

## **Policy Committee**

Tuesday, September 27, 2022 4:30 PM

Board Assembly Room, 1250 West Broadway Avenue, Minneapolis, Minnesota 55411

1) **Call to Order and Roll Call**

2) **Adoption of Agenda**

3) **Acceptance of Minutes**

3)a. August 23, 2022 Minutes

4) **Reports and Discussion**

4)a. Regular Policy Reviews

4)a.1. Review Policy 4002 (Harassment And  
Violence Prohibition Protected Classes)

4)a.2. Review Policy 5050 (Title IX Non-  
Discrimination)

5) **New Business**

5)a. Revision of Policy 1692: School Site Council  
(2022-0057)

6) **Adjournment**

**OFFICIAL MINUTES  
MINNEAPOLIS BOARD OF EDUCATION**

**POLICY COMMITTEE MEETING  
AUGUST 23, 2022**

**CALL TO ORDER**

Chair Nelson Inz called the meeting to order at 4:31 p.m., a quorum being present.

**ROLL CALL**

Present: Directors Ira Jourdain, Cindy Booker, Kim Ellison, Nelson Inz (4)

Absent: Director Adriana Cerrillo (1)

**APPROVAL OF AGENDA**

Jourdain moved to approve the agenda.

On a voice vote, the motion was adopted unanimously.

**APPROVAL OF MINUTES**

Ellison moved to approve the minutes from the May 24, 2022 meeting.

On a voice vote, the motion was adopted unanimously.

**REPORTS AND DISCUSSION**

**Equity and Diversity Impact Assessment (EDIA): School Fundraising**

Staff provided an overview and recommended next steps on the Equity and Diversity Impact Assessment (EDIA) conducted on school fundraising related policies.

**Regular Policy Reviews**

Staff provided a review of Policy 5200 (Behavior Standards And Code Of Conduct) and Policy 5201 (Bullying And Hazing Prohibition).

**NEW BUSINESS**

**Revision of Policy 4016: Family Medical Leave Act**

Jourdain moved to forward the proposed revision of Policy 4016 to the full board with the committee's recommendation.

On a voice vote, the motion was adopted unanimously

**ADJOURNMENT**

Without objection, Chair Inz adjourned the meeting at 5:29 p.m.

Minutes submitted by Ryan Strack, Assistant to the Superintendent and Board.

Meeting materials: <https://meetings.boardbook.org/Public/Agenda/1807?meeting=543332>

DRAFT

| Item Type | Number | Title (hyperlink to item)  | Review Frequency           | Committee Meeting Review Month | Last Review Date | Next Review Year |
|-----------|--------|--|----------------------------|--------------------------------|------------------|------------------|
| Policy    | 3500   | <a href="#">Records Retention</a>                                      | Every 5 years              | May                            | 6/1/2021         | 2026             |
| Policy    | 3548   | <a href="#">Bus Safety</a>   | 3 year cycle               | February                       | 4/26/2022        | 2023             |
| Policy    | 3700   | <a href="#">Fund Balance</a>   | "No more than annual"      | May                            | 5/24/2022        | 2023             |
| Policy    | 4002   | <a href="#">Harassment And Violence Prohibition Protected Classes</a>  | Annual                     | September                      | 9/28/2021        | 2022             |
| Policy    | 4016   | <a href="#">Family Medical Leave Act</a>                               | Annual                     | May                            | 5/24/2022        | 2023             |
| Policy    | 5200   | <a href="#">Behavior Standards And Code Of Conduct</a>                 | Annual                     | August                         | 8/23/2022        | 2022             |
| Policy    | 5201   | <a href="#">Bullying And Hazing Prohibition</a>                        | Annual                     | August                         | 8/23/2022        | 2022             |
| Policy    | 5210   | <a href="#">Student Personal Electronic Devices</a>                    | Annual                     | October                        | 11/23/2021       | 2022             |
| Policy    | 5635   | <a href="#">Reporting Maltreatment Of Minors And Vulnerable Adults</a> | Annual                     | March                          | 5/24/2022        | 2023             |
| Policy    | 5050   | <a href="#">Title IX Non-Discrimination</a>                            | Annual                     | September                      | 9/28/2021        | 2022             |
| Policy    | 6415   | <a href="#">Internet And Educational Network Use</a>                   | Annual                     | October                        | 11/23/2021       | 2022             |
| Policy    | 6680   | <a href="#">Safety, Security And Emergency Management</a>              | Annual                     | November                       | 11/23/2021       | 2022             |
| Policy    | 6690   | <a href="#">Wellness Policy</a>  | No less than every 3 years | February                       | 4/26/2022        | 2023             |
| Policy    | 8505   | <a href="#">Director Travel</a>  | Annual                     | January                        | 4/26/2022        | 2023             |

**SECTION 1: AMENDMENT** “Policy 1692: School Site Councils” of the Minneapolis Public Schools Policies & Regulations is hereby *amended* as follows:

AMENDMENT

Policy 1692: School Site Councils

**1. PURPOSE**

The Board of Directors of Minneapolis Public Schools is committed to providing support for innovation and excellence in each of its schools ~~and programs~~. The collective efforts of students, teachers, parents/caregivers, administrators, the local community and supporting central offices staff toward student success are necessary to meet the academic, cultural, and social needs of Minneapolis students. Combined efforts of all school stakeholders are necessary to meet the district’s mission, vision and strategic plan goals. Gathering the local input of school stakeholders to improve the academic achievement and culture and climate ~~emotional and social growth~~ of students attending that school is valuable and necessary to maximize all efforts toward improving and maintaining student success and growth. A representative council of school stakeholders is the means that the Board of Directors believes will provide the input to the school’s administration to affect appropriate school-based decision making, ~~and~~ support the academic achievement and growth ~~social and emotional growth~~ of all students, and improve the culture and climate for all students. The purpose of this policy is to establish the parameters in which such school site councils shall be formed and shall influence school-based decision making.

**2. GENERAL STATEMENT OF POLICY**

- a. Each district governed school shall establish a representative ~~s~~School ~~s~~Site ~~e~~Council for the purposes of implementing this policy.
- b. The School Site Council shall operate on the basis of a set of protocols in the regulation ~~adopted By-Laws. Bylaws~~ The set of protocols in the regulation must conform to this and other appropriate district policies.
- c. The Superintendent is authorized to provide a ~~model~~ set of By-Laws protocols in the regulation to guide the implementation of site councils, ~~in the development of their local by-laws. By-Laws adopted must be submitted for review to the appropriate Associate Superintendent.~~
- d. Unless a governance matter is specifically delegated to a school site council by law, the Board of Directors or the Superintendent, governance of the school shall reside with the Superintendent or the Superintendent’s designee.
- e. Schools granted additional autonomies by the Superintendent shall be governed according to the written agreement made between the Superintendent and the School Site Council.

**3. SCHOOL SITE COUNCIL MEMBERSHIP AND SELECTION PROCESSES**

- a. The Principal or Site Administrator shall be a member of the School Site Council.

- b. In Pre-K- Grade 8 schools site council membership ~~should~~shall include:
  - i. Parents/caregivers that reflect the racial, ethnic, and cultural, language and ability diversity of the student body.
  - ii. Licensed employees that represent the various bands of grades within a school, (e.g. primary, intermediate and middle grades), special education and English Language instruction as well as the racial, ethnic and cultural diversity of the staff.
  - iii. Unlicensed employees that represent the racial, ethnic and cultural diversity of the staff.
  - iv. At least one local community member who resides near the school or whose business is in the school neighborhood.
- c. In Pre-K – Grade 8 schools students may be included on the school site council.
- d. In High Schools the site council membership ~~should~~shall include:
  - i. Parents/caregivers that reflect the racial, ethnic, language, ability and cultural diversity of the student body.
  - ii. Licensed employees that represent the various content areas, special education, English Language instruction within the school, as well as the racial, ethnic and cultural diversity of the licensed staff.
  - iii. Unlicensed employees that represent the racial, ethnic and cultural diversity of the unlicensed staff.
  - iv. At least one local community member who resides near the school or whose business is in the school neighborhood.
  - v. Students that reflect the racial, ethnic, language, ability, and cultural diversity of the student body.
- e. In Pre-kindergarten – Grade 8 school site councils school staff shall constitute no more than ~~sixtyfifty~~ percent (~~65~~0%) ~~nor less than forty percent (40%) of the membership.~~ In High School sites school staff shall constitute no more than ~~sixtyfifty~~ percent (~~65~~0%) ~~nor less than thirty-three percent (33%)~~ and shall endeavor to create a balanced representation between parents, students and staff.
- f. The process for selection of members for each representative group shall be consistent ~~with the council's by-laws~~, and may be different for each category of council membership. Processes chosen by the school site shall be those most likely to result in the representative characteristic of the council.

#### 4. DUTIES OF SCHOOL SITE COUNCIL

- a. Unless otherwise delegated authority by board policy, superintendent regulation or written autonomy agreement, the duty of the site council is to include parents/caregivers and students when advising the school site administrator or principal on school-based decisions in the areas listed below:
  - i. ~~Advise the school site administrator or principal on school-based decisions.~~
  - ii. ~~Review the level of s~~Student academic growth and and culture and climate achievement at the site based on disaggregated data for established subgroups in the school for the purposes of advising

school staff on the contents of the School Improvement Plan (SIP).

- iii. ~~Recommend~~ Use of compensatory education revenue, as that term is defined in applicable Minnesota Law, allocated to the school in the preparation of the annual budget.
  - iv. ~~Advise the school site administrator or principal on the~~ Use of the school budget allocation to support the goals established in the SIP.
  - v. ~~Monitor the~~ Use of the school budget so that resources are targeted to those uses and activities which will result in improved student achievement as provided for in the SIP.
  - vi. ~~Advise the school site administrator or principal on~~ Issues surrounding school operations and local school rules.
  - vii. ~~Communicate regularly with the school community about school based decisions, and decisions affecting the school.~~
- b. At least once per academic year, the School Site Council shall host a meeting for all school stakeholders for the purpose of receiving advice and comment regarding the level of student achievement and culture and climate at the site and inform how to improve it, the site operations for students and parents/caregivers and other issues regarding the school important to them.
  - c. The School Site Council does not have the authority to make decisions that are not specifically delegated to it, nor may it make decisions that are contrary to the goals and the policies of the Board of Directors or the Superintendent's regulations or priorities.
  - d. Consistent with Minnesota law, the Board of Directors, not the School Site Council, remains responsible for legally entering into contracts and for the expenditure of all revenue received by the District or any of its schools ~~or programs~~ consistent with District procedures.

## 5. DUTIES OF SCHOOL SITE COUNCIL MEMBERS

- a. Each member of the school site council is representative of a category of school stakeholders, and is accountable to that category of school stakeholder to represent the concerns of that category as a whole.
- b. Each member of the school site council shall regularly communicate with the category of the school stakeholders that the member represents to gain advice, input and to gather concerns that need to be considered by the council.
- c. Each member of the school site council shall regularly communicate with the category of the school stakeholders that the member represents about school site council decisions and school-based decision making.
- d. Each member of the school site council ~~should~~shall commit to acting in the best interests of all students enrolled in the school.

## 6. RESPONSIBILITIES

- a. The Superintendent is authorized to promulgate regulations to implement this policy.
- b. The principal or, where no principal is assigned, the site administrator of each school site is responsible for assuring that all school-based decisions are consistent with Board of Directors policies and the priorities of the Superintendent.

- c. The Superintendent shall initiate a method of accountability for the implementation of this policy.
- d. The Superintendent shall provide the Board with written reports regarding the implementation of this policy which shall include the demographics of district site council membership.

**Original Adoption:**

02/25/1992

**Revision Dates:**

06/04/2002, 3/10/2015

**Legal References:**

- Minn. Stat. §123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
- Minn. Stat. §126C.15 (Basic Skills Revenue; Compensatory Education Revenue)

**MPS Policy Cross References:**

- Policy 4200 (Personnel Data)
- Policy 5690 (Student Data)
- Policy 1150 (Media Relations)
- Policy 1310 (Parent-Teacher Association...and Other School-Community Organizations)
- Policy 1450 (Volunteers)
- Policies 3000-3004 (Code of Ethics)
- Policy 2100 (Superintendent: Roles and Responsibilities)
- Policy 3005 (Budget)
- Policy 5460 (Dress)
- Policy 6000 (Mission of the Educational Program)
- Policy 6110 (Academic Goals)
- Policy 7960 (Naming Schools and District Property)

# Equity and Diversity Impact Assessment: *Site Council Equity Considerations for Policies*

**Accountability,  
Research and  
Equity**

**May 24, 2022**

# Overview of Site Council EDIA Project 2021–2022

The Board of Education and Superintendent directed the Accountability, Research, and Equity (ARE) Division to complete an Equity Considerations for Policies on School Site Council to examine the extent to which schools are implementing site councils according to the [MPS School Site Council Policy 1692](#).

## Evaluation Questions

1. To what extent are schools implementing Site Councils according to MPS' Site Council Policy 1692?
2. To what extent do site councils have decision making power?
  - a. To what extent do site councils understand and engage in the activities laid out in MPS' Site Council Policy?
  - b. To what extent are school site councils representative of their school?
3. To what extent do site council members understand and engage in the activities laid out in MPS' Site Council Policy?

# Site Council EDIA Key Findings

- Not all school leaders felt confident they will have a site council this 2021-22 school year.
- Not all site council members were aware of the intended role of site councils
- Not all school site councils engage in all the activities laid out by the Site Council Policy 1692.
- Not all site council members feel they have influence/are making an impact.
- Not all the required components of a bylaw are reflected in each school site council bylaw.
- Challenges:
  - Having representative site councils across different schools in the district.
  - Engagement and site council member participation, specifically recruiting and retaining members

# Recommended Policy Changes

## Site Council Policy 1692 with proposed revisions:

- Replace “bylaws” with “a set of protocols” for site councils to follow
- Remove language from “school and programs” to “schools”
- Add in language from “parents” to “parents/caregivers”
- Add in language from “student achievement” to “academic achievement and growth and culture and climate”
- Add in stronger language from “reflect” to “must reflect”
- Add in language to include parent/caregiver and student input in the process of advising school decisions

## Site Council Regulation 1692A with proposed revisions:

- Remove the requirement of schools creating a set of “by-laws” and added “governance standards and protocols”
- Revisions include information pulled from the [site council bylaw model/template](#)

# Proposed Next Steps

- Creation of practices used at both the school and district level to support schools in the implementation of policy
  - Formal training for site council members
  - Annual training for school leaders by the Communications and Engagement and Associate Superintendents related to leader's role in implementing site council policy at their sites to include:
    - Recruitment strategies
    - Role clarity for leaders and members
    - Best practices related to supporting virtual participation, as well as interpretation and childcare support
- Develop and implement Accountability structure for evaluating to what degree schools are implementing Policy 1692 as written

# Appendix

# Data Sources

| Data Source                          | Description   | People Reached   |
|--------------------------------------|---|--|
| Archival/Existing Data               | Collected school site council bylaws from schools between October 2021 and January 2022   | Collected 22 school site council bylaws from schools across the district.          |
| Associate Superintendent Focus Group | A focus group was conducted in September 2021 with the Associate Superintendents to understand their perceptions around how school site councils are implemented. | Four Associate Superintendents participated in the focus group.                    |
| School Leader Survey                 | A survey was administered to MPS school leaders (principals) in September 2021 to understand their perceptions around how school site councils are implemented.   | 55 school leaders from across the district completed the survey.                   |
| Site Council Member Survey           | A survey was administered to current school site council members in November 2021 to understand their experiences serving on their school's site council.         | 127 site council members from 24 schools across the district completed the survey. |

# Status of Site Councils

# Status of School Site Councils (as of November 2021)

Majority of school leaders reported they either have a site council or were in the process of recruiting for site council members and confident they'll have a site council this school year. About a handful of schools in the north high school attendance area and specialized sites reported that they either were recruiting for site council members and were not confident they'll have a site council or were not planning to recruit and have a site council.

| School Leaders:<br>Site Council Status by High School<br>Attendance Area | Total Number of Schools in<br>Each High School<br>Attendance Area | Has a Site<br>Council | Recruiting - Confident<br>Will Have a Site Council | Recruiting - Not Confident<br>Will Have a Site Council | Not Recruiting - Will<br>Not Have a Site<br>Council |
|--|---|-----------------------|--|--|---|
| Edison (N=4)   | 6   | 25%                   | 75%  | 0%   | 0%  |
| Henry (N=7)  | 7   | 42.9%                 | 57.1%  | 0%   | 0%  |
| North (N=4)  | 5   | 50%                   | 25%  | 25%  | 0%  |
| Roosevelt (N=6)  | 7   | 33.3%                 | 66.7%  | 0%   | 0%  |
| South (N=6)  | 6   | 16.7%                 | 83.3%  | 0%   | 0%  |
| Southwest (N=6)  | 7   | 50%                   | 50%  | 0%   | 0%  |
| Washburn (N=5)   | 7   | 60%                   | 40%  | 0%   | 0%  |
| Magnet/Citywide Programming (N=12)                                       | 16  | 41.7%                 | 58.3%  | 0%   | 0%  |
| Specialized Site (N=5)   | 6   | 20%                   | 20%  | 20%  | 40%   |

# Site Council Representative of School Population

Schools in the Edison and Roosevelt High School attendance area and Specialized Sites had stronger feelings about their site council not being representative of their school population than being representative of their school population. Schools in the Henry, South, Southwest, and Washburn attendance area as well as magnet/citywide programming schools felt their site council were generally representative of their school population.

| School Leaders:<br>Site Council generally representative of school population by High School Attendance Area | Strongly Disagree |     | Disagree |       | Agree |       | Strongly Agree |       | Don't Know |     |
|--|-------------------|-----|----------|-------|-------|-------|----------------|-------|------------|-----|
|  | N                 | %   | N        | %     | N     | %     | N              | %     | N          | %   |
| Edison (N=4)   | 1                 | 25% | 2        | 50%   | 1     | 25%   | 0              | 0%    | 0          | 0%  |
| Henry (N=6)  | 0                 | 0%  | 2        | 33.3% | 2     | 33.3% | 2              | 33.3% | 0          | 0%  |
| North (N=2)  | 0                 | 0%  | 0        | 0%    | 2     | 100%  | 0              | 0%    | 0          | 0%  |
| Roosevelt (N=4)  | 0                 | 0%  | 3        | 75%   | 0     | 0%    | 1              | 25%   | 0          | 0%  |
| South (N=3)  | 0                 | 0%  | 1        | 33.3% | 1     | 33.3% | 1              | 33.3% | 0          | 0%  |
| Southwest (N=4)  | 0                 | 0%  | 1        | 25%   | 2     | 50%   | 1              | 25%   | 0          | 0%  |
| Washburn (N=3)   | 0                 | 0%  | 1        | 33.3% | 2     | 66.7% | 0              | 0%    | 0          | 0%  |
| Magnet/Citywide Programming (N=10)   | 2                 | 20% | 2        | 20%   | 1     | 10%   | 4              | 40%   | 1          | 10% |
| Specialized Site (N=2)   | 0                 | 0%  | 1        | 50%   | 0     | 0%    | 1              | 50%   | 0          | 0%  |

# Site Council Representative of School Community

Schools in all high school attendance areas reported that parents/caregivers and licensed MPS staff were represented on their site council. Compared to other high school attendance areas, those in the South and Southwest high school attendance area reported fewer community members represented on their site council. Schools in the Edison, Henry, Washburn, and magnet/citywide programming high school attendance area reported that students were not as represented on their site council compared to other schools in other high school attendance areas.

| <b>School Leaders:</b><br>Group Represented on Site Council by High School Attendance Area | Edison (N=4) | Henry (N=6) | North (N=2) | Roosevelt (N=4) | South (N=3) | Southwest (N=4) | Washburn (N=3) | Magnet/Citywide Programming (N=10) | Specialized Site (N=2) |
|--|--------------|-------------|-------------|-----------------|-------------|-----------------|----------------|------------------------------------|------------------------|
| Community Members  | 75%          | 83.3%       | 100%        | 50%             | 33.3%       | 25%             | 66.7%          | 80%                                | 50%                    |
| Licensed MPS Staff   | 100%         | 100%        | 100%        | 100%            | 100%        | 100%            | 100%           | 100%                               | 100%                   |
| Parents/Caregivers   | 100%         | 100%        | 100%        | 100%            | 100%        | 100%            | 100%           | 100%                               | 100%                   |
| Students   | 25%          | 33.3%       | 50%         | 0%              | 0%          | 0%              | 33.3%          | 30%                                | 50%                    |
| Unlicensed MPS Staff   | 25%          | 66.7%       | 50%         | 75%             | 66.7%       | 50%             | 66.7%          | 70%                                | 50%                    |

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

# Implementation of Site Councils according to Policy 1692

## Associates Focus Group

| Themes  | Quotes   |
|---|--|
| Challenges getting representative site councils across different schools in the district. | <i>"One of the biggest, from [my] perspective, in terms of site councils and bylaws is getting the diversity that's needed on site councils. A [school in South/Southwest Minneapolis may have a site council] with predominantly white families to a [school in North Minneapolis may have a site council] with predominantly black families...I haven't been able to assist in that. Principals pretty much work with who comes to the table."</i> |
| Engagement challenges - recruiting and retaining site council members.                    | <i>"Being able to get families to agree to commit to site council is challenging. That's not policy, it's just where some of our parents are."</i>   |
| Changes in the bylaw collection and approval process                                      | <i>"When this [site councils] rolled out we requested all schools provide bylaws to us. [The previous Board Policy Director] approved or disapproved them. That was many years ago. Associates are in the policy. We ensure schools are following policy."</i>   |

# Implementation of Site Councils according to Policy 1692

Per the site council regulation, site council bylaws should include the following components:

- **membership** (i.e., selection process, terms, absenteeism or resignation, vacancies, creation of officer positions, proxies)
- **meetings** (i.e., number of meetings, meeting notices and agenda setting, meeting minutes, calling emergency meetings, how meeting will be conducted)
- **quorum**, including decision making process
- **filing complaints** (e.g., due process and appeals process)
- **other responsibilities** of members or officers

# Implementation of Site Councils according to Policy 1692

| High School Attendance Area | Total Number of Schools in Each High School Attendance Area | Schools who Submitted a Copy of their Site Council Bylaw |     |
|-----------------------------|---|--|-----|
|                             |   | N  | %   |
| Edison HS Attend Area       | 6   | 4  | 67% |
| Henry HS Attend Area        | 7   | 3  | 43% |
| North HS Attend Area        | 5   | 3  | 60% |
| Roosevelt HS Attend Area    | 7   | 5  | 71% |
| South HS Attend Area        | 6   | 4  | 67% |
| Southwest HS Attend Area    | 7   | 2  | 29% |
| Washburn HS Attend Area     | 7   | 2  | 29% |
| Magnet/Citywide Programming | 16  | 2  | 13% |
| <b>TOTAL</b>                | 61  | 26   | 43% |

## Bylaws Checklist:

Shows what percentage of schools' site council bylaws included the required components in their site council bylaw.

# Understand activities laid out by Site Council Policy 1692

Majority of school leaders were aware of the intended role of site councils. One school in the southwest high school attendance area reported being somewhat aware.

| <b>School Leaders: Aware of Intended Role of Site Council</b> |   |            |                 |           |
|---|---|------------|-----------------|-----------|
| <b>Respondents' High School Attendance Area</b>               | <b>Total # of schools in the HS Attendance area</b> | <b>Yes</b> | <b>Somewhat</b> | <b>No</b> |
| Edison (N=4)  | 6   | 100%       | 0%              | 0%        |
| Henry (N=6)   | 7   | 100%       | 0%              | 0%        |
| North (N=3)   | 5   | 100%       | 0%              | 0%        |
| Roosevelt (N=4)   | 7   | 100%       | 0%              | 0%        |
| South (N=3)   | 6   | 100%       | 0%              | 0%        |
| Southwest (N=4)   | 7   | 75%        | 25%             | 0%        |
| Washburn (N=3)  | 7   | 100%       | 0%              | 0%        |
| Magnet/Citywide Programming (N=10)                            | 16  | 100%       | 0%              | 0%        |
| Specialized Site (N=5)  | 6   | 100%       | 0%              | 0%        |

# Understand activities laid out by Site Council Policy 1692

Although the majority of site council members reported they were aware of the intended role of site council, a third of site council members from the Edison and Southwest high school attendance area were only somewhat aware. About a handful of site council members from Henry, North, and Washburn high school attendance area were unaware of the intended role of site council.

| <b>Site Council Members: Aware of Intended Role of Site Council</b> |   |            |                 |           |
|---|---|------------|-----------------|-----------|
| <b>Respondents' High School Attendance Area</b>                     | <b>Total # of schools in the HS Attendance area</b> | <b>Yes</b> | <b>Somewhat</b> | <b>No</b> |
| Edison (N=12)   | 6   | 66.7%      | 33.3%           | 0%        |
| Henry (N=5)   | 7   | 80%        | 0%              | 20%       |
| North (N=29)  | 5   | 86.2%      | 10.3%           | 3.4%      |
| Roosevelt (N=20)  | 7   | 70%        | 30%             | 0%        |
| South (N=5)   | 6   | 80%        | 20%             | 0%        |
| Southwest (N=6)   | 7   | 66.7%      | 33.3%           | 0%        |
| Washburn (N=16)   | 7   | 87.5%      | 6.2%            | 6.2%      |
| Magnet/Citywide Programming (N=23)                                  | 16  | 82.6%      | 13%             | 4.3%      |
| Specialized Site (N=10)   | 6   | 90%        | 10%             | 0%        |

# Engage in activities laid out by Site Council Policy 1692

The majority of school leaders across all high school attendance areas reported that their site council engages in 3 out of the 5 activities laid out in site council policy 1692. With the exception of Henry and South high school attendance area schools, most school leaders reported that they communicate school-based decisions with the broader school community. Fewer schools and in some cases no schools in specific high school attendance areas monitored their school budget

| <b>School Leaders:</b><br>Activities Site Council is Engaged in  | <b>Edison<br/>(N=4)</b> | <b>Henry<br/>(N=6)</b> | <b>North<br/>(N=2)</b> | <b>Roosevelt<br/>(N=4)</b> | <b>South<br/>(N=3)</b> | <b>Southwest<br/>(N=4)</b> | <b>Washburn<br/>(N=3)</b> | <b>Magnet/ Citywide<br/>Programming<br/>(N=10)</b> | <b>Specialized<br/>Site (N=2)</b> |
|--|-------------------------|------------------------|------------------------|----------------------------|------------------------|----------------------------|---------------------------|--|-----------------------------------|
| Advise the school site administrator or principal on school-based decisions, including school operations and/or school rules                                 | 75%                     | 83.3%                  | 100%                   | 75%                        | 66.7%                  | 100%                       | 100%                      | 80%  | 0%                                |
| Advise on school budget decisions  | 75%                     | 83.3%                  | 100%                   | 75%                        | 66.7%                  | 100%                       | 66.7%                     | 100%   | 50%                               |
| Communicate school-based decisions with the broader school community   | 100%                    | 33.3%                  | 50%                    | 75%                        | 33.3%                  | 75%                        | 66.7%                     | 60%  | 50%                               |
| Monitor the school budget  | 0%                      | 16.7%                  | 50%                    | 25%                        | 33.3%                  | 0%                         | 0%                        | 10%  | 0%                                |
| Review data to inform school-based decision making   | 50%                     | 50%                    | 100%                   | 100%                       | 100%                   | 100%                       | 100%                      | 70%  | 100%                              |
| "Other" including equity/inclusion work, provide school updates, site council not currently set up, family engagement, and general make an impact on school) | 0%                      | 33.3%                  | 0%                     | 0%                         | 33.3%                  | 0%                         | 33.3%                     | 10%  | 0%                                |

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

# Engage in activities laid out by Site Council Policy 1692

The majority of site council members from schools in the Washburn and Henry high school attendance area reported that they engage with all activities laid out in the site council policy 1692. Site council members in the south high school attendance area reported engaging in only 2 out of the 5 activities laid out in the site council policy 1692; Even then, only 40% reported they engage in these two activities.

| <b>Site Council Members:</b><br>Activities Site Council is Engaged in   | Edison<br>(N=12) | Henry<br>(N=5) | North<br>(N=29) | Roosevelt<br>(N=20) | South<br>(N=5) | Southwest<br>(N=6) | Washburn<br>(N=16) | Magnet/ Citywide<br>Programming<br>(N=22) | Specialized Site<br>(N=10) |
|---|------------------|----------------|-----------------|---------------------|----------------|--------------------|--------------------|---|----------------------------|
| Advise the school site administrator or principal on school-based decisions, including school operations and/or school rules                | 91.7%            | 100%           | 86.2%           | 80%                 | 40%            | 50%                | 75%                | 68.2%                                     | 90%                        |
| Advise on school budget decisions   | 100%             | 100%           | 55.2%           | 65%                 | 40%            | 50%                | 68.8%              | 68.2%                                     | 90%                        |
| Communicate school-based decisions with the broader school community  | 25%              | 80%            | 75.9%           | 30%                 | 0%             | 66.7%              | 50%                | 72.7%                                     | 60%                        |
| Monitor the school budget   | 58.3%            | 80%            | 17.2%           | 35%                 | 0%             | 16.7%              | 56.2%              | 40.9%                                     | 50%                        |
| Review data to inform school-based decision making  | 75%              | 100%           | 62.1%           | 90%                 | 0%             | 33.3%              | 93.8%              | 86.4%                                     | 70%                        |
| "Other" including school updates, equity/inclusion/unity work, family engagement, and site council not setup yet/not doing these activities | 8.3%             | 0%             | 20.7%           | 15%                 | 20%            | 33.3%              | 0%                 | 13.6%                                     | 0%                         |

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.

# Site Council Member Experience: Feeling Included

Majority of site council members in the Roosevelt and South high school attendance area do not feel their site council is inclusive to all members in the school community.

| <b>Site Council Members:</b><br>Site Council is inclusive to all members of the school community by High school Attendance Area | Strongly Disagree |       | Disagree |       | Agree |       | Strongly Agree |       | Don't Know |       |
|---|-------------------|-------|----------|-------|-------|-------|----------------|-------|------------|-------|
|   | N                 | %     | N        | %     | N     | %     | N              | %     | N          | %     |
| Edison (N=12)   | 0                 | 0%    | 2        | 16.7% | 8     | 66.7% | 1              | 8.3%  | 1          | 8.3%  |
| Henry (N=5)   | 0                 | 0%    | 0        | 0%    | 3     | 60%   | 2              | 40%   | 0          | 0%    |
| North (N=29)  | 1                 | 3.4%  | 2        | 6.9%  | 14    | 48.3% | 12             | 41.4% | 0          | 0%    |
| Roosevelt (N=20)  | 1                 | 5%    | 10       | 50%   | 3     | 15%   | 4              | 20%   | 2          | 10%   |
| South (N=5)   | 1                 | 20%   | 2        | 40%   | 0     | 0%    | 0              | 0%    | 2          | 40%   |
| Southwest (N=6)   | 0                 | 0%    | 2        | 33.3% | 2     | 33.3% | 1              | 16.7% | 1          | 16.7% |
| Washburn (N=16)   | 1                 | 6.2%  | 0        | 0%    | 8     | 50%   | 7              | 43.8% | 0          | 0%    |
| Magnet/Citywide Programming (N=24)  | 3                 | 12.5% | 3        | 12.5% | 10    | 41.7% | 5              | 20.8% | 3          | 12.5% |
| Specialized Site (N=10)   | 1                 | 10%   | 0        | 0%    | 6     | 60%   | 3              | 30%   | 0          | 0%    |

# Site Council Member Experience: Feeling Welcomed

Majority of site council members across schools in all high school attendance area feel welcomed on their school site council. Two site council members in the South and Magnet/city programming high school attendance area, however, responded they don't know. Two site council members in the magnet/citywide programming high school attendance area strongly disagree that they feel welcomed on their site council.

| Site Council Members:<br>Feel welcomed on site council by<br>High school Attendance Area | Strongly Disagree |      | Disagree |    | Agree |       | Strongly Agree |       | Don't Know |      |
|--|-------------------|------|----------|----|-------|-------|----------------|-------|------------|------|
|  | N                 | %    | N        | %  | N     | %     | N              | %     | N          | %    |
| Edison (N=12)  | 0                 | 0%   | 0        | 0% | 4     | 33.3% | 8              | 66.7% | 0          | 0%   |
| Henry (N=5)  | 0                 | 0%   | 0        | 0% | 3     | 60%   | 2              | 40%   | 0          | 0%   |
| North (N=29)   | 0                 | 0%   | 0        | 0% | 7     | 24.1% | 22             | 75.9% | 0          | 0%   |
| Roosevelt (N=20)   | 0                 | 0%   | 0        | 0% | 12    | 60%   | 8              | 40%   | 0          | 0%   |
| South (N=5)  | 0                 | 0%   | 0        | 0% | 2     | 40%   | 2              | 40%   | 1          | 20%  |
| Southwest (N=6)  | 0                 | 0%   | 0        | 0% | 2     | 33.3% | 4              | 66.7% | 0          | 0%   |
| Washburn (N=16)  | 0                 | 0%   | 0        | 0% | 4     | 25%   | 12             | 75%   | 0          | 0%   |
| Magnet/Citywide Programming<br>(N=24)  | 2                 | 8.3% | 0        | 0% | 8     | 33.3% | 13             | 54.2% | 1          | 4.2% |
| Specialized Site (N=10)  | 0                 | 0%   | 0        | 0% | 3     | 30%   | 7              | 70%   | 0          | 0%   |

Note: Respondents were asked to select all that apply, so percentages do not add up to 100.



# Site Council Member Experience: Feeling Valued

Majority of site council members from all high school attendance areas feel like a valuable member on their school site council. A handful of site council members from the magnet/citywide programming, South, and Southwest high school attendance area strongly disagree, disagree, or don't know.

| Site Council Members:<br>Feel like a valuable member on<br>site council by High School<br>Attendance Area | Strongly disagree |      | Disagree |       | Agree |       | Strongly agree |       | Don't Know |       |
|---|-------------------|------|----------|-------|-------|-------|----------------|-------|------------|-------|
|   | N                 | %    | N        | %     | N     | %     | N              | %     | N          | %     |
| Edison (N=12)   | 0                 | 0%   | 0        | 0%    | 5     | 41.7% | 7              | 58.3% | 0          | 0%    |
| Henry (N=5)   | 0                 | 0%   | 0        | 0%    | 3     | 60%   | 2              | 40%   | 0          | 0%    |
| North (N=29)  | 0                 | 0%   | 0        | 0%    | 11    | 37.9% | 17             | 58.6% | 1          | 3.4%  |
| Roosevelt (N=20)  | 0                 | 0%   | 0        | 0%    | 15    | 75%   | 5              | 25%   | 0          | 0%    |
| South (N=5)   | 0                 | 0%   | 1        | 20%   | 1     | 20%   | 2              | 40%   | 1          | 20%   |
| Southwest (N=6)   | 0                 | 0%   | 1        | 16.7% | 3     | 50%   | 2              | 33.3% | 0          | 0%    |
| Washburn (N=16)   | 0                 | 0%   | 0        | 0%    | 6     | 37.5% | 10             | 62.5% | 0          | 0%    |
| Magnet/Citywide Programming<br>(N=23)   | 2                 | 8.7% | 1        | 4.3%  | 4     | 17.4% | 12             | 52.2% | 4          | 17.4% |
| Specialized Site (N=10)   | 0                 | 0%   | 0        | 0%    | 3     | 30%   | 7              | 70%   | 0          | 0%    |

# Site Council Member Experience: Voice is Heard

Majority of site council members from all high school attendance areas feel their voice is heard on their school site council. A handful of site council members from the North, South, and Magnet/citywide programming high school attendance area strongly disagree or disagree. Three site council members in the South and Magnet/citywide programming high school attendance area reported they don't know.

| Site Council Members:<br>Feel voice is heard on site council by<br>High School Attendance Area | Strongly disagree |      | Disagree |     | Agree |       | Strongly agree |       | Don't Know |      |
|--|-------------------|------|----------|-----|-------|-------|----------------|-------|------------|------|
|  | N                 | %    | N        | %   | N     | %     | N              | %     | N          | %    |
| Edison (N=12)  | 0                 | 0%   | 0        | 0%  | 5     | 41.7% | 7              | 58.3% | 0          | 0%   |
| Henry (N=5)  | 0                 | 0%   | 0        | 0%  | 3     | 60%   | 2              | 40%   | 0          | 0%   |
| North (N=29)   | 1                 | 3.4% | 0        | 0%  | 9     | 31%   | 19             | 65.5% | 0          | 0%   |
| Roosevelt (N=20)   | 0                 | 0%   | 0        | 0%  | 13    | 65%   | 7              | 35%   | 0          | 0%   |
| South (N=5)  | 0                 | 0%   | 1        | 20% | 0     | 0%    | 3              | 60%   | 1          | 20%  |
| Southwest (N=6)  | 0                 | 0%   | 0        | 0%  | 4     | 66.7% | 2              | 33.3% | 0          | 0%   |
| Washburn (N=15)  | 0                 | 0%   | 0        | 0%  | 6     | 40%   | 9              | 60%   | 0          | 0%   |
| Magnet/Citywide Programming (N=23)   | 2                 | 8.7% | 0        | 0%  | 7     | 30.4% | 12             | 52.2% | 2          | 8.7% |
| Specialized Site (N=10)  | 0                 | 0%   | 0        | 0%  | 3     | 30%   | 7              | 70%   | 0          | 0%   |

# Site Council Decision Making Power

Majority of school leaders from all high school attendance area feel their site council has influence on school-based decisions. Although two site council members from the south and magnet/citywide programming high school attendance area disagree or strongly disagree.

| School Leaders:<br>Feel site Council has influence on<br>School-Based Decisions by High<br>School Attendance Area | Strongly disagree |     | Disagree |       | Agree |       | Strongly agree |       | Don't Know |     |
|---|-------------------|-----|----------|-------|-------|-------|----------------|-------|------------|-----|
|   | N                 | %   | N        | %     | N     | %     | N              | %     | N          | %   |
| Edison (N=4)  | 0                 | 0%  | 0        | 0%    | 3     | 75%   | 1              | 25%   | 0          | 0%  |
| Henry (N=6)   | 0                 | 0%  | 0        | 0%    | 6     | 100%  | 0              | 0%    | 0          | 0%  |
| North (N=2)   | 0                 | 0%  | 0        | 0%    | 1     | 50%   | 1              | 50%   | 0          | 0%  |
| Roosevelt (N=4)   | 0                 | 0%  | 0        | 0%    | 3     | 75%   | 1              | 25%   | 0          | 0%  |
| South (N=3)   | 0                 | 0%  | 1        | 33.3% | 1     | 33.3% | 1              | 33.3% | 0          | 0%  |
| Southwest (N=4)   | 0                 | 0%  | 0        | 0%    | 3     | 75%   | 1              | 25%   | 0          | 0%  |
| Washburn (N=3)  | 0                 | 0%  | 0        | 0%    | 2     | 66.7% | 1              | 33.3% | 0          | 0%  |
| Magnet/Citywide Programming (N=10)  | 1                 | 10% | 0        | 0%    | 6     | 60%   | 2              | 20%   | 1          | 10% |
| Specialized Site (N=2)  | 0                 | 0%  | 0        | 0%    | 2     | 100%  | 0              | 0%    | 0          | 0%  |

# Site Council Decision Making Power

| <b>Site Council Members:</b><br>Feel site council has influence on school-based decisions by High School Attendance Area | Strongly disagree |       | Disagree |       | Agree |       | Strongly agree |       | Don't Know |       |
|--|-------------------|-------|----------|-------|-------|-------|----------------|-------|------------|-------|
|  | N                 | %     | N        | %     | N     | %     | N              | %     | N          | %     |
| Edison (N=12)  | 0                 | 0%    | 1        | 8.3%  | 5     | 41.7% | 4              | 33.3% | 2          | 16.7% |
| Henry (N=5)  | 0                 | 0%    | 0        | 0%    | 3     | 60%   | 2              | 40%   | 0          | 0%    |
| North (N=29)   | 1                 | 3.4%  | 1        | 3.4%  | 9     | 31%   | 13             | 44.8% | 5          | 17.2% |
| Roosevelt (N=20)   | 0                 | 0%    | 2        | 10%   | 14    | 70%   | 1              | 5%    | 3          | 15%   |
| South (N=5)  | 0                 | 0%    | 3        | 60%   | 1     | 20%   | 0              | 0%    | 1          | 20%   |
| Southwest (N=6)  | 1                 | 16.7% | 1        | 16.7% | 2     | 33.3% | 0              | 0%    | 2          | 33.3% |
| Washburn (N=16)  | 0                 | 0%    | 3        | 18.8% | 5     | 31.2% | 7              | 43.8% | 1          | 6.2%  |
| Magnet/Citywide Programming (N=23)   | 2                 | 8.7%  | 0        | 0%    | 9     | 39.1% | 8              | 34.8% | 4          | 17.4% |
| Specialized Site (N=10)  | 0                 | 0%    | 0        | 0%    | 4     | 40%   | 6              | 60%   | 0          | 0%    |

# School Leader Experience: Making an Impact

School leaders continuing their principalship at the same site were asked to share successes of their site council from recent years and any impacts it has had on the school.

| Theme   | Count | Quotes  |
|---|-------|---|
| Successful community engagement (incl. data collection, community events/ outreach) | 9     | <ul style="list-style-type: none"> <li>“We’ve reviewed data, created budgets aligned to our academic, equity, and SEL goals, and have openly discussed race equity and inclusion at [our school]. With REAA’s help, we created a family survey to gauge inclusivity at our site.”</li> <li>“Working with our age students we often have families who do not want to commit and students who have jobs after school”</li> <li>“We’ve blended our parent equity team with our PTA site council. We had great momentum until the pandemic hit.”</li> <li>“Support the principal and school when we were going through two years of intense budget cuts. Standing together as we went through the change the name process that was very contentious. Bonding as one unit.”</li> <li>“Our Site Council brings multiple perspectives to the budget process, and to monitoring the progress of the school as a whole.”</li> <li>“We’ve been more successful with having participating with our Site Council when it is held immediately after our PTO meeting.”</li> </ul> |
| Success recruiting parents/ getting participation/ representation                   | 9     |   |
| Impact/ focus on budget/ resources  | 9     |   |
| Support with site-specific issue/ challenge   | 7     |   |
| Success creating a cohesive/ well-run group (includes bylaws)                       | 7     |   |
| Impact/ focus on equity/ inclusion  | 5     |   |
| Challenges (e.g. Covid interruptions, CDD, trouble recruiting, etc.)                | 5     |   |
| Impact/focus on SIP   | 3     |   |
| Impact/ focus on school policies/ practices   | 3     |   |
| Impact/ focus on academics  | 2     |   |

# Site Council Member Experience: Making an Impact

Majority of site council members from all high school attendance areas feel they're making an impact serving on their school site council. Compared to the responses about feeling like a valuable member and that their voice is heard on their site council, less felt they were making an impact serving on their school site council.

| Site Council Member:<br>Feel they're making an impact<br>serving on site council by High<br>School Attendance Area | Strongly disagree |       | Disagree |       | Agree |       | Strongly agree |       | Don't Know |       |
|--|-------------------|-------|----------|-------|-------|-------|----------------|-------|------------|-------|
|  | N                 | %     | N        | %     | N     | %     | N              | %     | N          | %     |
| Edison (N=12)  | 0                 | 0%    | 1        | 8.3%  | 5     | 41.7% | 5              | 41.7% | 1          | 8.3%  |
| Henry (N=5)  | 0                 | 0%    | 0        | 0%    | 4     | 80%   | 1              | 20%   | 0          | 0%    |
| North (N=29)   | 0                 | 0%    | 2        | 6.9%  | 11    | 37.9% | 13             | 44.8% | 3          | 10.3% |
| Roosevelt (N=20)   | 0                 | 0%    | 2        | 10%   | 14    | 70%   | 1              | 5%    | 3          | 15%   |
| South (N=5)  | 0                 | 0%    | 1        | 20%   | 2     | 40%   | 2              | 40%   | 0          | 0%    |
| Southwest (N=6)  | 1                 | 16.7% | 1        | 16.7% | 3     | 50%   | 0              | 0%    | 1          | 16.7% |
| Washburn (N=16)  | 0                 | 0%    | 0        | 0%    | 6     | 37.5% | 9              | 56.2% | 1          | 6.2%  |
| Magnet/Citywide Programming<br>(N=23)  | 2                 | 8.7%  | 1        | 4.3%  | 6     | 26.1% | 8              | 34.8% | 6          | 26.1% |
| Specialized Site (N=10)  | 0                 | 0%    | 0        | 0%    | 5     | 50%   | 4              | 40%   | 1          | 10%   |

# Site Council Member Experience: Impact on the School

Site council members who have previous site council experience in MPS were asked to share a time when you felt site council made an impact on your school

| Theme   | Count | Representative Quote  |
|---|-------|---|
| General decisions/ advocating for the school      | 15    | <ul style="list-style-type: none"> <li>“When school first opened, we had to do a lot of advocating for school. Not even grass outside for the first day. We encouraged the superinten[den]t to take care of that and he did. Since then, we have supported [school] when support was needed”</li> <li>“This year I felt like we are asked our opinions on school issues and the principal listens to us. I have not felt that way in the past.”</li> <li>“working issues that focus our students and our community.”</li> </ul> |
| Budget decisions                                  | 9     | “We review the budget and any budget requests that are submitted twice a month. We have input around budget tie out and staffing questions from the administrator.”   |
| Academic/ programming                             | 8     | “School dismissal and arrival planning discussions and implementation.”   |
| Family engagement                                 | 5     | <ul style="list-style-type: none"> <li>“We planned and carried out the 100th anniversary celebration of school - which many families and community members attended”</li> <li>“Last Spring when the CDD increased our school attendance area, the site council brought staff, parents, and community members together to be able to plan welcoming activities for new students and their families”</li> </ul>   |
| Unsure/ new member/ having met much this year     | 4     | “We have met 2 times this year and so our SC [site council] is still figuring out how we can best serve our community.”   |
| Staffing decisions, including principal selection | 4     | “We have had an impact regarding staffing and programming as a response to the proposed budget.”  |

# Suggestions for Improving Site Council Experience

School leaders were asked to share how the site council experience or function could be improved.

| Theme  | Count | Representative Quotes  |
|--|-------|--|
| Better recruitment/ better representation of school community (includes adding students) | 19    | <i>"While it represents our student population, we could do a better job of getting more representation of our students and families of color."</i>  |
| Change /expand the focus/ purpose of the group's work                                    | 5     | <i>"Balanced representation of staff, parents and community. More representation of school staff and overall representation of who we are as a school community. We need to revisit the bi-laws and create a purpose for the year, while figuring out how to create opportunities of parent/student/community voice while rebuilding trust between MPS and families who were impacted by the CDD."</i>   |
| Better/ more consistent attendance/ participation  | 3     | <i>"We do a good job of recruiting members who are representative of our student body, but we struggle with getting regular attendance from all members, even virtually. Folks are interested, but busy."</i>  |
| Make the group more cohesive/ established/ well-run                                      | 3     | <i>"We will rebuild our Site Council due to the CDD, to represent the community and we intend to have a more established group that can function as an advisor to the Admin. team."</i>  |
| Changes in district support/ resources for site councils                                 | 3     | <ul style="list-style-type: none"> <li><i>"More direction on what types of school based decisions site council should be looking at. How to incorporate the magnet status into Site Council."</i></li> <li><i>"In previous years we have struggled to find an appropriate role for Site Council. We have transitioned to a magnet school this year and are re-establishing a Site Council. I would appreciate hearing best practices from other schools in building Site Councils."</i></li> </ul> |
| None needed/ site council already strong   | 1     | <i>"We have had a very inclusive budget process, with Site Council looking at programs and data to determine what is working, and what school/student needs are"</i>   |
| Other  | 4     | <i>"Timing. It is difficult to have our site council's input on decisions that need to be made within a specific time frame. The time frame's either too short or it's too much time to ask for from members."</i>   |

# Suggestions for Improving Site Council Experience

Site council members were asked to share suggestions for improving their site council experience.

| Theme   | Sub-Theme   | Count | Representative Quotes   |
|---|---|-------|---|
| Engage more families/ Have Equitable representation |   | 14    | <i>"1. Electing/appointing a full roster of racially and culturally diverse members from all stakeholder groups. 2. Conducting an orientation process for current and new site council members. 3. Clarifying respective roles and responsibilities. 4. Working together to establish mutually agreed upon goals for the school year. 5. Designing and implementing clear communication practices to help ensure transparency and to keep everyone fully informed."</i> |
| Meeting specific                                    | Meeting norms/ group logistics                    | 5     | <i>"Specific tasks that need to be accomplished need to be at the forefront of the agenda."</i>   |
|   | More opportunities for feedback/ decisions making | 2     | <ul style="list-style-type: none"> <li><i>"Principal should bring data, budget proposals, SIP [school improvement plan], etc. for us to discuss and provide feedback on."</i></li> </ul>  |
|   | In-person meeting                                 | 2     | <i>"Let us meet in person. Access is the barrier."</i>  |
| More intentional/ consistent                        |   | 3     | <ul style="list-style-type: none"> <li><i>"To be more clear about the intention of the work."</i></li> <li><i>"More formal guidance as to expectations of the council. Each site is different and with the administrative changes over the last 5 years at [my school], the leadership council has not been very consistent."</i></li> </ul>  |
| Currently going well                                |   | 3     | <i>"Right now, it's fine. Everyone feels their voice gets heard and have gotten better at speaking up for students and themselves."</i>   |
| Other   |   | 5     | <ul style="list-style-type: none"> <li><i>"I'm new to this council, so I don't have enough info yet"</i></li> <li><i>"Continue the communication"</i></li> <li><i>"We are always working on improving"</i></li> </ul>   |

# Suggestions for Improving Site Councils

Associates were asked to share suggestions/recommendations that could support site councils.

| Theme   | Quote  |
|---|--|
| Representative site council                     | <i>"I'm torn, because we want to tighten up and make sure they're fully representative of families, but it's a structure that's not fully responsive to how our families want to engage in schools...Not saying it's a structure that can't be fixed...It's not a structure that's necessarily working for our diverse families."</i>  |
| Equity and diversity training for site councils | <i>"[When I was principal] my site council and PTA were predominantly white. My Latino and Somali families wanted their own meetings. They didn't feel their voices were valued and heard in those other meetings. It was so steeped in White Supremacy... it's hard for families of color to navigate it, especially those where English is a second language. For African American families, if they speak really direct and clear, it's like "Oh they're yelling." It's not a welcoming space for families of color. You can recruit them but can't keep them."</i> |
| Revise the term "site council"                  | <i>"Even the word site council is not welcoming. Hearing from families in multiple ways is essential...Trying to recruit a representative group is the first attempt, but it's not necessarily a space that values all collective voices. [One school] took out the word site council and have tried to make it a more welcoming group. 10:00 might work better with the schedules of Somali families."</i>  |
| Participatory                                   | <i>"Site councils should be participatory, consultative in nature."</i>  |

# Additional Thoughts from Site Council Members

Site council members were asked to share other thoughts about their site council experience.

| Theme   | Count | Representative Quotes  |
|---|-------|--|
| Equitable family representation/ more equitable structure | 8     | <i>"I appreciate that the district wants site councils to be equitable. We were talking at our recent meeting about how by-laws and group norms might not feel familiar or comfortable to some folks. It's a very white supremacist culture format and we should look at new ways of structuring it, new language to invite folks, welcome folks, engage folks. I would like to hear what parents of color on various site councils have to say, and are there some site councils who have successfully engaged folks across culture/race/socioeconomic status?"</i>   |
| Generally positive experiences                            | 7     | <i>"Overall it has been a very positive experience. Our administrators demonstrate both their ability to lead on difficult decisions and the importance of engaging with the community."</i>   |
| Unsure/ new member  | 4     | <i>"I'm excited about the opportunity but still very new"</i>  |
| Like the information sharing                              | 4     | <i>"site council meetings are very informative and impactful for staff and for families"</i>   |
| Like getting to know school staff                         | 3     | <i>"I find it very important as it sets a specific time for parents, staff, and community members to meet and bond, which motivates involvement and pride in our school"</i>   |
| Other   | 8     | <ul style="list-style-type: none"> <li><i>"At this point, it seems like the site council at [the school] is just a remnant of what it used to be. WE met irregularly and sporadically last year, and decision-making seemed very centralised and driven by the Principal. I think we really need to re-set, recruit, and reinvigorate this governing body at [the school]."</i></li> <li><i>"I like that it is online because I think that will reach more families."</i></li> <li><i>"I think much more could be done to have site council members communicate with the school community, for example at parent meetings. Since we don't have a PTA, I'm not sure if that makes a difference to how site councils operated but I think that is worth exploring."</i></li> </ul> |

# School Leader Survey – Demographics

School Leaders representing 55 MPS sites completed the site council and school fundraising survey. Majority of the respondents are school leaders continuing at the same MPS site. School leaders in the Henry, South, Southwest, and Washburn attendance area reported being new to MPS this school year.

| Respondents' High School Attendance Area | # of Survey Respondents | Total # of schools in the HS Attendance area | Continuing at the Same Site | New to Site | First Year in MPS |
|--|-------------------------|--|-----------------------------|-------------|-------------------|
| Edison                                   | 4                       | 6  | 100%                        | 0%          | 0%                |
| Henry                                    | 7                       | 7  | 85.7%                       | 0%          | 14.3%             |
| North                                    | 4                       | 5  | 75%                         | 25%         | 0%                |
| Roosevelt                                | 6                       | 7  | 66.7%                       | 33.3%       | 0%                |
| South                                    | 6                       | 6  | 66.7%                       | 0%          | 33.3%             |
| Southwest                                | 6                       | 7  | 83.3%                       | 0%          | 16.7%             |
| Washburn                                 | 5                       | 7  | 80%                         | 0%          | 20%               |
| Specialized Site                         | 5                       | 6  | 100%                        | 0%          | 0%                |

| Respondents' High School Attendance Area by Magnet/Citywide Programming | # of Survey Respondents | Total # of magnet/citywide programming schools in the HS Attendance area | Continuing at the Same Site | New to Site | First Year in MPS |
|---|-------------------------|--|-----------------------------|-------------|-------------------|
| <b>Magnet/Citywide Programming</b>                                      | <b>12</b>               | <b>16</b>  | <b>91.7%</b>                | <b>8.3%</b> | <b>0%</b>         |
| Edison  | 4                       | 4  | 100%                        | 0%          | 0%                |
| Henry   | 0                       | 1  | 0%                          | 0%          | 0%                |
| North   | 2                       | 4  | 100%                        | 0%          | 0%                |
| Roosevelt   | 0                       | 0  | 0%                          | 0%          | 0%                |
| South   | 5                       | 6  | 80%                         | 20%         | 0%                |
| Southwest   | 0                       | 0  | 0%                          | 0%          | 0%                |
| Washburn  | 1                       | 1  | 100%                        | 0%          | 0%                |

# School Leader Survey – Demographics

| Name of Site Council or Equivalent Group: Respondents' High School Attendance Area | Total # of schools in the HS Attendance area | Site Council | Other Name |
|--|--|--------------|------------|
| Edison (N=4)   | 6  | 100%         | 0%         |
| Henry (N=5)  | 7  | 80%          | 20%        |
| North (N=2)  | 5  | 100%         | 0%         |
| Roosevelt (N=4)  | 7  | 75%          | 25%        |
| South (N=3)  | 6  | 100%         | 0%         |
| Southwest (N=4)  | 7  | 100%         | 0%         |
| Washburn (N=3)   | 7  | 66.7%        | 33.3%      |
| Specialized Site (N=2)   | 6  | 100%         | 0%         |

| Name of Site Council or Equivalent Group: Respondents' High School Attendance Area by Magnet/ Citywide Programming | Total # of magnet/ citywide programming schools in the HS Attendance area | Site Council | Other Name |
|--|---|--------------|------------|
| <b>Magnet/ Citywide Programming (N=10)</b>   | <b>16</b>   | <b>60%</b>   | <b>40%</b> |
| Edison (N=4)   | 4   |              |            |
| Henry (N=0)  | 1   |              |            |
| North (N=2)  | 4   |              |            |
| Roosevelt (N=0)  | 0   |              |            |
| South (N=5)  | 6   |              |            |
| Southwest (N=0)  | 0   |              |            |
| Washburn (N=1)   | 1   |              |            |

# Site Council Member Survey – Demographics

| Role  | n   | %     |
|---|-----|-------|
| Community Member  | 15  | 12.1% |
| MPS Staff (not the school principal or assistant principal) | 56  | 45.2% |
| Parent/Caregiver  | 49  | 39.5% |
| Student   | 4   | 3.2%  |
| Total   | 124 | -     |

| Site Council Experience   | n   | %     |
|---|-----|-------|
| Returning site council member at the school.  | 70  | 56.9% |
| Served as a site council member at a different MPS school but new to current school site council. | 9   | 7.3%  |
| First year as a site council member at both this school and MPS.                                  | 44  | 35.8% |
| Total   | 123 | -     |

# Site Council Member Survey – Demographics

| Gender                                      | n   | %     |
|---|-----|-------|
| Female                                      | 81  | 69.2% |
| Male  | 31  | 26.5% |
| Non-binary                                  | 2   | 1.7%  |
| An option not listed here, please describe: | 1   | 0.9%  |
| I prefer not to answer                      | 4   | 3.4%  |
| Total                                       | 117 | -     |

| Race/Ethnicity                    | n  | %     |
|-----------------------------------|----|-------|
| African American or Black         | 25 | 25.5% |
| American Indian or Alaskan Native | 3  | 3.1%  |
| Asian                             |    |       |
| Hispanic or Latino/a/x            | 7  | 7.1%  |
| White                             | 60 | 61.2% |
| I prefer not to answer            | 6  | 6.1%  |
| Total                             | 98 | -     |

# Overview of Site Council Policy 1692

# Site Council Policy 1692

***Purpose:*** The purpose of the policy is to establish the parameters in which such school site councils shall be formed and shall influence school-based decision making.

A representative council of school stakeholders provide input to the school's administration to affect appropriate school-based decision making and support the academic achievement and social and emotional growth of all students.

# Site Council Policy 1692

## General Statement of Policy

- Each school shall have a representative school site council
- Site council shall operate on a set of adopted bylaws that conforms to site council district policy
- Superintendent provides a bylaw template. Adopted bylaws are submitted to Associate Superintendents for review.
- Governance of the school resides with the Superintendent or their designee
- Schools granted additional autonomy by Superintendent are governed according to a written agreement between the Supt and school site council

# Site Council Policy 1692

| SCHOOL SITE COUNCIL MEMBERSHIP INCLUDES:  | PRE-K THRU GRADE 8  | HIGH SCHOOL   |
|---|---|---|
| <b>Principal/ School Admin:</b> <i>Shall be a member of the site council</i>  |   |   |
| <b>Parents:</b> <i>Reflect the racial, ethnic, and cultural, and language and ability diversity of the student body</i>   |   |   |
| <b>Licensed Staff:</b> <i>Represent the various bands of grade within the school, SPED, and EL instruction as well as racial, ethnic, and cultural diversity of the staff</i> | Grade 8 school site councils school staff shall constitute no more than sixty percent (60%) nor less than forty percent (40%) of the membership | School staff shall constitute no more than sixty percent (60%) nor less than thirty-three percent (33%) and shall endeavor to create a balanced representation between parents, students and staff. |
| <b>Unlicensed Staff:</b> <i>Represent the racial, ethnic, and cultural diversity of the staff</i>   |   |   |
| <b>Community Member:</b> <i>At least one local community member who resides near the school or whose business is in the school neighborhood</i>                               |   |   |
| <b>Students</b>   | Students <b>may be</b> included on the school site council  | Students <b>should be</b> included on the school site council   |

## Selection Process

The process should be reflective in the school site council bylaws, and the process may be different for each category of membership. Processes shall result in the representative characteristics of the council.

# Site Council Policy 1692

## SCHOOL SITE COUNCIL DUTIES

*Unless otherwise delegated authority by board policy, superintendent regulation, or written autonomy agreement, the duties of the site council is to:*

Advise school site admin/ principal on:

- school-based decisions
- the use of the school budget allocation to support the goals established in the SIP
- issues surrounding school operations and local school rules

Advise school staff on the content of the School Improvement Plan (SIP). Review student achievement levels at the site based on disaggregated data for established subgroups in the school.

Recommend use of the Compensatory Education Revenue allocated to the school in the preparation of the annual budget, as defined/applicable to the Minnesota law.

Monitor the use of the school budget so resources are target to those uses and activities which will result in improved student achievement as provided for in the SIP

Communicate regularly with the school community about school based decisions, and decisions affecting the school

# Site Council Policy 1692

## SCHOOL SITE COUNCIL DUTIES (*Continued*)

Host a meeting at least once per academic year for all school stakeholders for the purpose of receiving advice and comment regarding

- student achievement at the site and how to improve it,
- the site operations for students and parents, and
- other issues important to the school

The School Site Council does not have authority to make decisions not specifically delegated to it or may not make decisions on the contrary to the goals and policies of the Board of Directors or the Superintendent's regulation or priorities

Consistent with Minnesota law, the Board of Directors, not the School Site Council, remains responsible for legally entering into contracts and for the expenditure of all revenue received by the District or any of its schools or programs consistent with District procedures

# Site Council Policy 1692

## SCHOOL SITE COUNCIL MEMBER DUTIES

*Each member of the school site council:*

Is representative of a category of school stakeholders, and is accountable to that category of the school stakeholder to represent the concerns of that category as a whole

Shall regularly communicate with the category of the school stakeholders that the member represents:

- to gain advice, input and to gather concerns that need to be considered by the council
- about school site council decisions and school-based decision making

Should commit to acting in the best interests of all students enrolled in the school

# Site Council Policy 1692

## RESPONSIBILITIES

### **Superintendent**

- is authorized to promulgate regulations to implement the policy
- shall initiate a method of accountability for the implementation of this policy
- shall provide the Board with written reports regarding the implementation of this policy which shall include the demographics of district site council membership

### **Principal or where no principal is assigned, the site admin of each school site:**

- is responsible for assuring that all school-based decisions are consistent with Board of Directors policies and the priorities of the Superintendent