



**REGULAR MONTHLY MEETING OF THE RUSHFORD-PETERSON
SCHOOL BOARD
MONDAY, FEBRUARY 22, 2021
5:30 PM**

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Public Comments - Limited to 5 minutes per person
6. **CONSENT AGENDA**
 - A. January 25, 2021 Regular Monthly Meeting Minutes 2
 - B. January hand payables, wires & payroll liabilities in the amount of \$2,355,351.48. 4
 - C. January payroll in the amount of \$262,463.30
 - D. February board bills in the amount of \$118,686.60. 6
 - E. Fund Summary Reports: 8
 - F. **PERSONNEL:**
 1. Early Retirement of Fay Himlie at the of the 2020-2021 school year.
 2. Early Retirement of Jacob Olson at the of the 2020-2021 school year.
 3. Hire of Domanick Jenkins - Assistant Wrestling Coach.
7. **OLD BUSINESS**
 - A. Approve the second reading and adopt the following policies:
 1. #419 - Tobacco-Free Environment 14
 2. #601 - School Curriculum and Instruction Goals 18
 3. #607 - Organization of Grade Levels 25
8. **NEW BUSINESS**
 - A. Student Learning Model Update. 27
 - B. Resignation of Kathy Wade, School Board Member/Treasurer as of February 28, 2021.
 - C. Discussion on appointing an interim board member to serve on the board until after the November election.
 - D. Nominations for Treasurer.
 - E. Approve the Corporate Authorization Resolution adding the newly elected Treasurer as a signer on the Rushford State Bank Account 28
 - F. Approve the Senior Class Trip to Florida March 28 - April 3, 2021.
 - G. Approve the first reading of the following policies:
 1. #101 - Legal Status of the School District 30
 2. #101.1 - Name of the School District 33
 3. #103 - Complaints - Students, Employees, Parents and Other Persons 34
 4. #104 - School District Mission and Visions Statements 36
9. **ADMIN REPORTS:**
 - A. Superintendent Report 37
 - B. Community Education Report 41
 - C. Elementary Report 43
 - D. Activities Report 45
10. **UPCOMING MEETINGS:**

Regular Monthly Meetings beginning at 5:30 p.m. in the Forum Room:
March 15
April 19
May 17
11. **ADJOURNMENT**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson Chris Grindland at 5:30 p.m. on Monday, January 25, 2021.

The Pledge of Allegiance was recited.

Members Present: Chris Grindland, Joyce Iverson, Jeff Michel, Ken Sawle, Kathy Wade and Amy Woxland

Members Absent: Matt Helgemoe

Administration Present: Superintendent Jon Thompson

District Office Personnel: Laura Hahn

Motion by Sawle, seconded by Wade to adopt the agenda as presented. Motion carried unanimously.

There were no public comments.

Motion by Wade, seconded by Iverson to approve the following consent agenda items: January 4, 2021 Organizational Meeting Minutes, December 21, 2020 Regular Monthly Meeting Minutes, Donations in the amount of \$9,013, December 2020 hand payables, wires & payroll liabilities in the amount of \$286,782.27, December 2020 payroll in the amount of \$280,168.95, January 2021 board bills in the amount of \$152,537.29, Fund Summary Reports; Personnel: Hire of Abbie Smith – Long-term Sub for Lisa Boyum – 6th grade. Motion carried unanimously.

Motion by Wade, seconded by Michel to approve the second reading and adopt the following policies: #501 – School Weapons, #502 – Search of Student Lockers, Desks, Personal Possessions and Student and #515 – Protection and Privacy of Pupil Records. Motion carried unanimously.

Motion by Wade, seconded by Iverson to approve the MSBA policy revisions to Policy# 516 – Student Medication. Motion carried unanimously.

Motion by Sawle, second by Michel to approve the first reading of the following policies: #419 – Tobacco-Free Environment, #601 – School Curriculum & Instruction Goals and #607 – Organization of Grade Levels. Motion carried unanimously.

Motion by Iverson, second by Wade to approve offering eligible teachers an Early Retirement Incentive this school year and work on establishing a policy going forward. The two-year incentive program will include payments deposited into the retiree's Health Care Savings account quarterly. With a roll call vote of 5:1, Grindland opposing, motion carries.

Motion by Wade, second by Woxland to approve the 2021-2022 school year calendar. Motion carried unanimously.

Superintendent Thompson presented the Superintendent's report.

INFORMATION:

Monday, February 22, 2021 – 5:30 p.m. – Regular Monthly Meeting - Forum Room

Moved by Prinsen, seconded by Howe, to adjourn the regular meeting at 6:48 p.m. Motion carried unanimously.

Chris Grindland, Chairperson

Matt Helgemoe, Clerk

Rushford-Peterson Public School

Payment Reg by Bank and Check

JAN 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

												Pay/Void	
Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Date	Amount
001	P21071	44680		Wire	1	1903	KWIK TRIP		No	Yes	No	01/11/2021	2,897.50
001	P21071	44694		Wire	1	1530	GATEWAY SERVICES		No	Yes	No	01/08/2021	0.90
001	P21071	44695		Wire	1	1531	PAYLINE DATA		No	Yes	No	01/08/2021	146.02
001	p2107p	44698		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	01/15/2021	6,362.38
001	p2107p	44699		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	01/15/2021	6,348.94
001	p2107p	44700		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	01/15/2021	5,678.20
001	p2107p	44701		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	01/15/2021	41,506.56
001	p2107p	44702		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	01/15/2021	23,812.10
001	P21071	44707		Wire	1	1903	KWIK TRIP		No	Yes	No	01/21/2021	1,995.00
001	p2107q	44777		Wire	1	06600	BLUE CROSS/BLUE SHIELD MINN		No	No	No	01/25/2021	21,960.00
001	p2107q	44778		Wire	1	1241	MN PEIP		No	Yes	No	01/25/2021	41,774.38
001	p2107q	44779		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	Yes	No	01/25/2021	6,362.38
001	p2107q	44780		Wire	1	12990	COMMISSIONER OF REVENUE		No	Yes	No	01/25/2021	6,345.88
001	p2107q	44781		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	01/25/2021	5,625.23
001	p2107q	44782		Wire	1	49200	RUSHFORD STATE BANK		No	Yes	No	01/25/2021	41,073.21
001	p2107q	44783		Wire	1	56000	TEACHERS RETIREMENT ASSN		No	Yes	No	01/25/2021	23,707.58
001	P21071	44675	42279	Check	1	60606	US FOODS, INC.		Yes	Yes	No	01/05/2021	283.29
001	P21071	44676	42280	Check	1	1300	EMPLOYEE BENEFITS CORPORATION		Yes	Yes	No	01/06/2021	250.00
001	P21071	44683	42281	Check	1	38025	MINNESOTA STATE COLLEGE SOUTHE		Yes	Yes	No	01/11/2021	500.00
001	P21071	44681	42282	Check	1	1505	UNIVERSITY OF WISCONSIN - PLATTE\		Yes	Yes	No	01/11/2021	500.00
001	P21071	44682	42283	Check	1	1610	WINONA STATE UNIVERSITY		Yes	Yes	No	01/11/2021	2,400.00
001	P21071	44684	42284	Check	1	52179	SEMCAC TRANSPORTATION		Yes	Yes	No	01/11/2021	447.50
001	P21071	44686	42285	Check	1	57800	CREAMERY PIZZA & ICE CREAM		Yes	Yes	No	01/12/2021	100.12
001	P21071	44685	42286	Check	1	22401	HART, ROBERT		Yes	Yes	No	01/12/2021	120.00
001	P21071	44691	42287	Check	1	31771	LUTHER COLLEGE		Yes	Yes	No	01/14/2021	546.86
001	P21071	44692	42288	Check	1	38025	MINNESOTA STATE COLLEGE SOUTHE		Yes	Yes	No	01/14/2021	367.33
001	P21071	44690	42289	Check	1	2035	UNIVERSITY OF NORTHER IOWA		Yes	Yes	No	01/14/2021	572.66
001	P21071	44687	42290	Check	1	1505	UNIVERSITY OF WISCONSIN - PLATTE\		Yes	Yes	No	01/14/2021	655.16
001	P21071	44688	42291	Check	1	1738	UNIVERSITY OF WISCONSIN-RIVER FA		Yes	Yes	No	01/14/2021	112.92
001	P21071	44689	42292	Check	1	2034	VERMILION COMMUNITY COLLEGE		Yes	Yes	No	01/14/2021	448.27
001	P21071	44693	42293	Check	1	03173	AUGSBURG UNIVERSITY		Yes	No	No	01/14/2021	342.25
001	p2107p	44697	42294	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	01/15/2021	187.12
001	p2107p	44696	42295	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	01/15/2021	2,319.62
001	P21071	44703	42296	Check	1	31260	LASER PRODUCT TECHNOLOGIES INC		Yes	Yes	No	01/18/2021	699.20
001	P21071	44704	42297	Check	1	52179	SEMCAC TRANSPORTATION		Yes	Yes	No	01/18/2021	252.00
001	P21071	44705	42298	Check	1	1463	BOND TRUST SERVICES CORPORATIO		Yes	Yes	No	01/19/2021	2,080,650.00
001	P21071	44706	42299	Check	1	61098	VAALER INSURANCE INC		Yes	Yes	No	01/19/2021	45.00
001	P21071	44766	42300	Check	1	1144	LIND AWARDS & ENGRAVING		Yes	No	No	01/22/2021	79.00
001	P21071	44767	42301	Check	1	1962	PHILIPPS BUS SERVICE & TOURS		Yes	No	No	01/25/2021	6,000.00

Rushford-Peterson Public School

Payment Reg by Bank and Check

JAN 2021 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	p2107q	44768	42302	Check	1	02370	AFLAC		Yes	No	No	01/25/2021	432.99
001	p2107q	44771	42303	Check	1	32157	MADISON NATIONAL LIFE INSURANCE		Yes	No	No	01/25/2021	1,119.77
001	p2107q	44769	42304	Check	1	1274	MERCHANTS BANK		Yes	Yes	No	01/25/2021	5,911.00
001	p2107q	44770	42305	Check	1	1836	METLIFE - GROUP BENEFITS		Yes	No	No	01/25/2021	8,936.90
001	p2107q	44772	42306	Check	1	37815	MN SCHOOL EMPLOYEE ASSN		Yes	Yes	No	01/25/2021	290.03
001	p2107q	44773	42307	Check	1	40998	NCPERS GROUP LIFE INS		Yes	No	No	01/25/2021	16.00
001	p2107q	44775	42308	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN		Yes	No	No	01/25/2021	187.12
001	p2107q	44774	42309	Check	1	48100	RUSHFORD-PETERSON EDUCATION		Yes	No	No	01/25/2021	2,319.62
001	p2107q	44776	42310	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC		Yes	Yes	No	01/25/2021	2,176.74
001	P21071	44784	42369	Check	1	63158	WINONA STATE UNIVERSITY		Yes	No	No	01/27/2021	345.89
001	P21071	44785	42370	Check	1	19315	ERICKSON, MICHELLE		Yes	No	No	01/29/2021	140.86

Bank Total: \$2,355,351.48Report Total: \$2,355,351.48

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEBRUARY 2021 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount
									Print	Recon	Date	
001	P21083	44803		Check	1	03137	ARNOLD'S SUPPLY		No	No	02/22/2021	972.13
001	P21083	44804		Check	1	03188	CARD MEMBER SERVICES		No	No	02/22/2021	433.87
001	P21083	44805		Check	1	04615	BERNARD BUS SERVICE		No	No	02/22/2021	37,924.40
001	P21083	44806		Check	1	06631	BROOKLYN PUBLISHERS LLC		No	No	02/22/2021	13.75
001	P21083	44807		Check	1	08886	CAROLINA BIOLOGICAL SUPPLY CO		No	No	02/22/2021	44.20
001	P21083	44808		Check	1	1083	LASER PRODUCT TECHNOLOGIES		No	No	02/22/2021	1,265.33
001	P21083	44809		Check	1	1244	NEW DOMINION SCHOOL		No	No	02/22/2021	9,425.52
001	P21083	44810		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L		No	No	02/22/2021	55.65
001	P21083	44811		Check	1	13100	CONNAUGHTY SALES INC		No	No	02/22/2021	25.00
001	P21083	44812		Check	1	13177	CONTINENTAL CLAY COMPANY		No	No	02/22/2021	298.30
001	P21083	44813		Check	1	13281	CUSTOM COMMUNICATIONS INC		No	No	02/22/2021	96.39
001	P21083	44814		Check	1	1391	ACENTEK		No	No	02/22/2021	2,578.20
001	P21083	44815		Check	1	1392	MRI SOFTWARE, LLC.		No	No	02/22/2021	15.00
001	P21083	44816		Check	1	1408	HERITAGE		No	No	02/22/2021	480.00
001	P21083	44817		Check	1	14855	MN DEPARTMENT OF PUBLIC SAFETY		No	No	02/22/2021	2,380.00
001	P21083	44818		Check	1	1502	TEACHER SYNERGY, LLC.		No	No	02/22/2021	57.48
001	P21083	44819		Check	1	1581	QUADIENT		No	No	02/22/2021	500.00
001	P21083	44820		Check	1	1586	PAN-O-GOLD BAKING CO.		No	No	02/22/2021	249.52
001	P21083	44821		Check	1	1654	ANDERSON AUTO, LLC		No	No	02/22/2021	99.68
001	P21083	44822		Check	1	1678	PUSH PEDAL PULL		No	No	02/22/2021	86.50
001	P21083	44823		Check	1	16945	CARDMEMBER SERVICE		No	No	02/22/2021	5,206.08
001	P21083	44824		Check	1	1714	MINNESOTA ENERGY RESOURCES		No	No	02/22/2021	6,073.94
001	P21083	44825		Check	1	18398	FILLMORE COUNTY JOURNAL		No	No	02/22/2021	538.18
001	P21083	44826		Check	1	1856	AMAZON CAPITAL SERVICES		No	No	02/22/2021	1,616.06
001	P21083	44827		Check	1	18696	FOLLETT SCHOOL SOLUTIONS, INC.		No	No	02/22/2021	2,710.82
001	P21083	44828		Check	1	1882	TRAFERA		No	No	02/22/2021	1,000.00
001	P21083	44829		Check	1	2033	MUSIC MART		No	No	02/22/2021	1,041.66
001	P21083	44830		Check	1	2039	SOUTHERN MINNESOTA INSPECTION I		No	No	02/22/2021	1,000.00
001	P21083	44831		Check	1	22380	HARRIS REFRIGERATION		No	No	02/22/2021	668.00
001	P21083	44832		Check	1	23400	HIAWATHA VALLEY		No	No	02/22/2021	11,491.47
001	P21083	44833		Check	1	23401	HIAWATHA VALLEY MENTAL HEALTH		No	No	02/22/2021	1,190.47
001	P21083	44834		Check	1	25138	IEA INC		No	No	02/22/2021	798.60
001	P21083	44835		Check	1	29213	TYLER JOHNSON		No	No	02/22/2021	300.00
001	P21083	44836		Check	1	29702	JOSTEN'S		No	No	02/22/2021	1,228.51
001	P21083	44837		Check	1	29759	KEMPS		No	No	02/22/2021	2,666.50
001	P21083	44838		Check	1	36597	MISSISSIPPI WELDERS SUPPLY CO		No	No	02/22/2021	1,476.90
001	P21083	44839		Check	1	38000	MN STATE HIGH SCHOOL LEAGUE		No	No	02/22/2021	1,817.00
001	P21083	44840		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC		No	No	02/22/2021	1,211.78
001	P21083	44841		Check	1	45552	PLAYSCRIPTS INC		No	No	02/22/2021	15.99

Rushford-Peterson Public School

Payment Reg by Bank and Check

FEBRUARY 2021 BOARD BILLS

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Pay/Void		Amount
											Void	Date	
001	P21083	44842		Check	1	46078	PLUNKETT'S PEST CONTROL		No	No	No	02/22/2021	120.00
001	P21083	44843		Check	1	46790	REGION V COMPUTER SERVICES		No	No	No	02/22/2021	31.00
001	P21083	44844		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM		No	No	No	02/22/2021	137.87
001	P21083	44845		Check	1	48020	RUSHFORD, CITY OF		No	No	No	02/22/2021	7,889.02
001	P21083	44846		Check	1	48604	RUSHFORD HARDWARE		No	No	No	02/22/2021	78.86
001	P21083	44847		Check	1	49982	SAMUEL FRENCH INC		No	No	No	02/22/2021	14.10
001	P21083	44848		Check	1	50550	SAX ARTS AND CRAFTS		No	No	No	02/22/2021	75.72
001	P21083	44849		Check	1	50856	SCHILLING SUPPLY COMPANY		No	No	No	02/22/2021	666.30
001	P21083	44850		Check	1	50978	SCHOOL SPECIALTY INC.		No	No	No	02/22/2021	34.31
001	P21083	44851		Check	1	51136	SCHOOL HEALTH CORPORATION		No	No	No	02/22/2021	57.50
001	P21083	44852		Check	1	52157	SELCO		No	No	No	02/22/2021	517.15
001	P21083	44853		Check	1	52179	SEMCAC TRANSPORTATION		No	No	No	02/22/2021	6.00
001	P21083	44854		Check	1	56040	PAM'S CORNER		No	No	No	02/22/2021	1,093.15
001	P21083	44855		Check	1	60606	US FOODS, INC.		No	No	No	02/22/2021	6,046.12
001	P21083	44856		Check	1	61278	VERIZON WIRELESS		No	No	No	02/22/2021	206.27
001	P21083	44857		Check	1	61614	WASTE MANAGEMENT		No	No	No	02/22/2021	891.18
001	P21083	44858		Check	1	62950	WINONA COUNTY AUDITOR/TREASURER		No	No	No	02/22/2021	56.45
001	P21083	44859		Check	1	63062	WINONA HEALTH SERVICE	AT	No	No	No	02/22/2021	1,000.00
001	P21083	44860		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC		No	No	No	02/22/2021	712.72

Bank Total: \$118,686.60

Report Total: \$118,686.60

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
010	Board of Education	24,259.00	1,539.13	14,931.93	62%	513.48	64%	8,813.59
020	Office of Supt	173,515.00	14,466.68	98,182.95	57%	0.00	57%	75,332.05
050	School Administration	393,928.00	30,989.45	208,484.24	53%	0.00	53%	185,443.76
105	General Admin Support - elect.	1,500.00	0.00	173.25	12%	0.00	12%	1,326.75
107	Other Administrative Support	28,571.00	3,510.60	26,006.38	91%	0.00	91%	2,564.62
108	Administrative Technology Serv	17,612.00	772.71	9,657.67	55%	0.00	55%	7,954.33
110	Business Services	240,559.00	22,440.66	129,946.66	54%	1,180.99	55%	109,431.35
201	Kindergarten	175,972.00	14,585.91	73,077.41	42%	(2,604.21)	40%	105,498.80
203	Elementary Education	1,117,249.00	76,994.51	480,633.79	43%	7,050.19	44%	629,565.02
204	Title II, Part A	16,927.00	4,783.34	23,675.64	140%	0.00	140%	(6,748.64)
211	Secondary - General	473,466.00	53,619.56	175,268.48	37%	5,826.30	38%	292,371.22
212	Art	92,941.00	7,045.30	39,758.44	43%	(112.52)	43%	53,295.08
216	Title I	81,351.00	6,405.85	31,778.60	39%	0.00	39%	49,572.40
218	Gifted & Talented	20,370.00	0.00	182.25	1%	0.00	1%	20,187.75
219	Limited English Prof	70,490.00	4,859.36	24,279.28	34%	0.00	34%	46,210.72
220	English Language Art	297,614.00	24,070.84	126,284.84	42%	(1,563.81)	42%	172,892.97
230	Foreign Language	91,348.00	8,160.47	38,374.65	42%	0.00	42%	52,973.35
240	Physical Ed & Health	178,146.00	17,888.20	89,933.75	50%	(1,739.39)	50%	89,951.64
256	Mathematics	281,079.00	22,459.97	111,659.43	40%	(209.08)	40%	169,628.65
258	Music	205,982.00	17,113.10	84,570.24	41%	0.00	41%	121,411.76
260	Science	206,413.00	16,971.00	86,792.23	42%	87.80	42%	119,532.97
270	Social Studies	292,556.00	23,256.63	117,391.43	40%	(1,280.00)	40%	176,444.57
291	Cocurricular Activity	13,581.00	230.00	994.12	7%	0.00	7%	12,586.88
292	Boys/Girls Athletics	75,702.00	0.00	2,998.63	4%	0.00	4%	72,703.37
294	Boys Athletics	106,024.00	1,001.55	32,152.42	30%	0.00	30%	73,871.58
296	Girls Athletics	80,892.00	703.19	20,262.07	25%	395.59	26%	60,234.34
298	Extra-Curricular Activities	13,315.00	3,586.02	27,603.61	207%	446.41	211%	(14,735.02)
301	Agriculture	81,874.00	4,261.44	33,055.30	40%	4,987.41	46%	43,831.29
331	Personal Fam Liv Sci	59,557.00	4,709.98	25,831.01	43%	2,239.58	47%	31,486.41

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
341	Business Education	24,073.00	1,890.88	9,358.61	39%	1,069.19	43%	13,645.20
361	Trade & Industrial	53,809.00	3,442.19	20,294.01	38%	5,655.75	48%	27,859.24
380	Vocational Transiton	20,979.00	1,895.45	9,386.94	45%	0.00	45%	11,592.06
400	General Special Education	37,200.00	4,110.88	25,230.66	68%	0.00	68%	11,969.34
401	Speech/Lang Impaired	6,944.00	1,666.63	7,543.10	109%	0.00	109%	(599.10)
402	Mental Impair Mild	151,568.00	11,354.18	46,746.59	31%	0.00	31%	104,821.41
403	Mentally Impaired	16,548.00	0.00	0.00	0%	0.00	0%	16,548.00
404	Adapted Phy Ed	10,599.00	1,120.40	6,157.02	58%	(149.48)	57%	4,591.46
405	Deaf-Hard of Hearing	2,500.00	1,461.64	6,564.09	263%	0.00	263%	(4,064.09)
407	Specific Learn Disability	194,590.00	22,552.09	117,969.80	61%	16.07	61%	76,604.13
408	Emotional/Behavioral Disorder	140,847.00	5,584.00	33,676.13	24%	0.00	24%	107,170.87
410	Other Health Impaired	92,754.00	11,960.27	60,148.40	65%	0.00	65%	32,605.60
411	Autism	50,067.00	2,450.27	13,173.60	26%	(124.77)	26%	37,018.17
412	Early Child Sp Ed	85,762.00	7,490.20	38,613.03	45%	0.00	45%	47,148.97
416	Severely Nultiplly Impaired	31,119.00	3,258.21	18,408.75	59%	(1,044.22)	56%	13,754.47
420	Special Education	192,856.00	13,681.02	101,452.55	53%	0.00	53%	91,403.45
422	Students without disabilities	222,328.00	16,944.29	89,427.19	40%	(742.32)	40%	133,643.13
620	Library Ed Media	61,397.00	3,627.33	21,916.93	36%	2,469.18	40%	37,010.89
630	Instructional-Related Technolo	115,917.00	7,124.68	85,274.20	74%	356.97	74%	30,285.83
640	Staff Development	58,242.00	0.00	5,358.50	9%	0.00	9%	52,883.50
710	Secondary Counseling/Guidance	101,061.00	9,481.42	42,767.74	42%	0.00	42%	58,293.26
720	Health Services	8,512.00	379.59	15,719.90	185%	0.00	185%	(7,207.90)
740	Social Worker Salary	13,842.00	2,715.47	13,470.64	97%	0.00	97%	371.36
760	Pupil Transportation	669,275.00	40,111.38	321,252.72	48%	(680.00)	48%	348,702.28
810	Operation/Maintenance	570,062.00	46,724.60	340,916.09	60%	1,606.25	60%	227,539.66
850	Facilities	0.00	2,395.37	9,901.27	0%	0.00	0%	(9,901.27)
865	LTFM Exclcd Costs -Pro 866,867	64,377.00	1,192.01	53,330.86	83%	0.00	83%	11,046.14
940	School Insurance	47,800.00	0.00	45,225.68	95%	0.00	95%	2,574.32
01	General Fund	7,957,821.00	611,039.90	3,693,225.70	46%	23,651.36	47%	4,240,943.94

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
02	Food Service Fund							
770	Food Service	360,154.00	21,829.06	139,258.43	39%	(0.00)	39%	220,895.57
02	Food Service Fund	360,154.00	21,829.06	139,258.43	39%	(0.00)	39%	220,895.57
04	Community Service							
505	Community Education	89,081.00	3,191.69	29,674.17	33%	1,466.50	35%	57,940.33
510	Adults With Disabili	6,022.00	257.38	1,869.50	31%	0.00	31%	4,152.50
570	School Age Care	94,666.00	3,332.79	41,322.17	44%	0.00	44%	53,343.83
580	ECFE	35,441.00	6,909.70	24,324.57	69%	0.00	69%	11,116.43
582	School Readiness	151,287.00	11,047.30	44,608.68	29%	(1,466.50)	29%	108,144.82
583	Preschool Screening	1,000.00	0.00	2,199.16	220%	0.00	220%	(1,199.16)
585	Youth Development	24,134.00	1,099.38	9,323.43	39%	0.00	39%	14,810.57
590	Other Community Ed Programs	500.00	0.00	0.00	0%	110.35	22%	389.65
04	Community Service	402,131.00	25,838.24	153,321.68	38%	110.35	38%	248,698.97
07	Debt Redemption							
910	Retire Long-Term Obl	2,601,800.00	2,080,650.00	2,601,775.00	100%	0.00	100%	25.00
07	Debt Redemption	2,601,800.00	2,080,650.00	2,601,775.00	100%	0.00	100%	25.00
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	760.00	0%	0.00	0%	(760.00)
18	Custodial	0.00	0.00	760.00	0%	0.00	0%	(760.00)
21	Activity Fund							
050	School Administration	0.00	0.00	772.35	0%	0.00	0%	(772.35)
203	Elementary Education	0.00	0.00	0.00	0%	30.00	0%	(30.00)
258	Music	0.00	0.00	202.95	0%	0.00	0%	(202.95)
291	Cocurricular Activity	60,000.00	0.00	1,009.37	2%	0.00	2%	58,990.63
294	Boys Athletics	0.00	0.00	4,348.60	0%	0.00	0%	(4,348.60)
296	Girls Athletics	0.00	0.00	5,268.00	0%	0.00	0%	(5,268.00)
298	Extra-Curricular Activities	0.00	349.75	6,769.35	0%	33.14	0%	(6,802.49)
960	Other - Scholarships	0.00	3,400.00	3,400.00	0%	0.00	0%	(3,400.00)
21	Activity Fund	60,000.00	3,749.75	21,770.62	36%	63.14	36%	38,166.24
50	Fundraising							

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

EXPENSES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
50	Fundraising							
298	Extra-Curricular Activities	65,000.00	9,528.96	21,303.32	33%	0.00	33%	43,696.68
50	Fundraising	65,000.00	9,528.96	21,303.32	33%	0.00	33%	43,696.68
Report Totals:		11,446,906.00	2,752,635.91	6,631,414.75	58%	23,824.85	58%	4,791,666.40

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

REVENUES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
000		(7,810,977.00)	(618,828.76)	(3,445,902.29)	44%	0.00	44%	(4,365,074.71)
211	Secondary	(700.00)	0.00	(515.00)	74%	0.00	74%	(185.00)
212	Art	0.00	0.00	(150.00)	0%	0.00	0%	150.00
294	Boys Athletics	(27,600.00)	(1,785.00)	(8,259.30)	30%	0.00	30%	(19,340.70)
296	Girls Athletics	(18,100.00)	(1,274.00)	(4,547.00)	25%	0.00	25%	(13,553.00)
298	Extra-Curricular Activities	(1,800.00)	(150.00)	(290.00)	16%	0.00	16%	(1,510.00)
301	Agriculture	(400.00)	0.00	(455.00)	114%	0.00	114%	55.00
331	Personal Family Life Science	(400.00)	(300.00)	(675.00)	169%	0.00	169%	275.00
630	Instruction Related Technology	(2,000.00)	0.00	(1,750.00)	88%	0.00	88%	(250.00)
850	Facilities	(24,709.00)	0.00	0.00	0%	0.00	0%	(24,709.00)
865	LTFM Districtwide Revenue	64,474.00	0.00	0.00	0%	0.00	0%	64,474.00
01	General Fund	(7,822,212.00)	(622,337.76)	(3,462,543.59)	44%	0.00	44%	(4,359,668.41)
02	Food Service Fund							
000		(349,700.00)	(15,693.44)	(93,318.08)	27%	0.00	27%	(256,381.92)
02	Food Service Fund	(349,700.00)	(15,693.44)	(93,318.08)	27%	0.00	27%	(256,381.92)
04	Community Service							
505	Community Education	(52,768.00)	(6,354.81)	(62,423.86)	118%	0.00	118%	9,655.86
510	Adults With Disabili	(6,000.00)	0.00	(700.00)	12%	0.00	12%	(5,300.00)
570	School Age Care	(98,613.00)	(2,729.38)	(21,649.09)	22%	0.00	22%	(76,963.91)
580	ECFE	(36,370.00)	(162.26)	(11,565.85)	32%	0.00	32%	(24,804.15)
582	School Readiness	(114,538.00)	(9,520.85)	(44,581.59)	39%	0.00	39%	(69,956.41)
583	Preschool Screening	(1,200.00)	0.00	(1,341.70)	112%	0.00	112%	141.70
585	Youth Development	(29,548.00)	(65.00)	(3,180.00)	11%	0.00	11%	(26,368.00)
590	Other Community Ed Programs	(89.00)	0.00	(239.97)	270%	0.00	270%	150.97
04	Community Service	(339,126.00)	(18,832.30)	(145,682.06)	43%	0.00	43%	(193,443.94)
07	Debt Redemption							
000		(2,598,217.00)	(22,546.13)	(2,002,990.50)	77%	0.00	77%	(595,226.50)
07	Debt Redemption	(2,598,217.00)	(22,546.13)	(2,002,990.50)	77%	0.00	77%	(595,226.50)

Rushford-Peterson Public School
Summary Report for Board
Period Ending January 31, 2021

REVENUES

Sequence: Fd, Pro

		21ADP					% YTD	Remaining
Description		Annual Budget	Period 202107	Year To Date	% YTD	Encumbrances	+ Enc	Balance
18	Custodial							
298	Extra-Curricular Activities	0.00	0.00	(983.00)	0%	0.00	0%	983.00
18	Custodial	0.00	0.00	(983.00)	0%	0.00	0%	983.00
21	Activity Fund							
000		(85,000.00)	(735.00)	(7,793.61)	9%	0.00	9%	(77,206.39)
258	Music	0.00	0.00	(203.00)	0%	0.00	0%	203.00
291	Extra Curricular	0.00	0.00	(297.20)	0%	0.00	0%	297.20
294	Boys Athletics	0.00	0.00	(11,391.11)	0%	0.00	0%	11,391.11
296	Girls Athletics	0.00	0.00	(2,825.95)	0%	0.00	0%	2,825.95
298	Extra-Curricular Activities	0.00	(2,872.50)	(6,057.50)	0%	0.00	0%	6,057.50
21	Activity Fund	(85,000.00)	(3,607.50)	(28,568.37)	34%	0.00	34%	(56,431.63)
50	Fundraising							
298	Extra-Curricular Activities	(75,000.00)	(8,049.23)	(46,426.26)	62%	0.00	62%	(28,573.74)
50	Fundraising	(75,000.00)	(8,049.23)	(46,426.26)	62%	0.00	62%	(28,573.74)
Report Totals:		(11,269,255.00)	(691,066.36)	(5,780,511.86)	51%	0.00	51%	(5,488,743.14)

419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS AND PREVENTION INSTRUCTION

~~*[Note: School districts are not required by statute to have a policy addressing these issues. However, Minn. Stat. § 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate. Additionally, Minn. Stat. § 120B.238 requires that vaping prevention instruction be provided as set forth in this policy.]*~~

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, ~~for work purposes, during hours of school operation, if more than one person is present.~~ This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

~~*[Note: The following language is not required by law but is recommended by MSBA for inclusion in this policy.]*~~

- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

III. DEFINITIONS

- A. “Electronic delivery device” means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery devices includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- B. “Heated tobacco product” means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.
- C. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- D. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- E. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or

synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

- F. “Vaping” means using an activated electronic delivery device or heated tobacco product.”

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an American Indian adult lights tobacco on school district property as a part of a traditional American Indian spiritual or cultural ceremony. An American Indian is a person who is a member of an American Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. VAPING PREVENTION INSTRUCTION

- A. The school district must provide vaping prevention instruction at least once to students in grades 6 through 8.
- B. The school district may use instructional materials based upon the Minnesota Department of Health’s school e-cigarette toolkit or may use other smoking prevention instructional materials with a focus on vaping and the use of electronic delivery devices and heated tobacco products. The instruction may be provided as part of the school district’s locally developed health standards.

~~[NOTE: In addition, school districts may choose to require (a) evidence-based vaping prevention instruction to students in grades 9 through 12; and/or (b) a peer-to-peer education program to provide vaping prevention instruction.]~~

VI. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with

requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.

- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: Rushford-Peterson School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Rushford-Peterson School District Policy 506 (Student Discipline)
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

Adopted: 4/21/14

MSBA/MASA Model Policy 601

Orig. 1995

Revised: 2/22/21

Rev. 2020

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

~~*[Note: Minn. Stat. § 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minn. Stat. § 120B.11.]*~~

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with creating the world's best workforce.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- C. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- D. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- E. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

1. the size of the academic achievement gap and rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 2. student performance on the Minnesota Comprehensive Assessments;
 3. high school graduation rates; and
 4. career and college readiness under Minn. Stat. § 120B.30, Subd. 1.
- F. “World’s best workforce” means striving to: meet school readiness goals; have all third-grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.
- G. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, shall adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world’s best workforce and includes the following:
1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in state and federal law;
- [Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]***
2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and accelerate their instruction, adopt procedures for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identify the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students’ progress and growth toward career and college readiness and leading to the world’s best workforce;

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, students' access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minn. Stat. § 120B.35, Subd. 3(b)(2), and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure low-income and minority children are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;
6. education effectiveness practices that integrate high-quality instruction, rigorous curriculum, technology, and a collaborative professional culture that develops and supports teacher quality, performance, and effectiveness; and
7. an annual budget for continuing to implement the school district plan.

B. School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.* These skills include the following:

[*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]

- a. reading, writing, speaking, listening, and viewing in the English language;
- b. mathematical and scientific concepts;
- c. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e., problem solving);

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

- d. creative and critical thinking, decision making, and study skills;
 - e. work readiness skills;
 - f. global and cultural understanding.
2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:
- a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;
 - b. bring many perspectives, including historical, to contemporary issues;
 - c. develop an appreciation and respect for democratic institutions;
 - d. communicate and relate effectively in languages and with cultures other than the student's own;
 - e. practice stewardship of the land, natural resources, and environment;
 - f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.
3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.
4. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:
- a. establishing and achieving personal and career goals;
 - b. adapting to change;
 - c. leading a healthy and fulfilling life, both physically and mentally;
 - d. living a life that will contribute to the well-being of society;
 - e. becoming a self-directed learner;
 - f. exercising ethical behavior.
5. Students will be given the opportunity to acquire human relations skills

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

necessary to:

- a. appreciate, understand, and accept human diversity and interdependence;
- b. address human problems through team effort;
- c. resolve conflicts with and among others;
- d. function constructively within a family unit;
- e. promote a multicultural, gender-fair, disability-sensitive society.

[Note: School district and site goals example courtesy of the Winona School District.]

- C. Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.
 1. The school district must identify, before the end of kindergarten, grade 1, and grade 2, all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.
 2. Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.

[Note: According to Minnesota statutes, dyslexia screening is to be conducted in a locally determined manner.]

3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

assessment and annually report summary assessment results to the Commissioner of Education by July 1.

4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students who demonstrate characteristics of dyslexia using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist. With respect to students screened or identified under paragraph
 - a. the report must include:
 - i. a summary of the district's efforts to screen for dyslexia;
 - ii. the number of students screened for that reporting year; and
 - iii. the number of students demonstrating characteristics of dyslexia for that year.
5. A student identified as having a reading difficulty must be provided with alternate instruction under Minn. Stat. § 125A.56, Subd. 1.
6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
 - a. the student's reading proficiency as measured by a locally adopted assessment;
 - b. reading-related services currently being provided to the student and the student's progress; and
 - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special education evaluation.

7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 601

removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 8.]

8. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.12 (Reading Proficiently no Later than the End of Grade 3)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required)
20 U.S.C. § 5801, *et seq.* (National Education Goals 2000)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: Rushford-Peterson School District Policy 104 (School District Mission Statement)
Rushford-Peterson School District Policy 613 (Graduation Requirements)
Rushford-Peterson School District Policy 614 (School District Testing Plan and Procedure)
Rushford-Peterson School District Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
Rushford-Peterson School District Policy 616 (School District System Accountability)
Rushford-Peterson School District Policy 618 (Assessment of Student Achievement)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 607

Adopted: 2/22/21 _____

MSBA/MASA Model Policy 607

Orig. 1995

Revised: _____

Rev. 2020

607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to address the groupings of grade levels as recognized in Minn. Stat. § 120A.05, as follows:

Elementary: Grades prekindergarten through 5

Junior High: Grades 6 through 8

Senior High: Grades 9 through 12

- B. The superintendent may seek school board approval to administer certain programs on a non-graded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.
- C. The school district may request documentation that verifies a student falls within the school's minimum and maximum age requirements for admission to publicly funded prekindergarten, preschool, kindergarten, or grades 1 through 12. Documentation may include a passport, a hospital birth record or physician's certificate, a baptismal or religious certificate, an adoption record, health records, immunization records, immigration records, previously verified school records, early childhood screening records, Minnesota Immunization Information Connection records, or an affidavit from a parent.

III. DEFINITIONS

- A. "Kindergarten" means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.
- B. "Prekindergarten" means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 607

Legal References: Minn. Stat. § 120A.05, Subds. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 120A.20, Subd. 4 (Verification of Age for Admission to Public School)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

April 8th Return Considerations

Two meetings were held with middle school and high school staff members, Feb 11th and 17th, to discuss a return of all students to school. Consensus was established around a full return of students for Thursday, April 8th. This is preceded by Spring Break around Easter and one day of distance learning on Wednesday, April 7th.

The Governor made an announcement on Feb. 17th indicating that it was time for students to return to school within either a Hybrid or full in-person learning model. We have been told this is 100% a local decision and that we should look at building level and community level data.

Factors to consider...

- Positive cases within the county continue to decline for all age groups. Lowest rate since September. (19-20)
- Positive cases (Students and Staff) within our building remain very low and are most often related to household members and/or activities outside of the school day.
- Students are interacting with students outside their pod when not in school
- Masks would be required and interactions with adults from the community would remain limited while in the school setting.
- Over 80% of our staff, not just teachers, have opted to be vaccinated and will have received their 2nd dose by early March.
- More community members, especially over 65 years of age, will have received the vaccination by April 7th.
- 6th - 12th grade students would utilize a 4-1 model which is a combination of four days of in-person learning and one day of distance learning each week.
- Although the COVID risk would remain and maintaining social distancing would be more difficult, mitigation efforts such as mask wearing would remain.
- R-P's decisions on learning models have been made with current data and guidance through each phase of the pandemic.
- At this point, the benefits to students of in-person learning outweigh the COVID risk. This is true educationally, socially and emotionally, and with our student mental health in mind.
- How do we encourage students who opted out to return?

CORPORATE AUTHORIZATION RESOLUTION

RUSHFORD STATE BANK

By:

P.O. BOX 648

RUSHFORD, MN 55971

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, _____, certify that I am Secretary (clerk) of the above named corporation organized under laws of the **State of Minnesota**, Federal Employer ID Number _____, engaged in business under the trade name of _____ – and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. _____	X _____	X _____
B. _____	X _____	X _____
C. _____	X _____	X _____
D. _____	X _____	X _____
E. _____	X _____	X _____
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other _____	_____

LIMITATIONS ON POWERS The following are the Corporation's express limitations on the powers granted under this resolution.
Powers granted for account number _____

RESOLUTIONS

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscovers and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated previously. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

☐ If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

Attest by One Other Officer _____

Secretary _____

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) ☐ This resolution is superseded by resolution dated _____

Comments:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

Adopted: _____

MSBA/MASA Model Policy 101

Revised: _____

Orig. 1995

Rev. 2004

101 LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school board's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the county(ies) in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

A. Funds

- 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools and authority to manage and expend such funds, subject to applicable law.
- 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers, and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References: Rushford-Peterson School District Policy 201 (Legal Status of School Board)
Rushford-Peterson School District Policy 603 (Curriculum Development)
Rushford-Peterson School District Policy 604 (Instructional Curriculum)
Rushford-Peterson School District Policy 606 (Textbooks and Instructional Materials)
Rushford-Peterson School District Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Rushford-Peterson School District Policy 705 (Investments)
Rushford-Peterson School District Policy 706 (Acceptance of Gifts)
Rushford-Peterson School District Policy 801 (Equal Access to School Facilities)
MSBA Service Manual, Chapter 3, Employee Negotiations
MSBA Service Manual, Chapter 13, School Law Bulletin “F” (Contract and Bidding Procedures)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 101.1

Adopted: _____

MSBA/MASA Model Policy 101.1

Orig. 1998

Revised: _____

Rev. 1999

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is Independent School District No. 239. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The name of the school district shall be Rushford-Peterson Schools.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 239, Rushford-Peterson Schools, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. § 123A.55 (Classes, Number)

Cross References:

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 103

Adopted: _____

MSBA/MASA Model Policy 103

Orig. 1995

Revised: _____

Rev. 2005

103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees or other persons, may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 103

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Cross References: Rushford-Peterson School District Policy 206 (Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
Rushford-Peterson School District Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Rushford-Peterson School District Policy 413 (Harassment and Violence)
Rushford-Peterson School District Policy 514 (Bullying Prohibition)
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records – Privacy – Access to Data)

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 104

Adopted: _____

MSBA/MASA Model Policy 104

Revised: _____

Orig. 1997

Rev. 2004

104 SCHOOL DISTRICT MISSION AND VISION STATEMENTS

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. GENERAL STATEMENT OF POLICY

The school board believes that a mission statement should be adopted. The mission statement should be based on the beliefs and values of the community, should direct any change effort and should be the basis on which decisions are made. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. MISSION STATEMENT

Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

IV. VISION STATEMENT

Empowering all for lifelong learning.

V. REVIEW

The school board will review the school district's mission every two years, especially when members of the board change. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References: Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)
Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Cross References:



Superintendent's Report

February 22, 2021

"Always Our Best"



Vision: Empowering all for lifelong learning

Mission: Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

Budget Planning For 2021-22. - Many factors will add to the challenge of establishing a budget for 2021-22.

- 1) R-P experienced an enrollment decline of 33 students for the 2020-21 school year. This decline is largely attributed to the COVID-19 pandemic and family choice to move to homeschooling. We anticipate a number of those students to return in 2021-22 but do not know this for sure. The return or lack of student return impacts our budget.
- 2) State of Minnesota looking at possible legislation to provide additional funding to schools to help with enrollment decline. How much, if any, will R-P receive? We will receive approximately \$60,518 in typical declining pupil aid and there is a possibility of an additional \$44,308 if the Governor's proposal is approved.
- 3) Difficult to project if anticipated expenditures will be lower through pandemic and/or if ESSER funds will help to offset some General Fund expenditures.
- 4) At what rate will the state increase funding? Governor proposes 1% in year one and 2.5% in year two. 1% = \$47,520 2% = \$94,320 2.5% = \$119,520)
- 5) What do we anticipate for a total increase in expenditures for raises, inflation, etc.?
- 6) Do we need to make budget cuts? What amount is needed?

NEXT STEPS-

February - Following the February Board meeting we will get our Finance Committee together.

March - Information on potential budget reductions will be presented to the Board at our regular meeting.

April - Final decisions on potential cost saving measures will be made at the April Board meeting

Early Retirement Policy - We discussed the prospect of putting a permanent incentive policy in place and will revisit this in the coming months. I was asked to share information on what area schools have in place.

The question asked was if they have a permanent Board Policy for an early retirement incentive or if they have language in their Collective Bargaining Agreement (CBA)?

Dover-Eyota	No
Caledonia	No - language in CBA
La Crescent	No - some language in CBA
Houston	No
P-E-M	No
Fillmore Central	No
Wabasha Kellogg	No
Winona	No - Language in CBA
Spring Grove	No
Chatfield	No - HSA language in CBA
Mabel Canton	No

Many districts responded that they handle this year by year and utilize the incentive only during budget reduction years.

COVID-19 -

We'll take a few minutes to discuss any updated information relating to the coronavirus.

Staff Vaccinations - All of our staff who elected to receive a vaccination have received their first shot and 2nd doses will be administered on each of the next two Friday's.

County Case Rates - lowest number since September. Approximately 19 or 20 / 10,000

Operating Referendum Information

An operating referendum generates additional general education revenue and can be utilized for any school related expense. (Staff, technology, supplies, utilities, etc.)

Referendums are voted on by the public. While the success rates are very good for schools, it is important to have specific needs and a plan in mind before asking.

R-P's last referendum vote in November of 2018 to renew the \$440.64 per-pupil passed with 958 "Yes" votes and 820 "No" votes. The question to add an additional \$100 per-pupil failed with 709 "Yes" votes and 1,071 "No" votes. The successful referendum remains in place for 10 years.

A referendum vote needs to be Board adopted 74 days in advance of appearing on a ballot. School referendums often appear during the general elections in November.

Referendums can be for an additional \$100, \$200 or \$300 per-pupil count.

If approved, the financial impact would be estimated at \$72,000, \$143,000, or \$214,000 depending on the amount per-pupil.

The actual dollars would be available for the 2022-23 school year.

If the Board is inclined to learn more about the possibility of an Operating Referendum we would reach out to a public finance organization for detailed guidance.

Important Operating Referendum Dates

August 20, 2021	Last day to adopt resolution calling the referendum election and notify the Commissioner and county auditors. Last day to cancel a special election scheduled for General Election day. 74-day notice required
September 17, 2021	First day absentee ballots must be available for November election (46 days prior to election).
October 3, 2021	First day District may mail required notice (no more than 30 days prior to election).
October 12, 2021	Last day to preregister for November election (at least 21 days prior to date of election).
October 19, 2021	Last day to publish first notice of November election.
October 23, 2021	Last day to post notice of November election (at least 10 days prior to date of the election). Campaign finance reports are due if more than \$750 spent or received.
October 26, 2021	Last day to publish second notice of November election.
October 29, 2021	Last day to post sample ballot of November election (at least 4 days prior to date of election).
November 2, 2021	Election Day. No public meetings or school events may be held between 6 p.m. and 8 p.m. Voting hours are 7 a.m. to 8 p.m.
November 5-12, 2021	November election canvassing period.
November 12-19, 2021	Time period for citizens to request a recount (Within 7 days of canvass).
15 days after canvass	Last day to notify Commissioner of results of election.

**Community Education Board Report
February 2021 Report
Lisa Lawston**

Youth:

- Youth wrestling has 39 participating. A special thank you to our volunteer coaches, Wes Meyer and
- Snowshoeing is still available and we have had rentals.
- We are planning to begin youth dance in April/May.
- We are coordinating programs with Fillmore Co. 4-H to offer our babysitting class this spring.

Upcoming Planning: We have begun to plan for summer. We will be finalizing our plans in March. I will give a full report on what we are planning to offer for the spring/summer next month!

Adult Enrichment:

- Permit to Carry Classes: Ongoing
- 55+ Driving Classes to be held in April and May

Kids' Club Highlights:

- Average morning numbers: 12 per day
- Average afternoon numbers: 20 per day
- We plan to be open during the school day for Kindergarteners on April 9th (no Kindergarten because of Registration Day for the 21-22 school year) if we get enough parents interested in care.

Lille By Preschool:

- Preschool is going well for all sections. They all celebrated Valentine's Day, Hibernation and learning about our Presidents this month!
- Open Registration for 2021-22 preschool has been mailed out. We will be offering the following 5 sections of preschool:
 - 1 section of 3/4 year old classes on M/W mornings
 - 1 section of 3/4 year old classes on T/TH mornings
 - 1 Blended class (1-2 years to K) on M-Th afternoon
 - 2 sections of 4/5 year old classes. 1 class will be in the morning and in the afternoon - M-Th classes.
- We will offer a "virtual" tour of our preschool programs. I have a high school student, Jayden Himlie working on this project. She will highlight our classrooms, outside play, circle time etc. I will share when it is completed!

ECFE:

- Classes are going well on both Thursday evenings and will be resuming on Friday mornings. Attendance varies right now because of Covid and the weather.

- Mrs. Heather hosted a special Valentine Party on Thursday evening, February 11. It was full of arts/crafts, circle time, special painted hand project for moms and dads and a photo booth!
- We are looking forward to planning events for the spring and summer. Heather has a couple new programs specifically for our preschool students this summer.

EC Screening: The next Early Childhood Screening is set for Tuesday, April 6th.

Wellness Grant Update: I wrote 2 grant applications in December and January. One grant was for \$1,200 and \$4,400 and we received both! The first grant was written for staff to receive blue light glasses and MN State Park passes. We had an overwhelming response with the request of the State Park passes so in the second grant a portion of the funds were designated for additional passes. The rest of the grant money was written for supplies and items for our fitness center. Our staff and students will all benefit greatly from the items we are going to receive with this grant.

Elementary School Board Report
February 22, 2021
Mrs. Shepard
Respect. Integrity. Excellence.

Angela Shepard-

Conferences- Zoom, Phone, Emails – Total count- 251

Kindergarten Registration- April 16th. Information will soon be sent to families.

March Reading Month- The teachers are planning fun activities throughout the month.

Distant Learners – K- 4, 1- 3, 2-3, 3- 1, 4- 5, 5- 7 = 23

Elementary Classroom Updates- written by classroom teachers

Kindergarten- Krissy Kelly, Lacey Drinkall

Kindergarten has been busy celebrating Valentine's Day, President's Day and our 100th Day of School!

We began learning about word families and have started our addition unit in math!

1st- Becky Lind, Jessica Burt, Tanya Nelson

First Grade Times: We are busy as ever in First Grade! In our Reading Classes we have been reading some really funny stories like Frog and Toad Together and interesting ones about how animals change, like tadpoles into frogs and caterpillars into butterflies, which is awesome because in Science we learned about metamorphoses and life cycles. We have also discussed healthy choices and how to handle stress in healthy ways. We learned there is good stress, which drives you to accomplish a task, and bad stress, which can cause us to have breakdowns. Breathing and counting to 10 are good ways to handle stress. This week we are learning how to take care of our teeth. We have an experiment with two eggs, one is in vinegar and the other in cola. We are so anxious to share our hypothesis about what is going to happen! In Social Studies we learned about maps and globes and we even made our own classroom maps of Rushford. During math we practiced adding and subtracting two-digit numbers and regrouping! That sure makes us feel like big kids!!! We continue to write journals and are getting quite a collection! We can't wait to share them all with our parents at the end of the year!! VoWac is really helping us understand how to sound out and spell words we don't know. We are Clover marking words now and it is so fun!! It is almost like our own secret code!!! We had awesome Valentine's Parties and shared what we like best about each other! It was a great day! First Grade Rocks!!

2nd- Fay Himlie, Shannon Kopperud

The school year is flying by in second grade. We are celebrating the 100th day this week already! We have finished our units on computation in math class, and have moved onto time and money. The students are enjoying the change of pace. In science, we have completed our unit on matter, and will be beginning to learn about forces and motion. It should be a fun unit since we will get to play with our new magnets and equipment we purchased with our PIE mini-grant last spring. Our writing skills are improving every day, and we just finished writing fictional stories. Our main characters include dragons, wolves, bananas, and more. This is a very creative group of students. Next month is I Love to Read month and we have lots of fun activities planned! We can't wait for spring!

3rd- Hannah Pape, Jade Olstad

In third grade we have been doing a book study where one class has been reading Because of Winn-Dixie and the other class Stone Fox. Our students have really enjoyed these books and the activities we have done along with them. We have also been working on fractions and just finished a unit on the Solar System. We are looking forward to starting to study and learn our states and capitals as students will be researching individual states and presenting them to the class.

4th - Jon Theuer, Meredith Johnson

Math - We are wrapping up the wonderful world of fractions. Thank goodness! Our test is on Thursday, and then we begin decimals.

Reading - We have been reading novels, Mr. Theuer's class has been reading Frindle by Andrew Clements and Mrs. Johnson's class has been reading One Crazy Summer by Rita Williams-Garcia. Both classes are enjoying the books immensely!

In Social Studies we just finished learning about maps and creating our own maps, and we will begin our Animal and Plant cells unit in Science. Wahoo!

5th - Dave Lind, Emily Charlebois, Chris Drinkall

In ELA, the fifth grade is finishing up Unit 3: Inventors and Artists. Next week we will be starting Unit 4: Adapting. We're looking ahead to the MCA's and our Battle of the Books this Spring.

In math, fifth grade has been working on adding and subtracting fractions with like and unlike denominators, and in science, we are starting a physical science unit on forces. The unit will include an at home project to complete and bring in.

K-1-2 Intervention- Margaret Marklowitz

I have 19 students I meet with 30 minutes each day for reading. I have 5 students I meet with each day for math. I have 3 online intervention students that I work with 1:1 for at least 1 hour every week.

3-4 Intervention – Mary Wolter

K-3 Distance Learning- Tami Tinderholt

Distance Learning K-3~ We are following the classroom curriculum for K-3 grades as closely as possible. Things are going smoothly. Regular distance learning students and families all seem to be adjusted to virtual learning. The students dropping in and out seem to have a bit harder time with the pace and amount of independent work beyond the short teaching time allotted to each grade level, but it is still going well overall.

PE- K-3 – Teresa Brown

3rd grade was introduced to a new game for us called Nitro Ball. It is like an upside down volleyball game with a few twists. 2nd grade is now moving in our moving to music unit. The benchmark we are working on is Travel in different directions differentiating between movement in personal space and general space. 1st graders are also working on moving to music and the benchmark they are working on is Travel at different levels differentiating between movement in personal space and general space. Kindergarten is moving to music and their benchmarks are travel using body parts in different relationships to each other and travel in different pathways differentiating between movement in personal space and general space.

PE- 4th-5th- Nikki Schultz

4th and 5th are being introduced to Nitro ball and having the opportunity to play for a couple of weeks.

Special Education – Carissa George, Aspen Hartmann

SPED classrooms in grades K-5 continue to work on building and strengthening skills and strategies that help students be successful in the general education curriculum. These skills and strategies include reading fluency and comprehension, math fact fluency and problem solving, written language, social skills, time management, and organizational skills. Students in K-2 have also been learning about the Zones of Regulation.

EL – Kim King

5th grade distance learners are plugging away! I am blown away at the maturity in their digital skills this year. EL students at all levels are preparing for the annual ACCESS test of English Language Proficiency that will be administered in March.



John Loney RP Activities

February Board Report

- Winter Activities Season is now coming to a close with regular seasons finishing 3/13/21.
 - Congratulations to One Act play as they won the Three Rivers Conference Title and finished 2nd in Section 1A. Great job coaches and OAP members.
 - Dance, BBB, GBB, and Wrestling seasons are moving right along, I have had to move a limited amount of games/meets due to COVID-19.
 - Home games and meets have gone very well! Our opponents and fans have all done great jobs, following protocols!
- I have gotten 2-3 emails from area schools about how well our teams are doing with mask wearing during games.
- I also received a very nice email from a Cotter BBB game staff member commenting on how impressed he was with how our boys conducted themselves during our games at Cotter earlier this year.
- The Dugout construction for the varsity softball field is in the home stretch. Wayne Rye has done a great job!

THANK-YOU'S:

- Rushford Foods (Brad and Betsey Hoiness) for their generous donation to allow us to purchase additional streaming cameras and software.
- Corey Mattson for his tireless work in helping us develop our streaming platforms and assisting and setting up of our Youtube Channels.

- Holly Ekern for her work in setting up anything and everything and development of all of our VR programs, signup sheets for game days....the list goes on and on.....
- Parents, Coaches, Players in their continued flexibility with schedules, practices, games and other things that seem to change hour-hour, day-day, and week-week.
- Jake Timm with his assistance to help with making sure our RP Athletes are complying with wearing their masks appropriately.
- Steph Evenson helping and assisting me with all and any COVID related things.

Just a reminder of the RP Twitter Account: @RPTrojansJLoney if you want to keep track of RP activities..

GO TROJANS!

Sincerely,

John Loney, RP Activities Director