer
- ***5 respondents broke out FY22 & FY23 dollars**

83% of respondents experienced a projected reduction in the number of students enrolling this fall from 2019 enrollment.

Supporting detail below:

YES = 120 of 144 responses (83%); 37 districts reported 5% or greater decline

22% of respondents plan to go out for a referendum in the Fall of 2021. Most districts expect general fund expenditures will exceed projected revenues, and plan to spend down fund balance this year.

Supporting detail below:

31 of 144 (22%)

- 30 of 31 (97%) expect general fund expenditures will exceed projected revenues
- 28 of 31 (90%) plan to spend down fund balance this year
- 24 of 31 (77%) many have decline in student enrollment this year
- 27 of 31 (87%) expect reduction in reduced lunch recipients

###



Superintendent's Report

March 15, 2021

"Always Our Best"



Vision: Empowering all for lifelong learning

Mission: Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

COVID-19 -

We'll take a few minutes to discuss any updated information relating to the coronavirus.

Staff Vaccinations - All of our staff who elected to receive a vaccination have.

County Case Rates - Case rate dipped below 10 cases per 10,000 people last week and then bumped back up into the 20's this week.

Return To In-School learning - 4 days vs. 5 days -

A Board member asked that we take a few minutes at the meeting to discuss our return of students for 4 days each week with one flex day on Wednesdays.

Operating Referendum Information

During our Finance Committee meeting on March 10th, it was suggested that we delay any action on an operating referendum until a year from now. This would allow us to better assess how budget cuts and the pandemic have impacted our district's financial standing.

We will briefly discuss this at the meeting.

Thank You Card

It has been suggested by a fellow Board member that we send a "thank you" card to our Fillmore County Health officials that have been so great to work with during this pandemic. I will have the card at the meeting for you all to sign.

Facility Improvement Plan Updated - Weed Control



Rushford-Peterson Schools
Facility / Grounds Maintenance and Improvement
List of Needed and Potential Improvements



Completed and Possible Items - - update on June 16, 2020 / October of 2020

Priority - 1) High 2) Medium 3) Low

Completed in FY 2020

<u>1</u> Garage for grounds / storage near practice football field	<u>\$35,000</u> OC
<u>1</u> Track refurbish	<u>\$66,869</u> LTFM
<u>3</u> Practice Football Field - Sprinklers and ground work	<u>\$22,000</u> OC
<u>1</u> tractor - able to mow along ponds with brush and bucket attach	<u>\$31,000</u> OC
<u>Grant</u> Work Room Changes - lockers for paras	<u> </u> Gen
<u>1</u> Playground Chips	<u> </u> LTFM
<u>1</u> interseed FB playing field	<u>\$2,500</u> LTFM
<u>2</u> landscaping front entrance	<u>\$8,480</u> OC
<u>1</u> tile line from French Drain to west ditch near football field	<u>\$2,500</u> LTFM
<u>1</u> Warning track of baseball field - needs lime	
<u>1</u> Electrostatic Sprayer - Disinfectant (ionizer)	<u>\$4,102</u> LTFM
<u>Done</u> move forklift power	<u> </u> Done
<u>Yearly</u> Mulch around trees, etc.	<u> </u> Gen

Items To Consider For FY 21

<u>Priority</u>	<u>Cost Estimate</u>
<u>1</u> Small garage for tractor and broom / near garbage area N.E.	<u> </u> OC
<u>1</u> Laminator.	<u>\$1,772.55</u> OC
<u>1</u> Snow Blower Attachment for Ventrac Mower	<u>\$4,670</u> OC
<u>1</u> New Trailer	<u> </u> OC
<u>1</u> Parking Lot Striking	<u> </u> OC
<u>1</u> New Mowing Tractor	<u>\$10,074</u> OC
<u>1</u> Automatic Door Closures for Elem/MS gym (Fire and Handicap)	<u>\$2,500</u> LTFM
<u>3</u> Fencing and gates around long jump / pole vault and track	<u>\$9,621</u> OC
<u>2</u> Sidewalk from parking lot to southeast corner of front drive	<u> </u> OC
<u>2</u> Improve handicap access to back playground and front PE areas	<u> </u> LTFM
<u>2</u> football field water issues fix, long term fix?	<u> </u> LTFM
<u>3</u> Ticket booth	<u> </u> OC
<u>1</u> Girls Softball - Dugouts	<u>\$ - Boosters</u>
<u>1</u> Girls Softball Field - press box (Labor for Both)	<u>\$ - Boosters</u>



Rushford-Peterson Schools
Facility / Grounds Maintenance and Improvement
List of Needed and Potential Improvements



<u>1</u>	Weed Control - all school grounds (Turf Maintenance of Winona)	<u>\$1,742</u>	LTFM
<u>1</u>	Weed Control - all school grounds (Turf Maintenance of Winona)	<u>\$2,748</u>	LTFM

<u>1</u>	Preschool Sod to replace wood chips - (Winona Nursery)	<u>\$2,500</u>	LTFM
<u>2</u>	flag location	_____	OC
<u>3</u>	Ranger	_____	OC
<u>3</u>	snow blower	_____	OC
<u>3</u>	Control Panel for Basketball hoops	_____	LTFM
<u>3</u>	Outdoors trash cans	_____	Gen
<u>2</u>	Parking out front - signage	<u>No Cost</u>	Gen
<u>2</u>	Flag for softball field _____	<u>Donate Poss</u>	

Funding and Budget - Facilities / Technology / Transportation 2021

Vehicle Purchases - No purchases planned for FY-2021

Technology and Textbooks - Budget of \$66,000 2021 (Out of Operating Capital)

We will end the year (FY 21) with about \$250,000 in Operating Capital and about \$353,000 in LTFM.

Next Year's LTFM revenue still has negative adjustment and will result in a positive \$500. The result is that we will have about \$293,000 within LTFM to work with heading into next year.

We receive about \$120,000 each year in Operating Capital and use \$83,000 of that for Tech Salary. That leaves \$37,000 each year.

We will budget \$75,000 within LTFM for FY 21.

We will budget \$142,000 within Operating Capital for FY 21.

Community Education Board Report
March 2021 Report
Lisa Lawston

Youth Enrichment/Recreation:

- Michelle Erickson, former dance instructor decided to take some time off from teaching this year. We were very sad to not have her back as she is an amazing instructor however we were fortunate to partner with Tiffany Doehling with the 507 Dance Company to offer Jazz and High Kick classes and Pom classes! This is a different type of dance class than what has been offered in the past, however we hope many will enjoy them! Pom will be instructed by Katie Kramer who is very excited to start the Pom program here in Rushford. Both programs will begin the week of April 5.
- Youth wrestling was very successful this year. They held their practices on Saturday mornings in February/March and some evening practices when the wrestling room was available (typically Monday/Thursday). A special thank you to the Mat Club for their partnership and Wes Meyer for coaching!

Adult Enrichment:

- Permit to Carry Classes: Ongoing
- 55+ Driving Class: April 6 from 12:30-4:30 P.M. (4 hour refresher class) and May 6 from 5:30-9:30 pm
- 55+ Driving class: May 14 and 15 (8 hour class)
- Spring Trip: Festival of Nations, Spring in the Cities, Dubuque Arboretum & Botanical Gardens & National Mississippi River Museum & Aquarium.

Adult Recreation:

- We offered snowshoe rentals this winter and rented some to our community members.
- Hall Walking has been resumed.
- Fitness Center is going well with some new monthly memberships that have been added. We have lifted the gym restriction by allowing the members to utilize the gym if they wanted to as long as they follow the Covid policies set by the school. More details regarding the FC is below in the report.
- I have had contact with an alumni of R-P wanting to hold outdoor pickleball this spring. I am working with the city to see about the maintenance of the tennis courts and scheduling times for pickleball.

Kids' Club Highlights:

- Average morning numbers for February: 12
- Average afternoon numbers for February: 20
- We provided all day care on February 4th with 14 students that attended.
- We were open for the workshop days in March, however due to the water being shut off on March 12, we decided to close that day.
- Amanda Miller and I are discussing offering a wrap around care option next year during the school day for our preschool students. We have been in contact with other area schools who provide this care and hope that will be a great addition to our Kids' Club program and for our families we serve.

Lille By Preschool:

- We are currently taking registrations for the 2021-22 school year. We are currently at 49 registrations so far which is good considering that is what we have currently this year.
- Current preschool classes are going well. They are planning to have their annual field trip to Johnson Rolling Acres. There will be more restrictions in place due to Covid. We are pleased that they are willing to have a field trip for our preschoolers!
- We are working on a virtual open house. We hope to have that live within this month.

ECFE:

- The fourth session began on February 18 for both Thursday evenings and Friday mornings. Both classes are going well! Heather provides many fun activities for both classes.
- We will not be holding a Spring Fling (dance) for our families this year due to Prom being held differently. We are currently thinking of a "Daddy/Daughter Day" with holding a movie and popcorn themed event.

EC Screening: we will be holding an Early Childhood screening on Tuesday, April 6. We have 22 students scheduled to be screened. A special thank you to Heather Grigg for all her planning the screening.

Upcoming Planning: We will be finalizing our plans this month. The spring/summer brochure is due to be out in April. All our classes will be online and ready to register for by April 1st! Some fun programs we are offering are:

- Volleyball (7-12 grade) camps
- Basketball (preK-6th grade) camps
- Water Aerobics
- Sand volleyball
- Indoor youth volleyball camp
- Hunter's Safety
- ATV youth safety training
- Virtual babysitting class
- Horse Appreciation I, II, III and an August Camp
- Preschool Art Camp
- Preschool Beach Week (outdoor fun)
- Go Green! This program is MS/HS students. This is about climate change, sustainability, and "green" practices in the news. It is geared for those who love the outdoors and will teach the important role to help protect our environment. They will plan and conduct different environmental tests in our beautiful parks and rivers, research and read on sustainability practices and work together to make Rushford a greener city to live in. Along with the projects, the members will also enjoy excursions to explore state parks, biking, canoeing and much more!
- Ultimate Frisbee
- Youth Golf

- Learning the basics (for 4/5 year olds and entering Kindergarten). This program teaches a new sport each week!
- Ball Basics
- Rookie baseball
- Pigtails softball
- Traveling ball programs: 10U/12U/14U baseball and 10U/12U softball
- Lego Robotics
- Art camps (2)
- Summer dance camp
- Sole Sisters
- Youth track camp

Fitness Center: We have the following members:

- 20 annual members
- 9 monthly members
- 17 Senior Citizen members (9 Silver & Fit members and 15 senior citizen members) - the frequency of the senior citizens using the FC declined this past year, however some are beginning to come back.
- 8 Police Officer members
- 1 Teacher substitute rate

Rates are:

- Online background check (\$15 paid online)
- \$15 registration fee
- Annual rates: \$250
- Monthly rate: \$30

Special rates for:

- College rate: \$20/month
- Fireman/Ambulance members of Rushford-Peterson school district: \$20/month
- Police Officers of Winona/Fillmore/Houston/State troopers: \$10/month with 24 hour access
- Employees and *family member (*family member must come with the employee to use the FC): free

Fitness Center times:

- Police Officers: 24 hours/day
- Community use: 4:30 am-8 am and 5:30-10 pm Monday-Friday and 4:30 am-10 pm on Saturday/Sunday

Hallwalking: free unless they want to purchase an access card to walk after 6 pm. Times to walk are 5 am-7:30 am and 3-8 pm during school days. The cost to purchase an access card is \$15.

Elementary School Board Report
March 15, 2021
Mrs. Shepard
Respect. Integrity. Excellence.

Angela Shepard-

Kindergarten Registration – April 6th

MCA Testing –3rd, 4th 5th Grades ~ Reading, Math, Science (5th)

March 29-May 7 (completed in this time frame)

Summer Camp – July 26-30 Incoming K-5 ~~ More to come

ADSIS Paperwork completed and submitted to MDE

WBWF Paperwork completed and submitted to MDE

Elementary Classroom Updates- written by classroom teachers

Kindergarten- Krissy Kelly, Lacey Drinkall

The kindergarten classes have been having fun with our Reading Month activities. So far Flash Light Fridays have been our favorite days! Our classrooms are starting to look like spring with art projects, books, and decorations.

1st- Becky Lind, Jessica Burt, Tanya Nelson

March is I love to Read Month; the first grade is doing a lot of reading! We are having dress up days (such as "Read my Hat Day" and "exercise your right to read" by wearing workout clothing to school. Flashlight Fridays we will read by flashlight in the classroom and each classroom held a coin drive to buy books for the students. We are having a lot of fun! In Science we have been learning about the rock cycle, different types of rocks as well as vibrations and how sound is made. In social studies we have been discussing goods and services within our communities. The first graders are both reading and writing different kinds of poems and in math we practiced telling time as well as measuring things in our classrooms. The kids are all very excited to leave the boots and snow pants at home and have some warmer weather. :)

2nd- Fay Himlie, Shannon Kopperud

The second graders have been counting money and telling time in math. We have started a unit on measurement using inches and feet. In Science, we have been learning about Forces and Motion. The boys and girls enjoyed the activities using magnets. It was amazing to them to feel like poles repel each other. We have had one Flashlight Friday for Reading Month and everyone had fun reading in the dark with a flashlight. We all think the warmer temperatures are great!

3rd- Patty McAllister/Hannah Pape, Terry Pelzl/Jade Olstad

Terry Pelzl and Patty McAllister have taken over for the third grade teachers for the remainder of the year. The third graders are completing a unit on time, length, liquid volume, and mass in math class. They have been working on state reports using research skills on the iPads. The information will be presented on a state poster.

4th- Jon Theuer, Meredith Johnson

My has the time flown!! We wrapped up fractions and are exploring the intriguing world of decimals. Let's say...the waters have been calmer in the decimals unit. We will be moving onto input/output tables, which can be rather fun!! In reading, we are learning about literary elements. We are reading short stories and having the kiddo list out the different elements found in each story and discussing as a class. We blew their minds with science!!! We took a deep dive into cells and will be moving onto social studies next week as we will be talking about different regions of the country.

5th Grade- Dave Lind, Emily Charlebois, Chris Drinkall

In ELA, the fifth grade is into Unit 4: Adapting. We're talking about how people and animals adapt to different situations. We're looking ahead to the MCA's next month and plan to start reading for our Battle of the Books at the end of this month.

In math, fifth grade is starting Ch. 6, which is on decimals and measurement. We are also preparing for the upcoming MCA test.

In science, students are in the process of presenting their Genius Hour and Compound Machine projects.

K-1-2 Intervention- Margaret Marklowitz

19 students - reading remediation

6 students - math remediation

4 - 1;1 Distance Learning students - reading remediation

3-4 Intervention – Mary Wolter

Fourth grade distance learning continues to Zoom twice a day to work on Reading, English, Spelling, Math, and Social Studies skills.

Grades 3-4 Intervention classes work on building reading and math skills.

K-3 Distance Learning- Tami Tinderholt

We are following the classroom curriculum for K-3 grades as closely as possible. Things are going smoothly. Regular distance learning students and families all seem to be adjusted to virtual learning.

PE- K-3 – Teresa Brown

3rd grade Put together a dance routine that had six moves and was memorized. Now we are working on their jump rope skills and benchmark consecutively jump forward and backward, demonstrating a maturing pattern, using a self-turned rope. 2nd and 1st grade are also working on jump rope skills. The benchmark for 2nd and 1st grade is Consecutively jump forward and backward, demonstrating a maturing pattern using a self-turned rope. Kindergarten has completed their jump rope unit and their benchmarks were; jump a single jump with a self-turned rope and jump a long rope with teacher assisted turning. Kindergarten is currently working on various tosses and catches using scoops and a variety of objects (yarn ball, whiffle ball, bean bag, etc.).

PE- 4th-5th- Nikki Schultz

4th and 5th grade students are now combined into a class and a half. We are currently working on jump rope and they will need to create and perform their own/partner jump rope routine. Next unit is spike ball.

Special Education – Carissa George, Aspen Hartmann

SPED classrooms in grades K-5 continue to work on building and strengthening skills and strategies that help students be successful in the general education curriculum. These skills and strategies include reading fluency and comprehension, math fact fluency and problem solving, written language, social skills, time management, and organizational skills.

Aspen-We have also been working on providing instruction to increase the use of self-regulation strategies and coping skills during stressful situations and increasing students' functional communication skills so that they can advocate their wants and needs throughout there school day.

EL – Kim King

EL students have begun ACCESS testing and should be finished by the end of next week.

Middle/High School Board Report
March 15, 2021
Mr. Timm
Respect – Integrity – Excellence

GOAL 1: Personalize learning for all students in pursuit of their academic excellence.	On March 30th interested Juniors will be taking the ACT test during the school day. MCA Testing will be held this school year. We will be testing beginning in late March and ending in early May. Below are grades that are tested: Reading – Grades 3-8, 10 Math – Grades 3-8, 11 Science – Grades 5, 8, 10 Middle School held their monthly “incentive day” on March 4/5. Incentive days are an opportunity for students who are behind to get small group/one-one help to complete assignments. The expectation in the MS is that all students complete all assignments. This day is our opportunity for students who are behind or struggling to catch up. Students who are caught up get to choose from a variety of activities each time to participate in.
GOAL 2: Develop well-rounded students in the areas of character, community & academics.	National FFA week was celebrated from February 22-26. Our FFA worked with elementary students to make homemade ice cream and read stories to classrooms. In addition, they encouraged our MS/HS students to “wear blue” to support FFA and gave the students cookies for showing their FFA pride. Our 6th graders are at Eagle Bluff from March 15-17. They missed this field trip last spring, and I thank Mr. Dahl for his willingness to lead and provide this opportunity for students. They are the only school at Eagle Bluff for these days, and Mr. Dahl has worked with the staff there to provide a variety of classes and learning opportunities for our students in regards to outdoor and environmental education.
GOAL 4: Promote and provide positive school and community culture that engages all stakeholders.	Prom is tentatively scheduled for Saturday, May 15. Mrs. Pape and the planning committee is being very creative and flexible in terms of planning. They are attempting to create a memorable experience for our students while at the same time follow the guidance from the state. Currently we are looking at holding the grand march on the football field under the lights and then holding the dance portion of the evening outside under a large tent. As with everything this is tentative at the moment and subject to change (per guidance from the state), but I applaud the committee on their work to provide a great experience for our students.

	Graduation is scheduled for Sunday, May 30th. Currently we are planning on hosting a ceremony either on the football field or in our high school gym. As with any large gathering, what this may look like is currently up in the air and tentative. In speaking with area principals and some of our state level leaders, guidance on graduation will be coming soon. Our goal is to create a memorable experience for our students and have a graduation as normal as possible while following the guidance given to us from the state.
Miscellaneous	March 21-27 – Senior Class Trip to Florida March 30 – ACT Test for Juniors May 7 – MS Science Fair May 15 – Prom May 23 – Senior Awards May 27 – Last Day for Seniors May 30 – Graduation June 3 – Last Day of School



Rushford Public Schools

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John Loney

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INFO ON WEDNESDAY'S DURING 3RD TRIMESTER:

The Middle/High School Staff has been busy working on what Wednesday's will look like for 3rd Trimester. They have learned a lot about teaching and education during the last year, and are taking some of the high points from hybrid and distance learning and implementing on Wednesdays during students "at home/hybrid" learning day for 3rd Trimester. Below are some of the ideas shared from staff in regards to plans:

- Meetings with Career Navigators
- Potential Job Shadow, Career Interviews, Career Presentations
- Small Group Instruction
- Remedial and Enrichment Activities
- Test Re-takes
- ASVAB/Pre-ACT/Accuplacer Testing
- Project Based Learning Time (6th Grade Science Fair, Genius Hour, Large Projects for classes spread out over multiple week)
- Potential for Distance Learners or In-Person students to work 1-1 with teacher either in the building or virtual
- Extended worktime in hands on classes (ex. Shop or Art areas) as some tasks require more than one hour segments of work
- 1-1 or small group Band/Choir Lessons
- Community Service Projects (groups or individuals for silver cord hours)
- Class specific field trips
- Class specific speakers (any interested student could attend)

The staff discussed creating a Google Calendar shared amongst themselves that they can schedule some of the bigger activities/opportunities so they don't overlap and students will have enrichment opportunities in a variety of areas they can take advantage of in addition to their scheduled classes.

Lunch and transportation will be available to students on Wednesday's



John Loney RP Activities

March Board Report

- I continue to get great reports of our winter teams wearing their masks appropriately and making some great choices!!
- The Dugout construction for the varsity softball field is almost complete. Electrical, and some fence modifications and some other minor details is all that is left. Wayne Rye did a great job! Our shop class will begin constructing benches for the dugouts.
- LA/RP Dance had a good year this year finishing 4th in Jazz and 7th in High Kick.
- LA/RP Wrestling individuals is next week, good luck to the wrestlers.
- BBB/GBB are finishing up their seasons this week and seeding will take place on Saturday March 13th. With playoffs starting next week. There will be section and state playoffs. They might not look like they have in the past, but we will be having them with some minor modifications.
- Spring Sports Practices for (Golf, Track, Baseball and Softball) start on March 29th. With first competition dates potentially starting on April 9th.

THANK-YOU'S:

- Rushford Foods (Brad and Betsey Hoiness) for their generous donation to allow us to purchase additional streaming cameras and software.
- Corey Mattson for his tireless work in helping us develop our streaming platforms and assisting and setting up of our Youtube Channels.
- Holly Ekern for her work in setting up anything and everything and development of all of our VR programs, signup sheets for game days....the list goes on and on.....

- Parents, Coaches, Players in their continued flexibility with schedules, practices, games and other things that seem to change hour-hour, day-day, and week-week.
- Jake Timm with his assistance to help with making sure our RP Athletes are complying with wearing their masks appropriately.
- Steph Evenson helping and assisting me with all and any COVID related things.

Just a reminder of the RP Twitter Account: @RPTrojansJLoney if you want to keep track of RP activities..

GO TROJANS!

Sincerely,

John Loney, RP Activities Director