

South St. Paul School Board Meeting

Monday, March 23, 2026 6:00 PM

CITY HALL, 125 THIRD AVENUE NORTH, South St Paul, Minnesota 55075

I. ROLL CALL and PLEDGE OF ALLEGIANCE

II. APPROVAL OF MEETING AGENDA/MINUTES

II.A. School Board Meeting Agenda, March 23, 2026.

II.B. Work Session and Regular Meeting Minutes for February 23, 2026, and Work Session Minutes for March 9, 2026.

III. QUALITY-IN-ACTION and REPORTS

III.A. **Report:** Student School Board Representatives Chloe, Fenet, and Monty will provide an update on recent events, activities and other informational items.

III.B. **Quality-in-Action:** Bill Bauman, High School Equity and Instruction Coach, along with several students, will present an overview of the Biliteracy Seal program, including how students demonstrate language proficiency and earn recognition on their transcripts.

III.C. **Quality-in-Action:** Activities Director Brady Krueger and the winter coaches and advisors will highlight their seasons. (B. Krueger)

III.D. **Report:** Chair Kim Humann will highlight the Stakeholder Comments to the Board submissions. (K. Humann)

III.E. **Report:** School Board members will highlight items from the Board's Work Sessions. (Board)

III.F. **Report:** Superintendent Zambreno will provide highlights from around the District. (B. Zambreno)

IV. CONSENT ITEMS

IV.A. Financial Claims: Bills Payable

IV.B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

V. POLICY REVIEW

VI. BUSINESS ITEMS

VI.A. Approval, for the South St. Paul School Board to approve the Girls Flag Football Emerging Status Form. (B. Krueger)

VI.B. Approval, for the South St. Paul School Board to approve the Packer Activity Center's Air Handler Replacement Bid. (M. Fenton)

VI.C. Approval, for the South St. Paul School Board to approve the A&I Plan. (A. Winter/ N. Tourtelotte)

VI.D. Approval, for the South St. Paul School Board to approve the Joint Powers Agreement for Childhood Vaccinations Between the County of Dakota and Special School District 6. (J. Danielson)

VI.E. Approval, for the South St. Paul School Board to schedule a special Community Information Session on Monday, April 13, 2026, at 7:00 PM in the Stock Exchange Room at SSP Secondary (700 - 2nd Street North), in advance of the School District Special Election scheduled for Tuesday, May 12, 2026. (L. Brandecker)

VI.F. Approval, for the South St. Paul School Board to approve the Resolution Appointing Election Judges for the May 12, 2026, School District Special Election. (L. Brandecker)

VI.G. Approval, for the South St. Paul School Board to approve the Acceptance of Gifts Report. (R. Chhoth)

VII. INFORMATIONAL ITEMS

VII.A. **Board Members' Reports/Committee Updates/Where Have You Seen a Passion:** Board members will report on recent educational activities/events in which they have participated as well as other informational items.

VIII. ADJOURNMENT

The School Board Work Session for South St. Paul Public Schools, Special School District 6, was held in the City Hall Conference Room on Monday, February 23, 2026. Chair Kim Humann called the work session to order at 5:0 PM with six Board members present: Weber, Claflin, Cumings, T. Felton, W. Felton, and Humann. Director Duffy was absent. Superintendent Dr. Brian Zambreno and several staff members were also present.

Out of Country Field Trips

Amy Winter presented two out-of-the-country field trips for final approval, in accordance with Board Policy 610, which requires preliminary approval one year prior to travel and final approval one month prior to departure. She noted that preliminary approval for both trips was granted by the School Board on December 9, 2024.

She reviewed the High School French Trip to France and Monaco, scheduled for March 25 through April 3, 2026, with 27 students and 4 chaperones. The trip includes travel to multiple locations and is intended to provide language immersion and cultural experiences aligned with coursework.

She also reviewed the High School Spanish Trip to Costa Rica, scheduled for March 27 through April 5, 2026, with 25 students and 3 chaperones. The trip is designed to provide an immersive experience focused on language development and cultural understanding.

Resolution Regarding District Practices Related to Immigration and Customs Enforcement

Board Chair Kim Humann presented a resolution regarding District practices related to Immigration and Customs Enforcement (ICE) for the Board's review, discussion, and possible approval. The resolution reaffirms the District's commitment to providing a safe and welcoming environment for all students and families, regardless of immigration status, and outlines expectations for responding to immigration enforcement matters while maintaining the District's educational mission.

The Board discussed the resolution and requested additional information regarding District procedures in the event immigration enforcement officials arrive at a school site. The Board tabled action on the resolution and directed that it be brought back at a future work session for further discussion and clarification.

2026-27 Student School Board Representative Process

Lisa Brandecker presented an overview of the Student School Board Representative process and sought Board direction for the 2026–27 school year, noting that the application window will open on April 6.

She reviewed the role of Student School Board Representatives over the past year, highlighting their contributions in providing student perspective and strengthening connections between the Board and the student body. She also noted that bi-weekly meetings were held to review Board agendas, prepare student reports, and discuss ongoing projects.

The Board engaged in discussion, reflecting on successes and challenges of the current process, identifying areas for improvement, and discussing potential updates to the representative structure and selection process for 2026–27.

Public Relations and Community Engagement

The School Board reviewed the upcoming Calendar of Events and discussed opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district’s mission and vision. The Board also reviewed and discussed ways to align these engagement opportunities with communication efforts related to the proposed bond and capital projects levy, including outreach to staff, families, and community members.

Committee Updates

Board members provided updates on the various committees in which they serve on.

Adjourn

The South St. Paul School Board adjourned the February 23, 2026 work session at 5:53 PM.

Official Board Minutes are available in the District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education

The regular meeting of the School Board, Special School District No. 6, South St. Paul, was held in the city hall council chambers on Monday, February 23, 2026. Chair Kim Humann called the meeting to order at 6:01 PM with seven Board members present for roll call: T. Felton, Duffy, Weber, W. Felton, Claflin, Cumings, and Humann. Superintendent Dr. Brian Zambreno and several staff and community members were also present.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

MINUTES

By Director Claflin

Seconded by Director Duffy

The South St. Paul School Board approves the February 23, 2026, School Board meeting agenda as well as the minutes for January 26, 2026, work session and regular meetings, and the February 9, 2026, work session. Motion carried (7-0)

QUALITY-IN-ACTION AND REPORTS

Report - Student School Board Representatives Chloe, Fenet, and Monty provided an update on recent events, activities, and other informational items.

Quality-in-Action - High School Principal Chuck Ochocki shared highlights from the 2026–27 school year, along with an update on the new courses proposed to the Board the previous year, including which courses received enough student registration interest to run that year. Teachers Conrad Anderson and Eric Holsen were also present to share highlights from their courses.

Stakeholder Comment to the Board - During the Stakeholder Comments portion of the meeting, community members shared perspectives with the School Board. Two groups addressed the Board.

One family expressed concerns about their daughter’s well-being and shared frustrations related to navigating existing policies while working with district administrators.

The Board also heard from students involved in the CDLU and BPO affinity groups who attended with their advisors. Seven students addressed the Board, sharing personal perspectives about immigration enforcement activity occurring in the community and raising questions about the district’s planning and response.

The Board appreciates the family and students who took the time to share their experiences. Hearing directly from students and families helps inform the Board’s understanding of community perspectives. District leadership and School Board members will continue reviewing the concerns raised, working to better understand the issues and identify solutions that support students and families.

Work Session Report - Highlights were provided of the School Board's discussion at their work session meeting this evening. Items discussed were the Out-of-the-Country Field Trips, a resolution on the district's response to immigration enforcement across the community, and onboarding for the Student School Board Representatives.

Superintendent Report - Superintendent Zambreno provided highlights from around the district.

CONSENT ITEMS

By Director Weber

Seconded by Director Claflin

A. Financial Claims - Bills Payable

B. Staffing: Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves

Motion Carried (7-0)

POLICY REVIEW

By Director Duffy

Seconded by Director W. Felton

Approval for the following policies on their third and final review:

1. #513 - Student Promotion, Retention, Program Design
2. #601 - Student District Curriculum & Instructional Goals
3. #625 - Language Policy
4. #626 - Assessment Policy
5. #212 - School Board Member Development
6. #213 - School Board Committees
7. #214 - School Board – Vacancies And Procedures For Filling Of Vacancies
8. #216 - Out-Of-State Travel By School Board Members
9. #501 - School Weapons Policy
10. #502 - Search of Student Lockers, Desks, Personal Possessions, and Student's Person
11. #505 -Distribution of Non School-Sponsored Materials on School Premises by Students and Employees

Motion Carried (7-0)

BUSINESS ITEMS

By Director Weber

Seconded by Director Duffy

Approval, for the South St. Paul School Board to approve the Final Field Trip Request for the HS French Class to travel to France and Monaco during spring break 2026.

Motion carried (7-0)

By Director W. Felton

Seconded by Director Claflin

Approval, for the South St. Paul School Board to approve the Final Field Trip Request for the HS Spanish Class to travel to Costa Rica during spring break 2026.

Motion carried (7-0)

By Director Claflin

Seconded by Director Duffy

Approval, for the South St. Paul School Board to approve the Lincoln Center Ship Grant.

School Board Business Meeting Minutes

February 23, 2026

Motion carried (7-0)

By Director Claflin

Seconded by Director Weber

Approval, for the South St. Paul School Board to approve the FY26 Budget Revision..

Motion carried (7-0)

By Director Claflin

Seconded by Director Duffy

Approval, for the South St. Paul School Board to accept the Vote from NAPAC Concurrence.

Motion carried (7-0)

INFORMATIONAL ITEMS

School Board members reported on various educational activities/events in which they have participated, as well as other informational items.

ADJOURN

By Director W. Felton

Seconded by Director Duffy

Approval, for the South St. Paul School Board to adjourn the February 23, 2026, meeting at 7:31 PM.

Motion carried (7-0)

Official Board Minutes are available in the
District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education

The School Board Work Session for South St. Paul Public Schools, Special School District 6, was held in the District Office Conference Room on Monday, March 9, 2026. Chair Kim Humann called the work session to order at 5:01 PM with five Board members present: Weber, Claflin, Cumings, W. Felton, and Humann. Directors Duffy and T. Felton were absent. Superintendent Dr. Brian Zambreno and several staff members were also present.

Early Learning and Community Education Update

Jeanne Zehnder, Tom Umhoeffer, and Kristen Sammartano Weeks presented an overview of Community Education programming, including Early Childhood and Family Education (ECFE), early learning initiatives, and Adult Basic Education (ABE).

The presentation highlighted ECFE programming that supports whole-family learning, including early education experiences and parent-child engagement, as well as expanded supports for young parents through programming at the CLC. Updates were also shared on early learning initiatives, including the addition of an Early Learning Behavior Specialist to support staff through coaching and behavior response practices, and the implementation of preschool “Safe Place” spaces to support student regulation and well-being.

An update on ABE programming included the use of student data and surveys to inform program design, expanded course offerings, partnerships, and pilot programming. Additional updates included new classes, increased focus on retention and completion, and new grant-supported programming focused on technology and financial literacy.

Achievement and Integration Plan

Assistant Director of Educational Services Natalie Tourtelotte presented an overview of the District’s upcoming Achievement and Integration (A&I) plan, noting the requirement to develop and submit a new three-year plan outlining the use of state funding.

She reviewed the purpose of A&I funding, which is intended to support racial and economic integration, increase student achievement, expand equitable opportunities, and reduce academic disparities. She also outlined the structure of the three-year plan, including required goal areas of achievement, teacher equity, and integration, along with aligned strategies and annual progress monitoring.

Proposed goals for the 2026–2029 plan were shared, including a reading achievement goal focused on increasing the percentage of students meeting grade-level benchmarks, integration goals aimed at reducing gaps in access to advanced coursework, and a teacher equity goal focused on expanding the use of culturally responsive teaching practices.

Board approval is required as part of the submission process, and the plan will be brought forward for consideration at the March 23, 2026 School Board meeting.

2026-27 Student School Board Representative Process

The Student School Board Representative provided an update on recent student activities, perspectives, and topics of interest from across the District. The report included highlights from schools, insight into the student experience, and an update on post-graduation plans.

Public Relations and Community Engagement

The School Board reviewed the upcoming Calendar of Events and discussed opportunities to collaborate with students, staff, families, and the greater South St. Paul community to further the district’s mission and vision. The Board also reviewed and discussed ways to align these engagement opportunities with communication efforts related to the proposed bond and capital projects levy, including outreach to staff, families, and community members.

Continuation of conversation on local impact of ICE enforcement

The Board continued discussion regarding District practices related to Immigration and Customs Enforcement (ICE), following a previous agenda item that was not brought forward in order to allow additional time for review and consideration.

The work session provided an opportunity for further discussion regarding the potential local impact of immigration enforcement on students, families, and the District.

As part of next steps, Board Chair Kim Humann will reach out to advisors of student groups, including BPO and CDLU, to invite students to attend the April 13 work session to participate in a thoughtful discussion, share student perspectives, and help inform the Board’s understanding of how to best support students and families.

Committee Updates

Board members provided updates on the various committees in which they serve on.

The Board recessed the work session at 6:28 PM for the Stakeholder Comment to the Board session.

Stakeholder Comments to the Board

No individuals were present and no online submissions were received for Stakeholder Comments.

The Board reconvened their work session at 6:32 PM.

Committee Updates

Board members continued providing updates on the various committees,

Adjourn

The South St. Paul School Board adjourned the March 9, 2026 work session at 6:36PM.

Official Board Minutes are available in the District Office at 104 - 5th Ave. S. - South St. Paul

Respectfully Submitted by:

Lisa Brandecker, Acting Secretary-Clerk
Board of Education



School Board Agenda Item

Place on Agenda: Reports

Action Requested: Discussion Only

Attachment: None

Topic: Student School Board Representative Highlights
Presenter(s): Fenet Iresso, Chloe O'Neil, & Monty Whitaker
Background: Student School Board Representatives Fenet Iresso, Chloe O'Neil, & Monty Whitaker will provide highlights.
Recommendation: N/A
Alternatives: N/A



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Quality-in-Action

Action Requested: None.

Attachment: None

Topic: Bilingual Seals
Presenter(s): SSP High School Equity and Instruction Coach Bill Bauman and two students
<p>Background:</p> <p>South St. Paul Secondary provides 11th and 12th grade students with the opportunity to demonstrate proficiency in languages other than English through an approved assessment process. Students may test in a wide range of languages, including those not offered as courses within the district, allowing them to demonstrate skills in a native or heritage language.</p> <p>Students who meet established proficiency benchmarks may earn the Minnesota Bilingual or Multilingual Seal, a formal recognition placed on their high school transcript that indicates a high level of language proficiency in English and at least one additional language. This recognition can support students in college admissions, career opportunities, and placement in advanced language coursework.</p> <p>During the presentation, Bill Baumann, the high school’s Equity and Instructional Coach, along with participating students, will provide an overview of the program, share student experiences, and highlight the impact of earning the Bilingual or Multilingual Seal.</p>
<p>Recommendation:</p> <p>N/A</p>
<p>Alternatives:</p> <p>N/A</p>



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Place on Agenda: Regular Meeting Reports

Action Requested: None

Attachment: None

Topic: Stakeholder Comments to the Board

Presenter(s): Board Chair

At the Work Session and Regular Business Meeting, the Board Chair will provide an overview of the Stakeholder Comments to the Board submissions.

The South St. Paul School Board provides the following opportunities for community members to address the board:

- **In-Person** on the first meeting date of each month according to the schedule listed on the [district's website](#). Stakeholder Comments to the Board sessions are held at the District Office (104 - 5th Avenue South) beginning at 6:30PM.
- **Electronic form Submissions** are accepted on all meeting dates listed on the [district's website](#). Click [here](#) to submit a Stakeholder Comment tot the Board.
 - Form submissions will be acknowledged by the Board Chair and/or Superintendent on-air during the regular business meeting. The Board Chair and/or Superintendent will also follow-up personally with the individuals submitting a Stakeholder Comment to the Board form.

Passionate Learners Positively Changing Our World



SOUTH ST. PAUL PUBLIC SCHOOLS
School Board Agenda Item

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Work Session Meeting Update
Presenter(s): Board
Background: School Board members will highlight items from the Work Session meeting.
Recommendation: N/A
Alternatives: N/A

Passionate Learners Positively Changing Our World



SOUTH ST. PAUL PUBLIC SCHOOLS

School Board Agenda Item

Place on Agenda: Reports

Action Requested: None

Attachment: None

Topic: Superintendent's Update
Presenter(s): Dr. Brian Zambreno, Superintendent
Background: Superintendent Zambreno will provide highlights from around the District.
Recommendation: N/A
Alternatives: N/A



School Board Agenda Item

Date: March 23, 2026
Place on Agenda: Consent Items
Action Requested: Approval
Attachment: Financials - Bills Payable

Topic: Financials - Bills Payable
Presenter(s): Board Chair
Background: <p>It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.</p>
Recommendation: <p>Administration recommends the approval of the attached financial statement.</p>
Alternatives: <p>N/A</p>

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NUMBER	TYP	AMOUNT	DATE	VENDOR
207737	V	-21.75	02/27/2026	SSP EASRP
210160	V	-417.58	03/11/2026	MAUER CHEVROLET
210432	V	-475.00	03/11/2026	INFINITE HEALTH COLLABORATIVE
210551	R	509.50	02/27/2026	LOCAL #70
210552	R	1,165.00	02/27/2026	MINNESOTA CHILD SUPPORT PAYMENT CENTER
210553	R	64.00	02/27/2026	NCPERS GROUP LIFE INS
210554	R	226.75	02/27/2026	OFFICE AND PROF EMPLOYEES UNION
210555	R	13,731.88	02/27/2026	SOUTH ST PAUL TEACHER'S ASSOCIATION
210556	R	5.00	02/27/2026	SOUTH ST PAUL OPEN FOUNDATION
210557	R	55.00	02/27/2026	SOUTH ST PAUL EDUCATION FOUNDATION
210558	R	1,294.25	02/27/2026	SSP EASRP
210558	V	-1,294.25	03/05/2026	SSP EASRP
210559	R	1,200.00	02/27/2026	AMAZEWORKS
210560	R	1,897.00	02/27/2026	AMAZON CAPITAL SERVICES
210561	R	7,366.40	02/27/2026	AMERGIS HEALTHCARE STAFFING INC
210562	R	17,553.00	02/27/2026	AMPERSAND THERAPY LLC
210563	R	1,166.00	02/27/2026	AVSI
210564	R	80.00	02/27/2026	AWARDS BY HAMMOND
210565	R	150.00	02/27/2026	BAUER, SHAD
210566	R	1,237.50	02/27/2026	BAYADA HOME HEALTH CARE INC
210567	R	50.00	02/27/2026	BERCHTOLD, MELISSA
210568	R	50.00	02/27/2026	BOUDREAU, MICHAEL
210569	R	50.00	02/27/2026	BRANDNER, DWAIN
210570	R	204.30	02/27/2026	BRENNAN, SHANNON
210571	R	3,562.65	02/27/2026	CANON FINANCIAL SERVICES
210572	R	1,161.19	02/27/2026	CATALYST SOURCING SOLUTIONS
210573	R	540.00	02/27/2026	CDW GOVERNMENT INC
210574	R	200.00	02/27/2026	CHALLBERG, ALAN
210575	R	327.26	02/27/2026	CINTAS
210576	R	65.00	02/27/2026	CITICARGO & STORAGE
210577	R	2,296.12	02/27/2026	CITY OF SOUTH ST PAUL - UTILITIES
210578	R	9.99	02/27/2026	CONSCIOUS DISCIPLINE
210579	R	60.26	02/27/2026	CULLIGAN-MILBERT COMPANY
210580	R	277.63	02/27/2026	DAKOTA CTY ENVIRONMENTAL RESOURCES DEPT
210580	V	-277.63	03/11/2026	DAKOTA CTY ENVIRONMENTAL RESOURCES DEPT
210581	R	575.00	02/27/2026	DEWALD, RINA
210582	R	7,000.00	02/27/2026	EHLERS & ASSOCIATES
210583	R	10.70	02/27/2026	FIRST SUPPLY LLC - TWIN CITIES
210584	R	773.38	02/27/2026	GAME TIME
210585	R	7,480.00	02/27/2026	GOAL GETTERS ACADEMY
210586	R	251.06	02/27/2026	GRAINGER INC
210587	R	580.00	02/27/2026	HOFFMANN, LINDA
210588	R	9.51	02/27/2026	HUESER, DARLENE
210589	R	347.43	02/27/2026	IDENTITY PROMOTIONAL SOLUTIONS
210590	R	44,106.92	02/27/2026	INDIANHEAD FOODSERVICE DISTRIBUTOR INC
210591	R	875.00	02/27/2026	INFINITE HEALTH COLLABORATIVE
210592	R	805.51	02/27/2026	KASEYA US LLC
210593	R	67,035.21	02/27/2026	KELLY SERVICES INC
210594	R	1,166.00	02/27/2026	KENNEDY & GRAVEN
210595	R	3.96	02/27/2026	LEPPLA, MIN
210596	R	3,648.20	02/27/2026	LINDENMEYR MUNROE
210597	R	381.91	02/27/2026	LOFFLER COMPANIES
210598	R	162.52	02/27/2026	MCMASTER-CARR SUPPLY COMPANY
210599	R	2,729.57	02/27/2026	MIDWEST MACHINERY CO
210600	R	396.00	02/27/2026	MINNESOTA PETROLEUM SERVICE INC
210601	R	75.00	02/27/2026	MN DEPT OF LABOR & INDUSTRY

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NUMBER	TYP	AMOUNT	DATE	VENDOR
210602	R	341.25	02/27/2026	NAPA AUTO PARTS
210603	R	796.31	02/27/2026	NEO ELECTRIC SOLUTIONS
210604	R	1,373.32	02/27/2026	NETWORK SERVICES COMPANY
210605	R	5,770.54	02/27/2026	NITTI SANITATION
210606	R	13,519.53	02/27/2026	NORHLINE TRANSPORTATION
210607	R	55.00	02/27/2026	NOVA EDUCATION CONSULTANTS
210608	R	80.00	02/27/2026	NOVAK, JANICE
210609	R	250.00	02/27/2026	OVERELL, STEPHANIE
210610	R	75.57	02/27/2026	PITNEY BOWES INC PURCHASE POWER
210611	R	110.81	02/27/2026	PLUNKETT'S PEST CONTROL
210612	R	109.00	02/27/2026	PROFESSIONAL WIRELESS COMMUNICATIONS
210613	R	39.17	02/27/2026	PROPIO LS LLC
210614	R	50.00	02/27/2026	RAMIREZ, GREGORY
210615	R	50.00	02/27/2026	ROSS, LAWRENCE
210616	R	100.00	02/27/2026	RUNNING, MICHAEL
210617	R	6,982.50	02/27/2026	SCHOOL MANAGEMENT SERVICES LLC
210618	R	487.95	02/27/2026	SCHOOL SPECIALTY LLC
210619	R	150.00	02/27/2026	SOUTH ST PAUL STEEL
210620	R	55.00	02/27/2026	SPECIAL SCHOOL DISTRICT #1
210621	R	95.00	02/27/2026	SPEECHWIRE TOURNAMENT SERVICES
210622	R	5,028.68	02/27/2026	ST PAUL BEVERAGE SOLUTIONS
210623	R	61.82	02/27/2026	STACK-JOHNSON, SUSAN
210624	R	13,346.75	02/27/2026	SUNBELT STAFFING
210625	R	350.00	02/27/2026	TEAMWORKS INTERNATIONAL INC
210626	R	1,100.00	02/27/2026	TOAY, GRETCHEN
210627	R	408.00	02/27/2026	TWIN CITY HARDWARE CO
210628	R	2,275.00	02/27/2026	UNIVERSITY OF MINNESOTA
210629	R	36.00	02/27/2026	WISCONSIN DEPT OF TRANSPORTATION
210630	S	5,877.65	02/27/2026	XCEL ENERGY
210631	R	4,978.80	02/27/2026	ZEN EDUCATE
210632	R	1,051.00	03/04/2026	UNITED STATES POSTAL SERVICE
210633	R	1,294.25	03/05/2026	SSP EASRP
210634	R	810.00	03/05/2026	ADVANTAGE EDUCATIONAL PROGRAMS
210635	R	961.21	03/05/2026	AMAZON CAPITAL SERVICES
210636	R	3,108.00	03/05/2026	ARTHUR J. GALLAGHER RISK MGMT
210637	R	455.41	03/05/2026	AVIBEN LLC
210638	R	243.75	03/05/2026	BAYADA HOME HEALTH CARE INC
210639	R	381.46	03/05/2026	CINTAS
210640	R	22,700.00	03/05/2026	CITY OF SOUTH ST PAUL
210641	R	360.00	03/05/2026	CONQUER NINJA GYMS
210642	R	232.80	03/05/2026	CONTINENTAL CLAY CO
210643	R	53.70	03/05/2026	CULLIGAN-MILBERT COMPANY
210644	R	21.00	03/05/2026	FARMINGTON PUBLIC SCHOOLS, ISD NO.192
210645	R	1,500.00	03/05/2026	FIELD ENVIROMENTAL CONSULTING
210646	R	545.64	03/05/2026	FIRST SUPPLY LLC - TWIN CITIES
210647	R	119.98	03/05/2026	FUN AND FUNCTION INC
210648	R	794.42	03/05/2026	GAME TIME
210649	R	7,480.00	03/05/2026	GOAL GETTERS ACADEMY
210650	R	796.80	03/05/2026	GRAPHIC EDGE DBA GAME ONE
210651	R	3,750.00	03/05/2026	H&B SPECIALIZED PRODUCTS
210652	R	285.74	03/05/2026	HI-TECH REFRIGERATION
210653	R	1,240.00	03/05/2026	HORIZON FOODSERVICE EQUIPMENT
210653	V	-1,240.00	03/11/2026	HORIZON FOODSERVICE EQUIPMENT
210654	R	1,573.81	03/05/2026	HORIZON COMMERCIAL POOL SUPPLY
210655	R	495.00	03/05/2026	IMAGINE LEARNING INC
210656	R	22.50	03/05/2026	IND SCHOOL DISTRICT #256

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NUMBER	TYP	AMOUNT	DATE	VENDOR
210657	R	21.00	03/05/2026	JOHN MARSHALL SPEECH TEAM
210658	R	15,896.82	03/05/2026	KELLY SERVICES INC
210659	R	403.05	03/05/2026	KWIK TRIP EXTENDED NETWORK
210660	R	297.33	03/05/2026	LAKESHORE LEARNING MATERIALS
210661	R	931.20	03/05/2026	MARK'S PLUMBING PARTS
210662	R	25.00	03/05/2026	MARTINI, JENNIFER
210663	R	2,615.00	03/05/2026	MEDICINE LAKE TOURS
210664	R	7,050.00	03/05/2026	MIDWEST EDUCATIONAL CONSULTANTS INC
210665	R	170.00	03/05/2026	MINNESOTA TRUE TEAM TRACK
210666	R	150.00	03/05/2026	MORENO-SPOTTEDTHUNDER, DARYL
210667	R	345.00	03/05/2026	MRI SOFTWARE LLC
210668	R	2,330.00	03/05/2026	NDC4 CABLE COMMISSION
210669	R	37.69	03/05/2026	OXYGEN SERVICE CO INC
210670	R	320.00	03/05/2026	PARK CENTER HIGH SCHOOL
210671	R	2,500.00	03/05/2026	PEACEMAKER MINNESOTA
210672	R	161.01	03/05/2026	PITNEY BOWES INC
210673	R	492.24	03/05/2026	PLUNKETT'S PEST CONTROL
210674	R	438.70	03/05/2026	POMP'S TIRE SERVICE
210675	R	2,342.41	03/05/2026	RADIX TECH INC
210676	R	298.00	03/05/2026	REGENTS OF THE UNIVERSITY OF MINNESOTA
210677	R	100.00	03/05/2026	SCHNEIDER, NANCY
210678	R	6,500.00	03/05/2026	SCHOOL HEALTH CORPORATION
210679	R	1,500.00	03/05/2026	SHANNON, JODY
210680	R	1,055.93	03/05/2026	ST PAUL BEVERAGE SOLUTIONS
210681	R	450.00	03/05/2026	STRAUCH, ERIC
210682	R	1,512.30	03/05/2026	T-MOBILE
210683	R	3,173.61	03/05/2026	TWIN CITY JANITOR SUPPLY INC
210684	R	4,827.46	03/05/2026	UNIVERSITY OF ST THOMAS
210685	S	203.32	03/05/2026	XCEL ENERGY
210686	R	1,240.16	03/06/2026	CATALYST SOURCING SOLUTIONS
210687	R	118,338.12	03/06/2026	SAFEWAY BUS COMPANY
210688	R	178.14	03/11/2026	ACE HARDWARE & PAINT
210689	R	13,012.18	03/11/2026	ALLSTREAM
210690	R	160.92	03/11/2026	AMAZON CAPITAL SERVICES
210691	R	2,320.00	03/11/2026	AMERGIS HEALTHCARE STAFFING INC
210692	R	2,105.00	03/11/2026	AMPERSAND THERAPY LLC
210693	R	3,187.50	03/11/2026	BAYADA HOME HEALTH CARE INC
210694	R	1,024.02	03/11/2026	CAPITAL ONE TRADE CREDIT
210695	R	2,077.95	03/11/2026	CONTINENTAL CLAY CO
210696	R	224.32	03/11/2026	CONTINUA INTERIORS OF MINNESOTA LLC
210697	R	244.63	03/11/2026	DAKOTA CTY ENVIRONMENTAL RESOURCES DEPT
210698	R	400.00	03/11/2026	FAMILY TREE CLINIC
210699	R	28.86	03/11/2026	GRAINGER INC
210700	R	866.90	03/11/2026	GRAYBAR
210701	R	1,240.00	03/11/2026	HORIZON COMMERCIAL POOL SUPPLY
210702	R	11,520.00	03/11/2026	HRM HELPS LLC
210703	R	986.55	03/11/2026	IMPERIAL DADE
210704	R	255,356.99	03/11/2026	IND SCHOOL DISTRICT 197/COMMUNITY ED
210705	R	66,114.66	03/11/2026	IND SCHOOL DISTRICT 199/COMMUNITY ED
210706	R	18,557.54	03/11/2026	KELLY SERVICES INC
210707	R	742.66	03/11/2026	LIGHTNING DISPOSAL INC
210708	R	417.58	03/11/2026	MAUER CHEVROLET
210709	R	23,450.00	03/11/2026	MEDICINE LAKE TOURS
210710	R	817.83	03/11/2026	MIDWEST MACHINERY CO
210711	R	220.00	03/11/2026	THE MINNESOTA CHEMICAL CO
210712	R	300.00	03/11/2026	MN DEPT OF LABOR & INDUSTRY

CHECK	CHE	AMOUNT	DATE	CHECK	VENDOR
NUMBER	TYP				
210713	R	352.00	03/11/2026	MOHN, MONICA	
210714	R	1,464.50	03/11/2026	MUSKEGON HEIGHTS SOLAR LLC	
210715	R	28,911.74	03/11/2026	NORTHLINE TRANSPORTATION	
210716	R	11,627.50	03/11/2026	PEDIATRIC PSYCH SERVICES	
210717	R	85.91	03/11/2026	PROPIO LS LLC	
210718	R	26.90	03/11/2026	SCHOOL SPECIALTY LLC	
210719	R	11,662.05	03/11/2026	STANDARD INSURANCE COMPANY	
210720	R	3,847.50	03/11/2026	SUNBELT STAFFING	
210721	R	350.00	03/11/2026	TEAMWORKS INTERNATIONAL INC	
210722	R	106,685.95	03/11/2026	TRANSPORTATION & DELIVERY INC	
210723	R	138.00	03/11/2026	TWIN CITY HARDWARE CO	
210724	R	250.00	03/11/2026	WOOLMAN, BENJAMIN	
210725	S	420.65	03/11/2026	XCEL ENERGY	
210726	S	27,902.32	03/11/2026	XCEL ENERGY	
210727	S	3,544.70	03/11/2026	XCEL ENERGY	
210728	R	1,613.84	03/11/2026	ZEN EDUCATE	
210729	R	509.50	03/13/2026	LOCAL #70	
210730	R	1,165.00	03/13/2026	MINNESOTA CHILD SUPPORT PAYMENT CENTER	
210731	R	226.75	03/13/2026	OFFICE AND PROF EMPLOYEES UNION	
210732	R	13,671.66	03/13/2026	SOUTH ST PAUL TEACHER'S ASSOCIATION	
210733	R	5.00	03/13/2026	SOUTH ST PAUL OPEN FOUNDATION	
210734	R	55.00	03/13/2026	SOUTH ST PAUL EDUCATION FOUNDATION	
210735	R	1,285.77	03/13/2026	SSP EASRP	
210736	R	7,480.00	03/11/2026	GOAL GETTERS ACADEMY	
202500407	W	51,706.65	02/27/2026	MINNESOTA PAYROLL TAXES	
202500408	W	304,498.84	02/27/2026	FEDERAL PAYROLL TAXES	
202500409	W	734.01	02/27/2026	MN DEPT OF REVENUE	
202500410	W	56,228.13	02/27/2026	PERA	
202500411	W	62,385.70	02/27/2026	TSA/ACH DEDUCTION	
202500412	W	169,894.41	02/27/2026	TEACHER RETIREMENT ASSOCIATION	
202500413	W	0.00	02/27/2026	MINNESOTA PAYROLL TAXES	
202500414	W	0.00	02/27/2026	FEDERAL PAYROLL TAXES	
202500421	W	-37.26	02/27/2026	MINNESOTA PAYROLL TAXES	
202500422	W	-296.48	02/27/2026	FEDERAL PAYROLL TAXES	
202500423	W	-225.19	02/27/2026	PERA	
202500432	W	3,013.08	02/20/2026	MEDSURETY	
202500433	W	1,270.08	02/20/2026	MEDSURETY	
202500434	W	3,369.10	02/27/2026	MEDSURETY	
202500436	W	2,160.40	02/27/2026	MEDSURETY	
202500438	W	1,138.50	03/04/2026	MEDSURETY	
202500444	W	114,363.23	02/23/2026	HEALTH PARTNERS	
202500445	W	135,011.21	03/02/2026	HEALTH PARTNERS	
202500447	W	124,084.50	02/25/2026	HEALTH PARTNERS	
202500448	W	52,284.53	03/13/2026	MINNESOTA PAYROLL TAXES	
202500449	W	305,532.92	03/13/2026	FEDERAL PAYROLL TAXES	
202500450	W	523.13	03/13/2026	MN DEPT OF REVENUE	
202500451	W	56,661.75	03/13/2026	PERA	
202500452	W	62,455.10	03/13/2026	TSA/ACH DEDUCTION	
202500453	W	168,543.99	03/13/2026	TEACHER RETIREMENT ASSOCIATION	
252600354	A	90.00	02/25/2026	AHSENMACHER WINTER, AMY	
252600355	A	90.00	02/25/2026	ANDERSON, CHAD	
252600356	A	90.00	02/25/2026	BASQUILL, THOMAS	
252600357	A	90.00	02/25/2026	BERCHTOLD, JAMIE	
252600358	A	90.00	02/25/2026	BOURG, LEAH	
252600359	A	90.00	02/25/2026	BRANDECKER, LISA	
252600360	A	90.00	02/25/2026	BRETOI, TERRENCE	

CHECK	CHE	CHECK	
NUMBER	TYP	AMOUNT	DATE VENDOR
252600361	A	90.00	02/25/2026 CHHOTH, RA
252600362	A	90.00	02/25/2026 CHILDS, DANETTE
252600363	A	90.00	02/25/2026 COOK, CHARLES
252600364	A	90.00	02/25/2026 DANIELSON, JENNIFER
252600365	A	90.00	02/25/2026 FENTON, MARK
252600366	A	90.00	02/25/2026 HADJI, NIMO
252600367	A	90.00	02/25/2026 HANSEN, JODY
252600368	A	45.00	02/25/2026 JACOBS-BUSE, LINDA
252600369	A	90.00	02/25/2026 KRUEGER, BRADY
252600370	A	45.00	02/25/2026 LOUGH, LAWRENCE
252600371	A	90.00	02/25/2026 OCHOCKI, CHARLES
252600372	A	45.00	02/25/2026 OSTER, PATRICK
252600373	A	45.00	02/25/2026 PENMAN, MICHELLE
252600374	A	90.00	02/25/2026 PETERSON, LORI
252600375	A	45.00	02/25/2026 RYAN, ERIKA
252600376	A	90.00	02/25/2026 SCHWAB, ROBIN
252600377	A	90.00	02/25/2026 TAYLOR MINER, MELANEE
252600378	A	90.00	02/25/2026 TOURTELOTTE, NATALIE
252600379	A	45.00	02/25/2026 VANDERBILT, TONY
252600380	A	90.00	02/25/2026 WELLS, TRAVIS
252600381	A	90.00	02/25/2026 ZAMBRENO, BRIAN
252600382	A	90.00	02/25/2026 ZEHNDER, JEAN
252600383	A	27.72	02/20/2026 BRIAN, TIFFANY
252600384	A	222.41	02/20/2026 CORNELL, JANE
252600385	A	648.34	02/20/2026 EBERT, LORI
252600386	A	36.90	02/20/2026 EMERY, HEATHER
252600387	A	61.91	02/20/2026 HANSEN, JODY
252600388	A	751.95	02/20/2026 HOLSEN, ERIC
252600389	A	57.38	02/20/2026 HOWLETT, SHERIN
252600390	A	99.58	02/20/2026 HUNDT, TODD
252600391	A	200.00	02/20/2026 JACOBS-BUSE, LINDA
252600392	A	159.94	02/20/2026 KOHANEK, JESSICA
252600393	A	34.95	02/20/2026 KRUEGER, BRADY
252600394	A	21.39	02/20/2026 MEDINA CUENCA, DAISY
252600395	A	120.00	02/20/2026 PETERSON, LORI
252600396	A	7.84	02/20/2026 RIESSELMAN, NINA
252600397	A	149.78	02/20/2026 SKELLY, CHRISTOPHER
252600398	A	59.89	02/20/2026 THERRES, HEIDI
252600399	A	109.41	02/20/2026 TOURTELOTTE, NATALIE
252600400	A	120.00	02/20/2026 VANDERBILT, TONY
252600401	A	28.00	02/20/2026 WALKER, TATIANA
252600402	A	80.40	02/20/2026 WOHLERS, DARI
252600403	A	61.91	02/27/2026 KRUEGER, BRADY
252600404	A	190.10	02/27/2026 ROBINSON, KARA
252600405	A	55.99	02/27/2026 SMITH, MARY
252600406	A	28.97	02/27/2026 SUNDSTROM, SCOTT
252600407	A	89.40	03/06/2026 BRIAN, TIFFANY
252600408	A	48.07	03/06/2026 EMERY, HEATHER
252600409	A	153.41	03/06/2026 HANLEY, KATHLEEN
252600410	A	58.73	03/06/2026 HOWLETT, SHERIN
252600411	A	974.78	03/06/2026 KRUEGER, BRADY
252600412	A	86.44	03/06/2026 TAYLOR MINER, MELANEE
252600413	A	57.28	03/06/2026 THERRES, HEIDI
252600414	A	18.97	03/06/2026 TOURTELOTTE, NATALIE
252600415	A	76.13	03/06/2026 WOHLERS, DARI

<u>CHECK</u>	<u>CHE</u>		<u>CHECK</u>	
<u>NUMBER</u>	<u>TYP</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>VENDOR</u>
		2,792,572.59	Totals for checks	

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
01	GENERAL	1,253,355.59	0.00	632,059.43	1,885,415.02
02	FOOD SERVICE	22,614.79	0.00	50,347.10	72,961.89
04	COMMUNITY EDUCATION	379,700.66	0.00	32,548.63	412,249.29
05	CAPITAL	2,318.72	0.00	43,840.40	46,159.12
07	DEBT RETIREMENT	0.00	0.00	1,250.00	1,250.00
20	INTERNAL SERVICE	0.00	0.00	18,741.19	18,741.19
21	MEDICAL	0.00	0.00	354,717.75	354,717.75
50	ACTIVITY ACCOUNT	1,078.33	0.00	0.00	1,078.33
***	Fund Summary Totals ***	1,659,068.09	0.00	1,133,504.50	2,792,572.59

***** End of report *****

CHECKRUNS

FUND	DESCRIPTION	February 20,2026- March 19 2026	
1	GENERAL	\$	1,885,415.02
2	FOOD SERVICE		72,961.89
4	COMMUNITY EDUCATION		412,249.29
5	CAPITAL		46,159.12
7	DEBT SERVICE		1,250.00
20	INTERNAL SERVICE		18,741.19
21	MEDICAL		354,717.75
50	ACTIVITY ACCOUNTS		1,078.33
	TOTAL	\$	2,792,572.59

<u>PAYROLL</u>		<u>02/28/2026-03/15/2026</u>	
Payroll Direct Deposit	900126970-900127535	\$	1,815,903.62



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Consent Items

Action Requested: Approval

Attachment: Staffing Report

Topic: Staffing Report
Presenter(s): Board Chair
Background: The staffing report includes the Appointments, Resignations, Transfers, Retirements, Abolishments, and Leaves being recommended to the School Board for approval.
Recommendation: Administration recommends approval of the proposed staffing and supplemental staffing as presented.
Alternatives: Amend the motion to remove a certain appointment, resignation, transfer, retirement, abolishment, or leave. Provide administration with directions for the next steps.

VII.A.1 Staff Appointments, Resignations, Retirements, Terminations and Leaves

03/23/2026

Certified

A. Appointments/Reassignments

1. Erin Lyne- 2026 -27 Change to Math Teacher, BA Step 10, 1.0 FTE, Middle School, effective August 19, 2026

B. Resignations/Retirements/Leaves/Reductions/Other

1. David Palmquist - Retirement, Physical Education Teacher, Secondary, effective June 5, 2026
2. Karen Palmquist - Retirement, Special Education Teacher, Secondary, effective June 5, 2026
3. Beth Johnson- Resignation, Homebound Teacher, District Office, effective February 19, 2026
4. Zara Pylvanien- LOA, SEC, effective February 12 through March 27, 2026
5. Megan Frantzen - 2026-27 School Year Personal Leave, Teacher Grade 2, KEC, effective June 24, 2026 through June 5, 2027

ATHLETICS 2026-27

Football Assistant Coach	Teigland, Matthew	\$4,294 (Booster Paid)
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ATHLETICS 2025-26

Boys Assistant Tennis Coach	Spreigl, Rebecca	\$2,576
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Teacher Mentor 25-26

Meghan Neu \$503

ACTIVITIES & AFFINITY GROUPS 2025-26

Trap Team	Ross, Larry**	Background Check Sent
Trap Team	Wiik, Paul**	Background Check Sent
Trap Team	Summer, Greg**	Background Check Sent
Trap Team	Hammarsten, Pat**	Background Check Sent

Classified

A. Appointments/Reassignments

1. Alexia Vennemann-Roeser- PT Cleaner, Secondary, \$19.78 an hour, effective March 11, 2026
2. Laura Pickar- Addtl Role, Lead Cashier, Secondary, \$20.88 an hour, effective February 23, 2026 (as needed)
3. Nicole Lindorfer- Addtl Role, Asst Cook Manager, Secondary, \$22.98 an hour, effective February 24, 2026 (as needed)
4. Rebecca Potter- Addtl Role, Gymnastics Instructor, Central Square, \$17 an hour, effective March 11, 2026
5. Peter Reiswig- Lifeguard, Central Square, \$16 an hour, effective March 11, 2026
6. Fatima Mohamed- Special Education Assistant, High School, \$25.11 an hour, effective March 11, 2026
7. Amanda Stodghill- Office Assistant, Kaposia, \$22.60 an hour, effective March 24, 2026
8. Pa Kou Thao- Change to Nutrition Services Program Specialist, District Office, 5.5 hours per day, \$26.75 an hour, effective March 30, 2026

A. Resignations/Retirements/Leaves/Reductions/Other

1. Loren Laturnus- Retirement, Maintenance Specialist, Service Building, effective May 29, 2026
2. Michelle Penman - Retirement, Head Engineer, Kaposia, effective June 4, 2026
3. Nancey Quinn - Retirement, Admin Assistant - CLC, effective March 13, 2026
4. Amanda Johnson - Resignation, Student Supervisor, effective March 2, 2026
5. Lawrence Lough - Retirement, Maintenance Specialist, Service Building, effective May 1, 2026

6. Pa Kou Thao- Resignation, Admin Services Admin Assistant, District Office, effective March 27, 2026

7. Julie Troye - LOA, Early Learning Assistant, KEC, effective March 2 through June 5, 2026

8. Candy Corniea - LOA, Nutrition Services Assistant, Secondary, effective March 4 through April 24, 2026

9. Samantha Blackbird - LOA, Special Education Assistant, LC, effective March 15 (as needed)



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Business Meeting

Action Requested: Approval

Attachment: Girls Flag Football Emerging Status Commitment Form

Topic: Girls Flag Football Emerging Status Commitment Form
Presenter(s): Board Members
Background: <p>The Minnesota State High School League (MSHSL) requires school districts to submit a commitment form as part of the application process for an activity or sport to be considered for Emerging Status. One requirement of the application is documentation from at least 20 member schools indicating their intent to register a team with the MSHSL if Emerging Status is approved.</p> <p>This item asks the School Board to approve the district's commitment form indicating South St. Paul Public Schools' intent to register a Girls Flag Football team with the MSHSL should the activity be granted Emerging Status by the MSHSL Board of Directors. Approval of this form demonstrates the district's support of the application process and indicates the district's intent to participate beginning in the 2025–2026 school year if Emerging Status is granted.</p> <p>Activities Director Brady Krueger will present this item and be available to answer questions from the Board.</p>
Recommendation: <p>Administration recommends the approval of the Girls Flag Football Emerging Status Commitment Form.</p>
Alternatives: <p>Do not approve and direct administration with next steps.</p>



MINNESOTA STATE HIGH SCHOOL LEAGUE

Emerging Status School Commitment Form

As part of the Emerging Status application process, an activity/sport must have a minimum of 20 school-based teams (no more than one per member high school or co-op) competing for two consecutive years prior to the application. In addition, the application for Emerging Status must also include a minimum of 20 teams that will provide a completed commitment form indicating their commitment to register for the activity/sport with the MSHSL should Emerging Status be granted.

Please complete this commitment form indicating the intent to register with the MSHSL in this activity/sport when Emerging Status is granted. The commitment form must be completed by the superintendent, president or authorized designee, and be submitted to the author(s) of the proposal as part of the Emerging Status Application. (The five or more authors may be a part of this group of 20).

As a member school of the Minnesota State High School League, the Governing Board of South St Paul provides our school's/team's full intent and commitment to register with the MSHSL for Girls Flag Football when Emerging Status is approved by the MSHSL Board of Directors. In alignment with the application for Emerging Status, we will register our team with the MSHSL in the 25-26 school year.

Superintendent, Principal or Designee

Board Chairperson

Signature

Signature

Brian Zambreno, Superintendent

Printed Name

Kim Humann, Board Chair

Printed Name

Click or tap to enter a date. Click or tap to enter a date.

Date

Date



School Board Agenda Item

Date: March 23, 2026
Place on Agenda: Business Meeting
Action Requested: Approve Bid
Attachment: Letter from Wold Architects

Topic: 2026 PAC ventilation
Presenter(s): Mark Fenton, Director of Buildings and Grounds
Background: On Tuesday, March 3, 2026 at 2:00 PM, we received 7 bids for the 2026 PAC Ventilation Upgrade Project.
Recommendation: Administration recommends to approve the bid
Alternatives:



March 9, 2026

Mark Fenton
South St. Paul Public Schools
104 Fifth Avenue South
South St. Paul, Minnesota 55075

Re: Special School District #6 - South St. Paul Public Schools
PAC Air Handler Replacement Rebid
Commission No. 252198

Dear Mark:

On Tuesday, March 3, 2026 at 2:00 p.m., bids were received from seven (7) contractors for the South St. Paul PAC Air Handler Replacement Rebid project. A bid tabulation is attached for your review. Northland Mechanical from New Hope, Minnesota submitted the low base bid in the amount of \$303,700. Selection of alternates does not affect who will be the low bidder.

Alternate No. 1 Roof Top Unit Manufacturer **Deduct (\$57,000)**
This alternate allows additional manufacturers of the roof top unit and changes the strategy on controls from field applied to factory supplied.

Recommendation: Accept this Alternate

Alternate No. 2 Electrical Scope of Work **Deduct (\$21,000)**
This alternate deletes all electrical work from the construction contract. Electrical work associated with this project will be procured by the owner.

Recommendation: Accept this Alternate

The low bid and accepted alternates fall within the allocated budget for this project.

We recommend awarding the contract to Northland Mechanical as follows:

Base Bid		\$303,700
Alternate No. 1 RTU Manufacturer	Deduct	(\$ 57,000)
Alternate No. 2 Electrical Scope	Deduct	(\$ 21,000)
TOTAL CONTRACT		\$225,700

Sincerely,

Wold Architects and Engineers

Ben Beery | AIA
Education Practice Leader

Enclosures

cc: Jacob Windschitl, Wold

CM/EDU-MN-SouthStPaul/MSHS/252198/Admin/Letters/MM/2026.03.09 Letter to Mark Fenton

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
woldae.com | 612 772 9025

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name:

South St Paul PAC AHU Rebid

BID TABULATION

Commission No.:

252198

Date:

3/3/2026

Time:

2:00 PM

Wold Architects and Engineers
 332 Minnesota Street, Suite W2000
 Saint Paul, Minnesota 55101
 651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	Base Bid	Alternate #1	Alternate #2	Remarks
CM Construction Company	1	Y	\$355,800	(\$8,000)	(\$-18,000)	
Huot Construction	1	Y	\$366,011.36	(\$38,589.17)	(\$-55,000)	
KNB Contracting	1	Y	\$439,900.00	(\$70,000)	(\$45,000)	
LaFrance Construction	1	Y	\$332,000.00	(\$70,000)	(\$18,000)	
Miesinger Construction	1	Y	\$345,500.00	(\$65,000)	No Bid	
Morcon Construction	1	Y	\$368,000.00	(\$70,000)	(\$30,000)	
Northland Mechanical	1	Y	\$303,700.00	(\$57,000)	(\$21,000)	Apparent Low Bidder



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Business Item

Action Requested: Approval of Achievement and Integration Plan

Attachment: Presentation

Topic: Achievement and Integration Plan
Presenter(s): Natalie Tourtelotte, Assistant Director of Educational Services
Background: <p>The district is required to develop and submit a three-year Achievement and Integration (A&I) plan to the Minnesota Department of Education outlining the use of state funding for the 2026–2029 cycle. The plan is designed to support racial and economic integration, increase student achievement, expand equitable opportunities, and reduce academic disparities.</p> <p>At the March 9, 2026 work session, Assistant Director of Educational Services Natalie Tourtelotte presented an overview of the proposed plan, including required goal areas and aligned strategies. The plan includes goals focused on improving reading achievement, increasing equitable access to advanced coursework, and expanding culturally responsive instructional practices, along with ongoing progress monitoring.</p> <p>School Board approval is required as part of the submission process. Natalie Tourtelotte will provide a brief overview of the final plan and request approval.</p>
Recommendation: <p>Administration recommends the approval of the Achievement and Integration Plan.</p>
Alternatives: <p>Do not approve and direct administration with next steps.</p>



South St. Paul
Public Schools

Achievement and Integration Plan Request for Approval

March 23, 2026

School Board Meeting

Purpose of A & I Funding

The State of Minnesota has created Achievement and Integration funding to

- Pursue racial and economic integration
- Increase student achievement
- Creating equitable educational opportunities
- Reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds in participating schools and districts



3 Year Achievement Goal (Reading)

Between Spring 2026 and Spring 2029, the % of BIPOC (Black, Indigenous, People of Color) students in grades K-8 on target for their grade level will increase by 5 percentage points as indicated by being Low Risk or MCA on Track on the Spring FastBridge test.

****Spring 2026 will be the baseline****

Achievement Goal Strategies

1

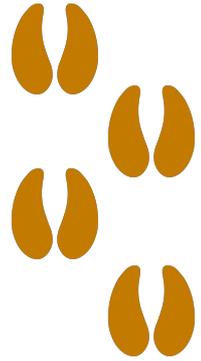
Cultural Liaisons (K-12)

2

Professional development focused on the use of data in PLCs and MTSS

3

Equity and Instructional Coaches





3 Year Integration Goal

By the 2028-2029 school year, the gap between BIPOC (Black, Indigenous, People of Color) and white high school students enrolled in IB, Concurrent Enrollment, or CAPS courses will decrease from 15% to 12%.

Currently, 38% of the enrollment is BIPOC students while 53% of the school overall is, resulting in a 15% gap.

Integration Goal Strategies

1

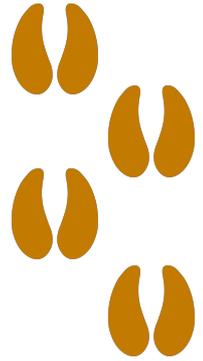
Youth Ambassadors

2

Student Affinity
Groups

3

Strategic Promotion
and outreach





3 Year Teacher Equity Goal

SSPPS students' access to teachers that are using Culturally Responsive Teaching strategies will increase between SY 2026-2027 and SY 2028-2029.

We currently have no baseline data

Teacher Equity Goal Strategies

1

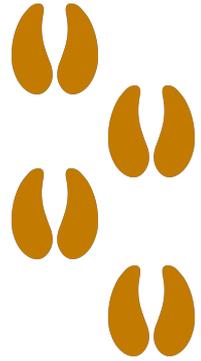
Culturally Responsive
Teaching Practices PD

2

Retain Staff of Color

3

Equity and
Instructional Coaches





School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Regular Meeting

Action Requested: Approval

Attachment: Joint Powers Agreement for Childhood Vaccinations Between the County of Dakota and Special School District 6

Topic: Joint Powers Agreement for Childhood Vaccinations
Presenter(s): Jennifer Danielson, Executive Director of Student Services
Background: Under the agreement, Dakota County would coordinate services through Homeland Health Specialist, Inc., while the district would provide space, help promote the clinics to families, and support consent and on-site logistics. This continued partnership is intended to continue to improve access to required childhood vaccinations and support compliance with Minnesota school immunization requirements. We have coordinated clinics this year with Homeland Health Specialist, Inc. and they provide a great service to our students and families. We look forward to continuing the partnership with them for the 2026-27 school year.
Recommendation: Administration recommends the approval of the Joint Powers Agreement for Childhood Vaccinations Between the County of Dakota and Special School District 6.
Alternatives: Do not approve and direct administration with next steps.

**JOINT POWERS AGREEMENT FOR CHILDHOOD VACCINATIONS
BETWEEN THE COUNTY OF DAKOTA AND
INDEPENDENT SCHOOL DISTRICT 6**

This Joint Powers Agreement (“Agreement”) is entered into by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Department of Public Health (“County”), and Independent School District 6, 104 5th Ave S, South St. Paul, MN 55075, “School District”, by and through their respective governing bodies (collectively referred to as “Parties” herein.)

RECITALS

WHEREAS, the County and the School District are governmental units as that term is defined in Minn. Stat. §471.59;

WHEREAS, under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units;

WHEREAS, the County is permitted to provide such childhood vaccinations pursuant to statutes and grant(s) it has received from the Minnesota Department of Health;

WHEREAS, School District is interested in providing convenient access to childhood vaccination services to families in the School District;

WHEREAS, the County intends to enter into a subcontract with Homeland Health Specialist, Inc. to provide childhood vaccinations at School District, as outlined in Exhibit 2, Service Grid;

WHEREAS it is convenient to both the School District and the County for such vaccination services to be provided to children in the School District on School District property;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the County and School District hereby agree as follows:

1. Term and Effective Date. This Agreement shall be effective on the date of the signature of the last party to sign this Agreement and expires on March 31, 2027, unless amended in writing or earlier terminated by law or according to the provisions of this Agreement. Notwithstanding anything to the contrary in this Agreement, this agreement is dependent on the approval and execution of a contract between the County and Homeland Health Specialist, Inc. to provide childhood vaccinations at the School District. County will provide a copy of its contract with Homeland Health Specialist, Inc. to School District upon request.
2. Purpose. The purpose of this Agreement is to for Dakota County, through its contract with Homeland Health Specialist, Inc., to provide childhood vaccinations at School District locations. All services provided by the County and Homeland Health Specialist, Inc., are described in Exhibit 2, Service Grid.

3. School District Obligations. School District agrees to do as follows: (1) to designate an area within a School District building where vaccinations may be provided to applicable students in the School District; (2) to work with the County and Homeland Health Specialist, Inc. to determine mutually agreeable dates and times for such vaccinations; (3) to advertise and/or promote the vaccination clinics to families residing in the School District; (4) to work with the County to prepare a mutually acceptable vaccination consent form to be signed by each vaccination recipient's parent or legal guardian; and (5) to have a School District representative present during the vaccination clinics to provide consent forms to be signed by each child's parent or legal guardian. A signed consent form must be received by County or Homeland Health Specialist, Inc. prior to each child's vaccination(s).

The grant funds utilized to pay Homeland Health Specialist, Inc, for services it will provide School District hereunder are subject to the terms and conditions contained in both the Federal COVID-19 Vaccination Implementation Grant Agreement between Dakota County and the State of Minnesota dated May 10, 2021, as may be periodically amended, including amendments dated November 30, 2021 and December 13, 2023. ("State Contracts"). School District agrees to comply with all terms and conditions contained in the State Contracts that are applicable to the County to the extent that they are applicable to the activities described in the Service Grid. County will provide copies of these contracts to School District upon request.

4. County Obligations.
The County, through its contractual relationship with Homeland Health Specialist, INC, agrees to provide childhood vaccinations to children in the School District as described in Exhibit 2 from the Effective Date through March 31, 2027, on the dates and times agreed upon by School District, Homeland Health Specialist, Inc., and the County.
5. Authorized Representatives. The following named persons are designated as the Authorized Representatives of the parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications, except that the Authorized Representatives shall have only authority specifically granted by their respective governing boards. Notice required to be provided pursuant this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement, or in a modification to this Agreement.

The County's Authorized Representative is:
Gil Acevedo, Assistance County Manager
Telephone: 651-554-6007
Email: Gilbert.Acevedo@CO.DAKOTA.MN.US

The School District's Authorized Representative is:
Brian Zambreno, Superintendent
Telephone: 651-457-9400
Email: bzambreno@sspps.org

The parties shall provide written notification to each other of any change to the Authorized Representative. Such written notification shall be effective to change the designated liaison under this Agreement, without necessitating an amendment of this Agreement.

6. Assignment. The School District may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the County and a fully executed assignment agreement, executed by the County and the School District.
7. Indemnification. The parties agree to indemnify, defend and hold harmless the other, its officers, agents and employees against any and all liability, loss, costs, damages, claims or actions its officers, agents or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officers, agents, or employees, in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement. Nothing herein shall be construed as a waiver by School District or County of any of the immunities or limitations of liability to which they may be entitled pursuant to Minn. Stat. Ch. 466 or any other statute or law.
8. Insurance Terms. Each Party shall maintain policies of insurance or self-insurance that cover the services provided under this Agreement in an amount not less than the statutory maximum set forth in Minn. Stat. § 466.04 or other applicable statutes.
9. Audit. The School District shall maintain books, records, documents and other evidence pertaining to the costs or expenses associated with the work performed pursuant to this Agreement. Upon request the School District shall allow the County, Legislative Auditor or the State Auditor to inspect, audit, copy or abstract all of the books, records, papers or other documents relevant to this Agreement. The School District shall use generally accepted accounting principles in the maintenance of such books and records, and shall retain all of such books, records, documents and other evidence for a period of six (6) years from the date of the completion of the activities funded by this Agreement.
10. Data Practices. The School District agrees with respect to any data that it possesses regarding the Agreement to comply with all of the provisions of the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as the same may be amended from time to time. Minn. Stat. § 144.3351 allows for the sharing of certain immunization data between School District and County. Pursuant to this statute, School District agrees that the County must collect and maintain the following information about each child receiving a vaccination:
 - (1) patient's name, address, date of birth, gender, parent or guardian's name; and
 - (2) date vaccine was received, vaccine type, lot number, and manufacturer of all immunizations received by the patient, and whether there is a contraindication or an adverse reaction indication.
11. Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed as creating or establishing the relationship of co-partners or joint ventures between the County and the School District, nor shall the County be considered or deemed to be an agent, representative or employee of the School District in the performance of this Agreement. Personnel of the School District or other persons while engaging in the performance of this Agreement shall not be considered employees of the County and shall not be entitled to any compensation, rights or benefits of any kind whatsoever.
12. Governing Law, Jurisdiction and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this

Agreement, or its breach, must be with the appropriate state court with competent jurisdiction in Dakota County.

13. Compliance with Law. The School District agrees to conduct its work under this Agreement in compliance with all applicable provisions of federal, state, and local laws, ordinances, or regulations, and further agrees to comply with the Standard Assurances attached as Exhibit 1. The School District is responsible for obtaining and complying with all federal, state, or local permits, licenses, and authorizations necessary for performing the work.
14. Default and Remedies.
 - (a) Events of Default. The following shall, unless waived in writing by the County, constitute an event of default under this Agreement: If the School District fails to fully comply with any material provision, term, or condition contained in this Agreement.
 - (b) Notice of Event of Default and Opportunity to Cure. Upon the County's giving the School District written notice of an event of default, the School District shall have thirty (30) calendar days in which to cure such event of default, or such longer period of time as may be reasonably necessary so long as the School District is using its best efforts to cure and is making reasonable progress in curing such events of default (the "Cure Period"). In no event shall the Cure Period for any event of default exceed two (2) months. Within ten (10) calendar days after receipt of notice of an event of default, the School District shall propose in writing the actions that the School District proposes to take and the schedule required to cure the event of default.
 - (c) Remedies. Upon the School District's failure to cure an event of default within the Cure Period, the County may terminate this Agreement and its obligation to provide childhood vaccinations under this Agreement for cause by providing thirty (30) days' written notice to the School District. Such notice to terminate for cause shall specify the circumstances warranting termination of the Agreement. Notice of Termination shall be made by certified mail or personal delivery to the Authorized Representative of the other Party. For purposes of termination and default, all days are calendar days.
15. Non-Appropriation. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated immediately by the County in the event sufficient funds from the County, State, or Federal sources are not appropriated, obtained and continued at least the level relied on for the funding of this Agreement, and the non-appropriation of funds did not result from any act or bad faith on the part of the County.
16. Exhibits. The following exhibits are attached to and incorporated within this Subgrant Agreement:
 - Exhibit 1: Standard Assurances;
 - Exhibit 2: Service Grid;
17. Waiver. If the County fails to enforce any provision of this Agreement, that failure shall not result in a waiver of the right to enforce the same or another provision of this Agreement.
18. Complete Agreement. This Agreement and Exhibits contain all negotiations and agreements between the County and the School District. Any amendment to this Agreement must be in

writing and executed by the County and the School District. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party. In the event of a conflict between the terms of any Exhibit and the body of this Agreement, this Agreement shall control.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

COUNTY OF DAKOTA

By: _____

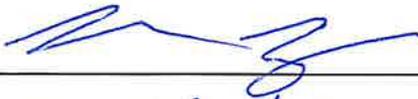
Title: _____

Date: _____

Dakota County Contract: CLA20949
Dakota County BR

INDEPENDENT SCHOOL DISTRICT 6

School District Board
Resolution number/date: _____

By:  _____

Title: Superintendent

Date: 3/4/26

**EXHIBIT 1
STANDARD ASSURANCES**

1. **NON-DISCRIMINATION**. During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or applicant for employment because the person is a member of a protected class under, and as defined by, federal law or Minnesota state law including, but not limited to, race, color, creed, religion, sex, gender, gender identity, pregnancy, national origin, disability, sexual orientation, age, familial status, marital status, veteran's status, or public assistance status. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without unlawful discrimination.. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices which set forth the provisions of this nondiscrimination clause.

The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, national origin, disability, sexual orientation, age, marital status, veteran's status, or public assistance status.

No funds received under this Contract shall be used to provide religious or sectarian training or services.

The Contractor shall comply with any applicable federal or state law regarding non-discrimination. The following list includes, but is not meant to limit, laws which may be applicable:

A. The Equal Employment Opportunity Act of 1972, as amended, 42 U.S.C. § 2000e *et seq.* which prohibits discrimination in employment because of race, color, religion, sex, or national origin.

B. Equal Employment Opportunity-Executive Order No.11246, 30 FR 12319, signed September 24, 1965, as amended, which is incorporated herein by reference, and prohibits discrimination by U.S. Government contractors and subcontractors because of race, color, religion, sex, or national origin.

C. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 *et seq.* and 45 C.F.R. 84.3 (J) and (K) implementing Sec. 504 of the Act which prohibits discrimination against qualified handicapped persons in the access to or participation in federally-funded services or employment.

D. The Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 *et seq.* as amended, and Minn. Stat. § 181.81, which generally prohibit discrimination because of age.

E. The Equal Pay Act of 1963, as amended, 29 U.S.C. § 206(d), which provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for the same work.

F. Minn. Stat. Ch. 363A, as amended, which generally prohibits discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.

G. Minn. Stat. § 181.59 which prohibits discrimination against any person by reason of race, creed, or color in any state or political subdivision contract for materials, supplies, or construction. Violation of this section is a misdemeanor and any second or subsequent violation of these terms may be cause for forfeiture of all sums due under the Contract.

H. Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 through 12213, 47 U.S.C. §§ 225, 611, with regulations at 29 C.F.R. § 1630, which prohibits discrimination against qualified individuals on the basis of a disability in term, condition, or privilege of employment.

I. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq.* and including 45 CFR Part 80, prohibits recipients, including their contractors and subcontractors, of federal financial assistance from discriminating on the basis of race, color or national origin which includes not discriminating against those persons with limited English proficiency.

J. The Pregnancy Discrimination Act of 1978, which amended Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq* which prohibits discrimination on the basis of pregnancy, childbirth, or related medical conditions.

K. Equal Protection of the Laws for Faith-based and Community Organizations-Executive Order No. 13279, signed December 12, 2002 and as amended May 3, 2018. Prohibits discrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants and loans.

L. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212, with regulations at 41 C.F.R. Part 60-250, which prohibits discrimination in employment against protected veterans.

2. **DATA PRIVACY.** For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract are subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, ("MGDPA") and the Minnesota Rules implementing the MGDPA. Contractor must comply with the MGDPA as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. Contractor does not have a duty to provide access to public data to a data requestor if the public data are available from the County, except as required by the terms of this Contract. If Contractor is a subrecipient of federal grant funds under this Contract, it will comply with the federal requirements for the safeguarding of protected personally identifiable information ("Protected PII") as required in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, and the County Protected PII procedures, which are available upon request. Additionally, Contractor must comply with any other applicable laws on data privacy. All subcontracts shall contain the same or similar data practices compliance requirements.

3. **RECORDS DISCLOSURE/RETENTION.** Contractor's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription, and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. The Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

4. **WORKER HEALTH, SAFETY AND TRAINING.** Contractor shall be solely responsible for the health and safety of its employees in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subcontractors and other persons who may perform work in connection with this Contract. Contractor shall ensure all personnel of Contractor and subcontractors are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks engaged in under this Contract. Each Contractor shall comply with federal, state, and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act which are applicable to the work to be performed by Contractor.

5. **PROHIBITED TELLECOMMUNICATIONS EQUIPMENT/SERVICES.** If Contractor is a subrecipient of federal grant funds under this Contract, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018) (the "Act"), and 2 CFR § 200.216, Contractor will not use funding covered by this Contract to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any agreement related to this Contract.

6. **CONTRACTOR GOOD STANDING.** If Contractor is not an individual, Contractor must be registered to do business in Minnesota with the Office of the Minnesota Secretary of State and shall maintain an active/in good standing status with the Office of the Minnesota Secretary of State, and shall notify County of any changes in status within five calendar days of such change. Business entities formed under the laws of a jurisdiction other than Minnesota must maintain a certificate of authority (foreign corporations, limited liability companies, limited partnerships, and limited liability limited partnerships), or a statement of foreign qualification (foreign limited liability partnerships), or a statement of partnership authority (general partnerships). See Minn. Stat. §§ 303.03 (corporations); 322C.0802 (limited liability companies); 321.0902 and 321.0907 (foreign limited partnership); 321.0102(7) (foreign limited liability limited partnerships); 323A.1102(a) (foreign limited liability partnership); 321.0902 and 321.0907 (foreign general partnerships).

7. **CONTRACTOR DEBARMENT, SUSPENSION, AND RESPONSIBILITY CERTIFICATION.** Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to

contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this Contract, the Contractor certifies that it and its principals* and employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and
- B. Have not within a three (3) year period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
- C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and
- D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Contract are in violation of any of the certifications set forth above; and
- E. Shall immediately give written notice to the Authorized Representative should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing a public (federal, state, or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

*"Principals" for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

8. **HEALTH DATA PRIVACY.** When applicable to the Contractor's duties under this Contract, the Contractor agrees to comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), Minnesota Health Records Act, and any other applicable health data laws, rules, standards, and requirements in effect during the term of this Contract.

9. **APPEALS.** The Contractor shall assist the County in complying with the provisions of Minn. Stat. § 256.045, Administrative and Judicial Review of Human Services Matters, if applicable.

10. **REPORTING.** Contractor shall comply with the provisions of the "Child Abuse Reporting Act", Minn. Stat. § 626.556, as amended, and the "Vulnerable Adult Reporting Act", Minn. Stat. § 626.557, as amended, and any rules promulgated by the Minnesota Department of Human Services, implementing such Acts.

11. **PSYCHOTHERAPISTS.** Contractor has and shall continue to comply with the provisions of Minn. Stat. Ch. 604, as amended, with regard to any currently or formerly employed psychotherapists and/or applicants for psychotherapist positions.

12. **EXCLUDED MEDICAL ASSISTANCE PROVIDERS.** By signing this contract, Provider certifies that it is not excluded. 42 U.S.C. § 1397 *et seq.* (subch. XX) of the Social Security Act.

13. **MDHS THIRD-PARTY BENEFICIARY.** The following applies to contracts related to adult mental health services; see Minn. Stat. § 245.466, subd. 2. Contractor acknowledges and agrees that the Minnesota Department of Human Services is a third-party beneficiary and as a third-party beneficiary, is an affected party under this Contract. Contractor specifically acknowledges and agrees that the Minnesota Department of Human Services has standing to and may take any appropriate administrative action or sue Contractor for any appropriate relief in law or equity, including, but not limited to, rescission, damages, or specific performance of all or any part of the Contract between the County Board and Contractor. Contractor specifically acknowledges that the County Board and the

Minnesota Department of Human Services are entitled to and may recover from Contractor reasonable attorneys' fees and costs and disbursements associated with any action taken under this paragraph that is successfully maintained. This provision shall not be construed to limit the rights of any party to the Contract or any other third

14. party beneficiary, nor shall it be construed as a waiver of immunity under the Eleventh Amendment to the United States Constitution or any other waiver of immunity. (Minn. Stat. § 245.466, subd. 3; Minn. R. 9525.1870, subp. 2).

Directions for Online Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at https://oig.hhs.gov/exclusions/exclusions_list.asp

Attycv/Exh SA (Rev. 1-23)

EXHIBIT 2 – Service Grid**Goal**

Dakota County Public Health (DCPH) Department as being the Provider of Record for the Childhood Vaccinations will support the vaccination efforts of school district to improve vaccination rates and expediate compliance to the Minnesota requirements for school attendance.

School District's responsibilities

- Meet with Homeland Health Specialist, Inc. and County in advance of clinic to discuss logistics and ensure the space for the clinic will meet the needs of this Agreement
- Provide limited staff during the clinic to be an usher or greeter
- Obtain and provide to Homeland Health Specialist, Inc. signed vaccination consent forms from parents prior to each child's participation in the event
- Facilitate logistics of on-site vaccination events
- Conduct communication campaigns to staff and families of the school district.

Homeland Health Specialist, Inc. responsibilities under its Agreement with the County

- Meet with DCPH or identified school districts in advance of the clinic to make sure identified space meets the needs for the clinic and to determine logistics for the clinic.
- Provide nursing staff and administration as the Provider of Record up to a mutually agreed upon number of vaccinations, not to exceed a mutually agreed upon total number of vaccinations.
- Provide clinic supplies needed to vaccinate
- Work with DCPH or identified school partners to contact prioritized cohorts based on MDH and Center for Disease Control's (CDC) criteria to notify them of vaccine availability.
- Be the Provider of Record, meeting all of MDH requirements including but not limited to:
 - Pre-registration of clients
 - Scheduling of client appointments
 - Obtaining and tracking signed written consent forms for minor clients from parents or legal guardians
 - Gating of clients to ensure that clients meet vaccination criteria as provided by the County
 - Logistics for vaccination clinic
 - Documentation of doses and sending data to MIIC, within 7 days of administration of each vaccine as required by MDH
 - Review of client health information to determine whether contraindications or precautions exist that would medically exclude a potential vaccine recipient
 - Logistics for vaccination clinic including nurse staffing, supplies and removal of medical waste
 - Documentation of doses and sending data to MIIC within 7 days of administration of each vaccine as required by MDH
 - Bill client's insurance as applicable
 - Provide onsite or virtual interpreters as needed
- Provide clinic summary email to DCPH with a report after each clinic is completed, including:
 - Number of clients registered
 - Number of clients receiving one or more vaccinations
 - Number of clients denied vaccination due to not meeting vaccination criteria
 - Summary including immunizations given by date, by district, and by immunization type
 - Client satisfaction data
- Provide individual-level data to DCPH for its records, following all data practices and HIPAA requirements, either through encrypted email or other secure process
- Submit monthly invoices to PHInvoices@co.dakota.mn.us

County responsibilities

- Execute contract, provide payment for services and monitor outcomes with Homeland Health Specialist, Inc.
- Meet with Homeland Health Specialist, Inc. and school district in advance of clinic to discuss logistics and ensure the space for the clinic will meet the needs of the Homeland Health Specialist, Inc.
- Provide limited staff during the clinic to be an usher or greeter.
- Provide on-site District vaccination clinic services in the event Homeland Health Specialist, Inc. is unable to provide services and County agrees to perform, based on its capacity and resources, to perform such services.
- In the event that the County does not have sufficient funds to pay Homeland Health to provide services, the County will utilize its own staff to deliver those services, provided it has the capacity to do so.

Interpreters

County will pay for the actual costs of providing interpreter services to non-English speaking participants who are an open County case. Homeland Health Specialist, Inc. must receive prior written authorization of interpreter services costs from County staff prior to using those services. Unless there is specific prior authorization by the County, Homeland Health Specialist, Inc. must access interpreters from those agencies under contract with the County to provide interpreter services.

Inclusion, Diversity & Equity

The County embraces and supports person-centered practices and expects contractors to do the same. Person-centered practices are structured in a way to support a client's comfort and ability to express choice, control, and direction in all aspects of service delivery and support. While the nature of some services and service deliveries is such that it must account for factors beyond the client's choice, control and direction, including, but not limited to, the terms of this Contract, court orders, the safety of the client and others, and governing law, the County values consideration of the client's perspective, knowing that services are more efficient and effective when aligned with client choice. [For more information, refer to *Person-Centered, Informed Choice and Transition Protocol*, Minnesota Department of Human Services, issued 3/27/17 and updates.]

The County further recognizes that pervasive racism, discrimination and other institutional and community biases, as well as harm from historical trauma, are experienced by cultural communities and that this may contribute to overrepresentation of cultural communities in some County services. Appropriate service delivery often requires open discussion considering the real-life experiences of the people served, paying attention to the impact of pervasive racism and bias. At the referral level, it means inquiring with families about how to integrate their family or individual culture into service delivery. At the service level, it includes attention to outcomes for families receiving services in order to assess whether effectiveness differs in cultural communities and responding to any differences.

It is expected that while performing services for the County, the School District shall abstain from unacceptable behaviors including, but not limited to:

- Racial, ethnic or discriminatory jokes or slurs;
- Hostile, condemning, or demeaning communications, both verbal and written;
- Behavior demonstrating disrespect, dishonesty, intimidation, or disruption to the work relationship; and
- Retaliation against any person who reports or addresses unacceptable behavior.

It is the responsibility of the School District to ensure staff delivering services for the County are aware of these expectations and trained as needed to ensure respectful, cooperative and professional conduct in interactions with County staff and clients. If the County experiences or receives a report of an unacceptable behavior, it will share the report with School District. The School District must inform the County of steps taken to remedy the unacceptable behavior within ten (10) working days. If the unacceptable behavior persists, the County may terminate the Contract pursuant to the termination provision in the Contract.



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Regular Meeting

Action Requested: Approval

Attachment: None.

Topic: MDE Review and Comment and Community Information Session for Bond Referendum
Presenter(s): Lisa Brandecker, Manager of Administrative Services and Communications
Background: <p>In preparation for the upcoming Special School District Election scheduled for May 12, 2026, the district has been sharing information with the South St. Paul community regarding the proposed bond referendum. The proposal is based on identified facility needs and priorities across the district, including maintaining safe, functional learning environments and supporting future student needs.</p> <p>State law requires school districts to hold a public meeting to present the Minnesota Department of Education (MDE) Review and Comment for proposed bond projects. At a recent School Board work session, the Board discussed and agreed to host this required meeting on Monday, April 13, 2026, at 7:00 PM in the Stock Exchange Room at SSP Secondary. This Community Information Session and MDE Review and Comment Session will include a presentation of the MDE findings, an overview of the proposed bond, and an opportunity for community members to ask questions ahead of the election.</p>
Recommendation: <p>Approval, for the South St. Paul School Board to hold a Community Information Session and MDE Review and Comment Session on Monday, April 13, 2026, at 7:00 PM in the Stock Exchange Room at SSP Secondary (700 2nd Street North), in advance of the Special School District Election scheduled for Tuesday, May 12, 2026.</p>
Alternatives: <p>Do not approve and direct administration with next steps.</p>



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Business Meeting

Action Requested: Approval

Attachment: Resolution Appointing Election Judges for the May 12, 2026 School District Special Election.

Topic: Election Judges for the May 12, 2026 School District Special Election
Presenter(s): Lisa Brandecker, Manager of Administrative Services and Communications
Background: <p>Minnesota law requires school districts conducting an election to appoint qualified election judges to administer the election at the designated polling place. In accordance with Minnesota Statutes, Section 204B.19, the School Board must formally approve the appointment of election judges prior to the election. These judges are responsible for overseeing voting procedures, assisting voters, counting ballots, and reporting results for canvassing following the election.</p> <p>The attached resolution formally appoints the election judges who will serve during the South St. Paul Public Schools Special Election scheduled for May 12, 2026. Additional judges may be appointed if needed to fill vacancies prior to election day.</p>
Recommendation: <p>Administration recommends approval of the resolution appointing election judges for the May 12, 2026 School District Special Election.</p>
Alternatives: <p>Do not approve and direct administration with next steps.</p>

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF SPECIAL SCHOOL DISTRICT NO. 6
(SOUTH ST. PAUL PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular business meeting of the School Board of Special School District No. 6 (South St. Paul Public Schools), State of Minnesota, was duly held in the School District on March 23, 2026, at 6:00 o'clock p.m., for the purpose, in part, of adopting a resolution appointing election judges.

Member _____ moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE MAY 12, 2026
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Special School District No. 6, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the School District's special election on May 12, 2026, to act as such at the combined polling place listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the School Board for canvass in the manner provided for other school district elections.
3. The School District Clerk and the Clerk's designee are hereby authorized to appoint additional election judges, as needed, to fill vacancies that may occur on or before election day.

The motion for the adoption of the foregoing resolution was duly seconded by _____ . On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

Lawshe Museum - Dakota County Historical Society

ELECTION JUDGES

Gusta Carr
Linda Diaz
LouAnn Goossens
Deb Hrinda
Paul Humann
Tom Polzin
Zelda Prentice
Patricia Schroeder
Robin Schroeder
Jeremy Weber
Tom Werner



School Board Agenda Item

Date: March 23, 2026

Place on Agenda: Regular Agenda/Business Items

Action Requested: Approval

Attachment: Acceptance of Gifts Report

Topic: Acceptance of Gifts
Presenter(s): Ra Chhoth, Executive Director of Finance
Background: Per school board policy, the School Board may receive and accept, for the benefit of the school district, bequests, donations of money, or gifts for any purpose. All gifts received by the District must comply with applicable fire codes, health guidelines, and safety regulations (i.e. furniture, technology, and appliances).
Recommendation: Administration recommends the approval of the Acceptance of Gifts Report.
Alternatives: Do not approve the Acceptance of Gifts Report and direct administration with the next steps.

Board Meeting Date: March 23, 2026

Acceptance of Gifts Report

Monetary

Donation Amount	Designated To	Donation From	Purpose
\$600.00	Lincoln Center	Lion's Club	Marathon T-Shirts
\$1,000.00	Lincoln Center	Lion's Club	School Patrols

Value in Kind

Donation Item	Designated To	Donation From	Purpose