

March 2026  
Monday, March 9, 2026 7:00 PM

BOE Room  
100 N Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Call meeting to order
  - 1.1. Pledge of Allegiance
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  - 3.1. Excuse absent Board member
4. Approval of Minutes, Claims and Reports
  - 4.1. Review previous meeting minutes
  - 4.2. Review financial reports and monthly claims
  - 4.3. Board Action on consolidated motion for approving Minutes, Claims and Financial Reports
5. Public Comment
6. Reports and communications from board members.
7. Principal's Report
8. Superintendent's Report
  - Discuss Request for use of Facilities - Abbott / Thomsen
  - P3 P4 Kdg Enrollment
  - Legislative Update
  
9. Old Business
10. New Business
  - 10.1. Purchase Apptegy
  - 10.2. Accept resignation of staff member
  - 10.3. Motion to transfer \$10,000 to athletics from general account
  - 10.4. Approve Board policies as listed:
    - 4027 Part-Time Certificated Employees
    - 4028 Substitute Teachers
    - 4029 Salary Schedule for Certificated Employees
    - 4030 Evaluation of Certificated Employees
    - 4031 Evaluation of Probationary Certificated Employees
    - 4032 Professional Growth
    - 4033 [Intentionally Left Blank]
    - 4034 Teacher Handbook
    - 4035 Intentionally Left Blank Policy
    - 4036 [Intentionally Left Blank]
    - 4037 Reduction in Force
    - 4038 Classified Staff Defined
    - 4039 Employment of Classified Staff
    - 4040 Employment Terms for Classified Staff

## 4041 Staff Dress and Appearance

11. Miscellaneous or non-action items
12. Executive Session
13. Adjourn

**February 2026**  
BOE Room

Board Members Present: Karen Harmony, Jared Kenney, Liz Klingelhoef, Casey Mitchell, Justin Taubenheim. Les Adelung

Visitors present: Mr. Roger Thomsen, Mr. Carter Blauvelt, Lacey Schroeder, Andrea Ripp, Stacy Ringlein

**Motion to** approve Minutes, Claims and financial Reports. This motion, made by Justin Taubenheim and seconded by Jared Kenney, Passed.

Les Adelung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** approve the Special Education Service Contract with Educational Service Unit 10 for the 2026/27 school year. This motion, made by Les Adelung and seconded by Justin Taubenheim, Passed.

Karen Harmony: Abstain (With Conflict), Les Adelung: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** hire ELEM Principal Carter Blauvelt for the 2026/27 school year. Setting his at \$96,000 and the District will pay BC/BS family premium with the \$1200 deductible for the 2026/27 school year. This motion, made by Liz Klingelhoef and seconded by Karen Harmony, Passed.

Les Adelung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** adopt policies 4001, 4002, 4003, 4004, 4005, 4006, 4007, 4008, 4009, 4010, 4011, 4011.1, 4012, 4014, 4015, 4016, 4017, 4018, 4019, 4020, 4021, 4022, 4023, 4024, 4025, 4026, 6010, 6021 and forms in 6000 series. This motion, made by Justin Taubenheim and seconded by Les Adelung, Passed.

Les Adelung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** accept the resignation of Preston Peterson. This motion, made by Justin Taubenheim and seconded by Liz Klingelhoef, Passed.

Les Adelung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** allow Amherst Public School President to quit claim transfer property to Ron Long. This motion, made by Liz Klingelhoef and seconded by Justin Taubenheim, Passed.

Les Adelung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhoef: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

**Motion to** adjourn at 4:22 pm. This motion, made by Casey Mitchell and seconded by Liz

Klingelhofer, Passed.

Les Adlung: Yea, Karen Harmony: Yea, Jared Kenney: Yea, Liz Klingelhofer: Yea, Casey Mitchell: Yea, Justin Taubenheim: Yea

President Adlung began the Regular Board Meeting in the BOE Room at 3:40 PM, following the annual Board Retreat. President Adlung made known the location of the “Open Meetings Law” poster, which is hanging on the BOE’s wall. The Board congratulated teams on their FKC tournaments.

**FINANCIAL REPORT For February 28, 2026**

Fund	Bank	Interest	Co. Treas	NSDLAF	Int.	TOTAL	Mo. Intr.	Balances
	02/28/26		01/31/25	02/28/26		02/28/26		02/28/25
General	612,659.85	1,242.80	139,588.14	4,319.92	11.35	1,631,206.87	3,895.83	1,372,239.20
General ICS	1,014,227.10	2641.68						
Lunch	40,073.28	40.02				40,073.28	40.02	31,400.13
Petty Cash	5,159.71					5,159.71		4,987.08
Activity	249,372.57	583.52				249,372.57	583.52	247,552.34
Retirement	42,421.37					42,421.37		48,084.99
Spe. Bld.	59,607.55	98.96	1,432.85	274.24	0.72	59,881.79	99.68	17,845.89
Handicp/QCP	1,152.00	0.19		586.99	1.54	1,738.99	1.73	1,706.48
Deprec.	29,334.83	43.82		511.83	1.34	210,750.92	516.31	328,883.10
Deprec. ICS	180,904.26	471.15						
Unemployment	5,976.78	8.47		2,593.09	6.81	8,569.87	15.28	11,544.50
Caf. Plan	7,698.42	11.40				7,698.42		9,248.12
Bond	2,872.06	121.03	27,593.21			307,338.00	676.66	189,261.02
Bond ICS	304,465.94	555.63						
Construction	-	-		20.55	0.05	20.55	0.05	19.76
<b>TOTAL</b>	<b>\$ 2,555,925.72</b>	<b>\$ 5,818.67</b>	<b>\$ 168,614.20</b>	<b>\$ 8,306.62</b>	<b>\$ 21.81</b>	<b>\$ 2,564,232.34</b>	<b>\$ 5,829.08</b>	<b>\$2,262,772.61</b>

Interest rate = (2.90% = Activity) (3.00% = General) (1.85% = Bond) (2.2% = Special Building) (1.95% = Depreciation) (1.85% = Lunch)  
 (3.4% = ICS Account) (3.45% NLAF)

	Budgeted	Spent to Date	Budget percentage
General Fund	\$ 6,100,000.00	\$ 2,933,348	1.91%
Lunch Fund	\$ 300,000.00	\$ 159,037	-3.01%

## Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00037178	03/07/2026	Activity Account	10,000.00
	00037179	03/07/2026	Am. Family Life Assurance Co	1,433.09
	00037180	03/07/2026	AFLAC	516.17
	00037181	03/07/2026	Country Partners Cooperative	3,116.04
	00037182	03/07/2026	Apptegy	4,500.00
	00037183	03/07/2026	DAS State Accounting - Central Finance	317.87
	00037184	03/07/2026	Heartland Bank	15.00
	00037185	03/07/2026	Blue Cross-Blue Shield	69,904.55
	00037186	03/07/2026	Cash Drawer-amherst School	164.35
	00037187	03/07/2026	Coachmaster's Inc	9,345.13
	00037188	03/07/2026	Column Software PBC	111.86
	00037189	03/07/2026	Computer Hardware	1,660.00
	00037190	03/07/2026	Credit Management	10.90
	00037191	03/07/2026	Culligan of Kearney	475.00
	00037192	03/07/2026	Dawson Co Pub Power	6,986.52
	00037193	03/07/2026	Eakes Office Plus	168.38
	00037194	03/07/2026	Ecolab Pest Elimination	85.63
	00037195	03/07/2026	Equitable Financial Life Ins Co of America	220.67
	00037196	03/07/2026	ESU 10	22,396.33
	00037197	03/07/2026	First Bankcard	5,948.66
	00037198	03/07/2026	Follett Software LLC	1,140.48
	00037199	03/07/2026	Frontier	89.31
	00037200	03/07/2026	General Collection Co	271.99
	00037201	03/07/2026	Heartland Bank	51,918.44
	00037202	03/07/2026	Hoehner Turf	225.00
	00037203	03/07/2026	Hometown Leasing	802.85
	00037204	03/07/2026	Horace Mann	24.66
	00037205	03/07/2026	Integrated Life Choices	5,461.62
	00037206	03/07/2026	KSB School Law	197.50
	00037207	03/07/2026	Lockmobile	19.50
	00037208	03/07/2026	Matheson-Linweld Tri-Gas Inc	263.56
	00037209	03/07/2026	Menards - Kearney	885.38
	00037210	03/07/2026	Midwest Floor Specialists	213.15
	00037211	03/07/2026	Miscellaneous Cash Account	1,023.19
	00037212	03/07/2026	Nebraska Dept Of Education	175.00
	00037213	03/07/2026	Nebraska Safety Center @ UNK	270.00
	00037214	03/07/2026	TK Elevator Corporation	339.00
	00037215	03/07/2026	J.W. Pepper & Son, Inc.	247.93
	00037216	03/07/2026	Principal Life	1,106.99
	00037217	03/07/2026	Pye-Barker Fire Safety	650.00
	00037218	03/07/2026	Ravenna Sanitation	445.00

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
	00037219	03/07/2026	Retirement	38,979.41
	00037220	03/07/2026	Heartland Bank	6,562.23
	00037221	03/07/2026	Black Hills Energy	4,797.18
	00037222	03/07/2026	Spracklin Chiropractic	100.00
	00037223	03/07/2026	Heartland Bank	4,229.97
	00037224	03/07/2026	Todd's Auto Repair	454.86
	00037225	03/07/2026	Van Diest Supply Company	1,489.80
	00037226	03/07/2026	Village Of Amherst Water Dept	405.27
	00037227	03/07/2026	Kearney Winnelson Co.	18.75
	00037228	03/07/2026	Yandas Music	129.25
<b>01 - GENERAL FUND Totals:</b>				<b>260,313.42</b>
<b>06 - LUNCH FUND</b>				
	00004937	03/07/2026	Cash-wa Dist Co	12,192.35
	00004938	03/07/2026	Domino's Pizza	385.00
	00004939	03/07/2026	Heartland Bank	1,632.11
	00004940	03/07/2026	Miscellaneous Cash Account	296.75
	00004941	03/07/2026	Jared Petr	100.00
	00004942	03/07/2026	Retirement	1,151.39
	00004943	03/07/2026	Heartland Bank	181.48
<b>06 - LUNCH FUND Totals:</b>				<b>15,939.08</b>
<b>Report Total:</b>				<b>276,252.50</b>



Date: Feb 23, 2026

## Order Form

Expires: Feb 28, 2026

Client Name: Amherst Public Schools, NE ("Client") Attn: Roger Thomsen Address: 100 N Sycamore Amherst, Nebraska 68812
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### Order Summary

Client Start Date: Jul 1, 2026	Payment Terms: Net 30
End Date: Jun 30, 2027	Billed at: Signature
Contract Term: 12 months	Reference #:

### Subscriptions

Name	Start Date	End Date	Term	List Price	Total
Apptegy Suite Subscription (includes Foundations, Messaging Essentials, and Group Connect)  For up to 330 students	Jul 1, 2026	Jun 30, 2027	12	\$10,830.50	\$10,830.50
<b>Total Subscription Fees</b>					<b>\$10,830.50</b>

### One Time Fees

Name	List Price	Discount	Total
Apptegy Suite Implementation	\$9,500.00	\$5,000.00	\$4,500.00
<b>Total One Time Fees</b>			<b>\$4,500.00</b>

### Payment Schedule

Payment Schedule	Amount
Total of the above, collectively, the "Services"	\$15,330.50
Billed at Signature	\$4,500
July 1, 2026	\$10,830.50

### Signatures

By signing below, Client agrees to purchase the Services described in this Order Form and acknowledges that this Order Form is governed by and incorporates by reference the Apptegy Master Services

February 9, 2026

Mr. Roger Thomsen

100 N. Sycamore

Amherst NE 68812

Dear Roger Thomsen,

Please accept this letter as formal notice of my retirement for my teaching position with Amherst Public Schools, effective May 22, 2026. It has been an honor to serve the students, families, and staff of Amherst Public Schools. Throughout my career, I have been grateful for the opportunity to work alongside dedicated colleagues and to contribute to a community that values education and student growth.

I appreciate the support, collaboration, and professional experiences I have gained during my time with the district. These 36 years have been both meaningful and rewarding, and I will carry many positive memories into this next chapter.

Thank you for the opportunities and support provided throughout my career. Please let me know if there are any steps I should complete to ensure a smooth transition.

Sincerely,

Melissa Trampe