



**REGULAR MEETING OF THE RUSHFORD-PETERSON
SCHOOL BOARD
MONDAY, AUGUST 17, 2020
5:30 PM**

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of Agenda
5. Public Comments are Heard - Limited to 5 minutes per person
6. **CONSENT AGENDA**
 - A. July 20, 2020 Regular Monthly Meeting Minutes. 2
 - B. July hand payables, wires & payroll liabilities in the amount of \$277,921.21. 4
 - C. July payroll in the amount of \$247,187.64.
 - D. August board bills in the amount of \$103,784.76. **** Added 8/17 **** 6
 - E. PERSONNEL:
 1. Hire of Kari Blum - Food service Director.
 2. Resignation of Davin Thompson - Assistant Boys Basketball Coach
7. **OLD BUSINESS**
 - A. Approve moving forward with the hiring of a School Nurse.
8. **NEW BUSINESS**
 - A. Approve the 2020-2021 School Re-opening Plan. 8
 - B. Review and adopt Policy# 808 - COVID-19 Face Covering Policy. 19
 - C. Approve 1st Draft of 2020-21 Facilities Improvements and Maintenance Plan. 24
 - D. Approve the transportation plan for the start of the 2020-2021 school year. 26
 - E. Approve the date and time for the Truth and Taxation meeting – Monday, December 21, 2020 at 6:15 PM in the Rushford-Peterson Schools Forum Room.
 - F. Discuss and approve a date and time for a special meeting to canvass the results of the November School Board Election. (possible date- Monday, November 9, 2020 at 5:30 PM in the Forum Room)
 - G. Review and approve handbooks for the 2020-2021 school year. 29
 - H. Approve fees for High School Elective Classes. 30
 - I. Reports
 1. Superintendent's Report 31
 2. Principals, Community Education and Activities Reports 34
9. **INFORMATION:**

Monday, September 21, 2020 - Regular Monthly Meeting
10. **Adjournment**

MINUTES
REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT #239

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson John Linder at 5:30 p.m. on Monday, July 20, 2020 at the Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford, MN 55971.

Members Present: Chris Grindland, Valarie Howe, Joyce Iverson, John Linder, Jeff Michel, Bonnie Prinsen & Kathy Wade

Members Absent: None

Administration Present: Superintendent Jon Thompson, Jake Timm, Angela Shepard and Lisa Lawston

District Office Personnel: Laura Hahn

Motion by Prinsen, seconded by Wade to adopt the agenda as presented. Motion carried unanimously.

PUBLIC COMMENTS:

Leandra Duneman addressed the board regarding concerns about distance learning. Emily Paulson also addressed the board with concerns about distance learning.

Motion by Michel, seconded by Iverson to approve the following consent agenda items: June 15, 2020 Regular Monthly Meeting Minutes; Donations - Judith Eger - In Memory of Barbara Gile - \$25, R-P Booster Club for the Summer Weightlifting Program - \$2,000; June hand payables, wires & payroll liabilities in the amount of \$325,803.90; June payroll in the amount of \$361,572.01; July board bills in the amount of \$680,619.78; Personnel: Hire of Joel Hinke - Assistant Football Coach. Motion carried unanimously.

Mr. Thompson, Mr. Timm, Mrs. Shepard and Mrs. Lawston reviewed the school district's plan for in-person learning for all students for the start of the 2020-2021 school year. Surveys that were given to staff and families were reviewed. The Governor will be providing school districts more information regarding expectations for the start of the school year on July 30, 2020.

There was a lengthy discussion among the board, Mr. Thompson and Dana Thompson regarding the possibility of hiring a school nurse.

Motion by Iverson, seconded by Grindland to proceed with advertising for a school nurse position. Motion carried unanimously.

The board viewed the MSHSL "Why We Play" training video.

Motion by Prinsen, seconded by Wade to approve the resolution to renew membership with the MSHSL for the 2020-2021 school year. With a roll call vote of 7:0, motion carried unanimously.

Motion by Wade, second by Iverson to approve and adopt the resolution approving the Annual 10-year updated Long-Term Facilities Maintenance Plan. With a roll call vote of 7:0, motion carried unanimously.

Motion by Grindland, second by Michel to approve the Agreement to Reimburse for Student Membership with Hiawatha Valley Education District for the 2020-2021 school year. Motion carried unanimously.

Motion by Iverson, second by Wade to keep the 2020-2021 lunch prices the same as the 2019-2020 prices. (Breakfast costs K-5th Grade: \$1.55; 6-12th Grade: \$1.60; Lunch costs: K-5th Grade: \$2.35; 6-12th Grade: \$2.45 Extra Milk: \$.45.) Motion carried unanimously.

The board reviewed the bids that were submitted for gas, bread and milk for the 2020-21 school year.

Motion by Wade, seconded by Iverson to accept the bid from Pam's Corner for gasoline for 2020-21 school year. Motion carried unanimously.

Motion by Prinsen, seconded by Michel to accept the bids from Kemps for Milk and Pan-o-Gold for Bread for the 2020-21 school year. Motion carried unanimously.

Motion by Iverson, seconded by Prinsen to appoint Laura Hahn as Assistant Clerk to assist with the school board election process. Motion carried unanimously.

Motion by Prinsen seconded by Iverson to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy. Motion carried unanimously. With a roll call vote of 7:0, motion carried unanimously.

Motion by Prinsen, seconded by Michel to approve the agreement with Hiawatha Valley Mental Health for the 2020-21 school year. Motion carried unanimously.

Superintendent Thompson presented the Superintendent's report.

Lisa Lawston presented the Community Education Report.

INFORMATION:

Monday, August 17, 2020 - Regular Monthly Meeting

School Board Candidate Filing Dates for November 3, 2020 General Election - July 28 - August 11, 2020

Motion by Iverson, seconded by Michel, to adjourn the regular meeting at 7:18 PM. Motion carried unanimously.

John Linder, Chairperson

Bonnie Prinsen, Clerk

Rushford-Peterson Public School

Payment Reg by Bank and Check

JULY 2020 HAND PAYABLES, WIRES & PAYROLL LIABILITIES

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P21011	44039		Wire	1	1530	GATEWAY SERVICES	No	No	No	USD	07/07/2020	34.40
0239	001	P21011	44040		Wire	1	1531	PAYLINE DATA	No	No	No	USD	07/07/2020	381.11
0239	001	p2101p	44043		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	No	No	USD	07/15/2020	5,888.63
0239	001	p2101p	44044		Wire	1	12990	COMMISSIONER OF REVENUE	No	No	No	USD	07/15/2020	5,973.51
0239	001	p2101p	44045		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT	No	No	No	USD	07/15/2020	5,053.08
0239	001	p2101p	44046		Wire	1	49200	RUSHFORD STATE BANK	No	No	No	USD	07/15/2020	38,756.92
0239	001	p2101p	44047		Wire	1	56000	TEACHERS RETIREMENT ASSN	No	No	No	USD	07/15/2020	22,681.79
0239	001	P21011	44112		Wire	1	1361	UNITED STATES TREASURY	No	No	No	USD	07/22/2020	82.69
0239	001	P21011	44113		Wire	1	52167	SELECT ACCOUNT	No	No	No	USD	07/22/2020	47.30
0239	001	P21011	44114		Wire	1	1903	KWIK TRIP	No	No	No	USD	07/23/2020	7,932.50
0239	001	P1AP20	44116		Wire	1	38075	MN STATE RETIREMENT SYSTEM	No	No	No	USD	07/30/2020	2,697.20
0239	001	p2101q	44126		Wire	1	06600	BLUE CROSS/BLUE SHIELD MINN	No	No	No	USD	07/30/2020	21,233.50
0239	001	p2101q	44127		Wire	1	1241	MN PEIP	No	No	No	USD	07/30/2020	38,019.28
0239	001	p2101q	44128		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	No	No	USD	07/30/2020	5,888.63
0239	001	p2101q	44129		Wire	1	12990	COMMISSIONER OF REVENUE	No	No	No	USD	07/30/2020	5,685.60
0239	001	p2101q	44130		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT	No	No	No	USD	07/30/2020	4,879.57
0239	001	p2101q	44131		Wire	1	49200	RUSHFORD STATE BANK	No	No	No	USD	07/30/2020	37,052.14
0239	001	p2101q	44132		Wire	1	56000	TEACHERS RETIREMENT ASSN	No	No	No	USD	07/30/2020	21,789.57
0239	001	P1AP20	44012	41738	Check	1	1969	ATKINSON, LINDA	Yes	No	No	USD	07/02/2020	1,120.00
0239	001	P1AP20	44025	41739	Check	1	1984	BARRY, JULIE	Yes	No	No	USD	07/02/2020	544.00
0239	001	P1AP20	44007	41740	Check	1	1236	BETTHAUSER, TANYA	Yes	No	No	USD	07/02/2020	938.89
0239	001	P1AP20	44006	41741	Check	1	07092	BUCHANAN, CHRIS	Yes	No	No	USD	07/02/2020	1,000.30
0239	001	P1AP20	44015	41742	Check	1	1972	EIDE, KENDRA	Yes	No	No	USD	07/02/2020	774.11
0239	001	P1AP20	44016	41743	Check	1	1973	FARAONE, DIANA	Yes	No	No	USD	07/02/2020	977.29
0239	001	P1AP20	44017	41744	Check	1	1974	HEIDEN, DEAN	Yes	No	No	USD	07/02/2020	752.67
0239	001	P1AP20	44018	41745	Check	1	1975	HIGHUM, JODY	Yes	No	No	USD	07/02/2020	464.84
0239	001	P1AP20	44014	41746	Check	1	1971	HIMLIE, ANGIE	Yes	No	No	USD	07/02/2020	547.34
0239	001	P1AP20	44026	41747	Check	1	23922	HIMLIE, FAY	Yes	No	No	USD	07/02/2020	777.75
0239	001	P1AP20	44019	41748	Check	1	1977	HORTON, HILERY	Yes	No	No	USD	07/02/2020	910.30
0239	001	P1AP20	44020	41749	Check	1	1978	HOWE, VALARIE	Yes	No	No	USD	07/02/2020	429.11
0239	001	P1AP20	44021	41750	Check	1	1979	JACOBSON, LEAH	Yes	No	No	USD	07/02/2020	1,007.08
0239	001	P1AP20	44027	41751	Check	1	30002	KOPPERUD, SHANNON	Yes	No	No	USD	07/02/2020	977.17
0239	001	P1AP20	44010	41752	Check	1	1458	KUSS, DAWN	Yes	No	No	USD	07/02/2020	400.18
0239	001	P1AP20	44028	41753	Check	1	31656	LEDEBUHR, LISA	Yes	No	No	USD	07/02/2020	935.19
0239	001	P1AP20	44029	41754	Check	1	31822	LUHMANN, KRISTIN	Yes	No	No	USD	07/02/2020	823.76
0239	001	P1AP20	44022	41755	Check	1	1980	MASON, TARYN	Yes	No	No	USD	07/02/2020	1,097.04
0239	001	P1AP20	44011	41756	Check	1	1491	MCNEILL, JOYCE	Yes	No	No	USD	07/02/2020	671.73
0239	001	P1AP20	44030	41757	Check	1	32720	MELDAHL, JULIE	Yes	No	No	USD	07/02/2020	922.00
0239	001	P1AP20	44031	41758	Check	1	40993	NELSON, DIANA	Yes	No	No	USD	07/02/2020	772.11

Rushford-Peterson Public School

Payment Reg by Bank and Check

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0239	001	P1AP20	44009	41759	Check	1	1444	RITTER, PAULA	Yes	No	No	USD	07/02/2020	670.65
0239	001	P1AP20	44013	41760	Check	1	1970	RONNENBERG, JENNY	Yes	No	No	USD	07/02/2020	777.67
0239	001	P1AP20	44023	41761	Check	1	1981	SCHUELER, NICOLE	Yes	No	No	USD	07/02/2020	573.14
0239	001	P1AP20	44008	41762	Check	1	1331	SCHWENDINGER, DEYA	Yes	No	No	USD	07/02/2020	955.33
0239	001	P1AP20	44032	41763	Check	1	54012	SKALET, AUDRA	Yes	No	No	USD	07/02/2020	789.00
0239	001	P1AP20	44024	41764	Check	1	1983	SPITZER, ALLISON	Yes	No	No	USD	07/02/2020	890.76
0239	001	P1AP20	44033	41765	Check	1	58465	THELEN, BRENDA	Yes	No	No	USD	07/02/2020	975.40
0239	001	P21011	44034	41766	Check	1	1784	ZITZOW, AMBER	Yes	No	No	USD	07/08/2020	1,292.00
0239	001	p2101p	44042	41767	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN	Yes	No	No	USD	07/15/2020	196.68
0239	001	p2101p	44041	41768	Check	1	48100	RUSHFORD-PETERSON EDUCATION	Yes	No	No	USD	07/15/2020	2,072.32
0239	001	P21011	44105	41769	Check	1	46504	RAINBOW RESOURCE CENTER	Yes	No	No	USD	07/17/2020	470.75
0239	001	P21011	44104	41770	Check	1	1776	RP YOUTH BASKETBALL	Yes	No	No	USD	07/17/2020	528.00
0239	001	P21011	44106	41771	Check	1	2007	I KNOW IT	Yes	No	No	USD	07/20/2020	150.00
0239	001	P1AP20	44107	41772	Check	1	1186	MAINSTREAM, INC.	Yes	No	No	USD	07/20/2020	1,446.34
0239	001	P1AP20	44110	41829	Check	1	2009	GINGERICH, CEVILLA	Yes	No	No	USD	07/21/2020	24.00
0239	001	P1AP20	44108	41830	Check	1	1210	O'DONNELL, CHELSEA	Yes	No	No	USD	07/21/2020	24.00
0239	001	P1AP20	44109	41831	Check	1	2008	PETERSON, CORALIE	Yes	No	No	USD	07/21/2020	14.00
0239	001	P1AP20	44111	41832	Check	1	46106	PRINSEN, ANDY	Yes	No	No	USD	07/21/2020	250.00
0239	001	P1AP20	44115	41833	Check	1	2010	DIRTY DOG PRODUCTIONS	Yes	No	No	USD	07/29/2020	148.75
0239	001	P21011	44117	41834	Check	1	1214	CIPAFILTER	Yes	No	No	USD	07/30/2020	4,218.00
0239	001	p2101q	44118	41835	Check	1	02370	AFLAC	Yes	No	No	USD	07/30/2020	432.99
0239	001	p2101q	44121	41836	Check	1	32157	MADISON NATIONAL LIFE INSURANCE	Yes	No	No	USD	07/30/2020	1,138.60
0239	001	p2101q	44119	41837	Check	1	1274	MERCHANTS BANK	Yes	No	No	USD	07/30/2020	5,743.16
0239	001	p2101q	44120	41838	Check	1	1836	METLIFE - GROUP BENEFITS	Yes	No	No	USD	07/30/2020	8,805.67
0239	001	p2101q	44122	41839	Check	1	40998	NCPERS GROUP LIFE INS	Yes	No	No	USD	07/30/2020	48.00
0239	001	p2101q	44124	41840	Check	1	48175	RP EDUCATIONAL SUPPORT PERSONN	Yes	No	No	USD	07/30/2020	196.68
0239	001	p2101q	44123	41841	Check	1	48100	RUSHFORD-PETERSON EDUCATION	Yes	No	No	USD	07/30/2020	2,072.32
0239	001	p2101q	44125	41842	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC	Yes	No	No	USD	07/30/2020	2,096.72

Bank Total: \$277,921.21

Report Total: \$277,921.21

Rushford-Peterson Public School

Payment Reg by Bank and Check

AUGUST 2020 BOARD BILLS

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P21023	44150		Check	1	02518	AMERICAN TIME	No	No	No	USD	08/17/2020	3,375.00
0239	001	P21023	44151		Check	1	02660	AMSTERDAM PRINTING & LITHO	No	No	No	USD	08/17/2020	347.00
0239	001	P21023	44152		Check	1	03137	ARNOLD'S SUPPLY	No	No	No	USD	08/17/2020	1,762.02
0239	001	P21023	44153		Check	1	04698	QUALI-TEE SCREEN PRINTING	No	No	No	USD	08/17/2020	943.50
0239	001	P21023	44154		Check	1	06620	BROWN TIRE & BATTERY	No	No	No	USD	08/17/2020	22.40
0239	001	P21023	44155		Check	1	07018	B & S RENTALS	No	No	No	USD	08/17/2020	120.00
0239	001	P21023	44156		Check	1	1042	MCGRAW-HILL EDUCATION	No	No	No	USD	08/17/2020	2,464.09
0239	001	P21023	44157		Check	1	1050	DECKER EQUIPMENT	No	No	No	USD	08/17/2020	27.20
0239	001	P21023	44158		Check	1	1083	LASER PRODUCT TECHNOLOGIES	No	No	No	USD	08/17/2020	297.95
0239	001	P21023	44159		Check	1	1095	COOLE SCHOOL	No	No	No	USD	08/17/2020	1,177.20
0239	001	P21023	44160		Check	1	11201	COASTAL PUBLISHING GROUP INC	No	No	No	USD	08/17/2020	501.00
0239	001	P21023	44161		Check	1	1177	GOYETTE, JACQUELYN LEIGH	No	No	No	USD	08/17/2020	370.00
0239	001	P21023	44162		Check	1	1244	NEW DOMINION SCHOOL	No	No	No	USD	08/17/2020	5,696.87
0239	001	P21023	44163		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	No	No	USD	08/17/2020	54.88
0239	001	P21023	44164		Check	1	13160	CONSTRUCTIVE PLAYTHINGS	No	No	No	USD	08/17/2020	95.42
0239	001	P21023	44165		Check	1	13268	CURRICULUM ASSOCIATES	No	No	No	USD	08/17/2020	534.91
0239	001	P21023	44166		Check	1	13281	CUSTOM COMMUNICATIONS INC	No	No	No	USD	08/17/2020	2,976.39
0239	001	P21023	44167		Check	1	1357	SHI INTERNATIONAL	No	No	No	USD	08/17/2020	3,515.00
0239	001	P21023	44168		Check	1	1358	UNIQUE SOFTWARE CORPORATION	No	No	No	USD	08/17/2020	2,459.00
0239	001	P21023	44169		Check	1	1391	ACENTEK	No	No	No	USD	08/17/2020	7,187.40
0239	001	P21023	44170		Check	1	1431	WOXLAND PLUMBING LLC	No	No	No	USD	08/17/2020	172.30
0239	001	P21023	44171		Check	1	1450	BSN SPORTS INC.	No	No	No	USD	08/17/2020	2,386.00
0239	001	P21023	44172		Check	1	15299	DISTRIBUTED WEBSITE CORPORATIO	No	No	No	USD	08/17/2020	4,483.70
0239	001	P21023	44173		Check	1	15455	ERIC'S LOCK AND KEY	No	No	No	USD	08/17/2020	72.00
0239	001	P21023	44174		Check	1	1589	RITeway BUSINESS FORMS & DIGITAL	No	No	No	USD	08/17/2020	392.22
0239	001	P21023	44175		Check	1	1669	MINNESOTA SUPPLY	No	No	No	USD	08/17/2020	194.18
0239	001	P21023	44176		Check	1	16945	CARDMEMBER SERVICE	No	No	No	USD	08/17/2020	1,778.57
0239	001	P21023	44177		Check	1	1714	MINNESOTA ENERGY RESOURCES	No	No	No	USD	08/17/2020	466.91
0239	001	P21023	44178		Check	1	1796	FARMERS WIN COOP	No	No	No	USD	08/17/2020	866.30
0239	001	P21023	44179		Check	1	1822	PET WASTE ELIMINATOR	No	No	No	USD	08/17/2020	56.99
0239	001	P21023	44180		Check	1	18398	FILLMORE COUNTY JOURNAL	No	No	No	USD	08/17/2020	468.94
0239	001	P21023	44181		Check	1	1856	AMAZON CAPITAL SERVICES	No	No	No	USD	08/17/2020	3,813.11
0239	001	P21023	44182		Check	1	1860	COULEE CONNECTIONS	No	No	No	USD	08/17/2020	5,000.00
0239	001	P21023	44183		Check	1	1884	POWER SCHOOL	No	No	No	USD	08/17/2020	4,630.50
0239	001	P21023	44184		Check	1	1986	QUADIENT LEASING USA, INC.	No	No	No	USD	08/17/2020	188.64
0239	001	P21023	44185		Check	1	2012	KNUTSON, JAMIE	No	No	No	USD	08/17/2020	140.00
0239	001	P21023	44186		Check	1	22380	HARRIS REFRIGERATION	No	No	No	USD	08/17/2020	911.51
0239	001	P21023	44187		Check	1	25138	IEA INC	No	No	No	USD	08/17/2020	672.00
0239	001	P21023	44188		Check	1	31200	LAKESHORE	No	No	No	USD	08/17/2020	2,074.51

Rushford-Peterson Public School

Payment Reg by Bank and Check

AUGUST 2020 BOARD BILLS

8/17/2020

14:40:18

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void Date	Amount
0239	001	P21023	44189		Check	1	31260	LASER PRODUCT TECHNOLOGIES INC	No	No	No	USD	08/17/2020	635.64
0239	001	P21023	44190		Check	1	32000	M & M LAWN & LEISURE	No	No	No	USD	08/17/2020	250.24
0239	001	P21023	44191		Check	1	32255	MESPA	No	No	No	USD	08/17/2020	100.00
0239	001	P21023	44192		Check	1	33691	MECA SPORTSWEAR	No	No	No	USD	08/17/2020	623.00
0239	001	P21023	44193		Check	1	36710	MASSP	No	No	No	USD	08/17/2020	620.00
0239	001	P21023	44194		Check	1	38000	MN STATE HIGH SCHOOL LEAGUE	No	No	No	USD	08/17/2020	3,224.00
0239	001	P21023	44195		Check	1	39800	NASCO	No	No	No	USD	08/17/2020	22.28
0239	001	P21023	44196		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC	No	No	No	USD	08/17/2020	437.00
0239	001	P21023	44197		Check	1	45380	PIONEER MANUFACTURING COMPANY	No	No	No	USD	08/17/2020	1,557.87
0239	001	P21023	44198		Check	1	46790	REGION V COMPUTER SERVICES	No	No	No	USD	08/17/2020	954.60
0239	001	P21023	44199		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM	No	No	No	USD	08/17/2020	36.32
0239	001	P21023	44200		Check	1	48020	RUSHFORD, CITY OF	No	No	No	USD	08/17/2020	16,253.35
0239	001	P21023	44201		Check	1	48600	RUSHFORD FOODS	No	No	No	USD	08/17/2020	24.45
0239	001	P21023	44202		Check	1	48604	RUSHFORD HARDWARE	No	No	No	USD	08/17/2020	121.78
0239	001	P21023	44203		Check	1	50856	SCHILLING SUPPLY COMPANY	No	No	No	USD	08/17/2020	214.21
0239	001	P21023	44204		Check	1	50978	SCHOOL SPECIALTY INC.	No	No	No	USD	08/17/2020	108.67
0239	001	P21023	44205		Check	1	51110	SCHOLASTIC INC	No	No	No	USD	08/17/2020	2,479.13
0239	001	P21023	44206		Check	1	52157	SELCO	No	No	No	USD	08/17/2020	509.00
0239	001	P21023	44207		Check	1	53410	SOUTHEAST SERVICE COOPERATIVE	No	No	No	USD	08/17/2020	1,016.00
0239	001	P21023	44208		Check	1	56040	PAM'S CORNER	No	No	No	USD	08/17/2020	336.09
0239	001	P21023	44209		Check	1	57000	SUPREME SCHOOL SUPPLY	No	No	No	USD	08/17/2020	204.45
0239	001	P21023	44210		Check	1	61248	VO WAC PUBLISHING CO	No	No	No	USD	08/17/2020	1,589.28
0239	001	P21023	44211		Check	1	61278	VERIZON WIRELESS	No	No	No	USD	08/17/2020	88.06
0239	001	P21023	44212		Check	1	61614	WASTE MANAGEMENT	No	No	No	USD	08/17/2020	535.34
0239	001	P21023	44213		Check	1	63025	WHV INC	No	No	No	USD	08/17/2020	157.60
0239	001	P2AP20	44214		Check	1	1450	BSN SPORTS INC.	No	No	No	USD	08/17/2020	2,228.82
0239	001	P2AP20	44215		Check	1	2011	BEMIDJI ISD #31	No	No	No	USD	08/17/2020	219.28
0239	001	P2AP20	44216		Check	1	23400	HIAWATHA VALLEY	No	No	No	USD	08/17/2020	4,566.83
0239	001	P2AP20	44217		Check	1	46967	ROCHESTER PUBLIC SCHOOLS	No	No	No	USD	08/17/2020	1,975.86

Bank Total: \$103,784.76Report Total: \$103,784.76



Rushford-Peterson

2020-2021 Return to School Plan



Introduction

On July 30th, Governor Walz and the Minnesota Department of Education issued direction for schools called the Safe Learning Plan for 2020-21. The plan is focused on how school districts should open schools this fall given the ongoing COVID-19 concerns. A system to track COVID-19 cases by county is the metric being used to determine how schools should reopen. MDE has created a framework to operate school while trying to keep everyone safe. Their direction gives schools the ability to open based on COVID-19 data but it's not a "one size fits all" approach. The metrics and learning scenarios below are based on a 14 day average by Minnesota County. This data will guide how we operate school and will be subject to change as COVID numbers evolve.

COVID-19 Case Rate Per 10,000 People	Learning Scenario
0 to less than 10	District Wide In Person
10 to less than 20	Elementary = In Person Secondary = Hybrid
20 to less than 30	District Wide Hybrid
30 to less than 50	Elementary = Hybrid Secondary = Distance Learning
50 and over	District Wide Distance Learning

Rushford-Peterson will be required to utilize county data from Fillmore, Houston and Winona Counties. The guidance dictates that the district will be required to follow the counties data with the highest COVID-19 case rate.

Spring 2020 brought unprecedented changes to society and our school system. As we plan for the 2020-21 school year, the goal is to have our school ready for whatever the public health situation may require throughout the school year. It is the intent of the school district to be ready to switch between scenarios if/when we are asked to do so by MDE/MDH. Below are the three educational delivery scenarios for Rushford-Peterson Public Schools that may be used throughout the school year.

In-Person Learning Plan

General Description

In this scenario, students and staff will create as much space between one another as is feasible during the day, but will not be held strictly to enforcing six feet of social distancing during primary instructional time in the classroom. This scenario may be implemented assuming state COVID-19 metrics continue to stabilize and/or improve.

Instructional Delivery Considerations

During the In-Person Learning Plan, in class teaching and learning will take place. The Safe Learning Plan for 2020-21 requires school districts to offer a Distance Learning option for any family not comfortable sending their child(ren) back to school.

Early Childhood and Elementary

- Classroom teachers will run their daily schedules as they have in previous school years.
- Phy Ed, Music, and Art will run their daily schedules as they have in previous school years.
- Special Education will meet with their grade level students.
- Title and Intervention programs will be available.

Middle/High School

- Students will have a daily schedule as in the previous school year.
- Teachers will organize classrooms to maximize space and encourage social distances.
- For families that chose full time distance learning, teachers will live stream in-person instruction days.

Food Service Considerations

Food Service will continue as it was prior to the spring school closure. Additional hand sanitizing stations and increased hand washing procedures will be implemented to decrease the spread of illness within the school building.

Elementary

- Breakfast will be offered within the classroom for Kindergarten and 1st Grade.
- Breakfast for 2nd-5th Grade will be offered in designated areas.
- Students will eat lunch in the cafeteria at designated times and specific areas.
- Milk break will be in the classrooms.

Middle/High School

- Students will be dismissed from homeroom to go to commons and eat breakfast.
- Classroom teachers will stagger dismissal time at lunch.
- Students will use the entire commons area to increase space between each other when eating.

Transportation Considerations

Transportation will continue as it was prior to the spring 2020 school closure. Masks will be required of students and bus drivers on the school bus per Executive Order 20-81.

Early Childhood - High School: Doors will open at 8:00-8:25 AM

All students will report directly to their classrooms.

- **Walking to school and Drop Off:**
 - EC: Preschool Classroom Doors - Door #16 & #15
 - Kindergarten/1st Grade: Early Childhood Doors - Door #17
 - 2nd/3rd: Main Doors - Door #1
 - 4th/5th: Elementary Doors - Door #14
 - MS/HS - Door #1 (Main Entrance) report directly to 1st hour classroom
 - Student Dismissal
 - Preschool & Elementary: 2:55 PM
 - MS/HS: 3:05 PM
- **Bernard Bus / School Van:** Drop Off in front of school

Childcare

In this scenario school-based Childcare would not be offered.

- School-aged Childcare will be offered before and after school. Hours are 6:30-8 A.M. and 3-6 P.M.

Activities/Athletics

R-P will continue to follow MSHSL and Youth Sports Guidance from the state of Minnesota.

Social Distancing Considerations

With an In-person learning scenario our school district will work to social distance people as much as possible. We will space student desks, limit group work, avoid contact between students as much as possible, be mindful of classroom spaces to support distancing students, and limit non-essential visitors to our school district.

Infrastructure Considerations

- **Masks** - Governor Walz issued [Executive Order 20-81](#), effective July 25th, ordering face masks to be worn indoors at public places in Minnesota. This includes school buildings.
 - Each student will receive one cloth and three disposable masks.
 - Additional R-P logo masks will be available for purchase. Details to follow.
- **Heating Venting and Air Conditioning (HVAC)** - The district will alter as many settings as possible to promote the intake and circulation of fresh air in the school building while maintaining all code and ASHRAE standards that apply to public schools.
- **Physical Space Changes** -
 - Water Fountains - Water fountains will be unavailable, students will be encouraged to utilize a water bottle to remain hydrated. Touchless bottle fillers are located throughout the school building.
 - Restrooms - Staff will work to stagger restroom breaks for students so as to limit the number of occupants at any given time.
 - Hand Washing/Sanitizing - Staff will implement hand washing procedures within classrooms. All individuals are expected to wash hands regularly.
 - Student arrival - the students should not arrive before 8 A.M.
 - Recess will be at staggered times

Building Cleaning/Sanitation Procedures - Effective immediately, the school district's custodial department will implement additional sanitization procedures to ensure the building is ready for students each day. All chemicals used will support sanitizing of surfaces. These chemicals will be those normally used in the school setting. Extra attention will be given to shared spaces, door handles, etc.

- **Classroom Sanitizing Supplies**
 - Each classroom will be supplied with COVID-19 cleaning supplies.

Hybrid Learning Plan

General Description

R-P Schools will be required to limit the overall number of people in school facilities and on transportation vehicles to 50% maximum occupancy. Sufficient social distancing with at least 6 feet between people must occur at all times. Schools must also include plans for contactless pick up and/or delivery of meals/school materials for days that students/staff are not in the school building, as well as implementation of a school-age care program for critical workers. This scenario may be implemented if COVID-19 metrics worsen at the local, regional, or state level. Hybrid Learning may also be implemented if R-P Schools experience a cluster of cases within a classroom or school.

Instructional Delivery Considerations

Elementary - The Hybrid Learning Plan at R-P Elementary will allow for all elementary students to attend daily while meeting the 50% occupancy guidelines while remaining 6 feet apart.

- Students will primarily remain in their classrooms for instruction.

R-P Middle School and High School - The Hybrid Learning Plan at R-P Middle and High School will encompass a hybrid master schedule with students being separated into two groups (GREEN and GOLD) students attend school every other day and have hybrid (work from home) expectations on at home days.

- Teachers will organize classrooms to meet 6 feet distancing.
- Teachers will repeat the in-person lesson for each group with expectations for students to complete while at home on hybrid day.
- Families that chose full time distance learning, teachers will live stream in-person instruction days.

WEEK 1

Monday	Tuesday	Wednesday	Thursday	Friday
GREEN - In-Person	GREEN - Hybrid	GREEN - In-Person	GREEN - Hybrid	GREEN - In-Person
GOLD - Hybrid	GOLD - In-Person	GOLD - Hybrid	GOLD - In-Person	GOLD - Hybrid

WEEK 2

Monday	Tuesday	Wednesday	Thursday	Friday
GREEN - Hybrid	GREEN - In-Person	GREEN - Hybrid	GREEN - In-Person	GREEN - Hybrid
GOLD - In-Person	GOLD - Hybrid	GOLD - In-Person	GOLD - Hybrid	GOLD - In-Person

- Sequence will repeat (students will have 5 in-person and 5 hybrid instruction days per two week cycle)

Food Service Considerations

Food Service will continue as it was prior to the spring school closure. Additional hand sanitizing stations and increased hand washing procedures will be implemented to decrease the spread of illness within the school building.

Elementary

- Breakfast will be offered within the classroom for K-5th Grade.
- Students will eat lunch in their classroom.
- Milk break will be in the classroom.

Middle/High School

- Due to size/space of the commons area, breakfast/lunch will be served in a similar manner to our in-person model. Social distancing guidelines will be implemented.

Transportation Considerations

Transportation will continue as it was prior to the spring 2019 school closure. Masks will be required of students and bus drivers on the school bus per Executive Order 20-81.

Early Childhood - High School: Doors will open at 8 A.M. All students will report directly to classrooms.

- **Walking to school and Drop Off:**
 - EC: Preschool Classroom Doors - Door #16 & #15
 - Kindergarten/1st Grade: Early Childhood Doors - Door #17
 - 2nd/3rd: Main Doors - Door #1
 - 4th/5th: Elementary Doors - Door #14
 - Middle/High School - Main Door (report directly to 1st hour classroom)
 - Student Dismissal
 - Preschool & Elementary: 2:55 PM
 - MS/HS: 3:05 PM
- **Bernard Bus / School Van:** Drop Off in front of school

Note: The Department of Transportation (DOT) will not allow seats to be removed or barriers to be installed on the bus.

Childcare

In this scenario, school-based childcare would not be offered.

- School-aged childcare will be offered before & after school. Hours are 6:30-8 AM and 3-6 PM

Activities/Athletics

R-P will continue to follow MSHSL and Youth Sports Guidance from the state of Minnesota.

Social Distancing Considerations

Sufficient social distancing with at least six feet between people must occur at all times.

Infrastructure Considerations

- **Masks** - Governor Walz has issued [Executive Order 20-81](#), effective July 25th, ordering face masks to be worn indoors at public places in Minnesota. This includes school buildings.
- **Heating Venting and Air Conditioning (HVAC)** - The district will alter as many settings as possible to promote the intake and circulation of fresh air in the school building while maintaining all code and ASHRAE standards that apply to public schools.
- **Physical Space Changes** -
 - Water Fountains - Water fountains will be unavailable and students will be encouraged to utilize a water bottle to remain hydrated. Touchless bottle fillers are located throughout the school building.
 - Restrooms - Staff will work to stagger restroom breaks for students so as to limit the number of occupants at any given time.

- Hand Washing/sanitizing - Students and staff will implement hand washing procedures within the classroom setting. All individuals are expected to wash their hands regularly.
- Student arrival - the students should not arrive before 8 A.M.
- Recess will be at staggered times.
- **Building Cleaning/Sanitation Procedures** - Effective immediately, the school district's custodial department will implement additional sanitization procedures to ensure the building is ready for students each day. All chemicals used will support sanitizing of surfaces. These chemicals will be those normally used in the school setting. Extra attention will be given to shared spaces, door handles, etc.
- **Classroom Sanitizing Supplies**
 - Each classroom will be supplied with COVID-19 cleaning supplies.

District Wide Distance Learning Plan

(Adapted from Spring 2020)

General Description

This scenario may be implemented if local, regional, or statewide COVID-19 metrics worsen significantly enough to require the suspension of all in-person learning.

Distance Learning defined – Students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their teacher(s). It is important to note that distance learning does not always mean e-learning or online learning. Rushford-Peterson students will have full access to appropriate educational materials either in paper-pencil (packet), online via the internet, or both.

Instructional Delivery Considerations

Parents are encouraged to keep in contact with your child's teacher(s) on a regular and routine basis to solidify a partnership between school and home. Below is the instructional delivery plan for Distance Learning.

R-P Elementary: *District Wide Distance Learning plan will be different for the 2020-2021 school year than the 2019-2020 school year.*

- The classroom teacher will determine the distance learning plan. This will include a paper packet as well as online resources.
- This will include a daily schedule of learning expectations with required work to be completed and returned to the classroom teachers.
- A variety of technology/apps (i.e. Zoom, SeeSaw, IXL) will be used.

R-P Middle School and High School:

- In-Person learning days will be replaced with live streamed instruction from teachers.

- Students will continue to follow the GREEN and GOLD schedule in terms of direct instruction and hybrid work days.
- All instructional materials and assignments will be placed on teachers Google Classroom pages.

Special Education and Section 504:

In the event of extended school closures, the school district remains responsible for the free appropriate public education (FAPE) of its students eligible for special education services who have an individualized education program (IEP) or those with disabilities who qualify for a 504 Plan. Districts must plan how they will continue to meet the requirements of Part B (3- 21) and Part C (birth to three) of the Individuals with Disabilities Education Act (IDEA), Part B and Part C, and Section 504 of the Rehabilitation Act of 1973.

Students Receiving Special Education Services

Students with disabilities who receive special education services through an Individualized Education Program (IEP) or Individualized Family Services Plan (IFSP) will continue to receive special education services and support during distance learning. The goal is to maintain as many of the IEP/IFSP services as possible, however not all current parts of an IEP/IFSP may be relevant or possible during distance learning. Case managers will reach out to parents to discuss how each child's special education services will be provided during distance learning. Each student with an IEP/IFSP will have an Individualized Distance Learning Plan (IDLDP) based on their current IEP/IFSP. The IDLP will be developed by members of the IEP/IFSP team, including the parent, and will outline the services and supports each student will receive through distance learning.

In addition to developing IDLPs, the district will be implementing several procedures to ensure it is meeting due process obligations, including upholding timelines and holding IEP/IFSP team meetings. As a general principle, during this unprecedented national emergency, school districts are encouraged to work with parents to reach mutually agreeable extensions of time, as appropriate.

Throughout the course of any distance learning period, the district will meet due process obligations as follows:

- IEP meetings will be held, though timelines may be impacted by complete school closures.
- IEP meetings will not be conducted in person at school buildings, but instead they will be held virtually via any of the following methods:
 - Phone conference
 - Video conference - Zoom
- Initial evaluations and reevaluations will be conducted. However, for activities that are not reasonable to carry out if students are not physically at school (i.e., standardized face-to-face assessments), those activities could be delayed until building-based instruction resumes.

Students Receiving Services and Supports through 504 Plans

Students with physical or mental impairments who receive services and support through a Section 504 Plan will continue to receive those services and supports during distance learning. The goal is to maintain as much of the 504 Plan as possible, however not all current parts of a 504 Plan may be relevant or possible to

implement during distance learning. 504 case managers will be reaching out to parents to discuss how each child's 504 Plan will be implemented during distance learning, including the consideration for any needed changes.

If it is determined that changes to the 504 Plan are necessary for distance learning, those changes will be incorporated into the plan, sent home to parents and communicated with each child's teacher(s).

504 evaluations and planning meetings will continue to occur during any distance learning period, however, meetings will not occur in-person in any school building. Instead, one of the following virtual methods will be used:

- Phone conference
- Video conference - Zoom

Questions or concerns regarding how the district is meeting the needs of students with disabilities receiving services and support through special education (IEPs) or section 504 (504 Plans) should contact the building principal or special education case manager.

Food Service Delivery Considerations

We know many of our students depend on our school food service program so it is important we provide ongoing meals for our students during times of distance learning. Our food service department will provide breakfast and lunches to students by preparing meals. These meals will be available for pick-up. Meals will include breakfast and lunch. Current guidance indicates that this will not be a free program.

Childcare

The school district will be providing child care for elementary aged students of essential workers (as defined by MDE) and school staff. Before and after school child care will be offered for a fee.

Here are the details of the program:

Time: 8:00-3:00 daily during regularly scheduled school days.

Location: The Childcare program will be offered at Rushford-Peterson Public Schools. Depending on the number of participants the district may separate by age groups.

Meals: The childcare program will provide breakfast and lunch. Cost for the meals is to be determined.

Programming: The program will include - child supervision, learning activities, rest time (if needed), educational play. Students will be able to complete their school work while in the childcare program.

Cost: To be determined.

Monitoring Children's Health - In an effort to protect both children and staff using our Childcare Program, R-P Schools is asking parents/guardians to check their children's temperature prior to dropping them off for

child care every morning. If your child has even mild symptoms of fever, cough, shortness of breath or other respiratory symptoms, they need to be kept home. Please contact the office if your child has these symptoms and is kept home. School district staff will take the temperatures of every student as they are dropped off in the morning. If a child is found to have a fever, parents/guardians will be contacted immediately and will be expected to pick up their children as soon as possible. Students will be immediately separated from other students while awaiting pick up.

Social Distancing Considerations

School buildings and grounds will be closed with the exception of the school district's Child Care program.

Infrastructure Considerations

- **Masks** - Governor Walz has issued [Executive Order 20-81](#), effective July 25th, ordering face masks to be worn indoors at public places in Minnesota. This includes school buildings.
- **Heating Venting and Air Conditioning (HVAC)** - The district will alter as many settings as possible to promote the intake and circulation of fresh air in the school building while maintaining all code and ASHRAE standards that apply to public schools.
- **Building Cleaning/Sanitation Procedures** - the school district's custodial department will implement additional sanitization procedures to ensure the building is ready for staff each day. All chemicals used will support sanitizing of surfaces. These chemicals will be those normally used in the school setting. Extra attention will be given to shared spaces, door handles, etc.

Activities/Athletics

R-P will continue to follow MSHSL and Youth Sports Guidance from the state of Minnesota.

Equity

Minnesota defines educational equity as the condition of justness, fairness and inclusion in our systems of education so that all students have access to the opportunities to learn and develop to their fullest potential. Equity is a priority to reach all children, especially children of color, indigenous children, immigrant children, low-income families and communities, and people who have disabilities must continue to be prioritized. Further, access to mental health services and support, hands-on student education and support, broadband and devices, and consistent instructional expectations continue to be concerns for many students. The educators of Rushford-Peterson Schools stand ready to meet this need. Safely providing opportunities for in-school learning and other activities will provide engagement, support, and access for our students, families and communities.

Broadband Access: A challenging issue with any form of distance learning is the lack of access to quality broadband internet in southeastern Minnesota. It isn't enough to simply have internet access at home. Quality upload and download speeds are necessary to conduct distance learning appropriately. In response to this ongoing issue Rushford-Peterson Schools will be working to establish alternative procedures for students to access learning online. Additional wireless access points will be available in the school parking near the building and football/track complex to allow students to "drive-in" to download and upload school

work. In the Hybrid model, school staff will support students to download the necessary learning opportunities required of students for their distance learning days.

Videos are only a part of our school's distance learning plan and will generally be used for check-ins, questions and brief, recorded lessons. Synchronous (real-time) video can be difficult for some families given issues of access and other family circumstances. Students unable to join synchronous sessions may also join via telephone if internet access is a problem. Students without internet access, when no electronic solution can be found, will be provided paper copies of instructional materials. These materials will be delivered to students or will be available for pick-up.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 808

Adopted: _____

MSBA/MASA Model Policy 808
Orig. 2020

Revised: _____

808 COVID-19 FACE COVERING POLICY

I. PURPOSE

The purpose of this policy is to establish requirements for employees, students, and other persons (including visitors, guests, contractors, etc.) present on school property to wear face coverings in classrooms, preschool, child care settings and other indoor areas, as well as outdoor areas where a physical distance of 6 feet cannot be maintained between persons, in order to minimize exposure to COVID-19.

II. GENERAL OF STATEMENT OF POLICY

- A. The policy of the school district is to comply with Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.
- B. Face coverings are meant to protect other people in case the wearer does not know they are infected.
- C. Unless an exception described in Part IV below applies, all students, staff, and other people present indoors in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering.
- D. A violation of this policy occurs when any student, staff, or other person present in a school building, in the school district office, or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

III. DEFINITION OF FACE COVERING

A. A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:

- 1. Paper or disposable mask;
- 2. Cloth face mask;
- 3. Scarf;
- 4. Neck gaiter;
- 5. Bandana;
- 6. Religious face covering; and
- 7. Medical-grade masks and respirators

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 808

B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

C. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.

IV. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.

B. A face shield may be used as an alternative to a face covering in the following situations:

1. A student in grades kindergarten through eighth grade may wear a face shield when wearing a face covering is problematic.

2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.

3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.

4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.

C. Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:

1. When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain six feet of distance to the extent possible;

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 808

2. When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should maintain six feet of distance to the extent possible;
3. During activities, such as swimming or showering, where the face covering will get wet;
4. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
5. Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;
6. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
7. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain six feet of distance to the extent possible;
8. When required by school staff for the purposes of identification;
9. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
10. Staff working in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level; or
11. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

V. IMPLEMENTATION

- A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 808

B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.

C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.

D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.

E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct. To the extent the face covering requirements of this policy conflict with MSBA Model Policy 504 – Student Dress and Appearance, this Policy shall control.

F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.

VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.
- C. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.

RUSHFORD-PETERSON SCHOOL DISTRICT #239 POLICY 808

D. The school district may, in its discretion, report violators of this policy to law enforcement. Any individual who willfully violates Emergency Executive Order 20-81 or 20-82 is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: This does not apply to: (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for educational purposes).

Legal References: Emergency Executive Order 20-81
Emergency Executive Order 20-82
Minn. Stat. § 12.45 (Governor's Orders and Rules, Effect)
Minn. Stat. § 12.45 (Violations; Penalties)

Cross References: Rushford-Peterson School District Policy 807 (Health and Safety Policy)
Rushford-Peterson School District Policy 504
(Student Dress and Appearance)



Rushford-Peterson Schools
Facility / Grounds Maintenance and Improvement
List of Needed and Potential Improvements



Completed and Possible Items - - update on June 16, 2020

Priority - 1) High 2) Medium 3) Low

Completed in FY 2020

<u>1</u> Garage for grounds / storage near practice football field	\$35,000 OC
<u>1</u> Track refurbish	\$66,869 LTFM
<u>3</u> Practice Football Field - Sprinklers and ground work	\$22,000 OC
<u>1</u> tractor - able to mow along ponds with brush and bucket attach	\$31,000 OC
<u>Grant</u> Work Room Changes - lockers for paras	_____ Gen
<u>1</u> Playground Chips	_____ LTFM
<u>1</u> interseed FB playing field	\$2,500 LTFM
<u>2</u> landscaping front entrance	\$8,480 OC
<u>1</u> tile line from French Drain to west ditch near football field	\$2,500 LTFM
<u>1</u> Warning track of baseball field - needs lime	
<u>1</u> Electrostatic Sprayer - Disinfectant (ionizer)	\$4,102 LTFM
<u>Done</u> move forklift power	_____ Done
<u>Yearly</u> Mulch around trees, etc.	_____ Gen

Items To Consider For FY 21

<u>Priority</u>		<u>Cost Estimate</u>
<u>1</u> Small garage for tractor and broom / near garbage area N.E.		_____ OC
<u>1</u> New Trailer		_____ OC
<u>1</u> Automatic Door Closures for Elem/MS gym (Fire and Handicap)		\$2,500 LTFM
<u>3</u> Fencing and gates around long jump / pole vault and track		\$9,621 OC
<u>2</u> Sidewalk from parking lot to southwest corner of front drive		_____ OC
<u>2</u> Improve handicap access to back playground and front PE areas		_____ LTFM
<u>2</u> football field water issues fix, long term fix?		_____ LTFM
<u>3</u> Ticket booth		_____ OC
<u>1</u> Girls Softball - Dugouts		\$14,139 OC
<u>1</u> Girls Softball Field - press box	(Labor for Both)	\$8,000 OC
<u>1</u> Weed Control - all school grounds	(Turf Maintenance of Winona)	\$1,742 LTFM
<u>1</u> Preschool Sod to replace wood chips - Winona Nursery)		\$2,500 LTFM
<u>2</u> flag location		_____ OC
<u>Donate</u> Flag for softball field		



Rushford-Peterson Schools
Facility / Grounds Maintenance and Improvement
List of Needed and Potential Improvements



Continued on Next Page

<u> 3 </u> Ranger	<u> </u> OC
<u> 3 </u> snow blower	<u> </u> OC
<u> 3 </u> Control Panel for Basketball hoops	<u> </u> LTFM
<u> 3 </u> Outdoors trash cans	<u> </u> Gen
<u> 2 </u> Parking out front - signage	<u> </u> GEn

Vehicle Purchases

Technology

Funding and Budget - Facilities / Transportation 2020

We will end the year with about \$424,500 in Operating Capital and about \$486,000 in LTFM. Next Year's LTFM revenue will be a negative of approximately \$45,000. The result is that we will have about \$441,000 within LTFM to work with heading into next year.

We receive about \$135,000 each year in Operating Capital and use \$76,500 of that for Tech Salary. That leaves \$58,500 each year.

We will budget \$175,000 within LTFM for FY 21, but will not spend that amount.

We will budget \$150,000 within Operating Capital for FY 21, and will spend close to that amount if we opt to purchase the new van.

50% capacity **(38.5 kids on a 77 passenger bus)** I will be able to transport 156 kids each time without double runs.

Students load back to front and unload front to back.

Every student will be assigned a seat, including intown students. (if they have siblings, they will be assigned a seat together)

If a sibling drives to school others should ride with them

Windows will be open to allow good ventilation as weather permits

All drivers and students are expected to wear masks

Students must remain in their seat facing forward. (I believe we need 0 tolerance rule)

Buses will be disinfected after each route / trip

I will use as big of equipment as I have available to help with social distancing

In town students will be required to walk if practical and safe.

Intown students will be picked up with a second round of stops if necessary

There will be bottles of hand sanitizer in the entrance area of the buses

Stager unloading if buses come in at the same time

7-12 every other day.

Students Families should be required to pick one pickup location for now.

Rushford **Plan 38.5** capacity on 77 passenger bus 7 full routes 2 OE routes

1. **7 am 42 am with South Rushford 16 pm 51pm with south Rushford if moving from 3**

46 assigned 9 student swap between 1 & 3 am pm
25 do not ride
Pick up south Rushford from #3

2. **41 students possible to ride**

59 total students assigned
18 students do not ride
34 intown
Stevens Ave 7 students 7-12
15 of them within a mile 8 of which are 7-12

3. **19am 26 PM without south Rushford** will move some to #1 to accommodate capacity

82 students assigned
28 do not ride
35 south Rushford 10 of which are 10-12th 20 7-12

4. **53 students possible to ride**

69 students assigned
16 do not ride
28 Good Shepard
4 Amy's Day Care

5. **30 students possible to ride**

37 students assigned
7 do not ride
13 Peterson Post office.
1 in the pm gets off at Severson Oil

6. **82 students possible to ride**

105 assigned 3 students do not ride
7 country students
75 intown All within a mile
46 of which are questionably hazardous - 16 of them 7-12th
37 7-12
34 1-6
5 EC
4 KG

7. **64 students possible to ride**

72 total students assigned
8 students do not ride
Scenic View and Watt St. and W Center and N High street stops
43 total EC-KG 7 students
1-6 16 Students
7-12 20 students
9 attend Good shepard EC-3rd

8. **7 Wiscoy route** 12 assigned

5 students do not ride

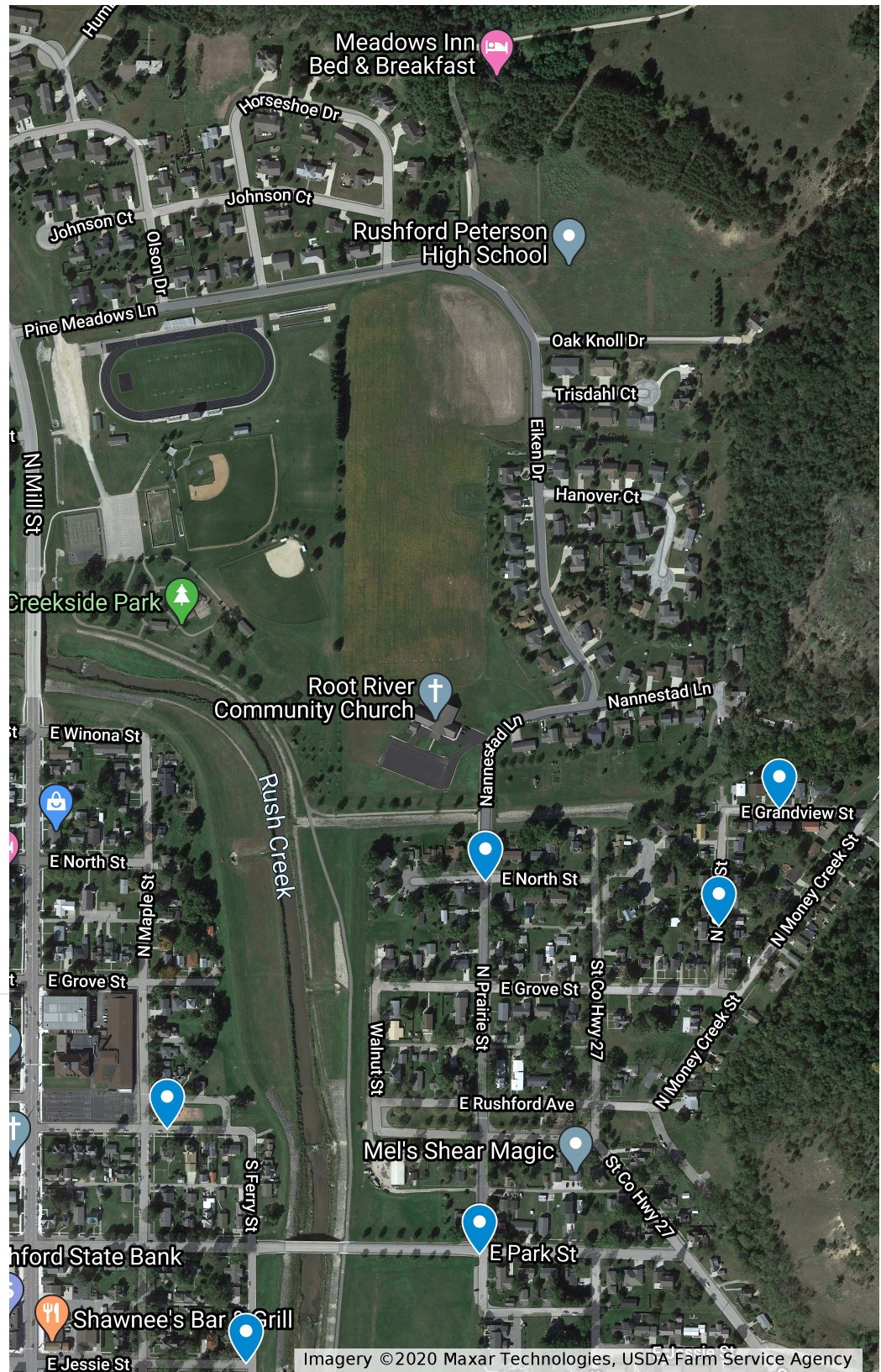
9. **31 Winona Route** 31 assigned

1 does not ride

RUSHFORD ROUTES 1-9

Rushford 6

-  1  6:55 / 4:12
-  5  7:15 / 3:53
-  6  7:18 / 3:52
-  7  7:20 / 3:47
-  8  7:29 / 3:43
-  9  7:30 / 3:40
-  10  7:32 / 3:42
-  11 MC 7:40 / 3:32
-  12 EG 7:42 / 3:30
-  13 OS 7:45 / 3:27
-  14 SF 7:47 / 3:25
-  15 EP 7:42 / 3:23
-  16 NP 7:50 / 3:21





[CLICK HERE](#) to view the 2020-2021 Elementary Handbook

[CLICK HERE](#) to view the 2020-2021 Middle School / High School Handbook

Laura Hahn

From: Jake Timm <jaketimm@r-pschools.com>
Sent: Thursday, August 13, 2020 2:47 PM
To: Laura Hahn
Subject: Approval of Fees for High School Elective Classes

We have had fees in place for some of our elective classes for a number of years, in working with other area districts, the amounts and classes that we have fees for seem to be in line with these other districts. Below are the fees that we currently have in place and would like to get board approval on these fees to ensure you as a board know we have these fees and also we can discuss and questions you may have.

- Basic Foods: \$25
- Advanced Foods: \$25

- Sculpture: \$15
- Drawing/Painting: \$15
- Ceramics: \$25
- Advanced Art: \$25
- Creative Project Based Learning: \$20

- Beginning Woods: \$15
- Intermediate Woods: Varies based on size of project
- Metal/Wood Art Fabrication: Varies based on size of project
- Project Welding: Varies based on size of project

- Meat Science: \$25
- Advanced Meat Science: \$25

Jake Timm
MS/HS Principal
Rushford-Peterson Schools
(507) 864-7785 ext. 1006

TROJAN PRIDE!



Superintendent's Report

August 17, 2020

"Always Our Best"



Vision: Empowering all for lifelong learning

Mission: Creating an educational community where lifelong learning is valued, excellence is expected, and all are prepared for the future.

COVID-19 -

We'll take a few minutes to discuss any updated information relating to the coronavirus.

Coronavirus Relief Fund (CRF)

CRF are Federal dollars that will flow through the state. Allocations amounts are determined based on enrollment. Not 100% final, but it does look promising that R-P Schools could have up to \$167,970 available for COVID-19 expenses that occurred between July 1, 2020, through December 31, 2020.

To Date - we have incurred and projected COVID-19 expenses of \$102,319.60
We anticipate that this number will grow.

We have applied for and will receive \$66,131 of first round COVID-19 funding.

I have met with local officials about funds received through the CARES Act for cities and counties that can be shared with school districts. City officials are receptive to this and will have a formalized plan by late August or early September.

PPE through the state

- Youth cloth masks: 1 per student in grades K-3
- Adult cloth masks: 1 per student in grades 4-12 and 1 per licensed staff and 1 per unlicensed staff
- Disposable masks: 3 per student in grades K-12
- Face shields: 1 per licensed staff member and 0.5 per unlicensed staff (rounded up)

DRAFT of Student Exposure Chart and Health Screening Checklist - Handout at Meeting

Data for K-12 Schools: 14-day COVID-19 Case Rate by County (PDF)

You'll find updated data for county case rates that is updated each Thursday.

Thursday, August 13th's update gives the most up-to-date rates for July 26 - August 1st

Fillmore - 5.74

Houston - 3.21

Winona - 8.85

In-person learning for all students 0 to less than 10

Elementary in-person, Middle/high school hybrid 10 to less than 20

Both hybrid 20 to less than 30

Elementary hybrid, Middle/high school distance 30 to less than 50

Both distance 50 or more

Outside Fundraising Groups - UPDATE -

Summary

- Money from Basketball fundraisers, past and future, will be deposited into a school account under that program's name. Purchase orders would need to be completed for purchases and these accounts would be part of our school audit each year. Payments to referees would be handled through the business office. Concession stand supplies and sales would be tracked through PO's and receipts.
- The district would not charge for the use of the building for these tournaments as all funds would be returning to the school.
- Football funds are raised through the discount cards that the athletes sale each year. These funds have already been deposited into a school account for at least a few years now and will continue.
- The wrestling promoters will continue as they have in the past with a Board that provides oversight on the money they raise and its use.
- Our coaches have been fantastic to work with on this.

School Property Question -

A community member asked if the school would ever consider selling the land above the school for residential use. I know the school has been asked about this property in the past and chose to not consider it.

I assume that is still the case, but did promise the individual that I would ask.

**Community Education Board Report
August 2020 Report
Lisa Lawston**

Summer Recreation and Enrichment:

Start	Item Name	Enr
07/09/2020	Water Aerobics	16
Cancelled	10U Boys Baseball	0
Cancelled	12U Boys Baseball	0
Cancelled	14U Boys Baseball	0
Cancelled	12U Girls Softball	0
Cancelled	14U Girls Softball	0
Cancelled	16U & 18U Softball	0
Cancelled	Rookie Baseball	0
Cancelled	Pigtail Softball	0
07/07/2020	Ball Basics Session I	17
07/07/2020	Learning the Basics	20
07/06/2020	Prek-1st Grade Summer Basketball Camp	24
07/06/2020	2-6th Grade Boys Summer Basketball Camp	26
07/06/2020	2-6th Grade Girls Summer Basketball Camp	16
07/07/2020	7th-12th Grade Volleyball Camp w/ Amber Zitzow	19
Cancelled	Rocky and Chanda's Volleyball Camp 6-8th grade	0
Cancelled	Rocky and Chanda's Volleyball Camp 9-12th grade	0
07/20/2020	2nd-4th Grade Youth Volleyball Camp	13
07/20/2020	5th-8th Grade Youth Volleyball Camp	24

**Community Education Board Report
August 2020 Report
Lisa Lawston**

08/03/2020	K-2nd Grade Youth Summer Soccer	19
08/04/2020	3rd-8th Grade Youth Summer Soccer	21
07/08/2020	Youth Golf	28
Cancelled	8th-12th Grade Sand Volleyball	0
Cancelled	4th-7th Grade Sand Volleyball	0
Cancelled	4th-7th Grade Boys Sand Volleyball	0
Cancelled	ATV Certification	0
09/19/2020	ATV Certification (Sept Class)	4
Cancelled	Hunter Safety Class	0
07/28/2020	Theater Basics	6
Cancelled	Explore Dance	0
Cancelled	Semcil: Basics Cooking Class	0
Cancelled	Semcil: Arts and Crafts Class	0
07/29/2020	Horse Appreciation I	8
08/12/2020	Horse Appreciation II	9
08/12/2020	Horse Appreciation III	6
07/29/2020	August Horse Camp	5
07/15/2020	Sole Sisters	11
Cancelled	Summer Art Camp 1st-5th Grade	0
Cancelled	Summer Advanced Art Camp	0
Cancelled	Summer Science K-2nd Grade	0
Cancelled	Lego Robotics I	0
Cancelled	Lego Robotics II	0
Cancelled	Lego Robotics III	0
08/03/2020	8-12th Softball Skills	6

**Community Education Board Report
August 2020 Report
Lisa Lawston**

08/03/2020	4-7th Softball Skills Camp	16
07/07/2020	8U Baseball Skills	8
07/07/2020	10U Baseball Skills	8
07/07/2020	12U Baseball Skills	16
07/07/2020	14U Baseball Skills	4
07/07/2020	8U and 10U Softball Camp	8
07/07/2020	12U and 14U Softball	5

Total Participants 2020: 363 (summer only)

Total Participants 2019: 858 (spring and summer)

Total Participants 2018: 875 (spring and summer)

Total Participants 2017: 732 (spring and summer)

Kids' Club Highlights:

- Average for Kids' Club: 18 per day.
- Summer program: Our program was smaller this summer due to COVID and the maximum per room.
- Our last day of summer Kids' Club will be August 28th. We are currently taking school year registrations.
- We are in need of hiring After-School Age Child Supervisors.

Lille By Preschool:

- We are currently at 43 registrations for next school year so far. This is lower than last year. Many are choosing to opt out due to COVID.
- We had the preschool packets available by the end of July. In working with Rolling Hills Transit for our midday transportation their deadline was August 7.

ECFE: Our ECFE classes will begin in September with the newsletter coming out the first week of September. Heather Grigg will be back leading our ECFE program this school year.

EC Screening: We will be holding an EC Screening on Wednesday, August 19. We were unable to hold the spring screening.

Youth Enrichment/Recreation Programs:

- We are planning a few programs that we can offer after school. Programs such as: art, tumbling, girl's sports shuffle as examples.

Adult Enrichment/Recreation Programs:

- 55+ Driving 4 hour refresher

Community Education Board Report
August 2020 Report
Lisa Lawston

- 55+ Driving 8 hour class
- Zumba! Class
- We will partner with Winona, LaCrescent and Caledonia Community Education programs to provide day trips (if able to) this fall. Dates to come.



John Loney
RP Activities Director

August Board Report

- **Summer Waiver Coaching Period**- The waiver period came to a close on Aug. 7th. RP Coaches during this time were able to meet with their athletes and go through skills and drills. RP Coaches did a great job following protocols and following screening procedures during this time. From Aug. 7th until the start of fall practices, coaches aren't allowed to have any in person practices or meet with athletes.
- **Varsity Softball Dugout Project**- Mr. Thompson and I have been working on getting dugouts for the varsity field. Both of us will be attending the RP Booster Club meeting on 8/17 to discuss this project with them.
- **Dance Cooperative**- We have been approached by Lewiston-Altura exploring the possibility of them co-oping with us for Dance. They have very small numbers and since we co-op with them in other sports they thought it might be a good fit. I will provide information along with rationale for the Sept. board meeting so we can make an informed decision on this.
- **Flag Pole Project**- Mr. Thompson and I have been getting quotes from an area business to purchase and install new flagpoles. At this time we are waiting for those quotes to come back. Both of us will be attending the RP Booster Club meeting on 8/17 to discuss this project with them.

- **RP Booster Club-** The RP Booster Club ordered 75 adult and 50 kid gators and 50 adult and 50 kid masks for the community to purchase. I'm also looking at purchasing some masks with our RP logo on them.
- **MSHSL Fall Sports Season-** On 8/4/20 the MSHSL released their decision on what sports will be allowed to begin fall sports for the 20-21 season. I included their recommendations that are attached to my report below. Football and Volleyball were moved to the spring (we haven't gotten specific dates these 2 activities will begin, but will get more info in the near future. We do know that current spring sports will follow the Volleyball and Football season. Activities we offer here at RP in the spring (Boys/Girls Golf, Boys/Girls Track, Softball and Baseball). These seasons will run into the summer of 2021.
- **LA/RP Cross Country-** The only activity we offer this fall will be Cross Country. Their season will begin on 8/17. Three Rivers Conference AD's are currently working on a revised schedule. The Cross Country schedule will have 7 total meets and can only participate in meets with only 3 teams (per MSHSL requirements). Ferndale Golf Course has graciously offered to host 1-2 meets here in Rushford this fall. RP athletes will have the opportunity to participate in 4 seasons this year.

Stay Safe and Healthy!

John Loney
RP Activities Director



2020-2021

MINNESOTA STATE HIGH SCHOOL LEAGUE

Approved Fall Sports Seasons

Tennis, Girls:

Start date: August 17
First competition date: August 24
Last date of regular season competition: October 3
End date: October 17
Total weeks including postseason: 9
Maximum number of contests: 11
Maximum number of contests per week: 2
Dual Meets only (No invites or tournaments)
Opponents: Conference, Section, local teams only

Soccer, Boys and Girls:

Start date: August 17
First competition date: August 27
Last date of regular season competition: October 10
End date: October 24
Total weeks including postseason: 10
Maximum number of contests: 11
Maximum number of contests per week: 2
Opponents: Conference, Section, local teams only

Swim & Dive, Girls:

Start date: August 17
First competition date: August 27
Last date of regular season competition: October 17
End date: October 31
Total weeks including postseason: 11
Maximum number of contests: 11
Maximum number of contests per week: 2
Dual Meets only (No invites)
Opponents: Conference, Section, local teams only

Cross Country, Boys and Girls:

Start date: August 17
First competition date: August 27
Last date of regular season competition: October 10
End date: October 24
Total weeks including postseason: 10
Maximum number of contests: 7
Maximum number of contests per week: 2
Dual or Tri meets only (No invites)
Opponents: Conference, Section, local teams only

- All aspects of athletics including meetings, practices, competitions, transportation and facility usage must align with the requirements of the Minnesota Department of Education plan for return to learning, must follow the requirements from the Minnesota Department of Health's Guidance on Youth Sports, and must include the required actions identified in the Governor's Executive Orders.
- The first week of practice should focus on implementing effective protocols and routines for pre-participation screenings, effective social distancing, compliance with all health recommendations, establishment of pod limits of 25 or less, and additional actions that mitigate the spread of disease and enhance safety of students and coaches.
- Athletic programs must follow the identified protocols for students or coaches who have tested positive, are experiencing symptoms consistent with a COVID-19 diagnosis, or have had exposure to an individual who has been diagnosed with COVID-19.
- For schools that are required by localized metrics to be in a distance learning mode, practices are limited to virtual contact only.
- Interscholastic scrimmages will not be allowed.
- Competitions with opponents from bordering states are allowed when less than 50 miles one way and when determined as local. Competitions of greater distances may be approved by the MSHSL with supporting rationale. Any out of state competition must follow MSHSL guidelines for competition types.
- No captain's practices should be held.