

November Meeting  
Monday, November 13, 2023 7:00 PM

BOE Room  
100 N Sycamore  
Amherst, NE 68812-0008

## **Agenda**

1. Call meeting to order
  - 1.1. Pledge of Allegiance
2. Notice of adherence to the Open Meeting Law
3. Roll Call
  - 3.1. Excuse absent Board members
4. Approval of Minutes, Claims and Reports
  - 4.1. Review previous meeting minutes
  - 4.2. Review financial reports and monthly claims
  - 4.3. Board Action on consolidated motion for approving Minutes, Claims and Financial Reports
5. Public comment
6. Reports and communications from board members.
7. Principal's Report
8. Superintendent Report
9. Old Business
10. New Business
  - 10.1. Accept Staff Resignation
  - 10.2. Approve Transfer from Liquid Asset fund to Sampson Construction
  - 10.3. Approve Interfund loan
  - 10.4. Approve Bond Payment
  - 10.5. Renew Softball COOP with Kearney Catholic
  - 10.6. Create Money Market Account
  - 10.7. Discussion about change orders 103 and 108.
  - 10.8. Addition of Pk-6 Principal / additional duties
11. Miscellaneous or non-action items
  - 11.1. Set time for Negotiations Committee Meeting
  - 11.2. December Meeting Start time is 5:00PM
12. Adjourn

**October Meeting**  
BOE Room  
Monday, October 9, 2023 5:30 PM

Terry Abbott: Present  
Les Adelong: Present  
Jess Day: Present  
Ryan Fisher: Present  
Karen Harmony: Present  
Casey Mitchell: Present

Visitors present: Mr. Matt Gordon, Mr. Roger Thomsen, Kelsi Trampe, Jessika Lehmann, Marci Day, Kari Malleck, Bobbi Sorenson, Carter Blauvelt, Betsey Seger, Shalysse Reicks, MaKinna Bowman, Julie Rose, Jodi Eckhout

**Moved to** approve minutes, claims and financial reports,. This motion, made by Ryan Fisher and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelong: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Moved to** recognize the Amherst Education Association as the exclusive bargaining agent for the District's non-supervisory certificated staff for the 2025-26 contract year. This motion, made by Terry Abbott and seconded by Jess Day, Passed.

Terry Abbott: Yea, Les Adelong: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Moved to** approve the purchase of Gym coverings. This motion, made by Les Adelong and seconded by Casey Mitchell, Passed.

Terry Abbott: Yea, Les Adelong: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Moved to** approve the November payment from the Nebraska Liquid Asset Fund to Sampson Construction for Payapp 16 - \$421,582 and Payapp 17 - \$322,590. This motion, made by Les Adelong and seconded by Ryan Fisher, Passed.

Terry Abbott: Yea, Les Adelong: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Moved to** set capacity for grade levels Kindergarten through 5th grade: 23 students 6th through 12th grade: 28 students. This motion, made by Terry Abbott and seconded by Karen Harmony, Passed.

Terry Abbott: Yea, Les Adelong: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Motion to** enter Executive Session at 6:15 pm to protect the interest of employee. This motion, made by Jess Day and seconded by Terry Abbott, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Motion to** exit Executive Session at 7:09 pm. This motion, made by Casey Mitchell and seconded by Les Adelung, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

**Motion to** adjourn at 7:10 pm. This motion, made by Casey Mitchell and seconded by Jess Day, Passed.

Terry Abbott: Yea, Les Adelung: Yea, Jess Day: Yea, Ryan Fisher: Yea, Karen Harmony: Yea, Casey Mitchell: Yea

President Adelung began the Regular Board Meeting in the BOE Room at 5:30 PM. President Adelung made known the location of the “Open Meetings Law” poster, which is hanging on the Media Center’s wall. Mr. Gordon gave a construction update. Mr. Thomsen talked about the new shop and equipping it. The December Board Meeting will be at 5:00 pm due to the Elementary Christmas Concert.

**FINANCIAL REPORT For October 31, 2023**

Fund	Bank	Interest	Co. Treas	NSDLAF	Int.	TOTAL	Mo. Intr.	Balances
	10/31/23		09/30/23	10/31/23		10/31/23		10/31/22
<b>General</b>	867,837.22	1,290.05	104,010.99	523,767.76	2,241.87	1,391,604.98	3,531.92	1,943,072.38
<b>Lunch</b>	16,288.34	2.86				16,288.34	2.86	31,416.93
<b>Petty Cash</b>	3,829.01					3,829.01		3,299.10
<b>Activity</b>	208,096.13	275.18				208,096.13	275.18	225,018.71
<b>Retirement</b>	48,527.41					48,527.41		45,760.75
<b>Spe. Bld.</b>	32,474.84	42.65	0.00	247.57	1.06	32,722.41	43.71	43,665.60
<b>Handicp</b>	1,120.94	2.40		529.90	2.27	1,650.84	4.67	1,616.63
<b>Deprec.</b>	431,731.64	566.08		462.03	1.98	432,193.67	568.06	576,317.47
<b>Unemployment</b>	9,049.48			2,340.75	10.02	11,390.23	10.02	11,287.63
<b>Caf. Plan</b>	9,112.64					9,112.64		9,112.46
<b>Bond</b>	377,535.79	483.76	18,385.31			377,535.79	483.76	10,696.85
<b>Construction</b>	-	-		1,854,723.81	8,520.13	1,854,723.81	8,520.13	9,144,537.62
<b>TOTAL</b>	\$ 2,022,392.65	\$ 2,662.98	\$ 122,396.30	\$ 2,382,071.82	\$10,777.33	\$ 4,387,675.26	\$13,440.31	\$ 12,045,802.13

\*Constrution balance after pay app17 paid 11/06/23 1,532,133.81

interest 1.5% General fund, Bond Fund, Special Building, and Depreciation Funds  
 interest .1% on all other accounts Liquid Asset Fund5.08%

	Budgeted	Spent to Date	Budget percentage
General Fund	\$ 5,600,000.00	\$ 1,001,936	-1.23%
Lunch Fund	\$ 318,000.00	\$ 65,196	-3.84%

Construction Project Account Spending			
Construction			\$ 7,837,088.66
Depreciation			\$ 172,673.93
General Fund			\$ 1,732,369.80
Special Building			\$ 2,003,124.80
<b>Total Project Spending</b>			<b>\$ 11,745,257.19</b>

Construction Spending					
DATE	CK#	ACCOUNT (special/ag/gen/constr)	VENDOR	DESCRIPTION	Disbursed
1/11/21	33060	general		Buffalo County Election Commissioner	100.00
8/9/21	33554	general		Wilkins Architecture Design Planning LLC	4,100.00
9/11/21	33627	general		Wilkins Architecture Design Planning LLC	1,300.00
10/10/21	33703	general		Wilkins Architecture Design Planning LLC	1,333.92
11/7/21	33778	general		Wilkins Architecture Design Planning LLC	1,300.00
12/11/21	33844	general		Wilkins Architecture Design Planning LLC	163,185.18
12/11/21	33801	general		Buffalo County Election Commissioner	3,746.91
2/14/22	33981	general		Wilkins Architecture Design Planning LLC	195,992.92
3/13/22	34037	general		Wilkins Architecture Design Planning LLC	183,690.11
4/10/22	34105	general		Wilkins Architecture Design Planning LLC	62,267.50
5/8/22	34179	general		Wilkins Architecture Design Planning LLC	41,614.87
5/11/22	34183	general		Dawson Public Power	\$ 28,655.13
6/12/22	34209	general		Dawson Public Power	\$ 3,935.00
6/12/22	34246	general		Black Hills Energy	\$ 17,353.62
7/8/22	34315	general		Wilkins Architecture Design Planning LLC	\$ 10,241.33
7/8/22	34294	general		Nickman Brothers LLC	\$ 1,125.00
7/8/22	34260	general		B2 Environmental	\$ 750.00
8/6/22	34383	general		Wilkins Architecture Design Planning LLC	\$ 10,218.71
8/6/22	34373	general		Sampson Construction Co Inc	\$ 141,945.00
8/6/22		special building		Sampson Construction Co Inc	\$ 149,645.00
8/6/22		Depreciation		Sampson Construction Co Inc	\$ 2,638.00
9/11/22		general		Wilkins Architecture Design Planning LLC	\$ 10,214.84
9/11/22		general		Sampson Construction Co Inc	\$ 54,173.70
9/11/22		special building		Sampson Construction Co Inc	\$ 537,898.50
9/11/22		Depreciation		Sampson Construction Co Inc	\$ 12,600.00
9/11/22		general - esserIII		Trane	\$ 9,728.74
10/9/22		general - esserIII		Trane	\$ 71,471.02
10/9/22		Depreciation		Sampson Construction Co Inc	\$ 8,194.00
10/9/22		special building		Sampson Construction Co Inc	\$ 610,163.00
10/9/22		special building		Sampson Construction Co Inc	\$ 705,418.00
10/9/22		general		Sampson Construction Co Inc	\$ 17,925.00
10/9/22		general		Wilkins Architecture Design Planning LLC	\$ 10,198.10
10/9/22		general		Wilkins Architecture Design Planning LLC	\$ 10,218.71
10/31/22		NLAF		Sampson Construction Co Inc	\$ 1,467,945.00
11/10/22		general - esserIII		Trane	\$ 1,681.64
11/10/22		general		Sampson Construction Co Inc	\$ 62,739.00

In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

PERIOD TO: 9/31/2023  
ARCHITECT'S PROJECT NO: 21072

AMHERST PUBLIC SCHOOLS ADDITION/RENOVATION

ITEM NO.	Description of Work	Scheduled Value	WORK COMPLETED		MATERIAL PRESENTLY STORED (NOT IN/DORE)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G+C)	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)	TOTAL TO BE PAID	ACCOUNT (GEN, CONST, DEP, SPE)
			From Previous Application D+E	This Period							
1	EXCAVATION & GRADING	302,298	282,298	0	0	282,298	93%	20,000	15,115	0	
2	TERMITE PROTECTION	4,500	4,500	0	0	4,500	100%		225	0	
3	SELECTIVE DEMOLITION	199,257	135,420	0	0	135,420	68%	63,837	9,963	0	
4	FENCE	2,500	2,500	0	0	2,500	100%		125	0	
5	RESTEEL	148,616	148,076	0	0	148,076	100%	540	7,431	0	
6	CONCRETE	914,305	732,670	0	0	732,670	80%	181,635	45,715	0	
7	PRECAST HOLLOW CORE	39,600	39,600	0	0	39,600	100%		1,980	0	
8	MASONRY	386,540	348,034	0	0	348,034	90%	38,506	19,327	0	
9	STEEL MATERIAL	474,951	397,285	4,766	0	402,051	85%	72,900	23,748	4766	CONSTRUCTION
10	STEEL & PRECAST ERECTION	485,810	410,447	0	0	410,447	84%	75,363	24,291	0	
11	ROUGH CARPENTRY	97,565	51,021	1,565	0	52,586	54%	44,979	4,878	1565	CONSTRUCTION
12	CASEWORK	129,581	114,742	0	0	114,742	89%	14,839	6,479	0	
13	FINISH CARPENTRY	93,205	93,070	135	0	93,205	100%		4,660	135	CONSTRUCTION
14	EXPANSION JOINTS	14,932	14,932	0	0	14,932	100%		747	0	
15	METAL WALL PANELS/SOFFIT	6,240	0	0	0	0		6,240	312	0	
16	ROOFING	266,138	261,604	4,534	0	266,138	100%		13,307	4534	CONSTRUCTION
17	TRANSLUCENT PANELS	31,345	31,345	0	0	31,345	100%		1,567	0	
18	JOINT SEALANTS	24,486	17,301	0	0	17,301	71%	7,185	1,224	0	
19	DOORS/FRAMES/HARDWARE	213,331	213,331	0	0	213,331	100%		10,667	0	
20	OVERHEAD DOORS	62,016	62,016	0	0	62,016	100%		3,101	0	
21	ALUMINUM GLASS/GLAZING/CURTAINWALL	129,194	123,802	0	0	123,802	96%	5,392	6,460	0	
22	DRYWALL	1,441,612	1,441,612	0	0	1,441,612	100%		72,081	0	
23	ACOUSTICAL CEILINGS	138,819	132,204	0	0	132,204	95%	6,615	6,941	0	
24	CARPET/CERAMIC TILE	158,445	158,445	0	0	158,445	100%		7,922	0	
25	GYM WOOD FLOOR	162,460	156,180	0	0	156,180	96%	6,280	8,123	0	
26	PAINTING/POLISHED FLOORS	235,922	216,337	0	0	216,337	92%	19,585	11,796	0	
27	SPECIALTIES	69,833	67,254	0	0	67,254	96%	2,579	3,492	0	
28	SIGNAGE	15,361	14,066	0	0	14,066	92%	1,295	768	0	
29	FLAGPOLE	3,095	3,095	0	0	3,095	100%		155	0	
30	LOCKERS	84,468	84,468	0	0	84,468	100%		4,223	0	
31	ACCESS DOORS	720	720	0	0	720	100%		36	0	
32	ATHLETIC EQUIPMENT	64,240	64,240	0	0	64,240	100%		3,212	0	
33	BLINDS	11,150	11,150	0	0	11,150	100%		558	0	
34	FURNISHINGS-INTERIOR BLEACHERS	208,086	206,459	0	0	206,459	99%	1,627	10,404	0	
35	PRE-ENGINEERED METAL BUILDING	630,814	619,899	0	0	619,899	98%	10,915	31,541	0	
36	PRE-ENGINEERED METAL BUILDING INSULATION	62,450	62,450	0	0	62,450	100%		3,123	0	
37	FIRE PROTECTION SYSTEMS	172,409	165,343	0	0	165,343	96%	7,066	8,620	0	
38	SITE UTILITIES/MECHANICAL	2,348,595	2,234,883	1,280	0	2,236,163	95%	112,432	117,430	1280	CONSTRUCTION
39	ELECTRICAL	1,063,840	970,210	0	0	970,210	91%	93,630	53,192	0	
40	GENERAL CONDITIONS/SITE SUPPORT	1,029,198	770,639	0	0	770,639	75%	258,559	51,460	0	
41	PRECONSTRUCTION SERVICES	10,000	10,000	0	0	10,000	100%		500	0	
42	BUILDING PERMIT	25	25	0	0	25	100%		1	0	
43	MATERIAL TESTING & INSPECTION ALLOWANCE	45,000	28,398	955	0	29,353	65%	15,647	2,250	955	CONSTRUCTION
44	SURVEYING ALLOWANCE	35,000	12,723	0	0	12,723	36%	22,277	1,750	0	
45	BUILDERS RISK	23,789	23,789	0	0	23,789	100%		1,189	0	
46	GENERAL LIABILITY INSURANCE	35,693	31,996	0	0	31,996	90%	3,697	1,785	0	
47	CM CONTINGENCY	62,485	0	0	0	0		62,485	3,124	0	
48	FEE @ 1.85%	228,878	202,956	245	0	203,201	89%	25,677	11,444	245	CONSTRUCTION
49	BOND	58,511	58,511	0	0	58,511	100%		2,926	0	
<b>GRAND TOTALS</b>		<b>12,427,308</b>	<b>11,232,046</b>	<b>13,480</b>	<b>0</b>	<b>11,245,526</b>	<b>90%</b>	<b>1,181,782</b>	<b>621,365</b>	<b>13,480</b>	

ACCOUNT TOTALS 12/31/2022	
TOTALS CONSTRUCTION	\$ 13,480
TOTALS DEPRECIATION	\$ -
TOTALS GENERAL	\$ -
TOTALS SPECIAL	\$ -
CERTIFIED AMMOUNT	\$ 13,480

Total Intrest as of 5/31/23 bond funds		
Month	Intrest	Loacation
Dec-22	\$54.39	Liquid Asset
Jan-22	\$88.70	Liquid Asset
Feb-22	\$92.55	Liquid Asset
Mar-22	\$91.23	Liquid Asset
Apr-22	\$762.53	Liquid Asset
May-22	\$1,310.03	Liquid Asset/Heartland
Jun-22	\$2,620.44	Heartland
Jul-22	\$3,357.62	Heartland
Aug-22	\$5,356.70	Heartland
Sep-22	\$7,496.29	Heartland
Oct-22	\$12,292.65	Heartland/Liquid Asset
Nov-22	\$24,460.17	Liquid Asset
Dec-22	\$24,502.78	Liquid Asset
Jan-23	\$24,137.70	Liquid Asset
Feb-23	\$19,604.05	Liquid Asset
Mar-23	\$20,919.00	Liquid Asset
Apr-23	\$19,575.00	Liquid Asset
May-23	\$18,831.00	Liquid Asset
Jun-23	\$15,645.00	Liquid Asset
Jul-23	\$13,531.76	Liquid Asset
Aug-23	\$11,820.44	Liquid Asset
Sep-23	\$9,646.20	Liquid Asset
Oct-23	\$8,520.13	Liquid Asset
Total as of 5/31/23	\$244,716.36	

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
<b>01 - GENERAL FUND</b>				
	00035343	11/12/2023	ACCO Brands USA LLC	431.51
	00035344	11/12/2023	Am. Family Life Assurance Co	1,563.96
	00035345	11/12/2023	AFLAC	184.30
	00035346	11/12/2023	Country Partners Cooperative	7,354.53
	00035347	11/12/2023	Amherst Public School	17,000.00
	00035348	11/12/2023	Arnold Motor Supply	337.04
	00035349	11/12/2023	DAS State Accounting - Central Finance	267.63
	00035350	11/12/2023	ASK Supply Co.	14,232.30
	00035351	11/12/2023	Assured Fire Protection	800.00
	00035352	11/12/2023	Axmann Heating & Air Conditioning	150.00
	00035353	11/12/2023	Heartland Bank	15.00
	00035354	11/12/2023	Beacon Observer	67.77
	00035355	11/12/2023	Blue Cross-Blue Shield	57,069.05
	00035356	11/12/2023	Bosselman Energy	228.04
	00035357	11/12/2023	Culligan of Kearney	511.50
	00035358	11/12/2023	Dana F. Cole & Company, LLP	11,310.00
	00035359	11/12/2023	Dawson Co Pub Power	6,116.70
	00035360	11/12/2023	Eakes Office Plus	650.97
	00035361	11/12/2023	Ecolab Pest Elimination	79.29
	00035362	11/12/2023	ESU 10	34,417.09
	00035363	11/12/2023	First Bankcard	3,076.35
	00035364	11/12/2023	Frontier	64.67
	00035365	11/12/2023	Heartland Bank	49,395.58
	00035366	11/12/2023	Hoehner Turf	12,400.00
	00035367	11/12/2023	Hometown Leasing	492.30
	00035368	11/12/2023	Horace Mann	24.66
	00035369	11/12/2023	KSB School Law	105.00
	00035370	11/12/2023	Kully Pipe & Steel Supply	637.94
	00035371	11/12/2023	Matheson-Linweld Tri-Gas Inc	1,370.94
	00035372	11/12/2023	Menards - Kearney	2,251.62
	00035373	11/12/2023	Midwest Floor Specialists	1,852.90
	00035374	11/12/2023	Miscellaneous Cash Account	2,540.56
	00035375	11/12/2023	T&T Mobile Washing	338.75
	00035376	11/12/2023	NCS Pearson, Inc	34.20
	00035377	11/12/2023	Nebraska Safety Center @ UNK	250.00
	00035378	11/12/2023	Novus	65.00
	00035379	11/12/2023	TK Elevator Corporation	1,054.69
	00035380	11/12/2023	Paulsen, Inc.	807.36
	00035381	11/12/2023	Principal Life	704.41
	00035382	11/12/2023	Ravenna Sanitation	445.00
	00035383	11/12/2023	Retirement	45,849.39

# Consolidated Check Listing

Direct Dep.	Check	Check Date	Payable To	Amount
	00035384	11/12/2023	Heartland Bank	7,002.11
	00035385	11/12/2023	School Nurse Supply, Inc	36.25
	00035386	11/12/2023	Black Hills Energy	1,229.69
	00035387	11/12/2023	Spracklin Chiropractic	90.00
	00035388	11/12/2023	Heartland Bank	4,291.59
	00035389	11/12/2023	Todd's Auto Repair	123.10
	00035390	11/12/2023	TreeTop Products LLC	1,493.20
	00035391	11/12/2023	University of Nebraska - Lincoln	147.00
	00035392	11/12/2023	Valley Athletics	3,271.43
	00035393	11/12/2023	Verizon Wireless	143.84
	00035394	11/12/2023	Village Of Amherst Water Dept	810.24
	00035395	11/12/2023	Dave Waggoner Plumbing & Heating Inc	378.05
	00035396	11/12/2023	Yandas Music	48,556.28
<b>01 - GENERAL FUND Totals:</b>				<b>344,120.78</b>
<b>06 - LUNCH FUND</b>				
	00004606	11/12/2023	Apple Acres	200.00
	00004607	11/12/2023	Cash-wa Dist Co	16,527.77
	00004608	11/12/2023	Heartland Bank	1,826.98
	00004609	11/12/2023	Heartland Refrigeration LLC	202.95
	00004610	11/12/2023	Mi6 Pizza, Inc	910.00
	00004611	11/12/2023	Miscellaneous Cash Account	263.53
	00004612	11/12/2023	Retirement	1,482.40
	00004613	11/12/2023	Heartland Bank	228.59
<b>06 - LUNCH FUND Totals:</b>				<b>21,642.22</b>
<b>08 - Special Building Fund</b>				
	2311f 01	11/12/2023	Trane U.S. Inc	1,665.00
<b>08 - Special Building Fund Totals:</b>				<b>1,665.00</b>
<b>Report Total:</b>				<b>367,428.00</b>

October 30, 2023

Mr. Gordon, Mr. Thomsen, and Amherst Board of Education members:

Please accept this letter as notification of my resignation effective in May when my contract expires. After 17 years at Amherst, and 20 total in education, I have decided to pursue other opportunities outside of public education.

Thank you for the many opportunities you have provided me over the years. From the freedom to build a curriculum that matched our students' needs, to growing technology and the role I played in how that affected Amherst Public School, I am grateful for the time I was able to serve Amherst Public School.

Sincerely,

A handwritten signature in black ink that reads "Karla Rohde". The signature is written in a cursive style with a large, prominent initial "K".

Karla Rohde



**CHANGE ORDER REQUEST No. 0103**

**TITLE:** PR #60: Existing School Fire Alarm Upgrade

**DATE:** 10/30/23

**JOB:** 21072

**TO:** AMHERST PUBLIC SCHOOLS  
PO BOX 8  
AMHERST, NE 68812

**PROJECT:**  
Amherst Public Schools  
100 N Sycamore St, Amherst, NE  
68812

**ATTN:** Matt Gordon

**DESCRIPTION:** Per PR 60 to upgraded the remainder of the existing building fire alarm system to voice evacuation, and as per the attached backup.

**Response is required within 10 working days to avoid schedule and/or cost implications.**

**Subcontractors**

Anderson Brothers 41,949.00

**Overhead**

GL Insurance	126.00
Bond	210.00
Builders Risk Insurance	84.00
Fee @ 1.85%	784.00

**TOTAL:** 43,153.00

APPROVAL: By Approval of authorized parties below, Sampson Construction is authorized to proceed with this work and the cost listed above will be incorporated into a Change Order.

**ACCEPTED:**

**AMHERST PUBLIC SCHOOLS**

**SAMPSON CONSTRUCTION CO INC**

**WILKINS ADP LLC**

By: \_\_\_\_\_  
Matt Gordon

By: Wayne G Gallaway  
Wayne Gallaway

By: \_\_\_\_\_  
Caitlin Snyder

Date: \_\_\_\_\_

Date: 10/30/2023

Date: \_\_\_\_\_



Amherst PR60					
Size	Item Desc	Qty	UOM	Mat Unit	Mat Ext
3/4"	PVC SCH 40 UGRD	20	FEET	1.37	27.4
3/4"	EMT	50	FEET	1.39	69.5
3/4"	PVC SCH 40 90 ELBOW	4	EACH	0.9	3.6
3/4"	PVC ADPT/FEMALE	4	EACH	0.51	2.04
1/2"	EMT STEEL SS CONN	6	EACH	0.17	1.02
3/4"	EMT STEEL SS CONN	8	EACH	0.33	2.64
3/4"	EMT STEEL SS COUP	4	EACH	0.39	1.56
3/4.	X 1/2 RED BUSH	2	EACH	0.55	1.1
	GROUND SCREW	3	EACH	0.06	0.18
3/4"	CADDY 35012P MTL STD	4	EACH	0.55	2.2
3/8.	FLAT WASHER	4	EACH	0.1	0.4
3/8/2016	TAMPIN	12	EACH	0.536	6.432
3/8.	HEX NUTS	4	EACH	0.082	0.328
	CADDY 350 BOX SUPT	5	EACH	0.426	2.13
	CHANNEL 12GA 1-5/8"	4	FEET	4.6	18.4
3/4"	UNISTRUT STRAP	2	EACH	0.55	1.1
1/2"	FLEX CONDUIT	18	FEET	0.65	11.7
1/2"	FLEX ANGLE CONN	3	EACH	0.75	2.25
1/2"	FLEX STR. CONN	3	EACH	2	6
1/2"	LIQUIDTITE CONDUIT	12	FEET	1.2	14.4
1/2"	LIQUIDTITE ANGLE CON	2	EACH	3	6
1/2"	LIQUIDTITE STR CONN	2	EACH	1	2
4 SQ BOX	1-1/2D 1/2 & 3/4 KO	5	EACH	1.3	6.5
4 SQ	4 SQ BLANK COVER	5	EACH	0.65	3.25
3/4.	KO LABOR ONLY	4	EACH	Skip	0
12	THHN SOL CU	72	FEET	0.23	16.56
	SCOTCHLOCKS-YELLOW	9	EACH	0.11	0.99
(LABOR ITE	SMALL EQUIP TO CONN	3	EACH	Skip	0
	GRAND TOTAL				209.68



Midwest Alarm Services  
 3630 W Hwy 30  
 Grand Island NE 68803  
 Phone:  
 Rep: Tracy Hesman  
 Email: Tracy.Hesman@mw-as.com

**Quote**

**Quote#** Q73487  
**Date** 10/17/23

**Quote For**

**Voice Evac**

Midwest Alarm Services is pleased to provide a quotation for this project as indicated in following list of equipment and services: Price to extend Voice Evac to areas of the School that currently have Horn Strobe Notification.

Qty	Part Number	Description
4	SPSWL	Speaker Strobe White Wall
11	SWL-BP10	Strobe White Wall - Bulk Pack
9	SPWL-BP10	Speaker White Wall - Bulk Pack
1	DA7525	Amplifier
90		TBar Hangers
90		4" square Box
18000'	16/2	Shielded Fire Alarm Wire

- This price is guaranteed for 30 days.
- Midwest Alarm Services cannot be held liable for manufacturing delays for equipment provided as part of this quote.
- Midwest Alarm Services reserves the right to substitute alternative equipment as needed to attempt to meet project and customer deadlines.
- Any additional cost associated with substituting alternative equipment or manufacturer price increases after the date of order will be negotiated with the customer.
- This quote includes pre-installation support to the installer to assist with proper terminations and the start up of the equipment. Midwest Alarm Services will provide system configuration, programming and checkout and provide necessary documentation and code compliant certification. Operating instructions will also be provided to the owner. Project quotation does not include applicable taxes. Shipping costs are included.
- This quotation is based upon plans and specifications available on the day and at the time of the bid. Any changes, advertised or not, after the bid date and time are not included in this quotation. Upon request, a quotation will be provided for the additional work for approval.
- Warranty is not in effect until the system is paid for. Warranty is performed only on Monday through Friday from 8 AM to 5 PM. Warranty begins on the day of the first beneficial use of the equipment.
- Payment terms are: Net 30 days. Credit hold is applied at 60 days. Mechanics Liens on project are filed before 90 days.
- Any shortages of equipment shipped directly to the purchaser must be reported within two weeks of delivery. Midwest Alarm Services will not be responsible for shortages of product if not reported within two weeks of receipt.
- This Midwest Alarm Services quote/agreement is not with the building owner in most cases, and as such, this quote is not an "if paid or when paid" agreement with a contractor.
- For any additions to an existing system, unless clearly specified differently, it is assumed that the existing system is fully operational and working normally. Any troubleshooting or repairs to the existing system, unless specified in the bidding documents, is not included in this quotation.
- The equipment provided by Midwest Alarm Services shall not be used to power equipment furnished by others unless engineered as such by Midwest Alarm Services.
- Midwest Alarm Services has the right to stop performing services and to withhold further delivery of materials until the customer's credit account is current.
- Any reference to alarm monitoring in this agreement is for pricing purposes only. Alarm monitoring services are performed pursuant only to the terms and conditions of the Company's standard alarm monitoring agreement.
- Unless in a separate line item quoted above this quotation does not include monitoring the system. Midwest Alarm Services is not responsible for the programming and testing of the central station monitoring if a vendor other than Midwest Alarm Services is chosen.
- All work performed under this agreement will be performed only during the Company's business hours of Monday through Friday from 8 AM to 5 PM unless specifically quoted as after hours work.

Thank you for your consideration

Accepted Pending Submittal Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Signature: \_\_\_\_\_



**AIA**<sup>®</sup>

# Document G709™ – 2018

## Proposal Request

**PROJECT:** *(name and address)*

Amherst Public School  
Addition and Renovation  
Amherst, NE 68812

**CONTRACT INFORMATION:**

Contract For: General Construction

Date: August 5, 2021

Architect’s Project Number: 2114

Proposal Request Number: 60

Proposal Request Date: October 4, 2023

**OWNER:** *(name and address)*

Buffalo County School District 10-0119  
a/k/a Amherst Public Schools  
100 North Sycamore  
Amherst, NE 68812

**ARCHITECT:** *(name and address)*

Wilkins Architecture  
Design Planning, L.L.C.  
2908 W 39th Street, Ste A  
Kearney, NE 68845

**CONTRACTOR:** *(name and address)*

Sampson Construction  
119 Central Ave  
Kearney, NE 68847

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Five (5) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Item 1:

- A. Provide a cost for review to upgrade the remainder of the building fire alarm system to voice evacuation. This upgrade shall include all of Area C (Sheet E3.3), the basement (Sheet E3.0), the second floor (Sheet E3.4), and the mechanical mezzanine (Sheet E3.0), and any known miscellaneous devices known to be fire alarm horn devices.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Caitlin Snyder, Project Architect

**PRINTED NAME AND TITLE**



**CHANGE ORDER REQUEST No. 0108**

**TITLE:** PR #55.1: SFM Comments on Doors-Area C Only

**DATE:** 11/7/23

**TO:** AMHERST PUBLIC SCHOOLS  
PO BOX 8  
AMHERST, NE 68812

**JOB:** 21072

**PROJECT:**  
Amherst Public Schools  
100 N Sycamore St, Amherst, NE  
68812

**ATTN:** Matt Gordon

**DESCRIPTION:** PR #55.1 - SFM comments on doors, at Area C add double doors between existing Corridor & Commons, and as per the attached backup. No basement work is included, as noted in the PR 55.1. This COR is provided per Owner's request for just the Area C scope of work. Please note that this work will not be completed at the start of the 2023 school year and will be coordinated with the Owner and performed during normal days and hours.

**Response is required within 10 working days to avoid schedule and/or cost implications.**

**Subcontractors**

Cyriacks Construction: carpentry	450.00
Metal Doors & Hardware: doors/hardware	9,700.00
Geiser Construction: drywall	4,361.00
Kucera Painting: paint	220.00
TC Ceilings: ACT	1,500.00
Bamford Inc: fire sprinkler, no cost	-
Anderson Brothers: electrical	1,525.00

**Overhead**

GL Insurance	53.00
Bond	89.00
Builders Risk Insurance	36.00
Fee @ 1.85%	332.00

**TOTAL:** 18,266.00

APPROVAL: By Approval of authorized parties below, Sampson Construction is authorized to proceed with this work and the cost listed above will be incorporated into a Change Order.

**ACCEPTED:**

**AMHERST PUBLIC SCHOOLS**

**SAMPSON CONSTRUCTION CO INC**

**WILKINS ADP LLC**

By: \_\_\_\_\_  
Matt Gordon

By: Wayne G Gallaway  
Wayne Gallaway

By: Caitlin Snyder  
Caitlin Snyder

Date: \_\_\_\_\_

Date: 11/07/2023

Date: 11/09/2023



**AIA**<sup>®</sup>

# Document G709™ – 2018

## Proposal Request

<b>PROJECT:</b> <i>(name and address)</i> Amherst Public School Addition and Renovation Amherst, NE 68812	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: August 5, 2021	Architect's Project Number: 2114 Proposal Request Number: 55.1  Proposal Request Date: August 28, 2023
<b>OWNER:</b> <i>(name and address)</i> Buffalo County School District 10-0119 a/k/a Amherst Public Schools 100 North Sycamore Amherst, NE 68812	<b>ARCHITECT:</b> <i>(name and address)</i> Wilkins Architecture Design Planning, L.L.C. 2908 W 39th Street, Ste A Kearney, NE 68845	<b>CONTRACTOR:</b> <i>(name and address)</i> Sampson Construction  119 Central Ave Kearney, NE 68847

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Five (5) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

- Item 1:
- A. At basement mechanical room, remove existing ceiling and turn all fire sprinkler heads to face up.
  - B. At basement, existing 2-hr rated double doors between Stair C001ST and existing corridor, adjust existing doors so that they close and latch properly within the door frame, per fire marshal review.
  - C. Replace doors C002.1 and C002.2 with 1-hr fire rated doors, including glazing. See Sketch 1 attached for updated door schedule information. Revise hardware to match hardware set 24.2 on the attached Sketch 2.
  - D. At Area C, add double doors between existing Corridor and Commons as indicated on attached sketch A-10.
    - a. Provide new metal stud walls as indicated on attached sketch A-10.
      - i. Provide hardware set 7.1 as indicated on attached Sketch 2.
    - b. Provide magnetic hold-opens on both door leaves that are connected to the fire alarm to release upon initiation of fire alarm.
    - c. Add exit sign at south side of doors
    - d. Modify existing ceiling to accommodate new metal stud walls.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Caitlin Snyder, Project Architect  
 \_\_\_\_\_  
**PRINTED NAME AND TITLE**

SKETCH 1 - PR 55

B114C.2	F	6' - 0"	2	3' - 0"	7' - 0"	FNV5	HM	PT	HM	PT	5 3/4"		FRG	5/16"	90 MIN.	6
B115.1	A	3' - 6"	1		7' - 0"	F	HM	PT	HM	PT	8 1/4"					6
B115.2	Y	14' - 0"	1		4' - 0"	CCD	MTL	PR	MTL	PR						
B116S	A	3' - 6"	1		7' - 0"	F	HM	PT	HM	PT	8 1/4"			45 MIN.		
B119T	A	3' - 0"	1		7' - 0"	F	HM	PT	HM	PT	8 1/4"					
B120M	A	3' - 0"	1		7' - 0"	F	HM	PT	HM	PT	8 1/4"			45 MIN.		
B121S.2	Z	10' - 0"	1		8' - 0"	OCD	HM	PT	MTL	PT				45 MIN.		
C002.1	H.1	3' - 0"	1		7' - 0"	FNV5	WD	PL	HM	PT	5 3/4"		FRG	5/16"	45 MIN.	9
C002.2	H.1	3' - 0"	1		7' - 0"	FNV5	WD	PL	HM	PT	5 3/4"		FRG	5/16"	45 MIN.	9
C003.1	H.1	3' - 0"	1		7' - 0"	FNV1	WD	PL	HM	PT	5 3/4"		TC1	1/4"		9
C101.1	H.2	3' - 0"	1		7' - 0"	FNV1	WD	PL	HM	PT	5 3/4"		TC1	1/4"		9
C101.2	H.2	3' - 0"	1		7' - 0"	FNV1	WD	PL	HM	PT	5 3/4"		TC1	1/4"		9
C101.2T	B	3' - 0"	1		7' - 0"	F	WD	PL	HM	PT	5 3/4"					5, 9
C101M	B	3' - 0"	1		7' - 0"	F	WD	PL	HM	PT	5 3/4"					9
C105V.1	EXSTG	6' - 0"	2	3' - 0"	7' - 0"	EXSTG	EXSTG		EXSTG		4 1/2"		EXSTG	EXSTG		2, 4
C106.1	H.1	3' - 0"	1		7' - 0"	FNV1	WD	PL	HM	PT	5 3/4"		TC1	1/4"		9
C107.1	H.1	3' - 0"	1		7' - 0"	FNV1	WD	PL	HM	PT	5 3/4"		TC1	1/4"		9

## SKETCH 2 – PR 55 – DOOR HARDWARE

### Set: 24.2

Doors: C002.1, C002.2

Description: Interior Single, Office Lock

3 Hinge, Full Mortise, Hvy Wt	T4A3786 NRP	US26D	MK
1 Office/Entry Lock	SE 8205 LNJ	US26D	SA
1 Closer	281 O	EN	SA
1 Wall Stop	402/405	US26D	RO
1 Gasketing	S88BL		PE

### Set: 7.1

Doors: C100C

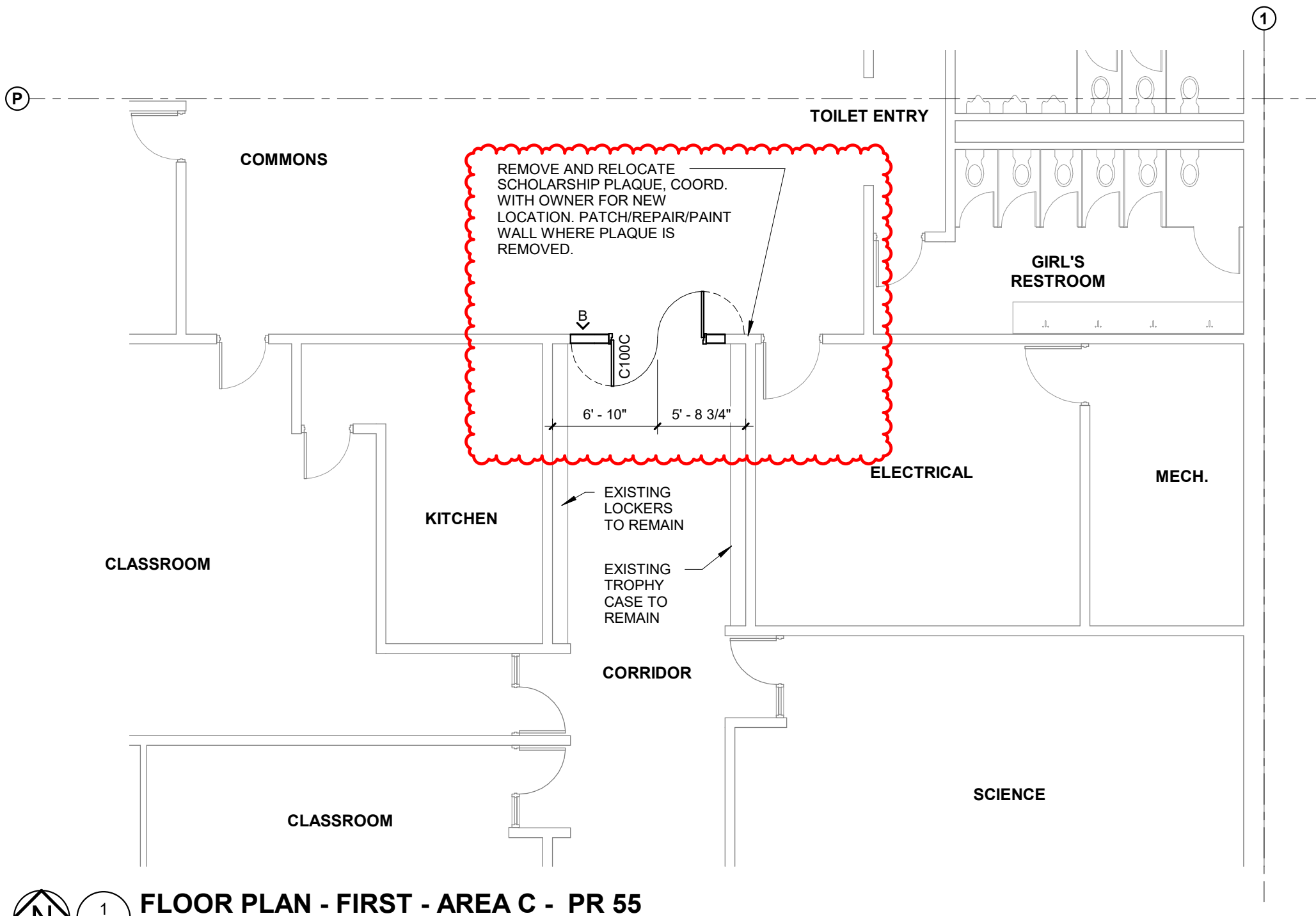
Description: Interior Pair, Dbl Egress (WD/HM)

2 Continuous Hinge	WTCFM HD1		PE
2 SVR Exit – Exit Only	NB 8710	US32D	SA
2 Surface Closer	281 PS	EN	SA
2 Magnetic Holder	998	689	RX
1 Gasketing	S88BL		PE
2 Astragal	18041CNB		PE
2 Mortise Door Bottom	411APKL		PE
1 Threshold	173a		PE

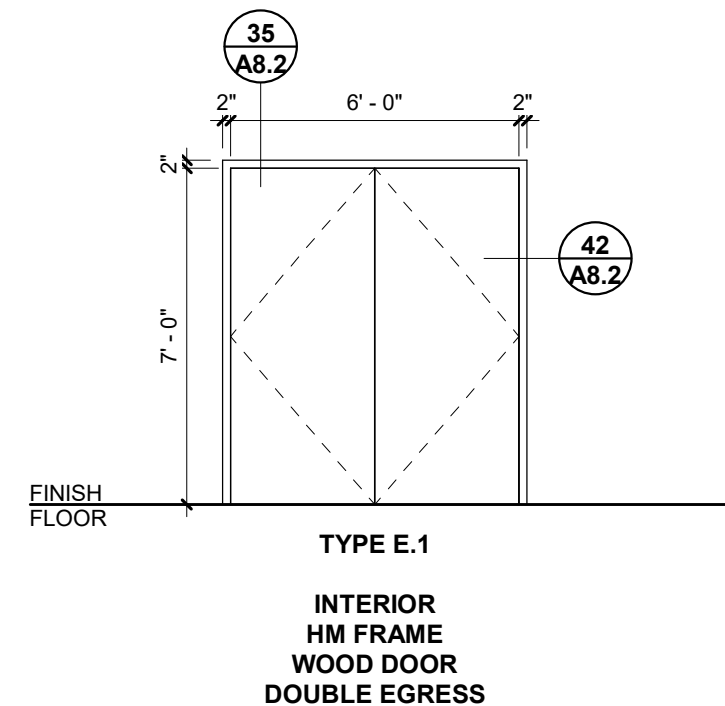
Note: Magnetic Holders tied to fire alarm. Magnets will release upon fire alarm activation or loss of power.

DOOR AND FRAME SCHEDULE - DOOR C100C

DOOR NO.	TYPE	DOOR							FRAME			GLAZING		FIRE RATING	REMARKS
		WIDTH	# LEAFS	MAIN LEAF	HEIGHT	TYPE	MAT'L	FINISH	MAT'L	FINISH	DEPTH	TYPE	THK		
C100C	E.1	6' - 0"	2	3' - 0"	7' - 0"	F	WD	PL	HM	PT	8 1/4"			45 MIN.	6



DOOR TYPE E.1 - PR 55



**FLOOR PLAN - FIRST - AREA C - PR 55**  
 SCALE: 1/8" = 1'-0"

Cyriacks Construction Inc  
1108 E 69th St  
Kearney, NE 68847 US  
cyriacksconstructioninc@yahoo.com

# Estimate

ADDRESS
Sampson Construction Co. Inc. 119 Central Ave. NE Kearney 68847

ESTIMATE #	DATE	
1433	08/11/2023	

**JOB**  
Amherst PR# 55 & 55.1

**SALES REP**  
Jc

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	door and hardware install	<del>Adjust existing pair of doors in the basement so they properly close and function</del>	1	185.00	<del>185.00</del>
	door and hardware install	<del>hinge, hang, and hardware two new fire rated doors in the basement class room</del>	2	225.00	<del>450.00</del>
	door and hardware install	hinge, hang, and hardware a new pair of doors in area "C" with closers, panics, mag hold opens	2	225.00	450.00

TOTAL ~~\$1,085.00~~  
\$450.00

Accepted By

Accepted Date

**CHANGE PROPOSAL FOR SUBCONTRACTORS**

Geiser Construction Inc.

Change Proposal No. 11

Date of Proposal 8/21/2023

Description of Work PR 55 Add door and framing at Area C

<b>Labor Breakdown (use additional sheets if necessary)</b>						
Labor Classification			# of People	Hours	Labor Rate/Hr.	Labor Amount
						0.00
Frame				16	40	640.00
Door				4	40	160.00
Hang				30	40	1,200.00
Hang				0	40	0.00
Finish				30	40	1,200.00
Finish				0	40	0.00
					\$	0.00
					\$	0.00
					\$	0.00
			<b>Total Labor Costs</b>			<b>3,200.00</b>
<b>Material Breakdown (use additional sheets if necessary)</b>						
Material Description			Quantity	Unit	Unit Cost	Material Amounts
						0.00
Studs			200		1.6	321.60
Drywall			384		0.9	346.50
finish materials			384		0.25	96.25
			0		0	0.00
					\$	0.00
			Subtotal Material Costs			764.35
			Sales Tax 0%	0		0.00
			<b>Total Material Costs</b>			<b>764.35</b>
<b>Other Direct Costs (Subcontractors, Equipment, Travel, Bonds,etc.)</b>						
			Quantity	Unit	Unit Cost	Other Cost Amounts
						0.00
						0.00
					\$	0.00
					\$	0.00
					\$	0.00
			<b>Total Other Direct Costs</b>			<b>0.00</b>
<b>1. Total Labor Costs</b>			<b>3,200.00</b>			
<b>2. Total Material Costs</b>			<b>764.35</b>			
<b>3. Total Other Direct Costs</b>			<b>0.00</b>			
<b>4. Total Labor, Material &amp; Other Direct Costs</b>					<b>3,964.35</b>	
<b>5. Profit &amp; Overhead (10%) of Line 1</b>					<b>320.00</b>	
<b>6. Profit &amp; Overhead (10%) of Line 2</b>					<b>76.44</b>	
<b>7. Profit &amp; Overhead (5%) of Line 3</b>					<b>0.00</b>	
<b>8. Total Change Proposal Costs (Lines, 4,5,6, &amp; 7)</b>						<b>4,360.79</b>

Contractor Geiser Construction

Signed By: RG

## Wayne Gallaway

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**From:** Rick Kucera <kucerapainting@gmail.com>  
**Sent:** Monday, August 21, 2023 10:09 AM  
**To:** Wayne Gallaway  
**Subject:** PR 55

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

LABOR \$150.00 MATERIAL \$50.00 PROFIT AND OVERHEAD \$20.00 TOTAL \$220.00

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**T-C Ceilings, Inc.**  
3236 Bachman St. PO Box 879  
Grand Island, NE 68802

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(308) 389-4954 Office  
(308) 384-3998 Fax

August 14, 2023

Sampson Construction  
Kearney, NE

ATTN: Estimator

RE: Amherst Public Schools Addition & Remodel  
Amherst, NE

ACOUSTICAL CEILINGS

**Proposal Request #55**

**Material 300.00**

**Labor 1200.00**

**ADD \$1,500.00**

Add this amount to patch and install additional ceilings as needed  
where the new door is being added in the Corridor.

Please call if any questions.

Scot Fletcher  
[sfletcher@tcceilings.com](mailto:sfletcher@tcceilings.com)

All quotes not signed & returned within 45 days of quote will have to be re-quoted. <b>Acceptance of quotes-</b> the above prices & conditions are satisfactory and are hereby accepted.
---

**Date of acceptance**

---

**Signature**

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	Amherst PR #55.1				
Size	Item Desc	Qty	UOM	Mat Unit	Mat Ext
	Takeoff Note Section 8 Item 1				
	EX1	1		65	65
(LABOR ITE	RECESSED EXIT	2	EACH	Skip	0
3/4"	PRESS ON BUSHING	2	EACH	0.2	0.4
3/4"	EMT	43	FEET	1.39	59.77
3/4"	EMT STEEL SS CONN	4	EACH	0.33	1.32
3/4"	EMT STEEL SS COUP	4	EACH	0.39	1.56
	GROUND SCREW	1	EACH	0.06	0.06
3/4"	EMT 1 HOLE STRAP	1	EACH	0.45	0.45
3/4"	CADDY 35012P MTL STD	6	EACH	0.55	3.3
	CADDY 350 BOX SUPT	3	EACH	0.426	1.278
4 SQ BOX	1-1/2D 1/2 & 3/4 KO	1	EACH	1.3	1.3
4 SQ BOX	2-1/8D 1/2 & 3/4 KO	2	EACH	2	4
4 SQ	3/4D 1G PLASTER RING	3	EACH	1.25	3.75
12	THHN SOL CU	27	FEET	0.23	6.21
12	THHN STR CU	79	FEET	0.152	12.008
	SCOTCHLOCKS-YELLOW	3	EACH	0.11	0.33
	GRAND TOTAL				160.736

*Metal Doors & Hardware Co.*

6949 So. 107<sup>TH</sup> Street

La Vista, NE. 68128

Phone: 402/592-0260

Fax: 402/592-0549

E -mail: [keving@metaldors.net](mailto:keving@metaldors.net)

Contractor: Sampson Construction

Attention: Wayne Gallaway

Project: Amherst School PR #55.1

Location: Amherst, NE

Date: Monday, October 09, 2023

**We Quote:**

Section: 81113

“Hollow Metal” 0 Doors, 3 Door Frames/ Sidelights/ Transoms  
0 Borrowed Lights

Section: 8413

“Wood Doors 4 “Pre-machined *Plastic Laminate*” No Glass Included at Wood Doors

Section: 87100

“Finish Hardware” Per Specifications

For the sum of: \$17,590.00

**Qualifications:**

**Replace doors C002.1 & C002.2 and add C100C. Plastic laminate wood doors  
Hardware set # 24.2 (2) and #7.1 (Rated).**

**\*\*Breakout opening # C100C \$ 9,700.00**

**If frames for # C002.1 & C002.2 are not required, deduct \$ 1,900.00**

**I will not proceed until given notice.**

**Alternates:**

No Glass Included

No Sales Tax

No Installation

No Addenda

FOB Job Site

**This quote is only good for 30 days**

No Retainage

Delivery 8 Weeks

**(After APPROVED shop drawings)**

**-9,700.00**

*Kevin Gednalske*

Sales Representative